

1. Agenda

Documents:

[2023-08-23 ENVIRONMENT, HEALTH AND SUSTAINABILITY COMMISSION - PUBLIC AGENDA-1833.PDF](#)

2. Meeting Materials

Documents:

[2023-08-23 ENVIRONMENT, HEALTH AND SUSTAINABILITY COMMISSION - FULL AGENDA-1833.PDF](#)

AGENDA

Special Meeting of the
Nichols Hills Environment, Health and Sustainability Commission
Wednesday, August 23, 2023 at 9:30 AM
City Hall, 6407 Avondale Drive
Nichols Hills, OK 73116

If special assistance is needed for this meeting by any person wishing to attend, please contact the City Clerk's office no later than 48 hours prior to the meeting, and such assistance will be provided.

Official action may be taken by the Environment, Health and Sustainability Commission only on items that appear on this Agenda. The Environment, Health and Sustainability Commission may dispose of the business set out on this Agenda by accepting, approving, adopting, rejecting, amending, or postponing action as to each item, as determined by the Environment, Health and Sustainability Commission.

1. Call to Order
2. Roll Call
3. Minutes
 - a. EHS Minutes - May 24, 2023
4. Discussion, Consideration and Possible Action:
 - a. Presentation regarding rain barrels by Sarah Ortega, Edmond Water Quality Specialist.
 - b. Discussion regarding 2023 Recycling Event.
 - c. Butterfly Garden update.
 - d. Schedule of 2023 Regular Nichols Hills Environmental, Health, and Sustainability Commission meetings.
 - e. Schedule of 2024 Regular Nichols Hills Environmental, Health, and Sustainability Commission meetings.
 - f. Nomination and election of Chairman of Nichols Hills Environment, Health, and Sustainability Commission.
 - g. Nomination and election of Vice-Chairman of Nichols Hills Environment, Health, and Sustainability Commission.
5. Announcements

- a. A Walk in the Parks Event.
- b. Redbud Park project.

6. Adjournment

I certify that the forgoing was filed in the Office of the City Clerk at 1:04 PM on the 18th day of August, 2023 and posted in prominent view on the window at City Hall, 6407 Avondale Drive, at 1:30 PM on the 18th day of August, 2023; posted to the City of Nichols Hills website at <http://www.nicholshills.net> at 5:00 PM on the 18th day of August, 2023; and transmitted by email at 5:00 PM on the 18th day of August, 2023 to those persons who have requested to be included on such notices pursuant to the Open Meeting Act and to those who have requested such notice.



City Clerk
City of Nichols Hills, Oklahoma

AGENDA

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City Clerk
City of Nichols Hills, Oklahoma

MINUTES

Regular Meeting of the
Nichols Hills Environment, Health and Sustainability Commission
Wednesday, May 24, 2023 at 8:30 AM
City Hall, 6407 Avondale Drive
Nichols Hills, OK 73116

**Original agenda filed in the Office of the City Clerk at 11:13 AM
on the 22nd day of May 2023.**

1. Call to Order
2. Roll Call

Attendee Name	Title	Status	Arrived
Charis Ward		Present	
Nancy Herzel		Present	
Carleen Burger		Present	
Allison Petersen		Present	
Caroline Patton		Present	
Andrew Thomas		Absent	

3. Minutes
 - a. EHS Minutes - February 22, 2023
 - b. EHS Minutes - April 26, 2023

MOTION: Burger moved to approve the February 22, 2023 and April 26, 2023 minutes ad presented. Patton seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Carleen Burger
SECONDER:	Caroline Patton
AYES:	Ward, Herzel, Burger, Petersen, Patton
ABSENT:	Thomas

4. Consideration of adoption, approval, acceptance, rejection, amendment, and/or postponement of the following:
 - a. Discussion regarding 2023 Recycling Event.

The commissioners discussed the upcoming household item, electronic and hazard waste disposal, and recycling event to be held September 23, 2023. Also discussed were updates to the flyer, QR code, signage on the tables, and traffic flow signs.

b. Discussion regarding rain barrels.

Chairman Nancy Herzel discussed researching a rain barrel program. Chairman Herzel reached out to Ms. Sara Ortega, Assistant Coordinator of the Rain Barrel and Compost Bin Distribution Event with the City of Edmond, Oklahoma, and discussed their rain barrel program. Chairman Herzel will schedule Ms. Ortega, a landscape company, and an architect to come and speak on the use of rain barrels for the August 24, 2023 meeting.

c. Discussion regarding tree planting.

The Commissioners discussed different ways to encourage residents to use the list of approved trees and plants in Ordinance 1223 of the City of Nichols Hills City Code.

d. Butterfly Garden update.

Chairman Nancy Herzel reported she had met with Ms. Julia Laughlin with the OSU Extension office on the Butterfly Garden. Ms. Laughlin stated the garden was off to a good start. They discussed the plants that need to be replanted to attract the butterflies. The Commission will be looking for a company that will be able to maintain a native plant garden.

e. Discussion regarding meeting date and time.

Chairman Nancy Herzel discussed with the Commissioners meeting times that would be better than the 8:30 time.

MOTION: Patton moved to change the meeting time to 9:30, once it has been substantiated with Commissioner Andrew Thomas, with the provision it will stay at 8:30 if that will not encourage Commissioner Thomas to attend. Ward seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Caroline Patton
SECONDER:	Charis Ward
AYES:	Ward, Herzel, Burger, Petersen, Patton
ABSENT:	Thomas

5. Announcements

Chairman Nancy Herzel thanked the City staff for organizing the lovely event at the Love Family Park Ribbon Cutting Ceremony.

Commissioner Carleen Burger asked City staff to reminder residents to drain pools into the sanitary sewer system.

6. Adjournment

MOTION: There being no further business, Burger moved to adjourn the meeting. Patton seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Carleen Burger
SECONDER:	Caroline Patton
AYES:	Ward, Herzel, Burger, Petersen, Patton
ABSENT:	Thomas

Chairman
City of Nichols Hills, Oklahoma

City Manager
City of Nichols Hills, Oklahoma

City Clerk
City of Nichols Hills, Oklahoma



Schedule of Regular Meetings of the Nichols Hills Environmental, Health and Sustainability Commission in 2023 -Revised

All meetings of the Environmental, Health and Sustainability Commission ("EHS") are scheduled to take place on the 4th Wednesday of the month at 9:30 a.m. in the City Council Chambers, City Hall, 6407 Avondale Dr., Nichols Hills, OK.

Meeting Date of:

September 27, 2023

October 25, 2023

November 22, 2023

December 2023 – no meeting scheduled

Name: Amanda Copeland
Title: City Clerk
Address: 6407 Avondale Drive
 Nichols Hills, OK 73116
Phone: (405) 843-6637

Filed in the office of the Municipal Clerk on _____ at _____ AM

Signed: _____
 City Clerk/Deputy City Clerk



Schedule of Regular Meetings of the Nichols Hills Environmental, Health and Sustainability Commission in 2024

All meetings of the Environmental, Health and Sustainability Commission ("EHS") are scheduled to take place on the 4th Wednesday of the month at 9:30 a.m. in the City Council Chambers, City Hall, 6407 Avondale Dr., Nichols Hills, OK.

Meeting Date of:

January 24, 2024

February 28, 2024

March 27, 2024

April 24, 2024

May 22, 2024

June 26, 2024

July 24, 2024

August 28, 2024

September 25, 2024

October 23, 2024

November 27, 2024

December 2024 – no meeting scheduled

Name: Amanda Copeland

Title: City Clerk

Address: 6407 Avondale Drive
Nichols Hills, OK 73116

Phone: (405) 843-6637

Filed in the office of the Municipal Clerk on _____ at _____ AM

Signed: _____
City Clerk/Deputy City Clerk