

1. Agenda

Documents:

[CC AGENDA 3 12 24.PDF](#)

1.1. Meeting Materials

Documents:

[CC 3 12 24.PDF](#)

AGENDA

Regular Meeting of the
Nichols Hills City Council
Tuesday, March 12, 2024 at 5:30 PM
City Hall, 6407 Avondale Drive
Nichols Hills, OK 73116

If special assistance is needed for this meeting by any person wishing to attend, please contact the City Clerk's office no later than 48 hours prior to the meeting, and such assistance will be provided.

Official action may be taken by the City Council only on items that appear on this Agenda. The City Council may dispose of the business set out on this Agenda by accepting, approving, adopting, rejecting, amending, or postponing action as to each item, as determined by the City Council.

1. Call to Order and Pledge of Allegiance
2. Roll Call
3. Minutes
 - a. February 13, 2024 Special City Council Minutes
 - b. February 13, 2024 Regular City Council Minutes
4. Departmental Reports

Consideration of acceptance, rejection, and/or postponement of the following:

- a. Police Department
- b. Fire Department
- c. Public Works
- d. Risk Manager
- e. Municipal Court
- f. New Resident List
- g. City Treasurer
- h. Finance Director
- i. Information System Manager
- j. Engineer

k. ACOG Report

5. Total Warrants & Claims \$623,577.93

- a. Consideration of approval, disapproval, and/or postponement of the following: Claims List for 2023-2024

a. General Fund	\$237,532.75
b. Designated Funds – Fire and General	356.00
c. Nichols Hills Municipal Authority	109,368.47
d. General Fund Capital Improvement	4,801.00
e. General Obligation Bond Funds	271,519.71

6. Consent Docket - Construction

Items on Consent Dockets are usually approved as a group upon a motion by one of the City Council members. However, members of the City Council may request discussion or separate action on any item on the Consent Dockets.

Consideration of approval, acceptance, rejection, amendment, and/or postponement of the following:

- a. Change Order No. 2 for the Fire Training Tower project with Landmark Construction Group, LLC in the amount of \$14,561.00.

BACKGROUND: The change order increases the contract to \$989,874.00. The original contract was \$959,000.00.

- b. Pay Estimate No. 1 for Fire Training Tower Project with Landmark Construction Group, LLC in the amount of \$97,462.87.

BACKGROUND: City Architect has verified quantities and recommends approval, to be paid from 2021 GO Bonds and other funds.

- c. Amendment No. 1 for Project No. PC-2201 with SAC Services, Inc. in the amount for Amendment No. 1 (\$71,325.09).

BACKGROUND: The change order decreases the contract to \$978,890.51. The original contract was \$1,050,215.60.

- d. Pay Estimate No. (FINAL) for Project No. PC-2201 with SAC Services, Inc. for Paving Improvements to the 1700 & 1800 Blocks of Huntington Avenue in the amount of \$60,988.87 and place maintenance bonds into effect.

BACKGROUND: City Engineer has verified quantities and recommends approval, to be paid from 2023 GO Bonds and other funds.

7. Consent Docket - General

Items on Consent Dockets are usually approved as a group upon a motion by one of the City Council members. However, members of the City Council may request discussion or separate action on any item on the Consent Dockets.

Consideration of approval, acceptance, rejection, amendment, and/or postponement of the following:

- a. A resolution authorizing the disposal and destruction of certain original records and papers of records prior to the retention period for such records established in the Revised Records Retention Manual, 2015; and directing the City Manager to take all actions necessary to provide for the disposal and destruction of such records.

8. Citizens desiring to be heard

The purpose of this time is to allow members of the public to speak to the City Council on any matter that is not otherwise set for consideration on this Agenda.

9. Items for Separate Vote - Ordinances, Resolutions, and Other Matters

- a. Request from Nichols Hills Garden & Outdoor Living Tour 2024 to be held on Saturday, June 1, 2024 and to install 20 banners between May 17, 2024 and June 3, 2024.
- b. PUBLIC HEARING: An Ordinance amending Section 44-109 of the Nichols Hills City Code regarding the operation of golf carts and low-speed electrical vehicles on city streets; repealing all conflicting ordinances or parts of ordinances; providing for severability; and declaring an emergency.
 - i. Consideration of approval or disapproval of the emergency section of the foregoing ordinance.

- c. PUBLIC HEARING: An Ordinance amending Section 50-140 of the Nichols Hills City Code regarding prohibited and allowed exterior wall building materials in Residential Districts; repealing all conflicting ordinances or parts of ordinances; providing for severability; and declaring an emergency.
 - i. Consideration of approval or disapproval of the emergency section of the foregoing ordinance.
- d. PUBLIC HEARING: An Ordinance amending Article VI of Chapter 8 of the Nichols Hills City Code regarding fences and walls on corner lots; repealing all conflicting ordinances or parts of ordinances; providing for severability; and declaring an emergency.
 - i. Consideration of approval or disapproval of the emergency section of the foregoing ordinance.
- e. PUBLIC HEARING: An Ordinance amending Section 50-341 of the Nichols Hills City Code regarding when Building Commission Certificate of Approval are required and Certificates of Approval for stand-alone fences, swimming pools, accessory buildings, and accessory structures; repealing all conflicting ordinances or parts of ordinances; providing for severability; and declaring an emergency.
 - i. Consideration of approval or disapproval of the emergency section of the foregoing ordinance.
- f. PUBLIC HEARING: An application for approval of the Planned Unit Development of 1203 Sherwood Lane (PUD-9) involving the following described property: Lots Twenty-three (23) through Twenty-seven (27) in Block Twenty-eight (28) and Block F in BUSINESS SECTION OF NICHOLS HILLS and vacated street abutting abstracted property adjudicated in Court Case #0-2004-2234 in Oklahoma County, Oklahoma, as shown by the recorded plat thereof. If approved, PUD-9 will rezone and redistrict the subject property from the U-4 Church District to the R-1-75 Single-Family Residential District and permit development of the Property pursuant to the provisions of the Master Design Statement for PUD-9.
- g. A resolution of the City Council of the City of Nichols Hills, Oklahoma authorizing the City Manager or City Finance Director to apply for financial assistance from the Association of Central Oklahoma Governments' Climate Pollution Reduction Grant (CPRG).

- h. Discussion regarding at-large positions.
- i. Discussion regarding dilapidated outdoor signs.

10. Adjournment

I certify that the forgoing was filed in the Office of the City Clerk at 4:48 PM on the 8th day of March, 2024 and posted in prominent view on the window at City Hall, 6407 Avondale Drive, at 5:00 PM on the 8th day of March, 2024; posted to the City of Nichols Hills website at <http://www.nicholshills.net> at 5:00 PM on the 8th of March, 2024; and transmitted by email at 5:00 PM on the 8th day of March, 2024 to those persons who have requested to be included on such notices pursuant to the Open Meeting Act and to those who have requested such notice.



City Clerk
City of Nichols Hills, Oklahoma

AGENDA

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Consideration of approval, acceptance, rejection, amendment, and/or postponement of the following:

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BACKGROUND: The change order decreases the contract to \$978,890.51. The original contract was \$1,050,215.60.

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City Clerk
City of Nichols Hills, Oklahoma

MINUTES

Special Meeting of the
Nichols Hills City Council
Tuesday, February 13, 2024 at 2:00 PM
City Hall, 6407 Avondale Drive
Nichols Hills, OK 73116

**Original agenda filed in the Office of the City Clerk at 12:44 PM
on the 9th day of February, 2024.**

1. Call to Order
2. Roll Call

Attendee Name	Title	Status	Arrived
Sody Clements		Present	
Steven J. Goetzinger		Present	
E. Peter Hoffman		Present	

3. Citizens Desiring to be heard

The purpose of this time is to allow members of the public to speak to the City Council on any matter that is not otherwise set for consideration on this Agenda.

No one expressed a desire to be heard.

4. Items for Separate Vote - General

Consideration of adoption, approval, acceptance, rejection, amendment, and/or postponement of the following:

- a. Discussion regarding requiring columns and landscape screening for fences and walls.

Mrs. Carla Sharpe, attorney for the City, presented a proposed ordinance for fences and walls on corner lots.

City Council members and staff discussed requiring columns and landscape screening for fences and walls.

City Council directed staff to amend the proposed ordinance to require caps on all types of fences and finished columns every 20 feet for all replacement or new build fences.

5. Adjournment

MOTION: There being no further business, Hoffman moved to adjourn the meeting. Goetzinger seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	E. Peter Hoffman
SECONDER:	Steven J. Goetzinger
AYES:	Clements, Goetzinger, Hoffman

Mayor
City of Nichols Hills, Oklahoma

City Manager
City of Nichols Hills, Oklahoma

City Clerk
City of Nichols Hills, Oklahoma

MINUTES

Regular Meeting of the
Nichols Hills City Council
Tuesday, February 13, 2024 at 5:30 PM
City Hall, 6407 Avondale Drive
Nichols Hills, OK 73116

**Original agenda filed in the Office of the City Clerk at 1:25 PM on
the 9th day of February, 2024.**

1. Call to Order and Pledge of Allegiance
2. Roll Call

Attendee Name	Title	Status	Arrived
Sody Clements		Present	
Steven J. Goetzinger		Present	
E. Peter Hoffman		Present	

- a. A proclamation declaring the week of April 14, 2024 through April 20, 2024 as Arbor Week in the City of Nichols Hills.

Mayor Clements presented a proclamation declaring the week of April 14, 2024 through April 20, 2024 as Arbor Week in the City of Nichols Hills.

City Manager Shane Pate gave an overview of the events planned for the April 20th Arbor Day Event. Mrs. Nancy Herzel, Chairman of the Environment, Health and Sustainability Commission, reported that Mr. Sam Grimmett, Arborist at Scissortail Park Foundation, will be at the event to speak and answer questions.

MOTION: Goetzinger moved to ratify the proclamation. Hoffman seconded the motion.

Attachment: February 13 2024 Minutes (7138 : February 13, 2024 CC Minutes)

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Steven J. Goetzinger
SECONDER:	E. Peter Hoffman
AYES:	Clements, Goetzinger, Hoffman

3. Minutes

- a. January 9, 2024 City Council Minutes
- b. January 10, 2024 City Council Minutes

MOTION: Hoffman moved to approve the January 9, 2024 and January 10, 2024 minutes as presented. Goetzinger seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	E. Peter Hoffman
SECONDER:	Steven J. Goetzinger
AYES:	Clements, Goetzinger, Hoffman

4. Departmental Reports

Consideration of acceptance, rejection, and/or postponement of the following:

- a. Police Department
- b. Municipal Court - Municipal Judge - Annual Report
- c. Fire Department
- d. Public Works
- e. Risk Manager
- f. New Resident List
- g. City Treasurer
- h. Finance Director
- i. Information System Manager
- j. Engineer
- k. ACOG Report

I. Acceptance of the 2023 City of Nichols Hills Annual Report

Mayor Clements recognized the 2023 City of Nichols Hills Annual Report and thanked the employees for their hard work in striving for excellence in every area.

Municipal Judge Kevin Krah1 gave his annual report to the City Council members. Judge Krah1 praised the staff on their excellent performance of their duties.

Vice Mayor Hoffman reported that the City will be hearing from ACOG on Thursday, February 15th on the City's grant application for electric vehicles, charging stations, and a CNG grapple truck for the Public Works Department.

MOTION: Goetzing moved to approve the January 2024 departmental reports as presented. Hoffman seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Steven J. Goetzing
SECONDER:	E. Peter Hoffman
AYES:	Clements, Goetzing, Hoffman

5. Total Warrants & Claims \$454,032.86

a. Consideration of approval, disapproval, and/or postponement of the following: Claims List for 2023-2024

a. General Fund	\$176,790.31
b. Nichols Hills Municipal Authority	90,732.30
c. General Fund Capital Improvement	14,964.54
d. Nichols Hills Municipal Authority – CIP	5,000.00
e. General Obligation Bond Funds	166,545.71

MOTION: Hoffman moved to approve the total warrants and claims as presented. Goetzing seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	E. Peter Hoffman
SECONDER:	Steven J. Goetzinger
AYES:	Clements, Goetzinger, Hoffman

6. Consent Docket - Construction

Consideration of approval, acceptance, rejection, amendment, and/or postponement of the following:

- a. Pay Estimate No. 6 for Project No. PC-2201 with SAC Services, Inc. for Paving Improvements to the 1700 & 1800 Blocks of Huntington Avenue in the amount of \$46,748.49.

BACKGROUND: City Engineer has verified quantities and recommends approval, to be paid from 2023 GO Bonds and other funds.

- b. Change Order No. 1 for the Fire Training Tower project with Landmark Construction Group, LLC in the amount of \$16,313.00.

BACKGROUND: The change order increases the contract to \$975,313.00. The original contract was \$959,000.00.

MOTION: Goetzinger moved to approve item 6a - 6b Consent Docket Construction as presented. Hoffman seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Steven J. Goetzinger
SECONDER:	E. Peter Hoffman
AYES:	Clements, Goetzinger, Hoffman

7. Consent Docket - General

Consideration of approval, acceptance, rejection, amendment, and/or postponement of the following:

- a. A resolution authorizing the disposal and destruction of certain original records and papers of records prior to the retention period for such records established in the Revised Records Retention Manual, 2015; and directing the City Manager to take all actions necessary to provide for the disposal and destruction of such records.
- b. A resolution declaring certain supplies, materials, and equipment owned by the City to be surplus ("Surplus Property"); directing the City Manager to sell such Surplus Property at public auction; and directing the City Manager to dispose of any such Surplus Property which does not receive a successful bid.
- c. Request from Fire Chief Kevin Boydston to purchase rope rescue equipment for an amount not to exceed \$1,100.00, as approved in the FY 2023-2024 CIP budget.
- d. Request from Police Chief Steven Cox to purchase new hand held traffic enforcement radars not to exceed \$12,500.00, as approved in the FY 2023-2024 CIP budget.
- e. Request from Police Chief Steven Cox to purchase new mobile and portable radios not to exceed \$24,000.00, as approved in the FY 2023-2024 CIP budget.

MOTION: Hoffman moved to approve item 7a - 7e Consent Docket General as presented. Goetzinger seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	E. Peter Hoffman
SECONDER:	Steven J. Goetzinger
AYES:	Clements, Goetzinger, Hoffman

8. Citizens desiring to be heard

The purpose of this time is to allow members of the public to speak to the City Council on any matter that is not otherwise set for consideration on this Agenda.

Mr. Curtis Wilson asked the City Council to review the Nichols Hills Building Commission's work at their last meeting, concerning the 1104 Marlboro Lane application.

9. Items for Separate Vote - Ordinances, Resolutions, and Other Matters

- a. PUBLIC HEARING: An Ordinance amending Section 50-372 of the Nichols Hills City Code regarding section cut requirements for Building Commission Certificate of Approval applications; repealing all conflicting ordinances or parts of ordinances; providing for severability; and declaring an emergency.

Building Commissioner Larry Herzel presented the proposed ordinance to the City Council.

Following discussion among City Council members and staff, Mayor Clements opened the public hearing.

Seeing no others expressing a desire to be heard, the public hearing was closed.

MOTION: Goetzinger moved to approve agenda item 9a as presented. Hoffman seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Steven J. Goetzinger
SECONDER:	E. Peter Hoffman
AYES:	Clements, Goetzinger, Hoffman

- i. Consideration of approval or disapproval of the emergency section of the foregoing ordinance.

MOTION: Hoffman moved to approve agenda item 9a(i) - Emergency clause of the foregoing ordinance. Goetzinger seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	E. Peter Hoffman
SECONDER:	Steven J. Goetzinger
AYES:	Clements, Goetzinger, Hoffman

- b. PUBLIC HEARING: An Ordinance amending Section 50-372 of the Nichols Hills City Code regarding centroid calculation requirements for Building Commission Certificate of Approval applications; repealing all conflicting ordinances or parts of ordinances; providing for severability; and declaring an emergency.

City Manager Shane Pate gave an overview of the proposed ordinance.

Following discussion among City Council members and staff, Mayor Clements opened the public hearing.

Seeing no others expressing a desire to be heard, the public hearing was closed.

MOTION: Goetzinger moved to approve agenda item 9b as presented. Hoffman seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Steven J. Goetzinger
SECONDER:	E. Peter Hoffman
AYES:	Clements, Goetzinger, Hoffman

- i. Consideration of approval or disapproval of the emergency section of the foregoing ordinance.

MOTION: Hoffman moved to approve agenda item 9b(i) - Emergency clause of the foregoing ordinance. Goetzinger seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	E. Peter Hoffman
SECONDER:	Steven J. Goetzinger
AYES:	Clements, Goetzinger, Hoffman

- c. PUBLIC HEARING: An Ordinance amending the Nichols Hills City Code regarding the distance between accessory buildings, accessory structures, and accessory uses from main buildings and regarding breezeways between main buildings and accessory buildings and accessory structures; repealing all conflicting ordinances or parts of ordinances; providing for severability; and declaring an emergency.

City Manager Shane Pate gave an overview of the proposed ordinance. Building Commissioner Larry Herzel answered questions from the City Council.

Following discussion among City Council members and staff, Mayor Clements opened the public hearing.

Seeing no others expressing a desire to be heard, the public hearing was closed.

MOTION: Goetzinger moved to approve agenda item 9c as presented. Hoffman seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Steven J. Goetzinger
SECONDER:	E. Peter Hoffman
AYES:	Clements, Goetzinger, Hoffman

- i. Consideration of approval or disapproval of the emergency section of the foregoing ordinance.

MOTION: Hoffman moved to approve agenda item 9c(i) - Emergency clause of the foregoing ordinance. Goetzinger seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	E. Peter Hoffman
SECONDER:	Steven J. Goetzinger
AYES:	Clements, Goetzinger, Hoffman

- d. PUBLIC HEARING: An Ordinance amending Section 50-140 of the Nichols Hills City Code regarding prohibited and allowed exterior wall building materials in Residential Districts; repealing all conflicting ordinances or parts of ordinances; providing for severability; and declaring an emergency.

MOTION: Goetzinger moved to continue agenda item 9d to the next regularly scheduled meeting. Hoffman seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Steven J. Goetzinger
SECONDER:	E. Peter Hoffman
AYES:	Clements, Goetzinger, Hoffman

- i. Consideration of approval or disapproval of the emergency section of the foregoing ordinance.
- e. An ordinance amending Chapter 8, Article X of the Nichols Hills City Code regarding special use permits for certain outdoor works of art; repealing all conflicting ordinances or parts of ordinances; providing for severability; and declaring an emergency.

Mrs. Carla Sharpe, attorney for the City, presented the proposed ordinance to the City Council.

Mr. Henry Hood, representing Mr. Chris Keese, discussed the proposed ordinance with the City Council.

MOTION: Goetzinger moved to approve agenda item 9e as presented. Hoffman seconded the motion.

RESULT: **APPROVED [UNANIMOUS]**
MOVER: Steven J. Goetzinger
SECONDER: E. Peter Hoffman
AYES: Clements, Goetzinger, Hoffman

i. Consideration of approval or disapproval of the emergency section of the foregoing ordinance.

MOTION: Hoffman moved to approve agenda item 9e(i) – Emergency clause of the foregoing ordinance. Goetzinger seconded the motion.

RESULT: **APPROVED [UNANIMOUS]**
MOVER: E. Peter Hoffman
SECONDER: Steven J. Goetzinger
AYES: Clements, Goetzinger, Hoffman

f. A resolution awarding contract to the lowest responsible bidder for WC-2101 Water Treatment Facility Arsenic Removal Water Treatment Plant, and authorizing execution of the contract, bonds, and related instruments.

MOTION: Goetzinger moved to award the contract for WC-2101 Water Treatment Facility Arsenic Removal Water Treatment Plant to Landmark Construction for \$3,498,000.00. Hoffman seconded the motion.

RESULT: **APPROVED [UNANIMOUS]**
MOVER: Steven J. Goetzinger
SECONDER: E. Peter Hoffman
AYES: Clements, Goetzinger, Hoffman

g. A resolution awarding contract to the lowest responsible bidder for PC-2302 Paving Improvements 1100 Block of Bedford Drive, 7000 Block of Waverly Avenue, and 6800 Block of Trenton Road , and authorizing execution of the contract, bonds, and related instruments.

MOTION: Hoffman moved to award the contract for PC-2302 Paving Improvements 1100 Block of Bedford Drive, 7000 Block of Waverly Avenue, and 6800 Block of Trenton Road to Rudy

Construction Co. for \$1,067,265.00. Goetzing seconded the motion.

RESULT: APPROVED [UNANIMOUS]
MOVER: E. Peter Hoffman
SECONDER: Steven J. Goetzing
AYES: Clements, Goetzing, Hoffman

- h. Lump sum distribution of pension benefits from Oklahoma Municipal Retirement Fund for retired employee Neil Gray.

MOTION: Goetzing moved to approve agenda item 9h as presented. Hoffman seconded the motion.

RESULT: APPROVED [UNANIMOUS]
MOVER: Steven J. Goetzing
SECONDER: E. Peter Hoffman
AYES: Clements, Goetzing, Hoffman

- i. Public Arts Commission Appointment - At Large Appointment

MOTION: Hoffman moved to approve the appointment of Charles "Chip" Oppenheim as a member of the Public Arts Commission. Goetzing seconded the motion.

RESULT: APPROVED [UNANIMOUS]
MOVER: E. Peter Hoffman
SECONDER: Steven J. Goetzing
AYES: Clements, Goetzing, Hoffman

- j. Public Arts Commission Appointment - Ward Three Appointment

MOTION: Goetzing moved to approve the appointment of Amy Dunn as a member of the Public Arts Commission. Hoffman seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Steven J. Goetzinger
SECONDER:	E. Peter Hoffman
AYES:	Clements, Goetzinger, Hoffman

10. Adjournment

MOTION: There being no further business, Hoffman moved to adjourn the meeting. Goetzinger seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	E. Peter Hoffman
SECONDER:	Steven J. Goetzinger
AYES:	Clements, Goetzinger, Hoffman

Mayor
City of Nichols Hills, Oklahoma

City Manager
City of Nichols Hills, Oklahoma

City Clerk
City of Nichols Hills, Oklahoma

**NICHOLS HILLS
POLICE DEPARTMENT
MONTHLY REPORT
February 2024**

Last September 3rd around 8:00 a.m. officers responded to the area of Grand and Penn. The calling party reported a male in a black truck pointed a firearm at joggers and drove away. At the time officers had a very minimal description of the suspect and vehicle and were not able to locate anyone in the area matching the description. Detectives began searching surrounding agencies for similar reports. A search was conducted for vehicles captured on our license plate reading cameras. A possible match was located and shown to the reporting party. A positive vehicle identification was made a few days after the event. Detective Ridgeway had to locate the vehicle and determine who was in the vehicle at the time. Over the next few months Detective Ridgeway spent hours tracking down the vehicle and its owner. Once the owner was located, he provided names of individuals that were in the vehicle that morning. Detective Ridgeway was able to produce a photo line-up to show the victim. The victim identified Juan Maldonado as the person that pointed a gun at him. Det. Ridgeway interviewed Maldonado and was able to obtain a full confession. Maldonado was charged with felonious pointing a firearm and he is currently in Oklahoma County Detention Center custody with a \$10,000 bond.

On February 18th at 5:41 p.m. officers took a burglary from a vehicle report at the Oklahoma City Golf and Country Club. A suspect vehicle was identified via surveillance video at the club. That information was cross referenced with license plate data. A vehicle was identified, and the owner was contacted. The owner stated a friend was driving the vehicle. Detective Ridgeway used surveillance video when the stolen credit cards were used to identify the friends that were in possession of the vehicle during the burglary. Charges will be filed soon.

It is very likely that the first case would not have been solved if we did not have the data obtained from our license plate reading cameras. Most of those cameras have been donated by generous residents of Nichols Hills either personally or through Nichols Hills Crime and Fire Prevention.

In February officers made 6 District Court level arrests.

Officers were dispatched to 25 residential alarm calls and 8 business alarm calls. The department responded to 14 suspicious vehicle calls, 15 suspicious subject calls, and 5 suspicious activity calls. Officers responded to 6 motorist assist calls and 6 citizen assist calls. Officers conducted 111 business checks and 15 check welfare calls. Officers were requested to assist other agencies a total of 12 times. Officers performed 59 house checks this month. Officers responded to 2 parking complaints. There were 179 traffic stops with 249 citations and written warnings issued. Officers worked 5 traffic accidents on city streets. Officers completed 20 offense reports. Dispatchers completed 1,340 radio log entries.

Respectfully,
Chief Steven Cox

Nichols Hills Police Department
6407 Avondale Drive Nichols Hills, OK 73116
(405) 843-5672

ODIS Summary Report From 02/01/2024 - 02/29/2024

Booking Summary Report

Booking Record					
Inmate Booked		0	Inmate Released		0
Male		0	Male		0
Female		0	Female		0
Unknown		0	Unknown		0
Federal Inmate Booked		0			
Federal Inmate Released		0			
Booking Officer		Arresting Officer		Releasing Officer	
No records found.		No records found.		No records found.	

Incident Summary Report

Incident Record		
Incident Report Filed	20	
Sensitive Report	0	
Classified Report	0	
Report Approved	19	
Offense Summary		
Total	Offense (IBR)	
1	Assault - Aggravated	
1	Burglary/Larceny/Theft - From Motor Vehicle	
1	Civil - Other	
2	Driving Under the Influence	
1	Drug/Narcotics - Violations - Marijuana	
1	Drug/Narcotics - Violations - Opium or Cocaine and Their Derivatives (Morphine, Heroin, Codeine)	
3	Fraud - Credit Card/Automated Teller Machine Fraud	
1	Fraud - Wire Fraud	
2	Larceny/Theft - All Other	
1	Larceny/Theft - Pocket-picking	
1	Liquor Law Violations	
1	Public Peace - Found Property	
1	Public Peace - Mental Case	
2	Public Peace - Other	
1	Stolen Vehicle/Motor Vehicle Theft	
1	Suicide (Attempted/Completed)	
2	Threats/Intimidation	
2	Traffic - Direct Traffic	
4	Traffic - Impounds	
4	Traffic - Other	
1	Warrants - For other Agency	
34	GRAND TOTAL	

Attachment: PD Monthly Feb. 2024 (7127 : 4 a Police Department Monthly Report)

Originating Officer Report

Total	Originating Officer
1	EDWARDS, BRANDON
4	EISCHEID, DAVID
1	GREENWOOD, TAYLOR
2	HALL, ELLA
2	JOBE, TONY
2	LASTER, ADAM
1	LOPEZ, MARLINY
2	MCHENRY, JARRED
1	RIDGEWAY, BRANDON
4	VOYLES, MATTHEW
20	GRAND TOTAL

Total Report Filed	20				
Total Reports Assigned to Detective	20				
Total Reports Un-Assigned	0				
Report Assigned To	Total	Open	Closed	Case Closed Detail	
RIDGEWAY, BRANDON	20	1	19	Closed By	Total
				Charges Filed	1
				Cleared - By Arrest	6
				Cleared - Referred	1
				Deactivated by Investigator After Follow-Up	10
				Unsolved	1
GRAND TOTAL	20	1	19		

Total Report Filed	20				
Total Open Cases	1				
Total Closed Cases	19				
Cleared By					Total
Charges Filed					1
Cleared - By Arrest					6
Cleared - Referred					1
Deactivated by Investigator After Follow-Up					10
Unsolved					1
GRAND TOTAL					19

Citation Summary Report

Ciation Record			
Citation Filed (Exclude Waring)	111		
Citation Warning Filed	138		
Officer Violation Report (Include Warning Citation)			
Officer Name	Violation	Total	Total Amount
EDWARDS, BRANDON (26)	FAILURE TO APPEAR	6	\$0.00
	DEFECTIVE EQUIPMENT	3	\$330.00
	EXPIRED LICENSE PLATE	5	\$500.00
	NO LICENSE IN POSSESSION	1	\$120.00
	NO SECURITY VERIFICATION	6	\$1,560.00
	OPERATING WITHOUT BEING LICENSED	1	\$260.00
EISCHEID, DAVID (26)	SPEED IN EXCESS	10	\$1,050.00
	DEFECTIVE LIGHTS ALL OTHERS	4	\$440.00
	EXPIRED LICENSE PLATE	6	\$600.00

Attachment: PD Monthly Feb. 2024 (7127 : 4 a Police Department Monthly Report)

GREENWOOD, TAYLOR (14)	IMPROPER LANE CHANGE	1	\$110.00
	IMPROPER TAG DISPLAY	1	\$100.00
	NO SECURITY VERIFICATION	5	\$1,300.00
	PASSING WHERE PROHIBITED	1	\$110.00
	SPEED IN EXCESS	7	\$735.00
HALL, ELLA (15)	SPEEDING RADAR CHECKED	1	\$164.00
	DEFECTIVE EQUIPMENT	1	\$110.00
	DEFECTIVE LIGHTS ALL OTHERS	5	\$550.00
	EXPIRED LICENSE PLATE	6	\$600.00
	IMPROPER TAG DISPLAY	2	\$200.00
JOB, TONY (26)	DEFECTIVE LIGHTS ALL OTHERS	1	\$110.00
	DISOBEYING TRAFFIC CONTROL LIGHT	1	\$110.00
	IMPROPER TAG DISPLAY	1	\$100.00
	NO SECURITY VERIFICATION	1	\$260.00
	OPERATING WITHOUT BEING LICENSED	2	\$520.00
LASTER, ADAM (25)	SPEED IN EXCESS	9	\$945.00
	DEFECTIVE LIGHTS ALL OTHERS	4	\$440.00
	EXPIRED LICENSE PLATE	16	\$1,600.00
	IMPROPER TAG DISPLAY	1	\$100.00
	NO SECURITY VERIFICATION	1	\$260.00
LOPEZ, MARLIN (13)	SPEED IN EXCESS	3	\$315.00
	SPEEDING RADAR CHECKED	1	\$284.00
	DEFECTIVE LIGHTS ALL OTHERS	1	\$110.00
	DRIVING WHILE SUSPENDED	2	\$520.00
	EXPIRED DRIVERS LICENSE	1	\$100.00
MCGINLEY, JAMES (41)	EXPIRED LICENSE PLATE	8	\$800.00
	NO SECURITY VERIFICATION	2	\$520.00
	OPERATING WITHOUT BEING LICENSED	1	\$260.00
	SPEED GREATER THAN PROPER	1	\$105.00
	SPEED IN EXCESS	9	\$945.00
MCHENRY, JARRED (15)	DEFECTIVE EQUIPMENT	1	\$110.00
	EXPIRED LICENSE PLATE	1	\$100.00
	NO SECURITY VERIFICATION	1	\$260.00
	PARKING ON STREET 2 AM - 5 AM	6	\$210.00
	SPEED IN EXCESS	4	\$420.00
STOUGH, STANTON (15)	ALTERING OR CHANGING TAG	1	\$160.00
	DEFECTIVE LIGHTS ALL OTHERS	1	\$110.00
	DISOBEYING STOP SIGN	1	\$110.00
	DRIVING WHILE REVOKED	1	\$260.00
	DRIVING WHILE SUSPENDED	2	\$520.00
	EXPIRED LICENSE PLATE	18	\$1,800.00
	IMPROPER TAG DISPLAY	2	\$200.00
	NO LICENSE IN POSSESSION	2	\$240.00
	NO SECURITY VERIFICATION	7	\$1,820.00
	OPERATING WITHOUT BEING LICENSED	2	\$520.00
	SPEED IN EXCESS	4	\$420.00
	DEFECTIVE LIGHTS ALL OTHERS	4	\$440.00
	DRIVING WHILE REVOKED	1	\$260.00
	DRIVING WHILE SUSPENDED	2	\$520.00
	EXPIRED LICENSE PLATE	1	\$100.00
	NO CHILD RESTRAINTS	1	\$110.00
	NO SECURITY VERIFICATION	5	\$1,300.00
	SPEED IN EXCESS	1	\$105.00
	DEFECTIVE LIGHTS ALL OTHERS	4	\$440.00
	DISOBEYING TRAFFIC CONTROL LIGHT	1	\$110.00

VOYLES, MATTHEW (27)	EXPIRED LICENSE PLATE	4	\$400.00
	INATTENTIVE AND CARELESS DRIVING	1	\$260.00
	NO SECURITY VERIFICATION	1	\$260.00
	NO VALID OPERATORS LICENSE	1	\$260.00
	PARKED FACING ONCOMING TRAFFIC	1	\$35.00
	PARKING ON STREET 2 AM - 5 AM	1	\$35.00
	SPEED IN EXCESS	1	\$105.00
	DEFECTIVE EQUIPMENT	1	\$110.00
	DEFECTIVE LIGHTS ALL OTHERS	6	\$660.00
	DRIVING WHILE SUSPENDED	3	\$780.00
	EXPIRED LICENSE PLATE	2	\$200.00
	FAILURE TO DIM LIGHTS	4	\$440.00
	FAILURE TO SIGNAL INTENT	1	\$110.00
	IMPROPER LIGHTS	2	\$220.00
	NO CHILD RESTRAINTS	1	\$110.00
	NO SECURITY VERIFICATION	3	\$780.00
	PARKING ON GRASS	1	\$35.00
	PARKING ON STREET 2 AM - 5 AM	1	\$35.00
	SPEED IN EXCESS	2	\$210.00
	GRAND TOTAL	249	\$32,933.00
Citation Payment Method Summary			

Total Cash	\$0.00
Total Checks	\$0.00
Total Credit Cards	\$0.00
Total Money Orders	\$0.00
Total Other	\$0.00
Grand Total	\$0.00

Warrant Summary Report

Warrant Record	
Warrant Issued	0
Warrant Served	0
Warrant Recalled	0
Warrant Issued	
No records found.	
Warrant Served	
No records found.	
Warrant Recalled	
No records found.	
Warrant Payment Method Summary	
Total Cash	\$0.00
Total Checks	\$0.00
Total Credit Cards	\$0.00
Total Money Orders	\$0.00
Total Other	\$0.00
Grand Total	\$0.00

Attachment: PD Monthly Feb. 2024 (7127 : 4 a Police Department Monthly Report)

Protective Order Summary Report

Protective Order Record

Protective Order Issued - Non Emergency0

Protective Order Issued - Emergency0

Civil Process Summary Report

Civil Process Record

Civil Process Issued0

Group By Process Type

No records found.

Group By Court Type

No records found.

Field Interview Summary Report

Field Interview Record

Field Interview Issued0

Group By Interviewed Officer

No records found.

Accident / Collision Summary Report

Accident Record

Accident / Collision Record5

Accident / Collision with DUI0

Accident / Collision with Hit & Run0

Accident / Collision with Fatality0

Radio Log Summary Report

Radio Log Record

Radio Log Record1,340

Group By Call Type

Total	Initial Call Type
1	9-1-1 Hangup
1	9-1-1 Open Line
4	Accident - Property Damage
1	Accident - With Injury
8	Alarm Business
25	Alarm Residential
1	Animal Control - Animal at Large / Nuisance
1	Assault
6	Assist - Citizen
6	Assist - Motorist
2	Assist - Other City Department
10	Assist - Outside Agency
8	Broadcast - General Information
111	Business Check

Group By Final Type

Total	Final Call Type
1,340	
1,340	GRAND TOTAL

1 Check Solicitor
15 Check The Welfare
7 Code Violation
1 Court - Bailiff
1 Curfew Violation - Juvenile
5 Deliver Council Packets
170 Dispatch - Informational
2 District Court
1 Domestic
2 DUI Arrest
213 Ending Mileage
1 Extra Watch
12 Fire Department - Automatic Alarm
26 Fire Department - Medical Call
15 Fire Department - Mutual Aid
4 Fire Department - Odor Investigation
3 Fire Department - Other Fire
8 Fire Department - Service Call
1 Fire Department - Structure Fire
5 Follow-up
1 Found Property
1 Fraud
59 House Check
1 Larceny/Theft - All Other
1 Larceny/Theft - Bicycle
1 Larceny/Theft - From a Motor Vehicle
6 Miscellaneous - Other
1 Missing Juvenile
1 Motor Vehicle Theft
2 Noise Complaint
5 Officer out of the car
35 Open Door - Residence
7 Ordinance Violation
2 Out at Public Works
4 Out at the Station
6 Out at the Station for Report
3 Out of district
2 Parking Complaint
2 Possible Overdose
7 Public Works Call
4 Receive Information
1 Reckless Driver
1 Release Property
2 Remove Debris from Roadway
1 Return to the station
7 S.T.O.P. Program
3 Signal 13 - Meal Beak
14 Special Assignment
212 Starting Mileage - In Service
5 Suspicious Activity
15 Suspicious Subject
14 Suspicious Vehicle
3 Traffic Complaint
1 Traffic Hazard

179	Traffic Stop
3	Training
1	Transport
1	Trespassing
1	Vehicle Impoundment
22	Vehicle Maintenance
24	Vehicle Registration/Stolen Check [10-28/10-29]
1	Vehicle Release
1,340	GRAND TOTAL

Nichols Hills Fire Department
February 2024 Monthly Report

All shifts have continued working on annual life and safety inspections for all commercial buildings in Nichols Hills. Community Emergency Response Team training information was sent out to all local churches and Oklahoma City Golf and Country Club seeking interest in the program. We continued updating the department's Standard Operating Guidelines along with the City's Active Shooter plan. The fire department secured a few different facilities within and around the city that may be utilized as a family reunification area if required during certain emergencies. We have also been working with the Village Fire Department on what type of equipment they would need to operate the fire department's backup radio system.

The fire department responded to a total of 70 calls in the month of February.

Fire – 2	Ward 1-38%
EMS – 23	Ward 2-16%
Hazardous Conditions – 2	Ward 3-23%
False Calls – 28	The Village – 23%
Service Calls - 15	

February was a short month but a busy month for training at the fire department. We started the month by hosting a Fire Instructor I course that was taught by OSU Fire Service Training and attended by FF Morrison. This course brought in around fifteen firefighters from around the metro area and at least one from the Tulsa area. The following week, all three shifts covered our 'Pit Crew' CPR EMS protocol. This protocol establishes what each crew member's job is during a cardiac arrest emergency. Training Officer Reyes gave our newest FF, Tyler Hamblin, an Emergency Vehicle Operations course so that he can begin getting some driving time in the larger apparatus. Last week, crews from both Nichols Hills and The Village had EMS skills training with Bill Justice where we practiced various EMS skills and ran through emergency medical scenarios. Agents from the

State Fire Marshals Office came in to give all the shifts a short class on initial fire company investigation. D/O Gray attended a Fire Officer II class in Edmond. FF Balch attended a Vehicle Rescue Technician class in Okemah. FF Biesiada finished his online modules for Blue Card Command and can now move on to the practical portion so that he can obtain his Blue Card certification. Different topics covered this month for shift training included firefighter rescue (RIT operations), fire ground ventilation, rescue air bags, and driver / operator training, building plan review, wildland firefighting operations, and fire hose advancements. About half of our firefighters worked on getting their National Registry EMT licenses renewed for the current two-year period.

Fire Chief,

Kevin Boydston

DEPARTMENT OF ENVIRONMENTAL QUALITY
MONTHLY OPERATIONAL REPORT
GROUND WATER SYSTEMS

City of Nichols Hills
SYSTEM NAME

1009 N.W. 75th street
ADDRESS

Nichols Hills
CITY

OK
STATE

73116
ZIP

PWS ID 2005501

POPULATION SERVED 4020

MONTH Jan 21 2024 Thru Feb 2 2024

DATE	WATER PUMPED 1,000 GALLONS PER DAY	CHEMICALS USED						NO. WELLS IN SYSTEM 23						TOTAL ALK.	Ph	STAB- ILITY	Fluoride
		CHLORINE AND RESIDUALS						NO. WELLS IN USE	TOTAL HOURS IN USE	STATIC LEVEL		PUMPING LEVEL					
										WELL NO.	FT.	WELL NO.	FT.				
		SERIES 1		SERIES 2													
		lbs	PLT	DIST	PLT	DIST											
21	502,010	4	0.50	0.61	0.61	0.48	4	81.5									
22	323,812	4	0.47	0.61	0.51	0.50	3	63.3									
23	261,326	4	0.50	0.51	0.54	0.50	3	56.6									
24	86,750	4	0.51	0.73	0.57	0.50	2	35.6									
25	326,010	4	0.78	0.80	0.81	0.66	3	63.5									
26	406,080	4	0.94	0.94	0.78	0.67	3	72.0									
27	404,670	4	0.47	0.61	0.58	0.44	3	71.8									
28	376,752	4	0.43	0.54	0.51	0.43	3	68.5									
29	401,998	4	0.78	0.61	0.60	0.58	3	71.5									
30	299,955	4	0.54	0.61	0.51	0.50	3	56.1									
31	406,080	4	0.61	0.84	0.58	0.51	3	72.0									
1	351,695	4	0.28	0.38	0.29	0.28	3	41.9									
2	597,380	4	0.25	0.51	0.28	0.28	3	72.0									
3	190,800	4	0.21	0.58	0.27	0.25	2	27.0									
4	465,410	4	0.24	0.26	0.27	0.28	4	55.7									
5	328,680	4	0.28	0.37	0.24	0.28	2	39.8									
6	631,321	4	0.26	0.43	0.34	0.28	3	70.6									
7	470,880	4	0.22	0.32	0.48	0.25	3	56.0									
8	564,480	4	0.35	0.36	0.37	0.35	3	72.0									
9	643,680	4	0.26	0.32	0.27	0.26	3	72.0									
10	485,280	4	0.51	0.29	0.68	0.51	2	48.0									
11	278,040	4	0.60	0.80	0.89	0.69	2	26.0									
12	417,600	4	0.60	0.80	0.89	0.69	2	48.0									
13	387,653	4	0.98	0.88	0.90	0.89	4	49.5									
14	159,840	4	0.60	0.62	0.66	0.60	1	24.0									
15	585,346	4	0.89	0.75	0.80	0.66	6	66.3									
16	434,292	4	0.75	0.67	0.76	0.75	4	43.9									
17	526,140	4	0.99	0.89	0.69	0.69	3	58.1									
18	530,904	4	0.61	0.60	0.74	0.70	4	60.2									
19	534,085	4	0.92	0.78	0.68	0.65	4	69.4									
20	439,351	4	0.68	0.51	0.58	0.48	3	58.7									
TOTAL	12,818,300	124															
AVG.	413,494	4					3										

POWER COST	\$11,253.00
LABOR COST	<u>\$10,776.36</u>
CHEMICAL COST	<u>\$107.88</u>
REPAIR COST	<u>\$0.00</u>
WATER COST	<u>\$0.00</u>
TOTAL COST	<u>\$22,137.24</u>
COST/MILLION GAL.	<u>\$1,727.00</u>

BACT SAMPLES SUBMITTED DURING THE MO.

(1) NUMBER SAFE	4
(2) NUMBER UNSAFE	0
(3) NUMBER CHECK SAMPLES	4

I hereby certify the above to be correct
to the best of my knowledge.

Signed

Title Chief Well Operator

Mail original before the 10th of the following month to:
Department of Environmental Quality
Water Quality Division
PO Box 1677
Oklahoma City, OK 73101-1677

25/6

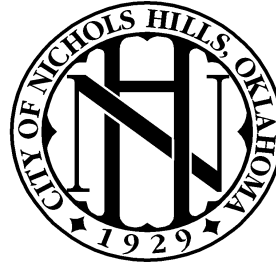
***PUBLIC WORKS
LINE MAINTENANCE REPORT
2023***



Water Main Breaks/Water leak repairs

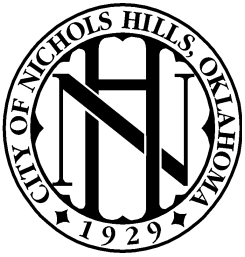
Sewer Main Blocks/ PM
Preventative Maintenance

	DATE	ADDRESS	MANHOURS		DATE	ADDRESS Man hole number	MANHOURS	
	2/21/2024	1520 camden	24.0		2/7/2024	1807 HUNTINGTON	4.0	
	2/19/2024	1402canturburry	8.0					
	2/19/2024	1805 drakestone	8.0					
	2/26/2024	1500hunington	4.0					
		TOTAL hrs.	44.0			TOTAL hrs	4.0	



BUILDING PERMITS FEBRUARY 2024

Project ID	Project Type	Name	Property	Issued Date	Square Footage	Valuation
158513	DEMO-RES	K&M WRECKING	6502 LENOX	2/2/2024		
158519	CURB	AGS CONCRETE LLC	1717 COVENTRY	2/8/2024		
158527	CURB	4L CONCRETE LLC	1118 GLENWOOD	2/9/2024		
158530	CURB	MSP CONCRETE LLC	1509 GLENBROOK TERRACE	2/12/2024		
158532	ROOF-RES	COLONY CONSTRUCTION INC	1704 BEDFORD	2/14/2024		\$ 22,000.00
158534	BR-REM	KRONE CONSTRUCTION INC	6900 AVONDALE	2/15/2024		\$ 30,000.00
158536	BC-REM	SHELLBACK GENERAL CONTRACTING	1121 NW 63RD B	2/15/2024		\$ 300,000.00
158538	BC-REM	SHELLBACK GENERAL CONTRACTING	1121 NW 63RD B	2/15/2024		
158540	FENCE-RES	MODERN ENVIRONMENT	1111 PARK MANOR	2/16/2024		\$ 96,000.00
158546	ROOF-RES	REROOF AMERICA CONTRACTORS OK	6505 HILLCREST	2/20/2024		\$ 40,116.00
158548	ROOF-RES	PALLADIUM ROOFING LLC	1604 GLENBROOK	2/20/2024		\$ 17,000.00
158556	FENCE-RES	CANDELARIA DESIGN BUILD	6803 GRAND	2/22/2024		\$ 9,500.00
158557	POOL	PLEASANT POOLS SUPPLY CORP.	1801 GUILFORD	2/23/2024		\$ 64,500.00
158564	BR-REM	ROSEWOOD BUILDING COMPANY LLC	2428 GRAND CIR	2/26/2024		\$ 100,000.00
158574	CURB	FUENTES CONCRETE CONSTRUCTION	6421 CENTENNIAL	2/28/2024		
158575	BR-REM	ROSEWOOD BUILDING COMPANY LLC	1803 DRAKESTONE	2/28/2024		\$ 60,000.00
158576	BR-NEW	EVOLUTION DEVELOPMENT GROUP	1116 CUMBERLAND	2/28/2024	5238	\$ 1,100,000.00
158578	BR-NEW	MAJESTIC CONSTRUCTION LLC	1810 DORCHESTER DR	2/28/2024	4296	\$ 1,000,000.00
158580	WELL-WAT	AQUA WELL DRILLING	6908 GRAND	2/28/2024		
158581	BR-NEW	BOWERS CONSTRUCTION	6717 AVONDALE	2/28/2024	5778	\$ 1,832,760.00
158584	BR-REM	KENT HOFFMAN CONSTRUCTION	1805 DRURY	2/28/2024		\$ 85,000.00



***Public Works
Water Production Report
February 2024***



Water Produced	12,818,300
Water Sold	12,159,532
Water used in the City Parks	105,682
Water flushed for Bond Projects	700
Fire Department usage - est.	0
City Facilities	34,607
Water unaccounted for	517,779
% water loss for the month	4.0%
Avg. water loss/ for the last 12 months	0.9%

Risk Manager Report February 2024

There was one (1) work-related injury this month. A fire fighter injured his shoulder pulling fire hose while training. He was off work for a week but has been released back to full duty.

There were four (4) non-dot drug screens and one (1) DOT drug screen this month. The four (4) non-dot drug screens were on a dispatcher, a fire fighter and two (2) public works employees. There was one (1) random DOT drug screen on a sanitation driver.

The safety meeting this month was on Blood Borne Pathogens by Kip Pritchard from OMAG. We watched a video and discussed the various ways someone could prevent diseases such as hepatitis B (HBV), hepatitis C (HCV) and human immunodeficiency virus (HIV).

Park inspections were completed on Woods, Kite and Davis Park. No issues were found.

The trailer that was stolen from the yard at public works this month was never recovered so we received a check from insurance for \$3295.00 after the \$500 deductible. Public Works will purchase another trailer soon.

I attended a webinar on “Hazard and Risk Assessment, Respiratory Protection During Disaster Response and Cleanup”. They discussed site safety, including respiratory risks, how to select and safely use appropriate respiratory protection, PPE, and decontamination procedures. I also attended a webinar on “Guardian vs. Warrior Mentality in Law Enforcement: Re-evaluating Training” through PRIMA. This webinar focused on creating stronger human connections and community engagement which are essential elements of the law enforcement profession. They also discuss how current law enforcement training philosophies may contribute to a warrior mentality. The warrior mentality can prevent efforts to improve public perceptions of police legitimacy.

I have been working on creating an employee Active Shooter policy to be included in the Emergency Operations Plan (EOP). The police and fire departments both have separate policies on responding to an active shooter incident, but we felt like we needed something for employees if an active shooter event occurs on city property. I have also been working on updating the city’s Safety Policy and Procedure manual including updating the public works Confined Space program. I hope to have it all completed in March.

NICHOLS HILLS MUNICIPAL COURT Page: 1
 Report For February 1, 2024 Thru February 29, 2024 FILEDST

 Violations by Filed Date...

Police Department	107	
MUNICIPAL COURT	14	
Code Enforcement	1	
TRANSFERRED OUT	0	
Total Filed Violations		122

 Completed Cases...

Paid Fine...

Police Department	99	
MUNICIPAL COURT	12	
Code Enforcement	0	
TRANSFERRED OUT	2	
Total Paid Fines		113

Before Judge...

Police Department	0	
MUNICIPAL COURT	0	
Code Enforcement	0	
TRANSFERRED OUT	2	
Total Before Judge		2
Total Completed		115

 Other Completed...

Dismissed - had Insurance

Police Department	2	
MUNICIPAL COURT	0	
Code Enforcement	0	
TRANSFERRED OUT	0	
Total		2

Dismissed by Judge

Police Department	4	
MUNICIPAL COURT	0	
Code Enforcement	0	
TRANSFERRED OUT	0	
Total		4

Dismissed - COMPLIANCE

Police Department	12	
MUNICIPAL COURT	0	
Code Enforcement	0	
TRANSFERRED OUT	0	
Total		12

REMOVED FEES & FINES

NICHOLS HILLS MUNICIPAL COURT Page: 2
Report For February 1, 2024 Thru February 29, 2024 FILEDST

Police Department	1	
MUNICIPAL COURT	0	
Code Enforcement	0	
TRANSFERRED OUT	1	
Total		2

Voided Docket

Police Department	0	
MUNICIPAL COURT	1	
Code Enforcement	1	
TRANSFERRED OUT	0	
Total		2

Total Other Completed	22
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Grand Total Completed	137
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Net Difference Filed/Complete	15-
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Warrants...

Issued...

Police Department	29	
MUNICIPAL COURT	13	
Code Enforcement	0	
TRANSFERRED OUT	0	
Total Violations		42
Total Warrants Issued		42

Cleared...

Police Department	33	
MUNICIPAL COURT	9	
Code Enforcement	0	
TRANSFERRED OUT	6	
Total Violations		48
Total Warrants Cleared		48

Change in Total Warrants	6-
--------------------------	----

FTA FAILURE TO APPEAR	\$3,097.95
AFIS17 AFIS 2017	\$907.10
FS17 FORENSIC SCIENCE 2017	\$910.00
FINE FINE	\$12,612.05
CLEET4 CLEET STATE OF OKLAHOMA	\$18.00
FP2 AFIS	\$10.00
FS FORENSIC SCIENCE IMPROVE FEE	\$10.00
LATE LATE FEE	\$430.00
AMS COLLECTION AGENCY	\$1,991.50
CLEET7 CLEET STATE OF OK. 2017	\$892.50
Total Fees/Fines Paid	\$20,879.10

ACCOUNT NUMBER	NAME	CLASS	SERVICE ADDRESS	STATUS	DATE OF SERVICE	XFER?
02-00794-15	I - CEDRUN, HECTOR	RES	1822 WESTMINSTER	ACTIVE	2/02/2024	
01-00973-00	I - CLARK, RON	RES	1506 GLENBROOK TERRACE	ACTIVE	2/15/2024	
02-00211-04	E - GRANDMARK ASSOCIATION	RES	6451 GRANDMARK 3A	ACTIVE	2/09/2024	
01-00137-03	I - GREER, RYAN	RES	1103 TEDFORD	ACTIVE	2/20/2024	
01-00360-04	I - HEBERT, JASON	RES	1209 GLENWOOD	ACTIVE	2/03/2024	
02-00101-01	I - JESTER, RACHEL	RES	1704 BEDFORD	ACTIVE	2/23/2024	
01-00160-21	I - LIU, BRIANA	RES	1105 MARLBORO	ACTIVE	2/23/2024	
02-00237-04	I - MCCURDY, SAM	RES	1714 PENNINGTON	ACTIVE	2/20/2024	
01-00191-01	I - RAY, LAURIE	RES	1112 GLENWOOD	ACTIVE	2/07/2024	

** TOTAL PRINTED 9 **

STATUS: All

RANGE OF START DATES: 2/01/2024 THRU 2/29/2024

LAST BILL DATE: 0/00/0000 THRU 99/99/9999

CONFIDENTIALS PRINTED: NO

TRANSFERS INCLUDED: NO

PRINT MAILING ADDR: NO

4.f.a

TOTALS BY CUSTOMER CLASS			
<u>CLASS</u>	<u>DESCRIPTION</u>		<u>TOTAL</u>
RES	RESIDENTIAL		9
	CLASS TOTAL:		9
TOTALS BY RATE TABLE			
<u>SERVICE</u>	<u>RATE</u>	<u>DESCRIPTION</u>	<u>TOTAL</u>

SELECTION CRITERIA

4.f.a

REPORT SELECTIONS:

REPORT SEQUENCE: Account Name
ACCOUNT STATUS: All
CUSTOMER CLASS: All
SERV/TBL: All
INCLUDE TRANSFER: NO
INCLUDE CONFIDENTIAL: NO

INFORMATION INCLUDED:

MAILING ADDRES: NO
COMMENT CODES: None

CUSTOMER DATES:

START DATE: 2/01/2024 THRU 2/29/2024
LAST BILL DATE: 0/00/0000 THRU 99/99/9999

** END OF REPORT **

CITY OF NICHOLS HILLS
TREASURER'S REPORT - INVESTMENT SCHEDULE
February 29, 2024

MATURITY DATE	DEPOSITORY BANK	COST BASIS	MATURITY VALUE	YIELD TO MATURITY	DAYS INVESTED
Operations					
Operating Acct (Avg Balance)	BancFirst	386,619.04	386,619.04		
SWEEP Acct (Avg Balance)	BancFirst	18,276,488.40	18,276,488.40		
		<u>18,663,107.44</u>	<u>18,663,107.44</u>		
NICHOLS HILLS GENERAL FUND					
06/13/24	Midfirst	1,000,000.00	1,046,425.56	4.64%	427
09/12/24	First Fidelity	900,000.00	939,575.34	5.42%	300
06/13/24	Valliance	500,000.00	511,753.42	5.20%	165
01/16/25	First Fidelity	600,000.00	630,493.15	5.00%	371
		<u>3,000,000.00</u>	<u>3,128,247.47</u>		
NICHOLS HILLS GENERAL FUND - CIP					
06/13/24	TREASURY BILL	720,873.33	750,000.00	5.39%	273
11/14/24	Valliance	700,000.00	730,715.62	5.20%	308
01/16/25	FNB of Ok	700,000.00	743,589.58	5.25%	427
06/12/25	Midfirst	650,000.00	675,602.25	3.95%	701
		<u>2,770,873.33</u>	<u>2,899,907.45</u>		
NICHOLS HILLS MUNICIPAL AUTHORITY					
04/11/24	Midfirst	850,000.00	877,451.44	5.52%	210
06/13/24	First Fidelity	550,000.00	562,009.99	5.35%	165
		<u>1,400,000.00</u>	<u>1,439,461.43</u>		
NICHOLS HILLS MUNICIPAL AUTHORITY - CIP					
04/11/24	Midfirst	500,000.00	516,147.91	5.52%	210
06/13/24	Midfirst	600,000.00	627,855.34	4.64%	427
		<u>1,100,000.00</u>	<u>1,144,003.25</u>		
SINKING FUND					
06/25/24	Midfirst	3,700,000.00	3,787,502.47	5.24%	166
06/20/24	TREASURY BILL	799,749.51	818,000.00	5.22%	161
		<u>4,499,749.51</u>	<u>4,605,502.47</u>		
GENERAL OBLIGATION BOND OF 2021					
06/13/24	Midfirst	1,100,000.00	1,134,791.02	5.41%	210
09/12/24	First Fidelity	550,000.00	574,184.93	5.42%	300
09/05/24	TREASURY BILL	649,269.08	670,000.00	4.90%	238
		<u>2,299,269.08</u>	<u>2,378,975.95</u>		
GENERAL OBLIGATION BOND OF 2022					
04/11/24	Midfirst	750,000.00	766,528.51	5.41%	147
09/05/24	TREASURY BILL	824,668.64	851,000.00	4.90%	238
		<u>1,574,668.64</u>	<u>1,617,528.51</u>		
GENERAL OBLIGATION BOND OF 2023					
04/11/24	Midfirst	2,000,000.00	2,094,284.32	4.71%	458
06/13/24	FNB of OK	800,000.00	831,850.00	5.25%	273
06/13/24	Midfirst	1,000,000.00	1,047,142.16	4.71%	521
09/12/24	Valliance	600,000.00	621,369.86	5.20%	250
01/16/25	FNB of OK	825,000.00	876,373.44	5.25%	427
		<u>5,225,000.00</u>	<u>5,471,019.78</u>		
SOURCE		COST	MATURITY	% of Total	Margin
BANCFIRST		18,663,107.44	18,663,107.44	46.04%	135.0%
MIDFIRST BANK		12,150,000.00	12,573,730.98	29.98%	112.0%
FIRST NATIONAL BANK OF OK		2,325,000.00	2,451,813.02	5.74%	115.3%
TREASURY BILL		2,994,560.56	3,089,000.00	7.39%	
FIRST FIDELITY BANK		2,600,000.00	2,706,263.41	6.41%	195.468%
VALLIANCE BANK		1,800,000.00	1,863,838.90	4.44%	110.0%
TOTAL INVESTED		<u>\$ 40,532,668.00</u>	<u>\$ 41,347,753.75</u>	100.00%	

01 -General Fund

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE
ASSETS		
=====		
01-00-10050	Cash in Bank - Flex Account	16,832.86
01-00-10099	Claim on Cash	1,543,661.49
01-00-10100	Cash - Municipal Court	4,737.06
01-00-11000	T-Bills and CD's	3,000,000.00
01-00-11100	Interest Receivables	23,155.16
01-00-11600	Other Receivables	1,270,835.00
01-00-11650	Health Ins - Retirees & Cobra	5,335.54
01-00-11700	Beverage Tax Receivable	855.00
01-00-11800	Sales Tax Receivable	812,645.00
01-00-11900	Franchise Fee Receivable	50,867.00
01-00-12000	Utilities Receivable	86,069.81
01-00-13799	Due To/From Flex Spending	11,608.91
01-00-13800	Allowance for Court Receivable	(1,107,942.00)
01-00-14000	Deposit with Third Party Admin	37,228.00
01-00-17000	Lease Receivable	<u>694,888.00</u>
		<u>6,450,776.83</u>
TOTAL ASSETS		6,450,776.83
		=====
LIABILITIES		
=====		
01-00-30050	Deposit - held for others	74,820.00
01-00-30090	Due to Collection agency	1,991.50
01-00-30099	A/P Due to Pooled Cash	369,519.51
01-00-30700	Deferred Interest Income	23,155.16
01-00-32050	Cleet Payable	2,745.56
01-00-32600	Uniform Building Code Fee Paya	12.00
01-00-33300	Deferred Fine Revenue	147,205.00
01-00-34300	Bonds held in reserve - Banner	25,300.00
01-00-36000	Unapplied Credit Liab- A/R	6.02
01-00-36500	Deferred inflow - leases	694,888.00
01-00-37176	Retainage Payable	<u>8,855.00</u>
TOTAL LIABILITIES		<u>1,348,497.75</u>
EQUITY		
=====		
01-00-57050	Assigned - Economic Developmen	500,000.00
01-00-57070	Assigned - Other	973,627.95
01-00-57071	Assigned - art in parks	25,000.00
01-00-59000	Unassigned Fund Balance	<u>4,465,110.94</u>
TOTAL BEGINNING EQUITY		5,963,738.89
TOTAL REVENUE		8,078,532.32
TOTAL EXPENDITURES		<u>8,939,992.13</u>
TOTAL REVENUE OVER/(UNDER) EXPENSES		(861,459.81)
TOTAL EQUITY & REV. OVER/(UNDER) EXP.		<u>5,102,279.08</u>
TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.		6,450,776.83
		=====

Attachment: RG BALANCE SHEET - 6555 (7131 : 4 h Finance Director's Report)

02 -Street & Alley

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
ASSETS			
=====			
02-00-10099	Claim on Cash	271,242.42	
02-00-14900	Due from other Governments	<u>1,608.00</u>	
		<u>272,850.42</u>	
TOTAL ASSETS			272,850.42
			=====
LIABILITIES			
=====			
EQUITY			
=====			
02-00-51090	Restricted Fund Bal-Streets	235,572.96	
02-00-57090	Assigned Fund Balance-Streets	<u>7,166.00</u>	
	TOTAL BEGINNING EQUITY	242,738.96	
TOTAL REVENUE		<u>30,111.46</u>	
TOTAL REVENUE OVER/(UNDER) EXPENSES		30,111.46	
TOTAL EQUITY & REV. OVER/(UNDER) EXP.		<u>272,850.42</u>	
TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			272,850.42
			=====

03 -Designated Fds-Fire & Gen

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE
ASSETS		
=====		
03-00-10099	Claim on Cash	1,976.69 1,976.69
TOTAL ASSETS		1,976.69 =====
LIABILITIES		
=====		
03-00-30099	A/P Due to Pooled Cash	356.00 356.00
TOTAL LIABILITIES		356.00
EQUITY		
=====		
03-00-51050	Restricted Fund Bal-Donations	1,613.58 1,613.58
TOTAL BEGINNING EQUITY		1,613.58
TOTAL REVENUE		463.29
TOTAL EXPENDITURES		456.18 7.11
TOTAL REVENUE OVER/(UNDER) EXPENSES		7.11
TOTAL EQUITY & REV. OVER/(UNDER) EXP.		1,620.69 1,976.69 =====
TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.		1,976.69 =====

04 -Designated Funds-Police

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
ASSETS			
=====			
04-00-10099	Claim on Cash	<u>61,019.15</u>	<u>61,019.15</u>
TOTAL ASSETS			61,019.15
			=====
LIABILITIES			
=====			
EQUITY			
=====			
04-00-51050	Restricted Fund Bal-Donations	<u>49,210.67</u>	
TOTAL BEGINNING EQUITY		49,210.67	
TOTAL REVENUE		9,969.70	
TOTAL EXPENDITURES		(<u>1,838.78</u>)	
TOTAL REVENUE OVER/(UNDER) EXPENSES		11,808.48	
TOTAL EQUITY & REV. OVER/(UNDER) EXP.		<u>61,019.15</u>	
TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			61,019.15
			=====

05 -Designated Funds-PW

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
ASSETS			
=====			
05-00-10099	Claim on Cash	<u>2,644.67</u>	<u>2,644.67</u>
TOTAL ASSETS			2,644.67
			=====
LIABILITIES			
=====			
EQUITY			
=====			
05-00-51050	Restricted Fund Bal-Donations	<u>2,261.40</u>	
TOTAL BEGINNING EQUITY		2,261.40	
TOTAL REVENUE		<u>383.27</u>	
TOTAL REVENUE OVER/(UNDER) EXPENSES		383.27	
TOTAL EQUITY & REV. OVER/(UNDER) EXP.		<u>2,644.67</u>	
TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			2,644.67
			=====

06 -Municipal Authority

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE
ASSETS		
=====		
06-00-10099	Claim on Cash	1,627,718.46
06-00-11000	T-Bills and CD's	1,400,000.00
06-00-11100	Interest Receivable	39,160.58
06-00-12150	Utility Receivable	286,078.56
06-00-13900	Unbilled Receivable	162,705.00
06-00-14800	Allowance for Doubtful Account	(26,586.93)
06-00-14850	Bad Debt Receivable	28,585.83
06-00-15000	Deferred outflow of resources	374,590.00
06-00-15500	Deferred Outflow - OPEB	43,637.00
06-00-20000	Fixed Assets	47,398,596.03
06-00-20100	Accumulated Depreciation	(30,746,611.89)
06-00-21000	Land	207,742.00
06-00-21500	Construction in Progress	<u>1,817,431.06</u>
		<u>22,613,045.70</u>
TOTAL ASSETS		22,613,045.70
		=====
LIABILITIES		
=====		
06-00-30090	Payable - Collection AgencyFee	5,735.02
06-00-30099	A/P Due to Pooled Cash	129,966.45
06-00-31800	Comp Absent Payable	5,383.02
06-00-31890	Compensated Absences - Long Te	48,447.00
06-00-34000	City of NH - Garbage	86,069.81
06-00-34100	Unearned Rev (Unapplied Credit	17,807.33
06-00-34325	Deposit - Fire Hydrant Meter	5,200.00
06-00-34500	Due to Tyler Tech (Cr Cd Fees)	1,137.25
06-00-34900	Notes Payable - Current Portio	899.00
06-00-35000	NOTES PAYABLE	14,404.00
06-00-38000	Deferred inflow of resources	38,888.00
06-00-38500	Deferred Inflow - OPEB	50,180.00
06-00-40000	Net Pension Liability	20,673.00
06-00-40100	OPEB Liability	<u>98,791.00</u>
TOTAL LIABILITIES		<u>523,580.88</u>
EQUITY		
=====		
06-00-50400	Net Investment-Capital Assets	18,419,867.00
06-00-52090	Unrestricted Fund Balance	<u>3,411,673.40</u>
TOTAL BEGINNING EQUITY		21,831,540.40
TOTAL REVENUE		3,649,609.06
TOTAL EXPENDITURES		<u>3,391,684.64</u>
TOTAL REVENUE OVER/(UNDER) EXPENSES		257,924.42
TOTAL EQUITY & REV. OVER/(UNDER) EXP.		<u>22,089,464.82</u>
TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.		22,613,045.70
		=====

Attachment: RG BALANCE SHEET - 6555 (7131 : 4 h Finance Director's Report)

07 -General Fund - CIP

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE
ASSETS		
=====		
07-00-10099	Claim on Cash	1,560,917.36
07-00-11000	T-Bills and CD's	2,770,873.33
07-00-11100	Interest Receivable	<u>44,094.89</u>
		<u>4,375,885.58</u>
TOTAL ASSETS		4,375,885.58
		=====
LIABILITIES		
=====		
07-00-30099	A/P Due to Pooled Cash	4,801.00
07-00-30700	Deferred Interest Income	<u>44,094.89</u>
	TOTAL LIABILITIES	<u>48,895.89</u>
EQUITY		
=====		
07-00-57100	Assigned Fund Bal-Capital Imps	<u>2,755,995.06</u>
	TOTAL BEGINNING EQUITY	2,755,995.06
TOTAL REVENUE		1,811,393.33
TOTAL EXPENDITURES		<u>240,398.70</u>
	TOTAL REVENUE OVER/(UNDER) EXPENSES	1,570,994.63
TOTAL EQUITY & REV. OVER/(UNDER) EXP.		<u>4,326,989.69</u>
TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.		4,375,885.58
		=====

08 -Sinking Fund

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE
ASSETS		
=====		
08-00-10000	Cash - Sinking Fund	266,680.79
08-00-11000	T-Bills and CD's	4,499,749.51
08-00-11100	Interest Receivable	0.49
08-00-14900	Due from other Governments	<u>83,132.00</u>
		<u>4,849,562.79</u>
TOTAL ASSETS		4,849,562.79
		=====
LIABILITIES		
=====		
08-00-30700	Deferred Interest Income	0.08
08-00-30701	Deferred Income	<u>58,171.00</u>
	TOTAL LIABILITIES	<u>58,171.08</u>
EQUITY		
=====		
08-00-51030	Restricted Fund Bal-Debt Srv	<u>398,747.08</u>
	TOTAL BEGINNING EQUITY	398,747.08
TOTAL REVENUE		4,807,416.97
TOTAL EXPENDITURES		<u>414,772.34</u>
TOTAL REVENUE OVER/(UNDER) EXPENSES		4,392,644.63
TOTAL EQUITY & REV. OVER/(UNDER) EXP.		<u>4,791,391.71</u>
TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.		4,849,562.79
		=====

09 -Meter Deposits

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE
ASSETS		
=====		
09-00-10099	Claim on Cash	<u>28,760.00</u>
		<u>28,760.00</u>
	TOTAL ASSETS	28,760.00
		=====
LIABILITIES		
=====		
09-00-36100	Reserve for Meter Deposits	<u>28,760.00</u>
	TOTAL LIABILITIES	<u>28,760.00</u>
EQUITY		
=====		
	TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.	28,760.00
		=====

10 -911 Fund

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
ASSETS			
=====			
10-00-10099	Claim on Cash	82,712.28	
10-00-11600	Other Receivables	<u>729.00</u>	
			<u>83,441.28</u>
TOTAL ASSETS			83,441.28
			=====
LIABILITIES			
=====			
EQUITY			
=====			
10-00-51070	Restricted Fd Bal-Public Safet	<u>71,535.90</u>	
TOTAL BEGINNING EQUITY		71,535.90	
TOTAL REVENUE		<u>11,905.38</u>	
TOTAL REVENUE OVER/(UNDER) EXPENSES		11,905.38	
TOTAL EQUITY & REV. OVER/(UNDER) EXP.		<u>83,441.28</u>	
TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			83,441.28
			=====

11 -Impound Fee Police Fund

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
ASSETS			
=====			
11-00-10099	Claim on Cash	<u>39,221.09</u>	<u>39,221.09</u>
TOTAL ASSETS			39,221.09
			=====
LIABILITIES			
=====			
EQUITY			
=====			
11-00-51075	Restricted Fd Bal - Police Imp	<u>34,342.69</u>	
TOTAL BEGINNING EQUITY		34,342.69	
TOTAL REVENUE		<u>4,878.40</u>	
TOTAL REVENUE OVER/(UNDER) EXPENSES		4,878.40	
TOTAL EQUITY & REV. OVER/(UNDER) EXP.		<u>39,221.09</u>	
TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			39,221.09
			=====

13 -Municipal Authority - CIP

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE
ASSETS		
=====		
13-00-10099	Claim on Cash	183,925.78
13-00-11000	T-Bills and CD's	1,100,000.00
13-00-11100	Interest Receivable	<u>10,150.99</u>
		<u>1,294,076.77</u>
TOTAL ASSETS		1,294,076.77
		=====
LIABILITIES		
=====		
13-00-37176	Retainage Payable	<u>76,149.00</u>
	TOTAL LIABILITIES	<u>76,149.00</u>
EQUITY		
=====		
13-00-57100	Fund Bal-Capital Improvements	<u>1,367,709.73</u>
	TOTAL BEGINNING EQUITY	1,367,709.73
TOTAL REVENUE		77,638.01
TOTAL EXPENDITURES		<u>227,419.97</u>
TOTAL REVENUE OVER/(UNDER) EXPENSES		(149,781.96)
TOTAL EQUITY & REV. OVER/(UNDER) EXP.		<u>1,217,927.77</u>
TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.		1,294,076.77
		=====

14 -Water Impact Fees Fund

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
ASSETS			
=====			
14-00-10099	Claim on Cash	<u>156,139.65</u>	
			<u>156,139.65</u>
TOTAL ASSETS			156,139.65
			=====
LIABILITIES			
=====			
EQUITY			
=====			
14-00-50300	Restricted Fund Balance	<u>141,315.68</u>	
TOTAL BEGINNING EQUITY		141,315.68	
TOTAL REVENUE		<u>14,823.97</u>	
TOTAL REVENUE OVER/(UNDER) EXPENSES		14,823.97	
TOTAL EQUITY & REV. OVER/(UNDER) EXP.			<u>156,139.65</u>
TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			156,139.65
			=====

15 -Sewer Impact Fee Fund

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
ASSETS			
=====			
15-00-10099	Claim on Cash	<u>109,858.90</u>	
			<u>109,858.90</u>
TOTAL ASSETS			109,858.90
			=====
LIABILITIES			
=====			
EQUITY			
=====			
15-00-50300	Restricted Fund Balance	<u>95,252.68</u>	
TOTAL BEGINNING EQUITY		95,252.68	
TOTAL REVENUE		<u>14,606.22</u>	
TOTAL REVENUE OVER/(UNDER) EXPENSES		14,606.22	
TOTAL EQUITY & REV. OVER/(UNDER) EXP.			<u>109,858.90</u>
TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			109,858.90
			=====

17 -Drainage Fee Fund

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE
ASSETS		
=====		
17-00-10099	Claim on Cash	265,387.52
17-00-12000	Utility Receivables	5,413.10
17-00-13900	Unbilled Receivable	1,627.00
17-00-14850	Bad Debt Receivable	<u>85.17</u>
		<u>272,512.79</u>
TOTAL ASSETS		272,512.79
		=====
LIABILITIES		
=====		
EQUITY		
=====		
17-00-50300	Restricted Fund Balance	<u>220,660.76</u>
	TOTAL BEGINNING EQUITY	220,660.76
TOTAL REVENUE		<u>51,852.03</u>
	TOTAL REVENUE OVER/(UNDER) EXPENSES	51,852.03
TOTAL EQUITY & REV. OVER/(UNDER) EXP.		<u>272,512.79</u>
TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.		272,512.79
		=====

18 -Health Insurance Fund

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
ASSETS			
=====			
18-00-10050	Cash - Health Insurance	<u>201,655.17</u>	
			<u>201,655.17</u>
	TOTAL ASSETS		201,655.17
			=====
LIABILITIES			
=====			
18-00-30090	Claims Payable	<u>61,359.00</u>	
	TOTAL LIABILITIES		<u>61,359.00</u>
EQUITY			
=====			
18-00-57090	Assigned Fund Balance	<u>61,654.81</u>	
	TOTAL BEGINNING EQUITY		61,654.81
	TOTAL REVENUE		774,766.34
	TOTAL EXPENDITURES	<u>696,124.98</u>	
	TOTAL REVENUE OVER/(UNDER) EXPENSES		78,641.36
	TOTAL EQUITY & REV. OVER/(UNDER) EXP.	<u>140,296.17</u>	
	TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.		201,655.17
			=====

20 -Designated Funds-Parks

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE
ASSETS		
=====		
20-00-10099	Claim on Cash	650,312.27 650,312.27
TOTAL ASSETS		650,312.27 =====
LIABILITIES		
=====		
20-00-37176	Retainage Payable	9,184.00 9,184.00
TOTAL LIABILITIES		9,184.00
EQUITY		
=====		
20-00-51050	Restricted Fund Bal - Donation	344,398.23 344,398.23
TOTAL BEGINNING EQUITY		344,398.23
TOTAL REVENUE		307,305.04
TOTAL EXPENDITURES		10,575.00
TOTAL REVENUE OVER/(UNDER) EXPENSES		296,730.04
TOTAL EQUITY & REV. OVER/(UNDER) EXP.		641,128.27
TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.		650,312.27 =====

80 -General Obligation Bonds

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE
ASSETS		
=====		
80-00-10891	Cash - 2020 GO Bd Series	42,609.57
80-00-10892	Cash - 2021 GO Bond Series	1,143,099.08
80-00-10893	Cash - 2022 GO Bond Series	745,241.29
80-00-10894	Cash - 2023 GO Bd Series	2,211,322.81
80-00-10895	Cash - 2024 GO Bd Series	7,232,689.85
80-00-11092	T-bills and CD's - Series 2021	2,299,269.08
80-00-11093	T-bills and CD's - Series 2022	1,574,668.64
80-00-11094	T-bills and CD's - 2023	5,225,000.00
80-00-11192	Interest Rec - 2022 GO Bd Seri	<u>242,347.00</u>
		<u>20,716,247.32</u>
TOTAL ASSETS		20,716,247.32
=====		
LIABILITIES		
=====		
80-00-30099	A/P Due to Pooled Cash	271,519.71
80-00-30792	Deferred Int Income - 2022	242,347.00
80-00-37176	Retainage Payable	<u>31,733.00</u>
	TOTAL LIABILITIES	<u>545,599.71</u>
EQUITY		
=====		
80-00-50100	FUND BALANCE	<u>14,922,273.59</u>
	TOTAL BEGINNING EQUITY	14,922,273.59
TOTAL REVENUE		7,808,319.76
TOTAL EXPENDITURES		<u>2,559,945.74</u>
TOTAL REVENUE OVER/(UNDER) EXPENSES		5,248,374.02
TOTAL EQUITY & REV. OVER/(UNDER) EXP.		<u>20,170,647.61</u>
TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.		20,716,247.32
=====		

99 -Pooled Cash

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE
ASSETS		
=====		
99-00-10090	Pooled Cash - Meter Deposits	893,030.03
99-00-10099	Pooled Cash	5,692,467.70
99-00-12001	Due from General Fund	369,519.51
99-00-12003	Due from Designated Funds-Fire	356.00
99-00-12006	Due from Municipal Authority	129,966.45
99-00-12007	Due from GF - CIP	4,801.00
99-00-12080	Due from GO Bonds	<u>271,519.71</u>
		<u>7,361,660.40</u>
TOTAL ASSETS		7,361,660.40
		=====
LIABILITIES		
=====		
99-00-30099	Accounts Payable	776,162.67
99-00-37099	Due to other Funds	<u>6,585,497.73</u>
	TOTAL LIABILITIES	<u>7,361,660.40</u>
EQUITY		
=====		
TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.		7,361,660.40
		=====

01 -General Fund
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 66.67

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
<u>REVENUE SUMMARY</u>						
Revenues	<u>13,617,098</u>	<u>1,057,494.58</u>	<u>8,078,532.32</u>	<u>0.00</u>	<u>5,538,565.72</u>	<u>40.67</u>
TOTAL REVENUES	13,617,098	1,057,494.58	8,078,532.32	0.00	5,538,565.72	40.67
<u>EXPENDITURE SUMMARY</u>						
City Council	785	64.59	522.12	0.00	262.88	33.49
Administration	976,613	73,732.72	668,711.72	0.00	307,901.19	31.53
City Treasurer	1,307	107.65	870.20	0.00	436.80	33.42
City Attorney	200,000	22,347.50	187,671.54	0.00	12,328.46	6.16
Municipal Court	133,881	9,811.38	94,650.63	0.00	39,230.51	29.30
Police Department	3,238,961	243,764.49	2,048,977.34	0.00	1,189,983.40	36.74
Fire Department	2,444,446	198,000.32	1,761,948.26	65.93	682,431.41	27.92
City Engineer	90,000	20,631.70	145,075.55	1,244.77 (	56,320.32)	62.58-
Street Department	487,571	45,824.73	388,023.03	18.00	99,529.87	20.41
Sanitation	1,117,970	90,408.21	724,348.12	0.00	393,622.29	35.21
Parks Department	2,277,324	194,996.45	1,241,335.81	0.00	1,035,988.19	45.49
Public Works Admin	281,472	29,175.33	203,850.23	591.46	77,029.83	27.37
General Government	1,011,669	60,436.64	570,242.64	308,761.29	132,665.07	13.11
Code Department	528,679	47,177.82	340,792.64	9,500.00	178,386.53	33.74
Risk Manager	229,320	16,526.04	152,563.46	6,699.75	70,056.86	30.55
Information Systems Mgr	<u>597,103</u>	<u>29,183.63</u>	<u>410,408.84</u>	<u>736.00</u>	<u>185,957.74</u>	<u>31.14</u>
TOTAL EXPENDITURES	13,617,100	1,082,189.20	8,939,992.13	327,617.20	4,349,490.71	31.94
REVENUE OVER/ (UNDER) EXPENDITURES	(2)	(24,694.62)	(861,459.81)	(327,617.20)	1,189,075.01	3,750.50-

01 -General Fund

% OF YEAR COMPLETED: 66.67

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Revenues =====						
<u>General Sales Tax</u>						
01-00-70250 Sales Tax	5,388,588	498,255.44	3,847,162.15	0.00	1,541,425.85	28.61
01-00-70350 Use Tax Revenue	1,010,508	129,222.39	781,064.30	0.00	229,443.70	22.71
01-00-70450 Tobacco Tax Revenue	<u>36,903</u>	<u>2,796.95</u>	<u>24,054.78</u>	<u>0.00</u>	<u>12,848.22</u>	<u>34.82</u>
TOTAL General Sales Tax	6,435,999	630,274.78	4,652,281.23	0.00	1,783,717.77	27.71
<u>Miscellaneous Taxes</u>						
01-00-71550 Franchise Tax	<u>390,089</u>	<u>40,034.42</u>	<u>267,059.23</u>	<u>0.00</u>	<u>123,029.77</u>	<u>31.54</u>
TOTAL Miscellaneous Taxes	390,089	40,034.42	267,059.23	0.00	123,029.77	31.54
<u>Licenses and Permits</u>						
01-00-72050 Building Permits	97,917	8,461.60	90,906.55	0.00	7,010.45	7.16
01-00-72075 Plumbing Permits	31,967	4,541.00	26,752.00	0.00	5,215.00	16.31
01-00-72100 Electrical Permits	26,162	1,105.00	11,440.50	0.00	14,721.50	56.27
01-00-72125 Roof Permits	1,526	255.00	2,395.00	0.00 (	869.00)	56.95-
01-00-72150 Drive/Drain Permits - Tree	8,594	1,230.00	8,235.00	0.00	359.00	4.18
01-00-72175 Food Vendor Permits	90	0.00	70.00	0.00	20.00	22.22
01-00-72200 Garage Sale Permits	532	40.00	360.00	0.00	172.00	32.33
01-00-72300 Plumbing Licenses	23,845	2,250.00	21,425.00	0.00	2,420.00	10.15
01-00-72325 Electric Licenses	12,540	1,075.00	9,075.00	0.00	3,465.00	27.63
01-00-72350 General Contractor Registra	20,235	1,950.00	14,775.00	0.00	5,460.00	26.98
01-00-72355 SUB-CONTRACTOR REGISTRATION	570	150.00	1,050.00	0.00 (	480.00)	84.21-
01-00-72399 Inspections	32,167	2,245.00	18,690.00	0.00	13,477.00	41.90
01-00-72400 Alcohol Licenses	15,979	0.00	8,310.00	0.00	7,669.00	47.99
01-00-72800 Dog/Cat Licenses	<u>342</u>	<u>55.00</u>	<u>235.00</u>	<u>0.00</u>	<u>107.00</u>	<u>31.29</u>
TOTAL Licenses and Permits	272,466	23,357.60	213,719.05	0.00	58,746.95	21.56
<u>Intergovernmental</u>						
01-00-73250 Alcohol Tax	9,908	884.25	6,754.64	0.00	3,153.36	31.83
01-00-73500 P.D. Vest Grant	0	0.00	406.13	0.00 (	406.13)	0.00
01-00-73900 FEMA Reimbursement	<u>0</u>	<u>0.00</u>	<u>54,929.23</u>	<u>0.00</u> (	<u>54,929.23</u>)	<u>0.00</u>
TOTAL Intergovernmental	9,908	884.25	62,090.00	0.00 (	52,182.00)	526.67-
<u>Charges for Services</u>						
01-00-74200 Garbage	895,705	80,729.58	648,842.38	0.00	246,862.62	27.56
01-00-74500 Garbage - Commercial	121,812	11,537.15	92,638.11	0.00	29,173.89	23.95
01-00-74700 Solid Waste Fee	5,013	438.92	3,512.48	0.00	1,500.52	29.93
01-00-74850 Ambulance Fees	58,336	5,108.73	40,880.27	0.00	17,455.73	29.92
01-00-74950 Life and Safety	<u>1,053</u>	<u>445.30</u>	<u>769.02</u>	<u>0.00</u>	<u>283.98</u>	<u>26.97</u>
TOTAL Charges for Services	1,081,919	98,259.68	786,642.26	0.00	295,276.74	27.29
<u>Fines & Forfeits</u>						
01-00-76300 Police Fines	<u>115,587</u>	<u>16,264.35</u>	<u>71,340.39</u>	<u>0.00</u>	<u>44,246.61</u>	<u>38.28</u>
TOTAL Fines & Forfeits	115,587	16,264.35	71,340.39	0.00	44,246.61	38.28

01 -General Fund

% OF YEAR COMPLETED: 66.67

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
<u>Investment Earnings</u>						
01-00-78500 Interest Income	<u>107,154</u>	<u>5,159.18</u>	<u>117,445.13</u>	<u>0.00</u>	(<u>10,291.13</u>)	<u>9.60-</u>
TOTAL Investment Earnings	107,154	5,159.18	117,445.13	0.00	(10,291.13)	9.60-
<u>Miscellaneous Revenue</u>						
01-00-79500 Leases	286,485	17,931.85	173,257.84	0.00	113,227.16	39.52
01-00-79550 Misc. Income	135,369	14,109.02	44,900.53	0.00	90,468.47	66.83
01-00-79575 Royalty Revenue	<u>0</u>	<u>31.53</u>	<u>293.30</u>	<u>0.00</u>	(<u>293.30</u>)	<u>0.00</u>
TOTAL Miscellaneous Revenue	421,854	32,072.40	218,451.67	0.00	203,402.33	48.22
<u>Fund Balance Carryover</u>						
01-00-79800 Carryover	<u>2,247,867</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>2,247,867.04</u>	<u>100.00</u>
TOTAL Fund Balance Carryover	2,247,867	0.00	0.00	0.00	2,247,867.04	100.00
<u>Transfers</u>						
01-00-79900 Leasehold Transfer	<u>2,534,255</u>	<u>211,187.92</u>	<u>1,689,503.36</u>	<u>0.00</u>	<u>844,751.64</u>	<u>33.33</u>
TOTAL Transfers	<u>2,534,255</u>	<u>211,187.92</u>	<u>1,689,503.36</u>	<u>0.00</u>	<u>844,751.64</u>	<u>33.33</u>
TOTAL Revenues	13,617,098	1,057,494.58	8,078,532.32	0.00	5,538,565.72	40.67
TOTAL REVENUE	13,617,098	1,057,494.58	8,078,532.32	0.00	5,538,565.72	40.67

01 -General Fund

% OF YEAR COMPLETED: 66.67

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
City Council =====						
<u>Personnel Services</u>						
01-01-80100 Salary	720	60.00	480.00	0.00	240.00	33.33
01-01-80300 FICA/Medicare	55	4.59	36.72	0.00	18.28	33.24
01-01-80700 Unemployment	<u>10</u>	<u>0.00</u>	<u>5.40</u>	<u>0.00</u>	<u>4.60</u>	<u>46.00</u>
TOTAL Personnel Services	785	64.59	522.12	0.00	262.88	33.49
TOTAL City Council	785	64.59	522.12	0.00	262.88	33.49
Administration =====						
<u>Personnel Services</u>						
01-02-80100 Salary	703,074	53,216.74	490,415.60	0.00	212,658.69	30.25
01-02-80300 FICA/Medicare	56,316	4,296.00	32,984.96	0.00	23,330.64	41.43
01-02-80400 Dental Insurance	2,732	155.04	1,240.32	0.00	1,491.68	54.60
01-02-80500 Health Insurance	61,052	4,381.49	35,051.92	0.00	26,000.08	42.59
01-02-80600 Worker's Comp	9,996	2,263.26	9,053.04	0.00	942.96	9.43
01-02-80700 Unemployment	1,030	0.00	0.00	0.00	1,030.00	100.00
01-02-80800 OMRP Pension	57,766	4,462.65	40,532.18	0.00	17,233.84	29.83
01-02-81200 Medical Exams	0	0.00	48.00	0.00	(48.00)	0.00
01-02-81400 Car Allowance	<u>24,800</u>	<u>2,566.67</u>	<u>17,533.36</u>	<u>0.00</u>	<u>7,266.64</u>	<u>29.30</u>
TOTAL Personnel Services	916,766	71,341.85	626,859.38	0.00	289,906.53	31.62
<u>Material and Supplies</u>						
01-02-83000 Material & Supplies	<u>1,500</u>	<u>95.31</u>	<u>543.26</u>	<u>0.00</u>	<u>956.74</u>	<u>63.78</u>
TOTAL Material and Supplies	1,500	95.31	543.26	0.00	956.74	63.78
<u>Other Services</u>						
01-02-84000 Equipment Maintenance	2,000	0.00	0.00	0.00	2,000.00	100.00
01-02-84300 Training & Membership	7,000	223.95	6,586.05	0.00	413.95	5.91
01-02-84400 Software Agreements	25,000	412.88	19,940.80	0.00	5,059.20	20.24
01-02-84700 Telephone	<u>9,000</u>	<u>379.81</u>	<u>4,550.87</u>	<u>0.00</u>	<u>4,449.13</u>	<u>49.43</u>
TOTAL Other Services	43,000	1,016.64	31,077.72	0.00	11,922.28	27.73
<u>Capital Projects</u>						
<u>Transfers Out</u>						
01-02-99000 Transfer to CIP (Depreciati	<u>15,347</u>	<u>1,278.92</u>	<u>10,231.36</u>	<u>0.00</u>	<u>5,115.64</u>	<u>33.33</u>
TOTAL Transfers Out	15,347	1,278.92	10,231.36	0.00	5,115.64	33.33
TOTAL Administration	976,613	73,732.72	668,711.72	0.00	307,901.19	31.53

01 -General Fund

% OF YEAR COMPLETED: 66.67

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
City Treasurer =====						
<u>Personnel Services</u>						
01-03-80100 Salary	1,200	100.00	800.00	0.00	400.00	33.33
01-03-80300 FICA/Medicare	92	7.65	61.20	0.00	30.80	33.48
01-03-80700 Unemployment	<u>15</u>	<u>0.00</u>	<u>9.00</u>	<u>0.00</u>	<u>6.00</u>	<u>40.00</u>
TOTAL Personnel Services	1,307	107.65	870.20	0.00	436.80	33.42
TOTAL City Treasurer						
	1,307	107.65	870.20	0.00	436.80	33.42
City Attorney =====						
<u>Other Services</u>						
01-04-87100 Legal Services	<u>200,000</u>	<u>22,347.50</u>	<u>187,671.54</u>	<u>0.00</u>	<u>12,328.46</u>	<u>6.16</u>
TOTAL Other Services	200,000	22,347.50	187,671.54	0.00	12,328.46	6.16
TOTAL City Attorney						
	200,000	22,347.50	187,671.54	0.00	12,328.46	6.16
Municipal Court =====						
<u>Personnel Services</u>						
01-05-80100 Salary	92,608	7,362.98	63,267.29	0.00	29,340.99	31.68
01-05-80200 Overtime	500	0.00	0.00	0.00	500.00	100.00
01-05-80300 FICA/Medicare	7,469	563.27	4,839.96	0.00	2,628.80	35.20
01-05-80400 Dental Insurance	621	51.68	413.44	0.00	207.56	33.42
01-05-80500 Health Insurance	8,252	687.83	5,502.64	0.00	2,749.36	33.32
01-05-80600 Worker's Comp	2,499	565.82	2,263.28	0.00	235.72	9.43
01-05-80700 Unemployment	415	0.00	200.57	0.00	214.43	51.67
01-05-80800 OMRP Pension	<u>6,192</u>	<u>489.04</u>	<u>4,194.42</u>	<u>0.00</u>	<u>1,997.68</u>	<u>32.26</u>
TOTAL Personnel Services	118,556	9,720.62	80,681.60	0.00	37,874.54	31.95
<u>Material and Supplies</u>						
01-05-83000 Material & Supplies	<u>1,000</u>	<u>0.00</u>	<u>138.43</u>	<u>0.00</u>	<u>861.57</u>	<u>86.16</u>
TOTAL Material and Supplies	1,000	0.00	138.43	0.00	861.57	86.16
<u>Other Services</u>						
01-05-84000 Equipment Maintenance	250	0.00	0.00	0.00	250.00	100.00
01-05-84300 Training & Membership	700	0.00	385.00	0.00	315.00	45.00
01-05-84400 Software Agreement	12,075	0.00	12,529.58	0.00 (	454.58)	3.76-
01-05-84700 Telephone	1,300	90.76	762.44	0.00	537.56	41.35
01-05-86050 Consulting	<u>0</u>	<u>0.00</u>	<u>153.58</u>	<u>0.00</u> (	<u>153.58)</u>	<u>0.00</u>
TOTAL Other Services	14,325	90.76	13,830.60	0.00	494.40	3.45

01 -General Fund

% OF YEAR COMPLETED: 66.67

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
<u>Transfers Out</u>						
TOTAL Municipal Court	133,881	9,811.38	94,650.63	0.00	39,230.51	29.30
Police Department						
=====						
<u>Personnel Services</u>						
01-06-80100 Salary	2,037,200	153,028.14	1,289,060.57	0.00	748,139.13	36.72
01-06-80200 Overtime	20,000	277.12	15,151.22	0.00	4,848.78	24.24
01-06-80300 FICA/Medicare	179,033	11,771.23	101,542.21	0.00	77,490.47	43.28
01-06-80400 Dental Insurance	14,059	1,136.96	8,578.88	0.00	5,479.87	38.98
01-06-80500 Health Insurance	332,490	24,930.39	190,347.37	0.00	142,142.44	42.75
01-06-80600 Worker's Comp	59,973	13,579.55	54,318.20	0.00	5,654.80	9.43
01-06-80700 Unemployment	4,300	0.00	2,031.71	0.00	2,268.29	52.75
01-06-80800 OMRP Pension	30,260	2,675.56	20,556.40	0.00	9,703.88	32.07
01-06-81050 Police Pension	222,648	15,581.89	132,009.17	0.00	90,638.35	40.71
01-06-81100 Uniform Allowance	35,000	3,260.88	25,992.55	0.00	9,007.45	25.74
01-06-81200 Medical Exams	<u>2,500</u>	<u>0.00</u>	<u>3,122.00</u>	<u>0.00</u>	(<u>622.00</u>)	<u>24.88-</u>
TOTAL Personnel Services	2,937,462	226,241.72	1,842,710.28	0.00	1,094,751.46	37.27
<u>Material and Supplies</u>						
01-06-83000 Material & Supplies	<u>7,000</u>	<u>730.50</u>	<u>4,251.41</u>	<u>0.00</u>	<u>2,748.59</u>	<u>39.27</u>
TOTAL Material and Supplies	7,000	730.50	4,251.41	0.00	2,748.59	39.27
<u>Other Services</u>						
01-06-84000 Equipment Maintenance	65,000	3,980.00	43,882.82	0.00	21,117.18	32.49
01-06-84100 Vehicle Maintenance	45,000	1,502.39	20,070.75	0.00	24,929.25	55.40
01-06-84200 Building Maintenance	4,500	0.00	25,467.48	0.00	(20,967.48)	465.94-
01-06-84300 Training & Membership	20,000	812.66	11,797.40	0.00	8,202.60	41.01
01-06-84600 Lease/Rental	0	0.00	219.00	0.00	(219.00)	0.00
01-06-84700 Telephone	23,000	1,920.07	15,224.26	0.00	7,775.74	33.81
01-06-84800 Utilities	2,000	357.76	1,119.62	0.00	880.38	44.02
01-06-84900 Fuel	35,000	0.00	18,351.68	0.00	16,648.32	47.57
01-06-84950 EV Charging	1,000	136.14	1,156.64	0.00	(156.64)	15.66-
01-06-85000 Janitorial Services	15,150	1,262.50	10,100.00	0.00	5,050.00	33.33
01-06-85300 Animal Control	<u>2,000</u>	<u>0.00</u>	<u>60.00</u>	<u>0.00</u>	<u>1,940.00</u>	<u>97.00</u>
TOTAL Other Services	212,650	9,971.52	147,449.65	0.00	65,200.35	30.66
<u>Transfers Out</u>						
01-06-99000 Transfer to CIP (Depreciat	<u>81,849</u>	<u>6,820.75</u>	<u>54,566.00</u>	<u>0.00</u>	<u>27,283.00</u>	<u>33.33</u>
TOTAL Transfers Out	81,849	6,820.75	54,566.00	0.00	27,283.00	33.33
TOTAL Police Department	3,238,961	243,764.49	2,048,977.34	0.00	1,189,983.40	36.74

01 -General Fund

% OF YEAR COMPLETED: 66.67

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Fire Department						
=====						
<u>Personnel Services</u>						
01-07-80100 Salary	1,547,263	125,582.98	1,066,883.77	0.00	480,378.82	31.05
01-07-80200 Overtime	65,000	3,011.41	78,464.31	0.00 (	13,464.31)	20.71-
01-07-80300 FICA/Medicare	20,850	1,864.63	16,796.99	0.00	4,052.92	19.44
01-07-80400 Dental Insurance	8,682	775.20	6,055.20	0.00	2,626.80	30.26
01-07-80500 Health Insurance	215,120	17,758.09	144,307.29	0.00	70,812.71	32.92
01-07-80600 Worker's Comp	34,984	7,921.41	31,685.64	0.00	3,298.36	9.43
01-07-80700 Unemployment	3,920	0.00	901.14	0.00	3,018.86	77.01
01-07-81000 Fire Pension	197,064	17,581.62	146,907.42	0.00	50,156.68	25.45
01-07-81100 Uniform Allowance	17,430	114.94	21,900.14	0.00 (	4,470.14)	25.65-
01-07-81200 Medical Exams	<u>8,400</u>	<u>96.00</u>	<u>1,144.00</u>	<u>0.00</u>	<u>7,256.00</u>	<u>86.38</u>
TOTAL Personnel Services	2,118,713	174,706.28	1,515,045.90	0.00	603,666.70	28.49
<u>Material and Supplies</u>						
01-07-83000 Material & Supplies	<u>18,462</u>	<u>1,380.46</u>	<u>11,112.72</u>	<u>0.00</u>	<u>7,349.28</u>	<u>39.81</u>
TOTAL Material and Supplies	18,462	1,380.46	11,112.72	0.00	7,349.28	39.81
<u>Other Services</u>						
01-07-84000 Equipment Maintenance	10,000	443.27	12,467.33	0.00 (	2,467.33)	24.67-
01-07-84100 Vehicle Maintenance	14,000	810.15	15,972.62	65.93 (	2,038.55)	14.56-
01-07-84200 Building Maintenance	7,000	91.65	6,480.87	0.00	519.13	7.42
01-07-84300 Training & Membership	15,500	489.98	28,213.55	0.00 (	12,713.55)	82.02-
01-07-84400 Membership	1,500	1,200.00	1,325.00	0.00	175.00	11.67
01-07-84500 Fire Department Publication	3,000	0.00	3,353.91	0.00 (	353.91)	11.80-
01-07-84600 Lease/Rental	1,500	0.00	0.00	0.00	1,500.00	100.00
01-07-84700 Telephone	9,200	561.08	4,777.84	0.00	4,422.16	48.07
01-07-84800 Utilities	3,500	396.00	1,157.86	0.00	2,342.14	66.92
01-07-84900 Fuel	9,500	0.00	4,452.27	0.00	5,047.73	53.13
01-07-85200 EMSA Subsidy	32,700	2,557.20	21,176.60	0.00	11,523.40	35.24
01-07-86850 Software Maintenance	<u>15,500</u>	<u>0.00</u>	<u>13,497.79</u>	<u>0.00</u>	<u>2,002.21</u>	<u>12.92</u>
TOTAL Other Services	122,900	6,549.33	112,875.64	65.93	9,958.43	8.10
<u>Transfers Out</u>						
01-07-99000 Transfer to CIP (Depreciati	<u>184,371</u>	<u>15,364.25</u>	<u>122,914.00</u>	<u>0.00</u>	<u>61,457.00</u>	<u>33.33</u>
TOTAL Transfers Out	184,371	15,364.25	122,914.00	0.00	61,457.00	33.33
TOTAL Fire Department	2,444,446	198,000.32	1,761,948.26	65.93	682,431.41	27.92
City Engineer						
=====						
<u>Personnel Services</u>						

01 -General Fund

% OF YEAR COMPLETED: 66.67

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
<u>Other Services</u>						
01-08-86075 Engineering Fees	90,000	20,631.70	145,075.55	1,244.77 (	56,320.32)	62.58-
TOTAL Other Services	90,000	20,631.70	145,075.55	1,244.77 (	56,320.32)	62.58-
TOTAL City Engineer	90,000	20,631.70	145,075.55	1,244.77 (	56,320.32)	62.58-
Street Department =====						
<u>Personnel Services</u>						
01-09-80100 Salary	226,378	19,333.48	170,725.11	0.00	55,652.46	24.58
01-09-80200 Overtime	1,800	0.00	4,383.05	0.00 (	2,583.05)	143.50-
01-09-80300 FICA/Medicare	20,299	1,501.97	13,576.43	0.00	6,722.61	33.12
01-09-80400 Dental Insurance	1,860	206.72	1,766.77	0.00	93.23	5.01
01-09-80500 Health Insurance	34,641	4,616.95	37,611.76	0.00 (	2,970.76)	8.58-
01-09-80600 Worker's Comp	4,998	1,131.63	4,526.52	0.00	471.48	9.43
01-09-80700 Unemployment	888	0.00	671.68	0.00	216.32	24.36
01-09-80800 OMRP Pension	17,302	1,570.68	14,093.50	0.00	3,208.79	18.55
01-09-80900 Stand By Pay	2,600	300.00	2,934.00	0.00 (	334.00)	12.85-
01-09-81100 Uniform Allowance	4,080	449.28	3,870.23	0.00	209.77	5.14
01-09-81200 Medical Exams	552	96.00	592.00	0.00 (	40.00)	7.25-
TOTAL Personnel Services	315,398	29,206.71	254,751.05	0.00	60,646.85	19.23
<u>Material and Supplies</u>						
01-09-83000 Material & Supplies	11,000	3,584.70	13,749.62	18.00 (	2,767.62)	25.16-
01-09-83300 Minor Tools	1,000	0.00	0.00	0.00	1,000.00	100.00
01-09-83500 Safety Supplies	1,500	0.00	831.66	0.00	668.34	44.56
01-09-83700 Misc. Supplies	250	0.00	109.26	0.00	140.74	56.30
TOTAL Material and Supplies	13,750	3,584.70	14,690.54	18.00 (	958.54)	6.97-
<u>Other Services</u>						
01-09-84000 Equipment Maintenance	3,500	350.27	7,664.73	0.00 (	4,164.73)	118.99-
01-09-84100 Vehicle Maintenance	5,000	408.14	5,326.78	0.00 (	326.78)	6.54-
01-09-84600 Lease/Rental	1,000	0.00	1,225.90	0.00 (	225.90)	22.59-
01-09-84700 Telephone	1,400	156.97	1,156.36	0.00	243.64	17.40
01-09-84800 Utilities	500	524.39	2,707.04	0.00 (	2,207.04)	441.41-
01-09-84900 Fuel	5,000	0.00	6,324.98	0.00 (	1,324.98)	26.50-
01-09-85500 Street Lighting	91,000	7,341.63	60,160.29	0.00	30,839.71	33.89
TOTAL Other Services	107,400	8,781.40	84,566.08	0.00	22,833.92	21.26
<u>Transfers Out</u>						
01-09-99000 Transfer to CIP (Depreciati	51,023	4,251.92	34,015.36	0.00	17,007.64	33.33
TOTAL Transfers Out	51,023	4,251.92	34,015.36	0.00	17,007.64	33.33
TOTAL Street Department	487,571	45,824.73	388,023.03	18.00	99,529.87	20.41

01 -General Fund

% OF YEAR COMPLETED: 66.67

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Sanitation =====						
<u>Personnel Services</u>						
01-10-80100 Salary	535,159	41,287.96	343,773.97	0.00	191,384.73	35.76
01-10-80300 FICA/Medicare	47,090	3,158.52	26,342.27	0.00	20,747.70	44.06
01-10-80400 Dental Insurance	6,202	516.80	3,943.87	0.00	2,258.13	36.41
01-10-80500 Health Insurance	87,210	7,778.18	60,179.87	0.00	27,030.13	30.99
01-10-80600 Worker's Comp	24,989	5,658.15	22,632.60	0.00	2,356.40	9.43
01-10-80700 Unemployment	3,200	0.00	1,426.35	0.00	1,773.65	55.43
01-10-80800 OMRP Pension	41,534	3,303.04	27,261.80	0.00	14,271.94	34.36
01-10-81100 Uniform Allowance	9,904	763.38	6,197.71	0.00	3,706.29	37.42
01-10-81200 Medical Exams	<u>858</u>	<u>72.00</u>	<u>963.20</u>	<u>0.00</u>	(<u>105.20</u>)	<u>12.26-</u>
TOTAL Personnel Services	756,145	62,538.03	492,721.64	0.00	263,423.77	34.84
<u>Material and Supplies</u>						
01-10-83000 Material & Supplies	1,500	0.00	1,493.13	0.00	6.87	0.46
01-10-83500 Safety Supplies	2,500	0.00	603.26	0.00	1,896.74	75.87
01-10-83700 Misc. Supplies	<u>500</u>	<u>0.00</u>	<u>25.00</u>	<u>0.00</u>	<u>475.00</u>	<u>95.00</u>
TOTAL Material and Supplies	4,500	0.00	2,121.39	0.00	2,378.61	52.86
<u>Other Services</u>						
01-10-84000 Equipment Maintenance	1,400	541.84	1,326.58	0.00	73.42	5.24
01-10-84100 Vehicle Maintenance	22,000	4,033.36	18,495.99	0.00	3,504.01	15.93
01-10-84700 Telephone	1,557	146.01	1,160.13	0.00	396.87	25.49
01-10-84800 Utilities	924	524.39	2,707.02	0.00	(1,783.02)	192.97-
01-10-84900 Fuel	17,135	554.82	10,626.14	0.00	6,508.86	37.99
01-10-85800 Landfill Disposal	96,000	3,727.56	51,229.09	0.00	44,770.91	46.64
01-10-85825 Commercial Garbage Disposal	<u>130,000</u>	<u>10,983.12</u>	<u>85,087.50</u>	<u>0.00</u>	<u>44,912.50</u>	<u>34.55</u>
TOTAL Other Services	269,016	20,511.10	170,632.45	0.00	98,383.55	36.57
<u>Capital Projects</u>						
<u>Transfers Out</u>						
01-10-99000 Transfer to CIP (Depreciat	<u>88,309</u>	<u>7,359.08</u>	<u>58,872.64</u>	<u>0.00</u>	<u>29,436.36</u>	<u>33.33</u>
TOTAL Transfers Out	88,309	7,359.08	58,872.64	0.00	29,436.36	33.33

TOTAL Sanitation	1,117,970	90,408.21	724,348.12	0.00	393,622.29	35.21
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Parks Department
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<u>Personnel Services</u>						
<u>Material and Supplies</u>						

01 -General Fund

% OF YEAR COMPLETED: 66.67

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
<u>Other Services</u>						
01-11-84000 Equipment Maintenance	700	0.00	0.00	0.00	700.00	100.00
01-11-85700 Parks Maintenance	25,000	10,100.03	37,791.56	0.00	(12,791.56)	51.17-
01-11-85900 Park Maintenance Contract	<u>220,000</u>	<u>17,257.50</u>	<u>138,060.00</u>	<u>0.00</u>	<u>81,940.00</u>	<u>37.25</u>
TOTAL Other Services	245,700	27,357.53	175,851.56	0.00	69,848.44	28.43
<u>Transfers Out</u>						
01-11-99000 Transfer to CIP (Depreciat	<u>2,031,624</u>	<u>167,638.92</u>	<u>1,065,484.25</u>	<u>0.00</u>	<u>966,139.75</u>	<u>47.56</u>
TOTAL Transfers Out	2,031,624	167,638.92	1,065,484.25	0.00	966,139.75	47.56
<u>TOTAL Parks Department</u>						
TOTAL Parks Department	2,277,324	194,996.45	1,241,335.81	0.00	1,035,988.19	45.49
<u>Public Works Admin</u>						
=====						
<u>Personnel Services</u>						
01-12-80100 Salary	176,900	14,486.90	119,060.43	0.00	57,839.28	32.70
01-12-80300 FICA/Medicare	15,953	1,113.22	9,147.92	0.00	6,805.55	42.66
01-12-80400 Dental Insurance	1,240	103.36	826.88	0.00	413.12	33.32
01-12-80500 Health Insurance	20,001	2,341.41	18,731.28	0.00	1,269.72	6.35
01-12-80600 Worker's Comp	4,998	1,131.63	4,526.52	0.00	471.48	9.43
01-12-80700 Unemployment	592	0.00	105.97	0.00	486.03	82.10
01-12-80800 OMRP Pension	13,287	1,158.96	9,431.92	0.00	3,855.42	29.02
01-12-81200 Medical Exams	<u>500</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>500.00</u>	<u>100.00</u>
TOTAL Personnel Services	233,472	20,335.48	161,830.92	0.00	71,640.60	30.68
<u>Material and Supplies</u>						
01-12-83000 Material & Supplies	1,500	0.00	136.02	0.00	1,363.98	90.93
01-12-83200 Office Supplies	3,000	315.38	1,821.08	0.00	1,178.92	39.30
01-12-83700 Misc. Supplies	<u>500</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>500.00</u>	<u>100.00</u>
TOTAL Material and Supplies	5,000	315.38	1,957.10	0.00	3,042.90	60.86
<u>Other Services</u>						
01-12-84000 Equipment Maintenance	3,000	4,894.64	6,730.78	0.00	(3,730.78)	124.36-
01-12-84100 Vehicle Maintenance	1,500	0.00	1,242.57	591.46	(334.03)	22.27-
01-12-84200 Building Maintenance	6,000	726.26	3,771.90	0.00	2,228.10	37.14
01-12-84250 Fueling Station Maintenance	2,000	0.00	1,843.86	0.00	156.14	7.81
01-12-84300 Training & Membership	3,500	314.96	2,749.61	0.00	750.39	21.44
01-12-84400 Software Agreements	0	239.88	239.88	0.00	(239.88)	0.00
01-12-84600 Lease/Rental	1,500	0.00	2,600.00	0.00	(1,100.00)	73.33-
01-12-84700 Telephone	7,000	321.97	3,947.95	0.00	3,052.05	43.60
01-12-84800 Utilities	1,000	524.40	2,707.06	0.00	(1,707.06)	170.71-
01-12-84900 Fuel	8,000	0.00	2,002.06	0.00	5,997.94	74.97
01-12-84950 EV Charging	0	26.53	419.90	0.00	(419.90)	0.00
01-12-85000 Janitorial Services	9,000	745.00	5,960.00	0.00	3,040.00	33.78
01-12-86300 Publications	<u>500</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>500.00</u>	<u>100.00</u>
TOTAL Other Services	43,000	7,793.64	34,215.57	591.46	8,192.97	19.05

01 -General Fund

% OF YEAR COMPLETED: 66.67

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
<u>Capital Projects</u>						
<u>Transfers Out</u>						
01-12-99000 Transfer to CIP (Depreciati	0	730.83	5,846.64	0.00	(5,846.64)	0.00
TOTAL Transfers Out	0	730.83	5,846.64	0.00	(5,846.64)	0.00
TOTAL Public Works Admin	281,472	29,175.33	203,850.23	591.46	77,029.83	27.37
General Government						
=====						
<u>Material and Supplies</u>						
01-13-83000 Material & Supplies	20,000	2,241.57	16,470.28	0.00	3,529.72	17.65
TOTAL Material and Supplies	20,000	2,241.57	16,470.28	0.00	3,529.72	17.65
<u>Other Services</u>						
01-13-84000 Equipment Maintenance	24,000	0.00	9,883.14	0.00	14,116.86	58.82
01-13-84200 Building Maintenance	30,000	808.99	35,939.63	1,800.00	(7,739.63)	25.80-
01-13-84300 Training & Membership	3,000	0.00	2,267.37	0.00	732.63	24.42
01-13-84600 Lease/Rental	500	90.00	189.00	0.00	311.00	62.20
01-13-84700 Telephone	700	45.38	359.54	0.00	340.46	48.64
01-13-84800 Utilities	30,000	3,101.71	16,308.00	0.00	13,692.00	45.64
01-13-84950 EV CHARGING	0	0.00	695.00	0.00	(695.00)	0.00
01-13-85000 Janitorial Services	18,260	1,362.50	10,900.00	0.00	7,360.00	40.31
01-13-85400 Bank Charges	70,000	7,204.15	58,544.12	0.00	11,455.88	16.37
01-13-86050 Consulting Fees	0	600.00	3,310.00	0.00	(3,310.00)	0.00
01-13-86100 Liability Insurance/Bonds	261,009	37,046.51	180,714.16	0.00	80,294.84	30.76
01-13-86300 Publications	20,000	1,490.97	22,285.88	0.00	(2,285.88)	11.43-
01-13-86400 Auditing Fees	30,000	0.00	24,917.56	0.00	5,082.44	16.94
01-13-86500 Election Expenses	6,000	0.00	4,358.43	0.00	1,641.57	27.36
01-13-86600 ACOG Dues	3,300	0.00	3,404.00	0.00	(104.00)	3.15-
01-13-86700 OML Dues	5,900	0.00	0.00	0.00	5,900.00	100.00
01-13-86800 Reassessment Fees	28,000	0.00	28,568.00	0.00	(568.00)	2.03-
01-13-86900 Postage	8,000	1,003.00	4,789.92	0.00	3,210.08	40.13
01-13-87000 Misc. Expenses	83,000	3,187.41	48,038.38	0.00	34,961.62	42.12
01-13-87100 H.R.A.	25,000	2,254.45	7,365.70	0.00	17,634.30	70.54
01-13-87200 Education Scholarship	10,000	0.00	3,750.00	0.00	6,250.00	62.50
TOTAL Other Services	656,669	58,195.07	466,587.83	1,800.00	188,281.17	28.67
<u>Capital Projects</u>						
01-13-88100 Council Approval Capital Ou	335,000	0.00	87,184.53	306,961.29	(59,145.82)	17.66-
TOTAL Capital Projects	335,000	0.00	87,184.53	306,961.29	(59,145.82)	17.66-
<u>Transfers Out</u>						
TOTAL General Government	1,011,669	60,436.64	570,242.64	308,761.29	132,665.07	13.11

01 -General Fund

% OF YEAR COMPLETED: 66.67

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Code Department						
=====						
<u>Personnel Services</u>						
01-14-80100 Salary	331,265	30,376.20	208,706.74	0.00	122,558.67	37.00
01-14-80200 Overtime	775	0.00	383.68	0.00	391.32	50.49
01-14-80300 FICA/Medicare	29,279	2,341.07	16,030.02	0.00	13,249.36	45.25
01-14-80400 Dental Insurance	3,050	258.40	1,782.96	0.00	1,267.29	41.55
01-14-80500 Health Insurance	57,207	4,643.42	33,401.73	0.00	23,805.46	41.61
01-14-80600 Worker's Comp	9,995	2,263.26	9,053.04	0.00	941.96	9.42
01-14-80700 Unemployment	1,754	0.00	854.49	0.00	899.51	51.28
01-14-80800 OMRP Pension	26,283	2,430.10	16,551.20	0.00	9,731.74	37.03
01-14-81100 Uniform Rental	5,554	582.00	4,667.23	0.00	886.77	15.97
01-14-81200 Medical Exams	<u>500</u>	<u>167.49</u>	<u>517.49</u>	<u>0.00</u>	<u>(17.49)</u>	<u>3.50-</u>
TOTAL Personnel Services	465,663	43,061.94	291,948.58	0.00	173,714.59	37.30
<u>Material and Supplies</u>						
01-14-83000 Material & Supplies	4,000	0.00	2,552.23	0.00	1,447.77	36.19
01-14-83200 Office Supplies	300	0.00	197.46	0.00	102.54	34.18
01-14-83500 Safety Supplies	<u>300</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>300.00</u>	<u>100.00</u>
TOTAL Material and Supplies	4,600	0.00	2,749.69	0.00	1,850.31	40.22
<u>Other Services</u>						
01-14-84100 Vehicle Maintenance	2,600	562.06	4,928.67	0.00	(2,328.67)	89.56-
01-14-84300 Training & Membership	5,000	0.00	7,042.50	0.00	(2,042.50)	40.85-
01-14-84400 Software Agreement	31,246	0.00	9,265.66	9,500.00	12,480.34	39.94
01-14-84700 Telephone	6,000	573.08	4,205.39	0.00	1,794.61	29.91
01-14-84800 Utilities	1,000	524.39	2,707.05	0.00	(1,707.05)	170.71-
01-14-84900 Fuel	3,000	0.00	2,922.98	0.00	77.02	2.57
01-14-85300 Animal Control	<u>0</u>	<u>372.97</u>	<u>1,598.46</u>	<u>0.00</u>	<u>(1,598.46)</u>	<u>0.00</u>
TOTAL Other Services	48,846	2,032.50	32,670.71	9,500.00	6,675.29	13.67
<u>Capital Projects</u>						
01-14-88850 Life and Safety	<u>2,000</u>	<u>520.30</u>	<u>919.02</u>	<u>0.00</u>	<u>1,080.98</u>	<u>54.05</u>
TOTAL Capital Projects	2,000	520.30	919.02	0.00	1,080.98	54.05
<u>Transfers Out</u>						
01-14-99000 Transfer to CIP (Depreciati	<u>7,570</u>	<u>1,563.08</u>	<u>12,504.64</u>	<u>0.00</u>	<u>(4,934.64)</u>	<u>65.19-</u>
TOTAL Transfers Out	7,570	1,563.08	12,504.64	0.00	(4,934.64)	65.19-
TOTAL Code Department						
	528,679	47,177.82	340,792.64	9,500.00	178,386.53	33.74
Risk Manager						
=====						
<u>Personnel Services</u>						
01-15-80100 Salary	140,934	11,117.18	96,586.06	0.00	44,347.99	31.47
01-15-80300 FICA/Medicare	10,693	855.44	7,555.94	0.00	3,136.80	29.34

01 -General Fund

% OF YEAR COMPLETED: 66.67

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
01-15-80400 Dental Insurance	621	51.68	413.44	0.00	207.56	33.42
01-15-80500 Health Insurance	19,843	1,653.58	13,228.64	0.00	6,614.36	33.33
01-15-80600 Worker's Comp	2,499	565.82	2,263.28	0.00	235.72	9.43
01-15-80700 Unemployment	200	0.00	0.00	0.00	200.00	100.00
01-15-80800 OMRF Pension	11,182	889.38	7,624.56	0.00	3,557.72	31.82
01-15-81200 Medical Exams	<u>100</u>	<u>0.00</u>	<u>48.00</u>	<u>0.00</u>	<u>52.00</u>	<u>52.00</u>
TOTAL Personnel Services	186,072	15,133.08	127,719.92	0.00	58,352.15	31.36
<u>Material and Supplies</u>						
01-15-83000 Material & Supplies	<u>10,000</u>	<u>0.00</u>	<u>5,713.75</u>	<u>0.00</u>	<u>4,286.25</u>	<u>42.86</u>
TOTAL Material and Supplies	10,000	0.00	5,713.75	0.00	4,286.25	42.86
<u>Other Services</u>						
01-15-84100 Vehicle Maintenance	500	0.00	184.98	0.00	315.02	63.00
01-15-84300 Training & Membership	8,000	849.91	3,540.96	1,700.00	2,759.04	34.49
01-15-84700 Telephone	1,800	89.05	749.59	0.00	1,050.41	58.36
01-15-84850 Wellness Program	16,000	0.00	10,517.54	4,999.75	482.71	3.02
01-15-84900 Fuel	<u>1,500</u>	<u>0.00</u>	<u>504.72</u>	<u>0.00</u>	<u>995.28</u>	<u>66.35</u>
TOTAL Other Services	27,800	938.96	15,497.79	6,699.75	5,602.46	20.15
<u>Transfers Out</u>						
01-15-99000 Transfer to CIP (Depreciati	<u>5,448</u>	<u>454.00</u>	<u>3,632.00</u>	<u>0.00</u>	<u>1,816.00</u>	<u>33.33</u>
TOTAL Transfers Out	5,448	454.00	3,632.00	0.00	1,816.00	33.33
TOTAL Risk Manager	229,320	16,526.04	152,563.46	6,699.75	70,056.86	30.55
Information Systems Mgr						
=====						
<u>Personnel Services</u>						
01-16-80100 Salary	222,543	8,664.58	160,741.66	0.00	61,801.72	27.77
01-16-80200 Overtime	500	0.00	0.00	0.00	500.00	100.00
01-16-80300 FICA/Medicare	17,012	674.32	12,463.23	0.00	4,548.72	26.74
01-16-80400 Dental Insurance	1,248	51.68	775.20	0.00	472.80	37.88
01-16-80500 Health Insurance	34,376	1,653.58	21,700.18	0.00	12,675.82	36.87
01-16-80600 Worker's Comp	4,570	1,131.63	4,526.52	0.00	43.48	0.95
01-16-80700 Unemployment	400	0.00	64.01	0.00	335.99	84.00
01-16-80800 OMRF Pension	18,189	705.16	11,520.62	0.00	6,668.63	36.66
01-16-81400 Car Allowance	<u>3,600</u>	<u>150.00</u>	<u>2,175.00</u>	<u>0.00</u>	<u>1,425.00</u>	<u>39.58</u>
TOTAL Personnel Services	302,439	13,030.95	213,966.42	0.00	88,472.16	29.25
<u>Material and Supplies</u>						
01-16-83000 Material Supplies	<u>4,000</u>	<u>0.00</u>	<u>2,981.27</u>	<u>0.00</u>	<u>1,018.73</u>	<u>25.47</u>
TOTAL Material and Supplies	4,000	0.00	2,981.27	0.00	1,018.73	25.47
<u>Other Services</u>						
01-16-84000 Equipment Maintenance	150,000	2,491.45	101,148.65	736.00	48,115.35	32.08
01-16-84200 Building Maintenance	2,000	0.00	0.00	0.00	2,000.00	100.00
01-16-84300 Training & Membership	11,000	0.00	4,181.74	0.00	6,818.26	61.98

01 -General Fund

% OF YEAR COMPLETED: 66.67

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
01-16-84600 Lease/Rental	27,000	6,061.49	17,855.16	0.00	9,144.84	33.87
01-16-84700 Telephone	5,000	294.41	6,029.96	0.00	(1,029.96)	20.60
01-16-86050 Consulting Fees	<u>8,000</u>	<u>0.00</u>	<u>5,803.00</u>	<u>0.00</u>	<u>2,197.00</u>	<u>27.46</u>
TOTAL Other Services	203,000	8,847.35	135,018.51	736.00	67,245.49	33.13
Transfers Out						
01-16-99000 Transfer to CIP (Depreciati	<u>87,664</u>	<u>7,305.33</u>	<u>58,442.64</u>	<u>0.00</u>	<u>29,221.36</u>	<u>33.33</u>
TOTAL Transfers Out	87,664	7,305.33	58,442.64	0.00	29,221.36	33.33
TOTAL Information Systems Mgr	597,103	29,183.63	410,408.84	736.00	185,957.74	31.14
TOTAL EXPENDITURES	13,617,100	1,082,189.20	8,939,992.13	327,617.20	4,349,490.71	31.94
REVENUE OVER/ (UNDER) EXPENDITURES	(2)	(24,694.62)	(861,459.81)	(327,617.20)	1,189,075.01	3,750.50

02 -Street & Alley
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 66.67

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
<u>REVENUE SUMMARY</u>						
Revenues	<u>274,730</u>	<u>3,782.67</u>	<u>30,111.46</u>	<u>0.00</u>	<u>244,618.54</u>	<u>89.04</u>
TOTAL REVENUES	274,730	3,782.67	30,111.46	0.00	244,618.54	89.04
<u>EXPENDITURE SUMMARY</u>						
Streets & Alley	<u>274,731</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>274,731.00</u>	<u>100.00</u>
TOTAL EXPENDITURES	274,731	0.00	0.00	0.00	274,731.00	100.00
REVENUE OVER/ (UNDER) EXPENDITURES	(1)	3,782.67	30,111.46	0.00	(30,112.46)	1,246.00

02 -Street & Alley

% OF YEAR COMPLETED: 66.67

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Revenues						
=====						
<u>Intergovernmental</u>						
02-00-73400 Gasoline Tax	6,534	551.19	4,577.06	0.00	1,956.94	29.95
02-00-73450 Motor Vehicle License	<u>25,483</u>	<u>2,194.17</u>	<u>16,712.57</u>	<u>0.00</u>	<u>8,770.43</u>	<u>34.42</u>
TOTAL Intergovernmental	32,017	2,745.36	21,289.63	0.00	10,727.37	33.51
<u>Investment Earnings</u>						
02-00-78500 Interest Income	<u>7,713</u>	<u>1,037.31</u>	<u>8,821.83</u>	<u>0.00</u>	<u>(1,108.83)</u>	<u>14.38-</u>
TOTAL Investment Earnings	7,713	1,037.31	8,821.83	0.00	(1,108.83)	14.38-
<u>Fund Balance Carryover</u>						
02-00-79800 Carryover	<u>235,000</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>235,000.00</u>	<u>100.00</u>
TOTAL Fund Balance Carryover	<u>235,000</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>235,000.00</u>	<u>100.00</u>
TOTAL Revenues	274,730	3,782.67	30,111.46	0.00	244,618.54	89.04
TOTAL REVENUE	274,730	3,782.67	30,111.46	0.00	244,618.54	89.04

02 -Street & Alley

% OF YEAR COMPLETED: 66.67

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Streets & Alley =====						
Material and Supplies						
Other Services						
02-09-85800 Contingency	274,731	0.00	0.00	0.00	274,731.00	100.00
TOTAL Other Services	274,731	0.00	0.00	0.00	274,731.00	100.00
TOTAL Streets & Alley	274,731	0.00	0.00	0.00	274,731.00	100.00
TOTAL EXPENDITURES	274,731	0.00	0.00	0.00	274,731.00	100.00
REVENUE OVER/ (UNDER) EXPENDITURES	(1)	3,782.67	30,111.46	0.00	(30,112.46)	1,246.00

03 -Designated Fds-Fire & Gen
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 66.67

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
<u>REVENUE SUMMARY</u>						
Revenues	<u>2,185</u>	<u>7.56</u>	<u>463.29</u>	<u>0.00</u>	<u>1,721.71</u>	<u>78.80</u>
TOTAL REVENUES	2,185	7.56	463.29	0.00	1,721.71	78.80
<u>EXPENDITURE SUMMARY</u>						
Fire Department	<u>2,185</u>	<u>356.00</u>	<u>456.18</u>	<u>0.00</u>	<u>1,728.82</u>	<u>79.12</u>
TOTAL EXPENDITURES	2,185	356.00	456.18	0.00	1,728.82	79.12
REVENUE OVER/ (UNDER) EXPENDITURES	0 (	348.44)	7.11	0.00 (	7.11)	0.00

03 -Designated Fds-Fire & Gen

% OF YEAR COMPLETED: 66.67

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Revenues						
=====						
<u>Investment Earnings</u>						
03-00-78500 Interest Income	0	7.56	63.29	0.00	(63.29)	0.00
TOTAL Investment Earnings	0	7.56	63.29	0.00	(63.29)	0.00
<u>Miscellaneous Revenue</u>						
03-00-79507 Revenue - Fire	60	0.00	400.00	0.00	(340.00)	566.67-
TOTAL Miscellaneous Revenue	60	0.00	400.00	0.00	(340.00)	566.67-
<u>Fund Balance Carryover</u>						
03-00-79807 Carryover	2,125	0.00	0.00	0.00	2,125.00	100.00
TOTAL Fund Balance Carryover	2,125	0.00	0.00	0.00	2,125.00	100.00
TOTAL Revenues	2,185	7.56	463.29	0.00	1,721.71	78.80
TOTAL REVENUE	2,185	7.56	463.29	0.00	1,721.71	78.80

03 -Designated Fds-Fire & Gen

% OF YEAR COMPLETED: 66.67

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Police Department =====						
Material and Supplies						
Other Services						
Fire Department =====						
Material and Supplies						
03-07-83000 Material & Supplies	2,185	356.00	456.18	0.00	1,728.82	79.12
TOTAL Material and Supplies	2,185	356.00	456.18	0.00	1,728.82	79.12
Other Services						
Capital Projects						
TOTAL Fire Department	2,185	356.00	456.18	0.00	1,728.82	79.12
Public Works =====						
Material and Supplies						
Other Services						
General Government =====						
Material and Supplies						
TOTAL EXPENDITURES	2,185	356.00	456.18	0.00	1,728.82	79.12
REVENUE OVER/ (UNDER) EXPENDITURES	0 (	348.44)	7.11	0.00 (	7.11)	0.00

04 -Designated Funds-Police
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 66.67

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
<u>REVENUE SUMMARY</u>						
Revenues	<u>48,563</u>	<u>233.35</u>	<u>9,969.70</u>	<u>0.00</u>	<u>38,593.30</u>	<u>79.47</u>
TOTAL REVENUES	48,563	233.35	9,969.70	0.00	38,593.30	79.47
<u>EXPENDITURE SUMMARY</u>						
Police Department	<u>31,400</u>	<u>0.00</u>	<u>(1,838.78)</u>	<u>5,320.00</u>	<u>27,918.78</u>	<u>88.91</u>
TOTAL EXPENDITURES	31,400	0.00	(1,838.78)	5,320.00	27,918.78	88.91
REVENUE OVER/ (UNDER) EXPENDITURES	17,163	233.35	11,808.48	(5,320.00)	10,674.52	62.19

04 -Designated Funds-Police

% OF YEAR COMPLETED: 66.67

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Revenues						
=====						
<u>Investment Earnings</u>						
04-00-78500 Interest Income	0	233.35	1,919.70	0.00	(1,919.70)	0.00
TOTAL Investment Earnings	0	233.35	1,919.70	0.00	(1,919.70)	0.00
<u>Miscellaneous Revenue</u>						
04-00-79300 Animal Control Revenue	17,163	0.00	0.00	0.00	17,163.00	100.00
04-00-79506 Revenue - Police	2,400	0.00	8,050.00	0.00	(5,650.00)	235.42-
TOTAL Miscellaneous Revenue	19,563	0.00	8,050.00	0.00	11,513.00	58.85
<u>Fund Balance Carryover</u>						
04-00-79806 Carryover - Police Dept	29,000	0.00	0.00	0.00	29,000.00	100.00
TOTAL Fund Balance Carryover	29,000	0.00	0.00	0.00	29,000.00	100.00
TOTAL Revenues	48,563	233.35	9,969.70	0.00	38,593.30	79.47
TOTAL REVENUE	48,563	233.35	9,969.70	0.00	38,593.30	79.47

04 -Designated Funds-Police

% OF YEAR COMPLETED: 66.67

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Police Department =====						
<u>Material and Supplies</u>						
04-06-83000 Material & Supplies	31,400	0.00	462.54	5,320.00	25,617.46	81.58
04-06-83300 Animal Control Supplies	<u>0</u>	<u>0.00</u>	<u>(2,301.32)</u>	<u>0.00</u>	<u>2,301.32</u>	<u>0.00</u>
TOTAL Material and Supplies	31,400	0.00	(1,838.78)	5,320.00	27,918.78	88.91
<u>Other Services</u>	<u></u>	<u></u>	<u></u>	<u></u>	<u></u>	<u></u>
TOTAL Police Department	31,400	0.00	(1,838.78)	5,320.00	27,918.78	88.91
TOTAL EXPENDITURES	31,400	0.00	(1,838.78)	5,320.00	27,918.78	88.91
REVENUE OVER/ (UNDER) EXPENDITURES	17,163	233.35	11,808.48	(5,320.00)	10,674.52	62.19

05 -Designated Funds-PW
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 66.67

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
<u>REVENUE SUMMARY</u>						
Revenues	<u>2,230</u>	<u>10.11</u>	<u>383.27</u>	<u>0.00</u>	<u>1,846.73</u>	<u>82.81</u>
TOTAL REVENUES	2,230	10.11	383.27	0.00	1,846.73	82.81
<u>EXPENDITURE SUMMARY</u>						
Public Works	<u>2,230</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>2,230.00</u>	<u>100.00</u>
TOTAL EXPENDITURES	2,230	0.00	0.00	0.00	2,230.00	100.00
REVENUE OVER/ (UNDER) EXPENDITURES	0	10.11	383.27	0.00 (	383.27)	0.00

05 -Designated Funds-PW

% OF YEAR COMPLETED: 66.67

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Revenues						
=====						
<u>Investment Earnings</u>						
05-00-78500 Interest Income	0	10.11	83.27	0.00	(83.27)	0.00
TOTAL Investment Earnings	0	10.11	83.27	0.00	(83.27)	0.00
<u>Miscellaneous Revenue</u>						
05-00-79512 Revenue - Public Works	0	0.00	300.00	0.00	(300.00)	0.00
TOTAL Miscellaneous Revenue	0	0.00	300.00	0.00	(300.00)	0.00
<u>Fund Balance Carryover</u>						
05-00-79812 Carryover	2,230	0.00	0.00	0.00	2,230.00	100.00
TOTAL Fund Balance Carryover	2,230	0.00	0.00	0.00	2,230.00	100.00
TOTAL Revenues	2,230	10.11	383.27	0.00	1,846.73	82.81
TOTAL REVENUE	2,230	10.11	383.27	0.00	1,846.73	82.81

05 -Designated Funds-PW

% OF YEAR COMPLETED: 66.67

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Public Works =====						
Material and Supplies						
05-12-83000 Material & Supplies	2,230	0.00	0.00	0.00	2,230.00	100.00
TOTAL Material and Supplies	2,230	0.00	0.00	0.00	2,230.00	100.00
TOTAL Public Works						
	2,230	0.00	0.00	0.00	2,230.00	100.00
TOTAL EXPENDITURES						
	2,230	0.00	0.00	0.00	2,230.00	100.00
REVENUE OVER/ (UNDER) EXPENDITURES	0	10.11	383.27	0.00 (	383.27)	0.00

06 -Municipal Authority
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 66.67

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
<u>REVENUE SUMMARY</u>						
Municipal Auth Revenue	<u>5,068,961</u>	<u>209,836.41</u>	<u>3,649,609.06</u>	<u>0.00</u>	<u>1,419,351.96</u>	<u>28.00</u>
TOTAL REVENUES	5,068,961	209,836.41	3,649,609.06	0.00	1,419,351.96	28.00
<u>EXPENDITURE SUMMARY</u>						
Municipal Authority	<u>5,068,959</u>	<u>400,936.03</u>	<u>3,391,684.64</u>	<u>4,848.70</u>	<u>1,672,425.68</u>	<u>32.99</u>
TOTAL EXPENDITURES	5,068,959	400,936.03	3,391,684.64	4,848.70	1,672,425.68	32.99
REVENUE OVER/ (UNDER) EXPENDITURES	2 (	191,099.62)	257,924.42 (	4,848.70) (	253,073.72)	3,686.00-

06 -Municipal Authority

% OF YEAR COMPLETED: 66.67

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
<u>Municipal Auth Revenue</u>						
=====						
<u>Water</u>						
06-00-75300 Water Revenue	<u>3,529,874</u>	<u>114,604.66</u>	<u>2,521,967.93</u>	<u>0.00</u>	<u>1,007,906.07</u>	<u>28.55</u>
TOTAL Water	3,529,874	114,604.66	2,521,967.93	0.00	1,007,906.07	28.55
<u>Wastewater</u>						
06-00-75700 Sewer Revenue	330,116	23,328.86	240,651.99	0.00	89,464.01	27.10
06-00-75800 OKC Sewer Charges Revenue	<u>1,055,208</u>	<u>58,551.18</u>	<u>747,365.73</u>	<u>0.00</u>	<u>307,842.27</u>	<u>29.17</u>
TOTAL Wastewater	1,385,324	81,880.04	988,017.72	0.00	397,306.28	28.68
<u>Water Taps</u>						
06-00-75900 Water Tap Revenue	<u>33,596</u>	<u>6,178.00</u>	<u>17,508.00</u>	<u>0.00</u>	<u>16,088.00</u>	<u>47.89</u>
TOTAL Water Taps	33,596	6,178.00	17,508.00	0.00	16,088.00	47.89
<u>Fines & Forfeits</u>						
06-00-76000 MXU Installation	<u>320</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>320.00</u>	<u>100.00</u>
TOTAL Fines & Forfeits	320	0.00	0.00	0.00	320.00	100.00
<u>Penalties</u>						
06-00-77750 Penalty Charges	<u>19,270</u>	<u>720.02</u>	<u>11,063.27</u>	<u>0.00</u>	<u>8,206.73</u>	<u>42.59</u>
TOTAL Penalties	19,270	720.02	11,063.27	0.00	8,206.73	42.59
<u>Investment Earnings</u>						
06-00-78200 Interest Income	<u>65,133</u>	<u>6,228.69</u>	<u>109,802.14</u>	<u>0.00</u>	<u>(44,669.14)</u>	<u>68.58-</u>
TOTAL Investment Earnings	65,133	6,228.69	109,802.14	0.00	(44,669.14)	68.58-
<u>Miscellaneous Revenue</u>						
06-00-79100 Misc Income	<u>2,776</u>	<u>225.00</u>	<u>1,250.00</u>	<u>0.00</u>	<u>1,526.00</u>	<u>54.97</u>
TOTAL Miscellaneous Revenue	2,776	225.00	1,250.00	0.00	1,526.00	54.97
<u>Fund Balance Carryover</u>						
06-00-79800 Carryover	<u>32,668</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>32,668.02</u>	<u>100.00</u>
TOTAL Fund Balance Carryover	<u>32,668</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>32,668.02</u>	<u>100.00</u>
TOTAL Municipal Auth Revenue	5,068,961	209,836.41	3,649,609.06	0.00	1,419,351.96	28.00
=====						
TOTAL REVENUE	5,068,961	209,836.41	3,649,609.06	0.00	1,419,351.96	28.00

06 -Municipal Authority

% OF YEAR COMPLETED: 66.67

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
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Mun Auth Engineering
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Other Services

Municipal Authority
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Personnel Services

06-12-80100 Salary	728,036	53,262.72	453,872.20	0.00	274,164.12	37.66
06-12-80200 Overtime	8,600	1,466.38	11,322.03	0.00 (	2,722.03)	31.65-
06-12-80300 FICA/Medicare	55,854	4,254.89	36,005.94	0.00	19,847.98	35.54
06-12-80400 Dental Insurance	5,581	465.12	3,720.96	0.00	1,860.04	33.33
06-12-80500 Health Insurance	91,200	8,424.87	66,286.86	0.00	24,913.14	27.32
06-12-80600 Workers Comp	22,490	5,092.34	20,369.36	0.00	2,120.64	9.43
06-12-80700 Unemployment	2,704	0.00	931.69	0.00	1,772.31	65.54
06-12-80800 OMRP Pension	56,858	4,444.33	37,377.55	0.00	19,480.23	34.26
06-12-80900 Stand by Pay	9,300	825.00	4,950.00	0.00	4,350.00	46.77
06-12-81100 Uniform Rental	6,300	642.96	5,487.02	0.00	812.98	12.90
06-12-81200 Medical Exams	500	0.00	57.76	0.00	442.24	88.45
TOTAL Personnel Services	987,423	78,878.61	640,381.37	0.00	347,041.65	35.15

Material and Supplies

06-12-83000 Materials & Supplies	45,000	4,811.85	78,483.93	2,617.78 (	36,101.71)	80.23-
06-12-83200 Office Supplies	2,200	0.00	1,190.57	0.00	1,009.43	45.88
06-12-83300 Minor Tools	2,000	0.00	209.90	0.00	1,790.10	89.51
06-12-83400 Lab Chemicals	4,200	0.00	3,819.16	1,048.00 (	667.16)	15.88-
06-12-83500 Safety Supplies	3,200	0.00	1,176.55	0.00	2,023.45	63.23
06-12-83700 Misc Supplies	500	0.00	23.07	0.00	476.93	95.39
TOTAL Material and Supplies	57,100	4,811.85	84,903.18	3,665.78 (	31,468.96)	55.11-

Other Services

06-12-84000 Equipment Maintenance	10,000	18,663.94	23,140.94	0.00 (	13,140.94)	131.41-
06-12-84100 Vehicle Maintenance	15,000	620.55	13,638.09	1,182.92	178.99	1.19
06-12-84300 Training & Membership	8,000	0.00	8,990.90	0.00 (	990.90)	12.39-
06-12-84400 Software Agreements	17,850	0.00	10,086.19	0.00	7,763.81	43.49
06-12-84500 Well Maintenance	60,000	44.88	37,650.24	0.00	22,349.76	37.25
06-12-84550 Water Quality Testing	18,000	2,185.05	7,184.05	0.00	10,815.95	60.09
06-12-84600 Equipment Rental	2,000 (	100.62)	438.40	0.00	1,561.60	78.08
06-12-84650 Lease Agreements	73,650	0.00	45,040.52	0.00	28,609.48	38.85
06-12-84700 Telephone	24,558	1,972.59	16,084.90	0.00	8,473.10	34.50
06-12-84800 Utilities	305,681	15,183.05	196,984.58	0.00	108,696.42	35.56
06-12-84900 Fuel	42,606	0.00	16,370.15	0.00	26,235.85	61.58
06-12-84950 Printing & Processing - Uti	16,000	1,312.35	11,422.13	0.00	4,577.87	28.61
06-12-85350 Emergency Repairs	5,000	0.00	0.00	0.00	5,000.00	100.00
06-12-86400 Auditing Fees	30,000	0.00	21,007.56	0.00	8,992.44	29.97
06-12-87700 OKC Sewer Charges	775,000	58,939.53	510,967.44	0.00	264,032.56	34.07

06 -Municipal Authority

% OF YEAR COMPLETED: 66.67

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
06-12-87800 Leasehold Transfer	<u>2,534,255</u>	<u>211,187.92</u>	<u>1,689,503.36</u>	<u>0.00</u>	<u>844,751.64</u>	<u>33.33</u>
TOTAL Other Services	3,937,600	310,009.24	2,608,509.45	1,182.92	1,327,907.63	33.72
<u>Transfers Out</u>						
06-12-99000 Transfer to CIP (Depreciati	<u>86,836</u>	<u>7,236.33</u>	<u>57,890.64</u>	<u>0.00</u>	<u>28,945.36</u>	<u>33.33</u>
TOTAL Transfers Out	86,836	7,236.33	57,890.64	0.00	28,945.36	33.33
TOTAL Municipal Authority	5,068,959	400,936.03	3,391,684.64	4,848.70	1,672,425.68	32.99
General Government						
=====						
Personnel Services						
Transfers Out						
TOTAL EXPENDITURES	5,068,959	400,936.03	3,391,684.64	4,848.70	1,672,425.68	32.99
REVENUE OVER/ (UNDER) EXPENDITURES	2 (	191,099.62)	257,924.42 (	4,848.70) (	253,073.72)	3,686.00-

07 -General Fund - CIP
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 66.67

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
<u>REVENUE SUMMARY</u>						
Gen Fund - CIP Revenue	<u>5,810,261</u>	<u>493,991.67</u>	<u>1,811,393.33</u>	<u>0.00</u>	<u>3,998,867.67</u>	<u>68.82</u>
TOTAL REVENUES	5,810,261	493,991.67	1,811,393.33	0.00	3,998,867.67	68.82
<u>EXPENDITURE SUMMARY</u>						
City Manager/Clerk	94,722	0.00	0.00	0.00	94,722.00	100.00
Police Department	821,063	3,850.00	26,014.23	20,075.15	774,973.62	94.39
Fire Department	881,140	951.00	64,695.21	500,000.00	316,444.79	35.91
Streets	171,122	0.00	3,545.95	0.00	167,576.05	97.93
Sanitation	1,026,129	0.00	0.00	318,673.00	707,456.00	68.94
Parks Department	2,106,717	0.00	0.00	0.00	2,106,717.00	100.00
Public Works Admin	102,203	0.00	59,473.58	0.00	42,729.42	41.81
Code Department	230,359	0.00	5,394.22	0.00	224,964.78	97.66
Risk Manager	77,653	0.00	0.00	0.00	77,653.00	100.00
Information Systems Mgr	<u>299,154</u>	<u>0.00</u>	<u>81,275.51</u>	<u>0.00</u>	<u>217,878.49</u>	<u>72.83</u>
TOTAL EXPENDITURES	5,810,262	4,801.00	240,398.70	838,748.15	4,731,115.15	81.43
REVENUE OVER/ (UNDER) EXPENDITURES	(1)	489,190.67	1,570,994.63	(838,748.15)	(732,247.48)	4,748.00

07 -General Fund - CIP

% OF YEAR COMPLETED: 66.67

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Gen Fund - CIP Revenue =====						
<u>Intergovernmental</u>						
07-00-73800 Grant Proceeds	266,121	266,121.00	266,121.00	0.00	0.00	0.00
07-00-73850 Insurance proceeds	0	9,134.19	14,214.11	0.00	(14,214.11)	0.00
07-00-73950 Resale of Property	<u>0</u>	<u>0.00</u>	<u>2,983.45</u>	<u>0.00</u>	<u>(2,983.45)</u>	<u>0.00</u>
TOTAL Intergovernmental	266,121	275,255.19	283,318.56	0.00	(17,197.56)	6.46-
<u>Investment Earnings</u>						
07-00-78500 Interest Earnings	<u>0</u>	<u>5,969.40</u>	<u>101,565.24</u>	<u>0.00</u>	<u>(101,565.24)</u>	<u>0.00</u>
TOTAL Investment Earnings	0	5,969.40	101,565.24	0.00	(101,565.24)	0.00
<u>Fund Balance Carryover</u>						
07-00-79800 Carryover	<u>2,990,935</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>2,990,935.00</u>	<u>100.00</u>
TOTAL Fund Balance Carryover	2,990,935	0.00	0.00	0.00	2,990,935.00	100.00
<u>Transfers</u>						
07-00-79920 Deprecation Transfers In	<u>2,553,205</u>	<u>212,767.08</u>	<u>1,426,509.53</u>	<u>0.00</u>	<u>1,126,695.47</u>	<u>44.13</u>
TOTAL Transfers	<u>2,553,205</u>	<u>212,767.08</u>	<u>1,426,509.53</u>	<u>0.00</u>	<u>1,126,695.47</u>	<u>44.13</u>
TOTAL Gen Fund - CIP Revenue	5,810,261	493,991.67	1,811,393.33	0.00	3,998,867.67	68.82
TOTAL REVENUE	5,810,261	493,991.67	1,811,393.33	0.00	3,998,867.67	68.82

07 -General Fund - CIP

% OF YEAR COMPLETED: 66.67

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
City Manager/Clerk =====						
Capital Projects						
07-02-88200 Capital Imp-Furniture	20,702	0.00	0.00	0.00	20,702.00	100.00
07-02-88400 Capital Imp-Software	37,489	0.00	0.00	0.00	37,489.00	100.00
07-02-88500 Capital Imp-Equipment	<u>36,531</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>36,531.00</u>	<u>100.00</u>
TOTAL Capital Projects	94,722	0.00	0.00	0.00	94,722.00	100.00
TOTAL City Manager/Clerk						
	94,722	0.00	0.00	0.00	94,722.00	100.00
Municipal Court =====						
Capital Projects						
Police Department =====						
Capital Projects						
07-06-88100 Capital Outlay - Vehicles	625,633	0.00	22,164.23	0.00	603,468.77	96.46
07-06-88200 Capital Imp-Furniture	6,606	0.00	0.00	0.00	6,606.00	100.00
07-06-88400 Capital Imp-Software	13,880	0.00	0.00	0.00	13,880.00	100.00
07-06-88500 Capital Imp-Equipment	45,841	3,850.00	3,850.00	12,494.00	29,497.00	64.35
07-06-88600 Capital Imp-Radios	108,222	0.00	0.00	0.00	108,222.00	100.00
07-06-88700 Capital Imp-Guns	<u>20,881</u>	<u>0.00</u>	<u>0.00</u>	<u>7,581.15</u>	<u>13,299.85</u>	<u>63.69</u>
TOTAL Capital Projects	821,063	3,850.00	26,014.23	20,075.15	774,973.62	94.39
TOTAL Police Department						
	821,063	3,850.00	26,014.23	20,075.15	774,973.62	94.39
Fire Department =====						
Capital Projects						
07-07-88100 Capital Outlay - Vehicles	251,963	0.00	4,474.60	0.00	247,488.40	98.22
07-07-88150 FIRE TRUCK RESERVE	372,807	0.00	0.00	500,000.00 (	127,193.00)	34.12-
07-07-88200 Capital Imp-Furniture	49,526	0.00	10,502.30	0.00	39,023.70	78.79
07-07-88400 Capital Imp-Software	4,807	0.00	0.00	0.00	4,807.00	100.00
07-07-88500 Capital Imp-Equipment	72,158	951.00	38,874.54	0.00	33,283.46	46.13
07-07-88600 Capital Imp-Radios	12,636	0.00	2,631.01	0.00	10,004.99	79.18
07-07-88800 Capital Imp-Medical	27,306	0.00	1,364.76	0.00	25,941.24	95.00
07-07-88900 Capital Imp-SCBA	49,436	0.00	0.00	0.00	49,436.00	100.00
07-07-89100 Capital Imp - Fire Hose	<u>40,501</u>	<u>0.00</u>	<u>6,848.00</u>	<u>0.00</u>	<u>33,653.00</u>	<u>83.09</u>
TOTAL Capital Projects	881,140	951.00	64,695.21	500,000.00	316,444.79	35.91
TOTAL Fire Department						
	881,140	951.00	64,695.21	500,000.00	316,444.79	35.91

07 -General Fund - CIP

% OF YEAR COMPLETED: 66.67

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Streets =====						
<u>Capital Projects</u>						
07-09-88100 Capital Outlay - Vehicles	89,913	0.00	0.00	0.00	89,913.00	100.00
07-09-88500 Capital Imp-Equipment	66,608	0.00	3,545.95	0.00	63,062.05	94.68
07-09-89200 Capital Imp-Monument Entry	<u>14,601</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>14,601.00</u>	<u>100.00</u>
TOTAL Capital Projects	171,122	0.00	3,545.95	0.00	167,576.05	97.93
TOTAL Streets	171,122	0.00	3,545.95	0.00	167,576.05	97.93
Sanitation =====						
<u>Capital Projects</u>						
07-10-88100 Capital Imp - Vehicles	1,023,129	0.00	0.00	318,673.00	704,456.00	68.85
07-10-88500 Equipment	<u>3,000</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>3,000.00</u>	<u>100.00</u>
TOTAL Capital Projects	1,026,129	0.00	0.00	318,673.00	707,456.00	68.94
TOTAL Sanitation	1,026,129	0.00	0.00	318,673.00	707,456.00	68.94
Parks Department =====						
<u>Capital Projects</u>						
07-11-88000 Capital Outlay	2,000,000	0.00	0.00	0.00	2,000,000.00	100.00
07-11-88500 Capital Imp-Equipment	<u>106,717</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>106,717.00</u>	<u>100.00</u>
TOTAL Capital Projects	2,106,717	0.00	0.00	0.00	2,106,717.00	100.00
TOTAL Parks Department	2,106,717	0.00	0.00	0.00	2,106,717.00	100.00
Public Works Admin =====						
<u>Capital Projects</u>						
07-12-88100 Capital Outlay - Vehicles	61,666	0.00	59,473.58	0.00	2,192.42	3.56
07-12-88200 Furniture	31,151	0.00	0.00	0.00	31,151.00	100.00
07-12-88500 Capital Imp-Equipment	<u>9,386</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>9,386.00</u>	<u>100.00</u>
TOTAL Capital Projects	102,203	0.00	59,473.58	0.00	42,729.42	41.81
TOTAL Public Works Admin	102,203	0.00	59,473.58	0.00	42,729.42	41.81

07 -General Fund - CIP

% OF YEAR COMPLETED: 66.67

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
General Government =====						
Other Services						
Capital Projects						
Code Department =====						
Capital Projects						
07-14-88100 Capital Outlay - Vehicles	217,648	0.00	5,394.22	0.00	212,253.78	97.52
07-14-88400 Capital Imp-Software	<u>12,711</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>12,711.00</u>	<u>100.00</u>
TOTAL Capital Projects	230,359	0.00	5,394.22	0.00	224,964.78	97.66
TOTAL Code Department						
	230,359	0.00	5,394.22	0.00	224,964.78	97.66
Risk Manager =====						
Capital Projects						
07-15-88100 Capital Outlay - Vehicles	66,748	0.00	0.00	0.00	66,748.00	100.00
07-15-88200 Capital Imp-Furniture	1,604	0.00	0.00	0.00	1,604.00	100.00
07-15-88500 Capital Imp-Equipment	<u>9,301</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>9,301.00</u>	<u>100.00</u>
TOTAL Capital Projects	77,653	0.00	0.00	0.00	77,653.00	100.00
TOTAL Risk Manager						
	77,653	0.00	0.00	0.00	77,653.00	100.00
Information Systems Mgr =====						
Capital Projects						
07-16-88000 Building	23,000	0.00	0.00	0.00	23,000.00	100.00
07-16-88200 Capital Imp-Furniture	9,986	0.00	0.00	0.00	9,986.00	100.00
07-16-88300 Capital Imp-Computers	85,636	0.00	27,898.12	0.00	57,737.88	67.42
07-16-88400 Capital Outlay - Software	7,142	0.00	0.00	0.00	7,142.00	100.00
07-16-88500 Capital Imp-Equipment	172,199	0.00	53,377.39	0.00	118,821.61	69.00
07-16-88600 Radios	<u>1,191</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1,191.00</u>	<u>100.00</u>
TOTAL Capital Projects	299,154	0.00	81,275.51	0.00	217,878.49	72.83
TOTAL Information Systems Mgr						
	299,154	0.00	81,275.51	0.00	217,878.49	72.83
TOTAL EXPENDITURES						
	5,810,262	4,801.00	240,398.70	838,748.15	4,731,115.15	81.43
REVENUE OVER/(UNDER) EXPENDITURES	(1)	489,190.67	1,570,994.63	(838,748.15)	(732,247.48)	4,748.00

08 -Sinking Fund
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 66.67

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
<u>REVENUE SUMMARY</u>						
Undesignated	<u>6,001,138</u>	<u>104,392.94</u>	<u>4,807,416.97</u>	<u>0.00</u>	<u>1,193,721.03</u>	<u>19.89</u>
TOTAL REVENUES	6,001,138	104,392.94	4,807,416.97	0.00	1,193,721.03	19.89
<u>EXPENDITURE SUMMARY</u>						
General Government	<u>6,001,138</u>	<u>203.17</u>	<u>414,772.34</u>	<u>0.00</u>	<u>5,586,365.66</u>	<u>93.09</u>
TOTAL EXPENDITURES	6,001,138	203.17	414,772.34	0.00	5,586,365.66	93.09
REVENUE OVER/ (UNDER) EXPENDITURES	0	104,189.77	4,392,644.63	0.00	(4,392,644.63)	0.00

4.h.b

08 -Sinking Fund

% OF YEAR COMPLETED: 66.67

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Undesignated =====						
<u>Property Tax Spec Purpos</u>						
08-00-71650 Ad Valorem Tax Revenue	<u>5,991,138</u>	<u>103,595.06</u>	<u>4,767,474.26</u>	<u>0.00</u>	<u>1,223,663.74</u>	<u>20.42</u>
TOTAL Property Tax Spec Purpos	5,991,138	103,595.06	4,767,474.26	0.00	1,223,663.74	20.42
<u>Investment Earnings</u>						
08-00-78500 Interest Earned	<u>10,000</u>	<u>797.88</u>	<u>39,942.71</u>	<u>0.00</u>	<u>(29,942.71)</u>	<u>299.43-</u>
TOTAL Investment Earnings	10,000	797.88	39,942.71	0.00	(29,942.71)	299.43-
<u>Miscellaneous Revenue</u>						
<u>Fund Balance Carryover</u>						
TOTAL Undesignated	<u>6,001,138</u>	<u>104,392.94</u>	<u>4,807,416.97</u>	<u>0.00</u>	<u>1,193,721.03</u>	<u>19.89</u>
TOTAL REVENUE	6,001,138	104,392.94	4,807,416.97	0.00	1,193,721.03	19.89

08 -Sinking Fund

% OF YEAR COMPLETED: 66.67

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
General Government =====						
<u>Other Services</u>						
08-13-85400 Bank Charges	700	203.17	628.59	0.00	71.41	10.20
TOTAL Other Services	700	203.17	628.59	0.00	71.41	10.20
<u>Capital Projects</u>						
08-13-91000 Principle Payments - GO Bon	4,605,000	0.00	0.00	0.00	4,605,000.00	100.00
08-13-92000 Interest Payments on GO Bon	1,392,888	0.00	412,943.75	0.00	979,944.25	70.35
08-13-93000 Fiscal Charges - Trustee	2,550	0.00	1,200.00	0.00	1,350.00	52.94
TOTAL Capital Projects	6,000,438	0.00	414,143.75	0.00	5,586,294.25	93.10
TOTAL General Government	6,001,138	203.17	414,772.34	0.00	5,586,365.66	93.09
TOTAL EXPENDITURES	6,001,138	203.17	414,772.34	0.00	5,586,365.66	93.09
REVENUE OVER/ (UNDER) EXPENDITURES	0	104,189.77	4,392,644.63	0.00 (	4,392,644.63)	0.00

09 -Meter Deposits
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 66.67

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
<u>REVENUE SUMMARY</u>						

09 -Meter Deposits

% OF YEAR COMPLETED: 66.67

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Undesignated =====						
<u>Investment Earnings</u>	=====	=====	=====	=====	=====	=====

10 -911 Fund
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 66.67

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
<u>REVENUE SUMMARY</u>						
911 Fund Revenues	<u>78,598</u>	<u>2,185.81</u>	<u>11,905.38</u>	<u>0.00</u>	<u>66,692.62</u>	<u>84.85</u>
TOTAL REVENUES	78,598	2,185.81	11,905.38	0.00	66,692.62	84.85
<u>EXPENDITURE SUMMARY</u>						
General Government	<u>78,598</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>78,598.00</u>	<u>100.00</u>
TOTAL EXPENDITURES	78,598	0.00	0.00	0.00	78,598.00	100.00
REVENUE OVER/ (UNDER) EXPENDITURES	0	2,185.81	11,905.38	0.00 (	11,905.38)	0.00

10 -911 Fund

% OF YEAR COMPLETED: 66.67

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
911 Fund Revenues =====						
<u>Property Tax Spec Purpos</u>						
10-00-71800 911 ASSOCIATION	<u>8,000</u>	<u>1,869.49</u>	<u>9,286.76</u>	<u>0.00</u>	(<u>1,286.76</u>)	<u>16.08-</u>
TOTAL Property Tax Spec Purpos	8,000	1,869.49	9,286.76	0.00	(1,286.76)	16.08-
<u>Investment Earnings</u>						
10-00-78500 Interest Income	<u>2,298</u>	<u>316.32</u>	<u>2,618.62</u>	<u>0.00</u>	(<u>320.62</u>)	<u>13.95-</u>
TOTAL Investment Earnings	2,298	316.32	2,618.62	0.00	(320.62)	13.95-
<u>Fund Balance Carryover</u>						
10-00-79800 Carryover	<u>68,300</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>68,300.00</u>	<u>100.00</u>
TOTAL Fund Balance Carryover	<u>68,300</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>68,300.00</u>	<u>100.00</u>
TOTAL 911 Fund Revenues	78,598	2,185.81	11,905.38	0.00	66,692.62	84.85
TOTAL REVENUE	78,598	2,185.81	11,905.38	0.00	66,692.62	84.85

10 -911 Fund

% OF YEAR COMPLETED: 66.67

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
General Government =====						
Material and Supplies						
10-13-83000 MATERIAL & SUPPLIES	1,000	0.00	0.00	0.00	1,000.00	100.00
10-13-83975 Contingency	<u>77,598</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>77,598.00</u>	<u>100.00</u>
TOTAL Material and Supplies	78,598	0.00	0.00	0.00	78,598.00	100.00
Other Services	<u> </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>
TOTAL General Government						
	78,598	0.00	0.00	0.00	78,598.00	100.00
911 Association =====						
Other Services	<u> </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>
TOTAL EXPENDITURES						
	78,598	0.00	0.00	0.00	78,598.00	100.00
REVENUE OVER/ (UNDER) EXPENDITURES	0	2,185.81	11,905.38	0.00 (	11,905.38)	0.00

11 -Impound Fee Police Fund
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 66.67

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
<u>REVENUE SUMMARY</u>						
Impound Fee Fund	<u>38,903</u>	<u>449.99</u>	<u>4,878.40</u>	<u>0.00</u>	<u>34,024.60</u>	<u>87.46</u>
TOTAL REVENUES	38,903	449.99	4,878.40	0.00	34,024.60	87.46
<u>EXPENDITURE SUMMARY</u>						
Police Dept	<u>38,903</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>38,903.00</u>	<u>100.00</u>
TOTAL EXPENDITURES	38,903	0.00	0.00	0.00	38,903.00	100.00
REVENUE OVER/ (UNDER) EXPENDITURES	0	449.99	4,878.40	0.00 (	4,878.40)	0.00

4.h.b

11 -Impound Fee Police Fund

% OF YEAR COMPLETED: 66.67

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Impound Fee Fund						
=====						
<u>Fines & Forfeits</u>						
11-00-76350 Police Impound Fees	<u>4,687</u>	<u>300.00</u>	<u>3,600.00</u>	<u>0.00</u>	<u>1,087.00</u>	<u>23.19</u>
TOTAL Fines & Forfeits	4,687	300.00	3,600.00	0.00	1,087.00	23.19
<u>Investment Earnings</u>						
11-00-78500 Interest Income	<u>1,116</u>	<u>149.99</u>	<u>1,278.40</u>	<u>0.00</u>	(<u>162.40</u>)	<u>14.55-</u>
TOTAL Investment Earnings	1,116	149.99	1,278.40	0.00	(162.40)	14.55-
<u>Fund Balance Carryover</u>						
11-00-79800 Carryover	<u>33,100</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>33,100.00</u>	<u>100.00</u>
TOTAL Fund Balance Carryover	<u>33,100</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>33,100.00</u>	<u>100.00</u>
TOTAL Impound Fee Fund	38,903	449.99	4,878.40	0.00	34,024.60	87.46
TOTAL REVENUE	38,903	449.99	4,878.40	0.00	34,024.60	87.46

11 -Impound Fee Police Fund

% OF YEAR COMPLETED: 66.67

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Police Dept =====						
Material and Supplies						
Other Services						
11-06-84000 Equipment Maintenance	5,000	0.00	0.00	0.00	5,000.00	100.00
11-06-86850 Software Maintenance	4,000	0.00	0.00	0.00	4,000.00	100.00
11-06-86875 Maintenance - Auto Lic Read	29,903	0.00	0.00	0.00	29,903.00	100.00
TOTAL Other Services	38,903	0.00	0.00	0.00	38,903.00	100.00
TOTAL Police Dept	38,903	0.00	0.00	0.00	38,903.00	100.00
TOTAL EXPENDITURES	38,903	0.00	0.00	0.00	38,903.00	100.00
REVENUE OVER/ (UNDER) EXPENDITURES	0	449.99	4,878.40	0.00 (	4,878.40)	0.00

13 -Municipal Authority - CIP
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 66.67

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
<u>REVENUE SUMMARY</u>						
NHMA CIP - Revenues	<u>1,948,058</u>	<u>7,939.72</u>	<u>77,638.01</u>	<u>0.00</u>	<u>1,870,419.99</u>	<u>96.01</u>
TOTAL REVENUES	1,948,058	7,939.72	77,638.01	0.00	1,870,419.99	96.01
<u>EXPENDITURE SUMMARY</u>						
General Government	<u>1,948,058</u>	<u>0.00</u>	<u>227,419.97</u>	<u>0.00</u>	<u>1,720,638.03</u>	<u>88.33</u>
TOTAL EXPENDITURES	1,948,058	0.00	227,419.97	0.00	1,720,638.03	88.33
REVENUE OVER/ (UNDER) EXPENDITURES	0	7,939.72 (	149,781.96)	0.00	149,781.96	0.00

13 -Municipal Authority - CIP

% OF YEAR COMPLETED: 66.67

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
NHMA CIP - Revenues =====						
<u>Intergovernmental</u>						
13-00-73850 Insurance Proceeds - etal	0	0.00	442.93	0.00	(442.93)	0.00
TOTAL Intergovernmental	0	0.00	442.93	0.00	(442.93)	0.00
<u>Investment Earnings</u>						
13-00-78500 Interest	0	703.39	19,304.44	0.00	(19,304.44)	0.00
TOTAL Investment Earnings	0	703.39	19,304.44	0.00	(19,304.44)	0.00
<u>Fund Balance Carryover</u>						
13-00-79800 Carryover	1,861,222	0.00	0.00	0.00	1,861,222.00	100.00
TOTAL Fund Balance Carryover	1,861,222	0.00	0.00	0.00	1,861,222.00	100.00
<u>Transfers</u>						
13-00-79920 Deprecation Transfers In	86,836	7,236.33	57,890.64	0.00	28,945.36	33.33
TOTAL Transfers	86,836	7,236.33	57,890.64	0.00	28,945.36	33.33
TOTAL NHMA CIP - Revenues	1,948,058	7,939.72	77,638.01	0.00	1,870,419.99	96.01
TOTAL REVENUE	1,948,058	7,939.72	77,638.01	0.00	1,870,419.99	96.01

13 -Municipal Authority - CIP

% OF YEAR COMPLETED: 66.67

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
General Government =====						
Capital Projects						
13-12-88000 Capital Outlay	430,586	0.00	116,740.20	0.00	313,845.80	72.89
13-12-88100 Vehicles	236,143	0.00	86,027.17	0.00	150,115.83	63.57
13-12-88300 Capital Imp - Computers	24,951	0.00	0.00	0.00	24,951.00	100.00
13-12-88400 Capital Imp - Software	60,090	0.00	0.00	0.00	60,090.00	100.00
13-12-88500 Capital Imp - Equipment	135,494	0.00	24,652.60	0.00	110,841.40	81.81
13-12-88600 Capital Imp - Radios/Commun	6,777	0.00	0.00	0.00	6,777.00	100.00
13-12-89200 Capital Imp-Water Wells	944,017	0.00	0.00	0.00	944,017.00	100.00
13-12-89300 Capital Imp-Paint Water Tow	110,000	0.00	0.00	0.00	110,000.00	100.00
TOTAL Capital Projects	1,948,058	0.00	227,419.97	0.00	1,720,638.03	88.33
TOTAL General Government						
	1,948,058	0.00	227,419.97	0.00	1,720,638.03	88.33
Information Systems =====						
Capital Projects						
TOTAL EXPENDITURES						
	1,948,058	0.00	227,419.97	0.00	1,720,638.03	88.33
REVENUE OVER/ (UNDER) EXPENDITURES	0	7,939.72 (	149,781.96)	0.00	149,781.96	0.00

14 -Water Impact Fees Fund
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 66.67

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
<u>REVENUE SUMMARY</u>						
Water Impact Fee	<u>150,592</u>	<u>597.12</u>	<u>14,823.97</u>	<u>0.00</u>	<u>135,768.03</u>	<u>90.16</u>
TOTAL REVENUES	150,592	597.12	14,823.97	0.00	135,768.03	90.16
<u>EXPENDITURE SUMMARY</u>						
Water Impact Fee	<u>150,592</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>150,592.00</u>	<u>100.00</u>
TOTAL EXPENDITURES	150,592	0.00	0.00	0.00	150,592.00	100.00
REVENUE OVER/ (UNDER) EXPENDITURES	0	597.12	14,823.97	0.00 (	14,823.97)	0.00

14 -Water Impact Fees Fund

% OF YEAR COMPLETED: 66.67

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Water Impact Fee =====						
<u>Water</u>						
14-00-75350 Water Capacity Charges	8,835	0.00	9,685.00	0.00 (	850.00)	9.62-
TOTAL Water	8,835	0.00	9,685.00	0.00 (	850.00)	9.62-
<u>Investment Earnings</u>						
14-00-78500 Interest Income	4,757	597.12	5,138.97	0.00 (	381.97)	8.03-
TOTAL Investment Earnings	4,757	597.12	5,138.97	0.00 (	381.97)	8.03-
<u>Fund Balance Carryover</u>						
14-00-79800 Fund Balance Carryover	137,000	0.00	0.00	0.00	137,000.00	100.00
TOTAL Fund Balance Carryover	137,000	0.00	0.00	0.00	137,000.00	100.00
TOTAL Water Impact Fee	150,592	597.12	14,823.97	0.00	135,768.03	90.16
TOTAL REVENUE	150,592	597.12	14,823.97	0.00	135,768.03	90.16

14 -Water Impact Fees Fund

% OF YEAR COMPLETED: 66.67

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Water Impact Fee =====						
Material and Supplies						
Other Services						
Capital Projects						
14-22-89900 Capital - Water System	150,592	0.00	0.00	0.00	150,592.00	100.00
TOTAL Capital Projects	150,592	0.00	0.00	0.00	150,592.00	100.00
TOTAL Water Impact Fee	150,592	0.00	0.00	0.00	150,592.00	100.00
TOTAL EXPENDITURES	150,592	0.00	0.00	0.00	150,592.00	100.00
REVENUE OVER/ (UNDER) EXPENDITURES	0	597.12	14,823.97	0.00 (	14,823.97)	0.00

15 -Sewer Impact Fee Fund
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 66.67

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
<u>REVENUE SUMMARY</u>						
Sewer Impact Fee	<u>105,665</u>	<u>420.13</u>	<u>14,606.22</u>	<u>0.00</u>	<u>91,058.78</u>	<u>86.18</u>
TOTAL REVENUES	105,665	420.13	14,606.22	0.00	91,058.78	86.18
<u>EXPENDITURE SUMMARY</u>						
Sewer Impact Fee	<u>105,666</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>105,666.00</u>	<u>100.00</u>
TOTAL EXPENDITURES	105,666	0.00	0.00	0.00	105,666.00	100.00
REVENUE OVER/ (UNDER) EXPENDITURES	(1)	420.13	14,606.22	0.00	(14,607.22)	722.00

15 -Sewer Impact Fee Fund

% OF YEAR COMPLETED: 66.67

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Sewer Impact Fee =====						
<u>Wastewater</u>						
15-00-75750 Sewer Capacity Charges	<u>10,499</u>	<u>0.00</u>	<u>11,052.00</u>	<u>0.00</u>	(<u>553.00</u>)	<u>5.27-</u>
TOTAL Wastewater	10,499	0.00	11,052.00	0.00	(553.00)	5.27-
<u>Investment Earnings</u>						
15-00-78500 Interest Income	<u>3,166</u>	<u>420.13</u>	<u>3,554.22</u>	<u>0.00</u>	(<u>388.22</u>)	<u>12.26-</u>
TOTAL Investment Earnings	3,166	420.13	3,554.22	0.00	(388.22)	12.26-
<u>Fund Balance Carryover</u>						
15-00-79800 Fund Balance Carryover	<u>92,000</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>92,000.00</u>	<u>100.00</u>
TOTAL Fund Balance Carryover	<u>92,000</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>92,000.00</u>	<u>100.00</u>
TOTAL Sewer Impact Fee	105,665	420.13	14,606.22	0.00	91,058.78	86.18
TOTAL REVENUE	105,665	420.13	14,606.22	0.00	91,058.78	86.18

15 -Sewer Impact Fee Fund

% OF YEAR COMPLETED: 66.67

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Sewer Impact Fee =====						
Material and Supplies	_____	_____	_____	_____	_____	_____
Other Services	_____	_____	_____	_____	_____	_____
Capital Projects						
15-23-89900 Capital - Sewer System	<u>105,666</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>105,666.00</u>	<u>100.00</u>
TOTAL Capital Projects	105,666	0.00	0.00	0.00	105,666.00	100.00
TOTAL Sewer Impact Fee	105,666	0.00	0.00	0.00	105,666.00	100.00
TOTAL EXPENDITURES	105,666	0.00	0.00	0.00	105,666.00	100.00
REVENUE OVER/ (UNDER) EXPENDITURES	(1)	420.13	14,606.22	0.00	(14,607.22)	722.00

17 -Drainage Fee Fund
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 66.67

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
<u>REVENUE SUMMARY</u>						
Revenues	<u>268,115</u>	<u>6,459.18</u>	<u>51,852.03</u>	<u>0.00</u>	<u>216,262.97</u>	<u>80.66</u>
TOTAL REVENUES	268,115	6,459.18	51,852.03	0.00	216,262.97	80.66
<u>EXPENDITURE SUMMARY</u>						
Drainage	<u>268,115</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>268,115.00</u>	<u>100.00</u>
TOTAL EXPENDITURES	268,115	0.00	0.00	0.00	268,115.00	100.00
REVENUE OVER/ (UNDER) EXPENDITURES	0	6,459.18	51,852.03	0.00 (	51,852.03)	0.00

17 -Drainage Fee Fund

% OF YEAR COMPLETED: 66.67

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Revenues						
=====						
<u>Water</u>						
17-00-75370 Drainage Fee	<u>62,168</u>	<u>5,444.26</u>	<u>43,552.83</u>	<u>0.00</u>	<u>18,615.17</u>	<u>29.94</u>
TOTAL Water	62,168	5,444.26	43,552.83	0.00	18,615.17	29.94
<u>Investment Earnings</u>						
17-00-78500 Interest Income	<u>5,947</u>	<u>1,014.92</u>	<u>8,299.20</u>	<u>0.00</u>	(<u>2,352.20</u>)	<u>39.55-</u>
TOTAL Investment Earnings	5,947	1,014.92	8,299.20	0.00	(2,352.20)	39.55-
<u>Fund Balance Carryover</u>						
17-00-79800 Fund Balance Carryover	<u>200,000</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>200,000.00</u>	<u>100.00</u>
TOTAL Fund Balance Carryover	200,000	0.00	0.00	0.00	200,000.00	100.00
TOTAL Revenues	268,115	6,459.18	51,852.03	0.00	216,262.97	80.66
TOTAL REVENUE	268,115	6,459.18	51,852.03	0.00	216,262.97	80.66

17 -Drainage Fee Fund

% OF YEAR COMPLETED: 66.67

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Drainage =====						
Capital Projects						
17-24-89900 Drainage Capital	268,115	0.00	0.00	0.00	268,115.00	100.00
TOTAL Capital Projects	268,115	0.00	0.00	0.00	268,115.00	100.00
TOTAL Drainage	268,115	0.00	0.00	0.00	268,115.00	100.00
TOTAL EXPENDITURES	268,115	0.00	0.00	0.00	268,115.00	100.00
REVENUE OVER/ (UNDER) EXPENDITURES	0	6,459.18	51,852.03	0.00 (	51,852.03)	0.00

18 -Health Insurance Fund
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 66.67

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
<u>REVENUE SUMMARY</u>						
Revenues	<u>1,120,413</u>	<u>99,601.10</u>	<u>774,766.34</u>	<u>0.00</u>	<u>345,646.66</u>	<u>30.85</u>
TOTAL REVENUES	1,120,413	99,601.10	774,766.34	0.00	345,646.66	30.85
<u>EXPENDITURE SUMMARY</u>						
Revenues	600	81.97	1,651.70	0.00	(1,051.70)	175.28-
Expenses	<u>1,119,813</u>	<u>205,718.55</u>	<u>694,473.28</u>	<u>0.00</u>	<u>425,339.72</u>	<u>37.98</u>
TOTAL EXPENDITURES	1,120,413	205,800.52	696,124.98	0.00	424,288.02	37.87
REVENUE OVER/ (UNDER) EXPENDITURES	0	(106,199.42)	78,641.36	0.00	(78,641.36)	0.00

18 -Health Insurance Fund

% OF YEAR COMPLETED: 66.67

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Revenues						
=====						
 <u>Investment Earnings</u>						
18-00-78500 Interest Income	<u>8,000</u>	<u>1,493.76</u>	<u>10,493.72</u>	<u>0.00</u>	(<u>2,493.72</u>)	<u>31.17-</u>
TOTAL Investment Earnings	8,000	1,493.76	10,493.72	0.00	(2,493.72)	31.17-
 <u>Miscellaneous Revenue</u>						
18-00-79550 Misc. Income	<u>30,000</u>	(<u>19.02</u>)	<u>1,211.43</u>	<u>0.00</u>	<u>28,788.57</u>	<u>95.96</u>
TOTAL Miscellaneous Revenue	30,000	(19.02)	1,211.43	0.00	28,788.57	95.96
 <u>Fund Balance Carryover</u>						
18-00-79805 Premium Revenue	<u>1,082,413</u>	<u>98,126.36</u>	<u>763,061.19</u>	<u>0.00</u>	<u>319,351.81</u>	<u>29.50</u>
TOTAL Fund Balance Carryover	<u>1,082,413</u>	<u>98,126.36</u>	<u>763,061.19</u>	<u>0.00</u>	<u>319,351.81</u>	<u>29.50</u>
TOTAL Revenues	1,120,413	99,601.10	774,766.34	0.00	345,646.66	30.85
TOTAL REVENUE	1,120,413	99,601.10	774,766.34	0.00	345,646.66	30.85

18 -Health Insurance Fund

% OF YEAR COMPLETED: 66.67

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Revenues						
=====						
Other Services						
18-00-85400 Bank Charges	600	81.97	1,651.70	0.00 (	1,051.70)	175.28-
TOTAL Other Services	600	81.97	1,651.70	0.00 (	1,051.70)	175.28-
TOTAL Revenues						
	600	81.97	1,651.70	0.00 (	1,051.70)	175.28-
Expenses						
=====						
Personnel Services						
18-13-80510 Premium Expense	202,433	13,494.26	103,944.97	0.00	98,488.03	48.65
18-13-80520 Health Insurance Claims	869,200	87,421.86	274,549.54	0.00	594,650.46	68.41
18-13-80525 Pharmacy Claims	0	95,342.18	237,586.54	0.00 (	237,586.54)	0.00
18-13-80530 Adminstration Cost	48,180	9,460.25	78,392.23	0.00 (	30,212.23)	62.71-
TOTAL Personnel Services	1,119,813	205,718.55	694,473.28	0.00	425,339.72	37.98
TOTAL Expenses						
	1,119,813	205,718.55	694,473.28	0.00	425,339.72	37.98
TOTAL EXPENDITURES						
	1,120,413	205,800.52	696,124.98	0.00	424,288.02	37.87
REVENUE OVER/ (UNDER) EXPENDITURES	0 (	106,199.42)	78,641.36	0.00 (	78,641.36)	0.00

20 -Designated Funds-Parks
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 66.67

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
<u>REVENUE SUMMARY</u>						
Revenues	<u>305,000</u>	<u>15,987.00</u>	<u>307,305.04</u>	<u>0.00</u>	(<u>2,305.04</u>)	<u>0.76-</u>
TOTAL REVENUES	305,000	15,987.00	307,305.04	0.00	(2,305.04)	0.76-
<u>EXPENDITURE SUMMARY</u>						
Parks Donations	<u>305,000</u>	<u>0.00</u>	<u>10,575.00</u>	<u>0.00</u>	<u>294,425.00</u>	<u>96.53</u>
TOTAL EXPENDITURES	305,000	0.00	10,575.00	0.00	294,425.00	96.53
REVENUE OVER/ (UNDER) EXPENDITURES	0	15,987.00	296,730.04	0.00	(296,730.04)	0.00

20 -Designated Funds-Parks

% OF YEAR COMPLETED: 66.67

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Revenues						
=====						
 <u>Investment Earnings</u>						
20-00-78500 Interest Income	<u>5,000</u>	<u>2,487.00</u>	<u>18,335.04</u>	<u>0.00</u>	(<u>13,335.04</u>)	<u>266.70-</u>
TOTAL Investment Earnings	5,000	2,487.00	18,335.04	0.00	(13,335.04)	266.70-
 <u>Miscellaneous Revenue</u>						
20-00-79520 Donations - Parks	<u>0</u>	<u>13,500.00</u>	<u>288,970.00</u>	<u>0.00</u>	(<u>288,970.00</u>)	<u>0.00</u>
TOTAL Miscellaneous Revenue	0	13,500.00	288,970.00	0.00	(288,970.00)	0.00
 <u>Fund Balance Carryover</u>						
20-00-79820 Carryover - Parks	<u>300,000</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>300,000.00</u>	<u>100.00</u>
TOTAL Fund Balance Carryover	<u>300,000</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>300,000.00</u>	<u>100.00</u>
TOTAL Revenues	305,000	15,987.00	307,305.04	0.00	(2,305.04)	0.76-
TOTAL REVENUE	305,000	15,987.00	307,305.04	0.00	(2,305.04)	0.76-

20 -Designated Funds-Parks

% OF YEAR COMPLETED: 66.67

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Parks Donations =====						
<u>Material and Supplies</u>						
20-11-83900 Other Services & Charges	25,000	0.00	10,575.00	0.00	14,425.00	57.70
20-11-83975 Contingency	<u>255,000</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>255,000.00</u>	<u>100.00</u>
TOTAL Material and Supplies	280,000	0.00	10,575.00	0.00	269,425.00	96.22
<u>Capital Projects</u>						
20-11-88000 Capital Outlay	<u>25,000</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>25,000.00</u>	<u>100.00</u>
TOTAL Capital Projects	25,000	0.00	0.00	0.00	25,000.00	100.00
TOTAL Parks Donations	305,000	0.00	10,575.00	0.00	294,425.00	96.53
TOTAL EXPENDITURES	305,000	0.00	10,575.00	0.00	294,425.00	96.53
REVENUE OVER/ (UNDER) EXPENDITURES	0	15,987.00	296,730.04	0.00 (	296,730.04)	0.00

80 -General Obligation Bonds
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 66.67

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
<u>REVENUE SUMMARY</u>						
Int Earned/Misc Receipts	0	44,387.45	7,808,319.76	0.00	(7,808,319.76)	0.00
TOTAL REVENUES	0	44,387.45	7,808,319.76	0.00	(7,808,319.76)	0.00
<u>EXPENDITURE SUMMARY</u>						
2020 GO Bond	0	10,015.80	81,869.35	0.00	(81,869.35)	0.00
2021 GO Bond	0	144,214.79	272,327.15	2,936,148.60	(3,208,475.75)	0.00
2022 GO Bond	0	(15,193.91)	1,376,466.37	1,283,955.55	(2,660,421.92)	0.00
2023 GO Bond	0	98,654.64	730,766.45	3,046,954.92	(3,777,721.37)	0.00
2024 GO Bond	0	112.42	98,516.42	51,723.20	(150,239.62)	0.00
TOTAL EXPENDITURES	0	237,803.74	2,559,945.74	7,318,782.27	(9,878,728.01)	0.00
REVENUE OVER/ (UNDER) EXPENDITURES	0	(193,416.29)	5,248,374.02	(7,318,782.27)	2,070,408.25	0.00

80 -General Obligation Bonds

% OF YEAR COMPLETED: 66.67

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Int Earned/Misc Receipts =====						
Intergovernmental						
Investment Earnings						
80-00-78525 Proceeds from Sale of Bonds	0	0.00	7,020,000.00	0.00 (	7,020,000.00)	0.00
80-00-78530 Premium on issuance of debt	0	0.00	280,800.00	0.00 (	280,800.00)	0.00
TOTAL Investment Earnings	0	0.00	7,300,800.00	0.00 (	7,300,800.00)	0.00
Miscellaneous Revenue						
80-00-79090 Interest Income 2020 GO Bd	0	0.00	763.40	0.00 (	763.40)	0.00
80-00-79091 Interest Income 2021 GO Bon	0	4,556.06	139,139.73	0.00 (	139,139.73)	0.00
80-00-79092 Interest Income 2022 GO	0	2,895.14	145,151.45	0.00 (	145,151.45)	0.00
80-00-79093 Interest Income 2023 GO Bon	0	8,753.20	192,058.91	0.00 (	192,058.91)	0.00
80-00-79094 Interest Income 2024 GO Bon	0	28,183.05	30,406.27	0.00 (	30,406.27)	0.00
TOTAL Miscellaneous Revenue	0	44,387.45	507,519.76	0.00 (	507,519.76)	0.00
Fund Balance Carryover						
TOTAL Int Earned/Misc Receipts	0	44,387.45	7,808,319.76	0.00 (	7,808,319.76)	0.00
TOTAL REVENUE	0	44,387.45	7,808,319.76	0.00 (	7,808,319.76)	0.00

80 -General Obligation Bonds

% OF YEAR COMPLETED: 66.67

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
2012 GO Bond =====						
Other Services						
Capital Projects						
Transfers Out						
2015 GO Bond =====						
Other Services						
Capital Projects						
Transfers Out						
2016 GO Bond =====						
Other Services						
Capital Projects						
Transfers Out						
2017 GO Bond =====						
Other Services						
Capital Projects						
Transfers Out						
2018 GO Bond =====						
Other Services						
Capital Projects						

80 -General Obligation Bonds

% OF YEAR COMPLETED: 66.67

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
<u>Transfers Out</u>						
2019 GO Bond						
=====						
<u>Other Services</u>						
<u>Capital Projects</u>						
<u>Transfers Out</u>						
2020 GO Bond						
=====						
<u>Other Services</u>						
80-90-85400 Bank Charges	0	0.00	45.86	0.00	(45.86)	0.00
TOTAL Other Services	0	0.00	45.86	0.00	(45.86)	0.00
<u>Capital Projects</u>						
80-90-96550 Public Works Facility	0	0.00	2,637.50	0.00	(2,637.50)	0.00
80-90-97550 Paving (Streets)	0	0.00	6,903.45	0.00	(6,903.45)	0.00
80-90-98550 Water Projects	0	0.00	43,200.00	0.00	(43,200.00)	0.00
80-90-98950 Traffic Controls	0	10,015.80	27,370.53	0.00	(27,370.53)	0.00
TOTAL Capital Projects	0	10,015.80	80,111.48	0.00	(80,111.48)	0.00
<u>Transfers Out</u>						
80-90-99800 Other Expenses Paid from In	0	0.00	1,712.01	0.00	(1,712.01)	0.00
TOTAL Transfers Out	0	0.00	1,712.01	0.00	(1,712.01)	0.00
TOTAL 2020 GO Bond	0	10,015.80	81,869.35	0.00	(81,869.35)	0.00
2021 GO Bond						
=====						
<u>Other Services</u>						
80-91-85400 Bank Charges	0	220.37	1,108.15	0.00	(1,108.15)	0.00
TOTAL Other Services	0	220.37	1,108.15	0.00	(1,108.15)	0.00
<u>Capital Projects</u>						
80-91-97550 Paving (Streets)	0	0.00	16,696.55	0.00	(16,696.55)	0.00
80-91-98550 Water Projects	0	18,615.50	97,064.75	2,613,276.47	(2,710,341.22)	0.00
80-91-98950 Parks	0	25,526.50	48,345.87	308,335.00	(356,680.87)	0.00
TOTAL Capital Projects	0	44,142.00	162,107.17	2,921,611.47	(3,083,718.64)	0.00

80 -General Obligation Bonds

% OF YEAR COMPLETED: 66.67

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
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Transfers Out

80-91-99800 Other Expense paid from int	0	99,852.42	109,111.83	14,537.13	(123,648.96)	0.00
TOTAL Transfers Out	0	99,852.42	109,111.83	14,537.13	(123,648.96)	0.00

TOTAL 2021 GO Bond	0	144,214.79	272,327.15	2,936,148.60	(3,208,475.75)	0.00
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2022 GO Bond

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Other Services

80-92-85400 Bank Charges	0	155.49	1,531.54	0.00	(1,531.54)	0.00
TOTAL Other Services	0	155.49	1,531.54	0.00	(1,531.54)	0.00

Capital Projects

80-92-97550 Paving Projects	0	4,753.06	1,165,265.07	49,777.44	(1,215,042.51)	0.00
80-92-98550 Water Projects	0	0.00	4,716.25	1,033,356.53	(1,038,072.78)	0.00
80-92-98750 Sanitary Sewer Projects	0	(32,990.12)	50,370.63	76,288.87	(126,659.50)	0.00
TOTAL Capital Projects	0	(28,237.06)	1,220,351.95	1,159,422.84	(2,379,774.79)	0.00

Transfers Out

80-92-99450 Technology	0	12,887.66	149,871.63	0.00	(149,871.63)	0.00
80-92-99600 Police	0	0.00	4,711.25	0.00	(4,711.25)	0.00
80-92-99700 Fire Projects	0	0.00	0.00	16,532.71	(16,532.71)	0.00
80-92-99800 Expenses paid from Interest	0	0.00	0.00	108,000.00	(108,000.00)	0.00
TOTAL Transfers Out	0	12,887.66	154,582.88	124,532.71	(279,115.59)	0.00

TOTAL 2022 GO Bond	0	(15,193.91)	1,376,466.37	1,283,955.55	(2,660,421.92)	0.00
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2023 GO Bond

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Other Services

80-93-85400 Bank Charges	0	497.00	1,480.22	0.00	(1,480.22)	0.00
TOTAL Other Services	0	497.00	1,480.22	0.00	(1,480.22)	0.00

Capital Projects

80-93-96550 Public Works Facility	0	1,411.31	29,846.99	41,584.73	(71,431.72)	0.00
80-93-97550 Paving Projects	0	96,746.33	597,839.64	2,419,737.25	(3,017,576.89)	0.00
TOTAL Capital Projects	0	98,157.64	627,686.63	2,461,321.98	(3,089,008.61)	0.00

Transfers Out

80-93-99600 Police Projects	0	0.00	101,599.60	0.00	(101,599.60)	0.00
80-93-99700 Fire Projects	0	0.00	0.00	544,632.94	(544,632.94)	0.00
80-93-99800 Other expenses paid from in	0	0.00	0.00	41,000.00	(41,000.00)	0.00
TOTAL Transfers Out	0	0.00	101,599.60	585,632.94	(687,232.54)	0.00

TOTAL 2023 GO Bond	0	98,654.64	730,766.45	3,046,954.92	(3,777,721.37)	0.00
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80 -General Obligation Bonds

% OF YEAR COMPLETED: 66.67

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
2024 GO Bond =====						
<u>Other Services</u>						
80-94-85400 Bank Charges	0	112.42	112.42	0.00	(112.42)	0.00
TOTAL Other Services	0	112.42	112.42	0.00	(112.42)	0.00
<u>Capital Projects</u>						
80-94-97690 Bond Issuance Cost	0	0.00	98,404.00	0.00	(98,404.00)	0.00
TOTAL Capital Projects	0	0.00	98,404.00	0.00	(98,404.00)	0.00
<u>Transfers Out</u>						
80-94-99600 Police Projects	0	0.00	0.00	51,723.20	(51,723.20)	0.00
TOTAL Transfers Out	0	0.00	0.00	51,723.20	(51,723.20)	0.00
TOTAL 2024 GO Bond						
	0	112.42	98,516.42	51,723.20	(150,239.62)	0.00
TOTAL EXPENDITURES						
	0	237,803.74	2,559,945.74	7,318,782.27	(9,878,728.01)	0.00
REVENUE OVER/ (UNDER) EXPENDITURES	0	(193,416.29)	5,248,374.02	(7,318,782.27)	2,070,408.25	0.00

99 -Pooled Cash
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 66.67

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
REVENUE SUMMARY						

99 -Pooled Cash

% OF YEAR COMPLETED: 66.67

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
REVENUES						

City of Nichols Hills
2020 GO Bond Issue

AS OF: 02/29/24

	Street - Paving Projects	Water System	Sanitary Sewer Systems	Traffic Control	Technology	Fire	Police	PW Facility	Expenses Paid From Interest Earned	TOTAL
Account Number:	80-90-97550	80-90-98550	80-90-98750	80-90-98950	80-90-99450	80-90-99700	80-90-99600	80-90-96550	80-90-99800	
Issue Amount	3,795,000.00	560,000.00	250,000.00	220,000.00	270,000.00	2,230,000.00	100,000.00	375,000.00		7,800,000.00
Premium	147,329.36	21,740.30	9,705.49	8,540.83	10,481.93	86,572.99	3,882.20	14,558.24		302,811.34
Net Interest earned & Bank Fees									108,528.05	108,528.05
Prior Years:										
Issuance Expense	48,196.50	7,112.00	3,175.00	2,794.00	3,429.00	28,321.00	1,270.00	4,762.50		99,060.00
2019-2020	121,231.08	160,177.66	12,681.00	1,317.37	164,780.00	173,605.00	-	12,688.80	-	646,480.91
2020-2021	2,515,171.75	131,930.86	220,926.57	53,321.61	34,850.00	102,348.42	102,612.20	11,023.00	8,927.92	3,181,112.33
2021-2022	1,097,294.73	9,735.50	21,629.25	57,078.45	77,422.93	1,922,512.55	-	49,575.00	84,097.16	3,319,345.57
2022-2023	153,531.85	229,584.28	1,293.67	54,065.10	-	89,786.02	-	308,871.44	13,790.96	850,923.32
2023-2024	6,903.45	43,200.00	-	27,370.53	-	-	-	2,637.50	1,712.01	81,823.49
7/31/2023	6,903.45			12,146.40					930.00	19,979.85
8/31/2023		24,985.00						2,637.50	548.87	28,171.37
9/30/2023				1,208.33						1,208.33
10/31/2023				2,000.00						2,000.00
11/30/2023										-
12/31/2023		18,215.00							233.14	18,448.14
1/31/2024				2,000.00						2,000.00
2/29/2024				10,015.80						10,015.80
PROJECT COST	3,942,329.36	581,740.30	259,705.49	195,947.06	280,481.93	2,316,572.99	103,882.20	389,558.24	108,528.05	8,178,745.62
TOTAL TO DATE:										
Available Funds - Prior to encumbrances	0.00	0.00	0.00	32,593.77	0.00	(0.00)	(0.00)	(0.00)	-	32,593.77
ENCUMBRANCES:										-
Available Funds - After encumbrances	0.00	0.00	0.00	32,593.77	0.00	(0.00)	(0.00)	(0.00)	-	32,593.77
CASH		42,609.57							Interest Earnings:	
CD'S		-							Prior Fiscal Years	110,842.53
EXPENSE ACCRUED		(10,015.80)							Current Fiscal Year	763.56
ENCUMBRANCES		-							Bank Charges:	
		32,593.77							Prior Fiscal Years	(3,032.18)
									Current Fiscal Year	(45.86)
									FUNDS AVAILABLE	32,593.77

City of Nichols Hills

2021 GO Bond Issue

AS OF:

02/29/24

ENCUMBRANCES:		
Fire Tower	Landmark	PO #17-21928
Edwards Equipment		PO #17-23559
Water Treatment Facility WC-2101	SRB PO	17-15227
Camera Poles		PO 17-23713
Channel Repair	Cimarron	PO #17-23327
WC-2101 Water Treatment Facility	Landmark	PO #17-23597
Available Funds - After encumbrances		

Attachment: 2023 2024 GO Bonds Spreadsheet - February (7131 : 4 h Finance Director's Report)

City of Nichols Hills
2022 GO Bond Issue

AS OF: 02/29/24

	Street - Paving Projects	Water System	Sanitary Sewer Systems	Fire	Police	Technology	Expenses Paid From Interest Earned	TOTAL
Account Number:	80-92-97550	80-92-98550	80-92-98750	80-92-99700	80-92-99600	80-92-99450	80-92-99800	
Issue Amount	3,000,000.00	1,700,000.00	700,000.00	600,000.00	100,000.00	500,000.00		6,600,000.00
Premium	93,784.00	53,144.27	21,882.93	18,756.80	3,126.13	15,630.67		206,324.80
Net Interest Earned & Bank Fees							245,407.16	245,407.16
Prior Years:								
Issuance Expense	38,770.45	21,969.92	9,046.44	7,754.09	1,292.35	6,461.74		85,295.00
2021-2022	-	-	43,173.13	-	1,394.95	105,682.31	-	150,250.39
2022-2023	1,688,308.04	62,353.75	360,011.32	594,470.00	95,727.58	188,159.97	-	2,989,030.66
2023-2024	1,316,928.07	4,716.25	15,669.38	-	4,711.25	149,871.63	-	1,491,896.58
7/31/2023	165,214.45		6,123.75			50,552.06		221,890.26
8/31/2023	257,676.23		4,995.00			4,966.20		267,637.43
9/30/2023	475,864.52	3,031.88						478,896.40
10/31/2023	322,301.12	1,684.37	23,100.00			57,460.57		404,546.06
11/30/2023	58,421.04		9,582.00			12,468.80		80,471.84
12/31/2023	25,494.60					3,310.50		28,805.10
1/31/2024	7,203.05		4,858.75		4,711.25	8,225.84		24,998.89
2/28/2024	4,753.06		(32,990.12)			12,887.66		(15,349.40)
PROJECT COST	3,044,006.56	89,039.92	427,900.26	602,224.09	103,126.13	450,175.65	-	4,716,472.63
TOTAL TO DATE:								
Available Funds - Prior to encumbrances	49,777.44	1,664,104.34	293,982.67	16,532.71	0.00	65,455.01	245,407.16	2,335,259.34
ENCUMBRANCES:								
SC-2401 Sanitary Sewer PO# 17-17438			76,288.87					1,283,955.55
PC-2301 Randel Rd Paving SRB SRB PO 17-21016	49,777.44							
WW-2201 Re-drill SRB PO 17-19026		39,725.00						
Fire Training Tower PO #17-21928				16,532.71			108,000.00	
WC-2101 Water Treatment Facility Landmark PO #17-23597		993,631.53						
Available Funds - After encumbrances	(0.00)	630,747.81	217,693.80	(0.00)	0.00	65,455.01	137,407.16	1,051,303.79
CASH		745,241.29						
CD'S		1,574,668.64						
EXPENSE ACCRUED		15,349.40						
ENCUMBRANCES		(1,283,955.55)						
		1,051,303.78						
Interest Earnings:								
Prior Fiscal Years								103,554.35
Current Fiscal Year								145,151.45
Bank Charges:								
Prior Fiscal Years								(1,767.10)
Current Fiscal Year								(1,531.54)
FUNDS AVAILABLE								1,051,303.79

City of Nichols Hills
2023 GO Bond Issue

AS OF: 02/29/24

	Street - Paving Projects	Water System	Sanitary Sewer Systems	Fire	Police	Technology	Public Works Facility	Parks	Expenses Paid From Interest Earned	TOTAL
Account Number:	80-93-97550	80-93-98550	80-93-98750	80-93-99700	80-93-99600	80-93-99450	80-93-96550	80-93-98950	80-93-99800	
Issue Amount	4,379,000.00	1,861,000.00	300,000.00	1,220,000.00	100,000.00	150,000.00	270,000.00	120,000.00		8,400,000.00
Premium	125,235.75	53,223.05	8,579.75	34,890.98	2,859.92	4,289.88	7,721.78	3,431.90		240,233.00
Net Interest Earned & Bank Fees									229,270.77	229,270.77
Prior Years:										
Issuance Expense	55,189.48	23,454.58	3,780.96	15,375.92	1,260.32	1,890.48	3,402.87	1,512.39		105,867.00
2022-2023	-	1,303.25	-	694,882.12	-	-	-	-	-	696,185.37
2023-2024	597,839.64	-	-	-	101,599.60	-	29,846.99	-	-	729,286.23
7/31/2023	14,173.38									14,173.38
8/31/2023	5,397.84						11,930.00			17,327.84
9/30/2023	8,469.74						2,173.94			10,643.68
10/31/2023	5,613.84				45,209.60		14,331.74			65,155.18
11/30/2023	166,788.88				45,209.60					211,998.48
12/31/2023	231,642.70									231,642.70
1/31/2024	69,006.93				11,180.40					80,187.33
2/28/2024	96,746.33						1,411.31			98,157.64
PROJECT COST TOTAL TO DATE:	653,029.12	24,757.83	3,780.96	710,258.04	102,859.92	1,890.48	33,249.86	1,512.39	-	1,531,338.60
Available Funds - Prior to encumbrances	3,851,206.64	1,889,465.22	304,798.79	544,632.94	(0.00)	152,399.39	244,471.92	121,919.51	229,270.77	7,338,165.17
ENCUMBRANCES:										
Sutphen Ladder Truck				55,117.88			41,584.73			
Public Works Improvements										
PC-2302 Bedford, Waverley, Trenton	54,725.85									
Fire Training Tower				489,515.06					41,000.00	
PC-2401 6600-6800 Blocks of East Grand	116,058.90									3,046,954.92
PC-2301 1600 & 1700 Blks of Randel Rd	1,181,687.50									
PC-2302 - Bedford, Waverly & Trenton	1,067,265.00									
Available Funds - After encumbrances	1,431,469.39	1,889,465.22	304,798.79	0.00	(0.00)	152,399.39	202,887.19	121,919.51	188,270.77	4,291,210.25

CASH	2,211,322.81
CD'S	5,225,000.00
EXPENSE ACCRUED	(98,157.64)
ENCUMBRANCES	(3,046,954.92)
	<u>4,291,210.25</u>

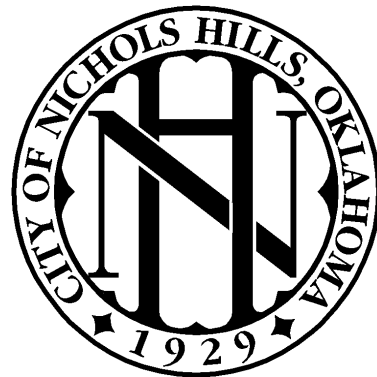
Interest Earnings:	
Prior Fiscal Years	39,310.00
Current Fiscal Year	192,058.91
Bank Charges:	
Prior Fiscal Years	(617.92)
Current Fiscal Year	(1,480.22)
FUNDS AVAILABLE	<u>4,291,210.25</u>

City of Nichols Hills
2024 GO Bond Issue

AS OF: 02/29/24

	Street - Paving Projects	Water System	Sanitary Sewer Systems	Public Works Vehicles	Police	Technology	Public Works Facility	Parks	Expenses Paid From Interest Earned	TOTAL
Account Number:	80-94-97550	80-94-98550	80-94-98750	80-94-96700	80-94-99600	80-94-99450	80-94-96550	80-94-98950	80-94-99800	
Issue Amount	4,622,000.00	365,000.00	280,000.00	450,000.00	88,000.00	240,000.00	400,000.00	575,000.00		7,020,000.00
Premium	184,880.00	14,600.00	11,200.00	18,000.00	3,520.00	9,600.00	16,000.00	23,000.00		280,800.00
Net Interest Earned & Bank Fees									30,293.85	30,293.85
Prior Years:										
Issuance Expense	64,789.64	5,116.45	3,924.95	6,307.95	1,233.55	3,364.24	5,607.07	8,060.16		98,404.00
2023-2024	-	-	-	-	-	-	-	-	-	-
1/31/2024										-
2/28/2024										-
PROJECT COST TOTAL TO DATE:	64,789.64	5,116.45	3,924.95	6,307.95	1,233.55	3,364.24	5,607.07	8,060.16	-	98,404.00
Available Funds - Prior to encumbrances	4,742,090.36	374,483.55	287,275.05	461,692.05	90,286.45	246,235.76	410,392.93	589,939.84	30,293.85	7,232,689.85
ENCUMBRANCES:										
John Vance					51,723.20					51,723.20
PO #17-23408										
Available Funds - After encumbrances	4,742,090.36	374,483.55	287,275.05	461,692.05	38,563.25	246,235.76	410,392.93	589,939.84	30,293.85	7,180,966.65
CASH		7,232,689.85								
CD'S		-								
EXPENSE ACCRUED		-								
ENCUMBRANCES		(51,723.20)								
		7,180,966.65								
Interest Earnings:										
Prior Fiscal Years										-
Current Fiscal Year										30,406.27
Bank Charges:										
Prior Fiscal Years										-
Current Fiscal Year										(112.42)
FUNDS AVAILABLE										7,180,966.65

Monthly Report – February 2024



Information Systems

City of Nichols Hills

Attachment: Ism Monthly Feb 2024 (7132 : 4 i Information Systems Monthly Report)



Monthly Report – February 2024

Website Statistics:

Google Analytics provided us with some statistical information on our website. During the month, over 537 individuals browsed the City's new website. These individuals made more than 2,300 different visits to the site. The two most visited pages were the Homepage and Agenda Center.

Page title and screen class ▾		↓ Views	Users	Views per user
		2,282	537	4.25
		100% of total	100% of total	Avg 0%
1	Nichols Hills, OK Official Website	810	340	2.38
2	Agenda Center • Nichols Hills, OK • CivicEngage	262	112	2.34
3	My Account • Nichols Hills, OK • CivicEngage	93	45	2.07
4	Building Inspections & Code Enforcement Nichols Hills, OK	85	42	2.02
5	Search • Nichols Hills, OK • CivicEngage	85	37	2.30
6	Building Commission Nichols Hills, OK	59	33	1.79
7	Form Center • Nichols Hills, OK • CivicEngage	58	26	2.23
8	City Council Nichols Hills, OK	43	20	2.15
9	Planning & Zoning Nichols Hills, OK	43	26	1.65
10	Notify Me • Nichols Hills, OK • CivicEngage	42	24	1.75

Page path and screen class ▾		↓ Views	Users	Views per user
		2,310	539	4.29
		100% of total	100% of total	Avg 0%
1	/	812	341	2.38
2	/AgendaCenter	221	92	2.40
3	/165/Building-Inspections-Code-Enforcement	84	42	2.00
4	/Search	84	37	2.27
5	/Jobs.aspx	80	27	2.96
6	/MyAccount/	69	38	1.82
7	/directory.aspx	60	32	1.88
8	/159/Building-Commission	59	33	1.79
9	/FormCenter	44	20	2.20
10	/162/City-Council	43	20	2.15

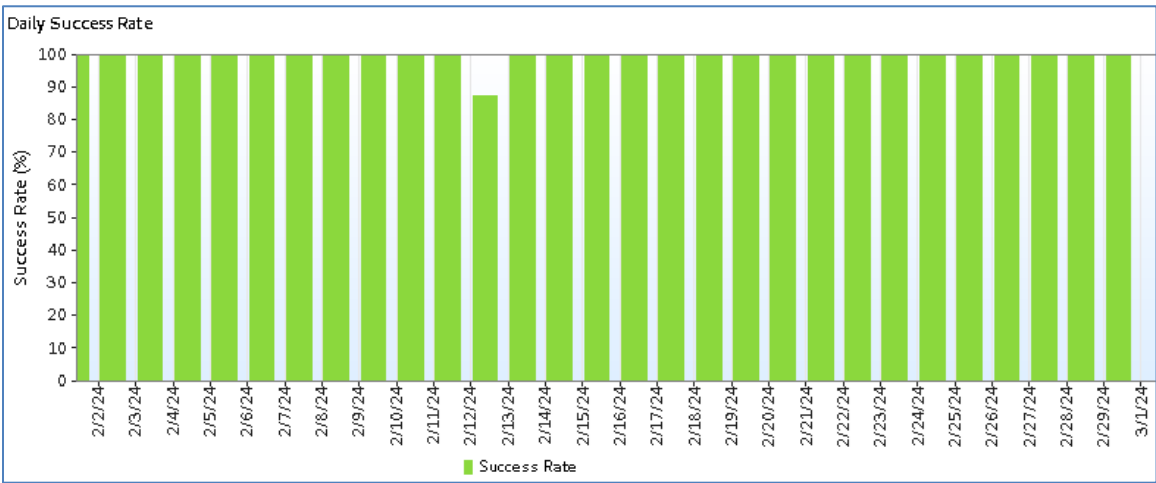


Monthly Report – February 2024

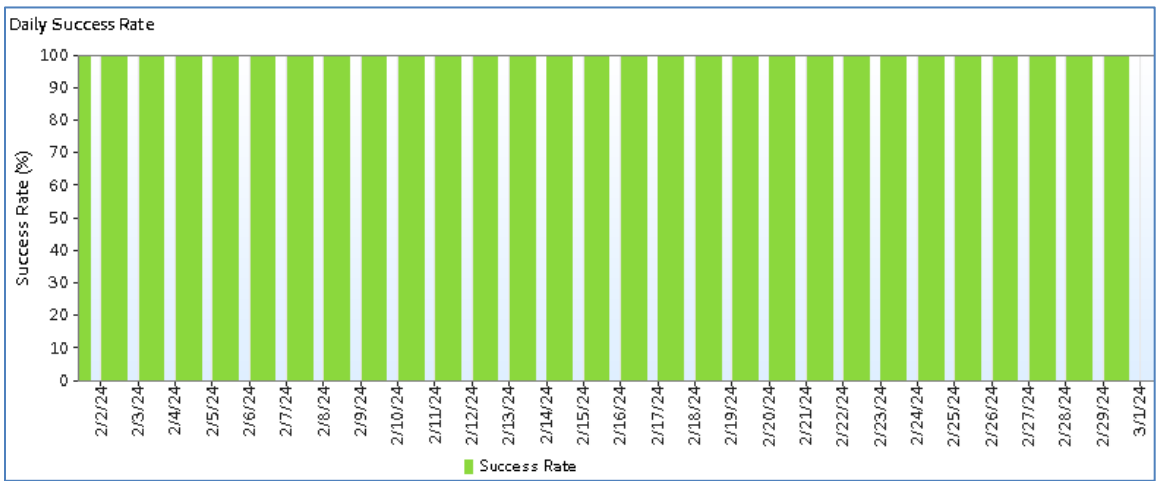
Backup System Reports:

The Data Backup Systems performed well at City Hall and Public Works this month. Backup systems generate reports each month showing the results of their backup procedures for the month:

City Hall



Pubic Works





Monthly Report – February 2024

Email Status Reports:

February Statistics: 38,169 emails received. Legitimate: 22,438. Spam: 15,649. Viruses: 82. We have seen an increase in the number of spam messages created through free email services, such as Gmail, Yahoo, etc.

Mail Category by Month			
Month	Categories	Mail Filtering Events	% of Subtotal
Feb	Not Spam	22438	58.79%
	Spam	15649	41.00%
	Virus	82	0.21%
Subtotal (3)		38169	100.00%
Total		38169	100%

Non-Spam Classifier by Month			
Month	Classified By	Mail Filtering Events	% of Subtotal
Feb	Access Control-Safe-Relay	4558	20.31%
	Domain Safe	593	2.64%
	FortiGuard AntiSpam-Safe	6	0.03%
	Not Spam	8801	39.22%
	System Safe	5870	26.16%
	User Safe	2610	11.63%
Subtotal (6)		22438	100.00%
Total		22438	100%



Monthly Report – February 2024

Email Phishing Tests:

We conducted a monthly employee email phishing test. This month's phishing test tricked four employees into clicking on a test email. Although our numbers are still low, we will continue to educate employees to be vigilant about security.



General Department Activities:

1. Created physical backups of all critical data and stored in our fire proof safe.
2. Consulted with a support partner on installing new cameras at Public Works.
3. Scheduled a meeting with a support partner to review the document imaging software.
4. Scheduled new meetings on the city's broadcast system.
5. Added bad actors to all city firewalls and blocklists.
6. Consulted with the Fire Chief on deactivating 3 sprinkler heads in the server room.
7. Exported pre-meeting videos for the Building Inspectors.
8. Configured and installed the Assistant Finance Director new workstation.
9. Assisted the Fire Chief with database file conversion for the new system they use.
10. Added new IP information to the City firewalls safelist.
11. ACOG installed new workstations and server for 911 Dispatch.



Monthly Report – February 2024

12. Broadcast and recorded Planning Commission meeting and uploaded to On-Demand server.
13. Troubleshoot the issue with the Dispatch position 2 phone not being recorded.
14. Worked on next year's operating budget.
15. Purchased and installed local office licenses for conference rooms.
16. Contacted vendors to obtain quotes for next year's CIP and Operating budget.
17. Tested the broadcast system before the City Council meeting.
18. Broadcast and record the City Council meeting and uploaded to the On-Demand server.
19. Updated all firmware on the City's security devices.
20. Signed up with CISA to have internet-facing equipment scanned for vulnerabilities.
21. Added bad actors to all city firewalls.
22. Ordered new battery backup devices for two well sites.
23. Configured a new workstation for Dispatch per the Police Chief.
24. Consulted Water Engineer and Network Engineer on water systems security hardening.
25. Consulted financial support partner with a city-wide address dump file.
26. Troubleshoot recording issue with Dispatch position 1 phone not recording.
27. Assisted the Police Chief with camera system configuration settings.
28. Tested broadcast system before the Building Commission meeting.
29. Broadcast and recorded the Building Commission meeting and uploaded it to the On-Demand server.
30. Recorded Special City Council meeting per Assistant City Manager.
31. Configured three new profiles on the Public Works Clerk workstation per Assistant City Manager.
32. Installed new battery backup system on Fire Department Lobby TV.
33. Removed phone forwarding programming from Building Inspectors account.
34. Troubleshoot issue with security fobs not reading at Public Works west gate.
35. Consulted support partner on office licensing.
36. Calculated yearly renewal costs associated with city software.
37. Broadcast and recorded the Board of Adjustment meeting and uploaded it to the On-Demand server.
38. Installed new printer for Police Records Clerk.
39. EMSA came out to install a new security switch for their terminal.
40. Attended training with document imaging software partner.
41. Consulted E-Ticket software vendor on possible compatibility issues with different hardware.
42. Add more bad actors to city blocklists and firewalls.
43. Troubleshoot issue with browser downloads having a strange file extension.
44. Deployed critical and security updates to all city workstations and servers.
45. Posted lost dog on city website and app for Animal Control department.
46. Collected print counters for printer support partner.
47. Assisted Building Inspector with software installation and activation.
48. Assisted the Fire Chief with workstation display adjustments.



Monthly Report – February 2024

49. Updated the government channel 20 with new content.
50. Consulted with A/V support partner about adding ceiling mounted microphones to Council Chambers.
51. Worked with support partner to setup .gov email configurations.
52. Sent out notification to alert employees of American Telephone and Telegraph outage.
53. Re-printed emergency phone fail-over instructions for Dispatch.
54. Performed some database cleanup on critical servers.
55. Updated the IT department's maintenance software used to deploy critical updates, remotely manage and inventory workstations and servers.
56. Add more bad actors to city firewalls and blocklists.
57. Wipe all data off obsolete equipment to prepare them for surplus.
58. Updated the remote connection server software.
59. Assisted a security partner with the installation of new security cameras at Public Works.
60. Updated the water systems server for Public Works.
61. Broadcast and recorded the Parks Commission meeting and uploaded to the On-Demand server.
62. Updated the City's endpoint protection policies with new information.
63. Made sure all firmware was up to date on all City network switches.
64. Updated the notification software server that alerts if any servers are having an issue.
65. Consulted Fire Chief on access control relay information for fire panels.
66. Consulted old website partner about the final cutover day for the new website.
67. Adjust air conditioner in the communications building at Public Works to adjust for warmer temperatures.
68. Installed battery backup device for new cameras.
69. Consulted with Electrician about adding a exhaust fan to small server closet at the fire training building.
70. Configured new access control code for the Public Works Director.

FUND: General Fund

5.a.a

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
NON-DEPARTMENTAL	MISC VENDOR	SAC SERVICES 00-34325	DEPOSIT-FIRE HYDRANT	SAC SERVICES INC:	1,000.00
	OKLAHOMA UNIFORM BUILDING CO	00-32600	Uniform Building Cod	PERMIT FEES FEB 2024	244.00
				TOTAL:	1,244.00
Administration	VERIZON WIRELESS	02-84700	Telephone	MONTHLY CHARGES	289.05
	GRANICUS	02-84400	Software Agreements	AGENDA SOFTWARE	412.88
	VISA	02-84300	Training & Membershi	PRE COUNCIL MEETING	25.75
		02-84300	Training & Membershi	LUNCH MEETING	59.31
		02-84300	Training & Membershi	TO CORRECT CHARGED AMOUNT	8.00-
	PETTY CASH	02-84300	Training & Membershi	FEBRUARY 2024 RECEIPTS	146.89
	AT&T 831-001-0000 521	02-84700	Telephone	MONTHLY CHARGES	90.76
	OFFICE DEPOT 35315277	02-83000	Material & Supplies	PAPER & INK CARTRIDGE	95.31
	OMAG	02-80600	Worker's Comp	4TH QTR WC 2024	2,263.26
				TOTAL:	3,375.21
City Attorney	WILLIAMS BOX FORSHEE & BULLA	04-87100	Legal Services	LEGAL SERVICES	22,347.50
				TOTAL:	22,347.50
Municipal Court	AT&T 831-001-0000 521	05-84700	Telephone	MONTHLY CHARGES	90.76
	OMAG	05-80600	Worker's Comp	4TH QTR WC 2024	565.82
				TOTAL:	656.58
Police Department	COPS PRODUCTS	06-81100	Uniform Allowance	UNIFORM	576.32
		06-81100	Uniform Allowance	UNIFORM	1,060.06
		06-81100	Uniform Allowance	BODY ARMOR	812.25
		06-81100	Uniform Allowance	BODY ARMOR	812.25
	CASEY NIX	06-84950	EV Charging	HOME CHARGING	26.00
	VERIZON WIRELESS	06-84700	Telephone	MONTHLY CHARGES	764.24
	SHEPHERD AUTOMOTIVE LLC	06-84100	Vehicle Maintenance	VEHICLE OIL CHANGES	70.57
		06-84100	Vehicle Maintenance	VEHICLE OIL CHANGES	70.57
		06-84100	Vehicle Maintenance	VEHICLE OIL CHANGES	70.57
	ALERT	06-84000	Equipment Maintenanc	RADAR CERTIFICATION	880.00
	GOODYEAR TIRE & RUBBER COMPA	06-84100	Vehicle Maintenance	NEW TIRES	637.35
		06-84100	Vehicle Maintenance	NEW TIRES	637.35
	VISA	06-83000	Material & Supplies	SUPPLIES	8.99
		06-83000	Material & Supplies	SUPPLIES	42.75
		06-84300	Training & Membershi	SUPPLIES	295.83
		06-83000	Material & Supplies	SUPPLIES	42.78
		06-84300	Training & Membershi		150.00
		06-84300	Training & Membershi	SUPPLIES	60.91
		06-84300	Training & Membershi	SUPPLIES	1.35
	TRANSUNION RISK AND ALTERNAT	06-84000	Equipment Maintenanc		100.00
	VISA	06-83000	Material & Supplies	WATER	7.58
	ASPEN BUILDING SERVICES OF O	06-85000	Janitorial Services	CLEANING INV#30145	1,262.50
	ImageNet Consulting, LLC	06-83000	Material & Supplies	PRINTING FEES	558.38
	AT&T 287288038708	06-84700	Telephone	FIRST NET POLICE	792.83
	AT&T 831-001-0000 521	06-84700	Telephone	MONTHLY CHARGES	363.00
	FIRETROL PROTECTION SYSTEMS	06-84300	Training & Membershi	AUDIBLE TRAINING DEVICE	304.57
	FLOCK SAFETY	06-84000	Equipment Maintenanc	LPR CAMERA SERVICE	3,000.00
	OFFICE DEPOT 35315277	06-83000	Material & Supplies		70.02
	OG&E	06-84950	EV Charging	MONTHLY CHARGES	110.14
	OMAG	06-80600	Worker's Comp	4TH QTR WC 2024	13,579.55
	ONG	06-84800	Utilities	MONTHLY CHARGES	357.76
	OREILLY AUTOMOTIVE STORES IN	06-84100	Vehicle Maintenance	HEADLIGHT BULBS	7.99

Attachment: Claims List February 2024 (7135 : 5a Total Warrants & Claims)

FUND: General Fund

5.a.a

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
		06-84100	Vehicle Maintenance	HEADLIGHT BULBS	7.99
				TOTAL:	27,542.45
Fire Department	SPECIAL-OPS UNIFORMS INC	07-81100	Uniform Allowance	UNIFORM BRASS	114.94
	TESCORP	07-84000	Equipment Maintenance	COMPRESSOR REPAIR	426.80
	WAL-MART #9502	07-83000	Material & Supplies	SUPPLIES	274.61
		07-83000	Material & Supplies	SUPPLIES	190.94
	WESTLAKE HARDWARE	07-83000	Material & Supplies	BENCH HARDWARE	51.48
	EMSA	07-85200	EMSA Subsidy	FEBRUARY SUBSIDY 2024	2,557.20
	OSFA	07-84400	Membership	2024 OSFA DUES	1,200.00
	VERIZON WIRELESS	07-84700	Telephone	MONTHLY CHARGES	194.05
	VISA	07-83000	Material & Supplies	STATION SUPPLIES	69.99
		07-84300	Training & Membershi	TC: VEHICLE RESCUE EXTRIC	36.89
		07-83000	Material & Supplies	STATION SUPPLIES	161.30
		07-84300	Training & Membershi	TO CORRECT CHARGED AMOUNT	0.91-
	ImageNet Consulting, LLC	07-83000	Material & Supplies	COPY MACHINE TONER	30.51
		07-83000	Material & Supplies	INK CARTRIDGES	601.63
	AT&T 287288038669	07-84700	Telephone	FIRST NET FIRE	185.52
	AT&T 831-001-0000 521	07-84700	Telephone	MONTHLY CHARGES	181.51
	ALPHA ONE FIRETRUCKS LLC	07-84100	Vehicle Maintenance	T-31 REPAIR	810.15
	EASTERN OKLAHOMA COUNTY TECH	07-84300	Training & Membershi	CPR CARDS	154.00
	AMERICAN FIRE & SAFETY	07-84200	Building Maintenance	FIRE EXT. RECHARGE PD	91.65
	SAINTS OCCUPATIONAL HEALTH	07-81200	Medical Exams	DRUG SCREENS	48.00
		07-81200	Medical Exams	DRUG SCREENS	48.00
	OG&E	07-84800	Utilities	MONTHLY CHARGES	38.24
	OMAG	07-80600	Worker's Comp	4TH QTR WC 2024	7,921.41
	ONG	07-84800	Utilities	MONTHLY CHARGES	357.76
	OREILLY AUTOMOTIVE STORES IN	07-84000	Equipment Maintenance	E33 GENERATOR	16.47
	OKLAHOMA STATE UNIVERSITY -	07-84300	Training & Membershi	OFFICER 2 GRAY	300.00
				TOTAL:	16,062.14
City Engineer	SMITH ROBERTS BALDISCHWILER	08-86075	Engineering Fees	GENERAL ENGINEERING	20,631.70
				TOTAL:	20,631.70
Street Department	TRAVIS VOICE & DATA	09-84700	Telephone	MONTHLY CHARGES	25.96
	VALVOLINE OIL CHANGE	09-84100	Vehicle Maintenance	OIL CHANGE	102.82
	WESTLAKE HARDWARE	09-83000	Material & Supplies	BRACKETS	35.90
	VERIZON WIRELESS	09-84700	Telephone	MONTHLY CHARGES	131.01
	US FLEET TRACKING	09-84100	Vehicle Maintenance	VEHICLE MAINTENANCE	149.75
	JOHN VANCE AUTO GROUP	09-84100	Vehicle Maintenance	REPAIR	129.99
	SHERWIN-WILLIAMS CO	09-83000	Material & Supplies	PAINT	13.16
	CINTAS CORP. #064	09-81100	Uniform Allowance	PUBLIC WORKS UNIFORMS	449.28
	CRAFCO INC	09-84000	Equipment Maintenance	MAINTENANCE	237.80
		09-83000	Material & Supplies	ASPHALT	660.00
		09-84000	Equipment Maintenance	STREETS	87.50
	VISA	09-83000	Material & Supplies	TRACTOR SUPPLY CO	185.28
		09-84000	Equipment Maintenance	METAL CUT FOR EQUIPM,ENT	24.97
	DOLESE BROS CO	09-83000	Material & Supplies	MATERIALS	181.44
		09-83000	Material & Supplies	MATERIALS	104.16
	HASKELL LEMON CONSTRUCTION	09-83000	Material & Supplies	MATERIALS	846.40
		09-83000	Material & Supplies	MATERIAL	613.60
		09-83000	Material & Supplies	MATERIAL	418.40
	HOME DEPOT	09-83000	Material & Supplies	SUPPLIES	39.97
		09-83000	Material & Supplies	SUPPLIES	39.64

Attachment: Claims List February 2024 (7135 : 5a Total Warrants & Claims)

FUND: General Fund

5.a.a

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
		09-83000	Material & Supplies	PW STREETS	49.80
		09-83000	Material & Supplies	SUPPLIES	226.62
	INTERSTATE BATTERY SUPPLY	09-83000	Material & Supplies		131.95
	J & E SUPPLY CO INC	09-83000	Material & Supplies	SUPPLIES	38.38
	SAINTS OCCUPATIONAL HEALTH	09-81200	Medical Exams	DRUG SCREENS	48.00
		09-81200	Medical Exams	DRUG SCREENS	48.00
	OG&E	09-85500	Street Lighting	MONTHLY CHARGES	7,087.28
		09-84800	Utilities	MONTHLY CHARGES	393.49
		09-85500	Street Lighting	MONTHLY CHARGES	30.67
		09-85500	Street Lighting	MONTHLY CHARGES	35.64
		09-85500	Street Lighting	MONTHLY CHARGES	36.66
		09-85500	Street Lighting	MONTHLY CHARGES	31.59
		09-85500	Street Lighting	MONTHLY CHARGES	30.20
		09-85500	Street Lighting	MONTHLY CHARGES	29.63
		09-85500	Street Lighting	MONTHLY CHARGES	30.10
		09-85500	Street Lighting	MONTHLY CHARGES	29.86
	OMAG	09-80600	Worker's Comp	4TH QTR WC 2024	1,131.63
	ONG	09-84800	Utilities	MONTHLY CHARGES	130.90
	OREILLY AUTOMOTIVE STORES IN	09-84100	Vehicle Maintenance	WIPER BLADES	25.58
			TOTAL:		14,043.01
Sanitation	BRITTON WELDING & AUTO	10-84000	Equipment Maintenanc	REPAIRS	30.00
	VERIZON WIRELESS	10-84700	Telephone	MONTHLY CHARGES	146.01
	US FLEET TRACKING	10-84100	Vehicle Maintenance	VEHICLE MAINTENANCE	89.85
	GOODYEAR TIRE & RUBBER COMPA	10-84100	Vehicle Maintenance	TIRE REPAIR	961.22
		10-84100	Vehicle Maintenance	2012 SANITATION TRUCK	1,346.39
		10-84100	Vehicle Maintenance	GOODYEAR	377.90
	PREMIER TRUCK GROUP	10-84100	Vehicle Maintenance	VEHICLE MAINTENANCE	1,258.00
	CINTAS CORP. #064	10-81100	Uniform Allowance	PUBLIC WORKS UNIFORMS	763.38
	CAPITAL ONE/NORTHERN TOOL &	10-84000	Equipment Maintenanc	EQUIPMENT	511.84
	WEX BANK	10-84900	Fuel	GAS CNG	121.61
		10-84900	Fuel	CNG	106.77
		10-84900	Fuel	FUEL	74.13
		10-84900	Fuel	FUEL	71.34
		10-84900	Fuel	FUEL	100.72
		10-84900	Fuel	FUEL	80.25
	REPUBLIC SERVICES	10-85800	Landfill Disposal	COMMERCIAL GARBAGE	73.16
		10-85825	Commercial Garbage D	COMMERCIAL GARBAGE	10,983.12
	SOUTHEAST LANDFILL - 4061	10-85800	Landfill Disposal	FEBRUARY 2024	3,654.40
	SAINTS OCCUPATIONAL HEALTH	10-81200	Medical Exams	DRUG SCREENS	72.00
	OG&E	10-84800	Utilities	MONTHLY CHARGES	393.49
	OMAG	10-80600	Worker's Comp	4TH QTR WC 2024	5,658.15
	ONG	10-84800	Utilities	MONTHLY CHARGES	130.90
			TOTAL:		27,004.63
Parks Department	VISA	11-85700	Parks Maintenance	SIGNS	84.13
		11-85700	Parks Maintenance	PARKS	1,661.25
	DAVID STOOPS ELECTRIC	11-85700	Parks Maintenance	PARK LIGHTS	474.70
	IRRIGATION STATION	11-85700	Parks Maintenance	PARTS	125.48
		11-85700	Parks Maintenance	IRRIGATION	1,115.52
	NORTHWEST LAWN MAINTENANCE I	11-85900	Park Maintenance Con	PARK MAINTENANCE	17,257.50
		11-85700	Parks Maintenance	PARK MAINTENANCE	245.00
		11-85700	Parks Maintenance	PARK	3,773.40
		11-85700	Parks Maintenance	PARK MAINTENANCE	2,620.55

Attachment: Claims List February 2024 (7135 : 5a Total Warrants & Claims)

FUND: General Fund

5.a.a

DEPARTMENT	VENDOR NAME		GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
					TOTAL:	27,357.53
Public Works Admin	SUMMIT BUSINESS SYSTEM INC		12-84000	Equipment Maintenanc	EQUIPMENT MAINTENANCE	362.49
	TRAVIS VOICE & DATA		12-84700	Telephone	MONTHLY CHARGES	69.22
	WAL-MART #9502		12-84300	Training & Membershi	EOM	79.94
	VERIZON WIRELESS		12-84700	Telephone	MONTHLY CHARGES	207.37
	TERMINIX PROCESSING CENTER		12-84200	Building Maintenance	PEST CONTROL	54.00
	ASPEN BUILDING SERVICES OF O		12-85000	Janitorial Services	CLEANING SERVICES	745.00
	AT&T 831-001-0000 521		12-84700	Telephone	MONTHLY CHARGES	45.38
	VISA		12-84200	Building Maintenance	GATES REPAIR	140.00
			12-84300	Training & Membershi	EOM	79.94
			12-84300	Training & Membershi	FEB BDAY	66.36
			12-84300	Training & Membershi	LUNCH	168.66
			12-84400	Software Agreements	ACROBAT PRO	239.88
			12-84300	Training & Membershi	TO CORRECT VENDOR	79.94-
	DENNIS ALBERT		12-84950	EV Charging	HOME CHARGING FEB 2024	26.53
	TAYLOR SUDDEN SERVICE INC		12-84000	Equipment Maintenanc	EQUIPMENT MAINTENANCE	2,135.00
			12-84000	Equipment Maintenanc	EQUIPMENT MAINTENANCE	2,135.00
			12-84000	Equipment Maintenanc	EQUIPMENT MAINTENANCE	262.15
	LOCKE SUPPLY CO		12-84200	Building Maintenance	LOCK SUPPLIES	187.75
			12-84200	Building Maintenance	LOCK SUPPLIES	344.51
	OFFICE DEPOT 35315277		12-83200	Office Supplies	OFFICE SUPPLIES	30.99
			12-83200	Office Supplies	OFFICE SUPPLIES	194.42
			12-83200	Office Supplies	OFFICE SUPPLIES	89.97
	OG&E		12-84800	Utilities	MONTHLY CHARGES	393.48
	OMAG		12-80600	Worker's Comp	4TH QTR WC 2024	1,131.63
	ONG		12-84800	Utilities	MONTHLY CHARGES	130.92
				TOTAL:	9,240.65	
General Government	MISC VENDOR	MAC KILPATRI	13-87000	Misc. Expenses	MAC KILPATRICK:	245.00
		LAURA ECKEL	13-86050	Consulting Fees	PHOTOS	300.00
		LAURA ECKEL	13-86050	Consulting Fees	PHOTOS	300.00
	SUMMIT BUSINESS SYSTEM INC		13-83000	Material & Supplies	MAINTENANCE CONTRACT	668.90
	TRAVIS VOICE & DATA		13-84200	Building Maintenance	CALL BOX MOUNT CITY HALL	464.99
	RITE WAY SHREDDING		13-87000	Misc. Expenses	SHREDDING FEBRUARY 2024	84.00
	VISA		13-83000	Material & Supplies	AMAZON	165.91
			13-83000	Material & Supplies	AMAZON	120.13
			13-83000	Material & Supplies	AMAZON	48.96
			13-83000	Material & Supplies	AMAZON	163.22
			13-83000	Material & Supplies	ROCKVILLE SPEAKERS	320.02
	TERMINIX PROCESSING CENTER		13-84200	Building Maintenance	PEST CONTROL	127.00
	VISA		13-87000	Misc. Expenses	LEAPS AND BOUNDS	508.41
	RYBURN CONSTRUCTION SOLUTION		13-87000	Misc. Expenses	FENCE REPAIR	990.00
	ASPEN BUILDING SERVICES OF O		13-85000	Janitorial Services	CLEANING INV#30145	1,362.50
	DPM GROUP LLC		13-83000	Material & Supplies	WINDOW ENVELOPES	267.98
	OCD SPECIALISTS LLC		13-87000	Misc. Expenses	DISINFECTION SERVICE	1,360.00
	AT&T 831-001-0000 521		13-84700	Telephone	MONTHLY CHARGES	45.38
	QUADIENT FINANCE USA INC		13-86900	Postage	POSTAGE	1,003.00
	EUREKA WATER CO		13-83000	Material & Supplies	TANK RENTAL	22.49
			13-83000	Material & Supplies	5 GAL WATER	136.80
			13-83000	Material & Supplies	5 GAL WATER	144.00
	FRIDAY		13-86300	Publications	NOTICES AND PUBLICATIONS	264.95
			13-86300	Publications	NOTICES AND PUBLICATIONS	176.95
			13-86300	Publications	NOTICES AND PUBLICATIONS	426.65

Attachment: Claims List February 2024 (7135 : 5a Total Warrants & Claims)

FUND: General Fund

5.a.a

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
	INSTANT SIGNS INC	13-86300	Publications	OCE BOARDS (3)	163.50
	JOURNAL RECORD PUBLISHING CO	13-86300	Publications	NOTICES AND PUBLICATIONS	37.20
		13-86300	Publications	NOTICES AND PUBLICATIONS	37.05
		13-86300	Publications	NOTICES AND PUBLICATIONS	30.90
		13-86300	Publications	NOTICES AND PUBLICATIONS	62.55
		13-86300	Publications	NOTICES AND PUBLICATIONS	34.95
		13-86300	Publications	NOTICES AND PUBLICATIONS	36.90
		13-86300	Publications	NOTICES AND PUBLICATIONS	100.12
		13-86300	Publications	NOTICES AND PUBLICATIONS	119.25
	MOLLMANS WATER CULLIGAN OKC	13-84200	Building Maintenance	S-40 LB SOLAR SALT	112.00
	QUADIENT INC	13-84600	Lease/Rental	POSTAGE METER RENTAL	90.00
	NORTHWEST LAWN MAINTENANCE I	13-84200	Building Maintenance	1844 WESTMINSTER LAWNCARE	105.00
	OFFICE DEPOT 35315277	13-83000	Material & Supplies	PAPER & INK CARTRIDGE	137.98
		13-83000	Material & Supplies	RETURNED PAPER	61.99-
		13-83000	Material & Supplies	PAPER, DIVIDERS AND LABEL	107.17
	OG&E	13-84800	Utilities	MONTHLY CHARGES	2,601.59
		13-84800	Utilities	MONTHLY CHARGES	24.82
	OMAG	13-86100	Liability Insurance/	GEN LIABILITY 4TH QTR 24	19,568.51
		13-86100	Liability Insurance/	4TH QTR PROP 2024	17,478.00
	ONG	13-84800	Utilities	MONTHLY CHARGES	117.53
		13-84800	Utilities	MONTHLY CHARGES	357.77
			TOTAL:		50,978.04
Code Department	TRAVIS VOICE & DATA	14-84700	Telephone	MONTHLY CHARGES	51.92
	VALVOLINE OIL CHANGE	14-84100	Vehicle Maintenance	CODE	112.17
		14-84100	Vehicle Maintenance	OIL CHANGE	207.09
	VERIZON WIRELESS	14-84700	Telephone	MONTHLY CHARGES	426.80
	US FLEET TRACKING	14-84100	Vehicle Maintenance	VEHICLE MAINTENANCE	149.75
	CINTAS CORP. #064	14-81100	Uniform Rental	PUBLIC WORKS UNIFORMS	582.00
	FIRE PROTECTION CONSULTING I	14-88850	Life and Safety	BUILDING PLAN REVIEW	520.30
	AT&T 287307218639	14-84700	Telephone	FIRST NET PUBLIC WORKS	94.36
	VISA	14-84100	Vehicle Maintenance	AMAZON	79.05
		14-85300	Animal Control	TRACTOR SUPPLY	372.97
	T-MOBILE USA INC	14-84100	Vehicle Maintenance	TRACKERS GPS	14.00
	SAINTS OCCUPATIONAL HEALTH	14-81200	Medical Exams	DRUG SCREENS	119.49
		14-81200	Medical Exams	DRUG SCREENS	48.00
	OG&E	14-84800	Utilities	MONTHLY CHARGES	393.49
	OMAG	14-80600	Worker's Comp	4TH QTR WC 2024	2,263.26
	ONG	14-84800	Utilities	MONTHLY CHARGES	130.90
			TOTAL:		5,565.55
Risk Manager	WAL-MART #9502	15-84300	Training & Membershi	SAFETY MEETING	13.97
	VERIZON WIRELESS	15-84700	Telephone	MONTHLY CHARGES	43.67
	VISA	15-84300	Training & Membershi	NATIONAL ADA REGIST	800.00
		15-84300	Training & Membershi	DUNKIN DONUTS	35.94
	AT&T 831-001-0000 521	15-84700	Telephone	MONTHLY CHARGES	45.38
	OMAG	15-80600	Worker's Comp	4TH QTR WC 2024	565.82
			TOTAL:		1,504.78
Information Systems Mg	COX COMMUNICATIONS	16-84600	Lease/Rental	PUBLIC WORKS INTERNET	267.00
		16-84600	Lease/Rental	CITY HALL INTERNET	1,146.99
	VERIZON WIRELESS	16-84700	Telephone	MONTHLY CHARGES	249.03
	VISA	16-84000	Equipment Maintenanc	BATTERIES FOR BACKUP	104.92
		16-84000	Equipment Maintenanc	RISE VISION RENEWAL	504.00

Attachment: Claims List February 2024 (7135 : 5a Total Warrants & Claims)

FUND: General Fund

5.a.a

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
		16-84000	Equipment Maintenanc	AMAZON PURCHASES	151.98
		16-84000	Equipment Maintenanc	AMAZON PURCHASES	12.79
		16-84000	Equipment Maintenanc	TRANSACTION FEE	10.08
		16-84000	Equipment Maintenanc	SOFTWARE LICENSE FOR PW	29.58
		16-84000	Equipment Maintenanc	ZOOM LICENSING	1,349.10
	AT&T 831-001-0000 521	16-84700	Telephone	MONTHLY CHARGES	45.38
	CIVICPLUS LLC	16-84600	Lease/Rental	WEBSITE HOSTING	4,647.50
	PEAK UP TIME	16-84000	Equipment Maintenanc	SUPPORT LICENSE RENEWAL	329.00
	OMAG	16-80600	Worker's Comp	4TH QTR WC 2024	1,131.63
				TOTAL:	9,978.98

FUND: Designated Fds-Fire

5.a.a

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
Fire Department	SPECIAL-OPS UNIFORMS INC	07-83000	Material & Supplies	CLASS A UPDATES	356.00
TOTAL:					356.00

FUND: Municipal Authority

5.a.a

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
Municipal Authority	TRAVIS VOICE & DATA	12-84700	Telephone	MONTHLY CHARGES	25.96
	VALVOLINE OIL CHANGE	12-84100	Vehicle Maintenance	OIL CHANGE	128.34
	WESTLAKE HARDWARE	12-83000	Materials & Supplies	SUPPLIES	12.18
		12-83000	Materials & Supplies	SUPPLIES	27.16
		12-83000	Materials & Supplies	SUPPLIES	8.99
		12-83000	Materials & Supplies	SUPPLIES	7.59
	TPSI	12-84950	Printing & Processin	UTILITY LATE NOTICES	97.35
		12-84950	Printing & Processin	UTILITY INVOICES FEB 2024	1,215.00
	ACCURATE ENVIRONMENT	12-84550	Water Quality Testin	WATER TESTING	30.00
		12-84550	Water Quality Testin	WATER TESTING	30.00
		12-84550	Water Quality Testin	WATER TESTING	30.00
		12-84550	Water Quality Testin	WATER QUALITY TESTING	120.00
		12-84550	Water Quality Testin	WATER TESTING	85.55
		12-84550	Water Quality Testin	WELL PH METER	1,889.50
	VERIZON WIRELESS	12-84700	Telephone	MONTHLY CHARGES	779.47
	US FLEET TRACKING	12-84100	Vehicle Maintenance	VEHICLE MAINTENANCE	269.55
	VERMEER GREAT PLAINS, INC.	12-84000	Equipment Maintenanc	EQUIPMENT MAINTENANCE	232.96
	CINTAS CORP. #064	12-81100	Uniform Rental	PUBLIC WORKS UNIFORMS	642.96
	CITY OF OKLAHOMA CITY	12-87700	OKC Sewer Charges	MONTHLY CHARGES	58,939.53
	AT&T 287307218639	12-84700	Telephone	FIRST NET PUBLIC WORKS	1,167.16
	TOTAL EQUIPMENT & RENTAL OF	12-84600	Equipment Rental	OVERPAYMENT ON R14933	100.62-
		12-83000	Materials & Supplies	BINDER AND RATCHET 4 EA	630.24
		12-84000	Equipment Maintenanc	BOBCAT	302.39
	MADISON TURF FARMS LLC	12-83000	Materials & Supplies	SOD	24.00
		12-83000	Materials & Supplies	SOD	90.00
	VISA	12-83000	Materials & Supplies	TRACTOR SUPPLY	91.97
		12-84500	Well Maintenance	BLEACH	44.88
	TAYLOR SUDDEN SERVICE INC	12-84000	Equipment Maintenanc	EQUIPMENT MAINTENANCE	2,195.85
		12-84000	Equipment Maintenanc	EQUIPMENT MAINTENANCE	2,189.00
		12-84000	Equipment Maintenanc	EQUIPMENT MAINTENANCE	1,968.54
		12-84000	Equipment Maintenanc	EQUIPMENT MAINTENANCE	2,135.00
		12-84000	Equipment Maintenanc	EQUIPMENT MAINTENANCE	3,126.20
		12-84000	Equipment Maintenanc	EQUIPMENT MAINTENANCE	2,189.00
		12-84000	Equipment Maintenanc	EQUIPMENT MAINTENANCE	2,136.00
		12-84000	Equipment Maintenanc	EQUIPMENT MAINTENANCE	2,189.00
	T-MOBILE USA INC	12-84100	Vehicle Maintenance	TRACKERS GPS	28.00
	HOME DEPOT	12-83000	Materials & Supplies	SUPPLIES	227.38
		12-83000	Materials & Supplies	SUPPLIES	112.85
		12-84500	Well Maintenance	BLEACH	44.88
		12-84500	Well Maintenance	TO CORRECT VENDOR	44.88-
	INTERSTATE BATTERY SUPPLY	12-84100	Vehicle Maintenance	INVOICE ENTERED 2 TIMES	291.90-
		12-84100	Vehicle Maintenance	BATTERY	291.90
		12-83000	Materials & Supplies	JET ROD	139.95
	ICM INC	12-83000	Materials & Supplies	FIELD SERVICE	441.18
	OG&E	12-84800	Utilities	MONTHLY CHARGES	245.69
		12-84800	Utilities	MONTHLY CHARGES	1,154.28
		12-84800	Utilities	MONTHLY CHARGES	6,726.15
		12-84800	Utilities	MONTHLY CHARGES	393.49
		12-84800	Utilities	MONTHLY CHARGES	4,325.47
		12-84800	Utilities	MONTHLY CHARGES	231.17
		12-84800	Utilities	MONTHLY CHARGES	1,308.43
	OK CONTRACTORS SUPPLY	12-83000	Materials & Supplies	OKLAHOMA CONTRACTORS	294.00
		12-83000	Materials & Supplies	PARTS	1,350.00
		12-83000	Materials & Supplies	PART FOR WATER	1,342.00

Attachment: Claims List February 2024 (7135 : 5a Total Warrants & Claims)

FUND: Municipal Authority

5.a.a

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
	OMAG	12-80600	Workers Comp	4TH QTR WC 2024	5,092.34
	ONG	12-84800	Utilities	MONTHLY CHARGES	116.82
		12-84800	Utilities	MONTHLY CHARGES	116.82
		12-84800	Utilities	MONTHLY CHARGES	316.27
		12-84800	Utilities	MONTHLY CHARGES	117.56
		12-84800	Utilities	MONTHLY CHARGES	130.90
OREILLY AUTOMOTIVE STORES IN		12-84100	Vehicle Maintenance	SUPPLIES	194.66
		12-83000	Materials & Supplies	SUPPLIES	12.36
				TOTAL:	109,368.47

FUND: General Fund - CIP

5.a.a

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
Police Department	SOLAR POWER OF OKLAHOMA LLC	06-88500	Capital Imp-Equipmen	INSTALLED EV CHARGING	3,850.00
				TOTAL:	3,850.00
Fire Department	CASCO INDUSTRIES INC	07-88500	Capital Imp-Equipmen	CIP HAUL SAFE	951.00
				TOTAL:	951.00

FUND: General Obligation B

5.a.a

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
2020 GO Bond	GRIDSHIFT SOLUTIONS	90-98950	Traffic Controls	GRIDSHIFT	10,015.80
				TOTAL:	10,015.80
2021 GO Bond	SMITH ROBERTS BALDISCHWILER	91-98550	Water Projects	WC-2101 Water Treatment	4,910.50
		91-99800	Other Expense paid f	MISC GO BOND ENGINEERING	1,229.55
	BURGESS ENGINEERING & TESTIN	91-99800	Other Expense paid f	FC-2301 TESTING	1,160.00
	VISA	91-98950	Parks	POLES	9,765.00
	LANDMARK CONSTRUCTION GROUP,	91-99800	Other Expense paid f	FC-2301 FIRE TOWER	97,462.87
	FRONTIER LOGGING CORP	91-98550	Water Projects	WELL MAINTENANCE	13,705.00
	NORTHWEST LAWN MAINTENANCE I	91-98950	Parks	PARK	15,761.50
				TOTAL:	143,994.42
2022 GO Bond	SMITH ROBERTS BALDISCHWILER	92-97550	Paving Projects	PC-2301 RANDEL PAVING	2,303.06
		92-98750	Sanitary Sewer Proje	SC-2401 SANITARY SEWER	1,711.13
		92-97550	Paving Projects	PC-2201 HUNTINGTON	2,450.00
	DIGI SECURITY SYSTEMS, LLC	92-99450	Technology	NEW SURVEILLANCE CAMERAS	12,887.66
				TOTAL:	19,351.85
2023 GO BOND	SMITH ROBERTS BALDISCHWILER	93-97550	Paving Projects	PC-2401 6600-6800 E GRAND	30,776.76
		93-97550	Paving Projects	PC-2302 ENGINEERING	3,084.95
	GRAINGER	93-96550	Public Works Facilit	PUBLIC WORKS	1,411.31
	BURGESS ENGINEERING & TESTIN	93-97550	Paving Projects	TESTING	1,895.75
	SAC SERVICES INC	93-97550	Paving Projects	PC-2201 PAVING HUNTINGTON	60,988.87
				TOTAL:	98,157.64

```
===== FUND TOTALS =====
01 General Fund                237,532.75
03 Designated Fds-Fire & Gen    356.00
06 Municipal Authority          109,368.47
07 General Fund - CIP           4,801.00
80 General Obligation Bonds     271,519.71
-----
GRAND TOTAL:                   623,577.93
-----
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TOTAL PAGES: 11

Attachment: Claims List February 2024 (7135 : 5a Total Warrants & Claims)

SELECTION CRITERIA

5.a.a

SELECTION OPTIONS

VENDOR SET: 01-City of Nichols Hills
VENDOR: Exclude: 01-1012, 01-1090, 01-1095, 01-1130, 01-1398, 01-1433, 01-1845, 01-1958, 01-1968, 01-2006
CLASSIFICATION: All
BANK CODE: Exclude: PY
ITEM DATE: 2/01/2024 THRU 2/29/2024
ITEM AMOUNT: 99,999,999.00CR THRU 99,999,999.00
GL POST DATE: 0/00/0000 THRU 99/99/9999
CHECK DATE: 0/00/0000 THRU 99/99/9999

PAYROLL SELECTION

PAYROLL EXPENSES: NO
EXPENSE TYPE: N/A
CHECK DATE: 0/00/0000 THRU 99/99/9999

PRINT OPTIONS

PRINT DATE: None
SEQUENCE: By Department
DESCRIPTION: Distribution
GL ACCTS: YES
REPORT TITLE: C L A I M S L I S T
SIGNATURE LINES: 0

PACKET OPTIONS

INCLUDE REFUNDS: YES
INCLUDE OPEN ITEM:NO



AIA® Document G701® – 2017

Change Order

PROJECT: *(Name and address)*

Fire Training Tower
1009 NW 75th Street
Nichols Hills, OK 73116

CONTRACT INFORMATION:

Contract For: General Construction
Date: July 11, 2023

CHANGE ORDER INFORMATION:

Change Order Number: 002
Date: January 31, 2024

OWNER: *(Name and address)*

City of Nichols Hill

6407 Avondale Dr.
Nichols Hills, Ok 73116

ARCHITECT: *(Name and address)*

FRANKFURT-SHORT-BRUZA
ASSOCIATES, P.C.
5801 Broadway Extension, Suite 500
Oklahoma City, OK 73118

CONTRACTOR: *(Name and address)*

Landmark Construction Group LLC
13301 N. Santa Fe Avenue
Oklahoma City, OK 73114

THE CONTRACT IS CHANGED AS FOLLOWS:

(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)

POTENTIAL CHANGE ORDER TITLE: Install ODOT Type A Aggregate Under Building

CHANGE REASON: Unforeseen Condition

POTENTIAL CHANGE ORDER DESCRIPTION: (The Contract Is Changed As Follows)

Install 36" of ODOT Type A aggregate below the building foundation per the attached Burgess Engineering letter dated Jan. 24, 2024.

ATTACHMENTS: See attached PCO #002 From Landmark Construction Group LLC

The original Contract Sum was	\$	959,000.00
The net change by previously authorized Change Orders	\$	16,313.00
The Contract Sum prior to this Change Order was	\$	975,313.00
The Contract Sum will be increased by this Change Order in the amount of	\$	14,561.00
The new Contract Sum including this Change Order will be	\$	989,874.00

The Contract Time will be increased by Three (3) days.

The new date of Substantial Completion will be May 25, 2024

NOTE: This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

FRANKFURT-SHORT-BRUZA
ASSOCIATES, P.C.

ARCHITECT *(Firm name)*


SIGNATURE

Chris Harlan, Project Manager

PRINTED NAME AND TITLE

January 31, 2024

DATE

Landmark Construction Group LLC

CONTRACTOR *(Firm name)*


SIGNATURE

Rod Smith, Owner/Project Manager

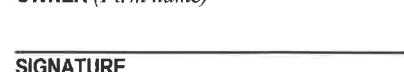
PRINTED NAME AND TITLE

January 31, 2024

DATE

City of Nichols Hills

OWNER *(Firm name)*


SIGNATURE

Shane Pate II, City Manager

PRINTED NAME AND TITLE

January 31, 2024

DATE

**PCO #002**

Landmark Construction Group
13301 N. Santa Fe Ave.
Oklahoma City, Oklahoma 73114
Phone: +14058438041

Project: 23-009 - Nichols Hills Fire Training Tower
1009 NW 75th Street
Nichols Hills, Oklahoma 73116

Prime Contract Potential Change Order #002: Install ODOT Type A Aggregate Under Building

TO:	City of Nichols Hills 6407 Avondale Drive Nichols Hills Oklahoma, 73116	FROM:	Landmark Construction Group, LLC 13301 N. Santa Fe Ave. Oklahoma City Oklahoma, 73114
PCO NUMBER/REVISION:	002 / 0	CONTRACT:	1 - Nichols Hills Fire Training Tower
REQUEST RECEIVED FROM:		CREATED BY:	Rod Smith (Landmark Construction Group, LLC)
STATUS:	Pending - In Review	CREATED DATE:	1/26 /2024
REFERENCE:		PRIME CONTRACT CHANGE ORDER:	
FIELD CHANGE:	Yes		
LOCATION:		ACCOUNTING METHOD:	Amount Based
SCHEDULE IMPACT:	3 days	PAID IN FULL:	No
		TOTAL AMOUNT:	\$14,561.00

POTENTIAL CHANGE ORDER TITLE: Install ODOT Type A Aggregate Under Building

CHANGE REASON: Unforeseen Condition

POTENTIAL CHANGE ORDER DESCRIPTION: *(The Contract Is Changed As Follows)*

Install 36" of ODOT Type A aggregate below the building foundation per the attached Burgess Engineering letter dated Jan. 24, 2024.

Excludes: Perforated Drainage Pipe around perimeter of building pad.

ATTACHMENTS:

Landmark Construction Group LLC

 Rod Smith
 1/26/24

FSB
5801 Broadway Extension, Suite 500
Oklahoma City Oklahoma 73118-7436

City of Nichols Hills
6407 Avondale Drive
Nichols Hills Oklahoma 73116

SIGNATURE

DATE

SIGNATURE

DATE

PROJ: Nichols Hills Fire Training Tower
ITEM: Gravel Under Building Pad
DATE: 01/26/24

STATUS: PENDING

[illegible]

Attachment: NH CO#2 (7136 : 6 Change Order for Fire training Tower #2)

TIPTON EXCAVATING COMPANY

P.O. BOX 673
Edmond, OK 73083
Office 405-330-3831
Fax 405-330-3542

Riley Mobile 405-620-6745

Dozers*Scrapers*Trackhoes*Backhoes*Loaders*Dumptrucks*Graders*Compaction Equipment

January 26, 2024

ATTN: Rod Smith

FROM: Riley Turner, VP-Construction

RE: Nichols Hills Training Tower Remediation

We propose to provide equipment, labor, material, and insurance for the following:

Includes:

- Backfill test holes with clean fill.
- Undercut building pad to allow for 36" of 1 ½" ODOT Type A aggregate base in lieu of 24" of inert fill as noted in the recommendation letter by Burgess.
- Provide and process 36" of 1 ½" ODOT Type A aggregate base for tower pad (Approx. 270 tons).
- Moisture and compaction to specs.
- Haul excess material from the site (Approx. 72cy).

Excludes:

- Filter blanket or non-woven geogrid.
- Soil stabilization or testing.

Base Bid: \$11,200.00

Thank You,

Riley Turner

BURGESS ENGINEERING AND TESTING

January 24, 2024

Smith Roberts Baldischwiler, LLC
100 NE 5th St.
Oklahoma City, OK 73104

Attention: Grady Wade

Re: Letter of Site Visit and Recommendation for
Nichols Hills Fire Training Tower
1009 NW 75th Street
Nichols Hills, OK
BET Project No.: 732-23252
Report No.: M240031

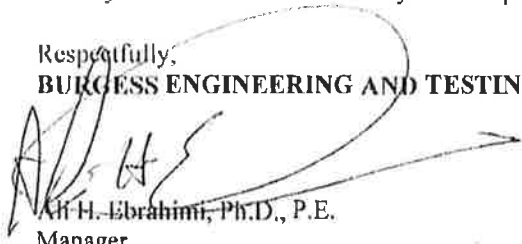
Dear Mr. Wade:

As requested, Burgess Engineering and Testing (BET) visited the site for the above referenced project on January 19, 2024 to observe the presence debris and water in the excavated building pad area and determine a resolution for the continued construction of the building. The structural plans were reviewed and elevations were taken at the time of observation and it was determined that the building pad had been excavated to a depth of four (4) feet below the finished floor elevation. It was observed that there were deleterious materials and construction debris that were excavated. As the result, BET requested two (2) holes be excavated within the building pad to determine the depth of the debris present. The two (2) holes were dug to a depth of eight (8) feet below the finished floor elevation where debris was no longer being encountered. It was noted at the time that there was water pooling within the pad at a depth of five (5) feet below the finished floor elevation.

The recommendations for the building pad are to remove one (1) more foot of existing soils within the building pad and to backfill the two (2) holes with clean soils. Then three (3) feet of properly compacted non-recycled ODOT Type "A" aggregate should be used to backfill the building pad in nine (9) inch lifts. This will place the mat foundation on aggregate. The remaining fill for the area with a normal slab with thickened edges can consist of either properly compacted select fill or non-recycled ODOT Type "A" aggregate.

If changes in material are encountered at the site of the referenced project, BET should be notified and retained to confirm their suitability for use with these recommendations. We appreciate the opportunity to have provided you with our engineering services. If you have any questions concerning this letter or if we may be of further service in any manner please contact our office.

Respectfully,
BURGESS ENGINEERING AND TESTING


Ali H. Ebrahimi, Ph.D., P.E.
Manager

AHE/df

Attachments: Site Pictures



TO OWNER/CLIENT:

City of Nichols Hills
6407 Avondale Drive
Nichols Hills, Oklahoma 73116

PROJECT:

Nichols Hills Fire Training Tower
1009 NW 75th Street
Nichols Hills, Oklahoma 73116

APPLICATION NO: 1

INVOICE NO: 1

PERIOD: 12/01/23 - 01/22/24

PROJECT NO: 23-009

CONTRACT DATE: 8/9/2023

FROM CONTRACTOR:

Landmark Construction Group, LLC
13301 N. Santa Fe Ave.
Oklahoma City, Oklahoma 73114

VIA ARCHITECT/ENGINEER:

Cory Hughes (FSB)
5801 Broadway Extension, Suite 500
Oklahoma City, Oklahoma 73118-7436

CONTRACT FOR: Nichols Hills Fire Training Tower

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract. Continuation Sheet is attached.

1.	Original Contract Sum	\$959,000.00
2.	Net change by change orders	\$0.00
3.	Contract Sum to date (Line 1 ± 2)	\$959,000.00
4.	Total completed and stored to date (Column G on detail sheet)	\$102,592.50
5.	Retainage:	
	a. 5.00% of completed work	\$5,129.63
	b. 0.00% of stored material	\$0.00
	Total retainage (Line 5a + 5b or total in column I of detail sheet)	\$5,129.63
6.	Total earned less retainage (Line 4 less Line 5 Total)	\$97,462.87
7.	Less previous certificates for payment (Line 6 from prior certificate)	\$0.00
8.	Current payment due:	\$97,462.87
9.	Balance to finish, including retainage (Line 3 less Line 6)	\$861,537.13

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner/Client:	\$0.00	\$0.00
Total approved this month:	\$0.00	\$0.00
Totals:	\$0.00	\$0.00
Net change by change orders:	\$0.00	

The undersigned certifies that to the best of the Contractor's knowledge, information and belief, the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work which previous Certificates for payment were issued and payments received from the Owner/Client, and that current payments shown herein is now due.

CONTRACTOR: Landmark Construction Group, LLC

By: 

Date: 1-22-24

State of: Oklahoma

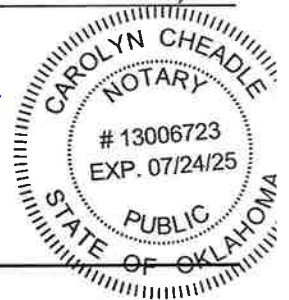
County of: Oklahoma

Subscribed and sworn to before

me this 22nd day of January, 2024

Notary Public: Carolyn Cheadle

My commission expires: 7/24/25



ARCHITECT'S/ENGINEER'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on the on-site observations and the data comprising this application, the Architect/Engineer certifies to the Owner/Client that to the best of the Architect's/Engineer's knowledge, information and belief that Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED: \$97,462.87

(Attach explanation if amount certified differs from the amount applied for. Initial all figures on this Application and on the Continuation Sheet that are changed to confirm the amount certified.)

ARCHITECT/ENGINEER:

By: 

Date: 1/23/2024

This certificate is not negotiable. The amount certified is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to the rights of the Owner/Client or Contractor under this Contract.

Document SUMMARY SHEET, APPLICATION AND CERTIFICATE FOR PAYMENT, containing

APPLICATION NUMBER: 1

Contractor's signed Certification is attached.

APPLICATION DATE: 1/22/2024

Use Column I on Contracts where variable retainage for line items apply.

PERIOD: 12/01/23 - 01/22/24

Contract Lines

ITEM NO.	BUDGET CODE	DESCRIPTION OF WORK	SCHEDULED VALUE	WORK COMPLETED		MATERIALS PRESENTLY STORED (NOT IN D OR E)	TOTAL COMPLETED AND STORED TO DATE (D + E + F)	% (G / C)	BALANCE TO FINISH (C - G)	RETAINAGE
				FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD					
1		Field Management	\$35,800.00	\$0.00	\$3,580.00	\$0.00	\$3,580.00	10.00%	\$32,220.00	\$179.00
2		Tools, Equipment, Clean Up	\$8,200.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$8,200.00	\$0.00
3		Bonds and Insurance	\$12,500.00	\$0.00	\$12,500.00	\$0.00	\$12,500.00	100.00%	\$0.00	\$625.00
4		Earthwork	\$37,500.00	\$0.00	\$31,875.00	\$0.00	\$31,875.00	85.00%	\$5,625.00	\$1,593.75
5		Concrete Stabilization and Paving	\$250,000.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$250,000.00	\$0.00
6		Fire Line and Hydrants	\$56,800.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$56,800.00	\$0.00
7		Foundation Rebar	\$5,500.00	\$0.00	\$5,500.00	\$0.00	\$5,500.00	100.00%	\$0.00	\$275.00
8		Foundation and Slab	\$44,950.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$44,950.00	\$0.00
9		Pre-Engineered Building	\$475,000.00	\$0.00	\$47,500.00	\$0.00	\$47,500.00	10.00%	\$427,500.00	\$2,375.00
10		Electrical	\$32,750.00	\$0.00	\$1,637.50	\$0.00	\$1,637.50	5.00%	\$31,112.50	\$81.88
TOTALS:			\$959,000.00	\$0.00	\$102,592.50	\$0.00	\$102,592.50	10.70%	\$856,407.50	\$5,129.63

Grand Totals

A	B	C	D	E	F	G		H	I
ITEM NO.	DESCRIPTION OF WORK	SCHEDULED VALUE	WORK COMPLETED		MATERIALS PRESENTLY STORED (NOT IN D OR E)	TOTAL COMPLETED AND STORED TO DATE (D + E + F)	% (G / C)	BALANCE TO FINISH (C - G)	RETAINAGE
			FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD					
GRAND TOTALS:		\$959,000.00	\$0.00	\$102,592.50	\$0.00	\$102,592.50	10.70%	\$856,407.50	\$5,129.63

AMENDMENT NO. 1
Nichols Hills 2022-2023 G.O. Bond Issue Paving Improvements
1700 1800 Blocks of Huntington Avenue
PC-2201
March 6th, 2024

6.c.a

I. SCOPE

The scope of this AMENDMENT is to reconcile original contract quantities with actual construction quantities.

II. JUSTIFICATION

Conditions encountered in the field resulted in the need for the adjustment of these quantities in order to complete the project.

III. COST

AMENDMENT NO. 1

Item No.	Contract Quantity	Amended Quantity	Total Quantity	Description	Unit	Unit Cost	Total Cost
1	1,401.00	6.40	1,407.40	AGGREGATE BASE W/ EXCAVATION (8")	CY	\$97.60	\$624.64
2	300.00	84.41	384.41	AGGREGATE BASE W/ EXCAVATION (6")	CY	\$92.00	\$7,765.72
3	5,896.00	296.77	6,192.77	PORTLAND CEMENT CONCRETE PAVEMENT (6")	SY	\$65.00	\$19,290.05
4	3,479.00	-320.70	3,158.30	INTEGRAL CURB (6" BARRIER)	LF	\$8.00	(\$2,565.60)
5	5.00	6.00	11.00	CAST IRON CURB HOOD (R-3262)(SP)	EA	\$450.00	\$2,700.00
6	1.00	-1.00	-	WATER LINE LOWERING (COMPLETE)(6")	EA	\$19,500.00	(\$19,500.00)
7	1.00	-1.00	-	WATER LINE LOWERING (COMPLETE)(12")	EA	\$30,600.00	(\$30,600.00)
8	7.00	-3.00	4.00	WATER SERVICE LINE LONG (2")	EA	\$13,000.00	(\$39,000.00)
9	1.00	-1.00	-	REMOVE & RESET SIGN	EA	\$400.00	(\$400.00)
10	1,560.00	-827.00	733.00	REMOVE & RESET LAWN IRRIGATION PIPE (1/2" TO 2" DIA. PVC)	LF	\$3.50	(\$2,894.50)
11	156.00	-16.00	140.00	REMOVE & RESET LAWN IRRIGATION HEAD	EA	\$45.00	(\$720.00)
16	16.00	-13.000	3.000	RELOCATE WATER METER	EA	\$1,000.00	(\$13,000.00)
17	1.00	-1.000	-	RELOCATE SPRINKLER CONTROL VALVE & BOX	EA	\$4,390.00	(\$4,390.00)
18	16.00	3.49	19.49	REMOVE SIDEWALK (CONCRETE/STONE/BRICK)	SY	\$25.00	\$87.25
19	5,661.00	318.19	5,979.19	STREET PAVEMENT REMOVAL	SY	\$14.00	\$4,454.66
20	357.00	-74.27	282.73	REMOVE DRIVEWAY (CONCRETE)	SY	\$14.00	(\$1,039.78)
21	6,302.00	32.83	6,334.83	SEPARATOR FABRIC FOR BASES (SP)	SY	\$3.00	\$98.49
22	100.00	1283.73	1,383.73	GEOGRID FOR BASES	SY	\$13.00	\$16,688.49
23	13.00	67.37	80.37	SIDEWALK (VARIABLE WIDTH)(CONCRETE)	SY	\$85.00	\$5,726.65
24	304.00	-10.87	293.13	6" P.C. CONC. DRIVEWAY (HES)	SY	\$85.00	(\$923.95)
25	3,497.00	-417.27	3,079.73	6" PERFORATED PIPE UNDERDRAIN (COMPLETE IN PLACE)	LF	\$23.00	(\$9,597.21)
26	127.00	70.00	197.00	6" NON-PERFORATED PIPE UNDERDRAIN (COMPLETE IN PLACE)	LF	\$26.00	\$1,820.00
28	1.00	-1.00	-	TREE REMOVAL	EA	\$2,500.00	(\$2,500.00)
29	3,000.00	-500.00	2,500.00	SEDIMENT AND EROSION CONTROL SILT FENCE	LF	\$1.90	(\$950.00)
30	6.00	-6.00	-	CURB INLET SEDIMENT FILTER	EA	\$150.00	(\$900.00)
31	64.00	-64.00	-	ROCK BAG INLET BARRIER	LF	\$25.00	(\$1,600.00)
TOTAL AMENDMENT NO. 1:							(\$71,325.09)

AMENDMENT NO. 1	(\$71,325.09)	-7.29% Decrease
ORIGINAL CONTRACT AMOUNT	\$1,050,215.60	
REVISED CONTRACT AMOUNT	\$978,890.51	-7.29% Decrease

Attachment: 116002G Amendment #1 (Signed) (7156 : 6 Amendment No. 1 for Project No. PC-2201)

AMENDMENT NO. 1
Nichols Hills 2022-2023 G.O. Bond Issue Paving Improvements
1700 1800 Blocks of Huntington Avenue
PC-2201
March 6th, 2024

All construction shall be done in accordance with all applicable state and local codes and the plans and specifications.

The above and foregoing is hereby approved this 6 day of March, 2024,
and the undersigned agrees to perform the work at the price indicated.

ATTEST:

SAC Services Inc.
3600 S. Ross Ave.
Oklahoma City, OK 73119

Paty Martinez
Secretary

Arturo Martinez

SMITH ROBERTS BALDISCHWILER, LLC

Grady Wade
Grady J. Wade, P.E.

Approved as to form and legality this _____ day of _____, 20____.

City Attorney

Approved by the City of Nichols Hills this _____ day of _____, 20____.

ATTEST:

City Clerk

Mayor



March 31, 2024

Honorable Mayor and City Council
City of Nichols Hills
6407 Avondale Drive
Nichols Hills, OK 73116

RE: PAY ESTIMATE NO. 7 (FINAL)
Nichols Hills Project No. PC-2201
2022-2023 G.O. Bond Issue Paving Improvements
1700 & 1800 Blocks of Huntington Avenue
Contractor: SAC Services Inc.
Original Contract Amount: \$1,050,215.60
Current Contract Amount: \$978,890.51
Claims to Date Less Ret.: \$978,890.51
Paid to Date: \$917,901.64
Amount Remaining: \$60,988.87
Current Amount Due: \$60,988.87

Dear Mayor and City Council:

Enclosed please find **Progressive Estimate No. 7** on the above referenced project in the amount of **\$60,988.87**. We have verified the quantities and recommend approval. Please place this item on the next available council docket for payment consideration. This estimate should be paid out of the following account:

2023 G.O. Bond Issue Paving Account
(Acct. #80-93-97550) \$60,988.87

Should you have any questions or comments, please contact me.

Sincerely,

Smith Roberts Baldischwiler, LLC


Grady J. Wade, P.E.
Nichols Hills City Engineer

cc: File #116002G
Enclosure

PROGRESSIVE ESTIMATE NO. 7 (FINAL)

Nichols Hills 2022-2023 G.O. Bond Issue Paving Improvements
1700 & 1800 Blocks of Huntington Avenue

SAC Services Inc.
3600 S. Ross Avenue
Oklahoma City, OK 73119

From: 12/31/2023
Notice to Proceed: 7/24/2023
Project Duration: 180 Calendar Days
Days Used: 180
Days Remain'g: 0

6.d.a

PC-2201

ITEM NO.	DESCRIPTION	UNIT	CONTRACT QUANTITY	WORK DONE THIS EST.	WORK DONE PREVIOUS	TOTAL WORK ON CONTRACT	UNIT PRICE	AMOUNT	% COMPLE
1	AGGREGATE BASE (TYPE A) W/EXCAVATION (8")	CY	1,407.40	0.00	1,407.40	1,407.40	\$97.60	\$137,362.24	10
2	AGGREGATE BASE (TYPE A) W/EXCAVATION (6")	CY	384.41	0.00	384.41	384.41	\$92.00	\$35,365.72	10
3	PORTLAND CEMENT CONCRETE PAVEMENT (6")	SY	6,192.77	0.00	6,192.77	6,192.77	\$65.00	\$402,530.05	10
4	INTEGRAL CURB (6" BARRIER)	LF	3,158.30	0.00	3,158.30	3,158.30	\$8.00	\$25,266.40	10
5	CAST IRON CURB HOOD (R-3262)(SP)	EA	11.00	0.00	11.00	11.00	\$450.00	\$4,950.00	10
6	WATER LINE LOWERING (COMPLETE)(6") (COMPLETE IN PLACE)	EA	0.00	0.00	0.00	0.00	\$19,500.00	\$0.00	10
7	WATER LINE LOWERING (COMPLETE)(12") (COMPLETE IN PLACE)	EA	0.00	0.00	0.00	0.00	\$30,600.00	\$0.00	10
8	WATER SERVICE LINE LONG (2")	EA	4.00	0.00	4.00	4.00	\$13,000.00	\$52,000.00	10
9	REMOVE AND RESET SIGN	EA	0.00	0.00	0.00	0.00	\$400.00	\$0.00	10
10	REMOVE & RESET LAWN IRRIGATION PIPE (1/2" TO 2" DIA. PVC)	LF	733.00	20.00	713.00	733.00	\$3.50	\$2,565.50	10
11	REMOVE & RESET LAWN IRRIGATION HEAD	EA	140.00	6.00	134.00	140.00	\$45.00	\$6,300.00	10
12	COLOR AUDIO/VIDEO RECORDING, PRE & POST CONSTRUCTION (RECORDED DIGITALLY ON DVD)	LS	1.00	0.00	1.00	1.00	\$2,500.00	\$2,500.00	10
13	CONSTRUCTION STAKING	LS	1.00	0.00	1.00	1.00	\$15,950.00	\$15,950.00	10
14	CONSTRUCTION SIGNING AND TRAFFIC CONTROL	LS	1.00	0.00	1.00	1.00	\$8,500.00	\$8,500.00	10
15	MOBILIZATION	LS	1.00	0.00	1.00	1.00	\$36,500.00	\$36,500.00	10
16	RELOCATE WATER METER	EA	3.00	2.00	1.00	3.00	\$1,000.00	\$3,000.00	10
17	RELOCATE SPRINKLER CONTROL VALVE & BOX	EA	0.00	0.00	0.00	0.00	\$4,390.00	\$0.00	10
18	REMOVE SIDEWALK	SY	19.49	4.44	15.05	19.49	\$25.00	\$487.25	10
19	STREET PAVEMENT REMOVAL	SY	5,979.19	0.00	5,979.19	5,979.19	\$14.00	\$83,708.66	10
20	REMOVE DRIVEWAY	SY	282.73	0.00	282.73	282.73	\$14.00	\$3,958.22	10
21	SEPERATOR FABRIC FOR BASES (SP)	SY	6,334.83	0.00	6,334.83	6,334.83	\$3.00	\$19,004.49	10
22	GEOGRID FOR BASES	SY	1,383.73	0.00	1,383.73	1,383.73	\$13.00	\$17,988.49	10
23	SIDEWALK (VARIABLE WIDTH)	SY	80.37	70.32	10.05	80.37	\$85.00	\$6,831.65	10
24	6" P.C. CONCRETE DRIVEWAY (HES)	SY	293.13	0.00	293.13	293.13	\$85.00	\$24,916.05	10
25	6" PERFORATED PIPE UNDERDRAIN (COMPLETE IN PLACE)	LF	3,079.73	0.00	3,079.73	3,079.73	\$23.00	\$70,833.79	10
26	6" NON-PERF. PIPE UNDERDRAIN (COMPLETE IN PLACE)	LF	197.00	0.00	197.00	197.00	\$26.00	\$5,122.00	10
27	SOLID SLAB SODDING	LS	1.00	0.50	0.50	1.00	\$8,500.00	\$8,500.00	10
28	TREE REMOVAL	EA	0.00	0.00	0.00	0.00	\$2,500.00	\$0.00	10
29	SEDIMENT AND EROSION CONTROL SILT FENCE	LF	2,500.00	0.00	2,500.00	2,500.00	\$1.90	\$4,750.00	10
30	CURB INLET SEDIMENT FILTER	EA	0.00	0.00	0.00	0.00	\$150.00	\$0.00	10
31	ROCK BAG INLET BARRIER	LF	0.00	0.00	0.00	0.00	\$25.00	\$0.00	10

ORIGINAL CONTRACT AMOUNT: \$1,050,215.60

CHANGES TO DATE:
Amendment No. 1
Change Order No. 1
(\$71,325.09)
\$0.00

CURRENT CONTRACT AMOUNT: \$978,890.51

TOTAL AMOUNT OF WORK TO DATE: \$978,890.51
MATERIAL ON HAND: \$0.00
TOTAL TO DATE: \$978,890.51
LESS 5% RETAINAGE: \$0.00
DIFFERENCE: \$978,890.51
SUBTOTAL: \$978,890.51
LESS PREVIOUS PAYMENTS: \$917,901.64

CONTRACT AMOUNT DUE THIS ESTIMATE: \$60,988.87

AFFIDAVIT OF CLAIMANT:
STATE OF OKLAHOMA, COUNTY OF OKLAHOMA:
Arturo Martinez, of lawful age, being first duly sworn, says that (s)he is the agent authorized by claimant/contractor to submit the attached claim or contract to the CITY OF NICHOLS HILLS, Oklahoma, and that claimant/contractor has not paid, given or donated or agreed to pay, give or donate to any officer or employee of the CITY OF NICHOLS HILLS, any money or other thing of value, either directly or indirectly, in the procuring of the contract under which the attached claim for payment is submitted/attached.

CERTIFICATE OF ENGINEER:
I certify that this estimate of \$60,988.87 on this contract is correct, due and payable under the terms of this contract.

SMITH ROBERTS BALDISCHWILER, LLC

BY: Grady J. Wade, P.E.

OFFICER'S APPROVAL:

I hereby certify the articles listed hereon have been received or services performed and this claim is
APPROVED for payment for \$

this day of 20

CITY OF NICHOLS HILLS

SAC Services Inc.
Project Manager

Subscribed and sworn to before me March 6, 2024

Notary Public, Clerk or Judge

My Commission Expires: June 30, 2025



Attachment: Pay Claim 07 (Package) (7157 : 6 Pay Est No. 7 PC-2201 SAC Services, Inc. (FINAL))

RESOLUTION

(No. 1531)

A RESOLUTION AUTHORIZING THE DISPOSAL AND DESTRUCTION OF CERTAIN ORIGINAL RECORDS AND PAPERS OF RECORDS PRIOR TO THE RETENTION PERIOD FOR SUCH RECORDS ESTABLISHED IN THE REVISED RECORDS RETENTION MANUAL, 2015; AND DIRECTING THE CITY MANAGER TO TAKE ALL ACTIONS NECESSARY TO PROVIDE FOR THE DISPOSAL AND DESTRUCTION OF SUCH RECORDS.

WHEREAS, 11 O.S. § 22-131(A) prescribes retention periods for the destruction, sale or disposition of certain enumerated municipal records; and

WHEREAS, 11 O.S. § 22-131(B) provides that time limits for the disposition of records, papers and documents which are not mentioned in 11 O.S. § 22-131(A) “may be determined and set by ordinance or resolution of the municipal governing body;” and

WHEREAS, on September 8, 2015 the Council of the City of Nichols Hills, Oklahoma adopted a Resolution which: (a) established the Revised Records Retention Manual, 2015, for the City of Nichols Hills, Oklahoma (“Records Retention Manual”); and (b) in accordance with 11 O.S. § 22-132(C), declared that whenever photostatic copies, photographs, microphotographs, reproductions on films or optical disks of the records described in the Records Retention Manual shall be placed in conveniently accessible files and provisions made for preserving, examining and using same, the City Manager may certify those facts to the City Council; and, following such certification, the City Council may, by resolution, authorize the disposal, archival storage or destruction of the original records and papers before the expiration of the retention period established in the Records Retention Manual; and

WHEREAS, the City Manager has made certification in the attached Exhibit A that photostatic copies, photographs, reproductions on films or optical disks of the records described in Exhibit A have been placed in conveniently accessible files and provisions have been made for preserving, examining and using the same; and

WHEREAS, the Council of the City of Nichols Hills, Oklahoma deems it to be in the best interests of the City of Nichols Hills, Oklahoma to make available additional storage space in the offices of the City by authorizing the disposal and destruction of the original records and papers of the records identified in Exhibit A of this Resolution;

NOW, THEREFORE, BE IT RESOLVED, that in accordance with 11 O.S. § 22-132(C), the Council of the City of Nichols Hills, Oklahoma hereby authorizes the disposal and destruction of the original records and papers of records identified in the attached Exhibit A prior to the retention periods for such records established in the Revised Retention Manual, 2015, and directs the City Manager to take all actions necessary to provide for the disposal and destruction of such records.

ADOPTED AND APPROVED by the Council and **SIGNED** by the Mayor of the City of Nichols Hills, Oklahoma, this 12th day of March, 2024.

Mayor

(SEAL)
ATTEST:

City Clerk

Approved as to form:

City Attorney

Attachment: 7 NH-Records Destruction Reso-9 2 15-2 1 (7137 : 7 Disposal & Destruction of original documents)

Exhibit A

CERTIFICATION

I, S. Shane Pate II, City Manager for the City of Nichols Hills, Oklahoma, hereby certify that photostatic copies, photographs, reproductions on films or optical disks of the following records have been placed in conveniently accessible files and provisions have been made for preserving, examining and using the same:

Record Classification:**Record Dates:****Agendas**

City Council – Special Meeting	February 13, 2024
Board of Adjustment	February 21, 2024
City Council	February 13, 2024
Municipal Authority	February 13, 2024
Environment, Health and Sustainability Commission	February 28, 2024
Board of Park Commissioners	February 26, 2024
Planning Commission	March 5, 2024
Building Commission	February 20, 2024

Agreements and Contracts

Interlocal Agreement – Board of County Commissioners Tactical Unit	January 26, 2024
Blue House Urban Farm, LLC	February 16, 2024

Bank Statements and Reconciliations

BOK Activity Statement	February 29, 2024
Global Payments	February 29, 2024
Health Insurance Fund	February 29, 2024
Municipal Court	February 29, 2024
Sinking Fund	February 29, 2024
Flex Claims Fund	February 29, 2024
Utility Deposit Account	February 29, 2024
2023 GO Bond Fund	February 29, 2024
2022 GO Bond Fund	February 29, 2024
Pooled Cash	February 29, 2024
2021 GO Bond Fund	February 29, 2024
2020 GO Bond Fund	February 29, 2024
Redbud Park Improvement	February 29, 2024
2024 GO Bond Fund	February 29, 2024

Citations

Court Citations	October 4, 2023
Court Citations	October 18, 2023
Court Warnings	October 2023
Court Citations	November 1, 2023
Court Citations	November 15, 2023

Court Warnings	November 2023
Court Citations	December 6, 2023
Court Citations	December 20, 2023
Court Warnings	December 2023

Collateral – Letters of Credit – Certificates of Deposit

Pledged Securities Report – BancFirst	February 29, 2024
Irrevocable Letter of Credit – MidFirst	February 26, 2024

General Obligation Bonds

PC-2302 Bid Packet	February 12, 2024
WC-2101 Bid Packet	February 12, 2024
Pay Estimate #6 PC-2201	February 13, 2024
FC-2302 Power of Attorney	January 9, 2024
FC-2302 Contract	January 9, 2024
FC-2302 Liability Insurance	January 9, 2024
FC-2302 Statutory Bond	January 9, 2024
FC-2302 Performance Bond	January 9, 2024
FC-2302 Maintenance Bond	January 9, 2024
Change Order #1 Fire Training Tower	February 13, 2024
Task Order SC-2401	February 7, 2024
FC-2302 Tax Exempt Letter	February 13, 2024

Minutes

City Council	January 10, 2024
City Council	January 9, 2024
Nichols Hills Municipal Authority	January 9, 2024
Board of Park Commissioners	December 7, 2022
Board of Adjustment	January 17, 2024

Miscellaneous

Public Arts Commission Board Appointment – Chip Oppenheim	February 13, 2024
OWRB Letter of Acknowledgement – Application No. 2002-575 Protest	February 20, 2024

Ordinances

Ordinance 1242 Section Cut Requirements	February 13, 2024
Ordinance 1245 Large Art	February 13, 2024
Ordinance 1243 Centroid Calculations	February 13, 2024
Ordinance 1244 Breezeways	February 13, 2024

Payroll Records

American Funds – Group Investment Confirm List	February 6, 2024 – February 20, 2024
Nationwide – Activity Report	December 31, 2023

Permits

Special Event Permit – Oklahoma City Memorial Marathon	January 9, 2024
BOA-2024-04 Order	February 21, 2024
BOA-2024-03 Order	February 21, 2024

Proclamations

Arbor Week 2024	February 13, 2024
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Proofs of Publication/Public Hearing Notices

Journal Record – Notice of Public Hearing – BC-2024-02	February 9, 2024
Journal Record - Notice of Public Hearing – BC-2024-03	February 9, 2024
Journal Record – Notice of Public Hearing – BC-2024-04	February 9, 2024
Journal Record – Notice of Public Hearing – BOA-2024-03	February 9, 2024
Journal Record – Notice of Public Hearing – BOA-2024-05	February 9, 2024
Journal Record – Notice of Public Hearing – BOA-2024-04	February 9, 2024
Journal Record - Notice of Public Hearing – Amending Section 50-341	February 9, 2024
Journal Record – Amended Notice of Public Hearing – PUD-9	February 8, 2024
OKC Friday – Amended Notice of Public Hearing – PUD-9	February 16, 2024
OKC Friday – Notice of Public Hearing – Amending Section 50-341	February 16, 2024
OKC Friday – Notice of Public Hearing – BC-2024-02	February 16, 2024
OKC Friday – Notice of Public Hearing – BC-2024-03	February 16, 2024
OKC Friday – Notice of Public Hearing – BC-2024-04	February 16, 2024
OKC Friday – Notice of Public Hearing – BOA-2024-03	February 16, 2024
OKC Friday – Notice of Public Hearing – BOA-2024-04	February 16, 2024
OKC Friday – Notice of Public Hearing – BOA-2024-05	February 16, 2024
OKC Friday – Ordinance 1242 – Amending Section 50-372	February 23, 2024
OKC Friday – Ordinance 1243 – Amending Section 50-372	February 23, 2024
OKC Friday – Ordinance 1244 – Regarding Distance Between Accessory Buildings, Structures, and Uses from Main Buildings and Breezeways between Main Buildings and Accessory Structures	February 23, 2024
OKC Friday – Ordinance 1245 – Special Use permits for Outdoor works of Art	February 23, 2024
BOA-202405 Notice of Public Hearing	February 5, 2024
Amended PUD-9 Public Hearing Notice	February 8, 2024
PUD-9 Public Hearing Notice	February 6, 2024

Resolutions

Resolution 1527 Disposal and Destruction of Records	February 13, 2024
Resolution 1528 Award Bid WC-2101	February 13, 2024
Resolution 1529 Award Bid PC-2302	February 13, 2024
Resolution 1530 Surplus Property	February 13, 2024

Former Employee Personnel Files

Julie Burton	February 22, 2024
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S. Shane Pate II, City Manager

3/8/24

Date



CITY OF NICHOLS HILLS, OKLAHOMA

Application for Hanging Banners on City Streetlights

Completed applications and the required fee should be submitted to the Nichols City Clerk, 6407 Avondale Drive, Nichols Hills, Oklahoma 73116.

Staff use only

Date filed _____

Fee receipt # _____

Applicant is encouraged to review the *Nichols Hills Streetlight Banner Bracket Policy and Procedures* ("the Bracket Use Policy"), a copy of which is attached Application.

Approval of this Application requires a public hearing before the City Council as in Sec. 38-27 of the Nichols Hills City Code.

Attach a separate sheet to provide complete answers if necessary.

Applicant's name: Nichols Hills Parks, Inc.
 Primary contact: Debbie McKinney, Chair of NH Garden To
 Mailing address: 6407 Avondale Drive, Nichols Hills, OK 73116
 Telephone number(s): 405-620-1912 (Cell) Debbie McKinney
 Email address(es): mckinneydeb@cox.net
 What is the purpose of the banners? Nichols Hills Garden & Outdoor Living Tour
 When do you propose to hang the banners and for how long? 5/17/24 → 6/3/24
 How many banners do you propose to hang? 20
 What is the size of the banners? 20 x 72
 Where do you propose to hang the banners? Grand & Penn (around the Country
 Contractor's name and contact information (unless City is to hang banners): _____
 Will electrical power be required? Yes ☐ No ☒

This Application will be considered officially submitted and filed only after it is examined by the City Clerk and have met the applicable requirements of Sec. 38-27 of the Nichols Hills City Code and the Bracket Use Policy time, the City Clerk will set this Application for hearing before the Nichols Hills City Council. Applicant will be of the date and time for that hearing. It is highly recommended that Applicant attend (or have a representative attend hearing and be prepared to answer questions.

The above statements in this Application and all attachments to it are true and correct.

Submitted and agreed to this 4th day of March, 2024

Signature: Debbie McKinney

Print applicant's full legal name: Debbie McKinney

Print signatory party's title if applicant is a legal entity: _____

Attachment: Park Inc Banner (7149 : NH Garden & Outdoor Living Tour)

Published in _____ on _____, 2024

ORDINANCE NO. _____

AN ORDINANCE AMENDING SECTION 44-109 OF THE NICHOLS HILLS CITY CODE REGARDING THE OPERATION OF GOLF CARTS AND LOW-SPEED ELECTRICAL VEHICLES ON CITY STREETS; REPEALING ALL CONFLICTING ORDINANCES OR PARTS OF ORDINANCES; PROVIDING FOR SEVERABILITY; AND DECLARING AN EMERGENCY.

EMERGENCY ORDINANCE

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF NICHOLS HILLS, OKLAHOMA:

Section 1. Section 44-109 of the Nichols Hills City Code is hereby amended, with deleted language stricken through and new language underlined, to wit:

Sec. 44-109. Operation of Golf Carts and Low-Speed Electrical Vehicles on City Streets; Golf Carts.

a. General prohibition. The operation of Golf Carts and Low-Speed Electrical Vehicles within the City limits is prohibited except insofar as such vehicles are equipped and operated in full compliance with this Section.

b. Definitions. The following words, terms and phrases, when used in this Section, shall have the meanings ascribed to them in this Section, except where the context clearly indicates a different meaning:

Golf Cart means a vehicle with four wheels originally designed for operation on a golf course that: (1) is powered by electric motor that draws current from rechargeable storage batteries or other sources or electric current; and (2) has a top speed of 25 miles per hour or less.

Low-Speed Electrical Vehicle defined. ~~“Low-Speed Electrical Vehicle”~~ means a vehicle with four wheels that: (1) is powered by electric motor that draws current from rechargeable storage batteries or other sources or electric current; (2) has a top speed of greater than 20 miles per hour but not greater than 25 miles per hour; and (3) is manufactured in compliance with the National Highway Traffic Safety Administration standards for Low-Speed electrical vehicles.

~~b. Low-Speed Electrical Vehicles generally; golf carts. Low-Speed Electrical Vehicles may be operated on City streets provided that such vehicle and its operation comply with the requirements stated in subsections (c) and (d). All other low-speed vehicles, including golf carts, minibikes, all terrain vehicles, and other similar vehicles are prohibited on City streets unless such vehicle meets the definition of Low-Speed Electrical Vehicle set out in subsection (a).~~

c. Golf Cart requirements for operation on City streets. Gold Carts operated on City streets must meet the following requirements:

1. City registration and Golf Cart Tag required. All Golf Carts must display a current City-issued Golf Cart Tag when operated on City streets. To receive a Golf Cart Tag, Golf Carts must be annually registered with and inspected by the City's Police Department. To register a Golf Cart, Golf Cart owners must complete an application form furnished by the Police Department and pay the required Golf Cart Tag fee in the amount established in the City Fee Schedule. Registration must be accompanied by: (a) a valid State-issued identification card of driver's license of the Golf Cart owner; (b) a list of the Golf Cart's authorized operators; and (3) proof of the owner's required insurance for the Golf Cart, as set out in subsection 3.

At the time of registration, the Golf Cart will be inspected by the Police Department. If the inspection indicates that the Golf Cart is properly insured and equipped as provided for in this Section, the Police Department will issue a Golf Cart Tag which must thereafter be properly displayed on the Golf Cart when operating on City streets. All Golf Cart Tags will expire on the day that is one year after the day issued. Golf Cart Tags are subject to immediate revocation for any noncompliance with this Section.

2. Proper equipment. The Golf Cart must be properly equipped for safe operation to the Police Department's satisfaction, including efficient brakes, safe tires, headlamps, front and rear turn signal lamps, tail lamps, stop lamps, reflex reflectors, exterior mirrors, parking brake, windshield, VIN, and seat belt system.
3. Insurance. The current Oklahoma Owners Security Verification Form (or an equivalent form issued by the State of Oklahoma) listing the Golf Cart must be carried in the vehicle at all times while in operation and must be produced for inspection on request by any Police Officer. All owners and operators of Golf Carts must comply with the applicable provisions of the Oklahoma Compulsory Insurance Law.

e d. Low-Speed Electrical Vehicle requirements for operation on City streets. Low-Speed Electrical Vehicles operated on City streets must meet the following requirements:

1. State license required. The Low-Speed Electrical Vehicle must be properly licensed and tagged by the State of Oklahoma, with the tag properly displayed on the vehicle.
2. Proper equipment. The Low-Speed Electrical Vehicle must be properly equipped pursuant to applicable law, including headlamps, front and rear turn signal lamps, tail lamps, stop lamps, reflex reflectors, exterior mirrors, parking brake, windshield, VIN, and seat belt system.

3. *Insurance.* The current Oklahoma Owners Security Verification Form (or an equivalent form issued by the State of Oklahoma) listing the Low-Speed Electrical Vehicle must be carried in the vehicle at all times while in operation and must be produced for inspection on request by any Police Officer. All owners and operators of Low-Speed Electrical Vehicles must comply with the applicable provisions of the Oklahoma Compulsory Insurance Law.

d e. *Golf Cart and Low-Speed Electrical Vehicle operation.* The operation of Golf Carts and Low-Speed Electrical Vehicles on City Streets is allowed only if the following requirements are met.

1. *Driver's License required.* The Golf Cart or Low-Speed Electrical Vehicle operator must have a valid motor vehicle driver's license from the Oklahoma Department of Public Safety.
2. *Permitted hours for operation.* Golf Carts and Low-Speed Electrical Vehicles may not be operated on City Streets during the one-half hour after sunset or the one-half hour before sunrise or at any other time when there is not sufficient light or visibility to clearly discern persons on a Street at a distance of at least 500 feet.
3. *Obey traffic rules.* Persons operating Golf Carts or Low-Speed Electrical Vehicles must obey all traffic regulations, including the directions of traffic signals, signs, and other control devices applicable to other vehicles unless otherwise directed by a Police Officer.
4. *Safe driving.* Persons operating Golf Carts or Low-Speed Electrical Vehicles must drive them in the same direction as traffic and as near to the edge of the street as practical. Golf Carts and Low-Speed Electrical Vehicles may not be driven at a speed greater than is reasonable and proper, and ~~Low-Speed Electrical Vehicle~~ operators must use care to avoid endangering themselves, any other occupants of the ~~Low-Speed Electrical Vehicle~~ vehicle, a walker or any motor vehicle.
5. *Prohibited streets for operation.* Golf Carts and Low-Speed Electrical Vehicles may not be operated on Pennsylvania Avenue, Wilshire Boulevard, Western Avenue or N.W. 63rd Street; however, persons residing on Pennsylvania Avenue or Wilshire Boulevard may drive on such streets when taking the most direct route to access other of the City's streets where operation of Golf Carts and Low-Speed Electrical Vehicles is permitted pursuant to this Section.
6. *Prohibition on sidewalks.* Golf Carts and Low-Speed Electrical Vehicles may not be operated on City sidewalks.
7. *Number of passengers.* The number of passengers in the Golf Cart or Low-Speed Electrical Vehicle is limited to the number of persons for whom factory seating is available in it.

8. *Passenger requirements; seat belts and helmets.* While the Golf Cart or Low-Speed Electrical Vehicle is in operation, all passengers must remain seated, wearing a properly adjusted and fastened safety seat belt, and no part of a passenger's body may be extended outside the perimeter of the vehicle.
9. *Restrictions on children passengers.* Unless the driver of the Golf Cart or Low-Speed Electrical Vehicle is 21 years of age or older: (a) children under the age of 13 must wear a helmet; and (b) children under the age of eight are prohibited from riding.

e f. Procedures following improper operation of Golf Carts and Low Speed Electrical Vehicles. A Police Officer, upon finding a person in violation of this Section may ascertain the name and address of such person and warn that person that he is in violation of this Section and may direct that person to comply with it. If any person warned by a Police Officer that he is in violation of this Section should refuse to follow such directions or if such person has been warned on a previous occasion that he is in violation of this Section, that person or if a minor, that person's parent or guardian, may be punished by a fine as established in the City Fine Schedule.

† g. Impoundment of Golf Carts and Low-Speed Electrical Vehicles. Golf Carts and Low-Speed Electrical Vehicles may be impounded as provided for in Chapter 44, Article II, Division 3, *Vehicle Impoundment*, of the City Code.

Secs. 44-110—44-129. Reserved.

Section 2. Section 3-3 of the Nichols Hills City Code is hereby amended as follows, with deleted language dashed through and new language underlined, to wit:

Sec. 3-3 City Fee Schedule.

Chapter 44. Traffic and Motor Vehicles.

Article III. Vehicle Operations.

Sec. 3-44-12. Golf Cart Tags.

<u>New Golf Cart Tag</u>	<u>\$50.00</u>
<u>Renewal of Golf Cart Tag</u>	<u>\$50.00</u>

Secs. 3-44-13—3-44-16. Reserved.

Section 3. All ordinances or parts of ordinances in conflict herewith are, to the extent of such conflict, hereby repealed.

Section 4. The provisions of this ordinance are severable and if any part or provision hereof shall be adjudged invalid by any court of competent jurisdiction, such adjudication shall not affect or impair any of the remaining parts or provisions hereof.

Section 5. EMERGENCY SECTION. WHEREAS, in the judgment of the Council it is necessary for the preservation of the peace, health, welfare and safety of the City of Nichols Hills, Oklahoma, and of the inhabitants thereof that the provisions of this ordinance be put into full force and effect immediately, and therefore an emergency is hereby declared to exist by reason whereof this ordinance shall take effect and be in full force from and after its passage as provided by law.

PASSED by the Council of the City of Nichols Hills, Oklahoma, on the ____ day of _____, 2024.

APPROVED by the Mayor of the City of Nichols Hills, Oklahoma, on the ____ day of _____, 2024.

ATTEST:

Mayor

City Clerk

Reviewed as to Form and Legality:

City Attorney

Published in _____ on _____, 2024

ORDINANCE NO. _____

AN ORDINANCE AMENDING SECTION 50-140 OF THE NICHOLS HILLS CITY CODE REGARDING PROHIBITED AND ALLOWED EXTERIOR BUILDING MATERIALS IN RESIDENTIAL DISTRICTS; REPEALING ALL CONFLICTING ORDINANCES OR PARTS OF ORDINANCES; PROVIDING FOR SEVERABILITY; AND DECLARING AN EMERGENCY.

EMERGENCY ORDINANCE

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF NICHOLS HILLS, OKLAHOMA:

Section 1. Section 50-140 of the Nichols Hills City Code is amended as follows, with deleted language stricken through and new language underlined, to wit:

Sec. 50-140. Prohibited and allowed exterior building materials in Residential Districts.

(a) General provisions and applicability.

- (1) The purpose and intent of this Section is to establish a list of building materials for exterior walls and exterior roofs that are prohibited and a list of such materials that are allowed for new construction of residential Dwellings and for Additions and Alterations to residential Dwellings (if required for the Addition or Alteration by Section 8-40 11.) Subsection (d) of this Section establishes the only exterior wall materials that are allowed for the primary portion of the first floor of Dwellings.
- (2) The requirements of this Section apply to the “E-1” Estate District, “E-2” Estate District, “R-1-75” Single-Family Residential District, “R-1-60” Single-Family Residential District, “R-2” Two-Family Residential District, and the “R-3” Multi-Family Residential District.
- (3) Nothing in this Section shall be construed to amend or lessen in any way the applicable development regulations for each of the Residential Districts as set out in this Chapter.
- (4) While this Section lists specific materials, it is also intended to provide guidance to residents as to future building materials that could be developed using new technologies that have substantially similar components and a substantially similar appearance as the listed materials in this Section. Such new materials should likewise be considered prohibited or allowed, as the case may be.

(b) Prohibited building materials.

- (1) Prohibited exterior wall materials.
 - a. Exposed standard smooth face concrete masonry units (CMU).
 - b. Vinyl siding.
 - c. Plastic siding or panels.
 - d. Corrugated metal, metal “R-panel,” and flat steel panel.
 - e. Fiberglass panels.
 - f. ~~Exterior finishing coat system without foam board backing over plywood.~~ Exterior Insulation and Finish Systems (EIFS) except as permitted pursuant to subsection (c).
 - g. Exposed standard smooth face plywood (except as soffit and trim).
 - h. Cement fiber board panels.
 - i. Manufactured stone panels.
 - j. ~~Thin brick units and thin stone units applied with adhesive or adhesive mortar.~~
 - j. Thin (one-inch thick or less) man-made stone units applied using primarily adhesive or adhesive mortar.
 - k. Thin (one-inch thick or less) veneer brick used as a primary surface or replacement for a traditional full-depth unit where a path of vertical support is accessible and available. In certain and limited circumstances, a thin slice of veneer brick may be applied to an approved substrate when the modifications to properly support a full depth brick create undue hardship, such as use on an existing interior chimney or offset gable.
 - ~~k~~ l Exposed concrete.
 - ~~l~~ m Vehicle tires.
 - ~~m~~ n Rammed earth.
 - ~~n~~ o Straw bale.
- (2) Prohibited exterior roof materials.
 - a. Thatch roofing.
 - b. Mineral surfaced roll roofing on roofs of greater than 3/12 slope.
 - c. Standard 3-tab asphalt composite shingles.
 - d. Metal roofing with exposed fasteners.

(c) *Allowed building materials.*

- (1) Allowed exterior wall materials.
 - a. Brick masonry.
 - b. Natural stone masonry.
 - c. Cast stone masonry.
 - d. Wood siding.
 - e. Wood shingle siding.
 - f. Cement fiberboard lap siding or board and ~~batten~~ batten siding with ~~battens~~ battens at a maximum of 16 inches of center.
 - g. ~~Real cement stucco~~ Exterior Plaster (Stucco) as defined by the

International Residential Code, as modified and adopted by the City (the “IRC”) when applied in compliance with the IRC by a contractor certified to do so by the Exterior Plaster (Stucco) manufacturer.

- h. ~~Exterior insulated finishing system (EIFS) with foam board backing over plywood or exterior sheathing.~~ Exterior Insulation and Finish Systems (EIFS) With Drainage, as defined by the IRC when applied in compliance with the IRC by a contractor certified to do so by the EIFS manufacturer.
 - i. Exterior finishing system (with base coat) with or without foam board backing applied directly over masonry or cementitious backer board concrete.
 - j. Glass with less than 20 percent reflectance value.
- (2) Allowed exterior roof materials.
- a. Laminated asphalt composite shingles of 200 lbs./100 s.f. or better.
 - b. Concrete shingles.
 - c. Clay tile shingles or “Spanish barrel” or “S” tile.
 - d. Natural stone shingles.
 - e. Synthetic “stone look” or “wood shingle look” shingles.
 - f. Standing seam metal roofing.
 - g. Fire retardant treated wood shakes.
 - h. Fire retardant treated No. 1 cedar shingles.
 - i. Built-up or single ply roofing on less than 2/12 slope.

(d) Exterior wall materials allowed for primary portion of first floor of Dwellings. For all new construction of Dwellings and for Additions and Alterations to them, the primary exterior wall materials for the first floor of the Dwelling (or the Addition to it) (excluding glass) must be one or a combination of the following:

- a. Brick masonry.
- b. Natural stone masonry.
- c. Cast stone masonry.
- d. Exterior Plaster (Stucco) that meets the requirements of subsection (c)(g).
- e. Exterior Insulated Finishing System with Drainage that meets the requirements of subsection (c)(h).

For purposes of this Section, the term “primary” means 70% or more on the street-facing side(s) of the Dwelling. Such percent coverage is calculated by measuring all exterior facades of the Dwelling, excluding the openings for windows, architectural trim features (such as dormers and gables), recessed entries, chimneys, and doors.

Section 2. All ordinances or parts of ordinances in conflict herewith are, to the extent of such conflict, hereby repealed.

Section 3. The provisions of this ordinance are severable and if any part or provision hereof shall be adjudged invalid by any court of competent jurisdiction, such adjudication shall not affect or impair any of the remaining parts or provisions hereof.

Section 4. EMERGENCY SECTION. WHEREAS, in the judgment of the Council it is necessary for the preservation of the peace, health, welfare and safety of the City of Nichols Hills, Oklahoma, and of the inhabitants thereof that the provisions of this ordinance be put into full force and effect immediately, and therefore an emergency is hereby declared to exist by reason whereof this ordinance shall take effect and be in full force from and after its passage as provided by law.

PASSED by the Council of the City of Nichols Hills, Oklahoma, on the ____ day of _____, 2024.

APPROVED by the Mayor of the City of Nichols Hills, Oklahoma, on the ____ day of _____, 2024.

ATTEST:

Mayor

City Clerk

Reviewed as to Form and Legality:

City Attorney

Published in _____ on _____, 2023

ORDINANCE NO. _____

AN ORDINANCE AMENDING ARTICLE VI OF CHAPTER 8 OF THE NICHOLS HILLS CITY CODE REGARDING FENCES AND WALLS ON CORNER LOTS; REPEALING ALL CONFLICTING ORDINANCES OR PARTS OF ORDINANCES; PROVIDING FOR SEVERABILITY; AND DECLARING AN EMERGENCY.

EMERGENCY ORDINANCE

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF NICHOLS HILLS, OKLAHOMA:

Section 1. Section 8-246 of the Nichols Hills City Code is hereby amended, with deleted language stricken through and new language underlined, to wit:

Sec. 8-246. Building Fence Permit required.

A building Fence Permit shall be obtained from the City Clerk prior to the erection or construction of any Fence or wall. The permit fee shall be as established in the City Fee Schedule, and the permit shall be valid for six months from the date of issuance. No permit shall be required for the repair or replacement of 25 percent or less of an existing Fence or wall.

Section 2. Section 8-254 of the Nichols Hills City Code is hereby added to the Code, with new language underlined, to wit:

Sec. 8-254. Additional Fence and wall restrictions for Corner Lots.

The following additional regulations apply to Corner Lots. Fences and walls installed prior to the effective date of this Section must be brought into compliance for any replacement or repair of the Fence or wall that requires a Fence Permit.

(a) Iron Fences. Iron Fences are permitted. Iron Fences must be capped and must contain columns or pilasters at least every 20 feet along the Fence to break up large undifferentiated masses of Fence.

(b) Wood Fence construction. Wood Fences must be capped and must contain columns or pilasters at least every 20 feet along the Fence to break up large undifferentiated masses of the Fence. Wood Fences subject to this Section may be constructed with a combination of wood, stone or masonry support columns.

(c) Wall construction. Walls must be constructed out of stone, masonry or similar materials approved by the Code Official, and must contain columns or pilaster at least every 20 feet along the wall to break up large undifferentiated masses of the wall. The Code Official may only approve materials which are the same materials and colors used on the Main Building; provided, in no case will corrugated steel materials be approved for construction of the wall.

(d) *Height restrictions.* Fences and walls subject to this Section must comply with the height restrictions for Fences and walls; provided, the caps, columns or pilasters required by this Section may extend six inches above the Fence or wall element.

(e) *Setbacks.* Any Fence or wall subject to this Section must, to the extent practicable, be set back and contoured to match the contours of abutting public streets and other rights-of-way.

Sec. 8-254 5 – 8-282. Reserved.

Section 2. All ordinances or parts of ordinances in conflict herewith are, to the extent of such conflict, hereby repealed.

Section 3. The provisions of this ordinance are severable and if any part or provision hereof shall be adjudged invalid by any court of competent jurisdiction, such adjudication shall not affect or impair any of the remaining parts or provisions hereof.

Section 4. EMERGENCY SECTION. WHEREAS, in the judgment of the Council it is necessary for the preservation of the peace, health, welfare and safety of the City of Nichols Hills, Oklahoma, and of the inhabitants thereof that the provisions of this ordinance be put into full force and effect immediately, and therefore an emergency is hereby declared to exist by reason whereof this ordinance shall take effect and be in full force from and after its passage as provided by law.

PASSED by the Council of the City of Nichols Hills, Oklahoma, on the ____ day of _____, 2023.

APPROVED by the Mayor of the City of Nichols Hills, Oklahoma, on the ____ day of _____, 2023.

ATTEST:

Mayor

City Clerk

Reviewed as to Form and Legality:

City Attorney

Published in _____ on _____, 2024

ORDINANCE NO. _____

AN ORDINANCE AMENDING SECTION 50-341 OF THE NICHOLS HILLS CITY CODE REGARDING WHEN BUILDING COMMISSION CERTIFICATES OF APPROVAL ARE REQUIRED AND CERTIFICATES OF APPROVAL FOR STAND-ALONE FENCES, SWIMMING POOLS, ACCESSORY BUILDINGS, AND ACCESSORY STRUCTURES ARE REQUIRED; REPEALING ALL CONFLICTING ORDINANCES OR PARTS OF ORDINANCES; PROVIDING FOR SEVERABILITY; AND DECLARING AN EMERGENCY.

EMERGENCY ORDINANCE

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF NICHOLS HILLS, OKLAHOMA:

Section 1. Section 50-341 of the Nichols Hills City Code is amended as follows, with deleted language stricken through and new language underlined, to wit:

Sec. 50-341. When Certificates of Approval are required.

(d) *Certificates of Approval ~~not required for stand-alone-related~~ fence, swimming pool, Accessory Building ~~or~~ and Accessory Structure projects; one-year waiting period for certain types of permits after Building Commission approval.*

- (1) Certificates of Approval are not required to apply for Permits for fences, swimming pools, Accessory Buildings or Accessory Structures when such proposed construction is the only work for which the Permit is sought. However, the Building Commission shall review proposals for fences, swimming pools, Accessory Buildings, and Accessory Structures that are part of a proposed project that requires a Certificate of Approval. ~~Notwithstanding the foregoing, a~~ Applicants should include all aspects of their proposed project in their applications for Certificates of Approval, including any fences, swimming pools, Accessory Buildings or Accessory Structures.
- (2) After the Building Commission issues a Certificate of Approval, new applications for Permits for ~~fences, swimming pools, those types of~~ Accessory Buildings or Accessory Structures that could negatively impact drainage or privacy or that could otherwise create issues for adjacent properties will not be heard by the City for one year from the date of issuance of the Certificate of Occupancy for the project without first obtaining a Certificate of Approval from the Building Commission. require a new Certificate of Approval from the Building Commission. Such applications will not be heard by the Building Commission for one year from the date of issuance of the Certificate of Occupancy for the

project. Such applications include those for swimming pools; cabanas and pool houses; detached garages; and Sports Courts.

Section 2. All ordinances or parts of ordinances in conflict herewith are, to the extent of such conflict, hereby repealed.

Section 3. The provisions of this ordinance are severable and if any part or provision hereof shall be adjudged invalid by any court of competent jurisdiction, such adjudication shall not affect or impair any of the remaining parts or provisions hereof.

Section 4. EMERGENCY SECTION. WHEREAS, in the judgment of the Council it is necessary for the preservation of the peace, health, welfare and safety of the City of Nichols Hills, Oklahoma, and of the inhabitants thereof that the provisions of this ordinance be put into full force and effect immediately, and therefore an emergency is hereby declared to exist by reason whereof this ordinance shall take effect and be in full force from and after its passage as provided by law.

PASSED by the Council of the City of Nichols Hills, Oklahoma, on the ____ day of _____, 2024.

APPROVED by the Mayor of the City of Nichols Hills, Oklahoma, on the ____ day of _____, 2024.

ATTEST:

Mayor

City Clerk

Reviewed as to Form and Legality:

City Attorney

MEMORANDUM

To: Nichols Hills City Council
Nichols Hills Planning Commission
From: Paul Lefebvre for City Attorney, John Michael Williams
Re: Request to Rezone and Redistrict Property at
1203 Sherwood Lane by means of PUD-9.
Date: February 7, 2024

At the March 5, 2024, meeting of the Planning Commission and the March 12, 2024, meeting of the City Council you will consider an *Application for the Rezoning of Property* filed by Johnson & Associates on behalf of Chesapeake Land Development, LLC, to rezone and redistrict certain property (the "Property to be Rezoned") with a street address of 1203 Sherwood Lane by means of PUD-9 (the "PUD"). The Property is 3.9 acres in size and was the former location of the First Church of Christ, Scientist. The Property to be Rezoned is described as follows:

Lots Twenty-three (23) through Twenty-seven (27) in Block Twenty-eight (28) and Block F in BUSINESS SECTION OF NICHOLS HILLS and vacated street abutting abstracted property adjudicated in Court Case #0-2004-2234 in Oklahoma County, Oklahoma, as shown by the recorded plat thereof.

The aforementioned description is identical to that provided by the Applicant in its Application in this matter and in the Special Warranty Deed in favor of the Applicant recorded June 28, 2007, in Book 10529, Page 349, in the office of the Oklahoma County Clerk. However, the aforementioned district court case #0-2004-2234 is actually identified as CJ-2004-2234 in the Oklahoma County Court Clerk's records. That action vacated a portion of The Strand, an unimproved platted public street located between Lots Twenty-three (23) through Twenty-seven (27) in Block Twenty-eight (28) and Block F, all in BUSINESS SECTION OF NICHOLS HILLS, Oklahoma County, Oklahoma, according to the Plat recorded in Book 23 of Plats, Page 72, in the office of the Oklahoma County Clerk. A copy of the Decree of Vacation in District Court Case No. CJ-2004-2234 was recorded April 30, 2004, in Book 9295, Page 1037, in the office of the Oklahoma County Clerk.

The Applicant, Chesapeake Land Development, LLC, seeks to rezone and redistrict the subject property from the U-4 Church District to the R-1-75 Single-Family Residential District by means of PUD-9. The Design Statement for the PUD provides for the subdivision of the subject property into four lots of not less than six-tenths of an acre each. One single-family residence will be constructed on each lot. Access to the development will be from Sherwood Lane.

Published in _____ on _____, 2024

ORDINANCE NO. _____

AN ORDINANCE REZONING AND REDISTRICTING LOTS 23 THROUGH 27, IN BLOCK 28, AND BLOCK F, AND A PORTION OF THE VACATED UNIMPROVED PLATTED PUBLIC STREET KNOWN AS "THE STRAND", ALL IN THE BUSINESS SECTION OF NICHOLS HILLS, OKLAHOMA COUNTY, OKLAHOMA (COLLECTIVELY THE "PROPERTY"), IN ACCORDANCE WITH THE PROVISIONS OF THE MASTER DESIGN STATEMENT FOR PUD-_____.

EMERGENCY ORDINANCE

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF NICHOLS HILLS, OKLAHOMA:

Section 1. The following described Property, located within in the City of Nichols Hills, Oklahoma, shall be and is hereby rezoned and redistricted in accordance with the provisions of the Master Design Statement for PUD-_____:

Lots Twenty-three (23) through Twenty-seven (27) in Block Twenty-eight (28) and Block F in BUSINESS SECTION OF NICHOLS HILLS and vacated street abutting abstracted property adjudicated in Court Case #0-2004-2234 in Oklahoma County, Oklahoma, as shown by the recorded plat thereof.

A site plan depicting the Property, marked as **Exhibit A**, is attached hereto and made a part hereof. The aforementioned description is identical to that provided by the Applicant in its Application in this matter and in the Special Warranty Deed in favor of the Applicant recorded June 28, 2007, in Book 10529, Page 349, in the office of the Oklahoma County Clerk. However, the aforementioned district court case #0-2004-2234 is actually identified as CJ-2004-2234 in the Oklahoma County Court Clerk's records. That action vacated a portion of The Strand, an unimproved platted public street located between Lots Twenty-three (23) through Twenty-seven (27) in Block Twenty-eight (28) and Block F, all in BUSINESS SECTION OF NICHOLS HILLS, Oklahoma County, Oklahoma, according to the Plat recorded in Book 23 of Plats, Page 72, in the office of the Oklahoma County Clerk. A copy of the Decree of Vacation in District Court Case No. CJ-2004-2234 was recorded April 30, 2004, in Book 9295, Page 1037, in the office of the Oklahoma County Clerk.

Section 2. All ordinances or parts of ordinances in conflict herewith are, to the extent of such conflict, hereby repealed.

Section 3. The provisions of this ordinance are severable and if any part or provision hereof shall be adjudged invalid by any court of competent jurisdiction, such adjudication shall not affect or impair any of the remaining parts or provisions hereof.

Section 4. EMERGENCY SECTION. WHEREAS, in the judgment of the Council it is necessary for the preservation of the peace, health, welfare and safety of the City of Nichols Hills, Oklahoma, and of the inhabitants thereof that the provisions of this ordinance be put into full force and effect immediately, and therefore an emergency is hereby declared to exist by reason whereof this ordinance shall take effect and be in full force from and after its passage as provided by law.

PASSED by the Council of the City of Nichols Hills, Oklahoma, on the ____ day of _____, 2024.

APPROVED by the Mayor of the City of Nichols Hills, Oklahoma, on the ____ day of _____, 2024.

ATTEST:

Mayor

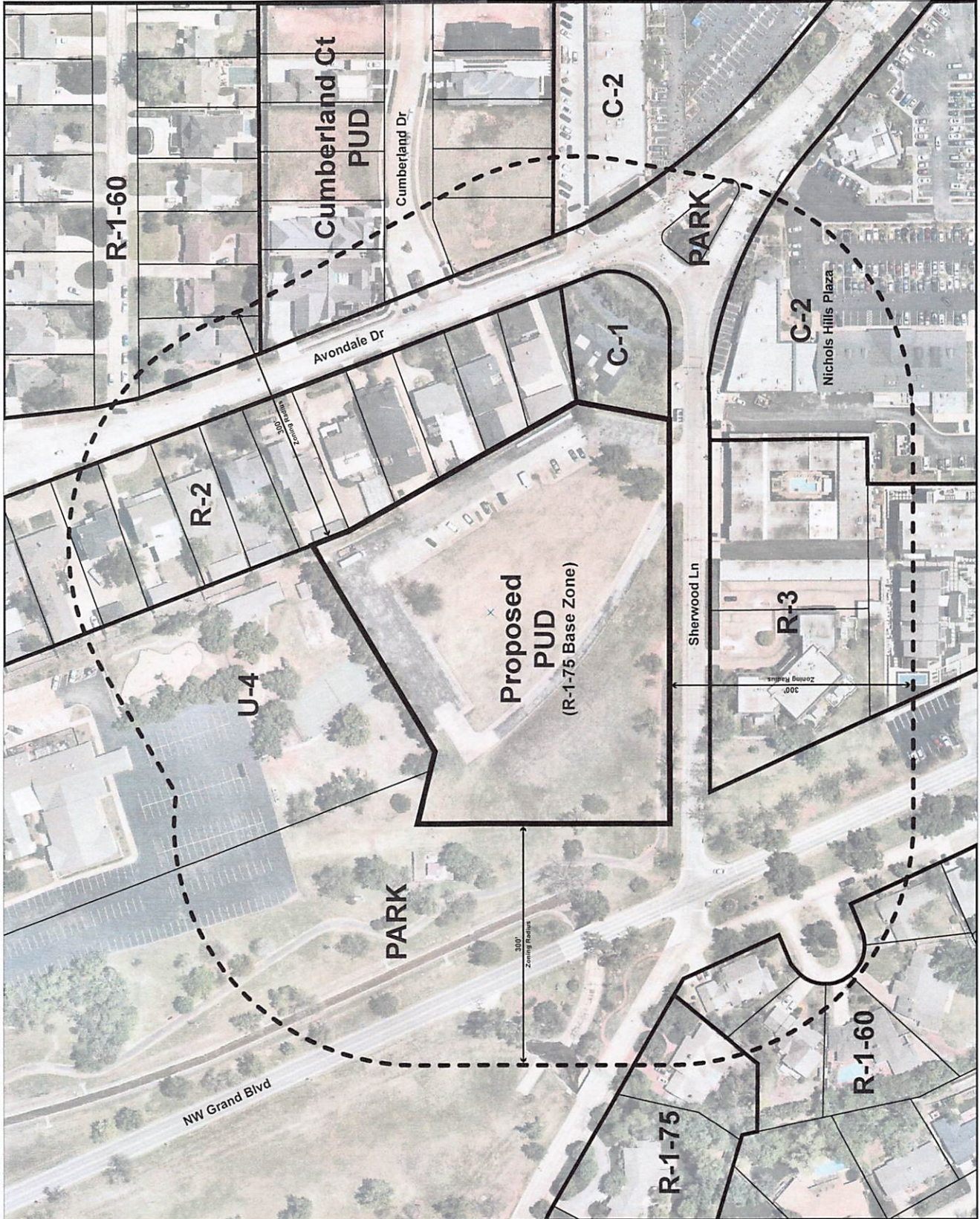
City Clerk

Reviewed as to Form and Legality:

City Attorney

EXHIBIT A

1203 Sherwood Lane
PUD



**RECEIVED**

9.f.d

By Dillion at 8:22 am, Nov 16, 2023

1 EAST SHERIDAN, SUITE 100
OKLAHOMA CITY, OK 73102
(405) 235-8075
FAX (405) 235-8078

November 14, 2023

City of Nichols Hills
Planning & Zoning
6407 Avondale Drive
Nichols Hills, OK 73116

Attention: Mr. Dillion Thompson

RE: 1203 Sherwood Lane: PUD Rezoning Submittal

Dear Mr. Thompson:

On behalf of the property owner, Chesapeake Land Development, LLC, we are submitting a request for a PUD application to be reviewed and recommended for approval by the Planning Commission. The subject property is located at 1203 Sherwood Lane in Nichols Hills. The site is currently zoned as U-4, Church and is vacant with existing parking and a drive. The proposed PUD, totaling +/-3.9039 acres, will consist of four single-family residential lots. The proposed PUD is appropriate and consistent with the surrounding development.

Please find attached the following submittal documents for the above referenced project:

- PUD Application
- Letter of Authorization
- Deed
- Legal Description
- 300-foot Radius Ownership Report
- Master Design Statement
- Conceptual Site Plan
- Surrounding Zoning Map
- Drainage Exhibit
- Filing Fee of \$750.00

Please review the following information for its completeness and place this application on the Planning Commission docket of **December 5, 2023**. Should you have any questions or comments, please feel free to contact this office.

Respectfully submitted,

Timothy W. Johnson, P.E.
JOHNSON & ASSOCIATES

TWJ/rw

Attachment(s)

cc: Mark W. Zitzow, AICP, J&A
[5650 000 / PUD]

P:\5650\PUD\sub ltr.docx

Attachment: 00-Rezone application combined (March) (7151 : PUD-9 Sherwood)



CITY OF NICHOLS HILLS, OKLAHOMA

Application for the Rezoning of Property

Staff use only

Case # _____

Date filed _____

Fee receipt # _____

Completed applications and the required fee should be submitted to the Nichols Hills City Clerk, 6407 Avondale Drive, Nichols Hills, Oklahoma 73116.

Applicant is encouraged to consult Sec. 50-265 of the Nichols Hills City Code ("the Code") when completing this Application. For Planned Unit Development (PUD) applications, applicant is encouraged to consult Sec. 50-105 of the Code.

This Application requires recommendation for approval by the Nichols Hills Planning Commission and approval of the Nichols Hills City Council.

Attach a separate sheet to provide complete answers if necessary.

Applicant's name: Johnson & Associates on Behalf of Chesapeake Land Development, LLC

Mailing address: 1 E Sheridan Ave., Suite 200, Oklahoma City, OK 73104

Telephone number(s): (405) 235-8075

Email address(es): mzitzow@jaokc.com

Address or general location of property proposed for rezoning [if metes and bounds, please attach]:
1203 Sherwood Lane (Legal Description attached)

Current zoning classification of the property: U-4, Church

Requested zoning classification for the property: PUD (R-1-75, Single-Family base zoning)

Present use of the property: Vacant

Reason rezoning is requested: To permit the proposed 4-lot single family residential development.

The following must be attached to this Application:

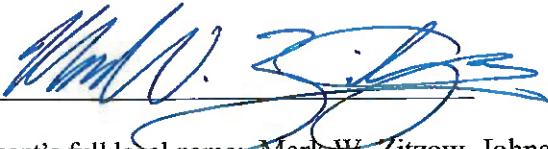
1. **Proof of authority.** Proof of applicant's authority to make this Application by attaching a copy of the applicable deed evidencing applicant's ownership or an affidavit regarding ownership (a form for which is attached to this Application).
2. **Ownership list.** Report certified by a bonded abstractor stating the names and mailing addresses for the owner(s) of record whose property is within a 300-foot radius of the exterior boundary of the subject property.
3. **Site map.** Detailed site map (and an electronic copy of such map) drawn to scale showing the dimensions of the subject property; any existing and proposed buildings (including dimensions, distances from property lines, and proposed uses); any existing and proposed parking spaces (including location, layout, and dimensions); means of ingress and egress in relation to adjacent streets (including street names and right-of-way widths); location and size of all existing utility easements; and any other relevant information.
4. **PUDs.** For PUD applications, a PUD design statement and master development plan map in compliance with Sec. 50-105 of the Code.

Attachment: 00-Rezone application combined (March) (7151 : PUD-9 Sherwood)

This Application will be considered officially submitted and filed only after it is examined by the City Clerk and found to have met the applicable requirements of the Code and those set out in this Application and after the fee of \$750 as required by the Code has been paid. At that time, the City Clerk will set the Application for hearing before the Nichols Hills Planning Commission and the Nichols Hills City Council. Applicant will be advised of the date and time for those hearings. It is highly recommended that applicant attend (or have a representative attend) the hearings and be prepared to answer questions.

The above statements in this Application and all attachments to it are true and correct.

Submitted and agreed to this 14 day of November, 2023.

Signature: 

Print applicant's full legal name: Mark W. Zitzow, Johnson & Associates

Print signatory party's title if applicant is a legal entity: Principal, Urban Planner

Attachment: 00-Rezone application combined (March) (7151 : PUD-9 Sherwood)



Jessica Bloye <jbloye@jaokc.com>

To ☒ Dillion Thompson; ☐ Tim Johnson

Cc ☐ Mark Zitzow; ☒ 'Michael Taylor'; ☒ Randell Lawrence; ☒ dennis; ☒ 'Shane Pate'; ☐ 'Paul Lefebvre'; ☒ 'Kevin Boydston'; ☒ Amanda copeland

9.f.d

↩ Reply

↩ Reply All

→ Forward

⋮

Fri 1/12/2024 1:00 PM

1203 Sherwood Ln PUD MDS_Redline_1.11.24.doc 115 KB

1203 Sherwood Ln PUD MDS_1.11.24.docx 49 KB

1203 Sherwood Ln PUD MDS_1.11.24.pdf 14 MB

Hello Tim,

I wanted to bring to your attention some comments and concerns that the city has regarding your proposal. Please find below the details of the concerns:

- In the design statement, there is no mention of a second-story 40 ft rear yard setback. Does the applicant have any desire to include this in the design statement? - Yes, language has been added to MDS
- The city ask that you list the differences between your proposal and the city's R-1-75 district regulations, It is important to understand these differences and any unintended consequences, advantages or disadvantages that may arise from deviating from the base zoning classification. - Section 6.1 has been added to the MDS to outline the code variations
- I noticed there is no wall or gate included in the development plan. Is there any intend to install one? - No, the development will not be gated.
- Will lots 1 and 2 have an evergreen landscape belt behind the lots facing Grand Blvd, or will Grand be looking at the back of the homes? - Sec. 9.4 Screening includes sight-proof screening around the boundaries. We have also included the option for a 20-foot landscape buffer along the rear of the lot in addition to the sight-proof screening.
- Please provide a certified drainage study plan with the proposed homes showing flow arrows, contours, pervious vs impervious area, and that the proposed storm drain line is sized appropriately alongside with calculations. - The drainage study is attached.
- Sec 9.2 refers to landscaping. Please ensure that all proposed landscaping and irrigation will comply with the city's current amended landscape ordinance. - Landscaping will be in accordance with Nichols Hills requirements.
- There is concern regarding Sec. 9.4 which states that no screening is required. Given the proximity to the houses along Avondale, please address any plans to minimize any privacy concerns. - Screening is now required along the exterior PUD boundaries.
- Sec 9.11 refers to pedestrian access/sidewalks. The city proposes the new sidewalks are not constructed right up against the curbs, leaving space between the curb and sidewalk. At minimum, the sidewalks shall be 8 feet in width. - Language has been added to require 8-foot sidewalks in conformance with the Nichols Hills Trails Master Plan.
- Sec 7.2 refers to sanitary sewer access. The city proposes that all homes are provide with a pre-sewer tap with risers for future tie-ins. (All sewer taps must be inspected and comply with city's local requirements.) - Sanitary sewer will meet all Nichols Hills Code requirements and design criteria.
- Sec 7.3 refers to water line access. The city proposes that there is a water line ran into the PUD on both sides with a fire hydrant and pre-taps with risers for future tie-ins. (Please note the city has no desire to install a water line that runs into a dead end.) - Water will meet all Nichols Hills Code requirements and design criteria.
- Please provide renderings of the proposed style of homes. - An architectural sampling exhibit has been provided and is attached to the PUD MDS.

I also received some comments from the fire department regarding the Sherwood addition:

Fire department comments: Our city fire department drove the ladder truck through the turn around on the 6400 blk of Grand. This is a very tight turn for the ladder truck to make. They had to back up a couple of times to make the turn. If cars were parked on the side, the fire truck would not be able to make it through. The stabilizer for the aerial ladder needs 17' minimum clearance. This drive width was measured 18.5'. This means the truck would have to be parked right in the middle of the lane to raise the ladder.

- Concerns for the Sherwood addition: Providing enough room for the ladder truck to make access through, along with leaving enough room for the stabilizers to be deployed. Unclear on the drive size proposed for the turn around. - The conceptual site plan shows the proposed drive to be 27 feet in width.
- Add fire hydrant inside of PUD. - Language has been added to Sec. 7.4 references language for the hydrant.

Attachment: 00-Rezone application combined (March) (7151 : PUD-9 Sherwood)



January 17, 2024

City of Nichols Hills
Planning & Zoning
6407 Avondale Dr.
Nichols Hills, OK, 73116

Attn: Mr. S. Shane Pate II

**RE: Property at 1203 Sherwood Lane, Nichols Hills, OK; Letter of Authorization
for Submittal to the City**

Dear Mr. Pate:

Chesapeake Land Development Company, L.L.C., an Oklahoma limited liability company is the owner of the subject property and has entered into a Purchase and Sale Agreement with JML Sherwood, LLC, an Oklahoma limited liability company ("JML"), for the sale of such property. We understand that JML is seeking approval of a Planned Unit Development application (the "PUD") for the property which would be effective upon JML's purchase of the property. To that end, we hereby authorize JML and its' advisors, Johnson & Associates, to act as agents on our behalf in the submittal and processing of the PUD and any subsequent applications to the City of Nichols Hills which are related thereto. If you have any questions or comments, please feel free to contact me at the number listed above.

Respectfully Submitted,

Chesapeake Land Development Company, L.L.C.

By: 

Name: Benjamin E. Russ

Title: Executive Vice President – General Counsel and Corporate Secretary

Attachment: 00-Rezone application combined (March) (7151 : PUD-9 Sherwood)

Form of affidavit regarding ownershipAffidavitSTATE OF OklahomaCOUNTY OF Oklahoma

Chesapeake Land Development Company, L.L.C., an Oklahoma limited liability company ("Owner") appearing before me, the undersigned authority, by and through Benjamin E. Russ, Executive Vice President – General Counsel and Corporate Secretary, who being by me first duly sworn, on oath, deposes and says:

1. The address of Owner is ***PO Box 54853, Oklahoma City, OK 73154***. The signer of this document, Benjamin E. Russ, is over the age of 18 and a resident of the State of ***Oklahoma***. Owner has personal knowledge of the matters stated in this Affidavit.
2. Owner is the current and legal owner of the property in the City of Nichols Hills with the address of ***1203 Sherwood Lane*** and more particularly described as:

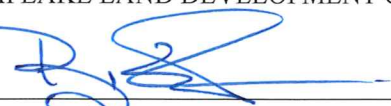
See Attached Legal Description

3. Owner has entered into a Purchase and Sale Agreement with JML Sherwood, LLC, an Oklahoma limited liability company ("JML"), for the sale of such property. We understand that JML is seeking approval of a Planned Unit Development application (the "PUD") for the property which would be effective upon JML's purchase of the property. Accordingly, Owner is the applicant for the rezoning of such property pursuant to the Nichols Hills City Code.
4. This address and legal description accurately describe the property for which rezoning is requested.

Owner declares to the best of its knowledge and belief that the information in this Affidavit is true, correct, and complete.

Executed this 17th day of January, 2024.

CHESAPEAKE LAND DEVELOPMENT COMPANY, L.L.C., an Oklahoma limited liability company

By: 

Name: Benjamin E. Russ

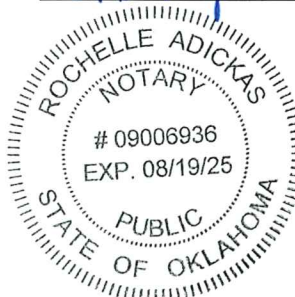
Title: Executive Vice President – General Counsel and Corporate Secretary

Notary Acknowledgment

Subscribed and sworn to before me this 17th day of January, 2024.



Notary Public

My Commission Expires: 8/19/25Comm. No. 09608336



When Recorded Mail to:

Record & Return to:
American Eagle Title Group
421 NW 13th St, Suite 320
Oklahoma City, OK 73103
File # 1909-2018-68

QUITCLAIM DEED

THE CITY OF NICHOLS HILLS, OKLAHOMA, a municipal corporation ("**Grantor**"), makes this Quitclaim Deed in favor of CHESAPEAKE LAND DEVELOPMENT COMPANY, L.L.C., an Oklahoma limited liability company ("**Grantee**"), whose mailing address is P.O. Box 54853, Oklahoma City, Oklahoma 73154-0496, with reference to the following circumstances:

WHEREAS, Grantor and Grantee are parties to that certain Agreement for Exchange of Property Rights and Other Consideration by Chesapeake Land Development Company and the City of Nichols Hills Regarding First Church Scientist Property dated the date hereof (the "**Agreement**");

WHEREAS, pursuant to the Agreement, Grantor is executing and delivering this Quitclaim Deed and a separate Release of Restrictive Covenant (the "**Release**") which is being recorded concurrently herewith; and

WHEREAS, pursuant to the Agreement and as additional consideration for this Quitclaim Deed and the Release, Grantee is executing and delivering to Grantor an Easement Agreement (Sidewalk/Trail) and an Easement Agreement (Water and Sanitary Sewer Facilities), each of which are being recorded concurrently herewith.

NOW, THEREFORE, for and in consideration of the sum of Ten Dollars (\$10.00) and other good and valuable consideration to it in hand paid by Grantee, the receipt and sufficiency of which consideration are hereby acknowledged, Grantor has QUITCLAIMED, GRANTED, BARGAINED, SOLD, and CONVEYED, and by these presents does hereby QUITCLAIM, GRANT, BARGAIN, SELL, and CONVEY, unto Grantee all of Grantor's right, title, and interest in and to that certain real property located in Oklahoma County, Oklahoma, and being more particularly described in **Exhibit A** attached hereto and by this reference made a part hereof for all purposes, together with all improvements thereon and all appurtenances thereunto belonging (the "**Property**").

TO HAVE AND TO HOLD the Property, as aforesaid, unto Grantee, its successors and assigns forever.

*** Exempt from Oklahoma Documentary Stamp Tax - 68 Okla. Stat. § 3202(11) ***

(Signature Page to Follow)

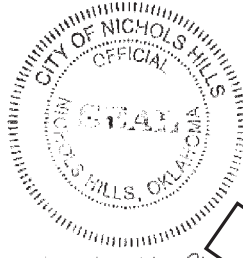
SIGNATURE PAGE TO OUTCLAIM DEED

Authorized by the Council and signed by the Mayor of the City of Nichols Hills, a municipal corporation this 21st day of November, 2022.

[Signature]
_____, Mayor

ATTEST: (Seal)

[Signature]
City Clerk



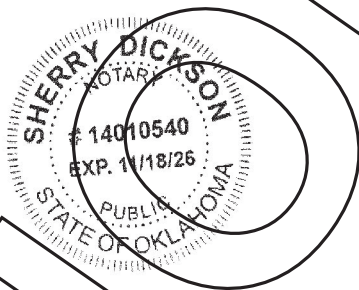
REVIEWED as to form and legality this 21st day of November, 2022.

[Signature]
City Attorney

STATE OF OKLAHOMA)

COUNTY OF OKLAHOMA)

This instrument was acknowledged before me on November 21, 2022, by Steven J. Goetzinger, as Mayor of the City of Nichols Hills, a municipal corporation.



[Signature]
Notary Public

My Commission Expires: 11-18-26

Commission Number: 14010540

EXHIBIT A**Property**

Block F, together with that portion of the street named The Strand lying adjacent to said Block F, in Business Section of Nichols Hills, Oklahoma County, Oklahoma, according to the plat recorded in Book 23 of Plats, page 72.

LEGAL DESCRIPTION

Lots Twenty-three (23) through Twenty-seven (27) in Block Twenty-eight (28) and Block F in BUSINESS SECTION OF NICHOLS HILLS and vacated street abutting abstracted property adjudicated in Court Case #0-2004-2234 in Oklahoma County, Oklahoma, as shown by the recorded plat thereof.

CERTIFICATE OF BONDED ABTRACTOR
(300 FEET RADIUS REPORT)

STATE OF OKLAHOMA)
) §:
 COUNTY OF OKLAHOMA)

The undersigned bonded abstractor in and for Oklahoma County, State of Oklahoma, does hereby certify that the following Ownership is true and correct according to the current year's tax rolls in the office of the County Treasurer of Oklahoma County, Oklahoma, as updated by the records of the County Clerk of Oklahoma County, Oklahoma; that the owners, as reflected by said records, are based on the last conveyance or final decree of record of certain properties located within 300 feet in all directions of the following described land:

Lots Twenty-three (23) through Twenty-seven (27), in Block Twenty-eight (28), and Block F in BUSINESS SECTION OF NICHOLS HILLS, and vacated street abutting property adjudicated in Court Case #0-2004-2234 in Oklahoma County, Oklahoma, as shown by the recorded plat thereof.

and find the following owners, addresses and brief legal descriptions on the attached pages numbered from (1) to (9), both inclusive.

NOTICE TO CUSTOMERS: This report is released with the understanding that the information is strictly confidential. This report contains information from public land records only and is not to be construed as an abstract of title, opinion of title, title commitment, title insurance policy, or environmental research report. As used herein, the term "public land records" means those land records which under the recording laws of the applicable state, impart constructive notice to the third parties with respect to recorded, unreleased or record instruments memorializing legal interests in real estate. The company suggests that you contact your attorney for matters of a legal nature or legal opinion. We have exercised due care and diligence in preparing this report, however, the Abstractor does not guarantee validity of the title and acceptance of this report by the Company or person(s) for whom this report is made, constitutes agreement and confirmation of the limitation of this report.

Dated: November 6, 2023 at 7:30 AM

First American Title Insurance Company

By: 

Steven Jakowski
 Abstractor License No. 4192
 OAB Certificate of Authority # 0049
 File No. 2843886-OK99

MAP NO	ACCOUNT NO	NAME 1	NAME 2	MAILING ADDRESS	CITY	STATE	ZIP CODE	SUB NAME	BLOCK	LOT	LEGAL	LOCATION
2618	R169573750	CHESAPEAKE LAND DEVELOPMENT LLC		PO BOX 54853	OKLAHOMA CITY	OK	73154-0496	NICHOLS HILLS ADD	000	000	NICHOLS HILLS ADD LOTS 23 THRU 27 IN BLK 28 & BLK F PLUS VACATED STREET (CALLED THE STRAND) LYING BETWEEN SD LTS & BLK F (SUBJECT PROPERTY)	1203 SHERWOOD NICHOLS HIL
2618	R169461000	SALLIS JIMMY F	SALLIS RUTH A	640 GRANDMARK DR	NICHOLS HILLS	OK	73116	GRAND MARK	000	000	GRAND MARK 000 000 UNIT 2A	6407 N GRANDMARK DR NICHOLS HILLS
2618	R169461010	KLB REV FAMILY TRUST		6409 N GRANDMARK DR 2B	OKLAHOMA CITY	OK	73118	GRAND MARK	000	000	GRAND MARK 000 000 UNIT 2B	6409 N GRANDMARK DR
2618	R169461020	SPAULDING STEVEN R	SPAULDING TAMARA G	6411 GRANDMARK	NICHOLS HILLS	OK	73154	GRAND MARK	000	000	GRAND MARK 000 000 UNIT 2C	6411 N GRANDMARK DR
2618	R169461030	GRANDMARK RENAISSANCE LLC		5623 N WESTERN AVE STE B	OKLAHOMA CITY	OK	73118-4004	GRAND MARK	000	000	GRAND MARK 000 000 UNIT 3A	6451 GRANDMARK DR UNIT 3A
2618	R169461040	BARR ROBERT L IV		6449 GRANDMARK DR	NICHOLS HILLS	OK	73116	GRAND MARK	000	000	GRAND MARK 000 000 UNIT 3B	6449 GRANDMARK DR
2618	R169461050	HIERSCHE GEORGE R JR & LINDA L FAMILY REV TRUST		6447 GRANDMARK DR	NICHOLS HILLS	OK	73116-6535	GRAND MARK	000	000	GRAND MARK 000 000 UNIT 3C	6447 N GRANDMARK DR
2618	R169461060	BOOKER LINDA LU TRS	BOOKER RAY & LINDA JOINT TRUST	15023 S KOA ST	TULSA	OK	74037	GRAND MARK	000	000	GRAND MARK 000 000 UNIT 3D	6445 N GRANDMARK DR
2618	R169461070	GRANDMARK RENAISSANCE LLC		5623 N WESTERN AVE STE B	OKLAHOMA CITY	OK	73118-4004	GRAND MARK	000	000	GRAND MARK 000 000 UNIT 3E	6443 N GRANDMARK DR
2618	R169461080	RESHEF ELI		6435 GRANDMARK DR	NICHOLS HILLS	OK	73116	GRAND MARK	000	000	GRAND MARK 000 000 UNIT 4A	6435 N GRANDMARK DR
2618	R169461090	WINTERS MICHAEL D		16208 JAMES THOMAS CT	EDMOND	OK	73013	GRAND MARK	000	000	GRAND MARK 000 000 UNIT 4B	6427 GRANDMARK DR
2618	R169461100	BROWN KENNETH R TRS	BROWN KENNETH R 1995 REV TRUST	6421 N GRANDMARK DR UNIT 4C	NICHOLS HILLS	OK	73116	GRAND MARK	000	000	GRAND MARK 000 000 UNIT 4C	6421 N GRANDMARK DR

Attachment: 00-Rezone application combined (March) (7151 : PUD-9 Sherwood)

2618	R169461110	SWEENEY REV TRUST		2608 NW LAKE FRONT DR	LAWTON	OK	73505	GRAND MARK	000	000	GRAND MARK 000 000 UNIT 4D	6413 N GRANDMARI DR
2618	R169461120	CSD 6437 LLC		5623 N WESTERN AVE STE B	OKLAHOMA CITY	OK	73118	GRAND MARK	000	000	GRAND MARK 000 000 UNIT 4E	6437 N GRANDMARI DR
2618	R169461130	POURCHOT ROBERT LYNN & GEORGIA BELL		6429 GRANDMARK DR UNIT 4F	NICHOLS HILLS	OK	73116	GRAND MARK	000	000	GRAND MARK 000 000 UNIT 4F	6429 GRANDMARI DR
2618	R169461140	LOWE FAMILY TRUST		2726 W WILSHIRE BLVD	OKLAHOMA CITY	OK	73116- 4015	GRAND MARK	000	000	GRAND MARK 000 000 UNIT 4G	6423 N GRANDMARI DR
2618	R169461150	AUSTIN OPAL JANE TRUST		PO BOX 18666	OKLAHOMA CITY	OK	73154	GRAND MARK	000	000	GRAND MARK 000 000 UNIT 4H	6415 N GRANDMARI DR
2618	R169461160	SUKMAN R RANDAL & TERA A CO TRS	SUKMAN R RANDALL & TERA REV TRUST	6439 GRANDMARK DR	NICHOLS HILLS	OK	73116- 6535	GRAND MARK	000	000	GRAND MARK 000 000 UNIT 4I	6439 N GRANDMARI DR
2618	R169461170	HARTGROVE RICHARD		6431 GRANDMARK DR	NICHOLS HILLS	OK	73116- 6535	GRAND MARK	000	000	GRAND MARK 000 000 UNIT 4J	6431 N GRANDMARI DR
2618	R169461180	LEWIS PATRANELL B 2001 REV TRUST		6425 N GRANDMARK DR	NICHOLS HILLS	OK	73116	GRAND MARK	000	000	GRAND MARK 000 000 UNIT 4KL	6425 N GRANDMARI DR
2618	R169461200	KUYKENDALL KAY TRS	KUYKENDALL KATHLEEN 2001 TRUST	6453 GRANDMARK DR UNIT P1	NICHOLS HILLS	OK	73116	GRAND MARK	000	000	GRAND MARK 000 000 UNIT P1	6453 N GRANDMARI DR
2618	R169461210	SANCHEZ EDUARDO TRUST	SANCHEZ JODY BRONSON TRUST	6433 GRANDMARK DR	NICHOLS HILLS	OK	73116	GRAND MARK	000	000	GRAND MARK 000 000 UNIT P2	6433 N GRANDMARI DR
2618	R169461220	BURGER MARTHA ANN TRS ROWLETT DONALD R TRS	6419 GRANDMARK DR LIVING TRUST	6419 GRANDMARK DR	NICHOLS HILLS	OK	73116	GRAND MARK	000	000	GRAND MARK 000 000 UNIT P3	6419 N GRANDMARI DR
2618	R169801345	WELCHER GAYLE GORDON REV LIV TRUST		6420 NW GRAND BLVD	NICHOLS HILLS	OK	73116	SHERWOOD MANOR ADD	056	027	SHERWOOD MANOR ADD 056 027	6420 NW GRAND BLVD NICHOLS HIL
2618	R169801355	PERRI MICHAEL R & CATHY A		6424 NW GRAND BLVD	NICHOLS HILLS	OK	73116- 6525	SHERWOOD MANOR ADD	056	028	SHERWOOD MANOR ADD 056 028	6424 NW GRAND BLVD NICHOLS HIL

Attachment: 00-Rezone application combined (March) (7151 : PUD-9 Sherwood)

2618	R169801365	MELTZNER STEVEN D & CHRISTINA ANN		6428 NW GRAND BLVD	NICHOLS HILLS	OK	73116	SHERWOOD MANOR ADD	056	029	SHERWOOD MANOR ADD 056 029	6428 NW GRAND BLVD NICHOLS HIL
2618	R169801375	COOK TONI & DAVID		6432 NW GRAND BLVD	NICHOLS HILLS	OK	73116- 6525	SHERWOOD MANOR ADD	056	000	SHERWOOD MANOR ADD 056 000 A TRI TR LOT 1 BEG AT A PT ON E LINE 132.02F SWLY FROM NE/CLOT 1 TH SWLY ALONG E LINE 85FT TO SE/C TH NWLY ALONG S LINE 85FT TO PT TH ELY 70FT MORE OR LESS TO PT OF BEG & ALL LOT30 IN BLK 56	6432 NW GRAND BLVD NICHOLS HIL
2618	R169831000	HEFNER VIRGINIA LYNN		1114 SHERWOOD LN A1	NICHOLS HILLS	OK	73116	NICHOLS HILLS MANOR	001	00A	NICHOLS HILLS MANOR 001 00A	1114 SHERWOOD Unit A1 NICHOLS HIL
2618	R169831040	MADDY BRIAN L	CORRUJEDO MADDY SYLVIA K	1114 SHERWOOD LN B1	NICHOLS HILLS	OK	73116	NICHOLS HILLS MANOR	1	00B	NICHOLS HILLS MANOR 001 00B	1114 SHERWOOD UNIT B1
2618	R169831080	SHERWOOD & GRAND LLC		499 W SHERIDAN AVE UNIT 2200	OKLAHOMA CITY	OK	73102- 5045	NICHOLS HILLS MANOR	1	00C	NICHOLS HILLS MANOR 001 00C	1114 SHERWOOD UNIT C1
2618	R169831010	JAKERSHAKER LLC		2716 PEMBROKE TER	OKLAHOMA CITY	OK	73116	NICHOLS HILLS MANOR	2	00A	NICHOLS HILLS MANOR 002 00A	1114 SHERWOOD UNIT A2
2618	R169831050	SAMIS JAMES A TRS	SAMIS LIV TRUST	2822 W 5TH ST	FORT WORTH	TX	76107- 2204	NICHOLS HILLS MANOR	2	00B	NICHOLS HILLS MANOR 002 00B	1114 SHERWOOD UNIT B2
2618	R169831090	ELMHURST PARTNERS INC		1701 ELMHURST AVE	NICHOLS HILLS	OK	73120- 1011	NICHOLS HILLS MANOR	2	00C	NICHOLS HILLS MANOR 002 00C	1114 SHERWOOD UNIT C2
2618	R169831020	ELZONDO STACEY RICHELLE		901 E BRITTON RD	OKLAHOMA CITY	OK	73114- 7802	NICHOLS HILLS MANOR	3	00A	NICHOLS HILLS MANOR 003 00A	1114 SHERWOOD UNIT A3
2618	R169831060	SAMIS JAMES M & SHIRLEY A LF EST	SHERWOOD LANE PARTNERS LLC	908 NW 71ST ST	OKLAHOMA CITY	OK	73116- 7402	NICHOLS HILLS MANOR	3	00B	NICHOLS HILLS MANOR 003 00B	1114 SHERWOOD UNIT B3
2618	R169832000	THE ARAGON BALLROOM LLC		1114 SHERWOOD LN UNIT C3	NICHOLS HILLS	OK	73116	NICHOLS HILLS MANOR	3	00C	NICHOLS HILLS MANOR 003 00C	1114 SHERWOOD UNIT C3
2618	R169831030	COVINGTON JOHN F TRS	COVINGTON JOHN F 2000 TRUST	1114 SHERWOOD LN APT A4	NICHOLS HILLS	OK	73116- 6518	NICHOLS HILLS MANOR	4	00A	NICHOLS HILLS MANOR 004 00A	1114 SHERWOOD UNIT A4

Attachment: 00-Rezone application combined (March) (7151 : PUD-9 Sherwood)

2618	R169832010	SHERWOOD LANE PARTNERS LLC		908 NW 71ST ST	OKLAHOMA CITY	OK	73116-7402	NICHOLS HILLS MANOR	4	00C	NICHOLS HILLS MANOR 004 00C	1114 SHERWOOD UNIT C4
2618	R169811010	SPARK INVESTMENTS LLC		10601 S WESTERN AVE	OKLAHOMA CITY	OK	73170	SHERWOOD ARMS CONDOMINIUMS	000	000	SHERWOOD ARMS CONDOMINIUMS 000 000 UNIT 101	1110 SHERWOOD Unit 101 NICHOLS HIL
2618	R169811040	UNITY PROPERTIES LLC		1110 SHERWOOD LN	NICHOLS HILLS	OK	73116	SHERWOOD ARMS CONDOMINIUMS	000	000	SHERWOOD ARMS CONDOMINIUMS 000 000 UNIT 104	1110 SHERWOOD UNIT 104
2618	R169811070	SPARK INVESTMENTS LLC		10601 S WESTERN AVE	OKLAHOMA CITY	OK	73170	SHERWOOD ARMS CONDOMINIUMS	000	000	SHERWOOD ARMS CONDOMINIUMS 000 000 UNIT 107	1110 SHERWOOD UNIT 107
2618	R169812040	THE NICHOLS 204 LLC		PO BOX 5256	OAK BROOK	IL	60522	SHERWOOD ARMS CONDOMINIUMS	000	000	SHERWOOD ARMS CONDOMINIUMS 000 000 UNIT 204	1110 SHERWOOD UNIT 204
2618	R169812020	UNITY PROPERTIES LLC		1110 SHERWOOD LN	NICHOLS HILLS	OK	73116	SHERWOOD ARMS CONDOMINIUMS	000	000	SHERWOOD ARMS CONDOMINIUMS 000 000 UNIT 202	1110 SHERWOOD UNIT 202
2618	R169812070	FLIPPING STUDS LLC		5921 SW 8TH ST	OKLAHOMA CITY	OK	73128	SHERWOOD ARMS CONDOMINIUMS	000	000	SHERWOOD ARMS CONDOMINIUMS 000 000 UNIT 207	1110 SHERWOOD UNIT 207
2618	R169812120	929 PROPERTIES LLC		1110 SHERWOOD LN UNIT 212	NICHOLS HILLS	OK	73116	SHERWOOD ARMS CONDOMINIUMS	000	000	SHERWOOD ARMS CONDOMINIUMS 000 000 UNIT 212	1110 SHERWOOD UNIT 212
2618	R169812160	FLIPPING STUDS LLC		5921 SW 8TH ST	OKLAHOMA CITY	OK	73128	SHERWOOD ARMS CONDOMINIUMS	000	000	SHERWOOD ARMS CONDOMINIUMS 000 000 UNIT 216	1110 SHERWOOD UNIT 216
2618	R169811050	TWO HANUMAN LLC		1110 SHERWOOD LN	NICHOLS HILLS	OK	73116	SHERWOOD ARMS CONDOMINIUMS	000	000	SHERWOOD ARMS CONDOMINIUMS 000 000 UNIT 105	1110 SHERWOOD UNIT 105
2618	R169812100	SPARK INVESTMENTS LLC		10601 S WESTERN AVE	OKLAHOMA CITY	OK	73170	SHERWOOD ARMS CONDOMINIUMS	000	000	SHERWOOD ARMS CONDOMINIUMS 000 000 UNIT 210	1110 SHERWOOD UNIT 210
2618	R169812150	CMBG LLC		PO BOX 32332	EDMOND	OK	73003	SHERWOOD ARMS CONDOMINIUMS	000	000	SHERWOOD ARMS CONDOMINIUMS 000 000 UNIT 215	1110 SHERWOOD UNIT 215
2618	R169811080	SPARK INVESTMENTS LLC		10601 S WESTERN AVE	OKLAHOMA CITY	OK	73170	SHERWOOD ARMS CONDOMINIUMS	000	000	SHERWOOD ARMS CONDOMINIUMS 000 000 UNIT 108	1110 SHERWOOD UNIT 108
2618	R169812030	SPARK INVESTMENTS LLC		10601 S WESTERN AVE	OKLAHOMA CITY	OK	73170	SHERWOOD ARMS CONDOMINIUMS	000	000	SHERWOOD ARMS CONDOMINIUMS 000 000 UNIT 203	1110 SHERWOOD UNIT 203

Attachment: 00-Rezone application combined (March) (7151 : PUD-9 Sherwood)

2618	R169812090	SPARK INVESTMENTS LLC		10601 S WESTERN AVE	OKLAHOMA CITY	OK	73170	SHERWOOD ARMS CONDOMINIUMS	000	000	SHERWOOD ARMS CONDOMINIUMS 000 UNIT 209	1110 SHERWOOD UNIT 209
2618	R169812210	AMBASSADOR FINANCIAL LLC		1110 SHERWOOD LN	NICHOLS HILLS	OK	73116	SHERWOOD ARMS CONDOMINIUMS	000	000	SHERWOOD ARMS CONDOMINIUMS 000 UNIT 221	1110 SHERWOOD UNIT 221
2618	R169811020	SPARK INVESTMENTS LLC		10601 S WESTERN AVE	OKLAHOMA CITY	OK	73170	SHERWOOD ARMS CONDOMINIUMS	000	000	SHERWOOD ARMS CONDOMINIUMS 000 UNIT 102 & UNIT 103	1110 SHERWOOD UNIT 102
2618	R169812080	AWAN IMRAN ASHRAF	AHMED MOHAMMED NAVEED	1110 SHERWOOD LN	NICHOLS HILLS	OK	73116	SHERWOOD ARMS CONDOMINIUMS	000	000	SHERWOOD ARMS CONDOMINIUMS 000 UNIT 208	1110 SHERWOOD UNIT 208
2618	R169812170	SPARK INVESTMENTS LLC		10601 S WESTERN AVE	OKLAHOMA CITY	OK	73170	SHERWOOD ARMS CONDOMINIUMS	000	000	SHERWOOD ARMS CONDOMINIUMS 000 UNIT 217	1110 SHERWOOD UNIT 217
2618	R169812190	AMBASSADOR FINANCIAL LLC		1110 SHERWOOD LN	NICHOLS HILLS	OK	73116	SHERWOOD ARMS CONDOMINIUMS	000	000	SHERWOOD ARMS CONDOMINIUMS 000 UNIT 219	1110 SHERWOOD UNIT 219
2618	R169812200	SPARK INVESTMENTS LLC		10601 S WESTERN AVE	OKLAHOMA CITY	OK	73170	SHERWOOD ARMS CONDOMINIUMS	000	000	SHERWOOD ARMS CONDOMINIUMS 000 UNIT 220	1110 SHERWOOD UNIT 220
2618	R169812050	SPARK INVESTMENTS LLC		10601 S WESTERN AVE	OKLAHOMA CITY	OK	73170	SHERWOOD ARMS CONDOMINIUMS	000	000	SHERWOOD ARMS CONDOMINIUMS 000 UNIT 205	1110 SHERWOOD UNIT 205
2618	R169812230	CMBG LLC		PO BOX 32332	EDMOND	OK	73003	SHERWOOD ARMS CONDOMINIUMS	000	000	SHERWOOD ARMS CONDOMINIUMS 000 UNIT 223	1110 SHERWOOD UNIT 223
2618	R169811060	SORRELS CAROL ANN		1110 SHERWOOD LN UNIT 106	NICHOLS HILLS	OK	73116	SHERWOOD ARMS CONDOMINIUMS	000	000	SHERWOOD ARMS CONDOMINIUMS 000 UNIT 106	1110 SHERWOOD UNIT 106
2618	R169812010	SPARK INVESTMENTS LLC		10601 S WESTERN AVE	OKLAHOMA CITY	OK	73170	SHERWOOD ARMS CONDOMINIUMS	000	000	SHERWOOD ARMS CONDOMINIUMS 000 UNIT 201	1110 SHERWOOD UNIT 201
2618	R169812140	SPARK INVESTMENTS LLC		10601 S WESTERN AVE	OKLAHOMA CITY	OK	73170	SHERWOOD ARMS CONDOMINIUMS	000	000	SHERWOOD ARMS CONDOMINIUMS 000 UNIT 214	1110 SHERWOOD UNIT 214
2618	R169812220	SPARK INVESTMENTS LLC		10601 S WESTERN AVE	OKLAHOMA CITY	OK	73170	SHERWOOD ARMS CONDOMINIUMS	000	000	SHERWOOD ARMS CONDOMINIUMS 000 UNIT 222	1110 SHERWOOD UNIT 222
2618	R169812240	A & C ASSETS LLC		2851 FARM DR	EDMOND	OK	73036	SHERWOOD ARMS CONDOMINIUMS	000	000	SHERWOOD ARMS CONDOMINIUMS 000 UNIT 224	1110 SHERWOOD UNIT 224

Attachment: 00-Rezone application combined (March) (7151 : PUD-9 Sherwood)

2618	R169812060	SPARK KICKAPOO LLC		1110 SHERWOOD LN	NICHOLS HILLS	OK	73116	SHERWOOD ARMS CONDOMINIUMS	000	000	SHERWOOD ARMS CONDOMINIUMS 000 000 UNIT 206	1110 SHERWOOD UNIT 206
2618	R169812110	FLIPPING STUDS LLC		5921 SW 8TH ST	OKLAHOMA CITY	OK	73128	SHERWOOD ARMS CONDOMINIUMS	000	000	SHERWOOD ARMS CONDOMINIUMS 000 000 UNIT 211	1110 SHERWOOD UNIT 211
2618	R169812130	SPARK INVESTMENTS LLC		10601 S WESTERN AVE	OKLAHOMA CITY	OK	73170	SHERWOOD ARMS CONDOMINIUMS	000	000	SHERWOOD ARMS CONDOMINIUMS 000 000 UNIT 213	1110 SHERWOOD UNIT 213
2618	R169812180	929 PROPERTIES LLC		1110 SHERWOOD LN	NICHOLS HILLS	OK	73116	SHERWOOD ARMS CONDOMINIUMS	000	000	SHERWOOD ARMS CONDOMINIUMS 000 000 UNIT 218	1110 SHERWOOD UNIT 218
2618	R169797050	OKC NHP LLC		180 E BROAD ST FL 21	COLUMBUS	OH	43215- 3714	UNPLTD PT SEC 05 12N 3W	000	000	UNPLTD PT SEC 05 12N 3W 000 000 PT SE4 SEC 5 12N 3W BEG 649.57FT W & 48FT N OF SE/C SE4 TH W10FT N15FT E10FT N108.60FT W162FT NLY41.75FT W167.56FT N61.26FT W120.36FT SW34.48FT W29.11FT NW34.26FT E184.59FT N215FT E73.26FT N197.50FT SELY ON A CURVE 326.21FT SELY364.63FT S194.61FT W25FT S123.60FT W25.24FT N51.41FT NW99.49FT NW ALONG A CURVE 7.51FT W147.55FT SW ON A CURVE 2.36FT SW10.66FT SW ALONG A CURVE 2.26FT S111.52FT W37.20FT TO BEG	1121 NW 63 ST NICHOLS HILLS
2618	R169801385	MCGHEE MARY LOUISE REV TRUST	C/O ELLEN D HORTON	1220 SHERWOOD LN	NICHOLS HILLS	OK	73116- 5716	SHERWOOD MANOR ADD	056	031	SHERWOOD MANOR ADD 056 031	6436 NW GRAND BLVD NICHOLS HIL
2618	R169573760	CITY OF NICHOLS HILLS		6407 AVONDALE DR	NICHOLS HILLS	OK	73116- 6431	NICHOLS HILLS ADD	00G	000	NICHOLS HILLS ADD 00G 000 EXEMPT	0 UNKNOWN NICHOLS HIL

Attachment: 00-Rezone application combined (March) (7151 : PUD-9 Sherwood)

2618	R169801085	BROWNE KAREN A TRS	BROWNE KAREN A TRUST	1200 SHERWOOD LN	NICHOLS HILLS	OK	73116-5709	SHERWOOD MANOR ADD	056	000	SHERWOOD MANOR ADD 056 000 ALL LOT 1 EX A TRI TR BEG AT PT ON E LINE 132.02FT SWLY FROM NE/C LOT 1 TH SWLY ALONG E LINE 85FT TO SE/C TH NWLY ALONGS LINE 85FT TH ELY 70FT MORE OR LESS TO PT BEG PLUS PRT LOT2 IN BLK 56 BEG AT A PT ON S LINE LOT 2 12FT W OF SE/C ON SLINE TH NELY & PAR TO E LINE 53FT TH NELY TO PT ON N LINE OF LOT 46FT NWLY ALONG N LINE LOT 2 FROM NE/C TH SELY ALONG NLINE 46FT TO NE/C TH SWLY ALONG E LINE 140FT TO SE/C TH W ALONG S LINE 12FT TO BEG	1200 SHERWOOD NICHOLS HIL
2618	R169573662	COYLE RICHARD N TRS	COYLE RICHARD N 1996 REV TRUST	6501 AVONDALE DR	NICHOLS HILLS	OK	73116-6406	NICHOLS HILLS ADD	028	001	NICHOLS HILLS ADD 028 001	6501 AVONDALE E NICHOLS HIL
2618	R169570220	OKC NHP LLC		180 E BROAD ST FL 21	COLUMBUS	OH	43215-3714	NICHOLS HILLS ADD	000	000	NICHOLS HILLS ADD 000 000 PT OF BLKS 3 & 4 BEG AT NW/C LOT 12 BLK 4 TH E655.10FT S184.48FT W12FT S61FT W166FT S16.36FT SWLY185.75FT NWLY270.87FT NWLY ALONG A CURVE 273.52FT TO BEG	6482 AVONDALE E NICHOLS HIL
2618	R169573665	ELCO INVESTMENTS LLC		7220 N COUNTRY CLUB DR	OKLAHOMA CITY	OK	73116	NICHOLS HILLS ADD	028	002	NICHOLS HILLS ADD 028 002	6503 AVONDALE E NICHOLS HIL
2618	R169573670	JEANES TERRY	JEANES RHONDA KAY	6505 AVONDALE DR	OKLAHOMA CITY	OK	73116	NICHOLS HILLS ADD	028	003	NICHOLS HILLS ADD 028 003	6505 AVONDALE E NICHOLS HIL
2618	R215221120	KEATING ANTHONY F III REV TRUST	KEATING BRITTNEY O REV TRUST	1120 CUMBERLAND CT	NICHOLS HILLS	OK	73116	CUMBERLAND COURT	002	001	CUMBERLAND COURT 002 001	UNKNOWN NICHOLS HIL
2618	R215221130	CUMBERLAND DRIVE LLC		5637 N CLASSEN BLVD	OKLAHOMA CITY	OK	73118-4015	CUMBERLAND COURT	002	002	CUMBERLAND COURT 002 002	1118 CUMBERLAN CT NICHOLS HILLS
2618	R169573672	333 CHOCTAW IV LLC		PO BOX 18404	OKLAHOMA CITY	OK	73154	NICHOLS HILLS ADD	028	004	NICHOLS HILLS ADD 028 004	6507 AVONDALE E NICHOLS HIL

Attachment: 00-Rezone application combined (March) (7151 : PUD-9 Sherwood)

2618	R211921000	AVO HOLDINGS LLC		7501 BROADWAY EXT	OKLAHOMA CITY	OK	73116	THE 6509 AVONDALE CONDOMINIUM	000	000	THE 6509 AVONDALE CONDOMINIUM 000 000 UNIT A	6509 AVONDALE C Unit A NICH HILLS
2618	R211921010	SULLIVAN LAUREN DOUGLASS		6509 AVONDALE DR UNIT B	NICHOLS HILLS	OK	73116	THE 6509 AVONDALE CONDOMINIUM	000	000	THE 6509 AVONDALE CONDOMINIUM 000 000 UNIT B	6509 AVONDALE C Unit B
2618	R169573675	WAYNE IVAN		6511 AVONDALE DR	NICHOLS HILLS	OK	73116- 6405	NICHOLS HILLS ADD	028	006	NICHOLS HILLS ADD 028 006	6511 AVONDALE C NICHOLS HIL
2618	R215221000	STONE LEE ANNE REV TRUST		1123 CUMBERLAND CT	NICHOLS HILLS	OK	73116	CUMBERLAND COURT	001	001	CUMBERLAND COURT 001 001	1123 CUMBERLAN CT NICHOLS HILLS
2618	R215221010	PAINTBRUSH LLC		2901 NW 156TH ST	EDMOND	OK	73013	CUMBERLAND COURT	001	002	CUMBERLAND COURT 001 002	1121 CUMBERLAN CT NICHOLS HILLS
2618	R169573680	WAYNE IVAN		6513 AVONDALE DR	NICHOLS HILLS	OK	73116- 6405	NICHOLS HILLS ADD	028	007	NICHOLS HILLS ADD 028 007	6513 AVONDALE C NICHOLS HIL
2618	R169573682	JENNINGS DUPLEX LLC		6515 AVONDALE DR	OKLAHOMA CITY	OK	73116	NICHOLS HILLS ADD	028	008	NICHOLS HILLS ADD 028 008	6515 AVONDALE C NICHOLS HIL
2618	R169573685	NICHOLS GATE PROPERTIES LLC		1600 W VANDAMENT AVE	YUKON	OK	73099- 4402	NICHOLS HILLS ADD	028	009	NICHOLS HILLS ADD 028 009	6517 AVONDALE C NICHOLS HIL
2618	R169570465	REIS JAMES MARTIN FAMILY REV TRUST		6516 AVONDALE DR	NICHOLS HILLS	OK	73116- 6414	NICHOLS HILLS ADD	005	013	NICHOLS HILLS ADD 005 013	6516 AVONDALE C NICHOLS HIL
2618	R169570460	CHASE ROBERT A & ROSEMARIE		1122 FENWICK PL	NICHOLS HILLS	OK	73116- 6410	NICHOLS HILLS ADD	005	012	NICHOLS HILLS ADD 005 012	1122 FENWI PL NICHOLS HILLS
2618	R169573688	NICHOLS GATE PROPERTIES LLC		1600 W VANDAMENT AVE	YUKON	OK	73099- 4402	NICHOLS HILLS ADD	028	010	NICHOLS HILLS ADD 028 010	6519 AVONDALE C NICHOLS HIL

Attachment: 00-Rezone application combined (March) (7151 : PUD-9 Sherwood)

OWNERSHIP REPORT
ORDER 2843886-OK99

DATE PREPARED: NOVEMBER 6, 2023 AT 7:30 AM
EFFECTIVE DATE: NOVEMBER 6, 2023 AT 7:30 AM

9.f.d

2618	R169573690	ESPERANZA REAL ESTATE INVESTMENTS LLC		12601 DUTCH FOREST LN	EDMOND	OK	73013	NICHOLS HILLS ADD	028	000	NICHOLS HILLS ADD 028 000 ALL LOT 11 & SE1FT LOT 12	6521 AVONDALE C NICHOLS HIL
2618	R169573700	ESPERANZA REAL ESTATE INVESTMENTS LLC		12601 DUTCH FOREST LN	EDMOND	OK	73013	NICHOLS HILLS ADD	028	012	NICHOLS HILLS ADD 028 012 EX SE1FT	6523 AVONDALE C NICHOLS HIL
2618	R169573720	NICHOLS HILLS UNITED	METHODIST CHURCH	1212 BEDFORD DR	NICHOLS HILLS	OK	73116	NICHOLS HILLS ADD	028	000	NICHOLS HILLS ADD 028 000 LOTS 16 THRU 22 PLUS ELY/2 OF VACATED GRAND BLVD ADJ LOTS ON W APROX 5.15 ACRES	1212 BEDFO AVE NICHOLS HILLS

Attachment: 00-Rezone application combined (March) (7151 : PUD-9 Sherwood)



1203 Sherwood Lane
D
Architectural Sampling Exhibit

Attachment: 00-Rezone application combined (March) (7151 : PUD-9 Sherwood)

**THE CITY OF NICHOLS HILLS
PLANNED UNIT DEVELOPMENT**

**PUD MASTER DESIGN STATEMENT FOR
1203 Sherwood Lane**

January 11, 2024

Property Owner:

Chesapeake Land Development, LLC
PO Box 54853
Oklahoma City, OK 73154

Prepared by:

Johnson & Associates
1 East Sheridan, Suite 200
Oklahoma City, OK 73104
(405) 235-8075
mzitzow@jaokc.com

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1.0 INTRODUCTION:

The Planned Unit Development (PUD) of 1203 Sherwood Lane, consisting of approximately 3.9039 acres are located within the SE/4 of Section 5, Township 12 N, Range 3 W, of the Indian Meridian, Oklahoma County, Oklahoma.

2.0 LEGAL DESCRIPTION:

The legal description of the property comprising this PUD is described in Exhibit A, attached, and is made a part of this Master Design Statement.

3.0 OWNER/DEVELOPER:

The owner of the property described in Section 2.0 is Chesapeake Land Development, LLC. Johnson & Associates prepared this PUD document.

4.0 SITE AND SURROUNDING AREA:

The subject property is located at 1203 Sherwood Lane. The property is currently zoned as U-4, Church. The subject property is vacant and includes existing parking spots and a drive.

North: North of the subject site is zoned and developed as U-4, Church and R-2 Two-Family Residential.

East: East of the subject site is zoned and developed as R-2 Two-Family Residential and C-1, Office.

South: Immediately south of the subject site is Sherwood Lane. Beyond is zoned and developed as R-3, Multi-Family Residential and C-2, Retail Business. This area is also within the Town Center Overlay

West: West of the subject site is part of a public park abutting Grand Boulevard. Beyond is zoned and developed as R-1-75 Single Family Residential.

5.0 PHYSICAL CHARACTERISTICS:

The subject property generally slopes to the west and has minimal tree cover. The property is not within the 100-year or 500-year FEMA Floodplain. There is a small portion of the southwest corner of the site within the FEMA Floodway.

6.0 CONCEPT:

It is the developer's intent to develop the subject property as single family residential comprised of four (4) lots which are between 0.72 – 0.78 acres in size. This low-impact, upscale residential PUD will complement the surrounding residential developments by bringing much needed new residential housing to the area. Its close proximity to the commercial areas makes this a desirable tract of land primed for infill development.

By modifying the existing zoning requirements, the design statement and exhibits that constitute this Planned Unit Development will provide the developer with the flexibility desired to develop the site in a way that compliments the surrounding development.

6.1 DEVELOPMENT AND SUBDIVISION VARIATIONS

The following represents variations to the R-1-75 Single-Family Residential District regulations within the City of Nichols Hills Zoning Ordinance, as amended, to be made part of this PUD:

- Sec. 50-49.b Permitted Uses:
 - The R-1-75 zoning district outright permits the Single-Family Dwelling use and the Park or Open Space Owned by The City use. The only use permitted within this PUD is the Single-Family Dwelling use.
- Sec. 50-49.e.3 Side Yard Setback:
 - A.1. The R-1-75 zoning district requires side yard setbacks for the main building to be a minimum of six feet or ten percent of the lot width, whichever is greater. This PUD proposes a side yard setback of six feet, except for the lot sides that abut Sherwood Lane. For lot sides that abut the right-of-way, the side yard setback is proposed at 15 feet.
 - D. The R-1-75 zoning district permits chimneys or fireplaces to encroach two feet into the required side yard on one side of the building only. This PUD permits chimneys or fireplaces to encroach two feet into the side yard setback and does not limit said encroachment to one side of the building.
- Sec. 50-49.e.4 Rear Yard Setback:
 - The R-1-75 zoning district requires the main building to be setback 25 feet for the first floor and 40 feet for the second floor. This PUD proposes a rear yard setback of 25 feet. Main structures on lots abutting a residential land use shall have a second floor setback of 40 feet.
- Sec. 50-49.e.5 Minimum Lot Size:
 - The R-1-75 zoning district does not have a minimum lot size. This PUD proposes a minimum lot size of 0.6 acres or 26,000 SF. This proposed size is consistent with the proposed lots on the provided Exhibit B Conceptual Site Plan.
- Sec. 50-49.e.7 Lot Coverage and Floor Area Ratio:
 - A. The R-1-75 zoning district regulations require that defined structures cover no more than 65% of the lot area within the setback lines established within the district regulations. This PUD proposes the maximum lot coverage be 65% of the total lot area.
- Sec. 50-49.e.8 Maximum Building Height
 - C. The R-1-75 zoning district requires the height of the main building be determined by the width of the lot at the front property line and limits main building heights to 16 feet within 40 feet of the rear lot line. Due to varying lot width that would have resulted in various height limits for each lot, this PUD proposes the maximum height for structures be 35 feet and does not include a height limitation within a certain distance of the rear lot line.

7.0 SERVICE AVAILABILITY:

7.1 STREETS

Access to this PUD shall be from Sherwood Lane.

7.2 SANITARY SEWER

Sanitary Sewer shall be provided by public sewer lines currently serving the area. Future sanitary sewer connections shall be determined at the Final Plat stage. Said future connections shall be in conformance with the City of Nichols Hills Municipal Code, requirements and design criteria, as amended.

7.3 WATER

Water facilities for this property will be provided by public water lines currently serving the area. Future water line connections shall be determined at the Final Plat stage. Said future connections shall be in conformance with the City of Nichols Hills Municipal Code, requirements and design criteria, as amended.

7.4 FIRE PROTECTION

The Nichols Hills Fire Station is located at 6407 Avondale Drive and is approximately 0.2 miles southeast of this PUD development.

One (1) fire hydrant shall be required within the PUD to serve the proposed residential development.

7.5 GAS SERVICE, ELECTRICAL SERVICE, AND TELEPHONE SERVICE

Proper coordination with the various utility companies will be made in conjunction with this development.

7.7 DRAINAGE

The property within this Planned Unit Development is not within the FEMA (100-year) flood plain. The general location of the FEMA (100-year) flood plain is delineated on the Master Development Plan, just west of the site.

7.8 2020 COMPREHENSIVE PLAN

The comprehensive Plan for the City of Nichols Hills promotes the development of a variety of residential styles and seeks to maintain the neighborhood characteristics of the City. The intent of the proposed residential development mirrors this goal.

8.0 SPECIAL DEVELOPMENT REGULATIONS:

The following Special Development Regulations and/or limitations are placed upon the development of the PUD. Planning and zoning regulations will be those which are in effect at the time of development of this PUD, provided, however, that the density and or intensity of the PUD shall not be increased. Development is when a permit is issued for any construction or addition to any structure on a development tract. Certain zoning districts are referred to as a part of the Special Development Regulations of this PUD. For purposes of interpretation of these Special Development Regulations, the operative and controlling language and regulations of such zoning districts shall be the language and regulations applicable to the referenced zoning districts as contained in the City of Nichols Hills's Planning and Zoning Code as such exists at the time of development of this PUD. In the event of conflict between provisions of this

PUD and any of the provisions of the Nichols Hills Municipal Code, as amended, in effect at the time a permit is applied for with respect to any lot, block, tract and/or parcel of land subject to this PUD, the provisions of the Code shall prevail and be controlling; provided however, that in the event of a conflict between the Special Use and Development Regulations specifically negotiated as a part of this PUD and the provisions of the Code in effect at the time a permit is applied for with respect to any lot, block, tract and/or parcel of land subject to this PUD, such Special Use and Development Regulations of this PUD shall prevail and be controlling.

8.1 USE AND DEVELOPMENT REGULATIONS

The use and development regulations of the R-1-75, Single-Family Residential District shall govern this PUD, except as herein modified.

The following uses shall be the only uses permitted within this PUD:

- Single-family dwelling

9.0 SPECIAL CONDITIONS:

The following special conditions shall be made a part of this PUD:

9.1 ARCHITECTURAL REGULATIONS

Exterior building wall finish on all structures, exclusive of windows and doors, shall consist of a minimum 70% brick, cast stone, stone, stucco, or other similar type finish. A maximum of 30% EIFS (Exterior Insulation Finish System) or architectural metal material shall be permitted. Exposed metal or exposed concrete block buildings shall not be permitted.

Due to the nature of the development, a total of two primary exterior wall finishes will be permitted within this PUD. Any materials not specifically listed above, but permitted within the Nichols Hills Municipal Code, as amended, shall be permitted within this PUD.

9.2 LANDSCAPING REGULATIONS

The subject site shall meet all requirements of the City of Nichols Hill's Landscaping Ordinance in place at the time of development.

Each Lot may have a 20-foot landscape buffer along the rear of the lot. Within said buffer may be trees planted on a minimum of 25-foot centers.

9.3 LIGHTING REGULATIONS

The site lighting in this PUD shall be in accordance with the applicable section within the City of Nichols Hills Municipal Code, as amended.

9.4 SCREENING REGULATIONS

Screening shall be required along the exterior PUD boundaries. No less than a six-foot and no greater than an eight-foot-high sight proof screen shall be required along boundaries adjacent to residential uses. Said sight-proof screen may be constructed of stucco, brick, stone, wood, steel/iron and/or any combination thereof and shall be solid and opaque.

9.5 PLATTING REGULATIONS

Platting shall be per the City of Nichols Hills Ordinances.

9.6 DRAINAGE REGULATIONS

Development of this parcel will comply with the City of Nichols Hills Municipal Code, as amended.

9.7 VEHICULAR ACCESS REGULATIONS

There shall be two entries designed as a boulevard (as depicted in Exhibit B) from Sherwood Lane in this PUD. Private drives may be permitted to individual lots such that they meet all codes and ordinances for spacing.

9.8 PARKING REGULATIONS

The number and design of all parking facilities in this PUD shall be in accordance with the Nichols Hills Municipal Code, as amended.

9.9 SIGNAGE REGULATIONS

Signage regulations shall be per the R-1-75, Single-Family Residential District.

9.10 ROOFING REGULATIONS

All structures in this PUD shall have Class C roofing or better.

9.11 PEDESTRIAN ACCESS/SIDEWALK REGULATIONS

Eight-foot wide sidewalks shall be constructed along Sherwood Lane in conformance with the Nichols Hills Trails Master Plan. Said sidewalks shall be setback from the curb and shall be subject to the policies/procedures of the Public Works Department. All sidewalks shall be in place prior to any occupancy certificates being issued. An easement is depicted on Exhibit B to accommodate a future trail proposed along Sherwood Lane.

Internal sidewalks shall not be required within this PUD.

9.12 HEIGHT REGULATIONS

The maximum building height for structures within this PUD shall be 35 feet. Architectural elements shall be permitted to exceed the 35-foot maximum height.

Structures within this PUD shall adhere to the No Build Envelope regulations as outlined in the R-1-75, Single-Family Residential District regulations.

9.13 SETBACK REGULATIONS

The following setbacks shall govern primary structures within this PUD:

Front Yard: 25 feet
 Side Yard: 6 feet; 15 feet for lots abutting Sherwood Lane, this shall only apply to the side of the lot abutting the street.
 Rear Yard: 25 feet; the second floor of main structures on lots abutting residential land uses shall have a minimum rear yard setback of 40 feet.

Roofs shall be permitted to overhang two feet into the required yard setback areas.

A porch or porte cochere shall be permitted to extend not more than ten (10) feet in front of the required front yard setback line.

Chimneys or fireplaces shall be permitted to encroach two (2) feet into the required side yard and rear yard setback.

9.14 LOT REGULATIONS

9.14.1 Minimum Lot Size

The minimum lot size within this PUD shall be 0.6 acres or 26,000 square feet.

9.14.2 Minimum Lot Width

The minimum lot width at the front building line shall be 60 feet.

9.14.3 Lot Coverage

The maximum lot coverage within this PUD shall be 65% of the total lot area and floor area ratio shall be per code.

9.14.4 Maximum Lot Count

The maximum number of lots permitted within this PUD shall be four (4).

9.15 PUBLIC IMPROVEMENTS

Public improvements shall be made by the developer throughout the PUD as required by the City of Nichols Hills Public Works Department or other City, County, or State Department or agency. All Local, State, and Federal ordinances as they shall apply to the site will be adhered to fully.

9.16 COMMON AREAS

Maintenance of the common areas in the development shall be the responsibility of the property owner or Property Owners Association. No structures, storage of material, grading, fill, or other obstructions, including fences, either temporary or permanent, that shall cause a blockage of flow or an adverse effect on the functioning of the storm water facility, shall be placed within the common areas intended for the use of conveyance of storm water, and/or drainage easements shown. Certain amenities such as, but not limited to, walks, benches, piers, and docks, shall be permitted if installed in a manner to meet the requirements specified above.

10.0 DEVELOPMENT SEQUENCE:

Developmental phasing shall be allowed as a part of the development of this PUD. Required traffic improvements shall be permitted to be constructed in conjunction with the phased development of this PUD, as approved by the City's Traffic Division. It is anticipated that upon the completion and approval of detailed engineering and architectural plans, construction for this project will take 24-36 months.

11.0 EXHIBITS:

The following exhibits are hereby attached and incorporated into this PUD. These exhibits are:

- A: Legal Description
- B: Conceptual Site Plan
- C: Surrounding Zoning Map
- D: Drainage Exhibit

EXHIBIT "A"
LEGAL DESCRIPTION

Lots Twenty-three (23) through Twenty-seven (27) in Block Twenty-eight (28) and Block F in BUSINESS SECTION OF NICHOLS HILLS and vacated street abutting abstracted property adjudicated in Court Case #0-2004-2234 in Oklahoma County, Oklahoma, as shown by the recorded plat thereof.

Attachment: 00-Rezone application combined (March) (7151 : PUD-9 Sherwood)



1203 Sherwood Lane
F

Ex 3
 Concept Site Plan
 +/- 3.9 Acres
 Total : 4
 Total ng: 8

Attachment: 00-Rezone application combined (March) (7151 : PUD-9 Sherwood)

JOHNSON

Johns
 1 E. Sheri
 Oklahoma
 (405) 235-8071

ENGINEERS

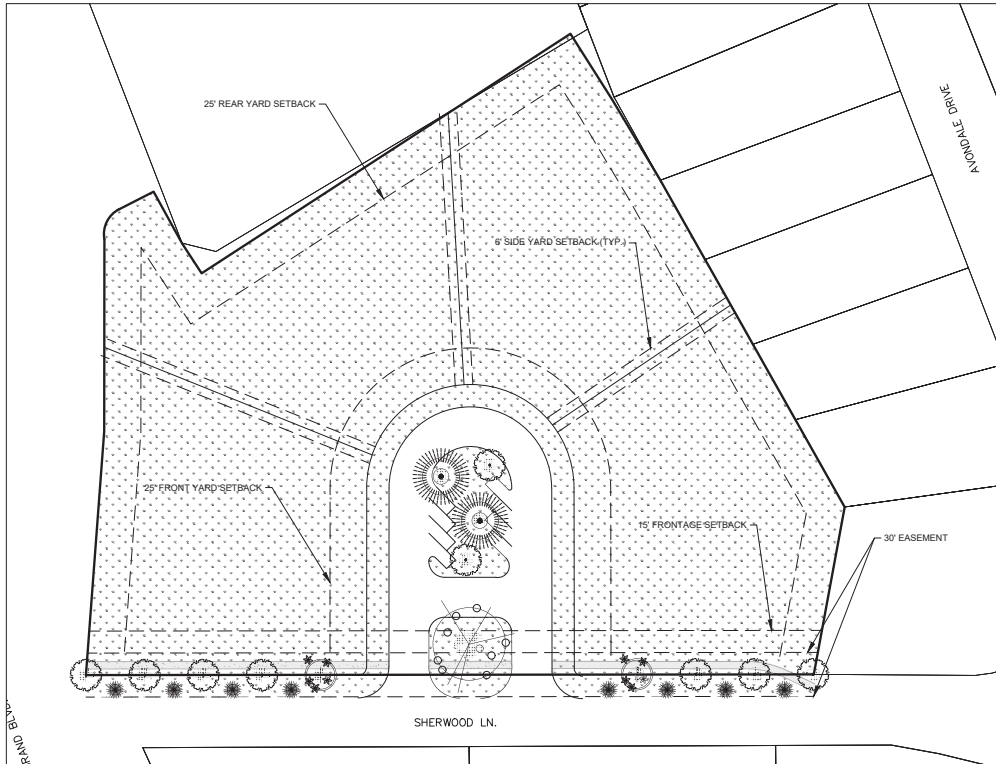
SOCIATES

ates
 11/15/200
 73104
 (51) 235-8078

PLANNERS

Conceptual site plan
 permitted under proposed rezoning

feasible option
 permitted under proposed rezoning



PLANT & MATERIAL SCHEDULE (CUMULATIVE)

KEY	BOTANICAL NAME	COMMON NAME	SIZE	QTY.
	<i>Acer saccharum</i> 'Caddo'	Caddo Sugar Maple	3" cal.	9
	<i>Quercus macrocarpa</i>	Burr Oak	3" cal.	1
	<i>Prunus cerasifera</i>	Purpleleaf Plum: Flowering Purple Plum	2" cal.	2
	<i>Koeleria paniculata</i>	Golden Rain Tree	2" cal.	2
	<i>Ilex opaca</i>	American Holly	5'-0"	8
	<i>Cynodon Dactylon</i>	Turf Grass	SY	±16,730
	Proposed Mulch		SY	±220
	Proposed Sidewalk		SF	±2,255

LSCP DESIGN CRITERIA & CALCULATIONS

DESC. OF PROJECT	PROJECT INFORMATION
CITY / MUNICODE	NICHOLS HILLS
ZONING	Proposed: PUD R-1-75, Single Family Residential (Current : U-4)
PROPOSED USE	(4) Four Low-Impact Single Family Residential Lots
DEVELOPABLE AREA SF (DA)	N/A
PARKING SPACES REQUIRED (PER NICHOLS HILLS CODE, § 80-128 - "Off Street Parking Requirements")	8
PARKING SPACES PROPOSED	8

PER NICHOLS HILLS CITY CODE, § 80-133 - "Landscaping"

1. GENERAL LANDSCAPING PROVISIONS FOR ALL ZONING DISTRICTS.

- (1) All properties within the city shall comply with the general requirements in this subsection regardless of zoning district classification.
- (2) This section shall be effective as of December 1, 2008. A conforming property at the time of adoption of these regulations shall not be required to be brought into conformance with these regulations, provided that:
 - a. The property shall be subject to enforcement of property maintenance requirements; and
 - b. Any future change to the property as described herein shall require that the property be brought into full conformance with these regulations.
- (3) It is the property owner's obligation to keep all trees, limbs, and other vegetation clear of overhead power lines, utility lines and trafficways.
- (4) Nothing herein shall affect in any way the rights of, or exercise by, any public utility or city department of its present and future acquired rights to clear trees and other growth from lands used by the public utility or city. The utility shall cooperate and coordinate with the property owner when clearing or pruning in the right-of-way or easements on or adjacent to its property.
- (5) It shall be unlawful for any person, firm or corporation to top any tree. Trees severely damaged by storms or disease, or under utility wires or other obstructions making other pruning practices impractical, may be exempted from this requirement upon review by the city.
- (6) Nothing herein shall prevent removal of the required sight triangles contained in this section and this Code. Plantings within required sight triangles shall not exceed a height of 24 inches.
- (7) Hardscaping improvements restricted:
 - a. Exceed as permitted herein, hardscaping surface materials, including, but not limited to, concrete, asphalt or other solid surface paving, gravel, chert, or other crushed stone, and paving stones, shall not satisfy landscaped area improvement requirements.
 - b. The public right-of-way shall not be hardscaped surface, other than a permitted driveway or sidewalk, and these areas shall not be used for parking, including street parking as defined herein, or display in any zoning district.
 - (8) No disturbed ground shall be left exposed. Lawn quality and other groundcover as defined, beds with all planting installed or mulch shall cover all prepared and nonbuilt developed areas. No occupancy permit shall be issued for a property until the requirements of this section have been met.
 - (9) Lawn quality and shall be installed, extended and maintained within five days of the removal of a structure from a property unless a building permit has been issued within this period for new construction that occupies the entire parcel.
 - (10) Continuing property maintenance. It shall be the responsibility of the property owner(s) to:
 - a. Maintain and keep all night-proof screening and fencing in good repair at all times.
 - b. Maintain any storm-drainage by keeping leaves removed, all plants properly groomed and maintained as disease-free, and planting beds groomed.
 - c. Remove any storm-drainage tree within 30 days of a storm occurrence, or any dead tree within 30 days. Nonperformance shall be cause for the city to initiate procedures for removal of such trees in accordance with the Code.
 - d. Replace any planting(s) necessary to meet the requirements for a building permit, that have been removed, are diseased, or no longer living, within one year or to the next planting season, whichever occurs first, except those in naturally occurring growth that are not disturbed during construction.
 - e. Maintain lawn-quality and, other ground cover, and/or planting beds with all planting installed under mulch on all non-paved and non-built developed areas.
 - (11) Privacy landscaping. When the building commission requires evergreen landscaping to address privacy concerns as a condition to the issuance of a certificate of approval for construction of a main or secondary building or an addition to a main or secondary building, that evergreen landscaping must be at least 12 feet in height at the time of planting and sufficiently spaced to provide effective privacy.
 - (12) Artificial turf and synthetic plants. Artificial turf and all forms of synthetic fibers must look like natural grass and all synthetic plants are prohibited in the front yards of dwellings in the residential districts. Artificial grass and all forms of synthetic plants are prohibited in all landscapes in the Church District, the Office District, and the Retail Business District. This restriction does not apply to materials which may be covered with artificial turf or other synthetic fibers meant to look like natural grass.
 - (13) Irrigation systems. Irrigation systems are required for all construction of main and secondary buildings and additions to main and secondary buildings (except minor additions as defined by section 50-341).

II. LANDSCAPING REQUIREMENTS FOR ALL ONE- AND TWO-FAMILY RESIDENCES REGARDLESS OF ZONING DISTRICT

- (1) Landscaping plans required. For construction of new and replacement dwellings and additions to existing dwellings (except minor additions as defined by section 50-341), an application for a certificate of approval from the building commission and for a building permit shall be accompanied by a detailed landscape plan containing the elements and meeting the number of points specified in the Nichols Hills Building Commission Building Construction, Design and Construction Guidelines adopted by the city in section 50-308.
 - (2) Planting plans required. A planting plan shall be required as a part of the following permit applications:
 - a. Addition to or modification of driveway or hardscaping on that part of a lot abutting a street right-of-way;
 - b. Rear yard addition as described in subsection (a)(7) of this section.
 - (3) Residential planned unit development or development containing two or more single-family homes or duplexes. A landscape plan, prepared by a landscape architect in accordance with subsection (d) of this section, shall be required for:
 - a. All residential planned unit developments;
 - b. Any development, subdivision plat, or lot split creating building areas for two or more single-family or two-family structures.
- Said landscape plan may be divided into a master plan for the total area plus submittal of specific landscape plans for individual properties with the application for a building permit.
- (4) Tree planting requirements. In addition to the requirements contained in this section, one- and two-family residences shall have a minimum of one tree with a minimum caliper of three inches for every 2,000 square feet of lot and side yard.
 - (5) Front yard landscape area requirements. The area between the curb and the lot line shall be treated as landscape area. No hardscaping shall be permitted other than a maximum of two entrance drives and a city-provided sidewalk. A circular drive shall not encroach on the right-of-way except at the lot access points.
 - (6) Landscape area requirements for a side yard abutting a street. The area between the curb and the lot line shall be treated as landscape area.
 - (7) Landscaping for rear yard structure additions. The property owner of a one- or two-family residence, or his representative, applying for a certificate of approval or a building permit to construct an accessory building or house extension in the rear yard that is within public view, shall submit a landscape buffer plan for the area between the structure and the abutting property line showing landscape treatment of the structure that will mitigate its visual impact on the abutting properties.

(Code 1992, Ord. No. 803, § 2, 11-17-1998; Ord. No. 916, § 1, 1-24-2008; Ord. No. 960, § 1025-87 (20) J, 12-11-2012; Ord. No. 1168, § 6, 11-19-2016; Ord. No. 12-1-2019; Ord. No. 1177, § 6, 3-10-2020; Ord. No. 1188, § 1, 7-14-2020)

GENERAL LANDSCAPING NOTES

1. ALL PLANTS TO HAVE MINIMUM 3" SHREDDED HARDWOOD MULCH.
2. PROTECT ANY EXISTING PLANT MATERIALS FROM DAMAGE DURING CONSTRUCTION.
3. THE LANDSCAPE CONTRACTOR SHALL BE RESPONSIBLE FOR PROVIDING AN IRRIGATION SYSTEM WHICH PROVIDES FULL COVERAGE TO ALL PLANT MATERIAL. THE SYSTEM SHALL INCLUDE A COMBINATION OF SPRAY HEADS AND ROTORS. THE IRRIGATION SYSTEM SHALL BE A DESIGN-BUILD SYSTEM.
4. PROPOSED LANDSCAPE WILL NOT INTERFERE WITH OVERHEAD OR UNDERGROUND UTILITIES. CONTRACTOR SHALL VERIFY LOCATIONS OF ALL OVERHEAD & UNDERGROUND UTILITIES PRIOR TO COMMENCEMENT OF WORK. CONTRACTOR IS RESPONSIBLE FOR ALL DAMAGES OCCURRING DURING THE CONSTRUCTION OF THE LANDSCAPE AND IRRIGATION IMPROVEMENTS AND IS RESPONSIBLE FOR REPAIR/REPLACEMENT AT CONTRACTORS OWN EXPENSE. PROPOSED LANDSCAPE WILL NOT INTERFERE WITH OVERHEAD OR UNDERGROUND UTILITIES.
5. PLANTINGS WITHIN 10 FEET OF AN UNDERGROUND UTILITY SERVICE SHALL BE REQUIRED TO UTILIZE A ROOT CONTAINMENT/BARRIER SYSTEM TO ENCAPSULATE THE ROOT BALL IN ORDER TO PREVENT DAMAGE TO NEARBY UTILITIES.
6. NO STREET TREES, OTHER THAN THOSE SPECIES LISTED AS SMALL TREES IN SECTION 48-88, MAY BE PLANTED UNDER OR WITHIN TEN LATERAL FEET OF ANY OVERHEAD UTILITY WIRE. NO STREET TREES MAY BE PLANTED WITHIN TEN LATERAL FEET OF ANY UNDERGROUND WATER LINE, SEWER LINE, TRANSMISSION LINE, OR ANY OTHER UTILITY.
7. PUBLIC TREE MANAGEMENT AND DESIGN SHALL BE IN ACCORDANCE WITH NICHOLS HILLS CITY CODE, § 48 - "VEGETATION".

LEGAL DESCRIPTION

Lots Twenty-three (23) through Twenty-seven (27) in Block Twenty-eight (28) and Block F in BUSINESS SECTION OF NICHOLS HILLS and vacated street abutting abutted property adjudicated in Court Case 80-2004-2234 in Oklahoma County, Oklahoma, as shown by the recorded plat thereof.

ONE CALL UTILITY LOCATION NUMBER

1-800-5032
1-800-522-6543

This number is to be used for information on the location of all underground utilities. Contact this number and other numbers specified in this plan prior to any excavation.

Copyright © 2023 January & Associates

NO.	REVISIONS	DATE
	DESCRIPTION	



January & Associates, Inc.
1500 N. Lincoln
Oklahoma City, OK 73104
(405) 241-1234
www.januaryandassociates.com
Certified of Professional Status Exp. Date 06/30/25

• REGISTERED • SUPERVISOR • PLANNER •



1203 SHERWOOD LANE
NICHOLS HILLS, OKLAHOMA COUNTY, OK
MASTER LANDSCAPE PLAN

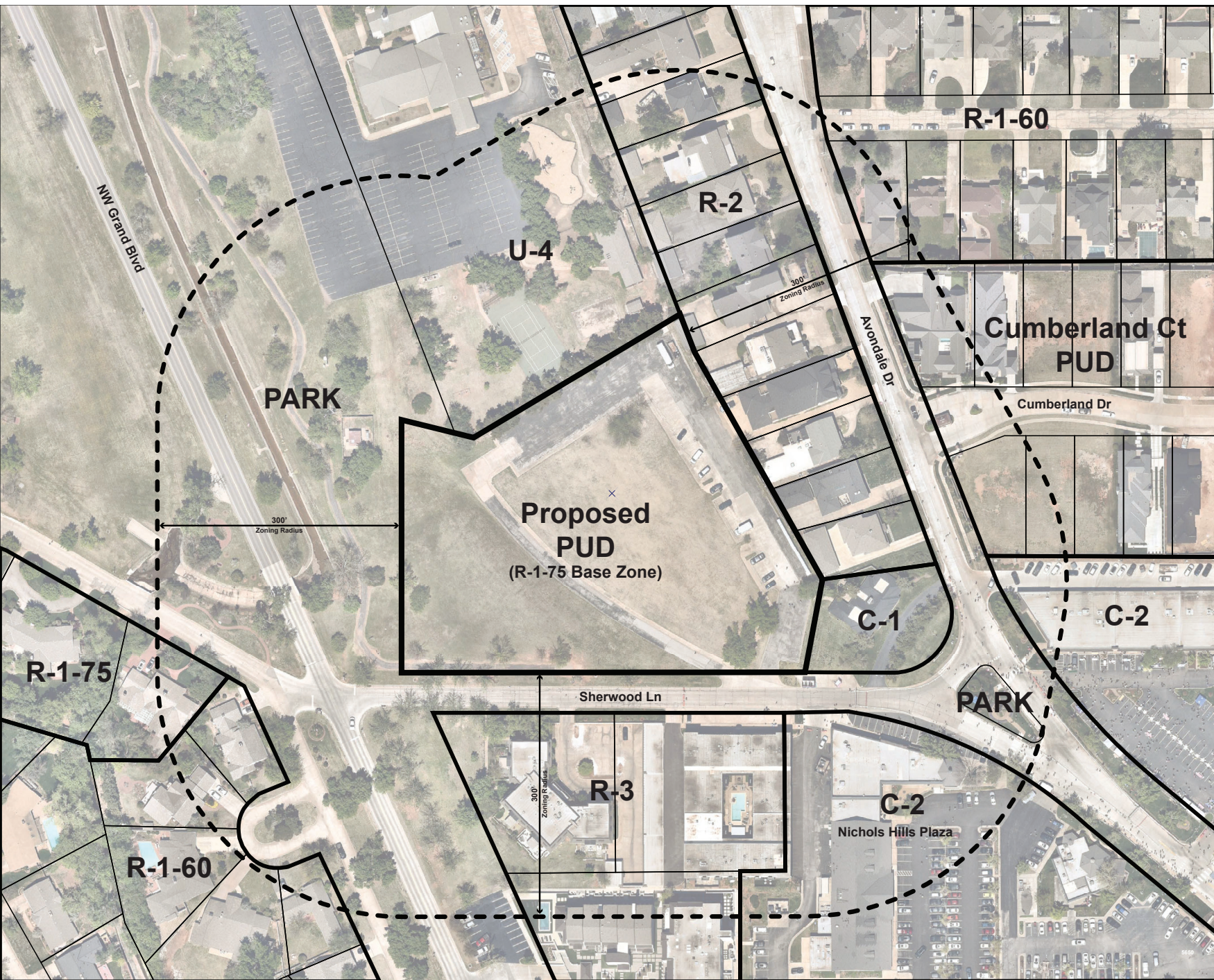
Proj. No.:
Date:
Scale: 1"=40'

Checked By:

Approved By:

SHEET NUMBER

##



1203 Sherwood Lane
 F
 Ex C
 Surrounding ing Exhibit

Attachment: 00-Rezone application combined (March) (7151 : PUD-9 Sherwood)

JOHNSON

Johnsr
 1 E. Sheri
 Oklahoma
 (405) 235-0071
 ENGINEERS

SOCIATES

lates
 suite 200
 73104
 (405) 235-0072
 PLANNERS

1203 Sherwood Lane
Oklahoma City, OK
73116

prepared for:
Chesapeake Land
Development, LLC
Oklahoma City, OK 73154

January 12, 2024



CERTIFICATE OF AUTHORIZATION #1484
EXPIRATION DATE: 04-30-2024
1 E. SHERIDAN AVENUE, SUITE 200
OKLAHOMA CITY, OK 73104
405-235-8075

Attachment: 00-Rezone application combined (March) (7151 : PUD-9 Sherwood)

DRAINAGE ANALYSIS

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Q100 HGL ANALYSIS

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RATIONAL DRAINAGE CALCULATIONS: PROPOSED STORM SEWER

Q100 HGL ANALYSIS

DRAINAGE AREA MAP

PROJECT SCOPE

The site to be developed is located easterly of N.W. Grand Boulevard and southerly of the Sherwood Lane, with the legal description being a part of Section Five (5), Township Twelve (12) North, Range Three (3) West of the Indian Meridian, Oklahoma City, Oklahoma County, Oklahoma. To the south, east, and west of the proposed project site are developed residential land uses. To the north is Nichols Hills United Methodist Church.

DRAINAGE SUMMARY

The project site consists of 3.90 acres and was previously developed with structure and parking areas, demolished in 2019, with no change to the overall drainage pattern. The general drainage pattern is from the east to west towards a FEMA-studied unnamed tributary to Deep Fork Tributary 20 which is fully improved. In the historic condition, a majority of the runoff is captured before entering Sherwood and routed to a FEMA designated floodplain, helping any capacity issues that may exist in the existing storm sewer system.

In the proposed condition, approximately 3.90 acres drains southwesterly will be captured by the proposed on-site private storm sewer system which will be stubbed into the existing storm sewer box running from Sherwood Lane to the existing unnamed tributary. The proposed storm sewer has been designed to capture and carry the Q100 storm event using a standard 2-3 curb inlet and 18" RCP. The storm sewer calculations and drainage area exhibit are included in the Appendix of this report.

CONCLUSIONS AND RECOMMENDATIONS

The calculations provided show that the proposed development of the site provides for a functional drainage system that meets or exceeds the City of Oklahoma City's Drainage Ordinance. It is requested that the City accept this report and grant approval to proceed with the construction of the residential subdivision located at 1203 Sherwood Lane and the private storm sewer system.

APPENDIX

RATIONAL DRAINAGE CALCULATIONS: PROPOSED STORM SEWER

DRAINAGE CALCULATIONS for:

5650-1203 Sherwood Lane

1/12/2024

Johnson & Associates, Inc.

Nichols Hills, Oklahoma

Drainage Area Designation: **A**

Design Standard: Oklahoma City

**Proposed DA to Proposed System**

D.A.: 3.90 acres
Weighted C: 0.70

Composite Overland k Calculations

DEVELOPMENT TYPE	"c"	acres
Single Fam./Mobile Homes	0.70	3.90

SURFACE TYPE	k	LF
Resid/Du/Quadplex	0.511	265

TOTAL SITE ACREAGE	3.90	Composite k	0.511	265
--------------------	------	-------------	-------	-----

Composite Overland Time of Concentration Calculation

Calculate Slope: Upstream Elev.= 1169.00	Dwnstream Elev.= 1163.50	Slope	Tc=K(L^0.37/S^0.2)
K Value: Composite k 0.511	Tc Length= 265 ft	2.08%	8.74 min

Channel Time of Concentration Calculation

Calculation Method: Calculate Slope <u>Straight Stream</u> <u>K = 0.0059</u>	<u>Upstream Elev.</u> 1163.00	<u>Downstr. Elev.</u> 1160.66	<u>Length</u> 148 ft	<u>Slope</u> 1.58%	Tc=K(L^2/S)^0.385 1.37 min
--	----------------------------------	----------------------------------	-------------------------	-----------------------	--------------------------------------

Channel Time of Concentration Calculation

Calculation Method: Calculate Slope <u>Curbed Street</u> <u>K = 0.0035</u>	<u>Upstream Elev.</u> 1160.16	<u>Downstr. Elev.</u> 1154.26	<u>Length</u> 218 ft	<u>Slope</u> 2.71%	Tc=K(L^2/S)^0.385 0.89 min
--	----------------------------------	----------------------------------	-------------------------	-----------------------	--------------------------------------

Total Tc= 11.00 minIntensity Variables $i = a / ((b + Tc)^c)$

a	b	c	Intensity (in/hr)	Q=CiA (cfs)
104.3327	17.2980	0.9349	i2= 4.58	Q2= 12.51
79.6555	14.8277	0.8251	i5= 5.45	Q5= 14.87
87.5353	15.8824	0.8113	i10= 6.06	Q10= 16.54
101.4819	16.7736	0.8059	i25= 6.97	Q25= 19.02
98.9247	15.8648	0.7754	i50= 7.71	Q50= 21.05
102.7693	15.8600	0.7604	i100= 8.42	Q100= 22.98

STREET INLET CAPACITY CALCULATIONS**Inlet Location: WEST ENTRANCE**

Required Capacity	Inlet Type	Capacity (Q)	Efficiency	Adjusted Capacity	No. Of Inlets	Total Capacity
22.98 cfs	Design 2-3 Inlet	23.2 cfs	100%	23.2 cfs	1	23.2 cfs

The Design 2-3 Inlet inlet(s) designed for this location provide sufficient capacity to contain the 100 year storm event of 22.98 cfs.**PIPE CAPACITY CALCULATIONS**

Using Manning's equation to determine pipe capacity.

$$Q = 1.486/n * A * R^{2/3} * S^{1/2}$$

Pipe Location: SW OF PROJECT SITE

Pipe Type	Pipe Size	Material	Manning's (n)	Min. Slope (S)	Required Capacity
Circular Pipe	18"	Reinf. Conc. RCP	<u>0.013</u>	4.80%	22.98 cfs

Full Flow Values

Area (A)	Hydra. Radius (R)	Velocity	Flow (Q)	Req. Head ft	Max Velocity ft/s	Max Capacity cfs	Required Capacity
1.767 sf	0.375	13.02 fps	23.01 cfs	5.45	14.88	24.73	V=14.87 ft/s Depth=1.23 ft

The analyzed pipe provides sufficient capacity to contain the 100 year storm event.**NOTES**

If you have any questions please feel free to contact Diana Phan at (405) 235-8075. We would appreciate the opportunity to address any comments you have over the phone if possible.

Attachment: 00-Rezone application combined (March) (7151 : PUD-9 Sherwood)

Q100 HGL ANALYSIS

Storm Sewer Tabulation*

Project Name: Enter Project Name...

Stormwater Studio 2024 v 3.0.0.33

01-12-2024

Line ID	Length (ft)	Drng Area		Rational (C)	C x A		Tc		Intensity (in/hr)	Total Q (cfs)	Capacity (cfs)	Velocity (ft/s)	Line		Invert Elev		HGL Elev		Surface Elev		Line No
		Incr (ac)	Total (ac)		Incr	Total	Inlet (min)	Syst (min)					Size (in)	Slope (%)	Up (ft)	Dn (ft)	Up (ft)	Dn (ft)	Up (ft)	Dn (ft)	
18" RCP	226.39	0.000	0.000	0.00	0.00	0.00	0.0	0.00	0.00	0.00	23.01	0.00	18	4.80	1150.20	1139.33	0.00	0.00	0.00	0.00	1

Attachment: 00-Rezone application combined (March) (7151 : PUD-9 Sherwood)

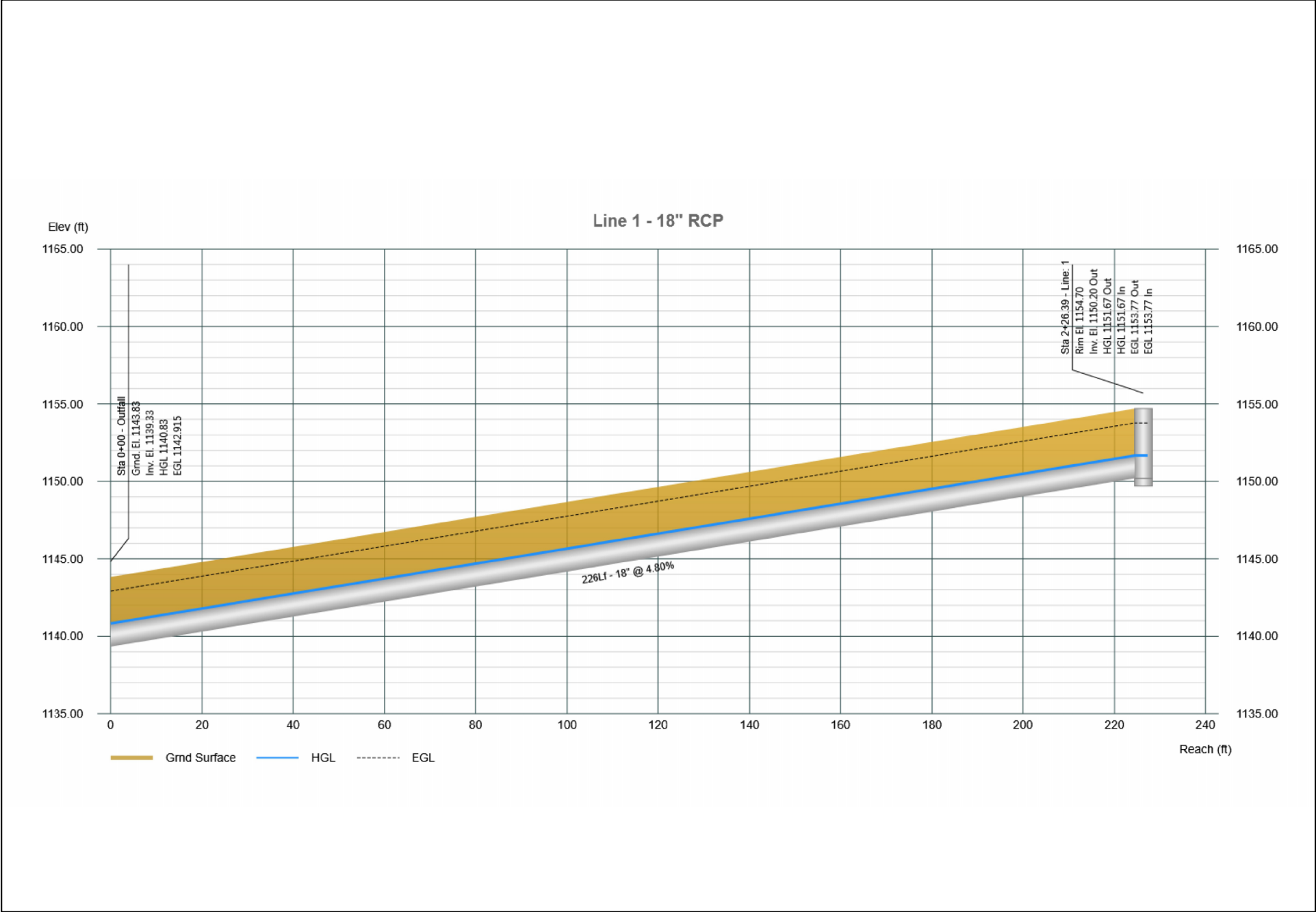
* Results NOT current with inputs.

Profile View

Stormwater Studio 2023 v 3.0.0.32

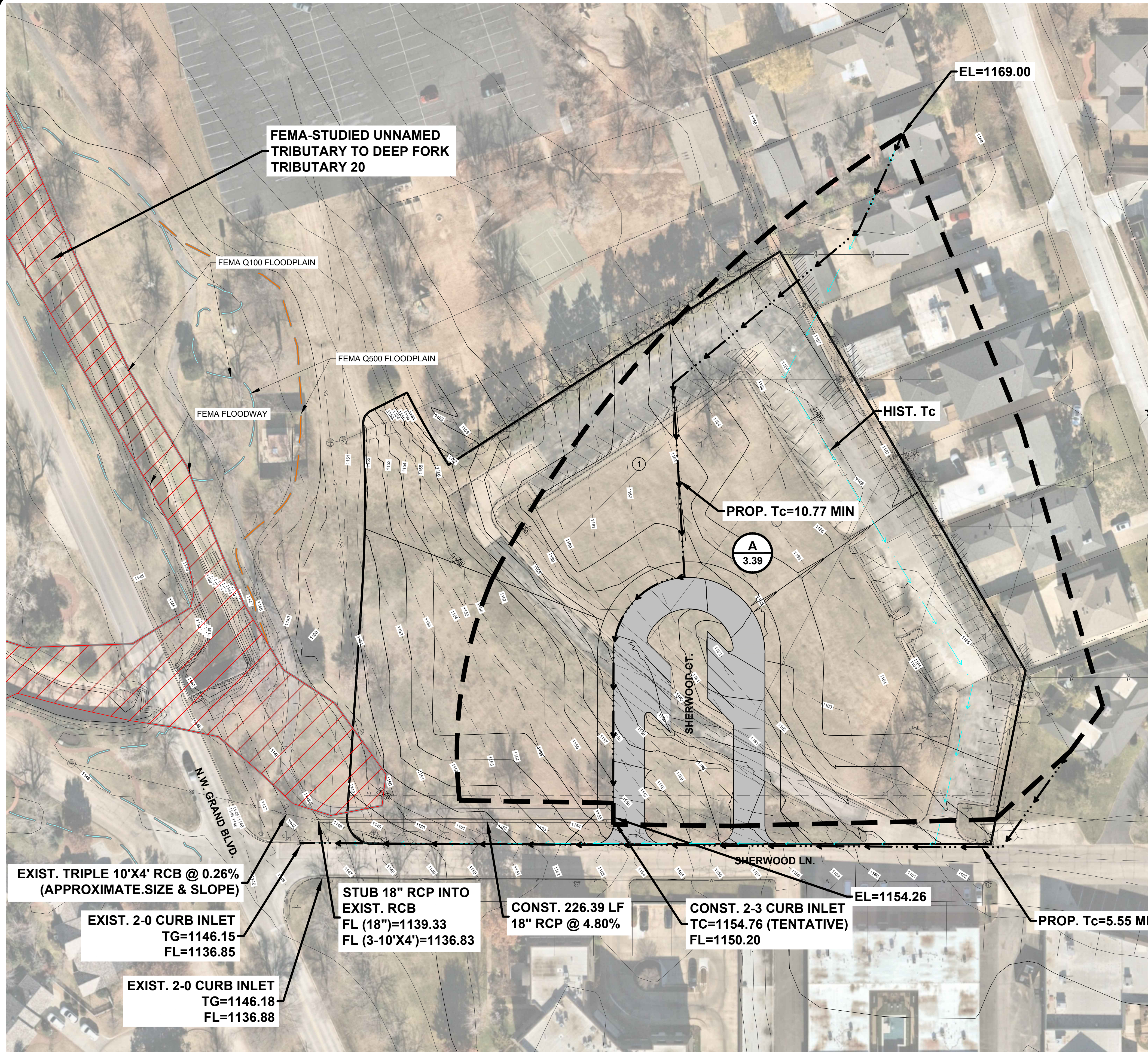
Project Name: Enter Project Name...

01-12-2024

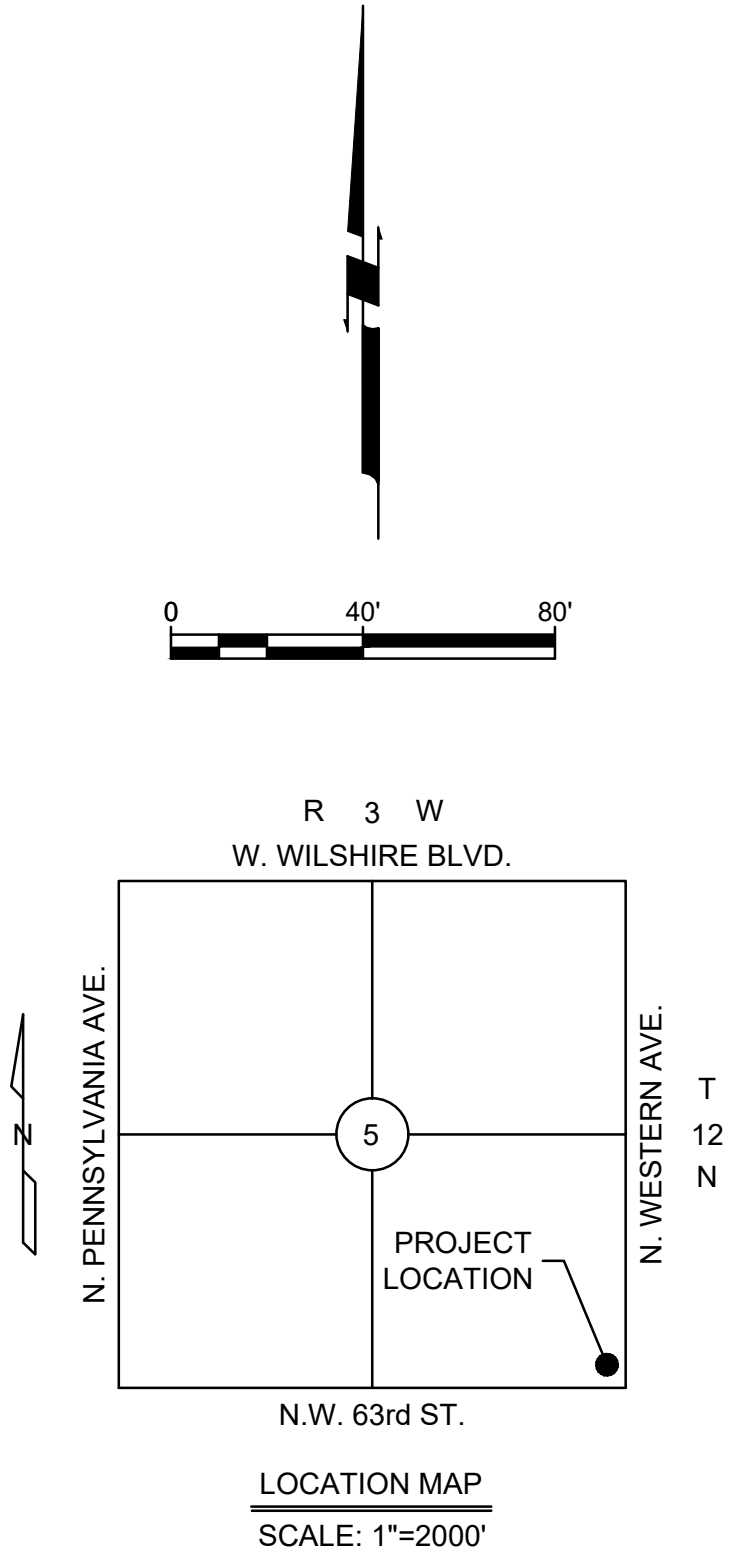


Attachment: 00-Rezone application combined (March) (7151 : PUD-9 Sherwood)

DRAINAGE AREA MAP



DRAINAGE AREA TABLE						
DRAINAGE AREA	AREA (AC)	Tc LENGTH (OVERLAND)	UPPER ELEV. (OVERLAND)	LOWER ELEV. (OVERLAND)	Tc LENGTH (CHANNEL)	STORM SEWER LINE
A	3.90	381'	1169.00	1163.00	586'	18" RCP



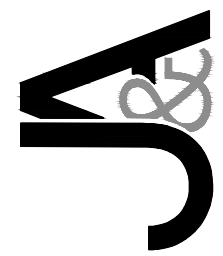
LEGEND

- 1200 — PROPOSED CONTOUR
- 1200 — EXISTING CONTOUR
- ··· — TIME OF CONCENTRATION PATH
- — DRAINAGE AREA BOUNDARY
- ⊗
Ac DRAINAGE AREA DESIGNATION
DRAINAGE AREA (ACRES)

ONE CALL UTILITY LOCATION NUMBER
840-5032
1-800-522-6543
This number is to be used for information on the location of all underground utilities. Contact this number and other numbers specified in the plans prior to any excavation.

REVISIONS		DATE
NO.	DESCRIPTION	

Johnson & Associates
1 E. Sheridan Ave., Suite 200
Oklahoma City, OK 73104
(405) 235-8075 FAX (405) 235-8078 www.jaok.com
Certificate of Authorization #1484 Exp. Date: 05-30-2025
• ENGINEERS • SURVEYORS • PLANNERS •



SHERWOOD ESTATES
NICHOLS HILLS, OKLAHOMA COUNTY, OKLAHOMA
DRAINAGE AREA EXHIBIT

Proj. No.:
Date: 01-12-24
Scale: 1"=40'

Checked By: _____
Approved By: _____

SHEET NUMBER
EX



REC#: 00184959 11/14/2023 3:41 PM
OPER: NB TERM: 010
REF#: 2080
PAID BY:

TRAN: 775.0000 Lot Split, rezoning,
1203 SHERWOOD
Rezoning Applicatio 750.00CR

TENDERED: 750.00 CHECK
APPLIED: 750.00-

CHANGE: 0.00

City of Nichols Hills
6407 Avondale Dr
Nichols Hills, OK 73116
(405) 843-6637



1 East Sheridan Avenue
Suite 200
Oklahoma City, OK 73104
(405) 235-8075 • FAX: (405) 235-8078

LETTER OF transmittal

To: **City of Nichols Hills**

Date: November 14, 2023

6407 Avondale Drive

Attn: **Dillion Thompson**

Nichols Hills

Re: 1203 Sherwood Lane

Ph.: (405) 843-5222

PUD Rezone Submittal Fee

WE ARE SENDING YOU THE FOLLOWING ITEMS:

☒ Attached ☐ Prints ☐ Plans ☐ Samples ☐ Disc
☐ Under Separate Cover ☐ Shop Drawings ☐ Change Order ☐ Letter ☐ Specifications
☐ Other _____

VIA: Courier

COPIES	DATE	No.	DESCRIPTION
1	11/14/23	1	Check for Submittal Fee

THESE ARE TRANSMITTED AS CHECKED BELOW:

☐ For Approval ☒ For Your Use ☐ As Requested ☐ For Review and Comment

REMARKS:

Attached is a check for the \$750 submittal fee for the 1203 Sherwood Lane PUD Rezone Application.

CC: 5650

SIGNED: _____

JESSICA BLOYE

If enclosures are not as noted, kindly notify us at once.

Attachment: 00-Rezone application combined (March) (7151 : PUD-9 Sherwood)

Memorandum

To: Nichols Hills City Council
Shane Pate, City Manager
From: Carla Sharpe, City Attorney
Date: February 8, 2024
Re: Mayoral appointment of at-large positions

Madam Mayor and Members of the City Council:

Shane Pate asked me to review and consider solutions to an issue related to the Mayor's appointment of at-large positions to the Board of Adjustment, the Board of Park Commissioners, and the Public Arts Commission.

Explanation of the issue. For each of the Board of Adjustment, Board of Park Commissioners, and Public Arts Commission, the Mayor appoints at-large members, with approval of the City Council. The Board of Adjustment and the Public Arts Commission include two at-large members, while the Board of Park Commissioners includes three. Each of those members serves a three-year term.¹

As you know, you as Council members rotate serving in the positions of Mayor, Vice Mayor, and Council member on a yearly basis. Given that the Board of Adjustment, the Board of Park Commissioners, and the Public Arts Commission at-large member serve three-year terms, the result is that the same individual will be Mayor when the replacement at-large members are to be appointed. In other words, the other two Council members will not be given an opportunity to appoint at-large members when those Council members are serving as Mayor.

The following scenario demonstrates the issue:

Year 1 – A is Mayor. A appoints the at-large members for three-year terms.

Year 2 – B is Mayor.

Year 3 – C is Mayor.

Year 4 – A is Mayor. The at-large members' terms expire. The Mayor appoints new at-large members for three-year terms.

Year 5 – B is Mayor.

Year 6 – C is Mayor.

Year 7 – A is Mayor. The at-large members' terms expire. The Mayor appoints new at-large members for three-year terms.

Year 8 – B is Mayor.

Year 9 – C is Mayor.

Year 10 – A is Mayor. The at-large members' terms expire. The Mayor appoints new at-large members for three-year terms which will expire Year 13, when A will be Mayor again.

¹ City Code Sec. 50-242, *Members; rules; meetings*; City Code Sec. 34-19, *Created; members; organization*; City Code Sec. 34-163, *Appointment of members; term of office; vacancies*.

In this scenario, only A is ever entitled to appoint the at-large members because the three-year term of those members expires in the year A is serving as Mayor under the three-year rotation of Council members. In short, whichever person then serving as Mayor appoints an at-large position will always be the one to appoint the same subsequent replacement at-large positions.

Note that this is not an issue as to the Planning Commission,² the Building Commission³ or the Environment, Health, and Sustainability Commission⁴ because none of these groups have at-large members.

Possible solutions.

The easiest solution to this problem would be to revise our ordinances to have the City Council appoint the at-large positions for the Board of Adjustment, the Board of Park Commissioners, and the Public Arts Commission. Doing so would be consistent with the Nichols Hills City Charter which states that the power to appoint members to the City's boards and authorities is vested in the City Council. Specifically, the City Charter states:

Except as other provided in this Charter, all powers of the City ... shall be vested in the Council. Without limitation of the foregoing, the Council may:

(6) Appoint or elect and remove ... the members of the Planning Commission, the members of the Board of Adjustment, and other quasi-legislative, quasi-judicial or advisory officers and authorities, now or when and if established, or prescribe the method of appointing or electing and removing them;⁵

The City Charter does give the Mayor "all powers, rights, privileges, duties, and responsibilities of a Council Member, including the right to vote on questions."⁶ However, the City Charter is best interpreted to state that the Council has the power to appointment members of the Planning Commission (which is the case now under the City Code), the Board of Adjustment, and other boards. I researched how other cities across the country appoint their Boards of Adjustment, and the majority have that board appointed by the City Council.

If, however, the consensus prefers for the Board of Adjustment, the Board of Park Commissioners, and the Public Arts Commission to be appointed by each of you individually in rotation, the City's ordinances could be revised to provide for the City Clerk to keep a rotation list for the Council Member (whether then Mayor, Vice Mayor or Council member) to make the appointments for that year. Some cities have codified their rotating positions for Mayor, using a rotation list, and some use such a rotation list for the right to make appointments among Council members. However, as

² For the Planning Commission, the Mayor appoints two members from each ward, as recommended by the Council member representing the ward, with approval of the City Council. City Code Sec. 50-220, *Appointment of members; term of office; vacancies*.

³ For the Building Commission, all members are appointed by the City Council to meet specific requirements stated in the Code. City Code Sec. 50-352, *Appointment of commissioners; term of office; vacancies*.

⁴ For the EHS Commission, two members are appointed from each ward by the councilmember representing the ward, with approval of the City Council. City Code Sec. 20-19, *Created; members; organization*.

⁵ City Charter, Section 7, *Council; Powers*.

⁶ City Charter, Section 5, *Mayor and Vice Mayor*.

discussed above, the easiest solution (and most consistent with the City Charters) would simply be to revise our ordinances such that the City Council makes all at-large appointments to the City's boards and commissions.