1. Agenda

    Documents:

        CC AGENDA 1 9 24.PDF

    1.I. Meeting Materials

        Documents:

            CC 1 9 24.PDF

AGENDA

Regular Meeting of the
Nichols Hills City Council
Tuesday, January 9, 2024 at 5:30 PM
City Hall, 6407 Avondale Drive
Nichols Hills, OK 73116

If special assistance is needed for this meeting by any person wishing to attend, please contact the City Clerk's office no later than 48 hours prior to the meeting, and such assistance will be provided.

Official action may be taken by the City Council only on items that appear on this Agenda. The City Council may dispose of the business set out on this Agenda by accepting, approving, adopting, rejecting, amending, or postponing action as to each item, as determined by the City Council.

1. Call to Order and Pledge of Allegiance

2. Roll Call
   a. A Proclamation recognizing Neil Gray for forty-six years of service to the City of Nichols Hills.

3. Minutes
   a. December 12, 2023 City Council Minutes
   b. December 12, 2023 Special City Council Minutes
   c. December 13, 2023 Special City Council Minutes
   d. December 14, 2023 Special City Council Minutes

4. Departmental Reports

   Consideration of acceptance, rejection, and/or postponement of the following:

   a. Police Department
   b. Municipal Court
   c. Fire Department
   d. Public Works
   e. Risk Manager
   f. New Resident List

g. City Treasurer

h. Finance Director

i. Information System Manager

j. Engineer

k. ACOG Report

5. Total Warrants & Claims $639,654.56

a. Consideration of approval, disapproval, and/or postponement of the following: Claims List for 2023-2024

a. General Fund	$147,358.24
b. Nichols Hills Municipal Authority	107,185.04
c. General Fund Capital Improvement	30,978.84
d. Nichols Hills Municipal Authority – CIP	49,147.77
e. General Obligation Bond Funds	304,984.67

6. Consent Docket - Construction

Items on Consent Dockets are usually approved as a group upon a motion by one of the City Council members. However, members of the City Council may request discussion or separate action on any item on the Consent Dockets.

Consideration of approval, acceptance, rejection, amendment, and/or postponement of the following:

a. Pay Estimate No. 5 for Project No. PC-2201 with SAC Services, Inc. for Paving Improvements to the 1700 & 1800 Blocks of Huntington Avenue in the amount of $191,134.24.

BACKGROUND: City Engineer has verified quantities and recommends approval, to be paid from 2023 GO Bonds and other funds.

b. Amendment No. 1 for Project No. PC-2003 with TLS Group, Inc., for 63rd Street Crosswalk in the amount for Amendment No. 1 $6,201.76.

BACKGROUND: The amendment increases the contract amount to $249,880.91. The original contract was $243,679.15.

c. Pay Estimate No. 5 (FINAL) for Project No. PC-2003 with Traffic & Lighting Systems, LLC for 63rd Street Crosswalk in the amount of $13,515.49 and place maintenance bonds into effect.

BACKGROUND: City Engineer has verified quantities and recommends approval, to be paid from the General Fund and other funds.

7. Consent Docket - General

Items on Consent Dockets are usually approved as a group upon a motion by one of the City Council members. However, members of the City Council may request discussion or separate action on any item on the Consent Dockets.

Consideration of approval, acceptance, rejection, amendment, and/or postponement of the following:

a. A resolution authorizing the disposal and destruction of certain original records and papers of records prior to the retention period for such records established in the Revised Records Retention Manual, 2015; and directing the City Manager to take all actions necessary to provide for the disposal and destruction of such records.

b. Oklahoma County Hwy2 invoice for Guilford Lane repairs in the amount of $29,372.87, to be paid from the 2022 GO Bond fund, 2023 GO Bond fund, and other funds.

c. Request from Fire Chief Kevin Boydston to purchase new fire hoses for an amount not to exceed $29,521.00, as approved in the FY 2023-2024 CIP budget.

d. A resolution declaring certain supplies, materials, and equipment owned by the City to be surplus (“Surplus Property”); directing the City Manager to sell such Surplus Property at public auction; and directing the City Manager to dispose of any such Surplus Property which does not receive a successful bid.

e. Request from Public Works Director Randy Lawrence to purchase a 104 Ally Smart Meters from Utility Technology Services, not to exceed $43,800.00. To be paid out of 2022 GO Bonds.

8. Citizens desiring to be heard

The purpose of this time is to allow members of the public to speak to the City Council on any matter that is not otherwise set for consideration on this Agenda.

9. Items for Separate Vote - Ordinances, Resolutions, and Other Matters
   a. Discussion regarding request to amend city zoning code requirements in the single-family residential zoning districts to clarify that detached garages connected to a main building by a breezeway are detached accessory structures, and to allow for an exception in the zoning code to the ten feet minimum separation requirement between main buildings and detached garages where such detached garages are connected by a covered breezeway.
   b. Authorizing Oklahoma City Memorial Marathon to install approximately 60 banners within the city limits of the City of Nichols Hills between April 16, 2024 and April 30, 2024.
   c. A Revocable Permit issued to the Oklahoma City Memorial Marathon Foundation for the purpose of the Oklahoma City Memorial Marathon on April 28, 2024.
   d. A resolution calling a general election to be held on April 2, 2024 for the purpose of electing a council member from Ward One of the City of Nichols Hills, Oklahoma; setting forth the qualifications for such office, the term of the office to be filled, the filing periods of candidates for such office, and the manner of holding said elections; providing for election procedures; directing the City Clerk to cause this resolution to be published in a newspaper of general circulation in the City; directing the City Clerk to notify the Oklahoma County Election Board of the date of the election and the content hereof by delivering a copy of this resolution to the secretary of said board; directing the City Clerk to furnish said board a current map of the City, a copy of the City Charter, as it applies to the conduct of elections, and any other information required by law or necessary for conducting said election; authorizing the closing of a precinct, partially contained within the City, in which no persons reside; and containing related provisions.
   e. A resolution awarding contract to the lowest responsible bidder for FC-2302 Grand Channel Repair, and authorizing execution of the contract, bonds, and related instruments.

f. An Ordinance amending Sections 2-151 and 2-153 of the Nichols Hills City Code regarding City purchases of goods, services, and capital; repealing all conflicting ordinances or parts of ordinances; providing for severability; and declaring an emergency.

   i. Consideration of approval or disapproval of the emergency section of the foregoing ordinance.

g. PUBLIC HEARING: An Ordinance amending Section 50-140 of the Nichols Hills City Code regarding allowed exterior wall building materials for the first floors of dwellings in Residential Districts; repealing all conflicting ordinances or parts of ordinances; providing for severability; and declaring an emergency.

   i. Consideration of approval or disapproval of the emergency section of the foregoing ordinance.

h. Request to seek bids for WC-2101 2021 GO Bond Issue Water Treatment Facility Arsenic Removal Water Treatment Plant and receive and approve plans for the same.

i. Request to seek bids for PC-2302 2023 GO Bond Issue Paving Improvements 1100 Block of Bedford Drive, 7000 Block of Waverly Avenue, and 6800 Block of Trenton Road and receive and approve plans for the same.

j. A resolution appointing Public Arts Commissioners.

10. Adjournment

I certify that the forgoing was filed in the Office of the City Clerk at 4:32 PM on the 5th day of January, 2024 and posted in prominent view on the window at City Hall, 6407 Avondale Drive, at 4:45 PM on the 5th day of January, 2024; posted to the City of Nichols Hills website at http://www.nicholshills.net at 5:00 PM on the 5th of January, 2024; and transmitted by email at 5:00 PM on the 5th day of January, 2024 to those persons who have requested to be included on such notices pursuant to the Open Meeting Act and to those who have requested such notice.

Amanda Copeland

City Clerk
City of Nichols Hills, Oklahoma

AGENDA

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   b. Municipal Court
   c. Fire Department
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Amanda Copeland

City Clerk
City of Nichols Hills, Oklahoma

CITY OF NICHOLS HILLS

PROCLAMATION

WHEREAS, on September 1, 1978, Neil Gray began his service to the City of Nichols Hills as a police officer, where he dutifully protected and served the public for twenty-three years;

WHEREAS, in 2001, Neil retired as a police officer with the rank of Major and holding the office of Deputy Police Chief;

WHEREAS, upon retiring from the police department in 2001, Neil continued his service as a City employee, serving as the Information Systems Director, wherein he created the City's information systems division, oversaw projects such as the City's first website, a digital recordkeeping system, digital water well security improvements, and a cyber-security program;

WHEREAS, Neil has announced his retirement from employment with the City, effective January 10th, 2024;

WHEREAS, at forty-six years of faithful service to the City, Neil is the longest serving City employee in the organization's history;

WHEREAS, Neil has embodied the City's mission to continually provide the highest levels of personalized service to ensure an unparalleled quality of living; and

WHEREAS, the Council of the City of Nichols Hills, Oklahoma, on behalf of the citizens, desires to express its appreciation to Neil for his service and many great contributions made to the City of Nichols Hills.

NOW THEREFORE, BE IT RESOLVED by the Council of the City of Nichols Hills, Oklahoma that Neil Gray is to be commended for his dedication to our City and we thank him from our hearts and extend gratitude to him for his many years of service.

ADOPTED AND APPROVED by the Mayor and the Council and signed by the Mayor of the City of Nichols Hills, Oklahoma on January 9th, 2024.

ATTEST:

____
Mayor

____
City Clerk

MINUTES

Regular Meeting of the
Nichols Hills City Council
Tuesday, December 12, 2023 at 5:30 PM
City Hall, 6407 Avondale Drive
Nichols Hills, OK 73116

Original agenda filed in the Office of the City Clerk at 4:02 PM on the 8th day of December, 2023.

1. Call to Order and Pledge of Allegiance

2. Roll Call

Attendee Name	Title	Status	Arrived
Sody Clements		Present	
Steven J. Goetzinger		Present	
E. Peter Hoffman		Present	

3. Minutes
   a. November 14, 2023 City Council Minutes
   b. November 14, 2023 Special City Council Minutes

MOTION: Hoffman moved to approve the November 14, 2023 Special Meeting and the November 14, 2023 minutes as presented. Goetzinger seconded the motion.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	E. Peter Hoffman
SECONDER:	Steven J. Goetzinger
AYES:	Clements, Goetzinger, Hoffman

4. Departmental Reports

Consideration of acceptance, rejection, and/or postponement of the following:

   a. Police Department
   b. Municipal Court
   c. Fire Department

d. Public Works

e. Risk Manager

f. New Resident List

g. City Treasurer

h. Finance Director

i. Information System Manager

j. Engineer

k. ACOG Report

Mayor Clements thanked the Fire Department for their help.

Vice Mayor Hoffman reported that the City is working hard with ACOG on the trail grant between Sherwood Lane and NW 63rd Street.

MOTION: Goetzinger moved to approve the November 2023 departmental reports as presented. Hoffman seconded the motion.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Steven J. Goetzinger
SECONDER:	E. Peter Hoffman
AYES:	Clements, Goetzinger, Hoffman

5. Total Warrants & Claims $826,177.29

a. Consideration of approval, disapproval, and/or postponement of the following: Claims List for 2023-2024

a. General Fund	$260,200.38
b. Designated Funds – Police	145.00
c. Nichols Hills Municipal Authority	154,216.18
d. General Fund Capital Improvement	63,439.11
e. Nichols Hills Municipal Authority – CIP	51,137.00
f. General Obligation Bond Funds	297,039.62

MOTION: Hoffman moved to approve the total warrants and claims as presented. Goetzinger seconded the motion.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	E. Peter Hoffman
SECONDER:	Steven J. Goetzinger
AYES:	Clements, Goetzinger, Hoffman

6. Consent Docket - Construction

Consideration of approval, acceptance, rejection, amendment, and/or postponement of the following:

a. Pay Estimate No. 4 for Project No. PC-2201 with SAC Services, Inc. for Paving Improvements to the 1700 & 1800 Blocks of Huntington Avenue in the amount of $179,583.66.

BACKGROUND: City Engineer has verified quantities and recommends approval, to be paid from 2022 GO Bonds, 2023 GO Bonds, and other funds.

b. Amendment No. 2 for Project No. PC-2105 with Rudy Construction Co., for Paving Improvements to the 7600 Block of Dorset Drive in the amount for Amendment No. 1 <$80,458.95>.

BACKGROUND: The amendment decreases the contract amount to $669,221.05. The original contract was $689,200.00.

c. Pay Estimate No. 5 (FINAL) for Project No. PC-2105 with Rudy Construction Co. for Paving Improvements to the 7600 Block of Dorset Drive in the amount of $23,832.84 and place maintenance bonds into effect.

BACKGROUND: City Engineer has verified quantities and recommends approval, to be paid from 2022 GO Bonds and other funds.

MOTION: Goetzinger moved to approve item 6a - 6c Consent Docket Construction as presented. Hoffman seconded the motion.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Steven J. Goetzinger
SECONDER:	E. Peter Hoffman
AYES:	Clements, Goetzinger, Hoffman

7. Consent Docket - General

Consideration of approval, acceptance, rejection, amendment, and/or postponement of the following:

a. A resolution authorizing the disposal and destruction of certain original records and papers of records prior to the retention period for such records established in the Revised Records Retention Manual, 2015; and directing the City Manager to take all actions necessary to provide for the disposal and destruction of such records.

b. Request from Fire Chief Kevin Boydston to purchase (1) Endura mobile 6-unit charging pods for Kenwood VP5000 handheld radios and (1) Endura mobile 6-unit charging pods for Motorola APX6000 handheld radios for an amount not to exceed $2,500.00, as approved in the FY 2023-2024 CIP budget.

MOTION: Hoffman moved to approve item 7a - 7b Consent Docket General as presented. Goetzinger seconded the motion.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	E. Peter Hoffman
SECONDER:	Steven J. Goetzinger
AYES:	Clements, Goetzinger, Hoffman

8. Citizens desiring to be heard

The purpose of this time is to allow members of the public to speak to the City Council on any matter that is not otherwise set for consideration on this Agenda.

Mr. Russ Walker, attorney representing Dr. Mark Sullivan, spoke to the City Council concerning an upcoming sewer rehabilitation on Hillcrest. Dr. Sullivan requested that the sewer work not be done in his front yard but be performed in the back-yard of the home across the street.

9. Items for Separate Vote - Ordinances, Resolutions, and Other Matters

a. Third Amendment to Agreement between the City of Nichols Hills, Oklahoma and T-Mobile USA Tower LLC, regarding extension of the term of a cell tower lease generally located on City Property known as “Lisle Park” in the vicinity of 6706 North Pennsylvania Avenue subject to an early termination right in favor of the City; and related Memorandum of Third Amendment to Agreement.

MOTION: Goetzinger moved to approve agenda item 9a as presented. Hoffman seconded the motion.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Steven J. Goetzinger
SECONDER:	E. Peter Hoffman
AYES:	Clements, Goetzinger, Hoffman

b. PUBLIC HEARING: An application for an ordinance to close to public use a lot line and an 8 foot utility easement described as follows: Abutting part of Lot 18 and Lot 20 in Block 50, in the Mayfair Park Section of Nichols Hills, Oklahoma, running diagonally in a southeasterly direct S 49 32 E a distance of 123.71 ft. from the southeast corner of Lot 15 in Block 50 and the northwest corner of Lot 19 in Block 50, a property also known as 6502 N. Lenox Avenue.

Following discussion among City Council members and staff, Mayor Clements opened the public hearing.

Seeing no others expressing a desire to be heard, the public hearing was closed.

MOTION: Hoffman moved to approve agenda item 9b as presented. Goetzinger seconded the motion.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	E. Peter Hoffman
SECONDER:	Steven J. Goetzinger
AYES:	Clements, Goetzinger, Hoffman

i. Consideration of approval or disapproval of the emergency section of the foregoing ordinance.

MOTION: Goetzinger moved to approve agenda item 9b(i) Emergency clause of the foregoing ordinance. Hoffman seconded the motion.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Steven J. Goetzinger
SECONDER:	E. Peter Hoffman
AYES:	Clements, Goetzinger, Hoffman

c. Request from Allied Arts to install 100 banners in recognition of Allied Arts Month. Banners will be displayed within the City of Nichols Hills between June 1, 2024 and June 18, 2024.

Mr. Joseph Messick, Finance Associate, and Ms. Sunny Cearley, Allied Arts President, presented the banner application for banners to be hung from June 4, 2024 to June 18, 2024.

MOTION: Hoffman moved to approve agenda item 9c as presented. Goetzinger seconded the motion.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	E. Peter Hoffman
SECONDER:	Steven J. Goetzinger
AYES:	Clements, Goetzinger, Hoffman

d. A Revocable Permit issued to the Redbud Foundation, Inc. for the purpose of the Redbud Classic on April 6 and 7, 2024.

Ms. Kristin Hersom, Redbud Classic Race Director, presented the application for the Revocable Permit for the 41st Redbud Classic Race to be held April 6 - April 7, 2024.

MOTION: Goetzinger moved to approve agenda item 9d as presented. Hoffman seconded the motion.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Steven J. Goetzinger
SECONDER:	E. Peter Hoffman
AYES:	Clements, Goetzinger, Hoffman

e. Accept the Annual Comprehensive Financial Report and Accompanying Independent Auditor's Reports for the fiscal year ended June 30, 2023.

Mr. Dan Bledsoe, CPA and Partner with Finley & Cook, presented to City Council the auditor's report with the audit opinion for fiscal year ending June 30, 2023.

MOTION: Hoffman moved to accept agenda item 9e as presented. Goetzinger seconded the motion.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	E. Peter Hoffman
SECONDER:	Steven J. Goetzinger
AYES:	Clements, Goetzinger, Hoffman

f. Receive bids for sale of $7,020,000 General Obligation Bonds, Series 2024, and award sale of bonds to the bidder bidding the lowest interest cost.

Mr. John Williams, City Attorney, reviewed the summary of bond bids with the City Council members and recommended the sale of $7,020,000 General Obligation Bonds, Series 2024, be awarded to the lowest bidder, PNC Capital Markets.

Mr. Cameron Bertelli, with BOK Financial Securities, discussed the bids with the City Council members.

MOTION: Goetzinger moved to approve the minutes of sale of the bonds as presented. Hoffman seconded the motion.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Steven J. Goetzinger
SECONDER:	E. Peter Hoffman
AYES:	Clements, Goetzinger, Hoffman

g. An ordinance providing for the issuance of General Obligation Bonds in the sum of Seven Million, Twenty Thousand Dollars ($7,020,000) by the City of Nichols Hills, Oklahoma, authorized at an election duly called and held for such purpose; prescribing form of bonds; providing for a combined bond issue designated "General Obligation Bonds, Series 2024"; prescribing redemption provisions; designating bonds for purposes of certain provisions of the Internal Revenue Code; providing for registration thereof; appointing a paying-agent registrar for the issue and matters related thereto; providing for the levy of an annual tax for payment of principal and interest on the bonds; approving the forms of a Continuing Disclosure Agreement and an Official Statement; authorizing the approval of a Continuing Disclosure Agreement, an Official Statement and other contracts and instruments necessary to consummate sale, issuance and delivery of the Bonds; fixing other details of the bond sale and issuance; and declaring an emergency.

MOTION: Hoffman moved to approve agenda item 9g as presented. Goetzinger seconded the motion.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	E. Peter Hoffman
SECONDER:	Steven J. Goetzinger
AYES:	Clements, Goetzinger, Hoffman

i. Consideration of adoption, approval, acceptance, rejection and/or amendment of the emergency section of the foregoing ordinance.

MOTION: Goetzinger moved to approve agenda item 9g(i) – Emergency clause of the foregoing ordinance. Hoffman seconded the motion.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Steven J. Goetzinger
SECONDER:	E. Peter Hoffman
AYES:	Clements, Goetzinger, Hoffman

h. Acceptance of Special Warranty Deed and Easement Agreement from NBC Oklahoma, an Oklahoma banking corporation, finalizing donation of a commercial water well to the City and authorizing execution and recordation of such Special Warranty Deed and Easement Agreement, as well as any other transactional documents required to effectuate the transaction.

MOTION: Hoffman moved to accept agenda item 9h as presented. Goetzinger seconded the motion.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	E. Peter Hoffman
SECONDER:	Steven J. Goetzinger
AYES:	Clements, Goetzinger, Hoffman

i. A resolution awarding contract to the lowest responsible bidder for PC-2301 Paving Improvements 1600 & 1700 Blocks of Randel Road, and authorizing execution of the contract, bonds, and related instruments.

MOTION: Goetzinger moved to award the contract for PC-2301 Paving Improvements 1600 & 1700 Blocks of Randel Road to Rudy Construction Company for $1,181,687.50. Hoffman seconded the motion.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Steven J. Goetzinger
SECONDER:	E. Peter Hoffman
AYES:	Clements, Goetzinger, Hoffman

j. Request to seek bids for FC-2302 Grand Park Channel Repair and receive and approve plans for the same.

MOTION: Hoffman moved to approve agenda item 9j as presented. Goetzinger seconded the motion.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	E. Peter Hoffman
SECONDER:	Steven J. Goetzinger
AYES:	Clements, Goetzinger, Hoffman

k. Discussion and possible action of creating a United States 250th year and Nichols Hills Centennial Committee.

Mr. Shane Pate, City Manager, discussed with City Council members the possibility of creating a committee to plan possible events to celebrate the United States 250th year and the Nichols Hills Centennial.

RESULT:	**NO ACTION TAKEN**

l. An Ordinance amending Article VI of Chapter 8 of the Nichols Hills City Code regarding fences and walls on corner lots; repealing all conflicting ordinances or parts of ordinances; providing for severability; and declaring an emergency.

Mrs. Carla Sharpe presented two proposed options of the ordinance for the City Council to consider.

Following discussion among City Council members and staff, City Council directed staff to schedule a workshop to discuss the options further.

RESULT:	**NO ACTION TAKEN**

i. Consideration of approval or disapproval of the emergency section of the foregoing ordinance.

m. PUBLIC HEARING: An Ordinance amending Section 50-140 of the Nichols Hills City Code regarding allowed exterior wall building materials for the first floors of dwellings in Residential Districts; repealing all conflicting ordinances or parts of ordinances; providing for severability; and declaring an emergency.

MOTION: Goetzinger moved to continue agenda item 9m to the next regular schedule meeting. Hoffman seconded the motion.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Steven J. Goetzinger
SECONDER:	E. Peter Hoffman
AYES:	Clements, Goetzinger, Hoffman

i. Consideration of approval or disapproval of the emergency section of the foregoing ordinance.

n. A resolution appointing Nichols Hills Public Arts Commissioners.

City Council members will reach out to the Public Arts Commissioners to work towards filling the two vacancies on the Public Arts Commission.

RESULT:	**NO ACTION TAKEN**

10. Adjournment

MOTION: There being no further business, Hoffman moved to adjourn the meeting. Goetzinger seconded the motion.

____
Mayor
City of Nichols Hills, Oklahoma

____
City Manager
City of Nichols Hills, Oklahoma

____
City Clerk
City of Nichols Hills, Oklahoma

MINUTES

Special Meeting of the
Nichols Hills City Council
Tuesday, December 12, 2023 at 3:00 PM
City Hall, 6407 Avondale Drive
Nichols Hills, OK 73116

Original agenda filed in the office of the City Clerk at 11:58 AM on the 8th day of December, 2023.

1. Call to Order

2. Roll Call

Attendee Name	Title	Status	Arrived
Sody Clements		Present	
Steven J. Goetzinger		Present	
E. Peter Hoffman		Present	

3. Citizens Desiring to be heard

The purpose of this time is to allow members of the public to speak to the City Council on any matter that is not otherwise set for consideration on this Agenda.

No one expressed a desire to be heard.

4. Items for Separate Vote - General

Consideration of adoption, approval, acceptance, rejection, amendment, and/or postponement of the following:

a. Discussion of possible park plans in the 1800 Block of Westminster Place.

City Manager Shane Pate gave an overview of proposed plans for creating a park in the 1800 Block of Westminster Place.

Mrs. Sheryl Nikkel requested that the previous discussions from meetings be presented to those in attendance.

Ms. Deborah Thompson stated she was excited about the project and said she would benefit from a park on Westminster Place.

Mr. Austin Morris questioned if the cul-de-sac would help with the flow and speed of traffic.

Mr. Soddee Knight spoke in favor of the proposed park and future development on Westminster Place.

Mr. Jim Turner asked about the timeline of the project.

Mr. Curt Boecking spoke in favor of the closure of the street and a park in Ward 3.

Ms. Janet Freede spoke of her concerns of traffic to the park.

Mr. Matt Renz asked if this was the only location in Ward 3 for a park.

Mrs. Leigh Ann Albers, Public Arts Commissioner, stated that they have been discussing possible art for the proposed park.

Mrs. Elizabeth Hawkins spoke in favor of the proposed park and creating a cul-de-sac on Westminster Place.

Mr. Alex Lewis spoke in favor of park options one or six.

Mrs. Linda Clark inquired about the size of the proposed park compared to the other parks in Nichols Hills and how a buffer would be created to the bordering homes.

Mr. Scott Howard, landscape architect with Howard-Fairbairn Site Design, stated this would be one of the smaller parks, about an acre of property. Depending on the type of park, passive or active park, the buffer could be masonry walls, fencing or landscaping.

Mr. Joe Hodges spoke in favor of the proposed park. Mr. Hodges felt that closing the street will help considerably with the traffic.

Mayor Clements stated that the proposed park will be further discussed during public meetings in the future.

5. Adjournment

MOTION: There being no further business, Hoffman moved to adjourn the meeting. Goetzinger seconded the motion.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	E. Peter Hoffman
SECONDER:	Steven J. Goetzinger
AYES:	Clements, Goetzinger, Hoffman

Mayor
City of Nichols Hills, Oklahoma

City Manager
City of Nichols Hills, Oklahoma

City Clerk
City of Nichols Hills, Oklahoma

MINUTES

Special Meeting of the
Nichols Hills City Council
Wednesday, December 13, 2023 at 12:00 AM
Fire Training Room, 6407 Avondale Drive
Nichols Hills, OK 73116

1. Call to Order

2. Roll Call

Attendee Name	Title	Status	Arrived
Sody Clements		Present	
Steven J. Goetzinger		Present	
E. Peter Hoffman		Present	

3. Holiday Celebration

   No official City business will be discussed or action taken other than to particiate in the celebration of the Holiday Party.

4. Adjournment

____
Mayor
City of Nichols Hills, Oklahoma

____
City Manager
City of Nichols Hills, Oklahoma

____
City Clerk
City of Nichols Hills, Oklahoma

MINUTES

Special Meeting of the
Nichols Hills City Council
Thursday, December 14, 2023 at 8:00 AM
Nothing Bunt Cake, 6492 Avondale Drive
Nichols Hills, OK 73116

Original agenda filed in the Office of the City Clerk at 12:09 PM on the 8th day of December, 2023.

1. Call to Order

2. Roll Call

Attendee Name	Title	Status	Arrived
Sody Clements		Present	
Steven J. Goetzinger		Present	
E. Peter Hoffman		Present	

3. Items for Separate Vote - General

   Consideration of adoption, approval, acceptance, rejection, amendment, and/or postponement of the following:

   a. Nothing Bundt Cake Ribbon Cutting Ceremony

      No official City business was discussed, or action taken other than the Ribbon Cutting Ceremony.

4. Adjournment

____
Mayor
City of Nichols Hills, Oklahoma

____
City Manager
City of Nichols Hills, Oklahoma

____
City Clerk
City of Nichols Hills, Oklahoma

NICHOLS HILLS
POLICE DEPARTMENT
MONTHLY REPORT
December 2023

On December 17th at 12:34 p.m. Corporal McGinley observed a vehicle with an expired Texas license plate. It was showing to have expired in February of 2022. He initiated a traffic stop and the vehicle came to a stop. The driver supplied Corporal McGinley with false identification. When he confronted her, she stated she didn't feel comfortable sharing that information with him. He asked her to step out of the vehicle and she refused. As Corporal McGinley was telling her that she would be arrested she drove away. A slow speed pursuit lasted for several blocks until another officer arrived. The driver, Tierra White, was charged with alcohol offenses, possession of narcotics, and numerous traffic offenses. She was transported to the Oklahoma County Detention Center.

On December 26th, Corporal Hall received information related to a construction site burglary in the 1500 block of Buttram. When she arrived at the residence, she met with the victim who led her to a door that was damaged. The door was locked but forced open to make entry into the property. The contractor lost several tools in the theft with a value over $500.00. Detectives will continue to check for leads as they develop.

In the month of December officers made 5 District Court level arrests.

Officers were dispatched to 40 residential alarm calls and 11 business alarm calls. The department responded to 24 suspicious vehicle calls, 16 suspicious subject calls, and 6 suspicious activity calls. Officers responded to 10 motorist assist calls and 4 citizen assist calls. Officers conducted 113 business checks and 8 check welfare calls. Officers were requested to assist other agencies a total of 30 times. Officers performed 124 house checks this month. Officers responded to 2 parking complaints. There were 151 traffic stops with 210 citations and written warnings issued. Officers worked 3 traffic accidents on city streets. Officers completed 18 offense reports. Dispatchers completed 1,491 radio log entries.

Respectfully,

Chief Steven Cox

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Nichols Hills Police Department
6407 Avondale Drive Nichols Hills, OK 73116
(405) 843-5672

ODIS Summary Report From 12/01/2023 - 12/31/2023

Booking Summary Report

Booking Record

Inmate Booked	**0**	**Inmate Released**	**0**
Male	0	Male	0
Female	0	Female	0
Unknown	0	Unknown	0

Federal Inmate Booked 0
Federal Inmate Released 0

Booking Officer	Arresting Officer	Releasing Officer
No records found.	No records found.	No records found.

Incident Summary Report

Incident Record

Incident Report Filed	**18**
Sensitive Report	0
Classified Report	0
Report Approved	18

Offense Summary

Total	Offense (IBR)
1	Burglary/Breaking and Entering
1	Civil - Other
1	Drug/Narcotics - Violations - Marijuana
1	Liquor Law Violations
2	Other Offenses - Non traffic
1	Public Peace - Found Property
2	Public Peace - Mental Case
6	Public Peace - Other
1	Public Peace - Unattended Death
4	Traffic - Impounds
4	Traffic - Other
2	Warrants - For other Agency
26	GRAND TOTAL

Originating Officer Report

Total	Originating Officer
1	EISCHEID, DAVID
5	HALL, ELLA
1	JOBE, TONY
1	LASTER, ADAM
6	LOPEZ, MARLINY
1	MCGINLEY, JAMES
3	MCHENRY, JARRED

18 GRAND TOTAL

Total Report Filed	18
Total Reports Assigned to Detective	18
Total Reports Un-Assigned	0

Report Assigned To	Total	Open	Closed
RIDGEWAY, BRANDON	18	3	15
GRAND TOTAL	18	3	15

Case Closed Detail

Closed By	Total
Cleared - By Arrest	5
Cleared - Referred	1
Deactivated by Investigator After Follow-Up	8
Unsolved	1

Total Report Filed	18
Total Open Cases	3
Total Closed Cases	15

Cleared By	Total
Cleared - By Arrest	5
Cleared - Referred	1
Deactivated by Investigator After Follow-Up	8
Unsolved	1
GRAND TOTAL	15

Citation Summary Report

Ciation Record

Citation Filed (Exclude Warining)	93
Citation Warning Filed	117

Officer Violation Report (Include Warning Citation)

Officer Name	Violation	Total	Total Amount
	FAILURE TO APPEAR	9	$0.00
	NO CONTRACTOR REGISTRATION	1	$260.00
	NO PLUMBING PERMIT	1	$260.00
	PARKING ON GRASS	1	$35.00
	PROPERTY MAINTENANCE	1	$260.00
	PUBLIC NUISANCE (STRUCTURE)	1	$260.00
EDWARDS, BRANDON (20)	AFFIXING IMPROPER TAG	1	$260.00
	DEFECTIVE EQUIPMENT	2	$220.00
	DISOBEYING STOP SIGN	1	$110.00
	DISOBEYING TRAFFIC CONTROL LIGHT	1	$110.00
	DRIVING WHILE SUSPENDED	1	$260.00
	EXPIRED LICENSE PLATE	3	$300.00
	NO LICENSE IN POSSESSION	1	$120.00
	NO SECURITY VERIFICATION	1	$260.00
	OPERATING WITHOUT BEING LICENSED	1	$260.00
	PASSING WHERE PROHIBITED	1	$110.00
	SPEED IN EXCESS	7	$735.00
EISCHEID, DAVID (21)	DEFECTIVE LIGHTS ALL OTHERS	4	$440.00
	DISOBEYING TRAFFIC CONTROL LIGHT	1	$110.00
	EXPIRED LICENSE PLATE	5	$500.00
	IMPROPER TAG DISPLAY	2	$200.00
	NO SECURITY VERIFICATION	4	$1,040.00

	OPERATING CONTRARY TO RESTRICTIONS	2	$520.00
	OPERATING WITHOUT BEING LICENSED	1	$260.00
	SPEED IN EXCESS	2	$210.00
GREENWOOD, TAYLOR (7)	DEFECTIVE LIGHTS ALL OTHERS	6	$660.00
	OPERATING CONTRARY TO RESTRICTIONS	1	$260.00
HALL, ELLA (28)	AFFIXING IMPROPER TAG	1	$260.00
	DISOBEYING STOP SIGN	1	$110.00
	EXPIRED LICENSE PLATE	5	$500.00
	FAILURE TO YIELD FROM STOP SIGN	1	$110.00
	IMPROPER LANE CHANGE	1	$110.00
	IMPROPER TAG DISPLAY	2	$200.00
	OPERATING WITHOUT BEING LICENSED	3	$780.00
	PASSING WHERE PROHIBITED	1	$110.00
	SPEED IN EXCESS	13	$1,365.00
JOBE, TONY (12)	DEFECTIVE LIGHTS ALL OTHERS	3	$330.00
	EXPIRED DRIVERS LICENSE	2	$200.00
	EXPIRED LICENSE PLATE	3	$300.00
	NO LICENSE IN POSSESSION	1	$120.00
	OPERATING CONTRARY TO RESTRICTIONS	1	$260.00
	SPEED IN EXCESS	2	$210.00
LASTER, ADAM (21)	DEFECTIVE LIGHTS ALL OTHERS	3	$330.00
	EXPIRED LICENSE PLATE	11	$1,100.00
	ILLEGAL U TURN	1	$110.00
	NO SECURITY VERIFICATION	1	$260.00
	SPEED IN EXCESS	5	$525.00
LOPEZ, MARLINY (13)	DEFECTIVE LIGHTS ALL OTHERS	2	$220.00
	DISOBEYING STOP SIGN	1	$110.00
	EXPIRED LICENSE PLATE	6	$600.00
	NO SECURITY VERIFICATION	3	$780.00
	SPEED IN EXCESS	1	$105.00
MCGINLEY, JAMES (24)	AFFIXING IMPROPER TAG	1	$260.00
	DEFECTIVE LIGHTS ALL OTHERS	2	$220.00
	DRIVING WHILE SUSPENDED	2	$520.00
	EXPIRED DRIVERS LICENSE	1	$100.00
	EXPIRED LICENSE PLATE	12	$1,200.00
	NO SECURITY VERIFICATION	6	$1,560.00
MCHENRY, JARRED (11)	AFFIXING IMPROPER TAG	1	$260.00
	DEFECTIVE LIGHTS ALL OTHERS	2	$220.00
	DRIVING WHILE SUSPENDED	1	$260.00
	EXPIRED LICENSE PLATE	2	$200.00
	NO SECURITY VERIFICATION	2	$520.00
	OPERATING WITHOUT BEING LICENSED	1	$260.00
	PASSING WHERE PROHIBITED	1	$110.00
	SPEED IN EXCESS	1	$105.00
STOUGH, STANTON (2)	EXPIRED LICENSE PLATE	1	$100.00
	SPEED IN EXCESS	1	$105.00
VOYLES, MATTHEW (37)	DEFECTIVE LIGHTS ALL OTHERS	8	$880.00
	DISOBEYING STOP SIGN	1	$110.00
	DRIVING WHILE SUSPENDED	2	$520.00
	EXPIRED DRIVERS LICENSE	1	$100.00
	EXPIRED LICENSE PLATE	5	$500.00
	FAILURE TO DIM LIGHTS	5	$550.00
	IMPROPER TAG DISPLAY	2	$200.00
	NO CHILD RESTRAINTS	1	$110.00

	NO SECURITY VERIFICATION	4	$1,040.00
	NO VALID OPERATORS LICENSE	1	$260.00
	OPERATING CONTRARY TO RESTRICTIONS	2	$520.00
	OPERATING WITHOUT BEING LICENSED	2	$520.00
	SPEED IN EXCESS	2	$210.00
	SPEEDING RADAR CHECKED	1	$229.00
GRAND TOTAL		210	$28,874.00

Citation Payment Method Summary

Total Cash	$0.00
Total Checks	$0.00
Total Credit Cards	$0.00
Total Money Orders	$0.00
Total Other	$0.00
Grand Total	**$0.00**

Warrant Summary Report

Warrant Record

Warrant Issued	0
Warrant Served	0
Warrant Recalled	0

Warrant Issued

No records found.

Warrant Served

No records found.

Warrant Recalled

No records found.

Warrant Payment Method Summary

Total Cash	$0.00
Total Checks	$0.00
Total Credit Cards	$0.00
Total Money Orders	$0.00
Total Other	$0.00
Grand Total	**$0.00**

Protective Order Summary Report

Protective Order Record

Protective Order Issued - Non Emergency	0
Protective Order Issued - Emergency	0

Civil Process Summary Report

Civil Process Record

Civil Process Issued	0

Group By Process Type **Group By Court Type**

No records found. No records found.

Field Interview Summary Report

Field Interview Record

Field Interview Issued	0

Group By Interviewed Officer

No records found.

Accident / Collision Summary Report

Accident Record

Accident / Collision Record	3
Accident / Collision with DUI	0
Accident / Collision with Hit & Run	1
Accident / Collision with Fatality	0

Radio Log Summary Report

Radio Log Record

Radio Log Record	1,491

Group By Call Type

Total	Initial Call Type
2	Accident - Hit and Run
1	Accident - Property Damage
2	Accident - With Injury
11	Alarm Business
40	Alarm Residential
4	Assist - Citizen
10	Assist - Motorist
7	Assist - Other City Department
23	Assist - Outside Agency
4	Broadcast - General Information
1	Burglary - Residential
113	Business Check
2	Check Solicitor
8	Check The Welfare
2	Civil Matter
1	Code Violation
1	Court - Bailiff
2	Deliver Council Packets
206	Dispatch - Informational
2	Disturbance
223	Ending Mileage
9	Fire Department - Automatic Alarm
27	Fire Department - Medical Call
11	Fire Department - Mutual Aid
2	Fire Department - Odor Investigation
13	Fire Department - Service Call

Group By Final Type

Total	Final Call Type
1,491	
1,491	GRAND TOTAL

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3	Fire Department - Smoke Investigation
1	Fire Department - Structure Fire
4	Follow-up
2	Found Property
124	House Check
1	Indecent Exposure
2	Mental Health
12	Miscellaneous - Other
1	Missing Property
2	Noise Complaint
6	Officer out of the car
34	Open Door - Residence
1	Ordinance Violation
3	Out at the Station
1	Out at the Station for Equipment
12	Out at the Station for Report
4	Out of district
2	Parking Complaint
1	Possible Overdose
3	Public Works Call
12	Receive Information
3	Reckless Driver
1	Release Property
1	Remove Debris from Roadway
1	Return to the station
1	Signal 13 - Meal Beak
33	Special Assignment
210	Starting Mileage - In Service
6	Suspicious Activity
1	Suspicious Noise
16	Suspicious Subject
24	Suspicious Vehicle
1	Traffic Arrest
2	Traffic Complaint
2	Traffic Control
3	Traffic Hazard
151	Traffic Stop
11	Training
1	Transport
1	Unattended Death
2	Vehicle Impoundment
9	Vehicle Maintenance
50	Vehicle Registration/Stolen Check [10-28/10-29]
2	Vehicle Release
1	Water Main Break
1,491	GRAND TOTAL

MUNICIPAL COURT REPORT - FILED CASES

NICHOLS HILLS MUNICIPAL COURT Page: 1

Report For December 1, 2023 Thru December 31, 2023 FILEDST

Violations by Filed Date...

Police Department	101	
MUNICIPAL COURT	12	
Code Enforcement	3	
TRANSFERRED OUT	0	
Total Filed Violations		116

Completed Cases...

Paid Fine...

Police Department	46	
MUNICIPAL COURT	3	
Code Enforcement	2	
TRANSFERRED OUT	1	
Total Paid Fines		52
Total Completed		52

Other Completed...

Dismissed - had Insurance

Police Department	2	
MUNICIPAL COURT	0	
Code Enforcement	0	
TRANSFERRED OUT	0	
Total		2

Dismissed by Judge

Police Department	4	
MUNICIPAL COURT	0	
Code Enforcement	0	
TRANSFERRED OUT	0	
Total		4

Dismissed - COMPLIANCE

Police Department	13	
MUNICIPAL COURT	0	
Code Enforcement	0	
TRANSFERRED OUT	0	
Total		13

WARNING TICKET

Police Department	2	
MUNICIPAL COURT	0	
Code Enforcement	0	
TRANSFERRED OUT	0	
Total		2
Total Other Completed		21

Grand Total Completed	73
Net Difference Filed/Complete	43

Warrants...

Issued...

Police Department	28	
MUNICIPAL COURT	13	
Code Enforcement	0	
TRANSFERRED OUT	0	
Total Violations		41
Total Warrants Issued		41

Cleared...

Police Department	13	
MUNICIPAL COURT	5	
Code Enforcement	0	
TRANSFERRED OUT	1	
Total Violations		19
Total Warrants Cleared		19
Change in Total Warrants		22

FINE FINE	$6,038.00
CLEET7 CLEET STATE OF OK. 2017	$430.00
AFIS17 AFIS 2017	$430.00
FS17 FORENSIC SCIENCE 2017	$430.00
LATE LATE FEE	$130.00
AMS COLLECTION AGENCY	$338.75
FTA FAILURE TO APPEAR	$690.00
Total Fees/Fines Paid	$8,486.75

Nichols Hills Fire Department

December 2023 Monthly Report

The month of December was a busy month around the fire station as we worked on completing last minute tasks for 2023 and preparing for the 2024 year. Annual Life and Safety inspections were assigned to all three shifts that will start in January. The department hosted four days of OSU-OKC Fire Academy Interns and three days with Eastern Oklahoma County Tech Fire Academy Interns. The Bike Club of OKC visited the fire station for a tour and fire safety education. The department enjoyed another great Christmas party that was planned and prepared by Risk Manager Lindy Hough.

The Fire Department responded to a total of 68 calls in the month of December.

- Fires – 2
- EMS – 25
- Hazardous Conditions – 2
- Service Calls – 22
- False Calls – 17

Ward 1 – 28%
Ward 2 – 24%
Ward 3 – 29%
The Village – 19%

Training continued steadily despite the busy end-of-year activities. All three shifts were able to train on a home that was scheduled for demolition. The Fire Department has continued to focus on Active Shooter and Hostile Event Response training. Blue and Red shifts completed their joint training with the police department and EMSA as Green shift will complete their training in the first week of January.

In-house training continued covering topics from CPR, fire extinguishers, building construction, apparatus pump operations, fire service ladders, driver training, salvage covers, forcible entry, standard operating guidelines, life and safety inspections software, and EMS protocols to name a few.

Bill Justice with EMSA provided all three shifts and The Village Fire Department with monthly EMS training. Cold weather emergencies, crew resource management, and submersions were the topics covered.

A few members participated in some outside training during the month. Probationary firefighters Daniel Morrison and Tyler Hamblin joined Oklahoma City Fire Department recruit academy where they worked a 24-hour shift responding to a wide variety of mock calls at their training drill ground. Training Officer Kenny Reyes attended an 8-hour Energy Hazards Response training in Midwest City. D/O Josh Gray attended a 40-hour Fire Officer I class in Edmond.

Fire Chief

Kevin Boydston

DEPARTMENT OF ENVIRONMENTAL QUALITY

MONTHLY OPERATIONAL REPORT
GROUND WATER SYSTEMS

City of Nichols Hills — SYSTEM NAME
1009 N.W. 75th street — ADDRESS
Nichols Hills — CITY
OK — STATE
73116 — ZIP

PWS ID 2005501 POPULATION SERVED 4020 MONTH Nov 21 2023 Thru Dec 20 2023

DATE	WATER PUMPED 1,000 GALLONS PER DAY	CHEMICALS USED: CHLORINE AND RESIDUALS lbs	SERIES 1 PLT	SERIES 1 DIST	SERIES 2 PLT	SERIES 2 DIST	NO. WELLS IN SYSTEM 23: NO. WELLS IN USE	TOTAL HOURS IN USE	STATIC LEVEL WELL NO.	STATIC LEVEL FT.	PUMPING LEVEL WELL NO.	PUMPING LEVEL FT.	TOTAL ALK.	Ph	STAB-ILITY	Fluoride	
21	707,892	5	0.39	0.33	0.39	0.44	5	75.7									
22	443,520	5	0.52	0.48	0.52	0.41	2	48.0									
23	735,325	5	0.63	0.39	0.63	0.41	5	80.6									
24	1,088,640	5	0.52	0.45	0.52	0.33	5	120.0									
25	927,871	5	0.49	0.41	0.49	0.38	5	101.5									
26	443,520	5	0.74	0.54	0.74	0.43	2	48.0									
27	443,520	5	0.48	0.60	0.38	0.48	2	48.0									
28	517,779	5	0.66	0.62	0.48	0.66	3	59.2									
29	862,206	5	0.68	0.47	0.67	0.66	5	94.6									
30	634,602	5	0.55	0.62	0.55	0.48	5	70.0									
1	199,536	5	0.80	0.71	0.54	0.80	2	26.9									
2	273,614	5	0.76	0.71	0.23	0.76	2	38.1									
3	245,490	5	0.70	0.79	0.69	0.70	2	33.8									
4	523,437	5	0.66	0.36	0.28	0.66	4	66.3									
5	660,870	5	0.49	0.39	0.42	0.49	4	81.5									
6	684,735	5	0.39	0.63	0.42	0.41	4	85.1									
7	932,387	5	0.43	0.54	0.42	0.51	6	113.7									
8	977,970	5	0.54	0.38	0.34	0.54	5	119.2									
9	958,989	5	0.44	0.39	0.43	0.44	5	116.3									
10	935,901	5	0.49	0.53	0.50	0.49	5	112.9									
11	427,418	5	0.44	0.46	0.37	0.44	5	52.7									
12	694,326	5	0.35	0.29	0.33	0.35	5	85.0									
13	818,661	5	0.48	0.36	0.32	0.48	5	102.3									
14	1,064,575	5	0.54	0.44	0.33	0.54	6	125.8									
15	1,170,903	5	0.51	0.28	0.26	0.51	6	133.2									
16	1,082,880	5	0.54	0.36	0.43	0.54	5	120.0									
17	876,417	5	0.56	0.39	0.40	0.56	4	93.4									
18	180,000	5	0.49	0.69	0.48	0.49	1	24.0									
19	492,736	5	0.68	0.70	0.68	0.58	3	54.9									
20	500,000	5	0.70	0.60	0.71	0.58	3	72.0									
TOTAL	20,505,720	150					121	2402.7									
AVG.	683,524	5					4										

POWER COST	$9,015.33
LABOR COST	$10,776.36
CHEMICAL COST	$544.17
REPAIR COST	$0.00
WATER COST	$0.00
TOTAL COST	$20,335.86
COST/MILLION GAL.	$991.72

BACT SAMPLES SUBMITTED DURING THE MO.

(1) NUMBER SAFE	4
(2) NUMBER UNSAFE	0
(3) NUMBER CHECK SAMPLES	4

I hereby certify the above to be correct to the best of my knowledge.

Signed

Title Well Operator

Mail original before the 10th of the following month to:
Department of Environmental Quality
Water Quality Division
PO Box 1677
Oklahoma City, OK 73101-1677

DEQ Form # 630-577B
Revised 3/01

Oper. Cert. No. 13524 102329.0

Attachment: PW DECEMBE R2023 MONTHLY REPORT (7001 : 4 d Public Works Monthly Reports)

Public Works
Water Production Report
December 2023

Water Produced	20,890,052
Water Sold	18,658,456
Water used in the City Parks	435,247
Water flushed for Bond Projects	5,100
Fire Department usage - est.	15,000
City Facilities	34,598
Water unaccounted for	1,741,651
% water loss for the month	8.3%
Avg. water loss/ for the last 12 months	0.9%

WATER PUMPED
Dec-23

WELL	Analysis Date	Arsenic ppb	G.P.M.	Gallons Pumped	Electrical Cost Per Thousand Gallons
5		0.000	125	5,579,375	$0.23
8		0.000	111	1,472,526	$0.79
12		0.000	157	4,741,871	$0.22
14		0.000	180	875,520	$0.29
21		0.009	112	2,000,680	$0.25
23		0.000	173	6,220,080	$0.36
Total				20,890,052	

Blended arsneic level	0.00 ppb	
Energy costs per 1000 gals	$0.05	
Contractor Usage		5,100

WATER PUMPED
LAST FIVE YEARS:

Dec-22	13,776,160
Dec-21	27,178,727
Dec-20	18,929,988
Dec-19	17,117,270
Dec-18	20,189,250

Benjamin Canady
Water Well Operator

PUBLIC WORKS
LINE MAINTENANCE REPORT
2023

Water Main Breaks/Water leak repairs

	DATE	ADDRESS	MANHOURS
	12/4/2023	1501 Wilshire	160.0
		TOTAL hrs.	160.0

Sewer Main Blocks/ PM

Preventative Maintenance

DATE	ADDRESS Man hole number	MANHOURS	
	TOTAL hrs	0.0	

BUILDING PERMITS DECEMBER 2023

Project ID	Project Type	Name	Property	Issued Date	Square Footage	Valuation
158419	ROOF-RES	ADVANTAGE ROOFING	1515 CAMDEN	12/4/2023		$ 73,373.00
158420	FENCE-RES	FENCE 4 LESS	1608 GLENBROOK	12/5/2023		$ 6,000.00
158424	DEMO-RES	MIDWEST WRECKING	6717 AVONDALE	12/6/2023		
158425	ROOF-RES	KAPHAR ROOFING & CONSTRUCTION	1708 PENNINGTON	12/7/2023		$ 29,000.00
158427	CURB	AGS CONCRETE LLC	1905 HUNTINGTON	12/8/2023		
158428	DEMO-RES	MIDWEST WRECKING	6913 GRAND	12/8/2023		
158447	CURB	RUDY CONSTRUCTION CO	1101 CUMBERLAND	12/18/2023		
158448	CURB	DELGADOS CONSTRUCTION	1803 HUNTINGTON	12/19/2023		
158449	CURB	BOMANITE OF OKLAHOMA	1711 RANDEL	12/19/2023		
158453	BR-NEW	COLONY CONSTRUCTION INC	1209 MARLBORO	12/21/2023	3270	$ 1,500,000.00
158454	FENCE-RES	ENERGY PRO HOMES	1828 WESTMINSTER	12/21/2023		$ 2,500.00
158455	FENCE-RES	PREFERRED FENCE SOLUTIONS INC	1812 DEVONSHIRE	12/21/2023		$ 6,200.00
158456	BR-REM	CTC CONSTRUCTION LLC	1103 HUNTINGTON	12/21/2023		$ 300,000.00
158460	BR-ADD	FORD CUSTOM HOMES	6408 BRIARWOOD	12/22/2023		$ 350,000.00

Risk Manager Report December 2023

There was one (1) work-related injury this month. A fire fighter injured his back while on a lift assist call. The injury seems to be minor at this point, but we will know more soon.

There were five (5) drug screens this month. One (1) was a follow-up on a public works employee, one (1) was a random drug screen on a police officer, one (1) was a random drug screen on an administration employee and two (2) were fire fighters.

There was no safety meeting this month because of the city-wide employee holiday Christmas luncheon. We had a great turn out this year again. Employees enjoyed catering from Olive Garden and there were door prizes as well as employee bonuses and wellness checks to those who participated in the wellness exams, flu shots and wellness/activity sick-time buyback program. Thanks to the city council for all the support!

Park inspections were completed on Woods, Kite and Davis Park. Davis Park received new ground covering (Engineered Wood Fiber-EWF) around the playground area. No other issues were found.

There were two (2) new employee safety orientations on two new police officers. Some items discussed were First Aid Procedures, explain and review the use of Personal Protective Equipment (PPE); explain ADA (Americans with Disabilities Act); explain and review the Distracted Driving Policy by making sure the employee reads, understands and signs the policy; Professional Conduct (Sexual Harassment) video and explain, discuss common issues and policy and procedures dealing with sexual harassment in the workplace; Bloodborne Pathogens training and Accident/Incident reporting procedures. We also discussed the city's wellness program, employee assistance program (EAP) and the safety manual.

For several months we have been planning and organizing police and fire active shooter/threat training following the ASHER NFPA 3000 program. Christ the King School agreed to let us use their junior high facilities for a full-scale exercise involving all shifts over a 3-day period. The training will be facilitated with assistance from Bill Justice with EMSA and who is considered a subject matter expert for rescue tack force (RTF) training as well as Marc Crawford with Department of Public Safety and retired law enforcement officer. The training involves NHFD, Village FD. NHPD and EMSA. We are planning on making this training an annual or bi-annual training using different locations around our city and including the Village PD and possibly other local agencies.

STATUS: All CONFIDENTIALS PRINTED: NO
RANGE OF START DATES: 12/01/2023 THRU 12/31/2023 TRANSFERS INCLUDED: NO
LAST BILL DATE: 0/00/0000 THRU 99/99/9999 PRINT MAILING ADDR: NO

4.f.a

ACCOUNT NUMBER	NAME	CLASS	SERVICE ADDRESS	STATUS	DATE OF SERVICE	XFER?
02-00291-14	I - AINSWORTH, JOHN	RES	1713 WINDSOR	ACTIVE	12/09/2023	
01-00005-13	E - EUROPEAN DEKOR, LLC	RES	1108 CUMBERLAND	ACTIVE	12/08/2023	
01-00011-05	E - EUROPEAN DEKOR, LLC	RES	1120 CUMBERLAND	ACTIVE	12/08/2023	
01-00023-13	E - EUROPEAN DEKOR, LLC	RES	1101 CUMBERLAND	ACTIVE	12/08/2023	
01-00426-02	I - GIVENS, ERICA	RES	6801 TRENTON	ACTIVE	12/15/2023	
02-00857-08	I - GREENBACK, EMMA	RES	1835 WESTMINSTER	ACTIVE	12/05/2023	
01-00794-01	E - H&B PROPERTIES LLC	RES	1421 GLENBROOK	ACTIVE	12/01/2023	
02-00435-09	I - HOPPS, CHRISTINA	RES	1419 SHERWOOD	ACTIVE	12/04/2023	
01-00158-08	I - LANDRUM, CATHERINE	RES	1109 MARLBORO	ACTIVE	12/13/2023	
02-00559-03	I - LE, PAUL	RES	1803 GUILFORD	ACTIVE	12/15/2023	
04-00024-12	I - LONDAGIN, SPENCER	RES	1114 SHERWOOD C-4	ACTIVE	12/28/2023	
01-00227-13	I - SCARAMUCCI, JESSICA	RES	7005 TRENTON	ACTIVE	12/18/2023	
02-00126-04	I - SPIERS, DIRK	RES	1728 KINGSBURY	ACTIVE	12/04/2023	
02-00069-01	I - SULLIVAN, WYNN	RES	2303 GRAND	ACTIVE	12/03/2023	
02-00851-05	I - VERNON, ROY	RES	1823 WESTMINSTER	ACTIVE	12/01/2023	

** TOTAL PRINTED 15 **

STATUS: All CONFIDENTIALS PRINTED: NO
RANGE OF START DATES: 12/01/2023 THRU 12/31/2023 TRANSFERS INCLUDED: NO
LAST BILL DATE: 0/00/0000 THRU 99/99/9999 PRINT MAILING ADDR: NO

4.f.a

TOTALS BY CUSTOMER CLASS

CLASS	DESCRIPTION	TOTAL
RES	RESIDENTIAL	15
	CLASS TOTAL:	15

TOTALS BY RATE TABLE

SERVICE	RATE	DESCRIPTION	TOTAL

SELECTION CRITERIA

REPORT SELECTIONS:

REPORT SEQUENCE: Account Name
ACCOUNT STATUS: All
CUSTOMER CLASS: All
SERV/TBL: All
INCLUDE TRANSFER: NO
INCLUDE CONFIDENTAL: NO

INFORMATION INCLUDED:

MAILING ADDRES: NO
COMMENT CODES: None

CUSTOMER DATES:

START DATE: 12/01/2023 THRU 12/31/2023
LAST BILL DATE: 0/00/0000 THRU 99/99/9999

** END OF REPORT **

CITY OF NICHOLS HILLS
TREASURER'S REPORT - INVESTMENT SCHEDULE
December 31, 2023

MATURITY DATE	DEPOSITORY BANK	COST BASIS	MATURITY VALUE	YIELD TO MATURITY	DAYS INVESTED
Operations					
Operating Acct (Avg Balance)	BancFirst	395,988.18	395,988.18		
SWEEP Acct (Avg Balance)	BancFirst	11,248,985.92	11,248,985.92		
		11,644,974.10	11,644,974.10		
NICHOLS HILLS GENERAL FUND					
01/11/24	Midfirst	1,200,000.00	1,245,366.99	4.98%	273
06/13/24	Midfirst	1,000,000.00	1,046,425.56	4.64%	427
09/12/24	First Fidelity	900,000.00	939,575.34	5.42%	300
		3,100,000.00	3,231,367.89		
NICHOLS HILLS GENERAL FUND - CIP					
01/11/24	Midfirst	700,000.00	735,286.30	4.75%	427
06/13/24	TREASURY BILL	720,873.33	750,000.00	5.39%	273
06/12/25	Midfirst	650,000.00	675,602.25	3.95%	701
01/16/25	FNB of Ok	700,000.00	743,589.58	5.25%	427
		2,770,873.33	2,904,478.13		
NICHOLS HILLS MUNICIPAL AUTHORITY					
01/11/24	Midfirst	700,000.00	726,464.08	4.98%	273
04/11/24	Midfirst	850,000.00	877,451.44	5.52%	210
		1,550,000.00	1,603,915.52		
NICHOLS HILLS MUNICIPAL AUTHORITY - CIP					
04/11/24	Midfirst	500,000.00	516,147.91	5.52%	210
06/13/24	Midfirst	600,000.00	627,855.34	4.64%	427
		1,100,000.00	1,144,003.25		
GENERAL OBLIGATION BOND OF 2021					
01/11/24	Midfirst	1,200,000.00	1,221,523.08	5.45%	119
06/13/24	Midfirst	1,100,000.00	1,134,794.02	5.41%	210
09/12/24	First Fidelity	550,000.00	574,184.93	5.42%	300
		2,850,000.00	2,930,502.03		
GENERAL OBLIGATION BOND OF 2022					
01/11/24	TREASURY BILL	909,067.13	925,000.00	5.44%	119
04/11/24	Midfirst	750,000.00	766,528.51	5.41%	147
		1,659,067.13	1,691,528.51		
GENERAL OBLIGATION BOND OF 2023					
04/11/24	Midfirst	2,000,000.00	2,094,284.32	4.71%	458
06/13/24	FNB of OK	800,000.00	831,850.00	5.25%	273
06/13/24	Midfirst	1,000,000.00	1,047,142.16	4.71%	521
09/12/24	Valliance	600,000.00	621,369.86	5.20%	250
01/16/25	FNB of OK	825,000.00	876,373.44	5.25%	427
		5,225,000.00	5,471,019.78		

SOURCE	COST	MATURITY	% of Total	Margin
BANCFIRST	11,644,974.10	11,644,974.10	39.47%	156.5%
MIDFIRST BANK	12,250,000.00	12,714,871.96	41.52%	114.3%
FIRST NATIONAL BANK OF OK	2,325,000.00	2,451,813.02	7.88%	116.4%
TREASURY BILL	1,629,940.46	1,675,000.00	5.52%	
VALLIANCE BANK	600,000.00	621,369.86	2.03%	110.0%
TOTAL INVESTED	$ 29,899,914.56	$ 30,621,789.21	101.34%	

BALANCE SHEET
AS OF: DECEMBER 31ST, 2023

01 -General Fund

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE		
ASSETS				
01-00-10050	Cash in Bank - Flex Account	16,409.45		
01-00-10099	Claim on Cash	1,371,201.15		
01-00-10100	Cash - Municipal Court	2,551.16		
01-00-11000	T-Bills and CD's	3,100,000.00		
01-00-11100	Interest Receivables	23,155.16		
01-00-11600	Other Receivables	1,270,835.00		
01-00-11620	Accts Rec - Other	406.00		
01-00-11650	Health Ins - Retirees & Cobra	5,330.08		
01-00-11700	Beverage Tax Receivable	855.00		
01-00-11800	Sales Tax Receivable	812,645.00		
01-00-11900	Franchise Fee Receivable	50,867.00		
01-00-12000	Utilities Receivable	86,069.81		
01-00-13799	Due To/From Flex Spending	14,368.77		
01-00-13800	Allowance for Court Receivable	(1,107,942.00)		
01-00-14000	Deposit with Third Party Admin	37,228.00		
01-00-17000	Lease Receivable	694,888.00		
			6,378,867.58	
	TOTAL ASSETS			6,378,867.58
LIABILITIES				
01-00-30050	Deposit - held for others	74,820.00		
01-00-30090	Due to Collection agency	338.75		
01-00-30099	A/P Due to Pooled Cash	285,517.16		
01-00-30700	Deferred Interest Income	23,155.16		
01-00-32050	Cleet Payable	1,230.00		
01-00-32500	Court Bonds Payable	220.00		
01-00-33300	Deferred Fine Revenue	147,205.00		
01-00-33330	Deferred Revenue - Grants	406.00		
01-00-34300	Bonds held in reserve - Banner	11,500.00		
01-00-36000	Unapplied Credit Liab- A/R	4,698.22		
01-00-36500	Deferred inflow - leases	694,888.00		
01-00-37176	Retainage Payable	8,855.00		
	TOTAL LIABILITIES		1,252,833.29	
EQUITY				
01-00-57050	Assigned - Economic Developmen	500,000.00		
01-00-57070	Assigned - Other	1,399,999.99		
01-00-57071	Assigned - art in parks	25,000.00		
01-00-59000	Unassigned Fund Balance	4,038,738.90		
	TOTAL BEGINNING EQUITY	5,963,738.89		
	TOTAL REVENUE	5,940,198.30		
	TOTAL EXPENDITURES	6,777,902.90		
	TOTAL REVENUE OVER/(UNDER) EXPENSES	(837,704.60)		
	TOTAL EQUITY & REV. OVER/(UNDER) EXP.		5,126,034.29	
	TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			6,378,867.58

BALANCE SHEET

AS OF: DECEMBER 31ST, 2023

02 -Street & Alley

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE		
ASSETS				
02-00-10099	Claim on Cash	263,686.21		
02-00-14900	Due from other Governments	1,608.00		
			265,294.21	
	TOTAL ASSETS			265,294.21
LIABILITIES				
EQUITY				
02-00-51090	Restricted Fund Bal-Streets	235,572.96		
02-00-57090	Assigned Fund Balance-Streets	7,166.00		
	TOTAL BEGINNING EQUITY	242,738.96		
	TOTAL REVENUE	22,555.25		
	TOTAL REVENUE OVER/(UNDER) EXPENSES	22,555.25		
	TOTAL EQUITY & REV. OVER/(UNDER) EXP.		265,294.21	
	TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			265,294.21

BALANCE SHEET
AS OF: DECEMBER 31ST, 2023

03 -Designated Fds-Fire & Gen

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE		
ASSETS				
03-00-10099	Claim on Cash	1,960.97		
			1,960.97	
	TOTAL ASSETS			1,960.97
LIABILITIES				
EQUITY				
03-00-51050	Restricted Fund Bal-Donations	1,613.58		
	TOTAL BEGINNING EQUITY	1,613.58		
	TOTAL REVENUE	447.57		
	TOTAL EXPENDITURES	100.18		
	TOTAL REVENUE OVER/(UNDER) EXPENSES	347.39		
	TOTAL EQUITY & REV. OVER/(UNDER) EXP.		1,960.97	
	TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			1,960.97

BALANCE SHEET

AS OF: DECEMBER 31ST, 2023

04 -Designated Funds-Police

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE		
ASSETS				
04-00-10099	Claim on Cash	59,533.76		
			59,533.76	
	TOTAL ASSETS			59,533.76
LIABILITIES				
EQUITY				
04-00-51050	Restricted Fund Bal-Donations	49,210.67		
	TOTAL BEGINNING EQUITY	49,210.67		
	TOTAL REVENUE	8,484.31		
	TOTAL EXPENDITURES	(1,838.78)		
	TOTAL REVENUE OVER/(UNDER) EXPENSES	10,323.09		
	TOTAL EQUITY & REV. OVER/(UNDER) EXP.		59,533.76	
	TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			59,533.76

BALANCE SHEET
AS OF: DECEMBER 31ST, 2023

05 -Designated Funds-PW

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE		
ASSETS				
05-00-10099	Claim on Cash	2,623.64		
			2,623.64	
	TOTAL ASSETS			2,623.64
LIABILITIES				
EQUITY				
05-00-51050	Restricted Fund Bal-Donations	2,261.40		
	TOTAL BEGINNING EQUITY	2,261.40		
	TOTAL REVENUE	362.24		
	TOTAL REVENUE OVER/(UNDER) EXPENSES	362.24		
	TOTAL EQUITY & REV. OVER/(UNDER) EXP.		2,623.64	
	TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			2,623.64

BALANCE SHEET

AS OF: DECEMBER 31ST, 2023

4.h.a

06 -Municipal Authority

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE		
ASSETS				
======				
06-00-10099	Claim on Cash	1,694,152.60		
06-00-11000	T-Bills and CD's	1,550,000.00		
06-00-11100	Interest Receivable	39,160.58		
06-00-12150	Utility Receivable	348,303.18		
06-00-13900	Unbilled Receivable	162,705.00		
06-00-14800	Allowance for Doubtful Account	(26,586.93)		
06-00-14850	Bad Debt Receivable	26,787.47		
06-00-15000	Deferred outflow of resources	374,590.00		
06-00-15500	Deferred OUtflow - OPEB	43,637.00		
06-00-20000	Fixed Assets	47,398,596.03		
06-00-20100	Accumulated Depreciation	(30,746,611.89)		
06-00-21000	Land	207,742.00		
06-00-21500	Construction in Progress	1,817,431.06		
			22,889,906.10	
	TOTAL ASSETS			22,889,906.10
				==============
LIABILITIES				
===========				
06-00-30090	Payable - Collection AgencyFee	5,735.02		
06-00-30099	A/P Due to Pooled Cash	127,489.13		
06-00-31800	Comp Absent Payable	5,383.02		
06-00-31890	Compensated Absences - Long Te	48,447.00		
06-00-34000	City of NH - Garbage	86,069.81		
06-00-34100	Unearned Rev (Unapplied Credit	17,731.06		
06-00-34150	Utility Refunds	748.55		
06-00-34325	Deposit - Fire Hydrant Meter	3,000.00		
06-00-34500	Due to Tyler Tech (Cr Cd Fees)	309.75		
06-00-34900	Notes Payable - Current Portio	899.00		
06-00-35000	NOTES PAYABLE	14,404.00		
06-00-38000	Deferred inflow of resources	38,888.00		
06-00-38500	Deferred Inflow - OPEB	50,180.00		
06-00-40000	Net Pension Liability	20,673.00		
06-00-40100	OPEB Liability	98,791.00		
	TOTAL LIABILITIES		518,748.34	
EQUITY				
======				
06-00-50400	Net Investment-Capital Assets	18,419,867.00		
06-00-52090	Unrestricted Fund Balance	3,411,673.40		
	TOTAL BEGINNING EQUITY	21,831,540.40		
	TOTAL REVENUE	3,150,095.29		
	TOTAL EXPENDITURES	2,610,477.93		
	TOTAL REVENUE OVER/(UNDER) EXPENSES	539,617.36		
	TOTAL EQUITY & REV. OVER/(UNDER) EXP.		22,371,157.76	
	TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			22,889,906.10
				==============

Attachment: RG BALANCE SHEET - 1665 (7005 : 4 h Finance Director's Report)

BALANCE SHEET

AS OF: DECEMBER 31ST, 2023

07 -General Fund - CIP

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE		
ASSETS				
======				
07-00-10099	Claim on Cash	856,571.32		
07-00-11000	T-Bills and CD's	2,770,873.33		
07-00-11100	Interest Receivable	44,094.89		
07-00-11620	Accts Rec - Other	266,121.00		
			3,937,660.54	
	TOTAL ASSETS			3,937,660.54
				==============
LIABILITIES				
===========				
07-00-30099	A/P Due to Pooled Cash	30,978.84		
07-00-30700	Deferred Interest Income	44,094.89		
07-00-33330	Deferred Revenue - Grants	266,121.00		
	TOTAL LIABILITIES		341,194.73	
EQUITY				
======				
07-00-57100	Assigned Fund Bal-Capital Imps	2,755,995.06		
	TOTAL BEGINNING EQUITY	2,755,995.06		
	TOTAL REVENUE	1,061,103.91		
	TOTAL EXPENDITURES	220,633.16		
	TOTAL REVENUE OVER/(UNDER) EXPENSES	840,470.75		
	TOTAL EQUITY & REV. OVER/(UNDER) EXP.		3,596,465.81	
	TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			3,937,660.54
				==============

4.h.a

BALANCE SHEET
AS OF: DECEMBER 31ST, 2023

08 -Sinking Fund

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE		
ASSETS				
08-00-10000	Cash - Sinking Fund	1,632,692.51		
08-00-11100	Interest Receivable	0.49		
08-00-14900	Due from other Governments	83,132.00		
			1,715,825.00	
	TOTAL ASSETS			1,715,825.00
LIABILITIES				
08-00-30700	Deferred Interest Income	0.08		
08-00-30701	Deferred Income	58,171.00		
	TOTAL LIABILITIES		58,171.08	
EQUITY				
08-00-51030	Restricted Fund Bal-Debt Srv	398,747.08		
	TOTAL BEGINNING EQUITY	398,747.08		
	TOTAL REVENUE	1,673,269.50		
	TOTAL EXPENDITURES	414,362.66		
	TOTAL REVENUE OVER/(UNDER) EXPENSES	1,258,906.84		
	TOTAL EQUITY & REV. OVER/(UNDER) EXP.		1,657,653.92	
	TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			1,715,825.00

BALANCE SHEET

AS OF: DECEMBER 31ST, 2023

09 -Meter Deposits

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE		
ASSETS				
09-00-10099	Claim on Cash	28,510.00		
			28,510.00	
	TOTAL ASSETS			28,510.00
LIABILITIES				
09-00-36100	Reserve for Meter Deposits	28,510.00		
	TOTAL LIABILITIES		28,510.00	
EQUITY				
	TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			28,510.00

BALANCE SHEET

AS OF: DECEMBER 31ST, 2023

10 -911 Fund

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE		
ASSETS				
======				
10-00-10099	Claim on Cash	78,347.17		
10-00-11600	Other Receivables	729.00		
			79,076.17	
	TOTAL ASSETS			79,076.17
				==============
LIABILITIES				
===========				
EQUITY				
======				
10-00-51070	Restricted Fd Bal-Public Safet	71,535.90		
	TOTAL BEGINNING EQUITY	71,535.90		
	TOTAL REVENUE	7,540.27		
	TOTAL REVENUE OVER/(UNDER) EXPENSES	7,540.27		
	TOTAL EQUITY & REV. OVER/(UNDER) EXP.		79,076.17	
	TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			79,076.17
				==============

BALANCE SHEET

AS OF: DECEMBER 31ST, 2023

11 -Impound Fee Police Fund

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE		
ASSETS				
======				
11-00-10099	Claim on Cash	38,210.34		
			38,210.34	
	TOTAL ASSETS			38,210.34
				==============
LIABILITIES				
===========				
EQUITY				
======				
11-00-51075	Restricted Fd Bal - Police Imp	34,342.69		
	TOTAL BEGINNING EQUITY	34,342.69		
	TOTAL REVENUE	3,867.65		
	TOTAL REVENUE OVER/(UNDER) EXPENSES	3,867.65		
	TOTAL EQUITY & REV. OVER/(UNDER) EXP.		38,210.34	
	TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			38,210.34
				==============

4.h.a

Attachment: RG BALANCE SHEET - 1665 (7005 : 4 h Finance Director's Report)

4.h.a

BALANCE SHEET

AS OF: DECEMBER 31ST, 2023

13 -Municipal Authority - CIP

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE		
ASSETS				
13-00-10099	Claim on Cash	221,704.14		
13-00-11000	T-Bills and CD's	1,100,000.00		
13-00-11100	Interest Receivable	10,150.99		
			1,331,855.13	
	TOTAL ASSETS			1,331,855.13
LIABILITIES				
13-00-30099	A/P Due to Pooled Cash	49,147.77		
13-00-37176	Retainage Payable	76,149.00		
	TOTAL LIABILITIES		125,296.77	
EQUITY				
13-00-57100	Fund Bal-Capital Improvements	1,367,709.73		
	TOTAL BEGINNING EQUITY	1,367,709.73		
	TOTAL REVENUE	61,268.60		
	TOTAL EXPENDITURES	222,419.97		
	TOTAL REVENUE OVER/(UNDER) EXPENSES	(161,151.37)		
	TOTAL EQUITY & REV. OVER/(UNDER) EXP.		1,206,558.36	
	TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			1,331,855.13

BALANCE SHEET

AS OF: DECEMBER 31ST, 2023

14 -Water Impact Fees Fund

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE		
ASSETS				
======				
14-00-10099	Claim on Cash	154,897.60		
			154,897.60	
	TOTAL ASSETS			154,897.60
				==============
LIABILITIES				
===========				
EQUITY				
======				
14-00-50300	Restricted Fund Balance	141,315.68		
	TOTAL BEGINNING EQUITY	141,315.68		
	TOTAL REVENUE	13,581.92		
	TOTAL REVENUE OVER/(UNDER) EXPENSES	13,581.92		
	TOTAL EQUITY & REV. OVER/(UNDER) EXP.		154,897.60	
	TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			154,897.60
				==============

BALANCE SHEET

AS OF: DECEMBER 31ST, 2023

15 -Sewer Impact Fee Fund

4.h.a

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE		
ASSETS				
15-00-10099	Claim on Cash	108,985.00		
			108,985.00	
	TOTAL ASSETS			108,985.00
LIABILITIES				
EQUITY				
15-00-50300	Restricted Fund Balance	95,252.68		
	TOTAL BEGINNING EQUITY	95,252.68		
	TOTAL REVENUE	13,732.32		
	TOTAL REVENUE OVER/(UNDER) EXPENSES	13,732.32		
	TOTAL EQUITY & REV. OVER/(UNDER) EXP.		108,985.00	
	TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			108,985.00

4.h.a

BALANCE SHEET
AS OF: DECEMBER 31ST, 2023

17 -Drainage Fee Fund

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE		
ASSETS				
======				
17-00-10099	Claim on Cash	252,367.85		
17-00-12000	Utility Receivables	5,465.80		
17-00-13900	Unbilled Receivable	1,627.00		
17-00-14850	Bad Debt Receivable	74.31		
			259,534.96	
	TOTAL ASSETS			259,534.96
				==============
LIABILITIES				
===========				
EQUITY				
======				
17-00-50300	Restricted Fund Balance	220,660.76		
	TOTAL BEGINNING EQUITY	220,660.76		
	TOTAL REVENUE	38,874.20		
	TOTAL REVENUE OVER/(UNDER) EXPENSES	38,874.20		
	TOTAL EQUITY & REV. OVER/(UNDER) EXP.		259,534.96	
	TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			259,534.96
				==============

Attachment: RG BALANCE SHEET - 1665 (7005 : 4 h Finance Director's Report)

BALANCE SHEET

AS OF: DECEMBER 31ST, 2023

18 -Health Insurance Fund

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE		
ASSETS				
18-00-10050	Cash - Health Insurance	258,409.77		
			258,409.77	
	TOTAL ASSETS			258,409.77
LIABILITIES				
18-00-30090	Claims Payable	61,359.00		
	TOTAL LIABILITIES		61,359.00	
EQUITY				
18-00-57090	Assigned Fund Balance	61,654.81		
	TOTAL BEGINNING EQUITY	61,654.81		
	TOTAL REVENUE	574,487.89		
	TOTAL EXPENDITURES	439,091.93		
	TOTAL REVENUE OVER/(UNDER) EXPENSES	135,395.96		
	TOTAL EQUITY & REV. OVER/(UNDER) EXP.		197,050.77	
	TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			258,409.77

BALANCE SHEET

AS OF: DECEMBER 31ST, 2023

20 -Designated Funds-Parks

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE		
ASSETS				
20-00-10099	Claim on Cash	618,695.16		
			618,695.16	
	TOTAL ASSETS			618,695.16
LIABILITIES				
20-00-37176	Retainage Payable	9,184.00		
	TOTAL LIABILITIES		9,184.00	
EQUITY				
20-00-51050	Restricted Fund Bal - Donation	344,398.23		
	TOTAL BEGINNING EQUITY	344,398.23		
	TOTAL REVENUE	275,687.93		
	TOTAL EXPENDITURES	10,575.00		
	TOTAL REVENUE OVER/(UNDER) EXPENSES	265,112.93		
	TOTAL EQUITY & REV. OVER/(UNDER) EXP.		609,511.16	
	TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			618,695.16

BALANCE SHEET

AS OF: DECEMBER 31ST, 2023

80 -General Obligation Bonds

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE		
ASSETS				
======				
80-00-10891	Cash - 2020 GO Bd Series	63,057.71		
80-00-10892	Cash - 2021 GO Bond Series	648,323.07		
80-00-10893	Cash - 2022 GO Bond Series	658,351.34		
80-00-10894	Cash - 2023 GO Bd Series	2,505,438.21		
80-00-10895	Cash - 2024 GO Bd Series	140,400.00		
80-00-11092	T-bills and CD's - Series 2021	2,850,000.00		
80-00-11093	T-bills and CD's - Series 2022	1,659,067.13		
80-00-11094	T-bills and CD's - 2023	5,225,000.00		
80-00-11192	Interest Rec - 2022 GO Bd Seri	242,347.00		
			13,991,984.46	
	TOTAL ASSETS			13,991,984.46
				==============
LIABILITIES				
===========				
80-00-30099	A/P Due to Pooled Cash	304,984.67		
80-00-30792	Deferred Int Income - 2022	242,347.00		
80-00-37176	Retainage Payable	31,733.00		
	TOTAL LIABILITIES		579,064.67	
EQUITY				
======				
80-00-50100	FUND BALANCE	14,922,273.59		
	TOTAL BEGINNING EQUITY	14,922,273.59		
	TOTAL REVENUE	547,183.10		
	TOTAL EXPENDITURES	2,056,536.90		
	TOTAL REVENUE OVER/(UNDER) EXPENSES	(1,509,353.80)		
	TOTAL EQUITY & REV. OVER/(UNDER) EXP.		13,412,919.79	
	TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			13,991,984.46
				==============

BALANCE SHEET

AS OF: DECEMBER 31ST, 2023

99 -Pooled Cash

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE		
ASSETS				
99-00-10090	Pooled Cash - Meter Deposits	893,030.03		
99-00-10099	Pooled Cash	4,858,416.88		
99-00-12001	Due from General Fund	285,517.16		
99-00-12006	Due from Municipal Authority	127,489.13		
99-00-12007	Due from GF - CIP	30,978.84		
99-00-12013	Due from NHMA - CIP	49,147.77		
99-00-12080	Due from GO Bonds	304,984.67		
			6,549,564.48	
	TOTAL ASSETS			6,549,564.48
LIABILITIES				
99-00-30099	Accounts Payable	798,117.57		
99-00-37099	Due to other Funds	5,751,446.91		
	TOTAL LIABILITIES		6,549,564.48	
EQUITY				
	TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			6,549,564.48

4.h.a

Attachment: RG BALANCE SHEET - 1665 (7005 : 4 h Finance Director's Report)

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: DECEMBER 31ST, 2023

01 -General Fund
FINANCIAL SUMMARY % OF YEAR COMPLETED: 50.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
REVENUE SUMMARY						
Revenues	13,617,098	947,374.61	5,940,198.30	0.00	7,676,899.74	56.38
TOTAL REVENUES	13,617,098	947,374.61	5,940,198.30	0.00	7,676,899.74	56.38
EXPENDITURE SUMMARY						
City Council	785	64.59	391.14	0.00	393.86	50.17
Administration	976,613	70,002.90	523,351.68	0.00	453,261.23	46.41
City Treasurer	1,307	107.65	651.90	0.00	655.10	50.12
City Attorney	200,000	17,534.72	144,006.47	0.00	55,993.53	28.00
Municipal Court	133,881	10,216.95	75,556.10	0.00	58,325.04	43.56
Police Department	3,238,961	237,594.57	1,559,826.01	100.00	1,679,034.73	51.84
Fire Department	2,444,446	199,714.04	1,355,136.41	65.93	1,089,243.26	44.56
City Engineer	90,000	13,962.50	98,983.85	1,244.77	(10,228.62)	11.37-
Street Department	487,571	43,098.30	291,045.32	4,860.86	191,664.72	39.31
Sanitation	1,117,970	86,135.21	542,412.01	78.00	575,480.40	51.48
Parks Department	2,277,324	185,309.93	861,410.49	0.00	1,415,913.51	62.17
Public Works Admin	281,472	24,114.85	149,320.44	0.00	132,151.08	46.95
General Government	1,011,669	45,611.14	483,962.58	308,781.23	218,925.19	21.64
Code Department	528,679	47,294.09	247,803.58	9,986.00	270,889.59	51.24
Risk Manager	229,320	18,997.37	119,865.62	4,999.75	104,454.70	45.55
Information Systems Mgr	597,103	36,469.53	324,179.30	3,990.95	268,932.33	45.04
TOTAL EXPENDITURES	13,617,100	1,036,228.34	6,777,902.90	334,107.49	6,505,089.65	47.77
REVENUE OVER/(UNDER) EXPENDITURES	(2)	(88,853.73)	(837,704.60)	(334,107.49)	1,171,810.09	504.50-

4.h.b

01 -General Fund

% OF YEAR COMPLETED: 50.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Revenues						
General Sales Tax						
01-00-70250 Sales Tax	5,388,588	490,220.35	2,831,179.91	0.00	2,557,408.09	47.46
01-00-70350 Use Tax Revenue	1,010,508	94,108.80	514,540.42	0.00	495,967.58	49.08
01-00-70450 Tobacco Tax Revenue	36,903	3,101.98	17,988.22	0.00	18,914.78	51.26
TOTAL General Sales Tax	6,435,999	587,431.13	3,363,708.55	0.00	3,072,290.45	47.74
Miscellaneous Taxes						
01-00-71550 Franchise Tax	390,089	15,319.49	207,602.25	0.00	182,486.75	46.78
TOTAL Miscellaneous Taxes	390,089	15,319.49	207,602.25	0.00	182,486.75	46.78
Licenses and Permits						
01-00-72050 Building Permits	97,917	9,637.50	76,120.05	0.00	21,796.95	22.26
01-00-72075 Plumbing Permits	31,967	1,816.00	20,454.00	0.00	11,513.00	36.02
01-00-72100 Electrical Permits	26,162	830.00	8,590.50	0.00	17,571.50	67.16
01-00-72125 Roof Permits	1,526	170.00	1,870.00	0.00	(344.00)	22.54-
01-00-72150 Drive/Drain Permits - Tree	8,594	1,140.00	6,805.00	0.00	1,789.00	20.82
01-00-72175 Food Vendor Permits	90	0.00	70.00	0.00	20.00	22.22
01-00-72200 Garage Sale Permits	532	0.00	320.00	0.00	212.00	39.85
01-00-72300 Plumbing Licenses	23,845	850.00	17,900.00	0.00	5,945.00	24.93
01-00-72325 Electric Licenses	12,540	825.00	7,325.00	0.00	5,215.00	41.59
01-00-72350 General Contractor Registra	20,235	1,125.00	11,700.00	0.00	8,535.00	42.18
01-00-72355 SUB-CONTRACTOR REGISTRATION	570	300.00	900.00	0.00	(330.00)	57.89-
01-00-72399 Inspections	32,167	1,355.00	14,555.00	0.00	17,612.00	54.75
01-00-72400 Alcohol Licenses	15,979	0.00	8,310.00	0.00	7,669.00	47.99
01-00-72800 Dog/Cat Licenses	342	15.00	90.00	0.00	252.00	73.68
TOTAL Licenses and Permits	272,466	18,063.50	175,009.55	0.00	97,456.45	35.77
Intergovernmental						
01-00-73250 Alcohol Tax	9,908	905.31	5,072.43	0.00	4,835.57	48.80
01-00-73500 P.D. Vest Grant	0	0.00	406.13	0.00	(406.13)	0.00
01-00-73900 FEMA Reimbursement	0	0.00	54,929.23	0.00	(54,929.23)	0.00
TOTAL Intergovernmental	9,908	905.31	60,407.79	0.00	(50,499.79)	509.69-
Charges for Services						
01-00-74200 Garbage	895,705	80,802.48	484,417.34	0.00	411,287.66	45.92
01-00-74500 Garbage - Commercial	121,812	11,775.14	65,038.17	0.00	56,773.83	46.61
01-00-74700 Solid Waste Fee	5,013	439.48	2,634.55	0.00	2,378.45	47.45
01-00-74850 Ambulance Fees	58,336	5,115.04	30,662.35	0.00	27,673.65	47.44
01-00-74950 Life and Safety	1,053	0.00	323.72	0.00	729.28	69.26
TOTAL Charges for Services	1,081,919	98,132.14	583,076.13	0.00	498,842.87	46.11
Fines & Forfeits						
01-00-76300 Police Fines	115,587	6,743.00	48,344.05	0.00	67,242.95	58.18
TOTAL Fines & Forfeits	115,587	6,743.00	48,344.05	0.00	67,242.95	58.18

Attachment: RG REV & EXP W-ENC (ROLL) - 1667 (7005 : 4 h Finance Director's Report)

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: DECEMBER 31ST, 2023

01 -General Fund

% OF YEAR COMPLETED: 50.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Investment Earnings						
01-00-78500 Interest Income	107,154	5,857.57	61,741.44	0.00	45,412.56	42.38
TOTAL Investment Earnings	107,154	5,857.57	61,741.44	0.00	45,412.56	42.38
Miscellaneous Revenue						
01-00-79500 Leases	286,485	0.00	143,257.84	0.00	143,227.16	49.99
01-00-79550 Misc. Income	135,369	3,614.66	29,681.86	0.00	105,687.14	78.07
01-00-79575 Royalty Revenue	0	119.89	241.32	0.00	(241.32)	0.00
TOTAL Miscellaneous Revenue	421,854	3,734.55	173,181.02	0.00	248,672.98	58.95
Fund Balance Carryover						
01-00-79800 Carryover	2,247,867	0.00	0.00	0.00	2,247,867.04	100.00
TOTAL Fund Balance Carryover	2,247,867	0.00	0.00	0.00	2,247,867.04	100.00
Transfers						
01-00-79900 Leasehold Transfer	2,534,255	211,187.92	1,267,127.52	0.00	1,267,127.48	50.00
TOTAL Transfers	2,534,255	211,187.92	1,267,127.52	0.00	1,267,127.48	50.00
TOTAL Revenues	13,617,098	947,374.61	5,940,198.30	0.00	7,676,899.74	56.38
TOTAL REVENUE	13,617,098	947,374.61	5,940,198.30	0.00	7,676,899.74	56.38

4.h.b

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: DECEMBER 31ST, 2023

01 -General Fund

% OF YEAR COMPLETED: 50.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
City Council						
Personnel Services						
01-01-80100 Salary	720	60.00	360.00	0.00	360.00	50.00
01-01-80300 FICA/Medicare	55	4.59	27.54	0.00	27.46	49.93
01-01-80700 Unemployment	10	0.00	3.60	0.00	6.40	64.00
TOTAL Personnel Services	785	64.59	391.14	0.00	393.86	50.17
TOTAL City Council	785	64.59	391.14	0.00	393.86	50.17
Administration						
Personnel Services						
01-02-80100 Salary	703,074	53,645.65	383,982.13	0.00	319,092.16	45.39
01-02-80300 FICA/Medicare	56,316	2,979.42	24,392.96	0.00	31,922.64	56.69
01-02-80400 Dental Insurance	2,732	155.04	930.24	0.00	1,801.76	65.95
01-02-80500 Health Insurance	61,052	4,381.49	26,288.94	0.00	34,763.06	56.94
01-02-80600 Worker's Comp	9,996	0.00	6,789.78	0.00	3,206.22	32.08
01-02-80700 Unemployment	1,030	0.00	0.00	0.00	1,030.00	100.00
01-02-80800 OMRF Pension	57,766	4,354.45	31,606.88	0.00	26,159.14	45.28
01-02-81400 Car Allowance	24,800	2,066.67	12,400.02	0.00	12,399.98	50.00
TOTAL Personnel Services	916,766	67,582.72	486,390.95	0.00	430,374.96	46.94
Material and Supplies						
01-02-83000 Material & Supplies	1,500	0.00	447.95	0.00	1,052.05	70.14
TOTAL Material and Supplies	1,500	0.00	447.95	0.00	1,052.05	70.14
Other Services						
01-02-84000 Equipment Maintenance	2,000	0.00	0.00	0.00	2,000.00	100.00
01-02-84300 Training & Membership	7,000	439.36	5,933.06	0.00	1,066.94	15.24
01-02-84400 Software Agreements	25,000	412.88	19,115.04	0.00	5,884.96	23.54
01-02-84700 Telephone	9,000	289.02	3,791.16	0.00	5,208.84	57.88
TOTAL Other Services	43,000	1,141.26	28,839.26	0.00	14,160.74	32.93
Capital Projects						
Transfers Out						
01-02-99000 Transfer to CIP (Depreciati	15,347	1,278.92	7,673.52	0.00	7,673.48	50.00
TOTAL Transfers Out	15,347	1,278.92	7,673.52	0.00	7,673.48	50.00
TOTAL Administration	976,613	70,002.90	523,351.68	0.00	453,261.23	46.41

Attachment: RG REV & EXP W-ENC (ROLL) - 1667 (7005 : 4 h Finance Director's Report)

4.h.b

01 -General Fund

% OF YEAR COMPLETED: 50.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
City Treasurer						
Personnel Services						
01-03-80100 Salary	1,200	100.00	600.00	0.00	600.00	50.00
01-03-80300 FICA/Medicare	92	7.65	45.90	0.00	46.10	50.11
01-03-80700 Unemployment	15	0.00	6.00	0.00	9.00	60.00
TOTAL Personnel Services	1,307	107.65	651.90	0.00	655.10	50.12
TOTAL City Treasurer	1,307	107.65	651.90	0.00	655.10	50.12
City Attorney						
Other Services						
01-04-87100 Legal Services	200,000	17,534.72	144,006.47	0.00	55,993.53	28.00
TOTAL Other Services	200,000	17,534.72	144,006.47	0.00	55,993.53	28.00
TOTAL City Attorney	200,000	17,534.72	144,006.47	0.00	55,993.53	28.00
Municipal Court						
Personnel Services						
01-05-80100 Salary	92,608	8,200.15	48,541.33	0.00	44,066.95	47.58
01-05-80200 Overtime	500	0.00	0.00	0.00	500.00	100.00
01-05-80300 FICA/Medicare	7,469	627.31	3,713.42	0.00	3,755.34	50.28
01-05-80400 Dental Insurance	621	51.68	310.08	0.00	310.92	50.07
01-05-80500 Health Insurance	8,252	687.83	4,126.98	0.00	4,125.02	49.99
01-05-80600 Worker's Comp	2,499	0.00	1,697.46	0.00	801.54	32.07
01-05-80700 Unemployment	415	0.00	163.07	0.00	251.93	60.71
01-05-80800 OMRF Pension	6,192	489.04	3,216.34	0.00	2,975.76	48.06
TOTAL Personnel Services	118,556	10,056.01	61,768.68	0.00	56,787.46	47.90
Material and Supplies						
01-05-83000 Material & Supplies	1,000	69.98	138.43	0.00	861.57	86.16
TOTAL Material and Supplies	1,000	69.98	138.43	0.00	861.57	86.16
Other Services						
01-05-84000 Equipment Maintenance	250	0.00	0.00	0.00	250.00	100.00
01-05-84300 Training & Membership	700	0.00	385.00	0.00	315.00	45.00
01-05-84400 Software Agreement	12,075	0.00	12,529.58	0.00	(454.58)	3.76-
01-05-84700 Telephone	1,300	90.96	580.83	0.00	719.17	55.32
01-05-86050 Consulting	0	0.00	153.58	0.00	(153.58)	0.00
TOTAL Other Services	14,325	90.96	13,648.99	0.00	676.01	4.72

Attachment: RG REV & EXP W-ENC (ROLL) - 1667 (7005 : 4 h Finance Director's Report)

4.h.b

01 -General Fund

% OF YEAR COMPLETED: 50.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Transfers Out						
TOTAL Municipal Court	133,881	10,216.95	75,556.10	0.00	58,325.04	43.56
Police Department						
Personnel Services						
01-06-80100 Salary	2,037,200	163,463.85	983,090.09	0.00	1,054,109.61	51.74
01-06-80200 Overtime	20,000	1,157.15	11,490.54	0.00	8,509.46	42.55
01-06-80300 FICA/Medicare	179,033	12,636.86	77,034.24	0.00	101,998.44	56.97
01-06-80400 Dental Insurance	14,059	1,136.96	6,304.96	0.00	7,753.79	55.15
01-06-80500 Health Insurance	332,490	25,445.62	139,893.99	0.00	192,595.82	57.93
01-06-80600 Worker's Comp	59,973	0.00	40,738.65	0.00	19,234.35	32.07
01-06-80700 Unemployment	4,300	0.00	1,821.18	0.00	2,478.82	57.65
01-06-80800 OMRF Pension	30,260	2,670.24	15,195.22	0.00	15,065.06	49.78
01-06-81050 Police Pension	222,648	15,482.08	100,892.12	0.00	121,755.40	54.69
01-06-81100 Uniform Allowance	35,000	1,423.00	11,615.55	0.00	23,384.45	66.81
01-06-81200 Medical Exams	2,500	0.00	3,026.00	0.00	(526.00)	21.04-
TOTAL Personnel Services	2,937,462	223,415.76	1,391,102.54	0.00	1,546,359.20	52.64
Material and Supplies						
01-06-83000 Material & Supplies	7,000	323.00	2,681.12	0.00	4,318.88	61.70
TOTAL Material and Supplies	7,000	323.00	2,681.12	0.00	4,318.88	61.70
Other Services						
01-06-84000 Equipment Maintenance	65,000	2,120.71	39,799.82	100.00	25,100.18	38.62
01-06-84100 Vehicle Maintenance	45,000	1,150.60	15,776.63	0.00	29,223.37	64.94
01-06-84200 Building Maintenance	4,500	0.00	24,979.23	0.00	(20,479.23)	455.09-
01-06-84300 Training & Membership	20,000	89.00	10,395.74	0.00	9,604.26	48.02
01-06-84600 Lease/Rental	0	219.00	219.00	0.00	(219.00)	0.00
01-06-84700 Telephone	23,000	1,857.87	11,344.27	0.00	11,655.73	50.68
01-06-84800 Utilities	2,000	153.23	512.95	0.00	1,487.05	74.35
01-06-84900 Fuel	35,000	0.00	13,592.85	0.00	21,407.15	61.16
01-06-84950 EV Charging	1,000	182.15	862.36	0.00	137.64	13.76
01-06-85000 Janitorial Services	15,150	1,262.50	7,575.00	0.00	7,575.00	50.00
01-06-85300 Animal Control	2,000	0.00	60.00	0.00	1,940.00	97.00
TOTAL Other Services	212,650	7,035.06	125,117.85	100.00	87,432.15	41.12
Transfers Out						
01-06-99000 Transfer to CIP (Depreciati	81,849	6,820.75	40,924.50	0.00	40,924.50	50.00
TOTAL Transfers Out	81,849	6,820.75	40,924.50	0.00	40,924.50	50.00
TOTAL Police Department	3,238,961	237,594.57	1,559,826.01	100.00	1,679,034.73	51.84

Attachment: RG REV & EXP W-ENC (ROLL) - 1667 (7005 : 4 h Finance Director's Report)

4.h.b

01 -General Fund

% OF YEAR COMPLETED: 50.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Fire Department						
Personnel Services						
01-07-80100 Salary	1,547,263	128,564.31	816,339.15	0.00	730,923.44	47.24
01-07-80200 Overtime	65,000	5,961.84	61,861.38	0.00	3,138.62	4.83
01-07-80300 FICA/Medicare	20,850	1,950.59	12,825.39	0.00	8,024.52	38.49
01-07-80400 Dental Insurance	8,682	680.48	4,504.80	0.00	4,177.20	48.11
01-07-80500 Health Insurance	215,120	18,350.71	108,791.10	0.00	106,328.90	49.43
01-07-80600 Worker's Comp	34,984	0.00	23,764.23	0.00	11,219.77	32.07
01-07-80700 Unemployment	3,920	0.00	741.79	0.00	3,178.21	81.08
01-07-81000 Fire Pension	197,064	17,359.74	111,831.17	0.00	85,232.93	43.25
01-07-81100 Uniform Allowance	17,430	0.00	15,035.20	0.00	2,394.80	13.74
01-07-81200 Medical Exams	8,400	0.00	952.00	0.00	7,448.00	88.67
TOTAL Personnel Services	2,118,713	172,867.67	1,156,646.21	0.00	962,066.39	45.41
Material and Supplies						
01-07-83000 Material & Supplies	18,462	885.94	9,054.46	0.00	9,407.54	50.96
TOTAL Material and Supplies	18,462	885.94	9,054.46	0.00	9,407.54	50.96
Other Services						
01-07-84000 Equipment Maintenance	10,000	6,328.80	11,476.29	0.00	(1,476.29)	14.76-
01-07-84100 Vehicle Maintenance	14,000	550.00	15,162.47	65.93	(1,228.40)	8.77-
01-07-84200 Building Maintenance	7,000	0.00	4,655.47	0.00	2,344.53	33.49
01-07-84300 Training & Membership	15,500	445.48	25,594.06	0.00	(10,094.06)	65.12-
01-07-84400 Membership	1,500	0.00	125.00	0.00	1,375.00	91.67
01-07-84500 Fire Department Publication	3,000	0.00	3,353.91	0.00	(353.91)	11.80-
01-07-84600 Lease/Rental	1,500	0.00	0.00	0.00	1,500.00	100.00
01-07-84700 Telephone	9,200	561.47	3,655.49	0.00	5,544.51	60.27
01-07-84800 Utilities	3,500	153.23	512.95	0.00	2,987.05	85.34
01-07-84900 Fuel	9,500	0.00	3,154.61	0.00	6,345.39	66.79
01-07-85200 EMSA Subsidy	32,700	2,557.20	16,062.20	0.00	16,637.80	50.88
01-07-86850 Software Maintenance	15,500	0.00	13,497.79	0.00	2,002.21	12.92
TOTAL Other Services	122,900	10,596.18	97,250.24	65.93	25,583.83	20.82
Transfers Out						
01-07-99000 Transfer to CIP (Depreciati	184,371	15,364.25	92,185.50	0.00	92,185.50	50.00
TOTAL Transfers Out	184,371	15,364.25	92,185.50	0.00	92,185.50	50.00
TOTAL Fire Department	2,444,446	199,714.04	1,355,136.41	65.93	1,089,243.26	44.56
City Engineer						
Personnel Services						

Attachment: RG REV & EXP W-ENC (ROLL) - 1667 (7005 : 4 h Finance Director's Report)

4.h.b

01 -General Fund

% OF YEAR COMPLETED: 50.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Other Services						
01-08-86075 Engineering Fees	90,000	13,962.50	98,983.85	1,244.77	(10,228.62)	11.37-
TOTAL Other Services	90,000	13,962.50	98,983.85	1,244.77	(10,228.62)	11.37-
TOTAL City Engineer	90,000	13,962.50	98,983.85	1,244.77	(10,228.62)	11.37-
Street Department						
Personnel Services						
01-09-80100 Salary	226,378	20,010.23	131,895.74	0.00	94,481.83	41.74
01-09-80200 Overtime	1,800	0.00	3,551.69	0.00	(1,751.69)	97.32-
01-09-80300 FICA/Medicare	20,299	1,570.95	10,539.60	0.00	9,759.44	48.08
01-09-80400 Dental Insurance	1,860	199.68	1,353.33	0.00	506.67	27.24
01-09-80500 Health Insurance	34,641	4,472.37	28,377.86	0.00	6,263.14	18.08
01-09-80600 Worker's Comp	4,998	0.00	3,394.89	0.00	1,603.11	32.08
01-09-80700 Unemployment	888	0.00	624.91	0.00	263.09	29.63
01-09-80800 OMRF Pension	17,302	1,538.77	10,917.72	0.00	6,384.57	36.90
01-09-80900 Stand By Pay	2,600	525.00	2,325.00	0.00	275.00	10.58
01-09-81100 Uniform Allowance	4,080	442.12	2,868.30	0.00	1,211.70	29.70
01-09-81200 Medical Exams	552	284.00	448.00	0.00	104.00	18.84
TOTAL Personnel Services	315,398	29,043.12	196,297.04	0.00	119,100.86	37.76
Material and Supplies						
01-09-83000 Material & Supplies	11,000	646.11	9,233.17	291.91	1,474.92	13.41
01-09-83300 Minor Tools	1,000	0.00	0.00	0.00	1,000.00	100.00
01-09-83500 Safety Supplies	1,500	107.95	831.66	0.00	668.34	44.56
01-09-83700 Misc. Supplies	250	45.26	109.26	0.00	140.74	56.30
TOTAL Material and Supplies	13,750	799.32	10,174.09	291.91	3,284.00	23.88
Other Services						
01-09-84000 Equipment Maintenance	3,500	0.00	1,418.12	4,568.95	(2,487.07)	71.06-
01-09-84100 Vehicle Maintenance	5,000	408.86	4,024.57	0.00	975.43	19.51
01-09-84600 Lease/Rental	1,000	0.00	850.90	0.00	149.10	14.91
01-09-84700 Telephone	1,400	157.12	842.37	0.00	557.63	39.83
01-09-84800 Utilities	500	1,104.29	1,699.40	0.00	(1,199.40)	239.88-
01-09-84900 Fuel	5,000	0.00	4,749.50	0.00	250.50	5.01
01-09-85500 Street Lighting	91,000	7,333.67	45,477.81	0.00	45,522.19	50.02
TOTAL Other Services	107,400	9,003.94	59,062.67	4,568.95	43,768.38	40.75
Transfers Out						
01-09-99000 Transfer to CIP (Depreciati	51,023	4,251.92	25,511.52	0.00	25,511.48	50.00
TOTAL Transfers Out	51,023	4,251.92	25,511.52	0.00	25,511.48	50.00
TOTAL Street Department	487,571	43,098.30	291,045.32	4,860.86	191,664.72	39.31

Attachment: RG REV & EXP W-ENC (ROLL) - 1667 (7005 : 4 h Finance Director's Report)

4.h.b

01 -General Fund

% OF YEAR COMPLETED: 50.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Sanitation						
Personnel Services						
01-10-80100 Salary	535,159	45,201.25	261,137.61	0.00	274,021.09	51.20
01-10-80200 Overtime	0	0.00	572.52	0.00	(572.52)	0.00
01-10-80300 FICA/Medicare	47,090	3,457.84	20,020.61	0.00	27,069.36	57.48
01-10-80400 Dental Insurance	6,202	523.84	2,910.27	0.00	3,291.73	53.08
01-10-80500 Health Insurance	87,210	7,922.76	44,623.51	0.00	42,586.49	48.83
01-10-80600 Worker's Comp	24,989	0.00	16,974.45	0.00	8,014.55	32.07
01-10-80700 Unemployment	3,200	0.00	1,365.61	0.00	1,834.39	57.32
01-10-80800 OMRF Pension	41,534	3,330.23	20,650.89	0.00	20,882.85	50.28
01-10-81100 Uniform Allowance	9,904	751.68	4,494.73	0.00	5,409.27	54.62
01-10-81200 Medical Exams	858	90.00	811.20	0.00	46.80	5.45
TOTAL Personnel Services	756,145	61,277.60	373,561.40	0.00	382,584.01	50.60
Material and Supplies						
01-10-83000 Material & Supplies	1,500	421.86	1,483.81	0.00	16.19	1.08
01-10-83500 Safety Supplies	2,500	0.00	453.26	0.00	2,046.74	81.87
01-10-83700 Misc. Supplies	500	0.00	0.00	0.00	500.00	100.00
TOTAL Material and Supplies	4,500	421.86	1,937.07	0.00	2,562.93	56.95
Other Services						
01-10-84000 Equipment Maintenance	1,400	0.00	754.74	0.00	645.26	46.09
01-10-84100 Vehicle Maintenance	22,000	308.61	5,392.67	0.00	16,607.33	75.49
01-10-84700 Telephone	1,557	145.98	868.11	0.00	688.89	44.24
01-10-84800 Utilities	924	1,104.29	1,699.38	0.00	(775.38)	83.92-
01-10-84900 Fuel	17,135	736.20	7,588.48	78.00	9,468.52	55.26
01-10-85800 Landfill Disposal	96,000	4,371.72	42,761.17	0.00	53,238.83	55.46
01-10-85825 Commercial Garbage Disposal	130,000	10,409.87	63,694.51	0.00	66,305.49	51.00
TOTAL Other Services	269,016	17,076.67	122,759.06	78.00	146,178.94	54.34
Capital Projects						
Transfers Out						
01-10-99000 Transfer to CIP (Depreciati	88,309	7,359.08	44,154.48	0.00	44,154.52	50.00
TOTAL Transfers Out	88,309	7,359.08	44,154.48	0.00	44,154.52	50.00
TOTAL Sanitation	1,117,970	86,135.21	542,412.01	78.00	575,480.40	51.48
Parks Department						
Personnel Services						
Material and Supplies						

4.h.b

01 -General Fund

% OF YEAR COMPLETED: 50.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Other Services						
01-11-84000 Equipment Maintenance	700	0.00	0.00	0.00	700.00	100.00
01-11-85700 Parks Maintenance	25,000	413.51	27,659.08	0.00	(2,659.08)	10.64-
01-11-85900 Park Maintenance Contract	220,000	17,257.50	103,545.00	0.00	116,455.00	52.93
TOTAL Other Services	245,700	17,671.01	131,204.08	0.00	114,495.92	46.60
Transfers Out						
01-11-99000 Transfer to CIP (Depreciati	2,031,624	167,638.92	730,206.41	0.00	1,301,417.59	64.06
TOTAL Transfers Out	2,031,624	167,638.92	730,206.41	0.00	1,301,417.59	64.06
TOTAL Parks Department	2,277,324	185,309.93	861,410.49	0.00	1,415,913.51	62.17
Public Works Admin						
Personnel Services						
01-12-80100 Salary	176,900	15,648.92	90,086.63	0.00	86,813.08	49.07
01-12-80300 FICA/Medicare	15,953	1,202.11	6,921.48	0.00	9,031.99	56.61
01-12-80400 Dental Insurance	1,240	103.36	620.16	0.00	619.84	49.99
01-12-80500 Health Insurance	20,001	2,341.41	14,048.46	0.00	5,952.54	29.76
01-12-80600 Worker's Comp	4,998	0.00	3,394.89	0.00	1,603.11	32.08
01-12-80700 Unemployment	592	0.00	105.97	0.00	486.03	82.10
01-12-80800 OMRF Pension	13,287	1,158.96	7,114.00	0.00	6,173.34	46.46
01-12-81200 Medical Exams	500	0.00	0.00	0.00	500.00	100.00
TOTAL Personnel Services	233,472	20,454.76	122,291.59	0.00	111,179.93	47.62
Material and Supplies						
01-12-83000 Material & Supplies	1,500	0.00	0.00	0.00	1,500.00	100.00
01-12-83200 Office Supplies	3,000	452.96	1,417.29	0.00	1,582.71	52.76
01-12-83700 Misc. Supplies	500	0.00	0.00	0.00	500.00	100.00
TOTAL Material and Supplies	5,000	452.96	1,417.29	0.00	3,582.71	71.65
Other Services						
01-12-84000 Equipment Maintenance	3,000	0.00	1,836.14	0.00	1,163.86	38.80
01-12-84100 Vehicle Maintenance	1,500	0.00	1,242.57	0.00	257.43	17.16
01-12-84200 Building Maintenance	6,000	50.00	1,987.89	0.00	4,012.11	66.87
01-12-84250 Fueling Station Maintenance	2,000	0.00	748.90	0.00	1,251.10	62.56
01-12-84300 Training & Membership	3,500	176.34	1,993.59	0.00	1,506.41	43.04
01-12-84600 Lease/Rental	1,500	0.00	2,060.00	0.00	(560.00)	37.33-
01-12-84700 Telephone	7,000	373.48	3,305.83	0.00	3,694.17	52.77
01-12-84800 Utilities	1,000	1,104.30	1,699.41	0.00	(699.41)	69.94-
01-12-84900 Fuel	8,000	0.00	1,855.07	0.00	6,144.93	76.81
01-12-84950 EV Charging	0	27.18	27.18	0.00	(27.18)	0.00
01-12-85000 Janitorial Services	9,000	745.00	4,470.00	0.00	4,530.00	50.33
01-12-86300 Publications	500	0.00	0.00	0.00	500.00	100.00
TOTAL Other Services	43,000	2,476.30	21,226.58	0.00	21,773.42	50.64

4.h.b

01 -General Fund

% OF YEAR COMPLETED: 50.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Capital Projects						
Transfers Out						
01-12-99000 Transfer to CIP (Depreciati	0	730.83	4,384.98	0.00	(4,384.98)	0.00
TOTAL Transfers Out	0	730.83	4,384.98	0.00	(4,384.98)	0.00
TOTAL Public Works Admin	281,472	24,114.85	149,320.44	0.00	132,151.08	46.95
General Government						
Material and Supplies						
01-13-83000 Material & Supplies	20,000	1,110.16	12,786.22	0.00	7,213.78	36.07
TOTAL Material and Supplies	20,000	1,110.16	12,786.22	0.00	7,213.78	36.07
Other Services						
01-13-84000 Equipment Maintenance	24,000	0.00	9,883.14	0.00	14,116.86	58.82
01-13-84200 Building Maintenance	30,000	2,095.35	31,354.54	1,800.00	(3,154.54)	10.52-
01-13-84300 Training & Membership	3,000	0.00	1,942.37	0.00	1,057.63	35.25
01-13-84600 Lease/Rental	500	0.00	99.00	0.00	401.00	80.20
01-13-84700 Telephone	700	45.48	268.74	0.00	431.26	61.61
01-13-84800 Utilities	30,000	2,613.67	10,112.83	0.00	19,887.17	66.29
01-13-84950 EV CHARGING	0	0.00	695.00	0.00	(695.00)	0.00
01-13-85000 Janitorial Services	18,260	1,362.50	8,175.00	0.00	10,085.00	55.23
01-13-85400 Bank Charges	70,000	8,405.16	43,966.31	0.00	26,033.69	37.19
01-13-86050 Consulting Fees	0	0.00	2,710.00	0.00	(2,710.00)	0.00
01-13-86100 Liability Insurance/Bonds	261,009	0.00	143,667.65	0.00	117,341.35	44.96
01-13-86300 Publications	20,000	3,542.21	17,690.04	0.00	2,309.96	11.55
01-13-86400 Auditing Fees	30,000	4,365.00	24,687.56	0.00	5,312.44	17.71
01-13-86500 Election Expenses	6,000	0.00	4,358.43	0.00	1,641.57	27.36
01-13-86600 ACOG Dues	3,300	0.00	3,404.00	0.00	(104.00)	3.15-
01-13-86700 OML Dues	5,900	0.00	0.00	0.00	5,900.00	100.00
01-13-86800 Reassessment Fees	28,000	0.00	28,568.00	0.00	(568.00)	2.03-
01-13-86900 Postage	8,000	534.21	3,786.92	0.00	4,213.08	52.66
01-13-87000 Misc. Expenses	83,000	7,463.91	40,979.05	19.94	42,001.01	50.60
01-13-87100 H.R.A.	25,000	558.00	3,893.25	0.00	21,106.75	84.43
01-13-87200 Education Scholarship	10,000	0.00	3,750.00	0.00	6,250.00	62.50
TOTAL Other Services	656,669	30,985.49	383,991.83	1,819.94	270,857.23	41.25
Capital Projects						
01-13-88100 Council Approval Capital Ou	335,000	13,515.49	87,184.53	306,961.29	(59,145.82)	17.66-
TOTAL Capital Projects	335,000	13,515.49	87,184.53	306,961.29	(59,145.82)	17.66-
Transfers Out						
TOTAL General Government	1,011,669	45,611.14	483,962.58	308,781.23	218,925.19	21.64

4.h.b

01 -General Fund

% OF YEAR COMPLETED: 50.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Code Department						
Personnel Services						
01-14-80100 Salary	331,265	32,425.30	147,954.34	0.00	183,311.07	55.34
01-14-80200 Overtime	775	0.00	383.68	0.00	391.32	50.49
01-14-80300 FICA/Medicare	29,279	2,480.52	11,347.88	0.00	17,931.50	61.24
01-14-80400 Dental Insurance	3,050	258.40	1,266.16	0.00	1,784.09	58.49
01-14-80500 Health Insurance	57,207	4,417.40	24,114.89	0.00	33,092.30	57.85
01-14-80600 Worker's Comp	9,995	0.00	6,789.78	0.00	3,205.22	32.07
01-14-80700 Unemployment	1,754	0.00	503.87	0.00	1,250.13	71.27
01-14-80800 OMRF Pension	26,283	2,438.10	11,691.00	0.00	14,591.94	55.52
01-14-81100 Uniform Rental	5,554	571.12	3,371.33	0.00	2,182.67	39.30
01-14-81200 Medical Exams	500	180.00	180.00	0.00	320.00	64.00
TOTAL Personnel Services	465,663	42,770.84	207,602.93	0.00	258,060.24	55.42
Material and Supplies						
01-14-83000 Material & Supplies	4,000	290.35	2,130.56	0.00	1,869.44	46.74
01-14-83200 Office Supplies	300	55.47	197.46	0.00	102.54	34.18
01-14-83500 Safety Supplies	300	0.00	0.00	0.00	300.00	100.00
TOTAL Material and Supplies	4,600	345.82	2,328.02	0.00	2,271.98	49.39
Other Services						
01-14-84100 Vehicle Maintenance	2,600	606.70	4,031.86	0.00	(1,431.86)	55.07-
01-14-84300 Training & Membership	5,000	330.00	6,718.68	486.00	(2,204.68)	44.09-
01-14-84400 Software Agreement	31,246	0.00	9,265.66	9,500.00	12,480.34	39.94
01-14-84700 Telephone	6,000	573.35	3,059.13	0.00	2,940.87	49.01
01-14-84800 Utilities	1,000	1,104.30	1,699.41	0.00	(699.41)	69.94-
01-14-84900 Fuel	3,000	0.00	2,155.20	0.00	844.80	28.16
01-14-85300 Animal Control	0	0.00	1,165.49	0.00	(1,165.49)	0.00
TOTAL Other Services	48,846	2,614.35	28,095.43	9,986.00	10,764.57	22.04
Capital Projects						
01-14-88850 Life and Safety	2,000	0.00	398.72	0.00	1,601.28	80.06
TOTAL Capital Projects	2,000	0.00	398.72	0.00	1,601.28	80.06
Transfers Out						
01-14-99000 Transfer to CIP (Depreciati	7,570	1,563.08	9,378.48	0.00	(1,808.48)	23.89-
TOTAL Transfers Out	7,570	1,563.08	9,378.48	0.00	(1,808.48)	23.89-
TOTAL Code Department	528,679	47,294.09	247,803.58	9,986.00	270,889.59	51.24
Risk Manager						
Personnel Services						
01-15-80100 Salary	140,934	12,396.75	74,351.70	0.00	66,582.35	47.24
01-15-80300 FICA/Medicare	10,693	1,080.63	5,845.06	0.00	4,847.68	45.34

Attachment: RG REV & EXP W-ENC (ROLL) - 1667 (7005 : 4 h Finance Director's Report)

4.h.b

01 -General Fund

% OF YEAR COMPLETED: 50.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
01-15-80400 Dental Insurance	621	51.68	310.08	0.00	310.92	50.07
01-15-80500 Health Insurance	19,843	1,653.58	9,921.48	0.00	9,921.52	50.00
01-15-80600 Worker's Comp	2,499	0.00	1,697.46	0.00	801.54	32.07
01-15-80700 Unemployment	200	0.00	0.00	0.00	200.00	100.00
01-15-80800 OMRF Pension	11,182	889.38	5,845.80	0.00	5,336.48	47.72
01-15-81200 Medical Exams	100	0.00	48.00	0.00	52.00	52.00
TOTAL Personnel Services	186,072	16,072.02	98,019.58	0.00	88,052.49	47.32
Material and Supplies						
01-15-83000 Material & Supplies	10,000	204.67	5,691.49	0.00	4,308.51	43.09
TOTAL Material and Supplies	10,000	204.67	5,691.49	0.00	4,308.51	43.09
Other Services						
01-15-84100 Vehicle Maintenance	500	0.00	184.98	0.00	315.02	63.00
01-15-84300 Training & Membership	8,000	0.00	1,782.81	0.00	6,217.19	77.71
01-15-84700 Telephone	1,800	89.14	571.45	0.00	1,228.55	68.25
01-15-84850 Wellness Program	16,000	2,177.54	10,517.54	4,999.75	482.71	3.02
01-15-84900 Fuel	1,500	0.00	373.77	0.00	1,126.23	75.08
TOTAL Other Services	27,800	2,266.68	13,430.55	4,999.75	9,369.70	33.70
Transfers Out						
01-15-99000 Transfer to CIP (Depreciati	5,448	454.00	2,724.00	0.00	2,724.00	50.00
TOTAL Transfers Out	5,448	454.00	2,724.00	0.00	2,724.00	50.00
TOTAL Risk Manager	229,320	18,997.37	119,865.62	4,999.75	104,454.70	45.55

Information Systems Mgr
======================

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Personnel Services						
01-16-80100 Salary	222,543	18,897.96	120,361.64	0.00	102,181.74	45.92
01-16-80200 Overtime	500	0.00	0.00	0.00	500.00	100.00
01-16-80300 FICA/Medicare	17,012	1,468.66	9,345.45	0.00	7,666.50	45.07
01-16-80400 Dental Insurance	1,248	103.36	620.16	0.00	627.84	50.31
01-16-80500 Health Insurance	34,376	2,863.80	17,182.80	0.00	17,193.20	50.02
01-16-80600 Worker's Comp	4,570	0.00	3,394.89	0.00	1,175.11	25.71
01-16-80700 Unemployment	400	0.00	64.01	0.00	335.99	84.00
01-16-80800 OMRF Pension	18,189	1,483.86	9,720.95	0.00	8,468.30	46.56
01-16-81400 Car Allowance	3,600	300.00	1,800.00	0.00	1,800.00	50.00
TOTAL Personnel Services	302,439	25,117.64	162,489.90	0.00	139,948.68	46.27
Material and Supplies						
01-16-83000 Material Supplies	4,000	133.57	2,981.27	0.00	1,018.73	25.47
TOTAL Material and Supplies	4,000	133.57	2,981.27	0.00	1,018.73	25.47
Other Services						
01-16-84000 Equipment Maintenance	150,000	1,406.45	88,970.63	3,990.95	57,038.42	38.03
01-16-84200 Building Maintenance	2,000	0.00	0.00	0.00	2,000.00	100.00
01-16-84300 Training & Membership	11,000	164.82	4,281.74	0.00	6,718.26	61.08

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: DECEMBER 31ST, 2023

4.h.b

01 -General Fund

% OF YEAR COMPLETED: 50.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
01-16-84600 Lease/Rental	27,000	2,047.23	10,379.68	0.00	16,620.32	61.56
01-16-84700 Telephone	5,000	294.49	5,441.10	0.00	(441.10)	8.82-
01-16-86050 Consulting Fees	8,000	0.00	5,803.00	0.00	2,197.00	27.46
TOTAL Other Services	203,000	3,912.99	114,876.15	3,990.95	84,132.90	41.44
Transfers Out						
01-16-99000 Transfer to CIP (Depreciati	87,664	7,305.33	43,831.98	0.00	43,832.02	50.00
TOTAL Transfers Out	87,664	7,305.33	43,831.98	0.00	43,832.02	50.00
TOTAL Information Systems Mgr	597,103	36,469.53	324,179.30	3,990.95	268,932.33	45.04
TOTAL EXPENDITURES	13,617,100	1,036,228.34	6,777,902.90	334,107.49	6,505,089.65	47.77
REVENUE OVER/(UNDER) EXPENDITURES	(2)	(88,853.73)	(837,704.60)	(334,107.49)	1,171,810.09	504.50-

Attachment: RG REV & EXP W-ENC (ROLL) - 1667 (7005 : 4 h Finance Director's Report)

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: DECEMBER 31ST, 2023

4.h.b

02 -Street & Alley
FINANCIAL SUMMARY % OF YEAR COMPLETED: 50.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
REVENUE SUMMARY						
Revenues	274,730	3,823.72	22,555.25	0.00	252,174.75	91.79
TOTAL REVENUES	274,730	3,823.72	22,555.25	0.00	252,174.75	91.79
EXPENDITURE SUMMARY						
Streets & Alley	274,731	0.00	0.00	0.00	274,731.00	100.00
TOTAL EXPENDITURES	274,731	0.00	0.00	0.00	274,731.00	100.00
REVENUE OVER/(UNDER) EXPENDITURES	(1)	3,823.72	22,555.25	0.00	(22,556.25)	5,625.00

Attachment: RG REV & EXP W-ENC (ROLL) - 1667 (7005 : 4 h Finance Director's Report)

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: DECEMBER 31ST, 2023

4.h.b

02 -Street & Alley

% OF YEAR COMPLETED: 50.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Revenues						
========						
Intergovernmental						
02-00-73400 Gasoline Tax	6,534	559.77	3,472.07	0.00	3,061.93	46.86
02-00-73450 Motor Vehicle License	25,483	2,133.84	12,407.64	0.00	13,075.36	51.31
TOTAL Intergovernmental	32,017	2,693.61	15,879.71	0.00	16,137.29	50.40
Investment Earnings						
02-00-78500 Interest Income	7,713	1,130.11	6,675.54	0.00	1,037.46	13.45
TOTAL Investment Earnings	7,713	1,130.11	6,675.54	0.00	1,037.46	13.45
Fund Balance Carryover						
02-00-79800 Carryover	235,000	0.00	0.00	0.00	235,000.00	100.00
TOTAL Fund Balance Carryover	235,000	0.00	0.00	0.00	235,000.00	100.00
TOTAL Revenues	274,730	3,823.72	22,555.25	0.00	252,174.75	91.79
TOTAL REVENUE	274,730	3,823.72	22,555.25	0.00	252,174.75	91.79

Attachment: RG REV & EXP W-ENC (ROLL) - 1667 (7005 : 4 h Finance Director's Report)

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: DECEMBER 31ST, 2023

4.h.b

02 -Street & Alley

% OF YEAR COMPLETED: 50.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Streets & Alley						
Material and Supplies						
Other Services						
02-09-85800 Contingency	274,731	0.00	0.00	0.00	274,731.00	100.00
TOTAL Other Services	274,731	0.00	0.00	0.00	274,731.00	100.00
TOTAL Streets & Alley	274,731	0.00	0.00	0.00	274,731.00	100.00
TOTAL EXPENDITURES	274,731	0.00	0.00	0.00	274,731.00	100.00
REVENUE OVER/(UNDER) EXPENDITURES	(1)	3,823.72	22,555.25	0.00	(22,556.25)	5,625.00

Attachment: RG REV & EXP W-ENC (ROLL) - 1667 (7005 : 4 h Finance Director's Report)

4.h.b

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: DECEMBER 31ST, 2023

03 -Designated Fds-Fire & Gen
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 50.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
REVENUE SUMMARY						
Revenues	2,185	208.40	447.57	0.00	1,737.43	79.52
TOTAL REVENUES	2,185	208.40	447.57	0.00	1,737.43	79.52
EXPENDITURE SUMMARY						
Fire Department	2,185	0.00	100.18	0.00	2,084.82	95.42
TOTAL EXPENDITURES	2,185	0.00	100.18	0.00	2,084.82	95.42
REVENUE OVER/(UNDER) EXPENDITURES	0	208.40	347.39	0.00	(347.39)	0.00

Attachment: RG REV & EXP W-ENC (ROLL) - 1667 (7005 : 4 h Finance Director's Report)

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: DECEMBER 31ST, 2023

03 -Designated Fds-Fire & Gen

% OF YEAR COMPLETED: 50.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Revenues						
========						
Investment Earnings						
03-00-78500 Interest Income	0	8.40	47.57	0.00	(47.57)	0.00
TOTAL Investment Earnings	0	8.40	47.57	0.00	(47.57)	0.00
Miscellaneous Revenue						
03-00-79507 Revenue - Fire	60	200.00	400.00	0.00	(340.00)	566.67-
TOTAL Miscellaneous Revenue	60	200.00	400.00	0.00	(340.00)	566.67-
Fund Balance Carryover						
03-00-79807 Carryover	2,125	0.00	0.00	0.00	2,125.00	100.00
TOTAL Fund Balance Carryover	2,125	0.00	0.00	0.00	2,125.00	100.00
TOTAL Revenues	2,185	208.40	447.57	0.00	1,737.43	79.52
TOTAL REVENUE	2,185	208.40	447.57	0.00	1,737.43	79.52

4.h.b

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: DECEMBER 31ST, 2023

03 -Designated Fds-Fire & Gen

% OF YEAR COMPLETED: 50.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Police Department						
Material and Supplies						
Other Services						
Fire Department						
Material and Supplies						
03-07-83000 Material & Supplies	2,185	0.00	100.18	0.00	2,084.82	95.42
TOTAL Material and Supplies	2,185	0.00	100.18	0.00	2,084.82	95.42
Other Services						
Capital Projects						
TOTAL Fire Department	2,185	0.00	100.18	0.00	2,084.82	95.42
Public Works						
Material and Supplies						
Other Services						
General Government						
Material and Supplies						
TOTAL EXPENDITURES	2,185	0.00	100.18	0.00	2,084.82	95.42
REVENUE OVER/(UNDER) EXPENDITURES	0	208.40	347.39	0.00	(347.39)	0.00

Attachment: RG REV & EXP W-ENC (ROLL) - 1667 (7005 : 4 h Finance Director's Report)

4.h.b

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: DECEMBER 31ST, 2023

04 -Designated Funds-Police
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 50.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
REVENUE SUMMARY						
Revenues	48,563	1,705.15	8,484.31	0.00	40,078.69	82.53
TOTAL REVENUES	48,563	1,705.15	8,484.31	0.00	40,078.69	82.53
EXPENDITURE SUMMARY						
Police Department	31,400	0.00	(1,838.78)	5,320.00	27,918.78	88.91
TOTAL EXPENDITURES	31,400	0.00	(1,838.78)	5,320.00	27,918.78	88.91
REVENUE OVER/(UNDER) EXPENDITURES	17,163	1,705.15	10,323.09	(5,320.00)	12,159.91	70.85

4.h.b

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: DECEMBER 31ST, 2023

04 -Designated Funds-Police

% OF YEAR COMPLETED: 50.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Revenues						
========						
Investment Earnings						
04-00-78500 Interest Income	0	255.15	1,434.31	0.00	(1,434.31)	0.00
TOTAL Investment Earnings	0	255.15	1,434.31	0.00	(1,434.31)	0.00
Miscellaneous Revenue						
04-00-79300 Animal Control Revenue	17,163	0.00	0.00	0.00	17,163.00	100.00
04-00-79506 Revenue - Police	2,400	1,450.00	7,050.00	0.00	(4,650.00)	193.75-
TOTAL Miscellaneous Revenue	19,563	1,450.00	7,050.00	0.00	12,513.00	63.96
Fund Balance Carryover						
04-00-79806 Carryover - Police Dept	29,000	0.00	0.00	0.00	29,000.00	100.00
TOTAL Fund Balance Carryover	29,000	0.00	0.00	0.00	29,000.00	100.00
TOTAL Revenues	48,563	1,705.15	8,484.31	0.00	40,078.69	82.53
TOTAL REVENUE	48,563	1,705.15	8,484.31	0.00	40,078.69	82.53

Attachment: RG REV & EXP W-ENC (ROLL) - 1667 (7005 : 4 h Finance Director's Report)

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: DECEMBER 31ST, 2023

4.h.b

04 -Designated Funds-Police

% OF YEAR COMPLETED: 50.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Police Department						
Material and Supplies						
04-06-83000 Material & Supplies	31,400	0.00	462.54	5,320.00	25,617.46	81.58
04-06-83300 Animal Control Supplies	0	0.00	(2,301.32)	0.00	2,301.32	0.00
TOTAL Material and Supplies	31,400	0.00	(1,838.78)	5,320.00	27,918.78	88.91
Other Services						
TOTAL Police Department	31,400	0.00	(1,838.78)	5,320.00	27,918.78	88.91
TOTAL EXPENDITURES	31,400	0.00	(1,838.78)	5,320.00	27,918.78	88.91
REVENUE OVER/(UNDER) EXPENDITURES	17,163	1,705.15	10,323.09	(5,320.00)	12,159.91	70.85

Attachment: RG REV & EXP W-ENC (ROLL) - 1667 (7005 : 4 h Finance Director's Report)

4.h.b

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: DECEMBER 31ST, 2023

05 -Designated Funds-PW
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 50.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
REVENUE SUMMARY						
Revenues	2,230	211.24	362.24	0.00	1,867.76	83.76
TOTAL REVENUES	2,230	211.24	362.24	0.00	1,867.76	83.76
EXPENDITURE SUMMARY						
Public Works	2,230	0.00	0.00	0.00	2,230.00	100.00
TOTAL EXPENDITURES	2,230	0.00	0.00	0.00	2,230.00	100.00
REVENUE OVER/(UNDER) EXPENDITURES	0	211.24	362.24	0.00	(362.24)	0.00

Attachment: RG REV & EXP W-ENC (ROLL) - 1667 (7005 : 4 h Finance Director's Report)

4.h.b

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: DECEMBER 31ST, 2023

05 -Designated Funds-PW

% OF YEAR COMPLETED: 50.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Revenues						
========						
Investment Earnings						
05-00-78500 Interest Income	0	11.24	62.24	0.00	(62.24)	0.00
TOTAL Investment Earnings	0	11.24	62.24	0.00	(62.24)	0.00
Miscellaneous Revenue						
05-00-79512 Revenue - Public Works	0	200.00	300.00	0.00	(300.00)	0.00
TOTAL Miscellaneous Revenue	0	200.00	300.00	0.00	(300.00)	0.00
Fund Balance Carryover						
05-00-79812 Carryover	2,230	0.00	0.00	0.00	2,230.00	100.00
TOTAL Fund Balance Carryover	2,230	0.00	0.00	0.00	2,230.00	100.00
TOTAL Revenues	2,230	211.24	362.24	0.00	1,867.76	83.76
TOTAL REVENUE	2,230	211.24	362.24	0.00	1,867.76	83.76

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: DECEMBER 31ST, 2023

4.h.b

05 -Designated Funds-PW

% OF YEAR COMPLETED: 50.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Public Works						
============						
Material and Supplies						
05-12-83000 Material & Supplies	2,230	0.00	0.00	0.00	2,230.00	100.00
TOTAL Material and Supplies	2,230	0.00	0.00	0.00	2,230.00	100.00
TOTAL Public Works	2,230	0.00	0.00	0.00	2,230.00	100.00
TOTAL EXPENDITURES	2,230	0.00	0.00	0.00	2,230.00	100.00
REVENUE OVER/(UNDER) EXPENDITURES	0	211.24	362.24	0.00	(362.24)	0.00

Attachment: RG REV & EXP W-ENC (ROLL) - 1667 (7005 : 4 h Finance Director's Report)

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: DECEMBER 31ST, 2023

4.h.b

06 -Municipal Authority

FINANCIAL SUMMARY

% OF YEAR COMPLETED: 50.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
REVENUE SUMMARY						
Municipal Auth Revenue	5,068,961	256,885.11	3,150,095.29	0.00	1,918,865.73	37.86
TOTAL REVENUES	5,068,961	256,885.11	3,150,095.29	0.00	1,918,865.73	37.86
EXPENDITURE SUMMARY						
Municipal Authority	5,068,959	394,010.40	2,610,477.93	1,236.78	2,457,244.31	48.48
TOTAL EXPENDITURES	5,068,959	394,010.40	2,610,477.93	1,236.78	2,457,244.31	48.48
REVENUE OVER/(UNDER) EXPENDITURES	2	(137,125.29)	539,617.36	(1,236.78)	(538,378.58)	8,929.00-

Attachment: RG REV & EXP W-ENC (ROLL) - 1667 (7005 : 4 h Finance Director's Report)

4.h.b

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: DECEMBER 31ST, 2023

06 -Municipal Authority

% OF YEAR COMPLETED: 50.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Municipal Auth Revenue						
Water						
06-00-75300 Water Revenue	3,529,874	156,647.52	2,254,712.43	0.00	1,275,161.57	36.12
TOTAL Water	3,529,874	156,647.52	2,254,712.43	0.00	1,275,161.57	36.12
Wastewater						
06-00-75700 Sewer Revenue	330,116	25,178.87	190,726.25	0.00	139,389.75	42.22
06-00-75800 OKC Sewer Charges Revenue	1,055,208	66,393.06	612,376.93	0.00	442,831.07	41.97
TOTAL Wastewater	1,385,324	91,571.93	803,103.18	0.00	582,220.82	42.03
Water Taps						
06-00-75900 Water Tap Revenue	33,596	0.00	11,330.00	0.00	22,266.00	66.28
TOTAL Water Taps	33,596	0.00	11,330.00	0.00	22,266.00	66.28
Fines & Forfeits						
06-00-76000 MXU Installation	320	0.00	0.00	0.00	320.00	100.00
TOTAL Fines & Forfeits	320	0.00	0.00	0.00	320.00	100.00
Penalties						
06-00-77750 Penalty Charges	19,270	1,229.81	9,623.07	0.00	9,646.93	50.06
TOTAL Penalties	19,270	1,229.81	9,623.07	0.00	9,646.93	50.06
Investment Earnings						
06-00-78200 Interest Income	65,133	7,260.85	70,426.61	0.00	(5,293.61)	8.13-
TOTAL Investment Earnings	65,133	7,260.85	70,426.61	0.00	(5,293.61)	8.13-
Miscellaneous Revenue						
06-00-79100 Misc Income	2,776	175.00	900.00	0.00	1,876.00	67.58
TOTAL Miscellaneous Revenue	2,776	175.00	900.00	0.00	1,876.00	67.58
Fund Balance Carryover						
06-00-79800 Carryover	32,668	0.00	0.00	0.00	32,668.02	100.00
TOTAL Fund Balance Carryover	32,668	0.00	0.00	0.00	32,668.02	100.00
TOTAL Municipal Auth Revenue	5,068,961	256,885.11	3,150,095.29	0.00	1,918,865.73	37.86
TOTAL REVENUE	5,068,961	256,885.11	3,150,095.29	0.00	1,918,865.73	37.86

Attachment: RG REV & EXP W-ENC (ROLL) - 1667 (7005 : 4 h Finance Director's Report)

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: DECEMBER 31ST, 2023

4.h.b

06 -Municipal Authority

% OF YEAR COMPLETED: 50.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Mun Auth Engineering						
Other Services						
Municipal Authority						
Personnel Services						
06-12-80100 Salary	728,036	55,891.79	347,170.02	0.00	380,866.30	52.31
06-12-80200 Overtime	8,600	1,123.47	8,916.58	0.00	(316.58)	3.68-
06-12-80300 FICA/Medicare	55,854	4,412.56	27,540.20	0.00	28,313.72	50.69
06-12-80400 Dental Insurance	5,581	465.12	2,790.72	0.00	2,790.28	50.00
06-12-80500 Health Insurance	91,200	8,424.87	49,437.12	0.00	41,762.88	45.79
06-12-80600 Workers Comp	22,490	0.00	15,277.02	0.00	7,212.98	32.07
06-12-80700 Unemployment	2,704	0.00	931.69	0.00	1,772.31	65.54
06-12-80800 OMRF Pension	56,858	4,375.31	28,534.95	0.00	28,322.83	49.81
06-12-80900 Stand by Pay	9,300	600.00	3,525.00	0.00	5,775.00	62.10
06-12-81100 Uniform Rental	6,300	632.88	4,052.96	0.00	2,247.04	35.67
06-12-81200 Medical Exams	500	0.00	57.76	0.00	442.24	88.45
TOTAL Personnel Services	987,423	75,926.00	488,234.02	0.00	499,189.00	50.55
Material and Supplies						
06-12-83000 Materials & Supplies	45,000	2,946.04	72,046.39	1,236.78	(28,283.17)	62.85-
06-12-83200 Office Supplies	2,200	0.00	1,149.35	0.00	1,050.65	47.76
06-12-83300 Minor Tools	2,000	0.00	209.90	0.00	1,790.10	89.51
06-12-83400 Lab Chemicals	4,200	0.00	3,819.16	0.00	380.84	9.07
06-12-83500 Safety Supplies	3,200	0.00	1,026.55	0.00	2,173.45	67.92
06-12-83700 Misc Supplies	500	0.00	21.77	0.00	478.23	95.65
TOTAL Material and Supplies	57,100	2,946.04	78,273.12	1,236.78	(22,409.90)	39.25-
Other Services						
06-12-84000 Equipment Maintenance	10,000	0.00	4,267.00	0.00	5,733.00	57.33
06-12-84100 Vehicle Maintenance	15,000	2,920.99	11,705.27	0.00	3,294.73	21.96
06-12-84300 Training & Membership	8,000	54.99	8,222.56	0.00	(222.56)	2.78-
06-12-84400 Software Agreements	17,850	0.00	10,086.19	0.00	7,763.81	43.49
06-12-84500 Well Maintenance	60,000	8,695.91	37,465.60	0.00	22,534.40	37.56
06-12-84550 Water Quality Testing	18,000	35.00	4,759.00	0.00	13,241.00	73.56
06-12-84600 Equipment Rental	2,000	39.01	539.02	0.00	1,460.98	73.05
06-12-84650 Lease Agreements	73,650	0.00	41,334.41	0.00	32,315.59	43.88
06-12-84700 Telephone	24,558	2,012.70	12,137.67	0.00	12,420.33	50.58
06-12-84800 Utilities	305,681	14,234.05	166,163.42	0.00	139,517.58	45.64
06-12-84900 Fuel	42,606	0.00	13,409.01	0.00	29,196.99	68.53
06-12-84950 Printing & Processing - Uti	16,000	1,325.21	8,790.58	0.00	7,209.42	45.06
06-12-85350 Emergency Repairs	5,000	0.00	0.00	0.00	5,000.00	100.00
06-12-86400 Auditing Fees	30,000	4,365.00	20,777.56	0.00	9,222.44	30.74
06-12-87700 OKC Sewer Charges	775,000	63,031.25	393,768.00	0.00	381,232.00	49.19

Attachment: RG REV & EXP W-ENC (ROLL) - 1667 (7005 : 4 h Finance Director's Report)

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: DECEMBER 31ST, 2023

4.h.b

06 -Municipal Authority

% OF YEAR COMPLETED: 50.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
06-12-87800 Leasehold Transfer	2,534,255	211,187.92	1,267,127.52	0.00	1,267,127.48	50.00
TOTAL Other Services	3,937,600	307,902.03	2,000,552.81	0.00	1,937,047.19	49.19
Transfers Out						
06-12-99000 Transfer to CIP (Depreciati	86,836	7,236.33	43,417.98	0.00	43,418.02	50.00
TOTAL Transfers Out	86,836	7,236.33	43,417.98	0.00	43,418.02	50.00
TOTAL Municipal Authority	5,068,959	394,010.40	2,610,477.93	1,236.78	2,457,244.31	48.48
General Government						
==================						
Personnel Services						
Transfers Out						
TOTAL EXPENDITURES	5,068,959	394,010.40	2,610,477.93	1,236.78	2,457,244.31	48.48
REVENUE OVER/(UNDER) EXPENDITURES	2	(137,125.29)	539,617.36	(1,236.78)	(538,378.58)	8,929.00-

Attachment: RG REV & EXP W-ENC (ROLL) - 1667 (7005 : 4 h Finance Director's Report)

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: DECEMBER 31ST, 2023

07 -General Fund - CIP
FINANCIAL SUMMARY % OF YEAR COMPLETED: 50.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
REVENUE SUMMARY						
Gen Fund - CIP Revenue	5,810,261	216,443.26	1,061,103.91	0.00	4,749,157.09	81.74
TOTAL REVENUES	5,810,261	216,443.26	1,061,103.91	0.00	4,749,157.09	81.74
EXPENDITURE SUMMARY						
City Manager/Clerk	94,722	0.00	0.00	0.00	94,722.00	100.00
Police Department	821,063	19,027.94	19,027.94	26,608.45	775,426.61	94.44
Fire Department	881,140	7,486.32	55,461.91	500,000.00	325,678.09	36.96
Streets	171,122	0.00	0.00	0.00	171,122.00	100.00
Sanitation	1,026,129	0.00	0.00	318,673.00	707,456.00	68.94
Parks Department	2,106,717	0.00	0.00	0.00	2,106,717.00	100.00
Public Works Admin	102,203	1,984.58	59,473.58	0.00	42,729.42	41.81
Code Department	230,359	0.00	5,394.22	0.00	224,964.78	97.66
Risk Manager	77,653	0.00	0.00	0.00	77,653.00	100.00
Information Systems Mgr	299,154	2,480.00	81,275.51	0.00	217,878.49	72.83
TOTAL EXPENDITURES	5,810,262	30,978.84	220,633.16	845,281.45	4,744,347.39	81.65
REVENUE OVER/(UNDER) EXPENDITURES	(1)	185,464.42	840,470.75	(845,281.45)	4,809.70	970.00-

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: DECEMBER 31ST, 2023

4.h.b

07 -General Fund - CIP

% OF YEAR COMPLETED: 50.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Gen Fund - CIP Revenue						
=====================						
Intergovernmental						
07-00-73800 Grant Proceeds	266,121	0.00	0.00	0.00	266,121.00	100.00
07-00-73850 Insurance proceeds	0	0.00	5,079.92	0.00	(5,079.92)	0.00
07-00-73950 Resale of Property	0	5.06	2,983.45	0.00	(2,983.45)	0.00
TOTAL Intergovernmental	266,121	5.06	8,063.37	0.00	258,057.63	96.97
Investment Earnings						
07-00-78500 Interest Earnings	0	3,671.12	52,065.17	0.00	(52,065.17)	0.00
TOTAL Investment Earnings	0	3,671.12	52,065.17	0.00	(52,065.17)	0.00
Fund Balance Carryover						
07-00-79800 Carryover	2,990,935	0.00	0.00	0.00	2,990,935.00	100.00
TOTAL Fund Balance Carryover	2,990,935	0.00	0.00	0.00	2,990,935.00	100.00
Transfers						
07-00-79920 Deprecation Transfers In	2,553,205	212,767.08	1,000,975.37	0.00	1,552,229.63	60.80
TOTAL Transfers	2,553,205	212,767.08	1,000,975.37	0.00	1,552,229.63	60.80
TOTAL Gen Fund - CIP Revenue	5,810,261	216,443.26	1,061,103.91	0.00	4,749,157.09	81.74
TOTAL REVENUE	5,810,261	216,443.26	1,061,103.91	0.00	4,749,157.09	81.74

Attachment: RG REV & EXP W-ENC (ROLL) - 1667 (7005 : 4 h Finance Director's Report)

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: DECEMBER 31ST, 2023

07 -General Fund - CIP

% OF YEAR COMPLETED: 50.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
City Manager/Clerk						
Capital Projects						
07-02-88200 Capital Imp-Furniture	20,702	0.00	0.00	0.00	20,702.00	100.00
07-02-88400 Capital Imp-Software	37,489	0.00	0.00	0.00	37,489.00	100.00
07-02-88500 Capital Imp-Equipment	36,531	0.00	0.00	0.00	36,531.00	100.00
TOTAL Capital Projects	94,722	0.00	0.00	0.00	94,722.00	100.00
TOTAL City Manager/Clerk	94,722	0.00	0.00	0.00	94,722.00	100.00
Municipal Court						
Capital Projects						
Police Department						
Capital Projects						
07-06-88100 Capital Outlay - Vehicles	625,633	19,027.94	19,027.94	19,027.30	587,577.76	93.92
07-06-88200 Capital Imp-Furniture	6,606	0.00	0.00	0.00	6,606.00	100.00
07-06-88400 Capital Imp-Software	13,880	0.00	0.00	0.00	13,880.00	100.00
07-06-88500 Capital Imp-Equipment	45,841	0.00	0.00	0.00	45,841.00	100.00
07-06-88600 Capital Imp-Radios	108,222	0.00	0.00	0.00	108,222.00	100.00
07-06-88700 Capital Imp-Guns	20,881	0.00	0.00	7,581.15	13,299.85	63.69
TOTAL Capital Projects	821,063	19,027.94	19,027.94	26,608.45	775,426.61	94.44
TOTAL Police Department	821,063	19,027.94	19,027.94	26,608.45	775,426.61	94.44
Fire Department						
Capital Projects						
07-07-88100 Capital Outlay - Vehicles	251,963	0.00	4,474.60	0.00	247,488.40	98.22
07-07-88150 FIRE TRUCK RESERVE	372,807	0.00	0.00	500,000.00	(127,193.00)	34.12-
07-07-88200 Capital Imp-Furniture	49,526	0.00	2,220.00	0.00	47,306.00	95.52
07-07-88400 Capital Imp-Software	4,807	0.00	0.00	0.00	4,807.00	100.00
07-07-88500 Capital Imp-Equipment	72,158	432.25	37,923.54	0.00	34,234.46	47.44
07-07-88600 Capital Imp-Radios	12,636	0.00	2,631.01	0.00	10,004.99	79.18
07-07-88800 Capital Imp-Medical	27,306	206.07	1,364.76	0.00	25,941.24	95.00
07-07-88900 Capital Imp-SCBA	49,436	0.00	0.00	0.00	49,436.00	100.00
07-07-89100 Capital Imp - Fire Hose	40,501	6,848.00	6,848.00	0.00	33,653.00	83.09
TOTAL Capital Projects	881,140	7,486.32	55,461.91	500,000.00	325,678.09	36.96
TOTAL Fire Department	881,140	7,486.32	55,461.91	500,000.00	325,678.09	36.96

4.h.b

07 -General Fund - CIP

% OF YEAR COMPLETED: 50.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Streets						
Capital Projects						
07-09-88100 Capital Outlay - Vehicles	89,913	0.00	0.00	0.00	89,913.00	100.00
07-09-88500 Capital Imp-Equipment	66,608	0.00	0.00	0.00	66,608.00	100.00
07-09-89200 Capital Imp-Monument Entry	14,601	0.00	0.00	0.00	14,601.00	100.00
TOTAL Capital Projects	171,122	0.00	0.00	0.00	171,122.00	100.00
TOTAL Streets	171,122	0.00	0.00	0.00	171,122.00	100.00
Sanitation						
Capital Projects						
07-10-88100 Capital Imp - Vehicles	1,023,129	0.00	0.00	318,673.00	704,456.00	68.85
07-10-88500 Equipment	3,000	0.00	0.00	0.00	3,000.00	100.00
TOTAL Capital Projects	1,026,129	0.00	0.00	318,673.00	707,456.00	68.94
TOTAL Sanitation	1,026,129	0.00	0.00	318,673.00	707,456.00	68.94
Parks Department						
Capital Projects						
07-11-88000 Capital Outlay	2,000,000	0.00	0.00	0.00	2,000,000.00	100.00
07-11-88500 Capital Imp-Equipment	106,717	0.00	0.00	0.00	106,717.00	100.00
TOTAL Capital Projects	2,106,717	0.00	0.00	0.00	2,106,717.00	100.00
TOTAL Parks Department	2,106,717	0.00	0.00	0.00	2,106,717.00	100.00
Public Works Admin						
Capital Projects						
07-12-88100 Capital Outlay - Vehicles	61,666	1,984.58	59,473.58	0.00	2,192.42	3.56
07-12-88200 Furniture	31,151	0.00	0.00	0.00	31,151.00	100.00
07-12-88500 Capital Imp-Equipment	9,386	0.00	0.00	0.00	9,386.00	100.00
TOTAL Capital Projects	102,203	1,984.58	59,473.58	0.00	42,729.42	41.81
TOTAL Public Works Admin	102,203	1,984.58	59,473.58	0.00	42,729.42	41.81

4.h.b

07 -General Fund - CIP

% OF YEAR COMPLETED: 50.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
General Government						
Other Services						
Capital Projects						
Code Department						
Capital Projects						
07-14-88100 Capital Outlay - Vehicles	217,648	0.00	5,394.22	0.00	212,253.78	97.52
07-14-88400 Capital Imp-Software	12,711	0.00	0.00	0.00	12,711.00	100.00
TOTAL Capital Projects	230,359	0.00	5,394.22	0.00	224,964.78	97.66
TOTAL Code Department	230,359	0.00	5,394.22	0.00	224,964.78	97.66
Risk Manager						
Capital Projects						
07-15-88100 Capital Outlay - Vehicles	66,748	0.00	0.00	0.00	66,748.00	100.00
07-15-88200 Capital Imp-Furniture	1,604	0.00	0.00	0.00	1,604.00	100.00
07-15-88500 Capital Imp-Equipment	9,301	0.00	0.00	0.00	9,301.00	100.00
TOTAL Capital Projects	77,653	0.00	0.00	0.00	77,653.00	100.00
TOTAL Risk Manager	77,653	0.00	0.00	0.00	77,653.00	100.00
Information Systems Mgr						
Capital Projects						
07-16-88000 Building	23,000	0.00	0.00	0.00	23,000.00	100.00
07-16-88200 Capital Imp-Furniture	9,986	0.00	0.00	0.00	9,986.00	100.00
07-16-88300 Capital Imp-Computers	85,636	2,480.00	27,898.12	0.00	57,737.88	67.42
07-16-88400 Capital Outlay - Software	7,142	0.00	0.00	0.00	7,142.00	100.00
07-16-88500 Capital Imp-Equipment	172,199	0.00	53,377.39	0.00	118,821.61	69.00
07-16-88600 Radios	1,191	0.00	0.00	0.00	1,191.00	100.00
TOTAL Capital Projects	299,154	2,480.00	81,275.51	0.00	217,878.49	72.83
TOTAL Information Systems Mgr	299,154	2,480.00	81,275.51	0.00	217,878.49	72.83
TOTAL EXPENDITURES	5,810,262	30,978.84	220,633.16	845,281.45	4,744,347.39	81.65
REVENUE OVER/(UNDER) EXPENDITURES	(1)	185,464.42	840,470.75	(845,281.45)	4,809.70	970.00-

Attachment: RG REV & EXP W-ENC (ROLL) - 1667 (7005 : 4 h Finance Director's Report)

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: DECEMBER 31ST, 2023

4.h.b

08 -Sinking Fund
FINANCIAL SUMMARY % OF YEAR COMPLETED: 50.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
REVENUE SUMMARY						
Undesignated	6,001,138	1,628,903.34	1,673,269.50	0.00	4,327,868.50	72.12
TOTAL REVENUES	6,001,138	1,628,903.34	1,673,269.50	0.00	4,327,868.50	72.12
EXPENDITURE SUMMARY						
General Government	6,001,138	414,168.75	414,362.66	0.00	5,586,775.34	93.10
TOTAL EXPENDITURES	6,001,138	414,168.75	414,362.66	0.00	5,586,775.34	93.10
REVENUE OVER/(UNDER) EXPENDITURES	0	1,214,734.59	1,258,906.84	0.00	(1,258,906.84)	0.00

Attachment: RG REV & EXP W-ENC (ROLL) - 1667 (7005 : 4 h Finance Director's Report)

4.h.b

08 -Sinking Fund

% OF YEAR COMPLETED: 50.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Undesignated						
============						
Property Tax Spec Purpos						
08-00-71650 Ad Valorem Tax Revenue	5,991,138	1,619,250.69	1,659,343.51	0.00	4,331,794.49	72.30
TOTAL Property Tax Spec Purpos	5,991,138	1,619,250.69	1,659,343.51	0.00	4,331,794.49	72.30
Investment Earnings						
08-00-78500 Interest Earned	10,000	9,652.65	13,925.99	0.00	(3,925.99)	39.26-
TOTAL Investment Earnings	10,000	9,652.65	13,925.99	0.00	(3,925.99)	39.26-
Miscellaneous Revenue						
Fund Balance Carryover						
TOTAL Undesignated	6,001,138	1,628,903.34	1,673,269.50	0.00	4,327,868.50	72.12
TOTAL REVENUE	6,001,138	1,628,903.34	1,673,269.50	0.00	4,327,868.50	72.12

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: DECEMBER 31ST, 2023

08 -Sinking Fund

% OF YEAR COMPLETED: 50.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
General Government						
==================						
Other Services						
08-13-85400 Bank Charges	700	25.00	218.91	0.00	481.09	68.73
TOTAL Other Services	700	25.00	218.91	0.00	481.09	68.73
Capital Projects						
08-13-91000 Principle Payments - GO Bon	4,605,000	0.00	0.00	0.00	4,605,000.00	100.00
08-13-92000 Interest Payments on GO Bon	1,392,888	412,943.75	412,943.75	0.00	979,944.25	70.35
08-13-93000 Fiscal Charges - Trustee	2,550	1,200.00	1,200.00	0.00	1,350.00	52.94
TOTAL Capital Projects	6,000,438	414,143.75	414,143.75	0.00	5,586,294.25	93.10
TOTAL General Government	6,001,138	414,168.75	414,362.66	0.00	5,586,775.34	93.10
TOTAL EXPENDITURES	6,001,138	414,168.75	414,362.66	0.00	5,586,775.34	93.10
REVENUE OVER/(UNDER) EXPENDITURES	0	1,214,734.59	1,258,906.84	0.00	(1,258,906.84)	0.00

4.h.b

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: DECEMBER 31ST, 2023

09 -Meter Deposits
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 50.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
REVENUE SUMMARY						

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: DECEMBER 31ST, 2023

4.h.b

09 -Meter Deposits

% OF YEAR COMPLETED: 50.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Undesignated						
============						
Investment Earnings						

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: DECEMBER 31ST, 2023

4.h.b

10 -911 Fund
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 50.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
REVENUE SUMMARY						
911 Fund Revenues	78,598	1,786.40	7,540.27	0.00	71,057.73	90.41
TOTAL REVENUES	78,598	1,786.40	7,540.27	0.00	71,057.73	90.41
EXPENDITURE SUMMARY						
General Government	78,598	0.00	0.00	0.00	78,598.00	100.00
TOTAL EXPENDITURES	78,598	0.00	0.00	0.00	78,598.00	100.00
REVENUE OVER/(UNDER) EXPENDITURES	0	1,786.40	7,540.27	0.00	(7,540.27)	0.00

Attachment: RG REV & EXP W-ENC (ROLL) - 1667 (7005 : 4 h Finance Director's Report)

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: DECEMBER 31ST, 2023

4.h.b

10 -911 Fund

% OF YEAR COMPLETED: 50.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
911 Fund Revenues						
=================						
Property Tax Spec Purpos						
10-00-71800 911 ASSOCIATION	8,000	1,450.62	5,571.86	0.00	2,428.14	30.35
TOTAL Property Tax Spec Purpos	8,000	1,450.62	5,571.86	0.00	2,428.14	30.35
Investment Earnings						
10-00-78500 Interest Income	2,298	335.78	1,968.41	0.00	329.59	14.34
TOTAL Investment Earnings	2,298	335.78	1,968.41	0.00	329.59	14.34
Fund Balance Carryover						
10-00-79800 Carryover	68,300	0.00	0.00	0.00	68,300.00	100.00
TOTAL Fund Balance Carryover	68,300	0.00	0.00	0.00	68,300.00	100.00
TOTAL 911 Fund Revenues	78,598	1,786.40	7,540.27	0.00	71,057.73	90.41
TOTAL REVENUE	78,598	1,786.40	7,540.27	0.00	71,057.73	90.41

Attachment: RG REV & EXP W-ENC (ROLL) - 1667 (7005 : 4 h Finance Director's Report)

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: DECEMBER 31ST, 2023

10 -911 Fund

% OF YEAR COMPLETED: 50.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
General Government						
Material and Supplies						
10-13-83000 MATERIAL & SUPPLIES	1,000	0.00	0.00	0.00	1,000.00	100.00
10-13-83975 Contingency	77,598	0.00	0.00	0.00	77,598.00	100.00
TOTAL Material and Supplies	78,598	0.00	0.00	0.00	78,598.00	100.00
Other Services						
TOTAL General Government	78,598	0.00	0.00	0.00	78,598.00	100.00
911 Association						
Other Services						
TOTAL EXPENDITURES	78,598	0.00	0.00	0.00	78,598.00	100.00
REVENUE OVER/(UNDER) EXPENDITURES	0	1,786.40	7,540.27	0.00	(7,540.27)	0.00

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: DECEMBER 31ST, 2023

4.h.b

11 -Impound Fee Police Fund
FINANCIAL SUMMARY % OF YEAR COMPLETED: 50.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
REVENUE SUMMARY						
Impound Fee Fund	38,903	363.76	3,867.65	0.00	35,035.35	90.06
TOTAL REVENUES	38,903	363.76	3,867.65	0.00	35,035.35	90.06
EXPENDITURE SUMMARY						
Police Dept	38,903	0.00	0.00	0.00	38,903.00	100.00
TOTAL EXPENDITURES	38,903	0.00	0.00	0.00	38,903.00	100.00
REVENUE OVER/(UNDER) EXPENDITURES	0	363.76	3,867.65	0.00	(3,867.65)	0.00

Attachment: RG REV & EXP W-ENC (ROLL) - 1667 (7005 : 4 h Finance Director's Report)

4.h.b

11 -Impound Fee Police Fund

% OF YEAR COMPLETED: 50.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Impound Fee Fund						
Fines & Forfeits						
11-00-76350 Police Impound Fees	4,687	200.00	2,900.00	0.00	1,787.00	38.13
TOTAL Fines & Forfeits	4,687	200.00	2,900.00	0.00	1,787.00	38.13
Investment Earnings						
11-00-78500 Interest Income	1,116	163.76	967.65	0.00	148.35	13.29
TOTAL Investment Earnings	1,116	163.76	967.65	0.00	148.35	13.29
Fund Balance Carryover						
11-00-79800 Carryover	33,100	0.00	0.00	0.00	33,100.00	100.00
TOTAL Fund Balance Carryover	33,100	0.00	0.00	0.00	33,100.00	100.00
TOTAL Impound Fee Fund	38,903	363.76	3,867.65	0.00	35,035.35	90.06
TOTAL REVENUE	38,903	363.76	3,867.65	0.00	35,035.35	90.06

Attachment: RG REV & EXP W-ENC (ROLL) - 1667 (7005 : 4 h Finance Director's Report)

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: DECEMBER 31ST, 2023

4.h.b

11 -Impound Fee Police Fund

% OF YEAR COMPLETED: 50.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Police Dept						
Material and Supplies						
Other Services						
11-06-84000 Equipment Maintenance	5,000	0.00	0.00	0.00	5,000.00	100.00
11-06-86850 Software Maintenance	4,000	0.00	0.00	0.00	4,000.00	100.00
11-06-86875 Maintenance - Auto Lic Read	29,903	0.00	0.00	0.00	29,903.00	100.00
TOTAL Other Services	38,903	0.00	0.00	0.00	38,903.00	100.00
TOTAL Police Dept	38,903	0.00	0.00	0.00	38,903.00	100.00
TOTAL EXPENDITURES	38,903	0.00	0.00	0.00	38,903.00	100.00
REVENUE OVER/(UNDER) EXPENDITURES	0	363.76	3,867.65	0.00	(3,867.65)	0.00

Attachment: RG REV & EXP W-ENC (ROLL) - 1667 (7005 : 4 h Finance Director's Report)

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: DECEMBER 31ST, 2023

13 -Municipal Authority - CIP
FINANCIAL SUMMARY % OF YEAR COMPLETED: 50.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
REVENUE SUMMARY						
NHMA CIP - Revenues	1,948,058	8,186.52	61,268.60	0.00	1,886,789.40	96.85
TOTAL REVENUES	1,948,058	8,186.52	61,268.60	0.00	1,886,789.40	96.85
EXPENDITURE SUMMARY						
General Government	1,948,058	49,147.77	222,419.97	5,000.00	1,720,638.03	88.33
TOTAL EXPENDITURES	1,948,058	49,147.77	222,419.97	5,000.00	1,720,638.03	88.33
REVENUE OVER/(UNDER) EXPENDITURES	0	(40,961.25)	(161,151.37)	(5,000.00)	166,151.37	0.00

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: DECEMBER 31ST, 2023

13 -Municipal Authority - CIP

% OF YEAR COMPLETED: 50.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
NHMA CIP - Revenues						
Intergovernmental						
Investment Earnings						
13-00-78500 Interest	0	950.19	17,850.62	0.00	(17,850.62)	0.00
TOTAL Investment Earnings	0	950.19	17,850.62	0.00	(17,850.62)	0.00
Fund Balance Carryover						
13-00-79800 Carryover	1,861,222	0.00	0.00	0.00	1,861,222.00	100.00
TOTAL Fund Balance Carryover	1,861,222	0.00	0.00	0.00	1,861,222.00	100.00
Transfers						
13-00-79920 Deprecation Transfers In	86,836	7,236.33	43,417.98	0.00	43,418.02	50.00
TOTAL Transfers	86,836	7,236.33	43,417.98	0.00	43,418.02	50.00
TOTAL NHMA CIP - Revenues	1,948,058	8,186.52	61,268.60	0.00	1,886,789.40	96.85
TOTAL REVENUE	1,948,058	8,186.52	61,268.60	0.00	1,886,789.40	96.85

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: DECEMBER 31ST, 2023

4.h.b

13 -Municipal Authority - CIP

% OF YEAR COMPLETED: 50.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
General Government						
Capital Projects						
13-12-88000 Capital Outlay	430,586	0.00	116,740.20	0.00	313,845.80	72.89
13-12-88100 Vehicles	236,143	34,890.17	86,027.17	0.00	150,115.83	63.57
13-12-88300 Capital Imp - Computers	24,951	0.00	0.00	0.00	24,951.00	100.00
13-12-88400 Capital Imp - Software	60,090	0.00	0.00	0.00	60,090.00	100.00
13-12-88500 Capital Imp - Equipment	135,494	14,257.60	19,652.60	5,000.00	110,841.40	81.81
13-12-88600 Capital Imp - Radios/Commun	6,777	0.00	0.00	0.00	6,777.00	100.00
13-12-89200 Capital Imp-Water Wells	944,017	0.00	0.00	0.00	944,017.00	100.00
13-12-89300 Capital Imp-Paint Water Tow	110,000	0.00	0.00	0.00	110,000.00	100.00
TOTAL Capital Projects	1,948,058	49,147.77	222,419.97	5,000.00	1,720,638.03	88.33
TOTAL General Government	1,948,058	49,147.77	222,419.97	5,000.00	1,720,638.03	88.33
Information Systems						
Capital Projects						
TOTAL EXPENDITURES	1,948,058	49,147.77	222,419.97	5,000.00	1,720,638.03	88.33
REVENUE OVER/(UNDER) EXPENDITURES	0	(40,961.25)	(161,151.37)	(5,000.00)	166,151.37	0.00

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: DECEMBER 31ST, 2023

14 -Water Impact Fees Fund
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 50.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
REVENUE SUMMARY						
Water Impact Fee	150,592	663.86	13,581.92	0.00	137,010.08	90.98
TOTAL REVENUES	150,592	663.86	13,581.92	0.00	137,010.08	90.98
EXPENDITURE SUMMARY						
Water Impact Fee	150,592	0.00	0.00	0.00	150,592.00	100.00
TOTAL EXPENDITURES	150,592	0.00	0.00	0.00	150,592.00	100.00
REVENUE OVER/(UNDER) EXPENDITURES	0	663.86	13,581.92	0.00	(13,581.92)	0.00

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: DECEMBER 31ST, 2023

4.h.b

14 -Water Impact Fees Fund

% OF YEAR COMPLETED: 50.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Water Impact Fee						
================						
Water						
14-00-75350 Water Capacity Charges	8,835	0.00	9,685.00	0.00	(850.00)	9.62-
TOTAL Water	8,835	0.00	9,685.00	0.00	(850.00)	9.62-
Investment Earnings						
14-00-78500 Interest Income	4,757	663.86	3,896.92	0.00	860.08	18.08
TOTAL Investment Earnings	4,757	663.86	3,896.92	0.00	860.08	18.08
Fund Balance Carryover						
14-00-79800 Fund Balance Carryover	137,000	0.00	0.00	0.00	137,000.00	100.00
TOTAL Fund Balance Carryover	137,000	0.00	0.00	0.00	137,000.00	100.00
TOTAL Water Impact Fee	150,592	663.86	13,581.92	0.00	137,010.08	90.98
TOTAL REVENUE	150,592	663.86	13,581.92	0.00	137,010.08	90.98

4.h.b

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: DECEMBER 31ST, 2023

14 -Water Impact Fees Fund

% OF YEAR COMPLETED: 50.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Water Impact Fee						
Material and Supplies						
Other Services						
Capital Projects						
14-22-89900 Capital - Water System	150,592	0.00	0.00	0.00	150,592.00	100.00
TOTAL Capital Projects	150,592	0.00	0.00	0.00	150,592.00	100.00
TOTAL Water Impact Fee	150,592	0.00	0.00	0.00	150,592.00	100.00
TOTAL EXPENDITURES	150,592	0.00	0.00	0.00	150,592.00	100.00
REVENUE OVER/(UNDER) EXPENDITURES	0	663.86	13,581.92	0.00	(13,581.92)	0.00

Attachment: RG REV & EXP W-ENC (ROLL) - 1667 (7005 : 4 h Finance Director's Report)

4.h.b

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: DECEMBER 31ST, 2023

15 -Sewer Impact Fee Fund
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 50.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
REVENUE SUMMARY						
Sewer Impact Fee	105,665	467.09	13,732.32	0.00	91,932.68	87.00
TOTAL REVENUES	105,665	467.09	13,732.32	0.00	91,932.68	87.00
EXPENDITURE SUMMARY						
Sewer Impact Fee	105,666	0.00	0.00	0.00	105,666.00	100.00
TOTAL EXPENDITURES	105,666	0.00	0.00	0.00	105,666.00	100.00
REVENUE OVER/(UNDER) EXPENDITURES	(1)	467.09	13,732.32	0.00	(13,733.32)	3,332.00

Attachment: RG REV & EXP W-ENC (ROLL) - 1667 (7005 : 4 h Finance Director's Report)

4.h.b

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: DECEMBER 31ST, 2023

15 -Sewer Impact Fee Fund

% OF YEAR COMPLETED: 50.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Sewer Impact Fee						
Wastewater						
15-00-75750 Sewer Capacity Charges	10,499	0.00	11,052.00	0.00	(553.00)	5.27-
TOTAL Wastewater	10,499	0.00	11,052.00	0.00	(553.00)	5.27-
Investment Earnings						
15-00-78500 Interest Income	3,166	467.09	2,680.32	0.00	485.68	15.34
TOTAL Investment Earnings	3,166	467.09	2,680.32	0.00	485.68	15.34
Fund Balance Carryover						
15-00-79800 Fund Balance Carryover	92,000	0.00	0.00	0.00	92,000.00	100.00
TOTAL Fund Balance Carryover	92,000	0.00	0.00	0.00	92,000.00	100.00
TOTAL Sewer Impact Fee	105,665	467.09	13,732.32	0.00	91,932.68	87.00
TOTAL REVENUE	105,665	467.09	13,732.32	0.00	91,932.68	87.00

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: DECEMBER 31ST, 2023

4.h.b

15 -Sewer Impact Fee Fund

% OF YEAR COMPLETED: 50.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Sewer Impact Fee						
================						
Material and Supplies						
Other Services						
Capital Projects						
15-23-89900 Capital - Sewer System	105,666	0.00	0.00	0.00	105,666.00	100.00
TOTAL Capital Projects	105,666	0.00	0.00	0.00	105,666.00	100.00
TOTAL Sewer Impact Fee	105,666	0.00	0.00	0.00	105,666.00	100.00
TOTAL EXPENDITURES	105,666	0.00	0.00	0.00	105,666.00	100.00
REVENUE OVER/(UNDER) EXPENDITURES	(1)	467.09	13,732.32	0.00	(13,733.32)	3,332.00

Attachment: RG REV & EXP W-ENC (ROLL) - 1667 (7005 : 4 h Finance Director's Report)

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: DECEMBER 31ST, 2023

4.h.b

17 -Drainage Fee Fund
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 50.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
REVENUE SUMMARY						
Revenues	268,115	6,532.46	38,874.20	0.00	229,240.80	85.50
TOTAL REVENUES	268,115	6,532.46	38,874.20	0.00	229,240.80	85.50
EXPENDITURE SUMMARY						
Drainage	268,115	0.00	0.00	0.00	268,115.00	100.00
TOTAL EXPENDITURES	268,115	0.00	0.00	0.00	268,115.00	100.00
REVENUE OVER/(UNDER) EXPENDITURES	0	6,532.46	38,874.20	0.00	(38,874.20)	0.00

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: DECEMBER 31ST, 2023

4.h.b

17 -Drainage Fee Fund

% OF YEAR COMPLETED: 50.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Revenues						
========						
Water						
17-00-75370 Drainage Fee	62,168	5,450.85	32,663.65	0.00	29,504.35	47.46
TOTAL Water	62,168	5,450.85	32,663.65	0.00	29,504.35	47.46
Investment Earnings						
17-00-78500 Interest Income	5,947	1,081.61	6,210.55	0.00	(263.55)	4.43-
TOTAL Investment Earnings	5,947	1,081.61	6,210.55	0.00	(263.55)	4.43-
Fund Balance Carryover						
17-00-79800 Fund Balance Carryover	200,000	0.00	0.00	0.00	200,000.00	100.00
TOTAL Fund Balance Carryover	200,000	0.00	0.00	0.00	200,000.00	100.00
TOTAL Revenues	268,115	6,532.46	38,874.20	0.00	229,240.80	85.50
TOTAL REVENUE	268,115	6,532.46	38,874.20	0.00	229,240.80	85.50

Attachment: RG REV & EXP W-ENC (ROLL) - 1667 (7005 : 4 h Finance Director's Report)

4.h.b

17 -Drainage Fee Fund

% OF YEAR COMPLETED: 50.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Drainage						
========						
Capital Projects						
17-24-89900 Drainage Capital	268,115	0.00	0.00	0.00	268,115.00	100.00
TOTAL Capital Projects	268,115	0.00	0.00	0.00	268,115.00	100.00
TOTAL Drainage	268,115	0.00	0.00	0.00	268,115.00	100.00
TOTAL EXPENDITURES	268,115	0.00	0.00	0.00	268,115.00	100.00
REVENUE OVER/(UNDER) EXPENDITURES	0	6,532.46	38,874.20	0.00	(38,874.20)	0.00

Attachment: RG REV & EXP W-ENC (ROLL) - 1667 (7005 : 4 h Finance Director's Report)

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: DECEMBER 31ST, 2023

4.h.b

18 -Health Insurance Fund
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 50.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
REVENUE SUMMARY						
Revenues	1,120,413	96,338.44	574,487.89	0.00	545,925.11	48.73
TOTAL REVENUES	1,120,413	96,338.44	574,487.89	0.00	545,925.11	48.73
EXPENDITURE SUMMARY						
Revenues	600	68.58	1,494.84	0.00	(894.84)	149.14-
Expenses	1,119,813	42,252.50	437,597.09	0.00	682,215.91	60.92
TOTAL EXPENDITURES	1,120,413	42,321.08	439,091.93	0.00	681,321.07	60.81
REVENUE OVER/(UNDER) EXPENDITURES	0	54,017.36	135,395.96	0.00	(135,395.96)	0.00

Attachment: RG REV & EXP W-ENC (ROLL) - 1667 (7005 : 4 h Finance Director's Report)

4.h.b

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: DECEMBER 31ST, 2023

18 -Health Insurance Fund

% OF YEAR COMPLETED: 50.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Revenues						
Investment Earnings						
18-00-78500 Interest Income	8,000	1,487.48	7,379.66	0.00	620.34	7.75
TOTAL Investment Earnings	8,000	1,487.48	7,379.66	0.00	620.34	7.75
Miscellaneous Revenue						
18-00-79550 Misc. Income	30,000	0.00	1,211.43	0.00	28,788.57	95.96
TOTAL Miscellaneous Revenue	30,000	0.00	1,211.43	0.00	28,788.57	95.96
Fund Balance Carryover						
18-00-79805 Premium Revenue	1,082,413	94,850.96	565,896.80	0.00	516,516.20	47.72
TOTAL Fund Balance Carryover	1,082,413	94,850.96	565,896.80	0.00	516,516.20	47.72
TOTAL Revenues	1,120,413	96,338.44	574,487.89	0.00	545,925.11	48.73
TOTAL REVENUE	1,120,413	96,338.44	574,487.89	0.00	545,925.11	48.73

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: DECEMBER 31ST, 2023

18 -Health Insurance Fund

% OF YEAR COMPLETED: 50.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Revenues						
========						
Other Services						
18-00-85400 Bank Charges	600	68.58	1,494.84	0.00	(894.84)	149.14-
TOTAL Other Services	600	68.58	1,494.84	0.00	(894.84)	149.14-
TOTAL Revenues	600	68.58	1,494.84	0.00	(894.84)	149.14-
Expenses						
========						
Personnel Services						
18-13-80510 Premium Expense	202,433	12,500.19	77,168.24	0.00	125,264.76	61.88
18-13-80520 Health Insurance Claims	869,200	15,827.50	159,028.76	0.00	710,171.24	81.70
18-13-80525 Pharmacy Claims	0	5,122.81	142,244.36	0.00	(142,244.36)	0.00
18-13-80530 Adminstration Cost	48,180	8,802.00	59,155.73	0.00	(10,975.73)	22.78-
TOTAL Personnel Services	1,119,813	42,252.50	437,597.09	0.00	682,215.91	60.92
TOTAL Expenses	1,119,813	42,252.50	437,597.09	0.00	682,215.91	60.92
TOTAL EXPENDITURES	1,120,413	42,321.08	439,091.93	0.00	681,321.07	60.81
REVENUE OVER/(UNDER) EXPENDITURES	0	54,017.36	135,395.96	0.00	(135,395.96)	0.00

4.h.b

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: DECEMBER 31ST, 2023

20 -Designated Funds-Parks
FINANCIAL SUMMARY % OF YEAR COMPLETED: 50.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
REVENUE SUMMARY						
Revenues	305,000	4,051.62	275,687.93	0.00	29,312.07	9.61
TOTAL REVENUES	305,000	4,051.62	275,687.93	0.00	29,312.07	9.61
EXPENDITURE SUMMARY						
Parks Donations	305,000	0.00	10,575.00	0.00	294,425.00	96.53
TOTAL EXPENDITURES	305,000	0.00	10,575.00	0.00	294,425.00	96.53
REVENUE OVER/(UNDER) EXPENDITURES	0	4,051.62	265,112.93	0.00	(265,112.93)	0.00

Attachment: RG REV & EXP W-ENC (ROLL) - 1667 (7005 : 4 h Finance Director's Report)

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: DECEMBER 31ST, 2023

20 -Designated Funds-Parks

% OF YEAR COMPLETED: 50.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Revenues						
========						
Investment Earnings						
20-00-78500 Interest Income	5,000	2,651.62	13,217.93	0.00	(8,217.93)	164.36-
TOTAL Investment Earnings	5,000	2,651.62	13,217.93	0.00	(8,217.93)	164.36-
Miscellaneous Revenue						
20-00-79520 Donations - Parks	0	1,400.00	262,470.00	0.00	(262,470.00)	0.00
TOTAL Miscellaneous Revenue	0	1,400.00	262,470.00	0.00	(262,470.00)	0.00
Fund Balance Carryover						
20-00-79820 Carryover - Parks	300,000	0.00	0.00	0.00	300,000.00	100.00
TOTAL Fund Balance Carryover	300,000	0.00	0.00	0.00	300,000.00	100.00
TOTAL Revenues	305,000	4,051.62	275,687.93	0.00	29,312.07	9.61
TOTAL REVENUE	305,000	4,051.62	275,687.93	0.00	29,312.07	9.61

4.h.b

20 -Designated Funds-Parks

% OF YEAR COMPLETED: 50.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Parks Donations						
===============						
Material and Supplies						
20-11-83900 Other Services & Charges	25,000	0.00	10,575.00	0.00	14,425.00	57.70
20-11-83975 Contingency	255,000	0.00	0.00	0.00	255,000.00	100.00
TOTAL Material and Supplies	280,000	0.00	10,575.00	0.00	269,425.00	96.22
Capital Projects						
20-11-88000 Capital Outlay	25,000	0.00	0.00	0.00	25,000.00	100.00
TOTAL Capital Projects	25,000	0.00	0.00	0.00	25,000.00	100.00
TOTAL Parks Donations	305,000	0.00	10,575.00	0.00	294,425.00	96.53
TOTAL EXPENDITURES	305,000	0.00	10,575.00	0.00	294,425.00	96.53
REVENUE OVER/(UNDER) EXPENDITURES	0	4,051.62	265,112.93	0.00	(265,112.93)	0.00

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: DECEMBER 31ST, 2023

4.h.b

80 -General Obligation Bonds
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 50.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
REVENUE SUMMARY						
Int Earned/Misc Receipts	0	194,753.93	547,183.10	0.00	(547,183.10)	0.00
TOTAL REVENUES	0	194,753.93	547,183.10	0.00	(547,183.10)	0.00
EXPENDITURE SUMMARY						
2020 GO Bond	0	18,448.14	69,853.55	12,146.40	(81,999.95)	0.00
2021 GO Bond	0	26,287.00	68,615.42	213,926.44	(282,541.86)	0.00
2022 GO Bond	0	28,956.25	1,366,509.12	234,138.21	(1,600,647.33)	0.00
2023 GO Bond	0	231,738.09	551,558.81	2,175,175.84	(2,726,734.65)	0.00
TOTAL EXPENDITURES	0	305,429.48	2,056,536.90	2,635,386.89	(4,691,923.79)	0.00
REVENUE OVER/(UNDER) EXPENDITURES	0	(110,675.55)	(1,509,353.80)	(2,635,386.89)	4,144,740.69	0.00

Attachment: RG REV & EXP W-ENC (ROLL) - 1667 (7005 : 4 h Finance Director's Report)

4.h.b

80 -General Obligation Bonds

% OF YEAR COMPLETED: 50.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Int Earned/Misc Receipts						
========================						
Intergovernmental						
Investment Earnings						
80-00-78525 Proceeds from Sale of Bonds	0	140,400.00	140,400.00	0.00	(140,400.00)	0.00
TOTAL Investment Earnings	0	140,400.00	140,400.00	0.00	(140,400.00)	0.00
Miscellaneous Revenue						
80-00-79090 Interest Income 2020 GO Bd	0	0.00	763.40	0.00	(763.40)	0.00
80-00-79091 Interest Income 2021 GO Bon	0	2,730.32	109,288.60	0.00	(109,288.60)	0.00
80-00-79092 Interest Income 2022 GO	0	3,024.55	123,249.49	0.00	(123,249.49)	0.00
80-00-79093 Interest Income 2023 GO Bon	0	48,599.06	173,481.61	0.00	(173,481.61)	0.00
TOTAL Miscellaneous Revenue	0	54,353.93	406,783.10	0.00	(406,783.10)	0.00
Fund Balance Carryover						
TOTAL Int Earned/Misc Receipts	0	194,753.93	547,183.10	0.00	(547,183.10)	0.00
TOTAL REVENUE	0	194,753.93	547,183.10	0.00	(547,183.10)	0.00

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: DECEMBER 31ST, 2023

4.h.b

80 -General Obligation Bonds

% OF YEAR COMPLETED: 50.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
2012 GO Bond						
Other Services						
Capital Projects						
Transfers Out						
2015 GO Bond						
Other Services						
Capital Projects						
Transfers Out						
2016 GO Bond						
Other Services						
Capital Projects						
Transfers Out						
2017 GO Bond						
Other Services						
Capital Projects						
Transfers Out						
2018 GO Bond						
Other Services						
Capital Projects						

Attachment: RG REV & EXP W-ENC (ROLL) - 1667 (7005 : 4 h Finance Director's Report)

4.h.b

80 -General Obligation Bonds

% OF YEAR COMPLETED: 50.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Transfers Out						
2019 GO Bond						
Other Services						
Capital Projects						
Transfers Out						
2020 GO Bond						
Other Services						
80-90-85400 Bank Charges	0	0.00	45.86	0.00	(45.86)	0.00
TOTAL Other Services	0	0.00	45.86	0.00	(45.86)	0.00
Capital Projects						
80-90-96550 Public Works Facility	0	0.00	2,637.50	0.00	(2,637.50)	0.00
80-90-97550 Paving (Streets)	0	0.00	6,903.45	0.00	(6,903.45)	0.00
80-90-98550 Water Projects	0	18,215.00	43,200.00	0.00	(43,200.00)	0.00
80-90-98950 Traffic Controls	0	0.00	15,354.73	12,146.40	(27,501.13)	0.00
TOTAL Capital Projects	0	18,215.00	68,095.68	12,146.40	(80,242.08)	0.00
Transfers Out						
80-90-99800 Other Expenses Paid from In	0	233.14	1,712.01	0.00	(1,712.01)	0.00
TOTAL Transfers Out	0	233.14	1,712.01	0.00	(1,712.01)	0.00
TOTAL 2020 GO Bond	0	18,448.14	69,853.55	12,146.40	(81,999.95)	0.00
2021 GO Bond						
Other Services						
80-91-85400 Bank Charges	0	198.27	750.33	0.00	(750.33)	0.00
TOTAL Other Services	0	198.27	750.33	0.00	(750.33)	0.00
Capital Projects						
80-91-97550 Paving (Streets)	0	0.00	16,696.55	0.00	(16,696.55)	0.00
80-91-98550 Water Projects	0	24,985.00	28,141.75	93,684.00	(121,825.75)	0.00
80-91-98950 Parks	0	0.00	17,889.37	5,350.00	(23,239.37)	0.00
TOTAL Capital Projects	0	24,985.00	62,727.67	99,034.00	(161,761.67)	0.00

4.h.b

80 -General Obligation Bonds

% OF YEAR COMPLETED: 50.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Transfers Out						
80-91-99800 Other Expense paid from int	0	1,103.73	5,137.42	114,892.44	(120,029.86)	0.00
TOTAL Transfers Out	0	1,103.73	5,137.42	114,892.44	(120,029.86)	0.00
TOTAL 2021 GO Bond	0	26,287.00	68,615.42	213,926.44	(282,541.86)	0.00
2022 GO Bond						
============						
Other Services						
80-92-85400 Bank Charges	0	151.15	1,223.78	0.00	(1,223.78)	0.00
TOTAL Other Services	0	151.15	1,223.78	0.00	(1,223.78)	0.00
Capital Projects						
80-92-97550 Paving Projects	0	25,494.60	1,153,308.96	61,733.55	(1,215,042.51)	0.00
80-92-98550 Water Projects	0	0.00	4,716.25	39,725.00	(44,441.25)	0.00
80-92-98750 Sanitary Sewer Projects	0	0.00	78,502.00	0.00	(78,502.00)	0.00
TOTAL Capital Projects	0	25,494.60	1,236,527.21	101,458.55	(1,337,985.76)	0.00
Transfers Out						
80-92-99450 Technology	0	3,310.50	128,758.13	8,146.95	(136,905.08)	0.00
80-92-99700 Fire Projects	0	0.00	0.00	16,532.71	(16,532.71)	0.00
80-92-99800 Expenses paid from Interest	0	0.00	0.00	108,000.00	(108,000.00)	0.00
TOTAL Transfers Out	0	3,310.50	128,758.13	132,679.66	(261,437.79)	0.00
TOTAL 2022 GO Bond	0	28,956.25	1,366,509.12	234,138.21	(1,600,647.33)	0.00
2023 GO Bond						
============						
Other Services						
80-93-85400 Bank Charges	0	95.39	617.55	0.00	(617.55)	0.00
TOTAL Other Services	0	95.39	617.55	0.00	(617.55)	0.00
Capital Projects						
80-93-96550 Public Works Facility	0	0.00	28,435.68	1,888.05	(30,323.73)	0.00
80-93-97550 Paving Projects	0	231,642.70	432,086.38	1,587,654.85	(2,019,741.23)	0.00
TOTAL Capital Projects	0	231,642.70	460,522.06	1,589,542.90	(2,050,064.96)	0.00
Transfers Out						
80-93-99600 Police Projects	0	0.00	90,419.20	0.00	(90,419.20)	0.00
80-93-99700 Fire Projects	0	0.00	0.00	544,632.94	(544,632.94)	0.00
80-93-99800 Other expenses paid from in	0	0.00	0.00	41,000.00	(41,000.00)	0.00
TOTAL Transfers Out	0	0.00	90,419.20	585,632.94	(676,052.14)	0.00
TOTAL 2023 GO Bond	0	231,738.09	551,558.81	2,175,175.84	(2,726,734.65)	0.00

Attachment: RG REV & EXP W-ENC (ROLL) - 1667 (7005 : 4 h Finance Director's Report)

4.h.b

80 -General Obligation Bonds

% OF YEAR COMPLETED: 50.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
TOTAL EXPENDITURES	0	305,429.48	2,056,536.90	2,635,386.89	(4,691,923.79)	0.00
REVENUE OVER/(UNDER) EXPENDITURES	0	(110,675.55)	(1,509,353.80)	(2,635,386.89)	4,144,740.69	0.00

Attachment: RG REV & EXP W-ENC (ROLL) - 1667 (7005 : 4 h Finance Director's Report)

4.h.b

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: DECEMBER 31ST, 2023

99 -Pooled Cash
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 50.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
REVENUE SUMMARY						

Attachment: RG REV & EXP W-ENC (ROLL) - 1667 (7005 : 4 h Finance Director's Report)

99 -Pooled Cash

% OF YEAR COMPLETED: 50.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING

City of Nichols Hills
2020 GO Bond Issue

AS OF: **12/31/23**

	Street - Paving Projects	Water System	Sanitary Sewer Systems	Traffic Control	Technology	Fire	Police	PW Facility	Expenses Paid From Interest Earned	TOTAL
Account Number:	80-90-97550	80-90-98550	80-90-98750	80-90-98950	80-90-99450	80-90-99700	80-90-99600	80-90-96550	80-90-99800	
Issue Amount	3,795,000.00	560,000.00	250,000.00	220,000.00	270,000.00	2,230,000.00	100,000.00	375,000.00		7,800,000.00
Premium	147,329.36	21,740.30	9,705.49	8,540.83	10,481.93	86,572.99	3,882.20	14,558.24		302,811.34
Net Interest earned & Bank Fees									108,528.05	108,528.05
Prior Years:										
Issuance Expense	48,196.50	7,112.00	3,175.00	2,794.00	3,429.00	28,321.00	1,270.00	4,762.50		99,060.00
2019-2020	121,231.08	160,177.66	12,681.00	1,317.37	164,780.00	173,605.00	-	12,688.80	-	646,480.91
2020-2021	2,515,171.75	131,930.86	220,926.57	53,321.61	34,850.00	102,348.42	102,612.20	11,023.00	8,927.92	3,181,112.33
2021-2022	1,097,294.73	9,735.50	21,629.25	57,078.45	77,422.93	1,922,512.55	-	49,575.00	84,097.16	3,319,345.57
2022-2023	153,531.85	229,584.28	1,293.67	54,065.10	-	89,786.02	-	308,871.44	13,790.96	850,923.32
2023-2024	6,903.45	43,200.00	-	15,354.73	-	-	-	2,637.50	1,712.01	69,807.69
7/31/2023	6,903.45			12,146.40					930.00	19,979.85
8/31/2023		24,985.00						2,637.50	548.87	28,171.37
9/30/2023				1,208.33						1,208.33
10/31/2023				2,000.00						2,000.00
11/30/2023										-
12/31/2023		18,215.00							233.14	18,448.14
PROJECT COST TOTAL TO DATE:	3,942,329.36	581,740.30	259,705.49	183,931.26	280,481.93	2,316,572.99	103,882.20	389,558.24	108,528.05	8,166,729.82
Available Funds - Prior to encumbrances	0.00	0.00	0.00	44,609.57	0.00	(0.00)	(0.00)	(0.00)	-	44,609.57
Due to Pre-Eng & Design										
ENCUMBRANCES:										12,146.40
Gridshift Solutions PO #17-21926				12,146.40						
Available Funds - After encumbrances	0.00	0.00	0.00	32,463.17	0.00	(0.00)	(0.00)	(0.00)	-	32,463.17

CASH	63,057.71
CD'S	-
EXPENSE ACCRUED	(18,448.14)
ENCUMBRANCES	(12,146.40)
	32,463.17

Interest Earnings:	
Prior Fiscal Years	110,842.53
Current Fiscal Year	763.56
Bank Charges:	
Prior Fiscal Years	(3,032.18)
Current Fiscal Year	(45.86)
FUNDS AVAILABLE	32,463.17

City of Nichols Hills
2021 GO Bond Issue

AS OF: 12/31/23

	Street - Paving Projects	Water System	Sanitary Sewer Systems	Parks	Police	PW Facility	Expenses Paid From Interest Earned	TOTAL
Account Number:	80-91-97550	80-91-98550	80-91-98750	80-91-98950	80-91-99600	80-91-96550	80-91-99800	
Issue Amount	3,019,000.00	2,989,000.00	320,000.00	630,000.00	112,000.00	730,000.00		7,800,000.00
Premium	35,405.32	35,053.50	3,752.80	7,388.33	1,313.48	8,561.08		91,474.50
Net Interest Earned & Bank Fees							225,592.20	225,592.20
Prior Years:								
Issuance Expense	38,331.62	37,950.72	4,062.97	7,998.98	1,422.04	9,268.66		99,035.00
2020-2021	-	32,339.15	42,000.00	-	111,891.44	-	30.00	186,260.59
2021-2022	2,142,829.18	49,736.35	-	34,161.30	-	-	2,906.28	2,229,633.11
2022-2023	856,547.97	193,686.06	277,689.83	-	-	729,292.41	4,822.30	2,062,038.57
2023-2024	16,696.55	28,141.75	-	17,889.37	-	-	5,137.42	67,865.09
7/31/2023	1,946.55							1,946.55
8/31/2023	4,425.00						407.95	4,832.95
9/30/2023	7,375.00						1,229.55	8,604.55
10/31/2023	2,950.00			17,889.37			983.64	21,823.01
11/30/2023		3,156.75					1,412.55	4,569.30
12/31/2023		24,985.00					1,103.73	26,088.73
PROJECT COST TOTAL TO DATE:	3,054,405.32	341,854.03	323,752.80	60,049.65	113,313.48	738,561.07	12,896.00	4,644,832.36
Available Funds - Prior to encumbrances	(0.00)	2,682,199.47	(0.00)	577,338.67	(0.00)	0.00	212,696.20	3,472,234.34
ENCUMBRANCES:								
Landmark Construction - Fire Tower PO #17-21928							112,000.00	
Water Treatment Facility SRB PO 17-15227		93,684.00						213,926.44
Ferguson Waterworks PO #17-23132							2,892.44	
Keystone Ridge PO 17-22408				5,350.00				
Available Funds - After encumbrances	(0.00)	2,588,515.47	(0.00)	571,988.67	(0.00)	0.00	97,803.76	3,258,307.90

CASH	648,323.07
CD'S	2,850,000.00
EXPENSE ACCRUED	(26,088.73)
ENCUMBRANCES	(213,926.44)
	3,258,307.90

Interest Earnings:	
Prior Fiscal Years	120,336.45
Current Fiscal Year	109,288.60
Bank Charges:	
Prior Fiscal Years	(3,282.52)
Current Fiscal Year	(750.33)
FUNDS AVAILABLE	3,258,307.90

City of Nichols Hills
2022 GO Bond Issue

AS OF: **12/31/23**

	Street - Paving Projects	Water System	Sanitary Sewer Systems	Fire	Police	Technology	Expenses Paid From Interest Earned	TOTAL
Account Number:	80-92-97550	80-92-98550	80-92-98750	80-92-99700	80-92-99600	80-92-99450	80-92-99800	
Issue Amount	3,000,000.00	1,700,000.00	700,000.00	600,000.00	100,000.00	500,000.00		6,600,000.00
Premium	93,784.00	53,144.27	21,882.93	18,756.80	3,126.13	15,630.67		206,324.80
Net Interest Earned & Bank Fees							223,812.96	223,812.96
Prior Years:								
Issuance Expense	38,770.45	21,969.92	9,046.44	7,754.09	1,292.35	6,461.74		85,295.00
2021-2022	-	-	43,173.13	-	1,394.95	105,682.31	-	150,250.39
2022-2023	1,688,308.04	62,353.75	360,011.32	594,470.00	95,727.58	188,159.97	-	2,989,030.66
2023-2024	1,304,971.96	4,716.25	78,502.00	-	-	128,758.13	-	1,516,948.34
7/31/2023	165,214.45		40,825.00			50,552.06		256,591.51
8/31/2023	257,676.23		4,995.00			4,966.20		267,637.43
9/30/2023	475,864.52	3,031.88						478,896.40
10/31/2023	322,301.12	1,684.37	23,100.00			57,460.57		404,546.06
11/30/2023	58,421.04		9,582.00			12,468.80		80,471.84
12/31/2023	25,494.60					3,310.50		28,805.10
PROJECT COST TOTAL TO DATE:	3,032,050.45	89,039.92	490,732.88	602,224.09	98,414.88	429,062.15	-	4,741,524.39
Available Funds - Prior to encumbrances	61,733.55	1,664,104.34	231,150.05	16,532.71	4,711.25	86,568.51	223,812.96	2,288,613.38
ENCUMBRANCES:								
PC-2201 Huntington SRB PO# 17-1719553	7,350.00							234,138.21
PC-2301 Randel Rd Paving SRB SRB PO 17-21016	54,383.55							
Howard Technology PO #17-19814						8,146.95		
WW-2201 Re-drill SRB PO 17-19026		39,725.00						
Fire Training Tower PO #17-21928				16,532.71			108,000.00	
Available Funds - After encumbrances	(0.00)	1,624,379.34	231,150.05	(0.00)	4,711.25	78,421.56	115,812.96	2,054,475.17

CASH	658,351.34
CD'S	1,659,067.13
EXPENSE ACCRUED	(28,805.10)
ENCUMBRANCES	(234,138.21)
	2,054,475.16

Interest Earnings:	
Prior Fiscal Years	103,554.35
Current Fiscal Year	123,249.49
Bank Charges:	
Prior Fiscal Years	(1,767.10)
Current Fiscal Year	(1,223.78)
FUNDS AVAILABLE	2,054,475.17

City of Nichols Hills
2023 GO Bond Issue

AS OF: **12/31/23**

		Street - Paving Projects	Water System	Sanitary Sewer Systems	Fire	Police	Technology	Public Works Facility	Parks	Expenses Paid From Interest Earned	TOTAL
Account Number:		80-93-97550	80-93-98550	80-93-98750	80-93-99700	80-93-99600	80-93-99450	80-93-96550	80-93-98950	80-93-99800	
Issue Amount		4,379,000.00	1,861,000.00	300,000.00	1,220,000.00	100,000.00	150,000.00	270,000.00	120,000.00		8,400,000.00
Premium		125,235.75	53,223.05	8,579.75	34,890.98	2,859.92	4,289.88	7,721.78	3,431.90		240,233.00
Net Interest Earned & Bank Fees										211,556.14	211,556.14
Prior Years:											
Issuance Expense		55,189.48	23,454.58	3,780.96	15,375.92	1,260.32	1,890.48	3,402.87	1,512.39		105,867.00
2022-2023		-	1,303.25	-	694,882.12	-	-	-	-	-	696,185.37
2023-2024		432,086.38	-	-	-	90,419.20	-	28,435.68	-	-	550,941.26
7/31/2023		14,173.38									14,173.38
8/31/2023		5,397.84						11,930.00			17,327.84
9/30/2023		8,469.74						2,173.94			10,643.68
10/31/2023		5,613.84				45,209.60		14,331.74			65,155.18
11/30/2023		166,788.88				45,209.60					211,998.48
12/31/2023		231,642.70									231,642.70
PROJECT COST TOTAL TO DATE:		487,275.86	24,757.83	3,780.96	710,258.04	91,679.52	1,890.48	31,838.55	1,512.39	-	1,352,993.63
Available Funds - Prior to encumbrances		4,016,959.90	1,889,465.22	304,798.79	544,632.94	11,180.40	152,399.39	245,883.23	121,919.51	211,556.14	7,498,795.51
ENCUMBRANCES:											
Sutphen Ladder Truck	PO #17-20576				55,117.88						
PC-2201 Huntington	SAC #17-21639	179,062.44									
PC-2302 Bedford, Waverley, Tedford	SRB 17-21676	69,321.80									
Fire Training Tower	PO #17-21928				489,515.06					41,000.00	2,175,175.83
PC-2401 6600-6800 Blocks of East Grand	SRB PO#17-2223096	157,583.10									
PC-2301 1600 & 1700 Blks of Randel Rd	Rudy PO#17-2223096	1,181,687.50									
Grainger	PO #17-22559							1,888.05			
Available Funds - After encumbrances		2,429,305.06	1,889,465.22	304,798.79	0.00	11,180.40	152,399.39	243,995.18	121,919.51	170,556.14	5,323,619.68

CASH	2,505,438.21
CD'S	5,225,000.00
EXPENSE ACCRUED	(231,642.70)
ENCUMBRANCES	(2,175,175.83)
	5,323,619.68

Interest Earnings:	
Prior Fiscal Years	39,310.00
Current Fiscal Year	173,481.61
Bank Charges:	
Prior Fiscal Years	(617.92)
Current Fiscal Year	(617.55)
FUNDS AVAILABLE	5,323,619.68

Monthly Report – December 2023

Information Systems

City of Nichols Hills

Neil A. Gray, Information Systems Manger
Scott Johnston, Information Systems Technician
6407 Avondale Drive, Nichols Hills, Oklahoma 73116, (405) 879-8870 Fax (405) 842-8409 E-mail it@nicholshills.net

Monthly Report – December 2023

To follow is a summary of activities in the Information Systems Department during the month.

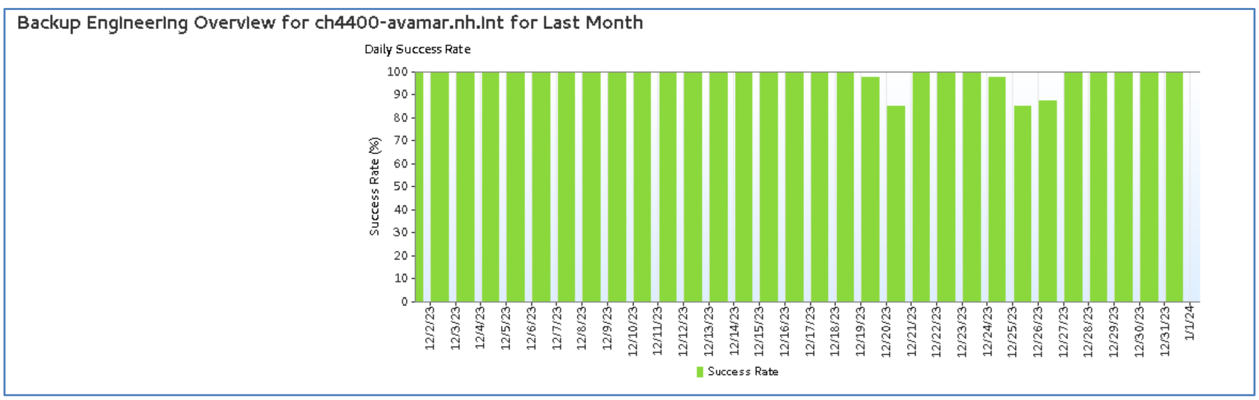
Website Statistics:

Google Analytics provided us with some statistical information on our website. During the month, over 3,600 individuals browsed the City's website. These individuals made more than 2,400 different visits to the site. Users averaged three minutes and Nine seconds during each visit. Over 40% of visitors browsed directly at the website, and 26% used a search engine to navigate the site.

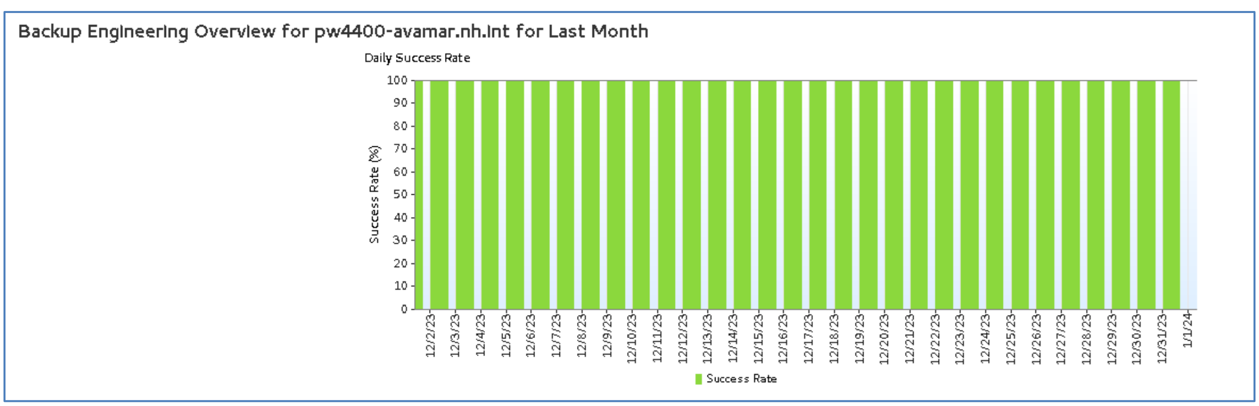
Backup System Reports:

The Data Backup Systems performed well at City Hall and Public Works this month. Backup systems generate reports each month showing the results of their backup procedures for the month:

City Hall



Pubic Works



Email Status Reports:

Mail Category by Month

Mail Category by Month			
Month	Categories	Mail Filtering Events	% of Subtotal
Dec	Not Spam	18615	51.41%
	Spam	17555	48.48%
	Virus	40	0.11%
	Subtotal (3)	36210	100.00%
	Total	**36210**	**100%**

Virus by Month

Virus by Month			
Month	Virus Name	Mail High Level Events	% of Subtotal
Dec	EML/Phishing.A8D8!tr	1	2.44%
	FortiSandbox: uri	28	68.29%
	HTML/Phish.BLO!tr	12	29.27%
	Subtotal (3)	41	100.00%
	Total	**41**	**100%**

Action by Month

Action by Month			
Month	Action Taken	Mail High Level Events	% of Subtotal
Dec	Accept	3801	10.50%
	Accept;Defer Disposition	15188	41.94%
	Delay	389	1.07%
	Discard	777	2.15%
	Quarantine	1840	5.08%
	Quarantine;Replace;Notification	7	0.02%
	Reject	14162	39.11%
	Replace;Notification	4	0.01%
	Replace;Notification;Defer Disposition	1	0.00%
	System Quarantine;Defer Disposition;Remove URL	28	0.08%
	System Quarantine;Notification	3	0.01%
	System Quarantine;Notification;Defer Disposition	10	0.03%
	Subtotal (12)	36210	100.00%
	Total	**36210**	**100%**

Monthly Report – December 2023

Email Phishing Tests:

We conducted a monthly employee email phishing test. This month's phishing test tricked four employees into clicking on a test email. Although our numbers are still low, we will continue to educate employees to be vigilant about security.

KnowBe4
Human error. Conquered.

Phishing Security Test Report

12/18/2023 - 12/24/2023

Campaign: Monthly Phishing

Monthly from category: Government, Online Services, Current Events, Phishing For Sensitive Information, Business, Reported Phishes of the Week

Groups: Employees

Statistics — See report at https://training.knowbe4.com

Phish-prone Percentage	Recipients	Deliveries	Clicks	Attachment Opened	Data Entered	Other Failures	PAB Reported	Bounces
6.1%	66	66	4	0	0	0	10	0

Phish-prone Percentage is calculated from the total number of phishing test failures divided by the number of emails delivered.

Clicks by day

General Department Activities:

1. Worked with DNS hosting service to re-establish connections to the old website.
2. Configured a new remote connection installation package for Public Works workstations.
3. Assisted the Building Inspector with the configuration of her workstation.
4. Provide documentation of our systems software configuration for support vendors.
5. Reconfigure the police email group.
6. Deployed notifications for Redbud Park Flyer on the City app.
7. Troubleshoot issue with police unit 40 wireless router.
8. Attended meeting with Civic Plus.
9. Assisted support partner with the upgrading of critical software and hardware at Public Works.
10. Configured and activated new cell phones for two public works employees.
11. Upgraded the City's security devices to the latest version.

12. Upgraded all the City's endpoint protection agents on all city workstations and servers.
13. Assisted Utility Billing Clerk with issues downloading PDF documents from analytics software.
14. Activated a new SIM card for the Police Department license plate reader device.
15. Assisted the Public Works Director with email issues.
16. Recorded and broadcast the City Council Meeting and uploaded to the On-Demand server.
17. Deployed all critical updates to city workstations and servers.
18. Upgraded the hyper-converged switches at Public Works.
19. Deployed remote connection software agents on city workstations.
20. Assisted Police Dispatch with phone issues.
21. Activated two new SIMS for new patrol vehicles.
22. Configured two new wireless routers for new patrol vehicles.
23. Broadcast and record the Board of Adjustment meeting and upload it to the On-Demand server.
24. Add bad actors to all city blocklists and firewalls.
25. Installed Phish Alert Button on Police Records Clerk workstation.
26. Assisted the Detective with viewing extracted email files from the Google account.
27. Reconfigured the authentication software agent logo.
28. Assisted support partner with software and hardware upgrades on critical systems at City Hall.
29. Upgraded the hyper-converged switches at City Hall.
30. Assisted Building Inspector with City logos.
31. Assisted Wells technician with remote connection config on iPhone.
32. Assisted Animal Control with Wi-Fi password at Public Works.
33. Purchased and configured new Adobe licenses for Building Inspectors.
34. Worked with the IT Director on renewing FCC licenses.
35. Installed a new workstation at Public Works for the Building Inspector.
36. Troubleshoot issues with alert notifications on the backup system at Public Works.
37. Scheduled all meetings for the month of January on the broadcast server.

ENGINEERING | SURVEYING | PLANNING
SMITH ROBERTS BALDISCHWILER, LLC

December 31st, 2023

Honorable Mayor and City Council
City of Nichols Hills
6407 Avondale Drive
Nichols Hills, Oklahoma 73116

RE: Monthly Engineer's Report

Dear Mayor and City Council:

Following is the Engineer's Report for the January 9th, 2024 Council Meeting.

2021 G.O. Bond Issue:

- **Water Treatment Facility (WC-2101)**
  On Agenda for advertisement

2021/2022 G.O. Bond Issue:

- **Water Well #13 Re-Drill (WW-2201)**
  To be Re-Bid at a later date.

2022/2023 G.O. Bond Issue:

- **Paving Improvements to the 1700 & 1800 Blocks of Huntington Avenue (PC-2201)**

Contractor:	SAC Services, Inc.	Original Contract Amount:	$1,050,215.60
Start Date:	July 24th, 2023	Amended Contract Amount:	-
Award Date:	June 13th, 2023	Claims to Date Less Ret.:	$871,153.15
Project Duration:	180 Calendar Days	Amount Remaining:	$370,196.69
Days Used:	124	Percent Complete:	90%

- **Paving Improvements to the 1600 & 1700 Blocks of Randel Road (PC-2301)**

Contractor:	Rudy Construction Co.	Original Contract Amount:	$1,181,687.50
Start Date:	TBD	Amended Contract Amount:	-
Award Date:	December 12th, 2023	Claims to Date Less Ret.:	$0.00
Project Duration:	180 Calendar Days	Amount Remaining:	$1,181,687.50
Days Used:	0	Percent Complete:	0%

- **Paving Improvements to 1100 Bedford, 7000 Waverly, 6800 Trenton (PC-2302)**
  On Agenda for advertisement

OKLAHOMA CITY | 100 N.E. 5TH STREET, OKLAHOMA CITY, OK 73104 | PHONE: (405) 840-7094 | FAX: (405) 840-9116
NORMAN | 2500 MCGEE DRIVE, SUITE 100, NORMAN, OK 73072 | PHONE: (405) 418-2288 | FAX: (405) 418-2289
WWW.SRBOK.COM

2024 G.O. Bond Issue:

- **Paving Improvements to the 6600, 6700, & 6800 Blocks of East Grand Blvd. (PC-2401)**
  Survey Complete. Design Underway.

Other Projects:

- **63rd Street Crosswalk (PC-2003) (ON HOLD WAITING FOR SIGNAL CONTROLLER)**

Contractor:	Traffic & Lighting Systems	Original Contract Amount:	$243,679.15
Start Date:	April 17, 2023	Amended Contract Amount:	$249,880.71
Award Date:	March 8, 2022	Claims to Date Less Ret.:	$249,880.71
Project Duration:	90 Calendar Days	Amount Remaining:	$0.00
Days Used:	90	Percent Complete:	100%

  ➢ Final pay claim and amendment on agenda for approval.

- **Grand Park Channel Repair (FC-2302)**
  On Agenda for acceptance of bid.

Sincerely,

Smith Roberts Baldischwiler, LLC

Grady J. Wade, P.E.
City Engineer

GJW
Cc: File 116000

5.a.a

FUND: General Fund

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
NON-DEPARTMENTAL	OKLAHOMA UNIFORM BUILDING CO	00-32600	Uniform Building Cod	PERMIT FEES DEC 2023	156.00
				TOTAL:	156.00
Administration	VERIZON WIRELESS	02-84700	Telephone	MONTHLY CHARGES	289.02
	GRANICUS	02-84400	Software Agreements	AGENDA SOFTWARE	412.88
	VISA	02-84300	Training & Membershi	PRE COUNCIL MEETING	47.65
		02-84300	Training & Membershi	ASST CITY MGR MEETING	62.08
		02-84300	Training & Membershi	DE-BRIEF MEETING	43.25
	PETTY CASH	02-84300	Training & Membershi	DECEMBER 2023 RECEIPTS	166.38
	VISA	02-84300	Training & Membershi	CMAO CONFERENCE	120.00
				TOTAL:	1,141.26
City Attorney	WILLIAMS BOX FORSHEE & BULLA	04-87100	Legal Services	LEGAL SERVICES	17,534.72
				TOTAL:	17,534.72
Municipal Court	AT&T 831-001-0000 521	05-84700	Telephone	MONTHLY CHARGES	90.96
	OFFICE DEPOT 35315277	05-83000	Material & Supplies	ENVELOPES AND FILE OSRTER	69.98
				TOTAL:	160.94
Police Department	COPS PRODUCTS	06-81100	Uniform Allowance		1,175.14
	CASEY NIX	06-84950	EV Charging	HOME CHARGING	24.00
	VERIZON WIRELESS	06-84700	Telephone	MONTHLY CHARGES	816.92
	SHEPHERD AUTOMOTIVE LLC	06-84100	Vehicle Maintenance	VEHICLE MAINTENANCE	72.37
		06-84100	Vehicle Maintenance	VEHICLE MAINTENANCE	73.91
	US FLEET TRACKING	06-84100	Vehicle Maintenance	GPS TRACKING DEVICE	148.95
		06-84100	Vehicle Maintenance	GPS MONITORING SERVICE	149.75
	VISA	06-84000	Equipment Maintenanc	OPTIC GREENWOOD	1,649.93
		06-83000	Material & Supplies	HEARING EYE PPE	21.63
		06-83000	Material & Supplies	PUCKETT GRAY RETIREMENT	215.62
		06-84000	Equipment Maintenanc	DASH CAMERAS	235.78
		06-83000	Material & Supplies	PUCKETT GRAY RETIREMENT	8.67
		06-83000	Material & Supplies	PUCKETT GRAY RETIREMENT	30.39
		06-83000	Material & Supplies	PUCKETT GRAY RETIREMENT	46.69
	TRANSUNION RISK AND ALTERNAT	06-84000	Equipment Maintenanc	ACCESS TO DATABASE	103.00
	VISA	06-84300	Training & Membershi	PUCKETT NOTARY STAMP	89.00
		06-81100	Uniform Allowance	GYM UNIFORMS	239.90
		06-81100	Uniform Allowance	GYM UNIFORMS	7.96
	ASPEN BUILDING SERVICES OF O	06-85000	Janitorial Services	CLEANING SERVICES	1,262.50
	AT&T 287288038708	06-84700	Telephone	FIRST NET POLICE	677.09
	AT&T 831-001-0000 521	06-84700	Telephone	MONTHLY CHARGES	363.86
	COOPER AUTO GROUP	06-84100	Vehicle Maintenance	SHOCK ASY	705.62
	STEVEN COX	06-84950	EV Charging	HOME CHARGING	6.00
	BOARD OF TESTS/ALCOHOL	06-84000	Equipment Maintenanc		132.00
	AIRGAS USA LLC	06-84600	Lease/Rental	CYLINDER RENTAL	219.00
	OG&E	06-84950	EV Charging	MONTHLY CHARGES	152.15
	ONG	06-84800	Utilities	MONTHLY CHARGES	153.23
				TOTAL:	8,781.06
Fire Department	TRACE ANALYTICS INC	07-84000	Equipment Maintenanc	ANALYSIS & KITS	104.00
		07-84000	Equipment Maintenanc	ANALYSIS & KITS	35.00
	VALVOLINE OIL CHANGE	07-84000	Equipment Maintenanc	C34 OIL CHANGE	112.17
	WAL-MART #9502	07-83000	Material & Supplies	SUPPLIES	47.21
		07-83000	Material & Supplies	STATION SUPPLIES	54.62
		07-83000	Material & Supplies	STATION SUPPLIES	53.91

5.a.a

FUND: General Fund

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
		07-83000	Material & Supplies	STATION SUPPLIES	48.42
		07-83000	Material & Supplies	OFFICE SUPPLIES	24.68
		07-83000	Material & Supplies	STATION SUPPLIES	190.53
	WESTLAKE HARDWARE	07-83000	Material & Supplies	STATION SUPPLIES	106.45
		07-83000	Material & Supplies	BP-32 PARTS	14.79
		07-84000	Equipment Maintenanc	BP32 PARTS	6.65
		07-84000	Equipment Maintenanc	BP32 PARTS	9.99
	EMSA	07-85200	EMSA Subsidy	DECEMBER SUBSIDY 2023	2,557.20
	NAFECO INC	07-84000	Equipment Maintenanc	BUNKER GEAR	3,355.00
	CONRAD FIRE EQUIPMENT	07-84100	Vehicle Maintenance	PUMP TEST	275.00
		07-84100	Vehicle Maintenance	PUMP TEST	275.00
	VERIZON WIRELESS	07-84700	Telephone	MONTHLY CHARGES	194.05
	NORTHERN SAFETY & INDUSTRIAL	07-84000	Equipment Maintenanc	REPLACEMENT CHARGER	575.77
	CASCO INDUSTRIES INC	07-84000	Equipment Maintenanc	GLOVES	170.00
	VISA	07-83000	Material & Supplies	OFFICE SUPPLIES	83.96
		07-83000	Material & Supplies	STATION PAPER GOODS	38.49
		07-83000	Material & Supplies	STATION SUPPLIES	83.98
	ImageNet Consulting, LLC	07-84000	Equipment Maintenanc	MONTHLY COPY CHARGE	34.35
	JOE GODDARD ENTERPRISED LLC	07-84000	Equipment Maintenanc	OWS PM	1,770.00
	AT&T 287288038669	07-84700	Telephone	FIRST NET FIRE	185.50
	WYLIE & SON INC	07-84000	Equipment Maintenanc	BP-32 PUMP REPAIR	75.91
	AT&T 831-001-0000 521	07-84700	Telephone	MONTHLY CHARGES	181.92
	VISA	07-83000	Material & Supplies	OFFICE SUPPLIES	138.90
		07-84000	Equipment Maintenanc	BP32 PARTS	79.96
	ONG	07-84800	Utilities	MONTHLY CHARGES	153.23
	OKLAHOMA STATE UNIVERSITY -	07-84300	Training & Membershi	FIRE OFICER 1	400.00
	KENNY REYES	07-84300	Training & Membershi	TRAVEL CLAIM	45.48
				TOTAL:	11,482.12
City Engineer	SMITH ROBERTS BALDISCHWILER	08-86075	Engineering Fees	MONTHLY ENGINEERING	13,962.50
				TOTAL:	13,962.50
Street Department	TRAVIS VOICE & DATA	09-84700	Telephone	MONTHLY CHARGES	26.14
	VALVOLINE OIL CHANGE	09-84100	Vehicle Maintenance	OIL CHANGE	109.36
	WESTLAKE HARDWARE	09-83000	Material & Supplies	SUPPLIES	11.99
		09-83000	Material & Supplies	CONCRETE	27.95
	VERIZON WIRELESS	09-84700	Telephone	MONTHLY CHARGES	130.98
	US FLEET TRACKING	09-84100	Vehicle Maintenance	GPS TRACKING	149.75
		09-84100	Vehicle Maintenance	PUBLIC WORKS GPS	149.75
	CINTAS CORP. #064	09-81100	Uniform Allowance	PUBLIC WORKS UNIFORMS	442.12
	CRAFCO INC	09-83000	Material & Supplies	ASPAHLT	110.00
	GELLCO CLOTHING & SHOES INC	09-83500	Safety Supplies	COAT	107.95
	HOME DEPOT	09-83000	Material & Supplies	SUPPLIES	49.19
		09-83000	Material & Supplies	SUPPLIES	46.98
	LUTHER SIGN CO	09-83700	Misc. Supplies	SIGN	45.26
	MAXWELL SUPPLY	09-83000	Material & Supplies	FILTER FABRIC	400.00
	SAINTS OCCUPATIONAL HEALTH	09-81200	Medical Exams	DRUG SCREENS	284.00
	OG&E	09-84800	Utilities	MONTHLY CHARGES	254.05
		09-84800	Utilities	MONTHLY CHARGES	768.11
		09-85500	Street Lighting	MONTHLY CHARGES	7,048.60
		09-85500	Street Lighting	MONTHLY CHARGES	36.19
		09-85500	Street Lighting	MONTHLY CHARGES	35.37
		09-85500	Street Lighting	MONTHLY CHARGES	31.12
		09-85500	Street Lighting	MONTHLY CHARGES	30.20

Attachment: Claims List December 2023 (7009 : 5a Total Warrants & Claims)

5.a.a

FUND: General Fund

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
		09-85500	Street Lighting	MONTHLY CHARGES	29.63
		09-85500	Street Lighting	MONTHLY CHARGES	30.10
		09-85500	Street Lighting	MONTHLY CHARGES	32.16
		09-85500	Street Lighting	MONTHLY CHARGES	30.44
	ONG	09-84800	Utilities	MONTHLY CHARGES	9.24
		09-84800	Utilities	MONTHLY CHARGES	72.89
				TOTAL:	10,499.52
Sanitation	CITY OF MIDWEST CITY	10-85800	Landfill Disposal	HAZARDOUS WASTE	70.00
	BRITTON WELDING & AUTO	10-83000	Material & Supplies	HAND TRUCK	30.00
	VERIZON WIRELESS	10-84700	Telephone	MONTHLY CHARGES	145.98
	US FLEET TRACKING	10-84100	Vehicle Maintenance	GPS TRACKING	89.85
		10-84100	Vehicle Maintenance	PUBLIC WORKS GPS	89.85
	GOODYEAR TIRE & RUBBER COMPA	10-84100	Vehicle Maintenance	SANITATION	128.91
	CINTAS CORP. #064	10-81100	Uniform Allowance	PUBLIC WORKS UNIFORMS	751.68
	CAPITAL ONE/NORTHERN TOOL &	10-83000	Material & Supplies	SUPPLIES FOR SANITATION	391.86
	WEX BANK	10-84900	Fuel	CNG	99.22
		10-84900	Fuel	SANITATION	98.27
		10-84900	Fuel	CNG	94.83
		10-84900	Fuel	FUEL	110.19
		10-84900	Fuel	GAS	58.66
		10-84900	Fuel	CNG	78.25
		10-84900	Fuel	CNG	54.87
		10-84900	Fuel	CNG	141.91
	REPUBLIC SERVICES	10-85800	Landfill Disposal	COMMERCIAL GARBAGE	73.16
		10-85825	Commercial Garbage D	COMMERCIAL GARBAGE	10,409.87
	SOUTHEAST LANDFILL - 4061	10-85800	Landfill Disposal	DECEMBER 2023	4,228.56
	SAINTS OCCUPATIONAL HEALTH	10-81200	Medical Exams	DRUG SCREENS	90.00
	OG&E	10-84800	Utilities	MONTHLY CHARGES	254.05
		10-84800	Utilities	MONTHLY CHARGES	768.11
	ONG	10-84800	Utilities	MONTHLY CHARGES	9.24
		10-84800	Utilities	MONTHLY CHARGES	72.89
				TOTAL:	18,340.21
Parks Department	DAVIS SUPPLY	11-85700	Parks Maintenance	IRRIGATION EQUIPMENT	419.05
		11-85700	Parks Maintenance	IRRIGATION EQUIPMENT	135.03
		11-85700	Parks Maintenance	RETURNED ITEMS	339.77-
	IRRIGATION STATION	11-85700	Parks Maintenance	PARK	150.75
		11-85700	Parks Maintenance	PARK	6.64
		11-85700	Parks Maintenance	PARTS	41.81
	NORTHWEST LAWN MAINTENANCE I	11-85900	Park Maintenance Con	PARK MAINTENANCE	17,257.50
				TOTAL:	17,671.01
Public Works Admin	TRAVIS VOICE & DATA	12-84700	Telephone	MONTHLY CHARGES	69.70
	VERIZON WIRELESS	12-84700	Telephone	MONTHLY CHARGES	167.34
	TERMINIX PROCESSING CENTER	12-84200	Building Maintenance	PEST CONTROL PUBLIC WORKS	50.00
	ASPEN BUILDING SERVICES OF O	12-85000	Janitorial Services	CLEANING SERVICES	745.00
	AT&T 831-001-0000 521	12-84700	Telephone	MONTHLY CHARGES	90.96
		12-84700	Telephone	MONTHLY CHARGES	45.48
	VISA	12-84300	Training & Membershi	DEC BIRTHDAY	66.36
		12-84300	Training & Membershi	DEC BIRTHDAY	109.98
		12-83200	Office Supplies	BUILDING SUPPLIES	353.84
	DENNIS ALBERT	12-84950	EV Charging	HOME CHARGING	27.18
	OFFICE DEPOT 35315277	12-83200	Office Supplies	OFFICE SUPPLIES	99.12

5.a.a

FUND: General Fund

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
	OG&E	12-84800	Utilities	MONTHLY CHARGES	254.05
		12-84800	Utilities	MONTHLY CHARGES	768.11
	ONG	12-84800	Utilities	MONTHLY CHARGES	9.24
		12-84800	Utilities	MONTHLY CHARGES	72.90
				TOTAL:	2,929.26
General Government	WAL-MART #9502	13-83000	Material & Supplies	WALMART	174.63
		13-83000	Material & Supplies	SUPPLIES	38.24
	RITE WAY SHREDDING	13-87000	Misc. Expenses	SHREDDING DECEMBER 2023	130.75
	VISA	13-83000	Material & Supplies	AMAZON	53.44
		13-83000	Material & Supplies	AMAZON	49.70
		13-87000	Misc. Expenses	SAFELITE AUTO GLASS	442.93
		13-83000	Material & Supplies	AMAZON	17.49
		13-87000	Misc. Expenses	OLIVE GARDEN	1,182.06
		13-87000	Misc. Expenses	TRADER JOE'S	150.00
		13-83000	Material & Supplies	AMAZON	174.76
		13-87000	Misc. Expenses	TABLE CLOTH	19.94
	TERMINIX PROCESSING CENTER	13-84200	Building Maintenance	PEST CONTROL CITY HALL	54.00
		13-84200	Building Maintenance	PEST CONTROL CITY HALL	54.00
		13-84200	Building Maintenance	PEST CONTROL CITY HALL	244.00
	FACTORY DIRECT FLAGPOLES & A	13-83000	Material & Supplies	US & OK FLAGS	397.00
	ASPEN BUILDING SERVICES OF O	13-85000	Janitorial Services	CLEANING SERVICES	1,362.50
	PETTY CASH	13-86900	Postage	DECEMBER 2023 RECEIPTS	34.21
	VISA	13-87000	Misc. Expenses	INVITATIONS	28.23
		13-87000	Misc. Expenses	2023 ACFR APPLICATION	460.00
	SCHINDLER ELEVATOR CORPORATI	13-84200	Building Maintenance	ANNUAL SAFETY TEST	383.35
	OCD SPECIALISTS LLC	13-84200	Building Maintenance	DISINFECTION SPRAY	1,360.00
	AT&T 831-001-0000 521	13-84700	Telephone	MONTHLY CHARGES	45.48
	FINLEY & COOK CERTIFIED PUBL	13-86400	Auditing Fees	FINANCIAL STATEMENT AUDIT	3,000.00
	QUADIENT FINANCE USA INC	13-86900	Postage	POSTAGE	500.00
	TRAFFIC & LIGHTING SYSTEMS L	13-88100	Council Approval Cap	PC-2003 63RD CROSSWALK	13,515.49
	CIVICPLUS LLC	13-87000	Misc. Expenses	ONLINE CODE HOSTING	800.00
	LIFE LINE SCREENING OF AMERI	13-87000	Misc. Expenses	BALANCE REMAINING	4,250.00
	CRAWFORD & ASSOCIATES PC	13-86400	Auditing Fees	PROFESSIONAL SERVICES	1,365.00
	EUREKA WATER CO	13-83000	Material & Supplies	TNAK RENTAL	22.49
		13-83000	Material & Supplies	5 GAL WATER	144.00
		13-83000	Material & Supplies	5 GAL WATER	122.40
	FRIDAY	13-86300	Publications	NOTICES AND PUBLICATIONS	36.30
		13-86300	Publications	NOTICES AND PUBLICATIONS	1,893.90
	JOURNAL RECORD PUBLISHING CO	13-86300	Publications	NOTICES AND PUBLICATIONS	93.00
		13-86300	Publications	NOTICES AND PUBLICATIONS	198.23
		13-86300	Publications	NOTICES AND PUBLICATIONS	31.80
		13-86300	Publications	NOTICES AND PUBLICATIONS	147.60
		13-86300	Publications	NOTICES AND PUBLICATIONS	1,065.40
		13-86300	Publications	NOTICES AND PUBLICATIONS	75.98
	OFFICE DEPOT 35315277	13-83000	Material & Supplies	RETURNED FILE FOLDERS	83.99-
	OG&E	13-84800	Utilities	MONTHLY CHARGS	22.74
		13-84800	Utilities	MONTHLY CHARGES	2,383.52
	ONG	13-84800	Utilities	MONTHLY CHARGES	54.18
		13-84800	Utilities	MONTHLY CHARGES	153.23
				TOTAL:	36,647.98
Code Department	TRAVIS VOICE & DATA	14-84700	Telephone	MONTHLY CHARGES	52.28
	WESTLAKE HARDWARE	14-83000	Material & Supplies	SHOE COVERS	49.95

5.a.a

FUND: General Fund

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
	VERIZON WIRELESS	14-84700	Telephone	MONTHLY CHARGES	426.75
	US FLEET TRACKING	14-84100	Vehicle Maintenance	GPS TRACKING	149.75
		14-84100	Vehicle Maintenance	PUBLIC WORKS GPS	149.75
	CINTAS CORP. #064	14-81100	Uniform Rental	PUBLIC WORKS UNIFORMS	571.12
	LETTERING EXPRESS OK INC	14-84100	Vehicle Maintenance	DECALS	166.25
	AT&T 287307218639	14-84700	Telephone	FIRST NET PUBLIC WORKS	94.32
	VISA	14-83000	Material & Supplies	BUS CARDS - CODE	57.91
	HOME DEPOT	14-83000	Material & Supplies	CODE	182.49
	INTERSTATE BATTERY SUPPLY	14-84100	Vehicle Maintenance	BATTERY	140.95
	SAINTS OCCUPATIONAL HEALTH	14-81200	Medical Exams	DRUG SCREENS	180.00
	OFFICE DEPOT 35315277	14-83200	Office Supplies	OFFICE SUPPLIES	55.47
	OG&E	14-84800	Utilities	MONTHLY CHARGES	254.05
		14-84800	Utilities	MONTHLY CHARGES	768.11
	OML	14-84300	Training & Membershi	CODE TRAINING	330.00
	ONG	14-84800	Utilities	MONTHLY CHARGES	9.24
		14-84800	Utilities	MONTHLY CHARGES	72.90
				TOTAL:	3,711.29
Risk Manager	VERIZON WIRELESS	15-84700	Telephone	MONTHLY CHARGES	43.66
	VISA	15-83000	Material & Supplies	AMAZON	149.90
		15-83000	Material & Supplies	AMAZON	89.94
		15-83000	Material & Supplies	CARHARTT	27.11
		15-83000	Material & Supplies	TAX CREDIT ON CARHARTT ORD	22.94-
		15-83000	Material & Supplies	RETURNED ITEM CARHARTT	39.34-
	AT&T 831-001-0000 521	15-84700	Telephone	MONTHLY CHARGES	45.48
				TOTAL:	293.81
Information Systems Mg	COX COMMUNICATIONS	16-84600	Lease/Rental	PUBLIC WORKS INTERNET	267.00
		16-84600	Lease/Rental	CITY HALL INTERNET	1,146.99
	VERIZON WIRELESS	16-84700	Telephone	MONTHLY CHARGES	249.01
	VISA	16-83000	Material Supplies	CHARGE IN ERROR	133.57
		16-84300	Training & Membershi	3 EMPLOYEE AWARD	164.82
	VISA	16-84000	Equipment Maintenanc	IT SOFTWARE	54.95
		16-84000	Equipment Maintenanc	LICENSE RENEWAL	199.98
		16-84000	Equipment Maintenanc	4 ADOBE PRO LICENSES	1,151.52
		16-84600	Lease/Rental	WEB FORWARDING RENEWAL	1.99
	AT&T 831-001-0000 521	16-84700	Telephone	MONTHLY CHARGES	45.48
	PROJECT A INC	16-84600	Lease/Rental	WEBSITE HOSTING FEE	631.25
				TOTAL:	4,046.56

5.a.a

FUND: Municipal Authority

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
NON-DEPARTMENTAL	MISC VENDOR DAVID OSTROW	00-75300	Water Revenue	DAVID OSTROWE:	5,749.51
	TYLER TECHNOLOGIES INC	00-34500	Due to Tyler Tech (C	INSITE TRANSACTION FEES	1,142.50
				TOTAL:	6,892.01
Municipal Authority	TRAVIS VOICE & DATA	12-84700	Telephone	MONTHLY CHARGES	26.14
	VALVOLINE OIL CHANGE	12-84100	Vehicle Maintenance	OIL CHANGE	102.82
	WESTLAKE HARDWARE	12-83000	Materials & Supplies	SUPPLIES	34.18
	TPSI	12-84950	Printing & Processin	UTILITY LATE NOTICES	111.13
		12-84950	Printing & Processin	UTILITY INVOICES	1,214.08
	ACCURATE ENVIRONMENT	12-84550	Water Quality Testin	TESTING	35.00
	VERIZON WIRELESS	12-84700	Telephone	MONTHLY CHARGES	40.01
		12-84700	Telephone	MONTHLY CHARGES	779.39
	US FLEET TRACKING	12-84100	Vehicle Maintenance	GPS TRACKING	269.55
		12-84100	Vehicle Maintenance	PUBLIC WORKS GPS	269.55
	CINTAS CORP. #064	12-81100	Uniform Rental	PUBLIC WORKS UNIFORMS	632.88
	CITY OF OKLAHOMA CITY	12-87700	OKC Sewer Charges	MONTHLY CHARGES	63,031.25
	CORE & MAIN LP	12-83000	Materials & Supplies	STROTS CONNECTORS	1,360.00
	PETTY CASH	12-84100	Vehicle Maintenance	DECEMBER 2023 RECEIPTS	44.50
	FINLEY & COOK CERTIFIED PUBL	12-86400	Auditing Fees	FINANCIAL STATEMENT AUDIT	3,000.00
	AT&T 287307218639	12-84700	Telephone	FIRST NET PUBLIC WORKS	1,167.16
	MADISON TURF FARMS LLC	12-83000	Materials & Supplies	PALLET BERMUDA	34.56
		12-83000	Materials & Supplies	PW TURF	90.00
		12-83000	Materials & Supplies	SOD	9.00
	VISA	12-84100	Vehicle Maintenance	SAFTEY LIGHT FOR VEHICLES	1,984.59
		12-84300	Training & Membershi	PIZZA	54.99
		12-84100	Vehicle Maintenance	BUILDING SUPPLIES	79.98
		12-84100	Vehicle Maintenance	UNLOCK FENIEX	170.00
		12-83000	Materials & Supplies	TRACTOR SUPPLY	251.94
		12-84500	Well Maintenance	GAUGES	188.40
	SCHWARZ READY MIX	12-83000	Materials & Supplies	MATERIAL	35.00
		12-83000	Materials & Supplies	MATERIAL	175.00
	CRAWFORD & ASSOCIATES PC	12-86400	Auditing Fees	PROFESSIONAL SERVICES	1,365.00
	DAVID STOOPS ELECTRIC	12-84500	Well Maintenance	REPAIR	1,000.00
	FRONTIER LOGGING CORP	12-84500	Well Maintenance	WATER WELL MAINTENANCE	5,905.00
	GRAYBAR ELECTRIC INC	12-84500	Well Maintenance	SUPPLIES	107.66
	HOME DEPOT	12-84500	Well Maintenance	TOOLS	382.29
		12-84500	Well Maintenance	SUPPLIES	59.61
		12-83000	Materials & Supplies		146.54
		12-84600	Equipment Rental	RENTAL	39.01
		12-83000	Materials & Supplies	SUPPLIES	93.93
		12-83000	Materials & Supplies	HOME DEPOT	50.00
	HUNZICKER BROS INC	12-84500	Well Maintenance	WELL 7	910.00
	INTERSTATE BATTERY SUPPLY	12-84500	Well Maintenance	BATTERY	142.95
	IRRIGATION STATION	12-83000	Materials & Supplies	1 POLY DRAIN SNAP 6X4	15.89
	MAXWELL SUPPLY	12-83000	Materials & Supplies	FILTER FABRIC	200.00
	OG&E	12-84800	Utilities	MONTHLY CHARGES	254.05
		12-84800	Utilities	MONTHLY CHARGES	768.12
		12-84800	Utilities	MONTHLY CHARGES	196.55
		12-84800	Utilities	MONTHLY CHARGES	993.41
		12-84800	Utilities	MONTHLY CHARGES	9,624.10
		12-84800	Utilities	MONTHLY CHARGES	737.93
		12-84800	Utilities	MONTHLY CHARGES	1,055.81
	OK CONTRACTORS SUPPLY	12-83000	Materials & Supplies	PARTS	70.00
		12-83000	Materials & Supplies	REPLACEMENT PARTS	380.00

Attachment: Claims List December 2023 (7009 : 5a Total Warrants & Claims)

FUND: Municipal Authority

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
	ONG	12-84800	Utilities	MONTHLY CHARGES	174.18
		12-84800	Utilities	MONTHLY CHARGES	175.43
		12-84800	Utilities	MONTHLY CHARGES	172.33
		12-84800	Utilities	MONTHLY CHARGES	9.24
		12-84800	Utilities	MONTHLY CHARGES	72.90
				TOTAL:	100,293.03

5.a.a

FUND: General Fund - CIP

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
Police Department	METRO EMERGENCY UPFITTERS	06-88100	Capital Outlay - Veh	EQUIPMENT AND LABOR	19,027.94
				TOTAL:	19,027.94
Fire Department	CASCO INDUSTRIES INC	07-89100	Capital Imp - Fire H	NOZZLES	6,848.00
		07-88500	Capital Imp-Equipmen	CHAINSAW BLADE	301.00
	VISA	07-88800	Capital Imp-Medical	ASHER MEDICAL SUPPLI	206.07
	VISA	07-88500	Capital Imp-Equipmen	MEDICAL SUPPLIES	131.25
				TOTAL:	7,486.32
Public Works Admin	VISA	12-88100	Capital Outlay - Veh	SAFTEY LIGHT FOR VEHICLES	1,984.58
				TOTAL:	1,984.58
Information Systems	BYTE SPEED	16-88300	Capital Imp-Computer	DESK COMPUTERS PWORKS	2,480.00
				TOTAL:	2,480.00

5.a.a

FUND: Municipal Authority

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
NHMA	JOHN VANCE AUTO GROUP	12-88100	Vehicles	FORD F150 REG CAB PICKUP	33,785.00
	VISA	12-88100	Vehicles	BRACKET AMAZON	39.99
		12-88100	Vehicles	LIGHTS	1,065.18
	GREAT WESTERN TRAILER	12-88500	Capital Imp - Equipm	TRAILER	14,257.60
				TOTAL:	49,147.77

Attachment: Claims List December 2023 (7009 : 5a Total Warrants & Claims)

5.a.a

FUND: General Obligation B

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
2020 GO Bond	UTILITY TECHNOLOGY SERVICES	90-97550	Paving (Streets)	TO CORRECT GL NUMBER	18,215.00-
		90-97550	Paving (Streets)	WATER METERS	18,215.00
		90-98550	Water Projects	WATER METER	18,215.00
	OKLAHOMA COUNTY HWY 2	90-99800	Other Expenses Paid	GUILFORD REPAIRS	233.14
				TOTAL:	18,448.14
2021 GO Bond	SMITH ROBERTS BALDISCHWILER	91-99800	Other Expense paid f	MISC GO BOND ENGINEERING	737.73
	BURGESS ENGINEERING & TESTIN	91-99800	Other Expense paid f	PC-2105 TESTING	366.00
	UTILITY TECHNOLOGY SERVICES	91-98550	Water Projects	TO CORRECT GL NUMBER	24,985.00-
		91-98550	Water Projects	WATER METERS	24,985.00
		91-98550	Water Projects	WATER METERS	24,985.00
				TOTAL:	26,088.73
2022 GO Bond	SMITH ROBERTS BALDISCHWILER	92-97550	Paving Projects	PC-2301 RANDEL PAVING	3,065.65
		92-97550	Paving Projects	PC-2201 HUNTINGTON	2,450.00
	TOTAL WIRELESS DATA INC	92-99450	Technology	MODEMS POLICE CARS	3,310.50
	OKLAHOMA COUNTY HWY 2	92-97550	Paving Projects	GUILFORD REPAIRS	19,978.95
				TOTAL:	28,805.10
2023 GO BOND	SMITH ROBERTS BALDISCHWILER	93-97550	Paving Projects	PC-2401 6600-6800 E GRAND	15,876.90
		93-97550	Paving Projects	PC-2302 ENGINEERING	15,470.78
	SAC SERVICES INC	93-97550	Paving Projects	PC-2201 PAVING HUNTINGTON	191,134.24
	OKLAHOMA COUNTY HWY 2	93-97550	Paving Projects	GUILFORD REPAIRS	9,160.78
				TOTAL:	231,642.70

=============== FUND TOTALS ================

01	General Fund	147,358.24
06	Municipal Authority	107,185.04
07	General Fund - CIP	30,978.84
13	Municipal Authority - CIP	49,147.77
80	General Obligation Bonds	304,984.67
	GRAND TOTAL:	639,654.56

TOTAL PAGES: 10

Attachment: Claims List December 2023 (7009 : 5a Total Warrants & Claims)

SELECTION CRITERIA

SELECTION OPTIONS

VENDOR SET: 01-City of Nichols Hills
VENDOR: Exclude: 01-1012, 01-1090, 01-1095, 01-1130, 01-1398, 01-1433, 01-1845, 01-1958, 01-1968, 01-2006
CLASSIFICATION: All
BANK CODE: Exclude: PY
ITEM DATE: 12/01/2023 THRU 12/31/2023
ITEM AMOUNT: 99,999,999.00CR THRU 99,999,999.00
GL POST DATE: 0/00/0000 THRU 99/99/9999
CHECK DATE: 0/00/0000 THRU 99/99/9999

PAYROLL SELECTION

PAYROLL EXPENSES: NO
EXPENSE TYPE: N/A
CHECK DATE: 0/00/0000 THRU 99/99/9999

PRINT OPTIONS

PRINT DATE: None
SEQUENCE: By Department
DESCRIPTION: Distribution
GL ACCTS: YES
REPORT TITLE: C L A I M S L I S T
SIGNATURE LINES: 0

PACKET OPTIONS

INCLUDE REFUNDS: YES
INCLUDE OPEN ITEM:NO

ENGINEERING | SURVEYING | PLANNING
SMITH ROBERTS BALDISCHWILER, LLC

December 31, 2023

Honorable Mayor and City Council
City of Nichols Hills
6407 Avondale Drive
Nichols Hills, OK 73116

RE: PAY ESTIMATE NO. 5
Nichols Hills Project No. PC-2201
2022-2023 G.O. Bond Issue Paving Improvements
1700 & 1800 Blocks of Huntington Avenue
Contractor: SAC Services Inc.

Original Contract Amount:	$1,050,215.60
Current Contract Amount:	$1,050,215.60
Claims to Date Less Ret.:	$871,153.15
Paid to Date:	$680,018.91
Amount Remaining:	$370,196.69
Current Amount Due:	**$191,134.24**

Dear Mayor and City Council:

Enclosed please find **Progressive Estimate No. 5** on the above referenced project in the amount of **$191,134.24.** We have verified the quantities and recommend approval. Please place this item on the next available council docket for payment consideration. This estimate should be paid out of the following account:

2023 G.O. Bond Issue Paving Account
(Acct. #80-93-97550) $191,134.24

Should you have any questions or comments, please contact me.

Sincerely,

Smith Roberts Baldischwiler, LLC

Grady Wade

Grady J. Wade, P.E.
Nichols Hills City Engineer

cc: File #116002G
Enclosure

OKLAHOMA CITY | 100 N.E. 5TH STREET, OKLAHOMA CITY, OK 73104 | PHONE: (405) 840-7094 | FAX: (405) 840-9116
NORMAN | 3201 S. BERRY ROAD STE. 100-110, NORMAN, OK 73072 | PHONE: (405) 418-2288 | FAX: (405) 418-2289
WWW.SRBOK.COM

PROGRESSIVE ESTIMATE NO. 5

Nichols Hills 2022-2023 G.O. Bond Issue Paving Improvements
1700 & 1800 Blocks of Huntington Avenue

PC-2201

SAC Services Inc.
3600 S. Ross Avenue
Oklahoma City, OK 73119

From: 11/1/2023 To: 11/30/2023
Notice to Proceed: 7/24/2023
Project Duration: 180 Calendar Days
Days Used: 124.5
Days Remain'g: 55.5

ITEM NO.	DESCRIPTION	UNIT	CONTRACT QUANTITY	WORK DONE THIS EST.	WORK DONE PREVIOUS	TOTAL WORK ON CONTRACT	UNIT PRICE	AMOUNT	% COMPLETE
1	AGGREGATE BASE (TYPE A) W/EXCAVATION (8")	CY	1,401.00	364.12	1,043.28	1,407.40	$97.60	$137,362.24	100.46
2	AGGREGATE BASE (TYPE A) W/EXCAVATION (6")	CY	300.00	45.34	339.07	384.41	$92.00	$35,365.72	128.14
3	PORTLAND CEMENT CONCRETE PAVEMENT (6")	SY	5,896.00	1,348.64	4,357.17	5,705.81	$65.00	$370,877.65	96.77
4	INTEGRAL CURB (6" BARRIER)	LF	3,479.00	666.75	2,228.96	2,895.71	$8.00	$23,165.68	83.23
5	CAST IRON CURB HOOD (R-3262)(SP)	EA	5.00	1.00	7.00	8.00	$450.00	$3,600.00	160.00
6	WATER LINE LOWERING (COMPLETE)(6")(COMPLETE IN PLACE)	EA	1.00	0.00	0.00	0.00	$19,500.00	$0.00	0.00
7	WATER LINE LOWERING (COMPLETE)(12")(COMPLETE IN PLACE)	EA	1.00	0.00	0.00	0.00	$30,600.00	$0.00	0.00
8	WATER SERVICE LINE LONG (2")	EA	7.00	1.00	3.00	4.00	$13,000.00	$52,000.00	57.14
9	REMOVE AND RESET SIGN	EA	1.00	0.00	0.00	0.00	$400.00	$0.00	0.00
10	REMOVE & RESET LAWN IRRIGATION PIPE (1/2" TO 2" DIA. PVC)	LF	1,560.00	41.00	642.00	683.00	$3.50	$2,390.50	43.78
11	REMOVE & RESET LAWN IRRIGATION HEAD	EA	156.00	30.00	92.00	122.00	$45.00	$5,490.00	78.21
12	COLOR AUDIO/VIDEO RECORDING, PRE & POST CONSTRUCTION (RECORDED DIGITALLY ON DVD)	LS	1.00	0.00	0.50	0.50	$2,500.00	$1,250.00	50.00
13	CONSTRUCTION STAKING	LS	1.00	0.15	0.70	0.85	$15,950.00	$13,557.50	85.00
14	CONSTRUCTION SIGNING AND TRAFFIC CONTROL	LS	1.00	0.15	0.70	0.85	$8,500.00	$7,225.00	85.00
15	MOBILIZATION	LS	1.00	0.00	1.00	1.00	$36,500.00	$36,500.00	100.00
16	RELOCATE WATER METER	EA	16.00	0.00	1.00	1.00	$1,000.00	$1,000.00	6.25
17	RELOCATE SPRINKLER CONTROL VAVLE & BOX	EA	1.00	0.00	0.00	0.00	$4,390.00	$0.00	0.00
18	REMOVE SIDEWALK	SY	16.00	6.15	3.90	10.05	$25.00	$251.25	62.81
19	STREET PAVEMENT REMOVAL	SY	5,661.00	1,537.83	4,376.91	5,914.74	$14.00	$82,806.36	104.48
20	REMOVE DRIVEWAY	SY	357.00	48.27	201.48	249.75	$14.00	$3,496.50	69.96
21	SEPERATOR FABRIC FOR BASES (SP)	SY	6,302.00	1,643.27	4,691.56	6,334.83	$3.00	$19,004.49	100.52
22	GEOGRID FOR BASES	SY	100.00	173.33	1,210.40	1,383.73	$13.00	$17,988.49	1383.73
23	SIDEWALK (VARIABLE WIDTH)	SY	13.00	6.15	3.90	10.05	$85.00	$854.25	77.31
24	6" P.C. CONCRETE DRIVEWAY (HES)	SY	304.00	48.27	211.87	260.14	$85.00	$22,111.90	85.57
25	6" PERFORATED PIPE UNDERDRAIN (COMPLETE IN PLACE)	LF	3,497.00	626.00	2,453.73	3,079.73	$23.00	$70,833.79	88.07
26	6" NON-PERF. PIPE UNDERDRAIN (COMPLETE IN PLACE)	LF	127.00	12.00	185.00	197.00	$26.00	$5,122.00	155.12
27	SOLID SLAB SODDING	LS	1.00	0.00	0.00	0.00	$8,500.00	$0.00	0.00
28	TREE REMOVAL	EA	1.00	0.00	0.00	0.00	$2,500.00	$0.00	0.00
29	SEDIMENT AND EROSION CONTROL SILT FENCE	LF	3,000.00	526.32	1,973.68	2,500.00	$1.90	$4,750.00	83.33
30	CURB INLET SEDIMENT FILTER	EA	6.00	0.00	0.00	0.00	$150.00	$0.00	0.00
31	ROCK BAG INLET BARRIER	LF	64.00	0.00	0.00	0.00	$25.00	$0.00	0.00

ORIGINAL CONTRACT AMOUNT:	$1,050,215.60
CHANGES TO DATE:	
Amendment No. 1	$0.00
Change Order No. 1	*$0.00*
CURRENT CONTRACT AMOUNT:	$1,050,215.60

TOTAL AMOUNT OF WORK TO DATE:	$917,003.32
MATERIAL ON HAND:	$0.00
TOTAL TO DATE:	$917,003.32
LESS 5% RETAINAGE:	$45,850.17
DIFFERENCE:	$871,153.15
SUBTOTAL:	$871,153.15
LESS PREVIOUS PAYMENTS:	$680,018.91
CONTRACT AMOUNT DUE THIS ESTIMATE:	$191,134.24

AFFIDAVIT OF CLAIMANT:
STATE OF OKLAHOMA, COUNTY OF OKLAHOMA:
Arturo Martinez, of lawful age, being first duly sworn, says that (s)he is the agent authorized by claimant/contractor to submit the attached claim or contract to the CITY OF NICHOLS HILLS, Oklahoma, and that claimant/contractor has not paid, given or donated or agreed to pay, give or donate to any officer or employee of the CITY OF NICHOLS HILLS, any money or other thing of value, either directly or indirectly, in the procuring of the contract under which the attached claim for payment is submitted/attached.

A Mart

SAC Services Inc.
Project Manager

Subscribed and sworn to before me Dec. 18, 20 23

Paty M

Notary Public, Clerk or Judge

My Commission Expires: 6/30/2025

PATY MARTINEZ
NOTARY
090054224
EXP. 06/30/25
PUBLIC
STATE OF OKLAHOMA

CERTIFICATE OF ENGINEER:

I certify that this estimate of $191,134.24 on this contract is correct, due and payable under the terms of this contract.

SMITH ROBERTS BALDISCHWILER, LLC

BY: Grady Wade
Grady J. Wade, P.E.

OFFICER'S APPROVAL:

I hereby certify the articles listed hereon have been received or services performed and this claim is
APPROVED for payment for $________________

this __________ day of ____________________ 20____.

CITY OF NICHOLS HILLS

AMENDMENT 1
63RD STREET CROSSWALK
PC-2003
DECEMBER 20, 2023

I. SCOPE

The scope of this AMENDMENT is to reconcile quantities for final payment.

II. JUSTIFICATION

Quantities are to be reconciled to match the final product constructed in the field.

III. COST

AMENDMENT NO. 1

Item No.	Contract Quantity	Amended Quantity	Total Quantity	Description	Unit	Unit Cost	Total Cost
4	14.00	21.25	35.25	REMOVE CURB AND GUTTER	LF	$18.00	$382.50
5	586.00	279.00	865.00	TRAFFIC STRIPE (MULTI-POLY) (4 INCH WIDE)	LF	$3.60	$1,004.40
6	152.00	-12.00	140.00	TRAFFIC STRIPE (MULTI-POLY) (24 INCH WIDE)	LF	$22.80	($273.60)
7	468.00	176.00	644.00	REMOVE PAVEMENT MARKING (STRIPE)	LF	$2.40	$422.40
8	2.00	-1.00	1.00	REMOVE PAVEMENT MARKING (ARROW)	EA	$78.00	($78.00)
9	38.50	1.50	40.00	HANDRAIL (3")	LF	$180.00	$270.00
11	1.00	-1.00	0.00	COLOR AUDIO/VIDEO RECORDING, PRE & POST CONSTRUCTION (RECORDED DIGITALLY ON DVD)	LS	$1,040.00	($1,040.00)
14	10.00	10.000	20.00	REMOVE SIDEWALK	SY	$36.00	$360.00
15	34.00	19.330	53.33	SIDEWALK (4")	SY	$120.00	$2,319.60
16	1.00	-1.00	0.00	SOLID SLAB SODDING	LS	$1,500.00	($1,500.00)
18	20.00	-20.00	0.00	FILTER FABRIC SILT FENCE	LF	$15.00	($300.00)
21	64.00	19.25	83.25	CURB AND GUTTER (2'-8") (6" BARRIER)	LF	$48.00	$924.00
22	32.00	-0.89	31.11	STREET PAVEMENT REMOVAL	SY	$36.00	($32.04)
T2	100.00	165.00	265.00	2" TRAFFIC SIGNAL CONDUIT (TRENCHED)	LF	$45.00	$7,425.00
T3	80.00	-20.00	60.00	3" TRAFFIC SIGNAL CONDUIT (BORED)	LF	$45.00	($900.00)
T5	735.00	-195.00	540.00	(5) CONDUCTOR TRAFFIC SIGNAL ELECTRICAL CABLE	LF	$3.50	($682.50)
T15	2.00	-1.00	1.00	PULL BOX TYPE I	EA	$2,100.00	($2,100.00)
						TOTAL AMENDMENT NO. 1:	**$6,201.76**

CHANGE ORDER NO. 1	$0.00	0.00% Increase
AMENDMENT NO. 1	$6,201.76	2.48% Increase
ORIGINAL CONTRACT AMOUNT	$243,679.15	
REVISED CONTRACT AMOUNT	**$249,880.91**	2.48% Increase

AMENDMENT 1
63RD STREET CROSSWALK
PC-2003
DECEMBER 20, 2023

All construction shall be done in accordance with all applicable state and local codes and the plans and specifications.

The above and foregoing is hereby approved this 21st day of Dec, 20 23,

and the undersigned agrees to perform the work at the price indicated.

ATTEST:

Kelley Feardeuff

Secretary

TLS GROUP, INC.
P.O. Box 14788 Oklahoma City, OK 73113

SMITH ROBERTS BALDISCHWILER, LLC

Grady Wade

Grady J. Wade, P.E.

Approved as to form and legality this _____ day of _____________, 20_____.

City Attorney

Approved by the City of Nichols Hills this _____ day of ________________, 20_____.

ATTEST:

City Clerk

Mayor

ENGINEERING | SURVEYING | PLANNING
SMITH ROBERTS BALDISCHWILER, LLC

December 31, 2023

Honorable Mayor and City Council
City of Nichols Hills
6407 Avondale Drive
Nichols Hills, OK 73116

RE: PAY ESTIMATE NO. 5 (FINAL)
Nichols Hills Project No. PC-2003
63rd Street Crosswalk
Contractor: Traffic & Lighting Systems, LLC

Original Contract Amount:	$243,679.15
Current Contract Amount:	$249,880.91
Claims to Date Less Ret.:	$249,880.91
Paid to Date:	$236,365.42
Amount Remaining:	$13,515.49
Current Amount Due:	**$13,515.49**

Dear Mayor and City Council:

Enclosed please find **Progressive Estimate No. 5** on the above referenced project in the amount of **$13,515.49.** We have verified the quantities and recommend approval. Please place this item on the next available council docket for payment consideration. This estimate should be paid out of the following account:

Acct. #01-13-88100 ....$13,515.49

Should you have any questions or comments, please contact me.

Sincerely,

Smith Roberts Baldischwiler, LLC

Grady Wade

Grady J. Wade, P.E.
Nichols Hills City Engineer

cc: File #116000 (Task 2001)

133001

6.c.a

PROGRESSIVE ESTIMATE NO. 5

Nichols Hills Paving Improvements
63rd Street Crosswalk

Traffic & Lighting Systems, LLC
P.O. Box 14788
Oklahoma City, OK 73113

From: 9/30/2023 T

Notice to Proceed: 9/26/2022
Project Duration: 90 Calendar Days
Days Used: 90
Days Remain'g: 0

PC-2003

ITEM NO.	DESCRIPTION	UNIT	CONTRACT QUANTITY	WORK DONE THIS EST.	WORK DONE PREVIOUS	TOTAL WORK ON CONTRACT	UNIT PRICE	AMOUNT	% COMPLET
1	AGGREGATE BASE (TYPE A) W/ EXCAVATION (6")	C.Y.	2.00	0.00	2.00	2.00	216.00	$432.00	100.
2	STRUCTURAL CONCRETE	C.Y.	4.31	0.00	4.31	4.31	2,400.00	$10,344.00	100.
3	STRUCTURAL STEEL	LBS.	339.50	0.00	339.50	339.50	6.00	$2,037.00	100.
4	REMOVE CURB AND GUTTER	L.F.	35.25	0.00	35.25	35.25	18.00	$634.50	100.
5	TRAFFIC STRIPE (MULTI-POLY) (4 INCH WIDE)	L.F.	865.00	279.00	586.00	865.00	3.60	$3,114.00	100.
6	TRAFFIC STRIPE (MULTI-POLY) (24 INCH WIDE)	L.F.	140.00	(12.00)	152.00	140.00	22.80	$3,192.00	100.
7	REMOVE PAVEMENT MARKING (STRIPE)	L.F.	644.00	176.00	468.00	644.00	2.40	$1,545.60	100.
8	REMOVE PAVEMENT MARKING (ARROW)	EA.	1.00	(1.00)	2.00	1.00	78.00	$78.00	100.
9	HANDRAIL (3")	L.F.	40.00	0.00	40.00	40.00	180.00	$7,200.00	100.
10	ADA CURB RAMP (TYPE B)	EA.	2.00	0.00	2.00	2.00	1,800.00	$3,600.00	100.
11	COLOR AUDIO/VIDEO RECORDING, PRE & POST CONSTRUCTION (RECORDED DIGITALLY ON	L.S.	0.00	0.00	0.00	0.00	1,040.00	$0.00	100.
12	CONSTRUCTION SIGNING AND TRAFFIC CONTROL	L.S.	1.00	0.00	1.00	1.00	5,640.00	$5,640.00	100.
13	MOBILIZATION	L.S.	1.00	0.00	1.00	1.00	9,500.00	$9,500.00	100.
14	REMOVE SIDEWALK	S.Y.	20.00	0.00	20.00	20.00	36.00	$720.00	100.
15	SIDEWALK (4")	S.Y.	53.33	0.00	53.33	53.33	120.00	$6,399.60	100.
16	SOLID SLAB SODDING	L.S.	0.00	0.00	0.00	0.00	1,500.00	$0.00	100.
17	TREE REMOVAL	EA.	1.00	0.00	1.00	1.00	1,200.00	$1,200.00	100.
18	FILTER FABRIC SILT FENCE	L.F.	0.00	0.00	0.00	0.00	15.00	$0.00	100.
19	TACTILE MARKERS/TRUNCATED DOMES	S.F.	20.00	0.00	20.00	20.00	60.00	$1,200.00	100.
20	SELECT BACKFILL (SP)	C.Y.	3.00	0.00	3.00	3.00	60.00	$180.00	100.
21	CURB AND GUTTER (2'-8") (6" BARRIER)	L.F.	83.25	0.00	83.25	83.25	48.00	$3,996.00	100.
22	STREET PAVEMENT REMOVAL	S.Y.	31.11	0.00	31.11	31.11	36.00	$1,119.96	100.
TRAFFIC ITEMS									
T1	VEHICLE ACTUATED TRAF. SIG. CONTROLLER	EA.	1.00	0.00	1.00	1.00	57,950.00	$57,950.00	100.
T2	2" TRAFFIC SIGNAL CONDUIT (TRENCHED)	L.F.	265.00	0.00	265.00	265.00	45.00	$11,925.00	100.
T3	3" TRAFFIC SIGNAL CONDUIT (BORED)	L.F.	60.00	0.00	60.00	60.00	45.00	$2,700.00	100.
T4	TWO CONDUCTOR SHIELDED CABLE	L.F.	0.00	0.00	0.00	0.00	0.00	$0.00	100.
T5	(5) CONDUCTOR TRAFFIC SIGNAL ELECTRICAL CABLE	L.F.	540.00	0.00	540.00	540.00	3.50	$1,890.00	100.
T6	(1/C)(AWG No. 6) ELEC. CONDUCTOR	L.F.	200.00	0.00	200.00	200.00	7.00	$1,400.00	100.
T7	(1/C)(AWG No. 10) ELEC. CONDUCTOR	L.F.	355.00	0.00	355.00	355.00	3.75	$1,331.25	100.
T8	3 SECTION TRAFFIC SIGNAL HEAD	EA.	4.00	0.00	4.00	4.00	1,125.00	$4,500.00	100.
T9	PEDESTRIAN SIGNAL HEAD	EA.	2.00	0.00	2.00	2.00	900.00	$1,800.00	100.
T10	PEDESTRIAN PUSH BUTTON STATION	EA.	2.00	0.00	2.00	2.00	3,400.00	$6,800.00	100.
T11	POLE AND SPECIFIED 30' MAST ARM AND LUMINAIRE ARM (INSTALLED)	EA.	2.00	0.00	2.00	2.00	35,000.00	$70,000.00	100.
T12	PEDESTAL POLE WITH 10' MOUNTING HEIGHT	EA.	2.00	0.00	2.00	2.00	950.00	$1,900.00	100.
T13	STRUCTURAL CONCRETE	C.Y.	9.90	0.00	9.90	9.90	1,750.00	$17,325.00	100.
T14	REINFORCING STEEL	LBS.	1,428.00	0.00	1,428.00	1,428.00	2.75	$3,927.00	100.
T15	PULL BOX TYPE I	EA.	1.00	0.00	1.00	1.00	2,100.00	$2,100.00	100.
T16	PULL BOX TYPE II	EA.	1.00	0.00	1.00	1.00	2,200.00	$2,200.00	100.

ORIGINAL CONTRACT AMOUNT:	$243,679.15
CHANGES TO DATE:	
Amendment No. 1	**$6,201.76**
Change Order No. 1	*$0.00*
CURRENT CONTRACT AMOUNT:	$249,880.91

TOTAL AMOUNT OF WORK TO DATE:	$249,880.91
MATERIAL ON HAND:	$0.00
TOTAL TO DATE:	$249,880.91
LESS 5% RETAINAGE:	$0.00
DIFFERENCE:	$249,880.91
SUBTOTAL:	$249,880.91
LESS PREVIOUS PAYMENTS:	$236,365.42
CONTRACT AMOUNT DUE THIS ESTIMATE:	$13,515.49

AFFIDAVIT OF CLAIMANT:
STATE OF OKLAHOMA, COUNTY OF OKLAHOMA:

David N. Willis, of lawful age, being first duly sworn, says that (s)he is the agent authorized by claimant/contractor to submit the attached claim or contract to the CITY OF NICHOLS HILLS, Oklahoma, and that claimant/contractor has not paid, given or donated or agreed to pay, give or donate to any officer or employee of the CITY OF NICHOLS HILLS, any money or other thing of value, either directly or indirectly, in the procuring of the contract under which the attached claim for payment is submitted/attached.

Traffic & Lighting Systems, LLC
Project Manager

Subscribed and sworn to before me 21st Dec. 2023, 20_____.

Notary Public, Clerk or Judge

My Commission Expires: 11-08-25

TRACY WILLIS
NOTARY
13010315
EXP. 11/08/25
PUBLIC
STATE OF OKLAHOMA

CERTIFICATE OF ENGINEER:

I certify that this estimate of $13,515.49 on this contract is correct, due and payable under the terms of this contract.

SMITH ROBERTS BALDISCHWILER, LLC

BY: Grady Wade
Grady J. Wade, P.E.

OFFICER'S APPROVAL:

I hereby certify the articles listed hereon have been received or services performed and this claim is APPROVED for payment for $__________

this ______ day of __________ 20____.

CITY OF NICHOLS HILLS

Attachment: Pay 05 Package (FINAL) (7021 : 6 Pay Est No. 5 (FINAL) PC-2003 TLS)

RESOLUTION

(No.1523_)

A RESOLUTION AUTHORIZING THE DISPOSAL AND DESTRUCTION OF CERTAIN ORIGINAL RECORDS AND PAPERS OF RECORDS PRIOR TO THE RETENTION PERIOD FOR SUCH RECORDS ESTABLISHED IN THE REVISED RECORDS RETENTION MANUAL, 2015; AND DIRECTING THE CITY MANAGER TO TAKE ALL ACTIONS NECESSARY TO PROVIDE FOR THE DISPOSAL AND DESTRUCTION OF SUCH RECORDS.

WHEREAS, 11 O.S. § 22-131(A) prescribes retention periods for the destruction, sale or disposition of certain enumerated municipal records; and

WHEREAS, 11 O.S. § 22-131(B) provides that time limits for the disposition of records, papers and documents which are not mentioned in 11 O.S. § 22-131(A) "may be determined and set by ordinance or resolution of the municipal governing body;" and

WHEREAS, on September 8, 2015 the Council of the City of Nichols Hills, Oklahoma adopted a Resolution which: (a) established the Revised Records Retention Manual, 2015, for the City of Nichols Hills, Oklahoma ("Records Retention Manual"); and (b) in accordance with 11 O.S. § 22-132(C), declared that whenever photostatic copies, photographs, microphotographs, reproductions on films or optical disks of the records described in the Records Retention Manual shall be placed in conveniently accessible files and provisions made for preserving, examining and using same, the City Manager may certify those facts to the City Council; and, following such certification, the City Council may, by resolution, authorize the disposal, archival storage or destruction of the original records and papers before the expiration of the retention period established in the Records Retention Manual; and

WHEREAS, the City Manager has made certification in the attached Exhibit A that photostatic copies, photographs, reproductions on films or optical disks of the records described in Exhibit A have been placed in conveniently accessible files and provisions have been made for preserving, examining and using the same; and

WHEREAS, the Council of the City of Nichols Hills, Oklahoma deems it to be in the best interests of the City of Nichols Hills, Oklahoma to make available additional storage space in the offices of the City by authorizing the disposal and destruction of the original records and papers of the records identified in Exhibit A of this Resolution;

NOW, THEREFORE, BE IT RESOLVED, that in accordance with 11 O.S. § 22-132(C), the Council of the City of Nichols Hills, Oklahoma hereby authorizes the disposal and destruction of the original records and papers of records identified in the attached Exhibit A prior to the retention periods for such records established in the Revised Retention Manual, 2015, and directs the City Manager to take all actions necessary to provide for the disposal and destruction of such records.

ADOPTED AND APPROVED by the Council and **SIGNED** by the Mayor of the City of Nichols Hills, Oklahoma, this 9th day of January, 2024.

____
Mayor

(SEAL)
ATTEST:

____
City Clerk

Approved as to form:

____
City Attorney

Exhibit A

CERTIFICATION

I, S. Shane Pate II, City Manager for the City of Nichols Hills, Oklahoma, hereby certify that photostatic copies, photographs, reproductions on films or optical disks of the following records have been placed in conveniently accessible files and provisions have been made for preserving, examining and using the same:

Record Classification:	**Record Dates:**
Agendas	
Public Arts Commission	December 12, 2023
City Council	December 14, 2023
City Council	December 13, 2023
City Council - Special	December 12, 2023
Board of Adjustment	December 20, 2023
Municipal Authority	December 12, 2023
Building Commission	December 19, 2023
City Council	December 12, 2023
Planning Commission	January 2, 2024
Agreements and Contracts	
Mutual Aid – The Village	July 17, 2023
Assured Benefits Administers – Overpayment Agreement	December
Audits	
City of Nichols Hills ACFR and Accompanying Independent Auditor's Report	June 30, 2023
Bank Statements and Reconciliations	
2024 GO Bond Account signature card	December 12, 2023
BOK Activity Statement	December 31, 2023
Global Payments	December 31, 2023
Health Insurance Fund	December 31, 2023
Municipal Court	December 31, 2023
Sinking Fund	December 31, 2023
Flex Claims Fund	December 31, 2023
Utility Deposit Account	December 31, 2023
2023 GO Bond Fund	December 31, 2023
2022 GO Bond Fund	December 31, 2023
Pooled Cash	December 31, 2023
2021 GO Bond Fund	December 31, 2023
2020 GO Bond Fund	December 31, 2023
Redbud Park Improvement	December 31, 2023
2024 GO Bond Fund	December 31, 2023

Certificates of Deposit, T-Bills and Withdrawals

First National Bank of Oklahoma CD - $825,000 .... November 16, 2023
First Fidelity Bank CD - $900,000.00 .... November 16, 2023

Collateral – Letters of Credit – Certificates of Deposit

MidFirst Irrevocable Letter of Credit .... December 27, 2023
BancFirst Investment Portfolio Pledged Securities .... December 31, 2023
First National Bank of Oklahoma .... December 31, 2023

General Obligation Bonds

Pay Estimate #5 (FINAL) PC-2105 .... December 12, 2023
Amendment #2 PC-2105 .... December 12, 2023
Pay Estimate #4 PC-2201 .... December 12, 2023
Specifications, Proposal and Notice to Bidders FC-2302 .... December 12, 2023
Task Order PC-2401 .... November 28, 2023

Incident Reports – Police – by Case File Numbers

02-11182 .... August 17, 2023
04-00312 .... August 17, 2023
04-00242 .... August 17, 2023
03-15410 .... August 17, 2023
12-00376 .... August 17, 2023
20-00001 – 20-00002 .... September 12, 2023
20-00200 – 20-00203 .... September 12, 2023
20-00211 – 20-00213 .... September 13, 2023
20-00204 – 20-00210 .... September 13, 2023
22-100 – 22-104 .... November 30, 2023
22-106 – 22-107 .... November 30, 2023
22-109 – 22-118 .... November 30, 2023
22-119 – 22-132 .... December 1, 2023
22-133 – 22-142 .... December 4, 2023
22-143 .... December 5, 2023

Minutes

City Council .... November 14, 2023
Municipal Authority .... November 14, 2023
City Council – Special Meeting .... November 14, 2023
Board of Adjustment .... October 18, 2023

Miscellaneous

BOA-2023-20 Order .... December 20, 2023

Ordinances

Ordinance 1239 – close to public use a portion of utility easement – 6502 N. Lenox .... December 12, 2023

Payroll Records

American Funds – Group Investment Confirm List	December 4, 2023 – December 20, 2023

Permits

Redbud Revocable Permit	December 12, 2023

Proofs of Publication/Public Hearing Notices

Journal Record – Notice of Sale of Bonds – Series 2024	December 6, 2023
Journal Record – Notice of Public Hearing – Amending Building Commission Guidelines	October 17, 2023
Journal Record – Notice of Public Hearing – BOA 2023-20	December 8, 2023
OKC Friday – Notice of Public Hearing – BOA 2023-20	December 15, 2023
Journal Record – Ordinance 1239 – Close to Public Use of Utility Easement – 6502 N Lenox	December 15, 2023
Journal Record – Notice to Bidders – FC-2302	December 22 2023
OKC Friday – Ordinance 1239 – Close to Public Use of Utility Easement – 6502 N Lenox	December 22, 2023
OKC Friday – Notice to Bidders – FC-2302	December 22, 2023

Public Hearing

BOA-2023-20 Notice	December 5, 2023
Oklahoma City Notice PUD-1973	January 2, 2024
Oklahoma City Notice SPUD-1576	January 2, 2024
Oklahoma City Notice SPUD-1570	January 2, 2024
Oklahoma City Notice PC-10913	January11, 2024

Resolutions

Resolution 1521 – Disposal and Destruction of Records	December 12, 2023
Resolution 1522 – Award Bid PC-2301	December 12, 2023

S. Shane Pate II, City Manager

1/5/24
Date

Oklahoma County Hwy 2
7105 S. Anderson Rd.
Oklahoma City, OK 73150
405) 713-2381 fax 405) 732-6252

Invoice No. 2023-12

INVOICE

Department

Name: City of Nichols Hills
Address:
City: Nichols Hills State: OK ZIP:
Phone:

Date: 12/15/2023
Order No.:
Rep:
FOB: N/A

Qty	Description	Unit Price	TOTAL
	Repair of Guilford Lane, between Dorset & Stratford Drives		
	Per Agreement for Specific Assistance		
	Cost of Materials:	$ 29,372.87	$ 29,372.87

SubTotal	$29,372.87
10% SURCHARGE	
TOTAL	$29,372.87

Payment Details

◉ Purchase Order #

Amount

Office Use Only

Memo

Date: January 3, 2024

To: Shane Pate, City Manager

From: Kevin Boydston, Fire Chief

RE: 2023-2024 CIP Purchase

The request for these funds from the city is to purchase new fire hose.

The Fire Department is requesting permission to purchase the following equipment from our capital improvement items:

Item	Qua.	Price
• Kuriyama – Armtex HP -3"x 50' double jacket	4	$8,712.00
• Kuriyama – Armtex HP -2"x 50' double jacket	13	$5,600.00
• Kuriyama – Armtex HP -2.5"x 50' double jacket	16	$2,860.00
• Kuriyama – Armtex HP -1.75"x 50' double jacket	33	$1,100.00

*Not to exceed $29,521.00 budgeted for CIP.

These items were discussed and approved in the 2023-2024 budget.

RESOLUTION

(No. 1526)

A RESOLUTION DECLARING CERTAIN SUPPLIES, MATERIALS AND EQUIPMENT OWNED BY THE CITY TO BE SURPLUS ("SURPLUS PROPERTY"); DIRECTING THE CITY MANAGER TO SELL SUCH SURPLUS PROPERTY AT PUBLIC AUCTION; AND DIRECTING THE CITY MANAGER TO DISPOSE OF ANY SUCH SURPLUS PROPERTY WHICH DOES NOT RECEIVE A SUCCESSFUL BID.

WHEREAS, Section 26 of the Nichols Hills City Charter, and Section 2-155 of the Nichols Hills City Code provide for the sale of surplus or obsolete supplies, materials and equipment; and

WHEREAS, the Council of the City of Nichols Hills, Oklahoma desires to declare surplus and direct the sale of supplies, materials and equipment owned by the City and identified in the attached Exhibit A (the "Surplus Property"), and to provide for the disposal of any such Surplus Property which does not receive a successful bid;

NOW, THEREFORE, BE IT RESOLVED, that the Council of the City of Nichols Hills, Oklahoma, hereby declare the Surplus Property to be surplus and direct the City Manager to sell the Surplus Property by competitive bidding at a public auction;

BE IT FURTHER RESOLVED, that Council of the City of Nichols Hills, Oklahoma hereby direct the City Manager to dispose of any of the Surplus Property which does not receive a successful bid.

ADOPTED by the Council and SIGNED by the Mayor of the City of Nichols Hills, Oklahoma, this 9th day of January, 2024.

____
Mayor

(SEAL)
ATTEST:

____
City Clerk

Approved as to form:

____
City Attorney

MEMORANDUM

TO: AMANDA COPELAND, ASST. CITY MANAGER

FROM: STEVEN COX, POLICE CHIEF

SUBJECT: PD VEHICLE SURPLUS

DATE: 01/03/2024

Mrs. Copeland,

The police department is requesting approval to surplus a police vehicle which is no longer in use. The vehicle is a 2016 Ford Taurus Interceptor (VIN#1FAHP2MK6GG108989). The vehicle's odometer displays 130155 miles.

Thank you,

INTEROFFICE MEMORANDUM

TO: SHANE PATE; CITY MANAGER

FROM: RANDY LAWRENCE

SUBJECT: ALLY WATER METERS

DATE: 1/4/2024

The Public Works Department would like approval to purchase an additional one hundred and four Ally Smart Meters from Utility Technology Services, not to exceed $43,800.00. To be paid out of 2022 G.O. Bond.

The smart meters would allow the monitoring of water pressure, water temperature, and will also allow for automatic water shut-off and on, from a desk top computer or mobile device using a service manager app.

Thanks.

Connection of Accessory Building to Main Building

Nichols Hills City Council Meeting

JANUARY 9, 2024

ORDINANCE NO. 1226 dated March 24, 2023

- Sec. 50-162. Detached Garages. Detached Garages are Accessory Buildings that are allowed in the Residential Zoning Districts by Conditional Use Permit. Detached Garages are subject to the requirements of Section 50-158 and the following:
  - (3) Detached Garages may be constructed only in the rear yard or side yard of a lot.
- Sec. 50-3 Definitions. *Accessory Building* means a Building that is less than 650 square feet and that is incidental, appropriate, and subordinate to the principal Building(s) located on the same Lot.
- Sec. 50-3. Separation of Accessory Buildings must have a minimum separation of ten feet from the Main Building.

  This applies to Sections 50-48-E-2, 50-49-R-1-75, and 50-50-R-1-60.
- Section 50.3.
  - *Side Yard Setbacks.* For Accessory Buildings with maximum height of 14 feet, the setback is 6 feet.
  - *Rear Yard Setbacks.* For Accessory Buildings with maximum height of 14 feet, the setback is 10 feet.

  This applies to Sections 50-48-E-2, 50-49-R-1-75, and 50-50-R-1-60.

Proposal

- Connect Accessory Building to Main Building via Breezeway

Current Ordinances

- No action required
- Open to weather elements, i.e. ice, snow, rain
- Architecturally unpleasing versus breezeway
- Difficult to have a cohesive architecture feature combining both buildings

1107 Larchmont Ln

Connection via Breezeway

- Amendment to City Ordinance required
- Provides protection from weather elements
- Appealing architectural feature allowing exterior masses of garage and house to be separated and yet connected by smaller mass (breezeway)
- Effective way to keep fumes and toxic products in garage and away from living quarters
- Currently exists in Nichols Hills (see Appendix 1)
- Reference “Three Ways for Breezeways” (see Appendix 2)

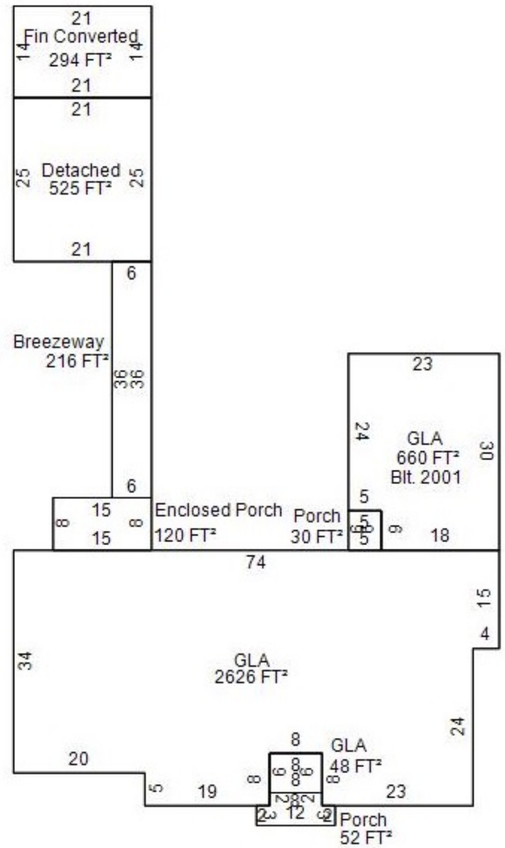
Recommendation

- Request City to Amend Ordinance No. 1226 to allow a Breezeway to connect the Main Building to the Accessory Building

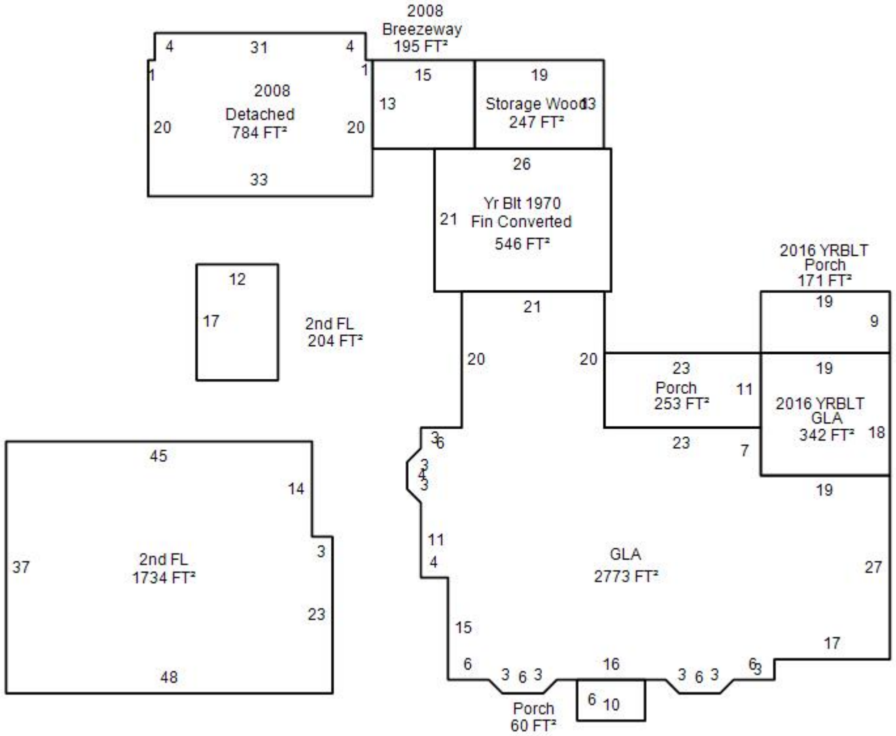
- Thank You for your time

Appendix 1

1809 Elmhurst Ave



1829 Devonshire St



Other Examples of Breezeways in Nichols Hills

- 1632 Queenstown Rd
- 1125 Park Manor Dr
- 1100 Marlboro Ln
- 1111 Bedford Dr

Appendix 2

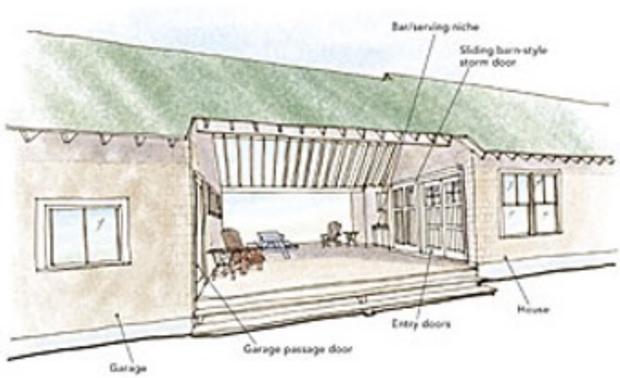
Three Ways for Breezeways

Architect Katie Hutchison has observed that breezeways are making a comeback. She offers three carefully considered designs for homebuilders.

By Katie Hutchison Issue 241 - Feb/Mar 2014

You may have noticed that the breezeway is making a comeback. A staple of connected buildings, the breezeway has long been a desirable device to join structures via a roofed, open-sided area. It allows both attached structures to access breezes and outdoor shade.

A breezeway on a summer home may connect shared living space on one end and more private bedroom suites on the other. Such a configuration allows for both privacy separation, air circulation, and an intervening shared porch-like space. A breezeway also can connect a garage and a house. With today's focus on healthy indoor air quality, the breezeway is an effective device to keep the fumes and toxic products often found in a garage out of family living quarters while providing a welcoming shelter that can be used as an outdoor living space.



Here, we'll explore three configurations for connecting a side-facing garage and a house. Each can allow for entry passage into the house and the garage, and each assumes a different relationship between house and garage. As with any design solution, deciding which is best for your project will depend on weighing the pros and cons as they relate to your goals.

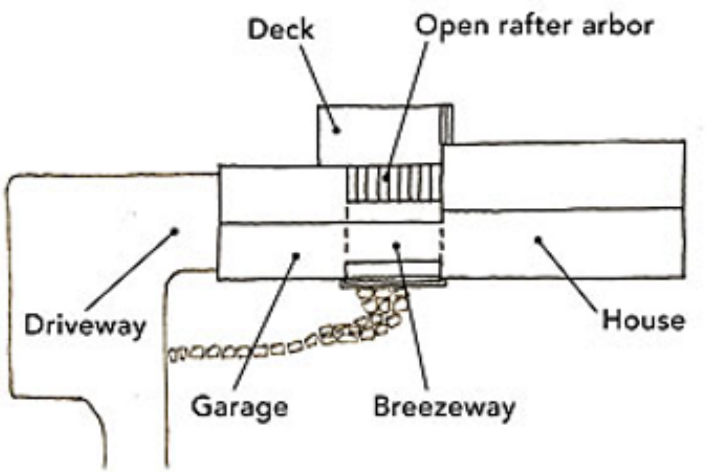
Beyond these prototypical examples, you can find breezeways used in a variety of home designs. They include the 2018 Houses Readers' Choice finalist Stillhouse Creek in North Carolina, a contemporary retirement home in the wine country of northern California, and a renovated historic home in coastal Maine.

Contained breezeway

This breezeway is contained by a gable roof that is common to both the garage and the house. This kind of composition lends itself to the clean-lined geometry of more contemporary and informal homes. (If both of these connected structures were living spaces, the breezeway could be called a dog trot.) Because this breezeway is flanked by structures of similar dimensions, it feels integral and room-like, and it can be interpreted as both outside and inside at once. It is a versatile space that easily accommodates picnic-table dining, guest entry, and entertaining, as well as circulation to and from the garage. It also strongly frames a view to the backyard that, depending on the view, can offer striking curb appeal.

Because this type of breezeway is contained on either side, it can suffer from lack of daylight. Opening the breezeway roof toward the rear, such that finished rafters are exposed, can brighten the breezeway. The exposed rafters can act as an arbor for climbing vines. Inserting translucent roofing toward the rear, in lieu of open rafters, is another option.

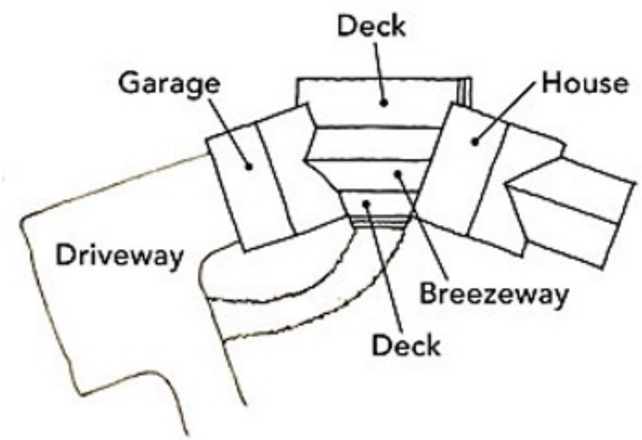
The end of the house that abuts a contained breezeway also can suffer from lack of daylight because windows and doors on that end are beneath the roof. Measures to brighten the breezeway via open rafters can indirectly improve interior access to daylight. Though many may see the contained breezeway's strongly framed view as an asset, some may prefer a screened view of the backyard. Such a view can be created with lattice panels beneath the rear open rafters, though this also reduces access to daylight.

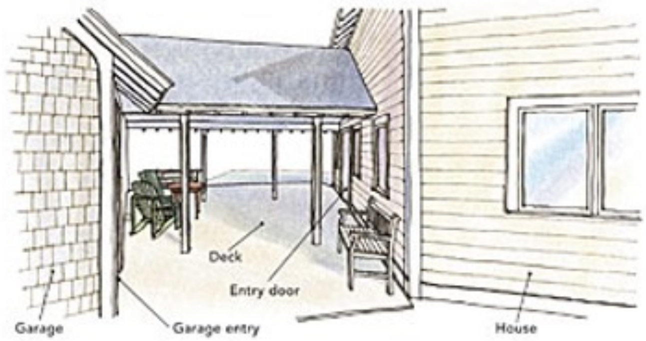


Funneled breezeway

When a garage and a house are angled toward each other, the breezeway in between can funnel access and views from a narrow entry plane to a wider rear expanse. This type of breezeway preserves some backyard privacy by presenting a tighter view to passersby. Because a funneled breezeway doesn't share a common roof with the garage and the house, its roof can be inset from the front and rear faces of the house and the garage such that windows and doors in corners of both buildings have direct access to daylight. This breezeway also is narrower than a contained breezeway, so it doesn't suffer as much from lack of daylight.

The funneled breezeway still only receives daylight from two sides, however, and its narrower design can make it feel more like a deck that pushes to the sides. The funneled breezeway shown below shares the garage eave line, which may associate it more with the garage than the house, further minimizing its room-like feel. To counteract that, the garage passage door is on the garage corner, so the garage end of the breezeway can be furnished with chairs and a small table. This means, however, that folks passing from the garage to the house initially are not sheltered. If shelter is your priority, then the garage passage door could be moved opposite the home entry door.



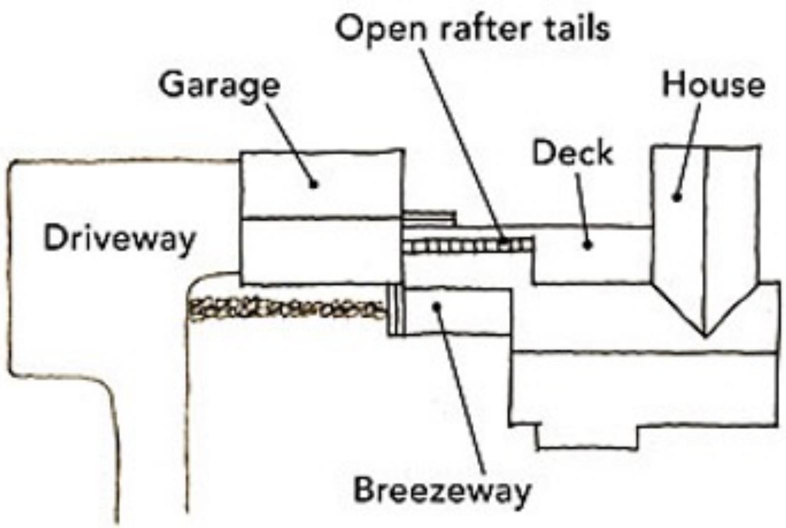


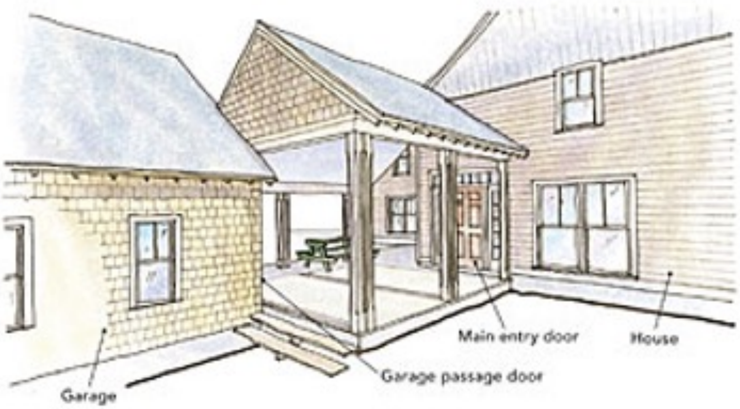
Offset breezeway

When a garage is offset from the house, the breezeway in between can overlap each such that both can be entered from the breezeway. Because an offset breezeway only partially abuts the garage and the house, it doesn't suffer from lack of daylight; in fact, it receives daylight from four sides. It also can have a greater depth without risking loss of daylight to the breezeway, garage, and house. This offset breezeway shares the rear roof plane of the house and thus may seem more a part of the house than the garage.

Unlike the contained and funneled breezeways, which both best accommodate decks that push directly out from the front and rear of the breezeway, the offset breezeway easily accommodates a deck that pushes to the sides. This can be an asset when it's desirable to have a deck directly off the rear of the house. The more-open edges of an offset breezeway can cause it to feel less room-like, though, and it runs the risk of feeling like a deep hall. To counteract an abundance of circulation space, locate a picnic table or other furnishings in the rear corner beyond the house.

The offset breezeway does little to screen the backyard from passersby, and it doesn't frame the view as powerfully as the contained breezeway. It can, however, provide a more-direct view and more access to the main entry door than contained and funneled breezeways.





Drawings: Katie Hutchison

CITY OF NICHOLS HILLS, OKLAHOMA
Application for Hanging Banners on City Streetlights

Completed applications and the required fee should be submitted to the Nichols Hill City Clerk, 6407 Avondale Drive, Nichols Hills, Oklahoma 73116.

Applicant is encouraged to review the *Nichols Hills Streetlight Banner Bracket Us Policy and Procedures* ("the Bracket Use Policy"), a copy of which is attached to thi Application.

Approval of this Application requires a public hearing before the City Council as set ou in Sec. 38-27 of the Nichols Hills City Code.

Staff use only

Date filed ___________

Fee receipt # _________

Attach a separate sheet to provide complete answers if necessary.

Applicant's name: Oklahoma City Memorial Marathon

Primary contact: Lynne Porter

Mailing address: PO BOX 323 Oklahoma City, OK 73101

Telephone number(s): 405-235-3094 (work) 405-761-3737 (cell)

Email address(es): lp@okcnm.org

What is the purpose of the banners? To promote the OKC Memorial Marathon and honor the victims of the bombin

When do you propose to hang the banners and for how long? April 16-30, 2024

How many banners do you propose to hang? Approximately 60

What is the size of the banners? 30 x 72

Where do you propose to hang the banners? We run through Nichols Hills twice. 1. West on Wilshire starting at N. Olie to Nichols Rd. North on Nichols Rd to Kenilworth. 2. East on Grand Blvd starting Greystone to NW ...rd.

Contractor's name and contact information (unless City is to hang banners): OG+E Lance Halverson 405-553-5539

Will electrical power be required? Yes ☐ No ☒

This Application will be considered officially submitted and filed only after it is examined by the City Clerk and found have met the applicable requirements of Sec. 38-27 of the Nichols Hills City Code and the Bracket Use Policy. At th time, the City Clerk will set this Application for hearing before the Nichols Hills City Council. Applicant will be advis of the date and time for that hearing. It is highly recommended that Applicant attend (or have a representative attend) th hearing and be prepared to answer questions.

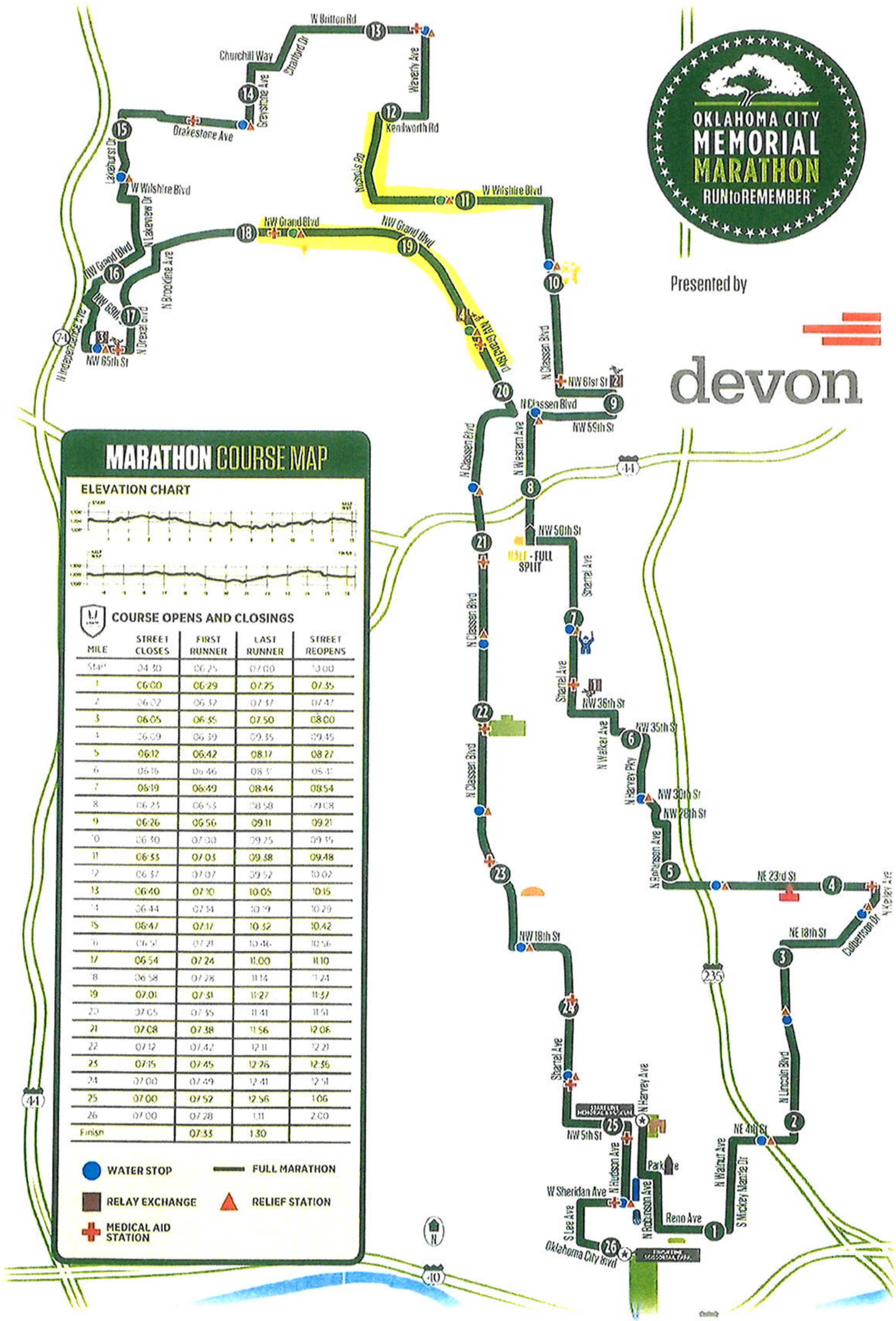
The above statements in this Application and all attachments to it are true and correct.

Submitted and agreed to this 12th day of Dec., 2023

Signature: Lynne Porter

Print applicant's full legal name: Lynne Porter

Print signatory party's title if applicant is a legal entity: Marathon General Manager



COURSE OPENS AND CLOSINGS

MILE	STREET CLOSES	FIRST RUNNER	LAST RUNNER	STREET REOPENS
Start	04:30	06:25	07:00	10:00
1	06:00	06:29	07:25	07:35
2	06:02	06:32	07:37	07:47
3	06:05	06:35	07:50	08:00
4	06:09	06:39	09:35	09:45
5	06:12	06:42	08:17	08:27
6	06:16	06:46	08:31	08:41
7	06:19	06:49	08:44	08:54
8	06:23	06:53	08:58	09:08
9	06:26	06:56	09:11	09:21
10	06:30	07:00	09:25	09:35
11	06:33	07:03	09:38	09:48
12	06:37	07:07	09:52	10:02
13	06:40	07:10	10:05	10:15
14	06:44	07:14	10:19	10:29
15	06:47	07:17	10:32	10:42
16	06:51	07:21	10:46	10:56
17	06:54	07:24	11:00	11:10
18	06:58	07:28	11:14	11:24
19	07:01	07:31	11:27	11:37
20	07:05	07:35	11:41	11:51
21	07:08	07:38	11:56	12:06
22	07:12	07:42	12:11	12:21
23	07:15	07:45	12:26	12:36
24	07:00	07:49	12:41	12:51
25	07:00	07:52	12:56	1:06
26	07:00	07:28	1:11	2:00
Finish		07:33	1:30	

Attachment: Nichols Hills Banner Permit (7020 : Memorial Marathon Banners)

OKLAHOMA CITY
MEMORIAL
MARATHON
RUNtoREMEMBER™

IN MEMORY OF

Lucio
Aleman Jr.

LAST WEEKEND IN APRIL

okcMarathon.com

CITY OF NICHOLS HILLS, OKLAHOMA

Streetlight Banner Bracket Use
Policy and Procedure

This is the City of Nichols Hill's policy and procedure regarding the hanging of banners using the City's brackets on streetlight poles as permitted by Sec. 38-27 of the Nichols Hills City Code. In addition to the requirements set out in Sec. 38-27, use of the City's streetlight banner brackets for hanging banners must comply with the following:

- **City Council approval is required.** Anyone wishing to hang banners on the City's streetlight poles must file a written application with the City Clerk pursuant to Sec. 38-27 of the Nichols Hills City Code, and that application must be approved by the City Council at a City Council hearing prior to any use of the streetlight banner brackets.

- **Display time.** Banners may be displayed for no longer than 14 days.

- **Banner size.** Banners must have a 1½ inch sleeve and be 20 inches wide and 72 inches long (including the sleeve).

- **City responsibility.** The City is not responsible for wind, weather or other damage to banners (such as hook and loop attachments blown off; ripped banner sleeves due to wind, weather, or failed glue; and the like). Refunds or credits will not be issued for damaged banners.

- **Installation and removal of banners by the City.** The City will install and remove up to 20 banners on applicant's behalf. If applicant wishes to install more than 20 banners, it must secure a contractor to do so. Further, if applicant wishes to install the first 20 or fewer banners, it may do so, but it must secure a contractor to do so and a different charge will apply, as set out below.

- **Installation and removal of banners by applicant's contractor.** Applicant's contractor may install and remove applicant's banners, subject to the following:

  - Applicant's contractor must be approved in advance by the City's Public Works Director.

  - Installation and removal must be done using a bucket truck or other method approved by the City. Ladders may not be used. Banners must be secured to the pole with a tie.

  - Electrical receptacles may not be used without the City's permission. If use is approved, all electrical appliances and cords must comply with National Electrical Codes.

- **Charge for banners installed and removed by the City.** For banners installed and removed by the City, a $36 installation and removal fee per pole is required as set out in the City Fee Schedule. In addition, a $15 use fee per pole will be charged.

- **Charge for banners installed and removed by applicant.** For banners installed by applicant's contractor, a $115 deposit per banner bracket used must be paid to the City Clerk. A $15 use fee per pole will be charged and withheld from the deposit. After the banners are removed, the City will inspect the poles and brackets. If no damage occurred as a result of applicant's use, the City will refund the balance of the deposit to applicant.

City of Nichols Hills, Oklahoma
Special Event Permit – Outdoor Special Event

This Special Event Permit – Outdoor Special Event is made and entered into by the City of Nichols Hills, Oklahoma, a municipal corporation, (the "City") acting by and through its Mayor and City Council, and **Oklahoma City National Memorial Foundation**, an Oklahoma not-for-profit corporation, ("Permittee") on the date indicated below.

Permittee filed an Application for Outdoor Special Event Permit with the City. The City hereby approves that Application and grants this Permit to Permittee subject to the requirements set out in this Permit.

1. Event information. This Special Event Permit – Outdoor Special Event is for the following Event: **Oklahoma City Memorial Marathon**

Specific information about the Event and requirements for it are set out in Attachment A.

2. Grant of Permit. The City hereby grants Permittee this Permit for the event described in Section 1 (the "Event"), allowing Permittee access to the Event Site to set up, operate, and restore the Event during the Event Term stated in Section 1. Unless otherwise agreed in this Permit, Permittee will plan, promote, organize, present, and manage the Event at its sole cost and expense. Permittee warrants and represents that it can fulfill all of its obligations under this Permit. As further consideration for granting this Permit, Permittee will identify the City as a sponsor of the Event and provide the City with recognition in all marketing efforts for the Event if so requested by the City.

3. Regulation of the Event. To ensure the public health, safety, and welfare, and to maintain high quality standards for the Event, Permittee will regulate and appropriately limit activities during the Event, including (as applicable) all temporary exhibits, entertainment, concession vendors, and promotional activities. Permittee must ensure that the Event is conducted in a safe, supervised manner. Permittee acknowledges that the Event subject to applicable laws, rules, and regulations, including the Nichols Hills City Code. Permittee will not make, allow or suggest any use of the Event Site that is contrary to such laws, rules, and regulations.

4. Representatives, Event Liaisons. The parties have each designated an Event Liaison as indicated in Section 1. The Event Liaisons will coordinate and communication regarding all aspects of and issues related to the Event, including the interactions provided for in this Permit.

5. Vendor approvals. Permittee's vendors for the Event must obtain all necessary approvals from the City that are required to participate in the Event, including contractor registrations, food vendor permits, alcoholic beverage permits, and Fire Marshall approval.

6. Event marketing. Permittee Liaison and the City Liaison will coordinate Event marketing and promotions. Permittee may not use the City's seal in marketing or promoting the Event without the City Liaison's prior approval.

7. Event staff and volunteers.

A. *General requirements for staff and volunteers.* Permittee must provide sufficient staff and/or volunteers to monitor, facilitate, and control the Event. Permittee must ensure that each such person has the appropriate training, equipment, certifications or other resources as needed to ensure that such person's role for the Event can be successfully and properly performed as required by this Permit.

B. *City Police.* If required by the City Liaison, Permittee will also coordinate with the City to ensure that an appropriate number of City Police officers are on site during the Event. Permittee will pay the cost for any off-duty City Police officer(s) who work at the Event.

C. *Releases.* Permittee will ensure that all adult volunteers read and sign a Volunteer Acknowledgement and Release (in a form acceptable to the City Liaison) before the Event, acknowledging the possible risks associated with participation in the event and release both Permittee and the City from any liability associated with participating in the Event. before working at the Event. No person under the age of 18 years old may serve as a volunteer without the written approval of that person's parent or legal guardian. Permittee will maintain copies of all required Volunteer Acknowledgement and Release forms and provide them to the City Liaison on request.

8. Event setup and amenities.

A. *Temporary Improvements*. At its sole risk and expense, Permittee may install and maintain improvements within the Event Site during the Event Term. The City reserves the right to retain possession or any improvements left in the Event Site after the expiration or termination of this Permit.

B. *Portable restrooms*. At its sole cost and expense, Permittee must provide portable restrooms at the Event Site in the number and to be placed as set out on the Event Site Plan attached as Attachment B or as otherwise required by the City Liaison. Of the portable restrooms provided, at least 15% must be Americans with Disabilities (ADA) compliant. Portable restrooms must be placed on paved surfaces (excluding sidewalks).

C. *Potable water*. Permittee is responsible for potable water (including the cost of such water) brought to the Event Site, if any.

D. *Temporary electrical service*. Permittee is responsible for temporary electric service (including the cost of such service) brought to the Event Site, if any. Any such service must be installed by a licensed electrical contractor registered with the City pursuant to a Permit issued by the City.

E. *Concession trucks or trailers*. Permittee must ensure that any concession trucks or trailers are placed as indicated on the Event Site Plan, to be placed on paved surfaces (excluding sidewalks) unless otherwise approved by the City. If the City approves any such truck or trailer to be placed on a non-paved surface, Permittee must ensure than planking or plywood is placed for proper weight distribution under the truck or trailer.

F. *Tent stakes*. If required for the Event, Permittee must use water barrels, sand bags or cement blocks to secure tents or other temporary structures at the Event Site. Permittee may use tent stakes only with the City Liaison's prior approval. If approved to use tent stakes, Permittee must call OKIE811 to arrange an underground utility location and must notify the City Liaison in advance of the time such staking will take place so that the City Liaison may be onsite to monitor the staking.

9. Event conduct regulations. Permittee must comply and must take reasonable steps to ensure that the Event attendees, Permittee's vendors, staff, and volunteers (collectively, "Event Participants") comply with the following regulations, as applicable to the Event:

A. *Interference with traffic.* It is unlawful for any person to disrupt, block, obstruct or interfere with pedestrian or vehicular traffic except as permitted and controlled by the Chief of Police or as allowed in the Traffic Control Plan.

B. *Procession routes.* Any procession may proceed only on the route approved as shown on the Event Site Plan attached as Attachment B, with Police escort to ensure safety for all Event Participants and the public.

C. *Damage to Public Property; placing signs.* It is unlawful to remove, deface, damage, or otherwise injure any public property, including hanging, attaching or placing signs, flags, placards or any other object of any kind on public property (including trees and landscaping) unless approved in advance by the Director of Public Works.

D. *No trespassing on private property.* It is unlawful during to enter onto private property without prior written permission from the property owner.

E. *Compliance with noise ordinances.* The Event must comply with the City's noise ordinances which prohibit the making of any loud or unusual noises that disturb the peace and quiet of the City or any part of it.

F. *No smoking.* Smoking (including the use of tobacco products and vapor products) is prohibited at the Event.

G. *Alcohol control.* The Event must comply with applicable laws regarding the sale and consumption of alcoholic beverages at the Event Site. Any alcohol sold at the Event may not leave the Event Site. Glass containers are prohibited.

H. *Compliance with City directions.* Permittee and all Event Participants must comply with lawful directions or instructions by the City Manager, the Chief of Police, the Fire Chief, the Director of Public Works, the City Liaison, and their designees, with respect to security, public safety, traffic control, traffic barricades, pedestrian matters, fire safety, and all related matters or directions or instructions set forth on any sign posted by the City for or in connection with the event.

I. *Compliance with Park Rules.* Permittee and all Event Participants must abide by City Park Rules if the Event is held in a City Park and may not interfere with the intended use of the park or interrupt the reasonable use and enjoyment of the park by nonparticipants unless the City authorizes closure of the Park for the Event.

J. *Compliance with laws.* Permittee and all Event Participants must abide by and will be subject to all local, state, and federal laws, ordinances, and regulations and any directions given by a law enforcement officer.

10. Traffic Control. If required by the City as indicated above, Permittee must comply with the Traffic Control Plan attached to this Permit as Attachment C. Specifically, Permittee is authorized to limit motor vehicle access to the Event Site by the placement of traffic control devices, volunteers, and Police personnel as set out in the Traffic Control Plan. Permittee must implement such traffic control measures and limit vehicular access to the Event Site as set out in the Traffic Control Plan. Any barricades used for the Event must be official-type barricades and must be placed properly by a licensed vendor as set out in the Traffic Control Plan.

11. Parking. Event parking is allowed only in designated areas as shown on the Traffic Control Plan. If a Traffic Control Plan is not required by this Permit, parking will be allowed only as directed by the Chief of Police. Permittee must instruct those volunteers or security personnel retained by Permittee to enforce the parking requirements set out in this Permit and in the City Code.

12. Event Fees. Any fees charged by Permittee or its concession vendors to Event Participants must be reasonable and not exceed market tolerance. Permittee Liaison must respond to any concerns or questions raised by the City Liaison regarding Event fees.

13. Report of accidents. Permittee must report all accidents or occurrences resulting in injury to persons or damage to property occurring as a result of the Event as soon as reasonably practicable to the City Manager, the City Liaison, the Police Chief or the Fire Chief.

14. Event Site restoration; clean up; Waste Plan. If required by the City as indicated above, Permittee must comply with the plan for control and cleanup of waste generated by the Event pursuant to the Waste Plan attached as Attachment D. Whether a Waste Plan is required or not, Permittee must restore all of the Event Site to the condition existing prior to the Event during the Event Term (or within 12 hours if the Permit is revoked). Permittee must dismantle and remove any improvements and must clean up all trash and debris from the Event Site generated by the Event. If Permittee fails to do so, the City may do such work and recover the cost from Permittee. Permittee's failure to comply with the provisions of this Section will constitute grounds for denial of subsequent permit requests.

15. Damage to City property. Permittee assumes full responsibility for ensuring the protection of all City property within the Event Site, including streets, sidewalks, trees, plants, shrubs, buildings, and grass areas on which vehicles are improperly parked. Any damage that may occur to City property as a result of the Event will be Permittee's responsibility to repair, excluding normal wear and tear as determined by the Director of Public Works or his designee. Permittee must timely repair any such damage and restore the City's property to the condition existing prior to the Event within a reasonable time agreeable to the City Liaison. If Permittee fails to do so, the City may do such work and recover the cost from Permittee. Permittee's failure to comply with the provisions of this Section will constitute grounds for denial of subsequent permit requests.

16. Indemnification. Permitted must, at its cost and expense, indemnify, save, hold harmless, and defend the City, its officials, boards, commissions, agents, consultants, and employees against any and all claims, suits, causes of action, demands, penalties, liabilities, proceedings or judgments for damages or equitable relief filed by third parties, including but not limited to all expenses, attorneys' fees, witness fees, and all other costs of defending any such action or claim or appeals therefrom, resulting from or arising out of any defect of the Event or from the maintenance, operation or conduct of the Event by Permittee, its agents or employees or its invitees, attendees, vendors or licensees. This Section will survive termination or expiration of this Permit and is binding on Permittee, its representatives, successors, and assigns.

17. Taxes. Permittee must pay all taxes or other fees assessed on the Event Site or related to the Event and must deliver sufficient receipts or other evidence of payment to the City Liaison within 20 days after the Event Term.

18. Insurance. If required by the Chief of Police as indicated above, Permittee must file with the City Clerk a certificate of insurance providing general liability and vehicle liability coverage for the Event in amounts determined by the Chief of Police. The City must be made an additional insured under such policy and such insurance must be in effect during the Event Term. Permittee must provide employers' liability insurance and workers' compensation insurance as required by Oklahoma law.

19. Notice of the Event.

A. *Notice to businesses and residences*. At least 24 hours prior to the start of the Event, Permittee must make a reasonable effort to notify the businesses and residences located in proximity of the Event Site, including all adjoining property owners in all directions from the Event Site. A copy of any flyer or handout used in making such notifications must be provided to the City Liaison at least 24 hours prior to the start of the Event.

B. *Signs for Park closures.* If a City Park is to be closed for the Event, Permittee must install a temporary sign(s) at the Event Site notifying the public of such closure. The number, placement, and content of such sign(s) must be approved in advance by the City Liaison.

20. Emergency or inclement weather. If an emergency or inclement weather threatens to prevent the Event, either party will so notify the other. In such case, the parties may reschedule the Event at such time as the parties mutually agree. An alternate date for the Event must be determined within 14 calendar days after the cancellation. Cancellation of the Event will be without cost or liability to the City.

21. Permit revocation. This Permit may be revoked by the City Manager or the Chief of Police (or either of their designees) when in their discretion any of the following grounds for revocation are found: (1) fraud, misrepresentation or any false statement contained in the application for this Permit; (2) prior to the date scheduled for the Event, a change in the conditions that supported the Chief of Police's determination to grant the Permit such that the Permit would not have been granted, including a change in conditions that raises concerns related to public safety at the Event; (3) the Event is conducted in any unlawful manner or in such a manner as to constitute a breach of the peace; or (4) the Permittee fails to comply with the terms and conditions of this Permit. Upon revocation, the Permittee must immediately terminate the Event and cease its occupation and use of the Event Site. Failure to do so will constitute trespass on public property. Revocation for cause will constitute grounds for denial of Permittee's subsequent permit requests.

22. Rights of the City and public utilities as to public ways. This Permit is subject to and subordinate to the City's right to construct, operate, and maintain the public ways in the City and to the right of any public utility holding a franchise from the City to use the public ways. Permittee must fully cooperate with the City and utility service providers using the public ways.

23. Assignment. Permittee may not transfer or assign this Permit in any way without the City Council's prior written consent.

24. Enforcement actions by law enforcement and the City. Nothing in this Permit prohibits a law enforcement officer from issuing a command to disperse in the event of a riot, breach of the peace, disorderly conduct or other unlawful assembly. Nothing in this Permit precludes the City from enforcing applicable laws, rules, regulations, including the Nichols Hills City Code.

25. No discrimination. Permittee covenants and agrees that it will not (and that it will not allow its vendors, employees or volunteers for the Event to) discriminate upon the basis of race, color, creed, national origin, religion or politics in conducting any aspect of the Event.

26. Waiver. The City may waive any breach of this Permit by Permittee. However, any waiver will not constitute a continuing waiver of such breach or similar breaches of this Permit. Further, the City may subsequently require Permittee to comply with any previously waived breach.

27. Notices. All Notices or other communications required by this Permit must be sent using the contact information below. Notices must be sent by either: (1) hand-delivery in return for a receipt; (2) United States mail with postage prepaid; (3) bonded, nationally recognized overnight courier service; or (4) email, so long as the intended recipient acknowledges by email or other writing as having received the Notice (with an automatic "read receipt" not constituting acknowledgment). Notices to the parties must be addressed as set out in Attachment A.

29. Authority. Permittee represents and warrants to the City that: (1) it has full authority and power to enter into and perform its obligations under this Permit; (2) that the person executing this Permit is fully empowered to do so; and (3) that no consent or authorization is necessary from any third party. The City may request that Permittee provide evidence of authority of the person executing this Permit on Permittee's behalf.

Approved and accepted on this _______ day of ____________________, 202__ by:

Permittee:

Oklahoma City National Memorial Foundation,
an Oklahoma not-for-profit corporation

By:________________________________
Printed Name:________________________
Title: ______________________________

Acknowledgement

State of Oklahoma)
) SS
County of Oklahoma)

This instrument was acknowledged before me on ____________________, 202__, by _________ __________, as _______________________ of Oklahoma City National Memorial Foundation, an Oklahoma not-for-profit corporation.

____
Notary Public
My commission expires:
My commission number:

APPROVED by the Mayor of the City of Nichols Hills, Oklahoma, on the ______ day of ______ ____________, 2024.

ATTEST:

____
Mayor

____
City Clerk

Reviewed as to Form and Legality:

____
City Attorney

Attachment A to Special Event Permit
Event Information and Specific Requirements

Name of the Event: Oklahoma City Memorial Marathon

Date(s) of the Event: Sunday April 28, 2024 (Marathon, Relay, and Half-Marathon Start: 6:30 am, end at 1:30 pm)

Event Term:

Starting time (including set-up time): Sunday, April 28, 2024, 6:30 am

End time (including clean-up time): Sunday, April 28, 2024 2:00pm

Event Route / Site: See Attachment B.

A map and site plan (the "Event Site Plan") showing the Event Route / Site ("Event Site") is attached to this Permit as Attachment B.

Insurance requirement.

☐ Insurance is required in the amount of ________________ dollars. See Section 18 below.
☐ Insurance is not required.

Traffic Control Plan requirement.

☐ A Traffic Control Plan is required. See Section 10 below and Attachment C.

☐ A Traffic Control Plan is not required

Waste Plan requirement.

☐ A Waste Plan is required. See Section 14 below and Attachment D.

☐ A Waste Plan is not required.

Event Liaisons:

City Liaison: Chief Steven Cox, Nichols Hills Chief of Police

Permittee Liaison: Lynne Porter, Marathon General Manager

Addresses for Notices:

Notices to the City must be addressed as follows:

City of Nichols Hills, Oklahoma
6407 Avondale Drive
Nichols Hills, OK 73116
Attention: City Manager
Email Address: spate@nicholshills.net

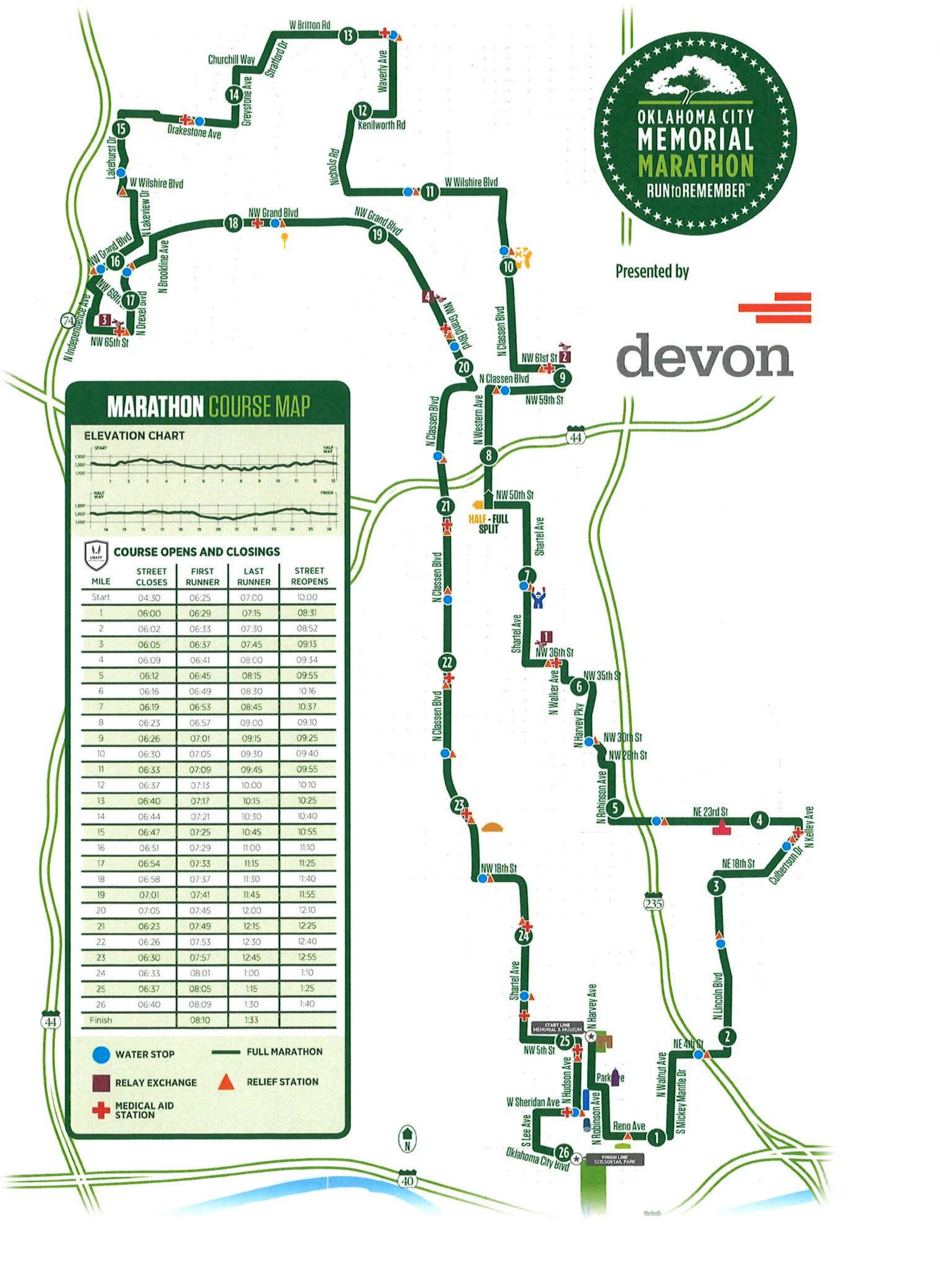
And

Attention: Steven Cox (City Liaison)
Email Address: scox@nicholshills.net

Notices to Permittee must be addressed as follows:

Oklahoma City National Memorial Foundation
620 N. Harvey Avenue
Oklahoma City, OK 73102
Attention: Lynne Porter (Permittee Liaison)
Email Address: lp@okcnm.org
Cell Phone: 405-761-3737

Attachment B to Special Event Permit
Event Site Plan



MILE	STREET CLOSES	FIRST RUNNER	LAST RUNNER	STREET REOPENS
Start	04:30	06:25	07:00	10:00
1	06:00	06:29	07:15	08:31
2	06:02	06:33	07:30	08:52
3	06:05	06:37	07:45	09:13
4	06:09	06:41	08:00	09:34
5	06:12	06:45	08:15	09:55
6	06:16	06:49	08:30	10:16
7	06:19	06:53	08:45	10:37
8	06:23	06:57	09:00	09:10
9	06:26	07:01	09:15	09:25
10	06:30	07:05	09:30	09:40
11	06:33	07:09	09:45	09:55
12	06:37	07:13	10:00	10:10
13	06:40	07:17	10:15	10:25
14	06:44	07:21	10:30	10:40
15	06:47	07:25	10:45	10:55
16	06:51	07:29	11:00	11:10
17	06:54	07:33	11:15	11:25
18	06:58	07:37	11:30	11:40
19	07:01	07:41	11:45	11:55
20	07:05	07:45	12:00	12:10
21	06:23	07:49	12:15	12:25
22	06:26	07:53	12:30	12:40
23	06:30	07:57	12:45	12:55
24	06:33	08:01	1:00	1:10
25	06:37	08:05	1:15	1:25
26	06:40	08:09	1:30	1:40
Finish		08:10	1:33	

12.19.23-2.1

Attachment: NH - National Memorial Marathon 2024 Special Permit 12.19.23 (7019 : Revocable Permit - Oklahoma City Memorial Marathon)

Attachment C to Special Event Permit
Traffic Control Plan

[Traffic Control Plan (if required) follows]

Attachment D to Special Event Permit
Waste Plan

[Waste Plan (if required) follows]

RESOLUTION NO. 1524

CITY OF NICHOLS HILLS, OKLAHOMA

A RESOLUTION CALLING A GENERAL ELECTION TO BE HELD ON APRIL 2, 2024 FOR THE PURPOSE OF ELECTING A COUNCIL MEMBER FROM WARD ONE OF THE CITY OF NICHOLS HILLS, OKLAHOMA; SETTING FORTH THE QUALIFICATIONS FOR SUCH OFFICE, THE TERM OF THE OFFICE TO BE FILLED, THE FILING PERIODS OF CANDIDATES FOR SUCH OFFICE, AND THE MANNER OF HOLDING SAID ELECTION; PROVIDING FOR ELECTION PROCEDURES; DIRECTING THE CITY CLERK TO CAUSE THIS RESOLUTION TO BE PUBLISHED IN A NEWSPAPER OF GENERAL CIRCULATION IN THE CITY; DIRECTING THE CITY CLERK TO NOTIFY THE OKLAHOMA COUNTY ELECTION BOARD OF THE DATE OF THE ELECTION AND THE CONTENT HEREOF BY DELIVERING A COPY OF THIS RESOLUTION TO THE SECRETARY OF SAID BOARD; DIRECTING THE CITY CLERK TO FURNISH SAID BOARD A CURRENT MAP OF THE CITY, A COPY OF THE CITY CHARTER, AS IT APPLIES TO THE CONDUCT OF ELECTIONS, AND ANY OTHER INFORMATION REQUIRED BY LAW OR NECESSARY FOR CONDUCTING SAID ELECTION; AUTHORIZING THE CLOSING OF A PRECINCT, PARTIALLY CONTAINED WITHIN THE CITY, IN WHICH NO PERSONS RESIDE; AND CONTAINING RELATED PROVISIONS.

WHEREAS, the City Charter of the City of Nichols Hills, Oklahoma, provides that there shall be a council of three (3) members, consisting of one member from each of the three (3) wards of the City, to be elected at large by the qualified electors of the entire City at a nonpartisan election; and said charter further provides that if one person is a candidate for any council office, he or she shall be elected *ipso facto;* and

WHEREAS, the City Charter further provides that a general election shall be held on the first Tuesday in April of each year to elect a successor to the member of the council whose term of office will expire in the year in which the election is held; and the term of office of the member of the council from Ward One will expire in 2024; and

WHEREAS, the central offices of the City of Nichols Hills, Oklahoma, are located in Oklahoma County, Oklahoma; and

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Nichols Hills, Oklahoma (hereinafter called the "City"), that a general election shall be held on Tuesday, April 2, 2024, for the purpose of electing a council member from Ward One of the City for a term of three years.

BE IT FURTHER RESOLVED that the council member to be elected at said election shall be elected at large by the qualified electors of the entire City.

BE IT FURTHER RESOLVED that candidates for council membership from Ward One shall be qualified electors of Ward One and must reside in the City and in Ward One all as provided in the City Charter.

BE IT FURTHER RESOLVED that in accordance with Section 16-102(D) of Title 11 of the Oklahoma Statutes, candidates for such office must file sworn statements of candidacy with the Secretary of the County Election Board within a three (3) day filing period that shall begin on Monday, February 5, 2024.

BE IT FURTHER RESOLVED that only qualified electors residing in the City who have the qualifications prescribed for electors by the Constitution and laws of the State of Oklahoma and who are registered as required by law may vote in said election, and that the election shall be nonpartisan and no party designation or emblem shall be placed on the ballots.

BE IT FURTHER RESOLVED that if only one person is a candidate for the office to be filled, he or shall be elected *ipso facto* and his or her name need not appear on the ballot.

BE IT FURTHER RESOLVED that the City Clerk is hereby directed to notify the public of said general election by causing this resolution to be published in a newspaper of general circulation in the City at least ten (10) days before the beginning of the period for filing sworn statements of candidacy with the Secretary of the Oklahoma County Election Board.

BE IT FURTHER RESOLVED that said election shall be conducted by the Oklahoma County Election Board and that the provisions of the State Constitution and laws applicable to municipal elections shall govern said election, insofar as they are applicable and not superseded by the City Charter or by ordinance and not in conflict with this resolution.

BE IT FURTHER RESOLVED that the City Clerk is hereby directed to notify the Oklahoma County Election Board of the date of said election and of the contents hereof by delivering and submitting a copy of this resolution to the Secretary of said Oklahoma County Election Board before the 15th day of January, 2024 together with (a) a copy of the City Charter, as it applies to the conduct of elections, (b) a current map clearly defining City limits and ward boundaries, and (c) any other information necessary for conducting said election.

ADOPTED AND APPROVED by the Council of the City of Nichols Hills, Oklahoma, this 9th day of January, 2024.

Mayor

ATTEST:

City Clerk

APPROVED AS TO FORM:

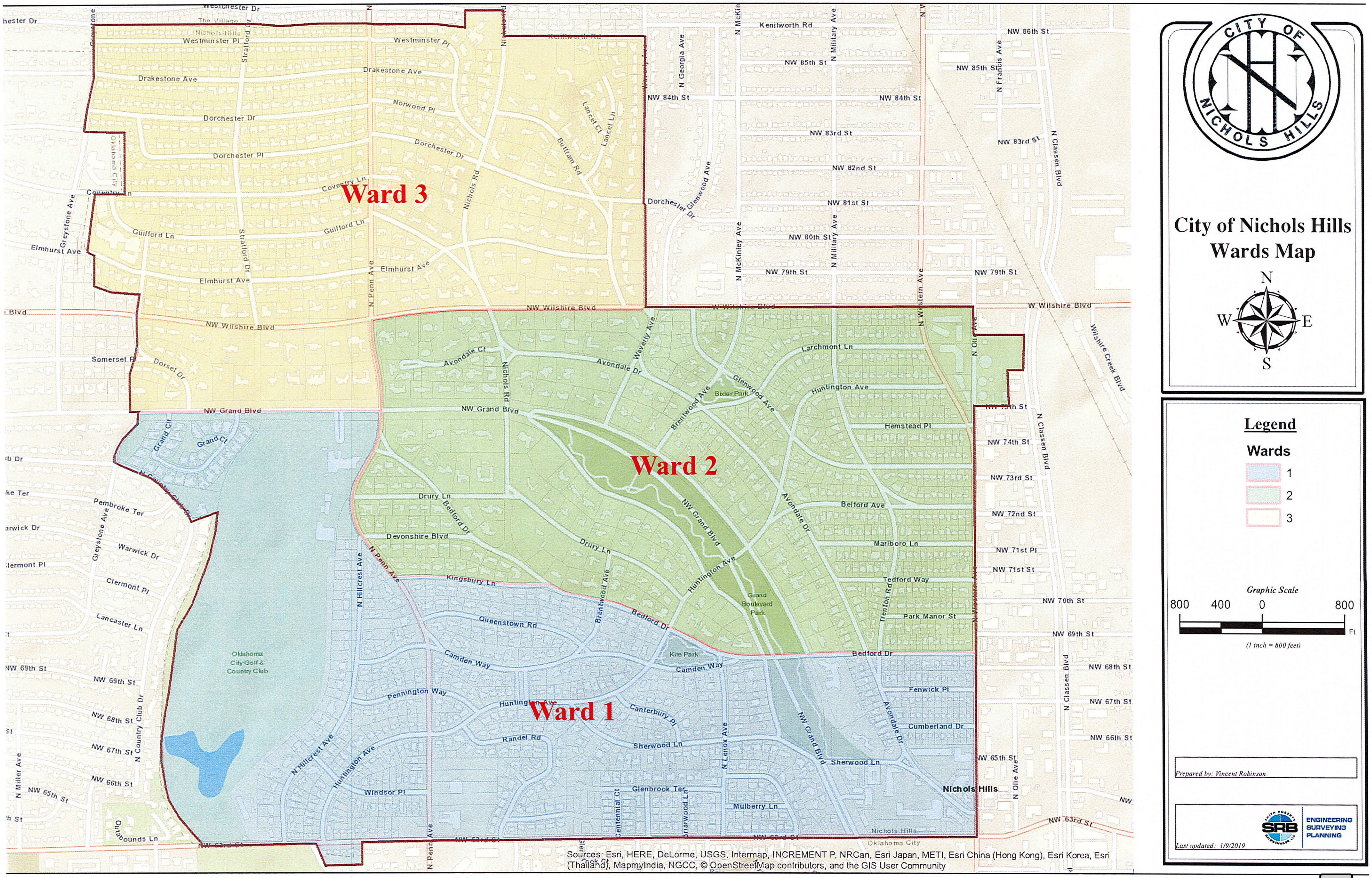
____
City Attorney

CERTIFICATE

This is to certify that a copy of the foregoing Resolution adopted by the Council of the City of Nichols Hills, Oklahoma, on the 9th day of January, 2024, was served upon the Oklahoma County Election Board by personal delivery to me on the ___ day of January, 2023.

WITNESS my hand the seal of the Oklahoma County Election board this ___ day of January, 2024.

____
Secretary County Election Board of
Oklahoma County, Oklahoma


City of Nichols Hills
Wards Map
N
W
E
S
Legend
Wards
1
2
3
Graphic Scale
800 400 0 800
Ft
(1 inch = 800 feet)
Prepared by: Vincent Robinson
ENGINEERING
SURVEYING
PLANNING
Last updated: 1/9/2019
Ward 1
Ward 2
Ward 3
Sources: Esri, HERE, DeLorme, USGS, Intermap, INCREMENT P, NRCan, Esri Japan, METI, Esri China (Hong Kong), Esri Korea, Esri (Thailand), MapmyIndia, NGCC, © OpenStreetMap contributors, and the GIS User Community

Footnotes:

--- (1) ---

State Law reference— *Elections, 26 O.S. § 1-101 et seq.*

c. 16-1. - Wards and boundaries.

The wards and boundaries for the city shall be as follows:

(1) Ward 1 shall include all of the area within the following described boundaries: Beginning at the point c intersection of the centerline of Grand Boulevard with the west city limits line; thence east along the centerline of Grand Boulevard to a point in the center of the intersection of Grand Boulevard with Pennsylvania Avenue; thence in a southerly direction along the centerline of Pennsylvania Avenue to a point in the center of the intersection of Pennsylvania Avenue and Kingsbury Lane; thence easterly alc the centerline of Kingsbury Lane to a point in the center of the intersection of Kingsbury Lane and Bedford Drive; thence easterly along the centerline of Bedford Drive to the east city limits line; thence south along the east city limits line to the south city limits line; thence west along the south city limits l (including the 1700 block of N.W. 63rd Street) to the west city limits line; thence northerly along with tl west city limits line to the intersection of the west city limits line with Grand Boulevard, the point or pl of beginning.

(2) Ward 2 shall include all of the area within the following described boundaries: Beginning at a point in t center of the intersection of Pennsylvania Avenue and Wilshire Boulevard; thence easterly along the centerline of Wilshire Boulevard to the east city limits line; thence south along the east city limits line t the point of intersection of the east city limits line with the centerline of Bedford Drive; thence westerl along the centerline of Bedford Drive to a point in the center of the intersection of Bedford Drive and Kingsbury Lane; thence westerly along the centerline of Kingsbury Lane to a point in the center of the intersection of Kingsbury Lane and Pennsylvania Avenue; thence northerly along the centerline of Pennsylvania Avenue to the center of the intersection of Pennsylvania Avenue and Wilshire Boulevard, the point or place of beginning.

(3) Ward 3 shall include all of the area within the following described boundaries: Beginning at a point in t center of the intersection of Pennsylvania Avenue and Grand Boulevard; thence west along the centerl of Grand Boulevard to the west city limits line; thence northerly along the west city limits line to the northwest corner of the city limits; thence easterly along the north city limits (being the center of the intersection of Kenilworth Street and Waverly Avenue); thence south along the east city limits line to tr center of the intersection of Waverly Avenue and Wilshire Boulevard; thence west along the centerline Wilshire Boulevard to the center of the intersection of Wilshire Boulevard and Pennsylvania Avenue; thence south along the centerline of Pennsylvania Avenue to the center of the intersection of Pennsylvania Avenue and Grand Boulevard, the point or place of beginning.

Code 1989, § 22-1; Code 1992, § 9-1)

c. 16-2. - Absentee ballots authorized.

The use of absentee ballots, as provided for in 26 O.S. § 14-101, shall be allowed for any municipal election herea held in the city.

Code 1989, § 1-123; Code 1992, § 9-2)

c. 16-3. - Municipal employee political activity.

(a) Any employee of the city may actively participate in partisan and nonpartisan political activities; provided, however, the political activity in which an employee participates shall be exercised only during off-duty tin and while not in uniform.

(b) No employee of the city may use city equipment, including city uniforms, while participating in political activity, partisan or nonpartisan.

(c) No employee of the city may place campaign literature or signs advocating, supporting or opposing any person or issue in any election on any real property, buildings, fixtures, equipment or other personal property which is owned or leased by the city or any of its trusts. No city employee may park a privately owned vehicle on city-owned property, if such vehicle has such campaign materials in any form that are placed so as to be observable from the exterior of the vehicle. As used in this subsection, the term "city-owned property" includes, without limitation, city hall, public works buildings, employee parking lots, any water or sewer treatment plants, water towers, lift stations, and the grounds on which they are located. Tl term "city-owned property" also includes city parks, provided that individual participation as a private citiz by attending political rallies or similar organized events which are held in city parks shall not be considere violation of this section, and that employees are not in uniform and do not attend such events during on-duty time. The term "city-owned property" shall not include land in which the city merely owns a street rig of-way or utility easement.

(d) Employees of the city are expected to use and operate city property in a careful and safe manner; responsibility for city property is a part of every employee's job. Use of city property, including uniforms, f political campaign purposes may result in disciplinary action. As used herein, the wearing of any shirt, jack hat, insignia, badge, or other emblem of office which is used to identify city employees, or which was purchased or provided by the city, is prohibited while campaigning, whether or not all or some portion of item is masked or obscured. The uses of insignia used to identify a labor organization is not prohibited by this chapter, unless the labor insignia has been altered or obscured in such a way as to make it appear to city property or a portion of a city uniform.

(e) Any employee who files as a candidate for city council shall be considered to have resigned from city employment effective on the date that the candidacy is filed. Employees may file as candidates for other public offices without loss of their positions with the city, provided that they are able to perform their nor duties for the city at normal hours and without interference. In the event an employee of the city wins an election and is subsequently sworn into office, which office requires the employee's full time attention during all or any portion of the year, the employee shall be deemed to have resigned from city employment effective on the d[ate] the employee is sworn into the office.

Code 1992, § 9-3; Ord. No. 850, § 1, 3-20-2002)

Published in ________________________________ on _____________ ___, 2023

ORDINANCE NO. ____________

AN ORDINANCE AMENDING SECTIONS 2-151 AND 2-153 OF THE NICHOLS HILLS CITY CODE REGARDING CITY PURCHASES OF GOODS, SERVICES, AND CAPITAL; REPEALING ALL CONFLICTING ORDINANCES OR PARTS OF ORDINANCES; PROVIDING FOR SEVERABILITY; AND DECLARING AN EMERGENCY.

EMERGENCY ORDINANCE

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF NICHOLS HILLS, OKLAHOMA:

Section 1. Section 2-151 of the Nichols Hills City Code is amended as follows, with deleted language stricken through and new language underlined, to wit:

Sec. 2-151. Contracts for office machines and equipment.

(a) The City Manager is hereby authorized to enter into contracts for the leasing of office machines and equipment needed for the operation of any City Department without advertisement for and receipt of competitive bids; provided, that the annual lease rental under any such contract shall not exceed the sum of $~~25,000.00~~ <u>50,000.00</u> and that such contract shall not violate Article 10, Section 26 of the Oklahoma Constitution.

(b) The City Manager shall report any such contract to the City Council within 30 days after the contract has been entered into on behalf of the City.

Section 2. Section 2-153 of the Nichols Hills City Code is amended as follows, with deleted language stricken through and new language underlined, to wit:

Sec. 2-153. Purchases of goods, services and capital.

(a) The City Manager shall designate certain individuals as purchasing officers empowered to purchase or contract against budget appropriations.

*****

(c) For all purchases or contracts for goods, services or capital over $~~25,000.00~~ <u>50,000.00</u>, City Council approval shall be obtained prior to the time the commitment is made, and such approval shall be recorded in the minutes of the Council.

*****

Section 3. All ordinances or parts of ordinances in conflict herewith are, to the extent of such conflict, hereby repealed.

Section 4. The provisions of this ordinance are severable and if any part or provision hereof shall be adjudged invalid by any court of competent jurisdiction, such adjudication shall not affect or impair any of the remaining parts or provisions hereof.

Section 5. EMERGENCY SECTION. WHEREAS, in the judgment of the Council it is necessary for the preservation of the peace, health, welfare and safety of the City of Nichols Hills, Oklahoma, and of the inhabitants thereof that the provisions of this ordinance be put into full force and effect immediately, and therefore an emergency is hereby declared to exist by reason whereof this ordinance shall take effect and be in full force from and after its passage as provided by law.

PASSED by the Council of the City of Nichols Hills, Oklahoma, on the ____ day of ___________, 2023.

APPROVED by the Mayor of the City of Nichols Hills, Oklahoma, on the ____ day of ___________, 2023.

ATTEST:

____
Mayor

____
City Clerk

Reviewed as to Form and Legality:

____
City Attorney