1. Agenda

   Documents:

   2023-10-10 CITY COUNCIL - PUBLIC AGENDA-1839.PDF

2. Meeting Materials

   Documents:

   2023-10-10 CITY COUNCIL - FULL AGENDA-1839.PDF

AGENDA

Regular Meeting of the
Nichols Hills City Council
Tuesday, October 10, 2023 at 5:30 PM
City Hall, 6407 Avondale Drive
Nichols Hills, OK 73116

If special assistance is needed for this meeting by any person wishing to attend, please contact the City Clerk's office no later than 48 hours prior to the meeting, and such assistance will be provided.

Official action may be taken by the City Council only on items that appear on this Agenda. The City Council may dispose of the business set out on this Agenda by accepting, approving, adopting, rejecting, amending, or postponing action as to each item, as determined by the City Council.

1. Call to Order and Pledge of Allegiance

2. Roll Call
   a. A Proclamation recognizing the Nichols Hills Methodist Church for 75 years in the community.

3. Minutes
   a. September 12, 2023 City Council Minutes
   b. September 25, 2023 City Council Minutes

4. Departmental Reports

   Consideration of acceptance, rejection, and/or postponement of the following:

   a. Police Department
   b. Municipal Court
   c. Fire Department
   d. Public Works
   e. Risk Manager
   f. New Resident List
   g. City Treasurer
   h. Finance Director

i. Information System Manager

j. Engineer

k. ACOG Report

5. Total Warrants & Claims $940,819.16

a. Consideration of acceptance, rejection, and/or postponement of the following: Claims List for 2023-2024

a. General Fund	$235,593.60
b. Designated Funds – Fire & General	100.18
c. Nichols Hills Municipal Authority	181,517.42
d. General Fund - CIP	15,260.00
e. Municipal Authority - CIP	5,395.00
f. Designated Funds – Parks	3,600.00
g. General Obligation Bond Funds	499,352.96

6. Consent Docket - Construction

Items on Consent Dockets are usually approved as a group upon a motion by one of the City Council members. However, members of the City Council may request discussion or separate action on any item on the Consent Dockets.

Consideration of approval, acceptance, rejection, amendment, and/or postponement of the following:

a. Pay Estimate No. 2 for Project No. PC-2201 with SAC Services, Inc. for Paving Improvements to the 1700 & 1800 Blocks of Huntington Avenue in the amount of $279,223.83.

BACKGROUND: City Engineer has verified quantities and recommends approval, to be paid from 2022 GO Bonds and other funds.

b. Pay Estimate No. 3 for Project No. PC-2105 with Rudy Construction Co. for Paving Improvements to the 7600 Block of Dorset Drive in the amount of $188,080.21.

BACKGROUND: City Engineer has verified quantities and recommends approval, to be paid from 2022 GO Bonds and other funds.

7. Consent Docket - General

Items on Consent Dockets are usually approved as a group upon a motion by one of the City Council members. However, members of the City Council may request discussion or separate action on any item on the Consent Dockets.

Consideration of approval, acceptance, rejection, amendment, and/or postponement of the following:

a. A resolution authorizing the disposal and destruction of certain original records and papers of records prior to the retention period for such records established in the Revised Records Retention Manual, 2015; and directing the City Manager to take all actions necessary to provide for the disposal and destruction of such records.
b. A resolution declaring certain supplies, materials, and equipment owned by the City to be surplus ("Surplus Property"); directing the City Manager to sell such Surplus Property at public auction; and directing the City Manager to dispose of any such Surplus Property which does not receive a successful bid.
c. Recommendation from Court Clerk to write off uncollectible receivables of individuals who are deceased, in the amount of $902.50.
d. Schedule of Regular Meetings for the Nichols Hills City Council 2024.
e. Request from Fire Chief Kevin Boydston to purchase active shooter response bags for an amount not to exceed $3,500.00, to be paid from the General Fund CIP fund.
f. Request from Fire Chief Kevin Boydston to purchase firefighting nozzles and adaptors for an amount not to exceed $9,500.00, as approved in the FY 2023-2024 CIP budget.
g. Request from Assistant City Manager Amanda Copeland to purchase two software modules for the City's website; CivicPlus Optimize and CivicClerk. The first year fee for both modules is $17,515.00 to be paid from 2022 GO Bond Technology funds.

8. Citizens desiring to be heard

The purpose of this time is to allow members of the public to speak to the City Council on any matter that is not otherwise set for consideration on this Agenda.

9. Items for Separate Vote - Ordinances, Resolutions, and Other Matters
   a. Accept donation of twelve (12) Scott Sight Pro camera conversion kits from Nichols Hills Crime and Fire Prevention, Inc. for the Nichols Hills Fire Department. This donation is valued at $18,976.48.
   b. Adopt and approve Nichols Hills 2023 Sustainability Plan.
   c. Statement of Work between the City of Nichols Hills, Oklahoma and Cox Oklahoma Telecom, LLC, regarding “smart park” solution services for city parks, including network equipment, video cameras, sensors, computing software and related internet and network services.
   d. An ordinance amending Section 44-109 of the Nichols Hills City Code regarding the operation of low-speed electrical vehicles and golf carts on City streets; repealing all conflicting ordinance or parts of ordinances; providing for severability; and declaring an emergency.
      i. Consideration of approval or disapproval of the emergency section of the foregoing ordinance.
   e. An Ordinance amending Chapter 34 of the Nichols Hills City Code creating a Public Arts Commission related to works of art in the City's parks; repealing all conflicting ordinances or parts of ordinances; providing for severability; and declaring an emergency
      i. Consideration of approval or disapproval of the emergency section of the foregoing ordinance.
   f. A resolution awarding contract to the lowest responsible bidder for WW-2201 2022 G.O. Bond project Water Well #13, and authorizing execution of the contract, bonds, and related instruments.
   g. Discussion regarding requiring columns and landscape screening for fences and walls.
   h. A resolution of the City Council of the City of Nichols Hills, Oklahoma regarding Transportation Improvement Funding and Programming Surface Transportation Block Grant - Urbanized Area (STBG-UZA) Project.

10. Adjournment

I certify that the forgoing was filed in the Office of the City Clerk at 3:19 PM on the 6th day of October, 2023 and posted in prominent view on the window at City Hall, 6407 Avondale Drive, at 3:30 PM on the 6th day of October, 2023; posted to the City of Nichols Hills website at http://www.nicholshills.net at 5:00 PM on the 6th of October, 2023; and transmitted by email at 5:00 PM on the 6th day of October, 2023 to those persons who have requested to be included on such notices pursuant to the Open Meeting Act and to those who have requested such notice.

Addendum filed in the Office of the City Clerk at 4:12 PM on the 9th day of October, 2023 and posted in prominent view on the window at City Hall, 6407 Avondale Drive, at 4:30 PM on the 9th day of October, 2023; posted to the City of Nichols Hills website at http://www.nicholshills.net at 5:00 PM on the 9th day of October, 2023; and transmitted by email at 5:00 PM on the 9th day of October, 2023 to those persons who have requested to be included on such notices pursuant to the Open Meeting Act and to those who have requested such notice.

Amanda Copeland

City Clerk
City of Nichols Hills, Oklahoma

AGENDA

Regular Meeting of the
Nichols Hills City Council
Tuesday, October 10, 2023 at 5:30 PM
City Hall, 6407 Avondale Drive
Nichols Hills, OK 73116

If special assistance is needed for this meeting by any person wishing to attend, please contact the City Clerk's office no later than 48 hours prior to the meeting, and such assistance will be provided.

Official action may be taken by the City Council only on items that appear on this Agenda. The City Council may dispose of the business set out on this Agenda by accepting, approving, adopting, rejecting, amending, or postponing action as to each item, as determined by the City Council.

1. Call to Order and Pledge of Allegiance

2. Roll Call
   a. A Proclamation recognizing the Nichols Hills Methodist Church for 75 years in the community.

3. Minutes
   a. September 12, 2023 City Council Minutes
   b. September 25, 2023 City Council Minutes

4. Departmental Reports

   Consideration of acceptance, rejection, and/or postponement of the following:

   a. Police Department
   b. Municipal Court
   c. Fire Department
   d. Public Works
   e. Risk Manager
   f. New Resident List
   g. City Treasurer
   h. Finance Director

i. Information System Manager

j. Engineer

k. ACOG Report

5. Total Warrants & Claims $940,819.16

a. Consideration of acceptance, rejection, and/or postponement of the following: Claims List for 2023-2024

a. General Fund	$235,593.60
b. Designated Funds – Fire & General	100.18
c. Nichols Hills Municipal Authority	181,517.42
d. General Fund - CIP	15,260.00
e. Municipal Authority - CIP	5,395.00
f. Designated Funds – Parks	3,600.00
g. General Obligation Bond Funds	499,352.96

6. Consent Docket - Construction

Items on Consent Dockets are usually approved as a group upon a motion by one of the City Council members. However, members of the City Council may request discussion or separate action on any item on the Consent Dockets.

Consideration of approval, acceptance, rejection, amendment, and/or postponement of the following:

a. Pay Estimate No. 2 for Project No. PC-2201 with SAC Services, Inc. for Paving Improvements to the 1700 & 1800 Blocks of Huntington Avenue in the amount of $279,223.83.

BACKGROUND: City Engineer has verified quantities and recommends approval, to be paid from 2022 GO Bonds and other funds.

b. Pay Estimate No. 3 for Project No. PC-2105 with Rudy Construction Co. for Paving Improvements to the 7600 Block of Dorset Drive in the amount of $188,080.21.

BACKGROUND: City Engineer has verified quantities and recommends approval, to be paid from 2022 GO Bonds and other funds.

7. Consent Docket - General

Items on Consent Dockets are usually approved as a group upon a motion by one of the City Council members. However, members of the City Council may request discussion or separate action on any item on the Consent Dockets.

Consideration of approval, acceptance, rejection, amendment, and/or postponement of the following:

a. A resolution authorizing the disposal and destruction of certain original records and papers of records prior to the retention period for such records established in the Revised Records Retention Manual, 2015; and directing the City Manager to take all actions necessary to provide for the disposal and destruction of such records.

b. A resolution declaring certain supplies, materials, and equipment owned by the City to be surplus ("Surplus Property"); directing the City Manager to sell such Surplus Property at public auction; and directing the City Manager to dispose of any such Surplus Property which does not receive a successful bid.

c. Recommendation from Court Clerk to write off uncollectible receivables of individuals who are deceased, in the amount of $902.50.

d. Schedule of Regular Meetings for the Nichols Hills City Council 2024.

e. Request from Fire Chief Kevin Boydston to purchase active shooter response bags for an amount not to exceed $3,500.00, to be paid from the General Fund CIP fund.

f. Request from Fire Chief Kevin Boydston to purchase firefighting nozzles and adaptors for an amount not to exceed $9,500.00, as approved in the FY 2023-2024 CIP budget.

g. Request from Assistant City Manager Amanda Copeland to purchase two software modules for the City's website; CivicPlus Optimize and CivicClerk. The first year fee for both modules is $17,515.00 to be paid from 2022 GO Bond Technology funds.

8. Citizens desiring to be heard

The purpose of this time is to allow members of the public to speak to the City Council on any matter that is not otherwise set for consideration on this Agenda.

9. Items for Separate Vote - Ordinances, Resolutions, and Other Matters

   a. Accept donation of twelve (12) Scott Sight Pro camera conversion kits from Nichols Hills Crime and Fire Prevention, Inc. for the Nichols Hills Fire Department. This donation is valued at $18,976.48.

   b. Adopt and approve Nichols Hills 2023 Sustainability Plan.

   c. Statement of Work between the City of Nichols Hills, Oklahoma and Cox Oklahoma Telecom, LLC, regarding “smart park” solution services for city parks, including network equipment, video cameras, sensors, computing software and related internet and network services.

   d. An ordinance amending Section 44-109 of the Nichols Hills City Code regarding the operation of low-speed electrical vehicles and golf carts on City streets; repealing all conflicting ordinance or parts of ordinances; providing for severability; and declaring an emergency.

      i. Consideration of approval or disapproval of the emergency section of the foregoing ordinance.

   e. An Ordinance amending Chapter 34 of the Nichols Hills City Code creating a Public Arts Commission related to works of art in the City's parks; repealing all conflicting ordinances or parts of ordinances; providing for severability; and declaring an emergency

      i. Consideration of approval or disapproval of the emergency section of the foregoing ordinance.

   f. A resolution awarding contract to the lowest responsible bidder for WW-2201 2022 G.O. Bond project Water Well #13, and authorizing execution of the contract, bonds, and related instruments.

   g. Discussion regarding requiring columns and landscape screening for fences and walls.

   h. A resolution of the City Council of the City of Nichols Hills, Oklahoma regarding Transportation Improvement Funding and Programming Surface Transportation Block Grant - Urbanized Area (STBG-UZA) Project.

10. Adjournment

I certify that the forgoing was filed in the Office of the City Clerk at 3:19 PM on the 6th day of October, 2023 and posted in prominent view on the window at City Hall, 6407 Avondale Drive, at 3:30 PM on the 6th day of October, 2023; posted to the City of Nichols Hills website at http://www.nicholshills.net at 5:00 PM on the 6th of October, 2023; and transmitted by email at 5:00 PM on the 6th day of October, 2023 to those persons who have requested to be included on such notices pursuant to the Open Meeting Act and to those who have requested such notice.

Addendum filed in the Office of the City Clerk at 4:12 PM on the 9th day of October, 2023 and posted in prominent view on the window at City Hall, 6407 Avondale Drive, at 4:30 PM on the 9th day of October, 2023; posted to the City of Nichols Hills website at http://www.nicholshills.net at 5:00 PM on the 9th day of October, 2023; and transmitted by email at 5:00 PM on the 9th day of October, 2023 to those persons who have requested to be included on such notices pursuant to the Open Meeting Act and to those who have requested such notice.

Amanda Copeland

City Clerk
City of Nichols Hills, Oklahoma

PROCLAMATION

WHEREAS, Nichols Hills United Methodist Church was founded in 1948 and now celebrates its 75th Anniversary;

WHEREAS, early services of Nichols Hills United Methodist Church were held at Nichols Hills Town Hall and the first service was held in its Stone Chapel on October 31, 1948;

WHEREAS, over many decades, Nichols Hills United Methodist Church has constructed ever-improved church buildings and facilities to serve the Nichols Hills community;

WHEREAS, during its long history, Nichols Hills United Methodist Church has faithfully served its congregation and others through its outreach ministries;

WHEREAS, for generations, members of Nichols Hills United Methodist Church have served as community leaders, and continue to do so;

WHEREAS, Nichols Hills United Methodist Church has effectuated the words of John Wesley, founder of the Methodist Movement, to do all the good you can, by all the means you can, in all the ways you can, in all the places you can, at all the times you can, to all the people you can, as long as ever you can; and

WHEREAS, Nichols Hills United Methodist Church has long been and continues to be an institution of pivotal importance to the City of Nichols Hills that has greatly contributed to the quality of life enjoyed by the citizens of the City of Nichols Hills.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Nichols Hills, Oklahoma that it expresses appreciation to Nichols Hills United Methodist Church for the important contributions it has made to the City and its citizens.

ADOPTED AND APPROVED by the Mayor and the Council and signed by the Mayor of the City of Nichols Hills, Oklahoma on October 10, 2023.

____
Mayor

ATTEST:

____
City Clerk

Reviewed as to form and legality:

____
City Attorney

MINUTES

Regular Meeting of the
Nichols Hills City Council
Tuesday, September 12, 2023 at 5:30 PM
City Hall, 6407 Avondale Drive
Nichols Hills, OK 73116

Original agenda filed in the Office of the City Clerk at 4:21 PM on the 8th day of September, 2023.

1. Call to Order and Pledge of Allegiance

2. Roll Call

Attendee Name	Title	Status	Arrived
Sody Clements		Present	
Steven J. Goetzinger		Absent	
E. Peter Hoffman		Present	

3. Minutes
   a. August 8, 2023 City Council Minutes - Regular Meeting

      MOTION: Hoffman moved to approve the August 8, 2023 minutes as presented. Clements seconded the motion.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	E. Peter Hoffman
SECONDER:	Sody Clements
AYES:	Clements, Hoffman
ABSENT:	Goetzinger

4. Departmental Reports

   Consideration of acceptance, rejection, and/or postponement of the following:

   a. Police Department
   b. Municipal Court
   c. Fire Department
   d. Public Works

e. Risk Manager
f. New Resident List
g. City Treasurer
h. Finance Director
i. Information System Manager
j. Engineer
k. ACOG Report

Mayor Clements thanked the Public Works department for their hard work in repairing the water main at Randel Road and NW 63rd Street.

Mayor Clements also thanked the Fire Department for helping the stranded car at NW 63rd Street and Western Avenue.

Vice Mayor Hoffman reported the City is proceeding with electrifying our fleet through grants with the help of ACOG. The City will be filing for several more grants that would allow the City to purchase a grappler truck, a new charging station, and three EV trucks for Public Works.

MOTION: Hoffman moved to approve the August 2023 departmental reports as presented. Clements seconded the motion.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	E. Peter Hoffman
SECONDER:	Sody Clements
AYES:	Clements, Hoffman
ABSENT:	Goetzinger

5. Total Warrants & Claims $832,509.43

a. Consideration of acceptance, rejection, and/or postponement of the following: Claims List for 2023-2024

a. General Fund	$266,117.39
b. Nichols Hills Municipal Authority	119,509.29
c. General Fund - CIP	33,327.06
d. Municipal Authority - CIP	83,439.70
e. General Obligation Bond Funds	330,115.99

MOTION: Hoffman moved to approve the total warrants and claims as presented. Clements seconded the motion.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	E. Peter Hoffman
SECONDER:	Sody Clements
AYES:	Clements, Hoffman
ABSENT:	Goetzinger

6. Consent Docket - Construction

Consideration of approval, acceptance, rejection, amendment, and/or postponement of the following:

a. Pay Estimate No. 12 (FINAL) with W.L. McNatt and Company for FC-2101 Public Works Improvements Phase III in the amount of $82,977.70 and place maintenance bonds into effect.

BACKGROUND: City Engineer has verified quantities and recommends approval, to be paid from NHMA-CIP fund and other funds.

b. Pay Estimate No. 20 (FINAL) with Jenco Construction for the Fire Station Addition and Renovation project in the amount of $5,000.00 and place maintenance bonds into effect.

BACKGROUND: City Architect has verified quantities and recommends approval, to be paid from General Fund and other funds.

c. Pay Estimate No. 2 for Project No. PC-2105 with Rudy Construction Co. for Paving Improvements to the 7600 Block of Dorset Drive in the amount of $182,482.59.

BACKGROUND: City Engineer has verified quantities and recommends approval, to be paid from 2022 GO Bonds and other funds.

d. Pay Estimate No. 1 for Project No. PC-2201 with SAC Services, Inc. for Paving Improvements to the 1700 & 1800 Blocks of Huntington Avenue in the amount of $47,753.74.

BACKGROUND: City Engineer has verified quantities and recommends approval, to be paid from 2022 GO Bonds and other funds.

MOTION: Hoffman moved to approve item 6a - 6d Consent Docket Construction as presented. Clements seconded the motion.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	E. Peter Hoffman
SECONDER:	Sody Clements
AYES:	Clements, Hoffman
ABSENT:	Goetzinger

7. Consent Docket - General

Consideration of approval, acceptance, rejection, amendment, and/or postponement of the following:

a. A resolution authorizing the disposal and destruction of certain original records and papers of records prior to the retention period for such records established in the Revised Records Retention Manual, 2015; and directing the City Manager to take all actions necessary to provide for the disposal and destruction of such records.

b. Request from Police Chief Steven Cox to purchase 17 rifle suppressors. Total price not to exceed $7,581.15, to be purchased from the General-CIP Fund and other funds.

c. Request from Information Systems Manager Neil Gray to purchase a Replacement Wireless System for Public Works. The total will not exceed $5,000.00, as approved in the 2023-2024 CIP budget.

d. Request from Information Systems Manager Neil Gray to purchase an iPad for the Public Works Department. The total will not exceed $2,000.00, as approved in the 2023-2024 CIP budget.

e. Request from Fire Chief Kevin Boydston to purchase rescue/extrication equipment not to exceed $13,780.00 as approved in the 2023-2024 CIP budget.

f. A resolution declaring certain supplies, materials, and equipment owned by the City to be surplus ("Surplus Property"); directing the City Manager to sell such Surplus Property at public auction; and directing the City Manager to dispose of any such Surplus Property which does not receive a successful bid.

g. Recommendation from Court Clerk to write off uncollectible receivables of individuals who are deceased, in the amount of $2,055.00.

MOTION: Hoffman moved to approve item 7a - 7g Consent Docket General as presented. Clements seconded the motion.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	E. Peter Hoffman
SECONDER:	Sody Clements
AYES:	Clements, Hoffman
ABSENT:	Goetzinger

8. Citizens desiring to be heard

The purpose of this time is to allow members of the public to speak to the City Council on any matter that is not otherwise set for consideration on this Agenda.

Mrs. Sue Hanna spoke to the City Council about various concerns she had with the City.

9. Items for Separate Vote - Ordinances, Resolutions, and Other Matters

a. Accept donation of a commercial water well from NBC Oklahoma.

City Manager Shane Pate thanked Vice Mayor Hoffman and H.K. Hatcher, President, and CEO of NBC Bank for their work in negotiating the gift of the water well.

Vice Mayor Hoffman thanked H.K. Hatcher and Ken Ferguson for this wonderful gift to the City that will help our City for so long.

MOTION: Hoffman moved to approve agenda item 9a as presented. Clements seconded the motion.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	E. Peter Hoffman
SECONDER:	Sody Clements
AYES:	Clements, Hoffman
ABSENT:	Goetzinger

b. Approve Hazardous Household Waste & Recycling Event on September 23, 2023; authorizing and directing City Manager to make necessary plans.

City Manager Shane Pate thanked Nancy Herzel, Chairman of Nichols Hills Environment, Health and Sustainability Commission, for organizing the volunteers to help staff the 2nd annual Hazardous Household Waste & Recycling Event.

MOTION: Hoffman moved to approve agenda item 9b as presented. Clements seconded the motion.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	E. Peter Hoffman
SECONDER:	Sody Clements
AYES:	Clements, Hoffman
ABSENT:	Goetzinger

c. Approve A Walk in the Parks Event on September 30, 2023; authorizing and directing City Manager to make necessary plans.

City Manager Shane Pate gave an overview of the family events that will be at "A Walk in the Parks Event" to celebrate the City's new app that recognizes the art in the Nichols Hills parks. He thanked Nancy Herzel, Melissa Scaramucci, and staff for helping develop the new app.

MOTION: Hoffman moved to approve agenda item 9c as presented. Clements seconded the motion.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	E. Peter Hoffman
SECONDER:	Sody Clements
AYES:	Clements, Hoffman
ABSENT:	Goetzinger

d. Discussion regarding requirements and restrictions for the use of golf carts on City streets.

City Council and staff discussed various options on regulations for golf carts driven by children on the City streets.

Police Chief Steven Cox stated that a state license plate or city tag or permit would be helpful for the police to enforce the laws and make record of the violations.

Ms. Mary Jane Southwick stated she has seen overloaded golf carts driven by children. She stated she would agree with an ordinance to help regulate the problem.

Mrs. Nancy Herzel reported that she has seen golf carts running stop signs. She stated that golf carts and the small scooters should be regulated. Mrs. Herzel thanked the Police Department for coming out and talking with the children.

Mrs. Adelaide Liedtke reported her husband has seen golf carts at night with no lights. Mrs. Liedtke suggested sending letters to residents to the families in Nichols Hills hoping that the children would also read the letters.

Mrs. Sue Hanna asked if the City has to abide by state law concerning golf carts. She also stated that not all golf carts are street legal.

City Council directed staff to work on options for rules and regulations to include the small motor bikes and bring back their findings at the next City Council meeting.

e. Discussion regarding exterior building material requirements for residential homes.

Following discussion among City Council and staff, City Council directed staff to prepare an agenda item for an ordinance requiring masonry, brick, stone, or real stucco on the 1st floor on residential homes.

f. Discussion regarding corner lot building requirement plan.

City Council and staff discussed the City's corner lot building requirement plan that was created ten years ago. City Council directed staff to begin reviewing the existing plan. Staff will schedule a Public Hearing to repeal the provision allowing an owner to select an address and schedule further hearings as they arise.

g. Request to seek bids for WW-2201 2022 G.O. Bond project Water Well #13 and receive and approve plans for the same.

MOTION: Hoffman moved to approve agenda item 9g as presented. Clements seconded the motion.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	E. Peter Hoffman
SECONDER:	Sody Clements
AYES:	Clements, Hoffman
ABSENT:	Goetzinger

h. Budget adjustments for fiscal year 2023-2024 for the General Fund, Designated Funds- Police, and Designated Funds-Public Works.

MOTION: Hoffman moved to approve agenda item 9h as presented. Clements seconded the motion.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	E. Peter Hoffman
SECONDER:	Sody Clements
AYES:	Clements, Hoffman
ABSENT:	Goetzinger

i. Building Commission Appointment - Larry Herzel

MOTION: Hoffman moved to approve the appointment of Larry Herzel as a member of the building Commission. Clements seconded the motion.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	E. Peter Hoffman
SECONDER:	Sody Clements
AYES:	Clements, Hoffman
ABSENT:	Goetzinger

10. Adjournment

MOTION: There being no further business, Hoffman moved to adjourn the meeting. Clements seconded the motion.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	E. Peter Hoffman
SECONDER:	Sody Clements
AYES:	Clements, Hoffman
ABSENT:	Goetzinger

____
Mayor
City of Nichols Hills, Oklahoma

____
City Manager
City of Nichols Hills, Oklahoma

____
City Clerk
City of Nichols Hills, Oklahoma

MINUTES

Special Meeting of the
Nichols Hills City Council
Monday, September 25, 2023 at 3:00 PM
City Hall, 6407 Avondale Drive
Nichols Hills, OK 73116

Original agenda filed in the Office of the City Clerk at 11:05 AM on the 21st day of September, 2023.

1. Call to Order

2. Roll Call

Attendee Name	Title	Status	Arrived
Sody Clements		Present	
Steven J. Goetzinger		Present	
E. Peter Hoffman		Present	

3. Citizens Desiring to be heard

   The purpose of this time is to allow members of the public to speak to the City Council on any matter that is not otherwise set for consideration on this Agenda.

   No one expressed a desire to heard.

4. Items for Separate Vote - General

   Consideration of adoption, approval, acceptance, rejection, amendment, and/or postponement of the following:

   a. A resolution of the City Council of the City of Nichols Hills, Oklahoma authorizing the City Manager or City Finance Director to apply for financial assistance from the Association of Central Oklahoma Governments' Public Fleet Conversion Grants Fund.

      MOTION: Hoffman moved to approve agenda item 4a as presented. Goetzinger seconded the motion.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	E. Peter Hoffman
SECONDER:	Steven J. Goetzinger
AYES:	Clements, Goetzinger, Hoffman

b. A resolution of the City Council of the City of Nichols Hills, Oklahoma authorizing the City Manager or City Finance Director to apply for financial assistance from the Association of Central Oklahoma Governments' Air Quality Grants Fund.

MOTION: Goetzinger moved to approve agenda item 4b as presented. Hoffman seconded the motion.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Steven J. Goetzinger
SECONDER:	E. Peter Hoffman
AYES:	Clements, Goetzinger, Hoffman

5. Adjournment

MOTION: There being no further business, Hoffman moved to adjourn the meeting. Goetzinger seconded the motion.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	E. Peter Hoffman
SECONDER:	Steven J. Goetzinger
AYES:	Clements, Goetzinger, Hoffman

____
Mayor
City of Nichols Hills, Oklahoma

____
City Manager
City of Nichols Hills, Oklahoma

____
City Clerk
City of Nichols Hills, Oklahoma

NICHOLS HILLS
POLICE DEPARTMENT
MONTHLY REPORT
September 2023

On September 4th at 12:21 a.m. Officer Jobe was conducting business checks in the 1000 block of Wilshire. He noticed a bicycle near the southwest corner of the building. Knowing this was not a normal thing to find he continued to investigate the area and requested additional officers. As he walked around the corner, he located a broken window on a business door. While discussing an entry strategy with Officer Lopez and Sergeant Voyles they noticed movement inside the building. They gave the suspect commands and he complied. He exited the business and was taken into custody. He had several stolen items from the business on his person. Justin Thompson was charged with second degree burglary.

On Wednesday September 27th at approximately 6:30 in the evening an armed robbery occurred at the ATM located in the 7600 block of Western. The suspect shot the victim in the leg during the robbery. Officers responded within minutes and rendered aid to the victim. Fire and ambulance crews arrived shortly afterwards to take over medical treatment. Officers from The Village and Oklahoma City responded to assist in the search for the suspect. He was not located that night. The next morning Nichols Hills officers started reviewing data from surveillance cameras in the area. They were able to identify a suspect at approximately 10:00 am Thursday morning. They obtained search and arrest warrants for Eric Nguyen. He was arrested at his residence near Broadway Extension and Hefner Road at 6:00 am Friday morning.

In the month of September officers made 9 District Court level arrests.

Officers were dispatched to 25 residential alarm calls and 7 business alarm calls. The department responded to 14 suspicious vehicle calls, 15 suspicious subject calls, and 11 suspicious activity calls. Officers responded to 10 motorist assist calls and 6 citizen assist calls. Officers conducted 93 business checks and 7 check welfare calls. Officers were requested to assist other agencies a total of 12 times. Officers performed 175 house checks this month. Officers responded to 3 parking complaints. There were 170 traffic stops with 247 citations and written warnings issued. Officers worked 2 traffic accidents on city streets. Officers completed 24 offense reports. Dispatchers completed 1,416 radio log entries.

Respectfully,

Chief Steven Cox

Nichols Hills Police Department
6407 Avondale Drive Nichols Hills, OK 73116
(405) 843-5672

ODIS Summary Report From 09/01/2023 - 09/30/2023

Booking Summary Report

Booking Record

Inmate Booked	**0**	**Inmate Released**	**0**
Male	0	Male	0
Female	0	Female	0
Unknown	0	Unknown	0

Federal Inmate Booked 0
Federal Inmate Released 0

Booking Officer	Arresting Officer	Releasing Officer
No records found.	No records found.	No records found.

Incident Summary Report

Incident Record

Incident Report Filed	**24**
Sensitive Report	0
Classified Report	0
Report Approved	19

Offense Summary

Total	Offense (IBR)
1	Assault - Aggravated
1	Assault - Simple
1	Burglary/Breaking and Entering
2	Driving Under the Influence
1	Drug/Narcotics - Violations - Marijuana
1	Larceny/Theft - All Other
1	Larceny/Theft - Shoplifting
1	Other Offenses - Non traffic
4	Public Peace - Found Property
1	Public Peace - Mental Case
1	Public Peace - Other
1	Robbery
2	Stolen Property - Receiving, Concealing, Etc
5	Traffic - Direct Traffic
11	Traffic - Impounds
5	Traffic - Other
3	Vandalism/Destruction/Damage of Property
42	GRAND TOTAL

Originating Officer Report

Total	Originating Officer
1	EDWARDS, BRANDON
1	GREENWOOD, TAYLOR

3	HALL, ELLA
2	LASTER, ADAM
9	LOPEZ, MARLINY
1	MCGINLEY, JAMES
4	MCHENRY, JARRED
1	PUCKETT, MICHAEL
1	STOUGH, STANTON
1	VOYLES, MATTHEW
24	GRAND TOTAL

Total Report Filed 24
Total Reports Assigned to Detective 18
Total Reports Un-Assigned 6

Report Assigned To	Total	Open	Closed
RIDGEWAY, BRANDON	18	2	16
GRAND TOTAL	18	2	16

Case Closed Detail

Closed By	Total
Cleared - By Arrest	9
Cleared - By Exceptional	1
Deactivated by Investigator After Follow-Up	6

Total Report Filed 24
Total Open Cases 8
Total Closed Cases 16

Cleared By	Total
Cleared - By Arrest	9
Cleared - By Exceptional	1
Deactivated by Investigator After Follow-Up	6
GRAND TOTAL	16

Citation Summary Report

Ciation Record

Citation Filed (Exclude Warining) 123
Citation Warning Filed 124

Officer Violation Report (Include Warning Citation)

Officer Name	Violation	Total	Total Amount
	FAILURE TO APPEAR	17	$0.00
	NO PLUMBING PERMIT	1	$260.00
	PUBLIC NUISANCE (STRUCTURE)	1	$260.00
EDWARDS, BRANDON (18)	DEFECTIVE EQUIPMENT	1	$110.00
	DRIVING WHILE SUSPENDED	1	$260.00
	EXPIRED LICENSE PLATE	1	$100.00
	IMPROPER TAG DISPLAY	1	$100.00
	NO LICENSE IN POSSESSION	1	$120.00
	NO SECURITY VERIFICATION	3	$780.00
	OPERATING WITHOUT BEING LICENSED	1	$260.00
	PUBLIC NUISANCE	1	$260.00
	SPEED IN EXCESS	8	$840.00
EISCHEID, DAVID (11)	DEFECTIVE LIGHTS ALL OTHERS	2	$220.00
	EXPIRED LICENSE PLATE	4	$400.00
	ILLEGAL U TURN	1	$110.00
	IMPROPER LANE CHANGE	1	$110.00

	NO LICENSE IN POSSESSION	1	$120.00
	NO SECURITY VERIFICATION	1	$260.00
	SPEED IN EXCESS	1	$105.00
GREENWOOD, TAYLOR (5)	DEFECTIVE LIGHTS ALL OTHERS	2	$220.00
	EXPIRED DRIVERS LICENSE	1	$100.00
	EXPIRED LICENSE PLATE	2	$200.00
HALL, ELLA (36)	DRIVING WHILE SUSPENDED	1	$260.00
	EXPIRED LICENSE PLATE	10	$1,000.00
	IMPROPER TAG DISPLAY	4	$400.00
	NO LICENSE IN POSSESSION	1	$120.00
	NO SECURITY VERIFICATION	4	$1,040.00
	OPERATING WITHOUT BEING LICENSED	3	$780.00
	SPEED IN EXCESS	13	$1,365.00
JOBE, TONY (21)	DEFECTIVE EQUIPMENT	1	$110.00
	DEFECTIVE LIGHTS ALL OTHERS	4	$440.00
	DISOBEYING TRAFFIC CONTROL LIGHT	2	$220.00
	DRIVING WHILE SUSPENDED	3	$780.00
	EXPIRED LICENSE PLATE	2	$200.00
	NO SECURITY VERIFICATION	3	$780.00
	NO VALID OPERATORS LICENSE	1	$260.00
	SPEED IN EXCESS	5	$525.00
LASTER, ADAM (16)	DEFECTIVE LIGHTS ALL OTHERS	6	$660.00
	DRIVING WHILE SUSPENDED	1	$260.00
	EXPIRED LICENSE PLATE	1	$100.00
	NO SECURITY VERIFICATION	3	$780.00
	NON-USE OF SEAT BELTS	1	$20.00
	SPEED IN EXCESS	4	$420.00
LOPEZ, MARLINY (41)	DEFECTIVE LIGHTS ALL OTHERS	14	$1,540.00
	DISOBEYING TRAFFIC CONTROL LIGHT	1	$110.00
	DRIVING WHILE SUSPENDED	1	$260.00
	EXPIRED DRIVERS LICENSE	1	$100.00
	EXPIRED LICENSE PLATE	6	$600.00
	IMPROPER TAG DISPLAY	1	$100.00
	LEFT OF CENTER MARKED ZONE	1	$110.00
	NO LICENSE IN POSSESSION	1	$120.00
	NO SECURITY VERIFICATION	5	$1,300.00
	NO VALID OPERATORS LICENSE	1	$260.00
	POSSESSION OF A CONTROLLED DANGEROUS SUBSTANCE	1	$265.00
	SPEED IN EXCESS	8	$840.00
MCGINLEY, JAMES (34)	ALTERING OR CHANGING TAG	1	$160.00
	DEFECTIVE EQUIPMENT	1	$110.00
	DEFECTIVE LIGHTS ALL OTHERS	5	$550.00
	DRIVING WHILE SUSPENDED	1	$260.00
	EXPIRED LICENSE PLATE	15	$1,500.00
	NO LICENSE IN POSSESSION	1	$120.00
	NO SECURITY VERIFICATION	5	$1,300.00
	OPERATING CONTRARY TO RESTRICTIONS	1	$260.00
	OPERATING WITHOUT BEING LICENSED	2	$520.00
	OPERATING WITHOUT PROPER LICENSE PLATE	1	$100.00
	SPEED IN EXCESS	1	$105.00
MCHENRY, JARRED (29)	AFFIXING IMPROPER TAG	3	$780.00
	DEFECTIVE EQUIPMENT	1	$110.00
	DEFECTIVE LIGHTS ALL OTHERS	2	$220.00
	DRIVING WHILE SUSPENDED	1	$260.00

	EXPIRED DRIVERS LICENSE	2	$200.00
	EXPIRED LICENSE PLATE	6	$600.00
	IMPROPER LIGHTS	1	$110.00
	NO LICENSE IN POSSESSION	1	$120.00
	NO SECURITY VERIFICATION	5	$1,300.00
	OPERATING WITHOUT BEING LICENSED	1	$260.00
	PARKING IN EXCESS OF 24 HOURS	1	$35.00
	SPEED IN EXCESS	5	$525.00
STOUGH, STANTON (10)	DEFECTIVE LIGHTS ALL OTHERS	1	$110.00
	EXPIRED DRIVERS LICENSE	1	$100.00
	EXPIRED LICENSE PLATE	2	$200.00
	SPEED IN EXCESS	6	$630.00
VOYLES, MATTHEW (7)	DEFECTIVE EQUIPMENT	1	$110.00
	DEFECTIVE LIGHTS ALL OTHERS	3	$330.00
	EXPIRED LICENSE PLATE	1	$100.00
	IMPROPER TAG DISPLAY	1	$100.00
	OPERATING CONTRARY TO RESTRICTIONS	1	$260.00
GRAND TOTAL		247	$32,765.00

Citation Payment Method Summary

Total Cash	$0.00
Total Checks	$0.00
Total Credit Cards	$0.00
Total Money Orders	$0.00
Total Other	$0.00
Grand Total	**$0.00**

Warrant Summary Report

Warrant Record

Warrant Issued	0
Warrant Served	0
Warrant Recalled	0

Warrant Issued

No records found.

Warrant Served

No records found.

Warrant Recalled

No records found.

Warrant Payment Method Summary

Total Cash	$0.00
Total Checks	$0.00
Total Credit Cards	$0.00
Total Money Orders	$0.00
Total Other	$0.00
Grand Total	**$0.00**

Protective Order Summary Report

Protective Order Record

Protective Order Issued - Non Emergency	0
Protective Order Issued - Emergency	0

Civil Process Summary Report

Civil Process Record

Civil Process Issued	0

Group By Process Type

No records found.

Group By Court Type

No records found.

Field Interview Summary Report

Field Interview Record

Field Interview Issued	0

Group By Interviewed Officer

No records found.

Accident / Collision Summary Report

Accident Record

Accident / Collision Record	2
Accident / Collision with DUI	0
Accident / Collision with Hit & Run	0
Accident / Collision with Fatality	0

Radio Log Summary Report

Radio Log Record

Radio Log Record	1,416

Group By Call Type

Total	Initial Call Type
1	9-1-1 Hangup
1	Accident - City Equipment
4	Accident - Property Damage
7	Alarm Business
25	Alarm Residential
2	Animal Control - Animal at Large / Nuisance
1	Animal Control - Code Enforcement / Violation
6	Assist - Citizen
10	Assist - Motorist
3	Assist - Other City Department
9	Assist - Outside Agency
1	Attempted Robbery
5	Broadcast - General Information
1	Burglary - Business
93	Business Check
9	Check Solicitor
7	Check The Welfare

Group By Final Type

Total	Final Call Type
1,416	
1,416	GRAND TOTAL

1	Code Violation
2	Court - Bailiff
1	Damage/Deface City Property
1	Deliver Council Packets
190	Dispatch - Informational
3	Domestic
2	DUI Arrest
217	Ending Mileage
1	Extra Watch
7	Fire Department - Automatic Alarm
20	Fire Department - Medical Call
8	Fire Department - Mutual Aid
2	Fire Department - Odor Investigation
4	Fire Department - Other Fire
5	Fire Department - Service Call
1	Fire Department - Smoke Investigation
4	Follow-up
7	Found Property
1	Fraud
175	House Check
1	Larceny/Theft - All Other
1	Larceny/Theft - Shoplifting
1	Mental Health
6	Miscellaneous - Other
1	Missing Person
1	Noise Complaint
9	Officer out of the car
2	Open Door - Business
33	Open Door - Residence
13	Ordinance Violation
6	Out at the Station for Report
3	Out of district
3	Parking Complaint
6	Public Works Call
4	Receive Information
1	Reckless Driver
1	Remove Debris from Roadway
1	Return to the station
10	Special Assignment
217	Starting Mileage - In Service
11	Suspicious Activity
1	Suspicious Noise
15	Suspicious Subject
14	Suspicious Vehicle
1	Traffic Complaint
1	Traffic Hazard
170	Traffic Stop
2	Training
1	Trespassing
1	Vandalism
7	Vehicle Impoundment
4	Vehicle Maintenance
26	Vehicle Registration/Stolen Check [10-28/10-29]
3	Vehicle Release

2	Water Main Break
1,416	**GRAND TOTAL**

MUNICIPAL COURT REPORT - FILED CASES

NICHOLS HILLS MUNICIPAL COURT — Page: 1

Report For September 1, 2023 Thru September 30, 2023 — FILEDST

Violations by Filed Date...

Police Department	122	
Code Enforcement	2	
MUNICIPAL COURT	18	
TRANSFERRED OUT	0	
Total Filed Violations		142

Completed Cases...

Paid Fine...

Police Department	70	
Code Enforcement	3	
MUNICIPAL COURT	6	
TRANSFERRED OUT	1	
Total Paid Fines		80
Total Completed		80

Other Completed...

Dismissed - had Insurance

Police Department	2	
Code Enforcement	0	
MUNICIPAL COURT	0	
TRANSFERRED OUT	0	
Total		2

Dismissed by Judge

Police Department	8	
Code Enforcement	0	
MUNICIPAL COURT	0	
TRANSFERRED OUT	0	
Total		8

Dismissed - COMPLIANCE

Police Department	19	
Code Enforcement	0	
MUNICIPAL COURT	0	
TRANSFERRED OUT	0	
Total		19

Dismissed by Prosecutor

Police Department	2	
Code Enforcement	0	
MUNICIPAL COURT	0	
TRANSFERRED OUT	0	
Total		2

REMOVED FEES & FINES

Police Department	6	
Code Enforcement	0	
MUNICIPAL COURT	1	
TRANSFERRED OUT	0	
Total		7

WARNING TICKET

Police Department	7	
Code Enforcement	0	
MUNICIPAL COURT	0	
TRANSFERRED OUT	0	
Total		7

Total Other Completed	45
Grand Total Completed	125
Net Difference Filed/Complete	17

Warrants...

Issued...

Police Department	39	
Code Enforcement	0	
MUNICIPAL COURT	18	
TRANSFERRED OUT	0	
Total Violations		57
Total Warrants Issued		57

Cleared...

Police Department	22	
Code Enforcement	0	
MUNICIPAL COURT	5	
TRANSFERRED OUT	0	
Total Violations		27
Total Warrants Cleared		27

Change in Total Warrants	30

FINE	FINE	$8,855.00
LATE	LATE FEE	$200.00
CLEET7	CLEET STATE OF OK. 2017	$645.00
AFIS17	AFIS 2017	$645.00
FS17	FORENSIC SCIENCE 2017	$645.00
FTA	FAILURE TO APPEAR	$980.75
AMS	COLLECTION AGENCY	$638.75
CLEET4	CLEET STATE OF OKLAHOMA	$9.00
FP2	AFIS	$5.00

Total Fees/Fines Paid $12,623.50

Nichols Hills Fire Department

September 2023 Monthly Report

Day-to-day business continues to be busy around the fire station. Paperwork for the City of Nichols Hills was submitted to Oklahoma County to update the Hazard Mitigation plan. The Fire Department, Risk Manager, and Police Department met with All Souls Church to conduct a risk assessment for their facilities. New tires were installed on one command vehicle, Brush Pumper, and rear tires on the ladder truck. A final Life & Safety inspection final was completed on a new business in the north plaza. Four child safety car seats were installed in the month of September.

The Fire Department responded to a total of 51 calls for the month.

- Fires – 0
- EMS – 18
- Hazardous Conditions – 1
- Service Calls – 18
- False Calls – 14

Ward 1 – 35%
Ward 2 – 20%
Ward 3 – 29%
The Village – 16%

Training for September was busy. All shifts took part in Low Angle Rescue / Elevator Rescue classes and Active Threat Response training. Blue shift attended a solar panel safety class while red shift took part in an auto extrication class with our new battery-operated extrication equipment. Thanks to Cavin Wrecker in El Reno for donating a vehicle to use. Shifts ran through Blue Card scenarios and site walk-throughs of the Country Club and The Nichols on Sherwood. In addition to all of this, we continued working with our new firefighters on their firefighting skills and getting them out on the streets as new drivers. Chiefs Boydston and Mays attended the COMEA conference in downtown OKC during September. D/O Josh Gray attended a Trench Rescue Technician class in Blackwell, OK.

Fire Chief

Kevin Boydston

DEPARTMENT OF ENVIRONMENTAL QUALITY

MONTHLY OPERATIONAL REPORT

GROUND WATER SYSTEMS

City of Nichols Hills
SYSTEM NAME

1009 N.W. 75th street
ADDRESS

Nichols Hills
CITY

OK
STATE

73116
ZIP

PWS ID 2005501

POPULATION SERVED 4020

MONTH Aug 21 2023 Thru Sept 20 2023

DATE	WATER PUMPED 1,000 GALLONS PER DAY	CHEMICALS USED lbs	CHLORINE AND RESIDUALS SERIES 1 PLT	SERIES 1 DIST	SERIES 2 PLT	SERIES 2 DIST	NO. WELLS IN USE (NO. WELLS IN SYSTEM 23)	TOTAL HOURS IN USE	STATIC LEVEL WELL NO.	STATIC LEVEL FT.	PUMPING LEVEL WELL NO.	PUMPING LEVEL FT.	TOTAL ALK.	Ph	STABILITY	Fluoride	
21	2,103,840	3	0.33	0.28	0.41	0.53	10	240.0									
22	2,003,790	3	0.25	0.22	0.26	0.27	10	227.6									
23	2,101,071	3	0.24	0.26	0.25	0.21	10	239.6									
24	1,970,876	3	0.31	0.20	0.22	0.39	10	222.5									
25	2,346,018	3	0.23	0.24	0.27	0.23	11	263.7									
26	2,129,760	3	0.32	0.27	0.20	0.32	10	240.0									
27	2,348,640	5	0.40	0.38	0.33	0.45	11	264.0									
28	2,280,428	5	0.22	0.28	0.56	0.33	11	255.0									
29	2,213,256	7	0.30	0.42	0.29	0.63	11	248.7									
30	2,331,336	7	0.30	0.22	0.32	0.57	11	261.8									
31	1,960,361	7	0.31	0.28	0.49	0.71	10	221.1									
1	2,635,095	5	0.22	0.43	0.28	0.60	13	302.4									
2	2,472,480	5	0.41	0.38	0.31	0.41	12	288.0									
3	2,309,236	5	0.45	0.41	0.35	0.52	12	287.4									
4	2,472,480	5	0.61	0.29	0.43	0.61	12	288.0									
5	2,468,574	5	0.26	0.24	0.27	0.57	12	287.5									
6	2,377,831	5	0.39	0.20	0.24	0.39	12	275.2									
7	2,459,202	5	0.22	0.36	0.24	0.44	12	286.4									
8	2,295,909	5	0.20	0.31	0.21	0.34	12	285.9									
9	2,471,703	5	0.26	0.28	0.51	0.26	12	287.9									
10	2,314,080	5	0.29	0.34	0.62	0.29	12	288.0									
11	2,462,958	5	0.32	0.22	0.31	0.31	12	286.9									
12	1,680,528	5	0.40	0.92	0.48	0.41	12	213.6									
13	1,570,890	5	0.53	0.51	0.43	0.53	8	183.3									
14	1,855,290	5	0.48	0.40	0.42	0.48	10	216.8									
15	2,047,893	7	1.17	0.31	0.59	1.17	10	239.4									
16	1,837,872	5	0.81	0.77	0.81	0.61	9	215.2									
17	1,656,873	7	0.71	0.63	0.52	0.71	8	191.1									
18	1,935,424	7	0.20	0.22	0.24	0.89	11	217.5									
19	2,327,592	7	0.47	0.22	0.36	0.47	11	263.9									
20	1,848,722	3	0.32	0.38	0.32	0.33	10	210.5									
TOTAL	67,290,008	155					337	7798.5									
AVG.	2,170,645	5					11										

POWER COST	$30,217.30
LABOR COST	$10,776.36
CHEMICAL COST	$132.06
REPAIR COST	$0.00
WATER COST	$0.00
TOTAL COST	$41,125.72
COST/MILLION GAL.	$611.17

BACT SAMPLES SUBMITTED DURING THE MO.

(1) NUMBER SAFE	4
(2) NUMBER UNSAFE	0
(3) NUMBER CHECK SAMPLES	4

I hereby certify the above to be correct to the best of my knowledge.

Signed

Title Chief Well Operator

Mail original before the 10th of the following month to:
Department of Environmental Quality
Water Quality Division
PO Box 1677
Oklahoma City, OK 73101-1677

DEQ Form # 630-577B
Revised 3/01

Oper. Cert. No. 13524 106801.0

Public Works
Water Production Report
September 2023

Water Produced	67,290,008
Water Sold	63,653,258
Water used in the City Parks	2,982,532
Water flushed for Bond Projects	823
Fire Department usage - est.	13,000
City Facilities	61,975
Water unaccounted for	578,420
% water loss for the month	0.9%
Avg. water loss/ for the last 12 months	0.4%

WATER PUMPED
Sep-23

WELL	Analysis Date	Arsenic ppb	G.P.M.	Gallons Pumped	Electrical Cost Per Thousand Gallons
2		0.000	138	4,103,982	$0.26
5		0.000	125	3,859,875	$0.43
8		0.000	111	3,651,789	$0.62
12		0.000	157	4,445,455	$0.36
14		0.000	180	6,224,220	$0.44
15		0.011	125	4,321,250	$0.84
17		0.026	183	4,547,916	$0.38
18		0.000	138	5,943,936	$0.18
21		0.009	110	3,996,190	$0.61
23		0.000	180	7,774,920	$0.30
Total				48,869,533	

Blended arsneic level	0.00	ppb
Energy costs per 1000 gals	$0.00	
Contractor Usage		

WATER PUMPED
LAST FIVE YEARS:

Sep-22	40,861,050
Sep-21	62,754,147
Sep-20	45.942,332
Sep-19	54,018,216

TJ Henderson
Water Well Operator

BUILDING PERMITS SEPTEMBER 2023

Project ID	Project Type	Name	Property	Issued Date	Square Footage	Valuation
158206	FENCE-RES	SHERWOOD GARDENS INC	1203 BELFORD	9/5/2023		$ 66,000.00
158212	CURB	TIM HUGHES CUSTOM HOMES LLC	1400 CAMDEN	9/7/2023		
158214	BR-NEW	BRYAN BEAVERS LLC	7301 WAVERLY	9/7/2023	7694	$ 1,500,000.00
158216	BR-REM	PIERCE CONSTRUCT & REMODEL	1506 BEDFORD	9/7/2023		$ 350,000.00
158217	CURB	4L CONCRETE LLC	1608 WESTMINSTER	9/7/2023		
158221	FENCE-RES	AIM HOME REMODELING	1811 DRAKESTONE	9/8/2023		$ 8,000.00
158222	BR-REM	TIM HUGHES CUSTOM HOMES LLC	7311 WAVERLY	9/11/2023		$ 200,000.00
158223	BR-ACC	GREEN OKIE	1219 RED ROCK	9/12/2023		$ 17,517.00
158237	ROOF-RES	TRADEMARK EXTERIORS RESTORATIO	1603 DORCHESTER DR	9/15/2023		$ 71,000.00
158238	BR-ACC	MILLARD CONSTRUCTING LLC	6701 GRAND	9/15/2023		$ 250,000.00
158242	FENCE-RES	BLUESTONE HILLS LAN. & CONST.	1114 HUNTINGTON	9/19/2023		$ 3,000.00
158243	WELL-WAT	AQUA WELL DRILLING	1709 WILSHIRE	9/20/2023		
158247	CURB	BISON CONCRETE	6416 GRAND	9/20/2023		
158248	CURB	ALEX'S CONSTRUCTION CO	6521 AVONDALE	9/20/2023		
158250	ROOF-RES	1ST CHOICE EXTERIORS	1714 PENNINGTON	9/20/2023		$ 35,000.00
158254	BC-NEW	LANDMARK CONSTRUCTION GROUP	1009 NW 75	9/22/2023		$ 960,000.00
158260	CURB	4L CONCRETE LLC	1608 WESTMINSTER	9/25/2023		
158261	FENCE-RES	CEDAR FOREST FENCE	1727 COVENTRY	9/26/2023		$ 5,040.00
158263	BR-REM	GUMERSON BLAKE DESIGN	1320 SHERWOOD	9/26/2023		$ 225,000.00

PUBLIC WORKS
LINE MAINTENANCE REPORT
2023

Water Main Breaks/Water leak repairs

	DATE	ADDRESS	MANHOURS
	9/18/2023	1299 gllenbrook	4.0
	9/14/2023	1104 larchmont	4.0
	9/20/2023	1120 hemstead	4.0
	9/28/2023	1906 Elmhurst	4.0
	9/28/2023	1621 Queenstown	4.0
		TOTAL hrs.	20.0

Sewer Main Blocks/ PM

Preventative Maintenance

DATE	ADDRESS Man hole number	MANHOURS	
	TOTAL hrs	0.0	

Risk Manager Report September 2023

There were no work-related injuries this month.

There were no drug screens this month. All testing is completed for the quarter.

The safety meeting this month for public works was over Traffic/Work Zone Safety. Kip Pritchard from OMAG assisted with the training. Some of the items we discussed were The Manual on Uniform Traffic Control Devices (MUTCD); Work Zone Signage; Unattended Work Zones; Liability Issues and Monitoring & Maintaining Work Zones.

Park Inspections were completed on Woods, Kite and Davis Park. No issues were found other than a few overgrown trees that have been addressed.

We had an incident at Public Works involving a piece of city equipment and an employee's personal vehicle. Several employees were attempting to move a crack sealer (Melter) with a Bobcat from the top of the public works parking lot to the bottom of the yard. The crack sealer slipped from the metal fork of the Bobcat, falling down the hill striking an employee's personal vehicle. The vehicle sustained significant damage and the crack sealer sustained minor damage. A tort claim was filed against the city from the employee which is a necessary step when these types of incidents happen to get the damages paid for by the city's insurance company. There is an accident review board meeting scheduled for October to discuss the incident.

The city has been in the process of starting to create a CERT (Community Emergency Response Team). This is a very detailed process involving a lot of assistance from staff and outside agencies who have an established CERT program in place. Homeland Security/Oklahoma Emergency Management and The City of Norman are helping us organize training for staff and eventually will begin the process of recruiting volunteers who would like to be part of the Nichols Hills CERT. Life skills that are covered in the CERT curriculum include: Disaster Medical Operations; Fire Safety & Utility Controls; Light Search and Rescue; Disaster Preparedness; Team Building; Disaster Psychology and Terrorism Awareness.

The Nichols Hills Fire Department, Police Department, The Village Fire Department and some members of The Village Police Department went through Active Threat Response training. The training was facilitated by Bill Justice from EMSA, Marc Crawford from Oklahoma Department of Public Safety and several other valuable helpful resources from outside agencies. This was a walk-through training to help everyone prepare for a larger scale training that will be scheduled for the end of the year.

Several risk assessments have been completed over the last few months including All Souls Episcopal Church this month. We think it's important to work with organizations in our community to make sure everyone is prepared for any hazardous situation that could arise at any time such as terrorism; active shooter/violence/threats; fire and electrical hazards as well as natural disasters such as tornado's. The police and fire departments have helped with these assessments, and we believe this will help these valuable organizations to be better prepared and to make sure they are aware of how the police and fire respond to emergency situations.

There has been a lot of planning and scheduling for several city-wide activities that occurred in September and will be occurring in October. We had an employee quarterly cookout that included a pie/cobbler contest in September as well as a free health screen offered by Lifeline Screening. The 2nd annual United Way golf tournament is scheduled for October 11th at the Lake Hefner Golf Course which should be a lot of fun.

STATUS: All CONFIDENTIALS PRINTED: NO

RANGE OF START DATES: 9/01/2023 THRU 9/30/2023 TRANSFERS INCLUDED: NO

LAST BILL DATE: 0/00/0000 THRU 99/99/9999 PRINT MAILING ADDR: NO

4.f.a

ACCOUNT NUMBER	NAME	CLASS	SERVICE ADDRESS	STATUS	DATE OF SERVICE	XFER?
02-00910-01	I - ALLEE, ROBERT	RES	2412 GRAND CIR	ACTIVE	9/01/2023	
01-00181-20	I - ANDREWS, NINA	RES	1107 BELFORD	ACTIVE	9/12/2023	
01-00489-02	I - BRADFORD, EMMA	RES	6907 AVONDALE	ACTIVE	9/06/2023	
02-00016-07	I - FRANK, KERMIT	RES	1734 NW 63RD	ACTIVE	9/22/2023	
01-00262-05	I - HALL, WARD	RES	1121 HUNTINGTON	ACTIVE	9/15/2023	
02-00673-01	E - KBH, LLC	RES	1821 DORCHESTER PL	ACTIVE	9/12/2023	
02-00718-11	I - MILLER, KELLY	RES	1821 DORCHESTER DR	ACTIVE	9/11/2023	
02-00005-08	I - NEWSON, DONNIE	RES	1727 NW 63RD	ACTIVE	9/01/2023	
02-00413-06	I - PARRISH, MURRY	RES	1404 SHERWOOD	ACTIVE	9/21/2023	
02-00415-11	I - RENEGAR, AUDREY	RES	1403 SHERWOOD	ACTIVE	9/01/2023	
04-00024-06	E - SHERWOOD LANE PARTNERS LLC	RES	1114 SHERWOOD C-4	ACTIVE	9/05/2023	

** TOTAL PRINTED 11 **

Attachment: US New Customer Report - 4559 (6828 : 4 f New Resident List)

STATUS: All CONFIDENTIALS PRINTED: NO
RANGE OF START DATES: 9/01/2023 THRU 9/30/2023 TRANSFERS INCLUDED: NO
LAST BILL DATE: 0/00/0000 THRU 99/99/9999 PRINT MAILING ADDR: NO

TOTALS BY CUSTOMER CLASS

CLASS	DESCRIPTION	TOTAL
RES	RESIDENTIAL	11
	CLASS TOTAL:	11

TOTALS BY RATE TABLE

SERVICE	RATE	DESCRIPTION	TOTAL

SELECTION CRITERIA

REPORT SELECTIONS:

REPORT SEQUENCE: Account Name
ACCOUNT STATUS: All
CUSTOMER CLASS: All
SERV/TBL: All
INCLUDE TRANSFER: NO
INCLUDE CONFIDENTAL: NO

INFORMATION INCLUDED:

MAILING ADDRES: NO
COMMENT CODES: None

CUSTOMER DATES:

START DATE: 9/01/2023 THRU 9/30/2023
LAST BILL DATE: 0/00/0000 THRU 99/99/9999

** END OF REPORT **

CITY OF NICHOLS HILLS
TREASURER'S REPORT - INVESTMENT SCHEDULE
September 30, 2023

MATURITY DATE	DEPOSITORY BANK	COST BASIS	MATURITY VALUE	YIELD TO MATURITY	DAYS INVESTED
Operations					
Operating Acct (Avg Balance)	BancFirst	342,667.77	342,667.77		
SWEEP Acct (Avg Balance)	BancFirst	8,846,111.10	8,846,111.10		
		9,188,778.87	9,188,778.87		
NICHOLS HILLS GENERAL FUND					
06/13/24	Midfirst	1,000,000.00	1,046,425.56	4.64%	427
11/16/23	Midfirst	650,000.00	666,469.62	5.36%	154
01/11/24	Midfirst	1,200,000.00	1,245,366.99	4.98%	273
		2,850,000.00	2,958,262.17		
NICHOLS HILLS GENERAL FUND - CIP					
01/11/24	Midfirst	700,000.00	735,286.30	4.75%	427
06/13/24	TREASURY BILL	720,873.33	750,000.00	5.39%	273
11/16/23	FNB of Ok	450,000.00	459,322.27	4.91%	154
06/12/25	Midfirst	650,000.00	675,602.25	3.95%	701
		2,520,873.33	2,620,210.82		
NICHOLS HILLS MUNICIPAL AUTHORITY					
04/11/24	Midfirst	850,000.00	877,451.44	5.52%	212
01/11/24	Midfirst	700,000.00	726,464.08	4.98%	273
		1,550,000.00	1,603,915.52		
NICHOLS HILLS MUNICIPAL AUTHORITY - CIP					
04/11/24	Midfirst	500,000.00	516,147.91	5.52%	212
06/13/24	Midfirst	600,000.00	627,840.00	4.64%	427
		1,100,000.00	1,143,987.91		
SINKING FUND					
12/20/23	TREASURY BILL	394,449.44	400,000.00	5.31%	97
		394,449.44	400,000.00		
GENERAL OBLIGATION BOND OF 2023					
11/16/23	Valliance	825,000.00	842,230.07	4.95%	154
06/13/24	FNB of OK	800,000.00	831,850.00	5.25%	273
11/30/23	TREASURY BILL	1,632,374.00	1,700,000.00	4.62%	326
12/28/23	TREASURY BILL	908,664.44	950,000.00	4.67%	353
06/13/24	Midfirst	1,000,000.00	1,047,142.16	4.71%	521
04/11/24	Midfirst	2,000,000.00	2,094,284.32	4.71%	458
		7,166,038.44	7,465,506.55		
GENERAL OBLIGATION BOND OF 2021					
01/11/24	Midfirst	1,200,000.00	1,221,523.08	5.45%	119
11/16/23	Midfirst	600,000.00	623,632.85	3.95%	427
11/16/23	Midfirst	300,000.00	308,972.15	4.98%	217
		2,100,000.00	2,154,128.08		
GENERAL OBLIGATION BOND OF 2022					
11/16/23	Midfirst	1,200,000.00	1,247,265.70	3.95%	427
01/11/24	TREASURY BILL	909,067.13	925,000.00	5.44%	119
		2,109,067.13	2,172,265.70		

SOURCE	COST	MATURITY	% of Total	Margin
BANCFIRST	9,188,778.87	9,188,778.87	32.09%	170.0%
MIDFIRST BANK	13,150,000.00	13,659,874.41	45.92%	112.5%
FIRST NATIONAL BANK OF OK	1,250,000.00	1,291,172.27	4.37%	124.9%
TREASURY BILL	4,565,428.34	4,725,000.00	15.94%	
VALLIANCE BANK	825,000.00	842,230.07	2.88%	110.3%
TOTAL INVESTED	$ 28,979,207.21	$ 29,707,055.62	101.20%	

BALANCE SHEET

AS OF: SEPTEMBER 30TH, 2023

4.h.a

01 -General Fund

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE		
ASSETS				
01-00-10050	Cash in Bank - Flex Account	16,626.36		
01-00-10099	Claim on Cash	1,865,959.24		
01-00-10100	Cash - Municipal Court	2,603.70		
01-00-11000	T-Bills and CD's	2,850,000.00		
01-00-11100	Interest Receivables	3,069.16		
01-00-11600	Other Receivables	1,210,802.00		
01-00-11650	Health Ins - Retirees & Cobra	4,660.21		
01-00-11700	Beverage Tax Receivable	936.00		
01-00-11800	Sales Tax Receivable	813,856.00		
01-00-11900	Franchise Fee Receivable	49,754.00		
01-00-12000	Utilities Receivable	85,236.81		
01-00-13799	Due To/From Flex Spending	14,151.86		
01-00-13800	Allowance for Court Receivable	(1,031,320.00)		
01-00-14000	Deposit with Third Party Admin	32,285.00		
01-00-17000	Lease Receivable	301,328.00		
			6,219,948.34	
	TOTAL ASSETS			6,219,948.34
LIABILITIES				
01-00-30090	Due to Collection agency	638.75		
01-00-30099	A/P Due to Pooled Cash	366,101.12		
01-00-30700	Deferred Interest Income	3,069.16		
01-00-32050	Cleet Payable	1,964.95		
01-00-32500	Court Bonds Payable	220.00		
01-00-32600	Uniform Building Code Fee Paya	4.00		
01-00-33300	Deferred Fine Revenue	161,030.00		
01-00-36000	Unapplied Credit Liab- A/R	141.61		
01-00-36500	Deferred inflow - leases	301,328.00		
01-00-37176	Retainage Payable	126,751.00		
	TOTAL LIABILITIES		961,248.59	
EQUITY				
01-00-50100	Nonspendable Fund Balance	32,285.00		
01-00-57050	Assigned - Economic Developmen	500,000.00		
01-00-57070	Assigned - Other	1,900,000.00		
01-00-57071	Assigned - art in parks	25,000.00		
01-00-59000	Unassigned Fund Balance	3,408,219.89		
	TOTAL BEGINNING EQUITY	5,865,504.89		
	TOTAL REVENUE	2,957,026.21		
	TOTAL EXPENDITURES	3,563,831.35		
	TOTAL REVENUE OVER/(UNDER) EXPENSES	(606,805.14)		
	TOTAL EQUITY & REV. OVER/(UNDER) EXP.		5,258,699.75	
	TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			6,219,948.34

Attachment: RG BALANCE SHEET - 5211 (6830 : 4 h Finance Director's Report)

BALANCE SHEET

AS OF: SEPTEMBER 30TH, 2023

02 -Street & Alley

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE		
ASSETS				
02-00-10099	Claim on Cash	251,682.34		
02-00-14900	Due from other Governments	1,735.00		
			253,417.34	
	TOTAL ASSETS			253,417.34
LIABILITIES				
EQUITY				
02-00-51090	Restricted Fund Bal-Streets	235,699.96		
02-00-57090	Assigned Fund Balance-Streets	7,166.00		
	TOTAL BEGINNING EQUITY	242,865.96		
	TOTAL REVENUE	10,551.38		
	TOTAL REVENUE OVER/(UNDER) EXPENSES	10,551.38		
	TOTAL EQUITY & REV. OVER/(UNDER) EXP.		253,417.34	
	TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			253,417.34

BALANCE SHEET

AS OF: SEPTEMBER 30TH, 2023

03 -Designated Fds-Fire & Gen

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE		
ASSETS				
03-00-10099	Claim on Cash	1,837.90		
			1,837.90	
	TOTAL ASSETS			1,837.90
LIABILITIES				
03-00-30099	A/P Due to Pooled Cash	100.18		
	TOTAL LIABILITIES		100.18	
EQUITY				
03-00-51050	Restricted Fund Bal-Donations	1,613.58		
	TOTAL BEGINNING EQUITY	1,613.58		
	TOTAL REVENUE	224.32		
	TOTAL EXPENDITURES	100.18		
	TOTAL REVENUE OVER/(UNDER) EXPENSES	124.14		
	TOTAL EQUITY & REV. OVER/(UNDER) EXP.		1,737.72	
	TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			1,837.90

4.h.a

BALANCE SHEET
AS OF: SEPTEMBER 30TH, 2023

04 -Designated Funds-Police

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE		
ASSETS				
04-00-10099	Claim on Cash	52,482.44		
			52,482.44	
	TOTAL ASSETS			52,482.44
LIABILITIES				
EQUITY				
04-00-51050	Restricted Fund Bal-Donations	49,210.67		
	TOTAL BEGINNING EQUITY	49,210.67		
	TOTAL REVENUE	1,287.99		
	TOTAL EXPENDITURES	(1,983.78)		
	TOTAL REVENUE OVER/(UNDER) EXPENSES	3,271.77		
	TOTAL EQUITY & REV. OVER/(UNDER) EXP.		52,482.44	
	TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			52,482.44

BALANCE SHEET
AS OF: SEPTEMBER 30TH, 2023

05 -Designated Funds-PW

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE		
ASSETS				
======				
05-00-10099	Claim on Cash	2,292.38		
			2,292.38	
	TOTAL ASSETS			2,292.38
				==============
LIABILITIES				
===========				
EQUITY				
======				
05-00-51050	Restricted Fund Bal-Donations	2,261.40		
	TOTAL BEGINNING EQUITY	2,261.40		
	TOTAL REVENUE	30.98		
	TOTAL REVENUE OVER/(UNDER) EXPENSES	30.98		
	TOTAL EQUITY & REV. OVER/(UNDER) EXP.		2,292.38	
	TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			2,292.38
				==============

4.h.a

BALANCE SHEET
AS OF: SEPTEMBER 30TH, 2023

06 -Municipal Authority

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE		
ASSETS				
06-00-10099	Claim on Cash	1,376,961.91		
06-00-11000	T-Bills and CD's	1,550,000.00		
06-00-11100	Interest Receivable	1,428.58		
06-00-12150	Utility Receivable	755,731.98		
06-00-13900	Unbilled Receivable	244,904.00		
06-00-14800	Allowance for Doubtful Account	(24,777.93)		
06-00-14850	Bad Debt Receivable	26,612.35		
06-00-15000	Deferred outflow of resources	62,752.00		
06-00-15500	Deferred OUtflow - OPEB	16,492.00		
06-00-20000	Fixed Assets	45,809,619.03		
06-00-20100	Accumulated Depreciation	(29,125,629.89)		
06-00-21000	Land	207,742.00		
06-00-21500	Construction in Progress	764,665.06		
			21,666,501.09	
	TOTAL ASSETS			21,666,501.09
LIABILITIES				
06-00-30050	Net pension asset	(635,211.00)		
06-00-30090	Payable - Collection AgencyFee	5,735.02		
06-00-30099	A/P Due to Pooled Cash	200,865.75		
06-00-31800	Comp Absent Payable	4,267.02		
06-00-31890	Compensated Absences - Long Te	38,405.00		
06-00-34000	City of NH - Garbage	85,236.81		
06-00-34100	Unearned Rev (Unapplied Credit	12,072.02		
06-00-34325	Deposit - Fire Hydrant Meter	3,000.00		
06-00-34500	Due to Tyler Tech (Cr Cd Fees)	326.00		
06-00-34900	Notes Payable - Current Portio	867.00		
06-00-35000	NOTES PAYABLE	15,303.00		
06-00-38000	Deferred inflow of resources	372,798.00		
06-00-38500	Deferred Inflow - OPEB	15,859.00		
06-00-40100	OPEB Liability	97,369.00		
	TOTAL LIABILITIES		216,892.62	
EQUITY				
06-00-50400	Net Investment-Capital Assets	17,640,226.00		
06-00-52090	Unrestricted Fund Balance	3,246,687.40		
	TOTAL BEGINNING EQUITY	20,886,913.40		
	TOTAL REVENUE	1,901,565.13		
	TOTAL EXPENDITURES	1,338,870.06		
	TOTAL REVENUE OVER/(UNDER) EXPENSES	562,695.07		
	TOTAL EQUITY & REV. OVER/(UNDER) EXP.		21,449,608.47	
	TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			21,666,501.09

BALANCE SHEET
AS OF: SEPTEMBER 30TH, 2023

07 -General Fund - CIP

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE		
ASSETS				
07-00-10099	Claim on Cash	589,730.17		
07-00-11000	T-Bills and CD's	2,520,873.33		
07-00-11100	Interest Receivable	4,588.89		
			3,115,192.39	
	TOTAL ASSETS			3,115,192.39
LIABILITIES				
07-00-30099	A/P Due to Pooled Cash	15,260.00		
07-00-30700	Deferred Interest Income	4,588.89		
	TOTAL LIABILITIES		19,848.89	
EQUITY				
07-00-57100	Assigned Fund Bal-Capital Imps	2,786,880.06		
	TOTAL BEGINNING EQUITY	2,786,880.06		
	TOTAL REVENUE	448,690.93		
	TOTAL EXPENDITURES	140,227.49		
	TOTAL REVENUE OVER/(UNDER) EXPENSES	308,463.44		
	TOTAL EQUITY & REV. OVER/(UNDER) EXP.		3,095,343.50	
	TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			3,115,192.39

4.h.a

BALANCE SHEET
AS OF: SEPTEMBER 30TH, 2023

08 -Sinking Fund

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE		
ASSETS				
08-00-10000	Cash - Sinking Fund	14,405.75		
08-00-11000	T-Bills and CD's	394,449.44		
08-00-11100	Interest Receivable	2,323.49		
08-00-14900	Due from other Governments	108,746.00		
			519,924.68	
	TOTAL ASSETS			519,924.68
LIABILITIES				
08-00-30700	Deferred Interest Income	2,323.08		
08-00-30701	Deferred Income	71,806.00		
	TOTAL LIABILITIES		74,129.08	
EQUITY				
08-00-51030	Restricted Fund Bal-Debt Srv	410,726.08		
	TOTAL BEGINNING EQUITY	410,726.08		
	TOTAL REVENUE	35,198.41		
	TOTAL EXPENDITURES	128.89		
	TOTAL REVENUE OVER/(UNDER) EXPENSES	35,069.52		
	TOTAL EQUITY & REV. OVER/(UNDER) EXP.		445,795.60	
	TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			519,924.68

BALANCE SHEET
AS OF: SEPTEMBER 30TH, 2023

09 -Meter Deposits

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE		
ASSETS				
09-00-10099	Claim on Cash	27,510.00		
			27,510.00	
	TOTAL ASSETS			27,510.00
LIABILITIES				
09-00-36100	Reserve for Meter Deposits	27,510.00		
	TOTAL LIABILITIES		27,510.00	
EQUITY				
	TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			27,510.00

BALANCE SHEET
AS OF: SEPTEMBER 30TH, 2023

10 -911 Fund

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE		
ASSETS				
10-00-10099	Claim on Cash	74,261.51		
10-00-11600	Other Receivables	729.00		
			74,990.51	
	TOTAL ASSETS			74,990.51
LIABILITIES				
EQUITY				
10-00-51070	Restricted Fd Bal-Public Safet	71,535.90		
	TOTAL BEGINNING EQUITY	71,535.90		
	TOTAL REVENUE	3,454.61		
	TOTAL REVENUE OVER/(UNDER) EXPENSES	3,454.61		
	TOTAL EQUITY & REV. OVER/(UNDER) EXP.		74,990.51	
	TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			74,990.51

BALANCE SHEET
AS OF: SEPTEMBER 30TH, 2023

11 -Impound Fee Police Fund

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE		
ASSETS				
11-00-10099	Claim on Cash	36,528.01		
			36,528.01	
	TOTAL ASSETS			36,528.01
LIABILITIES				
EQUITY				
11-00-51075	Restricted Fd Bal - Police Imp	34,342.69		
	TOTAL BEGINNING EQUITY	34,342.69		
	TOTAL REVENUE	2,185.32		
	TOTAL REVENUE OVER/(UNDER) EXPENSES	2,185.32		
	TOTAL EQUITY & REV. OVER/(UNDER) EXP.		36,528.01	
	TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			36,528.01

BALANCE SHEET

AS OF: SEPTEMBER 30TH, 2023

13 -Municipal Authority - CIP

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE		
ASSETS				
13-00-10099	Claim on Cash	286,527.09		
13-00-11000	T-Bills and CD's	1,100,000.00		
13-00-11100	Interest Receivable	1,839.99		
			1,388,367.08	
	TOTAL ASSETS			1,388,367.08
LIABILITIES				
13-00-30099	A/P Due to Pooled Cash	5,395.00		
	TOTAL LIABILITIES		5,395.00	
EQUITY				
13-00-57100	Fund Bal-Capital Improvements	1,447,584.73		
	TOTAL BEGINNING EQUITY	1,447,584.73		
	TOTAL REVENUE	36,258.55		
	TOTAL EXPENDITURES	100,871.20		
	TOTAL REVENUE OVER/(UNDER) EXPENSES	(64,612.65)		
	TOTAL EQUITY & REV. OVER/(UNDER) EXP.		1,382,972.08	
	TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			1,388,367.08

BALANCE SHEET

AS OF: SEPTEMBER 30TH, 2023

14 -Water Impact Fees Fund

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE		
ASSETS				
14-00-10099	Claim on Cash	145,651.76		
			145,651.76	
	TOTAL ASSETS			145,651.76
LIABILITIES				
EQUITY				
14-00-50300	Restricted Fund Balance	141,315.68		
	TOTAL BEGINNING EQUITY	141,315.68		
	TOTAL REVENUE	4,336.08		
	TOTAL REVENUE OVER/(UNDER) EXPENSES	4,336.08		
	TOTAL EQUITY & REV. OVER/(UNDER) EXP.		145,651.76	
	TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			145,651.76

BALANCE SHEET
AS OF: SEPTEMBER 30TH, 2023

15 -Sewer Impact Fee Fund

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE		
ASSETS				
15-00-10099	Claim on Cash	99,344.04		
			99,344.04	
	TOTAL ASSETS			99,344.04
LIABILITIES				
EQUITY				
15-00-50300	Restricted Fund Balance	95,252.68		
	TOTAL BEGINNING EQUITY	95,252.68		
	TOTAL REVENUE	4,091.36		
	TOTAL REVENUE OVER/(UNDER) EXPENSES	4,091.36		
	TOTAL EQUITY & REV. OVER/(UNDER) EXP.		99,344.04	
	TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			99,344.04

BALANCE SHEET

AS OF: SEPTEMBER 30TH, 2023

17 -Drainage Fee Fund

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE		
ASSETS				
17-00-10099	Claim on Cash	232,922.37		
17-00-12000	Utility Receivables	5,436.36		
17-00-13900	Unbilled Receivable	1,630.00		
17-00-14850	Bad Debt Receivable	68.66		
			240,057.39	
	TOTAL ASSETS			240,057.39
LIABILITIES				
EQUITY				
17-00-50300	Restricted Fund Balance	220,663.76		
	TOTAL BEGINNING EQUITY	220,663.76		
	TOTAL REVENUE	19,393.63		
	TOTAL REVENUE OVER/(UNDER) EXPENSES	19,393.63		
	TOTAL EQUITY & REV. OVER/(UNDER) EXP.		240,057.39	
	TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			240,057.39

Attachment: RG BALANCE SHEET - 5211 (6830 : 4 h Finance Director's Report)

4.h.a

BALANCE SHEET
AS OF: SEPTEMBER 30TH, 2023

18 -Health Insurance Fund

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE		
ASSETS				
18-00-10050	Cash - Health Insurance	158,650.31		
18-00-11600	Other Receivables	40,789.21		
			199,439.52	
	TOTAL ASSETS			199,439.52
LIABILITIES				
18-00-30090	Claims Payable	79,545.00		
	TOTAL LIABILITIES		79,545.00	
EQUITY				
18-00-57090	Assigned Fund Balance	43,468.81		
	TOTAL BEGINNING EQUITY	43,468.81		
	TOTAL REVENUE	285,036.95		
	TOTAL EXPENDITURES	208,611.24		
	TOTAL REVENUE OVER/(UNDER) EXPENSES	76,425.71		
	TOTAL EQUITY & REV. OVER/(UNDER) EXP.		119,894.52	
	TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			199,439.52

Attachment: RG BALANCE SHEET - 5211 (6830 : 4 h Finance Director's Report)

4.h.a

BALANCE SHEET
AS OF: SEPTEMBER 30TH, 2023

20 -Designated Funds-Parks

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE		
ASSETS				
======				
20-00-10099	Claim on Cash	487,960.64		
20-00-11100	Interest Receivable	1,334.00		
			489,294.64	
	TOTAL ASSETS			489,294.64
				==============
LIABILITIES				
===========				
20-00-30099	A/P Due to Pooled Cash	3,600.00		
20-00-30700	Deferred Interest Income	1,334.00		
20-00-37176	Retainage Payable	9,184.00		
	TOTAL LIABILITIES		14,118.00	
EQUITY				
======				
20-00-51050	Restricted Fund Bal - Donation	344,398.23		
	TOTAL BEGINNING EQUITY	344,398.23		
	TOTAL REVENUE	141,353.41		
	TOTAL EXPENDITURES	10,575.00		
	TOTAL REVENUE OVER/(UNDER) EXPENSES	130,778.41		
	TOTAL EQUITY & REV. OVER/(UNDER) EXP.		475,176.64	
	TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			489,294.64
				==============

BALANCE SHEET

AS OF: SEPTEMBER 30TH, 2023

80 -General Obligation Bonds

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE		
ASSETS				
80-00-10891	Cash - 2020 GO Bd Series	66,266.04		
80-00-10892	Cash - 2021 GO Bond Series	1,386,517.51		
80-00-10893	Cash - 2022 GO Bond Series	1,106,349.36		
80-00-10894	Cash - 2023 GO Bd Series	714,072.83		
80-00-11092	T-bills and CD's - Series 2021	2,100,000.00		
80-00-11093	T-bills and CD's - Series 2022	2,109,067.13		
80-00-11094	T-bills and CD's - 2023	7,166,038.44		
80-00-11192	Interest Rec - 2022 GO Bd Seri	19,414.00		
			14,667,725.31	
	TOTAL ASSETS			14,667,725.31
LIABILITIES				
80-00-30099	A/P Due to Pooled Cash	499,352.96		
80-00-30792	Deferred Int Income - 2022	19,414.00		
80-00-37176	Retainage Payable	23,751.00		
	TOTAL LIABILITIES		542,517.96	
EQUITY				
80-00-50100	FUND BALANCE	15,081,918.59		
	TOTAL BEGINNING EQUITY	15,081,918.59		
	TOTAL REVENUE	154,206.63		
	TOTAL EXPENDITURES	1,110,917.87		
	TOTAL REVENUE OVER/(UNDER) EXPENSES	(956,711.24)		
	TOTAL EQUITY & REV. OVER/(UNDER) EXP.		14,125,207.35	
	TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			14,667,725.31

BALANCE SHEET
AS OF: SEPTEMBER 30TH, 2023

99 -Pooled Cash

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE		
ASSETS				
99-00-10090	Pooled Cash - Meter Deposits	893,030.03		
99-00-10099	Pooled Cash	4,638,621.77		
99-00-12001	Due from General Fund	366,101.12		
99-00-12003	Due from Designated Funds-Fire	100.18		
99-00-12006	Due from Municipal Authority	200,865.75		
99-00-12007	Due from GF - CIP	15,260.00		
99-00-12013	Due from NHMA - CIP	5,395.00		
99-00-12020	Due from Designated Fund-Parks	3,600.00		
99-00-12080	Due from GO Bonds	499,352.96		
			6,622,326.81	
	TOTAL ASSETS			6,622,326.81
LIABILITIES				
99-00-30099	Accounts Payable	1,090,675.01		
99-00-37099	Due to other Funds	5,531,651.80		
	TOTAL LIABILITIES		6,622,326.81	
EQUITY				
	TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			6,622,326.81

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2023

01 -General Fund
FINANCIAL SUMMARY % OF YEAR COMPLETED: 25.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
REVENUE SUMMARY						
Revenues	13,617,098	1,026,172.60	2,957,026.21	0.00	10,660,071.83	78.28
TOTAL REVENUES	13,617,098	1,026,172.60	2,957,026.21	0.00	10,660,071.83	78.28
EXPENDITURE SUMMARY						
City Council	785	64.59	195.57	0.00	589.43	75.09
Administration	976,613	68,957.91	311,257.47	0.00	665,355.44	68.13
City Treasurer	1,307	107.65	325.95	0.00	981.05	75.06
City Attorney	200,000	28,076.40	85,058.05	0.00	114,941.95	57.47
Municipal Court	133,881	9,243.76	43,062.99	160.00	90,658.15	67.72
Police Department	3,238,961	236,721.22	834,946.78	0.00	2,404,013.96	74.22
Fire Department	2,444,446	216,284.51	741,731.79	65.93	1,702,647.88	69.65
City Engineer	90,000	20,884.25	48,428.85	2,194.77	39,376.38	43.75
Street Department	487,571	52,625.56	171,454.05	1,256.62	314,860.23	64.58
Sanitation	1,117,970	93,586.08	289,080.18	127.54	828,762.69	74.13
Parks Department	2,277,324	296,290.94	346,794.06	0.00	1,930,529.94	84.77
Public Works Admin	281,472	22,473.56	75,924.44	0.00	205,547.08	73.03
General Government	1,011,669	42,273.94	240,637.38	391,761.40	379,270.22	37.49
Code Department	528,679	30,126.62	122,539.66	10,910.67	395,228.84	74.76
Risk Manager	229,320	15,824.43	55,561.54	12,624.75	161,133.78	70.27
Information Systems Mgr	597,103	41,920.48	196,832.59	5,152.15	395,117.84	66.17
TOTAL EXPENDITURES	13,617,100	1,175,461.90	3,563,831.35	424,253.83	9,629,014.86	70.71
REVENUE OVER/(UNDER) EXPENDITURES	(2)	(149,289.30)	(606,805.14)	(424,253.83)	1,031,056.97	2,848.50-

4.h.b

01 -General Fund

% OF YEAR COMPLETED: 25.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Revenues						
========						
General Sales Tax						
01-00-70250 Sales Tax	5,388,588	439,822.55	1,333,528.88	0.00	4,055,059.12	75.25
01-00-70350 Use Tax Revenue	1,010,508	76,225.61	244,690.30	0.00	765,817.70	75.79
01-00-70450 Tobacco Tax Revenue	36,903	2,614.43	8,742.65	0.00	28,160.35	76.31
TOTAL General Sales Tax	6,435,999	518,662.59	1,586,961.83	0.00	4,849,037.17	75.34
Miscellaneous Taxes						
01-00-71550 Franchise Tax	390,089	34,598.92	116,193.42	0.00	273,895.58	70.21
TOTAL Miscellaneous Taxes	390,089	34,598.92	116,193.42	0.00	273,895.58	70.21
Licenses and Permits						
01-00-72050 Building Permits	97,917	12,173.90	40,292.50	0.00	57,624.50	58.85
01-00-72075 Plumbing Permits	31,967	3,051.00	10,181.00	0.00	21,786.00	68.15
01-00-72100 Electrical Permits	26,162	2,230.50	5,055.50	0.00	21,106.50	80.68
01-00-72125 Roof Permits	1,526	170.00	1,020.00	0.00	506.00	33.16
01-00-72150 Drive/Drain Permits - Tree	8,594	840.00	4,735.00	0.00	3,859.00	44.90
01-00-72175 Food Vendor Permits	90	0.00	30.00	0.00	60.00	66.67
01-00-72200 Garage Sale Permits	532	80.00	220.00	0.00	312.00	58.65
01-00-72300 Plumbing Licenses	23,845	2,725.00	13,075.00	0.00	10,770.00	45.17
01-00-72325 Electric Licenses	12,540	2,000.00	5,200.00	0.00	7,340.00	58.53
01-00-72350 General Contractor Registra	20,235	2,475.00	6,900.00	0.00	13,335.00	65.90
01-00-72355 SUB-CONTRACTOR REGISTRATION	570	0.00	150.00	0.00	420.00	73.68
01-00-72399 Inspections	32,167	2,375.00	8,060.00	0.00	24,107.00	74.94
01-00-72400 Alcohol Licenses	15,979	3,500.00	5,500.00	0.00	10,479.00	65.58
01-00-72800 Dog/Cat Licenses	342	30.00	45.00	0.00	297.00	86.84
TOTAL Licenses and Permits	272,466	31,650.40	100,464.00	0.00	172,002.00	63.13
Intergovernmental						
01-00-73250 Alcohol Tax	9,908	794.00	2,591.43	0.00	7,316.57	73.85
01-00-73900 FEMA Reimbursement	0	54,929.23	54,929.23	0.00	(54,929.23)	0.00
TOTAL Intergovernmental	9,908	55,723.23	57,520.66	0.00	(47,612.66)	480.55-
Charges for Services						
01-00-74200 Garbage	895,705	80,751.26	242,117.15	0.00	653,587.85	72.97
01-00-74500 Garbage - Commercial	121,812	11,920.27	34,735.88	0.00	87,076.12	71.48
01-00-74700 Solid Waste Fee	5,013	439.10	1,316.79	0.00	3,696.21	73.73
01-00-74850 Ambulance Fees	58,336	5,110.72	15,331.57	0.00	43,004.43	73.72
01-00-74950 Life and Safety	1,053	0.00	323.72	0.00	729.28	69.26
TOTAL Charges for Services	1,081,919	98,221.35	293,825.11	0.00	788,093.89	72.84
Fines & Forfeits						
01-00-76300 Police Fines	115,587	10,088.80	25,638.62	0.00	89,948.38	77.82
TOTAL Fines & Forfeits	115,587	10,088.80	25,638.62	0.00	89,948.38	77.82

4.h.b

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2023

01 -General Fund

% OF YEAR COMPLETED: 25.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Investment Earnings						
01-00-78500 Interest Income	107,154	12,497.27	26,764.60	0.00	80,389.40	75.02
TOTAL Investment Earnings	107,154	12,497.27	26,764.60	0.00	80,389.40	75.02
Miscellaneous Revenue						
01-00-79500 Leases	286,485	49,563.04	104,085.00	0.00	182,400.00	63.67
01-00-79550 Misc. Income	135,369	3,881.55	11,890.81	0.00	123,478.19	91.22
01-00-79575 Royalty Revenue	0	97.53	118.40	0.00	(118.40)	0.00
TOTAL Miscellaneous Revenue	421,854	53,542.12	116,094.21	0.00	305,759.79	72.48
Fund Balance Carryover						
01-00-79800 Carryover	2,247,867	0.00	0.00	0.00	2,247,867.04	100.00
TOTAL Fund Balance Carryover	2,247,867	0.00	0.00	0.00	2,247,867.04	100.00
Transfers						
01-00-79900 Leasehold Transfer	2,534,255	211,187.92	633,563.76	0.00	1,900,691.24	75.00
TOTAL Transfers	2,534,255	211,187.92	633,563.76	0.00	1,900,691.24	75.00
TOTAL Revenues	13,617,098	1,026,172.60	2,957,026.21	0.00	10,660,071.83	78.28
TOTAL REVENUE	13,617,098	1,026,172.60	2,957,026.21	0.00	10,660,071.83	78.28

Attachment: RG REV & EXP W-ENC (ROLL) - 5214 (6830 : 4 h Finance Director's Report)

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2023

4.h.b

01 -General Fund

% OF YEAR COMPLETED: 25.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
City Council						
Personnel Services						
01-01-80100 Salary	720	60.00	180.00	0.00	540.00	75.00
01-01-80300 FICA/Medicare	55	4.59	13.77	0.00	41.23	74.96
01-01-80700 Unemployment	10	0.00	1.80	0.00	8.20	82.00
TOTAL Personnel Services	785	64.59	195.57	0.00	589.43	75.09
TOTAL City Council	785	64.59	195.57	0.00	589.43	75.09
Administration						
Personnel Services						
01-02-80100 Salary	703,074	52,363.94	225,612.58	0.00	477,461.71	67.91
01-02-80300 FICA/Medicare	56,316	3,141.62	15,130.30	0.00	41,185.30	73.13
01-02-80400 Dental Insurance	2,732	155.04	465.12	0.00	2,266.88	82.98
01-02-80500 Health Insurance	61,052	4,381.49	13,144.47	0.00	47,907.53	78.47
01-02-80600 Worker's Comp	9,996	0.00	4,526.52	0.00	5,469.48	54.72
01-02-80700 Unemployment	1,030	0.00	0.00	0.00	1,030.00	100.00
01-02-80800 OMRF Pension	57,766	4,354.45	18,543.53	0.00	39,222.49	67.90
01-02-81400 Car Allowance	24,800	2,066.67	6,200.01	0.00	18,599.99	75.00
TOTAL Personnel Services	916,766	66,463.21	283,622.53	0.00	633,143.38	69.06
Material and Supplies						
01-02-83000 Material & Supplies	1,500	0.00	204.76	0.00	1,295.24	86.35
TOTAL Material and Supplies	1,500	0.00	204.76	0.00	1,295.24	86.35
Other Services						
01-02-84000 Equipment Maintenance	2,000	0.00	0.00	0.00	2,000.00	100.00
01-02-84300 Training & Membership	7,000	423.53	2,972.00	0.00	4,028.00	57.54
01-02-84400 Software Agreements	25,000	385.87	17,876.40	0.00	7,123.60	28.49
01-02-84700 Telephone	9,000	406.38	2,745.02	0.00	6,254.98	69.50
TOTAL Other Services	43,000	1,215.78	23,593.42	0.00	19,406.58	45.13
Capital Projects						
Transfers Out						
01-02-99000 Transfer to CIP (Depreciati	15,347	1,278.92	3,836.76	0.00	11,510.24	75.00
TOTAL Transfers Out	15,347	1,278.92	3,836.76	0.00	11,510.24	75.00
TOTAL Administration	976,613	68,957.91	311,257.47	0.00	665,355.44	68.13

4.h.b

01 -General Fund

% OF YEAR COMPLETED: 25.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
City Treasurer						
Personnel Services						
01-03-80100 Salary	1,200	100.00	300.00	0.00	900.00	75.00
01-03-80300 FICA/Medicare	92	7.65	22.95	0.00	69.05	75.05
01-03-80700 Unemployment	15	0.00	3.00	0.00	12.00	80.00
TOTAL Personnel Services	1,307	107.65	325.95	0.00	981.05	75.06
TOTAL City Treasurer	1,307	107.65	325.95	0.00	981.05	75.06
City Attorney						
Other Services						
01-04-87100 Legal Services	200,000	28,076.40	85,058.05	0.00	114,941.95	57.47
TOTAL Other Services	200,000	28,076.40	85,058.05	0.00	114,941.95	57.47
TOTAL City Attorney	200,000	28,076.40	85,058.05	0.00	114,941.95	57.47
Municipal Court						
Personnel Services						
01-05-80100 Salary	92,608	7,362.98	25,615.22	0.00	66,993.06	72.34
01-05-80200 Overtime	500	0.00	0.00	0.00	500.00	100.00
01-05-80300 FICA/Medicare	7,469	563.27	1,959.57	0.00	5,509.19	73.76
01-05-80400 Dental Insurance	621	51.68	155.04	0.00	465.96	75.03
01-05-80500 Health Insurance	8,252	687.83	2,063.49	0.00	6,188.51	74.99
01-05-80600 Worker's Comp	2,499	0.00	1,131.64	0.00	1,367.36	54.72
01-05-80700 Unemployment	415	0.00	125.57	0.00	289.43	69.74
01-05-80800 OMRF Pension	6,192	489.04	1,749.22	0.00	4,442.88	71.75
TOTAL Personnel Services	118,556	9,154.80	32,799.75	0.00	85,756.39	72.33
Material and Supplies						
01-05-83000 Material & Supplies	1,000	0.00	68.45	0.00	931.55	93.16
TOTAL Material and Supplies	1,000	0.00	68.45	0.00	931.55	93.16
Other Services						
01-05-84000 Equipment Maintenance	250	0.00	0.00	0.00	250.00	100.00
01-05-84300 Training & Membership	700	0.00	0.00	160.00	540.00	77.14
01-05-84400 Software Agreement	12,075	0.00	9,885.50	0.00	2,189.50	18.13
01-05-84700 Telephone	1,300	88.96	309.29	0.00	990.71	76.21
TOTAL Other Services	14,325	88.96	10,194.79	160.00	3,970.21	27.72

01 -General Fund

% OF YEAR COMPLETED: 25.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Transfers Out						
TOTAL Municipal Court	133,881	9,243.76	43,062.99	160.00	90,658.15	67.72
Police Department						
Personnel Services						
01-06-80100 Salary	2,037,200	145,785.10	522,963.91	0.00	1,514,235.79	74.33
01-06-80200 Overtime	20,000	339.64	8,828.74	0.00	11,171.26	55.86
01-06-80300 FICA/Medicare	179,033	11,221.96	41,500.83	0.00	137,531.85	76.82
01-06-80400 Dental Insurance	14,059	1,033.60	3,100.80	0.00	10,957.95	77.94
01-06-80500 Health Insurance	332,490	23,173.16	68,085.07	0.00	264,404.74	79.52
01-06-80600 Worker's Comp	59,973	0.00	13,579.55	0.00	46,393.45	77.36
01-06-80700 Unemployment	4,300	0.00	1,591.18	0.00	2,708.82	63.00
01-06-80800 OMRF Pension	30,260	2,175.32	8,178.24	0.00	22,082.04	72.97
01-06-81050 Police Pension	222,648	15,455.70	54,345.88	0.00	168,301.64	75.59
01-06-81100 Uniform Allowance	35,000	0.00	10,175.01	0.00	24,824.99	70.93
01-06-81200 Medical Exams	2,500	698.00	698.00	0.00	1,802.00	72.08
TOTAL Personnel Services	2,937,462	199,882.48	733,047.21	0.00	2,204,414.53	75.04
Material and Supplies						
01-06-83000 Material & Supplies	7,000	605.78	1,923.53	0.00	5,076.47	72.52
TOTAL Material and Supplies	7,000	605.78	1,923.53	0.00	5,076.47	72.52
Other Services						
01-06-84000 Equipment Maintenance	65,000	9,654.00	15,791.84	0.00	49,208.16	75.70
01-06-84100 Vehicle Maintenance	45,000	630.34	12,952.58	0.00	32,047.42	71.22
01-06-84200 Building Maintenance	4,500	0.00	24,979.23	0.00	(20,479.23)	455.09-
01-06-84300 Training & Membership	20,000	7,845.73	8,693.73	0.00	11,306.27	56.53
01-06-84700 Telephone	23,000	1,161.51	3,990.52	0.00	19,009.48	82.65
01-06-84800 Utilities	2,000	59.07	176.30	0.00	1,823.70	91.19
01-06-84900 Fuel	35,000	8,659.62	8,659.62	0.00	26,340.38	75.26
01-06-84950 EV Charging	1,000	139.44	422.47	0.00	577.53	57.75
01-06-85000 Janitorial Services	15,150	1,262.50	3,787.50	0.00	11,362.50	75.00
01-06-85300 Animal Control	2,000	0.00	60.00	0.00	1,940.00	97.00
TOTAL Other Services	212,650	29,412.21	79,513.79	0.00	133,136.21	62.61
Transfers Out						
01-06-99000 Transfer to CIP (Depreciati	81,849	6,820.75	20,462.25	0.00	61,386.75	75.00
TOTAL Transfers Out	81,849	6,820.75	20,462.25	0.00	61,386.75	75.00
TOTAL Police Department	3,238,961	236,721.22	834,946.78	0.00	2,404,013.96	74.22

4.h.b

01 -General Fund

% OF YEAR COMPLETED: 25.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Fire Department						
Personnel Services						
01-07-80100 Salary	1,547,263	123,884.85	440,025.89	0.00	1,107,236.70	71.56
01-07-80200 Overtime	65,000	6,706.74	35,448.06	0.00	29,551.94	45.46
01-07-80300 FICA/Medicare	20,850	1,893.62	6,985.84	0.00	13,864.07	66.49
01-07-80400 Dental Insurance	8,682	775.20	2,273.92	0.00	6,408.08	73.81
01-07-80500 Health Insurance	215,120	18,350.71	53,663.97	0.00	161,456.03	75.05
01-07-80600 Worker's Comp	34,984	0.00	15,842.82	0.00	19,141.18	54.71
01-07-80700 Unemployment	3,920	0.00	387.72	0.00	3,532.28	90.11
01-07-81000 Fire Pension	197,064	17,343.87	59,786.58	0.00	137,277.52	69.66
01-07-81100 Uniform Allowance	17,430	6,627.00	14,580.20	0.00	2,849.80	16.35
01-07-81200 Medical Exams	8,400	0.00	952.00	0.00	7,448.00	88.67
TOTAL Personnel Services	2,118,713	175,581.99	629,947.00	0.00	1,488,765.60	70.27
Material and Supplies						
01-07-83000 Material & Supplies	18,462	1,510.28	6,248.31	0.00	12,213.69	66.16
TOTAL Material and Supplies	18,462	1,510.28	6,248.31	0.00	12,213.69	66.16
Other Services						
01-07-84000 Equipment Maintenance	10,000	694.02	3,761.83	0.00	6,238.17	62.38
01-07-84100 Vehicle Maintenance	14,000	9,779.70	13,365.30	65.93	568.77	4.06
01-07-84200 Building Maintenance	7,000	50.00	3,579.51	0.00	3,420.49	48.86
01-07-84300 Training & Membership	15,500	8,113.00	19,710.88	0.00	(4,210.88)	27.17-
01-07-84400 Membership	1,500	55.00	125.00	0.00	1,375.00	91.67
01-07-84500 Fire Department Publication	3,000	0.00	767.21	0.00	2,232.79	74.43
01-07-84600 Lease/Rental	1,500	0.00	0.00	0.00	1,500.00	100.00
01-07-84700 Telephone	9,200	371.97	1,421.28	0.00	7,778.72	84.55
01-07-84800 Utilities	3,500	59.07	176.30	0.00	3,323.70	94.96
01-07-84900 Fuel	9,500	2,148.03	2,148.03	0.00	7,351.97	77.39
01-07-85200 EMSA Subsidy	32,700	2,557.20	8,390.60	0.00	24,309.40	74.34
01-07-86850 Software Maintenance	15,500	0.00	5,997.79	0.00	9,502.21	61.30
TOTAL Other Services	122,900	23,827.99	59,443.73	65.93	63,390.34	51.58
Transfers Out						
01-07-99000 Transfer to CIP (Depreciati	184,371	15,364.25	46,092.75	0.00	138,278.25	75.00
TOTAL Transfers Out	184,371	15,364.25	46,092.75	0.00	138,278.25	75.00
TOTAL Fire Department	2,444,446	216,284.51	741,731.79	65.93	1,702,647.88	69.65
City Engineer						
Personnel Services						

4.h.b

01 -General Fund

% OF YEAR COMPLETED: 25.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Other Services						
01-08-86075 Engineering Fees	90,000	20,884.25	48,428.85	2,194.77	39,376.38	43.75
TOTAL Other Services	90,000	20,884.25	48,428.85	2,194.77	39,376.38	43.75
TOTAL City Engineer	90,000	20,884.25	48,428.85	2,194.77	39,376.38	43.75
Street Department						
=================						
Personnel Services						
01-09-80100 Salary	226,378	23,581.21	71,784.20	0.00	154,593.37	68.29
01-09-80200 Overtime	1,800	1,173.62	3,388.53	0.00	(1,588.53)	88.25-
01-09-80300 FICA/Medicare	20,299	1,922.43	5,836.78	0.00	14,462.26	71.25
01-09-80400 Dental Insurance	1,860	256.17	720.90	0.00	1,139.10	61.24
01-09-80500 Health Insurance	34,641	5,259.04	14,799.65	0.00	19,841.35	57.28
01-09-80600 Worker's Comp	4,998	0.00	15,842.81	0.00	(10,844.81)	216.98-
01-09-80700 Unemployment	888	0.00	333.38	0.00	554.62	62.46
01-09-80800 OMRF Pension	17,302	2,010.37	6,103.79	0.00	11,198.50	64.72
01-09-80900 Stand By Pay	2,600	375.00	1,125.00	0.00	1,475.00	56.73
01-09-81100 Uniform Allowance	4,080	429.49	1,451.64	0.00	2,628.36	64.42
01-09-81200 Medical Exams	552	0.00	116.00	0.00	436.00	78.99
TOTAL Personnel Services	315,398	35,007.33	121,502.68	0.00	193,895.22	61.48
Material and Supplies						
01-09-83000 Material & Supplies	11,000	1,155.77	6,041.46	443.96	4,514.58	41.04
01-09-83300 Minor Tools	1,000	0.00	0.00	0.00	1,000.00	100.00
01-09-83500 Safety Supplies	1,500	0.00	406.50	0.00	1,093.50	72.90
01-09-83700 Misc. Supplies	250	0.00	64.00	0.00	186.00	74.40
TOTAL Material and Supplies	13,750	1,155.77	6,511.96	443.96	6,794.08	49.41
Other Services						
01-09-84000 Equipment Maintenance	3,500	540.05	1,418.12	0.00	2,081.88	59.48
01-09-84100 Vehicle Maintenance	5,000	429.91	1,347.97	812.66	2,839.37	56.79
01-09-84600 Lease/Rental	1,000	0.00	595.90	0.00	404.10	40.41
01-09-84700 Telephone	1,400	129.15	460.23	0.00	939.77	67.13
01-09-84800 Utilities	500	31.24	93.72	0.00	406.28	81.26
01-09-84900 Fuel	5,000	3,245.51	3,245.51	0.00	1,754.49	35.09
01-09-85500 Street Lighting	91,000	7,834.68	23,522.20	0.00	67,477.80	74.15
TOTAL Other Services	107,400	12,210.54	30,683.65	812.66	75,903.69	70.67
Transfers Out						
01-09-99000 Transfer to CIP (Depreciati	51,023	4,251.92	12,755.76	0.00	38,267.24	75.00
TOTAL Transfers Out	51,023	4,251.92	12,755.76	0.00	38,267.24	75.00
TOTAL Street Department	487,571	52,625.56	171,454.05	1,256.62	314,860.23	64.58

Attachment: RG REV & EXP W-ENC (ROLL) - 5214 (6830 : 4 h Finance Director's Report)

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: SEPTEMBER 30TH, 2023

4.h.b

01 -General Fund

% OF YEAR COMPLETED: 25.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Sanitation						
Personnel Services						
01-10-80100 Salary	535,159	38,193.54	137,245.78	0.00	397,912.92	74.35
01-10-80200 Overtime	0	176.16	411.04	0.00	(411.04)	0.00
01-10-80300 FICA/Medicare	47,090	2,935.23	10,530.62	0.00	36,559.35	77.64
01-10-80400 Dental Insurance	6,202	467.35	1,449.66	0.00	4,752.34	76.63
01-10-80500 Health Insurance	87,210	7,136.09	22,385.74	0.00	64,824.26	74.33
01-10-80600 Worker's Comp	24,989	0.00	11,316.30	0.00	13,672.70	54.71
01-10-80700 Unemployment	3,200	0.00	1,073.43	0.00	2,126.57	66.46
01-10-80800 OMRF Pension	41,534	3,069.57	11,012.50	0.00	30,521.24	73.49
01-10-81100 Uniform Allowance	9,904	675.83	2,204.38	0.00	7,699.62	77.74
01-10-81200 Medical Exams	858	0.00	583.20	0.00	274.80	32.03
TOTAL Personnel Services	756,145	52,653.77	198,212.65	0.00	557,932.76	73.79
Material and Supplies						
01-10-83000 Material & Supplies	1,500	636.98	642.97	0.00	857.03	57.14
01-10-83500 Safety Supplies	2,500	0.00	286.00	0.00	2,214.00	88.56
01-10-83700 Misc. Supplies	500	0.00	0.00	0.00	500.00	100.00
TOTAL Material and Supplies	4,500	636.98	928.97	0.00	3,571.03	79.36
Other Services						
01-10-84000 Equipment Maintenance	1,400	294.89	754.74	0.00	645.26	46.09
01-10-84100 Vehicle Maintenance	22,000	1,057.50	3,478.57	0.00	18,521.43	84.19
01-10-84700 Telephone	1,557	144.39	431.67	0.00	1,125.33	72.28
01-10-84800 Utilities	924	31.24	93.70	0.00	830.30	89.86
01-10-84900 Fuel	17,135	2,570.11	3,903.90	127.54	13,103.56	76.47
01-10-85800 Landfill Disposal	96,000	18,284.13	27,176.13	0.00	68,823.87	71.69
01-10-85825 Commercial Garbage Disposal	130,000	10,553.99	32,022.61	0.00	97,977.39	75.37
TOTAL Other Services	269,016	32,936.25	67,861.32	127.54	201,027.14	74.73
Capital Projects						
Transfers Out						
01-10-99000 Transfer to CIP (Depreciati	88,309	7,359.08	22,077.24	0.00	66,231.76	75.00
TOTAL Transfers Out	88,309	7,359.08	22,077.24	0.00	66,231.76	75.00
TOTAL Sanitation	1,117,970	93,586.08	289,080.18	127.54	828,762.69	74.13
Parks Department						
Personnel Services						
Material and Supplies						

4.h.b

01 -General Fund

% OF YEAR COMPLETED: 25.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Other Services						
01-11-84000 Equipment Maintenance	700	0.00	0.00	0.00	700.00	100.00
01-11-85700 Parks Maintenance	25,000	3,061.19	17,104.81	0.00	7,895.19	31.58
01-11-85900 Park Maintenance Contract	220,000	17,257.50	51,772.50	0.00	168,227.50	76.47
TOTAL Other Services	245,700	20,318.69	68,877.31	0.00	176,822.69	71.97
Transfers Out						
01-11-99000 Transfer to CIP (Depreciati	2,031,624	275,972.25	277,916.75	0.00	1,753,707.25	86.32
TOTAL Transfers Out	2,031,624	275,972.25	277,916.75	0.00	1,753,707.25	86.32
TOTAL Parks Department	2,277,324	296,290.94	346,794.06	0.00	1,930,529.94	84.77

Public Works Admin
==================

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Personnel Services						
01-12-80100 Salary	176,900	14,209.20	46,019.31	0.00	130,880.40	73.99
01-12-80300 FICA/Medicare	15,953	1,091.98	3,535.41	0.00	12,418.06	77.84
01-12-80400 Dental Insurance	1,240	103.36	310.08	0.00	929.92	74.99
01-12-80500 Health Insurance	20,001	2,341.41	7,024.23	0.00	12,976.77	64.88
01-12-80600 Worker's Comp	4,998	0.00	2,263.26	0.00	2,734.74	54.72
01-12-80700 Unemployment	592	0.00	105.97	0.00	486.03	82.10
01-12-80800 OMRF Pension	13,287	1,136.74	3,681.56	0.00	9,605.78	72.29
01-12-81200 Medical Exams	500	0.00	0.00	0.00	500.00	100.00
TOTAL Personnel Services	233,472	18,882.69	62,939.82	0.00	170,531.70	73.04
Material and Supplies						
01-12-83000 Material & Supplies	1,500	0.00	0.00	0.00	1,500.00	100.00
01-12-83200 Office Supplies	3,000	78.15	462.55	0.00	2,537.45	84.58
01-12-83700 Misc. Supplies	500	0.00	0.00	0.00	500.00	100.00
TOTAL Material and Supplies	5,000	78.15	462.55	0.00	4,537.45	90.75
Other Services						
01-12-84000 Equipment Maintenance	3,000	0.00	0.00	0.00	3,000.00	100.00
01-12-84100 Vehicle Maintenance	1,500	0.00	940.92	0.00	559.08	37.27
01-12-84200 Building Maintenance	6,000	134.00	1,277.91	0.00	4,722.09	78.70
01-12-84250 Fueling Station Maintenance	2,000	0.00	0.00	0.00	2,000.00	100.00
01-12-84300 Training & Membership	3,500	776.87	1,296.07	0.00	2,203.93	62.97
01-12-84600 Lease/Rental	1,500	0.00	1,210.00	0.00	290.00	19.33
01-12-84700 Telephone	7,000	234.78	2,415.96	0.00	4,584.04	65.49
01-12-84800 Utilities	1,000	31.24	93.72	0.00	906.28	90.63
01-12-84900 Fuel	8,000	860.00	860.00	0.00	7,140.00	89.25
01-12-85000 Janitorial Services	9,000	745.00	2,235.00	0.00	6,765.00	75.17
01-12-86300 Publications	500	0.00	0.00	0.00	500.00	100.00
TOTAL Other Services	43,000	2,781.89	10,329.58	0.00	32,670.42	75.98

4.h.b

01 -General Fund

% OF YEAR COMPLETED: 25.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Capital Projects						
Transfers Out						
01-12-99000 Transfer to CIP (Depreciati	0	730.83	2,192.49	0.00	(2,192.49)	0.00
TOTAL Transfers Out	0	730.83	2,192.49	0.00	(2,192.49)	0.00
TOTAL Public Works Admin	281,472	22,473.56	75,924.44	0.00	205,547.08	73.03
General Government						
=================						
Material and Supplies						
01-13-83000 Material & Supplies	20,000	3,215.75	6,426.98	0.00	13,573.02	67.87
TOTAL Material and Supplies	20,000	3,215.75	6,426.98	0.00	13,573.02	67.87
Other Services						
01-13-84000 Equipment Maintenance	24,000	0.00	8,353.20	1,770.00	13,876.80	57.82
01-13-84200 Building Maintenance	30,000	2,944.25	17,536.83	3,674.00	8,789.17	29.30
01-13-84300 Training & Membership	3,000	0.00	1,500.00	0.00	1,500.00	50.00
01-13-84600 Lease/Rental	500	99.00	99.00	0.00	401.00	80.20
01-13-84700 Telephone	700	44.48	132.97	0.00	567.03	81.00
01-13-84800 Utilities	30,000	499.46	843.29	0.00	29,156.71	97.19
01-13-84950 EV CHARGING	0	695.00	695.00	0.00	(695.00)	0.00
01-13-85000 Janitorial Services	18,260	1,362.50	4,087.50	0.00	14,172.50	77.62
01-13-85400 Bank Charges	70,000	6,326.33	18,968.03	0.00	51,031.97	72.90
01-13-86050 Consulting Fees	0	2,260.00	2,710.00	0.00	(2,710.00)	0.00
01-13-86100 Liability Insurance/Bonds	261,009	630.00	104,272.40	0.00	156,736.60	60.05
01-13-86300 Publications	20,000	462.47	3,578.82	54.50	16,366.68	81.83
01-13-86400 Auditing Fees	30,000	2,242.56	7,130.06	0.00	22,869.94	76.23
01-13-86500 Election Expenses	6,000	0.00	2,384.94	0.00	3,615.06	60.25
01-13-86600 ACOG Dues	3,300	0.00	3,404.00	0.00	(104.00)	3.15-
01-13-86700 OML Dues	5,900	0.00	0.00	0.00	5,900.00	100.00
01-13-86800 Reassessment Fees	28,000	0.00	0.00	0.00	28,000.00	100.00
01-13-86900 Postage	8,000	508.39	2,063.57	0.00	5,936.43	74.21
01-13-87000 Misc. Expenses	83,000	20,438.75	26,177.86	0.00	56,822.14	68.46
01-13-87100 H.R.A.	25,000	545.00	2,229.25	0.00	22,770.75	91.08
01-13-87200 Education Scholarship	10,000	0.00	0.00	0.00	10,000.00	100.00
TOTAL Other Services	656,669	39,058.19	206,166.72	5,498.50	445,003.78	67.77
Capital Projects						
01-13-88100 Council Approval Capital Ou	335,000	0.00	28,043.68	386,262.90	(79,306.58)	23.67-
TOTAL Capital Projects	335,000	0.00	28,043.68	386,262.90	(79,306.58)	23.67-
Transfers Out						
TOTAL General Government	1,011,669	42,273.94	240,637.38	391,761.40	379,270.22	37.49

4.h.b

01 -General Fund

% OF YEAR COMPLETED: 25.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Code Department						
===============						
Personnel Services						
01-14-80100 Salary	331,265	18,496.49	69,567.49	0.00	261,697.92	79.00
01-14-80200 Overtime	775	0.00	0.00	0.00	775.00	100.00
01-14-80300 FICA/Medicare	29,279	1,415.00	5,321.95	0.00	23,957.43	81.82
01-14-80400 Dental Insurance	3,050	206.72	620.16	0.00	2,430.09	79.67
01-14-80500 Health Insurance	57,207	4,089.20	12,269.60	0.00	44,937.59	78.55
01-14-80600 Worker's Comp	9,995	0.00	4,526.52	0.00	5,468.48	54.71
01-14-80700 Unemployment	1,754	0.00	361.62	0.00	1,392.38	79.38
01-14-80800 OMRF Pension	26,283	1,459.59	5,545.28	0.00	20,737.66	78.90
01-14-81100 Uniform Rental	5,554	480.84	1,687.96	0.00	3,866.04	69.61
01-14-81200 Medical Exams	500	0.00	0.00	0.00	500.00	100.00
TOTAL Personnel Services	465,663	26,147.84	99,900.58	0.00	365,762.59	78.55
Material and Supplies						
01-14-83000 Material & Supplies	4,000	75.00	1,212.22	0.00	2,787.78	69.69
01-14-83200 Office Supplies	300	10.07	10.07	0.00	289.93	96.64
01-14-83500 Safety Supplies	300	0.00	0.00	0.00	300.00	100.00
TOTAL Material and Supplies	4,600	85.07	1,222.29	0.00	3,377.71	73.43
Other Services						
01-14-84100 Vehicle Maintenance	2,600	238.09	1,473.81	1,410.67	(284.48)	10.94-
01-14-84300 Training & Membership	5,000	0.00	2,005.00	0.00	2,995.00	59.90
01-14-84400 Software Agreement	31,246	0.00	9,265.66	9,500.00	12,480.34	39.94
01-14-84700 Telephone	6,000	445.86	1,590.84	0.00	4,409.16	73.49
01-14-84800 Utilities	1,000	31.24	93.72	0.00	906.28	90.63
01-14-84900 Fuel	3,000	1,431.23	1,431.23	0.00	1,568.77	52.29
01-14-85300 Animal Control	0	184.21	468.57	0.00	(468.57)	0.00
TOTAL Other Services	48,846	2,330.63	16,328.83	10,910.67	21,606.50	44.23
Capital Projects						
01-14-88850 Life and Safety	2,000	0.00	398.72	0.00	1,601.28	80.06
TOTAL Capital Projects	2,000	0.00	398.72	0.00	1,601.28	80.06
Transfers Out						
01-14-99000 Transfer to CIP (Depreciati	7,570	1,563.08	4,689.24	0.00	2,880.76	38.05
TOTAL Transfers Out	7,570	1,563.08	4,689.24	0.00	2,880.76	38.05
TOTAL Code Department	528,679	30,126.62	122,539.66	10,910.67	395,228.84	74.76
Risk Manager						
============						
Personnel Services						
01-15-80100 Salary	140,934	11,093.18	39,720.59	0.00	101,213.46	71.82
01-15-80300 FICA/Medicare	10,693	853.60	3,053.55	0.00	7,639.19	71.44

4.h.b

01 -General Fund

% OF YEAR COMPLETED: 25.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
01-15-80400 Dental Insurance	621	51.68	155.04	0.00	465.96	75.03
01-15-80500 Health Insurance	19,843	1,653.58	4,960.74	0.00	14,882.26	75.00
01-15-80600 Worker's Comp	2,499	0.00	1,131.64	0.00	1,367.36	54.72
01-15-80700 Unemployment	200	0.00	0.00	0.00	200.00	100.00
01-15-80800 OMRF Pension	11,182	887.46	3,177.66	0.00	8,004.62	71.58
01-15-81200 Medical Exams	100	0.00	48.00	0.00	52.00	52.00
TOTAL Personnel Services	186,072	14,539.50	52,247.22	0.00	133,824.85	71.92
Material and Supplies						
01-15-83000 Material & Supplies	10,000	60.52	543.24	0.00	9,456.76	94.57
TOTAL Material and Supplies	10,000	60.52	543.24	0.00	9,456.76	94.57
Other Services						
01-15-84100 Vehicle Maintenance	500	0.00	184.98	0.00	315.02	63.00
01-15-84300 Training & Membership	8,000	412.77	648.87	125.00	7,226.13	90.33
01-15-84700 Telephone	1,800	87.61	305.20	0.00	1,494.80	83.04
01-15-84850 Wellness Program	16,000	0.00	0.00	12,499.75	3,500.25	21.88
01-15-84900 Fuel	1,500	270.03	270.03	0.00	1,229.97	82.00
TOTAL Other Services	27,800	770.41	1,409.08	12,624.75	13,766.17	49.52
Transfers Out						
01-15-99000 Transfer to CIP (Depreciati	5,448	454.00	1,362.00	0.00	4,086.00	75.00
TOTAL Transfers Out	5,448	454.00	1,362.00	0.00	4,086.00	75.00
TOTAL Risk Manager	229,320	15,824.43	55,561.54	12,624.75	161,133.78	70.27

Information Systems Mgr
======================

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Personnel Services						
01-16-80100 Salary	222,543	18,224.26	65,003.16	0.00	157,540.22	70.79
01-16-80200 Overtime	500	0.00	0.00	0.00	500.00	100.00
01-16-80300 FICA/Medicare	17,012	1,417.12	5,041.63	0.00	11,970.32	70.36
01-16-80400 Dental Insurance	1,248	103.36	310.08	0.00	937.92	75.15
01-16-80500 Health Insurance	34,376	2,863.80	8,591.40	0.00	25,784.60	75.01
01-16-80600 Worker's Comp	4,570	0.00	2,263.26	0.00	2,306.74	50.48
01-16-80700 Unemployment	400	0.00	64.01	0.00	335.99	84.00
01-16-80800 OMRF Pension	18,189	1,481.94	5,272.25	0.00	12,917.00	71.01
01-16-81400 Car Allowance	3,600	300.00	900.00	0.00	2,700.00	75.00
TOTAL Personnel Services	302,439	24,390.48	87,445.79	0.00	214,992.79	71.09
Material and Supplies						
01-16-83000 Material Supplies	4,000	499.98	736.52	0.00	3,263.48	81.59
TOTAL Material and Supplies	4,000	499.98	736.52	0.00	3,263.48	81.59
Other Services						
01-16-84000 Equipment Maintenance	150,000	3,742.32	71,205.73	5,152.15	73,642.12	49.09
01-16-84200 Building Maintenance	2,000	0.00	0.00	0.00	2,000.00	100.00
01-16-84300 Training & Membership	11,000	1,864.30	4,155.91	0.00	6,844.09	62.22

Attachment: RG REV & EXP W-ENC (ROLL) - 5214 (6830 : 4 h Finance Director's Report)

4.h.b

01 -General Fund

% OF YEAR COMPLETED: 25.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
01-16-84600 Lease/Rental	27,000	2,076.49	5,504.47	0.00	21,495.53	79.61
01-16-84700 Telephone	5,000	1,166.58	1,745.18	0.00	3,254.82	65.10
01-16-86050 Consulting Fees	8,000	875.00	4,123.00	0.00	3,877.00	48.46
TOTAL Other Services	203,000	9,724.69	86,734.29	5,152.15	111,113.56	54.74
Transfers Out						
01-16-99000 Transfer to CIP (Depreciati	87,664	7,305.33	21,915.99	0.00	65,748.01	75.00
TOTAL Transfers Out	87,664	7,305.33	21,915.99	0.00	65,748.01	75.00
TOTAL Information Systems Mgr	597,103	41,920.48	196,832.59	5,152.15	395,117.84	66.17
TOTAL EXPENDITURES	13,617,100	1,175,461.90	3,563,831.35	424,253.83	9,629,014.86	70.71
REVENUE OVER/(UNDER) EXPENDITURES	(2)	(149,289.30)	(606,805.14)	(424,253.83)	1,031,056.97	2,848.50-

Attachment: RG REV & EXP W-ENC (ROLL) - 5214 (6830 : 4 h Finance Director's Report)

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2023

02 -Street & Alley
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 25.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
REVENUE SUMMARY						
Revenues	274,730	4,765.04	10,551.38	0.00	264,178.62	96.16
TOTAL REVENUES	274,730	4,765.04	10,551.38	0.00	264,178.62	96.16
EXPENDITURE SUMMARY						
Streets & Alley	274,731	0.00	0.00	0.00	274,731.00	100.00
TOTAL EXPENDITURES	274,731	0.00	0.00	0.00	274,731.00	100.00
REVENUE OVER/(UNDER) EXPENDITURES	(1)	4,765.04	10,551.38	0.00	(10,552.38)	5,238.00

4.h.b

02 -Street & Alley

% OF YEAR COMPLETED: 25.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Revenues						
========						
Intergovernmental						
02-00-73400 Gasoline Tax	6,534	581.63	1,753.79	0.00	4,780.21	73.16
02-00-73450 Motor Vehicle License	25,483	2,560.10	5,441.54	0.00	20,041.46	78.65
TOTAL Intergovernmental	32,017	3,141.73	7,195.33	0.00	24,821.67	77.53
Investment Earnings						
02-00-78500 Interest Income	7,713	1,623.31	3,356.05	0.00	4,356.95	56.49
TOTAL Investment Earnings	7,713	1,623.31	3,356.05	0.00	4,356.95	56.49
Fund Balance Carryover						
02-00-79800 Carryover	235,000	0.00	0.00	0.00	235,000.00	100.00
TOTAL Fund Balance Carryover	235,000	0.00	0.00	0.00	235,000.00	100.00
TOTAL Revenues	274,730	4,765.04	10,551.38	0.00	264,178.62	96.16
TOTAL REVENUE	274,730	4,765.04	10,551.38	0.00	264,178.62	96.16

Attachment: RG REV & EXP W-ENC (ROLL) - 5214 (6830 : 4 h Finance Director's Report)

4.h.b

02 -Street & Alley

% OF YEAR COMPLETED: 25.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Streets & Alley						
Material and Supplies						
Other Services						
02-09-85800 Contingency	274,731	0.00	0.00	0.00	274,731.00	100.00
TOTAL Other Services	274,731	0.00	0.00	0.00	274,731.00	100.00
TOTAL Streets & Alley	274,731	0.00	0.00	0.00	274,731.00	100.00
TOTAL EXPENDITURES	274,731	0.00	0.00	0.00	274,731.00	100.00
REVENUE OVER/(UNDER) EXPENDITURES	(1)	4,765.04	10,551.38	0.00	(10,552.38)	5,238.00

Attachment: RG REV & EXP W-ENC (ROLL) - 5214 (6830 : 4 h Finance Director's Report)

4.h.b

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2023

03 -Designated Fds-Fire & Gen
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 25.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
REVENUE SUMMARY						
Revenues	2,185	11.91	224.32	0.00	1,960.68	89.73
TOTAL REVENUES	2,185	11.91	224.32	0.00	1,960.68	89.73
EXPENDITURE SUMMARY						
Fire Department	2,185	100.18	100.18	0.00	2,084.82	95.42
TOTAL EXPENDITURES	2,185	100.18	100.18	0.00	2,084.82	95.42
REVENUE OVER/(UNDER) EXPENDITURES	0	(88.27)	124.14	0.00	(124.14)	0.00

4.h.b

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2023

03 -Designated Fds-Fire & Gen

% OF YEAR COMPLETED: 25.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Revenues						
========						
Investment Earnings						
03-00-78500 Interest Income	0	11.91	24.32	0.00	(24.32)	0.00
TOTAL Investment Earnings	0	11.91	24.32	0.00	(24.32)	0.00
Miscellaneous Revenue						
03-00-79507 Revenue - Fire	60	0.00	200.00	0.00	(140.00)	233.33-
TOTAL Miscellaneous Revenue	60	0.00	200.00	0.00	(140.00)	233.33-
Fund Balance Carryover						
03-00-79807 Carryover	2,125	0.00	0.00	0.00	2,125.00	100.00
TOTAL Fund Balance Carryover	2,125	0.00	0.00	0.00	2,125.00	100.00
TOTAL Revenues	2,185	11.91	224.32	0.00	1,960.68	89.73
TOTAL REVENUE	2,185	11.91	224.32	0.00	1,960.68	89.73

Attachment: RG REV & EXP W-ENC (ROLL) - 5214 (6830 : 4 h Finance Director's Report)

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: SEPTEMBER 30TH, 2023

4.h.b

03 -Designated Fds-Fire & Gen

% OF YEAR COMPLETED: 25.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Police Department						
=================						
Material and Supplies						
Other Services						
Fire Department						
===============						
Material and Supplies						
03-07-83000 Material & Supplies	2,185	100.18	100.18	0.00	2,084.82	95.42
TOTAL Material and Supplies	2,185	100.18	100.18	0.00	2,084.82	95.42
Other Services						
Capital Projects						
TOTAL Fire Department	2,185	100.18	100.18	0.00	2,084.82	95.42
Public Works						
============						
Material and Supplies						
Other Services						
General Government						
==================						
Material and Supplies						
TOTAL EXPENDITURES	2,185	100.18	100.18	0.00	2,084.82	95.42
REVENUE OVER/(UNDER) EXPENDITURES	0	(88.27)	124.14	0.00	(124.14)	0.00

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2023

04 -Designated Funds-Police
FINANCIAL SUMMARY % OF YEAR COMPLETED: 25.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
REVENUE SUMMARY						
Revenues	48,563	335.38	1,287.99	0.00	47,275.01	97.35
TOTAL REVENUES	48,563	335.38	1,287.99	0.00	47,275.01	97.35
EXPENDITURE SUMMARY						
Police Department	31,400	0.00	(1,983.78)	0.00	33,383.78	106.32
TOTAL EXPENDITURES	31,400	0.00	(1,983.78)	0.00	33,383.78	106.32
REVENUE OVER/(UNDER) EXPENDITURES	17,163	335.38	3,271.77	0.00	13,891.23	80.94

4.h.b

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2023

04 -Designated Funds-Police

% OF YEAR COMPLETED: 25.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Revenues						
========						
Investment Earnings						
04-00-78500 Interest Income	0	335.38	687.99	0.00	(687.99)	0.00
TOTAL Investment Earnings	0	335.38	687.99	0.00	(687.99)	0.00
Miscellaneous Revenue						
04-00-79300 Animal Control Revenue	17,163	0.00	0.00	0.00	17,163.00	100.00
04-00-79506 Revenue - Police	2,400	0.00	600.00	0.00	1,800.00	75.00
TOTAL Miscellaneous Revenue	19,563	0.00	600.00	0.00	18,963.00	96.93
Fund Balance Carryover						
04-00-79806 Carryover - Police Dept	29,000	0.00	0.00	0.00	29,000.00	100.00
TOTAL Fund Balance Carryover	29,000	0.00	0.00	0.00	29,000.00	100.00
TOTAL Revenues	48,563	335.38	1,287.99	0.00	47,275.01	97.35
TOTAL REVENUE	48,563	335.38	1,287.99	0.00	47,275.01	97.35

Attachment: RG REV & EXP W-ENC (ROLL) - 5214 (6830 : 4 h Finance Director's Report)

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2023

04 -Designated Funds-Police

% OF YEAR COMPLETED: 25.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Police Department						
Material and Supplies						
04-06-83000 Material & Supplies	31,400	0.00	317.54	0.00	31,082.46	98.99
04-06-83300 Animal Control Supplies	0	0.00	(2,301.32)	0.00	2,301.32	0.00
TOTAL Material and Supplies	31,400	0.00	(1,983.78)	0.00	33,383.78	106.32
Other Services						
TOTAL Police Department	31,400	0.00	(1,983.78)	0.00	33,383.78	106.32
TOTAL EXPENDITURES	31,400	0.00	(1,983.78)	0.00	33,383.78	106.32
REVENUE OVER/(UNDER) EXPENDITURES	17,163	335.38	3,271.77	0.00	13,891.23	80.94

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2023

4.h.b

05 -Designated Funds-PW
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 25.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
REVENUE SUMMARY						
Revenues	2,230	14.85	30.98	0.00	2,199.02	98.61
TOTAL REVENUES	2,230	14.85	30.98	0.00	2,199.02	98.61
EXPENDITURE SUMMARY						
Public Works	2,230	0.00	0.00	0.00	2,230.00	100.00
TOTAL EXPENDITURES	2,230	0.00	0.00	0.00	2,230.00	100.00
REVENUE OVER/(UNDER) EXPENDITURES	0	14.85	30.98	0.00	(30.98)	0.00

Attachment: RG REV & EXP W-ENC (ROLL) - 5214 (6830 : 4 h Finance Director's Report)

4.h.b

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2023

05 -Designated Funds-PW

% OF YEAR COMPLETED: 25.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Revenues						
========						
Investment Earnings						
05-00-78500 Interest Income	0	14.85	30.98	0.00	(30.98)	0.00
TOTAL Investment Earnings	0	14.85	30.98	0.00	(30.98)	0.00
Miscellaneous Revenue						
Fund Balance Carryover						
05-00-79812 Carryover	2,230	0.00	0.00	0.00	2,230.00	100.00
TOTAL Fund Balance Carryover	2,230	0.00	0.00	0.00	2,230.00	100.00
TOTAL Revenues	2,230	14.85	30.98	0.00	2,199.02	98.61
TOTAL REVENUE	2,230	14.85	30.98	0.00	2,199.02	98.61

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: SEPTEMBER 30TH, 2023

4.h.b

05 -Designated Funds-PW

% OF YEAR COMPLETED: 25.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Public Works						
Material and Supplies						
05-12-83000 Material & Supplies	2,230	0.00	0.00	0.00	2,230.00	100.00
TOTAL Material and Supplies	2,230	0.00	0.00	0.00	2,230.00	100.00
TOTAL Public Works	2,230	0.00	0.00	0.00	2,230.00	100.00
TOTAL EXPENDITURES	2,230	0.00	0.00	0.00	2,230.00	100.00
REVENUE OVER/(UNDER) EXPENDITURES	0	14.85	30.98	0.00	(30.98)	0.00

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2023

4.h.b

06 -Municipal Authority
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 25.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
REVENUE SUMMARY						
Municipal Auth Revenue	5,068,961	703,869.56	1,901,565.13	0.00	3,167,395.89	62.49
TOTAL REVENUES	5,068,961	703,869.56	1,901,565.13	0.00	3,167,395.89	62.49
EXPENDITURE SUMMARY						
Municipal Authority	5,068,959	471,951.56	1,338,870.06	14,302.95	3,715,786.01	73.30
TOTAL EXPENDITURES	5,068,959	471,951.56	1,338,870.06	14,302.95	3,715,786.01	73.30
REVENUE OVER/(UNDER) EXPENDITURES	2	231,918.00	562,695.07	(14,302.95)	(548,390.12)	9,506.00-

Attachment: RG REV & EXP W-ENC (ROLL) - 5214 (6830 : 4 h Finance Director's Report)

4.h.b

06 -Municipal Authority

% OF YEAR COMPLETED: 25.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Municipal Auth Revenue						
Water						
06-00-75300 Water Revenue	3,529,874	501,261.43	1,388,865.88	0.00	2,141,008.12	60.65
TOTAL Water	3,529,874	501,261.43	1,388,865.88	0.00	2,141,008.12	60.65
Wastewater						
06-00-75700 Sewer Revenue	330,116	35,547.13	103,763.74	0.00	226,352.26	68.57
06-00-75800 OKC Sewer Charges Revenue	1,055,208	122,457.23	351,529.18	0.00	703,678.82	66.69
TOTAL Wastewater	1,385,324	158,004.36	455,292.92	0.00	930,031.08	67.13
Water Taps						
06-00-75900 Water Tap Revenue	33,596	0.00	3,190.00	0.00	30,406.00	90.50
TOTAL Water Taps	33,596	0.00	3,190.00	0.00	30,406.00	90.50
Fines & Forfeits						
06-00-76000 MXU Installation	320	0.00	0.00	0.00	320.00	100.00
TOTAL Fines & Forfeits	320	0.00	0.00	0.00	320.00	100.00
Penalties						
06-00-77750 Penalty Charges	19,270	2,444.31	4,639.96	0.00	14,630.04	75.92
TOTAL Penalties	19,270	2,444.31	4,639.96	0.00	14,630.04	75.92
Investment Earnings						
06-00-78200 Interest Income	65,133	42,059.46	49,051.37	0.00	16,081.63	24.69
TOTAL Investment Earnings	65,133	42,059.46	49,051.37	0.00	16,081.63	24.69
Miscellaneous Revenue						
06-00-79100 Misc Income	2,776	100.00	525.00	0.00	2,251.00	81.09
TOTAL Miscellaneous Revenue	2,776	100.00	525.00	0.00	2,251.00	81.09
Fund Balance Carryover						
06-00-79800 Carryover	32,668	0.00	0.00	0.00	32,668.02	100.00
TOTAL Fund Balance Carryover	32,668	0.00	0.00	0.00	32,668.02	100.00
TOTAL Municipal Auth Revenue	5,068,961	703,869.56	1,901,565.13	0.00	3,167,395.89	62.49
TOTAL REVENUE	5,068,961	703,869.56	1,901,565.13	0.00	3,167,395.89	62.49

Attachment: RG REV & EXP W-ENC (ROLL) - 5214 (6830 : 4 h Finance Director's Report)

4.h.b

06 -Municipal Authority

% OF YEAR COMPLETED: 25.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Mun Auth Engineering						
Other Services						
Municipal Authority						
Personnel Services						
06-12-80100 Salary	728,036	52,565.09	185,401.89	0.00	542,634.43	74.53
06-12-80200 Overtime	8,600	3,156.94	6,405.47	0.00	2,194.53	25.52
06-12-80300 FICA/Medicare	55,854	4,325.11	14,825.90	0.00	41,028.02	73.46
06-12-80400 Dental Insurance	5,581	465.12	1,395.36	0.00	4,185.64	75.00
06-12-80500 Health Insurance	91,200	8,056.10	24,162.56	0.00	67,037.44	73.51
06-12-80600 Workers Comp	22,490	0.00	10,184.68	0.00	12,305.32	54.71
06-12-80700 Unemployment	2,704	0.00	821.84	0.00	1,882.16	69.61
06-12-80800 OMRF Pension	56,858	4,517.75	15,488.56	0.00	41,369.22	72.76
06-12-80900 Stand by Pay	9,300	750.00	1,800.00	0.00	7,500.00	80.65
06-12-81100 Uniform Rental	6,300	620.18	2,023.54	0.00	4,276.46	67.88
06-12-81200 Medical Exams	500	9.76	9.76	0.00	490.24	98.05
TOTAL Personnel Services	987,423	74,466.05	262,519.56	0.00	724,903.46	73.41
Material and Supplies						
06-12-83000 Materials & Supplies	45,000	52,746.80	61,102.79	2,068.85	(18,171.64)	40.38-
06-12-83200 Office Supplies	2,200	395.03	655.22	0.00	1,544.78	70.22
06-12-83300 Minor Tools	2,000	11.29	11.29	0.00	1,988.71	99.44
06-12-83400 Lab Chemicals	4,200	1,048.00	2,096.00	297.49	1,806.51	43.01
06-12-83500 Safety Supplies	3,200	0.00	493.85	0.00	2,706.15	84.57
06-12-83700 Misc Supplies	500	0.00	21.77	0.00	478.23	95.65
TOTAL Material and Supplies	57,100	54,201.12	64,380.92	2,366.34	(9,647.26)	16.90-
Other Services						
06-12-84000 Equipment Maintenance	10,000	872.77	909.47	270.00	8,820.53	88.21
06-12-84100 Vehicle Maintenance	15,000	2,759.70	4,968.92	3,158.67	6,872.41	45.82
06-12-84300 Training & Membership	8,000	26.92	3,822.42	0.00	4,177.58	52.22
06-12-84400 Software Agreements	17,850	0.00	10,086.19	0.00	7,763.81	43.49
06-12-84500 Well Maintenance	60,000	130.63	11,236.59	8,507.94	40,255.47	67.09
06-12-84550 Water Quality Testing	18,000	959.00	3,644.00	0.00	14,356.00	79.76
06-12-84600 Equipment Rental	2,000	500.01	500.01	0.00	1,499.99	75.00
06-12-84650 Lease Agreements	73,650	0.00	13,775.00	0.00	59,875.00	81.30
06-12-84700 Telephone	24,558	2,068.39	6,052.61	0.00	18,505.39	75.35
06-12-84800 Utilities	305,681	38,101.85	92,800.69	0.00	212,880.31	69.64
06-12-84900 Fuel	42,606	5,591.34	5,591.34	0.00	37,014.66	86.88
06-12-84950 Printing & Processing - Uti	16,000	1,636.22	3,079.28	0.00	12,920.72	80.75
06-12-85350 Emergency Repairs	5,000	0.00	0.00	0.00	5,000.00	100.00
06-12-86400 Auditing Fees	30,000	2,242.56	3,220.06	0.00	26,779.94	89.27
06-12-87700 OKC Sewer Charges	775,000	69,970.75	197,010.25	0.00	577,989.75	74.58

4.h.b

06 -Municipal Authority

% OF YEAR COMPLETED: 25.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
06-12-87800 Leasehold Transfer	2,534,255	211,187.92	633,563.76	0.00	1,900,691.24	75.00
TOTAL Other Services	3,937,600	336,048.06	990,260.59	11,936.61	2,935,402.80	74.55
Transfers Out						
06-12-99000 Transfer to CIP (Depreciati	86,836	7,236.33	21,708.99	0.00	65,127.01	75.00
TOTAL Transfers Out	86,836	7,236.33	21,708.99	0.00	65,127.01	75.00
TOTAL Municipal Authority	5,068,959	471,951.56	1,338,870.06	14,302.95	3,715,786.01	73.30
General Government						
==================						
Personnel Services						
Transfers Out						
TOTAL EXPENDITURES	5,068,959	471,951.56	1,338,870.06	14,302.95	3,715,786.01	73.30
REVENUE OVER/(UNDER) EXPENDITURES	2	231,918.00	562,695.07	(14,302.95)	(548,390.12)	9,506.00-

Attachment: RG REV & EXP W-ENC (ROLL) - 5214 (6830 : 4 h Finance Director's Report)

4.h.b

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2023

07 -General Fund - CIP
FINANCIAL SUMMARY % OF YEAR COMPLETED: 25.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
REVENUE SUMMARY						
Gen Fund - CIP Revenue	5,810,261	354,397.04	448,690.93	0.00	5,361,570.07	92.28
TOTAL REVENUES	5,810,261	354,397.04	448,690.93	0.00	5,361,570.07	92.28
EXPENDITURE SUMMARY						
City Manager/Clerk	94,722	0.00	0.00	0.00	94,722.00	100.00
Police Department	821,063	0.00	0.00	45,636.39	775,426.61	94.44
Fire Department	881,140	14,168.00	64,388.55	500,000.00	316,751.45	35.95
Streets	171,122	0.00	0.00	0.00	171,122.00	100.00
Sanitation	1,026,129	0.00	0.00	318,673.00	707,456.00	68.94
Parks Department	2,106,717	0.00	0.00	0.00	2,106,717.00	100.00
Public Works Admin	102,203	0.00	0.00	0.00	102,203.00	100.00
Code Department	230,359	0.00	2,794.22	2,600.00	224,964.78	97.66
Risk Manager	77,653	0.00	0.00	0.00	77,653.00	100.00
Information Systems Mgr	299,154	1,092.00	73,044.72	6,594.02	219,515.26	73.38
TOTAL EXPENDITURES	5,810,262	15,260.00	140,227.49	873,503.41	4,796,531.10	82.55
REVENUE OVER/(UNDER) EXPENDITURES	(1)	339,137.04	308,463.44	(873,503.41)	565,038.97	3,897.00-

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2023

4.h.b

07 -General Fund - CIP

% OF YEAR COMPLETED: 25.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Gen Fund - CIP Revenue						
======================						
Intergovernmental						
07-00-73800 Grant Proceeds	266,121	0.00	0.00	0.00	266,121.00	100.00
07-00-73950 Resale of Property	0	2,903.88	2,951.05	0.00	(2,951.05)	0.00
TOTAL Intergovernmental	266,121	2,903.88	2,951.05	0.00	263,169.95	98.89
Investment Earnings						
07-00-78500 Interest Earnings	0	30,392.75	32,438.65	0.00	(32,438.65)	0.00
TOTAL Investment Earnings	0	30,392.75	32,438.65	0.00	(32,438.65)	0.00
Fund Balance Carryover						
07-00-79800 Carryover	2,990,935	0.00	0.00	0.00	2,990,935.00	100.00
TOTAL Fund Balance Carryover	2,990,935	0.00	0.00	0.00	2,990,935.00	100.00
Transfers						
07-00-79910 Transfers In from other fun	0	108,333.33	108,333.33	0.00	(108,333.33)	0.00
07-00-79920 Deprecation Transfers In	2,553,205	212,767.08	304,967.90	0.00	2,248,237.10	88.06
TOTAL Transfers	2,553,205	321,100.41	413,301.23	0.00	2,139,903.77	83.81
TOTAL Gen Fund - CIP Revenue	5,810,261	354,397.04	448,690.93	0.00	5,361,570.07	92.28
TOTAL REVENUE	5,810,261	354,397.04	448,690.93	0.00	5,361,570.07	92.28

4.h.b

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2023

07 -General Fund - CIP

% OF YEAR COMPLETED: 25.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
City Manager/Clerk						
Capital Projects						
07-02-88200 Capital Imp-Furniture	20,702	0.00	0.00	0.00	20,702.00	100.00
07-02-88400 Capital Imp-Software	37,489	0.00	0.00	0.00	37,489.00	100.00
07-02-88500 Capital Imp-Equipment	36,531	0.00	0.00	0.00	36,531.00	100.00
TOTAL Capital Projects	94,722	0.00	0.00	0.00	94,722.00	100.00
TOTAL City Manager/Clerk	94,722	0.00	0.00	0.00	94,722.00	100.00
Municipal Court						
Capital Projects						
Police Department						
Capital Projects						
07-06-88100 Capital Outlay - Vehicles	625,633	0.00	0.00	38,055.24	587,577.76	93.92
07-06-88200 Capital Imp-Furniture	6,606	0.00	0.00	0.00	6,606.00	100.00
07-06-88400 Capital Imp-Software	13,880	0.00	0.00	0.00	13,880.00	100.00
07-06-88500 Capital Imp-Equipment	45,841	0.00	0.00	0.00	45,841.00	100.00
07-06-88600 Capital Imp-Radios	108,222	0.00	0.00	0.00	108,222.00	100.00
07-06-88700 Capital Imp-Guns	20,881	0.00	0.00	7,581.15	13,299.85	63.69
TOTAL Capital Projects	821,063	0.00	0.00	45,636.39	775,426.61	94.44
TOTAL Police Department	821,063	0.00	0.00	45,636.39	775,426.61	94.44
Fire Department						
Capital Projects						
07-07-88100 Capital Outlay - Vehicles	251,963	0.00	0.00	0.00	251,963.00	100.00
07-07-88150 FIRE TRUCK RESERVE	372,807	0.00	0.00	500,000.00	(127,193.00)	34.12-
07-07-88200 Capital Imp-Furniture	49,526	0.00	2,220.00	0.00	47,306.00	95.52
07-07-88400 Capital Imp-Software	4,807	0.00	0.00	0.00	4,807.00	100.00
07-07-88500 Capital Imp-Equipment	72,158	14,168.00	59,537.54	0.00	12,620.46	17.49
07-07-88600 Capital Imp-Radios	12,636	0.00	2,631.01	0.00	10,004.99	79.18
07-07-88800 Capital Imp-Medical	27,306	0.00	0.00	0.00	27,306.00	100.00
07-07-88900 Capital Imp-SCBA	49,436	0.00	0.00	0.00	49,436.00	100.00
07-07-89100 Capital Imp - Fire Hose	40,501	0.00	0.00	0.00	40,501.00	100.00
TOTAL Capital Projects	881,140	14,168.00	64,388.55	500,000.00	316,751.45	35.95
TOTAL Fire Department	881,140	14,168.00	64,388.55	500,000.00	316,751.45	35.95

Attachment: RG REV & EXP W-ENC (ROLL) - 5214 (6830 : 4 h Finance Director's Report)

4.h.b

07 -General Fund - CIP

% OF YEAR COMPLETED: 25.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Streets						
Capital Projects						
07-09-88100 Capital Outlay - Vehicles	89,913	0.00	0.00	0.00	89,913.00	100.00
07-09-88500 Capital Imp-Equipment	66,608	0.00	0.00	0.00	66,608.00	100.00
07-09-89200 Capital Imp-Monument Entry	14,601	0.00	0.00	0.00	14,601.00	100.00
TOTAL Capital Projects	171,122	0.00	0.00	0.00	171,122.00	100.00
TOTAL Streets	171,122	0.00	0.00	0.00	171,122.00	100.00
Sanitation						
Capital Projects						
07-10-88100 Capital Imp - Vehicles	1,023,129	0.00	0.00	318,673.00	704,456.00	68.85
07-10-88500 Equipment	3,000	0.00	0.00	0.00	3,000.00	100.00
TOTAL Capital Projects	1,026,129	0.00	0.00	318,673.00	707,456.00	68.94
TOTAL Sanitation	1,026,129	0.00	0.00	318,673.00	707,456.00	68.94
Parks Department						
Capital Projects						
07-11-88000 Capital Outlay	2,000,000	0.00	0.00	0.00	2,000,000.00	100.00
07-11-88500 Capital Imp-Equipment	106,717	0.00	0.00	0.00	106,717.00	100.00
TOTAL Capital Projects	2,106,717	0.00	0.00	0.00	2,106,717.00	100.00
TOTAL Parks Department	2,106,717	0.00	0.00	0.00	2,106,717.00	100.00
Public Works Admin						
Capital Projects						
07-12-88100 Capital Outlay - Vehicles	61,666	0.00	0.00	0.00	61,666.00	100.00
07-12-88200 Furniture	31,151	0.00	0.00	0.00	31,151.00	100.00
07-12-88500 Capital Imp-Equipment	9,386	0.00	0.00	0.00	9,386.00	100.00
TOTAL Capital Projects	102,203	0.00	0.00	0.00	102,203.00	100.00
TOTAL Public Works Admin	102,203	0.00	0.00	0.00	102,203.00	100.00

4.h.b

07 -General Fund - CIP

% OF YEAR COMPLETED: 25.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
General Government						
Other Services						
Capital Projects						
Code Department						
Capital Projects						
07-14-88100 Capital Outlay - Vehicles	217,648	0.00	2,794.22	2,600.00	212,253.78	97.52
07-14-88400 Capital Imp-Software	12,711	0.00	0.00	0.00	12,711.00	100.00
TOTAL Capital Projects	230,359	0.00	2,794.22	2,600.00	224,964.78	97.66
TOTAL Code Department	230,359	0.00	2,794.22	2,600.00	224,964.78	97.66
Risk Manager						
Capital Projects						
07-15-88100 Capital Outlay - Vehicles	66,748	0.00	0.00	0.00	66,748.00	100.00
07-15-88200 Capital Imp-Furniture	1,604	0.00	0.00	0.00	1,604.00	100.00
07-15-88500 Capital Imp-Equipment	9,301	0.00	0.00	0.00	9,301.00	100.00
TOTAL Capital Projects	77,653	0.00	0.00	0.00	77,653.00	100.00
TOTAL Risk Manager	77,653	0.00	0.00	0.00	77,653.00	100.00
Information Systems Mgr						
Capital Projects						
07-16-88000 Building	23,000	0.00	0.00	0.00	23,000.00	100.00
07-16-88200 Capital Imp-Furniture	9,986	0.00	0.00	0.00	9,986.00	100.00
07-16-88300 Capital Imp-Computers	85,636	0.00	25,418.12	0.00	60,217.88	70.32
07-16-88400 Capital Outlay - Software	7,142	0.00	0.00	0.00	7,142.00	100.00
07-16-88500 Capital Imp-Equipment	172,199	1,092.00	47,626.60	6,594.02	117,978.38	68.51
07-16-88600 Radios	1,191	0.00	0.00	0.00	1,191.00	100.00
TOTAL Capital Projects	299,154	1,092.00	73,044.72	6,594.02	219,515.26	73.38
TOTAL Information Systems Mgr	299,154	1,092.00	73,044.72	6,594.02	219,515.26	73.38
TOTAL EXPENDITURES	5,810,262	15,260.00	140,227.49	873,503.41	4,796,531.10	82.55
REVENUE OVER/(UNDER) EXPENDITURES	(1)	339,137.04	308,463.44	(873,503.41)	565,038.97	3,897.00-

4.h.b

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2023

08 -Sinking Fund
FINANCIAL SUMMARY % OF YEAR COMPLETED: 25.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
REVENUE SUMMARY						
Undesignated	6,001,138	7,761.66	35,198.41	0.00	5,965,939.59	99.41
TOTAL REVENUES	6,001,138	7,761.66	35,198.41	0.00	5,965,939.59	99.41
EXPENDITURE SUMMARY						
General Government	6,001,138	38.39	128.89	0.00	6,001,009.11	100.00
TOTAL EXPENDITURES	6,001,138	38.39	128.89	0.00	6,001,009.11	100.00
REVENUE OVER/(UNDER) EXPENDITURES	0	7,723.27	35,069.52	0.00	(35,069.52)	0.00

Attachment: RG REV & EXP W-ENC (ROLL) - 5214 (6830 : 4 h Finance Director's Report)

4.h.b

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2023

08 -Sinking Fund

% OF YEAR COMPLETED: 25.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Undesignated						
============						
Property Tax Spec Purpos						
08-00-71650 Ad Valorem Tax Revenue	5,991,138	6,115.04	31,082.11	0.00	5,960,055.89	99.48
TOTAL Property Tax Spec Purpos	5,991,138	6,115.04	31,082.11	0.00	5,960,055.89	99.48
Investment Earnings						
08-00-78500 Interest Earned	10,000	1,646.62	4,116.30	0.00	5,883.70	58.84
TOTAL Investment Earnings	10,000	1,646.62	4,116.30	0.00	5,883.70	58.84
Miscellaneous Revenue						
Fund Balance Carryover						
TOTAL Undesignated	6,001,138	7,761.66	35,198.41	0.00	5,965,939.59	99.41
TOTAL REVENUE	6,001,138	7,761.66	35,198.41	0.00	5,965,939.59	99.41

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2023

4.h.b

08 -Sinking Fund

% OF YEAR COMPLETED: 25.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
General Government						
Other Services						
08-13-85400 Bank Charges	700	38.39	128.89	0.00	571.11	81.59
TOTAL Other Services	700	38.39	128.89	0.00	571.11	81.59
Capital Projects						
08-13-91000 Principle Payments - GO Bon	4,605,000	0.00	0.00	0.00	4,605,000.00	100.00
08-13-92000 Interest Payments on GO Bon	1,392,888	0.00	0.00	0.00	1,392,888.00	100.00
08-13-93000 Fiscal Charges - Trustee	2,550	0.00	0.00	0.00	2,550.00	100.00
TOTAL Capital Projects	6,000,438	0.00	0.00	0.00	6,000,438.00	100.00
TOTAL General Government	6,001,138	38.39	128.89	0.00	6,001,009.11	100.00
TOTAL EXPENDITURES	6,001,138	38.39	128.89	0.00	6,001,009.11	100.00
REVENUE OVER/(UNDER) EXPENDITURES	0	7,723.27	35,069.52	0.00	(35,069.52)	0.00

Attachment: RG REV & EXP W-ENC (ROLL) - 5214 (6830 : 4 h Finance Director's Report)

4.h.b

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2023

09 -Meter Deposits
FINANCIAL SUMMARY % OF YEAR COMPLETED: 25.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
REVENUE SUMMARY						

4.h.b

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2023

09 -Meter Deposits

% OF YEAR COMPLETED: 25.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Undesignated						
Investment Earnings						

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2023

4.h.b

10 -911 Fund
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 25.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
REVENUE SUMMARY						
911 Fund Revenues	78,598	1,296.81	3,454.61	0.00	75,143.39	95.60
TOTAL REVENUES	78,598	1,296.81	3,454.61	0.00	75,143.39	95.60
EXPENDITURE SUMMARY						
General Government	78,598	0.00	0.00	0.00	78,598.00	100.00
TOTAL EXPENDITURES	78,598	0.00	0.00	0.00	78,598.00	100.00
REVENUE OVER/(UNDER) EXPENDITURES	0	1,296.81	3,454.61	0.00	(3,454.61)	0.00

Attachment: RG REV & EXP W-ENC (ROLL) - 5214 (6830 : 4 h Finance Director's Report)

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2023

4.h.b

10 -911 Fund

% OF YEAR COMPLETED: 25.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
911 Fund Revenues						
Property Tax Spec Purpos						
10-00-71800 911 ASSOCIATION	8,000	817.57	2,467.20	0.00	5,532.80	69.16
TOTAL Property Tax Spec Purpos	8,000	817.57	2,467.20	0.00	5,532.80	69.16
Investment Earnings						
10-00-78500 Interest Income	2,298	479.24	987.41	0.00	1,310.59	57.03
TOTAL Investment Earnings	2,298	479.24	987.41	0.00	1,310.59	57.03
Fund Balance Carryover						
10-00-79800 Carryover	68,300	0.00	0.00	0.00	68,300.00	100.00
TOTAL Fund Balance Carryover	68,300	0.00	0.00	0.00	68,300.00	100.00
TOTAL 911 Fund Revenues	78,598	1,296.81	3,454.61	0.00	75,143.39	95.60
TOTAL REVENUE	78,598	1,296.81	3,454.61	0.00	75,143.39	95.60

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2023

4.h.b

10 -911 Fund

% OF YEAR COMPLETED: 25.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
General Government						
Material and Supplies						
10-13-83000 MATERIAL & SUPPLIES	1,000	0.00	0.00	0.00	1,000.00	100.00
10-13-83975 Contingency	77,598	0.00	0.00	0.00	77,598.00	100.00
TOTAL Material and Supplies	78,598	0.00	0.00	0.00	78,598.00	100.00
Other Services						
TOTAL General Government	78,598	0.00	0.00	0.00	78,598.00	100.00
911 Association						
Other Services						
TOTAL EXPENDITURES	78,598	0.00	0.00	0.00	78,598.00	100.00
REVENUE OVER/(UNDER) EXPENDITURES	0	1,296.81	3,454.61	0.00	(3,454.61)	0.00

4.h.b

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2023

11 -Impound Fee Police Fund
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 25.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
REVENUE SUMMARY						
Impound Fee Fund	38,903	735.49	2,185.32	0.00	36,717.68	94.38
TOTAL REVENUES	38,903	735.49	2,185.32	0.00	36,717.68	94.38
EXPENDITURE SUMMARY						
Police Dept	38,903	0.00	0.00	0.00	38,903.00	100.00
TOTAL EXPENDITURES	38,903	0.00	0.00	0.00	38,903.00	100.00
REVENUE OVER/(UNDER) EXPENDITURES	0	735.49	2,185.32	0.00	(2,185.32)	0.00

11 -Impound Fee Police Fund

% OF YEAR COMPLETED: 25.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Impound Fee Fund						
Fines & Forfeits						
11-00-76350 Police Impound Fees	4,687	500.00	1,700.00	0.00	2,987.00	63.73
TOTAL Fines & Forfeits	4,687	500.00	1,700.00	0.00	2,987.00	63.73
Investment Earnings						
11-00-78500 Interest Income	1,116	235.49	485.32	0.00	630.68	56.51
TOTAL Investment Earnings	1,116	235.49	485.32	0.00	630.68	56.51
Fund Balance Carryover						
11-00-79800 Carryover	33,100	0.00	0.00	0.00	33,100.00	100.00
TOTAL Fund Balance Carryover	33,100	0.00	0.00	0.00	33,100.00	100.00
TOTAL Impound Fee Fund	38,903	735.49	2,185.32	0.00	36,717.68	94.38
TOTAL REVENUE	38,903	735.49	2,185.32	0.00	36,717.68	94.38

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2023

4.h.b

11 -Impound Fee Police Fund

% OF YEAR COMPLETED: 25.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Police Dept						
Material and Supplies						
Other Services						
11-06-84000 Equipment Maintenance	5,000	0.00	0.00	0.00	5,000.00	100.00
11-06-86850 Software Maintenance	4,000	0.00	0.00	0.00	4,000.00	100.00
11-06-86875 Maintenance - Auto Lic Read	29,903	0.00	0.00	0.00	29,903.00	100.00
TOTAL Other Services	38,903	0.00	0.00	0.00	38,903.00	100.00
TOTAL Police Dept	38,903	0.00	0.00	0.00	38,903.00	100.00
TOTAL EXPENDITURES	38,903	0.00	0.00	0.00	38,903.00	100.00
REVENUE OVER/(UNDER) EXPENDITURES	0	735.49	2,185.32	0.00	(2,185.32)	0.00

Attachment: RG REV & EXP W-ENC (ROLL) - 5214 (6830 : 4 h Finance Director's Report)

4.h.b

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2023

13 -Municipal Authority - CIP
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 25.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
REVENUE SUMMARY						
NHMA CIP - Revenues	1,948,058	19,207.64	36,258.55	0.00	1,911,799.45	98.14
TOTAL REVENUES	1,948,058	19,207.64	36,258.55	0.00	1,911,799.45	98.14
EXPENDITURE SUMMARY						
General Government	1,948,058	5,395.00	100,871.20	121,944.00	1,725,242.80	88.56
TOTAL EXPENDITURES	1,948,058	5,395.00	100,871.20	121,944.00	1,725,242.80	88.56
REVENUE OVER/(UNDER) EXPENDITURES	0	13,812.64	(64,612.65)	(121,944.00)	186,556.65	0.00

4.h.b

13 -Municipal Authority - CIP

% OF YEAR COMPLETED: 25.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
NHMA CIP - Revenues						
Intergovernmental						
Investment Earnings						
13-00-78500 Interest	0	11,971.31	14,549.56	0.00	(14,549.56)	0.00
TOTAL Investment Earnings	0	11,971.31	14,549.56	0.00	(14,549.56)	0.00
Fund Balance Carryover						
13-00-79800 Carryover	1,861,222	0.00	0.00	0.00	1,861,222.00	100.00
TOTAL Fund Balance Carryover	1,861,222	0.00	0.00	0.00	1,861,222.00	100.00
Transfers						
13-00-79920 Deprecation Transfers In	86,836	7,236.33	21,708.99	0.00	65,127.01	75.00
TOTAL Transfers	86,836	7,236.33	21,708.99	0.00	65,127.01	75.00
TOTAL NHMA CIP - Revenues	1,948,058	19,207.64	36,258.55	0.00	1,911,799.45	98.14
TOTAL REVENUE	1,948,058	19,207.64	36,258.55	0.00	1,911,799.45	98.14

Attachment: RG REV & EXP W-ENC (ROLL) - 5214 (6830 : 4 h Finance Director's Report)

4.h.b

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2023

13 -Municipal Authority - CIP

% OF YEAR COMPLETED: 25.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
General Government						
==================						
Capital Projects						
13-12-88000 Capital Outlay	430,586	0.00	95,476.20	33,301.00	301,808.80	70.09
13-12-88100 Vehicles	236,143	0.00	0.00	88,643.00	147,500.00	62.46
13-12-88300 Capital Imp - Computers	24,951	0.00	0.00	0.00	24,951.00	100.00
13-12-88400 Capital Imp - Software	60,090	0.00	0.00	0.00	60,090.00	100.00
13-12-88500 Capital Imp - Equipment	135,494	5,395.00	5,395.00	0.00	130,099.00	96.02
13-12-88600 Capital Imp - Radios/Commun	6,777	0.00	0.00	0.00	6,777.00	100.00
13-12-89200 Capital Imp-Water Wells	944,017	0.00	0.00	0.00	944,017.00	100.00
13-12-89300 Capital Imp-Paint Water Tow	110,000	0.00	0.00	0.00	110,000.00	100.00
TOTAL Capital Projects	1,948,058	5,395.00	100,871.20	121,944.00	1,725,242.80	88.56
TOTAL General Government	1,948,058	5,395.00	100,871.20	121,944.00	1,725,242.80	88.56
Information Systems						
===================						
Capital Projects						
TOTAL EXPENDITURES	1,948,058	5,395.00	100,871.20	121,944.00	1,725,242.80	88.56
REVENUE OVER/(UNDER) EXPENDITURES	0	13,812.64	(64,612.65)	(121,944.00)	186,556.65	0.00

Attachment: RG REV & EXP W-ENC (ROLL) - 5214 (6830 : 4 h Finance Director's Report)

4.h.b

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2023

14 -Water Impact Fees Fund
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 25.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
REVENUE SUMMARY						
Water Impact Fee	150,592	943.70	4,336.08	0.00	146,255.92	97.12
TOTAL REVENUES	150,592	943.70	4,336.08	0.00	146,255.92	97.12
EXPENDITURE SUMMARY						
Water Impact Fee	150,592	0.00	0.00	0.00	150,592.00	100.00
TOTAL EXPENDITURES	150,592	0.00	0.00	0.00	150,592.00	100.00
REVENUE OVER/(UNDER) EXPENDITURES	0	943.70	4,336.08	0.00	(4,336.08)	0.00

Attachment: RG REV & EXP W-ENC (ROLL) - 5214 (6830 : 4 h Finance Director's Report)

4.h.b

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2023

14 -Water Impact Fees Fund

% OF YEAR COMPLETED: 25.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Water Impact Fee						
Water						
14-00-75350 Water Capacity Charges	8,835	0.00	2,380.00	0.00	6,455.00	73.06
TOTAL Water	8,835	0.00	2,380.00	0.00	6,455.00	73.06
Investment Earnings						
14-00-78500 Interest Income	4,757	943.70	1,956.08	0.00	2,800.92	58.88
TOTAL Investment Earnings	4,757	943.70	1,956.08	0.00	2,800.92	58.88
Fund Balance Carryover						
14-00-79800 Fund Balance Carryover	137,000	0.00	0.00	0.00	137,000.00	100.00
TOTAL Fund Balance Carryover	137,000	0.00	0.00	0.00	137,000.00	100.00
TOTAL Water Impact Fee	150,592	943.70	4,336.08	0.00	146,255.92	97.12
TOTAL REVENUE	150,592	943.70	4,336.08	0.00	146,255.92	97.12

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2023

14 -Water Impact Fees Fund

% OF YEAR COMPLETED: 25.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Water Impact Fee						
Material and Supplies						
Other Services						
Capital Projects						
14-22-89900 Capital - Water System	150,592	0.00	0.00	0.00	150,592.00	100.00
TOTAL Capital Projects	150,592	0.00	0.00	0.00	150,592.00	100.00
TOTAL Water Impact Fee	150,592	0.00	0.00	0.00	150,592.00	100.00
TOTAL EXPENDITURES	150,592	0.00	0.00	0.00	150,592.00	100.00
REVENUE OVER/(UNDER) EXPENDITURES	0	943.70	4,336.08	0.00	(4,336.08)	0.00

4.h.b

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2023

15 -Sewer Impact Fee Fund
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 25.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
REVENUE SUMMARY						
Sewer Impact Fee	105,665	643.67	4,091.36	0.00	101,573.64	96.13
TOTAL REVENUES	105,665	643.67	4,091.36	0.00	101,573.64	96.13
EXPENDITURE SUMMARY						
Sewer Impact Fee	105,666	0.00	0.00	0.00	105,666.00	100.00
TOTAL EXPENDITURES	105,666	0.00	0.00	0.00	105,666.00	100.00
REVENUE OVER/(UNDER) EXPENDITURES	(1)	643.67	4,091.36	0.00	(4,092.36)	9,236.00

Attachment: RG REV & EXP W-ENC (ROLL) - 5214 (6830 : 4 h Finance Director's Report)

4.h.b

15 -Sewer Impact Fee Fund

% OF YEAR COMPLETED: 25.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Sewer Impact Fee						
Wastewater						
15-00-75750 Sewer Capacity Charges	10,499	0.00	2,763.00	0.00	7,736.00	73.68
TOTAL Wastewater	10,499	0.00	2,763.00	0.00	7,736.00	73.68
Investment Earnings						
15-00-78500 Interest Income	3,166	643.67	1,328.36	0.00	1,837.64	58.04
TOTAL Investment Earnings	3,166	643.67	1,328.36	0.00	1,837.64	58.04
Fund Balance Carryover						
15-00-79800 Fund Balance Carryover	92,000	0.00	0.00	0.00	92,000.00	100.00
TOTAL Fund Balance Carryover	92,000	0.00	0.00	0.00	92,000.00	100.00
TOTAL Sewer Impact Fee	105,665	643.67	4,091.36	0.00	101,573.64	96.13
TOTAL REVENUE	105,665	643.67	4,091.36	0.00	101,573.64	96.13

Attachment: RG REV & EXP W-ENC (ROLL) - 5214 (6830 : 4 h Finance Director's Report)

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2023

4.h.b

15 -Sewer Impact Fee Fund

% OF YEAR COMPLETED: 25.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Sewer Impact Fee						
================						
Material and Supplies						
Other Services						
Capital Projects						
15-23-89900 Capital - Sewer System	105,666	0.00	0.00	0.00	105,666.00	100.00
TOTAL Capital Projects	105,666	0.00	0.00	0.00	105,666.00	100.00
TOTAL Sewer Impact Fee	105,666	0.00	0.00	0.00	105,666.00	100.00
TOTAL EXPENDITURES	105,666	0.00	0.00	0.00	105,666.00	100.00
REVENUE OVER/(UNDER) EXPENDITURES	(1)	643.67	4,091.36	0.00	(4,092.36)	9,236.00

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2023

17 -Drainage Fee Fund
FINANCIAL SUMMARY % OF YEAR COMPLETED: 25.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
REVENUE SUMMARY						
Revenues	268,115	6,941.12	19,393.63	0.00	248,721.37	92.77
TOTAL REVENUES	268,115	6,941.12	19,393.63	0.00	248,721.37	92.77
EXPENDITURE SUMMARY						
Drainage	268,115	0.00	0.00	0.00	268,115.00	100.00
TOTAL EXPENDITURES	268,115	0.00	0.00	0.00	268,115.00	100.00
REVENUE OVER/(UNDER) EXPENDITURES	0	6,941.12	19,393.63	0.00	(19,393.63)	0.00

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2023

4.h.b

17 -Drainage Fee Fund

% OF YEAR COMPLETED: 25.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Revenues						
========						
Water						
17-00-75370 Drainage Fee	62,168	5,444.60	16,325.47	0.00	45,842.53	73.74
TOTAL Water	62,168	5,444.60	16,325.47	0.00	45,842.53	73.74
Investment Earnings						
17-00-78500 Interest Income	5,947	1,496.52	3,068.16	0.00	2,878.84	48.41
TOTAL Investment Earnings	5,947	1,496.52	3,068.16	0.00	2,878.84	48.41
Fund Balance Carryover						
17-00-79800 Fund Balance Carryover	200,000	0.00	0.00	0.00	200,000.00	100.00
TOTAL Fund Balance Carryover	200,000	0.00	0.00	0.00	200,000.00	100.00
TOTAL Revenues	268,115	6,941.12	19,393.63	0.00	248,721.37	92.77
TOTAL REVENUE	268,115	6,941.12	19,393.63	0.00	248,721.37	92.77

Attachment: RG REV & EXP W-ENC (ROLL) - 5214 (6830 : 4 h Finance Director's Report)

4.h.b

17 -Drainage Fee Fund

% OF YEAR COMPLETED: 25.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Drainage						
Capital Projects						
17-24-89900 Drainage Capital	268,115	0.00	0.00	0.00	268,115.00	100.00
TOTAL Capital Projects	268,115	0.00	0.00	0.00	268,115.00	100.00
TOTAL Drainage	268,115	0.00	0.00	0.00	268,115.00	100.00
TOTAL EXPENDITURES	268,115	0.00	0.00	0.00	268,115.00	100.00
REVENUE OVER/(UNDER) EXPENDITURES	0	6,941.12	19,393.63	0.00	(19,393.63)	0.00

Attachment: RG REV & EXP W-ENC (ROLL) - 5214 (6830 : 4 h Finance Director's Report)

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2023

18 -Health Insurance Fund
FINANCIAL SUMMARY % OF YEAR COMPLETED: 25.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
REVENUE SUMMARY						
Revenues	1,120,413	96,521.35	285,036.95	0.00	835,376.05	74.56
TOTAL REVENUES	1,120,413	96,521.35	285,036.95	0.00	835,376.05	74.56
EXPENDITURE SUMMARY						
Revenues	600	15.46	1,294.87	0.00	(694.87)	115.81-
Expenses	1,119,813	103,985.21	207,316.37	0.00	912,496.63	81.49
TOTAL EXPENDITURES	1,120,413	104,000.67	208,611.24	0.00	911,801.76	81.38
REVENUE OVER/(UNDER) EXPENDITURES	0	(7,479.32)	76,425.71	0.00	(76,425.71)	0.00

4.h.b

18 -Health Insurance Fund

% OF YEAR COMPLETED: 25.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Revenues						
Investment Earnings						
18-00-78500 Interest Income	8,000	1,731.79	3,179.36	0.00	4,820.64	60.26
TOTAL Investment Earnings	8,000	1,731.79	3,179.36	0.00	4,820.64	60.26
Miscellaneous Revenue						
18-00-79550 Misc. Income	30,000	1,188.00	1,188.00	0.00	28,812.00	96.04
TOTAL Miscellaneous Revenue	30,000	1,188.00	1,188.00	0.00	28,812.00	96.04
Fund Balance Carryover						
18-00-79805 Premium Revenue	1,082,413	93,601.56	280,669.59	0.00	801,743.41	74.07
TOTAL Fund Balance Carryover	1,082,413	93,601.56	280,669.59	0.00	801,743.41	74.07
TOTAL Revenues	1,120,413	96,521.35	285,036.95	0.00	835,376.05	74.56
TOTAL REVENUE	1,120,413	96,521.35	285,036.95	0.00	835,376.05	74.56

Attachment: RG REV & EXP W-ENC (ROLL) - 5214 (6830 : 4 h Finance Director's Report)

4.h.b

18 -Health Insurance Fund

% OF YEAR COMPLETED: 25.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Revenues						
========						
Other Services						
18-00-85400 Bank Charges	600	15.46	1,294.87	0.00	(694.87)	115.81-
TOTAL Other Services	600	15.46	1,294.87	0.00	(694.87)	115.81-
TOTAL Revenues	600	15.46	1,294.87	0.00	(694.87)	115.81-
Expenses						
========						
Personnel Services						
18-13-80510 Premium Expense	202,433	12,936.62	38,364.95	0.00	164,068.05	81.05
18-13-80520 Health Insurance Claims	869,200	22,706.69	72,699.45	0.00	796,500.55	91.64
18-13-80525 Pharmacy Claims	0	58,974.92	64,532.24	0.00	(64,532.24)	0.00
18-13-80530 Adminstration Cost	48,180	9,366.98	31,719.73	0.00	16,460.27	34.16
TOTAL Personnel Services	1,119,813	103,985.21	207,316.37	0.00	912,496.63	81.49
TOTAL Expenses	1,119,813	103,985.21	207,316.37	0.00	912,496.63	81.49
TOTAL EXPENDITURES	1,120,413	104,000.67	208,611.24	0.00	911,801.76	81.38
REVENUE OVER/(UNDER) EXPENDITURES	0	(7,479.32)	76,425.71	0.00	(76,425.71)	0.00

4.h.b

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2023

20 -Designated Funds-Parks
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 25.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
REVENUE SUMMARY						
Revenues	305,000	106,737.71	141,353.41	0.00	163,646.59	53.65
TOTAL REVENUES	305,000	106,737.71	141,353.41	0.00	163,646.59	53.65
EXPENDITURE SUMMARY						
Parks Donations	305,000	3,600.00	10,575.00	0.00	294,425.00	96.53
TOTAL EXPENDITURES	305,000	3,600.00	10,575.00	0.00	294,425.00	96.53
REVENUE OVER/(UNDER) EXPENDITURES	0	103,137.71	130,778.41	0.00	(130,778.41)	0.00

Attachment: RG REV & EXP W-ENC (ROLL) - 5214 (6830 : 4 h Finance Director's Report)

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2023

4.h.b

20 -Designated Funds-Parks

% OF YEAR COMPLETED: 25.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Revenues						
========						
Investment Earnings						
20-00-78500 Interest Income	5,000	2,917.71	5,483.41	0.00	(483.41)	9.67-
TOTAL Investment Earnings	5,000	2,917.71	5,483.41	0.00	(483.41)	9.67-
Miscellaneous Revenue						
20-00-79520 Donations - Parks	0	103,820.00	135,870.00	0.00	(135,870.00)	0.00
TOTAL Miscellaneous Revenue	0	103,820.00	135,870.00	0.00	(135,870.00)	0.00
Fund Balance Carryover						
20-00-79820 Carryover - Parks	300,000	0.00	0.00	0.00	300,000.00	100.00
TOTAL Fund Balance Carryover	300,000	0.00	0.00	0.00	300,000.00	100.00
TOTAL Revenues	305,000	106,737.71	141,353.41	0.00	163,646.59	53.65
TOTAL REVENUE	305,000	106,737.71	141,353.41	0.00	163,646.59	53.65

Attachment: RG REV & EXP W-ENC (ROLL) - 5214 (6830 : 4 h Finance Director's Report)

4.h.b

20 -Designated Funds-Parks

% OF YEAR COMPLETED: 25.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Parks Donations						
Material and Supplies						
20-11-83900 Other Services & Charges	25,000	3,600.00	10,575.00	0.00	14,425.00	57.70
20-11-83975 Contingency	255,000	0.00	0.00	0.00	255,000.00	100.00
TOTAL Material and Supplies	280,000	3,600.00	10,575.00	0.00	269,425.00	96.22
Capital Projects						
20-11-88000 Capital Outlay	25,000	0.00	0.00	0.00	25,000.00	100.00
TOTAL Capital Projects	25,000	0.00	0.00	0.00	25,000.00	100.00
TOTAL Parks Donations	305,000	3,600.00	10,575.00	0.00	294,425.00	96.53
TOTAL EXPENDITURES	305,000	3,600.00	10,575.00	0.00	294,425.00	96.53
REVENUE OVER/(UNDER) EXPENDITURES	0	103,137.71	130,778.41	0.00	(130,778.41)	0.00

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: SEPTEMBER 30TH, 2023

80 -General Obligation Bonds

FINANCIAL SUMMARY % OF YEAR COMPLETED: 25.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
REVENUE SUMMARY						
Int Earned/Misc Receipts	0	134,600.90	154,206.63	0.00	(154,206.63)	0.00
TOTAL REVENUES	0	134,600.90	154,206.63	0.00	(154,206.63)	0.00
EXPENDITURE SUMMARY						
2020 GO Bond	0	1,208.33	49,405.41	32,361.40	(81,766.81)	0.00
2021 GO Bond	0	8,679.84	15,581.76	242,125.75	(257,707.51)	0.00
2022 GO Bond	0	479,024.31	1,003,564.32	701,057.71	(1,704,622.03)	0.00
2023 GO Bond	0	10,710.78	42,366.38	1,378,074.68	(1,420,441.06)	0.00
TOTAL EXPENDITURES	0	499,623.26	1,110,917.87	2,353,619.54	(3,464,537.41)	0.00
REVENUE OVER/(UNDER) EXPENDITURES	0	(365,022.36)	(956,711.24)	(2,353,619.54)	3,310,330.78	0.00

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2023

80 -General Obligation Bonds

% OF YEAR COMPLETED: 25.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Int Earned/Misc Receipts						
Intergovernmental						
Investment Earnings						
Miscellaneous Revenue						
80-00-79090 Interest Income 2020 GO Bd	0	233.14	763.40	0.00	(763.40)	0.00
80-00-79091 Interest Income 2021 GO Bon	0	57,174.92	61,933.56	0.00	(61,933.56)	0.00
80-00-79092 Interest Income 2022 GO	0	46,776.65	56,548.41	0.00	(56,548.41)	0.00
80-00-79093 Interest Income 2023 GO Bon	0	30,416.19	34,961.26	0.00	(34,961.26)	0.00
TOTAL Miscellaneous Revenue	0	134,600.90	154,206.63	0.00	(154,206.63)	0.00
Fund Balance Carryover						
TOTAL Int Earned/Misc Receipts	0	134,600.90	154,206.63	0.00	(154,206.63)	0.00
TOTAL REVENUE	0	134,600.90	154,206.63	0.00	(154,206.63)	0.00

4.h.b

80 -General Obligation Bonds

% OF YEAR COMPLETED: 25.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
2012 GO Bond						
Other Services						
Capital Projects						
Transfers Out						
2015 GO Bond						
Other Services						
Capital Projects						
Transfers Out						
2016 GO Bond						
Other Services						
Capital Projects						
Transfers Out						
2017 GO Bond						
Other Services						
Capital Projects						
Transfers Out						
2018 GO Bond						
Other Services						
Capital Projects						

4.h.b

80 -General Obligation Bonds

% OF YEAR COMPLETED: 25.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Transfers Out						
2019 GO Bond						
Other Services						
Capital Projects						
Transfers Out						
2020 GO Bond						
Other Services						
80-90-85400 Bank Charges	0	0.00	45.86	0.00	(45.86)	0.00
TOTAL Other Services	0	0.00	45.86	0.00	(45.86)	0.00
Capital Projects						
80-90-96550 Public Works Facility	0	0.00	2,637.50	0.00	(2,637.50)	0.00
80-90-97550 Paving (Streets)	0	0.00	6,903.45	0.00	(6,903.45)	0.00
80-90-98550 Water Projects	0	0.00	24,985.00	18,215.00	(43,200.00)	0.00
80-90-98950 Traffic Controls	0	1,208.33	13,354.73	14,146.40	(27,501.13)	0.00
TOTAL Capital Projects	0	1,208.33	47,880.68	32,361.40	(80,242.08)	0.00
Transfers Out						
80-90-99800 Other Expenses Paid from In	0	0.00	1,478.87	0.00	(1,478.87)	0.00
TOTAL Transfers Out	0	0.00	1,478.87	0.00	(1,478.87)	0.00
TOTAL 2020 GO Bond	0	1,208.33	49,405.41	32,361.40	(81,766.81)	0.00
2021 GO Bond						
Other Services						
80-91-85400 Bank Charges	0	75.29	197.71	0.00	(197.71)	0.00
TOTAL Other Services	0	75.29	197.71	0.00	(197.71)	0.00
Capital Projects						
80-91-97550 Paving (Streets)	0	7,375.00	13,746.55	2,950.00	(16,696.55)	0.00
80-91-98550 Water Projects	0	0.00	0.00	121,825.75	(121,825.75)	0.00
80-91-98950 Parks	0	0.00	0.00	5,350.00	(5,350.00)	0.00
TOTAL Capital Projects	0	7,375.00	13,746.55	130,125.75	(143,872.30)	0.00

Attachment: RG REV & EXP W-ENC (ROLL) - 5214 (6830 : 4 h Finance Director's Report)

4.h.b

80 -General Obligation Bonds

% OF YEAR COMPLETED: 25.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Transfers Out						
80-91-99800 Other Expense paid from int	0	1,229.55	1,637.50	112,000.00	(113,637.50)	0.00
TOTAL Transfers Out	0	1,229.55	1,637.50	112,000.00	(113,637.50)	0.00
TOTAL 2021 GO Bond	0	8,679.84	15,581.76	242,125.75	(257,707.51)	0.00
2022 GO Bond						
Other Services						
80-92-85400 Bank Charges	0	127.91	438.98	0.00	(438.98)	0.00
TOTAL Other Services	0	127.91	438.98	0.00	(438.98)	0.00
Capital Projects						
80-92-97550 Paving Projects	0	475,864.52	898,755.20	467,950.31	(1,366,705.51)	0.00
80-92-98550 Water Projects	0	3,031.88	3,031.88	41,409.37	(44,441.25)	0.00
80-92-98750 Sanitary Sewer Projects	0	0.00	45,820.00	31,082.00	(76,902.00)	0.00
TOTAL Capital Projects	0	478,896.40	947,607.08	540,441.68	(1,488,048.76)	0.00
Transfers Out						
80-92-99450 Technology	0	0.00	55,518.26	36,083.32	(91,601.58)	0.00
80-92-99700 Fire Projects	0	0.00	0.00	16,532.71	(16,532.71)	0.00
80-92-99800 Expenses paid from Interest	0	0.00	0.00	108,000.00	(108,000.00)	0.00
TOTAL Transfers Out	0	0.00	55,518.26	160,616.03	(216,134.29)	0.00
TOTAL 2022 GO Bond	0	479,024.31	1,003,564.32	701,057.71	(1,704,622.03)	0.00
2023 GO Bond						
Other Services						
80-93-85400 Bank Charges	0	67.10	221.48	0.00	(221.48)	0.00
TOTAL Other Services	0	67.10	221.48	0.00	(221.48)	0.00
Capital Projects						
80-93-96550 Public Works Facility	0	2,173.94	14,103.94	14,699.55	(28,803.49)	0.00
80-93-97550 Paving Projects	0	8,469.74	28,040.96	687,322.99	(715,363.95)	0.00
TOTAL Capital Projects	0	10,643.68	42,144.90	702,022.54	(744,167.44)	0.00
Transfers Out						
80-93-99600 Police Projects	0	0.00	0.00	90,419.20	(90,419.20)	0.00
80-93-99700 Fire Projects	0	0.00	0.00	544,632.94	(544,632.94)	0.00
80-93-99800 Other expenses paid from in	0	0.00	0.00	41,000.00	(41,000.00)	0.00
TOTAL Transfers Out	0	0.00	0.00	676,052.14	(676,052.14)	0.00
TOTAL 2023 GO Bond	0	10,710.78	42,366.38	1,378,074.68	(1,420,441.06)	0.00

4.h.b

80 -General Obligation Bonds

% OF YEAR COMPLETED: 25.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
TOTAL EXPENDITURES	0	499,623.26	1,110,917.87	2,353,619.54	(3,464,537.41)	0.00
REVENUE OVER/(UNDER) EXPENDITURES	0	(365,022.36)	(956,711.24)	(2,353,619.54)	3,310,330.78	0.00

4.h.b

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2023

99 -Pooled Cash
FINANCIAL SUMMARY % OF YEAR COMPLETED: 25.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
REVENUE SUMMARY						

Attachment: RG REV & EXP W-ENC (ROLL) - 5214 (6830 : 4 h Finance Director's Report)

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2023

4.h.b

99 -Pooled Cash

% OF YEAR COMPLETED: 25.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING

City of Nichols Hills
2020 GO Bond Issue

AS OF: **09/30/23**

	Street - Paving Projects	Water System	Sanitary Sewer Systems	Traffic Control	Technology	Fire	Police	PW Facility	Expenses Paid From Interest Earned	TOTAL
Account Number:	80-90-97550	80-90-98550	80-90-98750	80-90-98950	80-90-99450	80-90-99700	80-90-99600	80-90-96550	80-90-99800	
Issue Amount	3,795,000.00	560,000.00	250,000.00	220,000.00	270,000.00	2,230,000.00	100,000.00	375,000.00		7,800,000.00
Premium	147,329.36	21,740.30	9,705.49	8,540.83	10,481.93	86,572.99	3,882.20	14,558.24		302,811.34
Net Interest earned & Bank Fees									108,528.05	108,528.05
Prior Years:										
Issuance Expense	48,196.50	7,112.00	3,175.00	2,794.00	3,429.00	28,321.00	1,270.00	4,762.50		99,060.00
2019-2020	121,231.08	160,177.66	12,681.00	1,317.37	164,780.00	173,605.00	-	12,688.80	-	646,480.91
2020-2021	2,515,171.75	131,930.86	220,926.57	53,321.61	34,850.00	102,348.42	102,612.20	11,023.00	8,927.92	3,181,112.33
2021-2022	1,097,294.73	9,735.50	21,629.25	57,078.45	77,422.93	1,922,512.55	-	49,575.00	84,097.16	3,319,345.57
2022-2023	153,531.85	229,584.28	1,293.67	54,065.10	-	89,786.02	-	308,871.44	13,790.96	850,923.32
2023-2024	6,903.45	24,985.00	-	13,354.73	-	-	-	2,637.50	1,478.87	49,359.55
7/31/2023	6,903.45			12,146.40					930.00	19,979.85
8/31/2023		24,985.00						2,637.50	548.87	28,171.37
9/30/2023				1,208.33						1,208.33
PROJECT COST TOTAL TO DATE:	3,942,329.36	563,525.30	259,705.49	181,931.26	280,481.93	2,316,572.99	103,882.20	389,558.24	108,294.91	8,146,281.68
Available Funds - Prior to encumbrances	0.00	18,215.00	0.00	46,609.57	0.00	(0.00)	(0.00)	(0.00)	233.14	65,057.71
Due to Pre-Eng & Design										
ENCUMBRANCES:										
Utility Technology 5/8" Meters PO #17-22059		18,215.00								
Luther Sign Co PO #17-22256										32,361.40
Action Safety PO #17-22263				2,000.00						
Grindshift Solutions PO #17-21926				12,146.40						
Available Funds - After encumbrances	0.00	0.00	0.00	32,463.17	0.00	(0.00)	(0.00)	(0.00)	233.14	32,696.31

CASH	66,266.04
CD'S	-
EXPENSE ACCRUED	(1,208.33)
ENCUMBRANCES	(32,361.40)
	32,696.31

Interest Earnings:	
Prior Fiscal Years	110,842.53
Current Fiscal Year	763.56
Bank Charges:	
Prior Fiscal Years	(3,032.18)
Current Fiscal Year	(45.86)
FUNDS AVAILABLE	32,696.31

City of Nichols Hills
2021 GO Bond Issue

AS OF: 09/30/23

	Street - Paving Projects	Water System	Sanitary Sewer Systems	Parks	Police	PW Facility	Expenses Paid From Interest Earned	TOTAL
Account Number:	80-91-97550	80-91-98550	80-91-98750	80-91-98950	80-91-99600	80-91-96550	80-91-99800	
Issue Amount	3,019,000.00	2,989,000.00	320,000.00	630,000.00	112,000.00	730,000.00		7,800,000.00
Premium	35,405.32	35,053.50	3,752.80	7,388.33	1,313.48	8,561.08		91,474.50
Net Interest Earned & Bank Fees							178,789.78	178,789.78
Prior Years:								
Issuance Expense	38,331.62	37,950.72	4,062.97	7,998.98	1,422.04	9,268.66		99,035.00
2020-2021	-	32,339.15	42,000.00	-	111,891.44	-	30.00	186,260.59
2021-2022	2,142,829.18	49,736.35	-	34,161.30	-	-	2,906.28	2,229,633.11
2022-2023	856,547.97	193,686.06	277,689.83	-	-	729,292.41	4,822.30	2,062,038.57
2023-2024	13,746.55	-	-	-	-	-	1,637.50	15,384.05
7/31/2023	1,946.55							1,946.55
8/31/2023	4,425.00						407.95	4,832.95
9/30/2023	7,375.00						1,229.55	8,604.55
PROJECT COST TOTAL TO DATE:	3,051,455.32	313,712.28	323,752.80	42,160.28	113,313.48	738,561.07	9,396.08	4,592,351.32
Available Funds - Prior to encumbrances	2,950.00	2,710,341.22	(0.00)	595,228.04	(0.00)	0.00	169,393.70	3,477,912.96
ENCUMBRANCES:								
Landmark Construction - Fire Tower PO #17-21928							112,000.00	
Water Treatment Facility SRB PO 17-15227		96,840.75						242,125.75
PC-2105 7600 Blk Dorest Dr. SRB PO 17-18748	2,950.00							
Keystone Ridge PO 17-22408				5,350.00				
Utility Technology - Meters PO #17-22059		24,985.00						
Available Funds - After encumbrances	(0.00)	2,588,515.47	(0.00)	589,878.04	(0.00)	0.00	57,393.70	3,235,787.21

CASH	1,386,517.51
CD'S	2,100,000.00
EXPENSE ACCRUED	(8,604.55)
ENCUMBRANCES	(242,125.75)
	3,235,787.21

Interest Earnings:	
Prior Fiscal Years	120,336.45
Current Fiscal Year	61,933.56
Bank Charges:	
Prior Fiscal Years	(3,282.52)
Current Fiscal Year	(197.71)
FUNDS AVAILABLE	3,235,787.21

4.h.c

City of Nichols Hills
2022 GO Bond Issue

AS OF: 09/30/23

		Street - Paving Projects	Water System	Sanitary Sewer Systems	Fire	Police	Technology	Expenses Paid From Interest Earned	TOTAL
Account Number:		80-92-97550	80-92-98550	80-92-98750	80-92-99700	80-92-99600	80-92-99450	80-92-99800	
Issue Amount		3,000,000.00	1,700,000.00	700,000.00	600,000.00	100,000.00	500,000.00		6,600,000.00
Premium		93,784.00	53,144.27	21,882.93	18,756.80	3,126.13	15,630.67		206,324.80
Net Interest Earned & Bank Fees								157,896.68	157,896.68
Prior Years:									
Issuance Expense		38,770.45	21,969.92	9,046.44	7,754.09	1,292.35	6,461.74		85,295.00
2021-2022		-	-	43,173.13	-	1,394.95	105,682.31	-	150,250.39
2022-2023		1,688,308.04	62,353.75	360,011.32	594,470.00	95,727.58	188,159.97	-	2,989,030.66
2023-2024		898,755.20	3,031.88	45,820.00	-	-	55,518.26	-	1,003,125.34
7/31/2023		165,214.45		40,825.00			50,552.06		256,591.51
8/31/2023		257,676.23		4,995.00			4,966.20		267,637.43
9/30/2023		475,864.52	3,031.88						478,896.40
PROJECT COST TOTAL TO DATE:		2,625,833.69	87,355.55	458,050.88	602,224.09	98,414.88	355,822.28	-	4,227,701.39
Available Funds - Prior to encumbrances		467,950.31	1,665,788.71	263,832.05	16,532.71	4,711.25	159,808.38	157,896.68	2,736,520.10
ENCUMBRANCES:									
PC-2201 Huntington	SRB PO# 17-1719553	31,850.00							
PC-2301 Randel Rd Paving SRB	SRB PO 17-21016	70,718.44							
PC-2201 Huntington	SAC #17-21639	198,408.08							701,057.71
Howard Technology	PO #17-19814						8,146.95		
WW-2201 Re-drill	SRB PO 17-19026		41,409.37						
Davenport Group	PO #17-22386						10,529.00		
Beyond Trust	PO #17-22387						15,467.57		
PC-2105 7600 BLK Dorset	Rudy PO #17-20655	166,973.79							
Travis Voice	PO #17-21416						1,939.80		
Kraff Reynolds Construction	PO #17-21713			24,515.00					
Kraff Reynolds Construction	PO #17-22218			6,567.00					
Fire Training Tower	PO #17-21928				16,532.71			108,000.00	
Available Funds - After encumbrances		(0.00)	1,624,379.34	232,750.05	(0.00)	4,711.25	123,725.06	49,896.68	2,035,462.39

CASH	1,106,349.36
CD'S	2,109,067.13
EXPENSE ACCRUED	(478,896.40)
ENCUMBRANCES	(701,057.71)
	2,035,462.38

Interest Earnings:	
Prior Fiscal Years	103,554.35
Current Fiscal Year	56,548.41
Bank Charges:	
Prior Fiscal Years	(1,767.10)
Current Fiscal Year	(438.98)
FUNDS AVAILABLE	2,035,462.39

City of Nichols Hills
2023 GO Bond Issue

AS OF: 09/30/23

		Street - Paving Projects	Water System	Sanitary Sewer Systems	Fire	Police	Technology	Public Works Facility	Parks	Expenses Paid From Interest Earned	TOTAL
Account Number:		80-93-97550	80-93-98550	80-93-98750	80-93-99700	80-93-99600	80-93-99450	80-93-96550	80-93-98950	80-93-99800	
Issue Amount		4,379,000.00	1,861,000.00	300,000.00	1,220,000.00	100,000.00	150,000.00	270,000.00	120,000.00		8,400,000.00
Premium		125,235.75	53,223.05	8,579.75	34,890.98	2,859.92	4,289.88	7,721.78	3,431.90		240,233.00
Net Interest Earned & Bank Fees										73,431.86	73,431.86
Prior Years:											
Issuance Expense		55,189.48	23,454.58	3,780.96	15,375.92	1,260.32	1,890.48	3,402.87	1,512.39		105,867.00
2022-2023		-	1,303.25	-	694,882.12	-	-	-	-	-	696,185.37
2023-2024		28,040.96	-	-	-	-	-	14,103.94	-	-	42,144.90
7/31/2023		14,173.38									14,173.38
8/31/2023		5,397.84						11,930.00			17,327.84
9/30/2023		8,469.74						2,173.94			10,643.68
PROJECT COST TOTAL TO DATE:		83,230.44	24,757.83	3,780.96	710,258.04	1,260.32	1,890.48	17,506.81	1,512.39	-	844,197.27
Available Funds - Prior to encumbrances		4,421,005.32	1,889,465.22	304,798.79	544,632.94	101,599.60	152,399.39	260,214.97	121,919.51	73,431.86	7,869,467.59
ENCUMBRANCES:											
Sutphen Ladder Truck	PO #17-20576				55,117.88						
John Vance	PO #17-20783					90,419.20					
PC-2201 Huntington	SAC #17-21639	524,829.95									
PC-2302 Bedford, Waverley, Tedford	SRB 17-21676	102,013.04									1,378,074.68
Fire Training Tower	PO #17-21928				489,515.06					41,000.00	
PC-2105 7600 BLK Dorset	PO #17-21929	60,480.00									
Grainger	PO #17-22367							14,699.55			
Available Funds - After encumbrances		3,733,682.33	1,889,465.22	304,798.79	0.00	11,180.40	152,399.39	245,515.42	121,919.51	32,431.86	6,491,392.91

CASH	714,072.83
CD'S	7,166,038.44
EXPENSE ACCRUED	(10,643.68)
ENCUMBRANCES	(1,378,074.68)
	6,491,392.91

Interest Earnings:	
Prior Fiscal Years	39,310.00
Current Fiscal Year	34,961.26
Bank Charges:	
Prior Fiscal Years	(617.92)
Current Fiscal Year	(221.48)
FUNDS AVAILABLE	6,491,392.91

4.i.a

Monthly Report – September 2023

Information Systems
City of Nichols Hills

Attachment: Ism Monthly Aug 2023 (6831 : 4 i Information Systems Monthly Report)

Neil A. Gray, Information Systems Manger
Scott Johnston, Information Systems Technician
6407 Avondale Drive, Nichols Hills, Oklahoma 73116, (405) 879-8870 Fax (405) 842-8409 Email it@nicholshills.net

A summary of activities in the Information Systems Department during the month follows.

City Website:

We continued to work on updating the new website this month.

Dual Authentication:

We continued to test the new dual authentication system on the City's network. IT staff have been using the dual authentication system to test its use by employees before it's city-wide launched to work out any issues before the rest of the employees use it.

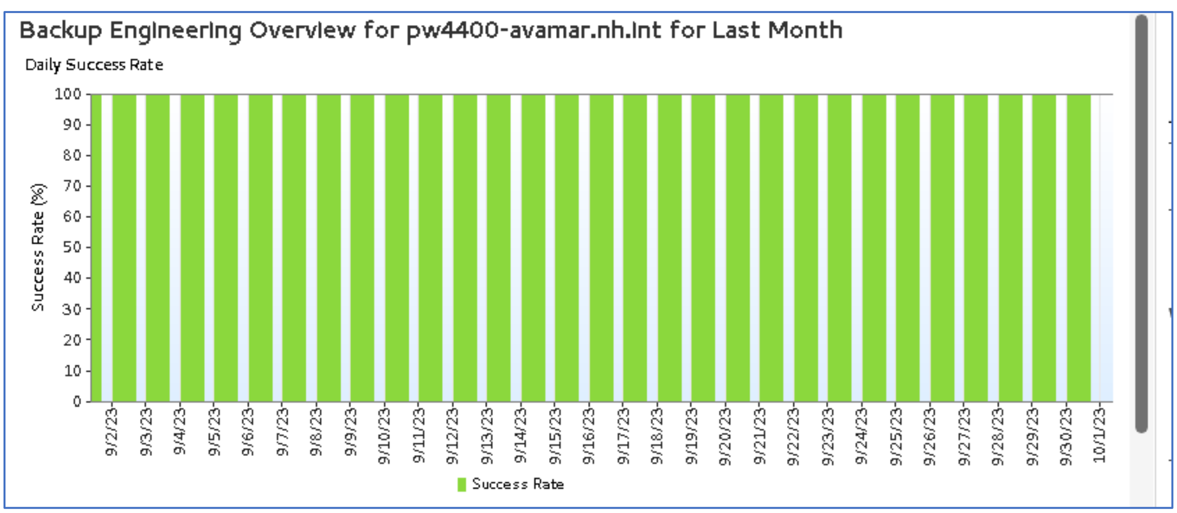
Website Statistics:

Google Analytics provided us with some statistical information on our website. During the month, over 4,700 individuals browsed the City's website. Users averaged two minutes and two seconds during each visit. Over 51% of visitors scanned directly at the website, and 41% used a search engine to navigate the site.

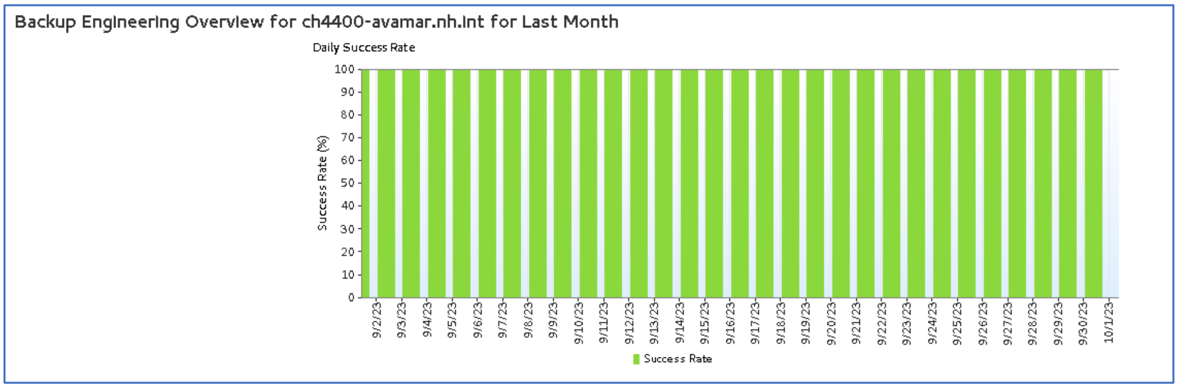
Backup System Reports:

The Data Backup Systems performed well at City Hall and Public Works this month. Backup systems generate reports each month showing the results of their backup procedures for the month:

Public Works



City Hall



Email Status Reports:

Mail Category by Month

Mail Category by Month			
Month	**Categories**	**Mail Filtering Events**	**% of Subtotal**
Sep	Not Spam	21559	53.55%
	Spam	18656	46.34%
	Virus	44	0.11%
	Subtotal (3)	40259	100.00%
	Total	**40259**	**100%**

Virus Classifier by Month

Virus Classifier by Month			
Month	Classified By	Mail Filtering Events	% of Subtotal
Sep	FortiSandbox URL	35	79.55%
	Malware Outbreak	5	11.36%
	Virus Signature	4	9.09%

Virus Classifier by Month

Virus Classifier by Month			
Month	Classified By	Mail Filtering Events	% of Subtotal
Jul	FortiSandbox URL	114	87.02%
	Virus Outbreak	1	0.76%
	Virus Signature	16	12.21%
	Subtotal (3)	131	100.00%

Top Ten Viruses

Top Ten Viruses			
Total Summary	Virus Name	Total Summary Events	% of Subtotal
2023-09-01-2023-10-01	FortiSandbox: uri	27	55.10%
	FortiSandbox: uri, FortiSandbox: uri	8	16.33%
	JS/Phishing.TELE!tr	5	10.20%
	Malware-Outbreak	5	10.20%
	HTML/Phishing.D2F9!tr	2	4.08%
	HTML/Phishing.RNGM!tr	1	2.04%
	JS/Agent.CSG!tr	1	2.04%
	Subtotal (7)	49	100.00%
	Total	**49**	**100%**

Email

Spam Classifier by Month

Spam Classifier by Month			
Month	Classified By	Mail Filtering Events	% of Subtotal
Sep	Access Control-Relay Denied	10	0.05%
	Attachment Filter	16	0.09%
	Bayesian	79	0.42%
	Behavior Analysis	17	0.09%
	Bounce Verification	42	0.23%
	DMARC Failure	325	1.74%
	DNSBL	201	1.08%
	Domain Block	444	2.38%
	FortiGuard AntiSpam	511	2.74%
	FortiGuard AntiSpam-IP	13670	73.27%
	FortiGuard WebFilter	1034	5.54%
	Heuristic	9	0.05%

Phishing Tests:

We conducted a monthly employee email phishing test. This month's phishing test tricked six employees into clicking on a test email. Although our numbers are still low, we will continue to educate employees to be vigilant about security.

KnowBe4
Human error. Conquered.

Phishing Security Test Report

09/18/2023 - 09/24/2023

Campaign: Monthly Phishing

Monthly from category: Government, Online Services, Current Events, Phishing For Sensitive Information, Business, Reported Phishes of the Week

Groups: Employees

Statistics — See report at https://training.knowbe4.com

11.1%	66	63	6	1	0	0	8	2
Phish-prone Percentage	Recipients	Deliveries	Clicks	Attachment Opened	Data Entered	Other Failures	PAB Reported	Bounces

Phish-prone Percentage is calculated from the total number of phishing test failures divided by the number of emails delivered.

General Department Activities:

1. Asked the support partner for a quote on eight new data lines for security devices for the Police department.
2. Removed data connections from the temporary trailer for the Fire department.
3. Contacted support partner to have email addresses removed from notification lists for Public Works.
4. Installed a new update on the email server to fix an HTML issue where messages were not displaying correctly.
5. Removed an employee from all city services and physical access to the city buildings.
6. Added Public Works Director to the notification list for remote access connection systems.
7. Opened a support ticket with a website support partner. A link on the city website was not pointing to the correct webpage.
8. Check for new firmware updates for each network switch on the city network.
9. Updated disaster recovery backups of all the City's critical data.
10. Added more bad actors to the City's block lists.
11. Assisted the Assistant Police Chief with the codec package for certain video file types.
12. An issue with a DNS provider for the City's email services is not functioning correctly.
13. Opened a support ticket with a support partner to have a point-to-point device replaced at Public Works after it was damaged during a storm.
14. Meet with a support partner at Public Works to install a telephone device in the server room.
15. Edited retention policies for a backup device at City Hall.
16. Scheduled meetings for August on the City's broadcast system.
17. Configured a new micro PC for the Fire department tracking software.
18. Configured a new budget spreadsheet for the Fire department.
19. Configured laptop for a Well operator to use for remote connections.
20. Troubleshoot issues with the fuel station software not updating fuel records.
21. Recorded and broadcast the City Council meeting and uploaded it to the On-Demand server.
22. Configured workstation, mobile devices, phone system, and software settings for two new Public Works employees.
23. Presented new employee orientation at Public Works.
24. Assisted EMSA with a connection problem on a terminal in Police Dispatch.
25. Troubleshoot issue with Smart-UPS devices not charging batteries when plugged into power.
26. Assisted the Well Operator with email configuration on a cell phone.
27. Set up an Office account for a new employee at Public Works.
28. Assisted Public Works Supervisor with longer data cable for a workstation.
29. Configured new settings on the Fax-to-Email server.
30. Reset the voicemail password on two cell phones at Public Works.
31. Removed an employee from all city services and physical access to city buildings.

32. Configured a new access control card for a Police officer.
33. Called the telephone support partner to reconfigure the caller ID display name for the Public Works department.
34. Assisted Storm Water technician with his Microsoft software login.
35. Tested the broadcast system before the meeting.
36. Recorded and broadcast Building Commission meeting and uploaded to the On-Demand server.
37. Added more bad actors to the city firewalls and block lists.
38. Configured training room camera to record training sessions for the Fire department.
39. Exported the Fire department training sessions to a network location for viewing.
40. Assisted Public Works employee with emails not being delivered to his email address.
41. Deployed all critical updates to all city workstations and servers.
42. Troubleshoot power issue on Fire department workstation. The workstation has a bad PSU. I contacted a support partner for a new part.
43. Removed non-functioning subscriber email addresses from the website subscriber list.
44. Contacted support partner for a quote for ten new workstations.
45. Replaced bad power supply unit in workstation and shipped the bad one back to support partner.
46. Discussed new office licensing with the IT Director.
47. Configured a new access control card for Fireman.
48. Deployed new meeting software to all workstations.
49. Configured a new access control card for another Police officer.
50. Exported a pre-bid meeting at Public Works and saved it to a network location for viewing.
51. Configured and installed a new workstation for a Public Works Supervisor.
52. Configured a new access control card for the Fire Chief, as the old one was not working correctly.
53. Cancelled recording for EHS meeting on the City's broadcast system.
54. Installed fuel systems software on the Police Chief's workstation so he could pull fuel consumption reports.
55. Re-synced time and date on fuel systems control console at Public Works.
56. Reset email password for Public Works Wells employee.
57. Reset the network password for the Public Works Supervisor.
58. Replaced a toner cartridge in the basement laser printer.
59. Checked all security devices for firmware updates; all are up to date.
60. Activated new iPhone for Public Works employee and restored all backup data.
61. Attended OMAG conference at the Moore Norman Technology Center.
62. Troubleshoot an issue with the Risk Manager's monitor.
63. Add more bad actors to the City's firewalls and block lists.
64. Worked with support partner on backup device storage consolidation.
65. Replaced a bad hard drive on a server at City Hall.

66. A water bug in the basement alerted Dispatch it was wet. I checked on the device and noticed some water had accidentally been spilled on it after a fire sprinkler technician ran tests.

ENGINEERING | SURVEYING | PLANNING
SMITH ROBERTS BALDISCHWILER, LLC

September 30th, 2023

Honorable Mayor and City Council
City of Nichols Hills
6407 Avondale Drive
Nichols Hills, Oklahoma 73116

RE: Monthly Engineer's Report

Dear Mayor and City Council:

Following is the Engineer's Report for the October 10th, 2023 Council Meeting.

2021 G.O. Bond Issue:

- **Public Works Improvements (FC-2101)**
  Completed

- **Water Treatment Facility (WC-2101)**
  Received ODEQ Permit, planning November advertisement

2021/2022 G.O. Bond Issue:

- **Paving Improvements to the 7600 Block of Dorset Drive (PC-2105)**

Contractor:	Rudy Construction Co.	Original Contract Amount:	$689,200.00
Start Date:	June 5, 2023	Amended Contract Amount:	$749,680.00
Award Date:	March 13, 2023	Claims to Date Less Ret.:	$549,711.80
Project Duration:	150 Calendar Days	Amount Remaining:	$415,534.00
Days Used:	78	Percent Complete:	95%

- **Water Well #13 Re-Drill (WW-2201)**
  On Council agenda for award to contractor.

2022/2023 G.O. Bond Issue:

- **Paving Improvements to the 1700 & 1800 Blocks of Huntington Avenue (PC-2201)**

• Contractor:	SAC Services, Inc.	Original Contract Amount:	$1,050,215.60
• Start Date:	July 24th, 2023	Amended Contract Amount:	$1,050,215.60
• Award Date:	June 13th, 2023	Claims to Date Less Ret.:	$326,977.57
• Project Duration:	180 Calendar Days	Amount Remaining:	$1,002,461.86
• Days Used:	39	Percent Complete:	35%

OKLAHOMA CITY | 100 N.E. 5TH STREET, OKLAHOMA CITY, OK 73104 | PHONE: (405) 840-7094 | FAX: (405) 840-9116
NORMAN | 2500 MCGEE DRIVE, SUITE 100, NORMAN, OK 73072 | PHONE: (405) 418-2288 | FAX: (405) 418-2289
WWW.SRBOK.COM

- **Paving Improvements to the 1600 & 1700 Blocks of Randel Road (PC-2301)**
  Task Order Executed. Design Underway.

- **Paving Improvements to 1100 Bedford, 7000 Waverly, 6800 Trenton (PC-2302)**
  Task Order Executed. Design Underway.

<u>Other Projects:</u>

- **63rd Street Crosswalk (PC-2003) (ON HOLD WAITING FOR SIGNAL CONTROLLER)**

Contractor:	Traffic & Lighting Systems	Original Contract Amount:	$243,679.15
Start Date:	April 17, 2023	Amended Contract Amount:	$243,679.15
Award Date:	March 8, 2022	Claims to Date Less Ret.:	$168,245.06
Project Duration:	90 Calendar Days	Amount Remaining:	$75,434.09
Days Used:	85	Percent Complete:	95%

Sincerely,

Smith Roberts Baldischwiler, LLC

Grady Wade

Grady J. Wade, P.E.
City Engineer

GJW
Cc: File 116000

5.a.a

FUND: General Fund

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
NON-DEPARTMENTAL	MISC VENDOR DIMENSION SE	00-34325	DEPOSIT-FIRE HYDRANT	DIMENSION SERVICE INC:	1,411.35
	OKLAHOMA UNIFORM BUILDING CO	00-32600	Uniform Building Cod	PERMIT FEES SEPT 2023	256.00
				TOTAL:	1,667.35
Administration	VERIZON WIRELESS	02-84700	Telephone	MONTHLY CHARGES	317.42
	GRANICUS	02-84400	Software Agreements	AGENDA SOFTWARE	385.87
	VISA	02-84300	Training & Membershi	TRAINING LUNCH	44.90
		02-84300	Training & Membershi	CITY MANAGER LUNCH	75.00
		02-84300	Training & Membershi	LUNCH TRAINING	29.95
		02-84300	Training & Membershi	LUNCH WITH PD	27.96
	PETTY CASH	02-84300	Training & Membershi	SEPTEMBER 2023 RECEIPTS	245.72
	AT&T 831-001-0000 521	02-84700	Telephone	MONTHLY CHARGES	88.96
				TOTAL:	1,215.78
City Attorney	WILLIAMS BOX FORSHEE & BULLA	04-87100	Legal Services	LEGAL SERVICES	28,076.40
				TOTAL:	28,076.40
Municipal Court	AT&T 831-001-0000 521	05-84700	Telephone	MONTHLY CHARGES	88.96
				TOTAL:	88.96
Police Department	CASEY NIX	06-84950	EV Charging	HOME CHARGING SEPT 2023	27.00
	VERIZON WIRELESS	06-84700	Telephone	MONTHLY CHARGES	805.69
	SHEPHERD AUTOMOTIVE LLC	06-84100	Vehicle Maintenance		73.78
		06-84100	Vehicle Maintenance	VEHICLE MAINTENANCE	73.78
	GOODYEAR TIRE & RUBBER COMPA	06-84100	Vehicle Maintenance		482.78
	VISA	06-83000	Material & Supplies		125.23
		06-83000	Material & Supplies	OFFICE SUPPLIES	28.26
		06-84300	Training & Membershi	FTO MEETING BREAKFAST	113.63
		06-83000	Material & Supplies	CRIME SCENE TAPE	44.74
	TRANSUNION RISK AND ALTERNAT	06-84000	Equipment Maintenanc		104.00
	VISA	06-83000	Material & Supplies	JOB POSTINGS EMPLOYMENT	381.21
		06-83000	Material & Supplies	JOB POSTINGS EMPLOYMENT	100.00
		06-83000	Material & Supplies	JOB POSTINGS EMPLOYMENT	183.88
		06-83000	Material & Supplies	RETURNED ITEMS	257.54-
		06-84300	Training & Membershi	NEVER CHARGED TO VISA	77.90-
	LAW ENFORCEMENT PSYCHOLOGICA	06-81200	Medical Exams	MMPI EVALS	125.00
		06-81200	Medical Exams	MMPI EVALS	125.00
	PETROLEUM TRADERS CORPORATIO	06-84900	Fuel	UNLEADED FUEL	8,659.62
	ADAM MICHAEL GOOD	06-81200	Medical Exams	POLYGRAPH EXAMS	400.00
	ASPEN BUILDING SERVICES OF O	06-85000	Janitorial Services	CLEANING SERVICES	1,262.50
	LIGHTHOUSE FOR PUBLIC SAFETY	06-84000	Equipment Maintenanc	PUBLIC SAFETY APP	3,500.00
	AT&T 831-001-0000 521	06-84700	Telephone	MONTHLY CHARGES	355.82
	SOUTHWEST SOLUTIONS GROUP	06-84000	Equipment Maintenanc	ANNUAL SOFTWARE FEE	650.00
	MIDSOUTH AERIALS, LLC	06-84300	Training & Membershi	VIRTUAL TOUR	7,810.00
	STEVEN COX	06-84950	EV Charging	HOME CHARGING SEPT 2023	38.00
	DPS	06-84000	Equipment Maintenanc		5,400.00
	SAINTS OCCUPATIONAL HEALTH	06-81200	Medical Exams	DRUG SCREEN BURTON	48.00
	OG&E	06-84950	EV Charging	MONTHLY CHARGES	74.44
	ONG	06-84800	Utilities	MONTHLY CHARGES	59.07
				TOTAL:	30,715.99
Fire Department	T & W TIRE	07-84100	Vehicle Maintenance	T-31 REAR TIRES	3,795.96
		07-84100	Vehicle Maintenance	TIRES 34	956.19
	VALVOLINE OIL CHANGE	07-84100	Vehicle Maintenance	OIL CHANGE U-35	85.22

Attachment: Claims List September 2023 (6834 : 5 Total Warrants & Claims)

5.a.a

FUND: General Fund

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
	WAL-MART #9502	07-83000	Material & Supplies	SUPPLIES	68.98
		07-83000	Material & Supplies	STATION SUPPLIES	117.76
	WESTLAKE HARDWARE	07-83000	Material & Supplies	GEAR DRYER	155.91
		07-83000	Material & Supplies	SUPPLIES	37.95
	EMSA	07-85200	EMSA Subsidy	SEPTEMBER SUBSIDY 2023	2,557.20
	BRANT CHILL	07-84300	Training & Membershi	REIMBURSEMENT	83.50
	VERIZON WIRELESS	07-84700	Telephone	MONTHLY CHARGES	194.05
	HENRY SCHEIN INC	07-83000	Material & Supplies	N95 MASKS	98.82
	JANUARY ENVIRONMENTAL SERVIC	07-84200	Building Maintenance	OIL REMOVAL	50.00
	CASCO INDUSTRIES INC	07-84000	Equipment Maintenanc	RED FF HELMET	378.00
		07-84000	Equipment Maintenanc	PITOT GAUGE	186.00
		07-81100	Uniform Allowance	HELMET SHIELDS	121.00
	VISA	07-84300	Training & Membershi	PLATEPAY FEES	23.50
		07-84300	Training & Membershi	TC: TRENCH RESCUE TECH	196.00
		07-83000	Material & Supplies	STATION SUPPLIES	44.83
		07-83000	Material & Supplies	STATION SUPPLIES	55.14
		07-83000	Material & Supplies	SPOOL OF WEBBING	115.99
		07-83000	Material & Supplies	GEAR DRYER FAN BLOWER	143.00
		07-83000	Material & Supplies	PAPER GOODS	151.96
		07-83000	Material & Supplies	REFUND ON TAXES	3.51-
	PETROLEUM TRADERS CORPORATIO	07-84900	Fuel	UNLEADED FUEL	1,120.72
		07-84900	Fuel	DIESEL FUEL	1,027.31
	ImageNet Consulting, LLC	07-84000	Equipment Maintenanc	FD COPY MACHINE	52.47
	AT&T 831-001-0000 521	07-84700	Telephone	MONTHLY CHARGES	177.92
	ALPHA ONE FIRETRUCKS LLC	07-84100	Vehicle Maintenance	T-31 BRAKE WORK	2,601.83
	MIDSOUTH AERIALS, LLC	07-84300	Training & Membershi	VIRTUAL TOUR	7,810.00
	VISA	07-84100	Vehicle Maintenance	TIRES BP32	2,247.50
		07-84000	Equipment Maintenanc	BATTERY	77.55
		07-83000	Material & Supplies	GEAR DRYER	523.45
	TOP TIER TACTICAL SURVIVAL A	07-81100	Uniform Allowance	BALLISTIC PPE	6,506.00
	OK FIRE CHIEF ASSOCIATION	07-84400	Membership	OFCA 2023/2024 MEMBERSHIP	55.00
	ONG	07-84800	Utilities	MONTHLY CHARGES	59.07
	PETROLEUM MARKETERS EQUIPMEN	07-84100	Vehicle Maintenance	E-33 MODULE INTERFACE	93.00
				TOTAL:	31,965.27
City Engineer	SMITH ROBERTS BALDISCHWILER	08-86075	Engineering Fees	63rd Crosswalk	1,119.25
		08-86075	Engineering Fees	GENERAL ENGINEERING	19,765.00
				TOTAL:	20,884.25
Street Department	TRAVIS VOICE & DATA	09-84700	Telephone	MONTHLY CHARGES	25.69
	VALVOLINE OIL CHANGE	09-84100	Vehicle Maintenance	OIL CHANGE	128.31
		09-84100	Vehicle Maintenance	OIL CHANGE	151.85
	VERIZON WIRELESS	09-84700	Telephone	MONTHLY CHARGES	103.46
	US FLEET TRACKING	09-84100	Vehicle Maintenance	PUBLIC WORKS GPS	149.75
	PETROLEUM TRADERS CORPORATIO	09-84900	Fuel	UNLEADED FUEL	3,115.46
		09-84900	Fuel	DIESEL FUEL	130.05
	CINTAS CORP. #064	09-81100	Uniform Allowance	PUBLIC WORKS UNIFORMS	429.49
	FERGUSON WATERWORKS	09-83000	Material & Supplies	ASPHALT	93.96
	CRAFCO INC	09-84000	Equipment Maintenanc	REPAIRS	540.05
		09-83000	Material & Supplies	SUPPLIES	331.40
	CAPITAL ONE/NORTHERN TOOL &	09-83000	Material & Supplies	SAFETY VEST	66.96
	PETTY CASH	09-83000	Material & Supplies	SEPTEMBER 2023 RECEIPTS	34.55
	HASKELL LEMON CONSTRUCTION	09-83000	Material & Supplies	ASPHALT	57.60
	HOME DEPOT	09-83000	Material & Supplies	SUPPLIES	304.98

5.a.a

FUND: General Fund

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
		09-83000	Material & Supplies	STREETS	52.84
		09-83000	Material & Supplies	STENCILS LETTER	42.41
		09-83000	Material & Supplies	STREET TOOLS	107.94
		09-83000	Material & Supplies	STREET MAINT SUPPLIES	57.14
		09-83000	Material & Supplies	SUPPLIES FOR TH COUNTY	218.98
	OG&E	09-85500	Street Lighting	MONTHLY CHARGES	7,492.53
		09-85500	Street Lighting	MONTHLY CHARGES	31.57
		09-85500	Street Lighting	MONTHLY CHARGES	128.36
		09-85500	Street Lighting	MONTHLY CHARGES	31.40
		09-85500	Street Lighting	MONTHLY CHARGES	29.63
		09-85500	Street Lighting	MONTHLY CHARGES	30.09
		09-85500	Street Lighting	MONTHLY CHARGES	29.77
		09-85500	Street Lighting	MONTHLY CHARGES	30.36
		09-85500	Street Lighting	MONTHLY CHARGES	30.97
	ONG	09-84800	Utilities	MONTHLY CHARGES	31.24
	OREILLY AUTOMOTIVE STORES IN	09-83000	Material & Supplies	OIL	5.99
				TOTAL:	14,014.78
Sanitation	CITY OF MIDWEST CITY	10-85800	Landfill Disposal	HAZARDOUS WASTE	445.00
		10-85800	Landfill Disposal	RECYCLING	12,760.00
	VERIZON WIRELESS	10-84700	Telephone	MONTHLY CHARGES	144.39
	US FLEET TRACKING	10-84100	Vehicle Maintenance	PUBLIC WORKS GPS	89.85
	BRENNTAG SOUTHWEST	10-84100	Vehicle Maintenance	DEF	608.85
	PREMIER TRUCK GROUP	10-84100	Vehicle Maintenance	TRUCK MAINT	358.80
	COMMERCIAL LUBRICATORS INC	10-83000	Material & Supplies	ANITFREEZE	391.05
	PETROLEUM TRADERS CORPORATIO	10-84900	Fuel	DIESEL FUEL	2,262.88
	CINTAS CORP. #064	10-81100	Uniform Allowance	PUBLIC WORKS UNIFORMS	675.83
	CAPITAL ONE/NORTHERN TOOL &	10-84000	Equipment Maintenanc	EQUIPMENT MAINTENACE	294.89
	ABSOLUTE DATA SHREDDING	10-85800	Landfill Disposal	RECYCLING EVENT	815.00
	VISA	10-83000	Material & Supplies	TRASH CANS	245.93
	WEX BANK	10-84900	Fuel	FUEL	8.04
		10-84900	Fuel	FUEL	116.40
		10-84900	Fuel	FUEL	3.94
		10-84900	Fuel	FUEL	60.85
		10-84900	Fuel	FUEL	10.00
		10-84900	Fuel	ONCUE	108.00
	REPUBLIC SERVICES	10-85800	Landfill Disposal	COMMERCIAL GARBAGE	73.16
		10-85825	Commercial Garbage D	COMMERCIAL GARBAGE	10,553.99
	INTEGRIS HEALTH	10-81200	Medical Exams	TO CORRECT DATE	583.20-
		10-81200	Medical Exams	ER FOR SANITATION	583.20
	SOUTHEAST LANDFILL - 4061	10-85800	Landfill Disposal	SEPTEMBER 2023	4,190.97
	ONG	10-84800	Utilities	MONTHLY CHARGES	31.24
				TOTAL:	34,249.06
Parks Department	DAVIS SUPPLY	11-85700	Parks Maintenance	PARK MAINT	364.77
	BLUE HOUSE URBAN FARM LLC	11-85700	Parks Maintenance	BUTTERRFLY GARDEN	1,500.00
		11-85700	Parks Maintenance	BUTTERFLY GARDEN SEPT 23	320.00
	FEDERAL CORP	11-85700	Parks Maintenance	MATERIAL & SUPPLIES	95.67
		11-85700	Parks Maintenance	SUPPLIES FOR GRAND PARK	188.68
		11-85700	Parks Maintenance	SUPPLIES FOR GRAND PARK	78.20
		11-85700	Parks Maintenance	PART FOR IRRIGATON	17.51
		11-85700	Parks Maintenance	SCD 40 ADP	63.78
		11-85700	Parks Maintenance	PARTS	92.36
	HOME DEPOT	11-85700	Parks Maintenance	SUPPLIES	223.92

5.a.a

FUND: General Fund

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
	IRRIGATION STATION	11-85700	Parks Maintenance	SUPPLIES	24.31
		11-85700	Parks Maintenance	SUPPLIES	16.91
		11-85700	Parks Maintenance	PARTS	75.08
	NORTHWEST LAWN MAINTENANCE I	11-85900	Park Maintenance Con	PARK MAINTENANCE	17,257.50
				TOTAL:	20,318.69
Public Works Admin	TRAVIS VOICE & DATA	12-84700	Telephone	MONTHLY CHARGES	68.50
	WAL-MART #9502	12-84300	Training & Membershi	EMPLOYEE OF THE MONTH	159.88
		12-84300	Training & Membershi	SUPPLIES	115.45
	WESTLAKE HARDWARE	12-84300	Training & Membershi	ACE EQUIPMENT	181.90
	VERIZON WIRELESS	12-84700	Telephone	MONTHLY CHARGES	166.28
	TERMINIX PROCESSING CENTER	12-84200	Building Maintenance	PEST CONTROL PUBLIC WORKS	84.00
		12-84200	Building Maintenance	PEST CONTROL PUBLIC WORKS	50.00
	PETROLEUM TRADERS CORPORATIO	12-84900	Fuel	UNLEADED FUEL	860.00
	ASPEN BUILDING SERVICES OF O	12-85000	Janitorial Services	CLEANING SERVICES	745.00
	VISA	12-84300	Training & Membershi	SEPT BDAYS	66.36
		12-84300	Training & Membershi	SCHAWB	253.28
	OFFICE DEPOT 35315277	12-83200	Office Supplies	OFFICE SUPPLIES	78.15
	ONG	12-84800	Utilities	MONTHLY CHARGES	31.24
				TOTAL:	2,860.04
General Government	MISC VENDOR BLAKE FITZGE	13-87000	Misc. Expenses	BLAKE FITZGERALD:	708.00
	WAL-MART #9502	13-83000	Material & Supplies	QUARTERLY COOKOUT	400.61
	RITE WAY SHREDDING	13-87000	Misc. Expenses	SHREDDING SEPT 2023	66.00
	VISA	13-83000	Material & Supplies	AMAZON	173.56
		13-83000	Material & Supplies	AMAZON	127.75
		13-83000	Material & Supplies	AMAZON	35.90
		13-83000	Material & Supplies	COFFEE	59.49
		13-83000	Material & Supplies	TOILET PAPER	80.92
		13-83000	Material & Supplies	AMAZON	200.45
		13-83000	Material & Supplies	AMAZON	72.98
		13-83000	Material & Supplies	AMAZON	57.90
		13-83000	Material & Supplies	AMAZON	113.16
		13-83000	Material & Supplies	AMAZON	152.52
		13-83000	Material & Supplies	AMAZON	399.28
		13-83000	Material & Supplies	AMAZON	390.36
		13-83000	Material & Supplies	AMAZON	87.59
		13-83000	Material & Supplies	AMAZON	57.54
		13-83000	Material & Supplies	ITEM NOT RECEIVED	53.70-
	TERMINIX PROCESSING CENTER	13-84200	Building Maintenance	PEST CONTROL 1844 WESTMIN	247.00
		13-84200	Building Maintenance	PEST CONTROL	2,650.00
	FACTORY DIRECT FLAGPOLES & A	13-83000	Material & Supplies	FLAGS	332.00
	WASHINGTON PRIME	13-87000	Misc. Expenses	SPONSORSHIP OF BOO BASH	12,000.00
	VISA	13-87000	Misc. Expenses	AWARDS FOR SUSTAINABILITY	314.75
	ASPEN BUILDING SERVICES OF O	13-85000	Janitorial Services	CLEANING SERVICES	1,362.50
	VISA	13-87000	Misc. Expenses	QUARTERLY LUNCH PRIZES	150.00
		13-87000	Misc. Expenses	FACE PAINTING	200.00
	DPM GROUP LLC	13-83000	Material & Supplies	CITY HALL ENVELOPES	222.37
	AT&T 831-001-0000 521	13-84700	Telephone	MONTHLY CHARGES	44.48
	QUADIENT FINANCE USA INC	13-86900	Postage	POSTAGE	508.39
	ACKERMAN MCQUEEN	13-86050	Consulting Fees	ICON GRAPHIC COSTS	1,260.00
		13-86050	Consulting Fees	20 PRINTED COPIES	1,000.00
	CIVICPLUS LLC	13-87000	Misc. Expenses	ADDITIONAL PROOF FEE	3,500.00
		13-87000	Misc. Expenses	PROOF FEE - CODIFICATION	3,500.00

5.a.a

FUND: General Fund

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
	EV CONNECT	13-84950	EV CHARGING	REMOTE CONFIGURE	695.00
	CRAWFORD & ASSOCIATES PC	13-86400	Auditing Fees	PROFESSIONAL SERVICES	2,242.56
	EUREKA WATER CO	13-83000	Material & Supplies	TANK RENTAL	22.49
		13-83000	Material & Supplies	5 GAL WATER	136.80
	FRIDAY	13-86300	Publications	NOTICES AND PUBLICATIONS	177.60
		13-86300	Publications	NOTICES AND PUBLICATIONS	50.85
	JOURNAL RECORD PUBLISHING CO	13-86300	Publications	NOTICES AND PUBLICATIONS	37.20
		13-86300	Publications	NOTICES AND PUBLICATIONS	45.45
		13-86300	Publications	NOTICES AND PUBLICATIONS	36.30
		13-86300	Publications	NOTICES AND PUBLICATIONS	37.35
		13-86300	Publications	NOTICES AND PUBLICATIONS	77.72
	MOLLMANS WATER CULLIGAN OKC	13-84200	Building Maintenance	S-40 LB SOLAR SALT	47.25
	QUADIENT INC	13-84600	Lease/Rental	POSTAGE METER RENTAL	99.00
	OFFICE DEPOT 35315277	13-83000	Material & Supplies	LABELS, PENS, STAPLES,PAP	76.79
		13-83000	Material & Supplies	LABELS, PENS, STAPLES,PAP	68.99
	OG&E	13-84800	Utilities	MONTHLY CHARGES	80.17
	OMAG	13-86100	Liability Insurance/	POLLUTION POLICY	630.00
	ONG	13-84800	Utilities	MONTHLY CHARGES	360.21
		13-84800	Utilities	MONTHLY CHARGES	59.08
				TOTAL:	35,402.61
Code Department	TRAVIS VOICE & DATA	14-84700	Telephone	MONTHLY CHARGES	51.37
	VALVOLINE OIL CHANGE	14-84100	Vehicle Maintenance	OIL CHANGE	84.14
	VERIZON WIRELESS	14-84700	Telephone	MONTHLY CHARGES	300.95
	US FLEET TRACKING	14-84100	Vehicle Maintenance	PUBLIC WORKS GPS	89.85
	PETROLEUM TRADERS CORPORATIO	14-84900	Fuel	UNLEADED FUEL	1,431.23
	CINTAS CORP. #064	14-81100	Uniform Rental	PUBLIC WORKS UNIFORMS	480.84
	ANIMAL WELFARE DIVISION	14-85300	Animal Control	ANIMAL WELFARE	115.00
	PETTY CASH	14-84100	Vehicle Maintenance	SEPTEMBER 2023 RECEIPTS	11.00
	AT&T 287307218639	14-84700	Telephone	FIRST NET PUBLIC WORKS	93.54
	VISA	14-84100	Vehicle Maintenance	CAR WASH DETAIL	53.10
	HOME DEPOT	14-85300	Animal Control	ANIMAL WELFARE	69.21
	MTM RECOGNITION CORP	14-83000	Material & Supplies	MTM	75.00
	OFFICE DEPOT 35315277	14-83200	Office Supplies	OFFICE SUPPLIES	10.07
	ONG	14-84800	Utilities	MONTHLY CHARGES	31.24
				TOTAL:	2,896.54
Risk Manager	WAL-MART #9502	15-84300	Training & Membershi	SAFETY MEETING	15.26
	VERIZON WIRELESS	15-84700	Telephone	MONTHLY CHARGES	43.13
	VISA	15-84300	Training & Membershi	TRAINING	349.00
	VISA	15-84300	Training & Membershi	THE DONUT PALACE	25.94
		15-83000	Material & Supplies	TRAFFIC SAFETY STORE	60.52
		15-84300	Training & Membershi	TRADER JOES	22.57
	PETROLEUM TRADERS CORPORATIO	15-84900	Fuel	UNLEADED FUEL	270.03
	AT&T 831-001-0000 521	15-84700	Telephone	MONTHLY CHARGES	44.48
				TOTAL:	830.93
Information Systems Mg	COX COMMUNICATIONS	16-84600	Lease/Rental	PUBLIC WORKS INTERNET	267.00
		16-84600	Lease/Rental	CITY HALL INTERNET	1,146.99
	VERIZON WIRELESS	16-84700	Telephone	MONTHLY CHARGES	1,122.10
	TANGENT	16-84000	Equipment Maintenanc	EMAIL ARCHIVER LIC	3,025.00
	VISA	16-84000	Equipment Maintenanc	DISPATCH COMPUTER EQUIPT	128.78
		16-84300	Training & Membershi	TRAINING EXPENCE	58.75
		16-84300	Training & Membershi	TRAINING EXPENCE	30.27

Attachment: Claims List September 2023 (6834 : 5 Total Warrants & Claims)

5.a.a

FUND: General Fund

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
		16-84300	Training & Membershi	TRAINING EXPENCE	46.02
		16-84300	Training & Membershi	TRAINING EXPENCE	1,648.25
		16-83000	Material Supplies	EVERNOTE BUSNESS	499.98
		16-84000	Equipment Maintenanc	OR CODE MAKER	300.00
		16-84000	Equipment Maintenanc	PHONE CASE	108.55
		16-84000	Equipment Maintenanc	IPAD PROTECTOR CASE	29.99
		16-83000	Material Supplies	CHARGES MADE IN ERROR	182.28
		16-84000	Equipment Maintenanc	DRI NUANCE	150.00
	FORD AUDIO-VIDEO SYSTEMS LLC	16-86050	Consulting Fees	NETWORK MAINTENANCE	875.00
	VISA	16-84300	Training & Membershi	CONF TRAINING	81.01
	AT&T 831-001-0000 521	16-84700	Telephone	MONTHLY CHARGES	44.48
	PROJECT A INC	16-84600	Lease/Rental	WEBSITE HOSTING	662.50
				TOTAL:	10,406.95

Attachment: Claims List September 2023 (6834 : 5 Total Warrants & Claims)

FUND: Designated Fds-Fire

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
Fire Department	WAL-MART #9502	07-83000	Material & Supplies	STATION SUPPLIES	15.22
	VISA	07-83000	Material & Supplies	LUNCH SUPPLIES	84.96
				TOTAL:	100.18

5.a.a

FUND: Municipal Authority

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
NON-DEPARTMENTAL	MISC VENDOR RIVERA, DANN	00-34150	Utility Refunds	04-00024-11	60.90
	TYLER TECHNOLOGIES INC	00-34500	Due to Tyler Tech (C	INSITE TRANSACTION FEES	1,106.25
				TOTAL:	1,167.15
Municipal Authority	MISC VENDOR RADIOLOGY AS	12-81200	Medical Exams	RADIOLOGY ASSOC:	9.76
	TRAVIS VOICE & DATA	12-84700	Telephone	MONTHLY CHARGES	25.69
	VALVOLINE OIL CHANGE	12-84100	Vehicle Maintenance	OIL CHANGE	158.09
		12-84100	Vehicle Maintenance	OIL CHANGE FOR UNITS	145.32
		12-84100	Vehicle Maintenance	OIL CHANGE FOR UNITS	153.81
	CITY OF THE VILLAGE	12-87700	OKC Sewer Charges	SEWER CHARGES	536.00
	WESTLAKE HARDWARE	12-83000	Materials & Supplies	PARTS	14.36
		12-83000	Materials & Supplies	ELEC TAPE	3.59
		12-83000	Materials & Supplies	SUPPLIES	5.76
		12-83000	Materials & Supplies	SUPPLIES	8.57
	GRAINGER	12-83300	Minor Tools	TOOLS	11.29
	FIRESTONE COMPLETE AUTO	12-84000	Equipment Maintenanc	TIRE	109.14
		12-84100	Vehicle Maintenance	TIRES	1,471.32
	CAR CAB WRECKER	12-84100	Vehicle Maintenance	NHMA WELLS	113.50
	BRITTON WELDING & AUTO	12-83000	Materials & Supplies	BALL HITCH	30.00
	TPSI	12-84950	Printing & Processin	UTILITY INVOICES AUGUST	1,497.97
		12-84950	Printing & Processin	UTILITY LATE NOTICES	138.25
	ACCURATE ENVIRONMENT	12-84550	Water Quality Testin	WATER TESTING	460.00
		12-84550	Water Quality Testin	WATER QUALITY TEST	120.00
		12-84550	Water Quality Testin	WATER QUALITY TESTING	379.00
	VERIZON WIRELESS	12-84700	Telephone	MONTHLY CHARGES	831.06
	HOW RUBBER INC	12-83000	Materials & Supplies	HOES	614.90
	US FLEET TRACKING	12-84100	Vehicle Maintenance	PUBLIC WORKS GPS	269.55
	SOUTHWEST WATER WORKS LLC	12-83000	Materials & Supplies	FIRE HYDRANT REPAIR	46,700.00
		12-83000	Materials & Supplies	CONCRETE APPROACH	1,700.00
	PETROLEUM TRADERS CORPORATIO	12-84900	Fuel	UNLEADED FUEL	3,262.42
		12-84900	Fuel	DIESEL FUEL	2,328.92
	CINTAS CORP. #064	12-81100	Uniform Rental	PUBLIC WORKS UNIFORMS	620.18
	CITY OF OKLAHOMA CITY	12-87700	OKC Sewer Charges	MONTHLY CHARGES	69,434.75
	CAPITAL ONE/NORTHERN TOOL &	12-83000	Materials & Supplies	EQUIPMENT	199.98
		12-83000	Materials & Supplies	EQUIPMENT	12.99
	PETTY CASH	12-84000	Equipment Maintenanc	SEPTEMBER 2023 RECEIPTS	6.30
	VISA	12-83200	Office Supplies	DOOR HANGERS	149.89
	AT&T 831-001-0000 521	12-84700	Telephone	MONTHLY CHARGES	44.48
	AT&T 287307218639	12-84700	Telephone	FIRST NET PUBLIC WORKS	1,167.16
	TOTAL EQUIPMENT & RENTAL OF	12-84600	Equipment Rental	PARTS	298.76
		12-84600	Equipment Rental	MAINTENANCE	201.25
		12-84000	Equipment Maintenanc	MAINTENANCE	757.33
	MADISON TURF FARMS LLC	12-83000	Materials & Supplies	SOD	12.00
		12-83000	Materials & Supplies	SOD	180.00
		12-83000	Materials & Supplies	SOD	20.16
		12-83000	Materials & Supplies	SOD	11.52
		12-83000	Materials & Supplies	SOD	180.00
		12-83000	Materials & Supplies	SOD	116.00
	WATER TECH INC.	12-83400	Lab Chemicals	CHEMICALS	1,048.00
	VISA	12-84100	Vehicle Maintenance	AMAZON	105.39
	VISA	12-84300	Training & Membershi	NIGHT CREW MEAL 09/06/23	26.92
	CRAWFORD & ASSOCIATES PC	12-86400	Auditing Fees	PROFESSIONAL SERVICES	2,242.56
	DAVID STOOPS ELECTRIC	12-84500	Well Maintenance	WELL MAINTENANCE	130.63
	DJ'S INDUSTRIAL RUBBER INC	12-83000	Materials & Supplies	EQUIPMENT	149.63

5.a.a

FUND: Municipal Authority

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
	DOLESE BROS CO	12-83000	Materials & Supplies	MATERIALS	186.63
	HOME DEPOT	12-83000	Materials & Supplies	MISC EQUIPMENT	74.33
		12-83000	Materials & Supplies	MISC EQUIPMENT	37.65
		12-83000	Materials & Supplies	SUPPLIES	659.07
	INTERSTATE BATTERY SUPPLY	12-84100	Vehicle Maintenance	BATTERY	279.90
	ICM INC	12-83000	Materials & Supplies	FLAGS	675.00
	IRRIGATION STATION	12-83000	Materials & Supplies	SUPPLIES	54.21
		12-83000	Materials & Supplies	SUPPLIES	5.79
		12-83000	Materials & Supplies	RAINBIRD	10.58
	OFFICE DEPOT 35315277	12-83200	Office Supplies	OFFICE SUPPLIES	178.93
		12-83200	Office Supplies	OFFICE SUPPLIES	29.98
		12-83200	Office Supplies	OFFICE SUPPLIES	23.49
		12-83200	Office Supplies	OFFICE SUPPLIES	12.74
	OG&E	12-84800	Utilities	MONTHLY CHARGES	1,737.85
		12-84800	Utilities	MONTHLY CHARGES	171.25
		12-84800	Utilities	MONTHLY CHARGES	459.78
		12-84800	Utilities	MONTHLY CHARGES	2,294.03
		12-84800	Utilities	MONTHLY CHARGS	31,254.50
		12-84800	Utilities	MONTHLY CHARGES	1,610.38
	OK CONTRACTORS SUPPLY	12-83000	Materials & Supplies	CONTRACTOR SUPPLY	510.00
		12-83000	Materials & Supplies	CONTRACTOR SUPPY	1,280.00
		12-83000	Materials & Supplies	PIPE	80.00
		12-83000	Materials & Supplies	RETURNED ITEMS	316.00-
	ONG	12-84800	Utilities	MONTHLY CHARGES	167.82
		12-84800	Utilities	MONTHLY CHARGES	156.18
		12-84800	Utilities	MONTHLY CHARGES	169.24
		12-84800	Utilities	MONTHLY CHARGES	49.60
		12-84800	Utilities	MONTHLY CHARGES	31.22
	OREILLY AUTOMOTIVE STORES IN	12-83000	Materials & Supplies	SUPPLIES	87.42
		12-83000	Materials & Supplies	AUTO PARTS	20.52
		12-84100	Vehicle Maintenance	PARTS	62.82
		12-83000	Materials & Supplies	LIGHT	6.26
		12-83000	Materials & Supplies	STOP LEAL	74.95
				TOTAL:	180,350.27

5.a.a

FUND: General Fund - CIP

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION		AMOUNT
Fire Department	CASCO INDUSTRIES INC	07-88500	Capital Imp-Equipmen	TRUCK TOOLS		1,556.00
		07-88500	Capital Imp-Equipmen			9,328.00
		07-88500	Capital Imp-Equipmen	CIP EQUIPMENT		3,284.00
					TOTAL:	14,168.00
Information Systems	QUADIENT INC	16-88500	Capital Imp-Equipmen	POSTAGE MACHINE		1,092.00
					TOTAL:	1,092.00

5.a.a

FUND: Municipal Authority

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION		AMOUNT
NHMA	CUSTOM TRAILER SALES	12-88500	Capital Imp - Equipm	TRAILER		5,395.00
					TOTAL:	5,395.00

FUND: Designated Funds-Par

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
Parks Department	LUX POOL SERVICES, LLC	11-83900	Other Services & Cha	SERVICE CONTRACT	3,600.00
				TOTAL:	3,600.00

5.a.a

FUND: General Obligation B

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
2020 GO Bond	LUTHER SIGN CO	90-98950	Traffic Controls	SUPPLIES	1,208.33
				TOTAL:	1,208.33
2021 GO Bond	SMITH ROBERTS BALDISCHWILER	91-97550	Paving (Streets)	PC-2105 7600 BLK DORSET	7,375.00
		91-99800	Other Expense paid f	MISC GO BOND EXPENSE	1,229.55
				TOTAL:	8,604.55
2022 GO Bond	SMITH ROBERTS BALDISCHWILER	92-97550	Paving Projects	PC-2201 HUNTINGTON	2,576.04
		92-97550	Paving Projects	PC-2201 HUNTINGTON	2,323.96
		92-98550	Water Projects	WW-2201 RE-DRILL WELL #13	3,031.88
		92-97550	Paving Projects	PC-2301 RANDEL PAVING	3,660.48
	SAC SERVICES INC	92-97550	Paving Projects	PC-2201 PAVING HUNTINGTON	279,223.83
	RUDY CONSTRUCTION CO.	92-97550	Paving Projects	PC-2105 DORSET	188,080.21
				TOTAL:	478,896.40
2023 GO BOND	SMITH ROBERTS BALDISCHWILER	93-97550	Paving Projects	PC-2302 ENGINEERING	8,103.74
	BURGESS ENGINEERING & TESTIN	93-97550	Paving Projects	TESTING PC-2105	366.00
	CCM OVERHEAD DOOR	93-96550	Public Works Facilit	MAINTENANCE	2,173.94
				TOTAL:	10,643.68

=============== FUND TOTALS ================

01	General Fund	235,593.60
03	Designated Fds-Fire & Gen	100.18
06	Municipal Authority	181,517.42
07	General Fund - CIP	15,260.00
13	Municipal Authority - CIP	5,395.00
20	Designated Funds-Parks	3,600.00
80	General Obligation Bonds	499,352.96
	GRAND TOTAL:	940,819.16

TOTAL PAGES: 13

Attachment: Claims List September 2023 (6834 : 5 Total Warrants & Claims)

SELECTION CRITERIA

SELECTION OPTIONS

VENDOR SET: 01-City of Nichols Hills
VENDOR: Exclude: 01-1012, 01-1090, 01-1095, 01-1130, 01-1398, 01-1433, 01-1845, 01-1958, 01-1968, 01-2006
CLASSIFICATION: All
BANK CODE: Exclude: PY
ITEM DATE: 9/01/2023 THRU 9/30/2023
ITEM AMOUNT: 99,999,999.00CR THRU 99,999,999.00
GL POST DATE: 0/00/0000 THRU 99/99/9999
CHECK DATE: 0/00/0000 THRU 99/99/9999

PAYROLL SELECTION

PAYROLL EXPENSES: NO
EXPENSE TYPE: N/A
CHECK DATE: 0/00/0000 THRU 99/99/9999

PRINT OPTIONS

PRINT DATE: None
SEQUENCE: By Department
DESCRIPTION: Distribution
GL ACCTS: YES
REPORT TITLE: C L A I M S L I S T
SIGNATURE LINES: 0

PACKET OPTIONS

INCLUDE REFUNDS: YES
INCLUDE OPEN ITEM:NO

SRB
ENGINEERING | SURVEYING | PLANNING
SMITH ROBERTS BALDISCHWILER, LLC

September 30, 2023

Honorable Mayor and City Council
City of Nichols Hills
6407 Avondale Drive
Nichols Hills, OK 73116

RE: PAY ESTIMATE NO. 2
Nichols Hills Project No. PC-2201
2022-2023 G.O. Bond Issue Paving Improvements
1700 & 1800 Blocks of Huntington Avenue
Contractor: SAC Services Inc.

Original Contract Amount:	$1,050,215.60
Current Contract Amount:	$1,050,215.60
Claims to Date Less Ret.:	$326,977.57
Paid to Date:	$47,753.74
Amount Remaining:	$1,002,461.86
Current Amount Due:	**$279,223.83**

Dear Mayor and City Council:

Enclosed please find **Progressive Estimate No. 2** on the above referenced project in the amount of **$279,223.83.** We have verified the quantities and recommend approval. Please place this item on the next available council docket for payment consideration. This estimate should be paid out of the following account:

2022 G.O. Bond Issue Paving Account
(Acct. #80-92-97550) $279,223.83

Should you have any questions or comments, please contact me.

Sincerely,

Smith Roberts Baldischwiler, LLC

Grady Wade

Grady J. Wade, P.E.
Nichols Hills City Engineer

cc: File #116002G
Enclosure

OKLAHOMA CITY | 100 N.E. 5TH STREET, OKLAHOMA CITY, OK 73104 | PHONE: (405) 840-7094 | FAX: (405) 840-9116
NORMAN | 3201 S. BERRY ROAD STE. 100-110, NORMAN, OK 73072 | PHONE: (405) 418-2288 | FAX: (405) 418-2289
WWW.SRBOK.COM

6.a.a

PROGRESSIVE ESTIMATE NO. 2

Nichols Hills 2022-2023 G.O. Bond Issue Paving Improvements
1700 & 1800 Blocks of Huntington Avenue

PC-2201

SAC Services Inc.
3600 S. Ross Avenue
Oklahoma City, OK 73119

From: 8/1/2023 To:
Notice to Proceed: 7/24/2023
Project Duration: 180 Calendar Days
Days Used: 39
Days Remain'g: 141

ITEM NO.	DESCRIPTION	UNIT	CONTRACT QUANTITY	WORK DONE THIS EST.	WORK DONE PREVIOUS	TOTAL WORK ON CONTRACT	UNIT PRICE	AMOUNT	% COMPLETE
1	AGGREGATE BASE (TYPE A) W/EXCAVATION (8")	CY	1,401.00	313.76	120.18	433.94	$97.60	$42,352.54	30.97
2	AGGREGATE BASE (TYPE A) W/EXCAVATION (6")	CY	300.00	181.30	15.89	197.19	$92.00	$18,141.48	65.73
3	PORTLAND CEMENT CONCRETE PAVEMENT (6")	SY	5,896.00	1,834.03	0.00	1,834.03	$65.00	$119,211.95	31.11
4	INTEGRAL CURB (6" BARRIER)	LF	3,479.00	984.46	0.00	984.46	$8.00	$7,875.88	28.30
5	CAST IRON CURB HOOD (R-3262)(SP)	EA	5.00	5.00	0.00	5.00	$450.00	$2,250.00	100.00
6	WATER LINE LOWERING (COMPLETE)(6")(COMPLETE IN PLACE)	EA	1.00	0.00	0.00	0.00	$19,500.00	$0.00	0.00
7	WATER LINE LOWERING (COMPLETE)(12")(COMPLETE IN PLACE)	EA	1.00	0.00	0.00	0.00	$30,600.00	$0.00	0.00
8	WATER SERVICE LINE LONG (2")	EA	7.00	2.00	0.00	2.00	$13,000.00	$26,000.00	28.57
9	REMOVE AND RESET SIGN	EA	1.00	0.00	0.00	0.00	$400.00	$0.00	0.00
10	REMOVE & RESET LAWN IRRIGATION PIPE (1/2" TO 2" DIA. PVC)	LF	1,560.00	387.00	0.00	387.00	$3.50	$1,354.50	24.81
11	REMOVE & RESET LAWN IRRIGATION HEAD	EA	156.00	47.00	0.00	47.00	$45.00	$2,115.00	30.13
12	COLOR AUDIO/VIDEO RECORDING, PRE & POST CONSTRUCTION (RECORDED DIGITALLY ON DVD)	LS	1.00	0.00	0.50	0.50	$2,500.00	$1,250.00	50.00
13	CONSTRUCTION STAKING	LS	1.00	0.25	0.15	0.40	$15,950.00	$6,380.00	40.00
14	CONSTRUCTION SIGNING AND TRAFFIC CONTROL	LS	1.00	0.25	0.15	0.40	$8,500.00	$3,400.00	40.00
15	MOBILIZATION	LS	1.00	0.50	0.50	1.00	$36,500.00	$36,500.00	100.00
16	RELOCATE WATER METER	EA	16.00	0.00	0.00	0.00	$1,000.00	$0.00	0.00
17	RELOCATE SPRINKLER CONTROL VAVLE & BOX	EA	1.00	0.00	0.00	0.00	$4,390.00	$0.00	0.00
18	REMOVE SIDEWALK	SY	16.00	2.34	0.00	2.34	$25.00	$58.50	14.63
19	STREET PAVEMENT REMOVAL	SY	5,661.00	1,339.56	489.71	1,829.27	$14.00	$25,609.78	32.31
20	REMOVE DRIVEWAY	SY	357.00	56.08	19.50	75.58	$14.00	$1,058.12	21.17
21	SEPERATOR FABRIC FOR BASES (SP)	SY	6,302.00	1,436.13	527.07	1,963.20	$3.00	$5,889.60	31.15
22	GEOGRID FOR BASES	SY	100.00	843.74	0.00	843.74	$13.00	$10,968.62	843.74
23	SIDEWALK (VARIABLE WIDTH)	SY	13.00	2.34	0.00	2.34	$85.00	$198.90	18.00
24	6" P.C. CONCRETE DRIVEWAY (HES)	SY	304.00	85.97	0.00	85.97	$85.00	$7,307.45	28.28
25	6" PERFORATED PIPE UNDERDRAIN (COMPLETE IN PLACE)	LF	3,497.00	870.73	226.00	1,096.73	$23.00	$25,224.79	31.36
26	6" NON-PERF. PIPE UNDERDRAIN (COMPLETE IN PLACE)	LF	127.00	40.00	0.00	40.00	$26.00	$1,040.00	31.50
27	SOLID SLAB SODDING	LS	1.00	0.00	0.00	0.00	$8,500.00	$0.00	0.00
28	TREE REMOVAL	EA	1.00	0.00	0.00	0.00	$2,500.00	$0.00	0.00
29	SEDIMENT AND EROSION CONTROL SILT FENCE	LF	3,000.00	0.00	0.00	0.00	$1.90	$0.00	0.00
30	CURB INLET SEDIMENT FILTER	EA	6.00	0.00	0.00	0.00	$150.00	$0.00	0.00
31	ROCK BAG INLET BARRIER	LF	64.00	0.00	0.00	0.00	$25.00	$0.00	0.00

ORIGINAL CONTRACT AMOUNT: $1,050,215.60

CHANGES TO DATE:
Amendment No. 1 $0.00
Change Order No. 1 $0.00

CURRENT CONTRACT AMOUNT: $1,050,215.60

TOTAL AMOUNT OF WORK TO DATE:	$344,186.91
MATERIAL ON HAND:	$0.00
TOTAL TO DATE:	$344,186.91
LESS 5% RETAINAGE:	$17,209.35
DIFFERENCE:	$326,977.57
SUBTOTAL:	$326,977.57
LESS PREVIOUS PAYMENTS:	$47,753.74
CONTRACT AMOUNT DUE THIS ESTIMATE:	$279,223.83

AFFIDAVIT OF CLAIMANT:
STATE OF OKLAHOMA, COUNTY OF OKLAHOMA:
Arturo Martinez, of lawful age, being first duly sworn, says that (s)he is the agent authorized by claimant/contractor to submit the attached claim or contract to the CITY OF NICHOLS HILLS, Oklahoma, and that claimant/contractor has not paid, given or donated or agreed to pay, give or donate to any officer or employee of the CITY OF NICHOLS HILLS, any money or other thing of value, either directly or indirectly, in the procuring of the contract under which the attached claim for payment is submitted/attached.

Art Mah

SAC Services Inc.
Project Manager

Subscribed and sworn to before me September 19, 2023.

Paty M

Notary Public, Clerk or Judge

My Commission Expires: June 30, 2025

PATY MARTINEZ
NOTARY
09005424
EXP. 06/30/25
PUBLIC
STATE OF OKLAHOMA

CERTIFICATE OF ENGINEER:

I certify that this estimate of $279,223.83 on this contract is correct, due and payable under the terms of this contract.

SMITH ROBERTS BALDISCHWILER, LLC

BY: Grady Wade
Grady J. Wade, P.E.

OFFICER'S APPROVAL:

I hereby certify the articles listed hereon have been received or services performed and this claim is APPROVED for payment for $____________

this ______ day of ____________ 20____.

CITY OF NICHOLS HILLS

Attachment: Pay Claim 02 (Package) (6840 : 6 Pay Est No. 2 PC-2201 SAC Services, Inc.)

ENGINEERING | SURVEYING | PLANNING
SMITH ROBERTS BALDISCHWILER, LLC

September 30, 2023

Honorable Mayor and City Council
City of Nichols Hills
6407 Avondale Drive
Nichols Hills, OK 73116

RE: PAY ESTIMATE NO. 3
Nichols Hills Project No. PC-2105
2021 G.O. Bond Issue Paving Improvements
7600 Block of Dorset Drive
Contractor: Rudy Construction Co.

Original Contract Amount:	$689,200.00
Current Contract Amount:	$749,680.00
Claims to Date Less Ret.:	$522,226.21
Paid to Date:	$334,146.00
Amount Remaining:	$415,534.00
Current Amount Due:	**$188,080.21**

Dear Mayor and City Council:

Enclosed please find **Progressive Estimate No. 3** on the above referenced project in the amount of **$188,080.21.** We have verified the quantities and recommend approval. Please place this item on the next available council docket for payment consideration. This estimate should be paid out of the following account:

2022 G.O. Bond Issue Paving Account
(Acct. #80-92-97550) $188,080.21

Should you have any questions or comments, please contact me.

Sincerely,

Smith Roberts Baldischwiler, LLC

Grady Wade

Grady J. Wade, P.E.
Nichols Hills City Engineer

cc: File #116002F
Enclosure

OKLAHOMA CITY | 100 N.E. 5TH STREET, OKLAHOMA CITY, OK 73104 | PHONE: (405) 840-7094 | FAX: (405) 840-9116
NORMAN | 3201 S. BERRY ROAD STE. 100-110, NORMAN, OK 73072 | PHONE: (405) 418-2288 | FAX: (405) 418-2289
WWW.SRBOK.COM

PROGRESSIVE ESTIMATE NO. 3

Nichols Hills 2021 G.O. Bond Issue Paving Improvements
7600 Block of Dorset Drive

PC-2105

Rudy Construction Company
3101 N.E. 63rd Street
Oklahoma City, OK 73121

From: 7/31/2023 To: 8/31/2023
Notice to Proceed: 6/5/2023
Project Duration: 150 Calendar Days
Days Used: 78
Days Remain'g: 72

ITEM NO.	DESCRIPTION	UNIT	CONTRACT QUANTITY	WORK DONE THIS EST.	WORK DONE PREVIOUS	TOTAL WORK ON CONTRACT	UNIT PRICE	AMOUNT	% COMPLETE
1	AGGREGATE BASE (TYPE A) W/EXCAVATION (8")	CY	740.000	273.30	527.84	801.14	$125.00	$100,142.50	108.26
2	AGGREGATE BASE (TYPE A) W/EXCAVATION (6")	CY	353.000	0.00	15.04	15.04	$120.00	$1,804.80	4.26
3	PORTLAND CEMENT CONCRETE PAVEMENT (6")	SY	3,313.000	1,348.82	1,558.11	2,906.93	$70.00	$203,485.10	87.74
4	INTEGRAL CURB (6" BARRIER)	LF	2,026.000	611.75	981.43	1,593.18	$12.00	$19,118.16	78.64
5	CAST IRON CURB HOOD (R-3262)(SP)	EA	2.000	4.00	3.00	7.00	$500.00	$3,500.00	350.00
6	DESIGN 2-0 INLET COMPLETE IN PLACE	EA	1.000	0.00	1.00	1.00	$7,500.00	$7,500.00	100.00
7	WATER LINE LOWERING (COMPLETE)(6")(COMPLETE IN PLACE)	EA	1.000	0.00	0.00	0.00	$10,750.00	$0.00	0.00
8	WATER LINE LOWERING (COMPLETE)(12")(COMPLETE IN PLACE)	EA	1.000	0.00	0.00	0.00	$19,100.00	$0.00	0.00
9	WATER SERVICE LINE LONG (2")	EA	8.000	0.00	2.00	2.00	$4,800.00	$9,600.00	25.00
10	REMOVE & RESET LAWN IRRIGATION PIPE (1/2" TO 2" DIA. PVC)	LF	1,040.000	105.00	265.00	370.00	$15.00	$5,550.00	35.58
11	REMOVE & RESET LAWN IRRIGATION HEAD	EA	60.000	8.00	31.00	39.00	$70.00	$2,730.00	65.00
12	COLOR AUDIO/VIDEO RECORDING, PRE & POST CONSTRUCTION (RECORDED DIGITALLY ON DVD)	LS	1.000	0.20	0.40	0.60	$1,000.00	$600.00	60.00
13	CONSTRUCTION STAKING	LS	1.000	0.20	0.40	0.60	$20,000.00	$12,000.00	60.00
14	CONSTRUCTION SIGNING AND TRAFFIC CONTROL	LS	1.143	0.20	0.40	0.60	$35,000.00	$21,000.00	52.49
15	MOBILIZATION	LS	1.044	0.20	0.40	0.60	$34,000.00	$20,400.00	57.47
16	RELOCATE WATER METER	EA	3.000	0.00	0.00	0.00	$930.00	$0.00	0.00
17	REMOVE SIDEWALK	SY	7.000	0.00	3.00	3.00	$20.00	$60.00	42.86
18	STREET PAVEMENT REMOVAL	SY	3,633.000	1,355.00	2,414.53	3,769.53	$12.00	$45,234.36	103.76
19	REMOVE DRIVEWAY	SY	88.000	36.43	36.75	73.18	$15.00	$1,097.70	83.16
20	ADJUST EXISTING STRUCTURE (MANHOLE)	EA	1.000	0.00	0.00	0.00	$750.00	$0.00	0.00
21	SEPERATOR FABRIC FOR BASES (SP)	SY	3,403.000	1,246.42	2,126.12	3,372.54	$3.00	$10,117.62	99.10
22	GEOGRID FOR BASES	SY	300.000	0.00	0.00	0.00	$7.50	$0.00	0.00
23	SIDEWALK (VARIABLE WIDTH)	SY	7.000	0.00	0.00	0.00	$75.00	$0.00	0.00
24	6" P.C. CONCRETE DRIVEWAY (HES)	SY	88.000	36.43	36.75	73.18	$92.00	$6,732.56	83.16
25	6" PERFORATED PIPE UNDERDRAIN (COMPLETE IN PLACE)	LF	1,755.000	678.00	974.00	1,652.00	$22.00	$36,344.00	94.13
26	6" NON-PERF. PIPE UNDERDRAIN (COMPLETE IN PLACE)	LF	56.000	64.00	41.00	105.00	$15.00	$1,575.00	187.50
27	SOLID SLAB SODDING	LS	1.058	0.00	0.00	0.00	$13,872.00	$0.00	0.00
28	TREE REMOVAL	EA	1.000	0.00	1.00	1.00	$1,100.00	$1,100.00	100.00
29	SEDIMENT AND EROSION CONTROL SILT FENCE	LF	150.000	0.00	0.00	0.00	$4.00	$0.00	0.00
30	ROCK BAG INLET BARRIER	LF	45.000	15.00	27.00	42.00	$10.00	$420.00	93.33
Change Order 1									
CO1.1	6" P.C.C (Special Mix)	SY	330.00	0.00	330.00	330.00	$120.00	$39,600.00	100.00

ORIGINAL CONTRACT AMOUNT:	$689,200.00
CHANGES TO DATE:	
Amendment No. 1	**$20,880.00**
Change Order No. 1	*$39,600.00*
CURRENT CONTRACT AMOUNT:	$749,680.00

TOTAL AMOUNT OF WORK TO DATE:	$549,711.80
MATERIAL ON HAND:	$0.00
TOTAL TO DATE:	$549,711.80
LESS 5% RETAINAGE:	$27,485.59
DIFFERENCE:	$522,226.21
SUBTOTAL:	$522,226.21
LESS PREVIOUS PAYMENTS:	$334,146.00
CONTRACT AMOUNT DUE THIS ESTIMATE:	$188,080.21

AFFIDAVIT OF CLAIMANT:
STATE OF OKLAHOMA, COUNTY OF OKLAHOMA:

______________________, of lawful age, being first duly sworn, says that (s)he is the agent authorized by claimant/contractor to submit the attached claim or contract to the CITY OF NICHOLS HILLS, Oklahoma, and that claimant/contractor has not paid, given or donated or agreed to pay, give or donate to any officer or employee of the CITY OF NICHOLS HILLS, any money or other thing of value, either directly or indirectly, in the procuring of the contract under which the attached claim for payment is submitted/attached.

Rudy Construction Company
Project Manager

Subscribed and sworn to before me September 18, 20 23

Notary Public, Clerk or Judge

My Commission Expires: 02/25/25

SHERRY NAUNI NOTARY # 05002030 EXP. 02/25/25 PUBLIC STATE OF OKLAHOMA

CERTIFICATE OF ENGINEER:

I certify that this estimate of $188,080.21 on this contract is correct, due and payable under the terms of this contract.

SMITH ROBERTS BALDISCHWILER, LLC

BY: Grady Wade
Grady J. Wade, P.E.

OFFICER'S APPROVAL:

I hereby certify the articles listed hereon have been received or services performed and this claim is APPROVED for payment for $______________________

this __________ day of ____________________ 20_____.

CITY OF NICHOLS HILLS

RESOLUTION

(No. 1516)

A RESOLUTION AUTHORIZING THE DISPOSAL AND DESTRUCTION OF CERTAIN ORIGINAL RECORDS AND PAPERS OF RECORDS PRIOR TO THE RETENTION PERIOD FOR SUCH RECORDS ESTABLISHED IN THE REVISED RECORDS RETENTION MANUAL, 2015; AND DIRECTING THE CITY MANAGER TO TAKE ALL ACTIONS NECESSARY TO PROVIDE FOR THE DISPOSAL AND DESTRUCTION OF SUCH RECORDS.

WHEREAS, 11 O.S. § 22-131(A) prescribes retention periods for the destruction, sale or disposition of certain enumerated municipal records; and

WHEREAS, 11 O.S. § 22-131(B) provides that time limits for the disposition of records, papers and documents which are not mentioned in 11 O.S. § 22-131(A) "may be determined and set by ordinance or resolution of the municipal governing body;" and

WHEREAS, on September 8, 2015 the Council of the City of Nichols Hills, Oklahoma adopted a Resolution which: (a) established the Revised Records Retention Manual, 2015, for the City of Nichols Hills, Oklahoma ("Records Retention Manual"); and (b) in accordance with 11 O.S. § 22-132(C), declared that whenever photostatic copies, photographs, microphotographs, reproductions on films or optical disks of the records described in the Records Retention Manual shall be placed in conveniently accessible files and provisions made for preserving, examining and using same, the City Manager may certify those facts to the City Council; and, following such certification, the City Council may, by resolution, authorize the disposal, archival storage or destruction of the original records and papers before the expiration of the retention period established in the Records Retention Manual; and

WHEREAS, the City Manager has made certification in the attached Exhibit A that photostatic copies, photographs, reproductions on films or optical disks of the records described in Exhibit A have been placed in conveniently accessible files and provisions have been made for preserving, examining and using the same; and

WHEREAS, the Council of the City of Nichols Hills, Oklahoma deems it to be in the best interests of the City of Nichols Hills, Oklahoma to make available additional storage space in the offices of the City by authorizing the disposal and destruction of the original records and papers of the records identified in Exhibit A of this Resolution;

NOW, THEREFORE, BE IT RESOLVED, that in accordance with 11 O.S. § 22-132(C), the Council of the City of Nichols Hills, Oklahoma hereby authorizes the disposal and destruction of the original records and papers of records identified in the attached Exhibit A prior to the retention periods for such records established in the Revised Retention Manual, 2015, and directs the City Manager to take all actions necessary to provide for the disposal and destruction of such records.

ADOPTED AND APPROVED by the Council and **SIGNED** by the Mayor of the City of Nichols Hills, Oklahoma, this 10th day of October, 2023.

____
Mayor

(SEAL)
ATTEST:

____
City Clerk

Approved as to form:

____
City Attorney

Exhibit A

CERTIFICATION

I, S. Shane Pate II, City Manager for the City of Nichols Hills, Oklahoma, hereby certify that photostatic copies, photographs, reproductions on films or optical disks of the following records have been placed in conveniently accessible files and provisions have been made for preserving, examining and using the same:

Record Classification:	**Record Dates:**
Agendas	
Environment, Health, and Sustainability 9:30AM	August 23, 2023
Environment, Health, and Sustainability 8:30AM	August 23, 2023
Planning Commission	September 5, 2023
City Council	September 12, 2023
Board of Adjustment	September 20, 2023
Municipal Authority	September 12, 2023
Planning Commission	October 3, 2023
Environment, Health, and Sustainability	September 27, 2023
City Council	September 25, 2023
Nichols Hills Art Commission	September 29, 2023
Agreements and Contracts	
Blue House Urban Farm LLC	August 22, 2023
Mobile Collection Event – Midwest City Municipal Authority	September 14, 2023
Bank Statements and Reconciliations	
Global Payments	August 31, 2023
BOK Activity Statement 07/01/2022 thru 06/30/23	June 30, 2023
Bank of Oklahoma	August 31, 2023
Health Insurance Fund	September 30, 2023
Municipal Court	September 30, 2023
Sinking Fund	September 30, 2023
Flex Claims Fund	September 30, 2023
Utility Deposit Account	September 30, 2023
2023 GO Bond Fund	September 30, 2023
2022 GO Bond Fund	September 30, 2023
Pooled Cash	September 30, 2023
2021 GO Bond Fund	September 30, 2023
2020 GO Bond Fund	September 30, 2023
Redbud Park Improvement	September 30, 2023
Certificates of Deposit, T-Bills and Withdrawals	
MidFirst – NHMA $850,000	September 14, 2023
MidFirst – NHMA CIP $500,000	September 14, 2023
BOK Financial T-Bill General Fund CIP $750,000	September 14, 2023

Citations

Court Citations	June 7, 2023
Court Citations	June 21, 2023
Court Warnings	June 2023
Court Citations	July 5, 2023
Court Citations	July 19, 2023
Court Warnings	July 2023

Collateral – Letters of Credit – Certificates of Deposit

MidFirst Irrevocable Letter of Credit	August 25, 2023
BancFirst Investment Portfolio Pledged Securities	August 31, 2023
FNB Collateral Securities Pledged - $555,000	September 15, 2023
FNB Collateral Securities Pledged - $225,000	September 15, 2023
Pledging Report - FNB	August 31, 2023
Collateral Release – BancFirst $5,000,000	August 30, 2023
Irrevocable Letter of Credit – MidFirst Bank	September 25, 2023
Investment Portfolio Pledged Securities – BancFirst	September 30, 2023
Pledging Report – FNB	September 30, 2023

General Obligation Bonds

PC-2201 Pay Estimate #1	September 12, 2023
PC-2105 Pay Estimate #2	September 12, 2023
WW-2201 Specifications, Proposal and Notice to Bidders	September 12, 2023
Jenco Pay Application #20 FINAL	September 12, 2023
FC-2101 Pay Estimate #12 FINAL	September 12, 2023

Minutes

Building Commission	July 18, 2023
City Council	August 8, 2023
Nichols Hills Municipal Authority	August 8, 2023
Environment, Health, and Sustainability Commission	May 24, 2023
Board of Adjustment	August 16, 2023
Board of Adjustment	July 19, 2023
Building Commission	August 15, 2023

Miscellaneous

Revised Schedule of Meetings 2023 Environment, Health, and Sustainability	August 23, 2023
Schedule of Meetings 2024 Environment, Health, and Sustainability	August 23, 2023
Application for Donation to a Park – Steve Slawson	September 7, 2023
Board Appointment – Building Commission Larry Herzel	September 12, 2023
Oklahoma City Public Schools – Neighborhood meeting letter	September 14, 2023
Designated Funds – Police Budget Amendment #1 FY 24	September 12, 2023
Designated Funds – Public Works Budget Amendment #1 FY 24	September 12, 2023
General Fund – Police Budget Amendment #2 FY 24	September 12, 2023
Treasurer Certificate	June 13, 2023

Payroll Records

American Funds – Group Investment Confirm List	September 5, 2023 – September 20, 2023
OkMRF – Live-Run Activity Report	August 22, 2023

Permits

BOA-2023-15 1811 Dorchester Drive Variance Approval	August 16, 2023
BOA-2023-16 1304 Glenwood Avenue Variance Approval	August 16, 2023
Loat Line Adjustment Application – Block 44 Lots 4 & 5	November 22, 2021

Proofs of Publication/Public Hearing Notices

Journal Record – Notice of Public Hearing – BC-2023-20	September 8, 2023
Journal Record – Notice of Public Hearing – BC-2023-21	September 8, 2023
Journal Record – Notice of Public Hearing – BOA-2023-17	September 8, 2023
Journal Record – Notice of Public Hearing – GOA-2023-18	September 8, 2023
Journal Record – Notice to Bidders – WW-2201	September 22, 2023
OKC Friday – Notice of Public Hearing – BC-2023-21	September 15, 2023
OKC Friday – Notice of Public Hearing – BC-2023-20	September 15, 2023
OKC Friday – Notice of Public Hearing – BOA-2023-18	September 15, 2023
OKC Friday – Notice of Public Hearing – BOA-2023-17	September 15, 2023
OKC Friday – Notice to Bidders – WW-2201	September 22, 2023

Public Hearing

BC-2023-20 Notice of Public Hearing	September 5, 2023
BC-2023-21 Notice of Public Hearing	September 5, 2023
BOA-2023-18 Notice of Public Hearing	September 5, 2023
BOA-2023-17 Notice of Public Hearing	September 5, 2023
OKC Board of Adjustment Public Hearing Notice Case No: 1545	September 21, 2023
Corporation Commission PUD 2023000072	September 18, 2023
BOA-2023-19 Notice of Public Hearing	October 3, 2023
BC-2023-22 Notice of Public Hearing	October 3, 2023
BC-2023-23 Notice of Public Hearing	October 3, 2023
BC-2023-24 Notice of Public Hearing	October 3, 2023
BC-2023-25 Notice of Public Hearing	October 3, 2023
BC-2023-26 Notice of Public Hearing	October 3, 2023
BC-2023-27 Notice of Public Hearing	October 3, 2023

Records Request

Peter Sinclair – Permits for 6901 NW Grand	September 5, 2023
Chris Moock – 1209 Mulberry Variance Approvals	September 6, 2023
Kory Harris – Citations	August 22, 2023
Kyrios-dinjir – various city documents	July 31, 2023

Resolutions

Resolution 1513 Surplus Property	September 12, 2023
Resolution 1512 Disposal and Destruction of Records	September 12, 2023

Former Employee Personnel Files

David Montgomery September 5, 2023

____

S. Shane Pate II, City Manager

____

Date

RESOLUTION

(No. 1517)

A RESOLUTION DECLARING CERTAIN SUPPLIES, MATERIALS AND EQUIPMENT OWNED BY THE CITY TO BE SURPLUS ("SURPLUS PROPERTY"); DIRECTING THE CITY MANAGER TO SELL SUCH SURPLUS PROPERTY AT PUBLIC AUCTION; AND DIRECTING THE CITY MANAGER TO DISPOSE OF ANY SUCH SURPLUS PROPERTY WHICH DOES NOT RECEIVE A SUCCESSFUL BID.

WHEREAS, Section 26 of the Nichols Hills City Charter, and Section 2-155 of the Nichols Hills City Code provide for the sale of surplus or obsolete supplies, materials and equipment; and

WHEREAS, the Council of the City of Nichols Hills, Oklahoma desires to declare surplus and direct the sale of supplies, materials and equipment owned by the City and identified in the attached Exhibit A (the "Surplus Property"), and to provide for the disposal of any such Surplus Property which does not receive a successful bid;

NOW, THEREFORE, BE IT RESOLVED, that the Council of the City of Nichols Hills, Oklahoma, hereby declare the Surplus Property to be surplus and direct the City Manager to sell the Surplus Property by competitive bidding at a public auction;

BE IT FURTHER RESOLVED, that Council of the City of Nichols Hills, Oklahoma hereby direct the City Manager to dispose of any of the Surplus Property which does not receive a successful bid.

ADOPTED by the Council and SIGNED by the Mayor of the City of Nichols Hills, Oklahoma, this 10th day of October, 2023.

____
Mayor

(SEAL)
ATTEST:

____
City Clerk

Approved as to form:

____
City Attorney

CITY OF NICHOLS HILLS

INTEROFFICE MEMORANDUM

TO: AMANDA COPELAND
FROM: RANDY LAWRENCE
SUBJECT: SURPLUS ITEM
DATE: OCTOBER 2, 2023

Amanda,

The Public Works department ask permission to surplus a Canterbury Place Street name sign. This sign has been replaced by one of the new signs.

Thanks.

Date of Citation	Citation Number	Offense	Date of Death	Amount
11/17/2013	179989	Driving While Suspended	11/14/2021	$305.00
11/17/2013	179990	Transporting Open Container	11/14/2021	$305.00
12/4/2013	180565	Failure to Appear	11/14/2021	$292.50
			TOTAL	$902.50

Schedule of Regular Meetings
Nichols Hills City Council in 2024

All meetings of the City Council are scheduled to take place on the 2nd Tuesday of the month at 5:30 p.m. in the City Council Chambers, City Hall, 6407 Avondale Dr., Nichols Hills, OK.

Meeting Date of:

January 09, 2024

February 13, 2024

March 12, 2024

April 09, 2024

May 14, 2024

June 11, 2024

July 09, 2024

August 13, 2024

September 10, 2024

October 08, 2024

November 12, 2024

December 10, 2024

Name: Amanda Copeland
Title: City Clerk
Address: 6407 Avondale Drive
Nichols Hills, OK 73116
Phone: (405) 843-6637

Filed in the office of the Municipal Clerk on ______________________ at __________ PM

Signed: ______________________
City Clerk/Deputy City Clerk

Memo

Date: October 3, 2023

To: Shane Pate, City Manager

From: Kevin Boydston, Fire Chief

RE: 2023-2024 CIP Purchase

The Fire Department is requesting permission to purchase the following equipment from our capital improvement items: Active Shooter EMS bags along with medical supplies for the bags. Firefighting smooth bore nozzles, fog nozzles, and adaptors.

- Active shooter response bags and supplies not to exceed $3500.00.
- Firefighting nozzles and adaptors not to exceed $9500.00.

The firefighting nozzles and adaptors were discussed and approved in the 2023-2024 CIP budget.

Memo

Date: October 3, 2023

To: Shane Pate, City Manager

From: Kevin Boydston, Fire Chief

RE: 2023-2024 CIP Purchase

The Fire Department is requesting permission to purchase the following equipment from our capital improvement items: Active Shooter EMS bags along with medical supplies for the bags. Firefighting smooth bore nozzles, fog nozzles, and adaptors.

- Active shooter response bags and supplies not to exceed $3500.00.
- Firefighting nozzles and adaptors not to exceed $9500.00.

The firefighting nozzles and adaptors were discussed and approved in the 2023-2024 CIP budget.

Memo

Date: October 4, 2023

To: Shane Pate, City Manager

From: Amanda Copeland, Assistant City Manager

RE: CivicPlus Software

The Administration Department is requesting permission to purchase two (2) software modules to be integrated with the City's new website. The purchase of the modules will be paid with 2022 GO Bond funds.

1. CivicPlus Optimize – this is a software package to manage the City's forms and "No Knock" database. The first-year fee is $9,825.00.
2. CivicClerk – this software package will replace our current software to manage meeting agendas and minutes. The first-year fee is $7,690.00.

CivicPlus
302 South 4th St. Suite 500
Manhattan, KS 66502
US

Statement of Work

Quote #: Q-46896-1
Date: 8/11/2023 1:27 PM
Expires On: 11/9/2023

Client:
NICHOLS HILLS, OKLAHOMA

Bill To:
NICHOLS HILLS, OKLAHOMA

SALESPERSON	Phone	EMAIL	DELIVERY METHOD	PAYMENT METHOD
Colton Kidd	(785) 706-9156	colton.kidd@civicplus.com		Net 30

QTY	PRODUCT NAME	DESCRIPTION	PRODUCT TYPE
1.00	Process Automation Standard Package	Process Automation Standard Package	
1.00	Forms & Apps	Forms & Apps	Renewable
1.00	Data Manager Module	Data Manager Module	Renewable
1.00	OB Connectors, PA	OB Connectors, PA	Renewable
1.00	Annual Professional Services - 5 Hours	Annual Professional Services - 5 Hours	Renewable
1.00	Process Automation Implementation & Setup	The CivicPlus team will document your process workflow, and will work with your team to build, configure, and style your solution.	One-time

Total Investment - Initial Term	USD 9,825.00
Annual Recurring Services - Year 2	USD 9,003.75

Initial Term & Renewal Date	12 Months
Initial Term Invoice Schedule	100% Invoiced upon Signature Date

Renewal Procedure	Automatic 1 year renewal term, unless 60 days notice provided prior to renewal date
Renewal Invoice Schedule	Annually on date of signing
Annual Uplift	5% starting in Year 2

This Statement of Work ("SOW") shall be subject to the terms and conditions of the CivicPlus Master Services Agreement and the applicable Solution and Services terms and conditions located at https://www.civicplus.help/hc/en-us/p/legal-stuff (collectively, the "Binding Terms"), By signing this SOW, Client expressly agrees to the terms and conditions of the Binding Terms throughout the term of this SOW.

Acceptance

The undersigned has read and agrees to the following Binding Terms, which are incorporated into this SOW, and have caused this SOW to be executed as of the date signed by the Customer which will be the Effective Date:

Authorized Client Signature	CivicPlus
By:	By:
Name:	Name:
Title:	Title:
Date:	Date:

Organization Legal Name:

Billing Contact:

Title:

Billing Phone Number:

Billing Email:

Billing Address:

Mailing Address: (If different from above)

PO Number: (Info needed on Invoice (PO or Job#) if required)

CivicPlus
302 South 4th St. Suite 500
Manhattan, KS 66502
US

Statement of Work

Quote #: Q-48080-1
Date: 9/5/2023 8:35 AM
Expires On: 12/31/2023

Client:
NICHOLS HILLS, OKLAHOMA

Bill To:
NICHOLS HILLS, OKLAHOMA

SALESPERSON	Phone	EMAIL	DELIVERY METHOD	PAYMENT METHOD
Jacen Clapp	785-222-4874	jacen.clapp@civicplus.com		Net 30

QTY	PRODUCT NAME	DESCRIPTION	PRODUCT TYPE
1.00	CivicClerk Annual Fee	CivicClerk Annual Fee - Agenda and Minutes Management	Renewable
1.00	Agenda & Meeting Management Select Premium Implementation Package	Premium Implementation Package – Up to 10 of Boards	
1.00	CivicClerk Premium Configuration	CivicClerk Premium Configuration	One-time
1.00	CivicClerk Custom Template Design	CivicClerk Custom Template Set - includes 2 Agenda templates, 1 Item Report template, 1 Minutes template, 1 Agenda Script template	One-time
2.00	CivicClerk Consulting (1h, virtual)	1 hour Virtual Consulting	One-time
1.00	CivicClerk Virtual Training (Half Day Block)	Training (Virtual) - half day, up to 4 hours	One-time

Total Investment - Initial Term	USD 7,690.00
Annual Recurring Services - Year 2	USD 4,042.50

Initial Term & Renewal Date	12 Months
Initial Term Invoice Schedule	100% Invoiced upon Signature Date

Renewal Procedure	Automatic 1 year renewal term, unless 60 days notice provided prior to renewal date
Renewal Invoice Schedule	Annually on date of signing
Annual Uplift	5% starting in Year 2

This Statement of Work ("SOW") shall be subject to the terms and conditions of the CivicPlus Master Services Agreement and the applicable Solution and Services terms and conditions located at https://www.civicplus.help/hc/en-us/p/legal-stuff (collectively, the "Binding Terms"), By signing this SOW, Client expressly agrees to the terms and conditions of the Binding Terms throughout the term of this SOW.

Acceptance

The undersigned has read and agrees to the following Binding Terms, which are incorporated into this SOW, and have caused this SOW to be executed as of the date signed by the Customer which will be the Effective Date:

Authorized Client Signature	CivicPlus
By: ______________________	By: ______________________
Name: ______________________	Name: ______________________
Title: ______________________	Title: ______________________
Date: ______________________	Date: ______________________

Organization Legal Name: ______________________

Billing Contact: ______________________

Title: ______________________

Billing Phone Number: ______________________

Billing Email: ______________________

Billing Address: ______________________

____

Mailing Address: (If different from above) ______________________

____

PO Number: (Info needed on Invoice (PO or Job#) if required) ______________________

TO: Shane Pate, City Manager

FROM: Kevin Boydston, Fire Chief

DATE: October 3, 2023

RE: Equipment Donation

The fire department is requesting permission to accept the following equipment that will be purchased by Nichols Hills Crime and Fire Prevention, Inc. and donated to the fire department in the amount of $18,976.48.

- Twelve (12) Scott Sight Pro Camera conversion kits with programming and installation on each firefighter's SCBA face piece.

NICHOLS HILLS

2023 SUSTAINABILITY PLAN

Table of Contents

01

VISION

A Letter from Nichols Hills City Manager

S. Shane Pate II
City Manager

Dear City of Nichols Hills Residents:

I am pleased to unveil the 2023 Nichols Hills Sustainability Plan.

This plan is the result of two years' investment of time, energy, collaboration and discussion among volunteer residents, community stakeholders, city staff and our local elected officials. The fingerprints of many in our community were placed on this significant project every step of the way. Feedback from residents in a city-wide survey shaped its direction. Our 35+ member Nichols Hills Sustainability Plan Subcommittee, led by co-chairs Nancy Herzel and John Kennedy, and our Environment, Health and Sustainability Commission, refined its focus and established performance metrics in the form of actions and goals. From there, our City Council reviewed the plan and added their own insights and vision before finalizing it for adoption. On behalf of our City, I want to thank all the many volunteers and staff who stepped forward to develop this plan.

The word "sustainability" often evokes mixed, and sometimes politicized, emotions. However, the term means nothing more than "the ability to support or maintain over a long period." Sustainability, then, is nothing new to our City. This concept has long been interwoven in the mission and values of Nichols Hills. We see this in a quote G.A. Nichols provided on the very first page of text in his 1930 marketing materials for our community, "Nichols Hills, Country Club District: A De Luxe Residential Subdivision":

Therefore, when we build, let us think that we build forever. Let it not be for present delight, nor for present use alone, let it be such work as our descendants will thank us for, and let us think, as we lay stone on stone, that a time is to come when those stones will be held sacred because our hands have touched them, and that men will say as they look upon the labor and wrought substance of them, "See! This our fathers did for us."

RUSKIN—SEVEN LAMPS OF ARCHITECTURE

Carrying the torch Dr. Nichols lit for us, our community's leaders have long held firm a goal to preserve the tranquil, serene and elevated nature of our community. This Sustainability Plan is designed to build on that longstanding commitment to excellence, service and sustainability by providing a roadmap for many years to come. To that end, the Nichols Hills Sustainability Plan Subcommittee has adopted a clear vision, to "preserve and enhance the resources, community and natural experiences of Nichols Hills for future generations in order to respect the vision of G.A. Nichols."

This plan is bold, yet achievable. It acknowledges existing and new opportunities to meet the needs of our residents. Notably, the plan establishes goals and strategies to: enhance safety and security; minimize noise pollution and impacts to air quality; reduce energy consumption to lessen demand on the electric grid; foster better stewardship with public funds; build out resiliencies in our electric system to minimize power outages throughout the city; develop a program to encourage more energy-efficient residential construction; reduce waste; conserve and enhance our city water supplies; improve the conditions and lifespan of our roads; and promote the quality of life for all residents.

In a few cases, the plan identifies possible solutions to obstacles long voiced by residents that may not yet be practical or feasible at this time; but, the plan provides a blueprint for our future leaders to consider. This plan was not created to make us feel good about ourselves, only to be shelved away until it is updated in the future. It has been presented in a way to serve as even more than a roadmap, but a series of standards by which we, as a community, can hold each other accountable. Simply put, we cannot properly execute this plan without the support and participation of our whole community. To that end, this plan expresses this mutual accountability in a format that shows how the City will do its part, and how you, the resident, can help do yours.

As rightly envisioned by G.A. Nichols, the labors of our founders and those who followed have well-positioned Nichols Hills to face any tides of change that may come. Now, it falls on us to build upon our past, to foster an enduring community so that future generations will look upon our efforts and proudly exclaim, "See! Our mothers and fathers preserved this for us. Let us honor their labors now by preserving it for a century more."

Respectfully,

S. Shane Pate II
City Manager

A Letter from Nichols Hills Sustainability Plan Co-Chairs

Nancy Herzel, Shane Pate, John Kennedy
Image Source: Laura Eckel Photography

Dear Residents,

As co-chairs of the effort to develop this Sustainability Plan, we want to share what an honor it has been to embody the voice of the residents in developing a plan for what must be done to ensure Nichols Hills thrives as the grand community G.A. Nichols envisioned.

We are so grateful for the opportunity to have served in this capacity. We learned so much about our community's needs and expectations from conversations with City staff, many resident volunteers and stakeholders and our own residents' invaluable input received via their participation in the citywide survey. We are fortunate to have a small-town community in both culture and size, ensuring everyone has an opportunity to be heard. Truly, the development of this plan has been a citywide conversation shaped heavily from a resident's point of view.

Nichols Hills is known for its beauty, having a huge ratio of well-manicured parks to charming residential homes. However, in this process we learned just how much our residents value our resources, safety and commitment to making this city the finest imaginable over and above what can be immediately seen by the casual observer. This process also demonstrated that our city staff is energetic, kind, have great ideas and vision and are highly responsive to our community. They continuously put a lot of thought into the future of our environment, water resources, stormwater management and safety, and are clearly committed to implementing this plan they helped us develop.

We want to thank our City Council, who took a leap of faith by making this Plan an open process and invested time and resources toward its completion. We also want to thank our City Manager, Shane Pate, who supported this process and opened the doors to City Hall for us to have meaningful conversations with his team. Shane's involvement helped facilitate a plan and process going forward by which we can each do our part to ensure Nichols Hills remains a crown jewel community for generations to come.

Personally, a great takeaway for us during this project was that this plan is not just a plan. It is a process that requires an ongoing conversation between our residents and the City. Our community is a symphony of voices. As such, to endure we must continue to listen to each other, knowing it is the greatest gift we can give to one another.

Sincerely,

Nancy Herzel
Nichols Hills Sustainability Plan,
Co-Chair & Environment, Health
& Sustainability, Chair

John Kennedy
Nichols Hills Sustainability Plan,
Co-Chair

Nichols Hills Sustainability Plan Sub-Committee Members

Peter Hoffman, Jr.	Mayor, City Council
Steve Goetzinger	Vice Mayor, City Council
Sody Clements	Member, City Council
Shane Pate, Esq.	Nichols Hills City Manager
Nancy Herzel	Nichols Hills Sustainability Plan, Co-Chair & Environment, Health & Sustainability, Chair
John Kennedy	Nichols Hills Sustainability Plan, Co-Chair

Stakeholders

Eric Pollard	Association of Central Oklahoma Governments, Air Quality & Clean Cities Coordinator
Sandra Robinett	AT&T, Area Manager External Affairs
Robbie Squires	COX Communications, Director Government & Regulatory Affairs
Ashley Perkins	COX Communications, Vice President
Spencer Browne	OG&E, Community Affairs Manager
Austin Manger	Oklahoma Natural Gas, State Manager & Community Relations
Marc Long	Smith Roberts Baldischwiler, Professional Engineer
Grady Wade	Smith Roberts Baldischwiler, Professional Engineer
Shane McWhorter	Washington Prime-Nichols Hills Plaza, General Manager
Nolan Coyle	Resident
Preston Doeflinger	Resident
Burns Hargis	Resident
Will Kennedy	Resident
Melissa Scaramucci	Resident
Bobby Wegener	Resident

City of Nichols Hills Commission Members

Carleen Burger	Environment, Health & Sustainability Commission, member
Tyfanna Johnson	Environment, Health & Sustainability Commission, member
Caroline Patton	Environment, Health & Sustainability Commission, member
Allison Peterson	Environment, Health & Sustainability Commission, member
Andrew Thomas	Environment, Health & Sustainability Commission, member
John Lippert	Building Commission, Chair
John McCaleb	Planning Commission, Chair
Barbara Gilbert	Planning Commission, Vice Chair

City of Nichols Hills Staff

Amanda Copeland	Assistant City Manager and City Clerk
Michael Taylor	Assistant City Manager
Randy Lawrence	Public Works Director
Kevin Boydston	Fire Department Chief
Kenny Reyes	Assistant Fire Chief
Casey Nix	Assistant Police Chief
Sherry Dickson	Assistant City Clerk and Finance Director
Dennis Albert	Deputy Public Works Director
Neil Gray	Information Systems Manager
Lindy Hough	Health and Safety Manager
Scott Johnson	Information Systems Specialist
Dillion Thompson	Public Works Chief Building Inspector and Stormwater Code Officer

Contributor

Alissa Snider	MPA, University of Central Oklahoma

NICHOLS HILLS SUSTAINABILITY PLAN SUBCOMMITTEE

02

A TRADITION OF SUSTAINABILITY

“No house, however elaborate or expensive, can be truly a home until it is planted.”

NICHOLS HILLS SALES BOOK, 1930

The longstanding tradition of sustainability in Nichols Hills began at its inception.

Our city founder, Dr. G.A. Nichols, designed the community to be "planted" – with sprawling plants and trees in the literal sense, and also metaphorically with an eye toward the future and a commitment to building roads, structures and amenities that could endure changing technology and needs throughout generations of residents. From the landscaping to the streetlamps, to a location convenient to downtown that would minimize commutes, every detail was designed to sustain the beauty, accessibility and quality of life for Nichols Hills' residents.

Nichols Hills was originally a 2,700 acreage just north of Oklahoma City – about five miles from downtown. Dr. Nichols was insistent that the natural beauty of the land be preserved as the community was built. He brought in a team of engineers and architects to design the curving roads that followed the natural terrain, rather than blazing through the hills in the traditional "checkerboard" pattern. He also built them wide enough to accommodate increasing traffic over time.

However, the natural land was not entirely suited to the oasis of peace, away from the smoke and noise of the city that Dr. Nichols envisioned. Namely, it was lacking trees. In the first year, more than 5,600 large shade trees and 35,000 smaller ones were transplanted, including pine, spruce and junipers of many varieties. Also in the interest of enhancing the natural spaces, parks were plotted in every available nook around the home

DR. G.A. NICHOLS

sites, and landscaping for the homes themselves was designed to be harmonious both in beauty and utility.

These beginnings planted the seeds that would branch into several other traditions essential to our current sustainability plan. This happened first with the concept of establishing long-term gains over short-term convenience by choosing more difficult construction, the most advanced technology and essential but costly improvements to the environment. Additionally, Dr. Nichols' vision implied the vested interest of a community designed to be harmonious – one in which each plot of land or resident would be part of a whole and do their part for the sake of the whole.

Following the Great Depression, when Nichols Hills' investors faced waning funds and enormous tax burdens, homes sat vacant, and building in the community was at a stand-still. At this time, Nichols Hills officials sought to petition Oklahoma City with annexation.

While the Oklahoma City officials reportedly enjoyed the evening thrown by the Nichols Hills officials to make their requests, they jovially repeated that they "wanted no part of Nichols Hills in any way, shape or form!" This "failure,"

though, became the kick in the pants Nichols Hills needed to embrace its roots and revive the gem that its founder had designed. The residents rose to the challenge of governing and beautifying their own town and fought to rise above their financial difficulties on their own.

> **Dr. Nichols' vision implied the vested interest of a community designed to be harmonious – one in which each plot of land or resident would be part of a whole.**

To that end, the Nichols Hills Civic Club was established in 1934, constitutionally committed, in part, to "beautifying the parks" and included membership for every single resident.

While all the problems affecting the town of Nichols Hills were discussed by the all-inclusive membership, one of the first and foremost issues addressed was the parks. Dr. Nichols offered shrubs and trees once again for planting, and groups of citizens did the work. Residents living nearest the parks were made accountable for them and willingly accepted this charge despite the grueling work it entailed.

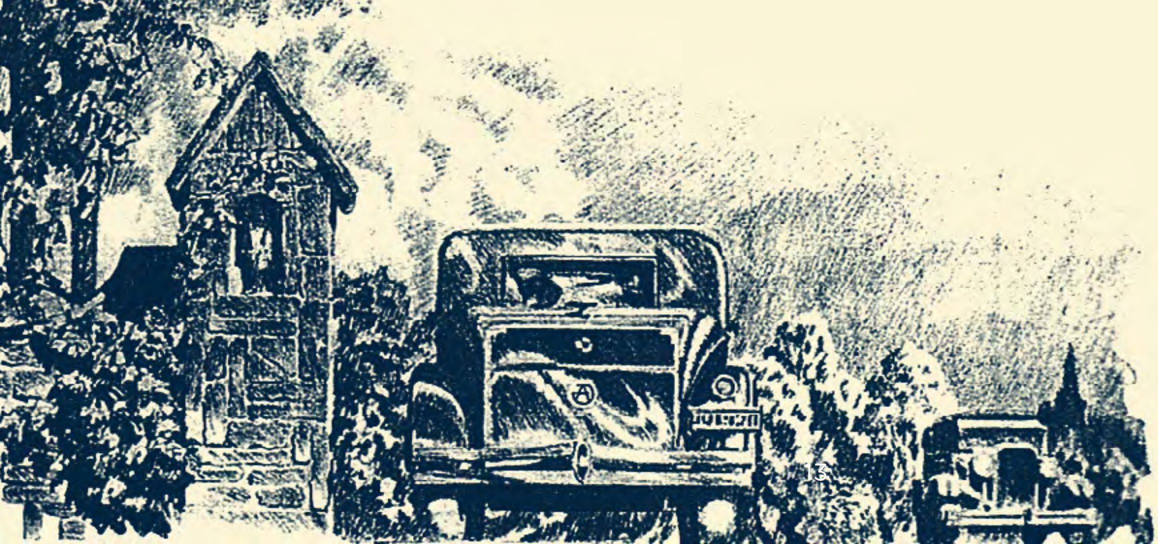
This responsibility established a commitment to environmental independence and self-sufficiency that has carried on into this century in all aspects of local government. For instance, Nichols Hills is not dependent on Oklahoma City for its water distribution, operating 23 deep-water wells (initially 19), three in-ground reservoirs and two elevated tank reservoirs holding 8,750,000 gallons in reserve for consumption and fire protection. The city also has its own sewage system, though today the sewage is processed and treated by

NICHOLS HILLS, FOUNDED 1929

the City of Oklahoma City. Nichols Hills also has its own fire, police and public works (house-side sanitation, street maintenance, code enforcement and stormwater quality) departments.

Thus, we are not jumping into new, uncharted territory with the measures outlined in the 2023 Nichols Hills Sustainability Plan, we are building on the familiar, sustainably planted curving roads, picturesque hills, homes and parks we have known for decades. We continue to nurture the seeds we have always tended, growing them, as we always do, to provide for ourselves, our families and our neighbors. We have always done our part to make Nichols Hills the unique, beautiful, quality community it was meant to be, and now look to carry our founders' vision forward.

Residents living nearest the parks were made accountable for them and willingly accepted this charge despite the grueling work it entailed.



03

NICHOLS HILLS 21ST CENTURY ROAD TO SUSTAINABILITY TIMELINE

2021-22 NICHOLS HILLS CITY COUNCIL

Sody Clements Member, City Council | **Steve Goetzinger** Vice Mayor, City Council | **Peter Hoffman, Jr.** Mayor, City Council

2000

- Voters approve general Obligation Bond election $7.615M

2003

- Grand Circle PUD approved

2005

- Voters approve general Obligation Bond election $12.5M

2006

- Water Conservation Plan approved

2007

- City of Nichols Hills document imaging implemented
- Kite Park redevelopment completed with 81 new trees planted

2008

- Nichols Hills Environment, Health & Sustainability Commission formed
- Margaret Haskell Davis Park redevelopment completed

2009

- Stratford drainage project completed
- Inclining water rate based on consumption approved
- New 4M gallon water storage tank completed
- Voters approve general Obligation Bond election $18.8M

2010

- New water blending system completed
- Size, mass proportionality housing ordinances zoning study
- Residential Landscape Forum held

2011

- Environmental Guidelines approved
- Citywide Hazardous Waste & Recycling Event held
- Real-time speed indicators installed
- New Quint fire engine purchased

2012

- Glenbrook Park PUD approved
- Utility bills now online for payment

2013

- Housing ordinance setback plan for corner lots adopted

2014

- Property Maintenance Code adopted
- New ownership in Nichols Hills Plaza with new businesses, landscape & lighting

2015

- Ordinance adopted for illicit discharge into storm sewer
- Avondale Park redevelopment completed
- ACOG/ODOT Sidewalk Grant along Grand Boulevard awarded
- Voters approve general Obligation Bond election for $22M

2016

- Nichols Hills City Hall renovated/Americans with Disabilities Act compliant
- Cumberland Court PUD approved

2017

- Grand Boulevard Park complete with 110 new trees planted
- Margaret Haskell Davis Park installed ADA playground equipment
- Building Code Committee updated building codes from International Code
- ADA hearing loop installed in City Council chambers

2018

- Police purchased automatic license plate recognition system
- Fertile Ground permitted for residential recycling
- New automated irrigation system for parks installed

2019

- City of Nichols Hills Building Commission formed
- Earth Day/Arbor Day event held
- Voters approve general Obligation Bond election $28.45M

2020

- City Smart phone app developed

2021

- Citywide Hazardous Waste & Recycling Event held
- Fleet idling reduction policy adopted
- City of Nichols Hills Sustainability Plan co-chairs approved & sub-committee formed
- Nichols Hills Police phone app developed
- Three-block Western Avenue beatification landscaping installed

2022

- Fleet Grant from ACOG awarded
- First EV purchased & EV fleet transition plan adopted
- New CNG sanitation truck
- Estimates developed for proposed plan to bury electrical lines for future consideration
- Citywide Hazardous Waste & Recycling Event held

2023

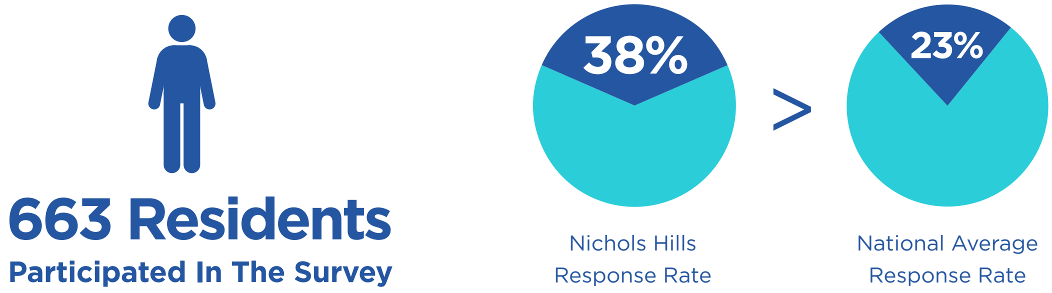
- Love Family Park completed with 74 new trees
- City of Nichols Hills Sustainability Plan adopted

04

THE NICHOLS HILLS NATIONAL COMMUNITY SURVEY RESULTS

In 2022, The City of Nichols Hills commissioned The National Community Survey™ (NCS™) to report on the "livability" of Nichols Hills and find where we could make strides toward a cleaner, healthier and safer future.

The report provides the opinions of a representative sample of 663 residents of the City of Nichols Hills collected from April 20, 2022 to June 8, 2022. The survey yielded a 37% response rate, which is above the national average of 23%. All households within the City of Nichols Hills were invited to participate in the survey.



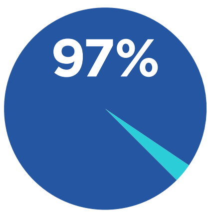
We are pleased to report that all the main facets of quality of life in Nichols Hills were graded as on par or exceeded the results in comparable neighborhoods nationwide who have completed the NCS Survey. Even so, there were many responses in favor of progress and improvement as well.

The following is a summary of some noteworthy findings from the survey:

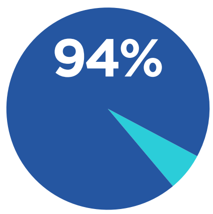
Parks & Environment

- Residents appreciate Nichols Hills' natural environment and recreational opportunities and rate them above national benchmarks. An overwhelming majority, 97%, rate the quality of the natural environment excellent or good and 94% rate the overall quality of parks and recreation opportunities excellent or good.

Natural Environment Approval



Quality of Parks & Rec Approval

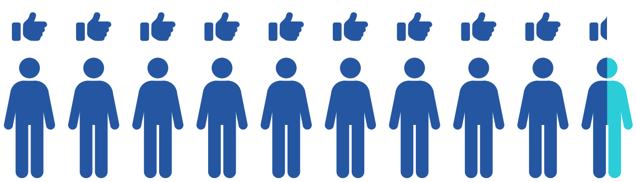


Davis Park

Kite Park

- More than 9 in 10 residents gave high marks to the cleanliness, air quality and city parks in Nichols Hills.

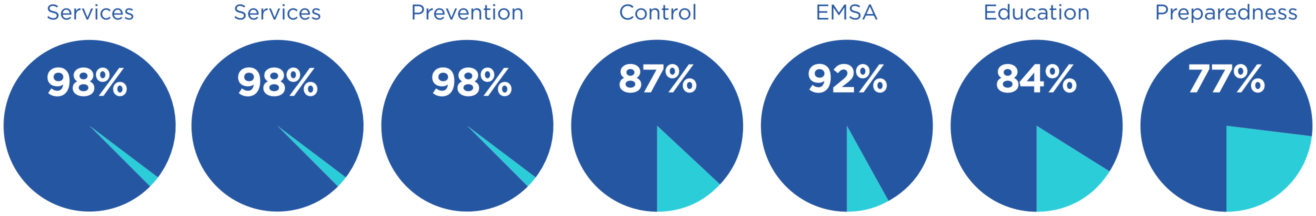
Park Cleanliness & Air Quality Approval



City Services

- Many City services also received higher-than-average ratings, including fire services (rated excellent or good by 98% of respondents), police services (98%), crime prevention (98%), and animal control (87%). Residents were also pleased with ambulance or emergency medical services (92%), fire prevention and education (84%) and emergency preparedness (77%).

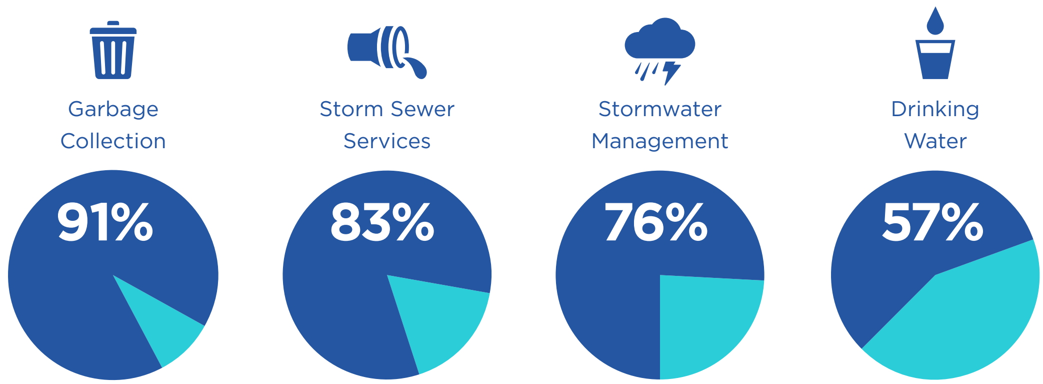
Fire Services	Police Services	Crime Prevention	Animal Control	Ambulance/ EMSA	Fire Prevention/ Education	Emergency Preparedness



Virtually all residents reported feeling safe during the day (99%).

City Services Continued

- Respondents also rated other city services including garbage collection (91%), storm sewer services (83%), stormwater management (76%) and drinking water (57%), which were either above or in line with national average.



- In addition to the standard safety questions included in the survey, the City of Nichols Hills also asked residents about implementing a Neighborhood Watch program. About 8 in 10 residents supported the City starting a Neighborhood Watch program, and roughly 40% indicated they would likely serve on a Neighborhood Watch themselves.

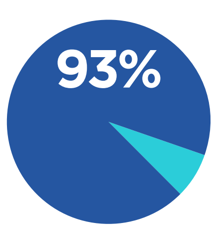
8 in 10 residents support Neighborhood Watch

40% of respondents said they would serve in a Neighborhood Watch program

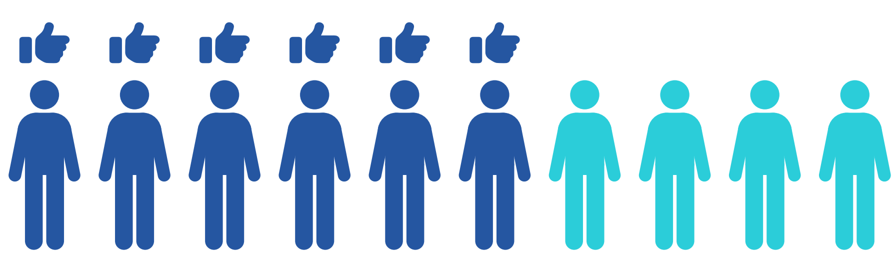
Utility Infrastructure

- Utility infrastructure is a priority for residents. When asked which aspects of the community the City should focus on over the next two years, 93% of residents identified the overall utility infrastructure as a priority. About 6 in 10 survey participants gave high marks to the overall quality of the utility infrastructure in Nichols Hills.

Prioritizing Utility Infrastructure

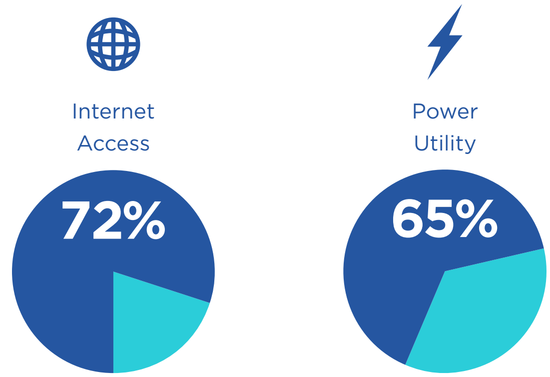


Quality of Utility Infrastructure



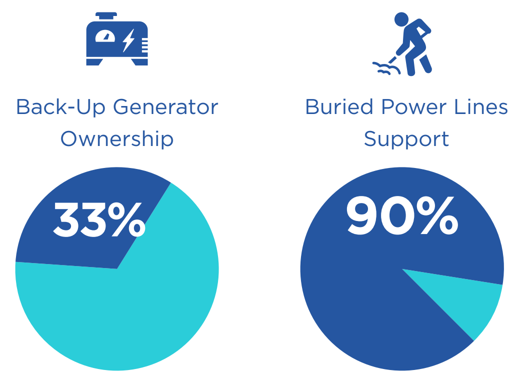
Utilities

- Affordable, quality, high-speed internet access (72%), power (electric and/or gas) utility (65%) is rated at norm.



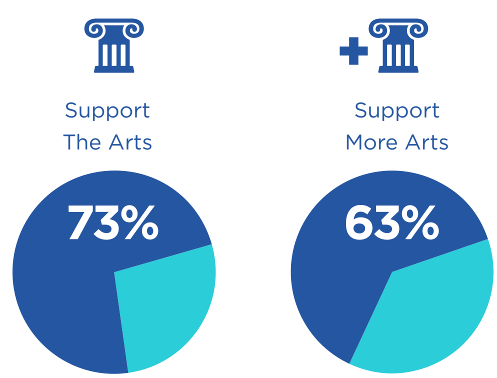
- Over half of respondents (59%) indicated that they had experienced power outages a few times within the past year, and about 11% experienced them more frequently (a couple times per month).

- Only one-third of residents said they own a back-up generator. In addition, nearly 90% of residents supported an initial proposal of burying power lines in Nichols Hills, and the majority were in favor of funding the endeavor.



The Arts

- Our community showed strong support for the arts (73%) and a majority (63%) are in favor of bringing more art into the community.



05

SUSTAINABILITY PLAN

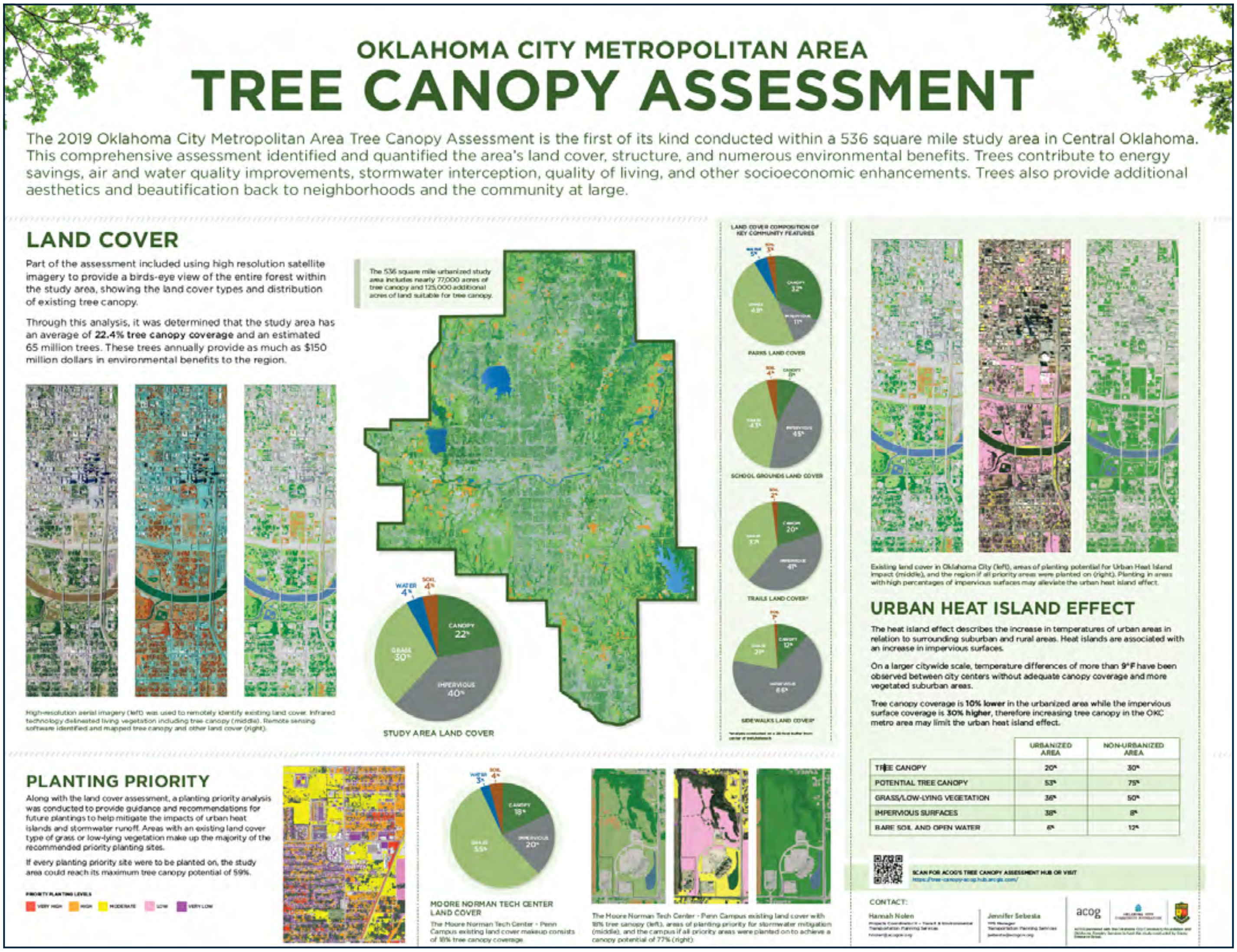
05-A AIR

Sustaining and improving air quality is critical to our health and the natural environment. Nichols Hills is committed to preserving and improving this valuable resource by working with The Association of Central Oklahoma Governments (ACOG) that services 47 cities (including Nichols Hills) and 4 counties to monitor our air quality.

How ACOG Helps Nichols Hills

ACTIONS:

- ACOG works to assure compliance with the Environmental Protection Agency's National Ambient Air Quality Standards through a variety of grants and programs.
- ACOG has performed a Cost of Nonattainment Study for the Oklahoma City area, which explores the potential economic and transportation impacts of an EPA Ozone Nonattainment designation, which can be found (HERE). The federal government regulates air quality; areas with poorer air quality can lose out on significant federal funding dollars.
- ACOG also has an Ozone Alert Days program to notify the public when to make voluntary changes to reduce their contributions to dangerous ground-level ozone.
- ACOG conducted a Tree Canopy Assessment in 2019, a first-of-its-kind study within a 536-square-mile area of metropolitan Oklahoma City. In addition to providing an impact analysis, this report provides guidance and recommendations for future plantings to help mitigate the impacts of urban heat islands and stormwater runoff. The Assessment is also available in a GIS map format, and on the City's website. www.nicholshills-ok.gov



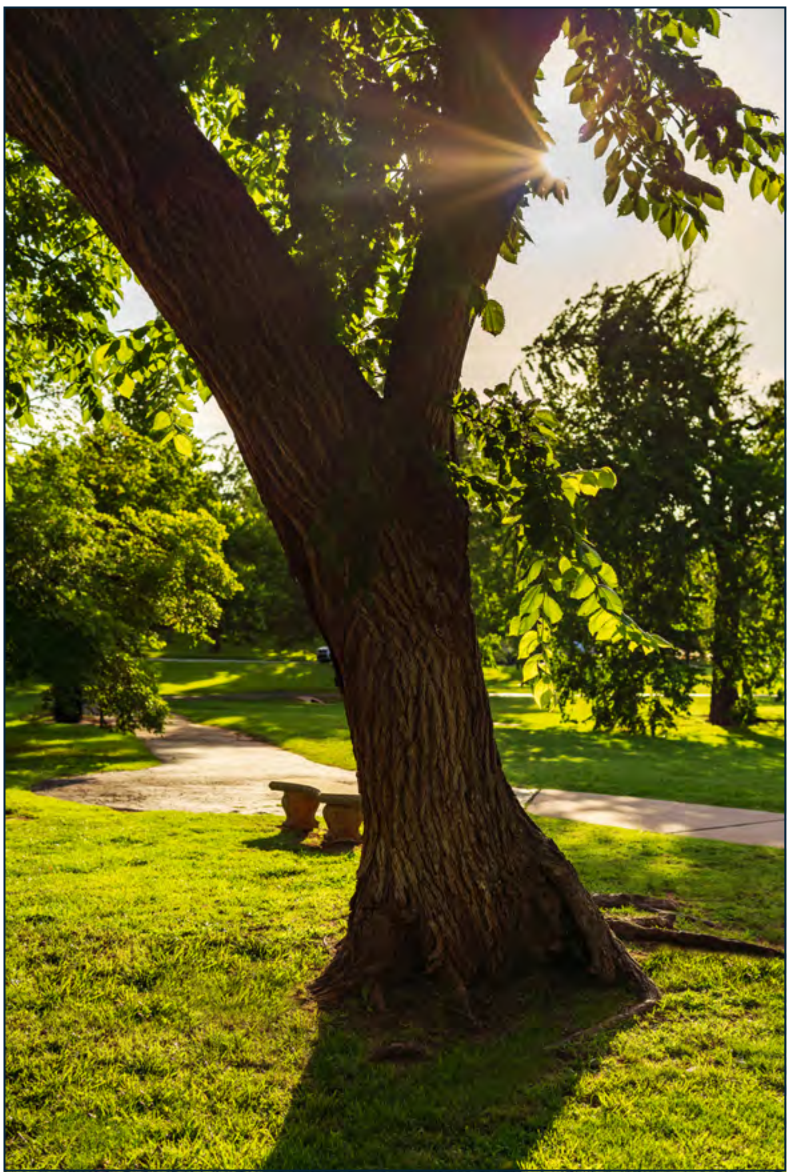
City of Nichols Hills

ACTIONS:

- ✔ Trees planted: 81 in Kite Park, 110 in Grand Boulevard Park and 74 in Love Family Park.
- ✔ Tree City USA designation for Nichols Hills for 30 years.
- ✔ Annual Arbor Day proclamation and awareness week and annual event.
- ✔ Use tree canopy assessment to prioritize plantings and minimize heat island effects see drawing above.
- ✔ Adopted Ordinance 1219 for electric vehicle charging stations and low-emission parking spaces to reduce transportation emissions. Currently Nichols Hills has one of the highest densities of electric vehicles in the state.
- ✔ Converting most city-owned cars to electric vehicles (EVs) to reduce emissions.
- ✔ City trees trimmed annually by Nichols Hills Parks, Inc. to preserve and prolong their life.

GOALS:

- Engage residents with Ozone Alert Days via a marketing campaign that includes the Nichols Hills website, app and local access channel (Cox Channel 20 and www.nicholshills.tv).
- Eliminate city-owned gasoline and diesel back-up generators with long-term strategies. The City is focused on purchasing natural gas generators going forward but will need to utilize some diesel for the time being out of concern for a major weather disaster that could result in gas service interruptions and potentially hinder emergency services. The City has plans to ultimately purchase back-up natural gas tanks on trailers to address this concern; but, in the meantime, both will be on reserve.
- Reduce light pollution. Nichols Hills already has some requirements in the City Code aimed at preserving the night sky. However, this is mainly focused on new construction, along with some standard lighting nuisance issues. The City is now evaluating model ordinance requirements promoted by the International Dark-Sky Association (IDA), which include the possibility of installing motion sensors on our street lights.



GET INVOLVED

- Sign up for Ozone Alerts through ACOG by texting "OZONE" to 41372
  Observe Ozone Alert Day precautions
- Review the Tree Canopy Assessment when considering new plantings
- Reduce light pollution: install motion sensors or light timers, check the aim of your outdoor lights and use LED lights with dimming functions (see chart below)
- Lower the concentration of indoor air pollution by operating fans and opening windows. Improve indoor air quality: change your AC filters, check your air ducts and use indoor plants as natural air filters

Five Principles for Outdoor Lighting

05-B ENERGY

Monitoring current energy use and exploring renewable energy sources are important to the City of Nichols Hills, its residents, and businesses. The City is committed to energy management: helping the environment, providing cost savings and increasing resource efficiency.

ACTIONS:

- While we have looked at optional alternative energy sources and even microgrid power solutions for the entire City, these are not feasible at this time due to costs and existing state and federal utility laws. Additionally, the City has a franchise agreement with OG&E until 2030.
- The City has a service agreement to receive regular maintenance and tune-ups on our heating, ventilation and air-conditioning (HVAC) systems.
- The City is tracking its energy usage and looking for ways to reduce energy consumption in our two buildings (City Hall complex and Public Works), water wells and parks.
- With the assistance from the University of Central Oklahoma students, the carbon footprint of the City's facilities was researched in 2021. The City's calculated total of 210.09 metric tons (22=gas emissions, 132.82=natural gas, gasoline and diesel, 55.27= trash) is equivalent to the carbon footprint of about 25 average homes per year.
- Motion sensitive lights have been installed to turn off lights in City buildings when rooms are not in use.
- A no-idling policy for all City vehicles was established in 2021.
- Compressed Natural Gas (CNG) trucks are currently more practical than electric vehicles (EVs) and diesel for heavy duty vehicles such as sanitation vehicles. They, too, can be purchased with grants. Beginning in 2023, the City will begin to replace each of its three diesel sanitation trucks with CNG, which will be cleaner in emission than diesel and can be partially funded by fleet transition grants.
- The City owns two hybrid cars and two electric police cars with another electric vehicle (EV) Public Works truck on order. Many EVs are eligible for fleet transition grants for which Nichols Hills can qualify. We have also installed electric charging stations for our fleets, of which 80% was funded by an Association of Central Oklahoma (ACOG) grant, which Nichols Hills Mayor Peter Hoffman, Jr. was instrumental in securing.

GOALS:

- By 2025, engage a facilities energy management company to audit use and suggest energy reduction opportunities for the City.
- By 2025, train City building inspectors to perform at least 10 residential energy audits a year. Residential energy audits will be provided at homeowner request.
- Explore converting the entire Public Works heavy-duty truck fleet to CNG or other fuel cell-powered engines.

GET INVOLVED

- When buying new appliances, look for products that have earned the Energy Star certification from the Environment Protection Agency (EPA).

- Weatherize your home with insulation, air sealing, ventilation, home energy audits, moisture control and more.

- Check and see if you qualify for an advanced air conditioner (AC) tune-up.

- Explore OG&E and other contractors' renewable programs such as wind, solar and geothermal. A residential geothermal heating system can also be installed.

- Schedule regular maintenance and tune-ups on your home's HVAC system.

- Look into energy savings programs like OG&E's SmartHours™.

- Look into ONG's water conservation kits.

- If you own or are considering purchasing an EV, be sure to look at OG&E's pricing options for EV owners.

- Check out ONG's Energy Saving Tips.

- Replace lightbulbs and holiday lights with LEDs and install motion and light sensitive sensors.

05-C FACILITIES & INFRASTRUCTURE

Facilities and infrastructure are an essential part of the City's plan. From utilities and lighting to sewer lines, roads and more, find out how our community is reducing its environmental footprint to help provide safe, economical and effective services to residents.

Lighting

LED lighting conserves energy, is cost-effective and environmentally friendly. Plus, LED lights can last 25 times longer and use around one-fourth of the electricity of regular fluorescent bulbs.

ACTIONS:

- ✓ As of 2022, 331 of Nichols Hills' 395 streetlights had been converted to LED.
- ✓ The City plans to explore adding motion sensors on street lights to further conserve electricity and reduce light pollution.

GOALS:

- By 2023 convert all streetlights to LED.
- Determine the efficacy of adding motion sensors to street lights.

Paving

Many years ago, the City chose to pave the streets of Nichols Hills with concrete, primarily for lifespan benefits. However, technological advances now present new, more sustainable concrete pavement options.

ACTIONS:

- ✓ The City has researched the carbon footprint, costs and lifespan of different street paving materials.
- ✓ The City is exploring how a thin concrete paving system can be integrated into future paving projects. Such a system could reduce construction and maintenance costs while maximizing performance and service life.

GOALS:

- In 2024, test a pilot program using a thin concrete paving system versus our standard paving system.
- Adopt formal paving specifications to facilitate sustainability including: fibers, waterproof alternatives, joint spacing adjustments, water concentration in paving mix and aggregate base size uniformity.

Gas Line & Oklahoma Natural Gas (ONG)

Nichols Hills' leaders have long had a focus on ensuring its residents have an adequate gas line distribution system. From 1997-2000, the Nichols Hills Gas System Acquisition Feasibility Study Committee investigated acquiring the city's natural gas distribution from Oklahoma Natural Gas (ONG). The City decided against this and today the City's residents receive natural gas from Oklahoma Natural Gas (now a division of ONE Gas). However, the expired original franchise with ONG was never renewed. ONG still owns the natural gas lines in the City and pays the City a 2% tax on the gross receipts from the residential and commercial sale of gas.

Overall, our recent survey showed largely positive responses regarding gas distribution in Nichols Hills.

Oklahoma Natural Gas®
A Division of ONE Gas

Just 6% of the residents from the recent survey said they experience low gas pressure more than once a year. The exception is primarily in Ward 3, where smaller one-story homes have been replaced with significantly larger two-story homes. The existing gas infrastructure was not designed for such increased demand.

ACTIONS:

- ✔ In 2022, ONG started replacing older lines to meet new demands. The City will continue to have conversations with ONG to ensure its systems can meet the demands of any future development.

GOALS:

- Consider holding a franchise election in 2024.
- Expand gas capacity in Ward 3 where pressure demands have or likely will increase.

Burying Electrical Lines

It is not a new idea to consider burying power lines in Nichols Hills. As stated in the 1999 edition of the Nichols Hills Tradition:

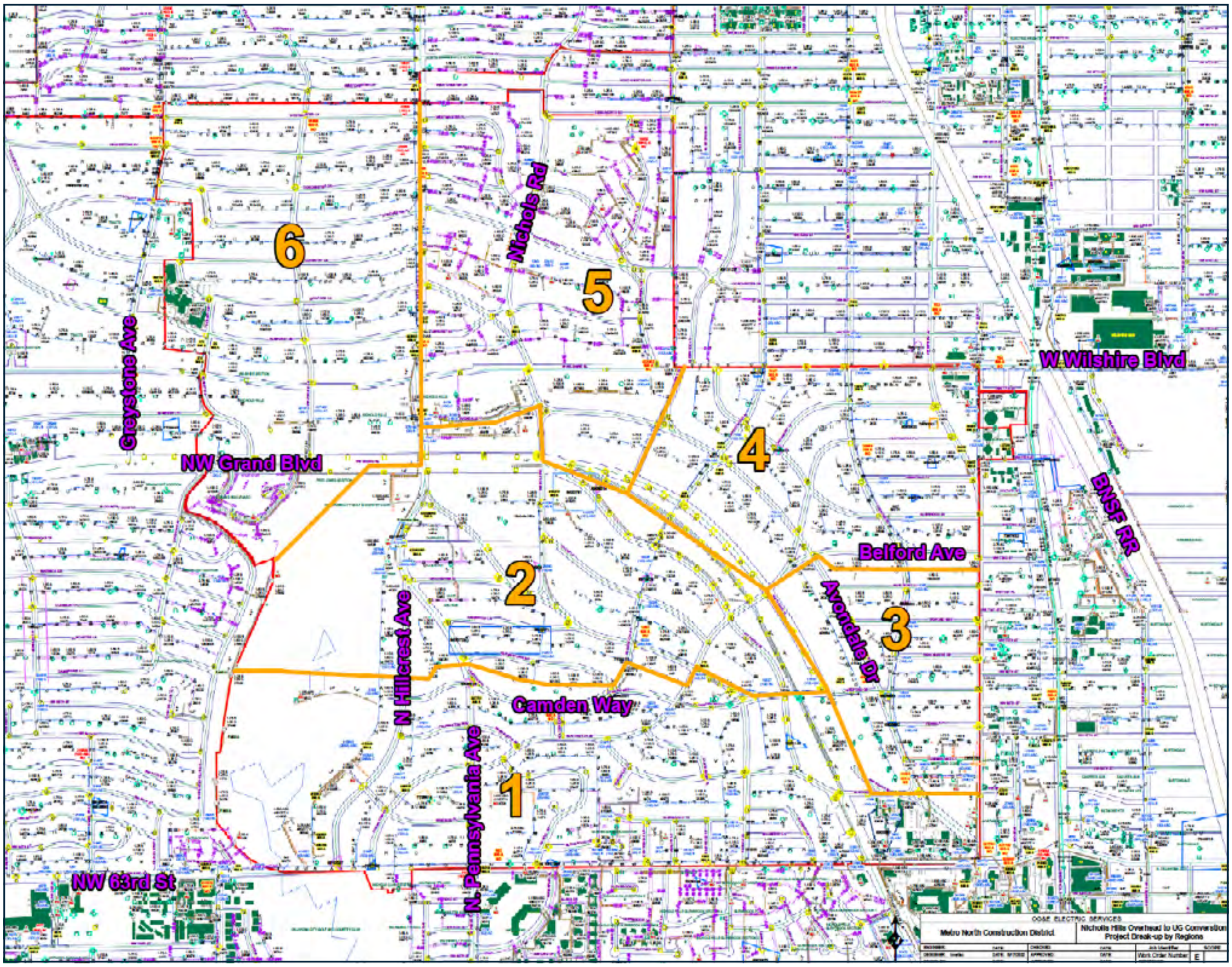
> **"Unfortunately, there was no such thing as buried electricity and telephone cable in the early days. This accounts for the proliferation of unsightly utility poles which line our streets. Maybe this will be corrected some lovely day."**

ACTIONS:

- ✔ Undergrounding study for electrical lines.
- ✔ Posted OG&E's tree trimming requirements on website.
- ✔ Adopted an ordinance (ord. 1222) with recommendations regarding trees and spacing from lines.

GOALS:

- Present costs to public regarding burying electrical lines.
- Consider a Citywide election to fund costs to bury lines.



A PROPOSED PHASED PLAN FOR BURYING ELECTRICAL LINES

In addition to aesthetics, burying power lines protects them from damaging environmental effects such as wind, ice and wildfires. This means buried power lines are not only more reliable, but safer so long as digging is done responsibly. Before digging occurs, residents should always call OKIE at 8-1-1. Even shallow holes can cause a terrible accident.

As stated in our recent survey, 87% of residents would support burying power lines even if they knew they were to be buried in their front yards.

Technology for undergrounding is available and we have done the work to see what that will entail. In the process of doing that investigation, we understand it will be costly and residents will have to assume the cost for the infrastructure and a possible increase in utility bills. CEC Corporation has developed a proposal to convert the overhead system to undergrounding for OG&E, Cox and AT&T. For OG&E, the total construction costs for sections 1-2 is estimated at $133 million.

Sanitary Sewer

The majority of Nichols Hills 147,000 feet of sewer line was installed before 2002 and is made of clay (or in a few cases, concrete). The ideal lifespan for clay pipe is 20 years; several clay pipes have been in service for over 50 years. While The City is not aware of any existing failed clay sanitary sewer pipes that are not already under construction for replacement, clay and concrete need to be replaced.

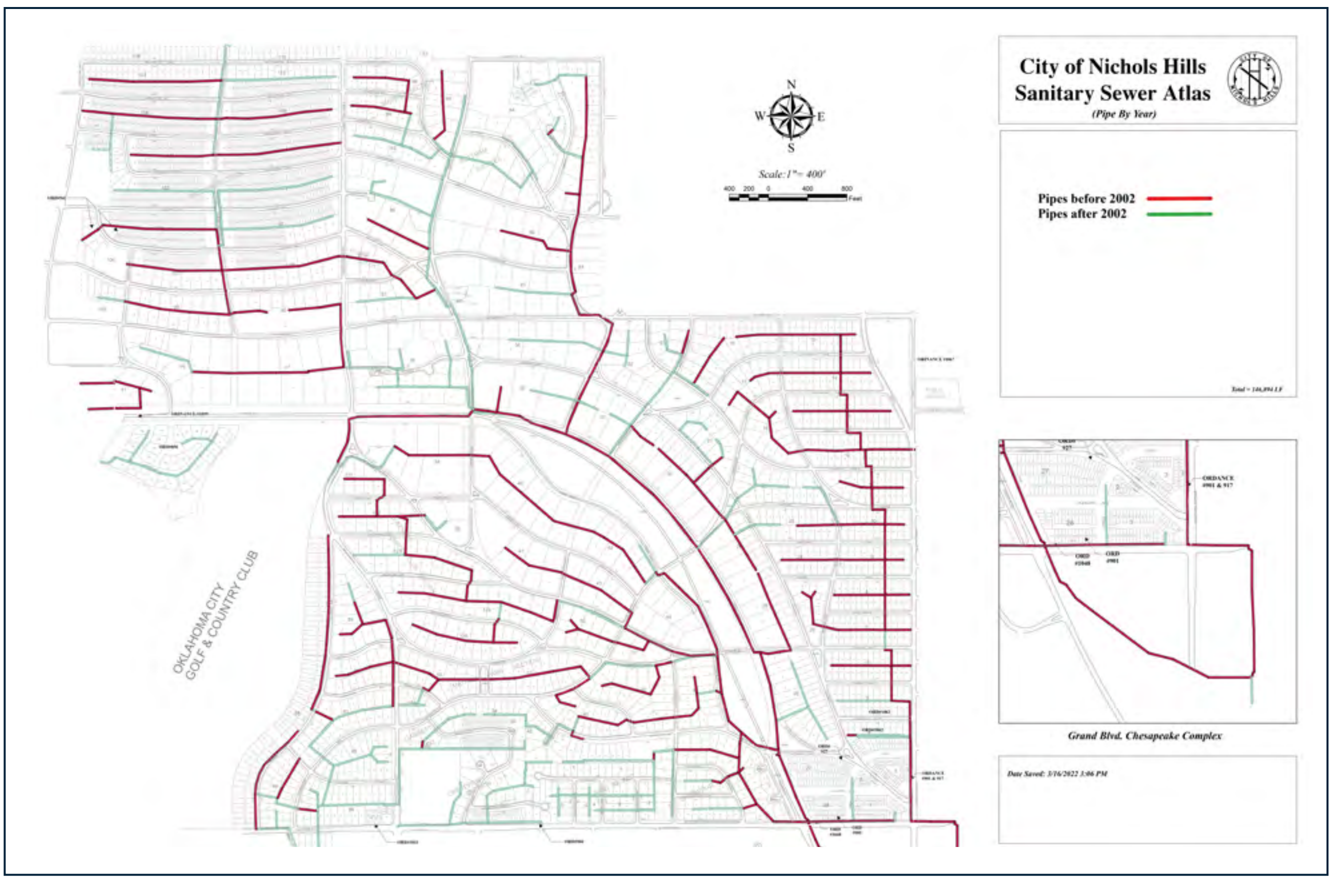
- Clay pipes are prone to roots growing into them, which can lead to a blockage or underground leak of wastewater.
- Clay is also more costly and a challenge to transport due to its weight and fragility.

ACTIONS:

- ✔ For decades, Nichols Hills has issued bond funds, approved by the voters, to replace sanitary sewer lines throughout the City.
- ✔ Since 2002, the City has replaced 51,707 feet of sewer line with high-density polyethylene, or poly-pipe - the new industry standard that is stronger, more sustainable and with a longer lifespan of 30 years.

GOAL:

- Replace all remaining clay and concrete sanitary sewer lines by 2042. This is an ambitious goal that doubles our focus in the next 20 years.



05-D QUALITY OF LIFE

"If health, then, is the greatest possession, it is well worth seeking and keeping. And nothing creates and preserves health so much as physical exercise, wholesome environment, and ample opportunity to divert business-filled minds from the 'cares of the day'." - G.A. Nichols

From its inception, the City of Nichols Hills has strived to create a community centered on quality of life, ensuring safe neighborhoods, financial stability and a welcoming and healthy environment fostering community connectedness.

In recent years, some of the areas focused on by our City leaders are housing, safety and security, emergency preparedness, financial sustainability, our retail partners, Americans with Disabilities Act, outreach and communications and leisure and recreation. These areas are discussed below.

Housing

Since 2010, when larger speculative (spec) homes were being built, the Nichols Hills Planning Commission and City Council have worked to address building material quality, size, mass and proportionality within the housing zoning ordinances.

ACTIONS:

- Three of the platted subdivisions in the City (Wilshire, Waverly and Sherwood Manor Sections), have one-story plat restrictions. One subdivision (Crestview) and part of the Buttram Estates subdivision have 1 1/2 story plat restrictions.
- The Building Commission, formed in 2019, adopted development guidelines stating "buildings should be integrated on the site development plan to be consistent with historical patterns on the block on which the property is located."
- Neighbors within a 300-ft radius of new builds or proposed home additions are now mailed a notice of the proposed improvements so they can raise any privacy, drainage or other concerns about such projects at a public hearing before the Building Commission.
- In 2019, the Building Commission asked applicants building new homes or adding additions to confirm whether their property had one-story restrictions.
- Championed by the efforts of Sody Clements, in 2019 the Building Commission was also tasked with identifying a list of architectural resources-existing homes that are particularly important to the city's history-with an eye toward increased scrutiny against demolition of such homes.

GOAL:

- Adopt ordinance and incentives to encourage redevelopment of the 1800 block of Westminster Place by 2025.

GET INVOLVED

→ **Before making additions or designing tear-down rebuilds, attend Building Commission meetings to get an understanding of the new improved standards.**

Safety and Security

According to the National Community Survey (NCS), "9 in 10 respondents gave high marks to the overall feeling of safety in Nichols Hills and indicated they felt safe from violent and property crime, which were higher than the national benchmarks." Even though these indicators are high, our City's leadership continues to look for ways to improve our safety.

ACTIONS:

- In 2019, City voters authorized the purchase of a new fire engine, ladder truck and training tower for the fire department. The engine was purchased in 2022. In 2023, the new ladder truck will be purchased and construction of the new training tower will begin.

- A training room was completed in 2023 to host training events for the fire and police departments. These training programs will help ensure our police and fire personnel have access to the best and most current information on providing safety and security to our residents.
- Since 2016, the City has utilized bond funds to enhance security at our Public Works and City Hall facilities, to provide enhanced security for our employees and a safe and secure water distribution system for our residents.
- SafeWise has designated Nichols Hills one of the top five safest cities in the United States for multiple years and the second safest city in Oklahoma.
- The City's firefighters and police officers continue to have a short response time for all calls: 4 minutes, 12 seconds for the fire department and 2 minutes for the police department in 2021.
- Since 2017, the City has been using license plate reader ("LPR") cameras to save information on vehicles as they pass through the City. This has proven a valuable tool for our police in recovering stolen vehicles and potentially preventing further crime.
- In 2021, the City developed a Crime Watch app, "Nichols Hills Police Department."

GOALS:

- Add a training chief to our fire staff over the next 5 years.
- Add an additional police detective by 2025.
- Over the next five years, the City will install additional license plate readers (LPR).
- Over the next five years, the City Council will install camera systems in various parks and areas experiencing criminal activity.

GET INVOLVED

- → **Install home security cameras to deter crime.**
- → **Download (and use) the Crime Watch app "Nichols Hills Police Department."**

Emergency Preparedness

The City has a comprehensive Emergency Operations Plan (EOP) that has been in effect since the 1990s, is reviewed annually and was recently updated in 2022. The plan was written in conjunction with Oklahoma County's EOP and representatives from every city in Oklahoma County.

ACTIONS:

- ✔ The City has written plans and procedures for emergencies including weather events, fires, active shooters, terrorism, pandemics and more. The city staff conducts annual drills with the Oklahoma Department of Homeland Security, Oklahoma Office of Emergency Management, the American Red Cross, Oklahoma County, the OSBI, and EMSA.
- ✔ The City is part of a coalition of municipalities in Oklahoma County formed to pool resources and create consistent hazard mitigation strategies within the county. The Oklahoma County Mitigation Plan has been adopted by our City Council and implemented by our local Emergency Managers.
- ✔ In 2022, Nichols Hills Emergency Managers were trained to become certified trainers in Federal Emergency Management Agency's (FEMA's) Community Emergency Response Team (CERT).

GOAL:

- By 2026, organize a team of residents trained in Community Emergency Response Team (CERT) skills, to better assist their neighbors in the event of a major emergency.

GET INVOLVED

→ **Volunteer to be trained as part of the Community Emergency Response Team (CERT).**

Financial Stability

As a government municipality, the City must balance its budget every year. This process is thoroughly vetted by our city manager and all department heads. After careful review, our City Council approves the budget in June after ensuring it is conservative and sets a high bar for transparency in the City's financial status.

ACTIONS:

- ✔ Since 2014, the City has adopted financial planning policies (budgeting and financial planning, debt management, bond compliance and continuing disclosure and investment) that have consistently resulted in an AA+ rating by S&P Global Rating.

GOAL:

- Expand the City's investment portfolio with investments that receive a maximal return within the framework for municipal investments established by state and local law.

Retail

As part of our City's original plan, Nichols Hills continues to have a supportive and diverse retail group in Nichols Hills Plaza.

ACTIONS:

- ✔ In 2020, then Nichols Hills Mayor Sody Clements championed a Shop Local campaign and developed an app, "Nichols Hills Shop Together" to support our local retailers.
- ✔ The City has partnered with Nichols Hills Plaza ownership, Washington Prime Group, to sponsor a fall festival. This event, called "Community Day" in 2020 and 2021 was renamed "Boo Bash" in 2022.
- ✔ Washington Prime Group, the owner of Nichols Hills Plaza, its anchor tenant, Trader Joe's and Starbucks all have an Environment, Social and Governance (ESG) standards and practices published which indicate an organization's dedication to achieving the greater good.
- ✔ In 2022, the City Council awarded a $250,000 contract to construct a pedestrian crossing across NW 63rd Street, so that people living or shopping on the south side of NW 63rd Street would have direct access to the shopping and dining experiences offered in the Nichols Hills Plaza.

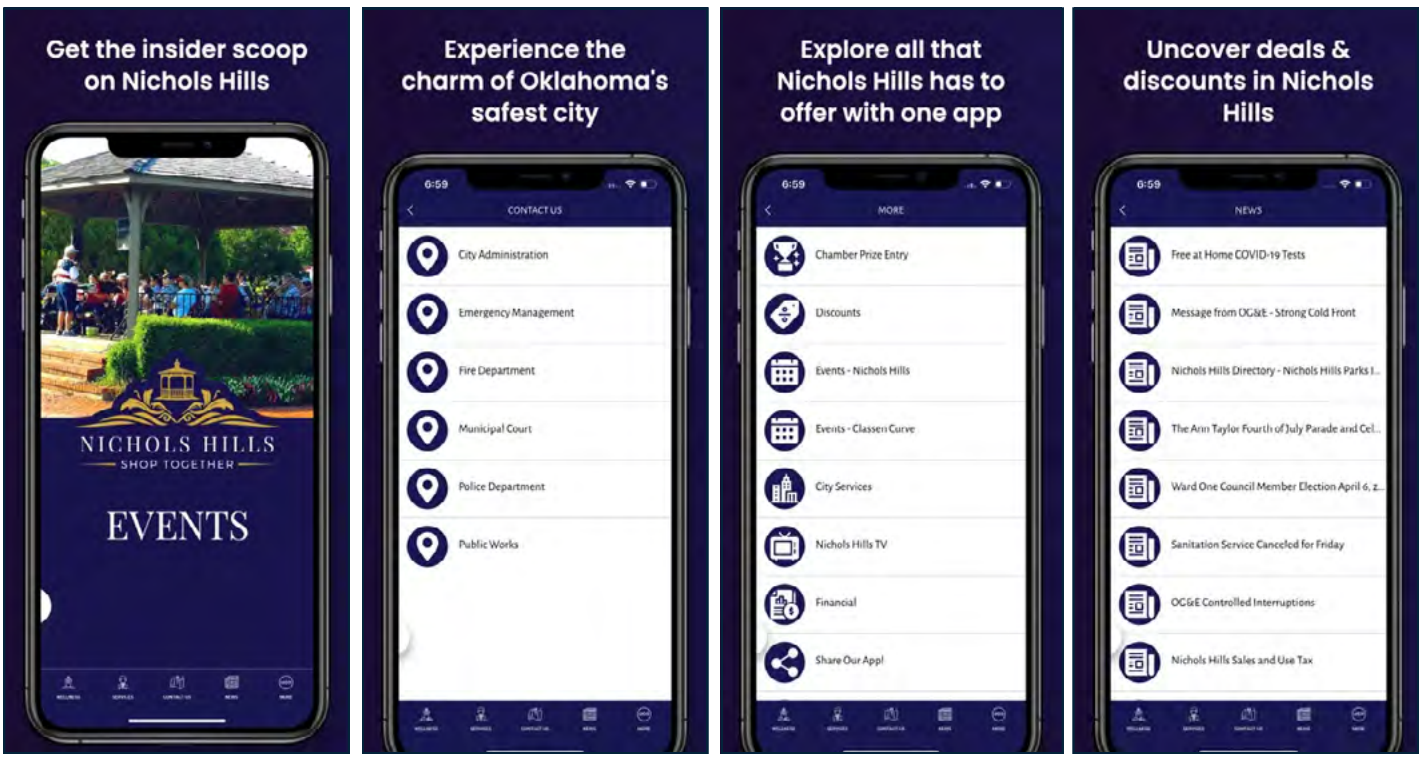
TRADER JOE'S IN NICHOLS HILLS PLAZA

GOALS:

- Make Boo Bash an annual event in October.
- Complete construction of the pedestrian crossing across NW 63rd Street in 2023.
- Complete two pedestrian crossings between the North and South Nichols Hills Plaza in 2023.

GET INVOLVED

➜ **Download and use the app, Nichols Hills Shop Together. Shop local.**



NICHOLS HILLS SHOP TOGETHER APP

Americans with Disabilities Act (ADA)

It has always been important in our City to be inclusive and implementing the ADA policies enacted in 1990 give all our residents equal access to our public spaces. The City continues to work to make more areas accessible to all our citizens.

ACTIONS:

- ✓ In 2017, the City Council adopted an Americans with Disabilities Act (ADA) Self Evaluation and Transition Plan Update. Projects completed include: hearing loop technology in our Council Chambers, ADA accessible ramp and trails at Kite Park, Margaret Haskell Davis Park and Grand Boulevard Park and ADA approved playground equipment in Margaret Haskell Davis Park. The Plan also lists estimated costs and general timelines for future ADA improvements.

GOALS:

- Complete one or more of the ADA identified projects each budget year.
- Review the existing ADA plan in 2023, providing a final updated version in 2025.

Outreach and Communications

In order to engage all our residents, the City is working to improve its outreach and communications.

ACTIONS:

- ✓ Joined the Northwest OKC Chamber of Commerce to promote local exposure.
- ✓ In addition to conducting the citizenwide survey used for this plan, we recruited over 35 residents, stakeholders and staff to set the City's sustainability vision for the next 20 years.

GOALS:

- In 2023, upgrade our existing website for the first time in 20 years.
- Add content to our local access channel.
- Have residents take the citywide citizen survey every five years.
- Begin planning for the 2029 Centennial.

GET INVOLVED

→ **Watch City meetings on Cox Channel 20 (local access channel) or stream.**

Leisure and Recreation

Our residents enjoy the opportunity to run, walk and bike around our neighborhoods as well as community activities.

ACTIONS:

- Numerous sidewalks have been added in the City since 1997 in the following areas: Margaret Haskell Davis Park, Kite Park, Grand Boulevard Park and the Love Family Park.
- In 2017, created a park permit process for recreational activities.
- Summer concerts by the Nichols Hills Band held at Kite Park each year.
- The annual Ann Taylor 4th of July Parade (named in honor of the first female Nichols Hills Mayor) around Kite Park.
- Two baseball fields in Woods Park for baseball and soccer.
- In 2020, the Oklahoma City Golf and Country Club invested several million dollars in building and landscaping improvements at the club house, fitness center and golf course. The infrastructure improvements at the golf course included a new irrigation system, improved drainage, new greens, tees and bunker structures and new grasses that produce higher-quality playing surfaces.

IMAGE SOURCE: OKC FRIDAY

GOALS:

- Consider additional sidewalks in the city.
- In 2024, we anticipate an election item for park improvements, including a request for park fitness equipment.

05-E PARKS

"The parks, as one sees them today in this unusual community of Nichols Hills, are the result of a great deal of hard work and actual expense on the part of people who wanted Nichols Hills to be a beautiful place in which to live."

From the "Story of Nichols Hills," by Mrs. Bixler, 1957, resident
and wife of first Town Clerk, George Bixler

In the early years of Nichols Hills, a parks committee was formed by residents under the leadership of John Kilpatrick and former Mayor Ann Taylor to help the parks remain a "glorious setting" for the City. Then in 1977, local Landscape Architect Bill Renner was asked to create a master plan for the entire park system. This plan, funded by the City and generous donations from many residents, improved the parks for all to enjoy nature and appreciate the outdoors.

Over the years, additions to the plan have been made, many again made possible due to the generosity of our residents. Some of the most notable features include a clock tower, bronze sculptures, gazebos, fountains and colorful bird feeders. Sidewalks, walkways, benches and doggie bags have also been added as well as some ADA compliant features.

Today, the 31 landscaped parks in Nichols Hills, both large and small, remain lovely works of art, contribute to a healthy lifestyle, help sustain the natural environment with native plants and pollinators and provide space for art.

Featured below are six of our most recognizable parks:

G.A. Nichols Park

The G.A. Nichols Park is named after the founder of the City of Nichols Hills. Money was raised by the Coyle-Berry family to purchase the Centennial Clock to commemorate the City's 75th anniversary in 2004. The carillon was given by the Walter Duncan, Jr. family.

Kite Park

Kite Park was established in 1934 and named for William C. Kite, a noted oil pioneer. The park was most recently transformed in 2008 with funds raised and efforts by Peter Hoffman, Jr. and underwritten by Katie and Aubrey McClendon, Chesapeake Energy Corporation, Louise and Clay Bennett, and many more.

Margaret Haskell Davis Park

The generosity of the Margaret and William Davis family, Katie and Aubrey McClendon and the Frederick Upton Foundation funded an extensive renovation of the Margaret Haskell Davis Park in 1997. This makeover included playground equipment and a paved walkway around the park. More recent features added by the City include new children's playground equipment with an ADA accessible sidewalk.

Avondale Park

Dedicated to Aubrey McClendon, the beautiful Avondale Park renewal was underwritten by a group of generous neighbors surrounding the park in 2015.

Grand Boulevard Park

Grand Boulevard Park was redeveloped by a stormwater drainage and park beautification project funded by a City General Obligation Bond Issue in 2017. This project was designed by Landscape Architect Scott Howard and planned by the Grand Boulevard Park Redevelopment Committee and the City Council.

Love Family Park

The Love family adopted a portion of Grand Boulevard in 2021 to develop the Love Family Park with the largest donation the City has ever received from a single family. This park, completed in 2023, includes numerous new plantings, a shallow negative edge water pool, winding walking paths, low retaining walls of stone and a place to display rotating art sculptures.

ACTIONS:

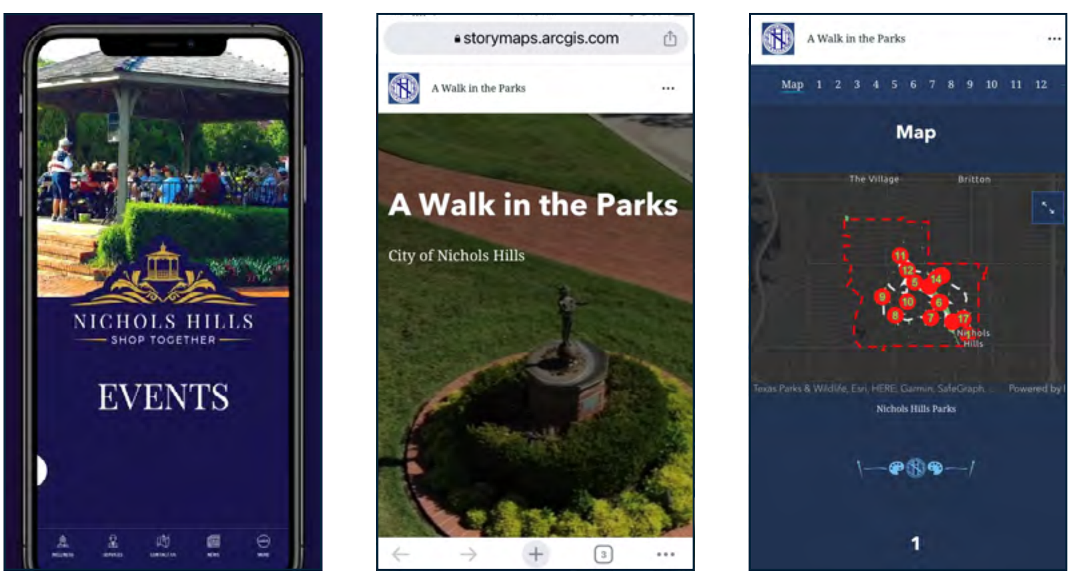
- ✔ Planted more pollinators and native vegetation in our city parks that are drought resistant and will conserve water in addition to enhancing the natural environment.
- ✔ Added ADA accessibility including a wheelchair ramp at Kite Park, an ADA accessible sidewalk at Davis Park and additional ADA accessible trails in Grand Boulevard Park.
- ✔ "A Walk in the Parks," a guided tour app and soundtrack, created by resident Melissa Scaramucci, Oklahoma City composer Nick Poss and our City Engineers. This walk of 5.45 total miles highlights 17 features in the parks. The app can be found within the Shop Together app of the City of Nichols Hills and on the Nichols Hills website.
- ✔ Led by the efforts of Mayor Steven J. Goetzinger in 2022, the City Council appointed an arts commission in 2023 to consider bringing more art in our park areas.

GOALS:

- Continue to improve ADA accessibility across all parks per our 2017 transition plan.
- By 2026, add sidewalks in sections of Grand Boulevard and Grand Island.
- Explore enhancements with donor prospects to improve Redbud Park.
- Consider realignment of parking lot in Woods Park.
- Consider adding a new park in Ward 3.

GET INVOLVED

- Maintain parks and healthy spaces by picking up trash and leaving vegetation as you found it.
- Clean up after your pets in shared spaces to prevent attracting rodents.
- Contribute annually to Nichols Hills Parks, Inc., a 501(c)(3) non-profit organization, created by residents who volunteer their time to beautify the parks.
- Enjoy a Walk in the Parks and appreciate the beauty of the parks around the City. Open (or download) The City of Nichols Hills App. Go to “more” at the bottom of the home screen and click on A Walk in the Parks to open.



WALK IN THE PARK APP

05-F TRANSPORTATION

To endure as a City, we must look to the future transportation needs of our citizens throughout the Oklahoma City Metropolitan Area.

G.A. Nichols envisioned a street railway system and transit bus system for the residents of Nichols Hills to commute to work. Soon after Nichols Hills was founded, alternative transportation was in high demand due to the 1929 Great Depression and the 1942 World War II ration program, which included limits on gasoline. In 1937, the City received its first transit bus, which operated for many years.

Today, we are not faced with the challenges of a depression or gasoline rationing. However, to endure as a City, we must look to the future transportation needs of our citizens throughout the Oklahoma City Metropolitan Area. To that end, Nichols Hills is a member of the Association of Central Oklahoma Governments (ACOG), which has developed a Long-Range Transportation Plan. This plan includes a regional transit vision immediately adjacent to our City that will provide access to public transportation for our residents across the greater metro area. Nichols Hills Mayor Peter Hoffman, Jr. will continue to weigh in heavily on the regional transit plan.

Transit

ACTIONS:

- ✓ Work with ACOG and its Regional Transit Vision to add 48 miles of commuter rail, 40 miles of Bus Rapid Transit (BRT), 300+ miles of enhanced and express bus service, and 150 miles of transit connections to service all communities in ACOG's jurisdiction by 2045.

GOAL:

- The City will ensure the public transit needs of its present and future citizens are met, preserving the residential and less-trafficked setting of our community, while providing quick and non-intrusive connectivity to the regional transit system plans underway for the larger Oklahoma City Metropolitan area.

Biking and Walking

According to our survey, 61% of residents support sidewalks in front yards. However, since our City has an abundance of parks, many with existing trails, we can focus our future efforts on enhancing bicycle and pedestrian plans in our parks and streets, with some pathways on major thoroughfares like Pennsylvania Avenue and Grand Boulevard.

ACTIONS:

- ✔ In 2008, sidewalks added in Kite Park.
- ✔ The very first ACOG/ODOT Grant awarded to Nichols Hills in 2015 for a sidewalk along Grand Boulevard, due to the efforts of Nichols Hills Mayor Peter Hoffman, Jr.
- ✔ Additional sidewalk added in Margaret Haskell Davis Park to facilitate access to those with other abilities; initial trails were installed in 1997, and another trail was added in 2021 to improve ADA accessibility.
- ✔ Championed by the efforts of Steven J. Goetzinger, in 2020 the City completed installation of a sidewalk along the Stratford Drive right-of-way, between Wilshire Boulevard and Grand Boulevard.

GOALS:

By 2026, adopt a comprehensive Bicycle and Pedestrian Plan and implement by 2028.

- Biking
  - Connect with the Greater OKC Walking Trails and Bicycle Path.
  - Add bicycle Share the Road signage along NW Grand Boulevard.
  - By 2025, consider developing guidance for E-bikes on trails.
- Walking
  - By 2023, complete two pedestrian crossings between the North and South Nichols Hills Plaza.
  - By 2025, Improve walkability to Nichols Hills Plaza by completing a sidewalk on Sherwood Lane between Grand Boulevard and Avondale Avenue.
  - Consider sidewalks along heavily trafficked areas, such as Pennsylvania Avenue.
  - Enhance pedestrian crossings at Christ the King School and Nichols Hills Elementary School.
  - By 2024, add a sidewalk in the West Grand park area between Bedford Drive and Sherwood Lane.
  - By 2026, add a sidewalk in the Grand Island park area between Sherwood Lane and Northwest 63rd Street.

GET INVOLVED

- → **Walk or bike instead of driving.**
- → **Carpool whenever possible.**
- → **Take advantage of public transportation.**
- → **Keep the streets safe for all by sharing the road with pedestrians walking and biking.**

05-G WASTE

Nichols Hills lives by the 3 R's: Reduce, Reuse and Recycle.

Reduce

ACTIONS:

- ✔ Adopted the City Environmental Guidelines in 2011.
- ✔ Passed a City Fleet Idle Reduction Policy in 2021 to reduce fuel waste and pollutant emissions.
- ✔ Hold an annual residential Hazardous Household Waste & Recycling Event.
- ✔ Passed Ordinance 1206 in 2022, a tiered structure for solid waste residential services to encourage waste reduction.
- ✔ Passed Ordinance 1207 in 2022, a residential fee for disposal of Christmas trees, removal of inorganic materials from live trees and higher fees imposed on artificial trees to reduce waste.

GOAL:

- By 2025, the City will develop and implement a Sustainable Purchasing Policy, customizing the template provided by the Responsible Purchasing Network.

Reuse

ACTIONS:

- ✔ Passed Ordinance 1088 to dispose of any City surplus or obsolete supplies, materials and equipment no longer needed at public auction. Since 2016, the City has generated over $50,000 from this process.
- ✔ Surplus City vehicles are used as trade-in for new vehicles, whenever possible.

GOAL:

- Encourage residents to reuse.

Recycle

Recycling Efforts:

For over a decade, the City pursued various recycling options, none of which bore long-term success. Currently, the City supports voluntary recycling.

ACTIONS:

- ✔ 2008: The City Council created the Nichols Hills Environment Health & Sustainability Commission whose mission was to create a Nichols Hills Sustainability Plan and develop sustainable efforts.
- ✔ 2019 – Present: The City has issued a license to Fertile Ground Cooperative to provide voluntary residential and composting services. Residents can contract with Fertile Ground Cooperative for recycling and composting OR take recyclables to Waste Management (WM) Recycle America at 5519 NW 4th Street, which has 24-hour bins accepting plastic, paper, cardboard and metal.

GOAL:

- Encourage residents to recycle.

Global Considerations:

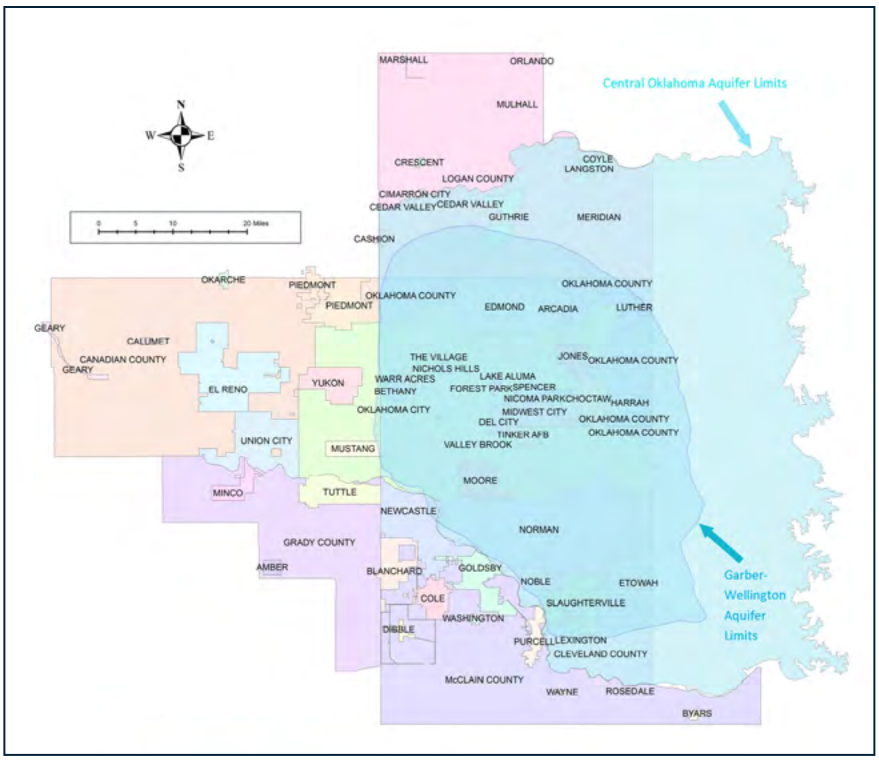
While surrounding communities may have recycling programs, this is a particularly difficult time for cities to start new recycling programs, primarily because of the changing global recycling industry. In 2018, China, the world's largest consumer of recyclable materials, enacted very strict requirements for acceptance of recycled plastics. This policy collapsed recycling markets worldwide. Until global industry issues improve, it is not practical or feasible for the City to provide a mandatory recycling program, but we will not give up trying.

GET INVOLVED

- **Use reusable bags for grocery and retail to eliminate the need for plastic and other bags.**
- **Attend the annual Household Hazardous Waste & Recycling Event.**
- **Contract with Fertile Ground Cooperative to recycle and/or compost or take to WM Recycle America at 5519 NW 4th.**
- **Unsubscribe to print materials you no longer need or want.**
- **Donate items in good condition to a school, non-profit, or religious organization.**
- **Have an old car you would like to donate? Call 855.500.7433 or kars4kids.org.**
- **Be sure to remove all decorations, lights and other inorganic material from your live Christmas tree before disposing.**

05-H WATER CONSERVATION

Water conservation is an important topic for the City of Nichols Hills. Since all of our City's water supply comes from the Garber-Wellington Aquifer, it is critical to pay close attention to that groundwater source as well as our own efforts to minimize water loss. The Association of Central Oklahoma Governments (ACOG) provides monthly updates on drought conditions and the status of recharge of the Garber-Wellington.



THE GARBER-WELLINGTON AQUIFER

Water Usage Tracking

Nichols Hills has 2,816 total water meters: 1,844 are house water meters, 969 are lawn irrigation water meters and 3 are pool meters. These meters are read remotely each month by the Public Works department to track water usage and determine residential and commercial water bills. Many of these meters will be replaced with Ally Smart Meters. (See Actions).

The City also tracks its own total water consumption and loss on a monthly basis at www.nicholshills-ok.gov. While the City's water loss rates fluctuate based on water line breaks, contractor work, etc., our loss rates generally stay below 5%. If a loss rate ever approaches 5%, this is an indicator that there is a leak in our water distribution system that is in need of repair.

The Oklahoma Department of Environmental Quality also conducts a water loss auditing and control program.

ACTIONS:

- Nichols Hills Mayor Peter Hoffman, Jr. worked with NBC Bank leadership to donate a water well in 2023. The City Council approved this donation.
- Purchased 200 Ally Smart Meters in 2022 to monitor water pressure, water temperature and allow for automatic water shut off and on from a computer or mobile device.
- Upgraded meter reading and accounting software with Sensus in 2021.
- Replaced over 95,138 feet of water lines, approximately 36% of our water line infrastructure over the past 20 years.
- Adopted Ordinance 1087, requiring any new irrigation system installed after January 1, 2017, to be equipped with rain and freeze shut off functions.
- Adopted Ordinance 1215 in 2022, which declared a public nuisance for overwatering a lawn or landscape, or allowing water from an irrigation system to pond.
- Implemented a Water Conservation Plan in 2009.
- Transitioning water pipes to Polyphenylene Sulfide Plastic pipes (PPS) with fused joints.
- For decades the City has imposed a tiered water rate fee system that escalates in cost per thousand gallons as consumption increases to encourage conservation. As of July 1, 2022, rates per gallon used, per 1,000 gallons, range from $6.60 - $7.20 per gallon for the first 10,000 gallons to $6.99 - $7.61 per gallon in excess of 400,000 gallons.
- In 2020, adopted a $3/month drainage fee on every utility account to be used only for stormwater drainage repairs.

GOALS:

- Replace all 2,816 water meters with Ally Smart Meters by 2030.
- Continue our current water line replacement schedule, replacing the remaining 64% of our lines by 2062.
- Complete new water treatment facility in 2023 to enable the City to access water at much greater depths in the Garber-Wellington (over 150 feet deeper).
- By 2026, the City intends to pursue a partnership with the Central Oklahoma Storm Water Alliance (COSWA) to create a water catchment system program to encourage residents to conserve water and reduce pollution through the use of rain barrels. By 2030, the City plans to have 100 rain barrels installed throughout the City.
- By 2028, update the City's Water Conservation Plan and develop a citizens' education program.
- Develop a citywide permeable street pavement plan by 2030.
- Partner with The City of Oklahoma City to develop a joint 10-year drainage flow plan by 2032 for drainage where our two corporate boundaries meet.

GET INVOLVED

- Ensure irrigation systems are in good working order with accurate coverage, rain and freeze sensors and/or a smart sprinkler system.
- While it may be necessary to plant fescue in heavily shaded areas, where possible, plant Bermuda grass, as it takes less water to maintain.
- Install artificial turf in the backyard.
- Plant pollinator-attracting plants and native/drought-resistant vegetation.
- Use rain barrels in backyards to offset piped water usage.
- Plant native, low maintenance plants.
- Avoid over-watering your lawn.
- Look for WATERSENSE labels, an EPA-approved rating system for water efficiency and performance for products such as toilets, shower heads, faucets and irrigation systems.

05-I DRINKING WATER QUALITY

Water Quality in Nichols Hills has two main facets: 1) The quality of water in our city drinking water distribution system; and 2) the prevention of contaminants entering storm drains. The City strives for excellence in both areas.

Drinking Water

The City has long been committed to providing quality drinking water for its residents. The City has received statewide recognition for keeping city water clean, efficient and safe:

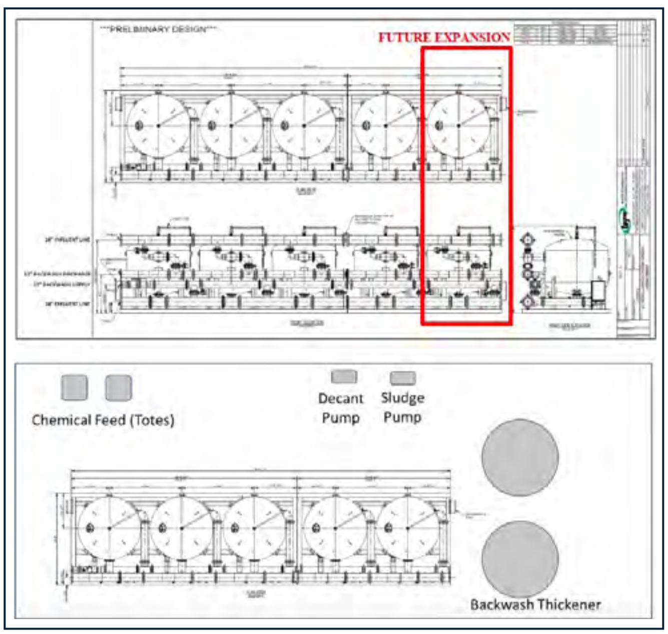
Per our recent National Community Survey (NCS), residents rated our drinking water at national average. However, the City's goal is to continue to improve our drinking water, especially hard water. While hard water is safe to drink, it can have a less pleasant, more mineral taste and may affect plumbing, especially in older homes. We have taken measures and set goals to maintain and improve our drinking water standards.

ACTIONS:

- The City regularly checks and rehabilitates its 23 water wells. Since 2007, we have significantly increased funding, with bond issues completing over $15.5 million in water system improvement projects.
- The City provides daily water testing by City employees throughout Nichols Hills, and additional quality checks by the Oklahoma Department of Environmental Quality (ODEQ).
- The City provides annual Consumer Confidence Reports for its water quality.

GOALS:

- Complete a new water treatment plant in 2023.
- Redrill our existing wells to greater depths with softer water. The City funds two redrills every five years. Based on this schedule, we should be able to reduce hardness in our water by 40% by 2045.
- Construct new water treatment facility once permit is obtained from the Oklahoma Department of Environmental Quality.



GET INVOLVED

- Investigate purchasing water softening technology for your residence.
- Use white vinegar to clean mineral build-up on appliances and use for a cleaning cycle in laundry machines and dishwashers.

05-J STORMWATER QUALITY

Stormwater Runoff

On December 8, 1999, the Environmental Protection Agency (EPA) published final regulations that address urban stormwater runoff for cities under 100,000 in population and counties that lie within the Urbanized Area as defined by the latest U.S. Bureau of Census designation. In 2005, the ODEQ finalized its General Permit for Phase II Small Municipal Separate Storm Sewer System Discharges within the State, and designated Nichols Hills as such a Phase II city. Thus, the City has a goal and directive from ODEQ and the EPA to develop and implement programs to prevent contaminated water from entering storm drains.

ACTIONS:

- ✔ Implemented a Stormwater Management Program in 2005 last updated in 2021.
- ✔ Provide residents with education on stormwater pollution prevention on the City website and yearly at an Environment, Health and Sustainability Commission meeting and at the Hazardous Waste and Recycling Event in the fall.
- ✔ Maintain membership with the Central Oklahoma Stormwater Alliance, which provides information to the public, training and other resources regarding stormwater.
- ✔ Hold an annual residential Hazardous Household Waste and Recycling Event in the fall.

GOALS:

- By 2025, update the City website to include more comprehensive and proactive solutions such as awareness and education that would help minimize pollutants in the City's stormwater drains.
- By 2025, the City will create a "Sponsor a Pet Waste Station" program to assist in preventing contaminants from pet waste flowing into our storm drains.
- The City will enhance its public information opportunities for stormwater management, providing the following:
  - At least three public education opportunities each year.
  - At least one public participation opportunity each year.
  - The opportunities will be focused on promoting behavior changes to reduce pollutants in stormwater runoff, including but not limited to:

- Erosion control measures for homeowners and homes under construction.
- Preventing grass clippings from entering storm drains.
- Proper use and disposal of fertilizers, pesticides and herbicides.
- Construction site debris.
- House paint disposal.
- Planting of rain gardens to help filter pollutants in runoff.

- By 2027, the City will develop a map identifying all locations of street curbs less than six inches in height and a plan establishing timelines for replacing such curbs. This will minimize flooding in yards, which can cause contamination from pesticides, herbicides, fertilizers, pet and organic wastes.
- The City will provide all of its stormwater inspectors with annual pollution prevention training for inspection and enforcement of erosion and sediment control measures.
- City staff will develop for consideration by the City Council an ordinance to establish regulations for stormwater best management practices for construction projects.

GET INVOLVED

→ **Clean up and dispose of pet waste.**

→ **Install permeable pavement.**

→ **Add organic material to soften hard soil for improved drainage.**

→ **Properly dispose of yard clippings and DO NOT blow them into the streets.**

→ **Wash your car over gravel or your lawn and use biodegradable or non-toxic soaps.**

→ **Keep your car well maintained to minimize motor oils leaking onto pavement.**

→ **Use fertilizers and lawn or garden chemicals sparingly and avoid applying just before a storm.**

2023 Nichols Hills Sustainability Plan Performance Tracking

SUSTAINABILITY PLAN GOAL	PARTY RESPONSIBLE	TARGET COMPLETION DATE	STATUS	COMMENTS/NOTES
Air				
Present EV charging stations and parking spaces building codes	Shane Pate / Legal	2023	Completed	Ord. 1219 adopted December 12, 2022
Convert city-owned fleet to EV and CNG to reduce emissions	Shane Pate	2027	In Progress	The City has purchased three EV's, two hybrid vehicles and one CNG sanitation truck.
Engage residents with Ozone Alert Days	Amanda Copeland/ISM	2025	Not Started	Awaiting completion of city website update. Marketing campaign on app, website and TV.
Eliminate city-owned gasoline or diesel back up generators	Michael Taylor/ Public Works	2048	In Progress	We begin our focus on water wells, then the back up trailers to support City Hall and Public Works, then finally replace the diesel generators with gas generators or fuel cells.
Purchase back-up natural gas tank trailers for generators	Michael Taylor/ Public Works	2033	Not Started	
Encourage Cox Communications to use natural gas generators for node back up power	Amanda Copeland/ISM	2030	In Progress	Initial conversation between the City and Cox are underway.
Reduce light pollution with light pollution ordinance	Shane Pate / Legal	2023	In Progress	City Attorney and OSU professor are in final stages of draft ordinance.
Energy				
Engage a facilities energy management company to audit energy use	Amanda Copeland	2025	Not Started	Suggest energy reduction opportunities for the City. The City currently tracks its own energy use, is exploring other solutions to provide more nuanced data.
Train City building inspectors to perform energy audits	Public Works	2025	In Progress	10 City audits a year. Residential audits upon request. One employee is currently trained.

SUSTAINABILITY PLAN GOAL	PARTY RESPONSIBLE	TARGET COMPLETION DATE	STATUS	COMMENTS/NOTES
Energy				
Explore converting Public Works heavy-duty truck fleet to CNG or other fuel cell-powered engine	Public Works	2030	In Progress	In 2023, the City ordered one CNG sanitation truck, with a May 2023 anticipated delivery date.
Facilities and Infrastructure				
Lighting				
Convert all streetlights to LED	OG&E/Public Works	2023	In Progress	OG&E is nearly complete in their work to transition the street lights to LED.
Determine efficacy of adding motion sensors to streetlights	Public Works/Police Department	2026	Not Started	
Paving				
Test a pilot street project using thin concrete paving "TCP" system	Michael Taylor/ Public Works	2023	In Progress	Randy Lawrence has been working on this. (Section of Trenton or Huntington).
Adopt formal city street paving specifications to increase lifespan of streets, using fibers, waterproofing alternatives, joint spacing adjustments, adjustments to water concentration and aggregate base size uniformity	Michael Taylor/ Public Works/ City Engineer	2030	Not Started	We need to see how the test pilot works for TCP and water proofing options, consult with City Engineer about suitable timeline to analyze results, then consider a target date for implementing any changes to bid specs.
Gas Lines				
Hold gas utility franchise election	City Council/ Shane Pate	2024	In Progress	ONG will pay for this election and intends to facilitate.

SUSTAINABILITY PLAN GOAL	PARTY RESPONSIBLE	TARGET COMPLETION DATE	STATUS	COMMENTS/NOTES
Gas Lines				
Expand gas capacity in Ward 3 where pressure demands will likely increase	Michael Taylor/ Public Works	2030	In Progress	ONG began this process in 2021 to improve the situation, but we should have a meeting with them to see whether the upgrades will meet needs if houses along Westminster Place double in size.
Electrical Lines				
Present costs to public regarding burying electrical lines	OG&E/ Shane Pate/ City Council	2024	Not Started	
Hold city vote (franchise) to pay for burying power lines citywide.	City Council/ Shane Pate	2027	In Progress	Discussion with OG&E underway as to fee structure and financing, engineered plans prepared.
Sanitary Sewer				
Replace all remaining clay and concrete sanitary sewer lines.	Michael Taylor/ Public Works	2042	In Progress	This will require doubling money allocated in each bond election for this category of projects.
Quality of Life				
Housing				
Adopt ordinance and incentives to encourage redevelopment along the 1800 block of Westminster Place	City Council/ Planning Commission	2025	In Progress	Ordinance draft complete, presented for first Council review on April 21, 2023. Council wanted to digest the options and revisit at a later date.
Safety and Security				
Purchase new fire ladder truck	Fire Department	2023	In Progress	Truck has been ordered.

SUSTAINABILITY PLAN GOAL	PARTY RESPONSIBLE	TARGET COMPLETION DATE	STATUS	COMMENTS/NOTES
Safety and Security				
Begin construction of new fire training tower	Michael Taylor/ Fire Department	2023	In Progress	Construction drawings are in the final stages, with the project going out for bid in May or June of 2023.
Add a training fire officer	Fire Department	Next 5 Years	In Progress	This position will be added effective July 1, 2023.
Add an additional police detective	Police Department	2025	Not Started	
Install additional license plate readers	Police Department	Next 5 Years	In Progress	Several LPR cameras have been installed in the City, thanks to generous donations from the community and the Nichols Hills Fire and Crime Prevention non-profit. More will be installed as funds become available.
Install camera systems in various parks and other areas	Police Department/ ISM	Next 5 Years	Not Started	
Emergency Preparedness				
Organize a residential team to train in Community Emergency Response Team (CERT)	Fire Chief/ Risk Manager	2026	In Progress	Fire Chief and Risk Manager are pursuing training opportunities to become certified CERT training instructors. Once certified, recruitment of resident volunteers will begin.
Financial Stability				
Expand the City's investment portfolio	Investment Committee/ Amanda Copeland/ City Treasurer	2026	In Progress	Include investments that receive maximal return within municipal framework established by state law.
Retail				
Make Boo Bash an annual event in October	Shane Pate/ WPG	Ongoing	In Progress	Nichols Hills Plaza ownership partners with City annually to manage this event.

SUSTAINABILITY PLAN GOAL	PARTY RESPONSIBLE	TARGET COMPLETION DATE	STATUS	COMMENTS/NOTES
Retail				
Complete construction of a pedestrian crossing across NW 63rd Street	Public Works	2023	In Progress	Contract awarded to a construction company. Awaiting final supplies to be delivered for construction.
Complete two pedestrian crossings between North and South Plaza	Michael Taylor/ Public Works	2023	In Progress	Avondale Drive Paving project includes these pedestrian crossings.
Americans with Disabilities Act (ADA)				
Complete one or more of the ADA projects each budget year	ADA Coordinator/ Public Works	Ongoing	In Progress	Projects identified in 2017 Transition Plan.
Review existing ADA plan and provide updated version	ADA Coordinator/ City Council	2025	In Progress	ADA Coordinator has begun reviewing 2017 ADA Transition Plan for potential amendments and updates.
Outreach and Communications				
Upgrade City's website	Amanda Copeland/ ISM	2024	In Progress	City has entered an agreement with a website development and hosting company and will begin redesign in summer of 2023.
Add content to local access channel (Cox 20 or www.nicholshills.net.tv)	Amanda Copeland	2026	Not Started	
Citywide residential survey every 5 years	Amanda Copeland	Ongoing	In Progress	City has entered an agreement with Polco for this service, subject to renewal annually.
Plan for 2029 Centennial	Michael Taylor/ City Council	2029	Not Started	

SUSTAINABILITY PLAN GOAL	PARTY RESPONSIBLE	TARGET COMPLETION DATE	STATUS	COMMENTS/NOTES
Leisure and Recreation				
Consider additional sidewalks along heavily trafficked areas, such as Pennsylvania Avenue	Michael Taylor/ Public Works	2030	Not Started	
Bond election item for park improvements, including a request for park fitness equipment	City Council	2024	In Progress	Park fitness equipment, proposal submitted to Bond Projects Advisory Committee for consideration in April 2023.
Parks				
Improve ADA accessibility across all parks	Amanda Copeland/ Risk Manager/ Public Works	2040	In Progress	Per 2017 ADA Transition Plan
Add sidewalks in section of Grand Boulevard and Grand Island	Shane Pate/ Michael Taylor/ Public Works	2026	In Progress	Go Bond funds available for West side of Grand between Bedford and Sherwood, and also to complete the trail near Nichols Rd. ACOG grant being pursued for Grand Island.
Improve Redbud Park along Sherwood Lane	Shane Pate/ Michael Taylor	2025	In Progress	Jamie Farha, Robert Browne, and Nancy Herzel are organizing a fundraiser to complete this project. Any gaps in funding by August 2023 will be filled with park bond money in the 2023 bond election.
Realign parking lots in Woods Park	Amanda Copeland/ Risk Manager/ Public Works	2024	In Progress	Will be included in 2023 GO Bond election.
Appoint an Art Commission for park art	Shane Pate/Legal	2023	In Progress	Steve Goetzinger wants this to occur by May 2023.
Add art in park areas with assistance from Art Commission	City Council/ Shane Pate/ Arts Commission/ Park Commission	2026	In Progress	City Council has identified possible locations for art and now in process of forming art commission.

SUSTAINABILITY PLAN GOAL	PARTY RESPONSIBLE	TARGET COMPLETION DATE	STATUS	COMMENTS/NOTES
Parks				
Add a new park to Ward 3	Michael Taylor/ Park Commission	2026	In Progress	Scott Howard, Landscape Architect, engaged to develop concept drawings, which will be guided by Board of Park Commissioners and Steve Goetzinger. Funding will be allocated in '23-'24 budget for this project.
Transportation				
Transit				
Ensure public transit needs met	City Council/ Peter Hoffman	Ongoing	In Progress	Peter Hoffman continues to participate in ACOG discussions on this matter.
Biking				
Connect with OKC Walking Trails and Bicycle Path	Michael Taylor/ Public Works	2028	In Progress	Much of this will be accomplished by adding trails at Grand Blvd. and Grand Island.
Add bicycle Share the Road signage along NW Grand Boulevard	Michael Taylor/ Public Works	2028	Not Started	
Develop guidance for E-bikes on trails	Amanda Copeland/ Police Department	2025	Not Started	
Walking				
Enhance pedestrian crossings at Christ the King School and Nichols Hills Elementary School	Michael Taylor/ Public Works	2025	Not Started	
Add sidewalk in West Grand Park area between Bedford Avenue and Sherwood Lane	Shane Pate/ Michael Taylor/ Public Works	2026	In Progress	GO Bond funds available for West side of Grand between Bedford Drive and Sherwood Lane and also to complete the trail near Nichols Road. ACOG grant being pursued for Grand Island.

SUSTAINABILITY PLAN GOAL	PARTY RESPONSIBLE	TARGET COMPLETION DATE	STATUS	COMMENTS/NOTES
Walking				
Add sidewalk in Grand Island Park area between Sherwood Lane and NW 63rd Street	Shane Pate/ Michael Taylor/ Public Works	2026	In Progress	GO Bond funds available for West side of Grand between Bedford Drive and Sherwood Lane and also to complete the trail near Nichols Road. ACOG grant being pursued for Grand Island.
Waste				
Reduce				
Develop and implement a sustainable purchasing policy	Amanda Copeland	2025	Not Started	Responsible Purchasing Network for the Urban Sustainability Directors Network has a suggested template.
Reuse				
Encourage residents to reuse	Environment, Health & Sustainability Commission	Ongoing	In Progress	City website updates underway to include public information and resources for residents to reuse goods.
Recycle				
Encourage residents to recycle	Environment, Health & Sustainability Commission	Ongoing	In Progress	The annual household hazardous waste and recycling event in the City encourages residents to recycle items they no longer use. The City also encourages residents to use Fertile Ground for household recycling services on its website and in periodic mailings.
Water Conservation				
Transition water pipes to PPS pipes with fused joints	Public Works	Ongoing	Not Started	

SUSTAINABILITY PLAN GOAL	PARTY RESPONSIBLE	TARGET COMPLETION DATE	STATUS	COMMENTS/NOTES
Water Conservation				
Replace all 2,816 water meters with Ally Smart Meters	Michael Taylor/ Public Works	2030	In Progress	Two Ally Smart Meters installed as of May 2023. City has purchased 201 Ally Smart Meters as of May 2, 2023.
Continue our current water line replacement schedule, replacing the remaining 64% of our lines	Michael Taylor/ Public Works	2062	In Progress	Bond Project Committee met on April 26, 2023, recommending $6 million in bond authorization projects for water line maintenance. Citywide vote to occur in October of 2023.
Complete new water treatment facility to enable the City to access water at much greater depths in the Garber-Wellington (over 150 feet deeper)	Michael Taylor/ Public Works	2023	In Progress	DEQ reviewing final plans. City is awaiting final permit.
Pursue a partnership with the Central Oklahoma Storm Water Alliance (COSWA) to create a water catchment system program to encourage residents to conserve water and reduce pollution through the use of rain barrels	Michael Taylor/ Public Works	2026	Not Started	
Update the City's Water Conservation Plan and develop a citizens' education program	Michael Taylor/ Public Works	2028	In Progress	Every year, a water conservation education program is presented in a public EHSC meeting. Additional program development underway.
Install 100 rain barrels throughout the City	Environment, Health & Sustainability Commission	2030	Not Started	
Acquire at least one new water well property	Michael Taylor/ Public Works	2024	In Progress	City is in final stages of contract drafting to effectuate acquisition of a water well location.

SUSTAINABILITY PLAN GOAL	PARTY RESPONSIBLE	TARGET COMPLETION DATE	STATUS	COMMENTS/NOTES
Water Conservation				
Develop a citywide permeable street pavement plan	Michael Taylor/ Public Works	2030	Not Started	
Partner with The City of Oklahoma City to develop a joint 10-year drainage flow plan for drainage where our two corporate boundaries meet	Michael Taylor/ Public Works/ City Engineer	2032	Not Started	
Water Quality				
Drinking Water				
Redrill existing wells to greater depths with softer water to reduce hardness by 40%.	Michael Taylor/ Public Works	2045	Not Started	Awaiting completion of water treatment plant.
Stormwater				
Update the City website to include more comprehensive and proactive solutions such as awareness and education that would help minimize pollutants in the City's stormwater drains	Amanda Copeland/ ISM	2025	Not Started	Awaiting completion of water treatment plant.
Create a "Sponsor a Pet Waste Station" program to assist in preventing contaminants from pet waste flowing into our storm drains	Michael Taylor/ Randy Lawrence/ Dennis Albert	2025	Not Started	

SUSTAINABILITY PLAN GOAL	PARTY RESPONSIBLE	TARGET COMPLETION DATE	STATUS	COMMENTS/NOTES
Stormwater				
Enhance City public information opportunities for storm water management (at least 3 public education opportunities per year and 1 public participation opportunity per year)	Michael Taylor/ Public Works	2024	In Progress	Household Hazardous Waste Day has been revived and is held every year in September. We will likely need a new location for this event in 2024. EHS meetings and website are good resources for providing public education opportunities.
Develop a map identifying all locations of street curbs less than six inches in height and a plan establishing timelines for replacing such curbs	Michael Taylor/ Public Works	2027	Not Started	
Provide all city stormwater inspectors with annual pollution prevention training for inspection and enforcement of erosion and sediment control measures	Michael Taylor/ Public Works	2024	In Progress	Code Division identifying training opportunities.
Develop for consideration by the City Council an ordinance to establish regulations for storm water best management practices for construction projects	Michael Taylor/ Public Works	2026	Not Started	

STATEMENT OF WORK
(Smart Park Solution)

STATEMENT OF WORK SUMMARY	
General	
Customer Account Number: 1041216	System Address:
Federal Tax ID Number: 73-6005346	
Contract Number:	

Customer Information	**Authorized Customer Representative Information**
Service Location:	Additional Contact Number (optional):
Billing Address (if different from above)	E-mail Address (optional):
Street Address:	
City/State/Zip:	Proposed Installation Date:

Fees:	
Non-Recurring (Upfront) Charges:	$300,000
Recurring Monthly Service Fees:	$1,000 per month
Initial SOW Term: 36 months	

This Statement of Work ("***SOW***") is made and entered by the City of Nichols Hills, Oklahoma ("***Customer***") and Cox Oklahoma Telcom, LLC ("***Cox***") this __ day of __________ 2023 (the "***SOW Effective Date***") pursuant to the terms and subject to the conditions of the Smart Communities Master Services Agreement dated December [7], 2022 between Customer and Cox (the "***Master Agreement***"). The terms and conditions of the Master Agreement apply to this SOW and are incorporated herein by this reference. Capitalized terms not defined herein have the meanings ascribed to them in the Master Agreement.

In consideration of the mutual covenants and conditions contained herein, Customer and Cox hereby agree as follows:

1. Services.

a. Overview. Cox will provide a "smart park" solution as a service (referred to herein as the "***Services***") to Customer pursuant to the terms and subject to the conditions contained herein and in the Master Agreement. The Services consist of Hardware, including network equipment, video cameras, sensors and other externally installed hardware, and Applications, including edge computing software, analytics used to provide or support the Services, and Internet and network services. The Services will be installed and provided in the location (the "***Service Area***") described in the attached Schedule 1(a).

b. Network. The Services will be delivered using a millimeter wave (mmWave) network (the "***Network***") to support video cameras and sensors that will be installed on poles that Customer will provide and install in the Service Area. The cameras will continue to be lit up with power and connected via power-over-ethernet from co-located wireless mmWave radio nodes. The radio nodes provide wireless connectivity from a central radio. A more detailed description of the Network design is set forth in the attached Schedule 1(b). At the expiration or termination of the SOW Term, Cox will remove the active elements of the Network and reasonably repair any visible damage resulting from Cox's removal; provided, that Cox will have no obligation to remove the passive elements of the Network.

c. Hardware and Applications. A description of the Hardware and Applications is set forth in the attached Schedule 1(c). Cox may modify or replace Hardware that is used to provide the Services from time to time, in its discretion; provided, that Cox will notify Customer of any changes that materially and adversely impact the functionality of the Services.

d. Smart Dashboard. In connection with the Services, Cox will provide Customer and its Authorized Users with access to a (view only) reporting dashboard (the "***Smart Dashboard***"), where Customer and its Authorized Users will be able view the video feed and certain analytic reporting. Access to the Smart Dashboard shall be conditioned upon acceptance and adherence to the Cox Policies (as defined in the Master Agreement) by Authorized Users.

2. Project Schedule. The proposed schedule for various deliverables and the activation of the Services is set forth in Schedule 2 ("***Project Schedule***"). The dates and timelines in the Project Schedule are estimates only and are subject to a number of factors, including the availability and delivery of Hardware, the completion of Customer's installation of the poles, the availability of power at the poles, and the receipt of all necessary approvals, permits and access rights.

3. SOW Term. This SOW shall be effective on the SOW Effective Date and will remain in effect until the date that is thirty-six (36) months after the Service Commencement Date (the "***Initial SOW Term***"). This SOW shall automatically renew for consecutive twelve (12) month periods (each, a "***Renewal SOW Term***") unless either Party provides the other Party with written notice of its intent not to renew at least sixty (60) days prior to the expiration of the then-current term (the Initial SOW Term, collectively along with any Renewal SOW Terms, the "***SOW Term***"). Each Party's right to terminate this SOW, and the effects thereof, shall be governed by the Master Agreement. For purposes hereof, the "**Service Commencement Date**" shall be the date on which the Services are activated and operable.

4. Fees and Payment. Customer shall be responsible for paying to Cox: (a) a one-time charge of $300,000 for solution configuration, Hardware, installation and activation (the "***Non-Recurring Charges***") and (b) a recurring monthly service fee of $1,000 per month ("**Monthly Service Fees**") throughout the SOW Term. Cox will invoice

Customer for the Non-Recurring Charges promptly following the Service Commencement Date. The Monthly Service Fees will be billed monthly, in advance, beginning the first month following the Service Commencement Date.

5. **Support.** Cox will use commercially reasonable efforts to maintain the availability of the Services and to respond to and resolve service interruptions or outages as promptly as practicable, but will not be responsible for "break/fix" or support of poles or other Customer installed infrastructure, including power, conduits, wiring, or for the structural integrity of poles or for service interruptions or outages attributable to acts or omissions of Customer or third parties, interference caused by Customer's information technology systems or networks (whether operated directly by Customer or through the use of third-party services), or other causes beyond Cox's reasonable control. Cox will use commercially reasonable efforts to cause the repair or replacement of Hardware that is determined by Cox (following investigation and assessment) to be defective in materials or workmanship as promptly as is reasonable practicable at no cost to Customer. Cox's obligations with respect to the foregoing shall be limited to passing through, assigning and/or enforcing in its own name, the product and service warranties provided by the manufacturers and/or suppliers of the Hardware that inure to the benefit of Cox, in each case, to the extent permitted; provided, that the foregoing shall not require Cox to initiate litigation or formal dispute resolution against an Hardware manufacturer or supplier. Customer further acknowledges that Cox is not providing any direct warranty to Customer with respect to the Hardware and shall not be responsible for any Hardware defect beyond the repair or replacement of such Hardware actually provided by the Hardware manufacturer or supplier.

6. **Data**. As part of the Services, Customer acknowledges and agrees that Cox will capture video and images of the Service Area, as further described in Schedule 6. Cox will use the video and image data to generate certain analytics data which will be made available to Customer through the Smart Dashboard, and other Resultant Data. Customer will also have access to the live video feed through the Smart Dashboard. All text-based source data or primary data (including video and photographic images) will be securely deleted within thirty (30) days of when it is captured. Cox will own and may retain any Resultant Data or metadata discovered, generated, derived or learned from the source data or primary data, in each case, to the extent such data has been aggregated or deidentified within a reasonable period to ensure that it cannot be used to identify natural persons or manipulated or reverse engineered to create Personal Information.

7. **Security.** Cox will maintain security procedures in connection with the Services that meet industry standards. Cox is not responsible for the security and configuration of Customer's information technology systems or networks, any non-Cox provided devices or hardware, or the security-related acts or omissions of Customer or its Authorized Users.

8. **Customer Responsibilities.** Customer is responsible for the following, at no cost to Cox, throughout the SOW Term:

   a. provisioning and installation of all poles and/or other infrastructure required for Hardware placement and installation, it being understood that Customer will work with Cox to determine the optimal location of the poles;

   b. providing all necessary power to all locations required for the use of the Services and Hardware, including to the newly installed poles;

   c. maintenance, support and repair (including break/fix and corrective work) of the poles, as well as all conduits, wiring, power and other infrastructure for which Customer is responsible for installing;

   d. maintenance and repair of the Service Area and all Customer infrastructure, as needed, to protect the Hardware from damage and so that camera views are not obstructed (e.g., trimming trees, removing or securing personal property and fixtures);

   e. selecting and approving Hardware placement locations, camera views, camera angles and alert criteria;

f. providing all rights of access and occupancy to sidewalks/streets, rights of way and other Customer or third-party property or facilities required for installation, repair and removal of the Hardware;

g. assisting Cox in obtaining any necessary permits or authorizations, including waiving all fees required to obtain such permits or authorizations; and

h. to the extent any Personal Information is captured through the Services, Customer shall be responsible for ensuring that such capture is permitted by applicable Law and for obtaining any consents and/or providing any notices required by applicable Law.

9. **Certain Acknowledgements.** Each Party acknowledges and agrees that:

a. The Services provide alerts (via text or email) of activity in the park based on alert criteria selected by the Customer. The activity, inactivity, action, or omissions observable on video are limited by the field of view selected by Customer. Cox does not (actively or passively) monitor the video feed and the Services are not integrated into Customer's workflow or response protocols once the alerts are dispatched. The Services are not an alarm or security service, 911 service, or other emergency service. Cox is not an insurer and makes no representations, warranties or guarantees that the Services will reduce, prevent, or deter criminal activity, personal injury, property damage or other casualties.

b. Customer will use the Services and any video, images and analytics made available to Customer hereunder in a lawful manner. If Customer uses the Services or any video, images or analytics in any unlawful manner or for any law enforcement purpose (whether lawful or unlawful), Customer will indemnify Cox, its Affiliates and Cox Contractors, to the maximum extent permitted by law, from and against any Claims arising or resulting from such use.

c. Cox's compensation under this SOW is based solely on the value of the Services and is not related to the value of Customer property or the value of property of other Persons on Customer property, nor is it dependent or conditioned upon, tied to or in any way related to the issuance of citations, arrests or the prosecution of crimes.

d. Except as expressly set forth in this SOW, Cox is under no obligation to retain for any period of time any video, images, or other data produced, generated or derived through the Services. Customer is solely and exclusively responsible for any preservation, and associated storage requirements that may be required by Law and for responding to, and if appropriate defending, at its expense, any requests for data or information obtained or generated through the Services, whether by formal public records request or otherwise; provided, that the foregoing shall not in any way preclude or limit Cox's right to contest the disclosure of Cox's Confidential Information, or seek to obtain a protective order, injunction, or other remedy that confidential treatment will be accorded to Cox's Confidential Information

10. **Title and Risk of Loss.** The Services will be considered accepted, and risk of loss with respect to the Smart Hardware shall transfer to Customer upon installation. Title to the video cameras shall transfer to the Customer at the completion of the Initial SOW Term. For the avoidance of doubt, Cox shall at all times retain sole ownership of all Intellectual Property Rights in and to the Services and all other Cox Materials, including all Applications, that are provided or made available in connection with the Services.

11. **Conditions on Payment and Other Obligations.** Notwithstanding anything contained in this SOW to the contrary, the payment and other obligations of the Customer are subject to approval of a General Obligation Bond authorization by the voters of the Customer at an election to be held on October 10, 2023, issuance of General Obligation Bonds as authorized by such election, and receipt of proceeds of from the sale of such Bonds, which is the sole source of funding of the payment obligations of the Customer under the SOW.

12. **Project Manager/Point of Contact**. Pursuant to Section 7.2 of the Master Agreement, each Party appoints the following as its project manager or primary point of contact for the project that is the subject of SOW:

Cox: Lupita Galvan

Customer Success Lead, Cox2M
lupita.galvan@cox.com

Customer:

The Parties hereto have executed this Statement of Work as of the SOW Effective Date.

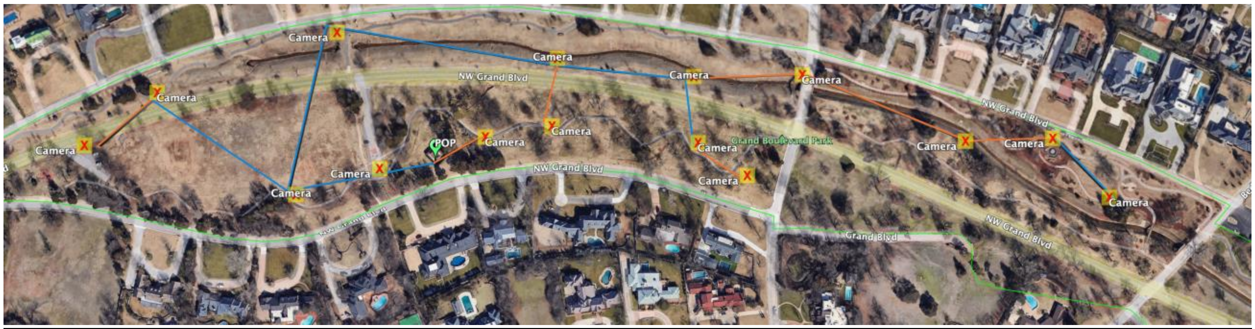
CITY OF NICHOLS HILLS, OKLAHOMA	**COX OKLAHOMA TELCOM, LLC**
By: ________________________________	By: ________________________________
Name: ________________________________	Name: ________________________________
Title: ________________________________	Title: ________________________________

<u>Schedule 1(a)</u>

Service Area

<u>Schedule 1(b)</u>

Network Design



Schedule 1(c)
Hardware and Applications

Hardware (Cameras)

- 13x PTZ (Pan-Tilt-Zoom) cameras
- 2x Quad-lens cameras
- Associated pole mounts as needed

Hardware (Network)

- 9x Cambium v5000 Nodes
- 8x Cambium v2000 Nodes
- 1x Gateway
- Associated sleds, wall mounts, pole mounts, switches, cabling as needed

Applications

- Cox Smart Communities Platform with associated automated alerts and data insight dashboards
- Network backhaul for the system
- Hosted compute and data stream processing with Cox's Computer Vision/AI solution

<u>Schedule 2</u>
Project Schedule

Construction and Installation

- Customer Site walk – ETA is 1 week after written notice is received from Customer that poles and power are installed
- +5 days to start camera install
- +3-5 days for install
- +10 days for closeout package to be complete and sent to customer

Activation

- +10 days video stream configuration and activation
- Ongoing tuning of analytics post activation throughout SOW Term

Schedule 6
Data Capture

People Data Points
- Object Classification as Person
- People Counts captured over time

Vehicle Data Points
- Object Classification as Vehicle
- Vehicle Counts captured over time
- Automated License Plate Recognition (ALPR)

Published in ________________________________ on _____________ ___, 2023

ORDINANCE NO. ____________________________

AN ORDINANCE AMENDING SECTION 44-109 OF THE NICHOLS HILLS CITY CODE REGARDING THE OPERATION OF LOW-SPEED ELECTRICAL VEHICLES AND GOLF CARTS ON CITY STREETS; REPEALING ALL CONFLICTING ORDINANCES OR PARTS OF ORDINANCES; PROVIDING FOR SEVERABILITY; AND DECLARING AN EMERGENCY.

EMERGENCY ORDINANCE

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF NICHOLS HILLS, OKLAHOMA:

Section 1. Section 44-109 of the Nichols Hills City Code is hereby amended, with deleted language stricken through and new language underlined, to wit:

Sec. 44-109. Operation of ~~Golf Carts~~ Low-Speed Electrical Vehicles on City Streets; Golf Carts.

a. *~~Golf Cart~~ Low-Speed Electrical Vehicle defined*. "~~Golf Cart~~ Low-Speed Electrical Vehicle" means a vehicle with four wheels ~~originally designed for operation on a golf course~~ that: (1) is powered by electric motor that draws current from rechargeable storage batteries or other sources or electric current; ~~and~~ (2) has a top speed of greater than 20 miles per hour but not greater than 25 miles per hour ~~or less~~; and (3) is manufactured in compliance with the National Highway Traffic Safety Administration standards for Low-Speed electrical vehicles.

b. *Low-Speed Electrical Vehicles generally; golf carts.* Low-Speed Electrical Vehicles may be operated on City streets provided that such vehicle and its operation comply with the requirements stated in subsections (c) and (d). All other low-speed vehicles, including golf carts, minibikes, all-terrain vehicles, and other similar vehicles are prohibited on City streets unless such vehicle meets the definition of Low-Speed Electrical Vehicle set out in subsection (a).

~~b~~ c. ~~*Golf Cart Operation.* The operation of Golf Carts on City Streets is allowed only if the following requirements are met.~~ *Low-Speed Electrical Vehicle requirements.* Low-Speed Electrical Vehicles operated on City streets must meet the following requirements:

1. *State license required.* The Low-Speed Electrical Vehicle must be properly licensed and tagged by the State of Oklahoma, with the tag properly displayed on the vehicle.

2. *Proper equipment.* The Low-Speed Electrical Vehicle must be properly equipped pursuant to applicable law, including headlamps, front and rear

turn signal lamps, tail lamps, stop lamps, reflex reflectors, exterior mirrors, parking brake, windshield, VIN, and seat belt system.

3. *Insurance.* The current Oklahoma Owners Security Verification Form (or an equivalent form issued by the State of Oklahoma) listing the Low-Speed Electrical Vehicle must be carried in the vehicle at all times while in operation and must be produced for inspection on request by any Police Officer. All owners and operators of Low-Speed Electrical Vehicles must comply with the applicable provisions of the Oklahoma Compulsory Insurance Law.

~~c~~ d. *Low-Speed Electrical Vehicle operation.* The operation of Low-Speed Electrical Vehicles on City Streets is allowed only if the following requirements are met.

1. *Driver's License required*. The Low-Speed Electrical Vehicle operator ~~is 13 years old or older and, if younger than 18 years old, has~~ must have a valid motor vehicle driver's license from the Oklahoma Department of Public Safety.

2. *Permitted hours for operation*. ~~The Golf Cart is not~~ Low-Speed Electrical Vehicles may not be operated on City Streets during the one-half hour after sunset or the one-half hour before sunrise or at any other time when there is not sufficient light or visibility to clearly discern persons on a Street at a distance of at least 500 feet.

3. *Obey traffic rules*. Persons operating ~~Golf Carts~~ Low-Speed Electrical Vehicles must obey all traffic regulations, including the directions of traffic signals, signs, and other control devices applicable to other vehicles unless otherwise directed by a Police Officer.

4. *Safe driving*. Persons operating ~~Golf Carts~~ Low-Speed Electrical Vehicles must drive them in the same direction as traffic and as near to the edge of the street as practical. ~~Golf Carts~~ Low-Speed Electrical Vehicles may not be driven at a speed greater than is reasonable and proper, and ~~Golf Carts~~ Low-Speed Electrical Vehicle operators must use care to avoid endangering themselves, any other occupants of the ~~Golf Carts~~ Low-Speed Electrical Vehicle, a walker or any motor vehicle.

5. *Prohibited streets for operation*. ~~Golf Carts~~ Low-Speed Electrical Vehicles may not be operated on Pennsylvania Avenue, Wilshire Boulevard, Western Avenue or N.W. 63rd Street; however, persons residing on Pennsylvania Avenue or Wilshire Boulevard may drive on such streets when taking the most direct route to access other of the City's streets where operation of ~~Golf Carts~~ Low-Speed Electrical Vehicles is permitted pursuant to this Section.

6. *Prohibition on sidewalks*. ~~Golf Carts~~ Low-Speed Electrical Vehicles may not be operated on City sidewalks.

7. *Number of passengers*. The number of ~~occupants~~ passengers in the ~~Golf Carts~~ Low-Speed Electrical Vehicle is limited to the number of persons for whom factory seating is available in ~~the Golf Carts~~ it.

8. *Passenger requirements; seat belts and helmets*. While the ~~Golf Carts~~ Low-Speed Electrical Vehicle is in operation, all ~~occupants~~ passengers must remain seated, wearing a properly adjusted and fastened safety seat belt, and no part of ~~an occupant's~~ a passenger's body may be extended outside the perimeter of the ~~Golf Cart~~ vehicle.

9. *Restrictions on children passengers.* Unless the driver of the Low-Speed Electrical Vehicle is 21 years of age or older: (a) children under the age of 13 must wear a helmet; and (b) children under the age of eight are prohibited from riding.

~~9. Children under the age of eight years old may not ride on the back seat of a Golf Cart unless accompanied on the back seat by an adult.~~

~~10. The Golf Cart must meet applicable State vehicle lighting and safety requirements.~~

~~c~~ e. *Procedures ~~for~~ following improper operation of Golf Carts*. A Police Officer, upon finding a person in violation of this Section may ascertain the name and address of such person and warn that person that he is in violation of this Section and may direct that person to comply with it. If any person warned by a police officer that he is in violation of this Section should refuse to follow such directions or if such person has been warned on a previous occasion that he is in violation of this Section, that person or if a minor, that person's parent or guardian, may be punished by a fine as established in the City Fine Schedule.

~~d~~ f. *Impoundment of ~~Golf Carts~~ Low-Speed Electrical Vehicles.* ~~Golf Carts~~ Low-Speed Electrical Vehicles may be impounded as provided for in Chapter 44, Article II, Division 3, *Vehicle Impoundment*, of the City Code.

Secs. 44-110—44-129. Reserved.

Section 2. All ordinances or parts of ordinances in conflict herewith are, to the extent of such conflict, hereby repealed.

Section 3. The provisions of this ordinance are severable and if any part or provision hereof shall be adjudged invalid by any court of competent jurisdiction, such adjudication shall not affect or impair any of the remaining parts or provisions hereof.

Section 4. EMERGENCY SECTION. WHEREAS, in the judgment of the Council it is necessary for the preservation of the peace, health, welfare and safety of the City of Nichols Hills, Oklahoma, and of the inhabitants thereof that the provisions of this ordinance be put into full force and effect immediately, and therefore an emergency is hereby declared to exist by reason whereof this ordinance shall take effect and be in full force from and after its passage as provided by law.

PASSED by the Council of the City of Nichols Hills, Oklahoma, on the ____ day of ____________, 2023.

APPROVED by the Mayor of the City of Nichols Hills, Oklahoma, on the ____ day of ________ ___________________, 2023.

ATTEST:

____
Mayor

____
City Clerk

Reviewed as to Form and Legality:

____
City Attorney

Published in ________________________________ on _____________ ___, 2023

ORDINANCE NO. ________

AN ORDINANCE AMENDING CHAPTER 34 OF THE NICHOLS HILLS CITY CODE CREATING A PUBLIC ARTS COMMISSION RELATED TO WORKS OF ART IN THE CITY'S PARKS; REPEALING ALL CONFLICTING ORDINANCES OR PARTS OF ORDINANCES; PROVIDING FOR SEVERABILITY; AND DECLARING AN EMERGENCY

EMERGENCY ORDINANCE

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF NICHOLS HILLS, OKLAHOMA:

Section 1. Chapter 34 of the Nichols Hills City Code, *Parks and Recreation,* is amended by adding new Article V, with new language underlined, to wit:

Secs.34-153—34-160. Reserved.

ARTICLE V. PUBLIC ARTS COMMISSION

Sec. 34-161. Definitions.

The following defined terms when used in this Article shall have the meanings ascribed to them in this Section, except where the context clearly indicates a different meaning:

Park has the meaning give it in Section 34-1.

Work of Art includes sculptures, fountains, monuments, murals, frescos, reliefs, arches, bas-reliefs, paintings, carvings, stained glass installations, and other unusual architectural treatments. For purposes of this Article, Work of Art does not normally include landscaping, paving or signs.

Sec. 34-162. Public Arts Commission created; purpose.

There is hereby created within and for the City a Public Arts Commission with the powers and duties as hereinafter set forth. The purpose of the Public Arts Commission to facilitate the City's selection, acquisition, and maintenance of Works of Art to enhance and enrich the lives of the City's residents and visitors by incorporating high-quality Works of Art, whether on a permanent or temporary basis, into the City's Parks.

Sec. 34-163. Appointment of members; term of office; vacancies.

(a) *Members.* The Public Arts Commission shall consist of five members, each of whom shall be a resident of the City. There shall be one member of the Commission from each Ward, to be appointed by the Councilman who represents the Ward, with the approval of the City

Council. There shall be two at large members who shall be appointed by the Mayor, with the approval of the City Council. The members shall each have knowledge or expertise in the area of public art.

(b) *Terms.* In order to stagger the expiration of terms, the appointments of the initial members shall be for one, two or three years for each position. Thereafter appointments shall be for three years. Notwithstanding anything herein provided, the members of the Public Arts Commission may be removed at any time by majority vote of the City Council.

(c) *No compensation.* Members of the Public Arts Commission shall serve without compensation.

(d) *Vacancies.* Vacancies on the Public Arts Commission occurring other than through the expiration of the term of office shall be filled for the unexpired portion of the term.

Sec. 34-164. Public Arts Commission – organization; meetings and procedures.

(a) *Chair.* The Public Arts Commission shall elect a chairperson and fill such other of its offices as it may determine. The term of the chairperson shall be one year, with eligibility for reelection.

(b) *Meetings and meeting procedures.* The Public Arts Commission shall schedule a regular monthly meeting which may be cancelled if there is no business to be brought before it. The Public Arts Commission shall adopt rules for the transaction of business and shall keep a record of its resolutions, transactions, findings, and recommendations. This record shall be a public record. A majority of the members of the Commission shall be a quorum for the transaction of business.

Sec. 34-165. Public Arts Commission – duties and responsibilities.

The Public Arts Commission has the following duties and responsibilities:

(1) Assess the condition of existing Works of Art on display in the City's Parks and make recommendations first to the Board of Park Commissioners and then to the City Council regarding those Works of Art as deemed necessary from time to time.

(2) Formulate and recommend policies to the City Council for the display of Works of Art in the City's Parks.

(3) Identify suitable Works for Art for display in the City's Parks and make recommendations and provide advice first to the Board of Park Commissioners and then to the City Council regarding such Works of Art, including recommendations as to how, when, and where each should be displayed.

(4) If approved in advance by the City Council to do so, solicit submissions for Works of Art.

(5) Assist the City in contracting with artists for the donation, commission or purchase of Works of Art.

(6) When approved by the City Council in advance to do so, retain the services of outside consultants as necessary to assist in the Commission's fulfillment of its duties.

(7) When requested by the Board of Park Commissioners or the City Council, consider, investigate, report, and recommend upon any special matter or question pertaining to Works of Art in the City.

Sec. 34-166. Public Arts Commission's standards for the selection and display of Works of Art.

In performing its duties with respect to Works of Art in the City's Parks, the Public Arts Commission shall adhere to the following standards when selecting Works of Art and determining where within the City's Parks each will be displayed:

(1) The conceptual compatibility of the Work of Art with the immediate environment of the proposed location;

(2) The appropriateness of the Work of Art to the function of the proposed location;

(3) Compatibility of the design of the Work of Art and the proposed location with a unified design character of the general vicinity surrounding the proposed location;

(4) Creation of an internal sense of order and a desirable environment for the general community by the design and location of the Work of Art;

(5) Preservation and integration of natural features for the project;

(6) Appropriateness of the materials, textures, colors, and design to the expression of the design concept; and

(7) Representation of a broad variety of tastes and the provision of a balanced inventory of Works of Art in the City's Parks to insure a variety of style, design, and media throughout the Parks.

Sec. 34-167. Public Arts Commission guidelines.

The Public Arts Commission may from time to time recommend, and the City may from time to time adopt, guidelines regarding Works of Art to be displayed in the City's Parks which guidelines may be used by the Public Arts Commission to aid in its responsibilities and may be used by persons contemplating donations of Works of Art or donations of funds for the purchase of Works of Art for display in the City's Parks.

Sec. 34-168. Management of Works of Art on display in the City's Parks.

(a) *Artist consultation.* Installation, maintenance, alteration, refinishing, and moving of Works of Art shall be done in consultation with the artist whenever feasible.

(b) *Record of Works of Art.* The City Manager or his designee shall maintain a detailed record of all Works on Art in the City's Parks, including site drawings, photographs, designs, names of artists, and names of architects whenever feasible.

(c) *Donations for Works of Art.* Donations of money to fund the acquisition of Works of Art for display in the City's Parks may be made as set out in Article VI of this Chapter.

Section 2. All ordinances or parts of ordinances in conflict herewith are, to the extent of such conflict, hereby repealed.

Section 3. The provisions of this ordinance are severable and if any part or provision hereof shall be adjudged invalid by any court of competent jurisdiction, such adjudication shall not affect or impair any of the remaining parts or provisions hereof.

Section 4. EMERGENCY SECTION. WHEREAS, in the judgment of the Council it is necessary for the preservation of the peace, health, welfare and safety of the City of Nichols Hills, Oklahoma, and of the inhabitants thereof that the provisions of this ordinance be put into full force and effect immediately, and therefore an emergency is hereby declared to exist by reason whereof this ordinance shall take effect and be in full force from and after its passage as provided by law.

PASSED by the Council of the City of Nichols Hills, Oklahoma, on the ________ day of ______ ____________, 2023.

APPROVED by the Mayor of the City of Nichols Hills, Oklahoma, on the ______ day of ______ ____________, 2023.

ATTEST:

____
Mayor

____
City Clerk

Reviewed as to Form and Legality:

____
City Attorney