

1. Agenda

Documents:

[2023-08-08 CITY COUNCIL - PUBLIC AGENDA-1829.PDF](#)

2. Meeting Materials

Documents:

[2023-08-08 CITY COUNCIL - FULL AGENDA-1829.PDF](#)

AGENDA

Regular Meeting of the
Nichols Hills City Council
Tuesday, August 8, 2023 at 5:30 PM
City Hall, 6407 Avondale Drive
Nichols Hills, OK 73116

If special assistance is needed for this meeting by any person wishing to attend, please contact the City Clerk's office no later than 48 hours prior to the meeting, and such assistance will be provided.

Official action may be taken by the City Council only on items that appear on this Agenda. The City Council may dispose of the business set out on this Agenda by accepting, approving, adopting, rejecting, amending, or postponing action as to each item, as determined by the City Council.

1. Call to Order and Pledge of Allegiance
2. Roll Call
3. Minutes
 - a. July 11, 2023 City Council Minutes - Special Meeting 10:00 AM
 - b. July 11, 2023 City Council Minutes - Special Meeting 11:00 AM
 - c. July 11, 2023 City Council Minutes - Regular Meeting
4. Departmental Reports

Consideration of acceptance, rejection, and/or postponement of the following:

- a. Police Department
- b. Municipal Court
- c. Fire Department
- d. Public Works
- e. Risk Manager
- f. New Resident List
- g. City Treasurer
- h. Finance Director
- i. Information System Manager

j. Engineer

k. ACOG Report

5. Total Warrants & Claims \$699,870.52

a. Consideration of acceptance, rejection, and/or postponement of the following: Claims List for 2023-2024

a. General Fund	\$203,176.94
b. Nichols Hills Municipal Authority	107,237.85
c. General Fund - CIP	77,752.94
d. Municipal Authority - CIP	12,036.50
e. Parks Fund	6,975.00
f. General Obligation Bond Funds	292,691.29

6. Consent Docket - Construction

Items on Consent Dockets are usually approved as a group upon a motion by one of the City Council members. However, members of the City Council may request discussion or separate action on any item on the Consent Dockets.

Consideration of approval, acceptance, rejection, amendment, and/or postponement of the following:

- a. Pay Estimate No. 3 for Project No. PC-2003 with Traffic & Lighting Systems, LLC for 63rd Street Crosswalk in the amount of \$22,494.68.

BACKGROUND: City Engineer has verified quantities and recommends approval, to be paid from the General Fund and other funds.

- b. Pay Estimate No. 11 with W.L. McNatt and Company for FC-2101 Public Works Improvements Phase III in the amount of \$12,036.50.

BACKGROUND: City Engineer has verified quantities and recommends approval, to be paid from NHMA-CIP and other funds.

- c. Amendment No. 1 and Change Order No. 1 for Project No. PC-2105 with Rudy Construction Co., for Paving Improvements to the 7600 Block of Dorset Drive in the amount for Amendment No. 1 \$20,880.00 and Change Order No. 1 \$39,600.00.

BACKGROUND: The change order and amendment increases the contract amount to \$749,680.00. The original contract amount was \$689,200.00.

- d. Pay Estimate No. 1 for Project No. PC-2105 with Rudy Construction Co. for Paving Improvements to the 7600 Block of Dorset Drive in the amount of \$151,663.41.

BACKGROUND: City Engineer has verified quantities and recommends approval, to be paid from 2022 GO Bond funds and other funds.

- e. Invoice No. 8330A with Howard-Fairbairn Site Design, Inc for Love Family Park Landscape Architectural services, in the amount of \$6,975.00, to be paid from Park Designated Fund and other funds.

7. Consent Docket - General

Items on Consent Dockets are usually approved as a group upon a motion by one of the City Council members. However, members of the City Council may request discussion or separate action on any item on the Consent Dockets.

Consideration of approval, acceptance, rejection, amendment, and/or postponement of the following:

- a. A resolution authorizing the disposal and destruction of certain original records and papers of records prior to the retention period for such records established in the Revised Records Retention Manual, 2015; and directing the City Manager to take all actions necessary to provide for the disposal and destruction of such records.
- b. Recommendation from Court Clerk to write off uncollectible receivables of individuals who are deceased, in the amount of \$262.50.
- c. An agreement between The City of Oklahoma City and the City of Nichols Hills for provision of animal shelter services.
- d. A resolution declaring certain supplies, materials, and equipment owned by the City to be surplus ("Surplus Property"); directing the City Manager to sell such Surplus Property at public auction; and directing the City Manager to dispose of any such Surplus Property which does not receive a successful bid.

- e. Request from Fire Chief Kevin Boydston to purchase equipment for an amount not to exceed \$22,960.00, as approved in the 2023-2024 General CIP budget.
- f. Request from Information Systems Manager Neil Gray to purchase five (5) replacement desktop computers, and two (2) laptops. The total will not exceed \$10,000.00, to be paid from 2023-2024 CIP Fund and other funds.
- g. Request from Information Systems Manager Neil Gray to purchase three mobile computers for the Police patrol vehicles. The total will not exceed \$4,500.00, as approved in the 2023-2024 CIP budget.
- h. Request from Information Systems Manager Neil Gray to purchase a replacement postage machine for the Admin department. The total will not exceed \$2,000.00, as approved in the 2023-2024 CIP budget.

8. Citizens desiring to be heard

The purpose of this time is to allow members of the public to speak to the City Council on any matter that is not otherwise set for consideration on this Agenda.

9. Items for Separate Vote - Ordinances, Resolutions, and Other Matters

- a. PUBLIC HEARING: The issuance of a special permit to Crown Castle USA, Inc., representing Verizon, for the purpose of replacing and/or adding new antennas and other equipment on existing monopole tower located in the 6706 North Pennsylvania Avenue, Nichols Hills, Oklahoma.
- b. An ordinance amending Chapter 3 of the Nichols Hills City Code regarding the City Fee Schedule; repealing all conflicting ordinance or parts of ordinances; providing for severability; and setting an effective date.
 - i. Consideration of approval or disapproval of the emergency section of the foregoing ordinance.
- c. PUBLIC HEARING: An Ordinance amending Article V of Chapter 50 of the Nichols Hills City Code and related defined terms regarding the Building Commission review process; repealing all conflicting ordinances or parts of ordinances; providing for severability; and declaring an emergency

- i. Consideration of approval or disapproval of the emergency section of the foregoing ordinance.
- d. An Ordinance amending Section 36-26 of the Nichols Hills City Code regarding ordinary garbage receptacles; repealing all conflicting ordinances or parts of ordinances; providing for severability; and declaring an emergency.
 - i. Consider, discuss, and approve or disapprove the emergency section of the foregoing ordinance.
- e. A resolution amending the City's Investment Policy regarding requests for proposals for depository banking services and broker/dealers.

10. Adjournment

I certify that the forgoing was filed in the Office of the City Clerk at 4:25 PM on the 4th day of August, 2023 and posted in prominent view on the window at City Hall, 6407 Avondale Drive, at 4:45 PM on the 4th day of August, 2023; posted to the City of Nichols Hills website at <http://www.nicholshills.net> at 5:00 PM on the 4th of August, 2023; and transmitted by email at 5:00 PM on the 4th day of August, 2023 to those persons who have requested to be included on such notices pursuant to the Open Meeting Act and to those who have requested such notice.



City Clerk
City of Nichols Hills, Oklahoma

AGENDA

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City Clerk
City of Nichols Hills, Oklahoma

MINUTES

Special Meeting of the
Nichols Hills City Council
Tuesday, July 11, 2023 at 10:00 AM
City Hall, 6407 Avondale Drive
Nichols Hills, OK 73116

**Original agenda filed in the Office of the City Clerk at 12:55 PM
on the 5th day of July, 2023.**

1. Call to Order
2. Roll Call

Attendee Name	Title	Status	Arrived
Sody Clements		Present	
Steven J. Goetzinger		Present	
E. Peter Hoffman		Present	

3. Citizens Desiring to be heard

The purpose of this time is to allow members of the public to speak to the City Council on any matter that is not otherwise set for consideration on this Agenda.

No one expressed a desire to be heard.

4. Items for Separate Vote - General

Consideration of adoption, approval, acceptance, rejection, amendment, and/or postponement of the following:

- a. Consider and approve entering into proposed executive session as authorized by 25 Oklahoma Statutes 2011, Section 307(B)(4) for the purpose of discussing employment, hiring, appointment, promotion, demotion, disciplining or resignation of individual salaried employees with respect to the following: City Manager S. Shane Pate II.

MOTION: Hoffman moved to enter into executive session as authorized by 25 Oklahoma Statutes 2011, Section 307 (B)(4) for the purpose of discussing employment, hiring, appointment, promotion, demotion, disciplining or resignation of individual salaried employees with respect to the City Manager, S. Shane Pate II. Goetzinger seconded the motion.

Attachment: Minutes 07 11 23 10am (6731 : July 11, 2023 CC Minutes Special Meeting 10:00 AM)

RESULT:	APPROVED [UNANIMOUS]
MOVER:	E. Peter Hoffman
SECONDER:	Steven J. Goetzinger
AYES:	Clements, Goetzinger, Hoffman

b. Executive Session

MOTION: Goetzinger moved to leave executive session and reconvene in open session. Hoffman seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Steven J. Goetzinger
SECONDER:	E. Peter Hoffman
AYES:	Clements, Goetzinger, Hoffman

c. Discussion and possible action as desired by Council with respect to matters arising from above described executive session and possible discussion and action regarding City Manager S. Shane Pate II.

MOTION: Hoffman moved to give City Manager S. Shane Pate II an increase of Mr. Pate's annual salary to \$190,000.00 with a bonus of \$55,000.00, and maintain his \$11,000.00 car allowance. Goetzinger seconded the motion.

5. Adjournment

MOTION: There being no further business, Goetzinger moved to adjourn the meeting. Hoffman seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Steven J. Goetzinger
SECONDER:	E. Peter Hoffman
AYES:	Clements, Goetzinger, Hoffman

Mayor
City of Nichols Hills, Oklahoma

City Manager
City of Nichols Hills, Oklahoma

City Clerk
City of Nichols Hills, Oklahoma

MINUTES

Special Meeting of the
Nichols Hills City Council
Tuesday, July 11, 2023 at 11:00 AM
City Hall, 6407 Avondale Drive
Nichols Hills, OK 73116

**Original agenda filed in the Office of the City Clerk at 12:58 PM
on the 5th day of July, 2023.**

1. Call to Order
2. Roll Call

Attendee Name	Title	Status	Arrived
Sody Clements		Present	
Steven J. Goetzinger		Present	
E. Peter Hoffman		Present	

3. Citizens Desiring to be heard

The purpose of this time is to allow members of the public to speak to the City Council on any matter that is not otherwise set for consideration on this Agenda.

No one expressed a desire to be heard.

4. Items for Separate Vote - General

Consideration of adoption, approval, acceptance, rejection, amendment, and/or postponement of the following:

- a. Purpose of Art Commission.

Mayor Clements assigned Mrs. Melissa Scaramucci as the temporary chairman and introduced Commissioners Mr. Steve Knox and Mrs. Leigh Ann Albers of the newly formed Nichols Hills Art Commission.

- b. Art in the parks, including but not limited to art procurement and selection process.

Nichols Hills City Council members discussed with the Nichols Hills Art Commissioners the vision they had for the process of placing art in the City's parks.

5. Adjournment

MOTION: There being no further business, Hoffman moved to adjourn the meeting. Goetzinger seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	E. Peter Hoffman
SECONDER:	Steven J. Goetzinger
AYES:	Clements, Goetzinger, Hoffman

Mayor
City of Nichols Hills, Oklahoma

City Manager
City of Nichols Hills, Oklahoma

City Clerk
City of Nichols Hills, Oklahoma

MINUTES

Regular Meeting of the
Nichols Hills City Council
Tuesday, July 11, 2023 at 5:30 PM
City Hall, 6407 Avondale Drive
Nichols Hills, OK 73116

**Original agenda filed in the Office of the City Clerk at 5:32 PM on
the 7th day of July, 2023.**

1. Call to Order and Pledge of Allegiance
2. Roll Call

Attendee Name	Title	Status	Arrived
Sody Clements		Present	
Steven J. Goetzinger		Present	
E. Peter Hoffman		Present	

3. Minutes
 - a. June 7, 2023 City Council Minutes
 - b. June 13, 2023 City Council Minutes

MOTION: Hoffman moved to approve the June 7, 2023 and June 13, 2023 minutes as presented. Goetzinger seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	E. Peter Hoffman
SECONDER:	Steven J. Goetzinger
AYES:	Clements, Goetzinger, Hoffman

4. Departmental Reports

Consideration of acceptance, rejection, and/or postponement of the following:

- a. Police Department
- b. Municipal Court
- c. Fire Department
- d. Public Works

- e. Risk Manager
- f. New Resident List
- g. City Treasurer
- h. Finance Director
- i. Information System Manager
- j. Engineer
- k. ACOG Report

Mayor Clements thanked everyone who helped with the best ever Ann Taylor 4th of July Parade.

Vice Mayor Hoffman reported that ACOG and the City are continuing to work on possible grants to transition our current fleet to an electric fleet. City staff will be touring the Canoo plant for possible EV units for the Public Works Department.

MOTION: Goetzinger moved to approve the June 2023 departmental reports as presented. Hoffman seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Steven J. Goetzinger
SECONDER:	E. Peter Hoffman
AYES:	Clements, Goetzinger, Hoffman

5. Total Warrants & Claims \$845,442.68

- a. Consideration of acceptance, rejection, and/or postponement of the following: Claims List for 2022-2023

a. General Fund	\$263,504.70
b. Nichols Hills Municipal Authority	102,012.37
c. General Fund - CIP	13,071.25
d. Municipal Authority - CIP	153,801.20
e. Parks Fund	1,840.00
f. General Obligation Bond Funds	53,932.41

- b. Consideration of acceptance, rejection, and/or postponement of the following: Claims List for 2023-2024

a. General Fund	\$214,439.73
b. Nichols Hills Municipal Authority	28,953.53
c. General Fund – CIP	13,887.49

MOTION: Hoffman moved to approve the total warrants and claims as presented. Goetzinger seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	E. Peter Hoffman
SECONDER:	Steven J. Goetzinger
AYES:	Clements, Goetzinger, Hoffman

6. Consent Docket - Construction

Consideration of approval, acceptance, rejection, amendment, and/or postponement of the following:

- a. Change Order No. 3 for Project No. FC-2101 Public Works Improvements Phase III with W.L. McNatt and Company in the amount of \$2,298.00.

BACKGROUND: The change order increases the contract amount to \$1,529,803.00. The original contract was \$1,444,444.00.

- b. Pay Estimate No. 10 with W.L. McNatt and Company for FC-2101 Public Works Improvements Phase III in the amount of \$153,801.20.

BACKGROUND: City Engineer has verified quantities and recommends approval, to be paid from NHMA CIP and other funds.

- c. Pay Estimate No. 2 for Project No. PC-2003 with Traffic & Lighting Systems, LLC for 63rd Street Crosswalk in the amount of \$112,114.05.

BACKGROUND: City Engineer has verified quantities and recommends approval, to be paid from General Fund and other funds.

- d. Invoice No. 18844 with Frankfurt-Short-Bruza Associates, PC for Fire and City Hall Improvements in the amount of \$3,900.00, to be paid from the General Fund and other funds.

MOTION: Goetzinger moved to approve item 6a - 6d Consent Docket Construction as presented. Hoffman seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Steven J. Goetzinger
SECONDER:	E. Peter Hoffman
AYES:	Clements, Goetzinger, Hoffman

7. Consent Docket - General

Consideration of approval, acceptance, rejection, amendment, and/or postponement of the following:

- a. A resolution authorizing the disposal and destruction of certain original records and papers of records prior to the retention period for such records established in the Revised Records Retention Manual, 2015; and directing the City Manager to take all actions necessary to provide for the disposal and destruction of such records.
- b. A resolution renewing, adopting, and approving an annual agreement with Tyler Technologies, Inc. for the Fiscal Year beginning July 1, 2023 and ending June 30, 2024.
- c. A resolution declaring certain supplies, materials, and equipment owned by the City to be surplus ("Surplus Property"); directing the City Manager to sell such Surplus Property at public auction; and directing the City Manager to dispose of any such Surplus Property which does not receive a successful bid.
- d. Request from Public Works Director Randy Lawrence to purchase a 2023 Freightliner 114HD CNG Sanitation Truck from Oklahoma State Contract SW-035, and a Leach 2R-III 25 cubic Packer Body from Oklahoma State Contract SW-197, both to be paid by General Fund-CIP fund, not to exceed \$320,000.00 in total.
- e. Request from Information Systems Manager Neil Gray to purchase and install a security camera at the pump house building at Public Works. The total will not exceed \$2,300.00, priced on State Contract, as approved in the 2022-2023 CIP budget.
- f. A resolution authorizing the purchase of items from state contracts for the Fiscal Year 2023-2024.

MOTION: Hoffman moved to approve item 7a - 7f Consent Docket General as presented. Goetzinger seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	E. Peter Hoffman
SECONDER:	Steven J. Goetzinger
AYES:	Clements, Goetzinger, Hoffman

8. Citizens desiring to be heard

The purpose of this time is to allow members of the public to speak to the City Council on any matter that is not otherwise set for consideration on this Agenda.

No one expressed a desire to be heard.

9. Items for Separate Vote - Ordinances, Resolutions, and Other Matters

- a. Request from Christ the King Catholic School Parent - Teacher Organization to hold the 2023 "CK RUN," to be held on September 30, 2023.

Ms. Lezlie Stacy presented the request of the parent-teacher organization of Christ the King Catholic School to host their eighth annual "CK Run" to be held on September 30, 2023.

MOTION: Goetzinger moved to approve agenda item 9a as presented. Hoffman seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Steven J. Goetzinger
SECONDER:	E. Peter Hoffman
AYES:	Clements, Goetzinger, Hoffman

- b. A resolution awarding contract to the lowest responsible bidder for Fire training tower project, and authorizing execution of the contract, bonds, and related instruments.

MOTION: Hoffman moved to award the contract for FSB2020-218-01 2023 Fire Training Tower Project to Landmark Construction Group, LLC for \$959,000.00. Goetzinger seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	E. Peter Hoffman
SECONDER:	Steven J. Goetzinger
AYES:	Clements, Goetzinger, Hoffman

- c. Consider and approve a Resolution authorizing and directing the Mayor to call a Special Election to be held on October 10, 2023 for approval of the voters of a General Obligation Bond Issue and Authorization; and determining and setting forth the bond issue propositions and projects to be submitted to the voters at that election, providing for election procedures and declaring an emergency.

MOTION: Goetzinger moved to approve the resolution, version 11.1, calling for the election on October 10, 2023. Hoffman seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Steven J. Goetzinger
SECONDER:	E. Peter Hoffman
AYES:	Clements, Goetzinger, Hoffman

- i. Consider and approve emergency clause for foregoing Resolution.

MOTION: Hoffman moved to approve agenda item 9c(i) – Emergency clause of the foregoing resolution. Goetzinger seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	E. Peter Hoffman
SECONDER:	Steven J. Goetzinger
AYES:	Clements, Goetzinger, Hoffman

- d. Consider and approve a Special Election Proclamation and Notice to be executed by the Mayor to call a Special Election for approval by the voters of a General Obligation Bond Issue and Authorization, setting forth the facts as required by Oklahoma Statutes, and providing for election procedures.

MOTION: Goetzinger moved to approve the Special Election

Proclamation notice, version 3.1. Hoffman seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Steven J. Goetzinger
SECONDER:	E. Peter Hoffman
AYES:	Clements, Goetzinger, Hoffman

e. Budget adjustments for fiscal year 2022-2023 for General Fund.

MOTION: Hoffman moved to approve agenda item 9e as presented. Goetzinger seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	E. Peter Hoffman
SECONDER:	Steven J. Goetzinger
AYES:	Clements, Goetzinger, Hoffman

f. Employee supplemental compensation from available funds in the Fiscal Year 2022-2023 General Fund and NHMA budgets, and budget adjustment #1 for Fiscal Year 2023-2024.

MOTION: Goetzinger moved to approve the supplemental compensation in the amount of \$247,867.04. Hoffman seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Steven J. Goetzinger
SECONDER:	E. Peter Hoffman
AYES:	Clements, Goetzinger, Hoffman

g. Resolution approving the June 28, 2018 Weighted Voting Amendment to agreement creating the 9-1-1 Association of Central Oklahoma Governments.

MOTION: Hoffman moved to approve agenda item 9g as presented. Goetzinger seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	E. Peter Hoffman
SECONDER:	Steven J. Goetzing
AYES:	Clements, Goetzing, Hoffman

- h. A resolution providing for assignment of 9-1-1 fees to the 9-1-1 Association of Central Oklahoma Governments.

MOTION: Goetzing moved to approve agenda item 9h as presented. Hoffman seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Steven J. Goetzing
SECONDER:	E. Peter Hoffman
AYES:	Clements, Goetzing, Hoffman

10. Adjournment

MOTION: There being no further business, Goetzing moved to adjourn the meeting. Hoffman seconded the motion.

Mayor
City of Nichols Hills, Oklahoma

City Manager
City of Nichols Hills, Oklahoma

City Clerk
City of Nichols Hills, Oklahoma

**NICHOLS HILLS
POLICE DEPARTMENT
MONTHLY REPORT
JULY 2023**

On July 16th at 2:35 a.m., Corporal Laster was on routine patrol in the 6400 block of Hillcrest when he observed a vehicle with its third brake light not operating. Using his mobile data terminal device (MDT) he confirmed the license plate was expired and he conducted a traffic stop. Corporal Laster could smell the strong odor of an alcoholic beverage emitting from his breath and person. The driver agreed to take Standardized Field Sobriety Tests. He was unsteady on his feet. His eyes were bloodshot, and his speech was slurred. The driver admitted to consuming six beers. When officers inventoried the vehicle for impoundment, they located a plastic cup on the floorboard containing liquid that had an odor of an alcoholic beverage. The suspect agreed to take the State's breath test with a result of 0.15 BrAC. Graham Murray was transported to the Oklahoma County Detention Center and charged with Driving Under the Influence.

On July 22nd at 2:02 a.m. in the 8300 block of N Pennsylvania Avenue Officer Jobe observed a vehicle displaying an expired paper tag. When he approached the vehicle, the driver advised his license was suspended. Dispatch advised the driver had two active warrants and the passenger also had an active warrant. Both suspects were secured in a patrol vehicle. During the vehicle impoundment officers located a pistol that was reported stolen. Officers also located plastic baggies which later field tested positive for cocaine. Willie Webb and Kaneskia Collins were transported to the Oklahoma County Detention Center and charged with Possession of Stolen Property and Possession of Controlled Dangerous Substance.

In the month of July officers made 8 District Court level arrests.

Officers were dispatched to 62 residential alarm calls and 8 business alarm calls in July. The department responded to 15 suspicious vehicle calls, 10 suspicious subject calls, and 7 suspicious activity calls. Officers responded to 7 motorist assist calls and 7 citizen assist calls. Officers conducted 101 business checks and 17 check the welfare calls. Officers were requested to assist other agencies a total of 8 times. Officers performed 216 house checks this month. Officers responded to 2 parking complaints. There were 125 traffic stops with 89 citations and 96 written warnings issued in July. Animal Control/Code Enforcement issued 0 citations. Officers worked 3 traffic accidents on city streets. Officers completed 29 offense reports.

Respectfully,

Chief Steven Cox

Nichols Hills Police Department
 6407 Avondale Drive Nichols Hills, OK 73116
 (405) 843-5672

ODIS Summary Report From 07/01/2023 - 07/31/2023

Booking Summary Report

Booking Record			
Inmate Booked	0	Inmate Released	0
Male	0	Male	0
Female	0	Female	0
Unknown	0	Unknown	0
Federal Inmate Booked	0		
Federal Inmate Released	0		
Booking Officer	Arresting Officer	Releasing Officer	
No records found.	No records found.	No records found.	

Incident Summary Report

Incident Record	
Incident Report Filed	29
Sensitive Report	1
Classified Report	0
Report Approved	28
Offense Summary	
Total	Offense (IBR)
1	Assault - Simple
1	Burglary/Breaking and Entering
2	Civil - Other
1	Civil - Writ of Execution
2	Disorderly Conduct
5	Driving Under the Influence
2	Drug/Narcotics - Equipment Violations
3	Drug/Narcotics - Violations - Marijuana
2	Drug/Narcotics - Violations - Opium or Cocaine and Their Derivatives (Morphine, Heroin, Codeine)
1	Fraud - Credit Card/Automated Teller Machine Fraud
1	Fraud - False Pretenses/Swindle/Confidence Game
1	Fraud - Identity Theft
1	Larceny/Theft - All Other
2	Larceny/Theft - From Building
1	Liquor Law Violations
2	Other Offenses - Non traffic
2	Public Peace - Found Property
4	Public Peace - Other
1	Public Peace - Unattended Death
2	Stolen Property - Receiving, Concealing, Etc
1	Stolen Vehicle/Motor Vehicle Theft
1	Traffic - Abandoned Vehicle
2	Traffic - Direct Traffic

4	Traffic - Impounds
8	Traffic - Other
1	Traffic - Signs and Signal
6	Warrants - For other Agency
3	Weapons Law Violations
63	GRAND TOTAL

Originating Officer Report

Total	Originating Officer
2	EDWARDS, BRANDON
3	GREENWOOD, TAYLOR
6	HALL, ELLA
3	JOBE, TONY
8	LOPEZ, MARLINY
3	MCHENRY, JARRED
1	PUCKETT, MICHAEL
3	STOUGH, STANTON
29	GRAND TOTAL

Total Report Filed	29					
Total Reports Assigned to Detective	27					
Total Reports Un-Assigned	2					
Report Assigned To	Total	Open	Closed	Case Closed Detail		
PUCKETT, MICHAEL	1	0	1	Closed By		Total
				Cleared - By Arrest		1
RIDGEWAY, BRANDON	26	4	22	Closed By		Total
				Charges Filed		1
				Cleared - By Arrest		8
				Cleared - Referred		1
				Deactivated by Investigator After Follow-Up		12
GRAND TOTAL	27	4	23			

Total Report Filed	29				
Total Open Cases	6				
Total Closed Cases	23				
Cleared By					Total
Charges Filed					1
Cleared - By Arrest					9
Cleared - Referred					1
Deactivated by Investigator After Follow-Up					12
GRAND TOTAL					23

Citation Summary Report

Ciation Record			
Citation Filed (Exclude Warning)	89		
Citation Warning Filed	96		
Officer Violation Report (Include Warning Citation)			
Officer Name	Violation	Total	Total Amount
	COMMERCIAL VEHICLE PARKING	1	\$35.00
	DIRT/MUD IN STREET	1	\$260.00
	FAILURE TO APPEAR	13	\$0.00

EISCHEID, DAVID (6)	FENCE NUISANCE	1	\$260.00
	NO MECHANICAL PERMIT	2	\$520.00
	DRIVING WHILE REVOKED	1	\$260.00
	EXPIRED LICENSE PLATE	1	\$100.00
	IMPROPER TAG DISPLAY	1	\$100.00
	NO SECURITY VERIFICATION	2	\$520.00
GREENWOOD, TAYLOR (13)	SPEED IN EXCESS	1	\$105.00
	DEFECTIVE LIGHTS ALL OTHERS	5	\$550.00
	DISOBEYING STOP SIGN	1	\$110.00
	EXPIRED LICENSE PLATE	2	\$200.00
	FAILURE TO SIGNAL INTENT	1	\$110.00
	SPEED IN EXCESS	4	\$420.00
HALL, ELLA (17)	DISOBEYING STOP SIGN	3	\$330.00
	EXPIRED LICENSE PLATE	5	\$500.00
	LOUD NOISE OR MUSIC	1	\$260.00
	NO LICENSE IN POSSESSION	1	\$120.00
	NO SECURITY VERIFICATION	2	\$520.00
	SPEED IN EXCESS	5	\$525.00
JOBE, TONY (24)	DEFECTIVE LIGHTS ALL OTHERS	8	\$880.00
	EXPIRED LICENSE PLATE	3	\$300.00
	FOLLOWING TOO CLOSELY	1	\$110.00
	IMPROPER TAG DISPLAY	1	\$100.00
	NO SECURITY VERIFICATION	2	\$520.00
	NO VALID OPERATORS LICENSE	2	\$520.00
LASTER, ADAM (16)	SPEED IN EXCESS	5	\$525.00
	SPEEDING RADAR CHECKED	2	\$478.00
	DEFECTIVE LIGHTS ALL OTHERS	8	\$880.00
	EXPIRED LICENSE PLATE	3	\$300.00
	FAILURE TO DIM LIGHTS	2	\$220.00
	NO LICENSE IN POSSESSION	1	\$120.00
LOPEZ, MARLINY (22)	SPEED IN EXCESS	2	\$210.00
	DEFECTIVE LIGHTS ALL OTHERS	6	\$660.00
	DISOBEYING STOP SIGN	2	\$220.00
	DRIVING WHILE SUSPENDED	2	\$520.00
	EXPIRED LICENSE PLATE	3	\$300.00
	FAILURE TO DIM LIGHTS	1	\$110.00
MCGINLEY, JAMES (30)	IMPROPER TAG DISPLAY	1	\$100.00
	LEFT OF CENTER MARKED ZONE	1	\$110.00
	NO LICENSE IN POSSESSION	1	\$120.00
	NO SECURITY VERIFICATION	1	\$260.00
	OPERATING WITHOUT BEING LICENSED	2	\$520.00
	SPEED IN EXCESS	2	\$210.00
MCHENRY, JARRED (23)	DEFECTIVE EQUIPMENT	1	\$110.00
	DEFECTIVE LIGHTS ALL OTHERS	3	\$330.00
	DRIVING WHILE SUSPENDED	3	\$780.00
	EXPIRED DRIVERS LICENSE	1	\$100.00
	EXPIRED LICENSE PLATE	13	\$1,300.00
	IMPROPER TAG DISPLAY	3	\$300.00
MCHENRY, JARRED (23)	NO LICENSE IN POSSESSION	1	\$120.00
	NO SECURITY VERIFICATION	5	\$1,300.00
	DEFECTIVE LIGHTS ALL OTHERS	2	\$220.00
	DRIVING WHILE SUSPENDED	1	\$260.00
	EXPIRED LICENSE PLATE	5	\$500.00
	FOLLOWING TOO CLOSELY	1	\$110.00

	NO LICENSE IN POSSESSION	1	\$120.00
	NO SECURITY VERIFICATION	2	\$520.00
	OPERATING WITHOUT BEING LICENSED	3	\$780.00
	PASSING WHERE PROHIBITED	1	\$110.00
	SPEED IN EXCESS	5	\$525.00
	SPEEDING RADAR CHECKED	1	\$219.00
	TRESPASSING	1	\$260.00
PUCKETT, MICHAEL (14)	EXPIRED LICENSE PLATE	7	\$700.00
	NO SECURITY VERIFICATION	3	\$780.00
	SPEED IN EXCESS	4	\$420.00
STOUGH, STANTON (2)	DISOBEYING STOP SIGN	1	\$110.00
	SPEED IN EXCESS	1	\$105.00
GRAND TOTAL		185	\$24,177.00

Citation Payment Method Summary

Total Cash	\$0.00
Total Checks	\$0.00
Total Credit Cards	\$0.00
Total Money Orders	\$0.00
Total Other	\$0.00
Grand Total	\$0.00

Warrant Summary Report

Warrant Record

Warrant Issued	0
Warrant Served	0
Warrant Recalled	0

Warrant Issued

No records found.

Warrant Served

No records found.

Warrant Recalled

No records found.

Warrant Payment Method Summary

Total Cash	\$0.00
Total Checks	\$0.00
Total Credit Cards	\$0.00
Total Money Orders	\$0.00
Total Other	\$0.00
Grand Total	\$0.00

Protective Order Summary Report

Protective Order Record

Protective Order Issued - Non Emergency	0
Protective Order Issued - Emergency	0

Civil Process Summary Report

Civil Process Record			
Civil Process Issued		0	
Group By Process Type		Group By Court Type	
No records found.		No records found.	

Field Interview Summary Report

Field Interview Record			
Field Interview Issued		0	
Group By Interviewed Officer			
No records found.			

Accident / Collision Summary Report

Accident Record			
Accident / Collision Record		3	
Accident / Collision with DUI		0	
Accident / Collision with Hit & Run		1	
Accident / Collision with Fatality		0	

Radio Log Summary Report

Radio Log Record			
Radio Log Record		1,546	
Group By Call Type		Group By Final Type	
Total	Initial Call Type	Total	Final Call Type
3	9-1-1 Hangup	1,546	
2	9-1-1 Open Line	1,546	GRAND TOTAL
2	Accident - Hit and Run		
5	Accident - Property Damage		
8	Alarm Business		
62	Alarm Residential		
4	Animal Control - Animal at Large / Nuisance		
7	Assist - Citizen		
7	Assist - Motorist		
5	Assist - Other City Department		
8	Assist - Outside Agency		
1	Barking Dog Complaint		
10	Broadcast - General Information		
1	Burglary - Residential		
101	Business Check		
4	Check Solicitor		
17	Check The Welfare		
4	Civil Matter		
7	Code Violation		
2	Court - Bailiff		
1	Death Investigation		

2	Deliver Council Packets
195	Dispatch - Informational
5	Disturbance
2	Domestic
5	DUI Arrest
207	Ending Mileage
2	Escort
1	Extra Watch
13	Fire Department - Automatic Alarm
12	Fire Department - Medical Call
10	Fire Department - Mutual Aid
1	Fire Department - Odor Investigation
7	Fire Department - Other Fire
13	Fire Department - Service Call
6	Follow-up
2	Found Property
1	Fraud
216	House Check
4	Larceny/Theft - All Other
2	Mental Health
4	Miscellaneous - Other
3	Noise Complaint
1	Officer - Welfare Check of Officer
5	Officer out of the car
40	Open Door - Residence
5	Ordinance Violation
2	Out at the Station
2	Out at the Station for Equipment
14	Out at the Station for Report
11	Out of district
2	Parking Complaint
1	Possession of Stolen Property
1	Property - Lost/Missing
12	Public Works Call
9	Receive Information
1	Reckless Driver
1	Recovery of Stolen Vehicle
2	Remove Debris from Roadway
4	Return to the station
1	Road Rage
2	Signal 13 - Meal Beak
15	Special Assignment
212	Starting Mileage - In Service
7	Suspicious Activity
10	Suspicious Subject
16	Suspicious Vehicle
2	Traffic Arrest
1	Traffic Complaint
1	Traffic Control
3	Traffic Hazard
125	Traffic Stop
2	Training
2	Trespassing
2	Vehicle Impoundment

11	Vehicle Maintenance
39	Vehicle Registration/Stolen Check [10-28/10-29]
8	Vehicle Release
1,546	GRAND TOTAL

NICHOLS HILLS MUNICIPAL COURT Page: 1
 Report For July 1, 2023 Thru July 31, 2023 FILEDST

 Violations by Filed Date...

Police Department	83	
MUNICIPAL COURT	11	
Code Enforcement	2	
TRANSFERRED OUT	0	
Total Filed Violations		96

 Completed Cases...

Paid Fine...		
Police Department	45	
MUNICIPAL COURT	0	
Code Enforcement	2	
TRANSFERRED OUT	1	
Total Paid Fines		48
Total Completed		48

 Other Completed...

Dismissed by Judge		
Police Department	6	
MUNICIPAL COURT	0	
Code Enforcement	0	
TRANSFERRED OUT	2	
Total		8

Dismissed - COMPLIANCE		
Police Department	5	
MUNICIPAL COURT	0	
Code Enforcement	0	
TRANSFERRED OUT	0	
Total		5

Dismissed by Prosecutor		
Police Department	0	
MUNICIPAL COURT	1	
Code Enforcement	1	
TRANSFERRED OUT	0	
Total		2

Voided Docket		
Police Department	0	
MUNICIPAL COURT	1	
Code Enforcement	0	
TRANSFERRED OUT	0	
Total		1
Total Other Completed		16

NICHOLS HILLS MUNICIPAL COURT Page: 2
 Report For July 1, 2023 Thru July 31, 2023 FILEDST

Grand Total Completed 64
 Net Difference Filed/Complete 32

Warrants...

Issued...

Police Department	37	
MUNICIPAL COURT	11	
Code Enforcement	0	
TRANSFERRED OUT	0	
Total Violations		48
Total Warrants Issued		48

Cleared...

Police Department	10	
MUNICIPAL COURT	3	
Code Enforcement	0	
TRANSFERRED OUT	3	
Total Violations		16
Total Warrants Cleared		17

Change in Total Warrants 31

FINE FINE	\$5,886.50
CLEET7 CLEET STATE OF OK. 2017	\$510.00
AFIS17 AFIS 2017	\$510.00
FS17 FORENSIC SCIENCE 2017	\$510.00
FTA FAILURE TO APPEAR	\$664.25
AMS COLLECTION AGENCY	\$332.00
LATE LATE FEE	\$160.00
DRUGED DRUG EDUCATION FEE	\$5.00
CLEET4 CLEET STATE OF OKLAHOMA	\$18.00
FP2 AFIS	\$10.00
FS FORENSIC SCIENCE IMPROVE FEE	\$10.00

Total Fees/Fines Paid \$8,615.75

Nichols Hills Fire Department July 2023 Monthly Report

July continued to be fast paced here at the fire department. The department started the month off with the City of Nichols Hills annual Fourth of July celebration. All testing was completed in the hiring process for the final candidate that was chosen to move on during the process. Promotional studying and prep continued for the upcoming fire captain assessment. The department hosted two days of on-the-job training for OSU-OKC fire academy interns. Chief Boydston, Chief Mays and Training Officer Reyes toured Canoo electric vehicle manufacturing plant in Oklahoma City along with other department staff members. The fire department assisted Risk Manager Lindy Hough with a risk assessment evaluation at Christ the King school and church.

The fire department responded to 57 calls in the month of July.

- | | |
|----------------------------|-------------------|
| • Fires – 3 | Ward 1 – 40% |
| • EMS – 10 | Ward 2 – 25% |
| • Hazardous Conditions – 2 | Ward 3 – 16% |
| • Service Calls – 21 | The Village – 18% |
| • False Calls – 21 | OKC – 1% |

Training for the month of July continues to remain strong. Recruit training continues to be the hot topic training for our new firefighters and new driver training. This training continues to cover a wide variety of topics ranging from street and maps training, fire apparatus pumping and hose advancements, forcible entry, on scene arrival reports, brush pumper operations, ground ladders, two-way radio operations, rescue knots, and civil unrest procedures.

Monthly training provided by EMSA covered heat related emergencies, fire scene crew rehab procedures, Narcan review, burns, and lightning strike

treatments. Fire crews from The Village Fire Department attended this training as well.

Lieutenant Trent Black and Drive Josh Gray traveled to Broken Bow, OK for a two-day Swiftwater rescue class.

Chief Boydston and Risk Manger Lindy Hough attended an online Active Shooter in the Workplace training presentation.

Brenda Bryant from Oklahoma Emergency Management & Homeland Security put on a presentation on the Survey123 app and Ok.em.grants training to all department heads. The Survey123 is an app that is used by the State of Oklahoma to collect damage assessment after natural disasters occur. Ok.em.grants is a software that is used to collect information after a disaster and used for reimbursements.

Fire Chief,

Kevin Boydston

DEPARTMENT OF ENVIRONMENTAL QUALITY

MONTHLY OPERATIONAL REPORT

GROUND WATER SYSTEMS

City of Nichols Hills

1009 N.W. 75th street

Nichols Hills

OK

73116

SYSTEM NAME

ADDRESS

CITY

STATE

ZIP

PWS ID 2005501

POPULATION SERVED 4020

MONTH June 21 2023 Thru July 20 2023

PWS ID 2005501		POPULATION SERVED 1020										MONTH		YEAR		ALK.		Ph		ILITY		Fluoride	
DATE	PUMPED 1,000	EMICALS USED						NO. WELLS IN SYSTEM 23		NO. WELLS IN USE	HOURS IN USE	STATIC LEVEL		PUMPIN G LEVEL									
		CHLORINE AND RESIDUALS						WELL NO.	FT.			WELL NO.	FT.										
		lbs	SERIES 1		SERIES 2																		
			PLT	DIST	PLT	DIST																	
21	1,017,707	4	0.35	0.25	0.35	0.70	5	119.3															
22	1,008,488	5	0.36	0.26	0.22	0.89	5	117.9															
23	990,290	5	0.34	0.21	0.44	0.77	5	116.0															
24	816,927	5	0.51	0.44	0.48	0.44	5	95.1															
25	1,023,840	5	0.84	0.70	0.66	0.70	5	120.0															
26	960,215	5	0.25	0.22	0.23	0.52	5	111.5															
27	1,023,840	5	0.33	0.15	0.22	0.33	5	120.0															
28	907,965	5	0.45	0.55	0.55	0.39	5	104.6															
29	960,965	5	0.32	0.31	0.22	0.27	5	111.6															
30	971,215	5	0.36	0.17	0.32	0.44	5	113.0															
1	1,215,320	5	0.53	0.24	0.21	0.53	0	0.0															
2	1,906,361	5	0.53	0.51	0.21	0.53	0	0.0															
3	1,902,849	5	0.23	0.20	0.21	0.23	10	138.5															
4	1,781,912	5	0.22	0.25	0.23	0.22	10	212.1															
5	1,583,613	7	0.54	0.40	0.21	0.64	9	213.9															
6	1,486,308	7	0.53	0.31	0.37	0.51	9	200.6															
7	1,532,124	5	0.43	0.52	0.35	0.84	8	175.3															
8	1,463,079	5	0.60	0.59	0.43	0.60	7	161.8															
9	1,702,686	5	0.36	0.40	0.48	0.36	7	167.3															
10	1,717,920	5	0.44	0.77	0.48	0.36	8	164.1															
11	1,702,602	5	0.51	0.46	0.38	0.51	8	190.2															
12	1,454,994	5	0.33	0.43	0.51	0.33	8	192.0															
13	1,458,444	5	0.29	0.20	0.21	0.29	8	190.2															
14	1,455,960	5	0.38	0.60	0.34	0.38	7	167.6															
15	1,788,566	5	0.45	0.50	0.33	0.45	7	168.0															
16	1,984,438	5	0.39	0.27	0.41	0.39	7	167.7															
17	1,970,712	5	0.29	0.28	0.34	0.29	9	204.9															
18	2,098,278	5	0.38	0.20	0.31	0.38	10	222.3															
19	2,102,238	5	0.41	0.40	0.49	0.41	10	227.7															
20	2,046,704	5	0.33	0.28	0.47	0.35	11	239.2															
TOTAL	44,036,560	153					204	4549.0															
AVG.	1,467,885	5					7																

POWER COST \$21,713.54
 LABOR COST \$10,776.36
 CHEMICAL COST \$155.31
 REPAIR COST \$0.00
 WATER COST \$0.00
 TOTAL COST \$32,645.21
 COST/MILLION GAL. \$741.32

BACT SAMPLES SUBMITTED DURING THE MO.

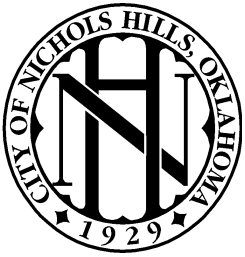
(1) NUMBER SAFE 4
 (2) NUMBER UNSAFE 0
 (3) NUMBER CHECK SAMPLES 4

I hereby certify the above to be correct
 to the best of my knowledge.

Signed

Title Chief Well Operator

original



***Public Works
Water Production Report
July 2023***



Water Produced	44,036,560
Water Sold	41,331,357
Water used in the City Parks	2,034,018
Water flushed for Bond Projects	6,639
Fire Department usage - est.	35,000
City Facilities	62,659
Water unaccounted for	566,887
% water loss for the month	1.3%
Avg. water loss/ for the last 12 months	-1.2%



WATER PUMPED
Jul-23



WELL	Analysis Date	Arsenic ppb	G.P.M.	Gallons Pumped	Electrical Cost Per Thousand Gallons
2		0.000	138	4,902,036	\$0.41
5		0.000	125	3,350,000	\$0.57
8		0.000	111	2,898,099	\$0.49
12		0.000	157	3,765,488	\$0.26
14		0.000	180	6,612,480	\$0.12
15		0.000	125	5,133,875	\$0.42
17		0.000	183	5,858,013	\$0.17
20		0.021	152	6,024,816	\$0.19
21		0.009	109	4,139,190	\$0.22
23		0.000	180	6,986,160	\$0.31
Total				49,670,157	

Blended arsenic level 0.00 ppb
 Energy costs per 1000 gals \$0.44
 Contractor Usage

WATER PUMPED
LAST FIVE YEARS:

Jul-22	79,661,246
Jul-21	41,272,986
Jul-20	63,523,560
Jul-19	74,967,161
Jul-18	68,265,520

TJ Henderson
Water Well Operator



BUILDING PERMITS JULY 2023

Project ID	Project Type	Name	Property	Issued Date	Square Footage	Valuation
158041	BR-NEW	DREAM 405 CONSTRUCTION LLC	1831 DRAKESTONE	7/3/2023	3775	\$ 600,000.00
158043	FENCE-RES	AM FENCE	1637 QUEENSTOWN	7/5/2023		\$ 16,000.00
158044	BR-REM	A KAREN BLACK COMPANY	1602 RANDEL	7/5/2023		\$ 30,000.00
158046	CURB	ESCOBAR CONSTRUCTION	1722 DRAKESTONE	7/5/2023		
158048	BR-REM	IQ HANDYMAN & REMODEL LLC	6601 AVONDALE	7/6/2023		\$ 40,000.00
158050	ROOF-RES	NIX ROOFING & CONSTRUCTION LLC	1710 WINDSOR	7/7/2023		\$ 16,000.00
158057	ROOF-RES	COLONY CONSTRUCTION INC	1125 PARK MANOR	7/12/2023		\$ 25,000.00
158060	FENCE-RES	AIM HOME REMODELING	1803 DRAKESTONE	7/13/2023		\$ 22,000.00
158066	FENCE-RES	APEX FENCE & CONSTRUCTION	1819 DRURY	7/14/2023		\$ 50,000.00
158067	CURB	MUD & STEEL CONSTRUCTION LLC	1718 GUILFORD	7/17/2023		
158079	FENCE-RES	THE BRICK DOCTOR	1606 DRURY	7/21/2023		\$ 30,000.00
158081	BR-REM	JANE CHRISTIANSEN	1806 DRAKESTONE	7/24/2023		\$ 20,000.00
158084	BR-NEW	EUROPEAN DEKOR, LLC	1108 CUMBERLAND	7/25/2023	4544	\$ 1,100,000.00
158089	FENCE-RES	FENCE 4 LESS	1817 ELMHURST	7/26/2023		\$ 3,922.00
158091	ROOF-RES	NUMARK ROOFING & CONSTRUCTION	6612 PENNSYLVANIA	7/26/2023		\$ 36,702.00
158101	BR-ACC	LYNCH CONSTRUCTION LLC	1301 GLENBROOK	7/31/2023		\$ 70,000.00
158102	ROOF-RES	ADROCK CONSTRUCTION LLC	1615 DORCHESTER DR	7/31/2023		\$ 32,707.00



PUBLIC WORKS LINE MAINTENANCE REPORT 2023



Water Main Breaks/Water leak repairs

Sewer Main Blocks/ PM
Preventative Maintenance

	DATE	ADDRESS	MANHOURS		DATE	ADDRESS	Man hole number	MANHOURS	
	7/17/2023	6704 Avondale	8.0						
	7/19/2023	1125 Park manner	6.0						
	7/10/2023	1706 Elnhurst	8.0						
	7/17/2023	2006 huntington	8.0						
	7/24/2023	2008 huntington	16.0						
	7/24/2023	2403 grand	4.0						
		TOTAL hrs.	50.0				TOTAL hrs	0.0	

Risk Manager Report July 2023

There were no work-related injuries this month.

There were two (2) drug screens this month. One public works employee and one administrative employee was tested.

The safety meeting this month was on the Global Harmonized Standard (GHS). We discussed the Hazard Communication Pictogram that describes what constitutes a health hazard, flame, exclamation mark, gas cylinder, corrosion, exploding bomb, flame over circle, environment and skull and crossbones meaning. We also discussed Safety Data Sheets (SDS) and where to locate the book(s).

Park Inspections were completed on Woods, Kite and Davis Park. The only issues reported were limbs along the grand park trail needed to be trimmed.

There were several trainings this month. The fire chief and I attending a virtual class to discuss active attacker in the workplace, response and safety plans. There was a discussion with staff about future active shooter plans and trainings. The fire chief, deputy fire chief, police chief, deputy police chief and I met with staff at Christ the King school/church to conduct a risk assessment. There was a lot of valuable information shared between the PD, FD and the church/school that will help with emergency response in cases of active shooter and other emergency situations. I was able to coordinate with the Local Technical Assistance Program (LTAP) at Oklahoma State University to put on an excavating and trenching safety class. There were approximately forty (40) people from all over the state as well as seven (7) PW employees that attended the class located at the fire training facility. I also attended a class with a field specialist at the Department of Emergency Management and Homeland Security discussing the use of Survey 1-2-3 during a disaster.

The annual wellness exams were conducted this month at the fire department training center. We had two days scheduled and one makeup day where employees and immediate family members could get a free wellness screening that checked blood pressure, heart, lungs, ears and throat as well as blood test that tested for cholesterol, triglycerides, blood count, blood sugar, kidneys, liver and diabetes. There was also an option to pay for additional tests for vitamin/anemia, testosterone, thyroid, inflammation and female hormone panel. This is a very valuable incentive that the city offers every year so employees can be proactive about any health issues. We will have additional new screenings offered in September as well as flu shots in October.

STATUS: All
RANGE OF START DATES: 7/01/2023 THRU 7/31/2023
LAST BILL DATE: 0/00/0000 THRU 99/99/9999

PAGE: 1
CONFIDENTIALS PRINTED: NO
TRANSFERS INCLUDED: NO
PRINT MAILING ADDR: NO

4.f.a

ACCOUNT NUMBER	NAME	CLASS	SERVICE ADDRESS	STATUS	DATE OF SERVICE	XFER?
01-00753-14	I - CAMORLINGA, PATRICIA	RES	1219 RED ROCK	ACTIVE	7/21/2023	
01-00035-01	I - CLARY, CYNTHIA	RES	1120 FENWICK	ACTIVE	7/03/2023	
01-00210-06	I - FLYNN, SEAN	RES	1101 GLENWOOD	INACTIVE	7/21/2023	
02-00797-06	I - HADLOCK, SUZIE	RES	1816 WESTMINSTER	ACTIVE	7/21/2023	
02-00271-08	E - HUNTINGTON AVENUE HOLDINGS LLC	RES	2000 HUNTINGTON	ACTIVE	7/07/2023	
02-00803-08	I - JORSKI, TREY	RES	1804 WESTMINSTER	ACTIVE	7/15/2023	
01-00171-20	I - LEWIS, AUDRA	RES	1116 BELFORD	ACTIVE	7/01/2023	
01-00210-07	I - OLIVER, MARK	RES	1101 GLENWOOD	ACTIVE	7/21/2023	
02-00596-03	I - PAYNE, EMILY	RES	1606 COVENTRY PARK	ACTIVE	7/19/2023	
02-00342-01	I - SHANDIZ, MAHMOOD	RES	6502 LENOX	ACTIVE	7/05/2023	
02-00192-03	I - SPAULDING, TAMARA	RES	6411 GRANDMARK	ACTIVE	7/11/2023	

** TOTAL PRINTED 11 **

STATUS: All

CONFIDENTIALS PRINTED: NO

RANGE OF START DATES: 7/01/2023 THRU 7/31/2023

TRANSFERS INCLUDED: NO

LAST BILL DATE: 0/00/0000 THRU 99/99/9999

PRINT MAILING ADDR: NO

4.f.a

TOTALS BY CUSTOMER CLASS		
<u>CLASS</u>	<u>DESCRIPTION</u>	<u>TOTAL</u>
RES	RESIDENTIAL	11
	CLASS TOTAL:	11

TOTALS BY RATE TABLE			
<u>SERVICE</u>	<u>RATE</u>	<u>DESCRIPTION</u>	<u>TOTAL</u>

SELECTION CRITERIA

4.f.a

REPORT SELECTIONS:

REPORT SEQUENCE: Account Name
ACCOUNT STATUS: All
CUSTOMER CLASS: All
SERV/TBL: All
INCLUDE TRANSFER: NO
INCLUDE CONFIDENTIAL: NO

INFORMATION INCLUDED:

MAILING ADDRES: NO
COMMENT CODES: None

CUSTOMER DATES:

START DATE: 7/01/2023 THRU 7/31/2023
LAST BILL DATE: 0/00/0000 THRU 99/99/9999

** END OF REPORT **

CITY OF NICHOLS HILLS
TREASURER'S REPORT - INVESTMENT SCHEDULE
July 31, 2023

MATURITY DATE	DEPOSITORY BANK	COST BASIS	MATURITY VALUE	YIELD TO MATURITY	DAYS INVESTED
Operations					
Operating Acct (Avg Balance)	BancFirst	8,718,852.47	8,718,852.47		
NICHOLS HILLS GENERAL FUND					
06/13/24	Midfirst	1,000,000.00	1,046,425.56	4.64%	427
11/16/23	Midfirst	650,000.00	666,469.62	5.36%	154
01/11/24	Midfirst	1,200,000.00	1,245,366.99	4.98%	273
		<u>2,850,000.00</u>	<u>2,958,262.17</u>		
NICHOLS HILLS GENERAL FUND - CIP					
01/11/24	Midfirst	700,000.00	735,286.30	4.75%	427
09/14/23	TREASURY BILL	722,677.00	750,000.00	3.84%	356
11/16/23	FNB of Ok	450,000.00	459,322.27	4.91%	154
06/12/25	Midfirst	650,000.00	675,602.25	3.95%	701
		<u>2,522,677.00</u>	<u>2,620,210.82</u>		
NICHOLS HILLS MUNICIPAL AUTHORITY					
09/14/23	Midfirst	850,000.00	884,759.57	4.75%	308
01/11/24	Midfirst	700,000.00	726,464.08	4.98%	273
		<u>1,550,000.00</u>	<u>1,611,223.65</u>		
NICHOLS HILLS MUNICIPAL AUTHORITY - CIP					
09/14/23	TREASURY BILL	490,064.15	500,000.00	4.85%	153
06/13/24	Midfirst	600,000.00	627,840.00	4.64%	427
		<u>1,090,064.15</u>	<u>1,127,840.00</u>		
GENERAL OBLIGATION BOND OF 2023					
11/16/23	Valliance	825,000.00	842,230.07	4.95%	154
09/14/23	Midfirst	800,000.00	825,824.35	4.79%	248
11/30/23	TREASURY BILL	1,632,374.00	1,700,000.00	4.62%	326
12/28/23	TREASURY BILL	908,664.44	950,000.00	4.67%	353
06/13/24	Midfirst	1,000,000.00	1,047,142.16	4.71%	521
04/11/24	Midfirst	2,000,000.00	2,094,284.32	4.71%	458
		<u>7,166,038.44</u>	<u>7,459,480.90</u>		
GENERAL OBLIGATION BOND OF 2021					
09/15/23	TREASURY BILL	963,569.33	1,000,000.00	3.84%	356
09/14/23	TREASURY BILL	784,020.00	800,000.00	4.88%	153
11/16/23	Midfirst	600,000.00	623,632.85	3.95%	427
11/16/23	Midfirst	300,000.00	308,972.15	4.98%	217
		<u>2,647,589.33</u>	<u>2,732,605.00</u>		
GENERAL OBLIGATION BOND OF 2022					
11/16/23	Midfirst	1,200,000.00	1,247,265.70	3.95%	427
09/14/23	Midfirst	900,000.00	936,804.25	4.75%	308
		<u>2,100,000.00</u>	<u>2,184,069.95</u>		
SOURCE		COST	MATURITY	% of Total	Margin
BANCFIRST		8,718,852.47	8,718,852.47	30.44%	135.6%
MIDFIRST BANK		13,150,000.00	13,692,140.15	45.91%	111.8%
FIRST NATIONAL BANK OF OK		450,000.00	459,322.27	1.57%	130.6%
TREASURY BILL		5,501,368.92	5,700,000.00	19.21%	
VALLIANCE BANK		825,000.00	842,230.07	2.88%	110.3%
TOTAL INVESTED		<u>\$ 28,645,221.39</u>	<u>\$ 29,412,544.96</u>	100.00%	

01 -General Fund

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE
ASSETS		
=====		
01-00-10050	Cash in Bank - Flex Account	20,384.08
01-00-10099	Claim on Cash	1,971,936.33
01-00-10100	Cash - Municipal Court	1,899.86
01-00-11000	T-Bills and CD's	2,850,000.00
01-00-11100	Interest Receivables	3,069.16
01-00-11600	Other Receivables	1,210,802.00
01-00-11650	Health Ins - Retirees & Cobra	2,564.85
01-00-11700	Beverage Tax Receivable	936.00
01-00-11800	Sales Tax Receivable	813,856.00
01-00-11900	Franchise Fee Receivable	49,754.00
01-00-12000	Utilities Receivable	85,236.81
01-00-13799	Due To/From Flex Spending	10,486.57
01-00-13800	Allowance for Court Receivable	(1,031,320.00)
01-00-14000	Deposit with Third Party Admin	32,285.00
01-00-17000	Lease Receivable	<u>301,328.00</u>
		<u>6,323,218.66</u>
TOTAL ASSETS		6,323,218.66
		=====
LIABILITIES		
=====		
01-00-30090	Due to Collection agency	332.00
01-00-30099	A/P Due to Pooled Cash	361,368.25
01-00-30700	Deferred Interest Income	3,069.16
01-00-32050	Cleet Payable	1,567.86
01-00-33300	Deferred Fine Revenue	161,030.00
01-00-34300	Bonds held in reserve - Banner	900.00
01-00-34325	DEPOSIT-FIRE HYDRANT METERS	1,055.44
01-00-36000	Unapplied Credit Liab- A/R	141.61
01-00-36500	Deferred inflow - leases	301,328.00
01-00-37176	Retainage Payable	<u>126,751.00</u>
TOTAL LIABILITIES		<u>957,543.32</u>
EQUITY		
=====		
01-00-50100	Nonspendable Fund Balance	32,285.00
01-00-57050	Assigned - Economic Developmen	500,000.00
01-00-57070	Assigned - Other	854,812.02
01-00-57071	Assigned - art in parks	25,000.00
01-00-59000	Unassigned Fund Balance	<u>3,936,080.18</u>
TOTAL BEGINNING EQUITY		5,348,177.20
TOTAL REVENUE		940,646.75
TOTAL EXPENDITURES		<u>1,440,476.30</u>
TOTAL REVENUE OVER/(UNDER) EXPENSES		(499,829.55)
(WILL CLOSE TO FUND BAL.)		517,327.69
TOTAL EQUITY & REV. OVER/(UNDER) EXP.		<u>5,365,675.34</u>
TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.		6,323,218.66
		=====

02 -Street & Alley

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE
ASSETS		
=====		
02-00-10099	Claim on Cash	243,402.69
02-00-14900	Due from other Governments	<u>1,735.00</u>
		<u>245,137.69</u>
TOTAL ASSETS		245,137.69
		=====
LIABILITIES		
=====		
EQUITY		
=====		
02-00-51090	Restricted Fund Bal-Streets	191,315.41
02-00-57090	Assigned Fund Balance-Streets	<u>7,166.00</u>
	TOTAL BEGINNING EQUITY	198,481.41
TOTAL REVENUE		<u>2,271.73</u>
	TOTAL REVENUE OVER/(UNDER) EXPENSES	2,271.73
	(WILL CLOSE TO FUND BAL.)	44,384.55
TOTAL EQUITY & REV. OVER/(UNDER) EXP.		<u>245,137.69</u>
TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.		245,137.69
		=====

03 -Designated Fds-Fire & Gen

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
ASSETS			
=====			
03-00-10099	Claim on Cash	<u>1,722.37</u>	<u>1,722.37</u>
TOTAL ASSETS			1,722.37
			=====
LIABILITIES			
=====			
EQUITY			
=====			
03-00-51050	Restricted Fund Bal-Donations	<u>1,976.52</u>	
TOTAL BEGINNING EQUITY		1,976.52	
TOTAL REVENUE		<u>108.79</u>	
TOTAL REVENUE OVER/(UNDER) EXPENSES		108.79	
(WILL CLOSE TO FUND BAL.)		(362.94)	
TOTAL EQUITY & REV. OVER/(UNDER) EXP.		<u>1,722.37</u>	
TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			1,722.37
			=====

04 -Designated Funds-Police

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
ASSETS			
=====			
04-00-10099	Claim on Cash	<u>49,563.75</u>	<u>49,563.75</u>
TOTAL ASSETS			49,563.75
			=====
LIABILITIES			
=====			
EQUITY			
=====			
04-00-51050	Restricted Fund Bal-Donations	<u>74,055.68</u>	
TOTAL BEGINNING EQUITY		74,055.68	
TOTAL REVENUE		<u>353.08</u>	
TOTAL REVENUE OVER/(UNDER) EXPENSES		353.08	
(WILL CLOSE TO FUND BAL.)		(24,845.01)	
TOTAL EQUITY & REV. OVER/(UNDER) EXP.		<u>49,563.75</u>	
TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			49,563.75
			=====

05 -Designated Funds-PW

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
ASSETS			
=====			
05-00-10099	Claim on Cash	<u>2,273.01</u>	<u>2,273.01</u>
TOTAL ASSETS			2,273.01
			=====
LIABILITIES			
=====			
EQUITY			
=====			
05-00-51050	Restricted Fund Bal-Donations	<u>1,969.66</u>	
TOTAL BEGINNING EQUITY		1,969.66	
TOTAL REVENUE		<u>11.61</u>	
TOTAL REVENUE OVER/(UNDER) EXPENSES		11.61	
(WILL CLOSE TO FUND BAL.)		291.74	
TOTAL EQUITY & REV. OVER/(UNDER) EXP.		<u>2,273.01</u>	
TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			2,273.01
			=====

06 -Municipal Authority

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE
ASSETS		
=====		
06-00-10099	Claim on Cash	970,071.39
06-00-11000	T-Bills and CD's	1,550,000.00
06-00-11100	Interest Receivable	1,428.58
06-00-12150	Utility Receivable	544,239.91
06-00-13900	Unbilled Receivable	244,904.00
06-00-14800	Allowance for Doubtful Account	(24,777.93)
06-00-14850	Bad Debt Receivable	26,519.42
06-00-15000	Deferred outflow of resources	62,752.00
06-00-15500	Deferred Outflow - OPEB	16,492.00
06-00-20000	Fixed Assets	45,809,619.03
06-00-20100	Accumulated Depreciation	(29,125,629.89)
06-00-21000	Land	207,742.00
06-00-21500	Construction in Progress	<u>764,665.06</u>
		<u>21,048,025.57</u>
TOTAL ASSETS		21,048,025.57
		=====
LIABILITIES		
=====		
06-00-30050	Net pension asset	(635,211.00)
06-00-30090	Payable - Collection AgencyFee	5,735.02
06-00-30099	A/P Due to Pooled Cash	131,658.48
06-00-31800	Comp Absent Payable	4,267.02
06-00-31890	Compensated Absences - Long Te	38,405.00
06-00-34000	City of NH - Garbage	85,236.81
06-00-34100	Unearned Rev (Unapplied Credit	16,498.99
06-00-34325	Deposit - Fire Hydrant Meter	2,000.00
06-00-34500	Due to Tyler Tech (Cr Cd Fees)	693.50
06-00-34900	Notes Payable - Current Portio	867.00
06-00-35000	NOTES PAYABLE	15,303.00
06-00-38000	Deferred inflow of resources	372,798.00
06-00-38500	Deferred Inflow - OPEB	15,859.00
06-00-40100	OPEB Liability	<u>97,369.00</u>
TOTAL LIABILITIES		<u>151,479.82</u>
EQUITY		
=====		
06-00-50400	Net Investment-Capital Assets	17,640,226.00
06-00-52090	Unrestricted Fund Balance	<u>2,544,361.56</u>
TOTAL BEGINNING EQUITY		20,184,587.56
TOTAL REVENUE		467,092.35
TOTAL EXPENDITURES		<u>457,460.00</u>
TOTAL REVENUE OVER/(UNDER) EXPENSES		9,632.35
(WILL CLOSE TO FUND BAL.)		702,325.84
TOTAL EQUITY & REV. OVER/(UNDER) EXP.		<u>20,896,545.75</u>
TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.		21,048,025.57
		=====

07 -General Fund - CIP

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE
ASSETS		
=====		
07-00-10099	Claim on Cash	296,985.09
07-00-11000	T-Bills and CD's	2,522,677.00
07-00-11100	Interest Receivable	<u>4,588.89</u>
		<u>2,824,250.98</u>
TOTAL ASSETS		2,824,250.98
		=====
LIABILITIES		
=====		
07-00-30099	A/P Due to Pooled Cash	76,772.95
07-00-30700	Deferred Interest Income	<u>4,588.89</u>
	TOTAL LIABILITIES	<u>81,361.84</u>
EQUITY		
=====		
07-00-57100	Assigned Fund Bal-Capital Imps	<u>2,812,299.01</u>
	TOTAL BEGINNING EQUITY	2,812,299.01
TOTAL REVENUE		47,649.51
TOTAL EXPENDITURES		<u>91,640.43</u>
TOTAL REVENUE OVER/(UNDER) EXPENSES		(43,990.92)
(WILL CLOSE TO FUND BAL.)		(25,418.95)
TOTAL EQUITY & REV. OVER/(UNDER) EXP.		<u>2,742,889.14</u>
TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.		2,824,250.98
		=====

08 -Sinking Fund

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
ASSETS			
=====			
08-00-10000	Cash - Sinking Fund	378,621.62	
08-00-11100	Interest Receivable	2,323.49	
08-00-14900	Due from other Governments	<u>108,746.00</u>	
		<u>489,691.11</u>	
TOTAL ASSETS			489,691.11
			=====
LIABILITIES			
=====			
08-00-30700	Deferred Interest Income	2,323.08	
08-00-30701	Deferred Income	<u>71,806.00</u>	
TOTAL LIABILITIES		<u>74,129.08</u>	
EQUITY			
=====			
08-00-51030	Restricted Fund Bal-Debt Srv	<u>1,027,843.55</u>	
TOTAL BEGINNING EQUITY		1,027,843.55	
TOTAL REVENUE		4,879.34	
TOTAL EXPENDITURES		<u>43.39</u>	
TOTAL REVENUE OVER/(UNDER) EXPENSES		4,835.95	
(WILL CLOSE TO FUND BAL.)		(617,117.47)	
TOTAL EQUITY & REV. OVER/(UNDER) EXP.		<u>415,562.03</u>	
TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			489,691.11
			=====

09 -Meter Deposits

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
ASSETS			
=====			
09-00-10099	Claim on Cash	<u>27,010.00</u>	<u>27,010.00</u>
	TOTAL ASSETS		27,010.00
			=====
LIABILITIES			
=====			
09-00-36100	Reserve for Meter Deposits	<u>27,010.00</u>	
	TOTAL LIABILITIES		<u>27,010.00</u>
EQUITY			
=====			
	TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.		27,010.00
			=====

10 -911 Fund

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
ASSETS			
=====			
10-00-10099	Claim on Cash	71,170.31	
10-00-11600	Other Receivables	<u>729.00</u>	
		<u>71,899.31</u>	
TOTAL ASSETS			71,899.31
			=====
LIABILITIES			
=====			
EQUITY			
=====			
10-00-51070	Restricted Fd Bal-Public Safet	<u>59,830.07</u>	
TOTAL BEGINNING EQUITY		59,830.07	
TOTAL REVENUE		<u>363.41</u>	
TOTAL REVENUE OVER/(UNDER) EXPENSES		363.41	
(WILL CLOSE TO FUND BAL.)		11,705.83	
TOTAL EQUITY & REV. OVER/(UNDER) EXP.		<u>71,899.31</u>	
TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			71,899.31
			=====

11 -Impound Fee Police Fund

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
ASSETS			
=====			
11-00-10099	Claim on Cash	<u>35,021.51</u>	<u>35,021.51</u>
TOTAL ASSETS			35,021.51
			=====
LIABILITIES			
=====			
EQUITY			
=====			
11-00-51075	Restricted Fd Bal - Police Imp	<u>28,180.10</u>	
TOTAL BEGINNING EQUITY		28,180.10	
TOTAL REVENUE		<u>678.82</u>	
TOTAL REVENUE OVER/(UNDER) EXPENSES		678.82	
(WILL CLOSE TO FUND BAL.)		6,162.59	
TOTAL EQUITY & REV. OVER/(UNDER) EXP.		<u>35,021.51</u>	
TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			35,021.51
			=====

13 -Municipal Authority - CIP

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
ASSETS			
=====			
13-00-10099	Claim on Cash	364,779.54	
13-00-11000	T-Bills and CD's	1,090,064.15	
13-00-11100	Interest Receivable	<u>1,839.99</u>	
		<u>1,456,683.68</u>	
	TOTAL ASSETS		1,456,683.68
			=====
LIABILITIES			
=====			
13-00-30099	A/P Due to Pooled Cash	<u>12,036.50</u>	
	TOTAL LIABILITIES		<u>12,036.50</u>
EQUITY			
=====			
13-00-57100	Fund Bal-Capital Improvements	<u>1,947,081.70</u>	
	TOTAL BEGINNING EQUITY		1,947,081.70
	TOTAL REVENUE	9,098.95	
	TOTAL EXPENDITURES	<u>12,036.50</u>	
	TOTAL REVENUE OVER/(UNDER) EXPENSES	(2,937.55)	
	(WILL CLOSE TO FUND BAL.)	(499,496.97)	
	TOTAL EQUITY & REV. OVER/(UNDER) EXP.	<u>1,444,647.18</u>	
	TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.		1,456,683.68
			=====

14 -Water Impact Fees Fund

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
ASSETS			
=====			
14-00-10099	Claim on Cash	<u>142,040.96</u>	<u>142,040.96</u>
TOTAL ASSETS			142,040.96
			=====
LIABILITIES			
=====			
EQUITY			
=====			
14-00-50300	Restricted Fund Balance	<u>126,050.25</u>	
TOTAL BEGINNING EQUITY		126,050.25	
TOTAL REVENUE		<u>725.28</u>	
TOTAL REVENUE OVER/(UNDER) EXPENSES		725.28	
(WILL CLOSE TO FUND BAL.)		15,265.43	
TOTAL EQUITY & REV. OVER/(UNDER) EXP.		<u>142,040.96</u>	
TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			142,040.96
			=====

15 -Sewer Impact Fee Fund

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
ASSETS			
=====			
15-00-10099	Claim on Cash	<u>95,741.55</u>	
			<u>95,741.55</u>
TOTAL ASSETS			95,741.55
			=====
LIABILITIES			
=====			
EQUITY			
=====			
15-00-50300	Restricted Fund Balance	<u>83,128.26</u>	
TOTAL BEGINNING EQUITY		83,128.26	
TOTAL REVENUE		<u>488.87</u>	
TOTAL REVENUE OVER/(UNDER) EXPENSES		488.87	
(WILL CLOSE TO FUND BAL.)		12,124.42	
TOTAL EQUITY & REV. OVER/(UNDER) EXP.		<u>95,741.55</u>	
TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			95,741.55
			=====

17 -Drainage Fee Fund

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE
ASSETS		
=====		
17-00-10099	Claim on Cash	219,961.51
17-00-12000	Utility Receivables	5,346.42
17-00-13900	Unbilled Receivable	1,630.00
17-00-14850	Bad Debt Receivable	<u>67.48</u>
		<u>227,005.41</u>
TOTAL ASSETS		227,005.41
		=====
LIABILITIES		
=====		
EQUITY		
=====		
17-00-50300	Restricted Fund Balance	<u>147,393.53</u>
TOTAL BEGINNING EQUITY		147,393.53
TOTAL REVENUE		<u>6,560.60</u>
TOTAL REVENUE OVER/(UNDER) EXPENSES		6,560.60
(WILL CLOSE TO FUND BAL.)		73,051.28
TOTAL EQUITY & REV. OVER/(UNDER) EXP.		<u>227,005.41</u>
TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.		227,005.41
		=====

18 -Health Insurance Fund

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
ASSETS			
=====			
18-00-10050	Cash - Health Insurance	105,349.74	
18-00-11600	Other Receivables	<u>41,225.89</u>	
		<u>146,575.63</u>	
TOTAL ASSETS			146,575.63
			=====
LIABILITIES			
=====			
18-00-30090	Claims Payable	<u>79,545.00</u>	
TOTAL LIABILITIES			<u>79,545.00</u>
EQUITY			
=====			
18-00-57090	Assigned Fund Balance	<u>52,240.19</u>	
TOTAL BEGINNING EQUITY		52,240.19	
TOTAL REVENUE		93,932.57	
TOTAL EXPENDITURES		<u>70,370.75</u>	
TOTAL REVENUE OVER/(UNDER) EXPENSES		23,561.82	
(WILL CLOSE TO FUND BAL.)		(8,771.38)	
TOTAL EQUITY & REV. OVER/(UNDER) EXP.		<u>67,030.63</u>	
TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			146,575.63
			=====

20 -Designated Funds-Parks

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
ASSETS			
=====			
20-00-10099	Claim on Cash	354,346.10	
20-00-11100	Interest Receivable	<u>1,334.00</u>	
		<u>355,680.10</u>	
TOTAL ASSETS			355,680.10
			=====
LIABILITIES			
=====			
20-00-30099	A/P Due to Pooled Cash	6,975.00	
20-00-30700	Deferred Interest Income	1,334.00	
20-00-37176	Retainage Payable	<u>9,184.00</u>	
TOTAL LIABILITIES		<u>17,493.00</u>	
EQUITY			
=====			
20-00-51050	Restricted Fund Bal - Donation	<u>1,047,245.01</u>	
TOTAL BEGINNING EQUITY		1,047,245.01	
TOTAL REVENUE		1,809.34	
TOTAL EXPENDITURES		<u>6,975.00</u>	
TOTAL REVENUE OVER/(UNDER) EXPENSES		(5,165.66)	
(WILL CLOSE TO FUND BAL.)		(703,892.25)	
TOTAL EQUITY & REV. OVER/(UNDER) EXP.		<u>338,187.10</u>	
TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			355,680.10
			=====

80 -General Obligation Bonds

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE
ASSETS		
=====		
80-00-10891	Cash - 2020 GO Bd Series	114,206.25
80-00-10892	Cash - 2021 GO Bond Series	787,200.55
80-00-10893	Cash - 2022 GO Bond Series	1,590,636.16
80-00-10894	Cash - 2023 GO Bd Series	713,978.24
80-00-11092	T-bills and CD's - Series 2021	2,647,589.33
80-00-11093	T-bills and CD's - Series 2022	2,100,000.00
80-00-11094	T-bills and CD's - 2023	7,166,038.44
80-00-11192	Interest Rec - 2022 GO Bd Seri	<u>19,414.00</u>
		<u>15,139,062.97</u>
TOTAL ASSETS		15,139,062.97
		=====
LIABILITIES		
=====		
80-00-30099	A/P Due to Pooled Cash	292,691.29
80-00-30792	Deferred Int Income - 2022	19,414.00
80-00-37176	Retainage Payable	<u>23,751.00</u>
	TOTAL LIABILITIES	<u>335,856.29</u>
EQUITY		
=====		
80-00-50100	FUND BALANCE	<u>12,932,152.76</u>
	TOTAL BEGINNING EQUITY	12,932,152.76
TOTAL REVENUE		14,251.30
TOTAL EXPENDITURES		<u>292,963.21</u>
TOTAL REVENUE OVER/(UNDER) EXPENSES		(278,711.91)
(WILL CLOSE TO FUND BAL.)		2,149,765.83
TOTAL EQUITY & REV. OVER/(UNDER) EXP.		<u>14,803,206.68</u>
TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.		15,139,062.97
		=====

99 -Pooled Cash

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE
ASSETS		
=====		
99-00-10090	Pooled Cash - Meter Deposits	893,030.03
99-00-10099	Pooled Cash	3,954,260.50
99-00-12001	Due from General Fund	361,368.25
99-00-12006	Due from Municipal Authority	131,658.48
99-00-12007	Due from GF - CIP	76,772.95
99-00-12013	Due from NHMA - CIP	12,036.50
99-00-12020	Due from Designated Fund-Parks	6,975.00
99-00-12080	Due from GO Bonds	<u>292,691.29</u>
		<u>5,728,793.00</u>
TOTAL ASSETS		5,728,793.00
		=====
LIABILITIES		
=====		
99-00-30099	Accounts Payable	881,502.47
99-00-37099	Due to other Funds	<u>4,847,290.53</u>
TOTAL LIABILITIES		<u>5,728,793.00</u>
EQUITY		
=====		
TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.		5,728,793.00
		=====

CITY OF NICHOLS HILLS
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JULY 31ST, 2023

4.h.b

01 -General Fund
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 08.33

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
<u>REVENUE SUMMARY</u>						
Revenues	<u>11,803,873</u>	<u>940,646.75</u>	<u>940,646.75</u>	<u>0.00</u>	<u>10,863,226.61</u>	<u>92.03</u>
TOTAL REVENUES	11,803,873	940,646.75	940,646.75	0.00	10,863,226.61	92.03
<u>EXPENDITURE SUMMARY</u>						
City Council	785	66.39	66.39	0.00	718.61	91.54
Administration	791,705	170,542.03	170,542.03	0.00	621,162.81	78.46
City Treasurer	1,307	110.65	110.65	0.00	1,196.35	91.53
City Attorney	297,000	39,827.85	39,827.85	0.00	257,172.15	86.59
Municipal Court	123,548	24,009.98	24,009.98	125.00	99,412.63	80.47
Police Department	3,014,391	346,836.98	346,836.98	7,810.00	2,659,744.41	88.23
Fire Department	2,298,573	319,758.57	319,758.57	8,051.41	1,970,763.06	85.74
City Engineer	280,000	14,283.40	14,283.40	3,314.02	262,402.58	93.72
Street Department	434,728	50,804.40	50,804.40	1,617.64	382,306.03	87.94
Sanitation	1,040,778	111,106.44	111,106.44	49.00	929,622.49	89.32
Parks Department	258,167	24,082.34	24,082.34	0.00	234,084.66	90.67
Public Works Admin	281,014	28,950.50	28,950.50	0.00	252,063.45	89.70
General Government	1,966,078	122,116.25	122,116.25	201,697.82	1,642,263.93	83.53
Code Department	433,274	52,853.76	52,853.76	9,529.38	370,890.81	85.60
Risk Manager	230,445	23,803.49	23,803.49	12,499.75	194,141.53	84.25
Information Systems Mgr	<u>494,077</u>	<u>111,323.27</u>	<u>111,323.27</u>	<u>12,739.85</u>	<u>370,013.69</u>	<u>74.89</u>
TOTAL EXPENDITURES	11,945,869	1,440,476.30	1,440,476.30	257,433.87	10,247,959.19	85.79
REVENUE OVER/ (UNDER) EXPENDITURES	(141,996)	(499,829.55)	(499,829.55)	(257,433.87)	615,267.42	433.30-

01 -General Fund

% OF YEAR COMPLETED: 08.33

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Revenues						
=====						
<u>General Sales Tax</u>						
01-00-70250 Sales Tax	5,460,905	460,030.30	460,030.30	0.00	5,000,874.70	91.58
01-00-70350 Use Tax Revenue	979,726	90,832.86	90,832.86	0.00	888,893.14	90.73
01-00-70450 Tobacco Tax Revenue	<u>41,153</u>	<u>3,170.34</u>	<u>3,170.34</u>	<u>0.00</u>	<u>37,982.66</u>	<u>92.30</u>
TOTAL General Sales Tax	6,481,784	554,033.50	554,033.50	0.00	5,927,750.50	91.45
<u>Miscellaneous Taxes</u>						
01-00-71550 Franchise Tax	<u>330,658</u>	<u>29,840.62</u>	<u>29,840.62</u>	<u>0.00</u>	<u>300,817.38</u>	<u>90.98</u>
TOTAL Miscellaneous Taxes	330,658	29,840.62	29,840.62	0.00	300,817.38	90.98
<u>Licenses and Permits</u>						
01-00-72050 Building Permits	117,060	7,338.65	7,338.65	0.00	109,721.35	93.73
01-00-72075 Plumbing Permits	46,584	2,748.00	2,748.00	0.00	43,836.00	94.10
01-00-72100 Electrical Permits	38,431	1,390.00	1,390.00	0.00	37,041.00	96.38
01-00-72125 Roof Permits	2,204	255.00	255.00	0.00	1,949.00	88.43
01-00-72150 Drive/Drain Permits - Tree	8,563	1,775.00	1,775.00	0.00	6,788.00	79.27
01-00-72175 Food Vendor Permits	76	0.00	0.00	0.00	76.00	100.00
01-00-72200 Garage Sale Permits	557	60.00	60.00	0.00	497.00	89.23
01-00-72300 Plumbing Licenses	22,578	5,725.00	5,725.00	0.00	16,853.00	74.64
01-00-72325 Electric Licenses	11,622	2,075.00	2,075.00	0.00	9,547.00	82.15
01-00-72350 General Contractor Registra	20,900	1,575.00	1,575.00	0.00	19,325.00	92.46
01-00-72399 Inspections	0	2,085.00	2,085.00	0.00	(2,085.00)	0.00
01-00-72400 Alcohol Licenses	9,703	0.00	0.00	0.00	9,703.00	100.00
01-00-72800 Dog/Cat Licenses	<u>557</u>	<u>5.00</u>	<u>5.00</u>	<u>0.00</u>	<u>552.00</u>	<u>99.10</u>
TOTAL Licenses and Permits	278,835	25,031.65	25,031.65	0.00	253,803.35	91.02
<u>Intergovernmental</u>						
01-00-73250 Alcohol Tax	10,072	854.54	854.54	0.00	9,217.46	91.52
01-00-73900 FEMA Reimbursement	<u>493,896</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>493,896.00</u>	<u>100.00</u>
TOTAL Intergovernmental	503,968	854.54	854.54	0.00	503,113.46	99.83
<u>Charges for Services</u>						
01-00-74200 Garbage	894,330	80,635.05	80,635.05	0.00	813,694.95	90.98
01-00-74500 Garbage - Commercial	108,656	11,446.05	11,446.05	0.00	97,209.95	89.47
01-00-74700 Solid Waste Fee	5,011	438.67	438.67	0.00	4,572.33	91.25
01-00-74850 Ambulance Fees	58,223	5,107.78	5,107.78	0.00	53,115.22	91.23
01-00-74950 Life and Safety	<u>1,053</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1,053.00</u>	<u>100.00</u>
TOTAL Charges for Services	1,067,273	97,627.55	97,627.55	0.00	969,645.45	90.85
<u>Fines & Forfeits</u>						
01-00-76300 Police Fines	<u>114,391</u>	<u>6,784.89</u>	<u>6,784.89</u>	<u>0.00</u>	<u>107,606.11</u>	<u>94.07</u>
TOTAL Fines & Forfeits	114,391	6,784.89	6,784.89	0.00	107,606.11	94.07

01 -General Fund

% OF YEAR COMPLETED: 08.33

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
<u>Investment Earnings</u>						
01-00-78500 Interest Income	<u>11,931</u>	<u>10,213.77</u>	<u>10,213.77</u>	<u>0.00</u>	<u>1,717.23</u>	<u>14.39</u>
TOTAL Investment Earnings	11,931	10,213.77	10,213.77	0.00	1,717.23	14.39
<u>Miscellaneous Revenue</u>						
01-00-79500 Leases	290,370	0.00	0.00	0.00	290,370.00	100.00
01-00-79550 Misc. Income	122,462	5,052.90	5,052.90	0.00	117,409.10	95.87
01-00-79575 Royalty Revenue	<u>0</u>	<u>19.41</u>	<u>19.41</u>	<u>0.00</u>	<u>(19.41)</u>	<u>0.00</u>
TOTAL Miscellaneous Revenue	412,832	5,072.31	5,072.31	0.00	407,759.69	98.77
<u>Fund Balance Carryover</u>						
01-00-79800 Carryover	<u>213,350</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>213,350.36</u>	<u>100.00</u>
TOTAL Fund Balance Carryover	213,350	0.00	0.00	0.00	213,350.36	100.00
<u>Transfers</u>						
01-00-79900 Leasehold Transfer	<u>2,388,851</u>	<u>211,187.92</u>	<u>211,187.92</u>	<u>0.00</u>	<u>2,177,663.08</u>	<u>91.16</u>
TOTAL Transfers	<u>2,388,851</u>	<u>211,187.92</u>	<u>211,187.92</u>	<u>0.00</u>	<u>2,177,663.08</u>	<u>91.16</u>
TOTAL Revenues	11,803,873	940,646.75	940,646.75	0.00	10,863,226.61	92.03
TOTAL REVENUE	11,803,873	940,646.75	940,646.75	0.00	10,863,226.61	92.03

01 -General Fund

% OF YEAR COMPLETED: 08.33

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
City Council =====						
<u>Personnel Services</u>						
01-01-80100 Salary	720	60.00	60.00	0.00	660.00	91.67
01-01-80300 FICA/Medicare	55	4.59	4.59	0.00	50.41	91.65
01-01-80700 Unemployment	<u>10</u>	<u>1.80</u>	<u>1.80</u>	<u>0.00</u>	<u>8.20</u>	<u>82.00</u>
TOTAL Personnel Services	785	66.39	66.39	0.00	718.61	91.54
TOTAL City Council	785	66.39	66.39	0.00	718.61	91.54
Administration =====						
<u>Personnel Services</u>						
01-02-80100 Salary	566,744	120,880.04	120,880.04	0.00	445,863.80	78.67
01-02-80300 FICA/Medicare	38,893	8,847.06	8,847.06	0.00	30,046.39	77.25
01-02-80400 Dental Insurance	1,800	155.04	155.04	0.00	1,644.96	91.39
01-02-80500 Health Insurance	55,221	4,381.49	4,381.49	0.00	50,839.51	92.07
01-02-80600 Worker's Comp	7,791	2,263.26	2,263.26	0.00	5,527.74	70.95
01-02-80700 Unemployment	800	0.00	0.00	0.00	800.00	100.00
01-02-80800 OMRP Pension	45,609	9,834.63	9,834.63	0.00	35,773.92	78.44
01-02-81400 Car Allowance	<u>18,800</u>	<u>2,066.67</u>	<u>2,066.67</u>	<u>0.00</u>	<u>16,733.33</u>	<u>89.01</u>
TOTAL Personnel Services	735,658	148,428.19	148,428.19	0.00	587,229.65	79.82
<u>Material and Supplies</u>						
01-02-83000 Material & Supplies	<u>1,000</u>	<u>166.95</u>	<u>166.95</u>	<u>0.00</u>	<u>833.05</u>	<u>83.31</u>
TOTAL Material and Supplies	1,000	166.95	166.95	0.00	833.05	83.31
<u>Other Services</u>						
01-02-84000 Equipment Maintenance	2,000	0.00	0.00	0.00	2,000.00	100.00
01-02-84300 Training & Membership	9,000	1,886.66	1,886.66	0.00	7,113.34	79.04
01-02-84400 Software Agreements	20,500	17,104.66	17,104.66	0.00	3,395.34	16.56
01-02-84700 Telephone	<u>8,200</u>	<u>1,676.65</u>	<u>1,676.65</u>	<u>0.00</u>	<u>6,523.35</u>	<u>79.55</u>
TOTAL Other Services	39,700	20,667.97	20,667.97	0.00	19,032.03	47.94
<u>Capital Projects</u>						
<u>Transfers Out</u>						
01-02-99000 Transfer to CIP (Depreciati	<u>15,347</u>	<u>1,278.92</u>	<u>1,278.92</u>	<u>0.00</u>	<u>14,068.08</u>	<u>91.67</u>
TOTAL Transfers Out	15,347	1,278.92	1,278.92	0.00	14,068.08	91.67
TOTAL Administration	791,705	170,542.03	170,542.03	0.00	621,162.81	78.46

01 -General Fund

% OF YEAR COMPLETED: 08.33

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
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City Treasurer
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Personnel Services

01-03-80100 Salary	1,200	100.00	100.00	0.00	1,100.00	91.67
01-03-80300 FICA/Medicare	92	7.65	7.65	0.00	84.35	91.68
01-03-80700 Unemployment	15	3.00	3.00	0.00	12.00	80.00
TOTAL Personnel Services	1,307	110.65	110.65	0.00	1,196.35	91.53

TOTAL City Treasurer	1,307	110.65	110.65	0.00	1,196.35	91.53
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City Attorney
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Other Services

01-04-87100 Legal Services	297,000	39,827.85	39,827.85	0.00	257,172.15	86.59
TOTAL Other Services	297,000	39,827.85	39,827.85	0.00	257,172.15	86.59

TOTAL City Attorney	297,000	39,827.85	39,827.85	0.00	257,172.15	86.59
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Municipal Court
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Personnel Services

01-05-80100 Salary	84,683	10,889.26	10,889.26	0.00	73,793.88	87.14
01-05-80200 Overtime	500	0.00	0.00	0.00	500.00	100.00
01-05-80300 FICA/Medicare	6,465	833.03	833.03	0.00	5,631.59	87.11
01-05-80400 Dental Insurance	517	51.68	51.68	0.00	465.32	90.00
01-05-80500 Health Insurance	7,501	687.83	687.83	0.00	6,813.17	90.83
01-05-80600 Worker's Comp	2,597	565.82	565.82	0.00	2,031.18	78.21
01-05-80700 Unemployment	400	125.57	125.57	0.00	274.43	68.61
01-05-80800 OMRP Pension	5,560	771.14	771.14	0.00	4,788.71	86.13
TOTAL Personnel Services	108,223	13,924.33	13,924.33	0.00	94,298.28	87.13

Material and Supplies

01-05-83000 Material & Supplies	1,000	68.45	68.45	0.00	931.55	93.16
TOTAL Material and Supplies	1,000	68.45	68.45	0.00	931.55	93.16

Other Services

01-05-84000 Equipment Maintenance	250	0.00	0.00	0.00	250.00	100.00
01-05-84300 Training & Membership	700	0.00	0.00	125.00	575.00	82.14
01-05-84400 Software Agreement	12,075	9,885.50	9,885.50	0.00	2,189.50	18.13
01-05-84700 Telephone	1,300	131.70	131.70	0.00	1,168.30	89.87
TOTAL Other Services	14,325	10,017.20	10,017.20	125.00	4,182.80	29.20

01 -General Fund

% OF YEAR COMPLETED: 08.33

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
<u>Transfers Out</u>						
TOTAL Municipal Court	123,548	24,009.98	24,009.98	125.00	99,412.63	80.47
Police Department						
=====						
<u>Personnel Services</u>						
01-06-80100 Salary	1,886,714	224,605.26	224,605.26	0.00	1,662,109.09	88.10
01-06-80200 Overtime	12,000	3,818.01	3,818.01	0.00	8,181.99	68.18
01-06-80300 FICA/Medicare	170,092	18,206.28	18,206.28	0.00	151,885.24	89.30
01-06-80400 Dental Insurance	11,820	1,033.60	1,033.60	0.00	10,786.40	91.26
01-06-80500 Health Insurance	315,227	22,793.99	22,793.99	0.00	292,433.01	92.77
01-06-80600 Worker's Comp	62,330	13,579.55	13,579.55	0.00	48,750.45	78.21
01-06-80700 Unemployment	4,500	1,591.18	1,591.18	0.00	2,908.82	64.64
01-06-80800 OMRP Pension	31,340	3,430.29	3,430.29	0.00	27,909.33	89.05
01-06-81050 Police Pension	207,870	23,382.89	23,382.89	0.00	184,487.01	88.75
01-06-81100 Uniform Allowance	30,500	10,110.77	10,110.77	0.00	20,389.23	66.85
01-06-81200 Medical Exams	<u>2,500</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>2,500.00</u>	<u>100.00</u>
TOTAL Personnel Services	2,734,892	322,551.82	322,551.82	0.00	2,412,340.57	88.21
<u>Material and Supplies</u>						
01-06-83000 Material & Supplies	<u>7,000</u>	<u>148.54</u>	<u>148.54</u>	<u>0.00</u>	<u>6,851.46</u>	<u>97.88</u>
TOTAL Material and Supplies	7,000	148.54	148.54	0.00	6,851.46	97.88
<u>Other Services</u>						
01-06-84000 Equipment Maintenance	58,000	3,618.84	3,618.84	0.00	54,381.16	93.76
01-06-84100 Vehicle Maintenance	39,000	10,462.84	10,462.84	0.00	28,537.16	73.17
01-06-84200 Building Maintenance	4,500	931.23	931.23	0.00	3,568.77	79.31
01-06-84300 Training & Membership	20,000	0.00	0.00	7,810.00	12,190.00	60.95
01-06-84600 Lease/Rental	6,500	0.00	0.00	0.00	6,500.00	100.00
01-06-84700 Telephone	23,000	840.17	840.17	0.00	22,159.83	96.35
01-06-84800 Utilities	2,000	60.80	60.80	0.00	1,939.20	96.96
01-06-84900 Fuel	20,000	0.00	0.00	0.00	20,000.00	100.00
01-06-84950 EV Charging	0	139.49	139.49	0.00	(139.49)	0.00
01-06-85000 Janitorial Services	15,150	1,262.50	1,262.50	0.00	13,887.50	91.67
01-06-85300 Animal Control	<u>2,500</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>2,500.00</u>	<u>100.00</u>
TOTAL Other Services	190,650	17,315.87	17,315.87	7,810.00	165,524.13	86.82
<u>Transfers Out</u>						
01-06-99000 Transfer to CIP (Depreciat	<u>81,849</u>	<u>6,820.75</u>	<u>6,820.75</u>	<u>0.00</u>	<u>75,028.25</u>	<u>91.67</u>
TOTAL Transfers Out	81,849	6,820.75	6,820.75	0.00	75,028.25	91.67
TOTAL Police Department	3,014,391	346,836.98	346,836.98	7,810.00	2,659,744.41	88.23

01 -General Fund

% OF YEAR COMPLETED: 08.33

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Fire Department						
=====						
<u>Personnel Services</u>						
01-07-80100 Salary	1,415,745	194,628.97	194,628.97	0.00	1,221,115.90	86.25
01-07-80200 Overtime	70,000	18,543.60	18,543.60	0.00	51,456.40	73.51
01-07-80300 FICA/Medicare	20,676	3,182.40	3,182.40	0.00	17,493.45	84.61
01-07-80400 Dental Insurance	7,235	775.20	775.20	0.00	6,459.80	89.29
01-07-80500 Health Insurance	204,878	17,650.38	17,650.38	0.00	187,227.62	91.38
01-07-80600 Worker's Comp	36,359	7,921.41	7,921.41	0.00	28,437.59	78.21
01-07-80700 Unemployment	2,800	387.72	387.72	0.00	2,412.28	86.15
01-07-81000 Fire Pension	194,704	25,431.01	25,431.01	0.00	169,273.31	86.94
01-07-81100 Uniform Allowance	17,000	6,508.75	6,508.75	0.00	10,491.25	61.71
01-07-81200 Medical Exams	<u>8,400</u>	<u>856.00</u>	<u>856.00</u>	<u>0.00</u>	<u>7,544.00</u>	<u>89.81</u>
TOTAL Personnel Services	1,977,797	275,885.44	275,885.44	0.00	1,701,911.60	86.05
<u>Material and Supplies</u>						
01-07-83000 Material & Supplies	<u>12,600</u>	<u>1,049.62</u>	<u>1,049.62</u>	<u>0.00</u>	<u>11,550.38</u>	<u>91.67</u>
TOTAL Material and Supplies	12,600	1,049.62	1,049.62	0.00	11,550.38	91.67
<u>Other Services</u>						
01-07-84000 Equipment Maintenance	10,000	1,958.23	1,958.23	0.00	8,041.77	80.42
01-07-84100 Vehicle Maintenance	12,500	3,346.71	3,346.71	65.93	9,087.36	72.70
01-07-84200 Building Maintenance	15,000	2,492.54	2,492.54	120.48	12,386.98	82.58
01-07-84300 Training & Membership	15,500	9,794.83	9,794.83	7,810.00 (	2,104.83)	13.58-
01-07-84400 Membership	1,500	0.00	0.00	55.00	1,445.00	96.33
01-07-84500 Fire Department Publication	1,000	767.21	767.21	0.00	232.79	23.28
01-07-84600 Lease/Rental	1,500	0.00	0.00	0.00	1,500.00	100.00
01-07-84700 Telephone	9,200	483.95	483.95	0.00	8,716.05	94.74
01-07-84800 Utilities	3,500	60.80	60.80	0.00	3,439.20	98.26
01-07-84900 Fuel	7,650	0.00	0.00	0.00	7,650.00	100.00
01-07-85200 EMSA Subsidy	30,955	2,557.20	2,557.20	0.00	28,397.80	91.74
01-07-86850 Software Maintenance	<u>15,500</u>	<u>5,997.79</u>	<u>5,997.79</u>	<u>0.00</u>	<u>9,502.21</u>	<u>61.30</u>
TOTAL Other Services	123,805	27,459.26	27,459.26	8,051.41	88,294.33	71.32
<u>Transfers Out</u>						
01-07-99000 Transfer to CIP (Depreciati	<u>184,371</u>	<u>15,364.25</u>	<u>15,364.25</u>	<u>0.00</u>	<u>169,006.75</u>	<u>91.67</u>
TOTAL Transfers Out	184,371	15,364.25	15,364.25	0.00	169,006.75	91.67
TOTAL Fire Department	2,298,573	319,758.57	319,758.57	8,051.41	1,970,763.06	85.74
City Engineer						
=====						
<u>Personnel Services</u>						

01 -General Fund

% OF YEAR COMPLETED: 08.33

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
<u>Other Services</u>						
01-08-86075 Engineering Fees	280,000	14,283.40	14,283.40	3,314.02	262,402.58	93.72
TOTAL Other Services	280,000	14,283.40	14,283.40	3,314.02	262,402.58	93.72
TOTAL City Engineer	280,000	14,283.40	14,283.40	3,314.02	262,402.58	93.72
Street Department =====						
<u>Personnel Services</u>						
01-09-80100 Salary	169,074	26,001.28	26,001.28	0.00	143,073.04	84.62
01-09-80200 Overtime	1,800	0.00	0.00	0.00	1,800.00	100.00
01-09-80300 FICA/Medicare	11,621	2,017.79	2,017.79	0.00	9,603.41	82.64
01-09-80400 Dental Insurance	1,628	213.06	213.06	0.00	1,414.94	86.91
01-09-80500 Health Insurance	34,641	4,373.93	4,373.93	0.00	30,267.07	87.37
01-09-80600 Worker's Comp	5,194	1,131.63	1,131.63	0.00	4,062.37	78.21
01-09-80700 Unemployment	873	333.38	333.38	0.00	539.62	61.81
01-09-80800 OMRP Pension	14,278	2,110.10	2,110.10	0.00	12,167.45	85.22
01-09-80900 Stand By Pay	2,600	375.00	375.00	0.00	2,225.00	85.58
01-09-81100 Uniform Allowance	3,766	480.15	480.15	0.00	3,285.85	87.25
01-09-81200 Medical Exams	780	68.00	68.00	0.00	712.00	91.28
TOTAL Personnel Services	246,255	37,104.32	37,104.32	0.00	209,150.75	84.93
<u>Material and Supplies</u>						
01-09-83000 Material & Supplies	11,000	352.29	352.29	1,108.44	9,539.27	86.72
01-09-83300 Minor Tools	1,000	0.00	0.00	0.00	1,000.00	100.00
01-09-83500 Safety Supplies	1,500	350.50	350.50	0.00	1,149.50	76.63
01-09-83700 Misc. Supplies	250	64.00	64.00	0.00	186.00	74.40
TOTAL Material and Supplies	13,750	766.79	766.79	1,108.44	11,874.77	86.36
<u>Other Services</u>						
01-09-84000 Equipment Maintenance	3,000	0.00	0.00	0.00	3,000.00	100.00
01-09-84100 Vehicle Maintenance	17,000	259.11	259.11	509.20	16,231.69	95.48
01-09-84600 Lease/Rental	800	466.00	466.00	0.00	334.00	41.75
01-09-84700 Telephone	1,400	25.63	25.63	0.00	1,374.37	98.17
01-09-84800 Utilities	500	31.24	31.24	0.00	468.76	93.75
01-09-84900 Fuel	5,000	0.00	0.00	0.00	5,000.00	100.00
01-09-85500 Street Lighting	96,000	7,899.39	7,899.39	0.00	88,100.61	91.77
TOTAL Other Services	123,700	8,681.37	8,681.37	509.20	114,509.43	92.57
<u>Transfers Out</u>						
01-09-99000 Transfer to CIP (Depreciati	51,023	4,251.92	4,251.92	0.00	46,771.08	91.67
TOTAL Transfers Out	51,023	4,251.92	4,251.92	0.00	46,771.08	91.67
TOTAL Street Department	434,728	50,804.40	50,804.40	1,617.64	382,306.03	87.94

01 -General Fund

% OF YEAR COMPLETED: 08.33

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Sanitation =====						
<u>Personnel Services</u>						
01-10-80100 Salary	454,137	60,793.42	60,793.42	0.00	393,343.24	86.61
01-10-80300 FICA/Medicare	35,408	4,650.65	4,650.65	0.00	30,757.17	86.87
01-10-80400 Dental Insurance	5,428	510.46	510.46	0.00	4,917.54	90.60
01-10-80500 Health Insurance	88,600	8,021.20	8,021.20	0.00	80,578.80	90.95
01-10-80600 Worker's Comp	25,971	5,658.15	5,658.15	0.00	20,312.85	78.21
01-10-80700 Unemployment	3,150	1,073.43	1,073.43	0.00	2,076.57	65.92
01-10-80800 OMRP Pension	36,330	4,863.45	4,863.45	0.00	31,467.00	86.61
01-10-81100 Uniform Allowance	7,800	678.67	678.67	0.00	7,121.33	91.30
01-10-81200 Medical Exams	825	0.00	0.00	0.00	825.00	100.00
TOTAL Personnel Services	657,649	86,249.43	86,249.43	0.00	571,399.50	86.89
<u>Material and Supplies</u>						
01-10-83000 Material & Supplies	1,500	5.99	5.99	0.00	1,494.01	99.60
01-10-83500 Safety Supplies	2,000	130.00	130.00	0.00	1,870.00	93.50
01-10-83700 Misc. Supplies	100	0.00	0.00	0.00	100.00	100.00
TOTAL Material and Supplies	3,600	135.99	135.99	0.00	3,464.01	96.22
<u>Other Services</u>						
01-10-84000 Equipment Maintenance	1,400	419.85	419.85	49.00	931.15	66.51
01-10-84100 Vehicle Maintenance	57,000	1,515.02	1,515.02	0.00	55,484.98	97.34
01-10-84800 Utilities	820	31.22	31.22	0.00	788.78	96.19
01-10-84900 Fuel	12,000	581.77	581.77	0.00	11,418.23	95.15
01-10-85800 Landfill Disposal	80,000	4,272.70	4,272.70	0.00	75,727.30	94.66
01-10-85825 Commercial Garbage Disposal	140,000	10,541.38	10,541.38	0.00	129,458.62	92.47
TOTAL Other Services	291,220	17,361.94	17,361.94	49.00	273,809.06	94.02
Capital Projects						
<u>Transfers Out</u>						
01-10-99000 Transfer to CIP (Depreciati	88,309	7,359.08	7,359.08	0.00	80,949.92	91.67
TOTAL Transfers Out	88,309	7,359.08	7,359.08	0.00	80,949.92	91.67
TOTAL Sanitation	1,040,778	111,106.44	111,106.44	49.00	929,622.49	89.32
Parks Department =====						
<u>Personnel Services</u>						
<u>Material and Supplies</u>						
<u>Other Services</u>						
01-11-84000 Equipment Maintenance	700	0.00	0.00	0.00	700.00	100.00
01-11-84100 Vehicle Maintenance	800	0.00	0.00	0.00	800.00	100.00

01 -General Fund

% OF YEAR COMPLETED: 08.33

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
01-11-85700 Parks Maintenance	25,000	5,852.59	5,852.59	0.00	19,147.41	76.59
01-11-85900 Park Maintenance Contract	200,000	17,257.50	17,257.50	0.00	182,742.50	91.37
01-11-86200 Irrigattion Maintenance	<u>20,000</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>20,000.00</u>	<u>100.00</u>
TOTAL Other Services	246,500	23,110.09	23,110.09	0.00	223,389.91	90.62
<u>Transfers Out</u>						
01-11-99000 Transfer to CIP (Depreciati	<u>11,667</u>	<u>972.25</u>	<u>972.25</u>	<u>0.00</u>	<u>10,694.75</u>	<u>91.67</u>
TOTAL Transfers Out	11,667	972.25	972.25	0.00	10,694.75	91.67
TOTAL Parks Department	258,167	24,082.34	24,082.34	0.00	234,084.66	90.67
<u>Public Works Admin</u>						
=====						
<u>Personnel Services</u>						
01-12-80100 Salary	174,468	17,600.91	17,600.91	0.00	156,867.52	89.91
01-12-80300 FICA/Medicare	13,598	1,351.45	1,351.45	0.00	12,246.64	90.06
01-12-80400 Dental Insurance	1,085	103.36	103.36	0.00	981.64	90.47
01-12-80500 Health Insurance	20,001	2,341.41	2,341.41	0.00	17,659.59	88.29
01-12-80600 Worker's Comp	5,194	1,131.63	1,131.63	0.00	4,062.37	78.21
01-12-80700 Unemployment	400	105.97	105.97	0.00	294.03	73.51
01-12-80800 OMRP Pension	13,957	1,408.08	1,408.08	0.00	12,549.35	89.91
01-12-81200 Medical Exams	<u>500</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>500.00</u>	<u>100.00</u>
TOTAL Personnel Services	229,204	24,042.81	24,042.81	0.00	205,161.14	89.51
<u>Material and Supplies</u>						
01-12-83000 Material & Supplies	1,500	0.00	0.00	0.00	1,500.00	100.00
01-12-83200 Office Supplies	3,000	63.44	63.44	0.00	2,936.56	97.89
01-12-83700 Misc. Supplies	<u>500</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>500.00</u>	<u>100.00</u>
TOTAL Material and Supplies	5,000	63.44	63.44	0.00	4,936.56	98.73
<u>Other Services</u>						
01-12-84000 Equipment Maintenance	3,000	0.00	0.00	0.00	3,000.00	100.00
01-12-84100 Vehicle Maintenance	1,500	35.00	35.00	0.00	1,465.00	97.67
01-12-84200 Building Maintenance	5,600	134.00	134.00	0.00	5,466.00	97.61
01-12-84250 Fueling Station Maintenance	2,000	0.00	0.00	0.00	2,000.00	100.00
01-12-84300 Training & Membership	1,500	221.36	221.36	0.00	1,278.64	85.24
01-12-84600 Lease/Rental	1,500	1,210.00	1,210.00	0.00	290.00	19.33
01-12-84700 Telephone	4,500	1,736.82	1,736.82	0.00	2,763.18	61.40
01-12-84800 Utilities	1,000	31.24	31.24	0.00	968.76	96.88
01-12-84900 Fuel	8,000	0.00	0.00	0.00	8,000.00	100.00
01-12-85000 Janitorial Services	8,940	745.00	745.00	0.00	8,195.00	91.67
01-12-86300 Publications	<u>500</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>500.00</u>	<u>100.00</u>
TOTAL Other Services	38,040	4,113.42	4,113.42	0.00	33,926.58	89.19
<u>Capital Projects</u>						

01 -General Fund

% OF YEAR COMPLETED: 08.33

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
<u>Transfers Out</u>						
01-12-99000 Transfer to CIP (Depreciated)	8,770	730.83	730.83	0.00	8,039.17	91.67
TOTAL Transfers Out	8,770	730.83	730.83	0.00	8,039.17	91.67
TOTAL Public Works Admin	281,014	28,950.50	28,950.50	0.00	252,063.45	89.70
General Government =====						
<u>Material and Supplies</u>						
01-13-83000 Material & Supplies	20,000	2,028.35	2,028.35	143.15	17,828.50	89.14
TOTAL Material and Supplies	20,000	2,028.35	2,028.35	143.15	17,828.50	89.14
<u>Other Services</u>						
01-13-84000 Equipment Maintenance	24,000	7,880.95	7,880.95	1,770.00	14,349.05	59.79
01-13-84200 Building Maintenance	20,000	5,477.32	5,477.32	174.00	14,348.68	71.74
01-13-84300 Training & Membership	3,000	0.00	0.00	0.00	3,000.00	100.00
01-13-84600 Lease/Rental	396	0.00	0.00	0.00	396.00	100.00
01-13-84700 Telephone	700	44.18	44.18	0.00	655.82	93.69
01-13-84800 Utilities	13,500	173.23	173.23	0.00	13,326.77	98.72
01-13-85000 Janitorial Services	18,260	1,362.50	1,362.50	0.00	16,897.50	92.54
01-13-85400 Bank Charges	49,500	6,597.78	6,597.78	0.00	42,902.22	86.67
01-13-86050 Consulting Fees	79,000	450.00	450.00	300.00	78,250.00	99.05
01-13-86100 Liability Insurance/Bonds	237,281	62,768.15	62,768.15	0.00	174,512.85	73.55
01-13-86300 Publications	18,000	1,046.00	1,046.00	0.00	16,954.00	94.19
01-13-86400 Auditing Fees	30,000	4,137.50	4,137.50	0.00	25,862.50	86.21
01-13-86500 Election Expenses	3,000	0.00	0.00	0.00	3,000.00	100.00
01-13-86600 ACOG Dues	3,050	3,404.00	3,404.00	0.00 (	354.00)	11.61-
01-13-86700 OML Dues	5,900	0.00	0.00	0.00	5,900.00	100.00
01-13-86800 Reassessment Fees	28,000	0.00	0.00	0.00	28,000.00	100.00
01-13-86900 Postage	8,000	500.00	500.00	0.00	7,500.00	93.75
01-13-87000 Misc. Expenses	95,000	2,508.61	2,508.61	0.00	92,491.39	97.36
01-13-87100 H.R.A.	25,000	1,060.00	1,060.00	0.00	23,940.00	95.76
01-13-87200 Education Scholarship	10,000	0.00	0.00	0.00	10,000.00	100.00
TOTAL Other Services	671,587	97,410.22	97,410.22	2,244.00	571,932.78	85.16
<u>Capital Projects</u>						
01-13-88100 Council Approval Capital Outlay	1,274,491	22,677.68	22,677.68	199,310.67	1,052,502.65	82.58
TOTAL Capital Projects	1,274,491	22,677.68	22,677.68	199,310.67	1,052,502.65	82.58
<u>Transfers Out</u>						
TOTAL General Government	1,966,078	122,116.25	122,116.25	201,697.82	1,642,263.93	83.53

01 -General Fund

% OF YEAR COMPLETED: 08.33

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
<u>Code Department</u>						
=====						
<u>Personnel Services</u>						
01-14-80100 Salary	269,387	28,938.73	28,938.73	0.00	240,448.16	89.26
01-14-80300 FICA/Medicare	21,003	2,213.82	2,213.82	0.00	18,789.57	89.46
01-14-80400 Dental Insurance	2,170	206.72	206.72	0.00	1,963.28	90.47
01-14-80500 Health Insurance	35,737	4,090.20	4,090.20	0.00	31,646.80	88.55
01-14-80600 Worker's Comp	10,388	2,263.26	2,263.26	0.00	8,124.74	78.21
01-14-80700 Unemployment	1,090	361.62	361.62	0.00	728.38	66.82
01-14-80800 OMRP Pension	21,551	2,315.10	2,315.10	0.00	19,235.57	89.26
01-14-81100 Uniform Rental	4,276	468.43	468.43	0.00	3,807.57	89.05
01-14-81200 Medical Exams	500	0.00	0.00	0.00	500.00	100.00
TOTAL Personnel Services	366,102	40,857.88	40,857.88	0.00	325,244.07	88.84
<u>Material and Supplies</u>						
01-14-83000 Material & Supplies	4,000	311.78	311.78	0.00	3,688.22	92.21
01-14-83200 Office Supplies	300	0.00	0.00	0.00	300.00	100.00
TOTAL Material and Supplies	4,300	311.78	311.78	0.00	3,988.22	92.75
<u>Other Services</u>						
01-14-84100 Vehicle Maintenance	2,600	89.85	89.85	0.00	2,510.15	96.54
01-14-84300 Training & Membership	3,000	840.00	840.00	0.00	2,160.00	72.00
01-14-84400 Software Agreement	25,715	9,015.66	9,015.66	9,500.00	7,199.34	28.00
01-14-84700 Telephone	6,000	144.27	144.27	0.00	5,855.73	97.60
01-14-84800 Utilities	1,000	31.24	31.24	0.00	968.76	96.88
01-14-84900 Fuel	1,300	0.00	0.00	0.00	1,300.00	100.00
TOTAL Other Services	39,615	10,121.02	10,121.02	9,500.00	19,993.98	50.47
<u>Capital Projects</u>						
01-14-88850 Life and Safety	4,500	0.00	0.00	29.38	4,470.62	99.35
TOTAL Capital Projects	4,500	0.00	0.00	29.38	4,470.62	99.35
<u>Transfers Out</u>						
01-14-99000 Transfer to CIP (Depreciat	18,757	1,563.08	1,563.08	0.00	17,193.92	91.67
TOTAL Transfers Out	18,757	1,563.08	1,563.08	0.00	17,193.92	91.67
TOTAL Code Department						
	433,274	52,853.76	52,853.76	9,529.38	370,890.81	85.60

Risk Manager
=====

<u>Personnel Services</u>						
01-15-80100 Salary	128,361	17,534.23	17,534.23	0.00	110,827.21	86.34
01-15-80300 FICA/Medicare	9,735	1,346.35	1,346.35	0.00	8,388.86	86.17
01-15-80400 Dental Insurance	517	51.68	51.68	0.00	465.32	90.00
01-15-80500 Health Insurance	18,905	1,653.58	1,653.58	0.00	17,251.42	91.25
01-15-80600 Worker's Comp	2,597	565.82	565.82	0.00	2,031.18	78.21

01 -General Fund

% OF YEAR COMPLETED: 08.33

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
01-15-80700 Unemployment	200	0.00	0.00	0.00	200.00	100.00
01-15-80800 OMRP Pension	10,181	1,402.74	1,402.74	0.00	8,778.38	86.22
01-15-81200 Medical Exams	<u>100</u>	<u>48.00</u>	<u>48.00</u>	<u>0.00</u>	<u>52.00</u>	<u>52.00</u>
TOTAL Personnel Services	170,597	22,602.40	22,602.40	0.00	147,994.37	86.75
<u>Material and Supplies</u>						
01-15-83000 Material & Supplies	<u>13,500</u>	<u>365.46</u>	<u>365.46</u>	<u>0.00</u>	<u>13,134.54</u>	<u>97.29</u>
TOTAL Material and Supplies	13,500	365.46	365.46	0.00	13,134.54	97.29
<u>Other Services</u>						
01-15-84000 Equipment Maintenance	100	0.00	0.00	0.00	100.00	100.00
01-15-84100 Vehicle Maintenance	1,000	184.98	184.98	0.00	815.02	81.50
01-15-84300 Training & Membership	8,000	109.13	109.13	0.00	7,890.87	98.64
01-15-84700 Telephone	1,800	87.52	87.52	0.00	1,712.48	95.14
01-15-84850 Wellness Program	29,000	0.00	0.00	12,499.75	16,500.25	56.90
01-15-84900 Fuel	<u>1,000</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1,000.00</u>	<u>100.00</u>
TOTAL Other Services	40,900	381.63	381.63	12,499.75	28,018.62	68.51
<u>Transfers Out</u>						
01-15-99000 Transfer to CIP (Depreciat	<u>5,448</u>	<u>454.00</u>	<u>454.00</u>	<u>0.00</u>	<u>4,994.00</u>	<u>91.67</u>
TOTAL Transfers Out	5,448	454.00	454.00	0.00	4,994.00	91.67
TOTAL Risk Manager	230,445	23,803.49	23,803.49	12,499.75	194,141.53	84.25
Information Systems Mgr =====						
<u>Personnel Services</u>						
01-16-80100 Salary	207,802	28,578.64	28,578.64	0.00	179,223.46	86.25
01-16-80200 Overtime	500	0.00	0.00	0.00	500.00	100.00
01-16-80300 FICA/Medicare	15,410	2,209.23	2,209.23	0.00	13,200.75	85.66
01-16-80400 Dental Insurance	1,034	103.36	103.36	0.00	930.64	90.00
01-16-80500 Health Insurance	31,818	2,863.80	2,863.80	0.00	28,954.20	91.00
01-16-80600 Worker's Comp	4,570	1,131.63	1,131.63	0.00	3,438.37	75.24
01-16-80700 Unemployment	400	64.01	64.01	0.00	335.99	84.00
01-16-80800 OMRP Pension	17,079	2,310.29	2,310.29	0.00	14,768.44	86.47
01-16-81400 Car Allowance	<u>3,600</u>	<u>300.00</u>	<u>300.00</u>	<u>0.00</u>	<u>3,300.00</u>	<u>91.67</u>
TOTAL Personnel Services	282,213	37,560.96	37,560.96	0.00	244,651.85	86.69
<u>Material and Supplies</u>						
01-16-83000 Material Supplies	<u>4,000</u>	<u>29.29</u>	<u>29.29</u>	<u>0.00</u>	<u>3,970.71</u>	<u>99.27</u>
TOTAL Material and Supplies	4,000	29.29	29.29	0.00	3,970.71	99.27
<u>Other Services</u>						
01-16-84000 Equipment Maintenance	70,000	63,695.25	63,695.25	7,564.75 (	1,260.00)	1.80-
01-16-84200 Building Maintenance	1,200	0.00	0.00	0.00	1,200.00	100.00
01-16-84300 Training & Membership	11,000	599.00	599.00	1,927.10	8,473.90	77.04
01-16-84600 Lease/Rental	25,000	2,013.99	2,013.99	0.00	22,986.01	91.94
01-16-84700 Telephone	5,000	119.45	119.45	0.00	4,880.55	97.61

01 -General Fund

% OF YEAR COMPLETED: 08.33

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
01-16-86050 Consulting Fees	<u>8,000</u>	<u>0.00</u>	<u>0.00</u>	<u>3,248.00</u>	<u>4,752.00</u>	<u>59.40</u>
TOTAL Other Services	120,200	66,427.69	66,427.69	12,739.85	41,032.46	34.14
<u>Transfers Out</u>						
01-16-99000 Transfer to CIP (Depreciati	<u>87,664</u>	<u>7,305.33</u>	<u>7,305.33</u>	<u>0.00</u>	<u>80,358.67</u>	<u>91.67</u>
TOTAL Transfers Out	87,664	7,305.33	7,305.33	0.00	80,358.67	91.67
TOTAL Information Systems Mgr	494,077	111,323.27	111,323.27	12,739.85	370,013.69	74.89
TOTAL EXPENDITURES	11,945,869	1,440,476.30	1,440,476.30	257,433.87	10,247,959.19	85.79
REVENUE OVER/ (UNDER) EXPENDITURES	(141,996)	(499,829.55)	(499,829.55)	(257,433.87)	615,267.42	433.30-

02 -Street & Alley
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 08.33

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
<u>REVENUE SUMMARY</u>						
Revenues	<u>232,702</u>	<u>2,271.73</u>	<u>2,271.73</u>	<u>0.00</u>	<u>230,430.27</u>	<u>99.02</u>
TOTAL REVENUES	232,702	2,271.73	2,271.73	0.00	230,430.27	99.02
<u>EXPENDITURE SUMMARY</u>						
Streets & Alley	<u>232,702</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>232,702.00</u>	<u>100.00</u>
TOTAL EXPENDITURES	232,702	0.00	0.00	0.00	232,702.00	100.00
REVENUE OVER/ (UNDER) EXPENDITURES	0	2,271.73	2,271.73	0.00 (	2,271.73)	0.00

02 -Street & Alley

% OF YEAR COMPLETED: 08.33

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Revenues						
=====						
<u>Intergovernmental</u>						
02-00-73400 Gasoline Tax	6,750	593.33	593.33	0.00	6,156.67	91.21
02-00-73450 Motor Vehicle License	<u>29,007</u>	<u>435.55</u>	<u>435.55</u>	<u>0.00</u>	<u>28,571.45</u>	<u>98.50</u>
TOTAL Intergovernmental	35,757	1,028.88	1,028.88	0.00	34,728.12	97.12
<u>Investment Earnings</u>						
02-00-78500 Interest Income	<u>427</u>	<u>1,242.85</u>	<u>1,242.85</u>	<u>0.00</u>	(<u>815.85</u>)	<u>191.07-</u>
TOTAL Investment Earnings	427	1,242.85	1,242.85	0.00	(815.85)	191.07-
<u>Fund Balance Carryover</u>						
02-00-79800 Carryover	<u>196,518</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>196,518.00</u>	<u>100.00</u>
TOTAL Fund Balance Carryover	<u>196,518</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>196,518.00</u>	<u>100.00</u>
TOTAL Revenues	232,702	2,271.73	2,271.73	0.00	230,430.27	99.02
TOTAL REVENUE	232,702	2,271.73	2,271.73	0.00	230,430.27	99.02

02 -Street & Alley

% OF YEAR COMPLETED: 08.33

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Streets & Alley =====						
Material and Supplies						
Other Services						
02-09-85800 Contingency	232,702	0.00	0.00	0.00	232,702.00	100.00
TOTAL Other Services	232,702	0.00	0.00	0.00	232,702.00	100.00
TOTAL Streets & Alley	232,702	0.00	0.00	0.00	232,702.00	100.00
TOTAL EXPENDITURES	232,702	0.00	0.00	0.00	232,702.00	100.00
REVENUE OVER/ (UNDER) EXPENDITURES	0	2,271.73	2,271.73	0.00 (	2,271.73)	0.00

03 -Designated Fds-Fire & Gen
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 08.33

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
<u>REVENUE SUMMARY</u>						
Revenues	<u>2,175</u>	<u>108.79</u>	<u>108.79</u>	<u>0.00</u>	<u>2,066.21</u>	<u>95.00</u>
TOTAL REVENUES	2,175	108.79	108.79	0.00	2,066.21	95.00
<u>EXPENDITURE SUMMARY</u>						
Fire Department	<u>2,175</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>2,175.00</u>	<u>100.00</u>
TOTAL EXPENDITURES	2,175	0.00	0.00	0.00	2,175.00	100.00
REVENUE OVER/ (UNDER) EXPENDITURES	0	108.79	108.79	0.00 (	108.79)	0.00

03 -Designated Fds-Fire & Gen

% OF YEAR COMPLETED: 08.33

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Revenues =====						
<u>Investment Earnings</u>						
03-00-78500 Interest Income	0	8.79	8.79	0.00	(8.79)	0.00
TOTAL Investment Earnings	0	8.79	8.79	0.00	(8.79)	0.00
<u>Miscellaneous Revenue</u>						
03-00-79507 Revenue - Fire	0	100.00	100.00	0.00	(100.00)	0.00
TOTAL Miscellaneous Revenue	0	100.00	100.00	0.00	(100.00)	0.00
<u>Fund Balance Carryover</u>						
03-00-79807 Carryover	2,175	0.00	0.00	0.00	2,175.00	100.00
TOTAL Fund Balance Carryover	2,175	0.00	0.00	0.00	2,175.00	100.00
TOTAL Revenues	2,175	108.79	108.79	0.00	2,066.21	95.00
TOTAL REVENUE	2,175	108.79	108.79	0.00	2,066.21	95.00

03 -Designated Fds-Fire & Gen

% OF YEAR COMPLETED: 08.33

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Police Department =====						
Material and Supplies						
Other Services						
Fire Department =====						
Material and Supplies						
03-07-83000 Material & Supplies	2,175	0.00	0.00	0.00	2,175.00	100.00
TOTAL Material and Supplies	2,175	0.00	0.00	0.00	2,175.00	100.00
Other Services						
Capital Projects						
TOTAL Fire Department	2,175	0.00	0.00	0.00	2,175.00	100.00
Public Works =====						
Material and Supplies						
Other Services						
General Government =====						
Material and Supplies						
TOTAL EXPENDITURES	2,175	0.00	0.00	0.00	2,175.00	100.00
REVENUE OVER/ (UNDER) EXPENDITURES	0	108.79	108.79	0.00 (	108.79)	0.00

04 -Designated Funds-Police
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 08.33

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
<u>REVENUE SUMMARY</u>						
Revenues	<u>74,090</u>	<u>353.08</u>	<u>353.08</u>	<u>0.00</u>	<u>73,736.92</u>	<u>99.52</u>
TOTAL REVENUES	74,090	353.08	353.08	0.00	73,736.92	99.52
<u>EXPENDITURE SUMMARY</u>						
Police Department	<u>74,090</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>74,090.00</u>	<u>100.00</u>
TOTAL EXPENDITURES	74,090	0.00	0.00	0.00	74,090.00	100.00
REVENUE OVER/ (UNDER) EXPENDITURES	0	353.08	353.08	0.00 (	353.08)	0.00

04 -Designated Funds-Police

% OF YEAR COMPLETED: 08.33

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Revenues						
=====						
 <u>Investment Earnings</u>						
04-00-78500 Interest Income	0	253.08	253.08	0.00	(253.08)	0.00
TOTAL Investment Earnings	0	253.08	253.08	0.00	(253.08)	0.00
 <u>Miscellaneous Revenue</u>						
04-00-79506 Revenue - Police	750	100.00	100.00	0.00	650.00	86.67
TOTAL Miscellaneous Revenue	750	100.00	100.00	0.00	650.00	86.67
 <u>Fund Balance Carryover</u>						
04-00-79806 Carryover - Police Dept	73,340	0.00	0.00	0.00	73,340.00	100.00
TOTAL Fund Balance Carryover	73,340	0.00	0.00	0.00	73,340.00	100.00
TOTAL Revenues	74,090	353.08	353.08	0.00	73,736.92	99.52
TOTAL REVENUE	74,090	353.08	353.08	0.00	73,736.92	99.52

04 -Designated Funds-Police

% OF YEAR COMPLETED: 08.33

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Police Department =====						
<u>Material and Supplies</u>						
04-06-83000 Material & Supplies	29,755	0.00	0.00	0.00	29,755.00	100.00
04-06-83300 Animal Control Supplies	<u>44,335</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>44,335.00</u>	<u>100.00</u>
TOTAL Material and Supplies	74,090	0.00	0.00	0.00	74,090.00	100.00
<u>Other Services</u>						
TOTAL Police Department						
	74,090	0.00	0.00	0.00	74,090.00	100.00
TOTAL EXPENDITURES						
	74,090	0.00	0.00	0.00	74,090.00	100.00
REVENUE OVER/ (UNDER) EXPENDITURES	0	353.08	353.08	0.00 (	353.08)	0.00

05 -Designated Funds-PW
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 08.33

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
<u>REVENUE SUMMARY</u>						
Revenues	<u>2,288</u>	<u>11.61</u>	<u>11.61</u>	<u>0.00</u>	<u>2,276.39</u>	<u>99.49</u>
TOTAL REVENUES	2,288	11.61	11.61	0.00	2,276.39	99.49
<u>EXPENDITURE SUMMARY</u>						
Public Works	<u>2,288</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>2,288.00</u>	<u>100.00</u>
TOTAL EXPENDITURES	2,288	0.00	0.00	0.00	2,288.00	100.00
REVENUE OVER/ (UNDER) EXPENDITURES	0	11.61	11.61	0.00 (	11.61)	0.00

05 -Designated Funds-PW

% OF YEAR COMPLETED: 08.33

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Revenues =====						
<u>Investment Earnings</u>						
05-00-78500 Interest Income	0	11.61	11.61	0.00	(11.61)	0.00
TOTAL Investment Earnings	0	11.61	11.61	0.00	(11.61)	0.00
<u>Miscellaneous Revenue</u>						
<u>Fund Balance Carryover</u>						
05-00-79812 Carryover	2,288	0.00	0.00	0.00	2,288.00	100.00
TOTAL Fund Balance Carryover	2,288	0.00	0.00	0.00	2,288.00	100.00
TOTAL Revenues	2,288	11.61	11.61	0.00	2,276.39	99.49
TOTAL REVENUE	2,288	11.61	11.61	0.00	2,276.39	99.49

05 -Designated Funds-PW

% OF YEAR COMPLETED: 08.33

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Public Works						
=====						
Material and Supplies						
05-12-83000 Material & Supplies	2,288	0.00	0.00	0.00	2,288.00	100.00
TOTAL Material and Supplies	2,288	0.00	0.00	0.00	2,288.00	100.00
TOTAL Public Works	2,288	0.00	0.00	0.00	2,288.00	100.00
TOTAL EXPENDITURES	2,288	0.00	0.00	0.00	2,288.00	100.00
REVENUE OVER/ (UNDER) EXPENDITURES	0	11.61	11.61	0.00 (	11.61)	0.00

06 -Municipal Authority
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 08.33

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
<u>REVENUE SUMMARY</u>						
Municipal Auth Revenue	<u>4,681,591</u>	<u>467,092.35</u>	<u>467,092.35</u>	<u>0.00</u>	<u>4,214,498.56</u>	<u>90.02</u>
TOTAL REVENUES	4,681,591	467,092.35	467,092.35	0.00	4,214,498.56	90.02
<u>EXPENDITURE SUMMARY</u>						
Municipal Authority	<u>4,681,590</u>	<u>457,460.00</u>	<u>457,460.00</u>	<u>5,964.25</u>	<u>4,218,165.66</u>	<u>90.10</u>
TOTAL EXPENDITURES	4,681,590	457,460.00	457,460.00	5,964.25	4,218,165.66	90.10
REVENUE OVER/ (UNDER) EXPENDITURES	1	9,632.35	9,632.35 (	5,964.25) (	3,667.10)	6,710.00-

06 -Municipal Authority

% OF YEAR COMPLETED: 08.33

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
<u>Municipal Auth Revenue</u>						
=====						
<u>Water</u>						
06-00-75300 Water Revenue	<u>3,247,688</u>	<u>333,573.40</u>	<u>333,573.40</u>	<u>0.00</u>	<u>2,914,114.60</u>	<u>89.73</u>
TOTAL Water	3,247,688	333,573.40	333,573.40	0.00	2,914,114.60	89.73
<u>Wastewater</u>						
06-00-75700 Sewer Revenue	340,360	30,617.60	30,617.60	0.00	309,742.40	91.00
06-00-75800 OKC Sewer Charges Revenue	<u>1,009,781</u>	<u>95,686.83</u>	<u>95,686.83</u>	<u>0.00</u>	<u>914,094.17</u>	<u>90.52</u>
TOTAL Wastewater	1,350,141	126,304.43	126,304.43	0.00	1,223,836.57	90.65
<u>Water Taps</u>						
06-00-75900 Water Tap Revenue	<u>38,418</u>	<u>1,290.00</u>	<u>1,290.00</u>	<u>0.00</u>	<u>37,128.00</u>	<u>96.64</u>
TOTAL Water Taps	38,418	1,290.00	1,290.00	0.00	37,128.00	96.64
<u>Fines & Forfeits</u>						
06-00-76000 MXU Installation	<u>320</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>320.00</u>	<u>100.00</u>
TOTAL Fines & Forfeits	320	0.00	0.00	0.00	320.00	100.00
<u>Penalties</u>						
06-00-77750 Penalty Charges	<u>16,015</u>	<u>746.20</u>	<u>746.20</u>	<u>0.00</u>	<u>15,268.80</u>	<u>95.34</u>
TOTAL Penalties	16,015	746.20	746.20	0.00	15,268.80	95.34
<u>Investment Earnings</u>						
06-00-78200 Interest Income	<u>3,079</u>	<u>4,953.32</u>	<u>4,953.32</u>	<u>0.00</u>	<u>(1,874.32)</u>	<u>60.87-</u>
TOTAL Investment Earnings	3,079	4,953.32	4,953.32	0.00	(1,874.32)	60.87-
<u>Miscellaneous Revenue</u>						
06-00-79100 Misc Income	<u>5,165</u>	<u>225.00</u>	<u>225.00</u>	<u>0.00</u>	<u>4,940.00</u>	<u>95.64</u>
TOTAL Miscellaneous Revenue	5,165	225.00	225.00	0.00	4,940.00	95.64
<u>Fund Balance Carryover</u>						
06-00-79800 Carryover	<u>20,765</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>20,764.91</u>	<u>100.00</u>
TOTAL Fund Balance Carryover	<u>20,765</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>20,764.91</u>	<u>100.00</u>
TOTAL Municipal Auth Revenue	4,681,591	467,092.35	467,092.35	0.00	4,214,498.56	90.02
=====						
TOTAL REVENUE	4,681,591	467,092.35	467,092.35	0.00	4,214,498.56	90.02

06 -Municipal Authority

% OF YEAR COMPLETED: 08.33

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Mun Auth Engineering =====						
Other Services						
Municipal Authority =====						
<u>Personnel Services</u>						
06-12-80100 Salary	614,374	80,436.00	80,436.00	0.00	533,937.96	86.91
06-12-80200 Overtime	5,300	1,309.40	1,309.40	0.00	3,990.60	75.29
06-12-80300 FICA/Medicare	47,895	6,298.65	6,298.65	0.00	41,595.90	86.85
06-12-80400 Dental Insurance	4,883	465.12	465.12	0.00	4,417.88	90.47
06-12-80500 Health Insurance	89,086	8,056.10	8,056.10	0.00	81,029.90	90.96
06-12-80600 Workers Comp	20,777	5,092.34	5,092.34	0.00	15,684.66	75.49
06-12-80700 Unemployment	1,800	821.84	821.84	0.00	978.16	54.34
06-12-80800 OMRP Pension	49,846	6,581.62	6,581.62	0.00	43,264.78	86.80
06-12-80900 Stand by Pay	5,450	525.00	525.00	0.00	4,925.00	90.37
06-12-81100 Uniform Rental	5,700	623.03	623.03	0.00	5,076.97	89.07
06-12-81200 Medical Exams	625	0.00	0.00	0.00	625.00	100.00
TOTAL Personnel Services	845,736	110,209.10	110,209.10	0.00	735,526.81	86.97
<u>Material and Supplies</u>						
06-12-83000 Materials & Supplies	40,000	2,508.01	2,508.01	5,666.76	31,825.23	79.56
06-12-83200 Office Supplies	2,200	250.34	250.34	0.00	1,949.66	88.62
06-12-83300 Minor Tools	2,000	0.00	0.00	0.00	2,000.00	100.00
06-12-83400 Lab Chemicals	4,200	1,048.00	1,048.00	297.49	2,854.51	67.96
06-12-83500 Safety Supplies	3,200	437.85	437.85	0.00	2,762.15	86.32
06-12-83700 Misc Supplies	500	21.77	21.77	0.00	478.23	95.65
TOTAL Material and Supplies	52,100	4,265.97	4,265.97	5,964.25	41,869.78	80.36
<u>Other Services</u>						
06-12-84000 Equipment Maintenance	8,000	36.70	36.70	0.00	7,963.30	99.54
06-12-84100 Vehicle Maintenance	30,000	542.74	542.74	0.00	29,457.26	98.19
06-12-84300 Training & Membership	8,000	3,730.50	3,730.50	0.00	4,269.50	53.37
06-12-84400 Software Agreements	17,850	10,086.19	10,086.19	0.00	7,763.81	43.49
06-12-84500 Well Maintenance	60,000	9,340.00	9,340.00	0.00	50,660.00	84.43
06-12-84550 Water Quality Testing	18,000	120.00	120.00	0.00	17,880.00	99.33
06-12-84600 Equipment Rental	2,000	0.00	0.00	0.00	2,000.00	100.00
06-12-84650 Lease Agreements	68,000	13,775.00	13,775.00	0.00	54,225.00	79.74
06-12-84700 Telephone	23,750	1,192.79	1,192.79	0.00	22,557.21	94.98
06-12-84800 Utilities	283,000	22,274.76	22,274.76	0.00	260,725.24	92.13
06-12-84900 Fuel	35,000	0.00	0.00	0.00	35,000.00	100.00
06-12-84950 Printing & Processing - Uti	16,000	85.75	85.75	0.00	15,914.25	99.46
06-12-85350 Emergency Repairs	5,000	0.00	0.00	0.00	5,000.00	100.00
06-12-86400 Auditing Fees	30,000	227.50	227.50	0.00	29,772.50	99.24
06-12-87700 OKC Sewer Charges	713,467	63,148.75	63,148.75	0.00	650,318.25	91.15

06 -Municipal Authority

% OF YEAR COMPLETED: 08.33

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
06-12-87800 Leasehold Transfer	<u>2,388,851</u>	<u>211,187.92</u>	<u>211,187.92</u>	<u>0.00</u>	<u>2,177,663.08</u>	<u>91.16</u>
TOTAL Other Services	3,706,918	335,748.60	335,748.60	0.00	3,371,169.40	90.94
<u>Transfers Out</u>						
06-12-99000 Transfer to CIP (Depreciati	<u>76,836</u>	<u>7,236.33</u>	<u>7,236.33</u>	<u>0.00</u>	<u>69,599.67</u>	<u>90.58</u>
TOTAL Transfers Out	76,836	7,236.33	7,236.33	0.00	69,599.67	90.58
TOTAL Municipal Authority	4,681,590	457,460.00	457,460.00	5,964.25	4,218,165.66	90.10
General Government						
=====						
Personnel Services						
Transfers Out						
TOTAL EXPENDITURES	4,681,590	457,460.00	457,460.00	5,964.25	4,218,165.66	90.10
REVENUE OVER/ (UNDER) EXPENDITURES	1	9,632.35	9,632.35 (	5,964.25) (	3,667.10)	6,710.00-

CITY OF NICHOLS HILLS
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JULY 31ST, 2023

4.h.b

07 -General Fund - CIP
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 08.33

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
<u>REVENUE SUMMARY</u>						
Gen Fund - CIP Revenue	<u>3,598,615</u>	<u>47,649.51</u>	<u>47,649.51</u>	<u>0.00</u>	<u>3,550,965.49</u>	<u>98.68</u>
TOTAL REVENUES	3,598,615	47,649.51	47,649.51	0.00	3,550,965.49	98.68
<u>EXPENDITURE SUMMARY</u>						
City Manager/Clerk	79,137	0.00	0.00	0.00	79,137.00	100.00
Police Department	882,070	0.00	0.00	0.00	882,070.00	100.00
Fire Department	829,870	47,403.50	47,403.50	500,000.00	282,466.50	34.04
Streets	148,846	0.00	0.00	0.00	148,846.00	100.00
Sanitation	932,606	0.00	0.00	318,673.00	613,933.00	65.83
Parks Department	93,724	0.00	0.00	0.00	93,724.00	100.00
Public Works Admin	92,277	0.00	0.00	0.00	92,277.00	100.00
Code Department	212,808	0.00	0.00	0.00	212,808.00	100.00
Risk Manager	71,771	0.00	0.00	0.00	71,771.00	100.00
Information Systems Mgr	<u>255,507</u>	<u>44,236.93</u>	<u>44,236.93</u>	<u>23,348.92</u>	<u>187,921.15</u>	<u>73.55</u>
TOTAL EXPENDITURES	3,598,616	91,640.43	91,640.43	842,021.92	2,664,953.65	74.05
REVENUE OVER/ (UNDER) EXPENDITURES	(1)	(43,990.92)	(43,990.92)	(842,021.92)	886,011.84	1,184.00-

Attachment: RG REV & EXP W-ENC (ROLL) - 0053 (6723 : 4 h Finance Director's Report)

07 -General Fund - CIP

% OF YEAR COMPLETED: 08.33

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Gen Fund - CIP Revenue						
=====						
<u>Intergovernmental</u>						
07-00-73800 Grant Proceeds	266,121	0.00	0.00	0.00	266,121.00	100.00
07-00-73950 Resale of Property	<u>0</u>	<u>32.65</u>	<u>32.65</u>	<u>0.00</u>	(<u>32.65</u>)	<u>0.00</u>
TOTAL Intergovernmental	266,121	32.65	32.65	0.00	266,088.35	99.99
<u>Investment Earnings</u>						
07-00-78500 Interest Earnings	<u>0</u>	<u>1,516.45</u>	<u>1,516.45</u>	<u>0.00</u>	(<u>1,516.45</u>)	<u>0.00</u>
TOTAL Investment Earnings	0	1,516.45	1,516.45	0.00	(1,516.45)	0.00
<u>Fund Balance Carryover</u>						
07-00-79800 Carryover	<u>2,779,289</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>2,779,289.00</u>	<u>100.00</u>
TOTAL Fund Balance Carryover	2,779,289	0.00	0.00	0.00	2,779,289.00	100.00
<u>Transfers</u>						
07-00-79920 Deprecation Transfers In	<u>553,205</u>	<u>46,100.41</u>	<u>46,100.41</u>	<u>0.00</u>	<u>507,104.59</u>	<u>91.67</u>
TOTAL Transfers	<u>553,205</u>	<u>46,100.41</u>	<u>46,100.41</u>	<u>0.00</u>	<u>507,104.59</u>	<u>91.67</u>
TOTAL Gen Fund - CIP Revenue	3,598,615	47,649.51	47,649.51	0.00	3,550,965.49	98.68
TOTAL REVENUE	3,598,615	47,649.51	47,649.51	0.00	3,550,965.49	98.68

07 -General Fund - CIP

% OF YEAR COMPLETED: 08.33

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
City Manager/Clerk =====						
<u>Capital Projects</u>						
07-02-88200 Capital Imp-Furniture	5,117	0.00	0.00	0.00	5,117.00	100.00
07-02-88400 Capital Imp-Software	37,489	0.00	0.00	0.00	37,489.00	100.00
07-02-88500 Capital Imp-Equipment	<u>36,531</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>36,531.00</u>	<u>100.00</u>
TOTAL Capital Projects	79,137	0.00	0.00	0.00	79,137.00	100.00
TOTAL City Manager/Clerk						
	79,137	0.00	0.00	0.00	79,137.00	100.00
Municipal Court =====						
<u>Capital Projects</u>						
Police Department =====						
<u>Capital Projects</u>						
07-06-88100 Capital Outlay - Vehicles	642,918	0.00	0.00	0.00	642,918.00	100.00
07-06-88200 Capital Imp-Furniture	5,726	0.00	0.00	0.00	5,726.00	100.00
07-06-88400 Capital Imp-Software	11,980	0.00	0.00	0.00	11,980.00	100.00
07-06-88500 Capital Imp-Equipment	102,761	0.00	0.00	0.00	102,761.00	100.00
07-06-88600 Capital Imp-Radios	99,779	0.00	0.00	0.00	99,779.00	100.00
07-06-88700 Capital Imp-Guns	<u>18,906</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>18,906.00</u>	<u>100.00</u>
TOTAL Capital Projects	882,070	0.00	0.00	0.00	882,070.00	100.00
TOTAL Police Department						
	882,070	0.00	0.00	0.00	882,070.00	100.00
Fire Department =====						
<u>Capital Projects</u>						
07-07-88100 Capital Outlay - Vehicles	263,374	0.00	0.00	0.00	263,374.00	100.00
07-07-88150 FIRE TRUCK RESERVE	300,000	0.00	0.00	500,000.00 (	200,000.00)	66.67-
07-07-88200 Capital Imp-Furniture	64,000	0.00	0.00	0.00	64,000.00	100.00
07-07-88400 Capital Imp-Software	4,207	0.00	0.00	0.00	4,207.00	100.00
07-07-88500 Capital Imp-Equipment	82,244	44,772.49	44,772.49	0.00	37,471.51	45.56
07-07-88600 Capital Imp-Radios	31,691	2,631.01	2,631.01	0.00	29,059.99	91.70
07-07-88800 Capital Imp-Medical	16,667	0.00	0.00	0.00	16,667.00	100.00
07-07-88900 Capital Imp-SCBA	41,262	0.00	0.00	0.00	41,262.00	100.00
07-07-89100 Capital Imp - Fire Hose	<u>26,425</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>26,425.00</u>	<u>100.00</u>
TOTAL Capital Projects	829,870	47,403.50	47,403.50	500,000.00	282,466.50	34.04
TOTAL Fire Department						
	829,870	47,403.50	47,403.50	500,000.00	282,466.50	34.04

07 -General Fund - CIP

% OF YEAR COMPLETED: 08.33

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Streets =====						
<u>Capital Projects</u>						
07-09-88100 Capital Outlay - Vehicles	99,196	0.00	0.00	0.00	99,196.00	100.00
07-09-88500 Capital Imp-Equipment	35,049	0.00	0.00	0.00	35,049.00	100.00
07-09-89200 Capital Imp-Monument Entry	<u>14,601</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>14,601.00</u>	<u>100.00</u>
TOTAL Capital Projects	148,846	0.00	0.00	0.00	148,846.00	100.00
TOTAL Streets	148,846	0.00	0.00	0.00	148,846.00	100.00
Sanitation =====						
<u>Capital Projects</u>						
07-10-88100 Capital Imp - Vehicles	931,106	0.00	0.00	318,673.00	612,433.00	65.77
07-10-88500 Equipment	<u>1,500</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1,500.00</u>	<u>100.00</u>
TOTAL Capital Projects	932,606	0.00	0.00	318,673.00	613,933.00	65.83
TOTAL Sanitation	932,606	0.00	0.00	318,673.00	613,933.00	65.83
Parks Department =====						
<u>Capital Projects</u>						
07-11-88500 Capital Imp-Equipment	<u>93,724</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>93,724.00</u>	<u>100.00</u>
TOTAL Capital Projects	93,724	0.00	0.00	0.00	93,724.00	100.00
TOTAL Parks Department	93,724	0.00	0.00	0.00	93,724.00	100.00
Public Works Admin =====						
<u>Capital Projects</u>						
07-12-88100 Capital Outlay - Vehicles	55,940	0.00	0.00	0.00	55,940.00	100.00
07-12-88200 Furniture	29,951	0.00	0.00	0.00	29,951.00	100.00
07-12-88500 Capital Imp-Equipment	<u>6,386</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>6,386.00</u>	<u>100.00</u>
TOTAL Capital Projects	92,277	0.00	0.00	0.00	92,277.00	100.00
TOTAL Public Works Admin	92,277	0.00	0.00	0.00	92,277.00	100.00

07 -General Fund - CIP

% OF YEAR COMPLETED: 08.33

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
General Government =====						
Other Services						
Capital Projects						
Code Department =====						
Capital Projects						
07-14-88100 Capital Outlay - Vehicles	204,797	0.00	0.00	0.00	204,797.00	100.00
07-14-88400 Capital Imp-Software	8,011	0.00	0.00	0.00	8,011.00	100.00
TOTAL Capital Projects	212,808	0.00	0.00	0.00	212,808.00	100.00
TOTAL Code Department	212,808	0.00	0.00	0.00	212,808.00	100.00
Risk Manager =====						
Capital Projects						
07-15-88100 Capital Outlay - Vehicles	61,939	0.00	0.00	0.00	61,939.00	100.00
07-15-88200 Capital Imp-Furniture	1,604	0.00	0.00	0.00	1,604.00	100.00
07-15-88500 Capital Imp-Equipment	8,228	0.00	0.00	0.00	8,228.00	100.00
TOTAL Capital Projects	71,771	0.00	0.00	0.00	71,771.00	100.00
TOTAL Risk Manager	71,771	0.00	0.00	0.00	71,771.00	100.00
Information Systems Mgr =====						
Capital Projects						
07-16-88200 Capital Imp-Furniture	5,574	0.00	0.00	0.00	5,574.00	100.00
07-16-88300 Capital Imp-Computers	143,100	0.00	0.00	21,051.25	122,048.75	85.29
07-16-88400 Capital Outlay - Software	7,142	0.00	0.00	0.00	7,142.00	100.00
07-16-88500 Capital Imp-Equipment	76,691	44,236.93	44,236.93	2,297.67	30,156.40	39.32
07-16-88600 Radios	23,000	0.00	0.00	0.00	23,000.00	100.00
TOTAL Capital Projects	255,507	44,236.93	44,236.93	23,348.92	187,921.15	73.55
TOTAL Information Systems Mgr	255,507	44,236.93	44,236.93	23,348.92	187,921.15	73.55
TOTAL EXPENDITURES	3,598,616	91,640.43	91,640.43	842,021.92	2,664,953.65	74.05
REVENUE OVER/ (UNDER) EXPENDITURES	(1)	(43,990.92)	(43,990.92)	(842,021.92)	886,011.84	1,184.00-

08 -Sinking Fund
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 08.33

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
<u>REVENUE SUMMARY</u>						
Undesignated	<u>5,260,575</u>	<u>4,879.34</u>	<u>4,879.34</u>	<u>0.00</u>	<u>5,255,695.66</u>	<u>99.91</u>
TOTAL REVENUES	5,260,575	4,879.34	4,879.34	0.00	5,255,695.66	99.91
<u>EXPENDITURE SUMMARY</u>						
General Government	<u>5,285,825</u>	<u>43.39</u>	<u>43.39</u>	<u>0.00</u>	<u>5,285,781.61</u>	<u>100.00</u>
TOTAL EXPENDITURES	5,285,825	43.39	43.39	0.00	5,285,781.61	100.00
REVENUE OVER/ (UNDER) EXPENDITURES	(25,250)	4,835.95	4,835.95	0.00	(30,085.95)	119.15

08 -Sinking Fund

% OF YEAR COMPLETED: 08.33

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Undesignated =====						
<u>Property Tax Spec Purpos</u>						
08-00-71650 Ad Valorem Tax Revenue	<u>5,252,575</u>	<u>3,170.19</u>	<u>3,170.19</u>	<u>0.00</u>	<u>5,249,404.81</u>	<u>99.94</u>
TOTAL Property Tax Spec Purpos	5,252,575	3,170.19	3,170.19	0.00	5,249,404.81	99.94
<u>Investment Earnings</u>						
08-00-78500 Interest Earned	<u>8,000</u>	<u>1,709.15</u>	<u>1,709.15</u>	<u>0.00</u>	<u>6,290.85</u>	<u>78.64</u>
TOTAL Investment Earnings	8,000	1,709.15	1,709.15	0.00	6,290.85	78.64
<u>Miscellaneous Revenue</u>						
<u>Fund Balance Carryover</u>						
TOTAL Undesignated	<u>5,260,575</u>	<u>4,879.34</u>	<u>4,879.34</u>	<u>0.00</u>	<u>5,255,695.66</u>	<u>99.91</u>
TOTAL REVENUE						
	5,260,575	4,879.34	4,879.34	0.00	5,255,695.66	99.91

08 -Sinking Fund

% OF YEAR COMPLETED: 08.33

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
General Government =====						
<u>Other Services</u>						
08-13-85400 Bank Charges	750	43.39	43.39	0.00	706.61	94.21
TOTAL Other Services	750	43.39	43.39	0.00	706.61	94.21
<u>Capital Projects</u>						
08-13-91000 Principle Payments - GO Bon	4,255,000	0.00	0.00	0.00	4,255,000.00	100.00
08-13-92000 Interest Payments on GO Bon	1,027,825	0.00	0.00	0.00	1,027,825.00	100.00
08-13-93000 Fiscal Charges - Trustee	2,250	0.00	0.00	0.00	2,250.00	100.00
TOTAL Capital Projects	5,285,075	0.00	0.00	0.00	5,285,075.00	100.00
TOTAL General Government	5,285,825	43.39	43.39	0.00	5,285,781.61	100.00
TOTAL EXPENDITURES	5,285,825	43.39	43.39	0.00	5,285,781.61	100.00
REVENUE OVER/ (UNDER) EXPENDITURES	(25,250)	4,835.95	4,835.95	0.00	(30,085.95)	119.15

09 -Meter Deposits
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 08.33

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
<u>REVENUE SUMMARY</u>						

09 -Meter Deposits

% OF YEAR COMPLETED: 08.33

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Undesignated =====						
<u>Investment Earnings</u>	=====	=====	=====	=====	=====	=====

10 -911 Fund
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 08.33

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
<u>REVENUE SUMMARY</u>						
911 Fund Revenues	<u>65,616</u>	<u>363.41</u>	<u>363.41</u>	<u>0.00</u>	<u>65,252.59</u>	<u>99.45</u>
TOTAL REVENUES	65,616	363.41	363.41	0.00	65,252.59	99.45
<u>EXPENDITURE SUMMARY</u>						
General Government	<u>65,616</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>65,616.00</u>	<u>100.00</u>
TOTAL EXPENDITURES	65,616	0.00	0.00	0.00	65,616.00	100.00
REVENUE OVER/ (UNDER) EXPENDITURES	0	363.41	363.41	0.00 (	363.41)	0.00

10 -911 Fund

% OF YEAR COMPLETED: 08.33

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
911 Fund Revenues						
=====						
<u>Property Tax Spec Purpos</u>						
10-00-71800 911 ASSOCIATION	<u>8,000</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>8,000.00</u>	<u>100.00</u>
TOTAL Property Tax Spec Purpos	8,000	0.00	0.00	0.00	8,000.00	100.00
<u>Investment Earnings</u>						
10-00-78500 Interest Income	<u>100</u>	<u>363.41</u>	<u>363.41</u>	<u>0.00</u>	(<u>263.41</u>)	<u>263.41-</u>
TOTAL Investment Earnings	100	363.41	363.41	0.00	(263.41)	263.41-
<u>Fund Balance Carryover</u>						
10-00-79800 Carryover	<u>57,516</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>57,516.00</u>	<u>100.00</u>
TOTAL Fund Balance Carryover	<u>57,516</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>57,516.00</u>	<u>100.00</u>
TOTAL 911 Fund Revenues	65,616	363.41	363.41	0.00	65,252.59	99.45
TOTAL REVENUE	65,616	363.41	363.41	0.00	65,252.59	99.45

10 -911 Fund

% OF YEAR COMPLETED: 08.33

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
General Government =====						
Material and Supplies						
10-13-83000 MATERIAL & SUPPLIES	1,000	0.00	0.00	0.00	1,000.00	100.00
10-13-83975 Contingency	<u>64,616</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>64,616.00</u>	<u>100.00</u>
TOTAL Material and Supplies	65,616	0.00	0.00	0.00	65,616.00	100.00
Other Services	<u> </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>
TOTAL General Government						
	65,616	0.00	0.00	0.00	65,616.00	100.00
911 Association =====						
Other Services	<u> </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>
TOTAL EXPENDITURES						
	65,616	0.00	0.00	0.00	65,616.00	100.00
REVENUE OVER/ (UNDER) EXPENDITURES	0	363.41	363.41	0.00 (	363.41)	0.00

11 -Impound Fee Police Fund
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 08.33

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
<u>REVENUE SUMMARY</u>						
Impound Fee Fund	<u>30,629</u>	<u>678.82</u>	<u>678.82</u>	<u>0.00</u>	<u>29,950.18</u>	<u>97.78</u>
TOTAL REVENUES	30,629	678.82	678.82	0.00	29,950.18	97.78
<u>EXPENDITURE SUMMARY</u>						
Police Dept	<u>30,629</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>30,629.00</u>	<u>100.00</u>
TOTAL EXPENDITURES	30,629	0.00	0.00	0.00	30,629.00	100.00
REVENUE OVER/ (UNDER) EXPENDITURES	0	678.82	678.82	0.00 (	678.82)	0.00

11 -Impound Fee Police Fund

% OF YEAR COMPLETED: 08.33

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Impound Fee Fund =====						
<u>Fines & Forfeits</u>						
11-00-76350 Police Impound Fees	3,500	500.00	500.00	0.00	3,000.00	85.71
TOTAL Fines & Forfeits	3,500	500.00	500.00	0.00	3,000.00	85.71
<u>Investment Earnings</u>						
11-00-78500 Interest Income	100	178.82	178.82	0.00	(78.82)	78.82-
TOTAL Investment Earnings	100	178.82	178.82	0.00	(78.82)	78.82-
<u>Fund Balance Carryover</u>						
11-00-79800 Carryover	27,029	0.00	0.00	0.00	27,029.00	100.00
TOTAL Fund Balance Carryover	27,029	0.00	0.00	0.00	27,029.00	100.00
TOTAL Impound Fee Fund	30,629	678.82	678.82	0.00	29,950.18	97.78
TOTAL REVENUE						
	30,629	678.82	678.82	0.00	29,950.18	97.78

11 -Impound Fee Police Fund

% OF YEAR COMPLETED: 08.33

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Police Dept =====						
<u>Material and Supplies</u>						
<u>Other Services</u>						
11-06-84000 Equipment Maintenance	5,000	0.00	0.00	0.00	5,000.00	100.00
11-06-86850 Software Maintenance	4,000	0.00	0.00	0.00	4,000.00	100.00
11-06-86875 Maintenance - Auto Lic Read	<u>21,629</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>21,629.00</u>	<u>100.00</u>
TOTAL Other Services	30,629	0.00	0.00	0.00	30,629.00	100.00
TOTAL Police Dept	30,629	0.00	0.00	0.00	30,629.00	100.00
TOTAL EXPENDITURES	30,629	0.00	0.00	0.00	30,629.00	100.00
REVENUE OVER/ (UNDER) EXPENDITURES	0	678.82	678.82	0.00 (	678.82)	0.00

13 -Municipal Authority - CIP
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 08.33

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
<u>REVENUE SUMMARY</u>						
NHMA CIP - Revenues	<u>1,897,470</u>	<u>9,098.95</u>	<u>9,098.95</u>	<u>0.00</u>	<u>1,888,371.05</u>	<u>99.52</u>
TOTAL REVENUES	1,897,470	9,098.95	9,098.95	0.00	1,888,371.05	99.52
<u>EXPENDITURE SUMMARY</u>						
General Government	1,877,509	12,036.50	12,036.50	202,623.70	1,662,848.80	88.57
Information Systems	<u>19,961</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>19,961.00</u>	<u>100.00</u>
TOTAL EXPENDITURES	1,897,470	12,036.50	12,036.50	202,623.70	1,682,809.80	88.69
REVENUE OVER/ (UNDER) EXPENDITURES	0 (	2,937.55) (	2,937.55) (	202,623.70)	205,561.25	0.00

13 -Municipal Authority - CIP

% OF YEAR COMPLETED: 08.33

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
NHMA CIP - Revenues =====						
Intergovernmental	_____	_____	_____	_____	_____	_____
Investment Earnings						
13-00-78500 Interest	<u>0</u>	<u>1,862.62</u>	<u>1,862.62</u>	<u>0.00</u>	<u>(1,862.62)</u>	<u>0.00</u>
TOTAL Investment Earnings	0	1,862.62	1,862.62	0.00	(1,862.62)	0.00
Fund Balance Carryover						
13-00-79800 Carryover	<u>1,820,634</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1,820,634.00</u>	<u>100.00</u>
TOTAL Fund Balance Carryover	1,820,634	0.00	0.00	0.00	1,820,634.00	100.00
Transfers						
13-00-79920 Deprecation Transfers In	<u>76,836</u>	<u>7,236.33</u>	<u>7,236.33</u>	<u>0.00</u>	<u>69,599.67</u>	<u>90.58</u>
TOTAL Transfers	<u>76,836</u>	<u>7,236.33</u>	<u>7,236.33</u>	<u>0.00</u>	<u>69,599.67</u>	<u>90.58</u>
TOTAL NHMA CIP - Revenues	1,897,470	9,098.95	9,098.95	0.00	1,888,371.05	99.52
TOTAL REVENUE	1,897,470	9,098.95	9,098.95	0.00	1,888,371.05	99.52

13 -Municipal Authority - CIP

% OF YEAR COMPLETED: 08.33

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
General Government =====						
Capital Projects						
13-12-88000 Capital Outlay	576,576	12,036.50	12,036.50	113,980.70	450,558.80	78.14
13-12-88100 Vehicles	124,564	0.00	0.00	88,643.00	35,921.00	28.84
13-12-88400 Capital Imp - Software	52,500	0.00	0.00	0.00	52,500.00	100.00
13-12-88500 Capital Imp - Equipment	73,828	0.00	0.00	0.00	73,828.00	100.00
13-12-88600 Capital Imp - Radios/Commun	6,024	0.00	0.00	0.00	6,024.00	100.00
13-12-89200 Capital Imp-Water Wells	944,017	0.00	0.00	0.00	944,017.00	100.00
13-12-89300 Capital Imp-Paint Water Tow	<u>100,000</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>100,000.00</u>	<u>100.00</u>
TOTAL Capital Projects	1,877,509	12,036.50	12,036.50	202,623.70	1,662,848.80	88.57
TOTAL General Government						
	1,877,509	12,036.50	12,036.50	202,623.70	1,662,848.80	88.57
Information Systems =====						
Capital Projects						
13-16-88300 Capital Outlay - Computers	<u>19,961</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>19,961.00</u>	<u>100.00</u>
TOTAL Capital Projects	19,961	0.00	0.00	0.00	19,961.00	100.00
TOTAL Information Systems						
	19,961	0.00	0.00	0.00	19,961.00	100.00
TOTAL EXPENDITURES						
	1,897,470	12,036.50	12,036.50	202,623.70	1,682,809.80	88.69
REVENUE OVER/ (UNDER) EXPENDITURES	0 (	2,937.55) (	2,937.55) (	202,623.70)	205,561.25	0.00

14 -Water Impact Fees Fund
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 08.33

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
<u>REVENUE SUMMARY</u>						
Water Impact Fee	<u>135,722</u>	<u>725.28</u>	<u>725.28</u>	<u>0.00</u>	<u>134,996.72</u>	<u>99.47</u>
TOTAL REVENUES	135,722	725.28	725.28	0.00	134,996.72	99.47
<u>EXPENDITURE SUMMARY</u>						
Water Impact Fee	<u>135,722</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>135,722.00</u>	<u>100.00</u>
TOTAL EXPENDITURES	135,722	0.00	0.00	0.00	135,722.00	100.00
REVENUE OVER/ (UNDER) EXPENDITURES	0	725.28	725.28	0.00 (	725.28)	0.00

14 -Water Impact Fees Fund

% OF YEAR COMPLETED: 08.33

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Water Impact Fee =====						
<u>Water</u>						
14-00-75350 Water Capacity Charges	<u>12,000</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>12,000.00</u>	<u>100.00</u>
TOTAL Water	12,000	0.00	0.00	0.00	12,000.00	100.00
<u>Investment Earnings</u>						
14-00-78500 Interest Income	<u>280</u>	<u>725.28</u>	<u>725.28</u>	<u>0.00</u>	(<u>445.28</u>)	<u>159.03-</u>
TOTAL Investment Earnings	280	725.28	725.28	0.00	(445.28)	159.03-
<u>Fund Balance Carryover</u>						
14-00-79800 Fund Balance Carryover	<u>123,442</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>123,442.00</u>	<u>100.00</u>
TOTAL Fund Balance Carryover	123,442	0.00	0.00	0.00	123,442.00	100.00
TOTAL Water Impact Fee	135,722	725.28	725.28	0.00	134,996.72	99.47
TOTAL REVENUE	135,722	725.28	725.28	0.00	134,996.72	99.47

14 -Water Impact Fees Fund

% OF YEAR COMPLETED: 08.33

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Water Impact Fee =====						
Material and Supplies						
Other Services						
Capital Projects						
14-22-89900 Capital - Water System	135,722	0.00	0.00	0.00	135,722.00	100.00
TOTAL Capital Projects	135,722	0.00	0.00	0.00	135,722.00	100.00
TOTAL Water Impact Fee	135,722	0.00	0.00	0.00	135,722.00	100.00
TOTAL EXPENDITURES	135,722	0.00	0.00	0.00	135,722.00	100.00
REVENUE OVER/ (UNDER) EXPENDITURES	0	725.28	725.28	0.00 (	725.28)	0.00

15 -Sewer Impact Fee Fund
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 08.33

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
<u>REVENUE SUMMARY</u>						
Sewer Impact Fee	<u>91,400</u>	<u>488.87</u>	<u>488.87</u>	<u>0.00</u>	<u>90,911.13</u>	<u>99.47</u>
TOTAL REVENUES	91,400	488.87	488.87	0.00	90,911.13	99.47
<u>EXPENDITURE SUMMARY</u>						
Sewer Impact Fee	<u>91,400</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>91,400.00</u>	<u>100.00</u>
TOTAL EXPENDITURES	91,400	0.00	0.00	0.00	91,400.00	100.00
REVENUE OVER/ (UNDER) EXPENDITURES	0	488.87	488.87	0.00 (	488.87)	0.00

15 -Sewer Impact Fee Fund

% OF YEAR COMPLETED: 08.33

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Sewer Impact Fee =====						
<u>Wastewater</u>						
15-00-75750 Sewer Capacity Charges	<u>11,000</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>11,000.00</u>	<u>100.00</u>
TOTAL Wastewater	11,000	0.00	0.00	0.00	11,000.00	100.00
<u>Investment Earnings</u>						
15-00-78500 Interest Income	<u>185</u>	<u>488.87</u>	<u>488.87</u>	<u>0.00</u>	(<u>303.87</u>)	<u>164.25-</u>
TOTAL Investment Earnings	185	488.87	488.87	0.00	(303.87)	164.25-
<u>Fund Balance Carryover</u>						
15-00-79800 Fund Balance Carryover	<u>80,215</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>80,215.00</u>	<u>100.00</u>
TOTAL Fund Balance Carryover	<u>80,215</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>80,215.00</u>	<u>100.00</u>
TOTAL Sewer Impact Fee	91,400	488.87	488.87	0.00	90,911.13	99.47
TOTAL REVENUE	91,400	488.87	488.87	0.00	90,911.13	99.47

15 -Sewer Impact Fee Fund

% OF YEAR COMPLETED: 08.33

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Sewer Impact Fee =====						
Material and Supplies						
Other Services						
Capital Projects						
15-23-89900 Capital - Sewer System	91,400	0.00	0.00	0.00	91,400.00	100.00
TOTAL Capital Projects	91,400	0.00	0.00	0.00	91,400.00	100.00
TOTAL Sewer Impact Fee	91,400	0.00	0.00	0.00	91,400.00	100.00
TOTAL EXPENDITURES	91,400	0.00	0.00	0.00	91,400.00	100.00
REVENUE OVER/ (UNDER) EXPENDITURES	0	488.87	488.87	0.00 (	488.87)	0.00

17 -Drainage Fee Fund
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 08.33

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
<u>REVENUE SUMMARY</u>						
Revenues	<u>207,399</u>	<u>6,560.60</u>	<u>6,560.60</u>	<u>0.00</u>	<u>200,838.40</u>	<u>96.84</u>
TOTAL REVENUES	207,399	6,560.60	6,560.60	0.00	200,838.40	96.84
<u>EXPENDITURE SUMMARY</u>						
Drainage	<u>207,399</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>207,399.00</u>	<u>100.00</u>
TOTAL EXPENDITURES	207,399	0.00	0.00	0.00	207,399.00	100.00
REVENUE OVER/ (UNDER) EXPENDITURES	0	6,560.60	6,560.60	0.00 (	6,560.60)	0.00

17 -Drainage Fee Fund

% OF YEAR COMPLETED: 08.33

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Revenues						
=====						
<u>Water</u>						
17-00-75370 Drainage Fee	<u>62,148</u>	<u>5,437.45</u>	<u>5,437.45</u>	<u>0.00</u>	<u>56,710.55</u>	<u>91.25</u>
TOTAL Water	62,148	5,437.45	5,437.45	0.00	56,710.55	91.25
<u>Investment Earnings</u>						
17-00-78500 Interest Income	<u>251</u>	<u>1,123.15</u>	<u>1,123.15</u>	<u>0.00</u>	(<u>872.15</u>)	<u>347.47-</u>
TOTAL Investment Earnings	251	1,123.15	1,123.15	0.00	(872.15)	347.47-
<u>Fund Balance Carryover</u>						
17-00-79800 Fund Balance Carryover	<u>145,000</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>145,000.00</u>	<u>100.00</u>
TOTAL Fund Balance Carryover	145,000	0.00	0.00	0.00	145,000.00	100.00
TOTAL Revenues	207,399	6,560.60	6,560.60	0.00	200,838.40	96.84
TOTAL REVENUE	207,399	6,560.60	6,560.60	0.00	200,838.40	96.84

17 -Drainage Fee Fund

% OF YEAR COMPLETED: 08.33

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Drainage =====						
Capital Projects						
17-24-89900 Drainage Capital	207,399	0.00	0.00	0.00	207,399.00	100.00
TOTAL Capital Projects	207,399	0.00	0.00	0.00	207,399.00	100.00
TOTAL Drainage						
	207,399	0.00	0.00	0.00	207,399.00	100.00
TOTAL EXPENDITURES						
	207,399	0.00	0.00	0.00	207,399.00	100.00
REVENUE OVER/ (UNDER) EXPENDITURES	0	6,560.60	6,560.60	0.00 (	6,560.60)	0.00

18 -Health Insurance Fund
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 08.33

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
<u>REVENUE SUMMARY</u>						
Revenues	<u>1,041,270</u>	<u>93,932.57</u>	<u>93,932.57</u>	<u>0.00</u>	<u>947,337.43</u>	<u>90.98</u>
TOTAL REVENUES	1,041,270	93,932.57	93,932.57	0.00	947,337.43	90.98
<u>EXPENDITURE SUMMARY</u>						
Revenues	1,000	1,239.01	1,239.01	0.00	(239.01)	23.90-
Expenses	<u>1,040,270</u>	<u>69,131.74</u>	<u>69,131.74</u>	<u>0.00</u>	<u>971,138.26</u>	<u>93.35</u>
TOTAL EXPENDITURES	1,041,270	70,370.75	70,370.75	0.00	970,899.25	93.24
REVENUE OVER/ (UNDER) EXPENDITURES	0	23,561.82	23,561.82	0.00	(23,561.82)	0.00

18 -Health Insurance Fund

% OF YEAR COMPLETED: 08.33

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Revenues						
=====						
<u>Investment Earnings</u>						
18-00-78500 Interest Income	<u>400</u>	<u>1,141.43</u>	<u>1,141.43</u>	<u>0.00</u>	(<u>741.43</u>)	<u>185.36-</u>
TOTAL Investment Earnings	400	1,141.43	1,141.43	0.00	(741.43)	185.36-
<u>Miscellaneous Revenue</u>						
18-00-79550 Misc. Income	<u>10,000</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>10,000.00</u>	<u>100.00</u>
TOTAL Miscellaneous Revenue	10,000	0.00	0.00	0.00	10,000.00	100.00
<u>Fund Balance Carryover</u>						
18-00-79805 Premium Revenue	<u>1,030,870</u>	<u>92,791.14</u>	<u>92,791.14</u>	<u>0.00</u>	<u>938,078.86</u>	<u>91.00</u>
TOTAL Fund Balance Carryover	<u>1,030,870</u>	<u>92,791.14</u>	<u>92,791.14</u>	<u>0.00</u>	<u>938,078.86</u>	<u>91.00</u>
TOTAL Revenues	1,041,270	93,932.57	93,932.57	0.00	947,337.43	90.98
TOTAL REVENUE	1,041,270	93,932.57	93,932.57	0.00	947,337.43	90.98

18 -Health Insurance Fund

% OF YEAR COMPLETED: 08.33

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Revenues						
=====						
<u>Other Services</u>						
18-00-85400 Bank Charges	<u>1,000</u>	<u>1,239.01</u>	<u>1,239.01</u>	<u>0.00</u> (	<u>239.01)</u>	<u>23.90-</u>
TOTAL Other Services	1,000	1,239.01	1,239.01	0.00 (	239.01)	23.90-
TOTAL Revenues	1,000	1,239.01	1,239.01	0.00 (	239.01)	23.90-
Expenses						
=====						
<u>Personnel Services</u>						
18-13-80510 Premium Expense	192,039	12,767.69	12,767.69	0.00	179,271.31	93.35
18-13-80520 Health Insurance Claims	814,379	36,575.48	36,575.48	0.00	777,803.52	95.51
18-13-80525 Pharmacy Claims	0	5,557.32	5,557.32	0.00 (	5,557.32)	0.00
18-13-80530 Adminstration Cost	<u>33,852</u>	<u>14,231.25</u>	<u>14,231.25</u>	<u>0.00</u>	<u>19,620.75</u>	<u>57.96</u>
TOTAL Personnel Services	1,040,270	69,131.74	69,131.74	0.00	971,138.26	93.35
TOTAL Expenses	1,040,270	69,131.74	69,131.74	0.00	971,138.26	93.35
TOTAL EXPENDITURES	1,041,270	70,370.75	70,370.75	0.00	970,899.25	93.24
REVENUE OVER/ (UNDER) EXPENDITURES	0	23,561.82	23,561.82	0.00 (	23,561.82)	0.00

20 -Designated Funds-Parks
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 08.33

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
<u>REVENUE SUMMARY</u>						
Revenues	<u>1,001,200</u>	<u>1,809.34</u>	<u>1,809.34</u>	<u>0.00</u>	<u>999,390.66</u>	<u>99.82</u>
TOTAL REVENUES	1,001,200	1,809.34	1,809.34	0.00	999,390.66	99.82
<u>EXPENDITURE SUMMARY</u>						
Parks Donations	<u>1,001,200</u>	<u>6,975.00</u>	<u>6,975.00</u>	<u>0.00</u>	<u>994,225.00</u>	<u>99.30</u>
TOTAL EXPENDITURES	1,001,200	6,975.00	6,975.00	0.00	994,225.00	99.30
REVENUE OVER/ (UNDER) EXPENDITURES	0 (	5,165.66) (	5,165.66)	0.00	5,165.66	0.00

20 -Designated Funds-Parks

% OF YEAR COMPLETED: 08.33

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Revenues =====						
Investment Earnings						
20-00-78500 Interest Income	1,200	1,809.34	1,809.34	0.00	(609.34)	50.78-
TOTAL Investment Earnings	1,200	1,809.34	1,809.34	0.00	(609.34)	50.78-
Miscellaneous Revenue						
Fund Balance Carryover						
20-00-79820 Carryover - Parks	1,000,000	0.00	0.00	0.00	1,000,000.00	100.00
TOTAL Fund Balance Carryover	1,000,000	0.00	0.00	0.00	1,000,000.00	100.00
TOTAL Revenues	1,001,200	1,809.34	1,809.34	0.00	999,390.66	99.82
TOTAL REVENUE	1,001,200	1,809.34	1,809.34	0.00	999,390.66	99.82

20 -Designated Funds-Parks

% OF YEAR COMPLETED: 08.33

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Parks Donations						
=====						
 <u>Material and Supplies</u>						
20-11-83900 Other Services & Charges	<u>45,000</u>	<u>6,975.00</u>	<u>6,975.00</u>	<u>0.00</u>	<u>38,025.00</u>	<u>84.50</u>
TOTAL Material and Supplies	45,000	6,975.00	6,975.00	0.00	38,025.00	84.50
 <u>Capital Projects</u>						
20-11-88000 Capital Outlay	<u>956,200</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>956,200.00</u>	<u>100.00</u>
TOTAL Capital Projects	956,200	0.00	0.00	0.00	956,200.00	100.00
TOTAL Parks Donations	1,001,200	6,975.00	6,975.00	0.00	994,225.00	99.30
TOTAL EXPENDITURES	1,001,200	6,975.00	6,975.00	0.00	994,225.00	99.30
REVENUE OVER/ (UNDER) EXPENDITURES	0 (	5,165.66) (	5,165.66)	0.00	5,165.66	0.00

80 -General Obligation Bonds
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 08.33

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
<u>REVENUE SUMMARY</u>						
Int Earned/Misc Receipts	0	14,251.30	14,251.30	0.00	(14,251.30)	0.00
TOTAL REVENUES	0	14,251.30	14,251.30	0.00	(14,251.30)	0.00
<u>EXPENDITURE SUMMARY</u>						
2020 GO Bond	0	20,003.58	20,003.58	60,604.90	(80,608.48)	0.00
2021 GO Bond	0	1,984.99	1,984.99	111,590.75	(113,575.74)	0.00
2022 GO Bond	0	256,729.33	256,729.33	1,280,534.06	(1,537,263.39)	0.00
2023 GO Bond	0	14,245.31	14,245.31	785,548.65	(799,793.96)	0.00
TOTAL EXPENDITURES	0	292,963.21	292,963.21	2,238,278.36	(2,531,241.57)	0.00
REVENUE OVER/ (UNDER) EXPENDITURES	0	(278,711.91)	(278,711.91)	(2,238,278.36)	2,516,990.27	0.00

80 -General Obligation Bonds

% OF YEAR COMPLETED: 08.33

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Int Earned/Misc Receipts =====						
Intergovernmental						
Investment Earnings						
Miscellaneous Revenue						
80-00-79090 Interest Income 2020 GO Bd	0	530.26	530.26	0.00 (	530.26)	0.00
80-00-79091 Interest Income 2021 GO Bon	0	3,267.16	3,267.16	0.00 (	3,267.16)	0.00
80-00-79092 Interest Income 2022 GO	0	7,237.98	7,237.98	0.00 (	7,237.98)	0.00
80-00-79093 Interest Income 2023 GO Bon	0	3,215.90	3,215.90	0.00 (	3,215.90)	0.00
TOTAL Miscellaneous Revenue	0	14,251.30	14,251.30	0.00 (	14,251.30)	0.00
Fund Balance Carryover						
TOTAL Int Earned/Misc Receipts	0	14,251.30	14,251.30	0.00 (	14,251.30)	0.00
TOTAL REVENUE	0	14,251.30	14,251.30	0.00 (	14,251.30)	0.00

80 -General Obligation Bonds

% OF YEAR COMPLETED: 08.33

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
2012 GO Bond =====						
Other Services						
Capital Projects						
Transfers Out						
2015 GO Bond =====						
Other Services						
Capital Projects						
Transfers Out						
2016 GO Bond =====						
Other Services						
Capital Projects						
Transfers Out						
2017 GO Bond =====						
Other Services						
Capital Projects						
Transfers Out						
2018 GO Bond =====						
Other Services						
Capital Projects						

80 -General Obligation Bonds

% OF YEAR COMPLETED: 08.33

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
<u>Transfers Out</u>						
2019 GO Bond						
=====						
<u>Other Services</u>						
<u>Capital Projects</u>						
<u>Transfers Out</u>						
2020 GO Bond						
=====						
<u>Other Services</u>						
80-90-85400 Bank Charges	0	23.73	23.73	0.00	(23.73)	0.00
TOTAL Other Services	0	23.73	23.73	0.00	(23.73)	0.00
<u>Capital Projects</u>						
80-90-96550 Public Works Facility	0	0.00	0.00	2,637.50	(2,637.50)	0.00
80-90-97550 Paving (Streets)	0	6,903.45	6,903.45	0.00	(6,903.45)	0.00
80-90-98550 Water Projects	0	0.00	0.00	43,200.00	(43,200.00)	0.00
80-90-98950 Traffic Controls	0	12,146.40	12,146.40	14,767.40	(26,913.80)	0.00
TOTAL Capital Projects	0	19,049.85	19,049.85	60,604.90	(79,654.75)	0.00
<u>Transfers Out</u>						
80-90-99800 Other Expenses Paid from In	0	930.00	930.00	0.00	(930.00)	0.00
TOTAL Transfers Out	0	930.00	930.00	0.00	(930.00)	0.00
TOTAL 2020 GO Bond	0	20,003.58	20,003.58	60,604.90	(80,608.48)	0.00
2021 GO Bond						
=====						
<u>Other Services</u>						
80-91-85400 Bank Charges	0	38.44	38.44	0.00	(38.44)	0.00
TOTAL Other Services	0	38.44	38.44	0.00	(38.44)	0.00
<u>Capital Projects</u>						
80-91-97550 Paving (Streets)	0	1,946.55	1,946.55	14,750.00	(16,696.55)	0.00
80-91-98550 Water Projects	0	0.00	0.00	96,840.75	(96,840.75)	0.00
TOTAL Capital Projects	0	1,946.55	1,946.55	111,590.75	(113,537.30)	0.00
<u>Transfers Out</u>						
TOTAL 2021 GO Bond	0	1,984.99	1,984.99	111,590.75	(113,575.74)	0.00

80 -General Obligation Bonds

% OF YEAR COMPLETED: 08.33

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
2022 GO Bond						
=====						
<u>Other Services</u>						
80-92-85400 Bank Charges	0	137.82	137.82	0.00	(137.82)	0.00
TOTAL Other Services	0	137.82	137.82	0.00	(137.82)	0.00
<u>Capital Projects</u>						
80-92-97550 Paving Projects	0	165,214.45	165,214.45	1,201,491.06	(1,366,705.51)	0.00
80-92-98550 Water Projects	0	0.00	0.00	44,441.25	(44,441.25)	0.00
80-92-98750 Sanitary Sewer Projects	0	40,825.00	40,825.00	24,515.00	(65,340.00)	0.00
TOTAL Capital Projects	0	206,039.45	206,039.45	1,270,447.31	(1,476,486.76)	0.00
<u>Transfers Out</u>						
80-92-99450 Technology	0	50,552.06	50,552.06	10,086.75	(60,638.81)	0.00
TOTAL Transfers Out	0	50,552.06	50,552.06	10,086.75	(60,638.81)	0.00
TOTAL 2022 GO Bond	0	256,729.33	256,729.33	1,280,534.06	(1,537,263.39)	0.00
2023 GO Bond						
=====						
<u>Other Services</u>						
80-93-85400 Bank Charges	0	71.93	71.93	0.00	(71.93)	0.00
TOTAL Other Services	0	71.93	71.93	0.00	(71.93)	0.00
<u>Capital Projects</u>						
80-93-97550 Paving Projects	0	14,173.38	14,173.38	640,011.57	(654,184.95)	0.00
TOTAL Capital Projects	0	14,173.38	14,173.38	640,011.57	(654,184.95)	0.00
<u>Transfers Out</u>						
80-93-99600 Police Projects	0	0.00	0.00	90,419.20	(90,419.20)	0.00
80-93-99700 Fire Projects	0	0.00	0.00	55,117.88	(55,117.88)	0.00
TOTAL Transfers Out	0	0.00	0.00	145,537.08	(145,537.08)	0.00
TOTAL 2023 GO Bond	0	14,245.31	14,245.31	785,548.65	(799,793.96)	0.00
TOTAL EXPENDITURES	0	292,963.21	292,963.21	2,238,278.36	(2,531,241.57)	0.00
REVENUE OVER/ (UNDER) EXPENDITURES	0	(278,711.91)	(278,711.91)	(2,238,278.36)	2,516,990.27	0.00

99 -Pooled Cash
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 08.33

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
REVENUE SUMMARY						

99 -Pooled Cash

% OF YEAR COMPLETED: 08.33

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
REVENUES						

City of Nichols Hills
2020 GO Bond Issue

AS OF: 07/31/23

	Street - Paving Projects	Water System	Sanitary Sewer Systems	Traffic Control	Technology	Fire	Police	PW Facility	Expenses Paid From Interest Earned	TOTAL
Account Number:	80-90-97550	80-90-98550	80-90-98750	80-90-98950	80-90-99450	80-90-99700	80-90-99600	80-90-96550	80-90-99800	
Issue Amount	3,795,000.00	560,000.00	250,000.00	220,000.00	270,000.00	2,230,000.00	100,000.00	375,000.00		7,800,000.00
Premium	147,329.36	21,740.30	9,705.49	8,540.83	10,481.93	86,572.99	3,882.20	14,558.24		302,811.34
Net Interest earned & Bank Fees									108,316.88	108,316.88
Prior Years:										
Issuance Expense	48,196.50	7,112.00	3,175.00	2,794.00	3,429.00	28,321.00	1,270.00	4,762.50		99,060.00
2019-2020	121,231.08	160,177.66	12,681.00	1,317.37	164,780.00	173,605.00	-	12,688.80	-	646,480.91
2020-2021	2,515,171.75	131,930.86	220,926.57	53,321.61	34,850.00	102,348.42	102,612.20	11,023.00	8,927.92	3,181,112.33
2021-2022	1,097,294.73	9,735.50	21,629.25	57,078.45	77,422.93	1,922,512.55	-	49,575.00	84,097.16	3,319,345.57
2022-2023	153,531.85	229,584.28	1,293.67	54,065.10	-	89,786.02	-	308,871.44	13,790.96	850,923.32
2023-2024	6,903.45	-	-	12,146.40	-	-	-	-	930.00	19,979.85
7/31/2023	6,903.45			12,146.40					930.00	19,979.85
PROJECT COST	3,942,329.36	538,540.30	259,705.49	180,722.93	280,481.93	2,316,572.99	103,882.20	386,920.74	107,746.04	8,116,901.98
TOTAL TO DATE:										
Available Funds - Prior to encumbrances	0.00	43,200.00	0.00	47,817.90	0.00	(0.00)	(0.00)	2,637.50	570.84	94,226.24
Due to Pre-Eng & Design										
ENCUMBRANCES:										
PW Facility Phase III	SRB PO 17-15504							2,637.50		
Utility Technology 5/8" Meters	PO #17-18680	43,200.00								60,604.90
Traffic & Parking - Hardware	PO #17-20481			796.00						
ACP International	PO #17-20498			1,825.00						
Solarlight	PO #17-21642			12,146.40						
Available Funds - After encumbrances	0.00	0.00	0.00	33,050.50	0.00	(0.00)	(0.00)	(0.00)	570.84	33,621.34
CASH		114,206.25								
CD'S		-								
EXPENSE ACCRUED		(19,979.85)								
ENCUMBRANCES		(60,604.90)								
		<u>33,621.50</u>								
Interest Earnings:										
Prior Fiscal Years										110,842.53
Current Fiscal Year										530.26
Bank Charges:										
Prior Fiscal Years										(3,032.18)
Current Fiscal Year										(23.73)
FUNDS AVAILABLE										<u>33,621.34</u>

City of Nichols Hills
2021 GO Bond Issue

AS OF:

07/31/23

	Street - Paving Projects	Water System	Sanitary Sewer Systems	Parks	Police	PW Facility	Expenses Paid From Interest Earned	TOTAL
Account Number:	80-91-97550	80-91-98550	80-91-98750	80-91-98950	80-91-99600	80-91-96550	80-91-99800	
Issue Amount	3,019,000.00	2,989,000.00	320,000.00	630,000.00	112,000.00	730,000.00		7,800,000.00
Premium	35,405.32	35,053.50	3,752.80	7,388.33	1,313.48	8,561.08		91,474.53
Net Interest Earned & Bank Fees							120,282.65	120,282.65
Prior Years:								
Issuance Expense	38,331.62	37,950.72	4,062.97	7,998.98	1,422.04	9,268.66		99,035.09
2020-2021	-	32,339.15	42,000.00	-	111,891.44	-	30.00	186,260.59
2021-2022	2,142,829.18	49,736.35	-	34,161.30	-	-	2,906.28	2,229,633.11
2022-2023	856,547.97	193,686.06	277,689.83	-	-	729,292.41	4,822.30	2,062,038.57
2023-2024	1,946.55	-	-	-	-	-	-	1,946.55
7/31/2023	1,946.55							1,946.55
PROJECT COST TOTAL TO DATE:	3,039,655.32	313,712.28	323,752.80	42,160.28	113,313.48	738,561.07	7,758.58	4,578,913.81
Funds - Prior to encumbrances	14,750.00	2,710,341.22	(0.00)	595,228.04	(0.00)	0.00	112,524.07	3,432,843.33
Funds - After encumbrances	(0.00)	2,613,500.47	(0.00)	595,228.04	(0.00)	0.00	112,524.07	3,321,252.54
CASH		787,200.55						787,200.55
CD'S		2,647,589.33						2,647,589.33
EXPENSE ACCRUED		(1,946.55)						(1,946.55)
ENCUMBRANCES		(111,590.75)						(111,590.75)
		3,321,252.58						3,321,252.58
Interest Earnings:								
Prior Fiscal Years								120,336.44
Current Fiscal Year								3,267.11
Bank Charges:								
Prior Fiscal Years								(3,282.55)
Current Fiscal Year								(38.44)
FUNDS AVAILABLE								3,321,252.54

City of Nichols Hills
2022 GO Bond Issue

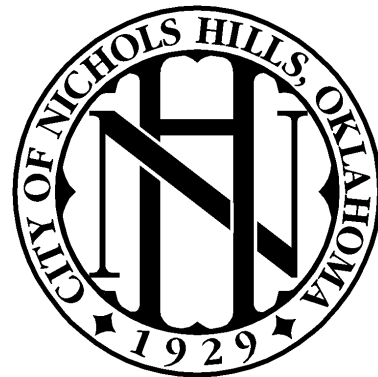
AS OF: 07/31/23

		Street - Paving Projects	Water System	Sanitary Sewer Systems	Fire	Police	Technology	Expenses Paid From Interest Earned	TOTAL
Account Number:		80-92-97550	80-92-98550	80-92-98750	80-92-99700	80-92-99600	80-92-99450	80-92-99800	
Issue Amount		3,000,000.00	1,700,000.00	700,000.00	600,000.00	100,000.00	500,000.00		6,600,000.00
Premium		93,784.00	53,144.27	21,882.93	18,756.80	3,126.13	15,630.67		206,324.80
Net Interest Earned & Bank Fees								108,887.41	108,887.41
Prior Years:									
Issuance Expense		38,770.45	21,969.92	9,046.44	7,754.09	1,292.35	6,461.74		85,295.00
2021-2022		-	-	43,173.13	-	1,394.95	105,682.31	-	150,250.39
2022-2023		1,688,308.04	62,353.75	360,011.32	594,470.00	95,727.58	188,159.97	-	2,989,030.66
2023-2024		165,214.45	-	40,825.00	-	-	50,552.06	-	256,591.51
7/31/2023		165,214.45		40,825.00			50,552.06		256,591.51
PROJECT COST		1,892,292.94	84,323.67	453,055.88	602,224.09	98,414.88	350,856.08	-	3,481,167.56
TOTAL TO DATE:									
Available Funds - Prior to encumbrances		1,201,491.06	1,668,820.59	268,827.05	16,532.71	4,711.25	164,774.58	108,887.41	3,434,044.66
ENCUMBRANCES:									
PC-2201 Huntington	SRB PO# 17-1719553	45,887.50							1,280,534.06
PC-2301 Randel Rd Paving SRB	SRB PO 17-21016	92,681.32							
PC-2201 Huntington	SAC #17-21639	525,385.65							
Howard Technology	PO #17-19814						8,146.95		
WW-2201 Re-drill	SRB PO 17-19026		44,441.25						
PC-2105 7600 BLK Dorset	Rudy PO #17-20655	537,536.59					1,939.80		
Travis Voice	PO #17-21416			24,515.00					
Kraff Reynolds Construction	PO #17-21713				16,532.71	4,711.25	154,687.83	108,887.41	2,153,510.60
Available Funds - After encumbrances		(0.00)	1,624,379.34	244,312.05					
CASH			1,590,636.16						
CD'S			2,100,000.00						
EXPENSE ACCRUED			(256,591.51)						
ENCUMBRANCES			(1,280,534.06)						
			<u>2,153,510.59</u>						
		Interest Earnings:							
		Prior Fiscal Years							103,554.35
		Current Fiscal Year							7,237.98
		Bank Charges:							
		Prior Fiscal Years							(1,767.10)
		Current Fiscal Year							(137.82)
		FUNDS AVAILABLE							<u>2,153,510.60</u>

AS OF: 07/31/23

Attachment: 2023 2024 GO Bonds Spreadsheet - July (6723 : 4 h Finance Director's Report)

Monthly Report – July 2023



Information Systems

City of Nichols Hills

Attachment: Ism Monthly JULY 2023 (6724 : 4 i Information Systems Monthly Report)



Monthly Report – July 2023

A summary of activities in the Information Systems Department during the month follows.

City Website:

We continued to work on updating the new website this month.

Dual Authentication:

We continued to test the new dual authentication system on the City's network. IT staff have been using the dual authentication system to test its use by employees before it is launched city-wide, to work out any issues before the rest of the employees use it.

TV and Local Government Channel Updated:

This month, we started working on the Local TV Government Channel, COX channel 20, and the City's Streaming Internet Channel were updated to improve their content and display new information. New content for those displays was created and is in the process of being distributed to all the displays and the COX channel. The digital displays in the lobby of the government buildings were included in this project. Content from the website will provide automatic updates to the content of the digital displays. Sharing information on local weather, calendar events, and local emergency information from the website is planned.

Access Control for Public Works East Gate:

Access control equipment was ordered for the east gate at Public Works. The east gate egresses onto Ollie from the Public Works yard near the Booster House. A security camera has already been ordered for that location, and we are just waiting for its delivery. When completed, the gate will have full access control and security camera video on a 24/7 basis.

Website Statistics:

Google Analytics provided us with some statistical information on our website. During the month, over 4,500 individuals browsed the City's website. Users averaged two minutes and two seconds during each visit. Over 49% of visitors scanned directly at the website, and 38% used a search engine to navigate the site.

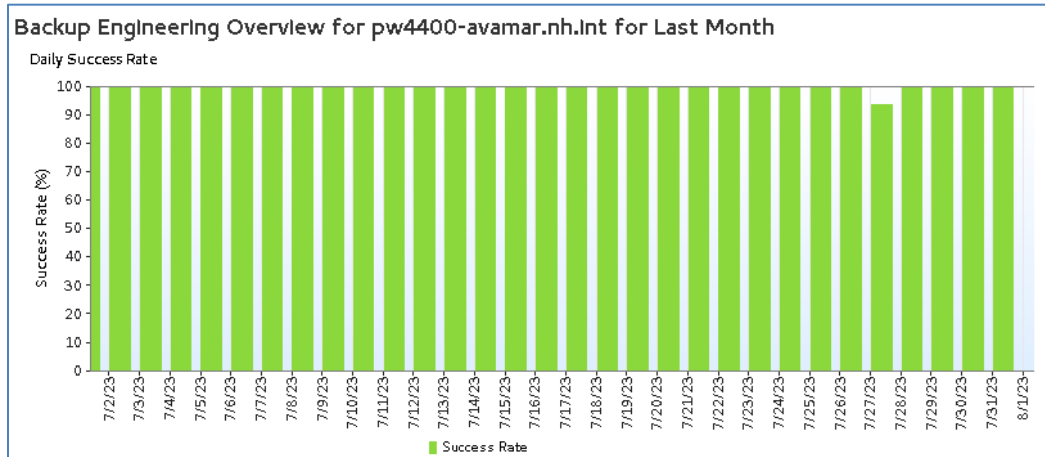


Monthly Report – July 2023

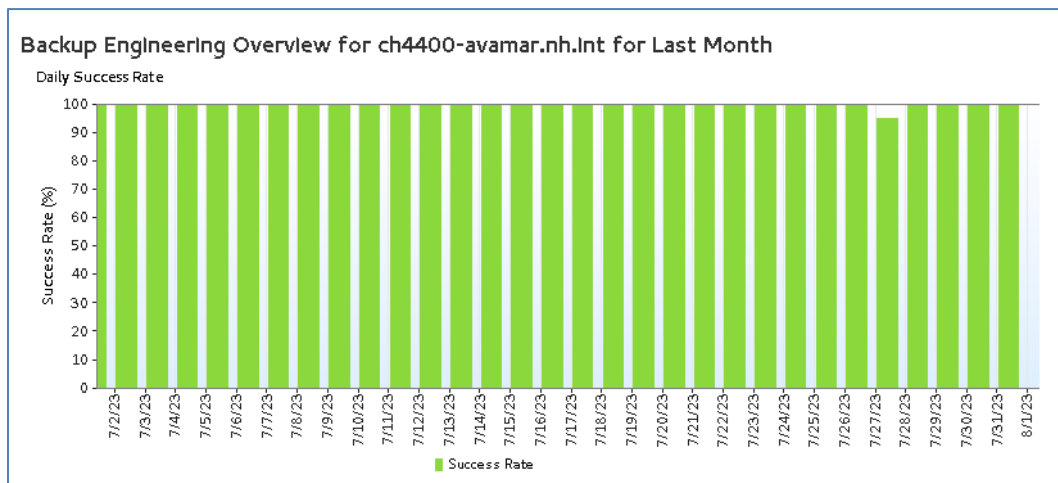
Backup System Reports:

The Data Backup Systems performed well at City Hall and Public Works this month. Backup systems generate reports each month showing the results of their backup procedures for the month:

Pubic Works



City Hall





Monthly Report – July 2023

Email Status Reports:

Action by Month

Action by Month			
Month	Action Taken	Mail High Level Events	% of Subtotal
Jul	Accept	5097	11.84%
	Accept;Defer Disposition	15915	36.98%
	Delay	695	1.61%
	Discard	916	2.13%
	Quarantine	1882	4.37%
	Quarantine;Replace;Notification	7	0.02%
	Reject	18377	42.70%
	Replace;Notification	9	0.02%
	System Quarantine;Defer Disposition;Remove URL	114	0.26%
	System Quarantine;Notification	8	0.02%
	System Quarantine;Notification;Defer Disposition	16	0.04%
Subtotal (11)		43036	100.00%
Total		43038	100%

Mail Category by Month

Mail Category by Month			
Month	Categories	Mail Filtering Events	% of Subtotal
Jul	Not Spam	20604	47.88%
	Spam	22301	51.82%
	Virus	131	0.30%
Subtotal (3)		43036	100.00%
Total		43038	100%



Monthly Report – July 2023

Virus Classifier by Month

Virus Classifier by Month			
Month	Classified By	Mail Filtering Events	% of Subtotal
Jul	FortiSandbox URL	114	87.02%
	Virus Outbreak	1	0.76%
	Virus Signature	16	12.21%
Subtotal (3)		131	100.00%

Virus by Month

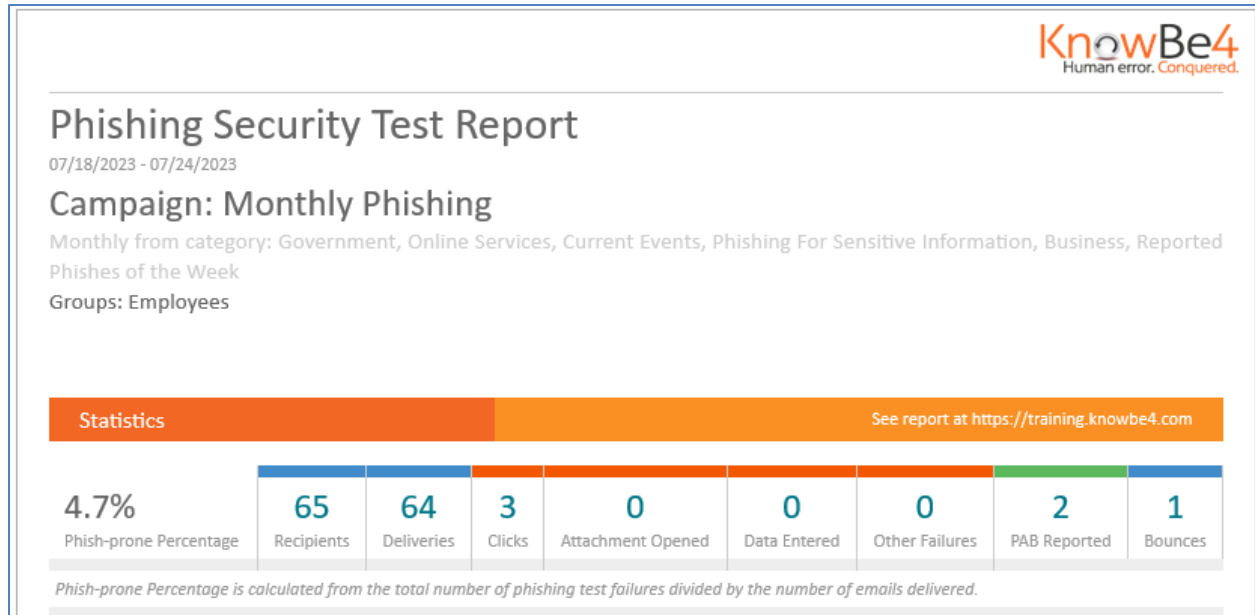
Virus by Month			
Month	Virus Name	Mail High Level Events	% of Subtotal
Jul	FortiSandbox: url	112	80.58%
	FortiSandbox: url, FortiSandbox: url	2	1.44%
	HTML/Phish.23C0!phish	1	0.72%
	HTML/Phish.AG8!tr	12	8.63%
	HTML/Phishing.8E38!tr	1	0.72%
	HTML/Phishing!MS.A/C!tr	2	1.44%
	HTML/Spam.6606!tr	4	2.88%
	JS/Kryptik.CPE!tr	2	1.44%
	JS/Phishing.PHJ8!tr	1	0.72%
	JS/Redirector.LT80!tr	1	0.72%
	Virus-Outbreak, Virus-Outbreak	1	0.72%
Subtotal (11)		138	100.00%
Total		138	100%



Monthly Report – July 2023

Email Phishing Tests:

We conducted a monthly employee email phishing test. This month's phishing test tricked three employees into clicking on a test email. Although our numbers are still low, we will continue to educate employees to be vigilant about security.



General Department Activities:

1. Assisted Wells Department with a wireless router issue with not responding.
2. Created a spreadsheet for Public Works Director listing all Public Works cell phones in service.
3. Contacted cell phone partner to have a cell service removed.
4. Re-calibrated the time on the Plaza clock tower.
5. Troubleshoot an issue with hyper-converged server IDRAC service not responding.
6. Researched a new tablet for Police Department for a patrol car.
7. Opened a service request with a support partner to troubleshoot an issue with the support software notification system not responding.
8. Assisted Public Works Water Chief with a printing issue with his email client.
9. Configured email client for Public Works Supervisor.
10. Researched time adjustments on the clock tower at City Hall.
11. Configured access control codes for the Fire Department doors in the bay.
12. Ordered and activated two new cell phones for the Public Works Department.
13. Exported surveillance video for the Police Department.
14. Performed some database cleanup on security systems at Public Works and City Hall.



Monthly Report – July 2023

15. Configured new access control card for police officer.
16. Set up a new printer for Public Works Deputy Director.
17. Reconfigured fuel systems database for Fire Department.
18. Worked with a support partner to troubleshoot the issue with the Public Works phone system not dialing out.
19. Reinstalled camera system software on the Assistant Police Chiefs' workstation.
20. Add bad actors to all city blocklists.
21. Remove a former employee from all city services.
22. Troubleshoot issues with a support partner to fix the city parks calendar.
23. Configured new access control schedule for Fire Department doors.
24. Opened service request with support partner to have an access control keypad replaced at the Fire Department.
25. Made some configuration changes to the city firewalls to further tighten security.
26. Worked with a support partner to upgrade current server groups to the latest software versions.
27. Broadcast and recorded the City Council meeting and uploaded it to the On-Demand server.
28. Exported training video for Risk Manager and Fire Chief.
29. Reconfigured the Police copier settings after the main board had been replaced.
30. Deployed important and critical updates to all city servers and workstations.
31. Added more bad actors to all city blocklists.
32. Assisted Dispatch Supervisor with a password reset.
33. Attended training for the updated City App.
34. A new call recorder server was installed in the city hall server room.
35. Configured new instant recall configuration for the dispatchers on the new call recorder server.
36. Broadcast and recorded the Building Commission meeting and uploaded it to the On-Demand server.
37. Troubleshoot and fix issues with the support notification server not connecting to servers at Public Works.
38. Broadcast and recorded the Board of Adjustments meeting and uploaded it to the On-Demand server.
39. Updated all endpoint protection clients to the latest version.
40. Upgraded the Chief Building Inspector's cell phone.
41. Configured and installed a new workstation in the dispatch office.
42. Broadcast and recorded the Board of Adjustment meeting and uploaded it to the On-Demand server.
43. Set up a backup printer at the Police Department while the copier is out of service.
44. Assisted the Chief Building Inspector with setting up his workstation to allow him permission for testing.
45. Assisted a Police Officer with Office 365 activation request.
46. Assisted the Wells Chief with the CCR website URL.



Monthly Report – July 2023

47. Assisted the Water Chief with a sync issue with his mobile device and workstation.
48. Troubleshoot a power issue at City Hall admin area. Called an electrician to track down the problem.
49. Worked with a support partner to troubleshoot a mail relay issue failing security checks and rejecting emails.
50. Opened a service request with a website partner to fix a broken link on the City's homepage.
51. Configured work email on new cell phones for public works employees.
52. Assisted Wells technician with remote connection software not allowing them to acknowledge alerts.
53. Updated (TXT) records on one of the City's DNS providers.
54. Installed long data connection cable to allow stronger signal between wireless keyboard and mouse.
55. Scheduled all City meetings for the month of August on the broadcast server.
56. Tested the Fire Training Center audio and video system before the safety training event.
57. Deactivated the morning gate schedule per Risk Manager in preparation for the training event.
58. Ran multiple workstation backups.
59. Added more bad guys to city blocklists.
60. Updated firmware on all city switches and security devices.
61. Troubleshoot issues with dual authentication mobile push notifications.
62. Adjusted power-saving settings on the Fire Training equipment.
63. Added more countries to Geo-Blocking blocklists on security devices.
64. Attended Survey123 meeting at the Fire Training Center.
65. Assisted a support partner with the setup of a loaner copy machine at the Police Department.
66. Upgraded the City's wireless network to the latest software.
67. Modified public works employee email groups per Water Chief.
68. Updated the fuel systems database and sync new information to fuel station systems.
69. Opened service request with a financial partner to inquire about PCI compliance scanning



July 30th, 2023

Honorable Mayor and City Council
City of Nichols Hills
6407 Avondale Drive
Nichols Hills, Oklahoma 73116

RE: Monthly Engineer's Report

Dear Mayor and City Council:

Following is the Engineer's Report for the August 8th, 2023 Council Meeting.

2021 G.O. Bond Issue:

- **Public Works Improvements (FC-2101)**

Contractor:	W.L. McNatt	Original Contract Amount:	\$1,444,444.00
Start Date:	May 31, 2022	Amended Contract Amount:	\$1,529,803.00
Award Date:	April 12, 2022	Claims to Date Less Ret.:	\$1,446,825.30
Project Duration:	383 Calendar Days	Amount Remaining:	\$82,977.70
Days Used:	370	Percent Complete:	99%

- **Water Treatment Facility (WC-2101)**

Resubmitted to ODEQ after revisions. Waiting on review/issuance of permit.

2021/2022 G.O. Bond Issue:

- **Paving Improvements to the 7600 Block of Dorset Drive (PC-2105)**

Contractor:	Rudy Construction Co.	Original Contract Amount:	\$689,200.00
Start Date:	June 5, 2023	Amended Contract Amount:	\$749,680.00
Award Date:	March 13, 2023	Claims to Date Less Ret.:	\$151,663.41
Project Duration:	150 Calendar Days	Amount Remaining:	\$598,016.59
Days Used:	24	Percent Complete:	25%

- **Water Well #13 Re-Drill (WW-2201)**

Anticipated advertisement in September 2023.

Attachment: 7-30-23 Engrpt (6725 : 4 j Engineers Report)

2022/2023 G.O. Bond Issue:

- **Paving Improvements to the 1700 & 1800 Blocks of Huntington Avenue (PC-2201)**

• Contractor:	SAC Services, Inc.	Original Contract Amount:	\$1,050,215.60
• Start Date:	July 24 th , 2023	Amended Contract Amount:	\$ -
• Award Date:	June 13 th , 2023	Claims to Date Less Ret.:	\$ -
• Project Duration:	180 Calendar Days	Amount Remaining:	\$1,050,215.60
• Days Used:	8	Percent Complete:	5%
- **Paving Improvements to the 1600 & 1700 Blocks of Randel Road (PC-2301)**
Task Order Executed. Design Underway.
- **Paving Improvements to 1100 Bedford, 7000 Waverly, 6800 Trenton (PC-2302)**
Task Order Executed. Design Underway.

Other Projects:

- **63rd Street Crosswalk (PC-2003)**

Contractor:	Traffic & Lighting Systems	Original Contract Amount:	\$243,679.15
Start Date:	April 17, 2023	Amended Contract Amount:	\$243,679.15
Award Date:	March 8, 2022	Claims to Date Less Ret.:	\$168,245.06
Project Duration:	90 Calendar Days	Amount Remaining:	\$75,434.09
Days Used:	85	Percent Complete:	90%

Sincerely,

Smith Roberts Baldischwiler, LLC



Grady J. Wade, P.E.
City Engineer

GJW
Cc: File 116000

Attachment: 7-30-23 Engrpt (6725 : 4 J Engineers Report)

FUND: General Fund

5.a.a

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
NON-DEPARTMENTAL	OKLAHOMA UNIFORM BUILDING CO	00-32600	Uniform Building Cod	PERMIT FEES JULY 2023	204.00
	UNITED STATES TREASURY	00-31000	Warrants Outstanding	PCORI	491.04
				TOTAL:	695.04
Administration	TRAVIS VOICE & DATA	02-84700	Telephone	MAINTENANCE AGREEMENT	1,588.29
	GRANICUS	02-84400	Software Agreements	AGENDA SOFTWARE	385.87
	VISA	02-84300	Training & Membershi	PRECOUNCIL MEETING	72.76
		02-84300	Training & Membershi	OK CNTY BAR ASSOCIATION	100.00
		02-84300	Training & Membershi	CITY MANAGER LUNCH	59.61
		02-84300	Training & Membershi	MEETING WITH TAYLOR	41.56
		02-84300	Training & Membershi	PATE CONTINUING ED	299.00
		02-84300	Training & Membershi	LUNCH MEETING	38.99
		02-84300	Training & Membershi	SHORT PAID INVOICE 071823	0.30
	VISA	02-83000	Material & Supplies	BIRTHDAY SUPPLIES	25.96
	PETTY CASH	02-84300	Training & Membershi	JULY RECEIPTS	70.53
	VISA	02-84300	Training & Membershi	ACPEN CPE	292.92
		02-84300	Training & Membershi	AICPA MEMBERSHIP	340.00
		02-84300	Training & Membershi	OAB RENEWAL	200.00
	AT&T 831-001-0000 521	02-84700	Telephone	MONTHLY CHARGES	88.36
	VISA	02-84300	Training & Membershi	LODGING FOR CMAO CONFER	220.34
	MICHAEL TAYLOR	02-84300	Training & Membershi	MILEAGE FOR CMAO CONF	150.65
	ID SPECIALISTS INC	02-83000	Material & Supplies	NEW EMPLOYEE ID'S	24.00
	TYLER TECHNOLOGIES INC	02-84400	Software Agreements	ANNUAL MAINTENANCE	16,718.79
	OFFICE DEPOT 35315277	02-83000	Material & Supplies	PAPER, TONER CARTRIDGE	116.99
	OMAG	02-80600	Worker's Comp	WORKERS COMP 2023-2024	2,263.26
				TOTAL:	23,098.18
City Attorney	WILLIAMS BOX FORSHEE & BULLA	04-87100	Legal Services	LEGAL SERVICES	39,827.85
				TOTAL:	39,827.85
Municipal Court	TRAVIS VOICE & DATA	05-84700	Telephone	MAINTENANCE AGREEMENT	43.34
	AT&T 831-001-0000 521	05-84700	Telephone	MONTHLY CHARGES	88.36
	TYLER TECHNOLOGIES INC	05-84400	Software Agreement	ANNUAL MAINTENANCE	9,885.50
	OFFICE DEPOT 35315277	05-83000	Material & Supplies	2 TONER CARTRIDGES	68.45
	OMAG	05-80600	Worker's Comp	WORKERS COMP 2023-2024	565.82
				TOTAL:	10,651.47
Police Department	TRAVIS VOICE & DATA	06-84700	Telephone	MAINTENANCE AGREEMENT	486.73
	ARROW WRECKER INC	06-84100	Vehicle Maintenance	TOW UNIT 42 TO SHOP	142.50
	COPS PRODUCTS	06-81100	Uniform Allowance	LOPEZ UNIFORMS	963.00
		06-81100	Uniform Allowance	LOPEZ UNIFORMS	142.49
	CASEY NIX	06-84950	EV Charging	HOME CHARGING JULY 2023	27.00
	OSBI	06-84000	Equipment Maintenanc	ODIS ANNUAL SUPPORT FEE	2,000.00
	US FLEET TRACKING	06-84100	Vehicle Maintenance	GPS TRACKING PATROL UNITS	5,491.00
	GOODYEAR TIRE & RUBBER COMPA	06-84100	Vehicle Maintenance	NEW TIRE AND FLAT REPAIR	187.35
	VISA	06-83000	Material & Supplies	OFFICE SUPPLIES	13.57
		06-83000	Material & Supplies	OFFICE SUPPLIES	20.97
		06-84200	Building Maintenance	PORTABLE AC UNIT	348.98
	TRANSUNION RISK AND ALTERNAT	06-84000	Equipment Maintenanc	ACCESS TO SEARCH	104.00
	VISA	06-84000	Equipment Maintenanc	RADIO EAR CONNECTOR LOPEZ	110.84
		06-83000	Material & Supplies	SCHEIDEMANTEL NOTARY	89.50
	CINTAS CORP. #064	06-81100	Uniform Allowance	PUBLIC WORKS UNIFORMS	5.28
	SHOCKLEY'S HEAT AND AIR	06-84200	Building Maintenance	QUARTERLY MAINTENANCE	582.25
	ASPEN BUILDING SERVICES OF O	06-85000	Janitorial Services	JULY CLEANING	1,262.50

Attachment: Claims List July 2023 (6727 : 5 Total Warrants & Claims)

FUND: General Fund

5.a.a

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
	VIGILANT SOLUTIONS LLC	06-84000	Equipment Maintenanc	ANNUAL SUBSCRIPTION	1,404.00
	AT&T 831-001-0000 521	06-84700	Telephone	MONTHLY CHARGES	353.44
	CAVENDER FORD OF OKC	06-84100	Vehicle Maintenance	OIL CHANGES UNIT 46, 47	68.01
		06-84100	Vehicle Maintenance	OIL CHANGES UNIT 46, 47	77.86
		06-84100	Vehicle Maintenance	OIL CHANGES	74.62
		06-84100	Vehicle Maintenance	OIL CHANGES	68.01
	COOPER AUTO GROUP	06-84100	Vehicle Maintenance	PATROL CAR REPAIRS	3,644.66
		06-84100	Vehicle Maintenance	PATROL CAR REPAIRS	708.83
	STEVEN COX	06-84950	EV Charging	HOME CHARGING JULY 2023	38.00
	ID SPECIALISTS INC	06-83000	Material & Supplies	WALDROP REPLACEMENT ID	24.50
	OG&E	06-84950	EV Charging	MONTHLY CHARGES	74.49
	OMAG	06-80600	Worker's Comp	WORKERS COMP 2023-2024	13,579.55
	ONG	06-84800	Utilities	MONTHLY CHARGES	60.80
				TOTAL:	32,154.73
Fire Department	TRAVIS VOICE & DATA	07-84700	Telephone	MAINTENANCE AGREEMENT	307.23
	WAL-MART #9502	07-83000	Material & Supplies	STATION SUPPLIES	36.11
		07-83000	Material & Supplies	STATION SUPPLIES	391.43
		07-83000	Material & Supplies	LUNCH SUPPLIES	52.72
		07-83000	Material & Supplies	LUNCH SUPPLIES	44.57
		07-83000	Material & Supplies	TO CORRECT VENDOR	44.57-
	WESTLAKE HARDWARE	07-84200	Building Maintenance		98.34
		07-83000	Material & Supplies	PROPANE	62.97
	EMSA	07-85200	EMSA Subsidy	JULY 2024 SUBSIDY	2,557.20
	STOLZ TELECOM LLC	07-84200	Building Maintenance	ANTENNA	1,202.55
	CASCO INDUSTRIES INC	07-84000	Equipment Maintenanc	HELMET SHIELDS	121.00
		07-84000	Equipment Maintenanc	BALCH BOOTS	529.00
		07-84000	Equipment Maintenanc	STRUCTURAL BOOTS	530.00
		07-84000	Equipment Maintenanc	9.5 FF BOOTS	530.00
	VISA	07-83000	Material & Supplies	COMPLIANCE SIGNS	18.61
	VISA	07-84100	Vehicle Maintenance	SWIVEL FITTING	380.00
		07-86850	Software Maintenance	ADOBE PRO SUBSCRIPTION	155.88
		07-83000	Material & Supplies	CLASS SUPPLIES	22.70
	ROBERT T BLACK	07-84300	Training & Membershi	TC: SWIFTWATER RESCUE	26.26
	VISA	07-83000	Material & Supplies	STATION SUPPLIES	40.99
		07-83000	Material & Supplies	STATION SUPPLIES	32.75
		07-83000	Material & Supplies	STATION SUPPLIES	41.32
		07-84300	Training & Membershi	CLASS REGISTRATION	77.07
		07-84300	Training & Membershi	TC: SWIFTWATER RESCUE	905.41
		07-83000	Material & Supplies	PLATE PAY FEES	3.55
		07-84300	Training & Membershi	EV SAFETY TRAINING REG	100.00
		07-83000	Material & Supplies	STATION SUPPLIES	41.32
		07-83000	Material & Supplies	STATION SUPPLIES	90.94
		07-83000	Material & Supplies	STATION SUPPLIES	88.78
		07-83000	Material & Supplies	STATION SUPPLIES	80.86
		07-84300	Training & Membershi	CONFERENCE REGISTRATION	150.00
		07-84100	Vehicle Maintenance	PIKEPASS PREPAYMENT	40.00
		07-84300	Training & Membershi	TO CORRECT VENDOR	26.26-
	MARK LEY	07-84300	Training & Membershi	CAR SEAT RECERT & MILEAGE	68.10
	LAW ENFORCEMENT PSYCHOLOGICA	07-81200	Medical Exams	MMPI-2 TESTING	130.00
		07-81200	Medical Exams	MMPI-2 TESTING	130.00
	ImageNet Consulting, LLC	07-84000	Equipment Maintenanc	FD COPY MACHINE	15.26
	CITY CARBONIC LLC	07-84000	Equipment Maintenanc	5 YR HYDRO TESTING	161.00
	ACROSS THE STREET PRODUCTION	07-84300	Training & Membershi	BLUE CARD RENEWAL	2,656.25

Attachment: Claims List July 2023 (6727 : 5 Total Warrants & Claims)

FUND: General Fund

5.a.a

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
	ESO SOLUTIONS INC	07-86850	Software Maintenance	ANNUAL PAYMENT	5,841.91
	AT&T 831-001-0000 521	07-84700	Telephone	MONTHLY CHARGES	176.72
	YOUR HEALTH LLC	07-81200	Medical Exams	PRE-EMPLOYMENT PHYSICAL	500.00
	ALPHA ONE FIRETRUCKS LLC	07-84100	Vehicle Maintenance	T-31, BP32 MAINTENANCE	285.25
		07-84100	Vehicle Maintenance	T-31, BP32 MAINTENANCE	678.26
		07-84100	Vehicle Maintenance	T-31 BELT REPLACEMENT	422.92
	ABC ENTERPRISES LLC	07-84200	Building Maintenance	BOOKCASE	419.95
	VISA	07-84500	Fire Department Publ		767.21
		07-84100	Vehicle Maintenance	WINDSHIELD 30 & 34	718.15
		07-83000	Material & Supplies	LUNCH SUPPLIES	44.57
		07-84300	Training & Membershi	ELEC. VEHICLE BLACK	100.00
		07-84200	Building Maintenance	MAP FRAMES	152.60
	TARGET SOLUTIONS LEARNING LL	07-84300	Training & Membershi	VECTOR SOLUTIONS	2,680.00
	CMC RESCUE INC	07-84300	Training & Membershi	ROPE RESCUE CLASS	1,379.00
		07-84300	Training & Membershi	ROPE RESCUE CLASS	1,379.00
	AMERICAN FIRE & SAFETY	07-84200	Building Maintenance	FIRE EXT. SERVICE	619.10
	MTM RECOGNITION CORP	07-81100	Uniform Allowance	BADGES MAYS	157.00
	MIDWEST HOSE INC	07-84100	Vehicle Maintenance	1/2" 300' HOSE	623.48
	SAINTS OCCUPATIONAL HEALTH	07-81200	Medical Exams	DRUG SCREENS	96.00
	OMAG	07-80600	Worker's Comp	WORKERS COMP 2023-2024	7,921.41
	ONG	07-84800	Utilities	MONTHLY CHARGES	60.80
	OREILLY AUTOMOTIVE STORES IN	07-84100	Vehicle Maintenance		35.98
		07-84100	Vehicle Maintenance	TOGGLE SWITCH	7.99
		07-84100	Vehicle Maintenance	BULB E33	8.18
		07-84000	Equipment Maintenanc	AUTO TOOLS	71.97
	OKLAHOMA STATE UNIVERSITY -	07-84300	Training & Membershi	GRAY INSTRUCTOR I	300.00
	PETROLEUM MARKETERS EQUIPMEN	07-84100	Vehicle Maintenance	EXTENSION CABLE	85.00
		07-84100	Vehicle Maintenance	AIM CABLE EXTENSION	61.50
				TOTAL:	37,443.29
City Engineer	SMITH ROBERTS BALDISCHWILER	08-86075	Engineering Fees	63rd Crosswalk	2,788.40
		08-86075	Engineering Fees	GENERAL ENGINEERING	11,495.00
				TOTAL:	14,283.40
Street Department	TRAVIS VOICE & DATA	09-84700	Telephone	MONTHLY CHARGES	25.63
	VALVOLINE OIL CHANGE	09-84100	Vehicle Maintenance	QUINCEY	109.36
	WESTLAKE HARDWARE	09-83000	Material & Supplies	PW	29.97
		09-83000	Material & Supplies	SUPPLIES	20.97
	NORTHERN SAFETY & INDUSTRIAL	09-83500	Safety Supplies	SAFTEY SUPPLIES	350.50
	US FLEET TRACKING	09-84100	Vehicle Maintenance	VEHICLE TRACKERS	149.75
	CINTAS CORP. #064	09-81100	Uniform Allowance	PUBLIC WORKS UNIFORMS	480.15
	MADISON TURF FARMS LLC	09-83700	Misc. Supplies	PALLET OF SOD	64.00
	VISA	09-83000	Material & Supplies	ACADEMY	49.99
	CROSSLAND'S A & A RENT ALL	09-84600	Lease/Rental	WOOD CHIPPER	250.00
	HOME DEPOT	09-83000	Material & Supplies	CONCRETE	8.70
		09-83000	Material & Supplies	STREETS	242.66
	MIDSTATE TRAFFIC CONTROL	09-84600	Lease/Rental	01	216.00
	SAINTS OCCUPATIONAL HEALTH	09-81200	Medical Exams	DRUG SCREENS	68.00
	OG&E	09-85500	Street Lighting	MONTHLY CHARGES	7,588.93
		09-85500	Street Lighting	MONTHLY CHARGES	30.97
		09-85500	Street Lighting	MONTHLY CHARGES	97.52
		09-85500	Street Lighting	MONTHLY CHARGES	30.97
		09-85500	Street Lighting	MONTHLY CHARGES	29.63
		09-85500	Street Lighting	MONTHLY CHARGES	30.55

Attachment: Claims List July 2023 (6727 : 5 Total Warrants & Claims)

FUND: General Fund

5.a.a

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
		09-85500	Street Lighting	MONTHLY CHARGES	29.63
		09-85500	Street Lighting	MONTHLY CHARGES	30.36
		09-85500	Street Lighting	MONTHLY CHARGES	30.83
	OMAG	09-80600	Worker's Comp	WORKERS COMP 2023-2024	1,131.63
	ONG	09-84800	Utilities	MONTHLY CHARGES	31.24
			TOTAL:		11,127.94
Sanitation	US FLEET TRACKING	10-84100	Vehicle Maintenance	VEHICLE TRACKERS	89.85
	PREMIER TRUCK GROUP	10-84100	Vehicle Maintenance	VEHICLE MAINTENANCE	1,425.17
	CINTAS CORP. #064	10-81100	Uniform Allowance	PUBLIC WORKS UNIFORMS	678.67
	CAPITAL ONE/NORTHERN TOOL & WEX BANK	10-84000	Equipment Maintenance	SANITATION	419.85
		10-84900	Fuel	ONCUE FILL UP	83.71
		10-84900	Fuel	GAS	99.71
		10-84900	Fuel	FUEL	98.83
		10-84900	Fuel	FUEL	110.34
		10-84900	Fuel	FUEL	89.15
		10-84900	Fuel	FUEL	100.03
	GELLCO CLOTHING & SHOES INC	10-83500	Safety Supplies	BOOTS	130.00
	REPUBLIC SERVICES	10-85800	Landfill Disposal	COMMERCIAL GARBAGE	73.16
		10-85825	Commercial Garbage D	COMMERCIAL GARBAGE	10,541.38
	SOUTHEAST LANDFILL - 4061	10-85800	Landfill Disposal	JULY 2023	4,199.54
	OMAG	10-80600	Worker's Comp	WORKERS COMP 2023-2024	5,658.15
	ONG	10-84800	Utilities	MONTHLY CHARGES	31.22
	OREILLY AUTOMOTIVE STORES IN	10-83000	Material & Supplies	HARDWARE	5.99
			TOTAL:		23,834.75
Parks Department	WESTLAKE HARDWARE	11-85700	Parks Maintenance	SUPPLIES	44.12
	VISA	11-85700	Parks Maintenance	IRRIGATION	2,906.00
	BLUE HOUSE URBAN FARM LLC	11-85700	Parks Maintenance	CLEANUP BUTTERFLY GARDEN	1,000.00
	DAVID STOOPS ELECTRIC	11-85700	Parks Maintenance	PARK MAINTENANCE	128.96
	IRRIGATION STATION	11-85700	Parks Maintenance	SUPPLIES	2.01
	NORTHWEST LAWN MAINTENANCE I	11-85900	Park Maintenance Con	PARMK MAINTENANCE	17,257.50
		11-85700	Parks Maintenance	IRRIGATION MAINTENANCE	1,771.50
			TOTAL:		23,110.09
Public Works Admin	TRAVIS VOICE & DATA	12-84700	Telephone	MAINTENANCE AGREEMENT	1,624.30
		12-84700	Telephone	MONTHLY CHARGES	68.34
	VISA	12-83200	Office Supplies	OFFICE SUPPLIES	49.99
		12-84100	Vehicle Maintenance	VEHICLE MAINTENANCE	20.00
	TERMINIX PROCESSING CENTER	12-84200	Building Maintenance	PEST CONTROL PW	84.00
		12-84200	Building Maintenance	PEST CONTROL PW	50.00
	ASPEN BUILDING SERVICES OF O	12-85000	Janitorial Services	JULY CLEANING	745.00
	AT&T 831-001-0000 521	12-84700	Telephone	MONTHLY CHARGES	44.18
	VISA	12-84300	Training & Membershi	HOMELAND	66.36
		12-84300	Training & Membershi	ROSE STATE	130.00
		12-84100	Vehicle Maintenance	WATER SHED	15.00
	VISA	12-84300	Training & Membershi	OMMS TRAINING - ALBERT	25.00
	CORY'S AV SERVICES INC	12-84600	Lease/Rental	EQUIPMENT RENTAL	850.00
	CROSSLAND'S A & A RENT ALL	12-84600	Lease/Rental	EQUIPMENT RENTAL	360.00
	OFFICE DEPOT 35315277	12-83200	Office Supplies	OFFICE/PAPER SUPPLIES	13.45
	OMAG	12-80600	Worker's Comp	WORKERS COMP 2023-2024	1,131.63
	ONG	12-84800	Utilities	MONTHLY CHARGES	31.24
			TOTAL:		5,308.49

Attachment: Claims List July 2023 (6727 : 5 Total Warrants & Claims)

FUND: General Fund

5.a.a

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT	
General Government	MISC VENDOR	MEGAN CARROL	13-87000	Misc. Expenses	MEGAN CARROLL:	1,095.00
		LAURA ECKEL	13-86050	Consulting Fees	SUSTAINABILITY PHOTOS	450.00
	SUMMIT MAIL & SHIPPING SYSTE		13-84000	Equipment Maintenanc	INK CARTRIDGE FOR POSTAGE	200.95
	ABM AUTOMATION		13-84000	Equipment Maintenanc	RENEWAL OF DOCUWARE	7,680.00
	RITE WAY SHREDDING		13-87000	Misc. Expenses	SHREDDING JULY 2023	73.75
	BURGESS ENGINEERING & TESTIN		13-88100	Council Approval Cap	PC-2003 63RD CROSSING	183.00
	VISA		13-83000	Material & Supplies	AMAZON	323.09
			13-83000	Material & Supplies	COURT BINS	6.52
			13-83000	Material & Supplies	AMAZON	195.69
			13-83000	Material & Supplies	AMAZON	127.76
			13-83000	Material & Supplies	AMAZON	104.17
			13-83000	Material & Supplies	AMAZON	45.99
	DEAN ACTUARIES LLC		13-86400	Auditing Fees	ACTUARIAL VALUATION	3,910.00
	ACOG		13-86600	ACOG Dues	FY-24 DUES	3,404.00
	VISA		13-87000	Misc. Expenses	FACE PAINTING	20.00
	ASPEN BUILDING SERVICES OF O		13-85000	Janitorial Services	JULY CLEANING	1,362.50
	JACK PRATT SIGNS		13-87000	Misc. Expenses	HAZARDOUS WASTE EVENT	78.82
	PETTY CASH		13-87000	Misc. Expenses	M. PUCKETT 25 YRS OF SERVI	750.00
	DH PACE DOOR SERVICES		13-84200	Building Maintenance	REPAIR CITY HALL FR DOOR	182.50
	VISA		13-83000	Material & Supplies	RETIREMENT CAKE	48.32
			13-83000	Material & Supplies	RETIREMENT PARTY PLATES	9.65
			13-83000	Material & Supplies	PARKING DOWNTOWN	1.50
	DPM GROUP LLC		13-83000	Material & Supplies	WINDOW ENVELOPES	249.73
			13-83000	Material & Supplies	PERSONNEL ACTION FORMS	591.63
	SCHINDLER ELEVATOR CORPORATI		13-84200	Building Maintenance	SERVICE CALL	1,087.51
			13-84200	Building Maintenance	MAINTENANCE CONTRACT	1,969.31
	OCD SPECIALISTS LLC		13-84200	Building Maintenance	DISINFECTANT SPRAY	1,360.00
	AT&T 831-001-0000 521		13-84700	Telephone	MONTHLY CHARGES	44.18
	QUADIENT FINANCE USA INC		13-86900	Postage	POSTAGE	500.00
	TRAFFIC & LIGHTING SYSTEMS L		13-88100	Council Approval Cap	PC-2003 63rd CROSSWALK	22,494.68
	ANYHOUR PLUMBING & SEWER SER		13-84200	Building Maintenance	INV#21109	475.00
	CRAWFORD & ASSOCIATES PC		13-86400	Auditing Fees	PROFESSIONAL SERVICES	197.50
			13-86400	Auditing Fees	PROFESSIONAL SERVICES	30.00
	DAVID STOOPS ELECTRIC		13-84200	Building Maintenance	REPAIR CITY HALL PLUGS	153.00
	EUREKA WATER CO		13-83000	Material & Supplies	TANK RENTAL	22.49
			13-83000	Material & Supplies	5 GAL WATER	129.60
			13-83000	Material & Supplies	5 GAL WATER	144.00
	FRIDAY		13-86300	Publications	NOTICES AND PUBLICATIONS	412.55
			13-86300	Publications	NOTICES AND PUBLICATIONS	99.60
	JOURNAL RECORD PUBLISHING CO		13-86300	Publications	NOTICES AND PUBLICATIONS	37.80
			13-86300	Publications	NOTICES AND PUBLICATIONS	31.95
			13-86300	Publications	NOTICES AND PUBLICATIONS	43.50
			13-86300	Publications	NOTICES AND PUBLICATIONS	98.70
			13-86300	Publications	NOTICES AND PUBLICATIONS	77.10
			13-86300	Publications	NOTICES AND PUBLICATIONS	36.90
			13-86300	Publications	NOTICES AND PUBLICATIONS	85.50
			13-86300	Publications	NOTICES AND PUBLICATIONS	108.75
			13-86300	Publications	NOTICES AND PUBLICATIONS	13.65
	MOLLMANS WATER CULLIGAN OKC		13-84200	Building Maintenance	S-40 LB SOLAR SALT	75.00
	NORTHWEST LAWN MAINTENANCE I		13-84200	Building Maintenance	1844 WESTMINSTER LAWNCARE	175.00
	OFFICE DEPOT 35315277		13-83000	Material & Supplies	PAPER, TONER CARTRIDGE	28.21
	OG&E		13-84800	Utilities	MONTHLY CHARGES	112.43
	OMAG		13-86100	Liability Insurance/	GENERAL LIABILITY	20,210.25
			13-86100	Liability Insurance/	PROPERTY INSURANCE	17,478.00

Attachment: Claims List July 2023 (6727 : 5 Total Warrants & Claims)

FUND: General Fund

5.a.a

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
		13-86100	Liability Insurance/	ASST FINANCE DIR. BOND	612.50
		13-86100	Liability Insurance/	BLANKET POSITION BOND	458.40
		13-86100	Liability Insurance/	CITY TREASURER BOND	927.50
		13-86100	Liability Insurance/	CITY MANAGER BOND	612.50
		13-86100	Liability Insurance/	LOSS OF SALES TAX POLICY	15,250.00
		13-86100	Liability Insurance/	UMBRELLA LIABILITY	7,219.00
	ONG	13-84800	Utilities	MONTHLY CHARGES	60.80
				TOTAL:	113,967.43
Code Department	TRAVIS VOICE & DATA	14-84700	Telephone	MONTHLY CHARGES	51.25
	US FLEET TRACKING	14-84100	Vehicle Maintenance	VEHICLE TRACKERS	89.85
	CINTAS CORP. #064	14-81100	Uniform Rental	PUBLIC WORKS UNIFORMS	468.43
	AT&T 287307218639	14-84700	Telephone	FIRST NET PUBLIC WORKS	93.02
	CENTRAL OKLAHOMA STORMWATER	14-84300	Training & Membershi	MEMBERSHIP	600.00
	VISA	14-84300	Training & Membershi	JOINT CODE CONF	175.00
		14-84300	Training & Membershi	ROSE STATE	65.00
		14-83000	Material & Supplies	QUICK PRINT	138.78
	GELLCO CLOTHING & SHOES INC	14-83000	Material & Supplies	BOOTS	150.00
	ID SPECIALISTS INC	14-83000	Material & Supplies	NEW EMPLOYEE ID'S	23.00
	TYLER TECHNOLOGIES INC	14-84400	Software Agreement	ANNUAL MAINTENANCE	7,182.32
		14-84400	Software Agreement	CODE ENFORCEMENT MOBILE	1,833.34
	OMAG	14-80600	Worker's Comp	WORKERS COMP 2023-2024	2,263.26
	ONG	14-84800	Utilities	MONTHLY CHARGES	31.24
				TOTAL:	13,164.49
Risk Manager	TRAVIS VOICE & DATA	15-84700	Telephone	MAINTENANCE AGREEMENT	43.34
	WAL-MART #9502	15-84300	Training & Membershi	TRAINING CLASS	63.87
	VISA	15-84300	Training & Membershi	THE DONUT PALACE	25.62
		15-84300	Training & Membershi	WALMART	19.64
		15-83000	Material & Supplies	AMAZON	45.49
		15-83000	Material & Supplies	AMAZON	231.41
		15-83000	Material & Supplies	AMAZON	88.56
		15-84100	Vehicle Maintenance	WATERSHED	15.00
	AT&T 831-001-0000 521	15-84700	Telephone	MONTHLY CHARGES	44.18
	COOPER AUTO GROUP	15-84100	Vehicle Maintenance	VEHICLE MAINTENANCE	169.98
	SAINTS OCCUPATIONAL HEALTH	15-81200	Medical Exams	DRUG SCREENS	48.00
	OMAG	15-80600	Worker's Comp	WORKERS COMP 2023-2024	565.82
				TOTAL:	1,360.91
Information Systems Mg	TRAVIS VOICE & DATA	16-84700	Telephone	MAINTENANCE AGREEMENT	75.27
	COX COMMUNICATIONS	16-84600	Lease/Rental	PUBLIC WORKS INTERNET	267.00
		16-84600	Lease/Rental	CITY HALL INTERNET	1,146.99
	VISA	16-84000	Equipment Maintenanc	ADOBE SOFTWARE	239.88
		16-84000	Equipment Maintenanc	RADIO LICENSE FRAMES	39.98
		16-84000	Equipment Maintenanc	PRINTER	199.99
		16-84000	Equipment Maintenanc	DOMAIN REGISTRATION	5.00
		16-84300	Training & Membershi	SPICE WORLD 2023 TRAINING	499.00
		16-84000	Equipment Maintenanc	KEYBOARD & MOUSE	97.46
		16-83000	Material Supplies	PAPER	15.89
		16-83000	Material Supplies	RESTROOM SUPLIES	13.40
		16-84000	Equipment Maintenanc	PHONE CHARGERS	56.97
		16-84000	Equipment Maintenanc	WIRELESS KEYBORDS	80.97
		16-84300	Training & Membershi	GMIS MEMBERSHIP DUES	100.00
	DAVENPORT GROUP	16-84000	Equipment Maintenanc	SUPPORT ACREEMENTS	19,101.00

Attachment: Claims List July 2023 (6727 : 5 Total Warrants & Claims)

FUND: General Fund

5.a.a

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
		16-84000	Equipment Maintenanc	SUPPORT ACREEMENTS	19,101.00
		16-84000	Equipment Maintenanc	SUPPORT ACREEMENTS	3,256.00
		16-84000	Equipment Maintenanc	SUPPORT AGREEMENTS	3,256.00
		16-84000	Equipment Maintenanc	SUPPORT AGREEMENTS	2,974.00
		16-84000	Equipment Maintenanc	SUPPORT AGREEMENTS	2,974.00
		16-84000	Equipment Maintenanc	SUPPORT AGREEMENTS	4,080.00
		16-84000	Equipment Maintenanc	SUPPORT AGREEMENTS	1,773.00
	AT&T 831-001-0000 521	16-84700	Telephone	MONTHLY CHARGES	44.18
	PEAK UP TIME	16-84000	Equipment Maintenanc	FORTISANDBOX LICENSE	4,498.00
	OMAG	16-80600	Worker's Comp	WORKERS COMP 2023-2024	1,131.63
	PROJECT A INC	16-84600	Lease/Rental	WEBSITE HOSTING	600.00
	SOFTWARE HOUSE INTERNATIONAL	16-84000	Equipment Maintenanc	KERIO MAIL SERVER LICENSE	1,962.00
				TOTAL:	67,588.61

Attachment: Claims List July 2023 (6727 : 5 Total Warrants & Claims)

FUND: Municipal Authority

5.a.a

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
NON-DEPARTMENTAL	MISC VENDOR	MCMURRAIN, A 00-34150	Utility Refunds	01-00152-21	229.51
		MCGOWAN, TER 00-34150	Utility Refunds	02-00005-07	108.91
		SHAFER, STEP 00-34150	Utility Refunds	02-00342-02	38.75
		PANTER, BENJ 00-34150	Utility Refunds	02-00415-09	106.59
		COX, MARGARE 00-34150	Utility Refunds	02-00834-01	65.60
	TYLER TECHNOLOGIES INC	00-34500	Due to Tyler Tech (C	INSITE TRANSACTION FEES	1,100.00
				TOTAL:	1,649.36
Municipal Authority	TRAVIS VOICE & DATA	12-84700	Telephone	MONTHLY CHARGES	25.63
	VALVOLINE OIL CHANGE	12-84100	Vehicle Maintenance	OIL CHANGE	158.09
	CITY OF THE VILLAGE	12-87700	OKC Sewer Charges	SEWER CHARGES	536.00
	WAL-MART #9502	12-83000	Materials & Supplies	WATER	65.06
	BLUE BEACON TRUCK WASHES	12-84000	Equipment Maintenanc	TRUCK WASH	36.70
		12-84100	Vehicle Maintenance	TRUCK WASH	40.10
	BRITTON WELDING & AUTO	12-84500	Well Maintenance	BRITTON WELDING	60.00
	TPSI	12-84950	Printing & Processin	UTILITY LATE INVOICES	85.75
	ACCURATE ENVIRONMENT	12-84550	Water Quality Testin	WATER TESTING	120.00
	US FLEET TRACKING	12-84100	Vehicle Maintenance	VEHICLE TRACKERS	269.55
	CINTAS CORP. #064	12-81100	Uniform Rental	PUBLIC WORKS UNIFORMS	623.03
	CITY OF OKLAHOMA CITY	12-87700	OKC Sewer Charges	MONTHLY CHARGES	62,612.75
	AT&T 287307218639	12-84700	Telephone	FIRST NET PUBLIC WORKS	1,167.16
	WATER TECH INC.	12-83400	Lab Chemicals	CHLORINE	1,048.00
	PRAIRIE DIRT SOLUTIONS	12-83000	Materials & Supplies	TOP SOIL	588.00
	VISA	12-84300	Training & Membershi	EMPLOYEE OF THE MONTH	159.88
		12-83700	Misc Supplies	PLATE PAY	1.40
		12-84300	Training & Membershi	ROSE STATE	130.00
		12-84300	Training & Membershi	ROSE STATE	65.00
		12-84300	Training & Membershi	ROSE STATE	65.00
		12-84300	Training & Membershi	ROSE STATE	65.00
		12-84300	Training & Membershi	ROSE STATE	65.00
		12-83000	Materials & Supplies	AMAZON	205.20
		12-84300	Training & Membershi	DEQ LIC	1,177.92
		12-84100	Vehicle Maintenance	TINT	75.00
		12-83000	Materials & Supplies	ACADEMEY	49.99
	CRAWFORD & ASSOCIATES PC	12-86400	Auditing Fees	PROFESSIONAL SERVICES	197.50
		12-86400	Auditing Fees	PROFESSIONAL SERVICES	30.00
	DEQ	12-84300	Training & Membershi	MEMBERSHIP	2,002.70
	FRONTIER LOGGING CORP	12-84500	Well Maintenance	WELL MAINTENANCE	9,280.00
	GELLCO CLOTHING & SHOES INC	12-83500	Safety Supplies	BOOTS	143.95
		12-83500	Safety Supplies	BOOTS	143.95
		12-83500	Safety Supplies	BOOTS	149.95
	GRAYBAR ELECTRIC INC	12-83000	Materials & Supplies	MATERIAL	1,130.94
	HOME DEPOT	12-83000	Materials & Supplies	WAGON	190.84
		12-83000	Materials & Supplies	WELLS	127.98
		12-83000	Materials & Supplies	PAINT	150.00
	ICM INC	12-84400	Software Agreements	ANNUAL FEE AND MAINT.	10,086.19
	MICRO COMM INC	12-84650	Lease Agreements	ANNUAL MAINT CONTRACT	13,775.00
	OFFICE DEPOT 35315277	12-83200	Office Supplies	2 TONER CARTRIDGES	72.04
		12-83200	Office Supplies	OFFICE/PAPER SUPPLIES	178.30
		12-84800	Utilities	MONTHLY CHARGES	2,169.08
	OG&E	12-84800	Utilities	MONTHLY CHARGES	184.09
		12-84800	Utilities	MONTHLY CHARGES	17,386.80
		12-84800	Utilities	MONTHLY CHARGES	994.25
		12-84800	Utilities	MONTHLY CHARGES	979.32
		12-84800	Utilities	MONTHLY CHARGES	

Attachment: Claims List July 2023 (6727 : 5 Total Warrants & Claims)

FUND: Municipal Authority

5.a.a

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
	OMAG	12-80600	Workers Comp	WORKERS COMP 2023-2024	5,092.34
	ONG	12-84800	Utilities	MONTHLY CHARGES	168.03
		12-84800	Utilities	MONTHLY CHARGES	156.18
		12-84800	Utilities	MONTHLY CHARGES	156.18
		12-84800	Utilities	MONTHLY CHARGES	49.59
		12-84800	Utilities	MONTHLY CHARGES	31.24
	OREILLY AUTOMOTIVE STORES IN	12-83700	Misc Supplies	PARTS	20.37
				TOTAL:	134,542.02

FUND: General Fund - CIP

5.a.a

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
Fire Department	STOLZ TELECOM LLC	07-88600	Capital Imp-Radios	800MHZ MOBILE RADIO	2,631.01
	METRO EMERGENCY UPFITTERS	07-88500	Capital Imp-Equipmen	TAHOE LIGHTS & GRAPHICS	13,887.49
	MUNICIPAL EMERGENCY SERVICES	07-88500	Capital Imp-Equipmen	AUTO EXTRICATION TOOLS	30,885.00
				TOTAL:	47,403.50
Information Systems	VISTACOM	16-88500	Capital Imp-Equipmen	COMMUNICATION RECORDER	44,236.93
				TOTAL:	44,236.93

FUND: Municipal Authority

5.a.a

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
NNHMA	W.L. MCNATT & COMPANY	12-88000	Capital Outlay	FC-2101 PW FACILITY	12,036.50
				TOTAL:	12,036.50

FUND: Designated Funds-Par

5.a.a

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
Parks Department	HOWARD-FAIRBAIRN SITE DESIGN	11-83900	Other Services & Cha	LOVE FAMILY PARK DESIGN	6,975.00
				TOTAL:	6,975.00

FUND: General Obligation B

5.a.a

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
2020 GO Bond	SMITH ROBERTS BALDISCHWILER	90-99800	Other Expenses Paid	MISC GO BOND ENGINEERING	930.00
		90-97550	Paving (Streets)	PC-2105 7600 BLK DORSET	6,903.45
	SOLARIGHT LIGHTING LLC	90-98950	Traffic Controls	GRIDSHIFT	12,146.40
				TOTAL:	19,979.85
2021 GO Bond	SMITH ROBERTS BALDISCHWILER	91-97550	Paving (Streets)	PC-2105 7600 BLK DORSET	1,946.55
				TOTAL:	1,946.55
2022 GO Bond	SMITH ROBERTS BALDISCHWILER	92-97550	Paving Projects	PC-2201 HUNTINGTON	1,837.50
		92-97550	Paving Projects	PC-2301 RANDEL PAVING	11,713.54
	DIGI SECURITY SYSTEMS, LLC	92-99450	Technology	CAMERA AND DOOR CONTR.	1,182.70
	ImageNet Consulting, LLC	92-99450	Technology	AUDIO VISUAL	47,035.69
		92-99450	Technology	ADDITIONAL EQUIPMENT	1,392.80
	PEAK UP TIME	92-99450	Technology	SECURITY TOKENS	940.87
	B20 ENVIRONMENTAL INC	92-98750	Sanitary Sewer Proje	SEWER CAMERA	40,825.00
	RUDY CONSTRUCTION CO.	92-97550	Paving Projects	PC-2105 7600 BLOCK DORSET	151,663.41
				TOTAL:	256,591.51
2023 GO BOND	SMITH ROBERTS BALDISCHWILER	93-97550	Paving Projects	PC-2302 ENGINEERING	13,997.38
	BURGESS ENGINEERING & TESTIN	93-97550	Paving Projects	PC-2105 PAVING TESTING	176.00
				TOTAL:	14,173.38

Approved @ 7/11
Meeting

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===== FUND TOTALS =====
01  General Fund          417,616.67 (214,439.73) = 203,176.94
06  Municipal Authority   136,191.38 (28,953.53) = 107,237.85
07  General Fund - CIP    91,640.43 (13,887.49) = 77,752.94
13  Municipal Authority - CIP 12,036.50
20  Designated Funds-Parks 6,975.00
80  General Obligation Bonds 292,691.29
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GRAND TOTAL:          957,151.27 (257,280.75) = 699,870.52
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TOTAL PAGES: 13

Attachment: Claims List July 2023 (6727 : 5 Total Warrants & Claims)

SELECTION CRITERIA

5.a.a

SELECTION OPTIONS

VENDOR SET: 01-City of Nichols Hills
VENDOR: Exclude: 01-1012, 01-1090, 01-1095, 01-1130, 01-1398, 01-1433, 01-1845, 01-1958, 01-1968, 01-2006
CLASSIFICATION: All
BANK CODE: Exclude: PY
ITEM DATE: 7/01/2023 THRU 7/31/2023
ITEM AMOUNT: 99,999,999.00CR THRU 99,999,999.00
GL POST DATE: 0/00/0000 THRU 99/99/9999
CHECK DATE: 0/00/0000 THRU 99/99/9999

PAYROLL SELECTION

PAYROLL EXPENSES: NO
EXPENSE TYPE: N/A
CHECK DATE: 0/00/0000 THRU 99/99/9999

PRINT OPTIONS

PRINT DATE: None
SEQUENCE: By Department
DESCRIPTION: Distribution
GL ACCTS: YES
REPORT TITLE: C L A I M S L I S T
SIGNATURE LINES: 0

PACKET OPTIONS

INCLUDE REFUNDS: YES
INCLUDE OPEN ITEM:NO



July 31, 2023

Honorable Mayor and City Council
City of Nichols Hills
6407 Avondale Drive
Nichols Hills, OK 73116

RE: PAY ESTIMATE NO. 3
Nichols Hills Project No. PC-2003
63rd Street Crosswalk
Contractor: Traffic & Lighting Systems, LLC
Original Contract Amount: \$243,679.15
Current Contract Amount: \$243,679.15
Claims to Date Less Ret.: \$168,245.06
Paid to Date: \$145,750.38
Amount Remaining: \$97,928.77
Current Amount Due: \$22,494.68

Dear Mayor and City Council:

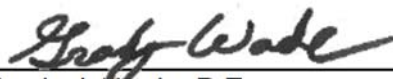
Enclosed please find **Progressive Estimate No. 3** on the above referenced project in the amount of **\$22,494.68**. We have verified the quantities and recommend approval. Please place this item on the next available council docket for payment consideration. This estimate should be paid out of the following account:

Acct. #01-13-88100\$22,494.68

Should you have any questions or comments, please contact me.

Sincerely,

Smith Roberts Baldischwiler, LLC


Grady J. Wade, P.E.
Nichols Hills City Engineer

cc: File #116000 (Task 2001)

Attachment: Pay 03 Package (6729 : 6 Pay Est No. 3 PC-2003 TLS)

PROGRESSIVE ESTIMATE NO. 3

Nichols Hills Paving Improvements
63rd Street Crosswalk

Traffic & Lighting Systems, LLC
P.O. Box 14788
Oklahoma City, OK 73113

From: 5/31/2023
Notice to Proceed: 9/26/2022
Project Duration: 90 Calendar Days
Days Used: 85
Days Remaining: 5

6.a.a

PC-2003

ITEM NO.	DESCRIPTION	UNIT	CONTRACT QUANTITY	WORK DONE THIS EST.	WORK DONE PREVIOUS	TOTAL WORK ON CONTRACT	UNIT PRICE	AMOUNT	% COMPLET
1	AGGREGATE BASE (TYPE A) W/ EXCAVATION (6")	C.Y.	2.00	0.00	2.00	2.00	216.00	\$432.00	100.0
2	STRUCTURAL CONCRETE	C.Y.	4.31	0.00	4.31	4.31	2,400.00	\$10,344.00	100.0
3	STRUCTURAL STEEL	LBS.	339.50	0.00	339.50	339.50	6.00	\$2,037.00	100.0
4	REMOVE CURB AND GUTTER	L.F.	14.00	0.00	35.25	35.25	18.00	\$634.50	251.0
5	TRAFFIC STRIPE (MULTI-POLY) (4 INCH WIDE)	L.F.	586.00	0.00	0.00	0.00	3.60	\$0.00	0.0
6	TRAFFIC STRIPE (MULTI-POLY) (24 INCH WIDE)	L.F.	152.00	0.00	0.00	0.00	22.80	\$0.00	0.0
7	REMOVE PAVEMENT MARKING (STRIPE)	L.F.	468.00	0.00	0.00	0.00	2.40	\$0.00	0.0
8	REMOVE PAVEMENT MARKING (ARROW)	EA.	2.00	0.00	0.00	0.00	78.00	\$0.00	0.0
9	HANDRAIL (3")	L.F.	38.50	0.00	40.00	40.00	180.00	\$7,200.00	103.0
10	ADA CURB RAMP (TYPE B)	EA.	2.00	0.00	2.00	2.00	1,800.00	\$3,600.00	100.0
11	COLOR AUDIO/VIDEO RECORDING, PRE & POST CONSTRUCTION (RECORDED DIGITALLY ON	L.S.	1.00	0.00	0.00	0.00	1,040.00	\$0.00	0.0
12	CONSTRUCTION SIGNING AND TRAFFIC CONTROL	L.S.	1.00	0.00	0.50	0.50	5,640.00	\$2,820.00	50.0
13	MOBILIZATION	S.Y.	1.00	0.50	0.50	1.00	9,500.00	\$9,500.00	100.0
14	REMOVE SIDEWALK	S.Y.	10.00	0.00	20.00	20.00	36.00	\$720.00	200.0
15	SIDEWALK (4")	S.Y.	34.00	0.00	53.33	53.33	120.00	\$6,399.60	156.0
16	SOLID SLAB SODDING	L.S.	1.00	0.00	0.00	0.00	1,500.00	\$0.00	0.0
17	TREE REMOVAL	EA.	1.00	0.00	1.00	1.00	1,200.00	\$1,200.00	100.0
18	FILTER FABRIC SILT FENCE	L.F.	20.00	0.00	0.00	0.00	15.00	\$0.00	0.0
19	TACTILE MARKERS/TRUNCATED DOMES	S.F.	20.00	0.00	0.00	0.00	60.00	\$1,200.00	100.0
20	SELECT BACKFILL (SP)	C.Y.	3.00	0.00	20.00	20.00	60.00	\$180.00	100.0
21	CURB AND GUTTER (2'-8") (6" BARRIER)	L.F.	64.00	48.00	35.25	83.25	48.00	\$3,996.00	130.0
22	STREET PAVEMENT REMOVAL	S.Y.	32.00	31.11	0.00	31.11	36.00	\$1,119.96	97.0
TRAFFIC ITEMS									
T1	VEHICLE ACTUATED TRAF. SIG. CONTROLLER	EA.	1.00	0.00	0.00	0.00	57,950.00	\$0.00	0.0
T2	2" TRAFFIC SIGNAL CONDUIT (TRENCHED)	L.F.	100.00	40.00	195.00	235.00	45.00	\$10,575.00	235.0
T3	3" TRAFFIC SIGNAL CONDUIT (BORED)	L.F.	80.00	0.00	60.00	60.00	45.00	\$2,700.00	75.0
T4	TWO CONDUCTOR SHIELDED CABLE	L.F.	0.00	0.00	0.00	0.00	0.00	\$0.00	0.0
T5	(5) CONDUCTOR TRAFFIC SIGNAL ELECTRICAL CABLE	L.F.	735.00	540.00	0.00	540.00	3.50	\$1,890.00	73.0
T6	(1/2)(AWG No. 6) ELEC. CONDUCTOR	L.F.	200.00	0.00	0.00	0.00	7.00	\$0.00	0.0
T7	(1/2)(AWG No. 10) ELEC. CONDUCTOR	L.F.	355.00	0.00	0.00	0.00	3.75	\$0.00	0.0
T8	3 SECTION TRAFFIC SIGNAL HEAD	EA.	4.00	0.00	4.00	4.00	1,125.00	\$4,500.00	100.0
T9	PEDESTRIAN SIGNAL HEAD	EA.	2.00	2.00	0.00	2.00	900.00	\$1,800.00	100.0
T10	PEDESTRIAN PUSH BUTTON STATION	EA.	2.00	2.00	0.00	2.00	3,400.00	\$6,800.00	100.0
T11	POLE AND SPECIFIED 30' MAST ARM AND LUMINAIRE ARM (INSTALLED)	EA.	2.00	0.00	2.00	2.00	35,000.00	\$70,000.00	100.0
T12	PEDESTAL POLE WITH 10' MOUNTING HEIGHT	EA.	2.00	2.00	0.00	2.00	950.00	\$1,900.00	100.0
T13	STRUCTURAL CONCRETE	C.Y.	9.90	0.70	9.20	9.90	1,750.00	\$17,325.00	100.0
T14	REINFORCING STEEL	LBS.	1,428.00	32.60	1,395.40	1,428.00	2.75	\$3,927.00	100.0
T15	PULL BOX TYPE I	EA.	2.00	0.00	1.00	1.00	2,100.00	\$2,100.00	50.0
T16	PULL BOX TYPE II	EA.	1.00	0.00	1.00	1.00	2,200.00	\$2,200.00	100.0

ORIGINAL CONTRACT AMOUNT: \$243,679.15

CHANGES TO DATE:

Amendment No. 1
Change Order No. 1

\$0.00
\$0.00

CURRENT CONTRACT AMOUNT: \$243,679.15

TOTAL AMOUNT OF WORK TO DATE: \$177,100.06
MATERIAL ON HAND: \$0.00
TOTAL TO DATE: \$177,100.06
LESS 5% RETAINAGE: \$8,855.00
DIFFERENCE: \$168,245.06
SUBTOTAL: \$168,245.06
LESS PREVIOUS PAYMENTS: \$145,750.38

CONTRACT AMOUNT DUE THIS ESTIMATE: \$22,494.68

AFFIDAVIT OF CLAIMANT:
STATE OF OKLAHOMA, COUNTY OF OKLAHOMA:

_____, of lawful age, being first duly sworn, says that (s)he is the agent authorized by claimant/contractor to submit the attached claim or contract to the CITY OF NICHOLS HILLS, Oklahoma, and that claimant/contractor has not paid, given or donated or agreed to pay, give or donate to any officer or employee of the CITY OF NICHOLS HILLS, any money or other thing of value, either directly or indirectly, in the procuring of the contract under which the attached claim for payment is submitted/attached.

[Signature]

Traffic & Lighting Systems, LLC
Project Manager

Subscribed and sworn to before me 21st July 2023

Notary Public, Clerk or Judge

My Commission Expires: 11-08-25



CERTIFICATE OF ENGINEER:

I certify that this estimate of \$22,494.68 on this contract is correct, due and payable under the terms of this contract.

SMITH ROBERTS BALDISCHWILER, LLC

BY: *[Signature]*
Grady J. Wade, P.E.

OFFICER'S APPROVAL:

I hereby certify the articles listed hereon have been received or services performed and this claim is APPROVED for payment for \$ _____

this _____ day of _____, 20 ____.

CITY OF NICHOLS HILLS

Attachment: Pay 03 Package (6729 : 6 Pay Est No. 3 PC-2003 TLS)



July 31, 2023

Honorable Mayor and City Council
City of Nichols Hills
6407 Avondale Drive
Nichols Hills, OK 73116

RE: PAY ESTIMATE NO. 11
Nichols Hills Project No. FC-2101
2020-2021 G.O. Bond Issue – Public Works
Improvements, Phase III
Contractor: W.L. McNatt and Company
Original Contract Amount: \$1,444,444.00
Current Contract Amount: \$1,529,803.00
Claims to Date Less Ret.: \$1,446,825.30
Paid to Date: \$1,434,788.80
Amount Remaining: \$95,014.20
Current Amount Due: \$12,036.50

Dear Mayor and City Council:

Enclosed please find **Progressive Estimate No. 11** on the above referenced project in the amount of **\$12,036.50**. We have verified the quantities and recommend approval. Please place this item on the next available council docket for payment consideration. This estimate should be paid out of the following account:

(Acct. #13-12-88000) \$12,036.50

Should you have any questions or comments, please contact me.

Sincerely,

Smith Roberts Baldischwiler, LLC


Grady J. Wade, P.E.
Nichols Hills City Engineer

cc: File #116006A
Enclosure

PROGRESSIVE ESTIMATE NO. 11

Nichols Hills Public Works Improvements (Phase III)

W.L. McNatt and Company
2000 East Britton Road
Oklahoma City, OK 73131

From: 5/31/2023

To:

6.b.a

Notice to Proceed: 5/31/2022

Project Duration: 383

Calendar Days

Days Used: 390

Days Remaining: -7

FC-2101

ITEM NO.	DESCRIPTION	UNIT	CONTRACT QUANTITY	WORK DONE THIS EST.	WORK DONE PREVIOUS	TOTAL WORK ON CONTRACT	UNIT PRICE	AMOUNT	% COMPLETE
1	Permits	LS	1.00	0.00	1.00	1.00	160.00	\$160.00	100.00
2	Purchase Plans & Specs	LS	1.00	0.00	1.00	1.00	1,162.00	\$1,162.00	100.00
3	Insurance/Bonds	LS	1.00	0.00	1.00	1.00	16,481.00	\$16,481.00	100.00
4	General Conditions	LS	1.00	0.00	1.00	1.00	74,975.00	\$74,975.00	100.00
5	Mobilization	LS	1.00	0.00	1.00	1.00	6,419.00	\$6,419.00	100.00
6	Site Demolition	LS	1.00	0.00	1.00	1.00	21,393.00	\$21,393.00	100.00
7	Surveying	LS	1.00	0.00	1.00	1.00	3,851.00	\$3,851.00	100.00
8	Site Grading	LS	1.00	0.00	1.00	1.00	61,671.00	\$61,671.00	100.00
9	Soil Treatment	LS	1.00	0.00	1.00	1.00	642.00	\$642.00	100.00
10	Paving	LS	1.00	0.00	1.00	1.00	99,862.00	\$99,862.00	100.00
11	Parking Lot Striping	LS	1.00	1.00	0.00	1.00	2,674.00	\$2,674.00	100.00
12	Misc. Sitework	LS	1.00	0.00	1.00	1.00	1,232.00	\$1,232.00	100.00
13	Building Concrete	LS	1.00	0.00	1.00	1.00	180,147.00	\$180,147.00	100.00
14	Masonry	LS	1.00	0.00	1.00	1.00	117,138.00	\$117,138.00	100.00
15	Structural Steel	LS	1.00	0.00	1.00	1.00	72,476.00	\$72,476.00	100.00
16	Pre-Engineered Metal Building	LS	1.00	0.00	1.00	1.00	139,175.00	\$139,175.00	100.00
17	Steel Erection	LS	1.00	0.00	1.00	1.00	75,739.00	\$75,739.00	100.00
18	Steel Bollards	LS	1.00	0.00	1.00	1.00	4,493.00	\$4,493.00	100.00
19	Metal Stud Bracing	LS	1.00	0.00	1.00	1.00	1,899.00	\$1,899.00	100.00
20	Wood Blocking	LS	1.00	0.00	1.00	1.00	5,044.00	\$5,044.00	100.00
21	Roof Ladder	LS	1.00	0.00	1.00	1.00	321.00	\$321.00	100.00
22	TPO Roofing	LS	1.00	0.00	1.00	1.00	34,157.00	\$34,157.00	100.00
23	Sheet Applied Waterproofing	LS	1.00	0.00	1.00	1.00	9,628.00	\$9,628.00	100.00
24	Doors/Frames/Hardware	LS	1.00	0.00	1.00	1.00	24,590.00	\$24,590.00	100.00
25	Install Doors/Frames/Hardware	LS	1.00	0.00	1.00	1.00	1,808.00	\$1,808.00	100.00
26	Overhead Doors	LS	1.00	0.00	1.00	1.00	60,976.00	\$60,976.00	100.00
27	Painting	LS	1.00	0.06	0.94	1.00	22,642.00	\$22,642.00	100.00
28	Impact Fees	LS	1.00	0.00	1.00	1.00	4,279.00	\$4,279.00	100.00
29	Plumbing	LS	1.00	0.00	1.00	1.00	95,739.00	\$95,739.00	100.00
30	HVAC	LS	1.00	0.00	1.00	1.00	87,244.00	\$87,244.00	100.00
31	Site Utilities	LS	1.00	0.00	1.00	1.00	91,266.00	\$91,266.00	100.00
32	Electrical	LS	1.00	0.05	0.91	0.96	125,161.00	\$120,630.00	96.34

Change Order No. 1

CO 1.1 Add Canopies C & E	LS	1.00	0.03	0.97	1.00	76,341.00	\$76,341.00	100.00
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Change Order No. 2

CO 2.1 Additional Paving to Shift Canopies	LS	1.00	0.00	1.00	1.00	6,720.00	\$6,720.00	100.00
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Change Order No. 3

CO 3.1 Additional Compressor Equipment	LS	1.00	0.00	0.00	0.00	2,298.00	\$0.00	0.00
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ORIGINAL CONTRACT AMOUNT:

\$1,444,444.00

CHANGES TO DATE:

Amendment No. 1

\$0.00

Change Order No. 1

\$76,341.00

Change Order No. 2

\$6,720.00

Change Order No. 3

\$2,298.00

TOTAL AMOUNT OF WORK TO DATE:

\$1,522,974.00

MATERIAL ON HAND:

\$0.00

TOTAL TO DATE:

\$1,522,974.00

LESS 5% RETAINAGE:

\$76,148.70

DIFFERENCE:

\$1,446,825.30

SUBTOTAL:

\$1,446,825.30

LESS PREVIOUS PAYMENTS:

\$1,434,788.80

CURRENT CONTRACT AMOUNT:

\$1,529,803.00

CONTRACT AMOUNT DUE THIS ESTIMATE:

\$12,036.50

AFFIDAVIT OF CLAIMANT:

I, _____, of lawful age, being first duly sworn, says that (s)he is the agent authorized by claimant/contractor to submit the attached claim or contract to the CITY OF NICHOLS HILLS, Oklahoma, and that claimant/contractor has not paid, given or donated or agreed to pay, give or donate to any officer or employee of the CITY OF NICHOLS HILLS, any money or other thing of value, either directly or indirectly, in the procuring of the contract under which the attached claim for payment is submitted/attached.

CERTIFICATE OF ENGINEER:

I certify that this estimate of \$12,036.50 on this contract is correct, due and payable under the terms of this contract.

SMITH ROBERTS BALDISCHWILER, LLC

BY: Grady J. Wade
Grady J. Wade, P.E.

OFFICER'S APPROVAL:

I hereby certify the articles listed hereon have been received or services performed and this claim is APPROVED for payment for \$

this _____ day of _____ 20____

CITY OF NICHOLS HILLS

W.L. McNatt and Company
Project Manager

Subscribed and sworn to before me July 19 2023

Notary Public, Clerk or Judge

My Commission Expires:



Attachment: Pay Claim 11 (Package) (6728 : 6 Pay Estimate No. 11 FC-2101 WL McNatt)

CHANGE ORDER NO. 1-AMENDMENT NO. 1
Nichols Hills 2021 G.O. Bond Issue Paving Improvements
7600 Block of Dorset Drive
PC-2105
July 19, 2023

I. SCOPE

The scope of this CHANGE ORDER is to adjust the quantities of existing items due to conditions encountered in the field. The scope of this AMENDMENT is to reconcile original contract quantities with actual construction quantities.

II. JUSTIFICATION

City of Nichols Hills is testing a new pavement mix design on a small portion of Guilford at Christ the King school. This Change Order/Amendment is needed to address the necessary items required to complete the pavement test section. The mix design is intended to reduce concrete's permeability and increase its resistance to moisture penetration, with a goal of yielding a longer lasting section that will result in less frequency of replacement, thus lessening environmental impact.

III. COST

AMENDMENT NO. 1

Item No.	Contract Quantity	Amended Quantity	Total Quantity	Description	Unit	Unit Cost	Total Cost
2	300.00	53.00	353.00	AGGREGATE BASE W/ EXCAVATION (6")	CY	\$120.00	\$6,360.00
4	1,796.00	230.00	2,026.00	INTEGRAL CURB (6" BARRIER)	LF	\$12.00	\$2,760.00
5	1.00	1.00	2.00	CAST IRON CURB HOOD (R-3262)(SP)	EA	\$500.00	\$500.00
14	1.00	0.143	1.143	CONSTRUCTION SIGNING AND TRAFFIC CONTROL	LSUM	\$35,000.00	\$5,000.00
15	1.00	0.044	1.044	MOBILIZATION	LSUM	\$34,000.00	\$1,500.00
18	3,303.00	330.00	3,633.00	STREET PAVEMENT REMOVAL	SY	\$12.00	\$3,960.00
27	1.00	0.058	1.058	SOLID SLAB SODDING	LSUM	\$13,872.00	\$800.00
TOTAL AMENDMENT NO. 1:							\$20,880.00

CHANGE ORDER NO. 1

Item No.	Quantity	Description	Unit	Unit Cost	Total Cost
CO 1.1	330.00	6" P.C.C. (Special Mix)	SY	\$120.00	\$39,600.00
TOTAL CHANGE ORDER NO. 1:					\$39,600.00

CHANGE ORDER NO. 1	\$39,600.00	5.75% Increase
AMENDMENT NO. 1	\$20,880.00	2.79% Increase
ORIGINAL CONTRACT AMOUNT	\$689,200.00	
REVISED CONTRACT AMOUNT	\$749,680.00	8.53% Increase

CHANGE ORDER NO. 1-AMENDMENT NO. 1
 Nichols Hills 2021 G.O. Bond Issue Paving Improvements
 7600 Block of Dorset Drive
 PC-2105
 July 19, 2023

All construction shall be done in accordance with all applicable state and local codes and the plans and specifications.

The above and foregoing is hereby approved this 19 day of July, 2023
 and the undersigned agrees to perform the work at the price indicated.

ATTEST:

Rudy Construction Co.
 P.O. Box 14575 Oklahoma City, OK 73113

Secretary



SMITH ROBERTS BALDISCHWILER, LLC


 Grady J. Wade, P.E.

Approved as to form and legality this ____ day of _____, 20____.

 City Attorney

Approved by the City of Nichols Hills this ____ day of _____, 20____.

ATTEST:

City Clerk

 Mayor



July 31, 2023

Honorable Mayor and City Council
City of Nichols Hills
6407 Avondale Drive
Nichols Hills, OK 73116

RE: PAY ESTIMATE NO. 1
Nichols Hills Project No. PC-2105
2021 G.O. Bond Issue Paving Improvements
7600 Block of Dorset Drive
Contractor: Rudy Construction Co.
Original Contract Amount: \$689,200.00
Current Contract Amount: \$689,200.00
Claims to Date Less Ret.: \$0.00
Paid to Date: \$0.00
Amount Remaining: \$689,200.00
Current Amount Due: \$151,663.41

Dear Mayor and City Council:

Enclosed please find **Progressive Estimate No. 1** on the above referenced project in the amount of **\$151,663.41**. We have verified the quantities and recommend approval. Please place this item on the next available council docket for payment consideration. This estimate should be paid out of the following account:

2022 G.O. Bond Issue Paving Account
(Acct. #80-92-97550) \$151,663.41

Should you have any questions or comments, please contact me.

Sincerely,

Smith Roberts Baldischwiler, LLC


Grady J. Wade, P.E.
Nichols Hills City Engineer

cc: File #116002F
Enclosure

PROGRESSIVE ESTIMATE NO. 1Nichols Hills 2021 G.O. Bond Issue Paving Improvements
7600 Block of Dorset DriveRudy Construction Company
3101 N.E. 63rd Street
Oklahoma City, OK 73121

From: 6/5/2023 To: 6/30/2023
 Notice to Proceed: 6/5/2023
 Project Duration: 150 Calendar Days
 Days Used: 24
 Days Remaining: 126

PC-2105

ITEM NO.	DESCRIPTION	UNIT	CONTRACT QUANTITY	WORK DONE THIS EST.	WORK DONE PREVIOUS	TOTAL WORK ON CONTRACT	UNIT PRICE	AMOUNT	% COMPLETE
1	AGGREGATE BASE (TYPE A) W/EXCAVATION (8")	CY	740.00	204.95	0.00	204.95	\$125.00	\$25,618.75	27.70
2	AGGREGATE BASE (TYPE A) W/EXCAVATION (6")	CY	300.00	0.00	0.00	0.00	\$120.00	\$0.00	0.00
3	PORTLAND CEMENT CONCRETE PAVEMENT (6")	SY	3,313.00	868.94	0.00	868.94	\$70.00	\$60,825.80	26.23
4	INTEGRAL CURB (6" BARRIER)	LF	1,796.00	468.15	0.00	468.15	\$12.00	\$5,617.80	26.07
5	CAST IRON CURB HOOD (R-3262)(SP)	EA	1.00	2.00	0.00	2.00	\$500.00	\$1,000.00	200.00
6	DESIGN 2-0 INLET COMPLETE IN PLACE	EA	1.00	0.00	0.00	0.00	\$7,500.00	\$0.00	0.00
7	WATER LINE LOWERING (COMPLETE)(6") (COMPLETE IN PLACE)	EA	1.00	0.00	0.00	0.00	\$10,750.00	\$0.00	0.00
8	WATER LINE LOWERING (COMPLETE)(12") (COMPLETE IN PLACE)	EA	1.00	0.00	0.00	0.00	\$19,100.00	\$0.00	0.00
9	WATER SERVICE LINE LONG (2")	EA	8.00	2.00	0.00	2.00	\$4,800.00	\$9,600.00	25.00
10	REMOVE & RESET LAWN IRRIGATION PIPE (1/2" TO 2" DIA. PVC)	LF	1,040.00	105.00	0.00	105.00	\$15.00	\$1,575.00	10.10
11	REMOVE & RESET LAWN IRRIGATION HEAD	EA	60.00	11.00	0.00	11.00	\$70.00	\$770.00	18.33
12	COLOR AUDIO/VIDEO RECORDING, PRE & POST CONSTRUCTION (RECORDED DIGITALLY ON DVD)	LS	1.00	0.20	0.00	0.20	\$1,000.00	\$200.00	20.00
13	CONSTRUCTION STAKING	LS	1.00	0.20	0.00	0.20	\$20,000.00	\$4,000.00	20.00
14	CONSTRUCTION SIGNING AND TRAFFIC CONTROL	LS	1.00	0.20	0.00	0.20	\$35,000.00	\$7,000.00	20.00
15	MOBILIZATION	LS	1.00	0.20	0.00	0.20	\$34,000.00	\$6,800.00	20.00
16	RELOCATE WATER METER	EA	3.00	0.00	0.00	0.00	\$930.00	\$0.00	0.00
17	REMOVE SIDEWALK	SY	7.00	3.00	0.00	3.00	\$20.00	\$60.00	42.86
18	STREET PAVEMENT REMOVAL	SY	3,303.00	1,607.28	0.00	1,607.28	\$12.00	\$19,287.36	48.66
19	REMOVE DRIVEWAY	SY	88.00	27.55	0.00	27.55	\$15.00	\$413.25	31.31
20	ADJUST EXISTING STRUCTURE (MANHOLE)	EA	1.00	0.00	0.00	0.00	\$750.00	\$0.00	0.00
21	SEPERATOR FABRIC FOR BASES (SP)	SY	3,403.00	917.71	0.00	917.71	\$3.00	\$2,753.13	26.97
22	GEOGRID FOR BASES	SY	300.00	0.00	0.00	0.00	\$7.50	\$0.00	0.00
23	SIDEWALK (VARIABLE WIDTH)	SY	7.00	0.00	0.00	0.00	\$75.00	\$0.00	0.00
24	6" P.C. CONCRETE DRIVEWAY (HES)	SY	88.00	27.55	0.00	27.55	\$92.00	\$2,534.60	31.31
25	6" PERFORATED PIPE UNDERDRAIN (COMPLETE IN PLACE)	LF	1,755.00	520.00	0.00	520.00	\$22.00	\$11,440.00	29.63
26	6" NON-PERF. PIPE UNDERDRAIN (COMPLETE IN PLACE)	LF	56.00	0.00	0.00	0.00	\$15.00	\$0.00	0.00
27	SOLID SLAB SODDING	LS	1.00	0.00	0.00	0.00	\$13,872.00	\$0.00	0.00
28	TREE REMOVAL	EA	1.00	0.00	0.00	0.00	\$1,100.00	\$0.00	0.00
29	SEDIMENT AND EROSION CONTROL SILT FENCE	LF	150.00	0.00	0.00	0.00	\$4.00	\$0.00	0.00
30	ROCK BAG INLET BARRIER	LF	45.00	15.00	0.00	15.00	\$10.00	\$150.00	33.33

ORIGINAL CONTRACT AMOUNT: \$689,200.00

CHANGES TO DATE:
 Amendment No. 1
 Change Order No. 1
 \$0.00
 \$0.00

CURRENT CONTRACT AMOUNT: \$689,200.00

TOTAL AMOUNT OF WORK TO DATE: \$159,645.69
 MATERIAL ON HAND: \$0.00
 TOTAL TO DATE: \$159,645.69
 LESS 5% RETAINAGE: \$7,982.28
 DIFFERENCE: \$151,663.41
 SUBTOTAL: \$151,663.41
 LESS PREVIOUS PAYMENTS: \$0.00

CONTRACT AMOUNT DUE THIS ESTIMATE: \$151,663.41

AFFIDAVIT OF CLAIMANT:
STATE OF OKLAHOMA, COUNTY OF OKLAHOMA:

_____, of lawful age, being first duly sworn, says that (s)he is the agent authorized by claimant/contractor to submit the attached claim or contract to the CITY OF NICHOLS HILLS, Oklahoma, and that claimant/contractor has not paid, given or donated or agreed to pay, give or donate to any officer or employee of the CITY OF NICHOLS HILLS, any money or other thing of value, either directly or indirectly, in the procuring of the contract under which the attached claim for payment is submitted/attached.

CERTIFICATE OF ENGINEER:

I certify that this estimate of \$151,663.41 on this contract is correct, due and payable under the terms of this contract.

SMITH ROBERTS BALDISCHWILER, LLC

BY: Grady J. Wade
 Grady J. Wade, P.E.

OFFICER'S APPROVAL:

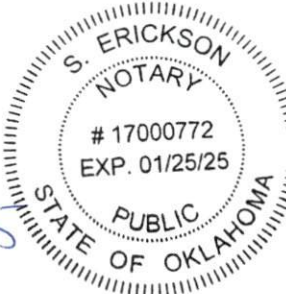
I hereby certify the articles listed hereon have been received or services performed and this claim is
 APPROVED for payment for \$ _____

this _____ day of _____ 20____.

CITY OF NICHOLS HILLS

Rudy Construction Company
Project ManagerSubscribed and sworn to before me 19th July 2023

S. Erickson
 Notary Public, Clerk or Judge

My Commission Expires: 17000072 01/25/25

**Invoice**

Date	Invoice #
7/17/2023	8330A

HFSD, Inc.
P.O. Box 20501
Oklahoma City, OK. 73156

Bill To
City of Nichols Hills 6407 Avondale Dr. Nichols Hills, OK. 73116 Attn: Shane Pate, City Manager

P.O. No.	Terms	Project
	Due on recpt	

Description	Est Amt	Prior Amt	Prior %	Qty	Rate	Total %	Amount
Landscape Architectural services for the Love Family Park, in the 6600 Block of NW Grand Boulevard East, Nichols Hills, OK.							
Construction Documents Phase	102500.00	102500.00	100.00%	0	102500.00	100.00%	0.00
Bid Phase services	3,000.00	3,000.00	100.00%	0	3,000.00	100.00%	0.00
Construction Administration Phase	46500.00	39525.00	85.00%	0.15	46,500.00	100.00%	6,975.00

Love Family Park	Subtotal	\$6,975.00
	Sales Tax (0.00)	\$0.00
	Total	\$6,975.00
	Payments/Credits	\$0.00
	Balance Due	\$6,975.00

Attachment: Inv_8330A_from_HFSD_Inc_338346_19488 (6735 : 6 Invoice No. 8330 A Howard-Fairbairn)

RESOLUTION

(No. 1509)

A RESOLUTION AUTHORIZING THE DISPOSAL AND DESTRUCTION OF CERTAIN ORIGINAL RECORDS AND PAPERS OF RECORDS PRIOR TO THE RETENTION PERIOD FOR SUCH RECORDS ESTABLISHED IN THE REVISED RECORDS RETENTION MANUAL, 2015; AND DIRECTING THE CITY MANAGER TO TAKE ALL ACTIONS NECESSARY TO PROVIDE FOR THE DISPOSAL AND DESTRUCTION OF SUCH RECORDS.

WHEREAS, 11 O.S. § 22-131(A) prescribes retention periods for the destruction, sale or disposition of certain enumerated municipal records; and

WHEREAS, 11 O.S. § 22-131(B) provides that time limits for the disposition of records, papers and documents which are not mentioned in 11 O.S. § 22-131(A) “may be determined and set by ordinance or resolution of the municipal governing body;” and

WHEREAS, on September 8, 2015 the Council of the City of Nichols Hills, Oklahoma adopted a Resolution which: (a) established the Revised Records Retention Manual, 2015, for the City of Nichols Hills, Oklahoma (“Records Retention Manual”); and (b) in accordance with 11 O.S. § 22-132(C), declared that whenever photostatic copies, photographs, microphotographs, reproductions on films or optical disks of the records described in the Records Retention Manual shall be placed in conveniently accessible files and provisions made for preserving, examining and using same, the City Manager may certify those facts to the City Council; and, following such certification, the City Council may, by resolution, authorize the disposal, archival storage or destruction of the original records and papers before the expiration of the retention period established in the Records Retention Manual; and

WHEREAS, the City Manager has made certification in the attached Exhibit A that photostatic copies, photographs, reproductions on films or optical disks of the records described in Exhibit A have been placed in conveniently accessible files and provisions have been made for preserving, examining and using the same; and

WHEREAS, the Council of the City of Nichols Hills, Oklahoma deems it to be in the best interests of the City of Nichols Hills, Oklahoma to make available additional storage space in the offices of the City by authorizing the disposal and destruction of the original records and papers of the records identified in Exhibit A of this Resolution;

NOW, THEREFORE, BE IT RESOLVED, that in accordance with 11 O.S. § 22-132(C), the Council of the City of Nichols Hills, Oklahoma hereby authorizes the disposal and destruction of the original records and papers of records identified in the attached Exhibit A prior to the retention periods for such records established in the Revised Retention Manual, 2015, and directs the City Manager to take all actions necessary to provide for the disposal and destruction of such records.

ADOPTED AND APPROVED by the Council and **SIGNED** by the Mayor of the City of Nichols Hills, Oklahoma, this 8th day of August, 2023.

Mayor

(SEAL)
ATTEST:

City Clerk

Approved as to form:

City Attorney

Attachment: 7 NH-Records Destruction Reso-9 2 15-2 1 (6730 : 7 Disposal & Destruction of original documents)

Exhibit A

CERTIFICATION

I, S. Shane Pate II, City Manager for the City of Nichols Hills, Oklahoma, hereby certify that photostatic copies, photographs, reproductions on films or optical disks of the following records have been placed in conveniently accessible files and provisions have been made for preserving, examining and using the same:

Record Classification:**Record Dates:****Agendas**

City Council	July 11, 2023 11:00 AM
City Council	July 11, 2023 10:00 AM
Nichols Hills Art Commission	July 11, 2023
City Council	July 11, 2023 5:30 PM
Municipal Authority	July 7, 2023
Board of Adjustment	July 19, 2023
Environment, Health and Sustainability	June 28, 2023
Environment, Health and Sustainability	July 26, 2023
Building Commission	July 18, 2023
Planning Commission	August 1, 2023

Agreements and Contracts

Oklahoma County General Mutual Cooperation Agreement	June 21, 2023
Schindler Inspections	June 19, 2023
Oklahoma County – Fire Equipment Agreement	June 28, 2023
The Village Mutual Aid	July 17, 2023

Audits

GASB 75 Actuarial	December 7, 2022
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Bank Statements and Reconciliations

Global Payments	June 30, 2023
Bank of Oklahoma	June 30, 2023

Certificates of Deposit, T-Bills and Withdrawals

First National Bank – CD	June 15, 2023
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Citations

Court Citations	2006-2013
Court Citations	May 3, 2023
Court Citations	May 17, 2023
Court Warnings	May 2023

Collateral – Letters of Credit – Certificates of Deposit

Pledging Report – First National Bank of Oklahoma	June 30, 2023
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Irrevocable Letter of Credit	June 26, 2023
Investment Portfolio Pledged Securities	June 30, 2023

General Obligation Bonds

FSB Invoice 18844 – Fire Station Renovation	July 11, 2023
Pay Estimate #10 – FC-2101	July 11, 2023
Change Order #3 – FC-2101	July 11, 2023
PC-2201 Tax-Exempt Letter	July 20, 2023
PC-2201 Contract	June 13, 2023
PC-2201 Performance Bond	June 13, 2023
PC-2201 Statutory Bond	June 13, 2023
PC-2201 Liability Insurance	June 13, 2023
PC-2201 Maintenance Bond	June 13, 2023
GO Bond Payment Invoices	June 29, 2023
GO Bond Payment Invoices	June 28, 2023
Task Order – PC-2302 1100 Bedford Drive, 7000 Waverly Ave, 6800 Trenton	June 28, 2023
Bid Packet – Fire training Tower	July 11, 2023

Minutes

Building Commission	June 20, 2023
City Council	June 7, 2023
Municipal Authority	June 13, 2023
City Council	June 13, 2023
Board of Adjustment	June 21, 2023
Board of Adjustment	May 17, 2023
Planning Commission	April 4, 2023

Miscellaneous

Pay Estimate #2– PC-2003	July 11, 2023
General Fund Budget Amendment #3 FY 22-23	July 11, 2023
Municipal Authority Budget Amendment #1 FY 23-24	July 11, 2023
General Fund Budget Amendment #1 FY 23-24	July 11, 2023
BOA-2023-10 Order	July 19, 2023
BOA-2023-11 Order	July 19, 2023
BOA-2023-12 Order	July 19, 2023
BOA-2023-13 Order	July 19, 2023
BOA-2023-14 Order	July 19, 2023
Tort Claim – 1632 Queenstown	June 22, 2023
Warranty Deed – 1844 Westminster Place	June 22, 2023

Payroll Records

OkMRF - Live-Run Activity Report	June 21, 2023
American Funds – Group Investment Confirm List	July 5, 2023 – July 18, 2023
Employee Manual	July 1, 2023
Nationwide – Investment Option Summary	June 30, 2023
Nationwide – Investment Activity Report	June 30, 2023

Proofs of Publication/Public Hearing Notices

Journal Record – Notice of Public Hearing – BC-2023-11	July 7, 2023
Journal Record – Notice of Public Hearing - BC-2023-16	July 7, 2023
Journal Record – Notice of Public Hearing – BC-2023-17	July 7, 2023
Journal Record – Notice of Public Hearing – Amending Chapter 50 of City Code	July 7, 2023
Journal Record – Notice of Public Hearing – BOA-2023-10	July 7, 2023
Journal Record – Notice of Public Hearing – BOA-2023-13	July 7, 2023
Journal Record – Notice of Public Hearing – BOA-2023-14	July 7, 2023
Journal Record – Notice of Public Hearing - PC-2023-02	July 14, 2023
OKC Friday – Notice of Public Hearing – Amending Chapter 50 of City Code	July 14, 2023
OKC Friday – Notice of Public Hearing – BC-2023-11	July 14, 2023
OKC Friday – Notice of Public Hearing – BC-2023-13	July 14, 2023
OKC Friday – Notice of Public Hearing – BC-2023-16	July 14, 2023
OKC Friday – Notice of Public Hearing – BC-2023-17	July 14, 2023
OKC Friday – Notice of Public Hearing – BOA-2023-10	July 14, 2023
OKC Friday – Notice of Public Hearing – BOA-2023-14	July 14, 2023
BC-2023-16 Notice of Public Hearing	July 3, 2023
BC-2023-17 Notice of Public Hearing	July 3, 2023
BOA-2023-10 – Notice of Public Hearing	July 3, 2023
BOA-2023-11 – Notice of Public Hearing	July 3, 2023
BOA-2023-12 – Notice of Public Hearing	July 3, 2023
BOA-2023-13 – Notice of Public Hearing	July 3, 2023
BOA-2023-14 – Notice of Public Hearing	July 3, 2023
OKC SPUD-1538 Notice of Public Hearing	July 18, 2023
PC-2023-02 – Notice of Public Hearing	July 12, 2023
Journal Record – Public Notice – Indebtedness	July 19, 2023
OKC Friday – Notice of Public Hearing – PC-2023-02	July 21, 2023
OKC Friday – Public Notice – Indebtedness	July 21, 2023

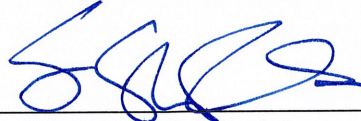
Resolutions

Resolution 1508 – Award Bid Fire Training Tower	July 11, 2023
Resolution 1504 – 911 Phone Rate	July 11, 2023
Resolution 1502 – Tyler Technologies Agreement	July 11, 2023
Resolution 1503 – Purchase from State Contracts	July 11, 2023
Resolution 1505 – ACOG Weighted Voting	July 11, 2023
Resolution 1506 – Surplus Property	July 11, 2023
Resolution 1501 – Disposal and Destruction of Records	July 11, 2023
Resolution 1500 – Surplus Property	July 11, 2023

Terminated Employee Personnel Files

Chris Jackson

July 10, 2023



S. Shane Pate II, City Manager

8/3/23

Date

Attachment: Exhibit A (6730 : 7 Disposal & Destruction of original documents)

Date of Citation	Citation Number	Offense	Date of Death	Amount
10/5/2008	161578	Driving While Suspended	2/13/2023	\$262.50
			TOTAL	\$262.50

Attachment: Court Receivable Write Offs Aug 2023 (6737 : 7 Court Receivables - "write-off of receivables" Deceased)

AGREEMENT BETWEEN THE CITY OF OKLAHOMA CITY AND THE CITY OF NICHOLS HILLS FOR PROVISION OF ANIMAL SHELTER SERVICES

This agreement is made and entered into this ____ day of _____, 20__, Effective July 1, 2023, by and between The City of Oklahoma City, an Oklahoma municipal corporation, hereinafter referred to as “Oklahoma City” and the City of Nichols Hills, Oklahoma, hereinafter referred to as “Nichols Hills”.

I. PURPOSE

The purpose of this agreement is to promote the health, safety, and public welfare of the citizens of both entities and to further promote the humane care, treatment and disposition of animals coming into the possession of either of the parties to this Agreement.

II. DEFINITIONS

- A. D.V.M. shall mean Doctor of Veterinary Medicine.
- B. Animals shall mean all non-hoofed animals.
- C. Livestock shall mean all domestic hoofed animals.
- D. Dogs shall mean all canine domestic animals.
- E. Cats shall mean all feline domestic animals.
- F. Oklahoma City shall mean The City of Oklahoma City.
- G. Nichols Hills shall mean The City of Nichols Hills.

III. FACILITIES

A. Food, Shelter, Delivery Hours and Procedures

1. Oklahoma City shall accept at the Oklahoma City Animal Shelter located at 2811 SE 29th St., Oklahoma City, Oklahoma (“the shelter”) all live animals collected by and delivered to the Shelter by Nichols Hills or by those working under its direction and shall accept at the Shelter all live animals otherwise brought in from Nichols Hills, during any hours the Shelter is open to the general public. Service hours are subject to change with reasonable advance notice to Nichols Hills. Every effort will be made, when reasonably possible, to give Nichols Hills three (3) days’ notice of a change to Shelter service hours. Oklahoma City shall provide food, water, shelter, care and other humane treatment for such animals while they are in Oklahoma City's possession and until placed or otherwise disposed of by Oklahoma City.
2. Dead animals shall not be brought to the Oklahoma City Animal Shelter but shall be properly disposed of by Nichols Hills.
3. Nichols Hills shall unload its impounded live animals and shall complete entry information and impoundment activities deemed applicable by Oklahoma City's

Animal Welfare Division Manager or designee prior to acceptance of any animals by Oklahoma City. Nichols Hills shall have no responsibility for handling the animals after their acceptance by the Oklahoma City Animal Welfare Division's Shelter staff.

B. Veterinary Activities

1. All activities relating to veterinary medicine and veterinary care given to animals in the custody of Oklahoma City shall be performed by or at the direction of a licensed doctor of veterinary medicine (D.V.M.) in compliance with the Oklahoma Veterinary Practice Act, 59 O.S. §698.1 et seq. Veterinary costs for the necessary medical care of animals impounded by Nichols Hills or brought into the Shelter from within the corporate limits of Nichols Hills shall be borne by Nichols Hills during the stray holding period as set forth in III.G herein. Such care shall be limited to pain management, communicable disease control and care necessary to prevent animal suffering. Communicable disease control shall include species-specific vaccinations upon intake for fees as set forth in Chapter 60, Section 60-8-3(i)(2), (3) and (5) related to dogs, and Section 60-8-3(i)(2) and (4) related to cats, of the Oklahoma City Municipal Code, 2010, or as subsequently amended.
2. Nichols Hills shall, at its own cost, arrange for veterinary care or euthanasia of sick or injured animals by a licensed veterinarian for animals impounded by Nichols Hills or brought into the Shelter from within the corporate limits of Nichols Hills during times that the Oklahoma City Shelter veterinarian is not available. All injured or sick animals needing medical care at the time of impoundment shall be transported by Nichols Hills to a veterinary hospital for examination, euthanasia or medical treatment at the expense of Nichols Hills, including transportation of sick or injured animals to emergency clinics when the Shelter veterinarian is not available. Animals from within the corporate limits of Nichols Hills that need immediate medical treatment as determined by Shelter veterinary technicians or Shelter supervisors shall not be dropped off at the Oklahoma City Animal Shelter when the Shelter veterinarian is not present unless a licensed veterinarian has examined the animal prior to its impoundment. Any observations, prescriptions, diagnosis or prognosis provided by such veterinarian shall be communicated in writing to Shelter staff upon impoundment.
3. Oklahoma City shall not be responsible for transporting injured or sick animals received from Nichols Hills to veterinary clinics for treatment or euthanasia, but may, at its sole discretion, provide such service when able to do so for a fee as set forth in Chapter 60, Section 60-8-3(e) of the Oklahoma City Municipal Code, 2010, or as subsequently amended.
4. It is understood that the Oklahoma City Shelter veterinarian is not available for emergency animal care to Nichols Hills animals.

C. Public Hours of the Oklahoma City Animal Shelter

Oklahoma City agrees that it shall accept stray or owner-relinquished animals brought to

the Shelter by Nichols Hills residents or personnel. Residents must show proof of residency in the form of any state or federally issued identification card. Nichols Hills shall be provided a written schedule of hours of operation in effect at the time this contract and is attached hereto as Attachment "A". These hours shall be subject to change by Oklahoma City following reasonable written notification to Nichols Hills.

D. Release of Animals and Livestock

Oklahoma City agrees that it shall, upon payment of all applicable Oklahoma City Animal Shelter reclamation fees and costs, release any animals in its custody to the owner thereof or his or her authorized representative, subject to the following:

1. The Oklahoma City Animal Shelter shall not release a dog or cat entrusted to it until the party receiving the dog or cat shall have complied with all of the Oklahoma Statutes and applicable City ordinances, including, but not limited to rabies vaccination, sterilization and microchipping. Verification of a current rabies vaccination, by vaccination receipt or a D.V.M.'s written or verbal acknowledgment, is deemed compliance with the requirement for rabies vaccination.
2. The requirement of rabies vaccination shall be waived for animals upon the written request of the owner's veterinarian in the case of an animal that cannot be vaccinated against rabies for medical reasons.
3. Oklahoma City agrees that it shall keep in its custody and properly care for rabies observation animals entered by Nichols Hills, or received from within the corporate limits of Nichols Hills, for a period of ten (10) days after the exposure as required by State Health Department regulations and guidelines and local ordinances, unless sooner euthanized and submitted for rabies testing at the State Laboratory. Disposal of rabies observation animals shall be in accordance with Oklahoma City's current practices.
4. Authorized representatives must have written authorization verified by Oklahoma City Animal Welfare Staff prior to reclamation.

E. Disclosure of Information to The City of Nichols Hills

Nichols Hills shall have access to full information as to the method, means and manner of the operations of the Animal Shelter during the term of the contract, including inspection by appointment. The Shelter shall individually identify, mark or tag, and create and maintain an individual record for each animal received from within the corporate limits of Nichols Hills, including date of impoundment, vaccinations and treatments given in the Shelter and the animal's final disposition. A current copy of the above records shall be open to inspection by Nichols Hills.

F. Notification of Owners of Animals and Livestock

Nichols Hills shall make a reasonable effort to locate and notify owners of tagged or

microchipped animals received from within the corporate limits of Nichols Hills. When Nichols Hills knows the identity of the owner of an animal received by Nichols Hills or brought to the Shelter from within the corporate limits of Nichols Hills, Oklahoma City shall be provided that information upon impoundment or, if the impoundment is after hours, no later than the beginning of the next business day. The Superintendent shall prepare and maintain at the Animal Shelter a current descriptive list of animals in quarantine and in other isolation areas, including livestock.

G. Holding Periods for Animals Subject to this Agreement

1. Oklahoma City shall keep in its custody and properly care for licensed, tagged, or microchipped animals entered by an employee of or resident of Nichols Hills for a period of five (5) full days, not including the day of impoundment or days the Shelter is closed for reclaim, unless sooner redeemed by the owner. Animals entered by Nichols Hills or received from within the corporate limits of Nichols Hills who are not licensed, tagged or microchipped, shall be held for three (3) full days, not including the day of impoundment or days the Shelter is closed for reclaim, unless sooner redeemed by the owners thereof. Livestock entered by Nichols Hills shall be held for five (5) full days, not including the day of impoundment or days the Shelter is closed for reclaim, unless sooner redeemed by the owners thereof. After the expiration of the required holding period, Oklahoma City shall humanely dispose of the animals as Oklahoma City sees fit. Dogs and cats impounded for bites shall be held in accordance with Section III.D.3. herein.
2. The City of Nichols Hills shall notify The City of Oklahoma City in writing when it is impounding animals that must be held longer than the usual holding times as specified above including, but not limited to, animals confiscated on cruelty complaints and dangerous animal complaints.

H. Sick Animals

1. Oklahoma City shall establish an area for sick animals separate from the remainder of the presumed healthy Shelter animal population as space permits so that animals suspected of contagious or infectious disease shall be isolated within an established area.
2. Sick or injured animals may be euthanized by lethal injection by a licensed veterinarian or by a State Certified Euthanasia Technician upon the recommendation of a licensed veterinarian who, in her or his professional opinion, determines the injury or illness is of such a nature that the animal should be immediately euthanized for humane reasons prior to the expiration of the usual holding period.

IV. CHARGES

A. Fees; Applicable Ordinances

Oklahoma City and Nichols Hills do hereby mutually agree that the schedule of fees and other charges in effect in Oklahoma City according to Chapter 60 of the Oklahoma City Municipal Code, 2020, or as subsequently amended shall apply to animals brought to the Oklahoma City Shelter by employees of Nichols Hills or received from within the corporate limits of Nichols Hills.

B. Collection and Accounting

Oklahoma City shall collect and retain all reclamation, adoption, medical and disposal fees with respect to the services provided by the Shelter pursuant to this Agreement and shall keep proper financial records to account for the same, which records will be available to Nichols Hills for review upon request.

C. Payment

On or before the tenth (10th) day of each month, upon proper claim and sufficient documentation by Oklahoma City to Nichols Hills, Nichols Hills shall pay all fees to which Oklahoma City is entitled by this contract.

V. MISCELLANEOUS PROVISIONS

A. Submission of Animal Control Ordinances

Each City shall provide complete certified copies of its animal control ordinances, which are attached hereto as Attachment “B1” and “B2” and shall keep and maintain copies of the same current at all times.

B. Risk of Loss

To the extent permitted by law, Nichols Hills will be responsible for any and all third-party claims, demands, liabilities, losses or other charges or demands as a result of Oklahoma City’s provision of the services referenced in this Agreement. Oklahoma City will not, in any circumstance, be responsible to Nichols Hills for any injury to Nichols Hills’ employees, agents, or independent contractors arising out of Oklahoma City’s provision of the services referenced in the Agreement. Notwithstanding anything contained herein to the contrary, nothing in this Agreement is intended to waive the provisions of Article X, Section 26 of the Oklahoma Constitution nor the provisions of the Oklahoma Governmental Tort Claims Act, Title 51, §151 et. seq., for either party.

C. Non-Assignability Without Written Consent

It is hereby agreed that this contract shall not be assigned, in whole or in part, by either party without the prior written consent of the other party, which consent will not be unreasonably withheld.

D. Waiver or Modification

It is hereby agreed that no waiver or modification of this Agreement shall be valid or admissible as evidence in any proceedings or litigation unless such waiver or modification is signed by the party sought to be charged with such waiver or modification.

E. Termination of Agreement

It is hereby agreed that the breach of any of the terms of this Agreement shall be grounds for the party aggrieved thereby to terminate this contract if the violation is not corrected within thirty (30) days after written notice thereof to the offending party. Oklahoma City reserves the right to terminate this Agreement at any time when to do so is deemed to be in the best interest of The City of Oklahoma City.

F. Term of Agreement

Unless earlier terminated pursuant to the provisions of the Agreement, the terms of this Agreement shall be for one-year, effective July 1, 2023, to June 30, 2024.

G. Notices

City of Oklahoma City
Oklahoma City Animal Welfare Superintendent
2811 S.E. 29th Street
Oklahoma City, OK 73129

City of Oklahoma City
City Clerk
200 N. Walker, Second Floor
Oklahoma City, OK 73102

City of Nichols Hills
City Manager
6407 Avondale Drive
Nichols Hills, OK 73116

H. Entire Agreement

This agreement constitutes the entire agreement between the parties pertaining to its subject matter. All prior and contemporaneous written or oral agreements and communications between the parties are superseded by this Agreement.

APPROVED by the Council and SIGNED by the Mayor of The City of Nichols Hills this _____ day of _____, 20__.

ATTEST:

THE CITY OF NICHOLS HILLS

CITY CLERK

MAYOR

Reviewed for form and legality.

Municipal Counselor

APPROVED by the Council and SIGNED by the Mayor of The City of Oklahoma City this _____ day of _____, 20__.

ATTEST:

THE CITY OF OKLAHOMA CITY

CITY CLERK

MAYOR

Reviewed for form and legality.

Assistant Municipal Counselor

ATTACHMENT "A"
OKLAHOMA CITY ANIMAL WELFARE
HOURS OF OPERATION

Oklahoma City Animal Welfare is open seven days a week, except for major holidays.

Normal operating hours are 9am – 5:00 p.m., for drop off and 12 – 5:00 p.m., for adoptions and/or reclaims. The shelter will open two hours later for drop offs, adoptions and reclaims on the third Wednesday of every third month, when the staff meets for monthly training.

Chapter 8 - ANIMALS

Footnotes:

--- (1) ---

Editor's note— Ord. No. 23145, § 1, adopted Oct. 3, 2006, repealed Ch. 8, in its entirety, which pertained to animals and fowl. Section 2 of said ordinance, enacted provisions designated as a new Ch. 8, Animals, to read as herein set out. See the Code Comparative Table for a detailed analysis of inclusion.

Cross reference— Definitions and rules of construction generally, § 1-2; health and sanitation generally, Ch. 23; mistreatment of dogs in police service, § 30-61; applicability of traffic ordinances to animals, § 32-4; animal noise prohibited, § 34-4(1); nuisances, Ch. 35; restrictions on fishing at City-operated reservations generally, § 38-181 et seq.; restrictions on hunting or trapping animals at City-operated reservations, § 38-211 et seq.; dogs at Atoka Reservoir Reservation, § 38-323; hunting at Atoka Reservoir Reservation, § 38-341 et seq.; fishing at Atoka Reservoir Reservation, § 38-368 et seq.; rat control, Ch. 46; animals on sidewalks, § 50-11.

State Law reference— Animals generally, 4 O.S. § 31 et seq.; general authority of municipalities to regulate animals, 11 O.S. § 22-115.

ARTICLE I. - IN GENERAL

DIVISION 1. - INTENT

§ 8-1. - General intent.

The general intent of this Chapter is to protect animals from cruelty, neglect and abuse, to preserve the peace, and to promote the health, safety and welfare of the citizens of the City by establishing rules and regulations for any person owning, harboring or controlling any animal within the City.

(Ord. No. 23145, § 2, 10-3-06)

§§ 8-2—8-4. - Reserved.

DIVISION 2. - DEFINITIONS

§ 8-5. - Definitions.

- (a) The following words, terms and phrases, when used in this Chapter, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:
- (1) *Abandonment of an animal* means the act of forsaking the animal entirely or neglecting or refusing to provide or perform the legal obligations for care and support of the animal.
 - (2) *Animal* means any mammal, bird, fish, reptile, amphibian or invertebrate, including wild and domesticated species, other than a human being, and shall include "exotic wildlife," "domesticated fowl," "fowl" and "livestock," even though separately defined herein.
 - (3) *Animal shelter* means any nonprofit, private or publicly-owned and/or operated facility where stray or unwanted animals are held.
 - (4) *At large* means the status of any dog, livestock or domesticated fowl other than homing pigeons that is/are not confined to the property of the owner of the animal, or when the dog or livestock is not confined to the property of the owner and is not under the direct control of the owner or a person able to safely and humanely restrain the animal.
 - (5) *Direct control* means immediate continuous physical control of a dog at all times by means of a leash, cord, rope or chain of such strength to restrain the dog, and controlled by a person capable of restraining the dog, or safe and secure restraint within a vehicle. If the controlling person is at all times fully and clearly within unobstructed sight and hearing of the dog, voice control shall be considered direct control when the dog is actually participating in training or official showing, obedience, or field events. Direct control shall not be required of dogs actually participating in a legal sport in an authorized area or K-9 dogs.
 - (6) *Domesticated fowl* means domesticated chickens, turkeys, ducks, geese, peacocks, homing pigeons and any other domesticated birds including ostriches, emus and rheas.
 - (7) *Feral animal* means any wild cat or dog, whether the animal was born in the wild or has reverted to a wild state due to abandonment or lack of domestication.
 - (8) *Exotic wildlife* shall mean those animals defined and regulated in Chapter 35, Article VIII of this Code.
 - (9) *Fowl* means a bird of any kind, excluding "domesticated fowl."
 - (10) *Health Department* means the Oklahoma City-County Health Department.
 - (11) *Impoundment* means the taking up and confining of an animal by the Superintendent or designee in a manner consistent with professionally recognized standards of humane treatment.
 - (12) *K-9* means a dog specifically trained and being used by a public law enforcement agency.

- (13) *Kennel* means any place other than a federal, state or municipal facility, veterinary hospital or medical research institute, where more than four dogs and/or more than four cats beyond the age of six months are kept, harbored, boarded, sheltered or bred.
- (14) *Kitten* means a cat under the age of six months.
- (15) *Livestock* means any burros, cattle, horses, sheep, goats, llamas, donkeys, mules, and swine.
- (16) *Municipal Court* and *Municipal Judge* mean the Municipal Court of The City of Oklahoma City and any duly appointed judge or special judge thereof.
- (17) *Non-human primate* shall mean any animal that is a member of the order of Primata, except human beings.
- (18) *Non-human primate breeder* shall mean any person licensed and regulated by the United States Department of Agriculture (USDA) as a breeder of non-human primates.
- (19) *Owner* means any person, firm, business, organization, or corporation owning, possessing, harboring, or keeping any animal, or having an interest in or control of an animal, or in the case of a person under 18 years of age, that person's parent or legal guardian. This definition shall not apply to any animal shelter, veterinary clinic or kennel that is boarding animals belonging to another.
- (20) *Person in lawful presence on owner's property* means a person who is on the property of the owner of the animal in the performance of any duty imposed upon him by the laws of this State, or by the laws of the United States, or by local ordinance, or by the postal regulations of the United States, or when reading meters, or making repairs to any public utility or service located on said property, or when responding to a public emergency, or when working on said property at the request of the owner or of a tenant having a lease upon any portion of said property, or when on such property upon the invitation, either expressed or implied, of the owner or lessee of such property.
- (21) *Pet placement partner* means a municipal animal shelter, or an animal welfare organization, or approved breed rescue group or other facility which receives animals from the division for the purpose of re-homing them and which has:
- (a) provided the Animal Welfare Division with a copy of the certificate of incorporation, if it is a non-profit animal welfare organization or rescue group, and a list of individuals who are authorized to sign for receipt of animals from the division.
 - (b) entered into an agreement with the City for receipt of the animals, which agreement requires, among other things, that animals received from the division be vaccinated against rabies and be spayed or neutered, and that proof of the same be provided to the division in accordance with the division's policies.

(c) agreed that no animal held by the Pet Placement Partner shall be re-homed without having first been surgically spayed or neutered, regardless of the source of that animal.

- (22) *Primary enclosure* means an enclosed area in which an animal normally rests or sleeps and which allows the animal to move and exercise freely.
- (23) *Proof of ownership* means a bill of sale or other evidence acceptable to the Superintendent which shows ownership. Animals without a bill of sale or identifiable marking (tattoo, microchip, brand, etc.) shall be released only after the Superintendent or his/her designee is satisfied the person is the rightful owner of the animal.
- (24) *Puppy* means a dog under the age of six months.
- (25) *Rabies exposure* means any and all forms of exposure or suspected exposure to rabies virus or resulting from a bite; or contact with saliva, or neurological tissue and fluids of infected animals; or animals suspected of such rabies infection; or exposure to rabies virus resulting from a scratch, other than a scratch from the claws of a dog.
- (26) *Run* means a large, enclosed area designed to allow an animal to move about and exercise freely.
- (27) *Secondary enclosure* means the room or structure that houses or contains the primary enclosure.
- (28) *Spayed* or *neutered* means rendered permanently incapable of reproduction or permanently incapable of reproduction because of physiological sterility, but only where the neutered condition has been certified by a veterinarian licensed in any state.
- (29) *Superintendent* means the Superintendent of Animal Welfare of the City and his or her designees.
- (30) *Tagged animal* means any animal whose owner is able to be identified by visible marking on the animal, such as a metal tag, or by a tattoo or by a scannable microchip or by a brand.
- (31) *Unknown owner* means a person whose ownership of an animal cannot be determined because the animal is found at large and is not a tagged animal.
- (32) *Veterinarian* means a person who is currently licensed to engage in the practice of veterinary medicine in the State of Oklahoma.
- (33) *Veterinary hospital* or *clinic* means any place or facility owned or operated by a licensed veterinarian and used for the practice of veterinary medicine in the diagnosis, treatment, and care of diseases of and injuries to animals, or used for the boarding of animals during the diagnosis, treatment or care, or used for the temporary boarding of animals belonging to the veterinarian's clients.

(b)

All references to "Division," "Animal Welfare Division," "City Animal Shelter" or "Animal Welfare Division Superintendent," and all references to "Animal Welfare Supervisor or Officer," shall mean and refer to the respectively designated division, shelter, Superintendent, supervisor, officer or person of and within the Animal Welfare Division of the City.

(Ord. No. 23145, § 2, 10-3-06 ; Ord. No. 26483, § 1, 6-16-20)

§§ 8-6—8-14. - Reserved.

DIVISION 3. - ENFORCEMENT; PENALTY

§ 8-15. - Authority and duties of Animal Welfare Division Superintendent.

- (a) The Animal Welfare Superintendent shall be responsible for the administration and operation of the Animal Welfare Division and the City Animal Shelter.
- (b) The Superintendent shall be responsible for the enforcement of ordinances pertaining to animals within the City and shall work to promote responsible animal ownership and to protect the health, safety and welfare of the citizens and of all animals within the City.
- (c) The Superintendent or designee shall have authority and control over the City Animal Shelter and the care and disposition of the animals held therein and shall have the authority to waive or modify fees in whole or in part for hardship or special cases involving pet-owner death, or when the owner is incarcerated or in the hospital; to rectify adoption disputes; and for situations in which the best interests of all parties are served by such modification or waiver.
- (d) The Superintendent shall provide care and sustenance for all impounded animals, including veterinary care to relieve or prevent suffering.
- (e) The Superintendent or designee shall have the authority to humanely euthanize any impounded animal, including those being held because the owner is charged with a violation of this Code, or held in protective custody, or held during the course of an appeal from a decision of the Municipal Court, if a veterinarian recommends such action for humane purposes.
- (f) The Superintendent or designee may establish requirements for animal owners to facilitate the provision of humane care and treatment of an animal as set forth in Article II, Division 1 of this Chapter or for animal owners who allow an animal to commit a prohibited act as set forth in Article I, Division 4 of this Chapter.

(g) The Superintendent or designee shall have the authority to make a decision in the event of a dispute between parties as to the ownership of an animal.

(Ord. No. 23145, § 2, 10-3-06 ; Ord. No. 26483, § 2, 6-16-20)

§ 8-16. - Animal Welfare Officers authorized to enforce ordinances dealing with animals.

Animal welfare officers, as designated by the Superintendent or his/her representative, are authorized to enforce the provisions of ordinances dealing with animals, investigate complaints involving animals, investigate issues of animal ownership including at-large animals, issue citations to appear in the Municipal Court for violations of this chapter, and impound animals found to be in violation or to be owned, maintained or held in violation of the provisions of this Code.

(Ord. No. 23145, § 2, 10-3-06; Ord. No. 25674, § 1, 7-5-17.)

§ 8-17. - Failure to appear in response to citation.

If a person fails to appear in response to a citation issued pursuant to this division, a warrant for his/her arrest may be issued. Any person who willfully fails to appear in response to a citation is guilty of an offense.

(Ord. No. 23145, § 2, 10-3-06)

§ 8-18. - Authority of Animal Welfare Officer to enter private property without a warrant.

For the purpose of investigating complaints, impounding animals and carrying out other actions necessary to enforcing the provisions of this Code, Animal Welfare Officers shall have authority to enter private property without a warrant when:

- (a) entry is by permission of the occupant of the property or of the person in apparent charge;
- (b) there is imminent danger to public safety; or
- (c) there is an urgent need enter premises to preserve the life and health of an animal in imminent danger of death or serious injury.

(Ord. No. 23145, § 2, 10-3-06; Ord. No. 26968, § 1, 2-1-22)

§ 8-19. - When warrant required.

If the conditions stated in Section 8-18 do not exist, the Superintendent or Animal Welfare Officer authorized by the Superintendent may apply to a Judge of the Municipal Court for a warrant to enter the property for inspection or to remove and impound an animal inside or outside of homes and other buildings as permitted by 11 O.S. § 28-121.

(Ord. No. 23145, § 2, 10-3-06; Ord. No. 26968, § 1, 2-1-22)

§ 8-20. - Reserved.

Editor's note— Ord. No. 26968, § 2, adopted Feb. 1, 2022, repealed § 8-20, which pertained to impoundment by judicial order and derived from Ord. No. 23145, § 2, 10-3-06.

§ 8-21. - Obstructing enforcement.

It shall be unlawful for any person to:

- (a) refuse to surrender an animal upon lawful demand by the Superintendent or his/her designee, or by any Police Officer in the official performance of his/her duties.
- (b) interfere with the Superintendent or any Animal Welfare Officer who is lawfully performing his/her duties.
- (c) hold, hide, or conceal any animal that the Superintendent or an Animal Welfare Officer has deemed to be in violation of this Chapter.
- (d) take or attempt to take any animal from the Superintendent or any Animal Welfare Officer or from any vehicle used by an Animal Welfare Officer to transport animals in the legal performance of his/her duties.
- (e) take or attempt to take any animal from the City Animal Shelter, a humane live trap, or an animal carrier without proper authority.

(Ord. No. 23145, § 2, 10-3-06)

§ 8-22. - K-9 dogs exempt from certain provisions.

K-9 dogs, while on duty, shall be exempt from the provisions of this Chapter, other than those provisions dealing with humane care and treatment, cruelty and with rabies and diseases, as long as such animals are under the control of their handler.

(Ord. No. 23145, § 2, 10-3-06)

§ 8-23. - Penalty where no penalty provided.

Except as otherwise expressly provided in this Chapter, any person violating any provision of this Chapter shall, upon conviction thereof, be guilty of a Class "a" offense as provided in Section 1-6 of this Code.

(Ord. No. 23145, § 2, 10-3-06)

§§ 8-24—8-35. - Reserved.

DIVISION 4. - CONTROL AND CONFINEMENT OF ANIMALS; OWNERSHIP OF DOGS AND CATS

§ 8-36. - Definitions.

- (a) *Animal bite* means any penetration of the skin by the teeth or claws of an animal, but shall exclude scratches by the claws of dogs.
- (b) *At large* means the status of any dog, livestock or domesticated fowl other than homing pigeons that is/are not confined to the property of the owner of the animal, or when the dog or livestock is not confined to the property of the owner and is not under direct control of the owner or a person able to safely and humanely restrain the animal.

(Ord. No. 23145, § 2, 10-3-06)

§ 8-37. - Number of dogs and cats permitted.

- (a) No person shall harbor or keep dogs or cats totaling more than four of each over the age of six months in any household. The owner or occupant shall be held responsible for any violation of this section by any member of such household.
- (b) Exception. Households that obtain a kennel license as provided in Article V of this Chapter may harbor or keep dogs or cats totaling more than four over the age of six months.

(Ord. No. 23145, § 2, 10-3-06)

§ 8-38. - Animals running at large prohibited; registration required; exceptions.

- (a) It shall be unlawful for the owner, keeper or other person in control of any dog, livestock or domesticated fowl other than homing pigeons to permit the same to be at large, or to trespass upon the property of any other person.
- (b) A violation of this section, upon conviction, shall be a Class "a" offense.
- (c) Any dog which is at large or trespassing shall be impounded and shall only be reclaimed as established in this article.
- (d) Provided, however, this section shall not apply to:
 - (1) any person who takes a dog upon private property with the consent of the owner or person in control of the property, or upon a street or other public place when the dog is under direct control.
 - (2) any person utilizing a designated City-approved dog park in accordance with the provisions of Section 38-107 of this Code.
 - (3) any person riding or leading a horse along a street or right-of-way provided the horse is under the control of the person riding or leading the same and in compliance with any other provisions of this Code.
 - (4) any livestock ridden or driven in compliance with the provisions of Section 8-70 of this Chapter.
 - (5) any menacing or dangerous dog at large or trespassing, which instead shall be subject to the provisions of Article III of this Chapter unless the dog has an unknown owner.

(Ord. No. 23145, § 2, 10-3-06; Ord. No. 25674, § 2, 7-5-17; Ord. No. 26483, § 3, 6-16-20)

§ 8-39. - Confinement of dogs required.

- (a) *Confinement of dogs required.* It shall be unlawful for any person who owns, harbors or possesses any dog to fail to confine such dog as required by the provisions of this section.
- (b) *Confinement required; means of confinement.* Every person who owns, possesses, or harbors any dog within the City shall confine the dog to property owned or controlled by him. Confinement shall be accomplished by means of a substantial fence or similar enclosure of sufficient strength and height to prevent the dog from escaping therefrom, or from extending its head through the enclosure so as to constitute a threat to any person or animal in the area adjoining the enclosure; or by keeping the dog inside a house or other building. Dogs not confined in enclosures may be confined by a tether. Such tether shall consist of a metal chain or

other material of sufficient strength to prevent the dog from escaping from the property. The tether shall be long enough to permit the dog to have reasonable exercise, but shall not allow the dog access to public property or to sidewalks or rights-of-way or to property owned or leased by persons other than the owner of the animal.

(c) Any person who owns, harbors or possesses any dog within the City who fails to confine such dog as required by this section shall upon conviction be guilty of a Class "a" offense except any menacing or dangerous dog, which instead shall be subject to the provisions of Article III.

(d) Any dog not confined as required in this section shall be impounded and shall be reclaimed only as provided in this chapter.

(Ord. No. 23145, § 2, 10-3-06; Ord. No. 25674, § 2, 7-5-17.)

§ 8-40. - Confinement of dogs and cats in heat required.

(a) It shall be unlawful for the owner of any female dog or cat in heat to fail to confine such dog or cat in accordance with the provisions of this section.

(b) The owner of any female dog or cat in heat shall keep such dog or cat confined in a building or secure enclosure, veterinary hospital, or boarding kennel in such manner that such female dog or cat cannot come in contact with a male dog or cat, except for intentional breeding purposes.

(Ord. No. 23145, § 2, 10-3-06)

§ 8-41. - Confinement of livestock and domesticated fowl required.

It shall be unlawful for any person who owns or harbors any livestock or domesticated fowl other than homing pigeons to fail to securely confine the same to property owned or controlled by him.

(Ord. No. 23145, § 2, 10-3-06)

§ 8-42. - Impoundment of animals.

Subject to the provisions of § 8-18 and § 8-19, any animal that is not confined as provided in this article may be impounded by an Animal Welfare Officer or by any Law Enforcement Officer. If the animal cannot be safely impounded or chemically tranquilized and if it is posing a threat to the public or to domestic animals, it may be destroyed by the officer seeking to apprehend it.

(Ord. No. 23145, § 2, 10-3-06)

§ 8-43. - Impounded animals to be confined in City Animal Shelter.

Except as otherwise provided herein, any impounded animal shall be confined in the City Animal Shelter.

(Ord. No. 23145, § 2, 10-3-06)

§ 8-44. - Animals suspected of biting to be impounded.

Any animal reasonably suspected of having bitten a person shall be impounded for observation at a location approved by the Animal Welfare Superintendent or his/her designee.

(Ord. No. 23145, § 2, 10-3-06)

§ 8-45. - Animals suspected of rabies to be impounded.

Any animal that has been exposed to or is reasonably suspected of having been exposed to rabies shall be impounded and shall be subject to the provisions of Article IV of this Chapter.

(Ord. No. 23145, § 2, 10-3-06)

§ 8-46. - Rabies vaccination required for dogs and cats.

There shall be a requirement for vaccination of dogs and cats against rabies. Such requirement shall be as stated in Article IV of the Chapter.

(Ord. No. 23145, § 2, 10-3-06)

§ 8-47. - Prohibited acts.

(a) It shall be unlawful and an offense for any person to allow any animal to:

- (1) chase vehicles, or
- (2) molest passersby; or

- (3) allow any animal to continuously bark, howl or otherwise disturb the peace.
- (b) It shall be unlawful for any person to allow animal fecal matter to accumulate in a yard or a run or other enclosure so that such matter causes unsanitary or unhealthy conditions to exist.
- (c) The Superintendent or his/her designee may issue a citation for committing or allowing an animal to commit any of the prohibited acts and/or may specify the terms and conditions under which the owner may maintain custody of the animal that is in violation this section, which terms and conditions shall be signed by the owner or keeper of the animal. The violation of the terms and conditions set by the Superintendent or his/her designee shall be an offense against the City and shall be cause for the issuance of a citation and may result in the impoundment of the animal.

(Ord. No. 23145, § 2, 10-3-06)

§ 8-48. - Defecating on sidewalks, public parks, alleys, other places open to the public or on certain private property prohibited; possession of waste removal equipment required; prohibition of similar acts.

- (a) It shall be unlawful for the owner, keeper, or person having control of any animal to fail to immediately remove and dispose of in a sanitary manner any solid waste deposited by such animal upon any sidewalk, public park, alley, other place open to the public, or from private property before the owner leaves the immediate area where the solid waste was deposited.
- (b) It shall be unlawful for the owner, keeper, or person having control of any animal to fail to have in his/her possession the equipment necessary to remove his/her animal's solid waste when accompanied by said animal on public property or public easement.
- (c) It shall be unlawful for the owner, keeper or person having control of any animal to permit such animal to destroy or damage property of any kind or to deposit solid waste or to commit a similar prohibited act on the private property of a person or the property of the City, including its parks and playgrounds, or any property other than that of the owner of the animal.

(Ord. No. 23145, § 2, 10-3-06)

§§ 8-49—8-55. - Reserved.

DIVISION 5. - FEES AND CHARGES; RECLAMATION OF IMPOUNDED ANIMALS; ABANDONMENT; ADOPTION

§ 8-56. - Fees and charges authorized.

- (a) *Fees and charges authorized.* Fees and charges for impoundment, boarding, and maintenance of animals found running at large, including menacing or dangerous animals, as well as for the care and treatment of animals and the adoption of animals and for miscellaneous services provided by the division in the course of such boarding, care and treatment and miscellaneous fees and charges for services provided by the division are hereby authorized. The amounts of such fees and charges shall be as set forth in Chapter 60 - General Schedule of Fees. The Animal Welfare Superintendent shall be authorized to waive any and all fees or procedures during a state of emergency as declared by the governor of this State.
- (b) *Impoundment, registration and reclamation fees.* No person shall reclaim an animal from the City Animal Shelter without first paying to the City the required impoundment, registration and related fees for the boarding, care and treatment of the animal except as provided in Section 8-57 of this chapter.
- (c) *Adoption fees.* No person shall adopt an animal from the City Animal Shelter without first paying to the City the required adoption fee.
- (d) *Non-resident relinquishment fee.* A non-resident of the City wishing to relinquish an animal or animals to the City Animal Shelter shall pay to the City a fee for such service.
- (e) *Miscellaneous fees and charges.* The division may charge fees and/or deposits for special services such as, but not limited to, implanting of microchips and loaning of cat or dog traps.
- (f) *Exception.* Impoundment fees and related charges other than rabies vaccination fees shall not be owed to the City by a person whose animal was impounded in connection with a citation issued for a possible violation of the provisions of this Chapter if charges are declined or are dismissed or if the person is found not guilty thereof. Provided, however, this exception shall not apply if the boarding and care of the animal and any medical treatment or other services in the course of such boarding and care are provided by a private veterinarian or kennel.

(Ord. No. 23145, § 2, 10-3-06; Ord. No. 23766, § 1, 12-16-08; Ord. No. 25674, § 3, 7-5-17.)

§ 8-57. - Reclamation of impounded animals; registration of at-large, unconfined, menacing or dangerous dogs; spaying or neutering and microchipping requirement; no release without required proof of confinement or compliance with Court order and payment of fees; exceptions.

- (a) The owner of an impounded animal may reclaim the animal upon providing the Animal Welfare Division with proof of ownership and paying any and all fees and other charges as authorized in this division, except as provided herein:

- (1) Impoundment fees and board and care fees shall be waived if the owner provides medical proof that the dog or cat was spayed or neutered at the time of impoundment, except for dogs and cats housed in special handling areas.
 - (2) An amount not greater than \$150.00 of the combined impoundment fees and board and care fees shall be waived upon the reclaim of a dog or cat housed in special handling areas, such as rabies observation and evidence holding, if the dog or cat was spayed or neutered prior to impoundment.
- (b) All dogs and cats shall be spayed or neutered and micro-chipped prior to being released, including those reclaimed or otherwise returned to their owners. The Animal Welfare Superintendent may exempt the owner of a full-breed registered animal from the requirement to spay or neuter an animal prior to release upon the owner's presentation satisfactory proof of pure breed status as verified by the American Kennel Club or similar entity and payment of a registration fee or if a licensed veterinarian certifies in writing that the animal is incapable of reproduction or that spaying or neutering the animal would be injurious to the animal's health, provided, however, that if the health condition of the animal is of a temporary nature, then the animal shall be spayed or neutered immediately after the health condition has been corrected.
 - (c) The owner of a dog impounded for being at large or unconfined may reclaim the dog upon registering the dog on forms required by the Animal Welfare Division including the owner's written verification that the fence or enclosure in which the dog is to be kept is in good repair along with photographic evidence of the fence or enclosure and payment of the required fees.
 - (d) The division shall not release to its owner an animal being held for a judicial determination of whether it is menacing or dangerous or because the owner has been charged with cruelty to an animal or with failure to provide humane care and treatment for an animal until such case has been decided in a court or the charges are declined or dismissed. If the charges are declined or dismissed, the animal is determined to be not a menacing or dangerous animal, or the defendant is found not guilty, no fees shall be assessed to the owner. Otherwise, the animal shall only be released back to the owner pursuant to Court order and the Animal Welfare Division shall verify that any release requirements ordered by the Court and mandatory registration, spaying or neutering and micro-chipping requirements in this chapter have been met and fees required by this chapter are paid.
 - (e) An animal impounded because the owner has been charged with cruelty to an animal or with failure to provide humane care and treatment for an animal may be transferred to a foster facility approved by the Animal Welfare Superintendent until the court has decided the case or the charges are declined or dismissed. The Court in its discretion may order the Superintendent to modify the placement of the animal on motion of the owner at any time prior to final disposition of the case.

(Ord. No. 23145, § 2, 10-3-06; Ord. No. 23766, § 1, 12-16-08; Ord. No. 25674, § 3, 7-5-17; Ord. No. 26647, § 1, 1-19-21)

§ 8-58. - Abandonment.

- (a) *Abandonment as result of failure to appear for a hearing before the Municipal Court.* If the owner of an impounded animal fails to appear for a hearing before the Municipal Court after notice has been provided to the owner as provided in Section 8-149 of this Chapter setting forth the date, time, and location of the hearing, the animal shall be deemed abandoned upon the passage of five days following the date of such hearing. If the owner of an impounded animal fails to appear at any hearing or trial scheduled in connection with a charge of cruelty to an animal or failure to provide humane care and treatment for an animal, the animal shall be deemed abandoned upon the passage of 15 days following the date of such hearing or trial, unless a motion to recall warrant has been filed before that date. If the owner fails to appear a second time at any hearing or trial, the animal shall be deemed abandoned upon the passage of five days following the date of such hearing or trial, unless a motion to recall warrant has been filed before that date.
- (b) *Abandonment as a result of failure to pay penalties, costs, charges and fees.* Failure to pay any and all penalties and costs imposed by the Municipal Court and/or to pay the fees and charges for the boarding care and treatment of the animal within five days of the Court's decision, unless the Court grants a longer time, shall be deemed abandonment of the animal.
- (c) *Abandonment as a result of failure or refusal to sign terms and conditions statement.* Failure to sign a terms and conditions statement as provided in Article I, Division 4 or in Article II, Division 1 of this Chapter may be deemed abandonment.
- (d) *Abandonment generally.* Any animal may be deemed abandoned as otherwise provided in this Chapter.
- (e) *Disposition of abandoned animals.* Any abandoned animal shall be subject to immediate disposition by the Animal Welfare Superintendent or his/her designee in accordance with the provisions of this division.
- (f) *Impoundment of abandoned animals.* Any abandoned animal may be impounded by the division.

(Ord. No. 23145, § 2, 10-3-06 ; Ord. No. 26483, § 3, 6-16-20; Ord. No. 26647, § 1, 1-19-21)

§ 8-59. - Disposition of unclaimed, relinquished, abandoned, and impounded animals.

- (a) Unclaimed impounded animals which are not reclaimed within the holding times described below, abandoned animals, animals voluntarily relinquished to the division, and impounded animals, may be adopted, transferred to approved Pet Placement Partners or to animal sanctuaries, humanely euthanized, or held in custody for longer than the minimum period of holding time at the discretion of the Superintendent.

- (1) Untagged impounded animals, other than livestock and domesticated fowl, shall be impounded for a minimum of three full working days, not including the day of arrival and excluding holidays and other days the shelter is closed to the public, except as provided below.
- (A) Cats that appear to be feral and to be stray may be deemed to be community cats and shall immediately become the property of The City of Oklahoma City. They may be placed into the Community Cats Project upon intake without being held a minimum number of days. Feral or stray cats not placed into the Community Cats Project shall be held for three working days, not including holidays or days the shelter is closed.
- (B) Cats eligible for the Community Cats Project include:
- (i) feral or stray cats living outdoors,
 - (ii) feral kittens that are at least 12 weeks old that can be vaccinated against rabies and sterilized and
 - (iii) friendly, socialized cats. However, friendly, socialized cats may be kept for the City's adoption program or transferred to a rescue organization for adoption.
- (C) Cats ineligible for the Community Cats Project include:
- (i) indoor-only cats,
 - (ii) cats who have a known or suspected owner,
 - (iii) unhealthy cats as determined by the Shelter Veterinarian,
 - (iv) cats that test positive for Feline Leukemia or Feline AIDS,
 - (v) injured cats that require hospitalization, fosterage or long-term care,
 - (vi) kittens under four months of age that are not able to be vaccinated,
 - (vii) declawed cats, and
 - (viii) cats involved in unprovoked bites or attacks.
- (D) Community cats may be returned to their place of origin after being sterilized, vaccinated against rabies, and ear notched to identify them as being sterilized. Cats shall not be returned to their place of origin if they have been the subject of abuse in their place of origin or have been threatened with abuse if they return to their place of origin, in such case, the cat can be transferred to a rescue organization or euthanized.

(2)

Tagged impounded animals, and all livestock and domesticated fowl, shall be impounded for a minimum of five full working days, not including the day of arrival and excluding holidays and other days the shelter is closed to the public.

- (3) Abandoned animals, animals with unknown owners and animals voluntarily relinquished by their owners may immediately be adopted, transferred to approved Pet Placement Partners or animal sanctuaries, humanely euthanized, held in custody or otherwise placed at the discretion of the Superintendent.
- (4) Animals that are deemed abandoned pursuant to section 8-58(a) and are alleged to be dangerous may be transferred to approved Pet Placement Partners or animal sanctuaries, humanely euthanized, held in custody or otherwise placed at the discretion of the Superintendent. The Superintendent shall notify the Municipal Counselor's Office of the disposition of the animal.
- (b) Foster-to-Transfer Program for animals impounded as strays. Stray puppies under six months of age, all stray kittens, and the lactating mothers of such puppies or kittens, and cats may be eligible for the Foster-to-Transfer Program. Such animals may be fostered by Animal Welfare Division foster homes or by Pet Placement Partners upon intake, and cared for until their stray holding time has elapsed, after which the fostered pets may be chosen for the Animal Welfare Division's adoption program, transferred to one or more Pet Placement Partners, or returned to the animal shelter.
 - (1) Photographs of pets in the Foster-To-Transfer Program shall be kept in the Animal Shelter during the pet's stray holding period in the event the pet is lost and the owners are looking for him or her.
 - (2) If an owner identifies a pet as his or hers prior to the end of the stray holding period, the Pet Placement Partner must return the animal to the animal shelter within 24 hours for the owner to reclaim the pet. Prior to reclaiming the pet, the reclaiming owner shall pay to The City any fees accrued by The City prior to the pet's reclaim, pursuant to laws and policies in place at the time of reclaim.

(Ord. No. 23145, § 2, 10-3-06; Ord. No. 24456, § 1, 5-29-12; Ord. No. 24684, § 1, 6-18-13; Ord. No. 24813, § 1, 1-14-14; Ord. No. 25001, § 1, 10-7-14; Ord. No. 25673, § 1, 7-5-17; Ord. No. 26483, § 4, 6-16-20)

§ 8-60. - Spaying or neutering of dogs and cats required prior to permanent adoption.

- (a) No unclaimed or owner-relinquished dogs and cats from the division shall be adopted through the division or through a Pet Placement Partner who receives dogs and cats from the division, without spaying or neutering of the animal prior to the animal being placed into a new home, except as provided in Section 8-61 herein.
- (b)

A person adopting a dog or cat from the City Animal Shelter may, upon the payment of the required adoption fee and the spay or neuter deposit, elect to have sterilization services provided by a private veterinarian. Provided, however, if an animal is sent to a private veterinarian for sterilization and is then not claimed by the adopter, the adoption fee and the spay or neuter deposit shall be retained by the City.

(Ord. No. 23145, § 2, 10-3-06)

§ 8-61. - Spaying or neutering of dog or cat on health-hold.

Dogs and cats placed on a "health hold" by a veterinarian shall be exempt from the requirements of Section 8-60. The "health hold" must indicate that sterilization at that time would be injurious to the animal's health as attested to in a sworn affidavit by the veterinarian who has examined the animal and has determined that the animal's health would be jeopardized by such surgery. Any animal which has been identified as unsuitable for sterilization for health reasons must be immediately sterilized if the animal's health improves and the animal can be sterilized without jeopardizing the animal's health. In such cases, sterilization shall occur no later than ten calendar days after the veterinarian has released the animal from its "health hold."

(Ord. No. 23145, § 2, 10-3-06)

§ 8-62. - Animals held during appeal of a decision of the Municipal Court.

An animal that is the subject of an appeal from a decision of the Municipal Court shall be confined at the City Animal Shelter during the course of such appeal. Provided, however, at the sole discretion of the Municipal Court Judge the animal may be confined in a licensed veterinary clinic or other licensed facility at the owner's expense no matter what the outcome of the appeal. If the appeal is decided in favor of the owner, resulting in dismissal or acquittal of the defendant, all costs of confinement in the City Animal Shelter shall be at the expense of the City.

(Ord. No. 23145, § 2, 10-3-06; Ord. No. 26647, § 1, 1-19-21)

§ 8-63. - Use of live animals for experimentation prohibited; cadavers available for limited purposes.

No live animal in the custody of the division shall be made available for scientific research or for other scientific purposes. Provided, however, cadavers of animals euthanized in the course of normal operations may be provided directly to accredited colleges of veterinary medicine for the express purpose of teaching veterinary students and veterinary technician students. No cadavers shall be provided to any entity for the

purpose of resale or for commercial purposes.

(Ord. No. 23145, § 2, 10-3-06; Ord. No. 23962, § 1, 10-20-09)

§§ 8-64—8-67. - Reserved.

DIVISION 6. - MISCELLANEOUS PROVISIONS

§ 8-68. - Owning or keeping skunks prohibited.

It shall be unlawful for anyone to own, harbor or possess a skunk.

(Ord. No. 23145, § 2, 10-3-06)

§ 8-69. - Song birds; killing and robbing of nest prohibited.

It shall be unlawful for any person to willfully kill any song bird or to molest or rob the nest of any song bird or wild bird.

(Ord. No. 23145, § 2, 10-3-06)

§ 8-70. - Driving or parading animals without a parade permit prohibited.

It shall be unlawful for any person to drive or parade animals through the City without first having obtained a parade permit in accordance with the provisions of Section 50-271, et seq. of this Code.

(Ord. No. 23145, § 2, 10-3-06)

§ 8-71. - Rabbits raised for sale for human consumption; permit required.

It shall be unlawful for any person to raise rabbits to sale for human consumption without first having obtained a permit from the Health Department, and paying to the City the fee as established in Chapter 60 - General Schedule of Fees. Any such rabbit shall at all times be subject to inspection by the Health Department.

(Ord. No. 23145, § 2, 10-3-06)

§§ 8-72—8-84. - Reserved.

DIVISION 7. - DECLARED EMERGENCIES OR DISASTERS

§ 8-85. - Authorized actions of the division.

During times of declared emergencies or disasters within the City, the division shall be the lead agency for domestic animal-related response, rescue, and recovery efforts and shall work cooperatively with local, State and Federal governmental agencies, and private animal rescue groups to respond to the emergency or disaster. To provide pet owners with protection and assistance during times of declared emergencies or disasters, the division may:

- (a) require that no affected animals be removed from the City, other than by their owners, for a period of up to 30 days after an emergency or declared disaster, without the prior written permission of the division, so that owners have a reasonable opportunity to be reunited with lost pets.
- (b) establish a date after which affected animals can be removed from the City.
- (c) waive some or all of the fees associated with reclaiming lost pets.
- (d) distribute donated and purchased pet-related items, including dog houses, collars, leashes, pet food, pet care supplies, carriers, crates and similar items to the owners or keepers of pets affected by the emergency or disaster.
- (e) suspend normal operations to focus on the emergency or disaster, including transferring animals no longer being held for stray holding periods to other agencies, shelters, individuals or rescue groups as needed or take such other actions as may be required to address the demands of the emergency or disaster.

(Ord. No. 23145, § 2, 10-3-06)

§ 8-86. - City guidelines to prevail.

It shall be unlawful and an offense for any non-governmental organization or entity, including those working under the auspices of governmental agencies, to fail to work within the guidelines and requirements of the City and the disaster response protocols established by the division or to conduct animal rescue activities or set up temporary animal shelters without the written consent of the Superintendent.

(Ord. No. 23145, § 2, 10-3-06)

§§ 8-87—8-94. - Reserved.

ARTICLE II. - HUMANE CARE AND TREATMENT

Footnotes:

--- (2) ---

State Law reference— *Animal cruelty and related offenses, 21 O.S. § 1680 et seq.*

DIVISION 1. - STANDARDS OF CARE

§ 8-95. - Failure to provide humane care and treatment prohibited.

It shall be unlawful for any person owning an animal to fail to provide said animal with humane care and treatment in accordance with the standards set forth herein.

(Ord. No. 23145, § 2, 10-3-06)

§ 8-96. - Standards of humane care and treatment.

The following standards of humane care and treatment are established for all animals within the City:

- (a) *Food requirements.* Food shall be free from contamination and of sufficient quantity and nutritive value to maintain an animal in good health. An animal shall be fed at least once a day except as dictated by hibernation, veterinary treatment, normal fasts or other professionally accepted practices. All food receptacles shall be kept clean and sanitary.

- (b) *Water requirements.* Safe, clean water shall be provided as often as necessary for the health and comfort of each animal. Frequency of watering shall consider age, species, condition, size and type of animal. Animals shall be watered as required by applicable State and Federal laws. All water shall be provided in sturdy, stable receptacles of adequate size for the animal and shall be kept clean and sanitary.
- (c) *Space requirements.* Enclosures or shelters for animals shall be constructed and maintained to provide sufficient space for each animal to make normal postural and social adjustments and to provide each animal with adequate freedom of movement to maintain good physical condition.
- (d) *Indoor shelter requirements.* Facilities shall be sufficiently heated, cooled and ventilated as to protect the animal from extremes of temperature and to provide for its health and prevent injury or disease. Sufficient light shall be provided, but lighting of primary enclosures shall be designed to protect the animal from physical harm. Such lighting shall be uniformly distributed and of sufficient intensity to permit routine inspection and cleaning.
- (e) *Outdoor shelter requirements.* For purposes of this subsection, "outdoor" shall mean not within an enclosed structure, and subject to the weather and elements. Natural or artificial shelters appropriate to the local climatic conditions for the particular species of animal shall be provided for all animals left outdoors. A suitable method of drainage shall be provided to rapidly eliminate excess water.
- (1) shelter for a dog or cat shall consist of a moisture proof and windproof structure of suitable size to accommodate the animal and to allow retention of body heat. It shall be made of durable material and shall be provided with a sufficient quantity of suitable bedding material to provide insulation and protection against cold and dampness and to promote retention of body heat. A dog will be considered "outdoors" regardless of access to an outdoor doghouse or similar structure, unless the structure has an independent source of heat that is safe for use in outdoor structures and does not pose a danger to the animal. The animal's body heat is not a sufficient source when the temperature is below 32 degrees Fahrenheit in Oklahoma City. A vehicle shall not be considered an adequate shelter and shall be prohibited, as described in Section 8-115 of this Chapter.
 - (2) shelter for livestock or domesticated fowl shall protect the animal from the weather.
 - (3) shelter for exotic wildlife shall be appropriate to the size and needs of the animal and in compliance with the requirements set forth in Chapter 35, Article VIII of this Code.
- (f)

It shall be unlawful and a violation of Section 8-95 for any person to leave any dog outdoors and unattended for a period of one-half hour or longer, during such a period when the temperature is below 32 degrees Fahrenheit in Oklahoma City.

In the event temperatures are as described in subsection or facilities are not available as required in (e)(1) of this Section, then the dog shall be brought indoors and remain indoors until outdoor temperatures allow placement of an animal outdoors.

(g) *Sanitation requirements.* All shelters, enclosures, cages, and litter boxes shall receive necessary cleaning to remove excreta, waste materials, dirt, and trash to minimize disease hazards and to reduce odors. Litter in litter boxes and shaving or other materials used in cages or enclosures shall be changed as frequently as necessary to minimize disease hazards and to reduce odors.

(h) *Veterinary and other care requirements.* All animals shall have the veterinary and other care necessary to prevent suffering.

(Ord. No. 23145, § 2, 10-3-06; Ord. No. 24523, § 1, 8-28-12; Ord. No. 26995, § 1, 2-15-22)

§ 8-97. - Animal Welfare Superintendent may impound animal and/or provide terms and conditions for care.

(a) Whenever the Superintendent or his/her designee finds any animal is without humane care or treatment, he may, at the owner's expense, impound the animal for protective care. In the event of sickness or injury of the animal and upon the advice of a licensed veterinarian, the Superintendent may take appropriate action to relieve pain and suffering; this shall include the option of immediate humane euthanasia of the animal.

(b) The Animal Welfare Superintendent may issue a citation to the owner for a violation of Section 8-95 and/or may specify the terms and conditions under which the owner may regain or maintain custody of the animal, which terms and conditions statement shall be signed by the owner. Violation of the terms and conditions by the owner is an offense against the City and shall be cause for the issuance of a citation and may result in the impoundment of the animal.

(Ord. No. 23145, § 2, 10-3-06)

§§ 8-98—8-105. - Reserved.

DIVISION 2. - CRUELTY TO ANIMALS

Footnotes:

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State Law reference— *Animal cruelty and related offenses, 21 O.S. § 1680 et seq.*

§ 8-106. - Cruelty to animals prohibited.

It shall be unlawful for any person to overload, overwork; torture or torment, poison, burn, beat, mutilate or inhumanely kill, or otherwise abuse any animal or cause, aid, abet or permit the same to be done, nor shall any person deprive an animal of essential water, sustenance, shelter and care as set forth in Section 8-96 so that the life and/or health of the animal is immediately threatened.

(Ord. No. 23145, § 2, 10-3-06)

§ 8-107. - Abandonment of animals prohibited.

It shall be unlawful for any person to abandon any animal.

(Ord. No. 23145, § 2, 10-3-06)

§ 8-108. - Poisoning of animals prohibited.

It shall be unlawful for any person to poison any animal or by any means to make accessible to any animal any harmful or poisonous substances. It is not the intent of this section to prohibit the use of poisonous substances for the control of vermin under the direction of the Health Department.

(Ord. No. 23145, § 2, 10-3-06)

§ 8-109. - Inhumanely hobbling livestock prohibited.

It shall be unlawful for any person to hobble livestock or other animals by any means that may cause injury or damage to the animal.

(Ord. No. 23145, § 2, 10-3-06)

§ 8-110. - Cruel or inhumane use of leash or collar prohibited.

It shall be unlawful for any person to confine an animal by a leash in such a manner to cause choking or injury, nor shall any animal confined by a leash be left without protection from extreme temperature or inclement weather or denied access to food and water.

(Ord. No. 23145, § 2, 10-3-06)

§ 8-111. - Exploitation of animals prohibited.

(a) It shall be unlawful for any person to promote, conduct or permit exploitive animal contests, performances, or exhibitions in which animals are encouraged, forced, or trained to perform unnaturally, including but not limited to greased pig contests, equine basketball, or equine diving acts.

(b) It shall be unlawful for any person to promote, conduct or permit a roadside zoo or menagerie.

(Ord. No. 23145, § 2, 10-3-06)

§ 8-112. - Animal fights prohibited.

(a) It shall be unlawful for any person to promote, stage, hold, manage, conduct, carry on or attend any game, exhibition, contest or fight in which an animal is used for the purpose of fighting, injuring, killing, maiming, or destroying any other animal.

(b) It shall be unlawful for any person to possess or maintain any materials or equipment or paraphernalia used in animal fighting.

(Ord. No. 23145, § 2, 10-3-06)

§ 8-113. - Inhumanely caging or crating animals prohibited.

It shall be unlawful for any person to confine any animal in a cage or crate or similar enclosure unless provisions are made for the proper feeding and watering of the animal. No person shall impound any animal in a crate, box or other enclosure that does not permit the impounded animal to stand in a natural erect position or provide sufficient space to allow the animal to turn around or move naturally.

(Ord. No. 23145, § 2, 10-3-06)

§ 8-114. - Keeping of diseased animals prohibited.

- (a) *Keeping of diseased or painfully crippled animals.* It shall be unlawful for any person to have, keep or harbor an animal which is inflicted with any dangerous, communicable or incurable disease, or which is in a painfully crippled condition. All such animals shall be humanely destroyed or turned over to the division for disposition. This Section shall not be construed to include veterinary hospitals or animals under active veterinarian care with due regard for public health and safety.
- (b) *Contagious diseases.* No owner, or other person in control of any animal, who knows the animal to have or to have been exposed to any contagious or infectious disease transmittable to humans, shall dispose of the animal to another person without a full disclosure of this knowledge to that person, or allow the animal to run at large or come in contact with other animals.

(Ord. No. 23145, § 2, 10-3-06)

§ 8-115. - Leaving animal in vehicle without adequate ventilation or protection from extreme weather prohibited.

It shall be unlawful for any person to leave any animal in any standing or parked vehicle without providing for adequate ventilation nor shall a person allow an animal to be exposed to extreme temperatures while confined in a vehicle.

(Ord. No. 23145, § 2, 10-3-06)

§ 8-116. - Sale of animals as toys, novelties, premiums prohibited.

It shall be unlawful for any person to sell, offer for sale, barter, or give away any animal or animals as toys, premiums or novelties.

- (a) this section shall not be construed to prohibit the sale or display of baby animals in proper facilities by breeders or stores engaged in the business of selling them to be raised for commercial or noncommercial purposes.
- (b) this section shall not be construed to prohibit the raising of animals by a private individual for his/her personal use and consumption provided he maintains proper brooders and other facilities for the care and containment of the animals while they are in his/her possession.

(Ord. No. 23145, § 2, 10-3-06)

§ 8-117. - Artificial coloring prohibited; transporting artificially colored animals prohibited.

- (a) It shall be unlawful for any person to dye or artificially color or cause to be dyed or artificially colored any mammal, bird, reptile, or amphibian, including wild and domesticated species or to bring or transport any dyed or artificially colored mammal, bird, reptile, or amphibian, including wild and domesticated species into the City.
- (b) It shall be unlawful for any person to tattoo any fish or to cause any fish to be tattooed or to bring or transport any tattooed fish into the City.
- (c) It shall be unlawful for any person to artificially color any fish or cause any fish to be artificially colored or to bring or transport any artificially colored fish into the City when the artificial coloring is a result of the injection of dyes into the fish through the use of needles or other invasive techniques.

(Ord. No. 23145, § 2, 10-3-06; Ord. No. 23464, § 1, 10-9-07)

§ 8-118. - Possession, sale, barter or gift of artificially colored animals prohibited.

It shall be unlawful for any person to possess, offer for sale, sell, barter or give away any dyed or artificially colored animal.

(Ord. No. 23145, § 2, 10-3-06)

§ 8-119. - Penalty for cruelty to animals.

Any person violating any provisions of Sections 8-106 through 8-118 of this article shall upon conviction thereof be guilty of a Class "b" offense.

(Ord. No. 23145, § 2, 10-3-06)

§ 8-120. - Veterinarians to report animal abuse.

It shall be unlawful for any veterinarian practicing within the City to fail to report any animal abuse to the Superintendent when the veterinarian reasonably suspects and believes the animal has been abused. Such report shall be made within 24 hours of the knowledge of such suspected abuse. The report shall contain the breed and description of the animal together with the name and address of the owner. Reports of abuse of livestock shall be made to Superintendent.

(Ord. No. 23145, § 2, 10-3-06)

§ 8-121. - Animal Welfare Superintendent to immediately impound any cruelly treated animal.

The Superintendent or his/her designee may immediately impound any animal found to be held or treated in violation of any provision of Section 8-106 through Section 8-118 and may issue a citation to the owner.

(Ord. No. 23145, § 2, 10-3-06)

§§ 8-122—8-130. - Reserved.

ARTICLE III. - MENACING BEHAVIOR BY DOGS AND DANGEROUS ANIMALS

Footnotes:

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Editor's note— Ord. No. 23238, § 1, adopted Dec. 19, 2006, amended the title of Art. III to read as herein set out. Prior to inclusion of said ordinance, Art. III was entitled, "Aggressive and Dangerous Animals." See also the Code Comparative Table.

State Law reference— State law reference—Dangerous dogs, 4 O.S. § 44 et seq.

DIVISION 1. - GENERALLY

§ 8-131. - Definitions.

The following words, terms and phrases, when used in this article, shall have the meanings ascribed to them in this section, except when the context clearly indicates a different meaning.

- (a) *Animal bite* means any penetration of the skin by the teeth or claws of an animal, but shall exclude scratches by the claws of dogs.
- (b) *At large* means the status of any dog, livestock or domesticated fowl other than homing pigeons that is/are not confined to the property of the owner of the animal, or when the dog or livestock is not confined to the property of the owner and is not under the direct control of the owner or a person able to safely and humanely restrain the animal.
- (c)

Attack means the act by any animal of approaching a domestic animal or a person in such a manner that hostile contact with the other animal or the person occurs or an act of aggression against a person or a domestic animal that requires the person or the other animal to take evasive action to prevent injury.

(d) *Dangerous animal* means any animal:

- (1) that inflicts an injury upon a human as a result of an unprovoked attack regardless if the dangerous animal is on or off the property on which it is harbored; or attempts to bite or attacks a human requiring that person to take evasive action regardless of the location; or
- (2) that, when unprovoked, either kills, bites or attacks another animal off the property on which the dangerous animal is harbored; or
- (3) that is owned, trained, used, or harbored, primarily or in part, for the purpose of animal fighting.

(e) *Menacing behavior* as used in this section means an animal that, unprovoked, charges an individual, growls, snarls, takes an aggressive stance, shows teeth or destroys property (e.g., a fence) in an attempt to get to a human or domesticated animal. An animal cannot be considered as menacing if it is on its owner's property, unless its attempts to escape appear to be reasonably likely to be successful. Barking or being at-large does not of itself constitute menacing behavior.

(f) *Owner* means any person, firm, business, organization, or corporation owning, possessing, harboring, or keeping any animal, or having an interest in or control of an animal, or in the case of a person under 18 years of age, that person's parent or legal guardian. This definition shall not apply to any animal shelter, veterinary clinic or kennel that is boarding animals belonging to another.

(g) *Unprovoked* means an act of aggression towards an animal or human that occurs without apparent cause, reason, prompting or motivation.

(Ord. No. 23145, § 2, 10-3-06; Ord. No. 25674, § 4, 7-5-17.)

§ 8-132. - Menacing or dangerous behavior by dogs prohibited.

(a) It shall be unlawful for any person to allow any dog owned, harbored, possessed or maintained by him within the City to exhibit menacing or dangerous behavior. No person who has an ownership interest in real property shall permit another person to harbor, possess, or maintain on that property and within the City limits any animal that is dangerous or menacing as defined in this chapter, unless the Municipal Court orders the animal returned to the person owning, harboring, possessing or maintaining the animal under restrictions designated by the Municipal Court.

- (b) A dog that is exhibiting menacing or dangerous behavior shall be immediately impounded.
- (c) A dog determined to be menacing or dangerous but ordered released under specific conditions pursuant to § 8-151 of this chapter shall be micro-chipped and spayed or neutered, as set out in § 8-57, before the dog shall be released from impoundment.
- (d) A dog determined to be menacing or dangerous but ordered released under specific conditions pursuant to § 8-151 of this chapter shall be annually registered as a menacing or dangerous dog through a process established by the Superintendent for as long as the cited owner is in possession of the menacing or dangerous dog. The process shall include annual verification that the Court's conditions continue to be met.
- (e) No dog shall be determined to be exhibiting menacing or dangerous behavior toward a person who at the time such behavior was exhibited:
 - (1) was committing or attempting to commit a willful trespass or other tort upon property occupied by the person who owns, harbors, possesses or maintains the animal; or
 - (2) was not lawfully present upon the property occupied by the person who owns, harbors, possesses or maintains the animal; or
 - (3) was attempting to or was tormenting, abusing, or assaulting the dog or who had, in the past, been observed or reported to have tormented, abused, or assaulted the dog; or
 - (4) was committing or attempting to commit a crime.
- (f) A K-9 dog which attacks a human upon command of the person in charge of the dog at the time of the incident shall not, by reason of such incident, be deemed to be exhibiting menacing behavior.

(Ord. No. 23238, § 1, 12-19-06; Ord. No. 25674, § 4, 7-5-17)

§ 8-133. - Reserved.

Editor's note— Ord. No. 25674, § 5, adopted July 5, 2017, repealed § 8-133, which pertained to dangerous animals prohibited. and derived from Ord. No. 23145, § 2, 10-3-06.

§ 8-134. - Animals classified by other governmental entities.

It shall be unlawful for any person to own, harbor, possess or maintain an animal which another governmental entity has determined to be dangerous.

(Ord. No. 23145, § 2, 10-3-06)

§ 8-135. - Exceptions to classification.

- (a) No animal, whether or not it was confined on its Owner's property, shall be classified as a dangerous animal because of injuries or death it has inflicted upon another domestic animal that, at the time, was attacking the animal.
- (b) Defenses. It is a defense to prosecution under Section 8-133 of this Chapter that the biting, attacking or death was sustained by a person who:
 - (1) at the time was committing or attempting to commit a willful trespass or other tort upon the property occupied by the owner of the animal;
 - (2) was not a person lawfully present upon the property occupied by the owner of the animal
 - (3) was attempting to or was tormenting, abusing, or assaulting the animal or has, in the past, been observed or reported to have tormented, abused, or assaulted the animal;
 - (4) was committing or attempting to commit a crime.
- (c) A K-9 dog which approaches a person in an apparent attitude of attack or which attacks or bites a human upon command of the person in charge of the animal at the time of the incident shall not, by reason of such incident, be deemed to be in violation of Section 8-133.

(Ord. No. 23145, § 2, 10-3-06)

§ 8-136. - Exception for certain facilities.

The provisions of this article shall not apply to any veterinary hospital or zoo or other licensed facility where such animals are adequately cared for with due regard for public health and safety.

(Ord. No. 23145, § 2, 10-3-06)

§ 8-137—8-145. - Reserved.

DIVISION 2. - ENFORCEMENT

§ 8-146. - Superintendent to investigate complaints; file report; and maintain records.

- (a) The Superintendent or designee shall investigate any incident appearing to involve a menacing or dangerous animal, or any citizen complaint of a menacing or dangerous animal, or any impoundment of an animal believed to be a menacing or dangerous animal. If the incident or impoundment meets the criteria for classification of an animal as menacing or dangerous, a citation shall be issued in accordance with the provisions of Article I of this chapter unless the animal has an unknown owner.
- (b) During the course of the investigation, the Superintendent shall cause photographs to be taken of the animal and shall collect other information gathered pertaining to the animal's size, weight, markings or other distinctive characteristics.
- (c) The Superintendent shall maintain a record of all animals upon which menacing or dangerous animal charges have been filed and the disposition of each case, together with the photographs and other information pertaining to each animal.

(Ord. No. 23145, § 2, 10-3-06; Ord. No. 25674, § 6, 7-5-17; Ord. No. 26483, § 5, 6-16-20)

§ 8-147. - Impoundment.

Any animal not already impounded shall be impounded pursuant to the provisions of Article I of this chapter.

(Ord. No. 23145, § 2, 10-3-06)

§ 8-148. - Confinement.

An animal that is impounded at the time of an incident that resulted in the owner being charged with harboring or possessing a menacing or dangerous animal, or an animal impounded by order of the Municipal Court, shall be confined in the City Animal Shelter pending the disposition of the animal. Such confinement shall be at the owner's expense unless the Municipal Court does not find the animal to be a menacing or dangerous animal or the charge is declined or is dismissed. Provided, however, the animal may be confined in a licensed veterinary clinic or other licensed facility at the sole discretion of the Municipal Court Judge and at the owner's expense no matter what the outcome of the court hearing.

(Ord. No. 23145, § 2, 10-3-06; Ord. No. 25674, § 6, 7-5-17.)

§ 8-149. - Notice of hearing to determine nature of the animal.

The Municipal Counselor shall determine whether prosecution shall be undertaken or declined under this article with respect to the animal. If prosecution is determined, the Municipal Counselor shall file an information with the Municipal Court Clerk and a copy of the pleading together with a notice to appear and notice of hearing concerning disposition of the animal shall be served by first class mail at the last known address of the defendant. At the option of the Municipal Counselor, a notice of hearing may be combined with an order to impound the animal and served in accordance with Section 8-20 of this Chapter. A certificate of service of the notice or order shall be filed with the Municipal Court in any case in which charges have been filed.

(Ord. No. 23145, § 2, 10-3-06 ; Ord. No. 26483, § 5, 6-16-20)

§ 8-150. - Hearing and adjudication.

- (a) If, after notice as set forth in this article, the owner does not appear at the hearing, the animal shall be deemed abandoned and subject to disposition under the provisions of Article I, Division 5 of this chapter.
- (b) The Municipal Court Judge, upon the presentation of all evidence at the hearing and upon a finding that the animal is a menacing or dangerous animal, may order the animal euthanized or require confinement of the animal under restrictions designated by the Municipal Court.
- (c) If the Municipal Court does not order the animal euthanized, but does find the animal to be menacing or dangerous, the judge may refer to the following list and may impose other remedies as determined by the Municipal Court. Such restrictions may include:
 - (1) Secure confinement in an enclosure;
 - (2) No contact with other animals or humans;
 - (3) Muzzle;
 - (4) Restraint;
 - (5) Signs;
 - (6) Notification of escape or death of the animal; and
 - (7) Notification of change of address or ownership.

(Ord. No. 23145, § 2, 10-3-06; Ord. No. 25674, § 6, 7-5-17.)

§ 8-151. - Restriction guidelines for maintaining a menacing or dangerous animal.

The Court may order the owner of an animal found to be menacing or dangerous to be in compliance with any requirements imposed by the Court. The Court shall determine the time frame within which the owner must be in compliance. The Court may use the following guidelines, but may impose lesser or additional restrictions as the Court deems necessary.

- (a) *Confinement; enclosure.* Except as provided herein, the animal shall be confined at all times to prevent it from escaping. Confinement may be within the owner's residence or other building and shall provide access to a secure outside enclosure.
 - (1) Any enclosure used for the animal shall be of dimensions appropriate to the size and needs of the animal.
 - (2) The Court may require the enclosure to have a secure top, secure sides, concrete footings around the perimeter to prevent the animal from escaping over, through, or under the structure, and be kept locked at all times to prevent unintentional opening of the enclosure.
 - (3) The outside enclosure shall include suitable shelter and protection from the elements, be cleaned regularly to maintain sanitation, and shall provide adequate exercise room, light, and ventilation for the animal.
 - (4) The Court may order that the enclosure be approved by the Animal Welfare Division prior to usage for confinement.
- (b) *No contact with other animals or humans.* The Court may prohibit the menacing or dangerous animal from having contact with animals or humans other than those that reside on the owner's property, and may restrict the ages of people who may have contact with the animal.
- (c) *Muzzle.* The Court may order a menacing or dangerous animal to wear a properly-fitted muzzle when it is outside of the enclosure, except while the animal is receiving medical care, to prevent it from biting humans or other animals. Such muzzle shall not interfere with the animal's breathing.
- (d) *Restraint.* The Court may order that whenever a menacing or dangerous animal is outside of the enclosure, it shall be restrained by an adult capable of controlling the animal and may designate the length and type of leash to be used. If so ordered, when being transported, such animals shall be safely, humanely and securely restrained within a vehicle or carrier capable of preventing the animal from escaping or making physical contact with persons outside the vehicle.
- (e)

Signs. The Court may order the owner of a menacing or dangerous animal to display clearly visible warning signs on the property on which the menacing or dangerous animal is maintained warning that a menacing or dangerous animal is being harbored on such property, including posing entry points, the enclosure in which the animal is maintained, and any other locations designated by the Court. The Court may designate that the signs inform both children and adults of the presence of the menacing or dangerous animal and may include a graphic of a snarling dog and wording that warns of the presence of the menacing or dangerous animal.

(f) *Notification of escape or death of animal.*

- (1) the Court may order the owner of a menacing or dangerous animal to notify the Animal Welfare Division immediately if the animal escapes from its enclosure or restraint and is at large, or if it bites or attacks a person or domestic animal, or if it dies.
- (2) if so ordered by the Court, in the event of the animal's death, satisfactory proof of such death shall be provided to the Animal Welfare Division within 48 hours of the animal's death. Satisfactory proof shall be either verification from an animal shelter or veterinary hospital that the animal was euthanized, or verification from an Animal Welfare Officer that he or she has seen the dead body of the animal.

(g) *Notification of change of address or ownership.* The Court may order the owner of a menacing or dangerous animal who intends to change his/her address, or intends to move the animal, or intends to sell, give away, or trade any animal classified as dangerous, to notify the Animal Welfare Division prior to such change of address, sale, transfer, or trade. If so ordered, the owner shall provide the Animal Welfare Division with the name, address, and phone number of the person receiving the animal, as well as the location at which the animal shall be maintained.

- (1) the Court may order that prior to transferring the classified animal to the custody or ownership of another, it shall be the responsibility of the owner to notify the person receiving the menacing or dangerous animal in writing of the classification of the animal as menacing or dangerous and that the person receiving the animal shall be responsible for meeting the requirements of this division prior to obtaining the animal. If so ordered by the Court, a copy of the written notice, signed and dated by both the owner and the person receiving the animal, shall be provided to the Superintendent of Animal Welfare no later than 24 hours prior to the transfer. If the animal is to be moved outside the City limits, the Superintendent shall give notice to the Animal Welfare Superintendent of the City in which the animal will be located.
- (2) Any person obtaining an animal classified as menacing or dangerous shall comply fully with the provisions of this division pertaining to the maintenance, control, and ownership of a dangerous animal and shall further comply with all orders of the Court regarding the maintenance of an animal found to be dangerous.

(Ord. No. 23145, § 2, 10-3-06; Ord. No. 25674, § 6, 7-5-17.)

§ 8-152. - Violations.

It shall be unlawful to violate the provisions of Article III, including a failure to annually register a released menacing or dangerous animal or a failure to comply with the conditions of a Court order for release of a menacing or dangerous animal. An Animal Welfare Officer shall issue a citation to the owner of a menacing or dangerous animal when said animal is found in violation of any of the provisions of this division.

(Ord. No. 23145, § 2, 10-3-06; Ord. No. 25674, § 6, 7-5-17.)

§ 8-153. - Impoundment upon subsequent incident.

An Animal Welfare Officer shall impound any animal which, subsequent to its classification as menacing or dangerous, is alleged to be at large or exhibiting menacing or dangerous behavior or it is alleged that any of the conditions in the Court's prior order regarding release of the animal are being violated. Such animal shall remain impounded pending an investigation by the Animal Welfare Superintendent. The impoundment and care of the animal shall be at the owner's expense upon conviction.

(Ord. No. 23145, § 2, 10-3-06; Ord. No. 25674, § 6, 7-5-17.)

§ 8-154. - Penalty.

- (a) Any person who violates any of the provisions of Article III shall upon conviction be guilty of a Class "a" offense. The animal determined to be in violation of this article shall be impounded and, at the discretion of the Court, may be euthanized or conditionally released pursuant to §§ 8-150 and 8-151.
- (b) Upon a second or subsequent conviction, any person who shall be convicted of any of the provisions of Article III shall be guilty of a Class "b" offense, even if the first conviction involved a different menacing or dangerous animal. The animal determined to be in violation of this article shall be impounded and, at the discretion of the Court, may be euthanized or conditionally released pursuant to §§ 8-150 and 8-151.

(Ord. No. 23145, § 2, 10-3-06; Ord. No. 25674, § 6, 7-5-17.)

§§ 8-155—8-165. - Reserved.

ARTICLE IV. - RABIES AND DISEASE CONTROL

DIVISION 1. - VACCINATION

§ 8-166. - Rabies vaccination required for dogs or cats; exceptions.

- (a) It shall be unlawful for any owner to fail to have a dog or cat vaccinated against rabies in accordance with the provisions of this section.
- (b) All dogs and cats four months of age and older that are owned, kept, possessed or harbored within Oklahoma City shall be vaccinated against rabies by or under the direct supervision of a licensed veterinarian. Rabies vaccine shall be recognized for the duration of the vaccine used, i.e., vaccines with a labeled duration of one year, two years or three years will be recognized for one year, two years or three years, respectively.
- (c) A rabies vaccination need not be obtained for a dog or cat that:
 - (1) has been in the custody of its owner for 30 days or less; or
 - (2) is visiting in this City for 30 days or less; or
 - (3) when a veterinarian licensed in the State of Oklahoma certifies in writing that it would be detrimental to the animal's health to be vaccinated and places the animal on a health hold. If a veterinarian releases the animal from the health hold, the animal shall be vaccinated within ten days of release.
- (d) On demand of an Animal Welfare Officer or other authorized official, the owner or keeper of any dog or cat must present a completed and signed vaccination certificate for the animal that includes the type and duration of the vaccine administered.

(Ord. No. 23145, § 2, 10-3-06)

§ 8-167. - Issuance of metal rabies vaccination tag.

A metal rabies vaccination tag having the telephone number of the administering veterinarian shall be issued for each vaccinated animal.

(Ord. No. 23145, § 2, 10-3-06)

§ 8-168. - Rabies vaccination tags; securing and removing; transfer prohibited; manufacture or possession of stolen, forged or counterfeit tags, etc., prohibited.

- (a) A current rabies vaccination tag shall be secured to the vaccinated animal, and shall not be removed except while the animal is being kept in an approved kennel or veterinary hospital or is appearing in an approved show, training event or field trial. Any tag which has been removed from an animal must be kept in the possession of the person with custody of the animal and must be immediately displayed upon request by Law Enforcement Personnel.
- (b) It shall be unlawful for any person to transfer any rabies vaccination tag to an animal other than the animal to which it was issued.
- (c) It shall be unlawful for any person to manufacture, cause to be manufactured or have in his/her possession a stolen, counterfeit, or forged rabies vaccination tag or rabies vaccination certificate.

(Ord. No. 23145, § 2, 10-3-06)

§ 8-169. - False statements.

- (a) Any false statement in a rabies certification or application shall render the same null and void.
- (b) Any person who makes a false statement in any application, affidavit or other document required by this Chapter or any regulation prescribed thereby shall be guilty of an offense.

(Ord. No. 23145, § 2, 10-3-06)

§ 8-170. - Animal shelters and kennels required to vaccinate dogs or cats.

Dogs and cats kept in animal shelters or kennels or boarded shall be vaccinated in accordance with Section 8-166 or the owner thereof shall provide proof of prior rabies vaccinations to the kennel operator. A written record shall be kept by the animal shelter or kennel operator, which shall include the following information:

- (a) a description of the dog or cat, at a minimum to include the animal's breed, age, gender and color;
- (b) whether the dog or cat is boarded or owned by the kennel;
- (c) the type and duration of the vaccine administered to the dog or cat;

(d) the date each dog or cat was vaccinated; and

(e) the name of the veterinarian administering the vaccine or the name of the veterinarian who directly supervised the administration of the vaccine.

These records shall be available for inspection by any Animal Welfare Officer upon demand during normal business hours.

(Ord. No. 23145, § 2, 10-3-06)

§ 8-171. - Vaccination of dogs and cats; type of vaccine required.

Except as otherwise provided by this Chapter, all dogs and cats shall be vaccinated against rabies with one of the rabies vaccines listed in the most recent "Compendium of Animal Rabies Control" as published by the Centers for Disease Control.

(Ord. No. 23145, § 2, 10-3-06)

§ 8-172. - Vaccine to be administered by veterinarian; certificates.

The vaccination required by this division shall be administered by or under the direct supervision of a veterinarian duly licensed to practice in the State of Oklahoma. The rabies certificate required by this division must be signed by the veterinarian who either administers the vaccine or directly supervises its administration by another.

(Ord. No. 23145, § 2, 10-3-06)

§§ 8-173—8-191. - Reserved.

DIVISION 2. - GENERALLY

§ 8-192. - Report of animal bite required.

Any person owning, harboring, or keeping an animal that bites a person and any person bitten by an animal must report that occurrence to the Animal Welfare Division within 24 hours.

(Ord. No. 23145, § 2, 10-3-06)

§ 8-193. - Notification of required confinement and observation.

Upon receiving a report that a person has been bitten by an animal, an Animal Welfare Officer shall issue a notice to the person owning, keeping or harboring the animal which states that confinement and observation of the animal are required.

(Ord. No. 23145, § 2, 10-3-06)

§ 8-194. - Confinement and observation of animal required.

Upon receiving the notice required by Section 8-193, the person owning, harboring, or keeping the animal that in the preceding ten days has bitten or is suspected of having bitten any person, shall have the animal immediately placed in confinement for rabies observation.

(Ord. No. 23145, § 2, 10-3-06)

§ 8-195. - Period and method of confinement and observation.

- (a) An animal that has in the proceeding ten days bitten a person or is suspected of having bitten a person shall be confined for a period of ten days from the date of any bite or suspected bite. The place of confinement shall be at the sole discretion of the Superintendent, who may impound the animal, allow the animal to be placed under the supervision of a licensed veterinarian, or allow the animal to be confined by the owner. Provided, however, the Superintendent shall not permit confinement by the owner unless the Superintendent deems the owner to be capable of providing the secure confinement and observation required and of following instructions pertaining to observation and reporting and the animal is in compliance with the provisions of this Chapter pertaining to rabies vaccination.
- (b) The veterinarian or person in custody of the animal must immediately advise the Animal Welfare Division of any changes occurring in the condition of the animal.
- (c) If no changes are reported within the ten-day observation period, the division shall make responsible inquiry regarding the suspect animal's condition.
- (d)

In the event of the suspect animal's death or illness, the person so designated as responsible for the animal shall immediately notify the division and make arrangements with the division for the removal and shipment of the animal's head to the laboratory of the State Department of Environmental Quality for examination.

(e) In no event shall the suspect animal be removed from the City limits until released by the Superintendent or his/her specifically authorized representative.

(Ord. No. 23145, § 2, 10-3-06)

§ 8-196. - Seizure and impoundment by Animal Welfare Officer.

In the event the person who owns, harbors or keeps the animal specified in Section 8-192 cannot, with due diligence, be located or notified as provided in Section 8-193, or, in the event the person who owns, harbors, or keeps the animal specified in this division, refuses or fails to place the animal in confinement as required by this division after notice to do so has been given, an Animal Welfare Officer shall seize and impound the animal and place it in confinement for the required observation period. The division shall thereafter notify the owner or keeper of the animal of the seizure, impoundment and confinement. If, subsequent to the seizure and impoundment of the animal by the Animal Welfare Officer, the owner or keeper of the animal cannot be located or notified and if the animal remains unclaimed at the expiration of the confinement period, the division may dispose of the animal pursuant to the provisions of this Chapter concerning the disposition of unclaimed, impounded animals.

(Ord. No. 23145, § 2, 10-3-06)

§ 8-197. - Euthanasia.

In special circumstances, the Superintendent may order the euthanasia of an animal and may order the performance of tests for the diagnosis of rabies, provided, however, that, prior to disposing of the animal, the Superintendent shall attempt to locate and notify the owner of the animal. For purposes of this section, special circumstances shall be defined as those situations involving severe animal bites upon the head, face, neck or upper extremities, or deep lacerations, or multiple animal bite wounds.

(Ord. No. 23145, § 2, 10-3-06)

§ 8-198. - Duty of practitioners and clinics to report animal bites.

- (a) *Duty to report animal bites.* It shall be the duty of every attending practitioner, licensed to practice medicine, osteopathic medicine or veterinary medicine, and of any other person knowing of or in attendance on a case involving an animal bite to report that bite to the Animal Welfare Division and/or the Health Department within 24 hours of his/her first knowledge or attendance.
- (b) *Duty of clinic or hospital to report animal bites.* It shall be the duty of every clinic or hospital which has knowledge of a case involving an animal bite to report that case to the Animal Welfare Division and/or the Health Department within 24 hours of its first knowledge thereof.

(Ord. No. 23145, § 2, 10-3-06)

§ 8-199. - Contents of reports.

The reports required by Section 8-198 shall contain the following information:

- (a) the name, address and gender of the person bitten;
- (b) the type and location of the bite;
- (c) the name and address of the owner of the animal which inflicted the bite; and
- (d) any other facts which may assist the Animal Welfare Division or the Health Department in ascertaining the location and immunization status of the animal which inflicted the bite.

(Ord. No. 23145, § 2, 10-3-06)

§ 8-200. - Immunized animals exposed to rabies; re-immunization, confinement and observation required; means of confinement and observation.

- (a) *Re-immunization, confinement and observation required.* Any effectively immunized animal which is suspected of having been exposed to rabies and which is in compliance with the provisions of this Chapter shall be immediately re-immunized and confined for observation for symptoms of rabies for a period of not less than 90 days.
- (b) *Means of confinement and observation.* To provide the required confinement and observation, the suspect animal may be seized by the Animal Control Officer and placed in confinement at the Animal Shelter under the supervision of a veterinarian for the required period of observation. If the owner or keeper of the suspect animal possesses sufficient facilities and is able to adequately confine

and observe the animal, the confinement and observation period may, at the discretion of the Superintendent, be provided for by the owner or keeper.

(Ord. No. 23145, § 2, 10-3-06)

§ 8-201. - Non-immunized animals exposed to rabies.

Any animal which has not been effectively immunized against rabies and which is suspected of having been exposed to rabies shall be euthanized immediately either by the veterinarian in charge or by a representative of the Animal Welfare Division; or, in the alternative, the non-immunized rabies-exposed animal shall be seized by an animal control officer and strictly quarantined at the Oklahoma City Animal Welfare Shelter, or a veterinary hospital or clinic, and observed for any symptoms of rabies for a period of six months from the date of the suspected exposure. The quarantined animal shall be immunized against rabies at least 30 days prior to its release.

(Ord. No. 23145, § 2, 10-3-06)

§ 8-202. - Non-immunized animal exposed to wild skunk, bat or carnivore.

Any non-immunized animal which has been exposed to a wild skunk, bat or carnivore or which is suspected of having been exposed to a wild skunk, bat or carnivore shall be considered exposed to rabies and shall be dealt with pursuant to the provisions of this Chapter, unless such skunk, bat or carnivore is available for laboratory study.

(Ord. No. 23145, § 2, 10-3-06)

§ 8-203. - Duties of supervising veterinarian; duty of Animal Welfare Division Superintendent; disposition of suspect animal.

- (a) *Duty to isolate and observe.* It shall be the duty of the veterinarian under whose supervision any animal specified in this article is placed for confinement and observation to keep the animal isolated in a separate pen or kennel and under observation for any symptoms of rabies.
- (b) *Duty to report; notification of Health Department by Animal Welfare Division Superintendent.* The veterinarian shall report immediately to the Animal Welfare Superintendent any changes occurring in the condition of the animal. Upon such notification, the Superintendent, or his/her duly authorized representative, shall immediately notify the Director of the Health Department of the changes reported to him.

(c) *Release of suspect animal.* Animals impounded for rabies observation may not be released by the veterinarian until authorized in writing by the Animal Welfare Division of the City.

(Ord. No. 23145, § 2, 10-3-06)

§ 8-204. - Fees and charges.

The owner of any animal impounded and held for rabies observation or surrendered and held for rabies observation shall pay to the City a fee for such observation along with fees and charges for the boarding and care of the animal. In cases where special testing and/or euthanasia are required, the owner shall pay a fee to the City for such services. The amount of such fees shall be as set forth in Chapter 60 - General Schedule of Fees.

(Ord. No. 23145, § 2, 10-3-06)

§§ 8-205—8-209. - Reserved.

DIVISION 3. - RESTRICTIONS ON RABIES VACCINE

§ 8-210. - Administration of approved vaccine required.

It shall be unlawful for any person to administer rabies vaccine to any animal unless the vaccine is approved for use in the particular species of animal as provided by this chapter or as required, allowed, or approved by the Department of Environmental Quality of the State.

(Ord. No. 23145, § 2, 10-3-06)

§ 8-211. - Sale of approved vaccine limited; record of rabies vaccination and type of vaccine administered required.

It shall be unlawful for any person to sell live rabies vaccine licensed for use in animals to anyone other than a licensed veterinarian. Veterinarians shall be required to keep a record of the type and/or brand name of the rabies vaccine administered to each animal and shall indicate whether the animal vaccinated is a dog or cat, vaccination number, and the zip code of its owner. These records shall be maintained for a period of three years. When inactivated (killed virus) vaccines are sold to individuals who are not licensed veterinarians, the seller must keep a

record for three years which includes: the name, address, and telephone number of the purchaser; the brand name, lot serial number, and expiration date of the vaccine sold; and the total amount of vaccine sold. The individual who administers rabies vaccine must keep a record for three years which includes: the name and address of the animal, date of vaccination, brand name of vaccine used, lot serial number of vaccine used, person or firm from whom purchased, their address and date of purchase; expiration date of vaccine used and the name, address, and telephone number of the individual administering the vaccine. All records required to be kept by the provisions of this Section shall be made available for inspection upon request of the Superintendent.

(Ord. No. 23145, § 2, 10-3-06)

§§ 8-212—8-228. - Reserved.

DIVISION 4. - LIVE TURTLES

§ 8-229. - Sale, offer for sale, barter or gift of live turtles; requirements.

- (a) *Requirements for lawful sale, offer of sale, barter or gift of live turtles.* It shall be unlawful for any person to sell, offer for sale, barter or give away live turtles used for commercial purposes except in conformance with the provisions of this section and with other appropriate City, State, and Federal regulations.
- (b) *Certificate of adequate bacteriological proof required.* Prior to the sale, offer of sale, barter or gift of any live turtles used for commercial purposes, a certificate of adequate bacteriological proof must be submitted to the Health Department that such turtles are free from salmonella contamination. Upon submission of such certificate, the Director of the Health Department shall have the option of approving the lot of turtles as free from salmonella contamination or of requiring further examinations pursuant to the provisions of Subsection (c) of this Section.
- (c) *Examinations by Health Department.* If the Director requires further examinations and cultures of any lot of turtles, a series of at least six consecutive cultures shall be taken at intervals of not less than one week and at a laboratory approved for that purpose by the Health Department. The results of the examinations and cultures shall be submitted on a form provided by the Health Department. If the results of all the cultures are negative and show that the lot of turtles is free from salmonella contamination, the Director shall approve the lot of turtles for sale, offer for sale, barter or gift by the owner with a written statement of approval.

- (d) *Owner or dealer of turtles must retain certificate and statement of approval.* The owner or dealer of any lot of approved turtles must retain his/her certificate of adequate bacteriological proof and his/her written statement of approval as provided in this section. These documents or copies thereof must be provided to and accompany any subsequent owner or dealer of any turtle sold from an approved lot.
- (e) *Certificate of adequate bacteriological proof.* The term "certificate of adequate bacteriological proof" as used herein shall consist of a written statement issued by the Chief Public Health Official of the State from which the lot of turtles is shipped and which certifies that, based upon laboratory examination, the turtles have been found free of salmonella contamination. The certificate must also specify the particular examinations upon which the opinion is based.

(Ord. No. 23145, § 2, 10-3-06)

§§ 8-230—8-249. - Reserved.

ARTICLE V. - KENNEL AND ANIMAL SHELTER REGULATIONS

DIVISION 1. - GENERALLY

§ 8-250. - Purpose.

The intent of this article is to prevent and reduce the transmission of diseases from animals, particularly, dogs and cats, to preserve the peace, and to promote the health, safety and welfare of the citizens of the City by establishing rules and regulations over all kennel and private animal shelter operations within the City.

(Ord. No. 23145, § 2, 10-3-06)

§ 8-251. - Exceptions.

All Federal, State and municipal facilities shall be exempt from the provisions of this article.

(Ord. No. 23145, § 2, 10-3-06)

§§ 8-252—8-259. - Reserved.

DIVISION 2. - ANIMAL SHELTER AND KENNEL LICENSES

§ 8-260. - License required.

- (a) *License required.* It shall be unlawful for any person to operate an animal shelter or a kennel without first procuring a license for such operation from the licensing officer of this City.
- (b) All veterinary hospitals and nonprofit benevolent organizations dedicated to the care and protection of animals for humanitarian purposes shall be exempt from the payment of the animal shelter or kennel license fees unless the particular veterinary hospital or nonprofit benevolent organization maintains stud animals or maintains five or more animals for breeding purposes.

(Ord. No. 23145, § 2, 10-3-06)

§ 8-261. - Revocation and suspension of license.

In addition to any other penalties prescribed by ordinance, the City may revoke or suspend an animal shelter or kennel license for any violation of these regulations pursuant to the provisions of Chapter 26-1 et seq.

(Ord. No. 23145, § 2, 10-3-06)

§ 8-262. - License fees.

A person required to procure a license under this division shall pay a license fee to the City. A schedule of fees is hereby levied for the licensing of animal shelters and kennels in the amounts established in Chapter 60, the General Schedule of Fees.

(Ord. No. 23145, § 2, 10-3-06)

§§ 8-263—8-270. - Reserved.

DIVISION 3. - ANIMAL SHELTER AND KENNEL REQUIREMENTS

§ 8-271. - Submission of plans and specifications; fee.

In addition to any other requirements of this Code, detailed plans and specifications shall be submitted to the Health Department to construct or remodel any animal shelter or kennel. Written approval of plans and specifications must be obtained from the Health Department prior to any construction or remodeling. The person submitting plans and specifications for review shall pay to the City the amount established in Chapter 60, General Schedule of Fees.

(Ord. No. 23145, § 2, 10-3-06)

§ 8-272. - Contents of plans and specifications.

Any plans and specifications for animal shelters or kennels shall be in compliance with this article and must include descriptions of the proposed ventilation system, plumbing equipment, and finishes of floors, walls, and ceilings.

(Ord. No. 23145, § 2, 10-3-06)

§ 8-273. - Separation of certain areas.

Animal housing areas must be physically separated from areas in which food and/or drink for human consumption is prepared, served or stored and from any living and/or sleeping areas of animal shelter or kennel personnel.

(Ord. No. 23145, § 2, 10-3-06)

§ 8-274. - Physical facilities of animal shelters and kennels.

- (a) *Interior building surfaces.* Interior building surfaces shall be constructed and maintained so that they are impervious to moisture and may be readily cleaned.
- (b) *Electric power.* Reliable and adequate electric power shall be provided. Electrical wiring must meet all requirements of Chapter 18 of this Code.
- (c) *Water.* Adequate potable water shall be provided. Back flow preventers shall be installed on any threaded faucets.

- (d) *Heating.* Indoor housing for domestic animals shall be sufficiently heated when necessary to protect pet animals from cold, and to provide for their health and comfort. The ambient temperature shall be made consistent with the requirements of the particular species.
- (e) *Ventilation.* Indoor housing of animals shall be adequately ventilated with fresh air to minimize odors and moisture and to provide for the health and comfort of the animals at all times. Auxiliary ventilation, such as exhaust fans and vents or air conditioning, shall be provided when the ambient temperature is 85 degrees Fahrenheit or higher.
- (f) *Lighting.* Adequate lighting must be provided a minimum of eight hours per day. Such lighting shall provide a minimum of 25-foot candles of illumination for 30 inches above floor level and must be uniformly distributed. Enclosures must be positioned to protect animals from excessive illumination.
- (g) *Drainage.* A suitable method shall be provided to rapidly eliminate excess water from animal housing facilities. If drains are used, they shall be properly constructed and kept in good repair. If closed drainage systems are used, waste water shall be disposed of by connection to a sanitary sewer or any approved sewage disposal system.

(Ord. No. 23145, § 2, 10-3-06)

§ 8-275. - Primary enclosure standards.

- (a) *Generally.* All enclosures shall be structurally sound and maintained in good repair to protect the animals from injury, to contain them and to prevent vermin from entering. They shall be constructed and maintained to enable the animals to remain dry and clean and to provide convenient access to clean food and water.
- (b) *Flooring.* The floors of the enclosures shall be constructed to prevent injury to animals' feet and legs. Enclosures for dogs and cats may have wire flooring provided, however, that (1) the wire is of adequate gauge to prevent sagging under the weight of the animals and (2) the wire mesh is small enough to prevent their feet from falling through the mesh.
- (c) *Space requirements.* Enclosures must be constructed to provide sufficient space to allow each animal to exercise normal postural movements.
- (d) *Additional requirement for cats.* A receptacle containing sufficient clean litter shall be provided to contain organic wastes.
- (e) *Exercise areas.* One run must be provided for every 18 primary enclosures. The run must be of sufficient size to allow an animal to break into a run. At least two exercise periods per day of 20 minutes each shall be provided.

(Ord. No. 23145, § 2, 10-3-06)

§ 8-276. - Sanitation.

- (a) *Cleaning of animal enclosures.* Animal waste shall be removed from enclosures daily and/or as often as may be necessary to prevent contamination of the animals and to reduce disease hazards and odors. Cages shall be cleaned as often as may be necessary to maintain sanitary conditions by washing all surfaces with a detergent solution followed by a safe and effective sanitizer. Animals must be removed from the enclosures during the cleaning process and precautions taken to avoid cross contamination.
- (b) *Equipment cleaning.* Water and food containers and all other utensils shall be cleaned and sanitized using generally acceptable methods such as the use of heat or chemical sanitizing solution. These containers shall be cleaned and sanitized as often as necessary to maintain sanitary conditions.
- (c) *Waste disposal.* Animal and food wastes, bedding, dead animals, debris and other organic wastes shall be disposed of in a manner that ensures that vermin infestation, odors, disease hazards and nuisances are minimized.
- (d) *Property, generally.* The kennel property shall be kept clean, in good repair, and free of trash.
- (e) *Pest control.* An effective program for the control of insects, ectoparasites and avian and mammalian pests shall be maintained.
- (f) *Storage of food and supplies.* Supplies of food and bedding shall be stored:
 - (1) off the floor; or
 - (2) in waterproof closed containers and adequately protected against infestation or contamination by vermin.
- (g) *Dead animals.* Animals that die at the facility shall be stored and disposed of in a manner that will not cause a disease hazard or nuisance.

(Ord. No. 23145, § 2, 10-3-06)

§ 8-277. - Food and water.

- (a) All animals shall be fed at least once a day and shall be provided potable water at all times except when under special veterinary care. The food and water shall be free from contamination, palatable, and of sufficient quality and nutritive value to meet the normal daily requirements for the condition and size of the animal. Refrigeration shall be provided for perishable food.
- (b)

Food and water containers shall be accessible to the animal and located to minimize contamination by excreta. These containers shall be cleaned daily. Self-feeders and self-waterers may be used if cleaned daily.

(Ord. No. 23145, § 2, 10-3-06)

§ 8-278. - Inspection of facilities; fee.

- (a) All kennels or animal shelters must be inspected by the Health Department prior to the issuance of a license under this Article. The Health Department or its designated representatives may make periodic inspections of all facilities licensed under this article and may make re-inspections as necessary to achieve or maintain compliance with the requirements of this article. An inspection or re-inspection fee shall be paid to the City. The amount of such fee shall be as established in Chapter 60 - General Schedule of Fees.
- (b) Federal, State and municipal facilities shall be exempt from the provisions of this article.

(Ord. No. 23145, § 2, 10-3-06)

§ 8-279. - Classification and separation of animals.

- (a) *Restrictions.* Animals housed in the same enclosure shall be maintained in compatible groups, with the following additional restrictions:
 - (1) *Females.* Females in heat shall not be housed in the same primary enclosure with males, except for breeding purposes.
 - (2) *Aggressive animals.* Any aggressive animal shall be housed individually in an enclosure.
 - (3) *Puppies or kittens.* Puppies or kittens shall not be housed in the same primary enclosure with adult dogs or cats other than their dams, except when permanently maintained in breeding colonies.
 - (4) Dogs shall not be housed in the same primary enclosure with cats, nor shall dogs or cats be housed in the same primary enclosure with any other species of animals.
 - (5) Boarded animals shall not be housed in the same primary enclosure with those from another household unless the owners have been informed of and consented to that arrangement.

(Ord. No. 23145, § 2, 10-3-06)

§ 8-280. - Disposal of animals by animal shelters.

Animal shelters shall follow the provisions of Section 8-57 of this Chapter pertaining to the disposition of animals. All euthanizations must be conducted in accordance with State law and in a humane manner.

(Ord. No. 23145, § 2, 10-3-06)

§§ 8-281—8-284. - Reserved.

DIVISION 4. - DISEASE CONTROL IN ANIMAL SHELTERS AND KENNELS

§ 8-285. - Dogs and cats to be vaccinated against rabies.

Dogs and cats kept in animal shelters or kennels shall be vaccinated against rabies in accordance with the provisions of Article IV of this chapter.

(Ord. No. 23145, § 2, 10-3-06)

§ 8-286. - Diseased animals.

- (a) Animals under quarantine or treatment for a communicable disease shall be physically separated from other susceptible animals to minimize dissemination of disease. Such quarantine area should have a separate ventilation system.
- (b) *Observation and separation.* Animals shall be observed daily for signs of disease. An animal suspected of having an infectious disease shall be physically separated from other animals until the condition is determined to be noninfectious.
- (c) *Humane care.* Sick or injured animals shall be provided with access to veterinary care.
- (d) *Disposal in a humane manner.* Animals with untreatable diseases, or injuries, or of an aggressive nature shall be disposed of in a humane manner.
- (e) *Quarantine.* In breeding kennels, the Health Department may require laboratory testing of a suitable number of animals or specimens to determine if such animals are disease free. The costs of the laboratory tests shall be the responsibility of the licensee. Quarantine will be lifted only through written release by the Health Department when it is determined a health risk no longer exists.

(Ord. No. 23145, § 2, 10-3-06)

§§ 8-287—8-299. - Reserved.

ARTICLE VI. - NON-HUMAN PRIMATES

§ 8-300. - Annual license required for non-human primates; certain medical tests required as condition of obtaining license; submission of certain information required as condition of obtaining license; license fee; license fee exemption for service animals; gorillas, orangutans, baboons, macaques and chimpanzees not eligible for annual license; exemption from particular tests under certain circumstances; exemption for non-human primate breeders.

- (a) It shall be unlawful for any person to own, possess, keep or harbor on his/her property any non-human primate unless such animal is annually licensed by the City. Each such license shall be obtained from the Supervisor of Licenses and shall be valid for a period of one year only from the date of issuance. Upon expiration of such annual license, a new annual license shall be obtained from the Supervisor of Licenses. If a new license for the animal is not obtained within 30 days following expiration of the previous license, the animal shall be considered to be unlicensed for purposes of this article.
- (b) Issuance of an annual non-human primate license, or any renewal thereof, shall be conditioned upon the following:
 - (1) submission to the Supervisor of Licenses of a certificate from a veterinarian licensed to practice in the State of Oklahoma that states:
 - a. that the non-human primate for which the license is sought has been tested for all of the following diseases:
 - 1. Salmonella;
 - 2. Shigella;
 - 3. Amoebic dysentery;
 - 4. Herpes B; provided, no test for herpes B shall be required for New World monkeys; and
 - 5. any additional disease or diseases that the Superintendent may specify in writing to the Supervisor of Licenses; provided, the Superintendent may specify for testing only diseases that the non-human primate, as a possible carrier thereof, might transmit to a human being; and

- b. that the non-human primate has tested negative for herpes B and such test result is on record; and that the animal has, within the last year, tested negative for, or has tested positive and is currently being treated by the veterinarian for, salmonella, shigella, amoebic dysentery, or any other disease specified by the Superintendent pursuant to Paragraph a. above; provided, no herpes B test result shall be required for New World monkeys.
- (2) submission to the Supervisor of Licenses of a certificate from a veterinarian licensed to practice in the State of Oklahoma that states that the veterinarian has personally examined the animal and that the animal does not present a public health danger; and submission to the Supervisor of Licenses of any and all other information about the animal being licensed that the Superintendent deems necessary.
- (3) payment of the non-human primate license fee provided in Chapter 60, General Schedule of Fees, of this Code. Provided, however, a qualified individual with a disability as defined in 28 C.F.R. § 35.104 of The Americans With Disabilities Act, who uses said non-human primate for the purposes of guidance or assistance shall be exempt from the payment of the license fee required by this section.
- (c) No license or renewal thereof shall be issued for any non-human primate for which the conditions set forth in Subsections (b)(1), (b)(2), and (b)(3) of this section are not or cannot be met.
- (d) Notwithstanding any other provision of this article, no license shall be issued for a gorilla, orangutan, baboon, macaque or chimpanzee because such animals are considered to constitute a public nuisance per se and are subject to abatement pursuant to the provisions of Article VIII of Chapter 35 of this Code; provided, macaques that were kept or harbored within the City limits prior to October 12, 1999, shall be eligible for a license pursuant to the provisions of this article.
- (e) Notwithstanding any other provision of this section, the Superintendent may exempt a particular non-human primate from the requirement for a particular test and authorize the issuance of a license without such test if the Superintendent, in consultation with the licensed veterinarian attending the animal, determines that conducting such test on the animal would pose a serious hazard to the animal's life or health and if the person owning, possessing, keeping or harboring the animal files an affidavit with the Superintendent that the animal will be kept confined in the home of such person and will not be taken out in public.
- (f) Except as provided by Section 8-304 of this article, the provisions of this section shall not apply to non-human primate breeders.

(Ord. No. 23145, § 2, 10-3-06)

§ 8-301. - Violations and penalty.

Any person found owning, possessing, keeping or harboring any unlicensed non-human primate within the City in violation of this article shall be deemed guilty of a Class "a" offense.

(Ord. No. 23145, § 2, 10-3-06)

§ 8-302. - Non-human primates that are not licensed or that test positive for certain diseases considered public nuisance per se and subject to abatement; report of unlicensed animal or positive test result by Supervisor of Licenses to Animal Welfare Superintendent; action by Superintendent.

- (a) Any non-human primate that is not licensed as required by Section 8-300 of this article shall be considered a public nuisance per se and shall be subject to abatement pursuant to the provisions of Article VII of Chapter 35 of this Code. Any non-human primate that tests positive for tuberculosis or herpes B shall be considered a public nuisance per se and shall be subject to abatement pursuant to the provisions of Article VII of Chapter 35 of this Code.
- (b) The Supervisor of Licenses shall notify the Superintendent of any unlicensed non-human primate of which he/she may be aware, and shall supply said Superintendent with all known information about the animal. The Supervisor of Licenses shall also report any positive result for any disease for which a medical test is required pursuant to Section 8-300 of this article to the Superintendent and shall supply said Superintendent with a copy of such test result.
- (c) Upon receipt of notice of an unlicensed non-human primate, or upon receipt of any such positive test result, the Superintendent shall take appropriate action pursuant to the provisions of Article VIII of Chapter 35 of this Code.

(Ord. No. 23145, § 2, 10-3-06)

§ 8-303. - Exemptions

The following persons or organizations shall be exempt from the provisions of this Article:

- (a) the Oklahoma City Zoological Park and the OMNIPLEX;
- (b) the Oklahoma City Animal Welfare Division;
- (c) any circus appearing in The City of Oklahoma City for less than 30 days;
- (d) any agency or official of the Federal, State or local government acting in an official capacity;
- (e) a licensed veterinarian while providing treatment for a non-human primate; and

(f) a duly licensed and authorized research facility, including without limitation a university or college research facility.

(Ord. No. 23145, § 2, 10-3-06)

§ 8-304. - Non-human primate breeders.

- (a) No person shall operate within the City as a non-human primate breeder without first obtaining a license from the Supervisor of Licenses. Each such license shall be valid for a period of one year only from the date of issuance. Upon expiration of such annual license, a new annual license shall be obtained from the Supervisor of Licenses. If a new license is not obtained within 30 days following expiration of the previous license, the non-human primate breeder shall be considered to be unlicensed for purposes of this article.
- (b) Issuance of a non-human primate breeder's license shall be conditioned upon the following:
 - (1) submission to the Supervisor of Licenses of satisfactory proof that the breeder is licensed and regulated by the USDA and that the breeder is in full compliance with all USDA regulations related to the breeding of non-human primates.
 - (2) submission to the Supervisor of Licenses of any and all other information about the breeder's operations that the Superintendent deems necessary.
 - (3) payment of the non-human primate breeder's license fee provided in Chapter 60, General Schedule of Fees, of this Code.
- (c) No non-human primate license or medical tests shall be required for any non-human primate in the possession of a duly licensed non-human primate breeder; provided, a non-human primate license and medical tests as provided by Section 8-300 shall be required for any non-human primate over the age of one year that is in the possession of the non-human primate breeder.
- (d) Notwithstanding any other provision of this article, no non-human primate breeder shall own, keep, harbor or possess a gorilla, orangutan, baboon, macaque or chimpanzee because such animals are considered to constitute a public nuisance per se and are subject to abatement pursuant to the provisions of Article VIII of Chapter 35 of this Code; provided, this prohibition shall not apply to macaques that were kept or harbored within the City limits prior to October 12, 1999, and that are duly licensed pursuant to the provisions of this Article.

(Ord. No. 23145, § 2, 10-3-06)

RESOLUTION(No. 1510)

A RESOLUTION DECLARING CERTAIN SUPPLIES, MATERIALS AND EQUIPMENT OWNED BY THE CITY TO BE SURPLUS ("SURPLUS PROPERTY"); DIRECTING THE CITY MANAGER TO SELL SUCH SURPLUS PROPERTY AT PUBLIC AUCTION; AND DIRECTING THE CITY MANAGER TO DISPOSE OF ANY SUCH SURPLUS PROPERTY WHICH DOES NOT RECEIVE A SUCCESSFUL BID.

WHEREAS, Section 26 of the Nichols Hills City Charter, and Section 2-155 of the Nichols Hills City Code provide for the sale of surplus or obsolete supplies, materials and equipment; and

WHEREAS, the Council of the City of Nichols Hills, Oklahoma desires to declare surplus and direct the sale of supplies, materials and equipment owned by the City and identified in the attached Exhibit A (the "Surplus Property"), and to provide for the disposal of any such Surplus Property which does not receive a successful bid;

NOW, THEREFORE, BE IT RESOLVED, that the Council of the City of Nichols Hills, Oklahoma, hereby declare the Surplus Property to be surplus and direct the City Manager to sell the Surplus Property by competitive bidding at a public auction;

BE IT FURTHER RESOLVED, that Council of the City of Nichols Hills, Oklahoma hereby direct the City Manager to dispose of any of the Surplus Property which does not receive a successful bid.

ADOPTED by the Council and SIGNED by the Mayor of the City of Nichols Hills, Oklahoma, this 8th day of August, 2023.

Mayor

(SEAL)
ATTEST:

City Clerk

Approved as to form:

City Attorney

7.7.17-2.1

EXHIBIT A

MEMORANDUM

TO: AMANDA COPELAND- ASST. CITY MANAGER
FROM: MAJOR CASEY NIX
SUBJECT: UNCLAIMED PROPERTY SURPLUS
DATE: 7/31/2023

Mrs. Copeland,

The police department is requesting approval to surplus/dispose of numerous items of unclaimed property. Court authorization (CP-2023-19) to dispose of the property was granted 7/28/23. The property list, photos, and the court's authorizing order have been added to the 2023 Surplus Folder. Please advise if additional information is required.

Thank you,

Major Casey Nix

FILED IN DISTRICT COURT
OKLAHOMA COUNTY

IN THE DISTRICT COURT OF OKLAHOMA COUNTY
STATE OF OKLAHOMA

JUN 15 2023

RICK WARREN
COURT CLERK

73

CP- 2023-19

Case No. CP-

IN RE: APPLICATION OF THE CHIEF)
OF POLICE OF THE CITY OF NICHOLS)
HILLS, OKLAHOMA FOR DISPOSITION)
OF UNCLAIMED PERSONAL)
PROPERTY)

APPLICATION FOR HEARING AND ORDER, PURSUANT TO
11 O.S. § 34-104, AUTHORIZING THE DISPOSITION OF
UNCLAIMED PERSONAL PROPERTY

The Chief of Police of the City of Nichols Hills, Oklahoma (the “City”), a municipal corporation, comes before this Court and makes this application for a hearing and order authorizing the disposition of unclaimed personal property pursuant to 11 O.S. § 34-104 as follows:

1. **Disposition of Unclaimed Personal Property.** The Chief of Police of the City of Nichols Hills, Oklahoma makes this application for a hearing and order authorizing the disposition of the unclaimed personal property (the “Personal Property”) listed on Exhibit A as allowed by 11 O.S. 34-104(D) and respectfully submits that the Personal Property may be lawfully so disposed of pursuant to 11 O.S. § 34-104 for the reasons that:

- a. The owners of a majority of the Personal Property listed on attached Exhibit A are unknown and cannot be ascertained; The known owners listed have not claimed their property after being notified by the City of Nichols Hills Police Department.
- b. The Personal Property listed on Exhibit “A” has been in the custody of the Nichols Hills Police Department for more than 90 days;
- c. Based upon our best information, each item as shown on attached Exhibit A comprising the Personal Property does not have an apparent or actual value exceeding \$250.00;
- d. The Personal Property is no longer needed to be held as evidence or for any other purpose in connection with any litigation.

It is the interest of the Chief of Police of the City of Nichols Hills to dispose of the

property utilizing the services of a third party vendor with any and all proceeds subsequently deposited into the City of Nichols Hills' general fund.

WHEREFORE, the city of Nichols Hills requests this Court set a date and time for a hearing on this application not less than fifteen (15) days from the date of this application, and that upon such hearing, this Court issue an Order: (1) authorizing the disposition of the Personal Property which remains unclaimed at the hearing as allowed by 11 O.S. 34-104(D).

Dated May 15, 2023.

Respectfully submitted,

Keith Gibson, OBA #10820
Williams, Box, Forshae & Bullard, P.C.
522 Colcord Drive
Oklahoma City, OK 73102
405-232-0080 (Phone)
405-236-5814 (Fax)
kgibson@wbfbllaw.com
Attorney for the Chief of Police of the City of Nichols Hills

VERIFICATION

The undersigned Chief of the Nichols Hills Police Department, Steven Cox, verifies that he has read the above and foregoing application and Exhibit A, and that the contents thereof are true and correct to the best of his knowledge and belief.

SCG
Chief Steven Cox

Subscribed and sworn before me on this 9th day of June, 2023.

[Signature]
Notary Public



My commission expires: 4-10-2024
Comm #: 12003461

2023 Found Property Inventory					
Case # and Date	Item Description	Serial #	Property Finder/RP Information/Location	Owner Info.	Contact
23-1653/03-10-23	Power Washer-Honda Motor	0A13SSD080323	Cpl. Edwards/1800 block	Unknown/Address	No Contact
23-1653/03-10-23	Ryobi Power Washer- Green 2900 PSI	N/A	Cpl. Edwards/1800 block	Unknown/Address	No Contact
23-1653/03-10-23	Master Pro-Heater MHP-215	N/A	Cpl. Edwards/1800 block	Unknown/Address	No Contact
23-1653/03-10-23	Trek-Blue Wakoo Bike	WTV229C3540N	Cpl. Edwards/1800 block	Unknown/Address	No contact
23-1653/03-10-23	Miscellaneous Tool Cart with Tools	N/A	Cpl. Edwards/1800 block	Unknown/Address	No contact
23-1653/03-10-23	Expandable Ladder	N/A	Cpl. Edwards/1800 block	Unknown/Address	No contact
23-1653/03-10-23	Coleman-4 Person Tent	N/A	Cpl. Edwards/1800 block	Unknown/Address	No contact
23-1653-03-10-23	12in Gray Wall Cabinet	N/A	Cpl. Edwards/1800 block	Unknown/Address	No contact
23-1653/03-10-23	30in x 12in Wall Cabinet	N/A	Cpl. Edwards/1800 block	Unknown/Address	No contact
23-1653/03-10-23	Kitchen Aid Microwave	N/A	Cpl. Edwards/1800 block	Unknown/Address	No contact
23-1653/03-10-23	30in x 12in Wall Cabinet	7RB2721104	Cpl. Edwards/1800 block	Unknown/Address	No contact
23-1653/03-10-23	Dog Training Collar	N/A	Cpl. Edwards/1800 block	Unknown/Address	No contact
23-1653/03-10-23	Kobalt Router & Router Table	N/A	Cpl. Edwards/1800 block	Unknown/Address	No contact
23-1653/03-10-23	Sonance Outdoor Sound System	N/A	Cpl. Edwards/1800 block	Unknown/Address	No contact
23-1653/03-10-23	Tankless Water Heater	N/A	Cpl. Edwards/1800 block	Unknown/Address	No contact
23-1653/03-10-23	18in Wall Cabinet	N/A	Cpl. Edwards/1800 block	Unknown/Address	No contact
23-1653/03-10-23	GM Accessories Truck Kit	N/A	Cpl. Edwards/1800 block	Unknown/Address	No contact
23-1653/03-10-23	KREG Crosscut Station	N/A	Cpl. Edwards/1800 block	Unknown/Address	No contact
23-1653/03-10-23	Kobalt hand held tile saw	N/A	Cpl. Edwards/1800 block	Unknown/Address	No contact
23-1653/03-10-23	OESpectrum Reflex Shock	N/A	Cpl. Edwards/1800 block	Unknown/Address	No contact
23-1653/03-10-23	OESpectrum Reflex Shock	N/A	Cpl. Edwards/1800 block	Unknown/Address	No contact
23-1653/03-10-23	Artic Gray Medium Cooler	N/A	Cpl. Edwards/1800 block	Unknown/Address	No contact
23-1653/03-10-23	Razor-Blue MX 250 Electric Scooter	N/A	Cpl. Edwards/1800 block	Unknown/Address	No contact
23-1653/03-10-23	Tornado- Windshear Blower SD3500	N/A	Cpl. Edwards/1800 block	Unknown/Address	No contact
23-1653/03-10-23	LG Plasma TV	S03RMFP1C707	Cpl. Edwards/1800 block	Unknown/Address	No contact
23-1653/03-10-23	Dolly-Green Medium	N/A	Cpl. Edwards/1800 block	Unknown/Address	No contact
23-1653/03-10-23	HP Printer	N/A	Cpl. Edwards/1800 block	Unknown/Address	No contact
23-1653/03-10-23	Milwaukee-Packout Red Cart	N/A	Cpl. Edwards/1800 block	Unknown/Address	No contact
23-1653/03-10-23	Dwalt-Ridgid Saw Table	N/A	Cpl. Edwards/1800 block	Unknown/Address	No contact
23-1653/03-10-23	Razor-Green Electric Scooter	N/A	Cpl. Edwards/1800 block	Unknown/Address	No contact
23-1653/03-10-23	(7) Meter Boxes	N/A	Cpl. Edwards/1800 block	Unknown/Address	No contact
23-1653/03-10-23	Samsung 40in Flat TV	230F3CTB213935L	Cpl. Edwards/1800 block	Unknown/Address	No contact
23-1653/03-10-23	LG TV	308RMTT8D737	Cpl. Edwards/1800 block	Unknown/Address	No contact
23-1653/03-10-23	LG TV	308RMNE8D743	Cpl. Edwards/1800 block	Unknown/Address	No contact
23-1653/03-10-23	LG TV	507RMQK1L636	Cpl. Edwards/1800 block	Unknown/Address	No contact
23-1653/03-10-23	LG TV	505RMDZ88714	Cpl. Edwards/1800 block	Unknown/Address	No contact
23-1653/03-10-23	Wooden- 4 drawer dresser	N/A	Cpl. Edwards/1800 block	Unknown/Address	No contact
23-1653/03-10-23	18in Tire	N/A	Cpl. Edwards/1800 block	Unknown/Address	No contact
23-1653/03-10-23	Sharp-Microwave Drawer	N/A	Cpl. Edwards/1800 block	Unknown/Address	No contact
23-1653/03-10-23	(4) Truck Tires with Chevy Hubcaps	N/A	Cpl. Edwards/1800 block	Unknown/Address	No contact
23-1653/03-10-23	Wood & Metal Media Console	N/A	Cpl. Edwards/1800 block	Unknown/Address	No Contact
21-1235/10-25-21	Sentry Safe Grey	N/A	Ofc. McHenry/1604 D Stone	Unknown/Address	No contact
21-1273/12-14-21	Brown Broom	N/A	Cpl. Hall/7304 Nichols Rd.	Unknown/Address	No contact
20-00205/01-08-20	Everflow Child Car Restraint Seat	N/A	Cpl. Edwards/2500 NW Grand Blvd	Unknown/Address	Samantha Copas 405 03-15-23, Called Owner, left Voicemail, Waiting on return call for release of property.
21-1091/05-16-21	Max Fit Blade Runner(Roller Blades) Size N/A	N/A	Cpl. Hall/ Kite Park 1400 Block Camden Way	Unknown/Address	03-15-23, Unknown Owner, as of this date no one has claimed ownership of this property.
19-00239/02-25-19	Green Turtle Floate	N/A	Lt. Green/1700 Block Dorchester Dr.	Unknown/Address	03-15-23, Unknown Owner, as of this date no one has claimed ownership of this property.
08-01555/10-06-08	(3) Boxes Medical Supplies	N/A	Ofc. West/1716 Dorchester Dr.	Lindsey Gregory/2512 NW E No Contact	03-15-23, Property has not been calimed by owner. On 10-07-08, Ms.Gregory was notified that her property was at Nichols Hills PD.
21-1215/10-02-21	Blue Schwinn Copeland Bicycle	SNFSD20JH6744	Sgt.Voyles/6408 Centennial Ct	Unknown/Address	03-15-23, Unknown Owner, as of this date no one has claimed ownership of this property.
22-1417/02-16-22	Red and Orange Trek Bike	WTU202CI278R	Ofc Truong/1231 NW 33rd St Oklahoma City	Unknown/Address	03-15-23, as of this date no one has claimed ownership of this property.
22-1299/01-23-22	Black Diamond Bayside Kent 2600	N/A	Cpl. Hall/6400 Block of Pennsylvania	Unknown/Address	03-15-23, Unknown Owner, as of this date no one has claimed ownership of this property.
21-1273/12-14-21	Yellow Black & Decker Leaf Blower w/ Ch: N/A		Cpl. Hall/7304 Nichols Rd	Unknown/Address	03-15-23, Unknown Owner, as of this date no one has claimed ownership of this property.
21-1175/09-05-21	LightBlue & White Roadmaster Mountain N/A		Ofc. Greenwood/1725 Dorchester Dr.	Unknown/Address	03-15-23, Unknown Owner, as of this date no one has claimed ownership of this property.

7.d.c						
21-1066/04-13-21	Ambush Kent Bicycle Blue & White	N/A	Cpl. Hall/6805 Avondale Dr.	Unknown/Address	No contact	03-15-23, Unknown Owner, as of this date no one has claimed ownership of this property.
20-00393/09-27-20	Raleigh Bicycle Black Mountain Bike	N/A	Ofc. McHenry/1201 Larchmont	Unknown/Address	No contact	03-15-23, Unknown Owner, as of this date no one has claimed ownership of this property.
20-00317/05-31-20	Schwinn NEXT Gauntlet Bike	DJID059946	Cpl. McGinley/6400 N Penn Ave	Unknown/Address	No Contact	03-15-23, Unknown Owner, as of this date no one has claimed ownership of this property.
22-1438/07-25-22	Yellow BMX Bike	N/A	Cpl. McHenry/7000 NW Grand	Unknown/Address	No Contact	03-15-23, Unknown Owner, as of this date no one has claimed ownership of this property.
22-1438/07-25-22	White BMX Bike	N/A	Cpl. McHenry/7000 NW Grand	Unknown/Address	No Contact	03-15-23, Unknown Owner, as of this date no one has claimed ownership of this property.

Memo

Date: August 2, 2023

To: Shane Pate, City Manager

From: Kevin Boydston, Fire Chief

RE: 2023-2024 CIP Purchase

The Fire Department is requesting permission to purchase the following equipment from our capital improvement items:

- (2) sets of Personal Protective Firefighting gear not to exceed \$7,000.00.
- (2) metal outdoor benches not to exceed \$8,500.00.
- (2) metal outdoor litter receptacles not to exceed \$3,200.00
- (1) fire hose storage cart not to exceed \$2,220.00
- (1) battery powered skill saw, (1) nail gun kit not to exceed \$650.00
- (1) vehicle stabilization tool kit not to exceed \$850.00
- (5) pike poles not to exceed \$440.00
- (1) car unlock kit not to exceed \$100.00

These items were discussed and approved in the 2023-2024 budget.

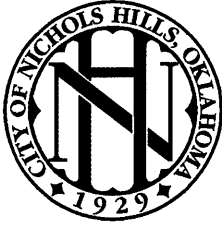


CITY OF NICHOLS HILLS

Neil A. Gray
Information Systems Manager

TO: Shane Pate, City Manager
FROM: Neil Gray
SUBJECT: Request to Purchase Desktop Computers and Laptops
2023-2023 CIP Funds
DATE: July 27, 2023

I am requesting permission to purchase replacement desktop computers for the City. We rotate purchase replacement computers every three to five years depending upon their use. This year, we are replacing the desktop computers at the Police Department. I am asking for five (5) desktop computers and two (2) laptops, which will not exceed \$10,000.



CITY OF NICHOLS HILLS

Neil A. Gray
Information Systems Manager

TO: Shane Pate, City Manager
FROM: Neil Gray
SUBJECT: Request to Purchase Mobile Computers
2023-2024 CIP Funds
DATE: July 26, 2023

I am requesting permission to purchase three mobile computers for use in Police Department patrol vehicles. They will be used by officers as part of their everyday patrol activities, and they are vital for performing some of the duties required by patrol personal.

The cost of the computers average about \$1,200 but the total cost to purchase the three computers, will not exceed \$4,5000 and is listed in the 2023-2024 CIP Budget.



CITY OF NICHOLS HILLS

Neil A. Gray
Information Systems Manager

TO: Shane Pate, City Manager
FROM: Neil Gray
SUBJECT: Request to Purchase Postage Machine
2023-2023 CIP Funds
DATE: July 27, 2023

I request permission to purchase a replacement postal machine for the Admin Department. This machine is used to place the appropriate postage on items sent through the United States Postal Service. The device will be purchased from Summit Business System (the copy machine's vendor), and the purchase price is on the State Contract. We have a quote for the device from Summit Business Systems, and the machine's total cost will not exceed \$2,000 and is listed in the 2023-2024 CIP Budget..

BUSINESS CASE

Mail Machine Upgrade

Prepared for: City of Nichols Hills

Proposal date: 02/06/23

Valid until: 03/31/23

Submitted by: Matt Perry

Account Specialist

(405) 509-6526

MattP@Summitokc.com

Summit Mailing & Shipping

Submitted to: Neil A. Gray

Attachment: Purchase Postage Meter (6749 : 7 IT CIP Request - Postage Machine)



Product Overview



iX-3 MAILING SYSTEM

A powerful semi-automatic
mail processing solution
with a compact design

Key Capabilities

- Intuitive control panel with shortcut keys for your most-used rates and imprints
- Small form factor and quiet inkjet printing that's ideal for any office environment
- Prints postage directly onto postcards, letters or large envelopes up to 3/8" thick
- Built-in envelope moistener with easy-access reservoir produces securely sealed mail
- Weigh platform auto-adjusts the postage amount for extra-thick envelopes or boxed packages
- Prints peel-and-stick postage labels for easy processing of bulky letters and large envelopes
- Power-assisted hand feeding for accelerated metering of up to 45 letters per minute
- IMI meter that prints the new Intelligent Mail Indicia to meet the latest USPS® requirements
- Safeguard your stored postage with PIN code access control
- Track pieces processed and postage used for 30 or more accounts/departments
- LAN or wireless connection to refill postage instantly and update postal rates automatically
- Download artwork to print onto your mail pieces – use our free library or create your own
- Uploads postage usage data to your Myquadiant online account for quick and easy analysis
- Download postage anytime and pay for it later using Quadient Postage Funding



Financial Considerations

Product Summary

iX-3 Series Base w/5lb Integrated Weigh Platform, Moistener & Catch Tray

Cost Summary

Valid Until: 03/31/23

01	Equipment & Software	\$ 1,092.00
02	Monthly Meter Rental & iMeter Apps	\$ 30.00
03	Annual Maintenance Agreement	\$ 240.00
04	Annual Software Subscriptions & Support	\$ 0.00

Notes

Monthly Lease Prices above include: Lease, Installation, Training, Meter Rental & Maintenance (local support & service).

NASPO/ValuePoint Contract#: CTR058809

State Participating Addendum #: SW1008 (OK)



(405) 509-6526



MattP@Summitokc.com



quadiant.com

quadiant

ix-3

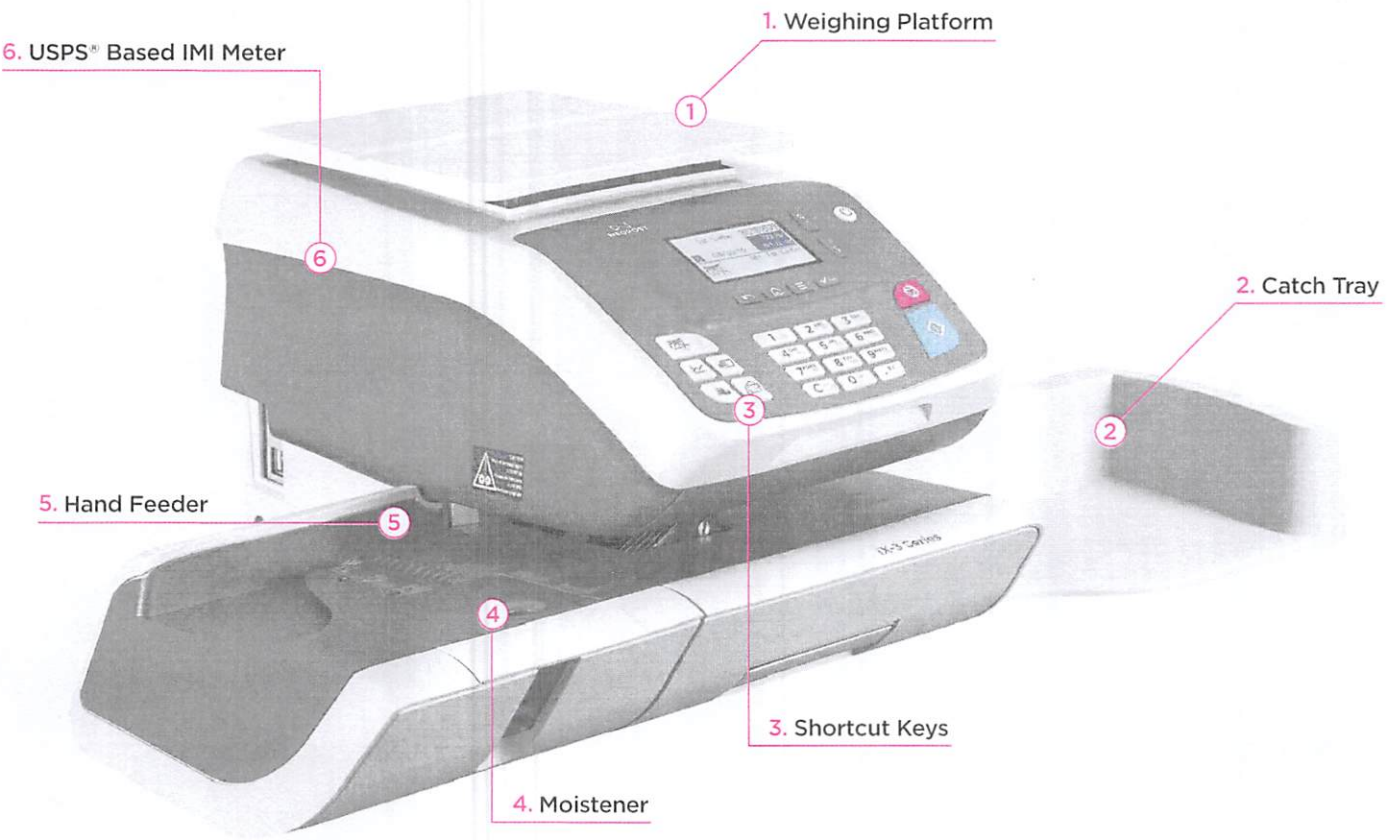
Mailing Systems

Practical with a Purpose

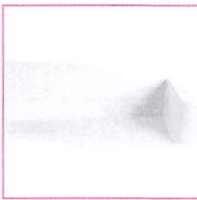


Attachment: Purchase Postage Meter (6749 : 7 IT CIP Request - Postage Machine)

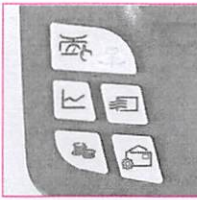
Powerful Performance with a Compact Design



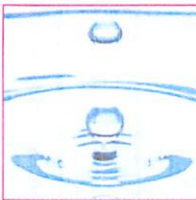
1. Weighing Platform
Standard 5 lb. integrated scale handles postcards, envelopes and small packages with ease. Optional 10, 30, 70 lb. platforms available.



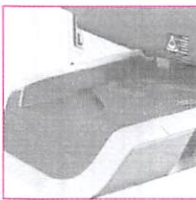
2. Catch Tray
From postcards to 10" x 13" envelopes, the catch tray holds a variety of items.



3. Shortcut Keys
Save time and eliminate keystrokes with the ix-3 shortcut keys.



4. Moistener
Automatic sealing with an easy-access reservoir ensures a perfect envelope seal.



5. Hand Feeder
Smooth powered feed provides fast batch processing.



6. USPS® Based IMI Meter
Ensure compliance with an Intelligent Mail® Indicia (IMI). These new meters meet the latest USPS® requirements for data and security management.

Specifications

USPS® based IMI meter	Standard
Processing speed	45 lpm
Weighing platform (integrated)	5 lb. standard
Accounts/departments	30 standard
Envelope minimum	3.5" x 5"
Envelope maximum	10" x 13"
Maximum envelope thickness	Up to 3/8"
Envelope orientation	Landscape or portrait
Connectivity	LAN
Rate shortcut keys	5
Job imprint memories	9
NeoSlogan	10 standard
Personalized text messages	10 custom
Incoming mail date stamp	Standard
Default rate settings	Standard
Postage meter tapes	Standard
4-digit PIN code	Yes, up to 300 with optional department upgrade
Automatic postal rates download	Standard
Low-ink email alerts	Standard
NeoStats Basic postage expense reporting	Standard
Options	
Differential weighing	Available
External weighing platform	10, 30, 70
Accounts/departments upgrade	100 or 300
Barcode scanner	Available
External USB printer	Available
E-Services with Electronic Return Receipt™	Available
NeoStats Enhanced postage expense reporting	Available
NeoStats Consolidated postage expense reporting	Available
NeoShip PLUS online shipping software (USPS® only)	Available
NeoShip ADVANCED multi-carrier online shipping software	Available
Wireless connection adapter	Available
System Dimensions	
iX-3 with integrated 5 lb. scale	Length x Depth x Height 10" x 17" x 10.5"
iX-3 with integrated feeder and catch tray	28.5" x 17" x 10.5"

We've Got You Covered

Quadient maintains a network of offices across the country to provide local customer support and trained technicians who are ready to assist you. You can be confident that when you need knowledgeable support or expert service, the point-of-contact will be a Quadient office in your area consisting of a team of local professionals.

About Quadient

Quadient is the driving force behind the world's most meaningful customer experiences. By focusing on four key solution areas including Customer Experience Management, Business Process Automation, Mail-related Solutions, and Parcel Locker Solutions, Quadient helps simplify the connection between people and what matters. Quadient supports hundreds of thousands of customers worldwide in their quest to create relevant, personalized connections and achieve customer experience excellence. Quadient is listed in compartment B of Euronext Paris (QDT) and belongs to the SBF 120 index.

For more information about Quadient, visit quadient.com.

Published in _____ on _____, 2023

ORDINANCE NO. _____

AN ORDINANCE AMENDING CHAPTER 3 OF THE NICHOLS HILLS CITY CODE REGARDING CERTAIN FEES STATED IN THE CITY FEE SCHEDULE; REPEALING ALL CONFLICTING ORDINANCES OR PARTS OF ORDINANCES; PROVIDING FOR SEVERABILITY; AND SETTING AN EFFECTIVE DATE.

ORDINANCE

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF NICHOLS HILLS, OKLAHOMA:

Section 1. Chapter 3 of the Nichols Hills City Code, Section 3-3 (City Fee Schedule) is hereby amended, with new language underlined and deleted language dashed through, to wit:

Sec. 3-3. Fee schedule.

Chapter 36. Solid Waste

Commercial establishments
Commercial rates*

Yards						
	2	3	4	6	8	10
1 × per week	\$41.96 <u>\$43.43</u>	\$48.60 <u>\$50.31</u>	\$55.20 <u>57.13</u>	\$70.68 <u>\$73.16</u>	\$85.02 <u>\$88.00</u>	\$106.09 <u>\$109.81</u>
2 × per week	\$75.09 <u>\$77.72</u>	\$88.35 <u>\$91.44</u>	\$101.60 <u>\$105.16</u>	\$130.33 <u>\$134.89</u>	\$154.63 <u>\$160.04</u>	\$212.21 <u>\$219.64</u>
3 × per week	\$147.99 <u>\$153.17</u>	\$167.87 <u>\$173.74</u>	\$187.73 <u>\$194.30</u>	\$225.31 <u>\$233.20</u>	\$265.09 <u>\$274.37</u>	\$300.04 <u>\$310.54</u>
4 × per week	\$229.72 <u>\$237.76</u>	\$256.22 <u>\$265.18</u>	\$280.54 <u>\$290.35</u>	\$331.34 <u>\$342.94</u>	\$382.17 <u>\$395.55</u>	\$418.73 <u>\$433.38</u>
5 × per week	\$329.15 <u>\$340.67</u>	\$360.05 <u>\$372.65</u>	\$393.20 <u>\$406.96</u>	\$455.06 <u>\$470.99</u>	\$516.89 <u>\$534.98</u>	\$556.14 <u>\$575.61</u>
6 × per week	\$420.86 <u>\$435.59</u>	\$481.56 <u>\$498.42</u>	\$519.10 <u>\$537.27</u>	\$633.98 <u>\$656.17</u>	\$711.31 <u>\$736.21</u>	\$738.40 <u>\$764.24</u>
Extra Lift	\$37.39 <u>\$38.70</u>	\$39.24 <u>\$40.62</u>	\$41.14 <u>\$42.58</u>	\$44.86 <u>\$46.42</u>	\$48.62 <u>\$50.32</u>	\$56.08 <u>\$58.04</u>

Recycle Containers						
1 × per week	N/A	N/A	\$ 55.20 <u>\$57.13</u>	N/A	\$85.02 <u>\$88.00</u>	N/A

*Plus a 10% administrative fee added to the monthly bill of each commercial establishment.

25 yd Recycling Roll-Off Container

Per haul ~~\$167.41~~ 173.27

Industrial rates

35 yd compactors

Per haul ~~\$360.63~~ 373.25

Per wash out ~~\$175.05~~ 181.18

Disposal rate, per cubic yard ~~\$6.72~~ 6.96

Waste fee/charge, per month \$0.25

Chapter 46. Utilities

Water meter installation and service charges

Installation of water meter on service line, by meter size

Meter size (inches)

5/8 × ¾ \$1,125.00

1 \$1,200.00

1½ \$1,350.00

2 \$1,750.00

Meters 3-inch or larger at City contractor price.

Plus MXU Installation Fee ~~\$160.00~~ 165.00

Section 2. All ordinances or parts of ordinances in conflict herewith are, to the extent of such conflict, hereby repealed.

Section 3. The provisions of this ordinance are severable and if any part or provision hereof shall be adjudged invalid by any court of competent jurisdiction, such adjudication shall not affect or impair any of the remaining parts or provisions hereof.

Section 4. EFFECTIVE DATE. This ordinance shall take effect and be in full force from and after July 1, 2023.

PASSED by the Council of the City of Nichols Hills, Oklahoma, on the ____ day of _____, 2023.

APPROVED by the Mayor of the City of Nichols Hills, Oklahoma, on the ____day of _____, 2023.

ATTEST:

Mayor

City Clerk

Reviewed as to Form and Legality:

City Attorney

Published in _____ on _____, 2023

ORDINANCE NO. _____

AN ORDINANCE AMENDING ARTICLE V OF CHAPTER 50 OF THE NICHOLS HILLS CITY CODE AND RELATED DEFINED TERMS REGARDING THE BUILDING COMMISSION REVIEW PROCESS; REPEALING ALL CONFLICTING ORDINANCES OR PARTS OF ORDINANCES; PROVIDING FOR SEVERABILITY; AND DECLARING AN EMERGENCY.

EMERGENCY ORDINANCE

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF NICHOLS HILLS, OKLAHOMA:

Section 1. Article V of Chapter 50 of the Nichols Hills City Code is hereby amended, with deleted language stricken through and new language underlined, to wit:

ARTICLE V. BUILDING COMMISSION

DIVISION 1. GENERALLY

Sec. 50-341. When Certificates of Approval are required; ~~advance consultation with the City encouraged.~~

(a) Certificates of Approval required before other permits. Certificates of Approval issued by the Building Commission are required before application may be made for a permit to move or demolish a Building or for a Building Permit to construct a Main Building, a Secondary Building or an Addition ~~to a Main Building or Secondary Building~~ (except Minor Additions as defined in subsection (b)). Further, the Code Official may refer applications for certain alterations to Main Buildings or Secondary Buildings to the Building Commission for a Certificate of Approval prior to granting a Building Permit.

(b) *Minor Additions.* Building Commission review is not required for Minor Additions to the first floors of a Main Building or Secondary Building when such Additions are less than or equal to 15% of the total square footage of the existing Building, provided that such Minor Additions shall be allowed only once every ten years. Second and successive Additions within such 10-year period require Building Commission review.

(c) *Façade alterations.* Notwithstanding subsection (b) regarding Minor Additions, a Certificate of Approval is required if the appearance of the façade of a Building on its street-facing side will be altered, and such façade alterations span over 50 lineal feet of the Building or 50% of the façade. A Certificate of Approval pursuant to this subsection is not required for: (1) the removal and replacement of like materials to the façade; nor (2) the application of paint to or removal of paint from the façade, including applying paint to a previously unpainted façade.

(d) Certificates of Approval not required for stand-alone fence, swimming pool, Accessory Building or Accessory Structure projects. Certificates of Approval are not required to apply for Building Permits for fences, swimming pools, or Accessory Buildings or Accessory Structures when such proposed construction is the only work for which the Building Permit is sought. However, the Building Commission shall review proposals for fences, swimming pools, and Accessory Buildings, and Accessory Structures that are part of a proposed project that requires a Certificate of Approval. Notwithstanding the foregoing, applicants should include all aspects of their proposed project in their applications for Certificates of Approval, including any fences, swimming pools, Accessory Buildings or Accessory Structures. After the Building Commission issues a Certificate of Approval, new applications for Permits for fences, swimming pools, Accessory Buildings or Accessory Structures will not be heard by the City for one year from the date of issuance of the Certificate of Occupancy for the project.

(e) Violations. It is a violation of this Chapter for any person to move or demolish a Building or to construct a Main Building, Secondary Building, or an Addition to a Main or Secondary Building for which a Certificate of Approval is required until a Certificate of Approval has been obtained from the Building Commission as set out in this Article.

~~(f) While this Article does not require submittal of any documentation prior to formal application for a Certificate of Approval, property owners are encouraged to consult with the City prior to making formal application to become familiar with the policies and requirements set forth in this Article.~~

Sec. 50-342. Definition.

In addition to the terms defined in Section 50-3, the following defined term when used in this Article shall have the meaning ascribed to it in this Section, except where the context clearly indicates a different meaning:

Architectural Resources means Buildings that possess significant local interest or significant artistic or architectural merit, that are particularly representative of their class or period, or that are particularly important to the City's history.

Sec. 50-343. Exceptions.

(a) Repairs that do not require a Building Permit. A Certificate of Approval is not required for repairs to existing Buildings that do not require a Building permit.

(b) PUDs. A Certificate of Approval is not required for Building Permits for Buildings in Planned Unit Developments.

(c) Public improvements. A Certificate of Approval is not required for construction, enhancement, demolition, Maintenance or repair of public improvements authorized by the City or a public trust having the City as its beneficiary.

(d) *Minor Additions.* As set out in Section 50-341(b), a Certificate of Approval is not required for certain Minor Additions.

Sec. 50-344. Purpose and intent of the Building moving, demolition, design, and construction review process.

The City's Building moving, demolition, design, and construction review process, requirements, and guidelines are intended to:

(a) Promote development planning in furtherance of the general descriptions and development regulations established for dwellings, churches, and commercial and office Buildings in the respective Districts within the City, as described in Article II of this Chapter.

(b) Protect, preserve, and enhance the quality of the built environment by encouraging the highest standards in architectural and landscape design, building materials and workmanship, and aesthetic and proportional compatibility between new and existing Buildings.

(c) Protect, preserve, and enhance the City as a place of timeless beauty, with many parks, open spaces, and well-kept beautiful residential landscapes in residential zoning districts.

(d) Encourage preservation, protection, renovation, and restoration of Architectural Resources whenever reasonably possible.

(e) Ensure that architecture and landscaping respect the privacy of adjacent properties.

(f) Ensure that consideration is given to the proportionality of proposed Buildings in relation to Buildings on adjacent properties.

DIVISION 3. BUILDING COMMISSION REVIEW

Sec. 50-371. Demolition and Building review required.

The Building Commission shall review all applications for Certificates of Approval which, if issued, allows the applicant to proceed with the Building Permit process and where applicable, the Demolition Permit process.

Sec. 50-372. Application for Certificate of Approval.

Applications for Certificates of Approval shall be filed with the City on forms provided by the City Clerk. Two originals and a digital version of the application and all required documents must be submitted. Applications must be certified by the owner(s) of the property. The following attachments (the details for which are stated in the application form), and all other information required by the application form, must accompany the application.

(a) Application attachments required for all applications. In addition to the information required for the specific type of application stated in subsections (b) through (d), each application must include the following:

- (1) Drainage plans and information. Drainage plans and drainage information as described in subsection (e).
- (2) Ownership radius report. For all applications, a report certified by the Oklahoma County Assessor or certified by a bonded abstractor stating the names, addresses, and contact information for the owners of property within a 300-foot radius of the exterior boundary of the Building proposed to be moved, demolished or constructed, such radius to be extended by increments of 100 linear feet until the list of property owners includes not less than ten individual property owners of separate parcels.
- (3) Plat and/or covenant review. For all applications, an attestation, as set out in the application form, that the applicant has reviewed all applicable Plat restrictions and restrictive covenants filed of record with the Oklahoma County Clerk and that to the best of applicant's knowledge, the proposed project is or is not consistent with any such Plat restrictions or restrictive covenants, as the case may be.

(b) Application attachments for moving or demolishing Buildings. In addition to the attachments required by subsection (a), for moving or demolishing Buildings, the following are required:

- (1) Narrative. A narrative explaining the desire for the proposed moving or demolition of the Building.
- (2) Pictures. Pictures of the subject Building.
- (3) Additional information for Dwellings. If the Building is a Dwelling:
 - a. Evidence of the ownership and management of the owner(s) if the owners (or any of them) is not an individual(s).
 - b. Evidence of the intended owner(s) and occupant(s) of the replacement Dwelling.
 - c. Evidence of the ability of the intended owner(s) of the replacement Dwelling to be able to finance its construction.

- (4) Construction information. All documents and information required for construction of the proposed replacement Building, as described below. If a replacement Building is not required by this Code, a description of the intended use of the property after the Building is moved or demolished is required.

(c) Application attachments for construction of Main Buildings, Secondary Buildings, and Additions. In addition to the attachments required by subsection (a), for construction of a new Main Building or Secondary Building, or construction of an Addition ~~to an existing Main Building or Secondary Building,~~ the following are required:

- (1) Narrative. A narrative describing the project.
- (2) Survey. A survey, prepared by a licensed surveyor registered in this state, of the boundaries of the Lot on which the Building or Addition ~~to an existing Main or Secondary Building~~ is to be located.
- ~~(3) Except as set out in subsection (f), floor plans, renderings, elevation drawings, and other pertinent drawings, with the Centroid determined as set out in Section 50-3 and that determination signed and sealed by a licensed engineer or architect.~~
- ~~(4) A plot plan, drawn to scale, showing the location of the proposed Building or proposed Addition to an existing Main or Secondary Building on the lot, all easements, setbacks, curb cuts, and driveways.~~
- ~~(5) A site plan of the project depicting all adjacent development.~~
- (3) Site Plan. A Site Plan, drawn to scale, showing the location of the proposed Building or proposed Addition, all easements, setbacks, curb cuts, driveways, and other site improvements, including drainage information as detailed in subsection (e). The Site Plan must also state the existing and proposed Lot Coverage and the existing and proposed Floor Area Ratio (FAR), as such terms are defined in Section 50-3, with calculations for each shown based on square feet. All proposed retaining walls, if any, must be indicated with the top of wall elevation and the finish grade elevation on each side of each proposed retaining wall.
- (4) Renderings. For new Buildings, renderings of all side(s) of the proposed Building. Rendering are not required for Rear Yard Additions that are not visible from the Street or any public way. Renderings may be required for Front Yard Additions, for Side Yard Additions, and for Rear Yard Additions that are visible from a Street or any public way. In order to make a recommendation, the Code Official will coordinate a meeting with two Building Commissioners, at which meeting the Commissioners will offer a recommendation as to whether the City should require renderings for the project. The Code Official will consider such recommendation in making a determination and instruct the applicant accordingly.

- (5) Floor plans. Floor plans of each level, including Basements.
- (6) Elevations. Elevation drawings of all sides of the proposed Building or proposed Addition.
- (7) Roof Plan. A roof plan showing all existing and new roof surfaces and including roof pitches. Gutter and downspouts must be accurately shown.
- ~~(8) For new Main or Secondary Buildings, an exterior lighting plan. For Additions to Main or Secondary Buildings, an exterior lighting plan is required if changes to existing conditions are to be made.~~
- (8) Other drawings. Other drawings or materials not included in the City's requirements that the applicant believes are pertinent to the project and would be helpful to the Building Commission.
- (9) Property Calculation Form. A properly completed Property Calculation Form, the form of which is part of the application form. For irregular lots, the surveyor or architect for the project must provide a certified stamped letter stating the square footage of the Buildable Area, as defined in Section 50-3.
- (10) Centroid Calculation Form. A properly completed Centroid Calculation Form, the form of which is part of the application form. For all submissions to which the Centroid is applicable, the Centroid must be determined as set out in Section 50-3 and that determination signed and sealed by a licensed surveyor, engineer or architect.
- (6 11) Landscape Plan. A Landscape Plan as required by Division 6 of Article II of this Chapter.
- (12) Privacy implications. Drawings, images, and plans showing details of the project, ~~including information reflecting that reflect~~ the impact of the proposed Building or Addition on the privacy of all adjacent Buildings.
- (13) Proportionality implications. Street-level front elevation of the proposed Building or Addition for all street-facing sides, drawn to scale, or scaled photographic images. Such elevations or images must show the Buildings and yards on either side of the proposed project, drawn such that the elevation accurately depicts the proportionality and relative height of the proposed Building or Addition compared to the Buildings, if any, on all sides of the proposed Building or Addition. Where the proposed Building may negatively affect the Building(s) behind it, additional elevations may be requested to illustrate the proportionality of the proposed Building with such Building(s) behind it.

- (14) Pictures. For Additions to Buildings, pictures of the subject Building(s).
- (15) Samples. Color and material samples of exterior surfaces, if available and if applicable to the proposed work.
- (16) Contractor. The name and address of the proposed general contractor for the project.
- (17) Non-residential projects. For church, office, and commercial Buildings, additional information may be required by the Building Commission.
- (d) Application attachments for façade alterations. In addition to the attachments required by subsection (a), for façade alterations that require a Certificate of Approval pursuant to Section 50-341(c), the following are required:
- (1) Narrative. A narrative describing the project.
 - (2) Pictures. Pictures of the subject Building(s).
 - (3) Elevation. Street-level front elevation, drawn to scale.
 - (4) Samples. Color and material samples, if available and if applicable to the proposed work.
 - (5) Drawings. Drawings, images, and plans showing details of the project.
 - (6) Contractor. The name and address of the proposed general contractor for the project.
 - (7) Drainage plans. Drainage plans as set out in subsection (e) may be required if the façade alteration involves significant changes to the roof or gutter system. If such changes are proposed, the Code Official will coordinate a meeting with two Building Commissioners, at which meeting the Commissioners will offer a recommendation as to whether the City should require drainage plans for the project. The Code Official will consider such recommendation in making a determination and instruct the applicant accordingly.
 - (8) Landscape Plan. A Landscape Plan as set out in subsection (b)(12) may be required if the façade alteration will require the removal of all or substantially all of the Front Yard landscaping. If such removal would be required for the project, the Code Official will coordinate a meeting with two Building Commissioners, at which meeting the Commissioners will offer a recommendation as to whether the City should require a Landscape Plan for the project. The Code Official will consider such recommendation in making a determination and instruct the applicant accordingly.

(e e) Drainage plans and information. For all applications, a certification from the engineer who prepared the required drainage plan that, after construction and permanent and final stabilization has taken place, the proposed construction:

- (1) does not change the point or quantity of stormwater discharge to adjacent properties; and
- (2) does not change the stormwater drainage from sheet flow to point discharge; and
- (3) does not increase the flow of captured stormwater to exceed the capacity of existing underground drainage pipes to the street.

Additional stormwater discharge that will sheet flow across a front yard of a property to the street is encouraged and need not be included in the calculations for impervious surfaces.

~~If such engineer cannot certify that (1) through (3) are true, written consent to such circumstances from all affected adjacent property owners must be attached to the application.~~

~~Further,~~ If such engineer cannot certify that (1) through (3) are true, the applicant must show the following, as applicable:

- (1) *Zero increase in impervious surface area of the Rear Yard, Side Yard, and Roof Drainage Basin.* If the increase in impervious surface area (defined below) from the existing Lot configuration to the proposed Lot configuration is equal to or less than zero square feet, the applicant must provide a site plan showing the impervious area square footage of both the current site and the proposed site, with clear dimensions such that the square footage of impervious surface area is verifiable. The site plan must also show grading contours and flow arrows indicating the Lot's topography.
- (2) *Increase in impervious surface area greater than zero square feet in the Rear Yard, Side Yard, and Roof Drainage Basin.* If the increase in impervious surface area from the existing Lot configuration to the proposed Lot configuration is greater than zero square feet, the applicant must provide a site drainage plan, signed and sealed by a registered professional civil engineer, that delineates existing and proposed storm water runoff patterns. The site plan must also show grading contours and flow arrows indicating the Lot's topography. If the site plan indicates an increase in stormwater runoff onto adjacent property, the applicant must also provide:
 - (a) site drainage calculations, signed and sealed by a registered professional civil engineer, showing the 100-year stormwater runoff for the historical and proposed layouts in all directions that affect adjacent properties; and
 - (b) a site plan indicating the proposed efforts to be taken such that, after construction and permanent and final stabilization has taken place,

the calculated additional stormwater will be directed to the street and/or storm sewer system and away from adjacent properties., ~~such as~~ Solutions may include yard drains and pipes attached to gutters downspouts. Any increase in point flows will not be permitted.

Impervious surface means a surface that is hard and impenetrable that does not allow stormwater infiltration into the underlying soil. Impervious surfaces include streets, roofs, parking areas, driveways, swimming pools, and walkways, any one of which are made of asphalt, concrete, brick, stone, or plastics.

For reference, *pervious surface* means a surface that allows the percolation of water into the underlying soil. Pervious surfaces include grass, mulched groundcover, planted areas, vegetated roofs, permeable paving and artificial grass or turf (subject to the Code Official's agreement by submitted data sheet). ~~and p~~ Porches and decks that are erected on pier foundations that maintain the covered Lot surface's water permeability underneath are considered pervious.

If artificial grass or turf is proposed, documents must be submitted to assist the Building Commission in determining the absorptive characteristics of the proposed materials and such material must be installed pursuant to the manufacturer's instructions.

~~(f) — Renderings for Additions. Renderings are not required for Rear Yard Additions that are not visible from the Street or any public way. For construction of an Addition to an existing Main Building or Secondary Building, renderings may be required for Front Yard Additions, and for Side Yard Additions, and for Rear Yard Additions that are visible from a Street or any public way. In order to make a recommendation, the Code Official will coordinate a meeting with two Building Commissioners, at which meeting the Commissioners will offer a recommendation as to whether the City should require renderings for the project. The Code Official will consider such recommendation in making a determination and instruct the applicant accordingly.~~

Sec. 50-373. Application fee.

A nonrefundable fee in the amount established in the City Fee Schedule must be paid to the City by the owner(s) with submission of the application for a Certificate of Approval.

Sec. 50-374. Public hearing required; notice of public hearing.

The Building Commission shall hold a public hearing regarding each Certificate of Approval. The City shall arrange for notice of the hearing to be given by publication in a newspaper of general circulation in the City and by mailing written notice ~~by registered or certified mail~~ not less than ten calendar days before the date of the Building Commission's hearing to the applicant and to the owners of property within a 300-foot radius of the exterior boundary of the subject property as their names and addresses appear in the report provided by the applicant pursuant to Section 50-372. The notice of the public hearings must contain the street address of the property on which the Building to be moved, demolished or constructed is located or approximate location in the City; and the date, time,

and location of the hearing. In addition, a copy of the notice of hearing must be posted on the subject property not less than ten days prior to the hearing. In addition, a copy of the notice of hearing must be posted on the subject property not less than ten days prior to the hearing.

DIVISION 4. DEMOLITION AND BUILDING REQUIREMENTS AND GUIDELINES

Sec. 50-396. Other Code requirements apply.

The Building moving, demolition, and construction requirements and guidelines in this Division are in addition to other requirements of this Code. As set out in Section 50-188, after the Certificate of Approval is issued, the applicant may proceed with an application for a Building Permit and if applicable, for a Demolition Permit, as set out in Section 8-378.

Section 2. Section 50-3 of the Nichols Hills City Code is hereby amended, with deleted language stricken through and new language underlined, to wit:

Sec. 50-3. Definitions.

Buildable Area means that portion of a single parcel of land available to be occupied or intended to be occupied by a Building or Structure, determined as follows:

(a) *Buildable Area in the R-1-75 and R-1-60 Residential Districts.* For Buildings in the R-1-75 and R-1-60 Residential Districts, the Buildable Area for Main Buildings is that area between the Front Yard Setback line, the Side Yard Setback lines, and a measured line of 10'-0" parallel to the rear property line(s).

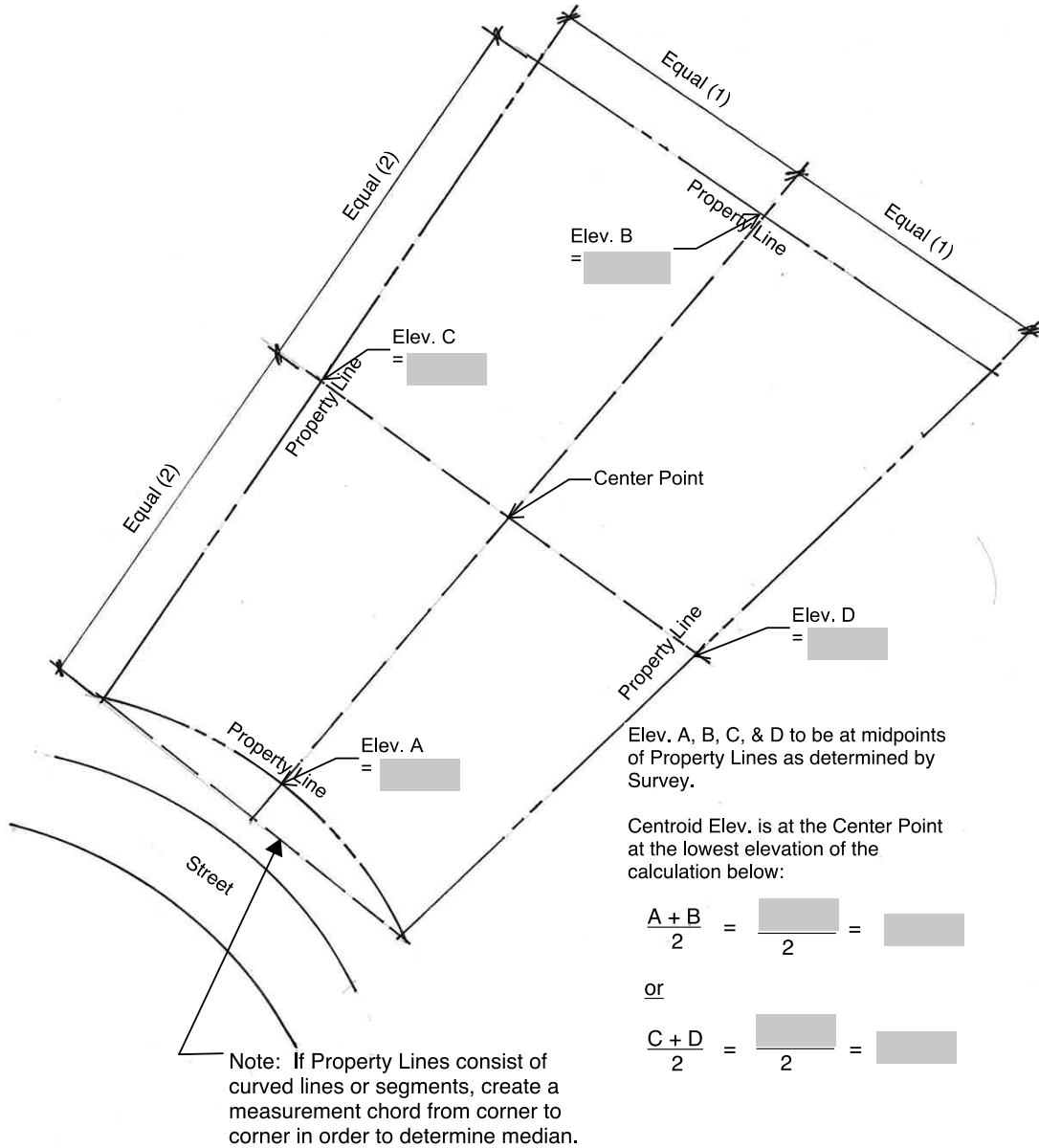
(b) *Buildable Area in all other Zoning Districts.* In all Zoning Districts other than the R-1-75 and R-1-60 Residential Districts, the Buildable Area for Main Buildings is that area between the Front Yard Setback line, the Side Yard Setback lines, and the Rear Yard Setback line.

Centroid means a point located in three dimensions at the center point of the Lot, with the center point of the Lot and the elevation of the Centroid determined as follows and as depicted below, using the Setbacks Property Lines for the Main Building.

(a) *Determining the center point of the Lot.* The center point of the Lot is determined by the intersection of Line A and Line B. Line A is drawn from the median of the Front Yard Setback to the median of the Rear Yard Setback Line. Line B is draft from the median of the distance between the Front Yard Setback and the Rear Yard Setback on each of the side Property Lines. Line A-B drawn from the median of the front Property Line to the median of the rear Property Line and of Line C-D drawn from the median of each of the side Property Lines.

(b) *Determining the elevation.* The elevation of the Centroid is determined by extending vertically from the center point of the Lot to the lower point on either Line A or Line B where: (1) the beginning and endpoints of Line A originate at the natural grade points at the median of the Front Yard Setback and the Rear Yard Setback; and (2) the beginning and endpoints of Line B originate at the natural grade points at the two side property lines. the lower elevation of Line A-B and Line C-D as they cross over the center point. The center point elevation of Line A-B is one half of the sum of the natural grades, as determined by survey, at the front Property Line and the rear Property Line. The center point elevation of Line C-D is one half of the sum of the natural grades, as determined by survey, at the two side Property Lines.

Section 3. Section 50-3 is further amended as to the definition of Centroid by removing the existing depiction of Centroid and replacing it with the following:



CENTROID CALCULATION

Section 4. All ordinances or parts of ordinances in conflict herewith are, to the extent of such conflict, hereby repealed.

Section 5. The provisions of this ordinance are severable and if any part or provision hereof shall be adjudged invalid by any court of competent jurisdiction, such adjudication shall not affect or impair any of the remaining parts or provisions hereof.

Section 6. EMERGENCY SECTION. WHEREAS, in the judgment of the Council it is necessary for the preservation of the peace, health, welfare and safety of the City of Nichols Hills, Oklahoma, and of the inhabitants thereof that the provisions of this ordinance be put into full force and effect immediately, and therefore an emergency is hereby declared to exist by reason whereof this ordinance shall take effect and be in full force from and after its passage as provided by law.

PASSED by the Council of the City of Nichols Hills, Oklahoma, on the _____ day of _____, 2023.

APPROVED by the Mayor of the City of Nichols Hills, Oklahoma, on the _____ day of _____, 2023.

ATTEST:

Mayor

City Clerk

Reviewed as to Form and Legality:

City Attorney

Published in _____ on _____, 2023

ORDINANCE NO. _____

AN ORDINANCE AMENDING SECTION 36-26 OF THE NICHOLS HILLS CITY CODE REGARDING ORDINARY GARBAGE RECEPTACLES; REPEALING ALL CONFLICTING ORDINANCES OR PARTS OF ORDINANCES; PROVIDING FOR SEVERABILITY; AND SETTING AN EFFECTIVE DATE.

ORDINANCE

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF NICHOLS HILLS, OKLAHOMA:

Section 1. Section 36-26 of the Nichols Hills City Code is hereby amended, with new language underlined, to wit:

Sec. 36-26. Receptacles.

- (a) *Ordinary receptacles.* The owner or occupant of all premises in the City shall place all garbage in approved plastic bags or watertight metallic or plastic cans that must be of sufficient size to hold not less than ten, nor more than 35 gallons, with close-fitting covers and with handles upon the sides; provided, however, that 48 gallon metallic or plastic cans may be used where the owner or occupant of the premises has been unable to obtain a 35-gallon can and such use is approved in advance by the director of the Public Works Department. Such bags or cans shall be located on the premises of the owner or occupant in a convenient place for the removal of garbage by the Public Works Department. Such bags or cans shall be screened from view from the street on which the premises is located and from the view of the abutting property owners. Any person who shall violate the screening requirements of this subsection shall, upon conviction, be subject to a fine not more than \$200.00. Each day that a violation exists shall constitute a separate and distinct offense.

Section 2. All ordinances or parts of ordinances in conflict herewith are, to the extent of such conflict, hereby repealed.

Section 3. The provisions of this ordinance are severable and if any part or provision hereof shall be adjudged invalid by any court of competent jurisdiction, such adjudication shall not affect or impair any of the remaining parts or provisions hereof.

Section 4. EMERGENCY SECTION. WHEREAS, in the judgment of the Council it is necessary for the preservation of the peace, health, welfare and safety of the City of Nichols Hills, Oklahoma, and of the inhabitants thereof that the provisions of this ordinance be put into full force and effect immediately, and therefore an emergency is hereby declared to exist by reason whereof this ordinance shall take effect and be in full force from and after its passage as provided by law.

PASSED by the Council of the City of Nichols Hills, Oklahoma, on the ____ day of _____, 2023.

APPROVED by the Mayor of the City of Nichols Hills, Oklahoma, on the ____day of _____, 2023.

ATTEST:

Mayor

City Clerk

Reviewed as to Form and Legality:

City Attorney

Attachment: NH - Garbage Receptable Ordinance 7.27.23-2.1 (6742 : Ordinance - garbage receptacles)

RESOLUTION

(No. _____)

A RESOLUTION AMENDING THE CITY'S LIST OF APPROVED
BROKER/DEALERS

WHEREAS, the Council of the City of Nichols Hills, Oklahoma deems it advisable to maintain a written investment policy to direct investments of the City's funds, and adopted the current revision of the City's Investment Policy on March 12, 2019, pursuant to Section 348.3 of Title 62 of the Oklahoma Statutes, which authorizes the adoption of a written investment policy to govern investments by the City Treasurer;

WHEREAS, pursuant to the Investment Policy, the City maintains a list of approved broker/dealers; and

WHEREAS, the Council desires to adopt an amended list of approved broker/dealers to add BancFirst, which amended list is attached hereto as **Exhibit A**.

NOW, THEREFORE, BE IT RESOLVED that the Council of the City of Nichols Hills, Oklahoma, hereby adopts the amended list of approved broker/dealers attached hereto as **Exhibit A**.

ADOPTED by the Council and SIGNED by the Mayor of the City of Nichols Hills, Oklahoma, this 8th day of August, 2023.

Mayor

(SEAL)
ATTEST:

City Clerk

Reviewed as to form and legality:

City Attorney

EXHIBIT A

Nichols Hills, Oklahoma

LIST OF APPROVED BROKER/DEALERS

Approval includes subsidiaries and other related entities

1. The Baker Group
2. BOK Financial Services, Inc.
3. Raymond James
4. BancFirst