

MINUTES

Regular Meeting of the
Nichols Hills City Council
Tuesday, April 14, 2015 at 5:30 PM
Town Hall, 6407 Avondale Drive
Nichols Hills, OK 73116

Original Agenda Filed in the Office of the Municipal Clerk at 3:40 PM on the 10th day of April, 2015.

1. Call to Order and Pledge of Allegiance

2. Roll Call

Attendee Name	Title	Status	Arrived
Steven J. Goetzinger		Present	
Sody Clements		Present	
E. Peter Hoffman		Present	

3. Minutes

a. March 10, 2015 City Council Minutes

Hoffman moved to approve the March 10, 2015 minutes as presented. Goetzinger seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	E. Peter Hoffman
SECONDER:	Steven J. Goetzinger
AYES:	Goetzinger, Clements, Hoffman

4. Departmental Reports for March 2015

Discussion, consideration and possible approval or acceptance of the following:

- Police Department Report
- Court Report
- Fire Department
- Public Works
- Risk Manager
- New Residents List
- City Treasurer's Report
- Finance Director's Report

- i. Information System Management Report
- j. Engineers Report

Goetzinger moved to accept the March departmental reports as presented. Hoffman seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Steven J. Goetzinger
SECONDER:	E. Peter Hoffman
AYES:	Goetzinger, Clements, Hoffman

5. Total Warrants & Claims \$275,491.88

- a. Discussion, consideration and possible approval of the following:

a. General Fund	145,943.66
b. Street & Alley	2,285.30
c. Designated Funds	0
d. Nichols Hills Municipal Authority	73,163.33
e. General Fund Capital Improvement	9,265.06
f. 9-1-1 Fund	0.00
g. Nichols Hills Municipal Authority - Capital Improvement	4,572.56
h. General Obligation Bond Funds	40,261.97

Hoffman moved to approve the total warrants and claims as presented. Goetzinger seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	E. Peter Hoffman
SECONDER:	Steven J. Goetzinger
AYES:	Goetzinger, Clements, Hoffman

6. Consent Docket - Construction

Discussion, consideration and possible approval of the following:

- a. Review, approve, ratify and accept contract and bonds, which may include construction, maintenance and performance bonds, relating to Project WC-1301 for the 2011-2012 GO Bond Issue City-Wide Waterline Replacement Project.
- b. Review, approve, ratify and accept contract and bonds, which may include construction, maintenance and performance bonds, relating to Project WC-1401 for the 2011 GO Bond Issue 6" Water line to Serve Water Well #26.

Goetzinger moved to approve items 6 a and b - Consent docket Construction as presented. Hoffman seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Steven J. Goetzinger
SECONDER:	E. Peter Hoffman
AYES:	Goetzinger, Clements, Hoffman

7. Consent Docket - General

Discussion, consideration and possible approval of the following:

- a. Authorizing Oklahoma City Memorial Marathon to install approximately 57 banners within the city limits of The City of Nichols Hills between April 15, 2015 and April 30, 2015.

Molly Bennett spoke to Council Members concerning the Memorial Marathon banner request. Following discussion, Hoffman moved approval of item 7a, seconded by Goetzinger.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	E. Peter Hoffman
SECONDER:	Steven J. Goetzinger
AYES:	Goetzinger, Clements, Hoffman

- b. Concerning for Nichols Hills Garden and Outdoor Living Tour to be held on May 30, 2015 and install approximately 20 banners along Pennsylvania Avenue and Northwest Grand Boulevard within the City of Nichols Hills, between May 15, 2015 and May 31, 2015.

Goetzinger moved approval of item 7b, seconded by Hoffman.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Steven J. Goetzinger
SECONDER:	E. Peter Hoffman
AYES:	Goetzinger, Clements, Hoffman

8. Citizens Desiring to be heard

No one expressed a desire to be heard.

9. Items for Separate Vote - General

Discussion, consideration and possible approval of the following:

- a. Discussion, consideration and approval of the designation of an architect for renovation, expansion and improvement of Town Hall.

City Manager David Poole shared the response of the RFI. He received four responses of which one withdrew and one wanted to be a project manager. The two other responses were from Bockus Payne and LWPB. City Manager made a

recommendation of Bockus Payne. Council members and staff discussed the recommendation and the procedures to move forward. Hoffman moved that Bockus Payne be designated as architect for renovation and expansion and improvement of Town Hall. Goetzinger seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	E. Peter Hoffman
SECONDER:	Steven J. Goetzinger
AYES:	Goetzinger, Clements, Hoffman

- b. Purchase two Tactical Vest and four Tasers for the Police Department, not to exceed \$13,000 as approved in the FY 2014-2015 CIP budget.

Goetzinger moved approval of item 9b. Hoffman seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Steven J. Goetzinger
SECONDER:	E. Peter Hoffman
AYES:	Goetzinger, Clements, Hoffman

- c. Arledge & Associates, PC, audit engagement letter and Compilation Engagement letter for the fiscal year end June 30, 2015.

Hoffman moved approval of item 9c. Goetzinger seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	E. Peter Hoffman
SECONDER:	Steven J. Goetzinger
AYES:	Goetzinger, Clements, Hoffman

- d. TO BE READ INTO THE MINUTES: The City of Nichols Hills has received from Oklahoma Department of Environmental Quality, Permit No. WL000055150144 for the construction of approximately 160 L.F. of six (6) inch water lines and appurtenances to serve the City of Nichols Hills Replacement Raw Water Wells 2, 5, and 8 connecting water lines project, Oklahoma County, Oklahoma.
- e. TO BE READ INTO THE MINUTES: The City of Nichols Hills has received from Oklahoma Department of Environmental Quality, Permit No. WW000055150005 for the construction of three replacement raw water wells each drilled and completed to a depth of approximately 700-feet, including 100-feet of steel surface casing, estimated 200-gpm submersible pump, well house; and appurtenances to serve the City of Nichols Hills Replacement Raw Water Wells No.: 2, 5, and 8 Project, Oklahoma County, Oklahoma.
- f. TO BE READ INTO THE MINUTES: The City of Nichols Hills has received from Oklahoma Department of Environmental Quality, Permit No. WL000055150033 for construction of approximately 4,700 L.F. of six (6) inch replacement water lines; twenty (20) additional fire hydrants to be installed on existing City-wide distribution water lines to reduce fire hydrant spacing; and appurtenances to serve the City of Nichols Hills Water Line Replacement and additional Fire Hydrants in the Distribution System, Oklahoma County, Oklahoma.

Goetzinger moved to acknowledge and confirm that agenda items 9d, 9e and 9f were read into the minutes and records of the Nichols Hills City Council meeting this

14th day of April, 2015. Hoffman seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Steven J. Goetzinger
SECONDER:	E. Peter Hoffman
AYES:	Goetzinger, Clements, Hoffman

10. Items for Separate Vote - Ordinances, Resolutions and Related Matters

Discussion, consideration and possible approval of the following:

- a. A resolution of the City Council of the City of Nichols Hills & Nichols Hills Municipal Authority (also known as Nichols Hills Public Works Authority) approving an amended and restated trust indenture for the Oklahoma Municipal Retirement Fund; providing amendments to the Trust to authorize daily valuations and daily accounting for assets within the master defined contribution plans administered by Oklahoma Municipal Retirement Fund; providing for daily valuation of participant accounts in the defined contribution plans administered by Oklahoma Municipal Retirement Fund and providing procedures and rules for accounting of such assets; providing for effective date of amended and restated trust indenture and continuing existing trust as amended in full force and effect.

Hoffman moved to approve item 10a as presented. Goetzinger seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	E. Peter Hoffman
SECONDER:	Steven J. Goetzinger
AYES:	Goetzinger, Clements, Hoffman

- b. Discussion, consideration and possible approval or disapproval of an ordinance adopting and enacting the "Nichols Hills City Code 2012-2014 Bi-Annual Cumulative Supplement" (The "Code Supplement"); providing for severability; repealing all conflicting ordinances or parts of ordinances; providing for publication by summary in accordance with State law; and declaring an emergency.

Goetzinger moved to approve the item 10b as presented. Hoffman seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Steven J. Goetzinger
SECONDER:	E. Peter Hoffman
AYES:	Goetzinger, Clements, Hoffman

- 1) Consider, discuss and approve or disapprove the emergency section of the foregoing ordinance.

Hoffman moved to approve Item 10b - emergency clause of the foregoing ordinance.

Goetzinger seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	E. Peter Hoffman
SECONDER:	Steven J. Goetzinger
AYES:	Goetzinger, Clements, Hoffman

- c. Discussion, consideration and possible approval or disapproval of a resolution directing the City Clerk, upon publication of the "Nichols Hills City Code 2012-2014 Bi-Annual Cumulative Supplement" (the "Code Supplement"), to notify the public of said Code Supplement; and further directing the City Clerk, after receipt of the publication of the Code Supplement, to file certified copies of this resolution and of said Code Supplement with certain designated governmental entities.

Goetzinger moved to approve item 10c as presented. Hoffman seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Steven J. Goetzinger
SECONDER:	E. Peter Hoffman
AYES:	Goetzinger, Clements, Hoffman

- d. Discussion, Consideration and Possible Action to ratify and approve Registrar, Transfer Agent and Paying Agent Agreement with BOKF, NA dba Bank of Oklahoma for \$4,200,000 General Obligation Bonds, Series 2015.

Hoffman moved to approve item 10d as presented. Goetzinger seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	E. Peter Hoffman
SECONDER:	Steven J. Goetzinger
AYES:	Goetzinger, Clements, Hoffman

- e. Discussion, Consideration and Possible Action regarding a resolution authorizing the sale of \$4,200,000 of General Obligation Bonds, Series 2015 of the City of Nichols Hills, Oklahoma; fixing the amount of bonds to mature each year; fixing the manner, time and place the bonds are to be sold; authorizing the City Clerk to give notice of said sale as required by law and to publish notice of sale; approving and authorizing official statements; authorizing a bond counsel contract and a financial services contract and waiving selection pursuant to a competitive process; authorizing executions and actions necessary for issuance and delivery of the bonds; providing for other aspects of the bonds; and declaring an emergency.

Goetzinger moved to approve item 10e as presented. Hoffman seconded the motion.

RESULT: APPROVED [UNANIMOUS]
MOVER: Steven J. Goetzinger
SECONDER: E. Peter Hoffman
AYES: Goetzinger, Clements, Hoffman

- 1) Consider, discuss and approve or disapprove the emergency section of the foregoing ordinance.

City Attorney John Williams advised the agenda language states this is an ordinance, however in fact it is a resolution. Continuing he stated the motion should state resolution. Hoffman moved to approve Item 10e - emergency clause of the foregoing resolution. Goetzinger seconded the motion.

RESULT: APPROVED [UNANIMOUS]
MOVER: E. Peter Hoffman
SECONDER: Steven J. Goetzinger
AYES: Goetzinger, Clements, Hoffman

11. Adjournment

There being no further business, Goetzinger moved to adjourn the meeting. Hoffman seconded.

RESULT: APPROVED [UNANIMOUS]
MOVER: Steven J. Goetzinger
SECONDER: E. Peter Hoffman
AYES: Goetzinger, Clements, Hoffman

Mayor
City of Nichols Hills, Oklahoma

City Manager
City of Nichols Hills, Oklahoma

City Clerk
City of Nichols Hills, Oklahoma