

MINUTES

Regular Meeting of the
Nichols Hills City Council
Tuesday, September 8, 2015 at 5:30 PM
Town Hall, 6407 Avondale Drive
Nichols Hills, OK 73116

Original Agenda Filed in the Office of the Municipal Clerk at 3:35 PM on the 3rd day of September, 2015.

1. Call to Order and Pledge of Allegiance

2. Roll Call

Attendee Name	Title	Status	Arrived
Steven J. Goetzinger		Present	
Sody Clements		Present	
E. Peter Hoffman		Present	

3. Minutes

- a. May 14, 2015 Minutes - Special Joint Mtg
- b. August 11, 2015 Minutes
- c. September 2, 2015 Minutes - Special Meeting

Clements moved to approve agenda items 3a, 3b and 3c as presented. Geotzinger seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Sody Clements
SECONDER:	Steven J. Goetzinger
AYES:	Goetzinger, Clements, Hoffman

4. Departmental Reports for August 2015

Discussion, consideration and possible approval or acceptance of the following:

- a. Police Department Report
- b. Court Report
- c. Fire Department
- d. Public Works
- e. Risk Manager
- f. New Resident List

- g. City Treasurer's Report
- h. Finance Director's Report
- i. Information System Management Report
- j. Engineers Report

Geotzinger moved to accept the August 2015 departmental reports as presented.
Clements seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Steven J. Goetzinger
SECONDER:	Sody Clements
AYES:	Goetzinger, Clements, Hoffman

5. Total Warrants & Claims \$963,013.15

- a. Discussion, consideration and possible approval of the following:

a. General Fund	167,117.02
b. Street & Alley	241.55
c. Designated Funds	115.00
d. Nichols Hills Municipal Authority	92,099.81
e. General Fund Capital Improvement	28,225.02
f. 9-1-1 Fund	0.00
g. Nichols Hills Municipal Authority - Capital Improvement	30,015.34
h. General Obligation Bond Funds	645,199.41

Clements moved to approve the total warrants and claims as presented. Geotzinger seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Sody Clements
SECONDER:	Steven J. Goetzinger
AYES:	Goetzinger, Clements, Hoffman

6. Consent Docket - Construction

Discussion, consideration and possible approval of the following:

- a. Pay Estimate No. 1 for Project No. PC-1201, Paving & Drainage Improvements for Pennsylvania Ave from NW 63rd to Grand Blvd. in the amount of \$116,598.25, to Nash Construction Co. City Engineer has verified quantities and recommends approval to be paid out of 2012 GO Bonds and other funds.
- b. Pay Estimate No. 5 for Project No. FC-1302, Public Works Facility Expansion Project in the amount of \$ 70,598.30, to Pillar Contracting, Inc. City Engineer has verified quantities and recommends approval to be paid out of 2014 GO Bonds and other funds.

- c. Pay Estimate No. 9 for Project No. SC-1302, Sanitary Sewer Rehabilitation - City-Wide in the amount of \$7,241.09, to Urban Contractors, LLC. City Engineer has verified quantities and recommends approval to be paid out of 2013 GO Bonds and other funds.
- d. Pay Estimate No. 2 for Project No. WC-1301, City-Wide Waterline Replacement in the amount of \$100,524.25, to Southwest Water Works, LLC. City Engineer has verified quantities and recommends approval to be paid out of 2012 GO Bonds and other funds.
- e. Pay Estimate No. 1-Final for Project No. WC-1401, 6" Water line to serve Water Well #26 in the amount of \$44,881.20, to Cimaron Construction Co. City Engineer has verified quantities and recommends approval to be paid out of 2011 GO Bonds and other funds.
- f. Pay Estimate No. 1 For Project No. WW-1401, Water Wells #2, #5, & #8 in the amount of \$268,380.87, to Layne Christensen Co. City Engineer has verified quantities and recommends approval to be paid out of 2013 GO Bonds and other funds.

Geotzinger moved to approve agenda items 6a, 6b, 6c, 6d, 6e and 6f as presented. Clements seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Steven J. Goetzinger
SECONDER:	Sody Clements
AYES:	Goetzinger, Clements, Hoffman

7. Consent Docket - General

Discussion, consideration and possible approval of the following:

- a. Accounting & Financial Consulting Contract with Crawford and Associates

Clements moved to approve agenda item 7a as presented. Geotzinger seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Sody Clements
SECONDER:	Steven J. Goetzinger
AYES:	Goetzinger, Clements, Hoffman

8. Citizens Desiring to be heard

Except as noted in the Public Hearing(s) below, no one expressed a desire to be heard.

9. Items for Separate Vote - General

Discussion, consideration and possible approval of the following:

- a. Regarding texting while driving.

Mayor Hoffman expressed his concern about the new “No Texting while driving” state law which becomes effective November 1, 2015. Continuing he expressed a desire for Nichols Hills to strictly enforce this law with no tolerance.

No action taken.

- b. Planning Commission Appointment for Ward Two for a three year term.

No action taken.

- c. Safety of Police officers and Firefighters.

Mayor Hoffman expressed that Safety of Nichols Hills Police Officers and Firefighters is a security issue, for which we should be aware.

No action taken.

- d. Acceptance of 2 NOPTIC thermal imaging cameras from Nichols Hills Crime Prevention, valued at \$4,500 each. Recommended by Police Chief Richard Mask.

Police Chief Richard Mask expressed appreciation for the continued support of Nichols Hills Crime Prevention (NHCP). Continuing he stated a large donation was made to NHCP allowing for the purchase and donation of two NOPTIC thermal imaging cameras valued at \$4,500 each.

Geotzinger moved to accept the donation from Nichols Hills Crime prevention of 2 NOPTIC thermal imaging cameras valued at \$9,000 total. Clements seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Steven J. Goetzinger
SECONDER:	Sody Clements
AYES:	Goetzinger, Clements, Hoffman

10. Items for Separate Vote - Ordinances, Resolutions and Related Matters

Discussion, consideration and possible approval of the following:

- a. PUBLIC HEARING: Discussion, consideration and possible approval or disapproval of of an ordinance amending Section 50-26 of the Nichols Hills City Code and the Official Zoning District Map to rezone, redistrict and include additional territory within the “PUD” Planned Unit Development District and adopting and approving the Planned Unit Development of Nichols Hills Executive Center for property at 6403 N.W. Grand Boulevard, Nichols Hills, Oklahoma; repealing all ordinances or parts of ordinances in conflict; providing for severability; and declaring an emergency.

Mr. Aubrey McClendon, Mr. Kelly J. Work, Mr. Wade Scaramucci and others spoke on behalf of this PUD application. Their presentation begin with information about the existing building and parking, then expanded to in-depth details of the proposed

building along with the anticipated impact on neighboring residents and businesses. They shared that meetings with area residents begin in May 2015, where all concerns were received and addressed.

This group advised a west-bound turn lane will be installed for south-bound traffic, at the intersection of NW 63rd and Grand Boulevard. In response to staff questions, the building will meet all City of Nichols Hills Building Code and Fire requirements.

Councilmember Goetzinger inquired about the traffic light at the intersection of NW 63rd and Grand Boulevard. Presenters advised they are working with the City of Oklahoma City regarding the traffic issues.

Public hearing was opened. Having no one present express a desire to be heard, the public hearing was closed.

Clements moved to approve the item 10a, the ordinance and PUD Application as modified to include paragraph about grass and sod, along with the paragraph concerning signage will be a free standing signage rather than a monument sign. Geotzinger seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Sody Clements
SECONDER:	Steven J. Goetzinger
AYES:	Goetzinger, Clements, Hoffman

- 1) Consider, discuss and approve or disapprove the emergency section of the foregoing ordinance.

Geotzinger moved to approve agenda item 10a - Emergency clause of the foregoing ordinance. Clements seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Steven J. Goetzinger
SECONDER:	Sody Clements
AYES:	Goetzinger, Clements, Hoffman

- b. A resolution of the Council of the City of Nichols Hills, Oklahoma, and the Trustees of the Nichols Hills Municipal Authority, authorizing, for the 2015-2016 Fiscal Year, the purchase of items from state contracts awarded by the State Purchasing Director of the Central Purchasing Division of the Office of Management and Enterprise Services of the State of Oklahoma.

Clements moved to approve agenda item 10b a resolution authorizing purchasing from state contract awarded by the State Purchasing Director of the Central purchasing Division of the Office of Management and Enterprise Services of the State of Oklahoma. Geotzinger seconded the motion.

RESULT: **APPROVED [UNANIMOUS]**
MOVER: Sody Clements
SECONDER: Steven J. Goetzinger
AYES: Goetzinger, Clements, Hoffman

- c. Discussion, consideration and possible approval or disapproval of an ordinance regarding fines for failure to comply with requirements for maintenance and disposal of construction materials and waste; repealing all conflicting ordinances or parts of ordinances; providing for severability; and declaring an emergency.

Clements moved to approve agenda item 10c an ordinance as presented.
Geotzinger seconded the motion.

RESULT: **APPROVED [UNANIMOUS]**
MOVER: Sody Clements
SECONDER: Steven J. Goetzinger
AYES: Goetzinger, Clements, Hoffman

- 1) Consider, discuss and approve or disapprove the emergency section of the foregoing ordinance.

Geotzinger moved to approve agenda item 10c - Emergency clause of the foregoing ordinance. Clements seconded the motion.

RESULT: **APPROVED [UNANIMOUS]**
MOVER: Steven J. Goetzinger
SECONDER: Sody Clements
AYES: Goetzinger, Clements, Hoffman

- d. Discussion, consideration and possible approval or disapproval of an ordinance regarding fees for disconnecting water service as a result of delinquency and non-payment; repealing all conflicting ordinances or parts of ordinances; providing for severability; and declaring an emergency.

Clements moved to approve agenda item 10d an ordinance as presented.
Geotzinger seconded the motion.

RESULT: **APPROVED [UNANIMOUS]**
MOVER: Sody Clements
SECONDER: Steven J. Goetzinger
AYES: Goetzinger, Clements, Hoffman

- 1) Consider, discuss and approve or disapprove the emergency section of the foregoing ordinance.

Geotzinger moved to approve agenda item 10d - Emergency clause of the foregoing ordinance. Clements seconded the motion.

RESULT: APPROVED [UNANIMOUS]
MOVER: Steven J. Goetzinger
SECONDER: Sody Clements
AYES: Goetzinger, Clements, Hoffman

- e. Discussion, consideration and possible approval or disapproval of a resolution adopting the Revised Records Retention Manual, 2015, of the City of Nichols Hills, Oklahoma (the "Records Retention Manual") pursuant to 11 O.S. § 22-131; and declaring that original records and papers of records described in the retention manual may be disposed of prior to the retention period established in the Records Retention Manual upon certification by the City Manager and subsequent resolution by the City Council of Nichols Hills, Oklahoma.

Clements moved to approve agenda item 10e an ordinance as presented.
Geotzinger seconded the motion.

RESULT: APPROVED [UNANIMOUS]
MOVER: Sody Clements
SECONDER: Steven J. Goetzinger
AYES: Goetzinger, Clements, Hoffman

- f. Discussion, consideration and possible approval or disapproval of a resolution authorizing the disposal and destruction of certain original records and papers of records prior to the retention period for such records established in the Revised Records Retention Manual, 2015; and directing the City Manager to take all actions necessary to provide for the disposal and destruction of such records.

Geotzinger moved to continue 10f until the next regular City Council Meeting of October 13, 2015. Clements seconded the motion.

RESULT: CONTINUED TO THE NEXT REGULAR [UNANIMOUS] Next: 10/13/2015
5:30 PM
MOVER: Steven J. Goetzinger
SECONDER: Sody Clements
AYES: Goetzinger, Clements, Hoffman

- g. PUBLIC HEARING: Discussion, consideration and possible approval or disapproval of the issuance of a special permit to Sprint, represented by Branch Communication, for the purpose of upgrading existing facilities and equipment, and installation of new facilities and equipment referred to as antennas RRIS and RET Controllers on the water tower located at 1009 NW 75th Street, Nichols Hills, Oklahoma, and entering an agreement with respect to the same.

Geotzinger moved to continue 10g until the next regular City Council Meeting of October 13, 2015. Clements seconded the motion.

RESULT: CONTINUED TO THE NEXT REGULAR [UNANIMOUS] Next: 10/13/2015
5:30 PM
MOVER: Steven J. Goetzinger
SECONDER: Sody Clements
AYES: Goetzinger, Clements, Hoffman

- h. PUBLIC HEARING: Discussion, consideration and possible approval or disapproval of an ordinance amending the Nichols Hills City Code regarding notice requirements for zoning changes; repealing all conflicting ordinances or parts of ordinances; providing for severability; and declaring an emergency.

Geotzinger moved to continue 10h until the next regular City Council Meeting of October 13, 2015. Clements seconded the motion.

RESULT: CONTINUED TO THE NEXT REGULAR [UNANIMOUS] Next: 10/13/2015
5:30 PM
MOVER: Steven J. Goetzinger
SECONDER: Sody Clements
AYES: Goetzinger, Clements, Hoffman

- 1) Consider, discuss and approve or disapprove the emergency section of the foregoing ordinance.

No action taken.

- i. Discussion, consideration and possible approval or disapproval of a resolution declaring certain supplies, materials and equipment owned by the City to be surplus ("Surplus Property"); directing the City Manager to sell such Surplus Property at public auction; and directing the City Manager to dispose of any such Surplus Property which does not receive a successful bid.

Item #	Make	Model	ID/Serial Number	Type
1	Dell	OptiPlex 740	3HL56C1	Desktop
2	Dell	OptiPlex 740	J1DJHD1	Desktop
3	Dell	OptiPlex 740	DQXQ5D1	Desktop
4	Dell	OptiPlex 740	8HL56C1	Desktop
5	Dell	OptiPlex 740	9HL56C1	Desktop
6	Dell	OptiPlex 740	52DJHD1	Desktop
7	Dell	OptiPlex 740	BQXQ5D1	Desktop
8	Dell	OptiPlex 740	2QXQ5D1	Desktop
9	Dell	OptiPlex 740	2XVX6C1	Desktop
10	Dell	OptiPlex 740	2JSSZ1	Desktop
11	Dell	OptiPlex 740	6JSSZ71	Desktop
12	Dell	OptiPlex 740	HQG1TF1	Desktop
13	Dell	OptiPlex 740	GVVX6C1	Desktop
14	Dell	OptiPlex 740	F1DJHD1	Desktop
15	Dell	OptiPlex 740	7QXQ5D1	Desktop
16	Dell	OptiPlex 740	62DJHD1	Desktop

17	Dell	OptiPlex 740	GK09K21	Desktop
18	Dell	OptiPlex 740	GNGVR61	Desktop
19	Generic	DVR	DVR - ED16C04	Desktop
20	Generic	City Watch Server	826819	Desktop
21	Generic	Unknown	None	Desktop
22	Generic	ELP 500C	25623800	Desktop
23	Dell	Dynamic Gigabyte	None	Desktop
24	IBM	Think Centre	1S8113EBULK27876	Desktop
25	Dell	E725 (Tough)	HVNV9G1	Laptop
26	Dell	E725 (Tough)	1WNV9G1	Laptop
27	Dell	E725 (Tough)	7WNV9G1	Laptop
28	Dell	E725 (Tough)	5WNV9G1	Laptop
29	Dell	E725 (Tough)	8WNV9G1	Laptop
30	Dell	E725 (Tough)	6WNV9G1	Laptop
31	Gateway	400SD4	29816016	Laptop
32	Dell	PPO8S	CNOR5027486434C02560	Laptop
33	Dell	Inspiron 7500	0009963T129619BA0351	Laptop
34	Hewlett Packard	XH 675	STW20608986	Laptop
35	Panasonic	CF-28	CF-28MBFGZDMZ	Laptop
36	Cybernet	Elite II	CY812601	All in One CPU
37	Gateway	Profile 5	33231949	All in One CPU
38	Gateway	Profile 5	33031108	All in One CPU
39	Gateway	Profile 5	33231948	All in One CPU
40	Dell	1800 FP	KR07R4774832432503BB	Monitor
41	Dell	1800 FP	KR07R47744832432503BD	Monitor
42	Dell	1905 FP	CN02Y31571618486ALNA	Monitor
43	Dell	1905 FP	MXOW86904832357DOF6A	Monitor
44	Dell	Dell Unknown Model	KR07R4774832432503BB	Monitor
45	Dell	Dell Unknown Model	CN02Y31571618486ALNA	Monitor
46	Planar	PL-1700-BK	AG611H06387	Monitor
47	Samsung	713	GS17H9NX651314Y	Monitor
48	NEC	LCD 1712	35166895GA	Monitor
49	Gateway	FPD1520	KUL5056B0002713	Monitor
50	N/A	Laptop Bag	None	Accessories
51	N/A	Laptop Bag	None	Accessories
52	N/A	Laptop Bag	None	Miscellaneous
53	LINKSYS	Mini Switch	R913056000353	Miscellaneous
54	LINKSYS	Wireless G router	CKI11G901310	Miscellaneous
55	Panasonic	Panasonic Dock	2BKSA13780	Miscellaneous
56	Panasonic	Panasonic Dock	2BKSA13337	Miscellaneous
57	HP	HP Dock	CNU646X6NO	Miscellaneous
58	KVM	KVM Switch	2104630153	Miscellaneous
59	Netgear	Switch	FX11353CA001116	Miscellaneous
60	Netgear	Switch	FM76A2CDB011854	Miscellaneous
61	Linksys	Switch	REO2OG204607	Miscellaneous
62	Linksys	Switch	REO2OG204610	Miscellaneous
63	Linksys	Switch	REO2OG204609	Miscellaneous
64	Dell	2724 Switch	CN0TJ6892829874N0138	Miscellaneous
65	Keyboard	Keyboard	CN0DJ3317161681900UZ	Miscellaneous

66	Keyboard	Keyboard	CN0MW4373717269L08UQ	Miscellaneous
67	Keyboard	Keyboard	C9803352464	Miscellaneous
68	Eternal	External DVD/RW	CNU4000qy0	Miscellaneous
69	Dell	OptiPlex 740	9NZFTG1	Desktop
70	Dell	OptiPlex 740	2NZZFK1	Desktop

Clements moved to approve agenda item 10i as presented. Goetzing seconded the motion.

RESULT: APPROVED [UNANIMOUS]
MOVER: Sody Clements
SECONDER: Steven J. Goetzing
AYES: Goetzing, Clements, Hoffman

11. Adjournment

There being no further business, Goetzing moved to adjourn the meeting. Clements seconded the motion.

RESULT: APPROVED [UNANIMOUS]
MOVER: Steven J. Goetzing
SECONDER: Sody Clements
AYES: Goetzing, Clements, Hoffman



Mayor
City of Nichols Hills, Oklahoma



City Manager
City of Nichols Hills, Oklahoma



City Clerk
City of Nichols Hills, Oklahoma