

MINUTES

Regular Meeting of the
Nichols Hills City Council
Tuesday, November 8, 2016 at 5:30 PM
Public Works, 1009 NW 75th
Nichols Hills, OK 73116

**Original Agenda Filed in the Office of the Municipal Clerk at
12:10 PM on the 4th day of November, 2016.**

1. Call to Order and Pledge of Allegiance
2. Roll Call

Attendee Name	Title	Status	Arrived
Steven J. Goetzinger		Present	
Sody Clements		Present	
E. Peter Hoffman		Present	

3. Minutes
 - a. October 26, 2016 Minutes - Special Joint Meeting with Nichols Hills Municipal Authority

Clements moved to approve the October 26, 2016 minutes as presented. Hoffman seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Sody Clements
SECONDER:	E. Peter Hoffman
AYES:	Goetzinger, Clements, Hoffman

4. Departmental Reports for October 2016

Discussion, consideration and possible approval or acceptance of the following:

- a. Police Department Report
- b. Court Report
- c. Fire Department
- d. Public Works Report
- e. Risk Manager
- f. New Resident List
- g. City Treasurer's Report
- h. Finance Director's Report
- i. Information System Management Report
- j. Engineers Report

Hoffman moved to approve the October 2016 departmental reports as presented. Clements seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	E. Peter Hoffman
SECONDER:	Sody Clements
AYES:	Goetzinger, Clements, Hoffman

5. Total Warrants & Claims \$808,810.59

a. Discussion, consideration and possible approval of the following:

a. General Fund	185,172.66
b. Street & Alley	1,926.00
c. Designated Funds	133.32
d. Nichols Hills Municipal Authority	112,297.18
e. General Fund Capital Improvement	103,483.06
f. Nichols Hills Municipal Authority - CIP	408.90
g. Architect, Engineer & Design Fund	10,650.00
h. General Obligation Bond Funds	394,739.47

Clements moved to approve the total warrants and claims as presented. Hoffman seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Sody Clements
SECONDER:	E. Peter Hoffman
AYES:	Goetzinger, Clements, Hoffman

6. Consent Docket - Construction

Discussion, consideration and possible approval of the following:

- a. Pay Estimate No. 7 with Jenco Construction, for Project No. CH-1601, Town Hall Renovation in the amount of \$245,860, to be paid from the 2016 GO Bonds and other funds.

Hoffman moved to approve Item 6 - Consent Docket Construction as presented. Clements seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	E. Peter Hoffman
SECONDER:	Sody Clements
AYES:	Goetzinger, Clements, Hoffman

7. Consent Docket - General

No items this month.

8. Citizens Desiring to be heard

Except as noted in the Public Hearing(s) below, no one expressed a desire to be heard.

9. Items for Separate Vote - General

Discussion, consideration and possible approval of the following:

- a. Authorizing Pi Beta Phi Alumnae to install 20 banners along Pennsylvania Avenue and Grand Boulevard within the City of Nichols Hills for the event to be held on March 1, 2017.

Clements moved to approve item 9a, installation of 20 banners for Pi Beta Phi Alumni. Hoffman seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Sody Clements
SECONDER:	E. Peter Hoffman
AYES:	Goetzinger, Clements, Hoffman

- b. Schedule of 2017 Regular Nichols Hills City Council Meetings.

Hoffman moved to accept the 2017 schedule of Regular Nichols Hills City Council Meetings as presented. Clements seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	E. Peter Hoffman
SECONDER:	Sody Clements
AYES:	Goetzinger, Clements, Hoffman

- c. Discussion, consideration and possible action regarding regulations for building materials and construction standards for residential development.

Following discussion between Council and staff, Council expressed a desire for a joint meeting with the Planning Commission.

- d. Discussion and possible action regarding regulations for exterior lighting.

Following discussion between Council Members and staff, Clements moved to direct staff to schedule a special joint work session between City Council and Planning Commission to discuss agenda items 9c and 9d. Hoffman seconded the motion.

RESULT: **APPROVED [UNANIMOUS]**
MOVER: Sody Clements
SECONDER: E. Peter Hoffman
AYES: Goetzinger, Clements, Hoffman

- e. Discussion and possible action and directions to staff regarding development of an ordinance imposing visual screening, location and other requirements on the use of portable or temporary toilet facilities.

No formal action was taken after discussion between Council and staff.

- f. Police department has request to purchase body worn cameras not to exceed \$20,000 and replacement badges not to exceed \$6,000 from the FY 2016-2017 CIP budget.

Hoffman moved to approve the police department request to purchase body worn cameras not to exceed \$20,000 and replacement badges not to exceed \$6,000 from the FY 2016-2017 CIP budget. Clements seconded the motion.

RESULT: **APPROVED [UNANIMOUS]**
MOVER: E. Peter Hoffman
SECONDER: Sody Clements
AYES: Goetzinger, Clements, Hoffman

- g. Fire department has request to purchase 1 adult and 1 pediatric ALS (advanced life support) training manikin not to exceed \$5,000 and 14 sets of Wildland PPE gear, not to exceed \$5,000 to be paid from the FY 2016-2017 CIP budget.

Clements moved to approve the fire department request to purchase 1 adult and 1 pediatric ALS (advanced life support) training manikin not to exceed \$5,000 and 14 sets of Wildland PPE gear, not to exceed \$5,000 to be paid from the FY 2016-2017 CIP budget. Hoffman seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Sody Clements
SECONDER:	E. Peter Hoffman
AYES:	Goetzinger, Clements, Hoffman

10. Items for Separate Vote - Ordinances, Resolutions and Related Matters

Discussion, consideration and possible approval of the following:

- a. PUBLIC HEARING: Discussion, consideration and possible approval or disapproval of an ordinance repealing Chapter 40, Subdivisions, of the Nichols Hills City Code regarding subdivision regulations; enacting and adopting new subdivision regulations by reference; providing for severability; and declaring an emergency.

Shane Pate and legal counsel Carla Sharpe, informed the Council of the history of the proposed Ordinance and Subdivision Regulations. They advised this will be a separate book apart from the Code Book.

Mayor Goetzinger opened the public hearing. No one expressed a desire to be heard, the public hearing was closed.

Clements made the motion to approve proposed Ordinance and Subdivision Regulations as presented. Hoffman seconded.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Sody Clements
SECONDER:	E. Peter Hoffman
AYES:	Goetzinger, Clements, Hoffman

- i. Consider, discuss and approve or disapprove the emergency section of the foregoing ordinance.

Hoffman moved to approve Item 10a(i) - Emergency clause of the foregoing Ordinance. Clements seconded the motion.

RESULT: **APPROVED [UNANIMOUS]**
MOVER: E. Peter Hoffman
SECONDER: Sody Clements
AYES: Goetzinger, Clements, Hoffman

- b. Discussion, consideration and possible approval or disapproval of a resolution authorizing the disposal and destruction of certain original records and papers of records prior to the retention period for such records established in the Revised Records Retention Manual, 2015; and directing the City Manager to take all actions necessary to provide for the disposal and destruction of such records.

Hoffman moved to approve Agenda item 10b, a resolution authorizing the disposal and destruction of certain original records and papers of records prior to the retention period for such records established in the Revised Records Retention Manual, 2015; and directing the City Manager to take all actions necessary to provide for the disposal and destruction of such records. Clements seconded the motion.

RESULT: **APPROVED [UNANIMOUS]**
MOVER: E. Peter Hoffman
SECONDER: Sody Clements
AYES: Goetzinger, Clements, Hoffman

- c. Discussion, consideration and possible approval or disapproval of an ordinance amending the Nichols Hills City Code regarding additional fence and wall restrictions for combined lots and corner lots; repealing all conflicting ordinances or parts of ordinances; providing for severability; and declaring an emergency.

Clements moved to approve agenda item 10c version 6.1 as presented. Hoffman seconded the motion.

RESULT: **APPROVED [UNANIMOUS]**
MOVER: Sody Clements
SECONDER: E. Peter Hoffman
AYES: Goetzinger, Clements, Hoffman

- i. Consider, discuss and approve or disapprove the emergency section

of the foregoing ordinance.

Hoffman moved to approve Item 10c(i) - Emergency clause of the foregoing Ordinance. Clements seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	E. Peter Hoffman
SECONDER:	Sody Clements
AYES:	Goetzinger, Clements, Hoffman

- d. Discussion, consideration and possible approval or disapproval of an ordinance amending the Nichols Hills City Code regarding aircraft and unmanned aerial systems; repealing all conflicting ordinances or parts of ordinances; providing for severability; and declaring an emergency.

Clements moved to approve agenda item 10d version 4.1 as presented. Hoffman seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Sody Clements
SECONDER:	E. Peter Hoffman
AYES:	Goetzinger, Clements, Hoffman

- i. Consider, discuss and approve or disapprove the emergency section of the foregoing ordinance.

Hoffman moved to approve Item 10d(i) - Emergency clause of the foregoing Ordinance. Clements seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	E. Peter Hoffman
SECONDER:	Sody Clements
AYES:	Goetzinger, Clements, Hoffman

- e. Discussion, consideration and possible approval or disapproval of a resolution declaring an emergency to exist in the City in connection with the City's water distribution system; ratifying and approving the City Manager's November 4, 2016 declaration of an emergency ("City Manager's Declaration"); ratifying and approving purchases made and contracts entered into by the City Manager pursuant to the City Manager's Declaration; and authorizing and directing the City Manager to make additional emergency purchases related to the emergency.

Clements moved to approve agenda item 10e. Hoffman seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Sody Clements
SECONDER:	E. Peter Hoffman
AYES:	Goetzinger, Clements, Hoffman

11. Adjournment

There being no further business, Hoffman moved to adjourn the meeting. Clements seconded the motion.

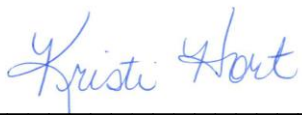
RESULT: **APPROVED [UNANIMOUS]**
MOVER: E. Peter Hoffman
SECONDER: Sody Clements
AYES: Goetzinger, Clements, Hoffman



Mayor
City of Nichols Hills, Oklahoma



City Manager
City of Nichols Hills, Oklahoma



City Clerk
City of Nichols Hills, Oklahoma



Chairman
Nichols Hills Municipal Authority
Nichols Hills, Oklahoma



General Manager
Nichols Hills Municipal Authority
Nichols Hills, Oklahoma



Secretary
Nichols Hills Municipal Authority
Nichols Hills, Oklahoma