

MINUTES

Regular Meeting of the
Nichols Hills City Council
Tuesday, September 13, 2016 at 5:30 PM
Public Works, 1009 NW 75th
Nichols Hills/OKC, OK 73116

**Original Agenda Filed in the Office of the Municipal Clerk at
1:30 PM on the 9th day of September, 2016.**

1. Call to Order and Pledge of Allegiance
2. Roll Call

Attendee Name	Title	Status	Arrived
Steven J. Goetzinger		Present	
Sody Clements		Present	
E. Peter Hoffman		Present	

Mayor Steve Goetzinger recognized the great works of City Treasurer Gerald “Jerry” Marshall with much appreciation, while expressing condolences to Susan and family.

3. Minutes
 - a. August 9, 2016 Minutes
 - b. August 23, 2016 Minutes

Clements moved to approve the August 9, 2016 and August 23, 2016 minutes as presented. Hoffman seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Sody Clements
SECONDER:	E. Peter Hoffman
AYES:	Goetzinger, Clements, Hoffman

4. Departmental Reports for August 2016

Discussion, consideration and possible approval or acceptance of the following:

- a. Police Department Report
- b. Court Report
- c. Fire Department
- d. Public Works Report
- e. Risk Manager
- f. New Resident List
- g. City Treasurer's Report
- h. Finance Director's Report
- i. Information System Management Report
- j. Engineers Report

Hoffman moved to approve the August 2016 departmental reports as presented. Clements seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	E. Peter Hoffman
SECONDER:	Sody Clements
AYES:	Goetzinger, Clements, Hoffman

5. Total Warrants & Claims \$888,055.18

- a. Discussion, consideration and possible approval of the following:

a. General Fund	221,582.49
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b. Street & Alley	195.78
c. Designated Funds	135.00
d. Nichols Hills Municipal Authority	124,654.77
e. General Fund Capital Improvement	10,579.25
f. Architect, Engineer & Design Fund	23,362.75
g. General Obligation Bond Funds	507,545.14

Clements moved to approve the total warrants and claims as presented. Hoffman seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Sody Clements
SECONDER:	E. Peter Hoffman
AYES:	Goetzinger, Clements, Hoffman

6. Consent Docket - Construction

Discussion, consideration and possible approval of the following:

- a. Amendment No. 1, the amount of \$5,376) for Project No. WW-1501 for Water Well #12. This increases the original contract amount to \$567,406 to be paid from 2011 GO Bonds and other funds.
- b. Pay Estimate No. 2 for Project No. WW-1501 with Layne Christensen Co., for Water Well #12 project in the amount of \$21,162.20. City Engineer has verified quantities and recommends approval, to be paid from the 2013 GO Bonds and other funds, and place maintenance bonds into effect.
- c. Pay Estimate No. 4 for Project No. PC-1501 with SAC Services, Inc., for paving improvements to Dorchester Drive and Elmhurst Ave. In The Amount Of \$206,181.64, to be paid from the 2015 GO Bonds and other funds.
- d. Pay Estimate No. 5 with Jenco Construction, for Project No. CH-1601, Town Hall Renovation in the amount of \$ 130,283.00, to be paid from the 2016 GO Bonds and other funds.

Clements moved to approve the total warrants and claims as presented. Hoffman seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	E. Peter Hoffman
SECONDER:	Sody Clements
AYES:	Goetzinger, Clements, Hoffman

7. Consent Docket - General

Discussion, consideration and possible approval of the following:

No action to be taken.

8. Citizens Desiring to be heard

No one expressed a desire to be heard.

9. Items for Separate Vote - General

Discussion, consideration and possible approval of the following:

- a. Receive update regarding the Grand Boulevard Redevelopment Committee.

Hoffman updated fellow council members of the upcoming re-bid of the Grand Boulevard redevelopment project. Hoffman, Marc Long and Scott Howard shared information regarding the rebid, adjustments to the length of the project and the grading, and pulled items from the base bid and placed them as alternates.

The new bid opening is scheduled for September 27, 2016.

- b. Discussion, consideration and possible approval or disapproval of a perpetual easement granting OKC-NHP, LLC the right of access, ingress and egress over, across and through the following described real property:

A tract of land being a part of the Southeast Quarter (SE/4) of Section Five (5), Township Twelve (12) North, Range Three (3) West of the Indian Meridian, Oklahoma City, Oklahoma County, Oklahoma, being a portion of Lots Thirty-one (31) and Thirty-two (32) Block One (1) as shown on the recorded plat AMENDED PLAT

OF BLOCKS A-B-C-D-E-1-2-3 & 26 NICHOLS HILLS, being more particularly described as follows:

Beginning at the Southwest (SW) Corner of said Lot 31, said point being the POINT OF BEGINNING;

THENCE North 00°12'00" West, along and with the West line of said Lot 31, a distance of 79.97 feet;

THENCE South 45°23'15" East, departing said West line, a distance of 70.48 feet to a point on the East line of said Lot 32;

THENCE South 00°12'00" East, along and with the East line of said Lot 32, a distance of 30.20 feet to the Southeast (SE) Corner of said Lot 32;

THENCE South 89°41'23" West, along and with the South line of said Lots 32 & 31, a distance of 50.00 feet to the POINT OF BEGINNING.

Hoffman moved to table agenda item 9b, regarding the perpetual easement with OKC-NHP, LLC. Clements seconded the motion.

RESULT:	TABLED [UNANIMOUS]
MOVER:	E. Peter Hoffman
SECONDER:	Sody Clements
AYES:	Goetzinger, Clements, Hoffman

- c. Concerning request for the 2016 Pooch Parade to be held on Sunday, October 30, 2016 and install 20 banners along Grand Boulevard within the City of Nichols Hills, between October 17, 2016 to October 30, 2016; and approve the parade for Sunday, October 30, 2016.

Carl Archiniaco spoke to Council regarding the upcoming Pooch Parade. Discussion included the date of the event, the banner application and their request to have food trucks at the event. Staff advised the City will provide the port-a-potty services.

Clements moved to approve agenda item 9c, including the event date, installation of banners and authorization of four (4) food truck vendors. Hoffman seconded the motion.

RESULT: **APPROVED [UNANIMOUS]**
MOVER: Sody Clements
SECONDER: E. Peter Hoffman
AYES: Goetzinger, Clements, Hoffman

- d. Discussion, consideration and possible approval or disapproval of entering into a lease agreement with OKC-NHP, LLC for office space located at 1117 Northwest 63rd Street in Nichols Hills, Oklahoma.

Hoffman moved to approve item 9d, renewal of lease agreement with OKC-NHP, LLC for office space located at 1117 Northwest 63rd Street in Nichols Hills. Clements seconded the motion.

RESULT: **APPROVED [UNANIMOUS]**
MOVER: E. Peter Hoffman
SECONDER: Sody Clements
AYES: Goetzinger, Clements, Hoffman

- e. Purchase one half-ton Pickup truck for the Street Department via state contract # SW035 from Bob Howard Chrysler Jeep Dodge, not to exceed \$23,000 as approved in the FY 2016-2017 CIP budget and declare the 2009 Ford F150 Regular Cab Pickup truck (VIN 1FTRF12W89KC35986) as surplus and approval to trade or sell to the highest and best bidder or to properly dispose of should no successful bid be received.

Clements moved to approve item 9e, purchase of one half-ton pickup truck and declaring the 2009 Ford F150 Regular Cab Pickup Truck as surplus. Hoffman seconded the motion.

RESULT: **APPROVED [UNANIMOUS]**
MOVER: Sody Clements
SECONDER: E. Peter Hoffman
AYES: Goetzinger, Clements, Hoffman

- f. Purchase one Street Sealant Machine for the Street Department via state contract # SW195 from Paving Maintenance Service Inc. (PMSI), not to exceed \$51,000 as approved in the FY 2016-2017 CIP budget and declare the 2001 Sealant Machine (ID 1C9EP122011418082) as surplus and approval to trade or sell to the highest and best bidder or to properly dispose of should no successful bid be received.

Hoffman moved to approve item 9f, purchase of street sealant machine and declaring the 2001 sealant Machine as surplus. Clements seconded the motion.

RESULT: **APPROVED [UNANIMOUS]**
MOVER: E. Peter Hoffman
SECONDER: Sody Clements
AYES: Goetzinger, Clements, Hoffman

- g. Request to award the bid received for Project IS-2016-1 Avigilon Video Security System, or alternatively, reject all bids and request to seek new bids.

RESULT: **APPROVED [UNANIMOUS]**
MOVER: Sody Clements
SECONDER: E. Peter Hoffman
AYES: Goetzinger, Clements, Hoffman

- h. Request to award the bid received for Project IS-2016-2 Avigilon Access Control System, or alternatively, reject all bids and request to seek new bids.

Hoffman moved to award the bid discussed in agenda item 9h for Avigilon Access Control System to Digi Security. Clements seconded the motion.

RESULT: **APPROVED [UNANIMOUS]**
MOVER: E. Peter Hoffman
SECONDER: Sody Clements
AYES: Goetzinger, Clements, Hoffman

- i. The tort claim submitted by Southwestern Bell Telephone Company dba AT&T Oklahoma, for \$ 1,162.46, for damage to AT&T Cable at Nichols Hills Water Well # 24 at 2000 NE 86th and N. Kelly, Oklahoma City, Oklahoma. Risk Manager Lindy Stormont recommends denial of the claim and submission to the city's insurance.

Hoffman moved to deny the tort claim submitted by Southwestern Bell Telephone Company dba AT&T Oklahoma and directed Risk Manager Lindy Stormont to submit the claim to the City's Insurance. Clements seconded the motion.

RESULT: **DENIED [UNANIMOUS]**
MOVER: E. Peter Hoffman
SECONDER: Sody Clements
AYES: Goetzinger, Clements, Hoffman

10. Items for Separate Vote - Ordinances, Resolutions and Related Matters

Discussion, consideration and possible approval of the following:

- a. Discussion, consideration and possible approval or disapproval of an ordinance adopting and enacting the "Nichols Hills City Code 2012-May 2016 Cumulative Bi-Annual Supplement" (the "Code Supplement") providing for severability; repealing all conflicting ordinances or parts of ordinances; providing for publication by summary in accordance with State law; and declaring an emergency.

Clements moved to approve agenda item 10a, an ordinance adopting and enacting the "Nichols Hills City Code 2012- May 2016 Cumulative Bi-Annual Supplement" (The "Code Supplement"). Hoffman seconded the motion.

RESULT: **APPROVED [UNANIMOUS]**
MOVER: Sody Clements
SECONDER: E. Peter Hoffman
AYES: Goetzinger, Clements, Hoffman

- i. Consider, discuss and approve or disapprove the emergency section of the foregoing ordinance.

Hoffman moved to approve Item 10a(i) - Emergency clause of the foregoing Ordinance. Clements seconded the motion.

RESULT: **APPROVED [UNANIMOUS]**
MOVER: E. Peter Hoffman
SECONDER: Sody Clements
AYES: Goetzinger, Clements, Hoffman

- b. Discussion, consideration and possible approval or disapproval of a resolution directing the City Clerk, upon publication of the “Nichols Hills City Code 2012-May 2016 Cumulative Bi-Annual Supplement” (the “Code Supplement”), to notify the public of said code supplement; and further directing the City Clerk, after receipt of the publication of the Code Supplement, to file certified copies of this resolution and of the said Code Supplement with certain designated governmental entities.

Hoffman moved to approve the resolution included in agenda item 10b. Clements seconded the motion.

RESULT: **APPROVED [UNANIMOUS]**
MOVER: Sody Clements
SECONDER: E. Peter Hoffman
AYES: Goetzinger, Clements, Hoffman

11. Adjournment

There being no further business, Hoffman moved to adjourn the meeting. Clements seconded the motion.

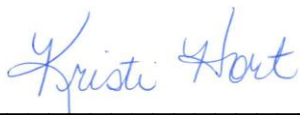
RESULT:	APPROVED [UNANIMOUS]
MOVER:	E. Peter Hoffman
SECONDER:	Sody Clements
AYES:	Goetzinger, Clements, Hoffman



Mayor
City of Nichols Hills, Oklahoma



City Manager
City of Nichols Hills, Oklahoma



City Clerk
City of Nichols Hills, Oklahoma