

AGENDA

Regular Meeting of the
Nichols Hills City Council
Tuesday, June 14, 2016 at 5:30 PM
Public Works, 1009 NW 75th
Nichols Hills/OKC, OK 73116

HEARING IMPAIRED: Upon the receipt of a written request 48 hours prior to all public meetings, a certified signer will be provided for the hearing impaired.

1. Call to Order and Pledge of Allegiance
2. Roll Call
3. Minutes
 - a. March 8, 2016 Minutes
 - b. March 15, 2016 Minutes
 - c. April 26, 2016 Special Meeting Minutes
 - d. April 27, 2016 Minutes - Special Joint Meeting
 - e. May 10, 2016 Minutes
 - f. May 10, 2016 Minutes - Special Joint Meeting
 - g. May 19, 2016 Minutes

4. Departmental Reports for May 2016

Discussion, consideration and possible approval or acceptance of the following:

- a. Police Department Report
- b. Court Report
- c. Fire Department
- d. Public Works Report
- e. Risk Manager

- f. New Resident List
- g. City Treasurer's Report
- h. Finance Director's Report
- i. Information System Management Report
- j. Engineers Report

5. Total Warrants & Claims \$889,098.82

a. Discussion, consideration and possible approval of the following:

a. General Fund	151,533.53
b. Street & Alley	0.00
c. Designated Funds	300.00
d. Nichols Hills Municipal Authority	64,013.02
e. General Fund Capital Improvement	9,930.69
f. 9-1-1 Fund	0.00
g. Nichols Hills Municipal Authority - Capital Improvement	68.15
h. Architect, Engineer & Design Fund	27,588.00
i. General Obligation Bond Funds	635,655.43

6. Consent Docket - Construction

Discussion, consideration and possible approval of the following:

- a. Pay Estimate No. 2 with Jenco Construction, for Project No. CH-1601, Town Hall Renovation in the amount of \$157,757.00, to be paid from the 2016 GO Bonds and other funds.
- b. Change Order No. 5, for Project No. FC-1302 with Pillar Contracting, Inc., in the amount of \$49,225.38 for the Public Works Facility Expansion. This increases the original contract amount to \$1,102,981.76, to be paid from the 2014 GO Bonds and other funds.
- c. Change Order No. 1, for Project PC-1401 with Petroleum Marketers Equipment Co., LLC, in the amount of \$8,765 for the Public Works Fueling Station. This increases the original contract amount to \$143,765 to be paid from the 2014 GO Bonds and other funds.

- d. Amendment No. 1 – Change order No. 1, for Project WC-1301 with Southwest Water Works in the amount of \$<352.50> and \$49,888, respectfully for the City Wide Waterline Replacement. This increases the original contract amount to \$690,270.50 to be paid from the 2011-2012 GO Bonds and other funds.
- e. Pay Estimate No. 12 for Project No. FC-1302 with Pillar Contracting, Inc., for the Public Works Facility Expansion in the amount of \$45,790, to be paid from the 2014 GO Bonds and other funds.
- f. Pay Estimate No. 2 for Project No. FC-1401 with Petroleum Marketers Equipment Co., LLC, for the Public Works Fueling Station in the amount of \$36,914.55, to be paid from the 2014 GO Bonds and other funds.
- g. Pay Estimate No. 1 for Project No. PC-1501 with SAC Services, Inc., for the Paving Improvements to Dorchester Drive in the amount of \$69,974.32, to be paid from the 2014 GO Bonds and other funds.
- h. Pay Estimate No. 7 for Project No. WW-1401 with Layne Christenson Co., for Water Wells #2, #5, & #8 in the amount of \$90,366.85. City Engineer has verified quantities and recommends approval to be paid from the 2013 GO Bonds and other funds.
- i. Pay Estimate No. 7 (Final) for Project No. WC-1301 with Southwest Water Works, LLC for the City Wide Waterline Replacement project in the amount of \$67,429.33. City Engineer has verified quantities and recommends approval, to be paid from the 2011 and 2012 GO Bonds and other funds, and place maintenance bonds into effect.

7. Consent Docket - General

Discussion, consideration and possible approval of the following:

- a. Accept the Certificate of Achievement for Excellence in Financial Reporting for the fiscal year ended June 30, 2016. This is the 20th consecutive year for the City of Nichols Hills to receive this award.
- b. Accept the award of financial reporting achievement for the fiscal year ended June 30, 2016, awarded to Finance Director Kristi Hort and the City of Nichols Hills.

8. Citizens Desiring to be heard

9. Items for Separate Vote - General

Discussion, consideration and possible approval of the following:

- a. Discussion, consideration and possible approval or disapproval of re-appointment of Gerald R. Marshall as City Treasurer effective July 1, 2016, and authorizing Mr. Marshall to take all actions necessary and appropriate to fulfill office of City Treasurer, approval of all necessary documents in furtherance of the foregoing, and further authorize Mayor to sign and certify all necessary documents in furtherance of the foregoing.
- b. Receive update regarding the Grand Boulevard Redevelopment Committee.

BOARD APPOINTMENTS - ENVIRONMENT, HEALTH & SUSTAINABILITY COMMISSION

- c. Environment, Health & Sustainability Commission - Ward Three

BOARD APPOINTMENTS - PARK COMMISSIONERS

- d. Board of Park Commissioners Appointment - At Large
- e. Board of Park Commissioners Appointment - Ward One

BOARD APPOINTMENTS - PLANNING COMMISSION

- f. Planning Commission Appointment for Ward Three.
- g. Request from Oklahoma County Medical Society Alliance to install 20 banners along Pennsylvania Avenue and Grand Boulevard within the City of Nichols Hills between October 3, 2016 and October 16, 2016.
- h. Acknowledge donation of \$4,000 from Redbud Classic and Redbud Foundation Board of Directors to Nichols Hills Parks Inc. In appreciation of the City of Nichols Hills support of the 2016 event.

- i. Workers Compensation Plan Renewal for July 1, 2016 to June 30, 2017. Risk Manager Lindy Stormont recommends approval of the renewal and the escrow credit of \$123,512.00 to be applied to next year's premium.
- j. Renewal of general liability, automobile, property, inland marine, law enforcement, employment practices, public entity management liability, commercial crime, excess errors and omissions liability, umbrella liability and terrorism insurance policies with Travelers Insurance for the 2016-2017 policy term, and authorizing the first payment of \$74,759. Risk Manager Lindy Stormont recommends approval.
- k. Request to award the bids received for Project TC-1604 - Traffic Signs, Sign Frames and Post.
- l. Declare 2014 Ford Taurus 4-door sedan (VIN# 1FAHP2MK8EG107419) with approximately 80,000 miles, as surplus and approval to trade or sell to the highest and best bidder.
- m. Recommendation from Court Clerk to write off uncollectible receivables of individuals who are deceased, in the amount of \$2,781.25.
- n. Recommendation from Court Clerk to write off uncollectible receivables for citations, in the amount of \$26,928.
- o. Concerning a budget adjustment for fiscal year 2015-2016.

10. Items for Separate Vote - Ordinances, Resolutions and Related Matters

Discussion, consideration and possible approval of the following:

- a. PUBLIC HEARING: Resolution approving and adopting budgets for Fiscal Year 2016-2017 for General Fund, Nichols Hills Municipal Authority, Street & Alley Fund, General Fund Capital Improvements, Nichols Hills Municipal Authority Capital Improvements, 911 Funds, Designated Account Funds, Sinking Fund and General Obligation Funds.
- b. Resolution of the City of Nichols Hills City Council establishing the Nine-One-One Emergency telephone rate for calendar year 2017.

- c. PUBLIC HEARING: Discussion, consideration and possible approval or disapproval of an ordinance amending the Nichols Hills City Code regarding procedures for approval on deeds; repealing all conflicting ordinances or parts of ordinances; providing for severability; and declaring an emergency.
- d. PUBLIC HEARING: Discussion, consideration and possible approval or disapproval of the lot split application submitted by Tim Hughes Construction for the property located at 1610 W Wilshire Boulevard, Nichols Hills, Oklahoma.
- e. PUBLIC HEARING: Discussion, consideration and possible approval or disapproval of the rezoning application submitted by Tim Hughes Construction for the property located at 1610 W Wilshire Boulevard, Nichols Hills, Oklahoma, from current zoning of E-1 to R-1-75.

11. Adjournment

I certify that the forgoing was filed in the Office of the City Clerk at 4 PM on the 10th day of June, 2016 and posted in prominent view on the North East window at Town Hall, 1117 NW 63rd St., and Public Works, 1009 NW 75th Street, Nichols Hills, Oklahoma, at 5 PM on the 10th day of June, 2016.

Addendum filed in the Office of the City Clerk at 4 PM on the 13th day of June, 2016 and posted in prominent view on the North East window at Town Hall, 1117 NW 63rd St., and Public Works, 1009 NW 75th Street, Nichols Hills, Oklahoma, at 5 PM on the 13th day of June, 2016



City Clerk
City of Nichols Hills, Oklahoma