

MINUTES

Regular Meeting of the
Nichols Hills City Council
Tuesday, February 9, 2016 at 5:30 PM
Town Hall, 6407 Avondale Drive
Nichols Hills, OK 73116

Original Agenda Filed in the Office of the Municipal Clerk at 4:30 PM on the 5th day of February, 2016.

1. Call to Order and Pledge of Allegiance

2. Roll Call

Attendee Name	Title	Status	Arrived
Steven J. Goetzinger		Present	
Sody Clements		Present	
E. Peter Hoffman		Present	

3. Minutes

- a. November 20, 2015 Minutes - Special City Council Meeting
- b. December 08, 2015 Minutes
- c. December 11, 2015 Minutes - Special City Council Meeting
- d. January 12, 2015 Minutes

Clements moved to approve the November 20, 2015, December 08, 2015, December 11, 2015, and January 12, 2016 minutes as presented. Goetzinger seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Sody Clements
SECONDER:	Steven J. Goetzinger
AYES:	Goetzinger, Clements, Hoffman

4. Departmental Reports for January 2016

Discussion, consideration and possible approval or acceptance of the following:

- a. Police Department Report
- b. Court Report
- c. Fire Department
- d. Public Works

- e. Risk Manager
- f. New Resident List
- g. City Treasurer's Report
- h. Finance Director's Report
- i. Information System Management Report
- j. Engineers Report
- k. 2015 Annual Report

Goetzinger moved to accept the January Departmental Reports as presented.
Clements seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Steven J. Goetzinger
SECONDER:	Sody Clements
AYES:	Goetzinger, Clements, Hoffman

5. Total Warrants & Claims \$416,891.68

- a. Discussion, consideration and possible approval of the following:

a. General Fund	100,573.27
b. Street & Alley	110.27
c. Designated Funds	320.00
d. Nichols Hills Municipal Authority	60,384.25
e. General Fund Capital Improvement	9,470.37
f. 9-1-1 Fund	0.00
g. Nichols Hills Municipal Authority - Capital Improvement	0.00
h. Architect, Engineer & Design Fund	20,051.23
i. General Obligation Bond Funds	225,982.29

Clements moved to approve the total warrants and claims as presented.
Goetzinger seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Sody Clements
SECONDER:	Steven J. Goetzinger
AYES:	Goetzinger, Clements, Hoffman

6. Consent Docket - Construction

Discussion, consideration and possible approval of the following:

- a. Change Order No. 4, in the amount of \$6,373.29 for Project No. FC-1302 for the Public Works Facility Expansion. This increases the original contract amount to \$1,053,756.38 to be paid out of the 2014 GO Bonds and other funds.

- b. Amendment No. 1, the amount of (\$5,621.00) for Project No. WW-1301 for Water Well #26. This decreases the original contract amount to \$565,061.71 to be paid out of the 2011 GO Bonds and other funds.
- c. Pay Estimate No. 6 for Project No. WC-1301, City-Wide Waterline Replacement in the amount of \$31,853.30, to Southwest Water Works, LLC. City Engineer has verified quantities and recommends approval to be paid out of 2012 GO Bonds and other funds.
- d. Pay Estimate No. 6 for Project No. PC-1201, Paving Improvements on Pennsylvania Ave from NW 63rd St to Grand Boulevard in the amount of \$62,983.81, to Nash Construction Co. To be paid out of 2012 GO Bonds and other funds.
- e. Pay Estimate No. 10 for Project No. FC-1302, Public Works Facility Expansion Project in the amount of \$32,851.85, to Pillar Contracting, Inc. City Engineer has verified quantities and recommends approval to be paid out of 2014 GO Bonds and other funds.
- f. Pay Estimate No. 6 (FINAL) and acceptance for Project No. WW-1301, Water Well #26 Project in the amount of \$32,155.21, To Layne Christensen Co. and placing maintenance bond into effect. City Engineer has verified quantities and recommends approval. To be paid out of 2011 GO Bonds and other funds.
- g. Invoice for TV Work at Wilshire & Penn in the amount of \$600.00, to Urban Contractors, LLC. To be paid out of the 2015 GO Bond other funds.

Goetzinger moved to approve agenda items 6a through 6g - Consent Docket - Construction as presented. Clements seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Steven J. Goetzinger
SECONDER:	Sody Clements
AYES:	Goetzinger, Clements, Hoffman

7. Consent Docket - General

Discussion, consideration and possible approval of the following:

- a. Purchase 5 new Dash Camera systems for Police Department Patrol cars, not to exceed the \$27,500 as approved in the FY 2015-2016 CIP budget.

Clements moved to approve agenda item 7a as presented. Goetzinger seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Sody Clements
SECONDER:	Steven J. Goetzinger
AYES:	Goetzinger, Clements, Hoffman

8. Citizens Desiring to be heard

Except as noted in the Public Hearing(s) below, no one present expressed a desire to be heard.

9. Items for Separate Vote - General

Discussion, consideration and possible approval of the following:

- a. PUBLIC HEARING: Discussion, consideration and possible approval of the preliminary plat for Cumberland Court, a tract of land containing 4.9 acres, more or less, being a part of the Southeast Quarter (SE/4) of Section Five (5), Township Twelve (12) North, Range Three (3) West of Indian Meridian, City of Nichols Hills, Oklahoma County, Oklahoma. All of lots One (1) through Eleven (11) Block Four (4) as shown on the recorded plat of business section of Nichols Hills. And all of lots Fourteen (14) through Twenty-Five (25) Block Five (5) as shown on the recorded plat of Nichols Hills.

Public Hearing opened. Seeing that no one present expressed a desire to speak, the public hearing was closed.

Goetzinger moved to approve agenda item 9a as presented. Clements seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Steven J. Goetzinger
SECONDER:	Sody Clements
AYES:	Goetzinger, Clements, Hoffman

- b. Regarding the Environmental, Health and Sustainability Commission recommendation regarding rain and freeze sensors. Chairman Herzel to address City Council.

Goetzinger moved to approve agenda item 9b as presented. Clements seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Steven J. Goetzinger
SECONDER:	Sody Clements
AYES:	Goetzinger, Clements, Hoffman

- c. Proclamation declaring the week of March 20, 2016 through March 26, 2016 as Arbor Week in the City of Nichols Hills.

Clements moved to approve agenda item 9c as presented. Goetzinger seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Sody Clements
SECONDER:	Steven J. Goetzinger
AYES:	Goetzinger, Clements, Hoffman

- d. Request to seek bids for tornado siren replacement, estimated total cost of \$50,000 as included and approved in the 2015 GO Bond Series.

Goetzinger moved to approve agenda item 9d as presented. Clements seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Steven J. Goetzinger
SECONDER:	Sody Clements
AYES:	Goetzinger, Clements, Hoffman

- e. Request to seek bids and purchase Technology items, estimated total cost of \$143,000 as included and approved in the 2015 & 2016 GO Bond Series.

Clements moved to approve agenda item 9e as presented. Goetzinger seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Sody Clements
SECONDER:	Steven J. Goetzinger
AYES:	Goetzinger, Clements, Hoffman

- f. Planning Commission Appointment for Ward Two.

Clements moved to approve the appointment of Tim Cheek to the Planning Commission. Goetzinger seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Sody Clements
SECONDER:	Steven J. Goetzinger
AYES:	Goetzinger, Clements, Hoffman

10. Items for Separate Vote - Ordinances, Resolutions and Related Matters

Discussion, consideration and possible approval of the following:

- a. Discussion, consideration and possible approval or disapproval of a resolution authorizing the disposal and destruction of certain original records and papers of records prior to the retention period for such records established in the Revised Records Retention Manual, 2015; and directing the City Manager to take all actions necessary to provide for the disposal and destruction of such records.

Goetzinger moved to approve agenda item 10a as presented. Clements seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Steven J. Goetzinger
SECONDER:	Sody Clements
AYES:	Goetzinger, Clements, Hoffman

11. Adjournment

There being no further business, Clements moved to adjourn the meeting. Goetzinger seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Sody Clements
SECONDER:	Steven J. Goetzinger
AYES:	Goetzinger, Clements, Hoffman



Mayor
City of Nichols Hills, Oklahoma



City Manager
City of Nichols Hills, Oklahoma



City Clerk
City of Nichols Hills, Oklahoma