

AGENDA

Regular Meeting of the
Nichols Hills City Council
Tuesday, May 9, 2017 at 5:30 PM
Town Hall, 6407 Avondale Drive
Nichols Hills, OK 73116

HEARING IMPAIRED: Upon the receipt of a written request 48 hours prior to all public meetings, a certified signer will be provided for the hearing impaired.

1. Call to Order and Pledge of Allegiance
2. Roll Call
 - a. Oath of Office for newly elected Councilman Steven Goetzinger, to be administered by Honorable Judge Charles Lutz.
 - b. Nomination and election of Mayor of City of Nichols Hills.
 - c. Nomination and election of Vice-Mayor of City of Nichols Hills.
3. Minutes
 - a. March 3, 2017 City Council/Municipal Authority
 - b. April 11, 2017
4. Departmental Reports for April 2017

Discussion, consideration and possible approval or acceptance of the following:

- a. Police Department Report
- b. Court Report
- c. Fire Department Report
- d. Public Works Report
- e. Risk Manager Report
- f. New Resident List

- g. City Treasurer's Report
- h. Finance Director's Report
- i. Information System Manager's Report
- j. Engineers Report

5. Total Warrants & Claims \$1,128,777.69

- a. Discussion, consideration and possible approval of the following:

a. General Fund	180,120.53
b. Street & Alley	59,976.96
c. Designated Funds	190.00
d. Nichols Hills Municipal Authority	77,324.47
e. General Fund Capital Improvement	9,613.19
f. Nichols Hills Municipal Authority - CIP	280,170.00
g. Architect, Engineer & Design Fund	11,178.50
h. General Obligation Bond Funds	510,204.04

6. Consent Docket - Construction

Discussion, consideration and possible approval of the following:

- a. Amendment No. 2 (Final), for Project No. WW-1501 with Layne Christensen Co. for Water Well #12 in the amount of \$19,508.53.

BACKGROUND

This amendment decreases the contract amount to \$547,897.47. City Engineer has verified quantities and recommends approval, to be paid from the 2013 GO Bonds and other funds.

- b. Change Order No. 3, for Project No. CH-1601 to Jenco Construction for Town Hall Renovation Project, to be paid out of the 2016 GO Bonds and other funds.

- c. Change Order No. 1 for Project No. PC-1501 with SAC Services, Inc., for paving improvements to Dorchester Drive and Elmhurst Avenue in the amount of \$102,160.00

BACKGROUND

This change order brings the contract amount to \$1,107,332.47. City Engineer has verified quantities and recommends approval, to be paid from the 2014-2015 GO Bond Funds and other funds.

- d. Pay Estimate No. 13 with Jenco Construction, for Project No. CH-1601, Town Hall renovation in the amount of \$66,432.08, to be paid from the 2016 GO Bonds and other funds.
- e. Pay Estimate No. 6 for Project No. FC-1501 with SAC Services, Inc., for Grand Boulevard Park Improvements from Bedford Drive to Brentwood Avenue in the amount of \$193,868.98.

BACKGROUND

City Engineer has verified quantities and recommends approval, to be paid from the 2015 GO Bonds and other funds.

- f. Pay Estimate No. 7 (Final) for Project No. WW-1501 with Layne Christensen Co., for Water Well #12 in the amount of \$64,762.24.

BACKGROUND

A final inspection has been held and is recommended that the final claim be paid from the 2014 GO Bonds and other funds, and place maintenance bonds into effect.

- g. Pay Estimate No. 9 for Project No. PC-1501 with SAC Services, Inc. for paving improvements to Dorchester Drive and Elmhurst Avenue in the amount of \$59,800.96.

BACKGROUND

City Engineer has verified quantities and recommends approval, to be paid from the 2014-2015 GO Bonds and other funds.

7. Consent Docket - General

Discussion, consideration and possible approval of the following:

- a. Regarding election of Board of Trustee members of the Oklahoma Municipal Assurance Group (OMAG). City Manager Shane Pate recommends the nomination of incumbents Ms. Pam Polk, City Manager of Collinsville, Ms. Janice Cain, City Manager of Atalus, and Mr. Earl Burson, City Manager of Harrah.

8. Citizens Desiring to be heard

9. Items for Separate Vote - General

Discussion, consideration and possible approval of the following:

- a. Update regarding receipt of letter from William Wiley Rice, Jr., dated April 16, 2017, stating he will not submit a new Consulting Services Proposal for the fiscal year beginning July 1, 2017, due to his pending retirement; thanking the members of the Planning Commission and city staff for the opportunity to work with them; and expressing his appreciation for his association with the City of Nichols Hills, Oklahoma.
- b. Discussion, consideration and possible determination as to the impact of a proposal to construct a building on vacant property generally located between Western Avenue and Grand Boulevard on the north side of N.W. 63rd Street, which is located in the "TC" Town Center Overlay District.
- c. Budget Adjustment #4 for 2017 GO Bond Series.
- d. Budget Adjustment #5 for Fiscal Year 2016-2017.
- e. Discussion regarding Investment Committee vacancy.
- f. Discussion, consideration and possible action regarding engaging the services of a Fire Protection Consultant to review commercial building plans for life and safety code compliance.
- g. Discussion, consideration and possible action regarding regulations and procedures for the demolition and remodel of homes.

- h. Discussion, consideration and possible action regarding regulations for joggers and cyclists.
- i. Discussion, consideration and possible approval or disapproval to enter into an agreement with Ford Audio Video to purchase from Oklahoma State Purchasing Contract #ITSW1021, audio visual and sound equipment for City Council Chambers in the amount of \$93,000.00.

BACKGROUND

The funds for this project will be coming from a number of sources, including but not limited to the 2015 GO Bond Issue, 2016 GO Bond Issue and 2016-2017 Information System's CIP fund.

- j. Discussion, consideration and possible approval or disapproval to declare technology equipment surplus; approval to sell items at auction to the highest bidder or to properly dispose of items should no successful bid be received.
- k. Fire Department request to surplus 1 MSA, Evolution 5200 Thermal Imaging Camera, serial number A1-2943-D08 for trade-in, to purchase a new Thermal Imaging Camera for a total of \$4,500 to be paid from the Fire Departments Operational Budget.

BOARD APPOINTMENTS - PLANNING COMMISSION

- l. Planning Commission Appointment - Ward One
- m. Planning Commission Appointment - Ward Two

BOARD APPOINTMENTS - PARK COMMISSIONERS

- n. Board of Park Commissioners Appointment - Ward One
- o. Board of Park Commissioners Appointment - At Large
- p. Board of Park Commissioners Appointment - Ward Two

BOARD APPOINTMENTS - ENVIRONMENT, HEALTH & SUSTAINABILITY COMMISSION

- q. Environment, Health & Sustainability Commission - Ward One
- r. Environment, Health & Sustainability Commission - Ward Two

BOARD APPOINTMENTS - BOARD OF ADJUSTMENT

- s. Board of Adjustment Appointment - At-Large Member
- t. Board of Adjustment Appointment - Ward Two
- u. Board of Adjustment Appointment - Ward Three
- v. Tort claim submitted by Dean Higginbotham for \$938.92, for damage sustained to his property at 1701 Bedford Drive. Risk Manager Lindy Stormont recommends denial of the claim and submission to the City's insurance.

10. Items for Separate Vote - Ordinances, Resolutions and Related Matters

Discussion, consideration and possible approval of the following:

- a. Discussion, consideration and possible approval or disapproval of an ordinance amending the Nichols Hills City Code regarding peddlers and solicitors; providing for severability; and declaring an emergency.
 - i. Discuss, consider and approve or disapprove the emergency section of the forgoing ordinance.
- b. Discussion, consideration, and possible approval or disapproval of an ordinance extending the corporate limits of the City of Nichols Hills, Oklahoma.
- c. Discussion, consideration and possible approval or disapproval of an ordinance amending Chapter 50 of the Nichols Hills City Code regarding the definition of "Fence" and "Accessory Building, Structure, or Use;" repealing all conflicting ordinances or parts of ordinances; providing for severability; and declaring an emergency.

- i. Discuss, consider and approve or disapprove the emergency section of the forgoing ordinance.
- d. Discussion, consideration and possible approval or disapproval of a resolution authorizing the disposal and destruction of certain original records and papers of records prior to the retention period for such records established in the Revised Records Retention Manual, 2015; and directing the City Manager to take all actions necessary to provide for the disposal and destruction of such records.
- e. Discussion, consideration, and possible approval or disapproval, upon the recommendation of the Nichols Hills Environment, Health and Sustainability Commission, of an ordinance amending the Nichols Hills City Code regarding restrictions on smoking and uses of tobacco products and vapor products and providing for penalties and fines for violation of such restrictions; repealing all conflicting ordinances or parts of ordinances; providing for severability; and declaring an emergency.
- i. Discuss, consider and approve or disapprove the emergency section of the forgoing ordinance.
- f. Discussion, consideration and possible approval or disapproval of an ordinance amending chapters 8, 10, and 48 of the Nichols Hills City Code regarding the expiration date of registrations, licenses, and bonds for various workmen performing work in the City and making such registrations, licenses, and bonds expire one year from their date rather than expiring on June 30 of each year; repealing all conflicting ordinances or parts of ordinances; providing for severability; and declaring an emergency.
- i. Discuss, consider and approve or disapprove the emergency section of the forgoing ordinance.

11. Adjournment

I certify that the forgoing was filed in the Office of the City Clerk at 3:15 PM on the 5th day of May, 2017 and posted in prominent view on the north east window at Town Hall, 1117 NW 63rd Street, and Public Works, 1009 NW 75th Street, Nichols Hills, Oklahoma, at 4:00 PM on the 5th day of May, 2017.

Addendum filed in the Office of the City Clerk at 3:30 PM on the 8th day of May, 2017 and posted in prominent view on the north east window at Town Hall, 1117 NW 63rd Street, and Public Works, 1009 NW 75th Street, Nichols Hills, Oklahoma, at 4:30 PM on the 8th day of May, 2016.



City Clerk
City of Nichols Hills, Oklahoma