

AGENDA

Regular Meeting of the
Nichols Hills City Council
Tuesday, November 14, 2017 at 5:30 PM
City Hall, 6407 Avondale Drive
Nichols Hills, OK 73116

HEARING IMPAIRED: Upon the receipt of a written request 48 hours prior to all public meetings, a certified signer will be provided for the hearing impaired.

1. Call to Order and Pledge of Allegiance
2. Roll Call

Presentations by Oklahoma Water Pollution Control Association

Mr. Ryan Kintner - Medium Water Well System Operator of the Year

Mr. Ron Burnett - Water System Operator Newcomer of the Year

Mr. Alex Gallegos and Mr. Paul Johnson - Maintenance Team of the year

3. Minutes
 - a. September 12, 2017
4. Departmental Reports for September and October 2017

Discussion, consideration and possible approval or acceptance of the following:

- a. Police Department Report
- b. Court Report
- c. Fire Department Report
- d. Public Works Report
- e. Risk Manager Report

- f. New Resident List
- g. Treasurers Report
- h. Finance Director's Report
- i. Information System Manager's Report
- j. Engineers Report
- k. ACOG Report

5. Total Warrants & Claims \$615,700.64

- a. Discussion, consideration and possible approval of the following:

a. General Fund	145,767.05
b. Designated Funds – Fire & General	35.33
c. Designated Funds – Police	190.99
d. Nichols Hills Municipal Authority	133,795.81
e. General Fund Capital Improvement	11,795.97
f. Nichols Hills Municipal Authority-Capital Improvement	26,320.00
g. General Obligation Bond Funds	308,227.56

6. Consent Docket - Construction

Discussion, consideration and possible approval of the following:

- a. Pay Estimate No. 1 for Project No. PC-1701 with SAC Services, Inc., for Paving Improvements to 1600 Block of Queenstown Road in the amount of \$56,724.50.

BACKGROUND

City Engineer has verified quantities and recommends approval, to be paid from 2017 GO Bonds and other funds.

- b. Pay Estimate No. 11 for Project No. FC-1501 with SAC Services, Inc., for Grand Boulevard Park Improvements from Bedford Drive to Brentwood Avenue in the amount of \$108,803.67.

BACKGROUND

City Engineer has verified quantities and recommends approval, to be paid from 2015-2016 GO Bonds and other funds.

- c. Pay Estimate No. 5 (Final) for Project No. PC-1603, paving and drainage improvements to Pennsylvania Avenue, Wilshire Boulevard and Town Center Parking in the amount of \$22,862.65, to MTZ Construction and place maintenance bonds into effect.

BACKGROUND

City Engineer has verified quantities and recommends approval, to be paid from 2012-2013 GO Bonds and other funds.

- d. Pay Estimate No. 19 with Jenco Construction, for Project No. CH-1601, Town Hall Renovation in the amount of \$8,332.07.

BACKGROUND

City Engineer has verified quantities and recommends approval, to be paid from 2016 GO Bonds and other funds.

- e. Discussion, consideration and possible approval of request to purchase and install three air conditioning units for City Hall, for an amount not to exceed \$44,000, to be paid from 2016 GO Bond funds and from other funds.

7. Consent Docket - General

Discussion, consideration and possible approval of the following:

- a. Discussion, consideration and possible action regarding Christmas Bonuses for City Employees.

8. Citizens Desiring to be heard

9. Items for Separate Vote - General

Discussion, consideration and possible approval of the following:

- a. TO BE READ INTO THE MINUTES: The City of Nichols Hills has received from Oklahoma Department of Environmental Quality, Permit No. WT000055170241 for unpermitted construction and modifications to a 4-MGD Chlorine gas distribution chlorination system located at the existing high service pump station building, and appurtenances to serve the City of Nichols Hills, Oklahoma County, Oklahoma.
- b. Discussion, consideration and possible approval or disapproval of the City of Nichols Hills Budgeting and Financial Planning Policies.
- c. Request from Allied Arts to install 100 banners in recognition of Allied Arts Month. Banners will be displayed within the City of Nichols Hills between February 1, 2018 and February 14, 2018.
- d. Purchase a new Police Patrol Vehicle, not to exceed \$35,000 as approved in the FY 2017-2018 CIP budget and declare 2014 Ford Interceptor (VIN 1FAHP2MK2FG117722) as surplus and approval to trade or sell to the highest and best bidder or to properly dispose of should no successful bid be received.
- e. Request to purchase capital improvement replacement virtual desktop server. Cost will not exceed \$10,500 as budgeted in the 2017-2018 Capital Improvement Budget. Request submitted by Information System Manager, Neil Gray.
- f. Request to purchase a Zetron Fire department tone-out system, state contract price is \$37,000. To be paid from 2017-2018 Capital Improvement Budget funds, GO Bond funds and other funds. Request submitted by Information System Manager, Neil Gray.
- g. Request from the Fire Department to purchase two capital improvement items: (a) a forcible door entry training prop, not to exceed \$2,800; and, (b) twelve personal firefighter bailout self-rescue systems, not to exceed \$4,150, as approved in the FY 2017-2018 CIP budget.

- h. Discussion, consideration and possible approval or disapproval of Estoppel Certificate requested by Wells Fargo Bank, N.A., and Global Gaming RP, LLC, sublessee with respect to Amended and Restated Lease Agreement dated September 9, 1986, by and between the City of Nichols Hills, Oklahoma and the Oklahoma City Zoological Trust; authorizing and approving execution of Estoppel Certificate, and such other actions as are necessary to complete the Estoppel Certificate.
- i. Recommendation from Court Clerk to write off uncollectible receivables of individuals who are deceased, in the amount of \$1,031.25.
- j. Schedule of 2018 Regular Nichols Hills City Council Meetings.
- k. Discussion, consideration and possible approval of Park Management Agreement by and between the City of Nichols Hills, Oklahoma and Nichols Hills Parks, Inc.

10. Items for Separate Vote - Ordinances, Resolutions and Related Matters

Discussion, consideration and possible approval of the following:

- a. PUBLIC HEARING: Discussion, consideration and possible approval or disapproval of an ordinance amending Chapter 50, Zoning, and Chapter 8, Buildings and Building Regulations, of the Nichols Hills City Code regarding demolition and removal of dwellings; repealing all conflicting ordinances or parts of ordinances; providing for severability; and declaring an emergency.
 - i. Consider, discuss and approve or disapprove the emergency section of the foregoing ordinance.
- b. Discussion, consideration and possible approval or disapproval of a Resolution directing the City Manager to procure a study of Dwellings in the City to assess each as to their significance as a "City Resource" as defined by Division 6, Demolition and Removal of Dwellings, Article II, District Regulations, Chapter 50, Zoning, to assist the City Manager in making his required findings regarding Dwellings proposed for demolition and removal.

- c. Discussion, consideration and possible approval or disapproval of an ordinance amending Chapter 34, Parks and Recreation, of the Nichols Hills City Code regarding a prohibition of spreading ashes of cremated human remains, spreading ashes of cremated animal remains, and burying dead animals in parks and other public places; repealing all conflicting ordinances or parts of ordinances; providing for severability; and declaring an emergency.
 - i. Consider, discuss and approve or disapprove the emergency section of the foregoing ordinance.
- d. Discussion, consideration and possible approval or disapproval of an ordinance amending Chapter 34, Parks and Recreation, of the Nichols Hills City Code regarding Nichols Hills Parks, Inc., parks in subdivisions created by plat, creation of new parks, donations to parks, adoption of parks, and correcting a scriveners' error in Ordinance 1106 regarding revocable permits for activities in parks and other public places; repealing all conflicting ordinances or parts of ordinances; providing for severability; and declaring an emergency.
 - i. Consider, discuss and approve or disapprove the emergency section of the foregoing ordinance.
- e. Discussion, consideration and possible approval or disapproval of an ordinance amending Chapter 2 of the Nichols Hills City Code regarding the sale of surplus personal property; repealing all conflicting ordinances or parts of ordinances; providing for severability; and declaring an emergency.
 - i. Consider, discuss and approve or disapprove the emergency section of the foregoing ordinance.
- f. Discussion, consideration and possible approval or disapproval of a resolution approving and adopting a methodology for calculating system development charges related to the City's water and wastewater systems.
- g. Discussion, consideration and possible approval or disapproval of an ordinance amending Chapter 3 of the Nichols Hills City Code regarding the City fee schedule; amending Chapter 46 of the Nichols Hills City Code to provide for capacity charges for the City's water and wastewater systems; repealing all conflicting ordinances or parts of ordinances; providing for severability; and declaring an emergency.
 - i. Consider, discuss and approve or disapprove the emergency

- section of the foregoing ordinance.
- h. Discussion, consideration and possible approval or disapproval of a resolution appointing a building code committee to review the City's building materials regulations, exterior construction standards, and building and safety-related codes to make recommendations with regards thereto to the City Council.
 - i. Discussion, consideration and possible approval or disapproval of an ordinance amending Chapter 44, Traffic and Motor Vehicles, of the Nichols Hills City Code regarding stop intersections; repealing all conflicting ordinances or parts of ordinances; providing for severability; and declaring an emergency.
 - i. Consider, discuss and approve or disapprove the emergency section of the foregoing ordinance.
 - j. Discussion, consideration and possible approval or disapproval of a resolution declaring certain supplies, materials and equipment owned by the City to be surplus ("Surplus Property"); directing the City Manager to sell such Surplus Property at public auction; and directing the City Manager to dispose of any such Surplus Property which does not receive a successful bid.
 - k. Discussion, consideration and possible approval or disapproval of a resolution authorizing the disposal and destruction of certain original records and papers of records prior to the retention period for such records established in the Revised Records Retention Manual, 2015; and directing the City Manager to take all actions necessary to provide for the disposal and destruction of such records.

11. Adjournment

I certify that the foregoing was filed in the Office of the City Clerk at 2:10 PM on the 9th day of November, 2017, 2017 and posted in prominent view on the window at City Hall, 6407 Avondale Drive, Nichols Hills, Oklahoma, at 3:00 PM on the 9th day of November, 2017, 2017, posted to the City of Nichols Hills website at <http://www.nicholshills.net> at 11:59 PM on the 9th day of November, 2017; and transmitted by email at 11:59 PM on the 9th day of November, 2017 to those persons who have requested

to be included on such notices pursuant to the Open Meeting Act and to those who have requested such notice.

Addendum filed in the Office of the City Clerk at 8:55 AM on the 13th day of October, 2017 and posted in prominent view on the window at City Hall, 6407 Avondale Drive, at 10 AM on the 13th day of October, 2017.



City Clerk
City of Nichols Hills, Oklahoma