

MINUTES

Regular Meeting of the
Nichols Hills City Council
Tuesday, September 12, 2017 at 5:30 PM
City Hall, 6407 Avondale Drive
Nichols Hills, OK 73116

**Original Agenda Filed in the Office of the Municipal Clerk at
4:40 PM on the 8th day of September, 2017.**

1. Call to Order and Pledge of Allegiance
2. Roll Call

Attendee Name	Title	Status	Arrived
Sody Clements		Present	
Steven J. Goetzinger		Present	
E. Peter Hoffman		Present	

3. Minutes
 - a. August 8, 2017
 - b. August 15, 2017
 - c. August 22, 2017

MOTION: Hoffman moved to approve the August 8, 2017, August 15, 2017 and August 22, 2017 minutes as presented. Goetzinger seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	E. Peter Hoffman
SECONDER:	Steven J. Goetzinger
AYES:	Clements, Goetzinger, Hoffman

4. Departmental Reports for August 2017

Discussion, consideration and possible approval or acceptance of the following:

- a. Police Department Report
- b. Court Report
- c. Fire Department Report
- d. Public Works Report
- e. Risk Manager Report
- f. New Resident List
- g. City Treasurer's Report
- h. Finance Director's Report
- i. Information System Manager's Report
- j. Engineers Report
- k. ACOG Report

Councilman Hoffman gave a brief update from recent ACOG meetings and progress on Grand Boulevard Park Project.

MOTION: Goetzinger moved to approve the August 2017 departmental reports as presented. Hoffman seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Steven J. Goetzinger
SECONDER:	E. Peter Hoffman
AYES:	Clements, Goetzinger, Hoffman

5. Total Warrants & Claims \$ 855,901.04

a. Discussion, consideration and possible approval of the following:

a. General Fund	127,524.35
b. Street & Alley	432.00
c. Designated Funds	102.12

d. Nichols Hills Municipal Authority	132,768.20
e. General Fund Capital Improvement	155,308.83
f. 911 Fund	0.00
g. Architect, Engineer & Design Fund	2,953.75
h. General Obligation Bond Funds	437,947.29

MOTION: Hoffman moved to approve the total warrants and claims as presented. Goetzinger seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	E. Peter Hoffman
SECONDER:	Steven J. Goetzinger
AYES:	Clements, Goetzinger, Hoffman

6. Consent Docket - Construction

Discussion, consideration and possible approval of the following:

- a. Amendment No. 1 and Change Order No. 2 for Project No. FC-1501 with SAC Services, Inc., for Grand Boulevard Park Improvements from Bedford Drive to Brentwood Avenue in the amount of <\$42,750> and \$31,260.57 respectively.

BACKGROUND

Amendment No. 1 decreases the original contract amount by \$42,750; Change Order No. 2 increases the original contract amount by \$31,260.57 with SAC Services, Inc. Modified contract amount will be \$2,304,943.07, to be paid out of the 2015-2016 GO Bonds and other funds.

- b. Amendment No. 1, for Project No. PC-1603 with MTZ Construction for Paving and Drainage Improvements to Pennsylvania Ave., Wilshire Ave., and Town Center Parking in the amount of \$28,235.49.

BACKGROUND

Amendment No. 1 increases the original contract amount by \$28,235.49 with MTZ Construction. Amendment contract amount will be \$767,768.49, to be paid out of the 2012-2013 GO Bonds and other funds.

- c. Pay Estimate No. 17 with Jenco Construction, for Project No. CH-1601, Town Hall Renovation in the amount of \$3,610.00.

BACKGROUND

City Engineer recommends approval of Application for Payment #17, to be paid from the 2016 GO Bonds and other funds.

- d. Pay Estimate No. 4 for Project No. PC-1603, paving and drainage improvements to Pennsylvania Avenue, Wilshire Boulevard and Town Center Parking in the amount of \$80,258.24, to MTZ Construction.

BACKGROUND

City Engineer has verified quantities and recommends approval, to be paid from the 2012-2016 GO Bonds and other funds.

- e. Pay Estimate No. 10 for Project No. FC-1501 with SAC Services, Inc., for Grand Boulevard Park Improvements from Bedford Drive to Brentwood Avenue in the amount of \$196,726.98.

BACKGROUND

City Engineer has verified quantities and recommends approval, to be paid from the 2015-2016 GO Bonds and other funds.

MOTION: Goetzinger moved to approve Items 6 a - 6 e the Consent Docket Construction as presented. Hoffman seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Steven J. Goetzinger
SECONDER:	E. Peter Hoffman
AYES:	Clements, Goetzinger, Hoffman

7. Consent Docket - General

Discussion, consideration and possible approval of the following:

- a. Review, approve, ratify and accept contract and bonds, which may include construction, maintenance and performance bonds, relating to Project PC-1701 for the 2017 GO Bond Issues for paving improvements to the 1600 Block of Queenstown Road, Nichols Hills, Oklahoma.

MOTION: Hoffman moved to approve, ratify and accept the contracts and bonds for Project PC-1701 - paving improvements to the 1600 Block of Queenstown Road, Nichols Hills, OK. Goetzinger seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	E. Peter Hoffman
SECONDER:	Steven J. Goetzinger
AYES:	Clements, Goetzinger, Hoffman

8. Citizens Desiring to be heard

No one expressed a desire to be heard.

9. Items for Separate Vote - General

Discussion, consideration and possible approval of the following:

- a. Request to purchase Brazos/Incode e-ticket devices for a start-up cost of \$38,346, as submitted by Police Chief, Steven Cox, to be paid from the 2017 General Obligation Bond Fund and other funds.

MOTION: Goetzinger moved to approve item 9a, to purchase

Brazos/Incode e-ticket devices for a start-up cost of \$38,346 to be paid from the 2017 General Obligation bond Fund and other funds. Hoffman seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Steven J. Goetzinger
SECONDER:	E. Peter Hoffman
AYES:	Clements, Goetzinger, Hoffman

- b. Request to purchase Cardiac heart monitor not to exceed \$16,000, as submitted by Fire Chief, Kevin Boydston, to be paid from the 2017 Capital Improvement Budget.

MOTION: Hoffman moved to approve item 9b, to purchase Cardiac heart monitor not to exceed \$16,000, to be paid from the 2017 Capital Improvement Budget. Goetzinger seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	E. Peter Hoffman
SECONDER:	Steven J. Goetzinger
AYES:	Clements, Goetzinger, Hoffman

10. Items for Separate Vote - Ordinances, Resolutions and Related Matters

Discussion, consideration and possible approval of the following:

- a. Discussion, consideration and possible approval or disapproval of an ordinance amending a subsection of the Nichols Hills City Code regarding parks and recreation to correct a scrivener's error; providing for severability; and declaring an emergency.

MOTION: Goetzinger moved to approve agenda item 10a, an ordinance amending a subsection of the Nichols Hills City Code regarding parks and recreation to correct a scrivener's error. Hoffman seconded the motion.

RESULT: **APPROVED [UNANIMOUS]**
MOVER: Steven J. Goetzinger
SECONDER: E. Peter Hoffman
AYES: Clements, Goetzinger, Hoffman

- i. Discuss, consider and approve or disapprove the emergency section of the foregoing ordinance.

MOTION: Hoffman moved to approve Item 10a(i) - Emergency clause of the foregoing Ordinance. Goetzinger seconded the motion.

RESULT: **APPROVED [UNANIMOUS]**
MOVER: E. Peter Hoffman
SECONDER: Steven J. Goetzinger
AYES: Clements, Goetzinger, Hoffman

- b. Discussion, consideration and possible approval or disapproval of an ordinance amending Chapter 34, Parks and Recreation, of the Nichols Hills City Code adopting a park rule prohibiting persons from floating, swimming, tubing, or wading in the water channels in any park; repealing all conflicting ordinances or parts of ordinances; providing for severability; and declaring an emergency.

MOTION: Goetzinger moved to approve agenda item 10b, an ordinance amending Chapter 34, Parks and Recreation, of the Nichols Hills City Code adopting a park rule prohibiting persons from floating, swimming, tubing, or wading in the water channels in any park. Hoffman seconded the motion.

RESULT: **APPROVED [UNANIMOUS]**
MOVER: Steven J. Goetzinger
SECONDER: E. Peter Hoffman
AYES: Clements, Goetzinger, Hoffman

- i. Discuss, consider and approve or disapprove the emergency section of the foregoing ordinance.

MOTION: Hoffman moved to approve Item 10b(i) - Emergency clause of the foregoing Ordinance. Goetzinger seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	E. Peter Hoffman
SECONDER:	Steven J. Goetzinger
AYES:	Clements, Goetzinger, Hoffman

- c. Discussion, consideration and possible approval or disapproval of a resolution declaring certain supplies, materials and equipment owned by the City to be surplus ("Surplus Property"); directing the City Manager to sell such Surplus Property at public auction; and directing the City Manager to dispose of any such Surplus Property which does not receive a successful bid.

Tabled - No action taken.

- d. Discussion, consideration and possible approval or disapproval of an ordinance amending Chapter 8, Buildings and building regulations, of the Nichols Hills City Code regarding the regulation of contractors by adding a definition of "contractor," rearranging some existing regulations to clarify that they apply to all contractors, revoking provisions providing for a board of plumbing examiners, adding requirements for registration by state-licensed contractors, adding a definition of "subcontractor," and requiring subcontractors to register with the city; clarifying intent of prior ordinance and renumbering section 8-487, homeowners' exception, to avoid conflict with previously existing section 8-487, Adoption of International Property Maintenance Code, 2012, as amended; repealing all conflicting ordinances or parts of ordinances; providing for severability; and declaring an emergency.

MOTION: Hoffman moved to approve agenda item 10d, an ordinance amending Chapter 8, Buildings and building regulations, of the Nichols Hills City Code regarding the regulation of contractors by adding a definition of "contractor," rearranging some existing regulations to clarify that they apply to all contractors, revoking provisions providing for a board of plumbing examiners, adding requirements for registration by state-licensed contractors, adding a definition of "subcontractor," and requiring subcontractors

to register with the city; clarifying intent of prior ordinance and renumbering section 8-487, homeowners' exception, to avoid conflict with previously existing section 8-487, adoption of international property maintenance code, 2012, as amended. Goetzinger seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	E. Peter Hoffman
SECONDER:	Steven J. Goetzinger
AYES:	Clements, Goetzinger, Hoffman

MOTION: Goetzinger moved to approve the emergency section of the foregoing ordinance. Hoffman seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Steven J. Goetzinger
SECONDER:	E. Peter Hoffman
AYES:	Clements, Goetzinger, Hoffman

11. Adjournment

MOTION: There being no further business, Goetzinger moved to adjourn the meeting. Hoffman seconded the motion.

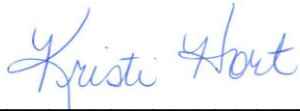
RESULT:	APPROVED [UNANIMOUS]
MOVER:	Steven J. Goetzinger
SECONDER:	E. Peter Hoffman
AYES:	Clements, Goetzinger, Hoffman



Mayor
City of Nichols Hills, Oklahoma



City Manager
City of Nichols Hills, Oklahoma



City Clerk
City of Nichols Hills, Oklahoma