

AGENDA

Regular Meeting of the
Nichols Hills City Council
Tuesday, August 8, 2017 at 5:30 PM
City Hall, 6407 Avondale Drive
Nichols Hills, OK 73116

HEARING IMPAIRED: Upon the receipt of a written request 48 hours prior to all public meetings, a certified signer will be provided for the hearing impaired.

1. Call to Order and Pledge of Allegiance
2. Roll Call
3. Minutes
 - a. July 11, 2017 at 5:30 PM Regular City Council Meeting
 - b. July 11, 2017 at 3:30 PM Special City Council minutes
4. Departmental Reports for July 2017

Discussion, consideration and possible approval or acceptance of the following:

- a. Police Department Report
- b. Court Report
- c. Fire Department Report
- d. Public Works Report
- e. Risk Manager Report
- f. New Resident List
- g. City Treasurer's Report
- h. Finance Director's Report
- i. Information System Manager's Report
- j. Engineers Report

k. ACOG Report

5. Total Warrants & Claims \$1,048,039.13

a. Discussion, consideration and possible approval of the following:

a. General Fund	390,306.34
b. Street & Alley	0.00
c. Designated Funds	0.00
d. Nichols Hills Municipal Authority	144,407.79
e. General Fund Capital Improvement	3,567.00
f. 911 Fund	419.94
g. Architect, Engineer & Design Fund	22,239.35
h. General Obligation Bond Funds	487,098.71

6. Consent Docket - Construction

Discussion, consideration and possible approval of the following:

- a. Change Order No. 1 for Project No. FC-1501 with SAC Services, Inc., for Grand Boulevard Park Improvements from Bedford Drive to Brentwood Avenue in the amount of \$2,316,432.50.

BACKGROUND

City Engineer has verified quantities and recommends approval, to be paid from the 2015-2016 GO Bonds and other funds.

- b. Change Order No. 1 for Project No. PC-1603 with MTZ Construction., for paving drainage improvements to Pennsylvania Avenue, Wilshire Boulevard and Town Center Parking Lot in the amount of \$41,585.00.

BACKGROUND

This increases the original contract amount from \$697,948.00 to \$739,533.00 with MTZ Construction Inc., to be paid out of the 2012-2013 GO Bonds and other funds.

- c. Pay Estimate No. 9 for Project No. FC-1501 with SAC Services, Inc., for Grand Boulevard Park Improvements from Bedford Drive to Brentwood Avenue in the amount of \$185,479.74.

BACKGROUND

City Engineer has verified quantities and recommends approval, to be paid from the 2015-2016 GO Bonds and other funds.

- d. Pay Estimate No. 3 for Project No. PC-1603, paving and drainage improvements to Pennsylvania Avenue, Wilshire Boulevard and Town Center Parking in the amount of \$276,472.78, to MTZ Construction.

BACKGROUND

City Engineer has verified quantities and recommends approval, to be paid from the 2012-2016 GO Bonds and other funds.

- e. Pay Estimate No. 16 with Jenco Construction, for Project No. CH-1601, Town Hall Renovation in the amount of \$28,120.00.

BACKGROUND

City Engineer recommends approval of Application for Payment #16, to be paid from the 2016 GO Bonds and other funds.

7. Consent Docket - General

Discussion, consideration and possible approval of the following:

- a. Interlocal agreement with Oklahoma County for jail services.

8. Citizens Desiring to be heard

9. Items for Separate Vote - General

Discussion, consideration and possible approval of the following:

- a. Discussion, consideration and possible approval or disapproval of a Revocable Right-of-Way Use Permit issued to OKC-NHP, LLC for the purpose of constructing, installing, and maintaining footings and other portions of a wall structure, landscaping and irrigation in the public right-of-way along the northern boundary of Northwest 63rd Street.
- b. Discussion, consideration, and possible approval or disapproval of a flyer entitled, "NEW City of Nichols Hills Bicycling, Jogging & Walking Ordinances," as recommended by the Environment, Health and Sustainability Commission, and directing staff to distribute such flyer to the public by including it in the next utility bill.
- c. Request to purchase television and exercise equipment which includes delivery, installation and inspection of new equipment for an amount not to exceed \$9,200.00, as submitted by Risk Manager, Lindy Hough, to be paid from the 2017-2018 Capital Improvement Budget.
- d. Request to purchase a new 2016 Freightliner, M2-106 Chassis with a 2016 Leach 2R111 heavy duty 25 yard rear loader VIN GHHK8778702312 and declare surplus and trade in a 2011 International 7400 SBA sanitation truck VIN 1HTWGAAR5J411354 for an amount not to exceed \$153,000.00, as submitted by Public Works Director, Randy Lawrence, to be paid from the 2017-2018 Capital Improvement Budget.
- e. Planning Commission Appointment for Ward Three fulfilling the unexpired term of Larry Savage, which term will expire in 2019.
- f. Request to purchase four recliner's, four mattresses and a kitchen table and chairs for an amount not to exceed \$5,000.00, as submitted by Fire Chief, Kevin Boydston, to be paid from the 2017-2018 Capital Improvement Budget.
- g. Recommendation from Court Clerk to write off uncollectible receivables of individuals who are deceased, in the amount of \$1,425.50.
- h. Request to purchase capital improvement software to aid in cyber, network and individual computer security. Cost will not exceed \$8,400 as budgeted in the 2017-2018 Capital Improvement Budget. Request submitted by Information System Manager, Neil Gray.

- i. Request to purchase capital improvement equipment for the City Hall training room, not to exceed \$7,500 as budgeted in the 2017-2018 Capital Improvement Budget. Request submitted by Information System Manager, Neil Gray.
- j. Request to purchase 11 new workstation computers, 13 new computer monitors, one new laptop and two new network domain controllers, to be purchased from State Contract, not to exceed \$24,670 as budgeted in the 2017-2018 Capital Improvement Budget. Request submitted by Information System Manager, Neil Gray
- k. Request to proceed with the Government Channel Improvements project. Project includes the purchase and installation of equipment, to be purchased from State Contract, not to exceed \$20,000, to be paid from 2017 GO Bond Funds. Request submitted by Information System Manager, Neil Gray.
- l. Discussion, consideration, and possible approval or disapproval of Amendment to Solid Waste Disposal Agreement between the City of Nichols Hills and Republic Services/Allied Waste.
- m. Request to award bid received for Project PC-1701 for Paving Improvements to the 1600 block of Queenstown Road, as recommended by City Engineer Karl Baldischwiler, or alternatively, reject all bids and request to seek new bids.

10. Items for Separate Vote - Ordinances, Resolutions and Related Matters

Discussion, consideration and possible approval of the following:

- a. Discussion, consideration and possible approval or disapproval of an ordinance amending Chapter 8, Buildings and Building Regulations, Article XI, Contractor Registration, of the Nichols Hills City Code by adding a definition of “general contractor” and adding a requirement that all general contractors register with the City before working in the City; repealing all conflicting ordinances or parts of ordinances; providing for severability; and declaring an emergency.
 - i. Discuss, consider and approve or disapprove the emergency section of the foregoing ordinance.

- b. Discussion, consideration and possible approval or disapproval of an ordinance amending Chapter 8, Buildings and Building Regulations, Article IX, House Moving and Demolition, of the Nichols Hills City Code by increasing the fee for demolition of buildings; repealing all conflicting ordinances or parts of ordinances; providing for severability; and declaring an emergency.
- i. Discuss, consider and approve or disapprove the emergency section of the foregoing ordinance.
- c. Discussion, consideration and possible approval or disapproval of a resolution authorizing the disposal and destruction of certain original records and papers of records prior to the retention period for such records established in the Revised Records Retention Manual, 2015; and directing the City Manager to take all actions necessary to provide for the disposal and destruction of such records.
- d. Discussion, consideration and possible approval or disapproval of a resolution declaring certain supplies, materials and equipment owned by the City to be surplus ("Surplus Property"); directing the City Manager to sell such Surplus Property at public auction; and directing the City Manager to dispose of any such Surplus Property which does not receive a successful bid.
- e. Discussion, consideration, and possible approval or disapproval of an ordinance amending Chapter 3 of the Nichols Hills City Code regarding fees for sign permits and inspections; repealing all conflicting ordinances or parts of ordinances; providing for severability; and declaring an emergency.
- i. Discuss, consider and approve or disapprove the emergency section of the foregoing ordinance.

11. Adjournment

I certify that the forgoing was filed in the Office of the City Clerk at 3:45 PM on the 4th day of August, 2017 and posted in prominent view on the window at City Hall, 6407 Avondale Drive, at 4:00 PM on the 4th day of August, 2017.

A handwritten signature in blue ink that reads "Kristi Hort". The signature is written in a cursive style with a large initial 'K'.

City Clerk
City of Nichols Hills, Oklahoma