

MINUTES

Regular Meeting of the
Nichols Hills City Council
Tuesday, November 13, 2018 at 5:30 PM
City Hall, 6407 Avondale Drive
Nichols Hills, OK 73116

Original agenda filed in the Office of the City Clerk at 3:40 PM on the 8th day of November, 2018.

1. Call to Order and Pledge of Allegiance
2. Roll Call

Attendee Name	Title	Status	Arrived
Sody Clements		Present	
Steven J. Goetzinger		Present	
E. Peter Hoffman		Present	

Oath of Office for newly appointed Associate Municipal Judge for the City of Nichols Hills.

Mayor E. Peter Hoffman Jr. administered the Oath of Office for newly appointed Associate Municipal Judge Stephen Haynes.

3. Minutes
 - a. May 17, 2018
 - b. October 9, 2018
 - c. October 22, 2018
 - d. November 5, 2018

MOTION: Goetzinger moved to approve the minutes included in agenda item 3a - 3d, as presented. Clements seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Steven J. Goetzinger
SECONDER:	Sody Clements
AYES:	Clements, Goetzinger, Hoffman

4. Departmental Reports

Discussion, consideration and possible approval or acceptance of the following:

- a. Police Department Report
- b. Court Report
- c. Fire Department Report
- d. Public Works Report
- e. Risk Manager Report
- f. New Resident List
- g. Treasurers Report
- h. Finance Director's Report
- i. Information System Manager's Report
- j. Engineers Report
- k. ACOG Report

Mayor Hoffman commended the Nichols Hills Police Department for their dedication and hard work.

MOTION: Clements moved to approve the November 2018 departmental reports as presented. Goetzinger seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Sody Clements
SECONDER:	Steven J. Goetzinger
AYES:	Clements, Goetzinger, Hoffman

5. Total Warrants & Claims \$458,118.62

a. Discussion, consideration and possible approval of the following:

a. General Fund	113,262.31
b. Designated Funds	225.00
c. Nichols Hills Municipal Authority	88,414.57
d. General Fund Capital Improvement	46,307.81
e. 9-1-1 Fund	1,059.65
e. Municipal Authority – CIP	315.00
f. General Obligation Bond Funds	208,534.28

MOTION: Goetzinger moved to approve the total warrants and claims as presented. Clements seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Steven J. Goetzinger
SECONDER:	Sody Clements
AYES:	Clements, Goetzinger, Hoffman

6. Consent Docket - Construction

Discussion, consideration and possible approval of the following:

- a. Pay Estimate No. 7 for Project No. PC-1702 with Atlas Paving Co., for Grand Boulevard Paving Improvements, Phase II in the amount of \$133,137.42.

BACKGROUND

City Engineer has verified quantities and recommends approval, to be paid from 2012 GO Bonds and other funds.

MOTION: Clements moved to approve item 6a Consent Docket Construction as presented. Goetzinger seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Sody Clements
SECONDER:	Steven J. Goetzinger
AYES:	Clements, Goetzinger, Hoffman

7. Consent Docket - General

Discussion, consideration and possible approval of the following:

- a. Request from Public Works Director Randy Lawrence to purchase a 2018 Ford SUV from Oklahoma State Contract SW-035, not to exceed \$30,000 as approved in the FY 2018-2019 CIP budget; declare 2013 Ford Escape VIN (1FMUC0F74DUB98534) as surplus; and approval to trade or sell to the highest and best bidder, or to properly dispose of should no successful bid be received.
- b. Request from Risk Manager Lindy Hough to purchase a speech transfer system hearing loop for the Police Department, for an amount not to exceed \$1,872 as approved in the FY 2018-2019 CIP budget.
- c. Request from Police Chief Steven Cox to purchase duty pistols and related equipment, for an amount not to exceed \$20,000 as approved in the FY 2018-2019 CIP budget.
- d. Request from Information Systems Manager Neil Gray to purchase additional security cameras and access control system for City Hall, not to exceed \$15,000 as approved in the FY 2018-2019 CIP Budget.
- e. Request from Information Systems Manager Neil Gray to purchase wireless WIFI for City Hall, not to exceed \$7,700 as approved in the FY 2018-2019 CIP Budget.
- f. Request from Information Systems Manager Neil Gray to purchase digital displays and payment kiosk for City Hall Lobby, not to exceed \$15,000 as approved in the FY 2017-2018 CIP Budget.

MOTION: Goetzinger moved to approve item 7a - 7f Consent Docket General as presented. Clements seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Steven J. Goetzinger
SECONDER:	Sody Clements
AYES:	Clements, Goetzinger, Hoffman

8. Citizens Desiring to be heard

The purpose of this time is to allow members of the public to speak to the City Council on any matter that is not otherwise set for consideration on this Agenda.

No one expressed a desire to be heard.

9. Items for Separate Vote - Ordinances, Resolutions and Other Matters

Items listed in this section of this Agenda must be discussed, considered, and voted on individually by the City Council.

Discussion, consideration and possible approval of the following:

- a. PUBLIC HEARING: Discussion, consideration and possible approval or disapproval of an ordinance amending the Residential Code of the Nichols Hills City Code regarding new construction soil tests and wind design criteria; repealing all conflicting ordinances or parts of ordinances; providing for severability; and declaring an emergency.

MOTION: Clements moved to approve agenda item 9a as presented. Goetzinger seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Sody Clements
SECONDER:	Steven J. Goetzinger
AYES:	Clements, Goetzinger, Hoffman

1. Consider, discuss and approve or disapprove the emergency section of the foregoing ordinance.

MOTION: Goetzinger moved to approve agenda item 9a(1) - Emergency clause of the foregoing ordinance. Clements seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Steven J. Goetzinger
SECONDER:	Sody Clements
AYES:	Clements, Goetzinger, Hoffman

- b. Discussion, consideration and possible approval or disapproval of an ordinance amending Chapter 3 of the Nichols Hills City Code regarding sewer service rates and charges and fees related to water meter installations; repealing all conflicting ordinances or parts of ordinances; providing for severability; and declaring an emergency.

MOTION: Clements moved to approve agenda item 9b as presented. Goetzinger seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Sody Clements
SECONDER:	Steven J. Goetzinger
AYES:	Clements, Goetzinger, Hoffman

1. Consider, discuss and approve or disapprove the emergency section of the foregoing ordinance.

MOTION: Goetzinger moved to approve agenda item 9b(1) - Emergency clause of the foregoing ordinance. Clements seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Steven J. Goetzinger
SECONDER:	Sody Clements
AYES:	Clements, Goetzinger, Hoffman

- c. Receive bids for sale of \$3,000,000 General Obligation Bonds, Series 2019, and award sale of bonds to the bidder bidding the lowest interest cost.

Chris Gander, municipal advisor with BOK Financial Securities, presented the summary of bond bids to the City Council. Mr. Gander recommended the sale of the \$3,000,000 General Obligation Bonds of 2019 be awarded to the lowest bidder, Robert W. Baird & Co., Inc.

MOTION: Clements moved to award the sale of the \$3,000,000 General Obligation Bonds of 2019 to Robert W. Baird & Co., Inc. and further with accordance with the minutes. Goetzinger seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Sody Clements
SECONDER:	Steven J. Goetzinger
AYES:	Clements, Goetzinger, Hoffman

- d. Discussion, Consideration and Possible Action regarding an ordinance providing for the issuance of General Obligation Bonds in the sum of Three Million Dollars (\$3,000,000) by the City of Nichols Hills, Oklahoma, authorized at an election duly called and held for such purpose; prescribing form of bonds; providing for a combined bond issue designated "General Obligation Bonds, Series 2019"; prescribing redemption provisions; designating bonds for purposes of certain provisions of the Internal Revenue Code; providing for registration thereof; appointing a paying-agent registrar for the issue and matters related thereto; approving the Official Statement pertaining to the bonds; providing for the levy of an annual tax for payment of principal and interest on the bonds; authorizing the approval of a continuing disclosure agreement and other contracts and instruments necessary to consummate sale of the bonds and disbursement of proceeds of the bonds; fixing other details of the bond sale and issuance; and declaring an emergency.

MOTION: Goetzinger moved to approve agenda item 9d as presented. Clements seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Steven J. Goetzinger
SECONDER:	Sody Clements
AYES:	Clements, Goetzinger, Hoffman

1. Consider, discuss and approve or disapprove the emergency section of the foregoing ordinance.

MOTION: Clements moved to approve agenda item 9d(1) - Emergency clause of the foregoing ordinance. Goetzinger

seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Sody Clements
SECONDER:	Steven J. Goetzinger
AYES:	Clements, Goetzinger, Hoffman

- e. Discussion, consideration and possible approval or disapproval of a resolution declaring certain supplies, materials and equipment owned by the City to be surplus ("Surplus Property"); directing the City Manager to sell such Surplus Property at public auction; and directing the City Manager to dispose of any such Surplus Property which does not receive a successful bid.

MOTION: Clements moved to approve agenda item 9e as presented. Goetzinger seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Sody Clements
SECONDER:	Steven J. Goetzinger
AYES:	Clements, Goetzinger, Hoffman

- f. Discussion, consideration and possible action regarding Christmas Bonuses for City Employees.

MOTION: Goetzinger moved to approve the Christmas Bonuses for City Employees amending the amount to \$150.00 per employee. Clements seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Steven J. Goetzinger
SECONDER:	Sody Clements
AYES:	Clements, Goetzinger, Hoffman

10. Adjournment

MOTION: There being no further business, Goetzinger moved to adjourn the meeting. Clements seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Steven J. Goetzinger
SECONDER:	Sody Clements
AYES:	Clements, Goetzinger, Hoffman

Mayor
City of Nichols Hills, Oklahoma

City Manager
City of Nichols Hills, Oklahoma

City Clerk
City of Nichols Hills, Oklahoma