AGENDA

Regular Meeting of the
Nichols Hills City Council
Tuesday, October 9, 2018 at 5:30 PM
City Hall, 6407 Avondale Drive
Nichols Hills, OK 73116

If special assistance is needed for this meeting by any person wishing to attend, please contact the City Clerk's office no later than 48 hours prior to the meeting, and such assistance will be provided.

Official action may be taken by the City Council only on items that appear on this Agenda. The City Council may dispose of the business set out on this Agenda by adopting, approving, denying, continuing, or taking other action as to each item, as determined by the City Council.

1. Call to Order and Pledge of Allegiance

2. Roll Call

3. Minutes
   a. September 11, 2018

4. Departmental Reports for September 2018

   Discussion, consideration, and possible approval or acceptance of the following:

   a. Police Department Report
   b. Court Report
   c. Fire Department Report
   d. Public Works Report
   e. Risk Manager Report
   f. New Resident List
   g. Treasurers Report

h. Finance Director's Report

i. Information System Manager's Report

j. Engineers Report

k. ACOG Report

5. Total Warrants & Claims $ 486,278.22

a. Discussion, consideration and possible approval of the following:

a. General Fund	142,296.64
b. Designated Funds	253.17
c. Nichols Hills Municipal Authority	125,215.39
d. General Fund Capital Improvement	6,786.75
e. Municipal Authority – CIP	237.17
f. General Obligation Bond Funds	211,489.10

6. Consent Docket - Construction

Items on Consent Dockets are usually approved as a group upon a motion by one of the City Council members. However, members of the City Council may request discussion or separate action on any item on the Consent Dockets.

Discussion, consideration, and possible approval of the following:

a. Amendment No. 1 for Project No. WW-1702 with Layne Christensen Co. for Water Well #23 in the amount of $21,022.00.

BACKGROUND

This change order increases the final contract amount to $662,195. The original contract amount was $641,173.

b. Pay Estimate No. 6 for Project No. PC-1702 with Atlas Paving Co., for Grand Boulevard Paving Improvements, Phase II in the amount of $132,635.30.

BACKGROUND

City Engineer has verified quantities and recommends approval, to be paid from 2012 GO Bonds and other funds.

7. Consent Docket - General

Items on Consent Dockets are usually approved as a group upon a motion by one of the City Council members. However, members of the City Council may request discussion or separate action on any item on the Consent Dockets.

Discussion, consideration, and possible approval of the following:

a. Request from Fire Chief Kevin Boydston to purchase 10 new 100 foot sections of 4 inch supply line fire hose for an amount not to exceed $4,850, as approved in the FY 2018-2019 CIP budget.
b. Request from Police Chief Steven Cox to purchase new furniture for administrative offices and booking room, for an amount not to exceed $25,400 as approved in the FY 2018-2019 CIP budget.
c. Request from Fire Chief Kevin Boydston to purchase and replace the fire Chief's vehicle and all necessary equipment needed to put the vehicle into service from Oklahoma State Contract SW-035, not to exceed $40,000 as approved in the FY 2018-2019 CIP budget; declare 2007 Chevy Silverado LS 1500 Pickup VIN (1GCEC19Z97Z151784) as surplus; and approval to trade or sell to the highest and best bidder, or to properly dispose of should no succesful bid be received.
d. Schedule of 2019 Regular Nichols Hills City Council Meetings.

Annual Contracts and Agreements

e. Interlocal agreement with Oklahoma County for jail services.
f. United Engines Agreement

8. Citizens desiring to be heard

The purpose of this time is to allow members of the public to speak to the City Council on any matter that is not otherwise set for consideration on this Agenda.

9. Items for Separate Vote - Ordinances, Resolutions and Other Matters

Items listed in this section of this Agenda must be discussed, considered, and voted on individually by the City Council.

Discussion, consideration, and possible approval of the following:

a. Request from Allied Arts to install 100 banners in recognition of Allied Arts Month. Banners will be displayed within the City of Nichols Hills between February 1, 2019 and February 14, 2019.

b. Discussion, consideration, and possible action regarding the appointment of Stephen Haynes as an Associate Municipal Judge.

c. PUBLIC HEARING: Discussion, consideration, and possible approval or disapproval of an ordinance amending the Nichols Hills City Code by clarifying when building permits are required; repealing all conflicting ordinances or parts of ordinances; providing for severability.

   i. Consider, discuss and approve or disapprove the emergency section of the foregoing ordinance.

d. PUBLIC HEARING: Discussion, consideration, and possible approval or disapproval of an ordinance amending the Nichols Hills City Code by clarifying the definitions and use of the words "Addition," "Alteration," and "Repair" and removing the word "remodel," all related to construction of buildings in various contexts; repealing all conflicting ordinances or parts of ordinances; providing for severability; and declaring an emergency.

   i. Consider, discuss and approve or disapprove the emergency section of the foregoing ordinance.

e. PUBLIC HEARING: Discussion, consideration and possible approval or disapproval of an ordinance amending the Nichols Hills City Code regarding code compliance required for additions and alterations of dwellings; repealing all conflicting ordinances or parts of ordinances; providing for severability; and declaring an emergency.

   i. Consider, discuss and approve or disapprove the emergency section of the foregoing ordinance.

f. Discussion, consideration and possible approval or disapproval of an ordinance amending the schedule of fines; repealing all conflicting ordinances or parts of ordinances; providing for severability; and declaring an emergency.

   i. Consider, discuss and approve or disapprove the emergency section of the foregoing ordinance.

g. Discussion, consideration and possible approval or disapproval of an ordinance amending Chapter 38, Streets, Sidewalks and other Public Places, of the Nichols Hills City Code to reaffirm and re-adopt Article VIII that was inadvertently repealed and to renumber provisions in Chapter 38 that were inadvertently adopted as Article VIII; repealing all conflicting ordinances or parts of ordinances; providing for severability; and declaring an emergency.

   i. Consider, discuss and approve or disapprove the emergency section of the foregoing ordinance.

h. Discussion, consideration and possible approval or disapproval of a Joint Resolution authorizing and approving the proposed "Agreement Regarding Water Well #10" by and among the City of Nichols Hills, Oklahoma, the Nichols Hills Municipal Authority, and 82nd Street Development, LLC which will allow for the relocation of Water Well #10 to a different location within the 82nd Street Development, reconnection of the waterline to Water Well #10 at the new location, and permanent platted access to it through public streets in the City.

i. Discussion, consideration, and possible approval or disapproval of a Temporary Access Agreement between Garrett and Company, LLC and the City of Nichols Hills, Oklahoma, granting the City temporary access across Garrett and Company’s property for ingress and egress and the staging of materials for drilling a new Water Well # 23 on City-owned property.

j. Approving, agreeing and determining that the City Manager's benefits shall be as provided for by the City Employee Manual, amended dated August 1, 2018.

k. Discussion, consideration and possible action regarding replacement Park Rules signs in Nichols Hills.

l. Discussion, consideration and possible approval or disapproval of a resolution authorizing the disposal and destruction of certain original records and papers of records prior to the retention period for such records established in the Revised Records Retention Manual, 2015; and directing the City Manager to take all actions necessary to provide for the disposal and destruction of such records.

m. Discussion, consideration and possible approval or disapproval of the amended City of Nichols Hills Budgeting and Financial Planning Policies.

n. Discussion, consideration and possible approval or disapproval of the "City of Nichols Hills Debt Management Policy."

o. Discussion, consideration and possible action regarding a resolution authorizing the sale of $3,000,000 of General Obligation Bonds, Series 2019 of the City of Nichols Hills, Oklahoma; fixing the amount of bonds to mature each year; fixing the manner, time and place the bonds are to be sold; authorizing the City Clerk to give notice of said sale as required by law and to publish notice of sale; approving and authorizing official statements; authorizing and approving contracts for bond counsel, financial advisor and paying agent-registrar services and amendments thereto, and waiving selection pursuant to a competitive process; and, authorizing executions and actions necessary for issuance and delivery of the bonds, and providing for other aspects of the bonds.

10. Adjournment

I certify that the forgoing was filed in the Office of the City Clerk at 3:55 PM on the 5th day of October, 2018 and posted in prominent view on the window at City Hall, 6407 Avondale Drive, at 4:15 PM on the 5th day of October, 2018; posted to the City of Nichols Hills website at http://www.nicholshills.net at 4:15 PM on the 5th day of October, 2018; and transmitted by email at 5 PM on the 5th day of

October, 2018 to those persons who have requested to be included on such notices pursuant to the Open Meeting Act and to those who have requested such notice.

Addendum filed in the Office of the City Clerk at 1:45 PM on the 8th day of October, 2018 and posted in prominent view on the window at City Hall, 6407 Avondale Drive, at 3 PM on the 8th day of October, 2018; posted to the City of Nichols Hills website at http://www.nicholshills.net at 4:30 PM on the 8th day of October, 2018; and transmitted by email at 4:30 PM on the 8th day of October, 2018 to those persons who have requested to be included on such notices pursuant to the Open Meeting Act and to those who have requested such notice.

City Clerk
City of Nichols Hills, Oklahoma