

## **AGENDA**

Regular Meeting of the  
Nichols Hills City Council  
Tuesday, August 14, 2018 at 5:30 PM  
City Hall, 6407 Avondale Drive  
Nichols Hills, OK 73116

HEARING IMPAIRED: Upon the receipt of a written request 48 hours prior to all public meetings, a certified signer will be provided for the hearing impaired.

1. Call to Order and Pledge of Allegiance
2. Roll Call
3. Minutes
  - a. July 10, 2018 Minutes
4. Departmental Reports for July 2018

Discussion, consideration and possible approval or acceptance of the following:

- a. Police Department Report
- b. Court Report
- c. Fire Department Report
- d. Public Works Report
- e. Risk Manager Report
- f. New Resident List
- g. Treasurers Report
- h. Finance Director's Report
- i. Information System Manager's Report
- j. Engineers Report
- k. ACOG Report

## 5. Total Warrants &amp; Claims \$957,529.20

## a. Discussion, consideration and possible approval of the following:

|                                      |            |
|--------------------------------------|------------|
| a. General Fund                      | 289,463.59 |
| b. Designated Funds                  | 118.53     |
| c. Nichols Hills Municipal Authority | 107,341.21 |
| d. General Fund Capital Improvement  | 67,375.18  |
| e. General Obligation Bond Funds     | 499,824.69 |

## 6. Consent Docket - Construction

## Discussion, consideration and possible approval of the following:

- a. Amendment No. 1 for Project No. PC-1702 with Atlas Paving. for Grand Boulevard Paving Improvements, Phase II in the amount of <\$7,000.00>.

## BACKGROUND

This amendment decreases the contract amount to \$1,066,723.35.  
The original contract amount was \$1,051,223.35.

- b. Pay Estimate No. 4 for Project No. PC-1702 with Atlas Paving Co., for Grand Boulevard Paving Improvements, Phase II in the amount of \$253,673.53.

## BACKGROUND

City Engineer has verified quantities and recommends approval, to be paid from 2012 GO Bonds and other funds.

- c. Amendment No. 1 and Change Order No. 2 (Final) for Project No. PC-1703 with MTZ Construction Co, for paving improvements to the intersection of Huntington Ave and Canterbury Place in the amount of \$9,002.77 and \$12,990 respectively.

### BACKGROUND

This amendment/change order increases the contract amount to \$254,594.77. The original contract amount was \$227,765.

- d. Pay Estimate No. 3 (Final) for Project No. PC-1703 with MTZ Construction Co., for Paving improvements to the intersection of Huntington Avenue and Canterbury Place in the amount of \$114,089.47.

### BACKGROUND

City Engineer has verified quantities and recommends approval, to be paid from 2017 GO Bonds and other funds.

- e. Pay Estimate No. 2 for Project No. FC-1702 with Grooms Irrigation Co, for City-Wide Irrigation Improvements in the amount of \$51,632.50.

### BACKGROUND

City Engineer has verified quantities and recommends approval, to be paid from 2016 GO Bonds and other funds.

## 7. Consent Docket - General

Discussion, consideration and possible approval of the following:

### Annual Contracts

- a. Amended and restated Landscape Maintenance Contract with Northwest Lawn for Fiscal Year 2018-2019.

## 8. Citizens Desiring to be heard

## 9. Items for Separate Vote - General

Discussion, consideration and possible approval of the following:

- a. Request from Risk Manager, Lindy Hough to purchase new exercise equipment not to exceed \$4,117, as approved in the FY 2018-2019 CIP budget.
- b. Request from Police Chief Steven Cox to purchase a new Ford Police Interceptor SUV and all the necessary equipment needed to put the vehicle into service from Oklahoma State Contract SW0305, as approved in the FY 2018-2019 CIP budget.
- c. Recommendation from Court Clerk to write off uncollectible fine receivables of individuals who are deceased, in the amount of \$3,400.
- d. Recommendation from City Clerk to write off uncollectible utility receivables of individuals who are deceased, in the amount of \$524.91.
- e. Request from Fire Chief, Kevin Boydston to purchase radio communication equipment for two Emergency Operations locations.
- f. Discussion, consideration, and possible approval or disapproval of budget adjustment #2 for Fiscal Year 2018-2019.
- g. Request from Administration department to purchase LED light fixtures for City Hall as approved in the 2018-2019 General Fund CIP.
- h. Request from Public Works Directory Randy Lawrence to purchase a 2020 Freightliner M2-106 Chassis with Leach 25 yard rear loader body sanitation truck from Oklahoma State Contract SW-197, for an amount not to exceed \$175,000 as approved in the FY 2018-2019 CIP budget; declare 2014 Freightliner 108SD (VIN 1FVHG5CY7EHFS7614) as surplus; and approval to trade or sell to the highest and best bidder, or to properly dispose of should no successful bid be received.

BOARD APPOINTMENTS - ENVIRONMENT, HEALTH &  
SUSTAINABILITY COMMISSION

- i. Environment, Health & Sustainability - Ward Three

10. Items for Separate Vote - Ordinances, Resolutions and Related Matters

Discussion, consideration and possible approval of the following:

- a. PUBLIC HEARING: Discussion, consideration and possible approval or disapproval of an ordinance amending the Section 50-26 of the Nichols Hills City Code and the official zoning district map to rezone and redistrict the properties located in Nichols Hills, Oklahoma at 1114 Sherwood Lane and generally known as Nichols Hills Manor, 1110 Sherwood Lane and generally known as Sherwood Arms Condominiums, and 6405 Grandmark Drive and generally known as Grandmark Condominiums from the “C-2” Retail Business District to the “R-3” Multiple-Family Residential District; repealing all ordinances or parts of ordinances in conflict; providing for severability; and declaring an emergency.
  - i. Consider, discuss and approve or disapprove the emergency section of the foregoing ordinance.
- b. PUBLIC HEARING: Discussion, consideration and possible approval or disapproval of an ordinance amending Chapter 8, Building and Building regulations, and Chapter 50, Zoning, of the Nichols Hills City code regarding demolition of buildings, including dwellings; repealing all conflicting ordinances or parts of ordinances; providing for severability; and declaring an emergency.
  - i. Consider, discuss and approve or disapprove the emergency section of the foregoing ordinance.
- c. Discussion, consideration and possible approval or disapproval of a resolution authorizing the disposal and destruction of certain original records and papers of records prior to the retention period for such records established in the Revised Records Retention Manual, 2015; and directing the City Manager to take all actions necessary to provide for the disposal and destruction of such records.

- d. Discussion, consideration and possible approval or disapproval of a Resolution authorizing and approving the release by the City of Nichols Hills, Oklahoma of the November 10, 2015 Wilshire Property Interim Access Easement Agreement recorded in Book 13002, Page 1694 of the Oklahoma County Clerk's Records and the December 18, 2015 Broadway Property Interim Access Easement Agreement recorded in Book 13002, Page 1724 of the Oklahoma County Clerk's Records, which easements provided access for the City of Nichols Hills, Oklahoma to its Water Well Site #10, and approving an Interim Access Easement Agreement in favor of the City of Nichols Hills, Oklahoma to be granted by 82nd Street Development LLC, an Oklahoma limited liability company, to provide alternate access for the City of Nichols Hills, Oklahoma to its Water Well Site #10.
- e. Regarding the building located at 1620 Norwood Place ("the building") in the City of Nichols Hills, Oklahoma, take the following actions: (1) receive report from the City Manager regarding the current condition of the building and any information provided to him by the owner thereof regarding the owner's plans to either renovate the building in accordance with a building permit issued by the City or to comply with the July 10, 2018 Resolution of the City Council of the City of Nichols Hills which Resolution, among other things, (a) declared that the building is dilapidated and detrimental to the health, safety, benefit and welfare of the general public and constitutes a fire hazard by virtue of such; (b) directed that the building be torn down, razed and removed by the owner of it with work to commence by August 24, 2018 and to be complete by August 31, 2018; and (c) directed that the building be boarded and secured pending demolition; (2) discussion and consideration of the City Manager's report; and (3) discussion, consideration, and possible action to amend or revoke the July 10, 2018 Resolution based on the City Manager's report, all to ensure that the building is either going to be renovated in a timely fashion in accordance with the City's building permit and applicable laws or to be demolished as required by the Resolution.
- f. Discussion, consideration and possible approval or disapproval of a resolution appointing Judge Charles B. Lutz, Jr., as Municipal Judge Emeritus; providing for services and compensation.

## 11. Adjournment

I certify that the forgoing was filed in the Office of the City Clerk at 1:32 PM on the 10<sup>th</sup> day of August, 2018 and posted in prominent view on the window at City Hall, 6407 Avondale Drive, at 3 PM on the 10<sup>th</sup> day of August, 2018; posted to the City of Nichols Hills website at <http://www.nicholshills.net> at 3 PM on the 10<sup>th</sup> day of August, 2018; and transmitted by email at 3 PM on the 10<sup>th</sup> day of August, 2018 to those persons who have requested to be included on such notices pursuant to the Open Meeting Act and to those who have requested such notice.



---

City Clerk  
City of Nichols Hills, Oklahoma