

AGENDA

Regular Meeting of the
Nichols Hills City Council
Tuesday, June 12, 2018 at 5:30 PM
City Hall, 6407 Avondale Drive
Nichols Hills, OK 73116

HEARING IMPAIRED: Upon the receipt of a written request 48 hours prior to all public meetings, a certified signer will be provided for the hearing impaired.

1. Call to Order and Pledge of Allegiance
2. Roll Call
3. Minutes
 - a. October 2, 2017 Minutes - Joint Meeting with Planning Commission
 - b. April 10, 2018 Minutes
 - c. May 7, 2018 Minutes - Joint Meeting with Nichols Hills Municipal Authority
 - d. May 8, 2018 Minutes
4. Departmental Reports for May 2018

Discussion, consideration and possible approval or acceptance of the following:

 - a. Police Department Report
 - b. Court Report
 - c. Fire Department Report
 - d. Public Works Report
 - e. Risk Manager Report
 - f. New Resident List
 - g. Treasurers Report

- h. Finance Director's Report
- i. Information System Manager's Report
- j. Engineers Report
- k. ACOG Report

5. Total Warrants & Claims \$894,435.61

- a. Discussion, consideration and possible approval of the following:

a. General Fund	131,092.50
b. Designated Funds	119.34
c. Nichols Hills Municipal Authority	99,859.85
d. General Fund Capital Improvement	480,381.41
e. General Obligation Bond Funds	182,982.51

6. Consent Docket - Construction

Discussion, consideration and possible approval of the following:

- a. Change Order No. 1 for Project No. PC-1703 with MTZ Construction Co., for Paving improvements to the intersection of Huntington Avenue and Canterbury Place in the amount of \$4,837.00.

BACKGROUND

This change order increase the final contract amount to \$232,602.
The original contract amount was \$227,765.

- b. Pay Estimate No. 2 for Project No. PC-1703 with MTZ Construction Co., for Paving improvements to the intersection of Huntington Avenue and Canterbury Place in the amount of \$84,339.88.

BACKGROUND

City Engineer has verified quantities and recommends approval, to be paid from 2017 GO Bonds and other funds.

- c. Request from Public Works Director, Randell Lawrence to purchase Stop Sign Frames for an amount not to exceed \$32,000, to be paid from 2015 GO Bonds and other funds.
- d. Discussion, consideration and possible approval or disapproval of an Agreement for Professional Services with Howard - Fairbairn Site Design, Inc., regarding landscape architectural services for park irrigation improvements at West Grand Boulevard Park.

7. Consent Docket - General

Discussion, consideration and possible approval of the following:

Annual Contracts

- a. Legal Services Contract with Williams, Box, Forshee & Bullard, P.C..

8. Citizens Desiring to be heard

9. Items for Separate Vote - General

Discussion, consideration and possible approval of the following:

- a. ACOG - Regional Transportation Authority Presentation
- b. Discussion, consideration and possible approval or disapproval of budget adjustment for fiscal year 2017-2018 for General Fund, Capacity Impact Funds, Impound Funds and Capital Improvement funds.
- c. Discussion, consideration and possible approval or disapproval of the State Auditor's Certificate and Order to County Clerk and County Treasurer regarding the City Treasurer, approval of all necessary documents in furtherance of the foregoing, and further authorize Mayor to sign and certify all necessary documents in furtherance of the foregoing.

BOARD APPOINTMENTS - PLANNING COMMISSION

- d. Planning Commission Appointment - Ward One
- e. Planning Commission Appointment - Ward Two
- f. Planning Commission Appointment - Ward Three

BOARD APPOINTMENTS - PARK COMMISSIONERS

- g. Board of Park Commissioners Appointment - Ward Two
- h. Board of Park Commissioners Appointment - Ward Three
- i. Board of Park Commissioners Appointment - Ward Three
- j. Board of Park Commissioners - At Large Appointment

BOARD APPOINTMENTS - ENVIRONMENT, HEALTH & SUSTAINABILITY COMMISSION

- k. Environment, Health & Sustainability Commission - Ward One
- l. Environment, Health & Sustainability Commission - Ward Two
- m. Environment, Health & Sustainability - Ward Three

BOARD APPOINTMENTS - BOARD OF ADJUSTMENT

- n. Board of Adjustment Appointment - At-Large Member
- o. Board of Adjustment Appointment - Ward One

10. Items for Separate Vote - Ordinances, Resolutions and Related Matters

Discussion, consideration and possible approval of the following:

- a. Discussion, Consideration and possible action regarding purchase of property & liability insurance for FY 2018- 2019.
- b. PUBLIC HEARING: Resolution approving and adopting budgets for Fiscal Year 2018-2019 for General Fund, Nichols Hills Municipal Authority, Street & Alley Fund, General Fund Capital Improvements, Nichols Hills Municipal Authority Capital Improvements, 911 Funds, Designated Account Funds, Sinking Fund and General Obligation Funds.

- c. PUBLIC HEARING: Discussion, consideration and possible approval or disapproval of an ordinance amending the Nichols Hills City Code regarding swimming pools; repealing all conflicting ordinances or parts of ordinances; providing for severability; and declaring an emergency.
 - i. Consider, discuss and approve or disapprove the emergency section of the foregoing ordinance.
- d. PUBLIC HEARING: Discussion, consideration and possible approval or disapproval of an ordinance amending the Nichols Hills City Code clarifying the definitions and use of “addition” and “alteration” and removing the word “remodel” related to construction of buildings in various contexts; repealing all conflicting ordinances or parts of ordinances; providing for severability; and declaring an emergency.
- e. PUBLIC HEARING: Discussion, consideration and possible approval or disapproval of an ordinance amending Chapter 8 of the Nichols Hills City Code regarding the additional local regulations of the Electrical Code; repealing all conflicting ordinances or parts of ordinances; providing for severability; and declaring an emergency.
 - i. Consider, discuss and approve or disapprove the emergency section of the foregoing ordinance.
- f. PUBLIC HEARING: Discussion, consideration and possible approval or disapproval of an ordinance amending Section 8-9 of the Nichols Hills City Code regarding contractors required to be licensed by state law and the letters required to be displayed on their vehicles; repealing all conflicting ordinances or parts of ordinances; providing for severability; and declaring an emergency.
 - i. Consider, discuss and approve or disapprove the emergency section of the foregoing ordinance.
- g. PUBLIC HEARING: Discussion, consideration and possible approval or disapproval of an ordinance amending Chapter 8 of the Nichols Hills City Code by repealing the requirement for bonds from plumbing contractors; repealing all conflicting ordinances or parts of ordinances; providing for severability; and declaring an emergency.
 - i. Consider, discuss and approve or disapprove the emergency section of the foregoing ordinance.

- h. PUBLIC HEARING: Discussion, consideration and possible approval or disapproval of an ordinance amending the Nichols Hills City Code by Chapter 50, Zoning, of the Nichols Hills City Code regarding residential exterior building materials that are prohibited and residential exterior building materials that are allowed; repealing all conflicting ordinances or parts of ordinances; providing for severability; and declaring an emergency.
- i. Consider, discuss and approve or disapprove the emergency section of the foregoing ordinance.
- i. PUBLIC HEARING: Discussion, consideration and possible approval or disapproval of an ordinance amending the Nichols Hills City Code by adopting the 2015 editions of the International Building Code, the International Residential Code, the International Mechanical Code, the International Plumbing Code, the International Existing Building Code, the International Fuel Gas Code, and the International Fire Code and the 2014 edition of the National Electrical Code, each as modified and adopted by the State of Oklahoma and as further hereby modified by the City of Nichols Hills, Oklahoma; amending the Nichols Hills City Code by adopting residential high wind construction requirements; repealing all conflicting ordinances or parts of ordinances; providing for severability; and declaring an emergency.
- i. Consider, discuss and approve or disapprove the emergency section of the foregoing ordinance.
- j. Discussion, consideration and possible approval or disapproval of an ordinance amending the Employee Retirement System, Defined Benefit Plan for City of Nichols Hills, Oklahoma and Nichols Hills Municipal Authority (also known as the Nichols Hills Public Works Authority); providing retirement benefits for eligible employees of City of Nichols Hills, Oklahoma & Nichols Hills Municipal Authority; pertaining to contributions by employees; providing for repealer and severability; and declaring an emergency.
- i. Consider, discuss and approve or disapprove the emergency section of the foregoing ordinance.

- k. Discussion, consideration and possible approval or disapproval of a resolution authorizing the disposal and destruction of certain original records and papers of records prior to the retention period for such records established in the Revised Records Retention Manual, 2015; and directing the City Manager to take all actions necessary to provide for the disposal and destruction of such records.

11. Adjournment

I certify that the forgoing was filed in the Office of the City Clerk at 1:25 PM on the 8th day of June, 2018 and posted in prominent view on the window at City Hall, 6407 Avondale Drive, at 2 PM on the 8th day of June, 2018; posted to the City of Nichols Hills website at <http://www.nicholshills.net> at 2 PM on the 8th day of June, 2018; and transmitted by email at 2 PM on the 8th day of June, 2018 to those persons who have requested to be included on such notices pursuant to the Open Meeting Act and to those who have requested such notice.

Addendum filed in the Office of the City Clerk at 12:43 PM on the 11th day of June, 2018 and posted in prominent view on the window at City Hall, 6407 Avondale Drive, at 12:55 PM on the 11th day of June, 2018; posted to the City of Nichols Hills website at <http://www.nicholshills.net> at 1 PM on the 11th day of June, 2018; and transmitted by email at 1 PM on the 11th day of June, 2018 to those persons who have requested to be included on such notices pursuant to the Open Meeting Act and to those who have requested such notice.



City Clerk
City of Nichols Hills, Oklahoma