

AGENDA

Regular Meeting of the
Nichols Hills City Council
Tuesday, April 10, 2018 at 5:30 PM
City Hall, 6407 Avondale Drive
Nichols Hills, OK 73116

HEARING IMPAIRED: Upon the receipt of a written request 48 hours prior to all public meetings, a certified signer will be provided for the hearing impaired.

1. Call to Order and Pledge of Allegiance
2. Roll Call
3. Minutes
 - a. March 13, 2018 Minutes
 - b. March 26, 2018 Minutes
4. Departmental Reports for March 2018

Discussion, consideration and possible approval or acceptance of the following:

- a. Police Department Report
- b. Court Report
- c. Fire Department Report
- d. Public Works Report
- e. Risk Manager Report
- f. New Resident List
- g. Treasurers Report
- h. Finance Director's Report
- i. Information System Manager's Report
- j. Engineers Report

k. ACOG Report

5. Total Warrants & Claims \$534,010.05

a. Discussion, consideration and possible approval of the following:

a. General Fund	203,143.49
b. Street and Alley	2,135.00
c. Nichols Hills Municipal Authority	76,081.61
d. General Fund Capital Improvement	60,339.91
e. General Obligation Bond Funds	192,310.04

6. Consent Docket - Construction

Discussion, consideration and possible approval of the following:

- a. Change Order No. 1, in the amount of \$3,464.75 for Project No. PC-1701 for the paving improvements to 1600 Block of Queenstown Road. This increases the original contract amount to \$669,104.05 to be paid out of the 2017 GO Bonds and other funds.

BACKGROUND

This change order increases the contract amount to \$669,104.05. The original contract amount was \$665,639.30.

- b. Pay Estimate No. 6 for Project No. PC-1701 with SAC Services, Inc., for Paving Improvements to 1600 Block of Queenstown Road in the amount of \$32,483.81.

BACKGROUND

City Engineer has verified quantities and recommends approval, to be paid from 2017 GO Bonds and other funds.

- c. Pay Estimate No. 1 for Project No. PC-1702 with Atlas Paving Co., for Grand Boulevard Paving Improvements, Phase II in the amount of \$29,896.50.

BACKGROUND

City Engineer has verified quantities and recommends approval, to be paid from 2016-2017 GO Bonds and other funds.

- d. Water well clean and repair Water Wells # 21 and # 24, in the amount of \$69,422.00.

BACKGROUND

Public Works Director, Randell Lawrence, recommends approval, to be paid from 2014 and 2017 GO Bond Funds and other funds.

7. Consent Docket - General

Discussion, consideration and possible approval of the following:

NONE

8. Citizens Desiring to be heard

9. Items for Separate Vote - General

Discussion, consideration and possible approval of the following:

- a. Request from Christ the King Catholic School Parent - Teacher Organization to hold the 2018 "CK RUN", to be held on September 15, 2018.
- b. Presentation regarding proposed development at 6403 Grand Boulevard.
- c. Discussion, consideration and possible approval or disapproval of a Billing and Collection Agreement between United HealthCare Services, Inc. and its subsidiaries, Insurica, the City of Nichols Hills, and Nichols Hills Municipal Authority regarding health insurance for City employees, with an effective date of July 1, 2018.
- d. Recommendation from Court Clerk to write off uncollectible receivables of individuals who are deceased, in the amount of \$865.

- e. Accept the Certificate of Achievement for Excellence in Financial Reporting for the fiscal year ended June 30, 2017. This is the 21st consecutive year for the City of Nichols Hills to receive this award.

10. Items for Separate Vote - Ordinances, Resolutions and Related Matters

Discussion, consideration and possible approval of the following:

- a. Discussion, consideration and possible approval or disapproval of a resolution awarding contract to Grooms Irrigation, as the lowest responsible bidder for FC-1702 City Wide Irrigation Improvements, and authorizing execution of the contract, bonds and related instruments.
- b. Discussion, consideration and possible approval or disapproval of an ordinance amending the City Fee Schedule regarding fees for electrical services related to electrical permits and inspections; repealing all conflicting ordinances or parts of ordinances; providing for severability; and declaring an emergency.
 - i. Consider, discuss and approve or disapprove the emergency section of the foregoing ordinance.
- c. Discussion, consideration and possible approval or disapproval of an ordinance amending Chapter 2, Article IV of the Nichols Hills City Code by adding a division regarding the City Engineer; providing rules and restrictions with respect to construction on public lands and rights-of-way; providing for fees for related city permits, services, supervision, and inspections; repealing all conflicting ordinances or parts of ordinances; providing for severability; and declaring an emergency.
 - i. Consider, discuss and approve or disapprove the emergency section of the foregoing ordinance.
- d. Discussion, consideration and possible approval or disapproval of a resolution authorizing the disposal and destruction of certain original records and papers of records prior to the retention period for such records established in the Revised Records Retention Manual, 2015; and directing the City Manager to take all actions necessary to provide for the disposal and destruction of such records.

- e. Receive bids for sale of \$3,000,000 General Obligation Bonds, Series 2018, and award sale of bonds to the bidder bidding the lowest interest cost.
- f. Discussion, Consideration and Possible Action regarding an ordinance providing for the issuance of General Obligation Bonds in the sum of Three Million Dollars (\$3,000,000) by the City of Nichols Hills, Oklahoma, authorized at an election duly called and held for such purpose; prescribing form of bonds; providing for a combined bond issue designated "General Obligation Bonds, Series 2018"; prescribing redemption provisions; designating bonds for purposes of certain provisions of the Internal Revenue Code; providing for registration thereof; appointing a paying-agent registrar for the issue and matters related thereto; approving the Official Statement pertaining to the bonds; providing for the levy of an annual tax for payment of principal and interest on the bonds; authorizing the approval of a continuing disclosure agreement and other contracts and instruments necessary to consummate sale of the bonds and disbursement of proceeds of the bonds; fixing other details of the bond sale and issuance; and declaring an emergency.
- i. Consider, discuss and approve or disapprove the emergency section of the foregoing ordinance.

11. Adjournment

I certify that the forgoing was filed in the Office of the City Clerk at 11:35 AM on the 6th day of April, 2018 and posted in prominent view on the window at City Hall, 6407 Avondale Drive, at 11:55 AM on the 6th day of April, 2018; posted to the City of Nichols Hills website at <http://www.nicholshills.net> at 11:45 AM on the 6th day of April, 2018; and transmitted by email at 11:50 AM on the 6th day of April, 2018 to those persons who have requested to be included on such notices pursuant to the Open Meeting Act and to those who have requested such notice.

Addendum filed in the Office of the City Clerk at 2:35 PM on the 9th day of April, 2018 and posted in prominent view on the window at City Hall, 6407 Avondale Drive, at 2:50 PM on the 9th day of April, 2018; posted to the City of Nichols Hills website at

<http://www.nicholshills.net> at 2:55 PM on the 9th day of April, 2018; and transmitted by email at 3:00 PM on the 9th day of April, 2018 to those persons who have requested to be included on such notices pursuant to the Open Meeting Act and to those who have requested such notice.



City Clerk
City of Nichols Hills, Oklahoma