

MINUTES

Regular Meeting of the
Nichols Hills City Council
Tuesday, March 13, 2018 at 5:30 PM
City Hall, 6407 Avondale Drive
Nichols Hills, OK 73116

1. Call to Order and Pledge of Allegiance

2. Roll Call

Attendee Name	Title	Status	Arrived
Sody Clements		Present	
Steven J. Goetzinger		Present	
E. Peter Hoffman		Present	

3. Minutes

a. February 13, 2018 Minutes

MOTION: Hoffman moved to approve the February 13, 2018 minutes as presented. Goetzinger seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	E. Peter Hoffman
SECONDER:	Steven J. Goetzinger
AYES:	Clements, Goetzinger, Hoffman

4. Departmental Reports for February 2018

Discussion, consideration and possible approval or acceptance of the following:

- Police Department Report
- Court Report
- Fire Department Report

- d. Public Works Report
- e. Risk Manager Report
- f. New Resident List
- g. Treasurers Report
- h. Finance Director's Report
- i. Information System Manager's Report
- j. Engineers Report
- k. ACOG Report

MOTION: Goetzinger moved to accept the February 2018 departmental reports as presented. Hoffman seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Steven J. Goetzinger
SECONDER:	E. Peter Hoffman
AYES:	Clements, Goetzinger, Hoffman

5. Total Warrants & Claims \$536,230.94

a. Discussion, consideration and possible approval of the following:

a. General Fund	73,261.48
b. Nichols Hills Municipal Authority	75,194.46
c. General Fund Capital Improvement	4,266.61
d. General Obligation Bond Funds	383,508.39

MOTION: Hoffman moved to approve the total warrants and claims as presented. Goetzinger seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	E. Peter Hoffman
SECONDER:	Steven J. Goetzinger
AYES:	Clements, Goetzinger, Hoffman

6. Consent Docket - Construction

Discussion, consideration and possible approval of the following:

- a. Pay Estimate No. 3 for Project No. SC-1701 with Jordan Contractors, Inc. for Sanitary Sewer Rehabilitation - City Wide in the amount of \$67,582.66.

BACKGROUND

City Engineer has verified quantities and recommends approval, to be paid from 2017 GO Bonds and other funds.

- b. Pay Estimate No. 5 for Project No. PC-1701 with SAC Services, Inc., for Paving Improvements to 1600 Block of Queenstown Road in the amount of \$178,253.24.

BACKGROUND

City Engineer has verified quantities and recommends approval, to be paid from 2014 and 2017 GO Bonds and other funds.

MOTION: Hoffman moved to approve items 6a - 6b, Consent Docket - Construction as presented. Goetzinger seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	E. Peter Hoffman
SECONDER:	Steven J. Goetzinger
AYES:	Clements, Goetzinger, Hoffman

7. Consent Docket - General

Discussion, consideration and possible approval of the following:

- a. Acknowledge donation of \$1,000 from Christ the King 2nd Annual Run held in the Fall of 2017 and their donation to Nichols Hills City Parks and Recreation Department in appreciation of the City of Nichols Hills support of the 2017 event.

MOTION: Hoffman moved to acknowledge the donation from Christ the King 2nd annual fund run for the Nichols Hills City Parks and Recreation Department. Goetzinger seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	E. Peter Hoffman
SECONDER:	Steven J. Goetzinger
AYES:	Clements, Goetzinger, Hoffman

8. Citizens Desiring to be heard

Except as noted in the Public Hearing(s) below, no one expressed a desire to be heard.

9. Items for Separate Vote - General

Discussion, consideration and possible approval of the following:

- a. Authorizing Oklahoma City Memorial Marathon to install approximately 60 banners within the city limits of The City of Nichols Hills between April 16, 2018 and April 30, 2018.

MOTION: Goetzinger moved to approve the banner application submitted for the Oklahoma City Memorial Marathon for the April 29th, 2018 event as provided in agenda item 9b. Hoffman seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Steven J. Goetzinger
SECONDER:	E. Peter Hoffman
AYES:	Clements, Goetzinger, Hoffman

- b. Review request from Estelle Lin representing Shen Yun 2018 to install approximately 20 banners within the city limits of The City of Nichols Hills anytime between March 13, 2018 and April 21, 2018.

Background

The banner poles on Grand Boulevard and Pennsylvania have been reserved for the Redbud and Memorial Marathon Races.

MOTION: Hoffman moved to deny the banner application submitted by Estelle Line on behalf of the 2018 Shen Yun event as provided in agenda item 9b. Goetzinger seconded the motion.

RESULT:	DENY [UNANIMOUS]
MOVER:	E. Peter Hoffman
SECONDER:	Steven J. Goetzinger
AYES:	Clements, Goetzinger, Hoffman

- c. Accept the Comprehensive Annual Financial Report and Accompanying Independent Auditor's report for the fiscal year ended June 30, 2017.

MOTION: Goetzinger moved to accept the Comprehensive Annual Financial Report and Accompanying Independent Auditor's Report for fiscal year ended June 30, 2017, as provided in agenda item 9c. Hoffman seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Steven J. Goetzinger
SECONDER:	E. Peter Hoffman
AYES:	Clements, Goetzinger, Hoffman

- d. Request to seek bid Project FC-1801, City-Wide Irrigation Improvements and receive and approve plans for the same.

MOTION: Goetzinger moved to approve the City to seek bids for Project FC-1801, City-Wide Irrigation Improvements and receive and approve plans for the same. Hoffman seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Steven J. Goetzinger
SECONDER:	E. Peter Hoffman
AYES:	Clements, Goetzinger, Hoffman

- e. Discussion, consideration and possible approval of plans for Project DC-1801, drainage improvements at 6603 N. Grand Boulevard, and related maintenance bond.

MOTION: Goetzinger moved to approve the plans for Project DC-1801, drainage improvements at 6603 N Grand Boulevard and related maintenance bond. Hoffman seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Steven J. Goetzinger
SECONDER:	E. Peter Hoffman
AYES:	Clements, Goetzinger, Hoffman

10. Items for Separate Vote - Ordinances, Resolutions and Related Matters

Discussion, consideration and possible approval of the following:

- a. PUBLIC HEARING: Discussion, consideration, and possible approval or disapproval of an ordinance amending Chapter 50, Zoning, of the Nichols Hills City Code regarding regulations for rear yard setbacks and main building heights in the "R-1-75" and "R-1-60" Single-Family Residential Zoning Districts; repealing all conflicting ordinances or parts of ordinances; providing for severability; and declaring an emergency.

MOTION: Hoffman moved to approve agenda item 10a, an ordinance amending Chapter 50, Zoning, of the Nichols Hills City Code regarding regulations for rear yard setbacks and main building heights in the "R-1-75" and "R-1-60" Single-Family Residential Zoning Districts; repealing all conflicting ordinances or parts of ordinances. Goetzinger seconded the motion.

RESULT: **APPROVED [UNANIMOUS]**
MOVER: E. Peter Hoffman
SECONDER: Steven J. Goetzinger
AYES: Clements, Goetzinger, Hoffman

MOTION: Goetzinger moved to approve the emergency clause in agenda item 10a. Hoffman seconded the motion.

RESULT: **APPROVED [UNANIMOUS]**
MOVER: Steven J. Goetzinger
SECONDER: E. Peter Hoffman
AYES: Clements, Goetzinger, Hoffman

- b. Discussion, consideration and possible approval or disapproval of a resolution awarding contract to Joe Goddard Enterprises, as the lowest responsible bidder for IS-2018-1 Federal Signal Tornado Siren Rehabilitation, and authorizing execution of the contract, bonds and related instruments.

MOTION: Hoffman moved to approve agenda item 10b, a resolution awarding contract to Joe Goddard Enterprises, as the lowest responsible bidder for IS-2018-1 Federal Signal Tornado Siren Rehabilitation, and authorizing execution of the contract, bonds and related instruments. Goetzinger seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	E. Peter Hoffman
SECONDER:	Steven J. Goetzinger
AYES:	Clements, Goetzinger, Hoffman

- c. Discussion, Consideration and Possible Action regarding a resolution authorizing the sale of \$3,000,000 of General Obligation Bonds, Series 2018 of the City of Nichols Hills, Oklahoma; fixing the amount of bonds to mature each year; fixing the manner, time and place the bonds are to be sold; authorizing the City Clerk to give notice of said sale as required by law and to publish notice of sale; approving and authorizing official statements; authorizing and approving contracts for bond counsel, financial advisor and paying agent-registrar services and amendments thereto, and waiving selection pursuant to a competitive process; and, authorizing executions and actions necessary for issuance and delivery of the bonds, and providing for other aspects of the bonds.

Bond and City Attorney John Michael Williams and Financial Advisor Chris Gander spoke to City Council members concerning the resolution provided in agenda item 10c. Discussion included the "AA" rating received from S & P last year and the expectation to receive the same rating this year from S & P.

MOTION: Goetzinger moved to approve agenda item 10c, a resolution authorizing the sale of the \$3,000,000 Of General Obligation Bonds, Series 2018 of the City of Nichols Hills, Oklahoma. Hoffman seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Steven J. Goetzinger
SECONDER:	E. Peter Hoffman
AYES:	Clements, Goetzinger, Hoffman

- d. Discussion, consideration and possible approval or disapproval of a resolution authorizing and approving the purchase of real property located at the NW corner of NW 63rd Street and Western Avenue, including the authorization of transfer of funds.

City Manager Shane Pate updated Council members on the

pending purchase between the seller and the City.

MOTION: Hoffman moved to approve agenda item 10d, a resolution authorizing approving the purchase of real property located at the NW corner of NW 63rd street and Western Avenue, including the authorization of transfer of funds. Goetzinger seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	E. Peter Hoffman
SECONDER:	Steven J. Goetzinger
AYES:	Clements, Goetzinger, Hoffman

- e. Discussion, consideration and possible approval or disapproval of a resolution declaring certain supplies, materials and equipment owned by the City to be surplus ("Surplus Property"); directing the City Manager to sell such Surplus Property at public auction; and directing the City Manager to dispose of any such Surplus Property which does not receive a successful bid.

MOTION: Hoffman moved to approve to approve agenda item 10e, a resolution declaring certain supplies, materials and equipment owned by the City to be surplus; directing the City Manager to sell such Surplus Property at public auction; and directing the City Manager to dispose of any such Surplus Property which does not receive a successful bid. Goetzinger seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	E. Peter Hoffman
SECONDER:	Steven J. Goetzinger
AYES:	Clements, Goetzinger, Hoffman

11. Adjournment

MOTION: There being no further business, Goetzinger moved to adjourn the meeting. Hoffman seconded the motion.

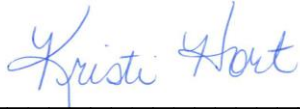
RESULT:	APPROVED [UNANIMOUS]
MOVER:	Steven J. Goetzinger
SECONDER:	E. Peter Hoffman
AYES:	Clements, Goetzinger, Hoffman



Mayor
City of Nichols Hills, Oklahoma



City Manager
City of Nichols Hills, Oklahoma



City Clerk
City of Nichols Hills, Oklahoma