

AGENDA

Regular Meeting of the
Nichols Hills City Council
Tuesday, February 13, 2018 at 5:30 PM
City Hall, 6407 Avondale Drive
Nichols Hills, OK 73116

HEARING IMPAIRED: Upon the receipt of a written request 48 hours prior to all public meetings, a certified signer will be provided for the hearing impaired.

1. Call to Order and Pledge of Allegiance
2. Roll Call

PROCLAMATION

Proclamation declaring the week of March 25, 2018 through March 31, 2018 as Arbor Week in the City of Nichols Hills.

3. Minutes
 - a. January 9, 2018 City Council Minutes
 - b. December 12, 2017 Minutes - Special Joint meeting with City Council

4. Departmental Reports for January 2018

Discussion, consideration and possible approval or acceptance of the following:

- a. Police Department Report
- b. Court Report
- c. Fire Department Report
- d. Public Works Report
- e. Risk Manager Report

- f. New Resident List
- g. Treasurers Report
- h. Finance Director's Report
- i. Information System Manager's Report
- j. Engineers Report
- k. ACOG Report

5. Total Warrants & Claims \$419,372.22

- a. Discussion, consideration and possible approval of the following:

a. General Fund	106,957.76
b. Designated Funds - Police	1,479.74
c. Nichols Hills Municipal Authority	124,779.39
d. General Fund Capital Improvement	16,997.66
e. Designated Funds - Parks	2,697.91
f. General Obligation Bond Funds	166,459.76

6. Consent Docket - Construction

Discussion, consideration and possible approval of the following:

- a. Change Order No. 2 for Project No. SC-1701 with Jordan Contractors, Inc. for Sanitary Sewer Rehabilitation - City Wide in the amount of \$5,950.00.

BACKGROUND

This change order increases the contract amount to \$235,893.82.
The original contract amount was \$219,048.12.

- b. Pay Estimate No. 2 for Project No. SC-1701 with Jordan Contractors, Inc. for Sanitary Sewer Rehabilitation - City Wide in the amount of \$49,791.88.

BACKGROUND

City Engineer has verified quantities and recommends approval, to be paid from 2017 GO Bonds and other funds.

- c. Pay Estimate No. 4 for Project No. PC-1701 with SAC Services, Inc., for Paving Improvements to 1600 Block of Queenstown Road in the amount of \$85,734.78.

BACKGROUND

City Engineer has verified quantities and recommends approval, to be paid from 2017 GO Bonds and other funds.

- d. Pay Estimate No. 20 with Jenco Construction, for Project No. CH-1601, Town Hall Renovation in the amount of \$121,364.12.

BACKGROUND

Danny Choate, of Bockus Payne & Associates Architects, has verified quantities and recommends approval, to be paid from 2016 GO Bonds and other funds.

7. Consent Docket - General

Discussion, consideration and possible approval of the following:

- a. Acceptance of the 2017 City of Nichols Hills Annual Report

8. Citizens Desiring to be heard**9. Items for Separate Vote - General**

Discussion, consideration and possible approval of the following:

- a. PUBLIC HEARING in connection with the commencement renewal proceedings, under Section 626 of the federal 1984 Cable Act, of the cable franchise agreement between Cox Communications, L.L.C. ("Cox") and the City of Nichols Hills, for the purpose of receiving comments from the public regarding future cable-related community needs and interests, and the performance of Cox under the existing cable franchise agreement.
- b. Request from Police Chief Steven Cox to purchase a new Police Vehicle from Oklahoma State Contract SW035 for an amount not to exceed \$35,000, as approved in the FY 2017-2018 CIP budget; declare 2009 Chevrolet Malibu (VIN 1G1ZK57769F166897) as surplus; and approval to trade or sell to the highest and best bidder, or to properly dispose of should no successful bid be received.

10. Items for Separate Vote - Ordinances, Resolutions and Related Matters

Discussion, consideration and possible approval of the following:

- a. PUBLIC HEARING: Discussion, consideration and possible approval or disapproval of the issuance of a special permit to Sprint Spectrum L.P., represented by Verticom, for the purpose of installation of new or additional communications equipment on existing tower located at 1009 NW 75th Street, Nichols Hills, Oklahoma. (PC 2018-02)
- b. PUBLIC HEARING: Discussion, consideration and possible approval or disapproval of the issuance of a special permit to AT&T, represented by CRB Companies, LLC, for the purpose of installation of new or additional communications equipment on existing tower located at 1009 NW 75th Street, Nichols Hills, Oklahoma. (PC 2018-01)
- c. PUBLIC HEARING: Discussion, consideration and possible approval or disapproval of the issuance of a special permit to AT&T, represented by CRB Companies, LLC, for the purpose of installation of new or additional communications equipment on existing tower located at 1849 East Westminster, Nichols Hills, Oklahoma. (PC-2018-03)

- d. Discussion, consideration and possible approval or disapproval of a resolution declaring an emergency to exist in connection with damage to city streets as a result of a recent water main break; ratifying and approving the City Manager's January 30th, 2018 Declaration of Emergency ("City Manager's Declaration"); ratifying and approving purchases made and contracts entered into pursuant to the City Manager's Declaration; and authorizing and directing the City Manager to make additional emergency purchases related to the emergency.

BACKGROUND

Work includes but is not limited to roadway excavation, including haul, placing geotextile for stabilization and compacting a crushed rock base and placement of an asphalt roadway. Total amount of the agreement is not to exceed \$50,000. The City will reimburse Oklahoma County for 100% of the project costs under this agreement.

- e. Discussion, consideration and possible approval or disapproval of an agreement between the City of Nichols Hills and the Board of County Commissioners of Oklahoma County for reconstruction of Lenox Avenue, from NW 63rd Street to approximately 465 linear feet north.
- f. Discussion, consideration and possible approval or disapproval of a resolution awarding contract to MTZ Construction Co., as the lowest responsible bidder for PC-1703 Paving Improvements to the intersection of Huntington Avenue and Canterbury Place, and authorizing execution of the contract, bonds and related instruments.
- g. Discussion, consideration and possible approval or disapproval of a resolution authorizing the disposal and destruction of certain original records and papers of records prior to the retention period for such records established in the Revised Records Retention Manual, 2015; and directing the City Manager to take all actions necessary to provide for the disposal and destruction of such records.

- h. Discussion, consideration and possible approval or disapproval of a resolution declaring certain supplies, materials and equipment owned by the City to be surplus ("Surplus Property"); directing the City Manager to sell such Surplus Property at public auction; and directing the City Manager to dispose of any such Surplus Property which does not receive a successful bid.

11. Adjournment

I certify that the forgoing was filed in the Office of the City Clerk at 2:05 PM on the 9th day of February, 2018 and posted in prominent view on the window at City Hall, 6407 Avondale Drive, at 10:30 AM on the 9th day of February, 2018.



City Clerk
City of Nichols Hills, Oklahoma