

MINUTES

Regular Meeting of the
Nichols Hills City Council
Tuesday, December 10, 2019 at 5:30 PM
City Hall, 6407 Avondale Drive
Nichols Hills, OK 73116

**Original agenda filed in the Office of the City Clerk at 3:07 PM on
the 6th day of December, 2019.**

1. Call to Order and Pledge of Allegiance
2. Roll Call

Attendee Name	Title	Status	Arrived
Sody Clements		Present	
Steven J. Goetzinger		Present	
E. Peter Hoffman		Present	

A Proclamation recognizing the Brown Bag Deli and the Baghvardani family for their many years of operation and service to the citizens of Nichols Hills.

Mayor Goetzinger issued the proclamation to the Brown Bag Deli and the Baghvardani family for their many years of operation and service to the citizens of Nichols Hills.

3. Minutes
 - a. November 12, 2019 City Council Minutes
 - b. November 19, 2019 4:00 PM City Council Minutes
 - c. November 19, 2019 5:30 PM City Council Minutes

MOTION: Clements moved to approve the November 12, 2019, November 19, 2019 4:00PM, and November 19, 2019 5:30PM minutes as presented. Hoffman seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Sody Clements
SECONDER:	E. Peter Hoffman
AYES:	Clements, Goetzinger, Hoffman

4. Departmental Reports

Discussion, consideration, and possible approval or acceptance of the following:

- a. Police Department Report
- b. Court Monthly Report
- c. Fire Department
- d. Public Works Report
- e. Risk Manager Report
- f. New Resident List
- g. Treasurer's Report
- h. Finance Director's Report
- i. Information System Manager's Report
- j. Engineer's Report
- k. ACOG Report

Councilman Hoffman reported that ACOG has distributed a survey to the Oklahoma Legislature with ACOG's priorities, which include regional transit, funding roads and bridges, registration of rental properties, and sales tax collections.

MOTION: Hoffman moved to approve the November 2019 departmental reports as presented. Clements seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	E. Peter Hoffman
SECONDER:	Sody Clements
AYES:	Clements, Goetzinger, Hoffman

5. Total Warrants & Claims \$1,064,536.08

- a. Discussion, consideration, and possible approval of the following:
Claims List for 2019-2020

a. General Fund	\$172,410.91
b. Nichols Hills Municipal Authority	109,714.35
c. General Fund Capital Improvement	3,553.24
d. General Obligation Bond Funds	778,857.58

MOTION: Clements moved to approve the total warrants and claims as presented. Hoffman seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Sody Clements
SECONDER:	E. Peter Hoffman
AYES:	Clements, Goetzinger, Hoffman

6. Consent Docket - Construction

Discussion, consideration, and possible approval or action with respect to the following:

- a. Amendment No. 2 for Project No. WW-1702 with Layne Christensen Co. for Water Well #23 in the amount of <\$9,341.00>.
- b. Pay Estimate No. 9 FINAL for Project No. WW-1702 with Layne Christensen Co., for Water Well #23 in the amount of \$48,636.10.

BACKGROUND: City Engineer has verified quantities and recommends approval, to be paid from 2017 GO Bonds and other funds.

- c. Pay Estimate No. 1 for Project No. WW-1703 with Layne Christensen Co., for Water Well #10 in the amount of \$258,061.80.

BACKGROUND: City Engineer has verified quantities and recommends approval, to be paid from 2017 GO Bonds and other funds.

- d. Pay Estimate No. 5 for Project No. PC-1704, PC-1705 & PC-1802 with CGC, LLC., for 6700 and 6800 Blocks of West Grand Boulevard, 6500 Block of West Grand Boulevard, and 1200 Block of Sherwood Lane, in the amount of \$338,835.77.

BACKGROUND: City Engineer has verified quantities and recommends approval, to be paid from 2017 GO Bonds, 2018 GO Bonds, and other funds.

- e. Pay Estimate No. 1 for Project No. FC-1701, PC-1803, PC-1804, PC-1901, and PC1902 with Rudy Construction Co. for Public Works Facility Phase III, 1700 Block of Windsor Place, sidewalk along Stratford between Grand Boulevard and Wilshire Boulevard, 1100 Block of Hempstead Place, and Trenton Road between Fenwick and Tedford in the amount of \$66,259.13.

BACKGROUND: City Engineer has verified quantities and recommends approval, to be paid from 2018 GO Bonds and other funds.

- f. Award of contract to Restoration 1 of OKC for mold remediation work, related testing, and material installation, for affected areas located in the City Hall basement, to be paid from remaining 2016 G.O. Bond Series Town Hall renovation funds.

BACKGROUND: Recently, mold was discovered in various places in the City Hall basement. City staff is working with the architect and general contractor associated with the 2016 City Hall renovation project to identify the causes for the mold and responsibilities for payment of remediation costs.

MOTION: Hoffman moved to approve Items 6a - 6f Consent Docket Construction as presented. Clements seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	E. Peter Hoffman
SECONDER:	Sody Clements
AYES:	Clements, Goetzinger, Hoffman

7. Consent Docket - General

Discussion, consideration, and possible approval or action with respect to the following:

- a. Request from Fire Chief Kevin Boydston to purchase (6) 800 MHz portable radios and all necessary equipment for operations from Oklahoma State Contract SW1053M, as approved in the FY 2019-2020 CIP budget, to be paid from CIP fund and other funds.

MOTION: Clements moved to approve Item 7a Consent Docket General as presented. Hoffman seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Sody Clements
SECONDER:	E. Peter Hoffman
AYES:	Clements, Goetzinger, Hoffman

8. Citizens desiring to be heard

The purpose of this time is to allow members of the public to speak to the City Council on any matter that is not otherwise set for consideration on this Agenda.

Barbara Bowersox spoke to City Council members on her concerns with the Building Commission Guidelines. Mrs. Bowersox asked that City Council add a section in Ordinance 1168, Section 50-344, for the Building Commission to recognize and review the historical plats and covenants.

9. Items for Separate Vote - Ordinances, Resolutions, and Other Matters

Items listed in this section of this Agenda are usually discussed, considered, and voted on individually by the City Council.

Discussion, consideration, and possible approval or action with respect to the following:

- a. Accept the Comprehensive Annual Financial Report and Accompanying Independent Auditor's Reports for the fiscal year ended June 30, 2019.

Andy Cromer, CPA and Partner with Arledge and Associates, presented to City Council the auditor's report with the audit opinion for fiscal year ending June 30, 2019.

MOTION: Hoffman moved to approve Agenda Item 9a as presented. Clements seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	E. Peter Hoffman
SECONDER:	Sody Clements
AYES:	Clements, Goetzinger, Hoffman

- b. A resolution of the City Council of the City of Nichols Hills, Oklahoma, authorizing the adoption of the Oklahoma County Hazard Mitigation Plan - 2019 Update

Fire Chief Kevin Boydston presented the Oklahoma County Hazard Mitigation Plan - 2019 Update to the City Council.

MOTION: Clements moved to approve Agenda Item 9b as presented. Hoffman seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Sody Clements
SECONDER:	E. Peter Hoffman
AYES:	Clements, Goetzinger, Hoffman

- c. Request to seek bids for Project No. FC-1901 Park Irrigation Improvements at 6500-6800 Blocks of West Grand Blvd. and receive and approve plans for the same.

MOTION: Hoffman moved to approve Agenda Item 9c as

presented. Clements seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	E. Peter Hoffman
SECONDER:	Sody Clements
AYES:	Clements, Goetzinger, Hoffman

10. Adjournment

MOTION: There being no further business, Clements moved to adjourn the meeting. Hoffman seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Sody Clements
SECONDER:	E. Peter Hoffman
AYES:	Clements, Goetzinger, Hoffman



Mayor
City of Nichols Hills, Oklahoma



City Manager
City of Nichols Hills, Oklahoma



City Clerk
City of Nichols Hills, Oklahoma