

AGENDA

Regular Meeting of the
Nichols Hills City Council
Tuesday, November 12, 2019 at 5:30 PM
City Hall, 6407 Avondale Drive
Nichols Hills, OK 73116

If special assistance is needed for this meeting by any person wishing to attend, please contact the City Clerk's office no later than 48 hours prior to the meeting, and such assistance will be provided.

Official action may be taken by the City Council only on items that appear on this Agenda. The City Council may dispose of the business set out on this Agenda by adopting, approving, denying, continuing, or taking other action as to each item, as determined by the City Council.

1. Call to Order and Pledge of Allegiance
2. Roll Call
3. Minutes
 - a. October 8, 2019 City Council Minutes
4. Departmental Reports

Discussion, consideration, and possible approval or acceptance of the following:

- a. Police Department Report
- b. Court Monthly Report
- c. Fire Department
- d. Public Works Report
- e. Risk Manager Report
- f. New Resident List
- g. Treasurer's Report
- h. Finance Director's Report
- i. Information System Manager's Report
- j. Engineer's Report
- k. ACOG Report

5. Total Warrants & Claims \$493,304.93
- a. Discussion, consideration, and possible approval of the following:
Claims List for 2019-2020

a. General Fund	\$143,351.24
b. Designated Funds – Police	711.07
c. Nichols Hills Municipal Authority	88,693.74
d. General Fund Capital Improvement	20,456.17
e. Nichols Hills Municipal Authority Capital Improvement	22,213.74
f. General Obligation Bond Funds	217,878.97

6. Consent Docket - Construction

Items on Consent Dockets are usually approved as a group upon a motion by one of the City Council members. However, members of the City Council may request discussion or separate action on any item on the Consent Dockets.

Discussion, consideration, and possible approval or action with respect to the following:

- a. Amendment No. 2 for Project No. WC-1803 with Southwest Water Works, LLC for Bedford Waterline in the amount of \$56,796.35.

BACKGROUND: The amendment increases the contract amount to \$432,792.35. The original contract amount was \$329,838.00.

- b. Pay Estimate No. 5 (Final) for Project No. WC-1803 with Southwest Water Works, LLC., for Bedford Water Line in the amount of \$69,297.32.

BACKGROUND: City Engineer has verified quantities and recommends approval, to be paid from 2018 GO Bonds and other funds.

- c. Pay Estimate No. 4 for Project No. PC-1704, PC-1705 & PC-1802 with CGC, LLC., for 6700 & 6800 Blocks of West Grand Boulevard, 6500 Block of West Grand Boulevard, & 1200 Block of Sherwood Lane, in the amount of \$79,617.91.

BACKGROUND: City Engineer has verified quantities and recommends approval, to be paid from 2017 and 2018 GO Bonds and other funds.

7. Consent Docket - General

Items on Consent Dockets are usually approved as a group upon a motion by one of the City Council members. However, members of the City Council may request discussion or separate action on any item on the Consent Dockets.

Discussion, consideration, and possible approval or action with respect to the following:

- a. Updated Schedule of Regular Meetings and Application Deadlines for Public Hearings before the Nichols Hills City Council 2020.
- b. Recommendation from City Clerk to write off uncollectible utility receivables of accounts in the amount of \$308.03.
- c. Discussion, consideration, and possible approval or disapproval of a resolution declaring certain supplies, materials, and equipment owned by the City to be surplus ("Surplus Property"); directing the City Manager to sell such Surplus Property at public auction; and directing the City Manager to dispose of any such Surplus Property which does not receive a successful bid.
- d. Request from the Fire Chief to purchase one set of Personal Protective Firefighting Gear, as approved in the FY 2019-2020 CIP budget, to be paid from CIP fund and other funds.
- e. A resolution authorizing the disposal and destruction of certain original records and papers of records prior to the retention period for such records established in the Revised Records Retention Manual, 2015; and directing the City Manager to take all actions necessary to provide for the disposal and destruction of such records.

8. Citizens desiring to be heard

The purpose of this time is to allow members of the public to speak to the City Council on any matter that is not otherwise set for consideration on this Agenda.

9. Items for Separate Vote - Ordinances, Resolutions, and Other Matters

Items listed in this section of this Agenda are usually discussed, considered, and voted on individually by the City Council.

Discussion, consideration, and possible approval or action with respect to the following:

- a. Demolition application for 1812 Coventry Lane in Nichols Hills.
- b. Demolition application for 1827 Drakestone Avenue in Nichols Hills.
- c. Request to seek bids for WW-1804 to redrill Water Well #17, receive, and approve plans for the same.
- d. Request to seek bids for WW-1802 for Water Well #17 waterline relocation, receive, and approve plans for the same.
- e. Consider and approve authorization of acceptance of easement related to Water Well # 17, and authorizing the Mayor to execute all documents necessary to effectuate such acceptance.
- f. An ordinance amending the Employee Retirement System, Defined Benefit Plan for City of Nichols Hills, Oklahoma and Nichols Hills Municipal Authority (also known as the Nichols Hills Public Works Authority); providing retirement benefits for eligible employees of City of Nichols Hills, Oklahoma & Nichols Hills Municipal Authority; pertaining to contributions by employees; providing for repealer and severability; and declaring an emergency.
- g. Receive bids for sale of \$7,800,000 General Obligation Bonds, Series 2020, and award sale of bonds to the bidder bidding the lowest interest cost.
- h. An ordinance providing for the issuance of General Obligation Bonds in the sum of Seven Million Eight Hundred Thousand Dollars (\$7,800,000) by the City of Nichols Hills, Oklahoma, authorized at an election duly called and held for such purpose; prescribing form of bonds; providing for a combined bond issue designated "General Obligation Bonds, Series 2020"; prescribing redemption provisions; designating bonds for purposes of certain provisions of the Internal Revenue Code; providing for registration thereof; appointing a paying-agent registrar for the issue and matters related thereto; approving the Official Statement pertaining to the bonds; providing for the levy of an annual tax for payment of principal and interest on the bonds; authorizing the approval of a continuing disclosure agreement and other contracts and instruments necessary to consummate sale of the bonds and disbursement of proceeds of the bonds; fixing other details of the bond sale and issuance; and declaring an emergency.

- i. Consider, discuss, and approve or disapprove the emergency section of the foregoing ordinance.
- i. A Resolution authorizing the City to join in an action to be filed in the District Court of Oklahoma County for the purpose of vacating streets and public ways in Boulevard Heights Addition to the City of Oklahoma City, Oklahoma located east of Classen Blvd. in Oklahoma City, authorizing City officials to execute documents and to take other actions in furtherance of the vacation, and related matters.
- j. Lump sum distribution of pension benefits from Oklahoma Municipal Retirement Fund for retiring employee Harold Liddell.
- k. Discussion, consideration, and possible action regarding Christmas Bonuses for City Employees.

10. Adjournment

I certify that the forgoing was filed in the Office of the City Clerk at 3:13 P.M. on the 8th day of November, 2019 and posted in prominent view on the window at City Hall, 6407 Avondale Drive, at 3:15 P.M. on the 8th day of November, 2019; posted to the City of Nichols Hills website at <http://www.nicholshills.net> at 5:00 P.M. on the 8th day of November, 2019; and transmitted by email at 5:00 P.M. on the 8th day of November, 2019 to those persons who have requested to be included on such notices pursuant to the Open Meeting Act and to those who have requested such notice.



City Clerk
City of Nichols Hills, Oklahoma