MINUTES

Regular Meeting of the
Nichols Hills City Council
Tuesday, September 10, 2019 at 5:30 PM
City Hall, 6407 Avondale Drive
Nichols Hills, OK 73116

Original agenda filed in the Office of the City Clerk at 12:15 PM on the 6th day of September, 2019.

1. Call to Order and Pledge of Allegiance

2. Roll Call

Attendee Name	Title	Status	Arrived
Sody Clements		Present	
Steven J. Goetzinger		Present	
E. Peter Hoffman		Present	

City Council thanked the City staff, OG&E, and ONG for their hard work during and after the recent storm and electrical outage.

3. Minutes
   a. August 13, 2019
   b. August 15, 2019

MOTION: Clements moved to approve the August 13, 2019 and August 15, 2019 minutes as presented. Hoffman seconded the motion.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Sody Clements
SECONDER:	E. Peter Hoffman
AYES:	Clements, Goetzinger, Hoffman

4. Departmental Reports

Discussion, consideration, and possible approval or acceptance of the following:

   a. Police Department Report

b. Court Report
c. Fire Department
d. Public Works Report
e. Risk Manager Report
f. New Resident List
g. Treasurer's Report
h. Finance Director's Report
i. Information System Manager's Report
j. Engineer's Report
k. ACOG Report

Councilman Hoffman reported that ACOG is having a pedestrian safety staff training program that could be beneficial for the City.

Vice-Mayor Clements praised the Police Department, especially Detective Ridgeway, who was instrumental in the arrest and sentencing of Ryan Alden for his crimes.

MOTION: Hoffman moved to approve the August 2019 departmental reports, items 4a - 4f and 4i - 4k as presented. Clements seconded the motion.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	E. Peter Hoffman
SECONDER:	Sody Clements
AYES:	Clements, Goetzinger, Hoffman

5. Total Warrants & Claims $496,146.03
   a. Discussion, consideration, and possible approval of the following: Claims List for 2019-2020

a. General Fund	195,304.32
b. Designated Funds	292.83
c. Nichols Hills Municipal Authority	94,268.60
d. General Fund Capital Improvement	55,101.91
e. General Obligation Bond Funds	151,178.37

MOTION: Clements moved to approve the total warrants and claims as presented. Hoffman seconded the motion.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	E. Peter Hoffman
SECONDER:	Sody Clements
AYES:	Clements, Goetzinger, Hoffman

6. Consent Docket - Construction

Discussion, consideration, and possible approval of the following:

a. Pay Estimate No. 4 for Project No. WC-1803 with Southwest Water Works, LLC., for Bedford Water Line in the amount of $110,719.98.

BACKGROUND: City Engineer has verified quantities and recommends approval, to be paid from 2018 GO Bonds and other funds.

b. Pay Estimate No. 3 for Project No. PC-1704, PC-1705 & PC-1802 with CGC, LLC., for 6700 & 6800 Blocks of West Grand Boulevard, 6500 Block of West Grand Boulevard, & 1200 Block of Sherwood Lane, in the amount of $17,538.11.

BACKGROUND: City Engineer has verified quantities and recommends approval, to be paid from 2018 GO Bonds and other funds.

c. Request approval to pay Frontier Logging Corporation $28,180.00 to repair Water Well #2, to be paid from 2018 GO Bond funds and other funds.

MOTION: Clements moved to approve item 6a - 6c Consent Docket Construction as presented. Hoffman seconded the motion.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Sody Clements
SECONDER:	E. Peter Hoffman
AYES:	Clements, Goetzinger, Hoffman

7. Consent Docket - General

Discussion, consideration, and possible approval of the following:

a. A Permanent Easement from the City of Nichols Hills, Oklahoma to the City of Oklahoma City for public street and utilities over property generally located on Kelley Avenue between Wilshire Boulevard and Britton Road in Oklahoma City ("Parcel 11").

b. A Permanent Easement from the City of Nichols Hills, Oklahoma to the City of Oklahoma City for public storm drainage over property generally located on Kelley Avenue between Wilshire Boulevard and Britton Road in Oklahoma City ("Parcel 22").

c. Request from Oklahoma County Medical Society Alliance to place directional signs within the City of Nichols Hills between October 18, 2019 and October 19, 2019 to promote the annual Kitchen Tour in Nichols Hills.

Jeary Seikel, representative for the Oklahoma County Medical Society Alliance Kitchen Tour, spoke to the City Council about their request for placing directional signs in Nichols Hills for their upcoming event on October 20th. Ms. Seikel reported that the money raised will be donated to Oklahoma City Crisis Nursery and Healthy Schools of Oklahoma.

MOTION: Hoffman moved to approve item 7c Consent Docket General as presented. Clements seconded the motion.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	E. Peter Hoffman
SECONDER:	Sody Clements
AYES:	Clements, Goetzinger, Hoffman

d. A resolution authorizing the disposal and destruction of certain original records and papers of records prior to the retention period for such records established in the Revised Records Retention Manual, 2015; and directing the City Manager to take all actions necessary to provide for the disposal and destruction of such records.

e. Recommendation from City Clerk to write off uncollectible utility receivables of accounts with balances longer than 5 years, in the amount of $405.55.

MOTION: Clements moved to approve item 7a, 7b, 7d, and 7e Consent Docket General as presented. Hoffman seconded the motion.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Sody Clements
SECONDER:	E. Peter Hoffman
AYES:	Clements, Goetzinger, Hoffman

8. Citizens desiring to be heard

The purpose of this time is to allow members of the public to speak to the City Council on any matter that is not otherwise set for consideration on this Agenda.

Susan Bergen, representing Bergen Real Estate Property, spoke to the City Council concerning the eminent domain actions underway for the property at the corner of Britton and Kelly. Ms. Bergen explained the difficulties this would present for her projects with the land. She requested that the City go to the east of the property to acquire land for the City's Water Well #17.

9. Items for Separate Vote - Ordinances, Resolutions, and Other Matters

Items listed in this section of this Agenda are usually discussed, considered, and voted on individually by the City Council.

Discussion, consideration, and possible approval of the following:

a. Demolition application for 6512 NW Grand Boulevard in Nichols Hills.

Sam Gresham, architect for the property owner, presented the building application for 6512 NW Grand Boulevard to the City Council. City Council and staff discussed the application.

MOTION: Hoffman moved to defer this item to the October 8th, 2019 City Council meeting and requested the applicant name their general contractor for the new home before City Council reconsiders the application. Clements seconded the motion.

b. A resolution recognizing the many years of service of Animal Rescue Friends, Inc. and its volunteers; accepting a donation of certain personal property from Animal Rescue Friends, Inc.; and designating a segregated and restricted fund for the cash portion of such donation to be used only for animal control purposes benefiting lost or stray animals found in the City of Nichols Hills, Oklahoma.

Susan Prescott, President of ARF, presented a donation of $31,172.02 to the City of Nichols Hills to be used for animal control purposes for lost or stray animals found in the City of Nichols Hills.

City Council thanked ARF for their years of service to the City of Nichols Hills.

MOTION: Clements moved to approve agenda item 9b as presented. Hoffman seconded the motion.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Sody Clements
SECONDER:	E. Peter Hoffman
AYES:	Clements, Goetzinger, Hoffman

c. A resolution awarding contract to Layne Christensen Co., as the lowest responsible bidder for WW-1703 Water Well #10, and authorizing execution of the contract, bonds, and related instruments.

MOTION: Hoffman moved to approve agenda item 9c as presented. Clements seconded the motion.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	E. Peter Hoffman
SECONDER:	Sody Clements
AYES:	Clements, Goetzinger, Hoffman

d. Presentation by Carla Sharpe, Attorney for the City, regarding maps of Nichols Hills depicting one-story requirements for residential buildings imposed by plats, restrictive covenants, former zoning ordinances, and the current locations of one and two-story homes within the City.

Carla Sharpe, Attorney for the City, gave a presentation on the history of the one-story requirements for residential buildings according to the plats, restrictive covenants, former zoning ordinances and the current locations of one and two-story homes within the City of Nichols Hills.

10. Adjournment

MOTION: There being no further business, Clements moved to adjourn the meeting. Hoffman seconded the motion.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Sody Clements
SECONDER:	E. Peter Hoffman
AYES:	Clements, Goetzinger, Hoffman

Mayor
City of Nichols Hills, Oklahoma

City Manager
City of Nichols Hills, Oklahoma

Amanda Copeland

City Clerk
City of Nichols Hills, Oklahoma