

AGENDA

Regular Meeting of the
Nichols Hills City Council
Tuesday, August 13, 2019 at 5:30 PM
City Hall, 6407 Avondale Drive
Nichols Hills, OK 73116

If special assistance is needed for this meeting by any person wishing to attend, please contact the City Clerk's office no later than 48 hours prior to the meeting, and such assistance will be provided.

Official action may be taken by the City Council only on items that appear on this Agenda. The City Council may dispose of the business set out on this Agenda by adopting, approving, denying, continuing, or taking other action as to each item, as determined by the City Council.

1. Call to Order and Pledge of Allegiance
2. Roll Call
3. Minutes
 - a. July 9, 2019
4. Departmental Reports

Discussion, consideration, and possible approval or acceptance of the following:

- a. Police Department Report
- b. Court Report
- c. Fire Department Monthly Report
- d. Public Works
- e. Risk Manager Report
- f. New Resident List
- g. Treasurer's Report
- h. Finance Director's Report
- i. Information System Manager's Report
- j. Engineer's Report

5. Total Warrants & Claims \$682,710.82
- a. Discussion, consideration, and possible approval of the following:
Claims List for 2019-2020

a. General Fund	254,004.24
b. Designated Funds	94.31
c. Nichols Hills Municipal Authority	98,717.71
d. General Fund Capital Improvement	117,595.32
e. Municipal Authority - CIP	28,580.00
f. General Obligation Bond Funds	183,719.24

6. Consent Docket - Construction

Items on Consent Dockets are usually approved as a group upon a motion by one of the City Council members. However, members of the City Council may request discussion or separate action on any item on the Consent Dockets.

Discussion, consideration, and possible approval of the following:

- a. Pay Estimate No. 7 for Project No. WW-1702 with Layne Christensen Co., for Water Well #23 in the amount of \$5,365.60.

BACKGROUND: City Engineer has verified quantities and recommends approval, to be paid from 2017 GO Bonds and other funds.

- b. Pay Estimate No. 2 for Project No. PC-1704, PC-1705, and PC-1802 with CGC, LLC. for 6700 & 6800 Blocks of West Grand Blvd, 6500 Block of West Grand Blvd., and 1200 Block of Sherwood Ln. in the amount of \$113,759.84.

BACKGROUND: City Engineer has verified quantities and recommends approval, to be paid from 2018 GO Bonds and other funds.

7. Consent Docket - General

Items on Consent Dockets are usually approved as a group upon a motion by one of the City Council members. However, members of the City Council may request discussion or separate action on any item on the Consent Dockets.

Discussion, consideration, and possible approval of the following:

- a. Request from Risk Manager Lindy Hough to purchase gym equipment (Body Solid Vertical Knee Raise Machine and USA Sports 5-100lb Dumbbell/Rack) as approved in the 2019-2020 General Fund CIP.
- b. Request from Police Chief Steven Cox to purchase two new Ford Police Interceptors and all the necessary equipment needed to put the vehicle into service from Oklahoma State Contract SW0035, as approved in the FY 2019-2020 CIP budget; declare 2015 Ford Interceptor Sedan VIN (1FAHP2MK1FG159542) and 2016 Ford Interceptor Sedan VIN (1FAHP2MK6GG108989) as surplus; and approval to trade or sell to the highest and best bidder, or to properly dispose of should no successful bid be received.
- c. A resolution authorizing the disposal and destruction of certain original records and papers of records prior to the retention period for such records established in the Revised Records Retention Manual, 2015; and directing the City Manager to take all actions necessary to provide for the disposal and destruction of such records.
- d. Fire Equipment Agreement with Board of County Commissioners of Oklahoma County for Fiscal Year 2019-2020.
- e. Request from Information Systems Manager Neil Gray to purchase a server replacement, digital display, computers, printers, scanners, and backup network switches. The total will not exceed \$32,000.00 as approved in the 2019-2020 CIP budget.
- f. Request from the Fire Chief to purchase eight SCBA Self Contained Breathing Apparatus Cylinders not to exceed \$9,000.
- g. Authorizing Redbud Board of Directors to install approximately 60 banners within the city limits of the City of Nichols Hills between March 20, 2020 and April 6, 2020.

8. Citizens desiring to be heard

The purpose of this time is to allow members of the public to speak to the City Council on any matter that is not otherwise set for consideration on this Agenda.

9. Items for Separate Vote - Ordinances, Resolutions, and Other Matters

Items listed in this section of this Agenda are usually discussed, considered, and voted on individually by the City Council.

Discussion, consideration, and possible approval of the following:

- a. PUBLIC HEARING: An ordinance amending Chapter 50 and Chapter 8 of the Nichols Hills City Code concerning the creation of a Nichols Hills Building Commission; establishing powers and duties for the Nichols Hills Building Commission; creating building demolition and construction guidelines, criteria, procedures, and exceptions; repealing all conflicting ordinances or parts of ordinances; providing for severability; and providing an effective date.
- b. A resolution appointing the Nichols Hills Building Commission as provided for in Section 50-352, Chapter 50, of the Nichols Hills City Code
- c. An ordinance amending Section 32-138 of the Nichols Hills City Code regarding possession of controlled dangerous substances in the City; repealing all conflicting ordinances or parts of ordinances; providing for severability; and declaring an emergency.
 - i. Consider, discuss, and approve or disapprove the emergency section of the foregoing ordinance.
- d. An ordinance amending Chapter 8, Article XI of the Nichols Hills City Code by adding Section 8-478 to clarify the process for contractor registrations; repealing all conflicting ordinances or parts of ordinances; providing for severability; and declaring an emergency.
 - i. Consider, discuss, and approve or disapprove the emergency section of the foregoing ordinance.
- e. An ordinance amending Section 44-245 of the Nichols Hills City Code to change the two-stop intersection at Belford Avenue and Trenton Road to an all-stop intersection; repealing all conflicting ordinances or parts of ordinances; providing for severability; and declaring an emergency.
 - i. Consider, discuss, and approve or disapprove the emergency section of the foregoing ordinance.
- f. Demolition application for 1701 Huntington Avenue in Nichols Hills.
- g. Demolition application for 1704 Windsor Place in Nichols Hills.

- h. A resolution awarding contract to Rudy Construction Co., as the lowest responsible bidder for Phase III of the Public Works facility and paving projects for the 1700 Block of Windsor Place, sidewalk along Stratford between Grand & Wilshire, 1100 Block of Hemstead Place, and Trenton Road between Fenwick & Tedford, and authorizing execution of the contract, bonds, and related instruments.
- i. Request to seek bids for WW-1703 to redrill Water Well #10, receive, and approve plans for the same.
- j. A resolution nominating Robert Johnston to fill the expiring term of At-Large Trustee representing the entire membership of the Oklahoma Municipal Retirement Fund (OkMRF).
- k. Authorizing distribution of disability pension benefits from Oklahoma Municipal Retirement Fund for retiring employee Kelli (Kristi) Hort.
- l. Authorizing sick leave buy-back in the amount of \$21,000 pursuant to Section 503 of the City of Nichols Hills Personnel Policies Manual and recognizing Kristi for her many years of service to the City of Nichols Hills.
- m. TO BE READ INTO THE MINUTES: The City of Nichols Hills has received from Oklahoma Department of Environmental Quality, Amended Permit No. WW000055170819 for construction of replacement raw Water Well Numbers 10 and 23 to serve the City of Nichols Hills Replacement Raw Water Well Numbers 10 and 23 Project, Oklahoma County, Oklahoma.
- n. An ordinance amending Chapter 8 of the Nichols Hills City Code prohibiting florescent, high intensity, or metallic paint for the exteriors of buildings; repealing all conflicting ordinances or parts of ordinances; providing for severability; and declaring an emergency.
 - i. Consider, discuss, and approve or disapprove the emergency section of the foregoing ordinance.
- o. Consider, discuss and approve direction to the City Attorney to prepare instruments necessary for acquisition of property necessary for City Water Well #17 by means of eminent domain.

10. Adjournment

I certify that the forgoing was filed in the Office of the City Clerk at 2:55 P.M. on the 9th day of August, 2019 and posted in prominent view on the window at City Hall, 6407 Avondale Drive, at 4:45 P.M.

on the 9th day of August, 2019; posted to the City of Nichols Hills website at <http://www.nicholshills.net> at 5 P.M. on the 9th day of August, 2019; and transmitted by email at 5 P.M. on the 9th day of August, 2019 to those persons who have requested to be included on such notices pursuant to the Open Meeting Act and to those who have requested such notice.



City Clerk
City of Nichols Hills, Oklahoma