

AGENDA

Regular Meeting of the
Nichols Hills City Council
Tuesday, July 9, 2019 at 5:30 PM
City Hall, 6407 Avondale Drive
Nichols Hills, OK 73116

If special assistance is needed for this meeting by any person wishing to attend, please contact the City Clerk's office no later than 48 hours prior to the meeting, and such assistance will be provided.

Official action may be taken by the City Council only on items that appear on this Agenda. The City Council may dispose of the business set out on this Agenda by adopting, approving, denying, continuing, or taking other action as to each item, as determined by the City Council.

1. Call to Order and Pledge of Allegiance
2. Roll Call
3. Minutes

Discussion, consideration, and possible approval or disapproval of the following:

- a. May 29, 2019
- b. June 11, 2019

4. Departmental Reports

Discussion, consideration, and possible approval or acceptance of the following:

- a. Police Department Report
- b. Court Report
- c. Fire Department Monthly Report
- d. Public Works Report
- e. Risk Manager Report
- f. New Resident List
- g. Treasurer's Report

- h. Finance Director's Report
- i. Information System Manager's Report
- j. Engineer's Report
- k. ACOG Report

5. Total Warrants & Claims \$667,061.54

- a. Discussion, consideration, and possible approval of the following:
Claims List for 2018-2019

a. General Fund	107,691.16
b. Designated Funds	206.97
c. Nichols Hills Municipal Authority	75,991.53
d. General Fund Capital Improvement	18,266.18
e. General Obligation Bond Funds	321,152.41

- b. Discussion, consideration, and possible approval of the following:
Claims List for 2019-2020

a. General Fund	134,898.07
b. Nichols Hills Municipal Authority	14,155.43

6. Consent Docket - Construction

Items on Consent Dockets are usually approved as a group upon a motion by one of the City Council members. However, members of the City Council may request discussion or separate action on any item on the Consent Dockets.

Discussion, consideration, and possible approval or disapproval of the following:

- a. Change Order No. 1 for Project No. WW-1702 with Layne Christensen Company for Water Well #23 in the amount of \$1,080.

BACKGROUND: The change order increases the contract amount to \$663,275. The original contract amount was \$641,173.

- b. Pay Estimate No. 6 for Project No. WW-1702 with Layne Christensen Co., for Water Well #23 in the amount of \$43,262.70.

BACKGROUND: City Engineer has verified quantities and recommends approval, to be paid from 2017 GO Bonds and other funds.

- c. Pay Estimate No. 3 for Project No. WC-1803 with Southwest Water Works, LLC., for Bedford Water Line improvements in the amount of \$62,985.

BACKGROUND: City Engineer has verified quantities and recommends approval, to be paid from 2018 GO Bonds and other funds.

- d. Pay Estimate No. 2 for Project No. SC-1801 with Urban Contractors, Inc. for city-wide sanitary sewer rehabilitation in the amount of \$122,833.86.

BACKGROUND: City Engineer has verified quantities and recommends approval, to be paid from 2018 GO Bonds and other funds.

- e. Pay Estimate No. 1 for Project No. C-1704, PC-1705, and PC-1802 with CGC, LLC. for 6700 & 6800 Blocks of West Grand Blvd, 6500 Block of West Grand Blvd., and 1200 Block of Sherwood Ln. in the amount of \$55,853.35.

BACKGROUND: City Engineer has verified quantities and recommends approval, to be paid from 2017 GO Bonds and other funds.

7. Consent Docket - General

Items on Consent Dockets are usually approved as a group upon a motion by one of the City Council members. However, members of the City Council may request discussion or separate action on any item on the Consent Dockets.

Discussion, consideration, and possible approval or disapproval of the following:

- a. An amended and restated Revocable Right-of-Way Use Permit to Oklahoma City Golf and Country Club for the purpose of installing and maintaining directional bore irrigation lines in the public right-of-way under Northwest 63rd Street.

- b. A resolution authorizing the disposal and destruction of certain original records and papers of records prior to the retention period for such records established in the Revised Records Retention Manual, 2015; and directing the City Manager to take all actions necessary to provide for the disposal and destruction of such records.
- c. Recommendation from Court Clerk to write off uncollectible receivables, in the amount of \$2,054.75.

Contracts and Agreements

- d. Custodial services with Aspen Building Services for Fiscal Year 2019-2020.
- e. Household Hazardous Waste Agreement with the Midwest City Municipal Authority for Fiscal Year 2019-2020.
- f. Amended and restated Landscape Maintenance Contract with Northwest Lawn for Fiscal Year 2019-2020.
- g. Minor Repairs and Maintenance on Streets Agreement with Oklahoma County for Fiscal Year 2019-2020
- h. Legal Services Contract with Williams, Box, Forshee & Bullard, P.C.
- i. Automatic Aid Agreement between The City of the Village and the City of Nichols Hills for Fiscal Year 2019-2020.
- j. A resolution renewing, adopting, and approving the EMSA Interlocal Cooperation Agreement for the Fiscal Year beginning July 1, 2019 and ending June 30, 2020.
- k. A resolution renewing, adopting, and approving an annual agreement with Tyler Technologies, Inc. for the Fiscal Year beginning July 1, 2019 and ending June 30, 2020.
- l. Interlocal agreement with Oklahoma County for jail services for Fiscal Year ending June 30, 2020.
- m. Renewal of Section 125 Cafeteria Plan and Section 105 HRA Plan Fiscal Year 2019-2020.
- n. Code Red Service Agreement with Onsolve (Code Red) for Fiscal Year 2019-2020.
- o. Renewal of Solid Waste Collection Agreement with Republic Services for Fiscal Year 2019-2020.

- p. Renewal of Solid Waste Disposal Agreement with Republic Services for Fiscal Year 2019-2020.
- q. Engineering Services Agreement with Smith Roberts Baldischwiler LLC. for Fiscal Year 2019-2020.
- r. An agreement between The City of Oklahoma City and the City of Nichols Hills, Oklahoma for provision of animal shelter services.
- s. Accounting & Financial Consulting Contract with Crawford and Associates.
- t. Arledge & Associates, PC, Audit Engagement letter and Compilation Engagement letter for the fiscal year end June 30, 2019.

8. Citizens desiring to be heard

The purpose of this time is to allow members of the public to speak to the City Council on any matter that is not otherwise set for consideration on this Agenda.

9. Items for Separate Vote - Ordinances, Resolutions, and Other Matters

Items listed in this section of this Agenda are usually discussed, considered, and voted on individually by the City Council.

Discussion, consideration, and possible approval or disapproval of the following:

- a. The City Manager's appointment of Amanda Copeland to serve as City Clerk.

BACKGROUND: Pursuant to Section 24 of the Nichols Hills City Charter and Section 2-90 of the City Code, the City Manager is authorized to appoint a City Clerk with the approval of the City Council.

- b. Tree planting requirements for new construction in the residential zoning districts.
- c. A private road easement agreement between the City of Nichols Hills, Oklahoma and Garrett and Company, L.L.C., concerning the west 30 feet of vacated Shartel Avenue generally located between 85th Street and 86th Street in Oklahoma City.
- d. A resolution providing for assignment of 9-1-1 fees to the 9-1-1 Association of Central Oklahoma Governments.

- e. An ordinance amending Section 8-378 and Section 50-129 of the Nichols Hills City Code regarding demolition of dwellings to require a bond or surety to ensure compliance with the existing legal requirements; repealing all conflicting ordinances or parts of ordinances; providing for severability; and declaring an emergency.
 - 1. Consider, discuss, and approve or disapprove the emergency section of the foregoing ordinance.
- f. A resolution authorizing the purchase of items from state contracts for the Fiscal Year 2019-2020.
- g. An ordinance amending the Nichols Hills City Fee Schedule; repealing all conflicting ordinances or parts of ordinances; providing for severability; and declaring an emergency.
 - 1. Consider, discuss, and approve or disapprove the emergency section of the foregoing ordinance.
- h. Employee supplemental compensation from available funds in the Fiscal Year 2018-2019 General Fund and NHMA budgets, and budget adjustment #1 for Fiscal Year 2019-2020.
- i. Employee Dental Insurance plan for the 2019-2020 fiscal year as provided by Delta Dental.

10. Adjournment

I certify that the forgoing was filed in the Office of the City Clerk at 3:30 P.M. on the 5th day of July, 2019 and posted in prominent view on the window at City Hall, 6407 Avondale Drive, at 4:30 P.M. on the 5th day of July, 2019; posted to the City of Nichols Hills website at <http://www.nicholshills.net> at 4:30 P.M. on the 5th day of July, 2019; and transmitted by email at 5 P.M. on the 5th day of July, 2019 to those persons who have requested to be included on such notices pursuant to the Open Meeting Act and to those who have requested such notice.



City Clerk
City of Nichols Hills, Oklahoma