

MINUTES

Regular Meeting of the
Nichols Hills City Council
Tuesday, June 11, 2019 at 5:30 PM
City Hall, 6407 Avondale Drive
Nichols Hills, OK 73116

**Original agenda filed in the Office of the City Clerk at 3 PM on
the 7th day of June, 2019.**

1. Call to Order and Pledge of Allegiance
2. Roll Call

Attendee Name	Title	Status	Arrived
Sody Clements		Present	
Steven J. Goetzinger		Present	
E. Peter Hoffman		Absent	

Mayor Goetzinger complimented the Police Department and Corporal McGinley, acting on behalf of the Nichols Hills Police Department, on the kindness that was shown to a resident of Nichols Hills.

3. Minutes
 - a. May 14, 2019

MOTION: Clements moved to approve the May 14, 2019 minutes as presented. Goetzinger seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Sody Clements
SECONDER:	Steven J. Goetzinger
AYES:	Clements, Goetzinger
ABSENT:	Hoffman

4. Departmental Reports

Discussion, consideration, and possible approval or acceptance of the following:

- a. Police Department Report
- b. Court Report
- c. Fire Department Monthly Report
- d. Public Works Report
- e. Risk Manager Report
- f. New Resident List
- g. Treasurer's Report
- h. Finance Director's Report
- i. Information System Manager's Report
- j. Engineer's Report
- k. ACOG Report

MOTION: Clements moved to approve the May 2019 departmental reports as presented. Goetzinger seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Sody Clements
SECONDER:	Steven J. Goetzinger
AYES:	Clements, Goetzinger
ABSENT:	Hoffman

5. Total Warrants & Claims \$595,947.50
- a. Discussion, consideration, and possible approval of the following:

a. General Fund	109,446.63
b. Designated Funds	1,115.32
c. Nichols Hills Municipal Authority	67,624.58
d. General Fund Capital Improvement	<10,444.00>
e. General Obligation Bond Funds	428,204.97

MOTION: Clements moved to approve the total warrants and claims as presented. Goetzinger seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Sody Clements
SECONDER:	Steven J. Goetzinger
AYES:	Clements, Goetzinger
ABSENT:	Hoffman

6. Consent Docket - Construction

Discussion, consideration, and possible approval of the following:

- a. Pay Estimate No. 5 for Project No. WW-1702 with Layne Christensen Co., for Water Well #23 in the amount of \$6,853.30.

BACKGROUND

City Engineer has verified quantities and recommends approval, to be paid from 2017 GO Bonds and other funds.

- b. Pay Estimate No. 1 for Project No. SC-1801 with Urban Contractors, Inc. for city-wide sanitary sewer rehabilitation in the amount of \$59,842.40.

BACKGROUND

City Engineer has verified quantities and recommends approval, to be paid from 2017 and 2018 GO Bonds and other funds.

- c. Pay Estimate No. 2 for Project No. WC-1803 with Southwest Water Works, LLC., for Bedford Water Line improvements in the amount of \$63,840.

BACKGROUND

City Engineer has verified quantities and recommends approval, to be paid from 2018 GO Bonds and other funds.

- d. Amendment No. 3 and Change Order No. 3 for Project No. PC-1702 with Atlas Paving Company for paving improvements to Grand Boulevard Paving Improvements, Phase II, in the amount of \$<102,418.20> and \$155,425.12 respectively.

BACKGROUND

The amendment/change order increases the contract amount to \$1,067,857.27. The original contract amount was \$1,051,223.35.

- e. Pay Estimate No. 8 (Final) for Project No. PC-1702 with Atlas Paving Co., for Grand Boulevard Paving Improvements, Phase II in the amount of \$235,106.12, and place maintenance bonds into effect.

BACKGROUND

City Engineer has verified quantities and City Attorney recommends approval pursuant to and authorized by City Council action on May 14, 2019 under agenda item 9g, to be paid from 2017 GO Bonds and other funds.

MOTION: Clements moved to approve item 6a - 6e Consent Docket Construction as presented. Goetzinger seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Sody Clements
SECONDER:	Steven J. Goetzinger
AYES:	Clements, Goetzinger
ABSENT:	Hoffman

7. Consent Docket - General

Discussion, consideration, and possible approval of the following:

- a. Discussion, consideration, and possible approval or disapproval of a resolution declaring certain supplies, materials, and equipment owned by the City to be surplus ("Surplus Property"); directing the City Manager to sell such Surplus Property at public auction; and directing the City Manager to dispose of any such Surplus Property which does not receive a successful bid.
- b. Drone Services Agreement between CloudDeck Media, LLC and the City of Nichols Hills for Fiscal Year 2019-2020.

MOTION: Clements moved to approve item 7a - 7b Consent Docket General as presented. Goetzinger seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Sody Clements
SECONDER:	Steven J. Goetzinger
AYES:	Clements, Goetzinger
ABSENT:	Hoffman

8. Citizens desiring to be heard

The purpose of this time is to allow members of the public to speak to the City Council on any matter that is not otherwise set for consideration on this Agenda.

No one expressed a desire to be heard.

9. Items for Separate Vote - Ordinances, Resolutions, and Other Matters

Items listed in this section of this Agenda are usually discussed, considered, and voted on individually by the City Council.

Discussion, consideration, and possible approval of the following:

- a. Discussion, consideration, and possible action regarding purchase of insurance policies for property, liability, business interruption, Umbrella, bonds for City Manager, City Clerk/Finance Director, City Treasurer, Assistant City Clerk/Finance Director, and public employee faithful performance blanket position bond for FY 2019-2020.

MOTION: Clements moved to approve agenda item 9a as presented. Goetzinger seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Sody Clements
SECONDER:	Steven J. Goetzinger
AYES:	Clements, Goetzinger
ABSENT:	Hoffman

- b. Workers' Compensation Plan renewal for July 1, 2019 to June 30, 2020. Risk Manager Lindy Hough recommends approval of the renewal; and holding the \$6,748 escrow credit for future years.

MOTION: Clements moved to approve agenda item 9b as presented. Goetzinger seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Sody Clements
SECONDER:	Steven J. Goetzinger
AYES:	Clements, Goetzinger
ABSENT:	Hoffman

- c. Discussion, consideration, and possible approval or disapproval of the State Auditor's Certificate and Order to County Clerk and County Treasurer regarding the City Treasurer, approval of all necessary documents in furtherance of the foregoing, and further authorize Mayor to sign and certify all necessary documents in furtherance of the foregoing.

MOTION: Clements moved to approve agenda item 9c as presented. Goetzinger seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Sody Clements
SECONDER:	Steven J. Goetzinger
AYES:	Clements, Goetzinger
ABSENT:	Hoffman

- d. PUBLIC HEARING: Discussion, consideration, and possible approval or disapproval of an ordinance amending the Nichols Hills City Code regarding use of public rights-of-way and infrastructure for communications towers, small wireless facilities, antennas, and utilities, including supporting infrastructure and facilities, and associated permitting, location, concealment, and other requirements; providing for severability; repealing all conflicting ordinances or parts of ordinances; and declaring an emergency.

Following discussion among City Council members and staff, Mayor Goetzinger opened the public hearing. No others expressing a desire to be heard, the public hearing was closed.

MOTION: Clements moved to approve agenda item 9d as presented. Goetzinger seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Sody Clements
SECONDER:	Steven J. Goetzinger
AYES:	Clements, Goetzinger
ABSENT:	Hoffman

Emergency Section of Ordinance

- i. Consider, discuss and approve or disapprove the emergency section of the foregoing ordinance.

MOTION: Clements moved to approve agenda item 9d(i) - Emergency clause of the foregoing ordinance. Goetzinger seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Sody Clements
SECONDER:	Steven J. Goetzinger
AYES:	Clements, Goetzinger
ABSENT:	Hoffman

- e. PUBLIC HEARING: Resolution approving and adopting budgets for Fiscal Year 2019-2020 for General Fund, Nichols Hills Municipal Authority, Street & Alley Fund, General Fund Capital Improvements, Nichols Hills Municipal Authority Capital Improvements, 911 Funds, Designated Account Funds, Sinking Fund, Police Impound Fund, Water Impact Fee Fund, Sewer Impact Fee Fund, and General Obligation Funds.

Following discussion among City Council members and staff, Mayor Goetzinger opened the public hearing. No one expressed a desire to be heard, so the public hearing was closed.

MOTION: Clements moved to approve agenda item 9e as presented. Goetzinger seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Sody Clements
SECONDER:	Steven J. Goetzinger
AYES:	Clements, Goetzinger
ABSENT:	Hoffman

- f. Discussion, consideration, and possible action regarding tree planting requirements for new construction in the residential zoning districts.

Mr. Rainey Williams spoke to City Council members in support of having a requirement regarding tree planting for new construction in the residential zoning districts.

City Council directed staff to research other communities with a landscape plan and present those findings at the next meeting in order to prepare an ordinance.

- g. Discussion, consideration, and possible approval or disapproval of Employee Benefit plans for the 2019-2020 fiscal year, concerning health, dental, vision, and life insurance, the Keystone flex plan, HRA and American Fidelity Worksite Benefits, as proposed and to be serviced by Insurica Management Network.

MOTION: Clements moved to approve agenda item 9g as presented. Goetzinger seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Sody Clements
SECONDER:	Steven J. Goetzinger
AYES:	Clements, Goetzinger
ABSENT:	Hoffman

BOARD APPOINTMENTS - BOARD OF PARK COMMISSIONERS

- h. Board of Park Commissioners - At Large Appointment

MOTION: Clements moved to approve the recommendation and appointment of Rainey Williams as a member to the Board of Park Commissioners. Goetzinger seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Sody Clements
SECONDER:	Steven J. Goetzinger
AYES:	Clements, Goetzinger
ABSENT:	Hoffman

- i. Board of Park Commissioners - Ward One

MOTION: Goetzinger moved to approve the recommendation and appointment of Karen Browne as a member to the Board of Park Commissioners. Clements seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Steven J. Goetzinger
SECONDER:	Sody Clements
AYES:	Clements, Goetzinger
ABSENT:	Hoffman

BOARD APPOINTMENTS - ENVIRONMENT, HEALTH &
SUSTAINABILITY

j. Environment, Health & Sustainability - Ward Three

MOTION: Clements moved to approve the recommendation and appointment of Carleen Burger as a member to the Environment, Health & Sustainability. Goetzinger seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Sody Clements
SECONDER:	Steven J. Goetzinger
AYES:	Clements, Goetzinger
ABSENT:	Hoffman

k. Discussion, consideration and possible approval or disapproval of an ordinance amending Section 22-47 of the Nichols Hills City Code regarding geographical limitations of certain sections of the 2015 International Fire Code; repealing all conflicting ordinances or parts of ordinances; providing for severability; and declaring an emergency.

MOTION: Clements moved to approve agenda item 9k as presented. Goetzinger seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Sody Clements
SECONDER:	Steven J. Goetzinger
AYES:	Clements, Goetzinger
ABSENT:	Hoffman

Emergency Section of Ordinance

- i. Consider, discuss and approve or disapprove the emergency section of the foregoing ordinance.

MOTION: Clements moved to approve agenda item 9k(i) - Emergency clause of the foregoing ordinance. Goetzinger seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Sody Clements
SECONDER:	Steven J. Goetzinger
AYES:	Clements, Goetzinger
ABSENT:	Hoffman

10. Adjournment

MOTION: There being no further business, Clements moved to adjourn the meeting. Goetzinger seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Sody Clements
SECONDER:	Steven J. Goetzinger
AYES:	Clements, Goetzinger
ABSENT:	Hoffman



Mayor
City of Nichols Hills, Oklahoma



City Manager
City of Nichols Hills, Oklahoma



City Clerk
City of Nichols Hills, Oklahoma