

AGENDA

Regular Meeting of the
Nichols Hills City Council
Tuesday, May 14, 2019 at 5:30 PM
City Hall, 6407 Avondale Drive
Nichols Hills, OK 73116

If special assistance is needed for this meeting by any person wishing to attend, please contact the City Clerk's office no later than 48 hours prior to the meeting, and such assistance will be provided.

Official action may be taken by the City Council only on items that appear on this Agenda. The City Council may dispose of the business set out on this Agenda by adopting, approving, denying, continuing, or taking other action as to each item, as determined by the City Council.

1. Call to Order and Pledge of Allegiance
2. Roll Call
 - a. Oath of Office for newly elected Councilman E. Peter Hoffman, Jr., to be administered by Honorable Judge Kevin Krah.
 - b. Nomination and election of Mayor of City of Nichols Hills.
 - c. Nomination and election of Vice-Mayor of City of Nichols Hills.
3. Minutes
 - a. April 9, 2019
 - b. April 26, 2019
 - c. May 6, 2019
 - d. May 7, 2019
4. Departmental Reports

Discussion, consideration, and possible approval or acceptance of the following:

- a. Police Department Report
- b. Court Report
- c. Fire Department Monthly Report

- d. Public Works Report
- e. Risk Manager Report
- f. New Resident List
- g. Treasurer's Report
- h. Finance Director's Report
- i. Information System Manager's Report
- j. Engineer's Report
- k. ACOG Report

5. Total Warrants & Claims \$440,651.01
a. Discussion, consideration, and possible approval of the following:

a. General Fund	115,330.56
b. Designated Funds	250.66
c. Nichols Hills Municipal Authority	76,283.92
d. General Fund Capital Improvement	28,842.39
e. General Obligation Bond Funds	219,943.48

6. Consent Docket - Construction

Items on Consent Dockets are usually approved as a group upon a motion by one of the City Council members. However, members of the City Council may request discussion or separate action on any item on the Consent Dockets.

Discussion, consideration, and possible approval of the following:

- a. Pay Estimate No. 4 for Project No. WW-1702 with Layne Christensen Co., for Water Well #23 in the amount of \$69,052.13.

BACKGROUND

City Engineer has verified quantities and recommends approval, to be paid from 2017 GO Bonds and other funds.

- b. Pay Estimate No. 1 for Project No. WC-1803 with Southwest Water Works, LLC., for Bedford Water Line Improvements in the amount of \$125,950.05.

BACKGROUND

City Engineer has verified quantities and recommends approval, to be paid from 2018 GO Bonds and other funds.

- c. Amendment No. 1 and Change Order No. 1 for Project No. WC-1803 with Southwest Water Works, LLC for Waterline Improvements to the 1500, 1600, and 1700 Blocks of Bedford Drive, in the amount of \$9,930 and \$36,228 respectively.

BACKGROUND

The amendment/change order increases the contract amount to \$375,996. The original contract amount was \$329,838.

- d. Request to seek bids for paving improvement projects FC-1701 Public Works Facility (Phase 3), PC-1803 for the 1700 Block of Windsor Place, PC-1804 for the sidewalk along Stratford between Grand and Wilshire, PC-1901 for the 1100 Block of Hemstead Place, and PC-1902 for Trenton Road between Fenwick and Tedford, and receive and approve plans for the same.

7. Consent Docket - General

Items on Consent Dockets are usually approved as a group upon a motion by one of the City Council members. However, members of the City Council may request discussion or separate action on any item on the Consent Dockets.

Discussion, consideration, and possible approval of the following:

- a. Discussion, consideration, and possible approval or disapproval of a resolution authorizing the disposal and destruction of certain original records and papers of records prior to the retention period for such records established in the Revised Records Retention Manual, 2015; and directing the City Manager to take all actions necessary to provide for the disposal and destruction of such records.

- b. Discussion, consideration, and possible approval or disapproval concerning using OpenEdge merchant services to process credit card transactions for payment of court fines, permits, and utility bills, and authorizing the City Manager to sign all documents necessary to effectuate the use of such services.
 - c. Discussion, consideration, and possible approval or disapproval of a resolution renewing and adopting a Health Reimbursement Arrangement Plan allowing the City of Nichols Hills' employees to receive reimbursement of medical benefits.
 - d. Discussion, consideration, and possible approval or disapproval of a resolution renewing and adopting a Section 125 Premium Only Plan, Section 125 Health FSA Plan, and Section 129 Dependent Care Plan, allowing for pre-taxed insurance, medical benefits, and dependent care expenses.
 - e. Discussion, consideration, and possible approval or disapproval of a resolution renewing and adopting the Grace Period for the City of Nichols Hills, Oklahoma's Section 125 Health Flexible Spending Account as permitted by IRS Notice 2005-42.
 - f. Discussion, consideration, and possible approval or disapproval of budget adjustment #5 for Fiscal Year 2018-2019.
 - g. Discussion, consideration, and possible approval or disapproval of a resolution declaring certain supplies, materials, and equipment owned by the City to be surplus ("Surplus Property"); directing the City Manager to sell such Surplus Property at public auction; and directing the City Manager to dispose of any such Surplus Property which does not receive a successful bid.
8. Citizens desiring to be heard
- The purpose of this time is to allow members of the public to speak to the City Council on any matter that is not otherwise set for consideration on this Agenda.
9. Items for Separate Vote - Ordinances, Resolutions, and Other Matters
- Items listed in this section of this Agenda are usually discussed, considered, and voted on individually by the City Council.

Discussion, consideration, and possible approval of the following:

- a. Discussion, consideration, and possible action regarding appointment of voting delegates and alternates for the following Association of Central Oklahoma Governments and 9-1-1 Association of Central Oklahoma Governments Boards and Committees: (a) ACOG Board of Directors; (b) 9-1-1 ACOG Board of Directors; (c) Intermodal Transportation Policy Committee; and (d) Garber-Wellington Association Policy Committee.
- b. Discussion, consideration, and possible approval or disapproval of a Revocable Right-of-Way Use Permit to Oklahoma City Golf and Country Club for the purpose of installing and maintaining directional bore irrigation lines in the public right-of-way under Northwest 63rd Street.
- c. Discussion, consideration, and possible or disapproval of purchase of the following described real property from Garrett and Company, LLC, for \$12,000: Lots, 25, 26, 27, and 28 in Block 3, Boulevard Heights Addition to the City of Oklahoma City, Section 33, Township 13 North, Range 3 West.

BACKGROUND

The lots proposed for purchase are adjacent to the City's Water Well #23 and provide the City access to such well, as well as a staging area for maintenance of the well.

- d. Discussion, consideration, and possible instruction to staff regarding development requirements and restrictions for lots containing buildings that are fifty or more years old.
- e. Discussion, consideration, and possible instruction to staff regarding restrictions for properties located in the Single-Family Residential One Story Overlay District, and possible properties to be included therein.
- f. Discussion, consideration, and possible instruction to staff regarding the possible creation of a design review committee and related design review requirements, criteria, and guidelines.

- g. Discussion, consideration, and possible approval of terms of compromise and settlement with Atlas Paving Company as to contractual and other terms, obligations and claims relating to Project No. PC-1702 for Grand Boulevard improvements, and authorizing the City Manager, City Attorney and/or City Engineer to implement same.

10. Adjournment

I certify that the forgoing was filed in the Office of the City Clerk at 2 PM on the 10th day of May, 2019 and posted in prominent view on the window at City Hall, 6407 Avondale Drive, at 2:30 PM on the 10th day of May, 2019; posted to the City of Nichols Hills website at <http://www.nicholshills.net> at 5 PM on the 10th day of May, 2019; and transmitted by email at 5 PM on the 10th day of May, 2019 to those persons who have requested to be included on such notices pursuant to the Open Meeting Act and to those who have requested such notice.



City Clerk
City of Nichols Hills, Oklahoma