

MINUTES

Regular Meeting of the
Nichols Hills City Council
Tuesday, April 9, 2019 at 5:30 PM
City Hall, 6407 Avondale Drive
Nichols Hills, OK 73116

**Original agenda filed in the Office of the City Clerk at 10:20 AM
on the 5th day of April, 2019.**

1. Call to Order and Pledge of Allegiance
2. Roll Call

Attendee Name	Title	Status	Arrived
Sody Clements		Present	
Steven J. Goetzinger		Absent	
E. Peter Hoffman		Present	

3. Minutes

- a. March 12, 2019

MOTION: Clements moved to approve the March 12, 2019 minutes as presented. Hoffman seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Sody Clements
SECONDER:	E. Peter Hoffman
AYES:	Clements, Hoffman
ABSENT:	Goetzinger

4. Departmental Reports

Discussion, consideration, and possible approval or acceptance of the following:

- a. Police Department Report
 - b. Court Report
 - c. Fire Department Report

- d. Public Works Report
- e. Risk Manager Report
- f. New Resident List
- g. Treasurer's Report
- h. Finance Director's Report
- i. Information System Manager's Report
- j. Engineer's Report
- k. ACOG Report

Mayor Hoffman thanked the Police Department, Fire Department, and all the volunteers for their hard work with the Red Bud Classic event. It was a great sendoff for retiring Red Bud Classic Chairman Patty Anthony.

Mayor Hoffman also reported that SafeWise released its "20 Safest Cities in Oklahoma for 2019," and Nichols Hills was ranked 2nd again this year. Mayor Hoffman thanked the City of Nichols Hills staff for their role in accomplishing this rating.

MOTION: Clements moved to approve the March 2019 departmental reports as presented. Hoffman seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Sody Clements
SECONDER:	E. Peter Hoffman
AYES:	Clements, Hoffman
ABSENT:	Goetzinger

5. Total Warrants & Claims \$275,120.57

a. Discussion, consideration, and possible approval of the following:

a. General Fund	97,328.32
b. Designated Funds	303.57
c. Nichols Hills Municipal Authority	61,641.59
d. General Fund Capital Improvement	14,734.96

f. General Obligation Bond Funds	101,112.13
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MOTION: Clements moved to approve the total warrants and claims as presented. Hoffman seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Sody Clements
SECONDER:	E. Peter Hoffman
AYES:	Clements, Hoffman
ABSENT:	Goetzinger

6. Consent Docket - Construction

Discussion, consideration, and possible approval of the following:

None

7. Consent Docket - General

Discussion, consideration, and possible approval of the following:

- a. Acknowledge donation of \$1,000 from Christ the King Annual Run held in the Fall of 2018 and their donation to Nichols Hills City Parks in appreciation of the City of Nichols Hills' support of the 2018 event.

MOTION: Clements moved to acknowledge the donation from Christ the King 2018 annual run for the Nichols Hills City Parks and Recreation Department. Hoffman seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Sody Clements
SECONDER:	E. Peter Hoffman
AYES:	Clements, Hoffman
ABSENT:	Goetzinger

- b. Request from Risk Manager Lindy Hough to purchase office furniture. The total will not exceed \$1,600.00 as approved in the 2018-2019 CIP budget.
- c. Request from Assistant Finance Director/City Clerk Sherry Dickson to purchase office furniture for the Administration Department. The total will not exceed \$5,300.00 as approved in the 2018-2019 CIP budget.
- d. Request from Information Systems Manager Neil Gray to purchase a Fortinet Network Analyzer. The total will not exceed \$6,300.00 as approved in the 2018-2019 CIP budget.
- e. Request from Information Systems Manager Neil Gray to purchase Uninterruptable Power Supplies. The total will not exceed \$6,600.00 as approved in the 2018-2019 CIP budget.
- f. Discussion, consideration, and possible approval or disapproval of a resolution declaring certain supplies, materials, and equipment owned by the City to be surplus ("Surplus Property"); directing the City Manager to sell such Surplus Property at public auction; and directing the City Manager to dispose of any such Surplus Property which does not receive a successful bid.
- g. Discussion, consideration, and possible approval or disapproval of a resolution authorizing the disposal and destruction of certain original records and papers of records prior to the retention period for such records established in the Revised Records Retention Manual, 2015; and directing the City Manager to take all actions necessary to provide for the disposal and destruction of such records.
- h. Acceptance of 9000 Broadway Water Line Relocation Project, as recommended by the City Engineer, and place the maintenance bonds into effect.
- i. Regarding election of Board of Trustee members of the Oklahoma Municipal Assurance Group (OMAG). City Manager Shane Pate recommends the nomination of Vickie Patterson and Jeremy Frazier.

MOTION: Clements moved to approve item 7b - 7i Consent Docket General as presented. Hoffman seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Sody Clements
SECONDER:	E. Peter Hoffman
AYES:	Clements, Hoffman
ABSENT:	Goetzinger

8. Citizens desiring to be heard

The purpose of this time is to allow members of the public to speak to the City Council on any matter that is not otherwise set for consideration on this Agenda.

No one expressed a desire to be heard.

9. Items for Separate Vote - Ordinances, Resolutions, and Other Matters

Items listed in this section of this Agenda are usually discussed, considered, and voted on individually by the City Council.

Discussion, consideration, and possible approval of the following:

- a. Request from Christ the King Catholic School Parent - Teacher Organization to hold the 2019 "CK RUN," to be held on September 14, 2019.

Co-chairs Christine Kepley and Jennifer Martin presented the request of the parent-teacher organization of Christ the King Catholic School to host their fourth annual "CK RUN," to be held on September 14, 2019. Ms. Kepley stated that this is a celebration to build both Christ the King and Nichols Hills community and a time to come together.

MOTION: Clements moved to approve agenda item 9a as presented. Hoffman seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Sody Clements
SECONDER:	E. Peter Hoffman
AYES:	Clements, Hoffman
ABSENT:	Goetzinger

- b. Discussion, consideration, and possible approval or disapproval of a Revocable Right-of-Way Use Permit to NX Utilities, LLC, d/b/a/MCI/Metro Access Transmission Services/Verizon for the purpose of installing and maintaining a directional bore cable telecommunication and fiber optic cable in the public right-of-way along North Western Avenue from West Wilshire Boulevard to Northwest 63rd Street.

Donald Smock, Permit Coordinator for NX Utilities presented the Application for Revocable Permit. This permit is for installing and maintaining a directional bore cable in the public right-of-way along North Western Avenue from West Wilshire Boulevard to Northwest 63rd Street.

MOTION: Clements moved to approve agenda item 9b as presented. Hoffman seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Sody Clements
SECONDER:	E. Peter Hoffman
AYES:	Clements, Hoffman
ABSENT:	Goetzinger

- c. Discussion, consideration, and possible approval or disapproval of an ordinance amending the Nichols Hills City Code regarding access to public property by disabled persons with mobility impairments; repealing all conflicting ordinances or parts of ordinances; providing for severability; and declaring an emergency.

MOTION: Clements moved to approve agenda item 9c as presented. Hoffman seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Sody Clements
SECONDER:	E. Peter Hoffman
AYES:	Clements, Hoffman
ABSENT:	Goetzinger

1. Consider, discuss and approve or disapprove the emergency section of the foregoing ordinance.

MOTION: Clements moved to approve agenda item 9c(1) - Emergency clause of the foregoing ordinance. Hoffman seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Sody Clements
SECONDER:	E. Peter Hoffman
AYES:	Clements, Hoffman
ABSENT:	Goetzinger

10. Adjournment

MOTION: There being no further business, Clements moved to adjourn the meeting. Hoffman seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Sody Clements
SECONDER:	E. Peter Hoffman
AYES:	Clements, Hoffman
ABSENT:	Goetzinger



Mayor
City of Nichols Hills, Oklahoma



City Manager
City of Nichols Hills, Oklahoma



City Clerk
City of Nichols Hills, Oklahoma