

AGENDA

Regular Meeting of the
Nichols Hills City Council
Tuesday, March 12, 2019 at 5:30 PM
City Hall, 6407 Avondale Drive
Nichols Hills, OK 73116

If special assistance is needed for this meeting by any person wishing to attend, please contact the City Clerk's office no later than 48 hours prior to the meeting, and such assistance will be provided.

Official action may be taken by the City Council only on items that appear on this Agenda. The City Council may dispose of the business set out on this Agenda by adopting, approving, denying, continuing, or taking other action as to each item, as determined by the City Council.

1. Call to Order and Pledge of Allegiance
2. Roll Call
3. Minutes
 - a. February 12, 2019
4. Departmental Reports

Discussion, consideration, and possible approval or acceptance of the following:

- a. Police Department Report
- b. Court Report
- c. Fire Department Report
- d. Public Works Report
- e. Risk Manager Report
- f. New Resident List
- g. Treasurer's Report
- h. Finance Director's Report
- i. Information System Manager's Report

- j. Engineer's Report
- k. ACOG Report
- l. Receive report from OG&E concerning underground electrical lines.

5. Total Warrants & Claims \$483,424.53

- a. Discussion, consideration, and possible approval of the following:

a. General Fund	194,906.73
b. Designated Funds	240.00
c. Nichols Hills Municipal Authority	45,845.88
d. General Fund Capital Improvement	117,657.08
f. General Obligation Bond Funds	124,774.84

6. Consent Docket - Construction

Items on Consent Dockets are usually approved as a group upon a motion by one of the City Council members. However, members of the City Council may request discussion or separate action on any item on the Consent Dockets.

Discussion, consideration, and possible approval of the following:

- a. Pay Estimate No. 3 for Project No. WW-1702 with Layne Christensen Co., for Water Well #23 in the amount of \$89,082.02.

BACKGROUND

City Engineer has verified quantities and recommends approval, to be paid from 2017 GO Bonds and other funds.

7. Consent Docket - General

Items on Consent Dockets are usually approved as a group upon a motion by one of the City Council members. However, members of the City Council may request discussion or separate action on any item on the Consent Dockets.

Discussion, consideration, and possible approval of the following:

- a. Authorizing Oklahoma City Memorial Marathon to install approximately 60 banners within the city limits of the City of Nichols Hills between April 16, 2019 and April 30, 2019.
- b. Discussion, consideration, and possible approval or disapproval of request from the Fire Chief to increase the purchase amount of the replacement Fire Chief vehicle with all necessary equipment by increasing the purchase price by \$3,000.

BACKGROUND

The estimated total cost of the Fire Chief Vehicle will be \$43,000. The additional cost of \$3,000 will be used to fully furnish the vehicle with emergency radios.

- c. Request from Public Works Director Randy Lawrence to purchase a Walk Behind Asphalt Roller and a Walk Behind Street Saw as approved in the FY 2018-2019 CIP budget.

BACKGROUND

The estimated cost of the Walk Behind Asphalt Roller is \$6,500. The estimated cost of the Walk Behind Street Saw is \$4,500.

8. Citizens desiring to be heard
The purpose of this time is to allow members of the public to speak to the City Council on any matter that is not otherwise set for consideration on this Agenda.
9. Items for Separate Vote - Ordinances, Resolutions, and Other Matters
Items listed in this section of this Agenda are usually discussed, considered, and voted on individually by the City Council.

Discussion, consideration, and possible approval of the following:

- a. Discussion, consideration, and possible approval or disapproval to change the authorized agent for Oklahoma Municipal Retirement Fund from Finance Director Kristi Hort to Assistant Finance Director Sherry Dickson and/or City Manager S. Shane Pate II.

- b. Discussion, consideration, and possible approval or disapproval of a resolution amending the City's Investment Policy regarding requests for proposals for depository banking services.
- c. Investment Policy Committee Appointment
- d. Discussion, consideration, and possible approval or disapproval of a flyer entitled, "Earth Day and Arbor Day" as recommended by the Environment, Health and Sustainability Commission, and directing staff to distribute such flyer to the public by including it in the next utility bill.
- e. Discussion, consideration, and possible approval or disapproval of a Revocable Right-of-Way Use Permit to NX Utilities, LLC, d/b/a/MCI/Metro Access Transmission Services/Verizon for the purpose of installing and maintaining an aerial cable telecommunication and fiber optic cable on the poles located in the public right-of-way along Northwest 63rd Street from Northwest Grand Boulevard to Harden Drive.
- f. Discussion, consideration, and possible approval or disapproval of a Revocable Right-of-Way Use Permit to NX Utilities, LLC, d/b/a/MCI/Metro Access Transmission Services/Verizon for the purpose of installing and maintaining a directional bore cable telecommunication and fiber optic cable in the public right-of-way along Northwest 63rd Street from North Western to Northwest Grand Boulevard.
- g. Discussion, consideration, and possible approval or disapproval of a resolution awarding contract to CGC, LLC, as the lowest responsible bidder for paving projects PC-1704 for the 6700 and 6800 blocks of West Grand Blvd, PC-1705 for 6500 block of West Grand Blvd, and PC-1802 for 1200 block of Sherwood Lane, and authorizing execution of the contract, bonds, and related instruments.
- h. Discussion, consideration, and possible approval or disapproval of a resolution awarding contract to Urban Contractors, LLC-, as the lowest responsible bidder for project SC-1801 for the city-wide sanitary sewer rehabilitation, and authorizing execution of the contract, bonds, and related instruments.
- i. Request to seek bids for FC-1901 for irrigation improvements 6500 - 6800 blocks of West Grand Blvd and receive and approve plans for the same.

- j. Discussion, consideration, and possible approval or disapproval of an ordinance amending Section 44-245 of the Nichols Hills City Code to add two all-stop intersections; clarifying that three-way stop intersections and four-way stop intersections are now referred to as “all-stop” intersections; repealing all conflicting ordinances or parts of ordinances; providing for severability; and declaring an emergency.
 - 1. Consider, discuss, and approve or disapprove the emergency section of the foregoing ordinance.
- k. Discussion, consideration, and possible action regarding permitted and prohibited exterior roof materials in residential zoning districts.

10. Adjournment

I certify that the forgoing was filed in the Office of the City Clerk at 4:30 PM on the 8th day of March, 2019 and posted in prominent view on the window at City Hall, 6407 Avondale Drive, at 4:30 PM on the 8th day of March, 2019; posted to the City of Nichols Hills website at <http://www.nicholshills.net> at 5 PM on the 8th day of March, 2019; and transmitted by email at 5 PM on the 8th day of March, 2019 to those persons who have requested to be included on such notices pursuant to the Open Meeting Act and to those who have requested such notice.

Addendum filed in the Office of the City Clerk at 4:30 PM on the 11th day of March, 2019 and posted in prominent view on the window at City Hall, 6407 Avondale Drive, at 4:30 PM on the 11th day of March, 2019; posted to the City of Nichols Hills website at <http://www.nicholshills.net> at 4:30 PM on the 11th day of March, 2019; and transmitted by email at 4:30 PM on the 11th day of March, 2019 to those persons who have requested to be included on such notices pursuant to the Open Meeting Act and to those who have requested such notice.

A handwritten signature in blue ink that reads "Kristi Hort". The signature is written in a cursive style with a large initial 'K'.

City Clerk
City of Nichols Hills, Oklahoma