

MINUTES

Regular Meeting of the
Nichols Hills City Council
Tuesday, February 12, 2019 at 5:30 PM
City Hall, 6407 Avondale Drive
Nichols Hills, OK 73116

Original agenda filed in the Office of the City Clerk at 1:27 PM on the 8th day of February, 2019.

1. Call to Order and Pledge of Allegiance
2. Roll Call

Attendee Name	Title	Status	Arrived
Sody Clements		Present	
Steven J. Goetzinger		Present	
E. Peter Hoffman		Present	

PROCLAMATIONS

Proclamation declaring the week of March 24, 2019 through March 30, 2019 as Arbor Week in the City of Nichols Hills.

Proclamation supporting the 2020 Decennial Census and agreeing to assist the US Census Bureau.

Mayor Hoffman presented two proclamations. The first proclamation was to declare the week of March 24, 2019 through March 30, 2019 as Arbor Week in the City of Nichols Hills. The second proclamation was to support the 2020 Decennial Census and agreeing to assist the US Census Bureau.

3. Minutes
 - a. January 8, 2019

MOTION: Goetzinger moved to approve the January 8, 2019 minutes as presented. Clements seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Steven J. Goetzinger
SECONDER:	Sody Clements
AYES:	Clements, Goetzinger, Hoffman

4. Departmental Reports

Discussion, consideration, and possible approval or acceptance of the following:

- a. Police Department Report
- b. Court Report
 - Municipal Court - Municipal Judge - Annual Report
- c. Fire Department Report
- d. Public Works Report
- e. Risk Manager Report
- f. New Resident List
- g. Treasurer's Report
- h. Finance Director's Report
- i. Information System Manager's Report
- j. Engineer's Report
- k. ACOG Report
- l. Acceptance of the 2018 City of Nichols Hills Annual Report

Municipal Judge Kevin Krah1 gave his annual report to the City Council members. Judge Krah1 praised City Manager Shane Pate, Court Clerk Nikki Brown, Police Chief Cox and the Police Officers, and staff on their professional and conscientious performance of their duties. Judge Krah1 would like to change the trial and juvenile docket from 1:00 pm to 9:00 am. This change would benefit the police officers coming off the night shift that are required to testify and would keep the juveniles from missing an afternoon of school. The City Council expressed appreciation for

the Judge presenting the annual report. They expressed support to move the trial and juvenile docket to 9:00 am and encouraged staff to move forward with that operational change.

MOTION: Clements moved to approve the January, 2019 departmental reports as presented. Goetzinger seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Sody Clements
SECONDER:	Steven J. Goetzinger
AYES:	Clements, Goetzinger, Hoffman

5. Total Warrants & Claims \$229,166.81

a. Discussion, consideration, and possible approval of the following:

a. General Fund	133,044.07
b. Nichols Hills Municipal Authority	24,368.92
c. General Fund - CIP	12,152.82
d. General Obligation Bond Funds	59,601.00

MOTION: Goetzinger moved to approve the total warrants and claims as presented. Clements seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Steven J. Goetzinger
SECONDER:	Sody Clements
AYES:	Clements, Goetzinger, Hoffman

6. Consent Docket - Construction

Discussion, consideration, and possible approval of the following:

- a. Request to seek bids for paving improvement projects PC-1704 for 6700 & 6800 Blocks of West Grand Blvd, PC-1705 for 6500 Block of West Grand Blvd, and PC-1802 for 1200 Block of Sherwood Lane and receive and approve plans for the same.

MOTION: Clements moved to approve item 6a Consent Docket Construction as presented. Goetzinger seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Sody Clements
SECONDER:	Steven J. Goetzinger
AYES:	Clements, Goetzinger, Hoffman

- b. Request to seek bids for SC-1801 for city-wide sanitary sewer rehabilitation and receive and approve plans for the same.

MOTION: Goetzinger moved to approve item 6b Consent Docket Construction as presented. Clements seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Steven J. Goetzinger
SECONDER:	Sody Clements
AYES:	Clements, Goetzinger, Hoffman

7. Consent Docket - General

Discussion, consideration, and possible approval of the following:

- a. Discussion, consideration, and possible approval or disapproval of a resolution authorizing the disposal and destruction of certain original records and papers of records prior to the retention period for such records established in the Revised Records Retention Manual, 2015; and directing the City Manager to take all actions necessary to provide for the disposal and destruction of such records.
- b. Recommendation from Court Clerk to write off uncollectible receivables of individuals who are deceased, in the amount of \$2,498.75.
- c. Request from Fire Chief Kevin Boydston to purchase a new fire hose pressure testing machine for an amount not to exceed \$3,500, as approved in the FY 2018-2019 CIP budget.

- d. Request from Public Works Directory Randy Lawrence to purchase a 2019 Ram 1500 Pickup from Oklahoma State Contract SW-035, for an amount not to exceed \$23,000.
- e. Discussion, consideration, and possible approval or disapproval of budget adjustment #4 for Fiscal Year 2018-2019.

MOTION: Clements moved to approve item 7a - 7e Consent Docket General as presented. Goetzinger seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Sody Clements
SECONDER:	Steven J. Goetzinger
AYES:	Clements, Goetzinger, Hoffman

8. Citizens desiring to be heard

The purpose of this time is to allow members of the public to speak to the City Council on any matter that is not otherwise set for consideration on this Agenda.

Richard Cornelison spoke to Council to ask for consideration in the traffic issues at Grand and Sherwood to the east toward the Plaza. Mr. Cornelison presented pictures of examples of vehicles parking on the street and the hazards that they present. He requested that the City post no parking signs on either side of the street to eliminate the hazards, to post speed limit signs that display the speed, and to lower the speed limit from 25 mph to 20 mph. City Council requested that the Police Department study the traffic patterns and signage and bring back to Council their findings.

9. Items for Separate Vote - Ordinances, Resolutions, and Other Matters

Items listed in this section of this Agenda are usually discussed, considered, and voted on individually by the City Council.

Discussion, consideration, and possible approval of the following:

- a. Concerning request to hold the 2019 Earth Day/Arbor Day on April 26th, 2019 at City Hall. Environmental Health and Sustainability Commission Chairman Nancy Herzel to present the request.

Environmental Health and Sustainability Commission Chairman Nancy Herzel presented to City Council the request to hold the community Earth Day/Arbor Day on April 26, 2019 from 1-4 pm at City Hall. Ms. Herzel reported that they have several organizations that are interested in participating at the event. City Council thanked Ms. Herzel for leading this event.

MOTION: Goetzinger moved to approve agenda item 9a as presented. Clements seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Steven J. Goetzinger
SECONDER:	Sody Clements
AYES:	Clements, Goetzinger, Hoffman

- b. Discussion, consideration, and possible approval or disapproval of an ordinance amending the Nichols Hills City Code removing the word “license” and variations of it in certain contexts and replacing it with “permit” and variations of it; repealing all conflicting ordinances or parts of ordinances; providing for severability; and declaring an emergency.

MOTION: Clements moved to approve agenda item 9b as presented. Goetzinger seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Sody Clements
SECONDER:	Steven J. Goetzinger
AYES:	Clements, Goetzinger, Hoffman

1. Consider, discuss, and approve or disapprove the emergency section of the foregoing ordinance.

MOTION: Goetzinger moved to approve agenda item 9b(1) - Emergency clause of the foregoing ordinance. Clements seconded the motion.

RESULT: **APPROVED [UNANIMOUS]**
MOVER: Steven J. Goetzinger
SECONDER: Sody Clements
AYES: Clements, Goetzinger, Hoffman

- c. Discussion, consideration, and possible approval or disapproval of an ordinance amending the Nichols Hills City Code to permit the carrying of weapons in parks in accordance with the Oklahoma Self-Defense Act; repealing all conflicting ordinances or parts of ordinances; providing for severability; and declaring an emergency.

MOTION: Clements moved to approve agenda item 9c as presented. Goetzinger seconded the motion.

RESULT: **APPROVED [UNANIMOUS]**
MOVER: Sody Clements
SECONDER: Steven J. Goetzinger
AYES: Clements, Goetzinger, Hoffman

1. Consider, discuss, and approve or disapprove the emergency section of the foregoing ordinance.

MOTION: Goetzinger moved to approve agenda item 9c(1) - Emergency clause of the foregoing ordinance. Clements seconded the motion.

RESULT: **APPROVED [UNANIMOUS]**
MOVER: Steven J. Goetzinger
SECONDER: Sody Clements
AYES: Clements, Goetzinger, Hoffman

- d. Discussion, consideration and possible approval or disapproval of a resolution awarding contract to Southwest Water Works, LLC, as the lowest responsible bidder for project WC-1803 for the 2018 Waterline Improvements to the 1500, 1600 and 1700 blocks of Bedford Drive, and authorizing execution of the contract, bonds, and related instruments.

MOTION: Clements moved to approve agenda item 9d as presented. Goetzinger seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Sody Clements
SECONDER:	Steven J. Goetzinger
AYES:	Clements, Goetzinger, Hoffman

10. Adjournment

MOTION: There being no further business, Goetzinger moved to adjourn the meeting. Clements seconded the motion.

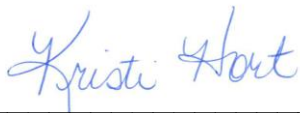
RESULT:	APPROVED [UNANIMOUS]
MOVER:	Steven J. Goetzinger
SECONDER:	Sody Clements
AYES:	Clements, Goetzinger, Hoffman



Mayor
City of Nichols Hills, Oklahoma



City Manager
City of Nichols Hills, Oklahoma



City Clerk
City of Nichols Hills, Oklahoma