

MINUTES

Regular Meeting of the
Nichols Hills City Council
Tuesday, January 8, 2019 at 5:30 PM
City Hall, 6407 Avondale Drive
Nichols Hills, OK 73116

**Original agenda filed in the Office of the City Clerk at 4:00 PM on
the 4th day of January, 2019.**

1. Call to Order and Pledge of Allegiance
2. Roll Call

Attendee Name	Title	Status	Arrived
Sody Clements		Present	
Steven J. Goetzinger		Present	
E. Peter Hoffman		Present	

PRESENTATION: Recognition of Firefighter Sanderson

Fire Chief Boydston and Deputy Fire Chief Reyes presented Firefighter Colton Sanderson his badge for completing his probationary time. Firefighter Sanderson is an advanced EMT and has completed many hours of training, testing and additional educational courses. Firefighter Sanderson's wife, Cindy, pinned Sanderson's badge on him.

3. Minutes
 - a. December 11, 2018

MOTION: Goetzinger moved to approve the December 11, 2018 minutes as presented. Clements seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Steven J. Goetzinger
SECONDER:	Sody Clements
AYES:	Clements, Goetzinger, Hoffman

4. Departmental Reports

Discussion, consideration, and possible approval or acceptance of the following:

- a. Police Department Report
- b. Court Report
- c. Fire Department Report
- d. Public Works Report
- e. Risk Manager Report
- f. New Resident List
- g. Treasurer's Report
- h. Finance Director's Report
- i. Information System Manager's Report
- j. Engineer's Report
- k. ACOG Report

Mayor Hoffman complimented the Police Department and Detective Ridgeway for their professional work on a recent case.

MOTION: Clements moved to approve the December 2018 departmental reports as presented. Goetzinger seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Sody Clements
SECONDER:	Steven J. Goetzinger
AYES:	Clements, Goetzinger, Hoffman

5. Total Warrants & Claims \$353,921.43

a. Discussion, consideration and possible approval of the following:

a. General Fund	133,560.97
b. Designated Funds	215.46
c. Nichols Hills Municipal Authority	91,860.32

d. General Fund Capital Improvement	71,402.00
e. General Obligation Bond Funds	79,588.56

MOTION: Goetzinger moved to approve the total warrants and claims as presented. Clements seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Steven J. Goetzinger
SECONDER:	Sody Clements
AYES:	Clements, Goetzinger, Hoffman

6. Consent Docket - Construction

Discussion, consideration, and possible approval of the following:

- a. Pay Estimate No. 2 for Project No. WW-1702 with Layne Christensen Co., for Water Well #23 in the amount of \$22,317.40.

BACKGROUND

City Engineer has verified quantities and recommends approval, to be paid from 2017 GO Bonds and other funds.

- b. Pay Estimate No. 4 (Final) for Project No. FC-1702 with Grooms Irrigation Co, for City-Wide Irrigation Improvements in the amount of \$8,589.60, and place maintenance bonds into effect.

BACKGROUND

City Engineer has verified quantities and recommends approval, to be paid from 2016 GO Bonds and other funds.

MOTION: Clements moved to approve item 6a - 6b Consent Docket Construction as presented. Goetzinger seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Sody Clements
SECONDER:	Steven J. Goetzinger
AYES:	Clements, Goetzinger, Hoffman

7. Consent Docket - General

Discussion, consideration, and possible approval of the following:

- a. Discussion, consideration, and possible approval or disapproval of a resolution declaring certain supplies, materials, and equipment owned by the City to be surplus ("Surplus Property"); directing the City Manager to sell such Surplus Property at public auction; and directing the City Manager to dispose of any such Surplus Property which does not receive a successful bid.
- b. Discussion, consideration, and possible approval or disapproval of a resolution authorizing the disposal and destruction of certain original records and papers of records prior to the retention period for such records established in the Revised Records Retention Manual, 2015; and directing the City Manager to take all actions necessary to provide for the disposal and destruction of such records.

MOTION: Goetzinger moved to approve item 7a - 7b Consent Docket General as presented. Clements seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Steven J. Goetzinger
SECONDER:	Sody Clements
AYES:	Clements, Goetzinger, Hoffman

8. Citizens desiring to be heard

The purpose of this time is to allow members of the public to speak to the City Council on any matter that is not otherwise set for consideration on this Agenda.

No one expressed a desire to be heard.

9. Items for Separate Vote - Ordinances, Resolutions, and Other Matters

Items listed in this section of this Agenda are usually discussed, considered, and voted on individually by the City Council.

Discussion, consideration, and possible approval of the following:

- a. Request to seek bid Project WC-1803, Waterline Improvements 1500, 1600, and 1700 Blocks of Bedford Drive and receive and approve plans for the same.

MOTION: Clements moved to approve agenda item 9a as presented. Goetzinger seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Sody Clements
SECONDER:	Steven J. Goetzinger
AYES:	Clements, Goetzinger, Hoffman

- b. A resolution calling a general election to be held on April 2, 2019 for the purpose of electing a council member from Ward Two of the City of Nichols Hills, Oklahoma; setting forth the qualifications for such office, the term of the office to be filled, the filing periods of candidates for such office, and the manner of holding said elections; providing for election procedures; directing the City Clerk to cause this resolution to be published in a newspaper of general circulation in the City; directing the City Clerk to notify the Oklahoma County Election Board of the date of the election and the content hereof by delivering a copy of this resolution to the secretary of said board; directing the City Clerk to furnish said board a current map of the City, a copy of the City Charter, as it applies to the conduct of elections, and any other information required by law or necessary for conducting said election; authorizing the closing of a precinct, partially contained within the City, in which no persons reside; and containing related provisions.

MOTION: Goetzinger moved to approve agenda item 9b as presented. Clements seconded the motion.

RESULT: **APPROVED [UNANIMOUS]**
MOVER: Steven J. Goetzinger
SECONDER: Sody Clements
AYES: Clements, Goetzinger, Hoffman

- c. Discussion, consideration, and possible approval or disapproval of an ordinance adopting and enacting the “Nichols Hills City Code 2012-November 2018 Cumulative Bi-Annual Supplement” (the “Code Supplement”); providing for severability; repealing all conflicting ordinances or parts of ordinances; providing for publication by summary in accordance with State law; and declaring an emergency.

MOTION: Clements moved to approve agenda item 9c as presented. Goetzinger seconded the motion.

RESULT: **APPROVED [UNANIMOUS]**
MOVER: Sody Clements
SECONDER: Steven J. Goetzinger
AYES: Clements, Goetzinger, Hoffman

1. Consider, discuss, and approve or disapprove the emergency section of the foregoing ordinance.

MOTION: Goetzinger moved to approve agenda item 9c(1) - Emergency clause of the foregoing ordinance. Clements seconded the motion.

RESULT: **APPROVED [UNANIMOUS]**
MOVER: Steven J. Goetzinger
SECONDER: Sody Clements
AYES: Clements, Goetzinger, Hoffman

- d. Discussion, consideration, and possible approval or disapproval of a resolution directing the City Clerk, upon publication of the “Nichols Hills City Code 2012-November 2018 Cumulative Bi-Annual Supplement” (the “Code Supplement”), to notify the public of said Code Supplement; and further directing the City Clerk, after receipt of the publication of the Code Supplement, to file certified copies of this resolution and of the said Code Supplement with certain designated governmental entities.

MOTION: Clements moved to approve agenda item 9d as presented. Goetzinger seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Sody Clements
SECONDER:	Steven J. Goetzinger
AYES:	Clements, Goetzinger, Hoffman

- e. TO BE READ INTO THE MINUTES: The City of Nichols Hills has received from Oklahoma Department of Environmental Quality, Permit No. WL000055180963 for construction of approximately 650 L.F. of eight (8) inch raw water line and appurtenances to serve the City of Nichols Hills Well No.: 17 Raw Waterline Relocation Project, Oklahoma County, Oklahoma.

MOTION: Goetzinger moved to confirm the reading of agenda item 9f. Clements seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Sody Clements
SECONDER:	Steven J. Goetzinger
AYES:	Clements, Goetzinger, Hoffman

- f. Discussion, consideration, and possible approval or disapproval of a resolution awarding contract to _____, as the lowest responsible bidder for PC-1704, PC-1705 and PC-1802 Paving improvements to 6700 and 6800 blocks of West Grand Boulevard, 6500 Block of West Grand Boulevard, and 1200 block of Sherwood Lane, and authorizing execution of the contract, bonds and related instruments.

MOTION: Clements moved to disapprove agenda item 9f as presented. Goetzinger seconded the motion.

RESULT:	DENIED [UNANIMOUS]
MOVER:	Sody Clements
SECONDER:	Steven J. Goetzinger
AYES:	Clements, Goetzinger, Hoffman

10. Adjournment

MOTION: There being no further business, Goetzinger moved to adjourn the meeting. Clements seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Steven J. Goetzinger
SECONDER:	Sody Clements
AYES:	Clements, Goetzinger, Hoffman



Mayor
City of Nichols Hills, Oklahoma



City Manager
City of Nichols Hills, Oklahoma



City Clerk
City of Nichols Hills, Oklahoma