

AGENDA

Regular Meeting of the
Nichols Hills City Council
Tuesday, January 8, 2019 at 5:30 PM
City Hall, 6407 Avondale Drive
Nichols Hills, OK 73116

If special assistance is needed for this meeting by any person wishing to attend, please contact the City Clerk's office no later than 48 hours prior to the meeting, and such assistance will be provided.

Official action may be taken by the City Council only on items that appear on this Agenda. The City Council may dispose of the business set out on this Agenda by adopting, approving, denying, continuing, or taking other action as to each item, as determined by the City Council.

1. Call to Order and Pledge of Allegiance
2. Roll Call
 PRESENTATION: Recognition of Firefighter Sanderson
3. Minutes
 - a. December 11, 2018
4. Departmental Reports

Discussion, consideration, and possible approval or acceptance of the following:

- a. Police Department Report
- b. Court Report
- c. Fire Department Report
- d. Public Works Report
- e. Risk Manager Report
- f. New Resident List
- g. Treasurer's Report
- h. Finance Director's Report
- i. Information System Manager's Report

j. Engineer's Report

k. ACOG Report

5. Total Warrants & Claims \$353,921.43

a. Discussion, consideration and possible approval of the following:

a. General Fund	133,560.97
b. Designated Funds	215.46
c. Nichols Hills Municipal Authority	91,860.32
d. General Fund Capital Improvement	71,402.00
e. General Obligation Bond Funds	79,588.56

6. Consent Docket - Construction

Items on Consent Dockets are usually approved as a group upon a motion by one of the City Council members. However, members of the City Council may request discussion or separate action on any item on the Consent Dockets.

Discussion, consideration, and possible approval of the following:

- a. Pay Estimate No. 2 for Project No. WW-1702 with Layne Christensen Co., for Water Well #23 in the amount of \$22,317.40.

BACKGROUND

City Engineer has verified quantities and recommends approval, to be paid from 2017 GO Bonds and other funds.

- b. Pay Estimate No. 4 (Final) for Project No. FC-1702 with Grooms Irrigation Co, for City-Wide Irrigation Improvements in the amount of \$8,589.60, and place maintenance bonds into effect.

BACKGROUND

City Engineer has verified quantities and recommends approval, to be paid from 2016 GO Bonds and other funds.

7. Consent Docket - General

Items on Consent Dockets are usually approved as a group upon a motion by one of the City Council members. However, members of the City Council may request discussion or separate action on any item on the Consent Dockets.

Discussion, consideration, and possible approval of the following:

- a. Discussion, consideration, and possible approval or disapproval of a resolution declaring certain supplies, materials, and equipment owned by the City to be surplus ("Surplus Property"); directing the City Manager to sell such Surplus Property at public auction; and directing the City Manager to dispose of any such Surplus Property which does not receive a successful bid.
- b. Discussion, consideration, and possible approval or disapproval of a resolution authorizing the disposal and destruction of certain original records and papers of records prior to the retention period for such records established in the Revised Records Retention Manual, 2015; and directing the City Manager to take all actions necessary to provide for the disposal and destruction of such records.

8. Citizens desiring to be heard

The purpose of this time is to allow members of the public to speak to the City Council on any matter that is not otherwise set for consideration on this Agenda.

9. Items for Separate Vote - Ordinances, Resolutions, and Other Matters

Items listed in this section of this Agenda are usually discussed, considered, and voted on individually by the City Council.

Discussion, consideration, and possible approval of the following:

- a. Request to seek bid Project WC-1803, Waterline Improvements 1500, 1600, and 1700 Blocks of Bedford Drive and receive and approve plans for the same.

- b. A resolution calling a general election to be held on April 2, 2019 for the purpose of electing a council member from Ward Two of the City of Nichols Hills, Oklahoma; setting forth the qualifications for such office, the term of the office to be filled, the filing periods of candidates for such office, and the manner of holding said elections; providing for election procedures; directing the City Clerk to cause this resolution to be published in a newspaper of general circulation in the City; directing the City Clerk to notify the Oklahoma County Election Board of the date of the election and the content hereof by delivering a copy of this resolution to the secretary of said board; directing the City Clerk to furnish said board a current map of the City, a copy of the City Charter, as it applies to the conduct of elections, and any other information required by law or necessary for conducting said election; authorizing the closing of a precinct, partially contained within the City, in which no persons reside; and containing related provisions.
- c. Discussion, consideration, and possible approval or disapproval of an ordinance adopting and enacting the “Nichols Hills City Code 2012-November 2018 Cumulative Bi-Annual Supplement” (the “Code Supplement”); providing for severability; repealing all conflicting ordinances or parts of ordinances; providing for publication by summary in accordance with State law; and declaring an emergency.
 - 1. Consider, discuss, and approve or disapprove the emergency section of the foregoing ordinance.
- d. Discussion, consideration, and possible approval or disapproval of a resolution directing the City Clerk, upon publication of the “Nichols Hills City Code 2012-November 2018 Cumulative Bi-Annual Supplement” (the “Code Supplement”), to notify the public of said Code Supplement; and further directing the City Clerk, after receipt of the publication of the Code Supplement, to file certified copies of this resolution and of the said Code Supplement with certain designated governmental entities.
- e. TO BE READ INTO THE MINUTES: The City of Nichols Hills has received from Oklahoma Department of Environmental Quality, Permit No. WL000055180963 for construction of approximately 650 L.F. of eight (8) inch raw water line and appurtenances to serve the City of Nichols Hills Well No.: 17 Raw Waterline Relocation Project, Oklahoma County, Oklahoma.

- f. Discussion, consideration, and possible approval or disapproval of a resolution awarding contract to _____, as the lowest responsible bidder for PC-1704, PC-1705 and PC-1802 Paving improvements to 6700 and 6800 blocks of West Grand Boulevard, 6500 Block of West Grand Boulevard, and 1200 block of Sherwood Lane, and authorizing execution of the contract, bonds and related instruments.

10. Adjournment

I certify that the forgoing was filed in the Office of the City Clerk at 4 P.M. on the 4th day of January, 2019 and posted in prominent view on the window at City Hall, 6407 Avondale Drive, at 4:15 P.M. on the 4th day of January, 2019; posted to the City of Nichols Hills website at <http://www.nicholshills.net> at 4:15 P.M. on the 4th day of January, 2019; and transmitted by email at 5:00 P.M. on the 4th day of January, 2019 to those persons who have requested to be included on such notices pursuant to the Open Meeting Act and to those who have requested such notice.

Addendum filed in the Office of the City Clerk at 11:06 AM on the 7th day of January, 2019 and posted in prominent view on the window at City Hall, 6407 Avondale Drive, at 1:30 PM on the 7th day of January, 2019; posted to the City of Nichols Hills website at <http://www.nicholshills.net> at 2:30 PM on the 7th day of January, 2019; and transmitted by email at 2:30 PM on the 7th day of January, 2019 to those persons who have requested to be included on such notices pursuant to the Open Meeting Act and to those who have requested such notice.



City Clerk
City of Nichols Hills, Oklahoma