

MINUTES

Regular Meeting of the
Nichols Hills City Council
Tuesday, September 8, 2020 at 5:30 PM
City Hall, 6407 Avondale Drive
Nichols Hills, OK 73116

**Original agenda filed in the Office of the City Clerk at 3:33 PM on
the 4th day of September, 2020.**

1. Call to Order and Pledge of Allegiance
2. Roll Call

Attendee Name	Title	Status	Arrived
Sody Clements		Present	
Steven J. Goetzinger		Present	
E. Peter Hoffman		Present	

3. Minutes
 - a. August 11, 2020 City Council Minutes
 - b. August 12, 2020 City Council Minutes

MOTION: Hoffman moved to approve the August 11, 2020 and August 12, 2020 minutes as presented. Goetzinger seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	E. Peter Hoffman
SECONDER:	Steven J. Goetzinger
AYES:	Clements, Goetzinger, Hoffman

4. Departmental Reports

Discussion, consideration, and possible approval or acceptance of the following:

- a. Police Department Report
- b. Municipal Court
- c. Fire Department

- d. Public Works
- e. Risk Manager
- f. New Resident List
- g. City Treasurer
- h. Finance Director
- i. Information System Manager
- j. Engineers Report
- k. ACOG

Mayor Clements reminded the residents to lock their houses and cars. She also thanked the Police Department for always being on the job protecting the residents. Mayor Clements thanked Fire Chief Boydston, our Emergency Management Director, for going over and above to keep us prepared for any emergency.

Vice Mayor Hoffman reported the City is waiting for the decision on the Pandemic and Disaster Relief grant application that has been submitted. Also, he stated there is money from the Department of Transportation to convert fleets of trucks from diesel to cleaner fuels. He also reminded residences to complete their 2020 Census. ACOG will be hiring a Disaster Preparedness Specialists. This individual will be an assistant to communities during economic situations from disasters and emergencies.

MOTION: Goetzinger moved to approve the August 2020 departmental reports as presented. Hoffman seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Steven J. Goetzinger
SECONDER:	E. Peter Hoffman
AYES:	Clements, Goetzinger, Hoffman

5. Total Warrants & Claims \$755,152.70
- a. Discussion, consideration, and possible approval of the following:
Claims List for 2020-2021

a. General Fund	\$166,941.33
b. Nichols Hills Municipal Authority	100,009.63
c. General Fund – CIP	990.00
d. General Obligation Bond Funds	487,211.74

MOTION: Hoffman moved to approve the total warrants and claims as presented. Goetzinger seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	E. Peter Hoffman
SECONDER:	Steven J. Goetzinger
AYES:	Clements, Goetzinger, Hoffman

6. Consent Docket - Construction

Discussion, consideration, and possible approval or action with respect to the following:

- a. Pay Estimate No. 4 for Project No. FC-1901 with Grounds Guys of Edmond, for Irrigation Improvements in the amount of \$63,640.37.

BACKGROUND: City Landscape Architect has verified quantities and recommends approval, to be paid from 2016 GO Bonds and other funds.

- b. Amendment No. 1 for Project No. WW-1804 with Layne Christiansen Co, for Water Well #17, in the amount of \$9,375.00.

BACKGROUND: The amendment increases the contract amount to \$858,053.90. The original contract amount was \$848,678.90.

- c. Pay Estimate No. 6 for Project No. WW-1804 with Layne Christensen Co. for Water Well #17 in the amount of \$36,938.38.

BACKGROUND: City Engineer has verified quantities and recommends approval, to be paid from 2018 GO Bonds and other funds.

- d. Pay Estimate No. 8 for Project No. WW-1703 with Layne Christensen Co., for Water Well #10 in the amount of \$23,858.44.

BACKGROUND: City Engineer has verified quantities and recommends approval, to be paid from 2018 GO Bonds and other funds.

- e. Pay Estimate No. 3 for Project No. PC-2001 with Crossland Heavy Contractors, Inc. for Paving Improvements to the 1800 Block of Devonshire Boulevard and 1700 Block of Kingsbury Lane in the amount of \$180,886.44.

BACKGROUND: City Engineer has verified quantities and recommends approval, to be paid from 2020 GO Bonds and other funds.

MOTION: Goetzinger moved to approve item 6a - 6e Consent Docket Construction as presented. Hoffman seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Steven J. Goetzinger
SECONDER:	E. Peter Hoffman
AYES:	Clements, Goetzinger, Hoffman

7. Consent Docket - General

Discussion, consideration, and possible approval or action with respect to the following:

- a. A resolution authorizing the disposal and destruction of certain original records and papers of records prior to the retention period for such records established in the Revised Records Retention Manual, 2015; and directing the City Manager to take all actions necessary to provide for the disposal and destruction of such records.
- b. Interlocal agreement with Oklahoma County for jail services for Fiscal Year ending June 30, 2021.
- c. Authorizing Oklahoma City Memorial Marathon to install approximately 60 banners within the city limits of the City of Nichols Hills between October 1, 2020 and October 19, 2020.

Jordan Ward, Operations Director for the Oklahoma City Memorial Marathon, presented the banner application to the City Council. Ms. Ward stated that they had changed from the original race platform to a virtual race to be held from October 4, 2020 through October 18, 2020.

- d. A Resolution of the City Council of the City of Nichols Hills, Oklahoma stating City policy regarding the substantial dedication of Public Safety personnel costs to the City's COVID-19 Response.
- e. A resolution approving the application for renewal of franchise to CoxCom, LLC; and approving the franchise agreement between CoxCom, LLC and the City of Nichols Hills, Oklahoma.
- f. Request from Public Works Director Randy Lawrence to engage a contractor to replace the Public Works Facility roof, not to exceed \$45,000.00. To be paid from Nichols Hills Municipal Authority and other funds.

BACKGROUND: To be paid with insurance proceeds from an insurance claim.

MOTION: Hoffman moved to approve item 7a - 7f Consent Docket General as presented. Goetzinger seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	E. Peter Hoffman
SECONDER:	Steven J. Goetzinger
AYES:	Clements, Goetzinger, Hoffman

8. Citizens desiring to be heard

The purpose of this time is to allow members of the public to speak to the City Council on any matter that is not otherwise set for consideration on this Agenda.

No one expressed a desire to be heard.

9. Items for Separate Vote - Ordinances, Resolutions, and Other Matters

Items listed in this section of this Agenda are usually discussed, considered, and voted on individually by the City Council.

Discussion, consideration, and possible approval or action with respect to the following:

BOARD APPOINTMENT - PLANNING COMMISSION

- a. Planning Commission Appointment for Ward Three.

MOTION: Goetzinger moved to approve the recommendation and appointment of Douglas G. Franklin as a member of the Planning Commission. Hoffman seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Steven J. Goetzinger
SECONDER:	E. Peter Hoffman
AYES:	Clements, Goetzinger, Hoffman

BOARD APPOINTMENT - BUILDING COMMISSION

b. Building Commission Appointment

MOTION: Hoffman moved to approve the recommendation and appointment of Larry Herzel to the Building Commission. Goetzinger seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	E. Peter Hoffman
SECONDER:	Steven J. Goetzinger
AYES:	Clements, Goetzinger, Hoffman

c. Discussion, consideration, and possible action regarding Halloween activities in the City.

No action taken.

10. Adjournment

MOTION: There being no further business, Goetzinger moved to adjourn the meeting. Hoffman seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Steven J. Goetzinger
SECONDER:	E. Peter Hoffman
AYES:	Clements, Goetzinger, Hoffman



Mayor
City of Nichols Hills, Oklahoma



City Manager
City of Nichols Hills, Oklahoma



City Clerk
City of Nichols Hills, Oklahoma