

MINUTES

Regular Meeting of the
Nichols Hills City Council
Tuesday, July 14, 2020 at 5:30 PM
City Hall, 6407 Avondale Drive
Nichols Hills, OK 73116

**Original agenda filed in the Office of the City Clerk at 4:09 PM on
the 10th day of July, 2020.**

1. Call to Order and Pledge of Allegiance
2. Roll Call

Attendee Name	Title	Status	Arrived
Sody Clements		Present	
Steven J. Goetzinger		Present	
E. Peter Hoffman		Present	

3. Minutes
 - a. June 9, 2020 City Council Minutes

MOTION: Goetzinger moved to approve the June 9, 2020 minutes as presented. Hoffman seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Steven J. Goetzinger
SECONDER:	E. Peter Hoffman
AYES:	Clements, Goetzinger, Hoffman

4. Departmental Reports

Discussion, consideration, and possible approval or acceptance of the following:

- a. Police Department Report
- b. Municipal Court
- c. Fire Department
- d. Public Works
- e. Risk Manager

- f. New Resident List
- g. City Treasurer's Report
- h. Finance Director's Report
- i. Information System Manager's Report
- j. Engineers Report
- k. ACOG Report

Mayor Clements thanked the staff members that made the Ann Taylor Fourth of July parade such a wonderful event. Also, Mayor Clements thanked the Police Department for the work they do that so often goes unnoticed.

Vice Mayor Hoffman thanked City Manager Shane Pate, ACOG, and staff for all the hard work in preparing the disaster grant preparedness application. Also, there will be additional ACOG money for the purchase of heavy-duty trucks to use cleaner fuels which staff will be looking into.

Councilman Goetzinger thanked Public Works for the continued work on Bedford Drive.

City Manager Shane Pate presented Councilman Goetzinger's Certificate of Election from the County Election Board.

MOTION: Hoffman moved to approve the June 2020 departmental reports as presented. Goetzinger seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	E. Peter Hoffman
SECONDER:	Steven J. Goetzinger
AYES:	Clements, Goetzinger, Hoffman

- 5. Total Warrants & Claims \$888,948.01
 - a. Discussion, consideration, and possible approval of the following:
Claims List for 2019-2020

a. General Fund	\$120,834.76
b. Designated Funds	311.89
c. Nichols Hills Municipal Authority	105,537.60
d. General Obligation Bond Funds	515,897.34

- b. Discussion, consideration, and possible approval of the following:
Claims List for 2020-2021

a. General Fund	\$117,903.01
b. Nichols Hills Municipal Authority	28,463.41

MOTION: Goetzinger moved to approve the total warrants and claims as presented. Hoffman seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Steven J. Goetzinger
SECONDER:	E. Peter Hoffman
AYES:	Clements, Goetzinger, Hoffman

6. Consent Docket - Construction

Discussion, consideration, and possible approval or action with respect to the following:

- a. Amendment No. 1 and Change Order No. 1 for Project No. PC-2001 with Crossland Heavy Contractors, Inc., for Paving Improvements to the 1800 Block of Devonshire Boulevard and 1700 Block of Kingsbury Lane in the amount for Amendment No. 1 \$10,853.75 and Change Order No. 2 \$16,502.28.

BACKGROUND: The amendment and change order increases the contract to \$1,647,119.49. The original contract was \$1,619,763.46.

- b. Pay Estimate No. 1 for Project No. PC-2001 with Crossland Heavy Contractors, Inc. for Paving Improvements to the 1800 Block of Devonshire Boulevard and 1700 Block of Kingsbury Lane in the amount of \$78,749.47.

BACKGROUND: City Engineer has verified quantities and recommends approval, to be paid from 2020 GO Bonds and other funds.

- c. Pay Estimate No. 4 for Project No. WW-1804 with Layne Christensen Co. for Water Well #17 in the amount of \$107,008.76.

BACKGROUND: City Engineer has verified quantities and recommends approval, to be paid from 2018 GO Bonds and other funds.

- d. Pay Estimate No. 2 for Project No. FC-1901 with Grounds Guys of Edmond, for Irrigation Improvements in the amount of \$48,666.62.

BACKGROUND: City Landscape Architect has verified quantities and recommends approval, to be paid from 2016 GO Bonds and other funds.

MOTION: Hoffman moved to approve item 6a - 6d Consent Docket Construction as presented. Goetzinger seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	E. Peter Hoffman
SECONDER:	Steven J. Goetzinger
AYES:	Clements, Goetzinger, Hoffman

7. Consent Docket - General

Discussion, consideration, and possible approval or action with respect to the following:

- a. A resolution authorizing the disposal and destruction of certain original records and papers of records prior to the retention period for such records established in the Revised Records Retention Manual, 2015; and directing the City Manager to take all actions necessary to provide for the disposal and destruction of such records.
- b. Authorizing Redbud Board of Directors to install approximately 60 banners within the city limits of the City of Nichols Hills between March 26, 2021 and April 12, 2021.

Ms. Sara Sweet, Redbud Classic Race Director, presented the Banner Application to the City Council. Ms. Sweet stated that the 2021 event will be held April 10th and 11th.

MOTION: Goetzinger moved to approve item 7b as presented.

Hoffman seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Steven J. Goetzinger
SECONDER:	E. Peter Hoffman
AYES:	Clements, Goetzinger, Hoffman

- c. Request from Police Chief Steven Cox to purchase two new Ford Police Interceptors and all the necessary equipment needed to put the vehicle into service from Oklahoma State Contract SW0035, to be paid from 2020 GO bond funds and other funds.

MOTION: Hoffman moved to approve items 7a and 7c of the Consent Docket General as presented. Goetzinger seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	E. Peter Hoffman
SECONDER:	Steven J. Goetzinger
AYES:	Clements, Goetzinger, Hoffman

Contracts and Agreements

- d. Custodial services with Aspen Building Services for Fiscal Year 2020-2021.
- e. Legal Services Contract with Williams, Box, Forshee & Bullard, P.C.
- f. A resolution renewing, adopting, and approving an annual agreement with Tyler Technologies, Inc. for the Fiscal Year beginning July 1, 2020 and ending June 30, 2021.
- g. Engineering Services Agreement with Smith Roberts Baldischwiler LLC. for Fiscal Year 2020-2021.
- h. Fire Equipment Agreement with Board of County Commissioners of Oklahoma County for Fiscal Year 2020-2021.
- i. Drone Services Agreement between CloudDeck Media, LLC and the City of Nichols Hills for Fiscal Year 2020-2021.

MOTION: Goetzinger moved to approve item 7d - 7i Consent Docket General as presented. Hoffman seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Steven J. Goetzinger
SECONDER:	E. Peter Hoffman
AYES:	Clements, Goetzinger, Hoffman

8. Citizens desiring to be heard

The purpose of this time is to allow members of the public to speak to the City Council on any matter that is not otherwise set for consideration on this Agenda.

No one expressed a desire to be heard.

9. Items for Separate Vote - Ordinances, Resolutions, and Other Matters

Items listed in this section of this Agenda are usually discussed, considered, and voted on individually by the City Council.

Discussion, consideration, and possible approval or action with respect to the following:

- a. A resolution authorizing the purchase of items from state contracts for the Fiscal Year 2020-2021.

MOTION: Hoffman moved to approve agenda item 9a as presented. Goetzinger seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	E. Peter Hoffman
SECONDER:	Steven J. Goetzinger
AYES:	Clements, Goetzinger, Hoffman

- b. A resolution awarding contract to the lowest responsible bidder for SC-2001 2020 GO Bond Issue City-Wide Sanitary Sewer Improvements, and authorizing execution of the contract, bonds, and related instruments.

MOTION: Goetzinger moved to approve agenda item 9b, Resolution 1388, awarding the contract to Urban Contractors, LLC for \$245,956.00. Hoffman seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Steven J. Goetzinger
SECONDER:	E. Peter Hoffman
AYES:	Clements, Goetzinger, Hoffman

- c. A resolution providing for assignment of 9-1-1 fees to the 9-1-1 Association of Central Oklahoma Governments.

MOTION: Hoffman moved to approve agenda item 9c as presented. Goetzinger seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	E. Peter Hoffman
SECONDER:	Steven J. Goetzinger
AYES:	Clements, Goetzinger, Hoffman

- d. Designation of delegate and alternate delegates to the following Association of Central Oklahoma Governments (ACOG) boards and committees: ACOG Board of Directors; 9-1-1 ACOG Board of Directors; the Intermodal Transportation Policy Committee; and the Garber-Wellington Association Policy Committee.

City Manager Shane Pate thanked Vice Mayor Peter Hoffman for his hard work in serving in this role in the past years.

MOTION: Goetzinger moved to approve the reappointment of Peter Hoffman as a delegate and alternate delegate to the Association of Central Oklahoma Governments (ACOG) boards and committees: ACOG Board of Directors; 9-1-1 ACOG Board of Directors; the Intermodal Transportation Policy Committee; and the Garber-Wellington Association Policy Committee. Clements seconded the motion.

RESULT: **APPROVED [UNANIMOUS]**
MOVER: Steven J. Goetzinger
SECONDER: Sody Clements
AYES: Clements, Goetzinger, Hoffman

- e. PUBLIC HEARING: An ordinance amending Section 50-133 of the Nichols Hills City Code regarding landscaping requirements; repealing all conflicting ordinances or parts of ordinances; providing for severability; and declaring an emergency.

Following discussion among City Council members and staff, Mayor Clements opened the public hearing.

Seeing no others expressing a desire to be heard, the public hearing was closed.

MOTION: Hoffman moved for approval of the ordinance subject to amending Section 50-133 (c) (11) to read “that evergreen landscaping must be at least twelve feet in height at the time of planting.” Goetzinger seconded the motion.

RESULT: **APPROVED [UNANIMOUS]**
MOVER: E. Peter Hoffman
SECONDER: Steven J. Goetzinger
AYES: Clements, Goetzinger, Hoffman

MOTION: Goetzinger moved to approve agenda item 9e as amended. Hoffman seconded the motion.

RESULT: **APPROVED [UNANIMOUS]**
MOVER: Steven J. Goetzinger
SECONDER: E. Peter Hoffman
AYES: Clements, Goetzinger, Hoffman

- i. Consider, discuss, and approve or disapprove the emergency section of the foregoing ordinance.

MOTION: Hoffman moved to approve agenda item 9e(i) - Emergency clause of the foregoing ordinance. Goetzing seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	E. Peter Hoffman
SECONDER:	Steven J. Goetzing
AYES:	Clements, Goetzing, Hoffman

- f. An ordinance amending the Nichols Hills City Fee Schedule; repealing all conflicting ordinances or parts of ordinances; providing for severability; and declaring an emergency.

MOTION: Goetzing moved to approve agenda item 9f as presented. Hoffman seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Steven J. Goetzing
SECONDER:	E. Peter Hoffman
AYES:	Clements, Goetzing, Hoffman

- i. Consider, discuss, and approve or disapprove the emergency section of the foregoing ordinance.

MOTION: Hoffman moved to approve agenda item 9f(i) - Emergency clause of the foregoing ordinance. Goetzing seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	E. Peter Hoffman
SECONDER:	Steven J. Goetzing
AYES:	Clements, Goetzing, Hoffman

- g. Employee supplemental compensation from available funds in the Fiscal Year 2019-2020 General Fund and NHMA budgets, and budget adjustment #1 for Fiscal Year 2020-2021.

MOTION: Goetzing moved to approve agenda item 9g as presented. Hoffman seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Steven J. Goetzinger
SECONDER:	E. Peter Hoffman
AYES:	Clements, Goetzinger, Hoffman

Board Appointments

h. Board of Park Commissioners Appointment - At Large Appointment

MOTION: Hoffman moved to approve the appointment of Vicki English as a member of the Board of Park Commissioners. Goetzinger seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	E. Peter Hoffman
SECONDER:	Steven J. Goetzinger
AYES:	Clements, Goetzinger, Hoffman

i. Board of Park Commissioners Appointment - Ward One

MOTION: Goetzinger moved to approve the appointment of Chip Oppenheim as a member of the Board of Park Commissioners. Hoffman seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Steven J. Goetzinger
SECONDER:	E. Peter Hoffman
AYES:	Clements, Goetzinger, Hoffman

10. Adjournment

MOTION: There being no further business, Hoffman moved to adjourn the meeting. Goetzinger seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	E. Peter Hoffman
SECONDER:	Steven J. Goetzinger
AYES:	Clements, Goetzinger, Hoffman



Mayor
City of Nichols Hills, Oklahoma



City Manager
City of Nichols Hills, Oklahoma



City Clerk
City of Nichols Hills, Oklahoma