1. Agenda

   Documents:

   2020-07-14 CITY COUNCIL - PUBLIC AGENDA-1558.PDF

2. Meeting Materials

   Documents:

   2020-07-14 CITY COUNCIL - FULL AGENDA-1558.PDF

AGENDA

Regular Meeting of the
Nichols Hills City Council
Tuesday, July 14, 2020 at 5:30 PM
City Hall, 6407 Avondale Drive
Nichols Hills, OK 73116

If special assistance is needed for this meeting by any person wishing to attend, please contact the City Clerk's office no later than 48 hours prior to the meeting, and such assistance will be provided.

Official action may be taken by the City Council only on items that appear on this Agenda. The City Council may dispose of the business set out on this Agenda by adopting, approving, denying, continuing, or taking other action as to each item, as determined by the City Council.

1. Call to Order and Pledge of Allegiance

2. Roll Call

3. Minutes
   a. June 9, 2020 City Council Minutes

4. Departmental Reports

   Discussion, consideration, and possible approval or acceptance of the following:

   a. Police Department Report
   b. Municipal Court
   c. Fire Department
   d. Public Works
   e. Risk Manager
   f. New Resident List
   g. City Treasurer's Report
   h. Finance Director's Report
   i. Information System Manager's Report
   j. Engineers Report
   k. ACOG Report

5. Total Warrants & Claims $888,948.01

a. 4704 : Discussion, consideration, and possible approval of the following:
Claims List for 2019-2020

a. General Fund	$120,834.76
b. Designated Funds	311.89
c. Nichols Hills Municipal Authority	105,537.60
d. General Obligation Bond Funds	515,897.34

b. Discussion, consideration, and possible approval of the following: Claims List for 2020-2021

a. General Fund	$117,903.01
b. Nichols Hills Municipal Authority	28,463.41

6. Consent Docket - Construction

Items on Consent Dockets are usually approved as a group upon a motion by one of the City Council members. However, members of the City Council may request discussion or separate action on any item on the Consent Dockets.

Discussion, consideration, and possible approval or action with respect to the following:

a. Amendment No. 1 and Change Order No. 1 for Project No. PC-2001 with Crossland Heavy Contractors, Inc., for Paving Improvements to the 1800 Block of Devonshire Boulevard and 1700 Block of Kingsbury Lane in the amount for Amendment No. 1 $10,853.75 and Change Order No. 2 $16,502.28.

BACKGROUND: The amendment and change order increases the contract to $1,647,119.49. The original contract was $1,619,763.46.

b. Pay Estimate No. 1 for Project No. PC-2001 with Crossland Heavy Contractors, Inc. for Paving Improvements to the 1800 Block of Devonshire Boulevard and 1700 Block of Kingsbury Lane in the amount of $78,749.47.

BACKGROUND: City Engineer has verified quantities and recommends approval, to be paid from 2020 GO Bonds and other funds.

c. Pay Estimate No. 4 for Project No. WW-1804 with Layne Christensen Co. for Water Well #17 in the amount of $107,008.76.

BACKGROUND: City Engineer has verified quantities and recommends approval, to be paid from 2018 GO Bonds and other funds.

d. Pay Estimate No. 2 for Project No. FC-1901 with Grounds Guys of Edmond, for Irrigation Improvements in the amount of $48,666.62.

BACKGROUND: City Landscape Architect has verified quantiites and recommends approval, to be paid from 2016 GO Bonds and other funds.

7. Consent Docket - General

Items on Consent Dockets are usually approved as a group upon a motion by one of the City Council members. However, members of the City Council may request discussion or separate action on any item on the Consent Dockets.

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a. A resolution authorizing the disposal and destruction of certain original records and papers of records prior to the retention period for such records established in the Revised Records Retention Manual, 2015; and directing the City Manager to take all actions necessary to provide for the disposal and destruction of such records.

b. Authorizing Redbud Board of Directors to install approximately 60 banners within the city limits of the City of Nichols Hills between March 26, 2021 and April 12, 2021.

c. Request from Police Chief Steven Cox to purchase two new Ford Police Interceptors and all the necessary equipment needed to put the vehicle into service from Oklahoma State Contract SW0035, to be paid from 2020 GO bond funds and other funds.

Contracts and Agreements

d. Custodial services with Aspen Building Services for Fiscal Year 2020-2021.

e. Legal Services Contract with Williams, Box, Forshee & Bullard, P.C.

f. A resolution renewing, adopting, and approving an annual agreement with Tyler Technologies, Inc. for the Fiscal Year beginning July 1, 2020 and ending June 30, 2021.

g. Engineering Services Agreement with Smith Roberts Baldischwiler LLC. for Fiscal Year 2020-2021.

h. Fire Equipment Agreement with Board of County Commissioners of Oklahoma County for Fiscal Year 2020-2021.

i. Drone Services Agreement between CloudDeck Media, LLC and the City of Nichols Hills for Fiscal Year 2020-2021.

8. Citizens desiring to be heard

The purpose of this time is to allow members of the public to speak to the City Council on any matter that is not otherwise set for consideration on this Agenda.

9. Items for Separate Vote - Ordinances, Resolutions, and Other Matters

Items listed in this section of this Agenda are usually discussed, considered, and voted on individually by the City Council.

Discussion, consideration, and possible approval or action with respect to the following:

a. A resolution authorizing the purchase of items from state contracts for the Fiscal Year 2020-2021.

b. A resolution awarding contract to the lowest responsible bidder for SC-2001 2020 GO Bond Issue City-Wide Sanitary Sewer Improvements, and authorizing execution of the contract, bonds, and related instruments.

c. A resolution providing for assignment of 9-1-1 fees to the 9-1-1 Association of Central Oklahoma Governments.

d. Designation of delegate and alternate delegates to the following Association of Central Oklahoma Governments (ACOG) boards and committees: ACOG Board of Directors; 9-1-1 ACOG Board of Directors; the Intermodal Transportation Policy Committee; and the Garber-Wellington Association Policy Committee.

e. PUBLIC HEARING: An ordinance amending Section 50-133 of the Nichols Hills City Code regarding landscaping requirements; repealing all conflicting ordinances or parts of ordinances; providing for severability; and declaring an emergency.

   i. Consider, discuss, and approve or disapprove the emergency section of the foregoing ordinance.

f. An ordinance amending the Nichols Hills City Fee Schedule; repealing all conflicting ordinances or parts of ordinances; providing for severability; and declaring an emergency.

   i. Consider, discuss, and approve or disapprove the emergency section of the foregoing ordinance.

g. Employee supplemental compensation from available funds in the Fiscal Year 2019-2020 General Fund and NHMA budgets, and budget adjustment #1 for Fiscal Year 2020-2021.

Board Appointments

h. Board of Park Commissioners Appointment - At Large Appointment

i. Board of Park Commissioners Appointment - Ward One

10. Adjournment

I certify that the forgoing was filed in the Office of the City Clerk at 4:09 P.M. on the 10th day of July, 2020 and posted in prominent view on the window at City Hall, 6407 Avondale Drive, at 4:30 P.M. on the 10th day of July, 2020; posted to the City of Nichols Hills website at http://www.nicholshills.net at 5:00 P.M. on the 10th day of July, 2020; and transmitted by email at 5:00 P.M. on the 10th day of July, 2020 to those persons who have requested to be included on such notices pursuant to the Open Meeting Act and to those who have requested such notice.

Amanda Copeland

City Clerk
City of Nichols Hills, Oklahoma

AGENDA

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    a. June 9, 2020 City Council Minutes
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e. Legal Services Contract with Williams, Box, Forshee & Bullard, P.C.

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c. A resolution providing for assignment of 9-1-1 fees to the 9-1-1 Association of Central Oklahoma Governments.

d. Designation of delegate and alternate delegates to the following Association of Central Oklahoma Governments (ACOG) boards and committees: ACOG Board of Directors; 9-1-1 ACOG Board of Directors; the Intermodal Transportation Policy Committee; and the Garber-Wellington Association Policy Committee.

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Amanda Copeland

City Clerk
City of Nichols Hills, Oklahoma

MINUTES

Regular Meeting of the
Nichols Hills City Council
Tuesday, June 9, 2020 at 5:30 PM
City Hall, 6407 Avondale Drive
Nichols Hills, OK 73116

Original agenda filed in the Office of the City Clerk at 4:18 PM on the 5th day of June, 2020.

1. Call to Order and Pledge of Allegiance

2. Roll Call

Attendee Name	Title	Status	Arrived
Sody Clements		Present	
Steven J. Goetzinger		Absent	
E. Peter Hoffman		Present	

3. Minutes

   a. May 12, 2020 City Council Minutes

   MOTION: Hoffman moved to approve the May 12, 2020 minutes as presented. Clements seconded the motion.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	E. Peter Hoffman
SECONDER:	Sody Clements
AYES:	Clements, Hoffman
ABSENT:	Goetzinger

4. Departmental Reports

   Discussion, consideration, and possible approval or acceptance of the following:

   a. Police Department Report
   b. Municipal Court
   c. Fire Department
   d. Public Works

e. Risk Manager

f. New Resident List

g. City Treasurer's Report

h. Finance Director's Report

i. Information System Manager's Report

j. Engineers Report

k. ACOG Report

Vice Mayor Hoffman reported on the progress of the federal grant application to create a regional pandemic resiliency facility to help the community. Vice Mayor Hoffman thanked City Manager Shane Pate and ACOG for all the hard work that has gone into completing this application. Mr. Pate also thanked ACOG, Vice Mayor Hoffman, and staff for the teamwork in putting our applications best foot forward.

Mayor Clements thanked the City staff for their hard work during the past months through the pandemic.

MOTION: Hoffman moved to approve the May 2020 departmental reports as presented. Clements seconded the motion.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	E. Peter Hoffman
SECONDER:	Sody Clements
AYES:	Clements, Hoffman
ABSENT:	Goetzinger

5. Total Warrants & Claims $1,024,678.68

a. Discussion, consideration and possible approval of the following:

a. General Fund	121,582.91
b. Designated Funds	85.00
c. Nichols Hills Municipal Authority	74,062.87
d. General Fund Capital Improvement	28,952.26
e. General Obligation Bond Funds	799,995.64

Mayor Clements reported on the progress of the Shop Local campaign. Several of our residents and merchants are working on a campaign to bring more shoppers into the City of Nichols Hills. More information on activities will be announced in the future.

MOTION: Hoffman moved to approve the total warrants and claims as presented. Clements seconded the motion.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	E. Peter Hoffman
SECONDER:	Sody Clements
AYES:	Clements, Hoffman
ABSENT:	Goetzinger

6. Consent Docket - Construction

Discussion, consideration, and possible approval or action with respect to the following:

a. Amendment No. 1 for Project No. WC-1802 with Downey Contracting for Water Well #17 Waterline Relocation, in the amount of $143.00.

BACKGROUND: The amendment increases the contract amount to $55,900.00. The original contract amount was $55,757.00.

b. Amendment No. 2 for Project No. PC-1704, PC-1705, & PC-1802 with CGC, LLC for 6700 and 6800 Blocks of West Grand Boulevard, 6500 Block of West Grand Boulevard, and 1200 Block of Sherwood Lane, in the amount of $(39,077.37).

BACKGROUND: The amendment decreases the contrract amount to $1,409,665.91. The original contract amount was $1,353,000.00.

c. Pay Estimate No. 1 for Project No. FC-1901 with Grounds Guys of Edmond, for Irrigation Improvements in the amount of $52,639.98.

BACKGROUND: City Landscape Architect has verified quantities and recommends approval, to be paid from 2016 GO Bonds and other funds.

d. Pay Estimate No. 3 (Final) for Project No. WC-1802 with Downey Contracting, for Water Well #17 Waterline Relocation in the amount of $13,516.94, and place maintenance bonds into effect.

   BACKGROUND: City Engineer has verified quantities and recommends approval, to be paid from 2018 GO Bonds and other funds.

e. Pay Estimate No. 10 (Final) for Project No. PC-1704, PC-1705, and PC-1802 with CGC, LLC, for 6700 & 6800 Blocks of West Grand Boulevard, 6500 Block of West Grand Boulevard, and 1200 Block of Sherwood Lane in the amount of $95,948.08, and place maintenance bonds into effect.

   BACKGROUND: City Engineer has verified quantities and recommends approval, to be paid from 2019 GO Bonds, 2020 GO Bonds, and other funds.

f. Pay Estimate No. 7 for Project No. FC-1701, PC-1803, PC-1804, PC-1901, and PC1902 with Rudy Construction Co. for Public Works Facility Phase III, 1700 Block of Windsor Place, sidewalk along Stratford between Grand Boulevard and Wilshire Boulevard, 1100 Block of Hempstead Place, and Trenton Road between Fenwick and Tedford in the amount of $448,151.15.

   BACKGROUND: City Engineer has verified quantities and recommends approval, to be paid from 2016 GO Bonds, 2017 GO Bonds, 2018 GO Bonds, 2019 GO Bonds, and other funds.

g. Pay Estimate No. 7 for Project No. WW-1703 with Layne Christensen Co., for Water Well #10 in the amount of $5,651.55.

   BACKGROUND: City Engineer has verified quantities and recommends approval, to be paid from 2018 GO Bonds, and other funds.

h. Pay Estimate No. 3 for Project No. WW-1804 with Layne Christensen Co. for Water Well #17 in the amount of $21,422.50.

   BACKGROUND: City Engineer has verified quantities and recommends approval, to be paid from 2018 GO Bonds, and other funds.

i. Invoice No. 15063 with Frankfurt-Short-Bruza Associates, PC for Fire and City Hall Improvements in the amount of $95,410.00, to be paid from 2020 GO Bonds and other funds.

MOTION: Hoffman moved to approve item 6a - 6i Consent Docket Construction as presented. Clements seconded the motion.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	E. Peter Hoffman
SECONDER:	Sody Clements
AYES:	Clements, Hoffman
ABSENT:	Goetzinger

7. Consent Docket - General

Discussion, consideration, and possible approval or action with respect to the following:

a. A resolution authorizing the disposal and destruction of certain original records and papers of records prior to the retention period for such records established in the Revised Records Retention Manual, 2015; and directing the City Manager to take all actions necessary to provide for the disposal and destruction of such records.

b. A resolution declaring certain supplies, materials, and equipment owned by the City to be surplus ("Surplus Property"); directing the City Manager to sell such Surplus Property at public auction; and directing the City Manager to dispose of any such Surplus Property which does not receive a successful bid.

c. Easement to Oklahoma Gas and Electric Company for electric utilities at City Hall property, located at 6407 Avondale Drive, Nichols Hills, Oklahoma.

d. State Auditor's Certificate and Order to County Clerk and County Treasurer regarding the City Treasurer, approval of all necessary documents in furtherance of the foregoing, and further authorizing Mayor to sign and certify all necessary documents in furtherance of the foregoing.

e. Request from Information Systems Manager Neil Gray to purchase new computer equipment for data centers located at City Hall and Public Works from State Contract #SW1020D not to exceed $200,000.00, to be paid from 2020 GO Bonds and other funds.

Contracts and Agreements

f. Landscape Maintenance Contract with Northwest Lawn for Fiscal Year 2020-2021.

g. Automatic Aid Agreement between The City of the Village and the City of Nichols Hills for Fiscal Year 2020-2021.

h. A resolution renewing, adopting, and approving the EMSA Interlocal Cooperation Agreement for the Fiscal Year beginning July 1, 2020 and ending June 30, 2021.

i. Renewal of Section 125 Cafeteria Plan and Section 105 HRA Plan Fiscal Year 2020-2021.

j. Code Red Service Agreement with Onsolve (Code Red) for Fiscal Year 2020-2021.

k. Renewal of Solid Waste Collection Agreement with Republic Services for Fiscal Year 2020-2021.

l. Renewal of Solid Waste Disposal Agreement with Republic Services for Fiscal Year 2020-2021.

m. Household Hazardous Waste Agreement with the Midwest City Municipal Authority for Fiscal Year 2020-2021.

n. Minor Repairs and Maintenance on Streets Agreement with Oklahoma County for Fiscal Year 2020-2021

MOTION: Hoffman moved to approve item 7a - 7n Consent Docket General as presented. Clements seconded the motion.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	E. Peter Hoffman
SECONDER:	Sody Clements
AYES:	Clements, Hoffman
ABSENT:	Goetzinger

8. Citizens desiring to be heard

The purpose of this time is to allow members of the public to speak to the City Council on any matter that is not otherwise set for consideration on this Agenda.

No one expressed a desire to be heard.

9. Items for Separate Vote - Ordinances, Resolutions, and Other Matters

Items listed in this section of this Agenda are usually discussed, considered, and voted on individually by the City Council.

Discussion, consideration, and possible approval or action with respect to the following:

a. Request from Christ the King Catholic School Parent - Teacher Organization to hold the 2020 "CK RUN," to be held on September 26, 2020.

Ben Poe and Matt Cagigle presented the request of the parent-teacher organization of Christ the King Catholic School to host their fifth annual “CK RUN,” to be held on September 26, 2020.

MOTION: Hoffman moved to approve agenda item 9a as presented. Clements seconded the motion.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	E. Peter Hoffman
SECONDER:	Sody Clements
AYES:	Clements, Hoffman
ABSENT:	Goetzinger

b. An Emergency Ordinance of the City Council of the City of Nichols Hills, Oklahoma, imposing regulations associated with the COVID-19 Coronavirus disease.

MOTION: Hoffman moved to approve agenda item 9b, version 4.1, as presented. Clements seconded the motion.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	E. Peter Hoffman
SECONDER:	Sody Clements
AYES:	Clements, Hoffman
ABSENT:	Goetzinger

i. Consider, discuss, and approve or disapprove the emergency section of the foregoing ordinance.

MOTION: Hoffman moved to approve agenda item 9b(i) -

Emergency clause of the foregoing ordinance. Clements seconded the motion.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	E. Peter Hoffman
SECONDER:	Sody Clements
AYES:	Clements, Hoffman
ABSENT:	Goetzinger

c. PUBLIC HEARING: Resolution approving and adopting budgets for Fiscal Year 2020-2021 for General Fund, Nichols Hills Municipal Authority, Street & Alley Fund, General Fund Capital Improvements, Nichols Hills Municipal Authority Capital Improvements, 911 Funds, Designated Account Funds, Sinking Fund, Police Impound Fund, Water Impact Fee Fund, Sewer Impact Fee Fund, Drainage Fee Fund, Internal Service Fund, and General Obligation Funds.

Mayor Clements opened the public hearing. Seeing no others expressing a desire to be heard, the public hearing was closed.

MOTION: Hoffman moved to approve agenda item 9c as presented. Clements seconded the motion.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	E. Peter Hoffman
SECONDER:	Sody Clements
AYES:	Clements, Hoffman
ABSENT:	Goetzinger

d. Budget adjustments for fiscal year 2019-2020 for General Fund and Sinking Fund.

MOTION: Hoffman moved to approve agenda item 9d as presented. Clements seconded the motion.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	E. Peter Hoffman
SECONDER:	Sody Clements
AYES:	Clements, Hoffman
ABSENT:	Goetzinger

e. Request to seek bids for Project No. SC-2001 2020GO Bond City-Wide Sanitary Sewer Improvements and receive and approve plans for the same.

MOTION: Hoffman moved to approve agenda item 9e as presented. Clements seconded the motion.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	E. Peter Hoffman
SECONDER:	Sody Clements
AYES:	Clements, Hoffman
ABSENT:	Goetzinger

f. Workers' Compensation Plan renewal for July 1, 2020 to June 30, 2021. Risk Manager Lindy Hough recommends approval of the renewal.

MOTION: Hoffman moved to approve agenda item 9f as presented. Clements seconded the motion.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	E. Peter Hoffman
SECONDER:	Sody Clements
AYES:	Clements, Hoffman
ABSENT:	Goetzinger

g. Purchase of insurance policies for property, liability, business interruption, Umbrella, bonds for City Manager, City Clerk/Finance Director, City Treasurer, Assistant City Clerk/Finance Director, and public employee faithful performance blanket position bond for FY 2020- 2021.

MOTION: Hoffman moved to approve agenda item 9g as presented. Clements seconded the motion.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	E. Peter Hoffman
SECONDER:	Sody Clements
AYES:	Clements, Hoffman
ABSENT:	Goetzinger

h. Employee Benefit plans for the 2020-2021 fiscal year, concerning health, dental, vision, and life insurance, the Keystone flex plan, HRA, and American Fidelity Worksite Benefits, as proposed and to be serviced by Montgomery Integra Insurance; and authorize the City Manager to sign all documents necessary to execute the agreements.

BACKGROUND: For the 2020-2021 fiscal year, the City will transition from a fully-insured plan using a commercial carrier to a self-funded plan with Assured Benefits Administrators serving as a Third Party Administrator (TPA). Dental insurance will continue to be provided by Delta Dental. Vision insurance will continue to be provided by VSP.

Vice Mayor Hoffman thanked City Manager Shane Pate, staff and City Council members for continuing to look at ways to save money in every department which has put the City in a great financial position.

MOTION: Hoffman moved to approve agenda item 9h as presented. Clements seconded the motion.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	E. Peter Hoffman
SECONDER:	Sody Clements
AYES:	Clements, Hoffman
ABSENT:	Goetzinger

BOARD APPOINTMENT - PLANNING COMMISSION

i. Planning Commission Appointment - Ward One

MOTION: Hoffman moved to approve the recommendation and appointment of Mike Biddinger as a member to the Planning Commission. Clements seconded the motion.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	E. Peter Hoffman
SECONDER:	Sody Clements
AYES:	Clements, Hoffman
ABSENT:	Goetzinger

j. Planning Commission Appointment - Ward Two

MOTION: Hoffman moved to approve the recommendation and appointment of Barbara Gilbert as a member of the Planning Commission. Clements seconded the motion.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	E. Peter Hoffman
SECONDER:	Sody Clements
AYES:	Clements, Hoffman
ABSENT:	Goetzinger

k. Planning Commission Appointment - Ward Three

MOTION: Hoffman moved to approve the recommendation and appointment of Ron Byrne as a member of the Planning Commission. Clements seconded the motion.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	E. Peter Hoffman
SECONDER:	Sody Clements
AYES:	Clements, Hoffman
ABSENT:	Goetzinger

BOARD APPOINTMENT - BOARD OF ADJUSTMENT

l. Board of Adjustment Appointment - At-Large Member

MOTION: Hoffman moved to approve the appointment of John Covington as a member of the Board of Adjustment. Clements seconded the motion.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	E. Peter Hoffman
SECONDER:	Sody Clements
AYES:	Clements, Hoffman
ABSENT:	Goetzinger

m. Board of Adjustment Appointment - Ward Two

MOTION: Hoffman moved to approve the appointment of Robert Slater as a member of the Board of Adjustment. Clements seconded the motion.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	E. Peter Hoffman
SECONDER:	Sody Clements
AYES:	Clements, Hoffman
ABSENT:	Goetzinger

n. Board of Adjustment Appointment - Ward Three

MOTION: Hoffman moved to approve the appointment of Kathy Lippert as a member of the Board of Adjustment. Clements seconded the motion.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	E. Peter Hoffman
SECONDER:	Sody Clements
AYES:	Clements, Hoffman
ABSENT:	Goetzinger

BOARD APPOINTMENT - ENVIRONMENT, HEALTH & SUSTAINABILITY COMMISSION

o. Environment, Health & Sustainability Commission Appointment - Ward One

MOTION: Hoffman moved to approve the appointment of Caroline Patton as a member of the Environment, Health & Sustainability

Commission. Clements seconded the motion.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	E. Peter Hoffman
SECONDER:	Sody Clements
AYES:	Clements, Hoffman
ABSENT:	Goetzinger

p. Environment, Health & Sustainability Commission Appointment - Ward Two

MOTION: Hoffman moved to approve the appointment of Tyfanna Johnson as a member of the Environment, Health & Sustainability Commission. Clements seconded the motion.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	E. Peter Hoffman
SECONDER:	Sody Clements
AYES:	Clements, Hoffman
ABSENT:	Goetzinger

BOARD APPOINTMENT - BOARD OF PARK COMMISSIONERS

q. Board of Park Commissioners Appointment - At Large Appointment

No action taken.

r. Board of Park Commissioners Appointment - Ward One

No action taken.

s. Board of Park Commissioners Appointment - Ward Two

MOTION: Hoffman moved to approve the appointment of Patty Anthony as a member of the Board of Park Commissioners. Clements seconded the motion.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	E. Peter Hoffman
SECONDER:	Sody Clements
AYES:	Clements, Hoffman
ABSENT:	Goetzinger

10. Adjournment

MOTION: There being no further business, Hoffman moved to adjourn the meeting. Clements seconded the motion.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	E. Peter Hoffman
SECONDER:	Sody Clements
AYES:	Clements, Hoffman
ABSENT:	Goetzinger

____
Mayor
City of Nichols Hills, Oklahoma

____
City Manager
City of Nichols Hills, Oklahoma

____
City Clerk
City of Nichols Hills, Oklahoma

NICHOLS HILLS
POLICE DEPARTMENT
MONTHLY REPORT
JUNE 2020

On June 20th at 1:18am, Corporal Voyles was dispatched to the 1100 block of W Wilshire Boulevard regarding a driver that was passed out behind the wheel. The driver Christina Ralls was not breathing and had a very faint pulse. While trying to wake Ms. Ralls officers located a substance believed to be heroin. As they were about to administer Narcan OCFD arrived and took over medical treatment. Once Narcan was administered Ms. Ralls began breathing again. She was transported to the hospital. Corporal Voyles followed the ambulance to the hospital and read Ms. Ralls the implied consent to obtain a blood sample. Ms. Ralls refused the states test. Ms. Ralls has been charged with driving under the influence of narcotics. An arrest warrant will be issued by the Oklahoma County Court.

On June 20th at 8:30am Corporal Eischeid located a stolen vehicle. He was on routine patrol when his automated license plate reader alerted him to the presence of a stolen vehicle. He confirmed the plate was correct and stopped the vehicle. The driver Savannah Jessup was arrested and charged with unauthorized use of stolen vehicle. She was transported to the Oklahoma County Jail. The vehicle was returned to the registered owner.

In the month of June officers made 2 District Court level arrests.

Officers were dispatched to 53 residential alarm calls and 7 business alarm calls in June. The department responded to 17 suspicious vehicle calls, 19 suspicious subject calls, and 11 suspicious activity calls. Officers responded to 11 motorist assist calls and 8 citizen assist calls. Officers conducted 104 business checks and 9 check the welfare calls. Officers were requested to assist other agencies a total of 14 times. Officers performed 115 house checks this month. Officers responded to 7 parking complaints. There were 25 traffic stops with 16 citations and 10 written warnings issued in June. Animal Control/Code Enforcement issued 9 warnings. Officers worked 0 traffic accidents on city streets. Officers completed 18 offense reports.

Respectfully,

Chief Steven Cox

Nichols Hills Police Department
6407 Avondale Drive Nichols Hills, OK 73116
(405) 843-5672

ODIS Summary Report From 06/01/2020 - 06/30/2020

Booking Summary Report

Booking Record

Inmate Booked	**0**	**Inmate Released**	**0**
Male	0	Male	0
Female	0	Female	0
Unknown	0	Unknown	0

Federal Inmate Booked 0
Federal Inmate Released 0

Booking Officer	Arresting Officer	Releasing Officer
No records found.	No records found.	No records found.

Incident Summary Report

Incident Record

Incident Report Filed	**17**
Sensitive Report	0
Classified Report	0
Report Approved	17

Offense Summary

Total	Offense (IBR)
3	Assault - Simple
1	Burglary/Larceny/Theft - From Motor Vehicle
1	Civil - Other
1	Driving Under the Influence
1	Drug/Narcotics - Equipment Violations
1	Drug/Narcotics - Violations - Opium or Cocaine and Their Derivatives (Morphine, Heroin, Codeine)
1	Family - Missing Person
1	Fraud - Impersonation
1	Larceny/Theft - Shoplifting
1	Public Peace - Animal Bites
2	Public Peace - Found Property
1	Public Peace - Other
1	Public Peace - Unattended Death
1	Stolen Vehicle/Motor Vehicle Theft
1	Threats/Intimidation
3	Traffic - Other
21	GRAND TOTAL

Originating Officer Report

Total	Originating Officer
2	DUEHNING, LARRY
1	EDWARDS, BRANDON
2	EISCHEID, DAVID

1	GREENWOOD, TAYLOR
1	LASTER, ADAM
3	MCGINLEY, JAMES
1	MCHENRY, JARRED
1	PUCKETT, MICHAEL
3	STOUGH, STANTON
2	VOYLES, MATTHEW
17	GRAND TOTAL

Total Report Filed	18
Total Reports Assigned to Detective	17
Total Reports Un-Assigned	1

Report Assigned To	Total	Open	Closed
RIDGEWAY, BRANDON	17	1	16
GRAND TOTAL	17	1	16

Case Closed Detail

Closed By	Total
Charges Filed	2
Cleared - By Arrest	1
Cleared - Referred	1
Deactivated by Investigator After Follow-Up	10
Unsolved	2

Total Report Filed	18
Total Open Cases	2
Total Closed Cases	16

Cleared By	Total
Charges Filed	2
Cleared - By Arrest	1
Cleared - Referred	1
Deactivated by Investigator After Follow-Up	10
Unsolved	2
GRAND TOTAL	16

Citation Summary Report

Ciation Record

Citation Filed (Exclude Warining)	16
Citation Warning Filed	10

Officer Violation Report (Include Warning Citation)

Officer Name	Violation	Total	Total Amount
EDWARDS, BRANDON (7)	DRIVING WHILE SUSPENDED	1	$260.00
	SPEED IN EXCESS	6	$630.00
HALL, ELLA (4)	OPERATING WITHOUT BEING LICENSED	1	$260.00
	SPEED IN EXCESS	3	$315.00
LAND, JOE (5)	EXPIRED LICENSE PLATE	1	$100.00
	SPEED IN EXCESS	4	$420.00
MCHENRY, JARRED (7)	DRIVING WHILE SUSPENDED	1	$260.00
	IMPROPER PASSING	1	$110.00
	NO SECURITY VERIFICATION	1	$260.00
	SPEED IN EXCESS	4	$420.00
VOYLES, MATTHEW (3)	DISOBEYING STOP SIGN	1	$110.00
	RECKLESS DRIVING	1	$260.00
	SPEEDING RADAR CHECKED	1	$244.00

GRAND TOTAL	26	$3,649.00

Citation Payment Method Summary

Total Cash	$0.00
Total Checks	$0.00
Total Credit Cards	$0.00
Total Money Orders	$0.00
Total Other	$0.00
Grand Total	**$0.00**

Warrant Summary Report

Warrant Record

Warrant Issued	0
Warrant Served	0
Warrant Recalled	0

Warrant Issued

No records found.

Warrant Served

No records found.

Warrant Recalled

No records found.

Warrant Payment Method Summary

Total Cash	$0.00
Total Checks	$0.00
Total Credit Cards	$0.00
Total Money Orders	$0.00
Total Other	$0.00
Grand Total	**$0.00**

Protective Order Summary Report

Protective Order Record

Protective Order Issued - Non Emergency	0
Protective Order Issued - Emergency	0

Civil Process Summary Report

Civil Process Record

Civil Process Issued	0

Group By Process Type

No records found.

Group By Court Type

No records found.

Field Interview Summary Report

Field Interview Record

Field Interview Issued	0

Group By Interviewed Officer

No records found.

Accident Summary Report

Accident Record

Accident Record	0
Accident with DUI	0
Accident with Hit & Run	0
Accident with Fatality	0

Radio Log Summary Report

Radio Log Record

Radio Log Record	1,520

Group By Call Type

Total	Initial Call Type
3	9-1-1 Open Line
2	Accident - City Equipment
1	Accident - Hit and Run
3	Accident - Property Damage
7	Alarm Business
53	Alarm Residential
27	Animal Control - Animal at Large / Nuisance
11	Animal Control - Animal Impounded
11	Animal Control - Code Enforcement / Violation
8	Assist - Citizen
11	Assist - Motorist
3	Assist - Other City Department
11	Assist - Outside Agency
3	Broadcast - General Information
104	Business Check
1	Check for Drunk Driver
3	Check Solicitor
9	Check The Welfare
1	Civil Matter
1	Code 4
1	Code Violation
4	Court - Bailiff
2	Deliver Council Packets
206	Dispatch - Informational
2	Disturbance
1	Dog Bite
1	Domestic
1	DUI Arrest
247	Ending Mileage
1	Extra Watch
7	Fire Department - Automatic Alarm
18	Fire Department - Medical Call
15	Fire Department - Mutual Aid

Group By Final Type

Total	Final Call Type
1,520	
1,520	GRAND TOTAL

1	Fire Department - Odor Investigation
9	Fire Department - Other Fire
13	Fire Department - Service Call
1	Fire Department - Siren Test
1	Follow-up
2	Found Property
2	Fraud
1	Harassing Telephone Calls
115	House Check
1	Larceny/Theft - From a Motor Vehicle
1	Larceny/Theft - Shoplifting
16	Miscellaneous - Other
1	Missing Juvenile
3	Noise Complaint
14	Officer out of the car
1	Open Door - Business
54	Open Door - Residence
1	Ordinance Violation
25	Out at the Station
6	Out at the Station for Equipment
5	Out at the Station for Report
7	Out of district
7	Parking Complaint
1	Property - Found
10	Public Works Call
27	Receive Information
1	Release Property
8	S.T.O.P. Program
23	Signal 13 - Meal Beak
3	Special Assignment
2	Stand-by
243	Starting Mileage - In Service
11	Suspicious Activity
2	Suspicious Noise
19	Suspicious Subject
17	Suspicious Vehicle
6	Traffic Complaint
2	Traffic Hazard
25	Traffic Stop
4	Training
1	Transport
1	Unattended Death
1	Unauthorized Use of a Motor Vehicle
21	Vehicle Maintenance
24	Vehicle Registration/Stolen Check [10-28/10-29]
2	Vehicle Release
1,520	GRAND TOTAL

MUNICIPAL COURT REPORT - FILED CASES

NICHOLS HILLS MUNICIPAL COURT Page: 1

Report For June 1, 2020 Thru June 30, 2020 FILEDST

Violations by Filed Date...

Police Department	26	
MUNICIPAL COURT	15	
TRANSFERRED OUT	0	
Code Enforcement	0	
Total Filed Violations		41

Completed Cases...

Paid Fine...

Police Department	75	
MUNICIPAL COURT	6	
TRANSFERRED OUT	5	
Code Enforcement	2	
Total Paid Fines		88
Total Completed		88

Other Completed...

Dismissed - had Insurance

Police Department	5	
MUNICIPAL COURT	0	
TRANSFERRED OUT	0	
Code Enforcement	0	
Total		5

Dismissed by Judge

Police Department	9	
MUNICIPAL COURT	1	
TRANSFERRED OUT	1	
Code Enforcement	0	
Total		11

Dismissed - COMPLIANCE

Police Department	8	
MUNICIPAL COURT	0	
TRANSFERRED OUT	0	
Code Enforcement	0	
Total		8

Voided Docket

Police Department	0	
MUNICIPAL COURT	1	
TRANSFERRED OUT	0	
Code Enforcement	0	
Total		1
Total Other Completed		25

Grand Total Completed 113

Net Difference Filed/Complete 72-

Warrants...

Issued...

Police Department	62	
MUNICIPAL COURT	14	
TRANSFERRED OUT	0	
Code Enforcement	0	
Total Violations		76
Total Warrants Issued		76

Cleared...

Police Department	37	
MUNICIPAL COURT	8	
TRANSFERRED OUT	6	
Code Enforcement	0	
Total Violations		51
Total Warrants Cleared		52

Change in Total Warrants 24

FINE	FINE	$10,207.00
CLEET7	CLEET STATE OF OK. 2017	$716.68
AFIS17	AFIS 2017	$716.66
FS17	FORENSIC SCIENCE 2017	$716.66
CLEET4	CLEET STATE OF OKLAHOMA	$72.00
FP2	AFIS	$40.00
FS	FORENSIC SCIENCE IMPROVE FEE	$50.00
LATE	LATE FEE	$350.00
AMS	COLLECTION AGENCY	$1,298.25
FTA	FAILURE TO APPEAR	$2,140.50
CLEET0	CLEET STATE OF OKLAHOMA	$14.00
FP	FINGERPRINT FEE	$6.00

Total Fees/Fines Paid $16,327.75

Nichols Hills Fire Department

June 2020 Monthly Report

June was consistent for the fire department as crews finished up on their annual hose testing. They also took care of several preventative maintenance issues on equipment around the station. T-31 had its annual NFPA certification test done as well as deep cleaning and lubrication of the aerial ladder and waterway. Members of the fire apparatus build committee were able to look over a demo fire engine that the Sutphen rep had in town. Two child safety seats were also installed.

In June, the fire department responded to 64 calls for service. Call breakdown by type and location are as follows:

Fire	- 4	Ward 1	- 38%
Emergency Medical	- 18	Ward 2	- 14%
Hazardous Condition	- 4	Ward 3	- 23%
Service / Good Intent	- 28	Ward 4 (The Village)	- 22%
False	- 9	Ward 5 (OKC)	- 3%
Weather / Disaster	- 1		

Even though off-site training still continues to be limited due to the virus, all of our crews have stayed motivated with in-house training to sharpen their skills. Some topics of in-house that were covered during June include; ladders, firefighter safety, pump operations and Blue Card Command to name a few on the fire side. Endocrine / hematologic emergencies, gastrointestinal / urologic emergencies and airway management to name a few on the EMS side. FF J.Gray has completed his Firefighter II class that has been taught in-house by Captain Mays with the help of his crew on the Red Shift and just awaits final testing through OSU-FST.

Thank you for all you do. Stay safe!

Kenny Reyes, Deputy Fire Chief

Nichols Hills Fire Department

4.d.a

DEPARTMENT OF ENVIRONMENTAL QUALITY
MONTHLY OPERATIONAL REPORT
GROUND WATER SYSTEMS

City of Nichols Hills SYSTEM NAME — **1009 N.W. 75th street** ADDRESS — **Nichols Hills** CITY — **OK** STATE — **73116** ZIP

PWS ID 2005501 — POPULATION SERVED 4020 — MONTH May 21th - June 20 2020

DATE	WATER PUMPED 1,000 GALLONS PER DAY	CHEMICALS USED: CHLORINE AND RESIDUALS lbs	SERIES 1 PLT	SERIES 1 DIST	SERIES 2 PLT	SERIES 2 DIST	NO. WELLS IN SYSTEM 23: NO. WELLS IN USE	TOTAL HOURS IN USE	STATIC LEVEL WELL NO.	STATIC LEVEL FT.	PUMPING LEVEL WELL NO.	PUMPING LEVEL FT.	TOTAL ALK.	Ph	STAB-ILITY	Fluoride
21	1,948,120	7	0.26	0.37	0.26	0.33	10	240.0								
22	1,829,462	7	0.33	0.53	0.33	0.21	10	224.7								
23	1,082,900	7	0.27	0.34	0.27	0.47	6	130.0								
24	938,620	7	0.33	0.28	0.33	0.46	5	120.0								
25	1,125,920	7	0.31	0.28	0.31	0.30	6	138.3								
26	1,179,520	7	0.24	0.31	0.24	0.40	6	144.0								
27	1,306,820	7	0.36	0.37	0.36	0.40	8	161.2								
28	1,246,745	7	0.31	0.48	0.31	0.50	7	156.0								
29	1,336,520	7	0.30	0.44	0.30	0.41	7	168.0								
30	1,441,478	7	0.33	0.40	0.37	0.40	9	167.9								
31	1,793,820	7	0.40	0.47	0.39	0.47	9	216.0								
1	1,576,280	7	0.46	0.37	0.39	0.37	9	195.3								
2	1,619,150	7	0.38	0.60	0.36	0.60	9	202.6								
3	1,704,880	7	0.98	0.56	0.98	0.54	9	216.0								
4	1,682,855	7	0.41	0.36	0.41	0.77	9	213.4								
5	1,679,475	7	0.58	0.59	0.58	0.59	11	210.3								
6	2,121,420	7	0.69	0.93	0.44	0.93	11	264.0								
7	2,108,920	7	0.66	0.33	0.55	0.33	11	264.0								
8	2,197,241	7	0.54	0.29	0.35	0.29	13	284.2								
9	2,062,860	7	0.56	0.31	0.41	0.31	12	274.8								
10	1,810,260	7	0.74	0.63	0.74	0.63	9	215.3								
11	1,698,285	7	0.59	0.21	0.60	0.21	9	204.1								
12	1,529,760	7	0.57	0.32	0.39	0.32	10	215.9								
13	1,906,950	7	1.25	1.32	1.31	1.32	10	233.4					207	7.69	1	0.24
14	1,734,562	7	1.08	1.19	1.05	1.19	10	205.9								
15	1,963,122	7	0.80	1.22	1.34	1.22	10	239.7								
16	1,958,060	7	0.71	0.64	0.71	0.45	10	240.0								
17	1,956,560	7	0.37	0.35	0.23	0.35	10	239.9								
18	1,956,560	7	0.22	0.36	0.25	0.36	10	239.9								
19	2,002,375	7	0.28	0.31	0.28	0.31	11	248.1								
20	1,937,720	7	0.76	0.91	0.51	0.91	10	240.0								
TOTAL	52,437,220															
AVG.	1,691,523						9.226	6512.8								

POWER COST	$14,586.72
LABOR COST	$10,187.62
CHEMICAL COST	$195.30
REPAIR COST	$1,415.29
WATER COST	$0.00
TOTAL COST	$26,384.93
COST/MILLION GAL.	$503.17

(1) NUMBER SAFE	4
(2) NUMBER UNSAFE	0
(3) NUMBER CHECK SAMPLES	4

I hereby certify the above to be correct to the best of my knowledge.

Title Chief Operator

Oper. Cert. No. 135 102329.0

Mail original before the 10th of the following month to:
Department of Environmental Quality
Water Quality Division
PO Box 1677
Oklahoma City, OK 73101-1677

DEQ Form # 630-577B
Revised 3/01

Attachment: July Monthly PW report (4708 : 4 d Public Works Monthly Reports)

PUBLIC WORKS
WATER PRODUCTION REPORT

June-20

Water Produced	52,437,220
Water sold	52,272,972
Water used in the City Parks	1,771,613
Water flushed for Bond Projects & by Contractors	85,000
Fire Department usage - est.	1,000
City Facilities	63,000
Water unaccounted for	(1,756,365)
% water loss for the month	-3.3%
Avg. water loss/ for the last 12 months	5.5%

WATER PUMPED
Jun-20

WELL	Analysis Date	Arsenic ppb	G.P.M.	Gallons Pumped	Electrical Cost Per Thousand Gallons
2		0.000	138	5,944,626	$0.09
5		0.000	119	4,347,200	$0.26
8		0.000	110	3,819,200	$0.26
12		0.000	155	5,217,300	$0.24
14		0.000	176	6,773,800	$0.18
15		0.000	97	2,047,896	$0.10
16		0.005	125	1,423,625	$1.19
18		0.000	105	1,741,960	$0.09
20		0.000	152	5,465,160	$0.09
21		0.000	110	4,471,940	$0.03
23		0.000	180	7,750,980	$0.00
24		0.000	98	1,090,901	$0.19
25		0.000	109	4,427,253	$0.01
26		0.000	110	709,720	$0.06
Total				55,231,561	

Blended arsneic level	0.13 ppb	
Energy costs per 1000 gals	$0.26	
Contractor Usage		85,000

WATER PUMPED LAST FIVE YEARS:	
Jul-19	28,307,210
Jul-18	56,217,510
Jul-17	67,721,024
Jul-16	38,265,700
Jul-15	50,238,325

David White — David C. White
Water Well Operator

PUBLIC WORKS
LINE MAINTENANCE REPORT
2020

	Water Main Breaks/Water leak repairs			Sewer Main Blocks/ PM Preventative Maintenance			
	DATE	ADDRESS	MANHOURS	DATE	ADDRESS Man hole number	MANHOURS	
	6/12/2020	1847 westminster	24.0	6/21/2020	1117 Tedford D36	2	
	6/12/2020	1400 Camdon # A313 South	2.0	6/12/2020	1847 westminster	24	
	6/12/2020	1402 Camdon # A313 West	2.0	6/29/2020	1100 Tedford	8	
	6/22/2020	1109 Tedford Way # D42 West	2.0	6/29/2020	1612 Bedford	2	
	6/22/2020	1120 Bedford Ave # D45 East	2.0				
	6/22/2020	1122 Larchmont LN # D83 East	2.0				
	6/22/20200	1604 Huntionton Ave #A326 East	2.0				
	6/22/2020	1800 Westminster PL #C5 South	2.0				
	6/22/2020	1800 Guilford Ln #A91 South	2.0				
		TOTAL hrs.	40.0		TOTAL hrs	36.0	

BUILDING PERMITS JUNE 2020

Project ID	Project Type	Description	Property	Issued Date	Square Footage	Valuation
155529	POOL	SWIMMING POOL	1711 GUILFORD	6/2/2020		$ 60,000.00
155533	POOL	SWIMMING POOL	6504 GRAND	6/3/2020		$ 88,000.00
155534	WELL-WAT	WATER WELL	7303 LANCET	6/4/2020		
155550	POOL	SWIMMING POOL	1201 LARCHMONT	6/16/2020		$ 59,439.00
155551	CURB	CURB CUT	1829 WESTMINSTER	6/17/2020		
155557	BR-REM	RESIDENTIAL REMODEL	6425 GRANDMARK 4K	6/17/2020		$ 85,000.00
155560	BR-REM	RESIDENTIAL REMODEL	1708 ELMHURST	6/22/2020		$ 268,000.00
155572	FENCE-RES	RESIDENTIAL FENCE	1828 DRAKESTONE	6/26/2020		$ 8,000.00
155575	BR-ADD	RESIDENTIAL ADDITION	1812 DRURY	6/30/2020		$ 500,000.00

Aaron Buckman

From:	Cecilia Ortega <cortega@nicholshills.net>
Sent:	Wednesday, July 1, 2020 8:57 AM
To:	Aaron Buckman; 'Randell Lawrence'
Subject:	June 2020 Consumption

Good morning,

The consumption for June was:

Residential-	47,276,541
Parks-	1,771,613
Commercial-	2,700,737
City Buildings-	164,248
Total Consumption-	**51,913,139**

Thank you,

Cecilia Ortega
Utility Billing Clerk
City of Nichols Hills

Risk Manager Report June 2020

There were no injuries this month. I did take an employee to the doctor for a rash that ended up being a skin condition, non-work related.

There was one (1) random drug screen this month. A sanitation driver was tested under DOT regulated guidelines.

Safety training for public works this month was on the Emergency Operation Plan (EOP). I, along with Fire Chief Boydston spoke to the group about roles and responsibilities as well as making sure supplies are stocked. We also discussed shelters and meeting areas.

Park inspections on Woods, Kite and Davis Park. No issues found except trees needing to be trimmed on the Woods Park walking trail. I informed the parks department and this issue should be dealt with soon.

Aspen Janitorial disinfected twice in June with a spray that kills COVID-19 as well as most other bacteria. We began this service in March when COVID-19 cases were rising and will continue until further notice from the city manager.

Health screens were conducted on two different dates in June. This year they offered free COVID-19 anti-body testing along with the regular blood screen tests. All testing is confidential and is only been seen by the person who received the testing. Another make-up date is scheduled for July 17th for those who couldn't attend the first dates. The City is still offering a $25 incentive to employees who participate, and Total Wellness donated four (4) $50 Amazon gift cards to give away once all testing is complete.

Since the COVID-19 pandemic, the City has not been able to conduct our quarterly cookouts so the City Manager decided we would cater in lunch from Panera for all employees this month.

An accident review board was scheduled for a fire fighter who was involved in a minor damage to city property accident. The fire fighter was conducting a morning vehicle check on the brush pumper, which consist of moving it from inside the fire bay to the driveway. Somehow the garage door closed and when the fire fighter tried to back into the fire bay, he struck the garage door. The board decided that there wasn't enough evidence to make a determination on whether it was a malfunction of the door or the fire fighter's fault. No action was taken, and the garage door was able to be repaired temporarily. I recommended that the door be replaced because of the age of door.

There was one vehicle claim on a replacement windshield that was struck by a rock from a large truck. The windshield was replaced with no deductible.

There was a minor accident reported on a police vehicle that was struck in the parking lot near Wilshire Village. The officer received all paperwork and an accident report was completed. I am currently working with the driver's insurance company to pay for the damages which are estimated at $600.00.

There was another minor accident involving a police vehicle that occurred in The Village while an officer was assisting The Village PD with serving a warrant. The officer was parked legally in the street when another driver backed into the front bumper causing $1400.00 in damages. I am still waiting for the police report from VPD in order to file a claim with the other driver's insurance.

I ordered new custom hands-free sanitizing stations for public works, city hall employee entrance and the front lobby in city hall.

4.f.a

STATUS: All CONFIDENTIALS PRINTED: NO
RANGE OF START DATES: 6/01/2020 THRU 6/30/2020 TRANSFERS INCLUDED: NO
LAST BILL DATE: 0/00/0000 THRU 99/99/9999 PRINT MAILING ADDR: NO

ACCOUNT NUMBER	NAME	CLASS	SERVICE ADDRESS	STATUS	DATE OF SERVICE	XFER?
02-00834-13	I - BOECKING, EMILY	RES	1723 WESTMINSTER	ACTIVE	6/30/2020	
01-00204-01	I - BUSCH, CHRISTY	RES	1113 GLENWOOD	ACTIVE	6/08/2020	
02-00765-05	I - CLIFTON, ROSS	RES	1723 DRAKESTONE	ACTIVE	6/24/2020	
02-00934-21	I - EMERY, TAYLOR	RES	6523 AVONDALE A	ACTIVE	6/27/2020	
02-00530-05	I - FREDRICKSON, L	RES	1804 GUILFORD	ACTIVE	6/30/2020	
01-00889-04	I - GRAY, DONOVAN	RES	1604 DRAKESTONE	ACTIVE	6/12/2020	
02-00415-07	I - HOWELL, KATE	RES	1403 SHERWOOD	ACTIVE	6/30/2020	
01-00972-00	E - JIM CASE HOMES INC	RES	1508 GLENBROOK TERRACE	ACTIVE	6/15/2020	
02-00853-98	E - LAWP INVESTMENTS LLC	RES	1827 WESTMINSTER	ACTIVE	6/01/2020	
02-00777-04	I - MCKEON, LONDON	RES	1825 DRAKESTONE	ACTIVE	6/19/2020	
02-00439-16	I - MERRITT, DAVID	RES	1714 HUNTINGTON	ACTIVE	6/30/2020	
01-00165-12	I - MHAWEJ, RACHAD	RES	1104 BELFORD	ACTIVE	6/08/2020	
02-00773-05	I - MILSTEN, HAILEY	RES	1817 DRAKESTONE	ACTIVE	6/01/2020	
01-00082-06	I - OVERTURFF, MARY RACHEL	RES	1104 PARK MANOR	ACTIVE	6/16/2020	
02-00573-03	I - PARKS, PHILLIP	RES	1820 COVENTRY	ACTIVE	6/05/2020	
02-00793-03	I - PHANSALKAR, ALYSSA	RES	1824 WESTMINSTER	ACTIVE	6/12/2020	
02-00934-15	E - RJH REALTY INVESTMENTS INC	RES	6523 AVONDALE A	DISCONNECT	6/01/2020	
01-00165-09	I - STITH, J	RES	1104 BELFORD	FINAL	6/01/2020	
01-00174-01	E - STOCKTON PROPERTIES LLC	RES	1121 BELFORD	ACTIVE	6/23/2020	
02-00173-07	I - SULLIVAN, ANDREW	RES	1610 CAMDEN	ACTIVE	6/22/2020	
02-00361-07	I - TUNNELL, ANNIE	RES	1501 CAMDEN	ACTIVE	6/26/2020	
01-00891-04	I - WILMES, KATIE	RES	1606 DRAKESTONE	ACTIVE	6/17/2020	

** TOTAL PRINTED 22 **

Attachment: US New Customer Report - 4365 (4710 : 4f New Resident List)

STATUS: All CONFIDENTIALS PRINTED: NO
RANGE OF START DATES: 6/01/2020 THRU 6/30/2020 TRANSFERS INCLUDED: NO
LAST BILL DATE: 0/00/0000 THRU 99/99/9999 PRINT MAILING ADDR: NO

4.f.a

TOTALS BY CUSTOMER CLASS

CLASS	DESCRIPTION	TOTAL
RES	RESIDENTIAL	22
	CLASS TOTAL:	22

TOTALS BY RATE TABLE

SERVICE	RATE	DESCRIPTION	TOTAL

SELECTION CRITERIA

REPORT SELECTIONS:

REPORT SEQUENCE:	Account Name
ACCOUNT STATUS:	All
CUSTOMER CLASS:	All
SERV/TBL:	All
INCLUDE TRANSFER:	NO
INCLUDE CONFIDENTAL:	NO

INFORMATION INCLUDED:

MAILING ADDRES:	NO
COMMENT CODES:	None

CUSTOMER DATES:

START DATE:	6/01/2020 THRU 6/30/2020
LAST BILL DATE:	0/00/0000 THRU 99/99/9999

** END OF REPORT **

CITY OF NICHOLS HILLS
TREASURER'S REPORT - INVESTMENT SCHEDULE
June 30, 2020

MATURITY DATE	DEPOSITORY BANK	COST BASIS	MATURITY VALUE	YIELD TO MATURITY	DAYS INVESTED
Operations					
Operating Acct (Avg Balance)	BancFirst	8,012,740.59	8,012,740.59		
NICHOLS HILLS GENERAL FUND					
09/10/20	FNB of OK	800,000.00	801,983.33	0.75%	119
10/13/20	Midfirst	310,000.00	310,168.55	0.16%	124
		1,110,000.00	1,112,151.88		
NICHOLS HILLS GENERAL FUND - CIP					
10/13/20	FNB of OK	400,000.00	400,978.22	0.71%	124
		400,000.00	400,978.22		
NICHOLS HILLS MUNICIPAL AUTHORITY					
09/10/20	Midfirst	650,000.00	650,487.59	0.23%	119
		650,000.00	650,487.59		
NICHOLS HILLS MUNICIPAL AUTHORITY - CIP					
10/13/20	Midfirst	600,000.00	600,326.22	0.16%	124
		600,000.00	600,326.22		
SINKING FUND					
08/13/20	FNB of OK	310,000.00	311,127.19	1.10%	119
12/10/20	FNB of OK	825,000.00	827,919.58	0.70%	124
		1,135,000.00	1,139,046.77		
GENERAL OBLIGATION BOND OF 2019					
09/10/20	MidFirst	675,000.00	675,506.35	0.23%	119
08/13/20	FNB of OK	550,000.00	551,999.86	1.10%	119
		1,225,000.00	1,227,506.21		
GENERAL OBLIGATION BOND OF 2020					
09/10/20	Midfirst	550,000.00	556,411.35	1.77%	238
09/10/20	Midfirst	725,000.00	733,451.33	1.77%	238
08/13/20	Midfirst	900,000.00	908,362.82	1.60%	210
08/13/20	Midfirst	800,000.00	807,433.61	1.60%	210
10/13/20	Midfirst	1,000,000.00	1,000,543.71	0.16%	124
11/10/20	Midfirst	950,000.00	950,633.20	0.16%	152
07/16/20	Treasury Bill	1,141,114.33	1,150,000.00	1.56%	183
07/16/20	Treasury Bill	1,041,887.00	1,050,000.00	1.56%	183
		7,108,001.33	7,156,836.02		

SOURCE	COST	MATURITY	% of Total	Margin
BANCFIRST	8,012,740.59	8,012,740.59	39.59%	191.052%
MIDFIRST BANK	7,160,000.00	7,193,324.73	35.37%	164.804%
FIRST NATIONAL BANK OF OK	2,885,000.00	2,894,008.18	14.25%	110.948%
TREASURY BILL	2,183,001.33	2,200,000.00	10.79%	
TOTAL INVESTED	$ 20,240,741.92	$ 20,300,073.50	100.00%	

BALANCE SHEET

AS OF: JUNE 30TH, 2020

01 -General Fund

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE		
ASSETS				
======				
01-00-10050	Cash in Bank - Flex Account	33,726.91		
01-00-10099	Claim on Cash	1,833,885.57		
01-00-10100	Cash - Municipal Court	3,565.12		
01-00-11000	T-Bills and CD's	1,110,000.00		
01-00-11100	Interest Receivables	809.16		
01-00-11600	Other Receivables	1,118,512.00		
01-00-11650	Health Ins - Retirees & Cobra	988.33		
01-00-11700	Beverage Tax Receivable	965.00		
01-00-11800	Sales Tax Receivable	625,011.00		
01-00-11900	Franchise Fee Receivable	49,130.00		
01-00-12000	Utilities Receivable	85,524.81		
01-00-12200	Due from Street & Alley	5,000.00		
01-00-13799	Due To/From Flex Spending	7,030.20		
01-00-13800	Allowance for Court Receivable	(878,780.00)		
01-00-14000	Deposit with Third Party Admin	6,748.00		
01-00-24500	Prepaid Assets	81,090.00		
			4,083,206.10	
	TOTAL ASSETS			4,083,206.10
				==============
LIABILITIES				
===========				
01-00-30050	Deposit - held for others	7,240.00		
01-00-30090	Due to Collection agency	1,298.25		
01-00-30099	A/P Due to Pooled Cash	226,917.28		
01-00-30700	Deferred Interest Income	809.16		
01-00-32050	Cleet Payable	2,266.87		
01-00-33300	Deferred Fine Revenue	219,695.00		
01-00-34300	Bonds held in reserve - Banner	6,920.00		
01-00-34325	DEPOSIT-FIRE HYDRANT METERS	3,000.00		
01-00-36000	Unapplied Credit Liab- A/R	335.46		
	TOTAL LIABILITIES		468,482.02	
EQUITY				
======				
01-00-59000	Unassigned Fund Balance	3,066,294.07		
	TOTAL BEGINNING EQUITY	3,066,294.07		
	TOTAL REVENUE	8,779,902.44		
	TOTAL EXPENDITURES	8,231,472.43		
	TOTAL REVENUE OVER/(UNDER) EXPENSES	548,430.01		
	TOTAL EQUITY & REV. OVER/(UNDER) EXP.		3,614,724.08	
	TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			4,083,206.10
				==============

BALANCE SHEET

AS OF: JUNE 30TH, 2020

02 -Street & Alley

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE		
ASSETS				
02-00-10099	Claim on Cash	160,314.26		
02-00-14900	Due from other Governments	3,544.00		
			163,858.26	
	TOTAL ASSETS			163,858.26
LIABILITIES				
EQUITY				
02-00-51090	Restricted Fund Bal-Streets	123,550.73		
02-00-57090	Assigned Fund Balance-Streets	3,691.00		
	TOTAL BEGINNING EQUITY	127,241.73		
	TOTAL REVENUE	36,616.53		
	TOTAL REVENUE OVER/(UNDER) EXPENSES	36,616.53		
	TOTAL EQUITY & REV. OVER/(UNDER) EXP.		163,858.26	
	TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			163,858.26

4.h.a

BALANCE SHEET

AS OF: JUNE 30TH, 2020

03 -Designated Fds-Fire & Gen

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE		
ASSETS				
======				
03-00-10099	Claim on Cash	3,325.40		
			3,325.40	
	TOTAL ASSETS			3,325.40
				==============
LIABILITIES				
===========				
EQUITY				
======				
03-00-51050	Restricted Fund Bal-Donations	3,630.48		
	TOTAL BEGINNING EQUITY	3,630.48		
	TOTAL REVENUE	214.19		
	TOTAL EXPENDITURES	519.27		
	TOTAL REVENUE OVER/(UNDER) EXPENSES	(305.08)		
	TOTAL EQUITY & REV. OVER/(UNDER) EXP.		3,325.40	
	TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			3,325.40
				==============

4.h.a

BALANCE SHEET

AS OF: JUNE 30TH, 2020

04 -Designated Funds-Police

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE		
ASSETS				
======				
04-00-10099	Claim on Cash	62,759.75		
			62,759.75	
	TOTAL ASSETS			62,759.75
				==============
LIABILITIES				
===========				
04-00-30099	A/P Due to Pooled Cash	311.89		
	TOTAL LIABILITIES		311.89	
EQUITY				
======				
04-00-51050	Restricted Fund Bal-Donations	30,009.91		
	TOTAL BEGINNING EQUITY	30,009.91		
	TOTAL REVENUE	37,840.35		
	TOTAL EXPENDITURES	5,402.40		
	TOTAL REVENUE OVER/(UNDER) EXPENSES	32,437.95		
	TOTAL EQUITY & REV. OVER/(UNDER) EXP.		62,447.86	
	TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			62,759.75
				==============

Attachment: RG BALANCE SHEET - 8417 2 (4712 : 4 h Finance Director's Report)

BALANCE SHEET

AS OF: JUNE 30TH, 2020

05 -Designated Funds-PW

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE		
ASSETS				
======				
05-00-10099	Claim on Cash	2,158.71		
			2,158.71	
	TOTAL ASSETS			2,158.71
				==============
LIABILITIES				
===========				
EQUITY				
======				
05-00-51050	Restricted Fund Bal-Donations	2,018.18		
	TOTAL BEGINNING EQUITY	2,018.18		
	TOTAL REVENUE	187.23		
	TOTAL EXPENDITURES	46.70		
	TOTAL REVENUE OVER/(UNDER) EXPENSES	140.53		
	TOTAL EQUITY & REV. OVER/(UNDER) EXP.		2,158.71	
	TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			2,158.71
				==============

4.h.a

BALANCE SHEET

AS OF: JUNE 30TH, 2020

06 -Municipal Authority

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE		
ASSETS				
06-00-10099	Claim on Cash	947,983.10		
06-00-11000	T-Bills and CD's	650,000.00		
06-00-11100	Interest Receivable	192.58		
06-00-12150	Utility Receivable	570,686.56		
06-00-13900	Unbilled Receivable	169,849.00		
06-00-14800	Allowance for Doubtful Account	(21,954.93)		
06-00-14850	Bad Debt Receivable	24,912.74		
06-00-15000	Deferred outflow of resources	109,922.00		
06-00-15500	Deferred OUtflow - OPEB	6,691.00		
06-00-20000	Fixed Assets	42,092,926.03		
06-00-20100	Accumulated Depreciation	(25,141,522.89)		
06-00-21000	Land	207,742.00		
06-00-21500	Construction in Progress	1,315,676.06		
			20,933,103.25	
	TOTAL ASSETS			20,933,103.25
LIABILITIES				
06-00-30050	Net pension asset	(161,640.00)		
06-00-30090	Payable - Collection AgencyFee	6,111.90		
06-00-30099	A/P Due to Pooled Cash	121,272.76		
06-00-31800	Comp Absent Payable	3,344.02		
06-00-31890	Compensated Absences - Long Te	30,099.00		
06-00-34000	City of NH - Garbage	85,524.81		
06-00-34100	Unearned Rev (Unapplied Credit	7,885.83		
06-00-34500	Due to Tyler Tech (Cr Cd Fees)	361.00		
06-00-34900	Notes Payable - Current Portio	777.00		
06-00-35000	NOTES PAYABLE	17,812.00		
06-00-38000	Deferred inflow of resources	42,175.00		
06-00-38500	Deferred Inflow - OPEB	8,703.00		
06-00-40100	OPEB Liability	80,250.00		
	TOTAL LIABILITIES		242,676.32	
EQUITY				
06-00-50400	Net Investment-Capital Assets	18,462,601.00		
06-00-52090	Unrestricted Fund Balance	1,734,847.78		
	TOTAL BEGINNING EQUITY	20,197,448.78		
	TOTAL REVENUE	4,338,353.55		
	TOTAL EXPENDITURES	3,845,375.40		
	TOTAL REVENUE OVER/(UNDER) EXPENSES	492,978.15		
	TOTAL EQUITY & REV. OVER/(UNDER) EXP.		20,690,426.93	
	TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			20,933,103.25

Attachment: RG BALANCE SHEET - 8417 2 (4712 : 4 h Finance Director's Report)

BALANCE SHEET

AS OF: JUNE 30TH, 2020

07 -General Fund - CIP

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE		
ASSETS				
======				
07-00-10099	Claim on Cash	896,996.71		
07-00-11000	T-Bills and CD's	400,000.00		
07-00-11100	Interest Receivable	149.89		
			1,297,146.60	
	TOTAL ASSETS			1,297,146.60
				==============
LIABILITIES				
===========				
07-00-30700	Deferred Interest Income	149.89		
	TOTAL LIABILITIES		149.89	
EQUITY				
======				
07-00-57100	Assigned Fund Bal-Capital Imps	36,582.22		
07-00-57102	Assigned FB-CIP-Admin	61,019.92		
07-00-57106	Assigned FB-CIP-Police	252,027.16		
07-00-57107	Assigned FB-CIP-Fire	289,063.57		
07-00-57109	Assigned FB-CIP-Street	103,651.75		
07-00-57110	Assigned FB-CIP-Sanitation	201,617.00		
07-00-57111	Assigned FB-CIP-Parks	145,863.00		
07-00-57114	Assigned FB-CIP-Code	16,360.00		
07-00-57115	Assigned FB-CIP-Risk	9,565.00		
07-00-57116	Assigned FB-CIP-ISM	135,406.98		
	TOTAL BEGINNING EQUITY	1,251,156.60		
	TOTAL REVENUE	431,884.39		
	TOTAL EXPENDITURES	386,044.28		
	TOTAL REVENUE OVER/(UNDER) EXPENSES	45,840.11		
	TOTAL EQUITY & REV. OVER/(UNDER) EXP.		1,296,996.71	
	TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			1,297,146.60
				==============

4.h.a

BALANCE SHEET

AS OF: JUNE 30TH, 2020

08 -Sinking Fund

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE		
ASSETS				
======				
08-00-10000	Cash - Sinking Fund	530,137.82		
08-00-11000	T-Bills and CD's	1,135,000.00		
08-00-11100	Interest Receivable	1,029.49		
08-00-14900	Due from other Governments	128,117.00		
			1,794,284.31	
	TOTAL ASSETS			1,794,284.31
				==============
LIABILITIES				
===========				
08-00-30700	Deferred Interest Income	319.08		
08-00-30701	Deferred Income	108,311.00		
	TOTAL LIABILITIES		108,630.08	
EQUITY				
======				
08-00-51030	Restricted Fund Bal-Debt Srv	1,349,133.15		
08-00-57030	Assigned Fund Bal-Debt Service	158,266.00		
	TOTAL BEGINNING EQUITY	1,507,399.15		
	TOTAL REVENUE	4,519,863.30		
	TOTAL EXPENDITURES	4,341,608.22		
	TOTAL REVENUE OVER/(UNDER) EXPENSES	178,255.08		
	TOTAL EQUITY & REV. OVER/(UNDER) EXP.		1,685,654.23	
	TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			1,794,284.31
				==============

Attachment: RG BALANCE SHEET - 8417 2 (4712 : 4 h Finance Director's Report)

BALANCE SHEET

AS OF: JUNE 30TH, 2020

09 -Meter Deposits

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE		
ASSETS				
======				
09-00-10099	Claim on Cash	25,410.00		
			25,410.00	
	TOTAL ASSETS			25,410.00
				==============
LIABILITIES				
===========				
09-00-36100	Reserve for Meter Deposits	25,410.00		
	TOTAL LIABILITIES		25,410.00	
EQUITY				
======				
	TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			25,410.00
				==============

4.h.a

BALANCE SHEET

AS OF: JUNE 30TH, 2020

10 -911 Fund

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE		
ASSETS				
======				
10-00-10099	Claim on Cash	42,548.52		
10-00-11600	Other Receivables	696.00		
			43,244.52	
	TOTAL ASSETS			43,244.52
				==============
LIABILITIES				
===========				
EQUITY				
======				
10-00-51070	Restricted Fd Bal-Public Safet	33,688.16		
	TOTAL BEGINNING EQUITY	33,688.16		
	TOTAL REVENUE	9,806.35		
	TOTAL EXPENDITURES	249.99		
	TOTAL REVENUE OVER/(UNDER) EXPENSES	9,556.36		
	TOTAL EQUITY & REV. OVER/(UNDER) EXP.		43,244.52	
	TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			43,244.52
				==============

Attachment: RG BALANCE SHEET - 8417 2 (4712 : 4 h Finance Director's Report)

4.h.a

BALANCE SHEET

AS OF: JUNE 30TH, 2020

11 -Impound Fee Police Fund

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE		
ASSETS				
======				
11-00-10099	Claim on Cash	20,948.42		
			20,948.42	
	TOTAL ASSETS			20,948.42
				==============
LIABILITIES				
===========				
EQUITY				
======				
11-00-51075	Restricted Fd Bal - Police Imp	15,918.63		
	TOTAL BEGINNING EQUITY	15,918.63		
	TOTAL REVENUE	5,029.79		
	TOTAL REVENUE OVER/(UNDER) EXPENSES	5,029.79		
	TOTAL EQUITY & REV. OVER/(UNDER) EXP.		20,948.42	
	TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			20,948.42
				==============

Attachment: RG BALANCE SHEET - 8417 2 (4712 : 4 h Finance Director's Report)

BALANCE SHEET

AS OF: JUNE 30TH, 2020

13 -Municipal Authority - CIP

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE		
ASSETS				
======				
13-00-10099	Claim on Cash	964,009.80		
13-00-11000	T-Bills and CD's	600,000.00		
13-00-11100	Interest Receivable	49.99		
13-00-20000	Fixed Assets	231,402.00		
			1,795,461.79	
	TOTAL ASSETS			1,795,461.79
				==============
LIABILITIES				
===========				
EQUITY				
======				
13-00-50400	Net Investment - Capital Asset	225,035.89		
13-00-57100	Fund Bal-Capital Improvements	1,602,229.13		
	TOTAL BEGINNING EQUITY	1,827,265.02		
	TOTAL REVENUE	130,499.96		
	TOTAL EXPENDITURES	162,303.19		
	TOTAL REVENUE OVER/(UNDER) EXPENSES	(31,803.23)		
	TOTAL EQUITY & REV. OVER/(UNDER) EXP.		1,795,461.79	
	TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			1,795,461.79
				==============

BALANCE SHEET

AS OF: JUNE 30TH, 2020

14 -Water Impact Fees Fund

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE		
ASSETS				
14-00-10099	Claim on Cash	94,498.33		
			94,498.33	
	TOTAL ASSETS			94,498.33
LIABILITIES				
EQUITY				
14-00-50300	Restricted Fund Balance	77,004.77		
	TOTAL BEGINNING EQUITY	77,004.77		
	TOTAL REVENUE	17,493.56		
	TOTAL REVENUE OVER/(UNDER) EXPENSES	17,493.56		
	TOTAL EQUITY & REV. OVER/(UNDER) EXP.		94,498.33	
	TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			94,498.33

BALANCE SHEET

AS OF: JUNE 30TH, 2020

15 -Sewer Impact Fee Fund

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE		
ASSETS				
======				
15-00-10099	Claim on Cash	81,023.07		
			81,023.07	
	TOTAL ASSETS			81,023.07
				==============
LIABILITIES				
===========				
EQUITY				
======				
15-00-50300	Restricted Fund Balance	63,145.84		
	TOTAL BEGINNING EQUITY	63,145.84		
	TOTAL REVENUE	17,877.23		
	TOTAL REVENUE OVER/(UNDER) EXPENSES	17,877.23		
	TOTAL EQUITY & REV. OVER/(UNDER) EXP.		81,023.07	
	TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			81,023.07
				==============

4.h.a

BALANCE SHEET

AS OF: JUNE 30TH, 2020

16 -Architect, Engineer & Des

```
 ACCOUNT #    ACCOUNT DESCRIPTION                         BALANCE
_______________________________________________________________________________________________
ASSETS
======                                              ______________ ______________
                                                                                  ==============
LIABILITIES
===========                                         ______________ ______________
EQUITY
======
 16-00-50100 Fund Balance                         (    290,999.28)
         TOTAL BEGINNING EQUITY                   (    290,999.28)

    TOTAL REVENUE                                      290,999.28
         TOTAL REVENUE OVER/(UNDER) EXPENSES           290,999.28 ______________
                                                                                  ==============
```

BALANCE SHEET

AS OF: JUNE 30TH, 2020

17 -Drainage Fee Fund

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE		
ASSETS				
17-00-10099	Claim on Cash	21,921.02		
17-00-12000	Utility Receivables	5,275.14		
17-00-14850	Bad Debt Receivable	6.00		
			27,202.16	
	TOTAL ASSETS			27,202.16
LIABILITIES				
EQUITY				
	TOTAL REVENUE	27,202.16		
	TOTAL REVENUE OVER/(UNDER) EXPENSES	27,202.16		
	TOTAL EQUITY & REV. OVER/(UNDER) EXP.		27,202.16	
	TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			27,202.16

BALANCE SHEET

AS OF: JUNE 30TH, 2020

18 -Health Insurance Fund

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE		
ASSETS				
======				
18-00-10050	Cash - Health Insurance	4,989.70		
			4,989.70	
	TOTAL ASSETS			4,989.70
				==============
LIABILITIES				
===========				
18-00-33500	Due to other funds	5,000.00		
	TOTAL LIABILITIES		5,000.00	
EQUITY				
======				
	TOTAL REVENUE	0.11		
	TOTAL EXPENDITURES	10.41		
	TOTAL REVENUE OVER/(UNDER) EXPENSES	(10.30)		
	TOTAL EQUITY & REV. OVER/(UNDER) EXP.		(10.30)	
	TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			4,989.70
				==============

4.h.a

BALANCE SHEET

AS OF: JUNE 30TH, 2020

80 -General Obligation Bonds

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE		
ASSETS				
80-00-10860	Cash - 2016 GO Bd Series	404,989.42		
80-00-10870	Cash - 2017 GO Bd Series	167,368.89		
80-00-10880	Cash - 2018 GO Bd Series	503,399.00		
80-00-10890	Cash - 2019 GO Bd Series	635,007.04		
80-00-10891	Cash - 2020 GO Bd Series	530,489.86		
80-00-11089	T-Bills and CD's - 2019	1,225,000.00		
80-00-11091	T-Bills and CD's - 2020	7,108,001.33		
80-00-11189	Interest Rec - 2019 GO Bd Seri	1,460.40		
80-00-11190	Interest Rec - 2020 GO Bd Seri	38,657.16		
			10,614,373.10	
	TOTAL ASSETS			10,614,373.10
LIABILITIES				
80-00-30099	A/P Due to Pooled Cash	515,897.34		
80-00-30789	Deferred Int Income - 2019	199.99		
80-00-30790	Deferred Int Income - 2020	10,658.01		
80-00-37176	Retainage Payable	49,127.00		
	TOTAL LIABILITIES		575,882.34	
EQUITY				
80-00-50100	FUND BALANCE	(33,560.00)		
80-00-50186	Fund Balance 2016 GO Bd Series	674,041.64		
80-00-50187	Fund Balance 2017 GO Bd Series	1,800,793.83		
80-00-50188	Fund Balance 2018 GO Bond Seri	2,295,921.45		
80-00-50189	Fund Balance 2019 GO Bd Series	2,986,673.53		
	TOTAL BEGINNING EQUITY	7,723,870.45		
	TOTAL REVENUE	8,271,776.28		
	TOTAL EXPENDITURES	5,957,155.97		
	TOTAL REVENUE OVER/(UNDER) EXPENSES	2,314,620.31		
	TOTAL EQUITY & REV. OVER/(UNDER) EXP.		10,038,490.76	
	TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			10,614,373.10

Attachment: RG BALANCE SHEET - 8417 2 (4712 : 4 h Finance Director's Report)

4.h.a

BALANCE SHEET

AS OF: JUNE 30TH, 2020

99 -Pooled Cash

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE		
ASSETS				
======				
99-00-10099	Pooled Cash	5,157,782.66		
99-00-12001	Due from General Fund	226,917.28		
99-00-12004	Due from Designated Fds-Police	311.89		
99-00-12006	Due from Municipal Authority	121,272.76		
99-00-12080	Due from GO Bonds	515,897.34		
			6,022,181.93	
	TOTAL ASSETS			6,022,181.93
				==============
LIABILITIES				
===========				
99-00-30099	Accounts Payable	864,399.27		
99-00-37099	Due to other Funds	5,157,782.66		
	TOTAL LIABILITIES		6,022,181.93	
EQUITY				
======				
	TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			6,022,181.93
				==============

Attachment: RG BALANCE SHEET - 8417 2 (4712 : 4 h Finance Director's Report)

4.h.b

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: JUNE 30TH, 2020

01 -General Fund

FINANCIAL SUMMARY

% OF YEAR COMPLETED: 100.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
REVENUE SUMMARY						
Revenues	8,626,820	673,409.53	8,779,902.44	0.00	(153,082.74)	1.77-
TOTAL REVENUES	8,626,820	673,409.53	8,779,902.44	0.00	(153,082.74)	1.77-
EXPENDITURE SUMMARY						
City Council	790	64.59	782.28	0.00	7.72	0.98
Administration	665,703	44,463.99	646,595.71	16,930.53	2,176.69	0.33
City Treasurer	1,320	107.65	1,303.80	0.00	16.20	1.23
City Attorney	265,000	16,464.65	236,606.19	0.00	28,393.81	10.71
Municipal Court	111,032	7,323.49	101,411.87	9,616.38	3.93	0.00
Police Department	2,497,737	186,817.15	2,391,406.41	19,152.56	87,178.50	3.49
Fire Department	1,865,609	142,865.76	1,857,813.63	9,964.26	(2,169.36)	0.12-
City Engineer	122,000	(13,586.30)	91,934.81	0.00	30,065.19	24.64
Street Department	359,103	25,706.28	311,989.13	4,242.62	42,871.15	11.94
Sanitation	887,426	71,906.87	870,115.39	7,193.36	10,117.58	1.14
Parks Department	289,250	24,054.01	280,465.64	2,147.98	6,636.79	2.29
Public Works Admin	223,856	15,262.13	218,126.55	1,336.64	4,392.70	1.96
General Government	502,500	15,723.35	414,663.60	43,767.94	44,068.46	8.77
Code Department	252,658	21,291.29	246,937.09	4,411.23	1,310.12	0.52
Risk Manager	159,890	13,272.46	153,548.54	965.17	5,375.82	3.36
Information Systems Mgr	422,945	36,876.88	407,771.79	6,536.61	8,636.69	2.04
TOTAL EXPENDITURES	8,626,820	608,614.25	8,231,472.43	126,265.28	269,081.99	3.12
REVENUE OVER/(UNDER) EXPENDITURES	0	64,795.28	548,430.01	(126,265.28)	(422,164.73)	0.00

Attachment: RG REV & EXP W-ENC (ROLL) - 8421 2 (4712 : 4 h Finance Director's Report)

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: JUNE 30TH, 2020

01 -General Fund

% OF YEAR COMPLETED: 100.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Revenues						
========						
General Sales Tax						
01-00-70250 Sales Tax	3,930,926	245,508.36	4,154,355.07	0.00	(223,429.07)	5.68-
01-00-70350 Use Tax Revenue	520,763	54,124.99	603,846.08	0.00	(83,083.08)	15.95-
01-00-70450 Tobacco Tax Revenue	32,305	2,587.23	39,383.28	0.00	(7,078.28)	21.91-
TOTAL General Sales Tax	4,483,994	302,220.58	4,797,584.43	0.00	(313,590.43)	6.99-
Miscellaneous Taxes						
01-00-71550 Franchise Tax	349,131	12,609.42	325,578.47	0.00	23,552.53	6.75
TOTAL Miscellaneous Taxes	349,131	12,609.42	325,578.47	0.00	23,552.53	6.75
Licenses and Permits						
01-00-72050 Building Permits	164,435	789.50	93,112.65	0.00	71,322.35	43.37
01-00-72075 Plumbing Permits	36,728	4,349.00	33,202.00	0.00	3,526.00	9.60
01-00-72100 Electrical Permits	21,082	1,965.00	21,215.00	0.00	(133.00)	0.63-
01-00-72125 Roof Permits	874	0.00	1,260.00	0.00	(386.00)	44.16-
01-00-72150 Drive/Drain Permits - Tree	10,189	1,800.00	9,810.00	0.00	379.00	3.72
01-00-72175 Food Vendor Permits	52	20.00	80.00	0.00	(28.00)	53.85-
01-00-72200 Garage Sale Permits	582	40.00	340.00	0.00	242.00	41.58
01-00-72300 Plumbing Licenses	29,819	6,675.00	28,675.00	0.00	1,144.00	3.84
01-00-72325 Electric Licenses	12,708	2,425.00	13,450.00	0.00	(742.00)	5.84-
01-00-72350 General Contractor Registra	15,084	1,125.00	16,050.00	0.00	(966.00)	6.40-
01-00-72355 SUB-CONTRACTOR REGISTRATION	0	0.00	150.00	0.00	(150.00)	0.00
01-00-72399 Inspections	1,000	0.00	0.00	0.00	1,000.00	100.00
01-00-72400 Alcohol Licenses	4,000	2,105.00	14,575.00	0.00	(10,575.00)	264.38-
01-00-72800 Dog/Cat Licenses	1,000	45.00	435.00	0.00	565.00	56.50
TOTAL Licenses and Permits	297,553	21,338.50	232,354.65	0.00	65,198.35	21.91
Intergovernmental						
01-00-73250 Alcohol Tax	7,816	987.80	9,931.95	0.00	(2,115.95)	27.07-
01-00-73500 P.D. Vest Grant	0	0.00	1,132.00	0.00	(1,132.00)	0.00
01-00-73900 FEMA Reimbursement	0	0.00	3,267.89	0.00	(3,267.89)	0.00
TOTAL Intergovernmental	7,816	987.80	14,331.84	0.00	(6,515.84)	83.37-
Charges for Services						
01-00-74200 Garbage	891,615	82,290.51	936,901.27	0.00	(45,286.27)	5.08-
01-00-74500 Garbage - Commercial	109,861	7,448.34	107,388.92	0.00	2,472.08	2.25
01-00-74700 Solid Waste Fee	5,025	445.50	5,336.65	0.00	(311.65)	6.20-
01-00-74850 Ambulance Fees	56,919	5,094.65	60,827.03	0.00	(3,908.03)	6.87-
01-00-74950 Life and Safety	7,613	0.00	1,322.28	0.00	6,290.72	82.63
TOTAL Charges for Services	1,071,033	95,279.00	1,111,776.15	0.00	(40,743.15)	3.80-
Fines & Forfeits						
01-00-76300 Police Fines	135,497	12,851.97	135,339.45	0.00	157.55	0.12
TOTAL Fines & Forfeits	135,497	12,851.97	135,339.45	0.00	157.55	0.12

4.h.b

01 -General Fund

% OF YEAR COMPLETED: 100.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Investment Earnings						
01-00-78500 Interest Income	38,101	1,762.22	48,481.55	0.00	(10,380.55)	27.24-
TOTAL Investment Earnings	38,101	1,762.22	48,481.55	0.00	(10,380.55)	27.24-
Miscellaneous Revenue						
01-00-79500 Leases	272,268	42,779.33	257,882.67	0.00	14,385.33	5.28
01-00-79550 Misc. Income	68,397	35,804.46	81,957.81	0.00	(13,560.81)	19.83-
01-00-79565 ANIMAL BOARDING FEE	0	0.00	827.50	0.00	(827.50)	0.00
01-00-79575 Royalty Revenue	0	0.00	472.92	0.00	(472.92)	0.00
TOTAL Miscellaneous Revenue	340,665	78,583.79	341,140.90	0.00	(475.90)	0.14-
Fund Balance Carryover						
01-00-79800 Carryover	129,715	0.00	0.00	0.00	129,714.70	100.00
TOTAL Fund Balance Carryover	129,715	0.00	0.00	0.00	129,714.70	100.00
Transfers						
01-00-79900 Leasehold Transfer	1,773,315	147,776.25	1,773,315.00	0.00	0.00	0.00
TOTAL Transfers	1,773,315	147,776.25	1,773,315.00	0.00	0.00	0.00
TOTAL Revenues	8,626,820	673,409.53	8,779,902.44	0.00	(153,082.74)	1.77-
TOTAL REVENUE	8,626,820	673,409.53	8,779,902.44	0.00	(153,082.74)	1.77-

01 -General Fund

% OF YEAR COMPLETED: 100.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
City Council						
Personnel Services						
01-01-80100 Salary	720	60.00	720.00	0.00	0.00	0.00
01-01-80300 FICA/Medicare	60	4.59	55.08	0.00	4.92	8.20
01-01-80700 Unemployment	10	0.00	7.20	0.00	2.80	28.00
TOTAL Personnel Services	790	64.59	782.28	0.00	7.72	0.98
TOTAL City Council	790	64.59	782.28	0.00	7.72	0.98
Administration						
Personnel Services						
01-02-80100 Salary	457,345	30,294.69	451,383.78	0.00	5,960.87	1.30
01-02-80200 Overtime	1,020	0.00	0.00	0.00	1,020.00	100.00
01-02-80300 FICA/Medicare	35,916	2,418.27	32,990.65	0.00	2,924.98	8.14
01-02-80400 Dental Insurance	1,800	129.18	1,575.60	0.00	224.40	12.47
01-02-80500 Health Insurance	44,073	3,253.31	40,751.19	0.00	3,321.81	7.54
01-02-80600 Worker's Comp	9,140	0.00	8,884.76	2,391.61	(2,136.37)	23.37-
01-02-80700 Unemployment	1,000	0.00	808.64	0.00	191.36	19.14
01-02-80800 OMRF Pension	36,260	2,528.93	34,144.24	0.00	2,115.41	5.83
01-02-81400 Car Allowance	11,000	1,416.67	16,500.04	0.00	(5,500.04)	50.00-
TOTAL Personnel Services	597,553	40,041.05	587,038.90	2,391.61	8,122.42	1.36
Material and Supplies						
01-02-83000 Material & Supplies	2,000	21.68	427.07	0.00	1,572.93	78.65
TOTAL Material and Supplies	2,000	21.68	427.07	0.00	1,572.93	78.65
Other Services						
01-02-84000 Equipment Maintenance	1,750	0.00	84.70	0.00	1,665.30	95.16
01-02-84300 Training & Membership	9,000	620.00	6,024.37	0.00	2,975.63	33.06
01-02-84400 Software Agreements	21,000	771.74	18,774.61	14,315.71	(12,090.32)	57.57-
01-02-84700 Telephone	4,400	509.52	4,246.06	223.21	(69.27)	1.57-
TOTAL Other Services	36,150	1,901.26	29,129.74	14,538.92	(7,518.66)	20.80-
Capital Projects						
Transfers Out						
01-02-99000 Transfer to CIP (Depreciati	30,000	2,500.00	30,000.00	0.00	0.00	0.00
TOTAL Transfers Out	30,000	2,500.00	30,000.00	0.00	0.00	0.00
TOTAL Administration	665,703	44,463.99	646,595.71	16,930.53	2,176.69	0.33

01 -General Fund

% OF YEAR COMPLETED: 100.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
City Treasurer						
Personnel Services						
01-03-80100 Salary	1,200	100.00	1,200.00	0.00	0.00	0.00
01-03-80300 FICA/Medicare	100	7.65	91.80	0.00	8.20	8.20
01-03-80700 Unemployment	20	0.00	12.00	0.00	8.00	40.00
TOTAL Personnel Services	1,320	107.65	1,303.80	0.00	16.20	1.23
TOTAL City Treasurer	1,320	107.65	1,303.80	0.00	16.20	1.23
City Attorney						
Other Services						
01-04-87100 Legal Services	265,000	16,464.65	236,606.19	0.00	28,393.81	10.71
TOTAL Other Services	265,000	16,464.65	236,606.19	0.00	28,393.81	10.71
TOTAL City Attorney	265,000	16,464.65	236,606.19	0.00	28,393.81	10.71
Municipal Court						
Personnel Services						
01-05-80100 Salary	72,071	5,712.50	69,119.13	0.00	2,951.85	4.10
01-05-80200 Overtime	820	0.00	0.00	0.00	820.00	100.00
01-05-80300 FICA/Medicare	5,581	437.02	5,287.76	0.00	292.80	5.25
01-05-80400 Dental Insurance	450	43.06	454.90	0.00	(4.90)	1.09-
01-05-80500 Health Insurance	7,155	595.87	7,271.12	0.00	(116.12)	1.62-
01-05-80600 Worker's Comp	2,285	0.00	2,221.16	597.90	(534.06)	23.37-
01-05-80700 Unemployment	400	0.00	310.58	0.00	89.42	22.36
01-05-80800 OMRF Pension	4,771	377.00	4,552.16	0.00	218.48	4.58
TOTAL Personnel Services	93,532	7,165.45	89,216.81	597.90	3,717.47	3.97
Material and Supplies						
01-05-83000 Material & Supplies	2,500	64.32	523.36	0.00	1,976.64	79.07
TOTAL Material and Supplies	2,500	64.32	523.36	0.00	1,976.64	79.07
Other Services						
01-05-84000 Equipment Maintenance	500	0.00	84.70	0.00	415.30	83.06
01-05-84300 Training & Membership	1,500	0.00	245.00	0.00	1,255.00	83.67
01-05-84400 Software Agreement	12,000	0.00	10,633.06	8,869.67	(7,502.73)	62.52-
01-05-84700 Telephone	1,000	93.72	708.94	148.81	142.25	14.23
TOTAL Other Services	15,000	93.72	11,671.70	9,018.48	(5,690.18)	37.93-

4.h.b

01 -General Fund

% OF YEAR COMPLETED: 100.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Transfers Out						
TOTAL Municipal Court	111,032	7,323.49	101,411.87	9,616.38	3.93	0.00
Police Department						
Personnel Services						
01-06-80100 Salary	1,545,215	123,886.50	1,529,101.96	0.00	16,113.04	1.04
01-06-80200 Overtime	8,500	603.54	3,834.83	0.00	4,665.17	54.88
01-06-80300 FICA/Medicare	140,055	9,598.14	118,887.15	0.00	21,168.24	15.11
01-06-80400 Dental Insurance	9,688	904.26	9,867.20	0.00	(179.20)	1.85-
01-06-80500 Health Insurance	294,415	22,779.73	281,617.57	0.00	12,797.43	4.35
01-06-80600 Worker's Comp	57,110	0.00	55,515.18	14,943.64	(13,348.82)	23.37-
01-06-80700 Unemployment	3,500	0.00	4,908.24	0.00	(1,408.24)	40.24-
01-06-80800 OMRF Pension	28,680	1,973.12	24,660.38	0.00	4,019.70	14.02
01-06-81050 Police Pension	161,655	12,898.92	151,718.13	0.00	9,936.87	6.15
01-06-81100 Uniform Allowance	21,000	52.84	19,123.38	13.21	1,863.41	8.87
01-06-81200 Medical Exams	1,500	96.00	1,486.00	0.00	14.00	0.93
TOTAL Personnel Services	2,271,318	172,793.05	2,200,720.02	14,956.85	55,641.60	2.45
Material and Supplies						
01-06-83000 Material & Supplies	7,000	59.21	5,014.46	0.00	1,985.54	28.36
TOTAL Material and Supplies	7,000	59.21	5,014.46	0.00	1,985.54	28.36
Other Services						
01-06-84000 Equipment Maintenance	38,000	1,794.53	38,710.40	276.91	(987.31)	2.60-
01-06-84100 Vehicle Maintenance	35,000	3,150.11	21,059.03	2,876.55	11,064.42	31.61
01-06-84200 Building Maintenance	3,000	0.00	3,255.14	0.00	(255.14)	8.50-
01-06-84300 Training & Membership	25,000	183.64	16,210.55	75.00	8,714.45	34.86
01-06-84600 Lease/Rental	6,500	1,350.00	11,305.00	0.00	(4,805.00)	73.92-
01-06-84700 Telephone	12,000	1,972.05	15,652.69	967.25	(4,619.94)	38.50-
01-06-84800 Utilities	0	32.14	770.96	0.00	(770.96)	0.00
01-06-84900 Fuel	33,000	0.00	15,144.67	0.00	17,855.33	54.11
01-06-85000 Janitorial Services	19,000	1,637.50	15,624.91	0.00	3,375.09	17.76
01-06-85300 Animal Control	2,500	60.00	2,519.54	0.00	(19.54)	0.78-
TOTAL Other Services	174,000	10,179.97	140,252.89	4,195.71	29,551.40	16.98
Transfers Out						
01-06-99000 Transfer to CIP (Depreciati	45,419	3,784.92	45,419.04	0.00	(0.04)	0.00
TOTAL Transfers Out	45,419	3,784.92	45,419.04	0.00	(0.04)	0.00
TOTAL Police Department	2,497,737	186,817.15	2,391,406.41	19,152.56	87,178.50	3.49

Attachment: RG REV & EXP W-ENC (ROLL) - 8421 2 (4712 : 4 h Finance Director's Report)

4.h.b

01 -General Fund

% OF YEAR COMPLETED: 100.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Fire Department						
Personnel Services						
01-07-80100 Salary	1,230,484	96,458.60	1,242,715.62	0.00	(12,231.33)	0.99-
01-07-80200 Overtime	37,000	4,910.01	37,649.62	0.00	(649.62)	1.76-
01-07-80300 FICA/Medicare	17,433	1,469.83	18,918.78	0.00	(1,485.52)	8.52-
01-07-80400 Dental Insurance	6,290	602.84	6,368.60	0.00	(78.60)	1.25-
01-07-80500 Health Insurance	179,687	15,059.07	175,094.37	0.00	4,592.63	2.56
01-07-80600 Worker's Comp	35,600	0.00	34,605.84	9,315.24	(8,321.08)	23.37-
01-07-80700 Unemployment	2,800	0.00	2,785.17	0.00	14.83	0.53
01-07-81000 Fire Pension	164,146	13,504.18	168,069.08	0.00	(3,923.10)	2.39-
01-07-81100 Uniform Allowance	17,000	0.00	14,229.33	0.00	2,770.67	16.30
01-07-81200 Medical Exams	8,400	0.00	2,508.00	0.00	5,892.00	70.14
TOTAL Personnel Services	1,698,841	132,004.53	1,702,944.41	9,315.24	(13,419.12)	0.79-
Material and Supplies						
01-07-83000 Material & Supplies	10,500	1,359.22	11,233.78	0.00	(733.78)	6.99-
TOTAL Material and Supplies	10,500	1,359.22	11,233.78	0.00	(733.78)	6.99-
Other Services						
01-07-84000 Equipment Maintenance	10,000	390.60	8,192.27	277.00	1,530.73	15.31
01-07-84100 Vehicle Maintenance	12,500	850.00	13,746.83	0.00	(1,246.83)	9.97-
01-07-84200 Building Maintenance	4,000	5.28	3,409.69	0.00	590.31	14.76
01-07-84300 Training & Membership	14,500	1,457.64	6,004.08	0.00	8,495.92	58.59
01-07-84400 Membership	1,500	60.00	1,136.00	0.00	364.00	24.27
01-07-84500 Fire Department Publication	1,000	0.00	720.13	0.00	279.87	27.99
01-07-84600 Lease/Rental	1,500	1,350.00	8,505.83	0.00	(7,005.83)	467.06-
01-07-84700 Telephone	6,250	1,006.02	7,540.55	372.02	(1,662.57)	26.60-
01-07-84800 Utilities	2,600	32.14	770.99	0.00	1,829.01	70.35
01-07-84900 Fuel	7,650	0.00	4,347.37	0.00	3,302.63	43.17
01-07-85200 EMSA Subsidy	29,464	0.00	27,508.74	0.00	1,955.26	6.64
01-07-86850 Software Maintenance	13,100	0.00	9,549.00	0.00	3,551.00	27.11
TOTAL Other Services	104,064	5,151.68	91,431.48	649.02	11,983.50	11.52
Transfers Out						
01-07-99000 Transfer to CIP (Depreciati	52,204	4,350.33	52,203.96	0.00	0.04	0.00
TOTAL Transfers Out	52,204	4,350.33	52,203.96	0.00	0.04	0.00
TOTAL Fire Department	1,865,609	142,865.76	1,857,813.63	9,964.26	(2,169.36)	0.12-

City Engineer
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Personnel Services

4.h.b

01 -General Fund

% OF YEAR COMPLETED: 100.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Other Services						
01-08-86075 Engineering Fees	122,000	(13,586.30)	91,934.81	0.00	30,065.19	24.64
TOTAL Other Services	122,000	(13,586.30)	91,934.81	0.00	30,065.19	24.64
TOTAL City Engineer	122,000	(13,586.30)	91,934.81	0.00	30,065.19	24.64
Street Department						
=================						
Personnel Services						
01-09-80100 Salary	121,625	9,025.50	96,855.14	0.00	24,769.65	20.37
01-09-80200 Overtime	1,500	0.00	771.03	0.00	728.97	48.60
01-09-80300 FICA/Medicare	8,581	705.75	7,640.53	0.00	940.07	10.96
01-09-80400 Dental Insurance	1,100	129.18	1,085.16	0.00	14.84	1.35
01-09-80500 Health Insurance	41,023	2,621.86	26,239.09	0.00	14,783.91	36.04
01-09-80600 Worker's Comp	6,855	0.00	6,663.57	1,793.71	(1,602.28)	23.37-
01-09-80700 Unemployment	600	0.00	529.74	0.00	70.26	11.71
01-09-80800 OMRF Pension	9,660	738.04	7,955.45	0.00	1,704.06	17.64
01-09-80900 Stand By Pay	1,800	200.00	2,250.00	0.00	(450.00)	25.00-
01-09-81100 Uniform Allowance	3,194	257.72	3,005.07	64.83	124.10	3.89
01-09-81200 Medical Exams	500	0.00	270.00	0.00	230.00	46.00
TOTAL Personnel Services	196,437	13,678.05	153,264.78	1,858.54	41,313.58	21.03
Material and Supplies						
01-09-83000 Material & Supplies	10,000	99.90	6,878.95	1,834.60	1,286.45	12.86
01-09-83300 Minor Tools	1,000	0.00	676.11	0.00	323.89	32.39
01-09-83500 Safety Supplies	1,200	0.00	1,139.85	167.45	(107.30)	8.94-
01-09-83700 Misc. Supplies	250	0.00	0.00	0.00	250.00	100.00
TOTAL Material and Supplies	12,450	99.90	8,694.91	2,002.05	1,753.04	14.08
Other Services						
01-09-84000 Equipment Maintenance	3,000	0.00	2,513.64	60.00	426.36	14.21
01-09-84100 Vehicle Maintenance	3,800	504.60	6,126.79	224.58	(2,551.37)	67.14-
01-09-84600 Lease/Rental	500	0.00	405.50	75.00	19.50	3.90
01-09-84700 Telephone	1,300	275.51	1,453.81	22.45	(176.26)	13.56-
01-09-84800 Utilities	590	18.49	434.40	0.00	155.60	26.37
01-09-84900 Fuel	4,000	0.00	6,342.95	0.00	(2,342.95)	58.57-
01-09-85500 Street Lighting	86,000	6,877.57	81,726.43	0.00	4,273.57	4.97
TOTAL Other Services	99,190	7,676.17	99,003.52	382.03	(195.55)	0.20-
Transfers Out						
01-09-99000 Transfer to CIP (Depreciati	51,026	4,252.16	51,025.92	0.00	0.08	0.00
TOTAL Transfers Out	51,026	4,252.16	51,025.92	0.00	0.08	0.00
TOTAL Street Department	359,103	25,706.28	311,989.13	4,242.62	42,871.15	11.94

Attachment: RG REV & EXP W-ENC (ROLL) - 8421 2 (4712 : 4 h Finance Director's Report)

01 -General Fund

% OF YEAR COMPLETED: 100.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Sanitation						
Personnel Services						
01-10-80100 Salary	419,411	32,652.16	409,014.65	0.00	10,395.99	2.48
01-10-80200 Overtime	0	0.00	69.72	0.00	(69.72)	0.00
01-10-80300 FICA/Medicare	31,702	2,497.88	31,295.00	0.00	407.02	1.28
01-10-80400 Dental Insurance	4,493	430.60	4,510.30	0.00	(17.30)	0.39-
01-10-80500 Health Insurance	85,476	7,437.65	90,931.70	0.00	(5,455.70)	6.38-
01-10-80600 Worker's Comp	22,845	0.00	22,207.04	5,977.72	(5,339.76)	23.37-
01-10-80700 Unemployment	2,000	0.00	1,816.91	0.00	183.09	9.15
01-10-80800 OMRF Pension	33,801	2,612.18	32,242.38	0.00	1,558.29	4.61
01-10-81100 Uniform Allowance	7,379	635.32	7,898.36	159.24	(678.60)	9.20-
01-10-81200 Medical Exams	510	144.00	396.00	0.00	114.00	22.35
TOTAL Personnel Services	607,616	46,409.79	600,382.06	6,136.96	1,097.31	0.18
Material and Supplies						
01-10-83000 Material & Supplies	1,500	7.18	1,211.06	40.08	248.86	16.59
01-10-83500 Safety Supplies	1,800	130.00	2,014.03	48.75	(262.78)	14.60-
01-10-83700 Misc. Supplies	100	0.00	0.00	0.00	100.00	100.00
TOTAL Material and Supplies	3,400	137.18	3,225.09	88.83	86.08	2.53
Other Services						
01-10-84000 Equipment Maintenance	500	0.00	249.90	50.00	200.10	40.02
01-10-84100 Vehicle Maintenance	20,000	169.80	13,146.51	917.57	5,935.92	29.68
01-10-84800 Utilities	600	18.49	434.40	0.00	165.60	27.60
01-10-84900 Fuel	13,000	0.00	8,124.10	0.00	4,875.90	37.51
01-10-85800 Landfill Disposal	59,000	10,480.28	56,657.73	0.00	2,342.27	3.97
01-10-85825 Commercial Garbage Disposal	95,000	7,332.17	99,585.68	0.00	(4,585.68)	4.83-
TOTAL Other Services	188,100	18,000.74	178,198.32	967.57	8,934.11	4.75
Capital Projects						
Transfers Out						
01-10-99000 Transfer to CIP (Depreciati	88,310	7,359.16	88,309.92	0.00	0.08	0.00
TOTAL Transfers Out	88,310	7,359.16	88,309.92	0.00	0.08	0.00
TOTAL Sanitation	887,426	71,906.87	870,115.39	7,193.36	10,117.58	1.14
Parks Department						
Personnel Services						
01-11-80100 Salary	80,741	6,614.58	81,274.17	0.00	(533.44)	0.66-
01-11-80300 FICA/Medicare	6,176	506.02	6,217.53	0.00	(41.27)	0.67-
01-11-80400 Dental Insurance	899	86.12	909.80	0.00	(10.80)	1.20-
01-11-80500 Health Insurance	19,461	1,185.50	14,467.37	0.00	4,993.63	25.66
01-11-80600 Worker's Comp	4,570	0.00	4,442.38	1,195.80	(1,068.18)	23.37-

4.h.b

01 -General Fund

% OF YEAR COMPLETED: 100.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
01-11-80700 Unemployment	400	0.00	375.63	0.00	24.37	6.09
01-11-80800 OMRF Pension	6,593	529.16	6,467.28	0.00	126.14	1.91
01-11-81100 Uniform Allowance	2,658	232.12	2,889.53	58.43	(289.96)	10.91-
01-11-81200 Medical Exams	500	0.00	0.00	0.00	500.00	100.00
TOTAL Personnel Services	121,998	9,153.50	117,043.69	1,254.23	3,700.49	3.03
Material and Supplies						
01-11-83000 Material & Supplies	500	0.00	358.45	0.00	141.55	28.31
01-11-83500 Safety Supplies	400	0.00	270.89	48.75	80.36	20.09
TOTAL Material and Supplies	900	0.00	629.34	48.75	221.91	24.66
Other Services						
01-11-84100 Vehicle Maintenance	500	0.00	378.07	0.00	121.93	24.39
01-11-84900 Fuel	500	0.00	0.00	0.00	500.00	100.00
01-11-85700 Parks Maintenance	13,500	2,310.93	11,339.58	845.00	1,315.42	9.74
01-11-85900 Park Maintenance Contract	125,512	10,394.58	124,734.96	0.00	777.04	0.62
TOTAL Other Services	140,012	12,705.51	136,452.61	845.00	2,714.39	1.94
Transfers Out						
01-11-99000 Transfer to CIP (Depreciati	26,340	2,195.00	26,340.00	0.00	0.00	0.00
TOTAL Transfers Out	26,340	2,195.00	26,340.00	0.00	0.00	0.00
TOTAL Parks Department	289,250	24,054.01	280,465.64	2,147.98	6,636.79	2.29

Public Works Admin
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DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Personnel Services						
01-12-80100 Salary	143,583	10,827.30	142,841.86	0.00	741.17	0.52
01-12-80300 FICA/Medicare	10,884	828.28	10,967.28	0.00	(83.76)	0.77-
01-12-80400 Dental Insurance	449	86.12	741.32	0.00	(292.32)	65.10-
01-12-80500 Health Insurance	21,011	1,514.09	20,201.26	0.00	809.74	3.85
01-12-80600 Worker's Comp	2,135	0.00	2,357.28	634.54	(856.82)	40.13-
01-12-80700 Unemployment	200	0.00	410.79	0.00	(210.79)	105.40-
01-12-80800 OMRF Pension	10,454	866.18	10,802.53	0.00	(348.19)	3.33-
01-12-81200 Medical Exams	500	0.00	90.00	0.00	410.00	82.00
TOTAL Personnel Services	189,216	14,121.97	188,412.32	634.54	169.03	0.09
Material and Supplies						
01-12-83000 Material & Supplies	1,000	0.00	1,609.12	180.18	(789.30)	78.93-
01-12-83200 Office Supplies	500	0.00	3,958.36	0.00	(3,458.36)	691.67-
01-12-83700 Misc. Supplies	500	0.00	360.00	0.00	140.00	28.00
TOTAL Material and Supplies	2,000	0.00	5,927.48	180.18	(4,107.66)	205.38-
Other Services						
01-12-84000 Equipment Maintenance	3,000	0.00	1,206.13	45.50	1,748.37	58.28
01-12-84100 Vehicle Maintenance	2,000	0.00	507.54	66.42	1,426.04	71.30
01-12-84200 Building Maintenance	4,000	70.00	5,573.30	185.52	(1,758.82)	43.97-
01-12-84250 Fueling Station Maintenance	3,000	0.00	724.15	0.00	2,275.85	75.86

01 -General Fund

% OF YEAR COMPLETED: 100.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
01-12-84300 Training & Membership	1,000	0.00	244.36	0.00	755.64	75.56
01-12-84600 Lease/Rental	1,500	0.00	682.50	0.00	817.50	54.50
01-12-84700 Telephone	3,500	306.67	3,814.15	224.48	(538.63)	15.39-
01-12-84800 Utilities	1,000	18.49	434.41	0.00	565.59	56.56
01-12-84900 Fuel	2,500	0.00	1,478.21	0.00	1,021.79	40.87
01-12-85000 Janitorial Services	10,140	745.00	9,122.00	0.00	1,018.00	10.04
01-12-86300 Publications	1,000	0.00	0.00	0.00	1,000.00	100.00
TOTAL Other Services	32,640	1,140.16	23,786.75	521.92	8,331.33	25.52
Capital Projects						
Transfers Out						
TOTAL Public Works Admin	223,856	15,262.13	218,126.55	1,336.64	4,392.70	1.96

General Government
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DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Material and Supplies						
01-13-83000 Material & Supplies	18,000	5,903.42	30,617.54	0.00	(12,617.54)	70.10-
TOTAL Material and Supplies	18,000	5,903.42	30,617.54	0.00	(12,617.54)	70.10-
Other Services						
01-13-84000 Equipment Maintenance	27,000	0.00	16,397.95	8,496.00	2,106.05	7.80
01-13-84200 Building Maintenance	10,000	291.00	11,095.96	0.00	(1,095.96)	10.96-
01-13-84300 Training & Membership	5,500	0.00	772.18	0.00	4,727.82	85.96
01-13-84600 Lease/Rental	500	99.00	396.00	0.00	104.00	20.80
01-13-84700 Telephone	5,000	744.73	6,408.17	892.85	(2,301.02)	46.02-
01-13-84800 Utilities	3,000	2,199.22	14,174.67	0.00	(11,174.67)	372.49-
01-13-85000 Janitorial Services	18,000	2,112.50	18,264.09	0.00	(264.09)	1.47-
01-13-85400 Bank Charges	30,000	2,594.27	33,881.45	0.00	(3,881.45)	12.94-
01-13-86050 Consulting Fees	3,500	0.00	0.00	0.00	3,500.00	100.00
01-13-86100 Liability Insurance/Bonds	185,000	875.00	150,041.00	34,364.89	594.11	0.32
01-13-86300 Publications	35,000	1,149.46	21,823.88	14.20	13,161.92	37.61
01-13-86400 Auditing Fees	39,000	4,051.25	20,669.94	0.00	18,330.06	47.00
01-13-86500 Election Expenses	3,000	0.00	0.00	0.00	3,000.00	100.00
01-13-86600 ACOG Dues	2,800	0.00	2,908.00	0.00	(108.00)	3.86-
01-13-86700 OML Dues	5,200	0.00	10,911.23	0.00	(5,711.23)	109.83-
01-13-86800 Reassessment Fees	25,000	0.00	26,252.62	0.00	(1,252.62)	5.01-
01-13-86900 Postage	5,000	0.00	2,513.70	0.00	2,486.30	49.73
01-13-87000 Misc. Expenses	32,000	(6,120.50)	27,186.06	0.00	4,813.94	15.04
01-13-87100 H.R.A.	25,000	574.00	17,923.57	0.00	7,076.43	28.31
01-13-87200 Education Scholarship	25,000	1,250.00	2,425.59	0.00	22,574.41	90.30
TOTAL Other Services	484,500	9,819.93	384,046.06	43,767.94	56,686.00	11.70
Capital Projects						

Attachment: RG REV & EXP W-ENC (ROLL) - 8421 2 (4712 : 4 h Finance Director's Report)

4.h.b

01 -General Fund

% OF YEAR COMPLETED: 100.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Transfers Out						
TOTAL General Government	502,500	15,723.35	414,663.60	43,767.94	44,068.46	8.77
Code Department						
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Personnel Services						
01-14-80100 Salary	168,723	15,198.68	167,720.63	0.00	1,002.61	0.59
01-14-80300 FICA/Medicare	13,065	1,162.70	12,830.54	0.00	234.31	1.79
01-14-80400 Dental Insurance	795	129.18	1,214.94	0.00	(419.94)	52.82-
01-14-80500 Health Insurance	20,942	2,109.96	23,364.77	0.00	(2,422.77)	11.57-
01-14-80600 Worker's Comp	5,330	0.00	5,181.16	1,394.67	(1,245.83)	23.37-
01-14-80700 Unemployment	400	0.00	651.74	0.00	(251.74)	62.94-
01-14-80800 OMRF Pension	13,600	1,215.88	13,365.49	0.00	234.86	1.73
01-14-81100 Uniform Rental	408	32.84	549.14	8.21	(149.35)	36.61-
TOTAL Personnel Services	223,263	19,849.24	224,878.41	1,402.88	(3,017.85)	1.35-
Material and Supplies						
01-14-83000 Material & Supplies	1,100	0.00	844.86	0.00	255.14	23.19
01-14-83200 Office Supplies	100	0.00	121.37	0.00	(21.37)	21.37-
TOTAL Material and Supplies	1,200	0.00	966.23	0.00	233.77	19.48
Other Services						
01-14-84000 Equipment Maintenance	0	0.00	1,349.10	0.00	(1,349.10)	0.00
01-14-84100 Vehicle Maintenance	1,000	89.85	1,976.27	166.42	(1,142.69)	114.27-
01-14-84300 Training & Membership	700	0.00	139.16	0.00	560.84	80.12
01-14-84400 Software Agreement	4,017	0.00	2,721.45	2,767.53	(1,471.98)	36.64-
01-14-84700 Telephone	4,000	493.71	4,532.56	74.40	(606.96)	15.17-
01-14-84800 Utilities	1,000	18.49	434.32	0.00	565.68	56.57
01-14-84900 Fuel	1,300	0.00	468.43	0.00	831.57	63.97
01-14-86010 Abatement Cost	1,000	0.00	0.00	0.00	1,000.00	100.00
TOTAL Other Services	13,017	602.05	11,621.29	3,008.35	(1,612.64)	12.39-
Capital Projects						
01-14-88825 Inspections	1,000	0.00	0.00	0.00	1,000.00	100.00
01-14-88850 Life and Safety	5,898	150.00	1,191.16	0.00	4,706.84	79.80
TOTAL Capital Projects	6,898	150.00	1,191.16	0.00	5,706.84	82.73
Transfers Out						
01-14-99000 Transfer to CIP (Depreciati	8,280	690.00	8,280.00	0.00	0.00	0.00
TOTAL Transfers Out	8,280	690.00	8,280.00	0.00	0.00	0.00
TOTAL Code Department	252,658	21,291.29	246,937.09	4,411.23	1,310.12	0.52

4.h.b

01 -General Fund

% OF YEAR COMPLETED: 100.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Risk Manager						
Personnel Services						
01-15-80100 Salary	105,367	8,737.66	105,417.92	0.00	(51.21)	0.05-
01-15-80200 Overtime	1,020	0.00	0.00	0.00	1,020.00	100.00
01-15-80300 FICA/Medicare	8,128	673.40	8,240.06	0.00	(112.16)	1.38-
01-15-80400 Dental Insurance	450	43.06	454.90	0.00	(4.90)	1.09-
01-15-80500 Health Insurance	11,019	1,430.12	11,717.91	0.00	(698.91)	6.34-
01-15-80600 Worker's Comp	2,285	0.00	2,221.19	597.90	(534.09)	23.37-
01-15-80700 Unemployment	200	0.00	187.00	0.00	13.00	6.50
01-15-80800 OMRF Pension	8,673	699.02	8,416.14	0.00	256.78	2.96
01-15-81200 Medical Exams	100	0.00	0.00	0.00	100.00	100.00
TOTAL Personnel Services	137,242	11,583.26	136,655.12	597.90	(11.49)	0.01-
Material and Supplies						
01-15-83000 Material & Supplies	5,500	299.99	4,721.45	0.00	778.55	14.16
TOTAL Material and Supplies	5,500	299.99	4,721.45	0.00	778.55	14.16
Other Services						
01-15-84000 Equipment Maintenance	100	0.00	0.00	0.00	100.00	100.00
01-15-84100 Vehicle Maintenance	1,000	0.00	417.01	0.00	582.99	58.30
01-15-84300 Training & Membership	5,000	801.91	2,269.82	292.87	2,437.31	48.75
01-15-84700 Telephone	1,800	133.30	1,586.62	74.40	138.98	7.72
01-15-84850 Wellness Program	3,000	0.00	1,965.99	0.00	1,034.01	34.47
01-15-84900 Fuel	800	0.00	484.53	0.00	315.47	39.43
TOTAL Other Services	11,700	935.21	6,723.97	367.27	4,608.76	39.39
Transfers Out						
01-15-99000 Transfer to CIP (Depreciati	5,448	454.00	5,448.00	0.00	0.00	0.00
TOTAL Transfers Out	5,448	454.00	5,448.00	0.00	0.00	0.00
TOTAL Risk Manager	159,890	13,272.46	153,548.54	965.17	5,375.82	3.36
Information Systems Mgr						
Personnel Services						
01-16-80100 Salary	170,034	13,746.70	169,471.81	0.00	562.06	0.33
01-16-80200 Overtime	500	0.00	0.00	0.00	500.00	100.00
01-16-80300 FICA/Medicare	13,230	1,066.92	13,148.09	0.00	82.17	0.62
01-16-80400 Dental Insurance	900	86.12	909.80	0.00	(9.80)	1.09-
01-16-80500 Health Insurance	29,922	2,481.04	30,280.56	0.00	(358.56)	1.20-
01-16-80600 Worker's Comp	4,570	0.00	4,442.38	1,195.80	(1,068.18)	23.37-
01-16-80700 Unemployment	400	0.00	378.46	0.00	21.54	5.39
01-16-80800 OMRF Pension	14,124	1,115.74	13,715.13	0.00	408.83	2.89
01-16-81400 Car Allowance	2,400	200.00	2,400.00	0.00	0.00	0.00
TOTAL Personnel Services	236,080	18,696.52	234,746.23	1,195.80	138.06	0.06

Attachment: RG REV & EXP W-ENC (ROLL) - 8421 2 (4712 : 4 h Finance Director's Report)

01 -General Fund

% OF YEAR COMPLETED: 100.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Material and Supplies						
01-16-83000 Material Supplies	4,000	170.74	3,873.80	0.00	126.20	3.16
TOTAL Material and Supplies	4,000	170.74	3,873.80	0.00	126.20	3.16
Other Services						
01-16-84000 Equipment Maintenance	49,000	4,870.68	48,987.76	292.00	(279.76)	0.57-
01-16-84200 Building Maintenance	1,200	165.49	683.49	0.00	516.51	43.04
01-16-84300 Training & Membership	11,000	3,201.61	10,644.90	0.00	355.10	3.23
01-16-84600 Lease/Rental	21,000	1,846.68	13,608.86	0.00	7,391.14	35.20
01-16-84700 Telephone	5,000	619.83	4,140.29	148.81	710.90	14.22
01-16-86050 Consulting Fees	8,000	0.00	3,422.50	4,900.00	(322.50)	4.03-
TOTAL Other Services	95,200	10,704.29	81,487.80	5,340.81	8,371.39	8.79
Transfers Out						
01-16-99000 Transfer to CIP (Depreciati	87,665	7,305.33	87,663.96	0.00	1.04	0.00
TOTAL Transfers Out	87,665	7,305.33	87,663.96	0.00	1.04	0.00
TOTAL Information Systems Mgr	422,945	36,876.88	407,771.79	6,536.61	8,636.69	2.04
TOTAL EXPENDITURES	8,626,820	608,614.25	8,231,472.43	126,265.28	269,081.99	3.12
REVENUE OVER/(UNDER) EXPENDITURES	0	64,795.28	548,430.01	(126,265.28)	(422,164.73)	0.00

4.h.b

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: JUNE 30TH, 2020

02 -Street & Alley

FINANCIAL SUMMARY

% OF YEAR COMPLETED: 100.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
REVENUE SUMMARY						
Revenues	125,726	2,497.42	36,616.53	0.00	89,109.47	70.88
TOTAL REVENUES	125,726	2,497.42	36,616.53	0.00	89,109.47	70.88
EXPENDITURE SUMMARY						
Streets & Alley	125,726	0.00	0.00	0.00	125,726.00	100.00
TOTAL EXPENDITURES	125,726	0.00	0.00	0.00	125,726.00	100.00
REVENUE OVER/(UNDER) EXPENDITURES	0	2,497.42	36,616.53	0.00	(36,616.53)	0.00

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: JUNE 30TH, 2020

02 -Street & Alley

% OF YEAR COMPLETED: 100.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Revenues						
Intergovernmental						
02-00-73400 Gasoline Tax	7,000	351.74	6,903.34	0.00	96.66	1.38
02-00-73450 Motor Vehicle License	26,000	2,124.35	27,224.11	0.00	(1,224.11)	4.71-
TOTAL Intergovernmental	33,000	2,476.09	34,127.45	0.00	(1,127.45)	3.42-
Investment Earnings						
02-00-78500 Interest Income	2,000	21.33	2,489.08	0.00	(489.08)	24.45-
TOTAL Investment Earnings	2,000	21.33	2,489.08	0.00	(489.08)	24.45-
Fund Balance Carryover						
02-00-79800 Carryover	90,726	0.00	0.00	0.00	90,726.00	100.00
TOTAL Fund Balance Carryover	90,726	0.00	0.00	0.00	90,726.00	100.00
TOTAL Revenues	125,726	2,497.42	36,616.53	0.00	89,109.47	70.88
TOTAL REVENUE	125,726	2,497.42	36,616.53	0.00	89,109.47	70.88

02 -Street & Alley

% OF YEAR COMPLETED: 100.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Streets & Alley						
Material and Supplies						
02-09-83000 Material & Supplies	45,000	0.00	0.00	0.00	45,000.00	100.00
TOTAL Material and Supplies	45,000	0.00	0.00	0.00	45,000.00	100.00
Other Services						
02-09-84000 Equipment Maintenance	5,000	0.00	0.00	0.00	5,000.00	100.00
02-09-84600 Lease/Rental	5,000	0.00	0.00	0.00	5,000.00	100.00
02-09-84900 Fuel	5,000	0.00	0.00	0.00	5,000.00	100.00
02-09-85800 Contingency	65,726	0.00	0.00	0.00	65,726.00	100.00
TOTAL Other Services	80,726	0.00	0.00	0.00	80,726.00	100.00
TOTAL Streets & Alley	125,726	0.00	0.00	0.00	125,726.00	100.00
TOTAL EXPENDITURES	125,726	0.00	0.00	0.00	125,726.00	100.00
REVENUE OVER/(UNDER) EXPENDITURES	0	2,497.42	36,616.53	0.00	(36,616.53)	0.00

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: JUNE 30TH, 2020

03 -Designated Fds-Fire & Gen

FINANCIAL SUMMARY

% OF YEAR COMPLETED: 100.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
REVENUE SUMMARY						
Revenues	3,933	0.44	214.19	0.00	3,718.81	94.55
TOTAL REVENUES	3,933	0.44	214.19	0.00	3,718.81	94.55
EXPENDITURE SUMMARY						
Fire Department	3,933	0.00	519.27	0.00	3,413.73	86.80
TOTAL EXPENDITURES	3,933	0.00	519.27	0.00	3,413.73	86.80
REVENUE OVER/(UNDER) EXPENDITURES	0	0.44	(305.08)	0.00	305.08	0.00

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: JUNE 30TH, 2020

03 -Designated Fds-Fire & Gen

% OF YEAR COMPLETED: 100.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Revenues						
========						
Investment Earnings						
03-00-78500 Interest Income	0	0.44	64.19	0.00	(64.19)	0.00
TOTAL Investment Earnings	0	0.44	64.19	0.00	(64.19)	0.00
Miscellaneous Revenue						
03-00-79507 Revenue - Fire	300	0.00	150.00	0.00	150.00	50.00
TOTAL Miscellaneous Revenue	300	0.00	150.00	0.00	150.00	50.00
Fund Balance Carryover						
03-00-79807 Carryover	3,633	0.00	0.00	0.00	3,633.00	100.00
TOTAL Fund Balance Carryover	3,633	0.00	0.00	0.00	3,633.00	100.00
TOTAL Revenues	3,933	0.44	214.19	0.00	3,718.81	94.55
TOTAL REVENUE	3,933	0.44	214.19	0.00	3,718.81	94.55

4.h.b

03 -Designated Fds-Fire & Gen

% OF YEAR COMPLETED: 100.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Police Department						
Material and Supplies						
Other Services						
Fire Department						
Material and Supplies						
03-07-83000 Material & Supplies	3,933	0.00	519.27	0.00	3,413.73	86.80
TOTAL Material and Supplies	3,933	0.00	519.27	0.00	3,413.73	86.80
Other Services						
Capital Projects						
TOTAL Fire Department	3,933	0.00	519.27	0.00	3,413.73	86.80
Public Works						
Material and Supplies						
Other Services						
General Government						
Material and Supplies						
TOTAL EXPENDITURES	3,933	0.00	519.27	0.00	3,413.73	86.80
REVENUE OVER/(UNDER) EXPENDITURES	0	0.44	(305.08)	0.00	305.08	0.00

4.h.b

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: JUNE 30TH, 2020

04 -Designated Funds-Police

FINANCIAL SUMMARY % OF YEAR COMPLETED: 100.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
REVENUE SUMMARY						
Revenues	31,750	8.35	37,840.35	0.00	(6,090.35)	19.18-
TOTAL REVENUES	31,750	8.35	37,840.35	0.00	(6,090.35)	19.18-
EXPENDITURE SUMMARY						
Police Department	31,750	311.89	5,402.40	0.00	26,347.60	82.98
TOTAL EXPENDITURES	31,750	311.89	5,402.40	0.00	26,347.60	82.98
REVENUE OVER/(UNDER) EXPENDITURES	0	(303.54)	32,437.95	0.00	(32,437.95)	0.00

Attachment: RG REV & EXP W-ENC (ROLL) - 8421 2 (4712 : 4 h Finance Director's Report)

4.h.b

04 -Designated Funds-Police

% OF YEAR COMPLETED: 100.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Revenues						
========						
Investment Earnings						
04-00-78500 Interest Income	0	8.35	968.33	0.00	(968.33)	0.00
TOTAL Investment Earnings	0	8.35	968.33	0.00	(968.33)	0.00
Miscellaneous Revenue						
04-00-79300 Animal Control Revenue	0	0.00	36,172.02	0.00	(36,172.02)	0.00
04-00-79506 Revenue - Police	750	0.00	700.00	0.00	50.00	6.67
TOTAL Miscellaneous Revenue	750	0.00	36,872.02	0.00	(36,122.02)	4,816.27-
Fund Balance Carryover						
04-00-79806 Carryover - Police Dept	31,000	0.00	0.00	0.00	31,000.00	100.00
TOTAL Fund Balance Carryover	31,000	0.00	0.00	0.00	31,000.00	100.00
TOTAL Revenues	31,750	8.35	37,840.35	0.00	(6,090.35)	19.18-
TOTAL REVENUE	31,750	8.35	37,840.35	0.00	(6,090.35)	19.18-

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: JUNE 30TH, 2020

04 -Designated Funds-Police

% OF YEAR COMPLETED: 100.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Police Department						
Material and Supplies						
04-06-83000 Material & Supplies	31,750	311.89	2,981.80	0.00	28,768.20	90.61
04-06-83300 Animal Control Supplies	0	0.00	2,420.60	0.00	(2,420.60)	0.00
TOTAL Material and Supplies	31,750	311.89	5,402.40	0.00	26,347.60	82.98
Other Services						
TOTAL Police Department	31,750	311.89	5,402.40	0.00	26,347.60	82.98
TOTAL EXPENDITURES	31,750	311.89	5,402.40	0.00	26,347.60	82.98
REVENUE OVER/(UNDER) EXPENDITURES	0	(303.54)	32,437.95	0.00	(32,437.95)	0.00

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: JUNE 30TH, 2020

05 -Designated Funds-PW

FINANCIAL SUMMARY % OF YEAR COMPLETED: 100.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
REVENUE SUMMARY						
Revenues	2,250	0.29	187.23	0.00	2,062.77	91.68
TOTAL REVENUES	2,250	0.29	187.23	0.00	2,062.77	91.68
EXPENDITURE SUMMARY						
Public Works	2,250	0.00	46.70	0.00	2,203.30	97.92
TOTAL EXPENDITURES	2,250	0.00	46.70	0.00	2,203.30	97.92
REVENUE OVER/(UNDER) EXPENDITURES	0	0.29	140.53	0.00	(140.53)	0.00

4.h.b

05 -Designated Funds-PW

% OF YEAR COMPLETED: 100.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Revenues						
========						
Investment Earnings						
05-00-78500 Interest Income	0	0.29	37.23	0.00	(37.23)	0.00
TOTAL Investment Earnings	0	0.29	37.23	0.00	(37.23)	0.00
Miscellaneous Revenue						
05-00-79512 Revenue - Public Works	150	0.00	150.00	0.00	0.00	0.00
TOTAL Miscellaneous Revenue	150	0.00	150.00	0.00	0.00	0.00
Fund Balance Carryover						
05-00-79812 Carryover	2,100	0.00	0.00	0.00	2,100.00	100.00
TOTAL Fund Balance Carryover	2,100	0.00	0.00	0.00	2,100.00	100.00
TOTAL Revenues	2,250	0.29	187.23	0.00	2,062.77	91.68
TOTAL REVENUE	2,250	0.29	187.23	0.00	2,062.77	91.68

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: JUNE 30TH, 2020

05 -Designated Funds-PW

% OF YEAR COMPLETED: 100.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Public Works						
Material and Supplies						
05-12-83000 Material & Supplies	2,250	0.00	46.70	0.00	2,203.30	97.92
TOTAL Material and Supplies	2,250	0.00	46.70	0.00	2,203.30	97.92
TOTAL Public Works	2,250	0.00	46.70	0.00	2,203.30	97.92
TOTAL EXPENDITURES	2,250	0.00	46.70	0.00	2,203.30	97.92
REVENUE OVER/(UNDER) EXPENDITURES	0	0.29	140.53	0.00	(140.53)	0.00

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: JUNE 30TH, 2020

06 -Municipal Authority

FINANCIAL SUMMARY % OF YEAR COMPLETED: 100.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
REVENUE SUMMARY						
Municipal Auth Revenue	3,564,889	481,589.94	4,338,353.55	0.00	(773,464.11)	21.70-
TOTAL REVENUES	3,564,889	481,589.94	4,338,353.55	0.00	(773,464.11)	21.70-
EXPENDITURE SUMMARY						
Municipal Authority	3,564,889	313,580.58	3,554,376.12	46,538.47	(36,025.15)	1.01-
General Government	0	0.00	290,999.28	0.00	(290,999.28)	0.00
TOTAL EXPENDITURES	3,564,889	313,580.58	3,845,375.40	46,538.47	(327,024.43)	9.17-
REVENUE OVER/(UNDER) EXPENDITURES	0	168,009.36	492,978.15	(46,538.47)	(446,439.68)	0.00

4.h.b

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: JUNE 30TH, 2020

06 -Municipal Authority

% OF YEAR COMPLETED: 100.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Municipal Auth Revenue						
=====================						
Water						
06-00-75300 Water Revenue	2,425,434	343,135.87	2,963,992.72	0.00	(538,558.72)	22.20-
TOTAL Water	2,425,434	343,135.87	2,963,992.72	0.00	(538,558.72)	22.20-
Wastewater						
06-00-75700 Sewer Revenue	308,125	33,788.23	350,533.41	0.00	(42,408.41)	13.76-
06-00-75800 OKC Sewer Charges Revenue	755,870	103,863.79	933,843.66	0.00	(177,973.66)	23.55-
TOTAL Wastewater	1,063,995	137,652.02	1,284,377.07	0.00	(220,382.07)	20.71-
Water Taps						
06-00-75900 Water Tap Revenue	18,500	1,150.00	24,822.00	0.00	(6,322.00)	34.17-
TOTAL Water Taps	18,500	1,150.00	24,822.00	0.00	(6,322.00)	34.17-
Fines & Forfeits						
06-00-76000 MXU Installation	320	0.00	0.00	0.00	320.00	100.00
TOTAL Fines & Forfeits	320	0.00	0.00	0.00	320.00	100.00
Penalties						
06-00-77750 Penalty Charges	16,965	0.00	12,373.00	0.00	4,592.00	27.07
TOTAL Penalties	16,965	0.00	12,373.00	0.00	4,592.00	27.07
Investment Earnings						
06-00-78200 Interest Income	22,575	(1,131.61)	16,612.07	0.00	5,962.93	26.41
TOTAL Investment Earnings	22,575	(1,131.61)	16,612.07	0.00	5,962.93	26.41
Miscellaneous Revenue						
06-00-79100 Misc Income	1,680	783.66	36,176.69	0.00	(34,496.69)	2,053.37-
TOTAL Miscellaneous Revenue	1,680	783.66	36,176.69	0.00	(34,496.69)	2,053.37-
Fund Balance Carryover						
06-00-79800 Carryover	15,420	0.00	0.00	0.00	15,420.44	100.00
TOTAL Fund Balance Carryover	15,420	0.00	0.00	0.00	15,420.44	100.00
TOTAL Municipal Auth Revenue	3,564,889	481,589.94	4,338,353.55	0.00	(773,464.11)	21.70-
TOTAL REVENUE	3,564,889	481,589.94	4,338,353.55	0.00	(773,464.11)	21.70-

Attachment: RG REV & EXP W-ENC (ROLL) - 8421 2 (4712 : 4 h Finance Director's Report)

06 -Municipal Authority

% OF YEAR COMPLETED: 100.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Mun Auth Engineering						
Other Services						
Municipal Authority						
Personnel Services						
06-12-80100 Salary	526,949	41,239.28	479,038.39	0.00	47,910.68	9.09
06-12-80200 Overtime	3,500	142.32	5,487.59	0.00	(1,987.59)	56.79-
06-12-80300 FICA/Medicare	40,312	3,201.28	37,542.96	0.00	2,768.76	6.87
06-12-80400 Dental Insurance	4,044	387.54	3,700.98	0.00	343.02	8.48
06-12-80500 Health Insurance	86,920	7,296.83	84,419.38	0.00	2,500.62	2.88
06-12-80600 Workers Comp	14,465	0.00	14,061.06	3,784.97	(3,381.03)	23.37-
06-12-80700 Unemployment	1,800	0.00	1,573.52	0.00	226.48	12.58
06-12-80800 OMRF Pension	43,533	3,342.51	38,940.24	0.00	4,592.41	10.55
06-12-80900 Stand by Pay	4,200	400.00	5,450.00	0.00	(1,250.00)	29.76-
06-12-81100 Uniform Rental	5,441	650.04	6,820.80	376.73	(1,756.53)	32.28-
06-12-81200 Medical Exams	500	0.00	566.00	0.00	(66.00)	13.20-
TOTAL Personnel Services	731,663	56,659.80	677,600.92	4,161.70	49,900.82	6.82
Material and Supplies						
06-12-83000 Materials & Supplies	32,000	895.05	36,943.06	5,634.68	(10,577.74)	33.06-
06-12-83200 Office Supplies	1,500	64.32	1,380.47	0.00	119.53	7.97
06-12-83300 Minor Tools	2,000	0.00	1,920.38	88.06	(8.44)	0.42-
06-12-83400 Lab Chemicals	3,900	588.45	3,510.24	693.30	(303.54)	7.78-
06-12-83500 Safety Supplies	2,600	0.00	1,715.93	178.75	705.32	27.13
06-12-83700 Misc Supplies	5,000	0.00	911.04	0.00	4,088.96	81.78
TOTAL Material and Supplies	47,000	1,547.82	46,381.12	6,594.79	(5,975.91)	12.71-
Other Services						
06-12-84000 Equipment Maintenance	8,000	96.88	3,991.04	126.82	3,882.14	48.53
06-12-84100 Vehicle Maintenance	10,000	2,018.09	8,915.57	420.48	663.95	6.64
06-12-84300 Training & Membership	12,000	1,288.00	7,066.23	0.00	4,933.77	41.11
06-12-84400 Software Agreements	15,450	0.00	16,229.73	11,302.12	(12,081.85)	78.20-
06-12-84500 Well Maintenance	55,000	22,292.51	51,362.43	9,435.63	(5,798.06)	10.54-
06-12-84550 Water Quality Testing	15,000	1,984.70	15,399.16	775.61	(1,174.77)	7.83-
06-12-84600 Equipment Rental	1,500	0.00	825.85	345.00	329.15	21.94
06-12-84650 Lease Agreements	53,625	0.00	38,349.63	12,875.00	2,400.37	4.48
06-12-84700 Telephone	12,000	1,926.70	11,823.05	501.32	(324.37)	2.70-
06-12-84800 Utilities	125,000	15,879.91	166,128.88	0.00	(41,128.88)	32.90-
06-12-84900 Fuel	21,000	73.00	20,158.42	0.00	841.58	4.01
06-12-84950 Printing & Processing - Uti	12,500	1,165.94	16,136.52	0.00	(3,636.52)	29.09-
06-12-85350 Emergency Repairs	10,000	0.00	1,237.89	0.00	8,762.11	87.62
06-12-85400 Bank Charges	10,000	0.00	0.00	0.00	10,000.00	100.00
06-12-86400 Auditing Fees	25,000	751.25	17,369.93	0.00	7,630.07	30.52

4.h.b

06 -Municipal Authority

% OF YEAR COMPLETED: 100.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
06-12-87700 OKC Sewer Charges	550,000	53,716.73	605,248.75	0.00	(55,248.75)	10.05-
06-12-87800 Leasehold Transfer	1,773,315	147,776.25	1,773,315.00	0.00	0.00	0.00
TOTAL Other Services	2,709,390	248,969.96	2,753,558.08	35,781.98	(79,950.06)	2.95-
Transfers Out						
06-12-99000 Transfer to CIP (Depreciati	76,836	6,403.00	76,836.00	0.00	0.00	0.00
TOTAL Transfers Out	76,836	6,403.00	76,836.00	0.00	0.00	0.00
TOTAL Municipal Authority	3,564,889	313,580.58	3,554,376.12	46,538.47	(36,025.15)	1.01-
General Government						
==================						
Personnel Services						
Transfers Out						
06-13-99900 Transfer out to other funds	0	0.00	290,999.28	0.00	(290,999.28)	0.00
TOTAL Transfers Out	0	0.00	290,999.28	0.00	(290,999.28)	0.00
TOTAL General Government	0	0.00	290,999.28	0.00	(290,999.28)	0.00
TOTAL EXPENDITURES	3,564,889	313,580.58	3,845,375.40	46,538.47	(327,024.43)	9.17-
REVENUE OVER/(UNDER) EXPENDITURES	0	168,009.36	492,978.15	(46,538.47)	(446,439.68)	0.00

Attachment: RG REV & EXP W-ENC (ROLL) - 8421 2 (4712 : 4 h Finance Director's Report)

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: JUNE 30TH, 2020

07 -General Fund - CIP

FINANCIAL SUMMARY % OF YEAR COMPLETED: 100.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
REVENUE SUMMARY						
Gen Fund - CIP Revenue	2,905,081	33,010.26	431,884.39	0.00	2,473,196.61	85.13
TOTAL REVENUES	2,905,081	33,010.26	431,884.39	0.00	2,473,196.61	85.13
EXPENDITURE SUMMARY						
City Manager/Clerk	178,073	0.00	349.88	0.00	177,723.12	99.80
Police Department	548,619	0.00	102,947.01	0.00	445,671.99	81.24
Fire Department	608,214	0.00	76,079.26	0.00	532,134.74	87.49
Streets	246,979	0.00	7,500.00	0.00	239,479.00	96.96
Sanitation	651,849	0.00	117,035.32	0.00	534,813.68	82.05
Parks Department	160,587	0.00	0.00	0.00	160,587.00	100.00
Public Works Admin	4,000	0.00	0.00	0.00	4,000.00	100.00
Code Department	38,700	0.00	20,693.00	0.00	18,007.00	46.53
Risk Manager	33,033	0.00	4,115.59	0.00	28,917.41	87.54
Information Systems Mgr	435,027	0.00	57,324.22	1,065.00	376,637.78	86.58
TOTAL EXPENDITURES	2,905,081	0.00	386,044.28	1,065.00	2,517,971.72	86.67
REVENUE OVER/(UNDER) EXPENDITURES	0	33,010.26	45,840.11	(1,065.00)	(44,775.11)	0.00

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: JUNE 30TH, 2020

07 -General Fund - CIP

% OF YEAR COMPLETED: 100.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Gen Fund - CIP Revenue						
Intergovernmental						
07-00-73850 Insurance proceeds	0	0.00	13,117.67	0.00	(13,117.67)	0.00
07-00-73950 Resale of Property	0	0.00	3,905.18	0.00	(3,905.18)	0.00
TOTAL Intergovernmental	0	0.00	17,022.85	0.00	(17,022.85)	0.00
Investment Earnings						
07-00-78500 Interest Earnings	0	119.36	20,170.74	0.00	(20,170.74)	0.00
TOTAL Investment Earnings	0	119.36	20,170.74	0.00	(20,170.74)	0.00
Fund Balance Carryover						
07-00-79800 Carryover	2,529,812	0.00	0.00	0.00	2,529,812.00	100.00
TOTAL Fund Balance Carryover	2,529,812	0.00	0.00	0.00	2,529,812.00	100.00
Transfers						
07-00-79920 Deprecation Transfers In	375,269	32,890.90	394,690.80	0.00	(19,421.80)	5.18-
TOTAL Transfers	375,269	32,890.90	394,690.80	0.00	(19,421.80)	5.18-
TOTAL Gen Fund - CIP Revenue	2,905,081	33,010.26	431,884.39	0.00	2,473,196.61	85.13
TOTAL REVENUE	2,905,081	33,010.26	431,884.39	0.00	2,473,196.61	85.13

07 -General Fund - CIP

% OF YEAR COMPLETED: 100.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
City Manager/Clerk						
Capital Projects						
07-02-88200 Capital Imp-Furniture	46,382	0.00	349.88	0.00	46,032.12	99.25
07-02-88400 Capital Imp-Software	95,512	0.00	0.00	0.00	95,512.00	100.00
07-02-88500 Capital Imp-Equipment	36,179	0.00	0.00	0.00	36,179.00	100.00
TOTAL Capital Projects	178,073	0.00	349.88	0.00	177,723.12	99.80
TOTAL City Manager/Clerk	178,073	0.00	349.88	0.00	177,723.12	99.80
Municipal Court						
Capital Projects						
Police Department						
Capital Projects						
07-06-88100 Capital Outlay - Vehicles	328,394	0.00	102,497.01	0.00	225,896.99	68.79
07-06-88200 Capital Imp-Furniture	5,496	0.00	0.00	0.00	5,496.00	100.00
07-06-88400 Capital Imp-Software	11,421	0.00	0.00	0.00	11,421.00	100.00
07-06-88500 Capital Imp-Equipment	49,098	0.00	0.00	0.00	49,098.00	100.00
07-06-88600 Capital Imp-Radios	134,827	0.00	0.00	0.00	134,827.00	100.00
07-06-88700 Capital Imp-Guns	19,383	0.00	450.00	0.00	18,933.00	97.68
TOTAL Capital Projects	548,619	0.00	102,947.01	0.00	445,671.99	81.24
TOTAL Police Department	548,619	0.00	102,947.01	0.00	445,671.99	81.24
Fire Department						
Capital Projects						
07-07-88100 Capital Outlay - Vehicles	408,542	0.00	39,572.10	0.00	368,969.90	90.31
07-07-88200 Capital Imp-Furniture	6,291	0.00	0.00	0.00	6,291.00	100.00
07-07-88400 Capital Imp-Software	3,607	0.00	0.00	0.00	3,607.00	100.00
07-07-88500 Capital Imp-Equipment	90,233	0.00	3,831.50	0.00	86,401.50	95.75
07-07-88600 Capital Imp-Radios	27,067	0.00	23,982.62	0.00	3,084.38	11.40
07-07-88800 Capital Imp-Medical	5,434	0.00	0.00	0.00	5,434.00	100.00
07-07-88900 Capital Imp-SCBA	43,986	0.00	8,693.04	0.00	35,292.96	80.24
07-07-89100 Capital Imp - Fire Hose	23,054	0.00	0.00	0.00	23,054.00	100.00
TOTAL Capital Projects	608,214	0.00	76,079.26	0.00	532,134.74	87.49
TOTAL Fire Department	608,214	0.00	76,079.26	0.00	532,134.74	87.49

4.h.b

07 -General Fund - CIP

% OF YEAR COMPLETED: 100.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Streets						
Capital Projects						
07-09-88100 Capital Outlay - Vehicles	93,731	0.00	0.00	0.00	93,731.00	100.00
07-09-88500 Capital Imp-Equipment	132,154	0.00	0.00	0.00	132,154.00	100.00
07-09-89200 Capital Imp-Monument Entry	21,094	0.00	7,500.00	0.00	13,594.00	64.44
TOTAL Capital Projects	246,979	0.00	7,500.00	0.00	239,479.00	96.96
TOTAL Streets	246,979	0.00	7,500.00	0.00	239,479.00	96.96
Sanitation						
Capital Projects						
07-10-88100 Capital Imp - Vehicles	651,849	0.00	117,035.32	0.00	534,813.68	82.05
TOTAL Capital Projects	651,849	0.00	117,035.32	0.00	534,813.68	82.05
TOTAL Sanitation	651,849	0.00	117,035.32	0.00	534,813.68	82.05
Parks Department						
Capital Projects						
07-11-88100 Capital Outlay - Vehicles	21,640	0.00	0.00	0.00	21,640.00	100.00
07-11-88200 Capital Imp-Furniture	35,466	0.00	0.00	0.00	35,466.00	100.00
07-11-88500 Capital Imp-Equipment	103,481	0.00	0.00	0.00	103,481.00	100.00
TOTAL Capital Projects	160,587	0.00	0.00	0.00	160,587.00	100.00
TOTAL Parks Department	160,587	0.00	0.00	0.00	160,587.00	100.00
Public Works Admin						
Capital Projects						
07-12-88100 Capital Outlay - Vehicles	4,000	0.00	0.00	0.00	4,000.00	100.00
TOTAL Capital Projects	4,000	0.00	0.00	0.00	4,000.00	100.00
TOTAL Public Works Admin	4,000	0.00	0.00	0.00	4,000.00	100.00

07 -General Fund - CIP

% OF YEAR COMPLETED: 100.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
General Government						
Other Services						
Capital Projects						
Code Department						
Capital Projects						
07-14-88100 Capital Outlay - Vehicles	20,666	0.00	20,693.00	0.00	(27.00)	0.13-
07-14-88400 Capital Imp-Software	18,034	0.00	0.00	0.00	18,034.00	100.00
TOTAL Capital Projects	38,700	0.00	20,693.00	0.00	18,007.00	46.53
TOTAL Code Department	38,700	0.00	20,693.00	0.00	18,007.00	46.53
Risk Manager						
Capital Projects						
07-15-88100 Capital Outlay - Vehicles	23,402	0.00	0.00	0.00	23,402.00	100.00
07-15-88200 Capital Imp-Furniture	1,604	0.00	0.00	0.00	1,604.00	100.00
07-15-88500 Capital Imp-Equipment	8,027	0.00	4,115.59	0.00	3,911.41	48.73
TOTAL Capital Projects	33,033	0.00	4,115.59	0.00	28,917.41	87.54
TOTAL Risk Manager	33,033	0.00	4,115.59	0.00	28,917.41	87.54
Information Systems Mgr						
Capital Projects						
07-16-88200 Capital Imp-Furniture	5,314	0.00	0.00	0.00	5,314.00	100.00
07-16-88300 Capital Imp-Computers	366,268	0.00	33,749.32	1,065.00	331,453.68	90.49
07-16-88400 Capital Outlay - Software	0	0.00	2,020.00	0.00	(2,020.00)	0.00
07-16-88500 Capital Imp-Equipment	63,445	0.00	21,554.90	0.00	41,890.10	66.03
TOTAL Capital Projects	435,027	0.00	57,324.22	1,065.00	376,637.78	86.58
TOTAL Information Systems Mgr	435,027	0.00	57,324.22	1,065.00	376,637.78	86.58
TOTAL EXPENDITURES	2,905,081	0.00	386,044.28	1,065.00	2,517,971.72	86.67
REVENUE OVER/(UNDER) EXPENDITURES	0	33,010.26	45,840.11	(1,065.00)	(44,775.11)	0.00

4.h.b

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: JUNE 30TH, 2020

08 -Sinking Fund

FINANCIAL SUMMARY

% OF YEAR COMPLETED: 100.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
REVENUE SUMMARY						
Undesignated	4,341,711	40,497.69	4,519,863.30	0.00	(178,152.05)	4.10-
TOTAL REVENUES	4,341,711	40,497.69	4,519,863.30	0.00	(178,152.05)	4.10-
EXPENDITURE SUMMARY						
General Government	4,341,711	3,535,544.94	4,341,608.22	0.00	103.03	0.00
TOTAL EXPENDITURES	4,341,711	3,535,544.94	4,341,608.22	0.00	103.03	0.00
REVENUE OVER/(UNDER) EXPENDITURES	0	(3,495,047.25)	178,255.08	0.00	(178,255.08)	0.00

Attachment: RG REV & EXP W-ENC (ROLL) - 8421 2 (4712 : 4 h Finance Director's Report)

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: JUNE 30TH, 2020

08 -Sinking Fund

% OF YEAR COMPLETED: 100.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Undesignated						
============						
Property Tax Spec Purpos						
08-00-71650 Ad Valorem Tax Revenue	4,341,711	21,219.17	4,472,792.62	0.00	(131,081.37)	3.02-
TOTAL Property Tax Spec Purpos	4,341,711	21,219.17	4,472,792.62	0.00	(131,081.37)	3.02-
Investment Earnings						
08-00-78500 Interest Earned	0	19,278.52	47,070.68	0.00	(47,070.68)	0.00
TOTAL Investment Earnings	0	19,278.52	47,070.68	0.00	(47,070.68)	0.00
Fund Balance Carryover						
TOTAL Undesignated	4,341,711	40,497.69	4,519,863.30	0.00	(178,152.05)	4.10-
TOTAL REVENUE	4,341,711	40,497.69	4,519,863.30	0.00	(178,152.05)	4.10-

Attachment: RG REV & EXP W-ENC (ROLL) - 8421 2 (4712 : 4 h Finance Director's Report)

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: JUNE 30TH, 2020

08 -Sinking Fund

% OF YEAR COMPLETED: 100.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
General Government						
Other Services						
08-13-85400 Bank Charges	800	36.19	696.97	0.00	103.03	12.88
TOTAL Other Services	800	36.19	696.97	0.00	103.03	12.88
Capital Projects						
08-13-91000 Principle Payments - GO Bon	3,530,000	3,080,000.00	3,530,000.00	0.00	0.00	0.00
08-13-92000 Interest Payments on GO Bon	807,461	453,858.75	807,461.25	0.00	0.00	0.00
08-13-93000 Fiscal Charges - Trustee	3,450	1,650.00	3,450.00	0.00	0.00	0.00
TOTAL Capital Projects	4,340,911	3,535,508.75	4,340,911.25	0.00	0.00	0.00
TOTAL General Government	4,341,711	3,535,544.94	4,341,608.22	0.00	103.03	0.00
TOTAL EXPENDITURES	4,341,711	3,535,544.94	4,341,608.22	0.00	103.03	0.00
REVENUE OVER/(UNDER) EXPENDITURES	0	(3,495,047.25)	178,255.08	0.00	(178,255.08)	0.00

4.h.b

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: JUNE 30TH, 2020

09 -Meter Deposits

FINANCIAL SUMMARY

% OF YEAR COMPLETED: 100.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
REVENUE SUMMARY						

4.h.b

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: JUNE 30TH, 2020

09 -Meter Deposits

% OF YEAR COMPLETED: 100.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Undesignated						
Investment Earnings						

4.h.b

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: JUNE 30TH, 2020

10 -911 Fund

FINANCIAL SUMMARY

% OF YEAR COMPLETED: 100.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
REVENUE SUMMARY						
911 Fund Revenues	39,350	712.63	9,806.35	0.00	29,543.65	75.08
TOTAL REVENUES	39,350	712.63	9,806.35	0.00	29,543.65	75.08
EXPENDITURE SUMMARY						
911 Association	39,350	0.00	249.99	0.00	39,100.01	99.36
TOTAL EXPENDITURES	39,350	0.00	249.99	0.00	39,100.01	99.36
REVENUE OVER/(UNDER) EXPENDITURES	0	712.63	9,556.36	0.00	(9,556.36)	0.00

4.h.b

10 -911 Fund

% OF YEAR COMPLETED: 100.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
911 Fund Revenues						
Property Tax Spec Purpos						
10-00-71800 911 ASSOCIATION	8,000	706.97	9,144.99	0.00	(1,144.99)	14.31-
TOTAL Property Tax Spec Purpos	8,000	706.97	9,144.99	0.00	(1,144.99)	14.31-
Investment Earnings						
10-00-78500 Interest Income	0	5.66	661.36	0.00	(661.36)	0.00
TOTAL Investment Earnings	0	5.66	661.36	0.00	(661.36)	0.00
Fund Balance Carryover						
10-00-79800 Carryover	31,350	0.00	0.00	0.00	31,350.00	100.00
TOTAL Fund Balance Carryover	31,350	0.00	0.00	0.00	31,350.00	100.00
TOTAL 911 Fund Revenues	39,350	712.63	9,806.35	0.00	29,543.65	75.08
TOTAL REVENUE	39,350	712.63	9,806.35	0.00	29,543.65	75.08

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: JUNE 30TH, 2020

10 -911 Fund

% OF YEAR COMPLETED: 100.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
General Government						
Material and Supplies						
Other Services						
911 Association						
Other Services						
10-26-85800 Contingency	39,350	0.00	249.99	0.00	39,100.01	99.36
TOTAL Other Services	39,350	0.00	249.99	0.00	39,100.01	99.36
TOTAL 911 Association	39,350	0.00	249.99	0.00	39,100.01	99.36
TOTAL EXPENDITURES	39,350	0.00	249.99	0.00	39,100.01	99.36
REVENUE OVER/(UNDER) EXPENDITURES	0	712.63	9,556.36	0.00	(9,556.36)	0.00

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: JUNE 30TH, 2020

11 -Impound Fee Police Fund

FINANCIAL SUMMARY % OF YEAR COMPLETED: 100.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
REVENUE SUMMARY						
Impound Fee Fund	21,680	102.79	5,029.79	0.00	16,650.21	76.80
TOTAL REVENUES	21,680	102.79	5,029.79	0.00	16,650.21	76.80
EXPENDITURE SUMMARY						
Police Dept	21,680	0.00	0.00	0.00	21,680.00	100.00
TOTAL EXPENDITURES	21,680	0.00	0.00	0.00	21,680.00	100.00
REVENUE OVER/(UNDER) EXPENDITURES	0	102.79	5,029.79	0.00	(5,029.79)	0.00

11 -Impound Fee Police Fund

% OF YEAR COMPLETED: 100.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Impound Fee Fund						
================						
Fines & Forfeits						
11-00-76350 Police Impound Fees	7,000	100.00	4,700.00	0.00	2,300.00	32.86
TOTAL Fines & Forfeits	7,000	100.00	4,700.00	0.00	2,300.00	32.86
Investment Earnings						
11-00-78500 Interest Income	0	2.79	329.79	0.00	(329.79)	0.00
TOTAL Investment Earnings	0	2.79	329.79	0.00	(329.79)	0.00
Fund Balance Carryover						
11-00-79800 Carryover	14,680	0.00	0.00	0.00	14,680.00	100.00
TOTAL Fund Balance Carryover	14,680	0.00	0.00	0.00	14,680.00	100.00
TOTAL Impound Fee Fund	21,680	102.79	5,029.79	0.00	16,650.21	76.80
TOTAL REVENUE	21,680	102.79	5,029.79	0.00	16,650.21	76.80

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: JUNE 30TH, 2020

11 -Impound Fee Police Fund

% OF YEAR COMPLETED: 100.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Police Dept						
Material and Supplies						
Other Services						
11-06-84000 Equipment Maintenance	5,000	0.00	0.00	0.00	5,000.00	100.00
11-06-86850 Software Maintenance	4,000	0.00	0.00	0.00	4,000.00	100.00
11-06-86875 Maintenance - Auto Lic Read	12,680	0.00	0.00	0.00	12,680.00	100.00
TOTAL Other Services	21,680	0.00	0.00	0.00	21,680.00	100.00
TOTAL Police Dept	21,680	0.00	0.00	0.00	21,680.00	100.00
TOTAL EXPENDITURES	21,680	0.00	0.00	0.00	21,680.00	100.00
REVENUE OVER/(UNDER) EXPENDITURES	0	102.79	5,029.79	0.00	(5,029.79)	0.00

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: JUNE 30TH, 2020

13 -Municipal Authority - CIP

FINANCIAL SUMMARY % OF YEAR COMPLETED: 100.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
REVENUE SUMMARY						
NHMA CIP - Revenues	1,247,321	3,384.58	130,499.96	0.00	1,116,821.04	89.54
TOTAL REVENUES	1,247,321	3,384.58	130,499.96	0.00	1,116,821.04	89.54
EXPENDITURE SUMMARY						
General Government	1,237,341	0.00	162,303.19	0.00	1,075,037.81	86.88
Information Systems	9,980	0.00	0.00	0.00	9,980.00	100.00
TOTAL EXPENDITURES	1,247,321	0.00	162,303.19	0.00	1,085,017.81	86.99
REVENUE OVER/(UNDER) EXPENDITURES	0	3,384.58	(31,803.23)	0.00	31,803.23	0.00

4.h.b

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: JUNE 30TH, 2020

13 -Municipal Authority - CIP

% OF YEAR COMPLETED: 100.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
NHMA CIP - Revenues						
Intergovernmental						
13-00-73850 Insurance Proceeds - etal	0	0.00	23,839.09	0.00	(23,839.09)	0.00
TOTAL Intergovernmental	0	0.00	23,839.09	0.00	(23,839.09)	0.00
Investment Earnings						
13-00-78500 Interest	0	(3,018.42)	29,824.87	0.00	(29,824.87)	0.00
TOTAL Investment Earnings	0	(3,018.42)	29,824.87	0.00	(29,824.87)	0.00
Fund Balance Carryover						
13-00-79800 Carryover	1,170,485	0.00	0.00	0.00	1,170,485.00	100.00
TOTAL Fund Balance Carryover	1,170,485	0.00	0.00	0.00	1,170,485.00	100.00
Transfers						
13-00-79920 Deprecation Transfers In	76,836	6,403.00	76,836.00	0.00	0.00	0.00
TOTAL Transfers	76,836	6,403.00	76,836.00	0.00	0.00	0.00
TOTAL NHMA CIP - Revenues	1,247,321	3,384.58	130,499.96	0.00	1,116,821.04	89.54
TOTAL REVENUE	1,247,321	3,384.58	130,499.96	0.00	1,116,821.04	89.54

Attachment: RG REV & EXP W-ENC (ROLL) - 8421 2 (4712 : 4 h Finance Director's Report)

4.h.b

13 -Municipal Authority - CIP

% OF YEAR COMPLETED: 100.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
General Government						
Capital Projects						
13-12-88100 Vehicles	134,100	0.00	38,668.88	0.00	95,431.12	71.16
13-12-88400 Capital Imp - Software	37,230	0.00	0.00	0.00	37,230.00	100.00
13-12-88500 Capital Imp - Equipment	187,170	0.00	101,420.57	0.00	85,749.43	45.81
13-12-88600 Capital Imp - Radios/Commun	4,566	0.00	0.00	0.00	4,566.00	100.00
13-12-89200 Capital Imp-Water Wells	274,275	0.00	22,213.74	0.00	252,061.26	91.90
13-12-89300 Capital Imp-Paint Water Tow	600,000	0.00	0.00	0.00	600,000.00	100.00
TOTAL Capital Projects	1,237,341	0.00	162,303.19	0.00	1,075,037.81	86.88
TOTAL General Government	1,237,341	0.00	162,303.19	0.00	1,075,037.81	86.88
Information Systems						
Capital Projects						
13-16-88300 Capital Outlay - Computers	9,980	0.00	0.00	0.00	9,980.00	100.00
TOTAL Capital Projects	9,980	0.00	0.00	0.00	9,980.00	100.00
TOTAL Information Systems	9,980	0.00	0.00	0.00	9,980.00	100.00
TOTAL EXPENDITURES	1,247,321	0.00	162,303.19	0.00	1,085,017.81	86.99
REVENUE OVER/(UNDER) EXPENDITURES	0	3,384.58	(31,803.23)	0.00	31,803.23	0.00

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: JUNE 30TH, 2020

14 -Water Impact Fees Fund

FINANCIAL SUMMARY % OF YEAR COMPLETED: 100.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
REVENUE SUMMARY						
Water Impact Fee	91,200	2,227.57	17,493.56	0.00	73,706.44	80.82
TOTAL REVENUES	91,200	2,227.57	17,493.56	0.00	73,706.44	80.82
EXPENDITURE SUMMARY						
Water Impact Fee	91,200	0.00	0.00	0.00	91,200.00	100.00
TOTAL EXPENDITURES	91,200	0.00	0.00	0.00	91,200.00	100.00
REVENUE OVER/(UNDER) EXPENDITURES	0	2,227.57	17,493.56	0.00	(17,493.56)	0.00

Attachment: RG REV & EXP W-ENC (ROLL) - 8421 2 (4712 : 4 h Finance Director's Report)

4.h.b

14 -Water Impact Fees Fund

% OF YEAR COMPLETED: 100.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Water Impact Fee						
Water						
14-00-75350 Water Capacity Charges	28,000	2,215.00	15,970.00	0.00	12,030.00	42.96
TOTAL Water	28,000	2,215.00	15,970.00	0.00	12,030.00	42.96
Investment Earnings						
14-00-78500 Interest Income	0	12.57	1,523.56	0.00	(1,523.56)	0.00
TOTAL Investment Earnings	0	12.57	1,523.56	0.00	(1,523.56)	0.00
Fund Balance Carryover						
14-00-79800 Fund Balance Carryover	63,200	0.00	0.00	0.00	63,200.00	100.00
TOTAL Fund Balance Carryover	63,200	0.00	0.00	0.00	63,200.00	100.00
TOTAL Water Impact Fee	91,200	2,227.57	17,493.56	0.00	73,706.44	80.82
TOTAL REVENUE	91,200	2,227.57	17,493.56	0.00	73,706.44	80.82

Attachment: RG REV & EXP W-ENC (ROLL) - 8421 2 (4712 : 4 h Finance Director's Report)

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: JUNE 30TH, 2020

14 -Water Impact Fees Fund

% OF YEAR COMPLETED: 100.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Water Impact Fee						
================						
Material and Supplies						
Other Services						
Capital Projects						
14-22-89900 Capital - Water System	91,200	0.00	0.00	0.00	91,200.00	100.00
TOTAL Capital Projects	91,200	0.00	0.00	0.00	91,200.00	100.00
TOTAL Water Impact Fee	91,200	0.00	0.00	0.00	91,200.00	100.00
TOTAL EXPENDITURES	91,200	0.00	0.00	0.00	91,200.00	100.00
REVENUE OVER/(UNDER) EXPENDITURES	0	2,227.57	17,493.56	0.00	(17,493.56)	0.00

4.h.b

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: JUNE 30TH, 2020

15 -Sewer Impact Fee Fund

FINANCIAL SUMMARY

% OF YEAR COMPLETED: 100.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
REVENUE SUMMARY						
Sewer Impact Fee	61,000	10.78	17,877.23	0.00	43,122.77	70.69
TOTAL REVENUES	61,000	10.78	17,877.23	0.00	43,122.77	70.69
EXPENDITURE SUMMARY						
Sewer Impact Fee	61,000	0.00	0.00	0.00	61,000.00	100.00
TOTAL EXPENDITURES	61,000	0.00	0.00	0.00	61,000.00	100.00
REVENUE OVER/(UNDER) EXPENDITURES	0	10.78	17,877.23	0.00	(17,877.23)	0.00

Attachment: RG REV & EXP W-ENC (ROLL) - 8421 2 (4712 : 4 h Finance Director's Report)

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: JUNE 30TH, 2020

15 -Sewer Impact Fee Fund

% OF YEAR COMPLETED: 100.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Sewer Impact Fee						
Wastewater						
15-00-75750 Sewer Capacity Charges	10,000	0.00	16,579.00	0.00	(6,579.00)	65.79-
TOTAL Wastewater	10,000	0.00	16,579.00	0.00	(6,579.00)	65.79-
Investment Earnings						
15-00-78500 Interest Income	0	10.78	1,298.23	0.00	(1,298.23)	0.00
TOTAL Investment Earnings	0	10.78	1,298.23	0.00	(1,298.23)	0.00
Fund Balance Carryover						
15-00-79800 Fund Balance Carryover	51,000	0.00	0.00	0.00	51,000.00	100.00
TOTAL Fund Balance Carryover	51,000	0.00	0.00	0.00	51,000.00	100.00
TOTAL Sewer Impact Fee	61,000	10.78	17,877.23	0.00	43,122.77	70.69
TOTAL REVENUE	61,000	10.78	17,877.23	0.00	43,122.77	70.69

15 -Sewer Impact Fee Fund

% OF YEAR COMPLETED: 100.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Sewer Impact Fee						
================						
Material and Supplies						
Other Services						
Capital Projects						
15-23-89900 Capital - Sewer System	61,000	0.00	0.00	0.00	61,000.00	100.00
TOTAL Capital Projects	61,000	0.00	0.00	0.00	61,000.00	100.00
TOTAL Sewer Impact Fee	61,000	0.00	0.00	0.00	61,000.00	100.00
TOTAL EXPENDITURES	61,000	0.00	0.00	0.00	61,000.00	100.00
REVENUE OVER/(UNDER) EXPENDITURES	0	10.78	17,877.23	0.00	(17,877.23)	0.00

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: JUNE 30TH, 2020

16 -Architect, Engineer & Des

FINANCIAL SUMMARY

% OF YEAR COMPLETED: 100.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
REVENUE SUMMARY						
Undesignated	0	0.00	290,999.28	0.00	(290,999.28)	0.00
TOTAL REVENUES	0	0.00	290,999.28	0.00	(290,999.28)	0.00
EXPENDITURE SUMMARY						
REVENUE OVER/(UNDER) EXPENDITURES	0	0.00	290,999.28	0.00	(290,999.28)	0.00

Attachment: RG REV & EXP W-ENC (ROLL) - 8421 2 (4712 : 4 h Finance Director's Report)

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: JUNE 30TH, 2020

16 -Architect, Engineer & Des

% OF YEAR COMPLETED: 100.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Undesignated						
============						
Investment Earnings						
Transfers						
16-00-79910 Transfers In from other fun	0	0.00	290,999.28	0.00	(290,999.28)	0.00
TOTAL Transfers	0	0.00	290,999.28	0.00	(290,999.28)	0.00
TOTAL Undesignated	0	0.00	290,999.28	0.00	(290,999.28)	0.00
TOTAL REVENUE	0	0.00	290,999.28	0.00	(290,999.28)	0.00

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: JUNE 30TH, 2020

16 -Architect, Engineer & Des

% OF YEAR COMPLETED: 100.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
General Government						
==================						
Other Services						
Capital Projects						
2016 GO Bonds						
=============						
Capital Projects						
2017 GO Bonds						
=============						
Capital Projects						
REVENUE OVER/(UNDER) EXPENDITURES	0	0.00	290,999.28	0.00	(290,999.28)	0.00

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: JUNE 30TH, 2020

17 -Drainage Fee Fund

FINANCIAL SUMMARY % OF YEAR COMPLETED: 100.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
REVENUE SUMMARY						
Revenues	0	5,435.92	27,202.16	0.00	(27,202.16)	0.00
TOTAL REVENUES	0	5,435.92	27,202.16	0.00	(27,202.16)	0.00
REVENUE OVER/(UNDER) EXPENDITURES	0	5,435.92	27,202.16	0.00	(27,202.16)	0.00

4.h.b

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: JUNE 30TH, 2020

17 -Drainage Fee Fund

% OF YEAR COMPLETED: 100.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Revenues ========						
Water						
17-00-75370 Drainage Fee	0	5,433.00	27,186.00	0.00	(27,186.00)	0.00
TOTAL Water	0	5,433.00	27,186.00	0.00	(27,186.00)	0.00
Investment Earnings						
17-00-78500 Interest Income	0	2.92	16.16	0.00	(16.16)	0.00
TOTAL Investment Earnings	0	2.92	16.16	0.00	(16.16)	0.00
TOTAL Revenues	0	5,435.92	27,202.16	0.00	(27,202.16)	0.00
TOTAL REVENUE	0	5,435.92	27,202.16	0.00	(27,202.16)	0.00
REVENUE OVER/(UNDER) EXPENDITURES	0	5,435.92	27,202.16	0.00	(27,202.16)	0.00

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: JUNE 30TH, 2020

18 -Health Insurance Fund

FINANCIAL SUMMARY % OF YEAR COMPLETED: 100.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
REVENUE SUMMARY						
EXPENDITURE SUMMARY						

4.h.b

18 -Health Insurance Fund

% OF YEAR COMPLETED: 100.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING

18 -Health Insurance Fund

% OF YEAR COMPLETED: 100.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: JUNE 30TH, 2020

80 -General Obligation Bonds

FINANCIAL SUMMARY % OF YEAR COMPLETED: 100.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
REVENUE SUMMARY						
Int Earned/Misc Receipts	0	29,389.41	8,271,776.28	0.00	(8,271,776.28)	0.00
TOTAL REVENUES	0	29,389.41	8,271,776.28	0.00	(8,271,776.28)	0.00
EXPENDITURE SUMMARY						
2016 GO Bond	0	69,042.37	346,963.91	148,713.05	(495,676.96)	0.00
2017 GO Bond	0	70,682.96	1,701,603.57	89,939.10	(1,791,542.67)	0.00
2018 GO Bond	0	111,600.47	1,948,104.23	321,129.23	(2,269,233.46)	0.00
2019 GO Bond	0	24,512.94	1,214,381.15	475,402.34	(1,689,783.49)	0.00
2020 GO Bond	0	266,127.35	746,103.11	1,970,835.13	(2,716,938.24)	0.00
TOTAL EXPENDITURES	0	541,966.09	5,957,155.97	3,006,018.85	(8,963,174.82)	0.00
REVENUE OVER/(UNDER) EXPENDITURES	0	(512,576.68)	2,314,620.31	(3,006,018.85)	691,398.54	0.00

4.h.b

80 -General Obligation Bonds

% OF YEAR COMPLETED: 100.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Int Earned/Misc Receipts						
Intergovernmental						
Investment Earnings						
80-00-78525 Proceeds from Sale of Bonds	0	0.00	7,800,000.00	0.00	(7,800,000.00)	0.00
80-00-78530 Premium on issuance of debt	0	0.00	302,811.34	0.00	(302,811.34)	0.00
TOTAL Investment Earnings	0	0.00	8,102,811.34	0.00	(8,102,811.34)	0.00
Miscellaneous Revenue						
80-00-79086 Interest Income 2016 GO Bd	0	56.41	8,935.07	0.00	(8,935.07)	0.00
80-00-79087 Interest Income 2017 GO Bon	0	25.10	22,161.58	0.00	(22,161.58)	0.00
80-00-79088 Interest Income 2018 GO Bon	0	(12,986.48)	31,003.84	0.00	(31,003.84)	0.00
80-00-79089 Interest Income 2019 GO Bon	0	(96.49)	63,156.82	0.00	(63,156.82)	0.00
80-00-79090 Interest Income 2020 GO Bd	0	42,390.87	43,707.63	0.00	(43,707.63)	0.00
TOTAL Miscellaneous Revenue	0	29,389.41	168,964.94	0.00	(168,964.94)	0.00
Fund Balance Carryover						
TOTAL Int Earned/Misc Receipts	0	29,389.41	8,271,776.28	0.00	(8,271,776.28)	0.00
TOTAL REVENUE	0	29,389.41	8,271,776.28	0.00	(8,271,776.28)	0.00

Attachment: RG REV & EXP W-ENC (ROLL) - 8421 2 (4712 : 4 h Finance Director's Report)

4.h.b

80 -General Obligation Bonds

% OF YEAR COMPLETED: 100.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
2012 GO Bond						
Other Services						
Capital Projects						
Transfers Out						
2015 GO Bond						
Other Services						
Capital Projects						
Transfers Out						
2016 GO Bond						
Other Services						
80-86-85400 Bank Charges	0	65.75	764.10	0.00	(764.10)	0.00
TOTAL Other Services	0	65.75	764.10	0.00	(764.10)	0.00
Capital Projects						
Transfers Out						
80-86-99150 Parks	0	48,666.62	225,008.60	148,713.05	(373,721.65)	0.00
80-86-99200 Town Hall	0	20,310.00	106,560.38	0.00	(106,560.38)	0.00
80-86-99800 Other Expenses Paid from In	0	0.00	14,630.83	0.00	(14,630.83)	0.00
TOTAL Transfers Out	0	68,976.62	346,199.81	148,713.05	(494,912.86)	0.00
TOTAL 2016 GO Bond	0	69,042.37	346,963.91	148,713.05	(495,676.96)	0.00
2017 GO Bond						
Other Services						
80-87-85400 Bank Charges	0	34.82	820.11	0.00	(820.11)	0.00
TOTAL Other Services	0	34.82	820.11	0.00	(820.11)	0.00
Capital Projects						
80-87-96550 Public Works Facility Impro	0	129.00	23,671.05	67,976.69	(91,647.74)	0.00
80-87-97550 Paving (Streets) Projects	0	2,668.05	613,454.00	0.00	(613,454.00)	0.00

Attachment: RG REV & EXP W-ENC (ROLL) - 8421 2 (4712 : 4 h Finance Director's Report)

80 -General Obligation Bonds

% OF YEAR COMPLETED: 100.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
80-87-98550 Water Projects	0	0.00	910,592.61	2,425.20	(913,017.81)	0.00
TOTAL Capital Projects	0	2,797.05	1,547,717.66	70,401.89	(1,618,119.55)	0.00
Transfers Out						
80-87-99450 Communications & Data Syste	0	56,932.09	121,567.20	19,537.21	(141,104.41)	0.00
80-87-99800 Other Expenses Paid from In	0	10,919.00	31,498.60	0.00	(31,498.60)	0.00
TOTAL Transfers Out	0	67,851.09	153,065.80	19,537.21	(172,603.01)	0.00
TOTAL 2017 GO Bond	0	70,682.96	1,701,603.57	89,939.10	(1,791,542.67)	0.00
2018 GO Bond						
============						
Other Services						
80-88-85400 Bank Charges	0	73.53	997.49	0.00	(997.49)	0.00
TOTAL Other Services	0	73.53	997.49	0.00	(997.49)	0.00
Capital Projects						
80-88-97550 Paving (Streets) Projects	0	210.00	977,028.71	0.00	(977,028.71)	0.00
80-88-98550 Water Projects	0	110,320.36	807,343.31	291,391.77	(1,098,735.08)	0.00
80-88-98750 Sanitary Sewer Systems	0	0.00	113,869.34	0.00	(113,869.34)	0.00
TOTAL Capital Projects	0	110,530.36	1,898,241.36	291,391.77	(2,189,633.13)	0.00
Transfers Out						
80-88-99400 Communications & Data Syste	0	996.58	12,444.54	17,555.46	(30,000.00)	0.00
80-88-99800 Other Expenses Paid from In	0	0.00	36,420.84	12,182.00	(48,602.84)	0.00
TOTAL Transfers Out	0	996.58	48,865.38	29,737.46	(78,602.84)	0.00
TOTAL 2018 GO Bond	0	111,600.47	1,948,104.23	321,129.23	(2,269,233.46)	0.00
2019 GO Bond						
============						
Other Services						
80-89-85400 Bank Charges	0	145.69	988.42	0.00	(988.42)	0.00
TOTAL Other Services	0	145.69	988.42	0.00	(988.42)	0.00
Capital Projects						
80-89-97550 Paving (Streets)	0	7,001.41	1,060,931.76	121,277.81	(1,182,209.57)	0.00
80-89-98550 Water Projects	0	197.00	77,089.33	344,259.18	(421,348.51)	0.00
80-89-98750 Sanitary Sewer Systems	0	1,042.88	41,757.88	9,161.65	(50,919.53)	0.00
80-89-98950 Traffic Control Systems	0	16,125.96	33,613.76	703.70	(34,317.46)	0.00
TOTAL Capital Projects	0	24,367.25	1,213,392.73	475,402.34	(1,688,795.07)	0.00
Transfers Out						
TOTAL 2019 GO Bond	0	24,512.94	1,214,381.15	475,402.34	(1,689,783.49)	0.00

Attachment: RG REV & EXP W-ENC (ROLL) - 8421 2 (4712 : 4 h Finance Director's Report)

80 -General Obligation Bonds

% OF YEAR COMPLETED: 100.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
2020 GO Bond						
Other Services						
80-90-85400 Bank Charges	0	52.87	562.20	0.00	(562.20)	0.00
TOTAL Other Services	0	52.87	562.20	0.00	(562.20)	0.00
Capital Projects						
80-90-96550 Public Works Facility	0	12,688.80	12,688.80	0.00	(12,688.80)	0.00
80-90-97550 Paving (Streets)	0	83,373.56	121,231.08	1,721,617.66	(1,842,848.74)	0.00
80-90-97690 Bond Issue Expense	0	0.00	99,060.00	0.00	(99,060.00)	0.00
80-90-98550 Water Projects	0	3,914.75	160,177.66	81,944.75	(242,122.41)	0.00
80-90-98750 Sanitary Sewer System	0	0.00	12,681.00	7,527.72	(20,208.72)	0.00
80-90-98950 Traffic Controls	0	1,317.37	1,317.37	0.00	(1,317.37)	0.00
TOTAL Capital Projects	0	101,294.48	407,155.91	1,811,090.13	(2,218,246.04)	0.00
Transfers Out						
80-90-99450 Communications & Data Syste	0	164,780.00	164,780.00	34,850.00	(199,630.00)	0.00
80-90-99700 Fire	0	0.00	173,605.00	124,895.00	(298,500.00)	0.00
TOTAL Transfers Out	0	164,780.00	338,385.00	159,745.00	(498,130.00)	0.00
TOTAL 2020 GO Bond	0	266,127.35	746,103.11	1,970,835.13	(2,716,938.24)	0.00
TOTAL EXPENDITURES	0	541,966.09	5,957,155.97	3,006,018.85	(8,963,174.82)	0.00
REVENUE OVER/(UNDER) EXPENDITURES	0	(512,576.68)	2,314,620.31	(3,006,018.85)	691,398.54	0.00

City of Nichols Hills

2016 GO Bond Issue

AS OF: 06/30/20

	Street - Paving Projects	Parks	Town Hall	Communications & Data Systems	Expenses Paid From Interest Earned	TOTAL
Account Number:	80-86-97550	80-86-99150	80-86-99200	80-86-99450	80-86-99800	
						-
Issue Amount	150,000.00	1,000,000.00	3,000,000.00	50,000.00		4,200,000.00
Premium	4,191.94	27,945.64	83,839.38	1,397.31		117,374.27
Net Interest earned & Bank Fees					59,811.27	59,811.27
Prior Years:						
Issuance Expense	1,664.64	11,097.00	33,293.48	554.88		46,610.00
2015-2016			420,826.85			420,826.85
2016-2017	95,911.43		2,038,372.60	34,363.01		2,168,647.04
2017-2018	27,981.87	470,483.77	311,524.32	16,479.42	32,741.02	859,210.40
2018-2019	28,634.00	147,009.43	18,029.50	-	6,005.71	199,678.64
2019-2020	-	225,008.60	106,560.38	-	14,630.83	346,199.81
7/31/2019		3,090.00	26,827.16			29,917.16
8/31/2019		1,215.00				1,215.00
9/30/2019		1,303.00				1,303.00
10/31/2019						-
11/30/2019					4,600.83	4,600.83
12/31/2019					10,030.00	10,030.00
1/31/2020		750.00	50,699.22			51,449.22
2/28/2020		6,925.00	3,648.00			10,573.00
3/31/2020		3,950.00				3,950.00
4/30/2020		1,370.60	5,076.00			6,446.60
5/31/2020		157,738.38				157,738.38
6/30/2020		48,666.62	20,310.00			68,976.62
PROJECT COST TOTAL TO DATE:	154,191.94	853,598.80	2,928,607.13	51,397.31	53,377.56	4,041,172.74
Available Funds - Prior to encumbrances	(0.00)	174,346.84	155,232.25	(0.00)	6,433.71	336,012.80
ENCUMBRANCES:						
Howard-Fairbairn		4,500.00				148,713.05
The Ground Guys		139,250.05				
Rudy Construction — Change order		4,963.00				
Available Funds - After encumbrances	(0.00)	25,633.79	155,232.25	(0.00)	6,433.71	187,299.75

CASH	404,989.42
CD'S	-
EXPENSE ACCRUED	(68,976.62)
ENCUMBRANCES	(148,713.05)
	187,299.75

Interest Earnings:	
Prior Fiscal Years	52,689.39
Current Fiscal Year	8,935.07
Bank Charges:	
Prior Fiscal Years	(1,049.09)
Current Fiscal Year	(764.10)
FUNDS AVAILABLE	187,299.75

City of Nichols Hills
2017 GO Bond Issue

AS OF: 06

Account Number:	Street - Paving Projects 80-87-97550	Water System 80-87-98550	Sanitary Sewer Systems 80-87-98750	Communications & Data Systems 80-87-99450	Public Works Facility 80-87-96550	Expenses Paid From Interest Earned 80-87-99800	TOTAL
							-
Issue Amount	1,885,000.00	1,535,000.00	300,000.00	355,000.00	125,000.00		4,200,000.00
OK County Clerk	50,000.00						50,000.00
Premium	49,812.87	40,563.80	7,927.78	9,381.20	3,303.24		110,988.89
Net Interest earned & Bank Fees						130,285.77	130,285.77
Prior Years:							
Issuance Expense	26,506.69	21,585.02	4,218.57	4,991.98	1,757.74		59,060.00
2016-2017	62,437.75		2,700.00		12,000.00		77,137.75
2017-2018	747,667.64	94,277.05	278,947.56	112,088.27	5,881.76	10,967.99	1,249,830.27
2018-2019	534,746.84	549,109.11	22,061.65	86,092.88	17,145.00	72,890.91	1,282,046.39
2019-2020	613,453.95	910,592.61	-	121,567.20	23,671.05	31,498.60	1,700,783.41
7/31/2019	5,955.45	7,919.12				12,500.00	26,374.57
8/31/2019	6,645.60	1,276.76		575.00			8,497.36
9/30/2019	1,140.00	97,440.70		2,610.00			101,190.70
10/31/2019	60,164.65	19,395.80		2,163.17		5,364.70	87,088.32
11/30/2019	235,777.77	323,296.60					559,074.37
12/31/2019	17,796.35	151,414.52				1,085.50	170,296.37
1/31/2020	266,740.95	53,006.05		749.00			320,496.00
2/28/2020	15,976.08	129,790.28					145,766.36
3/31/2020	589.05	79,812.45		3,586.53			83,988.03
4/30/2020		40,890.93		54,951.41			95,842.34
5/31/2020		6,349.40		25,696.09	23,542.05	1,629.40	57,216.94
6/30/2020	2,668.05			31,236.00	129.00	10,919.00	44,952.05
PROJECT COST TOTAL TO DATE:	1,984,812.87	1,575,563.79	307,927.78	324,740.33	60,455.55	115,357.50	4,368,857.82
Available Funds - Prior to encumbrances	0.00	0.00	(0.00)	39,640.88	67,847.69	14,928.27	122,416.84
ENCUMBRANCES:							
FC-1701 PW Phase II — SRB - PO 17-11215					1,770.99		87,513.90
Travis Voice & Data — 17-12982				1,000.00			
Ford Audio - Mics Council Room — 17-13454				14,994.71			
Rudy Construction — 17-11772					66,205.70		
Verden Company — 17-13502				3,542.50			
Available Funds - After encumbrances	0.00	0.00	(0.00)	20,103.67	(129.00)	14,928.27	34,902.94

CASH	167,368.89
CD'S	-
EXPENSE ACCRUED	(44,952.05)
ENCUMBRANCES	(87,513.90)
	34,902.94

Interest Earnings:	
Prior Fiscal Years	108,911.49
Current Fiscal Year	23,226.58
Bank Charges:	
Prior Fiscal Years	(1,032.19)
Current Fiscal Year	(820.11)
FUNDS AVAILABLE	34,902.94

*May 2020 Communications expense is from General Engineering invoices for whole fiscal year for GIS

City of Nichols Hills
2018 GO Bond Issue

AS OF: **06/30/20**

	Street - Paving Projects	**Water System**	**Sanitary Sewer Systems**	**Communications & Data Systems**	**Expenses Paid From Interest Earned**	**TOTAL**
Account Number:	80-88-97550	80-88-98550	80-88-98750	80-88-99400	80-88-99800	
						-
Issue Amount	1,150,000.00	1,450,000.00	300,000.00	100,000.00		3,000,000.00
Premium	25,774.38	32,497.74	6,723.75	2,241.25		67,237.11
Net Interest earned & Bank Fees					103,002.36	103,002.36
Prior Years:						
Issuance Expense	17,901.67	22,571.67	4,670.00	1,556.67		46,700.00
2018-2019	61,636.90	401,469.36	188,184.41	-	19,510.00	670,800.67
7/31/2019	117,546.33	2,600.05	148.00		318.00	120,612.38
8/31/2019	21,357.90	106,640.95			4,227.03	132,225.88
9/30/2019	8,973.69	92.00	113,721.34		-	122,787.03
10/31/2019	29,345.75	81,711.96			10,290.97	121,348.68
11/30/2019	169,743.41	1,943.17		6,680.00	19,796.17	198,162.75
12/31/2019	107,493.29	4,114.00		3,581.00		115,188.29
1/31/2020	93,322.02	1,544.41		280.00		95,146.43
2/28/2020	265,951.86			56.00		266,007.86
3/31/2020	240,885.90	326,501.83				567,387.73
4/30/2020	20,272.00	129,962.79		336.00		150,570.79
5/31/2020	15,686.56	41,911.79		514.96	1,788.67	59,901.98
6/30/2020	210.00	110,320.36		996.58		111,526.94
PROJECT COST TOTAL TO DATE:	1,170,327.28	1,231,384.34	306,723.75	14,001.21	55,930.84	2,778,367.41
Available Funds - Prior to encumbrances	5,447.10	251,113.40	-	88,240.04	47,071.52	391,872.06
ENCUMBRANCES:						
WW-1803 Well House #15/16 SRB - PO# 17-09276		12,492.97				
WW-1804 Redrill-Well 17 SRB - PO# 17-09277		7,504.00				268,668.46
WW-1703 Well #10 Layne PO 17-11891		24,447.97				
WW-1804 Redrill-Well 17 Layne PO 17-12448		206,668.06			-	
Wireless Master Plan Monte 17-12080				17,555.46	-	
Available Funds - After encumbrances	5,447.10	0.40	-	70,684.58	47,071.52	123,203.60

CASH	503,399.00
CD'S	-
EXPENSE ACCRUED	(111,526.94)
ENCUMBRANCES	(268,668.46)
	123,203.60

Interest Earnings:	
Prior Fiscal Years	61,047.63
Current Fiscal Year	44,054.84
Bank Charges:	
Prior Fiscal Years	(1,102.62)
Current Fiscal Year	(997.49)
FUNDS AVAILABLE	123,203.60

City of Nichols Hills
2019 GO Bond Issue

AS OF: **06/30/20**

		Street - Paving Projects	Water System	Sanitary Sewer Systems	Traffic Control	Communications & Data Systems	Expenses Paid From Interest Earned	TOTAL
Account Number:		80-89-97550	80-89-98550	80-89-98750	80-89-98950	80-89-99450	80-89-99800	
								-
Issue Amount		1,220,000.00	1,580,000.00	50,000.00	50,000.00	100,000.00		3,000,000.00
Premium		41,183.77	53,336.35	1,687.86	1,687.86	3,375.72		101,271.56
Net Interest earned & Bank Fees							83,228.03	83,228.03
Prior Years:								
Issuance Expense		18,747.33	24,279.33	768.33	768.33	1,536.67		46,100.00
2018-2019		60,765.00	12,000.00	-	16,602.07	-	-	89,367.07
7/31/2019		4,051.00	2,764.13					6,815.13
8/31/2019			9,240.13					9,240.13
9/30/2019		12,598.05	13,602.25	17,768.40				43,968.70
10/31/2019		9,441.97						9,441.97
11/30/2019		13,016.40	4,650.00					17,666.40
12/31/2019		21,749.70		6,028.85				27,778.55
1/31/2020		35,988.35	3,777.90		16,191.50			55,957.75
2/28/2020		26,778.70	13,062.50		326.30			40,167.50
3/31/2020		207,407.99	5,225.00					212,632.99
4/30/2020		341,117.68	22,480.42	16,917.75				380,515.85
5/31/2020		381,780.51	2,090.00		970.00			384,840.51
6/30/2020		7,001.41	197.00	1,042.88	16,125.96			24,367.25
PROJECT COST TOTAL TO DATE:		1,140,444.09	113,368.66	42,526.21	50,984.16	1,536.67	-	1,348,859.80
Available Funds - Prior to encumbrances		120,739.67	1,519,967.69	9,161.65	703.70	101,839.05	83,228.03	1,835,639.79
ENCUMBRANCES:								
PC-1902 Trenton Rd	SRB - PO # 17-10172	398.61						
PC-1901 Hemstead Place	SRB - PO# 17-10248	290.06						
PC -2002 Glenwood	SRB PO 17-12296	1,032.00	-					
PC 2002 Drury Lane	SRB PO 17-12297	1,424.00	-					
PC 2002 N Penn	SRB PO 17-12298	3,210.00	-					
WC-1901 Water Line	SRB PO# 17-11415		71,550.37					
Street Sign Maint	Luther PO 17-12494				703.70			474,160.08
WW-1703 #10	Layne PO 17-11891		57,473.59					
WW-1804 Redrill-Well 17	Layne PO 17-12448		163,902.72					
WC-1902	SRB PO#17-12669		24,872.50					
WC-1903	SRC PO #17-12670		26,460.00					
SC-2001 City Wide Sewer	SRB PO#17-13001			9,161.65				
FC-1701, PC-1803, PC-1804, PC-1901, PC-1902	RUDY PO#17-11772	113,680.88						
Available Funds - After encumbrances		704.12	1,175,708.51	(0.00)	(0.00)	101,839.05	83,228.03	1,361,479.71

CASH	635,007.04
CD'S	1,225,000.00
EXPENSE ACCRUED	(24,367.25)
ENCUMBRANCES	(474,160.08)
	1,361,479.71

Interest Earnings:	
Prior Fiscal Years	21,215.63
Current Fiscal Year	63,347.41
Bank Charges:	
Prior Fiscal Years	(346.59)
Current Fiscal Year	(988.42)
FUNDS AVAILABLE	1,361,479.71

4.h.c

City of Nichols Hills
2020 GO Bond Issue

AS OF: 06/30/20

		Street - Paving Projects	Water System	Sanitary Sewer Systems	Traffic Control	Technology	Fire	Police	PW Facility	Expenses Paid From Interest Earned	TOTAL
Account Number:		80-90-97550	80-90-98550	80-90-98750	80-90-98950	80-90-99450	80-90-99700	80-90-99600	80-90-96550	80-90-99800	
Issue Amount		3,795,000.00	560,000.00	250,000.00	220,000.00	270,000.00	2,230,000.00	100,000.00	375,000.00		7,800,000.00
Premium		147,329.36	21,740.30	9,705.49	8,540.83	10,481.93	86,572.99	3,882.20	14,558.24		302,811.34
Net Interest earned & Bank Fees										15,146.28	15,146.28
Prior Years:											
Issuance Expense		48,196.50	7,112.00	3,175.00	2,794.00	3,429.00	28,321.00	1,270.00	4,762.50		99,060.00
2019-2020		121,231.08	160,177.66	12,681.00		164,780.00	173,605.00	-	12,688.80	-	645,163.54
1/31/2020											-
2/28/2020			71,157.00	2,400.00							73,557.00
3/31/2020		5,598.60	19,076.40				37,312.50				61,987.50
4/30/2020			27,704.51	10,281.00			40,882.50				78,868.01
5/31/2020		32,258.92	38,325.00				95,410.00				165,993.92
6/30/2020		83,373.56	3,914.75		1,317.37	164,780.00			12,688.80		266,074.48
PROJECT COST TOTAL TO DATE:		169,427.58	167,289.66	15,856.00	4,111.37	168,209.00	201,926.00	1,270.00	17,451.30	-	745,540.91
Available Funds - Prior to encumbrances		3,772,901.78	414,450.64	243,849.49	224,429.46	112,272.93	2,114,646.99	102,612.20	372,106.94	15,146.28	7,372,416.71
ENCUMBRANCES:											
PC 2001 Devonshire	SRB PO 17-11976	41,153.11									
PC-2001 Devonshire	Crossland PO 17-13227	657,553.03	32,130.00								
PC 2001 Kingsbury	SRB PO 17-12175	38,796.68									
PC 2001 Kingsbury	Crossland PO 17-13227	813,078.46	38,252.50								
PC 2002 Glenwood Ave	SRB PO 17-12296	21,672.00									
PC 2002 Drury Ln	SRB PO 17-12297	30,900.00									
PC 2002 N Penn	SRB PO 17-12298	67,142.50									
Davenport Group	PO 17-13462				-	34,850.00					1,997,802.25
John Vance Auto Group	17-13610							69,914.00			
United Technology Water Meters			6,700.00								
United Technology Water Meters	PO# 17-13157		4,862.25								
SC-2001 City Wide San Sewer	PO 17-13001			7,527.72							
FSB - Fire & City Hall	FSB PO#17-12937						124,895.00				
PC-1902 Trenton	Rudy	8,375.00	-								
Available Funds - After encumbrances		2,094,231.00	332,505.89	236,321.77	224,429.46	77,422.93	1,989,751.99	32,698.20	372,106.94	15,146.28	5,374,614.46

CASH	530,489.86
CD'S	7,108,001.33
EXPENSE ACCRUED	(266,074.48)
ENCUMBRANCES	(1,997,802.25)
	5,374,614.46

Interest Earnings:	
Prior Fiscal Years	-
Current Fiscal Year	15,708.48
Bank Charges:	
Prior Fiscal Years	-
Current Fiscal Year	(562.20)
FUNDS AVAILABLE	5,374,614.46

Attachment: 2019 2020 GO Bonds Spreadsheet - June (4712 : 4 h Finance Director's Report)

4.i.a

Monthly Report – June 2020

Information Systems

City of Nichols Hills

Neil A. Gray, Information Systems Manger
Scott Johnston, Information Systems Technician
6407 Avondale Drive, Nichols Hills, Oklahoma 73116, (405) 879-8870 Fax (405) 842-8409 E-mail it@nicholshills.net

Monthly Report – June 2020

To follow is a summary of activities in the Information Systems Department during the month.

Website Statistics:

Google Analytics provided us with some informational statistics on our website. During the month, over 3,030 individuals browsed to the City's website. These individuals made more than 5,899 different visits to the site. Users averaged one minute and thirty-one seconds during each visit. Over 45% of visitors browsed directly to the website, and 55% used some search engine to navigate to the site.

Virus Activities:

There was a high level of virus and malware activity during the month. A total of twenty-seven known virus agents were discovered and blocked by security systems.

Virus Classifier by Month

Virus Classifier by Month			
Month	Classified By	Mail Filtering Events	% of Subtotal
Jun	Virus Signature	27	100.00%
	Subtotal (1)	27	100.00%
	Total	**27**	**100%**

Email Firewall Activities for the Month:

Action by Month

Action by Month			
Month	Action Taken	Mail High Level Events	% of Subtotal
Jun	Accept	21703	11.93%
	Delay	4283	2.35%
	Deliver to original host	1434	0.79%
	Discard	254	0.14%
	Quarantine	3836	2.11%
	Quarantine;Deliver to original host	45	0.02%
	Reject	150377	82.64%
	Replace;Notification	27	0.01%
	Subtotal (8)	181959	100.00%
	Total	**181959**	**100%**

Cyber Security Activities – Monthly Email Phishing Tests:

We conducted a monthly employee email phishing test with excellent results.

KnowBe4
Human error. Conquered.

Phishing Security Test Report

06/18/2020 - 06/26/2020

Campaign: Monthly Phishing

Monthly from category: Government, Online Services, Current Events, Phishing For Sensitive Information, Holiday, Business, Reported Phishes of the Week

Groups: Employees

Statistics — See report at https://training.knowbe4.com

Phish-prone Percentage	Recipients	Deliveries	Clicks	Attachment Opened	Data Entered	Other Failures	PAB Reported	Bounces
0.0%	66	65	0	0	0	0	0	1

Phish-prone Percentage is calculated from the total number of phishing test failures divided by the number of emails delivered.

General Department Activities:

1. Worked with firewall support vendor to fix website secure sites issue.
2. Configured new computer for Public Works security camera display.
3. Assisted Public Work's Clerk with a scanner issue.
4. Deployed the new build of Windows 10 to all workstations.
5. Set up a new employee with remote access to systems.
6. Assisted an employee with a password issue.
7. Updated the security camera system at City Hall.
8. Installed a replacement scanner for Public Works Deputy Director.
9. Public Works reported a problem with their copier. Copier vendor responded to troubleshoot and resolve the issue.
10. Increased the mailbox quota for the Fire Department Captains.
11. Upgraded several workstations with new security camera system software.
12. Set up remote access to computer systems for the Public Works Deputy Director.
13. Meeting with radio vendor to discuss settings on the Communications recorder.
14. Resolved an issue with a spreadsheet for the Finance Director.

15. Configured new laptop computers for the Public Works Director and Deputy Director and distributed them.
16. Assisted Detective with new access control fob.
17. Configured and installed new computers for the Fire Department.
18. Ran test events on the broadcast systems.
19. Resolved an email issue for a Dispatcher.
20. Contacted OLETS regarding new equipment.
21. Uploaded City Council meeting to the On-Demand video service.
22. Assisted Utility Billing Clerk with a printing issue.
23. Assisted Court Clerk with Microsoft Teams.
24. Updated the Court Laptop.
25. Deployed critical updates to all City servers and workstations.
26. Assisted fuel systems support with fuel station system issues.
27. Assisted Police Chief with a password reset.
28. Moved fuel systems server from a physical server to virtual environment.
29. Transferred domain controller roles at Public Works to a new server.
30. Resolved an issue with the security certificate on the remote access server.
31. Resolved an issue with the Public Works Deputy Director's workstation, not allowing electronic searches.
32. Increased the retention policies on a Police Department server.
33. Upgraded various software packages to most current versions.
34. Installed the maintenance console that controls the virus protection on servers, on to the desktop of the maintenance server.
35. Installed new webcams on to the computers of several staff-level employees.
36. Moved the primary domain controller at City Hall to a virtual environment.
37. Assisted Court Clerk with an email issue.
38. Assisted one of the Public Works Building Inspectors with printer connection issues.
39. Programed and scheduled upcoming public meetings on to the broadcast server.
40. Removed and deleted the data off of surplus workstations and surplus servers.
41. Prepared old workstations for surplus.
42. Prepared old servers for surplus.
43. Assisted Public Works Streets Chief with printing issue.
44. Converted two additional servers to the virtual environment.
45. Created a website news item for the Public Works Director regarding the Ball Field's temporary closing.
46. Created a YouTube channel for the Risk Manager to host training material.
47. Resolved issue with connecting to training website for City Manager.
48. Created a website news item for City Manager regarding Plaza Sidewalk event.
49. Relocated servers on Public Works server rack.
50. Mounted a computer into a display at Public Works.
51. Installed new video card in Public Works conference room pc.
52. Made monthly EMP backups for Disaster Recovery on the City's critical data.

53. Tested some new software to see if it would be beneficial for employees to use.
54. Assisted the Deputy Police Chief with security camera system software issues.
55. Attended a webinar on our document imaging software.
56. Attended a webinar on our virtual environment software.
57. Attended a virtual meeting hosted by Motorola.
58. Attended a virtual meeting hosted by Microsoft.
59. Worked with website vendor to obtain a “Secure Site” designation on the City’s website.
60. Attended a webinar hosted by Homeland Security on “Security for metropolitan water supplies.”
61. Signed a proposal with Pinnacle Computer to install an email security sandbox and a security analyzer system.
62. Attended a Water ISAC Water Sector Cyber Threat Briefing sponsored by Homeland Security.
63. Attended Webinar on Securing the Health Sector and the use of thermal detection cameras for health screenings.
64. Attended an FBI InfraGard monthly meeting to discuss their monthly counterintelligence bulletin and discussion on Public Water Infrastructure that is Vulnerable to Sabotage and Vandalism.
65. Restored Parks Calendar that had been accidentally removed from internal view to City Hall employees.
66. Spoke with security experts on the use of MDBR for network security.
67. Attended a virtual webinar on “Step by Step Guidance to System Hardening” hosted by MS-CIS.
68. Attended a meeting with the vendor that sells our communications logger. The vendor has pledged to review the settings on our system to make sure we are taking advantage of all the system’s features the device offers.
69. Edited the “Meeting Schedules” list on the website.
70. Assisted vendor with issues with the audio/visual equipment in the basement training room.

ENGINEERING | SURVEYING | PLANNING
SMITH ROBERTS BALDISCHWILER, LLC

July 7, 2020

Honorable Mayor and City Council
City of Nichols Hills
6407 Avondale Drive
Nichols Hills, Oklahoma 73116

RE: Monthly Engineer's Report

Dear Mayor and City Council:

Following is the Engineer's Report for July 14, 2020 Council Meeting.

2017 G.O. Bond Issue:

- **Water Well #10 (WW-1703)**

Contractor:	Layne Christensen Co.	Original Contract Amount:	$719,527.00
Start Date:	October 14, 2018	Amended Contract Amount:	$723,145.00
Award Date:	September 5, 2019	Claims to Date Less Ret.:	$641,223.64
Project Duration:	90 Calendar Days	Amount Remaining:	$81,921.36
Days Used:	206	Percent Complete:	88%

- **Public Works Facility Improvements, Phase III (FC-1701)**
  See 2018 GOBI Windsor Place

2018 G.O. Bond Issue:

- **Paving Improvements to the 1700 Block of Windsor Place (PC-1803) and Sidewalk along Stratford (PC-1804)**

Contractor:	Rudy Construction Co.	Original Contract Amount:	$1,410,288.25
Start Date:	October 14, 2018	Amended Contract Amount:	$1,555,079.17
Award Date:	August 2, 2019	Claims to Date Less Ret.:	$1,363,204.58
Project Duration:	262 Calendar Days	Amount Remaining:	$191,874.59
Days Used:	207	Percent Complete:	95%

- **Re-drill of Water Well #17 (WW-1804)**

Contractor:	Layne Christensen Co.	Original Contract Amount:	$848,678.90
Start Date:	January 20, 2020	Amended Contract Amount:	$848,678.90
Award Date:	December 19, 2019	Claims to Date Less Ret.:	$477,461.36
Project Duration:	90 Calendar Days	Amount Remaining:	$371,217.54
Days Used:	90	Percent Complete:	56%

2019 G.O. Bond Issue:

- **Paving Improvements to the 1100 Block of Hemstead Place (PC-1901)**
  See 2018 GOBI Windsor Place

- **Paving Improvements to the Trenton RD. between Fenwick and Tedford (PC-1902)**
  See 2018 GOBI Windsor Place

- **12" Water Line replacement along Bedford Drive from Grand Blvd. to Western Ave. (WC-1902)**
  Final plans under way.

- **12" Water Line replacement along Wilshire Blvd. from Stratford to N. Pennsylvania (WC-1903)**
  Final plans under way.

- **City-Wide Sanitary Sewer Rehabilitation (SC-2001)**
  Bids received on July 7, 2020. Award recommendation and bid tab are on this month's council agenda for approval.

2020 G.O. Bond Issue:

- **Paving Improvements to N. Pennsylvania Ave., the 1600 Block of Drury Lane and the 1200 Block of Glenwood Ave (PC-2002)**
  Final plans underway.

- **Paving Improvements to the 1800 Block of Devonshire Blvd. and the 1700 Block of Kingsbury (PC-2001)**

Contractor:	Crosslands Heavy, Inc.	Original Contract Amount:	$1,619,763.46
Start Date:	May 11, 2020	Amended Contract Amount:	$1,619,763.46
Award Date:	April 14, 2020	Claims to Date Less Ret.:	$78,749.47
Project Duration:	210 Calendar Days	Amount Remaining:	$1,541,013.99
Days Used:	23	Percent Complete:	5%

- **Public Works Improvements**
  Project scoping underway.

Sincerely,

Smith Roberts Baldischwiler, LLC

Grady J. Wade, P.E.

GJW/edp
Cc: File 116000

OKLAHOMA CITY | 100 N.E. 5TH STREET, OKLAHOMA CITY, OK 73104 | PHONE: (405) 840-7094 | FAX: (405) 840-9116
NORMAN | 2500 MCGEE DRIVE, SUITE 100, NORMAN, OK 73072 | PHONE: (405) 418-2288 | FAX: (405) 418-2289
WWW.SRBOK.COM

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FUND: General Fund

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
NON-DEPARTMENTAL	OKLAHOMA UNIFORM BUILDING CO	00-32600	Uniform Building Cod	JUNE PERMIT FEES	128.00
	UNITED STATES TREASURY	00-31000	Warrants Outstanding	PCORI FEE 063019	176.40
				TOTAL:	304.40
Administration	TRAVIS VOICE & DATA	02-84700	Telephone	MONTHLY CHARGES	11.20
	VERIZON WIRELESS	02-84700	Telephone	MONTHLY CHARGES	164.46
		02-84700	Telephone	MONTHLY CHARGES	204.47
	LOGIX COMMUNICATIONS	02-84700	Telephone	MONTHLY CHARGES	45.64
		02-84700	Telephone	MONTHLY CHARGES	45.66
	GRANICUS	02-84400	Software Agreements	AGENDA SOFTWARE	385.87
		02-84400	Software Agreements	AGENDA SOFTWARE	385.87
	VISA	02-84300	Training & Membershi	ABA MEMBERSHIP PATE	210.00
		02-84300	Training & Membershi	STATE OF HEALTH	40.00
	VISA	02-84300	Training & Membershi	NEW OFFICIALS INSTITUTE	85.00
	VISA	02-83000	Material & Supplies	SUPPLIES FOR ORTEGA BDAY	21.68
		02-84300	Training & Membershi	AICPA RENEWAL	285.00
	AT&T 405 A07-0027 4160	02-84700	Telephone	MONTHLY CHARGES	38.09
				TOTAL:	1,922.94
City Attorney	WILLIAMS BOX FORSHEE & BULLA	04-87100	Legal Services	LEGAL SERVICES JUNE 2020	16,464.65
				TOTAL:	16,464.65
Municipal Court	TRAVIS VOICE & DATA	05-84700	Telephone	MONTHLY CHARGES	7.47
	LOGIX COMMUNICATIONS	05-84700	Telephone	MONTHLY CHARGES	30.42
		05-84700	Telephone	MONTHLY CHARGES	30.44
	OFFICE DEPOT 35315277	05-83000	Material & Supplies	INK CARTRIDGES, PAPER	64.32
	AT&T 405 A07-0027 4160	05-84700	Telephone	MONTHLY CHARGES	25.39
				TOTAL:	158.04
Police Department	TRAVIS VOICE & DATA	06-84700	Telephone	MONTHLY CHARGES	48.55
	REYNOLDS FORD	06-84100	Vehicle Maintenance	VEHICLE MAINTENANCE	934.81
		06-84100	Vehicle Maintenance	FUEL PURGE UNIT 40	293.20
	VERIZON WIRELESS	06-84700	Telephone	MONTHLY CHARGES	387.87
		06-84700	Telephone	MONTHLY CHARGES	387.93
	LOGIX COMMUNICATIONS	06-84700	Telephone	MONTHLY CHARGES	197.76
		06-84700	Telephone	MONTHLY CHARGES	197.85
	SHEPHERD AUTOMOTIVE LLC	06-84100	Vehicle Maintenance	VEHICLE REPAIRS	67.45
		06-84100	Vehicle Maintenance	VEHICLE REPAIRS	176.15
		06-84100	Vehicle Maintenance	VEHICLE REPAIRS	67.45
		06-84100	Vehicle Maintenance	VEHICLE MAINTENANCE	67.45
		06-84100	Vehicle Maintenance	VEHICLE REPAIRS	67.45
		06-84100	Vehicle Maintenance	VEHICLE MAINTENANCE	26.00
	GOODYEAR TIRE & RUBBER COMPA	06-84100	Vehicle Maintenance	TIRES PATROL CARS	551.60
		06-84100	Vehicle Maintenance	TIRES PATROL CARS	551.60
	VISA	06-84100	Vehicle Maintenance	CAR WASH	19.99
		06-84300	Training & Membershi	TRAINING TARGETS	183.64
	TRANSUNION RISK AND ALTERNAT	06-84000	Equipment Maintenanc	ACCESS TO DATABASE	100.00
	CINTAS CORP. #064	06-81100	Uniform Allowance	PUBLIC WORKS UNIFORMS	52.84
	SHOCKLEY'S HEAT AND AIR	06-84000	Equipment Maintenanc	AC SERVICE PD AIR	277.00
	ASPEN BUILDING SERVICES OF O	06-85000	Janitorial Services	CLEANING SERVICES	1,637.50
	ImageNet Consulting, LLC	06-84000	Equipment Maintenanc	PRINTER FEES	97.53
	METRO EMERGENCY UPFITTERS	06-84100	Vehicle Maintenance	WINDOW TINT 46, 47	160.00
		06-84100	Vehicle Maintenance	TINT ON 46, 47	160.00
	AT&T 287288038708	06-84700	Telephone	FIRST NET POLICE	378.78

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FUND: General Fund

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
	ANIMAL WELFARE DIVISION	06-85300	Animal Control	MAY BOARDING	60.00
	AT&T 405 843-5672 126 1	06-84700	Telephone	MONTHLY CHARGES	208.25
	FAIRFIELD OKLAHOMA CITY QUAI	06-84600	Lease/Rental	FAIRFIELD OKLAHOMA CITY QU	1,350.00
	DPS	06-84000	Equipment Maintenanc	OLETS FEES	350.00
		06-84000	Equipment Maintenanc	OLETS FEES	350.00
		06-84000	Equipment Maintenanc	OLETS FEES MOBILE COP	135.00
		06-84000	Equipment Maintenanc	OLETS FEES	350.00
		06-84000	Equipment Maintenanc	OLETS FEES MOBILE COP	135.00
	SAINTS OCCUPATIONAL HEALTH	06-81200	Medical Exams	DRUG SCREENS	96.00
	OFFICE DEPOT 35315277	06-83000	Material & Supplies	OFFICE SUPPLIES	59.21
	ONG	06-84800	Utilities	MONTHLY CHARGES	32.14
	OREILLY AUTOMOTIVE STORES IN	06-84100	Vehicle Maintenance	HEADLIGHT UNIT 42	6.96
	AT&T 405 A07-0027 4160	06-84700	Telephone	MONTHLY CHARGES	165.06
				TOTAL:	10,388.02
Fire Department	TRACE ANALYTICS INC	07-84000	Equipment Maintenanc	AIR SAMPLING KITS	15.75
	TRAVIS VOICE & DATA	07-84700	Telephone	MONTHLY CHARGES	18.67
	WAL-MART #9502	07-83000	Material & Supplies	STATION SUPPLIES	189.94
		07-83000	Material & Supplies	STATION SUPPLIES	83.91
	WESTLAKE HARDWARE	07-84000	Equipment Maintenanc	CORD ADAPTER	12.99
	OSFA	07-84400	Membership	CONVENTION REGISTRATION	60.00
	NAFECO INC	07-84000	Equipment Maintenanc	GATED WYE REPAIR	18.70
	CONRAD FIRE EQUIPMENT	07-84000	Equipment Maintenanc	T-31 VALVE REPAIR	343.16
	VERIZON WIRELESS	07-84700	Telephone	MONTHLY CHARGES	192.05
		07-84700	Telephone	MONTHLY CHARGES	192.05
	LOGIX COMMUNICATIONS	07-84700	Telephone	MONTHLY CHARGES	76.06
		07-84700	Telephone	MONTHLY CHARGES	76.10
	CASCO INDUSTRIES INC	07-83000	Material & Supplies	SMOKE FLUID	88.00
	VISA	07-84200	Building Maintenance	GARAGE DOOR ROLLER	5.28
		07-83000	Material & Supplies	BED COMFORTERS	130.00
	ACROSS THE STREET PRODUCTION	07-84300	Training & Membershi	BLUE CARD CE RENEWAL	1,300.00
	AT&T 287288038669	07-84700	Telephone	FIRST NET FIRE	179.36
	PETTY CASH	07-84300	Training & Membershi	JUNE 2020 RECEIPTS	20.00
	CFS INSPECTIONS	07-84100	Vehicle Maintenance	T-31 ANNUAL INSPECTION	850.00
	AT&T 405 843-5672 126 1	07-84700	Telephone	MONTHLY CHARGES	208.25
	FAIRFIELD OKLAHOMA CITY QUAI	07-84600	Lease/Rental	FAIRFIELD OKLAHOMA CITY QU	1,350.00
	JOSHUA GRAY	07-84300	Training & Membershi	TC - FLAG & AUTO EX	113.64
	OFFICE DEPOT 35315277	07-83000	Material & Supplies	PRINTER INK	465.44
	ONG	07-84800	Utilities	MONTHLY CHARGES	32.14
	OREILLY AUTOMOTIVE STORES IN	07-83000	Material & Supplies	CAR WASH SUPPLIES	51.95
	KENNY REYES	07-84300	Training & Membershi	TC: OSFA CONVENTION	24.00
	SAM'S CLUB/GECF	07-83000	Material & Supplies	POWER WASHER	349.98
	AT&T 405 A07-0027 4160	07-84700	Telephone	MONTHLY CHARGES	63.48
				TOTAL:	6,510.90
City Engineer	SMITH ROBERTS BALDISCHWILER	08-86075	Engineering Fees	GENERAL ENGINEERING	12,109.79
				TOTAL:	12,109.79
Street Department	TRAVIS VOICE & DATA	09-84700	Telephone	MONTHLY CHARGES	1.14
	WESTLAKE HARDWARE	09-83000	Material & Supplies	PAINTING SUPPLIES	51.47
	VERIZON WIRELESS	09-84700	Telephone	MONTHLY CHARGES	172.42
		09-84700	Telephone	MONTHLY CHARGES	88.94
	LOGIX COMMUNICATIONS	09-84700	Telephone	MONTHLY CHARGES	4.59
		09-84700	Telephone	MONTHLY CHARGES	4.59

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FUND: General Fund

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
	US FLEET TRACKING	09-84100	Vehicle Maintenance	GPS TRACKING	89.85
	CINTAS CORP. #064	09-81100	Uniform Allowance	PUBLIC WORKS UNIFORMS	257.72
	HASKELL LEMON CONSTRUCTION	09-83000	Material & Supplies	ASPHAULT	48.43
	INTERSTATE BATTERY SUPPLY	09-84100	Vehicle Maintenance	BATTERY FOR TRUCK	86.87
		09-84100	Vehicle Maintenance	BATTERY	293.90
	OG&E	09-85500	Street Lighting	MONTHLY CHARGES	6,702.49
		09-85500	Street Lighting	MONTHLY CHARGES	27.72
		09-85500	Street Lighting	MONTHLY CHARGES	27.02
		09-85500	Street Lighting	MONTHLY CHARGES	26.46
		09-85500	Street Lighting	MONTHLY CHARGES	26.46
		09-85500	Street Lighting	MONTHLY CHARGES	37.19
		09-85500	Street Lighting	MONTHLY CHARGES	30.23
	ONG	09-84800	Utilities	MONTHLY CHARGES	18.49
	OREILLY AUTOMOTIVE STORES IN	09-84100	Vehicle Maintenance	VEHICLE MAINT	33.98
	AT&T 405 A07-0027 4160	09-84700	Telephone	MONTHLY CHARGES	3.83
				TOTAL:	8,033.79
Sanitation	WESTLAKE HARDWARE	10-83000	Material & Supplies	HARDWARE	7.18
	BLUE BEACON TRUCK WASHES	10-84100	Vehicle Maintenance	TRASH TRUCK WASHING	50.00
	CITY OF MIDWEST CITY	10-85800	Landfill Disposal	HAZARDOUS WASTE MAY 2020	866.00
	US FLEET TRACKING	10-84100	Vehicle Maintenance	GPS TRACKING	119.80
	CINTAS CORP. #064	10-81100	Uniform Allowance	PUBLIC WORKS UNIFORMS	635.32
	OCCUPATIONAL HEALTH CENTERS	10-81200	Medical Exams	PHYSICAL-DRUG SCREEN	144.00
	GELLCO CLOTHING & SHOES INC	10-83500	Safety Supplies	SAFETY SHOES	130.00
	REPUBLIC SERVICES	10-85800	Landfill Disposal	COMMERCIAL GARBAGE JUNE	62.09
		10-85825	Commercial Garbage D	COMMERCIAL GARBAGE JUNE	7,332.17
	SOUTHEAST LANDFILL	10-85800	Landfill Disposal	MAY 2020	4,700.27
		10-85800	Landfill Disposal	JUNE 2020	324.99
		10-85800	Landfill Disposal	JUNE 2020	4,526.93
	ONG	10-84800	Utilities	MONTHLY CHARGES	18.49
				TOTAL:	18,917.24
Parks Department	CINTAS CORP. #064	11-81100	Uniform Allowance	PUBLIC WORKS UNIFORMS	232.12
	HUNTER INDUSTRIES INC	11-85700	Parks Maintenance	ANNUAL GPRS SERVICE FEE	120.00
	VISA	11-85700	Parks Maintenance	PARTS FOR IRRIGATION	208.31
	IRRIGATION STATION	11-85700	Parks Maintenance	PARK MAINTENANCE SUPPLIES	83.74
		11-85700	Parks Maintenance	PARK MAINT SUPPLIES	12.66
		11-85700	Parks Maintenance	PARK MAINT SUPPLIES	14.40
		11-85700	Parks Maintenance	PARK MAINT SUPPLIES	13.87
		11-85700	Parks Maintenance	PARK MAINT SUPPLIES	15.40
	NORTHWEST LAWN MAINTENANCE I	11-85900	Park Maintenance Con	PARK MAINTENANCE	10,394.58
		11-85700	Parks Maintenance	PARK MAINTENANCE	150.00
		11-85700	Parks Maintenance	PARK MAINTENANCE	90.00
		11-85700	Parks Maintenance	PARK MAINTENANCE	244.25
		11-85700	Parks Maintenance	PARK MAINTENANCE	717.95
		11-85700	Parks Maintenance	PARK MAINTENANCE	500.00
		11-85700	Parks Maintenance	PARK MAINTENANCE	140.35
				TOTAL:	12,937.63
Public Works Admin	TRAVIS VOICE & DATA	12-84700	Telephone	MONTHLY CHARGES	11.27
	LOGIX COMMUNICATIONS	12-84700	Telephone	MONTHLY CHARGES	45.89
		12-84700	Telephone	MONTHLY CHARGES	45.92
	TERMINIX	12-84200	Building Maintenance	PEST CONTROL-PW	70.00
	ASPEN BUILDING SERVICES OF O	12-85000	Janitorial Services	CLEANING SERVICES	745.00

Attachment: Claims List 06 30 20 (4704 : 5 Total Warrants & Claims)

5.a.a

FUND: General Fund

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
	AT&T 4058793810 578 8	12-84700	Telephone	MONTHLY CHARGES	82.63
		12-84700	Telephone	MONTHLY CHARGES	82.65
	ONG	12-84800	Utilities	MONTHLY CHARGES	18.49
	AT&T 405 A07-0027 4160	12-84700	Telephone	MONTHLY CHARGES	38.31
				TOTAL:	1,140.16
General Government	TRAVIS VOICE & DATA	13-84700	Telephone	MONTHLY CHARGES	44.81
	TRIANGLE A & E INC	13-86300	Publications	SIGN	48.45
		13-86300	Publications	SIGNS	42.95
	RITE WAY SHREDDING	13-87000	Misc. Expenses	SHREDDING	275.00
	LOGIX COMMUNICATIONS	13-84700	Telephone	MONTHLY CHARGES	182.54
		13-84700	Telephone	MONTHLY CHARGES	182.63
	VISA	13-83000	Material & Supplies	ACOUSTIMAC	1,298.96
		13-83000	Material & Supplies	AMAZON	104.09
		13-83000	Material & Supplies	LIBERTY FLAGS	222.89
		13-83000	Material & Supplies	AMAZON	93.79
		13-83000	Material & Supplies	LUNCHEON	605.56
		13-83000	Material & Supplies	AMAZON	257.70
		13-83000	Material & Supplies	AMAZON	213.11
		13-83000	Material & Supplies	ORDER CANCELLED 06/25/20	261.99-
		13-83000	Material & Supplies	OVERPAID AMAZON INVOICE	2.77-
	TERMINIX	13-84200	Building Maintenance	PEST CONTROL	207.00
		13-84200	Building Maintenance	PEST CONTROL	84.00
	DEAN ACTUARIES LLC	13-86400	Auditing Fees	ACTUARIAL VALUATION	3,300.00
	AT&T 405 848 3475 542 8	13-84700	Telephone	MONTHLY CHARGES	182.39
	ASPEN BUILDING SERVICES OF O	13-85000	Janitorial Services	DISINFECTANT SPRAY	375.00
		13-85000	Janitorial Services	CLEANING SERVICES	1,737.50
	PETTY CASH	13-87000	Misc. Expenses	YEARS OF SERVICE AWARD	100.00
	VISA	13-87000	Misc. Expenses	TESTING ON CREDIT CARD	1.50
	NEWVIEW OKLAHOMA INC	13-83000	Material & Supplies	PURELL WIPES/SANITIZER	64.34
	BOB'S SPACE RACERS INC	13-83000	Material & Supplies	CUSTOM SANITIZER STATIONS	2,896.39
	QUINCY COLBERT	13-87200	Education Scholarshi	TUITION REIMBURSEMENT	1,250.00
	CRAWFORD & ASSOCIATES PC	13-86400	Auditing Fees	PROFESSIONAL SERVICES	751.25
	EUREKA WATER CO	13-83000	Material & Supplies	TANK RENTAL	17.50
		13-83000	Material & Supplies	5 GAL WATER	93.40
		13-83000	Material & Supplies	5 GAL WATER	79.20
	FRIDAY	13-86300	Publications	NOTICES AND PUBLICATIONS	42.50
		13-86300	Publications	NOTICES AND PUBLICATIONS	308.40
		13-86300	Publications	NOTICES AND PUBLICATIONS	50.40
		13-86300	Publications	NOTICES AND PUBLICATIONS	71.55
	JOURNAL RECORD PUBLISHING CO	13-86300	Publications	NOTICES AND PUBLICATIONS	51.20
		13-86300	Publications	NOTICES AND PUBLICATIONS	357.91
		13-86300	Publications	NOTICES AND PUBLICATIONS	82.60
		13-86300	Publications	NOTICES AND PUBLICATIONS	93.50
	QUADIENT INC	13-84600	Lease/Rental	POSTAGE METER RENTAL	99.00
	OFFICE DEPOT 35315277	13-83000	Material & Supplies	INK CARTRIDGES, PAPER	221.25
	OG&E	13-84800	Utilities	MONTHLY CHARGES	2,167.08
	OMAG	13-86100	Liability Insurance/	PUBLIC OFFICIAL BOND	875.00
		13-86100	Liability Insurance/	SALES TAX	13,875.00
		13-86100	Liability Insurance/	TO CORRECT DATE	13,875.00-
	ONG	13-84800	Utilities	MONTHLY CHARGES	32.14
	AT&T 405 A07-0027 4160	13-84700	Telephone	MONTHLY CHARGES	152.36
				TOTAL:	19,052.08

5.a.a

FUND: General Fund

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
Code Department	TRAVIS VOICE & DATA	14-84700	Telephone	MONTHLY CHARGES	3.73
	AT&T 873114971	14-84700	Telephone	MONTHLY CHARGES	200.37
	VERIZON WIRELESS	14-84700	Telephone	MONTHLY CHARGES	123.24
		14-84700	Telephone	MONTHLY CHARGES	123.24
	LOGIX COMMUNICATIONS	14-84700	Telephone	MONTHLY CHARGES	15.21
		14-84700	Telephone	MONTHLY CHARGES	15.22
	US FLEET TRACKING	14-84100	Vehicle Maintenance	GPS TRACKING	89.85
	CINTAS CORP. #064	14-81100	Uniform Rental	PUBLIC WORKS UNIFORMS	32.84
	FIRE PROTECTION CONSULTING I	14-88850	Life and Safety	FIRE SUPPRESSION PLANS	150.00
	ONG	14-84800	Utilities	MONTHLY CHARGES	18.49
	AT&T 405 A07-0027 4160	14-84700	Telephone	MONTHLY CHARGES	12.70
				TOTAL:	784.89
Risk Manager	TRAVIS VOICE & DATA	15-84700	Telephone	MONTHLY CHARGES	3.73
	WAL-MART #9502	15-84300	Training & Membershi	SAFETY MEETING	14.64
	VERIZON WIRELESS	15-84700	Telephone	MONTHLY CHARGES	43.22
		15-84700	Telephone	MONTHLY CHARGES	43.22
	LOGIX COMMUNICATIONS	15-84700	Telephone	MONTHLY CHARGES	15.21
		15-84700	Telephone	MONTHLY CHARGES	15.22
	VISA	15-84300	Training & Membershi	AMAZON	255.90
		15-84300	Training & Membershi	THE DONUT PALACE	21.80
		15-84300	Training & Membershi	OSC CONFERENCE	469.00
		15-84300	Training & Membershi	BRAUMS	40.57
		15-83000	Material & Supplies	AMAZON	299.99
	AT&T 405 A07-0027 4160	15-84700	Telephone	MONTHLY CHARGES	12.70
				TOTAL:	1,235.20
Information Systems Mg	TRAVIS VOICE & DATA	16-84700	Telephone	MONTHLY CHARGES	7.47
		16-84000	Equipment Maintenanc	INVOICE 70458	50.00
		16-84000	Equipment Maintenanc	INVOICE 70993	175.00
	COX COMMUNICATIONS	16-84600	Lease/Rental	PW INTERNET	287.94
		16-84600	Lease/Rental	INTERNET CITY HALL	539.99
	VERIZON WIRELESS	16-84700	Telephone	MONTHLY CHARGES	283.08
		16-84700	Telephone	MONTHLY CHARGES	243.03
	LOGIX COMMUNICATIONS	16-84700	Telephone	MONTHLY CHARGES	30.42
		16-84700	Telephone	MONTHLY CHARGES	30.44
	VISA	16-83000	Material Supplies	WEB CAMERA - COUNCIL ROOM	86.99
		16-84300	Training & Membershi	WEB CAMERA - COUNCIL ROOM	179.99
		16-84200	Building Maintenance	ANNUAL CALENDAR AND DAILY	165.49
		16-83000	Material Supplies	MISC OFFICE SUPPLIES	16.37
		16-83000	Material Supplies	DOOR STOPS	5.49
		16-84000	Equipment Maintenanc	OVER PAID DELL INVOICE	10.20-
	VISA	16-84300	Training & Membershi	GRAMMARLY SERVICE	139.95
	AT&T 250446046	16-84600	Lease/Rental	MONTHLY CHARGES	87.50
	VIPRE SECURITY	16-84000	Equipment Maintenanc	SERVER ENDPOINT SECURITY	247.50
	KEEPER SECURITY	16-84300	Training & Membershi	PASSORD MANAGEMENT & TRAI	2,400.30
	PROJECT A INC	16-84600	Lease/Rental	WEB HOSTING	600.00
		16-84600	Lease/Rental	CUSTOM DEVELOPMENT	331.25
	SAM'S CLUB/GECF	16-83000	Material Supplies	MISC SUPPLIES	61.89
	AT&T 405 A07-0027 4160	16-84700	Telephone	MONTHLY CHARGES	25.39
	SOFTWARE HOUSE INTERNATIONAL	16-84300	Training & Membershi	WEB CAMERA - TRAINING	301.90
		16-84300	Training & Membershi	WEB CAMERA - TRAINING	179.47
		16-84000	Equipment Maintenanc	FORTINET LIC AGREEMENT	3,595.88
	NORPS, LLC	16-84000	Equipment Maintenanc	NETWORK SUPPORT	812.50

Attachment: Claims List 06 30 20 (4704 : 5 Total Warrants & Claims)

5.a.a

FUND: General Fund

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION		AMOUNT
					TOTAL:	10,875.03

5.a.a

FUND: Designated Funds-Pol

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
Police Department	TROCHTAS FLOWERS INC	06-83000	Material & Supplies	LASTER FLOWERS	85.00
	VISA	06-83000	Material & Supplies	MCHENRY FLOWERS	105.21
	VISA	06-83000	Material & Supplies	GIFTS	100.00
		06-83000	Material & Supplies	GIFTS	21.68
				TOTAL:	311.89

5.a.a

FUND: Municipal Authority

DEPARTMENT	VENDOR NAME		GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
NON-DEPARTMENTAL	MISC VENDOR	COLLINS, CHR	00-34150	Utility Refunds	01-00082-05	139.41
		LISSUZZO, RU	00-34150	Utility Refunds	01-00165-11	93.20
		WHITEFIELD,	00-34150	Utility Refunds	01-00757-18	205.33
		MOORE, LEE	00-34150	Utility Refunds	02-00439-17	143.51
		KOMARINA, SR	00-34150	Utility Refunds	02-00530-00	58.87
		HEFTON, HOLL	00-34150	Utility Refunds	02-00841-08	106.86
		PROVIENCE, R	00-34150	Utility Refunds	02-00853-03	49.33
		DENNER, SALL	00-34150	Utility Refunds	02-00934-20	81.56
		WALKER, AUDR	00-34150	Utility Refunds	02-00401-07	24.21
	TYLER TECHNOLOGIES INC		00-34500	Due to Tyler Tech (C	INSITE TRANSACTION FEES	748.75
					TOTAL:	1,651.03
Municipal Authority	TRAVIS VOICE & DATA		12-84700	Telephone	MONTHLY CHARGES	25.16
	EASTON SOD FARMS INC		12-83000	Materials & Supplies	SOD	73.00
	TOTAL PUMP & SUPPLY		12-84500	Well Maintenance	WELL 26 REPLACEMENT PARTS	9,845.72
			12-84500	Well Maintenance	TAPE	67.44
	TPSI		12-84950	Printing & Processin	UTILITY LATE NOTICES	111.00
			12-84950	Printing & Processin	UTILITY INVOICES	1,054.94
	ACCURATE ENVIRONMENT		12-84550	Water Quality Testin	SOC QUARTERLY TESTIN	100.00
			12-84550	Water Quality Testin	SOC QUARTERLY TESTIN	28.00
	VERIZON WIRELESS		12-84700	Telephone	MONTHLY CHARGES	801.13
			12-84700	Telephone	MONTHLY CHARGES	809.80
	BOBCAT OF OKLAHOMA		12-84100	Vehicle Maintenance	FIXED TRACK HOE	1,778.49
	LOGIX COMMUNICATIONS		12-84700	Telephone	MONTHLY CHARGES	102.51
			12-84700	Telephone	MONTHLY CHARGES	102.55
	CANADIAN VALLEY TURF FARM		12-83000	Materials & Supplies	FESCUE FOR LAWN REPAIRS	67.50
			12-83000	Materials & Supplies	FESCUE FOR LAWN REPAIRS	31.50
	US FLEET TRACKING		12-84100	Vehicle Maintenance	GPS TRACKING	239.60
	BRENNTAG SOUTHWEST		12-83400	Lab Chemicals	CHLORINE	588.45
	VERMEER GREAT PLAINS, INC.		12-84000	Equipment Maintenanc	PART FOR VACTRON	96.88
	RYBURN CONSTRUCTION SOLUTION		12-84500	Well Maintenance	FENCE REPAIR WELL 7	970.00
	CINTAS CORP. #064		12-81100	Uniform Rental	PUBLIC WORKS UNIFORMS	650.04
	SYN-TECH SYSTEMS INC		12-84900	Fuel	FUEL MASTER	73.00
	CITY OF OKLAHOMA CITY		12-87700	OKC Sewer Charges	SEWER CHARGES	53,716.73
	CORE & MAIN LP		12-83000	Materials & Supplies	WATER METER PARTS	745.55
			12-83000	Materials & Supplies	PIPE INSERTS	130.00
			12-83000	Materials & Supplies	MAINT PARTS	128.00
	VISA		12-84300	Training & Membershi	LICENSE RENEWAL	1,288.00
	CRAWFORD & ASSOCIATES PC		12-86400	Auditing Fees	PROFESSIONAL SERVICES	751.25
	DEQ		12-84550	Water Quality Testin	ANNUAL PUBLIC WATER SUPPL	1,856.70
	DJ'S INDUSTRIAL RUBBER INC		12-84500	Well Maintenance	BANDIT STRAPPING	154.60
	FRONTIER LOGGING CORP		12-84500	Well Maintenance	WATER WELL MAINTENANCE	11,110.00
	GRAYBAR ELECTRIC INC		12-84500	Well Maintenance	WELL ELECTRICAL	144.75
	OFFICE DEPOT 35315277		12-83000	Materials & Supplies	OFFICE SUPPLIES	214.50
			12-83200	Office Supplies	INK CARTRIDGES, PAPER	64.32
	OG&E		12-84800	Utilities	MONTHLY CHARGES	1,353.10
			12-84800	Utilities	MONTHLY CHARGES	12,976.73
			12-84800	Utilities	MONTHLY CHARGES	1,229.12
	ONG		12-84800	Utilities	MONTHLY CHARGES	84.95
			12-84800	Utilities	MONTHLY CHARGES	84.95
			12-84800	Utilities	MONTHLY CHARGES	95.33
			12-84800	Utilities	MONTHLY CHARGES	37.23
			12-84800	Utilities	MONTHLY CHARGES	18.50
	AT&T 405 A07-0027 4160		12-84700	Telephone	MONTHLY CHARGES	85.55

5.a.a

FUND: Municipal Authority

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
				TOTAL:	103,886.57

FUND: General Obligation B

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
2016 GO Bonds	BANC FIRST - GROUNDS GUYS OF	86-99150	Parks	FC-1901 CityWide Irrigati	48,666.62
	RICHEY/ZINK ASSOC INC	86-99200	Town Hall	TRIM DOORS IN BASEMENT	180.00
	CARPET ONE	86-99200	Town Hall	TILE FLOOR CITY HALL	20,130.00
				TOTAL:	68,976.62
2017 GO Bond	SMITH ROBERTS BALDISCHWILER	87-97550	Paving (Streets) Pro	PC-1704 6700 & 6800 GRAND	2,668.05
		87-99800	Other Expenses Paid	PC-1704 Supplement #2	10,919.00
		87-99450	Communications & Dat	GIS Updates	24,668.50
	THE VERDIN COMPANY	87-99450	Communications & Dat	REPLACEMENT CARRILLON	3,542.50
	BURGESS ENGINEERING & TESTIN	87-96550	Public Works Facilit	FC-1701 PW PHASE III TEST	129.00
	TELVUE	87-99450	Communications & Dat	IP CAPTURE MODULE	1,350.00
	VISA	87-99450	Communications & Dat	AURUBA FIBER PORTS	1,675.00
				TOTAL:	44,952.05
2018 GO Bond Series	SMITH ROBERTS BALDISCHWILER	88-98550	Water Projects	WW-1802 - Water Well l#17	264.60
		88-98550	Water Projects	WW-1804 - Re-drill Water	2,912.00
		88-97550	Paving (Streets) Pro	PC-1804	210.00
	BURGESS ENGINEERING & TESTIN	88-98550	Water Projects	WW-1804 WATER WELL #17	135.00
	LAYNE CHRISTENSEN COMPANY	88-98550	Water Projects	WW-1804	107,008.76
	MONTE R LEE & COMPANY	88-99400	Communications & Dat	WIRELESS MASTER PLAN	996.58
				TOTAL:	111,526.94
2019 GO Bond	SMITH ROBERTS BALDISCHWILER	89-98750	Sanitary Sewer Syste	SC-2001 City Wide Sewer	1,042.88
		89-97550	Paving (Streets)	PC-1902 TRENTON ROAD	2,847.60
		89-97550	Paving (Streets)	PC-1901 Hemstead	3,413.81
	BURGESS ENGINEERING & TESTIN	89-97550	Paving (Streets)	PC-1901 TESTING	296.00
		89-97550	Paving (Streets)	PC-1902 TRENTON TESTING	444.00
		89-98550	Water Projects	WW-1804 WATER WELL #17	197.00
	CUSTOM PRODUCTS CORPORATION	89-98950	Traffic Control Syst	STREET NAMES SIGNS	16,125.96
				TOTAL:	24,367.25
2020 GO Bond	SMITH ROBERTS BALDISCHWILER	90-97550	Paving (Streets)	PC 2001 Devonshire	4,002.65
		90-97550	Paving (Streets)	PC 2001 Kingsbury	1,273.44
		90-96550	Public Works Facilit	FC-1701 PW Phase III	12,688.80
	UTILITY TECHNOLOGY SERVICES	90-98550	Water Projects	WATER METERS	1,312.00
		90-98550	Water Projects	WATER METERS	733.50
		90-98550	Water Projects	WATER METERS	66.50
		90-98550	Water Projects	WATER METERS	247.50
		90-98550	Water Projects	WATER METERS	768.75
		90-98550	Water Projects	WATER METERS	24.00
		90-98550	Water Projects	WATER METERS	110.50
	CUSTOM PRODUCTS CORPORATION	90-98950	Traffic Controls	STREET NAMES SIGNS	1,317.37
	CROSSLAND HEAVY CONTRACTORS	90-97550	Paving (Streets)	DEVONSHIRE	39,375.00
		90-97550	Paving (Streets)	KINGSBURY	38,722.47
		90-98550	Water Projects	KINGSBURY	652.00
	DAVENPORT GROUP	90-99450	Communications & Dat	DATA CENTER PROJECT	164,780.00
				TOTAL:	266,074.48

5.a.a

FUND: General Obligation B

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT

=============== FUND TOTALS ================

01	General Fund	120,834.76
04	Designated Funds-Police	311.89
06	Municipal Authority	105,537.60
80	General Obligation Bonds	515,897.34
	GRAND TOTAL:	742,581.59

TOTAL PAGES: 11

SELECTION CRITERIA

SELECTION OPTIONS

VENDOR SET: 01-City of Nichols Hills
VENDOR: Exclude: 01-1012, 01-1090, 01-1095, 01-1130, 01-1398, 01-1433, 01-1845, 01-1958, 01-1968, 01-2006
CLASSIFICATION: All
BANK CODE: Exclude: PY
ITEM DATE: 6/01/2020 THRU 6/30/2020
ITEM AMOUNT: 99,999,999.00CR THRU 99,999,999.00
GL POST DATE: 0/00/0000 THRU 99/99/9999
CHECK DATE: 0/00/0000 THRU 99/99/9999

PAYROLL SELECTION

PAYROLL EXPENSES: NO
EXPENSE TYPE: N/A
CHECK DATE: 0/00/0000 THRU 99/99/9999

PRINT OPTIONS

PRINT DATE: None
SEQUENCE: By Department
DESCRIPTION: Distribution
GL ACCTS: YES
REPORT TITLE: C L A I M S L I S T
SIGNATURE LINES: 0

PACKET OPTIONS

INCLUDE REFUNDS: YES
INCLUDE OPEN ITEM:NO

5.b.a

FUND: General Fund

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
Administration	TRAVIS VOICE & DATA	02-84700	Telephone	MAINTENANCE AGREEMENT	223.21
	TYLER TECHNOLOGIES INC	02-84400	Software Agreements	INCODE MAINTENANCE	14,315.71
	OMAG	02-80600	Worker's Comp	WORKERS COMP	2,391.61
				TOTAL:	16,930.53
Municipal Court	TRAVIS VOICE & DATA	05-84700	Telephone	MAINTENANCE AGREEMENT	148.81
	TYLER TECHNOLOGIES INC	05-84400	Software Agreement	INCODE MAINTENANCE	8,869.67
	OMAG	05-80600	Worker's Comp	WORKERS COMP	597.90
				TOTAL:	9,616.38
Police Department	TRAVIS VOICE & DATA	06-84700	Telephone	MAINTENANCE AGREEMENT	967.25
	OMAG	06-80600	Worker's Comp	WORKERS COMP	14,943.64
				TOTAL:	15,910.89
Fire Department	TRAVIS VOICE & DATA	07-84700	Telephone	MAINTENANCE AGREEMENT	372.02
	OMAG	07-80600	Worker's Comp	WORKERS COMP	9,315.24
				TOTAL:	9,687.26
Street Department	TRAVIS VOICE & DATA	09-84700	Telephone	MAINTENANCE AGREEMENT	22.45
	OMAG	09-80600	Worker's Comp	WORKERS COMP	1,793.71
				TOTAL:	1,816.16
Sanitation	OMAG	10-80600	Worker's Comp	WORKERS COMP	5,977.72
				TOTAL:	5,977.72
Parks Department	OMAG	11-80600	Worker's Comp	WORKERS COMP	1,195.80
				TOTAL:	1,195.80
Public Works Admin	TRAVIS VOICE & DATA	12-84700	Telephone	MAINTENANCE AGREEMENT	224.48
	OMAG	12-80600	Worker's Comp	WORKERS COMP	634.54
				TOTAL:	859.02
General Government	TRAVIS VOICE & DATA	13-84700	Telephone	MAINTENANCE AGREEMENT	892.85
	ABM AUTOMATION	13-84000	Equipment Maintenanc	RENEWAL DOCUWARE	7,056.00
	ACOG	13-86600	ACOG Dues	FY-21 DUES	2,902.00
	ONSOLVE	13-84000	Equipment Maintenanc	CODERED ANNUAL FEE	3,000.00
	SCHINDLER ELEVATOR CORPORATI	13-84000	Equipment Maintenanc	MAINTENANCE CONTRACT	1,440.00
	OMAG	13-86100	Liability Insurance/	GENERAL LIABILITY	7,671.75
		13-86100	Liability Insurance/	PROPERTY INSURANCE	7,577.14
		13-86100	Liability Insurance/	SALES TAX	13,875.00
		13-86100	Liability Insurance/	UMBRELLA POLICY	5,241.00
				TOTAL:	49,655.74
Code Department	TRAVIS VOICE & DATA	14-84700	Telephone	MAINTENANCE AGREEMENT	74.40
	TYLER TECHNOLOGIES INC	14-84400	Software Agreement	INCODE MAINTENANCE	2,767.53
	OMAG	14-80600	Worker's Comp	WORKERS COMP	1,394.67
				TOTAL:	4,236.60
Risk Manager	TRAVIS VOICE & DATA	15-84700	Telephone	MAINTENANCE AGREEMENT	74.40
	OMAG	15-80600	Worker's Comp	WORKERS COMP	597.90
				TOTAL:	672.30
Information Systems Mg	TRAVIS VOICE & DATA	16-84700	Telephone	MAINTENANCE AGREEMENT	148.81
	OMAG	16-80600	Worker's Comp	WORKERS COMP	1,195.80

FUND: General Fund

5.b.a

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
				TOTAL:	1,344.61

5.b.a

FUND: Municipal Authority

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
Municipal Authority	TRAVIS VOICE & DATA	12-84700	Telephone	MAINTENANCE AGREEMENT	501.32
	TYLER TECHNOLOGIES INC	12-84400	Software Agreements	INCODE MAINTENANCE	11,302.12
	MICRO COMM INC	12-84650	Lease Agreements	ANNUAL MAINT CONTRACT	12,875.00
	OMAG	12-80600	Workers Comp	WORKERS COMP	3,784.97
				TOTAL:	28,463.41

=============== FUND TOTALS ================

01	General Fund	117,903.01
06	Municipal Authority	28,463.41
	GRAND TOTAL:	146,366.42

TOTAL PAGES: 3

SELECTION CRITERIA

SELECTION OPTIONS

VENDOR SET: 01-City of Nichols Hills
VENDOR: Exclude: 01-1012, 01-1090, 01-1095, 01-1130, 01-1398, 01-1433, 01-1845, 01-1958, 01-1968, 01-2006
CLASSIFICATION: All
BANK CODE: Exclude: PY
ITEM DATE: 7/01/2020 THRU 7/01/2020
ITEM AMOUNT: 99,999,999.00CR THRU 99,999,999.00
GL POST DATE: 0/00/0000 THRU 99/99/9999
CHECK DATE: 0/00/0000 THRU 99/99/9999

PAYROLL SELECTION

PAYROLL EXPENSES: NO
EXPENSE TYPE: N/A
CHECK DATE: 0/00/0000 THRU 99/99/9999

PRINT OPTIONS

PRINT DATE: None
SEQUENCE: By Department
DESCRIPTION: Distribution
GL ACCTS: YES
REPORT TITLE: C L A I M S L I S T
SIGNATURE LINES: 0

PACKET OPTIONS

INCLUDE REFUNDS: YES
INCLUDE OPEN ITEM:NO

ENGINEERING | SURVEYING | PLANNING
SMITH ROBERTS BALDISCHWILER, LLC

June 30, 2020

Honorable Mayor and City Council
City of Nichols Hills
6407 Avondale Drive
Nichols Hills, OK 73116

RE: AMENDMENT NO. 1/CHANGE ORDER NO. 1
Nichols Hills Project No. PC-2001
2020 G.O. Bond Issue – Paving Improvements to the 1800 Block of Devonshire Blvd. and 1700 Block of Kingsbury Lane
Contractor: Crossland Heavy Contractors, Inc

Original Contract Amount:	$1,619,763.46
Amendment No. 1:	$10,853.75
Change Order No. 1:	$16,502.28
Revised Contract Amount:	$1,647,119.49

Dear Mayor and City Council:

Enclosed please find **Amendment No. 1/Change Order No. 1** on the above referenced project in the amount of **$10,853.75** and **$16,502.28**, respectively**.** This increases the contract amount to **$1,647,119.49**.

We have verified the quantities and recommend approval. Please place this item on the next available council docket for consideration.

Should you have any questions or comments, please contact me.

Sincerely,

Smith Roberts Baldischwiler, LLC

John K. Baldischwiler, P.E.
Manager

JKB/edb
cc: File #116002A
Enclosure

OKLAHOMA CITY | 100 N.E. 5TH STREET, OKLAHOMA CITY, OK 73104 | PHONE: (405) 840-7094 | FAX: (405) 840-9116
NORMAN | 3201 S. BERRY ROAD STE. 100-110, NORMAN, OK 73072 | PHONE: (405) 418-2288 | FAX: (405) 418-2289
WWW.SRBOK.COM

CHANGE ORDER NO. 1 / AMENDMENT NO. 1
Nichols Hills 2020 G.O. Bond Issue
1800 Block of Devonshire Blvd.
1700 Block of Kingsbury Lane
PC-2001
June 25, 2020

I. SCOPE

The scope of this change order & amendment is to adjust the quantities of existing items and add items that were not originally included, due to conditions encountered in the field.

II. JUSTIFICATION

Conditions encountered in the field resulted in the need for the adjustment of these quantities in order to complete the project.

III. COST

CHANGE ORDER NO. 1

Item No.	Quantity	Description	Unit	Unit Cost	Total Cost
CO1.1	1.00	Modify Structure B10	L.SUM	$2,642.28	$2,642.28
CO1.2	1.00	Modify Structure B9	L.SUM	$13,860.00	$13,860.00
				TOTAL CHANGE ORDER NO. 1:	**$16,502.28**

Item No.	Quantity	Description	Unit	Unit Cost	Total Cost
11	2.00	Manhole (4' Dia.)	EA.	$3,093.00	$6,186.00
12	1.00	Manhole (6' Dia.)	EA.	$5,150.00	$5,150.00
13	-1.95	Manhole Added Depth (4' Dia.)	V.F.	$110.00	($214.50)
14	0.87	Manhole Added Depth (6' Dia.)	V.F.	$275.00	$239.25
30	-1.00	Structure Removal (Manhole)	EA.	$507.00	($507.00)
				TOTAL AMENDMENT NO. 1:	**$10,853.75**

CHANGE ORDER NO. 1	$16,502.28	1.02% Increase
AMENDMENT NO. 1	$10,853.75	0.67% Increase
ORIGINAL CONTRACT AMOUNT	$1,619,763.46	
REVISED CONTRACT AMOUNT	**$1,647,119.49**	

IV. PROJECT DURATION

This Change Order adds **4 Days** to the project duration, increasing the total contract time from 210 Days to **214 Days.**

CHANGE ORDER NO. 1 / AMENDMENT NO. 1
Nichols Hills 2020 G.O. Bond Issue
1800 Block of Devonshire Blvd.
1700 Block of Kingsbury Lane
PC-2001
June 25, 2020

All construction shall be done in accordance with all applicable state and local codes and the plans and specifications.

The above and foregoing is hereby approved this _____ day of ___________, 20_____, and the undersigned agrees to perform the work at the price indicated.

ATTEST:

Crossland Heavy Contractors, Inc.
P.O. Box 350 Columbus, KS 66725

____
Secretary

____

SMITH ROBERTS BALDISCHWILER, LLC

____
John K. Baldischwiler, P.E.

Approved as to form and legality this _____ day of _____________, 20_____.

____
City Attorney

Approved by the City of Nichols Hills this _____ day of _________________, 20_____.

ATTEST:

____
City Clerk

____
Mayor

ENGINEERING | SURVEYING | PLANNING
SMITH ROBERTS BALDISCHWILER, LLC

June 30, 2020

Honorable Mayor and City Council
City of Nichols Hills
6407 Avondale Drive
Nichols Hills, OK 73116

RE: PAY ESTIMATE NO. 1
Nichols Hills Project No. PC-2001
2020 G.O. Bond Issue – Paving Improvements to the 1800 Block of Devonshire Blvd. and 1700 Block of Kingsbury Lane
Contractor: Crossland Heavy Contractors, Inc

Original Contract Amount:	$1,619,763.46
Current Contract Amount:	$1,619,763.46
Claims to Date Less Ret.:	$78,749.47
Paid to Date:	$0.00
Amount Remaining:	$1,541,013.99
Current Amount Due:	**$78,749.47**

Dear Mayor and City Council:

Enclosed please find **Progressive Estimate No. 1** on the above referenced project in the amount of **$78,749.47.** We have verified the quantities and recommend approval. Please place this item on the next available council docket for payment consideration. This estimate should be paid out of the following account:

2020 G.O. Bond Issue Paving Account
(Acct. #80-90-97550).. $78,097.47
2020 G.O. Bond Issue Water Account
(Acct. #80-90-98550).. $652.00
Total $78,749.47

Should you have any questions or comments, please contact me.

Sincerely,

Smith Roberts Baldischwiler, LLC

John K. Baldischwiler, P.E.
Manager

JKB/edb
cc: File #116002A
Enclosure

OKLAHOMA CITY | 100 N.E. 5TH STREET, OKLAHOMA CITY, OK 73104 | PHONE: (405) 840-7094 | FAX: (405) 840-9116
NORMAN | 3201 S. BERRY ROAD STE. 100-110, NORMAN, OK 73072 | PHONE: (405) 418-2288 | FAX: (405) 418-2289
WWW.SRBOK.COM

PROGRESSIVE ESTIMATE NO. 1

Nichols Hills 2020 G.O. Bond Issue
1800 Block of Devonshire Blvd. and
1700 Block of Kingsbury Lane
PC-2001

Crossland Heavy Contractors, Inc.
P.O. Box 350
Columbus, KS 66725

From: 5/1/2020 To: 6/10/2020
Notice to Proceed: 5/1/2020
Project Duration: 210 Calendar Days
Days Used: 40
Days Remain'g: 170

ITEM NO.	DESCRIPTION	UNIT	CONTRACT QUANTITY	WORK DONE THIS EST.	WORK DONE PREVIOUS	TOTAL WORK ON CONTRACT	UNIT PRICE	AMOUNT	% COMPLETE
1	AGGREGATE BASE (TYPE A) W/ EXCAVATION (6")	CY	1,335.63	0.00	0.00	0.00	177.00	$0.00	0.0
2	PORTLAND CEMENT CONCRETE PAVEMENT (6")	SY	7,481.37	0.00	0.00	0.00	55.50	$0.00	0.0
3	INTEGRAL CURB (6" BARRIER)	LF	4,937.00	0.00	0.00	0.00	11.25	$0.00	0.0
4	(RCP) STORM SEWER (18") "O" RING	LF	142.02	0.00	0.00	0.00	75.00	$0.00	0.0
5	(RCP) STORM SEWER (30") "O" RING	LF	75.75	0.00	0.00	0.00	135.00	$0.00	0.0
6	(HP PIPE) STORM SEWER (18")	LF	23.44	0.00	0.00	0.00	83.00	$0.00	0.0
7	(HP PIPE) STORM SEWER (24")	LF	607.42	0.00	0.00	0.00	87.00	$0.00	0.0
8	(HP PIPE) STORM SEWER (30")	LF	1,613.85	0.00	0.00	0.00	107.00	$0.00	0.0
9	(HP PIPE) STORM SEWER (42")	EA	300.82	0.00	0.00	0.00	145.00	$0.00	0.0
10	(HP PIPE) STORM SEWER (48")	EA	236.39	84.39	0.00	84.39	182.00	$15,358.98	35.7
11	MANHOLE (4' DIA.)	EA	13.00	0.00	0.00	0.00	3,093.00	$0.00	0.0
12	MANHOLE (6' DIA.)	EA	3.00	0.00	0.00	0.00	5,150.00	$0.00	0.0
13	MANHOLE ADDED DEPTH (4' DIA.)	VF	7.77	0.00	0.00	0.00	110.00	$0.00	0.0
14	MANHOLE ADDED DEPTH (6' DIA.)	VF	4.40	0.00	0.00	0.00	275.00	$0.00	0.0
15	DESIGN 2-0 INLET COMPLETE IN PLACE	EA	11.00	0.00	0.00	0.00	9,100.00	$0.00	0.0
16	DESIGN 2-1 INLET COMPLETE IN PLACE	EA	1.00	0.00	0.00	0.00	7,650.00	$0.00	0.0
17	CAST IRON CURB HOOD (R-3262)(SP)	EA	45.00	0.00	0.00	0.00	110.00	$0.00	0.0
18	WATER SERVICE LINE LONG (2")	EA	16.00	1.00	0.00	1.00	652.00	$652.00	6.2
19	WATER LINE LOWERING (COMPLETE)(6")(COMPLETE IN PLACE)	EA	2.00	0.00	0.00	0.00	6,335.00	$0.00	0.0
20	WATER LINE LOWERING (COMPLETE)(8")(COMPLETE IN LACE)	EA	2.00	0.00	0.00	0.00	6,400.00	$0.00	0.0
21	WATER LINE ABANDONED (COMPLETE)(6")(COMPLETE IN PLACE)	EA	3.00	0.00	0.00	0.00	3,035.00	$0.00	0.0
22	WATER LINE ABANDONED (COMPLETE)(8")(COMPLETE IN PLACE)	EA	3.00	0.00	0.00	0.00	3,075.00	$0.00	0.0
23	REMOVE AND RESET SIGN	EA	4.00	1.00	0.00	1.00	228.00	$228.00	25.0
24	COLOR AUDIO/VIDEO RECORDING, PRE & POST CONSTRUCTION (RECORDED DIGITALLY)	L.S.	1.00	0.50	0.00	0.50	1,000.00	$500.00	50.0
25	CONSTRUCTION STAKING	LS	1.00	0.10	0.00	0.10	20,200.00	$2,020.00	10.0
26	CONSTRUCTION SIGNING AND TRAFFIC CONTROL	LS	1.00	0.10	0.00	0.10	6,300.00	$630.00	10.0
27	MOBILIZATION	LS	1.00	1.00	0.00	1.00	57,000.00	$57,000.00	100.0
28	REMOVE STORM SEWER (RCP)	LF	2,110.00	265.00	0.00	265.00	12.70	$3,365.50	12.5
29	STRUCTURAL REMOVAL (INLET)	EA	3.00	1.00	0.00	1.00	495.00	$495.00	33.3
30	STRUCTURAL REMOVAL (MANHOLE)	EA	9.00	2.00	0.00	2.00	507.00	$1,014.00	22.2
31	REMOVE SIDEWALK	SY	21.00	0.00	0.00	0.00	14.50	$0.00	0.0
32	STREET PAVEMENT REMOVAL	SY	7,134.70	0.00	0.00	0.00	6.40	$0.00	0.0
33	REMOVE DRIVEWAY	SY	920.00	31.00	0.00	31.00	9.20	$285.20	3.3
34	ADJUST EXISTING STRUCTURE (VALVE)	EA	1.00	0.00	0.00	0.00	717.00	$0.00	0.0
35	ADJUST EXISTING STRUCTURE (MANHOLE)	EA	1.00	0.00	0.00	0.00	967.00	$0.00	0.0
36	SEPARATOR FABRIC FOR BASES (SP)	SY	7,855.44	0.00	0.00	0.00	1.35	$0.00	0.0
37	GEOGRID FOR BASES	SY	300.00	0.00	0.00	0.00	9.75	$0.00	0.0
38	SIDEWALK (4')	SY	6.00	0.00	0.00	0.00	94.50	$0.00	0.0
39	6" P.C. CONC. DRIVEWAY (HES)	SY	758.00	0.00	0.00	0.00	62.50	$0.00	0.0
40	6" PERFORATED PIPE UNDERDRAIN (COMPLETE IN PLACE)	LF	4,617.00	0.00	0.00	0.00	12.20	$0.00	0.0
41	6" NON-PERF. PIPE UNDERDRAIN (COMPLETE IN PLACE)	LF	59.00	0.00	0.00	0.00	12.00	$0.00	0.0
42	SOLID SLAB SODDING	LS	1.00	0.00	0.00	0.00	22,000.00	$0.00	0.0
43	TREE REMOVAL	EA	1.00	0.00	0.00	0.00	950.00	$0.00	0.0
44	ROCK BAG INLET BARRIER	LF	280.00	60.00	0.00	60.00	6.50	$390.00	21.4
45	DESIGN 1-0 INLET COMPLETE IN PLACE	EA	1.00	0.00	0.00	0.00	18,500.00	$0.00	0.0
46	REMOVE & RESET LAWN IRRIGATION PIPE(1/2" TO 2" DIA. PVC)	LF	1,175.00	87.00	0.00	87.00	6.50	$565.50	7.4
47	REMOVE & RESET LAWN IRRIGATION HEAD	EA	141.00	6.00	0.00	6.00	65.00	$390.00	4.2

ORIGINAL CONTRACT AMOUNT:	$1,619,763.46
CHANGES TO DATE:	
Amendment No. 1	**$0.00**
Change Order No. 1	*$0.00*
CURRENT CONTRACT AMOUNT:	$1,619,763.46

TOTAL AMOUNT OF WORK TO DATE:	$82,894.18
MATERIAL ON HAND:	$0.00
TOTAL TO DATE:	$82,894.18
LESS 5% RETAINAGE:	$4,144.71
DIFFERENCE:	$78,749.47
SUBTOTAL:	$78,749.47
LESS PREVIOUS PAYMENTS:	$0.00
CONTRACT AMOUNT DUE THIS ESTIMATE:	$78,749.47

AFFIDAVIT OF CLAIMANT:
STATE OF OKLAHOMA, COUNTY OF OKLAHOMA:

______________________, of lawful age, being first duly sworn, says that (s)he is the agent authorized by claimant/contractor to submit the attached claim or contract to the CITY OF NICHOLS HILLS, Oklahoma, and that claimant/contractor has not paid, given or donated or agreed to pay, give or donate to any officer or employee of the CITY OF NICHOLS HILLS, any money or other thing of value, either directly or indirectly, in the procuring of the contract under which the attached claim for payment is submitted/attached.

Crossland Heavy Contractors, Inc.

____

Subscribed and sworn to before me ______________, 20_____.

____
Notary Public, Clerk or Judge

My Commission Expires:______________________________

CERTIFICATE OF ENGINEER:

I certify that this estimate of $78,749.47 on this contract is correct, due and payable under the terms of this contract.

SMITH ROBERTS BALDISCHWILER, LLC

BY: ______________________________
John K. Baldischwiler, P.E.

OFFICER'S APPROVAL:

I hereby certify the articles listed hereon have been received or services performed and this claim is

APPROVED for payment for $________________________

this __________ day of ____________________ 20_____.

____
CITY OF NICHOLS HILLS

ENGINEERING | SURVEYING | PLANNING
SMITH ROBERTS BALDISCHWILER, LLC

June 30, 2020

Honorable Mayor and City Council
City of Nichols Hills
6407 Avondale Drive
Nichols Hills, OK 73116

RE: PAY ESTIMATE NO. 4
Nichols Hills Project No. WW-1804
2018 G.O. Bond Issue – Water Well #17
Contractor: Layne Christensen Co.

Original Contract Amount:	$848,678.90
Current Contract Amount:	$848,678.90
Claims to Date Less Ret.:	$477,461.36
Paid to Date:	$370,452.60
Amount Remaining:	$371,217.54
Current Amount Due:	**$107,008.76**

Dear Mayor and City Council:

Enclosed please find **Progressive Estimate No. 4** on the above referenced project in the amount of **$107,008.76.** We have verified the quantities and recommend approval. Please place this item on the next available council docket for payment consideration. This estimate should be paid out of the following account:

2018 G.O. Bond Issue Water Account
(Acct. #80-88-98550).. $107,008.76

Should you have any questions or comments, please contact me.

Sincerely,

Smith Roberts Baldischwiler, LLC

John K. Baldischwiler, P.E.
Manager

JKB/edb
cc: File #114592F
Enclosure

OKLAHOMA CITY | 100 N.E. 5TH STREET, OKLAHOMA CITY, OK 73104 | PHONE: (405) 840-7094 | FAX: (405) 840-9116
NORMAN | 3201 S. BERRY ROAD STE. 100-110, NORMAN, OK 73072 | PHONE: (405) 418-2288 | FAX: (405) 418-2289
WWW.SRBOK.COM

PROGRESSIVE ESTIMATE NO. 4

Nichols Hills 2018 G.O. Bond Issue
Water Well #17

WW-1804

Layne Christensen Co.
4691 NE Hwy 33
Guthrie, OK 73044

From: 5/11/2020 To: 6/10/2020
Notice to Proceed: 1/20/2020
Project Duration: 90 Calendar Days
Days Used: 90
Days Remain'g: 0

ITEM NO.	DESCRIPTION	UNIT	CONTRACT QUANTITY	WORK DONE THIS EST.	WORK DONE PREVIOUS	TOTAL WORK ON CONTRACT	UNIT PRICE	AMOUNT	% COMPLETE
1	DEMO EXISTING WELL HOUSE, CONCRETE FOUNDATIONS & STRUCTURES	EA	1.00	0.00	1.00	1.00	$20,100.00	$20,100.00	100.00
2	PLUG & ABANDON EXISTING WELL	LF	1.00	0.00	1.00	1.00	$8,430.00	$8,430.00	100.00
3	PILOT WELL (COMPLETE)	LF	720.00	0.00	720.00	720.00	$43.20	$31,104.00	100.00
4	ZONE ISOLATION TESTING (PILOT WELL)	EA	5.00	0.00	5.00	5.00	$6,560.00	$32,800.00	100.00
5	PRODUCTION WELL (COMPLETE)	EA	1.00	0.00	1.00	1.00	$192,000.00	$192,000.00	100.00
6	PRODUCTION WELL - PERFORATING	EA	384.00	0.00	448.00	448.00	$42.20	$18,905.60	116.67
7	PRODUCTION WELL - DISINFECTION	EA	1.00	0.00	1.00	1.00	$7,150.00	$7,150.00	100.00
8	PRODUCTION WELL - TEST PUMPING	EA	1.00	0.00	1.00	1.00	$22,550.00	$22,550.00	100.00
9	PRODUCTION WELL - PUMP/MOTOR & APPURTENANCES	EA	1.00	0.00	0.00	0.00	$36,320.00	$0.00	0.00
10	PRODUCTION WELL - COLUMN PIPE	LF	720.00	0.00	0.00	0.00	$22.95	$0.00	0.00
11	PRODUCTION WELL - SUBMERSIBLE CABLE	LF	750.00	0.00	0.00	0.00	$6.50	$0.00	0.00
12	GEOPHYSICAL LOGGING	EA	1.00	0.00	1.00	1.00	$25,450.00	$25,450.00	100.00
13	ELECTRICAL EQUIPMENT AND CONTROLS (COMPLETE)	EA	1.00	0.00	0.00	0.00	$71,125.00	$0.00	0.00
14	STANDBY EMERGENCY GENERATOR (COMPLETE)	EA	1.00	0.10	0.00	0.10	$67,400.00	$6,740.00	10.00
15	WELL HEAD FITTINGS (COMPLETE)	EA	1.00	0.00	0.00	0.00	$25,380.00	$0.00	0.00
16	START-UP SERVICE	EA	1.00	0.00	0.00	0.00	$7,620.00	$0.00	0.00
17	WATER QUALITY SAMPLING	EA	1.00	0.00	1.00	1.00	$877.50	$877.50	100.00
18	WELL HOUSE (COMPLETE)	EA	1.00	0.80	0.00	0.80	$112,175.00	$89,740.00	80.00
19	6" PVC SCH 40 DRAIN LINE	LF	121.00	0.00	0.00	0.00	$35.80	$0.00	0.00
20	PORTLAND CEMENT CONCRETE PAVEMENT (8")	SY	170.00	0.00	0.00	0.00	$124.20	$0.00	0.00
21	GRATED DROP INLET (PRECAST) (BLOW OFF BOX)	EA	1.00	1.00	0.00	1.00	$5,482.00	$5,482.00	100.00
22	4" C150 DIP WATERLINE	LF	4.00	4.00	0.00	4.00	$66.20	$264.80	100.00
23	4" X 3" TEE	EA	1.00	1.00	0.00	1.00	$306.50	$306.50	100.00
24	4" DIP 90° BEND (DIP) COMPACT (MJ)	EA	1.00	1.00	0.00	1.00	$94.00	$94.00	100.00
25	4" MEGA LUG (SERIES 1104)	EA	4.00	4.00	0.00	4.00	$75.00	$300.00	100.00
26	4" C900 PVC WATERLINE)PUSH ON JOINT)(DR-14)	EA	40.00	1.00	0.00	1.00	$215.00	$215.00	2.50
27	4" DIP SOLID SLEEVE	EA	1.00	1.00	0.00	1.00	$150.00	$150.00	100.00
28	4" MEGA-LUG (SERIES 2004PV)	EA	8.00	8.00	0.00	8.00	$82.00	$656.00	100.00
29	3" MEGA-LUG (SERIES 2004PV)	LF	3.00	3.00	0.00	3.00	$77.50	$232.50	100.00
30	6"X3" WYE CONNECTION (PVC)	EA	1.00	1.00	0.00	1.00	$162.00	$162.00	100.00
31	WET CONNECTION (4")	EA	1.00	1.00	0.00	1.00	$1,012.00	$1,012.00	100.00
32	4" GATE VALVE (FLANGE BY MJ)	EA	1.00	1.00	0.00	1.00	$980.00	$980.00	100.00
33	3" GATE VALVE & BOX (MJ)	EA	1.00	1.00	0.00	1.00	$900.00	$900.00	100.00
34	PRE & POST CONSTRUCTION VIDEOS	LSUM	1.00	0.00	0.00	0.00	$1,012.00	$0.00	0.00
35	MOBILIZATION	LSUM	1.00	0.00	0.50	0.50	$25,250.00	$12,625.00	50.00
36	CLEARING AND GRUBBING	LSUM	1.00	0.00	1.00	1.00	$13,500.00	$13,500.00	100.00
37	STRUCTURE REMOVAL (4" DIP WATERLINE)	LF	6.00	0.00	6.00	6.00	$338.00	$2,028.00	100.00
38	SIDEWALK (5')	SY	53.00	53.00	0.00	53.00	$102.00	$5,406.00	100.00
39	TYPE I PLAIN RIP RAP	CY	2.00	0.00	0.00	0.00	$607.00	$0.00	0.00
40	TYPE I FENCE	LF	288.00	0.00	0.00	0.00	$136.00	$0.00	0.00
41	SOLID SLAB SOD	LSUM	1.00	0.00	0.00	0.00	$6,550.00	$0.00	0.00
42	EROSION CONTROL	LSUM	1.00	0.00	1.00	1.00	$2,430.00	$2,430.00	100.00
43	ARC FLASH TEST	EA	1.00	0.00	0.00	0.00	$9,450.00	$0.00	0.00

ORIGINAL CONTRACT AMOUNT:	$848,678.90
CHANGES TO DATE:	
Amendment No. 1	**$0.00**
Change Order No. 1	*$0.00*
CURRENT CONTRACT AMOUNT:	$848,678.90

TOTAL AMOUNT OF WORK TO DATE:	$502,590.90
MATERIAL ON HAND:	$0.00
TOTAL TO DATE:	$502,590.90
LESS 5% RETAINAGE:	$25,129.55
DIFFERENCE:	$477,461.36
SUBTOTAL:	$477,461.36
LESS PREVIOUS PAYMENTS:	$370,452.60
CONTRACT AMOUNT DUE THIS ESTIMATE:	$107,008.76

AFFIDAVIT OF CLAIMANT:
STATE OF OKLAHOMA, COUNTY OF OKLAHOMA:

_________________________, of lawful age, being first duly sworn, says that (s)he is the agent authorized by claimant/contractor to submit the attached claim or contract to the CITY OF NICHOLS HILLS, Oklahoma, and that claimant/contractor has not paid, given or donated or agreed to pay, give or donate to any officer or employee of the CITY OF NICHOLS HILLS, any money or other thing of value, either directly or indirectly, in the procuring of the contract under which the attached claim for payment is submitted/attached.

LAYNE CHRISTENSEN CO.

____

Subscribed and sworn to before me , 20 .

Notary Public, Clerk or Judge

My Commission Expires:

CERTIFICATE OF ENGINEER:

I certify that this estimate of $107,008.76 on this contract is correct, due and payable under the terms of this contract.

SMITH ROBERTS BALDISCHWILER, LLC

BY: _________________________
John K. Baldischwiler, P.E.

OFFICER'S APPROVAL:

I hereby certify the articles listed hereon have been received or services performed and this claim is

APPROVED for payment for $

this day of 20 .

____
CITY OF NICHOLS HILLS

Grounds Guys of Edmond
P.O. Box 5084
Edmond, OK 73083
405-757-3181

Invoice

BILL TO	SHIP TO
City of Nichols Hills 6407 Avondale Drive Nichols Hills, OK 73116	City of Nichols Hills 6407 Avondale Drive Nichols Hills, OK 73116

INVOICE #	DATE	TOTAL DUE	DUE DATE	TERMS	ENCLOSED
13143	06/24/2020	$48,666.62	07/24/2020	Net 30	

DESCRIPTION	QTY	RATE	AMOU
Irrigation Rotor Heads	63	17.44	1,098.
Irrigation Remote Control Valves (1 1/2")	4	324.25	1,297.
Irrigation Remote Control Valves (1")	6	276.50	1,659.
Irrigation Remote Control Valves (2")	8	403.92	3,231.
Hunter HQ-33DRC 3/4" Quick Coupler Valve	4	218.34	873.
Brass Gate Isolation Valve	2	423.94	847.
Hunter ACM-600 Controller Expansion Modules	6	155.85	935.
3" HFS-380 Flow Sensor with Schedule 80 PVC Tee Housing	1	1,837.00	1,837.
Irrigation Lateral Line: PVC Class 200 SDR 21 (1")	1,113	0.49	545.
Irrigation Lateral Line: PVC Class 200 SDR 21 (1 1/4")	440	0.71	312.
Irrigation Lateral Line: PVC Class 200 SDR 21 (1 1/2")	320	0.89	284.
Irrigation Lateral Line: PVC Class 200 SDR 21 (2")	218	1.27	276.
Irrigation Mainline: PVC Schedule 40 (3")	1,040	3.48	3,619.
Extra Schedule 80 Utility Grey PVC Conduit (2")	0	3.48	0.
Irrigation Mainline : Replacement PVC Schedule 40 (3")	0	3.48	0.
Pipe Sleeve: PVC Schedule 40 (2")	0	4.98	0.
Pipe Sleeve: PVC Schedule 40 (6")	120	7.52	902.
Control Wire/Common Wire	7,000	0.19	1,330.
Existing Conventional System Troubleshoot Connection	2	350.00	700.
Trace Wire	2,188	0.19	415.
Identification Warning Tape	1,040	0.09	93.
Boring Under Existing Streets & Sidewalks	120	70.50	8,460.
Boring Under Existing Tree Root System	0	100.00	0.

DESCRIPTION	QTY	RATE	AMOUNT
Sodding (Trenches)(U3 Bermuda)	3,722	6.00	22,332.
Sodding (Trenches)(Turf Type Fescue Blend)	0	8.67	0.
365 Day Maintenance and Repair	0	5,264.00	0.
Plowing Irrigation Lateral Lines (Alternate Deduct)	0	0.00	0.
Cut and cap existing 2" mainline pipe downstream of existing battery powered control valve	1	176.25	176.
Retainage - 5%	-1	2,561.40	-2,561.

BALANCE DUE **$48,666.6**

☒ Approved ☐ Revise & Resubmit ☐ Rejected ☐ Reviewed

☐ Approved as noted ☐ Furnish as Corrected ☐ Submit Specific Item

This review is only for general conformance with the design concept of the project and general compliance with the information given in the Contract Documents. Corrections or comments made on the shop drawings during this review do not relieve the contractor from compliance with the requirements of the plans and specifications. Approval of a specific item shall not include approval of an assembly of which the item is a component. Contractor is responsible for: dimensions to be confirmed and correlated at the jobsite; information that pertains solely to the fabrication processes or to the means, methods, techniques, sequences, and procedures or construction; and coordination of the Work of all trades.

HOWARD – FAIRBAIRN SITE DESIGN, INC.

Date: 7/2/20 By: Scott M. Holm

Grounds Guys Invoice No. 13143

Project FC-1901

Approved for payment for $48,666.62 July 14, 2020.

____

Mayor

RESOLUTION

(No. _____)

A RESOLUTION AUTHORIZING THE DISPOSAL AND DESTRUCTION OF CERTAIN ORIGINAL RECORDS AND PAPERS OF RECORDS PRIOR TO THE RETENTION PERIOD FOR SUCH RECORDS ESTABLISHED IN THE REVISED RECORDS RETENTION MANUAL, 2015; AND DIRECTING THE CITY MANAGER TO TAKE ALL ACTIONS NECESSARY TO PROVIDE FOR THE DISPOSAL AND DESTRUCTION OF SUCH RECORDS.

WHEREAS, 11 O.S. § 22-131(A) prescribes retention periods for the destruction, sale or disposition of certain enumerated municipal records; and

WHEREAS, 11 O.S. § 22-131(B) provides that time limits for the disposition of records, papers and documents which are not mentioned in 11 O.S. § 22-131(A) "may be determined and set by ordinance or resolution of the municipal governing body;" and

WHEREAS, on September 8, 2015 the Council of the City of Nichols Hills, Oklahoma adopted a Resolution which: (a) established the Revised Records Retention Manual, 2015, for the City of Nichols Hills, Oklahoma ("Records Retention Manual"); and (b) in accordance with 11 O.S. § 22-132(C), declared that whenever photostatic copies, photographs, microphotographs, reproductions on films or optical disks of the records described in the Records Retention Manual shall be placed in conveniently accessible files and provisions made for preserving, examining and using same, the City Manager may certify those facts to the City Council; and, following such certification, the City Council may, by resolution, authorize the disposal, archival storage or destruction of the original records and papers before the expiration of the retention period established in the Records Retention Manual; and

WHEREAS, the City Manager has made certification in the attached Exhibit A that photostatic copies, photographs, reproductions on films or optical disks of the records described in Exhibit A have been placed in conveniently accessible files and provisions have been made for preserving, examining and using the same; and

WHEREAS, the Council of the City of Nichols Hills, Oklahoma deems it to be in the best interests of the City of Nichols Hills, Oklahoma to make available additional storage space in the offices of the City by authorizing the disposal and destruction of the original records and papers of the records identified in Exhibit A of this Resolution;

NOW, THEREFORE, BE IT RESOLVED, that in accordance with 11 O.S. § 22-132(C), the Council of the City of Nichols Hills, Oklahoma hereby authorizes the disposal and destruction of the original records and papers of records identified in the attached Exhibit A prior to the retention periods for such records established in the Revised Retention Manual, 2015, and directs the City Manager to take all actions necessary to provide for the disposal and destruction of such records.

ADOPTED AND APPROVED by the Council and **SIGNED** by the Mayor of the City of Nichols Hills, Oklahoma, this 14th day of July, 2020.

____
Mayor

(SEAL)
ATTEST:

____
City Clerk

Approved as to form:

____
City Attorney

Exhibit A

CERTIFICATION

I, S. Shane Pate II, City Manager for the City of Nichols Hills, Oklahoma, hereby certify that photostatic copies, photographs, reproductions on films or optical disks of the following records have been placed in conveniently accessible files and provisions have been made for preserving, examining and using the same:

Record Classification:	**Record Dates:**
Agendas	
City Council	June 9, 2020
Municipal Authority	June 9, 2020
Building Commission	June 16, 2020
Board of Adjustment	June 17, 2020
Planning Commission	July 7, 2020
Environmental, Health, and Sustainability	June 24, 2020
Agreements and Contracts	
Assured Benefits Administrators Agreement FY 2020-2021	June 9, 2020
Keystone Flex Administrators FY 2020-2021	June 9, 2020
Frontier Logging Corporation FY 2020-2021	June 9, 2020
Republic Services Disposal FY 2020-2021	June 9, 2020
Republic Services Collection FY 2020-2021	June 9, 2020
Northwest Lawn Maintenance FY 2020-2021	June 9, 2020
General Mutual Cooperation Agreement – Oklahoma County FY 2020-20201	June 9, 2020
Onsolve Renewal Service Order July 15, 2020-July 15, 2021	June 9, 2020
Oklahoma City Animal Shelter Services FY 2020-2021	June 16, 2020
Audits	
GASB 75 Actuarial Valuation of Postretirement Medical Plan Expense and Benefit Obligation	December 8, 2019
Bank Statements and Reconciliations	
OpenEdge	May 31, 2020
BOK	May 31, 2020
OpenEdge	June 30, 2020
BOK	June 30, 2020
Certificates of Deposit, T-Bills and Withdrawals	
First National Bank CD#504551	June 11, 2020
First National Bank CD#504552	June 11, 2020
MidFirst Bank CD#4400496864	June 11, 2020
MidFirst Bank CD#4400496867	June 11, 2020
MidFirst Bank CD#4400496866	June 11, 2020
MidFirst Bank CD#4400496865	June 11, 2020

Collateral – Letters of Credit – Certificates of Deposit

Collateral Security Pledged – BancFirst	June 9, 2020
Collateral Security Pledged – First National Bank of Oklahoma $220,000	June 11, 2020
Collateral Security Pledged – First National Bank of Oklahoma $430,000	June 11, 2020
Letter of Credit – MidFirst Bank	July 7, 2020
Pledging Report – First National Bank of Oklahoma	June 30, 2020
Pledging Report – Bank First	June 30, 2020
Collateral Security Pledged – First National Bank of Oklahoma $220,000	June 30, 2020
Collateral Security Pledged – First National Bank of Oklahoma $280,000	June 30, 2020

General Obligation Bonds

WC-1802 Downey Contracting Amendment #1	June 9, 2020
PC-1701, 1705 & 1802 CGC, LLC Amendment #2	June 9, 2020
WW-1804 Layne Christensen Co Pay Estimate #3	June 9, 2020
WW-1703 Layne Christensen Pay Estimate #7	June 9, 2020
FC-1701, PC-1803, 1804, 1901 & 1902 Rudy Construction Co.	June 9, 2020
PC-1704, 1705 & 1802 CGC, LLC Pay Estimate #10 FINAL	June 9, 2020
WC-1802 Downey Contracting Pay Estimate #3 FINAL	June 9, 2020
The Grounds Guys Invoice 12778	June 9, 2020
FSB Invoice #15063	June 9, 2020
PC-2001 Bid Packet	April 14, 2020
Notice to Bidders SC-2001	June 11, 2020
PC-1704 Supplement No. 2	June 24, 2020
WC-2001 - Greystone Water Tower – Task order	July 2, 2020

Minutes

City Council	May 12, 2020
Municipal Authority	May 12, 2020
Building Commission	May 19, 2020
Planning Commission	March 3, 2020

Miscellaneous

Board Appointment - Board of Adjustment Ward Two	June 9, 2020
Board Appointment - Board of Adjustment Ward Three	June 9, 2020
Board Appointment -Board of Adjustment At Large Member	June 9, 2020
Board Appointment – EHS Ward One	June 9, 2020
Board Appointment – EHS Ward Two	June 9, 2020
Board Appointment – Planning Commission Ward One	June 9, 2020
Board Appointment – Planning Commission Ward Two	June 9, 2020
Board Appointment – Planning Commission Ward Three	June 9, 2020
Board Appointment – Board of Park Commissioners Ward Two	June 9, 2020
Notice to the Public – 2020 Cumulative Bi-Annual Supplement Publication	June 15, 2020
Nationwide Life Insurance -Stop Loss Insurance Coverage Application	June 12, 2020
New York State Department of Health – Payor Election Application	June 12, 2020
Treasurer's Certificate – Fiscal Year 2020-2021	June 9, 2020

Ordinances

Ordinance 1183 COVID-19 .... June 9, 2020

Payroll Records

Nationwide – Investment Options .... June 1, 2020
OkMRF – Live-Run Activity Report .... June 1, 2020-June 19, 2020
American Funds – Investment Confirm List .... June 2, 2020-June 18, 2020

Proofs of Publication/Public Hearing Notices

OKC Friday – Notice of Public Hearing – BC-2020-11 .... June 12, 2020
Journal Record – Ordinance 1183 – Amend Covid-19 Regulations .... June 11, 2020
Journal Record – Notice of Public Hearing – Section 50-133 of City Code .... June 12, 2020
OKC Friday – Notice to Bidders – SC-2001 .... June 19, 2020
OKC Friday – Ordinance 1183 – COVID-19 .... June 19, 2020
OKC Friday – Notice of Public Hearing – Amending Section 50-133 of City Code .... June 19, 2020
Notice of Hearing on Application for Order Authorizing the Disposition of Unclaimed Personal Property and Money – July 31, 2020 .... June 23, 2020

Records Request

Ordinance 960 and PUD content – Robert Littlefield .... June 22, 2020

Resolutions

Resolution #1380 Disposal and Destruction of Records .... June 9, 2020
Resolution # 1381 Surplus Property .... June 9, 2020
Resolution #1382 EMSA Interlocal Cooperation Agreement .... June 9, 2020
Resolution #1383 Adopt 2020-2021 Budget .... June 9, 2020
Resolution #1384 Surplus Property Municipal Authority .... June 9, 2020

S. Shane Pate II, City Manager

7/9/20
Date

Attachment: Exhibit A (4716 : 7 Disposal & Destruction of original documents)

Red Bud Classic

The Redbud Classic is an Oklahoma City tradition involving the community through fitness, fun and philanthropy.

July 2, 2020

Mr. Shane Pate
City Nichols Hills
6407 Avondale Drive
Nichols Hills, OK 73116

Dear Mr. Pate:

On behalf of the Redbud Board of Directors, I am requesting placement on the July 14, 2020 City Council agenda to respectfully ask the Council to consider approval of the April 10th & 11th, 2021 Redbud Classic dates. We also request to have poles banners hung for two weeks. They will be hung on Friday, March 26th and removed Monday, April 12, 2020.

The Redbud Classic is most appreciative of all the City of Nichols Hills does to contribute to this event, and we realize it could not be possible without your support. I look forward to working with you in the coming months and welcome any suggestions you might have to help make this a positive experience for everyone involved.

Please call or text me anytime at 405-640-7550 if you need anything prior to the meeting or throughout the year.

Sincerely,

Sara Sweet
Race Director

REDBUD FOUNDATION, INC.
720 W. Wilshire Blvd. Suite 116 • Oklahoma City, OK 73116 • (405) 842-8295 • info@redbud.org
www.redbud.org

CITY OF NICHOLS HILLS, OKLAHOMA
Application for Hanging Banners on City Streetlights

Staff use only

Date filed ___________

Fee receipt # _________

Completed applications and the required fee should be submitted to the Nichols Hills City Clerk, 6407 Avondale Drive, Nichols Hills, Oklahoma 73116.

Applicant is encouraged to review the *Nichols Hills Streetlight Banner Bracket Use Policy and Procedures* ("the Bracket Use Policy"), a copy of which is attached to this Application.

Approval of this Application requires a public hearing before the City Council as set out in Sec. 38-27 of the Nichols Hills City Code.

Attach a separate sheet to provide complete answers if necessary.

Applicant's name: Redbud Classic

Primary contact: SaraSweet

Mailing address: 720 W. Wilshire, #116

Telephone number(s): 405-842-8295

Email address(es): info @ redbud.org

What is the purpose of the banners? promotion of 2021 Redbud Classic and our sponsors

When do you propose to hang the banners and for how long? March 26 - April 12

How many banners do you propose to hang? Appoximately 60

What is the size of the banners? 20" x 72"

Where do you propose to hang the banners? Various locations along the Redbud route

Contractor's name and contact information (unless City is to hang banners): OG•E

Will electrical power be required? Yes ☐ No ☒

This Application will be considered officially submitted and filed only after it is examined by the City Clerk and found to have met the applicable requirements of Sec. 38-27 of the Nichols Hills City Code and the Bracket Use Policy. At that time, the City Clerk will set this Application for hearing before the Nichols Hills City Council. Applicant will be advised of the date and time for that hearing. It is highly recommended that Applicant attend (or have a representative attend) that hearing and be prepared to answer questions.

The above statements in this Application and all attachments to it are true and correct.

Submitted and agreed to this 2 day of July, 2020.

Signature: [signature]

Print applicant's full legal name: SaraSweet

Print signatory party's title if applicant is a legal entity: ______________________

CITY OF NICHOLS HILLS, OKLAHOMA

Streetlight Banner Bracket Use Policy and Procedure

This is the City of Nichols Hill's policy and procedure regarding the hanging of banners using the City's brackets on streetlight poles as permitted by Sec. 38-27 of the Nichols Hills City Code. In addition to the requirements set out in Sec. 38-27, use of the City's streetlight banner brackets for hanging banners must comply with the following:

- **City Council approval is required.** Anyone wishing to hang banners on the City's streetlight poles must file a written application with the City Clerk pursuant to Sec. 38-27 of the Nichols Hills City Code, and that application must be approved by the City Council at a City Council hearing prior to any use of the streetlight banner brackets.
- **Display time.** Banners may be displayed for no longer than 14 days.
- **Banner size.** Banners must have a 1½ inch sleeve and be 20 inches wide and 72 inches long (including the sleeve).
- **City responsibility.** The City is not responsible for wind, weather or other damage to banners (such as hook and loop attachments blown off; ripped banner sleeves due to wind, weather, or failed glue; and the like). Refunds or credits will not be issued for damaged banners.
- **Installation and removal of banners by the City.** The City will install and remove up to 20 banners on applicant's behalf. If applicant wishes to install more than 20 banners, it must secure a contractor to do so. Further, if applicant wishes to install the first 20 or fewer banners, it may do so, but it must secure a contractor to do so and a different charge will apply, as set out below.
- **Installation and removal of banners by applicant's contractor.** Applicant's contractor may install and remove applicant's banners, subject to the following:
  - Applicant's contractor must be approved in advance by the City's Public Works Director.
  - Installation and removal must be done using a bucket truck or other method approved by the City. Ladders may not be used. Banners must be secured to the pole with a tie.
  - Electrical receptacles may not be used without the City's permission. If use is approved, all electrical appliances and cords must comply with National Electrical Codes.
- **Charge for banners installed and removed by the City.** For banners installed and removed by the City, a $36 installation and removal fee per pole is required as set out in the City Fee Schedule. In addition, a $15 use fee per pole will be charged.
- **Charge for banners installed and removed by applicant.** For banners installed by applicant's contractor, a $115 deposit per banner bracket used must be paid to the City Clerk. A $15 use fee per pole will be charged and withheld from the deposit. After the banners are removed, the City will inspect the poles and brackets. If no damage occurred as a result of applicant's use, the City will refund the balance of the deposit to applicant.

7.c.a

VANCE COUNTRY FORD

FLEET & GOVERNMENT SALES
PO BOX 1600, GUTHRIE, OK 73044
405-282-3800

JOHN VANCE FLEET SERVICES

QUOTE

DATE	07/01/20
QUOTE NUMBER	000Q4659
EXPIRATION DATE	7/31/2020
SHIP VIA	Factory Order
TERMS	SW035 - STATE CONTRACT

SOLD TO:
City of Nichols Hills Police Dept
Steven Cox
6407 Avondale Drive
Nichols Hills, OK 73116
(405)879-8872

SHIP TO:
City of Nichols Hills Police Dept
Steven Cox
6407 Avondale Drive
Nichols Hills, OK 73116
(405)879-8872

Any Questions? Call 405-282-3800
Cameron Colter

Qty	OPTION	Description	Unit Price	Ext. Price
1	K8A	2020 Ford Police Interceptor Utility	$33,799.00	$33,799.00
1	500A	Police Pursuit AWD Package	$0.00	$0.00
1	99B	Engine: 3.3L V6 Direct-Injection (FFV)	$0.00	$0.00
1	96	Charcoal Black, Unique HD Cloth Front Bucket Seats w/Vinyl Rear	$0.00	$0.00
1	549	Heated Sideview Mirrors	$0.00	$0.00
1	17A	Aux Air Conditioning	$0.00	$0.00
1	18D	Global Lock/Unlock Feature	$0.00	$0.00
1	51R	Driver Only LED Spot Lamp	$0.00	$0.00
1	55F	Remote Keyless Entry Key Fob w/ 4 FOBs	$325.00	$325.00
1	KEY	Extra Keys (2) (Total of 4 keys)	$25.00	$25.00
1	43D	Dark Car Feature	$23.75	$23.75
1	76R	Reverse Sensing System	$261.25	$261.25
1	60A	Grille LED Lights, Siren & Speaker Pre-Wiring	$49.00	$49.00
1	60R	Noise Suppression Bonds (Ground Straps)	$95.00	$95.00
1	19K	HD H8 AGM Battery	$104.00	$104.00
1	76D	Underbody Deflector Plate	$325.00	$325.00
1	JS	Ext Color: Icomic Silver	$0.00	$0.00
1	16CD	HD Vinyl Floor Covering	-$50.00	-$50.00
		Vehicle Sub-Total		**$34,957.00**

Accepted By: ______________________________

Terms:
1) TAG & TAXES ARE NOT INCLUDED UNLESS ITEMIZED ON QUOTE
2) ALL REBATES & INCENTIVES HAVE BEEN INCLUDED IN TOTAL PRICE.
3) PURCHASE ORDER REQUIRED TO ORDER VEHICLE

SUB-TOTAL	$34,957.00
	$0.00
TOTAL DUE	$34,957.00

Stolz Telecom

Estimate

 # EST-001488

Estimate Date :	June 25, 2020
Expiration Date :	July 31, 2020
Salesperson :	John Mayes
Contract :	SW1053EF & SW1053K
Delivery Preference :	Field Service

Bill To
Nichols Hills Police Department
6407 Avondale Drive
Nichols Hills, Oklahoma 73116

Ship To
6407 Avondale Drive
Nichols Hills, Oklahoma 73116

#	Item & Description	Qty	Rate	Amount
	EF JOHNSON-KENWOOD - VM5930 DASH MOUNT MOBILE RADIOS -			
1	VM5930BF EF JOHNSON-KENWOOD DASH MOUNT VM5000 SERIES 700/800 MHZ MOBILE RADIO W/ 3 YEAR WARRANTY	2.00	1,750.00	3,500.00
2	KCH-19VM Dash - KCH-19	2.00	144.00	288.00
3	KMC-65M Standard Speaker Mic	2.00	42.40	84.80
4	KCT-23M DC Cable-Dash	2.00	32.00	64.00
5	KMB-33M Mounting Bracket	2.00	11.20	22.40
6	KCT-46 Ignition Sense Cable	2.00	11.20	22.40
7	RPSP-15 External speaker, 5W, 8ohm low profile, 3.5mm plug	2.00	20.00	40.00
8	8322000004 SmartNet II / SmartZone	2.00	400.00	800.00
9	8322000002 P25 CONVENTIONAL, VIKING	2.00	0.00	0.00
10	8322000005 P25 PHASE 1 TRUNKING, VIKING	2.00	0.00	0.00

#	Item & Description	Qty	Rate	Amount
11	8326000006 1024 Channels/Talkgroups	2.00	0.00	0.00
12	MXRNMO58U-NC 3/4" Hole NMO Brass Mount with Gold Pin 17' RG58U, No Connector	2.00	20.00	40.00
13	ST CM Coax Connectors for Radio End of Coax	2.00	9.00	18.00
14	MAX7603S 760-870 3 dB Antenna w/ Spring, Chrome	2.00	39.50	79.00
15	ST ETL PROGRAMMING OF VM5930s W/ EXISTING OKWIN TEMPLATE	2.00	50.00	100.00
KENWOOD VHF DASH MOUNT MOBILE RADIOS -				
16	TK-7360HVK KENWOOD VHF, 136-174 MHz 50 WATTS, 128 CHANNELS All 360 series mobiles include: • Standard Microphone (KMC-65M) • Mounting Bracket • DC Cable • 15A Fuse • Instruction Manual • Standard Warranty: 2 Years	2.00	310.10	620.20
17	L-1689 TK-7360/8360 Programming (with basic TX/RX check)	2.00	26.25	52.50
18	KCT-60M DB15-to-15pin Molex Adapter Cable	2.00	21.00	42.00
19	KCT-18 Ignition sense cable	2.00	11.20	22.40
20	MXRMAXMFT 118-940 MHz, 200 Watts, Unity Field Tunable Quarter wave Antenna	2.00	22.00	44.00
21	MXRNMO58U-NC 3/4" Hole NMO Brass Mount with Gold Pin 17' RG58U, No Connector	2.00	20.00	40.00
22	R/FRFU505 Connector, UHF Male Crimp for RG-58/U, LMR-200, Cable Group C,C2	2.00	5.00	10.00
POWER PRODUCTS MULTI-UNIT CHARGER - DUAL PODS -				
23	EC12M ENDURA TWELVE-UNIT CHARGER WITH SIX DUAL PODS. Includes 100V / 240V AC power supply and user manual.	1.00	800.00	800.00
24	INSTALL-MISC TWP-KW4A-D - POWER PRODUCTS DUAL POD FOR VP5000 EF JOHNSON /KENWOOD PORTABLES	6.00	0.00	0.00

Sub Total	6,689.70
Total	**$6,689.70**

Notes

For new PD vehicles & Multi-Unit Charger for 700/800 MHz VP5430 portable radios.

Terms & Conditions

ORDERING – Stolz Telecom reserves the right to accept or reject any order, in our sole discretion. Order acceptance is expressly limited by and to the terms and conditions stated herein, which supersede any terms and conditions set forth in any document you provided to us. The minimum order value is $50.00 and orders may be either shipped complete or shipped allowing for backorder merchandise, at our option. Orders may also be picked-up at our facilities or be staged for delivery / pick-up at a future date by advance arrangement.

PRICING – Prices are subject to change, without advance notice, and are exclusive of any applicable sales or other taxes, freight, handling and insurance charges. Freight quotations are provided as estimates only – actual freight charges are determined at the time of shipping and may differ from the amount originally quoted.

PAYMENT TERMS - We accept Visa and MasterCard credit cards at the point of sale. For information on establishing an open account with us, please contact our Credit Department at 877.457.2262. For amounts due on account, Check is accepted.

TAXES - If applicable, sales tax will be added to your invoice unless an acceptable resale tax exemption certificate is provided.

DELIVERY – We will make reasonable efforts to meet delivery and performance dates, but we are not liable for delays due to causes beyond our control. We will endeavor to ship all orders for in-stock merchandise placed before 2:00 PM each day. Orders requiring cable processing, component assembly or specialized packaging may require extra processing time. Will Call pick-up service is also available by advance arrangement.

SHIPMENT & RISK OF LOSS - Domestic U.S. orders are tendered to carrier with freight prepaid and billed to you, unless otherwise specified at time of quotation. We will prepay and bill to you all shipping, handling and insurance charges on all domestic orders, unless otherwise specified at the time of the order. We reserve the right to choose the freight carrier unless otherwise specified by you, the customer. International orders are tendered as EXW Origin (Incoterms 2010) and will be shipped via Collect or 3rd-party freight terms via your preferred carrier or shipped to your freight forwarder with any freight charges prearranged by you. Export packaging is available at an additional charge. You will be responsible for all insurance, customs, and duty charges. For domestic and international orders, title and risk of loss shall pass to you upon delivery to carrier, risk of loss or damage from point of shipment shall fall upon you and it is your responsibility to file all claims with the carrier.

DAMAGES IN TRANSIT/CLAIMS – All shipments must be thoroughly inspected for visible damage and completeness by the recipient before accepting delivery from the carrier. If any damage is found or a shortage determined, the delivery bill-of-lading should be A) noted as such prior to acceptance or B) the shipment may be partially or completely refused. If no exceptions are noted at the time of receipt, the delivery will be deemed as "accepted in good condition" by you, releasing the carrier and us from further liability or recourse. Any claims for concealed damage or material shortages must be promptly reported to us within 24 hours of the receipt.

CUSTOM PRODUCTS & ASSEMBLIES – We require an engineering and purchasing approval sign-off for special orders and custom products, including non-stock cable assemblies. All such items are considered non-cancelable, non-returnable and non-refundable, unless defective. Any such defective items will be repaired or replaced only, at our option.

WARRANTIES - All warranty items shall be repaired, replaced or credited in accordance with the manufacturer's warranty policy. Any warranty, expressed or implied, is set forth and limited by and to the manufacturer's written warranty policy on the products that we sell. STOLZ TELECOM MAKES NO WARRANTY RESPECTING THE MERCHANTABILITY OF THE PRODUCTS IT SELLS OR THE SUITABLITY OR FITNESS OF A PRODUCT FOR ANY PARTICULAR PURPOSE OR USE.

SPECIFICATIONS – All product specifications represented are derived from the manufacturer. Changes in specification and / or design by the manufacturer may occur at any time, without advance notice.

CHANGES / CANCELLATIONS – Orders may not be cancelled or modified, either in whole or in part, without our written consent, and may then be subject to payment of a reasonable charge for costs incurred in cancelling or modifying the order.

RETURN POLICY – Before any merchandise may be returned, a Return Goods Authorization (RGA) number must be obtained. An RGA may be requested by calling 877.457.2262 or by e-mailing Orders@StolzTele.com. All inquiries will be evaluated and a determination will be made to approve, or deny, the request within 3 business days. If approved, an RGA number and set of return instructions will be provided by our Customer Service Department. All requests to return merchandise must be made within 30 days from the date of purchase and RGA's are valid for 30 days only. It is your responsibility to coordinate return logistics and you will be responsible for any associated shipping charges. All returned items will be thoroughly inspected to validate its condition. In-store credit will be issued for items that are returned complete & unused, in the original manufacturers' packaging, in like-new condition. Any returned goods received by us in unsatisfactory condition will be returned to you. Authorized returns are subject to a restocking fee of no less than 15%. Special orders, cut-to-length cable and made-to-order jumper assemblies are non-returnable.

DEFECTIVE MERCHANDISE POLICY - An RGA may also be obtained, per above, to facilitate the servicing of an item that is inoperable due to a possible manufacturing concern. When requesting service for a warranty-related matter, a detailed report of the defective issue must be included. An RGA number and set of return instructions will be provided by our Customer Service Department. Reportedly defective items will be returned to and evaluated by the Original Equipment Manufacturer (OEM). Upon their verification of a warrantable defect, such item(s) will be repaired, replaced or credited as determined by the OEM's warranty policy.

LIMITATION OF LIABILITY – In no event shall we be liable to you, under any cause of action or claim of any nature whatsoever, regardless of whether characterized as tort, negligence, contract, warranty, or otherwise, (A) for any loss of profits or other economic loss, including, but not limited to, such losses as: (i) wages paid to Buyer's employees or other manual labor costs, (ii) lost revenue, (iii) lost use of equipment, (iv) purchase, lease, or other acquisition of replacement or temporary equipment, facilities or services, (v) cost of capital or (vi) costs or losses relating to downtime, or (B) any other indirect, special, consequential, punitive, exemplary or other similar damages arising out of any claim relating to Buyer's purchases of goods or services gives rise to Stolz Telecom's liability to Buyer.

AMENDMENTS – You agree to be bound by these Terms and Conditions in effect at the time of purchase. You also agree that we may change any of the Terms and Conditions upon 15 days written notice to you and that such changed Terms and Conditions will apply to any subsequent transactions with us. Additionally, you agree that in the event that any portion of these Terms and Conditions are found to be unenforceable, the remainder will remain in full force and effect.

GOVERNING LAW – These Terms and Conditions shall be governed by and construed in accordance with laws of the State of Oklahoma for agreements to be performed entirely within the State of Oklahoma, and the State of Texas for agreements to be performed entirely within the State of Texas without regard to choice of law provisions.

GENERAL – You acknowledge that you have read these Terms and Conditions, understand them and agree to be bound by such Terms and Conditions. All typographical errors are subject to correction.

Metro Emergency Upfitters LLC
10308 Southeast 29th Street
Oklahoma City, OK 73150
(405) 610-6004

METRO EMERGENCY UPFITTERS LLC

Bill To:
City Of Nichols Hills Police Department Chief Stephen Cox 6407 Avondale Dr Nichols Hills, OK 73116

Estimate Date: 6/25/2020
Estimate Num... 2818
P.O. Number:

Year: 2020

Unit Number: TBD

Make and Model: Ford PIU

Qty	Part Number	Description	Price	Extended
4	FED-MPS620U-BW	Federal Signal - Micropulse Dual Color 12 LED (Blue/White) (2x Grille, 1x Rear Quarter Window, 1x Tag Area)	95.00	380.00
4	FED-MPS620U-RW	Federal Signal - Micropulse Dual Color 12 LED (Red/White) (2x Grille, 1x Rear Quarter Window, 1x Tag Area)	95.00	380.00
4	FED-MPSM6-LB	Federal Signal - MicroPulse Single L Bracket	15.00	60.00
1	FED-ALGT45PF-P...	Federal Signal - Allegiant 45" Dual Color Lightbar - (ALGT45-3726733) - Black Domes Vehicle Hook Kit - (HKB-FPIU20) DynaMax Speaker - (ES-100C) Vehicle Specific Bracket - (ESB-FPIU20) Pathfinder Siren Controller - (PF200R) OBD Cable - (OBDCABLE25-1) CN Signal Master - (CNSM8R-2654695)	3,375.00	3,375.00
1	FED-416900-RW	Federal Signal - Dual Color Corner LED Light Head, w/ In-Line Flasher, (Red/White) (Reverse Housing)	80.00	80.00
1	FED-416900-BW	Federal Signal - Dual Color Corner LED Light Head, w/ In-Line Flasher, (Blue/White) (Reverse Housing)	80.00	80.00
1	FED-MPSW9-RW	Federal Signal - MicroPulse Wide Angle LED (Red/White)	130.00	130.00
1	FED-MPSW9-BW	Federal Signal - MicroPulse Wide Angle LED (Blue/White)	130.00	130.00
1	FED-MPSMW9-FP...	Federal Signal - '13+ Ford PI Utility, Pair Of Side Mirror Brackets For MPSW9	30.00	30.00

Total

Email: **aaron@meuokc.com**
Website: **WWW.MEUOKC.COM**

Metro Emergency Upfitters LLC

10308 Southeast 29th Street
Oklahoma City, OK 73150
(405) 610-6004

METRO EMERGENCY UPFITTERS LLC

Bill To:
City Of Nichols Hills Police Department Chief Stephen Cox 6407 Avondale Dr Nichols Hills, OK 73116

Estimate Date: 6/25/2020
Estimate Num... 2818
P.O. Number:

Year: 2020

Unit Number: TBD

Make and Model: Ford PIU

Qty	Part Number	Description	Price	Extended
1	HAV-C-VS-1012-I...	Havis - '20+ Ford PI Utility, Specific Angled Console, 22" Of Internal Mounting Space Faceplate Layout: Radio 1 - C-EB25-T81-1P Radio 2 - C-EB25-MMT-1P Light/Siren - C-EB30-FSP-1P Rest Blanks	485.00	485.00
1	HAV-CM009785-1	Havis - '20+ Ford PI Utility, Center Console HVAC Relocation Bracket Kit	50.00	50.00
1	HAV-CUP2-1001	Havis - Self-Adjusting Double Cup Holder	55.00	55.00
1	HAV-C-ARM-102	Havis - Side Mount Armrest	60.00	60.00
1	HAV-UT-2001	Havis - Havis Universal Tablet Mount (Approx. 9"-11" Tablets) (Microsoft Surface)	240.00	240.00
1	HAV-C-HDM-204	Havis - 8.5" Heavy Duty Telescoping Pole, Side Mount, Short Handle	150.00	150.00
1	HAV-C-MD-112	Havis - 11" Slide Out Locking Swing Arm w/ Motion Adapter	280.00	280.00
3	HAV-C-MCB	Havis - Console Mic Clip Bracket	10.33333	31.00
3	MAG-MM	Magnetic Mic - Magnetic Holder For A Single Microphone	30.00	90.00
1	SRT-7200USBM	Star Tech - Rugged Mountable In Vehicle 7 Port USB Hub	100.00	100.00
1	WES-35-20045	Westin - '20 Ford PI Utility, Defender Series Front Partition, w/ Lower Footwells	822.47	822.47
1	WES-35-14045	Westin - '20+ Ford PI Utility Replacement Rear Prisoner Seat w/ Center Pull Belt System	733.33	733.33
1	WES-35-12045	Westin - '20 Ford PI Utility, Defender Series Rear Cargo Barrier	307.18	307.18

Total

Email: aaron@meuokc.com
Website: WWW.MEUOKC.COM

Metro Emergency Upfitters LLC
10308 Southeast 29th Street
Oklahoma City, OK 73150
(405) 610-6004

METRO EMERGENCY UPFITTERS LLC

Bill To:
City Of Nichols Hills Police Department Chief Stephen Cox 6407 Avondale Dr Nichols Hills, OK 73116

Estimate Date: 6/25/2020
Estimate Num... 2818
P.O. Number:

Year: 2020
Unit Number: TBD
Make and Model: Ford PIU

Qty	Part Number	Description	Price	Extended
1	WES-35-15045	Westin - '20+ Ford PI Utility Defender Door Panels	204.23	204.23
1	WES-35-16045	Westin - '20 Ford PI Utility, Defender Series Window Guards	155.98	155.98
1	SET-GK0068E	Setina -Single T-Rail Mount 1082E Blac-Rac	800.00	800.00
1	SET-GK10271UH...	Setina - Single T-Rail Mount Universal XL, Handcuff Key Override	300.00	300.00
1	BSS-5026	Blue Sea System - ST Blade Fuse Block - 12 Circuits w/ Negative Bus & Cover	80.00	80.00
1	BSS-7615	Blue Sea System - DC Timer with Low Voltage Disconnect Battery Guard	150.00	150.00
1	MEU-VIH	MEU - Vehicle Integration Harness	600.00	600.00
1	TRY-CP-UV20-CA...	Troy - '20+ Ford PI Utility, Tilt Up Cargo Mount, w/ Gas Shocks	575.00	575.00
1	TRY-AC-20-UV-T...	Troy - '20 Ford PI Utility, Electronics Tray, Has To Mount To CP-UV20-CARGO	200.00	200.00
2	TES-332565	Tessco - 0-1000 MHz, 3/4" Brass Mount Coax, w/ No Connector	30.00	60.00
1	TES-420639	Tessco - Maxrad 740-870 MHz, Low Profile Black Antenna, BMLPV700	48.00	48.00
1	TES-71208	Tessco - Laird Tech., 150-174 MHz 1/4 Wave Antenna w/ Spring, AB150S	50.00	50.00
1	STA-809-0002-00	Stalker Radar - Patrol 2 Antenna Radar System	1,611.00	1,611.00
1	STA-200-1379-00	Stalker Radar - '20 Ford PI Utility, Combination Dash Mount	110.00	110.00
1	STA-200-1378-00	Stalker Radar - '20 Ford PI Utility, Rear Antenna Mount	115.00	115.00

Total

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Website: WWW.MEUOKC.COM

Metro Emergency Upfitters LLC
10308 Southeast 29th Street
Oklahoma City, OK 73150
(405) 610-6004

METRO EMERGENCY UPFITTERS LLC

Bill To:
City Of Nichols Hills Police Department Chief Stephen Cox 6407 Avondale Dr Nichols Hills, OK 73116

Estimate Date: 6/25/2020
Estimate Num... 2818
P.O. Number:

Year: 2020

Unit Number: TBD

Make and Model: Ford PIU

Qty	Part Number	Description	Price	Extended
1	WTG-4RE-STD-G...	WatchGuard - 4RE Standard DVR Camera System w/ Integrated 200GB Automotive Grade HDD, 16GB USB Removable Thumb Drive, Front ZSL Camera & Rear Facing Cabin Camera, GPS, Hardware	4,795.00	4,795.00
1	WTG-CAM-4RE-P...	WatchGuard - Upgrade Camera For 4RE Systems That Come With ZSL Camera. (HD Panoramic Camera)	200.00	200.00
1	WTG-WGA00428-...	WatchGuard - MikroTik Configured Wireless Kit, 4RE In-Car 802.11n (Radio, Antenna) For VISTA	200.00	200.00
1	WTG-KEY-EL4-D...	WatchGuard - Evidence Library 4 Web 4RE In-Car Device License Key	150.00	150.00
1	MEU-WT-2W	MEU - Window Tint (2 Windows) - (Tint To Match)	80.00	80.00
1	Shipping	Shipping and Handling	200.00	200.00
1	Supplies	Shop Supplies	300.00	300.00
30	Labor	Labor	80.00	2,400.00

Total $21,433.19

Disclaimer: This Estimate is intended to detail the scope of work as envisioned by MEU and customer. Upon issuance of a Purchase Order by customer, the Estimate shall be deemed accepted and scope of work shall be deemed to be defined between the parties. Upon acceptance, changes to the scope of work by customer may result in additional charges to the final invoice. This Estimate shall be valid for sixty (60) days from the date hereof.

Email: aaron@meuokc.com
Website: WWW.MEUOKC.COM

Agreement for Cleaning Services: City of Nichols Hills Courthouse & Public Works

For the total price of **$3,370.00**, per month, the City of Nichols Hills, Oklahoma ("City") and Aspen Building Services ("Aspen") hereby agree that Aspen will perform the work described in this agreement.

This cleaning service will be provided Monday through Friday of each week, excluding state and Federal Holidays, beginning ***July 1st, 2020,*** and continuing until either party desires to terminate this agreement or the end of this contractual year (***June 30th, 2021***), whichever occurs first.

The costs for the work performed under this agreement include all labor, equipment and supplies, but exclude toilet tissue, paper towels, can liners and hand soap. Aspen may pass on its supply costs for these excluded items to the City of Nichols Hills, Oklahoma in its monthly invoices billed to the City of Nichols Hills, Oklahoma.

The monthly costs for Aspen's services under this agreement are broken down, as follows, per facility:

- *Courthouse: $2,625.00/Month*
- *Public Works: $745.00/Month*

Description of Work:

I. NIGHTLY CLEANING

A. Entry Areas, Common Areas, Offices and Break Rooms

1. When cleaning staff enter building, they are to lock doors behind them.
2. Empty all trash receptacles, replacing liners as needed.
3. Clean and polish all drinking fountains.
4. Dust desks and accessories being careful not to move items/papers.
5. Dust tops of all furniture including file cabinets, chairs, tables, computer monitors, etc.
6. Damp wipe and dry polish all glass furniture tops.
7. Clean and polish all entrance glass as well as all interior partition glass.
8. Wipe and disinfect counter tops and cabinet fronts.
9. Sweep, mop and disinfect all hard surface floors.

10. Vacuum all carpeted areas thoroughly.
11. Clean and disinfect sinks and faucets.
12. Clean counters, cabinet fronts and sinks in break rooms.
13. "Police" all outside entry areas and empty exterior trash receptacles.
14. Sweep stairwells, if applicable.
15. Dust and/or wipe down office equipment (i.e. copiers, fax machines).
16. Housekeeping staff are to turn off lights and secure building when leaving.

B. *Restrooms*

1. Restock and polish paper towel, toilet tissue and hand soap dispensers.
2. Clean and dry polish mirrors.
3. Empty trash receptacles and wipe if needed.
4. Clean and disinfect both sides of toilet seats.
5. Clean and disinfect toilets and urinals both inside bowls and outside fixtures.
6. Clean and polish bright work on fixtures.
7. Clean and disinfect all sink basins.
8. Clean and disinfect vanity tops.
9. Clean and polish faucet fixtures.
10. Clean and disinfect stall partitions and doors.
11. Dust tops of partitions.
12. Wet mop floors with a germicidal disinfectant.

II. WEEKLY CLEANING

Entry Areas, Common Areas, Offices and Break Rooms

1. Dust all vertical surfaces of desks, file cabinets, chairs, tables, pictures and other office furniture.
2. Spot-clean woodwork, doors and door jambs to remove finger prints and smudges.
3. Clean light-switch cover plates.
4. Clean seats of chairs.

III. MONTHLY CLEANING

Entry Areas, Common Areas, Offices and Break Rooms

1. Accomplish all high horizontal dusting not reached in the aforementioned cleaning specifications.
2. Dust return air and air supply vents.

IV. QUARTERLY CLEANING

Entry Areas, Common Areas, Offices and Break Rooms

1. Locker Rooms to be machine-scrubbed at Public Works.
2. Spot-clean carpet in common areas, as needed (separate charge).

V. SEMI-ANNUAL CLEANING

Entry Areas, Common Areas, Offices and Break Rooms

1. Vacuum all furniture.
2. VCT floor maintenance to be performed at Public Works

VI. ADDITIONAL INFORMATION

1. Insurance certificates will be provided before service commences.
2. Prior to performing any services exceeding $250.00, not included within this scope of work (SOW), Aspen shall obtain approval from the City Manager.

This agreement is subject to annual approval by the Council of the City of Nichols Hills, Oklahoma.

In Witness hereof,

ASPEN BUILDING SERVICES

By: Rick Holt
Its: President
(Title)
Date: 6-16-20

APPROVED and ACCEPTED by the Council of the City of Nichols Hills, Oklahoma, and signed by the Mayor this ______________ day of _______________, 2020

CITY OF NICHOLS HILLS, OKLAHOMA

____
Mayor

ATTEST: (Seal)

____
City Clerk

Reviewed as to Form and Legality:

____
City Attorney

CONTRACT FOR CITY ATTORNEY AND LAW DEPARTMENT SERVICES AND RATIFICATION OF APPOINTMENT OF CITY ATTORNEY AND CITY PROSECUTOR

This Contract for City Attorney and Law Department Services and Ratification of Appointment of City Attorney and City Prosecutor ("Agreement") effective July 1, 2020 is entered into by and between John Michael Williams and Williams, Box, Forshee & Bullard, P.C., both having an address of 522 Colcord Drive, Oklahoma City, Oklahoma 73102 (collectively "Attorneys"); and, the City of Nichols Hills, Oklahoma, a municipal corporation ("City"), and the Nichols Hills Municipal Authority, a public trust ("Authority"), both having an address of 6407 Avondale Drive, Nichols Hills, Oklahoma 73116 (collectively, "Nichols Hills")

WITNESSETH:

WHEREAS, Article III, Section of 23 of the City Charter of City states "There shall be a city attorney, who shall be an officer of the city appointed by the council for an indefinite term, and who shall be head of the department of law. He shall have such powers, duties and functions as may be prescribed by the charter, by applicable law or by ordinance."

WHEREAS, John Michael Williams has heretofore been appointed as the City Attorney of City, and as such is Head of the Law Department of City and is authorized to represent and provide legal services to the Nichols Hills, and in furtherance thereof, is authorized to and shall engage necessary assistants, support personnel, lawyers and law firms, including a City Prosecutor, and is Counsel to Nichols Hills and its related entities (collectively "City Attorney and Law Department Services"), which is approved and ratified by this Agreement.

WHEREAS, among other things, this Agreement provides for the terms of engagement and compensation for City Attorney and Law Department Services.

NOW, THEREFORE, the City, the Authority, John Michael Williams and Attorneys agree to all contained herein, including the foregoing:

I. CITY ATTORNEY AND LAW DEPARTMENT SERVICES

John Michael Williams and Williams, Box, Forshee & Bullard, P.C., of which John Michael Williams is a member, are engaged and shall provide City Attorney and Law Department Services to Nichols Hills and its related entities, the City Manager of City, the Mayor and Council of City and any member thereof, the General Manager of the Authority, the Authority and any trustee thereof pursuant to this Agreement. To the extent provided for by other agreements between any of the parties hereto, legal services associated with issuance of general obligation bonds and other governmental debt obligations shall be in accordance with the terms of such other agreements.

II. FEES AND EXPENSES

Fees for City Attorney and Law Department Services. Nichols Hills shall compensate Attorneys, including John Michael Williams for City Attorney and Law Department Services provided pursuant to this Agreement at maximum hourly rates not to exceed $275.00 per hour for lawyers and $95.00 per hour for legal assistants, with billing statements to be paid by Nichols Hills on a monthly basis and to be rendered by Attorneys in accordance with then current billing policies of Attorneys.

Expenses. In addition to the foregoing, Attorneys will be paid by Nichols Hill for reasonable expenses incurred by Attorneys in performing City Attorney and Law Department Services, including the costs of the City Prosecutor, outside lawyers and law firms, communication costs, binding and reproduction costs, long distance telephone, computer legal research and database research fees, courier and shipping costs, out of metropolitan area travel, lodging and meal costs, postage, filing fees, court costs, service of process, the cost of exhibits, expert witnesses, consultants, real estate and other title services, court reporting fees, publication and other fees, and other similar items; provided however, any single item of expense in excess of $5,000 shall be approved by the City Manager of City, the City or the Authority.

III. CITY PROSECUTOR

R. Pope Van Cleef, Jr. has heretofore served, and continues to serve, as City Prosecutor of City pursuant to appointment and as authorized by John Michael Williams as City Attorney, which is ratified hereby.

IV. GENERAL PROVISIONS

1. Attorneys are independent contractors and not employees of Nichols Hills.

2. This Agreement may be terminated upon sixty (60) days' written notice by either Nichols Hills, John Michael Williams or Attorneys, provided that Attorneys shall be compensated for professional services and expenses provided by Attorneys to the date of termination.

IN WITNESS WHEREOF, the parties hereto agree to all contained herein and have hereunto set their hands to this Agreement the ______ day of ____________ 2020.

CITY OF NICHOLS HILLS, OKLAHOMA,
a municipal corporation

____
Mayor

ATTEST:

____
City Clerk

NICHOLS HILLS MUNICIPAL AUTHORITY,
a public trust

____
Chairman

ATTEST:

____
Secretary

JOHN MICHAEL WILLIAMS, City Attorney

____

WILLIAMS, BOX, FORSHEE & BULLARD, P.C.

By ____________________________________
John Michael Williams
Its President

At a regular meeting of the City Council of the City of Nichols Hills, Oklahoma held on the _____day of __________ 2020, the foregoing Agreement was approved by the City.

____
City Clerk

(SEAL)

At a regular meeting of the Nichols Hills Municipal Authority held on the _____day of _____________ 2020, the foregoing Agreement was approved by the Authority.

____
Secretary

(SEAL)

RESOLUTION

(No.)

A RESOLUTION RENEWING, ADOPTING AND APPROVING AN ANNUAL AGREEMENT WITH TYLER TECHNOLOGIES, INC. FOR THE FISCAL YEAR BEGINNING JULY 1, 2020 AND ENDING JUNE 30, 2021.

WHEREAS, on July 8, 2014, the Council of the City of Nichols Hills, Oklahoma awarded and approved an Agreement for a license to use software products and for related professional and maintenance services to Tyler Technologies, Inc., and such contract was executed by the City of Nichols Hills and Tyler Technologies, Inc. on July 23, 2014;

WHEREAS, the Council of the City of Nichols Hills last renewed such agreement for the 2019-2020 fiscal year at its regular meeting of July 9, 2019.

WHEREAS, the Council of the City of Nichols Hills deems it in the best interests of the City to renew such agreement for the fiscal year beginning July 1, 2020 and ending June 30, 2021 for the products and services and at the prices shown on the Invoice attached hereto and marked as Exhibit A.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Nichols Hills, Oklahoma that the Agreement between the City of Nichols Hills, Oklahoma and Tyler Technologies, Inc., is hereby renewed, adopted and approved for the fiscal year beginning July 1, 2020 and ending June 30, 2021, with the products and services to be obtained and the prices therefore shown on the Invoice attached hereto and marked as Exhibit A.

ADOPTED by the Council and SIGNED by the Mayor of the City of Nichols Hills, Oklahoma, this 14th day of July, 2020.

____
Mayor

(SEAL)
ATTEST:

____
City Clerk

Approved as to form:

____
City Attorney

EXHIBIT A

tyler technologies

Invoice

7.f.b

Remittance:
Tyler Technologies, Inc.
(FEIN 75-2303920)
P.O. Box 203556
Dallas, TX 75320-3556

Invoice No	*Date*	*Page*
025-297631	06/01/2020	1 of

Questions:
Tyler Technologies - Local Government
Phone: 1-800-772-2260 Press 2, then 2
Email: ar@tylertech.com

Bill To: Nichols Hills, City of
6407 Avondale Drive
NICHOLS HILLS, OK 73116-6481

Ship To: Nichols Hills, City of
6407 Avondale Drive
NICHOLS HILLS, OK 73116-6481

Cust No.-BillTo-ShipTo	*Ord No*	*PO Number*	*Currency*	*Terms*	*Due Date*
44034 - MAIN - MAIN	125689		USD	NET30	07/01/2020

Date	Description	Units	Rate	Extended Pr
	Contract No.: Nichols Hills, City of			
	Court Case Management	1	5,802.14	5,80
	Maintenance: Start: 01/Jul/2020, End: 30/Jun/2021			
	Annual fee to support and host Web Site	1	900.00	90
	Maintenance Start: 01/Jul/2020, End: 30/Jun/2021			
	INCODE Court Online Component - Annual Fee	1	900.00	90
	Maintenance Start: 01/Jul/2020, End: 30/Jun/2021			
	Incode Customer Relationship Suite - Maintenance	1	10,125.81	10,12
	Maintenance Start: 01/Jul/2020, End: 30/Jun/2021			
	Incode Financial Suite - Maintenance	1	7,779.25	7,77
	Maintenance Start: 01/Jul/2020, End: 30/Jun/2021			
	System Software - Maintenance	1	1,452.61	1,45
	Maintenance Start: 01/Jul/2020, End: 30/Jun/2021			
	Incode Content/Document Management Suite - Maintenance	1	1,935.06	1,93
	Maintenance Start: 01/Jul/2020, End: 30/Jun/2021			
	Payroll/Personnel - Maintenance	1	2,396.09	2,39
	Maintenance Start: 01/Jul/2020, End: 30/Jun/2021			
	Tyler U	1	1,500.00	1,50
	Maintenance Start: 01/Jul/2020, End: 30/Jun/2021			
	Basic Network Support Service	1	804.07	80
	Maintenance Start: 01/Jul/2020, End: 30/Jun/2021			
	INCODE Utility Billing Online Component - Annual Fee	1	960.00	96
	Maintenance Start: 01/Jul/2020, End: 30/Jun/2021			
	INCODE Building Projects Online Component - Annual Fee	1	900.00	90
	Maintenance Start: 01/Jul/2020, End: 30/Jun/2021			
	INCODE Business License Online Component - Annual Fee	1	900.00	90
	Maintenance Start: 01/Jul/2020, End: 30/Jun/2021			
	INCODE Call Center Online Component - Annual Fee	1	900.00	90
	Maintenance Start: 01/Jul/2020, End: 30/Jun/2021			
	Purchase Orders - Maintenance	1	0.00	[illegible]
	Maintenance Start: 01/Jul/2020, End: 30/Jun/2021			
	Core Financials - Maintenance	1	0.00	[illegible]
	Maintenance Start: 01/Jul/2020, End: 30/Jun/2021			
	Fixed Assets - Maintenance	1	0.00	[illegible]
	Maintenance Start: 01/Jul/2020, End: 30/Jun/2021			
	Positive Pay - Maintenance	1	0.00	0.00
	Maintenance Start: 01/Jul/2020, End: 30/Jun/2021			

Invoice

7.f.b

Invoice No	Date	Page
025-297631	06/01/2020	2 of

Remittance:
Tyler Technologies, Inc.
(FEIN 75-2303920)
P.O. Box 203556
Dallas, TX 75320-3556

Questions:
Tyler Technologies - Local Government
Phone: 1-800-772-2260 Press 2, then 2
Email: ar@tylertech.com

Bill To: Nichols Hills, City of
6407 Avondale Drive
NICHOLS HILLS, OK 73116-6481

Ship To: Nichols Hills, City of
6407 Avondale Drive
NICHOLS HILLS, OK 73116-6481

Cust No.-BillTo-ShipTo	Ord No	PO Number	Currency	Terms	Due Date
44034 - MAIN - MAIN	125689		USD	NET30	07/01/2020

Date	Description	Units	Rate	Extended Pr
	Forms Overlay - Maintenance Maintenance Start: 01/Jul/2020, End: 30/Jun/2021	1	0.00	(
	Tyler Output Processor Server - Maintenance Maintenance Start: 01/Jul/2020, End: 30/Jun/2021	1	0.00	(
	Secure Signatures - Maintenance Maintenance Start: 01/Jul/2020, End: 30/Jun/2021	1	0.00	(
	Building Projects - Maintenance Maintenance Start: 01/Jul/2020, End: 30/Jun/2021	1	0.00	(
	AMR/AMI Interface - Maintenance Maintenance Start: 01/Jul/2020, End: 30/Jun/2021	1	0.00	(
	Central Cash Collection - Maintenance Maintenance Start: 01/Jul/2020, End: 30/Jun/2021	1	0.00	(
	Business License - Maintenance Maintenance Start: 01/Jul/2020, End: 30/Jun/2021	1	0.00	(
	Call Center - Maintenance Maintenance Start: 01/Jul/2020, End: 30/Jun/2021	1	0.00	(
	Misc. Accounts Receivable - Maintenance Maintenance Start: 01/Jul/2020, End: 30/Jun/2021	1	0.00	(
	Utility CIS System - Maintenance Maintenance Start: 01/Jul/2020, End: 30/Jun/2021	1	0.00	(

Subtotal	37,255.03
Sales Tax	0.00
Invoice Total	37,255.03

ENGINEERING SERVICES AGREEMENT

THIS AGREEMENT is made and entered this ___________ day of July, 2020, by and between the City of Nichols Hills, Oklahoma, a municipal corporation, having offices at 6407 Avondale Drive, Nichols Hills, Oklahoma, 73116, hereinafter called the "City", and Smith Roberts Baldischwiler, LLC., doing business at 100 N.E. 5th Street, Oklahoma City, Oklahoma, 73104, hereinafter called the "Engineer":

WITNESSETH:

WHEREAS, the City does not have an Engineering Department; and

WHEREAS, the City continually and periodically stands in the need of Engineering Advice and Engineering Services;

NOW, THEREFORE, the City hereby retains and employs the Engineer as its professional consultant and servant in the performance of those professional services associated with research, development, design and construction, alteration, and/or repair of real property and improvements thereon for a period of time extending from July 1, 2020 to June 30, 2021, for the consideration hereinafter named and agreed as follows:

1.0 ***The Engineer's Services***:

1.1 The Engineer agrees to meet with the City wherever and whenever requested by the City. The Engineer further agrees to answer questions from City staff by telephone including performing engineering calculations necessary to answer such questions, make visits to the project site and represent the City with State and Federal Agencies.

1.2 The Engineer agrees to furnish qualified technical and professional personnel whenever and as requested by the City, including but not limited to engineers, planners, draftsmen, inspectors and surveyors.

1.3 The Engineer agrees to review plans and plats prepared by other engineering firms covering subdivision and City utilities which may become a part of the City system and to make recommendations, to the City in accordance with City Regulations and Ordinances, relative to approval, change or rejection of such submissions.

1.4 The Engineer agrees to provide incidental services including but not limited to studies, investigations, surveys, evaluations, consultations, planning, programming, conceptual designs, design development, plans and specifications, cost estimates, observations, shop drawing reviews, sample recommendations, assemble operating and maintenance manuals, GIS, IT services, document archiving and other related services.

1.5 For major or minor projects intended to be let to contract by advertising and receiving of bids, the Engineer agrees to make whatever preliminary investigations may be necessary, when and as authorized by the City, and to prepare preliminary estimates and reports in sufficient detail for the City to make decisions relative to the extent of the work to be done, methods of financing, etc. Included shall be necessary conferences, preparation of detail plans, specifications, working drawings; the drafting of forms of proposals and contracts; advice and assistance in advertising, receiving bids, and awarding of construction contracts; and general observation, coordination and inspection services during construction. The Engineer agrees to furnish as many sets of plans and specifications to the City as needed.

2.0 ***Payment:*** The City agrees to pay the Engineer for such services as follows:

2.1 Compensation for those services included under Paragraphs 1.1 will be on a monthly retainer in the amount of **$2,500.00.**

2.2 Compensation for those services included under Paragraphs 1.2, 1.3 and 1.4 will be on an hourly bases according to the following:

The Engineer shall be compensated for Direct Non-Salary Expenses and Professional Services. The Engineer may request and the City shall reimburse the Engineer for Direct Non-Salary Expenses at actual invoice cost. The City agrees to pay the Engineer, as compensation for such engineering services as listed herein, an amount equal to the actual payroll cost based on time card records for employees working on the project times a multiplier of 3.1 to cover overhead, indirect costs and profit.

2.3 Payment for those services covered in Paragraph 1.5 expressly authorized in writing by the City, shall be made in accordance with the Oklahoma Department of Environmental Quality recommended fee schedule contained in **'Attachment 1'. The parties may agree in writing to a different payment amount in connection with specific projects, which written agreement shall be in the form of supplements or amendments to this Agreement.**

2.4 All the above listed methods of compensating the Engineer (Paragraphs 2.1 and 2.2) presume payment, monthly, upon completion of services performed. In the event some means of delayed or deferred compensation is required by the City, it shall be agreed upon and set forth in writing in the Letter of Authorization. The Engineer shall perform no work and the City shall not be obligated to pay for any services not specifically directed in writing by the Letter of Authorization from the City. Such Letter of Authorization shall contain the terms and conditions of the engagement to include, where appropriate:

A. Basic Services of Engineer
 (1) Study and Report Phase
 (2) Preliminary Design Phase - Documents and Opinion of Costs
 (3) Final Design Phase - Services Contract Documents and Opinion of Costs
 (4) Bidding or Negotiating Phase
 (5) Construction Phase
 (6) Operational Phase

B. Additional Services of Engineer

(1) As may be required, in writing, by the City.

C. The City's responsibilities are to include commencement and completion dates on the terms and conditions of the engagement referenced above and other appropriate deadlines.

The Engineer agrees that the City shall be the sole judge of its budget and fiscal limitation and the exercise of such judgment by the City and its resultant effect on payment to the Engineer for services, or for any project, shall not be deemed a breach of this Agreement.

D. It is understood and agreed that professional services performed by the Engineer in connection with General Obligation Bond Issue Projects of the City are covered by a separate Contract for Engineering Services between the City and the Engineer and that the Engineer shall be compensated for such services under the provisions of such Contract for Engineering Services and not under this Agreement.

3.0 **Engineer to Defend, Indemnify and Save Harmless.** The Engineer shall defend, indemnify and save harmless the City and the Municipal Authority from any and all claims and causes of action against said City and the Municipal Authority for damages or injury to any person or property arising out of or in connection with the negligent performance or negligent acts of the Engineer or agents or employees of same under the terms of this contract.

Before this contract shall become effective, the Engineer shall furnish the City with certificates showing complete and adequate workmen's compensation coverage, comprehensive public liability and property damage coverage and professional liability coverage for the protection of the City and the Municipal Authority from any liability or expense arising out of or as the result of the work, services or activities of the Engineer or his employees. Said insurance shall not be canceled except upon ten (10) days written notice to the City. The amount of such coverage shall not be less than the following:

A. Worker's Compensation Insurance in accordance with statutory requirements and Employer's Liability Insurance with limits of not less than $500,000.00.

B. Comprehensive General Liability Insurance with combined single limit of not less than $1,000,000.00 for each occurrence and not less than $1,000,000.00 in the aggregate.

C. Comprehensive Automobile Liability Insurance with a combined single limit of not less than $1,000,000.00 per for each accident.

D. Professional Liability (Errors and Omissions) Insurance with a minimum limit of not less than $1,000,000.00.

4.0 ***Ownership of Documents:*** All documents, including original drawings, estimates, specifications, field notes, electronic data, word processing, and drawings shall become and remain the property of the City. The City's reuse of such documents on another or different project or projects without written verification or adaptation by the Engineer for the specific purpose intended will be at the City's sole risk, and without liability or legal exposure to the Engineer.

5.0 ***Successors and Assignments:*** The City and the Engineer each binds itself, its partners, successors, executors, administrators and assignees to the other party to this Agreement and to the partners, successors, executors, administrators and assignees of such other party in respect to all convenience of this Agreement. The Engineer may make no assignment for any purpose without advance written permission by the City.

5.1 Termination of Contract: Either party may terminate this Agreement with five (5) days written notice. Nothing in this Engineering Services Agreement shall operate to release the Engineer from liability for negligence or for failure to properly perform duties and responsibilities required by this Agreement or in any Letter of Authorization issued by the City pursuant thereto.

SMITH ROBERTS BALDISCHWILER, LLC.

____

Managing Partner

ATTEST:

____

Manager

Accepted by the Council of the City of Nichols Hills, Oklahoma and the Chairman and Trustees of the Nichols Hills Municipal Authority on this ______ day of _______, 20____.

CITY OF NICHOLS HILLS, OKLAHOMA
A Municipal Corporation

NICHOLS HILLS MUNICIPAL AUTHORITY

____

Mayor

____

Chairman

ATTEST:

____

City Clerk/Secretary

APPROVED as to form this _____ day of ___________, 20____.

____

City Attorney

Revised: 01/01/04

ATTACHMENT 1 - Agreement for Engineering Services Page 1

RECOMMENDED ALLOWABLE FEES FOR PROFESSIONAL ENGINEERING SERVICES
(AS A PERCENTAGE OF TOTAL ACTUAL CONSTRUCTION COST)

I. GENERAL

The engineering fees indicated below are the recommended allowable for funding agency financed projects in Oklahoma. These fees will be based upon the total actual construction cost only. Each system Owner is encouraged to negotiate the professional engineering fee in order to obtain the most equitable fee structure for each given project.

II. ENGINEERING FEES

The following table is the recommended allowable engineering fee for Funding Agency-financed projects. This fee includes preliminary engineering services in accordance with Funding Agency guides (Section B.1) and design and contract administration services (Section B.2) for the total engineering fee.

Net Construction Cost of Entire Project	Percent Fee
$ 60,000	13.2
70,000	12.6
80,000	12.3
90,000	12.0
100,000	11.9
200,000	10.5
300,000	9.7
400,000	8.9
500,000	8.5
600,000	8.2
700,000	8.0
800,000	7.8
900,000	7.7
1,000,000	7.5
2,000,000	6.7
3,000,000	6.4
4,000,000	6.3
5,000,000	6.2
10,000,000	6.0

Oklahoma State Statute requires that a licensed engineer must design any facility that affects public health or safety. The Funding Agency requires that the licensed engineering firm make necessary inspections during the construction phase of the facility to see that it is constructed according to the approved plans and specifications. These fees are established for professional services.

III. RESIDENT INSPECTION FEE

Net Construction Cost	Percent Fee
100,000 or less	5.0 (or negotiated lump sum)
200,000	4.2
300,000	3.8
400,000	3.5
500,000	3.2
600,000	3.0
700,000	2.8
800,000	2.65
900,000	2.5
1,000,000	2.4
2,000,000	2.3
3,000,000	2.2
4,000,000	2.1
5,000,000	2.0
10,000,000	1.9

The fee for full-time resident inspection to be paid under this contract will be a percent of the cost of construction, as determined above unless one of the following is checked:

( ) 1. The fee for part-time resident inspection to be paid under the contract will be percent (______.______%) of the total cost of construction. The percentage used for this method of inspection will be less than that shown above.

( ) 2. The fee for (full-time) (part-time) resident inspection to be paid under this contract will be a lump sum to be dispersed during construction on a periodic basis on percentage ratios identical to those approved by the Engineer as a basis upon which to make partial payments to the contractor(s). Precisely, the fee will be $______________________________.

( ) 3. The fee for (full-time) (part-time) resident inspection to be paid under this contract will be at the rate of $______________________ per day which includes all travel and incidental expenses.

It is anticipated that on some jobs, such as where a storage tank is constructed, there may be little resident inspection needed. On projects involving pipeline installation, full-time resident inspection will be required.

The cost and type of resident inspection needed must be discussed by the applicant and consulting engineer and the fee established prior to the start of construction.

The engineer is not relieved of providing general engineering inspections by a qualified engineer when he is providing the full-time resident inspection.

Oklahoma County Emergency Management

320 Robert S. Kerr, Suite 101 • Oklahoma City, Oklahoma 73102-3431
(405) 605-8200

June 17, 2020

RE: Fire Department Annual Equipment Agreement

Please find an attached **ORIGINAL** Annual Fire Equipment Agreement between your jurisdiction and the Oklahoma County Board of County Commissioners for Fiscal Year 2020-2021. After obtaining applicable signatures, including a Town/City Clerk or Department Board Secretary on the **ORIGINAL** document, please return it to:

> Oklahoma County Office of Emergency Management
> ATTN: David K. Barnes, Director
> 320 Robert S. Kerr, Suite 101
> Oklahoma City, Oklahoma 73102

For those departments utilizing the Oklahoma County Emergency Management-provided VHF radio system as their primary method of radio communications, and as noted in your Annual Agreement, payment of the $2,000.00 "Eastern Oklahoma County Fire Service Technology Fee" is due within sixty (60) days of the execution of the Annual Agreement as evidenced by approval and signature of the Oklahoma County Board of County Commissioners. This fee shall be remitted to the Oklahoma County Office of Emergency Management at the address indicated above.

Following approval by the Board of County Commissioners, I will return a copy of the signed original to you. If you have any questions or need additional information, please feel free to contact me as indicated above.

Respectfully,

David K. Barnes, Director
Oklahoma County Office of Emergency Management
(405) 713-1369 office
(405) 596-3069 cell
E-mail: dbarnes@oklahomacounty.org

FIRE EQUIPMENT AGREEMENT
BETWEEN
OKLAHOMA COUNTY BOARD OF COUNTY COMMISSIONERS
AND
THE CITY OF NICHOLS HILLS

July 1, 2020 through June 30, 2021

This FIRE EQUIPMENT AGREEMENT (the "Agreement") is entered into between the **BOARD OF COUNTY COMMISSIONERS OF OKLAHOMA COUNTY**, a political subdivision organized and existing under the laws of the State of Oklahoma (the "Board"), and **THE CITY OF NICHOLS HILLS, a municipal corporation.**

WHEREAS, the Board is empowered pursuant to Title 19, Oklahoma Statutes, Section 351, to provide firefighting service in the County and to expend certain Oklahoma County funds to rent, lease and purchase firefighting equipment; and

WHEREAS, while the County may provide fire protection services through a county fire department, a Board of County Commissioners need not duplicate fire protection services provided by other legal entities within the county, and

WHEREAS, a Board of County Commissioners has legal authority to contract with municipalities to provide fire protection services to persons and property not located within the corporate limits pursuant to 19 O.S. §351.1, and

WHEREAS, pursuant to the Interlocal Cooperation Act in Title 74, Oklahoma Statutes, Sections 1001, *et seq*., and Title 19, Oklahoma Statutes, Section 351.1, the Board and the City of Nichols Hills are authorized to enter into an agreement providing for fire protection services for persons and property located within the unincorporated areas of Oklahoma County; and

WHEREAS, by means of this Agreement, the Board desires to provide certain firefighting equipment to the City of Nichols Hills in return for the City of Nichols Hills' Fire Department furnishing fire protection and rescue services for persons and property located within the unincorporated areas of Oklahoma County.

NOW, THEREFORE, in consideration of the mutual promises herein contained and other valuable consideration, the parties agree as follows:

1. Term. This Agreement shall commence on July 1, 2020, and shall terminate on June 30, 2021. This Agreement is renewable for an additional fiscal year upon written approval of both parties. Otherwise, this Agreement may be terminated by either of the parties by giving at least thirty (30) days written notice of such termination. On the termination of this Agreement, either by termination of the fiscal year for which the agreement is written, or written 30-day notification, the City of Nichols Hills shall return the Equipment to the County.

2. **Equipment**. The Board shall provide the City of Nichols Hills with the following firefighting equipment (hereinafter called the "Equipment"):

Property Description	Serial Number	County ID Number
2002 Ford BP F-450	1FDXF47F52EB98011	SP 302-00015
Brush Guard	N/A	SP 302-00015
Signal Vista Siren w/Speakers	N/A	
Federal Signal Vista Light Bar	N/A	
Ramsey Winch	K21102041	SP 408-00013
Radio		SP 602-00554
HXP 200 Pump w/Motor	P702-1393	SP 651-00115
Skid Unit (includes the following)		SP 649-00109
Hannay Hose Reel w/Hose	1389799	
Hannay Hose Reel w/Hose	1389795	
Plas-Mac 318 Gallon Tank	N/A	
Kenwood TK-2180-K2 Portable Radio	B4600818	N/A
Kenwood TK-2180-K2 Portable Radio	B4600819	N/A
Kenwood TK-2180-K2 Portable Radio	B4600820	N/A
Kenwood TK-2180-K2 Portable Radio	B4600821	N/A
Kenwood TK-2180-K2 Portable Radio	B4600832	N/A
Kenwood TK-2180-K2 Portable Radio	B4600833	N/A
Kenwood TK-7360H-V Mobile Radio	B3403184	N/A
Kenwood TK-7360H-V Mobile Radio	B3403183	N/A
Kenwood TK-7360H-V Mobile Radio	B3202866	N/A
Kenwood TK-7360H-V Mobile Radio	B3203893	N/A
Kenwood TK-7360H-V Mobile Radio	B3203894	N/A
Kenwood TK-7360H-V Mobile Radio	B3203895	N/A

3. **Purpose**. The City of Nichols Hills shall use the Equipment for the purpose of providing firefighting and rescue services to persons and property located within the unincorporated areas of Oklahoma County, including the City of Nichols Hills, or, when provided by law or pursuant to an agreement under 63 O.S. § 695, Oklahoma Intrastate Mutual Aid Compact, to other cities, towns, or political subdivisions of the State of Oklahoma as necessary for mutual aid and assistance; and further, to respond to major natural or man-made disasters, including but not limited to bomb disposal and hazardous material handling, in such jurisdictions when so requested by the Oklahoma County Emergency Management Director or appropriate authority.

4. Maintenance and Repair. The City of Nichols Hills will be solely responsible for: **(a)** maintaining the Equipment in safe operating condition in accordance with the laws of the State of Oklahoma, including, but not limited to, periodic safety checks and maintenance reviews required by the Board to ensure that the Equipment meets or exceeds all safety provisions and requirements; **(b)** scheduling necessary maintenance; **(c)** providing housing for the Equipment inside a structure suitable to protect the Equipment from adverse weather and vandalism when the Equipment is not in use; and **(d)** notifying the Oklahoma County Emergency Management Director whenever repairs or preventive maintenance work is needed to keep the Equipment in optimum operating condition, and thereafter taking the Equipment for repairs or servicing to the Oklahoma County Highway District site designated by the Oklahoma County Emergency Management Director, or other appropriate maintenance or repair facility, as necessary.

5. Indemnification. The City of Nichols Hills assumes all liability for any personal injuries, death claims, property damages or any other damages arising out of the possession and operation of the Board's firefighting equipment or any action or causes of action arising there from pursuant to this Agreement. The City of Nichols Hills further agrees to indemnify and hold the Board and Oklahoma County, their employees, officers, and agents, harmless from any claims of any kind, including attorney fees and costs of defending same that arise from the use of the Equipment. The City of Nichols Hills agrees to maintain liability insurance in an amount sufficient to satisfy any claim or lawsuit that might arise under the Governmental Tort Claims Act (Title 51 Oklahoma Statutes, Sections 151 *et seq*.) covering the obligations contained herein and including a provision that the Board, at the address set forth below, will be notified no less than ten (10) days prior to any cancellation of the policy, a copy of which insurance or renewal policy shall be submitted to:

Oklahoma County Emergency Management Director
320 Robert S. Kerr Avenue, Suite 101
Oklahoma City, Oklahoma 73102

6. Workers' Compensation Liability. The City of Nichols Hills shall provide workers compensation insurance for all personnel utilizing the Equipment or assume sole responsibility thereof.

7. Use of Equipment. The City of Nichols Hills shall have the sole responsibility of ensuring that all drivers of the Equipment have a current valid State of Oklahoma driver's license and have had appropriate training in the use of the vehicle and the Equipment.

8. Notice of Accidents. Any Oklahoma County-owned Equipment involved in an accident, of any type, shall be reported, including a copy of any police or highway patrol report, to the Oklahoma County Emergency Management Director within ten (10) days of said accident.

9. Injuries. The City of Nichols Hills shall be solely liable for any operator, passenger, guests or any other persons injured by the Equipment. A written report of such injury shall be submitted to the Oklahoma County Emergency Management Director within ten (10) days from the date of the injury.

10. Destruction of Equipment. Neither the Board nor any department of Oklahoma County is under any obligation to replace the Equipment if the Equipment is destroyed or damaged beyond repair. The City of Nichols Hills may, at its discretion, provide additional insurance coverage to insure against said damage or destruction. A copy of any such policy or renewal shall be submitted to the Oklahoma County Emergency Management Director, 320 Robert S Kerr Avenue, Suite 101, Oklahoma City, Oklahoma, 73102, within ten (10) days after receipt by the City of Nichols Hills.

11. Breach of Agreement. Failure to adhere to any of the terms of this Agreement will result in the Equipment being immediately recalled by the Board.

IN WITNESS WHEREOF, the parties have executed this Agreement on the dates set forth beside their signatures, with this Agreement to be effective as of July 1, 2020.

APPROVED:

____
Director, Oklahoma County Emergency Management

Approved as to form and legality this 17th day of June, 2020.

____
Assistant District Attorney

THE CITYOF NICHOLS HILLS

APPROVED AND AGREED TO by the City of Nichols Hills this _________ day of

_________________, 2020.

BY:____________________________, Mayor

Printed Name:________________________________

ATTEST: ____________________________________, City Clerk

BOARD OF COUNTY COMMISSIONERS OF OKLAHOMA COUNTY, OKLAHOMA

APPROVED AND AGREED TO by the Board this _________ day of

__________________, 2020.

By:______________________________________
Carrie Blumert, Member

By:______________________________________
Brian Maughan, Member

By:______________________________________
Kevin Calvey, Member

ATTEST:

____
David B. Hooten, County Clerk

Drone Services Agreement

This Drone Services Agreement ("Agreement") is entered into by and between the City of Nichols Hills, Oklahoma, an Oklahoma municipal corporation, ("Nichols Hills") and CloudDeck Media, LLC, an Oklahoma limited liability company, ("CloudDeck"), effective as of the _______ day of _______________, 2020 (the "Effective Date").

Recitals

A. CloudDeck is a commercial drone operation company located in Oklahoma City, Oklahoma.

B. Nichols Hills desires to engage CloudDeck to provide commercial drone services for assistance with Nichols Hills' fire and police matters as set out in this Agreement, and CloudDeck is willing to accept that engagement.

Agreement

1. The Services.

1.1 Description of the Services. CloudDeck will perform commercial drone operations to obtain and provide to Nichols Hills 3-D photographs that will be used by Nichols Hills in its investigation of fires, crimes, police matters, and the like. CloudDeck will perform the Services only when requested by Nichols Hills to do so, at the times and in the locations as directed by the Nichols Hills' City Manager, Chief of Police, Deputy Chief of Police, Fire Chief and/or Deputy Fire Chief (each a "Nichols Hills Chief"). CloudDeck will comply with all instructions given by any Nichols Hills Chief and will interact only with Nichols Hills Chiefs when conducting the Services. CloudDeck acknowledges that the Services are only to provide photographs as requested and that CloudDeck is not to interfere with or to be involved in any Nichols Hills matters in any other way.

1.2 Standards for Performance. CloudDeck will act in its professional capacity, in the best interests of Nichols Hills, exercising the care, skill, prudence, and diligence normally provided by competent professionals practicing in CloudDeck's profession. CloudDeck represents and covenants that the Services will be performed in a safe, skillful, diligent, and workmanlike manner, in strict conformity with this Agreement. At its own expense and risk, CloudDeck will furnish all labor, material, equipment, tools, transportation, and other items necessary for the safe performance of the Services.

1.3 Nichols Hills Policies and Practices. CloudDeck will comply with all Nichols Hills policies and practices, including those regarding the chain-of-custody of photographs provided to Nichols Hills in the course of the Services.

1.4 Identification. CloudDeck's representatives and employees will not represent themselves to be agents or employees of Nichols Hills and will not wear any article of clothing while performing the Services that could be considered as indicating CloudDeck is affiliated with or is a department of Nichols Hills.

2. Term. The term of this Agreement (the "Term") will commence on the Effective Date and continue for one year, unless earlier terminated as set out in Section 4.

3. Compensation.

3.1 Payment. As compensation for the Services, Nichols Hills will pay CloudDeck an hourly rate of $____ or as otherwise agreed to by the parties in writing. Such payments will fully compensate CloudDeck for all time, labor, costs, tools, equipment, and expenses related to providing the Services.

3.2 Invoices. Within 15 days of the end of any calendar month in which CloudDeck performs any Services, CloudDeck will provide Nichols Hills an invoice requesting payment for the Services completed for the prior month.

3.3 Payment Disputes. Nichols Hills' payment of any invoice will not constitute a waiver of its right subsequently to contest the amount or correctness of that invoice and to seek reimbursement. In the event of any dispute, Nichols Hills may withhold payment of the disputed amount or may pay that amount without waiver of any of its right, including the right to seek reimbursement.

4. Termination. Either party may terminate this Agreement, with or without cause, upon delivering such Notice to the other party. Further, this Agreement will automatically terminate if CloudDeck is unable or unwilling to provide the Services. Upon termination, Nichols Hills will pay CloudDeck all of Services properly performed through the date of termination. Thereafter the parties will not have any further obligations to one another under this Agreement except those that expressly survive its termination.

5. Confidentiality.

5.1 Confidentiality Required. CloudDeck will maintain all information regarding the Services in strict confidence and will not discuss any of the Services or any information gained as a result of this Agreement regarding any police, fire or similar incident that occurs in the City of Nichols Hills (collectively, the "Confidential Information") with anyone, including members of the media. However, CloudDeck may disclose Confidential Information to those of CloudDeck's employees who need to know the information in order for this Agreement to be carried out and who have been identified to Nichols Hills and who are advised of and agree to the conditions set out in this Agreement.

5.2 Legal Demand for Production of Confidential Information. Upon receipt by CloudDeck of any subpoena, court process, or other demand for production of any, CloudDeck will (i) send Notice to Nichols Hills of such receipt promptly, but in any event soon enough to allow Nichols Hills to object to the matter so received, or to intervene in any court proceeding, on a timely basis; and (ii) take such steps as are reasonably available to cooperate in contesting the demand.

5.3 Breach of Confidentiality Obligation. Without limiting Nichols Hills' other remedies at law or equity for any breach of this Section, CloudDeck acknowledges that Nichols Hills's remedy at law for any breach of the provisions of this Section is and will be insufficient and inadequate and agrees that in the event of a breach of this Section, Nichols Hills will be entitled to a temporary restraining order and, if Nichols Hills so chooses, an injunction or specific performance, without showing any actual damages or that monetary damages would not provide an adequate remedy and without any bond or other security being required.

6. Use of Nichols Hills' Name. CloudDeck may not use Nichols Hill's name in any announcements, advertisements, or internal or external promotional materials, whether print, electronic, audio, or video, without Nichols Hills' consent, to be given or withheld in Nichols Hills' sole discretion.

7. Compliance with Applicable Law. CloudDeck must comply and must ensure that all of the Services comply with all: (1) applicable laws, statutes, rules, regulations, restrictions, court orders, and ordinances; (2) all permit, license, registration, approval, certificate or other governmental authorizations necessary or appropriate for the Services; and (3) applicable highest and best professional standards.

8. Indemnification. CloudDeck will indemnify, release, and hold Nichols Hills harmless from and against any and all claims, losses, damages, demands, causes of action, suits, judgments, and liabilities of every kind and character, including all expenses of medical services and medical evaluation, litigation, court costs, expert fees, and reasonable attorneys' fees and any other associated costs of defense or resolution of every possible kind or character (each a "Claim") resulting from injury to or death of any person, or damage or destruction to property of whatsoever nature, including Contractor's property, arising out of or incident to the performance of the Services or any breach of any provision of this Agreement by CloudDeck, except to the extent any such Claim arises as a result of Nichols Hills' intentional wrongdoing or gross negligence. Notwithstanding anything contained herein to the contrary, nothing in this Agreement is intended to waive the provisions of Article X, Section 26 of the Oklahoma Constitution nor the provisions of the Oklahoma Governmental Tort Claims Act, Title 51, §151 et. seq., for either party.

9. Waiver of Liability. CloudDeck is aware of the dangers and risks associated with performing the Services. In consideration for the terms of this Agreement and the compensation to be paid to CloudDeck, CloudDeck waives all rights to any Claims based on personal injury or property damage that could be made against Nichols Hills.

10. Insurance. On or before the Effective Date, CloudDeck must provide Nichols Hills with certificates of insurance providing workmen's compensation coverage as required by law and comprehensive public liability and property damage coverage satisfactory to the City Manager of Nichols Hills. CloudDeck must maintain such insurance at all times during the Term.

11. Report of accidents. CloudDeck must report all accidents or occurrences resulting in injury to persons or damage to property occurring as a result of the Services as soon as reasonably practicable to the Nichols Hills City Manager, Police Chief, or Fire Chief.

12. Notices. All Notices and other communications required, permitted or contemplated by this Agreement ("Notices" and each a "Notice") must be in writing, signed by the party giving the Notice, and sent using the contact information below. Notices must be sent by either: (1) hand-delivery in return for a receipt; (2) United States mail with postage prepaid; (3) bonded, nationally recognized overnight courier service; or (4) email, so long as the intended recipient acknowledges by email or other writing as having received the Notice (with an automatic "read receipt" not constituting acknowledgment).

A Notice is effective on the earlier of: (1) the date of actual delivery; or (2) for mailed Notices (without a return receipt), three business days after the date of mailing. However, if the receipt of Notice is refused, the Notice is effective upon attempted delivery. Either party may change its contact information by giving Notice as required by this Section.

Notices to Nichols Hills must be addressed as follows:

City of Nichols Hills, Oklahoma
City Manager
6407 Avondale Drive
Nichols Hills, OK 73116
spate@nicholshills.net

Notices to CloudDeck must be addressed as follows:

CloudDeck Media LLC
Tom Kilpatrick
1000 W. Wilshire, Suite 348
Oklahoma City, OK 73116
tom@clouddeckmedia.com

13. Assignment and Binding Effect. CloudDeck may not assign this Agreement, in whole or in part, by assignment or operation of law, and may not assign any of its rights or delegate any of its obligations under this Agreement without Nichols Hills' consent, to be given or withheld in Nichols Hills' sole discretion. An assignment or delegation in violation of this Section will be null, void, and of no effect. To the extent there are successors or assigns permitted under this Section, this Agreement is binding on and benefits the parties and their respective successors and assigns.

14. Miscellaneous Provisions.

14.1 Choice of Law; Jurisdiction and Venue. Oklahoma applicable law (excluding its conflict of applicable law rules) exclusively apply to this Agreement. Any claim or applicable lawsuit arising directly or indirectly from or relating to this Agreement (including tort claims) must be filed and maintained in a court of competent jurisdiction in the state or federal courts located in Oklahoma County, Oklahoma. The parties submit to that jurisdiction and venue for all purposes.

14.2 Relationship of the Parties. This Agreement does not create and will not be construed as creating an agency, partnership, joint venture, or employment relationship between the parties.

14.3 Independent Contractor Status. CloudDeck is and will remain an independent contractor in all respects. CloudDeck has the exclusive authority and right to direct, supervise, and control performance of the Services and is solely responsible for its acts and omissions. CloudDeck acknowledges that the doctrine of *respondeat superior* will not apply as between Nichols Hills and CloudDeck.

14.4 Entire Agreement; Modification. This Agreement constitutes the entire agreement between the parties pertaining to its subject matter. All prior and contemporaneous written or oral agreements and communications between the parties are superseded by and merged into this Agreement. This Agreement may not be supplemented or modified except in a written agreement properly executed by the parties.

14.5 Waiver. The terms of this Agreement may be waived only by a written agreement executed and delivered by the waiving party to the other party. No course of dealing between the parties, delay in the exercise of any rights under this Agreement or failure to object to any action or omission constitutes a waiver of any terms of this Agreement. No waiver of any term of this Agreement constitutes a continuing waiver of that term.

14.6 Severability. If any provision of this Agreement is determined to be to any extent invalid, illegal or unenforceable, it will be deemed stricken from this Agreement. All other provisions of this Agreement will remain in full force and effect. The stricken provision will then be deemed replaced with one that is valid and enforceable and that comes closest to expressing the parties' original intent.

14.7 Survival. The following Sections of this Agreement will survive termination of it: Subsection titled *Confidentiality;* Section titled *Use of Nichols Hills' Name;* Section titled *Indemnification;* Section titled *Waiver of Liability;* and Section titled *Independent Contractor Status.*

14.8 No Presumption as to Drafter. In the construction and interpretation of this Agreement, the rule that a document is to be construed most strictly against the party who prepared it does not apply because both parties participated in its preparation.

[Balance of page left intentionally blank. Signature page follows.]

Signature page to Drone Services Agreement

APPROVED by the Council and SIGNED by the Mayor of the City of Nichols Hills, Oklahoma this _________ day of __________________, 2020.

ATTEST:

THE CITY OF NICHOLS HILLS, OKLAHOMA

____

CITY CLERK

____

MAYOR

Reviewed for form and legality

____

City Attorney

CloudDeck Media, LLC, an Oklahoma limited liability company

By: _______________________________
Printed Name: Tom Kilpatrick
Title: _______________________________

RESOLUTION

(No.)

A RESOLUTION OF THE COUNCIL OF THE CITY OF NICHOLS HILLS, OKLAHOMA, AND THE TRUSTEES OF THE NICHOLS HILLS MUNICIPAL AUTHORITY, AUTHORIZING, FOR THE 2020-2021 FISCAL YEAR, THE PURCHASE OF ITEMS FROM STATE CONTRACTS AWARDED BY THE STATE PURCHASING DIRECTOR OF THE CENTRAL PURCHASING DIVISION OF THE OFFICE OF MANAGEMENT AND ENTERPRISE SERVICES OF THE STATE OF OKLAHOMA.

WHEREAS, the City of Nichols Hills, Oklahoma and the Nichols Hills Municipal Authority have continuing need to purchase items that are available through a state contract; and

WHEREAS, pursuant to Section 85.12(C) of Title 74 of the Oklahoma Statutes, the City of Nichols Hills, Oklahoma and the Nichols Hills Municipal Authority have the authority to purchase under statewide contracts awarded by the State Purchasing Director of the Central Purchasing Division of the Office of Management and Enterprise Services of the State of Oklahoma whenever advantageous for the City or the Authority.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Nichols Hills, Oklahoma, and the Trustees of the Nichols Hills Municipal Authority, that they do hereby authorize, for the 2020-2021 fiscal year, the purchase of items from statewide contracts awarded by the State Purchasing Director of the Central Purchasing Division of the Office of Management and Enterprise Services of the State of Oklahoma when advantageous.

PASSED by the Council of the City of Nichols Hills, Oklahoma, on the 14th day of July, 2020.

APPROVED by the Mayor of the City of Nichols Hills, Oklahoma, on the 14th day of July, 2020.

ATTEST:

____
Mayor

____
City Clerk

Reviewed as to Form and Legality:

____
City Attorney

ADOPTED AND APPROVED by the Chairman and Trustees of the Nichols Hills Municipal Authority on the 14th day of July, 2020.

ATTEST:

____
Chairman

____
Clerk

Reviewed for form and legality.

____
City Attorney

RESOLUTION ____

RESOLUTION AWARDING CONTRACT TO URBAN CONTRACTORS, LLC, AS THE LOWEST RESPONSIBLE BIDDER FOR SC-2001 2020 G.O. BOND ISSUE CITY-WIDE SANITARY SEWER IMPROVEMENTS, AND AUTHORIZING EXECUTION OF THE CONTRACT, BONDS AND RELATED INSTRUMENTS.

WHEREAS, the City Engineer recommends that URBAN CONTRACTORS, LLC (the "Contractor") be determined to be the lowest and best bidder for SC-2001 2020 G.O. BOND ISSUE CITY-WIDE SANITARY SEWER IMPROVEMENTS (the "Project") based on bids for the Project opened on July 7, 2020; and

WHEREAS, contract and bonds for the Project (the "Contract") with the Contractor have been prepared in the amount of $245,956.00 (the "Contractor's Bid"); and

WHEREAS, it is the desire of the City Council to award the Contract to the lowest and best responsible bidder.

NOW, THEREFORE, BE IT RESOLVED, by the Council of the City of Nichols, Oklahoma that the Contractor's Bid be accepted as and is determined to be the lowest and best responsible bid for the Project and that the Contract is hereby awarded to the Contractor.

BE IT FURTHER RESOLVED, that the Mayor and City Clerk are authorized to execute the Contract in the amount of the Contractor's Bid, related bonds and other instruments for the Project, all for and on behalf of the City.

ADOPTED by the Council of the City of Nichols Hills, Oklahoma this 14th day of July, 2020.

____
Mayor

(SEAL)
ATTEST:

____
City Clerk

Approved as to form:

____
City Attorney

ENGINEERING | SURVEYING | PLANNING
SMITH ROBERTS BALDISCHWILER, LLC

July 7, 2020

Honorable Mayor and City Council
City of Nichols Hills
6407 Avondale Drive
Nichols Hills, Oklahoma 73116

RE: AWARD RECOMMENDATION
Project No. SC-2001 – 2020 G.O.
Bond Issue City-Wide Sanitary
Sewer Improvements

Dear Mayor and City Council:

Enclosed is the bid tabulation and the original bid forms for the bids received on **July 7, 2020** for the above referenced project. Following are the apparent bid results.

Engineer's Estimate	$172,510.00	$46,825.00	$219,335.00
CONTRACTOR	**BASE BID**	**ALT. NO. 1**	**BASE BID + ALT. NO. 1**
Urban Contractors, LLC	$155,828.00	$90,128.00	$245,956.00
Krapff-Reynolds Construction	$210,734.00	$52,037.00	$262,771.00

Upon review of the bid documents, no discrepancies were found. Therefore, based on these bid results, award of a contract for the Base Bid only is recommended for the above referenced project in the following amount to the lowest responsible bidder, **Urban Contractors, LLC.**

TOTAL AWARD AMOUNT $155,828.00

Please place this item on the next available council agenda for consideration. Should you have any questions or comments, please contact our office.

Sincerely,

Smith Roberts Baldischwiler, LLC

Grady J. Wade, P.E.

GJW/edp
Cc: File #114593C

OKLAHOMA CITY | 100 N.E. 5TH STREET, OKLAHOMA CITY, OK 73104 | PHONE: (405) 840-7094 | FAX: (405) 840-9116
NORMAN | 2500 MCGEE DRIVE, SUITE 100, NORMAN, OK 73072 | PHONE: (405) 418-2288 | FAX: (405) 418-2289
WWW.SRBOK.COM

BIDS RECEIVED TUESDAY, JULY 7, 2020 AT 10:00AM

BID TABULATION FOR SC-2001 2020 G.O. BOND ISSUE CITY-WIDE SANITARY SEWER IMPROVEMENTS

ITEM NO.	SPEC. NO.	ITEM	ESTIMATED QUANTITY	UNIT	ENGINEER'S ESTIMATE UNIT BID	ENGINEER'S ESTIMATE AMOUNT	URBAN CONTRACTORS UNIT BID	URBAN CONTRACTORS AMOUNT	KRAPFF-REYNOLDS UNIT BID	KRAPFF-REYNOLDS AMOUNT
BASE BID										
1	611	SEWER SERVICE CONNECTION (FUSED ON)(BURSTING)	2.00	EA	450.00	900.00	250.00	500.00	500.00	1,000.00
2	611	RISER PIPE	8.00	LF	7.50	60.00	3.00	24.00	30.00	240.00
3	612	SEWER SERVICE LINE	8.00	LF	7.50	60.00	3.00	24.00	30.00	240.00
4	610	PIPE BURSTING (8") to (8")	619.00	LF	105.00	64,995.00	105.00	64,995.00	120.00	74,280.00
5	610	PIPE BURSTING (10") to (10")	445.00	LF	110.00	48,950.00	115.00	51,175.00	132.00	58,740.00
6	610	PIPE BURSTING (12") to (12")	46.00	LF	120.00	5,520.00	135.00	6,210.00	136.00	6,256.00
7	618	SEWER FLOW CONTROL	1.00	LS	3,500.00	3,500.00	5,000.00	5,000.00	7,500.00	7,500.00
8	622	POINT REPAIR	1.00	EA	1,500.00	1,500.00	150.00	150.00	7,000.00	7,000.00
9	624	TELEVISION INSPECTION (CCTV)(POST-CONST.)	1,110.00	LF	5.00	5,550.00	5.00	5,550.00	2.00	2,220.00
10	625	SEWER LEAK TEST (<24”)	1.00	LS	1,000.00	1,000.00	100.00	100.00	500.00	500.00
11	628	SANITARY SEWER MANHOLE REHABILITATION	49.00	VF	175.00	8,575.00	150.00	7,350.00	127.00	6,223.00
12	800	COLOR AUDIO/VIDEO RECORDING, PRE & POST CONSTRUCTION (RECORDED DIGITALLY ON [	1.00	LS	2,000.00	2,000.00	1,000.00	1,000.00	1,000.00	1,000.00
13	802	CONSTRUCTION SIGNING AND TRAFFIC CONTROL	1.00	LS	4,000.00	4,000.00	2,000.00	2,000.00	5,000.00	5,000.00
14	809	MOBILIZATION	1.00	LS	11,000.00	11,000.00	6,000.00	6,000.00	10,000.00	10,000.00
15	813	REMOVE & REPLACE DRIVEWAY	10.00	SY	95.00	950.00	70.00	700.00	150.00	1,500.00
16	814	PAVEMENT CUT AND PERMENANT REPAIR (CONCRETE)	25.00	SY	135.00	3,375.00	75.00	1,875.00	175.00	4,375.00
17	814	PAVEMENT CUT AND PERMENANT REPAIR (ASPHALT)	25.00	SY	135.00	3,375.00	75.00	1,875.00	200.00	5,000.00
18	816	REMOVE & REPLACE SIDEWALK	10.00	SY	70.00	700.00	70.00	700.00	100.00	1,000.00
19	840	SOLID SLAB SODDING	1.00	LS	5,000.00	5,000.00	500.00	500.00	15,000.00	15,000.00
20	900	SEDIMENT AND EROSION CONTROL	1.00	LS	1,500.00	1,500.00	100.00	100.00	3,660.00	3,660.00
TOTAL BASE BID						**$172,510.00**		**$155,828.00**		**$210,734.00**
ALTERNATE NO. 1										
A1.1	611	SEWER SERVICE CONNECTION (FUSED ON)(BURSTING)	2.00	EA	450.00	900.00	250.00	500.00	500.00	1,000.00
A1.2	611	RISER PIPE	8.00	LF	7.50	60.00	3.00	24.00	30.00	240.00
A1.3	612	SEWER SERVICE LINE	8.00	LF	7.50	60.00	3.00	24.00	30.00	240.00
A1.4	610	PIPE BURSTING (12") to (12")	354.00	LF	120.00	42,480.00	245.00	86,730.00	136.00	48,144.00
A1.5	628	SANITARY SEWER MANHOLE REHABILITATION	19.00	VF	175.00	3,325.00	150.00	2,850.00	127.00	2,413.00
TOTAL ALTERNATE NO. 1						**$46,825.00**		**$90,128.00**		**$52,037.00**
TOTAL BASE BID + ALTERNATE NO. 1						**$219,335.00**		**$245,956.00**		**$262,771.00**

LICENSED PROFESSIONAL ENGINEER
GRADY J. WADE
22131
OKLAHOMA

Grady J. Wade, P.E. - Smith Roberts Baldischwiler, LLC

7/7/2020

Date

RESOLUTION

(No. ____)

A RESOLUTION ESTABLISHING THE NINE-ONE-ONE EMERGENCY TELEPHONE FEE RATE FOR CALENDAR YEAR 2021.

WHEREAS, the governing body of the City of Nichols Hills have approved the acquisition and operation of an emergency telephone service together with the levy or imposition of user fee/tax for such services; and

WHEREAS, said approving authority, service and fee are authorized pursuant to the Nine-One-One Emergency Act, 63 O.S. Supp., 1987 §2811 et seq., as amended.

NOW, THEREFORE, BE IT RESOLVED, the Council of the City of Nichols Hills, Oklahoma that it does, hereby establish the rate for the Nine-One-One Emergency Telephone Service Fee for the calendar year 2021 at three percent (3%) of the recurring charges as designed by the tariff for exchange telephone service or its equivalent within said City of Nichols Hills, Oklahoma in accordance with said Act beginning January 1, 2021.

ADOPTED AND APPROVED by the Council and **SIGNED** by the Mayor of the City of Nichols Hills, Oklahoma, this 14th day of July, 2020.

____
Mayor

(SEAL)
ATTEST:

____
City Clerk

Approved as to form:

____
City Attorney

Association of Central Oklahoma Governments and
9-1-1 Association of Central Oklahoma Governments
Board and Committee Member Delegate Designation Form

Pursuant to the provisions of the Agreement creating ACOG, under authority of the Interlocal Cooperation Act, this form serves as notice to ACOG that the Board of Trustees/City Council/Board of County Commissioners has duly selected its voting delegate and alternate(s) to serve as its representative to one or more of the following Boards and/or Committees:

ACOG Board of Directors (ACOG BOD)
9-1-1 ACOG Board of Directors (9-1-1 ACOG BOD)
Intermodal Transportation Policy Committee (ITPC)
Garber-Wellington Association Policy Committee (GWPC)

The following designated voting delegate, and in his/her absence either of the listed alternates, shall have all the voting privileges and rights as established in the Agreement creating ACOG. Let this form further witness that both the regular voting delegate and the alternates are elected officials of the governing body of: City of Nichols Hills.

Please check the appropriate Board(s) and/or Committee(s):

(X) ACOG BOD **(X) 9-1-1 ACOG BOD** **(X) ITPC** **(X) GWPC**

Designated Delegate: Name:
Job Title: Email Address:
Phone # Cell #
Mailing Address:

Alternate: Name:
Job Title: Email Address:
Phone # Cell #
Mailing Address:

Alternate: Name:
Job Title: Email Address:
Phone # Cell #
Mailing Address:

SIGNED:
Mayor; Chairman - County Commissioners; City/County Clerk

DATE:

Please return this signed form via email: bgarner@acogok.org, fax: (405)234-2200, or mail to:
Association of Central Oklahoma Governments
4205 N. Lincoln Blvd.
Oklahoma City, OK 73105

acog

2020 Regular Meetings Calendar

Meetings are held on Thursday:

9-1-1 ACOG Board of Directors (1:00 p.m.)

Intermodal Transportation Policy Committee (1:20 p.m.)

ACOG Board of Directors (1:45 p.m.)

Garber-Wellington Policy Committee (2:30 p.m.)

9-1-1 ACOG BOD, ITPC, & ACOG BOD:	GWPC (every other month):
January 30, 2020	
February 27, 2020	February 27, 2020
March 26, 2020	
April 30, 2020	April 30, 2020
May 28, 2020	
June 25, 2020	June 25, 2020
NO JULY MEETING	
August 27, 2020	August 27, 2020
September 24, 2020	
October 29, 2020	October 29, 2020
November 19, 2020	
December 17, 2020	December 17, 2020

Chair
Matt Dukes
Midwest City Mayor

Vice-Chair
Steven J. Gentling
Guthrie Mayor

Secretary/Treasurer
David Bennett
The Village Vice-Mayor

Executive Director
Mark W. Sweeney, AICP

association of central oklahoma governments
4205 N. Lincoln Blvd. | Oklahoma City, OK 73105 | 405.234.2264 | Fax: 234.2200 | acogok.org

Published in ______________________________ on ____________ ___, 2020

ORDINANCE NO. ___________

AN ORDINANCE AMENDING SECTION 50-133 OF THE NICHOLS HILLS CITY CODE REGARDING LANDSCAPING REQUIREMENTS; REPEALING ALL CONFLICTING ORDINANCES OR PARTS OF ORDINANCES; PROVIDING FOR SEVERABILITY; AND DECLARING AN EMERGENCY.

EMERGENCY ORDINANCE

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF NICHOLS HILLS, OKLAHOMA:

Section 1. Subsection (c) of Section 50-133 of the Nichols Hills City Code is hereby amended, with new language underlined and deleted language stricken through, to wit:

Sec. 50-133. Landscaping.

*****

(c) *General landscape provisions for all zoning districts.*

*****

(11) *Privacy landscaping.* When the Building Commission requires evergreen landscaping to address privacy concerns as a condition to its issuance of a Certificate of Approval for construction of a main or secondary building or an addition to a main or secondary building, that evergreen landscaping must be at least eight feet in height at the time of planting and sufficiently spaced to provide effective privacy.

(12) *Artificial turf and synthetic plants.* Artificial turf and all forms of synthetic fibers meant to look like natural grass and all synthetic plants are prohibited in the front yards of dwellings in the residential districts. Artificial grass and all forms of synthetic plants are prohibited in all landscapes in the Church District, the Office District, and the Retail Business District. This restriction does not apply to manholes which may be covered with artificial turf or other synthetic fibers meant to look like natural grass.

(13) *Irrigation systems.* Irrigation systems are required for all construction of main and secondary buildings and additions to main and secondary buildings (except minor additions as defined by Section 50-341).

(d) *General landscape requirements for multiple-family, commercial, church, special and general zoning districts.*

*****

(2) *Landscape plan and materials requirement.* For all development other than one- and two-family residential uses, an application for a Certificate of Approval from the Building Commission and for a building permit shall be accompanied by a detailed landscaping plan, prepared by a landscape architect or qualified landscape professional as defined herein.

a. Said plan shall contain the following at a minimum:

1. The location and types of all plants.
2. Provision for a live tree, having a minimum planted height of seven feet, for every 500 square feet of area required to be landscaped.
~~3. Artificial grass or any form of synthetic plant is prohibited.~~
~~4~~3. Hardscape, such as rock gardens or sculptures may be approved, but the use of gravel or chat as ground cover shall not meet the requirements of this section.
~~5~~4. Identification of sight triangles at intersections and all other elements related to traffic control.
~~6~~5. Irrigation system plan and specifications.

b. The landscape plan shall be reviewed as a part of the Certificate of Approval and the Building Permit review process. No Certificate of Approval shall be issued until the landscape plan has been reviewed and approved and a Certificate of Approval issued by the Building Commission. No Building Permit shall be issued until the landscape plan has been reviewed, approved, and made a part of the building permit file.

c. The landscape plan must meet The City of Oklahoma City's planting requirements (including frontage tree requirements) and the required number of points (including site points and parking lot points) as adopted by the Building Commission.

*****

(e) *Landscaping requirements for all one- and two-family residences regardless of zoning district.*

(1) *Landscape plans required.* For construction of new and replacement dwellings and additions to existing dwellings (except minor additions as defined by Section 50-341), an application for a Certificate of Approval from the Building Commission and for a Building Permit shall be accompanied by a detailed landscape plan containing the elements and meeting the number of points specified in the Nichols Hills Building Commission Building Demolition, Design and Construction Guidelines adopted by the City in Section 50-398.

(~~1~~2) *Planting plans required.* A planting plan shall be required as a part of the following permit applications:

~~a. Certificate of Approval applications for construction of a main or secondary building or construction of an addition to a main or secondary building.~~
~~b. Building Permit application for new construction of individual single-family or two-family homes, including rebuild after a tear down;~~
~~c. Building Permit application for addition to a structure that expands the footprint;~~
~~d~~a. Addition to or modification of driveways or hardscape on that part of a lot abutting a street right-of-way;
~~e~~b. Rear yard addition as described in subsection (e)(~~6~~7) of this Section.

(~~2~~3) *Residential planned unit development or development containing two or more single-family homes or duplexes.* A landscape plan, prepared by a landscape architect in accordance with subsection (d) of this Section, shall be required for:

a. All residential planned unit developments;
b. Any development, subdivision plat, or lot split creating building sites for two or more single-family or two-family structures.

Said landscape plan may be divided into a master plan for the total area plus submittal of specific landscape plans for individual properties with the application for a Building Permit.

(~~3~~4) *Tree planting requirements.* In addition to the requirements contained in this Section, one- and two-family residences shall have a minimum of one tree with a minimum caliper of three inches for every 2000 square feet of front and side yard. ~~two-inch caliper tree per lot, and not less than one tree for every 75 feet of street frontage, including the exterior side yard on corner lots. Said trees shall be located in the yard areas immediately abutting the street or streets; or, in the case of the side yard, not screened by a sight-proof fence.~~

(~~4~~5) *Front yard landscape area requirements.* The area between the curb and the lot line shall be treated as landscape area. No hardscape shall be permitted other than a maximum of two entrance drives and a city-provided sidewalk. A circular drive shall not encroach on the right-of-way except at the two street access points.

(~~5~~6) *Landscape area requirements for a side yard abutting a street.* The area between the curb and the lot line shall be treated as landscape area.

(~~6~~7) *Landscaping for rear yard structure additions.* The property owner of a one- or two-family residence, or his representative, applying for a Certificate of Approval or a Building Permit to construct an accessory building or house extension in the rear yard that is within public view, shall submit a landscape buffer plan for the area between the structure and the abutting property lines showing landscape treatment of the structure that will mitigate its visual impact on the abutting properties.

Section 2. All ordinances or parts of ordinances in conflict herewith are, to the extent of such conflict, hereby repealed.

Section 3. The provisions of this ordinance are severable and if any part or provision hereof shall be adjudged invalid by any court of competent jurisdiction, such adjudication shall not affect or impair any of the remaining parts or provisions hereof.

Section 4. EMERGENCY SECTION. WHEREAS, in the judgment of the Council it is necessary for the preservation of the peace, health, welfare and safety of the City of Nichols Hills, Oklahoma, and of the inhabitants thereof that the provisions of this ordinance be put into full force and effect immediately, and therefore an emergency is hereby declared to exist by reason whereof this ordinance shall take effect and be in full force from and after its passage as provided by law.

PASSED by the Council of the City of Nichols Hills, Oklahoma, on the ____ day of ___________, 2020.

APPROVED by the Mayor of the City of Nichols Hills, Oklahoma, on the ____day of ___________, 2020.

ATTEST:

____
Mayor

____
City Clerk

Reviewed as to Form and Legality:

____
City Attorney

Published in ________________________________ on _____________ ___, 2020

ORDINANCE NO. ____________

AN ORDINANCE AMENDING CHAPTER 3 OF THE NICHOLS HILLS CITY CODE REGARDING THE CITY FEE SCHEDULE; REPEALING ALL CONFLICTING ORDINANCES OR PARTS OF ORDINANCES; PROVIDING FOR SEVERABILITY; AND DECLARING AN EMERGENCY.

EMERGENCY ORDINANCE

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF NICHOLS HILLS, OKLAHOMA:

Section 1. Chapter 3 of the Nichols Hills City Code, Section 3-3 (City Fee Schedule) is hereby amended, with new language underlined and deleted language dashed through, to wit:

Sec. 3-3. Fee schedule.

The following City Fee Schedule is hereby adopted.

CITY FEE SCHEDULE

Chapter 2. Administration

Permit and inspection fees.

(a) Connection to a storm sewer $62.00

(b) Connection to a sanitary sewer, inside City $117.00

(c) Connection to a sanitary sewer, outside City $344.00

(d) Curb inlet $99.00

(~~d~~ e) Note: For other permit and inspection fees see Chapter 38: right-of-way use; paving and curb cuts; Portland cement, driveways and driveway approaches

Engineering services performed by the City.

(a) *Paving plans*. Where the City Engineer or his designated representative prepares paving plans, fees shall be the maximum permitted by state assessment paving laws.

(b) *All other public improvements*. The fee shall be a percentage of estimated costs as provided herein:

Estimated Construction Cost	Fee in Percentage

Up to $10,000.00	13.8
$10,001.00—$25,000.00	11.8
$25,001.00—$50,000.00	10.4
$50,001.00—$100,000.00	9.6
$100,001.00—$250,000.00	9.0
$250,001.00—$500,000.00	8.3
Over $500,000.00	7.6

Engineering services when plans and specifications are prepared by registered professional engineer.

Inspection and supervision fees shall be a percentage of estimated costs as follows:

Estimated Construction Cost	Fee in Percentage
Up to $2,000.00	6.9
$2,001.00—$5,000.00	6.3
$5,001.00—$10,000.00	5.5
$10,001.00—$25,000.00	4.9
$25,001.00—$50,000.00	4.1
Over $50,000.00	3.5

911 VoIP service fee, per month $0.50

Copies of existing public records

Paper photocopy of an existing public record, including a paper copy of an existing electronic public record, per page not exceeding 8½" × 14" in size $0.25

Certified copy of an existing public record, including a paper copy of an existing electronic public record, per page $1.00

Copy of an existing oversized public record (with "oversized" meaning existing public records available in the specific sizes indicated below):

*Image/aerial photo, 11" × 17", color $5.41

*Image/aerial photo, 11" × 17", black and white $2.79

*"Image/aerial photo" includes but is not limited to zoning maps, subdivision maps, and aerial photos.

**Line drawing, 11" × 17", color $1.62

**Line drawing, 11" × 17", black and white $0.56

**"Line drawing" includes but is not limited to engineering plans, atlas sheets, and contour maps.

Additional fee to reduce the size of any public record to 11" × 17" in size not to exceed the actual cost to the City for engaging the services of a business to reduce the record, which is required for any public record exceeding 11" × 17" in size before the City can fulfill any request to reproduce the record.

Electronic copy of existing computer data or documents onto City-issued disc, electronic copy of existing computer-generated reports onto City-issued disc, copy of an existing CD onto City-issued CD, and/or copy of an existing DVD onto City-issued DVD, per disc $4.00

Plus the following additional charge, as applicable in specific cases: the actual cost of any hardware and software that are not in the possession of the public body, that would not otherwise generally be required or used by the public body, and that are specifically required to fulfill the request and reproduce the record in computer-readable format with deletion of confidential data.

Copy of an existing photograph:

One 5" × 7" photograph provided as a picture on photo paper, each $3.00

One or more photographs provided as an electronically recorded file on City-issued media (CD, DVD), per disc $25.00

Additional fee to recover the direct cost of total time spent searching and copying existing public records, to be charged only when the request (i) is solely for commercial purposes; or (ii) would clearly cause an excessive disruption of essential City functions, as determined by the City manager or his designee, calculated for each one minute of time spent to search and copy, per minute $0.30

Provided, in no case shall this additional fee be charged when the release of records is in the public interest, such as the release of records to the news media, scholars, authors, or taxpayers seeking to determine whether City officers or employees are honestly, faithfully, and competently performing their duties as public servants.

Payment in advance of the above fees for copies of existing public records may be required by the department director or his/her designee.

Collection fee on unpaid amounts owing to City ..... 25% of amount owing

Charge for insufficient funds checks $25.00

Chapter 3. City Fee Schedule

Convenience Fees for Online Transactions

Online payments, per transaction $3.00

Chapter 4. Alcoholic Beverages

On or after October 1, 2018:

The words, terms, and phrases used herein shall be given any meanings defined for them in 37A O.S. § 1-101 et seq.

Certificates of zoning code compliance and fire, health and safety code compliance $125.00

Occupation tax - Payable annually from the date of initial payment of the fee as reflected on the City Clerk's records. The listed occupations are classified as to the type of license issued by the Alcoholic Beverage Laws Enforcement Commission.

Brewer License $1,250.00

Small Brewer License $125.00

Distiller License $3,125.00

Winemaker License $625.00

Small Farm Winery License $75.00

Rectifier License $3,125.00

Wine and Spirits Wholesaler License $3,000.00

Beer Distributor License $750.00

Retail Spirits License $605.00

Retail Wine License $1,000.00

Retail Beer License $500.00

Mixed Beverage License

Initial $1,005.00

Renewal $905.00

Mixed Beverage/Caterer Combination License $1,250.00

On Premises Beer and Wine License $500.00

Caterer License

Initial $1,005.00

Renewal $905.00

Annual Special Event License $55.00

Quarterly Special Event License $55.00

Hotel Beverage License

Initial $1,005.00

Renewal $905.00

Charitable Auction License $1.00

Charitable Alcoholic Beverage License $55.00

Annual Public Event License $1,005.00

One-Time Public Event License $255.00

Brewpub License $1,005.00

Chapter 6. Animals

Animal impoundment fee $25.00

Plus boarding and administration costs, per day $15.00

Dog and cat annual administrative regulation, inspection and license fee $5.00

Chapter 8. Buildings and Building Regulations

Oklahoma Uniform Building Code commission fee for issuance or renewal of building permits $0.50

Reroofing permits and inspections

Reroofing permit fee $85.00

Inspection fees

First inspection $30.00

Second inspection $35.00

Third and each subsequent inspection $55.00

Registration of electrical contractors and journeyman electricians

Electrical contractor

Initial registration $150.00

Renewal registration $75.00

Journeyman electrician

Initial registration (for each journeyman electrician) $50.00

Renewal registration (for each journeyman electrician) $25.00

Fences

Building permit fee $50.00

Plus inspection fees

First inspection $30.00

Second inspection $35.00

Third and each subsequent inspection $55.00

Appeals fee $750.00

Swimming pools and related structures building permit fee $50.00

Plus inspection fees

First inspection $30.00

Second inspection $35.00

Third and each subsequent inspection $55.00

Registration of plumbing contractors and mechanical contractors

Plumbing contractor or mechanical contractor

Initial registration $150.00

Renewal registration $75.00

Journeyman plumber or mechanical journeyman

Initial registration (for each journeyman) $50.00

Renewal registration (for each journeyman) $25.00

Building movers and demolition contractors

Permit fee to engage in the business of moving or demolishing buildings $150.00

Permit fee to move or demolish a building $1,250.00

Registration of general contractors

Initial registration $150.00

Renewal registration $75.00

Permits and revocable permits for signs (per sign) $300

Plus inspection fees

First inspection $30.00

Second inspection $35.00

Third and each subsequent inspection $55.00

System Development Charges for new or modified water and/or sewer service – see Chapter 46 of this fee schedule.

Chapter 10. Businesses

Solicitation and peddler permit investigation fee $75.00

Solicitation exemption certificate investigation fee $5.00

Business Sponsored Event/Sidewalk Sale Permit fee $50.00

Residential sales permit fee $20.00

Bail bondsman fees

Permit fee $50.00

Activity fee $5.00

Pesticide applicator permit fee $50.00

Tree serviceman and tree sprayer

Permit fee $50.00

Examination fee $10.00

Coin-operated device or machine annual permit fee $29.00

Chapter 12. Cable Television

Application for grant, renewal, modification or transfer of franchise

New or initial franchise $750.00

Renewal of franchise $750.00

Transfer of franchise $500.00

Modification of franchise agreement $250.00

Any other relief $250.00

Application for grant, renewal, modification or transfer of revocable permit

New or initial revocable permit $750.00

Renewal of revocable permit $750.00

Transfer of revocable permit $500.00

Modification of revocable permit $250.00

Any other relief $250.00

Chapter 14. Courts, Fees and Costs

Municipal judge compensation (monthly administrative fee) ..... $~~1,000.00~~ 1250.00

Associate judge compensation (per court session conducted) ..... $~~500.00~~ 750.00

Court cost $25.00

Late fee $10.00

Court costs for warrants $5.00

Witness fees in court, per day of attendance $2.00

Plus, per mile traveled $0.05

Chapter 18. Emergency Management and Services

Penalty charge for invalid alarm

To police department $50.00

To fire department $50.00

Alarm system permit reinstatement fee $20.00

Medical service program participation fees, per month

Single-family residential utility customers $2.95

Multifamily residential utility customers $2.95

Chapter 20. Environment

Floodplain variance filing fee $25.00

Chapter 24. Health and Human Services

Food service operator certificate fees

Certificate issuance or renewal $5.00

Replacement of lost, damaged or stolen certificate $5.00

Temporary mobile food vendor permit fees

One-day permit $20.00

Thirty-day permit $30.00

One hundred eighty-day permit $125.00

Chapter 30. Nuisances

Weed abatement administrative charges $30.00

Chapter 32. Offenses

Hovering aircraft permit fee $10.00

Chapter 34. Parks and Recreation

Revocable Permit for private social activities requiring permit $20.00

Chapter 36. Solid Waste

Business permit for collecting and hauling recyclable materials from residences or businesses, annual fee $150.00

Collection and disposal charges

Single-family residences

Lots and building sites having frontage of 100 feet or less, per month ..... $~~42.62~~ 43.47

Lots and building sites having frontage of more than 100 feet, per month ..... $~~46.73~~ 47.66

Duplexes

Lots and building sites having frontage of 100 feet or less, per month per dwelling unit ..... $~~42.62~~ 43.47

Lots and building sites having frontage of more than 100 feet, per month per dwelling unit ..... $~~46.73~~ 47.66

Apartments and condominiums, per month per dwelling unit ..... $~~42.62~~ 43.47

Commercial establishments

Commercial rates*

Yards

	2	3	4	6	8	10
1 × per week	$~~36.85~~ 38.03	$~~42.69~~ 44.06	$~~48.49~~ 50.04	$~~62.09~~ 64.07	$~~74.68~~ 77.07	$~~93.19~~ 96.17
2 × per week	$~~65.96~~ 68.07	$~~77.60~~ 80.08	$~~89.24~~ 92.10	$~~114.47~~ 118.14	$~~135.81~~ 140.16	$~~186.40~~ 192.36
3 × per week	$~~129.99~~ 134.15	$~~147.45~~ 152.17	$~~164.90~~ 170.17	$~~197.90~~ 204.23	$~~232.84~~ 240.29	$~~263.54~~ 271.97
4 × per week	$~~201.77~~ 208.23	$~~225.05~~ 232.25	$~~246.41~~ 254.29	$~~291.03~~ 300.35	$~~335.68~~ 346.42	$~~367.79~~ 379.56
5 × per week	$~~289.11~~ 298.36	$~~316.25~~ 326.37	$~~345.37~~ 356.42	$~~399.70~~ 412.49	$~~454.01~~ 468.53	$~~488.49~~ 504.12
6 × per week	$~~369.66~~ 381.49	$~~422.98~~ 436.51	$~~455.95~~ 470.54	$~~556.86~~ 574.68	$~~624.78~~ 644.78	$~~648.57~~ 669.33
Extra Lift	$~~32.84~~ 33.90	$~~34.47~~ 35.57	$~~36.14~~ 37.29	$~~39.40~~ 40.66	$~~42.70~~ 44.07	$~~49.26~~ 50.83
Recycle Containers						
1 × per week	N/A	N/A	$~~48.49~~ 50.04	N/A	$~~74.69~~ 77.08	N/A

*Plus a 10% administrative fee added to the monthly bill of each commercial establishment.

25 yd Recycling Roll-Off Container

Per haul ..... $~~147.47~~ 152.19

Industrial rates

35 yd compactors

Per haul ..... $~~316.76~~ 326.89

Per wash out ..... $~~153.76~~ 158.68

Disposal rate, per cubic yard ..... $~~6.11~~ 6.31

Waste fee/charge, per month $0.25

Chapter 38. Streets, Sidewalks and Other Public Places

Revocable permit for parade, public meeting, public celebration or demonstration $15.00

Revocable right-of-way user permit application fee

New or initial permit $750.00

Renewal of permit $750.00

Transfer or modification of permit $250.00

Right-of-way use fee, per linear foot of facilities located in public right-of-way (for all facilities other than franchisees) $2.00

Use fee for each streetlight pole used to hang a banner $15.00

Banner installation and removal—Per pole if installed by the City $36.00

Banner installation and removal—Deposit per pole if not installed by the City $115.00

Street boring permit fees

For boring no greater in diameter than 14 inches $250.00

Plus, per lineal foot $2.00

For boring greater in diameter than 14 inches $100.00

Plus, per lineal foot $2.50

Paving or curb cut permit fee $115.00

Plus inspection fees

First inspection $30.00

Second inspection $35.00

Third and each subsequent inspection $55.00

If curb is core drilled $75.00

Plus, per opening $10.00

Plus inspection fees

First inspection $30.00

Second inspection $35.00

Third and each subsequent inspection $55.00

Portland cement construction, repair or replacement of driveways, driveway approaches, or portion thereof, located on street, parking or other public easement or property $115.00

Plus inspection fees

First inspection $30.00

Second inspection $35.00

Third and each subsequent inspection $55.00

All other Portland cement work $115.00

Plus inspection fees

First inspection $30.00

Second inspection $35.00

Third and each subsequent inspection $55.00

Application to close public way or easement $1750.00

Chapter 40. Subdivisions

Plat and planned unit development application fees

Preliminary plat $3,500.00

Final plat $3,500.00

Planned unit development $3,500.00

Deed approval application fees

Lot line adjustment deed approval application fee $250.00

Metes and bounds tract deed approval application fee $250.00

Lot split deed approval application fee $500.00

Combined lot deed approval application fee $500.00

Chapter 42. Taxation

Telecommunications services

Inspection fee, annual ..... See City Clerk

Service charge ..... See City Clerk

Chapter 44. Traffic and Motor Vehicles

Impound fee $100.00

Chapter 46. Utilities

Utility service deposit $250.00

Water service restoration fee $25.00

Water rates

Charge for gallons used, per 1,000 gallons

First 10,000 ..... $6.38

10,001 to 25,000 ..... $6.44

25,001 to 40,000 ..... $6.49

40,001 to 50,000 ..... $6.54

50,001 to 100,000 ..... $6.59

100,001 to 200,000 ..... $6.64

200,001 to 400,000 ..... $6.70

In excess of 400,000 ..... $6.75

Water meter installation and service charges

Installation of water meter on service line, by meter size

Meter size (inches)

5/8 × ¾ $750.00

1 ..... $1,150.00

1½ $1,250.00

2 ..... $1,650.00

3 ..... $2,200.00

4 ..... $2,700.00

6 ..... $4,200.00

8 ..... $5,150.00

Plus MXU Installation Fee $160.00

Water System Development Charge (capacity fee) for new and upgraded water meters, by meter size (not charged for replacements of defective meters of the same size, nor for existing single family residential water customers installing a second meter of no more than 5/8 inches in size to be used exclusively for lawn and landscaping irrigation)

Meter size (inches)

5/8 × ¾ $1,230.00

1 ..... $2,050.00

1½ $4,100.00

2 ..... $6,560.00

3 ..... $14,350.00

4 ..... $25,830.00

6 and larger $57,404.00

Meter monthly service charge, by meter size

Meter size (inches)

5/8 × ¾ $7.50

1 ..... $8.50

1½ $12.00

2 ..... $14.50

3 ..... $20.50

4 ..... $26.00

6 ..... $32.00

8 ..... $38.00

Fire prevention systems

Connection fee $500.00

Security deposit for hydrant flush meters $1,000.00

Monthly service charge or standby fee, based on service line diameter

Service line size (inches)

2 ..... $5.00

3 ..... $10.00

4 ..... $15.00

6 ..... $20.00

8 ..... $25.00

10 ..... $30.00

Water well permit fee $100.00

Wells with heat exchange systems special permit fee $100.00

Fee for disconnection of water service due to delinquency and non-payment $25.00

Sewer service rates and charges

Base monthly charges

Single-family residential units

Nichols Hills base rate $8.38

Plus, per 1,000 gallons of water (or fraction thereof) $0.82

Two-family residential units with one water meter

Nichols Hills base rate $16.76

Plus, per 1,000 gallons of water (or fraction thereof) $0.82

Two-family residential units with separate water meters for each user

Nichols Hills base rate $8.38

Plus, per 1,000 gallons of water (or fraction thereof) $0.82

Apartment houses/other multifamily dwellings

Nichols Hills base rate, per unit $8.38

Plus, per 1,000 gallons of water (or fraction thereof) $0.82

Commercial property

Nichols Hills base rate, per unit $8.38

Plus, per 1,000 gallons of water (or fraction thereof) consumed $0.82

All other units, properties or users

Nichols Hills base rate $8.38

Plus, per 1,000 gallons of water (or fraction thereof) consumed $0.82

Premises from which water from private well is discharged into City sanitary system $20.00

Or amount determined by application of above rates, whichever is higher

Premises located outside corporate limits of City

Not less than $20.00

Not more than $50.00

Plus, Oklahoma City wastewater treatment rates as follows:

~~Effective for utility bills issued from January 1, 2019 through December 31, 2019:~~

~~Base rate ..... $7.08~~

~~Plus, per 1,000 gallons of water (or fraction thereof) consumed ..... $3.87~~

Effective for utility bills issued from January 1, 2020 through December 31, 2020:

Base rate $7.29

Plus, per 1,000 gallons of water (or fraction thereof) consumed $4.12

Effective for utility bills issued from January 1, 2021 and thereafter:

Base rate $7.51

Plus, per 1,000 gallons of water (or fraction thereof) consumed $4.38

Wastewater System Development Charge (capacity fee) for new and upgraded sewer taps, by property water meter size (not charged for replacement sewer taps)

Meter size (inches)

5/8 × ¾ $1,658.00

1 ..... $2,763.00

1½ $5,527.00

2 ..... $8,843.00

3 ..... $19,343.00

4 ..... $34,818.00

6 and larger $77,379.00

Drainage Fee ..... $3.00 per month

Chapter 50. Zoning

Redistricting, rezoning of land, special permit, use permitted on review, variance or exception fees $750.00

Certificate of occupancy $10.00

Off-street parking permit fee, annually $5.00

Temporary parking permit for recreational vehicle or pickup truck, per day $5.00

Technical code fees

Building permits and inspections

Base fee $77.00

New construction, per square foot of floor space $0.35

Plus plan examination fees ..... See below

Remodeling and additions, per $1,000.00 of estimated remodeling cost $4.50

Plus plan examination fees ..... See below

Plan examination fees

Residential

Less than 1,000 square feet $20.00

1,000 to 2,000 square feet $25.00

Greater than 2,000 square feet $35.00

Commercial

Less than 1,000 square feet $25.00

1,000 to 7,000 square feet $60.00

Greater than 7,000 but not greater than 15,000 square feet $80.00

Equal to or greater than 15,000 square feet $105.00

Life and Safety (Commercial Only)

Fire Sprinkler and Fire Suppression Plan Review ..... $0.02 per square foot

Fire Alarm Plan Review ..... $0.02 per square foot

On-Site Fire Sprinkler, Fire Suppression, and Fire Alarm Walkthrough

$175.00 per visit – 50 Percent Walkthrough

$175.00 per visit – 100 Percent Walkthrough

Additional on-site inspection(s) due to non-compliance with applicable codes and/or deviations from approved plans will be billed at $50.00 per hour.

Commercial buildings, office buildings, office space, per square foot $0.10

Inspections

New construction (fee includes up to 6 inspections) $150.00

Each subsequent inspection after the sixth inspection $30.00

Remodel or addition to structure (fee includes up to 4 inspections) $100.00

Each subsequent inspection after the fourth inspection $25.00

Electrical permits and inspections

Basic permit fee, plus additional charges, as applicable, as listed below $15.00

Plus inspection fees

First inspection $30.00

Second inspection $35.00

Third and each subsequent inspection $55.00

Plus state fee (Uniform Building Code) $4.00

Plus City fee (related to Uniform Building Code) $0.50

Temporary pole—1 year $85.00

Temporary pole—6 months or less $55.00

Less than 200 amp electrical service $100.00

200—399 amp electrical service $200.00

400 amp and larger electrical service $400.00

Sub-panels $10.00

Outlets (110 or 220 v.)

Less than 100 ..... $100.00

100 to 199 ..... $200.00

200 or more $300.00

General electrical $35.00

Inspections (rough and final, etc.)

First inspection $30.00

Second inspection $35.00

Third and each subsequent inspection $55.00

Mechanical

Basic permit fee, plus additional charges, as applicable, as listed below $15.00

Plus inspection fees

First inspection $30.00

Second inspection $35.00

Third and each subsequent inspection $55.00

Plus state fee (Uniform Building Code) $4.00

Plus City fee (related to Uniform Building Code) $0.50

Additional fee for installation of the following fixtures

Heat and air—4 ton or less (per unit) $45.00

Heat and air—5 ton and above (per unit) $60.00

Plumbing

Basic permit fee, plus additional charges, as applicable, as listed below $15.00

Plus inspection fees

First inspection $30.00

Second inspection $35.00

Third and each subsequent inspection $55.00

Plus state fee (Uniform Building Code) $4.00

Plus City fee (related to Uniform Building Code) $0.50

Additional fee for installation of the following:

Bathroom $30.00

Kitchen $65.00

Laundry room $21.00

Wet bar $10.00

Sewer tap—New $500.00

Sewer tap—Replacement $100.00

General plumbing (Hot water tanks, sewer repair, etc.) $35.00

Sprinkler $40.00

Fire sprinkler

Less than 20 ..... $45.00

20 or more $65.00

Gas outlets $15.00

Gas service $25.00

Water service $25.00

Storm sewer tap $75.00

Inspection fees (rough and final, etc.)

First inspection $30.00

Second inspection $35.00

Third and each subsequent inspection $55.00

Signs

Sign permit (other than on public rights of way) $75.00

Plus inspection fees

First inspection $30.00

Second inspection $35.00

Third and each subsequent inspection $55.00

Small wireless facilities permits

First five small wireless facilities per application
Per small wireless facility $200.00

Each additional small wireless facility per application

Per small wireless facility $100.00

Small wireless facilities waiver, per small wireless facility $500.00

Building Commission Certificate of Approval $750.00

Section 2. All ordinances or parts of ordinances in conflict herewith are, to the extent of such conflict, hereby repealed.

Section 3. The provisions of this ordinance are severable and if any part or provision hereof shall be adjudged invalid by any court of competent jurisdiction, such adjudication shall not affect or impair any of the remaining parts or provisions hereof.

Section 4. EMERGENCY SECTION. WHEREAS, in the judgment of the Council it is necessary for the preservation of the peace, health, welfare and safety of the City of Nichols Hills, Oklahoma, and of the inhabitants thereof that the provisions of this ordinance be put into full force and effect immediately, and therefore an emergency is hereby declared to exist by reason whereof this ordinance shall take effect and be in full force from and after its passage as provided by law.

PASSED by the Council of the City of Nichols Hills, Oklahoma, on the ____ day of ___________, 2020.

APPROVED by the Mayor of the City of Nichols Hills, Oklahoma, on the ____day of ___________, 2020.

ATTEST:

____

Mayor

____

City Clerk

Reviewed as to Form and Legality:

____

City Attorney

Appointment to Board of Park Commissioners
(At Large Member)

I, Sody Clements, Mayor of the City of Nichols Hills, Oklahoma hereby appoint __________, a resident of Ward 1 (one), as an at large member of the Board of Park Commissioners, for a term expiring at the regular meeting of the Council in June of 2023, or until his/her successor takes office.

____
Mayor Date

The foregoing appointment was approved by the Council on 14th, day of July, 2020.

____
Mayor

The foregoing appointment is pursuant to
Nichols City Code, Section 34-19 (a) which states:

(a) A board of park commissioners, hereinafter called the "board" is hereby created and established for the city. The board shall consist of nine members, each of whom shall be a resident of the city. There shall be at least two members of the board from each ward and they shall be appointed by the councilman who represents the ward, with the approval of the city council. There shall be three at large members of the board who shall be appointed by the mayor, with the approval of the city council. The members of the board shall serve for a term of three years. Present members of the existing board shall continue to serve until their terms have expired. Vacancies shall be filled for the unexpired term of any member whose office becomes vacant. Members of the board shall serve without compensation.

Appointment to Board of Park Commissioners
(Member Representing a Ward)

I Sody Clements, City of Nichols Hills, Oklahoma Council member from Ward 1, hereby appoint__________, a resident of Ward 1, as a member of the Board of Park Commissioners, for a term expiring at the regular meeting of the Council in June of 2023, or until his/her successor takes office.

____
Council Member Date

The foregoing appointment was approved by the Council on 14th, day of July, 2020.

____
Mayor

The foregoing appointment is pursuant to
Nichols City Code, Section 34-19 (a) which states:

(a) A board of park commissioners, hereinafter called the "board" is hereby created and established for the city. The board shall consist of nine members, each of whom shall be a resident of the city. There shall be at least two members of the board from each ward and they shall be appointed by the councilman who represents the ward, with the approval of the city council. There shall be three at large members of the board who shall be appointed by the mayor, with the approval of the city council. The members of the board shall serve for a term of three years. Present members of the existing board shall continue to serve until their terms have expired. Vacancies shall be filled for the unexpired term of any member whose office becomes vacant. Members of the board shall serve without compensation.