

MINUTES

Regular Meeting of the
Nichols Hills City Council
Tuesday, December 8, 2020 at 5:30 PM
City Hall, 6407 Avondale Drive
Nichols Hills, OK 73116

**Original agenda filed in the Office of the City Clerk at 2:22 PM on
the 4th day of December, 2020.**

1. Call to Order and Pledge of Allegiance
2. Roll Call

Attendee Name	Title	Status	Arrived
Sody Clements		Present	
Steven J. Goetzinger		Present	
E. Peter Hoffman		Present	

3. Minutes
 - a. November 10, 2020 Minutes

MOTION: Hoffman moved to approve the November 10, 2020 minutes as presented. Goetzinger seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	E. Peter Hoffman
SECONDER:	Steven J. Goetzinger
AYES:	Clements, Goetzinger, Hoffman

4. Departmental Reports

Discussion, consideration, and possible approval or acceptance of the following:

- a. Police Department
- b. Municipal Court
- c. Fire Department
- d. Public Works
- e. Risk Manager

- f. New Resident List
- g. City Treasurer
- h. Finance Director
- i. Information System Manager
- j. Engineer
- k. ACOG

Mayor Clements thanked the Fire Department for their service.

Vice Mayor Hoffman expressed his gratitude on the completion of the ice storm debris pickup.

MOTION: Goetzinger moved to approve the November 2020 departmental reports as presented. Hoffman seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Steven J. Goetzinger
SECONDER:	E. Peter Hoffman
AYES:	Clements, Goetzinger, Hoffman

5. Total Warrants & Claims \$1,393,622.15

- a. Discussion, consideration, and possible approval of the following:
Claims List for 2020-2021

a. General Fund	\$711,193.78
b. Nichols Hills Municipal Authority	114,762.06
c. General Fund – CIP	27,074.57
d. General Obligation Bond Funds	540,591.74

MOTION: Hoffman moved to approve the total warrants and claims as presented. Goetzinger seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	E. Peter Hoffman
SECONDER:	Steven J. Goetzinger
AYES:	Clements, Goetzinger, Hoffman

6. Consent Docket - Construction

Discussion, consideration, and possible approval or action with respect to the following:

- a. Pay Estimate No. 9 for Project No. WW-1804 with Layne Christensen Co. for Water Well #17 in the amount of \$50,209.88.

BACKGROUND: City Engineer has verified quantities and recommends approval, to be paid from 2019 GO Bonds and other funds.

- b. Pay Estimate No. 6 for Project No. PC-2001 with Crossland Heavy Contractors, Inc. for Paving Improvements to the 1800 Block of Devonshire Boulevard and 1700 Block of Kingsbury Lane in the amount of \$409,421.60.

BACKGROUND: City Engineer has verified quantities and recommends approval, to be paid from 2020 GO Bonds and other funds.

- c. Change Order No. 2 for Project No. FC-1901 Irrigation Improvements with Grounds Guys of Edmond in the amount of \$1,090.68.

BACKGROUND: The change order increases the contract amount to \$253,205.49. The original contract amount was \$240,556.65.

MOTION: Goetzinger moved to approve item 6a - 6c Consent Docket Construction as presented. Hoffman seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Steven J. Goetzinger
SECONDER:	E. Peter Hoffman
AYES:	Clements, Goetzinger, Hoffman

7. Consent Docket - General

Discussion, consideration, and possible approval or action with respect to the following:

- a. A resolution authorizing the disposal and destruction of certain original records and papers of records prior to the retention period for such records established in the Revised Records Retention Manual, 2015; and directing the City Manager to take all actions necessary to provide for the disposal and destruction of such records.
- b. An Agreement with Southwestern Bell Telephone Company, doing business as AT&T Oklahoma, regarding the IP-enabled Video Service Provider Fee paid by AT&T Oklahoma to the City of Nichols Hills.
- c. A resolution of the City of Nichols Hills, Oklahoma authorizing the City Finance Director/City Clerk to request Oklahoma Municipal Assurance Group (OMAG) to apply the City of Nichols Hills' escrow account funds to its Workers' Compensation policy premium.
- d. An Amended and Restated Resolution of the City Council of the City of Nichols Hills, Oklahoma declaring an emergency to exist in Nichols Hills; ratifying and approving the City Manager's October 27, 2020 declaration of an emergency; ratifying and approving purchases made and contracts entered into by the City Manager pursuant to the City Manager's Declaration; authorizing and directing the City Manager to make additional emergency purchases related to disaster relief and preparedness; ratifying and approving contracts entered into by the City Manager with Arbor Masters of Oklahoma City and Greenbelt Turf Management; and extending the Emergency Term.
- e. Request from Fire Chief Kevin Boydston to purchase (8) new 50' sections of 2.5' fire hose not to exceed \$2,400.00, as approved in the FY 2020-2021 CIP budget, to be paid from CIP fund and other funds.

MOTION: Hoffman moved to approve item 7a - 7e Consent Docket General as presented. Goetzinger seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	E. Peter Hoffman
SECONDER:	Steven J. Goetzinger
AYES:	Clements, Goetzinger, Hoffman

8. Citizens desiring to be heard

The purpose of this time is to allow members of the public to speak to the City Council on any matter that is not otherwise set for consideration on this Agenda.

Mr. Daniel Smith, a resident of Nichols Hills, spoke to the City Council concerning the recent break-ins on Lancet Lane. He reported there are two streetlights out at 7303 and 7312 Lancet Lane which leaves the street dark and could possibly encourage the break-ins. Mr. Smith also discussed the Flock Safety System, a camera system for neighborhoods, with the City Council. He stated that several neighborhoods in the United States use this system.

9. Items for Separate Vote - Ordinances, Resolutions, and Other Matters

Items listed in this section of this Agenda are usually discussed, considered, and voted on individually by the City Council.

Discussion, consideration, and possible approval or action with respect to the following:

- a. Accept the Comprehensive Annual Financial Report and Accompanying Independent Auditor's Reports for the fiscal year ended June 30, 2020.

Mr. Dan Bledsoe, CPA and Partner with Finley and Cook, presented to City Council the auditor's report with the audit opinion for fiscal year ending June 30, 2020.

MOTION: Goetzinger moved to approve agenda item 9a as presented. Hoffman seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Steven J. Goetzinger
SECONDER:	E. Peter Hoffman
AYES:	Clements, Goetzinger, Hoffman

- b. PUBLIC HEARING: An application to rezone property located at 6820 NW Grand Boulevard in Nichols Hills, Oklahoma from the E-2 "Urban Estate" Residential Zoning District to the E-1 "Estate" Residential Zoning District.

Mr. Scott Spradling and Kraig May, attorneys for the applicant presented the application on behalf of the applicants. Following discussion among City Council members and staff, Mayor Clements opened the public hearing. No others expressing a desire to be heard, the public hearing was closed.

MOTION: Hoffman moved to approve agenda item 9b as presented. Goetzinger seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	E. Peter Hoffman
SECONDER:	Steven J. Goetzinger
AYES:	Clements, Goetzinger, Hoffman

- c. Accept OK CARES ACT grant from the State of Oklahoma.

MOTION: Goetzinger moved to accept the Oklahoma Cares Act Grant of \$303,000.00 as presented. Hoffman seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Steven J. Goetzinger
SECONDER:	E. Peter Hoffman
AYES:	Clements, Goetzinger, Hoffman

- d. Receive bids for sale of \$7,800,000 General Obligation Bonds, Series 2021, and award sale of bonds to the bidder bidding the lowest interest cost.

Mr. Chris Gander, with BOK Financial Securities, presented the summary of bond bids to the City Council. Mr. Gander recommended the sale of the \$7,800,000 General Obligation Bonds, Series 2021 be awarded to the lowest bidder, Country Club Bank.

MOTION: Hoffman moved to award the sale of the bonds to Country Club Bank in accordance with the proposed minutes as presented. Goetzinger seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	E. Peter Hoffman
SECONDER:	Steven J. Goetzinger
AYES:	Clements, Goetzinger, Hoffman

- e. An ordinance providing for the issuance of General Obligation Bonds in the sum of Seven Million Eight Hundred Thousand Dollars (\$7,800,000) by the City of Nichols Hills, Oklahoma, authorized at an election duly called and held for such purpose; prescribing form of bonds; providing for a combined bond issue designated "General Obligation Bonds, Series 2021"; prescribing redemption provisions; designating bonds for purposes of certain provisions of the Internal Revenue Code; providing for registration thereof; appointing a paying-agent registrar for the issue and matters related thereto; providing for the levy of an annual tax for payment of principal and interest on the bonds; approving the forms of a Continuing Disclosure Agreement and an Official Statement; authorizing the approval of a Continuing Disclosure Agreement, an Official Statement and other contracts and instruments necessary to consummate sale, issuance and delivery of the Bonds; fixing other details of the bond sale and issuance; and declaring an emergency.

MOTION: Goetzinger moved to approve agenda item 9e as presented. Hoffman seconded the motion.

RESULT: **APPROVED [UNANIMOUS]**
MOVER: Steven J. Goetzinger
SECONDER: E. Peter Hoffman
AYES: Clements, Goetzinger, Hoffman

i. Consider, discuss, and approve or disapprove the emergency section of the foregoing ordinance.

MOTION: Hoffman moved to approve agenda item 9e (i) - Emergency clause of the foregoing ordinance. Goetzinger seconded the motion.

RESULT: **APPROVED [UNANIMOUS]**
MOVER: E. Peter Hoffman
SECONDER: Steven J. Goetzinger
AYES: Clements, Goetzinger, Hoffman

Board Appointment

f. Building Commission Appointment

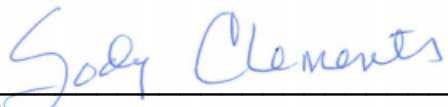
City Council members and staff thanked Sam Gresham for his hard work on the Building Commission.

MOTION: Goetzinger moved to appoint Jeff Oakley, Landscape Designer, to the Building Commission. Hoffman seconded the motion.

RESULT: **APPROVED [UNANIMOUS]**
MOVER: Steven J. Goetzinger
SECONDER: E. Peter Hoffman
AYES: Clements, Goetzinger, Hoffman

10. Adjournment

MOTION: There being no further business, Goetzinger moved to adjourn the meeting. Hoffman seconded the motion.



Mayor
City of Nichols Hills, Oklahoma



City Manager
City of Nichols Hills, Oklahoma



City Clerk
City of Nichols Hills, Oklahoma