

AGENDA

Regular Meeting of the
Nichols Hills City Council
Tuesday, December 8, 2020 at 5:30 PM
City Hall, 6407 Avondale Drive
Nichols Hills, OK 73116

If special assistance is needed for this meeting by any person wishing to attend, please contact the City Clerk's office no later than 48 hours prior to the meeting, and such assistance will be provided.

Official action may be taken by the City Council only on items that appear on this Agenda. The City Council may dispose of the business set out on this Agenda by adopting, approving, denying, continuing, or taking other action as to each item, as determined by the City Council.

1. Call to Order and Pledge of Allegiance
2. Roll Call
3. Minutes
 - a. November 10, 2020 Minutes
4. Departmental Reports

Discussion, consideration, and possible approval or acceptance of the following:

- a. Police Department
- b. Municipal Court
- c. Fire Department
- d. Public Works
- e. Risk Manager
- f. New Resident List
- g. City Treasurer
- h. Finance Director
- i. Information System Manager
- j. Engineer
- k. ACOG

5. Total Warrants & Claims \$1,393,622.15
- a. Discussion, consideration, and possible approval of the following:
Claims List for 2020-2021

a. General Fund	\$711,193.78
b. Nichols Hills Municipal Authority	114,762.06
c. General Fund – CIP	27,074.57
d. General Obligation Bond Funds	540,591.74

6. Consent Docket - Construction

Items on Consent Dockets are usually approved as a group upon a motion by one of the City Council members. However, members of the City Council may request discussion or separate action on any item on the Consent Dockets.

Discussion, consideration, and possible approval or action with respect to the following:

- a. Pay Estimate No. 9 for Project No. WW-1804 with Layne Christensen Co. for Water Well #17 in the amount of \$50,209.88.

BACKGROUND: City Engineer has verified quantities and recommends approval, to be paid from 2019 GO Bonds and other funds.

- b. Pay Estimate No. 6 for Project No. PC-2001 with Crossland Heavy Contractors, Inc. for Paving Improvements to the 1800 Block of Devonshire Boulevard and 1700 Block of Kingsbury Lane in the amount of \$409,421.60.

BACKGROUND: City Engineer has verified quantities and recommends approval, to be paid from 2020 GO Bonds and other funds.

- c. Change Order No. 2 for Project No. FC-1901 Irrigation Improvements with Grounds Guys of Edmond in the amount of \$1,090.68.

BACKGROUND: The change order increases the contract amount to \$253,205.49. The original contract amount was \$240,556.65.

7. Consent Docket - General

Items on Consent Dockets are usually approved as a group upon a motion by one of the City Council members. However, members of the City Council may request discussion or separate action on any item on the Consent Dockets.

Discussion, consideration, and possible approval or action with respect to the following:

- a. A resolution authorizing the disposal and destruction of certain original records and papers of records prior to the retention period for such records established in the Revised Records Retention Manual, 2015; and directing the City Manager to take all actions necessary to provide for the disposal and destruction of such records.
- b. An Agreement with Southwestern Bell Telephone Company, doing business as AT&T Oklahoma, regarding the IP-enabled Video Service Provider Fee paid by AT&T Oklahoma to the City of Nichols Hills.
- c. A resolution of the City of Nichols Hills, Oklahoma authorizing the City Finance Director/City Clerk to request Oklahoma Municipal Assurance Group (OMAG) to apply the City of Nichols Hills' escrow account funds to its Workers' Compensation policy premium.
- d. An Amended and Restated Resolution of the City Council of the City of Nichols Hills, Oklahoma declaring an emergency to exist in Nichols Hills; ratifying and approving the City Manager's October 27, 2020 declaration of an emergency; ratifying and approving purchases made and contracts entered into by the City Manager pursuant to the City Manager's Declaration; authorizing and directing the City Manager to make additional emergency purchases related to disaster relief and preparedness; ratifying and approving contracts entered into by the City Manager with Arbor Masters of Oklahoma City and Greenbelt Turf Management; and extending the Emergency Term.
- e. Request from Fire Chief Kevin Boydston to purchase (8) new 50' sections of 2.5' fire hose not to exceed \$2,400.00, as approved in the FY 2020-2021 CIP budget, to be paid from CIP fund and other funds.

8. Citizens desiring to be heard

The purpose of this time is to allow members of the public to speak to the City Council on any matter that is not otherwise set for consideration on this Agenda.

9. Items for Separate Vote - Ordinances, Resolutions, and Other Matters

Items listed in this section of this Agenda are usually discussed, considered, and voted on individually by the City Council.

Discussion, consideration, and possible approval or action with respect to the following:

- a. Accept the Comprehensive Annual Financial Report and Accompanying Independent Auditor's Reports for the fiscal year ended June 30, 2020.
- b. PUBLIC HEARING: An application to rezone property located at 6820 NW Grand Boulevard in Nichols Hills, Oklahoma from the E-2 "Urban Estate" Residential Zoning District to the E-1 "Estate" Residential Zoning District.
- c. Accept OK CARES ACT grant from the State of Oklahoma.
- d. Receive bids for sale of \$7,800,000 General Obligation Bonds, Series 2021, and award sale of bonds to the bidder bidding the lowest interest cost.
- e. An ordinance providing for the issuance of General Obligation Bonds in the sum of Seven Million Eight Hundred Thousand Dollars (\$7,800,000) by the City of Nichols Hills, Oklahoma, authorized at an election duly called and held for such purpose; prescribing form of bonds; providing for a combined bond issue designated "General Obligation Bonds, Series 2021"; prescribing redemption provisions; designating bonds for purposes of certain provisions of the Internal Revenue Code; providing for registration thereof; appointing a paying-agent registrar for the issue and matters related thereto; providing for the levy of an annual tax for payment of principal and interest on the bonds; approving the forms of a Continuing Disclosure Agreement and an Official Statement; authorizing the approval of a Continuing Disclosure Agreement, an Official Statement and other contracts and instruments necessary to consummate sale, issuance and delivery of the Bonds; fixing other details of the bond sale and issuance; and declaring an emergency.
 - i. Consider, discuss, and approve or disapprove the emergency section of the foregoing ordinance.

Board Appointment

- f. Building Commission Appointment

10. Adjournment

I certify that the forgoing was filed in the Office of the City Clerk at 2:22 P.M. on the 4th day of December, 2020 and posted in prominent view on the window at City Hall, 6407 Avondale Drive, at 3:00 P.M. on the 4th day of December, 2020; posted to the City of Nichols Hills website at <http://www.nicholshills.net> at 5:00 P.M. on the 4th day of December, 2020; and transmitted by email at 5:00 P.M. on the 4th day of December, 2020 to those persons who have requested to be included on such notices pursuant to the Open Meeting Act and to those who have requested such notice.



City Clerk
City of Nichols Hills, Oklahoma