

MINUTES

Regular Meeting of the
Nichols Hills City Council
Tuesday, May 12, 2020 at 5:30 PM
City Hall, 6407 Avondale Drive
Nichols Hills, OK 73116

All Council Members attended via Teleconference.

Original agenda filed in the Office of the City Clerk at 3:39 PM on the 8th day of May, 2020.

1. Call to Order and Pledge of Allegiance
2. Roll Call

Attendee Name	Title	Status	Arrived
Sody Clements		Present	
Steven J. Goetzinger		Present	
E. Peter Hoffman		Present	

- a. Nomination and election of Mayor of City of Nichols Hills.

MOTION: Hoffman moved to nominate Sody Clements as Mayor for the City of Nichols Hills. Goetzinger seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	E. Peter Hoffman
SECONDER:	Steven J. Goetzinger
AYES:	Clements, Goetzinger, Hoffman

- b. Nomination and election of Vice-Mayor of City of Nichols Hills.

MOTION: Goetzinger moved to nominate Peter Hoffman as Vice-Mayor for the City of Nichols Hills. Clements seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Steven J. Goetzinger
SECONDER:	Sody Clements
AYES:	Clements, Goetzinger, Hoffman

Mayor Clements recognized Steve Goetzinger, Mayor 2019 -

2020, for the countless hours guiding the City of Nichols Hills through the unknown path of COVID-19. Mayor Clements presented a certificate and gift naming Councilman Goetzinger the first and only, hopefully, Pandemic Pathfinder.

3. Minutes

- a. April 14, 2020 City Council Minutes
- b. April 30, 2020 City Council Minutes
- c. May 4, 2020 Minutes - Joint Meeting City Council & Nichols Hills Municipal Authority

MOTION: Hoffman moved to approve the April 14, 2020, April 30, 2020, and May 4, 2020 minutes as presented. Goetzinger seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	E. Peter Hoffman
SECONDER:	Steven J. Goetzinger
AYES:	Clements, Goetzinger, Hoffman

4. Departmental Reports

Discussion, consideration, and possible approval or acceptance of the following:

- a. Police Department Report
- b. Court Report
- c. Fire Department
- d. Public Works
- e. Risk Manager
- f. New Resident List
- g. City Treasurer's Report
- h. Finance Director's Report
- i. Information System Manager's Report
- j. Engineers Report

k. ACOG Report

Vice-Mayor Hoffman reported that ACOG announced the federal government would be awarding grants for communities, on a first come first served basis, for projects that have plans, ideas, or concepts to do with disaster detection, safe place, or being ready in case anything like COVID-19 happens again. With the new fire department plans underway, City Manager Shane Pate and Vice-Mayor Hoffman have worked with the architects to incorporate ideas to qualify for this grant.

MOTION: Goetzing moved to approve the April 2020 departmental reports as presented. Hoffman seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Steven J. Goetzing
SECONDER:	E. Peter Hoffman
AYES:	Clements, Goetzing, Hoffman

5. Total Warrants & Claims \$992,440.95
 a. Discussion, consideration, and possible approval of the following:

a. General Fund	120,280.35
b. Designated Funds	1,169.00
c. Nichols Hills Municipal Authority	76,017.11
d. General Fund Capital Improvement	82,730.90
e. General Obligation Bond Funds	712,243.59

MOTION: Hoffman moved to approve the total warrants and claims as presented. Goetzing seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	E. Peter Hoffman
SECONDER:	Steven J. Goetzing
AYES:	Clements, Goetzing, Hoffman

6. Consent Docket - Construction

Discussion, consideration, and possible approval or action with respect to the following:

- a. Pay Estimate No. 6 for Project No. FC-1701, PC-1803, PC-1804, PC-1901 & PC1902 with Rudy Construction Co. for Public Works Facility Phase III, 1700 Block of Windsor Place, Sidewalk along Stratford between Grand Boulevard and Wilshire Boulevard, 1100 Block of Hempstead Place, and Trenton Road between Fenwick and Tedford in the amount of \$352,686.09.

BACKGROUND: City Engineer has verified quantities and recommends approval, to be paid from 2018, 2019, and 2020 GO Bonds and other funds.

- b. Pay Estimate No. 2 for Project No. WC-1802 with Downey Contracting, for Water Well #17 Waterline Relocation, in the amount of \$14,072.59.

BACKGROUND: City Engineer has verified quantities and recommends approval, to be paid from 2018 GO Bonds and other funds.

- c. Pay Estimate No. 6 for Project No. WW-1703 with Layne Christensen Co., for Water Well #10 in the amount of \$86,249.87.

BACKGROUND: City Engineer has verified quantities and recommends approval, to be paid from 2017 and 2018 GO Bonds, and other funds.

- d. Pay Estimate No. 2 for Project No. WW-1804 with Layne Christensen Co. for Water Well #17 in the amount of \$62,066.44.

BACKGROUND: City Engineer has verified quantities and recommends approval, to be paid from 2018 GO Bonds and other funds.

- e. Invoice No. 15033 with Frankfurt-Short-Bruza Associates, PC for Fire and City Hall Improvements in the amount of \$40,882.50, to be paid from 2020 GO Bonds and other funds.

Mayor Clements thanked Mr. Chris Kessee for the beautiful landscaping he had installed along the new sidewalk on Stratford between Grand Boulevard and Wilshire Boulevard. Councilman Goetzinger also reported that the residents in his ward are very pleased with the new sidewalk.

MOTION: Goetzinger moved to approve item 6a - 6e Consent Docket Construction as presented. Hoffman seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Steven J. Goetzinger
SECONDER:	E. Peter Hoffman
AYES:	Clements, Goetzinger, Hoffman

7. Consent Docket - General

Discussion, consideration, and possible approval or action with respect to the following:

- a. A Resolution to amend The Agreement Establishing OMAG, Article III.
- b. A Resolution authorizing OMAG to distribute escrow account funds in the amount of \$65,255.43 to the City's Property and General Liability & Auto Policy premiums.
- c. Finley & Cook, PLLC, Audit Engagement letter and Compilation Engagement letter for the fiscal year end June 30, 2020.
- d. Accounting & Financial Consulting Contract with Crawford and Associates, PC.
- e. A resolution authorizing the disposal and destruction of certain original records and papers of records prior to the retention period for such records established in the Revised Records Retention Manual, 2015; and directing the City Manager to take all actions necessary to provide for the disposal and destruction of such records.

MOTION: Hoffman moved to approve item 7a - 7e Consent Docket General as presented. Goetzinger seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	E. Peter Hoffman
SECONDER:	Steven J. Goetzinger
AYES:	Clements, Goetzinger, Hoffman

8. Citizens desiring to be heard

The purpose of this time is to allow members of the public to speak to the City Council on any matter that is not otherwise set for consideration on this Agenda.

No one expressed a desire to be heard.

9. Items for Separate Vote - Ordinances, Resolutions, and Other Matters

Items listed in this section of this Agenda are usually discussed, considered, and voted on individually by the City Council.

Discussion, consideration, and possible approval or action with respect to the following:

1. Discussion, consideration, and possible action regarding a Shop Local Campaign in Nichols Hills.

Mayor Clements, City Manager Shane Pate, and staff have been working on a program to promote businesses in Nichols Hills.

They will be forming a committee to help create programs to promote businesses such as shop local flyers, Founder's Day, and the use of banners in the City to promote shopping local. The City will start an app to direct people to shop in Nichols Hills. The Nichols Hills website has been updated with a button that lists all merchants. Mr. Pate stated that this is a good time to come up with retail innovations for the City.

10. Adjournment

MOTION: There being no further business, Goetzinger moved to adjourn the meeting. Hoffman seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Steven J. Goetzinger
SECONDER:	E. Peter Hoffman
AYES:	Clements, Goetzinger, Hoffman



Mayor
City of Nichols Hills, Oklahoma



City Manager
City of Nichols Hills, Oklahoma



City Clerk
City of Nichols Hills, Oklahoma