

AGENDA

Regular Meeting of the
Nichols Hills City Council
Tuesday, May 12, 2020 at 5:30 PM
City Hall, 6407 Avondale Drive
Nichols Hills, OK 73116

All Council Members will be attending via Teleconference.

The City encourages participation in the public meeting from the residents of Nichols Hills. The City Council Chambers will be closed to the public, but the public may participate in the meeting by teleconference. Below are instructions on how to listen to the meeting, request to speak on certain agenda items and how to request to speak under Citizens desiring to be heard.

- To listen to the meeting, please call by using the phone number and access code provided to you upon registering at the following link: <https://tinyurl.com/thwt6rz>. Alternatively, you may listen only to the meeting via live stream at the following link: www.nicholshills.tv.
- To sign up to speak on an agenda item or “Citizens desiring to be Heard,” or ask questions about the meeting, please call by using the phone number and access code provided to you upon registering at the following link: <https://tinyurl.com/thwt6rz>. Alternatively, you may listen only to the meeting via live stream at the following link: www.nicholshills.tv.

Participants who wish to speak on items on the agenda will be placed on mute until the Mayor recognizes the caller to speak.

To speak on a certain agenda item, please call by using the phone number and access code provided to you upon registering at the following link: <https://tinyurl.com/thwt6rz>. When registering to speak on an agenda item at the foregoing link, please include the agenda item number and the reason you would like to speak (protest, representing applicant, request continuance, i.e.). Please submit your request prior to the beginning of the meeting to avoid receiving your request after your item has been considered. The City Clerk’s office will attempt to submit requests received during the meeting to process them to the Mayor.

To speak under “Citizens desiring to be heard” please the call by using the phone number and access code provided to you upon registering at the following link: <https://tinyurl.com/thwt6rz>. Please list your name, address, phone number and the subject on which you wish to address Council.

If the teleconference is disconnected at any time during the meeting, the meeting will be stopped and reconvened once the audio connection is restored. If communication is unable to be restored within 30 minutes, the presiding officer will recess the meeting to a future time to be stated on a revised posted agenda, which will be placed on the city website.

If you are disconnected from the teleconference, please try again by calling the telephone number and access code provided to you upon registration at <https://tinyurl.com/thwt6rz>.

This Agenda and written materials for this meeting are available on the City’s website at <http://www.nicholshills.net>, appearing under the Help Desk on the left side of the home page of the website.

If special assistance is needed for this meeting by any person wishing to attend, please contact the City Clerk’s office no later than 48 hours prior to the meeting, and such assistance will be provided.

Official action may be taken by the City Council only on items that appear on this Agenda. The City Council may dispose of the business set out on this Agenda by adopting, approving, denying, continuing, or taking other action as to each item, as determined by the City Council.

1. Call to Order and Pledge of Allegiance
2. Roll Call
 - a. Nomination and election of Mayor of City of Nichols Hills.
 - b. Nomination and election of Vice-Mayor of City of Nichols Hills.
3. Minutes
 - a. April 14, 2020 City Council Minutes
 - b. April 30, 2020 City Council Minutes
 - c. May 4, 2020 Minutes - Joint Meeting City Council & Nichols Hills Municipal Authority
4. Departmental Reports

Discussion, consideration, and possible approval or acceptance of the following:

- a. Police Department Report
- b. Court Report
- c. Fire Department
- d. Public Works
- e. Risk Manager
- f. New Resident List
- g. City Treasurer's Report
- h. Finance Director's Report
- i. Information System Manager's Report
- j. Engineers Report
- k. ACOG Report

5. Total Warrants & Claims \$992,440.95

a. Discussion, consideration and possible approval of the following:

a. General Fund	120,280.35
b. Designated Funds	1,169.00
c. Nichols Hills Municipal Authority	76,017.11
d. General Fund Capital Improvement	82,730.90
e. General Obligation Bond Funds	712,243.59

6. Consent Docket - Construction

Items on Consent Dockets are usually approved as a group upon a motion by one of the City Council members. However, members of the City Council may request discussion or separate action on any item on the Consent Dockets.

Discussion, consideration, and possible approval or action with respect to the following:

- a. Pay Estimate No. 6 for Project No. FC-1701, PC-1803, PC-1804, PC-1901 & PC1902 with Rudy Construction Co. for Public Works Facility Phase III, 1700 Block of Windsor Place, Sidewalk along Stratford between Grand Boulevard and Wilshire Boulevard, 1100 Block of Hempstead Place, and Trenton Road between Fenwick and Tedford in the amount of \$352,686.09.

BACKGROUND: City Engineer has verified quantities and recommends approval, to be paid from 2018, 2019, and 2020 GO Bonds and other funds.

- b. Pay Estimate No. 2 for Project No. WC-1802 with Downey Contracting, for Water Well #17 Waterline Relocation, in the amount of \$14,072.59.

BACKGROUND: City Engineer has verified quantities and recommends approval, to be paid from 2018 GO Bonds and other funds.

- c. Pay Estimate No. 6 for Project No. WW-1703 with Layne Christensen Co., for Water Well #10 in the amount of \$86,249.87.

BACKGROUND: City Engineer has verified quantities and recommends approval, to be paid from 2017 and 2018 GO Bonds, and other funds.

- d. Pay Estimate No. 2 for Project No. WW-1804 with Layne Christensen Co. for Water Well #17 in the amount of \$62,066.44.

BACKGROUND: City Engineer has verified quantities and recommends approval, to be paid from 2018 GO Bonds and other funds.

- e. Invoice No. 15033 with Frankfurt-Short-Bruza Associates, PC for Fire and City Hall Improvements in the amount of \$40,882.50, to be paid from 2020 GO Bonds and other funds.

7. Consent Docket - General

Items on Consent Dockets are usually approved as a group upon a motion by one of the City Council members. However, members of the City Council may request discussion or separate action on any item on the Consent Dockets.

Discussion, consideration, and possible approval or action with respect to the following:

- a. A Resolution to amend The Agreement Establishing OMAG, Article III.
- b. A Resolution authorizing OMAG to distribute escrow account funds in the amount of \$65,255.43 to the City's Property and General Liability & Auto Policy premiums.
- c. Finley & Cook, PLLC, Audit Engagement letter and Compilation Engagement letter for the fiscal year end June 30, 2020.
- d. Accounting & Financial Consulting Contract with Crawford and Associates, PC.
- e. A resolution authorizing the disposal and destruction of certain original records and papers of records prior to the retention period for such records established in the Revised Records Retention Manual, 2015; and directing the City Manager to take all actions necessary to provide for the disposal and destruction of such records.

8. Citizens desiring to be heard

The purpose of this time is to allow members of the public to speak to the City Council on any matter that is not otherwise set for consideration on this Agenda.

9. Items for Separate Vote - Ordinances, Resolutions, and Other Matters

Items listed in this section of this Agenda are usually discussed, considered, and voted on individually by the City Council.

Discussion, consideration, and possible approval or action with respect to the following:

- a. Discussion, consideration, and possible action regarding a Shop Local Campaign in Nichols Hills.

10. Adjournment

I certify that the forgoing was filed in the Office of the City Clerk at 3:39 P.M. on the 8th day of May, 2020 and posted in prominent view on the window at City Hall, 6407 Avondale Drive, at 4:30 P.M. on the 8th day of May, 2020; posted to the City of Nichols Hills website at <http://www.nicholshills.net> at 5:00 P.M. on the 8th day

of May, 2020; and transmitted by email at 5:00 P.M. on the 8th day of May, 2020 to those persons who have requested to be included on such notices pursuant to the Open Meeting Act and to those who have requested such notice.

Certification Agenda Addendum

Addendum filed in the Office of the City Clerk at 1:13 PM on the 11th day of May, 2020 and posted in prominent view on the window at City Hall, 6407 Avondale Drive, at 1:30 PM on the 11th day of May, 2020; posted to the City of Nichols Hills website at <http://www.nicholshills.net> at 5:00 PM on the 11th day of May, 2020; and transmitted by email at 5:00 PM on the 11th day of May, 2020 to those persons who have requested to be included on such notices pursuant to the Open Meeting Act and to those who have requested such notice.



City Clerk
City of Nichols Hills, Oklahoma