

MINUTES

Regular Meeting of the
Nichols Hills City Council
Tuesday, April 14, 2020 at 5:30 PM
City Hall, 6407 Avondale Drive
Nichols Hills, OK 73116

All Council Members attended via Teleconference.

Original agenda filed in the Office of the City Clerk at 3:40 PM on the 10th day of April, 2020.

1. Call to Order and Pledge of Allegiance
2. Roll Call

Attendee Name	Title	Status	Arrived
Sody Clements		Present	
Steven J. Goetzinger		Present	
E. Peter Hoffman		Present	

3. Minutes
 - a. March 10, 2020 City Council Minutes
 - b. March 16, 2020 City Council Minutes
 - c. March 18, 2020 City Council Minutes
 - d. March 24, 2020 City Council Minutes
 - e. March 27, 2020 City Council Minutes

MOTION: Clements moved to approve the March 10, 2020, March 16, 2020, March 18, 2020, March 24, 2020, and March 27, 2020 minutes as presented. Hoffman seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Sody Clements
SECONDER:	E. Peter Hoffman
AYES:	Clements, Goetzinger, Hoffman

4. Departmental Reports

Discussion, consideration, and possible approval or acceptance of the following:

- a. Police Department Report
- b. Municipal Court
- c. Fire Department
- d. Public Works Report
- e. Risk Manager Report
- f. New Resident List
- g. Treasurer's Report
- h. Finance Director's Report
- i. Information System Manager's Report
- j. Engineer's Report
- k. ACOG Report
- l. City Manager's Report

Council Hoffman reported ACOG did not have a meeting in March due to COVID-19.

City Manager Shane Pate presented to City Council a report summarizing the Coronavirus (COVID-19) emergency as it pertains to Nichols Hills.

MOTION: Hoffman moved to approve the March 2020 departmental reports as presented. Clements seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	E. Peter Hoffman
SECONDER:	Sody Clements
AYES:	Clements, Goetzinger, Hoffman

5. Total Warrants & Claims \$1,190,695.97

- a. Discussion, consideration, and possible approval of the following:
Claims List for 2019-2020

a. General Fund	\$142,144.88
b. Designated Funds – Police	314.70
c. Nichols Hills Municipal Authority	73,857.76
d. General Fund Capital Improvement	5,763.50
e. Municipal Authority - CIP	38,668.88
f. General Obligation Bond Funds	929,946.25

MOTION: Clements moved to approve the total warrants and claims as presented. Hoffman seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Sody Clements
SECONDER:	E. Peter Hoffman
AYES:	Clements, Goetzinger, Hoffman

6. Consent Docket - Construction

Discussion, consideration, and possible approval or action with respect to the following:

- a. Amendment No. 1 for Project No. PC-1704, PC-1705, & PC-1802 with CGC, LLC for 6700 and 6800 Blocks of West Grand Boulevard, 6500 Block of West Grand Boulevard, and 1200 Block of Sherwood Lane, in the amount of \$95,743.28

BACKGROUND: The amendment increases the contract amount to \$1,448,743.28. The original contract amount was \$1,353,000.00.

- b. Amendment No. 1 and Change Order No. 2 for Project No. FC-1701, PC-1803, PC-1804, PC-1901 & PC-1902 with Rudy Construction Co., for Public Works Facility Ph. III; 1700 Block of Windsor Place; Sidewalk along Stratford between Grand Boulevard. & Wilshire Boulevard; 1100 Block of Hemstead Place; Trenton Road between Fenwick & Tedford in the amount for Amendment No. 1 \$8,375.00 and Change Order No. 2 \$27,704.52.

BACKGROUND: The amendment and change order increases the contract amount to \$1,556,429.17. The original contract amount was \$1,410,288.25.

- c. Pay Estimate No. 9 for Project No. PC-1704, PC-1705 & PC-1802 with CGC, LLC., for 6700 and 6800 Blocks of West Grand Boulevard, 6500 Block of West Grand Boulevard, and 1200 Block of Sherwood Lane, in the amount of \$210,855.38.

BACKGROUND: City Engineer has verified quantities and recommends approval, to be paid from 2018 and 2019 GO Bonds and other funds.

- d. Pay Estimate No. 5 for Project No. FC-1701, PC-1803, PC-1804, PC-1901 & PC1902 with Rudy Construction Co. for Public Works Facility Phase III, 1700 Block of Windsor Place, Sidewalk along Stratford between Grand Boulevard and Wilshire Boulevard, 1100 Block of Hempstead Place, and Trenton Road between Fenwick and Tedford in the amount of \$177,090.53.

BACKGROUND: City Engineer has verified quantities and recommends approval, to be paid from 2018 and 2019 GO Bonds and other funds.

- e. Pay Estimate No. 1 for Project No. WC-1802 with Downey Contracting, for Water Well #17 Waterline Relocation, in the amount of \$28,310.48.

BACKGROUND: City Engineer has verified quantities and recommends approval, to be paid from 2018 GO Bonds and other funds.

- f. Pay Estimate No. 5 for Project No. WW-1703 with Layne Christensen Co., for Water Well #10 in the amount of \$79,677.45.

BACKGROUND: City Engineer has verified quantities and recommends approval, to be paid from 2017 GO Bonds and other funds.

- g. Pay Estimate No. 1 for Project No. WW-1804 with Layne Christensen Co. for Water Well #17 in the amount of \$286,963.65.

BACKGROUND: City Engineer has verified quantities and recommends approval, to be paid from 2018 GO Bonds and other funds.

- h. Invoice No. 14922 with Frankfurt-Short-Bruza Associates, PC for Fire and City Hall Improvements in the amount of \$37,312.50, to be paid from 2020 GO Bonds and other funds.

- i. Invoice by Rudy Construction Co. for Emergency Water Line Repair at Trenton & Bedford in the amount of \$16,210.42.

BACKGROUND: City Engineer has verified quantities and recommends approval, to be paid from 2019 GO Bonds and other funds.

MOTION: Hoffman moved to approve item 6a - 6i Consent Docket Construction as presented. Clements seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	E. Peter Hoffman
SECONDER:	Sody Clements
AYES:	Clements, Goetzinger, Hoffman

7. Consent Docket - General

Discussion, consideration, and possible approval or action with respect to the following:

- a. A resolution authorizing the disposal and destruction of certain original records and papers of records prior to the retention period for such records established in the Revised Records Retention Manual, 2015; and directing the City Manager to take all actions necessary to provide for the disposal and destruction of such records.
- b. Regarding election of Board of Trustee members of the Oklahoma Municipal Assurance Group (OMAG). City Manager Shane Pate recommends the nomination of Justin Battles, Tim Lyon, and Pam Polk.
- c. An agreement between The City of Oklahoma City and the City of Nichols Hills for provision of animal shelter services.

MOTION: Clements moved to approve item 7a - 7c Consent Docket General as presented. Hoffman seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Sody Clements
SECONDER:	E. Peter Hoffman
AYES:	Clements, Goetzinger, Hoffman

8. Citizens desiring to be heard

The purpose of this time is to allow members of the public to speak to the City Council on any matter that is not otherwise set for consideration on this Agenda.

No one expressed a desire to be heard.

9. Items for Separate Vote - Ordinances, Resolutions, and Other Matters

Items listed in this section of this Agenda are usually discussed, considered, and voted on individually by the City Council.

Discussion, consideration, and possible approval or action with respect to the following:

- a. Discussion, consideration, and possible approval or disapproval of an ordinance adopting and enacting the "Nichols Hills City Code 2012-2019 Cumulative Bi-Annual Supplement;" providing for severability; repealing all conflicting ordinances or parts of ordinances; providing for publication by summary in accordance with State law; and declaring an emergency.

MOTION: Hoffman moved to approve agenda item 9a as presented. Clements seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	E. Peter Hoffman
SECONDER:	Sody Clements
AYES:	Clements, Goetzinger, Hoffman

- i. Consider, discuss, and approve or disapprove the emergency section of the foregoing ordinance.

MOTION: Clements moved to approve agenda item 9a(i) - Emergency clause of the foregoing ordinance. Hoffman seconded the motion

RESULT: **APPROVED [UNANIMOUS]**
MOVER: Sody Clements
SECONDER: E. Peter Hoffman
AYES: Clements, Goetzinger, Hoffman

- b. Discussion, consideration and possible approval or disapproval of a resolution directing the City Clerk, upon publication of the "Nichols Hills City Code 2012-2019 Cumulative Bi-Annual Supplement" (the "Code Supplement"), to notify the public of the Code Supplement; and further directing the City Clerk, after receipt of the publication of the Code Supplement, to file certified copies of this Resolution and of the Code Supplement with certain designated governmental entities.

MOTION: Hoffman moved to approve agenda item 9b as presented. Clements seconded the motion.

RESULT: **APPROVED [UNANIMOUS]**
MOVER: E. Peter Hoffman
SECONDER: Sody Clements
AYES: Clements, Goetzinger, Hoffman

- c. A resolution awarding contract to the lowest responsible bidder for PC-2001 2020 GO Bond Paving Improvements to the 1800 Block of Devonshire Boulevard and the 1700 Block of Kingsbury Lane, and authorizing execution of the contract, bonds, and related instruments.

MOTION: Clements moved to award the contract for PC-2001 2020 GO Bond Paving Improvements to the 1800 Block of Devonshire Boulevard and the 1700 Block of Kingsbury Lane as discussed in Agenda Item 9c to Crossland Heavy Contractors. Hoffman seconded the motion.

RESULT: **APPROVED [UNANIMOUS]**
MOVER: Sody Clements
SECONDER: E. Peter Hoffman
AYES: Clements, Goetzinger, Hoffman

10. Adjournment

MOTION: There being no further business, Hoffman moved to adjourn the meeting. Clements seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	E. Peter Hoffman
SECONDER:	Sody Clements
AYES:	Clements, Goetzinger, Hoffman



Mayor
City of Nichols Hills, Oklahoma



City Manager
City of Nichols Hills, Oklahoma



City Clerk
City of Nichols Hills, Oklahoma