

## **AGENDA**

Regular Meeting of the  
Nichols Hills City Council  
Tuesday, March 10, 2020 at 5:30 PM  
City Hall, 6407 Avondale Drive  
Nichols Hills, OK 73116

If special assistance is needed for this meeting by any person wishing to attend, please contact the City Clerk's office no later than 48 hours prior to the meeting, and such assistance will be provided.

Official action may be taken by the City Council only on items that appear on this Agenda. The City Council may dispose of the business set out on this Agenda by adopting, approving, denying, continuing, or taking other action as to each item, as determined by the City Council.

1. Call to Order and Pledge of Allegiance
2. Roll Call
3. Minutes
  - a. February 11, 2020 City Council Minutes
4. Departmental Reports

Discussion, consideration, and possible approval or acceptance of the following:

- a. Police Department Report
- b. Municipal Court
- c. Fire Department
- d. Public Works Report
- e. Risk Manager Report
- f. New Resident List
- g. Treasurer's Report
- h. Finance Director's Report
- i. Information System Manager's Report
- j. Engineer's Report
- k. ACOG Report

5. Total Warrants & Claims \$826,275.01
- a. Discussion, consideration, and possible approval of the following:  
Claims List for 2019-2020

|                                      |              |
|--------------------------------------|--------------|
| a. General Fund                      | \$172,795.80 |
| b. Designated Funds – Public Works   | 46.70        |
| c. Nichols Hills Municipal Authority | 82,281.63    |
| d. General Fund Capital Improvement  | 33,079.16    |
| e. General Obligation Bond Funds     | 536,071.72   |

6. Consent Docket - Construction

Items on Consent Dockets are usually approved as a group upon a motion by one of the City Council members. However, members of the City Council may request discussion or separate action on any item on the Consent Dockets.

Discussion, consideration, and possible approval or action with respect to the following:

- a. Change Order No. 1 for Project No. WW-1703 Water Well #10 with Layne Christensen Co. in the amount of \$3,618.00.

BACKGROUND: The change order increases the contract amount to \$723,145.00. The original contract amount was \$719,527.00

- b. Pay Estimate No. 4 for Project No. WW-1703 with Layne Christensen Co., for Water Well #10 in the amount of \$121,289.08.

BACKGROUND: City Engineer has verified quantities and recommends approval, to be paid from 2017 GO Bonds and other funds.

- c. Pay Estimate No. 4 for Project No. FC-1701, PC-1803, PC-1804, PC-1901 & PC1902 with Rudy Construction Co. for Public Works Facility Phase III, 1700 Block of Windsor Place, Sidewalk along Stratford between Grand Boulevard and Wilshire Boulevard, 1100 Block of Hempstead Place, and Trenton Road between Fenwick and Tedford in the amount of \$137,521.86.

BACKGROUND: City Engineer has verified quantities and recommends approval, to be paid from 2018 GO Bonds and other funds.

- d. Pay Estimate No. 8 for Project No. PC-1704, PC-1705 & PC-1802 with CGC, LLC., for 6700 and 6800 Blocks of West Grand Boulevard, 6500 Block of West Grand Boulevard, and 1200 Block of Sherwood Lane, in the amount of \$133,755.18.

BACKGROUND: City Engineer has verified quantities and recommends approval, to be paid from 2017 and 2018 GO Bonds and other funds.

- e. Payment for Invoice #20-4 for Project No. SC-2001 with Urban Contractors, Inc. for CCTV Work for City-Wide Sanitary Sewer Improvements in the amount of \$2,400.00.

BACKGROUND: City Engineer has verified quantities and recommends approval, to be paid from 2020 GO Bonds and other funds.

## 7. Consent Docket - General

Items on Consent Dockets are usually approved as a group upon a motion by one of the City Council members. However, members of the City Council may request discussion or separate action on any item on the Consent Dockets.

Discussion, consideration, and possible approval or action with respect to the following:

- a. Discussion, consideration, and possible approval or disapproval of a resolution declaring certain supplies, materials, and equipment owned by the City to be surplus ("Surplus Property"); directing the City Manager to sell such Surplus Property at public auction; and directing the City Manager to dispose of any such Surplus Property which does not receive a successful bid.
- b. A resolution authorizing the disposal and destruction of certain original records and papers of records prior to the retention period for such records established in the Revised Records Retention Manual, 2015; and directing the City Manager to take all actions necessary to provide for the disposal and destruction of such records.
- c. Request from Fire Chief Kevin Boydston to purchase (1) K-12 firefighting saw not to exceed \$2,500.00, as approved in the FY 2019-2020 CIP budget, to be paid from CIP fund and other funds.

8. Citizens desiring to be heard

The purpose of this time is to allow members of the public to speak to the City Council on any matter that is not otherwise set for consideration on this Agenda.

9. Items for Separate Vote - Ordinances, Resolutions, and Other Matters

Items listed in this section of this Agenda are usually discussed, considered, and voted on individually by the City Council.

Discussion, consideration, and possible approval or action with respect to the following:

- a. Introduction of Spencer Brown, Community Relations Manager for OG&E serving Nichols Hills.
- b. PUBLIC HEARING: An ordinance amending Chapter 50 of the Nichols Hills City Code concerning the Nichols Hills Building Commission and the Building Demolition and Construction Guidelines, Criteria, Procedures, and exceptions; repealing all conflicting ordinances, or parts of ordinances; providing for severability; and declaring an emergency.
  - i. Consider, discuss, and approve or disapprove the emergency section of the foregoing ordinance.
- c. PUBLIC HEARING: An ordinance amending Chapter 50 of the Nichols Hills City Code by enacting and adopting by reference the Nichols Hills Building Commission Building Demolition, Design, and Construction Guidelines; repealing all conflicting ordinances or parts of ordinances; providing for severability; and declaring an emergency.
  - i. Consider, discuss, and approve or disapprove the emergency section of the foregoing ordinance.
- d. Presentation of 2020 Sales Tax Rate Study and possible direction to staff to review further.

10. Adjournment

I certify that the forgoing was filed in the Office of the City Clerk at 2:40 P.M. on the 6<sup>th</sup> day of March, 2020 and posted in prominent view on the window at City Hall, 6407 Avondale Drive, at 3:00 P.M. on the 6<sup>th</sup> day of March, 2020; posted to the City of Nichols Hills website at <http://www.nicholshills.net> at 5:00 P.M. on the 6<sup>th</sup> day

of March, 2020; and transmitted by email at 5:00 P.M. on the 6<sup>th</sup> day of March, 2020 to those persons who have requested to be included on such notices pursuant to the Open Meeting Act and to those who have requested such notice.



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City Clerk  
City of Nichols Hills, Oklahoma