

AGENDA

Regular Meeting of the
Nichols Hills City Council
Tuesday, April 9, 2024 at 5:30 PM
City Hall, 6407 Avondale Drive
Nichols Hills, OK 73116

If special assistance is needed for this meeting by any person wishing to attend, please contact the City Clerk's office no later than 48 hours prior to the meeting, and such assistance will be provided.

Official action may be taken by the City Council only on items that appear on this Agenda. The City Council may dispose of the business set out on this Agenda by accepting, approving, adopting, rejecting, amending, or postponing action as to each item, as determined by the City Council.

1. Call to Order and Pledge of Allegiance
2. Roll Call
3. Minutes
 - a. March 12, 2024 Regular City Council Minutes
4. Departmental Reports

Consideration of acceptance, rejection, and/or postponement of the following:

- a. Police Department
- b. Municipal Court
- c. Fire Department
- d. Public Works
- e. Risk Manager
- f. New Resident List
- g. City Treasurer

- h. Finance Director
- i. Information System Manager
- j. Engineer
- k. ACOG Report

5. Total Warrants & Claims

- a. Consideration of approval, disapproval, and/or postponement of the following: Claims List for 2023-2024

Fund	Dollar Amount
i. General Fund	\$144,172.36
ii. Nichols Hills Municipal Authority	78,924.37
iii. General Fund - CIP	151,000.00
iv. Designated Funds - Parks	38,150.00
v. General Obligation Bond Funds	1,897,317.71
Total Warrants and Claims	2,309,564.44

6. Consent Docket - Construction

- a. Pay Estimate No. 2 for Fire Training Tower Project with Landmark Construction Group, LLC in the amount of \$478,547.30.

BACKGROUND: City Architect has verified quantities and recommends approval, to be paid from 2022 GO Bonds, 2023 GO Bonds, and other funds.

- b. Pay Estimate No. 3 for Fire Training Tower Project with Landmark Construction Group, LLC in the amount of \$231,111.49.

BACKGROUND: City Architect has verified quantities and recommends approval, to be paid from 2022 GO Bonds, 2023 GO Bonds, and other funds.

- c. Pay Estimate No. 1 for Project No. PC-2301 with Rudy Construction Co. for Paving Improvements to the 1600 & 1700 Blocks of Randel Road in the amount of \$162,212.74.

BACKGROUND: City Engineer has verified quantities and recommends approval, to be paid from 2023 GO Bonds and other funds.

- d. Pay Estimate No. 1 for Project No. WC-2101 with Landmark Construction Group LLC for Arsenic Removal Treatment Plant in the amount of \$866,020.00.

BACKGROUND: City Engineer has verified quantities and recommends approval, to be paid from 2021 GO Bonds and other funds.

- e. Invoice No. 8406A with Howard-Fairbairn Site Design, Inc for Redbud Park & West Grand Boulevard Trail Expansion Project, in the amount of \$20,750.00, to be paid from Park Designated Fund and other funds.
- f. Invoice No. 8412A with Howard-Fairbairn Site Design, Inc for Redbud Park & West Grand Boulevard Trail Expansion Project, in the amount of \$15,000.00, to be paid from Park Designated Fund and other funds.

7. Consent Docket - General

Items on Consent Dockets are usually approved as a group upon a motion by one of the City Council members. However, members of the City Council may request discussion or separate action on any item on the Consent Dockets.

Consideration of approval, acceptance, rejection, amendment, and/or postponement of the following:

- a. A resolution authorizing the disposal and destruction of certain original records and papers of records prior to the retention period for such records established in the Revised Records Retention Manual, 2015; and directing the City Manager to take all actions necessary to provide for the disposal and destruction of such records.
- b. A resolution declaring certain supplies, materials, and equipment owned by the City to be surplus ("Surplus Property"); directing the

City Manager to sell such Surplus Property at public auction; and directing the City Manager to dispose of any such Surplus Property which does not receive a successful bid.

- c. An agreement between The City of Oklahoma City and the City of Nichols Hills for provision of animal shelter services.

8. Citizens Desiring to Be Heard

The purpose of this time is to allow members of the public to speak to the City Council on any matter that is not otherwise set for consideration on this Agenda.

9. Items for Separate Vote - Ordinances, Resolutions, and Other Matters

Consideration of approval, acceptance, rejection, amendment, and/or postponement of the following:

- a. Approval of an application by Joan S. Maguire to adopt a park and related park adoption agreement, for park property generally located on the corner of Bedford Drive and Trenton Road, currently known as Roy Devero Park.
- b. Revocable Right-of-Way Use Permit granting a revocable permit to Dobson Transport and Telecom Solutions LLC to install fiber optic cable and related facilities along the north Right-of-Way of NW 63rd street.
- c. PUBLIC HEARING: The issuance of a Special Permit to Christian Keesee for the purpose of installation of art located 2401 NW Grand Boulevard, Nichols Hills, Oklahoma, and terms of use to be included in such Special Permit.
- d. Request of Suzy and Chip Morgan discussing zoning rules for lots on Coventry Lane.
- e. PUBLIC HEARING: An application for approval of the Planned Unit Development of 1203 Sherwood Lane (PUD-9) involving the following described property: Lots Twenty-three (23) through Twenty-seven (27) in Block Twenty-eight (28) and Block F in BUSINESS SECTION OF NICHOLS HILLS and vacated street abutting abstracted property adjudicated in Court Case #0-2004-

2234 in Oklahoma County, Oklahoma, as shown by the recorded plat thereof. If approved, PUD-9 will rezone and redistrict the subject property from the U-4 Church District to the R-1-75 Single-Family Residential District and permit development of the Property pursuant to the provisions of the Master Design Statement for PUD-9.

- f. Discussion and possible action regarding fences and walls.
- g. Approve Arbor Day Event on April 20, 2024; authorizing and directing City Manager to make necessary plans.
- h. Public Arts Commission Board Appointment - Ward One.

10. Adjournment

I certify that the forgoing was filed in the Office of the City Clerk at 3:00 PM on the 5th day of April 2024 and posted in prominent view on the window at City Hall, 6407 Avondale Drive, at 3:30 PM on the 5th day of April 2024; posted to the [City of Nichols Hills website](#) at 5:00 PM on the 5th of April 2024; and transmitted by email at 5:00 PM on the 5th day of April 2024 to those persons who have requested to be included on such notices pursuant to the Open Meeting Act and to those who have requested such notice.



City Clerk
City of Nichols Hills, Oklahoma

MINUTES

Regular Meeting of the
Nichols Hills City Council
Tuesday, March 12, 2024 at 5:30 PM
City Hall, 6407 Avondale Drive
Nichols Hills, OK 73116

Original agenda filed in the Office of the City Clerk at 4:48 PM on the 8th day of March, 2024.

1. Call to Order and Pledge of Allegiance
2. Roll Call

Attendee Name	Title	Status	Arrived
Sody Clements		Present	
Steven J. Goetzinger		Present	
E. Peter Hoffman		Present	

3. Minutes
 - a. February 13, 2024 Special City Council Minutes
 - b. February 13, 2024 Regular City Council Minutes

MOTION: Hoffman moved to approve the February 13, 2024 Special Meeting and the February 13, 2024 Regular Meeting minutes as presented. Goetzinger seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	E. Peter Hoffman
SECONDER:	Steven J. Goetzinger
AYES:	Clements, Goetzinger, Hoffman

4. Departmental Reports

Consideration of acceptance, rejection, and/or postponement of the following:

- a. Police Department
- b. Fire Department
- c. Public Works

- d. Risk Manager
- e. Municipal Court
- f. New Resident List
- g. City Treasurer
- h. Finance Director
- i. Information System Manager
- j. Engineer
- k. ACOG Report

Mayor Clements commented on the Police Department Report concerning the license plate reading cameras and the resulting arrests made. The cameras were purchased through grants and private donors.

Police Chief Steven Cox spoke to the City Council on the importance of having the license plate reading cameras. The City currently has 14 cameras in various locations throughout Nichols Hills. The data obtained by the cameras is not reviewed unless a crime has occurred.

Mayor Clements also commented on the Fire Department and the training they have been attending to obtain various certifications.

Vice-Mayor Hoffman reported that the City was awarded the ACOG grant of \$304,000.00 for 3 new EV cars, CNG grapple truck, and 2 charging stations. Also, the City has been working on an ACOG CPRG grant, Climate Pollution Reduction Grant, which is a multi-million-dollar grant for solar power. The City would place solar panels at all the Public Works buildings to help lower the City's electric bill by 20-40%.

MOTION: Goetzinger moved to approve the February 2024

departmental reports as presented. Hoffman seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Steven J. Goetzinger
SECONDER:	E. Peter Hoffman
AYES:	Clements, Goetzinger, Hoffman

5. Total Warrants & Claims \$623,577.93

a. Consideration of approval, disapproval, and/or postponement of the following: Claims List for 2023-2024

a. General Fund	\$237,532.75
b. Designated Funds – Fire and General	356.00
c. Nichols Hills Municipal Authority	109,368.47
d. General Fund Capital Improvement	4,801.00
e. General Obligation Bond Funds	271,519.71

MOTION: Hoffman moved to approve the total warrants and claims as presented. Goetzinger seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	E. Peter Hoffman
SECONDER:	Steven J. Goetzinger
AYES:	Clements, Goetzinger, Hoffman

6. Consent Docket - Construction

Consideration of approval, acceptance, rejection, amendment, and/or postponement of the following:

a. Change Order No. 2 for the Fire Training Tower project with Landmark Construction Group, LLC in the amount of \$14,561.00.

BACKGROUND: The change order increases the contract to \$989,874.00. The original contract was \$959,000.00.

b. Pay Estimate No. 1 for Fire Training Tower Project with Landmark Construction Group, LLC in the amount of \$97,462.87.

BACKGROUND: City Architect has verified quantities and recommends approval, to be paid from 2021 GO Bonds and other funds.

- c. Amendment No. 1 for Project No. PC-2201 with SAC Services, Inc. in the amount for Amendment No. 1 (\$71,325.09).

BACKGROUND: The change order decreases the contract to \$978,890.51. The original contract was \$1,050,215.60.

- d. Pay Estimate No. (FINAL) for Project No. PC-2201 with SAC Services, Inc. for Paving Improvements to the 1700 & 1800 Blocks of Huntington Avenue in the amount of \$60,988.87 and place maintenance bonds into effect.

BACKGROUND: City Engineer has verified quantities and recommends approval, to be paid from 2023 GO Bonds and other funds.

MOTION: Goetzinger moved to approve items 6a - 6d Consent Docket Construction as presented. Hoffman seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Steven J. Goetzinger
SECONDER:	E. Peter Hoffman
AYES:	Clements, Goetzinger, Hoffman

7. Consent Docket - General

Consideration of approval, acceptance, rejection, amendment, and/or postponement of the following:

- a. A resolution authorizing the disposal and destruction of certain original records and papers of records prior to the retention period for such records established in the Revised Records Retention Manual, 2015; and directing the City Manager to take all actions necessary to provide for the disposal and destruction of such records.

MOTION: Hoffman moved to approve item 7a Consent Docket General as presented. Goetzinger seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	E. Peter Hoffman
SECONDER:	Steven J. Goetzinger
AYES:	Clements, Goetzinger, Hoffman

8. Citizens desiring to be heard

The purpose of this time is to allow members of the public to speak to the City Council on any matter that is not otherwise set for consideration on this Agenda.

Mr. Wendell Long spoke to the City Council about his concerns of sewer and garbage charges on monthly utility bill.

9. Items for Separate Vote - Ordinances, Resolutions, and Other Matters

- a. Request from Nichols Hills Garden & Outdoor Living Tour 2024 to be held on Saturday, June 1, 2024 and to install 20 banners between May 17, 2024 and June 3, 2024.

Ms. Debbie McKinney, Chair of the Nichols Hills Garden Tour, presented the banner application for banners to be hung from May 17, 2024 to June 3, 2024.

MOTION: Goetzinger moved to approve agenda item 9a as presented. Hoffman seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Steven J. Goetzinger
SECONDER:	E. Peter Hoffman
AYES:	Clements, Goetzinger, Hoffman

- b. PUBLIC HEARING: An Ordinance amending Section 44-109 of the Nichols Hills City Code regarding the operation of golf carts and low-speed electrical vehicles on city streets; repealing all conflicting ordinances or parts of ordinances; providing for severability; and declaring an emergency.

Following discussion among City Council members and staff, Mayor Clements opened the public hearing.

Seeing no others expressing a desire to be heard, the public hearing was closed.

MOTION: Hoffman moved to approve agenda item 9b as presented. Goetzinger seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	E. Peter Hoffman
SECONDER:	Steven J. Goetzinger
AYES:	Clements, Goetzinger, Hoffman

- i. Consideration of approval or disapproval of the emergency section of the foregoing ordinance.

MOTION: Goetzinger moved to approve agenda item 9ba(i) - Emergency clause of the foregoing ordinance. Hoffman seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Steven J. Goetzinger
SECONDER:	E. Peter Hoffman
AYES:	Clements, Goetzinger, Hoffman

- c. PUBLIC HEARING: An Ordinance amending Section 50-140 of the Nichols Hills City Code regarding prohibited and allowed exterior wall building materials in Residential Districts; repealing all conflicting ordinances or parts of ordinances; providing for severability; and declaring an emergency.

Building Commissioner Larry Herzel discussed the proposed ordinance to the City Council.

Following discussion among city Council members and staff, Mayor Clements opened the public hearing.

Seeing no others expressing a desire to be heard, the public hearing was closed.

MOTION: Hoffman moved to approve agenda item 9c as presented. Goetzinger seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	E. Peter Hoffman
SECONDER:	Steven J. Goetzinger
AYES:	Clements, Goetzinger, Hoffman

- i. Consideration of approval or disapproval of the emergency section of the foregoing ordinance.

MOTION: Goetzinger moved to approve agenda item 9c(i) - Emergency clause of the foregoing ordinance. Hoffman seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Steven J. Goetzinger
SECONDER:	E. Peter Hoffman
AYES:	Clements, Goetzinger, Hoffman

- d. PUBLIC HEARING: An Ordinance amending Article VI of Chapter 8 of the Nichols Hills City Code regarding fences and walls on corner lots; repealing all conflicting ordinances or parts of ordinances; providing for severability; and declaring an emergency.

Mrs. Carla Sharpe, attorney for the City, presented the proposed ordinance to the City Council.

Following discussion among City Council members and staff, Mayor Clements opened the public hearing.

Seeing no others expressing a desire to be heard, the public hearing was closed.

MOTION: Goetzinger moved to continue agenda item 9d to the next regular scheduled meeting. Hoffman seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Steven J. Goetzinger
SECONDER:	E. Peter Hoffman
AYES:	Clements, Goetzinger, Hoffman

i. Consideration of approval or disapproval of the emergency section of the foregoing ordinance.

- e. PUBLIC HEARING: An Ordinance amending Section 50-341 of the Nichols Hills City Code regarding when Building Commission Certificate of Approval are required and Certificates of Approval for stand-alone fences, swimming pools, accessory buildings, and accessory structures; repealing all conflicting ordinances or parts of ordinances; providing for severability; and declaring an emergency.

Mrs. Carla Sharpe, attorney for the City, presented the proposed ordinance to the City Council.

Following discussion among City Council members and staff, Mayor Clements opened the public hearing.

Seeing no others expressing a desire to be heard, the public hearing was closed.

MOTION: Hoffman moved to approve agenda item 9e as presented. Goetzinger seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	E. Peter Hoffman
SECONDER:	Steven J. Goetzinger
AYES:	Clements, Goetzinger, Hoffman

i. Consideration of approval or disapproval of the emergency

section of the foregoing ordinance.

MOTION: Goetzing moved to approve agenda item 9e(i) - Emergency clause of the foregoing ordinance. Hoffman seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Steven J. Goetzing
SECONDER:	E. Peter Hoffman
AYES:	Clements, Goetzing, Hoffman

- f. **PUBLIC HEARING:** An application for approval of the Planned Unit Development of 1203 Sherwood Lane (PUD-9) involving the following described property: Lots Twenty-three (23) through Twenty-seven (27) in Block Twenty-eight (28) and Block F in BUSINESS SECTION OF NICHOLS HILLS and vacated street abutting abstracted property adjudicated in Court Case #0-2004-2234 in Oklahoma County, Oklahoma, as shown by the recorded plat thereof. If approved, PUD-9 will rezone and redistrict the subject property from the U-4 Church District to the R-1-75 Single-Family Residential District and permit development of the Property pursuant to the provisions of the Master Design Statement for PUD-9.

MOTION: Hoffman moved to continue agenda item 9f to the next regular schedule meeting. Goetzing seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	E. Peter Hoffman
SECONDER:	Steven J. Goetzing
AYES:	Clements, Goetzing, Hoffman

- g. A resolution of the City Council of the City of Nichols Hills, Oklahoma authorizing the City Manager or City Finance Director to apply for financial assistance from the Association of Central Oklahoma Governments' Climate Pollution Reduction Grant (CPRG).

MOTION: Hoffman moved to approve agenda item 9g as presented. Goetzing seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	E. Peter Hoffman
SECONDER:	Steven J. Goetzinger
AYES:	Clements, Goetzinger, Hoffman

h. Discussion regarding at-large positions.

Mrs. Carla Sharpe, attorney for the City, reviewed the issues of the current process of the Mayor appointing the at-large positions on various boards.

Following discussion among City Council and staff, City Council directed staff to come back with a proposed ordinance to consider.

i. Discussion regarding dilapidated outdoor signs.

Councilman Goetzinger discussed with City Council and staff dilapidated outdoor signs on commercial buildings.

Following the discussion, City Council directed staff to come back with an ordinance to address dilapidated outdoor signs and maintenance on commercial buildings.

10. Adjournment

MOTION: There being no further business, Hoffman moved to adjourn the meeting. Goetzinger seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	E. Peter Hoffman
SECONDER:	Steven J. Goetzinger
AYES:	Clements, Goetzinger, Hoffman

Mayor
City of Nichols Hills, Oklahoma

City Manager
City of Nichols Hills, Oklahoma

City Clerk
City of Nichols Hills, Oklahoma

**NICHOLS HILLS
POLICE DEPARTMENT
MONTHLY REPORT
March 2024**

In the early morning hours of March 2nd several vehicles in the 1700 and 1800 blocks of Drakestone were rummaged through and items of value were stolen. One vehicle had a window broken out to gain access. The others were unlocked. Surveillance cameras in the area showed what appears to be at least three males walking in the area checking car doors around 4:45 a.m. This should be a reminder to everyone to remove valuables, report suspicious activity, and lock all doors all the time.

On March 19th Corporal McHenry received a missing property report. The reporting party stated some fence panels were staged near the north plaza parking lot about a week earlier. City Hall surveillance cameras were used to determine when the panels were present and when they were removed. One of our license plate reading cameras captured the vehicle's tag. Officers contacted the owner who promptly returned the fence panels. The timing and original placement of the panels made it appear that they were set out for a big trash day in Oklahoma City. The panels were returned to the owner without incident.

On March 31st at 12:04 a.m. Sergeant Voyles observed a vehicle displaying an improper license plate. When he obtained the driver's information he learned of an arrest warrant. The warrant was for violation of suspended sentence (robbery with a firearm). Dillard Rogers was arrested and transported to the Oklahoma County Detention Center.

In the month of September officers made 9 District Court level arrests.

Officers were dispatched to 39 residential alarm calls and 5 business alarm calls. The department responded to 15 suspicious vehicle calls, 11 suspicious subject calls, and 18 suspicious activity calls. Officers responded to 6 motorist assist calls and 9 citizen assist calls. Officers conducted 123 business checks and 13 check welfare calls. Officers were requested to assist other agencies a total of 10 times. Officers performed 108 house checks this month. Officers responded to 4 parking complaints. There were 315 traffic stops with 554 citations and written warnings issued. Officers worked 5 traffic accidents on city streets. Officers completed 34 offense reports. Dispatchers completed 1,634 radio log entries.

Respectfully,

Chief Steven Cox

Nichols Hills Police Department
6407 Avondale Drive Nichols Hills, OK 73116
(405) 843-5672

ODIS Summary Report From 03/01/2024 - 03/31/2024

Booking Summary Report

Booking Record					
Inmate Booked		0	Inmate Released		0
Male	0		Male	0	
Female	0		Female	0	
Unknown	0		Unknown	0	
Federal Inmate Booked		0			
Federal Inmate Released		0			
Booking Officer		Arresting Officer		Releasing Officer	
No records found.		No records found.		No records found.	

Incident Summary Report

Incident Record	
Incident Report Filed	34
Sensitive Report	0
Classified Report	0
Report Approved	34
Offense Summary	
Total	Offense (IBR)
1	Burglary/Breaking and Entering
2	Burglary/Larceny/Theft - From Motor Vehicle
1	Civil - Juvenile
3	Driving Under the Influence
1	Drug/Narcotics - Equipment Violations
1	Drug/Narcotics - Violations
2	Drug/Narcotics - Violations - Marijuana
2	Fraud - False Pretenses/Swindle/Confidence Game
1	Fraud - Identity Theft
1	Larceny/Theft - All Other
2	Liquor Law Violations
1	Other Offenses - Non traffic
2	Public Peace - Found Property
1	Public Peace - Mental Case
3	Public Peace - Other
2	Traffic - Direct Traffic
36	Traffic - Impounds
5	Traffic - Other
1	Trespassing of Real Property
2	Vandalism/Destruction/Damage of Property
3	Warrants - For other Agency
73	GRAND TOTAL

Citation Summary Report

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4/4/2024, 1:20 PM

GREENWOOD, TAYLOR (23)	DISOBEYING TRAFFIC CONTROL LIGHT	1	\$110.00
	DRIVING WHILE SUSPENDED	2	\$520.00
	EXPIRED LICENSE PLATE	21	\$2,100.00
	IMPROPER LIGHTS	2	\$220.00
	IMPROPER TAG DISPLAY	3	\$300.00
	NO LICENSE IN POSSESSION	3	\$360.00
	NO SECURITY VERIFICATION	6	\$1,560.00
	OPERATING CONTRARY TO RESTRICTIONS	3	\$780.00
	OPERATING WITHOUT BEING LICENSED	2	\$520.00
	SPEED IN EXCESS	25	\$2,625.00
	SPEEDING RADAR CHECKED	12	\$199.00
	TRESPASSING	1	\$260.00
	DEFECTIVE LIGHTS ALL OTHERS	4	\$440.00
	EXPIRED LICENSE PLATE	11	\$1,100.00
	IMPROPER TAG DISPLAY	2	\$200.00
	INATTENTIVE AND CARELESS DRIVING	1	\$260.00
	NO LICENSE IN POSSESSION	1	\$120.00
	NO SECURITY VERIFICATION	1	\$260.00
	SPEED IN EXCESS	3	\$315.00
HALL, ELLA (68)	DEFECTIVE LIGHTS ALL OTHERS	6	\$660.00
	EXPIRED LICENSE PLATE	15	\$1,500.00
	FAILURE TO SIGNAL INTENT	1	\$110.00
	INATTENTIVE AND CARELESS DRIVING	1	\$260.00
	NO CHILD RESTRAINTS	1	\$110.00
	NO LICENSE IN POSSESSION	1	\$120.00
	NO SECURITY VERIFICATION	2	\$520.00
	OPERATING WITHOUT BEING LICENSED	3	\$780.00
	SPEED IN EXCESS	38	\$3,990.00
	DEFECTIVE LIGHTS ALL OTHERS	3	\$330.00
JOBE, TONY (44)	DISOBEYING STOP SIGN	1	\$110.00
	DRIVING WHILE SUSPENDED	1	\$260.00
	EXPIRED DRIVERS LICENSE	2	\$200.00
	EXPIRED LICENSE PLATE	19	\$1,900.00
	IMPROPER TAG DISPLAY	3	\$300.00
	NO LICENSE IN POSSESSION	1	\$120.00
	NO SECURITY VERIFICATION	5	\$1,300.00
	SPEED IN EXCESS	9	\$945.00
	AFFIXING IMPROPER TAG	1	\$260.00
	DEFECTIVE LIGHTS ALL OTHERS	9	\$990.00
LASTER, ADAM (60)	DISOBEYING STOP SIGN	1	\$110.00
	DRIVING WHILE REVOKED	1	\$260.00
	DRIVING WHILE SUSPENDED	1	\$260.00
	EXPIRED LICENSE PLATE	18	\$1,800.00
	FAILURE TO DIM LIGHTS	1	\$110.00
	FOLLOWING TOO CLOSELY	1	\$110.00
	ILLEGAL U TURN	1	\$110.00
	IMPROPER PASSING	1	\$110.00
	IMPROPER TAG DISPLAY	1	\$100.00
	NO LICENSE IN POSSESSION	2	\$240.00
	NO SECURITY VERIFICATION	8	\$2,080.00
	OPERATING WITHOUT BEING LICENSED	1	\$260.00
	POSSESSION OF A CONTROLLED DANGEROUS SUBSTANCE	1	\$265.00
	SPEED IN EXCESS	12	\$1,260.00
	AFFIXING IMPROPER TAG	1	\$260.00
LOPEZ, MARLINY (30)	DEFECTIVE LIGHTS ALL OTHERS	3	\$330.00

MCGINLEY, JAMES (85)	DRIVING WHILE SUSPENDED	2	\$520.00
	EXPIRED DRIVERS LICENSE	1	\$100.00
	EXPIRED LICENSE PLATE	2	\$200.00
	NO SECURITY VERIFICATION	5	\$1,300.00
	NO VALID OPERATORS LICENSE	1	\$260.00
	OBSTRUCTING AN OFFICER	1	\$260.00
	PARKED FACING ONCOMING TRAFFIC	1	\$35.00
	PARKING ON STREET 2 AM - 5 AM	6	\$210.00
	SPEED GREATER THAN PROPER	2	\$210.00
	SPEED IN EXCESS	5	\$525.00
	AFFIXING IMPROPER TAG	1	\$260.00
	ALTERING OR CHANGING TAG	1	\$160.00
	DEFECTIVE EQUIPMENT	4	\$440.00
	DEFECTIVE LIGHTS ALL OTHERS	12	\$1,320.00
	DISOBEYING TRAFFIC CONTROL LIGHT	1	\$110.00
	DRIVING WHILE REVOKED	1	\$260.00
	DRIVING WHILE SUSPENDED	1	\$260.00
	EXPIRED DRIVERS LICENSE	1	\$100.00
	EXPIRED LICENSE PLATE	34	\$3,400.00
	ILLEGAL U TURN	1	\$110.00
MCHENRY, JARRED (18)	IMPROPER TAG DISPLAY	1	\$100.00
	NO LICENSE IN POSSESSION	2	\$240.00
	NO SECURITY VERIFICATION	15	\$3,900.00
	OPERATING WITHOUT BEING LICENSED	6	\$1,560.00
	SPEED GREATER THAN PROPER	1	\$105.00
	SPEED IN EXCESS	3	\$315.00
	DEFECTIVE LIGHTS ALL OTHERS	5	\$550.00
	DISOBEYING STOP SIGN	1	\$110.00
	DRIVING WHILE REVOKED	1	\$260.00
	EXPIRED LICENSE PLATE	4	\$400.00
STOUGH, STANTON (23)	IMPROPER BACKING	1	\$110.00
	NO SECURITY VERIFICATION	5	\$1,300.00
	OPERATING WITHOUT BEING LICENSED	1	\$260.00
	DEFECTIVE LIGHTS ALL OTHERS	3	\$330.00
	DRIVING WHILE SUSPENDED	1	\$260.00
	EXPIRED LICENSE PLATE	1	\$100.00
	NO SECURITY VERIFICATION	1	\$260.00
	PARKED FACING ONCOMING TRAFFIC	1	\$35.00
	PARKING ON STREET 2 AM - 5 AM	13	\$455.00
	SPEED IN EXCESS	3	\$315.00
VOYLES, MATTHEW (80)	DEFECTIVE EQUIPMENT	3	\$330.00
	DEFECTIVE LIGHTS ALL OTHERS	12	\$1,320.00
	DRIVING WHILE SUSPENDED	1	\$260.00
	EXPIRED DRIVERS LICENSE	1	\$100.00
	EXPIRED LICENSE PLATE	7	\$700.00
	FAILURE TO DIM LIGHTS	2	\$220.00
	FAILURE TO SIGNAL INTENT	1	\$110.00
	IMPROPER LIGHTS	1	\$110.00
	IMPROPER TAG DISPLAY	6	\$600.00
	LEFT OF CENTER MARKED ZONE	2	\$220.00
	NO LICENSE IN POSSESSION	3	\$360.00
	NO SECURITY VERIFICATION	9	\$2,340.00
	OPERATING WITHOUT BEING LICENSED	1	\$260.00
	PARKED FACING ONCOMING TRAFFIC	1	\$35.00
	PARKING ON STREET 2 AM - 5 AM	24	\$840.00

POSSESSION OF A CONTROLLED DANGEROUS SUBSTANCE	1	\$265.00
POSSESSION OF DRUG PARAPHERNALIA	1	\$265.00
SPEED IN EXCESS	3	\$315.00
TRANSPORTING OPEN CONTAINER OF INTOX BEVERAGE	1	\$260.00
GRAND TOTAL	554	\$70,626.00

Citation Payment Method Summary

Total Cash	\$0.00
Total Checks	\$0.00
Total Credit Cards	\$0.00
Total Money Orders	\$0.00
Total Other	\$0.00
Grand Total	\$0.00

Warrant Summary Report

Warrant Record	
Warrant Issued	0
Warrant Served	0
Warrant Recalled	0
Warrant Issued	
No records found.	
Warrant Served	
No records found.	
Warrant Recalled	
No records found.	
Warrant Payment Method Summary	
Total Cash	\$0.00
Total Checks	\$0.00
Total Credit Cards	\$0.00
Total Money Orders	\$0.00
Total Other	\$0.00
Grand Total	\$0.00

Protective Order Summary Report

Protective Order Record	
Protective Order Issued - Non Emergency	0
Protective Order Issued - Emergency	0

Civil Process Summary Report

Civil Process Record	
Civil Process Issued	0
Group By Process Type	Group By Court Type
No records found.	No records found.

Field Interview Summary Report

Field Interview Record

Field Interview Issued 0

Group By Interviewed Officer

No records found.

Accident / Collision Summary Report

Accident Record

Accident / Collision Record 5

Accident / Collision with DUI 0

Accident / Collision with Hit & Run 0

Accident / Collision with Fatality 0

Radio Log Summary Report

Radio Log Record

Radio Log Record 1,634

Group By Call Type

Total	Initial Call Type
-------	-------------------

1	9-1-1 Hangup
---	--------------

2	9-1-1 Open Line
---	-----------------

1	Accident - City Equipment
---	---------------------------

5	Accident - Property Damage
---	----------------------------

1	Accident - With Injury
---	------------------------

5	Alarm Business
---	----------------

39	Alarm Residential
----	-------------------

2	Animal Control - Animal at Large / Nuisance
---	---

9	Assist - Citizen
---	------------------

6	Assist - Motorist
---	-------------------

1	Assist - Other City Department
---	--------------------------------

9	Assist - Outside Agency
---	-------------------------

1	Attempted Burglary - Residential
---	----------------------------------

2	Broadcast - General Information
---	---------------------------------

123	Business Check
-----	----------------

7	Check Solicitor
---	-----------------

13	Check The Welfare
----	-------------------

2	Civil Matter
---	--------------

3	Code Violation
---	----------------

1	Court - Bailiff
---	-----------------

1	Curfew Violation - Juvenile
---	-----------------------------

2	Deliver Council Packets
---	-------------------------

200	Dispatch - Informational
-----	--------------------------

2	District Court
---	----------------

1	Disturbance
---	-------------

3	Domestic
---	----------

3	DUI Arrest
---	------------

216	Ending Mileage
-----	----------------

4	Extra Watch
---	-------------

10	Fire Department - Automatic Alarm
----	-----------------------------------

Group By Final Type

Total	Final Call Type
-------	-----------------

1,634	
-------	--

1,634	GRAND TOTAL
-------	-------------

21	Fire Department - Medical Call
12	Fire Department - Mutual Aid
1	Fire Department - Odor Investigation
10	Fire Department - Service Call
6	Follow-up
1	Found Property
1	Fraud
108	House Check
1	Larceny/Theft - All Other
4	Larceny/Theft - From a Motor Vehicle
3	Miscellaneous - Other
7	Officer out of the car
2	Open Door - Business
25	Open Door - Residence
50	Ordinance Violation
5	Out at Public Works
2	Out at the Station
1	Out at the Station for Equipment
10	Out at the Station for Report
5	Out of district
4	Parking Complaint
5	Public Works Call
14	Receive Information
4	Reckless Driver
1	Release Property
3	Remove Debris from Roadway
3	Return to the station
1	Road Rage
4	S.T.O.P. Program
2	Signal 13 - Meal Beak
14	Special Assignment
1	Stand-by
215	Starting Mileage - In Service
18	Suspicious Activity
11	Suspicious Subject
15	Suspicious Vehicle
7	Traffic Complaint
3	Traffic Hazard
315	Traffic Stop
2	Training
1	Vandalism
13	Vehicle Impoundment
14	Vehicle Maintenance
7	Vehicle Registration/Stolen Check [10-28/10-29]
7	Vehicle Release
1,634	GRAND TOTAL

NICHOLS HILLS MUNICIPAL COURT Page: 1
 Report For March 1, 2024 Thru March 31, 2024 FILEDST

Violations by Filed Date...

Police Department	228	
MUNICIPAL COURT	0	
TRANSFERRED OUT	0	
Total Filed Violations		228

Completed Cases...

Paid Fine...

Police Department	92	
MUNICIPAL COURT	9	
TRANSFERRED OUT	3	
Total Paid Fines		104

Before Judge...

Police Department	0	
MUNICIPAL COURT	0	
TRANSFERRED OUT	1	
Total Before Judge		1
Total Completed		105

Other Completed...

Dismissed - had Insurance

Police Department	3	
MUNICIPAL COURT	0	
TRANSFERRED OUT	0	
Total		3

Dismissed by Judge

Police Department	8	
MUNICIPAL COURT	0	
TRANSFERRED OUT	0	
Total		8

Dismissed - COMPLIANCE

Police Department	22	
MUNICIPAL COURT	0	
TRANSFERRED OUT	0	
Total		22

WARNING TICKET

Police Department	1	
MUNICIPAL COURT	0	
TRANSFERRED OUT	0	
Total		1

		34
--	--	----

NICHOLS HILLS MUNICIPAL COURT Page: 2
 Report For March 1, 2024 Thru March 31, 2024 FILEDST

Grand Total Completed 139

Net Difference Filed/Complete 89

Warrants...

Issued...

Police Department	21	
MUNICIPAL COURT	0	
TRANSFERRED OUT	0	
Total Violations		21
Total Warrants Issued		25

Cleared...

Police Department	27	
MUNICIPAL COURT	8	
TRANSFERRED OUT	2	
Total Violations		37
Total Warrants Cleared		38

Change in Total Warrants 13-

FINE FINE		\$11,916.95
CLEET7 CLEET STATE OF OK. 2017		\$705.66
AFIS17 AFIS 2017		\$705.67
FS17 FORENSIC SCIENCE 2017		\$705.67
LATE LATE FEE		\$399.45
AMS COLLECTION AGENCY		\$1,309.25
FTA FAILURE TO APPEAR		\$1,832.00
CLEET4 CLEET STATE OF OKLAHOMA		\$45.00
FP2 AFIS		\$25.00
FS FORENSIC SCIENCE IMPROVE FEE		\$25.00
ADMIN ADMINISTRATIVE FEE		\$2.50
CLEET CLEET		\$7.00
DRUGED DRUG EDUCATION FEE		\$10.00

Total Fees/Fines Paid \$17,689.15

Nichols Hills Fire Department
March 2024 Monthly Report

In the month of March all shifts worked on finishing up their annual Life and Safety inspection assignments. Both fire alarm and sprinkler systems at city hall were inspected and tested by third party companies. Firefighter Josh Balch completed his probationary rookie status on March 20, 2024. All personal respiratory equipment was inspected and tested to ensure each piece is functioning properly. This equipment testing consisted of all fresh air face pieces and (SCBA) Self-Contained Breathing Apparatus. Three fire station tours were requested and conducted in the month of March. The new fire training tower project is coming along great. Concrete for the tower foundation along with the pad on all sides of the tower have been poured and waiting its cure time. Tower assembly will be starting for the next phase. We are excited for the completion of this project.

The fire department responded to 54 calls in the month of April.

- | | |
|----------------------------|-------------------|
| • Fires – 0 | Ward 1 – 31% |
| • EMS – 17 | Ward 2 – 31% |
| • Hazardous Conditions – 0 | Ward 3 – 19% |
| • Service Calls – 15 | The Village – 19% |
| • False Calls – 22 | |

March was an active month for training around the station. Representatives from OG&E and ONEOK came in and did safety training for our crews. The next week, Lucien Jones with Oklahoma County Emergency Management, was here and taught a class titled Radio 101 which dealt with how the different radio systems work within emergency services. The last week in March was our EMS training with Bill Justice. Topics covered were traumatic brain injuries and c-spine restriction. Each shift ran through Blue Card scenarios covering single family residential

structures. T.O. Reyes attended his first session of the Oklahoma Executive Fire Officer Program at Lake Murray. Chiefs Boydston and Mays attended the Oklahoma Emergency Managers Conference in Durant. FF Josh Balch successfully passed his probationary year testing. Balch also attended the first session of his Fire Officer III class as well as a hose line advancement class. Lt. Colton Sanderson continues through his Paramedic course. Other training that was covered during the month included various EMS skills / protocol review, new driver training, online officer training through Vector Solutions, salvage covers, air bags, ropes and knots, and firefighter cancer prevention videos assigned by Risk Manager Lindy Hough.

Fire Chief

Kevin Boydston

MONTHLY OPERATIONAL REPORT
GROUND WATER SYSTEMS

73116
ZIP

DATE	WATER PUMPED 1,000 GALLONS PER DAY	CHEMICALS USED						NO. WELLS IN SYSTEM 23				TOTAL ALK.	Ph	STAB- ILITY	Fluoride			
		CHLORINE AND RESIDUALS						NO. WELLS IN USE	TOTAL HOURS IN USE	STATIC LEVEL							PUMPING LEVEL	
										WELL NO.	FT.						WELL NO.	
		lbs	SERIES 1		SERIES 2													
		PLT	DIST	PLT	DIST													
21	940,845	4	0.48	0.52	0.58	0.61	4	110.8										
22	964,650	4	0.51	0.58	0.68	0.61	3	124.3										
23	1,046,392	4	0.47	0.51	0.49	0.49	5	130.5										
24	1,121,256	4	0.42	0.58	0.38	0.32	6	142.2										
25	1,085,981	4	0.45	0.51	0.35	0.41	6	137.4										
26	1,033,704	4	0.30	0.48	0.42	0.30	6	119.8										
27	1,024,263	4	0.38	0.41	0.51	0.35	6	118.7										
28	1,029,702	4	0.28	0.37	0.25	0.59	5	119.3										
1	953,814	4	0.56	0.71	0.57	0.56	5	119.7										
2	952,986	4	0.51	0.56	0.59	0.51	5	119.6										
3	951,900	4	0.41	0.46	0.57	0.41	5	119.5										
4	956,022	4	0.43	0.45	0.49	0.43	5	120.0										
5	952,730	4	0.56	0.33	0.26	0.28	5	119.6										
6	955,940	4	0.33	0.38	0.57	0.51	5	120.0										
7	955,470	4	0.66	0.41	0.68	0.48	5	119.9										
8	952,840	4	0.59	0.89	0.77	0.59	5	119.6										
9	952,288	4	0.33	0.49	0.39	0.33	5	119.5										
10	575,330	4	0.35	0.41	0.45	0.38	4	72.6										
11	357,399	4	0.33	0.49	0.39	0.33	2	47.9										
12	463,746	4	0.35	0.41	0.45	0.38	3	64.0										
13	534,774	4	0.21	0.26	0.31	0.46	4	69.4										
14	951,123	4	0.42	0.35	0.39	0.28	5	109.6										
15	1,154,142	4	0.58	0.31	0.38	0.58	6	131.2										
16	1,261,440	4	0.58	0.31	0.38	0.58	6	144.0										
17	1,062,720	4	0.37	0.33	0.39	0.37	5	120.0										
18	596,363	4	0.22	0.21	0.36	0.26	6	83.9										
19	823,622	4	0.26	0.22	0.29	0.24	5	111.4										
20	1,361,982	4	0.33	0.29	0.37	0.33	8	166.0										
TOTAL	25,973,424	112					140	3200.2										
AVG.	927,622	4					5											



WATER PUMPED
Mar-24



WELL	Arsenic ppb	G.P.M.	Gallons Pumped	Electrical Cost Per Thousand Gallons
2	0.50	138	6,038,466	\$0.04
5	0.50	125	1,698,625	\$0.45
8	0.50	111	4,942,608	\$0.27
12	0.50	157	5,519,021	\$0.23
14	0.50	180	4,122,800	\$0.09
15	0.50	125	5,568,000	\$0.21
21	0.50	110	4,306,720	\$0.06
23	0.50	180	5,215,680	\$0.47
25	0.50	128	973,176	\$0.04
Total			38,385,096	

Blended arsneic level 0.50 ppb
Energy costs per 1000 gals \$0.00
Contractor Usage

1,000

WATER PUMPED
LAST FIVE YEARS:

Mar-23	20,676,131
Mar-22	22,022,453
Mar-21	52,136,712
Mar-20	19,432,085
Mar-19	17,241,440

TJ Henderson
Water Well Operator

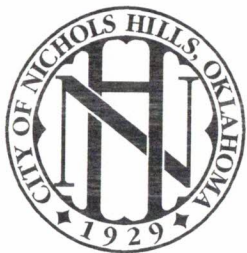
Sewer Main Blocks/ PM
Preventative Maintenance

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BUILDING PERMITS MARCH 2024

Project ID	Project Type	Name	Property	Issued Date	Square Footage	Valuation
158592	BR-NEW	TIM HUGHES CUSTOM HOMES LLC	6502 LENOX	3/4/2024	5332	\$ 2,000,000.00
158601	BR-REM	STICKS & BRICKS COMPANY	6910 AVONDALE	3/6/2024		\$ 75,000.00
158602	BR-REM	CORBYN ROBERTS HOMES INC	1712 ELMHURST	3/6/2024		\$ 75,000.00
158603	FENCE-RES	J SALAZAR FENCING LLC	1717 COVENTRY	3/7/2024		\$ 7,289.50
158604	DEMO-RES	MIDWEST WRECKING	1810 DORCHESTER DR	3/7/2024		
158606	ROOF-RES	WHITEKILLER ROOFING LLC	6901 GRAND	3/7/2024		\$ 170,000.00
158608	BR-REM	DAVID ASSEF	1244 GLENBROOK	3/7/2024		\$ 140,000.00
158615	STORM	FLATSAFE TORNADO SHELTERS	1209 MULBERRY	3/8/2024		\$ 4,600.00
158616	BR-NEW	ROLAND CLARK	1506 GLENBROOK TERRACE	3/11/2024	4190	\$ 800,000.00
158620	ROOF-RES	JONES GENERAL CONTRACTORS	1808 COVENTRY	3/12/2024		\$ 24,459.00
158624	POOL	AQUATIC DREAMS CUSTOM POOLS	1109 HEMSTEAD	3/14/2024		\$ 90,000.00
158628	BR-NEW	CANDELARIA DESIGN BUILD	1303 HUNTINGTON	3/14/2024	4890	\$ 1,750,000.00
158629	BR-REM	MACCINI CONSTRUCTION	1515 GLENBROOK TERRACE	3/15/2024		\$ 38,000.00
158630	ROOF-RES	COBALT ROOFING & EXTERIOR	1823 COVENTRY	3/18/2024		\$ 20,000.00
158638	FENCE-RES	TERRAIN LANDSCAPES	7104 BRENTWOOD	3/20/2024		\$ 4,000.00
158641	FENCE-RES	PREFERRED FENCE SOLUTIONS INC	1104 BEDFORD	3/21/2024		\$ 4,432.00
158645	BR-NEW	CHRISTOPHER LEE & COMPANY INC	6913 GRAND	3/22/2024	6870	\$ 1,800,000.00
158647	CURB	AGS CONCRETE LLC	1112 CUMBERLAND	3/25/2024		
158656	FENCE-RES	LAND AND STONE CONSTRUCTION	1914 HUNTINGTON	3/26/2024		\$ 8,100.00
158659	STORM	STORM SAFE SHELTERS	6623 AVONDALE	3/26/2024		\$ 4,250.00
158660	CURB	AGS CONCRETE LLC	1118 CUMBERLAND	3/26/2024		
158664	ROOF-RES	1ST CHOICE EXTERIORS	1811 DORCHESTER PL	3/27/2024		\$ 33,000.00
158665	ROOF-RES	HARALSON RENOVATIONS	1208 BELFORD	3/27/2024		\$ 11,400.00
158666	POOL	AQUATIC DREAMS CUSTOM POOLS	1831 DRAKESTONE	3/28/2024		\$ 100,000.00
158668	FENCE-RES	RM LAWN & LANDSCAPING LLC	1832 DRAKESTONE	3/28/2024		\$ 5,000.00



Public Works
Water Production Report
March 2024



<u>Water Produced</u>	<u>25,973,424</u>
<u>Water Sold</u>	<u>24,760,261</u>
<u>Water used in the City Parks</u>	<u>826,485</u>
<u>Water flushed for Bond Projects</u>	<u>1,000</u>
<u>Fire Department usage - est.</u>	<u>0</u>
<u>City Facilities</u>	<u>40,650</u>
<u>Water unaccounted for</u>	<u>345,028</u>
<u>% water loss for the month</u>	<u>1.3%</u>
<u>Avg. water loss/ for the last 12 months</u>	<u>0.8%</u>

Risk Manager Report March 2024

There were no work-related injuries this month.

There were several random non-dot drug screens this month at public works.

The public works safety meeting this month was on Trenching and Shoring. A demo was done on the new inflatable shoring public works received through the OMAG Excavation Safety Equipment Grant which is a 5:1 grant up to \$5000.

The police department completed their quarterly safety training on “fatigue in the workplace”. Administration’s quarterly safety training was on “de-escalation techniques” dealing with upset customers. The fire department’s quarterly safety training was on “firefighter cancer awareness”.

Park inspections were completed on Woods, Kite and Davis Park. No issues were found.

The new active shooter policy was added to all department heads’ Emergency Operations Plan (EOP). The updated safety manual will be available by the end of April.

I attended the Oklahoma Emergency Management Association (OEMA) in Durant, Oklahoma this month along with the fire chief and deputy fire chief. Some classes I attended were: FEMA 2-day pre-conference workshop on Local Mitigation Planning; Initial Response Management Actions (IRMA) taught by Oklahoma Homeland Security; Disaster Recovery and the FEMA Public Assistance Process; Emergency Operations Center/Incident Command System Interface; Lessons Learned from the Cole Tornado; You’ve Had a Disaster, What Happens Next? I hope to attend this conference annually if possible.

I ordered new HI-VIZ Class 3 summer shirts for streets, sanitation and water departments. We want our employees to stay cool and safe this summer and this is an easy, cost-effective solution to help with the high temperatures this upcoming summer.

ACCOUNT NUMBER	NAME	CLASS	SERVICE ADDRESS	STATUS	DATE OF SERVICE	XFER?
02-00729-13	I - ANDERSON, MICHAEL	RES	1826 DRAKESTONE	ACTIVE	3/20/2024	
01-00835-05	I - BROOKOVER, ELISE	RES	1608 GLENBROOK	ACTIVE	3/28/2024	
01-00007-25	E - EUROPEAN DEKOR, LLC	RES	1112 CUMBERLAND	ACTIVE	3/05/2024	
01-00937-04	I - GIVENS, ERICA	RES	1402 KENILWORTH	ACTIVE	3/04/2024	
02-00565-06	I - GOODWIN, LACEY	RES	1817 GUILFORD	ACTIVE	3/01/2024	
02-00241-04	I - GRIMES, SARAH	RES	1706 PENNINGTON	ACTIVE	3/15/2024	
01-00044-08	I - HAGGARD, GRANT	RES	1115 FENWICK	ACTIVE	3/22/2024	
02-00846-04	I - HILL, HADDON	RES	1813 WESTMINSTER	ACTIVE	3/21/2024	
02-00071-02	E - KRONE CONSTRUCTION INC	RES	2307 GRAND	ACTIVE	3/21/2024	
02-00847-05	E - LAWP INVESTMENTS LLC	RES	1815 WESTMINSTER	ACTIVE	3/20/2024	
01-00703-01	I - NOECKER, WILLIAM	RES	1208 SHERWOOD	ACTIVE	3/11/2024	
01-00907-03	I - NOSSAMAM, JACOB	RES	1609 NORWOOD	ACTIVE	3/18/2024	
02-00618-01	I - PIPLITS, PHILIPP	RES	1823 COVENTRY	ACTIVE	3/22/2024	
02-00904-02	I - RAGLAND, DAVID	RES	2407 GRAND CT	ACTIVE	3/06/2024	
02-00801-01	E - REAL WORLD INVESTMENTS LLC	RES	1808 WESTMINSTER	ACTIVE	3/08/2024	
02-00405-13	I - WINLAND, CHRISTOPHER	RES	1314 SHERWOOD	ACTIVE	3/26/2024	

** TOTAL PRINTED 16 **

STATUS: All

CONFIDENTIALS PRINTED: NO

RANGE OF START DATES: 3/01/2024 THRU 3/31/2024

TRANSFERS INCLUDED: NO

LAST BILL DATE: 0/00/0000 THRU 99/99/9999

PRINT MAILING ADDR: NO

TOTALS BY CUSTOMER CLASS			
<u>CLASS</u>	<u>DESCRIPTION</u>	<u>TOTAL</u>	
RES	RESIDENTIAL	16	
	CLASS TOTAL:	16	
TOTALS BY RATE TABLE			
<u>SERVICE</u>	<u>RATE</u>	<u>DESCRIPTION</u>	<u>TOTAL</u>

SELECTION CRITERIA

REPORT SELECTIONS:

REPORT SEQUENCE: Account Name
ACCOUNT STATUS: All
CUSTOMER CLASS: All
SERV/TBL: All
INCLUDE TRANSFER: NO
INCLUDE CONFIDENTIAL: NO

INFORMATION INCLUDED:

MAILING ADDRES: NO
COMMENT CODES: None

CUSTOMER DATES:

START DATE: 3/01/2024 THRU 3/31/2024
LAST BILL DATE: 0/00/0000 THRU 99/99/9999

** END OF REPORT **

CITY OF NICHOLS HILLS
TREASURER'S REPORT - INVESTMENT SCHEDULE
March 31, 2024

MATURITY DATE	DEPOSITORY BANK	COST BASIS	MATURITY VALUE	YIELD TO MATURITY	DAYS INVESTED
Operations					
Operating Acct (Avg Balance)	BancFirst	376,477.44	376,477.44		
SWEEP Acct (Avg Balance)	BancFirst	18,162,433.59	18,162,433.59		
		<u>18,538,911.03</u>	<u>18,538,911.03</u>		
NICHOLS HILLS GENERAL FUND					
06/13/24	Midfirst	1,000,000.00	1,046,425.56	4.64%	427
09/12/24	First Fidelity	900,000.00	939,575.34	5.42%	300
06/13/24	Valliance	500,000.00	511,753.42	5.20%	165
01/16/25	First Fidelity	600,000.00	630,493.15	5.00%	371
		<u>3,000,000.00</u>	<u>3,128,247.47</u>		
NICHOLS HILLS GENERAL FUND - CIP					
06/13/24	TREASURY BILL	720,873.33	750,000.00	5.39%	273
11/14/24	Valliance	700,000.00	730,715.62	5.20%	308
01/16/25	FNB of Ok	700,000.00	743,589.58	5.25%	427
06/12/25	Midfirst	650,000.00	675,602.25	3.95%	701
		<u>2,770,873.33</u>	<u>2,899,907.45</u>		
NICHOLS HILLS MUNICIPAL AUTHORITY					
04/11/24	Midfirst	850,000.00	877,451.44	5.52%	210
06/13/24	First Fidelity	550,000.00	562,009.99	5.35%	165
		<u>1,400,000.00</u>	<u>1,439,461.43</u>		
NICHOLS HILLS MUNICIPAL AUTHORITY - CIP					
04/11/24	Midfirst	500,000.00	516,147.91	5.52%	210
06/13/24	Midfirst	600,000.00	627,855.34	4.64%	427
		<u>1,100,000.00</u>	<u>1,144,003.25</u>		
SINKING FUND					
06/25/24	Midfirst	3,700,000.00	3,787,502.47	5.24%	166
06/20/24	TREASURY BILL	799,749.51	818,000.00	5.22%	161
		<u>4,499,749.51</u>	<u>4,605,502.47</u>		
GENERAL OBLIGATION BOND OF 2021					
06/13/24	Midfirst	1,100,000.00	1,134,791.02	5.41%	210
09/12/24	First Fidelity	550,000.00	574,184.93	5.42%	300
09/05/24	TREASURY BILL	649,269.08	670,000.00	4.90%	238
		<u>2,299,269.08</u>	<u>2,378,975.95</u>		
GENERAL OBLIGATION BOND OF 2022					
04/11/24	Midfirst	750,000.00	766,528.51	5.41%	147
09/05/24	TREASURY BILL	824,668.64	851,000.00	4.90%	238
		<u>1,574,668.64</u>	<u>1,617,528.51</u>		
GENERAL OBLIGATION BOND OF 2023					
04/11/24	Midfirst	2,000,000.00	2,094,284.32	4.71%	458
06/13/24	FNB of OK	800,000.00	831,850.00	5.25%	273
06/13/24	Midfirst	1,000,000.00	1,047,142.16	4.71%	521
09/12/24	Valliance	600,000.00	621,369.86	5.20%	250
01/16/25	FNB of OK	825,000.00	876,373.44	5.25%	427
		<u>5,225,000.00</u>	<u>5,471,019.78</u>		
SOURCE					
		COST	MATURITY	% of Total	Margin
BANCFIRST		18,538,911.03	18,538,911.03	45.88%	135.4%
MIDFIRST BANK		12,150,000.00	12,573,730.98	30.07%	112.0%
FIRST NATIONAL BANK OF OK		2,325,000.00	2,451,813.02	5.75%	116.4%
TREASURY BILL		2,994,560.56	3,089,000.00	7.41%	
FIRST FIDELITY BANK		2,600,000.00	2,706,263.41	6.43%	196.198%
VALLIANCE BANK		1,800,000.00	1,863,838.90	4.45%	110.0%
TOTAL INVESTED		<u>\$ 40,408,471.59</u>	<u>\$ 41,223,557.34</u>	100.00%	

01 -General Fund

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
ASSETS			
=====			
01-00-10050	Cash in Bank - Flex Account	22,510.25	
01-00-10099	Claim on Cash	1,276,566.63	
01-00-10100	Cash - Municipal Court	3,482.73	
01-00-11000	T-Bills and CD's	3,000,000.00	
01-00-11100	Interest Receivables	23,155.16	
01-00-11600	Other Receivables	1,270,835.00	
01-00-11650	Health Ins - Retirees & Cobra	5,335.54	
01-00-11700	Beverage Tax Receivable	855.00	
01-00-11800	Sales Tax Receivable	812,645.00	
01-00-11900	Franchise Fee Receivable	50,867.00	
01-00-12000	Utilities Receivable	86,069.81	
01-00-13799	Due To/From Flex Spending	5,931.52	
01-00-13800	Allowance for Court Receivable	(1,107,942.00)	
01-00-14000	Deposit with Third Party Admin	37,228.00	
01-00-17000	Lease Receivable	<u>694,888.00</u>	
		<u>6,182,427.64</u>	
	TOTAL ASSETS		6,182,427.64
			=====
LIABILITIES			
=====			
01-00-30050	Deposit - held for others	74,820.00	
01-00-30090	Due to Collection agency	1,309.25	
01-00-30099	A/P Due to Pooled Cash	144,102.37	
01-00-30700	Deferred Interest Income	23,155.16	
01-00-32050	Cleet Payable	2,173.48	
01-00-32600	Uniform Building Code Fee Paya	12.00	
01-00-33300	Deferred Fine Revenue	147,205.00	
01-00-34300	Bonds held in reserve - Banner	25,300.00	
01-00-36000	Unapplied Credit Liab- A/R	6.02	
01-00-36500	Deferred inflow - leases	694,888.00	
01-00-37176	Retainage Payable	<u>8,855.00</u>	
	TOTAL LIABILITIES		<u>1,121,826.28</u>
EQUITY			
=====			
01-00-57050	Assigned - Economic Developmen	500,000.00	
01-00-57070	Assigned - Other	620,008.81	
01-00-57071	Assigned - art in parks	25,000.00	
01-00-59000	Unassigned Fund Balance	<u>4,818,730.08</u>	
	TOTAL BEGINNING EQUITY		5,963,738.89
	TOTAL REVENUE	9,019,065.89	
	TOTAL EXPENDITURES	<u>9,922,203.42</u>	
	TOTAL REVENUE OVER/(UNDER) EXPENSES	(903,137.53)	
	TOTAL EQUITY & REV. OVER/(UNDER) EXP.		<u>5,060,601.36</u>
	TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.		6,182,427.64
			=====

02 -Street & Alley

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE
ASSETS		
=====		
02-00-10099	Claim on Cash	275,457.73
02-00-14900	Due from other Governments	<u>1,608.00</u>
		<u>277,065.73</u>
TOTAL ASSETS		277,065.73
		=====
LIABILITIES		
=====		
EQUITY		
=====		
02-00-51090	Restricted Fund Bal-Streets	235,572.96
02-00-57090	Assigned Fund Balance-Streets	<u>7,166.00</u>
	TOTAL BEGINNING EQUITY	242,738.96
TOTAL REVENUE		<u>34,326.77</u>
	TOTAL REVENUE OVER/(UNDER) EXPENSES	34,326.77
	TOTAL EQUITY & REV. OVER/(UNDER) EXP.	<u>277,065.73</u>
	TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.	277,065.73
		=====

03 -Designated Fds-Fire & Gen

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
ASSETS			
=====			
03-00-10099	Claim on Cash	<u>1,627.64</u>	<u>1,627.64</u>
TOTAL ASSETS			1,627.64
			=====
LIABILITIES			
=====			
EQUITY			
=====			
03-00-51050	Restricted Fund Bal-Donations	<u>1,613.58</u>	
TOTAL BEGINNING EQUITY		1,613.58	
TOTAL REVENUE		470.24	
TOTAL EXPENDITURES		<u>456.18</u>	
TOTAL REVENUE OVER/(UNDER) EXPENSES		14.06	
TOTAL EQUITY & REV. OVER/(UNDER) EXP.		<u>1,627.64</u>	
TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			1,627.64
			=====

04 -Designated Funds-Police

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
ASSETS			
=====			
04-00-10099	Claim on Cash	<u>66,603.47</u>	<u>66,603.47</u>
TOTAL ASSETS			66,603.47
			=====
LIABILITIES			
=====			
EQUITY			
=====			
04-00-51050	Restricted Fund Bal-Donations	<u>49,210.67</u>	
TOTAL BEGINNING EQUITY		49,210.67	
TOTAL REVENUE		15,554.02	
TOTAL EXPENDITURES		(<u>1,838.78</u>)	
TOTAL REVENUE OVER/(UNDER) EXPENSES		17,392.80	
TOTAL EQUITY & REV. OVER/(UNDER) EXP.		<u>66,603.47</u>	
TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			66,603.47
			=====

05 -Designated Funds-PW

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
ASSETS			
=====			
05-00-10099	Claim on Cash	<u>2,656.01</u>	
			<u>2,656.01</u>
TOTAL ASSETS			2,656.01
			=====
LIABILITIES			
=====			
EQUITY			
=====			
05-00-51050	Restricted Fund Bal-Donations	<u>2,261.40</u>	
TOTAL BEGINNING EQUITY		2,261.40	
TOTAL REVENUE		<u>394.61</u>	
TOTAL REVENUE OVER/(UNDER) EXPENSES		394.61	
TOTAL EQUITY & REV. OVER/(UNDER) EXP.			<u>2,656.01</u>
TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			2,656.01
			=====

06 -Municipal Authority

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE
ASSETS		
=====		
06-00-10099	Claim on Cash	1,417,405.40
06-00-11000	T-Bills and CD's	1,400,000.00
06-00-11100	Interest Receivable	39,160.58
06-00-12150	Utility Receivable	393,172.25
06-00-13900	Unbilled Receivable	162,705.00
06-00-14800	Allowance for Doubtful Account	(26,586.93)
06-00-14850	Bad Debt Receivable	28,585.83
06-00-15000	Deferred outflow of resources	374,590.00
06-00-15500	Deferred Outflow - OPEB	43,637.00
06-00-20000	Fixed Assets	47,398,596.03
06-00-20100	Accumulated Depreciation	(30,746,611.89)
06-00-21000	Land	207,742.00
06-00-21500	Construction in Progress	<u>1,817,431.06</u>
		<u>22,509,826.33</u>
TOTAL ASSETS		22,509,826.33
		=====
LIABILITIES		
=====		
06-00-30090	Payable - Collection AgencyFee	5,735.02
06-00-30099	A/P Due to Pooled Cash	78,819.02
06-00-31800	Comp Absent Payable	5,383.02
06-00-31890	Compensated Absences - Long Te	48,447.00
06-00-34000	City of NH - Garbage	86,069.81
06-00-34100	Unearned Rev (Unapplied Credit	15,987.34
06-00-34325	Deposit - Fire Hydrant Meter	5,200.00
06-00-34500	Due to Tyler Tech (Cr Cd Fees)	1,547.25
06-00-34900	Notes Payable - Current Portio	899.00
06-00-35000	NOTES PAYABLE	14,404.00
06-00-38000	Deferred inflow of resources	38,888.00
06-00-38500	Deferred Inflow - OPEB	50,180.00
06-00-40000	Net Pension Liability	20,673.00
06-00-40100	OPEB Liability	<u>98,791.00</u>
TOTAL LIABILITIES		<u>471,023.46</u>
EQUITY		
=====		
06-00-50400	Net Investment-Capital Assets	18,419,867.00
06-00-52090	Unrestricted Fund Balance	<u>3,411,673.40</u>
TOTAL BEGINNING EQUITY		21,831,540.40
TOTAL REVENUE		3,967,907.27
TOTAL EXPENDITURES		<u>3,760,644.80</u>
TOTAL REVENUE OVER/(UNDER) EXPENSES		207,262.47
TOTAL EQUITY & REV. OVER/(UNDER) EXP.		<u>22,038,802.87</u>
TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.		22,509,826.33
		=====

07 -General Fund - CIP

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
ASSETS			
=====			
07-00-10099	Claim on Cash	1,782,878.15	
07-00-11000	T-Bills and CD's	2,770,873.33	
07-00-11100	Interest Receivable	<u>44,094.89</u>	
		<u>4,597,846.37</u>	
TOTAL ASSETS			4,597,846.37
			=====
LIABILITIES			
=====			
07-00-30099	A/P Due to Pooled Cash	151,000.00	
07-00-30700	Deferred Interest Income	<u>44,094.89</u>	
	TOTAL LIABILITIES		<u>195,094.89</u>
EQUITY			
=====			
07-00-57100	Assigned Fund Bal-Capital Imps	<u>2,755,995.06</u>	
	TOTAL BEGINNING EQUITY		2,755,995.06
TOTAL REVENUE		2,038,155.12	
TOTAL EXPENDITURES		<u>391,398.70</u>	
	TOTAL REVENUE OVER/(UNDER) EXPENSES	1,646,756.42	
TOTAL EQUITY & REV. OVER/(UNDER) EXP.		<u>4,402,751.48</u>	
TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			4,597,846.37
			=====

08 -Sinking Fund

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE
ASSETS		
=====		
08-00-10000	Cash - Sinking Fund	605,144.34
08-00-11000	T-Bills and CD's	4,499,749.51
08-00-11100	Interest Receivable	0.49
08-00-14900	Due from other Governments	<u>83,132.00</u>
		<u>5,188,026.34</u>
TOTAL ASSETS		5,188,026.34
		=====
LIABILITIES		
=====		
08-00-30700	Deferred Interest Income	0.08
08-00-30701	Deferred Income	<u>58,171.00</u>
	TOTAL LIABILITIES	<u>58,171.08</u>
EQUITY		
=====		
08-00-51030	Restricted Fund Bal-Debt Srv	<u>398,747.08</u>
	TOTAL BEGINNING EQUITY	398,747.08
TOTAL REVENUE		5,145,921.05
TOTAL EXPENDITURES		<u>414,812.87</u>
TOTAL REVENUE OVER/(UNDER) EXPENSES		4,731,108.18
TOTAL EQUITY & REV. OVER/(UNDER) EXP.		<u>5,129,855.26</u>
TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.		5,188,026.34
		=====

09 -Meter Deposits

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
ASSETS			
=====			
09-00-10099	Claim on Cash	<u>29,360.00</u>	
			<u>29,360.00</u>
	TOTAL ASSETS		29,360.00
			=====
LIABILITIES			
=====			
09-00-36100	Reserve for Meter Deposits	<u>29,360.00</u>	
	TOTAL LIABILITIES		<u>29,360.00</u>
EQUITY			
=====			
	TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.		29,360.00
			=====

10 -911 Fund

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
ASSETS			
=====			
10-00-10099	Claim on Cash	84,926.92	
10-00-11600	Other Receivables	<u>729.00</u>	
			<u>85,655.92</u>
TOTAL ASSETS			85,655.92
			=====
LIABILITIES			
=====			
EQUITY			
=====			
10-00-51070	Restricted Fd Bal-Public Safet	<u>71,535.90</u>	
TOTAL BEGINNING EQUITY		71,535.90	
TOTAL REVENUE		<u>14,120.02</u>	
TOTAL REVENUE OVER/(UNDER) EXPENSES		14,120.02	
TOTAL EQUITY & REV. OVER/(UNDER) EXP.		<u>85,655.92</u>	
TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			85,655.92
			=====

11 -Impound Fee Police Fund

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
ASSETS			
=====			
11-00-10099	Claim on Cash	<u>40,594.38</u>	
			<u>40,594.38</u>
TOTAL ASSETS			40,594.38
			=====
LIABILITIES			
=====			
EQUITY			
=====			
11-00-51075	Restricted Fd Bal - Police Imp	<u>34,342.69</u>	
TOTAL BEGINNING EQUITY		34,342.69	
TOTAL REVENUE		<u>6,251.69</u>	
TOTAL REVENUE OVER/(UNDER) EXPENSES		6,251.69	
TOTAL EQUITY & REV. OVER/(UNDER) EXP.		<u>40,594.38</u>	
TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			40,594.38
			=====

13 -Municipal Authority - CIP

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
ASSETS			
=====			
13-00-10099	Claim on Cash	202,715.76	
13-00-11000	T-Bills and CD's	1,100,000.00	
13-00-11100	Interest Receivable	<u>10,150.99</u>	
		<u>1,312,866.75</u>	
TOTAL ASSETS			1,312,866.75
			=====
LIABILITIES			
=====			
13-00-37176	Retainage Payable	<u>76,149.00</u>	
TOTAL LIABILITIES			<u>76,149.00</u>
EQUITY			
=====			
13-00-57100	Fund Bal-Capital Improvements	<u>1,367,709.73</u>	
TOTAL BEGINNING EQUITY			1,367,709.73
TOTAL REVENUE		96,427.99	
TOTAL EXPENDITURES		<u>227,419.97</u>	
TOTAL REVENUE OVER/(UNDER) EXPENSES		(130,991.98)	
TOTAL EQUITY & REV. OVER/(UNDER) EXP.		<u>1,236,717.75</u>	
TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			1,312,866.75
			=====

14 -Water Impact Fees Fund

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
ASSETS			
=====			
14-00-10099	Claim on Cash	<u>159,199.25</u>	
			<u>159,199.25</u>
TOTAL ASSETS			159,199.25
			=====
LIABILITIES			
=====			
EQUITY			
=====			
14-00-50300	Restricted Fund Balance	<u>141,315.68</u>	
TOTAL BEGINNING EQUITY		141,315.68	
TOTAL REVENUE		<u>17,883.57</u>	
TOTAL REVENUE OVER/(UNDER) EXPENSES		17,883.57	
TOTAL EQUITY & REV. OVER/(UNDER) EXP.			<u>159,199.25</u>
TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			159,199.25
			=====

15 -Sewer Impact Fee Fund

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
ASSETS			
=====			
15-00-10099	Claim on Cash	<u>113,104.73</u>	
			<u>113,104.73</u>
TOTAL ASSETS			113,104.73
			=====
LIABILITIES			
=====			
EQUITY			
=====			
15-00-50300	Restricted Fund Balance	<u>95,252.68</u>	
TOTAL BEGINNING EQUITY		95,252.68	
TOTAL REVENUE		<u>17,852.05</u>	
TOTAL REVENUE OVER/(UNDER) EXPENSES		17,852.05	
TOTAL EQUITY & REV. OVER/(UNDER) EXP.		<u>113,104.73</u>	
TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			113,104.73
			=====

17 -Drainage Fee Fund

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE
ASSETS		
=====		
17-00-10099	Claim on Cash	272,013.10
17-00-12000	Utility Receivables	5,389.94
17-00-13900	Unbilled Receivable	1,627.00
17-00-14850	Bad Debt Receivable	<u>85.17</u>
		<u>279,115.21</u>
TOTAL ASSETS		279,115.21
		=====
LIABILITIES		
=====		
EQUITY		
=====		
17-00-50300	Restricted Fund Balance	<u>220,660.76</u>
	TOTAL BEGINNING EQUITY	220,660.76
TOTAL REVENUE		<u>58,454.45</u>
	TOTAL REVENUE OVER/(UNDER) EXPENSES	58,454.45
TOTAL EQUITY & REV. OVER/(UNDER) EXP.		<u>279,115.21</u>
TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.		279,115.21
		=====

18 -Health Insurance Fund

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
ASSETS			
=====			
18-00-10050	Cash - Health Insurance	269,774.45	
18-00-11600	Other Receivables	<u>58,974.92</u>	
			<u>328,749.37</u>
TOTAL ASSETS			328,749.37
			=====
LIABILITIES			
=====			
18-00-30090	Claims Payable	<u>61,359.00</u>	
TOTAL LIABILITIES			<u>61,359.00</u>
EQUITY			
=====			
18-00-57090	Assigned Fund Balance	<u>61,654.81</u>	
TOTAL BEGINNING EQUITY		61,654.81	
TOTAL REVENUE		967,559.82	
TOTAL EXPENDITURES		<u>761,824.26</u>	
TOTAL REVENUE OVER/(UNDER) EXPENSES		205,735.56	
TOTAL EQUITY & REV. OVER/(UNDER) EXP.		<u>267,390.37</u>	
TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			328,749.37
			=====

20 -Designated Funds-Parks

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE
ASSETS		
=====		
20-00-10099	Claim on Cash	666,005.37 666,005.37
TOTAL ASSETS		666,005.37 =====
LIABILITIES		
=====		
20-00-30099	A/P Due to Pooled Cash	38,150.00
20-00-37176	Retainage Payable	9,184.00 47,334.00
TOTAL LIABILITIES		47,334.00
EQUITY		
=====		
20-00-51050	Restricted Fund Bal - Donation	344,398.23 344,398.23
TOTAL BEGINNING EQUITY		344,398.23
TOTAL REVENUE		322,998.14
TOTAL EXPENDITURES		48,725.00 274,273.14
TOTAL REVENUE OVER/(UNDER) EXPENSES		274,273.14
TOTAL EQUITY & REV. OVER/(UNDER) EXP.		618,671.37
TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.		666,005.37 =====

80 -General Obligation Bonds

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE
ASSETS		
=====		
80-00-10891	Cash - 2020 GO Bd Series	32,593.77
80-00-10892	Cash - 2021 GO Bond Series	1,003,270.68
80-00-10893	Cash - 2022 GO Bond Series	728,799.85
80-00-10894	Cash - 2023 GO Bd Series	2,121,688.64
80-00-10895	Cash - 2024 GO Bd Series	7,261,396.47
80-00-11092	T-bills and CD's - Series 2021	2,299,269.08
80-00-11093	T-bills and CD's - Series 2022	1,574,668.64
80-00-11094	T-bills and CD's - 2023	5,225,000.00
80-00-11192	Interest Rec - 2022 GO Bd Seri	<u>242,347.00</u>
		<u>20,489,034.13</u>
TOTAL ASSETS		20,489,034.13
=====		
LIABILITIES		
=====		
80-00-30099	A/P Due to Pooled Cash	1,897,317.71
80-00-30792	Deferred Int Income - 2022	242,347.00
80-00-37176	Retainage Payable	<u>31,733.00</u>
	TOTAL LIABILITIES	<u>2,171,397.71</u>
EQUITY		
=====		
80-00-50100	FUND BALANCE	<u>14,922,273.59</u>
	TOTAL BEGINNING EQUITY	14,922,273.59
TOTAL REVENUE		7,854,896.22
TOTAL EXPENDITURES		<u>4,459,533.39</u>
TOTAL REVENUE OVER/(UNDER) EXPENSES		3,395,362.83
TOTAL EQUITY & REV. OVER/(UNDER) EXP.		<u>18,317,636.42</u>
TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.		20,489,034.13
=====		

99 -Pooled Cash

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
ASSETS			
=====			
99-00-10090	Pooled Cash - Meter Deposits	893,030.03	
99-00-10099	Pooled Cash	5,498,084.51	
99-00-12001	Due from General Fund	144,102.37	
99-00-12006	Due from Municipal Authority	78,819.02	
99-00-12007	Due from GF - CIP	151,000.00	
99-00-12020	Due from Designated Fund-Parks	38,150.00	
99-00-12080	Due from GO Bonds	<u>1,897,317.71</u>	
		<u>8,700,503.64</u>	
TOTAL ASSETS			8,700,503.64
			=====
LIABILITIES			
=====			
99-00-30099	Accounts Payable	2,309,389.10	
99-00-37099	Due to other Funds	<u>6,391,114.54</u>	
TOTAL LIABILITIES		<u>8,700,503.64</u>	
EQUITY			
=====			
TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			8,700,503.64
			=====

CITY OF NICHOLS HILLS
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MARCH 31ST, 2024

01 -General Fund
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 75.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
<u>REVENUE SUMMARY</u>						
Revenues	<u>13,617,098</u>	<u>940,533.57</u>	<u>9,019,065.89</u>	<u>0.00</u>	<u>4,598,032.15</u>	<u>33.77</u>
TOTAL REVENUES	13,617,098	940,533.57	9,019,065.89	0.00	4,598,032.15	33.77
<u>EXPENDITURE SUMMARY</u>						
City Council	785	64.59	586.71	0.00	198.29	25.26
Administration	976,613	71,379.66	740,091.38	0.00	236,521.53	24.22
City Treasurer	1,307	107.65	977.85	0.00	329.15	25.18
City Attorney	200,000	25,506.00	213,177.54	0.00 (	13,177.54)	6.59-
Municipal Court	133,881	9,350.28	104,000.91	0.00	29,880.23	22.32
Police Department	3,238,961	218,690.08	2,267,667.42	0.00	971,293.32	29.99
Fire Department	2,444,446	185,592.87	1,947,541.13	65.93	496,838.54	20.33
City Engineer	90,000	16,505.20	161,580.75	1,244.77 (	72,825.52)	80.92-
Street Department	487,571	50,953.11	438,976.14	0.00	48,594.76	9.97
Sanitation	1,117,970	80,842.58	805,190.70	0.00	312,779.71	27.98
Parks Department	2,277,324	185,868.91	1,427,204.72	0.00	850,119.28	37.33
Public Works Admin	281,472	22,853.57	226,703.80	591.46	54,176.26	19.25
General Government	1,011,669	25,406.48	595,649.12	116,809.06	299,210.82	29.58
Code Department	528,679	44,449.70	385,242.34	9,500.00	133,936.83	25.33
Risk Manager	229,320	15,634.74	168,198.20	5,999.75	55,122.12	24.04
Information Systems Mgr	<u>597,103</u>	<u>29,005.87</u>	<u>439,414.71</u>	<u>6,001.11</u>	<u>151,686.76</u>	<u>25.40</u>
TOTAL EXPENDITURES	13,617,100	982,211.29	9,922,203.42	140,212.08	3,554,684.54	26.10
REVENUE OVER/ (UNDER) EXPENDITURES	(2) (	41,677.72) (	903,137.53) (	140,212.08)	1,043,347.61	7,380.50-

01 -General Fund

% OF YEAR COMPLETED: 75.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Revenues						
=====						
<u>General Sales Tax</u>						
01-00-70250 Sales Tax	5,388,588	433,510.36	4,280,672.51	0.00	1,107,915.49	20.56
01-00-70350 Use Tax Revenue	1,010,508	81,051.31	862,115.61	0.00	148,392.39	14.68
01-00-70450 Tobacco Tax Revenue	<u>36,903</u>	<u>2,574.44</u>	<u>26,629.22</u>	<u>0.00</u>	<u>10,273.78</u>	<u>27.84</u>
TOTAL General Sales Tax	6,435,999	517,136.11	5,169,417.34	0.00	1,266,581.66	19.68
<u>Miscellaneous Taxes</u>						
01-00-71550 Franchise Tax	<u>390,089</u>	<u>20,074.48</u>	<u>287,133.71</u>	<u>0.00</u>	<u>102,955.29</u>	<u>26.39</u>
TOTAL Miscellaneous Taxes	390,089	20,074.48	287,133.71	0.00	102,955.29	26.39
<u>Licenses and Permits</u>						
01-00-72050 Building Permits	97,917	19,953.80	110,860.35	0.00 (	12,943.35)	13.22-
01-00-72075 Plumbing Permits	31,967	2,470.00	29,222.00	0.00	2,745.00	8.59
01-00-72100 Electrical Permits	26,162	4,860.00	16,300.50	0.00	9,861.50	37.69
01-00-72125 Roof Permits	1,526	340.00	2,735.00	0.00 (	1,209.00)	79.23-
01-00-72150 Drive/Drain Permits - Tree	8,594	455.00	8,690.00	0.00 (	96.00)	1.12-
01-00-72175 Food Vendor Permits	90	80.00	150.00	0.00 (	60.00)	66.67-
01-00-72200 Garage Sale Permits	532	40.00	400.00	0.00	132.00	24.81
01-00-72300 Plumbing Licenses	23,845	1,100.00	22,525.00	0.00	1,320.00	5.54
01-00-72325 Electric Licenses	12,540	1,000.00	10,075.00	0.00	2,465.00	19.66
01-00-72350 General Contractor Registra	20,235	2,025.00	16,800.00	0.00	3,435.00	16.98
01-00-72355 SUB-CONTRACTOR REGISTRATION	570	0.00	1,050.00	0.00 (	480.00)	84.21-
01-00-72399 Inspections	32,167	3,365.00	22,055.00	0.00	10,112.00	31.44
01-00-72400 Alcohol Licenses	15,979	255.00	8,565.00	0.00	7,414.00	46.40
01-00-72800 Dog/Cat Licenses	<u>342</u>	<u>40.00</u>	<u>275.00</u>	<u>0.00</u>	<u>67.00</u>	<u>19.59</u>
TOTAL Licenses and Permits	272,466	35,983.80	249,702.85	0.00	22,763.15	8.35
<u>Intergovernmental</u>						
01-00-73250 Alcohol Tax	9,908	747.19	7,501.83	0.00	2,406.17	24.29
01-00-73500 P.D. Vest Grant	0	0.00	406.13	0.00 (	406.13)	0.00
01-00-73900 FEMA Reimbursement	<u>0</u>	<u>0.00</u>	<u>54,929.23</u>	<u>0.00</u> (	<u>54,929.23</u>)	<u>0.00</u>
TOTAL Intergovernmental	9,908	747.19	62,837.19	0.00 (	52,929.19)	534.21-
<u>Charges for Services</u>						
01-00-74200 Garbage	895,705	80,652.20	729,494.58	0.00	166,210.42	18.56
01-00-74500 Garbage - Commercial	121,812	11,995.14	104,633.25	0.00	17,178.75	14.10
01-00-74700 Solid Waste Fee	5,013	438.70	3,951.18	0.00	1,061.82	21.18
01-00-74850 Ambulance Fees	58,336	5,104.99	45,985.26	0.00	12,350.74	21.17
01-00-74950 Life and Safety	<u>1,053</u>	<u>251.48</u>	<u>1,020.50</u>	<u>0.00</u>	<u>32.50</u>	<u>3.09</u>
TOTAL Charges for Services	1,081,919	98,442.51	885,084.77	0.00	196,834.23	18.19
<u>Fines & Forfeits</u>						
01-00-76300 Police Fines	<u>115,587</u>	<u>14,313.90</u>	<u>85,654.29</u>	<u>0.00</u>	<u>29,932.71</u>	<u>25.90</u>
TOTAL Fines & Forfeits	115,587	14,313.90	85,654.29	0.00	29,932.71	25.90

CITY OF NICHOLS HILLS
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MARCH 31ST, 2024

01 -General Fund

% OF YEAR COMPLETED: 75.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
<u>Investment Earnings</u>						
01-00-78500 Interest Income	<u>107,154</u>	<u>5,400.07</u>	<u>122,845.20</u>	<u>0.00</u>	(<u>15,691.20</u>)	<u>14.64-</u>
TOTAL Investment Earnings	107,154	5,400.07	122,845.20	0.00	(15,691.20)	14.64-
<u>Miscellaneous Revenue</u>						
01-00-79500 Leases	286,485	27,357.52	200,615.36	0.00	85,869.64	29.97
01-00-79550 Misc. Income	135,369	9,805.94	54,706.47	0.00	80,662.53	59.59
01-00-79575 Royalty Revenue	<u>0</u>	<u>84.13</u>	<u>377.43</u>	<u>0.00</u>	(<u>377.43</u>)	<u>0.00</u>
TOTAL Miscellaneous Revenue	421,854	37,247.59	255,699.26	0.00	166,154.74	39.39
<u>Fund Balance Carryover</u>						
01-00-79800 Carryover	<u>2,247,867</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>2,247,867.04</u>	<u>100.00</u>
TOTAL Fund Balance Carryover	2,247,867	0.00	0.00	0.00	2,247,867.04	100.00
<u>Transfers</u>						
01-00-79900 Leasehold Transfer	<u>2,534,255</u>	<u>211,187.92</u>	<u>1,900,691.28</u>	<u>0.00</u>	<u>633,563.72</u>	<u>25.00</u>
TOTAL Transfers	<u>2,534,255</u>	<u>211,187.92</u>	<u>1,900,691.28</u>	<u>0.00</u>	<u>633,563.72</u>	<u>25.00</u>
TOTAL Revenues	13,617,098	940,533.57	9,019,065.89	0.00	4,598,032.15	33.77
TOTAL REVENUE	13,617,098	940,533.57	9,019,065.89	0.00	4,598,032.15	33.77

01 -General Fund

% OF YEAR COMPLETED: 75.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
City Council =====						
<u>Personnel Services</u>						
01-01-80100 Salary	720	60.00	540.00	0.00	180.00	25.00
01-01-80300 FICA/Medicare	55	4.59	41.31	0.00	13.69	24.89
01-01-80700 Unemployment	<u>10</u>	<u>0.00</u>	<u>5.40</u>	<u>0.00</u>	<u>4.60</u>	<u>46.00</u>
TOTAL Personnel Services	785	64.59	586.71	0.00	198.29	25.26
TOTAL City Council	785	64.59	586.71	0.00	198.29	25.26
Administration =====						
<u>Personnel Services</u>						
01-02-80100 Salary	703,074	53,216.69	543,632.29	0.00	159,442.00	22.68
01-02-80300 FICA/Medicare	56,316	4,296.00	37,280.96	0.00	19,034.64	33.80
01-02-80400 Dental Insurance	2,732	155.04	1,395.36	0.00	1,336.64	48.93
01-02-80500 Health Insurance	61,052	4,381.49	39,433.41	0.00	21,618.59	35.41
01-02-80600 Worker's Comp	9,996	0.00	9,053.04	0.00	942.96	9.43
01-02-80700 Unemployment	1,030	0.00	0.00	0.00	1,030.00	100.00
01-02-80800 OMRP Pension	57,766	4,462.65	44,994.83	0.00	12,771.19	22.11
01-02-81200 Medical Exams	0	0.00	48.00	0.00	(48.00)	0.00
01-02-81400 Car Allowance	<u>24,800</u>	<u>2,566.67</u>	<u>20,100.03</u>	<u>0.00</u>	<u>4,699.97</u>	<u>18.95</u>
TOTAL Personnel Services	916,766	69,078.54	695,937.92	0.00	220,827.99	24.09
<u>Material and Supplies</u>						
01-02-83000 Material & Supplies	<u>1,500</u>	<u>0.00</u>	<u>543.26</u>	<u>0.00</u>	<u>956.74</u>	<u>63.78</u>
TOTAL Material and Supplies	1,500	0.00	543.26	0.00	956.74	63.78
<u>Other Services</u>						
01-02-84000 Equipment Maintenance	2,000	0.00	0.00	0.00	2,000.00	100.00
01-02-84300 Training & Membership	7,000	229.79	6,815.84	0.00	184.16	2.63
01-02-84400 Software Agreements	25,000	412.88	20,353.68	0.00	4,646.32	18.59
01-02-84700 Telephone	<u>9,000</u>	<u>379.53</u>	<u>4,930.40</u>	<u>0.00</u>	<u>4,069.60</u>	<u>45.22</u>
TOTAL Other Services	43,000	1,022.20	32,099.92	0.00	10,900.08	25.35
<u>Capital Projects</u>						
<u>Transfers Out</u>						
01-02-99000 Transfer to CIP (Depreciati	<u>15,347</u>	<u>1,278.92</u>	<u>11,510.28</u>	<u>0.00</u>	<u>3,836.72</u>	<u>25.00</u>
TOTAL Transfers Out	15,347	1,278.92	11,510.28	0.00	3,836.72	25.00
TOTAL Administration	976,613	71,379.66	740,091.38	0.00	236,521.53	24.22

01 -General Fund

% OF YEAR COMPLETED: 75.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
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City Treasurer
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Personnel Services

01-03-80100 Salary	1,200	100.00	900.00	0.00	300.00	25.00
01-03-80300 FICA/Medicare	92	7.65	68.85	0.00	23.15	25.16
01-03-80700 Unemployment	<u>15</u>	<u>0.00</u>	<u>9.00</u>	<u>0.00</u>	<u>6.00</u>	<u>40.00</u>
TOTAL Personnel Services	1,307	107.65	977.85	0.00	329.15	25.18

TOTAL City Treasurer	1,307	107.65	977.85	0.00	329.15	25.18
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City Attorney
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Other Services

01-04-87100 Legal Services	<u>200,000</u>	<u>25,506.00</u>	<u>213,177.54</u>	<u>0.00</u>	(<u>13,177.54</u>)	<u>6.59-</u>
TOTAL Other Services	200,000	25,506.00	213,177.54	0.00	(13,177.54)	6.59-

TOTAL City Attorney	200,000	25,506.00	213,177.54	0.00	(13,177.54)	6.59-
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Municipal Court
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Personnel Services

01-05-80100 Salary	92,608	7,362.98	70,630.27	0.00	21,978.01	23.73
01-05-80200 Overtime	500	0.00	0.00	0.00	500.00	100.00
01-05-80300 FICA/Medicare	7,469	563.27	5,403.23	0.00	2,065.53	27.66
01-05-80400 Dental Insurance	621	51.68	465.12	0.00	155.88	25.10
01-05-80500 Health Insurance	8,252	687.83	6,190.47	0.00	2,061.53	24.98
01-05-80600 Worker's Comp	2,499	0.00	2,263.28	0.00	235.72	9.43
01-05-80700 Unemployment	415	0.00	200.57	0.00	214.43	51.67
01-05-80800 OMRF Pension	<u>6,192</u>	<u>489.04</u>	<u>4,683.46</u>	<u>0.00</u>	<u>1,508.64</u>	<u>24.36</u>
TOTAL Personnel Services	118,556	9,154.80	89,836.40	0.00	28,719.74	24.22

Material and Supplies

01-05-83000 Material & Supplies	<u>1,000</u>	<u>0.00</u>	<u>138.43</u>	<u>0.00</u>	<u>861.57</u>	<u>86.16</u>
TOTAL Material and Supplies	1,000	0.00	138.43	0.00	861.57	86.16

Other Services

01-05-84000 Equipment Maintenance	250	0.00	0.00	0.00	250.00	100.00
01-05-84300 Training & Membership	700	105.00	490.00	0.00	210.00	30.00
01-05-84400 Software Agreement	12,075	0.00	12,529.58	0.00	(454.58)	3.76-
01-05-84700 Telephone	1,300	90.48	852.92	0.00	447.08	34.39
01-05-86050 Consulting	<u>0</u>	<u>0.00</u>	<u>153.58</u>	<u>0.00</u>	(<u>153.58</u>)	<u>0.00</u>
TOTAL Other Services	14,325	195.48	14,026.08	0.00	298.92	2.09

01 -General Fund

% OF YEAR COMPLETED: 75.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
<u>Transfers Out</u>						
TOTAL Municipal Court	133,881	9,350.28	104,000.91	0.00	29,880.23	22.32
Police Department						
=====						
<u>Personnel Services</u>						
01-06-80100 Salary	2,037,200	150,538.36	1,439,598.93	0.00	597,600.77	29.33
01-06-80200 Overtime	20,000	0.00	15,151.22	0.00	4,848.78	24.24
01-06-80300 FICA/Medicare	179,033	11,559.56	113,101.77	0.00	65,930.91	36.83
01-06-80400 Dental Insurance	14,059	1,085.28	9,664.16	0.00	4,394.59	31.26
01-06-80500 Health Insurance	332,490	23,869.48	214,216.85	0.00	118,272.96	35.57
01-06-80600 Worker's Comp	59,973	0.00	54,318.20	0.00	5,654.80	9.43
01-06-80700 Unemployment	4,300	0.00	2,031.71	0.00	2,268.29	52.75
01-06-80800 OMRP Pension	30,260	2,372.78	22,929.18	0.00	7,331.10	24.23
01-06-81050 Police Pension	222,648	15,714.22	147,723.39	0.00	74,924.13	33.65
01-06-81100 Uniform Allowance	35,000	0.00	25,992.55	0.00	9,007.45	25.74
01-06-81200 Medical Exams	<u>2,500</u>	<u>125.00</u>	<u>3,247.00</u>	<u>0.00</u>	(<u>747.00</u>)	<u>29.88-</u>
TOTAL Personnel Services	2,937,462	205,264.68	2,047,974.96	0.00	889,486.78	30.28
<u>Material and Supplies</u>						
01-06-83000 Material & Supplies	<u>7,000</u>	<u>838.01</u>	<u>5,089.42</u>	<u>0.00</u>	<u>1,910.58</u>	<u>27.29</u>
TOTAL Material and Supplies	7,000	838.01	5,089.42	0.00	1,910.58	27.29
<u>Other Services</u>						
01-06-84000 Equipment Maintenance	65,000	912.25	44,795.07	0.00	20,204.93	31.08
01-06-84100 Vehicle Maintenance	45,000	637.30	20,708.05	0.00	24,291.95	53.98
01-06-84200 Building Maintenance	4,500	0.00	25,467.48	0.00	(20,967.48)	465.94-
01-06-84300 Training & Membership	20,000	798.00	12,595.40	0.00	7,404.60	37.02
01-06-84600 Lease/Rental	0	0.00	219.00	0.00	(219.00)	0.00
01-06-84700 Telephone	23,000	1,882.13	17,106.39	0.00	5,893.61	25.62
01-06-84800 Utilities	2,000	183.20	1,302.82	0.00	697.18	34.86
01-06-84900 Fuel	35,000	0.00	18,351.68	0.00	16,648.32	47.57
01-06-84950 EV Charging	1,000	91.26	1,247.90	0.00	(247.90)	24.79-
01-06-85000 Janitorial Services	15,150	1,262.50	11,362.50	0.00	3,787.50	25.00
01-06-85300 Animal Control	<u>2,000</u>	<u>0.00</u>	<u>60.00</u>	<u>0.00</u>	<u>1,940.00</u>	<u>97.00</u>
TOTAL Other Services	212,650	5,766.64	153,216.29	0.00	59,433.71	27.95
<u>Transfers Out</u>						
01-06-99000 Transfer to CIP (Depreciat	<u>81,849</u>	<u>6,820.75</u>	<u>61,386.75</u>	<u>0.00</u>	<u>20,462.25</u>	<u>25.00</u>
TOTAL Transfers Out	81,849	6,820.75	61,386.75	0.00	20,462.25	25.00
TOTAL Police Department	3,238,961	218,690.08	2,267,667.42	0.00	971,293.32	29.99

01 -General Fund

% OF YEAR COMPLETED: 75.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
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Fire Department

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Personnel Services

01-07-80100 Salary	1,547,263	126,095.26	1,192,979.03	0.00	354,283.56	22.90
01-07-80200 Overtime	65,000	0.00	78,464.31	0.00 (	13,464.31)	20.71-
01-07-80300 FICA/Medicare	20,850	1,828.40	18,625.39	0.00	2,224.52	10.67
01-07-80400 Dental Insurance	8,682	775.20	6,830.40	0.00	1,851.60	21.33
01-07-80500 Health Insurance	215,120	18,636.08	162,943.37	0.00	52,176.63	24.25
01-07-80600 Worker's Comp	34,984	0.00	31,685.64	0.00	3,298.36	9.43
01-07-80700 Unemployment	3,920	0.00	901.14	0.00	3,018.86	77.01
01-07-81000 Fire Pension	197,064	17,653.34	164,560.76	0.00	32,503.34	16.49
01-07-81100 Uniform Allowance	17,430	0.00	21,900.14	0.00 (	4,470.14)	25.65-
01-07-81200 Medical Exams	<u>8,400</u>	<u>0.00</u>	<u>1,144.00</u>	<u>0.00</u>	<u>7,256.00</u>	<u>86.38</u>
TOTAL Personnel Services	2,118,713	164,988.28	1,680,034.18	0.00	438,678.42	20.70

Material and Supplies

01-07-83000 Material & Supplies	<u>18,462</u>	<u>419.66</u>	<u>11,532.38</u>	<u>0.00</u>	<u>6,929.62</u>	<u>37.53</u>
TOTAL Material and Supplies	18,462	419.66	11,532.38	0.00	6,929.62	37.53

Other Services

01-07-84000 Equipment Maintenance	10,000	26.83	12,494.16	0.00 (	2,494.16)	24.94-
01-07-84100 Vehicle Maintenance	14,000	85.22	16,057.84	65.93 (	2,123.77)	15.17-
01-07-84200 Building Maintenance	7,000	433.00	6,913.87	0.00	86.13	1.23
01-07-84300 Training & Membership	15,500	937.44	29,150.99	0.00 (	13,650.99)	88.07-
01-07-84400 Membership	1,500	0.00	1,325.00	0.00	175.00	11.67
01-07-84500 Fire Department Publication	3,000	0.00	3,353.91	0.00 (	353.91)	11.80-
01-07-84600 Lease/Rental	1,500	0.00	0.00	0.00	1,500.00	100.00
01-07-84700 Telephone	9,200	560.54	5,338.38	0.00	3,861.62	41.97
01-07-84800 Utilities	3,500	220.45	1,378.31	0.00	2,121.69	60.62
01-07-84900 Fuel	9,500	0.00	4,452.27	0.00	5,047.73	53.13
01-07-85200 EMSA Subsidy	32,700	2,557.20	23,733.80	0.00	8,966.20	27.42
01-07-86850 Software Maintenance	<u>15,500</u>	<u>0.00</u>	<u>13,497.79</u>	<u>0.00</u>	<u>2,002.21</u>	<u>12.92</u>
TOTAL Other Services	122,900	4,820.68	117,696.32	65.93	5,137.75	4.18

Transfers Out

01-07-99000 Transfer to CIP (Depreciati	<u>184,371</u>	<u>15,364.25</u>	<u>138,278.25</u>	<u>0.00</u>	<u>46,092.75</u>	<u>25.00</u>
TOTAL Transfers Out	184,371	15,364.25	138,278.25	0.00	46,092.75	25.00

TOTAL Fire Department	2,444,446	185,592.87	1,947,541.13	65.93	496,838.54	20.33
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City Engineer

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Personnel Services

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01 -General Fund

% OF YEAR COMPLETED: 75.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
<u>Other Services</u>						
01-08-86075 Engineering Fees	90,000	16,505.20	161,580.75	1,244.77	(72,825.52)	80.92-
TOTAL Other Services	90,000	16,505.20	161,580.75	1,244.77	(72,825.52)	80.92-
TOTAL City Engineer	90,000	16,505.20	161,580.75	1,244.77	(72,825.52)	80.92-
<u>Street Department</u>						
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<u>Personnel Services</u>						
01-09-80100 Salary	226,378	19,373.94	190,099.05	0.00	36,278.52	16.03
01-09-80200 Overtime	1,800	0.00	4,383.05	0.00	(2,583.05)	143.50-
01-09-80300 FICA/Medicare	20,299	1,499.33	15,075.76	0.00	5,223.28	25.73
01-09-80400 Dental Insurance	1,860	206.72	1,973.49	0.00	(113.49)	6.10-
01-09-80500 Health Insurance	34,641	4,616.95	42,228.71	0.00	(7,587.71)	21.90-
01-09-80600 Worker's Comp	4,998	0.00	4,526.52	0.00	471.48	9.43
01-09-80700 Unemployment	888	0.00	671.68	0.00	216.32	24.36
01-09-80800 OMRP Pension	17,302	1,567.91	15,661.41	0.00	1,640.88	9.48
01-09-80900 Stand By Pay	2,600	225.00	3,159.00	0.00	(559.00)	21.50-
01-09-81100 Uniform Allowance	4,080	454.97	4,325.20	0.00	(245.20)	6.01-
01-09-81200 Medical Exams	552	288.00	880.00	0.00	(328.00)	59.42-
TOTAL Personnel Services	315,398	28,232.82	282,983.87	0.00	32,414.03	10.28
<u>Material and Supplies</u>						
01-09-83000 Material & Supplies	11,000	2,785.61	16,535.23	0.00	(5,535.23)	50.32-
01-09-83300 Minor Tools	1,000	0.00	0.00	0.00	1,000.00	100.00
01-09-83500 Safety Supplies	1,500	773.03	1,604.69	0.00	(104.69)	6.98-
01-09-83700 Misc. Supplies	250	0.00	109.26	0.00	140.74	56.30
TOTAL Material and Supplies	13,750	3,558.64	18,249.18	0.00	(4,499.18)	32.72-
<u>Other Services</u>						
01-09-84000 Equipment Maintenance	3,500	2,331.48	9,996.21	0.00	(6,496.21)	185.61-
01-09-84100 Vehicle Maintenance	5,000	359.93	5,686.71	0.00	(686.71)	13.73-
01-09-84600 Lease/Rental	1,000	0.00	1,225.90	0.00	(225.90)	22.59-
01-09-84700 Telephone	1,400	156.97	1,313.33	0.00	86.67	6.19
01-09-84800 Utilities	500	216.92	2,923.96	0.00	(2,423.96)	484.79-
01-09-84900 Fuel	5,000	0.00	6,324.98	0.00	(1,324.98)	26.50-
01-09-85500 Street Lighting	91,000	11,844.43	72,004.72	0.00	18,995.28	20.87
TOTAL Other Services	107,400	14,909.73	99,475.81	0.00	7,924.19	7.38
<u>Transfers Out</u>						
01-09-99000 Transfer to CIP (Depreciati	51,023	4,251.92	38,267.28	0.00	12,755.72	25.00
TOTAL Transfers Out	51,023	4,251.92	38,267.28	0.00	12,755.72	25.00
TOTAL Street Department	487,571	50,953.11	438,976.14	0.00	48,594.76	9.97

01 -General Fund

% OF YEAR COMPLETED: 75.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Sanitation =====						
<u>Personnel Services</u>						
01-10-80100 Salary	535,159	41,287.96	385,061.93	0.00	150,096.77	28.05
01-10-80300 FICA/Medicare	47,090	3,158.52	29,500.79	0.00	17,589.18	37.35
01-10-80400 Dental Insurance	6,202	516.80	4,460.67	0.00	1,741.33	28.08
01-10-80500 Health Insurance	87,210	7,778.18	67,958.05	0.00	19,251.95	22.08
01-10-80600 Worker's Comp	24,989	0.00	22,632.60	0.00	2,356.40	9.43
01-10-80700 Unemployment	3,200	0.00	1,426.35	0.00	1,773.65	55.43
01-10-80800 OMRP Pension	41,534	3,303.04	30,564.84	0.00	10,968.90	26.41
01-10-81100 Uniform Allowance	9,904	774.25	6,971.96	0.00	2,932.04	29.60
01-10-81200 Medical Exams	<u>858</u>	<u>0.00</u>	<u>963.20</u>	<u>0.00</u>	(<u>105.20</u>)	<u>12.26-</u>
TOTAL Personnel Services	756,145	56,818.75	549,540.39	0.00	206,605.02	27.32
<u>Material and Supplies</u>						
01-10-83000 Material & Supplies	1,500	0.00	1,493.13	0.00	6.87	0.46
01-10-83500 Safety Supplies	2,500	817.84	1,421.10	0.00	1,078.90	43.16
01-10-83700 Misc. Supplies	<u>500</u>	<u>0.00</u>	<u>25.00</u>	<u>0.00</u>	<u>475.00</u>	<u>95.00</u>
TOTAL Material and Supplies	4,500	817.84	2,939.23	0.00	1,560.77	34.68
<u>Other Services</u>						
01-10-84000 Equipment Maintenance	1,400	0.00	1,326.58	0.00	73.42	5.24
01-10-84100 Vehicle Maintenance	22,000	89.85	18,585.84	0.00	3,414.16	15.52
01-10-84700 Telephone	1,557	146.01	1,306.14	0.00	250.86	16.11
01-10-84800 Utilities	924	216.93	2,923.95	0.00	(1,999.95)	216.44-
01-10-84900 Fuel	17,135	885.37	11,511.51	0.00	5,623.49	32.82
01-10-85800 Landfill Disposal	96,000	4,098.88	55,327.97	0.00	40,672.03	42.37
01-10-85825 Commercial Garbage Disposal	<u>130,000</u>	<u>10,409.87</u>	<u>95,497.37</u>	<u>0.00</u>	<u>34,502.63</u>	<u>26.54</u>
TOTAL Other Services	269,016	15,846.91	186,479.36	0.00	82,536.64	30.68
<u>Capital Projects</u>						
<u>Transfers Out</u>						
01-10-99000 Transfer to CIP (Depreciat	<u>88,309</u>	<u>7,359.08</u>	<u>66,231.72</u>	<u>0.00</u>	<u>22,077.28</u>	<u>25.00</u>
TOTAL Transfers Out	88,309	7,359.08	66,231.72	0.00	22,077.28	25.00

TOTAL Sanitation	1,117,970	80,842.58	805,190.70	0.00	312,779.71	27.98
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Parks Department
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<u>Personnel Services</u>	_____	_____	_____	_____	_____	_____
<u>Material and Supplies</u>	_____	_____	_____	_____	_____	_____

01 -General Fund

% OF YEAR COMPLETED: 75.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
<u>Other Services</u>						
01-11-84000 Equipment Maintenance	700	0.00	0.00	0.00	700.00	100.00
01-11-85700 Parks Maintenance	25,000	972.49	38,764.05	0.00 (	13,764.05)	55.06-
01-11-85900 Park Maintenance Contract	<u>220,000</u>	<u>17,257.50</u>	<u>155,317.50</u>	<u>0.00</u>	<u>64,682.50</u>	<u>29.40</u>
TOTAL Other Services	245,700	18,229.99	194,081.55	0.00	51,618.45	21.01
<u>Transfers Out</u>						
01-11-99000 Transfer to CIP (Depreciat	<u>2,031,624</u>	<u>167,638.92</u>	<u>1,233,123.17</u>	<u>0.00</u>	<u>798,500.83</u>	<u>39.30</u>
TOTAL Transfers Out	2,031,624	167,638.92	1,233,123.17	0.00	798,500.83	39.30
TOTAL Parks Department	2,277,324	185,868.91	1,427,204.72	0.00	850,119.28	37.33
Public Works Admin						
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<u>Personnel Services</u>						
01-12-80100 Salary	176,900	14,486.90	133,547.33	0.00	43,352.38	24.51
01-12-80300 FICA/Medicare	15,953	1,113.22	10,261.14	0.00	5,692.33	35.68
01-12-80400 Dental Insurance	1,240	103.36	930.24	0.00	309.76	24.98
01-12-80500 Health Insurance	20,001	2,341.41	21,072.69	0.00 (	1,071.69)	5.36-
01-12-80600 Worker's Comp	4,998	0.00	4,526.52	0.00	471.48	9.43
01-12-80700 Unemployment	592	0.00	105.97	0.00	486.03	82.10
01-12-80800 OMRP Pension	13,287	1,158.96	10,590.88	0.00	2,696.46	20.29
01-12-81200 Medical Exams	<u>500</u>	<u>96.00</u>	<u>96.00</u>	<u>0.00</u>	<u>404.00</u>	<u>80.80</u>
TOTAL Personnel Services	233,472	19,299.85	181,130.77	0.00	52,340.75	22.42
<u>Material and Supplies</u>						
01-12-83000 Material & Supplies	1,500	196.67	332.69	0.00	1,167.31	77.82
01-12-83200 Office Supplies	3,000	274.64	2,095.72	0.00	904.28	30.14
01-12-83700 Misc. Supplies	<u>500</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>500.00</u>	<u>100.00</u>
TOTAL Material and Supplies	5,000	471.31	2,428.41	0.00	2,571.59	51.43
<u>Other Services</u>						
01-12-84000 Equipment Maintenance	3,000	0.00	6,730.78	0.00 (	3,730.78)	124.36-
01-12-84100 Vehicle Maintenance	1,500	0.00	1,242.57	591.46 (	334.03)	22.27-
01-12-84200 Building Maintenance	6,000	647.56	4,419.46	0.00	1,580.54	26.34
01-12-84250 Fueling Station Maintenance	2,000	50.00	1,893.86	0.00	106.14	5.31
01-12-84300 Training & Membership	3,500	386.18	3,135.79	0.00	364.21	10.41
01-12-84400 Software Agreements	0	0.00	239.88	0.00 (	239.88)	0.00
01-12-84600 Lease/Rental	1,500	0.00	2,600.00	0.00 (	1,100.00)	73.33-
01-12-84700 Telephone	7,000	281.82	4,229.77	0.00	2,770.23	39.57
01-12-84800 Utilities	1,000	216.92	2,923.98	0.00 (	1,923.98)	192.40-
01-12-84900 Fuel	8,000	0.00	2,002.06	0.00	5,997.94	74.97
01-12-84950 EV Charging	0	24.10	444.00	0.00 (	444.00)	0.00
01-12-85000 Janitorial Services	9,000	745.00	6,705.00	0.00	2,295.00	25.50
01-12-86300 Publications	<u>500</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>500.00</u>	<u>100.00</u>
TOTAL Other Services	43,000	2,351.58	36,567.15	591.46	5,841.39	13.58

01 -General Fund

% OF YEAR COMPLETED: 75.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
<u>Capital Projects</u>						
<u>Transfers Out</u>						
01-12-99000 Transfer to CIP (Depreciati	0	730.83	6,577.47	0.00	(6,577.47)	0.00
TOTAL Transfers Out	0	730.83	6,577.47	0.00	(6,577.47)	0.00
TOTAL Public Works Admin	281,472	22,853.57	226,703.80	591.46	54,176.26	19.25
General Government						
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<u>Material and Supplies</u>						
01-13-83000 Material & Supplies	20,000	1,252.70	17,722.98	0.00	2,277.02	11.39
TOTAL Material and Supplies	20,000	1,252.70	17,722.98	0.00	2,277.02	11.39
<u>Other Services</u>						
01-13-84000 Equipment Maintenance	24,000	0.00	9,883.14	0.00	14,116.86	58.82
01-13-84200 Building Maintenance	30,000	54.00	35,993.63	1,800.00	(7,793.63)	25.98-
01-13-84300 Training & Membership	3,000	0.00	2,267.37	0.00	732.63	24.42
01-13-84600 Lease/Rental	500	0.00	189.00	0.00	311.00	62.20
01-13-84700 Telephone	700	45.24	404.78	0.00	295.22	42.17
01-13-84800 Utilities	30,000	2,670.50	18,978.50	0.00	11,021.50	36.74
01-13-84950 EV CHARGING	0	0.00	695.00	0.00	(695.00)	0.00
01-13-85000 Janitorial Services	18,260	1,362.50	12,262.50	0.00	5,997.50	32.85
01-13-85400 Bank Charges	70,000	7,979.89	66,524.01	0.00	3,475.99	4.97
01-13-86050 Consulting Fees	0	0.00	3,310.00	0.00	(3,310.00)	0.00
01-13-86100 Liability Insurance/Bonds	261,009	0.00	180,714.16	0.00	80,294.84	30.76
01-13-86300 Publications	20,000	1,650.90	23,936.78	0.00	(3,936.78)	19.68-
01-13-86400 Auditing Fees	30,000	0.00	24,917.56	0.00	5,082.44	16.94
01-13-86500 Election Expenses	6,000	0.00	4,358.43	0.00	1,641.57	27.36
01-13-86600 ACOG Dues	3,300	0.00	3,404.00	0.00	(104.00)	3.15-
01-13-86700 OML Dues	5,900	0.00	0.00	0.00	5,900.00	100.00
01-13-86800 Reassessment Fees	28,000	0.00	28,568.00	0.00	(568.00)	2.03-
01-13-86900 Postage	8,000	0.00	4,789.92	0.00	3,210.08	40.13
01-13-87000 Misc. Expenses	83,000	8,222.75	56,261.13	0.00	26,738.87	32.22
01-13-87100 H.R.A.	25,000	568.00	7,933.70	0.00	17,066.30	68.27
01-13-87200 Education Scholarship	10,000	1,600.00	5,350.00	0.00	4,650.00	46.50
TOTAL Other Services	656,669	24,153.78	490,741.61	1,800.00	164,127.39	24.99
<u>Capital Projects</u>						
01-13-88100 Council Approval Capital Ou	335,000	0.00	87,184.53	115,009.06	132,806.41	39.64
TOTAL Capital Projects	335,000	0.00	87,184.53	115,009.06	132,806.41	39.64
<u>Transfers Out</u>						
TOTAL General Government	1,011,669	25,406.48	595,649.12	116,809.06	299,210.82	29.58

01 -General Fund

% OF YEAR COMPLETED: 75.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
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Code Department

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Personnel Services

01-14-80100 Salary	331,265	30,377.13	239,083.87	0.00	92,181.54	27.83
01-14-80200 Overtime	775	0.00	383.68	0.00	391.32	50.49
01-14-80300 FICA/Medicare	29,279	2,323.84	18,353.86	0.00	10,925.52	37.31
01-14-80400 Dental Insurance	3,050	258.40	2,041.36	0.00	1,008.89	33.08
01-14-80500 Health Insurance	57,207	4,417.40	37,819.13	0.00	19,388.06	33.89
01-14-80600 Worker's Comp	9,995	0.00	9,053.04	0.00	941.96	9.42
01-14-80700 Unemployment	1,754	0.00	854.49	0.00	899.51	51.28
01-14-80800 OMRP Pension	26,283	2,340.39	18,891.59	0.00	7,391.35	28.12
01-14-81100 Uniform Rental	5,554	578.67	5,245.90	0.00	308.10	5.55
01-14-81200 Medical Exams	<u>500</u>	<u>0.00</u>	<u>517.49</u>	<u>0.00</u>	(<u>17.49</u>)	<u>3.50-</u>
TOTAL Personnel Services	465,663	40,295.83	332,244.41	0.00	133,418.76	28.65

Material and Supplies

01-14-83000 Material & Supplies	4,000	72.97	2,625.20	0.00	1,374.80	34.37
01-14-83200 Office Supplies	300	21.59	219.05	0.00	80.95	26.98
01-14-83500 Safety Supplies	<u>300</u>	<u>294.00</u>	<u>294.00</u>	<u>0.00</u>	<u>6.00</u>	<u>2.00</u>
TOTAL Material and Supplies	4,600	388.56	3,138.25	0.00	1,461.75	31.78

Other Services

01-14-84100 Vehicle Maintenance	2,600	163.75	5,092.42	0.00	(2,492.42)	95.86-
01-14-84300 Training & Membership	5,000	139.80	7,182.30	0.00	(2,182.30)	43.65-
01-14-84400 Software Agreement	31,246	580.00	9,845.66	9,500.00	11,900.34	38.09
01-14-84700 Telephone	6,000	573.08	4,778.47	0.00	1,221.53	20.36
01-14-84800 Utilities	1,000	216.92	2,923.97	0.00	(1,923.97)	192.40-
01-14-84900 Fuel	3,000	0.00	2,922.98	0.00	77.02	2.57
01-14-85300 Animal Control	<u>0</u>	<u>202.20</u>	<u>1,800.66</u>	<u>0.00</u>	(<u>1,800.66</u>)	<u>0.00</u>
TOTAL Other Services	48,846	1,875.75	34,546.46	9,500.00	4,799.54	9.83

Capital Projects

01-14-88850 Life and Safety	<u>2,000</u>	<u>326.48</u>	<u>1,245.50</u>	<u>0.00</u>	<u>754.50</u>	<u>37.73</u>
TOTAL Capital Projects	2,000	326.48	1,245.50	0.00	754.50	37.73

Transfers Out

01-14-99000 Transfer to CIP (Depreciati	<u>7,570</u>	<u>1,563.08</u>	<u>14,067.72</u>	<u>0.00</u>	(<u>6,497.72</u>)	<u>85.84-</u>
TOTAL Transfers Out	7,570	1,563.08	14,067.72	0.00	(6,497.72)	85.84-

TOTAL Code Department	528,679	44,449.70	385,242.34	9,500.00	133,936.83	25.33
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Risk Manager

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Personnel Services

01-15-80100 Salary	140,934	11,117.18	107,703.24	0.00	33,230.81	23.58
01-15-80300 FICA/Medicare	10,693	855.44	8,411.38	0.00	2,281.36	21.34

01 -General Fund

% OF YEAR COMPLETED: 75.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
01-15-80400 Dental Insurance	621	51.68	465.12	0.00	155.88	25.10
01-15-80500 Health Insurance	19,843	1,653.58	14,882.22	0.00	4,960.78	25.00
01-15-80600 Worker's Comp	2,499	0.00	2,263.28	0.00	235.72	9.43
01-15-80700 Unemployment	200	0.00	0.00	0.00	200.00	100.00
01-15-80800 OMRP Pension	11,182	889.38	8,513.94	0.00	2,668.34	23.86
01-15-81200 Medical Exams	<u>100</u>	<u>0.00</u>	<u>48.00</u>	<u>0.00</u>	<u>52.00</u>	<u>52.00</u>
TOTAL Personnel Services	186,072	14,567.26	142,287.18	0.00	43,784.89	23.53
<u>Material and Supplies</u>						
01-15-83000 Material & Supplies	<u>10,000</u>	<u>0.00</u>	<u>5,713.75</u>	<u>0.00</u>	<u>4,286.25</u>	<u>42.86</u>
TOTAL Material and Supplies	10,000	0.00	5,713.75	0.00	4,286.25	42.86
<u>Other Services</u>						
01-15-84100 Vehicle Maintenance	500	0.00	184.98	0.00	315.02	63.00
01-15-84300 Training & Membership	8,000	524.57	4,065.53	1,000.00	2,934.47	36.68
01-15-84700 Telephone	1,800	88.91	838.50	0.00	961.50	53.42
01-15-84850 Wellness Program	16,000	0.00	10,517.54	4,999.75	482.71	3.02
01-15-84900 Fuel	<u>1,500</u>	<u>0.00</u>	<u>504.72</u>	<u>0.00</u>	<u>995.28</u>	<u>66.35</u>
TOTAL Other Services	27,800	613.48	16,111.27	5,999.75	5,688.98	20.46
<u>Transfers Out</u>						
01-15-99000 Transfer to CIP (Depreciati	<u>5,448</u>	<u>454.00</u>	<u>4,086.00</u>	<u>0.00</u>	<u>1,362.00</u>	<u>25.00</u>
TOTAL Transfers Out	5,448	454.00	4,086.00	0.00	1,362.00	25.00
TOTAL Risk Manager	229,320	15,634.74	168,198.20	5,999.75	55,122.12	24.04
Information Systems Mgr						
=====						
<u>Personnel Services</u>						
01-16-80100 Salary	222,543	8,664.58	169,406.24	0.00	53,137.14	23.88
01-16-80200 Overtime	500	0.00	0.00	0.00	500.00	100.00
01-16-80300 FICA/Medicare	17,012	674.32	13,137.55	0.00	3,874.40	22.77
01-16-80400 Dental Insurance	1,248	51.68	826.88	0.00	421.12	33.74
01-16-80500 Health Insurance	34,376	1,653.58	23,353.76	0.00	11,022.24	32.06
01-16-80600 Worker's Comp	4,570	0.00	4,526.52	0.00	43.48	0.95
01-16-80700 Unemployment	400	0.00	64.01	0.00	335.99	84.00
01-16-80800 OMRP Pension	18,189	705.16	12,225.78	0.00	5,963.47	32.79
01-16-81400 Car Allowance	<u>3,600</u>	<u>150.00</u>	<u>2,325.00</u>	<u>0.00</u>	<u>1,275.00</u>	<u>35.42</u>
TOTAL Personnel Services	302,439	11,899.32	225,865.74	0.00	76,572.84	25.32
<u>Material and Supplies</u>						
01-16-83000 Material Supplies	<u>4,000</u>	<u>0.00</u>	<u>2,981.27</u>	<u>0.00</u>	<u>1,018.73</u>	<u>25.47</u>
TOTAL Material and Supplies	4,000	0.00	2,981.27	0.00	1,018.73	25.47
<u>Other Services</u>						
01-16-84000 Equipment Maintenance	150,000	6,038.36	107,187.01	6,001.11	36,811.88	24.54
01-16-84200 Building Maintenance	2,000	654.60	654.60	0.00	1,345.40	67.27
01-16-84300 Training & Membership	11,000	1,400.00	5,581.74	0.00	5,418.26	49.26

CITY OF NICHOLS HILLS
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MARCH 31ST, 2024

01 -General Fund

% OF YEAR COMPLETED: 75.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
01-16-84600 Lease/Rental	27,000	1,413.99	19,269.15	0.00	7,730.85	28.63
01-16-84700 Telephone	5,000	294.27	6,324.23	0.00	(1,324.23)	26.48-
01-16-86050 Consulting Fees	<u>8,000</u>	<u>0.00</u>	<u>5,803.00</u>	<u>0.00</u>	<u>2,197.00</u>	<u>27.46</u>
TOTAL Other Services	203,000	9,801.22	144,819.73	6,001.11	52,179.16	25.70
<u>Transfers Out</u>						
01-16-99000 Transfer to CIP (Depreciati	<u>87,664</u>	<u>7,305.33</u>	<u>65,747.97</u>	<u>0.00</u>	<u>21,916.03</u>	<u>25.00</u>
TOTAL Transfers Out	87,664	7,305.33	65,747.97	0.00	21,916.03	25.00
TOTAL Information Systems Mgr	597,103	29,005.87	439,414.71	6,001.11	151,686.76	25.40
TOTAL EXPENDITURES	13,617,100	982,211.29	9,922,203.42	140,212.08	3,554,684.54	26.10
REVENUE OVER/ (UNDER) EXPENDITURES	(2) (	41,677.72) (	903,137.53) (	140,212.08)	1,043,347.61	7,380.50-

02 -Street & Alley
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 75.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
<u>REVENUE SUMMARY</u>						
Revenues	<u>274,730</u>	<u>4,215.31</u>	<u>34,326.77</u>	<u>0.00</u>	<u>240,403.23</u>	<u>87.51</u>
TOTAL REVENUES	274,730	4,215.31	34,326.77	0.00	240,403.23	87.51
<u>EXPENDITURE SUMMARY</u>						
Streets & Alley	<u>274,731</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>274,731.00</u>	<u>100.00</u>
TOTAL EXPENDITURES	274,731	0.00	0.00	0.00	274,731.00	100.00
REVENUE OVER/ (UNDER) EXPENDITURES	(1)	4,215.31	34,326.77	0.00 (	34,327.77)	2,777.00

02 -Street & Alley

% OF YEAR COMPLETED: 75.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Revenues						
=====						
<u>Intergovernmental</u>						
02-00-73400 Gasoline Tax	6,534	513.72	5,090.78	0.00	1,443.22	22.09
02-00-73450 Motor Vehicle License	<u>25,483</u>	<u>2,525.69</u>	<u>19,238.26</u>	<u>0.00</u>	<u>6,244.74</u>	<u>24.51</u>
TOTAL Intergovernmental	32,017	3,039.41	24,329.04	0.00	7,687.96	24.01
<u>Investment Earnings</u>						
02-00-78500 Interest Income	<u>7,713</u>	<u>1,175.90</u>	<u>9,997.73</u>	<u>0.00</u>	(<u>2,284.73</u>)	<u>29.62-</u>
TOTAL Investment Earnings	7,713	1,175.90	9,997.73	0.00	(2,284.73)	29.62-
<u>Fund Balance Carryover</u>						
02-00-79800 Carryover	<u>235,000</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>235,000.00</u>	<u>100.00</u>
TOTAL Fund Balance Carryover	<u>235,000</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>235,000.00</u>	<u>100.00</u>
TOTAL Revenues	274,730	4,215.31	34,326.77	0.00	240,403.23	87.51
TOTAL REVENUE	274,730	4,215.31	34,326.77	0.00	240,403.23	87.51

02 -Street & Alley

% OF YEAR COMPLETED: 75.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Streets & Alley =====						
Material and Supplies						
Other Services						
02-09-85800 Contingency	274,731	0.00	0.00	0.00	274,731.00	100.00
TOTAL Other Services	274,731	0.00	0.00	0.00	274,731.00	100.00
TOTAL Streets & Alley	274,731	0.00	0.00	0.00	274,731.00	100.00
TOTAL EXPENDITURES	274,731	0.00	0.00	0.00	274,731.00	100.00
REVENUE OVER/ (UNDER) EXPENDITURES	(1)	4,215.31	34,326.77	0.00	(34,327.77)	2,777.00

03 -Designated Fds-Fire & Gen
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 75.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
<u>REVENUE SUMMARY</u>						
Revenues	<u>2,185</u>	<u>6.95</u>	<u>470.24</u>	<u>0.00</u>	<u>1,714.76</u>	<u>78.48</u>
TOTAL REVENUES	2,185	6.95	470.24	0.00	1,714.76	78.48
<u>EXPENDITURE SUMMARY</u>						
Fire Department	<u>2,185</u>	<u>0.00</u>	<u>456.18</u>	<u>0.00</u>	<u>1,728.82</u>	<u>79.12</u>
TOTAL EXPENDITURES	2,185	0.00	456.18	0.00	1,728.82	79.12
REVENUE OVER/ (UNDER) EXPENDITURES	0	6.95	14.06	0.00 (	14.06)	0.00

03 -Designated Fds-Fire & Gen

% OF YEAR COMPLETED: 75.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Revenues						
=====						
<u>Investment Earnings</u>						
03-00-78500 Interest Income	<u>0</u>	<u>6.95</u>	<u>70.24</u>	<u>0.00</u>	(<u>70.24</u>)	<u>0.00</u>
TOTAL Investment Earnings	0	6.95	70.24	0.00	(70.24)	0.00
<u>Miscellaneous Revenue</u>						
03-00-79507 Revenue - Fire	<u>60</u>	<u>0.00</u>	<u>400.00</u>	<u>0.00</u>	(<u>340.00</u>)	<u>566.67-</u>
TOTAL Miscellaneous Revenue	60	0.00	400.00	0.00	(340.00)	566.67-
<u>Fund Balance Carryover</u>						
03-00-79807 Carryover	<u>2,125</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>2,125.00</u>	<u>100.00</u>
TOTAL Fund Balance Carryover	<u>2,125</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>2,125.00</u>	<u>100.00</u>
TOTAL Revenues	2,185	6.95	470.24	0.00	1,714.76	78.48
TOTAL REVENUE	2,185	6.95	470.24	0.00	1,714.76	78.48

03 -Designated Fds-Fire & Gen

% OF YEAR COMPLETED: 75.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Police Department =====						
Material and Supplies						
Other Services						
Fire Department =====						
Material and Supplies						
03-07-83000 Material & Supplies	2,185	0.00	456.18	0.00	1,728.82	79.12
TOTAL Material and Supplies	2,185	0.00	456.18	0.00	1,728.82	79.12
Other Services						
Capital Projects						
TOTAL Fire Department	2,185	0.00	456.18	0.00	1,728.82	79.12
Public Works =====						
Material and Supplies						
Other Services						
General Government =====						
Material and Supplies						
TOTAL EXPENDITURES	2,185	0.00	456.18	0.00	1,728.82	79.12
REVENUE OVER/ (UNDER) EXPENDITURES	0	6.95	14.06	0.00 (	14.06)	0.00

04 -Designated Funds-Police
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 75.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
<u>REVENUE SUMMARY</u>						
Revenues	<u>48,563</u>	<u>5,584.32</u>	<u>15,554.02</u>	<u>0.00</u>	<u>33,008.98</u>	<u>67.97</u>
TOTAL REVENUES	48,563	5,584.32	15,554.02	0.00	33,008.98	67.97
<u>EXPENDITURE SUMMARY</u>						
Police Department	<u>31,400</u>	<u>0.00</u>	<u>(1,838.78)</u>	<u>5,320.00</u>	<u>27,918.78</u>	<u>88.91</u>
TOTAL EXPENDITURES	31,400	0.00	(1,838.78)	5,320.00	27,918.78	88.91
REVENUE OVER/ (UNDER) EXPENDITURES	17,163	5,584.32	17,392.80	(5,320.00)	5,090.20	29.66

04 -Designated Funds-Police

% OF YEAR COMPLETED: 75.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Revenues						
=====						
<u>Investment Earnings</u>						
04-00-78500 Interest Income	<u>0</u>	<u>284.32</u>	<u>2,204.02</u>	<u>0.00</u>	(<u>2,204.02</u>)	<u>0.00</u>
TOTAL Investment Earnings	0	284.32	2,204.02	0.00	(2,204.02)	0.00
<u>Miscellaneous Revenue</u>						
04-00-79300 Animal Control Revenue	17,163	0.00	0.00	0.00	17,163.00	100.00
04-00-79506 Revenue - Police	<u>2,400</u>	<u>5,300.00</u>	<u>13,350.00</u>	<u>0.00</u>	(<u>10,950.00</u>)	<u>456.25-</u>
TOTAL Miscellaneous Revenue	19,563	5,300.00	13,350.00	0.00	6,213.00	31.76
<u>Fund Balance Carryover</u>						
04-00-79806 Carryover - Police Dept	<u>29,000</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>29,000.00</u>	<u>100.00</u>
TOTAL Fund Balance Carryover	<u>29,000</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>29,000.00</u>	<u>100.00</u>
TOTAL Revenues	48,563	5,584.32	15,554.02	0.00	33,008.98	67.97
TOTAL REVENUE	48,563	5,584.32	15,554.02	0.00	33,008.98	67.97

04 -Designated Funds-Police

% OF YEAR COMPLETED: 75.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Police Department =====						
<u>Material and Supplies</u>						
04-06-83000 Material & Supplies	31,400	0.00	462.54	5,320.00	25,617.46	81.58
04-06-83300 Animal Control Supplies	<u>0</u>	<u>0.00</u>	<u>(2,301.32)</u>	<u>0.00</u>	<u>2,301.32</u>	<u>0.00</u>
TOTAL Material and Supplies	31,400	0.00	(1,838.78)	5,320.00	27,918.78	88.91
<u>Other Services</u>	<u></u>	<u></u>	<u></u>	<u></u>	<u></u>	<u></u>
TOTAL Police Department	31,400	0.00	(1,838.78)	5,320.00	27,918.78	88.91
TOTAL EXPENDITURES	31,400	0.00	(1,838.78)	5,320.00	27,918.78	88.91
REVENUE OVER/ (UNDER) EXPENDITURES	17,163	5,584.32	17,392.80	(5,320.00)	5,090.20	29.66

05 -Designated Funds-PW
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 75.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
<u>REVENUE SUMMARY</u>						
Revenues	<u>2,230</u>	<u>11.34</u>	<u>394.61</u>	<u>0.00</u>	<u>1,835.39</u>	<u>82.30</u>
TOTAL REVENUES	2,230	11.34	394.61	0.00	1,835.39	82.30
<u>EXPENDITURE SUMMARY</u>						
Public Works	<u>2,230</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>2,230.00</u>	<u>100.00</u>
TOTAL EXPENDITURES	2,230	0.00	0.00	0.00	2,230.00	100.00
REVENUE OVER/ (UNDER) EXPENDITURES	0	11.34	394.61	0.00 (	394.61)	0.00

05 -Designated Funds-PW

% OF YEAR COMPLETED: 75.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Revenues						
=====						
<u>Investment Earnings</u>						
05-00-78500 Interest Income	<u>0</u>	<u>11.34</u>	<u>94.61</u>	<u>0.00</u>	(<u>94.61</u>)	<u>0.00</u>
TOTAL Investment Earnings	0	11.34	94.61	0.00	(94.61)	0.00
<u>Miscellaneous Revenue</u>						
05-00-79512 Revenue - Public Works	<u>0</u>	<u>0.00</u>	<u>300.00</u>	<u>0.00</u>	(<u>300.00</u>)	<u>0.00</u>
TOTAL Miscellaneous Revenue	0	0.00	300.00	0.00	(300.00)	0.00
<u>Fund Balance Carryover</u>						
05-00-79812 Carryover	<u>2,230</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>2,230.00</u>	<u>100.00</u>
TOTAL Fund Balance Carryover	<u>2,230</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>2,230.00</u>	<u>100.00</u>
TOTAL Revenues	2,230	11.34	394.61	0.00	1,835.39	82.30
TOTAL REVENUE	2,230	11.34	394.61	0.00	1,835.39	82.30

05 -Designated Funds-PW

% OF YEAR COMPLETED: 75.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Public Works						
=====						
Material and Supplies						
05-12-83000 Material & Supplies	<u>2,230</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>2,230.00</u>	<u>100.00</u>
TOTAL Material and Supplies	2,230	0.00	0.00	0.00	2,230.00	100.00
TOTAL Public Works	2,230	0.00	0.00	0.00	2,230.00	100.00
TOTAL EXPENDITURES	2,230	0.00	0.00	0.00	2,230.00	100.00
REVENUE OVER/ (UNDER) EXPENDITURES	0	11.34	394.61	0.00 (	394.61)	0.00

06 -Municipal Authority
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 75.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
<u>REVENUE SUMMARY</u>						
Municipal Auth Revenue	<u>5,068,961</u>	<u>318,298.21</u>	<u>3,967,907.27</u>	<u>0.00</u>	<u>1,101,053.75</u>	<u>21.72</u>
TOTAL REVENUES	5,068,961	318,298.21	3,967,907.27	0.00	1,101,053.75	21.72
<u>EXPENDITURE SUMMARY</u>						
Municipal Authority	<u>5,068,959</u>	<u>368,960.16</u>	<u>3,760,644.80</u>	<u>2,649.17</u>	<u>1,305,665.05</u>	<u>25.76</u>
TOTAL EXPENDITURES	5,068,959	368,960.16	3,760,644.80	2,649.17	1,305,665.05	25.76
REVENUE OVER/ (UNDER) EXPENDITURES	2 (	50,661.95)	207,262.47 (	2,649.17) (	204,611.30)	565.00-

06 -Municipal Authority

% OF YEAR COMPLETED: 75.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Municipal Auth Revenue						
=====						
<u>Water</u>						
06-00-75300 Water Revenue	<u>3,529,874</u>	<u>208,964.80</u>	<u>2,730,932.73</u>	<u>0.00</u>	<u>798,941.27</u>	<u>22.63</u>
TOTAL Water	3,529,874	208,964.80	2,730,932.73	0.00	798,941.27	22.63
<u>Wastewater</u>						
06-00-75700 Sewer Revenue	330,116	26,063.89	266,715.88	0.00	63,400.12	19.21
06-00-75800 OKC Sewer Charges Revenue	<u>1,055,208</u>	<u>73,316.76</u>	<u>820,682.49</u>	<u>0.00</u>	<u>234,525.51</u>	<u>22.23</u>
TOTAL Wastewater	1,385,324	99,380.65	1,087,398.37	0.00	297,925.63	21.51
<u>Water Taps</u>						
06-00-75900 Water Tap Revenue	<u>33,596</u>	<u>3,265.00</u>	<u>20,773.00</u>	<u>0.00</u>	<u>12,823.00</u>	<u>38.17</u>
TOTAL Water Taps	33,596	3,265.00	20,773.00	0.00	12,823.00	38.17
<u>Fines & Forfeits</u>						
06-00-76000 MXU Installation	<u>320</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>320.00</u>	<u>100.00</u>
TOTAL Fines & Forfeits	320	0.00	0.00	0.00	320.00	100.00
<u>Penalties</u>						
06-00-77750 Penalty Charges	<u>19,270</u>	<u>512.02</u>	<u>11,575.29</u>	<u>0.00</u>	<u>7,694.71</u>	<u>39.93</u>
TOTAL Penalties	19,270	512.02	11,575.29	0.00	7,694.71	39.93
<u>Investment Earnings</u>						
06-00-78200 Interest Income	<u>65,133</u>	<u>6,050.74</u>	<u>115,852.88</u>	<u>0.00</u>	<u>(50,719.88)</u>	<u>77.87-</u>
TOTAL Investment Earnings	65,133	6,050.74	115,852.88	0.00	(50,719.88)	77.87-
<u>Miscellaneous Revenue</u>						
06-00-79100 Misc Income	<u>2,776</u>	<u>125.00</u>	<u>1,375.00</u>	<u>0.00</u>	<u>1,401.00</u>	<u>50.47</u>
TOTAL Miscellaneous Revenue	2,776	125.00	1,375.00	0.00	1,401.00	50.47
<u>Fund Balance Carryover</u>						
06-00-79800 Carryover	<u>32,668</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>32,668.02</u>	<u>100.00</u>
TOTAL Fund Balance Carryover	<u>32,668</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>32,668.02</u>	<u>100.00</u>
TOTAL Municipal Auth Revenue	5,068,961	318,298.21	3,967,907.27	0.00	1,101,053.75	21.72
TOTAL REVENUE	5,068,961	318,298.21	3,967,907.27	0.00	1,101,053.75	21.72

06 -Municipal Authority

% OF YEAR COMPLETED: 75.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
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Mun Auth Engineering
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Other Services

Municipal Authority
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Personnel Services

06-12-80100 Salary	728,036	53,584.72	507,456.92	0.00	220,579.40	30.30
06-12-80200 Overtime	8,600	170.21	11,492.24	0.00 (	2,892.24)	33.63-
06-12-80300 FICA/Medicare	55,854	4,168.89	40,174.83	0.00	15,679.09	28.07
06-12-80400 Dental Insurance	5,581	465.12	4,186.08	0.00	1,394.92	24.99
06-12-80500 Health Insurance	91,200	8,424.87	74,711.73	0.00	16,488.27	18.08
06-12-80600 Workers Comp	22,490	0.00	20,369.36	0.00	2,120.64	9.43
06-12-80700 Unemployment	2,704	0.00	931.69	0.00	1,772.31	65.54
06-12-80800 OMRP Pension	56,858	4,354.38	41,731.93	0.00	15,125.85	26.60
06-12-80900 Stand by Pay	9,300	675.00	5,625.00	0.00	3,675.00	39.52
06-12-81100 Uniform Rental	6,300	653.74	6,140.76	0.00	159.24	2.53
06-12-81200 Medical Exams	500	288.00	345.76	0.00	154.24	30.85
TOTAL Personnel Services	987,423	72,784.93	713,166.30	0.00	274,256.72	27.77

Material and Supplies

06-12-83000 Materials & Supplies	45,000	3,857.98	82,341.91	1,381.00 (	38,722.91)	86.05-
06-12-83200 Office Supplies	2,200	0.00	1,190.57	0.00	1,009.43	45.88
06-12-83300 Minor Tools	2,000	0.00	209.90	0.00	1,790.10	89.51
06-12-83400 Lab Chemicals	4,200	1,178.90	4,998.06	0.00 (	798.06)	19.00-
06-12-83500 Safety Supplies	3,200	975.82	2,152.37	0.00	1,047.63	32.74
06-12-83700 Misc Supplies	500	13.79	36.86	0.00	463.14	92.63
TOTAL Material and Supplies	57,100	6,026.49	90,929.67	1,381.00 (	35,210.67)	61.66-

Other Services

06-12-84000 Equipment Maintenance	10,000	1,768.24	24,909.18	0.00 (	14,909.18)	149.09-
06-12-84100 Vehicle Maintenance	15,000	586.37	14,224.46	1,182.92 (	407.38)	2.72-
06-12-84300 Training & Membership	8,000	308.80	9,299.70	0.00 (	1,299.70)	16.25-
06-12-84400 Software Agreements	17,850	0.00	10,086.19	0.00	7,763.81	43.49
06-12-84500 Well Maintenance	60,000	0.00	37,650.24	0.00	22,349.76	37.25
06-12-84550 Water Quality Testing	18,000	265.25	7,449.30	85.25	10,465.45	58.14
06-12-84600 Equipment Rental	2,000	254.85	693.25	0.00	1,306.75	65.34
06-12-84650 Lease Agreements	73,650	0.00	45,040.52	0.00	28,609.48	38.85
06-12-84700 Telephone	24,558	2,012.60	18,097.50	0.00	6,460.50	26.31
06-12-84800 Utilities	305,681	14,354.87	211,339.45	0.00	94,341.55	30.86
06-12-84900 Fuel	42,606	0.00	16,370.15	0.00	26,235.85	61.58
06-12-84950 Printing & Processing - Uti	16,000	2,029.08	13,451.21	0.00	2,548.79	15.93
06-12-85350 Emergency Repairs	5,000	0.00	0.00	0.00	5,000.00	100.00
06-12-86400 Auditing Fees	30,000	0.00	21,007.56	0.00	8,992.44	29.97
06-12-87700 OKC Sewer Charges	775,000	50,144.43	561,111.87	0.00	213,888.13	27.60

06 -Municipal Authority

% OF YEAR COMPLETED: 75.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
06-12-87800 Leasehold Transfer	<u>2,534,255</u>	<u>211,187.92</u>	<u>1,900,691.28</u>	<u>0.00</u>	<u>633,563.72</u>	<u>25.00</u>
TOTAL Other Services	3,937,600	282,912.41	2,891,421.86	1,268.17	1,044,909.97	26.54
<u>Transfers Out</u>						
06-12-99000 Transfer to CIP (Depreciati	<u>86,836</u>	<u>7,236.33</u>	<u>65,126.97</u>	<u>0.00</u>	<u>21,709.03</u>	<u>25.00</u>
TOTAL Transfers Out	86,836	7,236.33	65,126.97	0.00	21,709.03	25.00
TOTAL Municipal Authority	5,068,959	368,960.16	3,760,644.80	2,649.17	1,305,665.05	25.76
General Government						
=====						
Personnel Services	_____	_____	_____	_____	_____	_____
Transfers Out	_____	_____	_____	_____	_____	_____
TOTAL EXPENDITURES	5,068,959	368,960.16	3,760,644.80	2,649.17	1,305,665.05	25.76
REVENUE OVER/ (UNDER) EXPENDITURES	2 (	50,661.95)	207,262.47 (	2,649.17) (	204,611.30)	565.00-

CITY OF NICHOLS HILLS
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MARCH 31ST, 2024

07 -General Fund - CIP
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 75.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
<u>REVENUE SUMMARY</u>						
Gen Fund - CIP Revenue	<u>5,810,261</u>	<u>226,761.79</u>	<u>2,038,155.12</u>	<u>0.00</u>	<u>3,772,105.88</u>	<u>64.92</u>
TOTAL REVENUES	5,810,261	226,761.79	2,038,155.12	0.00	3,772,105.88	64.92
<u>EXPENDITURE SUMMARY</u>						
City Manager/Clerk	94,722	0.00	0.00	7,531.35	87,190.65	92.05
Police Department	821,063	0.00	26,014.23	20,075.15	774,973.62	94.39
Fire Department	881,140	0.00	64,695.21	500,000.00	316,444.79	35.91
Streets	171,122	0.00	3,545.95	0.00	167,576.05	97.93
Sanitation	1,026,129	151,000.00	151,000.00	167,673.00	707,456.00	68.94
Parks Department	2,106,717	0.00	0.00	0.00	2,106,717.00	100.00
Public Works Admin	102,203	0.00	59,473.58	0.00	42,729.42	41.81
Code Department	230,359	0.00	5,394.22	87,530.00	137,434.78	59.66
Risk Manager	77,653	0.00	0.00	0.00	77,653.00	100.00
Information Systems Mgr	<u>299,154</u>	<u>0.00</u>	<u>81,275.51</u>	<u>0.00</u>	<u>217,878.49</u>	<u>72.83</u>
TOTAL EXPENDITURES	5,810,262	151,000.00	391,398.70	782,809.50	4,636,053.80	79.79
REVENUE OVER/ (UNDER) EXPENDITURES	(1)	75,761.79	1,646,756.42	(782,809.50)	(863,947.92)	4,792.00

CITY OF NICHOLS HILLS
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MARCH 31ST, 2024

07 -General Fund - CIP

% OF YEAR COMPLETED: 75.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Gen Fund - CIP Revenue						
=====						
<u>Intergovernmental</u>						
07-00-73800 Grant Proceeds	266,121	0.00	266,121.00	0.00	0.00	0.00
07-00-73850 Insurance proceeds	0	0.00	14,214.11	0.00	(14,214.11)	0.00
07-00-73950 Resale of Property	<u>0</u>	<u>6,383.81</u>	<u>9,367.26</u>	<u>0.00</u>	<u>(9,367.26)</u>	<u>0.00</u>
TOTAL Intergovernmental	266,121	6,383.81	289,702.37	0.00	(23,581.37)	8.86-
<u>Investment Earnings</u>						
07-00-78500 Interest Earnings	<u>0</u>	<u>7,610.90</u>	<u>109,176.14</u>	<u>0.00</u>	<u>(109,176.14)</u>	<u>0.00</u>
TOTAL Investment Earnings	0	7,610.90	109,176.14	0.00	(109,176.14)	0.00
<u>Fund Balance Carryover</u>						
07-00-79800 Carryover	<u>2,990,935</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>2,990,935.00</u>	<u>100.00</u>
TOTAL Fund Balance Carryover	2,990,935	0.00	0.00	0.00	2,990,935.00	100.00
<u>Transfers</u>						
07-00-79920 Deprecation Transfers In	<u>2,553,205</u>	<u>212,767.08</u>	<u>1,639,276.61</u>	<u>0.00</u>	<u>913,928.39</u>	<u>35.80</u>
TOTAL Transfers	<u>2,553,205</u>	<u>212,767.08</u>	<u>1,639,276.61</u>	<u>0.00</u>	<u>913,928.39</u>	<u>35.80</u>
TOTAL Gen Fund - CIP Revenue	5,810,261	226,761.79	2,038,155.12	0.00	3,772,105.88	64.92
TOTAL REVENUE	5,810,261	226,761.79	2,038,155.12	0.00	3,772,105.88	64.92

07 -General Fund - CIP

% OF YEAR COMPLETED: 75.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
City Manager/Clerk =====						
Capital Projects						
07-02-88200 Capital Imp-Furniture	20,702	0.00	0.00	7,531.35	13,170.65	63.62
07-02-88400 Capital Imp-Software	37,489	0.00	0.00	0.00	37,489.00	100.00
07-02-88500 Capital Imp-Equipment	<u>36,531</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>36,531.00</u>	<u>100.00</u>
TOTAL Capital Projects	94,722	0.00	0.00	7,531.35	87,190.65	92.05
TOTAL City Manager/Clerk	94,722	0.00	0.00	7,531.35	87,190.65	92.05
Municipal Court =====						
Capital Projects						
Police Department =====						
Capital Projects						
07-06-88100 Capital Outlay - Vehicles	625,633	0.00	22,164.23	0.00	603,468.77	96.46
07-06-88200 Capital Imp-Furniture	6,606	0.00	0.00	0.00	6,606.00	100.00
07-06-88400 Capital Imp-Software	13,880	0.00	0.00	0.00	13,880.00	100.00
07-06-88500 Capital Imp-Equipment	45,841	0.00	3,850.00	12,494.00	29,497.00	64.35
07-06-88600 Capital Imp-Radios	108,222	0.00	0.00	0.00	108,222.00	100.00
07-06-88700 Capital Imp-Guns	<u>20,881</u>	<u>0.00</u>	<u>0.00</u>	<u>7,581.15</u>	<u>13,299.85</u>	<u>63.69</u>
TOTAL Capital Projects	821,063	0.00	26,014.23	20,075.15	774,973.62	94.39
TOTAL Police Department	821,063	0.00	26,014.23	20,075.15	774,973.62	94.39
Fire Department =====						
Capital Projects						
07-07-88100 Capital Outlay - Vehicles	251,963	0.00	4,474.60	0.00	247,488.40	98.22
07-07-88150 FIRE TRUCK RESERVE	372,807	0.00	0.00	500,000.00 (	127,193.00)	34.12-
07-07-88200 Capital Imp-Furniture	49,526	0.00	10,502.30	0.00	39,023.70	78.79
07-07-88400 Capital Imp-Software	4,807	0.00	0.00	0.00	4,807.00	100.00
07-07-88500 Capital Imp-Equipment	72,158	0.00	38,874.54	0.00	33,283.46	46.13
07-07-88600 Capital Imp-Radios	12,636	0.00	2,631.01	0.00	10,004.99	79.18
07-07-88800 Capital Imp-Medical	27,306	0.00	1,364.76	0.00	25,941.24	95.00
07-07-88900 Capital Imp-SCBA	49,436	0.00	0.00	0.00	49,436.00	100.00
07-07-89100 Capital Imp - Fire Hose	<u>40,501</u>	<u>0.00</u>	<u>6,848.00</u>	<u>0.00</u>	<u>33,653.00</u>	<u>83.09</u>
TOTAL Capital Projects	881,140	0.00	64,695.21	500,000.00	316,444.79	35.91
TOTAL Fire Department	881,140	0.00	64,695.21	500,000.00	316,444.79	35.91

07 -General Fund - CIP

% OF YEAR COMPLETED: 75.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Streets						
=====						
<u>Capital Projects</u>						
07-09-88100 Capital Outlay - Vehicles	89,913	0.00	0.00	0.00	89,913.00	100.00
07-09-88500 Capital Imp-Equipment	66,608	0.00	3,545.95	0.00	63,062.05	94.68
07-09-89200 Capital Imp-Monument Entry	<u>14,601</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>14,601.00</u>	<u>100.00</u>
TOTAL Capital Projects	171,122	0.00	3,545.95	0.00	167,576.05	97.93
TOTAL Streets	171,122	0.00	3,545.95	0.00	167,576.05	97.93
Sanitation						
=====						
<u>Capital Projects</u>						
07-10-88100 Capital Imp - Vehicles	1,023,129	151,000.00	151,000.00	167,673.00	704,456.00	68.85
07-10-88500 Equipment	<u>3,000</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>3,000.00</u>	<u>100.00</u>
TOTAL Capital Projects	1,026,129	151,000.00	151,000.00	167,673.00	707,456.00	68.94
TOTAL Sanitation	1,026,129	151,000.00	151,000.00	167,673.00	707,456.00	68.94
Parks Department						
=====						
<u>Capital Projects</u>						
07-11-88000 Capital Outlay	2,000,000	0.00	0.00	0.00	2,000,000.00	100.00
07-11-88500 Capital Imp-Equipment	<u>106,717</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>106,717.00</u>	<u>100.00</u>
TOTAL Capital Projects	2,106,717	0.00	0.00	0.00	2,106,717.00	100.00
TOTAL Parks Department	2,106,717	0.00	0.00	0.00	2,106,717.00	100.00
Public Works Admin						
=====						
<u>Capital Projects</u>						
07-12-88100 Capital Outlay - Vehicles	61,666	0.00	59,473.58	0.00	2,192.42	3.56
07-12-88200 Furniture	31,151	0.00	0.00	0.00	31,151.00	100.00
07-12-88500 Capital Imp-Equipment	<u>9,386</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>9,386.00</u>	<u>100.00</u>
TOTAL Capital Projects	102,203	0.00	59,473.58	0.00	42,729.42	41.81
TOTAL Public Works Admin	102,203	0.00	59,473.58	0.00	42,729.42	41.81

07 -General Fund - CIP

% OF YEAR COMPLETED: 75.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
General Government =====						
Other Services						
Capital Projects						
Code Department =====						
Capital Projects						
07-14-88100 Capital Outlay - Vehicles	217,648	0.00	5,394.22	87,530.00	124,723.78	57.31
07-14-88400 Capital Imp-Software	<u>12,711</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>12,711.00</u>	<u>100.00</u>
TOTAL Capital Projects	230,359	0.00	5,394.22	87,530.00	137,434.78	59.66
TOTAL Code Department						
	230,359	0.00	5,394.22	87,530.00	137,434.78	59.66
Risk Manager =====						
Capital Projects						
07-15-88100 Capital Outlay - Vehicles	66,748	0.00	0.00	0.00	66,748.00	100.00
07-15-88200 Capital Imp-Furniture	1,604	0.00	0.00	0.00	1,604.00	100.00
07-15-88500 Capital Imp-Equipment	<u>9,301</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>9,301.00</u>	<u>100.00</u>
TOTAL Capital Projects	77,653	0.00	0.00	0.00	77,653.00	100.00
TOTAL Risk Manager						
	77,653	0.00	0.00	0.00	77,653.00	100.00
Information Systems Mgr =====						
Capital Projects						
07-16-88000 Building	23,000	0.00	0.00	0.00	23,000.00	100.00
07-16-88200 Capital Imp-Furniture	9,986	0.00	0.00	0.00	9,986.00	100.00
07-16-88300 Capital Imp-Computers	85,636	0.00	27,898.12	0.00	57,737.88	67.42
07-16-88400 Capital Outlay - Software	7,142	0.00	0.00	0.00	7,142.00	100.00
07-16-88500 Capital Imp-Equipment	172,199	0.00	53,377.39	0.00	118,821.61	69.00
07-16-88600 Radios	<u>1,191</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1,191.00</u>	<u>100.00</u>
TOTAL Capital Projects	299,154	0.00	81,275.51	0.00	217,878.49	72.83
TOTAL Information Systems Mgr						
	299,154	0.00	81,275.51	0.00	217,878.49	72.83
TOTAL EXPENDITURES						
	5,810,262	151,000.00	391,398.70	782,809.50	4,636,053.80	79.79
REVENUE OVER/ (UNDER) EXPENDITURES	(1)	75,761.79	1,646,756.42	(782,809.50)	(863,947.92)	4,792.00

08 -Sinking Fund
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 75.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
<u>REVENUE SUMMARY</u>						
Undesignated	<u>6,001,138</u>	<u>338,504.08</u>	<u>5,145,921.05</u>	<u>0.00</u>	<u>855,216.95</u>	<u>14.25</u>
TOTAL REVENUES	6,001,138	338,504.08	5,145,921.05	0.00	855,216.95	14.25
<u>EXPENDITURE SUMMARY</u>						
General Government	<u>6,001,138</u>	<u>40.53</u>	<u>414,812.87</u>	<u>0.00</u>	<u>5,586,325.13</u>	<u>93.09</u>
TOTAL EXPENDITURES	6,001,138	40.53	414,812.87	0.00	5,586,325.13	93.09
REVENUE OVER/ (UNDER) EXPENDITURES	0	338,463.55	4,731,108.18	0.00	(4,731,108.18)	0.00

08 -Sinking Fund

% OF YEAR COMPLETED: 75.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Undesignated						
=====						
<u>Property Tax Spec Purpos</u>						
08-00-71650 Ad Valorem Tax Revenue	<u>5,991,138</u>	<u>336,715.66</u>	<u>5,104,189.92</u>	<u>0.00</u>	<u>886,948.08</u>	<u>14.80</u>
TOTAL Property Tax Spec Purpos	5,991,138	336,715.66	5,104,189.92	0.00	886,948.08	14.80
<u>Investment Earnings</u>						
08-00-78500 Interest Earned	<u>10,000</u>	<u>1,788.42</u>	<u>41,731.13</u>	<u>0.00</u>	(<u>31,731.13</u>)	<u>317.31-</u>
TOTAL Investment Earnings	10,000	1,788.42	41,731.13	0.00	(31,731.13)	317.31-
<u>Miscellaneous Revenue</u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>
<u>Fund Balance Carryover</u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>
TOTAL Undesignated	6,001,138	338,504.08	5,145,921.05	0.00	855,216.95	14.25
TOTAL REVENUE	6,001,138	338,504.08	5,145,921.05	0.00	855,216.95	14.25

08 -Sinking Fund

% OF YEAR COMPLETED: 75.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
General Government =====						
<u>Other Services</u>						
08-13-85400 Bank Charges	700	40.53	669.12	0.00	30.88	4.41
TOTAL Other Services	700	40.53	669.12	0.00	30.88	4.41
<u>Capital Projects</u>						
08-13-91000 Principle Payments - GO Bon	4,605,000	0.00	0.00	0.00	4,605,000.00	100.00
08-13-92000 Interest Payments on GO Bon	1,392,888	0.00	412,943.75	0.00	979,944.25	70.35
08-13-93000 Fiscal Charges - Trustee	2,550	0.00	1,200.00	0.00	1,350.00	52.94
TOTAL Capital Projects	6,000,438	0.00	414,143.75	0.00	5,586,294.25	93.10
TOTAL General Government	6,001,138	40.53	414,812.87	0.00	5,586,325.13	93.09
TOTAL EXPENDITURES	6,001,138	40.53	414,812.87	0.00	5,586,325.13	93.09
REVENUE OVER/ (UNDER) EXPENDITURES	0	338,463.55	4,731,108.18	0.00	(4,731,108.18)	0.00

CITY OF NICHOLS HILLS
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MARCH 31ST, 2024

09 -Meter Deposits
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 75.00

CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
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REVENUE SUMMARY

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09 -Meter Deposits

% OF YEAR COMPLETED: 75.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Undesignated =====						
<u>Investment Earnings</u>	=====	=====	=====	=====	=====	=====

10 -911 Fund
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 75.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
<u>REVENUE SUMMARY</u>						
911 Fund Revenues	<u>78,598</u>	<u>2,214.64</u>	<u>14,120.02</u>	<u>0.00</u>	<u>64,477.98</u>	<u>82.04</u>
TOTAL REVENUES	78,598	2,214.64	14,120.02	0.00	64,477.98	82.04
<u>EXPENDITURE SUMMARY</u>						
General Government	<u>78,598</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>78,598.00</u>	<u>100.00</u>
TOTAL EXPENDITURES	78,598	0.00	0.00	0.00	78,598.00	100.00
REVENUE OVER/ (UNDER) EXPENDITURES	0	2,214.64	14,120.02	0.00 (	14,120.02)	0.00

10 -911 Fund							% OF YEAR COMPLETED: 75.00
	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING	
911 Fund Revenues							
=====							
Property Tax Spec Purpos							
10-00-71800 911 ASSOCIATION	<u>8,000</u>	<u>1,852.10</u>	<u>11,138.86</u>	<u>0.00</u>	(<u>3,138.86</u>)	<u>39.24-</u>	
TOTAL Property Tax Spec Purpos	8,000	1,852.10	11,138.86	0.00	(3,138.86)	39.24-	
Investment Earnings							
10-00-78500 Interest Income	<u>2,298</u>	<u>362.54</u>	<u>2,981.16</u>	<u>0.00</u>	(<u>683.16</u>)	<u>29.73-</u>	
TOTAL Investment Earnings	2,298	362.54	2,981.16	0.00	(683.16)	29.73-	
Fund Balance Carryover							
10-00-79800 Carryover	<u>68,300</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>68,300.00</u>	<u>100.00</u>	
TOTAL Fund Balance Carryover	68,300	0.00	0.00	0.00	68,300.00	100.00	
TOTAL 911 Fund Revenues	78,598	2,214.64	14,120.02	0.00	64,477.98	82.04	
TOTAL REVENUE	78,598	2,214.64	14,120.02	0.00	64,477.98	82.04	

10 -911 Fund

% OF YEAR COMPLETED: 75.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
General Government =====						
Material and Supplies						
10-13-83000 MATERIAL & SUPPLIES	1,000	0.00	0.00	0.00	1,000.00	100.00
10-13-83975 Contingency	<u>77,598</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>77,598.00</u>	<u>100.00</u>
TOTAL Material and Supplies	78,598	0.00	0.00	0.00	78,598.00	100.00
Other Services	<u> </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>
TOTAL General Government						
	78,598	0.00	0.00	0.00	78,598.00	100.00
911 Association =====						
Other Services	<u> </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>
TOTAL EXPENDITURES						
	78,598	0.00	0.00	0.00	78,598.00	100.00
REVENUE OVER/ (UNDER) EXPENDITURES	0	2,214.64	14,120.02	0.00 (	14,120.02)	0.00

11 -Impound Fee Police Fund
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 75.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
<u>REVENUE SUMMARY</u>						
Impound Fee Fund	<u>38,903</u>	<u>1,373.29</u>	<u>6,251.69</u>	<u>0.00</u>	<u>32,651.31</u>	<u>83.93</u>
TOTAL REVENUES	38,903	1,373.29	6,251.69	0.00	32,651.31	83.93
<u>EXPENDITURE SUMMARY</u>						
Police Dept	<u>38,903</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>38,903.00</u>	<u>100.00</u>
TOTAL EXPENDITURES	38,903	0.00	0.00	0.00	38,903.00	100.00
REVENUE OVER/ (UNDER) EXPENDITURES	0	1,373.29	6,251.69	0.00 (	6,251.69)	0.00

11 -Impound Fee Police Fund

% OF YEAR COMPLETED: 75.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Impound Fee Fund						
=====						
<u>Fines & Forfeits</u>						
11-00-76350 Police Impound Fees	<u>4,687</u>	<u>1,200.00</u>	<u>4,800.00</u>	<u>0.00</u>	(<u>113.00</u>)	<u>2.41-</u>
TOTAL Fines & Forfeits	4,687	1,200.00	4,800.00	0.00	(113.00)	2.41-
<u>Investment Earnings</u>						
11-00-78500 Interest Income	<u>1,116</u>	<u>173.29</u>	<u>1,451.69</u>	<u>0.00</u>	(<u>335.69</u>)	<u>30.08-</u>
TOTAL Investment Earnings	1,116	173.29	1,451.69	0.00	(335.69)	30.08-
<u>Fund Balance Carryover</u>						
11-00-79800 Carryover	<u>33,100</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>33,100.00</u>	<u>100.00</u>
TOTAL Fund Balance Carryover	<u>33,100</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>33,100.00</u>	<u>100.00</u>
TOTAL Impound Fee Fund	38,903	1,373.29	6,251.69	0.00	32,651.31	83.93
TOTAL REVENUE	38,903	1,373.29	6,251.69	0.00	32,651.31	83.93

11 -Impound Fee Police Fund

% OF YEAR COMPLETED: 75.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Police Dept =====						
Material and Supplies						
Other Services						
11-06-84000 Equipment Maintenance	5,000	0.00	0.00	0.00	5,000.00	100.00
11-06-86850 Software Maintenance	4,000	0.00	0.00	0.00	4,000.00	100.00
11-06-86875 Maintenance - Auto Lic Read	<u>29,903</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>29,903.00</u>	<u>100.00</u>
TOTAL Other Services	38,903	0.00	0.00	0.00	38,903.00	100.00
TOTAL Police Dept	38,903	0.00	0.00	0.00	38,903.00	100.00
TOTAL EXPENDITURES	38,903	0.00	0.00	0.00	38,903.00	100.00
REVENUE OVER/ (UNDER) EXPENDITURES	0	1,373.29	6,251.69	0.00 (	6,251.69)	0.00

13 -Municipal Authority - CIP
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 75.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
<u>REVENUE SUMMARY</u>						
NHMA CIP - Revenues	<u>1,948,058</u>	<u>18,789.98</u>	<u>96,427.99</u>	<u>0.00</u>	<u>1,851,630.01</u>	<u>95.05</u>
TOTAL REVENUES	1,948,058	18,789.98	96,427.99	0.00	1,851,630.01	95.05
<u>EXPENDITURE SUMMARY</u>						
General Government	<u>1,948,058</u>	<u>0.00</u>	<u>227,419.97</u>	<u>43,765.00</u>	<u>1,676,873.03</u>	<u>86.08</u>
TOTAL EXPENDITURES	1,948,058	0.00	227,419.97	43,765.00	1,676,873.03	86.08
REVENUE OVER/ (UNDER) EXPENDITURES	0	18,789.98 (	130,991.98) (	43,765.00)	174,756.98	0.00

13 -Municipal Authority - CIP

% OF YEAR COMPLETED: 75.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
NHMA CIP - Revenues						
=====						
<u>Intergovernmental</u>						
13-00-73850 Insurance Proceeds - etal	0	10,688.28	11,131.21	0.00	(11,131.21)	0.00
TOTAL Intergovernmental	0	10,688.28	11,131.21	0.00	(11,131.21)	0.00
<u>Investment Earnings</u>						
13-00-78500 Interest	0	865.37	20,169.81	0.00	(20,169.81)	0.00
TOTAL Investment Earnings	0	865.37	20,169.81	0.00	(20,169.81)	0.00
<u>Fund Balance Carryover</u>						
13-00-79800 Carryover	1,861,222	0.00	0.00	0.00	1,861,222.00	100.00
TOTAL Fund Balance Carryover	1,861,222	0.00	0.00	0.00	1,861,222.00	100.00
<u>Transfers</u>						
13-00-79920 Deprecation Transfers In	86,836	7,236.33	65,126.97	0.00	21,709.03	25.00
TOTAL Transfers	86,836	7,236.33	65,126.97	0.00	21,709.03	25.00
TOTAL NHMA CIP - Revenues	1,948,058	18,789.98	96,427.99	0.00	1,851,630.01	95.05
TOTAL REVENUE	1,948,058	18,789.98	96,427.99	0.00	1,851,630.01	95.05

13 -Municipal Authority - CIP

% OF YEAR COMPLETED: 75.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
General Government =====						
Capital Projects						
13-12-88000 Capital Outlay	430,586	0.00	116,740.20	0.00	313,845.80	72.89
13-12-88100 Vehicles	236,143	0.00	86,027.17	43,765.00	106,350.83	45.04
13-12-88300 Capital Imp - Computers	24,951	0.00	0.00	0.00	24,951.00	100.00
13-12-88400 Capital Imp - Software	60,090	0.00	0.00	0.00	60,090.00	100.00
13-12-88500 Capital Imp - Equipment	135,494	0.00	24,652.60	0.00	110,841.40	81.81
13-12-88600 Capital Imp - Radios/Commun	6,777	0.00	0.00	0.00	6,777.00	100.00
13-12-89200 Capital Imp-Water Wells	944,017	0.00	0.00	0.00	944,017.00	100.00
13-12-89300 Capital Imp-Paint Water Tow	110,000	0.00	0.00	0.00	110,000.00	100.00
TOTAL Capital Projects	1,948,058	0.00	227,419.97	43,765.00	1,676,873.03	86.08
TOTAL General Government	1,948,058	0.00	227,419.97	43,765.00	1,676,873.03	86.08
Information Systems =====						
Capital Projects						
TOTAL EXPENDITURES	1,948,058	0.00	227,419.97	43,765.00	1,676,873.03	86.08
REVENUE OVER/ (UNDER) EXPENDITURES	0	18,789.98 (	130,991.98) (	43,765.00)	174,756.98	0.00

14 -Water Impact Fees Fund
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 75.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
<u>REVENUE SUMMARY</u>						
Water Impact Fee	<u>150,592</u>	<u>3,059.60</u>	<u>17,883.57</u>	<u>0.00</u>	<u>132,708.43</u>	<u>88.12</u>
TOTAL REVENUES	150,592	3,059.60	17,883.57	0.00	132,708.43	88.12
<u>EXPENDITURE SUMMARY</u>						
Water Impact Fee	<u>150,592</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>150,592.00</u>	<u>100.00</u>
TOTAL EXPENDITURES	150,592	0.00	0.00	0.00	150,592.00	100.00
REVENUE OVER/ (UNDER) EXPENDITURES	0	3,059.60	17,883.57	0.00 (	17,883.57)	0.00

14 -Water Impact Fees Fund

% OF YEAR COMPLETED: 75.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Water Impact Fee =====						
<u>Water</u>						
14-00-75350 Water Capacity Charges	<u>8,835</u>	<u>2,380.00</u>	<u>12,065.00</u>	<u>0.00</u>	(<u>3,230.00</u>)	<u>36.56-</u>
TOTAL Water	8,835	2,380.00	12,065.00	0.00	(3,230.00)	36.56-
<u>Investment Earnings</u>						
14-00-78500 Interest Income	<u>4,757</u>	<u>679.60</u>	<u>5,818.57</u>	<u>0.00</u>	(<u>1,061.57</u>)	<u>22.32-</u>
TOTAL Investment Earnings	4,757	679.60	5,818.57	0.00	(1,061.57)	22.32-
<u>Fund Balance Carryover</u>						
14-00-79800 Fund Balance Carryover	<u>137,000</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>137,000.00</u>	<u>100.00</u>
TOTAL Fund Balance Carryover	<u>137,000</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>137,000.00</u>	<u>100.00</u>
TOTAL Water Impact Fee	150,592	3,059.60	17,883.57	0.00	132,708.43	88.12
TOTAL REVENUE	150,592	3,059.60	17,883.57	0.00	132,708.43	88.12

14 -Water Impact Fees Fund

% OF YEAR COMPLETED: 75.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Water Impact Fee =====						
Material and Supplies	_____	_____	_____	_____	_____	_____
Other Services	_____	_____	_____	_____	_____	_____
Capital Projects						
14-22-89900 Capital - Water System	<u>150,592</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>150,592.00</u>	<u>100.00</u>
TOTAL Capital Projects	150,592	0.00	0.00	0.00	150,592.00	100.00
TOTAL Water Impact Fee	150,592	0.00	0.00	0.00	150,592.00	100.00
TOTAL EXPENDITURES	150,592	0.00	0.00	0.00	150,592.00	100.00
REVENUE OVER/ (UNDER) EXPENDITURES	0	3,059.60	17,883.57	0.00 (	17,883.57)	0.00

15 -Sewer Impact Fee Fund
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 75.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
<u>REVENUE SUMMARY</u>						
Sewer Impact Fee	<u>105,665</u>	<u>3,245.83</u>	<u>17,852.05</u>	<u>0.00</u>	<u>87,812.95</u>	<u>83.11</u>
TOTAL REVENUES	105,665	3,245.83	17,852.05	0.00	87,812.95	83.11
<u>EXPENDITURE SUMMARY</u>						
Sewer Impact Fee	<u>105,666</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>105,666.00</u>	<u>100.00</u>
TOTAL EXPENDITURES	105,666	0.00	0.00	0.00	105,666.00	100.00
REVENUE OVER/ (UNDER) EXPENDITURES	(1)	3,245.83	17,852.05	0.00	(17,853.05)	5,305.00

15 -Sewer Impact Fee Fund

% OF YEAR COMPLETED: 75.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Sewer Impact Fee =====						
<u>Wastewater</u>						
15-00-75750 Sewer Capacity Charges	<u>10,499</u>	<u>2,763.00</u>	<u>13,815.00</u>	<u>0.00</u> (	<u>3,316.00)</u>	<u>31.58-</u>
TOTAL Wastewater	10,499	2,763.00	13,815.00	0.00 (	3,316.00)	31.58-
<u>Investment Earnings</u>						
15-00-78500 Interest Income	<u>3,166</u>	<u>482.83</u>	<u>4,037.05</u>	<u>0.00</u> (	<u>871.05)</u>	<u>27.51-</u>
TOTAL Investment Earnings	3,166	482.83	4,037.05	0.00 (	871.05)	27.51-
<u>Fund Balance Carryover</u>						
15-00-79800 Fund Balance Carryover	<u>92,000</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>92,000.00</u>	<u>100.00</u>
TOTAL Fund Balance Carryover	<u>92,000</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>92,000.00</u>	<u>100.00</u>
TOTAL Sewer Impact Fee	105,665	3,245.83	17,852.05	0.00	87,812.95	83.11
TOTAL REVENUE	105,665	3,245.83	17,852.05	0.00	87,812.95	83.11

15 -Sewer Impact Fee Fund

% OF YEAR COMPLETED: 75.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Sewer Impact Fee =====						
Material and Supplies	_____	_____	_____	_____	_____	_____
Other Services	_____	_____	_____	_____	_____	_____
Capital Projects						
15-23-89900 Capital - Sewer System	<u>105,666</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>105,666.00</u>	<u>100.00</u>
TOTAL Capital Projects	105,666	0.00	0.00	0.00	105,666.00	100.00
TOTAL Sewer Impact Fee	105,666	0.00	0.00	0.00	105,666.00	100.00
TOTAL EXPENDITURES	105,666	0.00	0.00	0.00	105,666.00	100.00
REVENUE OVER/ (UNDER) EXPENDITURES	(1)	3,245.83	17,852.05	0.00	(17,853.05)	5,305.00

17 -Drainage Fee Fund
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 75.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
<u>REVENUE SUMMARY</u>						
Revenues	<u>268,115</u>	<u>6,602.42</u>	<u>58,454.45</u>	<u>0.00</u>	<u>209,660.55</u>	<u>78.20</u>
TOTAL REVENUES	268,115	6,602.42	58,454.45	0.00	209,660.55	78.20
<u>EXPENDITURE SUMMARY</u>						
Drainage	<u>268,115</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>268,115.00</u>	<u>100.00</u>
TOTAL EXPENDITURES	268,115	0.00	0.00	0.00	268,115.00	100.00
REVENUE OVER/ (UNDER) EXPENDITURES	0	6,602.42	58,454.45	0.00 (	58,454.45)	0.00

17 -Drainage Fee Fund

% OF YEAR COMPLETED: 75.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Revenues =====						
 <u>Water</u>						
17-00-75370 Drainage Fee	<u>62,168</u>	<u>5,441.23</u>	<u>48,994.06</u>	<u>0.00</u>	<u>13,173.94</u>	<u>21.19</u>
TOTAL Water	62,168	5,441.23	48,994.06	0.00	13,173.94	21.19
 <u>Investment Earnings</u>						
17-00-78500 Interest Income	<u>5,947</u>	<u>1,161.19</u>	<u>9,460.39</u>	<u>0.00</u>	(<u>3,513.39</u>)	<u>59.08-</u>
TOTAL Investment Earnings	5,947	1,161.19	9,460.39	0.00	(3,513.39)	59.08-
 <u>Fund Balance Carryover</u>						
17-00-79800 Fund Balance Carryover	<u>200,000</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>200,000.00</u>	<u>100.00</u>
TOTAL Fund Balance Carryover	<u>200,000</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>200,000.00</u>	<u>100.00</u>
TOTAL Revenues	268,115	6,602.42	58,454.45	0.00	209,660.55	78.20
TOTAL REVENUE	268,115	6,602.42	58,454.45	0.00	209,660.55	78.20

17 -Drainage Fee Fund

% OF YEAR COMPLETED: 75.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Drainage =====						
Capital Projects						
17-24-89900 Drainage Capital	<u>268,115</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>268,115.00</u>	<u>100.00</u>
TOTAL Capital Projects	268,115	0.00	0.00	0.00	268,115.00	100.00
TOTAL Drainage	268,115	0.00	0.00	0.00	268,115.00	100.00
TOTAL EXPENDITURES	268,115	0.00	0.00	0.00	268,115.00	100.00
REVENUE OVER/ (UNDER) EXPENDITURES	0	6,602.42	58,454.45	0.00 (	58,454.45)	0.00

18 -Health Insurance Fund
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 75.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
<u>REVENUE SUMMARY</u>						
Revenues	<u>1,120,413</u>	<u>192,793.48</u>	<u>967,559.82</u>	<u>0.00</u>	<u>152,853.18</u>	<u>13.64</u>
TOTAL REVENUES	1,120,413	192,793.48	967,559.82	0.00	152,853.18	13.64
<u>EXPENDITURE SUMMARY</u>						
Revenues	600	156.88	1,808.58	0.00	(1,208.58)	201.43-
Expenses	<u>1,119,813</u>	<u>65,542.40</u>	<u>760,015.68</u>	<u>0.00</u>	<u>359,797.32</u>	<u>32.13</u>
TOTAL EXPENDITURES	1,120,413	65,699.28	761,824.26	0.00	358,588.74	32.01
REVENUE OVER/ (UNDER) EXPENDITURES	0	127,094.20	205,735.56	0.00	(205,735.56)	0.00

18 -Health Insurance Fund

% OF YEAR COMPLETED: 75.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Revenues						
=====						
<u>Investment Earnings</u>						
18-00-78500 Interest Income	<u>8,000</u>	<u>1,335.25</u>	<u>11,828.97</u>	<u>0.00</u>	(<u>3,828.97</u>)	<u>47.86-</u>
TOTAL Investment Earnings	8,000	1,335.25	11,828.97	0.00	(3,828.97)	47.86-
<u>Miscellaneous Revenue</u>						
18-00-79550 Misc. Income	<u>30,000</u>	<u>135.38</u>	<u>1,346.81</u>	<u>0.00</u>	<u>28,653.19</u>	<u>95.51</u>
TOTAL Miscellaneous Revenue	30,000	135.38	1,346.81	0.00	28,653.19	95.51
<u>Fund Balance Carryover</u>						
18-00-79805 Premium Revenue	<u>1,082,413</u>	<u>191,322.85</u>	<u>954,384.04</u>	<u>0.00</u>	<u>128,028.96</u>	<u>11.83</u>
TOTAL Fund Balance Carryover	<u>1,082,413</u>	<u>191,322.85</u>	<u>954,384.04</u>	<u>0.00</u>	<u>128,028.96</u>	<u>11.83</u>
TOTAL Revenues	1,120,413	192,793.48	967,559.82	0.00	152,853.18	13.64
TOTAL REVENUE	1,120,413	192,793.48	967,559.82	0.00	152,853.18	13.64

18 -Health Insurance Fund

% OF YEAR COMPLETED: 75.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Revenues						
=====						
<u>Other Services</u>						
18-00-85400 Bank Charges	<u>600</u>	<u>156.88</u>	<u>1,808.58</u>	<u>0.00</u> (	<u>1,208.58)</u>	<u>201.43-</u>
TOTAL Other Services	600	156.88	1,808.58	0.00 (	1,208.58)	201.43-
TOTAL Revenues	600	156.88	1,808.58	0.00 (	1,208.58)	201.43-
Expenses						
=====						
<u>Personnel Services</u>						
18-13-80510 Premium Expense	202,433	13,198.88	117,143.85	0.00	85,289.15	42.13
18-13-80520 Health Insurance Claims	869,200	15,907.33	290,456.87	0.00	578,743.13	66.58
18-13-80525 Pharmacy Claims	0	27,095.69	264,682.23	0.00 (	264,682.23)	0.00
18-13-80530 Administration Cost	<u>48,180</u>	<u>9,340.50</u>	<u>87,732.73</u>	<u>0.00</u> (	<u>39,552.73)</u>	<u>82.09-</u>
TOTAL Personnel Services	1,119,813	65,542.40	760,015.68	0.00	359,797.32	32.13
TOTAL Expenses	1,119,813	65,542.40	760,015.68	0.00	359,797.32	32.13
TOTAL EXPENDITURES	1,120,413	65,699.28	761,824.26	0.00	358,588.74	32.01
REVENUE OVER/ (UNDER) EXPENDITURES	0	127,094.20	205,735.56	0.00 (	205,735.56)	0.00

20 -Designated Funds-Parks
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 75.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
<u>REVENUE SUMMARY</u>						
Revenues	<u>305,000</u>	<u>15,693.10</u>	<u>322,998.14</u>	<u>0.00</u>	<u>(17,998.14)</u>	<u>5.90-</u>
TOTAL REVENUES	305,000	15,693.10	322,998.14	0.00	(17,998.14)	5.90-
<u>EXPENDITURE SUMMARY</u>						
Parks Donations	<u>305,000</u>	<u>38,150.00</u>	<u>48,725.00</u>	<u>0.00</u>	<u>256,275.00</u>	<u>84.02</u>
TOTAL EXPENDITURES	305,000	38,150.00	48,725.00	0.00	256,275.00	84.02
REVENUE OVER/ (UNDER) EXPENDITURES	0	(22,456.90)	274,273.14	0.00	(274,273.14)	0.00

20 -Designated Funds-Parks

% OF YEAR COMPLETED: 75.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Revenues						
=====						
<u>Investment Earnings</u>						
20-00-78500 Interest Income	<u>5,000</u>	<u>2,843.10</u>	<u>21,178.14</u>	<u>0.00</u>	(<u>16,178.14</u>)	<u>323.56-</u>
TOTAL Investment Earnings	5,000	2,843.10	21,178.14	0.00	(16,178.14)	323.56-
<u>Miscellaneous Revenue</u>						
20-00-79520 Donations - Parks	<u>0</u>	<u>12,850.00</u>	<u>301,820.00</u>	<u>0.00</u>	(<u>301,820.00</u>)	<u>0.00</u>
TOTAL Miscellaneous Revenue	0	12,850.00	301,820.00	0.00	(301,820.00)	0.00
<u>Fund Balance Carryover</u>						
20-00-79820 Carryover - Parks	<u>300,000</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>300,000.00</u>	<u>100.00</u>
TOTAL Fund Balance Carryover	300,000	0.00	0.00	0.00	300,000.00	100.00
TOTAL Revenues	305,000	15,693.10	322,998.14	0.00	(17,998.14)	5.90-
TOTAL REVENUE	305,000	15,693.10	322,998.14	0.00	(17,998.14)	5.90-

20 -Designated Funds-Parks

% OF YEAR COMPLETED: 75.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Parks Donations =====						
<u>Material and Supplies</u>						
20-11-83900 Other Services & Charges	25,000	0.00	10,575.00	0.00	14,425.00	57.70
20-11-83975 Contingency	<u>255,000</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>255,000.00</u>	<u>100.00</u>
TOTAL Material and Supplies	280,000	0.00	10,575.00	0.00	269,425.00	96.22
<u>Capital Projects</u>						
20-11-88000 Capital Outlay	25,000	0.00	0.00	0.00	25,000.00	100.00
20-11-88500 Capital Outlay - Ward 3 Par	0	2,400.00	2,400.00	0.00 (	2,400.00)	0.00
20-11-88600 Redbud Park	<u>0</u>	<u>35,750.00</u>	<u>35,750.00</u>	<u>0.00</u> (	<u>35,750.00)</u>	<u>0.00</u>
TOTAL Capital Projects	25,000	38,150.00	38,150.00	0.00 (	13,150.00)	52.60-
TOTAL Parks Donations	305,000	38,150.00	48,725.00	0.00	256,275.00	84.02
TOTAL EXPENDITURES	305,000	38,150.00	48,725.00	0.00	256,275.00	84.02
REVENUE OVER/ (UNDER) EXPENDITURES	0 (	22,456.90)	274,273.14	0.00 (	274,273.14)	0.00

80 -General Obligation Bonds
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 75.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
<u>REVENUE SUMMARY</u>						
Int Earned/Misc Receipts	<u>0</u>	<u>46,576.46</u>	<u>7,854,896.22</u>	<u>0.00</u>	(<u>7,854,896.22</u>)	<u>0.00</u>
TOTAL REVENUES	0	46,576.46	7,854,896.22	0.00	(7,854,896.22)	0.00
<u>EXPENDITURE SUMMARY</u>						
2020 GO Bond	0	21,889.40	103,758.75	0.00	(103,758.75)	0.00
2021 GO Bond	0	895,344.43	1,167,671.58	2,026,078.47	(3,193,750.05)	0.00
2022 GO Bond	0	347,156.43	1,723,622.80	1,170,241.43	(2,893,864.23)	0.00
2023 GO Bond	0	633,750.58	1,364,517.03	2,515,873.17	(3,880,390.20)	0.00
2024 GO Bond	<u>0</u>	<u>1,446.81</u>	<u>99,963.23</u>	<u>51,723.20</u>	(<u>151,686.43</u>)	<u>0.00</u>
TOTAL EXPENDITURES	0	1,899,587.65	4,459,533.39	5,763,916.27	(10,223,449.66)	0.00
REVENUE OVER/ (UNDER) EXPENDITURES	0	(1,853,011.19)	3,395,362.83	(5,763,916.27)	2,368,553.44	0.00

80 -General Obligation Bonds

% OF YEAR COMPLETED: 75.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Int Earned/Misc Receipts =====						
Intergovernmental						
Investment Earnings						
80-00-78525 Proceeds from Sale of Bonds	0	0.00	7,020,000.00	0.00 (	7,020,000.00)	0.00
80-00-78530 Premium on issuance of debt	0	0.00	280,800.00	0.00 (	280,800.00)	0.00
TOTAL Investment Earnings	0	0.00	7,300,800.00	0.00 (	7,300,800.00)	0.00
Miscellaneous Revenue						
80-00-79090 Interest Income 2020 GO Bd	0	0.00	763.40	0.00 (	763.40)	0.00
80-00-79091 Interest Income 2021 GO Bon	0	4,397.45	143,537.18	0.00 (	143,537.18)	0.00
80-00-79092 Interest Income 2022 GO	0	3,057.47	148,208.92	0.00 (	148,208.92)	0.00
80-00-79093 Interest Income 2023 GO Bon	0	8,968.11	201,027.02	0.00 (	201,027.02)	0.00
80-00-79094 Interest Income 2024 GO Bon	0	30,153.43	60,559.70	0.00 (	60,559.70)	0.00
TOTAL Miscellaneous Revenue	0	46,576.46	554,096.22	0.00 (	554,096.22)	0.00
Fund Balance Carryover						
TOTAL Int Earned/Misc Receipts	0	46,576.46	7,854,896.22	0.00 (	7,854,896.22)	0.00
TOTAL REVENUE						
	0	46,576.46	7,854,896.22	0.00 (	7,854,896.22)	0.00

80 -General Obligation Bonds

% OF YEAR COMPLETED: 75.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
2012 GO Bond =====						
Other Services	_____	_____	_____	_____	_____	_____
Capital Projects	_____	_____	_____	_____	_____	_____
Transfers Out	_____	_____	_____	_____	_____	_____
2015 GO Bond =====						
Other Services	_____	_____	_____	_____	_____	_____
Capital Projects	_____	_____	_____	_____	_____	_____
Transfers Out	_____	_____	_____	_____	_____	_____
2016 GO Bond =====						
Other Services	_____	_____	_____	_____	_____	_____
Capital Projects	_____	_____	_____	_____	_____	_____
Transfers Out	_____	_____	_____	_____	_____	_____
2017 GO Bond =====						
Other Services	_____	_____	_____	_____	_____	_____
Capital Projects	_____	_____	_____	_____	_____	_____
Transfers Out	_____	_____	_____	_____	_____	_____
2018 GO Bond =====						
Other Services	_____	_____	_____	_____	_____	_____
Capital Projects	_____	_____	_____	_____	_____	_____

80 -General Obligation Bonds

% OF YEAR COMPLETED: 75.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
<u>Transfers Out</u>						
2019 GO Bond						
=====						
<u>Other Services</u>						
<u>Capital Projects</u>						
<u>Transfers Out</u>						
2020 GO Bond						
=====						
<u>Other Services</u>						
80-90-85400 Bank Charges	0	0.00	45.86	0.00	(45.86)	0.00
TOTAL Other Services	0	0.00	45.86	0.00	(45.86)	0.00
<u>Capital Projects</u>						
80-90-96550 Public Works Facility	0	0.00	2,637.50	0.00	(2,637.50)	0.00
80-90-97550 Paving (Streets)	0	0.00	6,903.45	0.00	(6,903.45)	0.00
80-90-98550 Water Projects	0	0.00	43,200.00	0.00	(43,200.00)	0.00
80-90-98950 Traffic Controls	0	21,889.40	49,259.93	0.00	(49,259.93)	0.00
TOTAL Capital Projects	0	21,889.40	102,000.88	0.00	(102,000.88)	0.00
<u>Transfers Out</u>						
80-90-99800 Other Expenses Paid from In	0	0.00	1,712.01	0.00	(1,712.01)	0.00
TOTAL Transfers Out	0	0.00	1,712.01	0.00	(1,712.01)	0.00
TOTAL 2020 GO Bond	0	21,889.40	103,758.75	0.00	(103,758.75)	0.00
2021 GO Bond						
=====						
<u>Other Services</u>						
80-91-85400 Bank Charges	0	231.43	1,339.58	0.00	(1,339.58)	0.00
TOTAL Other Services	0	231.43	1,339.58	0.00	(1,339.58)	0.00
<u>Capital Projects</u>						
80-91-97550 Paving (Streets)	0	0.00	16,696.55	0.00	(16,696.55)	0.00
80-91-98550 Water Projects	0	895,113.00	992,177.75	1,718,163.47	(2,710,341.22)	0.00
80-91-98950 Parks	0	0.00	48,345.87	307,915.00	(356,260.87)	0.00
TOTAL Capital Projects	0	895,113.00	1,057,220.17	2,026,078.47	(3,083,298.64)	0.00

80 -General Obligation Bonds

% OF YEAR COMPLETED: 75.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
<u>Transfers Out</u>						
80-91-99800 Other Expense paid from int	0	0.00	109,111.83	0.00	(109,111.83)	0.00
TOTAL Transfers Out	0	0.00	109,111.83	0.00	(109,111.83)	0.00
TOTAL 2021 GO Bond	0	895,344.43	1,167,671.58	2,026,078.47	(3,193,750.05)	0.00
2022 GO Bond						
=====						
<u>Other Services</u>						
80-92-85400 Bank Charges	0	147.06	1,678.60	0.00	(1,678.60)	0.00
TOTAL Other Services	0	147.06	1,678.60	0.00	(1,678.60)	0.00
<u>Capital Projects</u>						
80-92-97550 Paving Projects	0	13,922.53	1,179,187.60	35,854.91	(1,215,042.51)	0.00
80-92-98550 Water Projects	0	0.00	4,716.25	1,069,022.53	(1,073,738.78)	0.00
80-92-98750 Sanitary Sewer Projects	0	58,665.46	109,036.09	65,363.99	(174,400.08)	0.00
TOTAL Capital Projects	0	72,587.99	1,292,939.94	1,170,241.43	(2,463,181.37)	0.00
<u>Transfers Out</u>						
80-92-99450 Technology	0	12,481.51	162,353.14	0.00	(162,353.14)	0.00
80-92-99600 Police	0	0.00	4,711.25	0.00	(4,711.25)	0.00
80-92-99700 Fire Projects	0	16,532.71	16,532.71	0.00	(16,532.71)	0.00
80-92-99800 Expenses paid from Interest	0	245,407.16	245,407.16	0.00	(245,407.16)	0.00
TOTAL Transfers Out	0	274,421.38	429,004.26	0.00	(429,004.26)	0.00
TOTAL 2022 GO Bond	0	347,156.43	1,723,622.80	1,170,241.43	(2,893,864.23)	0.00
2023 GO Bond						
=====						
<u>Other Services</u>						
80-93-85400 Bank Charges	0	444.64	1,924.86	0.00	(1,924.86)	0.00
TOTAL Other Services	0	444.64	1,924.86	0.00	(1,924.86)	0.00
<u>Capital Projects</u>						
80-93-96550 Public Works Facility	0	0.00	29,846.99	41,584.73	(71,431.72)	0.00
80-93-97550 Paving Projects	0	184,849.28	782,688.92	2,236,418.22	(3,019,107.14)	0.00
TOTAL Capital Projects	0	184,849.28	812,535.91	2,278,002.95	(3,090,538.86)	0.00
<u>Transfers Out</u>						
80-93-99600 Police Projects	0	0.00	101,599.60	0.00	(101,599.60)	0.00
80-93-99700 Fire Projects	0	306,762.72	306,762.72	237,870.22	(544,632.94)	0.00
80-93-99800 Other expenses paid from in	0	141,693.94	141,693.94	0.00	(141,693.94)	0.00
TOTAL Transfers Out	0	448,456.66	550,056.26	237,870.22	(787,926.48)	0.00
TOTAL 2023 GO Bond	0	633,750.58	1,364,517.03	2,515,873.17	(3,880,390.20)	0.00

80 -General Obligation Bonds

% OF YEAR COMPLETED: 75.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
2024 GO Bond						
=====						
<u>Other Services</u>						
80-94-85400 Bank Charges	<u>0</u>	<u>1,446.81</u>	<u>1,559.23</u>	<u>0.00</u>	(<u>1,559.23</u>)	<u>0.00</u>
TOTAL Other Services	0	1,446.81	1,559.23	0.00	(1,559.23)	0.00
<u>Capital Projects</u>						
80-94-97690 Bond Issuance Cost	<u>0</u>	<u>0.00</u>	<u>98,404.00</u>	<u>0.00</u>	(<u>98,404.00</u>)	<u>0.00</u>
TOTAL Capital Projects	0	0.00	98,404.00	0.00	(98,404.00)	0.00
<u>Transfers Out</u>						
80-94-99600 Police Projects	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>51,723.20</u>	(<u>51,723.20</u>)	<u>0.00</u>
TOTAL Transfers Out	0	0.00	0.00	51,723.20	(51,723.20)	0.00
TOTAL 2024 GO Bond	0	1,446.81	99,963.23	51,723.20	(151,686.43)	0.00
TOTAL EXPENDITURES	0	1,899,587.65	4,459,533.39	5,763,916.27	(10,223,449.66)	0.00
REVENUE OVER/ (UNDER) EXPENDITURES	0	(1,853,011.19)	3,395,362.83	(5,763,916.27)	2,368,553.44	0.00

CITY OF NICHOLS HILLS
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MARCH 31ST, 2024

99 -Pooled Cash
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 75.00

CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
<u>REVENUE SUMMARY</u>					

CITY OF NICHOLS HILLS
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MARCH 31ST, 2024

99 -Pooled Cash

% OF YEAR COMPLETED: 75.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING

**City of Nichols Hills
2020 GO Bond Issue**

AS OF: 03/31/24

	Street - Paving Projects	Water System	Sanitary Sewer Systems	Traffic Control	Technology	Fire	Police	PW Facility	Expenses Paid From Interest Earned	TOTAL
Account Number:	80-90-97550	80-90-98550	80-90-98750	80-90-98950	80-90-99450	80-90-99700	80-90-99600	80-90-96550	80-90-99800	
Issue Amount	3,795,000.00	560,000.00	250,000.00	220,000.00	270,000.00	2,230,000.00	100,000.00	375,000.00		7,800,000.00
Premium	147,329.36	21,740.30	9,705.49	8,540.83	10,481.93	86,572.99	3,882.20	14,558.24		302,811.34
Net Interest earned & Bank Fees									108,528.05	108,528.05
Prior Years:										
Issuance Expense	48,196.50	7,112.00	3,175.00	2,794.00	3,429.00	28,321.00	1,270.00	4,762.50		99,060.00
2019-2020	121,231.08	160,177.66	12,681.00	1,317.37	164,780.00	173,605.00	-	12,688.80	-	646,480.91
2020-2021	2,515,171.75	131,930.86	220,926.57	53,321.61	34,850.00	102,348.42	102,612.20	11,023.00	8,927.92	3,181,112.33
2021-2022	1,097,294.73	9,735.50	21,629.25	57,078.45	77,422.93	1,922,512.55	-	49,575.00	84,097.16	3,319,345.57
2022-2023	153,531.85	229,584.28	1,293.67	54,065.10	-	89,786.02	-	308,871.44	13,790.96	850,923.32
2023-2024	6,903.45	43,200.00	-	49,259.93	-	-	-	2,637.50	1,712.01	103,712.89
7/31/2023	6,903.45			12,146.40					930.00	19,979.85
8/31/2023		24,985.00						2,637.50	548.87	28,171.37
9/30/2023				1,208.33						1,208.33
10/31/2023				2,000.00						2,000.00
11/30/2023										-
12/31/2023		18,215.00							233.14	18,448.14
1/31/2024				2,000.00						2,000.00
2/29/2024				10,015.80						10,015.80
3/31/2024				21,889.40						21,889.40
PROJECT COST	3,942,329.36	581,740.30	259,705.49	217,836.46	280,481.93	2,316,572.99	103,882.20	389,558.24	108,528.05	8,200,635.02
TOTAL TO DATE:										
Available Funds - Prior to encumbrances	0.00	0.00	0.00	10,704.37	0.00	(0.00)	(0.00)	(0.00)	-	10,704.37
ENCUMBRANCES:										-
Available Funds - After encumbrances	0.00	0.00	0.00	10,704.37	0.00	(0.00)	(0.00)	(0.00)	-	10,704.37
CASH		32,593.77							Interest Earnings:	
CD'S		-							Prior Fiscal Years	110,842.53
EXPENSE ACCRUED		(21,889.40)							Current Fiscal Year	763.56
ENCUMBRANCES		-							Bank Charges:	
		<u>10,704.37</u>							Prior Fiscal Years	(3,032.18)
									Current Fiscal Year	(45.86)
									FUNDS AVAILABLE	<u>10,704.37</u>

03/31/24

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AS OF: **45,382.00**

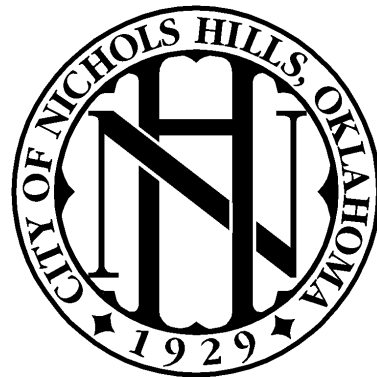
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Information Systems

City of Nichols Hills



Monthly Report – March 2024

Website Statistics:

Google Analytics provided us with some statistical information on our website. During the month, over 917 individuals browsed the City's new website, making more than 3,669 different visits to the site. The two most visited pages were the Homepage and Agenda Center.

Page title and screen class ▾		↓ Views	Users	Views per user
		3,669	917	4.00
		100% of total	100% of total	Avg 0%
1	Nichols Hills, OK Official Website	1,457	667	2.18
2	Agenda Center • Nichols Hills, OK • CivicEngage	320	132	2.42
3	Search • Nichols Hills, OK • CivicEngage	173	78	2.22
4	Building Inspections & Code Enforcement Nichols Hills, OK	134	65	2.06
5	Jobs • Nichols Hills, OK • CivicEngage	114	61	1.87
6	Form Center • Nichols Hills, OK • CivicEngage	100	48	2.08
7	My Account • Nichols Hills, OK • CivicEngage	80	40	2.00
8	Planning & Zoning Nichols Hills, OK	56	30	1.87
9	Utility Billing Nichols Hills, OK	55	32	1.72
10	Calendar • Nichols Hills, OK • CivicEngage	51	25	2.04

Country ▾		↓ Users	New users	Engaged sessions
		917	854	904
		100% of total	100% of total	100% of total
1	United States	865	799	884
2	South Korea	14	14	0
3	Canada	9	9	3
4	India	9	9	7
5	China	4	4	1
6	Ireland	4	4	4
7	Philippines	3	3	2
8	Australia	2	2	0
9	Germany	2	2	0
10	Pakistan	2	2	1



Upcoming Events:





Monthly Report – March 2024

Email Status Reports:

March Statistics: 40,605 emails received. Legitimate: 22,258. Spam: 18,311. Viruses: 36. We have seen an increase in the number of spam messages created through free email services, such as Gmail, Yahoo, etc. Please slow down and think about the emails before clicking on them. Ask yourself these questions: Were you expecting this email? Who is it from? Do I normally receive emails from them? What time did they send it? Is the from name line relative to the sender's address? Is this email asking me to take action? Hovering over the links in an email can reveal where the web address is taking you, if it looks malicious, it probably is. Stop, look, and think before you click a malicious link!

Total Mail Categories			
Total Summary	Categories	Total Summary Events	% of Subtotal
2024-02-29-2024-04-01	Not Spam	22258	54.82%
	Spam	18311	45.10%
	Virus	36	0.09%
	Subtotal (3)	40605	100.00%
Total		40605	100%

Non-Spam Classifier by Month			
Month	Classified By	Mail Filtering Events	% of Subtotal
Feb	Access Control-Safe-Relay	1	16.67%
	Not Spam	1	16.67%
	System Safe	3	50.00%
	User Safe	1	16.67%
	Subtotal (4)	6	0.03%
Mar	Access Control-Safe-Relay	4900	22.02%
	Domain Safe	555	2.49%
	FortiGuard AntiSpam-Safe	5	0.02%
	Not Spam	8453	37.99%
	System Safe	5783	25.99%
	User Safe	2556	11.49%
Subtotal (6)		22252	99.97%
Total		22258	100%



Monthly Report – March 2024

Action by Month			
Month	Action Taken	Mail High Level Events	% of Subtotal
Feb	Accept	2	18.18%
	Accept;Defer Disposition	4	36.36%
	Reject	5	45.45%
	Subtotal (3)	11	0.03%
Mar	Accept	5233	12.89%
	Accept;Defer Disposition	17166	42.29%
	Delay	2336	5.75%
	Discard	1330	3.28%
	Quarantine	1876	4.62%
	Quarantine;Defer Disposition	2	0.00%
	Reject	12595	31.03%
	System Quarantine;Defer Disposition;Remove URL	36	0.09%
	System Quarantine;Notification	7	0.02%
	System Quarantine;Notification;Defer Disposition	13	0.03%
	Subtotal (10)	40594	99.97%
Total		40605	100%

Email Phishing Tests:

We conducted a monthly employee email phishing test. This month's phishing test tricked four employees into clicking on a test email. Although our numbers are still low, we will continue to educate employees to be vigilant about security.

Phishing Security Test Report

03/18/2024 - 03/24/2024

Campaign: Monthly Phishing

Monthly from category: Government, Online Services, Current Events, Phishing For Sensitive Information, Business, Reported Phishes of the Week

Groups: Employees

Statistics

See report at <https://training.knowbe4.com>

6.3%	64	64	4	0	0	0	9	0
Phish-prone Percentage	Recipients	Deliveries	Clicks	Attachment Opened	Data Entered	Other Failures	PAB Reported	Bounces

Phish-prone Percentage is calculated from the total number of phishing test failures divided by the number of emails delivered.



What is Crypto Hacking?

The most common way that Bitcoin thefts happen is when user credentials are compromised, which creates a complex problem for the protection of digital assets. This weakness results from multiple attack avenues, such as password interception and the unauthorized acquisition of private keys, which act as gatekeepers to a user's Bitcoin holdings.

- Phishing is a common strategy used by hackers, which is a misleading method in which people are tricked into divulging private keys or passwords using phony emails, websites, or texts. These phishing tactics frequently pose as trustworthy organizations to trick gullible people into unintentionally giving over their login credentials and allowing illegal access to their Bitcoin accounts.
- Hackers may also utilize keyloggers, which are sneaky software applications made to secretly record users' keystrokes and steal their login credentials as they are input. These harmful programs successfully get over conventional security measures by secretly recording keystrokes, allowing hackers to stealthily gather the data required to compromise cryptocurrency accounts.
- Furthermore, SIM-swapping is a technique that hackers are using more and more frequently to trick mobile network operators into giving their attackers control over a victim's phone number. Hackers can obtain unauthorized access to a victim's cryptocurrency accounts by intercepting authentication codes and circumventing two-factor authentication when they possess control over the victim's phone number.
- To put it simply, the compromise of user credentials is a basic weakness in the cryptocurrency ecosystem. This emphasizes how important it is to put strong security measures in place, like multi-factor authentication and close monitoring, to protect against the ongoing threat of theft and unauthorized access. Furthermore, user education is essential in educating people about these cutting-edge attack strategies and giving them the confidence to take preventative action to safeguard their digital assets from exploitation.



General Activities:

1. Contacted an electrician to install an exhaust fan in the Fire Department server closet.
2. Assisted the Public Works Director with an email issue.
3. Upgraded all city backup servers to the latest version.
4. Purchased a storage expansion pack for the backup servers as we needed more space.
5. Scheduled all meetings for the month of March.
6. Updated the Lobby Display to scroll through City agendas.
7. Send out a security alert notification to all employees to update their Apple devices.
8. Assisted the Assistant Finance Director with an XML file upload to the IRS.
9. Opened service request for new cameras as Public Works freezing.
10. Opened service request to replace a bad drive on the Public Works backup server.
11. Broadcast, recorded, and uploaded the Planning Commission Meeting.
12. Broadcast, recorded, and uploaded the City Council Meeting.
13. Deployed all critical and important updates to all City workstations and servers.
14. Opened service request to have support partner install fire relays at both locations.
15. Opened service request to have support partner link access control to fire relays.
16. Purchase a security device to add another security layer to protect the City's network.
17. Updated all the City Firewalls and security devices to the latest firmware update.
18. Assisted the Fire Chief with an Excel spreadsheet.
19. Upgraded the City's remote connection software to the most secure version.
20. Worked with a Network Engineer to update the City's security certificates.
21. Worked with website partner to host security certificates for the old website.
22. Updated the email archive server to the latest version.
23. Purchased and installed software for the Risk Manager.
24. Worked with Nancy Herzel to create some QR codes for projects she is working on.
25. Remove a Building Inspector from all City access controls and network services after he had resigned.
26. Broadcast, recorded, and uploaded the Building Commission meeting.
27. Broadcast, recorded, and uploaded the Board of Adjustment meeting.
28. Broadcast, recorded, and uploaded the EHS meeting.
29. Configured the website redirect from the City's old website to the new.
30. Contact the generator support partner to come out and troubleshoot the generator at City Hall.
31. Used network tools to search the City's network, looking for bad actor files on the malicious files list. There were none found.
32. Troubleshoot issue with two workstations not receiving windows updates.
33. Modified MFA software client installer package.

March 31st, 2024

Honorable Mayor and City Council
City of Nichols Hills
6407 Avondale Drive
Nichols Hills, Oklahoma 73116

RE: Monthly Engineer's Report

Dear Mayor and City Council:

Following is the Engineer's Report for the April 9th, 2024 Council Meeting.

2021 G.O. Bond Issue:

- **Arsenic Removal Water Treatment Plant (WC-2101)**

Contractor:	Landmark Const. LLC	Original Contract Amount:	\$3,498,000.00
Start Date:	March 25 th , 2024	Amended Contract Amount:	-
Award Date:	February 13 th , 2024	Claims to Date Less Ret.:	\$866,020.00
Project Duration:	180 Calendar Days	Amount Remaining:	\$3,498,000.00
Days Used:	6	Percent Complete:	5%

2022/2023 G.O. Bond Issue:

- **Paving Improvements to the 1600 & 1700 Blocks of Randel Road (PC-2301)**

Contractor:	Rudy Construction Co.	Original Contract Amount:	\$1,181,687.50
Start Date:	February 5 th , 2024	Amended Contract Amount:	\$162,212.74
Award Date:	December 12 th , 2023	Claims to Date Less Ret.:	\$0.00
Project Duration:	180 Calendar Days	Amount Remaining:	\$1,181,687.50
Days Used:	25	Percent Complete:	15%

- **Paving Improvements to 1100 Bedford, 7000 Waverly, 6800 Trenton (PC-2302)**

Contractor:	Rudy Construction Co.	Original Contract Amount:	\$1,067,265.00
Start Date:	April 8 th , 2024	Amended Contract Amount:	-
Award Date:	February 13 th , 2024	Claims to Date Less Ret.:	\$0.00
Project Duration:	150 Calendar Days	Amount Remaining:	\$1,067,265.00
Days Used:	0	Percent Complete:	0%

2024 G.O. Bond Issue:

- **Paving Improvements to the 6600, 6700, & 6800 Blocks of East Grand Blvd. (PC-2401)**
Survey Complete. Design Underway.

Other Projects:

- **Grand Park Channel Repair (FC-2302)**

Contractor:	Cimarron Construction Co.	Original Contract Amount:	\$298,150.00
Start Date:	April 8 th , 2024	Amended Contract Amount:	-
Award Date:	January 9 th , 2024	Claims to Date Less Ret.:	\$0.00
Project Duration:	60 Calendar Days	Amount Remaining:	\$298,150.00
Days Used:	0	Percent Complete:	0%

Sincerely,

Smith Roberts Baldischwiler, LLC



Grady J. Wade, P.E.
City Engineer

GJW
Cc: File 116000

FUND: General Fund

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
NON-DEPARTMENTAL	OKLAHOMA UNIFORM BUILDING CO	00-32600	Uniform Building Cod	PERMIT FEES MARCH 2024	268.00
				TOTAL:	268.00
Administration	VERIZON WIRELESS	02-84700	Telephone	MONTHLY CHARGES	289.05
	GRANICUS	02-84400	Software Agreements	AGENDA SOFTWARE	412.88
	VISA	02-84300	Training & Membershi	PRE-COUNCIL MEETING	59.70
		02-84300	Training & Membershi	LUNCH MEETING	65.79
		02-84300	Training & Membershi	LUNCH MEETING	64.03
		02-84300	Training & Membershi	LUNCH MEETING	40.27
		02-84300	Training & Membershi	ROTARY CLUB	325.00
	PETTY CASH	02-84300	Training & Membershi	MARCH 2024 RECEIPTS	120.99
	AT&T 831-001-0000 521	02-84700	Telephone	MONTHLY CHARGES	90.48
				TOTAL:	1,468.19
City Attorney	WILLIAMS BOX FORSHEE & BULLA	04-87100	Legal Services	LEGAL SERVICES	25,506.00
				TOTAL:	25,506.00
Municipal Court	OKLAHOMA MUNICIPAL JUDGES AS	05-84300	Training & Membershi	2024-2025 MEMBERSHIP	50.00
	PETTY CASH	05-83000	Material & Supplies	MARCH 2024 RECEIPTS	17.53
	AT&T 831-001-0000 521	05-84700	Telephone	MONTHLY CHARGES	90.48
	OMCCA	05-84300	Training & Membershi	COURT CLERK MEMBERSHIP	55.00
				TOTAL:	213.01
Police Department	COPS PRODUCTS	06-84000	Equipment Maintenanc	BODY ARMOR NIX	812.25
	CASEY NIX	06-84950	EV Charging	HOME CHARGING MAR 2024	27.00
	VERIZON WIRELESS	06-84700	Telephone	MONTHLY CHARGES	727.35
	SHEPHERD AUTOMOTIVE LLC	06-84100	Vehicle Maintenance	OIL CHANGES	70.57
		06-84100	Vehicle Maintenance	OIL CHANGES	70.57
	VISA	06-84300	Training & Membershi	OACP CONFERENCE	399.00
	TRANSUNION RISK AND ALTERNAT	06-84000	Equipment Maintenanc	ACCESS TO DATABASE	100.00
	VISA	06-83000	Material & Supplies	GUN CLEANING SUPPLY	98.89
		06-83000	Material & Supplies	PMAGS	51.96
		06-81200	Medical Exams	MMPI MORALES	125.00
		06-84300	Training & Membershi	OACP CONFERENCE	399.00
		06-83000	Material & Supplies	BUSINESS CARDS	51.98
	DASH MEDICAL GLOVES	06-83000	Material & Supplies	NITRILE GLOVES	138.00
	ASPEN BUILDING SERVICES OF O	06-85000	Janitorial Services	CLEANING SERVICES	1,262.50
	METRO EMERGENCY UPFITTERS	06-83000	Material & Supplies	GOLF CART TAGS	280.00
	AT&T 287288038708	06-84700	Telephone	FIRST NET POLICE	792.83
	AT&T 831-001-0000 521	06-84700	Telephone	MONTHLY CHARGES	361.95
	COOPER AUTO GROUP	06-84100	Vehicle Maintenance	OIL CHANGES	105.21
		06-84100	Vehicle Maintenance	OIL CHANGES	105.21
		06-84100	Vehicle Maintenance	OIL CHANGE	105.21
	DAVID EISCHEID	06-84100	Vehicle Maintenance	MIRROR REPLACEMENT	180.53
	OFFICE DEPOT 35315277	06-83000	Material & Supplies	RECORDS SUPPLIES	217.18
	OG&E	06-84950	EV Charging	MONTHLY CHARGES	64.26
	ONG	06-84800	Utilities	MONTHLY CHARGES	183.20
				TOTAL:	6,729.65
Fire Department	VALVOLINE OIL CHANGE	07-84100	Vehicle Maintenance	OIL CHANGE U-35	85.22
	WAL-MART #9502	07-83000	Material & Supplies	STATION SUPPLIES	205.64
	EMSA	07-85200	EMSA Subsidy	MARCH SUBSIDY 2024	2,557.20
	VERIZON WIRELESS	07-84700	Telephone	MONTHLY CHARGES	194.05
	VISA	07-84300	Training & Membershi	TC: EFO - LODGING	294.00

FUND: General Fund

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
		07-83000	Material & Supplies	STATION SUPPLIES	130.04
		07-83000	Material & Supplies	STATION SUPPLIES	83.98
		07-84300	Training & Membershi	PIKEPASS	40.00
	ImageNet Consulting, LLC	07-84000	Equipment Maintenanc	CONTRACT INVOICE	26.83
	AT&T 287288038669	07-84700	Telephone	FIRST NET FIRE	185.52
	AT&T 831-001-0000 521	07-84700	Telephone	MONTHLY CHARGES	180.97
	VISA	07-84300	Training & Membershi	COEMA CONF. TRAVEL CLAIM	32.56
		07-84300	Training & Membershi	CHARGES MADE IN ERROR	18.19
	JOSHUA BALCH	07-84300	Training & Membershi	TC: HOSELINE ADVANCE	42.02
		07-84300	Training & Membershi	TRAVEL CLAIM OFFICER 3	31.85
		07-84300	Training & Membershi	TC: FIRE OFFICER III	22.53
	AIR CLEANING TECH INC	07-84200	Building Maintenance	EXHAUST REMOVAL SYSTEM	433.00
	OG&E	07-84800	Utilities	MONTHLY CHARGES	37.25
	ONG	07-84800	Utilities	MONTHLY CHARGES	183.20
	OKLAHOMA STATE UNIVERSITY -	07-84300	Training & Membershi	INST2 CHILL	400.00
	KENNY REYES	07-84300	Training & Membershi	TC: EFO	56.29
				TOTAL:	5,240.34
City Engineer	SMITH ROBERTS BALDISCHWILER	08-86075	Engineering Fees	MONTHLY ENGINEERING	16,505.20
				TOTAL:	16,505.20
Street Department	TRAVIS VOICE & DATA	09-84700	Telephone	MONTHLY CHARGES	25.96
	VALVOLINE OIL CHANGE	09-84100	Vehicle Maintenance	OIL CHANGE	132.30
	WAL-MART #9502	09-83000	Material & Supplies	WATER	41.88
	WESTLAKE HARDWARE	09-83000	Material & Supplies	SUPPLIES	87.96
	VERIZON WIRELESS	09-84700	Telephone	MONTHLY CHARGES	131.01
	NORTHERN SAFETY & INDUSTRIAL	09-83500	Safety Supplies	SAFETY SUPPLY	141.21
	US FLEET TRACKING	09-84100	Vehicle Maintenance	PUBLIC WORKS GPS	149.75
	VISA	09-83500	Safety Supplies	SAFETY APPAREL	166.32
	CINTAS CORP. #064	09-81100	Uniform Allowance	PUBLIC WORKS UNIFORMS	454.97
	CRAFCO INC	09-84000	Equipment Maintenanc	STREET	21.95
		09-83500	Safety Supplies	TRAFFIC CONES	465.50
	MADISON TURF FARMS LLC	09-83000	Material & Supplies	SOD	18.00
	HOLT TRUCK CENTERS	09-84000	Equipment Maintenanc	STREETS SWEEPER	2,272.25
	BLADES GROUP LLC	09-83000	Material & Supplies	ASPHALT	1,804.00
	RED HAWK PRIME LLC	09-83000	Material & Supplies	SHAFT ADAPTER	125.00
	OG&E ELECTRIC SERVICES	09-85500	Street Lighting	STREETLIGHTS	4,468.10
	HASKELL LEMON CONSTRUCTION	09-83000	Material & Supplies	MATERIAL	219.20
		09-83000	Material & Supplies	MATERIAL	183.20
		09-83000	Material & Supplies	MATERIALS	44.00
	HOME DEPOT	09-83000	Material & Supplies	SUPPLIES	88.08
		09-83000	Material & Supplies	SUPPLIES	129.94
		09-83000	Material & Supplies	SUPPLIES	44.35
	SAINTS OCCUPATIONAL HEALTH	09-81200	Medical Exams	DRUG SCREENS	288.00
	OG&E	09-84800	Utilities	MONTHLY CHARGES	143.21
		09-85500	Street Lighting	MONTHLY CHARGES	7,100.15
		09-85500	Street Lighting	MONTHLY CHARGES	30.45
		09-85500	Street Lighting	MONTHLY CHARGES	32.05
		09-85500	Street Lighting	MONTHLY CHARGES	62.63
		09-85500	Street Lighting	MONTHLY CHARGES	31.36
		09-85500	Street Lighting	MONTHLY CHARGES	30.10
		09-85500	Street Lighting	MONTHLY CHARGES	29.63
		09-85500	Street Lighting	MONTHLY CHARGES	30.10
		09-85500	Street Lighting	MONTHLY CHARGES	29.86

FUND: General Fund

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
	ONG	09-84800	Utilities	MONTHLY CHARGES	73.71
	OREILLY AUTOMOTIVE STORES IN	09-84100	Vehicle Maintenance	SUPPLIES	77.88
		09-84000	Equipment Maintenanc	SUPPLIES	37.28
				TOTAL:	19,211.34
Sanitation	VERIZON WIRELESS	10-84700	Telephone	MONTHLY CHARGES	146.01
	NORTHERN SAFETY & INDUSTRIAL	10-83500	Safety Supplies	SAFETY SUPPLY	282.41
	US FLEET TRACKING	10-84100	Vehicle Maintenance	PUBLIC WORKS GPS	89.85
	VISA	10-83500	Safety Supplies	SAFETY APPAREL	535.43
	CINTAS CORP. #064	10-81100	Uniform Allowance	PUBLIC WORKS UNIFORMS	774.25
	WEX BANK	10-84900	Fuel	FUEL	130.76
		10-84900	Fuel	FUEL	115.55
		10-84900	Fuel	FUEL	111.36
		10-84900	Fuel	ONCUE	96.61
		10-84900	Fuel	CNG	114.82
		10-84900	Fuel	CNG FUEL	115.24
		10-84900	Fuel	CNG FUEL	70.89
		10-84900	Fuel	FUEL	130.14
	REPUBLIC SERVICES	10-85800	Landfill Disposal	COMMERCIAL GARBAGE	73.16
		10-85825	Commercial Garbage D	COMMERCIAL GARBAGE	10,409.87
	SOUTHEAST LANDFILL - 4061	10-85800	Landfill Disposal	MARCH 2024	4,025.72
	OG&E	10-84800	Utilities	MONTHLY CHARGES	143.22
	ONG	10-84800	Utilities	MONTHLY CHARGES	73.71
				TOTAL:	17,439.00
Parks Department	WESTLAKE HARDWARE	11-85700	Parks Maintenance	PARKS	149.97
	VISA	11-85700	Parks Maintenance	SUPPLIES	129.00
		11-85700	Parks Maintenance	SUPPLIES	219.00
	BLUE HOUSE URBAN FARM LLC	11-85700	Parks Maintenance	BUTTERFLY GARDEN	320.00
	FEDERAL CORP	11-85700	Parks Maintenance	MATERIALS	121.14
	IRRIGATION STATION	11-85700	Parks Maintenance	SUPPLIES	10.88
		11-85700	Parks Maintenance	PARTS	22.50
	NORTHWEST LAWN MAINTENANCE I	11-85900	Park Maintenance Con	PARK MAINTENANCE	17,257.50
				TOTAL:	18,229.99
Public Works Admin	TECH-LOCK	12-84200	Building Maintenance	KEYS	3.00
	TRAVIS VOICE & DATA	12-84700	Telephone	MONTHLY CHARGES	69.22
	WAL-MART #9502	12-84300	Training & Membershi	EOM	79.94
	WESTLAKE HARDWARE	12-83000	Material & Supplies	SUPPLIES	9.99
	VERIZON WIRELESS	12-84700	Telephone	MONTHLY CHARGES	167.36
	VISA	12-84300	Training & Membershi	ADOBE RENEWAL	239.88
	TERMINIX PROCESSING CENTER	12-84200	Building Maintenance	PEST CONTROL PW	54.00
		12-84200	Building Maintenance	PEST CONTROL PW	90.00
	ASPEN BUILDING SERVICES OF O	12-85000	Janitorial Services	CLEANING SERVICES	745.00
	AT&T 831-001-0000 521	12-84700	Telephone	MONTHLY CHARGES	45.24
	VISA	12-84200	Building Maintenance	AMAZON	98.72
		12-84200	Building Maintenance	AMAZON	50.07
		12-84200	Building Maintenance	AMAZON	43.93
		12-84300	Training & Membershi	BIRTHDAY	66.36
		12-83000	Material & Supplies	SUPPLIES	97.98
		12-83000	Material & Supplies	SUPPLIES	88.70
		12-83200	Office Supplies	PLANNER	47.99
	DENNIS ALBERT	12-84950	EV Charging	HOME CHARGING MAR 2024	29.56
		12-84950	EV Charging	HOME CHARGING MAR 2024	24.10

FUND: General Fund

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
		12-84950	EV Charging	DENNIS ALBERT	29.56-
	OK CORPORATION COMM	12-84250	Fueling Station Main	FUEL INSPECTION	50.00
	HOME DEPOT	12-84200	Building Maintenance	KITCHEN REMODEL	307.84
	SAINTS OCCUPATIONAL HEALTH	12-81200	Medical Exams	DRUG SCREENS	96.00
	OFFICE DEPOT 35315277	12-83200	Office Supplies	OFFICE SUPPLIES	23.22
		12-83200	Office Supplies	OFFICE SUPPLIES	203.43
	OG&E	12-84800	Utilities	MONTHLY CHARGES	143.21
	ONG	12-84800	Utilities	MONTHLY CHARGES	73.71
			TOTAL:		2,918.89
General Government	RITE WAY SHREDDING	13-87000	Misc. Expenses	SHREDDING MARCH 2024	104.50
	VISA	13-83000	Material & Supplies	AMAZON	47.57
		13-83000	Material & Supplies	AMAZON	87.84
		13-83000	Material & Supplies	AMAZON	24.49
		13-83000	Material & Supplies	AMAZON	161.98
		13-83000	Material & Supplies	AMAZON	145.12
		13-83000	Material & Supplies	AMAZON	67.08
		13-83000	Material & Supplies	AMAZON	193.02
		13-83000	Material & Supplies	REFUND OF TAXES CHARGED	25.07-
	TERMINIX PROCESSING CENTER	13-84200	Building Maintenance	PEST CONTROL CITY HALL	54.00
	ASPEN BUILDING SERVICES OF O	13-85000	Janitorial Services	CLEANING SERVICES	1,362.50
	VISA	13-83000	Material & Supplies	BIRTHDAY COOKIES	22.81
		13-83000	Material & Supplies	BIRTHDAY SUPPLIES	22.81
		13-83000	Material & Supplies	BIRTHDAY SUPPLIES	2.15
	S & P GLOBAL MARKET INTELLIG	13-87000	Misc. Expenses	CUSIP FEES FOR 2024	91.00
	AT&T 831-001-0000 521	13-84700	Telephone	MONTHLY CHARGES	45.24
	CIVICPLUS LLC	13-87000	Misc. Expenses	ADMIN SUPPORT	299.25
		13-87000	Misc. Expenses	MUNICODE CODIFICATION	7,728.00
	DILLION FREEMAN THOMPSON	13-87200	Education Scholarshi	TUITION REIMBURSEMENT	1,600.00
	EXTREME ANIMALS OF OKLAHOMA	13-87000	Misc. Expenses	CANCELED EVENT	1,150.00-
		13-87000	Misc. Expenses	ARBOR DAY SAFARI TABLE	1,150.00
	EUREKA WATER CO	13-83000	Material & Supplies	TANK RENTAL	22.49
		13-83000	Material & Supplies	5 GAL WATER	136.80
		13-83000	Material & Supplies	5 GAL WATER	136.80
	FRIDAY	13-86300	Publications	NOTICES AND PUBLICATIONS	283.15
		13-86300	Publications	NOTICES AND PUBLICATIONS	742.45
	INSTANT SIGNS INC	13-86300	Publications	OCE BOARDS (5)	272.50
	JOURNAL RECORD PUBLISHING CO	13-86300	Publications	NOTICES AND PUBLICATIONS	31.20
		13-86300	Publications	NOTICES AND PUBLICATIONS	37.95
		13-86300	Publications	NOTICES AND PUBLICATIONS	34.50
		13-86300	Publications	NOTICES AND PUBLICATIONS	37.95
		13-86300	Publications	NOTICES AND PUBLICATIONS	36.90
		13-86300	Publications	NOTICES AND PUBLICATIONS	36.75
		13-86300	Publications	NOTICES AND PUBLICATIONS	37.35
		13-86300	Publications	NOTICES AND PUBLICATIONS	100.20
	OFFICE DEPOT 35315277	13-83000	Material & Supplies	OFFICE SUPPLIES	206.81
	OG&E	13-84800	Utilities	MONTHLY CHARGES	25.23
		13-84800	Utilities	MONTHLY CHARGES	2,356.14
	ONG	13-84800	Utilities	MONTHLY CHARGES	105.93
		13-84800	Utilities	MONTHLY CHARGES	183.20
			TOTAL:		16,858.59
Code Department	TRAVIS VOICE & DATA	14-84700	Telephone	MONTHLY CHARGES	51.92
	VERIZON WIRELESS	14-84700	Telephone	MONTHLY CHARGES	426.80

FUND: General Fund

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
	US FLEET TRACKING	14-84100	Vehicle Maintenance	PUBLIC WORKS GPS	149.75
	CINTAS CORP. #064	14-81100	Uniform Rental	PUBLIC WORKS UNIFORMS	578.67
	FIRE PROTECTION CONSULTING I	14-88850	Life and Safety	FIRE ALARM PLAN REVIEW	326.48
	CRAFco INC	14-83500	Safety Supplies	TRAFFIC CONES	294.00
	ANIMAL WELFARE DIVISION	14-85300	Animal Control	ANIMAL WELFARE	185.00
	AT&T 287307218639	14-84700	Telephone	MONTHLY CHARGES	94.36
	VISA	14-83000	Material & Supplies	BROCHURES	72.97
		14-85300	Animal Control	ACE WEST LAKE	17.20
		14-83200	Office Supplies	OFFICE SUPPLIES	21.59
		14-84300	Training & Membershi	STUDY GUIDE	79.00
	VISA	14-84300	Training & Membershi	CODE TRAINING	60.80
	T-MOBILE USA INC	14-84100	Vehicle Maintenance	TRACKERS GPS	14.00
	TYLER TECHNOLOGIES INC	14-84400	Software Agreement	CODE MODULE TRAINING	580.00
	OG&E	14-84800	Utilities	MONTHLY CHARGES	143.21
	ONG	14-84800	Utilities	MONTHLY CHARGES	73.71
			TOTAL:		3,169.46
Risk Manager	WAL-MART #9502	15-84300	Training & Membershi	SUPPLIES	18.63
	VERIZON WIRELESS	15-84700	Telephone	MONTHLY CHARGES	43.67
	VISA	15-84300	Training & Membershi	GUYS	20.50
		15-84300	Training & Membershi	LOVES	24.63
		15-84300	Training & Membershi	DUNKIN DONUTS	35.81
		15-84300	Training & Membershi	PRIMA MEMBERSHIP	425.00
	AT&T 831-001-0000 521	15-84700	Telephone	MONTHLY CHARGES	45.24
			TOTAL:		613.48
Information Systems Mg	UNITED ENGINES	16-84000	Equipment Maintenanc	GENERATOR SERVICE CALL	371.25
	COX COMMUNICATIONS	16-84600	Lease/Rental	PUBLIC WORKS INTERNET	267.00
		16-84600	Lease/Rental	CITY HALL INTERNET	1,146.99
	VERIZON WIRELESS	16-84700	Telephone	MONTHLY CHARGES	249.03
	FORD AUDIO-VIDEO SYSTEMS LLC	16-84300	Training & Membershi	SERVER MIGRATION ASSIST	1,400.00
	VISA	16-84000	Equipment Maintenanc	DOMAIN LICENSE RENEWAL	100.34
		16-84000	Equipment Maintenanc	NICHOLSHILL.TV PRIVIATE	41.97
		16-84000	Equipment Maintenanc	NETWORK SECURITY DEVICE	180.00
		16-84000	Equipment Maintenanc	ONLINE BACKUP RENEWAL	99.50
		16-84000	Equipment Maintenanc	SECURITY CERT RENEWAL	175.50
		16-84000	Equipment Maintenanc	FOREIGN FEE FOR SSI2BUY	3.51
		16-84000	Equipment Maintenanc	ADOBE PRO LICENSE	222.60
		16-84000	Equipment Maintenanc	QR CODE GENERATOR LICENSE	150.00
		16-84000	Equipment Maintenanc	QR CODE GENERATOR LICENSE	18.79
		16-84000	Equipment Maintenanc	BLUETOOTH DEVICES FOR FD	103.90
	ZOHO CORPORATION	16-84000	Equipment Maintenanc	SECURITY SOFTWARE RENEWAL	4,421.00
	AT&T 831-001-0000 521	16-84700	Telephone	MONTHLY CHARGES	45.24
	DAVID STOOPS ELECTRIC	16-84200	Building Maintenance	EXHAUST FAN FOR FIRE DP	654.60
	PROJECT A INC	16-84000	Equipment Maintenanc	WEB HOSTING RENEWAL	150.00
			TOTAL:		9,801.22

FUND: Municipal Authority

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
NON-DEPARTMENTAL	MISC VENDOR	HARRISON, VI 00-34150	Utility Refunds	02-00729-16	141.36
		HASSAN, SAME 00-34150	Utility Refunds	02-00847-08	45.79
			TOTAL:		187.15
Municipal Authority	TRAVIS VOICE & DATA	12-84700	Telephone	MONTHLY CHARGES	25.96
	VALVOLINE OIL CHANGE	12-84100	Vehicle Maintenance	OIL CHANGE	102.82
	WAL-MART #9502	12-83000	Materials & Supplies	WATER	41.88
	WESTLAKE HARDWARE	12-83000	Materials & Supplies	PARKS	7.28
	BRITTON WELDING & AUTO	12-83000	Materials & Supplies	WATER	40.00
	P & K EQUIPMENT	12-84000	Equipment Maintenanc	WELLS MOWER	277.34
	TPSI	12-84950	Printing & Processin	UTILITY LATE NOTICES	84.08
		12-84950	Printing & Processin	UTILITY INVOICES MARCH 24	1,945.00
	ACCURATE ENVIRONMENT	12-84550	Water Quality Testin	WATER TESTING	30.00
		12-84550	Water Quality Testin	WATER TESTING	30.00
		12-84550	Water Quality Testin	WATER TESTING	120.00
		12-83400	Lab Chemicals	CHEMICALS	130.90
		12-84550	Water Quality Testin	ACCURATE	85.25
	VERIZON WIRELESS	12-84700	Telephone	MONTHLY CHARGES	819.48
	NORTHERN SAFETY & INDUSTRIAL	12-83500	Safety Supplies	SAFETY SUPPLY	141.21
	UTILITY TECHNOLOGY SERVICES	12-83000	Materials & Supplies	METER	1,140.00
	US FLEET TRACKING	12-84100	Vehicle Maintenance	PUBLIC WORKS GPS	269.55
	VISA	12-83500	Safety Supplies	SAFETY APPAREL	369.11
	LAMPTON WELDING SUPPLY CO IN	12-84600	Equipment Rental	RENTAL	84.95
		12-84600	Equipment Rental	LEASE/RENTAL	169.90
	SHERWIN-WILLIAMS CO	12-83000	Materials & Supplies	SUPPLIES	479.63
	CINTAS CORP. #064	12-81100	Uniform Rental	PUBLIC WORKS UNIFORMS	653.74
	CITY OF OKLAHOMA CITY	12-87700	OKC Sewer Charges	MONTHLY CHARGES	50,144.43
	CRAFCO INC	12-83500	Safety Supplies	TRAFFIC CONES	465.50
	PETTY CASH	12-84100	Vehicle Maintenance	MARCH 2024 RECEIPTS	44.50
	AT&T 287307218639	12-84700	Telephone	FIRST NET PUBLIC WORKS	1,167.16
	TOTAL EQUIPMENT & RENTAL OF	12-84000	Equipment Maintenanc	DIGGER	1,424.00
	MADISON TURF FARMS LLC	12-83000	Materials & Supplies	SOD	64.00
	WATER TECH INC.	12-83400	Lab Chemicals	CHLORINE FOR WELLS	1,048.00
	PRAIRIE DIRT SOLUTIONS	12-83000	Materials & Supplies	TOP SOIL	696.00
	VISA	12-84300	Training & Membershi	WELLS	300.00
		12-84300	Training & Membershi	OWRB EGOV CHARGE	8.80
		12-83000	Materials & Supplies	AMAZON	139.99
		12-84100	Vehicle Maintenance	DISCOUNT TIRE	186.00
		12-83700	Misc Supplies	SUPPLIES	13.79
		12-83000	Materials & Supplies	PARTS FOR TRUCK	70.74
	T-MOBILE USA INC	12-84100	Vehicle Maintenance	TRACKERS GPS	28.00
	HOME DEPOT	12-83000	Materials & Supplies	SUPPLIES	71.92
		12-83000	Materials & Supplies	SUPPLIES	88.08
		12-83000	Materials & Supplies	SUPPLIES	149.94
	INTERSTATE BATTERY SUPPLY	12-83000	Materials & Supplies	BATTERY	145.95
	SAINTS OCCUPATIONAL HEALTH OG&E	12-81200	Medical Exams	DRUG SCREENS	288.00
		12-84800	Utilities	MONTHLY CHARGES	143.22
		12-84800	Utilities	MONTHLY CHARGES	3,523.06
		12-84800	Utilities	MONTHLY CHARGES	166.63
		12-84800	Utilities	MONTHLY CHARGES	1,293.46
		12-84800	Utilities	MONTHLY CHARGES	7,008.47
		12-84800	Utilities	MONTHLY CHARGES	143.42
		12-84800	Utilities	MONTHLY CHARGES	1,245.60
		12-83000	Materials & Supplies	SUPPLIES WATER	665.00
	OK CONTRACTORS SUPPLY	12-83000	Materials & Supplies	SUPPLIES WATER	665.00

FUND: Municipal Authority

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
	ONG	12-84800	Utilities	MONTHLY CHARGES	169.76
		12-84800	Utilities	MONTHLY CHARGES	169.76
		12-84800	Utilities	MONTHLY CHARGES	248.03
		12-84800	Utilities	MONTHLY CHARGES	169.76
		12-84800	Utilities	MONTHLY CHARGES	73.70
	OREILLY AUTOMOTIVE STORES IN	12-83000	Materials & Supplies	SUPPLIES	45.27
		12-83000	Materials & Supplies	SUPPLIES	12.30
		12-84000	Equipment Maintenanc	SUPPLIES	66.90
				TOTAL:	<u>78,737.22</u>

FUND: General Fund - CIP

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
Sanitation	PREMIER TRUCK GROUP	10-88100	Capital Imp - Vehicl	SANITATION TRUCK	151,000.00
				TOTAL:	151,000.00

FUND: Designated Funds-Par

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
Parks Department	HOWARD-FAIRBAIRN SITE DESIGN	11-88600	Redbud Park	REDBUD PARK DESIGN	20,750.00
		11-88600	Redbud Park	REDBUD PARK DESIGN	15,000.00
	VALBRIDGE PROPERTY ADVISORS	11-88500	Capital Outlay - War	APPRAISAL 1842 WESTMINSTE	2,400.00
				TOTAL:	38,150.00

FUND: General Obligation B

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
2020 GO Bond	LANELIGHT TRAFFIC TECHNOLOGI	90-98950	Traffic Controls	TRAFFIC LIGHTS	21,026.72
	LUTHER SIGN CO	90-98950	Traffic Controls	DIRECTION SIGN	862.68
				TOTAL:	21,889.40
2021 GO Bond	SMITH ROBERTS BALDISCHWILER	91-98550	Water Projects	WC-2101 Water Treatment	5,451.00
	LANDMARK CONSTRUCTION GROUP,	91-98550	Water Projects	WC-2101	866,020.00
	EDWARDS EQUIPMENT LLC	91-98550	Water Projects	EQUIPMENT	23,642.00
				TOTAL:	895,113.00
2022 GO Bond	SMITH ROBERTS BALDISCHWILER	92-97550	Paving Projects	PC-2301 RANDEL PAVING	13,922.53
		92-98750	Sanitary Sewer Proje	SC-2401 SANITARY SEWER	10,924.88
	SOUTHWEST WATER WORKS LLC	92-98750	Sanitary Sewer Proje	SEWER LINE	47,740.58
	DAVENPORT GROUP	92-99450	Technology	EXPAND BACKUP STORAGE	10,529.00
	CIVICPLUS LLC	92-99450	Technology	WEBSITE DOMAIN	83.78
		92-99450	Technology	OPTIMIZE FORM BUILDING	1,868.73
	LANDMARK CONSTRUCTION GROUP,	92-99800	Expenses paid from I	FIRE TOWER	231,111.49
		92-99800	Expenses paid from I	FIRE TOWER	14,295.67
		92-99700	Fire Projects	FIRE TOWER	16,532.71
				TOTAL:	347,009.37
2023 GO BOND	SMITH ROBERTS BALDISCHWILER	93-97550	Paving Projects	PC-2401 6600-6800 E GRAND	19,540.80
		93-97550	Paving Projects	PC-2302 ENGINEERING	1,565.49
		93-99800	Other expenses paid	MISC GO BOND EXPENSE	737.74
	LANDMARK CONSTRUCTION GROUP,	93-99700	Fire Projects	FIRE TOWER	64,948.80
		93-99700	Fire Projects	FIRE TOWER	241,813.92
		93-99800	Other expenses paid	FIRE TOWER	140,956.20
	ECS SOUTHWEST LLP	93-97550	Paving Projects	TESTING RANDEL ROAD	1,530.25
	RUDY CONSTRUCTION CO.	93-97550	Paving Projects	PC-2301 RANDEL ROAD	162,212.74
				TOTAL:	633,305.94

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===== FUND TOTALS =====
01  General Fund          144,172.36
06  Municipal Authority    78,924.37
07  General Fund - CIP     151,000.00
20  Designated Funds-Parks  38,150.00
80  General Obligation Bonds 1,897,317.71
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GRAND TOTAL:          2,309,564.44
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TOTAL PAGES: 10

SELECTION CRITERIA

SELECTION OPTIONS

VENDOR SET: 01-City of Nichols Hills
VENDOR: Exclude: 01-1012, 01-1090, 01-1095, 01-1130, 01-1398, 01-1433, 01-1845, 01-1958, 01-1968, 01-2006
CLASSIFICATION: All
BANK CODE: Exclude: PY
ITEM DATE: 3/01/2024 THRU 3/31/2024
ITEM AMOUNT: 99,999,999.00CR THRU 99,999,999.00
GL POST DATE: 0/00/0000 THRU 99/99/9999
CHECK DATE: 0/00/0000 THRU 99/99/9999

PAYROLL SELECTION

PAYROLL EXPENSES: NO
EXPENSE TYPE: N/A
CHECK DATE: 0/00/0000 THRU 99/99/9999

PRINT OPTIONS

PRINT DATE: None
SEQUENCE: By Department
DESCRIPTION: Distribution
GL ACCTS: YES
REPORT TITLE: C L A I M S L I S T
SIGNATURE LINES: 0

PACKET OPTIONS

INCLUDE REFUNDS: YES
INCLUDE OPEN ITEM:NO

TO OWNER/CLIENT:

City of Nichols Hills
6407 Avondale Drive
Nichols Hills, Oklahoma 73116

PROJECT:

Nichols Hills Fire Training Tower
1009 NW 75th Street
Nichols Hills, Oklahoma 73116

APPLICATION NO: 2

INVOICE NO: 2

PERIOD: 01/23/24 - 02/29/24

PROJECT NO: 23-009

CONTRACT DATE: 8/9/2023

FROM CONTRACTOR:

Landmark Construction Group, LLC
13301 N. Santa Fe Ave.
Oklahoma City, Oklahoma 73114

VIA ARCHITECT/ENGINEER:

Cory Hughes (FSB)
5801 Broadway Extension, Suite 500
Oklahoma City, Oklahoma 73118-7436

CONTRACT FOR: Nichols Hills Fire Training Tower

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract. Continuation Sheet is attached.

1.	Original Contract Sum	\$959,000.00
2.	Net change by change orders	\$16,313.00
3.	Contract Sum to date (Line 1 ± 2)	\$975,313.00
4.	Total completed and stored to date (Column G on detail sheet)	\$606,326.50
5.	Retainage:	
	a. 5.00% of completed work	\$30,316.33
	b. 0.00% of stored material	\$0.00
	Total retainage (Line 5a + 5b or total in column I of detail sheet)	\$30,316.33
6.	Total earned less retainage (Line 4 less Line 5 Total)	\$576,010.17
7.	Less previous certificates for payment (Line 6 from prior certificate)	\$97,462.87
8.	Current payment due:	\$478,547.30
9.	Balance to finish, including retainage (Line 3 less Line 6)	\$399,302.83

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner/Client:	\$0.00	\$0.00
Total approved this month:	\$16,313.00	\$0.00
Totals:	\$16,313.00	\$0.00
Net change by change orders:	\$16,313.00	

The undersigned certifies that to the best of the Contractor's knowledge, information and belief, the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work which previous Certificates for payment were issued and payments received from the Owner/Client, and that current payments shown herein is now due.

CONTRACTOR: Landmark Construction Group, LLC

By: 

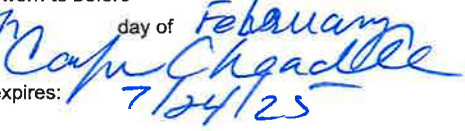
Date: 2/28/24

State of: Oklahoma

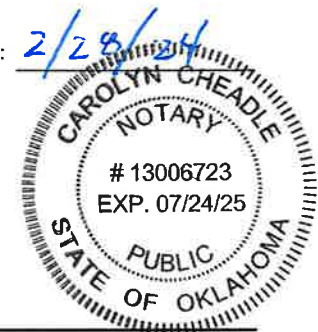
County of: Oklahoma

Subscribed and sworn to before

me this 20th day of February

Notary Public: 

My commission expires: 7/24/25



ARCHITECT'S/ENGINEER'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on the on-site observations and the data comprising this application, the Architect/Engineer certifies to the Owner/Client that to the best of the Architect's/Engineer's knowledge, information and belief that Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED: \$478,547.30

(Attach explanation if amount certified differs from the amount applied for. Initial all figures on this Application and on the Continuation Sheet that are changed to confirm the amount certified.)

ARCHITECT/ENGINEER:

By: 

Date: 03/11/2024

This certificate is not negotiable. The amount certified is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to the rights of the Owner/Client or Contractor under this Contract.

Document SUMMARY SHEET, APPLICATION AND CERTIFICATE FOR PAYMENT, containing
 Contractor's signed Certification is attached.
 Use Column I on Contracts where variable retainage for line items apply.

APPLICATION NUMBER: 2

APPLICATION DATE: 2/29/2024

PERIOD: 01/23/24 - 02/29/24

Contract Lines

ITEM NO.	BUDGET CODE	DESCRIPTION OF WORK	SCHEDULED VALUE	WORK COMPLETED		MATERIALS PRESENTLY STORED (NOT IN D OR E)	TOTAL COMPLETED AND STORED TO DATE (D + E + F)	% (G / C)	BALANCE TO FINISH (C - G)	RETAINAGE
				FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD					
1		Field Management	\$35,800.00	\$3,580.00	\$17,900.00	\$0.00	\$21,480.00	60.00%	\$14,320.00	\$1,074.00
2		Tools, Equipment, Clean Up	\$8,200.00	\$0.00	\$4,920.00	\$0.00	\$4,920.00	60.00%	\$3,280.00	\$246.00
3		Bonds and Insurance	\$12,500.00	\$12,500.00	\$0.00	\$0.00	\$12,500.00	100.00%	\$0.00	\$625.00
4		Earthwork	\$37,500.00	\$31,875.00	\$3,750.00	\$0.00	\$35,625.00	95.00%	\$1,875.00	\$1,781.25
5		Concrete Stabilization and Paving	\$250,000.00	\$0.00	\$37,500.00	\$0.00	\$37,500.00	15.00%	\$212,500.00	\$1,875.00
6		Fire Line and Hydrants	\$56,800.00	\$0.00	\$55,664.00	\$0.00	\$55,664.00	98.00%	\$1,136.00	\$2,783.20
7		Foundation Rebar	\$5,500.00	\$5,500.00	\$0.00	\$0.00	\$5,500.00	100.00%	\$0.00	\$275.00
8		Foundation and Slab	\$44,950.00	\$0.00	\$44,950.00	\$0.00	\$44,950.00	100.00%	\$0.00	\$2,247.50
9		Pre-Engineered Building	\$475,000.00	\$47,500.00	\$332,500.00	\$0.00	\$380,000.00	80.00%	\$95,000.00	\$19,000.00
10		Electrical	\$32,750.00	\$1,637.50	\$6,550.00	\$0.00	\$8,187.50	25.00%	\$24,562.50	\$409.38
TOTALS:			\$959,000.00	\$102,592.50	\$503,734.00	\$0.00	\$606,326.50	63.22%	\$352,673.50	\$30,316.33

Change Orders

ITEM NO.	DESCRIPTION OF WORK	SCHEDULED VALUE	WORK COMPLETED		MATERIALS PRESENTLY STORED (NOT IN D OR E)	TOTAL COMPLETED AND STORED TO DATE (D + E + F)	% (G / C)	BALANCE TO FINISH (C - G)	RETAINAGE
			FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD					
11	PCCO#001								
11.1	PCO#001								
11.1.1	O Other	\$16,313.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$16,313.00	\$0.00
TOTALS:		\$16,313.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$16,313.00	\$0.00

Grand Totals

Grand Totals									
A	B	C	D	E	F	G		H	I
ITEM NO.	DESCRIPTION OF WORK	SCHEDULED VALUE	WORK COMPLETED		MATERIALS PRESENTLY STORED (NOT IN D OR E)	TOTAL COMPLETED AND STORED TO DATE (D + E + F)	% (G / C)	BALANCE TO FINISH (C - G)	RETAINAGE
			FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD					
GRAND TOTALS:		\$975,313.00	\$102,592.50	\$503,734.00	\$0.00	\$606,326.50	62.17%	\$368,986.50	\$30,316.33

TO OWNER/CLIENT:

City of Nichols Hills
6407 Avondale Drive
Nichols Hills, Oklahoma 73116

PROJECT:

Nichols Hills Fire Training Tower
1009 NW 75th Street
Nichols Hills, Oklahoma 73116

APPLICATION NO: 3

INVOICE NO: 3

PERIOD: 03/01/24 - 03/31/24

PROJECT NO: 23-009

CONTRACT DATE: 8/9/2023

FROM CONTRACTOR:

Landmark Construction Group, LLC
13301 N. Santa Fe Ave.
Oklahoma City, Oklahoma 73114

VIA ARCHITECT/ENGINEER:

Cory Hughes (FSB)
5801 Broadway Extension, Suite 500
Oklahoma City, Oklahoma 73118-7436

CONTRACT FOR: Nichols Hills Fire Training Tower

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract. Continuation Sheet is attached.

1.	Original Contract Sum	\$959,000.00
2.	Net change by change orders	\$30,874.00
3.	Contract Sum to date (Line 1 ± 2)	\$989,874.00
4.	Total completed and stored to date (Column G on detail sheet)	\$849,601.75
5.	Retainage:	
	a. 5.00% of completed work	\$42,480.09
	b. 0.00% of stored material	\$0.00
	Total retainage (Line 5a + 5b or total in column I of detail sheet)	\$42,480.09
6.	Total earned less retainage (Line 4 less Line 5 Total)	\$807,121.66
7.	Less previous certificates for payment (Line 6 from prior certificate)	\$576,010.17
8.	Current payment due:	\$231,111.49
9.	Balance to finish, including retainage (Line 3 less Line 6)	\$182,752.34

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner/Client:	\$16,313.00	\$0.00
Total approved this month:	\$14,561.00	\$0.00
Totals:	\$30,874.00	\$0.00
Net change by change orders:	\$30,874.00	

The undersigned certifies that to the best of the Contractor's knowledge, information and belief, the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work which previous Certificates for payment were issued and payments received from the Owner/Client, and that current payments shown herein is now due.

CONTRACTOR: Landmark Construction Group, LLC

By: 

Date: 3/29/24

State of: Oklahoma

County of: Oklahoma

Subscribed and sworn to before

me this

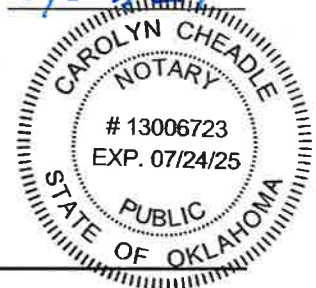
29th

day of

march, 2024

Notary Public: Carolyn Cheadle

My commission expires: 7/24/25



ARCHITECT'S/ENGINEER'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on the on-site observations and the data comprising this application, the Architect/Engineer certifies to the Owner/Client that to the best of the Architect's/Engineer's knowledge, information and belief that Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED:

\$231,111.49

(Attach explanation if amount certified differs from the amount applied for. Initial all figures on this Application and on the Continuation Sheet that are changed to confirm the amount certified.)

ARCHITECT/ENGINEER:

By: 

Date: 04/04/2024

This certificate is not negotiable. The amount certified is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to the rights of the Owner/Client or Contractor under this Contract.

Document SUMMARY SHEET, APPLICATION AND CERTIFICATE FOR PAYMENT, containing

Contractor's signed Certification is attached.

Use Column I on Contracts where variable retainage for line items apply.

APPLICATION NUMBER: 3

APPLICATION DATE: 3/29/2024

PERIOD: 03/01/24 - 03/31/24

Contract Lines

A		B	C	D	E	F	G		H	I
ITEM NO.	BUDGET CODE	DESCRIPTION OF WORK	SCHEDULED VALUE	WORK COMPLETED		MATERIALS PRESENTLY STORED (NOT IN D OR E)	TOTAL COMPLETED AND STORED TO DATE (D + E + F)	% (G / C)	BALANCE TO FINISH (C - G)	RETAINAGE
				FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD					
1		Field Management	\$35,800.00	\$21,480.00	\$8,950.00	\$0.00	\$30,430.00	85.00%	\$5,370.00	\$1,521.50
2		Tools, Equipment, Clean Up	\$8,200.00	\$4,920.00	\$2,050.00	\$0.00	\$6,970.00	85.00%	\$1,230.00	\$348.50
3		Bonds and Insurance	\$12,500.00	\$12,500.00	\$0.00	\$0.00	\$12,500.00	100.00%	\$0.00	\$625.00
4		Earthwork	\$37,500.00	\$35,625.00	\$0.00	\$0.00	\$35,625.00	95.00%	\$1,875.00	\$1,781.25
5		Concrete Stabilization and Paving	\$250,000.00	\$37,500.00	\$212,500.00	\$0.00	\$250,000.00	100.00%	\$0.00	\$12,500.00
6		Fire Line and Hydrants	\$56,800.00	\$55,664.00	\$1,136.00	\$0.00	\$56,800.00	100.00%	\$0.00	\$2,840.00
7		Foundation Rebar	\$5,500.00	\$5,500.00	\$0.00	\$0.00	\$5,500.00	100.00%	\$0.00	\$275.00
8		Foundation and Slab	\$44,950.00	\$44,950.00	\$0.00	\$0.00	\$44,950.00	100.00%	\$0.00	\$2,247.50
9		Pre-Engineered Building	\$475,000.00	\$380,000.00	\$0.00	\$0.00	\$380,000.00	80.00%	\$95,000.00	\$19,000.00
10		Electrical	\$32,750.00	\$8,187.50	\$0.00	\$0.00	\$8,187.50	25.00%	\$24,562.50	\$409.38
TOTALS:			\$959,000.00	\$606,326.50	\$224,636.00	\$0.00	\$830,962.50	86.65%	\$128,037.50	\$41,548.13

Change Orders

A	B	C	D	E	F	G		H	I
ITEM NO.	DESCRIPTION OF WORK	SCHEDULED VALUE	WORK COMPLETED		MATERIALS PRESENTLY STORED (NOT IN D OR E)	TOTAL COMPLETED AND STORED TO DATE (D + E + F)	% (G / C)	BALANCE TO FINISH (C - G)	RETAINAGE
			FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD					
11	PCCO#001								
11.1	PCO#001								
11.1.1	O Other	\$16,313.00	\$0.00	\$4,078.25	\$0.00	\$4,078.25	25.00%	\$12,234.75	\$203.91
12	PCCO#002								
12.1	PCO#002								
12.1.1	O Other	\$14,561.00	\$0.00	\$14,561.00	\$0.00	\$14,561.00	100.00%	\$0.00	\$728.05
TOTALS:		\$30,874.00	\$0.00	\$18,639.25	\$0.00	\$18,639.25	60.37%	\$12,234.75	\$931.96

Grand Totals

A	B	C	D	E	F	G		H	I
ITEM NO.	DESCRIPTION OF WORK	SCHEDULED VALUE	WORK COMPLETED		MATERIALS PRESENTLY STORED (NOT IN D OR E)	TOTAL COMPLETED AND STORED TO DATE (D + E + F)	% (G / C)	BALANCE TO FINISH (C - G)	RETAINAGE
			FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD					
GRAND TOTALS:		\$989,874.00	\$606,326.50	\$243,275.25	\$0.00	\$849,601.75	85.83%	\$140,272.25	\$42,480.09



March 31, 2024

Honorable Mayor and City Council
City of Nichols Hills
6407 Avondale Drive
Nichols Hills, OK 73116

RE: PAY ESTIMATE NO. 1
Nichols Hills Project No. PC-2301
2023 G.O. Bond Issue Paving Improvements
1600 & 1700 Blocks of Randel Road
Contractor: Rudy Construction Co.
Original Contract Amount: \$1,181,687.50
Current Contract Amount: \$1,181,687.50
Claims to Date Less Ret.: \$162,212.74
Paid to Date: \$0.00
Amount Remaining: \$1,181,687.50
Current Amount Due: \$162,212.74

Dear Mayor and City Council:

Enclosed please find **Progressive Estimate No. 1** on the above referenced project in the amount of **\$162,212.74**. We have verified the quantities and recommend approval. Please place this item on the next available council docket for payment consideration. This estimate should be paid out of the following account:

2023 G.O. Bond Issue Paving Account
(Acct. #80-93-97550) \$162,212.74

Should you have any questions or comments, please contact me.

Sincerely,

Smith Roberts Baldischwiler, LLC


Grady J. Wade, P.E.
Nichols Hills City Engineer

cc: File #116002H
Enclosure

PROGRESSIVE ESTIMATE NO. 1

Nichols Hills 2023 G.O. Bond Issue Paving Improvements
1600 & 1700 Blocks of Randel Road

Rudy Construction Co.
P.O. Box 14575
Oklahoma City, OK

From: 2/5/2024 To: 2/29/2024
Notice to Proceed: 2/5/2024
Project Duration: 180 Calendar Days
Days Used: 25
Days Remaining: 155

PC-2301

ITEM NO.	DESCRIPTION	UNIT	CONTRACT QUANTITY	WORK DONE THIS EST.	WORK DONE PREVIOUS	TOTAL WORK ON CONTRACT	UNIT PRICE	AMOUNT	% COMPLETE
1	AGGREGATE BASE (TYPE A) W/EXCAVATION (8")	CY	1,249.00	269.39	0.00	269.39	\$130.00	\$35,020.70	21.57
2	AGGREGATE BASE (TYPE A) W/EXCAVATION (6")	CY	400.00	53.34	0.00	53.34	\$100.00	\$5,334.00	13.34
3	PORTLAND CEMENT CONCRETE PAVEMENT (6")	SY	6,464.00	841.45	0.00	841.45	\$80.00	\$67,316.00	13.02
4	INTEGRAL CURB (6" BARRIER)	LF	4,194.00	428.25	0.00	428.25	\$10.00	\$4,282.50	10.21
5	CAST IRON CURB HOOD (R-3262)(SP)	EA	33.00	4.00	0.00	4.00	\$400.00	\$1,600.00	12.12
6	WATER LINE LOWERING (COMPLETE)(6")(COMPLETE IN PLACE)	EA	2.00	0.00	0.00	0.00	\$11,500.00	\$0.00	0.00
7	WATER SERVICE LINE LONG (2")	EA	10.00	1.00	0.00	1.00	\$4,300.00	\$4,300.00	10.00
8	REMOVE AND RESET SIGN	EA	2.00	0.00	0.00	0.00	\$550.00	\$0.00	0.00
9	REMOVE & RESET LAWN IRRIGATION PIPE (1/2" TO 2" DIA. PVC)	LF	1,400.00	0.00	0.00	0.00	\$12.00	\$0.00	0.00
10	REMOVE & RESET LAWN IRRIGATION HEAD	EA	140.00	0.00	0.00	0.00	\$60.00	\$0.00	0.00
11	COLOR AUDIO/VIDEO RECORDING, PRE & POST CONSTRUCTION (RECORDED DIGITALLY)	LS	1.00	0.50	0.00	0.50	\$1,000.00	\$500.00	50.00
12	CONSTRUCTION STAKING	LS	1.00	0.15	0.00	0.15	\$10,000.00	\$1,500.00	15.00
13	CONSTRUCTION SIGNING AND TRAFFIC CONTROL	LS	1.00	0.15	0.00	0.15	\$20,000.00	\$3,000.00	15.00
14	MOBILIZATION	LS	1.00	0.15	0.00	0.15	\$33,000.00	\$4,950.00	15.00
15	RELOCATE WATER METER	EA	4.00	0.00	0.00	0.00	\$1,055.00	\$0.00	0.00
16	REMOVE SIDEWALK (CONCRETE/STONE/BRICK)	SY	31.50	1.00	0.00	1.00	\$25.00	\$25.00	3.17
17	STREET PAVEMENT REMOVAL	SY	6,104.00	1,123.98	0.00	1,123.98	\$12.00	\$13,487.76	18.41
18	REMOVE DRIVEWAY	SY	445.00	81.71	0.00	81.71	\$15.00	\$1,225.65	18.36
19	SEPERATOR FABRIC FOR BASES (SP)	SY	7,138.00	1,206.20	0.00	1,206.20	\$3.00	\$3,618.60	16.90
20	GEOGRID FOR BASES	SY	400.00	240.00	0.00	240.00	\$8.00	\$1,920.00	60.00
21	SIDEWALK (VARIABLE WIDTH)	SY	30.00	0.00	0.00	0.00	\$100.00	\$0.00	0.00
22	6" P.C. CONCRETE DRIVEWAY (HES)	SY	386.00	81.71	0.00	81.71	\$90.00	\$7,353.90	21.17
23	6" PERFORATED PIPE UNDERDRAIN (COMPLETE IN PLACE)	LF	3,899.00	729.34	0.00	729.34	\$21.00	\$15,316.14	18.71
24	6" NON-PERF. PIPE UNDERDRAIN (COMPLETE IN PLACE)	LF	204.00	0.00	0.00	0.00	\$21.00	\$0.00	0.00
25	SOLID SLAB SODDING	LS	1.00	0.00	0.00	0.00	\$15,000.00	\$0.00	0.00
26	TREE REMOVAL	EA	1.00	0.00	0.00	0.00	\$1,500.00	\$0.00	0.00
27	ROCK BAG INLET BARRIER	L.F.	54.00	0.00	0.00	0.00	\$15.00	\$0.00	0.00

ORIGINAL CONTRACT AMOUNT: \$1,181,687.50

CHANGES TO DATE:

Amendment No. 1
Change Order No. 1

\$0.00
\$0.00

TOTAL AMOUNT OF WORK TO DATE: \$170,750.25
MATERIAL ON HAND: \$0.00
TOTAL TO DATE: \$170,750.25
LESS 5% RETAINAGE: \$8,537.51
DIFFERENCE: \$162,212.74
SUBTOTAL: \$162,212.74
LESS PREVIOUS PAYMENTS: \$0.00

CURRENT CONTRACT AMOUNT: \$1,181,687.50

CONTRACT AMOUNT DUE THIS ESTIMATE: \$162,212.74

AFFIDAVIT OF CLAIMANT:

STATE OF OKLAHOMA, COUNTY OF OKLAHOMA:

Joseph Baldischwiler, of lawful age, being first duly sworn, says that (s)/he is the agent authorized by claimant/contractor to submit the attached claim or contract to the CITY OF NICHOLS HILLS, Oklahoma, and that claimant/contractor has not paid, given or donated or agreed to pay, give or donate to any officer or employee of the CITY OF NICHOLS HILLS, any money or other thing of value, either directly or indirectly, in the procuring of the contract under which the attached claim for payment is submitted/attached.

CERTIFICATE OF ENGINEER:

I certify that this estimate of \$162,212.74 on this contract is correct, due and payable under the terms of this contract.

SMITH ROBERTS BALDISCHWILER, LLC

BY: Grady J. Wade
Grady J. Wade, P.E.

OFFICER'S APPROVAL:

I hereby certify the articles listed hereon have been received or services performed and this claim is APPROVED for payment for \$ _____

this _____ day of _____ 20 _____

CITY OF NICHOLS HILLS

Rudy Construction Co.
Project Manager

Subscribed and sworn to before me March 8, 2024

Notary Public, Clerk or Judge

My Commission Expires: 11/2/25

KRISTA ASKEW
Notary Public, State of Oklahoma
Commission # 21014392
My Commission Expires 11-02-2025



March 31, 2024

Honorable Mayor and City Council
City of Nichols Hills
6407 Avondale Drive
Nichols Hills, OK 73116

RE: PAY ESTIMATE NO. 1
Nichols Hills Project No. WC-2101
2022 G.O. Bond Issue
Arsenic Removal Water Treatment Plant
Contractor: Landmark Construction Group LLC
Original Contract Amount: \$3,498,000.00
Current Contract Amount: \$3,498,000.00
Claims to Date Less Ret.: \$866,020.00
Paid to Date: \$0.00
Amount Remaining: \$3,498,000.00
Current Amount Due: \$866,020.00

Dear Mayor and City Council:

Enclosed please find **Progressive Estimate No. 1** on the above referenced project in the amount of **\$866,020.00**. We have verified the quantities and recommend approval. Please place this item on the next available council docket for payment consideration. This estimate should be paid out of the following account:

2021 G.O. Bond Issue Water Account
(Acct. #80-91-98550) \$866,020.00

Should you have any questions or comments, please contact me.

Sincerely,

Smith Roberts Baldischwiler, LLC


Grady J. Wade, P.E.
Nichols Hills City Engineer

cc: File #116003A
Enclosure

PROGRESSIVE ESTIMATE NO. 1

Nichols Hills 2022 G.O. Bond Issue
Arsenic Removal Water Treatment Plant

Landmark Construction Group LLC
13301 N. Santa Fe
Oklahoma City, OK 73114

From: 3/25/2024 To: 3/31/2024
Notice to Proceed: 3/25/2024
Project Duration: 180 Calendar Days
Days Used: 6
Days Remaining: 174

WC-2101

ITEM NO.	DESCRIPTION	UNIT	CONTRACT QUANTITY	WORK DONE THIS EST.	WORK DONE PREVIOUS	TOTAL WORK ON CONTRACT	UNIT PRICE	AMOUNT	% COMPLETE
1	AGGREGATE BASE (TYPE A) W/EXCAVATION (6")	CY	36.00	0.00	0.00	0.00	\$60.00	\$0.00	0.00
2	PORTLAND CEMENT CONCRETE PAVEMENT (6")	SY	100.00	0.00	0.00	0.00	\$80.00	\$0.00	0.00
3	INTEGRAL CURB (6" BARRIER)	LF	26.00	0.00	0.00	0.00	\$18.00	\$0.00	0.00
4	CONCRETE FLUME	SY	35.00	0.00	0.00	0.00	\$110.00	\$0.00	0.00
5	STRUCTURAL CONCRETE	CY	27.00	0.00	0.00	0.00	\$1,200.00	\$0.00	0.00
6	REINFORCING STEEL	LBS	1,824.00	0.00	0.00	0.00	\$1.50	\$0.00	0.00
7	6"x90" PVC BEND	EA	8.00	0.00	0.00	0.00	\$250.00	\$0.00	0.00
8	20"x16" TAPPING SLEEVE (MJ)	EA	2.00	0.00	0.00	0.00	\$9,500.00	\$0.00	0.00
9	20" GATE VALVE & BOX (MJ)	EA	1.00	0.00	0.00	0.00	\$32,500.00	\$0.00	0.00
10	16" TAPPING VALVE & BOX (MJ)	EA	2.00	0.00	0.00	0.00	\$19,500.00	\$0.00	0.00
11	16" WATERLINE	LF	82.00	0.00	0.00	0.00	\$185.00	\$0.00	0.00
12	4' DIAMETER MANHOLE	EA	1.00	0.00	0.00	0.00	\$4,250.00	\$0.00	0.00
13	6" BACKFLOW PREVENTER	EA	1.00	0.00	0.00	0.00	\$1,850.00	\$0.00	0.00
14	6" PVC (SEWER PIPE)	LF	484.00	0.00	0.00	0.00	\$45.00	\$0.00	0.00
15	COLOR AUDIO/VIDEO RECORDING, PRE & POST CONSTRUCTION (RECORDED DIGITALLY)	LS	1.00	0.00	0.00	0.00	\$400.00	\$0.00	0.00
16	CONSTRUCTION STAKING	LS	1.00	0.00	0.00	0.00	\$4,500.00	\$0.00	0.00
17	CONSTRUCTION SIGNING AND TRAFFIC CONTROL	LS	1.00	0.00	0.00	0.00	\$500.00	\$0.00	0.00
18	MOBILIZATION	LS	1.00	1.00	0.00	1.00	\$8,000.00	\$8,000.00	100.00
19	STREET PAVEMENT REMOVAL	SY	211.80	0.00	0.00	0.00	\$15.75	\$0.00	0.00
20	SEPARATOR FABRIC FOR BASES (SP)	SY	120.00	0.00	0.00	0.00	\$3.00	\$0.00	0.00
21	SOLID SLAB SODDING	LS	1.00	0.00	0.00	0.00	\$4,000.00	\$0.00	0.00
22	SEDIMENT AND EROSION CONTROL SILT FENCE	LF	150.00	0.00	0.00	0.00	\$12.00	\$0.00	0.00
23	ARSENIC REMOVAL SYSTEM	LS	1.00	0.00	0.00	0.00	\$2,184,000.00	\$0.00	0.00
24	CHLORINE FEED	LS	1.00	0.00	0.00	0.00	\$133,000.00	\$0.00	0.00
25	METAL BUILDING	LS	1.00	0.03	0.00	0.03	\$968,940.15	\$30,000.00	3.10
26	OPERATION AND MAINTENANCE (O&M) MANUAL	LS	1.00	0.00	0.00	0.00	\$4,000.00	\$0.00	0.00

ORIGINAL CONTRACT AMOUNT: \$3,498,000.00

CHANGES TO DATE:
Amendment No. 1 \$0.00
Change Order No. 1 \$0.00

CURRENT CONTRACT AMOUNT: \$3,498,000.00

TOTAL AMOUNT OF WORK TO DATE: \$38,000.00
MATERIAL ON HAND: \$873,600.00
TOTAL TO DATE: \$911,600.00
LESS 5% RETAINAGE: \$45,580.00
DIFFERENCE: \$866,020.00
SUBTOTAL: \$866,020.00
LESS PREVIOUS PAYMENTS: \$0.00

CONTRACT AMOUNT DUE THIS ESTIMATE: \$866,020.00

AFFIDAVIT OF CLAIMANT:

STATE OF OKLAHOMA, COUNTY OF OKLAHOMA:

Ed Smith, of lawful age, being first duly sworn, says that (s)he is the agent authorized by claimant/contractor to submit the attached claim or contract to the CITY OF NICHOLS HILLS, Oklahoma, and that claimant/contractor has not paid, given or donated or agreed to pay, give or donate to any officer or employee of the CITY OF NICHOLS HILLS, any money or other thing of value, either directly or indirectly, in the procuring of the contract under which the attached claim for payment is submitted/attached.

Landmark Construction Group LLC
Project Manager

Subscribed and sworn to before me MARCH 24, 2024

Carolyn Cheadle
Notary Public, Clerk of Judge

My Commission Expires: 7/24/25



CERTIFICATE OF ENGINEER:

I certify that this estimate of \$866,020.00 on this contract is correct, due and payable under the terms of this contract.

SMITH ROBERTS BALDISCHWILER, LLC

BY: Grady Wade
Grady J. Wade, P.E.

OFFICER'S APPROVAL:

I hereby certify the articles listed hereon have been received or services performed and this claim is APPROVED for payment for \$

this _____ day of _____ 20____.

CITY OF NICHOLS HILLS



Invoice

Date	Invoice #
2/29/2024	8406A

HFSD, Inc.
P.O. Box 20501
Oklahoma City, OK. 73156

Bill To
City of Nichols Hills 6407 Avondale Dr. Nichols Hills, OK. 73116 Attn: Shane Pate, City Manager

P.O. No.	Terms	Project
	Due on recpt	

Description	Est Amt	Prior Amt	Prior %	Qty	Rate	Total %	Amount
Redbud Park & West Grand Blvd Trail Extensions project							
Task 1 - Conceptual Design	59250.00			0.35	*****	35.02%	20750.00
Task 2 - Construction Documents	93750.00			0	93,750.00	0.00%	0.00
Task 3 - Bid Phase	7,500.00			0	7,500.00	0.00%	0.00
Task 4 - Construction Admin./Observation	27000.00			0	27,000.00	0.00%	0.00

Redbud Park & West Grand Blvd Trail	Subtotal	\$20,750.00
	Sales Tax (0.00)	\$0.00
	Total	\$20,750.00
	Payments/Credits	\$0.00
	Balance Due	\$20,750.00



Invoice

Date	Invoice #
4/3/2024	8412A

HFSD, Inc.
P.O. Box 20501
Oklahoma City, OK. 73156

Bill To
City of Nichols Hills 6407 Avondale Dr. Nichols Hills, OK. 73116 Attn: Shane Pate, City Manager

P.O. No.	Terms	Project
	Due on recpt	

Description	Est Amt	Prior Amt	Prior %	Qty	Rate	Total %	Amount
Redbud Park & West Grand Blvd Trail Extensions project							
Task 1 - Conceptual Design	59250.00	20750.00	35.02%	0.25316	59,250.00	60.34%	15000.00
Task 2 - Construction Documents	93750.00			0	93,750.00	0.00%	0.00
Task 3 - Bid Phase	7,500.00			0	7,500.00	0.00%	0.00
Task 4 - Construction Admin./Observation	27000.00			0	27,000.00	0.00%	0.00

Redbud Park & West Grand Blvd Trail	Subtotal	\$15,000.00
	Sales Tax (0.00)	\$0.00
	Total	\$15,000.00
	Payments/Credits	\$0.00
	Balance Due	\$15,000.00

RESOLUTION

(No. 1533)

A RESOLUTION AUTHORIZING THE DISPOSAL AND DESTRUCTION OF CERTAIN ORIGINAL RECORDS AND PAPERS OF RECORDS PRIOR TO THE RETENTION PERIOD FOR SUCH RECORDS ESTABLISHED IN THE REVISED RECORDS RETENTION MANUAL, 2015; AND DIRECTING THE CITY MANAGER TO TAKE ALL ACTIONS NECESSARY TO PROVIDE FOR THE DISPOSAL AND DESTRUCTION OF SUCH RECORDS.

WHEREAS, 11 O.S. § 22-131(A) prescribes retention periods for the destruction, sale or disposition of certain enumerated municipal records; and

WHEREAS, 11 O.S. § 22-131(B) provides that time limits for the disposition of records, papers and documents which are not mentioned in 11 O.S. § 22-131(A) “may be determined and set by ordinance or resolution of the municipal governing body;” and

WHEREAS, on September 8, 2015 the Council of the City of Nichols Hills, Oklahoma adopted a Resolution which: (a) established the Revised Records Retention Manual, 2015, for the City of Nichols Hills, Oklahoma (“Records Retention Manual”); and (b) in accordance with 11 O.S. § 22-132(C), declared that whenever photostatic copies, photographs, microphotographs, reproductions on films or optical disks of the records described in the Records Retention Manual shall be placed in conveniently accessible files and provisions made for preserving, examining and using same, the City Manager may certify those facts to the City Council; and, following such certification, the City Council may, by resolution, authorize the disposal, archival storage or destruction of the original records and papers before the expiration of the retention period established in the Records Retention Manual; and

WHEREAS, the City Manager has made certification in the attached Exhibit A that photostatic copies, photographs, reproductions on films or optical disks of the records described in Exhibit A have been placed in conveniently accessible files and provisions have been made for preserving, examining and using the same; and

WHEREAS, the Council of the City of Nichols Hills, Oklahoma deems it to be in the best interests of the City of Nichols Hills, Oklahoma to make available additional storage space in the offices of the City by authorizing the disposal and destruction of the original records and papers of the records identified in Exhibit A of this Resolution;

NOW, THEREFORE, BE IT RESOLVED, that in accordance with 11 O.S. § 22-132(C), the Council of the City of Nichols Hills, Oklahoma hereby authorizes the disposal and destruction of the original records and papers of records identified in the attached Exhibit A prior to the retention periods for such records established in the Revised Retention Manual, 2015, and directs the City Manager to take all actions necessary to provide for the disposal and destruction of such records.

ADOPTED AND APPROVED by the Council and **SIGNED** by the Mayor of the City of Nichols Hills, Oklahoma, this 9th day of April, 2024.

Mayor

(SEAL)
ATTEST:

City Clerk

Approved as to form:

City Attorney

Exhibit A

CERTIFICATION

I, S. Shane Pate II, City Manager for the City of Nichols Hills, Oklahoma, hereby certify that photostatic copies, photographs, reproductions on films or optical disks of the following records have been placed in conveniently accessible files and provisions have been made for preserving, examining and using the same:

Record Classification:

Record Dates:

Agendas

City Council	March 12, 2024
Nichols Hills Municipal Authority	March 12, 2024
Board of Adjustment	March 20, 2024
Planning Commission	March 5, 2024
Environment, Health and Sustainability Commission	March 27, 2024
Planning Commission	April 2, 2024
Building Commission	March 19, 2024
Planning Commission	April 2, 2024
Public Arts Commission	April 5, 2024

Agreements and Contracts

Canoo Technologies – Memorandum of Understanding	November 24, 2023
Canoo Technologies – Vehicle Sales Agreement	September 22, 2023

Bank Statements and Reconciliations

Health Insurance Account	March 31, 2024
Sinking Fund	March 31, 2024
2020 GO Bond	March 31, 2024
2021 GO Bond	March 31, 2024
2022 GO Bond	March 31, 2024
2023 GO Bond	March 31, 2024
2024 GO Bond	March 31, 2024
Pooled Cash	March 31, 2024
Redbud Park Improvement Project	March 31, 2024
Utility Deposit	March 31, 2024
Court Bond Account	March 31, 2024
Flex Claims	March 31, 2024
Global Payments	March 31, 2024

Collateral – Letters of Credit – Certificates of Deposit

Pledge Inventory Report – First Fidelity Bank	February 29, 2024
Pledging Report – First National Bank of Oklahoma	February 29, 2024
Irrevocable Letter of Credit - MidFirst	March 26, 2024
Pledging Report – First National Bank	March 31, 2024

General Obligation Bonds

PC-2302 Contract – Rudy Construction	February 13, 2024
PC-2302 Maintenance Bond – Rudy Construction	February 13, 2024
PC-2302 Liability Insurance – Rudy Construction	February 13, 2024
PC-2302 Statutory Bond – Rudy Construction	February 13, 2024
PC-2302 Performance Bond – Rudy Construction	February 13, 2024
WC-2101 Contract – Landmark Construction	February 13, 2024
WC-2101 Liability Insurance – Landmark Construction	February 13, 2024
WC-2101 Maintenance Bond – Landmark Construction	February 13, 2024
WC-2101 Statutory Bond – Landmark Construction	February 13, 2024
WC-2101 Performance Bond – Landmark Construction	February 13, 2024
WC-2101 Tax Exempt Letter	March 12, 2024
PC-2302 Tax Exempt Letter	March 12, 2024
PC-2201 Amendment #1	March 12, 2024
Pay Application #1 – Landmark Construction – Fire Training Tower	March 12, 2024
Change Order #2 - Landmark Construction – Fire Training Tower	March 12, 2024
Pay Estimate #7 (FINAL) PC-2201	March 12, 2024

Minutes

City Council	February 13, 2024
City Council – Special	February 13, 2024
Nichols Hills Municipal Authority	February 13, 2024
Planning Commission	February 6, 2024
Board of Adjustment	February 21, 2024
Environment, Health and Sustainability Commission	January 24, 2024

Miscellaneous

Amy Dunn - Public Arts Commission	February 13, 2024
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Ordinances

Ordinance 1246 – Golf Carts	March 12, 2024
Ordinance 1247 – Exterior Building Materials	March 12, 2024
Ordinance 1249 – Certificate of Approval Requirements	March 12, 2024

Payroll Records

OkMRF – Live-Run Activity Report	February 20, 2024
Nationwide – Offering Memorandum	January 24, 2024
American Funds – Group Investment confirm List	March 6, 2024 – March 20, 2024

Permits

BOA-2024-07 6403 N. Hillcrest Ave Order of Approval	March 20, 2024
BOA-2024-06 1204 Belford Avenue Order of Approval	March 20, 2024

Proofs of Publication/Public Hearing Notices

Journal Record – Notice of Public Hearing – BC-2024-05	March 8, 2024
Journal Record – Notice of Public Hearing – BC-2024-06	March 8, 2024
Journal Record – Notice of Public Hearing – BC-2024-07	March 8, 2024

Journal Record – Notice of Public Hearing - BC-2024-08	March 8, 2024
Journal Record – Notice of Public Hearing – BC-2024-09	March 8, 2024
Journal Record – Notice of Public Hearing – BOA-2024-06	March 8, 2024
Journal Record – Notice of Public Hearing – BOA-2024-07	March 8, 2024
Journal Record – Notice of Public Hearing – Special Permit 2401 NW Grand	March 14, 2024
OKC Friday – Notice of Public Hearing – BC-2024-05	March 15, 2024
OKC Friday – Notice of Public Hearing – BC-2024-06	March 15, 2024
OKC Friday – Notice of Public Hearing – BC-2024-07	March 15, 2024
OKC Friday – Notice of Public Hearing – BC-2024-08	March 15, 2024
OKC Friday – Notice of Public Hearing – BC-2024-09	March 15, 2024
OKC Friday – Notice of Public Hearing – BOA-2024-06	March 15, 2024
OKC Friday – Notice of Public Hearing – BOA-2024-07	March 15, 2024
BC-2024-08 Notice of Public Hearing	March 5, 2024
BC-2024-07 Notice of Public Hearing	March 5, 2024
BOA-2024-06 Notice of Public Hearing	March 5, 2024
BC-2024-09 Notice of Public Hearing	March 5, 2024
BC-2024-05 Notice of Public Hearing	March 5, 2024
BC-2024-06 Notice of Public Hearing	March 5, 2024
PC-2024-01 Large Art Permit Notice of Public Hearing	March 12, 2024
BOA-2024-07 Notice of Public Hearing	March 5, 2024
OKC Friday – Notice of Public Hearing – Special Permit	March 22, 2024
OKC Friday – Ordinance 1246 – Operation of Golf Carts	March 22, 2024
OKC Friday – Ordinance 1247 – Prohibited Exterior Building Materials	March 22, 2024
OKC Friday – Ordinance 1249 – Certificate of Approval	March 22, 2024

Public Hearing

Notice of Public Hearing – Vacate an Easement Classen Curve Development Parcel, LLC Case
No. CV-2024-300 February 7, 2024

Resolutions

Resolution 1532 – ACOG Grant March 12, 2024
Resolution 1531 – Disposal and Destruction of Records March 12, 2024

Former Employee Personnel Files

Joshua Imoe March 18, 2024



S. Shane Pate II, City Manager

4/5/24

Date

RESOLUTION

(No. 1534)

A RESOLUTION DECLARING CERTAIN SUPPLIES, MATERIALS AND EQUIPMENT OWNED BY THE CITY TO BE SURPLUS (“SURPLUS PROPERTY”); DIRECTING THE CITY MANAGER TO SELL SUCH SURPLUS PROPERTY AT PUBLIC AUCTION; AND DIRECTING THE CITY MANAGER TO DISPOSE OF ANY SUCH SURPLUS PROPERTY WHICH DOES NOT RECEIVE A SUCCESSFUL BID.

WHEREAS, Section 26 of the Nichols Hills City Charter, and Section 2-155 of the Nichols Hills City Code provide for the sale of surplus or obsolete supplies, materials and equipment; and

WHEREAS, the Council of the City of Nichols Hills, Oklahoma desires to declare surplus and direct the sale of supplies, materials and equipment owned by the City and identified in the attached Exhibit A (the “Surplus Property”), and to provide for the disposal of any such Surplus Property which does not receive a successful bid;

NOW, THEREFORE, BE IT RESOLVED, that the Council of the City of Nichols Hills, Oklahoma, hereby declare the Surplus Property to be surplus and direct the City Manager to sell the Surplus Property by competitive bidding at a public auction;

BE IT FURTHER RESOLVED, that Council of the City of Nichols Hills, Oklahoma hereby direct the City Manager to dispose of any of the Surplus Property which does not receive a successful bid.

ADOPTED by the Council and SIGNED by the Mayor of the City of Nichols Hills, Oklahoma, this 9th day of April, 2024.

Mayor

(SEAL)
ATTEST:

City Clerk

Approved as to form:

City Attorney

Exhibit A

Photo ID	Brand	Description	Model Number	Serial Number
PD 4 2024 Lot 1	N/A	Lockers with 7 Compartments+C2:C22	N/A	N/A
PD 4 2024 Lot 2	N/A	Lockers with 4 Compartments	N/A	N/A
PD 4 2024 Lot 3	N/A	15 GPS/GSM Antenna's	N/A	N/A
PD 4 2024 Lot 4	Watch Guard	Watchguard System Equipment	N/A	DV10-135363
PD 4 2024 Lot 4	Watch Guard	Watchguard System Equipment	N/A	DV10-133982
PD 4 2024 Lot 4	Watch Guard	Watchguard System Equipment	N/A	DV10-132647
PD 4 2024 Lot 5	N/A	Watchcam with Various Equipment	N/A	490037
PD 4 2024 Lot 6	Decatur	Radar Display	Genesis II	G2-09671
PD 4 2024 Lot 6	Decatur	Radar Display	Genesis II Select	G2S-11340
PD 4 2024 Lot 6	Decatur	Radar Display	Genesis II	G2-09673
PD 4 2024 Lot 6	Decatur	Radar Display	Genesis I	G-8924
PD 4 2024 Lot 6	Decatur	Radar Antenna	Genesis II	G2K-04933
PD 4 2024 Lot 6	Decatur	Radar Antenna	Genesis	GK-13403
PD 4 2024 Lot 6	Decatur	Radar Antenna	Genesis II Select	G2SK-06648
PD 4 2024 Lot 6	Decatur	Radar Antenna	Genesis II Select K-Band	G2SK-06183
PD 4 2024 Lot 6	Decatur	Radar Antenna	Genesis II Select K-Band	G2SK-06185
PD 4 2024 Lot 6	Decatur	Radar Antenna	Genesis II	G2K-04934
PD 4 2024 Lot 6	Decatur	Radar Antenna	Genesis II	G2K-04940
PD 4 2024 Lot 6	Decatur	Radar Antenna	Genesis II	G2K-04944

PD 4 2024 Lot 6	Decatur	5 Radar Cords	N/A	N/A
PD 4 2024 Lot 6	Decatur	4 Misc. Radar Equipment	WM-PRO	N/A
PD 4 2024 Lot 6	Decatur	2 Radar Remotes	Genesis II	N/A
PD 4 2024 Lot 7	Decatur	Radar Display	Phantom Patrol	2425
PD 4 2024 Lot 7	Decatur	Radar Display	Phantom Patrol	2493
PD 4 2024 Lot 7	Decatur	4 Radar Antenna's, 2 Vehicle Antenna's	N/A	N/A
PD 4 2024 Lot 8	N/A	4 Ballistic Vests (Various Sizes)	N/A	N/A
PD 4 2024 Lot 9	N/A	2 Dictionary's	N/A	N/A
PD 4 2024 Lot 9	N/A	2 ABC Law Books	N/A	N/A
PD 4 2024 Lot 9	N/A	Crime Dictionary	N/A	N/A
PD 4 2024 Lot 9	N/A	2001 OK Statutes	N/A	N/A
PD 4 2024 Lot 9	N/A	2011 OK Statute (9)	N/A	N/A
PD 4 2024 Lot 9	N/A	2012 OK Statutes Supplement	N/A	N/A
PD 4 2024 Lot 9	N/A	2009 OK Statutes (3)	N/A	N/A
PD 4 2024 Lot 9	N/A	2010 OK Statutes (3)	N/A	N/A
PD 4 2024 Lot 10	Motorola	11 Battery Chargers	Impres	N/A
PD 4 2024 Lot 10	Motorola	3 Battery's	N/A	N/A
PD 4 2024 Lot 11	Motorola	7 Battery Chargers	N/A	N/A
PD 4 2024 Lot 12	Motorola	10 Lapel Mic's	N/A	N/A
PD 4 2024 Lot 13	Motorola	4 PA Speakers	N/A	N/A
PD 4 2024 Lot 13	Motorola	1 Mic	N/A	N/A
PD 4 2024 Lot 14	N/A	2 Police Hats	N/A	N/A

PD 4 2024 Lot 14	N/A	Handcuff Case	N/A	N/A
PD 4 2024 Lot 15	N/A	7 Emergency Lights	N/A	N/A
PD 4 2024 Lot 15	N/A	1 Controller	N/A	N/A
PD 4 2024 Lot 15	N/A	Misc. Equipment	N/A	N/A
PD 4 2024 Lot 16	N/A	4 Flashlights	N/A	N/A
PD 4 2024 Lot 16	N/A	1 Director Lite	N/A	N/A
PD 4 2024 Lot 16	N/A	4 Chargers	N/A	N/A
PD 4 2024 Lot 17	N/A	4 Speakers	N/A	N/A
PD 4 2024 Lot 17	N/A	4 Door Handles	N/A	N/A
PD 4 2024 Lot 17	N/A	4 Ceiling Handles	N/A	N/A
PD 4 2024 Lot 17	N/A	Various Car Part Hardware	N/A	N/A
PD 4 2024 Lot 18	N/A	4 Trim Pieces	N/A	N/A
PD 4 2024 Lot 18	N/A	2 Antenna Cables	N/A	N/A
PD 4 2024 Lot 18	N/A	2 Console Inserts	N/A	N/A
PD 4 2024 Lot 18	N/A	Overhead Console	N/A	N/A
PD 4 2024 Lot 18	N/A	2 Ceiling Handles	N/A	N/A
PD 4 2024 Lot 18	N/A	6 Seatbelts	N/A	N/A
PD 4 2024 Lot 18	N/A	Various Car Part Hardware	N/A	N/A
PD 4 2024 Lot 19	N/A	3 Misc. Remotes	N/A	N/A
PD 4 2024 Lot 19	N/A	97 Various Cords	N/A	N/A
PD 4 2024 Lot 20	Sony	DVD Player	N/A	5693495
PD 4 2024 Lot 21	N/A	Power Supply	N/A	169127

PD 4 2024 Lot 21	N/A	Audio Recorder	N/A	231256
PD 4 2024 Lot 21	N/A	Telephone	N/A	N/A
PD 4 2024 Lot 21	N/A	Alarm System Box	N/A	NH#01970
PD 4 2024 Lot 21	N/A	Microphone	N/A	N/A
PD 4 2024 Lot 22	Alibi	DVR with Remote	N/A	508468886
PD 4 2024 Lot 23	Polaroid	Camera with Package of Film	N/A	N/A
PD 4 2024 Lot 23	N/A	3 Wireless Microphone Systems	32-1228	N/A
PD 4 2024 Lot 23	Sony	Cybershot Camera	N/A	N/A
PD 4 2024 Lot 23	Optimus	Cassette Recorder	N/A	N/A
PD 4 2024 Lot 23	Sony	Cassette Recorder	EV0-250	27560
PD 4 2024 Lot 23	Sony	CCD Video Camera with Adaptor	N/A	9002135, NH#01778
PD 4 2024 Lot 23	Freedom 50	Camera with Case	N/A	NH#01834
PD 4 2024 Lot 24	N/A	Tablet Mount	N/A	1112010164
PD 4 2024 Lot 25	N/A	Vehicle Computer Mount	N/A	N/A
PD 4 2024 Lot 25	N/A	Various Mounting Brackets	N/A	N/A
PD 4 2024 Lot 26	N/A	2 Police Vehicle Cage Parts	N/A	N/A
PD 4 2024 Lot 27	N/A	20 Wooden Shelf Inserts	N/A	N/A
PD 4 2024 Lot 28	N/A	Black Soft Briefcase	N/A	N/A
PD 4 2024 Lot 29	Hitachi	TV	N/A	MT7D00304
PD 4 2024 Lot 30	N/A	Spiral Notebook Holepunch	N/A	7B22233
PD 4 2024 Lot 31	N/A	2 Coat Racks	N/A	N/A
PD 4 2024 Lot 32	N/A	Leather Office Rolling Chair	N/A	N/A

PD 4 2024 Lot 33	N/A	Mic. Stand	N/A	N/A
PD 4 2024 Lot 34	N/A	4 Folding Metal Chairs	N/A	N/A
PD 4 2024 Lot 35	N/A	Desk Lamp	N/A	N/A
PD 4 2024 Lot 35	N/A	Desk File Organizer	N/A	N/A
PD 4 2024 Lot 35	N/A	Hanging File Organizer	N/A	N/A
PD 4 2024 Lot 36	N/A	3 Wooden Folding Tables (6ft)	N/A	N/A
PD 4 2024 Lot 37	N/A	Trunk Tray	N/A	C-TTB-INSE-1
PD 4 2024 Lot 38	N/A	Police Vehicle Push Bar	N/A	N/A
PD 4 2024 Lot 39	N/A	2 Boxes File Cabinet Drawer Parts	N/A	N/A
PD 4 2024 Lot 40	N/A	Metal Portable File Container	N/A	N/A
PD 4 2024 Lot 41	N/A	Metal Center Console	N/A	N/A
PD 4 2024 Lot 42	N/A	Powered Modular Cubical	N/A	N/A
PD 4 2024 Lot 43	N/A	Various Mounts	N/A	N/A

MEMORANDUM

TO: AMANDA COPELAND- ASST. CITY MANAGER
FROM: MAJOR CASEY NIX
SUBJECT: PROPERTY SURPLUS
DATE: 3/21/2024

Mrs. Copeland,

The police department is requesting approval to surplus multiple pieces of police department equipment/property no longer in use. The equipment/property had been itemized and photographed. The inventory and photos of the property have been added to the 2024 Surplus Folder. Please advise if additional information is required.

Thank you,

Major Casey Nix



March 20, 2024

City of Nichols Hills

RE: Increase in contract sheltering fees

To whom it may concern:

You received notification last year during our contract review that beginning July 1, 2024, an increase in municipal contract sheltering fees would take effect. The new fee will be a flat rate of \$185.00 per dog or cat that is brought in from your municipality to the Oklahoma City Animal Shelter. This year's contract reflects this increase. This increase captures costs spent caring for each animal. Due to this increase and change in this year's contract, it is essential that we have it signed and returned from you no later than May 15, 2024. This will ensure that we are able to take it before our City Council prior to the effective date. If you have any questions or concerns regarding this increase, please feel free to contact me directly. My contact information is below.

Sincerely,

Jon Gary
Superintendent of Animal Welfare
405-297-3116
jonathan.gary@okc.gov

**AGREEMENT BETWEEN THE CITY OF OKLAHOMA
CITY AND THE CITY OF NICHOLS HILLS FOR
PROVISION OF ANIMAL SHELTER SERVICES**

This agreement, made and entered into this _____ day of _____, 20____, effective July 1, 2024, by and between The City of Oklahoma City, an Oklahoma municipal corporation, hereinafter referred to as "**Oklahoma City**," and The City of Nichols Hills, an Oklahoma municipal corporation, hereinafter referred to as "**Nichols Hills**."

I. PURPOSE

The purpose of this agreement is to promote the health, safety, and public welfare of the citizens of both entities and to further promote the humane care, treatment and disposition of animals coming into the possession of either of the parties to this Agreement.

II. DEFINITIONS

- A. D.V.M. shall mean Doctor of Veterinary Medicine.
- B. Animals shall mean all non-hoofed animals.
- C. Livestock shall mean all domestic hoofed animals.
- D. Dog shall mean all canine domestic animals.
- E. Cats shall mean all feline domestic animals.
- F. Oklahoma City shall mean The City of Oklahoma City.
- G. Nichols Hills shall mean The City of Nichols Hills.

III. FACILITIES

A. Food, Shelter, Delivery Hours and Procedures

1. Oklahoma City shall accept at its animal shelter all live animals collected by and delivered to the shelter facility by Nichols Hills or by those working under its direction and shall accept at its shelter facility all live animals brought in from Nichols Hills during any hours the shelter is open to the general public. Service hours are subject to change with reasonable advance notice to Nichols Hills. Oklahoma City shall provide food, water, shelter, care and other humane treatment for such animals while they are in Oklahoma City's possession and until placed or otherwise disposed of by Oklahoma City.
2. Dead animals shall not be brought to the Oklahoma City Animal Shelter but shall be properly disposed of by Nichols Hills.
3. Nichols Hills shall unload its impounded live animals and shall complete entry information and impoundment activities deemed applicable by Oklahoma City's Animal Welfare Division Superintendent or designee prior to acceptance of any animals by the Animal Shelter. Nichols Hills shall have no responsibility for handling the animals after their acceptance by the Oklahoma City Animal Welfare Division's shelter staff.

B. Veterinary Activities

1. All activities relating to veterinary medicine and veterinary care given to animals in the custody of Oklahoma City shall be performed by or at the direction of a licensed doctor of veterinary medicine (D.V.M.) in compliance with the Oklahoma Veterinary Practice Act, 59 O.S. §698.1 et seq. Veterinary costs for the necessary medical care of animals impounded by Nichols Hills or brought into the shelter from within the corporate limits of Nichols Hills shall be borne by Nichols Hills during the stray holding period as set forth in III.G herein. Such care shall be limited to pain management, communicable disease control and care necessary to prevent animal suffering. Communicable disease control shall include species-specific vaccinations upon intake.
2. Nichols Hills shall, at its own cost, arrange for veterinary care or euthanasia of sick or injured animals by a licensed veterinarian for animals impounded by Nichols Hills or brought into the shelter from within the corporate limits of Nichols Hills during times that the Oklahoma City Shelter Veterinarian is not available. All injured or sick animals needing medical care at the time of impoundment shall be transported by Nichols Hills to a veterinary hospital for examination, euthanasia or medical treatment at the expense of Nichols Hills, including transportation of sick or injured animals to emergency clinics when the Shelter veterinarian is not available. Animals from within the corporate limits of Nichols Hills that need immediate medical treatment as determined by Shelter veterinary technicians or Shelter supervisors shall not be dropped off at the Oklahoma City Animal Shelter when the Shelter Veterinarian is not present unless a licensed veterinarian has examined the animal prior to its impoundment. Any observations, prescriptions, diagnosis or prognosis provided by such veterinarian shall be communicated in writing to shelter staff upon impoundment.
3. Oklahoma City shall not be responsible for transporting injured or sick animals received from Nichols Hills to veterinary clinics for treatment or euthanasia, but may, at its sole discretion, provide such service when able to do so. Nichols Hills will be charged the actual cost of this medical care.
4. It is understood that the Oklahoma City Shelter Veterinarian is not available for emergency animal care to Nichols Hills animals.

C. Public Hours of the Oklahoma City Animal Shelter

Oklahoma City agrees that it shall accept stray or owner-relinquished animals brought to the Shelter by Nichols Hills residents or personnel. Residents must show proof of residency in the form of any state or federally issued identification card. Nichols Hills shall be provided a written schedule of hours of operation in effect at the time this contract and is attached hereto as Attachment "A". These hours shall be subject to change by Oklahoma City following reasonable written notification to Nichols Hills.

D. Release of Animals and Livestock

Oklahoma City agrees that it shall, upon payment of all applicable Oklahoma City Animal Shelter reclamation fees and costs, release any animals in its custody to the owner thereof or his or her authorized representative, subject to the following:

1. The Oklahoma City Animal Shelter shall not release a dog or cat entrusted to it until the party receiving the dog or cat shall have complied with all the Oklahoma Statutes and applicable City ordinances, including, but not limited to rabies vaccination, sterilization and microchipping. Verification of a current rabies vaccination, by vaccination receipt or a D.V.M.'s written or verbal acknowledgment, is deemed compliance with the requirement for rabies vaccination.
2. The requirement of rabies vaccination shall be waived for animals upon the written request of the owner's veterinarian in the case of an animal that cannot be vaccinated against rabies for medical reasons.
3. Oklahoma City agrees that it shall keep in its custody and properly care for rabies observation animals entered by Nichols Hills or received from within the corporate limits of Nichols Hills, for a period of ten (10) days after the exposure as required by State Health Department regulations and guidelines and local ordinances, unless sooner euthanized and submitted for rabies testing at the State Laboratory. Disposal of rabies observation animals shall be in accordance with Oklahoma City's current practices.
4. Authorized representatives must have written authorization verified by Oklahoma City Animal Welfare staff prior to reclamation.

E. Disclosure of Information to The City of Nichols Hills

Nichols Hills shall have access to full information as to the method, means and manner of the operations of the Animal Shelter during the term of the contract, including inspection by appointment. The Shelter shall individually identify, mark, or tag, and create and maintain an individual record for each animal received from within the corporate limits of Nichols Hills, including date of impoundment, vaccinations and treatments given in the Shelter and the animal's final disposition. A current copy of the above records shall be open to inspection by Nichols Hills.

F. Notification of Owners of Animals and Livestock

Nichols Hills shall make a reasonable effort to locate and notify owners of tagged or microchipped animals received from within the corporate limits of Nichols Hills. When Nichols Hills knows the identity of the owner of an animal received by Nichols Hills or brought to the Shelter from within the corporate limits of Nichols Hills, Oklahoma City shall be provided that information upon impoundment or, if the impoundment is after hours, no later than the beginning of the next business day. The Superintendent shall prepare and maintain at the Animal Shelter a current descriptive list of animals in quarantine and in other isolation areas, including livestock.

G. Holding Periods for Animals Subject to this Agreement

1. Oklahoma City shall keep in its custody and properly care for licensed, tagged, or microchipped animals entered by an employee of or resident of Nichols Hills for a period of five (5) full days, not including the day of impoundment or days the Shelter is closed for reclaim, unless sooner redeemed by the owner. Animals entered by Nichols Hills or received from within the corporate limits of Nichols Hills who are *not* licensed, tagged or microchipped, shall be held for three (3) full days, not including the day of impoundment or days the Shelter is closed for reclaim, unless sooner redeemed by the owners thereof. Livestock entered by Nichols Hills shall be held for five (5) full days, not including the day of impoundment or days the Shelter is closed for reclaim, unless sooner redeemed by the owners thereof. After the expiration of the required holding period, Oklahoma City shall humanely dispose of the animals as Oklahoma City sees fit. Dogs and cats impounded for bites shall be held in accordance with Section III.D.3. herein.
2. The City of Nichols Hills shall notify The City of Oklahoma City in writing within three days of impoundment when it is impounding animals that must be held longer than the usual holding times as specified above including, but not limited to, animals confiscated on cruelty complaints and dangerous animal complaints.

H. Sick Animals

1. Oklahoma City shall establish an area for sick animals separate from the remainder of the presumed healthy shelter animal population as space permits so that animals suspected of contagious or infectious disease shall be isolated within an established area.
2. Sick or injured animals may be euthanized by lethal injection by a licensed veterinarian or by a State Certified Euthanasia Technician upon the recommendation of a licensed veterinarian who, in her or his professional opinion, determines the injury or illness is of such a nature that the animal should be immediately euthanized for humane reasons prior to the expiration of the usual holding period.

IV. CHARGES

- A. Oklahoma City and Nichols Hills do hereby mutually agree that Nichols Hills will pay an amount of \$185.00 per animal brought to the Oklahoma City Shelter by employees of Nichols Hills or received from within the corporate limits of Nichols Hills.

B. Collection and Accounting

Oklahoma City shall collect and retain all reclamation, adoption, medical and disposal fees with respect to the services provided by the Shelter pursuant to this Agreement and shall keep proper financial records to account for the same, which records will be available to Nichols Hills for review upon request.

C. Payment

On or before the tenth (10th) day of each month, upon proper claim and sufficient documentation by Oklahoma City to Nichols Hills, Nichols Hills shall pay all fees to which Oklahoma City is entitled by this contract.

V. MISCELLANEOUS PROVISIONS

A. Submission of Animal Control Ordinances

Each City shall provide complete copies of its animal control ordinances, which are attached hereto as Attachment "B1" and Attachment "B2" and shall keep and maintain copies of the same current at all times.

B. Risk of Loss

Nichols Hills hereby agrees that any loss resulting from the performance of the Agreement shall be borne by Nichols Hills and, further, Nichols Hills hereby agrees to indemnify and save forever harmless Oklahoma City and any of its employees from any and all claims for damages of any kind or nature whatsoever which may hereinafter be made against Oklahoma City or any of its officers or employees on account of any personal injury, animal injury, property damages or other losses or damages as a result of Oklahoma City's provision of the services referenced in this Agreement. Nothing in this Agreement is intended to waive the provisions of the Oklahoma Governmental Tort Claims Act, Title 51, §151 et. seq., for either party.

C. Non-Assignability Without Written Consent

It is hereby agreed that this contract shall not be assigned, in whole or in part, without the written consent of Oklahoma City.

D. Waiver or Modification

It is hereby agreed that no waiver or modification of this Agreement shall be valid or admissible as evidence in any proceedings or litigation unless such waiver or modification is signed by the party sought to be charged with such waiver or modification.

E. Termination of Agreement

It is hereby agreed that the breach of any of the terms of this Agreement shall be grounds for the party aggrieved thereby to terminate this contract if the violation is not corrected within thirty (30) days after written notice thereof to the offending party. Oklahoma City reserves the right to terminate this Agreement at any time when to do so is deemed to be in the best interest of The City of Oklahoma City.

F. Term of Agreement

The terms of this Agreement shall be for one-year, effective July 1, 2024, to June 30, 2025.

G. Notices

City of Oklahoma City
Oklahoma City Animal Welfare Superintendent
2811 S.E. 29th Street
Oklahoma City, OK 73129

City of Oklahoma City
City Clerk
200 N. Walker, Second Floor
Oklahoma City, OK 73102

City of Nichols Hills
City Manager
6407 Avondale Drive
Nichols Hills, OK 73116

APPROVED by the Council and SIGNED by the Mayor of The City of Nichols Hills this _____ day of _____, 20__.

ATTEST:

THE CITY OF NICHOLS HILLS

CITY CLERK

MAYOR

Reviewed for form and legality.

Municipal Counselor

APPROVED by the Council and SIGNED by the Mayor of The City of Oklahoma
City this _____ day of _____, 20__.

ATTEST:

THE CITY OF OKLAHOMA CITY

CITY CLERK

MAYOR

Reviewed for form and legality.

Assistant Municipal Counselor

ATTACHMENT "A"
OKLAHOMA CITY ANIMAL WELFARE
HOURS OF OPERATION

Oklahoma City Animal Welfare is closed for the observance of major holidays.

Normal operating hours are 9 a.m., to 5:00 p.m., for animal drop off and 12:00 p.m., to 5:00 p.m., for adoptions and reclaims Tuesday through Saturday. The shelter will open two hours later for drop offs, adoptions and reclaims on the third Wednesday of every third month, when the staff meets for monthly training.

Chapter 8 - ANIMALS

Footnotes:

— (1) —

Editor's note— Ord. No. 23145, § 1, adopted Oct. 3, 2006, repealed Ch. 8, in its entirety, which pertained to animals and fowl. Section 2 of said ordinance, enacted provisions designated as a new Ch. 8, Animals, to read as herein set out. See the Code Comparative Table for a detailed analysis of inclusion.

Cross reference— Definitions and rules of construction generally, § 1-2; health and sanitation generally, Ch. 23; mistreatment of dogs in police service, § 30-61; applicability of traffic ordinances to animals, § 32-4; animal noise prohibited, § 34-4(1); nuisances, Ch. 35; restrictions on fishing at City-operated reservations generally, § 38-181 et seq.; restrictions on hunting or trapping animals at City-operated reservations, § 38-211 et seq.; dogs at Atoka Reservoir Reservation, § 38-323; hunting at Atoka Reservoir Reservation, § 38-341 et seq.; fishing at Atoka Reservoir Reservation, § 38-368 et seq.; rat control, Ch. 46; animals on sidewalks, § 50-11.

State Law reference— Animals generally, 4 O.S. § 31 et seq.; general authority of municipalities to regulate animals, 11 O.S. § 22-115.

ARTICLE I. - IN GENERAL

DIVISION 1. - INTENT

§ 8-1. - General intent.

The general intent of this Chapter is to protect animals from cruelty, neglect and abuse, to preserve the peace, and to promote the health, safety and welfare of the citizens of the City by establishing rules and regulations for any person owning, harboring or controlling any animal within the City.

(Ord. No. 23145, § 2, 10-3-06)

§§ 8-2—8-4. - Reserved.

DIVISION 2. - DEFINITIONS

§ 8-5. - Definitions.

(a) The following words, terms and phrases, when used in this Chapter, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

(1) *Abandonment of an animal* means the act of forsaking the animal entirely or neglecting or refusing to provide or perform the legal obligations for care and support of the animal.

(2)

Animal means any mammal, bird, fish, reptile, amphibian or invertebrate, including wild and domesticated species, other than a human being, and shall include "exotic wildlife," "domesticated fowl," "fowl" and "livestock," even though separately defined herein.

- (3) *Animal shelter* means any nonprofit, private or publicly-owned and/or operated facility where stray or unwanted animals are held.
- (4) *At large* means the status of any dog, livestock or domesticated fowl other than homing pigeons that is/are not confined to the property of the owner of the animal, or when the dog or livestock is not confined to the property of the owner and is not under the direct control of the owner or a person able to safely and humanely restrain the animal.
- (5) *Direct control* means immediate continuous physical control of a dog at all times by means of a leash, cord, rope or chain of such strength to restrain the dog, and controlled by a person capable of restraining the dog, or safe and secure restraint within a vehicle. If the controlling person is at all times fully and clearly within unobstructed sight and hearing of the dog, voice control shall be considered direct control when the dog is actually participating in training or official showing, obedience, or field events. Direct control shall not be required of dogs actually participating in a legal sport in an authorized area or K-9 dogs.
- (6) *Domesticated fowl* means domesticated chickens, turkeys, ducks, geese, peacocks, homing pigeons and any other domesticated birds including ostriches, emus and rheas.
- (7) *Feral animal* means any wild cat or dog, whether the animal was born in the wild or has reverted to a wild state due to abandonment or lack of domestication.
- (8) *Exotic wildlife* shall mean those animals defined and regulated in Chapter 35, Article VIII of this Code.
- (9) *Fowl* means a bird of any kind, excluding "domesticated fowl."
- (10) *Health Department* means the Oklahoma City-County Health Department.
- (11) *Impoundment* means the taking up and confining of an animal by the Superintendent or designee in a manner consistent with professionally recognized standards of humane treatment.
- (12) *K-9* means a dog specifically trained and being used by a public law enforcement agency.
- (13) *Kennel* means any place other than a federal, state or municipal facility, veterinary hospital or medical research institute, where more than four dogs and/or more than four cats beyond the age of six months are kept, harbored, boarded, sheltered or bred.
- (14) *Kitten* means a cat under the age of six months.
- (15) *Livestock* means any burros, cattle, horses, sheep, goats, llamas, donkeys, mules, and swine.
- (16) *Municipal Court* and *Municipal Judge* mean the Municipal Court of The City of Oklahoma City and any duly appointed judge or special judge thereof.

- (17) *Non-human primate* shall mean any animal that is a member of the order of Primata, except human beings.
- (18) *Non-human primate breeder* shall mean any person licensed and regulated by the United States Department of Agriculture (USDA) as a breeder of non-human primates.
- (19) *Owner* means any person, firm, business, organization, or corporation owning, possessing, harboring, or keeping any animal, or having an interest in or control of an animal, or in the case of a person under 18 years of age, that person's parent or legal guardian. This definition shall not apply to any animal shelter, veterinary clinic or kennel that is boarding animals belonging to another.
- (20) *Person in lawful presence on owner's property* means a person who is on the property of the owner of the animal in the performance of any duty imposed upon him by the laws of this State, or by the laws of the United States, or by local ordinance, or by the postal regulations of the United States, or when reading meters, or making repairs to any public utility or service located on said property, or when responding to a public emergency, or when working on said property at the request of the owner or of a tenant having a lease upon any portion of said property, or when on such property upon the invitation, either expressed or implied, of the owner or lessee of such property.
- (21) *Pet placement partner* means a municipal animal shelter, or an animal welfare organization, or approved breed rescue group or other facility which receives animals from the division for the purpose of re-homing them and which has:
- (a) provided the Animal Welfare Division with a copy of the certificate of incorporation, if it is a non-profit animal welfare organization or rescue group, and a list of individuals who are authorized to sign for receipt of animals from the division.
 - (b) entered into an agreement with the City for receipt of the animals, which agreement requires, among other things, that animals received from the division be vaccinated against rabies and be spayed or neutered, and that proof of the same be provided to the division in accordance with the division's policies.
 - (c) agreed that no animal held by the Pet Placement Partner shall be re-homed without having first been surgically spayed or neutered, regardless of the source of that animal.
- (22) *Primary enclosure* means an enclosed area in which an animal normally rests or sleeps and which allows the animal to move and exercise freely.
- (23) *Proof of ownership* means a bill of sale or other evidence acceptable to the Superintendent which shows ownership. Animals without a bill of sale or identifiable marking (tattoo, microchip, brand, etc.) shall be released only after the Superintendent or his/her designee is satisfied the person is the rightful owner of the animal.
- (24) *Puppy* means a dog under the age of six months.

- (25) *Rabies exposure* means any and all forms of exposure or suspected exposure to rabies virus or resulting from a bite; or contact with saliva, or neurological tissue and fluids of infected animals; or animals suspected of such rabies infection; or exposure to rabies virus resulting from a scratch, other than a scratch from the claws of a dog.
 - (26) *Run* means a large, enclosed area designed to allow an animal to move about and exercise freely.
 - (27) *Secondary enclosure* means the room or structure that houses or contains the primary enclosure.
 - (28) *Spayed or neutered* means rendered permanently incapable of reproduction or permanently incapable of reproduction because of physiological sterility, but only where the neutered condition has been certified by a veterinarian licensed in any state.
 - (29) *Superintendent* means the Superintendent of Animal Welfare of the City and his or her designees.
 - (30) *Tagged animal* means any animal whose owner is able to be identified by visible marking on the animal, such as a metal tag, or by a tattoo or by a scannable microchip or by a brand.
 - (31) *Unknown owner* means a person whose ownership of an animal cannot be determined because the animal is found at large and is not a tagged animal.
 - (32) *Veterinarian* means a person who is currently licensed to engage in the practice of veterinary medicine in the State of Oklahoma.
 - (33) *Veterinary hospital or clinic* means any place or facility owned or operated by a licensed veterinarian and used for the practice of veterinary medicine in the diagnosis, treatment, and care of diseases of and injuries to animals, or used for the boarding of animals during the diagnosis, treatment or care, or used for the temporary boarding of animals belonging to the veterinarian's clients.
- (b) All references to "Division," "Animal Welfare Division," "City Animal Shelter" or "Animal Welfare Division Superintendent," and all references to "Animal Welfare Supervisor or Officer," shall mean and refer to the respectively designated division, shelter, Superintendent, supervisor, officer or person of and within the Animal Welfare Division of the City.

(Ord. No. 23145, § 2, 10-3-06 ; Ord. No. 26483, § 1, 6-16-20)

§§ 8-6—8-14. - Reserved.

DIVISION 3. - ENFORCEMENT; PENALTY

§ 8-15. - Authority and duties of Animal Welfare Division Superintendent.

- (a) The Animal Welfare Superintendent shall be responsible for the administration and operation of the Animal Welfare Division and the City Animal Shelter.
- (b) The Superintendent shall be responsible for the enforcement of ordinances pertaining to animals within the City and shall work to promote responsible animal ownership and to protect the health, safety and welfare of the citizens and of all animals within the City.
- (c) The Superintendent or designee shall have authority and control over the City Animal Shelter and the care and disposition of the animals held therein and shall have the authority to waive or modify fees in whole or in part for hardship or special cases involving pet-owner death, or when the owner is incarcerated or in the hospital; to rectify adoption disputes; and for situations in which the best interests of all parties are served by such modification or waiver.
- (d) The Superintendent shall provide care and sustenance for all impounded animals, including veterinary care to relieve or prevent suffering.
- (e) The Superintendent or designee shall have the authority to humanely euthanize any impounded animal, including those being held because the owner is charged with a violation of this Code, or held in protective custody, or held during the course of an appeal from a decision of the Municipal Court, if a veterinarian recommends such action for humane purposes.
- (f) The Superintendent or designee may establish requirements for animal owners to facilitate the provision of humane care and treatment of an animal as set forth in Article II, Division 1 of this Chapter or for animal owners who allow an animal to commit a prohibited act as set forth in Article I, Division 4 of this Chapter.
- (g) The Superintendent or designee shall have the authority to make a decision in the event of a dispute between parties as to the ownership of an animal.

(Ord. No. 23145, § 2, 10-3-06 ; Ord. No. 26483, § 2, 6-16-20)

§ 8-16. - Animal Welfare Officers authorized to enforce ordinances dealing with animals.

Animal welfare officers, as designated by the Superintendent or his/her representative, are authorized to enforce the provisions of ordinances dealing with animals, investigate complaints involving animals, investigate issues of animal ownership including at-large animals, issue citations to appear in the Municipal Court for violations of this chapter, and impound animals found to be in violation or to be owned, maintained or held in violation of the provisions of this Code.

(Ord. No. 23145, § 2, 10-3-06; Ord. No. 25674, § 1, 7-5-17)

§ 8-17. - Failure to appear in response to citation.

If a person fails to appear in response to a citation issued pursuant to this division, a warrant for his/her arrest may be issued. Any person who willfully fails to appear in response to a citation is guilty of an offense.

(Ord. No. 23145, § 2, 10-3-06)

§ 8-18. - Authority of Animal Welfare Officer to enter private property without a warrant.

For the purpose of investigating complaints, impounding animals and carrying out other actions necessary to enforcing the provisions of this Code, Animal Welfare Officers shall have authority to enter private property without a warrant when:

- (a) entry is by permission of the occupant of the property or of the person in apparent charge;
- (b) there is imminent danger to public safety; or
- (c) there is an urgent need enter premises to preserve the life and health of an animal in imminent danger of death or serious injury.

(Ord. No. 23145, § 2, 10-3-06; Ord. No. 26968, § 1, 2-1-22)

§ 8-19. - When warrant required.

If the conditions stated in Section 8-18 do not exist, the Superintendent or Animal Welfare Officer authorized by the Superintendent may apply to a Judge of the Municipal Court for a warrant to enter the property for inspection or to remove and impound an animal inside or outside of homes and other buildings as permitted by 11 O.S. § 28-121.

(Ord. No. 23145, § 2, 10-3-06; Ord. No. 26968, § 1, 2-1-22)

§ 8-20. - Reserved.

Editor's note— Ord. No. 26968, § 2, adopted Feb. 1, 2022, repealed § 8-20, which pertained to impoundment by judicial order and derived from Ord. No. 23145, § 2, 10-3-06.

§ 8-21. - Obstructing enforcement.

It shall be unlawful for any person to:

- (a) refuse to surrender an animal upon lawful demand by the Superintendent or his/her designee, or by any Police Officer in the official performance of his/her duties.
- (b) interfere with the Superintendent or any Animal Welfare Officer who is lawfully performing his/her duties.
- (c) hold, hide, or conceal any animal that the Superintendent or an Animal Welfare Officer has deemed to be in violation of this Chapter.
- (d) take or attempt to take any animal from the Superintendent or any Animal Welfare Officer or from any vehicle used by an Animal Welfare Officer to transport animals in the legal performance of his/her duties.

- (e) take or attempt to take any animal from the City Animal Shelter, a humane live trap, or an animal carrier without proper authority.

(Ord. No. 23145, § 2, 10-3-06)

§ 8-22. - K-9 dogs exempt from certain provisions.

K-9 dogs, while on duty, shall be exempt from the provisions of this Chapter, other than those provisions dealing with humane care and treatment, cruelty and with rabies and diseases, as long as such animals are under the control of their handler.

(Ord. No. 23145, § 2, 10-3-06)

§ 8-23. - Penalty where no penalty provided.

Except as otherwise expressly provided in this Chapter, any person violating any provision of this Chapter shall, upon conviction thereof, be guilty of a Class "a" offense as provided in Section 1-6 of this Code.

(Ord. No. 23145, § 2, 10-3-06)

§§ 8-24—8-35. - Reserved.

DIVISION 4. - CONTROL AND CONFINEMENT OF ANIMALS; OWNERSHIP OF DOGS AND CATS

§ 8-36. - Definitions.

- (a) *Animal bite* means any penetration of the skin by the teeth or claws of an animal, but shall exclude scratches by the claws of dogs.
- (b) *At large* means the status of any dog, livestock or domesticated fowl other than homing pigeons that is/are not confined to the property of the owner of the animal, or when the dog or livestock is not confined to the property of the owner and is not under direct control of the owner or a person able to safely and humanely restrain the animal.

(Ord. No. 23145, § 2, 10-3-06)

§ 8-37. - Number of dogs and cats permitted.

- (a) No person shall harbor or keep dogs or cats totaling more than four of each over the age of six months in any household. The owner or occupant shall be held responsible for any violation of this section by any member of such household.
- (b) Exception. Households that obtain a kennel license as provided in Article V of this Chapter may harbor or keep dogs or cats totaling more than four over the age of six months.

§ 8-38. - Animals running at large prohibited; registration required; exceptions.

- (a) It shall be unlawful for the owner, keeper or other person in control of any dog, livestock or domesticated fowl other than homing pigeons to permit the same to be at large, or to trespass upon the property of any other person.
- (b) A violation of this section, upon conviction, shall be a Class "a" offense.
- (c) Any dog which is at large or trespassing shall be impounded and shall only be reclaimed as established in this article.
- (d) Provided, however, this section shall not apply to:
 - (1) any person who takes a dog upon private property with the consent of the owner or person in control of the property, or upon a street or other public place when the dog is under direct control.
 - (2) any person utilizing a designated City-approved dog park in accordance with the provisions of Section 38-107 of this Code.
 - (3) any person riding or leading a horse along a street or right-of-way provided the horse is under the control of the person riding or leading the same and in compliance with any other provisions of this Code.
 - (4) any livestock ridden or driven in compliance with the provisions of Section 8-70 of this Chapter.
 - (5) any menacing or dangerous dog at large or trespassing, which instead shall be subject to the provisions of Article III of this Chapter unless the dog has an unknown owner.

(Ord. No. 23145, § 2, 10-3-06; Ord. No. 25674, § 2, 7-5-17; Ord. No. 26483, § 3, 6-16-20)

§ 8-39. - Confinement of dogs required.

- (a) *Confinement of dogs required.* It shall be unlawful for any person who owns, harbors or possesses any dog to fail to confine such dog as required by the provisions of this section.
- (b) *Confinement required; means of confinement.* Every person who owns, possesses, or harbors any dog within the City shall confine the dog to property owned or controlled by him. Confinement shall be accomplished by means of a substantial fence or similar enclosure of sufficient strength and height to prevent the dog from escaping therefrom, or from extending its head through the enclosure so as to constitute a threat to any person or animal in the area adjoining the enclosure; or by keeping the dog inside a house or other building. Dogs not confined in enclosures may be confined by a tether. Such tether shall consist of a metal chain or other material of sufficient strength to prevent the dog from escaping from the property. The

tether shall be long enough to permit the dog to have reasonable exercise, but shall not allow the dog access to public property or to sidewalks or rights-of-way or to property owned or leased by persons other than the owner of the animal.

- (c) Any person who owns, harbors or possesses any dog within the City who fails to confine such dog as required by this section shall upon conviction be guilty of a Class "a" offense except any menacing or dangerous dog, which instead shall be subject to the provisions of Article III.
- (d) Any dog not confined as required in this section shall be impounded and shall be reclaimed only as provided in this chapter.

(Ord. No. 23145, § 2, 10-3-06; Ord. No. 25674, § 2, 7-5-17)

§ 8-40. - Confinement of dogs and cats in heat required.

- (a) It shall be unlawful for the owner of any female dog or cat in heat to fail to confine such dog or cat in accordance with the provisions of this section.
- (b) The owner of any female dog or cat in heat shall keep such dog or cat confined in a building or secure enclosure, veterinary hospital, or boarding kennel in such manner that such female dog or cat cannot come in contact with a male dog or cat, except for intentional breeding purposes.

(Ord. No. 23145, § 2, 10-3-06)

§ 8-41. - Confinement of livestock and domesticated fowl required.

It shall be unlawful for any person who owns or harbors any livestock or domesticated fowl other than homing pigeons to fail to securely confine the same to property owned or controlled by him.

(Ord. No. 23145, § 2, 10-3-06)

§ 8-42. - Impoundment of animals.

Subject to the provisions of § 8-18 and § 8-19, any animal that is not confined as provided in this article may be impounded by an Animal Welfare Officer or by any Law Enforcement Officer. If the animal cannot be safely impounded or chemically tranquilized and if it is posing a threat to the public or to domestic animals, it may be destroyed by the officer seeking to apprehend it.

(Ord. No. 23145, § 2, 10-3-06)

§ 8-43. - Impounded animals to be confined in City Animal Shelter.

Except as otherwise provided herein, any impounded animal shall be confined in the City Animal Shelter.

(Ord. No. 23145, § 2, 10-3-06)

§ 8-44. - Animals suspected of biting to be impounded.

Any animal reasonably suspected of having bitten a person shall be impounded for observation at a location approved by the Animal Welfare Superintendent or his/her designee.

(Ord. No. 23145, § 2, 10-3-06)

§ 8-45. - Animals suspected of rabies to be impounded.

Any animal that has been exposed to or is reasonably suspected of having been exposed to rabies shall be impounded and shall be subject to the provisions of Article IV of this Chapter.

(Ord. No. 23145, § 2, 10-3-06)

§ 8-46. - Rabies vaccination required for dogs and cats.

There shall be a requirement for vaccination of dogs and cats against rabies. Such requirement shall be as stated in Article IV of the Chapter.

(Ord. No. 23145, § 2, 10-3-06)

§ 8-47. - Prohibited acts.

(a) It shall be unlawful and an offense for any person to allow any animal to:

- (1) chase vehicles, or
- (2) molest passersby; or
- (3) allow any animal to continuously bark, howl or otherwise disturb the peace.

(b) It shall be unlawful for any person to allow animal fecal matter to accumulate in a yard or a run or other enclosure so that such matter causes unsanitary or unhealthy conditions to exist.

(c) The Superintendent or his/her designee may issue a citation for committing or allowing an animal to commit any of the prohibited acts and/or may specify the terms and conditions under which the owner may maintain custody of the animal that is in violation this section, which terms and conditions shall be signed by the owner or keeper of the animal. The violation of the terms and conditions set by the Superintendent or his/her designee shall be an offense against the City and shall be cause for the issuance of a citation and may result in the impoundment of the animal.

(Ord. No. 23145, § 2, 10-3-06)

§ 8-48. - Defecating on sidewalks, public parks, alleys, other places open to the public or on certain private property prohibited; possession of waste removal equipment required; prohibition of similar acts.

- (a) It shall be unlawful for the owner, keeper, or person having control of any animal to fail to immediately remove and dispose of in a sanitary manner any solid waste deposited by such animal upon any sidewalk, public park, alley, other place open to the public, or from private property before the owner leaves the immediate area where the solid waste was deposited.
- (b) It shall be unlawful for the owner, keeper, or person having control of any animal to fail to have in his/her possession the equipment necessary to remove his/her animal's solid waste when accompanied by said animal on public property or public easement.
- (c) It shall be unlawful for the owner, keeper or person having control of any animal to permit such animal to destroy or damage property of any kind or to deposit solid waste or to commit a similar prohibited act on the private property of a person or the property of the City, including its parks and playgrounds, or any property other than that of the owner of the animal.

(Ord. No. 23145, § 2, 10-3-06)

§§ 8-49—8-55. - Reserved.

DIVISION 5. - FEES AND CHARGES; RECLAMATION OF IMPOUNDED ANIMALS; ABANDONMENT; ADOPTION

§ 8-56. - Fees and charges authorized.

- (a) *Fees and charges authorized.* Fees and charges for impoundment, boarding, and maintenance of animals found running at large, including menacing or dangerous animals, as well as for the care and treatment of animals and the adoption of animals and for miscellaneous services provided by the division in the course of such boarding, care and treatment and miscellaneous fees and charges for services provided by the division are hereby authorized. The amounts of such fees and charges shall be as set forth in Chapter 60 - General Schedule of Fees. The Animal Welfare Superintendent shall be authorized to waive any and all fees or procedures during a state of emergency as declared by the governor of this State.
- (b) *Impoundment, registration and reclamation fees.* No person shall reclaim an animal from the City Animal Shelter without first paying to the City the required impoundment, registration and related fees for the boarding, care and treatment of the animal except as provided in Section 8-57 of this chapter.
- (c) *Adoption fees.* No person shall adopt an animal from the City Animal Shelter without first paying to the City the required adoption fee.
- (d) *Non-resident relinquishment fee.* A non-resident of the City wishing to relinquish an animal or animals to the City Animal Shelter shall pay to the City a fee for such service.
- (e)

Miscellaneous fees and charges. The division may charge fees and/or deposits for special services such as, but not limited to, implanting of microchips and loaning of cat or dog traps.

- (f) *Exception.* Impoundment fees and related charges other than rabies vaccination fees shall not be owed to the City by a person whose animal was impounded in connection with a citation issued for a possible violation of the provisions of this Chapter if charges are declined or are dismissed or if the person is found not guilty thereof. Provided, however, this exception shall not apply if the boarding and care of the animal and any medical treatment or other services in the course of such boarding and care are provided by a private veterinarian or kennel.

(Ord. No. 23145, § 2, 10-3-06; Ord. No. 23766, § 1, 12-16-08; Ord. No. 25674, § 3, 7-5-17)

§ 8-57. - Reclamation of impounded animals; registration of at-large, unconfined, menacing or dangerous dogs; spaying or neutering and microchipping requirement; no release without required proof of confinement or compliance with Court order and payment of fees; exceptions.

- (a) The owner of an impounded animal may reclaim the animal upon providing the Animal Welfare Division with proof of ownership and paying any and all fees and other charges as authorized in this division, except as provided herein:
 - (1) Impoundment fees and board and care fees shall be waived if the owner provides medical proof that the dog or cat was spayed or neutered at the time of impoundment, except for dogs and cats housed in special handling areas.
 - (2) An amount not greater than \$150.00 of the combined impoundment fees and board and care fees shall be waived upon the reclaim of a dog or cat housed in special handling areas, such as rabies observation and evidence holding, if the dog or cat was spayed or neutered prior to impoundment.
- (b) All dogs and cats shall be spayed or neutered and micro-chipped prior to being released, including those reclaimed or otherwise returned to their owners. The Animal Welfare Superintendent may exempt the owner of a full-breed registered animal from the requirement to spay or neuter an animal prior to release upon the owner's presentation satisfactory proof of pure breed status as verified by the American Kennel Club or similar entity and payment of a registration fee or if a licensed veterinarian certifies in writing that the animal is incapable of reproduction or that spaying or neutering the animal would be injurious to the animal's health, provided, however, that if the health condition of the animal is of a temporary nature, then the animal shall be spayed or neutered immediately after the health condition has been corrected.
- (c) The owner of a dog impounded for being at large or unconfined may reclaim the dog upon registering the dog on forms required by the Animal Welfare Division that include the owner's written verification that the fence or enclosure in which the dog is to be kept is in good repair, along with photographic evidence of the fence or enclosure and payment of the required fees.

- (1) Upon second or subsequent impoundment of a dog for being at large or unconfined, the owner may reclaim the dog upon producing to Animal Welfare an additional owner-written verification that the fence or enclosure in which the dog is to be kept is in good repair along with photographic evidence of the fence or enclosure and payment of required fees. As a condition of release, the owner shall provide to Animal Welfare a written statement, as described in this section, along with photographic evidence of the fence or enclosure every 30 days for a period of six months from the date of reclamation. At any time during the six months, the Animal Welfare Superintendent or his or her designee may visually verify that the fence or enclosure in which the dog is to be kept is in good repair.
- (2) Failure to provide to Animal Welfare the required owner-written statements and photographic evidence after the release of the dog from a second or subsequent impoundment shall constitute a class "a" offense. Failure to keep the fence or enclosure in which the dog is to be kept in good repair at any time during the referenced six month period shall result in the impoundment of the dog until such time as the animal is abandoned or the Animal Welfare Superintendent or his or her designee has visually verified that the enclosure is secure.
- (d) The division shall not release to its owner an animal being held for a judicial determination of whether it is menacing or dangerous or because the owner has been charged with cruelty to an animal or with failure to provide humane care and treatment for an animal until such case has been decided in a court or the charges are declined or dismissed. If the charges are declined or dismissed, the animal is determined to be not a menacing or dangerous animal, or the defendant is found not guilty, no fees shall be assessed to the owner. Otherwise, the animal shall only be released back to the owner pursuant to Court order and the Animal Welfare Division shall verify that any release requirements ordered by the Court and mandatory registration, spaying or neutering and micro-chipping requirements in this chapter have been met and fees required by this chapter are paid.
- (e) An animal impounded because the owner has been charged with cruelty to an animal or with failure to provide humane care and treatment for an animal may be transferred to a foster facility approved by the Animal Welfare Superintendent until the court has decided the case or the charges are declined or dismissed. The Court in its discretion may order the Superintendent to modify the placement of the animal on motion of the owner at any time prior to final disposition of the case.

(Ord. No. 23145, § 2, 10-3-06; Ord. No. 23766, § 1, 12-16-08; Ord. No. 25674, § 3, 7-5-17; Ord. No. 26647, § 1, 1-19-21; Ord. No. 27301, § 1, 3-28-23)

- (a) *Abandonment as result of failure to appear for a hearing before the Municipal Court.* If the owner of an impounded animal fails to appear for a hearing before the Municipal Court after notice has been provided to the owner as provided in Section 8-149 of this Chapter setting forth the date, time, and location of the hearing, the animal shall be deemed abandoned upon the passage of five days following the date of such hearing. If the owner of an impounded animal fails to appear at any hearing or trial scheduled in connection with a charge of cruelty to an animal or failure to provide humane care and treatment for an animal, the animal shall be deemed abandoned upon the passage of 15 days following the date of such hearing or trial, unless a motion to recall warrant has been filed before that date. If the owner fails to appear a second time at any hearing or trial, the animal shall be deemed abandoned upon the passage of five days following the date of such hearing or trial, unless a motion to recall warrant has been filed before that date.
- (b) *Abandonment as a result of failure to pay penalties, costs, charges and fees.* Failure to pay any and all penalties and costs imposed by the Municipal Court and/or to pay the fees and charges for the boarding care and treatment of the animal within five days of the Court's decision, unless the Court grants a longer time, shall be deemed abandonment of the animal.
- (c) *Abandonment as a result of failure or refusal to sign terms and conditions statement.* Failure to sign a terms and conditions statement as provided in Article I, Division 4 or in Article II, Division 1 of this Chapter may be deemed abandonment.
- (d) *Abandonment generally.* Any animal may be deemed abandoned as otherwise provided in this Chapter.
- (e) *Disposition of abandoned animals.* Any abandoned animal shall be subject to immediate disposition by the Animal Welfare Superintendent or his/her designee in accordance with the provisions of this division.
- (f) *Impoundment of abandoned animals.* Any abandoned animal may be impounded by the division.

(Ord. No. 23145, § 2, 10-3-06 ; Ord. No. 26483, § 3, 6-16-20; Ord. No. 26647, § 1, 1-19-21)

§ 8-59. - Disposition of unclaimed, relinquished, abandoned, and impounded animals.

- (a) Unclaimed impounded animals which are not reclaimed within the holding times described below, abandoned animals, animals voluntarily relinquished to the division, and impounded animals, may be adopted, transferred to approved Pet Placement Partners or to animal sanctuaries, humanely euthanized, or held in custody for longer than the minimum period of holding time at the discretion of the Superintendent.
- (1) Untagged impounded animals, other than livestock and domesticated fowl, shall be impounded for a minimum of three full working days, not including the day of arrival and excluding holidays and other days the shelter is closed to the public, except as provided

below.

- (A) Cats that appear to be feral and to be stray may be deemed to be community cats and shall immediately become the property of The City of Oklahoma City. They may be placed into the Community Cats Project upon intake without being held a minimum number of days. Feral or stray cats not placed into the Community Cats Project shall be held for three working days, not including holidays or days the shelter is closed.
 - (B) Cats eligible for the Community Cats Project include:
 - (i) feral or stray cats living outdoors,
 - (ii) feral kittens that are at least 12 weeks old that can be vaccinated against rabies and sterilized and
 - (iii) friendly, socialized cats. However, friendly, socialized cats may be kept for the City's adoption program or transferred to a rescue organization for adoption.
 - (C) Cats ineligible for the Community Cats Project include:
 - (i) indoor-only cats,
 - (ii) cats who have a known or suspected owner,
 - (iii) unhealthy cats as determined by the Shelter Veterinarian,
 - (iv) cats that test positive for Feline Leukemia or Feline AIDS,
 - (v) injured cats that require hospitalization, fosterage or long-term care,
 - (vi) kittens under four months of age that are not able to be vaccinated,
 - (vii) declawed cats, and
 - (viii) cats involved in unprovoked bites or attacks.
 - (D) Community cats may be returned to their place of origin after being sterilized, vaccinated against rabies, and ear notched to identify them as being sterilized. Cats shall not be returned to their place of origin if they have been the subject of abuse in their place of origin or have been threatened with abuse if they return to their place of origin, in such case, the cat can be transferred to a rescue organization or euthanized.
- (2) Tagged impounded animals, and all livestock and domesticated fowl, shall be impounded for a minimum of five full working days, not including the day of arrival and excluding holidays and other days the shelter is closed to the public.
 - (3) Abandoned animals, animals with unknown owners and animals voluntarily relinquished by their owners may immediately be adopted, transferred to approved Pet Placement Partners or animal sanctuaries, humanely euthanized, held in custody or otherwise placed at the discretion of the Superintendent.
 - (4)

Animals that are deemed abandoned pursuant to section 8-58(a) and are alleged to be dangerous may be transferred to approved Pet Placement Partners or animal sanctuaries, humanely euthanized, held in custody or otherwise placed at the discretion of the Superintendent. The Superintendent shall notify the Municipal Counselor's Office of the disposition of the animal.

(b) Foster-to-Transfer Program for animals impounded as strays. Stray puppies under six months of age, all stray kittens, and the lactating mothers of such puppies or kittens, and cats may be eligible for the Foster-to-Transfer Program. Such animals may be fostered by Animal Welfare Division foster homes or by Pet Placement Partners upon intake, and cared for until their stray holding time has elapsed, after which the fostered pets may be chosen for the Animal Welfare Division's adoption program, transferred to one or more Pet Placement Partners, or returned to the animal shelter.

(1) Photographs of pets in the Foster-To-Transfer Program shall be kept in the Animal Shelter during the pet's stray holding period in the event the pet is lost and the owners are looking for him or her.

(2) If an owner identifies a pet as his or hers prior to the end of the stray holding period, the Pet Placement Partner must return the animal to the animal shelter within 24 hours for the owner to reclaim the pet. Prior to reclaiming the pet, the reclaiming owner shall pay to The City any fees accrued by The City prior to the pet's reclaim, pursuant to laws and policies in place at the time of reclaim.

(Ord. No. 23145, § 2, 10-3-06; Ord. No. 24456, § 1, 5-29-12; Ord. No. 24684, § 1, 6-18-13; Ord. No. 24813, § 1, 1-14-14; Ord. No. 25001, § 1, 10-7-14; Ord. No. 25673, § 1, 7-5-17; Ord. No. 26483, § 4, 6-16-20)

§ 8-60. - Spaying or neutering of dogs and cats required prior to permanent adoption.

(a) No unclaimed or owner-relinquished dogs and cats from the division shall be adopted through the division or through a Pet Placement Partner who receives dogs and cats from the division, without spaying or neutering of the animal prior to the animal being placed into a new home, except as provided in Section 8-61 herein.

(b) A person adopting a dog or cat from the City Animal Shelter may, upon the payment of the required adoption fee and the spay or neuter deposit, elect to have sterilization services provided by a private veterinarian. Provided, however, if an animal is sent to a private veterinarian for sterilization and is then not claimed by the adopter, the adoption fee and the spay or neuter deposit shall be retained by the City.

(Ord. No. 23145, § 2, 10-3-06)

§ 8-61. - Spaying or neutering of dog or cat on health-hold.

Dogs and cats placed on a "health hold" by a veterinarian shall be exempt from the requirements of Section 8-60. The "health hold" must indicate that sterilization at that time would be injurious to the animal's health as attested to in a sworn affidavit by the veterinarian who has examined the animal and has determined that the animal's health would be jeopardized by such surgery. Any animal which has been identified as unsuitable for sterilization for health reasons must be immediately sterilized if the animal's health improves and the animal can be sterilized without jeopardizing the animal's health. In such cases, sterilization shall occur no later than ten calendar days after the veterinarian has released the animal from its "health hold."

(Ord. No. 23145, § 2, 10-3-06)

§ 8-62. - Animals held during appeal of a decision of the Municipal Court.

An animal that is the subject of an appeal from a decision of the Municipal Court shall be confined at the City Animal Shelter during the course of such appeal. Provided, however, at the sole discretion of the Municipal Court Judge the animal may be confined in a licensed veterinary clinic or other licensed facility at the owner's expense no matter what the outcome of the appeal. If the appeal is decided in favor of the owner, resulting in dismissal or acquittal of the defendant, all costs of confinement in the City Animal Shelter shall be at the expense of the City.

(Ord. No. 23145, § 2, 10-3-06; Ord. No. 26647, § 1, 1-19-21)

§ 8-63. - Use of live animals for experimentation prohibited; cadavers available for limited purposes.

No live animal in the custody of the division shall be made available for scientific research or for other scientific purposes. Provided, however, cadavers of animals euthanized in the course of normal operations may be provided directly to accredited colleges of veterinary medicine for the express purpose of teaching veterinary students and veterinary technician students. No cadavers shall be provided to any entity for the purpose of resale or for commercial purposes.

(Ord. No. 23145, § 2, 10-3-06; Ord. No. 23962, § 1, 10-20-09)

§§ 8-64—8-67. - Reserved.

DIVISION 6. - MISCELLANEOUS PROVISIONS

§ 8-68. - Owning or keeping skunks prohibited.

It shall be unlawful for anyone to own, harbor or possess a skunk.

(Ord. No. 23145, § 2, 10-3-06)

§ 8-69. - Song birds; killing and robbing of nest prohibited.

It shall be unlawful for any person to willfully kill any song bird or to molest or rob the nest of any song bird or wild bird.

(Ord. No. 23145, § 2, 10-3-06)

§ 8-70. - Driving or parading animals without a parade permit prohibited.

It shall be unlawful for any person to drive or parade animals through the City without first having obtained a parade permit in accordance with the provisions of Section 50-271, et seq. of this Code.

(Ord. No. 23145, § 2, 10-3-06)

§ 8-71. - Rabbits raised for sale for human consumption; permit required.

It shall be unlawful for any person to raise rabbits to sale for human consumption without first having obtained a permit from the Health Department, and paying to the City the fee as established in Chapter 60 - General Schedule of Fees. Any such rabbit shall at all times be subject to inspection by the Health Department.

(Ord. No. 23145, § 2, 10-3-06)

§§ 8-72—8-84. - Reserved.

DIVISION 7. - DECLARED EMERGENCIES OR DISASTERS

§ 8-85. - Authorized actions of the division.

During times of declared emergencies or disasters within the City, the division shall be the lead agency for domestic animal-related response, rescue, and recovery efforts and shall work cooperatively with local, State and Federal governmental agencies, and private animal rescue groups to respond to the emergency or disaster. To provide pet owners with protection and assistance during times of declared emergencies or disasters, the division may:

- (a) require that no affected animals be removed from the City, other than by their owners, for a period of up to 30 days after an emergency or declared disaster, without the prior written permission of the division, so that owners have a reasonable opportunity to be reunited with lost pets.

- (b) establish a date after which affected animals can be removed from the City.
- (c) waive some or all of the fees associated with reclaiming lost pets.
- (d) distribute donated and purchased pet-related items, including dog houses, collars, leashes, pet food, pet care supplies, carriers, crates and similar items to the owners or keepers of pets affected by the emergency or disaster.
- (e) suspend normal operations to focus on the emergency or disaster, including transferring animals no longer being held for stray holding periods to other agencies, shelters, individuals or rescue groups as needed or take such other actions as may be required to address the demands of the emergency or disaster.

(Ord. No. 23145, § 2, 10-3-06)

§ 8-86. - City guidelines to prevail.

It shall be unlawful and an offense for any non-governmental organization or entity, including those working under the auspices of governmental agencies, to fail to work within the guidelines and requirements of the City and the disaster response protocols established by the division or to conduct animal rescue activities or set up temporary animal shelters without the written consent of the Superintendent.

(Ord. No. 23145, § 2, 10-3-06)

§§ 8-87—8-94. - Reserved.

ARTICLE II. - HUMANE CARE AND TREATMENT

Footnotes:

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State Law reference— *Animal cruelty and related offenses, 21 O.S. § 1680 et seq.*

DIVISION 1. - STANDARDS OF CARE

§ 8-95. - Failure to provide humane care and treatment prohibited.

It shall be unlawful for any person owning an animal to fail to provide said animal with humane care and treatment in accordance with the standards set forth herein.

(Ord. No. 23145, § 2, 10-3-06)

§ 8-96. - Standards of humane care and treatment.

The following standards of humane care and treatment are established for all animals within the City:

- (a) *Food requirements.* Food shall be free from contamination and of sufficient quantity and nutritive value to maintain an animal in good health. An animal shall be fed at least once a day except as dictated by hibernation, veterinary treatment, normal fasts or other professionally accepted practices. All food receptacles shall be kept clean and sanitary.
- (b) *Water requirements.* Safe, clean water shall be provided as often as necessary for the health and comfort of each animal. Frequency of watering shall consider age, species, condition, size and type of animal. Animals shall be watered as required by applicable State and Federal laws. All water shall be provided in sturdy, stable receptacles of adequate size for the animal and shall be kept clean and sanitary.
- (c) *Space requirements.* Enclosures or shelters for animals shall be constructed and maintained to provide sufficient space for each animal to make normal postural and social adjustments and to provide each animal with adequate freedom of movement to maintain good physical condition.
- (d) *Indoor shelter requirements.* Facilities shall be sufficiently heated, cooled and ventilated as to protect the animal from extremes of temperature and to provide for its health and prevent injury or disease. Sufficient light shall be provided, but lighting of primary enclosures shall be designed to protect the animal from physical harm. Such lighting shall be uniformly distributed and of sufficient intensity to permit routine inspection and cleaning.
- (e) *Outdoor shelter requirements.* For purposes of this subsection, "outdoor" shall mean not within an enclosed structure, and subject to the weather and elements. Natural or artificial shelters appropriate to the local climatic conditions for the particular species of animal shall be provided for all animals left outdoors. A suitable method of drainage shall be provided to rapidly eliminate excess water.
 - (1) shelter for a dog or cat shall consist of a moisture proof and windproof structure of suitable size to accommodate the animal and to allow retention of body heat. It shall be made of durable material and shall be provided with a sufficient quantity of suitable bedding material to provide insulation and protection against cold and dampness and to promote retention of body heat. A dog will be considered "outdoors" regardless of access to an outdoor doghouse or similar structure, unless the structure has an independent source of heat that is safe for use in outdoor structures and does not pose a danger to the animal. The animal's body heat is not a sufficient source when the temperature is below 32 degrees Fahrenheit in Oklahoma City. A vehicle shall not be considered an adequate shelter and shall be prohibited, as described in Section 8-115 of this Chapter.
 - (2) shelter for livestock or domesticated fowl shall protect the animal from the weather.

- (3) shelter for exotic wildlife shall be appropriate to the size and needs of the animal and in compliance with the requirements set forth in Chapter 35, Article VIII of this Code.
- (f) It shall be unlawful and a violation of Section 8-95 for any person to leave any dog outdoors and unattended for a period of one-half hour or longer, during such a period when the temperature is below 32 degrees Fahrenheit in Oklahoma City.

In the event temperatures are as described in subsection or facilities are not available as required in (e)(1) of this Section, then the dog shall be brought indoors and remain indoors until outdoor temperatures allow placement of an animal outdoors.

- (g) *Sanitation requirements.* All shelters, enclosures, cages, and litter boxes shall receive necessary cleaning to remove excreta, waste materials, dirt, and trash to minimize disease hazards and to reduce odors. Litter in litter boxes and shaving or other materials used in cages or enclosures shall be changed as frequently as necessary to minimize disease hazards and to reduce odors.
- (h) *Veterinary and other care requirements.* All animals shall have the veterinary and other care necessary to prevent suffering.

(Ord. No. 23145, § 2, 10-3-06; Ord. No. 24523, § 1, 8-28-12; Ord. No. 26995, § 1, 2-15-22)

§ 8-97. - Animal Welfare Superintendent may impound animal and/or provide terms and conditions for care.

- (a) Whenever the Superintendent or his/her designee finds any animal is without humane care or treatment, he may, at the owner's expense, impound the animal for protective care. In the event of sickness or injury of the animal and upon the advice of a licensed veterinarian, the Superintendent may take appropriate action to relieve pain and suffering; this shall include the option of immediate humane euthanasia of the animal.
- (b) The Animal Welfare Superintendent may issue a citation to the owner for a violation of Section 8-95 and/or may specify the terms and conditions under which the owner may regain or maintain custody of the animal, which terms and conditions statement shall be signed by the owner. Violation of the terms and conditions by the owner is an offense against the City and shall be cause for the issuance of a citation and may result in the impoundment of the animal.

(Ord. No. 23145, § 2, 10-3-06)

§§ 8-98—8-105. - Reserved.

DIVISION 2. - CRUELTY TO ANIMALS

Footnotes:

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§ 8-106. - Cruelty to animals prohibited.

It shall be unlawful for any person to overload, overwork; torture or torment, poison, burn, beat, mutilate or inhumanely kill, or otherwise abuse any animal or cause, aid, abet or permit the same to be done, nor shall any person deprive an animal of essential water, sustenance, shelter and care as set forth in Section 8-96 so that the life and/or health of the animal is immediately threatened.

(Ord. No. 23145, § 2, 10-3-06)

§ 8-107. - Abandonment of animals prohibited.

It shall be unlawful for any person to abandon any animal.

(Ord. No. 23145, § 2, 10-3-06)

§ 8-108. - Poisoning of animals prohibited.

It shall be unlawful for any person to poison any animal or by any means to make accessible to any animal any harmful or poisonous substances. It is not the intent of this section to prohibit the use of poisonous substances for the control of vermin under the direction of the Health Department.

(Ord. No. 23145, § 2, 10-3-06)

§ 8-109. - Inhumanely hobbling livestock prohibited.

It shall be unlawful for any person to hobble livestock or other animals by any means that may cause injury or damage to the animal.

(Ord. No. 23145, § 2, 10-3-06)

§ 8-110. - Cruel or inhumane use of leash or collar prohibited.

It shall be unlawful for any person to confine an animal by a leash in such a manner to cause choking or injury, nor shall any animal confined by a leash be left without protection from extreme temperature or inclement weather or denied access to food and water.

(Ord. No. 23145, § 2, 10-3-06)

§ 8-111. - Exploitation of animals prohibited.

(a) It shall be unlawful for any person to promote, conduct or permit exploitive animal contests, performances, or exhibitions in which animals are encouraged, forced, or trained to perform unnaturally, including but not limited to greased pig contests, equine basketball, or equine diving acts.

(b) It shall be unlawful for any person to promote, conduct or permit a roadside zoo or menagerie.

(Ord. No. 23145, § 2, 10-3-06)

§ 8-112. - Animal fights prohibited.

(a) It shall be unlawful for any person to promote, stage, hold, manage, conduct, carry on or attend any game, exhibition, contest or fight in which an animal is used for the purpose of fighting, injuring, killing, maiming, or destroying any other animal.

(b) It shall be unlawful for any person to possess or maintain any materials or equipment or paraphernalia used in animal fighting.

(Ord. No. 23145, § 2, 10-3-06)

§ 8-113. - Inhumanely caging or crating animals prohibited.

It shall be unlawful for any person to confine any animal in a cage or crate or similar enclosure unless provisions are made for the proper feeding and watering of the animal. No person shall impound any animal in a crate, box or other enclosure that does not permit the impounded animal to stand in a natural erect position or provide sufficient space to allow the animal to turn around or move naturally.

(Ord. No. 23145, § 2, 10-3-06)

§ 8-114. - Keeping of diseased animals prohibited.

(a) *Keeping of diseased or painfully crippled animals.* It shall be unlawful for any person to have, keep or harbor an animal which is inflicted with any dangerous, communicable or incurable disease, or which is in a painfully crippled condition. All such animals shall be humanely destroyed or turned over to the division for disposition. This Section shall not be construed to include veterinary hospitals or animals under active veterinarian care with due regard for public health and safety.

(b) *Contagious diseases.* No owner, or other person in control of any animal, who knows the animal to have or to have been exposed to any contagious or infectious disease transmittable to humans, shall dispose of the animal to another person without a full disclosure of this knowledge to that person, or allow the animal to run at large or come in contact with other animals.

(Ord. No. 23145, § 2, 10-3-06)

§ 8-115. - Leaving animal in vehicle without adequate ventilation or protection from extreme weather prohibited.

It shall be unlawful for any person to leave any animal in any standing or parked vehicle without providing for adequate ventilation nor shall a person allow an animal to be exposed to extreme temperatures while confined in a vehicle.

(Ord. No. 23145, § 2, 10-3-06)

§ 8-116. - Sale of animals as toys, novelties, premiums prohibited.

It shall be unlawful for any person to sell, offer for sale, barter, or give away any animal or animals as toys, premiums or novelties.

- (a) this section shall not be construed to prohibit the sale or display of baby animals in proper facilities by breeders or stores engaged in the business of selling them to be raised for commercial or noncommercial purposes.
- (b) this section shall not be construed to prohibit the raising of animals by a private individual for his/her personal use and consumption provided he maintains proper brooders and other facilities for the care and containment of the animals while they are in his/her possession.

(Ord. No. 23145, § 2, 10-3-06)

§ 8-117. - Artificial coloring prohibited; transporting artificially colored animals prohibited.

- (a) It shall be unlawful for any person to dye or artificially color or cause to be dyed or artificially colored any mammal, bird, reptile, or amphibian, including wild and domesticated species or to bring or transport any dyed or artificially colored mammal, bird, reptile, or amphibian, including wild and domesticated species into the City.
- (b) It shall be unlawful for any person to tattoo any fish or to cause any fish to be tattooed or to bring or transport any tattooed fish into the City.
- (c) It shall be unlawful for any person to artificially color any fish or cause any fish to be artificially colored or to bring or transport any artificially colored fish into the City when the artificial coloring is a result of the injection of dyes into the fish through the use of needles or other invasive techniques.

(Ord. No. 23145, § 2, 10-3-06; Ord. No. 23464, § 1, 10-9-07)

§ 8-118. - Possession, sale, barter or gift of artificially colored animals prohibited.

It shall be unlawful for any person to possess, offer for sale, sell, barter or give away any dyed or artificially colored animal.

(Ord. No. 23145, § 2, 10-3-06)

§ 8-119. - Penalty for cruelty to animals.

Any person violating any provisions of Sections 8-106 through 8-118 of this article shall upon conviction thereof be guilty of a Class "b" offense.

(Ord. No. 23145, § 2, 10-3-06)

§ 8-120. - Veterinarians to report animal abuse.

It shall be unlawful for any veterinarian practicing within the City to fail to report any animal abuse to the Superintendent when the veterinarian reasonably suspects and believes the animal has been abused. Such report shall be made within 24 hours of the knowledge of such suspected abuse. The report shall contain the breed and description of the animal together with the name and address of the owner. Reports of abuse of livestock shall be made to Superintendent.

(Ord. No. 23145, § 2, 10-3-06)

§ 8-121. - Animal Welfare Superintendent to immediately impound any cruelly treated animal.

The Superintendent or his/her designee may immediately impound any animal found to be held or treated in violation of any provision of Section 8-106 through Section 8-118 and may issue a citation to the owner.

(Ord. No. 23145, § 2, 10-3-06)

§§ 8-122—8-130. - Reserved.

ARTICLE III. - MENACING BEHAVIOR BY DOGS AND DANGEROUS ANIMALS

Footnotes:

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Editor's note— Ord. No. 23238, § 1, adopted Dec. 19, 2006, amended the title of Art. III to read as herein set out. Prior to inclusion of said ordinance, Art. III was entitled, "Aggressive and Dangerous Animals." See also the Code Comparative Table.

State Law reference— Dangerous dogs, 4 O.S. § 44 et seq.

DIVISION 1. - GENERALLY

§ 8-131. - Definitions.

The following words, terms and phrases, when used in this article, shall have the meanings ascribed to them in this section, except when the context clearly indicates a different meaning.

- (a) *Animal bite* means any penetration, laceration, or contusion of the skin of a person or domestic animal, caused by the teeth of an animal.
 - (b) *Attack* means any aggressive, threatening, or hostile behavior by an animal directed toward a domestic animal or a person, regardless of whether actual physical contact occurs. Attack also means any aggressive, threatening, or hostile behavior by an animal that causes a person or other animal to take evasive action to prevent injury.
 - (c) *Dangerous animal* means any animal:
 - (1) that bites or inflicts an injury upon a person or domestic animal; or
 - (2) that is owned, trained, used, or harbored, primarily or in part, for the purpose of animal fighting.
 - (d) *Domestic animal* means an animal kept for pleasure or for utility, that has adapted to life in association with and to the use of human beings, and shall not include animals which normally can be found in the wild state. For the purposes of this article, homeless, free-roaming (a.k.a. community) cats shall be considered domestic animals.
 - (e) *Menacing animal* means an animal that growls, snarls, takes an aggressive stance, or shows its teeth toward a domestic animal or person, or that destroys property (e.g., a fence) in an attempt to get to a person or domestic animal.
 - (f) *Owner* means any person, firm, business, organization, or corporation owning, possessing, harboring, or keeping any animal, or having an interest in or control of an animal, or in the case of a person under 18 years of age, that person's parent or legal guardian. This definition shall not apply to any animal shelter, veterinary clinic or kennel that is boarding animals belonging to another.
 - (g) *Provoked* means an animal that is acting:
 - (1) in response to being tormented, abused, or assaulted by any person;
 - (2) in response to pain or injury;
 - (3) in protection of itself or its food, kennel, immediate territory, or nursing offspring; or
 - (4) in response to an assault or attempted assault on a person.
 - (h) *K-9* means a dog specifically trained and being used by a public law enforcement agency.
- Article III of this chapter shall not apply to any K-9.

(Ord. No. 23145, § 2, 10-3-06; Ord. No. 25674, § 4, 7-5-17; Ord. No. 27302, § 1, 3-28-23)

§ 8-132. - Dangerous animals prohibited.

- (a) It shall be unlawful for any person to own, harbor, possess, or maintain a dangerous animal, except as authorized by order of the Municipal Court. No person who has an ownership interest in real property shall permit another person to harbor, possess, or maintain on that property any dangerous animal, except as authorized by order of the Municipal Court.
- (b) Any animal that is the subject of a dangerous animal citation shall be immediately impounded.
- (c) Any dog or cat that is judicially determined to be a dangerous animal shall be micro-chipped and spayed or neutered, as set out in § 8-57, before the dog or cat is released from impoundment.
- (d) The owner of any animal that is judicially determined to be a dangerous animal shall, as a condition of release, register the animal as a dangerous animal and pay the fees set forth in § 60-8-1 before the animal is released from impoundment.

(Ord. No. 23238, § 1, 12-19-06; Ord. No. 25674, § 4, 7-5-17; Ord. No. 27302, § 1, 3-28-23)

§ 8-133. - Menacing animals prohibited.

- (a) It shall be unlawful for any person to own, harbor, possess or maintain a menacing animal, except as authorized by order of the Municipal Court. No person who has an ownership interest in real property shall permit another person to harbor, possess, or maintain on that property any menacing animal, except as authorized by order of the Municipal Court.
- (b) Any animal that is the subject of a menacing animal citation shall be immediately impounded.
- (c) The Animal Welfare Division may release an impounded animal that is the subject of a menacing animal citation to the animal's owner prior to any hearing or final adjudication, subject to one or more of the following restrictions as a condition of release. The Superintendent, or designee, shall determine which restrictions or conditions are appropriate for the particular animal.
 - (1) If the animal is a dog or cat, it shall be micro-chipped and spayed or neutered;
 - (2) Confinement in a suitable enclosure constructed to prevent escape of the animal;
 - (3) Use of a muzzle to sufficiently prevent biting whenever the animal is outside of an enclosure;
 - (4) Use of a physical restraint whenever the animal is outside of an enclosure;
 - (5) Timely notification to Animal Welfare of escape or death of the animal;
 - (6) Timely notification to Animal Welfare of the owner's change of address or any change in ownership or transfer of the animal;
- (d) If the owner does not agree with the restrictions required by the Superintendent, or designee, the owner is entitled to a hearing before the Superintendent, or designee, to contest the required restrictions. The hearing shall be scheduled within five (5) business days of the owner being

provided with notice of the required restrictions. The Superintendent, or designee, shall determine the place, time, and manner of the hearing. The order issued after the hearing shall be final for the City. The owner may reclaim the animal by complying with any restrictions imposed by the Superintendent, or designee, payment of the required fees, and visual verification by the Superintendent, or designee, that the owner has complied with all required restrictions. Upon the failure to comply with the restrictions required by the Superintendent, or designee, the Superintendent, or designee, may take corrective action including, but not limited to, impounding the animal for the duration of the owner's pending Municipal Court proceedings regarding the animal or animals. Animals impounded for the owner's failure to comply with the required restrictions are not eligible for further release under this section.

- (e) Upon release of any animal under subsection (c), the Superintendent, or designee, shall attempt to timely notify any witnesses and victims of the animal's release.
- (f) Any dog or cat judicially determined to be a menacing animal shall be micro-chipped and spayed or neutered pursuant to Section 8-57, before the dog or cat is released from impoundment by order of the Municipal Court.
- (g) The owner of any animal that is judicially determined to be a menacing animal shall, as a condition of release, register the animal as a menacing animal and pay the fees set forth in § 60-8-1 before the animal is released from impoundment.

(Ord. No. 27302, § 2, 3-28-23)

§ 8-134. - Animals classified by other governmental entities.

It shall be unlawful for any person to own, harbor, possess or maintain an animal which another governmental entity has determined to be dangerous.

(Ord. No. 23145, § 2, 10-3-06)

§ 8-135. - Defenses.

- (a) It is a defense to prosecution under Article III if the animal was provoked as defined in Section 8-131 of this chapter.
- (b) It is a defense to prosecution under Article III if the animal's behavior was directed toward:
 - (1) a person committing or attempting to commit a willful trespass or other tort upon the property where the animal was owned, harbored, kept, or maintained;
 - (2) a person not lawfully present upon the property where the animal was owned, harbored, kept, or maintained;
 - (3) a person committing or attempting to commit a crime.
- (c)

It is a defense to prosecution under Section 8-133 of this chapter that the animal's behavior occurred while the animal was on the property where it was being owned, harbored, kept, or maintained.

(Ord. No. 23145, § 2, 10-3-06; Ord. No. 27302, § 3, 3-28-23)

§ 8-136. - Exception for certain facilities.

The provisions of this article shall not apply to any veterinary hospital or zoo or other licensed facility where such animals are adequately cared for with due regard for public health and safety.

(Ord. No. 23145, § 2, 10-3-06)

§ 8-137—8-145. - Reserved.

DIVISION 2. - ENFORCEMENT

§ 8-146. - Superintendent to investigate complaints; file report; and maintain records.

- (a) The Superintendent or designee shall investigate any incident appearing to involve a menacing or dangerous animal, or any citizen complaint of a menacing or dangerous animal, or any impoundment of an animal believed to be a menacing or dangerous animal. If the incident or impoundment meets the criteria for classification of an animal as menacing or dangerous, a citation shall be issued in accordance with the provisions of Article I of this chapter unless the animal has an unknown owner.
- (b) During the course of the investigation, the Superintendent shall cause photographs to be taken of the animal and shall collect other information gathered pertaining to the animal's size, weight, markings or other distinctive characteristics.
- (c) The Superintendent shall maintain a record of all animals upon which menacing or dangerous animal charges have been filed and the disposition of each case, together with the photographs and other information pertaining to each animal.

(Ord. No. 23145, § 2, 10-3-06; Ord. No. 25674, § 6, 7-5-17; Ord. No. 26483, § 5, 6-16-20)

§ 8-147. - Impoundment.

Any animal not already impounded shall be impounded pursuant to the provisions of Article I of this chapter.

(Ord. No. 23145, § 2, 10-3-06)

§ 8-148. - Confinement.

An animal that is impounded at the time of an incident that resulted in the owner being charged with harboring or possessing a menacing or dangerous animal, or an animal impounded by order of the Municipal Court, shall be confined in the City Animal Shelter pending the disposition of the animal, except as provided in § 8-133(c). Such confinement shall be at the owner's expense unless the Municipal Court does not find the animal to be a menacing or dangerous animal or the charge is declined or is dismissed.

Provided, however, that upon the owner's request or due to a medical necessity, the Animal Welfare Superintendent is authorized to place the animal in a licensed veterinary clinic or other licensed facility prior to a hearing for disposition of the animal before the Municipal Court. In all other circumstances, placement of the animal in a licensed veterinary clinic or other licensed facility shall be determined by the Municipal Court. Any placement of the animal in a licensed veterinary clinic or other licensed facility shall be at the owner's expense regardless of the outcome of the court hearing, if the placement was requested by the owner. Otherwise, the owner is not responsible for the costs of such placement if the animal is determined not to be a menacing or dangerous animal.

(Ord. No. 23145, § 2, 10-3-06; Ord. No. 25674, § 6, 7-5-17 ; Ord. No. 27302, § 4, 3-28-23)

§ 8-149. - Notice of hearing to determine nature of the animal.

The Municipal Counselor shall determine whether prosecution shall be undertaken or declined under this article with respect to the animal. If prosecution is determined, the Municipal Counselor shall file an information with the Municipal Court Clerk and a copy of the pleading together with a notice to appear and notice of hearing concerning disposition of the animal shall be served by first class mail at the last known address of the defendant. At the option of the Municipal Counselor, a notice of hearing may be combined with an order to impound the animal and served in accordance with Section 8-20 of this Chapter. A certificate of service of the notice or order shall be filed with the Municipal Court in any case in which charges have been filed.

(Ord. No. 23145, § 2, 10-3-06 ; Ord. No. 26483, § 5, 6-16-20)

§ 8-150. - Hearing and adjudication.

- (a) If, after notice as set forth in this article, the owner does not appear at the hearing, the animal shall be deemed abandoned and subject to disposition under the provisions of Article I, Division 5 of this chapter.
- (b) The Municipal Court, after the presentation of all evidence at the hearing and upon a finding that the animal is a menacing or dangerous animal, may order the animal euthanized or may order the animal released from impound under certain restrictions designated by the Municipal Court.
- (c)

If the Municipal Court finds an animal to be menacing or dangerous, the Municipal Court may order the animal's owner to comply with certain restrictions, as provided in § 8-151, as a condition of release of the animal.

- (d) Upon a conviction for a violation under this Article, the Municipal Court may suspend the execution of a sentence of euthanasia and order the animal released pursuant to the restrictions imposed by the Municipal Court. The Municipal Court may suspend the execution of such sentence for a period not to exceed six months. During those six months, any subsequent violation of this chapter or violation of any restrictions ordered upon the owner of the animal by the Municipal Court shall constitute cause for revocation of the suspended sentence. The Municipal Counselor's Office may petition the Municipal Court to revoke the suspension of the sentence and set the matter for a hearing before the Municipal Court. If the suspension of the sentence is revoked, the Municipal Court shall order the animal impounded and euthanized.

(Ord. No. 23145, § 2, 10-3-06; Ord. No. 25674, § 6, 7-5-17; Ord. No. 27302, § 4, 3-28-23)

§ 8-151. - Restriction guidelines for maintaining a menacing or dangerous animal.

The Court may order the owner of an animal found to be menacing or dangerous to be in compliance with any requirements imposed by the Court. The Court shall determine the time frame within which the owner must be in compliance. The Court may use the following guidelines, but may impose lesser or additional restrictions as the Court deems necessary.

- (a) *Confinement; enclosure.* Except as provided herein, the animal shall be confined at all times to prevent it from escaping. Confinement may be within the owner's residence or other building and shall provide access to a secure outside enclosure.
 - (1) Any enclosure used for the animal shall be of dimensions appropriate to the size and needs of the animal.
 - (2) The Court may require the enclosure to have a secure top, secure sides, concrete footings around the perimeter to prevent the animal from escaping over, through, or under the structure, and be kept locked at all times to prevent unintentional opening of the enclosure.
 - (3) The outside enclosure shall include suitable shelter and protection from the elements, be cleaned regularly to maintain sanitation, and shall provide adequate exercise room, light, and ventilation for the animal.
 - (4) The Court may order that the enclosure be approved by the Animal Welfare Division prior to usage for confinement.
- (b) *No contact with other animals or humans.* The Court may prohibit the menacing or dangerous animal from having contact with animals or humans other than those that reside on the owner's property, and may restrict the ages of people who may have contact with the animal.

- (c) *Muzzle.* The Court may order a menacing or dangerous animal to wear a properly-fitted muzzle when it is outside of the enclosure, except while the animal is receiving medical care, to prevent it from biting humans or other animals. Such muzzle shall not interfere with the animal's breathing.
- (d) *Restraint.* The Court may order that whenever a menacing or dangerous animal is outside of the enclosure, it shall be restrained by an adult capable of controlling the animal and may designate the length and type of leash to be used. If so ordered, when being transported, such animals shall be safely, humanely and securely restrained within a vehicle or carrier capable of preventing the animal from escaping or making physical contact with persons outside the vehicle.
- (e) *Signs.* The Court may order the owner of a menacing or dangerous animal to display clearly visible warning signs on the property on which the menacing or dangerous animal is maintained warning that a menacing or dangerous animal is being harbored on such property, including posing entry points, the enclosure in which the animal is maintained, and any other locations designated by the Court. The Court may designate that the signs inform both children and adults of the presence of the menacing or dangerous animal and may include a graphic of a snarling dog and wording that warns of the presence of the menacing or dangerous animal.
- (f) *Notification of escape or death of animal.*
 - (1) the Court may order the owner of a menacing or dangerous animal to notify the Animal Welfare Division immediately if the animal escapes from its enclosure or restraint and is at large, or if it bites or attacks a person or domestic animal, or if it dies.
 - (2) if so ordered by the Court, in the event of the animal's death, satisfactory proof of such death shall be provided to the Animal Welfare Division within 48 hours of the animal's death. Satisfactory proof shall be either verification from an animal shelter or veterinary hospital that the animal was euthanized, or verification from an Animal Welfare Officer that he or she has seen the dead body of the animal.
- (g) *Notification of change of address or ownership.* The Court may order the owner of a menacing or dangerous animal who intends to change his/her address, or intends to move the animal, or intends to sell, give away, or trade any animal classified as dangerous, to notify the Animal Welfare Division prior to such change of address, sale, transfer, or trade. If so ordered, the owner shall provide the Animal Welfare Division with the name, address, and phone number of the person receiving the animal, as well as the location at which the animal shall be maintained.
 - (1)

the Court may order that prior to transferring the classified animal to the custody or ownership of another, it shall be the responsibility of the owner to notify the person receiving the menacing or dangerous animal in writing of the classification of the animal as menacing or dangerous and that the person receiving the animal shall be responsible for meeting the requirements of this division prior to obtaining the animal. If so ordered by the Court, a copy of the written notice, signed and dated by both the owner and the person receiving the animal, shall be provided to the Superintendent of Animal Welfare no later than 24 hours prior to the transfer. If the animal is to be moved outside the City limits, the Superintendent shall give notice to the Animal Welfare Superintendent of the City in which the animal will be located.

- (2) Any person obtaining an animal classified as menacing or dangerous shall comply fully with the provisions of this division pertaining to the maintenance, control, and ownership of a dangerous animal and shall further comply with all orders of the Court regarding the maintenance of an animal found to be dangerous.

(Ord. No. 23145, § 2, 10-3-06; Ord. No. 25674, § 6, 7-5-17)

§ 8-152. - Violations.

It shall be unlawful to violate the provisions of Article III, including a failure to annually register a released menacing or dangerous animal or a failure to comply with the conditions of a Court order for release of a menacing or dangerous animal. An Animal Welfare Officer shall issue a citation to the owner of a menacing or dangerous animal when said animal is found in violation of any of the provisions of this division.

(Ord. No. 23145, § 2, 10-3-06; Ord. No. 25674, § 6, 7-5-17)

§ 8-153. - Impoundment upon subsequent incident.

An Animal Welfare Officer shall impound any animal which, subsequent to its classification as menacing or dangerous, is alleged to be at large or exhibiting menacing or dangerous behavior or it is alleged that any of the conditions in the Court's prior order regarding release of the animal are being violated. Such animal shall remain impounded pending an investigation by the Animal Welfare Superintendent. The impoundment and care of the animal shall be at the owner's expense upon conviction.

(Ord. No. 23145, § 2, 10-3-06; Ord. No. 25674, § 6, 7-5-17)

§ 8-154. - Penalty.

- (a) Any person who violates any of the provisions of Article III shall upon conviction be guilty of a Class "a" offense.
- (b) Upon a second or subsequent conviction, any person who shall be convicted of any of the provisions of Article III shall be guilty of a Class "b" offense, even if the first conviction involved a different menacing or dangerous animal.

(Ord. No. 23145, § 2, 10-3-06; Ord. No. 25674, § 6, 7-5-17; Ord. No. 27302, § 4, 3-28-23)

§§ 8-155—8-165. - Reserved.

ARTICLE IV. - RABIES AND DISEASE CONTROL

DIVISION 1. - VACCINATION

§ 8-166. - Rabies vaccination required for dogs or cats; exceptions.

- (a) It shall be unlawful for any owner to fail to have a dog or cat vaccinated against rabies in accordance with the provisions of this section.
- (b) All dogs and cats four months of age and older that are owned, kept, possessed or harbored within Oklahoma City shall be vaccinated against rabies by or under the direct supervision of a licensed veterinarian. Rabies vaccine shall be recognized for the duration of the vaccine used, i.e., vaccines with a labeled duration of one year, two years or three years will be recognized for one year, two years or three years, respectively.
- (c) A rabies vaccination need not be obtained for a dog or cat that:
 - (1) has been in the custody of its owner for 30 days or less; or
 - (2) is visiting in this City for 30 days or less; or
 - (3) when a veterinarian licensed in the State of Oklahoma certifies in writing that it would be detrimental to the animal's health to be vaccinated and places the animal on a health hold. If a veterinarian releases the animal from the health hold, the animal shall be vaccinated within ten days of release.
- (d) On demand of an Animal Welfare Officer or other authorized official, the owner or keeper of any dog or cat must present a completed and signed vaccination certificate for the animal that includes the type and duration of the vaccine administered.

(Ord. No. 23145, § 2, 10-3-06)

§ 8-167. - Issuance of metal rabies vaccination tag.

A metal rabies vaccination tag having the telephone number of the administering veterinarian shall be issued for each vaccinated animal.

(Ord. No. 23145, § 2, 10-3-06)

§ 8-168. - Rabies vaccination tags; securing and removing; transfer prohibited; manufacture or possession of stolen, forged or counterfeit tags, etc., prohibited.

- (a) A current rabies vaccination tag shall be secured to the vaccinated animal, and shall not be removed except while the animal is being kept in an approved kennel or veterinary hospital or is appearing in an approved show, training event or field trial. Any tag which has been removed from an animal must be kept in the possession of the person with custody of the animal and must be immediately displayed upon request by Law Enforcement Personnel.
- (b) It shall be unlawful for any person to transfer any rabies vaccination tag to an animal other than the animal to which it was issued.
- (c) It shall be unlawful for any person to manufacture, cause to be manufactured or have in his/her possession a stolen, counterfeit, or forged rabies vaccination tag or rabies vaccination certificate.

(Ord. No. 23145, § 2, 10-3-06)

§ 8-169. - False statements.

- (a) Any false statement in a rabies certification or application shall render the same null and void.
- (b) Any person who makes a false statement in any application, affidavit or other document required by this Chapter or any regulation prescribed thereby shall be guilty of an offense.

(Ord. No. 23145, § 2, 10-3-06)

§ 8-170. - Animal shelters and kennels required to vaccinate dogs or cats.

Dogs and cats kept in animal shelters or kennels or boarded shall be vaccinated in accordance with Section 8-166 or the owner thereof shall provide proof of prior rabies vaccinations to the kennel operator. A written record shall be kept by the animal shelter or kennel operator, which shall include the following information:

- (a) a description of the dog or cat, at a minimum to include the animal's breed, age, gender and color;
- (b) whether the dog or cat is boarded or owned by the kennel;
- (c) the type and duration of the vaccine administered to the dog or cat;
- (d) the date each dog or cat was vaccinated; and
- (e) the name of the veterinarian administering the vaccine or the name of the veterinarian who directly supervised the administration of the vaccine.

These records shall be available for inspection by any Animal Welfare Officer upon demand during normal business hours.

(Ord. No. 23145, § 2, 10-3-06)

§ 8-171. - Vaccination of dogs and cats; type of vaccine required.

Except as otherwise provided by this Chapter, all dogs and cats shall be vaccinated against rabies with one of the rabies vaccines listed in the most recent "Compendium of Animal Rabies Control" as published by the Centers for Disease Control.

(Ord. No. 23145, § 2, 10-3-06)

§ 8-172. - Vaccine to be administered by veterinarian; certificates.

The vaccination required by this division shall be administered by or under the direct supervision of a veterinarian duly licensed to practice in the State of Oklahoma. The rabies certificate required by this division must be signed by the veterinarian who either administers the vaccine or directly supervises its administration by another.

(Ord. No. 23145, § 2, 10-3-06)

§§ 8-173—8-191. - Reserved.

DIVISION 2. - GENERALLY

§ 8-192. - Report of animal bite required.

Any person owning, harboring, or keeping an animal that bites a person and any person bitten by an animal must report that occurrence to the Animal Welfare Division within 24 hours.

(Ord. No. 23145, § 2, 10-3-06)

§ 8-193. - Notification of required confinement and observation.

Upon receiving a report that a person has been bitten by an animal, an Animal Welfare Officer shall issue a notice to the person owning, keeping or harboring the animal which states that confinement and observation of the animal are required.

(Ord. No. 23145, § 2, 10-3-06)

§ 8-194. - Confinement and observation of animal required.

Upon receiving the notice required by Section 8-193, the person owning, harboring, or keeping the animal that in the preceding ten days has bitten or is suspected of having bitten any person, shall have the animal immediately placed in confinement for rabies observation.

(Ord. No. 23145, § 2, 10-3-06)

§ 8-195. - Period and method of confinement and observation.

- (a) An animal that has in the proceeding ten days bitten a person or is suspected of having bitten a person shall be confined for a period of ten days from the date of any bite or suspected bite. The place of confinement shall be at the sole discretion of the Superintendent, who may impound the animal, allow the animal to be placed under the supervision of a licensed veterinarian, or allow the animal to be confined by the owner. Provided, however, the Superintendent shall not permit confinement by the owner unless the Superintendent deems the owner to be capable of providing the secure confinement and observation required and of following instructions pertaining to observation and reporting and the animal is in compliance with the provisions of this Chapter pertaining to rabies vaccination.
- (b) The veterinarian or person in custody of the animal must immediately advise the Animal Welfare Division of any changes occurring in the condition of the animal.
- (c) If no changes are reported within the ten-day observation period, the division shall make responsible inquiry regarding the suspect animal's condition.
- (d) In the event of the suspect animal's death or illness, the person so designated as responsible for the animal shall immediately notify the division and make arrangements with the division for the removal and shipment of the animal's head to the laboratory of the State Department of Environmental Quality for examination.
- (e) In no event shall the suspect animal be removed from the City limits until released by the Superintendent or his/her specifically authorized representative.

(Ord. No. 23145, § 2, 10-3-06)

§ 8-196. - Seizure and impoundment by Animal Welfare Officer.

In the event the person who owns, harbors or keeps the animal specified in Section 8-192 cannot, with due diligence, be located or notified as provided in Section 8-193, or, in the event the person who owns, harbors, or keeps the animal specified in this division, refuses or fails to place the animal in confinement as required by this division after notice to do so has been given, an Animal Welfare Officer shall seize and impound the animal and place it in confinement for the required observation period. The division shall thereafter notify the owner or keeper of the animal of the seizure, impoundment and confinement. If, subsequent to the seizure and impoundment of the animal by the Animal Welfare Officer, the owner or keeper of the animal cannot be located or notified and if the animal remains unclaimed at the expiration of the confinement period, the division may dispose of the animal pursuant to the provisions of this Chapter concerning the disposition of unclaimed, impounded animals.

(Ord. No. 23145, § 2, 10-3-06)

§ 8-197. - Euthanasia.

In special circumstances, the Superintendent may order the euthanasia of an animal and may order the performance of tests for the diagnosis of rabies, provided, however, that, prior to disposing of the animal, the Superintendent shall attempt to locate and notify the owner of the animal. For purposes of this section, special circumstances shall be defined as those situations involving severe animal bites upon the head, face, neck or upper extremities, or deep lacerations, or multiple animal bite wounds.

(Ord. No. 23145, § 2, 10-3-06)

§ 8-198. - Duty of practitioners and clinics to report animal bites.

- (a) *Duty to report animal bites.* It shall be the duty of every attending practitioner, licensed to practice medicine, osteopathic medicine or veterinary medicine, and of any other person knowing of or in attendance on a case involving an animal bite to report that bite to the Animal Welfare Division and/or the Health Department within 24 hours of his/her first knowledge or attendance.
- (b) *Duty of clinic or hospital to report animal bites.* It shall be the duty of every clinic or hospital which has knowledge of a case involving an animal bite to report that case to the Animal Welfare Division and/or the Health Department within 24 hours of its first knowledge thereof.

(Ord. No. 23145, § 2, 10-3-06)

§ 8-199. - Contents of reports.

The reports required by Section 8-198 shall contain the following information:

- (a) the name, address and gender of the person bitten;
- (b) the type and location of the bite;
- (c) the name and address of the owner of the animal which inflicted the bite; and
- (d) any other facts which may assist the Animal Welfare Division or the Health Department in ascertaining the location and immunization status of the animal which inflicted the bite.

(Ord. No. 23145, § 2, 10-3-06)

§ 8-200. - Immunized animals exposed to rabies; re-immunization, confinement and observation required; means of confinement and observation.

- (a) *Re-immunization, confinement and observation required.* Any effectively immunized animal which is suspected of having been exposed to rabies and which is in compliance with the provisions of this Chapter shall be immediately re-immunized and confined for observation for

symptoms of rabies for a period of not less than 90 days.

- (b) *Means of confinement and observation.* To provide the required confinement and observation, the suspect animal may be seized by the Animal Control Officer and placed in confinement at the Animal Shelter under the supervision of a veterinarian for the required period of observation. If the owner or keeper of the suspect animal possesses sufficient facilities and is able to adequately confine and observe the animal, the confinement and observation period may, at the discretion of the Superintendent, be provided for by the owner or keeper.

(Ord. No. 23145, § 2, 10-3-06)

§ 8-201. - Non-immunized animals exposed to rabies.

Any animal which has not been effectively immunized against rabies and which is suspected of having been exposed to rabies shall be euthanized immediately either by the veterinarian in charge or by a representative of the Animal Welfare Division; or, in the alternative, the non-immunized rabies-exposed animal shall be seized by an animal control officer and strictly quarantined at the Oklahoma City Animal Welfare Shelter, or a veterinary hospital or clinic, and observed for any symptoms of rabies for a period of six months from the date of the suspected exposure. The quarantined animal shall be immunized against rabies at least 30 days prior to its release.

(Ord. No. 23145, § 2, 10-3-06)

§ 8-202. - Non-immunized animal exposed to wild skunk, bat or carnivore.

Any non-immunized animal which has been exposed to a wild skunk, bat or carnivore or which is suspected of having been exposed to a wild skunk, bat or carnivore shall be considered exposed to rabies and shall be dealt with pursuant to the provisions of this Chapter, unless such skunk, bat or carnivore is available for laboratory study.

(Ord. No. 23145, § 2, 10-3-06)

§ 8-203. - Duties of supervising veterinarian; duty of Animal Welfare Division Superintendent; disposition of suspect animal.

- (a) *Duty to isolate and observe.* It shall be the duty of the veterinarian under whose supervision any animal specified in this article is placed for confinement and observation to keep the animal isolated in a separate pen or kennel and under observation for any symptoms of rabies.
- (b) *Duty to report; notification of Health Department by Animal Welfare Division Superintendent.* The veterinarian shall report immediately to the Animal Welfare Superintendent any changes occurring in the condition of the animal. Upon such notification, the Superintendent, or his/her

duly authorized representative, shall immediately notify the Director of the Health Department of the changes reported to him.

(c) *Release of suspect animal.* Animals impounded for rabies observation may not be released by the veterinarian until authorized in writing by the Animal Welfare Division of the City.

(Ord. No. 23145, § 2, 10-3-06)

§ 8-204. - Fees and charges.

The owner of any animal impounded and held for rabies observation or surrendered and held for rabies observation shall pay to the City a fee for such observation along with fees and charges for the boarding and care of the animal. In cases where special testing and/or euthanasia are required, the owner shall pay a fee to the City for such services. The amount of such fees shall be as set forth in Chapter 60 - General Schedule of Fees.

(Ord. No. 23145, § 2, 10-3-06)

§§ 8-205—8-209. - Reserved.

DIVISION 3. - RESTRICTIONS ON RABIES VACCINE

§ 8-210. - Administration of approved vaccine required.

It shall be unlawful for any person to administer rabies vaccine to any animal unless the vaccine is approved for use in the particular species of animal as provided by this chapter or as required, allowed, or approved by the Department of Environmental Quality of the State.

(Ord. No. 23145, § 2, 10-3-06)

§ 8-211. - Sale of approved vaccine limited; record of rabies vaccination and type of vaccine administered required.

It shall be unlawful for any person to sell live rabies vaccine licensed for use in animals to anyone other than a licensed veterinarian. Veterinarians shall be required to keep a record of the type and/or brand name of the rabies vaccine administered to each animal and shall indicate whether the animal vaccinated is a dog or cat, vaccination number, and the zip code of its owner. These records shall be maintained for a period of three years. When inactivated (killed virus) vaccines are sold to individuals who are not licensed veterinarians, the seller must keep a record for three years which includes: the name, address, and telephone number of the purchaser; the brand name, lot serial number, and expiration date of the vaccine sold; and the total amount of vaccine sold. The individual who administers rabies vaccine must keep a

record for three years which includes: the name and address of the animal, date of vaccination, brand name of vaccine used, lot serial number of vaccine used, person or firm from whom purchased, their address and date of purchase; expiration date of vaccine used and the name, address, and telephone number of the individual administering the vaccine. All records required to be kept by the provisions of this Section shall be made available for inspection upon request of the Superintendent.

(Ord. No. 23145, § 2, 10-3-06)

§§ 8-212—8-228. - Reserved.

DIVISION 4. - LIVE TURTLES

§ 8-229. - Sale, offer for sale, barter or gift of live turtles; requirements.

- (a) *Requirements for lawful sale, offer of sale, barter or gift of live turtles.* It shall be unlawful for any person to sell, offer for sale, barter or give away live turtles used for commercial purposes except in conformance with the provisions of this section and with other appropriate City, State, and Federal regulations.
- (b) *Certificate of adequate bacteriological proof required.* Prior to the sale, offer of sale, barter or gift of any live turtles used for commercial purposes, a certificate of adequate bacteriological proof must be submitted to the Health Department that such turtles are free from salmonella contamination. Upon submission of such certificate, the Director of the Health Department shall have the option of approving the lot of turtles as free from salmonella contamination or of requiring further examinations pursuant to the provisions of Subsection (c) of this Section.
- (c) *Examinations by Health Department.* If the Director requires further examinations and cultures of any lot of turtles, a series of at least six consecutive cultures shall be taken at intervals of not less than one week and at a laboratory approved for that purpose by the Health Department. The results of the examinations and cultures shall be submitted on a form provided by the Health Department. If the results of all the cultures are negative and show that the lot of turtles is free from salmonella contamination, the Director shall approve the lot of turtles for sale, offer for sale, barter or gift by the owner with a written statement of approval.
- (d) *Owner or dealer of turtles must retain certificate and statement of approval.* The owner or dealer of any lot of approved turtles must retain his/her certificate of adequate bacteriological proof and his/her written statement of approval as provided in this section. These documents or copies thereof must be provided to and accompany any subsequent owner or dealer of any turtle sold from an approved lot.

(e)

Certificate of adequate bacteriological proof. The term "certificate of adequate bacteriological proof" as used herein shall consist of a written statement issued by the Chief Public Health Official of the State from which the lot of turtles is shipped and which certifies that, based upon laboratory examination, the turtles have been found free of salmonella contamination. The certificate must also specify the particular examinations upon which the opinion is based.

(Ord. No. 23145, § 2, 10-3-06)

§§ 8-230—8-249. - Reserved.

ARTICLE V. - KENNEL AND ANIMAL SHELTER REGULATIONS

DIVISION 1. - GENERALLY

§ 8-250. - Purpose.

The intent of this article is to prevent and reduce the transmission of diseases from animals, particularly, dogs and cats, to preserve the peace, and to promote the health, safety and welfare of the citizens of the City by establishing rules and regulations over all kennel and private animal shelter operations within the City.

(Ord. No. 23145, § 2, 10-3-06)

§ 8-251. - Exceptions.

All Federal, State and municipal facilities shall be exempt from the provisions of this article.

(Ord. No. 23145, § 2, 10-3-06)

§§ 8-252—8-259. - Reserved.

DIVISION 2. - ANIMAL SHELTER AND KENNEL LICENSES

§ 8-260. - License required.

- (a) *License required.* It shall be unlawful for any person to operate an animal shelter or a kennel without first procuring a license for such operation from the licensing officer of this City.
- (b) All veterinary hospitals and nonprofit benevolent organizations dedicated to the care and protection of animals for humanitarian purposes shall be exempt from the payment of the animal shelter or kennel license fees unless the particular veterinary hospital or nonprofit benevolent

organization maintains stud animals or maintains five or more animals for breeding purposes.

(Ord. No. 23145, § 2, 10-3-06)

§ 8-261. - Revocation and suspension of license.

In addition to any other penalties prescribed by ordinance, the City may revoke or suspend an animal shelter or kennel license for any violation of these regulations pursuant to the provisions of Chapter 26-1 et seq.

(Ord. No. 23145, § 2, 10-3-06)

§ 8-262. - License fees.

A person required to procure a license under this division shall pay a license fee to the City. A schedule of fees is hereby levied for the licensing of animal shelters and kennels in the amounts established in Chapter 60, the General Schedule of Fees.

(Ord. No. 23145, § 2, 10-3-06)

§§ 8-263—8-270. - Reserved.

DIVISION 3. - ANIMAL SHELTER AND KENNEL REQUIREMENTS

§ 8-271. - Submission of plans and specifications; fee.

In addition to any other requirements of this Code, detailed plans and specifications shall be submitted to the Health Department to construct or remodel any animal shelter or kennel. Written approval of plans and specifications must be obtained from the Health Department prior to any construction or remodeling. The person submitting plans and specifications for review shall pay to the City the amount established in Chapter 60, General Schedule of Fees.

(Ord. No. 23145, § 2, 10-3-06)

§ 8-272. - Contents of plans and specifications.

Any plans and specifications for animal shelters or kennels shall be in compliance with this article and ~~must include descriptions of the proposed ventilation system, plumbing equipment, and finishes of floors,~~ walls, and ceilings.

(Ord. No. 23145, § 2, 10-3-06)

§ 8-273. - Separation of certain areas.

Animal housing areas must be physically separated from areas in which food and/or drink for human consumption is prepared, served or stored and from any living and/or sleeping areas of animal shelter or kennel personnel.

(Ord. No. 23145, § 2, 10-3-06)

§ 8-274. - Physical facilities of animal shelters and kennels.

- (a) *Interior building surfaces.* Interior building surfaces shall be constructed and maintained so that they are impervious to moisture and may be readily cleaned.
- (b) *Electric power.* Reliable and adequate electric power shall be provided. Electrical wiring must meet all requirements of Chapter 18 of this Code.
- (c) *Water.* Adequate potable water shall be provided. Back flow preventers shall be installed on any threaded faucets.
- (d) *Heating.* Indoor housing for domestic animals shall be sufficiently heated when necessary to protect pet animals from cold, and to provide for their health and comfort. The ambient temperature shall be made consistent with the requirements of the particular species.
- (e) *Ventilation.* Indoor housing of animals shall be adequately ventilated with fresh air to minimize odors and moisture and to provide for the health and comfort of the animals at all times. Auxiliary ventilation, such as exhaust fans and vents or air conditioning, shall be provided when the ambient temperature is 85 degrees Fahrenheit or higher.
- (f) *Lighting.* Adequate lighting must be provided a minimum of eight hours per day. Such lighting shall provide a minimum of 25-foot candles of illumination for 30 inches above floor level and must be uniformly distributed. Enclosures must be positioned to protect animals from excessive illumination.
- (g) *Drainage.* A suitable method shall be provided to rapidly eliminate excess water from animal housing facilities. If drains are used, they shall be properly constructed and kept in good repair. If closed drainage systems are used, waste water shall be disposed of by connection to a sanitary sewer or any approved sewage disposal system.

(Ord. No. 23145, § 2, 10-3-06)

§ 8-275. - Primary enclosure standards.

- (a) *Generally.* All enclosures shall be structurally sound and maintained in good repair to protect the animals from injury, to contain them and to prevent vermin from entering. They shall be constructed and maintained to enable the animals to remain dry and clean and to provide

convenient access to clean food and water.

- (b) *Flooring.* The floors of the enclosures shall be constructed to prevent injury to animals' feet and legs. Enclosures for dogs and cats may have wire flooring provided, however, that (1) the wire is of adequate gauge to prevent sagging under the weight of the animals and (2) the wire mesh is small enough to prevent their feet from falling through the mesh.
- (c) *Space requirements.* Enclosures must be constructed to provide sufficient space to allow each animal to exercise normal postural movements.
- (d) *Additional requirement for cats.* A receptacle containing sufficient clean litter shall be provided to contain organic wastes.
- (e) *Exercise areas.* One run must be provided for every 18 primary enclosures. The run must be of sufficient size to allow an animal to break into a run. At least two exercise periods per day of 20 minutes each shall be provided.

(Ord. No. 23145, § 2, 10-3-06)

§ 8-276. - Sanitation.

- (a) *Cleaning of animal enclosures.* Animal waste shall be removed from enclosures daily and/or as often as may be necessary to prevent contamination of the animals and to reduce disease hazards and odors. Cages shall be cleaned as often as may be necessary to maintain sanitary conditions by washing all surfaces with a detergent solution followed by a safe and effective sanitizer. Animals must be removed from the enclosures during the cleaning process and precautions taken to avoid cross contamination.
- (b) *Equipment cleaning.* Water and food containers and all other utensils shall be cleaned and sanitized using generally acceptable methods such as the use of heat or chemical sanitizing solution. These containers shall be cleaned and sanitized as often as necessary to maintain sanitary conditions.
- (c) *Waste disposal.* Animal and food wastes, bedding, dead animals, debris and other organic wastes shall be disposed of in a manner that ensures that vermin infestation, odors, disease hazards and nuisances are minimized.
- (d) *Property, generally.* The kennel property shall be kept clean, in good repair, and free of trash.
- (e) *Pest control.* An effective program for the control of insects, ectoparasites and avian and mammalian pests shall be maintained.
- (f) *Storage of food and supplies.* Supplies of food and bedding shall be stored:
 - (1) off the floor; or
 - (2) in waterproof closed containers and adequately protected against infestation or contamination by vermin.

- (g) *Dead animals.* Animals that die at the facility shall be stored and disposed of in a manner that will not cause a disease hazard or nuisance.

(Ord. No. 23145, § 2, 10-3-06)

§ 8-277. - Food and water.

- (a) All animals shall be fed at least once a day and shall be provided potable water at all times except when under special veterinary care. The food and water shall be free from contamination, palatable, and of sufficient quality and nutritive value to meet the normal daily requirements for the condition and size of the animal. Refrigeration shall be provided for perishable food.
- (b) Food and water containers shall be accessible to the animal and located to minimize contamination by excreta. These containers shall be cleaned daily. Self-feeders and self-waterers may be used if cleaned daily.

(Ord. No. 23145, § 2, 10-3-06)

§ 8-278. - Inspection of facilities; fee.

- (a) All kennels or animal shelters must be inspected by the Health Department prior to the issuance of a license under this Article. The Health Department or its designated representatives may make periodic inspections of all facilities licensed under this article and may make re-inspections as necessary to achieve or maintain compliance with the requirements of this article. An inspection or re-inspection fee shall be paid to the City. The amount of such fee shall be as established in Chapter 60 - General Schedule of Fees.
- (b) Federal, State and municipal facilities shall be exempt from the provisions of this article.

(Ord. No. 23145, § 2, 10-3-06)

§ 8-279. - Classification and separation of animals.

- (a) *Restrictions.* Animals housed in the same enclosure shall be maintained in compatible groups, with the following additional restrictions:
- (1) *Females.* Females in heat shall not be housed in the same primary enclosure with males, except for breeding purposes.
 - (2) *Aggressive animals.* Any aggressive animal shall be housed individually in an enclosure.
 - (3) *Puppies or kittens.* Puppies or kittens shall not be housed in the same primary enclosure with adult dogs or cats other than their dams, except when permanently maintained in breeding colonies.
 - (4) Dogs shall not be housed in the same primary enclosure with cats, nor shall dogs or cats be housed in the same primary enclosure with any other species of animals.

- (5) Boarded animals shall not be housed in the same primary enclosure with those from another household unless the owners have been informed of and consented to that arrangement.

(Ord. No. 23145, § 2, 10-3-06)

§ 8-280. - Disposal of animals by animal shelters.

Animal shelters shall follow the provisions of Section 8-57 of this Chapter pertaining to the disposition of animals. All euthanizations must be conducted in accordance with State law and in a humane manner.

(Ord. No. 23145, § 2, 10-3-06)

§§ 8-281—8-284. - Reserved.

DIVISION 4. - DISEASE CONTROL IN ANIMAL SHELTERS AND KENNELS

§ 8-285. - Dogs and cats to be vaccinated against rabies.

Dogs and cats kept in animal shelters or kennels shall be vaccinated against rabies in accordance with the provisions of Article IV of this chapter.

(Ord. No. 23145, § 2, 10-3-06)

§ 8-286. - Diseased animals.

- (a) Animals under quarantine or treatment for a communicable disease shall be physically separated from other susceptible animals to minimize dissemination of disease. Such quarantine area should have a separate ventilation system.
- (b) *Observation and separation.* Animals shall be observed daily for signs of disease. An animal suspected of having an infectious disease shall be physically separated from other animals until the condition is determined to be noninfectious.
- (c) *Humane care.* Sick or injured animals shall be provided with access to veterinary care.
- (d) *Disposal in a humane manner.* Animals with untreatable diseases, or injuries, or of an aggressive nature shall be disposed of in a humane manner.
- (e) *Quarantine.* In breeding kennels, the Health Department may require laboratory testing of a suitable number of animals or specimens to determine if such animals are disease free. The costs of the laboratory tests shall be the responsibility of the licensee. Quarantine will be lifted only through written release by the Health Department when it is determined a health risk no longer exists.

§§ 8-287—8-299. - Reserved.

ARTICLE VI. - NON-HUMAN PRIMATES

§ 8-300. - Annual license required for non-human primates; certain medical tests required as condition of obtaining license; submission of certain information required as condition of obtaining license; license fee; license fee exemption for service animals; gorillas, orangutans, baboons, macaques and chimpanzees not eligible for annual license; exemption from particular tests under certain circumstances; exemption for non-human primate breeders.

- (a) It shall be unlawful for any person to own, possess, keep or harbor on his/her property any non-human primate unless such animal is annually licensed by the City. Each such license shall be obtained from the Supervisor of Licenses and shall be valid for a period of one year only from the date of issuance. Upon expiration of such annual license, a new annual license shall be obtained from the Supervisor of Licenses. If a new license for the animal is not obtained within 30 days following expiration of the previous license, the animal shall be considered to be unlicensed for purposes of this article.
- (b) Issuance of an annual non-human primate license, or any renewal thereof, shall be conditioned upon the following:
 - (1) submission to the Supervisor of Licenses of a certificate from a veterinarian licensed to practice in the State of Oklahoma that states:
 - a. that the non-human primate for which the license is sought has been tested for all of the following diseases:
 - 1. Salmonella;
 - 2. Shigella;
 - 3. Amoebic dysentery;
 - 4. Herpes B; provided, no test for herpes B shall be required for New World monkeys; and
 - 5. any additional disease or diseases that the Superintendent may specify in writing to the Supervisor of Licenses; provided, the Superintendent may specify for testing only diseases that the non-human primate, as a possible carrier thereof, might transmit to a human being; and

b.

that the non-human primate has tested negative for herpes B and such test result is on record; and that the animal has, within the last year, tested negative for, or has tested positive and is currently being treated by the veterinarian for, salmonella, shigella, amoebic dysentery, or any other disease specified by the Superintendent pursuant to Paragraph a. above; provided, no herpes B test result shall be required for New World monkeys.

- (2) submission to the Supervisor of Licenses of a certificate from a veterinarian licensed to practice in the State of Oklahoma that states that the veterinarian has personally examined the animal and that the animal does not present a public health danger; and submission to the Supervisor of Licenses of any and all other information about the animal being licensed that the Superintendent deems necessary.
- (3) payment of the non-human primate license fee provided in Chapter 60, General Schedule of Fees, of this Code. Provided, however, a qualified individual with a disability as defined in 28 C.F.R. § 35.104 of The Americans With Disabilities Act, who uses said non-human primate for the purposes of guidance or assistance shall be exempt from the payment of the license fee required by this section.
- (c) No license or renewal thereof shall be issued for any non-human primate for which the conditions set forth in Subsections (b)(1), (b)(2), and (b)(3) of this section are not or cannot be met.
- (d) Notwithstanding any other provision of this article, no license shall be issued for a gorilla, orangutan, baboon, macaque or chimpanzee because such animals are considered to constitute a public nuisance per se and are subject to abatement pursuant to the provisions of Article VIII of Chapter 35 of this Code; provided, macaques that were kept or harbored within the City limits prior to October 12, 1999, shall be eligible for a license pursuant to the provisions of this article.
- (e) Notwithstanding any other provision of this section, the Superintendent may exempt a particular non-human primate from the requirement for a particular test and authorize the issuance of a license without such test if the Superintendent, in consultation with the licensed veterinarian attending the animal, determines that conducting such test on the animal would pose a serious hazard to the animal's life or health and if the person owning, possessing, keeping or harboring the animal files an affidavit with the Superintendent that the animal will be kept confined in the home of such person and will not be taken out in public.
- (f) Except as provided by Section 8-304 of this article, the provisions of this section shall not apply to non-human primate breeders.

(Ord. No. 23145, § 2, 10-3-06)

§ 8-301. - Violations and penalty.

Any person found owning, possessing, keeping or harboring any unlicensed non-human primate within the City in violation of this article shall be deemed guilty of a Class "a" offense.

(Ord. No. 23145, § 2, 10-3-06)

§ 8-302. - Non-human primates that are not licensed or that test positive for certain diseases considered public nuisance per se and subject to abatement; report of unlicensed animal or positive test result by Supervisor of Licenses to Animal Welfare Superintendent; action by Superintendent.

- (a) Any non-human primate that is not licensed as required by Section 8-300 of this article shall be considered a public nuisance per se and shall be subject to abatement pursuant to the provisions of Article VII of Chapter 35 of this Code. Any non-human primate that tests positive for tuberculosis or herpes B shall be considered a public nuisance per se and shall be subject to abatement pursuant to the provisions of Article VII of Chapter 35 of this Code.
- (b) The Supervisor of Licenses shall notify the Superintendent of any unlicensed non-human primate of which he/she may be aware, and shall supply said Superintendent with all known information about the animal. The Supervisor of Licenses shall also report any positive result for any disease for which a medical test is required pursuant to Section 8-300 of this article to the Superintendent and shall supply said Superintendent with a copy of such test result.
- (c) Upon receipt of notice of an unlicensed non-human primate, or upon receipt of any such positive test result, the Superintendent shall take appropriate action pursuant to the provisions of Article VIII of Chapter 35 of this Code.

(Ord. No. 23145, § 2, 10-3-06)

§ 8-303. - Exemptions

The following persons or organizations shall be exempt from the provisions of this Article:

- (a) the Oklahoma City Zoological Park and the OMNIPLEX;
- (b) the Oklahoma City Animal Welfare Division;
- (c) any circus appearing in The City of Oklahoma City for less than 30 days;
- (d) any agency or official of the Federal, State or local government acting in an official capacity;
- (e) a licensed veterinarian while providing treatment for a non-human primate; and
- (f) a duly licensed and authorized research facility, including without limitation a university or college research facility.

(Ord. No. 23145, § 2, 10-3-06)

§ 8-304. - Non-human primate breeders.

- (a) No person shall operate within the City as a non-human primate breeder without first obtaining a license from the Supervisor of Licenses. Each such license shall be valid for a period of one year only from the date of issuance. Upon expiration of such annual license, a new annual license shall

be obtained from the Supervisor of Licenses. If a new license is not obtained within 30 days following expiration of the previous license, the non-human primate breeder shall be considered to be unlicensed for purposes of this article.

- (b) Issuance of a non-human primate breeder's license shall be conditioned upon the following:
 - (1) submission to the Supervisor of Licenses of satisfactory proof that the breeder is licensed and regulated by the USDA and that the breeder is in full compliance with all USDA regulations related to the breeding of non-human primates.
 - (2) submission to the Supervisor of Licenses of any and all other information about the breeder's operations that the Superintendent deems necessary.
 - (3) payment of the non-human primate breeder's license fee provided in Chapter 60, General Schedule of Fees, of this Code.
- (c) No non-human primate license or medical tests shall be required for any non-human primate in the possession of a duly licensed non-human primate breeder; provided, a non-human primate license and medical tests as provided by Section 8-300 shall be required for any non-human primate over the age of one year that is in the possession of the non-human primate breeder.
- (d) Notwithstanding any other provision of this article, no non-human primate breeder shall own, keep, harbor or possess a gorilla, orangutan, baboon, macaque or chimpanzee because such animals are considered to constitute a public nuisance per se and are subject to abatement pursuant to the provisions of Article VIII of Chapter 35 of this Code; provided, this prohibition shall not apply to macaques that were kept or harbored within the City limits prior to October 12, 1999, and that are duly licensed pursuant to the provisions of this Article.

(Ord. No. 23145, § 2, 10-3-06)

Park Adoption Agreement

This Park Adoption Agreement (“this Agreement”) is between the City of Nichols Hills, Oklahoma, a municipal corporation, (“the City”) and Joan S. Maguire (“Park Adopter”) effective _____, 2023. The City is grateful for and commends Park Adopter for assuming the responsibilities set out in this Agreement.

Recitals

A. Park Adopter applied to the City to adopt Roy Devero Park (“the Park”) pursuant to Article VII, *Park Adoptions*, of Chapter 34, *Parks and Recreation*, of the Nichols Hills City Code.

B. The City recently made improvements to the Park. Park Adopter’s adoption consists of the paying for maintenance of the Park, including those improvements, as set out in this Agreement.

Agreement

1. Relationship of the parties; cooperation and communication with Parks, Inc. The City and Park Adopter acknowledge that fulfilling the purpose of this Agreement for the benefit of the Park and the City will require the good faith cooperation and communication between themselves and Parks, Inc. Park Adopter, the City, and Parks, Inc. will each designate a representative(s) from time to time to facilitate cooperation and communication between them regarding the Improvements. Notices required by this Agreement will be made by notifying such representatives.

2. Endowment and Yearly Payment.

A. Endowment. Upon execution of this Agreement, Park Adopter will pay \$15,000 to Parks, Inc.’s endowment fund.

B. Yearly Fee. In addition to the endowment payment, Park Adopter will pay a yearly fee of \$1500.00 to Parks, Inc. which amount represents the amount reasonably expected for maintenance costs for the Park per year. The fee will be payable to Parks, Inc. on the first day of each calendar year.

C. Maintenance. The City and Parks, Inc. will maintain the Park, including the improvements recently made to it. However, the City does not guarantee the permanency of the improvements in the Park and will not be obligated to replace any part of them that is stolen, vandalized, deteriorated or damaged unless sufficient funds previously paid by Park Adopter are then available to do so. The City may also remove diseased and dead trees and plant material and is not required to replace trees or plants that die unless sufficient funds previously paid by the Park Adopter are then available to do so. In all such cases, if sufficient funds are not then available, Park Adopter will be notified of the need for additional funds, and Park Adopter may pay those funds in Park Adopter’s sole discretion. In any event, the City may remove all or any part of the improvements for safety concerns.

3. Park Naming Rights. Park Adopter may name the Park “The Mac Maguire Family Park” or similar name and to approve the design of a sign to be installed by the City in the Park.

4. Park Adopter’s use of the Improvements. Park Adopter will not have exclusive rights to the Park. All use of the Park by Park Adopter must comply with applicable provisions of the Nichols Hills City Code, including the Park Rules set out in the City Code.

5. Entire Agreement; Modification. This Agreement constitutes the entire agreement between the parties pertaining to its subject matter. All prior and contemporaneous written or oral agreements and communications

between the parties are superseded by this Agreement. This Agreement may not be supplemented or modified except in a written agreement properly executed by the parties.

Joan S. Maguire

The City of Nichols Hills, Oklahoma

APPROVED by the City of Nichols Hills, Oklahoma this ____ day of _____, 2023.

ATTEST:

City Clerk

Mayor

REVIEWED for form and legality.

City Attorney



CITY OF NICHOLS HILLS, OKLAHOMA
Application for Revocable Permit
Utility Service Provider Right-of-Way Use

Completed applications and the required fees should be submitted to the Nichols Hills City Clerk, 6407 Avondale Drive, Nichols Hills, Oklahoma 73116.

Applicant is encouraged to consult Article VII, *Utility Right-of-Way Use*, in Chapter 38 of the Nichols Hills City Code (“the Code”).

Approval of this Application requires approval by the Nichols Hills City Council.

Staff use only

Case # _____

Date filed _____

Fee receipt # _____

Attach a separate sheet to provide complete answers if necessary.

Applicant's name: Dobson Fiber

Primary contact: Donald Smock OSP Permit Coordinator

Mailing address: 14101 Wireless Way, Suite 300

Telephone number(s): (405) 242-1925

Email address(es): dsmock@dobson.net

This is an application for:

- ☒ New Revocable Permit
☐ Renewal of an existing Revocable Permit
☐ Transfer or modification of existing Revocable Permit

For new permits, describe the proposed utility facilities and utility service to be provided: Dobson Fiber is requesting to install a fiber optic cable along the North Right of Way of NW 63rd St then north into the clients parking lot.

For renewals of existing permits, describe the need for renewal: _____

For transfers or modifications to an existing permit, describe the need for transfer or modification: _____

Two original sets and one electronic set of the following must be attached to this Application, as required by Section 38-220 of the Code:

- 1. Map of utility facilities.** An accurate and detailed map showing the location of applicant's existing and any proposed utility facilities.
- 2. Construction plans.** Detailed and certified construction project plans for any proposed utility facilities.

This Application will be considered officially submitted and filed only after it is examined by the City Clerk and found to have met the applicable requirements of the Code and those set out in this Application and after all City and State fees associated with the Application have been paid. At that time, the City Public Works Director and the

City Engineer will review this Application, and if they approve the proposed plans, they will so notify the City Clerk. At that time, the City Clerk will set this Application for hearing before the Nichols Hills City Council. Applicant will be advised of the date and time for that hearing. It is highly recommended that Applicant attend (or have a representative attend) that hearing and be prepared to answer questions.

By submitting this Application, applicant agrees that if this Application is approved by the City Council, applicant will enter into a binding revocable permit agreement with the City and will thereafter comply with the requirements set out in it, including compliance with Section 38-220 of the Code and all other applicable provisions of the Code.

The above statements in this Application and all attachments to it are true and correct.

Submitted and agreed to this 5th day of February, 2024.

Signature: *Donald Smock for Debson Fiber*

Print applicant's full legal name: Donald Joe Smock

Print signatory party's title if applicant is a legal entity: _____

REVOCABLE RIGHT-OF-WAY USE PERMIT

This Revocable Right-of-Way Use Permit (this “Permit”) is made and entered into by THE CITY OF NICHOLS HILLS, OKLAHOMA, a municipal corporation, acting by and through its Mayor and City Council, hereinafter called “City” and Dobson Fiber, hereinafter called “Permittee.”

WHEREAS, Permittee is a telecommunication and fiber optic cable company and [for aerial: desires to install and thereafter maintain aerial cable telecommunication and fiber optic cable (the “Cable”), on the poles located] OR [for underground] desires to directionally bore to install and thereafter maintain cable telecommunication and fiber optic cable (the “Cable”), in the public right-of-way along [**NW 63rd St**]; and

WHEREAS, it is in the interest of the citizens of the City of Nichols Hills, Oklahoma that the Cable be installed and maintained within the public right-of-way; and

WHEREAS, Permittee will install and maintain the Cable in accordance with all applicable regulations of the Nichols Hills City Code; and

WHEREAS, the City is willing to grant a revocable permit for encroachment on the public right-of-way for the purpose of installing and maintaining the Cable.

NOW, THEREFORE, in consideration of the covenants and agreements hereinafter set forth, the parties mutually agree hereto as follows:

1. City hereby grants Permittee a revocable permit for use of the public rights-of-way for the purpose of installing and maintaining the Cable in the area [for aerial: and on the poles] depicted on Exhibit “A” attached hereto (the “Fiber Optic Cable Site”).
2. The Cable will not impede pedestrian or vehicle traffic flow.
3. The Cable will not obstruct views of traffic, nor constitute a hazard to traffic.

4. This Permit may not be transferred, assigned, or disposed of by sale, lease, merger, consolidation, or other act of the Permittee, by operation of law or otherwise, without the prior consent of the City Council.
5. This Permit shall be subject to, and subordinate to, the rights of the City to construct, operate, and maintain the public ways and any facilities therein.
6. The Permittee shall not make or suffer any use of the Fiber Optic Cable Site contrary to any law, State statute or City ordinance currently in effect or hereafter adopted.
7. Subject to compliance with all provisions of this Permit and the local ordinances of the City, Permittee is authorized to install and maintain the Cable within the Fiber Optic Cable Site and such installation and maintenance, as well as removal, of improvements within the Fiber Optic Cable Site will be at the sole risk and expense of Permittee.
8. Permittee agrees to pay the fees required by Section 38-219 of the Nichols Hills City Code and to comply with the requirements set out in Section 38-222 of the Nichols Hills City Code, including submission of a set of “as-built” plans for the Fiber Optic Cable Site and an updated map of the Fiber Optic Cable Site to the City within 30 days of completion of the project and submission of an annual status report by December 31 of every calendar year, such report consisting of an updated map identifying the existing utility facilities within the Fiber Optic Cable Site and any alterations to the Cable or the Fiber Optic Cable Site made during the previous 12 months.
9. Permittee may perform necessary maintenance or other work on the Cable in the Fiber Optic Cable Site but must do so at its own expense and must promptly remove

any obstructions and restore the Fiber Optic Cable Site to as good a condition as existed before the work was undertaken, unless otherwise directed by the City.

10. Permittee must fully cooperate with the City and other utility service providers using the public rights-of-way.
11. Permittee shall be responsible for and shall indemnify and hold the City harmless from all claims, suits, actions or judgments, including but not limited to all expenses, attorneys' fees, witness fees, and all other costs of defending any such action or claim or appeals therefrom, arising out of any defect of the Fiber Optic Cable Site or from the installation and maintenance of the Cable by Permittee, its agents, servants or employees or its invitees or licensees.
12. This Permit shall be revocable by the City at any time. Upon cancellation of this Permit, Permittee shall have 120 days to remove the Cable and other improvements of Permittee located within the Fiber Optic Cable Site. After such time, the City reserves the right to retain the ownership, use, occupancy or possession of the Cable or other improvements of Permittee remaining within the Fiber Optic Cable Site, or to remove the same at its own cost and expense.

(Remainder of this page left blank intentionally.)

APPROVED AND ACCEPTED, on this _____ day of _____,
20____ by:

“PERMITTEE”

[Name and type of entity]

By: _____

Name: _____

Title: _____

Acknowledged before me this _____ day of _____, 20____.

NOTARY PUBLIC

Commission number: _____

My commission expires: _____

“CITY”

APPROVED by the Mayor of the City of Nichols Hills, Oklahoma, on the ____day of _____, 20____.

ATTEST:

Mayor

City Clerk

Reviewed as to Form and Legality:

City Attorney

DOBSON FIBER

OUTSIDE PLANT CONSTRUCTION FIBER OPTIC
CABLE ROUTE

PROJECT #: CAP0008293

FAILING AVENUE#: NICHOLS HILL , OK

SITE NAME:
1125 NW 63RD ST

PROJECT STATUS:
PROPOSED




PROJECT: CAP0008293

NICHOLS HILL, OK

CLARIFICATION NO.	QUANTITY



DATE: 01/30/2024

ENGINEER:

DRAWN BY:

REVISIONS		
DATE	DESCRIPTION	INITIAL

SCALE

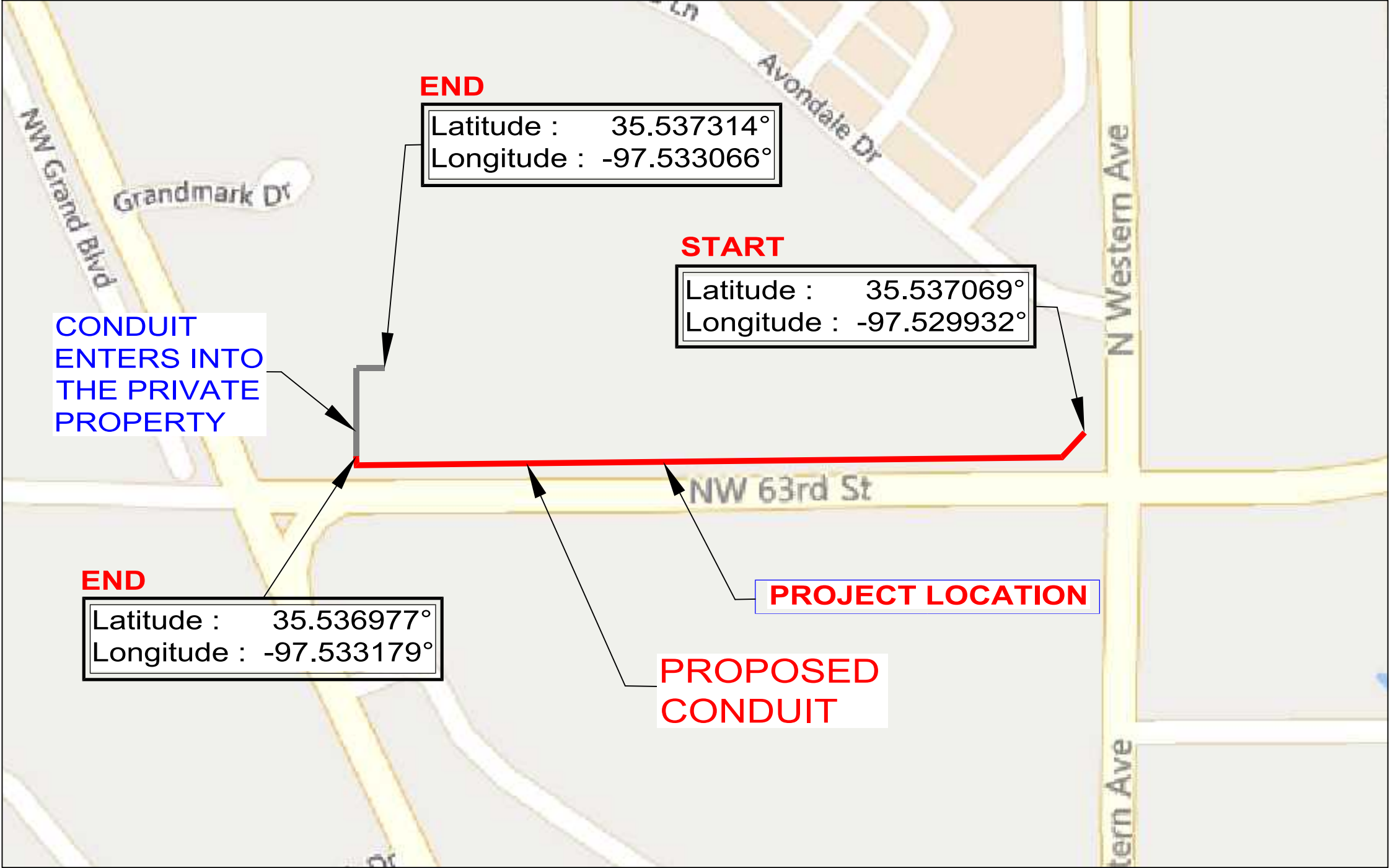
HORIZONTAL: NTS

VERTICAL: N/A

SHEET 001 OF 009

FILE: CAP0008293 - SRV0011816
1125_NW_63RD_ST

VICINITY MAP



ROUTES DATA			
SECTION	START ST	END ST	TOTAL FTG
DIRECTIONAL BORE	00+00	10+63	1063 FT
DIRECTIONAL BORE PRIVATE PROPERTY	00+00	01+63	163 FT
	TOTAL		1226 FT



PROJECT: CAP0008293

NICHOLS HILL, OK

CLARIFICATION NO.	QUANTITY



DATE: 01/30/2024

ENGINEER:

DRAWN BY:

REVISIONS		
DATE	DESCRIPTION	INITIAL

SCALE

HORIZONTAL: NTS

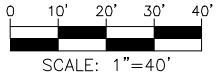
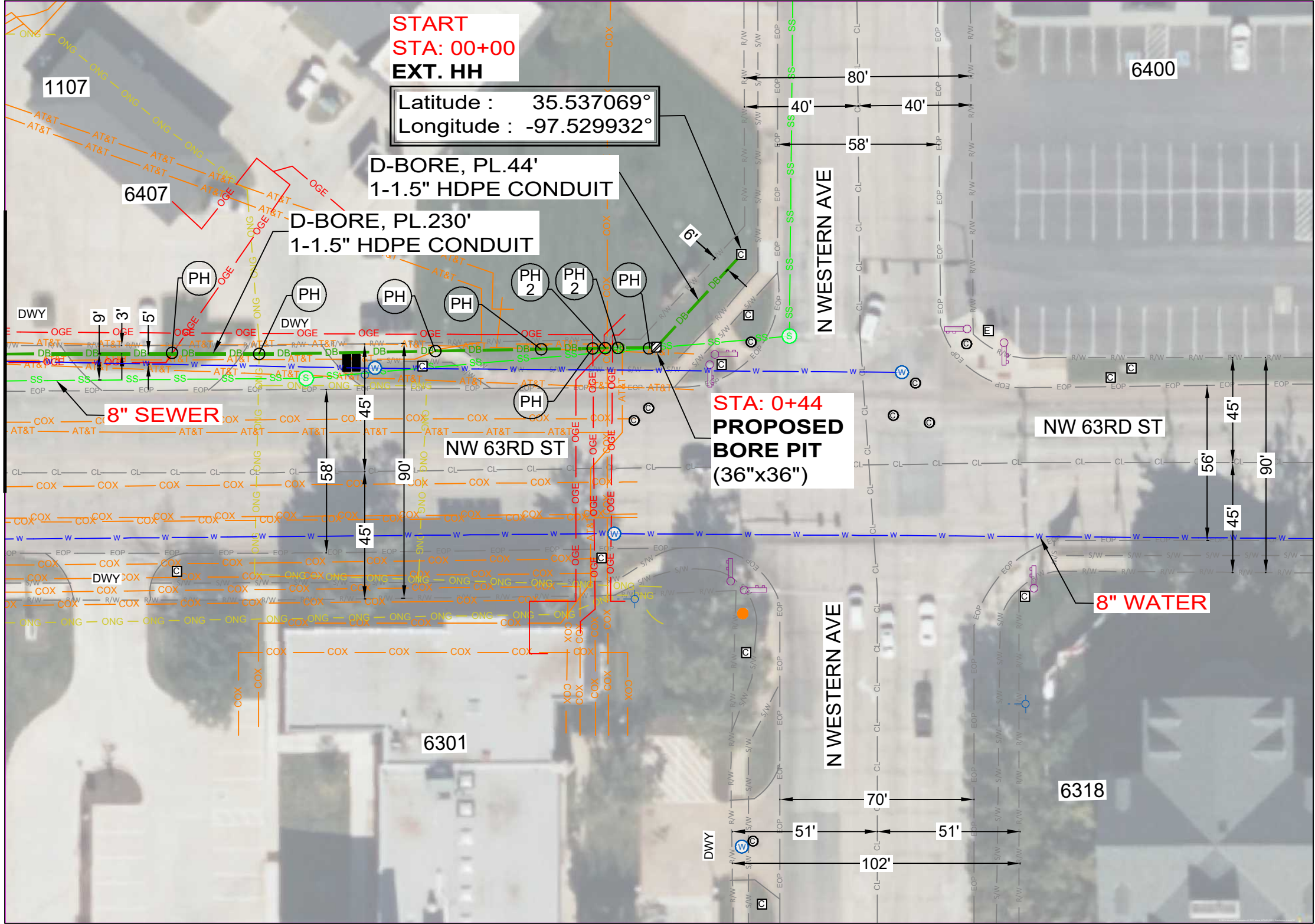
VERTICAL: N/A

SHEET 003 OF 009

FILE: CAP0008293 - SRV0011816
1125_NW_63RD_ST

LEGEND	
SANITARY SEWER LINE	SS
STORM SEWER LINE	STM
WATER LINE	W
AT&T	AT&T
COX	COX
PIONEER TELECOM	P-TEL
OGE	OGE
ONG	ONG
SIDEWALK	S/W
FEMA FLOOD BOUNDARY	
BLUEPEAK	BLUE PEAK
EXISTING BURIED	
PROPOSED BURIED TRENCH	H
PROPOSED BURIED BORE	DB
EDGE OF PAVEMENT	EOP
PARCEL/RIGHT-OF-WAY	R/W
PRIVATE UTILITY EASEMENT	PUE
CENTERLINE	C/L
FENCELINE	—O—F/L—O—F/L—
RAILROAD	
PROPOSED POLE	○
STM. SEWER INLET	└
TRAFFIC LIGHT	⬡
SAN. SEWER MH	⊙
STM. SEWER MH	⊙
TOWER SITE	⊙
TELECOM PEDESTAL	△
STREET SIGN	■
BUS BENCH	⬡
ELECTRICAL BOX	⬡
COMM. HH	⬡
EXISTING POLE	○
BORE PAD 5' X 15'	▨
EX. F.H.	⬡
WATER MH	⊙
WATER VALVE	⊙
WATER METER	⊙
EXISTING LIGHT POLE	●
UNMARKED MH	⊙
ADA RAMP	⬡
HANDHOLE	⬡
COMM. MH	⊙
GAS VALVE	⬡
CROSSWALK SIGNAL	⬡

SEE SHEET: 006



PROJECT: CAP0008293

NICHOLS HILL, OK

CLARIFICATION NO.	QUANTITY

DATE: 01/30/2024

ENGINEER:

DRAWN BY:

REVISIONS		
DATE	DESCRIPTION	INITIAL

SCALE

HORIZONTAL: 1:40

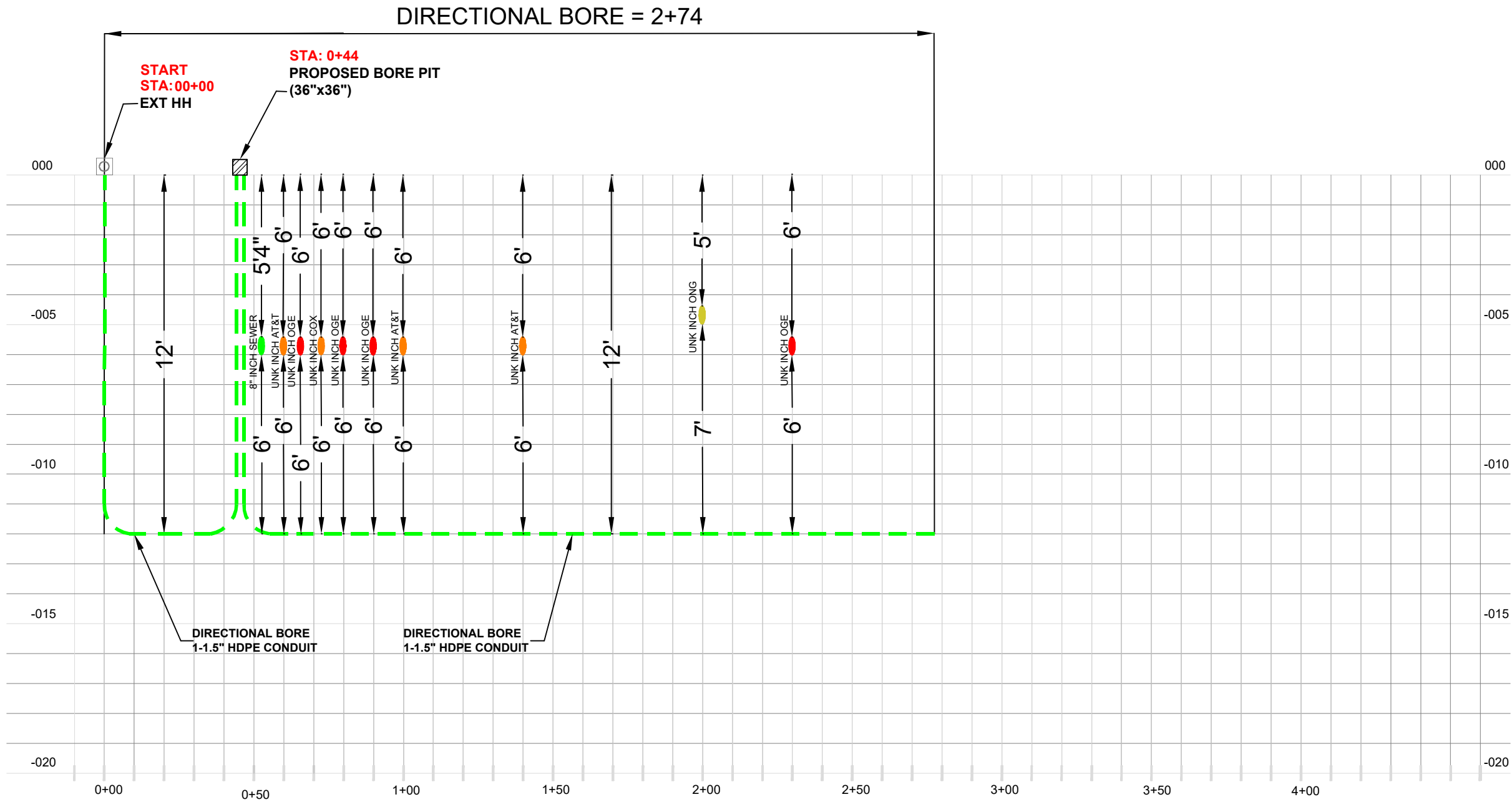
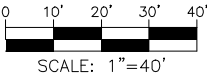
VERTICAL: N/A

SHEET 004 OF 009

FILE: CAP0008293 - SRV0011816
1125_NW_63RD_ST

LEGEND	
SANITARY SEWER LINE	SS
STORM SEWER LINE	STM
WATER LINE	W
AT&T	AT&T
COX	COX
PIONEER TELECOM	P-TEL
OGE	OGE
ONG	ONG
SIDEWALK	S/W
FEMA FLOOD BOUNDARY	
BLUEPEAK	BLUE PEAK
EXISTING BURIED	
PROPOSED BURIED TRENCH	H
PROPOSED BURIED BORE	DB
EDGE OF PAVEMENT	EOP
PARCEL/RIGHT-OF-WAY	R/W
PRIVATE UTILITY EASEMENT	PUE
CENTERLINE	C/L
FENCELINE	F/L
RAILROAD	
PROPOSED POLE	
STM. SEWER INLET	
TRAFFIC LIGHT	
SAN. SEWER MH	
STM. SEWER MH	
TOWER SITE	
TELECOM PEDESTAL	
STREET SIGN	
BUS BENCH	B
ELECTRICAL BOX	E
COMM. HH	C
EXISTING POLE	
BORE PAD 5' X 15'	
EX. F.H.	
WATER MH	
WATER VALVE	
WATER METER	
EXISTING LIGHT POLE	
UNMARKED MH	M
ADA RAMP	
HANDHOLE	
COMM. MH	
GAS VALVE	
CROSSWALK SIGNAL	

BORE/TRENCH PROFILE



LEGEND	
PROPOSED TRENCH	
PROPOSED BORE	
EXISTING DUCT	

PROJECT: CAP0008293

NICHOLS HILL, OK

CLARIFICATION NO.	QUANTITY

DATE: 01/30/2024

ENGINEER:

DRAWN BY:

REVISIONS		
DATE	DESCRIPTION	INITIAL

SCALE

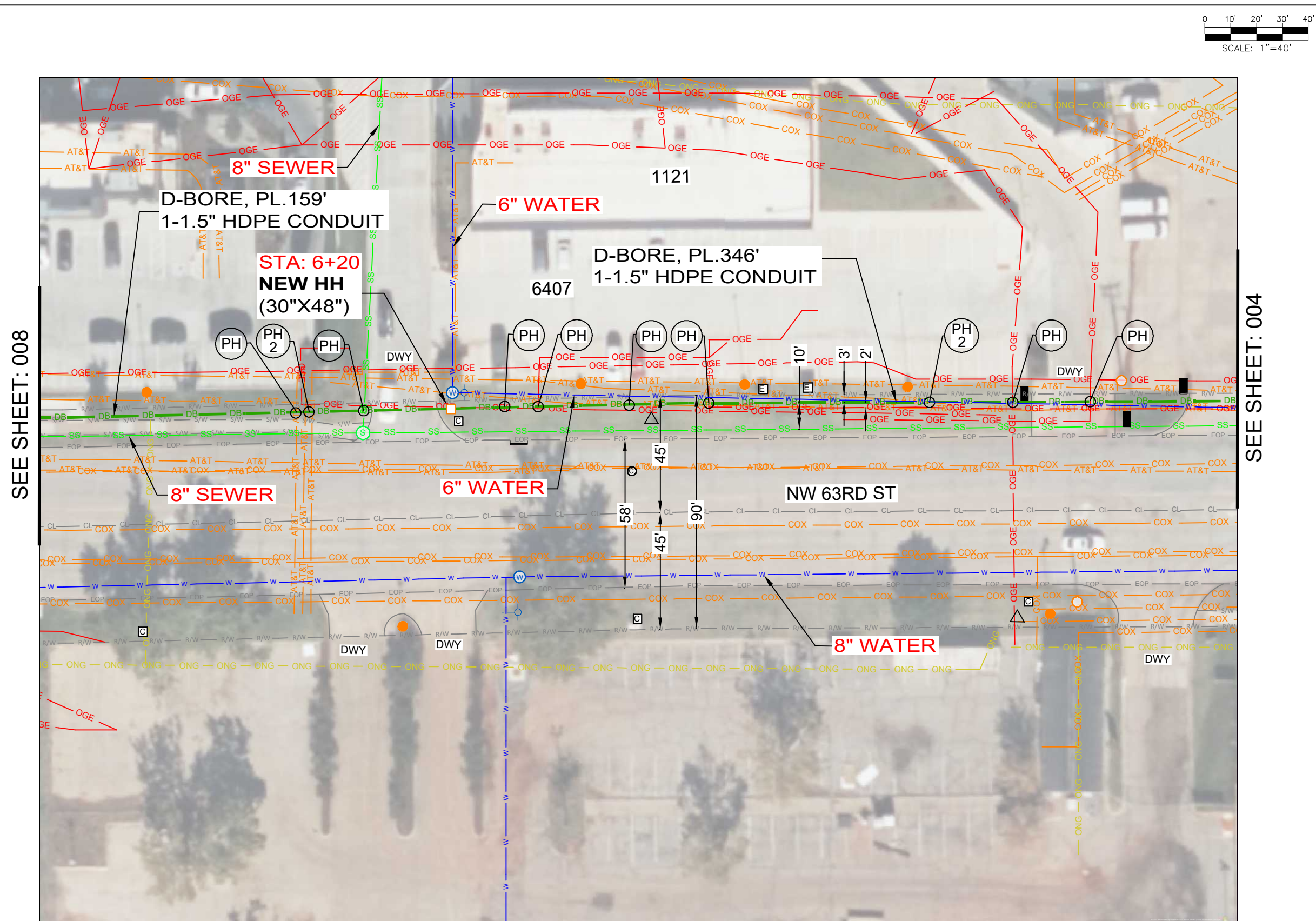
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VERTICAL: N/A

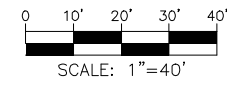
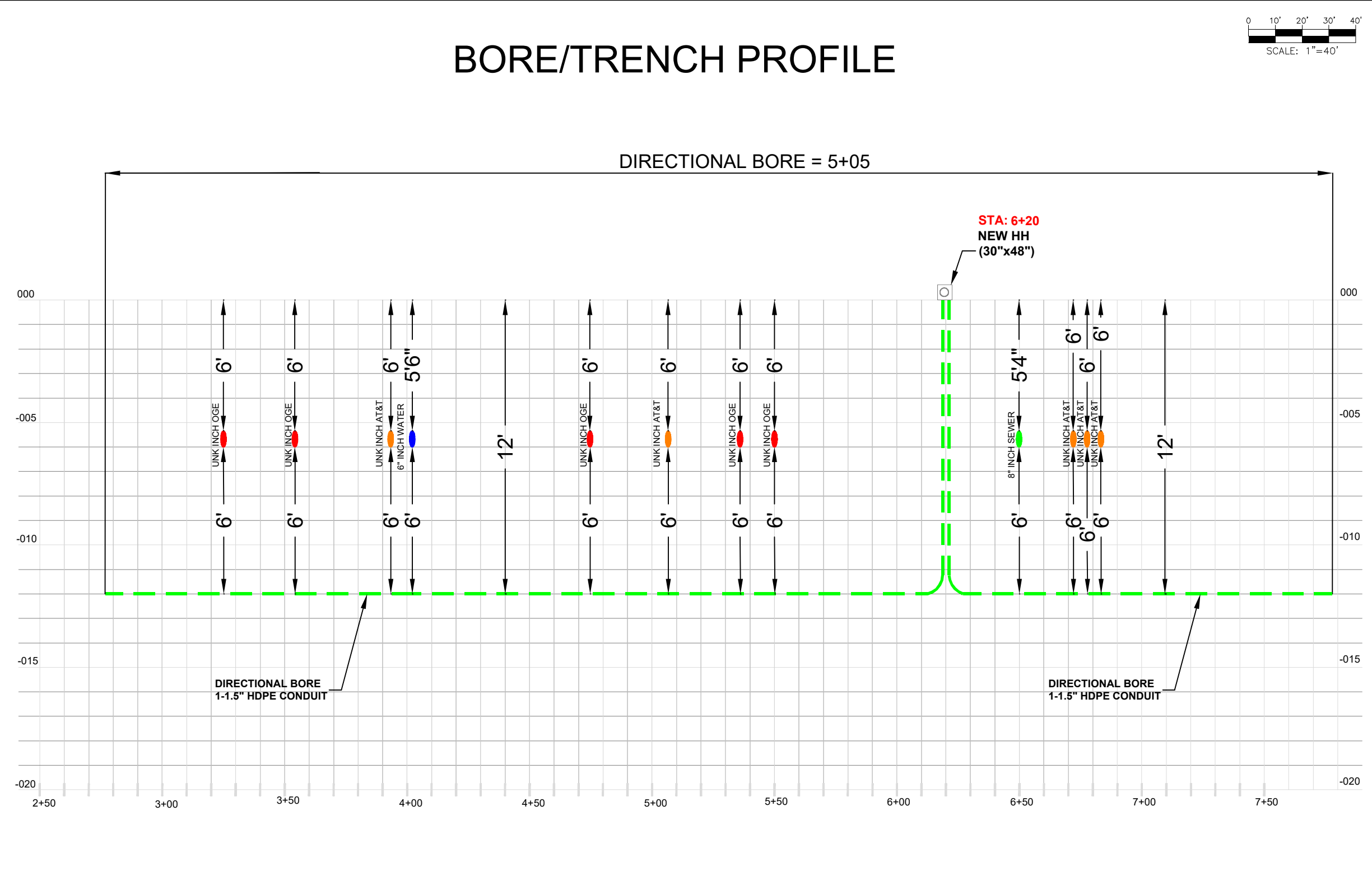
SHEET 005 OF 009

FILE: CAP0008293 - SRV0011816
1125_NW_63RD_ST

LEGEND	
SANITARY SEWER LINE	
STORM SEWER LINE	
WATER LINE	
AT&T	
COX	
PIONEER TELECOM	
OGE	
ONG	
SIDEWALK	
FEMA FLOOD BOUNDARY	
BLUEPEAK	
EXISTING BURIED	
PROPOSED BURIED TRENCH	
PROPOSED BURIED BORE	
EDGE OF PAVEMENT	
PARCEL/RIGHT-OF-WAY	
PRIVATE UTILITY EASEMENT	
CENTERLINE	
FENCELINE	
RAILROAD	
PROPOSED POLE	
STM. SEWER INLET	
TRAFFIC LIGHT	
SAN. SEWER MH	
STM. SEWER MH	
TOWER SITE	
TELECOM PEDESTAL	
STREET SIGN	
BUS BENCH	
ELECTRICAL BOX	
COMM. HH	
EXISTING POLE	
BORE PAD 5' X 15'	
EX. F.H.	
WATER MH	
WATER VALVE	
WATER METER	
EXISTING LIGHT POLE	
UNMARKED MH	
ADA RAMP	
HANDHOLE	
COMM. MH	
GAS VALVE	
CROSSWALK SIGNAL	

[illegible]

LEGEND	
SANITARY SEWER LINE	SS
STORM SEWER LINE	STM
WATER LINE	W
AT&T	AT&T
COX	COX
PIONEER TELECOM	P-TEL
OGE	OGE
ONG	ONG
SIDEWALK	S/W
FEMA FLOOD BOUNDARY	
BLUEPEAK	BLUE PEAK
EXISTING BURIED	
PROPOSED BURIED TRENCH	H
PROPOSED BURIED BORE	DB
EDGE OF PAVEMENT	EOP
PARCEL/RIGHT-OF-WAY	R/W
PRIVATE UTILITY EASEMENT	PUE
CENTERLINE	C/L
FENCELINE	0 F/L 0 F/L
RAILROAD	
PROPOSED POLE	
STM. SEWER INLET	
TRAFFIC LIGHT	
SAN. SEWER MH	
STM. SEWER MH	
TOWER SITE	
TELECOM PEDESTAL	
STREET SIGN	
BUS BENCH	B
ELECTRICAL BOX	
COMM. HH	
EXISTING POLE	
BORE PAD 5' X 15'	
EX. F.H.	
WATER MH	
WATER VALVE	
WATER METER	
EXISTING LIGHT POLE	
UNMARKED MH	
ADA RAMP	
HANDHOLE	
COMM. MH	
GAS VALVE	
CROSSWALK SIGNAL	



PROJECT: CAP0008293

NICHOLS HILL, OK

CLARIFICATION NO.	QUANTITY

DATE: 01/30/2024

ENGINEER:

DRAWN BY:

REVISIONS		
DATE	DESCRIPTION	INITIAL

SCALE

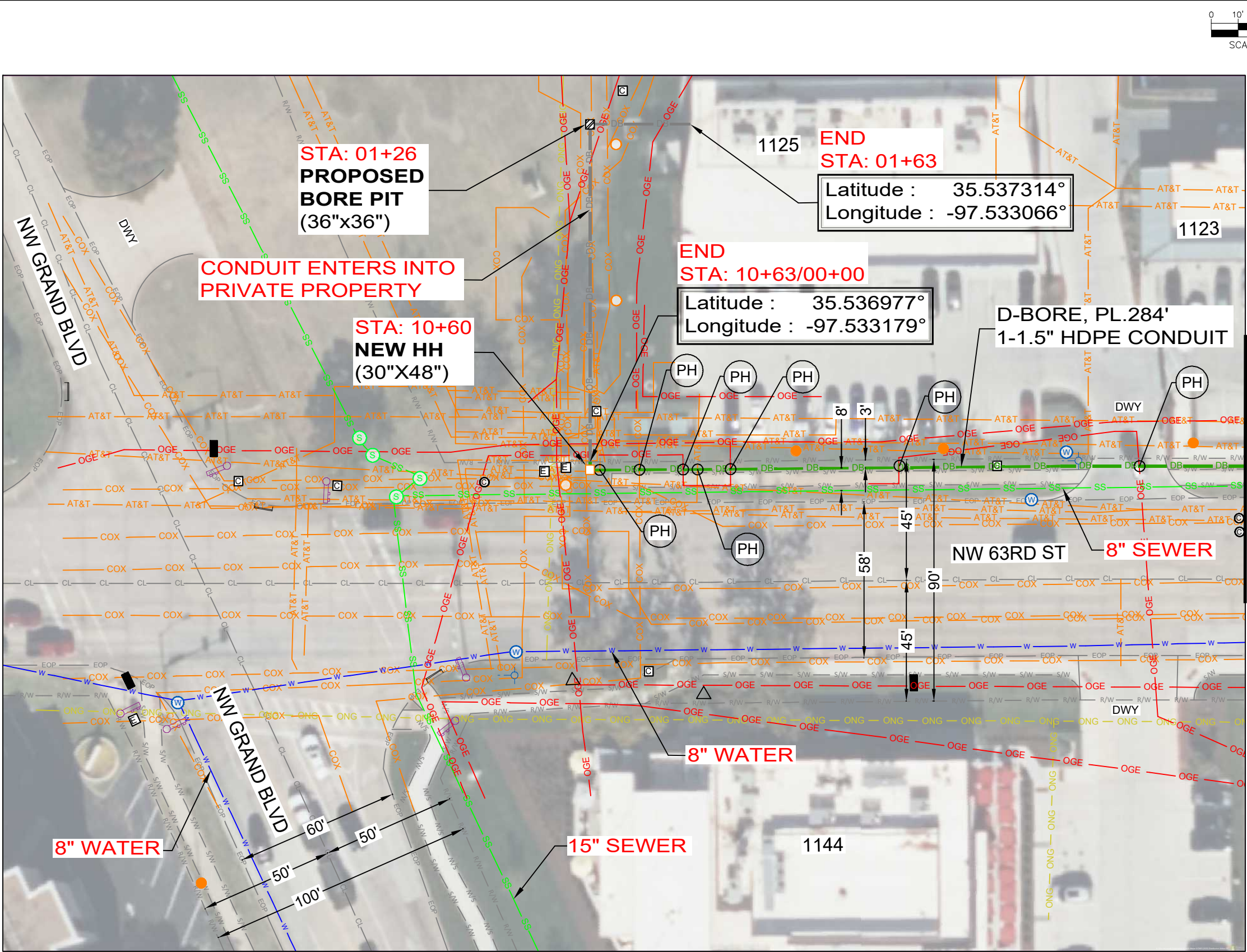
HORIZONTAL: NTS

VERTICAL: N/A

SHEET 007 OF 009

FILE: CAP0008293 - SRV0011816
1125_NW_63RD_ST

LEGEND	
SANITARY SEWER LINE	SS
STORM SEWER LINE	STM
WATER LINE	W
AT&T	AT&T
COX	COX
PIONEER TELECOM	P-TEL
OGE	OGE
ONG	ONG
SIDEWALK	S/W
FEMA FLOOD BOUNDARY	
BLUEPEAK	BLUE PEAK
EXISTING BURIED	
PROPOSED BURIED TRENCH	H
PROPOSED BURIED BORE	DB
EDGE OF PAVEMENT	EOP
PARCEL/RIGHT-OF-WAY	R/W
PRIVATE UTILITY EASEMENT	PUE
CENTERLINE	C/L
FENCELINE	0 F/L 0 F/L
RAILROAD	
PROPOSED POLE	
STM. SEWER INLET	
TRAFFIC LIGHT	
SAN. SEWER MH	
STM. SEWER MH	
TOWER SITE	
TELECOM PEDESTAL	
STREET SIGN	
BUS BENCH	
ELECTRICAL BOX	
COMM. HH	
EXISTING POLE	
BORE PAD 5' X 15'	
EX. F.H.	
WATER MH	
WATER VALVE	
WATER METER	
EXISTING LIGHT POLE	
UNMARKED MH	
ADA RAMP	
HANDHOLE	
COMM. MH	
GAS VALVE	
CROSSWALK SIGNAL	



SEE SHEET: 006

PROJECT: CAP0008293

NICHOLS HILL, OK

CLARIFICATION NO.	QUANTITY

DATE: 01/30/2024

ENGINEER:

DRAWN BY:

REVISIONS		
DATE	DESCRIPTION	INITIAL

SCALE

HORIZONTAL: 1:40

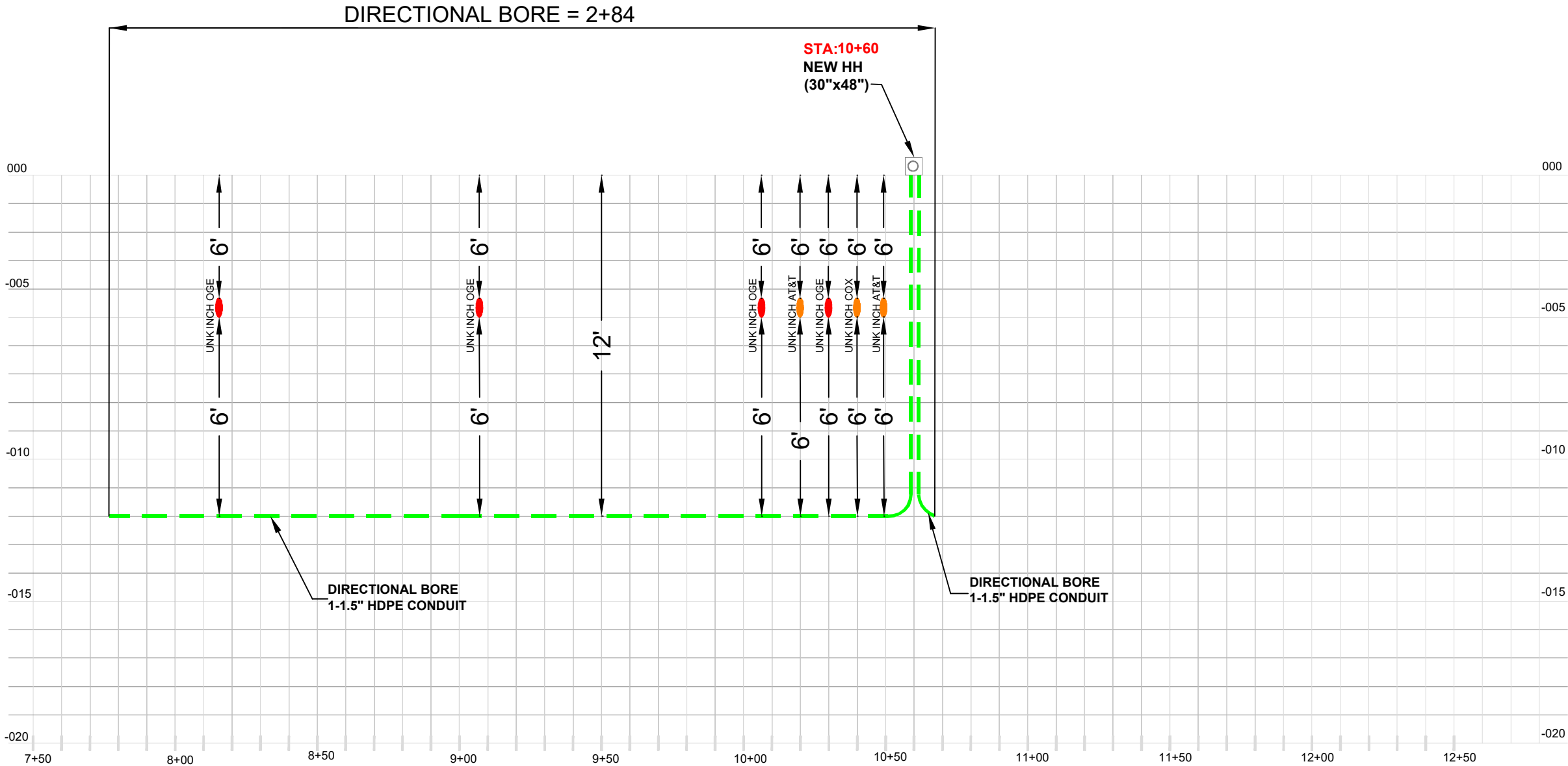
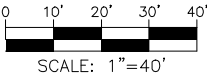
VERTICAL: N/A

SHEET 008 OF 009

FILE: CAP0008293 - SRV0011816
1125_NW_63RD_ST

LEGEND	
SANITARY SEWER LINE	SS
STORM SEWER LINE	STM
WATER LINE	W
AT&T	AT&T
COX	COX
PIONEER TELECOM	P-TEL
OGE	OGE
ONG	ONG
SIDEWALK	S/W
FEMA FLOOD BOUNDARY	
BLUEPEAK	BLUE PEAK
EXISTING BURIED	
PROPOSED BURIED TRENCH	H
PROPOSED BURIED BORE	DB
EDGE OF PAVEMENT	EOP
PARCEL/RIGHT-OF-WAY	R/W
PRIVATE UTILITY EASEMENT	PUE
CENTERLINE	C/L
FENCELINE	0 F/L 0 F/L
RAILROAD	
PROPOSED POLE	
STM. SEWER INLET	
TRAFFIC LIGHT	
SAN. SEWER MH	
STM. SEWER MH	
TOWER SITE	
TELECOM PEDESTAL	
STREET SIGN	
BUS BENCH	B
ELECTRICAL BOX	
COMM. HH	
EXISTING POLE	
BORE PAD 5' X 15'	
EX. F.H.	
WATER MH	
WATER VALVE	
WATER METER	
EXISTING LIGHT POLE	
UNMARKED MH	
ADA RAMP	
HANDHOLE	
COMM. MH	
GAS VALVE	
CROSSWALK SIGNAL	

BORE/TRENCH PROFILE



LEGEND	
PROPOSED TRENCH	
PROPOSED BORE	
EXISTING DUCT	

PROJECT: CAP0008293

NICHOLS HILL, OK

CLARIFICATION NO.	QUANTITY

DATE: 01/30/2024

ENGINEER:

DRAWN BY:

REVISIONS		
DATE	DESCRIPTION	INITIAL

SCALE

HORIZONTAL: NTS

VERTICAL: N/A

SHEET 009 OF 009

FILE: CAP0008293 - SRV0011816
1125_NW_63RD_ST

CAP0008293-SRV0011816

5 NW 63RD ST STE A 1ST FLOOR NICHOLS HILL OK 73

County: OKLAHOMA

Market/Exchange: NICHOLS HILL

Engineer: B JONES

Product Number: ETH0003697

Service Order Number: SO0033346

CAP Number: CAP0008293

SRV Number: SRV0011816

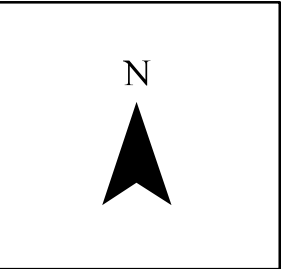
Pole Owner: OGE

Status: Proposed



CAP0008293-SRV0011816		
Sheet: 1 of 1		
Engineer:	B JONES	
Market/Exchange:	NICHOLS HILL	
Product Number:	ETH0003697	
CAP Number:	CAP0008293	
SRV Number:	SRV0011816	
Service Order:	SO0033346	
START @ UNDERGROUND SPLICE		
APPROX: 35.5370607, -97.5299508		
OP 6: SET NEW HH/ 450D FOSC		
OP 9: TERMINATE @ 12PP-SC		
* PLEASE REFERENCE SPLICE DOCS		
FOR ALL SPLICING DATA		

1 inch = 125 feet

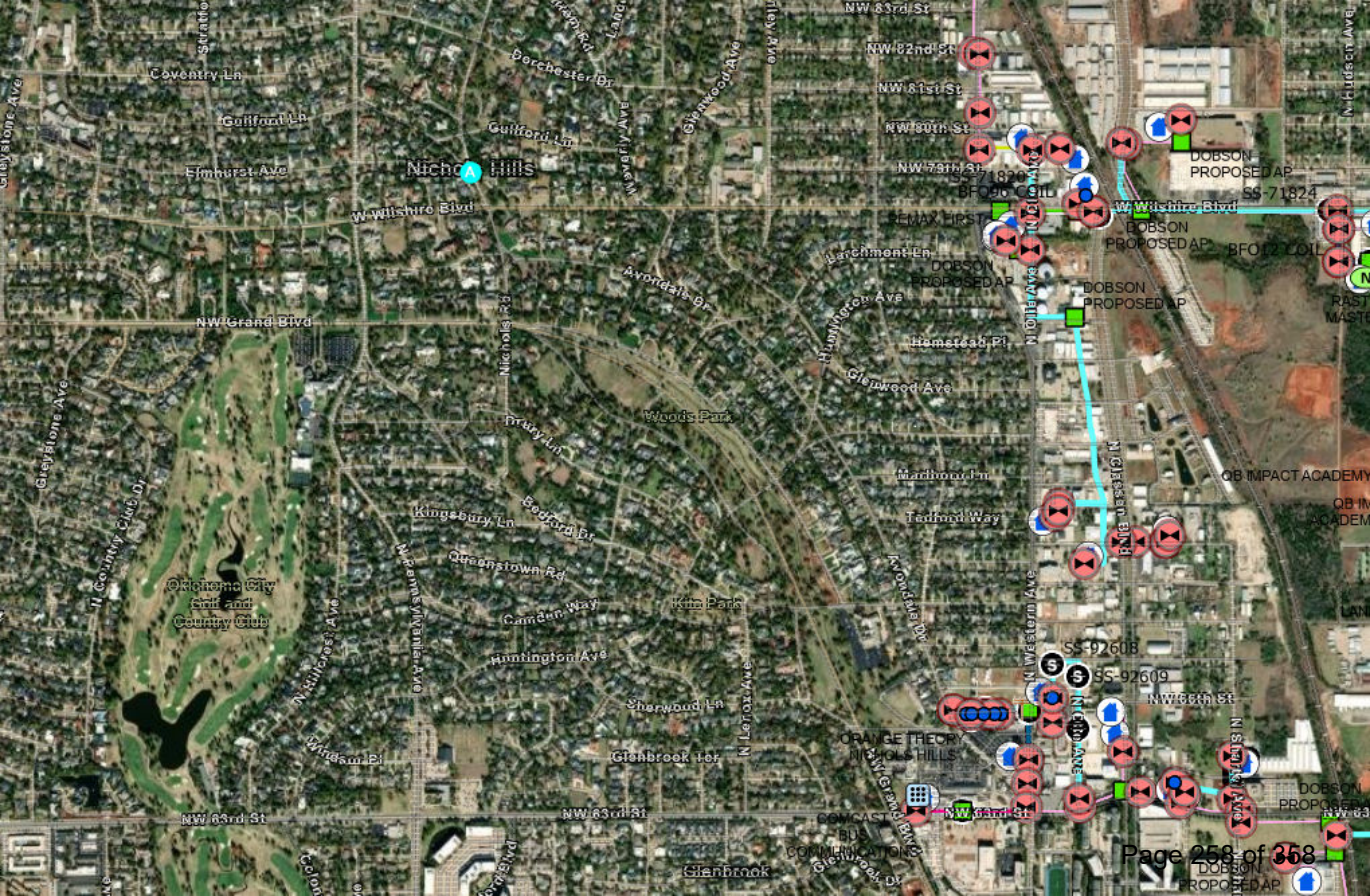


Description	1	2	3	4	5	6	7	8	9	51	52	53							Quantity Used
Engineering	1,210																		1,210
Permit Fees (ODOT/Others)	2																		2
Traffic Control	1																		1
BFO144		50		100															150
BFO144-I			620		440														1,060
BM60(1)(1.50)			620		440		150												1,210
BM2				1		1		1											3
BM53F				1				1											2
HH-MM				1		1													2
BFO24						100													100
BM53F-SP						1													1
FOSC450D						1													1
FOSCPLUG						1													1
FOSCTRAY						1													1
BFO24-I							150												150
HH-SM								1											1



**DOBSON EXISTING 432
FIBER**







CITY OF NICHOLS HILLS, OKLAHOMA
Application for Special Permit

Staff use only

Case # _____

Date filed _____

Fee receipt # _____

Completed applications and the required fee should be submitted to the Nichols Hills City Clerk, 6407 Avondale Drive, Nichols Hills, Oklahoma 73116.

This Application requires recommendation for approval by the Nichols Hills Planning Commission and approval of the Nichols Hills City Council.

Attach a separate sheet to provide complete answers if
necessary. Applicant's name: Christian K. Keesee

Mailing address: 1800 W Wilshire Blvd, Nichols Hills, 73116

Telephone number(s): 405-843-6892

Email address(es): jessestroope@yahoo.com

This is an application for: 2401 NW Grand Blv, Nichols Hills, 73116 Lot 10 Block 70

- ☒ Approval of a property use that is subject to review
☐ Approval of a property use that is not set out in the Code as a permitted use

District in which the subject property is located: 2401 NW Grand Blv, Nichols Hills, 73116 Lot 10 Block 70

Current use of the property: Lawn

Proposed use of the property: Cloud City art installation

This Application will be considered officially submitted and filed only after it is examined by the City Manager and found to have met the applicable requirements of the Code and those set out in this Application and after the applicable fee set out in the City Fee Schedule has been paid. At that time, the City Clerk will set the Application for hearing before the Nichols Hills Planning Commission and the Nichols Hills City Council. Applicant will be advised of the date and time for those hearings. It is highly recommended that applicant attend (or have a representative attend) the hearings and be prepared to answer questions.

The above statements in this Application and all attachments to it are true and correct.

Submitted and agreed to this 29th, day of February, 2024.

Signature: Christian K. Keesee

Print applicant's full legal name: Christian K. Keesee

Print signatory party's title if applicant is a legal entity: _____

CHRISTIAN KIRKPATRICK KEESEE

March 1, 2024

Dear Members of the Nichols Hills City Council and Planning Commission,

Thank you for your consideration of the installation of *Cloud City* by Tomas Saraceno on my private property at 2401 N.W. Grand Boulevard.

Leading to our presentation, an extensive amount of planning and work has taken place over the last 9 months to prepare for this installation.

During this time, we have constructed a new security fence and gate to prevent unwanted pedestrian and automobile traffic to the site. We have also provided general security to the property. This property connects to 1800 W. Wilshire Boulevard which has 24/7/365 presence as additional security. The new fence and gate are aesthetically pleasing and in concert with surrounding improvements in Nichols Hills. Security cameras will be installed to provide surveillance of the installation as well.

Please know that specifically trained docents from Oklahoma Contemporary will be in place to facilitate public and private showings of the artwork including the Nichols Hills Garden Tour. Landscaping has been installed to reduce visibility of the sculpture to passersby on Grand Avenue. We anticipate additional plantings to be installed to provide additional coverage, if necessary. Lastly, the old mirrored panels on the installation have been replaced with new anti-glare materials so as not to be bothersome to neighbors or create glare to traffic.

The last 12 years have brought many improvements to Nichols Hills. Our newly re-paved streets, new curbs, streetlights, and new sidewalks have been accentuated by new bike and pedestrian paths which have brought the quality of life for our citizens to a level - not thought of 20 years ago. And now, our parks have benches, gazebos, and artwork for public enjoyment. Nichols Hills' art inventory (in both public and private hands) continues to increase. Some is owned by the city, some privately - either way having this art in Nichols Hills makes it part of our community and only distinguishes and deepens who we are.

Today I am submitting the required documents pertaining to the special use permit required to install *Cloud City* at 2401 N. W. Grand Boulevard. I hope you will look favorably upon this request and know how appreciative I am to be part of the good work we are doing to make our community one of the most desirable in Oklahoma.

Kindly,



OWNERSHIP LIST

This is to certify that the following list of owners listing their address, reflects the names of persons or firms owning any property within 300FEET:

**NICHOLS HILLS ADDITION BLOCK 070, PT LOTS 10, 1 & 2 BEG SE/C LT 10
TH W 200FT N 335 FT NW 29.05 FT E 207.75 FT S 363 FT TO BEG.**

2400 GRAND BOULEVARD

**KELLY JOHN MICHAEL TRS
KELLY JOHN MICHAEL 1995 REV TRUST
2402 NW GRAND CIR
OKLAHOMA CITY, OK 73116**

LOT 1, BLK 1

**PHOENIX RE LLC
PO BOX 1295
OKLAHOMA CITY, OKLAHOMA 73101**

LOT 2, BLK 1

**JONES LARRY W SECOND AMENDED
REVISED & RESTATED 1993 REV TRUST
2407 NW GRAND CT
NICHOLS HILLS, OK 73116**

LOT 26, BLK 2

**ROSS MARY LILLIAN REV TRUST
2405 GRAND CT
NICHOLS HILLS, OK 73116**

LOT 27, BLK 2

**HALL BROOKS JR & CAROLE B TRS
HALL BROOKS JR & CAROLE REV TRUST
9225 LAKE HEFNER PKWY STE 200
OKLAHOMA CITY, OK 73120**

LOT 28, BLK 2

**JARRARD JENNIFER LEE
REV TRUST
2401NW GRAND CT
NICHOLS HILLS, OK 73116**

LOT 29, BLK 2

**2400 GRAND BOULEVARD LLC
C/O BILL SNIPES
2433 NW GRAND CIRCLE
NICHOLS HILLS, OK 73116**

COMMON AREAS D&E

NICHOLS HILLS

**COX KATHRN D
COX LOUIS H ANDRES
1710 W WILSHIRE BLVD
NICHOLS HILLS, OK 73116**

LOT 5, BLK 37

**FONTANA I LLC
5100 N CLASSEN BLVD STE 620
OKLAHOMA CITY, OK 73118**

LOT 6, BLK 37

**KEESEEE CHRISTIAN TRS
KEESEEE CHRISTIAN K REV TRUST
1800 W WILSHIRE BLVD
NICHOLS HILLS, OK 73116**

PT LOT 1, 2 & 10, BLK 70

**TOURIAN FAMILY LIVING TRUST
1804 W WILSHIRE BLVD
NICHOLS HILLS, OK 73116**

**ALL LOT 3, PT LOTS 4, 7 & 8,
BLK 70**

**STEVENS QUINCY O & PATTY K TRS
STEVENS QUINCY O & PATTY K LIV TRUST
7608 DORSET DR
NICHOLS HILLS, OK 73116**

PT LOTS 7 & 8, BLK

**NANDA RAM S REV TRUST
7600 DORSET DR
NICHOLS HILLS, OK 73116**

PT LOTS 8 & 9, BLK 70

**NANDA SUMIT & SUMEETA
2311NW GRAND BLVD
NICHOLS HILLS, OK 73116**

PT LOT 9, BLK 70

**NANDA SUMEETA & SUMIT CO TRS
2311NW GRAND BLVD
NICHOLS HILLS, OK 73116**

LOT 11, BLK 70

**NADA TRUST
2419 NW GRAND BLVD
NICHOLS HILLS, OK 73116**

PT LOT 1, BLK 71

**DUNN MICHAEL E & AMY S
7601 DORSET DR
NICHOLS HILLS, OK 73116**

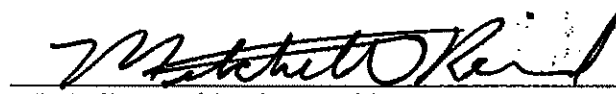
PT LOT 1, BLK 71

This is to certify that the foregoing list of owners listing their address, reflects the names of persons or firms owning any property within the legal description on the front page as shown by the current year's tax rolls in the office of the Oklahoma County Treasurer, and was prepared by The Oklahoma City Abstract & Title Co. this 29th day of February, 2024.

ATTEST:

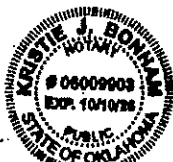
THE OKLAHOMA CITY ABSTRACT & TITLE CO.

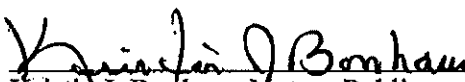

Jayn Dolan
Asst. Secretary


Mitchell D. Reid, Vice President

On this 29th day of February, 2024, before me, the undersigned Notary Public in and for the County and State aforesaid, personally appeared Mitchell Reid, to me known to be the identical person who signed the name of the maker thereof to the within and foregoing instrument as its Vice President and acknowledged to me that he executed the same as his free and voluntary act and deed, and as the free and voluntary act and deed of said corporation, for the uses and purposes therein set forth.

Given under my hand and seal the day and year last above written.




Kristie J. Bonham, Notary Public

My Commission Expires:
My Commission Number:
Reference #2401078











March 22, 2024

To the members of the Nichols Hills Planning Commission, City Council and Shane Pate

We feel the present zoning rules for lots our size on Coventry Lane need to be revised.

Our suggestions are as follows:

*On non corner lots only a two car garage should be allowed facing the street. A third garage could be allowed as long as it faces away from the street.

*No structure should be more than 26 feet in height (instead of the current 32 foot limit).

*The present setback limits on property lines should be increased from 10 to 20 feet for a two story structure.

Please let us know if we may attend at the April 2nd Planning Commission meeting and/or the April on April 9th.

Suzy and Chip Morgan
1802 Coventry Lane

suzy-morgan@omrf.org
405-250-9129

April 2, 2024

on March 22, 2024 we sent a request to:

To the members of the Nichols Hills Planning Commission, City Council and Shane Pate

We feel the present zoning rules for lots our size on Coventry Lane desperately need to be revised.

Our suggestions are as follows:

*On non corner lots only a two car garage should be allowed facing the street. A third garage could be allowed as long as it faces away from the street.

*No structure should be more than 26 feet in height (instead of the current 32 foot limit and the lot size MUST be carefully considered).

*The present setback limits on property lines should be increased from 10 to 20 feet for a two story structure (to allow daylight between the two homes)

*Code Enforcement should check often enough to be certain that trees left in the plans should not be cleared for the sake of convenience - are we going to end up without any good sized trees in our city?

We would like to share some facts about the size of some new 2 story homes on our block:

The two former largest homes which were the first 2 story homes on Coventry are at 1801 and 1807 and each lot measures .48 and .46 acres respectively each having been built in 1990

The third 2 Story home on Coventry at 1817 was built 8 years ago on .31 acres

Across the street at 1816 was next in 2022 and on .33 acres

Next door to that at 1812 is on .40 acres and fortunately not nearly as tall as any of the others

Did you know that the smallest lots on Coventry are .27 acres which is only about one half the size of the two largest lots?

According to rethority.com on 1-15-2024 the traditional height of a 2 story house is 18 - 20 feet tall rather than 26 or 32 feet.

If only all people would do the right thing, respect each other and each others' property we wouldn't need to ask for your help now.

Has Nichols Hills evolved to the point where the architects, builders and buyers always have the final word as opposed to the current and long time residents? If so, we will lose the integrity of what our city has been since it's beginning in 1928.

Suzy and Chip Morgan
1802 Coventry Lane
suzy-morgan@omrf.org
405-250-9129

Dear Members of the Planning Commission,

At the Building Commission meeting on March 19, 2024, seven residents of Coventry Lane and one resident of Guilford Lane spoke opposing the plans for the proposed house at 1804 Coventry Lane. The concerns focused on the proposed three-car garage fronting Coventry and the height of the proposed house. A decision by the Building Commission was postponed until the commission's next meeting on April 16.

The plans show the proposed house in relation to the adjacent homes on either side. Attached is a rendering of the proposed house showing the two neighboring houses. The proposed house dwarfs the neighboring houses. The proposed plans show only one inch to spare before exceeding the height allowances. While the commission may not be willing to change height allowances at this time, perhaps it is something to address in the future. Particularly when most of the neighboring houses are dwarfed by this type of construction.

The three-car garage fronting Coventry dominates the house and is inconsistent with the architecture of the homes in the neighborhood. Attached are copies of the drawings submitted in the proposed plans. The garages comprise half of the facade and the concrete driveway covers half of the front yard. Even the recent home builds with garages facing Coventry only have two-car garages, which is consistent with the neighborhood. Recent new home builds on neighboring streets are also consistent with having two-car garages as opposed to three.

If this three-car garage is approved, it will open the floodgates for other builders to ignore the integrity of the neighborhood and build three-car garages that overpower the front of the homes. Grass lawns will be replaced with additional concrete.

Perhaps a change to zoning ordinances is in order which would only allow two-car garages to face the primary street. Three-car garages could continue to be allowed if they face the side street or are on the back of the house. In addition, tandem garages, with space to park an additional car in front of another or for storage, could continue to be allowed.

Time is of the essence to put a new zoning ordinance in place. The decision by the Building Commission for 1804 Coventry Lane was postponed until the commission's next meeting on April 16. I urge you to make a change to the zoning ordinances in advance of this meeting.

Thank you for allowing us to voice our concerns.



Carol Goetzinger
1729 Coventry Lane



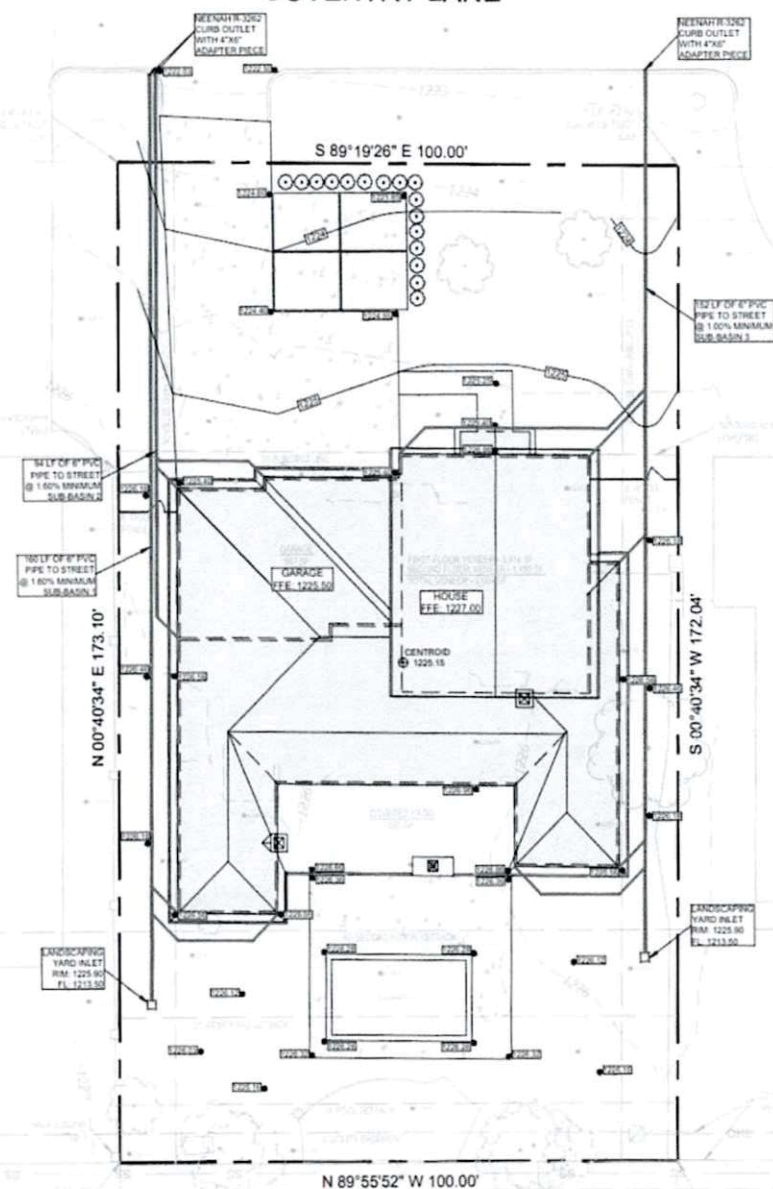
Linda Durbin
1826 Coventry Lane



Will and Linda Clark
1830 Coventry Lane

Attachment: BC-2024-09 (7188 - Certificate of Approval Application - 1894 Cowcountry Lane)

COVENTRY LANE



- [illegible]

- [illegible]

TOTAL LOT AREA	TOTAL ASPHALT/PAVEMENT AREA PRE CONSTRUCTION	TOTAL ASPHALT/PAVEMENT AREA POST CONSTRUCTION	INCREASED RUNOFF C VALUE AREA (S I - 100 R)	INCREASED 100 YEAR RUNOFF
17207 SF	6043 SF	9331 SF	3288 SF	0.26 CFS

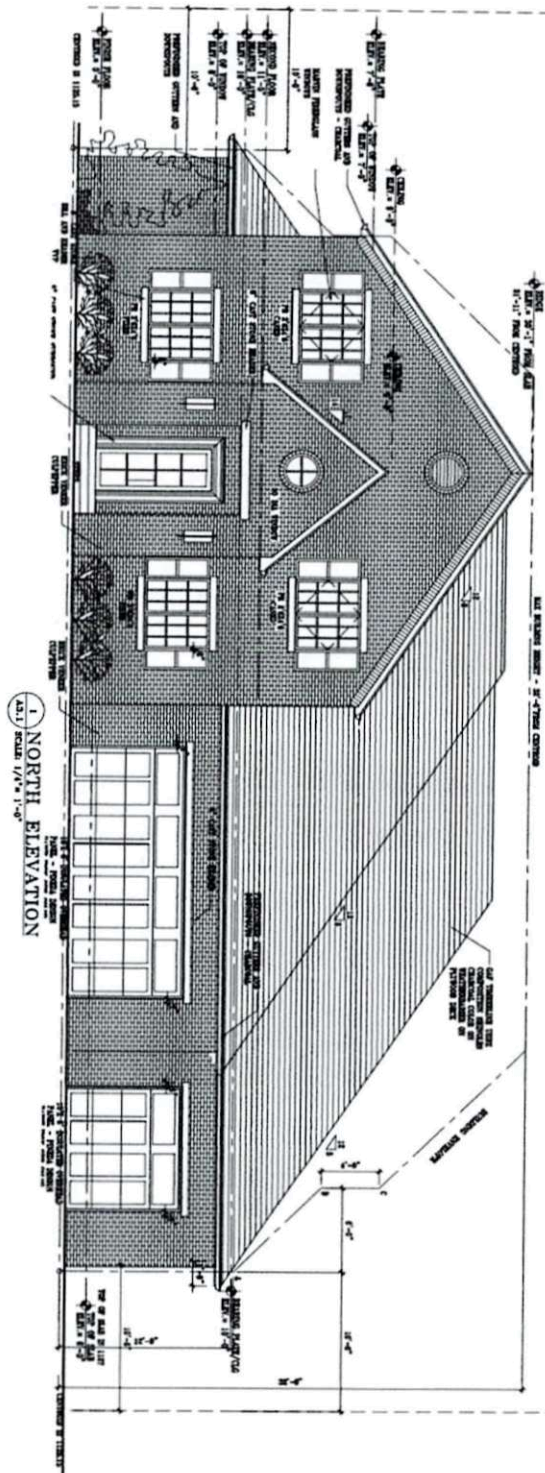
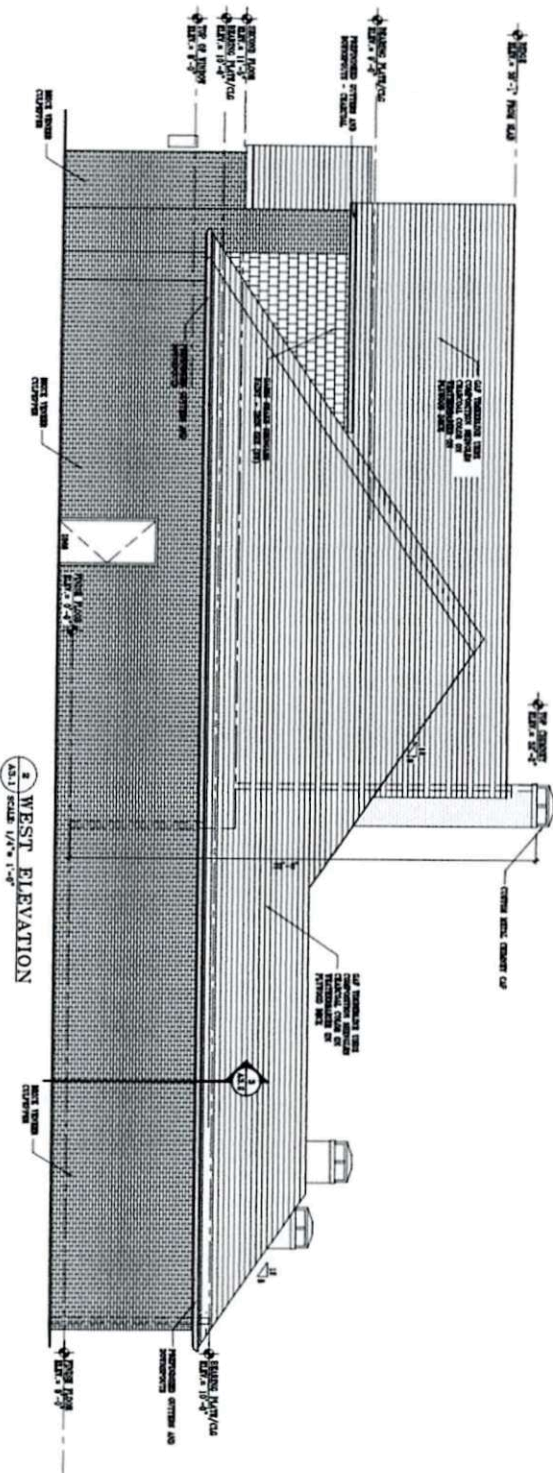
STORMWATER RUNOFF			
STORM EVENT	SUB-BASIN 1	SUB-BASIN 2	SUB-BASIN 3
AREA (Captured by pipes)	0.079 AC	0.037 AC	0.077 AC
T ₀	5 MIN	5 MIN	5 MIN
C VALUE	0.90	0.90	0.90
INTENSITY	8.47 IN/Hr	8.47 IN/Hr	8.47 IN/Hr
100 YEAR	0.462 CFS	0.262 CFS	0.567 CFS
8" PFG @ 1.0%	0.713 CFS	0.713 CFS	0.713 CFS



NORTH

CONSTRUCTION PLANS FOR
1804 COVENTRY LANE
NICHOLS HILLS
OKLAHOMA CITY, OK 73120
GRADING AND DRAINAGE PLAN

PLAN DATE		
2/16/2024		
DESIGN	CHECK	APPROVE
ADD	ADD	ADD
PROJECT NO.		
24-032		
SHEET NO.		
C1.0		



Nichols Hills City Code – as adopted through April 2, 2024

Sec. 50-49. R-1-75 Single-Family Residential District.

(a) **General description.** The R-1-75 Single-Family Residential District is intended to protect the character and integrity of established Single-Family Residential areas. The principal permitted Use is the Single-Family home on a moderately-sized Lot. The standards in this Section reflect the existing pattern, style, and quality of Development in the Zoning District and should be an aid in protecting the area from encroachment of large homes with minimal open space being constructed on small Lots.

(b) **Permitted uses.**

- (1) Single-Family Dwelling.
- (2) Park or open space owned by the City.

(c) **Conditional Uses.**

- (1) The following are Conditional Uses in the R-1-75 Single-Family Residential District.
 - a. Accessory Buildings, Accessory Structures, and Accessory Uses which are subject to Division 6 of this Article and the following:
 1. No Accessory Building, Accessory Structure or Accessory Use shall be located in front of the Main Building, except Fences, walls, flag poles, fountains not exceeding 56 inches in height, and other types of Accessory Structures that are allowed to be located in the Front Yard, as permitted in this Chapter; provided that, where a Lot with a Main Building has been combined with an abutting or adjacent vacant Lot, in no case shall any Accessory Building, Accessory Structure or Accessory Use on what was the vacant Lot be located in front of the Main Building on any abutting or adjacent Lot.
 2. No Accessory Building, Accessory Structure or Accessory Use shall exceed the height of the Main Building.
 3. Accessory Buildings, Accessory Structures, and Accessory Uses shall be included in the Lot Coverage calculations, unless expressly excluded by Division 6 of this Article, and are subject to the Development Regulations of this District.
 4. No Accessory Building, Accessory Structure or Accessory Use shall have living or conditioned space above the ten-foot plate height.

- b. Accessory Signs are subject to Division 10 of this Article and City Sign Regulations.

(d) *Uses Subject to Review.* None.

(e) *Development Regulations.*

(1) General.

- a. In no case shall a Main Building, Accessory Building, Accessory Structure or Accessory Use be located over a utility Easement.
- b. Roofs shall be permitted to overhang two feet into required Yard Setback areas.

(2) Front Yard Setback: 25 feet from the front Property Line or Building Setback Line established on the Subdivision plat filed of Record, whichever is greater, provided that:

- a. Where a Building Setback Line greater than the Setback required above has been established by existing Structures occupying 60 percent or more of the frontage on a block, all new construction shall be within this existing Setback Line, regardless of the Code requirement or private Subdivision requirements that differ from said existing Setback.
- b. A Porch or Porte Cochere as defined in this Chapter shall be permitted to extend not more than ten feet in front of the required Front Yard Setback Line.

(3) Side Yard Setback.

- a. The Main Building shall have a minimum Setback from all side Property Lines as follows:
 - 1. A minimum of six feet or ten percent of the Lot Width, whichever is greater.
 - 2. Lots abutting a Street shall have a Setback of 15 feet on the side abutting the Street.
- b. Accessory Buildings, Accessory Structures or Accessory Uses less than 14 feet in height: six feet.

- c. Accessory Buildings, Accessory Structures or Accessory Uses 14 feet or more in height: six feet, plus one foot for each full foot of additional height greater than 14 feet.
 - d. Chimneys or fireplaces shall be permitted to encroach two feet into the required Side Yard on one side of the Building only.
- (4) Rear Yard Setback.
- a. The Main Building shall be set back from the rear Property Line as follows: The first floor of the Main Building shall have a minimum Rear Yard Setback of 25 feet, and the second floor of the Main Building shall have a minimum Rear Yard Setback of 40 feet.
 - b. Accessory Buildings, Accessory Structures or Accessory Uses shall be set back as follows:
 - 1. Accessory Buildings, Accessory Structures and Accessory Uses less than 14 feet in height: ten feet;
 - 2. Accessory Buildings, Accessory Structures and Accessory Uses 14 feet or more in height: ten feet, plus two feet for each full foot of additional height greater than 14 feet.
 - c. Chimneys or fireplaces shall be permitted to encroach two feet into the required Rear Yard.
- (5) Minimum Lot size: None.
- (6) Minimum Lot Width at front Building Line: 60 feet.
- (7) Lot Coverage and Floor Area Ratio. Maximum size and bulk of all permitted Structures shall be based on the following two criteria, neither of which shall be exceeded:
- a. *Lot Coverage.* Defined Structures shall cover no more than 65 percent of the Lot Area within the Setback Lines established in this District.
 - b. *Floor Area Ratio.* Floor Area Ratio shall not exceed 0.6.
- (8) Maximum Height.
- a. *Accessory Buildings, Accessory Structures or Accessory Uses:* 22 feet.

1. Accessory Buildings will have a ten-foot maximum plate height measured from finished floor.
 2. The finished floor shall be permitted to be one foot above undisturbed surrounding grade. Anything higher than one foot shall be subtracted from the ten-foot plate height.
- b. *No build envelope.* No Accessory Building, Accessory Structure or Accessory Use is permitted within "no build" areas created as follows:
1. Establish a point at the side, and Rear Yard Setbacks, at the finished floor level then move vertically up ten feet to points "A."
 2. At points "A" a 45-degree angle will be drawn to the point where it intersects with the maximum Building Height which is point "B."
 3. Connect points "A" and "B" to delineate a "no build" area on every side of the Structure.
- c. *Maximum Building Height* is determined by the width of the Lot at the front Setback Lines as follows:
1. Lots with less than 100-foot frontage at the front Setback Line will have a 31-foot maximum height level.
 2. Lots with 100-foot frontage or greater but less than or equal to 125 feet at the front Setback Line will have a 32-foot maximum height level.
 3. Lots greater than 125 feet at the front of the Setback Line will have a 33-foot maximum height level.
 4. No Main Building shall exceed 16 feet in height within 40 feet of the Rear Property Line except on Corner Lots.

(9) No-Build Vertical Envelopes.

- a. *Single step-back required where Main Building is set back 15 feet or more.* Where the Main Building is set back 15 feet or more from the side Property Line, the Main Building must have a single step-back No Build Vertical Envelope.
1. *Determining the No-Build Vertical Envelope.* Where the Main Building is set back 15 feet or more from the side Property Line, no portion of a Main Building is permitted within a No-Build Vertical Envelope. Specifically, that side of a Building must have a single step-

back No-Build Vertical Envelope, the size and location of which are determined as follows:

- (i) Establish the point at which the Building is set back, at the Centroid level, then move vertically up 22 feet to point "A."
- (ii) At point "A," a 45-degree angle will be drawn to the point where it intersects a horizontal line drawn at the maximum Building Height. This point will be point "B."
- (iii) Connect points "A" and "B" to delineate a No-Build Vertical Envelope on that side of the Building.

2. *Exceptions for Side Yard gables and dormers.* On a sidewall or roof section that faces a Side Yard, a gable or dormers may be added that do not exceed 20 percent of the length of the sidewall measured at finished floor level. The dormer or gable length will be measured at the 22-foot plate height level.

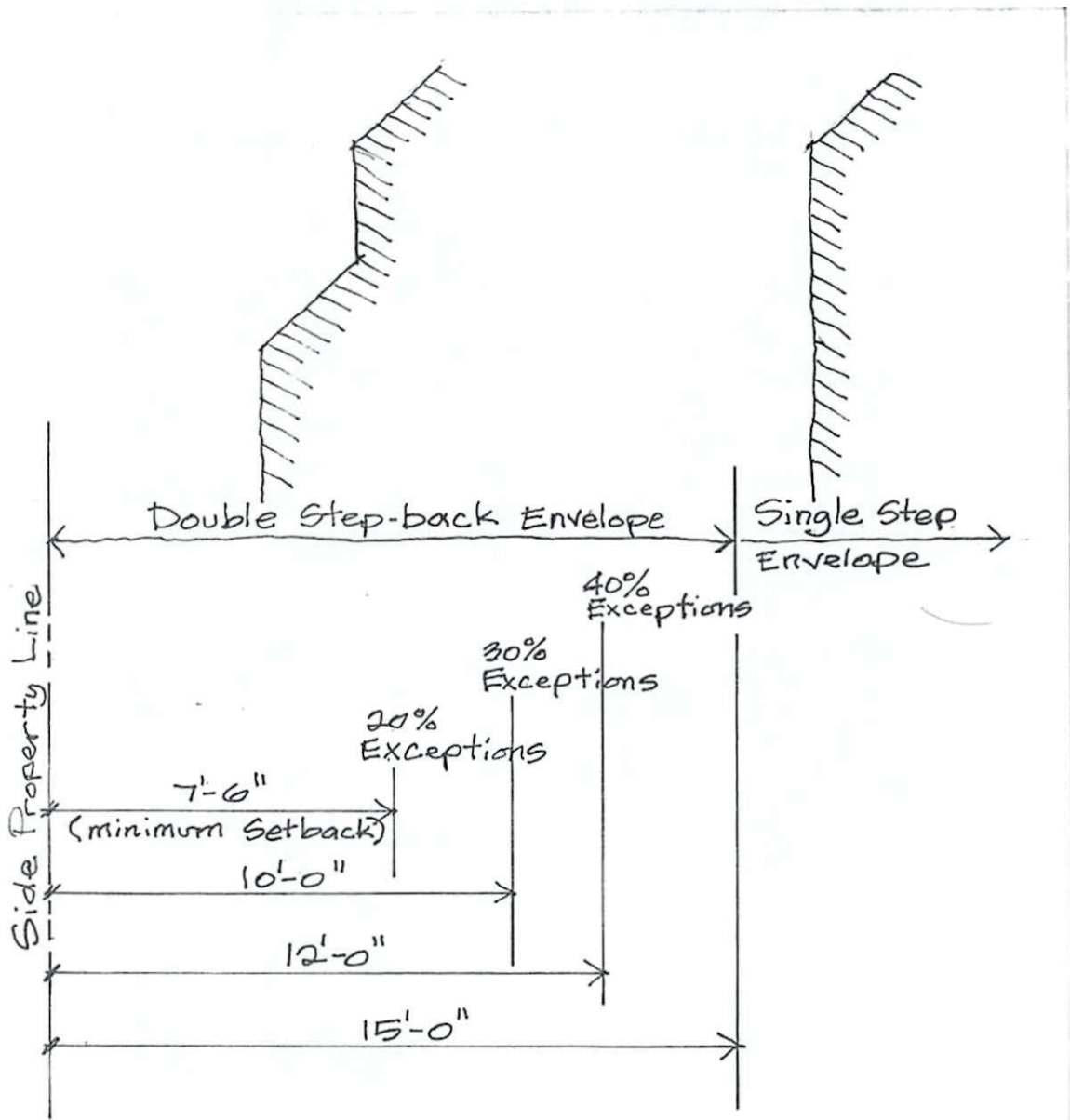
Example: a 60-foot-long side wall may have a dormer or gable that measures 12 feet long at the 22-foot plate height level.

3. *Depiction.* The single step-back No-Build Vertical Envelope required where the Main Building is set back 15 feet or more from the side Property Line in the R-1-75 Residential District and the exceptions to it are depicted in subsection (e)(9)c of this Section.
- b. *Double step-back required where Main Building is set back less than 15 feet.* Where the Main Building is set back less than 15 feet from the side Property Line, the Main Building must have a double step-back No Build Vertical Envelope.
1. *Determining the No-Build Vertical Envelope.* Where the Main Building is set back less than 15 feet from the side Property Line, no portion of a Main Building is permitted within a No-Build Vertical Envelope. Specifically, that side of a Building must have a double step-back No-Build Vertical Envelope, the size and location of which are determined as follows:
 - (i) Establish the point at which the Building is set back, at the Centroid level, then move vertically up 12 feet to point "A."
 - (ii) At point "A," a 45-degree angle will be drawn to the point where it intersects a vertical line offset from the point at which the Building is set back, a distance of six feet. This point will be point "B."

- (iii) From point "B," extend vertically four feet. This point will be point "C."
 - (iv) At point "C," a 45-degree angle will be drawn to the point where it intersects with the maximum Building Height, which will be point "D."
 - (v) Connect points "A," "B," "C," and "D" to delineate a No-Build Vertical Envelope on that side of the Building.
2. *Exceptions for Side Yard gables and dormers.* On a sidewall or roof section that faces a Side Yard, the No-Build Vertical Envelope does not limit the length of wall that:
- (i) Does not exceed 20 percent of the length of the sidewall where the Building is constructed not less than seven feet six inches from the side Property Line;
 - (ii) Does not exceed 30 percent of the length of the sidewall where the Building is constructed not less than ten feet from the side Property Line; or
 - (iii) Does not exceed 40 percent of the length of the sidewall where the Building is constructed not less than 12 feet from the side Property Line.
- The length of the sidewall will be measured at the finished floor level. Example: A 60-foot-long side wall may have a length of wall with no limit from the No-Build Vertical Envelope that measures 18 feet long if the Building is ten feet from the Property Line.
3. *Exception for single-Story gable walls.* There will not be a No-Build Vertical Envelope on a single-Story gable wall with a maximum plate line height of 12 feet.
4. *Depiction.* The double step-back No-Build Vertical Envelope required where the Main Building is set back less than 15 feet from the side Property Line in the R-1-75 Single Family Residential District and the exceptions to it are depicted in subsection (e)(9)c of this Section.
- c. The No-Build Vertical Envelope requirements in the R-1-75 Single Family Residential District and the exceptions to them are depicted as follows:

R-1-75 District





R-1-75 Setback Depictions

- (10) Perimeter Fences and walls. Perimeter Fences and walls shall be subject to provisions of Chapter 8.
- (11) Second Story decks or patios. All second Story decks or patios are subject to second Story Main Building regulations.
- (12) Combined Lots. When two Lots are combined the Side Yard Setbacks are doubled, except when Lots are no more than 20 feet in width.
- (13) Separation of Accessory Buildings, Accessory Structures, and Accessory Uses from Main Building. Accessory Buildings, Accessory Structures, and Accessory Uses must have a minimum separation of ten feet from the Main Building.

(Code 1992, § 25-23; Code 2013, § 50-49; Ord. No. 803, § 2, 11-17-1998; Ord. No. 807, § 4, 4-13-1999; Ord. No. 858, § 3, 3-11-2003; Ord. No. 861, § 3, 3-11-2003; Ord. No. 871, § 3, 12-9-2003; Ord. No. 892, § 2, 12-12-2006; Ord. No. 911, § 1, 6-10-2008; Ord. No. 912, § 1, 8-12-2008; Ord. No. 921, § 1, 4-14-2009; Ord. No. 947, § 1, 6-14-2011; Ord. No. 1026, § 3, 11-12-2014; Ord. No. 1073, § 3, 5-10-2016; Ord. No. 1096, § 4, 4-11-2017; Ord. No. 1123, § 1, 3-13-2018; Ord. No. 1200, § 4, 12-14-2021; Ord. No. 1224, § 4, 2-14-2023; Ord. No. 1226, § 6, 3-14-2023)

April 1, 2024

City of Nichols Hills
Planning & Zoning
6407 Avondale Drive
Nichols Hills, OK 73116

Attn: Mr. Shane Pate

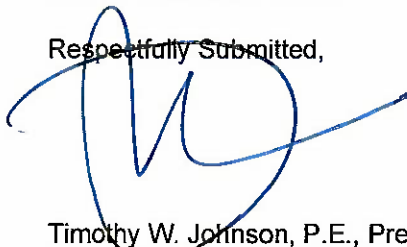
RE: 1203 Sherwood PUD: Request for Continuance

Dear Mr. Pate:

We are requesting a continuance of the hearing for the abovementioned Planning Commission case. We ask for a one-month continuance of this item from **April 2, 2024 to May 7, 2024**.

Thank you for your consideration in this matter. Should you have any questions or comments, please feel free to contact this office.

Respectfully Submitted,



Timothy W. Johnson, P.E., President
JOHNSON & ASSOCIATES

cc: Mark W. Zitzow, AICP, Johnson & Associates
5650 000/PUD

**THE CITY OF NICHOLS HILLS
PLANNED UNIT DEVELOPMENT**

**PUD MASTER DESIGN STATEMENT FOR
1203 Sherwood Lane**

March 6, 2024

Property Owner:

Chesapeake Land Development, LLC
PO Box 54853
Oklahoma City, OK 73154

Prepared by:

Johnson & Associates
1 East Sheridan, Suite 200
Oklahoma City, OK 73104
(405) 235-8075
mzitzow@jaokc.com

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1.0 INTRODUCTION:

The Planned Unit Development (PUD) of 1203 Sherwood Lane, consisting of approximately 3.9039 acres are located within the SE/4 of Section 5, Township 12 N, Range 3 W, of the Indian Meridian, Oklahoma County, Oklahoma.

2.0 LEGAL DESCRIPTION:

The legal description of the property comprising this PUD is described in Exhibit A, attached, and is made a part of this Master Design Statement.

3.0 OWNER/DEVELOPER:

The owner of the property described in Section 2.0 is Chesapeake Land Development, LLC. Johnson & Associates prepared this PUD document.

4.0 SITE AND SURROUNDING AREA:

The subject property is located at 1203 Sherwood Lane. The property is currently zoned as U-4, Church. The subject property is vacant and includes existing parking spots and a drive.

North: North of the subject site is zoned and developed as U-4, Church and R-2 Two-Family Residential.

East: East of the subject site is zoned and developed as R-2 Two-Family Residential and C-1, Office.

South: Immediately south of the subject site is Sherwood Lane. Beyond is zoned and developed as R-3, Multi-Family Residential and C-2, Retail Business. This area is also within the Town Center Overlay

West: West of the subject site is part of a public park abutting Grand Boulevard. Beyond is zoned and developed as R-1-75 Single Family Residential.

5.0 PHYSICAL CHARACTERISTICS:

The subject property generally slopes to the west and has minimal tree cover. The property is not within the 100-year or 500-year FEMA Floodplain. There is a small portion of the southwest corner of the site within the FEMA Floodway.

6.0 CONCEPT:

It is the developer's intent to develop the subject property as single family residential comprised of four (4) lots which are between 0.72 – 0.78 acres in size. This low-impact, upscale residential PUD will complement the surrounding residential developments by bringing much needed new residential housing to the area. Its close proximity to the commercial areas makes this a desirable tract of land primed for infill development.

By modifying the existing zoning requirements, the design statement and exhibits that constitute this Planned Unit Development will provide the developer with the flexibility desired to develop the site in a way that compliments the surrounding development.

6.1 DEVELOPMENT AND SUBDIVISION VARIATIONS

The following represents variations to the R-1-75 Single-Family Residential District regulations within the City of Nichols Hills Zoning Ordinance, as amended, to be made part of this PUD:

- Sec. 50-49.b Permitted Uses:
 - The R-1-75 zoning district outright permits the Single-Family Dwelling use and the Park or Open Space Owned by The City use. The only use permitted within this PUD is the Single-Family Dwelling use.
- Sec. 50-49.e.3 Side Yard Setback:
 - A.1. The R-1-75 zoning district requires side yard setbacks for the main building to be a minimum of six feet or ten percent of the lot width, whichever is greater. This PUD proposes a side yard setback of six feet, except for the lot sides that abut Sherwood Lane. For lot sides that abut the right-of-way, the side yard setback is proposed at 15 feet.
 - D. The R-1-75 zoning district permits chimneys or fireplaces to encroach two feet into the required side yard on one side of the building only. This PUD permits chimneys or fireplaces to encroach two feet into the side yard setback and does not limit said encroachment to one side of the building.
- Sec. 50-49.e.5 Minimum Lot Size:
 - The R-1-75 zoning district does not have a minimum lot size. This PUD proposes a minimum lot size of 0.6 acres or 26,000 SF. This proposed size is consistent with the proposed lots on the provided Exhibit B Conceptual Site Plan.
- Sec. 50-49.e.7 Lot Coverage and Floor Area Ratio:
 - A. The R-1-75 zoning district regulations require that defined structures cover no more than 65% of the lot area within the setback lines established within the district regulations. This PUD proposes the maximum lot coverage be 65% of the total lot area. The PUD proposes no amendments to the floor area ratio requirements in the zoning ordinance.
- Sec. 50-49.e.8 Maximum Building Height
 - C. The R-1-75 zoning district requires the height of the main building be determined by the width of the lot at the front property line and limits main building heights to 16 feet within 40 feet of the rear lot line. Due to varying lot width that would have resulted in various height limits for each lot, this PUD proposes the maximum height for structures be 35 feet and does not include a height limitation within a certain distance of the rear lot line.

7.0 SERVICE AVAILABILITY:

7.1 STREETS

Access to this PUD shall be from Sherwood Lane.

7.2 SANITARY SEWER

Sanitary Sewer shall be provided by public sewer lines currently serving the area. Future sanitary sewer connections shall be determined at the Final Plat stage. Said future connections shall be in conformance with the City of Nichols Hills Municipal Code, requirements and design criteria, as amended.

7.3 WATER

Water facilities for this property will be provided by public water lines currently serving the area. Future water line connections shall be determined at the Final Plat stage. Said future connections shall be in conformance with the City of Nichols Hills Municipal Code, requirements and design criteria, as amended.

7.4 FIRE PROTECTION

The Nichols Hills Fire Station is located at 6407 Avondale Drive and is approximately 0.2 miles southeast of this PUD development.

One (1) fire hydrant shall be required within the PUD to serve the proposed residential development.

7.5 GAS SERVICE, ELECTRICAL SERVICE, AND TELEPHONE SERVICE

Proper coordination with the various utility companies will be made in conjunction with this development.

7.7 DRAINAGE

The property within this Planned Unit Development is not within the FEMA (100-year) flood plain. The general location of the FEMA (100-year) flood plain is delineated on the Master Development Plan, just west of the site.

7.8 2020 COMPREHENSIVE PLAN

The comprehensive Plan for the City of Nichols Hills promotes the development of a variety of residential styles and seeks to maintain the neighborhood characteristics of the City. The intent of the proposed residential development mirrors this goal.

8.0 SPECIAL DEVELOPMENT REGULATIONS:

The following Special Development Regulations and/or limitations are placed upon the development of the PUD. Planning and zoning regulations will be those which are in effect at the time of development of this PUD, provided, however, that the density and or intensity of the PUD shall not be increased. Development is when a permit is issued for any construction or addition to any structure on a development tract. Certain zoning districts are referred to as a part of the Special Development Regulations of this PUD. For purposes of interpretation of these Special Development Regulations, the operative and controlling language and regulations of such zoning districts shall be the language and regulations applicable to the referenced zoning districts as contained in the City of Nichols Hills's Planning and Zoning Code as such exists at the time of development of this PUD. In the event of conflict between provisions of this PUD and any of the provisions of the Nichols Hills Municipal Code, as amended, in effect at the time a permit is applied for with respect to any lot, block, tract and/or parcel of land subject to this PUD, the provisions of the Code shall prevail and be controlling; provided however, that in the event of a conflict between the Special Use and Development Regulations specifically negotiated as a part of this PUD and the provisions of the Code in effect at the time a permit is applied for with respect to any lot, block, tract and/or parcel of land subject to this PUD, such Special Use and Development Regulations of this PUD shall prevail and be controlling.

8.1 USE AND DEVELOPMENT REGULATIONS

The use and development regulations of the R-1-75, Single-Family Residential District shall govern this PUD, except as herein modified.

The following uses shall be the only uses permitted within this PUD:

- Single-family dwelling

9.0 SPECIAL CONDITIONS:

The following special conditions shall be made a part of this PUD. The attached Exhibits B-F depict the below special conditions where applicable.

9.1 ARCHITECTURAL REGULATIONS

Exterior building wall finish on all structures, exclusive of windows and doors, shall consist of a minimum 70% brick, cast stone, stone, stucco, or other similar type finish. A maximum of 30% EIFS (Exterior Insulation Finish System) or architectural metal material shall be permitted. Exposed metal or exposed concrete block buildings shall not be permitted.

Due to the nature of the development, a total of two primary exterior wall finishes will be permitted within this PUD. Any materials not specifically listed above, but permitted within the Nichols Hills Municipal Code, as amended, shall be permitted within this PUD.

The provided Exhibit F is showcasing general aesthetic for homes. The lots within this PUD shall be subjected to the architectural review committee created through this development to ensure compatibility with Nichols Hills and the surrounding development.

The City of Nichols Hills shall have the ability to review final home placement on Lot 1 of the attached Exhibit B and screening material to ensure that proper attention to Grand Boulevard and the open spaces is maintained.

9.2 LANDSCAPING REGULATIONS

The subject site shall meet all requirements of the City of Nichols Hill's Landscaping Ordinance in place at the time of development. Planting locations and final planting choices may be subject to revisions but shall meet the minimum landscaping requirements of the code and be in general compliance with the provided Exhibit E.

Each Lot shall have a 20-foot landscape buffer along the rear of the lot. Within said buffer may be trees planted on a minimum of 25-foot centers.

9.3 LIGHTING REGULATIONS

The site lighting in this PUD shall be in accordance with the applicable section within the City of Nichols Hills Municipal Code, as amended.

9.4 SCREENING REGULATIONS

Screening shall be required along the exterior PUD boundaries. No less than a six-foot and no greater than an eight-foot-high sight proof screen shall be required along boundaries adjacent to residential uses. Said sight-proof screen may be constructed of stucco, brick, stone, wood, steel/iron and/or any combination thereof and shall be solid and opaque.

Exterior PUD boundary sight proof screen shall be subject to The Nichols Hills Planning Commission review and approval prior to issuance of a building permit.

9.5 PLATTING REGULATIONS

Platting shall be per the City of Nichols Hills Ordinances.

9.6 DRAINAGE REGULATIONS

Development of this parcel will comply with the City of Nichols Hills Municipal Code, as amended.

9.7 VEHICULAR ACCESS REGULATIONS

There shall be two entries designed as a boulevard (as depicted in Exhibit B) from Sherwood Lane in this PUD. Private drives may be permitted to individual lots such that they meet all codes and ordinances for spacing.

9.8 PARKING REGULATIONS

The number and design of all parking facilities in this PUD shall be in accordance with the Nichols Hills Municipal Code, as amended.

9.9 SIGNAGE REGULATIONS

Signage regulations shall be per the R-1-75, Single-Family Residential District.

9.10 ROOFING REGULATIONS

All structures in this PUD shall have Class C roofing or better.

9.11 PEDESTRIAN ACCESS/SIDEWALK REGULATIONS

Eight-foot-wide sidewalks shall be constructed along Sherwood Lane in conformance with the Nichols Hills Trails Master Plan. Said sidewalks shall be setback from the curb and shall be subject to the policies/procedures of the Public Works Department. All sidewalks shall be in place prior to any occupancy certificates being issued. An easement is depicted on Exhibit B to accommodate a future trail proposed along Sherwood Lane.

Internal sidewalks shall not be required within this PUD.

9.12 HEIGHT REGULATIONS

The maximum building height for structures within this PUD shall be 35 feet. Architectural elements shall be permitted to exceed the 35-foot maximum height.

Structures within this PUD shall adhere to the No Build Envelope regulations as outlined in the R-1-75, Single-Family Residential District regulations.

9.13 SETBACK REGULATIONS

The following setbacks shall govern primary structures within this PUD:

Front Yard: 25 feet
Side Yard: 6 feet; 15 feet for lots abutting Sherwood Lane, this shall only apply to the side of the lot abutting the street.
Rear Yard: 25 feet; the second floor of main structures shall have a minimum rear yard setback of 40 feet.

Roofs shall be permitted to overhang two feet into the required yard setback areas.

A porch or porte cochere shall be permitted to extend not more than ten (10) feet in front of the required front yard setback line.

Chimneys or fireplaces shall be permitted to encroach two (2) feet into the required side yard and rear yard setback.

9.14 LOT REGULATIONS

9.14.1 Minimum Lot Size

The minimum lot size within this PUD shall be 0.6 acres or 26,000 square feet.

9.14.2 Minimum Lot Width

The minimum lot width at the front building line shall be 60 feet.

9.14.3 Lot Coverage

The maximum lot coverage within this PUD shall be 65% of the total lot area and floor area ratio shall be per code.

9.14.4 Maximum Lot Count

The maximum number of lots permitted within this PUD shall be four (4).

9.15 PUBLIC IMPROVEMENTS

Public improvements shall be made by the developer throughout the PUD as required by the City of Nichols Hills Public Works Department or other City, County, or State Department or agency. All Local, State, and Federal ordinances as they shall apply to the site will be adhered to fully.

9.16 COMMON AREAS

Maintenance of the common areas in the development shall be the responsibility of the property owner or Property Owners Association. No structures, storage of material, grading, fill, or other obstructions, including fences, either temporary or permanent, that shall cause a blockage of flow or an adverse effect on the functioning of the storm water facility, shall be placed within the common areas intended for the use of conveyance of storm water, and/or drainage easements shown. Certain amenities such as, but not limited to, walks, benches, piers, and docks, shall be permitted if installed in a manner to meet the requirements specified above.

10.0 DEVELOPMENT SEQUENCE:

Developmental phasing shall be allowed as a part of the development of this PUD. Required traffic improvements shall be permitted to be constructed in conjunction with the phased development of this PUD, as approved by the City's Traffic Division. It is anticipated that upon the completion and approval of detailed engineering and architectural plans, construction for this project will take 24-36 months.

11.0 EXHIBITS:

The following exhibits are hereby attached and incorporated into this PUD. These exhibits are:

- A: Legal Description
- B: Conceptual Site Plan
- C: Surrounding Zoning Map
- D: Drainage Exhibit
- E: Master Landscape Plan
- F: Architectural Sampling

EXHIBIT "A"
LEGAL DESCRIPTION

Lots Twenty-three (23) through Twenty-seven (27) in Block Twenty-eight (28) and Block F in BUSINESS SECTION OF NICHOLS HILLS and vacated street abutting abstracted property adjudicated in Court Case #0-2004-2234 in Oklahoma County, Oklahoma, as shown by the recorded plat thereof.

Published in _____ on _____, 2024

ORDINANCE NO. _____

AN ORDINANCE REZONING AND REDISTRICTING LOTS 23 THROUGH 27, IN BLOCK 28, AND BLOCK F, AND A PORTION OF THE VACATED UNIMPROVED PLATTED PUBLIC STREET KNOWN AS "THE STRAND", ALL IN THE BUSINESS SECTION OF NICHOLS HILLS, OKLAHOMA COUNTY, OKLAHOMA (COLLECTIVELY THE "PROPERTY"), IN ACCORDANCE WITH THE PROVISIONS OF THE MASTER DESIGN STATEMENT FOR PUD-_____.

EMERGENCY ORDINANCE

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF NICHOLS HILLS, OKLAHOMA:

Section 1. The following described Property, located within in the City of Nichols Hills, Oklahoma, shall be and is hereby rezoned and redistricted in accordance with the provisions of the Master Design Statement for PUD-_____:

Lots Twenty-three (23) through Twenty-seven (27) in Block Twenty-eight (28) and Block F in BUSINESS SECTION OF NICHOLS HILLS and vacated street abutting abstracted property adjudicated in Court Case #0-2004-2234 in Oklahoma County, Oklahoma, as shown by the recorded plat thereof.

A site plan depicting the Property, marked as **Exhibit A**, is attached hereto and made a part hereof. The aforementioned description is identical to that provided by the Applicant in its Application in this matter and in the Special Warranty Deed in favor of the Applicant recorded June 28, 2007, in Book 10529, Page 349, in the office of the Oklahoma County Clerk. However, the aforementioned district court case #0-2004-2234 is actually identified as CJ-2004-2234 in the Oklahoma County Court Clerk's records. That action vacated a portion of The Strand, an unimproved platted public street located between Lots Twenty-three (23) through Twenty-seven (27) in Block Twenty-eight (28) and Block F, all in BUSINESS SECTION OF NICHOLS HILLS, Oklahoma County, Oklahoma, according to the Plat recorded in Book 23 of Plats, Page 72, in the office of the Oklahoma County Clerk. A copy of the Decree of Vacation in District Court Case No. CJ-2004-2234 was recorded April 30, 2004, in Book 9295, Page 1037, in the office of the Oklahoma County Clerk.

Section 2. All ordinances or parts of ordinances in conflict herewith are, to the extent of such conflict, hereby repealed.

Section 3. The provisions of this ordinance are severable and if any part or provision hereof shall be adjudged invalid by any court of competent jurisdiction, such adjudication shall not affect or impair any of the remaining parts or provisions hereof.

Section 4. EMERGENCY SECTION. WHEREAS, in the judgment of the Council it is necessary for the preservation of the peace, health, welfare and safety of the City of Nichols Hills, Oklahoma, and of the inhabitants thereof that the provisions of this ordinance be put into full force and effect immediately, and therefore an emergency is hereby declared to exist by reason whereof this ordinance shall take effect and be in full force from and after its passage as provided by law.

PASSED by the Council of the City of Nichols Hills, Oklahoma, on the ____ day of _____, 2024.

APPROVED by the Mayor of the City of Nichols Hills, Oklahoma, on the ____ day of _____, 2024.

ATTEST:

Mayor

City Clerk

Reviewed as to Form and Legality:

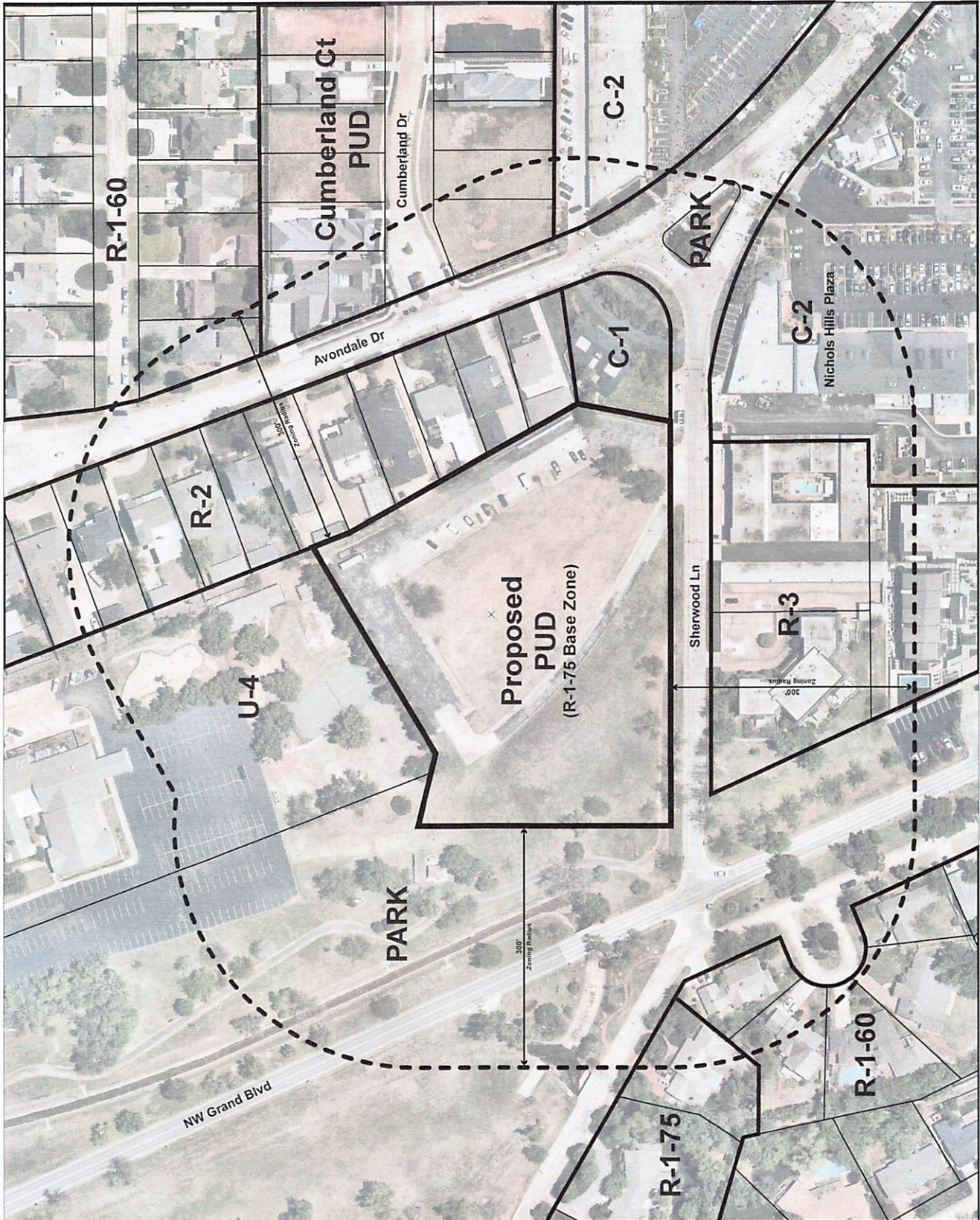
City Attorney



EXHIBIT A

1203 Sherwood Lane
PUD

JA JOHNSON & ASSOCIATES
Johnson & Associates
1 E. Sheridan Ave., Suite 200
Oklahoma City, OK 73104
Phone: (405) 234-1100
Fax: (405) 234-1101
www.jaok.com
11/16/23



November 14, 2023

City of Nichols Hills
Planning & Zoning
6407 Avondale Drive
Nichols Hills, OK 73116

Attention: Mr. Dillion Thompson

RE: 1203 Sherwood Lane: PUD Rezoning Submittal

Dear Mr. Thompson:

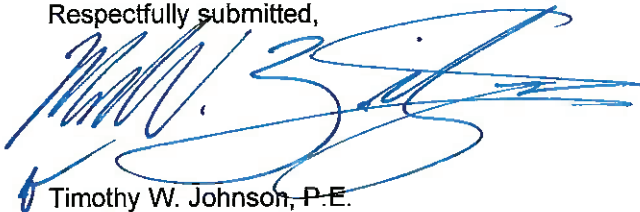
On behalf of the property owner, Chesapeake Land Development, LLC, we are submitting a request for a PUD application to be reviewed and recommended for approval by the Planning Commission. The subject property is located at 1203 Sherwood Lane in Nichols Hills. The site is currently zoned as U-4, Church and is vacant with existing parking and a drive. The proposed PUD, totaling +/-3.9039 acres, will consist of four single-family residential lots. The proposed PUD is appropriate and consistent with the surrounding development.

Please find attached the following submittal documents for the above referenced project:

- PUD Application
- Letter of Authorization
- Deed
- Legal Description
- 300-foot Radius Ownership Report
- Master Design Statement
- Conceptual Site Plan
- Surrounding Zoning Map
- Drainage Exhibit
- Filing Fee of \$750.00

Please review the following information for its completeness and place this application on the Planning Commission docket of **December 5, 2023**. Should you have any questions or comments, please feel free to contact this office.

Respectfully submitted,



Timothy W. Johnson, P.E.
JOHNSON & ASSOCIATES

TWJ/rw

Attachment(s)

cc: Mark W. Zitzow, AICP, J&A
[5650 000 / PUD]



CITY OF NICHOLS HILLS, OKLAHOMA
Application for the Rezoning of Property

Completed applications and the required fee should be submitted to the Nichols Hills City Clerk, 6407 Avondale Drive, Nichols Hills, Oklahoma 73116.

Staff use only

Case # _____

Date filed _____

Fee receipt # _____

Applicant is encouraged to consult Sec. 50-265 of the Nichols Hills City Code ("the Code") when completing this Application. For Planned Unit Development (PUD) applications, applicant is encouraged to consult Sec. 50-105 of the Code.

This Application requires recommendation for approval by the Nichols Hills Planning Commission and approval of the Nichols Hills City Council.

Attach a separate sheet to provide complete answers if necessary.

Applicant's name: Johnson & Associates on Behalf of Chesapeake Land Development, LLC

Mailing address: 1 E Sheridan Ave., Suite 200, Oklahoma City, OK 73104

Telephone number(s): (405) 235-8075

Email address(es): mzitzow@jaokc.com

Address or general location of property proposed for rezoning [if metes and bounds, please attach]:
1203 Sherwood Lane (Legal Description attached)

Current zoning classification of the property: U-4, Church

Requested zoning classification for the property: PUD (R-1-75, Single-Family base zoning)

Present use of the property: Vacant

Reason rezoning is requested: To permit the proposed 4-lot single family residential development.

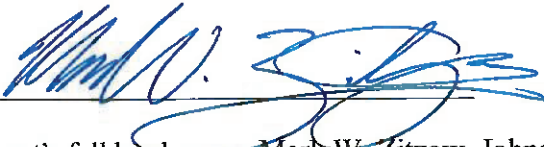
The following must be attached to this Application:

- 1. Proof of authority.** Proof of applicant's authority to make this Application by attaching a copy of the applicable deed evidencing applicant's ownership or an affidavit regarding ownership (a form for which is attached to this Application).
- 2. Ownership list.** Report certified by a bonded abstractor stating the names and mailing addresses for the owner(s) of record whose property is within a 300-foot radius of the exterior boundary of the subject property.
- 3. Site map.** Detailed site map (and an electronic copy of such map) drawn to scale showing the dimensions of the subject property; any existing and proposed buildings (including dimensions, distances from property lines, and proposed uses); any existing and proposed parking spaces (including location, layout, and dimensions); means of ingress and egress in relation to adjacent streets (including street names and right-of-way widths); location and size of all existing utility easements; and any other relevant information.
- 4. PUDs.** For PUD applications, a PUD design statement and master development plan map in compliance with Sec. 50-105 of the Code.

This Application will be considered officially submitted and filed only after it is examined by the City Clerk and found to have met the applicable requirements of the Code and those set out in this Application and after the fee of \$750 as required by the Code has been paid. At that time, the City Clerk will set the Application for hearing before the Nichols Hills Planning Commission and the Nichols Hills City Council. Applicant will be advised of the date and time for those hearings. It is highly recommended that applicant attend (or have a representative attend) the hearings and be prepared to answer questions.

The above statements in this Application and all attachments to it are true and correct.

Submitted and agreed to this 14 day of November, 2023.

Signature: 

Print applicant's full legal name: Mark W. Zitzow, Johnson & Associates

Print signatory party's title if applicant is a legal entity: Principal, Urban Planner



Jessica Bloye <jbloye@jaokc.com>

To Dillion Thompson; Tim Johnson

Cc Mark Zitzow; 'Michael Taylor'; Randell Lawrence; dennis; 'Shane Pate'; 'Paul Lefebvre'; 'Kevin Boydston'; Amanda copeland

Reply

Reply All

Forward

Fri 1/12/2024 5:04 PM

1203 Sherwood Ln PUD MDS_Redline_1.11.24.doc
115 KB1203 Sherwood Ln PUD MDS_1.11.24.docx
49 KB1203 Sherwood Ln PUD MDS_1.11.24.pdf
14 MB

Hello Tim,

I wanted to bring to your attention some comments and concerns that the city has regarding your proposal. Please find below the details of the concerns:

- In the design statement, there is no mention of a second-story 40 ft rear yard setback. Does the applicant have any desire to include this in the design statement? - **Yes, language has been added to the MDS**
- The city ask that you list the differences between your proposal and the city's R-1-75 district regulations, It is important to understand these differences and any unintended consequences, advantages, or disadvantages that may arise from deviating from the base zoning classification. - **Section 6.1 has been added to the MDS to outline the code variations**
- I noticed there is no wall or gate included in the development plan. Is there any intend to install one? - **No, the development will not be gated.**
- Will lots 1 and 2 have an evergreen landscape belt behind the lots facing Grand Blvd, or will Grand be looking at the back of the homes? - **Sec. 9.4 Screening includes sight-proof screening around the PUD boundaries. We have also included the option for a 20-foot landscape buffer along the rear of the lot in addition to the sight-proof screening.**
- Please provide a certified drainage study plan with the proposed homes showing flow arrows, contours, pervious vs impervious area, and that the proposed storm drain line is sized appropriately alongside with calculations. - **The drainage study is attached.**
- Sec 9.2 refers to landscaping. Please ensure that all proposed landscaping and irrigation will comply with the city's current amended landscape ordinance. - **Landscaping will be in accordance with Nichols Hills requirements.**
- There is concern regarding Sec. 9.4 which states that no screening is required. Given the proximity to the houses along Avondale, please address any plans to minimize any privacy concerns. - **Screening is now required along the exterior PUD boundaries.**
- Sec 9.11 refers to pedestrian access/sidewalks. The city proposes the new sidewalks are not constructed right up against the curbs, leaving space between the curb and sidewalk. At minimum, the sidewalks shall be 8 feet in width. - **Language has been added to require 8-foot sidewalks in conformance with the Nichols Hills Trails Master Plan.**
- Sec 7.2 refers to sanitary sewer access. The city proposes that all homes are provide with a pre-sewer tap with risers for future tie-ins. (All sewer taps must be inspected and comply with city's local requirements.) - **Sanitary sewer will meet all Nichols Hills Code requirements and design criteria.**
- Sec 7.3 refers to water line access. The city proposes that there is a water line ran into the PUD on both sides with a fire hydrant and pre-taps with risers for future tie-ins. (Please note the city has no desire to install a water line that runs into a dead end.) - **Water will meet all Nichols Hills Code requirements and design criteria.**
- Please provide renderings of the proposed style of homes. - **An architectural sampling exhibit has been provided and is attached to the PUD MDS.**

I also received some comments from the fire department regarding the Sherwood addition:

Fire department comments: Our city fire department drove the ladder truck through the turn around on the 6400 blk of Grand. This is a very tight turn for the ladder truck to make. They had to back up a couple times to make the turn. If cars were parked on the side, the fire truck would not be able to make it through. The stabilizer for the aerial ladder needs 17' minimum clearance. This drive width was measured at 18.5'. This means the truck would have to be parked right in the middle of the lane to raise the ladder.

- Concerns for the Sherwood addition: Providing enough room for the ladder truck to make access through, along with leaving enough room for the stabilizers to be deployed. Unclear on the drive size proposed for the turn around. - **The conceptual site plan shows the proposed drive to be 27 feet in width.**
- Add fire hydrant inside of PUD. - **Language has been added to Sec. 7.4 references language for the hydrant.**



January 17, 2024

City of Nichols Hills
Planning & Zoning
6407 Avondale Dr.
Nichols Hills, OK, 73116

Attn: Mr. S. Shane Pate II

**RE: Property at 1203 Sherwood Lane, Nichols Hills, OK; Letter of Authorization
for Submittal to the City**

Dear Mr. Pate:

Chesapeake Land Development Company, L.L.C., an Oklahoma limited liability company is the owner of the subject property and has entered into a Purchase and Sale Agreement with JML Sherwood, LLC, an Oklahoma limited liability company ("JML"), for the sale of such property. We understand that JML is seeking approval of a Planned Unit Development application (the "PUD") for the property which would be effective upon JML's purchase of the property. To that end, we hereby authorize JML and its' advisors, Johnson & Associates, to act as agents on our behalf in the submittal and processing of the PUD and any subsequent applications to the City of Nichols Hills which are related thereto. If you have any questions or comments, please feel free to contact me at the number listed above.

Respectfully Submitted,

Chesapeake Land Development Company, L.L.C.

By: 

Name: Benjamin E. Russ

Title: Executive Vice President – General Counsel and Corporate Secretary

Form of affidavit regarding ownership

Affidavit

STATE OF Oklahoma

COUNTY OF Oklahoma

Chesapeake Land Development Company, L.L.C., an Oklahoma limited liability company ("Owner") appearing before me, the undersigned authority, by and through Benjamin E. Russ, Executive Vice President – General Counsel and Corporate Secretary, who being by me first duly sworn, on oath, deposes and says:

1. The address of Owner is **PO Box 54853, Oklahoma City, OK 73154**. The signer of this document, Benjamin E. Russ, is over the age of 18 and a resident of the State of **Oklahoma**. Owner has personal knowledge of the matters stated in this Affidavit.

2. Owner is the current and legal owner of the property in the City of Nichols Hills with the address of **1203 Sherwood Lane** and more particularly described as:

See Attached Legal Description

3. Owner has entered into a Purchase and Sale Agreement with JML Sherwood, LLC, an Oklahoma limited liability company ("JML"), for the sale of such property. We understand that JML is seeking approval of a Planned Unit Development application (the "PUD") for the property which would be effective upon JML's purchase of the property. Accordingly, Owner is the applicant for the rezoning of such property pursuant to the Nichols Hills City Code.

4. This address and legal description accurately describe the property for which rezoning is requested.

Owner declares to the best of its knowledge and belief that the information in this Affidavit is true, correct, and complete.

Executed this 17th day of January, 2024.

CHESAPEAKE LAND DEVELOPMENT COMPANY, L.L.C., an Oklahoma limited liability company

By: 

Name: Benjamin E. Russ

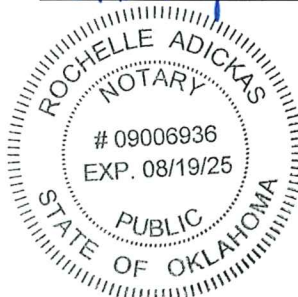
Title: Executive Vice President – General Counsel and Corporate Secretary

Notary Acknowledgment

Subscribed and sworn to before me this 17th day of January, 2024.


Notary Public

My Commission Expires: 8/19/25
Comm. No. 09608336





When Recorded Mail to:

Record & Return to:
American Eagle Title Group
421 NW 13th St, Suite 320
Oklahoma City, OK 73103
File # 1904-2018-68

QUITCLAIM DEED

THE CITY OF NICHOLS HILLS, OKLAHOMA, a municipal corporation ("**Grantor**"), makes this Quitclaim Deed in favor of CHESAPEAKE LAND DEVELOPMENT COMPANY, L.L.C., an Oklahoma limited liability company ("**Grantee**"), whose mailing address is P.O. Box 54853, Oklahoma City, Oklahoma 73154-0496, with reference to the following circumstances:

WHEREAS, Grantor and Grantee are parties to that certain Agreement for Exchange of Property Rights and Other Consideration by Chesapeake Land Development Company and the City of Nichols Hills Regarding First Church Scientist Property dated the date hereof (the "**Agreement**");

WHEREAS, pursuant to the Agreement, Grantor is executing and delivering this Quitclaim Deed and a separate Release of Restrictive Covenant (the "**Release**") which is being recorded concurrently herewith; and

WHEREAS, pursuant to the Agreement and as additional consideration for this Quitclaim Deed and the Release, Grantee is executing and delivering to Grantor an Easement Agreement (Sidewalk/Trail) and an Easement Agreement (Water and Sanitary Sewer Facilities), each of which are being recorded concurrently herewith.

NOW, THEREFORE, for and in consideration of the sum of Ten Dollars (\$10.00) and other good and valuable consideration to it in hand paid by Grantee, the receipt and sufficiency of which consideration are hereby acknowledged, Grantor has QUITCLAIMED, GRANTED, BARGAINED, SOLD, and CONVEYED, and by these presents does hereby QUITCLAIM, GRANT, BARGAIN, SELL, and CONVEY, unto Grantee all of Grantor's right, title, and interest in and to that certain real property located in Oklahoma County, Oklahoma, and being more particularly described in **Exhibit A** attached hereto and by this reference made a part hereof for all purposes, together with all improvements thereon and all appurtenances thereunto belonging (the "**Property**").

TO HAVE AND TO HOLD the Property, as aforesaid, unto Grantee, its successors and assigns forever.

*** Exempt from Oklahoma Documentary Stamp Tax - 68 Okla. Stat. § 3202(11) ***

(Signature Page to Follow)

SIGNATURE PAGE TO OUTCLAIM DEED

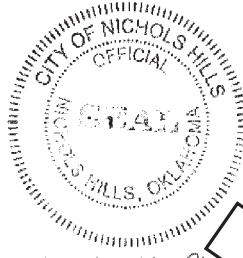
Authorized by the Council and signed by the Mayor of the City of Nichols Hills, a municipal corporation this 21st day of November, 2022.

[Signature]
_____, Mayor

ATTEST: (Seal)

[Signature]

City Clerk



REVIEWED as to form and legality this 21st day of November, 2022.

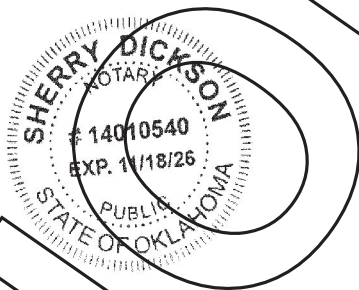
[Signature]

City Attorney

STATE OF OKLAHOMA)

COUNTY OF OKLAHOMA)

This instrument was acknowledged before me on November 21, 2022, by Steven J. Goetzinger, as Mayor of the City of Nichols Hills, a municipal corporation.



[Signature]

Notary Public

My Commission Expires: 11-18-26

Commission Number: 14010540

EXHIBIT A

Property

Block F, together with that portion of the street named The Strand lying adjacent to said Block F, in Business Section of Nichols Hills, Oklahoma County, Oklahoma, according to the plat recorded in Book 23 of Plats, page 72.

LEGAL DESCRIPTION

Lots Twenty-three (23) through Twenty-seven (27) in Block Twenty-eight (28) and Block F in BUSINESS SECTION OF NICHOLS HILLS and vacated street abutting abstracted property adjudicated in Court Case #0-2004-2234 in Oklahoma County, Oklahoma, as shown by the recorded plat thereof.

CERTIFICATE OF BONDED ABTRACTOR **(300 FEET RADIUS REPORT)**

STATE OF OKLAHOMA)
COUNTY OF OKLAHOMA) §:

The undersigned bonded abstractor in and for Oklahoma County, State of Oklahoma, does hereby certify that the following Ownership is true and correct according to the current year's tax rolls in the office of the County Treasurer of Oklahoma County, Oklahoma, as updated by the records of the County Clerk of Oklahoma County, Oklahoma; that the owners, as reflected by said records, are based on the last conveyance or final decree of record of certain properties located within 300 feet in all directions of the following described land:

Lots Twenty-three (23) through Twenty-seven (27), in Block Twenty-eight (28), and Block F in BUSINESS SECTION OF NICHOLS HILLS, and vacated street abutting property adjudicated in Court Case #0-2004-2234 in Oklahoma County, Oklahoma, as shown by the recorded plat thereof.

and find the following owners, addresses and brief legal descriptions on the attached pages numbered from (1) to (9), both inclusive.

NOTICE TO CUSTOMERS: This report is released with the understanding that the information is strictly confidential. This report contains information from public land records only and is not to be construed as an abstract of title, opinion of title, title commitment, title insurance policy, or environmental research report. As used herein, the term "public land records" means those land records which under the recording laws of the applicable state, impart constructive notice to the third parties with respect to recorded, unreleased or record instruments memorializing legal interests in real estate. The company suggests that you contact your attorney for matters of a legal nature or legal opinion. We have exercised due care and diligence in preparing this report, however, the Abstractor does not guarantee validity of the title and acceptance of this report by the Company or person(s) for whom this report is made, constitutes agreement and confirmation of the limitation of this report.

Dated: November 6, 2023 at 7:30 AM

First American Title Insurance Company

By: Steven Jakowski
Steven Jakowski
Abstractor License No. 4192
OAB Certificate of Authority # 0049
File No. 2843886-OK99

MAP NO	ACCOUNT NO	NAME 1	NAME 2	MAILING ADDRESS	CITY	STATE	ZIP CODE	SUB NAME	BLOCK	LOT	LEGAL	LOCATION
2618	R169573750	CHESAPEAKE LAND DEVELOPMENT LLC		PO BOX 54853	OKLAHOMA CITY	OK	73154-0496	NICHOLS HILLS ADD	000	000	NICHOLS HILLS ADD LOTS 23 THRU 27 IN BLK 28 & BLK F PLUS VACATED STREET (CALLED THE STRAND) LYING BETWEEN SD LTS & BLK F (SUBJECT PROPERTY)	1203 SHERWOOD LN NICHOLS HILLS
2618	R169461000	SALLIS JIMMY F	SALLIS RUTH A	640 GRANDMARK DR	NICHOLS HILLS	OK	73116	GRAND MARK	000	000	GRAND MARK 000 000 UNIT 2A	6407 N GRANDMARK DR NICHOLS HILLS
2618	R169461010	KLB REV FAMILY TRUST		6409 N GRANDMARK DR 2B	OKLAHOMA CITY	OK	73118	GRAND MARK	000	000	GRAND MARK 000 000 UNIT 2B	6409 N GRANDMARK DR
2618	R169461020	SPAULDING STEVEN R	SPAULDING TAMARA G	6411 GRANDMARK	NICHOLS HILLS	OK	73154	GRAND MARK	000	000	GRAND MARK 000 000 UNIT 2C	6411 N GRANDMARK DR
2618	R169461030	GRANDMARK RENAISSANCE LLC		5623 N WESTERN AVE STE B	OKLAHOMA CITY	OK	73118-4004	GRAND MARK	000	000	GRAND MARK 000 000 UNIT 3A	6451 GRANDMARK DR UNIT 3A
2618	R169461040	BARR ROBERT L IV		6449 GRANDMARK DR	NICHOLS HILLS	OK	73116	GRAND MARK	000	000	GRAND MARK 000 000 UNIT 3B	6449 GRANDMARK DR
2618	R169461050	HIERSCHE GEORGE R JR & LINDA L FAMILY REV TRUST		6447 GRANDMARK DR	NICHOLS HILLS	OK	73116-6535	GRAND MARK	000	000	GRAND MARK 000 000 UNIT 3C	6447 N GRANDMARK DR
2618	R169461060	BOOKER LINDA LU TRS	BOOKER RAY & LINDA JOINT TRUST	15023 S KOA ST	TULSA	OK	74037	GRAND MARK	000	000	GRAND MARK 000 000 UNIT 3D	6445 N GRANDMARK DR
2618	R169461070	GRANDMARK RENAISSANCE LLC		5623 N WESTERN AVE STE B	OKLAHOMA CITY	OK	73118-4004	GRAND MARK	000	000	GRAND MARK 000 000 UNIT 3E	6443 N GRANDMARK DR
2618	R169461080	RESHEF ELI		6435 GRANDMARK DR	NICHOLS HILLS	OK	73116	GRAND MARK	000	000	GRAND MARK 000 000 UNIT 4A	6435 N GRANDMARK DR
2618	R169461090	WINTERS MICHAEL D		16208 JAMES THOMAS CT	EDMOND	OK	73013	GRAND MARK	000	000	GRAND MARK 000 000 UNIT 4B	6427 GRANDMARK DR
2618	R169461100	BROWN KENNETH R TRS	BROWN KENNETH R 1995 REV TRUST	6421 N GRANDMARK DR UNIT 4C	NICHOLS HILLS	OK	73116	GRAND MARK	000	000	GRAND MARK 000 000 UNIT 4C	6421 N GRANDMARK DR

2618	R169461110	SWEENEY REV TRUST		2608 NW LAKE FRONT DR	LAWTON	OK	73505	GRAND MARK	000	000	GRAND MARK 000 000 UNIT 4D	6413 N GRANDMARK DR
2618	R169461120	CSD 6437 LLC		5623 N WESTERN AVE STE B	OKLAHOMA CITY	OK	73118	GRAND MARK	000	000	GRAND MARK 000 000 UNIT 4E	6437 N GRANDMARK DR
2618	R169461130	POURCHOT ROBERT LYNN & GEORGIA BELL		6429 GRANDMARK DR UNIT 4F	NICHOLS HILLS	OK	73116	GRAND MARK	000	000	GRAND MARK 000 000 UNIT 4F	6429 GRANDMARK DR
2618	R169461140	LOWE FAMILY TRUST		2726 W WILSHIRE BLVD	OKLAHOMA CITY	OK	73116- 4015	GRAND MARK	000	000	GRAND MARK 000 000 UNIT 4G	6423 N GRANDMARK DR
2618	R169461150	AUSTIN OPAL JANE TRUST		PO BOX 18666	OKLAHOMA CITY	OK	73154	GRAND MARK	000	000	GRAND MARK 000 000 UNIT 4H	6415 N GRANDMARK DR
2618	R169461160	SUKMAN R RANDAL & TERA A CO TRS	SUKMAN R RANDALL & TERA REV TRUST	6439 GRANDMARK DR	NICHOLS HILLS	OK	73116- 6535	GRAND MARK	000	000	GRAND MARK 000 000 UNIT 4I	6439 N GRANDMARK DR
2618	R169461170	HARTGROVE RICHARD		6431 GRANDMARK DR	NICHOLS HILLS	OK	73116- 6535	GRAND MARK	000	000	GRAND MARK 000 000 UNIT 4J	6431 N GRANDMARK DR
2618	R169461180	LEWIS PATRANELL B 2001 REV TRUST		6425 N GRANDMARK DR	NICHOLS HILLS	OK	73116	GRAND MARK	000	000	GRAND MARK 000 000 UNIT 4KL	6425 N GRANDMARK DR
2618	R169461200	KUYKENDALL KAY TRS	KUYKENDALL KATHLEEN 2001 TRUST	6453 GRANDMARK DR UNIT P1	NICHOLS HILLS	OK	73116	GRAND MARK	000	000	GRAND MARK 000 000 UNIT P1	6453 N GRANDMARK DR
2618	R169461210	SANCHEZ EDUARDO TRUST	SANCHEZ JODY BRONSON TRUST	6433 GRANDMARK DR	NICHOLS HILLS	OK	73116	GRAND MARK	000	000	GRAND MARK 000 000 UNIT P2	6433 N GRANDMARK DR
2618	R169461220	BURGER MARTHA ANN TRS ROWLETT DONALD R TRS	6419 GRANDMARK DR LIVING TRUST	6419 GRANDMARK DR	NICHOLS HILLS	OK	73116	GRAND MARK	000	000	GRAND MARK 000 000 UNIT P3	6419 N GRANDMARK DR
2618	R169801345	WELCHER GAYLE GORDON REV LIV TRUST		6420 NW GRAND BLVD	NICHOLS HILLS	OK	73116	SHERWOOD MANOR ADD	056	027	SHERWOOD MANOR ADD 056 027	6420 NW GRAND BLVD NICHOLS HILLS
2618	R169801355	PERRI MICHAEL R & CATHY A		6424 NW GRAND BLVD	NICHOLS HILLS	OK	73116- 6525	SHERWOOD MANOR ADD	056	028	SHERWOOD MANOR ADD 056 028	6424 NW GRAND BLVD NICHOLS HILLS

2618	R169801365	MELTZNER STEVEN D & CHRISTINA ANN		6428 NW GRAND BLVD	NICHOLS HILLS	OK	73116	SHERWOOD MANOR ADD	056	029	SHERWOOD MANOR ADD 056 029	6428 NW GRAND BLVD NICHOLS HILLS
2618	R169801375	COOK TONI & DAVID		6432 NW GRAND BLVD	NICHOLS HILLS	OK	73116- 6525	SHERWOOD MANOR ADD	056	000	SHERWOOD MANOR ADD 056 000 A TRI TR LOT 1 BEG AT A PT ON E LINE 132.02F SWLY FROM NE/CLOT 1 TH SWLY ALONG E LINE 85FT TO SE/C TH NWLY ALONG S LINE 85FT TO PT TH ELY 70FT MORE OR LESS TO PT OF BEG & ALL LOT30 IN BLK 56	6432 NW GRAND BLVD NICHOLS HILLS
2618	R169831000	HEFNER VIRGINIA LYNN		1114 SHERWOOD LN A1	NICHOLS HILLS	OK	73116	NICHOLS HILLS MANOR	001	00A	NICHOLS HILLS MANOR 001 00A	1114 SHERWOOD LN, Unit A1 NICHOLS HILLS
2618	R169831040	MADDY BRIAN L	CORRUJEDO MADDY SYLVIA K	1114 SHERWOOD LN B1	NICHOLS HILLS	OK	73116	NICHOLS HILLS MANOR	1	00B	NICHOLS HILLS MANOR 001 00B	1114 SHERWOOD LN UNIT B1
2618	R169831080	SHERWOOD & GRAND LLC		499 W SHERIDAN AVE UNIT 2200	OKLAHOMA CITY	OK	73102- 5045	NICHOLS HILLS MANOR	1	00C	NICHOLS HILLS MANOR 001 00C	1114 SHERWOOD LN UNIT C1
2618	R169831010	JAKERSHAKER LLC		2716 PEMBROKE TER	OKLAHOMA CITY	OK	73116	NICHOLS HILLS MANOR	2	00A	NICHOLS HILLS MANOR 002 00A	1114 SHERWOOD LN UNIT A2
2618	R169831050	SAMIS JAMES A TRS	SAMIS LIV TRUST	2822 W 5TH ST	FORT WORTH	TX	76107- 2204	NICHOLS HILLS MANOR	2	00B	NICHOLS HILLS MANOR 002 00B	1114 SHERWOOD LN UNIT B2
2618	R169831090	ELMHURST PARTNERS INC		1701 ELMHURST AVE	NICHOLS HILLS	OK	73120- 1011	NICHOLS HILLS MANOR	2	00C	NICHOLS HILLS MANOR 002 00C	1114 SHERWOOD LN UNIT C2
2618	R169831020	ELZONDO STACEY RICHELLE		901 E BRITTON RD	OKLAHOMA CITY	OK	73114- 7802	NICHOLS HILLS MANOR	3	00A	NICHOLS HILLS MANOR 003 00A	1114 SHERWOOD LN UNIT A3
2618	R169831060	SAMIS JAMES M & SHIRLEY A LF EST	SHERWOOD LANE PARTNERS LLC	908 NW 71ST ST	OKLAHOMA CITY	OK	73116- 7402	NICHOLS HILLS MANOR	3	00B	NICHOLS HILLS MANOR 003 00B	1114 SHERWOOD LN UNIT B3
2618	R169832000	THE ARAGON BALLROOM LLC		1114 SHERWOOD LN UNIT C3	NICHOLS HILLS	OK	73116	NICHOLS HILLS MANOR	3	00C	NICHOLS HILLS MANOR 003 00C	1114 SHERWOOD LN UNIT C3
2618	R169831030	COVINGTON JOHN F TRS	COVINGTON JOHN F 2000 TRUST	1114 SHERWOOD LN APT A4	NICHOLS HILLS	OK	73116- 6518	NICHOLS HILLS MANOR	4	00A	NICHOLS HILLS MANOR 004 00A	1114 SHERWOOD LN UNIT A4

2618	R169832010	SHERWOOD LANE PARTNERS LLC		908 NW 71ST ST	OKLAHOMA CITY	OK	73116-7402	NICHOLS HILLS MANOR	4	00C	NICHOLS HILLS MANOR 004 00C	1114 SHERWOOD LN UNIT C4
2618	R169811010	SPARK INVESTMENTS LLC		10601 S WESTERN AVE	OKLAHOMA CITY	OK	73170	SHERWOOD ARMS CONDOMINIUMS	000	000	SHERWOOD ARMS CONDOMINIUMS 000 000 UNIT 101	1110 SHERWOOD LN, Unit 101 NICHOLS HILLS
2618	R169811040	UNITY PROPERTIES LLC		1110 SHERWOOD LN	NICHOLS HILLS	OK	73116	SHERWOOD ARMS CONDOMINIUMS	000	000	SHERWOOD ARMS CONDOMINIUMS 000 000 UNIT 104	1110 SHERWOOD LN UNIT 104
2618	R169811070	SPARK INVESTMENTS LLC		10601 S WESTERN AVE	OKLAHOMA CITY	OK	73170	SHERWOOD ARMS CONDOMINIUMS	000	000	SHERWOOD ARMS CONDOMINIUMS 000 000 UNIT 107	1110 SHERWOOD LN UNIT 107
2618	R169812040	THE NICHOLS 204 LLC		PO BOX 5256	OAK BROOK	IL	60522	SHERWOOD ARMS CONDOMINIUMS	000	000	SHERWOOD ARMS CONDOMINIUMS 000 000 UNIT 204	1110 SHERWOOD LN UNIT 204
2618	R169812020	UNITY PROPERTIES LLC		1110 SHERWOOD LN	NICHOLS HILLS	OK	73116	SHERWOOD ARMS CONDOMINIUMS	000	000	SHERWOOD ARMS CONDOMINIUMS 000 000 UNIT 202	1110 SHERWOOD LN UNIT 202
2618	R169812070	FLIPPING STUDS LLC		5921 SW 8TH ST	OKLAHOMA CITY	OK	73128	SHERWOOD ARMS CONDOMINIUMS	000	000	SHERWOOD ARMS CONDOMINIUMS 000 000 UNIT 207	1110 SHERWOOD LN UNIT 207
2618	R169812120	929 PROPERTIES LLC		1110 SHERWOOD LN UNIT 212	NICHOLS HILLS	OK	73116	SHERWOOD ARMS CONDOMINIUMS	000	000	SHERWOOD ARMS CONDOMINIUMS 000 000 UNIT 212	1110 SHERWOOD LN UNIT 212
2618	R169812160	FLIPPING STUDS LLC		5921 SW 8TH ST	OKLAHOMA CITY	OK	73128	SHERWOOD ARMS CONDOMINIUMS	000	000	SHERWOOD ARMS CONDOMINIUMS 000 000 UNIT 216	1110 SHERWOOD LN UNIT 216
2618	R169811050	TWO HANUMAN LLC		1110 SHERWOOD LN	NICHOLS HILLS	OK	73116	SHERWOOD ARMS CONDOMINIUMS	000	000	SHERWOOD ARMS CONDOMINIUMS 000 000 UNIT 105	1110 SHERWOOD LN UNIT 105
2618	R169812100	SPARK INVESTMENTS LLC		10601 S WESTERN AVE	OKLAHOMA CITY	OK	73170	SHERWOOD ARMS CONDOMINIUMS	000	000	SHERWOOD ARMS CONDOMINIUMS 000 000 UNIT 210	1110 SHERWOOD LN UNIT 210
2618	R169812150	CMBG LLC		PO BOX 32332	EDMOND	OK	73003	SHERWOOD ARMS CONDOMINIUMS	000	000	SHERWOOD ARMS CONDOMINIUMS 000 000 UNIT 215	1110 SHERWOOD LN UNIT 215
2618	R169811080	SPARK INVESTMENTS LLC		10601 S WESTERN AVE	OKLAHOMA CITY	OK	73170	SHERWOOD ARMS CONDOMINIUMS	000	000	SHERWOOD ARMS CONDOMINIUMS 000 000 UNIT 108	1110 SHERWOOD LN UNIT 108
2618	R169812030	SPARK INVESTMENTS LLC		10601 S WESTERN AVE	OKLAHOMA CITY	OK	73170	SHERWOOD ARMS CONDOMINIUMS	000	000	SHERWOOD ARMS CONDOMINIUMS 000 000 UNIT 203	1110 SHERWOOD LN UNIT 203

2618	R169812090	SPARK INVESTMENTS LLC		10601 S WESTERN AVE	OKLAHOMA CITY	OK	73170	SHERWOOD ARMS CONDOMINIUMS	000	000	SHERWOOD ARMS CONDOMINIUMS 000 UNIT 209	1110 SHERWOOD LN UNIT 209
2618	R169812210	AMBASSADOR FINANCIAL LLC		1110 SHERWOOD LN	NICHOLS HILLS	OK	73116	SHERWOOD ARMS CONDOMINIUMS	000	000	SHERWOOD ARMS CONDOMINIUMS 000 UNIT 221	1110 SHERWOOD LN UNIT 221
2618	R169811020	SPARK INVESTMENTS LLC		10601 S WESTERN AVE	OKLAHOMA CITY	OK	73170	SHERWOOD ARMS CONDOMINIUMS	000	000	SHERWOOD ARMS CONDOMINIUMS 000 UNIT 102 & UNIT 103	1110 SHERWOOD LN UNIT 102
2618	R169812080	AWAN IMRAN ASHRAF	AHMED MOHAMMED NAVEED	1110 SHERWOOD LN	NICHOLS HILLS	OK	73116	SHERWOOD ARMS CONDOMINIUMS	000	000	SHERWOOD ARMS CONDOMINIUMS 000 UNIT 208	1110 SHERWOOD LN UNIT 208
2618	R169812170	SPARK INVESTMENTS LLC		10601 S WESTERN AVE	OKLAHOMA CITY	OK	73170	SHERWOOD ARMS CONDOMINIUMS	000	000	SHERWOOD ARMS CONDOMINIUMS 000 UNIT 217	1110 SHERWOOD LN UNIT 217
2618	R169812190	AMBASSADOR FINANCIAL LLC		1110 SHERWOOD LN	NICHOLS HILLS	OK	73116	SHERWOOD ARMS CONDOMINIUMS	000	000	SHERWOOD ARMS CONDOMINIUMS 000 UNIT 219	1110 SHERWOOD LN UNIT 219
2618	R169812200	SPARK INVESTMENTS LLC		10601 S WESTERN AVE	OKLAHOMA CITY	OK	73170	SHERWOOD ARMS CONDOMINIUMS	000	000	SHERWOOD ARMS CONDOMINIUMS 000 UNIT 220	1110 SHERWOOD LN UNIT 220
2618	R169812050	SPARK INVESTMENTS LLC		10601 S WESTERN AVE	OKLAHOMA CITY	OK	73170	SHERWOOD ARMS CONDOMINIUMS	000	000	SHERWOOD ARMS CONDOMINIUMS 000 UNIT 205	1110 SHERWOOD LN UNIT 205
2618	R169812230	CMBG LLC		PO BOX 32332	EDMOND	OK	73003	SHERWOOD ARMS CONDOMINIUMS	000	000	SHERWOOD ARMS CONDOMINIUMS 000 UNIT 223	1110 SHERWOOD LN UNIT 223
2618	R169811060	SORRELS CAROL ANN		1110 SHERWOOD LN UNIT 106	NICHOLS HILLS	OK	73116	SHERWOOD ARMS CONDOMINIUMS	000	000	SHERWOOD ARMS CONDOMINIUMS 000 UNIT 106	1110 SHERWOOD LN UNIT 106
2618	R169812010	SPARK INVESTMENTS LLC		10601 S WESTERN AVE	OKLAHOMA CITY	OK	73170	SHERWOOD ARMS CONDOMINIUMS	000	000	SHERWOOD ARMS CONDOMINIUMS 000 UNIT 201	1110 SHERWOOD LN UNIT 201
2618	R169812140	SPARK INVESTMENTS LLC		10601 S WESTERN AVE	OKLAHOMA CITY	OK	73170	SHERWOOD ARMS CONDOMINIUMS	000	000	SHERWOOD ARMS CONDOMINIUMS 000 UNIT 214	1110 SHERWOOD LN UNIT 214
2618	R169812220	SPARK INVESTMENTS LLC		10601 S WESTERN AVE	OKLAHOMA CITY	OK	73170	SHERWOOD ARMS CONDOMINIUMS	000	000	SHERWOOD ARMS CONDOMINIUMS 000 UNIT 222	1110 SHERWOOD LN UNIT 222
2618	R169812240	A & C ASSETS LLC		2851 FARM DR	EDMOND	OK	73036	SHERWOOD ARMS CONDOMINIUMS	000	000	SHERWOOD ARMS CONDOMINIUMS 000 UNIT 224	1110 SHERWOOD LN UNIT 224

2618	R169812060	SPARK KICKAPOO LLC		1110 SHERWOOD LN	NICHOLS HILLS	OK	73116	SHERWOOD ARMS CONDOMINIUMS	000	000	SHERWOOD ARMS CONDOMINIUMS 000 000 UNIT 206	1110 SHERWOOD LN UNIT 206
2618	R169812110	FLIPPING STUDS LLC		5921 SW 8TH ST	OKLAHOMA CITY	OK	73128	SHERWOOD ARMS CONDOMINIUMS	000	000	SHERWOOD ARMS CONDOMINIUMS 000 000 UNIT 211	1110 SHERWOOD LN UNIT 211
2618	R169812130	SPARK INVESTMENTS LLC		10601 S WESTERN AVE	OKLAHOMA CITY	OK	73170	SHERWOOD ARMS CONDOMINIUMS	000	000	SHERWOOD ARMS CONDOMINIUMS 000 000 UNIT 213	1110 SHERWOOD LN UNIT 213
2618	R169812180	929 PROPERTIES LLC		1110 SHERWOOD LN	NICHOLS HILLS	OK	73116	SHERWOOD ARMS CONDOMINIUMS	000	000	SHERWOOD ARMS CONDOMINIUMS 000 000 UNIT 218	1110 SHERWOOD LN UNIT 218
2618	R169797050	OKC NHP LLC		180 E BROAD ST FL 21	COLUMBUS	OH	43215- 3714	UNPLTD PT SEC 05 12N 3W	000	000	UNPLTD PT SEC 05 12N 3W 000 000 PT SE4 SEC 5 12N 3W BEG 649.57FT W & 48FT N OF SE/C SE4 TH W10FT N15FT E10FT N108.60FT W162FT NLY41.75FT W167.56FT N61.26FT W120.36FT SW34.48FT W29.11FT NW34.26FT E184.59FT N215FT E73.26FT N197.50FT SELY ON A CURVE 326.21FT SELY364.63FT S194.61FT W25FT S123.60FT W25.24FT N51.41FT NW99.49FT NW ALONG A CURVE 7.51FT W147.55FT SW ON A CURVE 2.36FT SW10.66FT SW ALONG A CURVE 2.26FT S111.52FT W37.20FT TO BEG	1121 NW 63RD ST NICHOLS HILLS
2618	R169801385	MCGHEE MARY LOUISE REV TRUST	C/O ELLEN D HORTON	1220 SHERWOOD LN	NICHOLS HILLS	OK	73116- 5716	SHERWOOD MANOR ADD	056	031	SHERWOOD MANOR ADD 056 031	6436 NW GRAND BLVD NICHOLS HILLS
2618	R169573760	CITY OF NICHOLS HILLS		6407 AVONDALE DR	NICHOLS HILLS	OK	73116- 6431	NICHOLS HILLS ADD	00G	000	NICHOLS HILLS ADD 00G 000 EXEMPT	0 UNKNOWN NICHOLS HILLS

2618	R169801085	BROWNE KAREN A TRS	BROWNE KAREN A TRUST	1200 SHERWOOD LN	NICHOLS HILLS	OK	73116-5709	SHERWOOD MANOR ADD	056	000	SHERWOOD MANOR ADD 056 000 ALL LOT 1 EX A TRI TR BEG AT PT ON E LINE 132.02FT SWLY FROM NE/C LOT 1 TH SWLY ALONG E LINE 85FT TO SE/C TH NWLY ALONGS LINE 85FT TH ELY 70FT MORE OR LESS TO PT BEG PLUS PRT LOT2 IN BLK 56 BEG AT A PT ON S LINE LOT 2 12FT W OF SE/C ON SLINE TH NELY & PAR TO E LINE 53FT TH NELY TO PT ON N LINE OF LOT 46FT NWLY ALONG N LINE LOT 2 FROM NE/C TH SELY ALONG NLINE 46FT TO NE/C TH SWLY ALONG E LINE 140FT TO SE/C TH W ALONG S LINE 12FT TO BEG	1200 SHERWOOD LN NICHOLS HILLS
2618	R169573662	COYLE RICHARD N TRS	COYLE RICHARD N 1996 REV TRUST	6501 AVONDALE DR	NICHOLS HILLS	OK	73116-6406	NICHOLS HILLS ADD	028	001	NICHOLS HILLS ADD 028 001	6501 AVONDALE DR NICHOLS HILLS
2618	R169570220	OKC NHP LLC		180 E BROAD ST FL 21	COLUMBUS	OH	43215-3714	NICHOLS HILLS ADD	000	000	NICHOLS HILLS ADD 000 000 PT OF BLKS 3 & 4 BEG AT NW/C LOT 12 BLK 4 TH E655.10FT S184.48FT W12FT S61FT W166FT S16.36FT SWLY185.75FT NWLY270.87FT NWLY ALONG A CURVE 273.52FT TO BEG	6482 AVONDALE DR NICHOLS HILLS
2618	R169573665	ELCO INVESTMENTS LLC		7220 N COUNTRY CLUB DR	OKLAHOMA CITY	OK	73116	NICHOLS HILLS ADD	028	002	NICHOLS HILLS ADD 028 002	6503 AVONDALE DR NICHOLS HILLS
2618	R169573670	JEANES TERRY	JEANES RHONDA KAY	6505 AVONDALE DR	OKLAHOMA CITY	OK	73116	NICHOLS HILLS ADD	028	003	NICHOLS HILLS ADD 028 003	6505 AVONDALE DR NICHOLS HILLS
2618	R215221120	KEATING ANTHONY F III REV TRUST	KEATING BRITTNEY O REV TRUST	1120 CUMBERLAND CT	NICHOLS HILLS	OK	73116	CUMBERLAND COURT	002	001	CUMBERLAND COURT 002 001	UNKNOWN NICHOLS HILLS
2618	R215221130	CUMBERLAND DRIVE LLC		5637 N CLASSEN BLVD	OKLAHOMA CITY	OK	73118-4015	CUMBERLAND COURT	002	002	CUMBERLAND COURT 002 002	1118 CUMBERLAND CT NICHOLS HILLS
2618	R169573672	333 CHOCTAW IV LLC		PO BOX 18404	OKLAHOMA CITY	OK	73154	NICHOLS HILLS ADD	028	004	NICHOLS HILLS ADD 028 004	6507 AVONDALE DR NICHOLS HILLS

2618	R211921000	AVO HOLDINGS LLC		7501 BROADWAY EXT	OKLAHOMA CITY	OK	73116	THE 6509 AVONDALE CONDOMINIUM	000	000	THE 6509 AVONDALE CONDOMINIUM 000 000 UNIT A	6509 AVONDALE DR, Unit A NICHOLS HILLS
2618	R211921010	SULLIVAN LAUREN DOUGLASS		6509 AVONDALE DR UNIT B	NICHOLS HILLS	OK	73116	THE 6509 AVONDALE CONDOMINIUM	000	000	THE 6509 AVONDALE CONDOMINIUM 000 000 UNIT B	6509 AVONDALE DR, Unit B
2618	R169573675	WAYNE IVAN		6511 AVONDALE DR	NICHOLS HILLS	OK	73116- 6405	NICHOLS HILLS ADD	028	006	NICHOLS HILLS ADD 028 006	6511 AVONDALE DR NICHOLS HILLS
2618	R215221000	STONE LEE ANNE REV TRUST		1123 CUMBERLAND CT	NICHOLS HILLS	OK	73116	CUMBERLAND COURT	001	001	CUMBERLAND COURT 001 001	1123 CUMBERLAND CT NICHOLS HILLS
2618	R215221010	PAINTBRUSH LLC		2901 NW 156TH ST	EDMOND	OK	73013	CUMBERLAND COURT	001	002	CUMBERLAND COURT 001 002	1121 CUMBERLAND CT NICHOLS HILLS
2618	R169573680	WAYNE IVAN		6513 AVONDALE DR	NICHOLS HILLS	OK	73116- 6405	NICHOLS HILLS ADD	028	007	NICHOLS HILLS ADD 028 007	6513 AVONDALE DR NICHOLS HILLS
2618	R169573682	JENNINGS DUPLEX LLC		6515 AVONDALE DR	OKLAHOMA CITY	OK	73116	NICHOLS HILLS ADD	028	008	NICHOLS HILLS ADD 028 008	6515 AVONDALE DR NICHOLS HILLS
2618	R169573685	NICHOLS GATE PROPERTIES LLC		1600 W VANDAMENT AVE	YUKON	OK	73099- 4402	NICHOLS HILLS ADD	028	009	NICHOLS HILLS ADD 028 009	6517 AVONDALE DR NICHOLS HILLS
2618	R169570465	REIS JAMES MARTIN FAMILY REV TRUST		6516 AVONDALE DR	NICHOLS HILLS	OK	73116- 6414	NICHOLS HILLS ADD	005	013	NICHOLS HILLS ADD 005 013	6516 AVONDALE DR NICHOLS HILLS
2618	R169570460	CHASE ROBERT A & ROSEMARIE		1122 FENWICK PL	NICHOLS HILLS	OK	73116- 6410	NICHOLS HILLS ADD	005	012	NICHOLS HILLS ADD 005 012	1122 FENWICK PL NICHOLS HILLS
2618	R169573688	NICHOLS GATE PROPERTIES LLC		1600 W VANDAMENT AVE	YUKON	OK	73099- 4402	NICHOLS HILLS ADD	028	010	NICHOLS HILLS ADD 028 010	6519 AVONDALE DR NICHOLS HILLS

2618	R169573690	ESPERANZA REAL ESTATE INVESTMENTS LLC		12601 DUTCH FOREST LN	EDMOND	OK	73013	NICHOLS HILLS ADD	028	000	NICHOLS HILLS ADD 028 000 ALL LOT 11 & SE1FT LOT 12	6521 AVONDALE DR NICHOLS HILLS
2618	R169573700	ESPERANZA REAL ESTATE INVESTMENTS LLC		12601 DUTCH FOREST LN	EDMOND	OK	73013	NICHOLS HILLS ADD	028	012	NICHOLS HILLS ADD 028 012 EX SE1FT	6523 AVONDALE DR NICHOLS HILLS
2618	R169573720	NICHOLS HILLS UNITED	METHODIST CHURCH	1212 BEDFORD DR	NICHOLS HILLS	OK	73116	NICHOLS HILLS ADD	028	000	NICHOLS HILLS ADD 028 000 LOTS 16 THRU 22 PLUS ELY/2 OF VACATED GRAND BLVD ADJ LOTS ON W APROX 5.15 ACRES	1212 BEDFORD AVE NICHOLS HILLS



1203 Sherwood Lane PUD

Architectural Sampling Exhibit



Johnson & Associates
1 E. Sheridan Ave., Suite 200
Oklahoma City, OK 73104

PH: 405.233.8875 FAX: 405.233.8875
ENGINEERS SURVEYORS PLANNERS
12/22/23

THE CITY OF NICHOLS HILLS
PLANNED UNIT DEVELOPMENT

PUD MASTER DESIGN STATEMENT FOR
1203 Sherwood Lane

January 11, 2024

Property Owner:

Chesapeake Land Development, LLC
PO Box 54853
Oklahoma City, OK 73154

Prepared by:

Johnson & Associates
1 East Sheridan, Suite 200
Oklahoma City, OK 73104
(405) 235-8075
mzitzow@jaokc.com

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1.0 INTRODUCTION:

The Planned Unit Development (PUD) of 1203 Sherwood Lane, consisting of approximately 3.9039 acres are located within the SE/4 of Section 5, Township 12 N, Range 3 W, of the Indian Meridian, Oklahoma County, Oklahoma.

2.0 LEGAL DESCRIPTION:

The legal description of the property comprising this PUD is described in Exhibit A, attached, and is made a part of this Master Design Statement.

3.0 OWNER/DEVELOPER:

The owner of the property described in Section 2.0 is Chesapeake Land Development, LLC. Johnson & Associates prepared this PUD document.

4.0 SITE AND SURROUNDING AREA:

The subject property is located at 1203 Sherwood Lane. The property is currently zoned as U-4, Church. The subject property is vacant and includes existing parking spots and a drive.

North: North of the subject site is zoned and developed as U-4, Church and R-2 Two-Family Residential.

East: East of the subject site is zoned and developed as R-2 Two-Family Residential and C-1, Office.

South: Immediately south of the subject site is Sherwood Lane. Beyond is zoned and developed as R-3, Multi-Family Residential and C-2, Retail Business. This area is also within the Town Center Overlay

West: West of the subject site is part of a public park abutting Grand Boulevard. Beyond is zoned and developed as R-1-75 Single Family Residential.

5.0 PHYSICAL CHARACTERISTICS:

The subject property generally slopes to the west and has minimal tree cover. The property is not within the 100-year or 500-year FEMA Floodplain. There is a small portion of the southwest corner of the site within the FEMA Floodway.

6.0 CONCEPT:

It is the developer's intent to develop the subject property as single family residential comprised of four (4) lots which are between 0.72 – 0.78 acres in size. This low-impact, upscale residential PUD will complement the surrounding residential developments by bringing much needed new residential housing to the area. Its close proximity to the commercial areas makes this a desirable tract of land primed for infill development.

By modifying the existing zoning requirements, the design statement and exhibits that constitute this Planned Unit Development will provide the developer with the flexibility desired to develop the site in a way that compliments the surrounding development.

6.1 DEVELOPMENT AND SUBDIVISION VARIATIONS

The following represents variations to the R-1-75 Single-Family Residential District regulations within the City of Nichols Hills Zoning Ordinance, as amended, to be made part of this PUD:

- Sec. 50-49.b Permitted Uses:
 - The R-1-75 zoning district outright permits the Single-Family Dwelling use and the Park or Open Space Owned by The City use. The only use permitted within this PUD is the Single-Family Dwelling use.
- Sec. 50-49.e.3 Side Yard Setback:
 - A.1. The R-1-75 zoning district requires side yard setbacks for the main building to be a minimum of six feet or ten percent of the lot width, whichever is greater. This PUD proposes a side yard setback of six feet, except for the lot sides that abut Sherwood Lane. For lot sides that abut the right-of-way, the side yard setback is proposed at 15 feet.
 - D. The R-1-75 zoning district permits chimneys or fireplaces to encroach two feet into the required side yard on one side of the building only. This PUD permits chimneys or fireplaces to encroach two feet into the side yard setback and does not limit said encroachment to one side of the building.
- Sec. 50-49.e.4 Rear Yard Setback:
 - The R-1-75 zoning district requires the main building to be setback 25 feet for the first floor and 40 feet for the second floor. This PUD proposes a rear yard setback of 25 feet. Main structures on lots abutting a residential land use shall have a second floor setback of 40 feet.
- Sec. 50-49.e.5 Minimum Lot Size:
 - The R-1-75 zoning district does not have a minimum lot size. This PUD proposes a minimum lot size of 0.6 acres or 26,000 SF. This proposed size is consistent with the proposed lots on the provided Exhibit B Conceptual Site Plan.
- Sec. 50-49.e.7 Lot Coverage and Floor Area Ratio:
 - A. The R-1-75 zoning district regulations require that defined structures cover no more than 65% of the lot area within the setback lines established within the district regulations. This PUD proposes the maximum lot coverage be 65% of the total lot area.
- Sec. 50-49.e.8 Maximum Building Height
 - C. The R-1-75 zoning district requires the height of the main building be determined by the width of the lot at the front property line and limits main building heights to 16 feet within 40 feet of the rear lot line. Due to varying lot width that would have resulted in various height limits for each lot, this PUD proposes the maximum height for structures be 35 feet and does not include a height limitation within a certain distance of the rear lot line.

7.0 SERVICE AVAILABILITY:

7.1 STREETS

Access to this PUD shall be from Sherwood Lane.

7.2 SANITARY SEWER

Sanitary Sewer shall be provided by public sewer lines currently serving the area. Future sanitary sewer connections shall be determined at the Final Plat stage. Said future connections shall be in conformance with the City of Nichols Hills Municipal Code, requirements and design criteria, as amended.

7.3 WATER

Water facilities for this property will be provided by public water lines currently serving the area. Future water line connections shall be determined at the Final Plat stage. Said future connections shall be in conformance with the City of Nichols Hills Municipal Code, requirements and design criteria, as amended.

7.4 FIRE PROTECTION

The Nichols Hills Fire Station is located at 6407 Avondale Drive and is approximately 0.2 miles southeast of this PUD development.

One (1) fire hydrant shall be required within the PUD to serve the proposed residential development.

7.5 GAS SERVICE, ELECTRICAL SERVICE, AND TELEPHONE SERVICE

Proper coordination with the various utility companies will be made in conjunction with this development.

7.7 DRAINAGE

The property within this Planned Unit Development is not within the FEMA (100-year) flood plain. The general location of the FEMA (100-year) flood plain is delineated on the Master Development Plan, just west of the site.

7.8 2020 COMPREHENSIVE PLAN

The comprehensive Plan for the City of Nichols Hills promotes the development of a variety of residential styles and seeks to maintain the neighborhood characteristics of the City. The intent of the proposed residential development mirrors this goal.

8.0 SPECIAL DEVELOPMENT REGULATIONS:

The following Special Development Regulations and/or limitations are placed upon the development of the PUD. Planning and zoning regulations will be those which are in effect at the time of development of this PUD, provided, however, that the density and or intensity of the PUD shall not be increased. Development is when a permit is issued for any construction or addition to any structure on a development tract. Certain zoning districts are referred to as a part of the Special Development Regulations of this PUD. For purposes of interpretation of these Special Development Regulations, the operative and controlling language and regulations of such zoning districts shall be the language and regulations applicable to the referenced zoning districts as contained in the City of Nichols Hills's Planning and Zoning Code as such exists at the time of development of this PUD. In the event of conflict between provisions of this

PUD and any of the provisions of the Nichols Hills Municipal Code, as amended, in effect at the time a permit is applied for with respect to any lot, block, tract and/or parcel of land subject to this PUD, the provisions of the Code shall prevail and be controlling; provided however, that in the event of a conflict between the Special Use and Development Regulations specifically negotiated as a part of this PUD and the provisions of the Code in effect at the time a permit is applied for with respect to any lot, block, tract and/or parcel of land subject to this PUD, such Special Use and Development Regulations of this PUD shall prevail and be controlling.

8.1 USE AND DEVELOPMENT REGULATIONS

The use and development regulations of the R-1-75, Single-Family Residential District shall govern this PUD, except as herein modified.

The following uses shall be the only uses permitted within this PUD:

- Single-family dwelling

9.0 SPECIAL CONDITIONS:

The following special conditions shall be made a part of this PUD:

9.1 ARCHITECTURAL REGULATIONS

Exterior building wall finish on all structures, exclusive of windows and doors, shall consist of a minimum 70% brick, cast stone, stone, stucco, or other similar type finish. A maximum of 30% EIFS (Exterior Insulation Finish System) or architectural metal material shall be permitted. Exposed metal or exposed concrete block buildings shall not be permitted.

Due to the nature of the development, a total of two primary exterior wall finishes will be permitted within this PUD. Any materials not specifically listed above, but permitted within the Nichols Hills Municipal Code, as amended, shall be permitted within this PUD.

9.2 LANDSCAPING REGULATIONS

The subject site shall meet all requirements of the City of Nichols Hill's Landscaping Ordinance in place at the time of development.

Each Lot may have a 20-foot landscape buffer along the rear of the lot. Within said buffer may be trees planted on a minimum of 25-foot centers.

9.3 LIGHTING REGULATIONS

The site lighting in this PUD shall be in accordance with the applicable section within the City of Nichols Hills Municipal Code, as amended.

9.4 SCREENING REGULATIONS

Screening shall be required along the exterior PUD boundaries. No less than a six-foot and no greater than an eight-foot-high sight proof screen shall be required along boundaries adjacent to residential uses. Said sight-proof screen may be constructed of stucco, brick, stone, wood, steel/iron and/or any combination thereof and shall be solid and opaque.

9.5 PLATTING REGULATIONS

Platting shall be per the City of Nichols Hills Ordinances.

9.6 DRAINAGE REGULATIONS

Development of this parcel will comply with the City of Nichols Hills Municipal Code, as amended.

9.7 VEHICULAR ACCESS REGULATIONS

There shall be two entries designed as a boulevard (as depicted in Exhibit B) from Sherwood Lane in this PUD. Private drives may be permitted to individual lots such that they meet all codes and ordinances for spacing.

9.8 PARKING REGULATIONS

The number and design of all parking facilities in this PUD shall be in accordance with the Nichols Hills Municipal Code, as amended.

9.9 SIGNAGE REGULATIONS

Signage regulations shall be per the R-1-75, Single-Family Residential District.

9.10 ROOFING REGULATIONS

All structures in this PUD shall have Class C roofing or better.

9.11 PEDESTRIAN ACCESS/SIDEWALK REGULATIONS

Eight-foot wide sidewalks shall be constructed along Sherwood Lane in conformance with the Nichols Hills Trails Master Plan. Said sidewalks shall be setback from the curb and shall be subject to the policies/procedures of the Public Works Department. All sidewalks shall be in place prior to any occupancy certificates being issued. An easement is depicted on Exhibit B to accommodate a future trail proposed along Sherwood Lane.

Internal sidewalks shall not be required within this PUD.

9.12 HEIGHT REGULATIONS

The maximum building height for structures within this PUD shall be 35 feet. Architectural elements shall be permitted to exceed the 35-foot maximum height.

Structures within this PUD shall adhere to the No Build Envelope regulations as outlined in the R-1-75, Single-Family Residential District regulations.

9.13 SETBACK REGULATIONS

The following setbacks shall govern primary structures within this PUD:

Front Yard: 25 feet
Side Yard: 6 feet; 15 feet for lots abutting Sherwood Lane, this shall only apply to the side of the lot abutting the street.
Rear Yard: 25 feet; the second floor of main structures on lots abutting residential land uses shall have a minimum rear yard setback of 40 feet.

Roofs shall be permitted to overhang two feet into the required yard setback areas.

A porch or porte cochere shall be permitted to extend not more than ten (10) feet in front of the required front yard setback line.

Chimneys or fireplaces shall be permitted to encroach two (2) feet into the required side yard and rear yard setback.

9.14 LOT REGULATIONS

9.14.1 Minimum Lot Size

The minimum lot size within this PUD shall be 0.6 acres or 26,000 square feet.

9.14.2 Minimum Lot Width

The minimum lot width at the front building line shall be 60 feet.

9.14.3 Lot Coverage

The maximum lot coverage within this PUD shall be 65% of the total lot area and floor area ratio shall be per code.

9.14.4 Maximum Lot Count

The maximum number of lots permitted within this PUD shall be four (4).

9.15 PUBLIC IMPROVEMENTS

Public improvements shall be made by the developer throughout the PUD as required by the City of Nichols Hills Public Works Department or other City, County, or State Department or agency. All Local, State, and Federal ordinances as they shall apply to the site will be adhered to fully.

9.16 COMMON AREAS

Maintenance of the common areas in the development shall be the responsibility of the property owner or Property Owners Association. No structures, storage of material, grading, fill, or other obstructions, including fences, either temporary or permanent, that shall cause a blockage of flow or an adverse effect on the functioning of the storm water facility, shall be placed within the common areas intended for the use of conveyance of storm water, and/or drainage easements shown. Certain amenities such as, but not limited to, walks, benches, piers, and docks, shall be permitted if installed in a manner to meet the requirements specified above.

10.0 DEVELOPMENT SEQUENCE:

Developmental phasing shall be allowed as a part of the development of this PUD. Required traffic improvements shall be permitted to be constructed in conjunction with the phased development of this PUD, as approved by the City's Traffic Division. It is anticipated that upon the completion and approval of detailed engineering and architectural plans, construction for this project will take 24-36 months.

11.0 EXHIBITS:

The following exhibits are hereby attached and incorporated into this PUD. These exhibits are:

- A: Legal Description
- B: Conceptual Site Plan
- C: Surrounding Zoning Map
- D: Drainage Exhibit

EXHIBIT "A"
LEGAL DESCRIPTION

Lots Twenty-three (23) through Twenty-seven (27) in Block Twenty-eight (28) and Block F in BUSINESS SECTION OF NICHOLS HILLS and vacated street abutting abstracted property adjudicated in Court Case #0-2004-2234 in Oklahoma County, Oklahoma, as shown by the recorded plat thereof.



1203 Sherwood Lane PUD

Exhibit B
Conceptual Site Plan
+/- 3.9039 Acres

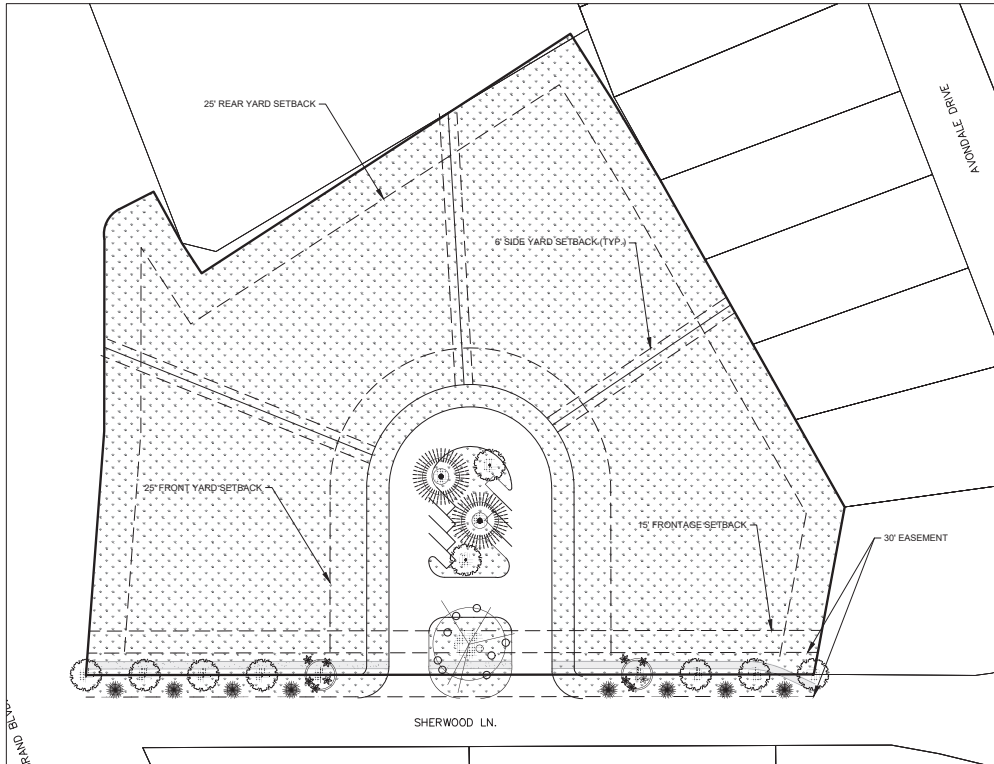
Total Lots: 4
Total Parking: 8



Johnson & Associates
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Oklahoma City, OK 73104
(405) 235-8075 FAX (405) 235-8076

ENGINEERS SURVEYORS PLANNERS
11/14/2023

Conceptual site plan showing feasible option
permitted under proposed rezoning



PLANT & MATERIAL SCHEDULE (CUMULATIVE)

KEY	BOTANICAL NAME	COMMON NAME	SIZE	QTY.
	Acer saccharum 'Caddo'	Caddo Sugar Maple	3" cal.	9
	Quercus macrocarpa	Burr Oak	3" cal.	1
	Prunus cerasifera	Purpleleaf Plum: Flowering Purple Plum	2" cal.	2
	Koeleruteria paniculata	Golden Rain Tree	2" cal.	2
	Ilex opaca	American Holly	5'-0"	8
	Cynodon Dactylon	Turf Grass	SY	±16,730
	Proposed Mulch		SY	±220
	Proposed Sidewalk		SF	±2,255

LSCP DESIGN CRITERIA & CALCULATIONS

DESC. OF PROJECT	PROJECT INFORMATION
CITY / MUNICODE	NICHOLS HILLS
ZONING	Proposed: PUD R-1-75, Single Family Residential (Current : U-4)
PROPOSED USE	(4) Four Low-Impact Single Family Residential Lots
DEVELOPABLE AREA SF (DA)	N/A
PARKING SPACES REQUIRED (PER NICHOLS HILLS CODE, § 80-128 - "Off Street Parking Requirements")	8
PARKING SPACES PROPOSED	8

PER NICHOLS HILLS CITY CODE, § 80-133 - "Landscaping"

1. GENERAL LANDSCAPE PROVISIONS FOR ALL ZONING DISTRICTS.

- (1) All properties within the city shall comply with the general requirements in this subsection regardless of zoning district classification.
- (2) This section shall be effective as of December 1, 2008. A conforming property at the time of adoption of these regulations shall not be required to be brought into conformance with these regulations, provided that:
 - a. The property shall be subject to enforcement of property maintenance requirements; and
 - b. Any future change to the property as described herein shall require that the property be brought into full conformance with these regulations.
- (3) It is the property owner's obligation to keep all trees, limbs, and other vegetation clear of overhead power lines, utility lines and trafficways.
- (4) Nothing herein shall affect in any way the rights of, or exercise by, any public utility or city department of the present and future acquired rights to clear trees and other growth from lands used by the public utility or city. The utility shall cooperate and coordinate with the property owner when clearing or pruning in the right-of-way or easements on or adjacent to its property.
- (5) It shall be unlawful for any person, firm or corporation to top any tree. Trees severely damaged by storms or disease, or under utility wires or other obstructions making other pruning practices impractical, may be exempted from this requirement upon review by the city.
- (6) Nothing herein shall prevent removal of the required sight triangles contained in this section and this Code. Plantings within required sight triangles shall not exceed a height of 24 inches.
- (7) Hardscaping improvements restricted:
 - a. Exceed as permitted herein, hardscaping surface materials, including, but not limited to, concrete, asphalt or other solid surface paving, gravel, chert, or other crushed stone, and paving stones, shall not satisfy landscaped area improvement requirements.
 - b. The public right-of-way shall not be hardscaped surface, other than a permitted driveway or sidewalk, and these areas shall not be used for parking, including street parking as defined herein, or display in any zoning district.
 - (8) No disturbed ground shall be left exposed. Lawn quality and other groundcover as defined, beds with all planting installed or mulch shall cover all prepared and nonbuilt developed areas. No occupancy permit shall be issued for a property until the requirements of this section have been met.
 - (9) Lawn quality and shall be installed, watered and maintained within five days of the removal of a structure from a property unless a building permit has been issued within this period for new construction that occupies the entire parcel.
 - (10) Continuing property maintenance. It shall be the responsibility of the property owner(s) to:
 - a. Maintain and keep all night-proof screening and fencing in good repair at all times.
 - b. Maintain the landscaping by keeping trees mowed, all plants properly groomed and maintained as disease-free, and planting beds groomed.
 - c. Remove any storm-damaged tree within 30 days of a storm occurrence, or any dead tree within 30 days. Nonperformance shall cause for the city to initiate procedures for removal of such trees in accordance with the Code.
 - d. Replace any planting(s) necessary to meet the requirements for a building permit, that have been removed, are diseased, or no longer living, within one year or on the first planting season, whichever occurs first, except those in naturally occurring growth or undergrowth that were not disturbed during construction.
 - e. Maintain lawn-quality and, other ground covers, and/or planting beds with all planting installed under mulch on all non-paved and non-built developed areas.
 - (11) Privacy landscaping. When the building commission requires evergreen landscaping to address privacy concerns as a condition to the issuance of a certificate of approval for construction of a main or secondary building or an addition to a main or secondary building, that evergreen landscaping must be at least 12 feet in height at the time of planting and sufficiently spaced to provide effective privacy.
 - (12) Artificial turf and synthetic plants. Artificial turf and all forms of synthetic fibers must look like natural grass and all synthetic plants are prohibited in the front yards of dwellings in the residential districts. Artificial grass and all forms of synthetic plants are prohibited in all landscapes in the Church District, the Office District, and the Retail Business District. This restriction does not apply to materials which may be covered with artificial turf or other synthetic fibers meant to look like natural grass.
 - (13) Irrigation systems. Irrigation systems are required for all construction of main and secondary buildings and additions to main and secondary buildings (except minor additions as defined by section 50-341).

II. LANDSCAPING REQUIREMENTS FOR ALL ONE- AND TWO-FAMILY RESIDENCES REGARDLESS OF ZONING DISTRICT

- (1) Landscaping plans required. For construction of new and replacement dwellings and additions to existing dwellings (except minor additions as defined by section 50-341), an application for a certificate of approval from the building commission and for a building permit shall be accompanied by a detailed landscape plan containing the elements and meeting the number of points specified in the Nichols Hills Building Commission Building Construction, Design and Construction Guidelines adopted by the city in section 50-350.
 - (2) Planting plans required. A planting plan shall be required as a part of the following permit applications:
 - a. Addition to or modification of driveway or hardscaping on that part of a lot abutting a street right-of-way;
 - b. Rear yard addition as described in subsection (a)(7) of this section.
 - (3) Residential planned unit development or development containing two or more single-family homes or duplexes. A landscape plan, prepared by a landscape architect in accordance with subsection (d) of this section, shall be required for:
 - a. All residential planned unit developments;
 - b. Any development, subdivision plat, or lot split creating building areas for two or more single-family or two-family structures.
- Said landscape plan may be divided into a master plan for the total area plus submit of specific landscape plans for individual properties with the application for a building permit.
- (4) Tree planting requirements. In addition to the requirements contained in this section, one- and two-family residences shall have a minimum of one tree with a minimum caliper of three inches for every 2,000 square feet of lot and side yard.
 - (5) Front yard landscape area requirements. The area between the curb and the lot line shall be treated as landscape area. No hardscaping shall be permitted other than a maximum of two entrance drives and a city-provided sidewalk. A circular drive shall not encroach on the right-of-way except at the lot access points.
 - (6) Landscape area requirements for a side yard abutting a street. The area between the curb and the lot line shall be treated as landscape area.
 - (7) Landscaping for rear yard structure additions. The property owner of a one- or two-family residence, or his representative, applying for a certificate of approval or a building permit to construct an accessory building or house extension in the rear yard that is within public view, shall submit a landscape buffer plan for the area between the structure and the abutting property line showing landscape treatment of the structure that will mitigate its visual impact on the abutting properties.

(Code 1992, Ord. No. 803, § 2, 11-17-1998; Ord. No. 916, § 1, 1-24-2008; Ord. No. 960, § 1025-87 020 J, 12-11-2012; Ord. No. 1168, § 6, 11-19-2016; Ord. No. 12-1-2019; Ord. No. 1177, § 6, 3-10-2020; Ord. No. 1188, § 1, 7-14-2020)

GENERAL LANDSCAPING NOTES

1. ALL PLANTS TO HAVE MINIMUM 3" SHREDDED HARDWOOD MULCH.
2. PROTECT ANY EXISTING PLANT MATERIALS FROM DAMAGE DURING CONSTRUCTION.
3. THE LANDSCAPE CONTRACTOR SHALL BE RESPONSIBLE FOR PROVIDING AN IRRIGATION SYSTEM WHICH PROVIDES FULL COVERAGE TO ALL PLANT MATERIAL. THE SYSTEM SHALL INCLUDE A COMBINATION OF SPRAY HEADS AND ROTORS. THE IRRIGATION SYSTEM SHALL BE A DESIGN-BUILD SYSTEM.
4. PROPOSED LANDSCAPE WILL NOT INTERFERE WITH OVERHEAD OR UNDERGROUND UTILITIES. CONTRACTOR SHALL VERIFY LOCATIONS OF ALL OVERHEAD & UNDERGROUND UTILITIES PRIOR TO COMMENCEMENT OF WORK. CONTRACTOR IS RESPONSIBLE FOR ALL DAMAGES OCCURRING DURING THE CONSTRUCTION OF THE LANDSCAPE AND IRRIGATION IMPROVEMENTS AND IS RESPONSIBLE FOR REPAIR/REPLACEMENT AT CONTRACTORS OWN EXPENSE. PROPOSED LANDSCAPE WILL NOT INTERFERE WITH OVERHEAD OR UNDERGROUND UTILITIES.
5. PLANTINGS WITHIN 10 FEET OF AN UNDERGROUND UTILITY SERVICE SHALL BE REQUIRED TO UTILIZE A ROOT CONTAINMENT/BARRIER SYSTEM TO ENCAPSULATE THE ROOT BALL IN ORDER TO PREVENT DAMAGE TO NEARBY UTILITIES.
6. NO STREET TREES, OTHER THAN THOSE SPECIES LISTED AS SMALL TREES IN SECTION 48-88, MAY BE PLANTED UNDER OR WITHIN TEN LATERAL FEET OF ANY OVERHEAD UTILITY WIRE. NO STREET TREES MAY BE PLANTED WITHIN TEN LATERAL FEET OF ANY UNDERGROUND WATER LINE, SEWER LINE, TRANSMISSION LINE, OR ANY OTHER UTILITY.
7. PUBLIC TREE MANAGEMENT AND DESIGN SHALL BE IN ACCORDANCE WITH NICHOLS HILLS CITY CODE, § 48 - "VEGETATION".

LEGAL DESCRIPTION

Lots Twenty-three (23) through Twenty-seven (27) in Block Twenty-eight (28) and Block F in BUSINESS SECTION OF NICHOLS HILLS and vacated street abutting abstracted property adjudicated in Court Case 80-2004-2234 in Oklahoma County, Oklahoma, as shown by the recorded plat thereof.

ONE CALL UTILITY LOCATION NUMBER

1-800-5032
1-800-522-6543

This number is to be used for information on the location of all underground utilities. Contact this number and other numbers specified in this plan prior to any excavation.

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REVISIONS	DATE
NO.	DESCRIPTION



Johnson & Associates
1111
Oklahoma City, OK 73104
(405) 233-1234
www.johnsonandassociates.com
Certified of Professional Status Exp. Date 06/30/2025

• REGISTERED • SUPERVISOR • PLANNER •



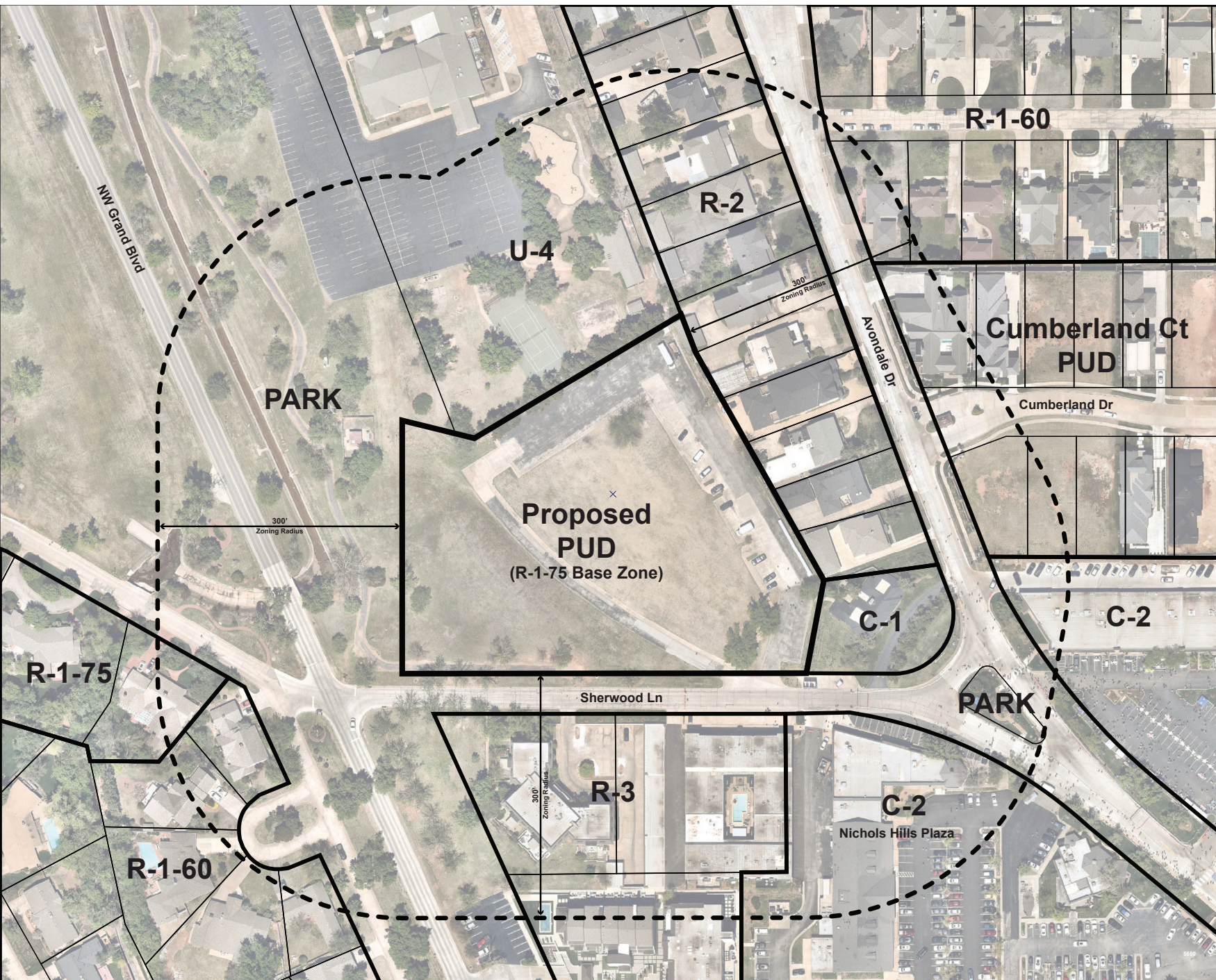
1203 SHERWOOD LANE
NICHOLS HILLS, OKLAHOMA COUNTY, OK
MASTER LANDSCAPE PLAN

Proj. No.:
Date: 11/11/2023
Scale: 1"=40'

Checked By:
Approved By:

SHEET NUMBER

##



1203 Sherwood Lane PUD

Exhibit C
Surrounding Zoning Exhibit



Johnson & Associates
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Oklahoma City, OK 73104
(405) 235-8075 FAX (405) 235-8078

ENGINEERS SURVEYORS PLANNERS

11/14/23



1203 Sherwood Lane
Oklahoma City, OK
73116

prepared for:
Chesapeake Land
Development, LLC
Oklahoma City, OK 73154

January 12, 2024

DRAINAGE ANALYSIS



CERTIFICATE OF AUTHORIZATION #1484
EXPIRATION DATE: 04-30-2024
1 E. SHERIDAN AVENUE, SUITE 200
OKLAHOMA CITY, OK 73104
405-235-8075

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RATIONAL DRAINAGE CALCULATIONS: PROPOSED STORM SEWER

Q100 HGL ANALYSIS

DRAINAGE AREA MAP

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APPENDIX

RATIONAL DRAINAGE CALCULATIONS: PROPOSED STORM SEWER

Q100 HGL ANALYSIS

DRAINAGE AREA MAP

PROJECT SCOPE

The site to be developed is located easterly of N.W. Grand Boulevard and southerly of the Sherwood Lane, with the legal description being a part of Section Five (5), Township Twelve (12) North, Range Three (3) West of the Indian Meridian, Oklahoma City, Oklahoma County, Oklahoma. To the south, east, and west of the proposed project site are developed residential land uses. To the north is Nichols Hills United Methodist Church.

DRAINAGE SUMMARY

The project site consists of 3.90 acres and was previously developed with structure and parking areas, demolished in 2019, with no change to the overall drainage pattern. The general drainage pattern is from the east to west towards a FEMA-studied unnamed tributary to Deep Fork Tributary 20 which is fully improved. In the historic condition, a majority of the runoff is captured before entering Sherwood and routed to a FEMA designated floodplain, helping any capacity issues that may exist in the existing storm sewer system.

In the proposed condition, approximately 3.90 acres drains southwesterly will be captured by the proposed on-site private storm sewer system which will be stubbed into the existing storm sewer box running from Sherwood Lane to the existing unnamed tributary. The proposed storm sewer has been designed to capture and carry the Q100 storm event using a standard 2-3 curb inlet and 18" RCP. The storm sewer calculations and drainage area exhibit are included in the Appendix of this report.

CONCLUSIONS AND RECOMMENDATIONS

The calculations provided show that the proposed development of the site provides for a functional drainage system that meets or exceeds the City of Oklahoma City's Drainage Ordinance. It is requested that the City accept this report and grant approval to proceed with the construction of the residential subdivision located at 1203 Sherwood Lane and the private storm sewer system.

APPENDIX

RATIONAL DRAINAGE CALCULATIONS: PROPOSED STORM SEWER

DRAINAGE CALCULATIONS for:

5650-1203 Sherwood Lane

1/12/2024

Johnson & Associates, Inc.

Nichols Hills, Oklahoma

Drainage Area Designation: **A**

Design Standard: Oklahoma City



Proposed DA to Proposed System

D.A.: 3.90 acres
Weighted C: 0.70

Composite Overland k Calculations

DEVELOPMENT TYPE	"c"	acres
Single Fam./Mobile Homes	0.70	3.90

SURFACE TYPE	k	LF
Resid/Du/Quadplex	0.511	265

TOTAL SITE ACREAGE	3.90	Composite k	0.511	265
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Composite Overland Time of Concentration Calculation

Calculate Slope: Upstream Elev.= 1169.00	Dwnstream Elev.= 1163.50	Slope	Tc=K(L^0.37/S^0.2)
K Value: Composite k 0.511	Tc Length= 265 ft	2.08%	8.74 min

Channel Time of Concentration Calculation

Calculation Method: Calculate Slope <u>Straight Stream</u> <u>K = 0.0059</u>	Upstream Elev. 1163.00	Downstr. Elev. 1160.66	Length 148 ft	Slope 1.58%	Tc=K(L^2/S)^0.385 1.37 min
--	---------------------------	---------------------------	------------------	----------------	--------------------------------------

Channel Time of Concentration Calculation

Calculation Method: Calculate Slope <u>Curbed Street</u> <u>K = 0.0035</u>	Upstream Elev. 1160.16	Downstr. Elev. 1154.26	Length 218 ft	Slope 2.71%	Tc=K(L^2/S)^0.385 0.89 min
--	---------------------------	---------------------------	------------------	----------------	--------------------------------------

Total Tc= 11.00 min

Intensity Variables $i = a / ((b + Tc)^c)$

a	b	c	Intensity (in/hr)	Q=CiA (cfs)
104.3327	17.2980	0.9349	i2= 4.58	Q2= 12.51
79.6555	14.8277	0.8251	i5= 5.45	Q5= 14.87
87.5353	15.8824	0.8113	i10= 6.06	Q10= 16.54
101.4819	16.7736	0.8059	i25= 6.97	Q25= 19.02
98.9247	15.8648	0.7754	i50= 7.71	Q50= 21.05
102.7693	15.8600	0.7604	i100= 8.42	Q100= 22.98

STREET INLET CAPACITY CALCULATIONS

Inlet Location: WEST ENTRANCE

Required Capacity	Inlet Type	Capacity (Q)	Efficiency	Adjusted Capacity	No. Of Inlets	Total Capacity
22.98 cfs	Design 2-3 Inlet	23.2 cfs	100%	23.2 cfs	1	23.2 cfs

The Design 2-3 Inlet inlet(s) designed for this location provide sufficient capacity to contain the 100 year storm event of 22.98 cfs.

PIPE CAPACITY CALCULATIONS

Using Manning's equation to determine pipe capacity.

$$Q = 1.486/n * A * R^{2/3} * S^{1/2}$$

Pipe Location: SW OF PROJECT SITE

Pipe Type	Pipe Size	Material	Manning's (n)	Min. Slope (S)	Required Capacity
Circular Pipe	18"	Reinf. Conc. RCP	<u>0.013</u>	4.80%	22.98 cfs

Full Flow Values

Area (A)	Hydra. Radius (R)	Velocity	Flow (Q)	Req. Head ft	Max Velocity ft/s	Max Capacity cfs	Required Capacity
1.767 sf	0.375	13.02 fps	23.01 cfs	5.45	14.88	24.73	V=14.87 ft/s Depth=1.23 ft

The analyzed pipe provides sufficient capacity to contain the 100 year storm event.

NOTES

If you have any questions please feel free to contact Diana Phan at (405) 235-8075. We would appreciate the opportunity to address any comments you have over the phone if possible.

Q100 HGL ANALYSIS

Storm Sewer Tabulation*

Project Name: Enter Project Name...

Stormwater Studio 2024 v 3.0.0.33

01-12-2024

Line ID	Length (ft)	Drng Area		Rational (C)	C x A		Tc		Intensity (in/hr)	Total Q (cfs)	Capacity (cfs)	Velocity (ft/s)	Line		Invert Elev		HGL Elev		Surface Elev		Line No
		Incr (ac)	Total (ac)		Incr	Total	Inlet (min)	Syst (min)					Size (in)	Slope (%)	Up (ft)	Dn (ft)	Up (ft)	Dn (ft)	Up (ft)	Dn (ft)	
18" RCP	226.39	0.000	0.000	0.00	0.00	0.00	0.0	0.00	0.00	0.00	23.01	0.00	18	4.80	1150.20	1139.33	0.00	0.00	0.00	0.00	1

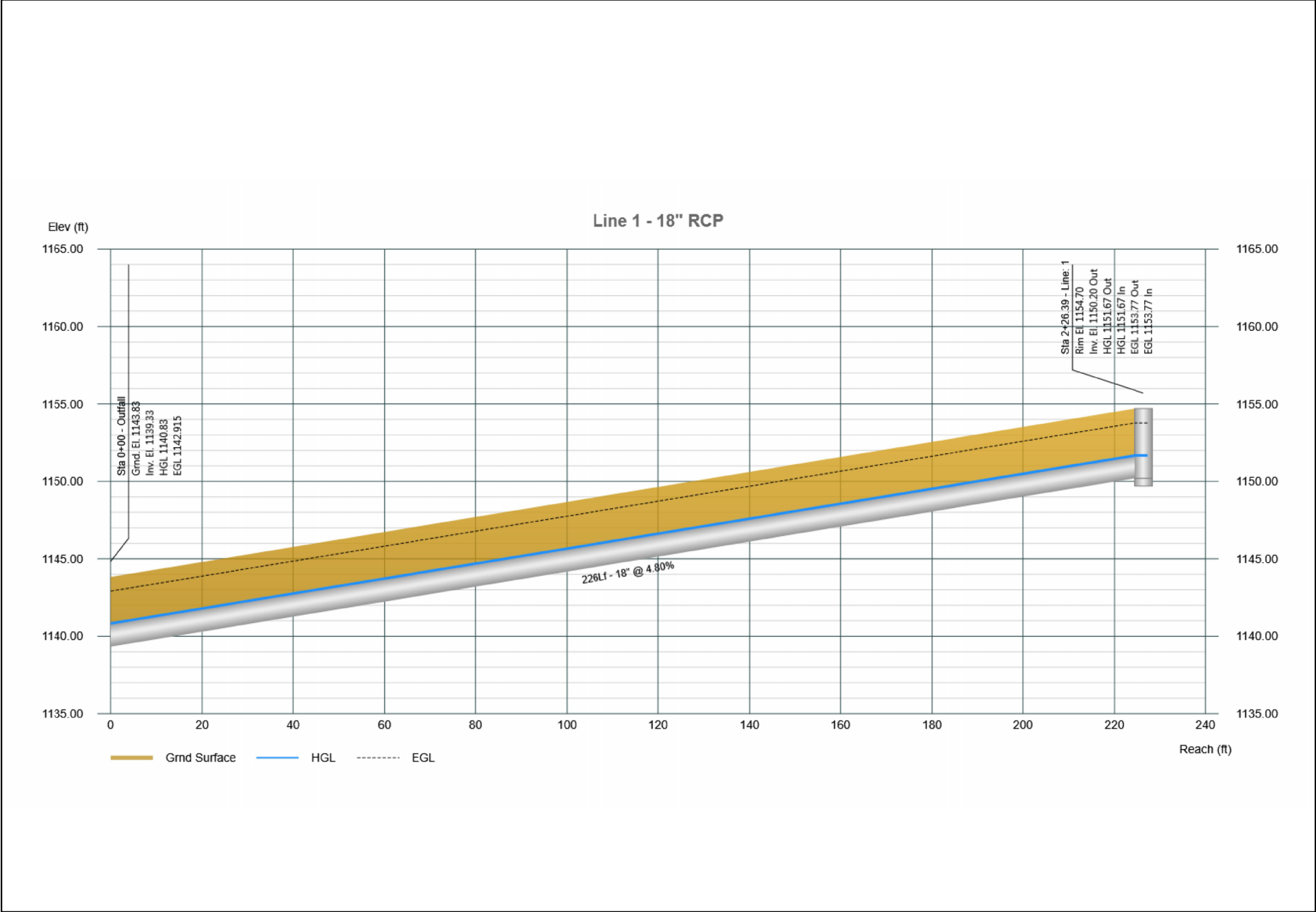
* Results NOT current with inputs.

Profile View

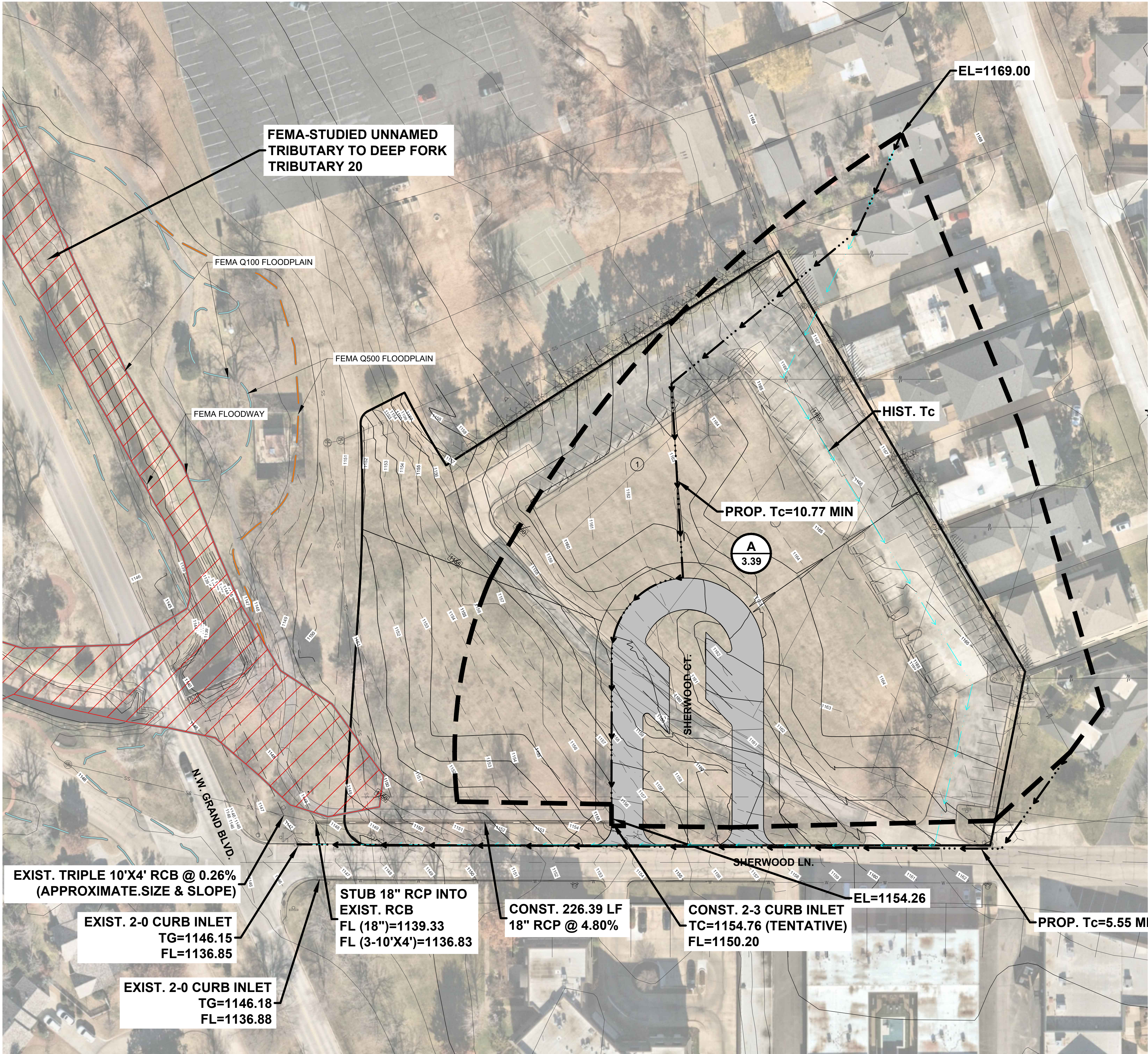
Stormwater Studio 2023 v 3.0.0.32

Project Name: Enter Project Name...

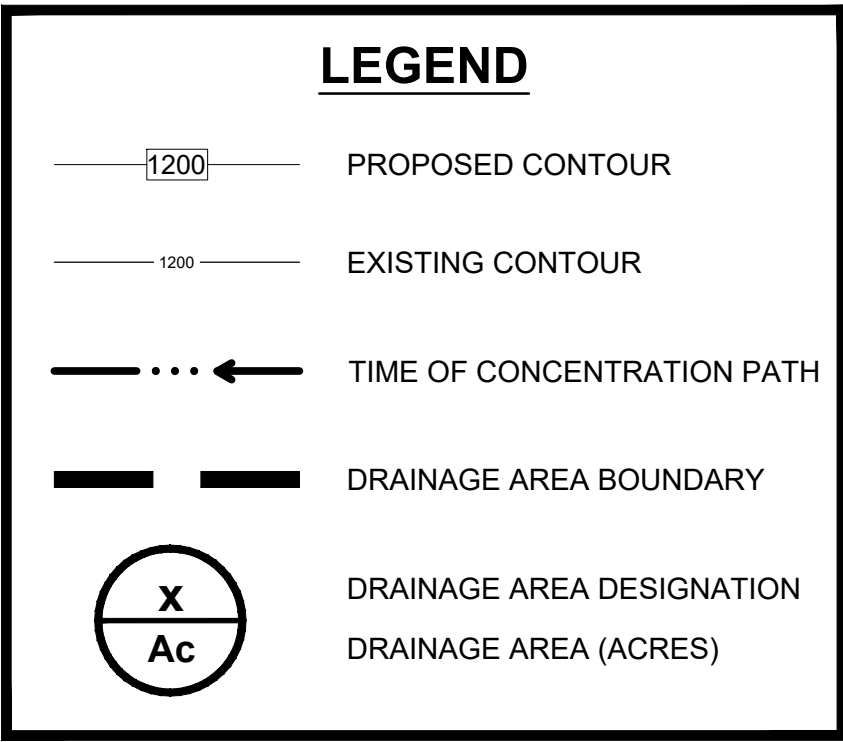
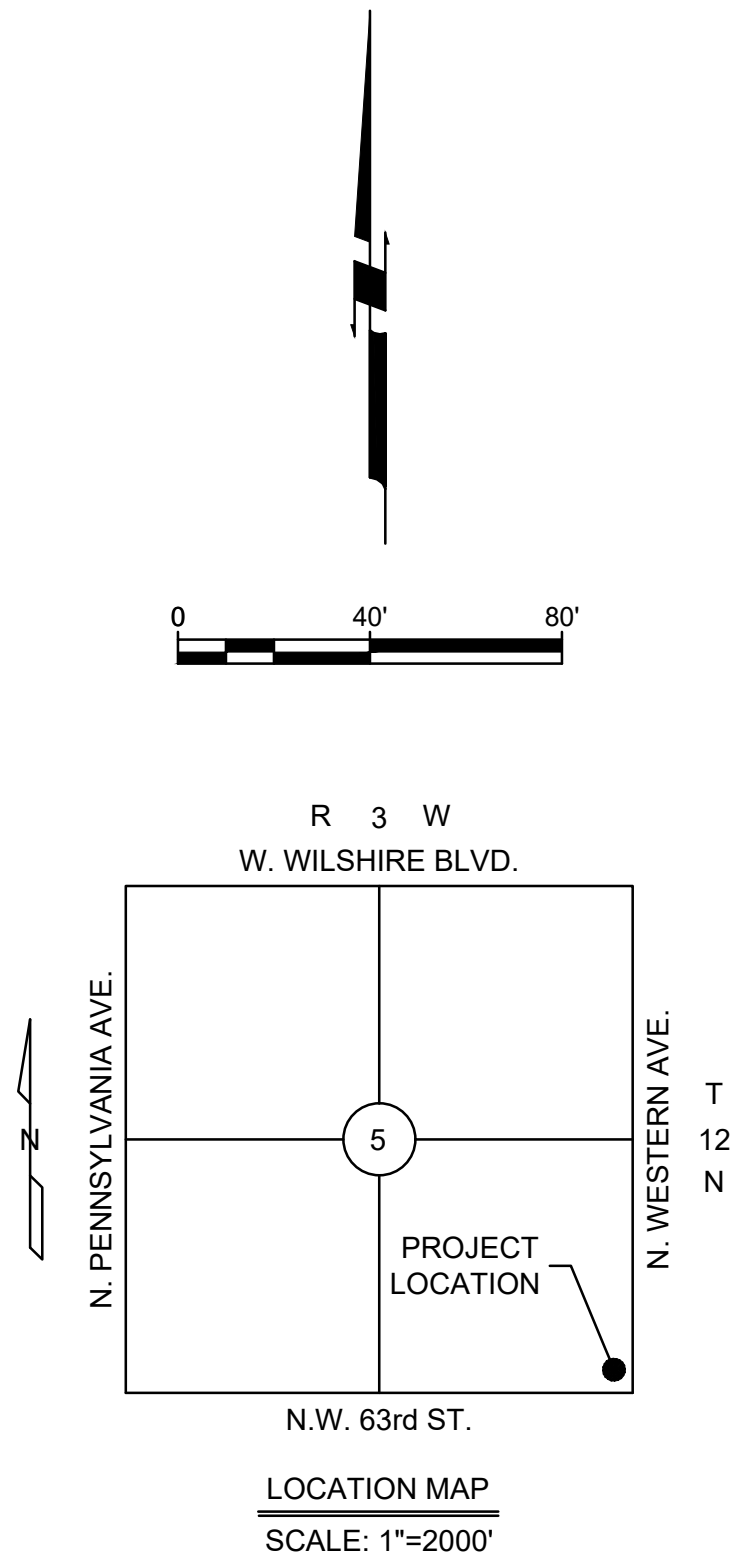
01-12-2024



DRAINAGE AREA MAP



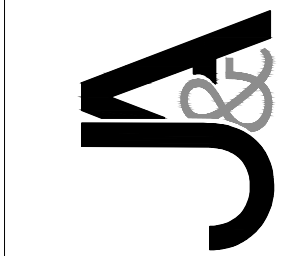
DRAINAGE AREA TABLE						
DRAINAGE AREA	AREA (AC)	Tc LENGTH (OVERLAND)	UPPER ELEV. (OVERLAND)	LOWER ELEV. (OVERLAND)	Tc LENGTH (CHANNEL)	STORM SEWER LINE
A	3.90	381'	1169.00	1163.00	586'	18" RCP



ONE CALL UTILITY LOCATION NUMBER
840-5032
1-800-522-6543
This number is to be used for information on the location of all underground utilities. Contact this number and other numbers specified in the plans prior to any excavation.

REVISIONS		DATE
NO.	DESCRIPTION	

Johnson & Associates
1 E. Sheridan Ave., Suite 200
Oklahoma City, OK 73104
(405) 235-8075 FAX (405) 235-8078 www.jaok.com
Certificate of Authorization #1484 Exp. Date: 05-30-2025
• ENGINEERS • SURVEYORS • PLANNERS •



SHERWOOD ESTATES
NICHOLS HILLS, OKLAHOMA COUNTY, OKLAHOMA
DRAINAGE AREA EXHIBIT

Proj. No.:
Date: 01-12-24
Scale: 1"=40'
Checked By:
Approved By:

SHEET NUMBER
EX



REC#: 00184959 11/14/2023 3:41 PM
OPER: NB TERM: 010
REF#: 2080
PAID BY:

TRAN: 775.0000 Lot Split, rezoning,
1203 SHERWOOD
Rezoning Applicatio 750.00CR

TENDERED: 750.00 CHECK
APPLIED: 750.00-

CHANGE: 0.00

City of Nichols Hills
6407 Avondale Dr
Nichols Hills, OK 73116
(405) 843-6637



1 East Sheridan Avenue
Suite 200
Oklahoma City, OK 73104
(405) 235-8075 • FAX: (405) 235-8078

LETTER OF transmittal

To: **City of Nichols Hills**

6407 Avondale Drive

Nichols Hills

Ph.: (405) 843-5222

Date: November 14, 2023

Attn: **Dillion Thompson**

Re: 1203 Sherwood Lane

PUD Rezone Submittal Fee

WE ARE SENDING YOU THE FOLLOWING ITEMS:

☒ Attached ☐ Prints ☐ Plans ☐ Samples ☐ Disc
☐ Under Separate Cover ☐ Shop Drawings ☐ Change Order ☐ Letter ☐ Specifications
☐ Other _____

VIA: Courier

COPIES	DATE	No.	DESCRIPTION
1	11/14/23	1	Check for Submittal Fee

THESE ARE TRANSMITTED AS CHECKED BELOW:

☐ For Approval ☒ For Your Use ☐ As Requested ☐ For Review and Comment

REMARKS:

Attached is a check for the \$750 submittal fee for the 1203 Sherwood Lane PUD Rezone Application.

CC: 5650

SIGNED: _____


JESSICA BLOYE

If enclosures are not as noted, kindly notify us at once.

CHAPTER 8, BUILDINGS AND BUILDING REGULATIONS

ARTICLE VI. FENCES

Sec. 8-246. Fence Permit required for Fences and walls.

A Fence Permit shall be obtained from the City Clerk prior to the erection or construction of any Fence or wall. The permit fee shall be as established in the City Fee Schedule, and the permit shall be valid for six months from the date of issuance. No permit shall be required for the repair or replacement of two panels or less of an existing Fence or 16 linear feet of an existing wall. However, Fence Permits will not be issued for the replacement of more than two panels of an existing Fence composed of materials that are prohibited by Section 8-251.

Sec. 8-247. Setback requirements for Fences and walls; procedure for appeals.

(a) No Fence or wall shall be constructed in front of the front wall of the Main Building on any Lot or Building Site on which a Main Building exists. However, such restrictions shall not apply to Fences or walls of ornamental design located on a Lot or Building Site on which a Main Building exists which meet the following criteria:

- (1) Maximum height of the basic Fence panel or wall element is 30 inches above ground level;
- (2) Support posts or columns, and light fixtures or ornamental attachments, may extend six inches above the installed Fence panel or wall element;
- (3) Such ornamental Fence structures shall be located not closer than 20 feet to the back of the street curb or to the edge of the street pavement if there is no curb.

(b) The restrictions in paragraph (a) of this Section shall not apply to Fences or walls on the east side of lots located at the following addresses:

- | | |
|----------------------------|-------------------------|
| (1) 1100 Larchmont Lane | (11) 1100 Marlboro Lane |
| (2) 1101 Larchmont Lane | (12) 1101 Marlboro Lane |
| (3) 1100 Huntington Avenue | (13) 1100 Tedford Way |
| (4) 1101 Huntington Avenue | (14) 1101 Tedford Way |
| (5) 1100 Hemstead Place | (15) 1100 Park Manor |
| (6) 1101 Hemstead Place | (16) 1101 Park Manor |
| (7) 1100 Glenwood Avenue | (18) 1100 Bedford Drive |
| (8) 1101 Glenwood Avenue | (19) 1101 Bedford Drive |
| (9) 1100 Belford Avenue | (20) 1100 Fenwick Place |
| (10) 1101 Belford Avenue | (21) 1101 Fenwick Place |

However, if a Fence on the east side of the lots at such addresses extends to within three feet of the Nichols Hills entry markers, the height of the Fence must be tapered to match the height of the entry markers.

(c) Where a lot with a main building has been combined with an abutting or adjacent vacant lot, no Fence or wall on the vacant lot shall be constructed closer than eight feet behind the front wall of the main building, nor in front of the front building line on any adjacent property or premises; provided the city manager shall be authorized to, in his or her discretion, permit such Fence or wall to be constructed an additional two feet closer to the front wall of the main building where necessary to place the Fence or wall in front of existing permanent improvements such as air conditioning units, doors, windows, large trees, trash receptacle screens or walls, utilities, pool equipment, electric generators, utility meters, and other similar conditions. Fences or walls described in this subsection shall run either parallel or perpendicular to the street on the vacant lot.

(d) The Board of Adjustment shall have the power, in specific cases and upon such conditions as the board shall deem appropriate, to grant such variance from the terms of subsection (a) of this Section as will not be contrary to the public interest where, owing to special conditions, a literal enforcement of the provisions thereof will result in unnecessary hardship and by granting a variance, the spirit of this Section will be observed and substantial justice will be done. Such variances may be granted only upon findings by the Board of Adjustment that the application of this Section to the particular piece of property would create an unnecessary hardship; such conditions are peculiar to the particular piece of property involved; and relief, if granted, would not cause substantial detriment to the public good, or impair the spirit, purposes and intent of the restrictions contained in subsection (a) of this Section.

(e) Appeals to the Board of Adjustment shall be taken by filing a notice of appeal with the City Clerk, together with a list of all owners of property within a 300-foot radius of the exterior boundary of the subject property, and payment of a fee in the amount established in the City Fee Schedule. Notice of the public hearing by the Board of Adjustment shall be given in the same manner as required for hearings on requested variances from the terms of the zoning ordinances; and the provisions of Chapter 50, Article IV, shall apply to all proceedings before the Board of Adjustment for variances from the terms of subsection (a) of this Section.

Sec. 8-248. Height restriction as to Fences and walls.

No Fence or wall higher than eight feet above ground level shall be erected or constructed on any premises within the City. The architectural design and material used for the construction of any Fence or wall shall harmonize with the Main Building to which the Fence is an accessory and shall comply with applicable plat restrictions, if any. The Board of Adjustment shall have the same power to grant Variances from the terms of this Section as is granted in Section 8-247(b) and (c) for the granting of Variances from the terms of Section 8-247(a). The conditions, standards and provisions of Section 8-247(b) and (c) shall apply to all proceedings before the Board of Adjustment for Variances from the terms of this Section.

Sec. 8-249. Measurement of Fence and wall height.

(a) For the purposes of Sections 8-247 and 8-248, the height of a Fence or wall shall be measured from ground level, using the original contours of the Lot prior to grading or filling for construction purposes, measured on the outside face.

(b) Where a Fence or wall has been constructed on top of a retaining wall, the height of the retaining wall as measured on the outside face, adjacent to a street or abutting property, shall be included in the calculation of maximum permitted height.

Sec. 8-250. Electrified Fences, barbed wire or broken glass Fences prohibited.

No electrified Fence or wall and no Fence or wall containing broken glass, barbed wire or other substances reasonably calculated to do bodily harm shall be permitted.

Sec. 8-251. Prohibited Fence materials.

Chain-link, plastic, and polyvinyl fencing of any kind are prohibited. However, nothing in this Section prohibits the repair of an existing Fence composed of chain-link, plastic or polyvinyl pursuant to Section 8-246.

Sec. 8-252. Required Fence and wall Appearance.

(a) Fences visible from churches, public streets and public parks shall be constructed with the better side facing the church, public street or public park and all stringers, posts, and other supports upon which Fence panels are mounted shall be located on the inside of the Fence facing the interior of the property.

(b) Where a development is required by the City of Nichols Hills Zoning Code to provide sight proof screening for abutting property, the better sides shall face the abutting property.

Sec. 8-253. Additional Fence and wall restrictions for Combined Lots.

(a) For lots where a lot with a main building has been combined with an abutting or adjacent vacant lot, with respect to the street-facing side of such lots, the following additional regulations shall apply:

(1) *Fences.*

- a. Chain-link Fences of any kind are prohibited.
- b. Iron Fences are permitted. Such iron Fences shall be constructed with a combination of stone or masonry support columns.
- c. Wood Fences of any kind are prohibited unless the wood Fence is capped and contains support columns or pilasters at least every 20 feet along the wall to break up large undifferentiated masses of the wall. Wood Fences subject to this Section may be constructed with a combination of stone or masonry support columns.
- d. Fences shall comply with the height restrictions of this code for Fences; provided, the columns or pilasters required by this Section may extend six inches above the Fence element.

- e. Evergreen landscaping shall also be used in front of the Fence to break up large undifferentiated masses of the Fence.
- f. In addition to the setback requirements of Section 8-247(b) of the Nichols Hills City Code and with the exception of Fences permitted by Section 8-247(a) of the Nichols Hills City Code, Fences subject to this Section must be set back from the street sufficiently to enable the installation of the landscaping required by subsection (a)(1)c of this Section without placing any significant landscaping within the public right-of-way or on top of utility easements. Further, any Fence subject to this Section shall, to the extent practicable, be set back and contoured to match the contours of abutting public streets and other rights-of-way.

(2) *Walls.*

- a. Walls shall be constructed out of stone, masonry or similar materials approved by the Code Official, and shall provide columns or pilasters at least every 20 feet along the wall to break up large undifferentiated masses of the wall. The Code Official shall only approve materials which are the same materials and colors used on the Main Building; provided, in no case shall corrugated steel materials be approved for construction of the wall.
- b. Walls shall comply with the height requirements of this code for walls; provided, the columns or pilasters required by this Section may extend six inches above the wall element.
- c. Evergreen landscaping or trees shall be used in front of the wall to break up large undifferentiated masses of the wall.
- d. In addition to the setback requirements of Section 8-247(b) of the Nichols Hills City Code and with the exception of walls permitted by Section 8-247(a) of the Nichols Hills City Code, walls subject to this Section must be set back from the street sufficiently to enable the installation of the landscaping required by subsection (a)(2)c of this Section without placing any significant landscaping within the public right-of-way or on top of utility easements. Further, any walls subject to this Section shall, to the extent practicable, be set back and contoured to match the contours of abutting public streets and other rights-of-way.

(b) For purposes of Section 8-248, the height of Fences or walls subject to this Section shall be measured from the average elevation of the ground over the nearest four feet to the outside of the Fence, using the original contours of the ground prior to grading and filling for construction purposes.

(c) The Board of Adjustment shall have the same power to grant Variances from the terms of this Section as is granted in Section 8-247(b) and (c) for the granting of Variances from the terms of Section 8-247(a).

Provisions reviewed and approved by City Council but not yet adopted by ordinance:

Sec. 8-254. Additional Fence and wall restrictions for Corner Lots.

The following additional regulations apply to Corner Lots. Fences and walls installed prior to the effective date of this Section must be brought into compliance for any replacement or repair of the Fence or wall that requires a Fence Permit.

(a) *Iron Fences.* Iron Fences are permitted. Iron Fences must contain columns or pilasters at least every 20 feet along the Fence to break up large undifferentiated masses of Fence.

(b) *Wood Fence construction.* Wood Fences must be capped and must contain columns or pilasters at least every 20 feet along the Fence to break up large undifferentiated masses of the Fence. Wood Fences subject to this Section may be constructed with a combination of wood, stone or masonry support columns.

(c) *Wall construction.* Walls must be constructed out of stone, masonry or similar materials approved by the Code Official, and must contain columns or pilaster at least every 20 feet along the wall to break up large undifferentiated masses of the wall. The Code Official may only approve materials which are the same materials and colors used on the Main Building; provided, in no case will corrugated steel materials be approved for construction of the wall.

(d) *Height restrictions.* Fences and walls subject to this Section must comply with the height restrictions for Fences and walls; provided, the caps, columns or pilasters required by this Section may extend six inches above the Fence or wall element.

(e) *Setbacks.* Any Fence or wall subject to this Section must, to the extent practicable, be set back and contoured to match the contours of abutting public streets and other rights-of-way.

Current Fence and Wall Ordinance Requirements – April 2024			
Provision topic	Combined Lots – Sec. 8-253 Lots where a Main Building is combined with an abutting or adjacent vacant Lot. Provisions apply to the street-facing side of Lots	Corner Lots Proposed provisions as approved to date by City Council	Other Residential Lots
Applicability of ordinance requirements	All provisions apply to the street-facing side of the applicable Lots	Not addressed.	Not addressed.
Iron Fence requirements	Iron fences are permitted and must be constructed with combination of stone or masonry support columns	Iron fences are permitted and must contain columns or pilasters at least every 20 feet to break up large undifferentiated masses of Fence.	Not addressed.
Wood Fence requirements	Wood fences are prohibited unless the fence is capped, and it contains support columns or pilasters at least every 20 feet to break up large undifferentiated masses of Fence.. Wood fences may be constructed with a combination of stone or masonry support columns.	Wood Fences must be capped and contain columns or pilasters at least every 20 feet to break up large undifferentiated masses of Fence. Wood Fences may be constructed with a combination of wood, stone or masonry support columns.	Not addressed.

Wall requirements	Walls must be constructed out of stone, masonry or similar materials approved by the Code Official and must provide columns or pilasters at least every 20 feet to break up large undifferentiated masses of wall. The Code Official may only approve materials that are same material and color as Main Building. Corrugated steel is not allowed.	Walls must be constructed out of stone, masonry or similar materials approved by the Code Official and must contain columns or pilasters at least every 20 feet to break up large undifferentiated masses of wall. The Code Official may only approve materials that are same material and color as Main Building. Corrugated steel is not allowed.	Not addressed.
Maximum Fence or wall height	Eight feet above ground level, provided that Fence or wall columns or pilasters may extend six inches above the Fence or wall element.	Eight feet above ground level, provided that Fence or wall columns or pilasters may extend six inches above the Fence or wall element.	Eight feet above ground level.
Measurement of Fence or wall height	Height is measured from the average elevation of the ground over the nearest four feet to the outside of the Fence or wall, using the original contours of the ground prior to grading and filling for construction purposes	Height is measured from ground level, using the original contours of the Lot prior to grading or filling for construction purposes, measured on the outside face.	Height is measured from ground level, using the original contours of the Lot prior to grading or filling for construction purposes, measured on the outside face
Required landscaping	Evergreen landscaping in front of the Fence or wall is required to break up large	None required.	None required.

	undifferentiated masses of Fence or wall. Sec. 8-253.		
Additional Setback requirements	In addition to setback requirements for all Fences and walls, Fences and walls must be set back sufficiently to enable the landscaping requirements without placing landscaping within the public right-of-way or on top of utility easements. Fences and walls must also be setback, to the extent practicable, and contoured to match the contours of the abutting street and other right-of-way.	In addition to setback requirements for all Fences and walls, Fences and walls must, to the extent practicable, be setback and contoured to match the contours of the abutting street and other right-of-way.	None.
Applicability – retroactivity	Not addressed.	Fences and walls installed prior to the effective date of the ordinance adoption must be brought into compliance for any replacement or repair that requires a Fence Permit.	Not applicable.
Construction as to location of Main Building	Fences and walls may not be constructed closer than eight feet behind the front of the Main Building and not in front of the front Building Line; provided that the City Manager is authorized to	No similar restrictions.	No similar restrictions.

	permit a Fence or wall to be constructed two feet closer to the front of the Main Building where necessary to place the Fence or Wall in front of existing permanent improvements (such as air conditioning units, doors, windows, large trees, trash receptable screens or walls, utilities, pool equipment, electric generators, utility meters, and similar conditions. Such Fences or walls must run either parallel or perpendicular to the street on the vacant lot.		
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Ordinance provisions that are the same for all Fences and Walls	
Setback requirements – Sec. 8-247	Fences and walls may not be constructed in front of the front wall of the Main Building except ornament Fences and walls with maximum height of 30 inches and located not closer than 20 feet to the back of the curb. These requirements are not applicable for addresses along Western Ave.
Required maintenance – Sec. 8-487	The International Property Maintenance Code as adopted by NH requires fences and walls be maintained in good condition, including protective treatment of surfaces. Wood surfaces must be protected from the elements and decay by a properly applied weather-resistant paint, stain or other waterproof finish. Peeling, flaking, and chipped paint must be remedied and surfaces

	repainted. Primers must be properly covered with a water-resistant finish coating. All metal surfaces subject to rust or corrosion must be coated and all surfaces with rust or corrosion must be stabilized and coated to inhibit future rust and corrosion.
Required appearance – Sec. 8-248	Architectural design and materials of fences and walls must harmonize with the Main Building. Fences visible from churches, public streets, and parks must have better side facing out and all stringers, posts, and supports must be on inside. Fences required by the City Code to provide sight-proof screening for an abutting property must have the better sides facing the abutting property.
Prohibited Fence materials – Sec. 8-250	Chain-link, plastic, and polyvinyl are prohibited. Electrified, barbed wire, broken glass, and other materials that could cause bodily harm are prohibited.

PLEASE JOIN US!



SATURDAY, APRIL 20, 2024

11AM - 1PM

Location: NW corner of Grand Boulevard & Sherwood Lane

Site of future Redbud Park Improvement Project

ENJOY! FREE HOT DOGS & SOFT DRINKS

Featuring:

Ask the expert: Arborist Sam Grimmett

Plant trees for America----Arbor Day Foundation

Rain barrel information

Redbud tree planting by Nichol Hills City Council

Redbud State Tree & Maimee Browne history (grandmother of Nichols Hills resident, Bob Browne)

Fun activities:

Face painting

Leaps and Bounds Interactive Course

Corn Hole

Color a Redbud Tree---to be showcased in City Hall

Touch a Truck: NHFD fire truck, NHPD police car & Public Works vehicle