

AGENDA

Regular Meeting of the
Nichols Hills City Council
Tuesday, February 11, 2020 at 5:30 PM
City Hall, 6407 Avondale Drive
Nichols Hills, OK 73116

If special assistance is needed for this meeting by any person wishing to attend, please contact the City Clerk's office no later than 48 hours prior to the meeting, and such assistance will be provided.

Official action may be taken by the City Council only on items that appear on this Agenda. The City Council may dispose of the business set out on this Agenda by adopting, approving, denying, continuing, or taking other action as to each item, as determined by the City Council.

1. Call to Order and Pledge of Allegiance

2. Roll Call

A proclamation determining and proclaiming the City of Nichols Hills' Fourth of July Parade and Celebration be called "The Ann Taylor Fourth of July Parade and Celebration."

A proclamation declaring the week of March 22, 2020 through March 28, 2020 as Arbor Week in the City of Nichols Hills.

3. Minutes

a. January 14, 2020 City Council Minutes

4. Departmental Reports

Discussion, consideration, and possible approval or acceptance of the following:

a. Police Department Report

b. Municipal Court - Municipal Judge - Annual Report

c. Fire Department

d. Public Works Report

e. Risk Manager Report

f. New Resident List

g. Treasurer's Report

- h. Finance Director's Report
- i. Information System Manager's Report
- j. Engineer's Report
- k. ACOG Report
- l. Acceptance of the 2019 City of Nichols Hills Annual Report

5. Total Warrants & Claims \$706,380.64

- a. Discussion, consideration, and possible approval of the following:
Claims List for 2019-2020

a. General Fund	\$106,437.25
b. Designated Funds – Fire & General	367.29
c. Nichols Hills Municipal Authority	70,969.32
d. General Fund Capital Improvement	5,557.38
e. General Obligation Bond Funds	523,049.40

6. Consent Docket - Construction

Items on Consent Dockets are usually approved as a group upon a motion by one of the City Council members. However, members of the City Council may request discussion or separate action on any item on the Consent Dockets.

Discussion, consideration, and possible approval or action with respect to the following:

- a. Change Order No. 1 for Project No. FC-1701, PC-1803, PC-1804, PC-1901 & PC-1902 with Rudy Construction Co. for Public Works Facility Phase III, 1700 Block of Windsor Place, Sidewalk along Stratford between Grand Boulevard and Wilshire Boulevard, 1100 Block of Hempstead Place, Trenton Road between Fenwick and Tedford in the amount of \$110,061.40.

BACKGROUND: The change order increases the contract amount to \$1,520,349.65. The original contract amount was \$1,410,288.25.

- b. Pay Estimate No. 3 for Project No. FC-1701, PC-1803, PC-1804, PC-1901 & PC1902 with Rudy Construction Co. for Public Works Facility Phase III, 1700 Block of Windsor Place, Sidewalk along Stratford between Grand Boulevard and Wilshire Boulevard, 1100 Block of Hempstead Place, and Trenton Road between Fenwick and Tedford in the amount of \$80,311.58.

BACKGROUND: City Engineer has verified quantities and recommends approval, to be paid from 2018 GO Bonds and other funds.

- c. Pay Estimate No. 7 for Project No. PC-1704, PC-1705 & PC-1802 with CGC, LLC., for 6700 and 6800 Blocks of West Grand Boulevard, 6500 Block of West Grand Boulevard, and 1200 Block of Sherwood Lane, in the amount of \$259,098.85.

BACKGROUND: City Engineer has verified quantities and recommends approval, to be paid from 2017 GO Bonds and other funds.

- d. Pay Estimate No. 3 for Project No. WW-1703 with Layne Christensen Co., for Water Well #10 in the amount of \$33,838.35.

BACKGROUND: City Engineer has verified quantities and recommends approval, to be paid from 2017 GO Bonds and other funds.

- e. A request from Randy Lawrence, Public Works Director, to purchase a Premier Truck Chassis from State contract SW-035T not to exceed \$71,157.00, to be paid from 2020 GO Bond funds and other funds.
- f. A request from Randy Lawrence, Public Works Director, to purchase a Dump Truck Bed from State contract SW-106 not to exceed \$19,076.40, to be paid from 2020 GO Bond funds and other funds.
- g. Contract with Frankfurt-Short-Bruza Associates, P.C. (FSB) as the architect for City Hall and Fire Department Renovations and Additions and Fire Department Training Tower, to be paid from GO bond funds, and other funds.

BACKGROUND: This agreement will engage FSB as the architect of record, with the architect firm, Gould Evans, serving as the design architect.

7. Consent Docket - General

Items on Consent Dockets are usually approved as a group upon a motion by one of the City Council members. However, members of the City Council may request discussion or separate action on any item on the Consent Dockets.

Discussion, consideration, and possible approval or action with respect to the following:

- a. A resolution authorizing the disposal and destruction of certain original records and papers of records prior to the retention period for such records established in the Revised Records Retention Manual, 2015; and directing the City Manager to take all actions necessary to provide for the disposal and destruction of such records.
- b. Authorizing Oklahoma City Memorial Marathon to install approximately 60 banners within the city limits of the City of Nichols Hills between April 15, 2020 and April 28, 2020.
- c. Discussion, consideration, and possible approval or disapproval of a resolution declaring certain supplies, materials, and equipment owned by the City to be surplus ("Surplus Property"); directing the City Manager to sell such Surplus Property at public auction; and directing the City Manager to dispose of any such Surplus Property which does not receive a successful bid.

8. Citizens desiring to be heard

The purpose of this time is to allow members of the public to speak to the City Council on any matter that is not otherwise set for consideration on this Agenda.

9. Items for Separate Vote - Ordinances, Resolutions, and Other Matters

Items listed in this section of this Agenda are usually discussed, considered, and voted on individually by the City Council.

Discussion, consideration, and possible approval or action with respect to the following:

- a. Presentation by Frank Crawford, President of Crawford & Associates, P.C., regarding the June 30, 2019 Performer.
- b. An ordinance amending Chapter 46 of the Nichols Hills City Code by creating a drainage fee; repealing all conflicting ordinances or parts of ordinances; providing for severability; and declaring an emergency.

- i. Consider, discuss, and approve or disapprove the emergency section of the foregoing ordinance.
- c. PUBLIC HEARING: An ordinance closing to public use a portion of the alley in Block 1, Amended Plat of Blocks A-B-C-D-E-1-2-3&26, Nichols Hills; repealing all conflicting ordinances or parts of ordinances; providing for severability; and declaring an emergency.
 - i. Consider, discuss, and approve or disapprove the emergency section of the foregoing ordinance.
- d. TO BE READ INTO THE MINUTES: The City of Nichols Hills has received from Oklahoma Department of Environmental Quality, Permit No. WW000055190979 for construction and replacement of raw Water Well Number 17 to serve the City of Nichols Hills Replacement Raw Water Well Number 17 Project, Oklahoma County, Oklahoma.
- e. Request to seek bids for Project No. PC-2001 Paving Improvements for 1800 Block of Devonshire Boulevard and 1700 Block of Kingsbury Lane and receive and approve plans for the same.

10. Adjournment

I certify that the forgoing was filed in the Office of the City Clerk at 2:49 P.M. on the 7th day of February, 2020 and posted in prominent view on the window at City Hall, 6407 Avondale Drive, at 3:00 P.M. on the 7th day of February, 2020; posted to the City of Nichols Hills website at <http://www.nicholshills.net> at 4:00 P.M. on the 7th day of February, 2020; and transmitted by email at 5:00 P.M. on the 7th day of February, 2020 to those persons who have requested to be included on such notices pursuant to the Open Meeting Act and to those who have requested such notice.



City Clerk
City of Nichols Hills, Oklahoma