MINUTES

Regular Meeting of the
Nichols Hills City Council
Tuesday, January 14, 2020 at 5:30 PM
City Hall, 6407 Avondale Drive
Nichols Hills, OK 73116

Original agenda filed in the Office of the City Clerk at 3:39 PM on the 10th day of January, 2020.

1. Call to Order and Pledge of Allegiance

2. Roll Call

Attendee Name	Title	Status	Arrived
Sody Clements		Present	
Steven J. Goetzinger		Present	
E. Peter Hoffman		Present	

3. Minutes
   a. December 10, 2019 City Council Minutes
   b. December 18, 2019 City Council Minutes
   c. December 19, 2019 City Council Minutes

MOTION: Clements moved to approve the December 10, 2019, December 18, 2019, and the December 19, 2019 minutes as presented. Hoffman seconded the motion.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Sody Clements
SECONDER:	E. Peter Hoffman
AYES:	Clements, Goetzinger, Hoffman

4. Departmental Reports

Discussion, consideration, and possible approval or acceptance of the following:

   a. Police Department Report
   b. Court Monthly Report

c. Fire Department

d. Public Works Report

e. Risk Manager Report

f. New Resident List

g. Treasurer's Report

h. Finance Director's Report

i. Information System Manager's Report

j. Engineer's Report

k. ACOG Report

Councilman Hoffman reported that ACOG will be having a luncheon with the Oklahoma Legislature to discuss key issues. City Manager Shane Pate and Councilman Hoffman will be attending the luncheon.

MOTION: Hoffman moved to accept the December 2019 departmental reports as presented. Clements seconded the motion.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	E. Peter Hoffman
SECONDER:	Sody Clements
AYES:	Clements, Goetzinger, Hoffman

5. Total Warrants & Claims $600,811.25

a. Discussion, consideration, and possible approval of the following: Claims List for 2019-2020

a. General Fund	$113,676.16
b. Designated Funds – Fire & General	69.98
c. Designated Funds - Police	2,505.60
d. Nichols Hills Municipal Authority	74,424.43
e. General Fund Capital Improvement	9,917.44
f. 911 Fund	249.99
g. Nichols Hills Municipal Authority Capital Improvement	66,766.17
h. General Obligation Bond Funds	333,201.48

MOTION: Clements moved to approve the total warrants and claims as presented. Hoffman seconded the motion.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Sody Clements
SECONDER:	E. Peter Hoffman
AYES:	Clements, Goetzinger, Hoffman

6. Consent Docket - Construction

Discussion, consideration, and possible approval or action with respect to the following:

a. Pay Estimate No. 6 for Project No. PC-1704, PC-1705 & PC-1802 with CGC, LLC., for 6700 and 6800 Blocks of West Grand Boulevard, 6500 Block of West Grand Boulevard, and 1200 Block of Sherwood Lane, in the amount of $104,403.43.

BACKGROUND: City Engineer has verified quantities and recommends approval, to be paid from 2016 and 2017 GO Bonds and other funds.

b. Pay Estimate No. 2 for Project No. FC-1701, PC-1803, PC-1804, PC-1901, and PC1902 with Rudy Construction Co. for Public Works Facility Phase III, 1700 Block of Windsor Place, sidewalk along Stratford between Grand Boulevard and Wilshire Boulevard, 1100 Block of Hempstead Place, and Trenton Road between Fenwick and Tedford in the amount of $101,184.24.

BACKGROUND: City Engineer has verified quantities and recommends approval, to be paid from 2018 GO Bonds and other funds.

c. Pay Estimate No. 2 for Project No. WW-1703 with Layne Christensen Co., for Water Well #10 in the amount of $56,455.54.

BACKGROUND: City Engineer has verified quantities and recommends approval, to be paid from 2017 GO Bonds and other funds.

d. Payment for Invoice #19-110 for Project No. SC-1701 with Urban Contractors, Inc. for CCTV Work for City-Wide Sanitary Sewer Improvements in the amount of $6,028.85.

BACKGROUND: City Engineer has verified quantities and recommends approval, to be paid from 2019 GO Bonds and other funds.

e. Payment of Invoice #19-102 with Urban Contractors, Inc. for TV of Storm Sewer in the amount of $1,085.50.

BACKGROUND: City Engineer has verified quantities and recommends approval, to be paid from 2017 GO Bonds and other funds.

MOTION: Hoffman moved to approve items 6a - 6e Consent Docket Construction as presented. Clements seconded the motion.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	E. Peter Hoffman
SECONDER:	Sody Clements
AYES:	Clements, Goetzinger, Hoffman

7. Consent Docket - General

Discussion, consideration, and possible approval or action with respect to the following:

a. Recommendation from Court Clerk to write off uncollectible receivables of individuals who are deceased, in the amount of $2,836.25.

MOTION: Clements moved to approve agenda item 7a as presented. Hoffman seconded the motion.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Sody Clements
SECONDER:	E. Peter Hoffman
AYES:	Clements, Goetzinger, Hoffman

8. Citizens desiring to be heard

The purpose of this time is to allow members of the public to speak to the City Council on any matter that is not otherwise set for consideration on this Agenda.

No one expressed a desire to be heard.

9. Items for Separate Vote - Ordinances, Resolutions, and Other Matters

Items listed in this section of this Agenda are usually discussed, considered, and voted on individually by the City Council.

Discussion, consideration, and possible approval or action with respect to the following:

a. Lease Agreement with Gulf Exploration, L.L.C. regarding lease of SW/4 SW/4 Section 32-13N-3W, Oklahoma County, Oklahoma, for the purpose of drilling.

MOTION: Hoffman moved for approval, subject to Gulf Exploration, LLC entering into a separate letter of agreement with the City containing a "favored nations" provision and other provisions as deemed necessary by the City Manager, which letter agreement the City Manager is authorized to sign on behalf of the City. Clements seconded the motion.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	E. Peter Hoffman
SECONDER:	Sody Clements
AYES:	Clements, Goetzinger, Hoffman

b. A resolution calling a general election to be held on April 7, 2020 for the purpose of electing a council member from Ward Three of the City of Nichols Hills, Oklahoma; setting forth the qualifications for such office, the term of the office to be filled, the filing periods of candidates for such office, and the manner of holding said elections; providing for election procedures; directing the City Clerk to cause this resolution to be published in a newspaper of general circulation in the City; directing the City Clerk to notify the Oklahoma County Election Board of the date of the election and the content hereof by delivering a copy of this resolution to the secretary of said board; directing the City Clerk to furnish said board a current map of the City, a copy of the City Charter, as it applies to the conduct of elections, and any other information required by law or necessary for conducting said election; authorizing the closing of a precinct, partially contained within the City, in which no persons reside; and containing related provisions.

MOTION: Clements moved to approve agenda item 9b as presented. Hoffman seconded the motion.

Mayor Steve Goetzinger announced that he will be seeking re-election for another term.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Sody Clements
SECONDER:	E. Peter Hoffman
AYES:	Clements, Goetzinger, Hoffman

c. A resolution awarding contract to the lowest responsible bidder for FC-1901 Irrigation Improvements 6500-6800 Blocks of West Grand Boulevard, and authorizing execution of the contract, bonds, and related instruments.

Mr. Scott Howard, with Howard-Fairbairn Site Design Inc., recommended to the City Council that the contract be awarded to Grounds Guys of Edmond for $240,556.65. Mr. Howard verified that all documents were delivered to the City.

MOTION: Hoffman moved to approve agenda item 9c as presented. Clements seconded the motion.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	E. Peter Hoffman
SECONDER:	Sody Clements
AYES:	Clements, Goetzinger, Hoffman

d. A resolution amending the City's Investment Policy regarding list of approved broker/dealers.

Mr. Johnson Hightower, City Treasurer, reported to the City Council that an update was needed to the investment policy to change the legal name to Bank of Oklahoma Financial Securities, Inc from BOSC, Inc. This change makes no substantive changes to the policy.

MOTION: Clements moved to approve agenda item 9d as presented. Hoffman seconded the motion.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Sody Clements
SECONDER:	E. Peter Hoffman
AYES:	Clements, Goetzinger, Hoffman

10. Adjournment

MOTION: There being no further business, Hoffman moved to adjourn the meeting. Clements seconded the motion.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	E. Peter Hoffman
SECONDER:	Sody Clements
AYES:	Clements, Goetzinger, Hoffman

Mayor
City of Nichols Hills, Oklahoma

City Manager
City of Nichols Hills, Oklahoma

City Clerk
City of Nichols Hills, Oklahoma