

1. Agenda

Documents:

[2021-11-23 CITY COUNCIL - PUBLIC AGENDA-1678.PDF](#)

2. Meeting Materials

Documents:

[2021-11-23 CITY COUNCIL - FULL AGENDA-1678.PDF](#)

AGENDA

Special Meeting of the
Nichols Hills City Council
Tuesday, November 23, 2021 at 10:30 AM
City Hall, 6407 Avondale Drive
Nichols Hills, OK 73116

If special assistance is needed for this meeting by any person wishing to attend, please contact the City Clerk's office no later than 48 hours prior to the meeting, and such assistance will be provided.

Official action may be taken by the City Council only on items that appear on this Agenda. The City Council may dispose of the business set out on this Agenda by accepting, approving, adopting, rejecting, amending, or postponing action as to each item, as determined by the City Council.

1. Call to Order

2. Roll Call

3. Citizens Desiring to be heard

The purpose of this time is to allow members of the public to speak to the City Council on any matter that is not otherwise set for consideration on this Agenda.

4. Items for Separate Vote - General

Consideration of adoption, approval, acceptance, rejection, amendment, and/or postponement of the following:

- a. Request from Allied Arts to install 100 banners in recognition of Allied Arts Month. Banners will be displayed within the City of Nichols Hills between February 1, 2022 and February 14, 2022.
- b. Request to seek bids for Love Family Park and receive and approve plans for the same.

5. Adjournment

I certify that the forgoing was filed in the Office of the City Clerk at 10:22 AM on the 19th day of November, 2021 and posted in prominent view on the window at City Hall, 6407 Avondale Drive, at 10:45 AM on the 19th day of November, 2021; posted to the City of Nichols Hills website at <http://www.nicholshills.net> at 5:00 PM on the 19th of November, 2021; and transmitted by email at 5:00 PM

on the 19th day of November, 2021 to those persons who have requested to be included on such notices pursuant to the Open Meeting Act and to those who have requested such notice.



City Clerk
City of Nichols Hills, Oklahoma

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City Clerk
City of Nichols Hills, Oklahoma



CITY OF NICHOLS HILLS, OKLAHOMA

Application for Hanging Banners on City Streetlights

Completed applications and the required fee should be submitted to the Nichols Hills City Clerk, 6407 Avondale Drive, Nichols Hills, Oklahoma 73116.

Staff use only

Date filed _____

Fee receipt # _____

Applicant is encouraged to review the *Nichols Hills Streetlight Banner Bracket Use Policy and Procedures* ("the Bracket Use Policy"), a copy of which is attached to this Application.

Approval of this Application requires a public hearing before the City Council as set out in Sec. 38-27 of the Nichols Hills City Code.

Attach a separate sheet to provide complete answers if necessary.

Applicant's name: Allied Art of Oklahoma

Primary contact: Joseph Messick

Mailing address: 1015 N Broadway STE 200, Oklahoma City, OK - 73102

Telephone number(s): 405-278-8944

Email address(es): joseph.messick@alliedartsokc.com

What is the purpose of the banners? Allied Arts Month is in February; Banners will recognize individual donors

When do you propose to hang the banners and for how long? February 1st to February 14th 2022

How many banners do you propose to hang? Approximately 100 Banners

What is the size of the banners? 20" x 70"

Where do you propose to hang the banners? NW Grand, Penn, Wilshire, Western, NW 63rd and side street

Contractor's name and contact information (unless City is to hang banners): Franknsign
Joe Ellison, PH: 405 306 1331

Will electrical power be required? Yes ☐ No ☐

This Application will be considered officially submitted and filed only after it is examined by the City Clerk and found to have met the applicable requirements of Sec. 38-27 of the Nichols Hills City Code and the Bracket Use Policy. At that time, the City Clerk will set this Application for hearing before the Nichols Hills City Council. Applicant will be advised of the date and time for that hearing. It is highly recommended that Applicant attend (or have a representative attend) the hearing and be prepared to answer questions.

The above statements in this Application and all attachments to it are true and correct.

Submitted and agreed to this 18 day of October, 2021.

Signature: Joseph Messick

Print applicant's full legal name: Joseph Doren Messick

Print signatory party's title if applicant is a legal entity: _____

Randy Lawrence
Public Works Director



CITY OF NICHOLS HILLS, OKLAHOMA

Streetlight Banner Bracket Use Policy and Procedure

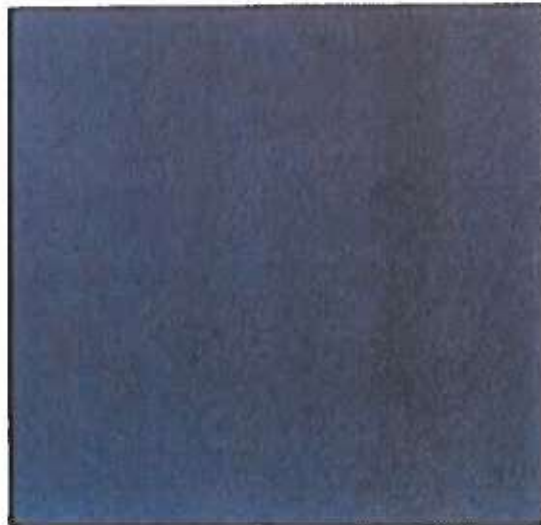
This is the City of Nichols Hill's policy and procedure regarding the hanging of banners using the City's brackets on streetlight poles as permitted by Sec. 38-27 of the Nichols Hills City Code. In addition to the requirements set out in Sec. 38-27, use of the City's streetlight banner brackets for hanging banners must comply with the following:

- **City Council approval is required.** Anyone wishing to hang banners on the City's streetlight poles must file a written application with the City Clerk pursuant to Sec. 38-27 of the Nichols Hills City Code, and that application must be approved by the City Council at a City Council hearing prior to any use of the streetlight banner brackets.
- **Display time.** Banners may be displayed for no longer than 14 days.
- **Banner size.** Banners must have a 1½ inch sleeve and be 20 inches wide and 72 inches long (including the sleeve).
- **City responsibility.** The City is not responsible for wind, weather or other damage to banners (such as hook and loop attachments blown off; ripped banner sleeves due to wind, weather, or failed glue; and the like). Refunds or credits will not be issued for damaged banners.
- **Installation and removal of banners by the City.** The City will install and remove up to 20 banners on applicant's behalf. If applicant wishes to install more than 20 banners, it must secure a contractor to do so. Further, if applicant wishes to install the first 20 or fewer banners, it may do so, but it must secure a contractor to do so and a different charge will apply, as set out below.
- **Installation and removal of banners by applicant's contractor.** Applicant's contractor may install and remove applicant's banners, subject to the following:
 - Applicant's contractor must be approved in advance by the City's Public Works Director.
 - Installation and removal must be done using a bucket truck or other method approved by the City. Ladders may not be used. Banners must be secured to the pole with a tie.
 - Electrical receptacles may not be used without the City's permission. If use is approved, all electrical appliances and cords must comply with National Electrical Codes.
- **Charge for banners installed and removed by the City.** For banners installed and removed by the City, a \$36 installation and removal fee per pole is required as set out in the City Fee Schedule. In addition, a \$15 use fee per pole will be charged.
- **Charge for banners installed and removed by applicant.** For banners installed by applicant's contractor, a \$115 deposit per banner bracket used must be paid to the City Clerk. A \$15 use fee per pole will be charged and withheld from the deposit. After the banners are removed, the City will inspect the poles and brackets. If no damage occurred as a result of applicant's use, the City will refund the balance of the deposit to applicant.

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