1. Agenda

    Documents:

    2021-11-09 CITY COUNCIL - PUBLIC AGENDA-1671.PDF

2. Meeting Materials

    Documents:

    2021-11-09 CITY COUNCIL - FULL AGENDA-1671.PDF

AGENDA

Regular Meeting of the
Nichols Hills City Council
Tuesday, November 9, 2021 at 5:30 PM
City Hall, 6407 Avondale Drive
Nichols Hills, OK 73116

If special assistance is needed for this meeting by any person wishing to attend, please contact the City Clerk's office no later than 48 hours prior to the meeting, and such assistance will be provided.

Official action may be taken by the City Council only on items that appear on this Agenda. The City Council may dispose of the business set out on this Agenda by accepting, approving, adopting, rejecting, amending, or postponing action as to each item, as determined by the City Council.

1. Call to Order and Pledge of Allegiance

2. Roll Call

3. Minutes
   a. October 12, 2021 City Council Minutes
   b. October 21, 2021 Special City Council Minutes

4. Departmental Reports

   Consideration of acceptance, rejection, and/or postponement of the following:

   a. Police Department Report
   b. Municipal Court
   c. Fire Department
   d. Public Works
   e. Risk Manager
   f. New Resident List
   g. City Treasurer's Report
   h. Finance Director's Report
   i. Information System Manager's Report
   j. Engineers Report

k. ACOG Report

5. Total Warrants & Claims $694,240.23

a. Consideration of approval, acceptance, rejection, and/or postponement of the following: Claims List for 2021-2022

a. General Fund	$298,254.03
b. Street & Alley Fund	1,161.50
c. Designated Funds – Fire & General	70.00
d. Designated Funds – Public Works	124.59
e. Nichols Hills Municipal Authority	126,508.13
f. General Fund – CIP	23,647.28
g. Nichols Hills Municipal Authority -CIP	8,322.76
h. General Obligation Bond Funds	236,151.94

6. Consent Docket - Construction

Items on Consent Dockets are usually approved as a group upon a motion by one of the City Council members. However, members of the City Council may request discussion or separate action on any item on the Consent Dockets.

Consideration of approval, acceptance, rejection, amendment, and/or postponement of the following:

a. Pay Estimate No. 2 (FINAL) for Project No. WC-2102 with Utility Service Co. Inc, for Elevated Tank Painting, in the amount of $46,900.00, and place maintenance bonds into effect.

BACKGROUND: City Engineer has verified quantities and recommends approval, to be paid from 2019 GO Bonds and other funds.

b. Pay Estimate No. 2 with Jenco Construction for the Fire Station Addition and Renovation project in the amount of $109,155.00.

BACKGROUND: City Architect has verified quantities and recommends approval, to be paid from 2016 GO Bonds, 2019 Bonds, and other funds.

7. Consent Docket - General

Items on Consent Dockets are usually approved as a group upon a motion by one of the City Council members. However, members of the City Council may request discussion or separate action on any item on the Consent Dockets.

Consideration of approval, acceptance, rejection, amendment, and/or postponement of the following:

a. A resolution authorizing the disposal and destruction of certain original records and papers of records prior to the retention period for such records established in the Revised Records Retention Manual, 2015; and directing the City Manager to take all actions necessary to provide for the disposal and destruction of such records.

b. Request from Information Systems Manager Neil Gray to purchase and install new clear Lexan clock faces on the Anniversary clock in the Plaza. The total will not exceed $1,500.00 as approved in the 2021-2022 CIP budget.

c. Custom Mobile App Agreement with BFAC.com for wellness tracker.

8. Citizens desiring to be heard

The purpose of this time is to allow members of the public to speak to the City Council on any matter that is not otherwise set for consideration on this Agenda.

9. Items for Separate Vote - Ordinances, Resolutions, and Other Matters

Consideration of adoption, approval, acceptance, rejection, amendment, and/or postponement of the following:

a. Butterfly garden presentation, proposal, and donation acceptance.

b. PUBLIC HEARING: An ordinance amending Section 50-188 and 50-372 of the Nichols Hills Code regarding drainage information required for Building Permit applications and Certificate of Approval applications; repealing all conflicting ordinances or parts of ordinances; providing for severability; and declaring an emergency.

   i. Consideration of adoption, approval, acceptance, rejection, and/or amendment of the emergency section of the foregoing ordinance.

c. PUBLIC HEARING: An ordinance amending Section 50-126 of the Nichols Hills Code regarding notice requirements for special permits related to communication towers, antennas, and small wireless facilities; repealing all conflicting ordinances or parts of ordinances; providing for severability; and declaring an emergency.

   i. Consideration of adoption, approval, acceptance, rejection, and/or amendment of the emergency section of the foregoing ordinance.

d. An ordinance amending Section 34-20 of the Nichols Hills City Code regarding the duties and responsibilities of the Nichols Hills Board of Park Commissioners; repealing all conflicting ordinances or parts of ordinances; providing for sever ability, and declaring an emergency.

   i. Consideration of adoption, approval, acceptance, rejection, and/or amendment of the emergency section of the foregoing ordinance.

e. A resolution authorizing the sale of $6,600,000 of General Obligation Bonds, Series 2022 of the City of Nichols Hills, Oklahoma; fixing the amount of bonds to mature each year; fixing the manner, time and place the bonds are to be sold; authorizing the City Clerk to give notice of said sale as required by law and to publish notice of sale; approving and authorizing official statements; authorizing and approving contracts for bond counsel, financial advisor and paying agent-registrar services and amendments thereto, and waiving selection pursuant to a competitive process; and, authorizing executions and actions necessary for issuance and delivery of the bonds, and providing for other aspects of the bonds.

f. Request to seek bids for WC-1901 2019 GO Bond Issue Water Improvements Waterline along Kelly Avenue and receive and approve plans for the same.

g. Christmas Bonuses for City Employees.

h. Employee premium pay from available American Rescue Plan Act and other funds.

10. Adjournment

I certify that the forgoing was filed in the Office of the City Clerk at 4:22 PM on the 5th day of November, 2021 and posted in prominent view on the window at City Hall, 6407 Avondale Drive, at 4:45 PM on the 5th day of November, 2021; posted to the City of Nichols Hills website at http://www.nicholshills.net at 5:00 PM on the 5th of November, 2021; and transmitted by email at 5:00 PM on the 5th day of November, 2021 to those persons who have requested to be included on such notices pursuant to the Open Meeting Act and to those who have requested such notice.

Amanda Copeland

City Clerk
City of Nichols Hills, Oklahoma

AGENDA

Regular Meeting of the
Nichols Hills City Council
Tuesday, November 9, 2021 at 5:30 PM
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Nichols Hills, OK 73116

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   d. Public Works
   e. Risk Manager
   f. New Resident List
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    i. Consideration of adoption, approval, acceptance, rejection, and/or amendment of the emergency section of the foregoing ordinance.

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   i. Consideration of adoption, approval, acceptance, rejection, and/or amendment of the emergency section of the foregoing ordinance.

d. An ordinance amending Section 34-20 of the Nichols Hills City Code regarding the duties and responsibilities of the Nichols Hills Board of Park Commissioners; repealing all conflicting ordinances or parts of ordinances; providing for sever ability, and declaring an emergency.

   i. Consideration of adoption, approval, acceptance, rejection, and/or amendment of the emergency section of the foregoing ordinance.

e. A resolution authorizing the sale of $6,600,000 of General Obligation Bonds, Series 2022 of the City of Nichols Hills, Oklahoma; fixing the amount of bonds to mature each year; fixing the manner, time and place the bonds are to be sold; authorizing the City Clerk to give notice of said sale as required by law and to publish notice of sale; approving and authorizing official statements; authorizing and approving contracts for bond counsel, financial advisor and paying agent-registrar services and amendments thereto, and waiving selection pursuant to a competitive process; and, authorizing executions and actions necessary for issuance and delivery of the bonds, and providing for other aspects of the bonds.

f. Request to seek bids for WC-1901 2019 GO Bond Issue Water Improvements Waterline along Kelly Avenue and receive and approve plans for the same.

g. Christmas Bonuses for City Employees.

h. Employee premium pay from available American Rescue Plan Act and other funds.

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Amanda Copeland

City Clerk
City of Nichols Hills, Oklahoma

MINUTES

Regular Meeting of the
Nichols Hills City Council
Tuesday, October 12, 2021 at 5:30 PM
City Hall, 6407 Avondale Drive
Nichols Hills, OK 73116

Original agenda filed in the Office of the City Clerk at 4:30 PM on the 8th day of October, 2021.

1. Call to Order and Pledge of Allegiance

2. Roll Call

Attendee Name	Title	Status	Arrived
Sody Clements		Present	
Steven J. Goetzinger		Present	
E. Peter Hoffman		Present	

3. Minutes
   a. September 14, 2021 City Council Minutes
   b. September 24 , 2021 11:40 AM Special City Council Minutes
   c. September 24 , 2021 12:00 PM Special City Council Minutes

MOTION: Goetzinger moved to approve the September 14, 2021, September 24, 2021 11:40am, and September 24, 2021 12:00pm minutes as presented. Clements seconded the motion.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Steven J. Goetzinger
SECONDER:	Sody Clements
AYES:	Clements, Goetzinger, Hoffman

4. Departmental Reports

Discussion, consideration, and possible approval or acceptance of the following:

   a. Police Department Report
   b. Municipal Court

c. Fire Department

d. Public Works

e. Risk Manager

f. New Resident List

g. City Treasurer's Report

h. Finance Director's Report

i. Information System Manager's Report

j. Engineers Report

k. ACOG Report

Mayor Hoffman thanked City staff, Environmental, Health and Sustainability Commissioners, and Fertile Ground for their work at making the September 25th Hazardous Waste Collection event a success.

Mayor Hoffman reported that ACOG has been working with the City on the possibilities of federal grant money to be used for electric vehicles for the Police Department and Public Works Department along with charging stations.

Councilman Clements reminded the residents to lock their homes and cars for the safety of our residents and police officers.

MOTION: Clements moved to approve the September 2021 departmental reports as presented. Goetzinger seconded the motion.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Sody Clements
SECONDER:	Steven J. Goetzinger
AYES:	Clements, Goetzinger, Hoffman

5. Total Warrants & Claims $948,674.60

a. Discussion, consideration, and possible approval of the following: Claims List for 2021-2022

a. General Fund	212,366.14
b. Street & Alley Fund	1,325.63
c. Designated Funds – Fire & General	166.89
d. Designated Funds – Police	127.90
e. Nichols Hills Municipal Authority	117,965.32
f. General Fund – CIP	1,836.98
g. Drainage Fee Fund	6,200.00
h. General Obligation Bond Funds	608,685.74

MOTION: Goetzinger moved to approve the total warrants and claims as presented. Clements seconded the motion.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Steven J. Goetzinger
SECONDER:	Sody Clements
AYES:	Clements, Goetzinger, Hoffman

6. Consent Docket - Construction

Discussion, consideration, and possible approval or action with respect to the following:

a. Invoice No. 16536 with Frankfurt-Short-Bruza Associates, PC for Fire and City Hall Improvements in the amount of $1,648.00, to be paid from 2016 GO Bonds and other funds.

b. Amendment No. 1, the amount of $15,853.15 for Project No. WC-1903, WC-2001 with Southwest Water Works LLC. This increases the original contract amount to $466,989.90 to be paid from 2019 GO Bonds and other funds.

BACKGROUND: The amendment increases the contract to $466,989.90. The original contract was $427,091.75.

c. Pay Estimate No. 2 (FINAL) for Project No. WC-1903, WC-2001 with Southwest Water Works, LLC., for Waterline Improvements to the Wilshire Boulevard 12" Tower and the Greystone Avenue Tower 8" Blow Off in the amount of $99,689.12, and place maintenance bonds into effect.

BACKGROUND: City Engineer has verified quantities and recommends approval, to be paid from 2019 GO Bonds and other funds.

d. Pay Estimate No. 8 (FINAL) for Project No. PC-2002 with Rudy Construction Co. for Paving Improvements to North Pennsylvania Avenue from Wilshire Boulevard to Westminster Place and the 1600 Block of Drury Lane in the amount of $443,111.41, and place maintenance bonds into effect.

BACKGROUND: City Engineer has verified quantities and recommends approval, to be paid from 2019 and 2020 GO Bonds and other funds.

MOTION: Clements moved to approve item 6a - 6d Consent Docket Construction as presented. Goetzinger seconded the motion.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Sody Clements
SECONDER:	Steven J. Goetzinger
AYES:	Clements, Goetzinger, Hoffman

7. Consent Docket - General

Discussion, consideration, and possible approval or action with respect to the following:

a. A resolution authorizing the disposal and destruction of certain original records and papers of records prior to the retention period for such records established in the Revised Records Retention Manual, 2015; and directing the City Manager to take all actions necessary to provide for the disposal and destruction of such records.

b. Recommendation from Court Clerk to write off uncollectible receivables of individuals who are deceased, in the amount of $597.50.

c. A resolution declaring certain supplies, materials, and equipment owned by the City to be surplus (“Surplus Property”); directing the City Manager to sell such Surplus Property at public auction; and directing the City Manager to dispose of any such Surplus Property which does not receive a successful bid.

d. Request from Risk Manager Lindy Hough to purchase a 2022 Ford Explorer from Oklahoma State Contract SW-035, for an amount not to exceed $28,621.00 as approved in the 2021-2022 General CIP budget and declare a 2014 Ford Escape surplus; and approval to trade or sell to the highest bidder.

e. Request from Fire Chief Kevin Boydston to purchase 4 sets of Personal Protective Firefighting gear, not to exceed $10,000.00, as approved in the FY 2021-2022 CIP budget.

f. Request from Information Systems Manager Neil Gray to purchase Computer Room Access Control Equipment. The total will not exceed $3,700.00 as approved in the 2021-2022 CIP budget.

g. Request from Information Systems Manager Neil Gray to purchase and install system upgrades to the Zetron Radio consoles in the Police Department. The total will not exceed $15,000.00 as approved in the 2021-2022 CIP budget.

h. Schedule of 2022 Regular Nichols Hills City Council Meetings.

MOTION: Goetzinger moved to approve item 7a - 7h Consent Docket General as presented. Clements seconded the motion.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Steven J. Goetzinger
SECONDER:	Sody Clements
AYES:	Clements, Goetzinger, Hoffman

8. Citizens desiring to be heard

The purpose of this time is to allow members of the public to speak to the City Council on any matter that is not otherwise set for consideration on this Agenda.

No one expressed a desire to be heard.

9. Items for Separate Vote - Ordinances, Resolutions, and Other Matters

Consideration of adoption, approval, acceptance, rejection, amendment, and/or postponement of the following:

Discussion, consideration, and possible approval or action with respect to the following:

a. PUBLIC HEARING: The issuance of a special permit to T-Mobile, represented by Branch Communication, for the purpose of replacing and/or adding new antennas and other equipment on existing tower located in the 1800 block of Westminster, Nichols Hills, Oklahoma, and entering an agreement with respect to the same.

Mr. Mark Kesner, Branch Communications Representative, presented the application, on behalf of T-Mobile, to the City Council members.

Following discussion among City Council members and applicant, Mayor Hoffman opened the public hearing.

No others expressing a desire to be heard, the public hearing was closed.

MOTION: Clements moved to approve agenda item 9a as presented. Goetzinger seconded the motion.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Sody Clements
SECONDER:	Steven J. Goetzinger
AYES:	Clements, Goetzinger, Hoffman

b. An application by the Tom and Judy Love Foundation to adopt a park, and related Park Adoption Agreement, for park property generally located along N.W. Grand Boulevard with boundaries at the following locations: from Huntington Avenue to Bedford Drive, between Center N.W. Grand Boulevard and East Grand Boulevard.

Mayor Hoffman reviewed the Tom and Judy Love Foundation Park Adoption Application and the related Park Adoption Agreement with the City Council members.

Mr. Scott Howard, landscape architect with Howard-Fairbairn Site Design, reviewed the proposed plans with the City Council members.

City Council members thanked the Tom and Judy Love Foundation for their generous donation.

MOTION: Goetzinger moved to approve agenda item 9b as presented. Clements seconded the motion.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Steven J. Goetzinger
SECONDER:	Sody Clements
AYES:	Clements, Goetzinger, Hoffman

c. An Agreement for Professional Services with Howard - Fairbairn Site Design, Incorporated concerning landscape architectural services for Love Family Park.

MOTION: Clements moved to approve agenda item 9c as presented. Goetzinger seconded the motion.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Sody Clements
SECONDER:	Steven J. Goetzinger
AYES:	Clements, Goetzinger, Hoffman

d. Award contract to Oakley's Inc. for Western Avenue Project.

Mr. Jeff Oakley, owner of Oakley's Inc., presented the proposed landscaping plan for the Western Avenue Project.

MOTION: Clements moved to approve agenda item 9d on the condition that the City Manager and/or his staff notify the abutting property owners of the project. Goetzinger seconded the motion.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Sody Clements
SECONDER:	Steven J. Goetzinger
AYES:	Clements, Goetzinger, Hoffman

e. Authorizing Washington Prime Group to install approximately 20 banners within the city limits of the City of Nichols Hills between November 1, 2021 and November 15, 2021.

MOTION: Goetzinger moved to approve agenda item 9e as presented. Clements seconded the motion.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Steven J. Goetzinger
SECONDER:	Sody Clements
AYES:	Clements, Goetzinger, Hoffman

f. Presentation by Nancy Herzel, Chairman of the Environment, Health, and Sustainability Commission, regarding Sustainability Planning.

Environment, Health, and Sustainability Commission Chairman Nancy Herzel presented the Sustainability Plan the Commission will be working on. Mrs. Herzel introduced John Kennedy as the Co-Chairman to help work with the Commission, staff, residents, and UCO students to help develop the Plan in different areas.

g. A resolution authorizing the City Manager or Finance Director to apply for financial assistance from the Association of Central Oklahoma Governments' Public Fleet Conversion Grants Fund.

MOTION: Clements moved to approve agenda item 9g as presented. Goetzinger seconded the motion.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Sody Clements
SECONDER:	Steven J. Goetzinger
AYES:	Clements, Goetzinger, Hoffman

h. A resolution authorizing the acceptance of Coronavirus Local Fiscal Recovery Funds for Non-Entitlement Units of Government (ARPA Funds), the appropriate budget amendments, and the execution of all necessary agreements and related documents.

MOTION: Goetzinger moved to approve agenda item 9h as presented. Clements seconded the motion.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Steven J. Goetzinger
SECONDER:	Sody Clements
AYES:	Clements, Goetzinger, Hoffman

i. A resolution awarding contract to the lowest responsible bidder for PC-2102 2021 G.O. Bond Issue Paving Improvement 1400, 1500 & 1600 Blocks of Bedford Drive and 1200 Block of Glenwood Avenue, and authorizing execution of the contract, bonds, and related instruments.

MOTION: Clements moved to award the contract for PC-2102 GO Bond Issue Paving Improvement 1400, 1500 & 1600 Blocks of Bedford Drive and 1200 Block of Glenwood Avenue as discussed in agenda item 9i to Rudy Construction, Co. for $1,163,416.25. Goetzinger seconded the motion.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Sody Clements
SECONDER:	Steven J. Goetzinger
AYES:	Clements, Goetzinger, Hoffman

j. Resolution of the City Council of the City of Nichols Hills, Oklahoma regarding debt owed to the City by Nancy Pellow related to 1717 Coventry Lane and setting out the City's agreement for resolution of the debt and the terms by which that debt will be pardoned and released

MOTION: Goetzinger moved to approve agenda item 9j as presented. Clements seconded the motion.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Steven J. Goetzinger
SECONDER:	Sody Clements
AYES:	Clements, Goetzinger, Hoffman

10. Adjournment

MOTION: There being no further business, Clements moved to adjourn the meeting. Goetzinger seconded the motion.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Sody Clements
SECONDER:	Steven J. Goetzinger
AYES:	Clements, Goetzinger, Hoffman

____
Mayor
City of Nichols Hills, Oklahoma

____
City Manager
City of Nichols Hills, Oklahoma

____
City Clerk
City of Nichols Hills, Oklahoma

MINUTES

Special Meeting of the
Nichols Hills City Council
Thursday, October 21, 2021 at 10:00 AM
City Hall, 6407 Avondale Drive
Nichols Hills, OK 73116

Original agenda filed in the Office of the City Clerk at 9:05 AM on the 19th day of October, 2021.

1. Call to Order

2. Roll Call

Attendee Name	Title	Status	Arrived
Sody Clements		Present	
Steven J. Goetzinger		Present	
E. Peter Hoffman		Present	

3. Citizens Desiring to be heard

The purpose of this time is to allow members of the public to speak to the City Council on any matter that is not otherwise set for consideration on this Agenda.

No one expressed a desire to be heard.

4. Items for Separate Vote - General

Consideration of adoption, approval, acceptance, rejection, amendment, and/or postponement of the following:

Consideration of adoption, approval, acceptance, rejection, amendment, and/or postponement of the following:

a. Presentation from BFAC.com regarding Wellness Tracker APP, related discussion and possible action.

Mr. Brad McMullan, BFAC.com CEO, and Ms. Heather Sophia, BFAC.com Executive Vice President, presented to the City Council members and staff the abilities their company would have in creating a custom Wellness Tracker App for the City of Nichols Hills employees.

5. Adjournment

MOTION: There being no further business, Goetzinger moved to adjourn the meeting. Clements seconded the motion.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Steven J. Goetzinger
SECONDER:	Sody Clements
AYES:	Clements, Goetzinger, Hoffman

Mayor
City of Nichols Hills, Oklahoma

City Manager
City of Nichols Hills, Oklahoma

City Clerk
City of Nichols Hills, Oklahoma

NICHOLS HILLS
POLICE DEPARTMENT
MONTHLY REPORT
OCTOBER 2021

On 10/06/2021 at 4:00 am, Corporal Edwards was patrolling the area of Glenbrook Terrace and Centennial. He observed a vehicle that was backing from a driveway on Centennial. As he passed the vehicle, he noticed the vehicle did not move much. He turned around to investigate. The individual stated, he ran out of gas. Corporal Edwards noticed a bicycle in the bed of the truck which seemed out of place. Corporal Edwards checked the vehicles registration which checked to a nearby home. The individual was not the registered owner. Corporal Edwards confirmed with the vehicle owner that Anastacio Acosta was not given permission to be in possession of his vehicle. It was later determined that Acosta was arrested in the same area months earlier for a similar crime. Acosta was arrested and charged with larceny of a motor vehicle.

On October 20th at 1:42 am, Corporal Laster was on routine patrol in the 1100 block of Wilshire Boulevard when he observed a vehicle with defective lights. When he contacted the driver and passenger, they advised neither possessed a valid driver's license or proof of insurance. While checking for state issued identification cards, Corporal Laster remained vigilant and aware of his surroundings. Corporal Laster observed a shotgun in the back seat floorboard. Both driver and passenger were removed from the vehicle without incident. It was determined both occupants had warrants. Officers located several bags of illegal narcotics, digital scales, numerous rounds of ammunition, a revolver, a shotgun, and a semi-automatic rifle. Both occupants were charged with numerous felonies.

In the month of October officers made 4 District Court level arrests.

Officers were dispatched to 46 residential alarm calls and 7 business alarm calls in October. The department responded to 25 suspicious vehicle calls, 18 suspicious subject calls, and 9 suspicious activity calls. Officers responded to 7 motorist assist calls and 15 citizen assist calls. Officers conducted 105 business checks and 12 check the welfare calls. Officers were requested to assist other agencies a total of 13 times. Officers performed 80 house checks this month. Officers responded to 18 parking complaints. There were 126 traffic stops with 88 citations and 65 written warnings issued in October. Animal Control/Code Enforcement issued 1 citation. Officers worked 6 traffic accidents on city streets. Officers completed 34 offense reports.

Respectfully,

Chief Steven Cox

Nichols Hills Police Department
6407 Avondale Drive Nichols Hills, OK 73116
(405) 843-5672

ODIS Summary Report From 10/01/2021 - 10/31/2021

Booking Summary Report

Booking Record

Inmate Booked	**0**	**Inmate Released**	**0**
Male	0	Male	0
Female	0	Female	0
Unknown	0	Unknown	0

Federal Inmate Booked 0
Federal Inmate Released 0

Booking Officer	Arresting Officer	Releasing Officer
No records found.	No records found.	No records found.

Incident Summary Report

Incident Record

Incident Report Filed	**34**
Sensitive Report	1
Classified Report	1
Report Approved	31

Offense Summary

Total	Offense (IBR)
4	Burglary/Breaking and Entering
1	Civil - Other
2	Drug/Narcotics - Equipment Violations
1	Drug/Narcotics - Violations
3	Drug/Narcotics - Violations - Marijuana
1	Drug/Narcotics - Violations - Opium or Cocaine and Their Derivatives (Morphine, Heroin, Codeine)
1	Drug/Narcotics - Violations - Synthetic Narcotics - Manufatured Narcotics Which Can Cause True Drug Addiction (Demerol, Methadones)
1	Family - Missing Person
1	Family - Other
2	Larceny/Theft - All Other
1	Public Peace - Animal Bites
2	Public Peace - Found Property
1	Public Peace - Mental Case
6	Public Peace - Other
1	Public Peace - Unattended Death
1	Stolen Vehicle/Motor Vehicle Theft
1	Threats/Intimidation
20	Traffic - Impounds
3	Traffic - Other
7	Warrants - For other Agency
3	Weapons Law Violations
63	GRAND TOTAL

Originating Officer Report

Total	Originating Officer
1	DUEHNING, LARRY
1	EDWARDS, BRANDON
1	EISCHEID, DAVID
3	HALL, ELLA
1	LAND, JOE
1	LASTER, ADAM
6	MCHENRY, JARRED
5	PUCKETT, MICHAEL
1	RIDGEWAY, BRANDON
1	STOUGH, STANTON
13	WHITINGER, PHILIP
34	GRAND TOTAL

Total Report Filed	35
Total Reports Assigned to Detective	34
Total Reports Un-Assigned	1

Report Assigned To	Total	Open	Closed
RIDGEWAY, BRANDON	34	7	27
GRAND TOTAL	34	7	27

Case Closed Detail

Closed By	Total
Charges Filed	1
Cleared - By Arrest	10
Cleared - By Exceptional	1
Deactivated by Investigator After Follow-Up	13
Deactivated by Supervisor Upon Review	1
Unsolved	1

Total Report Filed	35
Total Open Cases	8
Total Closed Cases	27

Cleared By	Total
Charges Filed	1
Cleared - By Arrest	10
Cleared - By Exceptional	1
Deactivated by Investigator After Follow-Up	13
Deactivated by Supervisor Upon Review	1
Unsolved	1
GRAND TOTAL	27

Citation Summary Report

Ciation Record

Citation Filed (Exclude Warining)	97
Citation Warning Filed	70

Officer Violation Report (Include Warning Citation)

Officer Name	Violation	Total	Total Amount
DUEHNING, LARRY (1)	EXPIRED LICENSE PLATE	1	$100.00
EDWARDS, BRANDON (22)	DEFECTIVE LIGHTS ALL OTHERS	1	$110.00
	DRIVING WHILE SUSPENDED	1	$260.00
	EXPIRED DRIVERS LICENSE	1	$100.00

	NO LICENSE IN POSSESSION	1	$120.00
	NO SECURITY VERIFICATION	3	$780.00
	OPERATING WITHOUT BEING LICENSED	2	$520.00
	PASSING WHERE PROHIBITED	1	$110.00
	RECKLESS DRIVING	1	$260.00
	SPEED IN EXCESS	11	$1,155.00
EISCHEID, DAVID (6)	DRIVING WHILE SUSPENDED	1	$260.00
	IMPROPER LIGHTS	1	$110.00
	NO SECURITY VERIFICATION	1	$260.00
	RECKLESS DRIVING	1	$260.00
	SPEED IN EXCESS	2	$210.00
GREENWOOD, TAYLOR (4)	EXPIRED LICENSE PLATE	1	$100.00
	PASSING WHERE PROHIBITED	1	$110.00
	SPEED IN EXCESS	2	$210.00
HALL, ELLA (10)	DEFECTIVE LIGHTS ALL OTHERS	1	$110.00
	EXPIRED LICENSE PLATE	5	$500.00
	NO SECURITY VERIFICATION	1	$260.00
	OPERATING WITHOUT BEING LICENSED	1	$260.00
	SPEED IN EXCESS	2	$210.00
LASTER, ADAM (15)	DEFECTIVE LIGHTS ALL OTHERS	6	$660.00
	DISOBEYING TRAFFIC CONTROL LIGHT	1	$110.00
	EXPIRED DRIVERS LICENSE	1	$100.00
	EXPIRED LICENSE PLATE	3	$300.00
	NO LICENSE IN POSSESSION	1	$120.00
	NO SECURITY VERIFICATION	3	$780.00
MCHENRY, JARRED (12)	DEFECTIVE EQUIPMENT	3	$330.00
	DRIVING WHILE SUSPENDED	1	$260.00
	EXPIRED DRIVERS LICENSE	1	$100.00
	EXPIRED LICENSE PLATE	2	$200.00
	NO SECURITY VERIFICATION	3	$780.00
	SPEED IN EXCESS	2	$210.00
PUCKETT, MICHAEL (5)	EXPIRED LICENSE PLATE	5	$500.00
VOYLES, MATTHEW (7)	DEFECTIVE LIGHTS ALL OTHERS	2	$220.00
	EXPIRED LICENSE PLATE	1	$100.00
	FAILURE TO DIM LIGHTS	1	$110.00
	JUVENILE CURFEW VIOLATION	1	$260.00
	NO SECURITY VERIFICATION	1	$260.00
	OPERATING WITHOUT BEING LICENSED	1	$260.00
WHITINGER, PHILIP (85)	AFFIXING IMPROPER TAG	3	$780.00
	DEFECTIVE LIGHTS ALL OTHERS	16	$1,760.00
	DISOBEYING TRAFFIC DEVICE OTHER	1	$110.00
	DRIVING WHILE SUSPENDED	6	$1,560.00
	EXPIRED DRIVERS LICENSE	2	$200.00
	EXPIRED LICENSE PLATE	28	$2,800.00
	FAILURE TO DIM LIGHTS	1	$110.00
	IMPROPER LEFT TURN	1	$110.00
	IMPROPER RIGHT TURN	1	$110.00
	IMPROPER TAG DISPLAY	1	$100.00
	NO LICENSE IN POSSESSION	1	$120.00
	NO SECURITY VERIFICATION	11	$2,860.00
	NO VALID OPERATORS LICENSE	3	$780.00
	OPERATING WITHOUT PROPER LICENSE PLATE	1	$100.00
	POSSESSION OF A CONTROLLED DANGEROUS SUBSTANCE	3	$795.00
	POSSESSION OF DRUG PARAPHENALIA	1	$265.00
	SPEED IN EXCESS	5	$525.00

GRAND TOTAL	167	$25,120.00

Citation Payment Method Summary

Total Cash	$0.00
Total Checks	$0.00
Total Credit Cards	$0.00
Total Money Orders	$0.00
Total Other	$0.00
Grand Total	**$0.00**

Warrant Summary Report

Warrant Record

Warrant Issued	0
Warrant Served	0
Warrant Recalled	0

Warrant Issued

No records found.

Warrant Served

No records found.

Warrant Recalled

No records found.

Warrant Payment Method Summary

Total Cash	$0.00
Total Checks	$0.00
Total Credit Cards	$0.00
Total Money Orders	$0.00
Total Other	$0.00
Grand Total	**$0.00**

Protective Order Summary Report

Protective Order Record

Protective Order Issued - Non Emergency	0
Protective Order Issued - Emergency	0

Civil Process Summary Report

Civil Process Record

Civil Process Issued	0

Group By Process Type

No records found.

Group By Court Type

No records found.

Field Interview Summary Report

Field Interview Record

Field Interview Issued 0

Group By Interviewed Officer

No records found.

Accident Summary Report

Accident Record

Accident Record	0
Accident with DUI	0
Accident with Hit & Run	0
Accident with Fatality	0

Radio Log Summary Report

Radio Log Record

Radio Log Record 1,531

Group By Call Type

Total	Initial Call Type
7	9-1-1 Hangup
1	9-1-1 Open Line
1	9-1-1 Trouble Unknown
1	Accident - City Equipment
1	Accident - Hit and Run
8	Accident - Property Damage
1	Accident - With Injury
7	Alarm Business
46	Alarm Residential
32	Animal Control - Animal at Large / Nuisance
7	Animal Control - Animal Impounded
4	Animal Control - Code Enforcement / Violation
15	Assist - Citizen
7	Assist - Motorist
8	Assist - Other City Department
13	Assist - Outside Agency
4	Barking Dog Complaint
7	Broadcast - General Information
4	Burglary - Residential
105	Business Check
4	Check Solicitor
12	Check The Welfare
1	Civil Matter
1	Code 4
1	Code Violation
2	Court - Bailiff
2	Deliver Council Packets
198	Dispatch - Informational
3	Disturbance
1	Dog Bite
210	Ending Mileage
7	Extra Watch
13	Fire Department - Automatic Alarm

Group By Final Type

Total	Final Call Type
1,531	
1,531	GRAND TOTAL

25	Fire Department - Medical Call
6	Fire Department - Mutual Aid
1	Fire Department - Odor Investigation
5	Fire Department - Other Fire
14	Fire Department - Service Call
4	Fire Department - Smoke Investigation
17	Follow-up
4	Found Property
80	House Check
3	Larceny/Theft - All Other
2	Larceny/Theft - From a Motor Vehicle
2	Mental Health
15	Miscellaneous - Other
1	Missing Person
1	Motor Vehicle Theft
3	Noise Complaint
15	Officer out of the car
2	Open Door - Business
21	Open Door - Residence
1	Ordinance Violation
3	Out at Public Works
12	Out at the Station
1	Out at the Station for Equipment
29	Out at the Station for Report
11	Out of district
18	Parking Complaint
8	Public Works Call
13	Receive Information
4	Reckless Driver
1	Recovery of Stolen Property
1	Remove Debris from Roadway
17	Signal 13 - Meal Beak
15	Special Assignment
209	Starting Mileage - In Service
9	Suspicious Activity
2	Suspicious Noise
18	Suspicious Subject
25	Suspicious Vehicle
1	Tornado Siren
2	Traffic Arrest
1	Traffic Control
2	Traffic Hazard
126	Traffic Stop
5	Training
1	Unattended Death
6	Vehicle Impoundment
11	Vehicle Maintenance
18	Vehicle Registration/Stolen Check [10-28/10-29]
5	Vehicle Release
1	Water Main Break
1,531	GRAND TOTAL

MUNICIPAL COURT REPORT - FILED CASES

NICHOLS HILLS MUNICIPAL COURT Page: 1

Report For October 1, 2021 Thru October 31, 2021 FILEDST

Violations by Filed Date...

Code Enforcement	82	
Police Department	91	
MUNICIPAL COURT	15	
TRANSFERRED OUT	0	
Animal Control	0	
Total Filed Violations		188

Completed Cases...

Paid Fine...

Code Enforcement	2	
Police Department	55	
MUNICIPAL COURT	2	
TRANSFERRED OUT	6	
Animal Control	0	
Total Paid Fines		65

Before Judge...

Code Enforcement	0	
Police Department	2	
MUNICIPAL COURT	0	
TRANSFERRED OUT	0	
Animal Control	0	
Total Before Judge		2
Total Completed		67

Other Completed...

Dismissed - had Insurance

Code Enforcement	0	
Police Department	1	
MUNICIPAL COURT	0	
TRANSFERRED OUT	0	
Animal Control	0	
Total		1

Dismissed by Judge

Code Enforcement	0	
Police Department	2	
MUNICIPAL COURT	0	
TRANSFERRED OUT	0	
Animal Control	0	
Total		2

Dismissed - COMPLIANCE

Code Enforcement	0
Police Department	23

MUNICIPAL COURT	0	
TRANSFERRED OUT	0	
Animal Control	0	
Total		23

Dismissed by Prosecutor

Code Enforcement	7	
Police Department	0	
MUNICIPAL COURT	0	
TRANSFERRED OUT	0	
Animal Control	1	
Total		8

REMOVED FEES & FINES

Code Enforcement	0	
Police Department	4	
MUNICIPAL COURT	0	
TRANSFERRED OUT	3	
Animal Control	0	
Total		7

Voided Docket

Code Enforcement	1	
Police Department	0	
MUNICIPAL COURT	0	
TRANSFERRED OUT	0	
Animal Control	0	
Total		1

Total Other Completed	42
Grand Total Completed	109
Net Difference Filed/Complete	79

Warrants...

Issued...

Code Enforcement	0	
Police Department	44	
MUNICIPAL COURT	15	
TRANSFERRED OUT	0	
Animal Control	0	
Total Violations		59
Total Warrants Issued		59

Cleared...

Code Enforcement	0	
Police Department	26	
MUNICIPAL COURT	2	
TRANSFERRED OUT	11	
Animal Control	0	
Total Violations		39

Total Warrants Cleared	40
Change in Total Warrants	19

FINE	FINE	$7,429.20
CLEET7	CLEET STATE OF OK. 2017	$446.66
AFIS17	AFIS 2017	$446.67
FS17	FORENSIC SCIENCE 2017	$446.67
FTA	FAILURE TO APPEAR	$1,691.47
LATE	LATE FEE	$320.00
AMS	COLLECTION AGENCY	$1,172.50
CLEET4	CLEET STATE OF OKLAHOMA	$54.00
FP2	AFIS	$30.00
FS	FORENSIC SCIENCE IMPROVE FEE	$30.00
Total Fees/Fines Paid		$12,067.17

Nichols Hills Fire Department

October 2021 Monthly Report

October has been an exciting month at the fire station with the groundbreaking of the fire department addition. Weekly status meetings with Jenco and FSB were attended by City employees. We hosted, for the first time, OSU-OKC fire academy interns. Three different fire academy students spent the day working with firefighters and training. All crews continued working on fire hydrant testing in the City. October kicked off the month of fire prevention. Shift personnel taught fire safety to children at Christ the King School and Nichols Hills United Methodist Church.

The fire department responded to 68 calls in October. Below is a break down on type of calls.

- Fire – 2
- EMS – 23
- Hazardous Conditions – 5
- Service Calls – 25
- False Calls – 13

Ward 1 – 44%
Ward 2 – 28%
Ward 3 – 18%
The Village – 18%

Training in the month of October consisted of the following.

Nichols Hills and The Village trained together on auto extrication. OSU-OKC Fire Interns were able to train with our crews during their station rotations. A special thanks to Cavin Wrecker Service in El Reno for donating the vehicles. In-house training topics varied from EMS, Incident Command, Leadership, and Fire Apparatus review. Outside training consisted of Chief Boydston attended the two-day Southwest International Fire Chiefs conference in Midwest City, OK and recertification of Blue Card command license. Captain Chill attended a 40-hour Fire Inspector I class in El Reno, OK. Driver Ley attended a 40-hour Fire Instructor II class in

Claremore, OK. Chief Reyes attended a 3-day Child Safety Seat Installation Technician certification at the Children's Center in Bethany, OK.

Fire Chief,

Kevin Boydston

4.d.a

DEPARTMENT OF ENVIRONMENTAL QUALITY
MONTHLY OPERATIONAL REPORT
GROUND WATER SYSTEMS

City of Nichols Hills — SYSTEM NAME | **1009 N.W. 75th street** — ADDRESS | **Nichols Hills** — CITY | **OK** — STATE | **73116** — ZIP

PWS ID **2005501** POPULATION SERVED **4020** MONTH **Sept 21 - Oct 20** **2021**

NO. WELLS IN SYSTEM 23

DATE	WATER PUMPED 1,000 GALLONS PER DAY	CHEMICALS USED – CHLORINE AND RESIDUALS lbs	SERIES 1 PLT	SERIES 1 DIST	SERIES 2 PLT	SERIES 2 DIST	NO. WELLS IN USE	TOTAL HOURS IN USE	STATIC LEVEL WELL NO.	STATIC LEVEL FT.	PUMPING LEVEL WELL NO.	PUMPING LEVEL FT.	TOTAL ALK.	Ph	STAB-ILITY	Fluoride
21	2,002,250	7	0.38	0.44	0.36	0.44	10	239.9								
22	1,902,420	7	0.27	0.53	0.34	0.53	10	226.0								
23	2,160,650	7	0.21	0.43	0.27	0.43	10	239.9					194	8.08	1	0.26
24	2,154,990	7	0.40	0.49	0.34	0.49	10	239.2								
25	2,138,652	7	0.22	0.38	0.32	0.38	10	236.3								
26	1,931,510	7	0.33	0.40	0.20	0.40	9	205.0								
27	2,161,620	7	0.41	0.48	0.21	0.48	10	240.0								
28	2,157,663	7	0.29	0.36	0.35	0.36	10	239.6								
29	1,902,420	7	0.23	0.45	0.44	0.45	9	216.0								
30	1,719,210	7	0.22	0.42	0.26	0.42	8	188.3								
1	1,662,960	7	0.27	0.62	0.46	0.62	8	192.0								
2	1,463,857	7	0.30	0.27	0.30	0.28	8	173.9								
3	1,428,680	7	0.33	0.31	0.33	0.30	8	192.0								
4	1,536,344	7	0.20	0.50	0.47	0.50	8	176.6								
5	1,569,463	7	0.21	0.53	0.63	0.53	8	179.0								
6	1,560,899	7	0.22	0.47	0.28	0.47	8	182.6								
7	1,662,460	7	0.22	0.59	0.40	0.59	8	192.0								
8	1,662,960	7	0.32	0.52	0.39	0.52	8	192.0								
9	1,662,760	7	0.36	0.48	0.26	0.48	8	192.0								
10	1,661,822	7	0.38	0.44	0.31	0.44	8	192.0								
11	1,661,460	7	0.78	0.88	0.81	0.88	8	192.0								
12	1,056,355	7	0.87	0.99	0.89	0.99	8	118.7								
13	1,623,562	7	0.38	0.71	0.36	0.71	8	182.2								
14	1,329,653	7	0.36	0.44	0.60	0.44	8	156.3								
15	1,329,839	7	0.49	0.81	0.56	0.81	8	155.6								
16	1,616,840	7	0.80	0.41	0.47	0.41	8	185.5								
17	1,659,260	7	0.28	0.52	0.30	0.52	8	192.0								
18	3,098,960	7	0.30	0.39	0.27	0.39	8	192.0								
19	1,658,260	7	0.51	0.38	0.24	0.38	8	192.0								
20	1,658,060	7	0.21	0.42	0.22	0.42	8	192.0								
TOTAL	54,452,623	210					9	5892								
AVG.	1,539,176		0.36			0.50	9	196								

POWER COST	$21,784.10
LABOR COST	$10,776.36
CHEMICAL COST	$201.81
REPAIR COST	$0.00
WATER COST	$0.00
TOTAL COST	$32,762.27
COST/MILLION GAL.	601.67

BACT SAMPLES SUBMITTED DURING THE MO.

(1) NUMBER SAFE	3
(2) NUMBER UNSAFE	1
(3) NUMBER CHECK SAMPLES	4

Mail original before the 10th of the follov
to: Depa
Environmental Quality
Quality Division
PO Box 1677
Oklahoma City, OK 73101-1677

I hereby certify the above to be correct to the best of my knowledge.

Signed

Title Chief well operator

Oper. Cert. No. 135 102329.0

DEQ Form # 630-577B

PUBLIC WORKS
WATER PRODUCTION REPORT

October-21

Water Produced	54,452,623
Water sold	51,534,658
Water used in the City Parks	1,326,560
Water flushed for Bond Projects & by Contractors	85,000
Fire Department usage - est.	122,000
City Facilities	89,449
Water unaccounted for	1,294,956
% water loss for the month	2.4%
Avg. water loss/ for the last 12 months	5.5%

WATER PUMPED
October 2021

WELL	Arsenic ppb	G.P.M.	Gallons Pumped	Electrical Cost Per Thousand Gallons
2	0.00	138	5,856,172	$0.22
5	0.00	95	3,796,292	$0.34
8	0.00	111	4,699,524	$0.24
12	0.00	157	6,682,077	$0.03
14	0.00	174	7,255,083	$0.17
17	0.50	183	7,341,228	$0.42
21	0.02	144	6,054,170	$0.25
23	0.50	180	7,509,545	$0.26
26	0.00	107	4,579,000	$0.10
Total	0.00		53,773,091	

Blended arsneic level	0.14 ppb	
Energy costs per 1000 gals	$0.00	
Contractors Usage		85,000

WATER PUMPED
Last Five Years

Oct-20	42,195,198
Oct-19	42,528,890
Oct-18	29,421,020
Oct-17	36,225,072
Oct-16	38,265,700

David White
Chief Well Operator

PUBLIC WORKS
LINE MAINTENANCE REPORT
2020

Water Main Breaks/Water leak repairs

Sewer Main Blocks/ PM
Preventative Maintenance

	DATE	ADDRESS	MANHOURS	DATE	ADDRESS Man hole number	MANHOURS	
	10/6/2021	1723 Drakestone	40.0				
		TOTAL hrs. 40.0			TOTAL hrs	0.0	

BUILDING PERMIT OCTOBER 2021

Project ID	Project Type	Name	Property	Issued Date	Square Footage	Valuation
156413	POOL	CLASSIC POOLS INC	1527 CAMDEN	10/1/2021		$ 146,000.00
156416	BR-ADD	BARKOCY CONSTRUCTION INC	6634 AVONDALE	10/5/2021		$ 220,000.00
156417	FENCE-RES	D & G FENCE COMPANY LLC	1808 DRAKESTONE	10/5/2021		$ 8,000.00
156424	FENCE-RES	SUPERIOR FENCE CONSTRUCTION	6700 AVONDALE	10/6/2021		
156425	DEMO-RES	MIDWEST WRECKING	1719 WINDSOR	10/6/2021		
156439	WELL-WAT	BRANDT JOBE	7304 NICHOLS	10/11/2021		
156445	BC-REM	ITB CONSTRUCTION LLC	6478 AVONDALE	10/12/2021		$ 225,000.00
156451	POOL	AQUATIC DREAMS CUSTOM POOLS	7303 LANCET	10/13/2021		$ 70,000.00
156457	FENCE-RES	CEDAR FOREST FENCE	1216 BELFORD	10/14/2021		$ 3,000.00
156471	CURB	OKIE CONSTRUCTION INC.	7317 LANCET	10/19/2021		
156473	CURB	QUALITY IRRIGATION INC	1707 RANDEL	10/20/2021		
156484	CURB	PALMCRETE CONCRETE	1709 ELMHURST	10/22/2021		
156485	BR-REM	ROSEWOOD BUILDING COMPANY LLC	1801 COVENTRY	10/22/2021		$ 1,000,000.00
156487	WELL-WAT	AQUA WELL DRILLING	1603 DRURY	10/25/2021		
156496	CURB	CAPIROS CONCRETE LLC	1208 GLENWOOD	10/26/2021		
156497	STORM	FLATSAFE TORNADO SHELTERS	7712 DORSET	10/27/2021		$ 3,100.00
156499	STORM	STORM SAFE SHELTERS	1600 RANDEL	10/28/2021		$ 2,795.00
156507	CURB	JDF GRACE CONSTRUCTION	7303 LANCET	10/29/2021		

Aaron Buckman

From:	Cecilia Ortega <cortega@nicholshills.net>
Sent:	Monday, November 1, 2021 9:31 AM
To:	Aaron Buckman
Cc:	'Randell Lawrence'
Subject:	October 2021 Consumption

Good morning,

The consumption for October was:

Residential-	49,003,816
Parks-	1,326,560
Commercial-	2,530,842
City Buildings-	89,449
Total Consumption-	**52,950,667**

Thank you,

Cecilia Ortega
Utility Billing Clerk
City of Nichols Hills

Aaron Buckman

From:	Walt Gibson <wgibson@nicholshills.net>
Sent:	Wednesday, November 3, 2021 8:34 AM
To:	Dillion Thompson; Aaron Buckman
Subject:	Code Monthly Report Oct. 2021

Date 10/4/21 - 10/8/21

Address			
6600 Grand	Parking wrong side of street	Talke to contractor	Closed
1109 Belford	Mud tracked in street / Cleaned up	Called contractor	Closed
1109 Hemstead	Erosion control repair or replace	Called contractor	Open
6502 Lenox	POD permit	Left notice	Open
6904 Avondale	Erosion control repair or replace	Called contractor	Open
6900 Avondale	Dead trees	Left notice	Open
7102 Nichols	Blowing grass in street/Illicit discharge	Talked to crew	Closed
1502 Guilford	Sign complaint	Pulled sign	closed

Date 10-11-21 - 10/15/21

Address			
1504 Dorchestor	Blowing grass in street/Cleaned up/Illicit Discharge	Talked wit crew	Closed
7325 Kenilworth	Debris at curb/Rmoved	Left notice	Closed
1704 Dorchester	Mud tracked in street/Cleaned up	Left notice	CLosed
6600 Grand	Parking wrong side of street	Left notice	Closed
1823 Dorchester	Full Dumpster	Called contractor	Closed
1923 Hunnington	Tracked mud in street	Called contractor	Open
6709 Avondale	Illicit Discharge	Talled to Resident	Closed
1717 Coventry	Property maintenance	Issued ticket	Open
1823 Dorchester	Full Dumpster	Called contractor	Closed

Date 10/18/21 - 10/22/21

Address			
1501 Buttram	Dead trees	Left notice/ removed	Closed
1108 Fenwick	Tall Grass	Left notice/ Mowed	Closed
Penn & Grand	Mineral oil spill	Investigated OG&E Cleaned	Closed
6700 Grand	Mud tracked in street	Called Contractor	Closed
1719 Windsor	Mud tracked in street	Called Contractor	Open
1808 Dorchester place	Grass complaint	Talked to resident	Closed
1813 Dorchester Dr.	Full Dumpster	Called Contractor	Closed
1710 Elmhurst	Property maintenance	Tracked down owner	Open
1813 Westminster	Tall Grass overgrown flowerbeds	Left notice/ Mowed	Closed

Date 10/25/21 - 10/29/21

Address			
1245 Glenbrook terr.	Tree blocking street sign	Left notice	Open
6512 Grand	Full dumpster	Called contractor	Closed
1117 Glenwood	Pool needs to pumped/ pumped	Called contractor	Closed
Nichols and Guilford	Street repair / CGC	Talked with contractors	Closed
1733 Windsor	Tall Grass	Left notice	Open
6622 Hillcrest	Broken shutter	Left notice	Open
6512 Grand	Tracked Mud	Called contractor	Closed
1109 Hemstead	Tracked Mud / Erosion Conrol	Called contractor	Closed
63rd and Hillcrest	Illicit discharge / Blowing leaves in street	Talked with Lawn crew	Closed

Risk Manager Report October 2021

There was one injury in the police department this month. The Animal Control officer was attempting to catch a stray dog in the south plaza when he lost his footing at the stairs and fell to the ground. He injured his wrist/hand and his shoulder when he fell on the pavement. The diagnosis was a sprained hand and shoulder and remained off work for two weeks. He has returned to work with no issues.

There were no drug screens this month.

Safety training for Public Works was speakers from United Way and a partner agency Upward Transitions. We also discussed general safety issues and upcoming city events.

Park inspections were conducted on Woods, Kite and Davis Park. No issues found.

Envirotyze/OCD Specialists did ATP testing and a full disinfectant spray at both locations in October.

The United Way campaign began October 1st and ended November 1st. I scheduled meetings with public works and the police department. A representative from United Way and several representatives from partner organization (Upward Transitions and The Education and Employment Ministry (TEEM) spoke with both groups. Upward Transitions specializes in generational poverty and TEEM helps citizens after being released from incarceration with education opportunities, employment assistance and hygiene products. Employees donated over $2200 towards this year's campaign.

Flu shots were scheduled for employees and family this month. Total Wellness administered twenty-six (26) shots for employees this year. COVID-19 vaccine booster shots are being scheduled for November.

Engine 31 was involved in a traffic accident involving another vehicle this month. The other vehicle failed to yield to the fire engine as they were making a right-hand turn at NW 63rd and Western on the way to an emergency call. There was significant damage to the cab and other areas of the truck, so it is out of service until further notice. Thankfully, there were only minor injuries. All three fire fighters were taking to the doctor and x-rayed to rule out any major injuries. The fire department is using fire engine 33 until it can be repaired. An accident review board meeting will be scheduled in November.

I attended a two-day OMAG Sewer Equipment & Training Expo at the Moore-Norman Vo-tech this month. The first day was identifying blockages and maintenance of sanitary sewer collection systems. The second day was on sewer collection system asset management; sewer line repair & replacement planning; utilization of new maintenance technologies and how to triage sewer repairs and maintain municipal budgets. A public works employee also attended day one to learn more about sanitary sewer lines and maintenance. OMAG offers several grant opportunities as well as the free use of their SL-RAT (Sewer Line Rapid Assessment Tool) to quickly detect conditions in our gravity-fed sewer lines. We are scheduling the SL-RAT inspection in November after we detect specific troublesome areas.

I began ordering/receiving items for the City's annual Christmas luncheon which will be located at All Souls Episcopal Church this year because of construction at the fire department.

I ordered new employee photo badges for seven (7) new public works employees.

STATUS: Active CONFIDENTIALS PRINTED: NO

RANGE OF START DATES: 10/01/2021 THRU 10/31/2021 TRANSFERS INCLUDED: NO

LAST BILL DATE: 0/00/0000 THRU 99/99/9999 PRINT MAILING ADDR: NO

4.f.a

ACCOUNT NUMBER	NAME	CLASS	SERVICE ADDRESS	STATUS	DATE OF SERVICE	XFER?
02-00834-13	I - BOECKING, EMILY	RES	1723 WESTMINSTER	ACTIVE	10/08/2021	
01-00185-09	I - CARIAGA, MERRY	RES	1100 GLENWOOD	ACTIVE	10/28/2021	
02-00714-03	I - CONGER BENTLEY , JENNIFER	RES	1811 DORCHESTER DR	ACTIVE	10/05/2021	
01-00802-06	I - CORNELISON, RICHARD	RES	6401 CENTENNIAL	ACTIVE	10/15/2021	
02-00535-04	I - DAVENPORT, STEPHEN	RES	1718 GUILFORD	ACTIVE	10/01/2021	
01-00392-04	E - ESPERANZA REAL ESTATE INV.	RES	6521 1/2 AVONDALE	ACTIVE	10/08/2021	
01-00397-04	E - ESPERANZA REAL ESTATE INV.	RES	6527 AVONDALE	ACTIVE	10/08/2021	
01-00229-04	I - FORD, MICHAEL R.	RES	7009 TRENTON	ACTIVE	10/05/2021	
02-00065-03	I - GIBBS, KIRBY	RES	6405 HILLCREST	ACTIVE	10/15/2021	
02-00538-03	I - GORDON, BRYAN	RES	1712 GUILFORD	ACTIVE	10/05/2021	
02-00542-03	I - HIGGANBOTHAM, DEAN	RES	1704 GUILFORD	ACTIVE	10/20/2021	
02-00364-01	I - KRENGER, JOSEPH	RES	1505 CAMDEN	ACTIVE	10/20/2021	
02-00909-02	E - LEE W YOUNG REVOCABLE TRUST	RES	2410 GRAND CIR	ACTIVE	10/06/2021	
02-00861-26	I - MCLANAHAN, MADISON	RES	1843 WESTMINSTER	ACTIVE	10/26/2021	
02-00858-01	E - NATIVE HOMES LLC	RES	1837 WESTMINSTER	ACTIVE	10/11/2021	
01-00833-04	I - RITTO, FABIO	RES	1600 RANDEL	ACTIVE	10/20/2021	
01-00302-21	E - ROSE HILL BUILDERS LLC	RES	1112 WILSHIRE	ACTIVE	10/11/2021	
02-00258-03	I - SALAZAR, DIANA	RES	2001 HUNTINGTON	ACTIVE	10/20/2021	
01-00528-01	I - SEMTNER, JOHN	RES	1523 GLENWOOD	ACTIVE	10/18/2021	
02-00342-02	I - SHAFER, STEPHEN	RES	6502 LENOX	ACTIVE	10/15/2021	
01-00026-22	I - SHERRY, EMMA	RES	1102 FENWICK	ACTIVE	10/11/2021	
01-00270-03	I - SHINN, TAYLOR	RES	1105 HUNTINGTON	ACTIVE	10/15/2021	
01-00052-09	I - SOWELL, AMY	RES	1100 BEDFORD	ACTIVE	10/03/2021	
01-00150-01	E - WILLCO HOMES	RES	1118 MARLBORO	ACTIVE	10/20/2021	
02-00827-08	E - WORX PROPERTY MANAGEMENT	RES	1709 WESTMINSTER	ACTIVE	10/25/2021	

** TOTAL PRINTED 25 **

Attachment: US New Customer Report - 1116 (5478 : 4 f New Resident List)

STATUS: Active CONFIDENTIALS PRINTED: NO
RANGE OF START DATES: 10/01/2021 THRU 10/31/2021 TRANSFERS INCLUDED: NO
LAST BILL DATE: 0/00/0000 THRU 99/99/9999 PRINT MAILING ADDR: NO

4.f.a

TOTALS BY CUSTOMER CLASS

CLASS	DESCRIPTION	TOTAL
RES	RESIDENTIAL	25
	CLASS TOTAL:	25

TOTALS BY RATE TABLE

SERVICE	RATE	DESCRIPTION	TOTAL

Attachment: US New Customer Report - 1116 (5478 : 4 f New Resident List)

SELECTION CRITERIA

REPORT SELECTIONS:

REPORT SEQUENCE: Account Name
ACCOUNT STATUS: Active
CUSTOMER CLASS: All
SERV/TBL: All
INCLUDE TRANSFER: NO
INCLUDE CONFIDENTAL: NO

INFORMATION INCLUDED:

MAILING ADDRES: NO
COMMENT CODES: None

CUSTOMER DATES:

START DATE: 10/01/2021 THRU 10/31/2021
LAST BILL DATE: 0/00/0000 THRU 99/99/9999

** END OF REPORT **

CITY OF NICHOLS HILLS
TREASURER'S REPORT - INVESTMENT SCHEDULE
October 31, 2021

MATURITY DATE	DEPOSITORY BANK	COST BASIS	MATURITY VALUE	YIELD TO MATURITY	DAYS INVESTED
Operations					
Operating Acct (Avg Balance)	BancFirst	9,276,912.48	9,276,912.48		
NICHOLS HILLS GENERAL FUND					
04/14/22	Kirkpatrick	600,000.00	600,517.81	0.15%	210
01/13/22	Kirkpatrick	700,000.00	700,612.50	0.15%	217
12/16/21	FNB of OK	850,000.00	854,049.31	0.70%	245
		2,150,000.00	2,155,179.62		
NICHOLS HILLS GENERAL FUND - CIP					
12/16/21	Kirkpatrick	400,000.00	400,396.16	0.15%	241
06/16/22	Midfirst	425,000.00	425,477.08	0.15%	273
		825,000.00	825,873.24		
NICHOLS HILLS MUNICIPAL AUTHORITY					
04/14/22	Midfirst	400,000.00	400,345.35	0.15%	210
12/16/21	Kirkpatrick	700,000.00	700,693.29	0.15%	241
		1,100,000.00	1,101,038.64		
NICHOLS HILLS MUNICIPAL AUTHORITY - CIP					
12/16/21	Kirkpatrick	800,000.00	800,792.33	0.15%	241
01/13/22	Kirkpatrick	450,000.00	450,393.75	0.15%	217
		1,250,000.00	1,251,186.08		
SINKING FUND					
06/23/22	Midfirst	246,000.00	246,283.23	0.15%	280
12/23/21	Midfirst	500,000.00	500,345.32	0.10%	252
12/23/21	Midfirst	300,000.00	300,338.49	0.12%	343
06/23/22	Kirkpatrick	500,000.00	501,035.62	0.20%	378
		1,546,000.00	1,548,002.66		
GENERAL OBLIGATION BOND OF 2020					
12/16/21	Midfirst	720,000.00	720,179.59	0.10%	91
01/13/22	FNB of OK	900,000.00	904,777.50	0.70%	273
04/14/22	FNB of OK	850,000.00	856,016.11	0.70%	364
		2,470,000.00	2,480,973.20		
GENERAL OBLIGATION BOND OF 2021					
01/13/22	Midfirst	1,300,000.00	1,301,492.47	0.12%	349
11/10/21	Midfirst	800,000.00	800,687.42	0.11%	285
11/10/21	Midfirst	700,000.00	700,610.49	0.11%	285
09/15/22	Kirkpatrick	1,200,000.00	1,202,400.00	0.20%	364
06/16/22	FNB of OK	1,000,000.00	1,008,302.78	0.70%	427
04/14/22	FNB of OK	900,000.00	906,370.00	0.70%	364
04/14/22	FNB of OK	700,000.00	704,954.44	0.70%	364
		6,600,000.00	6,624,817.60		

SOURCE	COST	MATURITY	% of Total	Margin
BANCFIRST	9,276,912.48	9,276,912.48	36.79%	117.9%
MIDFIRST BANK	5,391,000.00	5,395,759.44	21.38%	115.0%
FIRST NATIONAL BANK OF OK	5,200,000.00	5,234,470.14	20.62%	115.0%
KIRKPATRICK BANK	5,350,000.00	5,356,841.46	21.22%	119.9%
TOTAL INVESTED	$ 25,217,912.48	$ 25,263,983.52	100.00%	

4.h.a

BALANCE SHEET
AS OF: OCTOBER 31ST, 2021

01 -General Fund

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE		
ASSETS				
01-00-10050	Cash in Bank - Flex Account	12,396.70		
01-00-10099	Claim on Cash	2,038,927.67		
01-00-10100	Cash - Municipal Court	2,594.67		
01-00-11000	T-Bills and CD's	2,150,000.00		
01-00-11100	Interest Receivables	809.16		
01-00-11600	Other Receivables	1,236,357.00		
01-00-11650	Health Ins - Retirees & Cobra	1,805.68		
01-00-11700	Beverage Tax Receivable	816.00		
01-00-11800	Sales Tax Receivable	587,834.00		
01-00-11900	Franchise Fee Receivable	49,583.00		
01-00-12000	Utilities Receivable	85,515.81		
01-00-13799	Due To/From Flex Spending	12,700.97		
01-00-13800	Allowance for Court Receivable	(954,739.00)		
01-00-24500	Prepaid Assets	14,255.00		
			5,238,856.66	
	TOTAL ASSETS			5,238,856.66
LIABILITIES				
01-00-30050	Deposit - held for others	7,240.00		
01-00-30090	Due to Collection agency	1,172.50		
01-00-30099	A/P Due to Pooled Cash	351,388.81		
01-00-30700	Deferred Interest Income	809.16		
01-00-32050	Cleet Payable	1,422.17		
01-00-33300	Deferred Fine Revenue	269,297.00		
01-00-34300	Bonds held in reserve - Banner	1,800.00		
01-00-34325	DEPOSIT-FIRE HYDRANT METERS	1,000.00		
01-00-36000	Unapplied Credit Liab- A/R	139.06		
	TOTAL LIABILITIES		634,268.70	
EQUITY				
01-00-50100	Nonspendable Fund Balance	14,255.00		
01-00-57050	Assigned - Economic Developmen	500,000.00		
01-00-59000	Unassigned Fund Balance	3,748,772.17		
	TOTAL BEGINNING EQUITY	4,263,027.17		
	TOTAL REVENUE	3,822,365.97		
	TOTAL EXPENDITURES	3,480,805.18		
	TOTAL REVENUE OVER/(UNDER) EXPENSES	341,560.79		
	TOTAL EQUITY & REV. OVER/(UNDER) EXP.		4,604,587.96	
	TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			5,238,856.66

Attachment: RG BALANCE SHEET - 1637 1 (5474 : 4 h Finance Director's Report)

BALANCE SHEET
AS OF: OCTOBER 31ST, 2021

02 -Street & Alley

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE		
ASSETS				
02-00-10099	Claim on Cash	190,063.48		
02-00-14900	Due from other Governments	3,885.00		
			193,948.48	
	TOTAL ASSETS			193,948.48
LIABILITIES				
02-00-30099	A/P Due to Pooled Cash	1,161.50		
	TOTAL LIABILITIES		1,161.50	
EQUITY				
02-00-51090	Restricted Fund Bal-Streets	193,240.44		
02-00-57090	Assigned Fund Balance-Streets	6,180.00		
	TOTAL BEGINNING EQUITY	199,420.44		
	TOTAL REVENUE	13,781.17		
	TOTAL EXPENDITURES	20,414.63		
	TOTAL REVENUE OVER/(UNDER) EXPENSES	(6,633.46)		
	TOTAL EQUITY & REV. OVER/(UNDER) EXP.		192,786.98	
	TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			193,948.48

BALANCE SHEET

AS OF: OCTOBER 31ST, 2021

03 -Designated Fds-Fire & Gen

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE		
ASSETS				
03-00-10099	Claim on Cash	3,132.55		
			3,132.55	
	TOTAL ASSETS			3,132.55
LIABILITIES				
03-00-30099	A/P Due to Pooled Cash	70.00		
	TOTAL LIABILITIES		70.00	
EQUITY				
03-00-51050	Restricted Fund Bal-Donations	3,620.63		
	TOTAL BEGINNING EQUITY	3,620.63		
	TOTAL REVENUE	1.74		
	TOTAL EXPENDITURES	559.82		
	TOTAL REVENUE OVER/(UNDER) EXPENSES	(558.08)		
	TOTAL EQUITY & REV. OVER/(UNDER) EXP.		3,062.55	
	TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			3,132.55

BALANCE SHEET
AS OF: OCTOBER 31ST, 2021

04 -Designated Funds-Police

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE		
ASSETS				
04-00-10099	Claim on Cash	73,166.54		
			73,166.54	
	TOTAL ASSETS			73,166.54
LIABILITIES				
EQUITY				
04-00-51050	Restricted Fund Bal-Donations	67,845.73		
	TOTAL BEGINNING EQUITY	67,845.73		
	TOTAL REVENUE	5,642.39		
	TOTAL EXPENDITURES	321.58		
	TOTAL REVENUE OVER/(UNDER) EXPENSES	5,320.81		
	TOTAL EQUITY & REV. OVER/(UNDER) EXP.		73,166.54	
	TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			73,166.54

4.h.a

BALANCE SHEET
AS OF: OCTOBER 31ST, 2021

05 -Designated Funds-PW

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE		
ASSETS				
05-00-10099	Claim on Cash	2,210.02		
			2,210.02	
	TOTAL ASSETS			2,210.02
LIABILITIES				
05-00-30099	A/P Due to Pooled Cash	124.59		
	TOTAL LIABILITIES		124.59	
EQUITY				
05-00-51050	Restricted Fund Bal-Donations	2,208.89		
	TOTAL BEGINNING EQUITY	2,208.89		
	TOTAL REVENUE	1.13		
	TOTAL EXPENDITURES	124.59		
	TOTAL REVENUE OVER/(UNDER) EXPENSES	(123.46)		
	TOTAL EQUITY & REV. OVER/(UNDER) EXP.		2,085.43	
	TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			2,210.02

Attachment: RG BALANCE SHEET - 1637 1 (5474 : 4 h Finance Director's Report)

BALANCE SHEET
AS OF: OCTOBER 31ST, 2021

4.h.a

06 -Municipal Authority

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE		
ASSETS				
06-00-10099	Claim on Cash	1,248,990.68		
06-00-11000	T-Bills and CD's	1,100,000.00		
06-00-11100	Interest Receivable	192.58		
06-00-12150	Utility Receivable	600,686.09		
06-00-13900	Unbilled Receivable	190,912.00		
06-00-14800	Allowance for Doubtful Account	(24,912.93)		
06-00-14850	Bad Debt Receivable	29,233.63		
06-00-15000	Deferred outflow of resources	103,572.00		
06-00-15500	Deferred OUtflow - OPEB	7,102.00		
06-00-20000	Fixed Assets	42,640,988.03		
06-00-20100	Accumulated Depreciation	(25,502,896.89)		
06-00-21000	Land	207,742.00		
06-00-21500	Construction in Progress	1,465,574.06		
			22,067,183.25	
	TOTAL ASSETS			22,067,183.25
LIABILITIES				
06-00-30050	Net pension asset	(125,476.00)		
06-00-30090	Payable - Collection AgencyFee	7,273.94		
06-00-30099	A/P Due to Pooled Cash	135,992.33		
06-00-31800	Comp Absent Payable	3,738.02		
06-00-31890	Compensated Absences - Long Te	33,641.00		
06-00-34000	City of NH - Garbage	85,515.81		
06-00-34100	Unearned Rev (Unapplied Credit	10,164.46		
06-00-34150	Utility Refunds	64.45		
06-00-34500	Due to Tyler Tech (Cr Cd Fees)	643.50		
06-00-34900	Notes Payable - Current Portio	806.00		
06-00-35000	NOTES PAYABLE	17,006.00		
06-00-38000	Deferred inflow of resources	18,241.00		
06-00-38500	Deferred Inflow - OPEB	17,303.00		
06-00-40100	OPEB Liability	75,172.00		
	TOTAL LIABILITIES		280,085.51	
EQUITY				
06-00-50400	Net Investment-Capital Assets	18,793,595.00		
06-00-52090	Unrestricted Fund Balance	2,391,981.33		
	TOTAL BEGINNING EQUITY	21,185,576.33		
	TOTAL REVENUE	2,087,490.18		
	TOTAL EXPENDITURES	1,485,968.77		
	TOTAL REVENUE OVER/(UNDER) EXPENSES	601,521.41		
	TOTAL EQUITY & REV. OVER/(UNDER) EXP.		21,787,097.74	
	TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			22,067,183.25

BALANCE SHEET
AS OF: OCTOBER 31ST, 2021

07 -General Fund - CIP

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE		
ASSETS				
07-00-10099	Claim on Cash	522,887.97		
07-00-11000	T-Bills and CD's	825,000.00		
07-00-11100	Interest Receivable	149.89		
			1,348,037.86	
	TOTAL ASSETS			1,348,037.86
LIABILITIES				
07-00-30099	A/P Due to Pooled Cash	23,647.28		
07-00-30700	Deferred Interest Income	149.89		
	TOTAL LIABILITIES		23,797.17	
EQUITY				
07-00-57100	Assigned Fund Bal-Capital Imps	37,566.95		
07-00-57102	Assigned FB-CIP-Admin	61,019.92		
07-00-57106	Assigned FB-CIP-Police	252,027.16		
07-00-57107	Assigned FB-CIP-Fire	289,063.57		
07-00-57109	Assigned FB-CIP-Street	103,651.75		
07-00-57110	Assigned FB-CIP-Sanitation	201,617.00		
07-00-57111	Assigned FB-CIP-Parks	145,863.00		
07-00-57114	Assigned FB-CIP-Code	16,360.00		
07-00-57115	Assigned FB-CIP-Risk	9,565.00		
07-00-57116	Assigned FB-CIP-ISM	135,406.98		
	TOTAL BEGINNING EQUITY	1,252,141.33		
	TOTAL REVENUE	186,295.92		
	TOTAL EXPENDITURES	114,196.56		
	TOTAL REVENUE OVER/(UNDER) EXPENSES	72,099.36		
	TOTAL EQUITY & REV. OVER/(UNDER) EXP.		1,324,240.69	
	TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			1,348,037.86

BALANCE SHEET
AS OF: OCTOBER 31ST, 2021

08 -Sinking Fund

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE		
ASSETS				
08-00-10000	Cash - Sinking Fund	20,988.86		
08-00-11000	T-Bills and CD's	1,546,000.00		
08-00-11100	Interest Receivable	1,029.49		
08-00-14900	Due from other Governments	134,000.00		
			1,702,018.35	
	TOTAL ASSETS			1,702,018.35
LIABILITIES				
08-00-30700	Deferred Interest Income	319.08		
08-00-30701	Deferred Income	109,646.00		
	TOTAL LIABILITIES		109,965.08	
EQUITY				
08-00-51030	Restricted Fund Bal-Debt Srv	1,811,095.87		
08-00-57030	Assigned Fund Bal-Debt Service	158,266.00		
	TOTAL BEGINNING EQUITY	1,969,361.87		
	TOTAL REVENUE	79,523.20		
	TOTAL EXPENDITURES	456,831.80		
	TOTAL REVENUE OVER/(UNDER) EXPENSES	(377,308.60)		
	TOTAL EQUITY & REV. OVER/(UNDER) EXP.		1,592,053.27	
	TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			1,702,018.35

BALANCE SHEET
AS OF: OCTOBER 31ST, 2021

4.h.a

09 -Meter Deposits

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE		
ASSETS				
======				
09-00-10099	Claim on Cash	27,410.00		
			27,410.00	
	TOTAL ASSETS			27,410.00
				==============
LIABILITIES				
===========				
09-00-36100	Reserve for Meter Deposits	27,410.00		
	TOTAL LIABILITIES		27,410.00	
EQUITY				
======				
	TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			27,410.00
				==============

Attachment: RG BALANCE SHEET - 1637 1 (5474 : 4 h Finance Director's Report)

4.h.a

BALANCE SHEET
AS OF: OCTOBER 31ST, 2021

10 -911 Fund

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE		
ASSETS				
======				
10-00-10099	Claim on Cash	54,129.45		
10-00-11600	Other Receivables	696.00		
			54,825.45	
	TOTAL ASSETS			54,825.45
				==============
LIABILITIES				
===========				
EQUITY				
======				
10-00-51070	Restricted Fd Bal-Public Safet	51,915.20		
	TOTAL BEGINNING EQUITY	51,915.20		
	TOTAL REVENUE	2,910.25		
	TOTAL REVENUE OVER/(UNDER) EXPENSES	2,910.25		
	TOTAL EQUITY & REV. OVER/(UNDER) EXP.		54,825.45	
	TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			54,825.45
				==============

Attachment: RG BALANCE SHEET - 1637 1 (5474 : 4 h Finance Director's Report)

BALANCE SHEET
AS OF: OCTOBER 31ST, 2021

11 -Impound Fee Police Fund

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE		
ASSETS				
======				
11-00-10099	Claim on Cash	25,796.60		
			25,796.60	
	TOTAL ASSETS			25,796.60
				==============
LIABILITIES				
===========				
EQUITY				
======				
11-00-51075	Restricted Fd Bal - Police Imp	23,483.95		
	TOTAL BEGINNING EQUITY	23,483.95		
	TOTAL REVENUE	2,312.65		
	TOTAL REVENUE OVER/(UNDER) EXPENSES	2,312.65		
	TOTAL EQUITY & REV. OVER/(UNDER) EXP.		25,796.60	
	TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			25,796.60
				==============

4.h.a

BALANCE SHEET
AS OF: OCTOBER 31ST, 2021

13 -Municipal Authority - CIP

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE		
ASSETS				
======				
13-00-10099	Claim on Cash	294,958.15		
13-00-11000	T-Bills and CD's	1,250,000.00		
13-00-11100	Interest Receivable	49.99		
			1,545,008.14	
	TOTAL ASSETS			1,545,008.14
				==============
LIABILITIES				
===========				
13-00-30099	A/P Due to Pooled Cash	8,322.76		
	TOTAL LIABILITIES		8,322.76	
EQUITY				
======				
13-00-50400	Net Investment - Capital Asset	0.11		
13-00-57100	Fund Bal-Capital Improvements	1,516,272.04		
	TOTAL BEGINNING EQUITY	1,516,272.15		
	TOTAL REVENUE	28,735.99		
	TOTAL EXPENDITURES	8,322.76		
	TOTAL REVENUE OVER/(UNDER) EXPENSES	20,413.23		
	TOTAL EQUITY & REV. OVER/(UNDER) EXP.		1,536,685.38	
	TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			1,545,008.14
				==============

Attachment: RG BALANCE SHEET - 1637 1 (5474 : 4 h Finance Director's Report)

BALANCE SHEET
AS OF: OCTOBER 31ST, 2021

14 -Water Impact Fees Fund

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE		
ASSETS				
14-00-10099	Claim on Cash	123,291.66		
			123,291.66	
	TOTAL ASSETS			123,291.66
LIABILITIES				
EQUITY				
14-00-50300	Restricted Fund Balance	116,419.43		
	TOTAL BEGINNING EQUITY	116,419.43		
	TOTAL REVENUE	6,872.23		
	TOTAL REVENUE OVER/(UNDER) EXPENSES	6,872.23		
	TOTAL EQUITY & REV. OVER/(UNDER) EXP.		123,291.66	
	TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			123,291.66

BALANCE SHEET
AS OF: OCTOBER 31ST, 2021

15 -Sewer Impact Fee Fund

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE		
ASSETS				
15-00-10099	Claim on Cash	80,118.21		
			80,118.21	
	TOTAL ASSETS			80,118.21
LIABILITIES				
EQUITY				
15-00-50300	Restricted Fund Balance	77,314.76		
	TOTAL BEGINNING EQUITY	77,314.76		
	TOTAL REVENUE	2,803.45		
	TOTAL REVENUE OVER/(UNDER) EXPENSES	2,803.45		
	TOTAL EQUITY & REV. OVER/(UNDER) EXP.		80,118.21	
	TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			80,118.21

4.h.a

BALANCE SHEET
AS OF: OCTOBER 31ST, 2021

17 -Drainage Fee Fund

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE		
ASSETS				
17-00-10099	Claim on Cash	99,168.29		
17-00-12000	Utility Receivables	5,414.11		
17-00-13900	Unbilled Receivable	1,636.00		
17-00-14850	Bad Debt Receivable	59.38		
			106,277.78	
	TOTAL ASSETS			106,277.78
LIABILITIES				
EQUITY				
17-00-50300	Restricted Fund Balance	90,637.89		
	TOTAL BEGINNING EQUITY	90,637.89		
	TOTAL REVENUE	21,839.89		
	TOTAL EXPENDITURES	6,200.00		
	TOTAL REVENUE OVER/(UNDER) EXPENSES	15,639.89		
	TOTAL EQUITY & REV. OVER/(UNDER) EXP.		106,277.78	
	TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			106,277.78

4.h.a

BALANCE SHEET
AS OF: OCTOBER 31ST, 2021

18 -Health Insurance Fund

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE		
ASSETS				
======				
18-00-10050	Cash - Health Insurance	206,785.33		
			206,785.33	
	TOTAL ASSETS			206,785.33
				==============
LIABILITIES				
===========				
EQUITY				
======				
18-00-57090	Assigned Fund Balance	53.23		
	TOTAL BEGINNING EQUITY	53.23		
	TOTAL REVENUE	531,044.91		
	TOTAL EXPENDITURES	324,312.81		
	TOTAL REVENUE OVER/(UNDER) EXPENSES	206,732.10		
	TOTAL EQUITY & REV. OVER/(UNDER) EXP.		206,785.33	
	TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			206,785.33
				==============

4.h.a

BALANCE SHEET
AS OF: OCTOBER 31ST, 2021

20 -Designated Funds-Parks

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE		
ASSETS				
======				
20-00-10099	Claim on Cash	1,500,157.29		
			1,500,157.29	
	TOTAL ASSETS			1,500,157.29
				==============
LIABILITIES				
===========				
EQUITY				
======				
	TOTAL REVENUE	1,500,157.29		
	TOTAL REVENUE OVER/(UNDER) EXPENSES	1,500,157.29		
	TOTAL EQUITY & REV. OVER/(UNDER) EXP.		1,500,157.29	
	TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			1,500,157.29
				==============

Attachment: RG BALANCE SHEET - 1637 1 (5474 : 4 h Finance Director's Report)

4.h.a

BALANCE SHEET
AS OF: OCTOBER 31ST, 2021

80 -General Obligation Bonds

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE		
ASSETS				
======				
80-00-10860	Cash - 2016 GO Bd Series	100,696.93		
80-00-10880	Cash - 2018 GO Bd Series	66,987.32		
80-00-10890	Cash - 2019 GO Bd Series	734,851.47		
80-00-10891	Cash - 2020 GO Bd Series	737,526.90		
80-00-10892	Cash - 2021 GO Bond Series	987,237.75		
80-00-11091	T-Bills and CD's - 2020	2,470,000.00		
80-00-11092	T-bills and CD's - Series 2021	6,600,000.00		
80-00-11189	Interest Rec - 2019 GO Bd Seri	1,460.40		
80-00-11190	Interest Rec - 2020 GO Bd Seri	38,657.16		
			11,737,417.93	
	TOTAL ASSETS			11,737,417.93
				==============
LIABILITIES				
===========				
80-00-30099	A/P Due to Pooled Cash	236,151.94		
80-00-30789	Deferred Int Income - 2019	199.99		
80-00-30790	Deferred Int Income - 2020	10,658.01		
80-00-37176	Retainage Payable	68,356.00		
	TOTAL LIABILITIES		315,365.94	
EQUITY				
======				
80-00-50100	FUND BALANCE	5,656,743.40		
80-00-50186	Fund Balance 2016 GO Bd Series	674,041.64		
80-00-50187	Fund Balance 2017 GO Bd Series	1,800,793.83		
80-00-50188	Fund Balance 2018 GO Bond Seri	2,295,921.45		
80-00-50189	Fund Balance 2019 GO Bd Series	2,986,673.53		
	TOTAL BEGINNING EQUITY	13,414,173.85		
	TOTAL REVENUE	3,403.17		
	TOTAL EXPENDITURES	1,995,525.03		
	TOTAL REVENUE OVER/(UNDER) EXPENSES	(1,992,121.86)		
	TOTAL EQUITY & REV. OVER/(UNDER) EXP.		11,422,051.99	
	TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			11,737,417.93
				==============

Attachment: RG BALANCE SHEET - 1637 1 (5474 : 4 h Finance Director's Report)

BALANCE SHEET
AS OF: OCTOBER 31ST, 2021

99 -Pooled Cash

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE		
ASSETS				
99-00-10090	Pooled Cash - Meter Deposits	899,552.12		
99-00-10099	Pooled Cash	5,384,856.44		
99-00-12001	Due from General Fund	351,388.81		
99-00-12002	Due from Street & Alley	1,161.50		
99-00-12003	Due from Designated Funds-Fire	70.00		
99-00-12005	Due from Designated Fds-PW	124.59		
99-00-12006	Due from Municipal Authority	135,992.33		
99-00-12007	Due from GF - CIP	23,647.28		
99-00-12013	Due from NHMA - CIP	8,322.76		
99-00-12080	Due from GO Bonds	236,151.94		
			7,041,267.77	
	TOTAL ASSETS			7,041,267.77
LIABILITIES				
99-00-30099	Accounts Payable	756,859.21		
99-00-37099	Due to other Funds	6,284,408.56		
	TOTAL LIABILITIES		7,041,267.77	
EQUITY				
	TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			7,041,267.77

4.h.b

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: OCTOBER 31ST, 2021

01 -General Fund
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 33.33

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
REVENUE SUMMARY						
Revenues	12,617,942	1,221,797.23	3,822,365.97	0.00	8,795,575.60	69.71
TOTAL REVENUES	12,617,942	1,221,797.23	3,822,365.97	0.00	8,795,575.60	69.71
EXPENDITURE SUMMARY						
City Council	784	66.39	261.96	0.00	522.04	66.59
Administration	663,752	48,167.94	248,202.67	0.00	415,549.22	62.61
City Treasurer	1,307	110.65	436.60	0.00	870.40	66.60
City Attorney	200,000	46,028.28	82,986.95	0.00	117,013.05	58.51
Municipal Court	115,216	10,755.19	47,710.67	0.00	67,505.69	58.59
Police Department	2,805,080	239,635.94	1,053,464.39	3,781.50	1,747,834.56	62.31
Fire Department	2,168,719	189,358.09	768,719.28	0.00	1,399,999.49	64.55
City Engineer	80,000	29,761.37	63,750.50	45,964.77	(29,715.27)	37.14-
Street Department	347,414	31,769.74	124,559.30	0.00	222,854.39	64.15
Sanitation	912,252	79,702.48	326,724.38	0.00	585,528.08	64.18
Parks Department	310,980	20,389.79	102,533.90	465.28	207,980.85	66.88
Public Works Admin	237,147	17,599.43	79,579.26	0.00	157,568.14	66.44
General Government	514,466	72,804.90	236,291.04	1,476,449.97	(1,198,275.01)	232.92-
Code Department	357,890	28,694.49	125,966.75	0.00	231,922.89	64.80
Risk Manager	189,106	15,029.65	68,060.28	0.00	121,045.63	64.01
Information Systems Mgr	449,575	36,040.42	151,557.25	2,155.60	295,862.14	65.81
TOTAL EXPENDITURES	9,353,689	865,914.75	3,480,805.18	1,528,817.12	4,344,066.29	46.44
REVENUE OVER/(UNDER) EXPENDITURES	3,264,253	355,882.48	341,560.79	(1,528,817.12)	4,451,509.31	136.37

4.h.b

01 -General Fund

% OF YEAR COMPLETED: 33.33

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Revenues						
General Sales Tax						
01-00-70250 Sales Tax	4,099,667	427,694.36	1,642,681.73	0.00	2,456,985.27	59.93
01-00-70350 Use Tax Revenue	785,249	61,706.38	253,920.42	0.00	531,328.58	67.66
01-00-70450 Tobacco Tax Revenue	36,804	2,984.68	13,608.61	0.00	23,195.39	63.02
TOTAL General Sales Tax	4,921,720	492,385.42	1,910,210.76	0.00	3,011,509.24	61.19
Miscellaneous Taxes						
01-00-71550 Franchise Tax	313,436	29,277.52	124,256.49	0.00	189,179.51	60.36
TOTAL Miscellaneous Taxes	313,436	29,277.52	124,256.49	0.00	189,179.51	60.36
Licenses and Permits						
01-00-72050 Building Permits	138,131	9,150.00	37,378.80	0.00	100,752.20	72.94
01-00-72075 Plumbing Permits	23,910	6,304.00	17,084.00	0.00	6,826.00	28.55
01-00-72100 Electrical Permits	21,673	4,665.00	11,295.00	0.00	10,378.00	47.88
01-00-72125 Roof Permits	1,368	0.00	590.00	0.00	778.00	56.87
01-00-72150 Drive/Drain Permits - Tree	7,264	915.00	4,285.00	0.00	2,979.00	41.01
01-00-72175 Food Vendor Permits	60	0.00	0.00	0.00	60.00	100.00
01-00-72200 Garage Sale Permits	100	100.00	220.00	0.00	(120.00)	120.00-
01-00-72300 Plumbing Licenses	18,303	1,800.00	11,000.00	0.00	7,303.00	39.90
01-00-72325 Electric Licenses	9,278	725.00	5,625.00	0.00	3,653.00	39.37
01-00-72350 General Contractor Registra	15,580	2,175.00	6,825.00	0.00	8,755.00	56.19
01-00-72400 Alcohol Licenses	15,048	0.00	6,000.00	0.00	9,048.00	60.13
01-00-72800 Dog/Cat Licenses	690	10.00	110.00	0.00	580.00	84.06
TOTAL Licenses and Permits	251,405	25,844.00	100,412.80	0.00	150,992.20	60.06
Intergovernmental						
01-00-73250 Alcohol Tax	9,992	1,089.92	4,005.33	0.00	5,986.67	59.91
01-00-73500 P.D. Vest Grant	0	0.00	381.50	0.00	(381.50)	0.00
01-00-73900 FEMA Reimbursement	0	343,896.33	343,896.33	0.00	(343,896.33)	0.00
TOTAL Intergovernmental	9,992	344,986.25	348,283.16	0.00	(338,291.16)	3,385.62-
Charges for Services						
01-00-74200 Garbage	905,875	79,011.42	315,744.45	0.00	590,130.55	65.14
01-00-74500 Garbage - Commercial	96,578	9,701.85	37,780.24	0.00	58,797.76	60.88
01-00-74700 Solid Waste Fee	5,076	439.72	1,757.49	0.00	3,318.51	65.38
01-00-74850 Ambulance Fees	58,132	5,109.38	20,419.88	0.00	37,712.12	64.87
01-00-74950 Life and Safety	1,091	0.00	277.82	0.00	813.18	74.54
TOTAL Charges for Services	1,066,752	94,262.37	375,979.88	0.00	690,772.12	64.75
Fines & Forfeits						
01-00-76300 Police Fines	80,713	9,538.03	30,732.37	0.00	49,980.63	61.92
TOTAL Fines & Forfeits	80,713	9,538.03	30,732.37	0.00	49,980.63	61.92

4.h.b

01 -General Fund

% OF YEAR COMPLETED: 33.33

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Investment Earnings						
01-00-78500 Interest Income	3,871	217.24	1,077.16	0.00	2,793.84	72.17
TOTAL Investment Earnings	3,871	217.24	1,077.16	0.00	2,793.84	72.17
Miscellaneous Revenue						
01-00-79500 Leases	260,187	39,010.76	180,960.14	0.00	79,226.86	30.45
01-00-79550 Misc. Income	42,799	3,428.18	18,909.23	0.00	23,889.77	55.82
01-00-79575 Royalty Revenue	0	0.46	155.98	0.00	(155.98)	0.00
TOTAL Miscellaneous Revenue	302,986	42,439.40	200,025.35	0.00	102,960.65	33.98
Fund Balance Carryover						
01-00-79800 Carryover	3,472,895	0.00	0.00	0.00	3,472,894.57	100.00
TOTAL Fund Balance Carryover	3,472,895	0.00	0.00	0.00	3,472,894.57	100.00
Transfers						
01-00-79900 Leasehold Transfer	2,194,172	182,847.00	731,388.00	0.00	1,462,784.00	66.67
TOTAL Transfers	2,194,172	182,847.00	731,388.00	0.00	1,462,784.00	66.67
TOTAL Revenues	12,617,942	1,221,797.23	3,822,365.97	0.00	8,795,575.60	69.71
TOTAL REVENUE	12,617,942	1,221,797.23	3,822,365.97	0.00	8,795,575.60	69.71

4.h.b

01 -General Fund

% OF YEAR COMPLETED: 33.33

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
City Council						
Personnel Services						
01-01-80100 Salary	720	60.00	240.00	0.00	480.00	66.67
01-01-80300 FICA/Medicare	55	4.59	18.36	0.00	36.64	66.62
01-01-80700 Unemployment	9	1.80	3.60	0.00	5.40	60.00
TOTAL Personnel Services	784	66.39	261.96	0.00	522.04	66.59
TOTAL City Council	784	66.39	261.96	0.00	522.04	66.59
Administration						
Personnel Services						
01-02-80100 Salary	454,943	34,135.38	173,984.64	0.00	280,958.26	61.76
01-02-80200 Overtime	500	0.00	0.00	0.00	500.00	100.00
01-02-80300 FICA/Medicare	36,430	1,772.16	11,533.05	0.00	24,896.59	68.34
01-02-80400 Dental Insurance	1,800	129.18	516.72	0.00	1,283.28	71.29
01-02-80500 Health Insurance	55,221	3,228.86	12,915.44	0.00	42,305.56	76.61
01-02-80600 Worker's Comp	9,598	2,352.32	4,704.64	0.00	4,893.36	50.98
01-02-80700 Unemployment	800	0.00	0.00	0.00	800.00	100.00
01-02-80800 OMRF Pension	37,213	2,844.17	13,972.63	0.00	23,240.72	62.45
01-02-81400 Car Allowance	17,000	1,416.67	5,666.68	0.00	11,333.32	66.67
TOTAL Personnel Services	613,505	45,878.74	223,293.80	0.00	390,211.09	63.60
Material and Supplies						
01-02-83000 Material & Supplies	500	237.98	380.59	0.00	119.41	23.88
TOTAL Material and Supplies	500	237.98	380.59	0.00	119.41	23.88
Other Services						
01-02-84000 Equipment Maintenance	4,000	0.00	0.00	0.00	4,000.00	100.00
01-02-84300 Training & Membership	7,000	96.93	525.01	0.00	6,474.99	92.50
01-02-84400 Software Agreements	19,000	385.87	16,350.11	0.00	2,649.89	13.95
01-02-84700 Telephone	4,400	289.50	2,537.48	0.00	1,862.52	42.33
TOTAL Other Services	34,400	772.30	19,412.60	0.00	14,987.40	43.57
Capital Projects						
Transfers Out						
01-02-99000 Transfer to CIP (Depreciati	15,347	1,278.92	5,115.68	0.00	10,231.32	66.67
TOTAL Transfers Out	15,347	1,278.92	5,115.68	0.00	10,231.32	66.67
TOTAL Administration	663,752	48,167.94	248,202.67	0.00	415,549.22	62.61

Attachment: RG REV & EXP W-ENC (ROLL) - 1641 1 (5474 : 4 h Finance Director's Report)

4.h.b

01 -General Fund

% OF YEAR COMPLETED: 33.33

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
City Treasurer						
Personnel Services						
01-03-80100 Salary	1,200	100.00	400.00	0.00	800.00	66.67
01-03-80300 FICA/Medicare	92	7.65	30.60	0.00	61.40	66.74
01-03-80700 Unemployment	15	3.00	6.00	0.00	9.00	60.00
TOTAL Personnel Services	1,307	110.65	436.60	0.00	870.40	66.60
TOTAL City Treasurer	1,307	110.65	436.60	0.00	870.40	66.60
City Attorney						
Other Services						
01-04-87100 Legal Services	200,000	46,028.28	82,986.95	0.00	117,013.05	58.51
TOTAL Other Services	200,000	46,028.28	82,986.95	0.00	117,013.05	58.51
TOTAL City Attorney	200,000	46,028.28	82,986.95	0.00	117,013.05	58.51
Municipal Court						
Personnel Services						
01-05-80100 Salary	78,139	6,281.00	27,685.49	0.00	50,454.00	64.57
01-05-80200 Overtime	500	0.00	0.00	0.00	500.00	100.00
01-05-80300 FICA/Medicare	6,001	480.49	2,117.91	0.00	3,883.04	64.71
01-05-80400 Dental Insurance	450	43.06	172.24	0.00	277.76	61.72
01-05-80500 Health Insurance	7,501	625.04	2,500.16	0.00	5,000.84	66.67
01-05-80600 Worker's Comp	2,400	585.93	1,171.86	0.00	1,228.14	51.17
01-05-80700 Unemployment	400	37.50	171.46	0.00	228.54	57.14
01-05-80800 OMRF Pension	5,075	402.48	1,814.84	0.00	3,260.08	64.24
TOTAL Personnel Services	100,466	8,455.50	35,633.96	0.00	64,832.40	64.53
Material and Supplies						
01-05-83000 Material & Supplies	1,000	0.00	240.00	0.00	760.00	76.00
TOTAL Material and Supplies	1,000	0.00	240.00	0.00	760.00	76.00
Other Services						
01-05-84000 Equipment Maintenance	250	0.00	0.00	0.00	250.00	100.00
01-05-84300 Training & Membership	700	0.00	35.00	0.00	665.00	95.00
01-05-84400 Software Agreement	11,500	2,212.78	11,420.93	0.00	79.07	0.69
01-05-84700 Telephone	1,300	86.91	380.78	0.00	919.22	70.71
TOTAL Other Services	13,750	2,299.69	11,836.71	0.00	1,913.29	13.91

4.h.b

01 -General Fund

% OF YEAR COMPLETED: 33.33

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Transfers Out						
TOTAL Municipal Court	115,216	10,755.19	47,710.67	0.00	67,505.69	58.59
Police Department						
Personnel Services						
01-06-80100 Salary	1,764,537	134,214.78	605,424.94	0.00	1,159,111.58	65.69
01-06-80200 Overtime	8,500	1,236.80	5,052.84	0.00	3,447.16	40.55
01-06-80300 FICA/Medicare	159,626	10,396.12	47,388.86	0.00	112,237.03	70.31
01-06-80400 Dental Insurance	12,270	947.32	3,789.28	0.00	8,480.72	69.12
01-06-80500 Health Insurance	317,356	25,134.20	100,536.72	0.00	216,819.28	68.32
01-06-80600 Worker's Comp	59,973	14,691.21	29,382.42	0.00	30,590.58	51.01
01-06-80700 Unemployment	4,500	375.96	1,830.67	0.00	2,669.33	59.32
01-06-80800 OMRF Pension	32,790	2,220.50	10,104.18	0.00	22,685.84	69.19
01-06-81050 Police Pension	141,680	13,965.60	55,367.60	0.00	86,312.42	60.92
01-06-81100 Uniform Allowance	21,000	298.07	10,643.77	1,209.82	9,146.41	43.55
01-06-81200 Medical Exams	1,500	0.00	1,254.00	0.00	246.00	16.40
TOTAL Personnel Services	2,523,731	203,480.56	870,775.28	1,209.82	1,651,746.35	65.45
Material and Supplies						
01-06-83000 Material & Supplies	7,000	210.17	1,809.84	0.00	5,190.16	74.15
TOTAL Material and Supplies	7,000	210.17	1,809.84	0.00	5,190.16	74.15
Other Services						
01-06-84000 Equipment Maintenance	45,000	12,640.00	35,581.05	276.91	9,142.04	20.32
01-06-84100 Vehicle Maintenance	35,000	857.81	79,456.97	2,294.77	(46,751.74)	133.58-
01-06-84200 Building Maintenance	30,000	11,639.80	18,048.46	0.00	11,951.54	39.84
01-06-84300 Training & Membership	20,000	551.69	826.69	0.00	19,173.31	95.87
01-06-84600 Lease/Rental	9,000	0.00	0.00	0.00	9,000.00	100.00
01-06-84700 Telephone	15,000	1,943.70	8,006.63	0.00	6,993.37	46.62
01-06-84800 Utilities	1,000	38.96	153.10	0.00	846.90	84.69
01-06-84900 Fuel	20,000	0.00	5,744.00	0.00	14,256.00	71.28
01-06-85000 Janitorial Services	15,000	1,262.50	5,050.00	0.00	9,950.00	66.33
01-06-85300 Animal Control	2,500	190.00	729.37	0.00	1,770.63	70.83
TOTAL Other Services	192,500	29,124.46	153,596.27	2,571.68	36,332.05	18.87
Transfers Out						
01-06-99000 Transfer to CIP (Depreciati	81,849	6,820.75	27,283.00	0.00	54,566.00	66.67
TOTAL Transfers Out	81,849	6,820.75	27,283.00	0.00	54,566.00	66.67
TOTAL Police Department	2,805,080	239,635.94	1,053,464.39	3,781.50	1,747,834.56	62.31

4.h.b

01 -General Fund

% OF YEAR COMPLETED: 33.33

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Fire Department						
Personnel Services						
01-07-80100 Salary	1,339,743	103,919.70	471,302.65	0.00	868,440.34	64.82
01-07-80200 Overtime	22,880	8,804.88	27,377.56	0.00	(4,497.56)	19.66-
01-07-80300 FICA/Medicare	19,270	1,634.51	7,322.36	0.00	11,947.90	62.00
01-07-80400 Dental Insurance	7,596	602.84	2,411.36	0.00	5,184.64	68.25
01-07-80500 Health Insurance	189,983	15,499.48	61,997.92	0.00	127,985.08	67.37
01-07-80600 Worker's Comp	37,385	9,159.39	18,318.78	0.00	19,066.22	51.00
01-07-80700 Unemployment	2,912	0.00	443.66	0.00	2,468.34	84.76
01-07-81000 Fire Pension	181,499	14,548.78	65,982.47	0.00	115,516.05	63.65
01-07-81100 Uniform Allowance	15,000	0.00	9,302.00	0.00	5,698.00	37.99
01-07-81200 Medical Exams	8,400	0.00	48.00	0.00	8,352.00	99.43
TOTAL Personnel Services	1,824,668	154,169.58	664,506.76	0.00	1,160,161.01	63.58
Material and Supplies						
01-07-83000 Material & Supplies	8,000	1,313.92	3,204.80	0.00	4,795.20	59.94
TOTAL Material and Supplies	8,000	1,313.92	3,204.80	0.00	4,795.20	59.94
Other Services						
01-07-84000 Equipment Maintenance	11,500	10,094.07	10,827.42	0.00	672.58	5.85
01-07-84100 Vehicle Maintenance	12,500	95.59	4,134.28	0.00	8,365.72	66.93
01-07-84200 Building Maintenance	47,000	0.00	2,014.30	0.00	44,985.70	95.71
01-07-84300 Training & Membership	15,500	1,963.77	4,379.30	0.00	11,120.70	71.75
01-07-84400 Membership	1,500	784.00	856.00	0.00	644.00	42.93
01-07-84500 Fire Department Publication	1,000	82.00	116.95	0.00	883.05	88.31
01-07-84600 Lease/Rental	1,500	0.00	0.00	0.00	1,500.00	100.00
01-07-84700 Telephone	7,100	771.47	3,286.46	0.00	3,813.54	53.71
01-07-84800 Utilities	2,600	38.97	153.11	0.00	2,446.89	94.11
01-07-84900 Fuel	7,650	0.00	1,582.39	0.00	6,067.61	79.32
01-07-85200 EMSA Subsidy	30,730	2,506.68	10,026.72	0.00	20,703.28	67.37
01-07-86850 Software Maintenance	13,100	2,173.79	2,173.79	0.00	10,926.21	83.41
TOTAL Other Services	151,680	18,510.34	39,550.72	0.00	112,129.28	73.92
Transfers Out						
01-07-99000 Transfer to CIP (Depreciati	184,371	15,364.25	61,457.00	0.00	122,914.00	66.67
TOTAL Transfers Out	184,371	15,364.25	61,457.00	0.00	122,914.00	66.67
TOTAL Fire Department	2,168,719	189,358.09	768,719.28	0.00	1,399,999.49	64.55
City Engineer						
Personnel Services						

4.h.b

01 -General Fund

% OF YEAR COMPLETED: 33.33

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Other Services						
01-08-86075 Engineering Fees	80,000	29,761.37	63,750.50	45,964.77	(29,715.27)	37.14-
TOTAL Other Services	80,000	29,761.37	63,750.50	45,964.77	(29,715.27)	37.14-
TOTAL City Engineer	80,000	29,761.37	63,750.50	45,964.77	(29,715.27)	37.14-
Street Department						
Personnel Services						
01-09-80100 Salary	118,833	11,700.15	44,917.77	0.00	73,915.55	62.20
01-09-80200 Overtime	1,872	41.94	788.49	0.00	1,083.51	57.88
01-09-80300 FICA/Medicare	9,091	913.58	3,565.43	0.00	5,525.39	60.78
01-09-80400 Dental Insurance	1,628	129.18	516.72	0.00	1,111.28	68.26
01-09-80500 Health Insurance	33,013	2,751.08	11,016.82	0.00	21,996.18	66.63
01-09-80600 Worker's Comp	7,199	2,938.24	4,700.32	0.00	2,498.68	34.71
01-09-80700 Unemployment	600	156.65	370.52	0.00	229.48	38.25
01-09-80800 OMRF Pension	9,831	955.37	3,728.55	0.00	6,102.00	62.07
01-09-80900 Stand By Pay	2,100	200.00	900.00	0.00	1,200.00	57.14
01-09-81100 Uniform Allowance	3,194	310.62	1,225.00	0.00	1,969.00	61.65
01-09-81200 Medical Exams	780	0.00	116.00	0.00	664.00	85.13
TOTAL Personnel Services	188,141	20,096.81	71,845.62	0.00	116,295.07	61.81
Material and Supplies						
01-09-83000 Material & Supplies	9,000	429.66	3,227.25	0.00	5,772.75	64.14
01-09-83300 Minor Tools	1,000	72.48	72.48	0.00	927.52	92.75
01-09-83500 Safety Supplies	1,300	82.00	781.98	0.00	518.02	39.85
01-09-83700 Misc. Supplies	250	0.00	0.00	0.00	250.00	100.00
TOTAL Material and Supplies	11,550	584.14	4,081.71	0.00	7,468.29	64.66
Other Services						
01-09-84000 Equipment Maintenance	3,000	17.50	377.50	0.00	2,622.50	87.42
01-09-84100 Vehicle Maintenance	4,000	113.96	2,934.31	0.00	1,065.69	26.64
01-09-84600 Lease/Rental	800	0.00	0.00	0.00	800.00	100.00
01-09-84700 Telephone	1,400	139.60	456.52	0.00	943.48	67.39
01-09-84800 Utilities	500	20.51	81.88	0.00	418.12	83.62
01-09-84900 Fuel	5,000	0.00	417.44	0.00	4,582.56	91.65
01-09-85500 Street Lighting	82,000	6,545.30	27,356.64	0.00	54,643.36	66.64
TOTAL Other Services	96,700	6,836.87	31,624.29	0.00	65,075.71	67.30
Transfers Out						
01-09-99000 Transfer to CIP (Depreciati	51,023	4,251.92	17,007.68	0.00	34,015.32	66.67
TOTAL Transfers Out	51,023	4,251.92	17,007.68	0.00	34,015.32	66.67
TOTAL Street Department	347,414	31,769.74	124,559.30	0.00	222,854.39	64.15

Attachment: RG REV & EXP W-ENC (ROLL) - 1641 1 (5474 : 4 h Finance Director's Report)

4.h.b

01 -General Fund

% OF YEAR COMPLETED: 33.33

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Sanitation						
Personnel Services						
01-10-80100 Salary	440,831	33,450.40	151,089.20	0.00	289,741.74	65.73
01-10-80300 FICA/Medicare	33,724	2,558.98	11,558.35	0.00	22,165.77	65.73
01-10-80400 Dental Insurance	5,425	473.66	1,636.28	0.00	3,788.72	69.84
01-10-80500 Health Insurance	83,128	8,679.16	31,428.30	0.00	51,699.70	62.19
01-10-80600 Worker's Comp	23,990	5,876.49	11,752.98	0.00	12,237.02	51.01
01-10-80700 Unemployment	2,000	601.72	1,489.97	0.00	510.03	25.50
01-10-80800 OMRF Pension	35,266	2,676.06	11,413.91	0.00	23,852.49	67.64
01-10-81100 Uniform Allowance	7,379	646.24	2,522.13	0.00	4,856.87	65.82
01-10-81200 Medical Exams	500	0.00	344.00	0.00	156.00	31.20
TOTAL Personnel Services	632,243	54,962.71	223,235.12	0.00	409,008.34	64.69
Material and Supplies						
01-10-83000 Material & Supplies	1,500	0.00	186.88	0.00	1,313.12	87.54
01-10-83500 Safety Supplies	2,000	100.00	541.48	0.00	1,458.52	72.93
01-10-83700 Misc. Supplies	100	0.00	0.00	0.00	100.00	100.00
TOTAL Material and Supplies	3,600	100.00	728.36	0.00	2,871.64	79.77
Other Services						
01-10-84000 Equipment Maintenance	500	224.91	568.78	0.00	(68.78)	13.76-
01-10-84100 Vehicle Maintenance	15,000	838.91	6,729.27	0.00	8,270.73	55.14
01-10-84800 Utilities	600	20.50	81.87	0.00	518.13	86.36
01-10-84900 Fuel	12,000	0.00	2,238.48	0.00	9,761.52	81.35
01-10-85800 Landfill Disposal	60,000	7,637.39	29,432.94	0.00	30,567.06	50.95
01-10-85825 Commercial Garbage Disposal	100,000	8,558.98	34,273.24	0.00	65,726.76	65.73
TOTAL Other Services	188,100	17,280.69	73,324.58	0.00	114,775.42	61.02
Capital Projects						
Transfers Out						
01-10-99000 Transfer to CIP (Depreciati	88,309	7,359.08	29,436.32	0.00	58,872.68	66.67
TOTAL Transfers Out	88,309	7,359.08	29,436.32	0.00	58,872.68	66.67
TOTAL Sanitation	912,252	79,702.48	326,724.38	0.00	585,528.08	64.18
Parks Department						
Personnel Services						
01-11-80100 Salary	91,969	0.00	7,646.60	0.00	84,322.13	91.69
01-11-80200 Overtime	1,000	0.00	0.00	0.00	1,000.00	100.00
01-11-80300 FICA/Medicare	7,037	0.00	584.97	0.00	6,451.67	91.69
01-11-80400 Dental Insurance	1,085	0.00	43.06	0.00	1,041.94	96.03
01-11-80500 Health Insurance	15,001	0.00	618.79	0.00	14,382.21	95.88
01-11-80600 Worker's Comp	4,799	0.00	1,176.16	0.00	3,622.84	75.49

4.h.b

01 -General Fund

% OF YEAR COMPLETED: 33.33

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
01-11-80700 Unemployment	400	48.91	176.98	0.00	223.02	55.76
01-11-80800 OMRF Pension	7,358	0.00	275.37	0.00	7,082.29	96.26
01-11-81100 Uniform Allowance	2,658	0.00	132.14	0.00	2,525.86	95.03
01-11-81200 Medical Exams	500	0.00	0.00	0.00	500.00	100.00
TOTAL Personnel Services	131,806	48.91	10,654.07	0.00	121,151.96	91.92
Material and Supplies						
01-11-83000 Material & Supplies	500	0.00	0.00	0.00	500.00	100.00
01-11-83500 Safety Supplies	525	0.00	0.00	0.00	525.00	100.00
TOTAL Material and Supplies	1,025	0.00	0.00	0.00	1,025.00	100.00
Other Services						
01-11-84000 Equipment Maintenance	0	0.00	312.65	0.00	(312.65)	0.00
01-11-84100 Vehicle Maintenance	795	0.00	385.00	0.00	410.00	51.57
01-11-85700 Parks Maintenance	18,500	1,323.05	15,110.86	465.28	2,923.86	15.80
01-11-85900 Park Maintenance Contract	127,230	16,382.50	65,530.00	0.00	61,700.00	48.49
TOTAL Other Services	146,525	17,705.55	81,338.51	465.28	64,721.21	44.17
Transfers Out						
01-11-99000 Transfer to CIP (Depreciati	31,624	2,635.33	10,541.32	0.00	21,082.68	66.67
TOTAL Transfers Out	31,624	2,635.33	10,541.32	0.00	21,082.68	66.67
TOTAL Parks Department	310,980	20,389.79	102,533.90	465.28	207,980.85	66.88

Public Works Admin
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DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Personnel Services						
01-12-80100 Salary	151,329	12,119.62	53,757.02	0.00	97,571.92	64.48
01-12-80300 FICA/Medicare	11,578	927.14	4,112.38	0.00	7,465.29	64.48
01-12-80400 Dental Insurance	1,085	86.12	344.48	0.00	740.52	68.25
01-12-80500 Health Insurance	19,062	1,588.54	6,354.16	0.00	12,707.84	66.67
01-12-80600 Worker's Comp	2,547	624.70	1,249.40	0.00	1,297.60	50.95
01-12-80700 Unemployment	400	0.00	139.28	0.00	260.72	65.18
01-12-80800 OMRF Pension	12,107	969.58	4,300.62	0.00	7,806.17	64.48
01-12-81200 Medical Exams	500	0.00	48.00	0.00	452.00	90.40
TOTAL Personnel Services	198,607	16,315.70	70,305.34	0.00	128,302.06	64.60
Material and Supplies						
01-12-83000 Material & Supplies	1,500	0.00	169.82	0.00	1,330.18	88.68
01-12-83200 Office Supplies	3,000	0.00	29.00	0.00	2,971.00	99.03
01-12-83700 Misc. Supplies	500	0.00	0.00	0.00	500.00	100.00
TOTAL Material and Supplies	5,000	0.00	198.82	0.00	4,801.18	96.02
Other Services						
01-12-84000 Equipment Maintenance	3,000	0.00	4.58	0.00	2,995.42	99.85
01-12-84100 Vehicle Maintenance	1,500	0.00	322.29	0.00	1,177.71	78.51
01-12-84200 Building Maintenance	4,000	289.50	417.35	0.00	3,582.65	89.57
01-12-84250 Fueling Station Maintenance	2,000	0.00	745.00	0.00	1,255.00	62.75

4.h.b

01 -General Fund

% OF YEAR COMPLETED: 33.33

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
01-12-84300 Training & Membership	2,000	0.00	0.00	0.00	2,000.00	100.00
01-12-84600 Lease/Rental	1,500	0.00	0.00	0.00	1,500.00	100.00
01-12-84700 Telephone	4,000	228.73	2,330.32	0.00	1,669.68	41.74
01-12-84800 Utilities	1,000	20.50	81.86	0.00	918.14	91.81
01-12-84900 Fuel	3,900	0.00	2,193.70	0.00	1,706.30	43.75
01-12-85000 Janitorial Services	10,140	745.00	2,980.00	0.00	7,160.00	70.61
01-12-86300 Publications	500	0.00	0.00	0.00	500.00	100.00
TOTAL Other Services	33,540	1,283.73	9,075.10	0.00	24,464.90	72.94
Capital Projects						
Transfers Out						
TOTAL Public Works Admin	237,147	17,599.43	79,579.26	0.00	157,568.14	66.44

General Government
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DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Material and Supplies						
01-13-83000 Material & Supplies	20,000	1,316.41	5,550.90	26.93	14,422.17	72.11
TOTAL Material and Supplies	20,000	1,316.41	5,550.90	26.93	14,422.17	72.11
Other Services						
01-13-84000 Equipment Maintenance	24,000	0.00	9,056.77	0.00	14,943.23	62.26
01-13-84200 Building Maintenance	14,000	17,755.04	25,815.56	1,500.00	(13,315.56)	95.11-
01-13-84300 Training & Membership	3,000	0.00	1,428.71	0.00	1,571.29	52.38
01-13-84600 Lease/Rental	396	0.00	99.00	0.00	297.00	75.00
01-13-84700 Telephone	6,300	43.46	175.58	0.00	6,124.42	97.21
01-13-84800 Utilities	12,000	2,229.65	2,343.79	0.00	9,656.21	80.47
01-13-85000 Janitorial Services	18,260	1,362.50	5,450.00	0.00	12,810.00	70.15
01-13-85400 Bank Charges	34,000	4,354.93	15,663.35	0.00	18,336.65	53.93
01-13-86050 Consulting Fees	4,000	0.00	0.00	0.00	4,000.00	100.00
01-13-86100 Liability Insurance/Bonds	215,710	0.00	89,699.40	0.00	126,010.60	58.42
01-13-86300 Publications	22,000	907.31	2,532.91	0.00	19,467.09	88.49
01-13-86400 Auditing Fees	25,000	10,678.75	16,426.33	0.00	8,573.67	34.29
01-13-86500 Election Expenses	3,000	0.00	0.00	0.00	3,000.00	100.00
01-13-86600 ACOG Dues	3,000	0.00	3,006.00	0.00	(6.00)	0.20-
01-13-86700 OML Dues	5,800	0.00	0.00	0.00	5,800.00	100.00
01-13-86800 Reassessment Fees	28,000	27,935.78	27,935.78	0.00	64.22	0.23
01-13-86900 Postage	6,000	503.93	2,316.02	0.00	3,683.98	61.40
01-13-87000 Misc. Expenses	35,000	600.14	17,318.29	0.00	17,681.71	50.52
01-13-87100 H.R.A.	25,000	5,117.00	10,222.65	0.00	14,777.35	59.11
01-13-87200 Education Scholarship	10,000	0.00	1,250.00	0.00	8,750.00	87.50
TOTAL Other Services	494,466	71,488.49	230,740.14	1,500.00	262,225.86	53.03
Capital Projects						
01-13-88100 Council Approval Capital Ou	0	0.00	0.00	1,474,923.04	(1,474,923.04)	0.00
TOTAL Capital Projects	0	0.00	0.00	1,474,923.04	(1,474,923.04)	0.00

4.h.b

01 -General Fund

% OF YEAR COMPLETED: 33.33

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Transfers Out						
TOTAL General Government	514,466	72,804.90	236,291.04	1,476,449.97	(1,198,275.01)	232.92-
Code Department						
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Personnel Services						
01-14-80100 Salary	250,038	18,986.64	86,326.94	0.00	163,711.51	65.47
01-14-80200 Overtime	0	0.00	203.35	0.00	(203.35)	0.00
01-14-80300 FICA/Medicare	19,128	1,452.48	6,619.58	0.00	12,508.49	65.39
01-14-80400 Dental Insurance	2,170	172.24	624.37	0.00	1,545.63	71.23
01-14-80500 Health Insurance	26,713	3,177.08	11,267.74	0.00	15,445.26	57.82
01-14-80600 Worker's Comp	5,597	1,370.03	2,740.06	0.00	2,856.94	51.04
01-14-80700 Unemployment	800	194.62	482.94	0.00	317.06	39.63
01-14-80800 OMRF Pension	20,003	1,518.94	6,329.92	0.00	13,673.20	68.36
01-14-81100 Uniform Rental	1,827	453.99	707.48	0.00	1,119.52	61.28
01-14-81200 Medical Exams	500	0.00	180.00	0.00	320.00	64.00
TOTAL Personnel Services	326,777	27,326.02	115,482.38	0.00	211,294.26	64.66
Material and Supplies						
01-14-83000 Material & Supplies	1,100	168.11	1,748.09	0.00	(648.09)	58.92-
01-14-83200 Office Supplies	200	0.00	0.00	0.00	200.00	100.00
TOTAL Material and Supplies	1,300	168.11	1,748.09	0.00	(448.09)	34.47-
Other Services						
01-14-84100 Vehicle Maintenance	2,000	175.14	1,007.22	0.00	992.78	49.64
01-14-84300 Training & Membership	2,000	0.00	210.66	0.00	1,789.34	89.47
01-14-84400 Software Agreement	5,443	0.00	2,878.91	0.00	2,564.09	47.11
01-14-84700 Telephone	6,000	373.89	1,525.93	0.00	4,474.07	74.57
01-14-84800 Utilities	1,000	20.50	81.84	0.00	918.16	91.82
01-14-84900 Fuel	1,300	0.00	306.99	0.00	993.01	76.39
TOTAL Other Services	17,743	569.53	6,011.55	0.00	11,731.45	66.12
Capital Projects						
01-14-88850 Life and Safety	4,500	0.00	201.41	0.00	4,298.59	95.52
TOTAL Capital Projects	4,500	0.00	201.41	0.00	4,298.59	95.52
Transfers Out						
01-14-99000 Transfer to CIP (Depreciati	7,570	630.83	2,523.32	0.00	5,046.68	66.67
TOTAL Transfers Out	7,570	630.83	2,523.32	0.00	5,046.68	66.67
TOTAL Code Department	357,890	28,694.49	125,966.75	0.00	231,922.89	64.80

4.h.b

01 -General Fund

% OF YEAR COMPLETED: 33.33

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Risk Manager						
Personnel Services						
01-15-80100 Salary	125,203	9,373.16	42,214.02	0.00	82,989.36	66.28
01-15-80300 FICA/Medicare	9,267	722.02	3,249.26	0.00	6,017.68	64.94
01-15-80400 Dental Insurance	517	43.06	172.24	0.00	344.76	66.68
01-15-80500 Health Insurance	17,880	1,501.00	6,004.00	0.00	11,876.00	66.42
01-15-80600 Worker's Comp	2,400	585.93	1,171.86	0.00	1,228.14	51.17
01-15-80700 Unemployment	200	0.00	0.00	0.00	200.00	100.00
01-15-80800 OMRF Pension	9,891	749.86	3,377.15	0.00	6,513.44	65.85
01-15-81200 Medical Exams	100	0.00	0.00	0.00	100.00	100.00
TOTAL Personnel Services	165,458	12,975.03	56,188.53	0.00	109,269.38	66.04
Material and Supplies						
01-15-83000 Material & Supplies	5,500	953.15	1,118.53	0.00	4,381.47	79.66
TOTAL Material and Supplies	5,500	953.15	1,118.53	0.00	4,381.47	79.66
Other Services						
01-15-84000 Equipment Maintenance	100	0.00	0.00	0.00	100.00	100.00
01-15-84100 Vehicle Maintenance	1,000	0.00	6,470.30	0.00	(5,470.30)	547.03-
01-15-84300 Training & Membership	5,000	561.73	1,789.85	0.00	3,210.15	64.20
01-15-84700 Telephone	1,800	85.74	375.65	0.00	1,424.35	79.13
01-15-84850 Wellness Program	4,000	0.00	0.00	0.00	4,000.00	100.00
01-15-84900 Fuel	800	0.00	301.42	0.00	498.58	62.32
TOTAL Other Services	12,700	647.47	8,937.22	0.00	3,762.78	29.63
Transfers Out						
01-15-99000 Transfer to CIP (Depreciati	5,448	454.00	1,816.00	0.00	3,632.00	66.67
TOTAL Transfers Out	5,448	454.00	1,816.00	0.00	3,632.00	66.67
TOTAL Risk Manager	189,106	15,029.65	68,060.28	0.00	121,045.63	64.01
Information Systems Mgr						
Personnel Services						
01-16-80100 Salary	193,028	15,227.02	68,539.06	0.00	124,488.92	64.49
01-16-80200 Overtime	500	0.00	0.00	0.00	500.00	100.00
01-16-80300 FICA/Medicare	14,807	1,180.18	5,304.48	0.00	9,502.13	64.17
01-16-80400 Dental Insurance	898	86.12	344.48	0.00	553.52	61.64
01-16-80500 Health Insurance	31,396	2,599.46	10,397.84	0.00	20,998.16	66.88
01-16-80600 Worker's Comp	4,799	1,176.16	2,352.32	0.00	2,446.68	50.98
01-16-80700 Unemployment	400	0.00	77.17	0.00	322.83	80.71
01-16-80800 OMRF Pension	15,483	1,234.16	5,547.12	0.00	9,936.28	64.17
01-16-81400 Car Allowance	2,400	200.00	800.00	0.00	1,600.00	66.67
TOTAL Personnel Services	263,711	21,703.10	93,362.47	0.00	170,348.52	64.60

4.h.b

01 -General Fund

% OF YEAR COMPLETED: 33.33

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Material and Supplies						
01-16-83000 Material Supplies	4,000	5.99	180.54	0.00	3,819.46	95.49
TOTAL Material and Supplies	4,000	5.99	180.54	0.00	3,819.46	95.49
Other Services						
01-16-84000 Equipment Maintenance	55,000	5,070.25	17,153.68	2,155.60	35,690.72	64.89
01-16-84200 Building Maintenance	1,200	0.00	0.00	0.00	1,200.00	100.00
01-16-84300 Training & Membership	11,000	96.00	7,592.40	0.00	3,407.60	30.98
01-16-84600 Lease/Rental	14,000	1,608.74	2,868.70	0.00	11,131.30	79.51
01-16-84700 Telephone	5,000	251.01	1,178.14	0.00	3,821.86	76.44
01-16-86050 Consulting Fees	8,000	0.00	0.00	0.00	8,000.00	100.00
TOTAL Other Services	94,200	7,026.00	28,792.92	2,155.60	63,251.48	67.15
Transfers Out						
01-16-99000 Transfer to CIP (Depreciati	87,664	7,305.33	29,221.32	0.00	58,442.68	66.67
TOTAL Transfers Out	87,664	7,305.33	29,221.32	0.00	58,442.68	66.67
TOTAL Information Systems Mgr	449,575	36,040.42	151,557.25	2,155.60	295,862.14	65.81
TOTAL EXPENDITURES	9,353,689	865,914.75	3,480,805.18	1,528,817.12	4,344,066.29	46.44
REVENUE OVER/(UNDER) EXPENDITURES	3,264,253	355,882.48	341,560.79	(1,528,817.12)	4,451,509.31	136.37

Attachment: RG REV & EXP W-ENC (ROLL) - 1641 1 (5474 : 4 h Finance Director's Report)

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: OCTOBER 31ST, 2021

02 -Street & Alley
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 33.33

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
REVENUE SUMMARY						
Revenues	229,616	3,176.17	13,781.17	0.00	215,834.83	94.00
TOTAL REVENUES	229,616	3,176.17	13,781.17	0.00	215,834.83	94.00
EXPENDITURE SUMMARY						
Streets & Alley	229,616	1,161.50	20,414.63	17,335.37	191,866.00	83.56
TOTAL EXPENDITURES	229,616	1,161.50	20,414.63	17,335.37	191,866.00	83.56
REVENUE OVER/(UNDER) EXPENDITURES	0	2,014.67	(6,633.46)	(17,335.37)	23,968.83	0.00

Attachment: RG REV & EXP W-ENC (ROLL) - 1641 1 (5474 : 4 h Finance Director's Report)

4.h.b

02 -Street & Alley

% OF YEAR COMPLETED: 33.33

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Revenues						
Intergovernmental						
02-00-73400 Gasoline Tax	5,646	608.78	2,469.28	0.00	3,176.72	56.26
02-00-73450 Motor Vehicle License	26,001	2,547.46	11,212.34	0.00	14,788.66	56.88
TOTAL Intergovernmental	31,647	3,156.24	13,681.62	0.00	17,965.38	56.77
Investment Earnings						
02-00-78500 Interest Income	269	19.93	99.55	0.00	169.45	62.99
TOTAL Investment Earnings	269	19.93	99.55	0.00	169.45	62.99
Fund Balance Carryover						
02-00-79800 Carryover	197,700	0.00	0.00	0.00	197,700.00	100.00
TOTAL Fund Balance Carryover	197,700	0.00	0.00	0.00	197,700.00	100.00
TOTAL Revenues	229,616	3,176.17	13,781.17	0.00	215,834.83	94.00
TOTAL REVENUE	229,616	3,176.17	13,781.17	0.00	215,834.83	94.00

4.h.b

02 -Street & Alley

% OF YEAR COMPLETED: 33.33

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Streets & Alley						
Material and Supplies						
02-09-83000 Material & Supplies	45,000	0.00	0.00	0.00	45,000.00	100.00
TOTAL Material and Supplies	45,000	0.00	0.00	0.00	45,000.00	100.00
Other Services						
02-09-84000 Equipment Maintenance	5,000	0.00	0.00	0.00	5,000.00	100.00
02-09-84100 Vehicle Maintenance	5,000	0.00	0.00	0.00	5,000.00	100.00
02-09-84600 Lease/Rental	5,000	0.00	0.00	0.00	5,000.00	100.00
02-09-85800 Contingency	169,616	1,161.50	20,414.63	17,335.37	131,866.00	77.74
TOTAL Other Services	184,616	1,161.50	20,414.63	17,335.37	146,866.00	79.55
TOTAL Streets & Alley	229,616	1,161.50	20,414.63	17,335.37	191,866.00	83.56
TOTAL EXPENDITURES	229,616	1,161.50	20,414.63	17,335.37	191,866.00	83.56
REVENUE OVER/(UNDER) EXPENDITURES	0	2,014.67	(6,633.46)	(17,335.37)	23,968.83	0.00

Attachment: RG REV & EXP W-ENC (ROLL) - 1641 1 (5474 : 4 h Finance Director's Report)

4.h.b

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: OCTOBER 31ST, 2021

03 -Designated Fds-Fire & Gen
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 33.33

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
REVENUE SUMMARY						
Revenues	3,580	0.33	1.74	0.00	3,578.26	99.95
TOTAL REVENUES	3,580	0.33	1.74	0.00	3,578.26	99.95
EXPENDITURE SUMMARY						
Fire Department	3,580	70.00	559.82	0.00	3,020.18	84.36
TOTAL EXPENDITURES	3,580	70.00	559.82	0.00	3,020.18	84.36
REVENUE OVER/(UNDER) EXPENDITURES	0	(69.67)	(558.08)	0.00	558.08	0.00

Attachment: RG REV & EXP W-ENC (ROLL) - 1641 1 (5474 : 4 h Finance Director's Report)

4.h.b

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: OCTOBER 31ST, 2021

03 -Designated Fds-Fire & Gen

% OF YEAR COMPLETED: 33.33

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Revenues						
========						
Investment Earnings						
03-00-78500 Interest Income	0	0.33	1.74	0.00	(1.74)	0.00
TOTAL Investment Earnings	0	0.33	1.74	0.00	(1.74)	0.00
Miscellaneous Revenue						
Fund Balance Carryover						
03-00-79807 Carryover	3,580	0.00	0.00	0.00	3,580.00	100.00
TOTAL Fund Balance Carryover	3,580	0.00	0.00	0.00	3,580.00	100.00
TOTAL Revenues	3,580	0.33	1.74	0.00	3,578.26	99.95
TOTAL REVENUE	3,580	0.33	1.74	0.00	3,578.26	99.95

4.h.b

03 -Designated Fds-Fire & Gen

% OF YEAR COMPLETED: 33.33

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Police Department						
Material and Supplies						
Other Services						
Fire Department						
Material and Supplies						
03-07-83000 Material & Supplies	0	70.00	559.82	0.00	(559.82)	0.00
TOTAL Material and Supplies	0	70.00	559.82	0.00	(559.82)	0.00
Other Services						
Capital Projects						
03-07-88000 CAPITAL OUTLAY - FIRE DEPT.	3,580	0.00	0.00	0.00	3,580.00	100.00
TOTAL Capital Projects	3,580	0.00	0.00	0.00	3,580.00	100.00
TOTAL Fire Department	3,580	70.00	559.82	0.00	3,020.18	84.36
Public Works						
Material and Supplies						
Other Services						
General Government						
Material and Supplies						
TOTAL EXPENDITURES	3,580	70.00	559.82	0.00	3,020.18	84.36
REVENUE OVER/(UNDER) EXPENDITURES	0	(69.67)	(558.08)	0.00	558.08	0.00

Attachment: RG REV & EXP W-ENC (ROLL) - 1641 1 (5474 : 4 h Finance Director's Report)

4.h.b

04 -Designated Funds-Police
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 33.33

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
REVENUE SUMMARY						
Revenues	68,193	7.67	5,642.39	0.00	62,550.61	91.73
TOTAL REVENUES	68,193	7.67	5,642.39	0.00	62,550.61	91.73
EXPENDITURE SUMMARY						
Police Department	68,193	0.00	321.58	0.00	67,871.42	99.53
TOTAL EXPENDITURES	68,193	0.00	321.58	0.00	67,871.42	99.53
REVENUE OVER/(UNDER) EXPENDITURES	0	7.67	5,320.81	0.00	(5,320.81)	0.00

4.h.b

04 -Designated Funds-Police

% OF YEAR COMPLETED: 33.33

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Revenues						
========						
Investment Earnings						
04-00-78500 Interest Income	0	7.67	37.39	0.00	(37.39)	0.00
TOTAL Investment Earnings	0	7.67	37.39	0.00	(37.39)	0.00
Miscellaneous Revenue						
04-00-79300 Animal Control Revenue	0	0.00	5,605.00	0.00	(5,605.00)	0.00
04-00-79506 Revenue - Police	750	0.00	0.00	0.00	750.00	100.00
TOTAL Miscellaneous Revenue	750	0.00	5,605.00	0.00	(4,855.00)	647.33-
Fund Balance Carryover						
04-00-79806 Carryover - Police Dept	67,443	0.00	0.00	0.00	67,443.00	100.00
TOTAL Fund Balance Carryover	67,443	0.00	0.00	0.00	67,443.00	100.00
TOTAL Revenues	68,193	7.67	5,642.39	0.00	62,550.61	91.73
TOTAL REVENUE	68,193	7.67	5,642.39	0.00	62,550.61	91.73

Attachment: RG REV & EXP W-ENC (ROLL) - 1641 1 (5474 : 4 h Finance Director's Report)

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: OCTOBER 31ST, 2021

04 -Designated Funds-Police

% OF YEAR COMPLETED: 33.33

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Police Department						
=================						
Material and Supplies						
04-06-83000 Material & Supplies	29,463	0.00	321.58	0.00	29,141.42	98.91
04-06-83300 Animal Control Supplies	38,730	0.00	0.00	0.00	38,730.00	100.00
TOTAL Material and Supplies	68,193	0.00	321.58	0.00	67,871.42	99.53
Other Services						
TOTAL Police Department	68,193	0.00	321.58	0.00	67,871.42	99.53
TOTAL EXPENDITURES	68,193	0.00	321.58	0.00	67,871.42	99.53
REVENUE OVER/(UNDER) EXPENDITURES	0	7.67	5,320.81	0.00	(5,320.81)	0.00

4.h.b

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: OCTOBER 31ST, 2021

05 -Designated Funds-PW
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 33.33

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
REVENUE SUMMARY						
Revenues	2,251	0.23	1.13	0.00	2,249.87	99.95
TOTAL REVENUES	2,251	0.23	1.13	0.00	2,249.87	99.95
EXPENDITURE SUMMARY						
Public Works	2,251	124.59	124.59	0.00	2,126.41	94.47
TOTAL EXPENDITURES	2,251	124.59	124.59	0.00	2,126.41	94.47
REVENUE OVER/(UNDER) EXPENDITURES	0	(124.36)	(123.46)	0.00	123.46	0.00

Attachment: RG REV & EXP W-ENC (ROLL) - 1641 1 (5474 : 4 h Finance Director's Report)

4.h.b

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: OCTOBER 31ST, 2021

05 -Designated Funds-PW

% OF YEAR COMPLETED: 33.33

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Revenues						
========						
Investment Earnings						
05-00-78500 Interest Income	0	0.23	1.13	0.00	(1.13)	0.00
TOTAL Investment Earnings	0	0.23	1.13	0.00	(1.13)	0.00
Miscellaneous Revenue						
Fund Balance Carryover						
05-00-79812 Carryover	2,251	0.00	0.00	0.00	2,251.00	100.00
TOTAL Fund Balance Carryover	2,251	0.00	0.00	0.00	2,251.00	100.00
TOTAL Revenues	2,251	0.23	1.13	0.00	2,249.87	99.95
TOTAL REVENUE	2,251	0.23	1.13	0.00	2,249.87	99.95

Attachment: RG REV & EXP W-ENC (ROLL) - 1641 1 (5474 : 4 h Finance Director's Report)

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: OCTOBER 31ST, 2021

05 -Designated Funds-PW

% OF YEAR COMPLETED: 33.33

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Public Works						
Material and Supplies						
05-12-83000 Material & Supplies	2,251	124.59	124.59	0.00	2,126.41	94.47
TOTAL Material and Supplies	2,251	124.59	124.59	0.00	2,126.41	94.47
TOTAL Public Works	2,251	124.59	124.59	0.00	2,126.41	94.47
TOTAL EXPENDITURES	2,251	124.59	124.59	0.00	2,126.41	94.47
REVENUE OVER/(UNDER) EXPENDITURES	0	(124.36)	(123.46)	0.00	123.46	0.00

4.h.b

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: OCTOBER 31ST, 2021

06 -Municipal Authority
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 33.33

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
REVENUE SUMMARY						
Municipal Auth Revenue	4,193,620	507,680.28	2,087,490.18	0.00	2,106,129.97	50.22
TOTAL REVENUES	4,193,620	507,680.28	2,087,490.18	0.00	2,106,129.97	50.22
EXPENDITURE SUMMARY						
Municipal Authority	4,193,620	371,998.13	1,485,968.77	5,004.18	2,702,647.20	64.45
TOTAL EXPENDITURES	4,193,620	371,998.13	1,485,968.77	5,004.18	2,702,647.20	64.45
REVENUE OVER/(UNDER) EXPENDITURES	0	135,682.15	601,521.41	(5,004.18)	(596,517.23)	0.00

4.h.b

06 -Municipal Authority

% OF YEAR COMPLETED: 33.33

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Municipal Auth Revenue						
Water						
06-00-75300 Water Revenue	2,829,002	367,975.46	1,502,198.15	0.00	1,326,803.85	46.90
TOTAL Water	2,829,002	367,975.46	1,502,198.15	0.00	1,326,803.85	46.90
Wastewater						
06-00-75700 Sewer Revenue	336,114	32,508.55	133,129.22	0.00	202,984.78	60.39
06-00-75800 OKC Sewer Charges Revenue	959,418	102,915.84	428,429.99	0.00	530,988.01	55.34
TOTAL Wastewater	1,295,532	135,424.39	561,559.21	0.00	733,972.79	56.65
Water Taps						
06-00-75900 Water Tap Revenue	14,584	915.00	13,490.00	0.00	1,094.00	7.50
TOTAL Water Taps	14,584	915.00	13,490.00	0.00	1,094.00	7.50
Fines & Forfeits						
06-00-76000 MXU Installation	320	0.00	0.00	0.00	320.00	100.00
TOTAL Fines & Forfeits	320	0.00	0.00	0.00	320.00	100.00
Penalties						
06-00-77750 Penalty Charges	12,000	3,009.48	6,613.34	0.00	5,386.66	44.89
TOTAL Penalties	12,000	3,009.48	6,613.34	0.00	5,386.66	44.89
Investment Earnings						
06-00-78200 Interest Income	3,024	130.95	607.42	0.00	2,416.58	79.91
TOTAL Investment Earnings	3,024	130.95	607.42	0.00	2,416.58	79.91
Miscellaneous Revenue						
06-00-79100 Misc Income	13,968	225.00	3,022.06	0.00	10,945.94	78.36
TOTAL Miscellaneous Revenue	13,968	225.00	3,022.06	0.00	10,945.94	78.36
Fund Balance Carryover						
06-00-79800 Carryover	25,190	0.00	0.00	0.00	25,190.15	100.00
TOTAL Fund Balance Carryover	25,190	0.00	0.00	0.00	25,190.15	100.00
TOTAL Municipal Auth Revenue	4,193,620	507,680.28	2,087,490.18	0.00	2,106,129.97	50.22
TOTAL REVENUE	4,193,620	507,680.28	2,087,490.18	0.00	2,106,129.97	50.22

4.h.b

06 -Municipal Authority

% OF YEAR COMPLETED: 33.33

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Mun Auth Engineering						
Other Services						
Municipal Authority						
Personnel Services						
06-12-80100 Salary	556,031	42,134.29	187,485.25	0.00	368,546.12	66.28
06-12-80200 Overtime	4,576	407.69	1,367.11	0.00	3,208.89	70.12
06-12-80300 FICA/Medicare	42,536	3,301.53	14,604.84	0.00	27,931.43	65.66
06-12-80400 Dental Insurance	4,883	344.48	1,356.39	0.00	3,526.61	72.22
06-12-80500 Health Insurance	84,548	7,030.98	28,319.09	0.00	56,228.91	66.51
06-12-80600 Workers Comp	15,190	3,722.35	7,444.70	0.00	7,745.30	50.99
06-12-80700 Unemployment	1,800	100.42	735.00	0.00	1,065.00	59.17
06-12-80800 OMRF Pension	45,207	3,447.37	15,252.27	0.00	29,954.24	66.26
06-12-80900 Stand by Pay	5,200	550.00	1,800.00	0.00	3,400.00	65.38
06-12-81100 Uniform Rental	5,441	473.16	1,956.02	0.00	3,484.98	64.05
06-12-81200 Medical Exams	500	0.00	280.00	0.00	220.00	44.00
TOTAL Personnel Services	765,912	61,512.27	260,600.67	0.00	505,311.48	65.98
Material and Supplies						
06-12-83000 Materials & Supplies	32,000	9,655.30	29,254.12	3,510.00	(764.12)	2.39-
06-12-83200 Office Supplies	2,000	93.06	713.07	3.34	1,283.59	64.18
06-12-83300 Minor Tools	2,000	0.00	0.00	0.00	2,000.00	100.00
06-12-83400 Lab Chemicals	4,000	0.00	644.00	0.00	3,356.00	83.90
06-12-83500 Safety Supplies	3,200	0.00	51.53	0.00	3,148.47	98.39
06-12-83700 Misc Supplies	500	0.00	0.00	0.00	500.00	100.00
TOTAL Material and Supplies	43,700	9,748.36	30,662.72	3,513.34	9,523.94	21.79
Other Services						
06-12-84000 Equipment Maintenance	7,000	895.23	1,710.66	686.30	4,603.04	65.76
06-12-84100 Vehicle Maintenance	10,000	61.50	11,210.25	0.00	(1,210.25)	12.10-
06-12-84300 Training & Membership	8,000	0.00	3,077.00	0.00	4,923.00	61.54
06-12-84400 Software Agreements	17,000	0.00	11,876.08	0.00	5,123.92	30.14
06-12-84500 Well Maintenance	55,000	1,952.30	17,353.47	804.54	36,841.99	66.99
06-12-84550 Water Quality Testing	18,000	336.00	3,186.23	0.00	14,813.77	82.30
06-12-84600 Equipment Rental	2,000	0.00	0.00	0.00	2,000.00	100.00
06-12-84650 Lease Agreements	68,000	1,786.76	15,036.76	0.00	52,963.24	77.89
06-12-84700 Telephone	15,000	1,839.56	6,571.18	0.00	8,428.82	56.19
06-12-84800 Utilities	180,000	28,233.35	86,569.91	0.00	93,430.09	51.91
06-12-84900 Fuel	21,000	0.00	12,023.00	0.00	8,977.00	42.75
06-12-84950 Printing & Processing - Uti	15,000	1,248.66	5,213.70	0.00	9,786.30	65.24
06-12-85350 Emergency Repairs	5,000	0.00	0.00	0.00	5,000.00	100.00
06-12-86400 Auditing Fees	25,000	10,678.75	16,426.32	0.00	8,573.68	34.29
06-12-87700 OKC Sewer Charges	667,000	64,455.39	247,450.82	0.00	419,549.18	62.90

4.h.b

06 -Municipal Authority

% OF YEAR COMPLETED: 33.33

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
06-12-87800 Leasehold Transfer	2,194,172	182,847.00	731,388.00	0.00	1,462,784.00	66.67
TOTAL Other Services	3,307,172	294,334.50	1,169,093.38	1,490.84	2,136,587.78	64.60
Transfers Out						
06-12-99000 Transfer to CIP (Depreciati	76,836	6,403.00	25,612.00	0.00	51,224.00	66.67
TOTAL Transfers Out	76,836	6,403.00	25,612.00	0.00	51,224.00	66.67
TOTAL Municipal Authority	4,193,620	371,998.13	1,485,968.77	5,004.18	2,702,647.20	64.45
General Government						
Personnel Services						
Transfers Out						
TOTAL EXPENDITURES	4,193,620	371,998.13	1,485,968.77	5,004.18	2,702,647.20	64.45
REVENUE OVER/(UNDER) EXPENDITURES	0	135,682.15	601,521.41	(5,004.18)	(596,517.23)	0.00

4.h.b

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: OCTOBER 31ST, 2021

07 -General Fund - CIP
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 33.33

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
REVENUE SUMMARY						
Gen Fund - CIP Revenue	1,803,102	46,210.24	186,295.92	0.00	1,616,806.08	89.67
TOTAL REVENUES	1,803,102	46,210.24	186,295.92	0.00	1,616,806.08	89.67
EXPENDITURE SUMMARY						
City Manager/Clerk	66,769	0.00	0.00	2,978.89	63,790.11	95.54
Police Department	193,470	0.00	0.00	0.00	193,470.00	100.00
Fire Department	565,977	0.00	0.00	0.00	565,977.00	100.00
Streets	105,634	0.00	1,250.00	0.00	104,384.00	98.82
Sanitation	406,555	0.00	0.00	0.00	406,555.00	100.00
Parks Department	135,515	0.00	0.00	0.00	135,515.00	100.00
Public Works Admin	4,370	0.00	0.00	0.00	4,370.00	100.00
Code Department	26,381	0.00	30,625.51	3,927.52	(8,172.03)	30.98-
Risk Manager	34,889	0.00	3,212.45	0.00	31,676.55	90.79
Information Systems Mgr	263,542	23,647.28	79,108.60	6,235.49	178,197.91	67.62
TOTAL EXPENDITURES	1,803,102	23,647.28	114,196.56	13,141.90	1,675,763.54	92.94
REVENUE OVER/(UNDER) EXPENDITURES	0	22,562.96	72,099.36	(13,141.90)	(58,957.46)	0.00

Attachment: RG REV & EXP W-ENC (ROLL) - 1641 1 (5474 : 4 h Finance Director's Report)

4.h.b

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: OCTOBER 31ST, 2021

07 -General Fund - CIP

% OF YEAR COMPLETED: 33.33

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Gen Fund - CIP Revenue						
Intergovernmental						
07-00-73850 Insurance proceeds	0	0.00	1,250.00	0.00	(1,250.00)	0.00
07-00-73950 Resale of Property	0	55.00	65.00	0.00	(65.00)	0.00
TOTAL Intergovernmental	0	55.00	1,315.00	0.00	(1,315.00)	0.00
Investment Earnings						
07-00-78500 Interest Earnings	0	54.83	579.28	0.00	(579.28)	0.00
TOTAL Investment Earnings	0	54.83	579.28	0.00	(579.28)	0.00
Fund Balance Carryover						
07-00-79800 Carryover	1,249,897	0.00	0.00	0.00	1,249,897.00	100.00
TOTAL Fund Balance Carryover	1,249,897	0.00	0.00	0.00	1,249,897.00	100.00
Transfers						
07-00-79920 Deprecation Transfers In	553,205	46,100.41	184,401.64	0.00	368,803.36	66.67
TOTAL Transfers	553,205	46,100.41	184,401.64	0.00	368,803.36	66.67
TOTAL Gen Fund - CIP Revenue	1,803,102	46,210.24	186,295.92	0.00	1,616,806.08	89.67
TOTAL REVENUE	1,803,102	46,210.24	186,295.92	0.00	1,616,806.08	89.67

4.h.b

07 -General Fund - CIP

% OF YEAR COMPLETED: 33.33

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
City Manager/Clerk						
Capital Projects						
07-02-88200 Capital Imp-Furniture	4,048	0.00	0.00	2,978.89	1,069.11	26.41
07-02-88400 Capital Imp-Software	31,600	0.00	0.00	0.00	31,600.00	100.00
07-02-88500 Capital Imp-Equipment	31,121	0.00	0.00	0.00	31,121.00	100.00
TOTAL Capital Projects	66,769	0.00	0.00	2,978.89	63,790.11	95.54
TOTAL City Manager/Clerk	66,769	0.00	0.00	2,978.89	63,790.11	95.54
Municipal Court						
Capital Projects						
Police Department						
Capital Projects						
07-06-88100 Capital Outlay - Vehicles	31,497	0.00	0.00	0.00	31,497.00	100.00
07-06-88200 Capital Imp-Furniture	4,846	0.00	0.00	0.00	4,846.00	100.00
07-06-88400 Capital Imp-Software	10,080	0.00	0.00	0.00	10,080.00	100.00
07-06-88500 Capital Imp-Equipment	42,000	0.00	0.00	0.00	42,000.00	100.00
07-06-88600 Capital Imp-Radios	88,116	0.00	0.00	0.00	88,116.00	100.00
07-06-88700 Capital Imp-Guns	16,931	0.00	0.00	0.00	16,931.00	100.00
TOTAL Capital Projects	193,470	0.00	0.00	0.00	193,470.00	100.00
TOTAL Police Department	193,470	0.00	0.00	0.00	193,470.00	100.00
Fire Department						
Capital Projects						
07-07-88100 Capital Outlay - Vehicles	331,286	0.00	0.00	0.00	331,286.00	100.00
07-07-88200 Capital Imp-Furniture	44,675	0.00	0.00	0.00	44,675.00	100.00
07-07-88400 Capital Imp-Software	3,607	0.00	0.00	0.00	3,607.00	100.00
07-07-88500 Capital Imp-Equipment	87,471	0.00	0.00	0.00	87,471.00	100.00
07-07-88600 Capital Imp-Radios	27,067	0.00	0.00	0.00	27,067.00	100.00
07-07-88800 Capital Imp-Medical	17,000	0.00	0.00	0.00	17,000.00	100.00
07-07-88900 Capital Imp-SCBA	33,088	0.00	0.00	0.00	33,088.00	100.00
07-07-89100 Capital Imp - Fire Hose	21,783	0.00	0.00	0.00	21,783.00	100.00
TOTAL Capital Projects	565,977	0.00	0.00	0.00	565,977.00	100.00
TOTAL Fire Department	565,977	0.00	0.00	0.00	565,977.00	100.00

4.h.b

07 -General Fund - CIP

% OF YEAR COMPLETED: 33.33

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Streets						
Capital Projects						
07-09-88100 Capital Outlay - Vehicles	39,464	0.00	0.00	0.00	39,464.00	100.00
07-09-88500 Capital Imp-Equipment	51,569	0.00	0.00	0.00	51,569.00	100.00
07-09-89200 Capital Imp-Monument Entry	14,601	0.00	1,250.00	0.00	13,351.00	91.44
TOTAL Capital Projects	105,634	0.00	1,250.00	0.00	104,384.00	98.82
TOTAL Streets	105,634	0.00	1,250.00	0.00	104,384.00	98.82
Sanitation						
Capital Projects						
07-10-88100 Capital Imp - Vehicles	406,555	0.00	0.00	0.00	406,555.00	100.00
TOTAL Capital Projects	406,555	0.00	0.00	0.00	406,555.00	100.00
TOTAL Sanitation	406,555	0.00	0.00	0.00	406,555.00	100.00
Parks Department						
Capital Projects						
07-11-88100 Capital Outlay - Vehicles	28,000	0.00	0.00	0.00	28,000.00	100.00
07-11-88200 Capital Imp-Furniture	28,751	0.00	0.00	0.00	28,751.00	100.00
07-11-88500 Capital Imp-Equipment	78,764	0.00	0.00	0.00	78,764.00	100.00
TOTAL Capital Projects	135,515	0.00	0.00	0.00	135,515.00	100.00
TOTAL Parks Department	135,515	0.00	0.00	0.00	135,515.00	100.00
Public Works Admin						
Capital Projects						
07-12-88100 Capital Outlay - Vehicles	1,370	0.00	0.00	0.00	1,370.00	100.00
07-12-88500 Capital Imp-Equipment	3,000	0.00	0.00	0.00	3,000.00	100.00
TOTAL Capital Projects	4,370	0.00	0.00	0.00	4,370.00	100.00
TOTAL Public Works Admin	4,370	0.00	0.00	0.00	4,370.00	100.00

4.h.b

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: OCTOBER 31ST, 2021

07 -General Fund - CIP

% OF YEAR COMPLETED: 33.33

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
General Government						
Other Services						
Capital Projects						
Code Department						
Capital Projects						
07-14-88100 Capital Outlay - Vehicles	19,570	0.00	30,625.51	427.52	(11,483.03)	58.68-
07-14-88400 Capital Imp-Software	6,811	0.00	0.00	3,500.00	3,311.00	48.61
TOTAL Capital Projects	26,381	0.00	30,625.51	3,927.52	(8,172.03)	30.98-
TOTAL Code Department	26,381	0.00	30,625.51	3,927.52	(8,172.03)	30.98-
Risk Manager						
Capital Projects						
07-15-88100 Capital Outlay - Vehicles	23,402	0.00	0.00	0.00	23,402.00	100.00
07-15-88200 Capital Imp-Furniture	1,604	0.00	0.00	0.00	1,604.00	100.00
07-15-88500 Capital Imp-Equipment	9,883	0.00	3,212.45	0.00	6,670.55	67.50
TOTAL Capital Projects	34,889	0.00	3,212.45	0.00	31,676.55	90.79
TOTAL Risk Manager	34,889	0.00	3,212.45	0.00	31,676.55	90.79
Information Systems Mgr						
Capital Projects						
07-16-88200 Capital Imp-Furniture	3,574	0.00	0.00	0.00	3,574.00	100.00
07-16-88300 Capital Imp-Computers	189,177	23,616.60	76,616.60	2,724.82	109,835.58	58.06
07-16-88400 Capital Outlay - Software	7,142	0.00	0.00	0.00	7,142.00	100.00
07-16-88500 Capital Imp-Equipment	63,649	30.68	2,492.00	3,510.67	57,646.33	90.57
TOTAL Capital Projects	263,542	23,647.28	79,108.60	6,235.49	178,197.91	67.62
TOTAL Information Systems Mgr	263,542	23,647.28	79,108.60	6,235.49	178,197.91	67.62
TOTAL EXPENDITURES	1,803,102	23,647.28	114,196.56	13,141.90	1,675,763.54	92.94
REVENUE OVER/(UNDER) EXPENDITURES	0	22,562.96	72,099.36	(13,141.90)	(58,957.46)	0.00

Attachment: RG REV & EXP W-ENC (ROLL) - 1641 1 (5474 : 4 h Finance Director's Report)

4.h.b

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: OCTOBER 31ST, 2021

08 -Sinking Fund
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 33.33

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
REVENUE SUMMARY						
Undesignated	4,807,040	8,954.01	79,523.20	0.00	4,727,516.80	98.35
TOTAL REVENUES	4,807,040	8,954.01	79,523.20	0.00	4,727,516.80	98.35
EXPENDITURE SUMMARY						
General Government	4,807,040	20.99	456,831.80	0.00	4,350,208.20	90.50
TOTAL EXPENDITURES	4,807,040	20.99	456,831.80	0.00	4,350,208.20	90.50
REVENUE OVER/(UNDER) EXPENDITURES	0	8,933.02	(377,308.60)	0.00	377,308.60	0.00

4.h.b

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: OCTOBER 31ST, 2021

08 -Sinking Fund

% OF YEAR COMPLETED: 33.33

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Undesignated						
Property Tax Spec Purpos						
08-00-71650 Ad Valorem Tax Revenue	4,799,040	8,951.56	79,194.80	0.00	4,719,845.20	98.35
TOTAL Property Tax Spec Purpos	4,799,040	8,951.56	79,194.80	0.00	4,719,845.20	98.35
Investment Earnings						
08-00-78500 Interest Earned	8,000	2.45	328.40	0.00	7,671.60	95.90
TOTAL Investment Earnings	8,000	2.45	328.40	0.00	7,671.60	95.90
Miscellaneous Revenue						
Fund Balance Carryover						
TOTAL Undesignated	4,807,040	8,954.01	79,523.20	0.00	4,727,516.80	98.35
TOTAL REVENUE	4,807,040	8,954.01	79,523.20	0.00	4,727,516.80	98.35

Attachment: RG REV & EXP W-ENC (ROLL) - 1641 1 (5474 : 4 h Finance Director's Report)

4.h.b

08 -Sinking Fund

% OF YEAR COMPLETED: 33.33

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
General Government						
Other Services						
08-13-85400 Bank Charges	1,000	20.99	156.80	0.00	843.20	84.32
TOTAL Other Services	1,000	20.99	156.80	0.00	843.20	84.32
Capital Projects						
08-13-91000 Principle Payments - GO Bon	3,825,000	0.00	450,000.00	0.00	3,375,000.00	88.24
08-13-92000 Interest Payments on GO Bon	979,090	0.00	6,525.00	0.00	972,565.00	99.33
08-13-93000 Fiscal Charges - Trustee	1,950	0.00	150.00	0.00	1,800.00	92.31
TOTAL Capital Projects	4,806,040	0.00	456,675.00	0.00	4,349,365.00	90.50
TOTAL General Government	4,807,040	20.99	456,831.80	0.00	4,350,208.20	90.50
TOTAL EXPENDITURES	4,807,040	20.99	456,831.80	0.00	4,350,208.20	90.50
REVENUE OVER/(UNDER) EXPENDITURES	0	8,933.02	(377,308.60)	0.00	377,308.60	0.00

4.h.b

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: OCTOBER 31ST, 2021

09 -Meter Deposits
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 33.33

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
REVENUE SUMMARY						

09 -Meter Deposits

% OF YEAR COMPLETED: 33.33

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Undesignated						
============						
Investment Earnings						

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: OCTOBER 31ST, 2021

10 -911 Fund
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 33.33

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
REVENUE SUMMARY						
911 Fund Revenues	57,755	729.29	2,910.25	0.00	54,844.75	94.96
TOTAL REVENUES	57,755	729.29	2,910.25	0.00	54,844.75	94.96
EXPENDITURE SUMMARY						
General Government	500	0.00	0.00	0.00	500.00	100.00
911 Association	57,255	0.00	0.00	0.00	57,255.00	100.00
TOTAL EXPENDITURES	57,755	0.00	0.00	0.00	57,755.00	100.00
REVENUE OVER/(UNDER) EXPENDITURES	0	729.29	2,910.25	0.00	(2,910.25)	0.00

4.h.b

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: OCTOBER 31ST, 2021

10 -911 Fund

% OF YEAR COMPLETED: 33.33

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
911 Fund Revenues						
Property Tax Spec Purpos						
10-00-71800 911 ASSOCIATION	8,000	723.61	2,883.24	0.00	5,116.76	63.96
TOTAL Property Tax Spec Purpos	8,000	723.61	2,883.24	0.00	5,116.76	63.96
Investment Earnings						
10-00-78500 Interest Income	10	5.68	27.01	0.00	(17.01)	170.10-
TOTAL Investment Earnings	10	5.68	27.01	0.00	(17.01)	170.10-
Fund Balance Carryover						
10-00-79800 Carryover	49,745	0.00	0.00	0.00	49,745.00	100.00
TOTAL Fund Balance Carryover	49,745	0.00	0.00	0.00	49,745.00	100.00
TOTAL 911 Fund Revenues	57,755	729.29	2,910.25	0.00	54,844.75	94.96
TOTAL REVENUE	57,755	729.29	2,910.25	0.00	54,844.75	94.96

4.h.b

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: OCTOBER 31ST, 2021

10 -911 Fund

% OF YEAR COMPLETED: 33.33

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
General Government						
Material and Supplies						
10-13-83000 MATERIAL & SUPPLIES	500	0.00	0.00	0.00	500.00	100.00
TOTAL Material and Supplies	500	0.00	0.00	0.00	500.00	100.00
Other Services						
TOTAL General Government	500	0.00	0.00	0.00	500.00	100.00
911 Association						
Other Services						
10-26-85800 Contingency	57,255	0.00	0.00	0.00	57,255.00	100.00
TOTAL Other Services	57,255	0.00	0.00	0.00	57,255.00	100.00
TOTAL 911 Association	57,255	0.00	0.00	0.00	57,255.00	100.00
TOTAL EXPENDITURES	57,755	0.00	0.00	0.00	57,755.00	100.00
REVENUE OVER/(UNDER) EXPENDITURES	0	729.29	2,910.25	0.00	(2,910.25)	0.00

Attachment: RG REV & EXP W-ENC (ROLL) - 1641 1 (5474 : 4 h Finance Director's Report)

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: OCTOBER 31ST, 2021

11 -Impound Fee Police Fund
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 33.33

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
REVENUE SUMMARY						
Impound Fee Fund	26,375	502.70	2,312.65	0.00	24,062.35	91.23
TOTAL REVENUES	26,375	502.70	2,312.65	0.00	24,062.35	91.23
EXPENDITURE SUMMARY						
Police Dept	26,375	0.00	0.00	0.00	26,375.00	100.00
TOTAL EXPENDITURES	26,375	0.00	0.00	0.00	26,375.00	100.00
REVENUE OVER/(UNDER) EXPENDITURES	0	502.70	2,312.65	0.00	(2,312.65)	0.00

4.h.b

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: OCTOBER 31ST, 2021

11 -Impound Fee Police Fund

% OF YEAR COMPLETED: 33.33

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Impound Fee Fund						
Fines & Forfeits						
11-00-76350 Police Impound Fees	3,500	500.00	2,300.00	0.00	1,200.00	34.29
TOTAL Fines & Forfeits	3,500	500.00	2,300.00	0.00	1,200.00	34.29
Investment Earnings						
11-00-78500 Interest Income	100	2.70	12.65	0.00	87.35	87.35
TOTAL Investment Earnings	100	2.70	12.65	0.00	87.35	87.35
Fund Balance Carryover						
11-00-79800 Carryover	22,775	0.00	0.00	0.00	22,775.00	100.00
TOTAL Fund Balance Carryover	22,775	0.00	0.00	0.00	22,775.00	100.00
TOTAL Impound Fee Fund	26,375	502.70	2,312.65	0.00	24,062.35	91.23
TOTAL REVENUE	26,375	502.70	2,312.65	0.00	24,062.35	91.23

4.h.b

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: OCTOBER 31ST, 2021

11 -Impound Fee Police Fund

% OF YEAR COMPLETED: 33.33

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Police Dept						
Material and Supplies						
Other Services						
11-06-84000 Equipment Maintenance	5,000	0.00	0.00	0.00	5,000.00	100.00
11-06-86850 Software Maintenance	4,000	0.00	0.00	0.00	4,000.00	100.00
11-06-86875 Maintenance - Auto Lic Read	17,375	0.00	0.00	0.00	17,375.00	100.00
TOTAL Other Services	26,375	0.00	0.00	0.00	26,375.00	100.00
TOTAL Police Dept	26,375	0.00	0.00	0.00	26,375.00	100.00
TOTAL EXPENDITURES	26,375	0.00	0.00	0.00	26,375.00	100.00
REVENUE OVER/(UNDER) EXPENDITURES	0	502.70	2,312.65	0.00	(2,312.65)	0.00

4.h.b

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: OCTOBER 31ST, 2021

13 -Municipal Authority - CIP
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 33.33

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
REVENUE SUMMARY						
NHMA CIP - Revenues	1,591,422	6,433.93	28,735.99	0.00	1,562,686.01	98.19
TOTAL REVENUES	1,591,422	6,433.93	28,735.99	0.00	1,562,686.01	98.19
EXPENDITURE SUMMARY						
General Government	1,576,451	8,322.76	8,322.76	46,677.24	1,521,451.00	96.51
Information Systems	14,971	0.00	0.00	0.00	14,971.00	100.00
TOTAL EXPENDITURES	1,591,422	8,322.76	8,322.76	46,677.24	1,536,422.00	96.54
REVENUE OVER/(UNDER) EXPENDITURES	0	(1,888.83)	20,413.23	(46,677.24)	26,264.01	0.00

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: OCTOBER 31ST, 2021

13 -Municipal Authority - CIP

% OF YEAR COMPLETED: 33.33

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
NHMA CIP - Revenues						
Intergovernmental						
13-00-73850 Insurance Proceeds - etal	0	0.00	2,979.99	0.00	(2,979.99)	0.00
TOTAL Intergovernmental	0	0.00	2,979.99	0.00	(2,979.99)	0.00
Investment Earnings						
13-00-78500 Interest	0	30.93	144.00	0.00	(144.00)	0.00
TOTAL Investment Earnings	0	30.93	144.00	0.00	(144.00)	0.00
Fund Balance Carryover						
13-00-79800 Carryover	1,514,586	0.00	0.00	0.00	1,514,586.00	100.00
TOTAL Fund Balance Carryover	1,514,586	0.00	0.00	0.00	1,514,586.00	100.00
Transfers						
13-00-79920 Deprecation Transfers In	76,836	6,403.00	25,612.00	0.00	51,224.00	66.67
TOTAL Transfers	76,836	6,403.00	25,612.00	0.00	51,224.00	66.67
TOTAL NHMA CIP - Revenues	1,591,422	6,433.93	28,735.99	0.00	1,562,686.01	98.19
TOTAL REVENUE	1,591,422	6,433.93	28,735.99	0.00	1,562,686.01	98.19

4.h.b

13 -Municipal Authority - CIP

% OF YEAR COMPLETED: 33.33

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
General Government						
Capital Projects						
13-12-88000 Capital Outlay	129,398	0.00	0.00	0.00	129,398.00	100.00
13-12-88100 Vehicles	125,515	0.00	0.00	0.00	125,515.00	100.00
13-12-88400 Capital Imp - Software	44,910	0.00	0.00	0.00	44,910.00	100.00
13-12-88500 Capital Imp - Equipment	107,340	8,322.76	8,322.76	46,677.24	52,340.00	48.76
13-12-88600 Capital Imp - Radios/Commun	5,271	0.00	0.00	0.00	5,271.00	100.00
13-12-89200 Capital Imp-Water Wells	1,064,017	0.00	0.00	0.00	1,064,017.00	100.00
13-12-89300 Capital Imp-Paint Water Tow	100,000	0.00	0.00	0.00	100,000.00	100.00
TOTAL Capital Projects	1,576,451	8,322.76	8,322.76	46,677.24	1,521,451.00	96.51
TOTAL General Government	1,576,451	8,322.76	8,322.76	46,677.24	1,521,451.00	96.51
Information Systems						
Capital Projects						
13-16-88300 Capital Outlay - Computers	14,971	0.00	0.00	0.00	14,971.00	100.00
TOTAL Capital Projects	14,971	0.00	0.00	0.00	14,971.00	100.00
TOTAL Information Systems	14,971	0.00	0.00	0.00	14,971.00	100.00
TOTAL EXPENDITURES	1,591,422	8,322.76	8,322.76	46,677.24	1,536,422.00	96.54
REVENUE OVER/(UNDER) EXPENDITURES	0	(1,888.83)	20,413.23	(46,677.24)	26,264.01	0.00

Attachment: RG REV & EXP W-ENC (ROLL) - 1641 1 (5474 : 4 h Finance Director's Report)

4.h.b

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: OCTOBER 31ST, 2021

14 -Water Impact Fees Fund
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 33.33

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
REVENUE SUMMARY						
Water Impact Fee	122,344	12.93	6,872.23	0.00	115,471.77	94.38
TOTAL REVENUES	122,344	12.93	6,872.23	0.00	115,471.77	94.38
EXPENDITURE SUMMARY						
Water Impact Fee	122,344	0.00	0.00	0.00	122,344.00	100.00
TOTAL EXPENDITURES	122,344	0.00	0.00	0.00	122,344.00	100.00
REVENUE OVER/(UNDER) EXPENDITURES	0	12.93	6,872.23	0.00	(6,872.23)	0.00

4.h.b

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: OCTOBER 31ST, 2021

14 -Water Impact Fees Fund

% OF YEAR COMPLETED: 33.33

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Water Impact Fee						
Water						
14-00-75350 Water Capacity Charges	12,000	0.00	6,810.00	0.00	5,190.00	43.25
TOTAL Water	12,000	0.00	6,810.00	0.00	5,190.00	43.25
Investment Earnings						
14-00-78200 Interest Income	125	0.00	0.00	0.00	125.00	100.00
14-00-78500 Interest Income	0	12.93	62.23	0.00	(62.23)	0.00
TOTAL Investment Earnings	125	12.93	62.23	0.00	62.77	50.22
Fund Balance Carryover						
14-00-79800 Fund Balance Carryover	110,219	0.00	0.00	0.00	110,219.00	100.00
TOTAL Fund Balance Carryover	110,219	0.00	0.00	0.00	110,219.00	100.00
TOTAL Water Impact Fee	122,344	12.93	6,872.23	0.00	115,471.77	94.38
TOTAL REVENUE	122,344	12.93	6,872.23	0.00	115,471.77	94.38

4.h.b

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: OCTOBER 31ST, 2021

14 -Water Impact Fees Fund

% OF YEAR COMPLETED: 33.33

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Water Impact Fee						
================						
Material and Supplies						
Other Services						
Capital Projects						
14-22-89900 Capital - Water System	122,344	0.00	0.00	0.00	122,344.00	100.00
TOTAL Capital Projects	122,344	0.00	0.00	0.00	122,344.00	100.00
TOTAL Water Impact Fee	122,344	0.00	0.00	0.00	122,344.00	100.00
TOTAL EXPENDITURES	122,344	0.00	0.00	0.00	122,344.00	100.00
REVENUE OVER/(UNDER) EXPENDITURES	0	12.93	6,872.23	0.00	(6,872.23)	0.00

Attachment: RG REV & EXP W-ENC (ROLL) - 1641 1 (5474 : 4 h Finance Director's Report)

4.h.b

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: OCTOBER 31ST, 2021

15 -Sewer Impact Fee Fund
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 33.33

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
REVENUE SUMMARY						
Sewer Impact Fee	83,140	8.40	2,803.45	0.00	80,336.55	96.63
TOTAL REVENUES	83,140	8.40	2,803.45	0.00	80,336.55	96.63
EXPENDITURE SUMMARY						
Sewer Impact Fee	83,140	0.00	0.00	0.00	83,140.00	100.00
TOTAL EXPENDITURES	83,140	0.00	0.00	0.00	83,140.00	100.00
REVENUE OVER/(UNDER) EXPENDITURES	0	8.40	2,803.45	0.00	(2,803.45)	0.00

Attachment: RG REV & EXP W-ENC (ROLL) - 1641 1 (5474 : 4 h Finance Director's Report)

4.h.b

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: OCTOBER 31ST, 2021

15 -Sewer Impact Fee Fund

% OF YEAR COMPLETED: 33.33

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Sewer Impact Fee						
Wastewater						
15-00-75750 Sewer Capacity Charges	11,000	0.00	2,763.00	0.00	8,237.00	74.88
TOTAL Wastewater	11,000	0.00	2,763.00	0.00	8,237.00	74.88
Investment Earnings						
15-00-78500 Interest Income	140	8.40	40.45	0.00	99.55	71.11
TOTAL Investment Earnings	140	8.40	40.45	0.00	99.55	71.11
Fund Balance Carryover						
15-00-79800 Fund Balance Carryover	72,000	0.00	0.00	0.00	72,000.00	100.00
TOTAL Fund Balance Carryover	72,000	0.00	0.00	0.00	72,000.00	100.00
TOTAL Sewer Impact Fee	83,140	8.40	2,803.45	0.00	80,336.55	96.63
TOTAL REVENUE	83,140	8.40	2,803.45	0.00	80,336.55	96.63

4.h.b

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: OCTOBER 31ST, 2021

15 -Sewer Impact Fee Fund

% OF YEAR COMPLETED: 33.33

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Sewer Impact Fee						
Material and Supplies						
Other Services						
Capital Projects						
15-23-89900 Capital - Sewer System	83,140	0.00	0.00	0.00	83,140.00	100.00
TOTAL Capital Projects	83,140	0.00	0.00	0.00	83,140.00	100.00
TOTAL Sewer Impact Fee	83,140	0.00	0.00	0.00	83,140.00	100.00
TOTAL EXPENDITURES	83,140	0.00	0.00	0.00	83,140.00	100.00
REVENUE OVER/(UNDER) EXPENDITURES	0	8.40	2,803.45	0.00	(2,803.45)	0.00

Attachment: RG REV & EXP W-ENC (ROLL) - 1641 1 (5474 : 4 h Finance Director's Report)

4.h.b

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: OCTOBER 31ST, 2021

17 -Drainage Fee Fund
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 33.33

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
REVENUE SUMMARY						
Revenues	142,682	5,465.33	21,839.89	0.00	120,842.11	84.69
TOTAL REVENUES	142,682	5,465.33	21,839.89	0.00	120,842.11	84.69
EXPENDITURE SUMMARY						
Drainage	142,682	0.00	6,200.00	0.00	136,482.00	95.65
TOTAL EXPENDITURES	142,682	0.00	6,200.00	0.00	136,482.00	95.65
REVENUE OVER/(UNDER) EXPENDITURES	0	5,465.33	15,639.89	0.00	(15,639.89)	0.00

4.h.b

17 -Drainage Fee Fund

% OF YEAR COMPLETED: 33.33

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Revenues						
========						
Water						
17-00-75370 Drainage Fee	52,000	5,454.93	21,791.25	0.00	30,208.75	58.09
TOTAL Water	52,000	5,454.93	21,791.25	0.00	30,208.75	58.09
Investment Earnings						
17-00-78500 Interest Income	75	10.40	48.64	0.00	26.36	35.15
TOTAL Investment Earnings	75	10.40	48.64	0.00	26.36	35.15
Fund Balance Carryover						
17-00-79800 Fund Balance Carryover	90,607	0.00	0.00	0.00	90,607.00	100.00
TOTAL Fund Balance Carryover	90,607	0.00	0.00	0.00	90,607.00	100.00
TOTAL Revenues	142,682	5,465.33	21,839.89	0.00	120,842.11	84.69
TOTAL REVENUE	142,682	5,465.33	21,839.89	0.00	120,842.11	84.69

4.h.b

17 -Drainage Fee Fund

% OF YEAR COMPLETED: 33.33

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Drainage						
========						
Capital Projects						
17-24-89900 Drainage Capital	142,682	0.00	6,200.00	0.00	136,482.00	95.65
TOTAL Capital Projects	142,682	0.00	6,200.00	0.00	136,482.00	95.65
TOTAL Drainage	142,682	0.00	6,200.00	0.00	136,482.00	95.65
TOTAL EXPENDITURES	142,682	0.00	6,200.00	0.00	136,482.00	95.65
REVENUE OVER/(UNDER) EXPENDITURES	0	5,465.33	15,639.89	0.00	(15,639.89)	0.00

4.h.b

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: OCTOBER 31ST, 2021

18 -Health Insurance Fund
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 33.33

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
REVENUE SUMMARY						
Revenues	973,047	194,267.49	531,044.91	0.00	442,002.09	45.42
TOTAL REVENUES	973,047	194,267.49	531,044.91	0.00	442,002.09	45.42
EXPENDITURE SUMMARY						
Revenues	1,000	31.19	183.01	0.00	816.99	81.70
Expenses	972,047	42,771.11	324,129.80	0.00	647,917.20	66.65
TOTAL EXPENDITURES	973,047	42,802.30	324,312.81	0.00	648,734.19	66.67
REVENUE OVER/(UNDER) EXPENDITURES	0	151,465.19	206,732.10	0.00	(206,732.10)	0.00

Attachment: RG REV & EXP W-ENC (ROLL) - 1641 1 (5474 : 4 h Finance Director's Report)

4.h.b

18 -Health Insurance Fund

% OF YEAR COMPLETED: 33.33

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Revenues						
========						
Investment Earnings						
18-00-78500 Interest Income	50	24.62	68.83	0.00	(18.83)	37.66-
TOTAL Investment Earnings	50	24.62	68.83	0.00	(18.83)	37.66-
Miscellaneous Revenue						
18-00-79550 Misc. Income	10,000	105,086.75	183,600.96	0.00	(173,600.96)	1,736.01-
TOTAL Miscellaneous Revenue	10,000	105,086.75	183,600.96	0.00	(173,600.96)	1,736.01-
Fund Balance Carryover						
18-00-79805 Premium Revenue	962,997	89,156.12	347,375.12	0.00	615,621.88	63.93
TOTAL Fund Balance Carryover	962,997	89,156.12	347,375.12	0.00	615,621.88	63.93
TOTAL Revenues	973,047	194,267.49	531,044.91	0.00	442,002.09	45.42
TOTAL REVENUE	973,047	194,267.49	531,044.91	0.00	442,002.09	45.42

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: OCTOBER 31ST, 2021

18 -Health Insurance Fund

% OF YEAR COMPLETED: 33.33

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Revenues						
========						
Other Services						
18-00-85400 Bank Charges	1,000	31.19	183.01	0.00	816.99	81.70
TOTAL Other Services	1,000	31.19	183.01	0.00	816.99	81.70
TOTAL Revenues	1,000	31.19	183.01	0.00	816.99	81.70
Expenses						
========						
Personnel Services						
18-13-80510 Premium Expense	192,021	16,490.72	63,907.19	0.00	128,113.81	66.72
18-13-80520 Health Insurance Claims	754,826	21,669.89	243,874.08	0.00	510,951.92	67.69
18-13-80530 Adminstration Cost	25,200	4,610.50	16,348.53	0.00	8,851.47	35.12
TOTAL Personnel Services	972,047	42,771.11	324,129.80	0.00	647,917.20	66.65
TOTAL Expenses	972,047	42,771.11	324,129.80	0.00	647,917.20	66.65
TOTAL EXPENDITURES	973,047	42,802.30	324,312.81	0.00	648,734.19	66.67
REVENUE OVER/(UNDER) EXPENDITURES	0	151,465.19	206,732.10	0.00	(206,732.10)	0.00

4.h.b

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: OCTOBER 31ST, 2021

20 -Designated Funds-Parks
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 33.33

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
REVENUE SUMMARY						
Revenues	0	1,500,157.29	1,500,157.29	0.00	(1,500,157.29)	0.00
TOTAL REVENUES	0	1,500,157.29	1,500,157.29	0.00	(1,500,157.29)	0.00
EXPENDITURE SUMMARY						
REVENUE OVER/(UNDER) EXPENDITURES	0	1,500,157.29	1,500,157.29	0.00	(1,500,157.29)	0.00

4.h.b

20 -Designated Funds-Parks

% OF YEAR COMPLETED: 33.33

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Revenues						
========						
Investment Earnings						
20-00-78500 Interest Income	0	157.29	157.29	0.00	(157.29)	0.00
TOTAL Investment Earnings	0	157.29	157.29	0.00	(157.29)	0.00
Miscellaneous Revenue						
20-00-79520 Donations - Parks	0	1,500,000.00	1,500,000.00	0.00	(1,500,000.00)	0.00
TOTAL Miscellaneous Revenue	0	1,500,000.00	1,500,000.00	0.00	(1,500,000.00)	0.00
Fund Balance Carryover						
TOTAL Revenues	0	1,500,157.29	1,500,157.29	0.00	(1,500,157.29)	0.00
TOTAL REVENUE	0	1,500,157.29	1,500,157.29	0.00	(1,500,157.29)	0.00

4.h.b

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: OCTOBER 31ST, 2021

20 -Designated Funds-Parks

% OF YEAR COMPLETED: 33.33

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Parks Donations						
Material and Supplies						
REVENUE OVER/(UNDER) EXPENDITURES	0	1,500,157.29	1,500,157.29	0.00	(1,500,157.29)	0.00

4.h.b

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: OCTOBER 31ST, 2021

80 -General Obligation Bonds
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 33.33

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
REVENUE SUMMARY						
Int Earned/Misc Receipts	0	364.54	3,403.17	0.00	(3,403.17)	0.00
TOTAL REVENUES	0	364.54	3,403.17	0.00	(3,403.17)	0.00
EXPENDITURE SUMMARY						
2016 GO Bond	0	97,266.26	135,436.77	97,246.25	(232,683.02)	0.00
2018 GO Bond	0	3,968.81	4,472.47	115,327.38	(119,799.85)	0.00
2019 GO Bond	0	94,965.85	746,646.78	265,850.38	(1,012,497.16)	0.00
2020 GO Bond	0	11,782.26	1,059,630.08	4,413,624.16	(5,473,254.24)	0.00
2021 GO Bond	0	28,574.79	49,338.93	2,760,288.24	(2,809,627.17)	0.00
TOTAL EXPENDITURES	0	236,557.97	1,995,525.03	7,652,336.41	(9,647,861.44)	0.00
REVENUE OVER/(UNDER) EXPENDITURES	0	(236,193.43)	(1,992,121.86)	(7,652,336.41)	9,644,458.27	0.00

Attachment: RG REV & EXP W-ENC (ROLL) - 1641 1 (5474 : 4 h Finance Director's Report)

4.h.b

80 -General Obligation Bonds

% OF YEAR COMPLETED: 33.33

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Int Earned/Misc Receipts						
Intergovernmental						
Investment Earnings						
Miscellaneous Revenue						
80-00-79086 Interest Income 2016 GO Bd	0	12.91	63.06	0.00	(63.06)	0.00
80-00-79088 Interest Income 2018 GO Bon	0	8.53	33.95	0.00	(33.95)	0.00
80-00-79089 Interest Income 2019 GO Bon	0	99.68	629.27	0.00	(629.27)	0.00
80-00-79090 Interest Income 2020 GO Bd	0	117.18	1,369.78	0.00	(1,369.78)	0.00
80-00-79091 Interest Income 2021 GO Bon	0	126.24	1,307.11	0.00	(1,307.11)	0.00
TOTAL Miscellaneous Revenue	0	364.54	3,403.17	0.00	(3,403.17)	0.00
Fund Balance Carryover						
TOTAL Int Earned/Misc Receipts	0	364.54	3,403.17	0.00	(3,403.17)	0.00
TOTAL REVENUE	0	364.54	3,403.17	0.00	(3,403.17)	0.00

4.h.b

80 -General Obligation Bonds

% OF YEAR COMPLETED: 33.33

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
2012 GO Bond						
Other Services						
Capital Projects						
Transfers Out						
2015 GO Bond						
Other Services						
Capital Projects						
Transfers Out						
2016 GO Bond						
Other Services						
80-86-85400 Bank Charges	0	20.01	86.97	0.00	(86.97)	0.00
TOTAL Other Services	0	20.01	86.97	0.00	(86.97)	0.00
Capital Projects						
Transfers Out						
80-86-99150 Parks	0	0.00	1,239.55	0.00	(1,239.55)	0.00
80-86-99200 Town Hall	0	97,246.25	134,110.25	97,246.25	(231,356.50)	0.00
TOTAL Transfers Out	0	97,246.25	135,349.80	97,246.25	(232,596.05)	0.00
TOTAL 2016 GO Bond	0	97,266.26	135,436.77	97,246.25	(232,683.02)	0.00
2017 GO Bond						
Other Services						
Capital Projects						
Transfers Out						

4.h.b

80 -General Obligation Bonds

% OF YEAR COMPLETED: 33.33

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
2018 GO Bond						
Other Services						
80-88-85400 Bank Charges	0	16.61	69.18	0.00	(69.18)	0.00
TOTAL Other Services	0	16.61	69.18	0.00	(69.18)	0.00
Capital Projects						
Transfers Out						
80-88-99400 Communications & Data Syste	0	3,952.20	4,403.29	10,327.38	(14,730.67)	0.00
80-88-99800 Other Expenses Paid from In	0	0.00	0.00	105,000.00	(105,000.00)	0.00
TOTAL Transfers Out	0	3,952.20	4,403.29	115,327.38	(119,730.67)	0.00
TOTAL 2018 GO Bond	0	3,968.81	4,472.47	115,327.38	(119,799.85)	0.00
2019 GO Bond						
Other Services						
80-89-85400 Bank Charges	0	101.40	373.46	0.00	(373.46)	0.00
TOTAL Other Services	0	101.40	373.46	0.00	(373.46)	0.00
Capital Projects						
80-89-98550 Water Projects	0	82,955.70	733,285.45	83,423.17	(816,708.62)	0.00
TOTAL Capital Projects	0	82,955.70	733,285.45	83,423.17	(816,708.62)	0.00
Transfers Out						
80-89-99450 Communications & Data Syste	0	0.00	1,079.12	18,335.96	(19,415.08)	0.00
80-89-99800 Other Expenses Paid from In	0	11,908.75	11,908.75	164,091.25	(176,000.00)	0.00
TOTAL Transfers Out	0	11,908.75	12,987.87	182,427.21	(195,415.08)	0.00
TOTAL 2019 GO Bond	0	94,965.85	746,646.78	265,850.38	(1,012,497.16)	0.00
2020 GO Bond						
Other Services						
80-90-85400 Bank Charges	0	125.12	433.99	0.00	(433.99)	0.00
TOTAL Other Services	0	125.12	433.99	0.00	(433.99)	0.00
Capital Projects						
80-90-96550 Public Works Facility	0	5,062.50	22,875.00	67,750.00	(90,625.00)	0.00
80-90-97550 Paving (Streets)	0	1,367.40	1,019,844.48	21,247.92	(1,041,092.40)	0.00
80-90-98550 Water Projects	0	0.00	5,745.50	0.00	(5,745.50)	0.00
80-90-98750 Sanitary Sewer System	0	0.00	0.00	22,922.92	(22,922.92)	0.00
80-90-98950 Traffic Controls	0	4,333.00	6,626.79	2,260.32	(8,887.11)	0.00
TOTAL Capital Projects	0	10,762.90	1,055,091.77	114,181.16	(1,169,272.93)	0.00

Attachment: RG REV & EXP W-ENC (ROLL) - 1641 1 (5474 : 4 h Finance Director's Report)

4.h.b

80 -General Obligation Bonds

% OF YEAR COMPLETED: 33.33

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Transfers Out						
80-90-99450 Communications & Data Syste	0	0.00	0.00	77,422.93	(77,422.93)	0.00
80-90-99700 Fire	0	0.00	0.00	4,102,020.07	(4,102,020.07)	0.00
80-90-99800 Other Expenses Paid from In	0	894.24	4,104.32	120,000.00	(124,104.32)	0.00
TOTAL Transfers Out	0	894.24	4,104.32	4,299,443.00	(4,303,547.32)	0.00
TOTAL 2020 GO Bond	0	11,782.26	1,059,630.08	4,413,624.16	(5,473,254.24)	0.00
2021 GO Bond						
============						
Other Services						
80-91-85400 Bank Charges	0	142.89	505.63	0.00	(505.63)	0.00
TOTAL Other Services	0	142.89	505.63	0.00	(505.63)	0.00
Capital Projects						
80-91-97550 Paving (Streets)	0	4,335.90	13,908.75	2,521,862.41	(2,535,771.16)	0.00
80-91-98550 Water Projects	0	11,224.00	15,012.10	223,598.75	(238,610.85)	0.00
80-91-98750 Sanitary Sewer System	0	0.00	0.00	14,827.08	(14,827.08)	0.00
80-91-98950 Parks	0	12,872.00	19,912.45	0.00	(19,912.45)	0.00
TOTAL Capital Projects	0	28,431.90	48,833.30	2,760,288.24	(2,809,121.54)	0.00
Transfers Out						
TOTAL 2021 GO Bond	0	28,574.79	49,338.93	2,760,288.24	(2,809,627.17)	0.00
TOTAL EXPENDITURES	0	236,557.97	1,995,525.03	7,652,336.41	(9,647,861.44)	0.00
REVENUE OVER/(UNDER) EXPENDITURES	0	(236,193.43)	(1,992,121.86)	(7,652,336.41)	9,644,458.27	0.00

City of Nichols Hills
2016 GO Bond Issue

AS OF: **10/31/21**

	Street - Paving Projects	Parks	Town Hall	Communications & Data Systems	Expenses Paid From Interest Earned	TOTAL
Account Number:	80-86-97550	80-86-99150	80-86-99200	80-86-99450	80-86-99800	
						-
Issue Amount	150,000.00	1,000,000.00	3,000,000.00	50,000.00		4,200,000.00
Premium	4,191.94	27,945.64	83,839.38	1,397.31		117,374.27
Net Interest earned & Bank Fees					59,723.97	59,723.97
Prior Years:						
Issuance Expense	1,664.64	11,097.00	33,293.48	554.88		46,610.00
2015-2016			420,826.85			420,826.85
2016-2017	95,911.43		2,038,372.60	34,363.01		2,168,647.04
2017-2018	27,981.87	470,483.77	311,524.32	16,479.42	32,741.02	859,210.40
2018-2019	28,634.00	147,009.43	18,029.50	-	6,005.71	199,678.64
2019-2020	-	225,008.60	106,560.38	-	14,630.83	346,199.81
2020-2021	-	173,107.29	21,122.00	-	2,895.73	197,125.02
2021-2022	-	1,239.55	134,110.25	-	-	135,349.80
7/31/2021		1,239.55	1,648.00			2,887.55
8/31/2021			33,568.00			33,568.00
9/30/2021			1,648.00			1,648.00
10/31/2021			97,246.25			97,246.25
PROJECT COST TOTAL TO DATE:	154,191.94	1,027,945.64	3,083,839.38	51,397.31	56,273.29	4,373,647.56
Available Funds - Prior to encumbrances	(0.00)	0.00	0.00	(0.00)	3,450.68	3,450.68
ENCUMBRANCES:						-
Available Funds - After encumbrances	(0.00)	0.00	0.00	(0.00)	3,450.68	3,450.68

CASH	100,696.93
CD'S	-
EXPENSE ACCRUED	(97,246.25)
ENCUMBRANCES	-
	3,450.68

Interest Earnings:

Prior Fiscal Years	61,927.56
Current Fiscal Year	63.06
Bank Charges:	
Prior Fiscal Years	(2,179.68)
Current Fiscal Year	(86.97)
FUNDS AVAILABLE	3,450.68

Attachment: 2021 2022 GO Bonds Spreadsheet - October (5474 : 4 h Finance Director's Report)

City of Nichols Hills
2018 GO Bond Issue

AS OF: **10/31/21**

	Street - Paving Projects	Water System	Sanitary Sewer Systems	Communications & Data Systems	Expenses Paid From Interest Earned	TOTAL
Account Number:	80-88-97550	80-88-98550	80-88-98750	80-88-99400	80-88-99800	
						-
Issue Amount	1,150,000.00	1,450,000.00	300,000.00	100,000.00		3,000,000.00
Premium	25,774.38	32,497.74	6,723.75	2,241.25		67,237.11
Net Interest earned & Bank Fees					109,082.58	109,082.58
Prior Years:						
Issuance Expense	17,901.67	22,571.67	4,670.00	1,556.67		46,700.00
2018-2019	61,636.90	401,469.36	188,184.41	-	19,510.00	670,800.67
2019-2020	1,090,917.71	807,343.31	113,869.34	12,444.54	36,420.84	2,060,995.74
2020-2021	5,318.10	251,113.40	-	73,509.37	444.00	330,384.87
2021-2022	-	-	-	4,403.29	-	4,403.29
7/31/2021				451.09		451.09
8/31/2021						-
9/30/2021						-
10/31/2021				3,952.20		3,952.20
PROJECT COST TOTAL TO DATE:	1,175,774.38	1,482,497.74	306,723.75	91,913.87	56,374.84	3,113,284.57
Available Funds - Prior to encumbrances	(0.00)	(0.00)	-	10,327.38	52,707.74	63,035.12
Due to Pre-Eng & Design						
ENCUMBRANCES:						62,827.38
Wireless Master Plan — Monte PO #17-12080				10,327.38		
Jenco - Fire & City Hall — PO#17-16880					52,500.00	
Available Funds - After encumbrances	(0.00)	(0.00)	-	0.00	207.74	207.74

CASH	66,987.32
CD'S	-
EXPENSE ACCRUED	(3,952.20)
ENCUMBRANCES	(62,827.38)
	207.74

Interest Earnings:	
Prior Fiscal Years	111,614.16
Current Fiscal Year	33.95
Bank Charges:	
Prior Fiscal Years	(2,496.35)
Current Fiscal Year	(69.18)
FUNDS AVAILABLE	207.74

City of Nichols Hills
2019 GO Bond Issue

AS OF: **10/31/21**

	Street - Paving Projects	Water System	Sanitary Sewer Systems	Traffic Control	Communications & Data Systems	Expenses Paid From Interest Earned	TOTAL
Account Number:	80-89-97550	80-89-98550	80-89-98750	80-89-98950	80-89-99450	80-89-99800	
							-
Issue Amount	1,220,000.00	1,580,000.00	50,000.00	50,000.00	100,000.00		3,000,000.00
Premium	41,183.77	53,336.35	1,687.86	1,687.86	3,375.72		101,271.56
Net Interest earned & Bank Fees						88,347.55	88,347.55
Prior Years:							
Issuance Expense	18,747.33	24,279.33	768.33	768.33	1,536.67		46,100.00
2018-2019	60,765.00	12,000.00	-	16,602.07	-	-	89,367.07
2019-2020	1,060,931.76	77,089.33	41,757.88	33,613.76	-	-	1,213,392.73
2020-2021	120,739.67	231,762.46	9,161.65	703.70	92,131.49	-	454,498.97
2021-2022	-	733,285.45	-	-	1,079.12	11,908.75	746,273.32
7/31/2021		3,901.50					3,901.50
8/31/2021		523,497.75			1,079.12		524,576.87
9/30/2021		122,930.50					122,930.50
10/31/2021		82,955.70				11,908.75	94,864.45
PROJECT COST TOTAL TO DATE:	1,261,183.76	1,078,416.57	51,687.86	51,687.86	94,747.28	11,908.75	2,549,632.09
Available Funds - Prior to encumbrances	0.00	554,919.78	(0.00)	(0.00)	8,628.44	76,438.80	639,987.02
Due to Pre-Eng & Design							
ENCUMBRANCES:							
WC-1901 Water Line SRB PO# 17-11415		38,512.50					
Utility Service - Move AMI PO#17-16461		19,000.00					168,142.86
WC-1902 Bedford SRB PO #17-12669		17,550.00					
Stolz Telecom PO #17-16583		8,360.67					
Jenco - Fire & City Hall PO#17-16880					8,628.44	76,091.25	
Available Funds - After encumbrances	0.00	471,496.61	(0.00)	(0.00)	0.00	347.55	471,844.16

CASH	734,851.47
CD'S	-
EXPENSE ACCRUED	(94,864.45)
ENCUMBRANCES	(168,142.86)
	471,844.16

Interest Earnings:	
Prior Fiscal Years	90,446.25
Current Fiscal Year	629.27
Bank Charges:	
Prior Fiscal Years	(2,354.51)
Current Fiscal Year	(373.46)
FUNDS AVAILABLE	471,844.16

City of Nichols Hills
2020 GO Bond Issue

AS OF: **10/31/21**

		Street - Paving Projects	Water System	Sanitary Sewer Systems	Traffic Control	Technology	Fire	Police	PW Facility	Expenses Paid From Interest Earned	TOTAL
Account Number:		80-90-97550	80-90-98550	80-90-98750	80-90-98950	80-90-99450	80-90-99700	80-90-99600	80-90-96550	80-90-99800	
Issue Amount		3,795,000.00	560,000.00	250,000.00	220,000.00	270,000.00	2,230,000.00	100,000.00	375,000.00		7,800,000.00
Premium		147,329.36	21,740.30	9,705.49	8,540.83	10,481.93	86,572.99	3,882.20	14,558.24		302,811.34
Net Interest earned & Bank Fees										78,907.75	78,907.75
Prior Years:											
Issuance Expense		48,196.50	7,112.00	3,175.00	2,794.00	3,429.00	28,321.00	1,270.00	4,762.50		99,060.00
2019-2020		121,231.08	160,177.66	12,681.00	1,317.37	164,780.00	173,605.00	-	12,688.80	-	646,480.91
2020-2021		2,515,171.75	131,930.86	220,926.57	53,321.61	34,850.00	102,348.42	102,612.20	11,023.00	8,927.92	3,181,112.33
2021-2022		1,019,844.48	5,745.50	-	6,626.79	-	-	-	22,875.00	4,104.32	1,059,196.09
7/31/2021		211,596.69	2,775.00							1,126.98	215,498.67
8/31/2021		343,987.76	735.00		3,641.79				9,375.00	1,114.34	358,853.89
9/30/2021		462,892.63	2,235.50						8,437.50	968.76	474,534.39
10/31/2021		1,367.40			2,985.00				5,062.50	894.24	10,309.14
PROJECT COST TOTAL TO DATE:		3,704,443.81	304,966.02	236,782.57	64,059.77	203,059.00	304,274.42	103,882.20	51,349.30	13,032.24	4,985,849.33
Available Funds - Prior to encumbrances		237,885.55	276,774.28	22,922.92	164,481.06	77,422.93	2,012,298.57	(0.00)	338,208.94	65,875.51	3,195,869.76
Due to Pre-Eng & Design											
ENCUMBRANCES:											
PW Facility Phase III	SRB PO 17-15504								67,750.00		
PC-2102 Bedford	SRB PO 17-15615	2,955.00									
PC 2002 Glenwood Ave	SRB PO 17-12296	19,659.60									
SC-2101 City Wide	PO #17-16584			22,922.92							2,265,269.34
Jenco - Fire & City Hall	PO#17-16880					77,422.93	1,871,975.07			60,000.00	
FSB - Fire & City Hall	PO #17-16881						140,323.50				
Pelco Products	PO 17-16690				2,260.32						
Available Funds - After encumbrances		215,270.95	276,774.28	0.00	162,220.74	0.00	(0.00)	(0.00)	270,458.94	5,875.51	930,600.42

CASH	736,178.90
CD'S	2,470,000.00
EXPENSE ACCRUED	(10,309.14)
ENCUMBRANCES	(2,265,269.34)
	930,600.42

Interest Earnings:	
Prior Fiscal Years	79,443.33
Current Fiscal Year	1,369.78
Bank Charges:	
Prior Fiscal Years	(1,471.37)
Current Fiscal Year	(433.99)
FUNDS AVAILABLE	930,600.42

City of Nichols Hills
2021 GO Bond Issue

AS OF: **10/31/21**

		Street - Paving Projects	Water System	Sanitary Sewer Systems	Parks	Police	PW Facility	Expenses Paid From Interest Earned	TOTAL
Account Number:		80-91-97550	80-91-98550	80-91-98750	80-91-98950	80-91-99600	80-91-96550	80-91-99800	
Issue Amount		3,019,000.00	2,989,000.00	320,000.00	630,000.00	112,000.00	730,000.00		7,800,000.00
Premium		35,405.32	35,053.50	3,752.80	7,388.33	1,313.48	8,561.08		91,474.50
Net Interest Earned & Bank Fees								1,460.24	1,460.24
Prior Years:									
Issuance Expense		38,331.62	37,950.72	4,062.97	7,998.98	1,422.04	9,268.66		99,035.00
2020-2021		-	32,339.15	42,000.00	-	111,891.44	-	30.00	186,260.59
2021-2022		13,908.75	15,012.10	-	19,912.45	-	-	-	48,833.30
7/31/2021					7,040.45				7,040.45
8/31/2021			3,788.10						3,788.10
9/30/2021		9,572.85							9,572.85
10/31/2021		4,335.90	11,224.00		12,872.00				28,431.90
PROJECT COST TOTAL TO DATE:		52,240.37	85,301.97	46,062.97	27,911.43	113,313.48	9,268.66	30.00	334,128.89
Available Funds - Prior to encumbrances		3,002,164.95	2,938,751.53	277,689.83	609,476.89	(0.00)	729,292.41	1,430.24	7,558,805.85
ENCUMBRANCES:									
PC-2102 Bedford & Glenwood	Rudy PO 17-16882	1,163,416.25							
Water Treatment Facility	SRB PO 17-15227		147,348.75						
PC-2102 Bedford	SRB PO 17-15615	56,883.75							
PC-2101 7300 Nichols Rd	SRB PO 17-16437	4,057.65							
PC-2101 7100 Nichols Road	SRB PO 17-15617	8,638.56							2,761,654.92
PC-2101 Buttram	SRB PO 17-15618	40,670.47							
PC-2104 Avondale	SRB PO 17-16585	167,131.00							
SC-2101 City Wide	SRB PO 17-16584			14,827.08					
PC-2103 Guilford	SRB PO 17-16586	84,915.00							
PC-2101 Buttram & Nichols	CGC PO 17-16587	997,516.41	76,250.00						
Available Funds - After encumbrances		478,935.86	2,715,152.78	262,862.75	609,476.89	(0.00)	729,292.41	1,430.24	4,797,150.93

CASH	987,237.75
CD'S	6,600,000.00
EXPENSE ACCRUED	(28,431.90)
ENCUMBRANCES	(2,761,654.92)
	4,797,150.93

Interest Earnings:	
Prior Fiscal Years	1,632.10
Current Fiscal Year	1,307.11
Bank Charges:	
Prior Fiscal Years	(973.34)
Current Fiscal Year	(505.63)
FUNDS AVAILABLE	4,797,150.93

Attachment: 2021 2022 GO Bonds Spreadsheet - October (5474 : 4 h Finance Director's Report)

Monthly Report – October 2021

Information Systems

City of Nichols Hills

Neil A. Gray, Information Systems Manger
Scott Johnston, Information Systems Technician
6407 Avondale Drive, Nichols Hills, Oklahoma 73116, (405) 879-8870 Fax (405) 842-8409 E-mail it@nicholshills.net

Monthly Report – October 2021

To follow is a summary of activities in the Information Systems Department during the month.

Nicholshills.TV and Cox Cable Issues:

We are still working on the new digital content for the new channels. There has been a steep learning curve in the new digital design software used to create digital content. We hope to have some new content up in the next couple of weeks. A placeholder screen has been posted on both sites to let the public know we are working on these sites. Updating these sites will not impact the broadcast of public meetings. Broadcast meetings will still be available on both channels during the production of new digital content.

October is National Cyber Security Awareness Month:

This month is National Cyber Security Awareness Month. We will be sending cyber security tips throughout the month.

Malware, Botnets and Spyware/Adware:

There are numerous channels that cybercriminals use to distribute malware. The most common methods motivate users to open an infected file in an email attachment, download an infected file, or click on a link leading to a malicious site. During the security assessment, security systems identified some malware and botnet-related events which indicate malicious file downloads or connections to botnet command and control sites.

Top Malware, Botnets and Spyware/Adware Detected

Malware Name	Type	Application	Target	Source	Count
MSOffice/Agent.GV!tr	Virus	SMTP	1	2	2
MSIL/GenKryptik.FJWB!tr	Virus	SMTP	1	1	1
Mirai.Botnet	Virus	HTTP	1	1	1

Malicious Websites Detected (10):

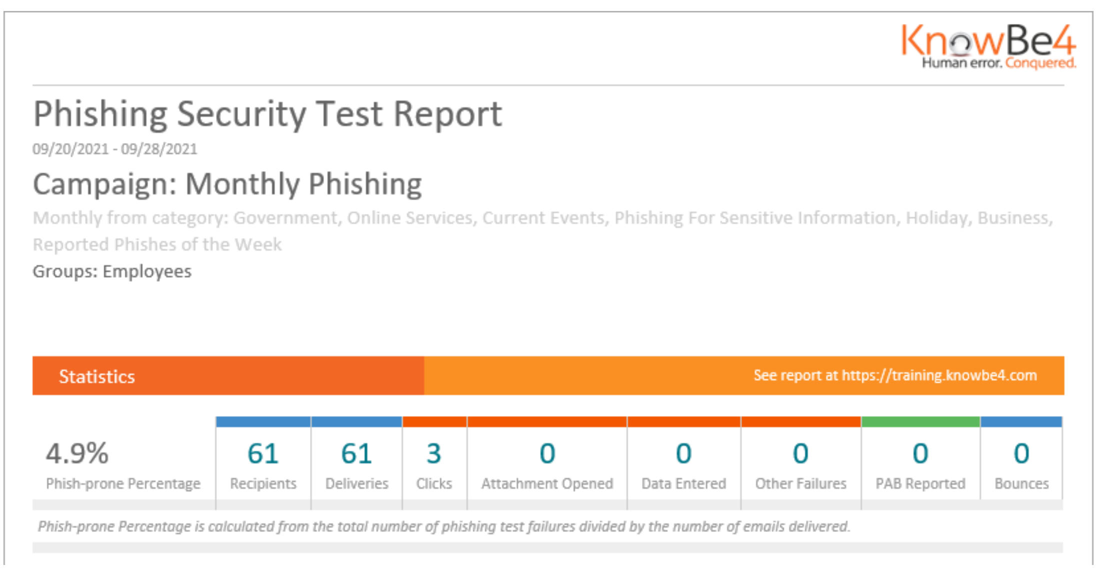
Malicious websites are sites known to host software/malware designed to covertly collect information, damage the host computer, or otherwise manipulate the target machine without the user's consent. Generally, visiting a malicious website is a precursor to infection and represents the initial stages of the kill chain. The best form of prevention is blocking malicious sites and instructing employees not to visit/install software from unknown websites.

Phishing Websites Detected (11):

Similar to malicious websites, phishing websites emulate the web pages of legitimate websites to collect personal or private (logins, passwords, etc.) information from end-users. Phishing websites are often linked to unsolicited emails sent to your employees. A skeptical approach to emails asking for personal information and hovering over links to determine validity can prevent most phishing attacks.

Email Phishing Tests:

We conduct a monthly employee email phishing test. Each employee receives a different email. Three employees fell victim to our test emails. Although our numbers are still low, we will continue to educate employees to be vigilant about security.


KnowBe4
Human error. Conquered.

Phishing Security Test Report

09/20/2021 - 09/28/2021

Campaign: Monthly Phishing

Monthly from category: Government, Online Services, Current Events, Phishing For Sensitive Information, Holiday, Business, Reported Phishes of the Week

Groups: Employees

Statistics | See report at https://training.knowbe4.com

4.9%	61	61	3	0	0	0	0	0
Phish-prone Percentage	Recipients	Deliveries	Clicks	Attachment Opened	Data Entered	Other Failures	PAB Reported	Bounces

Phish-prone Percentage is calculated from the total number of phishing test failures divided by the number of emails delivered.

General Department Activities:

1. Configured a new tablet for patrol unit 40 for Police Department.
2. Deployed and configured new security appliance for City's network.
3. Worked with government agencies to troubleshoot software issues for Police Department.
4. Presented new employee orientation for Public Works employee.
5. Setup new phone for new Public Works employee.
6. Upgraded system software on the City's email archiver appliance.
7. Worked with the host for the City's website to troubleshoot an issue with the site.
8. Deactivated employee access to all City services for Police Department.
9. Added bad actors to City's firewalls.
10. Recorded and distributed training sessions to Public Works Deputy Director.
11. Post sanitation schedule on City website for Public Works.
12. Recorded and broadcast Planning Commission meeting.
13. Uploaded Planning Commission meeting to On-Demand server.
14. Updated endpoint protection agent on all City workstations and servers.
15. Troubleshoot WiFi connection issues at Public Works.
16. Updated meeting schedules on the broadcast server.
17. Troubleshoot issue printing pdf documents to a network printer.
18. Configured new iPads for Public Works and Animal Control.
19. Assisted Police Officer with connection to support.
20. Assisted Fire Chief with copying files to a network folder.
21. Assisted Public Works employee with iPhone configuration.
22. Updated print drivers on City workstations.
23. Created two new file servers to replace old file servers.
24. Moved data from current file servers to new ones.
25. Configured security settings on shared folders.
26. Configured all-new network mappings and group policies for new file servers for each department.
27. Broadcast and recorded City Council Meeting.
28. Uploaded City Council Meeting to On-Demand server.
29. Assisted Utility Billing Clerk with scanner and printer issues.
30. Worked with a partner on a new backup software overview.
31. Broadcast and recorded Board of Adjustments and Parks meetings.
32. Uploaded Board of Adjustments meeting to On-Demand server.
33. Posted electronic disposal flyer on the website for Public Works Director.
34. Broadcast and recorded Building Commission meeting.
35. Uploaded Building Commission meeting to On-Demand server.
36. Troubleshoot backup procedures with a partner.
37. Worked with partner support on updating software on City servers.

ENGINEERING | SURVEYING | PLANNING
SMITH ROBERTS BALDISCHWILER, LLC

October 31, 2021

Honorable Mayor and City Council
City of Nichols Hills
6407 Avondale Drive
Nichols Hills, Oklahoma 73116

RE: Monthly Engineer's Report

Dear Mayor and City Council:

Following is the Engineer's Report for the November 9, 2021 Council Meeting.

2019 G.O. Bond Issue:

- **Water Improvements – Waterline Relocation Along Kelley Avenue**
  Project to advertise in November with Council Approval; Bids opened in December

2020 G.O. Bond Issue:

2021 G.O. Bond Issue:

- **Paving Improvements to the 1500 Block of Buttram Road, the 7100 Block of Nichols Road, and the 7300 Block of Nichols Road (PC-2101)**

Contractor:	CGC, LLC	Original Contract Amount:	$1,073,766.41
Start Date:	October 18, 2021	Amended Contract Amount:	-
Award Date:	September 8, 2021	Claims to Date Less Ret.:	-
Project Duration:	150 Calendar Days	Amount Remaining:	$1,073,766.41
Days Used:	13	Percent Complete:	5%

- **Paving Improvements to the 1400, 1500 & 1000 Block of Bedford Road and the 1200 Block of Glenwood Avenue (PC-2102)**

Contractor:	Rudy Construction Co.	Original Contract Amount:	$1,163,416.25
Start Date:	November 8, 2021	Amended Contract Amount:	-
Award Date:	October 12, 2021	Claims to Date Less Ret.:	-
Project Duration:	180 Calendar Days	Amount Remaining:	$1,163,416.25
Days Used:	0	Percent Complete:	0%

- **Public Works Improvements (FC-2101)**
  Task Order Executed. Design underway.

- **Water Treatment Facility (WC-2101)**
  Task Order Executed. Design underway.

OKLAHOMA CITY | 100 N.E. 5TH STREET, OKLAHOMA CITY, OK 73104 | PHONE: (405) 840-7094 | FAX: (405) 840-9116
NORMAN | 2500 MCGEE DRIVE, SUITE 100, NORMAN, OK 73072 | PHONE: (405) 418-2288 | FAX: (405) 418-2289
WWW.SRBOK.COM

- **Water Tower Painting (WC-2102)**

Contractor:	Utility Services Co., Inc.	Original Contract Amount:	$132,400.00
Start Date:	July 26, 2021	Amended Contract Amount:	-
Award Date:	June 8th, 2021	Claims to Date Less Ret.:	$132,400.00
Project Duration:	90 Calendar Days	Amount Remaining:	$0.00
Days Used:	90	Percent Complete:	100%

Sincerely,

Smith Roberts Baldischwiler, LLC

Grady Wade

Grady J. Wade, P.E.
City Engineer

GJW/edp
Cc: File 116000

5.a.a

FUND: General Fund

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
NON-DEPARTMENTAL	OKLAHOMA UNIFORM BUILDING CO	00-32600	Uniform Building Cod	PERMIT FEES OCT 2021	332.00
	NICHOLS HILLS PARKS INC	00-34200	Due to Parks Inc - D	FORD $100.00 DONATION	100.00
	REDBUD FOUNDATION INC	00-34300	Bonds held in reserv	REDBUD REFUND 2021 BANNER	6,000.00
	OKLAHOMA CITY MEMORIAL MARAT	00-34300	Bonds held in reserv	REFUND 2021 BANNER DEPOSIT	6,000.00
				TOTAL:	12,432.00
Administration	VERIZON WIRELESS	02-84700	Telephone	MONTHLY CHARGES	202.59
	GRANICUS	02-84400	Software Agreements	AGENDA SOFTWARE OCT 21	385.87
	VISA	02-84300	Training & Membershi	PRECOUNCIL MTGS	57.94
		02-84300	Training & Membershi	PRECOUNCIL MTGS	38.99
	PETTY CASH	02-83000	Material & Supplies	OCTOBER 2021 RECEIPTS	26.00
	AT&T 831-001-0000 521	02-84700	Telephone	MONTHLY CHARGES	86.91
	OFFICE DEPOT 35315277	02-83000	Material & Supplies	INK CARTRIDGE	211.98
	OMAG	02-80600	Worker's Comp	WORKERS COMP 2ND INSTALL	2,352.32
				TOTAL:	3,362.60
City Attorney	WILLIAMS BOX FORSHEE & BULLA	04-87100	Legal Services	LEGAL SERVICES	22,701.16
		04-87100	Legal Services	LEGAL SERVICES	23,327.12
				TOTAL:	46,028.28
Municipal Court	AT&T 831-001-0000 521	05-84700	Telephone	MONTHLY CHARGES	86.91
	TYLER TECHNOLOGIES INC	05-84400	Software Agreement	ANNUAL MAINTENANCE	2,212.78
	OMAG	05-80600	Worker's Comp	WORKERS COMP 2ND INSTALL	585.93
				TOTAL:	2,885.62
Police Department	COPS PRODUCTS	06-81100	Uniform Allowance	WHITINGER	8.75
	VERIZON WIRELESS	06-84700	Telephone	MONTHLY CHARGES	386.67
	SHEPHERD AUTOMOTIVE LLC	06-84100	Vehicle Maintenance	VEHICLE MAINTENANCE	68.41
		06-84100	Vehicle Maintenance	VEHICLE MAINTENANCE	68.41
		06-84100	Vehicle Maintenance	VEHICLE MAINTENANCE	68.41
		06-84100	Vehicle Maintenance	VEHICLE MAINTENANCE	68.41
	GOODYEAR TIRE & RUBBER COMPA	06-84100	Vehicle Maintenance	TIRES AND FLAT REPAIRS	462.18
	VISA	06-83000	Material & Supplies	OFFICE SUPPLIES	24.99
		06-83000	Material & Supplies	OFFICE SUPPLIES	8.80
		06-83000	Material & Supplies	OFFICE SUPPLIES	13.99
		06-84300	Training & Membershi	HOTEL FEES HALL	384.00
		06-83000	Material & Supplies	SUPPLIES DISPATCH	6.58
		06-81100	Uniform Allowance	GREENWOOD TAC TEAM UNI	236.00
		06-84100	Vehicle Maintenance	CAR WASH	19.99
		06-83000	Material & Supplies	DISPATCH PRINTER INK	67.48
		06-83000	Material & Supplies	RETURNED DVD SLEEVES	23.99-
	TRANSUNION RISK AND ALTERNAT	06-84000	Equipment Maintenanc	ACCESS TO DATABASE	100.00
	CINTAS CORP. #064	06-81100	Uniform Allowance	PUBLIC WORKS UNIFORMS	53.32
	ASPEN BUILDING SERVICES OF O	06-85000	Janitorial Services	CLEANING SERVICES	1,262.50
	GEOSAFE INC	06-84000	Equipment Maintenanc	CAD MOBILE SERVICE	7,500.00
	AT&T 287288038708	06-84700	Telephone	MONTHLY CHARGES	543.36
	ROSS ELECTRIC	06-84200	Building Maintenance	PARKING LOT LIGHTS	4,280.00
	ANIMAL WELFARE DIVISION	06-85300	Animal Control	SEPT BOARDING FEES	70.00
		06-85300	Animal Control	OCT BOARDING	120.00
	PETTY CASH	06-84100	Vehicle Maintenance	OCTOBER 2021 RECEIPTS	102.00
	AT&T 405 843-5672 126 1	06-84700	Telephone	MONTHLY CHARGES	666.02
	AT&T 831-001-0000 521	06-84700	Telephone	MONTHLY CHARGES	347.65
	KNOX GLASS LLC	06-84200	Building Maintenance	BALLISTIC WINDOWS	7,010.41
	ELLA HALL	06-84300	Training & Membershi	TRAVEL EXPENSE	167.69

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FUND: General Fund

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
	DPS	06-84000	Equipment Maintenanc	OLETS FEES	5,040.00
	ID SPECIALISTS INC	06-83000	Material & Supplies	TURQUETTE EMPLOYEE ID	17.00
	LOCKE SUPPLY CO	06-84200	Building Maintenance	LOBBY RESTROOM REPAIRS	349.39
	OFFICE DEPOT 35315277	06-83000	Material & Supplies	DVDS, OFFICE SUPPLIES	46.20
		06-83000	Material & Supplies	DVDS, OFFICE SUPPLIES	49.12
	OMAG	06-80600	Worker's Comp	WORKERS COMP 2ND INSTALL	14,691.21
	ONG	06-84800	Utilities	MONTHLY CHARGES	38.96
				TOTAL:	44,323.91
Fire Department	VALVOLINE OIL CHANGE	07-84100	Vehicle Maintenance	OIL CHANGE	80.60
	WAL-MART #9502	07-83000	Material & Supplies	STATION SUPPLIES	266.62
		07-83000	Material & Supplies	LUNCH SUPPLIES	39.80
		07-83000	Material & Supplies	LUNCH SUPPLIES	42.60
		07-84000	Equipment Maintenanc	BRUNCH SUPPLIES	36.07
		07-83000	Material & Supplies	STATION SUPPLIES	247.34
		07-83000	Material & Supplies	STATION SUPPLIES	15.72
	WESTLAKE HARDWARE	07-83000	Material & Supplies	STATION SUPPLIES	78.97
	EMSA	07-85200	EMSA Subsidy	OCTOBER SUBSIDY 2022	2,506.68
	OSFA	07-84400	Membership	2022 MEMBERSHIP DUES	784.00
	BRANT CHILL	07-84300	Training & Membershi	TC: INSPECTOR I CLASS	291.53
	VERIZON WIRELESS	07-84700	Telephone	MONTHLY CHARGES	194.05
	VISA	07-83000	Material & Supplies	STATION SUPPLIES	92.92
		07-84100	Vehicle Maintenance	OIL CAP	14.99
	LEXIPOL	07-84300	Training & Membershi	FIRERESCUE1 RENEWAL	1,190.00
	VISA	07-84300	Training & Membershi	TC: FIRE INSTRUCTOR II	376.00
	MARK LEY	07-84300	Training & Membershi	TC: FIRE INSTRUCTOR II	106.24
	COAST BIOMEDICAL EQUIPMENT L	07-84000	Equipment Maintenanc	ANNUAL PM	260.00
	JOE GODDARD ENTERPRISED LLC	07-84000	Equipment Maintenanc	OWS MAINTENANCE	2,298.00
	GEOSAFE INC	07-84000	Equipment Maintenanc	CAD MOBILE SERVICE	7,500.00
	ESO SOLUTIONS INC	07-86850	Software Maintenance	FIREHOUSE SOFTWARE	2,173.79
	AT&T 287288038669	07-84700	Telephone	FIRST NET FIRE	181.58
	AT&T 405 843-5672 126 1	07-84700	Telephone	MONTHLY CHARGES	222.01
	AT&T 831-001-0000 521	07-84700	Telephone	MONTHLY CHARGES	173.83
	OSFM	07-84500	Fire Department Publ	INSTRUCTOR BOOK	82.00
	NFPA	07-83000	Material & Supplies	FIRE PREVENTION SUPPLIES	326.80
		07-83000	Material & Supplies	FIRE PREVENTION SUPPLIES	97.50
		07-83000	Material & Supplies	FIRE PREVENTION SUPPLIES	105.65
	OMAG	07-80600	Worker's Comp	WORKERS COMP 2ND INSTALL	9,159.39
	ONG	07-84800	Utilities	MONTHLY CHARGES	38.97
				TOTAL:	28,983.65
City Engineer	SMITH ROBERTS BALDISCHWILER	08-86075	Engineering Fees	PARK SURVEY	13,650.00
		08-86075	Engineering Fees	General Engineering	16,111.37
				TOTAL:	29,761.37
Street Department	TRAVIS VOICE & DATA	09-84700	Telephone	MONTHLY CHARGES	22.76
	VERIZON WIRELESS	09-84700	Telephone	MONTHLY CHARGES	116.84
	TRAFFIC AND PARKING CONTROL	09-83300	Minor Tools	TOOL MAINTENANCE	72.48
	CINTAS CORP. #064	09-81100	Uniform Allowance	PUBLIC WORKS UNIFORMS	310.62
	VISA	09-83000	Material & Supplies	VINEGAR	10.32
		09-83000	Material & Supplies	SAFETY SUPPLIES	188.90
	DJ'S INDUSTRIAL RUBBER INC	09-84000	Equipment Maintenanc	FUEL LINE	17.50
	HASKELL LEMON CONSTRUCTION	09-83000	Material & Supplies	ASPHAULT	47.90
		09-83000	Material & Supplies	ASPHAULT	32.00

Attachment: Claims List October 2021 (5479 : 5 Total Warrants & Claims)

FUND: General Fund

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
	HOME DEPOT	09-83000	Material & Supplies	CONCRETE	18.31
		09-83000	Material & Supplies	CONCRETE	23.72
		09-83000	Material & Supplies	SOCKET WELL	54.05
	INTERSTATE BATTERY SUPPLY	09-84100	Vehicle Maintenance	BATTERY	113.96
	ID SPECIALISTS INC	09-83500	Safety Supplies	EMPLOYEE ID'S	82.00
	J & E SUPPLY CO INC	09-83000	Material & Supplies	BOLTS	39.98
	OG&E	09-85500	Street Lighting	MONTHLY CHARGES	25.72
		09-85500	Street Lighting	MONTHLY CHARGES	6,355.04
		09-85500	Street Lighting	MONTHLY CHARGES	26.94
		09-85500	Street Lighting	MONTHLY CHARGES	27.44
		09-85500	Street Lighting	MONTHLY CHARGES	26.83
		09-85500	Street Lighting	MONTHLY CHARGES	26.57
		09-85500	Street Lighting	MONTHLY CHARGES	26.20
		09-85500	Street Lighting	MONTHLY CHARGES	30.56
	OMAG	09-80600	Worker's Comp	WORKERS COMP 2ND INSTALL	2,938.24
	ONG	09-84800	Utilities	MONTHLY CHARGES	20.51
	OREILLY AUTOMOTIVE STORES IN	09-83000	Material & Supplies	BATTERY CABLE	14.48
				TOTAL:	10,669.87
Sanitation	CINTAS CORP. #064	10-81100	Uniform Allowance	PUBLIC WORKS UNIFORMS	646.24
	CAPITAL ONE/NORTHERN TOOL &	10-84000	Equipment Maintenanc	WHEELS	224.91
	UNITED ELECTRONIC RECYCLING	10-85800	Landfill Disposal	ELECTRONICS RECYCLING	2,500.00
	REPUBLIC SERVICES	10-85800	Landfill Disposal	COMMERCIAL GARBAGE	64.26
		10-85825	Commercial Garbage D	COMMERCIAL GARBAGE	8,558.98
	ID SPECIALISTS INC	10-83500	Safety Supplies	EMPLOYEE ID'S	100.00
	J & R EQUIPMENT CO	10-84100	Vehicle Maintenance	HEX PLUG	27.40
		10-84100	Vehicle Maintenance	SANITATION TRUCK PARS	126.81
		10-84100	Vehicle Maintenance	SANITATION REPAIR	534.84
	SOUTHEAST LANDFILL - 4061	10-85800	Landfill Disposal	OCTOBER 2021	5,073.13
	OMAG	10-80600	Worker's Comp	WORKERS COMP 2ND INSTALL	5,876.49
	ONG	10-84800	Utilities	MONTHLY CHARGES	20.50
	OREILLY AUTOMOTIVE STORES IN	10-84100	Vehicle Maintenance	GREASE GUN	149.86
				TOTAL:	23,903.42
Parks Department	VISA	11-85700	Parks Maintenance	IRRIGATION SUPPLIES	245.78
	HOME DEPOT	11-85700	Parks Maintenance	PARK MAINT	60.58
		11-85700	Parks Maintenance	PARK MAINT	3.98
		11-85700	Parks Maintenance	PARKS SUPPLIES	9.97
		11-85700	Parks Maintenance	PARKS MAINT	19.00
	IRRIGATION STATION	11-85700	Parks Maintenance	SPRINKLER HEAD	20.96
		11-85700	Parks Maintenance	SPRINKLER HEADS	58.31
		11-85700	Parks Maintenance	PARK MAINT	8.42
		11-85700	Parks Maintenance	PARK MAINT	16.81
		11-85700	Parks Maintenance	PARK MAINT	9.49
	NORTHWEST LAWN MAINTENANCE I	11-85900	Park Maintenance Con	PARKS MAINTENANCE	10,602.50
		11-85900	Park Maintenance Con	PARKS MAINTENANCE	5,780.00
		11-85700	Parks Maintenance	IRRIGATION MAINTENANCE	869.75
				TOTAL:	17,705.55
Public Works Admin	TRAVIS VOICE & DATA	12-84700	Telephone	MONTHLY CHARGES	60.70
	VERIZON WIRELESS	12-84700	Telephone	MONTHLY CHARGES	124.57
	TERMINIX PROCESSING CENTER	12-84200	Building Maintenance	PEST CONTROL	73.00
	NORTHWIND HEAT & AIR	12-84200	Building Maintenance	BROKEN CONDENSER WIRE	216.50
	ASPEN BUILDING SERVICES OF O	12-85000	Janitorial Services	CLEANING SERVICES	745.00

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FUND: General Fund

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
	AT&T 831-001-0000 521	12-84700	Telephone	MONTHLY CHARGES	43.46
	OMAG	12-80600	Worker's Comp	WORKERS COMP 2ND INSTALL	624.70
	ONG	12-84800	Utilities	MONTHLY CHARGES	20.50
				TOTAL:	1,908.43
General Government	RITE WAY SHREDDING	13-87000	Misc. Expenses	SHREDDING OCTOBER 2021	62.00
	VISA	13-83000	Material & Supplies	AMAZON	88.31
		13-83000	Material & Supplies	AMAZON	317.06
		13-87000	Misc. Expenses	AMAZON	103.49
		13-87000	Misc. Expenses	AMAZON	434.65
	TERMINIX PROCESSING CENTER	13-84200	Building Maintenance	PEST CONTROL	38.00
		13-84200	Building Maintenance	PEST CONTROL	215.00
		13-84200	Building Maintenance	PEST CONTROL	89.00
	FACTORY DIRECT FLAGPOLES & A	13-83000	Material & Supplies	US & OK FLAGS	270.00
	SHOCKLEY'S HEAT AND AIR	13-84200	Building Maintenance	8 TON AMERICAN STAND	16,850.00
	ASPEN BUILDING SERVICES OF O	13-85000	Janitorial Services	CLEANING SERVICES	1,362.50
	VISA	13-83000	Material & Supplies	2021 W-2'S AND 1099'S	393.54
	PETTY CASH	13-86900	Postage	OCTOBER 2021 RECEIPTS	6.96
	AT&T 831-001-0000 521	13-84700	Telephone	MONTHLY CHARGES	43.46
	FINLEY & COOK CERTIFIED PUBL	13-86400	Auditing Fees	FINANCIAL STATEMENT AUDIT	10,050.00
	QUADIENT FINANCE USA INC	13-86900	Postage	POSTAGE	496.97
	OKLAHOMA COUNTY CLERK	13-86800	Reassessment Fees	2021-22 REVALUATION	27,935.78
	CRAWFORD & ASSOCIATES PC	13-86400	Auditing Fees	PROFESSIONAL SERVICES	628.75
	DAVID STOOPS ELECTRIC	13-84200	Building Maintenance	CITY HALL LIGHTS	97.00
	EUREKA WATER CO	13-83000	Material & Supplies	TANK RENTAL	17.50
		13-83000	Material & Supplies	5 GAL WATER	115.20
		13-83000	Material & Supplies	5 GAL WATER	114.80
	FRIDAY	13-86300	Publications	NOTICES AND PUBLICATIONS	41.10
		13-86300	Publications	NOTICES AND PUBLICATIONS	41.10
		13-86300	Publications	NOTICES AND PUBLICATIONS	38.55
		13-86300	Publications	NOTICES AND PUBLICATIONS	38.55
		13-86300	Publications	NOTICES AND PUBLICATIONS	38.25
		13-86300	Publications	NOTICES AND PUBLICATIONS	38.25
	INSTANT SIGNS INC	13-86300	Publications	OCE BOARD (2)	109.00
	JOURNAL RECORD PUBLISHING CO	13-86300	Publications	NOTICES AND PUBLICATIONS	36.75
		13-86300	Publications	NOTICES AND PUBLICATIONS	36.75
		13-86300	Publications	NOTICES AND PUBLICATIONS	97.50
		13-86300	Publications	NOTICES AND PUBLICATIONS	97.50
		13-86300	Publications	NOTICES AND PUBLICATIONS	97.50
		13-86300	Publications	NOTICES AND PUBLICATIONS	196.51
	OG&E	13-84800	Utilities	MONTHLY CHARGES	2,190.68
	ONG	13-84800	Utilities	MONTHLY CHARGES	38.97
	RAYS SEWER SERVICE	13-84200	Building Maintenance	CITY HALL BASEMENT LEAK	466.04
				TOTAL:	63,332.97
Code Department	TRAVIS VOICE & DATA	14-84700	Telephone	MONTHLY CHARGES	45.53
	BLUE BEACON TRUCK WASHES	14-84100	Vehicle Maintenance	TRUCK WASH	31.60
	VERIZON WIRELESS	14-84700	Telephone	MONTHLY CHARGES	236.96
	CINTAS CORP. #064	14-81100	Uniform Rental	PUBLIC WORKS UNIFORMS	453.99
	VISA	14-83000	Material & Supplies	STORM WATER PAMPLETS	27.30
		14-83000	Material & Supplies	CODE SUPPLIES	81.37
		14-83000	Material & Supplies	CODE SUPPLIES	29.65
		14-83000	Material & Supplies	PAMPLETS	59.44
		14-83000	Material & Supplies	REFUND OF TAXES CHARGED	2.35-

Attachment: Claims List October 2021 (5479 : 5 Total Warrants & Claims)

5.a.a

FUND: General Fund

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
		14-83000	Material & Supplies	ENTERED INVOICE 2 TIMES	27.30-
	AT&T 287307218639	14-84700	Telephone	MONTHLY CHARGES	91.40
	HIBDON TIRES PLUS	14-84100	Vehicle Maintenance	TIRE	143.54
	OMAG	14-80600	Worker's Comp	WORKERS COMP 2ND INSTALL	1,370.03
	ONG	14-84800	Utilities	MONTHLY CHARGES	20.50
				TOTAL:	2,561.66
Risk Manager	WAL-MART #9502	15-84300	Training & Membershi	SAFETY MEETING	12.92
		15-84300	Training & Membershi	PD MEETING	28.19
	VERIZON WIRELESS	15-84700	Telephone	MONTHLY CHARGES	42.28
	VISA	15-84300	Training & Membershi	THE DONUT PALACE	25.62
		15-83000	Material & Supplies	NORTH FACE	86.90
		15-83000	Material & Supplies	AMAZON	226.33
		15-84300	Training & Membershi	OSC-MEMBERSHIP	495.00
		15-83000	Material & Supplies	CARHARTT	459.92
		15-83000	Material & Supplies	REFUND OF TAXES	39.08-
		15-83000	Material & Supplies	CM FOR TAXES TAKEN 2 TIMES	39.08
	AT&T 831-001-0000 521	15-84700	Telephone	MONTHLY CHARGES	43.46
	RITZ SAFETY LLC	15-83000	Material & Supplies	3M HARD HATS	180.00
	OMAG	15-80600	Worker's Comp	WORKERS COMP 2ND INSTALL	585.93
				TOTAL:	2,186.55
Information Systems Mg	COX COMMUNICATIONS	16-84600	Lease/Rental	CITY HALL INTERNET	509.99
	VERIZON WIRELESS	16-84700	Telephone	MONTHLY CHARGES	207.55
	VISA	16-83000	Material Supplies	SHIPPING	5.99
		16-84000	Equipment Maintenanc	PHONE CASE PUBLIC WORKS	18.59
		16-84000	Equipment Maintenanc	MISC ELECTRICAL & CLEANIN	136.95
		16-84300	Training & Membershi	APCO DUES	96.00
		16-84000	Equipment Maintenanc	KEYBOARD	54.99
	VISA	16-84000	Equipment Maintenanc	BACKUP LICENSE	99.98
	BEYOND TRUST CORPORATION	16-84000	Equipment Maintenanc	ANNUAL RENEWAL - BOMGAR	2,666.74
	VICTORIA SOLUTIONS LTD	16-84000	Equipment Maintenanc	FORMS SERVICE AND SOFTWAR	2,093.00
	AT&T 831-001-0000 521	16-84700	Telephone	MONTHLY CHARGES	43.46
	OMAG	16-80600	Worker's Comp	WORKERS COMP 2ND INSTALL	1,176.16
	PROJECT A INC	16-84600	Lease/Rental	WEBSITE HOSTING	600.00
		16-84600	Lease/Rental	PROGRAMMING	498.75
				TOTAL:	8,208.15

5.a.a

FUND: Street & Alley

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
Streets & Alley	SMITH ROBERTS BALDISCHWILER	09-85800	Contingency	1600 BLK Bedford	1,161.50
				TOTAL:	1,161.50

Attachment: Claims List October 2021 (5479 : 5 Total Warrants & Claims)

5.a.a

FUND: Designated Fds-Fire

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION		AMOUNT
Fire Department	VISA	07-83000	Material & Supplies	FLOWERS		70.00
					TOTAL:	70.00

5.a.a

FUND: Designated Funds-PW

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION		AMOUNT
INVALID DEPARTMENT	VISA	12-83000	Material & Supplies	SUPPLIES		124.59
					TOTAL:	124.59

5.a.a

FUND: Municipal Authority

DEPARTMENT	VENDOR NAME		GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
NON-DEPARTMENTAL	MISC VENDOR	PIPLITS, PHI	00-34150	Utility Refunds	01-00026-21	18.40
		COLCLASURE,	00-34150	Utility Refunds	02-00834-00	104.61
	TYLER TECHNOLOGIES INC		00-34500	Due to Tyler Tech (C	INSITE TRANSACTIONS FEES	953.75
					TOTAL:	1,076.76
Municipal Authority	MISC VENDOR	BURNS HARGIS	12-83000	Materials & Supplies	BURNS HARGIS:	3,273.60
		RANDY HILL	12-83000	Materials & Supplies	RANDY HILL:	100.00
	TRAVIS VOICE & DATA		12-84700	Telephone	MONTHLY CHARGES	22.76
	CITY OF THE VILLAGE		12-87700	OKC Sewer Charges	SEWER CHARGES	536.00
	WESTLAKE HARDWARE		12-84500	Well Maintenance	WELL MAINT SUPPLIES	97.64
			12-84500	Well Maintenance	BULBS	41.99
			12-84500	Well Maintenance	CONNECTOR	4.59
			12-84500	Well Maintenance	FASTENERS	3.62
			12-83000	Materials & Supplies	CAT LITTER	12.99
			12-84500	Well Maintenance	USB	9.99
	GRAINGER		12-84500	Well Maintenance	WELL SUPPLIES	782.65
	BLUE BEACON TRUCK WASHES		12-84100	Vehicle Maintenance	TRUCK WASH	41.50
	TPSI		12-84950	Printing & Processin	UTILITY LATE NOTICES	127.10
			12-84950	Printing & Processin	UTILITY INVOICES	1,121.56
	ACCURATE ENVIRONMENT		12-84500	Well Maintenance	COLIFORM	112.00
			12-84550	Water Quality Testin	WATER TESTING	336.00
	VERIZON WIRELESS		12-84700	Telephone	MONTHLY CHARGES	692.68
	BOBCAT OF OKLAHOMA CITY		12-84000	Equipment Maintenanc	PALLET FORK	540.36
	CANADIAN VALLEY TURF FARM		12-83000	Materials & Supplies	SOD	71.55
			12-84500	Well Maintenance	SOD	89.10
	PEOPLE'S CHURCH, INC		12-84650	Lease Agreements	GROUNDWATER LEASE	1,786.76
	VERMEER GREAT PLAINS, INC.		12-84000	Equipment Maintenanc	AIR CHUCK	12.56
			12-84000	Equipment Maintenanc	PRESSURE WASHER PUMP	209.06
	CINTAS CORP. #064		12-81100	Uniform Rental	PUBLIC WORKS UNIFORMS	473.16
	CITY OF OKLAHOMA CITY		12-87700	OKC Sewer Charges	MONTHLY CHARGES	63,919.39
	VISA		12-83000	Materials & Supplies	TETHER BALLS	28.68
			12-84100	Vehicle Maintenance	TRUCK WASH	20.00
			12-84500	Well Maintenance	CONTROLLER	119.00
			12-83000	Materials & Supplies	SUPPLIES	31.99
			12-83000	Materials & Supplies	REFUND OF TAXES PD IN ERRO	6.46-
			12-83000	Materials & Supplies	RETURNED ITEMS	31.99-
	FINLEY & COOK CERTIFIED PUBL		12-86400	Auditing Fees	FINANCIAL STATEMENT AUDIT	10,050.00
	OKIE CONSTRUCTION INC		12-83000	Materials & Supplies	6700 AVONDALE DR	3,380.00
	AT&T 287307218639		12-84700	Telephone	MONTHLY CHARGES	1,124.12
	SUMMIT FIRE & SECURITY LLC		12-83000	Materials & Supplies	FIRE EXINGUISHER	340.00
	CRAWFORD & ASSOCIATES PC		12-86400	Auditing Fees	PROFESSIONAL SERVICES	628.75
	DJ'S INDUSTRIAL RUBBER INC		12-84000	Equipment Maintenanc	PVC	10.30
	DOLESE BROS CO		12-83000	Materials & Supplies	57 ROCK	360.99
	GELLCO CLOTHING & SHOES INC		12-83000	Materials & Supplies	WORK BOOTS	130.00
			12-83000	Materials & Supplies	BOOTS	129.95
	HOME DEPOT		12-84500	Well Maintenance	BLANKET PO	195.46
			12-84500	Well Maintenance	WELL SUPPLIES	248.90
	INTERSTATE BATTERY SUPPLY		12-84000	Equipment Maintenanc	BATTERY	122.95
	ICM INC		12-83000	Materials & Supplies	LOCATE FLAGS	1,080.00
			12-83000	Materials & Supplies	PAINT	204.00
	LOCKE SUPPLY CO		12-84500	Well Maintenance	LED LIGHTS	200.00
	OFFICE DEPOT 35315277		12-83200	Office Supplies	OFFICE SUPPLIES	89.84
			12-83200	Office Supplies	OFFICE SUPPLIES	3.22
	OG&E		12-84800	Utilities	MONTHLY CHARGES	18,879.16

Attachment: Claims List October 2021 (5479 : 5 Total Warrants & Claims)

5.a.a

FUND: Municipal Authority

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
		12-84800	Utilities	MONTHLY CHARGES	2,795.57
		12-84800	Utilities	MONTHLY CHARGES	1,927.54
		12-84800	Utilities	MONTHLY CHARGES	3,077.92
		12-84800	Utilities	MONTHLY CHARGES	1,199.15
	OK CONTRACTORS SUPPLY	12-83000	Materials & Supplies	WATER METER	550.00
	OMAG	12-80600	Workers Comp	WORKERS COMP 2ND INSTALL	3,722.35
	ONG	12-84800	Utilities	MONTHLY CHARGES	95.01
		12-84800	Utilities	MONTHLY CHARGES	95.01
		12-84800	Utilities	MONTHLY CHARGES	106.05
		12-84800	Utilities	MONTHLY CHARGES	37.43
		12-84800	Utilities	MONTHLY CHARGES	20.51
	OREILLY AUTOMOTIVE STORES IN	12-84500	Well Maintenance	DEGREASER	43.87
		12-84500	Well Maintenance	BOLTS	3.49
				TOTAL:	125,431.37

Attachment: Claims List October 2021 (5479 : 5 Total Warrants & Claims)

5.a.a

FUND: General Fund - CIP

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
Information Systems	DAVENPORT GROUP	16-88300	Capital Imp-Computer	DATA SECURE BACKUP PROJEC	15,250.00
	SOFTWARE HOUSE INTERNATIONAL	16-88300	Capital Imp-Computer	COMPUTERS	8,366.60
		16-88500	Capital Imp-Equipmen	MONITORS	30.68
				TOTAL:	23,647.28

5.a.a

FUND: Municipal Authority

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
NHMA	CLARK EQUIPMENT CO. DBA BOBC	12-88500	Capital Imp - Equipm	COMPACT LOADER	8,322.76
				TOTAL:	8,322.76

5.a.a

FUND: General Obligation B

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
2016 GO Bonds	JENCO CONSTRUCTION	86-99200	Town Hall	Fire Station & City Hall	97,246.25
				TOTAL:	97,246.25
2018 GO Bond Series	MONTE R LEE & COMPANY	88-99400	Communications & Dat	WIRELESS MASTER PLAN	3,952.20
				TOTAL:	3,952.20
2019 GO Bond	SMITH ROBERTS BALDISCHWILER	89-98550	Water Projects	WC-1901 WATER LINE RELOCA	1,053.00
		89-98550	Water Projects	Water tank paiting	3,363.37
	STOLZ TELECOM LLC	89-98550	Water Projects	ANTENNA REMOVAL	31,639.33
	JENCO CONSTRUCTION	89-99800	Other Expenses Paid	Fire Station & City Hall	11,908.75
	UTILITY SERVICE CO INC	89-98550	Water Projects	TANK PAINTING	46,900.00
				TOTAL:	94,864.45
2020 GO Bond	SMITH ROBERTS BALDISCHWILER	90-97550	Paving (Streets)	TO CORRECT GL NUMBER	1,366.68-
		90-97550	Paving (Streets)	PC 2002 Glenwood Ave	1,367.40
		90-99800	Other Expenses Paid	2021 Misc Bond	894.24
		90-96550	Public Works Facilit	PW Facility Phase III	5,062.50
		90-97550	Paving (Streets)	PC-2102 Bedford	1,366.68
	VISA	90-98950	Traffic Controls	CAPITAL STREETSCAPES	1,348.00
	RADARSIGN	90-98950	Traffic Controls	DIGITAL SIGN REFURBISHING	995.00
		90-98950	Traffic Controls	DIGITAL SIGN REFURBISHING	995.00
		90-98950	Traffic Controls	DIGITAL SIGN REFURBISHING	995.00
				TOTAL:	11,657.14
2021 GO Bond	SMITH ROBERTS BALDISCHWILER	91-97550	Paving (Streets)	PC-2101 Buttram	2,078.52
		91-98550	Water Projects	WC-2101 Water Treatment	11,224.00
		91-97550	Paving (Streets)	PC-2101 7100 Blk Nichols	440.72
		91-97550	Paving (Streets)	PC-2102 Bedford	1,366.68
		91-97550	Paving (Streets)	PC-2101 7300 BLK NICHOLS	449.98
	VICTOR STANLEY INC	91-98950	Parks	TRASH RECEPTACLES	12,872.00
				TOTAL:	28,431.90

=============== FUND TOTALS ================

01	General Fund	298,254.03
02	Street & Alley	1,161.50
03	Designated Fds-Fire & Gen	70.00
05	Designated Funds-PW	124.59
06	Municipal Authority	126,508.13
07	General Fund - CIP	23,647.28
13	Municipal Authority - CIP	8,322.76
80	General Obligation Bonds	236,151.94
	GRAND TOTAL:	694,240.23

TOTAL PAGES: 13

SELECTION CRITERIA

SELECTION OPTIONS

VENDOR SET: 01-City of Nichols Hills
VENDOR: Exclude: 01-1012, 01-1090, 01-1095, 01-1130, 01-1398, 01-1433, 01-1845, 01-1958, 01-1968, 01-2006
CLASSIFICATION: All
BANK CODE: Exclude: PY
ITEM DATE: 10/01/2021 THRU 10/31/2021
ITEM AMOUNT: 99,999,999.00CR THRU 99,999,999.00
GL POST DATE: 0/00/0000 THRU 99/99/9999
CHECK DATE: 0/00/0000 THRU 99/99/9999

PAYROLL SELECTION

PAYROLL EXPENSES: NO
EXPENSE TYPE: N/A
CHECK DATE: 0/00/0000 THRU 99/99/9999

PRINT OPTIONS

PRINT DATE: None
SEQUENCE: By Department
DESCRIPTION: Distribution
GL ACCTS: YES
REPORT TITLE: C L A I M S L I S T
SIGNATURE LINES: 0

PACKET OPTIONS

INCLUDE REFUNDS: YES
INCLUDE OPEN ITEM:NO

ENGINEERING | SURVEYING | PLANNING
SMITH ROBERTS BALDISCHWILER, LLC

October 26, 2021

Honorable Mayor and City Council
City of Nichols Hills
6407 Avondale Drive
Nichols Hills, OK 73116

RE: PAY ESTIMATE NO. 2 (FINAL)
Nichols Hills Project No. WC-2102
2021 G.O. Bond Issue Elevated Tank Painting – Public Works Tower & West Tower
Contractor: Utility Service Co., Inc.

Original Contract Amount:	$132,400.00
Amended Contract Amount:	-
Claims to Date Less Ret.:	$132,400.00
Paid to Date:	$85,500.00
Amount Remaining:	$46,900.00
Current Amount Due:	**$46,900.00**

Dear Mayor and City Council:

A final inspection has been held on the above referenced project. All construction appears to be complete and in accordance with the plans and specifications. Therefore, it is recommended that the **Final Claim** be paid to Utility Service Co., Inc. in the amount of **$46,900.00**, making the project total $132,400.00. Please place this final claim on the next available council docket for payment consideration. In addition, the Maintenance Bond should be put into effect at this time. This final estimate should be paid out of the following account:

2019 G.O. Bond Issue Water Account
(Acct. #80-89-98550) $46,900.00

Should you have any questions or comments, please contact me.

Sincerely,

Smith Roberts Baldischwiler, LLC

Grady Wade

Grady J. Wade, P.E.
City Engineer

cc: File #116003B
Enclosure

OKLAHOMA CITY | 100 N.E. 5TH STREET, OKLAHOMA CITY, OK 73104 | PHONE: (405) 840-7094 | FAX: (405) 840-9116
NORMAN | 3201 S. BERRY ROAD STE. 100-110, NORMAN, OK 73072 | PHONE: (405) 418-2288 | FAX: (405) 418-2289
WWW.SRBOK.COM

PROGRESSIVE ESTIMATE NO. 2 (FINAL)

Nichols Hills 2021 G.O. Bond Issue
Elevated Tank Painting
Public Works Tower & West Tower
1009 NW 75th St. & 1647 Westminster Pl.
WC-2102

Utility Service Co., Inc.
535 Courtney Hodges Blvd
Perry, GA 31069

From: 8/24/2021 To: 10/10/2021
Notice to Proceed: 7/26/2021
Project Duration: 90 Calendar Days
Days Used: 90
Days Remaining: 0

ITEM NO.	DESCRIPTION	UNIT	CONTRACT QUANTITY	WORK DONE THIS EST.	WORK DONE PREVIOUS	TOTAL WORK ON CONTRACT	UNIT PRICE	AMOUNT	% COMPLETE
1	BLAST, PRIME, AND PAINT EXTERIOR 500,000 GALLON TANK	EA	1.00	0.00	1.00	1.00	$ 87,000.00	$87,000.00	100.00
2	EXTERNAL GRAPHICS "NICHOLS HILLS" 500,000 GALLON TANK	EA	1.00	0.00	1.00	1.00	$ 3,000.00	$3,000.00	100.00
3	BLAST, PRIME, AND PAINT EXTERIOR 250,000 GALLON TANK	EA	1.00	1.00	0.00	1.00	$ 39,400.00	$39,400.00	100.00
4	EXTERNAL GRAPHICS "NICHOLS HILLS" 250,000 GALLON TANK	EA	1.00	1.00	0.00	1.00	$ 3,000.00	$3,000.00	100.00

ORIGINAL CONTRACT AMOUNT:	$132,400.00
CHANGES TO DATE:	
Amendment No. 1	$0.00
Change Order No. 1	*$0.00*
CURRENT CONTRACT AMOUNT:	$132,400.00

TOTAL AMOUNT OF WORK TO DATE:	$132,400.00
MATERIAL ON HAND:	$0.00
TOTAL TO DATE:	$132,400.00
LESS 5% RETAINAGE:	$0.00
DIFFERENCE:	$132,400.00
SUBTOTAL:	$132,400.00
LESS PREVIOUS PAYMENTS:	$85,500.00
CONTRACT AMOUNT DUE THIS ESTIMATE:	$46,900.00

AFFIDAVIT OF CLAIMANT:
STATE OF OKLAHOMA, COUNTY OF OKLAHOMA:
Apurv Aggarwal, Director of Estimating and Bid Dept, of lawful age, being first duly sworn, says that (s)he is the agent authorized by claimant/contractor to submit the attached claim or contract to the CITY OF NICHOLS HILLS, Oklahoma, and that claimant/contractor has not paid, given or donated or agreed to pay, give or donate to any officer or employee of the CITY OF NICHOLS HILLS, any money or other thing of value, either directly or indirectly, in the procuring of the contract under which the attached claim for payment is submitted/attached.

UTILITY SERVICE CO., INC.
Aggarwal

Subscribed and sworn to before me 25th Oct, 20 21
Jessica Odom
Notary Public, Clerk or Judge
My Commission Expires: Nov 28, 2021

JESSICA ODOM
Notary Public - State of Georgia
Houston County
My Comm. Expires Nov. 28, 2021

CERTIFICATE OF ENGINEER:

I certify that this estimate of $46,900.00 is correct, due and payable under the terms of this contract.

SMITH ROBERTS BALDISCHWILER, LLC

BY: Grady J. Wade, P.E.

OFFICER'S APPROVAL:

I hereby certify the articles listed hereon have been received or services performed and this claim is

APPROVED for payment for $____________

this ______ day of ____________ 20____

CITY OF NICHOLS HILLS

JENCO CONSTRUCTION COMPANY

General Contractor

TRANSMITTAL
LETTER

121 NE 26th Street, Oklahoma City, OK 73105
Office: (405) 525-6045
FAX: (405) 525-6203
e-mail: nick@jencoconstruction.com

RE: Nichols Hills Fire Station Addition & Renovation
6407 Avondale Drive
Nichols Hills, OK 73116

DATE: October 19, 2021

JCC Job # 91121

TO: FSB
5801 BROADWAY EXTENSION, STE. 500
OKLAHOMA CITY, OK 73118

ATTN: Cory Hughes
Jason Robison
Robin Gardner

WE TRANSMIT:
- [X] Herewith Emailed
- [ ] In accordance with your request

FOR YOUR:
- [X] Approval
- [ ] Distribution
- [ ] Information
- [ ] Review & Comment
- [ ] Record
- [ ] Correction
- [ ] Use
- [ ]

THE FOLLOWING:
- [ ] Drawings
- [ ] Shop Drawing Prints
- [ ] Samples
- [ ] Specifications
- [ ] Shop Drawing Reproductions
- [ ] Product Literature
- [ ] Change Order
- [X] Pay Application

MARKED:
- [ ] Approved
- [ ] Approved As Noted
- [ ] Disapproved

QTY	DATE	REV. NO.	DESCRIPTION	ACTION
1	10/19/21		Jenco Pay Application No. 2 - Nichols Hills Fire Station Add. & Renov.	

ACTION CODE
B. No Action Required
C. Correct and Resubmit

REMARKS:

Copy to:

Application For Payment

To:
CITY OF NICHOLS HILLS
6407 AVONDALE DR
NICHOLS HILLS, OK 73116

Project:
Nichols Hills Fire Station Addition & Renovation
6407 Avondale Drive
Nichols Hills, OK 73116

From Contractor:
Jenco Construction
121 NE 26th St
Oklahoma City, OK 73105

Via Architect:
FSB
5801 BROADWAY EXTENSION, STE. 500
OKLAHOMA CITY, OK 73118-7436

Contract For:

Application Date	Period To	Contract Date
10/19/2021	10/19/2021	07/13/2021
Application Number	Invoice Number	Project Number
2	Draw-002	FSB2020-218-0

Distribution: ☒ Owner ☐
☒ Architect ☐
☐ Contractor

Contractor's Application for Payment

Application is made for payment, as shown below, with attached Continuation Sheet(s).

1. Original Contract Amount: $ 3,070,600.00
2. Net of Change Orders: $ 0.00
3. Net Amount of Contract: $ 3,070,600.00
4. Total Completed & Stored to Date: $ 148,500.00
5. Retainage Summary:
   a. 5.00 % of Completed Work: $ 7,425.00
   b. 0.00 % of Stored Material: $ 0.00
   Total Retainage: $ 7,425.00
6. Total Completed Less Retainage: $ 141,075.00
7. Less Previous Applications: $ 31,920.00
8. Current Payment Due, This Application: $ 109,155.00
9. Contract Balance (Including Retainage): $ 2,929,525.00

Change Order Activity	Additions	Deductions
Total previously approved:	0.00	0.00
Total approved this Month:	0.00	0.00
Sub-totals:	0.00	0.00
Net of Change Orders:	0.00	

Contractor's Certification

The Contractor's signature here certifies that, to the best of their knowledge, this document accurately reflects the work completed in this Application for Payment. The Contractor also certifies that the Current Payment is Due.

(Authorized Signature) [signature] Date: 10/19/20
Jenco Construction

State of: Oklahoma
County of: Oklahoma
Subscribed and sworn to before me this 19th day of October, 2021
Notary Public: Sarah Short
My Commission expires: 8/27/2024 #08008917

SARAH SHORT NOTARY # 08008917 EXP. 08/27/24 PUBLIC STATE OF OKLAHOMA

Architect's Certification

The Architect's signature here certifies that, based on their own observations, the Contract Documents and the information contained herein, this document accurately reflects the work completed in this Application for Payment. The Architect also certifies the Contractor is entitled to the amount certified for payment.

Amount Certified: $ 109,155.00

[signature] Date: 10/29/21
(Architect's Signature)

Attachment: Pay Application No. 2 - Nichols Hills Fire Station Addition Renovation (5492 : 6 Pay Estimate

Application for Payment - Continuation Sheet

From: Jenco Construction
121 NE 26th St
Oklahoma City, OK 73105

To: CITY OF NICHOLS HILLS
6407 AVONDALE DR
NICHOLS HILLS, OK 73116

Project: (91121) Nichols Hills Fire Station Addition & Renovation

Application Number: 2
Application Date: 10/19/21
Period To: 10/19/21
Contract Date: 07/13/21
Project Number: FSB2020-218-0

A	B	C	D	E	F	G	G	H	I
Item No.	Description of Work	Contract Value	Work Completed: From Previous Application	Work Completed: This Period	Materials Presently Stored (Not in D or E)	Total Completed and Stored To Date (D+E+F)	% (G / C)	Balance To Finish (C - G)	Retainage (If Variable Rate)
1	Bonds & Insurance	33,600.00	33,600.00			33,600.00	100.00%		1,680.00
2	General Conditions	199,000.00		19,900.00		19,900.00	10.00%	179,100.00	995.00
3	Mobilization	30,000.00		30,000.00		30,000.00	100.00%		1,500.00
4	Dirtwork	35,000.00		20,000.00		20,000.00	57.14%	15,000.00	1,000.00
5	Concrete - Building	130,000.00		25,000.00		25,000.00	19.23%	105,000.00	1,250.00
6	Demolition	40,000.00		20,000.00		20,000.00	50.00%	20,000.00	1,000.00
7	Masonry	290,000.00						290,000.00	
8	Structural Steel Material	190,000.00						190,000.00	
9	Structual Steel Labor	50,000.00						50,000.00	
10	Carpentry (Material & Labor)	25,000.00						25,000.00	
11	Roofing	145,000.00						145,000.00	
12	Dormers, Soffits, EIFS	45,000.00						45,000.00	
13	Doors & Frames	28,000.00						28,000.00	
14	Overhead Doors	15,000.00						15,000.00	
15	Hardware	65,000.00						65,000.00	
16	Glazing	215,000.00						215,000.00	
17	Framing/Trusses/Gyp/Ceilings	270,000.00						270,000.00	
18	Tiling	30,000.00						30,000.00	
19	Reslient Flooring	50,000.00						50,000.00	
20	Painting	55,000.00						55,000.00	
21	Signage	35,000.00						35,000.00	
22	Folding Partitions	30,000.00						30,000.00	
23	Awnings & Shades	40,000.00						40,000.00	
24	Fire Suppression	40,000.00						40,000.00	
25	Plumbing	156,000.00						156,000.00	
26	HVAC	171,000.00						171,000.00	
27	Electrical	350,000.00						350,000.00	
28	Concrete Sitework	90,000.00						90,000.00	
29	Fencing & Gates	150,000.00						150,000.00	
30	Pergolas	68,000.00						68,000.00	
	Grand Total	3,070,600.00	33,600.00	114,900.00	0.00	148,500.00	5%	2,922,100.00	7,425.00

Jenco Construction

RESOLUTION

(No. 1437)

A RESOLUTION AUTHORIZING THE DISPOSAL AND DESTRUCTION OF CERTAIN ORIGINAL RECORDS AND PAPERS OF RECORDS PRIOR TO THE RETENTION PERIOD FOR SUCH RECORDS ESTABLISHED IN THE REVISED RECORDS RETENTION MANUAL, 2015; AND DIRECTING THE CITY MANAGER TO TAKE ALL ACTIONS NECESSARY TO PROVIDE FOR THE DISPOSAL AND DESTRUCTION OF SUCH RECORDS.

WHEREAS, 11 O.S. § 22-131(A) prescribes retention periods for the destruction, sale or disposition of certain enumerated municipal records; and

WHEREAS, 11 O.S. § 22-131(B) provides that time limits for the disposition of records, papers and documents which are not mentioned in 11 O.S. § 22-131(A) "may be determined and set by ordinance or resolution of the municipal governing body;" and

WHEREAS, on September 8, 2015 the Council of the City of Nichols Hills, Oklahoma adopted a Resolution which: (a) established the Revised Records Retention Manual, 2015, for the City of Nichols Hills, Oklahoma ("Records Retention Manual"); and (b) in accordance with 11 O.S. § 22-132(C), declared that whenever photostatic copies, photographs, microphotographs, reproductions on films or optical disks of the records described in the Records Retention Manual shall be placed in conveniently accessible files and provisions made for preserving, examining and using same, the City Manager may certify those facts to the City Council; and, following such certification, the City Council may, by resolution, authorize the disposal, archival storage or destruction of the original records and papers before the expiration of the retention period established in the Records Retention Manual; and

WHEREAS, the City Manager has made certification in the attached Exhibit A that photostatic copies, photographs, reproductions on films or optical disks of the records described in Exhibit A have been placed in conveniently accessible files and provisions have been made for preserving, examining and using the same; and

WHEREAS, the Council of the City of Nichols Hills, Oklahoma deems it to be in the best interests of the City of Nichols Hills, Oklahoma to make available additional storage space in the offices of the City by authorizing the disposal and destruction of the original records and papers of the records identified in Exhibit A of this Resolution;

NOW, THEREFORE, BE IT RESOLVED, that in accordance with 11 O.S. § 22-132(C), the Council of the City of Nichols Hills, Oklahoma hereby authorizes the disposal and destruction of the original records and papers of records identified in the attached Exhibit A prior to the retention periods for such records established in the Revised Retention Manual, 2015, and directs the City Manager to take all actions necessary to provide for the disposal and destruction of such records.

ADOPTED AND APPROVED by the Council and **SIGNED** by the Mayor of the City of Nichols Hills, Oklahoma, this 9th day of November, 2021.

____
Mayor

(SEAL)
ATTEST:

____
City Clerk

Approved as to form:

____
City Attorney

CITY OF NICHOLS HILLS

Neil A. Gray
Information Systems Manager

TO: Shane Pate, City Manager
FROM: Neil Gray
SUBJECT: Request to Purchase Anniversary Clock, Replacement Faces 2021-2022 CIP Funds
DATE: October 25, 2021

I am requesting permission to accept the proposal from the Verdin Clock Company to purchase and install new clear Lexan clock faces on the Anniversary Clock in the Plaza at Sherwood and Avondale. During our annual maintenance last year, a Verdin Technician advised that the Lexan Clock Faces where getting cloudy and needed replacement. So, the replacement was placed in this year's CIP budget.

If purchased, the faces will be installed during this year's annual maintenance by the Verdin Company. Doing the installation during maintenance will negate the need to schedule and pay for an additional maintenance service call. Funds for the project will be from the 2021-2022 CIP Budget and will not exceed $1,500.

Neil A. Gray

bfac.com
mobile solutions to grow your business

Custom Mobile App Agreement

COST: A non-refundable fee of $49,999.00 for the scope of development. The payment will be made in three phases. Phase one, 50% up front, phase two 25% in 60 days and the final 25% when the project is completed.

Full Scope of project & timeline for completion provided

Cancelation: If at any time, the city would like to cancel the development, the only amount owed would be the time spent on the project. No refunds will be given.

Maintenance: bfac, LLC will maintain the project once it is completed at a rate of $55.00 per hour, if and only if requested by the city.

TO THE EXTENT PERMITTED BY OKLAHOMA STATE LAW. BFAC SHALL NOT BE LIABLE TO YOU OR TO ANY THIRD PARTY FOR ANY INDIRECT, INCIDENTAL, SPECIAL OR CONSEQUENTIAL DAMAGES (INCLUDING, WITHOUT LIMITATION, ANY DAMAGES ARISING FROM LOSS OF USE OR LOST BUSINESS, LOSS OF OPPORTUNITY, LOSS OF REVENUE, LOSS OF ACTUAL OR ANTICIPATED PROFITS, LOSS OF DAMAGE TO OR CORRUPTION OF DATA OR LOSS OF GOODWILL), OR FOR ANY COST OF PROCUREMENT OF SUBSTITUTE SERVICES ARISING IN CONNECTION WITH THESE TERMS, WHETHER IN AN ACTION IN CONTRACT, TORT, STRICT LIABILITY OR NEGLIGENCE, OR OTHER ACTIONS, EVEN IF ADVISED OF THE POSSIBILITY OF SUCH DAMAGES. BECAUSE OF CYBER ATTACK OR USE BY YOU.
BFAC IS A MISSISSIPPI LIMITED LIABILITY COMPANY.

Ownership: The City of Nichols Hills will own the coding for this project and will own the rights to resell the program to other businesses or municipalities.

By: BFAC

Brad McMullan, CEO

Date 11.3.21

By: Organization/Business/Purchaser

Purchaser's Signature

Emergency Contact Number

Date

bfac.com
New Account Information

Organization Name:____

Physical Address: ____

Phone Number: ____

Person overseeing the project: __________________________________

Cell phone Number: __________________________________

E-mail Address: __________________________________

Total Owed: $49,000

Name of Bank: ________________________________

Name on Account: ________________________________

Account Number: ________________________________

Routing Number: ________________________________

Signature: _____________________________

*Back up/ Credit Card Payment

Expiration Date:_________ CSV #:__________(3 or 4 digit number on back)

Billing Address:____

Name on Card: _____________________________

Card Number: ________________________________

Signature: _____________________________

7.c.a

mobile solutions to grow your business

Proposal Nichols Hills Wellness Tracker

www.bfac.com

bfac.com
mobile solutions to grow your business

Solution Overview Document

Commencement Date	13th Sep 2021	Document Version	V1
Revised Date	17th Sep 2021	Document Version	V2
Name of the requirement	Solution overview and Detailed Approach		
Solution Name	Wellness Tracker		
Summary	Proposed solution overview and design guidelines		

Table of Contents

Problem Statement

The Nichols Hills Team has been tracking wellness points for their employees through a spreadsheet. That spreadsheet is then printed by employees, filled out manually and handed to HR each month. HR maintains the data for each employee in a folder structure.

Proposed Solution

The bfac mobile app solution would be developed in a hybrid environment. This would allow employees to submit their wellness details in an app rather than HR manually imputting the data through the current file structure. Employees can even track the historical details. Once submitted, HR will have admin acess to the app and can easily produce a monthly summary report.

BFAC Advantage

Development Process

Our development project management process is built upon the following six foundational principles:

- High levels of organization, traceability and accountability1.
- Clear and comprehensive definition of requirements
- Careful investigation and resolution of risks
- Methodical design and implementation
- Detailed review of all development outcomes
- Agile based development process with test driven development approach.
- Thorough Unit Testing

Outcome Focus

Our process is highly effective. We efficiently and accurately produce high quality mobile apps and eliminate the 'hit and miss' approach to engineering. As a result, we are able to provide quality deliverables which lowers the development costs.

Process Stages

Our development process consists of six stages, each with clear objectives, defined tasks and deliverables. Each stage provides an opportunity to review and assess project progress, risks and outcomes prior to proceeding with the next development stage.

Process stages are detailed in the following sections.

Strength Areas	Description
Optimized system design model used for solutioning	**Pragmatic & Optimized System Design** ***bfac.com*** ensures that the system is designed to optimize the performance of the mobile app. The Nichols Hills app will have a load balancer that will avoid delays. The load balancer will ensure better distributed traffic between the servers that host the applications. The Cache Strategy that we are using is optimized and shall speed up the user experience and mobile app response and functionality. We are bringing cache both at the browser and at the memory level of the servers. Queues system will be used for the messaging. *We have detailed on the solution features and the benefits under the detailed solution model section.*

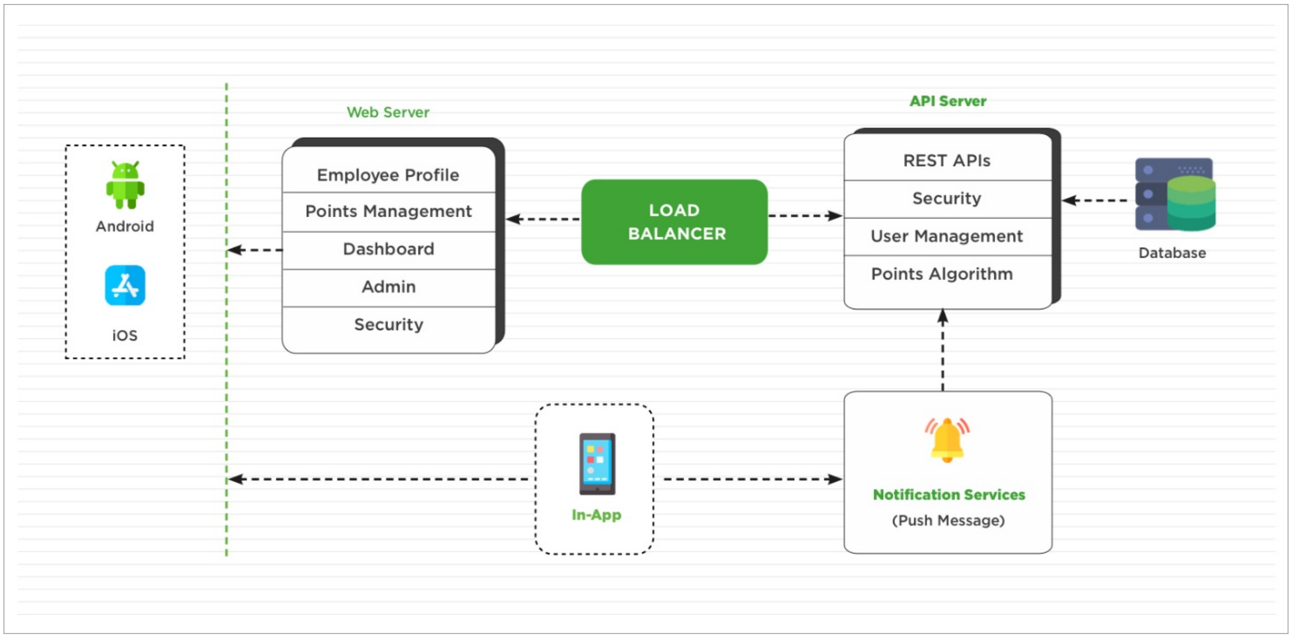
Strength Areas	Description
Coding Standards	**Clean Code** We know products evolve continuously. As a strategic partner we do not rely on individuals to bring the value of being agile, quick to evolve and adapt. We rely on a system. ***We obtain this goal by using a clean code. You will not only get a code that works but a code that is clean.*** We have a high level coding standard and have the team's adherence on a uniform basis. Nichols Hills will have access to the code. This will allow you to modify the code as you see fit - through your team or ours.
Development Environment	**New Version + Latest Technology Stack** bfac.com uses the latest technology stacks along with Dev Ops & plan for test automation. bfac.com will use NodeJS platform on the server side while React Framework on the client side which means we will have extremely lightweight application and a faster request and response system. The application will have a web interface built on ReactJS for the admin section using the same code base compiled into the native app. We will use ReactNative for the the native apps. This approach results in efficient apps and reduced development time. Please refer to the tech stack for the details under the solution model section.

Strength Areas	Description
Application production approach	**Product Development Mindset** There is a tremendous difference between how companies produce products with the product mindset and how most companies produce products with the application mindset. This is where bfac is different and is a game changer. We are a *strategic partner* with Nichols Hills. bfac.com has worked work closley with its startup partners—and leads the product team to combine technology and design to solve real customer challenges in a way that meets the needs of the business. bfac.com understands proof of concepts (POC)s, running showcases, sticking to deadlines and having standout funtionality, features and reports to ensure streamline communication. Each step of the way, we are building an app with features that will help you achieve the goal at hand. bfac.com focuses on the unique issues and challenges associated with building technology–powered products, services and experi-ences.

Strength Areas	Description
Strong Engineering Team	**Technically sound team** We look forward to the opporunity to partner with Nichols Hills. We have decades of experience with mobile apps and usability engineering. Most importantly these all come with product development in mind. Our master level programmers are team oriented in: **Team Composition** **Team Size** **Team Reporting Structure** **Accountability** (KRAs driven on Sprints/Features and client Revenue) **Team Collaboration** **Team Locations** (Relationship /Business People Onsite & Development Offsite
Easily Accessible Always Connected	**Always connected:** You'll have easy access to our entire team. We meet weeky and more often through zoom calls if needed. We are in constant e-mail communiation and you can pick up the phone and call us anytime.

Strength Areas	Description
Transparency	**Nothing is a blackbox** We use JIRA as a project management tool and ensure that all stake-holders have the exact current status. You will have 24/7 access to the JIRA project mangement tool. The scopes are organized into sprint backlogs, prioritized and then implemented. We constantly organize the showcase so you know the status of the project at all times. This allows us to prove our transparecy from our team to your city. Please refer below to the development process that we will follow.
Usability Engineering	We create a great digital experience. This involves thorough under-standing of target audience. Our design teams work with the ambition to realize the user experience where there is a high nexus between feasibility, usability and empathy with solution scalability. This will be the most crucial aspect for our app for it to be successfull and valuable. We will scale up the interactivity yet the MVP will be a rich user experience.

High Level Architecture



Business Logic

Business logic will be responsible for making all logical decisions. Logical decisions will be implemented and exposed in the form of Server APIs. These Server APIs will be the middle layer between database components and User Interface. In other word, users will send requests through the mobile app to Server API. The Server API will further process the required logical part and fetch the data from database components as per the user request and will respond to the User.

This app will capture various tracking details related to fitness, food and medical details. Employees will be pre-registered by the Admin and can use the app with their email address. Logic will be used to calculate points earned based on exercise, food and medical detials.

User Interface(s)

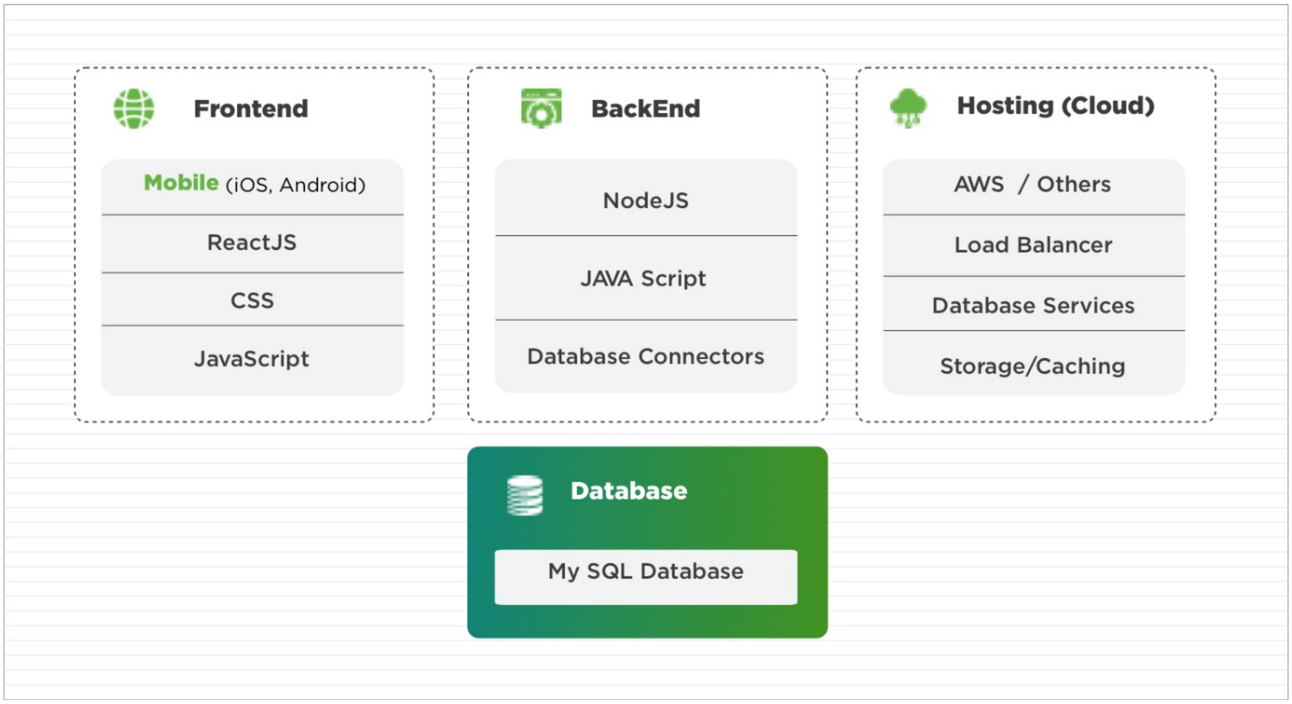
This will be a Hybrid App which would be developed for the iOS Apple store and Google Android store. Users will have their own profile, Admin controlled access, option for employees to earn points through food, fitness and medical details. Employees will have a dashboard and HR will have the ability to generate a report showcasing how many points each employee earned.

Database

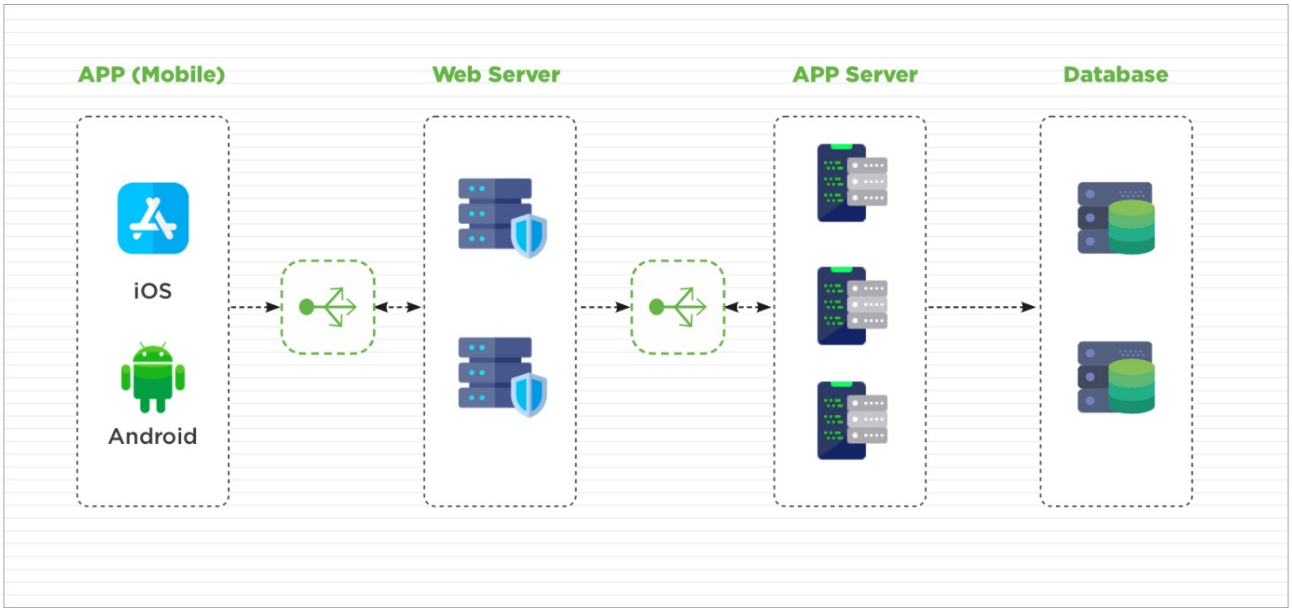
Database construction involves the implementation according to the specification of a logical schema. This will include the specification of an appropriate storage schema, external schema, security enforcement etc. This includes detailed specification of data elements, data types, indexing options and other parameters. Databases will be designed through table relationships. It will contain user records, various point tracking options, points related data, user historical data, user transaction detail in secured manner, etc.

The database component will be created as a layer to communicate to Server APIs.

Technology Stack



Mobile and Web Application Architecture



Web Server (Mobile)

Web Server will work as the API layer for communication with Mobile. This will avoid direct communication with the API layer. The load balancer with auto scaling will be configured to cater the increased demand of mobile app solution.

App Server

App servers will be the central point for all business logic and communication between the mobile app, the database and other workflows. This is where all processing will be handled. Requests from the web server will be sent to the application server. The application server will further communicate with Mongo DB for CRUD operations and logging purpose.

Database

The database will contain all the information and data created by employees and admin through the mobile app. Mongo DB will be the best fit for this type of application where data are historical and document oriented rather than relational.

Security and Scalability

Security and availability of the application will not be a major concern of such applications. Employee salaries and other secure data will be secured. The Load Balancers will allow us to scale the app. We'll achieve this goal with the auto scalability feature available with load balancers.

We recommend the following to maintain security and scalability.

Encryption:

Sensitive data will be encrypted for communication between various layers which will avoid any security threat to user.

Web Access Token

Web access tokens (JWT or similar) will be used to authenticate and authorize a user in the Web and App.

Load Balancer

There will be load balancer between end user, web servers and app server. The load balancer is a device that acts as a reverse proxy and distributes network or application traffic across a number of servers. Load balancers are used to increase capacity (concurrent users) and reliability of applications. They improve the overall performance of applications by decreasing the burden on servers associated with managing and maintaining application and network sessions, as well as by performing application-specific tasks. The load will send the request on different web servers according to the configuration of the load balancer.

Cache

Caching data will improve the performance of the data as the data would be stored in memory and provides the high availability of information. Response time is much faster for the available data in cache than in the DB.

BFAC Proposed Solutions

Solution Features and its related benefits

S. No	Modules	Activities	Sub Activities	Solution Model	Solution Features	Benefits
1	Employee	Profile	Profile Create/ Edit	Mobile App	Employee Profile having Name, fitness details and goal, to be provided here	This would generate the Employee Profile
2			Profile View	Mobile App	Employee Can see their profile details	This would allow Employee to see his/her profile details
3		First Section	Points Earning Options	Mobile App	Employee can select various options for points earning	
4		Second Section	Points Tracker	Mobile App	Points Entry option on various earning options	This would be the main section of this application and entries can be provided every day by employees
5		Third Section	Points Calculation	Mobile App	Points to be calculated as per provided logic	This automation would reduce the efforts of HR
6		Fourth Section	Dashboard	Mobile App	Dashboard to show Points earned and taken	It would show the point Pogress and Consumed Vs Availed
7			Wellness Point Manager	Mobile App	Rule Engine to manage points which are earned Vs Taken	
8		Notifications	Push Notifications	Mobile App	Notification of activity	

S. No	Modules	Activities	Sub Activities	Solution Model	Solution Features	Benefits
9		Event Tab	Event Tab	Mobile App	Show the list of Events	
10		Total Wellness Link	Annual Blood Screen	Mobile App	Shows the annual blood screen results	
11			Health Insurance Link	Mobile App	Health Insurance Option	
12	Admin	Employee Profile	Manage Profiles	Mobile App	Admin can see profile information of all his employees	Single place to manage list of all employees
13			Profile Create/ Edit	Mobile App	Employee Registration	This would create a New Employee or update details of Existing
14			Profile View	Mobile App	Employee Can see their profile details	This would allow Employee to see his/her profile details
15			Delete	Mobile App	Admin can remove any profile from system	This would be utilized to manage the employees who left the organization
16		Dashboard	Monthly Summary	Mobile App	Monthly Summary of Employees with link to see each Employee Details	This would be similar to current system but generated Automatically
17			Monthly Summary Details	Mobile App	Details of Selected Employee	The automated report which would show details report of selected Employee

Resource Plan

Below is the resource plan which is assuming the project start date to be November 5, so that actual development can start from week of November 11th and can deliver the project by end of December / beginning of January.

Estimated Timeline for Completion

2 Months and 3 Weeks

Resource	11-Oct	18-Oct	25-Oct	1-Nov	8-Nov	15-Nov	22-Nov	29-Nov	6-Dec	13-Dec	20-Dec
Architect	1	1	0.2	0.2	0.2	0.2	0.2	0.2	0.2	0.2	0.2
Project Mgr.	1	1	0.2	0.2	0.2	0.2	0.2	0.2	0.2	0.2	0.2
Tech Lead	1	1	1	1	1	1	1	1	1	1	1
Developer		1	2	2	2	2	2	2	2	2	2
QA				1	1	1	1	1	1	1	1

Thank You

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w w w . b f a c . c o m

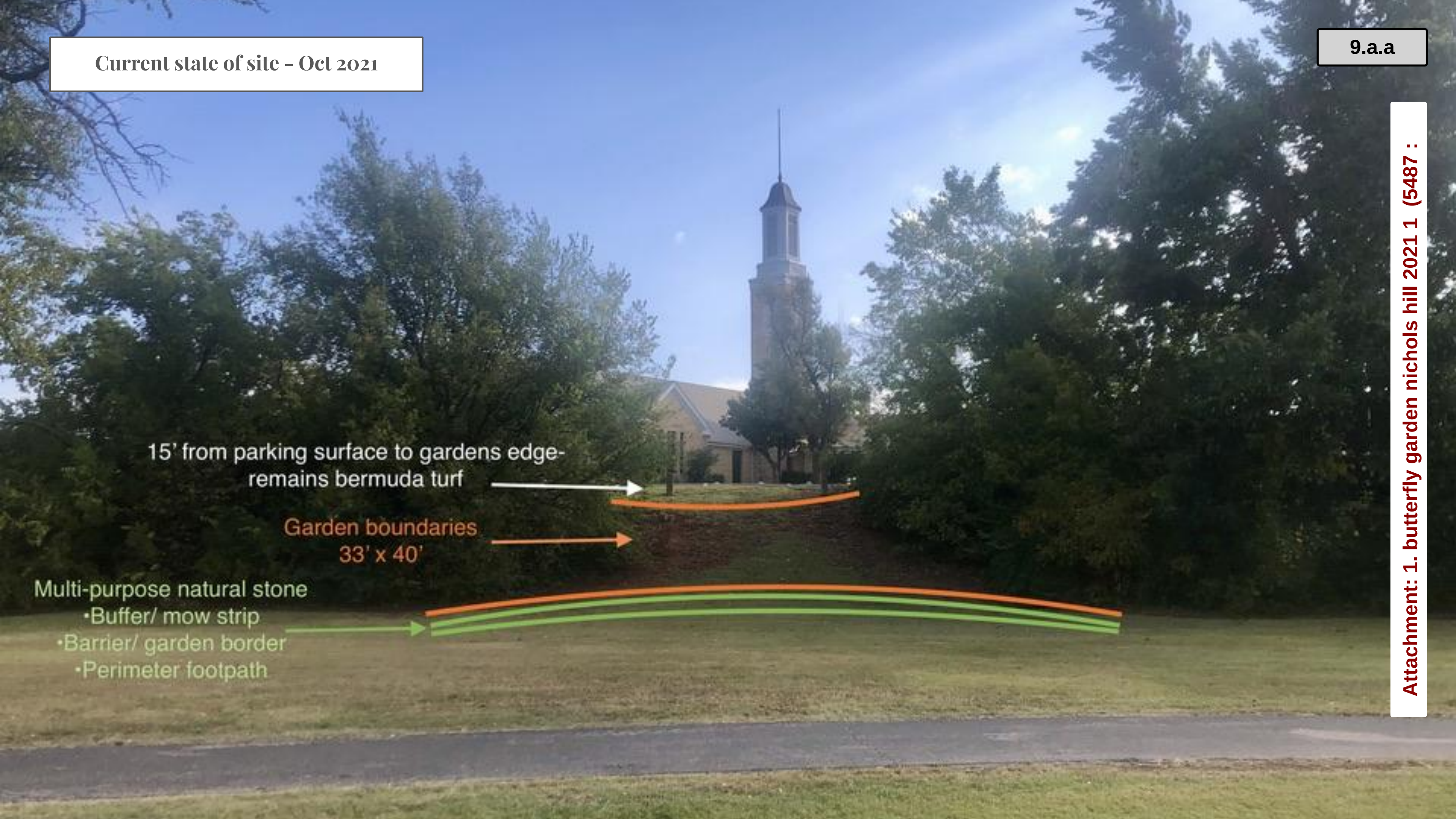
Design Notes

Proposal by Sweetleaf

Butterfly Garden

Nichols Hills| OKC

Current state of site - Oct 2021



Projection examples - Aug/Sep 2022

Existing Tree Beds

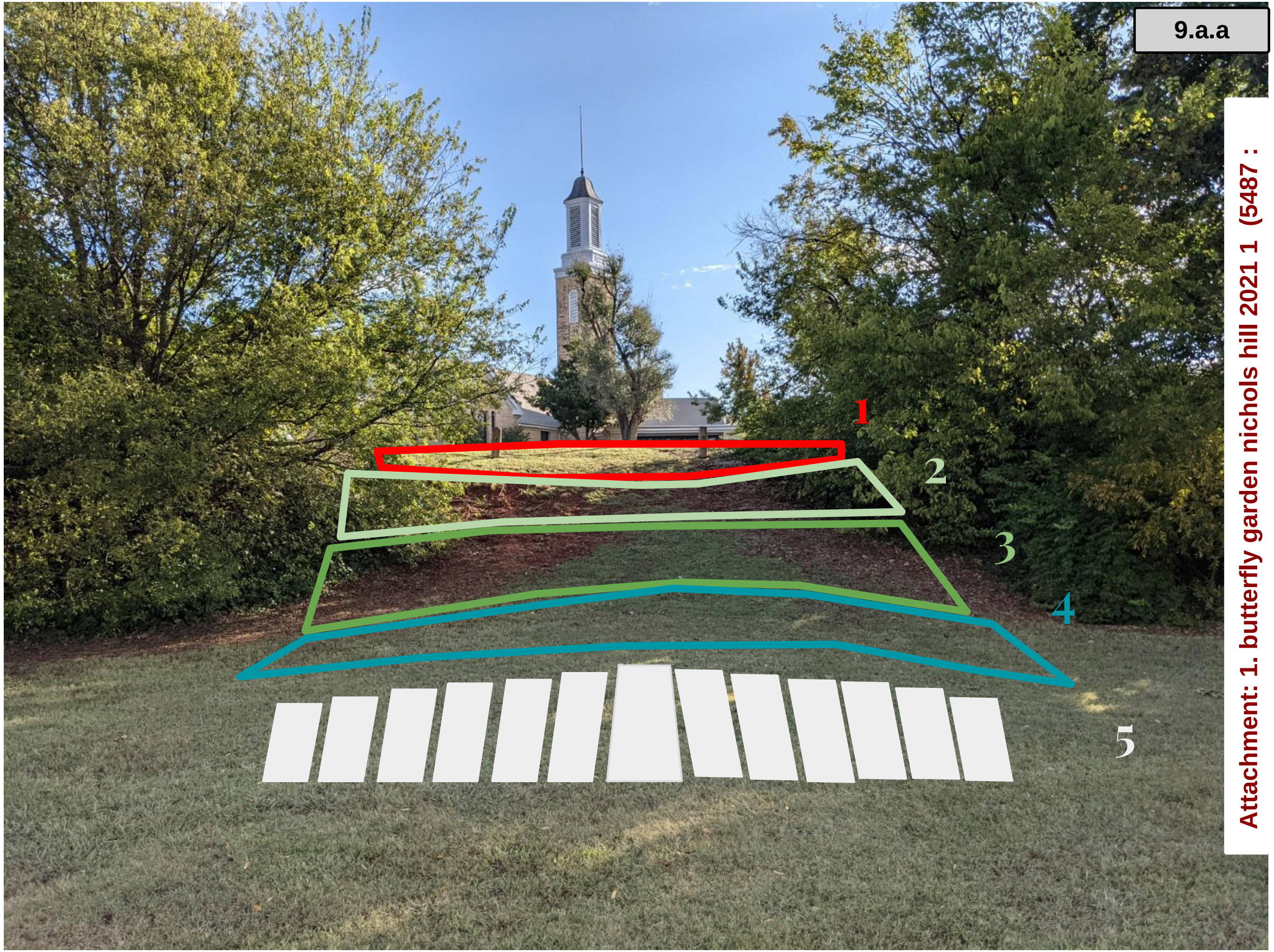
Light maintenance to the two existing tree-beds, as they flank our Butterfly garden, includes but is not limited to:

- clearing out Bermuda
- leaving existing monkey grass
- light pruning of trees and shrubs
- removal of debris

BUTTERFLY GARDEN

- remove existing turf
- amend soil
- backfill with compost prior to planting

1. Parking Lot
2. Top Embankment
3. Middle Embankment
4. Bottom Embankment
5. Multi-Purpose Buffer Zone



9.a.a

PARKING LOT MOW STRIP

15ft mowing strip from edge of parking lot to top of embankment

TOP EMBANKMENT

(480 sq ft/480 plants)
- 12ft zone from top of slope to mid-way point down embankment
- create backdrop of various erosion stabilizing grasses including:

~ Schizachyrium scoparium
~ Mexican Feather Grass
~ Purple Tears
~ Northwind

TOP EMBANKMENT

A variety of grasses

- Low maintenance (water, labour)
- Structural design element creates some formality (ie. garden looks more maintained with less labor)
- Habitats for pollinators
- Erosion control on embankment

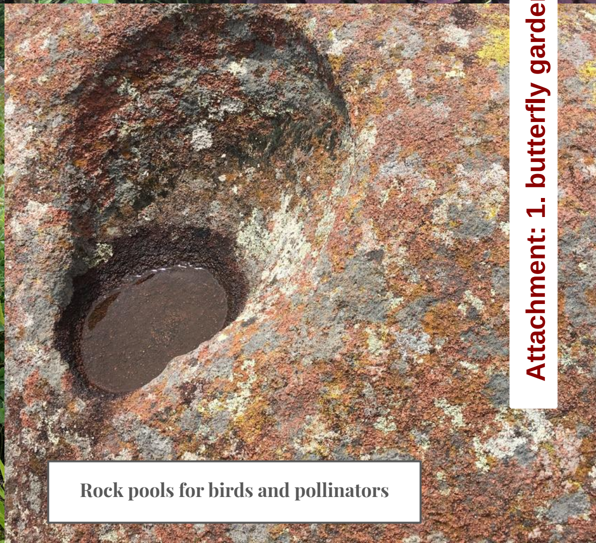
Schizachyrium scoparium

Northwind

Fennel

Mexican Feather Grass

Purple Tears



Rock pools for birds and pollinators

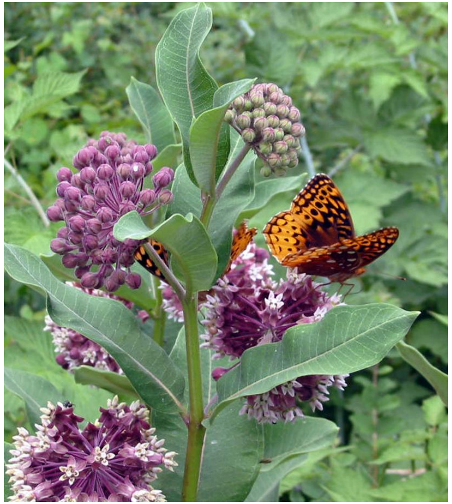
9.a.a

Design sample (not final)

Attachment: 1. butterfly garden nichols hill 2021 1 (5487 :

MIDDLE EMBANKMENT

- Pockets of milkweed varieties
  Straight species interspersed
- Carex as filler




Butterfly Weed


Swamp Milkweed


Common Milkweed


Purple Milkweed


Showy Milkweed


Aquatic Milkweed


Poke Milkweed

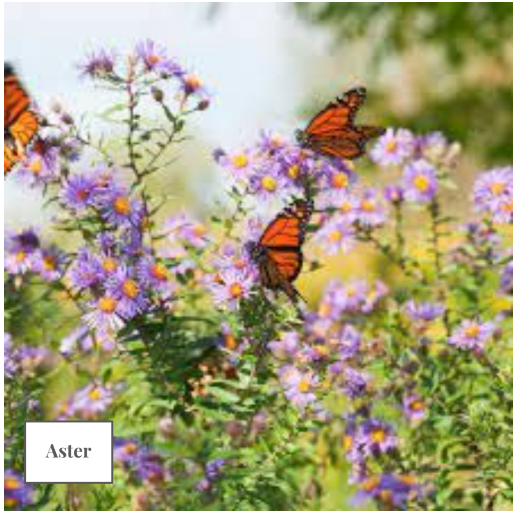

Spider Milkweed

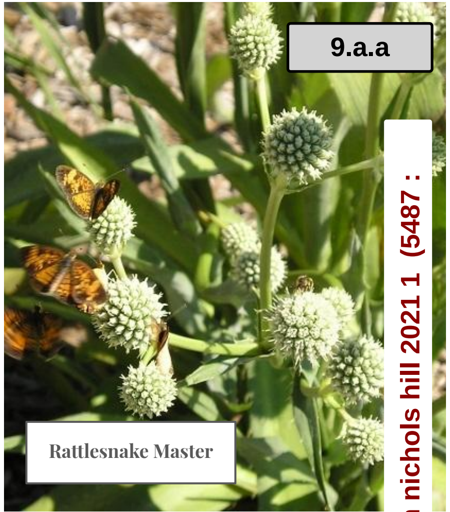

Prairie Milkweed

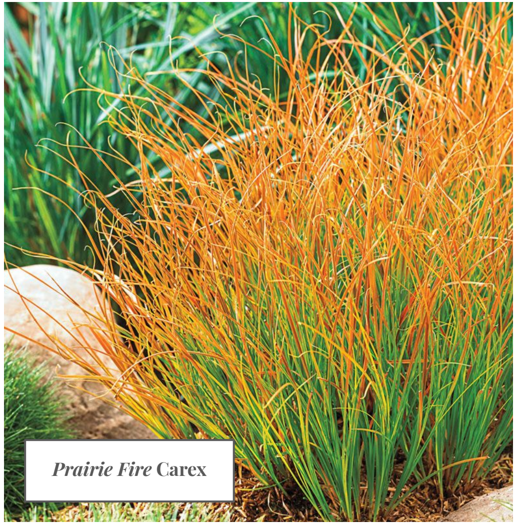

Whorled Milkweed

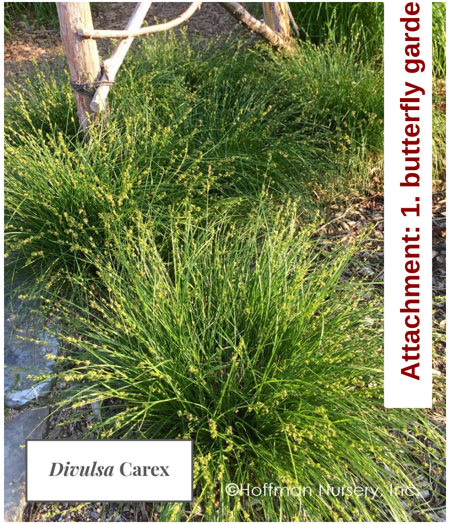

Narrowleaf Milkweed


Green Milkweed


Aster


Rattlesnake Master


Prairie Fire Carex


Divulsa Carex
©Hoffman Nursery, Inc.

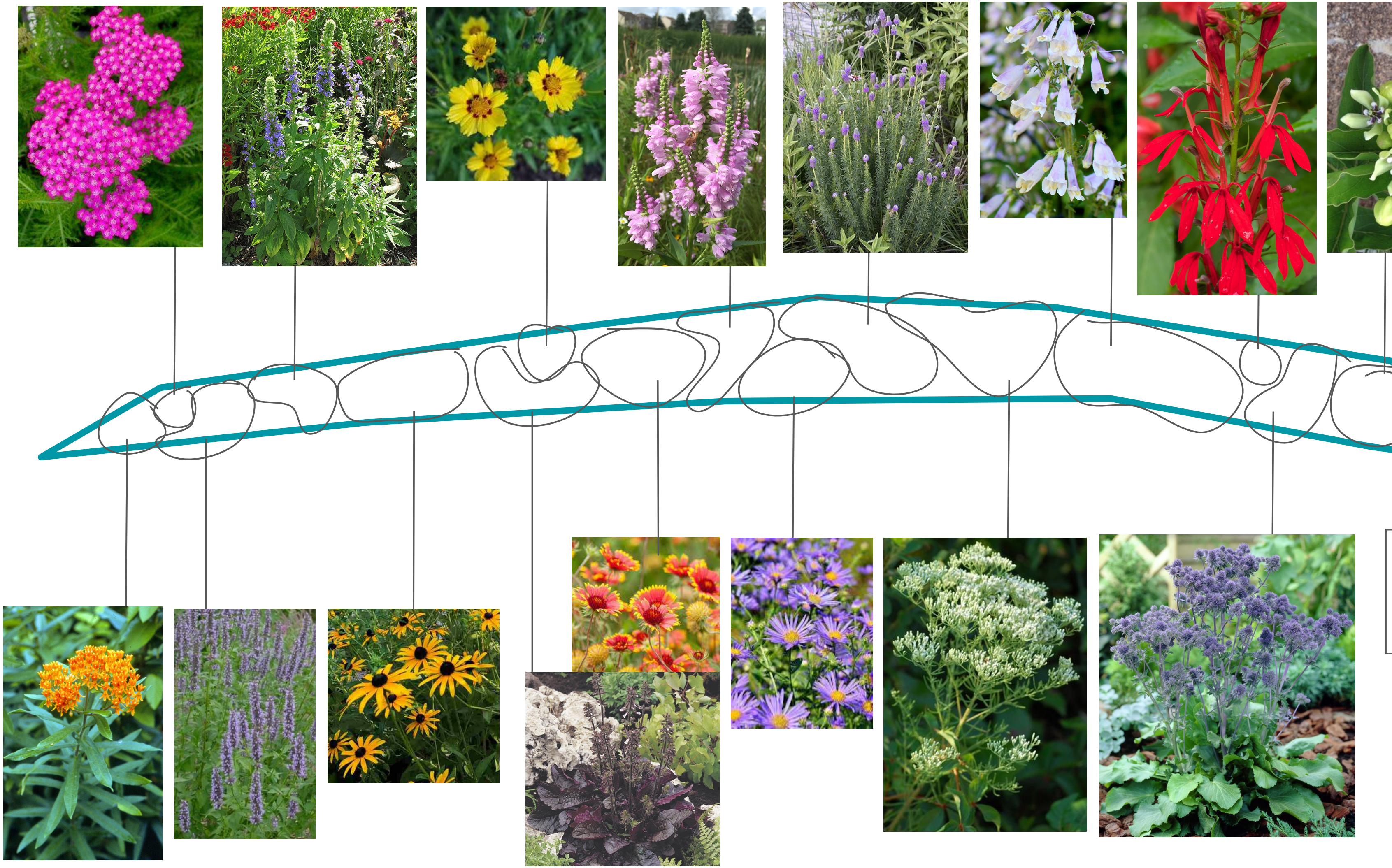
9.a.a

Attachment: 1. butterfly garden nichols hill 2021 1 (5487 :

BOTTOM EMBANKMENT

- shorter, 2ft tall pollinators (including Purple Prairie clover)
- Carex as filler

9.a.a



Design sample (not final

Attachment: 1. butterfly garden nichols hill 2021 1 (5487 :

MULTI-PURPOSE BUFFER ZONE

Example of chopped stone buffer/mow strip/ perimeter footpath/ garden border except ours will be set closer OC 3"-5"joints

Sweetleaf
1312 NW 1st Street
Oklahoma City, OK 73106
+1 4054791470
sales@sweetleafokc.com
www.sweetleaftrees.com

ADDRESS
City of Nichols Hills
City Hall
6407 Avondale Drive, Nichols Hills OK
73116

DATE	TOTAL	EXPIRATION DATE
10/18/2021	$11,375.75	12/31/2021

DATE	SERVICE &/OR PRODUCT	QTY.	RATE	AMOU
	Installation Delivery + Installation All products/services describe **PLANT GUARANTEE** We guarantee replacement of irreparably damaged plants (pollinator, grass, carex) installed by Sweetleaf for 2 years after planting. Coverage includes loss from frost, wind, heat stress, and weather-related damage. Create Butterfly garden, 33ft x 40ft (1,320 sq. ft.), no public access to interior - only for maintenance west perimeter contains natural stone footpath for garden viewing. EXISTING TREE-BEDS Light maintenance to the two existing tree-beds, as they flank our Butterfly garden, includes but is not limited to: - clearing out Bermuda, -leaving existing monkey grass, and ground cover, - light pruning of trees and shrubs, - removal of debris,	27	140.00	3,78

DATE	SERVICE &/OR PRODUCT	QTY.	RATE	AMOUNT
	Installation BUTTERFLY GARDEN (comprised of 5 zones) - remove existing turf, - amend soil, - backfill with compost prior to planting -240 #1 native grasses -100 native carex -250 native perennial pollinator plants 1) PARKING LOT GRASS - 15ft mowing zone from edge of parking lot to top of slope 2) TOP EMBANKMENT(480 sq ft) - 12ft zone from top of slope to mid-way point down embankment - create backdrop of various erosion stabilizing grasses including: ~ Schizachyrium scoparium ~ Mexican Feather Grass ~ Purple Tears ~ Northwind ~ Fennel ~ Large moss boulders, pock marked to hold small pools of water for butterflies and birds 3) MIDDLE EMBANKMENT (270 sq ft) - 9ft - pockets of milkweed varieties - straight species interspersed - Prairie Fire/ Mixed Carex as filler			

✉ 1312 NW 1st (Office)
1330 NW 1st (Nursery)

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instagram.com/sweetleafokc

DATE	SERVICE &/OR PRODUCT	QTY.	RATE	AMOUNT
	Installation 4) BOTTOM EMBANKMENT (480 sq ft) - 12ft - shorter, 2ft tall pollinators (including Purple Prairie clover) - Prairie Fire/ Mixed Carex as filler 5) MULTI-PURPOSE BUFFER ZONE -Geometric shaped chopped stone acts as a natural demarcation area - Footpath (passers by can walk on and look into garden) - great flat surface for a group photo, so signage could be elevated in front to deter entry - Slabs would primarily be used as a buffer zone for mowing crews (so the cuttings from treated grass wouldn't easily enter garden and poison insect population) "mow strip" - In between stone slabs groundcover such as frog-fruit or clover *see sketch * We would strongly recommend that the first year of establishment would require watering to allow plants to root in enough, second year would suffice on rainfall alone	1	0.00	(
	Bulk mulch Per yard / Delivered •note- 1 yd. = 108 sq. ft. approx. 3" depth Cedar Mulch $65.25	11	65.25	71
	Natural stone Per pound / Delivered Geometric shaped chopped stone slabs footpath material -.28/lb.	2,000	0.28	56(
	Natural stone Per pound / Delivered Decorative Boulders	600	0.28	16
	Panicum virgatum 'Purple Tears' Switchgrass #1 Mixed varieties of Switch Grass	120	8.00	96(
	Schizachyrium scoparium 'The Blues Little Bluestem #1 Mixed varieties of Switch Grass	120	8.00	96(

✉ 1312 NW 1st (Office)
1330 NW 1st (Nursery)

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DATE	SERVICE &/OR PRODUCT	QTY.	RATE	AMOUNT
	Carex testacea Prairie Fire Sedge #1 Mixed varieties of carex	100	2.00	20
	Pollinators #1 Exact varieties TBD Including but not limited: Asclepias Var. Liatris scariosa (Savanna blazing star) Liatris pycnostachya (Prairie Blazing Star) Echinacea pallida (Pale Purple Coneflower) Dalea purpurea (Purple Prairie Clover) Hibiscus moscheutos (Disco Belle Pink) Ratibida pinnata (Grey-Headed Coneflower) Physostegia virginiana (Obedient plant) Physostegia Vivid (Obedient plant) Eryngium yuccifolium (Rattlesnake master) Eupatorium hyssopifolium (Hyssop leaved boneset) Eryngium 'Blaukappe'(Blue cap sea holly) Sanguisorba officinalis (Greater burnet) Pennestemon (various Beard Tongue) Rudbeckia grandiflora 'Sundance'(Sundance rough coneflower) Rocky top (Tennessee coneflower) Rudbeckia (Black Eyed Susan, Coneflower) Coreopsis lanceolata (Lanceleaf) Saliva (- Nemorosa; - x sylvestris) Salvia purple KO (Purple Knockout lyre-leaf sage) Lobelia (Great Blue Lobelia; Cardinal flower) Helenium autumnale 'Helena Red Shades (Common Sneezeweed) Phlox paniculata (Summer Phlox)	250	8.00	2,00
	Sweetleaf's garden ready Sweetleaf Primera™ Garden ready / per Cu. Yd. Screened dark brown sandy loam fortified with 35% Dark Forest and 3% Gypsum. • Plant backfill material • Bed builder & top dress material	1	350.00	35

DATE	SERVICE &/OR PRODUCT	QTY.	RATE	AMOUNT
	Complete maintenance plan 12 month scheduled plan - YEAR 1 (2022) •14 Maintenance visits (monthly) beds weeded, shrubs pruned, leaf/debris clean, slow release fert. etc. 14 X $120/month = $1,680 annually (averages 2 hrs x 2persons per visit) * Maintenance starts 2-4 weeks after install completed; * Maintenance could fluctuate with rainy season in late May/early June when growth increases (we'd recommend twice monthly or 4 visits in 8 weeks, resulting in 2 additional visits for a total of 14 visits/year); *includes hand watering in first year (access from city pump or church)	14	120.00	1,68(

Thanks for the opportunity!
Sweetleaf

50% deposit required to schedule a start date. (if job involves plants or materials)
Credit & debit card transactions greater than $2,000 incur 2.7% processing fee.
No fee associated with ACH / eCheck
Full payment of balance due upon job completion.

PLANT GUARANTEE
We guarantee replacement of irreparably damaged plants (pollinator, grass, carex) installed by Sweetleaf for 2 years after planting.
Coverage includes loss from frost, wind, heat stress, and weather-related damage.

NAME:______________________________
Shane Pate,
City Manager,
City of Nichols Hills

DATE:__________________

TOTAL $11,375.7

THANK YO

Accepted By

Accepted Date

Published in ________________________________ on _____________ ___, 2021

ORDINANCE NO. 1196

AN ORDINANCE AMENDING SECTIONS 50-188 AND 50-372 OF THE NICHOLS HILLS CITY CODE REGARDING DRAINAGE INFORMATION REQUIRED FOR BUILDING PERMIT APPLICATIONS AND CERTIFICATE OF APPROVAL APPLICATIONS; REPEALING ALL CONFLICTING ORDINANCES OR PARTS OF ORDINANCES; PROVIDING FOR SEVERABILITY; AND DECLARING AN EMERGENCY.

EMERGENCY ORDINANCE

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF NICHOLS HILLS, OKLAHOMA:

Section 1. Section 50-188 of the Nichols Hills City Code is amended as follows, with deleted language stricken through and new language underlined, to wit:

Sec. 50-188. Building permits.

*****

(c) *Procedures.* Application for a Building Permit shall be made with the Director of Public Works on forms provided by the City. The applicant must have first obtained a Certificate of Approval from the Building Commission for the proposed construction if required by Article V of this Chapter. Administrative review of the application shall begin upon submittal of the complete application and the required application fee. To be considered complete, the following supporting information must accompany the application.

(1) *For single-family and two-family dwellings.*

*****

d. Post-construction ~~D~~ drainage information after permanent and final stabilization has taken place, including grading plans, to show that stormwater will be directed to the street, to an improved drainage structure in a recorded easement, or to natural drainage patterns at the rear or side of the lot, if requested by the City.

*****

(2) *For multifamily (three or more), commercial, and public buildings, and all public and private institutional development.*

*****

c. Two copies of a plot plan, drawn to scale, showing the following information on one or more sheets:

*****

8. A drainage plan, showing the size and location of existing and proposed stormwater structures, flood plain area if applicable, topographic contours at two-foot intervals, and <u>post-construction drainage information after permanent and final stabilization has taken place, including</u> proposed grading plans<u>,</u> to ~~direct~~ <u>show that</u> stormwater <u>will be directed</u> to the street, to a drainage structure in a recorded easement, or to natural drainage patterns at the rear or side of the lot. The City may require that stormwater detention be provided.

*****

Section 2. Section 50-372 of the Nichols Hills City Code is amended as follows, with deleted language stricken through and new language underlined, to wit:

Sec. 50-372. Application for City.

Applications for Certificates of Approval shall be filed with the City on forms provided by the City Clerk. Two originals and a digital version of the application and all required documents must be submitted. Applications must be certified by the owner(s) of the property. The following attachments (the details for which are stated in the application form), and all other information required by the application form, must accompany the application:

*****

(e) For all applications, a certification from the engineer who prepared the required drainage plan that<u>, after construction and permanent and final stabilization has taken place,</u> the proposed construction:

(1) does not change the point of stormwater discharge; and

(2) does not change the stormwater drainage from sheet flow to point discharge; and

(3) does not increase the flow to exceed the capacity of existing underground drainage pipes to the street.

If such engineer cannot certify that (1) through (3) are true, written consent to such circumstances from all affected adjacent property owners must be attached to the application.

Further, the applicant must show the following, as applicable:

(1) Zero increase in impervious surface area. If the increase in impervious surface area (defined below) from the existing lot configuration to the proposed lot configuration is equal to or less than zero square feet, the applicant must provide a site plan showing the impervious area square footage of both the current site and the proposed site, with clear dimensions such that the square footage of impervious surface area is verifiable. The site plan must also show grading contours and flow arrows indicating the lot's topography.

(2) Increase in impervious surface area greater than zero square feet. If the increase in impervious surface area from the existing lot configuration to the proposed lot configuration is greater than zero square feet, the applicant must provide a site drainage plan, signed and sealed by a registered professional civil engineer, that delineates existing and proposed storm water runoff patterns. The site plan must also show grading contours and flow arrows indicating the lot's topography. If the site plan indicates an increase in stormwater runoff onto adjacent property, the applicant must also provide:

(a) site drainage calculations, signed and sealed by a registered professional civil engineer, showing the 100-year stormwater runoff for the historical and proposed layouts in all directions that affect adjacent properties; and

(b) a site plan indicating the proposed efforts to be taken such that, after construction and permanent and final stabilization has taken place, ~~to direct~~ stormwater will be directed to the street and/or storm sewer system and away from adjacent properties, such as yard drains and gutters. Any increase in point flows will not be permitted.

Impervious surface means a surface that is hard and impenetrable that does not allow stormwater infiltration into the underlying soil. Impervious surfaces include streets, roofs, parking areas, driveways, swimming pools, and walkways, any one of which are made of asphalt, concrete, brick, stone, or plastics.

For reference, *pervious surface* means a surface that allows the percolation of water into the underlying soil. Pervious surfaces include grass, mulched groundcover, planted areas, vegetated roofs, permeable paving, and porches and decks that are erected on pier foundations that maintain the covered lot surface's water permeability

Section 3. All ordinances or parts of ordinances in conflict herewith are, to the extent of such conflict, hereby repealed.

Section 4. The provisions of this ordinance are severable and if any part or provision hereof shall be adjudged invalid by any court of competent jurisdiction, such adjudication shall not affect or impair any of the remaining parts or provisions hereof.

Section 5. EMERGENCY SECTION. WHEREAS, in the judgment of the Council it is necessary for the preservation of the peace, health, welfare and safety of the City of Nichols Hills, Oklahoma, and of the inhabitants thereof that the provisions of this ordinance be put into full force and effect immediately, and therefore an emergency is hereby declared to exist by reason whereof this ordinance shall take effect and be in full force from and after its passage as provided by law.

PASSED by the Council of the City of Nichols Hills, Oklahoma, on the 9th day of November, 2021.

APPROVED by the Mayor of the City of Nichols Hills, Oklahoma, on the 9th day of November, 2021.

ATTEST:

____
Mayor

____
City Clerk

Reviewed as to Form and Legality:

____
City Attorney

Published in ________________________________ on _____________ ___, 2021

ORDINANCE NO. 1197

AN ORDINANCE AMENDING SECTION 50-126 OF THE NICHOLS HILLS CITY CODE REGARDING NOTICE REQUIREMENTS FOR SPECIAL PERMITS RELATED TO COMMUNICATION TOWERS, ANTENNAS, AND SMALL WIRELESS FACILITIES; REPEALING ALL CONFLICTING ORDINANCES OR PARTS OF ORDINANCES; PROVIDING FOR SEVERABILITY; AND DECLARING AN EMERGENCY.

EMERGENCY ORDINANCE

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF NICHOLS HILLS, OKLAHOMA:

Section 1. Section 50-126 of the Nichols Hills City Code is hereby amended, with new language underlined, to wit:

Sec. 50-126, Special permits and uses subject to review.

(a) *Special permits authorized.* No lot or property shall be used for any purpose that is not specifically set out as a permitted use or a use subject to review in the district in which such lot or property is situated except upon the issuance of a special permit by the City Council. Applications for such special permits may be approved only after public hearings have been held thereon by the ~~City~~ Planning Commission and the City Council in the manner and, except as set out in subsection (c), subject to the same notice requirements as are applicable to requested amendments of the zoning ordinance and boundaries of zoning use districts. After hearing any such application, the ~~City~~ Planning Commission shall promptly report its recommendation to the City Council. City Council action required is a resolution approving a special permit.

(b) *Uses subject to review authorized.* Certain uses are listed in individual zoning district regulations as uses subject to review, because they may or may not be compatible with the surrounding land uses permitted in that district. In such cases the property owner shall make application, notice equal to the requirements for a special permit application described in subsection (a) of this Section shall be given, and the Planning Commission shall hold a public hearing and make a recommendation to the City Council. The application shall be accompanied by a site development plan and other evidence to show why the application is compatible with its surroundings. City Council action required is a resolution approving a use subject to review.

(c) *Notice requirements for communication towers, antennas, and small wireless facilities.* At least 15 days' notice of the date, time, and place of a hearing shall be published in a legal newspaper having general circulation within the City regarding applications for special permits for: (i) installation of communication towers or antenna on municipal-owned property pursuant to Sec. 50-127(c)(1), (c)(2), or (c)(3); (ii) installation and replacement of antennas and antenna arrays on existing communication tower and municipal water towers pursuant to Sec. 50-127(c)(4); and (iii) installation of small wireless facilities pursuant to Sec. 50-127(c)(5). In addition, the City shall give at least 20 days' notice of public hearings for: (i) applications for special permits for installation of small wireless facilities by mailing notice to those property owners on whose lot frontage the applicant proposes to install facilities; and (ii) applications for special permits for the installation of communication towers or antenna on municipal-owned property by mailing notice to those property owners whose property abuts the subject municipal-owned property.

Notice of applications for special permits for new communication towers and new antenna on other than municipal-owned sites shall be as provided for in subsection (a) of this Section.

Section 2. All ordinances or parts of ordinances in conflict herewith are, to the extent of such conflict, hereby repealed.

Section 3. The provisions of this ordinance are severable and if any part or provision hereof shall be adjudged invalid by any court of competent jurisdiction, such adjudication shall not affect or impair any of the remaining parts or provisions hereof.

Section 4. EMERGENCY SECTION. WHEREAS, in the judgment of the Council it is necessary for the preservation of the peace, health, welfare and safety of the City of Nichols Hills, Oklahoma, and of the inhabitants thereof that the provisions of this ordinance be put into full force and effect immediately, and therefore an emergency is hereby declared to exist by reason whereof this ordinance shall take effect and be in full force from and after its passage as provided by law.

PASSED by the Council of the City of Nichols Hills, Oklahoma, on the 9th day of November, 2021.

APPROVED by the Mayor of the City of Nichols Hills, Oklahoma, on the 9th day of November, 2021.

ATTEST: ______________________________

Mayor

____

City Clerk

Reviewed as to Form and Legality:

____

City Attorney

Published in ________________________________ on _____________ ___, 2021

ORDINANCE NO. 1198

AN ORDINANCE AMENDING SECTION 34-20 OF THE NICHOLS HILLS CITY CODE REGARDING THE DUTIES AND RESPONSIBILITIES OF THE NICHOLS HILLS BOARD OF PARK COMMISSIONERS; REPEALING ALL CONFLICTING ORDINANCES OR PARTS OF ORDINANCES; PROVIDING FOR SEVERABILITY; AND DECLARING AN EMERGENCY.

EMERGENCY ORDINANCE

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF NICHOLS HILLS, OKLAHOMA:

Section 1. Section 34-20 of the Nichols Hills City Code is amended as follows, with deleted language stricken through and new language underlined, to wit:

Sec. 34-20. Duties, responsibilities.

(a) The duties and responsibilities of the Board shall be as follows:

(1) Recommend policies, rules and regulations for the conduct and operation of park and recreational facilities within the City.

(2) Make recommendations to the City Council with respect to the beautification and improvement of the public parks within the City, and formulate and recommend policies, rules and regulations for the use and operation of park and recreational facilities.

~~(3) Study and investigate methods for financing, landscaping, maintenance and improvements to the park and recreation facilities of the City, and furnish the City Council with reports and recommendations with regard to such matters.~~

~~(4) Review and make recommendations on the annual operating budgets for parks and recreation as prepared by the City Manager.~~

(3~~5~~) Recommend a plan for the beautification and improvement of the City parks to the City Council.

(4~~6~~) Coordinate the activities and functions of the Board with the activities of the City Tree Board.

(5~~7~~) When requested by the City Council, consider, investigate, report and recommend upon any special matter or question pertaining to City parks.

(6~~8~~) Make recommendations to the City Council with respect to parks in subdivisions created by plat as provided in Section 34-75; proposed new parks as provided in Section 34-97(d); proposed donations to parks as provided for in Section 34-122(c)(3); and proposed adoptions of parks as provided for in Section 34-153(c).

(b) The members of the Board shall serve as members of the City Tree Board, as provided by Chapter 48, Article II.

Section 2. All ordinances or parts of ordinances in conflict herewith are, to the extent of such conflict, hereby repealed.

Section 3. The provisions of this ordinance are severable and if any part or provision hereof shall be adjudged invalid by any court of competent jurisdiction, such adjudication shall not affect or impair any of the remaining parts or provisions hereof.

Section 4. EMERGENCY SECTION. WHEREAS, in the judgment of the Council it is necessary for the preservation of the peace, health, welfare and safety of the City of Nichols Hills, Oklahoma, and of the inhabitants thereof that the provisions of this ordinance be put into full force and effect immediately, and therefore an emergency is hereby declared to exist by reason whereof this ordinance shall take effect and be in full force from and after its passage as provided by law.

PASSED by the Council of the City of Nichols Hills, Oklahoma, on the 9th day of November, 2021.

APPROVED by the Mayor of the City of Nichols Hills, Oklahoma, on the 9th day of November, 2021.

ATTEST:

____
Mayor

____
City Clerk

Reviewed as to Form and Legality:

____
City Attorney

RESOLUTION AUTHORIZING SALE OF BONDS
AND MATTERS RELATED THERETO
Including Transcript of Proceedings

THE CITY COUNCIL OF THE CITY OF NICHOLS HILLS, OKLAHOMA, MET IN REGULAR SESSION IN COUNCIL CHAMBERS AT CITY HALL, ALSO KNOWN AS TOWN HALL, 6407 AVONDALE DRIVE, IN SAID CITY ON NOVEMBER 9, 2021, AT 5:30 P.M.

PRESENT:

ABSENT:

Notice of the schedule of regular meetings of the governing body of the City of Nichols Hills, Oklahoma for the calendar year 2021 having been given in writing to the City Clerk of said City at 5:30 o'clock p.m. on November 10, 2020, and public notice of this meeting, setting forth the date, time, place and agenda was posted at _______ o'clock ___.m., November 5, 2021, by posting on the City's Internet website (www.nicholshills.net) the date, time, place and agenda for the meeting in accordance with Section 3106.2 of Title 74 of the Oklahoma Statutes, and was posted at the place of this meeting in prominent view and open to the public twenty-four (24) hours each day, seven (7) days each week at _____ o'clock ___.m., on November 5, 2021, each being twenty-four (24) hours or more prior to this meeting, excluding Saturdays, Sundays and State designated legal holidays (as attached hereto), all in compliance with the Oklahoma Open Meeting Act. Further, as required by 25 O.S. § 311A(9)(b), the City made the notice of this public meeting available to the public in the principal office of the public body (6407 Avondale Drive, Nichols Hills, Oklahoma County, Oklahoma) during normal business hours at least twenty–four (24) hours prior to the meeting.

(OTHER PROCEEDINGS)

Thereupon, the Mayor introduced a Resolution, copies having been distributed to the Councilmembers, and upon motion by Councilmember ______________________, seconded by Councilmember _________________, said Resolution was adopted by the following vote:

AYE:

NAY:

Said Resolution was thereupon signed by the Mayor, attested by the City Clerk, sealed with the seal of said City, and is as follows:

RESOLUTION NO. ______

A RESOLUTION AUTHORIZING THE SALE OF $6,600,000 OF GENERAL OBLIGATION BONDS, SERIES 2022 OF THE CITY OF NICHOLS HILLS, OKLAHOMA; FIXING THE AMOUNT OF BONDS TO MATURE EACH YEAR; FIXING THE MANNER, TIME AND PLACE THE BONDS ARE TO BE SOLD; AUTHORIZING THE CITY CLERK TO GIVE NOTICE OF SAID SALE AS REQUIRED BY LAW AND TO PUBLISH NOTICE OF SALE; APPROVING AND AUTHORIZING OFFICIAL STATEMENTS; AUTHORIZING AND APPROVING CONTRACTS FOR BOND COUNSEL, FINANCIAL ADVISOR AND PAYING AGENT-REGISTRAR SERVICES AND AMENDMENTS THERETO, AND WAIVING SELECTION PURSUANT TO A COMPETITIVE PROCESS; AND, AUTHORIZING EXECUTIONS AND ACTIONS NECESSARY FOR ISSUANCE AND DELIVERY OF THE BONDS, AND PROVIDING FOR OTHER ASPECTS OF THE BONDS.

WHEREAS, the issuance of $13,000,000 of Streets Bonds by the City of Nichols Hills, Oklahoma (the “City”), has been duly authorized at an election held for that purpose on February 12, 2019; and $4,819,000 of said bonds have been issued; and

WHEREAS, the issuance of $6,550,000 of Water System Bonds by the City of Nichols Hills, Oklahoma, has been duly authorized at an election held for that purpose on February 12, 2019; and $2,989,000 of said bonds have been issued; and

WHEREAS, the issuance of $1,600,000 of Sanitary Sewer System Bonds by the City of Nichols Hills, Oklahoma, has been duly authorized at an election held for that purpose on February 12, 2019; and $320,000 of said bonds have been issued; and

WHEREAS, the issuance of $4,050,000 of Fire Bonds by the City of Nichols Hills, Oklahoma, has been duly authorized at an election held for that purpose on February 12, 2019; and $2,230,000 of said bonds have been issued; and

WHEREAS, the issuance of $1,000,000 of Technology Improvements Bonds by the City of Nichols Hills, Oklahoma, has been duly authorized at an election held for that purpose on February 12, 2019; and $270,000 of said bonds have been issued; and

WHEREAS, the issuance of $1,000,000 of Public Works Facility Improvements Bonds by the City of Nichols Hills, Oklahoma, has been duly authorized at an election held for that purpose on February 12, 2019; and $730,000 of said bonds have been issued; and

WHEREAS, the issuance of $750,000 of Parks Bonds by the City of Nichols Hills, Oklahoma, has been duly authorized at an election held for that purpose on February 12, 2019; and $630,000 of said bonds have been issued; and

WHEREAS, the issuance of $500,000 of Police Bonds by the City of Nichols Hills, Oklahoma, has been duly authorized at an election held for that purpose on February 12, 2019; and $212,000 of said bonds have been issued; and

WHEREAS, the Council of the City of Nichols Hills, Oklahoma has determined that with respect to the bonds authorized by the February 12, 2019 election, $3,000,000 of the total authorized $13,000,000 of Streets Bonds is needed at this time to finance streets improvement projects; and

WHEREAS, the Council of the City of Nichols Hills, Oklahoma has determined that with respect to the bonds authorized by the February 12, 2019 election, $1,700,000 of the total authorized $6,550,000 of Water System Bonds is needed at this time to finance water system projects; and

WHEREAS, the Council of the City of Nichols Hills, Oklahoma has determined that with respect to the bonds authorized by the February 12, 2019 election, $700,000 of the total authorized $1,600,000 of Sanitary Sewer System Bonds is needed at this time to finance sanitary sewer system projects; and

WHEREAS, the Council of the City of Nichols Hills, Oklahoma has determined that with respect to the bonds authorized by the February 12, 2019 election, $600,000 of the total authorized $4,050,000 of Fire Bonds is needed at this time to finance fire projects; and

WHEREAS, the Council of the City of Nichols Hills, Oklahoma has determined that with respect to the bonds authorized by the February 12, 2019 election, $500,000 of the total authorized $1,000,000 of Technology Improvements Bonds is needed at this time to finance communications and data systems projects.

WHEREAS, the Council of the City of Nichols Hills, Oklahoma has determined that with respect to the bonds authorized by the February 12, 2019 election, $0.00 of the total authorized $1,000,000 of Public Works Facility Improvements Bonds is needed at this time to finance public works facility improvements projects; and

WHEREAS, the Council of the City of Nichols Hills, Oklahoma has determined that with respect to the bonds authorized by the February 12, 2019 election, $0.00 of the total authorized $750,000 of Parks Bonds is needed at this time to finance parks projects; and

WHEREAS, the Council of the City of Nichols Hills, Oklahoma has determined that with respect to the bonds authorized by the February 12, 2019 election, $100,000 of the total authorized $500,000 of Police Bonds is needed at this time to finance traffic control.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF NICHOLS HILLS, OKLAHOMA, STATE OF OKLAHOMA:

Section 1. That with respect to the February 12, 2019 election, the $3,000,000 Streets Bonds, $1,700,000 Water System Bonds, $700,000 Sanitary Sewer System Bonds, $500,000 Technology Bonds, $100,000 Police Bonds and $600,000 Fire Bonds, each as referenced above, shall be combined for the purpose of sale as authorized by 62 Oklahoma Statutes 2011, Section 354 and shall be called General Obligation Bonds, Series 2022 (the “Bonds” or the “Series 2022 Bonds”), shall collectively total $6,600,000 and shall be combined for purposes of sale and sold as one unit with bids received for this combined purpose bond issue as only one unit.

Section 2. That the $6,660,000 of General Obligation Bonds, Series 2022 of the City of Nichols Hills, Oklahoma, voted on February 12, 2019 shall be offered for sale in the City Clerk’s office at 6407 Avondale Drive, Nichols Hills, Oklahoma, on December 14, 2021, at 11:30 a.m. local time, and that said Bonds shall become due as follows:

$550,000 on July 1, 2024 and $550,000 annually each year thereafter until paid, with the last maturity on July 1, 2035 to likewise be $550,000.

The General Obligation Bond, Series 2022 maturing in the years 2024 through 2028 are not subject to redemption prior to maturity. The General Obligation Bonds, Series 2022 maturing in the years 2029 through 2035 are subject to redemption at the option of the City on any date on or after July 1, 2028, at the principal amount thereof, plus accrued interest to the date of redemption.

Section 3. That the City Clerk is hereby authorized and directed to cause a Notice of Sale of said Bonds to be given as required by law.

Section 4. The Council of the City of Nichols Hills, Oklahoma hereby determines and stipulates that bids for the Bonds shall be made by sealed or electronic bids, that the Bonds shall be sold to the bidder bidding the lowest interest cost, to be determined based on true interest cost, and that each bidder on the Bonds shall submit with its bid a sum in cash, cashier's check, or electronic (wire) transfer payable to the Treasurer of the City of Nichols Hills, Oklahoma equal to two percent (2%) of the principal amount of the Bonds.

Section 5. The form of Preliminary Official Statement outlining the terms, conditions and security for the Bonds is hereby adopted and approved, is deemed by the Council of the City of Nichols Hills, Oklahoma to be "near final" in accordance with the requirements of Rule 15c2-12 of the Securities and Exchange Commission promulgated pursuant to the Securities and Exchange Act of 1934, and the Mayor or City Manager is authorized to approve any corrections, additions or deletions thereto for and on behalf of the City, and thereupon the Mayor or City Manager is authorized and directed to execute and deliver same for and on behalf of the City; and further, the Mayor or City Manager is authorized and directed to approve, execute and deliver a Final Official Statement or Official Statement for and on behalf of the City upon issuance of the Bonds.

Section 6. With respect to bonds to be issued pursuant to the election held February 12, 2019 and the Bonds, the Mayor or Vice Mayor is authorized to enter into a Contract for Bond Counsel Services by and between the City and Williams, Box, Forshee & Bullard, P.C., a Financial Services Contract by and between the City and BOK Financial Securities, Inc. and a Registrar, Transfer Agent and Paying Agent Agreement by and between the City and BOKF, NA dba Bank of Oklahoma, and amendments thereto each with respect to the Bonds, which contracts and amendments are hereby approved; and, in connection with the foregoing, selection pursuant to a competitive request for proposal process is hereby waived.

Section 7. The Mayor, Vice Mayor, City Manager, Treasurer, Director of Finance and City Clerk are hereby authorized and directed to execute, separately or jointly, and deliver such documents and take such other action as may be necessary or appropriate in order to effectuate the issuance, execution and delivery of the Bonds, including specifically, but not limited to, the Bonds, the Bond forms, tax or tax compliance documents, closing certificates, continuing disclosure or other security or securities related documents or any other letter, representation or certification otherwise necessary and attendant to the issuance and delivery of the Bonds.

ADOPTED AND APPROVED by the Mayor and the Council and signed by the Mayor of the City of Nichols Hills, Oklahoma on November 9, 2021.

____
Mayor

ATTEST:

____

City Clerk

STATE OF OKLAHOMA)
) SS
COUNTY OF OKLAHOMA)

I, the undersigned, the duly qualified and acting Clerk of the City of Nichols Hills, Oklahoma, hereby certify that the foregoing is a true and complete copy of a Resolution authorizing the sale of Bonds and related matters adopted by the governing body of said municipality and Transcript of Proceedings of said governing body had at a regular meeting thereof held on the date therein set out, insofar as the same relates to the introduction, reading and adoption thereof as the same appears of record in my office.

I further certify that attached hereto is a true and complete copy of the public Notice of the schedule of regular meetings of the governing body of the City of Nichols Hills, Oklahoma for the calendar year 2021 having been given in writing to the City Clerk of said City at 5:30 o'clock p.m. on November 10, 2020, and public notice of this meeting, setting forth the date, time, place and agenda was posted at ___ o'clock ____.m., November 5, 2021, by posting on the City's Internet website (www.nicholshills.net) the date, time, place and agenda for the meeting in accordance with Section 3106.2 of Title 74 of the Oklahoma Statutes, and was posted at the place of this meeting in prominent view and open to the public twenty-four (24) hours each day, seven (7) days each week at ___o'clock .m., on November 5, 2021, each being twenty-four (24) hours or more prior to this meeting, excluding Saturdays, Sundays and State designated legal holidays (as attached hereto), all in compliance with the Oklahoma Open Meeting Act. Further, as required by 25 O.S. § 311A(9)(b), the City made the notice of this public meeting available to the public in the principal office of the public body (6407 Avondale Drive, Nichols Hills, Oklahoma County, Oklahoma) during normal business hours at least twenty–four (24) hours prior to the meeting.

WITNESS my hand and seal on November 9, 2021.

____

City Clerk

(SEAL)

(To be published by *The Journal Record* on November 26, December 3 and 10, 2021)

NOTICE OF SALE OF BONDS

In accordance with Title 62, Oklahoma Statutes, 2011, Section 354, as amended, notice is hereby given that the City of Nichols Hills, Oklahoma, will receive sealed or electronic bids on December 14, 2021, until 11:30 a.m., local time, at the City Clerk's office at 6407 Avondale Drive, Nichols Hills, Oklahoma, for the sale of $6,600,000 General Obligation Bonds, Series 2022, dated January 1, 2022, of said City, which Bonds will mature $550,000 on July 1, 2024 and $550,000 annually each year thereafter until paid, with the last maturity on July 1, 2035 to likewise be $550,000.

The General Obligation Bond, Series 2022 maturing in the years 2024 through 2028 are not subject to redemption prior to maturity. The General Obligation Bonds, Series 2022 maturing in the years 2029 through 2035 are subject to redemption at the option of the City on any date on or after July 1, 2028, at the principal amount thereof, plus accrued interest to the date of redemption.

Bids filed with the City Clerk shall be opened and read in the City Clerk's Office at the time stated above and shall be awarded thereafter on said date by the City Council of the City of Nichols Hills, Oklahoma in Council Chambers, 6407 Avondale Drive, Nichols Hills, Oklahoma. Bids received after 11:30 a.m. on the above mentioned date <u>will not be accepted</u> and will be returned to the bidder unopened. There will be no exceptions to this policy.

The General Obligation Bonds, Series 2022 shall be sold to the bidder bidding the lowest interest cost which the Bonds shall bear and agreeing to pay par and accrued interest for the Bonds. Each bidder shall submit with its bid a sum in cash, cashier's check, or electronic (wire) transfer payable to the Treasurer of the City of Nichols Hills, Oklahoma equal to two percent (2%) of the principal amount of the Bonds. The right is reserved to reject all bids.

The General Obligation Bonds, Series 2022 is a combined purpose bond issue composed of $3,000,000 Streets Bonds, $1,700,000 Water System Bonds, $700,000 Sanitary Sewer System Bonds, $500,000 Technology Bonds, $100,000 Police Bonds and $600,000 Fire Bonds from a February 12, 2019 election authorization, all of which shall be sold together as one unit, and bids will be received for this combined purpose bond issue as one unit only.

WITNESS my official hand and seal on November 9, 2021.

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Amanda Copeland
City Clerk

(SEAL)

Attachment: 12. NH GO 2022-NOS 2.1 (5498 : 2022 GO Bond Resolution)

Premium Pay Bonus Calculations
ARPA Funds

	Check to Employee	FICA & Medicare	Total Expense
Police	23,000.00	1,905.32	24,905.32
Court	1,000.00	82.84	1,082.84
ISM	1,000.00	82.84	1,082.84
Public Works	27,000.00	2,236.68	29,236.68
Fire	14,000.00	206.08	14,206.08
ARPA TOTAL	$ 66,000.00	$ 4,513.76	$ 70,513.76
Admin - Other funds	$ 4,000.00	$ 331.36	$ 4,331.36