

1. Agenda

Documents:

[2021-10-12 CITY COUNCIL - PUBLIC AGENDA-1662.PDF](#)

2. Meeting Materials

Documents:

[2021-10-12 CITY COUNCIL - FULL AGENDA-1662.PDF](#)

AGENDA

Regular Meeting of the
Nichols Hills City Council
Tuesday, October 12, 2021 at 5:30 PM
City Hall, 6407 Avondale Drive
Nichols Hills, OK 73116

If special assistance is needed for this meeting by any person wishing to attend, please contact the City Clerk's office no later than 48 hours prior to the meeting, and such assistance will be provided.

Official action may be taken by the City Council only on items that appear on this Agenda. The City Council may dispose of the business set out on this Agenda by adopting, approving, denying, continuing, or taking other action as to each item, as determined by the City Council.

1. Call to Order and Pledge of Allegiance
2. Roll Call
3. Minutes
 - a. September 14, 2021 City Council Minutes
 - b. September 24 , 2021 11:40 AM Special City Council Minutes
 - c. September 24 , 2021 12:00 PM Special City Council Minutes
4. Departmental Reports

Discussion, consideration, and possible approval or acceptance of the following:

- a. Police Department Report
- b. Municipal Court
- c. Fire Department
- d. Public Works
- e. Risk Manager
- f. New Resident List
- g. City Treasurer's Report
- h. Finance Director's Report
- i. Information System Manager's Report

j. Engineers Report

k. ACOG Report

5. Total Warrants & Claims \$948,674.60

a. Discussion, consideration, and possible approval of the following:
Claims List for 2021-2022

a. General Fund	212,366.14
b. Street & Alley Fund	1,325.63
c. Designated Funds – Fire & General	166.89
d. Designated Funds – Police	127.90
e. Nichols Hills Municipal Authority	117,965.32
f. General Fund – CIP	1,836.98
g. Drainage Fee Fund	6,200.00
h. General Obligation Bond Funds	608,685.74

6. Consent Docket - Construction

Items on Consent Dockets are usually approved as a group upon a motion by one of the City Council members. However, members of the City Council may request discussion or separate action on any item on the Consent Dockets.

Discussion, consideration, and possible approval or action with respect to the following:

- a. Invoice No. 16536 with Frankfurt-Short-Bruza Associates, PC for Fire and City Hall Improvements in the amount of \$1,648.00, to be paid from 2016 GO Bonds and other funds.
- b. Amendment No. 1, the amount of \$15,853.15 for Project No. WC-1903, WC-2001 with Southwest Water Works LLC. This increases the original contract amount to \$466,989.90 to be paid from 2019 GO Bonds and other funds.

BACKGROUND: The amendment increases the contract to \$466,989.90. The original contract was \$427,091.75.

- c. Pay Estimate No. 2 (FINAL) for Project No. WC-1903, WC-2001 with Southwest Water Works, LLC., for Waterline Improvements to the Wilshire Boulevard 12" Tower and the Greystone Avenue Tower 8" Blow Off in the amount of \$99,689.12, and place maintenance bonds into effect.

BACKGROUND: City Engineer has verified quantities and recommends approval, to be paid from 2019 GO Bonds and other funds.

- d. Pay Estimate No. 8 (FINAL) for Project No. PC-2002 with Rudy Construction Co. for Paving Improvements to North Pennsylvania Avenue from Wilshire Boulevard to Westminster Place and the 1600 Block of Drury Lane in the amount of \$443,111.41, and place maintenance bonds into effect.

BACKGROUND: City Engineer has verified quantities and recommends approval, to be paid from 2019 and 2020 GO Bonds and other funds.

7. Consent Docket - General

Items on Consent Dockets are usually approved as a group upon a motion by one of the City Council members. However, members of the City Council may request discussion or separate action on any item on the Consent Dockets.

Discussion, consideration, and possible approval or action with respect to the following:

- a. A resolution authorizing the disposal and destruction of certain original records and papers of records prior to the retention period for such records established in the Revised Records Retention Manual, 2015; and directing the City Manager to take all actions necessary to provide for the disposal and destruction of such records.
- b. Recommendation from Court Clerk to write off uncollectible receivables of individuals who are deceased, in the amount of \$597.50.

- c. A resolution declaring certain supplies, materials, and equipment owned by the City to be surplus ("Surplus Property"); directing the City Manager to sell such Surplus Property at public auction; and directing the City Manager to dispose of any such Surplus Property which does not receive a successful bid.
- d. Request from Risk Manager Lindy Hough to purchase a 2022 Ford Explorer from Oklahoma State Contract SW-035, for an amount not to exceed \$28,621.00 as approved in the 2021-2022 General CIP budget and declare a 2014 Ford Escape surplus; and approval to trade or sell to the highest bidder.
- e. Request from Fire Chief Kevin Boydston to purchase 4 sets of Personal Protective Firefighting gear, not to exceed \$10,000.00, as approved in the FY 2021-2022 CIP budget.
- f. Request from Information Systems Manager Neil Gray to purchase Computer Room Access Control Equipment. The total will not exceed \$3,700.00 as approved in the 2021-2022 CIP budget.
- g. Request from Information Systems Manager Neil Gray to purchase and install system upgrades to the Zetron Radio consoles in the Police Department. The total will not exceed \$15,000.00 as approved in the 2021-2022 CIP budget.
- h. Schedule of 2022 Regular Nichols Hills City Council Meetings.

8. Citizens desiring to be heard

The purpose of this time is to allow members of the public to speak to the City Council on any matter that is not otherwise set for consideration on this Agenda.

9. Items for Separate Vote - Ordinances, Resolutions, and Other Matters

Items listed in this section of this Agenda are usually discussed, considered, and voted on individually by the City Council.

Discussion, consideration, and possible approval or action with respect to the following:

- a. PUBLIC HEARING: The issuance of a special permit to T-Mobile, represented by Branch Communication, for the purpose of replacing and/or adding new antennas and other equipment on existing tower located in the 1800 block of Westminster, Nichols Hills, Oklahoma, and entering an agreement with respect to the same.

- b. An application by the Tom and Judy Love Foundation to adopt a park, and related Park Adoption Agreement, for park property generally located along N.W. Grand Boulevard with boundaries at the following locations: from Huntington Avenue to Bedford Drive, between Center N.W. Grand Boulevard and East Grand Boulevard.
- c. An Agreement for Professional Services with Howard - Fairbairn Site Design, Incorporated concerning landscape architectural services for Love Family Park.
- d. Award contract to Oakley's Inc. for Western Avenue Project.
- e. Authorizing Washington Prime Group to install approximately 20 banners within the city limits of the City of Nichols Hills between November 1, 2021 and November 15, 2021.
- f. Presentation by Nancy Herzel, Chairman of the Environment, Health, and Sustainability Commission, regarding Sustainability Planning.
- g. A resolution authorizing the City Manager or Finance Director to apply for financial assistance from the Association of Central Oklahoma Governments' Public Fleet Conversion Grants Fund.
- h. A resolution authorizing the acceptance of Coronavirus Local Fiscal Recovery Funds for Non-Entitlement Units of Government (ARPA Funds), the appropriate budget amendments, and the execution of all necessary agreements and related documents.
- i. A resolution awarding contract to the lowest responsible bidder for PC-2102 2021 G.O. Bond Issue Paving Improvement 1400, 1500 & 1600 Blocks of Bedford Drive and 1200 Block of Glenwood Avenue, and authorizing execution of the contract, bonds, and related instruments.
- j. Resolution of the City Council of the City of Nichols Hills, Oklahoma regarding debt owed to the City by Nancy Pellow related to 1717 Coventry Lane and setting out the City's agreement for resolution of the debt and the terms by which that debt will be pardoned and released

10. Adjournment

I certify that the forgoing was filed in the Office of the City Clerk at 4:30 P.M. on the 8th day of October, 2021 and posted in prominent view on the window at City Hall, 6407 Avondale Drive, at 4:45 P.M. on the 8th day of October, 2021; posted to the City of Nichols Hills

website at <http://www.nicholshills.net> at 5:00 P.M. on the 8th day of October, 2021; and transmitted by email at 5:00 P.M. on the 8th day of October, 2021 to those persons who have requested to be included on such notices pursuant to the Open Meeting Act and to those who have requested such notice.

Addendum filed in the Office of the City Clerk at 4:45 PM on the 11th day of October, 2021 and posted in prominent view on the window at City Hall, 6407 Avondale Drive, at 5:00 PM on the 11th day of October, 2021; posted to the City of Nichols Hills website at <http://www.nicholshills.net> at 5:00 PM on the 11th day of October, 2021; and transmitted by email at 5:00 PM on the 11th day of October, 2021 to those persons who have requested to be included on such notices pursuant to the Open Meeting Act and to those who have requested such notice.



City Clerk
City of Nichols Hills, Oklahoma

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- d. Award contract to Oakley's Inc. for Western Avenue Project.
- e. Authorizing Washington Prime Group to install approximately 20 banners within the city limits of the City of Nichols Hills between November 1, 2021 and November 15, 2021.
- f. Presentation by Nancy Herzel, Chairman of the Environment, Health, and Sustainability Commission, regarding Sustainability Planning.
- g. A resolution authorizing the City Manager or Finance Director to apply for financial assistance from the Association of Central Oklahoma Governments' Public Fleet Conversion Grants Fund.
- h. A resolution authorizing the acceptance of Coronavirus Local Fiscal Recovery Funds for Non-Entitlement Units of Government (ARPA Funds), the appropriate budget amendments, and the execution of all necessary agreements and related documents.
- i. A resolution awarding contract to the lowest responsible bidder for PC-2102 2021 G.O. Bond Issue Paving Improvement 1400, 1500 & 1600 Blocks of Bedford Drive and 1200 Block of Glenwood Avenue, and authorizing execution of the contract, bonds, and related instruments.
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City Clerk
City of Nichols Hills, Oklahoma

MINUTES

Regular Meeting of the
Nichols Hills City Council
Tuesday, September 14, 2021 at 5:30 PM
City Hall, 6407 Avondale Drive
Nichols Hills, OK 73116

**Original agenda filed in the Office of the City Clerk at 2:13 PM on
the 10th day of September, 2021.**

1. Call to Order and Pledge of Allegiance
2. Roll Call

Attendee Name	Title	Status	Arrived
Sody Clements		Present	
Steven J. Goetzinger		Present	
E. Peter Hoffman		Present	

3. Minutes
 - a. August 10, 2021 Special City Council Minutes
 - b. August 10, 2021 City Council Minutes

MOTION: Goetzinger moved to approve the August 10, 2021 Special City Council minutes and the August 10, 2021 minutes as presented. Clements seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Steven J. Goetzinger
SECONDER:	Sody Clements
AYES:	Clements, Goetzinger, Hoffman

4. Departmental Reports

Discussion, consideration, and possible approval or acceptance of the following:

- a. Police Department Report
- b. Municipal Court
- c. Fire Department

- d. Public Works
- e. Risk Manager
- f. New Resident List
- g. City Treasurer's Report
- h. Finance Director's Report
- i. Information System Manager's Report
- j. Engineers Report
- k. ACOG Report

Councilman Clements thanked everyone involved on the completion of the paving project on Pennsylvania Avenue.

Mayor Hoffman reported ACOG will be testing the new 911 system. Also, Mayor Hoffman stated there will be government money that cities will be able to apply for. One is called Complete Streets initiative that will enhance multi-mode transportation, bicycling, walking, making your city more pedestrian friendly. ACOG will be meeting with Nichols Hills to help determine what will benefit the City and help with the grant applications. The funds can be used for resurfacing streets, striping streets, and different safety projects.

MOTION: Clements moved to approve the August 2021 departmental reports as presented. Goetzinger seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Sody Clements
SECONDER:	Steven J. Goetzinger
AYES:	Clements, Goetzinger, Hoffman

5. Total Warrants & Claims \$1,233,647.71
- a. Discussion, consideration, and possible approval of the following:
Claims List for 2021-2022

a. General Fund	\$186,127.83
b. Street & Alley Fund	17,927.50

c. Designated Funds – Fire & General	236.89
d. Designated Funds – Police	116.99
e. Nichols Hills Municipal Authority	102,076.34
f. General Fund – CIP	6,375.30
g. General Obligation Bond Funds	920,786.86

MOTION: Goetzinger moved to approve the total warrants and claims as presented. Clements seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Steven J. Goetzinger
SECONDER:	Sody Clements
AYES:	Clements, Goetzinger, Hoffman

6. Consent Docket - Construction

Discussion, consideration, and possible approval or action with respect to the following:

- a. Amendment No. 1 and Change Order No. 1 for Project No. PC-2002 with Rudy Construction Co., for Paving Improvements to North Pennsylvania Avenue from Wilshire Boulevard to Westminster Place and the 1600 Block of Drury Lane in the amount for Amendment No. 1 (\$14,490.98) and Change Order No. 2 \$25,578.37.

BACKGROUND: The amendment and change order increases the contract to \$1,609,364.59. The original contract was \$1,598,277.20.

- b. Change Order No. 1 for Project No. WC-1903, WC-2001 Waterline Improvements to the Wilshire Boulevard 12" Tower Line and Greystone Avenue Tower 8" Blow Off with Southwest Water Works, LLC. in the amount of \$24,045.00.

BACKGROUND: The change order increases the contract to \$451,136.75. The original contract was \$427,091.75.

- c. Amendment No. 2 (FINAL) for Project No. WW-1804 with Layne Christensen Co., for Water Well #17 in the amount of (\$5,210.70).

BACKGROUND: The amendment decreases the contract to \$855,593.20. The original contract was \$848,678.90.

Attachment: September 14 2021 1 (5398 : September 14, 2021 CC Minutes)

- d. Amendment No. 1 for City Hall and Fire Station renovation and addition with Frankfurt-Short-Bruza Associates, P.C., in the amount of \$52,500.00.

BACKGROUND: The amendment increases the contract to \$351,000. The original contract was \$298,500.

- e. Pay Estimate No. 7 for Project No. PC-2002 with Rudy Construction Co. for Paving Improvements to North Pennsylvania Avenue from Wilshire Boulevard to Westminster Place and the 1600 Block of Drury Lane in the amount of \$315,449.83.

BACKGROUND: City Engineer has verified quantities and recommends approval, to be paid from 2020 GO Bonds and other funds.

- f. Pay Estimate No. 1 for Project No. WC-1903, WC-2001 with Southwest Water Works, LLC., for Waterline Improvements to the Wilshire Boulevard 12" Tower and the Greystone Avenue Tower 8" Blow Off in the amount of \$367,300.78.

BACKGROUND: City Engineer has verified quantities and recommends approval, to be paid from 2019 GO Bonds and other funds.

- g. Pay Estimate No. 10 (FINAL) for Project No. WW-1804 with Layne Christensen Co. for Water Well #17 in the amount of \$54,212.67, and place maintenance bonds into effect.

BACKGROUND: City Engineer has verified quantities and recommends approval, to be paid from 2019 GO Bonds and other funds.

- h. Pay Estimate No. 1 for Project No. WC-2102 with Utility Service Co. Inc, for Elevated Tank Painting, in the amount of \$85,500.00.

BACKGROUND: City Engineer has verified quantities and recommends approval, to be paid from 2019 GO Bonds and other funds.

- i. Pay Estimate No. 1 with Jenco Construction for the Fire Station Addition and Renovation project in the amount of \$31,920.00.

BACKGROUND: City Architect has verified quantities and recommends approval, to be paid from 2016 GO Bonds and other funds.

- j. Invoice No. 16438 with Frankfurt-Short-Bruza Associates, PC for Fire and City Hall Improvements in the amount of \$1,648.00, to be paid from 2016 GO Bonds and other funds.

MOTION: Clements moved to approve item 6a - 6j Consent Docket Construction as presented. Goetzinger seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Sody Clements
SECONDER:	Steven J. Goetzinger
AYES:	Clements, Goetzinger, Hoffman

7. Consent Docket - General

Discussion, consideration, and possible approval or action with respect to the following:

- a. A resolution authorizing the disposal and destruction of certain original records and papers of records prior to the retention period for such records established in the Revised Records Retention Manual, 2015; and directing the City Manager to take all actions necessary to provide for the disposal and destruction of such records.
- b. A resolution declaring certain supplies, materials, and equipment owned by the City to be surplus ("Surplus Property"); directing the City Manager to sell such Surplus Property at public auction; and directing the City Manager to dispose of any such Surplus Property which does not receive a successful bid.
- c. Request from Police Chief Steven Cox to purchase 16 Axon Body worn cameras and needed equipment from Oklahoma State Contract SW1057T, to be paid from 2021-2022 Capital Improvement funds and other funds.
- d. Request from Public Works Director Randy Lawrence to purchase 10 Victor Stanley S-35 model trash receptacles with convex self-close lids not to exceed \$12,872.00. To be paid from 2021 GO Bond funds and other funds.
- e. Equipment lease-purchase agreement by and between Welch State Bank and the City of Nichols Hills regarding the lease-purchase of two 2021 Ford Police Interceptor Utility vehicles.

- f. Recommendation from Court Clerk to write off uncollectible receivables of individuals who are deceased, in the amount of \$597.50.

MOTION: Goetzinger moved to approve item 7a - 7f Consent Docket General as presented. Clements seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Steven J. Goetzinger
SECONDER:	Sody Clements
AYES:	Clements, Goetzinger, Hoffman

8. Citizens desiring to be heard

The purpose of this time is to allow members of the public to speak to the City Council on any matter that is not otherwise set for consideration on this Agenda.

No one expressed a desire to be heard.

9. Items for Separate Vote - Ordinances, Resolutions, and Other Matters

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Discussion, consideration, and possible approval or action with respect to the following:

a. Building Commission Appointment - Victoria Raines

MOTION: Goetzinger moved to approve the appointment of Victoria Raines as a member of the Building Commission. Clements seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Steven J. Goetzinger
SECONDER:	Sody Clements
AYES:	Clements, Goetzinger, Hoffman

b. Building Commission Appointment - Jeff Oakley

MOTION: Clements moved to approve the appointment of Jeff Oakley as a member of the Building Commission. Goetzinger seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Sody Clements
SECONDER:	Steven J. Goetzinger
AYES:	Clements, Goetzinger, Hoffman

c. Board of Park Commissioners Appointment - Ward Three

Vice Mayor Goetzinger thanked Michael Krenger for his work on the Park Commission.

MOTION: Clements moved to approve the appointment of Erin Clark as a member of the Board of Park Commission. Hoffman seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Sody Clements
SECONDER:	E. Peter Hoffman
AYES:	Clements, Goetzinger, Hoffman

d. PUBLIC HEARING: The issuance of a special permit to T-Mobile, represented by Branch Communication, for the purpose of replacing and/or adding new antennas and other equipment on existing tower located in the 1800 block of Westminster, Nichols Hills, Oklahoma, and entering an agreement with respect to the same.

MOTION: Clements moved to continue agenda item 9d to October 12, 2021. Goetzinger seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Sody Clements
SECONDER:	Steven J. Goetzinger
AYES:	Clements, Goetzinger, Hoffman

e. A Revocable Right-of-Way Use Permit issued to NX Utilities, LLC for the purpose of installing new underground cable in ROW for Cox Communications.

MOTION: Goetzinger moved to approve item 9e with the proviso that the contractor notifies the City of Nichols Hills before construction. Clements seconded the motion.

RESULT: **APPROVED [UNANIMOUS]**
MOVER: Steven J. Goetzinger
SECONDER: Sody Clements
AYES: Clements, Goetzinger, Hoffman

- f. A resolution awarding contract to the lowest responsible bidder for PC-2101 Paving project 2021 GO Bond Issue 1500 Block of Buttram Road and the 7100 & 7300 Blocks of Nichols Road, and authorizing execution of the contract, bonds, and related instruments.

MOTION: Clements moved to approve agenda item 9f, Resolution 1429, awarding the contract to CGC, LLC for \$1,073,766.41. Goetzinger seconded the motion.

RESULT: **APPROVED [UNANIMOUS]**
MOVER: Sody Clements
SECONDER: Steven J. Goetzinger
AYES: Clements, Goetzinger, Hoffman

- g. Request to seek bids for PC-2102 2021 GO Bond Issue Paving Improvements 1400 & 1500 Blocks Bedford Drive and receive and approve plans for the same.

MOTION: Goetzinger moved to approve agenda item 9g as presented. Clements seconded the motion.

RESULT: **APPROVED [UNANIMOUS]**
MOVER: Steven J. Goetzinger
SECONDER: Sody Clements
AYES: Clements, Goetzinger, Hoffman

- h. Request to seek bids for WC-1901 2019 GO Bond Issue Water Improvements Water Line Relocation along Kelly Avenue and receive and approve plans for the same.

MOTION: Goetzinger moved to table agenda item 9h. Clements seconded the motion.

10. Adjournment

MOTION: There being no further business, Clements moved to adjourn the meeting. Goetzinger seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Sody Clements
SECONDER:	Steven J. Goetzinger
AYES:	Clements, Goetzinger, Hoffman

Mayor
City of Nichols Hills, Oklahoma

City Manager
City of Nichols Hills, Oklahoma

City Clerk
City of Nichols Hills, Oklahoma

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MINUTES

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Items listed in this section of this Agenda are usually discussed, considered, and voted on individually by the City Council.

Discussion, consideration, and possible approval of the following:

- a. Request from Police Chief Steven Cox to purchase two new Ford Police Interceptor Utility Vehicles and all the necessary equipment needed to put the vehicles into service from Oklahoma State Contract SW0035, to be paid from the General Fund.

MOTION: Goetzinger moved to approve agenda item 4a as presented. Clements seconded the motion.

Attachment: Special Meeting September 24 2021 1 (5420 : September 24, 2021 CC Minutes - Special 11:40)

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Steven J. Goetzinger
SECONDER:	Sody Clements
AYES:	Clements, Goetzinger, Hoffman

5. Adjournment

MOTION: There being no further business, Clements moved to adjourn the meeting. Goetzinger seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Sody Clements
SECONDER:	Steven J. Goetzinger
AYES:	Clements, Goetzinger, Hoffman

Mayor
City of Nichols Hills, Oklahoma

City Manager
City of Nichols Hills, Oklahoma

City Clerk
City of Nichols Hills, Oklahoma

MINUTES

Special Meeting of the
Nichols Hills City Council
Friday, September 24, 2021 at 12:00 PM
City Hall, 6407 Avondale Drive
Nichols Hills, OK 73116

**Original agenda filed in the Office of the City Clerk at 2:17 PM on
the 21st day of September, 2021.**

1. Call to Order
2. Roll Call

Attendee Name	Title	Status	Arrived
Sody Clements		Present	
Steven J. Goetzinger		Present	
E. Peter Hoffman		Present	

3. Employee Lunch

No Official City business will be discussed or action taken other than to participate in employee lunch.

City Council members were present at the employee luncheon.
No official business was discussed, and no action was taken on
any business.

4. Adjournment

Mayor
City of Nichols Hills, Oklahoma

City Manager
City of Nichols Hills, Oklahoma

City Clerk
City of Nichols Hills, Oklahoma

**NICHOLS HILLS
POLICE DEPARTMENT
MONTHLY REPORT
SEPTEMBER 2021**

On September 7th, officers received a call from the 1700 block of Guilford. The caller reported that his vehicle was burglarized in the early morning hours of September 6th. The homeowner checked his exterior cameras and realized two males approached his home and checked the doors of vehicles that were parked in the driveway. When the suspects found unlocked doors, they checked the interior for valuables. Unfortunately, they located a handgun inside the center console of an SUV. The handgun, loaded magazine, and holster were stolen. Several other vehicles were rummaged through in the area on the same night.

On the morning of September 19th, officers received a report of missing property from a vehicle in the 1800 block of Dorchester Place. The reporting party stated that his wallet was missing. The owner stated the vehicle was unlocked overnight. The victim reported the wallet contained approximately \$600 in cash. After taking the information from the victim Officer Whiting checked other vehicles in the area. He discovered approximately 6 addresses where vehicles were unlocked with evidence the vehicles had been gone through.

During the month of September numerous cars were gone through and two were stolen. With the help of some good surveillance cameras, we were able to identify one suspect based off an arrest made by The Village Police Department. The suspects clothing was unique, and he was arrested within minutes of committing crimes in Nichols Hills. We have submitted charges to the District Attorneys Office.

In the month of September officers made 4 District Court level arrests.

Officers were dispatched to 39 residential alarm calls and 9 business alarm calls in September. The department responded to 19 suspicious vehicle calls, 18 suspicious subject calls, and 16 suspicious activity calls. Officers responded to 4 motorist assist calls and 4 citizen assist calls. Officers conducted 89 business checks and 16 check the welfare calls. Officers were requested to assist other agencies a total of 18 times. Officers performed 143 house checks this month. Officers responded to 10 parking complaints. There were 133 traffic stops with 108 citations and 87 written warnings issued in September. Animal Control/Code Enforcement issued 0 citations. Officers worked 5 traffic accidents on city streets. Officers completed 32 offense reports.

Respectfully,

Chief Steven Cox

Nichols Hills Police Department
6407 Avondale Drive Nichols Hills, OK 73116
(405) 843-5672

ODIS Summary Report From 09/01/2021 - 09/30/2021

Booking Summary Report

Booking Record

Inmate Booked	0	Inmate Released	0
Male	0	Male	0
Female	0	Female	0
Unknown	0	Unknown	0

Federal Inmate Booked 0

Federal Inmate Released 0

Booking Officer

No records found.

Arresting Officer

No records found.

Releasing Officer

No records found.

Incident Summary Report

Incident Record

Incident Report Filed	32
Sensitive Report	0
Classified Report	0
Report Approved	32

Offense Summary

Total Offense (IBR)

2	Burglary/Breaking and Entering
4	Burglary/Larceny/Theft - From Motor Vehicle
1	Civil - Other
2	Driving Under the Influence
4	Drug/Narcotics - Equipment Violations
2	Drug/Narcotics - Violations
5	Drug/Narcotics - Violations - Marijuana
3	Drug/Narcotics - Violations - Opium or Cocaine and Their Derivatives (Morphine, Heroin, Codeine)
2	Fraud - Credit Card/Automated Teller Machine Fraud
1	Fraud - Wire Fraud
2	Larceny/Theft - All Other
2	Liquor Law Violations
2	Other Offenses - Non traffic
5	Public Peace - Found Property
1	Public Peace - Lost Property
1	Stolen Vehicle/Motor Vehicle Theft
3	Traffic - Direct Traffic
19	Traffic - Impounds
2	Traffic - Other
63	GRAND TOTAL

Originating Officer Report

Total Originating Officer

1	DUEHNING, LARRY
3	EDWARDS, BRANDON
4	GREENWOOD, TAYLOR
4	HALL, ELLA
2	MCGINLEY, JAMES
4	MCHENRY, JARRED
2	PUCKETT, MICHAEL
2	VOYLES, MATTHEW
10	WHITINGER, PHILIP
32	GRAND TOTAL

Total Report Filed	32
Total Reports Assigned to Detective	32
Total Reports Un-Assigned	0

Report Assigned To	Total	Open	Closed	Case Closed Detail
NIX, CASEY	6	1	5	Closed By Cleared - By Arrest Cleared - Referred Cleared - Unfounded Deactivated by Investigator After Follow-Up
RIDGEWAY, BRANDON	25	5	20	Closed By Cleared - By Arrest Deactivated by Investigator After Follow-Up Unsolved
RIDGEWAY, BRANDON	1	1	0	
GRAND TOTAL	32	7	25	

Total Report Filed	32
Total Open Cases	7
Total Closed Cases	25

Cleared By	Total
Cleared - By Arrest	11
Cleared - Referred	1
Cleared - Unfounded	1
Deactivated by Investigator After Follow-Up	11
Unsolved	1
GRAND TOTAL	25

Citation Summary Report

Ciation Record

Citation Filed (Exclude Warning)	108
Citation Warning Filed	87

Officer Violation Report (Include Warning Citation)

Officer Name	Violation	Total	Total Amount
EDWARDS, BRANDON (26)	DEFECTIVE LIGHTS ALL OTHERS	1	\$110.00
	DISOBEYING TRAFFIC CONTROL LIGHT	4	\$440.00
	DRIVING WHILE REVOKED	1	\$260.00
	DRIVING WHILE SUSPENDED	1	\$260.00
	EXPIRED DRIVERS LICENSE	1	\$100.00
	EXPIRED LICENSE PLATE	1	\$100.00
	FAILURE TO YIELD TO EMERGENCY VEHICLE	1	\$260.00

	ILLEGAL POSSESSION OF ALCOHOL (UNDER 21)	1	\$260.00
	LEFT OF CENTER MARKED ZONE	1	\$110.00
	OPERATING CONTRARY TO RESTRICTIONS	1	\$260.00
	OPERATING WITHOUT BEING LICENSED	2	\$520.00
	POSSESSION OF A CONTROLLED DANGEROUS SUBSTANCE	1	\$265.00
	POSSESSION OF DRUG PARAPHENALIA	1	\$265.00
	SPEED IN EXCESS	8	\$840.00
	TRANSPORTING OPEN CONTAINER OF INTOX BEVERAGE	1	\$260.00
EISCHEID, DAVID (21)	DEFECTIVE LIGHTS ALL OTHERS	3	\$330.00
	DISOBEYING STOP SIGN	1	\$110.00
	DRIVING WHILE SUSPENDED	1	\$260.00
	EXPIRED DRIVERS LICENSE	1	\$100.00
	EXPIRED LICENSE PLATE	6	\$600.00
	IMPROPER LIGHTS	1	\$110.00
	NO LICENSE IN POSSESSION	1	\$120.00
	NO SECURITY VERIFICATION	3	\$780.00
	OPERATING CONTRARY TO RESTRICTIONS	1	\$260.00
	SOLICITATION WITHOUT PERMIT	1	\$260.00
	SPEED IN EXCESS	2	\$210.00
GREENWOOD, TAYLOR (6)	DISOBEYING STOP SIGN	1	\$110.00
	EXPIRED LICENSE PLATE	3	\$300.00
	SPEED IN EXCESS	2	\$210.00
HALL, ELLA (17)	DEFECTIVE LIGHTS ALL OTHERS	1	\$110.00
	EXPIRED LICENSE PLATE	5	\$500.00
	IMPROPER LANE CHANGE	1	\$110.00
	SPEED IN EXCESS	10	\$1,050.00
LAND, JOE (1)	SPEED IN EXCESS	1	\$105.00
LASTER, ADAM (11)	DEFECTIVE LIGHTS ALL OTHERS	4	\$440.00
	DISOBEYING TRAFFIC CONTROL LIGHT	2	\$220.00
	EXPIRED LICENSE PLATE	3	\$300.00
	OPERATING WITHOUT BEING LICENSED	1	\$260.00
	SPEED IN EXCESS	1	\$105.00
MCHENRY, JARRED (27)	AFFIXING IMPROPER TAG	1	\$260.00
	DRIVING ON CURBS	1	\$110.00
	DRIVING WHILE SUSPENDED	1	\$260.00
	EXPIRED DRIVERS LICENSE	1	\$100.00
	EXPIRED LICENSE PLATE	4	\$400.00
	NO LICENSE IN POSSESSION	1	\$120.00
	NO SECURITY VERIFICATION	6	\$1,560.00
	OPERATING WITHOUT BEING LICENSED	2	\$520.00
	PERMITTING UNLICENSED PERSON TO DRIVE	1	\$260.00
	POSSESSION OF A CONTROLLED DANGEROUS SUBSTANCE	3	\$795.00
	POSSESSION OF DRUG PARAPHENALIA	1	\$265.00
	SPEED IN EXCESS	5	\$525.00
PUCKETT, MICHAEL (11)	EXPIRED DRIVERS LICENSE	1	\$100.00
	EXPIRED LICENSE PLATE	8	\$800.00
	SPEED IN EXCESS	2	\$210.00
STOUGH, STANTON (1)	SPEED IN EXCESS	1	\$105.00
VOYLES, MATTHEW (16)	AFFIXING IMPROPER TAG	1	\$260.00
	DEFECTIVE EQUIPMENT	1	\$110.00
	DEFECTIVE LIGHTS ALL OTHERS	2	\$220.00
	DRIVING WHILE SUSPENDED	1	\$260.00
	DRIVING WITH OBSTRUCTED VIEW	1	\$110.00
	EXPIRED LICENSE PLATE	1	\$100.00

WHITINGER, PHILIP (58)	NO CHILD RESTRAINTS	1	\$110.00
	NO SECURITY VERIFICATION	2	\$520.00
	OPERATING WITHOUT BEING LICENSED	1	\$260.00
	POSSESSION OF A CONTROLLED DANGEROUS SUBSTANCE	1	\$265.00
	POSSESSION OF DRUG PARAPHENALIA	1	\$265.00
	SPEED IN EXCESS	1	\$105.00
	SPEEDING RADAR CHECKED	1	\$0.00
	TRANSPORTING OPEN CONTAINER OF INTOX BEVERAGE	1	\$260.00
	AFFIXING IMPROPER TAG	2	\$520.00
	DEFECTIVE LIGHTS ALL OTHERS	9	\$990.00
	DRIVING WHILE SUSPENDED	2	\$520.00
	EXPIRED LICENSE PLATE	34	\$3,400.00
	NO SECURITY VERIFICATION	5	\$1,300.00
	OPERATING WITHOUT BEING LICENSED	2	\$520.00
	SPEED IN EXCESS	4	\$420.00
GRAND TOTAL		195	\$28,175.00

Citation Payment Method Summary

Total Cash	\$0.00
Total Checks	\$0.00
Total Credit Cards	\$0.00
Total Money Orders	\$0.00
Total Other	\$0.00
Grand Total	\$0.00

Warrant Summary Report

Warrant Record	
Warrant Issued	0
Warrant Served	0
Warrant Recalled	0
Warrant Issued	
No records found.	
Warrant Served	
No records found.	
Warrant Recalled	
No records found.	
Warrant Payment Method Summary	
Total Cash	\$0.00
Total Checks	\$0.00
Total Credit Cards	\$0.00
Total Money Orders	\$0.00
Total Other	\$0.00
Grand Total	\$0.00

Protective Order Summary Report

Protective Order Record	
Protective Order Issued - Non Emergency	0

Civil Process Summary Report

Civil Process Record	
Civil Process Issued	0
Group By Process Type	Group By Court Type
No records found.	No records found.

Field Interview Summary Report

Field Interview Record	
Field Interview Issued	0
Group By Interviewed Officer	
No records found.	

Accident Summary Report

Accident Record	
Accident Record	5
Accident with DUI	1
Accident with Hit & Run	1
Accident with Fatality	0

Radio Log Summary Report

Radio Log Record	
Radio Log Record	1,632
Group By Call Type	Group By Final Type
TotalInitial Call Type	TotalFinal Call Type
19-1-1 Hangup	1,632
3Accident - Hit and Run	1,632GRAND TOTAL
4Accident - Property Damage	
2Accident - With Injury	
9Alarm Business	
39Alarm Residential	
18Animal Control - Animal at Large / Nuisance	
4Animal Control - Animal Impounded	
4Assist - Citizen	
11Assist - Motorist	
4Assist - Other City Department	
18Assist - Outside Agency	
1Attempted Larceny	
1Barking Dog Complaint	
4Broadcast - General Information	
2Burglary - Residential	
105Business Check	
5Check Solicitor	

16	Check The Welfare
2	Civil Matter
1	Code 4
6	Code Violation
2	Court - Bailiff
1	Curfew Violation - Juvenile
2	Deliver Council Packets
193	Dispatch - Informational
1	Disturbance
4	Domestic
227	Ending Mileage
7	Extra Watch
11	Fire Department - Automatic Alarm
11	Fire Department - Medical Call
13	Fire Department - Mutual Aid
3	Fire Department - Odor Investigation
6	Fire Department - Other Fire
9	Fire Department - Service Call
13	Follow-up
12	Found Property
2	Fraud
143	House Check
1	Indecent Exposure
2	Larceny/Theft - All Other
6	Larceny/Theft - From a Motor Vehicle
9	Miscellaneous - Other
1	Missing Property
1	Motor Vehicle Theft
5	Noise Complaint
19	Officer out of the car
1	Open Door - Business
40	Open Door - Residence
1	Ordinance Violation
12	Out at the Station
2	Out at the Station for Equipment
30	Out at the Station for Report
10	Out of district
10	Parking Complaint
2	Possession of CDS
13	Public Works Call
12	Receive Information
2	Reckless Driver
2	Recovery of Stolen Vehicle
2	Remove Debris from Roadway
2	Return to the station
4	Road Rage
2	S.T.O.P. Program
14	Signal 13 - Meal Beak
6	Special Assignment
222	Starting Mileage - In Service
15	Suspicious Activity
1	Suspicious Noise
18	Suspicious Subject
19	Suspicious Vehicle
4	Traffic Arrest

1	Traffic Complaint
1	Traffic Control
133	Traffic Stop
10	Training
4	Vehicle Impoundment
20	Vehicle Maintenance
46	Vehicle Registration/Stolen Check [10-28/10-29]
7	Vehicle Release
1,632	GRAND TOTAL

NICHOLS HILLS MUNICIPAL COURT Page: 1
 Report For September 1, 2021 Thru September 30, 2021 FILEDST

 Violations by Filed Date...

Police Department	108	
MUNICIPAL COURT	3	
Code Enforcement	14	
TRANSFERRED OUT	0	
Total Filed Violations		125

 Completed Cases...

Paid Fine...

Police Department	36	
MUNICIPAL COURT	3	
Code Enforcement	1	
TRANSFERRED OUT	1	
Total Paid Fines		41

Before Judge...

Police Department	0	
MUNICIPAL COURT	0	
Code Enforcement	22	
TRANSFERRED OUT	0	
Total Before Judge		22

Total Completed		63
-----------------	--	----

 Other Completed...

Dismissed by Judge

Police Department	1	
MUNICIPAL COURT	0	
Code Enforcement	0	
TRANSFERRED OUT	0	
Total		1

Dismissed - COMPLIANCE

Police Department	17	
MUNICIPAL COURT	0	
Code Enforcement	0	
TRANSFERRED OUT	0	
Total		17

REMOVED FEES & FINES

Police Department	1	
MUNICIPAL COURT	0	
Code Enforcement	0	
TRANSFERRED OUT	1	
Total		2

Voided Docket

NICHOLS HILLS MUNICIPAL COURT Page: 2
 Report For September 1, 2021 Thru September 30, 2021 FILEDST

Police Department	0	
MUNICIPAL COURT	0	
Code Enforcement	2	
TRANSFERRED OUT	0	
Total		2
Total Other Completed		22
Grand Total Completed		85
Net Difference Filed/Complete		40

 Warrants...

Issued...		
Police Department	27	
MUNICIPAL COURT	8	
Code Enforcement	0	
TRANSFERRED OUT	0	
Total Violations		35
Total Warrants Issued		35

Cleared...		
Police Department	14	
MUNICIPAL COURT	3	
Code Enforcement	0	
TRANSFERRED OUT	2	
Total Violations		19
Total Warrants Cleared		19
Change in Total Warrants		16

FINE FINE	\$4,835.00
CLEET7 CLEET STATE OF OK. 2017	\$590.00
AFIS17 AFIS 2017	\$590.00
FS17 FORENSIC SCIENCE 2017	\$590.00
LATE LATE FEE	\$180.00
AMS COLLECTION AGENCY	\$389.25
FTA FAILURE TO APPEAR	\$852.00
Total Fees/Fines Paid	\$8,026.25

Nichols Hills Fire Department September 2021 Monthly Report

The month of September was a busy month around the fire station. All three shifts started yearly fire hydrant testing assignments. We celebrated a huge milestone for one of our members. Lieutenant Wayne Knight completed 35 years of service with the City. Lt. Knight is planning to retire in January 2022. We installed two vehicle child safety seats and conducted one station tour. The fire department hosted a mobile blood drive with the Oklahoma Blood Institute. Our fire apparatus committee continues to explore different types and styles of fire trucks. Three fire truck manufactures have brought fire trucks by for demo. Green shift provided stand by at the City's hazardous waste drop off event in the north plaza. The quarterly City luncheon was held at the fire station. This is always a great time to interact with all the departments and meet new employees.

Nichols Hills Fire Department responded to 55 calls in September.

EMS – 11	Ward 1 – 29%
Fire – 0	Ward 2 – 35%
Hazardous Conditions – 2	Ward 3 – 11%
Service Calls – 30	The Village – 25%
False Calls - 12	

Training in September was somewhat lighter as crews hit their hydrant testing assignments hard but were still able to get it in. The main topic covered this month included a hose and fire streams exercise where crews were timed on how long it took to hook into a hydrant and getting water flowing from a hoseline. This was set up as a friendly little competition between the shifts but because of some shuffling around due to injuries and other events a winner has yet to be named. The main EMS topics covered included Immunologic Emergencies and bleeding. Monthly Blue

Card Command radio reports were done as well. Blue shift did a pre-fire walk through of the bank tower with The Village. Other training hours were earned as some personnel prepare for an upcoming promotional test.

Fire Chief

Kevin Boydston



DEPARTMENT OF ENVIRONMENTAL QUALITY

4.d.a

MONTHLY OPERATIONAL REPORT
GROUND WATER SYSTEMS

City of Nichols Hills

1009 N.W. 75th street

Nichols Hills

OK
STATE73116
ZIP

SYSTEM NAME

ADDRESS

CITY

PWS ID 2005501

POPULATION SERVED 4020

MONTH 21-Aug Thru Sept 20

2021

DATE	WATER PUMPED 1,000 GALLONS PER DAY	CHEMICALS USED						NO. WELLS IN SYSTEM 23						TOTAL ALK.	Ph	STAB- ILITY	Fluoride
		CHLORINE AND RESIDUALS						NO. WELLS IN USE	TOTAL HOURS IN USE	STATIC LEVEL		PUMPING LEVEL					
		lbs	SERIES 1		SERIES 2		WELL NO.			FT.	WELL NO.	198444					
			PLT	DIST	PLT	DIST											
21	1,954,698	7	0.29	0.26	0.29	0.25	10	203.7									
22	2,199,800	7	0.30	0.25	0.30	0.34	10	240.0									
23	2,029,653	7	0.33	0.38	0.22	0.38	10	229.6									
24	2,095,481	7	0.31	0.33	0.28	0.33	10	239.7									
25	2,199,800	7	0.29	0.41	0.39	0.41	10	240.0					258	8.6	1	0.19	
26	2,040,770	7	0.23	0.34	0.28	0.34	10	231.4									
27	2,097,560	7	0.31	0.49	0.21	0.49	10	240.0									
28	2,294,300	7	0.22	0.44	0.27	0.44	11	258.2									
29	2,356,238	7	0.25	0.29	0.21	0.29	11	264.0									
30	2,356,760	7	0.43	0.54	0.25	0.54	11	264.0									
31	2,356,760	7	0.27	0.64	0.38	0.64	11	264.0									
1	2,044,020	7	0.22	0.46	0.24	0.46	10	221.0									
2	2,101,680	7	0.34	0.39	0.21	0.39	10	231.0									
3	2,161,620	7	0.26	0.51	0.32	0.51	10	240.0									
4	2,047,500	7	0.33	0.31	0.33	0.29	10	224.0									
5	2,029,740	7	0.35	0.34	0.35	0.33	10	226.0									
6	2,154,540	7	0.33	0.48	0.29	0.48	10	239.0									
7	2,128,500	7	0.38	0.55	0.22	0.55	10	236.0									
8	2,161,340	7	0.29	0.69	0.29	0.69	10	240.0									
9	2,161,620	7	0.47	0.76	0.42	0.76	10	240.0									
10	2,110,080	7	0.39	0.44	0.28	0.44	10	222.0									
11	2,145,710	7	0.32	0.51	0.30	0.51	10	237.9									
12	2,136,720	7	0.35	0.41	0.27	0.41	10	236.0									
13	2,135,460	7	0.23	0.55	0.36	0.55	10	236.0									
14	2,154,680	7	0.38	0.39	0.27	0.39	10	239.0									
15	2,157,552	7	0.37	0.40	0.33	0.40	10	239.5									
16	2,118,420	7	0.29	0.38	0.27	0.38	10	236.0									
17	2,136,720	7	0.34	0.42	0.29	0.42	10	236.0									
18	2,148,300	7	0.55	0.44	0.55	0.51	10	238.0									
19	2,127,080	7	0.45	0.36	0.45	0.42	10	236.0									
20	2,161,480	7	0.38	0.44	0.36	0.44	10	240.0									
TOTAL	66,504,582																
AVG.	2,145,309						10	237.7									

POWER COST \$21,959.74
LABOR COST \$10,776.36
CHEMICAL COST \$195.30
REPAIR COST \$0.00
WATER COST \$0.00
TOTAL COST \$32,931.40
COST/MILLION GAL. 495.17

BACT SAMPLES SUBMITTED DURING THE MO.

(1) NUMBER SAFE 4
(2) NUMBER UNSAFE 0
(3) NUMBER CHECK SAMPLES 4

I hereby certify the above to be correct
to the best of my knowledge.

Signed

Title Chief well operator

Mail original before the 10th of the following m
to: Department
Environmental Quality Wat
Quality Division
PO Box 1677
Oklahoma City, OK 73101-1677



PUBLIC WORKS WATER PRODUCTION REPORT

September-21



Water Produced	66,504,582
Water sold	64,738,263
Water used in the City Parks	1,428,609
Water flushed for Bond Projects & by Contractors	15,000
Fire Department usage - est.	50,000
City Facilities	119,312
Water unaccounted for	153,398
% water loss for the month	0.2%
Avg. water loss/ for the last 12 months	5.5%



WATER PUMPED Sep-21



WELL	Analysis Date	Arsenic ppb	G.P.M.	Gallons Pumped	Electrical Cost
					Per Thousand Gallons
2		0.000	138	5,896,140	\$0.17
5		0.000	105	4,256,074	\$0.27
8		0.000	111	4,554,760	\$0.30
12		0.000	157	6,615,500	\$0.14
14		0.000	180	7,775,460	\$0.18
17		0.026	183	7,905,050	\$0.50
21		0.009	110	4,751,670	\$0.16
23		0.000	180	7,737,480	\$0.06
25		0.006	109	4,674,138	\$0.45
26		0.000	110	4,752,000	\$0.08
Total				63,900,312	

Blended arsenic level 0.00 ppb

Contractor Usage 15,000

WATER PUMPED LAST FIVE YEARS:

Sep-20	45,942,332
Sep-19	54,018,216
Sep-18	43,594,573
Sep-17	59,196,820
Sep-16	53,585,200

David White
Water Well Operator



Sewer Main Blocks/ PM

	DATE	ADDRESS	MANHOURS	DATE	ADDRESS	MANHOURS
	9/5/2021	1107 Glenwood	20.0	9/1/2021	6801 Trenton Rd.	2.0
	9/29/2021	6509 Avondale	8.0	9/21/2021	1618 Randel	2.0
					Preventative Maintenance	
		TOTAL hrs.	28.0		TOTAL hrs	4.0



BUILDING PERMIT SEPTEMBER 2021

Project ID	Project Type	Name	Property	Issued Date	Square Footage	Valuation
156337	BR-REM	CANDELARIA DESIGN BUILD	1603 WILSHIRE	9/1/2021		\$ 50,000.00
156343	BR-REM	BARKOCY CONSTRUCTION INC	1527 CAMDEN	9/2/2021		\$ 600,000.00
156349	BR-REM	ROSEWOOD BUILDING COMPANY LLC	1211 LARCHMONT	9/8/2021		\$ 200,000.00
156351	CURB	QUALITY IRRIGATION INC	7605 DORSET	9/9/2021		
156354	POOL	TRIBAL CUSTOM POOLS	1109 BEDFORD	9/10/2021		\$ 63,000.00
156357	STORM	EF5 TORNADO SHELTERS LLC	6505 AVONDALE	9/10/2021		\$ 5,500.00
156358	CURB	ALL STAR CONSTRUCTION LLC	1300 GLENWOOD	9/13/2021		
156360	BR-REM	DUSTIN RITTER CONSTRUCTION LLC	6514 HILLCREST	9/13/2021		\$ 220,000.00
156363	BR-REM	TATE J TAYLOR LLC	1114 SHERWOOD A-2	9/14/2021		\$ 75,000.00
156370	ROOF-RES	NASHERT ROOFING CO	1218 BELFORD	9/17/2021		\$ 41,130.00
156375	BR-ADD	LEAH RUDNICKI	1516 CAMDEN	9/21/2021		\$ 15,200.00
156376	BC-REM	TATCO CONSTRUCTION LLC	6465 AVONDALE	9/21/2021		\$ 98,000.00
156378	BR-REM	COLBIE VAN CLEEF LLC	1901 HUNTINGTON	9/21/2021		\$ 85,000.00
156382	FENCE-RES	PREMIER FENCE & GATES LLC	6802 AVONDALE	9/22/2021		
156385	BR-ADD	LARRY MCMANUS	1821 WESTMINSTER	9/23/2021		\$ 60,000.00
156394	BR-REM	CORBYN ROBERTS HOMES INC	1128 HEMSTEAD	9/27/2021		\$ 15,000.00
156406	FENCE-RES	WABI SABI WEST LLC	7313 LANCET	9/29/2021		\$ 24,500.00

Aaron Buckman

From: Cecilia Ortega <cortega@nicholshills.net>
Sent: Friday, October 1, 2021 8:46 AM
To: Aaron Buckman
Cc: 'Randell Lawrence'
Subject: September 2021 Consumption

Good morning,

The consumption for September was:

Residential-	61,295,958
Parks-	1,428,609
Commercial-	3,442,305
City Buildings-	119,312

Total Consumption- 66,286,184

Thank you,

Cecilia Ortega
Utility Billing Clerk
City of Nichols Hills

Code report for Sept 2021

Date 9/6/21 - 9/10/21

Address

1700 Windsor	Limbs at curb	left notice
1604 Pennington	Limbs at curb	left notice
1113 Glenwood	Full Dumpster	Called Contractor
6615 Hillcrest	Full Dumpster	Called Contractor
1502 Buttram	Full Dumpster	Called Contractor
7309 Waverly	Full Dumpster	Called Contractor
1804 Drury	Limbs at curb	left notice
1806 Coventry	Pile of bricks in yard	left notice
1723 NW 63rd	Tall grass	left notice
1205 Tedford	Dead Tree	left notice

Date 9/13/21 - 9/17/21

Address

1117 Hunnington	Debris at curb	Left notice
1207 Hunnington	Full Dumpster	Called contractor
1722 Westminster	Tall Grass	Left notice
1801 Bedford	Dirt pile	Called contractor

Date 9/20/21 - 9/24/21

Address

6600 Grand	Parking	Called contractor
1710 Elmhurst	Tall grass	Issued citation
1109 Hemstead	Erosion control	Called contractor
1109 Bedford	Tracking mud	Called contractor
6502 Lenox	No POD permit displayed	Left notice
6900 Avondale	Dead trees	Left notice
7102 Nichols Rd.	Blowing grass in street	Stopped law crew
7325 Kenilworth	Tree debris at curb	Left notice

Risk Manager Report September 2021

There were no injuries this month.

There was one (1) random drug screen this month and one (1) pre-placement DOT physical and drug screen.

Safety training for Public Works was on Defensive Driving. Kip Pritchard with OMAG presented a video and spoke about different defensive driving techniques.

Park inspections were conducted on Woods, Kite and Davis Park. The only issues found were trees/limbs that needed to be trimmed. Public Works took care of this issue immediately.

Envirotype/OCD Specialists did ATP testing and a full disinfectant spray at both locations this month.

Stoops Electric repaired several lighting issues in City Hall. He also investigated the employee parking lot lights in the back of city hall that have been out for some time. We utilized the scissor lift from public works, and it was determined that the wiring was burnt up and we needed new light fixtures. We had to contact Chesapeake to see who they use for replacement bulbs/lights that would fit the existing poles. This is because they were installed by Chesapeake many years ago. We are waiting for a price quote for new lights, preferably LED that have a long warranty.

The United Way campaign will begin in October. I met with the local United Way of Central Oklahoma representative to begin receiving the donation forms and began scheduling meetings with departments. We will have a local organization speak to employees about the importance of donations to their organization.

The City's quarterly cookout was held in September. We ordered from Saturn Grill which is always great food. All employees who attended was very appreciative of this free luncheon. We are also happy to keep supporting local businesses within Nichols Hills.

Worked with OMAG to renew the City's Pollution and Cyber liability insurance renewal. Added two new police vehicles to the City's insurance policy.

I have requested two items to be placed on the surplus list. The old gym workout bench and the refrigerator from the basement. Both have been replaced with new items.

The claim that was filed with Shelter insurance in reference to the auto accident involving a public works vehicle has been paid in the amount of \$1309.33 and the city vehicle has been repaired.

ACCOUNT NUMBER	NAME	CLASS	SERVICE ADDRESS	STATUS	DATE OF SERVICE	XFER?
01-00330-01	I - ASLAM, RIZWAN	RES	1211 LARCHMONT	ACTIVE	9/07/2021	
02-00078-05	I - CASTON, RUSTY	RES	7712 DORSET	ACTIVE	9/24/2021	
01-00281-09	I - CLEMENTS, ANDREW	RES	1116 LARCHMONT	ACTIVE	9/14/2021	
01-00625-01	I - COOKSON, KIMBERLY	RES	1701 BEDFORD	ACTIVE	9/10/2021	
01-00936-05	I - FISCHER, MICHAEL	RES	7325 WAVERLY	ACTIVE	9/12/2021	
02-00553-03	I - FORD, ASHLEY	RES	1717 GUILFORD	ACTIVE	9/17/2021	
02-00381-10	I - GRAY, STEFANIE	RES	1711 HUNTINGTON	ACTIVE	9/29/2021	
02-00861-22	E - LAWP INVESTMENTS LLC	RES	1843 WESTMINSTER	ACTIVE	9/20/2021	
02-00155-03	I - LEWIS, AARON V.	RES	1625 QUEENSTOWN	ACTIVE	9/03/2021	
01-00158-07	I - NEAL, KEITH	RES	1109 MARLBORO	ACTIVE	9/15/2021	
01-00231-01	I - PIERCE, MARK	RES	1129 HEMSTEAD	ACTIVE	9/01/2021	
01-00447-08	I - WARD, CHARIS	RES	1206 BELFORD	ACTIVE	9/23/2021	
01-00227-12	E - WILLOUGHBY DEVELOPMENT LLC	RES	7005 TRENTON	ACTIVE	9/20/2021	
01-00128-14	E - WORX PROPERTY MANAGEMENT	RES	1121 TEDFORD	ACTIVE	9/21/2021	
02-00645-02	I - YODER, MELINDA	RES	1716 DORCHESTER PL	ACTIVE	9/14/2021	

** TOTAL PRINTED 15 **

STATUS: All

CONFIDENTIALS PRINTED: NO

RANGE OF START DATES: 9/01/2021 THRU 9/30/2021

TRANSFERS INCLUDED: NO

LAST BILL DATE: 0/00/0000 THRU 99/99/9999

PRINT MAILING ADDR: NO

4.f.a

TOTALS BY CUSTOMER CLASS		
<u>CLASS</u>	<u>DESCRIPTION</u>	<u>TOTAL</u>
RES	RESIDENTIAL	15
	CLASS TOTAL:	15

TOTALS BY RATE TABLE			
<u>SERVICE</u>	<u>RATE</u>	<u>DESCRIPTION</u>	<u>TOTAL</u>

SELECTION CRITERIA

4.f.a

REPORT SELECTIONS:

REPORT SEQUENCE: Account Name
ACCOUNT STATUS: All
CUSTOMER CLASS: All
SERV/TBL: All
INCLUDE TRANSFER: NO
INCLUDE CONFIDENTIAL: NO

INFORMATION INCLUDED:

MAILING ADDRESS: NO
COMMENT CODES: None

CUSTOMER DATES:

START DATE: 9/01/2021 THRU 9/30/2021
LAST BILL DATE: 0/00/0000 THRU 99/99/9999

** END OF REPORT **

CITY OF NICHOLS HILLS
TREASURER'S REPORT - INVESTMENT SCHEDULE
September 30, 2021

MATURITY DATE	DEPOSITORY BANK	COST BASIS	MATURITY VALUE	YIELD TO MATURITY	DAYS INVESTED
Operations					
Operating Acct (Avg Balance)	BancFirst	7,557,138.59	7,557,138.59		
NICHOLS HILLS GENERAL FUND					
04/14/22	Kirkpatrick	600,000.00	600,517.81	0.15%	210
01/13/22	Kirkpatrick	700,000.00	700,612.50	0.15%	217
12/16/21	FNB of OK	850,000.00	854,049.31	0.70%	245
		<u>2,150,000.00</u>	<u>2,155,179.62</u>		
NICHOLS HILLS GENERAL FUND - CIP					
12/16/21	Kirkpatrick	400,000.00	400,396.16	0.15%	241
06/16/22	Midfirst	425,000.00	425,477.08	0.15%	273
		<u>825,000.00</u>	<u>825,873.24</u>		
NICHOLS HILLS MUNICIPAL AUTHORITY					
04/14/22	Midfirst	400,000.00	400,345.35	0.15%	210
12/16/21	Kirkpatrick	700,000.00	700,693.29	0.15%	241
		<u>1,100,000.00</u>	<u>1,101,038.64</u>		
NICHOLS HILLS MUNICIPAL AUTHORITY - CIP					
12/16/21	Kirkpatrick	800,000.00	800,792.33	0.15%	241
01/13/22	Kirkpatrick	450,000.00	450,393.75	0.15%	217
		<u>1,250,000.00</u>	<u>1,251,186.08</u>		
SINKING FUND					
06/23/22	Midfirst	246,000.00	246,283.23	0.15%	280
12/23/21	Midfirst	500,000.00	500,345.32	0.10%	252
12/23/21	Midfirst	300,000.00	300,338.49	0.12%	343
06/23/22	Kirkpatrick	500,000.00	501,035.62	0.20%	378
		<u>1,546,000.00</u>	<u>1,548,002.66</u>		
GENERAL OBLIGATION BOND OF 2020					
12/16/21	Midfirst	720,000.00	720,179.59	0.10%	91
01/13/22	FNB of OK	900,000.00	904,777.50	0.70%	273
04/14/22	FNB of OK	850,000.00	856,016.11	0.70%	364
		<u>2,470,000.00</u>	<u>2,480,973.20</u>		
GENERAL OBLIGATION BOND OF 2021					
01/13/22	Midfirst	1,300,000.00	1,301,492.47	0.12%	349
11/10/21	Midfirst	800,000.00	800,687.42	0.11%	285
11/10/21	Midfirst	700,000.00	700,610.49	0.11%	285
09/15/22	Kirkpatrick	1,200,000.00	1,202,400.00	0.20%	364
06/16/22	FNB of OK	1,000,000.00	1,008,302.78	0.70%	427
04/14/22	FNB of OK	900,000.00	906,370.00	0.70%	364
04/14/22	FNB of OK	700,000.00	704,954.44	0.70%	364
		<u>6,600,000.00</u>	<u>6,624,817.60</u>		
SOURCE		COST	MATURITY	% of Total	Margin
BANCFIRST		7,557,138.59	7,557,138.59	32.16%	138.8%
MIDFIRST BANK		5,391,000.00	5,395,759.44	22.94%	148.5%
FIRST NATIONAL BANK OF OK		5,200,000.00	5,234,470.14	22.13%	116.6%
KIRKPATRICK BANK		5,350,000.00	5,356,841.46	22.77%	120.9%
TOTAL INVESTED		<u>\$ 23,498,138.59</u>	<u>\$ 23,544,209.63</u>	100.00%	

01 -General Fund

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE
ASSETS		
=====		
01-00-10050	Cash in Bank - Flex Account	19,528.48
01-00-10099	Claim on Cash	1,652,329.62
01-00-10100	Cash - Municipal Court	2,104.62
01-00-11000	T-Bills and CD's	2,150,000.00
01-00-11100	Interest Receivables	809.16
01-00-11600	Other Receivables	1,236,357.00
01-00-11650	Health Ins - Retirees & Cobra	4,228.89
01-00-11700	Beverage Tax Receivable	816.00
01-00-11800	Sales Tax Receivable	587,834.00
01-00-11900	Franchise Fee Receivable	49,583.00
01-00-12000	Utilities Receivable	85,515.81
01-00-13799	Due To/From Flex Spending	10,128.08
01-00-13800	Allowance for Court Receivable	(954,739.00)
01-00-24500	Prepaid Assets	<u>14,255.00</u>
		<u>4,858,750.66</u>
TOTAL ASSETS		4,858,750.66
		=====
LIABILITIES		
=====		
01-00-30050	Deposit - held for others	7,240.00
01-00-30090	Due to Collection agency	389.25
01-00-30099	A/P Due to Pooled Cash	315,652.48
01-00-30700	Deferred Interest Income	809.16
01-00-32050	Cleet Payable	1,731.06
01-00-33300	Deferred Fine Revenue	269,297.00
01-00-34300	Bonds held in reserve - Banner	13,800.00
01-00-34325	DEPOSIT-FIRE HYDRANT METERS	1,000.00
01-00-36000	Unapplied Credit Liab- A/R	<u>126.23</u>
TOTAL LIABILITIES		<u>610,045.18</u>
EQUITY		
=====		
01-00-50100	Nonspendable Fund Balance	14,255.00
01-00-57050	Assigned - Economic Developmen	500,000.00
01-00-59000	Unassigned Fund Balance	<u>3,748,772.17</u>
TOTAL BEGINNING EQUITY		4,263,027.17
TOTAL REVENUE		2,600,568.74
TOTAL EXPENDITURES		<u>2,614,890.43</u>
TOTAL REVENUE OVER/(UNDER) EXPENSES		(14,321.69)
TOTAL EQUITY & REV. OVER/(UNDER) EXP.		<u>4,248,705.48</u>
TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.		4,858,750.66
		=====

02 -Street & Alley

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
ASSETS			
=====			
02-00-10099	Claim on Cash	188,212.94	
02-00-14900	Due from other Governments	<u>3,885.00</u>	
			<u>192,097.94</u>
TOTAL ASSETS			192,097.94
			=====
LIABILITIES			
=====			
02-00-30099	A/P Due to Pooled Cash	<u>1,325.63</u>	
TOTAL LIABILITIES			<u>1,325.63</u>
EQUITY			
=====			
02-00-51090	Restricted Fund Bal-Streets	193,240.44	
02-00-57090	Assigned Fund Balance-Streets	<u>6,180.00</u>	
TOTAL BEGINNING EQUITY		199,420.44	
TOTAL REVENUE		10,605.00	
TOTAL EXPENDITURES		<u>19,253.13</u>	
TOTAL REVENUE OVER/(UNDER) EXPENSES		(8,648.13)	
TOTAL EQUITY & REV. OVER/(UNDER) EXP.		<u>190,772.31</u>	
TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			192,097.94
			=====

03 -Designated Fds-Fire & Gen

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE
ASSETS		
=====		
03-00-10099	Claim on Cash	<u>3,299.11</u>
		<u>3,299.11</u>
	TOTAL ASSETS	3,299.11
		=====
LIABILITIES		
=====		
03-00-30099	A/P Due to Pooled Cash	<u>166.89</u>
	TOTAL LIABILITIES	<u>166.89</u>
EQUITY		
=====		
03-00-51050	Restricted Fund Bal-Donations	<u>3,620.63</u>
	TOTAL BEGINNING EQUITY	3,620.63
	TOTAL REVENUE	1.41
	TOTAL EXPENDITURES	<u>489.82</u>
	TOTAL REVENUE OVER/(UNDER) EXPENSES	(488.41)
	TOTAL EQUITY & REV. OVER/(UNDER) EXP.	<u>3,132.22</u>
	TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.	3,299.11
		=====

04 -Designated Funds-Police

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE
ASSETS		
=====		
04-00-10099	Claim on Cash	<u>73,286.77</u>
		<u>73,286.77</u>
	TOTAL ASSETS	73,286.77
		=====
LIABILITIES		
=====		
04-00-30099	A/P Due to Pooled Cash	<u>127.90</u>
	TOTAL LIABILITIES	<u>127.90</u>
EQUITY		
=====		
04-00-51050	Restricted Fund Bal-Donations	<u>67,845.73</u>
	TOTAL BEGINNING EQUITY	67,845.73
	TOTAL REVENUE	5,634.72
	TOTAL EXPENDITURES	<u>321.58</u>
	TOTAL REVENUE OVER/(UNDER) EXPENSES	5,313.14
	TOTAL EQUITY & REV. OVER/(UNDER) EXP.	<u>73,158.87</u>
	TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.	73,286.77
		=====

05 -Designated Funds-PW

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
ASSETS			
=====			
05-00-10099	Claim on Cash	<u>2,209.79</u>	<u>2,209.79</u>
TOTAL ASSETS			2,209.79
			=====
LIABILITIES			
=====			
EQUITY			
=====			
05-00-51050	Restricted Fund Bal-Donations	<u>2,208.89</u>	
TOTAL BEGINNING EQUITY		2,208.89	
TOTAL REVENUE		<u>0.90</u>	
TOTAL REVENUE OVER/(UNDER) EXPENSES		0.90	
TOTAL EQUITY & REV. OVER/(UNDER) EXP.		<u>2,209.79</u>	
TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			2,209.79
			=====

06 -Municipal Authority

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
ASSETS			
=====			
06-00-10099	Claim on Cash	1,002,818.85	
06-00-11000	T-Bills and CD's	1,100,000.00	
06-00-11100	Interest Receivable	192.58	
06-00-12150	Utility Receivable	710,050.31	
06-00-13900	Unbilled Receivable	190,912.00	
06-00-14800	Allowance for Doubtful Account	(24,912.93)	
06-00-14850	Bad Debt Receivable	29,233.63	
06-00-15000	Deferred outflow of resources	103,572.00	
06-00-15500	Deferred OUtflow - OPEB	7,102.00	
06-00-20000	Fixed Assets	42,640,988.03	
06-00-20100	Accumulated Depreciation	(25,502,896.89)	
06-00-21000	Land	207,742.00	
06-00-21500	Construction in Progress	<u>1,465,574.06</u>	
		<u>21,930,375.64</u>	
TOTAL ASSETS			21,930,375.64
=====			
LIABILITIES			
=====			
06-00-30050	Net pension asset	(125,476.00)	
06-00-30090	Payable - Collection AgencyFee	7,254.76	
06-00-30099	A/P Due to Pooled Cash	134,208.89	
06-00-31800	Comp Absent Payable	3,738.02	
06-00-31890	Compensated Absences - Long Te	33,641.00	
06-00-34000	City of NH - Garbage	85,515.81	
06-00-34100	Unearned Rev (Unapplied Credit	10,283.37	
06-00-34150	Utility Refunds	64.45	
06-00-34500	Due to Tyler Tech (Cr Cd Fees)	1,274.75	
06-00-34900	Notes Payable - Current Portio	806.00	
06-00-35000	NOTES PAYABLE	17,006.00	
06-00-38000	Deferred inflow of resources	18,241.00	
06-00-38500	Deferred Inflow - OPEB	17,303.00	
06-00-40100	OPEB Liability	<u>75,172.00</u>	
TOTAL LIABILITIES		<u>279,033.05</u>	
EQUITY			
=====			
06-00-50400	Net Investment-Capital Assets	18,793,595.00	
06-00-52090	Unrestricted Fund Balance	<u>2,391,981.33</u>	
TOTAL BEGINNING EQUITY		21,185,576.33	
TOTAL REVENUE		1,579,809.90	
TOTAL EXPENDITURES		<u>1,114,043.64</u>	
TOTAL REVENUE OVER/(UNDER) EXPENSES		465,766.26	
TOTAL EQUITY & REV. OVER/(UNDER) EXP.		<u>21,651,342.59</u>	
TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			21,930,375.64
=====			

07 -General Fund - CIP

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
ASSETS			
=====			
07-00-10099	Claim on Cash	478,514.71	
07-00-11000	T-Bills and CD's	825,000.00	
07-00-11100	Interest Receivable	<u>149.89</u>	
			<u>1,303,664.60</u>
TOTAL ASSETS			1,303,664.60
			=====
LIABILITIES			
=====			
07-00-30099	A/P Due to Pooled Cash	1,836.98	
07-00-30700	Deferred Interest Income	<u>149.89</u>	
TOTAL LIABILITIES			<u>1,986.87</u>
EQUITY			
=====			
07-00-57100	Assigned Fund Bal-Capital Imps	37,566.95	
07-00-57102	Assigned FB-CIP-Admin	61,019.92	
07-00-57106	Assigned FB-CIP-Police	252,027.16	
07-00-57107	Assigned FB-CIP-Fire	289,063.57	
07-00-57109	Assigned FB-CIP-Street	103,651.75	
07-00-57110	Assigned FB-CIP-Sanitation	201,617.00	
07-00-57111	Assigned FB-CIP-Parks	145,863.00	
07-00-57114	Assigned FB-CIP-Code	16,360.00	
07-00-57115	Assigned FB-CIP-Risk	9,565.00	
07-00-57116	Assigned FB-CIP-ISM	<u>135,406.98</u>	
TOTAL BEGINNING EQUITY		1,252,141.33	
TOTAL REVENUE		140,085.68	
TOTAL EXPENDITURES		<u>90,549.28</u>	
TOTAL REVENUE OVER/(UNDER) EXPENSES		49,536.40	
TOTAL EQUITY & REV. OVER/(UNDER) EXP.			<u>1,301,677.73</u>
TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			1,303,664.60
			=====

08 -Sinking Fund

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE
ASSETS		
=====		
08-00-10000	Cash - Sinking Fund	12,055.84
08-00-11000	T-Bills and CD's	1,546,000.00
08-00-11100	Interest Receivable	1,029.49
08-00-14900	Due from other Governments	<u>134,000.00</u>
		<u>1,693,085.33</u>
TOTAL ASSETS		1,693,085.33
		=====
LIABILITIES		
=====		
08-00-30700	Deferred Interest Income	319.08
08-00-30701	Deferred Income	<u>109,646.00</u>
TOTAL LIABILITIES		<u>109,965.08</u>
EQUITY		
=====		
08-00-51030	Restricted Fund Bal-Debt Srv	1,811,095.87
08-00-57030	Assigned Fund Bal-Debt Service	<u>158,266.00</u>
TOTAL BEGINNING EQUITY		1,969,361.87
TOTAL REVENUE		70,569.19
TOTAL EXPENDITURES		<u>456,810.81</u>
TOTAL REVENUE OVER/(UNDER) EXPENSES		(386,241.62)
TOTAL EQUITY & REV. OVER/(UNDER) EXP.		<u>1,583,120.25</u>
TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.		1,693,085.33
		=====

09 -Meter Deposits

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
ASSETS			
=====			
09-00-10099	Claim on Cash	<u>27,210.00</u>	<u>27,210.00</u>
TOTAL ASSETS			27,210.00
			=====
LIABILITIES			
=====			
09-00-36100	Reserve for Meter Deposits	<u>27,210.00</u>	
TOTAL LIABILITIES			<u>27,210.00</u>
EQUITY			
=====			
TOTAL LIABILITIES, EQUITY & REV.OVER/ (UNDER) EXP.			27,210.00
			=====

10 -911 Fund

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
ASSETS			
=====			
10-00-10099	Claim on Cash	53,400.16	
10-00-11600	Other Receivables	<u>696.00</u>	
			<u>54,096.16</u>
TOTAL ASSETS			54,096.16
			=====
LIABILITIES			
=====			
EQUITY			
=====			
10-00-51070	Restricted Fd Bal-Public Safet	<u>51,915.20</u>	
	TOTAL BEGINNING EQUITY	51,915.20	
TOTAL REVENUE		<u>2,180.96</u>	
TOTAL REVENUE OVER/(UNDER) EXPENSES		2,180.96	
TOTAL EQUITY & REV. OVER/(UNDER) EXP.		<u>54,096.16</u>	
TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			54,096.16
			=====

11 -Impound Fee Police Fund

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
ASSETS			
=====			
11-00-10099	Claim on Cash	<u>25,293.90</u>	
			<u>25,293.90</u>
TOTAL ASSETS			25,293.90
			=====
LIABILITIES			
=====			
EQUITY			
=====			
11-00-51075	Restricted Fd Bal - Police Imp	<u>23,483.95</u>	
TOTAL BEGINNING EQUITY		23,483.95	
TOTAL REVENUE		<u>1,809.95</u>	
TOTAL REVENUE OVER/(UNDER) EXPENSES		1,809.95	
TOTAL EQUITY & REV. OVER/(UNDER) EXP.			<u>25,293.90</u>
TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			25,293.90
			=====

13 -Municipal Authority - CIP

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE
ASSETS		
=====		
13-00-10099	Claim on Cash	288,524.22
13-00-11000	T-Bills and CD's	1,250,000.00
13-00-11100	Interest Receivable	<u>49.99</u>
		<u>1,538,574.21</u>
TOTAL ASSETS		1,538,574.21
		=====
LIABILITIES		
=====		
EQUITY		
=====		
13-00-50400	Net Investment - Capital Asset	0.11
13-00-57100	Fund Bal-Capital Improvements	<u>1,516,272.04</u>
	TOTAL BEGINNING EQUITY	1,516,272.15
TOTAL REVENUE		<u>22,302.06</u>
TOTAL REVENUE OVER/(UNDER) EXPENSES		22,302.06
TOTAL EQUITY & REV. OVER/(UNDER) EXP.		<u>1,538,574.21</u>
TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.		1,538,574.21
		=====

14 -Water Impact Fees Fund

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE
ASSETS		
=====		
14-00-10099	Claim on Cash	<u>123,278.73</u>
		<u>123,278.73</u>
	TOTAL ASSETS	123,278.73
		=====
LIABILITIES		
=====		
EQUITY		
=====		
14-00-50300	Restricted Fund Balance	<u>116,419.43</u>
	TOTAL BEGINNING EQUITY	116,419.43
	TOTAL REVENUE	<u>6,859.30</u>
	TOTAL REVENUE OVER/(UNDER) EXPENSES	6,859.30
	TOTAL EQUITY & REV. OVER/(UNDER) EXP.	<u>123,278.73</u>
	TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.	123,278.73
		=====

15 -Sewer Impact Fee Fund

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
ASSETS			
=====			
15-00-10099	Claim on Cash	<u>80,109.81</u>	
			<u>80,109.81</u>
TOTAL ASSETS			80,109.81
			=====
LIABILITIES			
=====			
EQUITY			
=====			
15-00-50300	Restricted Fund Balance	<u>77,314.76</u>	
TOTAL BEGINNING EQUITY		77,314.76	
TOTAL REVENUE		<u>2,795.05</u>	
TOTAL REVENUE OVER/(UNDER) EXPENSES		2,795.05	
TOTAL EQUITY & REV. OVER/(UNDER) EXP.			<u>80,109.81</u>
TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			80,109.81
			=====

17 -Drainage Fee Fund

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
ASSETS			
=====			
17-00-10099	Claim on Cash	99,910.58	
17-00-12000	Utility Receivables	5,406.49	
17-00-13900	Unbilled Receivable	1,636.00	
17-00-14850	Bad Debt Receivable	<u>59.38</u>	
			<u>107,012.45</u>
TOTAL ASSETS			107,012.45
			=====
LIABILITIES			
=====			
17-00-30099	A/P Due to Pooled Cash	<u>6,200.00</u>	
	TOTAL LIABILITIES		<u>6,200.00</u>
EQUITY			
=====			
17-00-50300	Restricted Fund Balance	<u>90,637.89</u>	
	TOTAL BEGINNING EQUITY	90,637.89	
TOTAL REVENUE			16,374.56
TOTAL EXPENDITURES			<u>6,200.00</u>
TOTAL REVENUE OVER/(UNDER) EXPENSES			10,174.56
TOTAL EQUITY & REV. OVER/(UNDER) EXP.			<u>100,812.45</u>
TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			107,012.45
			=====

18 -Health Insurance Fund

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
ASSETS			
=====			
18-00-10050	Cash - Health Insurance	<u>55,320.14</u>	
			<u>55,320.14</u>
TOTAL ASSETS			55,320.14
			=====
LIABILITIES			
=====			
EQUITY			
=====			
18-00-57090	Assigned Fund Balance	<u>53.23</u>	
	TOTAL BEGINNING EQUITY	53.23	
TOTAL REVENUE		336,777.42	
TOTAL EXPENDITURES		<u>281,510.51</u>	
TOTAL REVENUE OVER/(UNDER) EXPENSES		55,266.91	
TOTAL EQUITY & REV. OVER/(UNDER) EXP.		<u>55,320.14</u>	
TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			55,320.14
			=====

20 -Designated Funds-Parks

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE
ASSETS		
=====		
		=====
LIABILITIES		
=====		
		=====
EQUITY		
=====		
		=====

80 -General Obligation Bonds

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
ASSETS			
=====			
80-00-10860	Cash - 2016 GO Bd Series	102,352.03	
80-00-10880	Cash - 2018 GO Bd Series	66,995.40	
80-00-10890	Cash - 2019 GO Bd Series	857,783.69	
80-00-10891	Cash - 2020 GO Bd Series	1,210,721.23	
80-00-10892	Cash - 2021 GO Bond Series	996,827.25	
80-00-11091	T-Bills and CD's - 2020	2,470,000.00	
80-00-11092	T-bills and CD's - Series 2021	6,600,000.00	
80-00-11189	Interest Rec - 2019 GO Bd Seri	1,460.40	
80-00-11190	Interest Rec - 2020 GO Bd Seri	<u>38,657.16</u>	
			<u>12,344,797.16</u>
TOTAL ASSETS			12,344,797.16
			=====
LIABILITIES			
=====			
80-00-30099	A/P Due to Pooled Cash	608,685.74	
80-00-30789	Deferred Int Income - 2019	199.99	
80-00-30790	Deferred Int Income - 2020	10,658.01	
80-00-37176	Retainage Payable	<u>68,356.00</u>	
TOTAL LIABILITIES			<u>687,899.74</u>
EQUITY			
=====			
80-00-50100	FUND BALANCE	5,656,743.40	
80-00-50186	Fund Balance 2016 GO Bd Series	674,041.64	
80-00-50187	Fund Balance 2017 GO Bd Series	1,800,793.83	
80-00-50188	Fund Balance 2018 GO Bond Seri	2,295,921.45	
80-00-50189	Fund Balance 2019 GO Bd Series	<u>2,986,673.53</u>	
TOTAL BEGINNING EQUITY		13,414,173.85	
TOTAL REVENUE		3,038.63	
TOTAL EXPENDITURES		<u>1,760,315.06</u>	
TOTAL REVENUE OVER/(UNDER) EXPENSES		(1,757,276.43)	
TOTAL EQUITY & REV. OVER/(UNDER) EXP.			<u>11,656,897.42</u>
TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			12,344,797.16
			=====

99 -Pooled Cash

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
ASSETS			
=====			
99-00-10090	Pooled Cash - Meter Deposits	899,552.12	
99-00-10099	Pooled Cash	3,198,847.07	
99-00-12001	Due from General Fund	315,652.48	
99-00-12002	Due from Street & Alley	1,325.63	
99-00-12003	Due from Designated Funds-Fire	166.89	
99-00-12004	Due from Designated Fds-Police	127.90	
99-00-12006	Due from Municipal Authority	134,208.89	
99-00-12007	Due from GF - CIP	1,836.98	
99-00-12017	Due from Drainage Fee Fund	6,200.00	
99-00-12080	Due from GO Bonds	<u>608,685.74</u>	
			<u>5,166,603.70</u>
TOTAL ASSETS			5,166,603.70
			=====
LIABILITIES			
=====			
99-00-30099	Accounts Payable	1,068,204.51	
99-00-37099	Due to other Funds	<u>4,098,399.19</u>	
TOTAL LIABILITIES			<u>5,166,603.70</u>
EQUITY			
=====			
TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			5,166,603.70
			=====

CITY OF NICHOLS HILLS
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2021

01 -General Fund
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 25.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
<u>REVENUE SUMMARY</u>						
Revenues	<u>12,617,942</u>	<u>805,421.32</u>	<u>2,600,568.74</u>	<u>0.00</u>	<u>10,017,372.83</u>	<u>79.39</u>
TOTAL REVENUES	12,617,942	805,421.32	2,600,568.74	0.00	10,017,372.83	79.39
<u>EXPENDITURE SUMMARY</u>						
City Council	784	64.59	195.57	0.00	588.43	75.05
Administration	663,752	44,797.15	200,034.73	0.00	463,717.16	69.86
City Treasurer	1,307	107.65	325.95	0.00	981.05	75.06
City Attorney	200,000	0.00	36,958.67	0.00	163,041.33	81.52
Municipal Court	115,216	8,192.36	36,955.48	0.00	78,260.88	67.93
Police Department	2,805,080	278,846.10	813,828.45	6,983.55	1,984,268.45	70.74
Fire Department	2,168,719	172,810.82	579,361.19	100.00	1,589,257.58	73.28
City Engineer	80,000	13,011.38	33,989.13	59,614.77 (	13,603.90)	17.00-
Street Department	347,414	30,474.97	92,789.56	564.41	254,059.72	73.13
Sanitation	912,252	80,024.42	247,021.90	991.63	664,238.93	72.81
Parks Department	310,980	26,906.66	82,144.11	558.91	228,277.01	73.41
Public Works Admin	237,147	17,847.30	61,979.83	0.00	175,167.57	73.86
General Government	514,466	26,786.87	163,486.14	693,542.62 (	342,562.76)	66.59-
Code Department	357,890	27,163.55	97,272.26	65.00	260,552.38	72.80
Risk Manager	189,106	19,373.14	53,030.63	0.00	136,075.28	71.96
Information Systems Mgr	<u>449,575</u>	<u>33,716.09</u>	<u>115,516.83</u>	<u>2,258.12</u>	<u>331,800.04</u>	<u>73.80</u>
TOTAL EXPENDITURES	9,353,689	780,123.05	2,614,890.43	764,679.01	5,974,119.15	63.87
REVENUE OVER/(UNDER) EXPENDITURES	3,264,253	25,298.27 (	14,321.69) (	764,679.01)	4,043,253.68	123.86

01 -General Fund

% OF YEAR COMPLETED: 25.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Revenues =====						
<u>General Sales Tax</u>						
01-00-70250 Sales Tax	4,099,667	391,518.50	1,214,987.37	0.00	2,884,679.63	70.36
01-00-70350 Use Tax Revenue	785,249	58,998.92	192,214.04	0.00	593,034.96	75.52
01-00-70450 Tobacco Tax Revenue	<u>36,804</u>	<u>3,663.10</u>	<u>10,623.93</u>	<u>0.00</u>	<u>26,180.07</u>	<u>71.13</u>
TOTAL General Sales Tax	4,921,720	454,180.52	1,417,825.34	0.00	3,503,894.66	71.19
<u>Miscellaneous Taxes</u>						
01-00-71550 Franchise Tax	<u>313,436</u>	<u>23,813.66</u>	<u>94,978.97</u>	<u>0.00</u>	<u>218,457.03</u>	<u>69.70</u>
TOTAL Miscellaneous Taxes	313,436	23,813.66	94,978.97	0.00	218,457.03	69.70
<u>Licenses and Permits</u>						
01-00-72050 Building Permits	138,131	13,282.50	28,228.80	0.00	109,902.20	79.56
01-00-72075 Plumbing Permits	23,910	5,268.00	10,780.00	0.00	13,130.00	54.91
01-00-72100 Electrical Permits	21,673	2,230.00	6,630.00	0.00	15,043.00	69.41
01-00-72125 Roof Permits	1,368	130.00	590.00	0.00	778.00	56.87
01-00-72150 Drive/Drain Permits - Tree	7,264	255.00	3,370.00	0.00	3,894.00	53.61
01-00-72175 Food Vendor Permits	60	0.00	0.00	0.00	60.00	100.00
01-00-72200 Garage Sale Permits	100	40.00	120.00	0.00	(20.00)	20.00-
01-00-72300 Plumbing Licenses	18,303	1,350.00	9,200.00	0.00	9,103.00	49.74
01-00-72325 Electric Licenses	9,278	1,675.00	4,900.00	0.00	4,378.00	47.19
01-00-72350 General Contractor Registra	15,580	1,875.00	4,650.00	0.00	10,930.00	70.15
01-00-72400 Alcohol Licenses	15,048	6,000.00	6,000.00	0.00	9,048.00	60.13
01-00-72800 Dog/Cat Licenses	<u>690</u>	<u>30.00</u>	<u>100.00</u>	<u>0.00</u>	<u>590.00</u>	<u>85.51</u>
TOTAL Licenses and Permits	251,405	32,135.50	74,568.80	0.00	176,836.20	70.34
<u>Intergovernmental</u>						
01-00-73250 Alcohol Tax	9,992	849.76	2,915.41	0.00	7,076.59	70.82
01-00-73500 P.D. Vest Grant	<u>0</u>	<u>0.00</u>	<u>381.50</u>	<u>0.00</u>	<u>(381.50)</u>	<u>0.00</u>
TOTAL Intergovernmental	9,992	849.76	3,296.91	0.00	6,695.09	67.00
<u>Charges for Services</u>						
01-00-74200 Garbage	905,875	78,946.79	236,733.03	0.00	669,141.97	73.87
01-00-74500 Garbage - Commercial	96,578	9,592.74	28,078.39	0.00	68,499.61	70.93
01-00-74700 Solid Waste Fee	5,076	439.46	1,317.77	0.00	3,758.23	74.04
01-00-74850 Ambulance Fees	58,132	5,105.73	15,310.50	0.00	42,821.50	73.66
01-00-74950 Life and Safety	<u>1,091</u>	<u>0.00</u>	<u>277.82</u>	<u>0.00</u>	<u>813.18</u>	<u>74.54</u>
TOTAL Charges for Services	1,066,752	94,084.72	281,717.51	0.00	785,034.49	73.59
<u>Fines & Forfeits</u>						
01-00-76300 Police Fines	<u>80,713</u>	<u>5,944.94</u>	<u>21,194.34</u>	<u>0.00</u>	<u>59,518.66</u>	<u>73.74</u>
TOTAL Fines & Forfeits	80,713	5,944.94	21,194.34	0.00	59,518.66	73.74
<u>Investment Earnings</u>						
01-00-78500 Interest Income	<u>3,871</u>	<u>472.24</u>	<u>859.92</u>	<u>0.00</u>	<u>3,011.08</u>	<u>77.79</u>
TOTAL Investment Earnings	3,871	472.24	859.92	0.00	3,011.08	77.79

01 -General Fund

% OF YEAR COMPLETED: 25.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
<u>Miscellaneous Revenue</u>						
01-00-79500 Leases	260,187	0.00	141,949.38	0.00	118,237.62	45.44
01-00-79550 Misc. Income	42,799	11,059.93	15,481.05	0.00	27,317.95	63.83
01-00-79575 Royalty Revenue	<u>0</u>	<u>33.05</u>	<u>155.52</u>	<u>0.00</u>	(<u>155.52</u>)	<u>0.00</u>
TOTAL Miscellaneous Revenue	302,986	11,092.98	157,585.95	0.00	145,400.05	47.99
<u>Fund Balance Carryover</u>						
01-00-79800 Carryover	<u>3,472,895</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>3,472,894.57</u>	<u>100.00</u>
TOTAL Fund Balance Carryover	3,472,895	0.00	0.00	0.00	3,472,894.57	100.00
<u>Transfers</u>						
01-00-79900 Leasehold Transfer	<u>2,194,172</u>	<u>182,847.00</u>	<u>548,541.00</u>	<u>0.00</u>	<u>1,645,631.00</u>	<u>75.00</u>
TOTAL Transfers	<u>2,194,172</u>	<u>182,847.00</u>	<u>548,541.00</u>	<u>0.00</u>	<u>1,645,631.00</u>	<u>75.00</u>
TOTAL Revenues	12,617,942	805,421.32	2,600,568.74	0.00	10,017,372.83	79.39
TOTAL REVENUE	12,617,942	805,421.32	2,600,568.74	0.00	10,017,372.83	79.39

01 -General Fund

% OF YEAR COMPLETED: 25.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
City Council =====						
<u>Personnel Services</u>						
01-01-80100 Salary	720	60.00	180.00	0.00	540.00	75.00
01-01-80300 FICA/Medicare	55	4.59	13.77	0.00	41.23	74.96
01-01-80700 Unemployment	<u>9</u>	<u>0.00</u>	<u>1.80</u>	<u>0.00</u>	<u>7.20</u>	<u>80.00</u>
TOTAL Personnel Services	784	64.59	195.57	0.00	588.43	75.05
TOTAL City Council	784	64.59	195.57	0.00	588.43	75.05
Administration =====						
<u>Personnel Services</u>						
01-02-80100 Salary	454,943	33,837.44	139,849.26	0.00	315,093.64	69.26
01-02-80200 Overtime	500	0.00	0.00	0.00	500.00	100.00
01-02-80300 FICA/Medicare	36,430	1,749.87	9,760.89	0.00	26,668.75	73.21
01-02-80400 Dental Insurance	1,800	129.18	387.54	0.00	1,412.46	78.47
01-02-80500 Health Insurance	55,221	3,228.86	9,686.58	0.00	45,534.42	82.46
01-02-80600 Worker's Comp	9,598	0.00	2,352.32	0.00	7,245.68	75.49
01-02-80700 Unemployment	800	0.00	0.00	0.00	800.00	100.00
01-02-80800 OMRP Pension	37,213	2,820.85	11,128.46	0.00	26,084.89	70.10
01-02-81400 Car Allowance	<u>17,000</u>	<u>1,416.67</u>	<u>4,250.01</u>	<u>0.00</u>	<u>12,749.99</u>	<u>75.00</u>
TOTAL Personnel Services	613,505	43,182.87	177,415.06	0.00	436,089.83	71.08
<u>Material and Supplies</u>						
01-02-83000 Material & Supplies	<u>500</u>	<u>0.00</u>	<u>142.61</u>	<u>0.00</u>	<u>357.39</u>	<u>71.48</u>
TOTAL Material and Supplies	500	0.00	142.61	0.00	357.39	71.48
<u>Other Services</u>						
01-02-84000 Equipment Maintenance	4,000	0.00	0.00	0.00	4,000.00	100.00
01-02-84300 Training & Membership	7,000	49.48	428.08	0.00	6,571.92	93.88
01-02-84400 Software Agreements	19,000	0.00	15,964.24	0.00	3,035.76	15.98
01-02-84700 Telephone	<u>4,400</u>	<u>285.88</u>	<u>2,247.98</u>	<u>0.00</u>	<u>2,152.02</u>	<u>48.91</u>
TOTAL Other Services	34,400	335.36	18,640.30	0.00	15,759.70	45.81
<u>Capital Projects</u>						
<u>Transfers Out</u>						
01-02-99000 Transfer to CIP (Depreciati	<u>15,347</u>	<u>1,278.92</u>	<u>3,836.76</u>	<u>0.00</u>	<u>11,510.24</u>	<u>75.00</u>
TOTAL Transfers Out	15,347	1,278.92	3,836.76	0.00	11,510.24	75.00
TOTAL Administration	663,752	44,797.15	200,034.73	0.00	463,717.16	69.86

01 -General Fund

% OF YEAR COMPLETED: 25.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
City Treasurer =====						
<u>Personnel Services</u>						
01-03-80100 Salary	1,200	100.00	300.00	0.00	900.00	75.00
01-03-80300 FICA/Medicare	92	7.65	22.95	0.00	69.05	75.05
01-03-80700 Unemployment	<u>15</u>	<u>0.00</u>	<u>3.00</u>	<u>0.00</u>	<u>12.00</u>	<u>80.00</u>
TOTAL Personnel Services	1,307	107.65	325.95	0.00	981.05	75.06
TOTAL City Treasurer	1,307	107.65	325.95	0.00	981.05	75.06
City Attorney =====						
<u>Other Services</u>						
01-04-87100 Legal Services	<u>200,000</u>	<u>0.00</u>	<u>36,958.67</u>	<u>0.00</u>	<u>163,041.33</u>	<u>81.52</u>
TOTAL Other Services	200,000	0.00	36,958.67	0.00	163,041.33	81.52
TOTAL City Attorney	200,000	0.00	36,958.67	0.00	163,041.33	81.52
Municipal Court =====						
<u>Personnel Services</u>						
01-05-80100 Salary	78,139	6,281.00	21,404.49	0.00	56,735.00	72.61
01-05-80200 Overtime	500	0.00	0.00	0.00	500.00	100.00
01-05-80300 FICA/Medicare	6,001	480.49	1,637.42	0.00	4,363.53	72.71
01-05-80400 Dental Insurance	450	43.06	129.18	0.00	320.82	71.29
01-05-80500 Health Insurance	7,501	625.04	1,875.12	0.00	5,625.88	75.00
01-05-80600 Worker's Comp	2,400	0.00	585.93	0.00	1,814.07	75.59
01-05-80700 Unemployment	400	0.00	133.96	0.00	266.04	66.51
01-05-80800 OMRF Pension	<u>5,075</u>	<u>402.48</u>	<u>1,412.36</u>	<u>0.00</u>	<u>3,662.56</u>	<u>72.17</u>
TOTAL Personnel Services	100,466	7,832.07	27,178.46	0.00	73,287.90	72.95
<u>Material and Supplies</u>						
01-05-83000 Material & Supplies	<u>1,000</u>	<u>240.00</u>	<u>240.00</u>	<u>0.00</u>	<u>760.00</u>	<u>76.00</u>
TOTAL Material and Supplies	1,000	240.00	240.00	0.00	760.00	76.00
<u>Other Services</u>						
01-05-84000 Equipment Maintenance	250	0.00	0.00	0.00	250.00	100.00
01-05-84300 Training & Membership	700	35.00	35.00	0.00	665.00	95.00
01-05-84400 Software Agreement	11,500	0.00	9,208.15	0.00	2,291.85	19.93
01-05-84700 Telephone	<u>1,300</u>	<u>85.29</u>	<u>293.87</u>	<u>0.00</u>	<u>1,006.13</u>	<u>77.39</u>
TOTAL Other Services	13,750	120.29	9,537.02	0.00	4,212.98	30.64

01 -General Fund

% OF YEAR COMPLETED: 25.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
<u>Transfers Out</u>						
TOTAL Municipal Court	115,216	8,192.36	36,955.48	0.00	78,260.88	67.93
Police Department =====						
<u>Personnel Services</u>						
01-06-80100 Salary	1,764,537	138,148.30	471,210.16	0.00	1,293,326.36	73.30
01-06-80200 Overtime	8,500	1,879.92	3,816.04	0.00	4,683.96	55.11
01-06-80300 FICA/Medicare	159,626	10,746.23	36,992.74	0.00	122,633.15	76.83
01-06-80400 Dental Insurance	12,270	947.32	2,841.96	0.00	9,428.04	76.84
01-06-80500 Health Insurance	317,356	25,134.20	75,402.52	0.00	241,953.48	76.24
01-06-80600 Worker's Comp	59,973	0.00	14,691.21	0.00	45,281.79	75.50
01-06-80700 Unemployment	4,500	0.00	1,454.71	0.00	3,045.29	67.67
01-06-80800 OMRF Pension	32,790	2,370.90	7,883.68	0.00	24,906.34	75.96
01-06-81050 Police Pension	141,680	13,797.08	41,402.00	0.00	100,278.02	70.78
01-06-81100 Uniform Allowance	21,000	861.65	10,345.70	1,209.82	9,444.48	44.97
01-06-81200 Medical Exams	<u>1,500</u>	<u>90.00</u>	<u>1,254.00</u>	<u>0.00</u>	<u>246.00</u>	<u>16.40</u>
TOTAL Personnel Services	2,523,731	193,975.60	667,294.72	1,209.82	1,855,226.91	73.51
<u>Material and Supplies</u>						
01-06-83000 Material & Supplies	<u>7,000</u>	<u>76.32</u>	<u>1,599.67</u>	<u>0.00</u>	<u>5,400.33</u>	<u>77.15</u>
TOTAL Material and Supplies	7,000	76.32	1,599.67	0.00	5,400.33	77.15
<u>Other Services</u>						
01-06-84000 Equipment Maintenance	45,000	1,000.00	22,941.05	4,966.91	17,092.04	37.98
01-06-84100 Vehicle Maintenance	35,000	70,476.15	78,599.16	256.82	43,855.98)	125.30-
01-06-84200 Building Maintenance	30,000	142.79	6,408.66	0.00	23,591.34	78.64
01-06-84300 Training & Membership	20,000	275.00	275.00	550.00	19,175.00	95.88
01-06-84600 Lease/Rental	9,000	0.00	0.00	0.00	9,000.00	100.00
01-06-84700 Telephone	15,000	1,878.82	6,062.93	0.00	8,937.07	59.58
01-06-84800 Utilities	1,000	38.49	114.14	0.00	885.86	88.59
01-06-84900 Fuel	20,000	2,690.31	5,744.00	0.00	14,256.00	71.28
01-06-85000 Janitorial Services	15,000	1,262.50	3,787.50	0.00	11,212.50	74.75
01-06-85300 Animal Control	<u>2,500</u>	<u>209.37</u>	<u>539.37</u>	<u>0.00</u>	<u>1,960.63</u>	<u>78.43</u>
TOTAL Other Services	192,500	77,973.43	124,471.81	5,773.73	62,254.46	32.34
<u>Transfers Out</u>						
01-06-99000 Transfer to CIP (Depreciati	<u>81,849</u>	<u>6,820.75</u>	<u>20,462.25</u>	<u>0.00</u>	<u>61,386.75</u>	<u>75.00</u>
TOTAL Transfers Out	81,849	6,820.75	20,462.25	0.00	61,386.75	75.00
TOTAL Police Department	2,805,080	278,846.10	813,828.45	6,983.55	1,984,268.45	70.74

01 -General Fund

% OF YEAR COMPLETED: 25.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
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Fire Department

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Personnel Services

01-07-80100 Salary	1,339,743	103,845.70	367,382.95	0.00	972,360.04	72.58
01-07-80200 Overtime	22,880	13,541.23	18,572.68	0.00	4,307.32	18.83
01-07-80300 FICA/Medicare	19,270	1,702.13	5,687.85	0.00	13,582.41	70.48
01-07-80400 Dental Insurance	7,596	602.84	1,808.52	0.00	5,787.48	76.19
01-07-80500 Health Insurance	189,983	15,499.48	46,498.44	0.00	143,484.56	75.52
01-07-80600 Worker's Comp	37,385	0.00	9,159.39	0.00	28,225.61	75.50
01-07-80700 Unemployment	2,912	0.00	443.66	0.00	2,468.34	84.76
01-07-81000 Fire Pension	181,499	14,538.42	51,433.69	0.00	130,064.83	71.66
01-07-81100 Uniform Allowance	15,000	1,916.00	9,302.00	0.00	5,698.00	37.99
01-07-81200 Medical Exams	<u>8,400</u>	<u>48.00</u>	<u>48.00</u>	<u>0.00</u>	<u>8,352.00</u>	<u>99.43</u>
TOTAL Personnel Services	1,824,668	151,693.80	510,337.18	0.00	1,314,330.59	72.03

Material and Supplies

01-07-83000 Material & Supplies	<u>8,000</u>	<u>479.16</u>	<u>1,890.88</u>	<u>0.00</u>	<u>6,109.12</u>	<u>76.36</u>
TOTAL Material and Supplies	8,000	479.16	1,890.88	0.00	6,109.12	76.36

Other Services

01-07-84000 Equipment Maintenance	11,500	149.00	733.35	100.00	10,666.65	92.75
01-07-84100 Vehicle Maintenance	12,500	826.50	4,038.69	0.00	8,461.31	67.69
01-07-84200 Building Maintenance	47,000	51.28	2,014.30	0.00	44,985.70	95.71
01-07-84300 Training & Membership	15,500	245.00	2,415.53	0.00	13,084.47	84.42
01-07-84400 Membership	1,500	0.00	72.00	0.00	1,428.00	95.20
01-07-84500 Fire Department Publication	1,000	0.00	34.95	0.00	965.05	96.51
01-07-84600 Lease/Rental	1,500	0.00	0.00	0.00	1,500.00	100.00
01-07-84700 Telephone	7,100	748.65	2,514.99	0.00	4,585.01	64.58
01-07-84800 Utilities	2,600	38.48	114.14	0.00	2,485.86	95.61
01-07-84900 Fuel	7,650	708.02	1,582.39	0.00	6,067.61	79.32
01-07-85200 EMSA Subsidy	30,730	2,506.68	7,520.04	0.00	23,209.96	75.53
01-07-86850 Software Maintenance	<u>13,100</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>13,100.00</u>	<u>100.00</u>
TOTAL Other Services	151,680	5,273.61	21,040.38	100.00	130,539.62	86.06

Transfers Out

01-07-99000 Transfer to CIP (Depreciati	<u>184,371</u>	<u>15,364.25</u>	<u>46,092.75</u>	<u>0.00</u>	<u>138,278.25</u>	<u>75.00</u>
TOTAL Transfers Out	184,371	15,364.25	46,092.75	0.00	138,278.25	75.00

TOTAL Fire Department	2,168,719	172,810.82	579,361.19	100.00	1,589,257.58	73.28
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City Engineer

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Personnel Services

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01 -General Fund

% OF YEAR COMPLETED: 25.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
<u>Other Services</u>						
01-08-86075 Engineering Fees	80,000	13,011.38	33,989.13	59,614.77 (	13,603.90)	17.00-
TOTAL Other Services	80,000	13,011.38	33,989.13	59,614.77 (	13,603.90)	17.00-
TOTAL City Engineer	80,000	13,011.38	33,989.13	59,614.77 (	13,603.90)	17.00-
<u>Street Department</u> =====						
<u>Personnel Services</u>						
01-09-80100 Salary	118,833	10,415.86	33,217.62	0.00	85,615.70	72.05
01-09-80200 Overtime	1,872	272.61	746.55	0.00	1,125.45	60.12
01-09-80300 FICA/Medicare	9,091	836.80	2,651.85	0.00	6,438.97	70.83
01-09-80400 Dental Insurance	1,628	129.18	387.54	0.00	1,240.46	76.20
01-09-80500 Health Insurance	33,013	2,751.08	8,265.74	0.00	24,747.26	74.96
01-09-80600 Worker's Comp	7,199	0.00	1,762.08	0.00	5,436.92	75.52
01-09-80700 Unemployment	600	0.00	213.87	0.00	386.13	64.36
01-09-80800 OMRP Pension	9,831	875.08	2,773.18	0.00	7,057.37	71.79
01-09-80900 Stand By Pay	2,100	250.00	700.00	0.00	1,400.00	66.67
01-09-81100 Uniform Allowance	3,194	382.04	914.38	0.00	2,279.62	71.37
01-09-81200 Medical Exams	780	116.00	116.00	0.00	664.00	85.13
TOTAL Personnel Services	188,141	16,028.65	51,748.81	0.00	136,391.88	72.49
<u>Material and Supplies</u>						
01-09-83000 Material & Supplies	9,000	0.00	2,797.59	370.47	5,831.94	64.80
01-09-83300 Minor Tools	1,000	0.00	0.00	0.00	1,000.00	100.00
01-09-83500 Safety Supplies	1,300	465.98	699.98	46.12	553.90	42.61
01-09-83700 Misc. Supplies	250	0.00	0.00	0.00	250.00	100.00
TOTAL Material and Supplies	11,550	465.98	3,497.57	416.59	7,635.84	66.11
<u>Other Services</u>						
01-09-84000 Equipment Maintenance	3,000	0.00	360.00	0.00	2,640.00	88.00
01-09-84100 Vehicle Maintenance	4,000	2,579.48	2,820.35	147.82	1,031.83	25.80
01-09-84600 Lease/Rental	800	0.00	0.00	0.00	800.00	100.00
01-09-84700 Telephone	1,400	105.78	316.92	0.00	1,083.08	77.36
01-09-84800 Utilities	500	20.37	61.37	0.00	438.63	87.73
01-09-84900 Fuel	5,000	210.84	417.44	0.00	4,582.56	91.65
01-09-85500 Street Lighting	82,000	6,811.95	20,811.34	0.00	61,188.66	74.62
TOTAL Other Services	96,700	9,728.42	24,787.42	147.82	71,764.76	74.21
<u>Transfers Out</u>						
01-09-99000 Transfer to CIP (Depreciat	51,023	4,251.92	12,755.76	0.00	38,267.24	75.00
TOTAL Transfers Out	51,023	4,251.92	12,755.76	0.00	38,267.24	75.00
TOTAL Street Department	347,414	30,474.97	92,789.56	564.41	254,059.72	73.13

01 -General Fund

% OF YEAR COMPLETED: 25.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
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Sanitation
=====Personnel Services

01-10-80100 Salary	440,831	33,485.60	117,638.80	0.00	323,192.14	73.31
01-10-80300 FICA/Medicare	33,724	2,561.66	8,999.37	0.00	24,724.75	73.31
01-10-80400 Dental Insurance	5,425	430.60	1,162.62	0.00	4,262.38	78.57
01-10-80500 Health Insurance	83,128	8,679.24	22,749.14	0.00	60,378.86	72.63
01-10-80600 Worker's Comp	23,990	0.00	5,876.49	0.00	18,113.51	75.50
01-10-80700 Unemployment	2,000	0.00	888.25	0.00	1,111.75	55.59
01-10-80800 OMRP Pension	35,266	2,678.87	8,737.85	0.00	26,528.55	75.22
01-10-81100 Uniform Allowance	7,379	831.95	1,875.89	0.00	5,503.11	74.58
01-10-81200 Medical Exams	<u>500</u>	<u>180.00</u>	<u>344.00</u>	<u>0.00</u>	<u>156.00</u>	<u>31.20</u>
TOTAL Personnel Services	632,243	48,847.92	168,272.41	0.00	463,971.05	73.38

Material and Supplies

01-10-83000 Material & Supplies	1,500	0.00	186.88	0.00	1,313.12	87.54
01-10-83500 Safety Supplies	2,000	16.81	441.48	0.00	1,558.52	77.93
01-10-83700 Misc. Supplies	<u>100</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>100.00</u>	<u>100.00</u>
TOTAL Material and Supplies	3,600	16.81	628.36	0.00	2,971.64	82.55

Other Services

01-10-84000 Equipment Maintenance	500	0.00	343.87	0.00	156.13	31.23
01-10-84100 Vehicle Maintenance	15,000	2,966.00	5,890.36	241.63	8,868.01	59.12
01-10-84800 Utilities	600	20.37	61.37	0.00	538.63	89.77
01-10-84900 Fuel	12,000	1,053.09	2,238.48	0.00	9,761.52	81.35
01-10-85800 Landfill Disposal	60,000	10,943.48	21,795.55	750.00	37,454.45	62.42
01-10-85825 Commercial Garbage Disposal	<u>100,000</u>	<u>8,817.67</u>	<u>25,714.26</u>	<u>0.00</u>	<u>74,285.74</u>	<u>74.29</u>
TOTAL Other Services	188,100	23,800.61	56,043.89	991.63	131,064.48	69.68

Capital ProjectsTransfers Out

01-10-99000 Transfer to CIP (Depreciat	<u>88,309</u>	<u>7,359.08</u>	<u>22,077.24</u>	<u>0.00</u>	<u>66,231.76</u>	<u>75.00</u>
TOTAL Transfers Out	88,309	7,359.08	22,077.24	0.00	66,231.76	75.00

TOTAL Sanitation	912,252	80,024.42	247,021.90	991.63	664,238.93	72.81
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Parks Department
=====Personnel Services

01-11-80100 Salary	91,969	0.00	7,646.60	0.00	84,322.13	91.69
01-11-80200 Overtime	1,000	0.00	0.00	0.00	1,000.00	100.00
01-11-80300 FICA/Medicare	7,037	0.00	584.97	0.00	6,451.67	91.69
01-11-80400 Dental Insurance	1,085	0.00	43.06	0.00	1,041.94	96.03
01-11-80500 Health Insurance	15,001	0.00	618.79	0.00	14,382.21	95.88
01-11-80600 Worker's Comp	4,799	0.00	1,176.16	0.00	3,622.84	75.49

01 -General Fund

% OF YEAR COMPLETED: 25.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
01-11-80700 Unemployment	400	0.00	128.07	0.00	271.93	67.98
01-11-80800 OMRP Pension	7,358	0.00	275.37	0.00	7,082.29	96.26
01-11-81100 Uniform Allowance	2,658	0.00	132.14	0.00	2,525.86	95.03
01-11-81200 Medical Exams	500	0.00	0.00	0.00	500.00	100.00
TOTAL Personnel Services	131,806	0.00	10,605.16	0.00	121,200.87	91.95
<u>Material and Supplies</u>						
01-11-83000 Material & Supplies	500	0.00	0.00	0.00	500.00	100.00
01-11-83500 Safety Supplies	525	0.00	0.00	0.00	525.00	100.00
TOTAL Material and Supplies	1,025	0.00	0.00	0.00	1,025.00	100.00
<u>Other Services</u>						
01-11-84000 Equipment Maintenance	0	312.65	312.65	0.00	312.65	0.00
01-11-84100 Vehicle Maintenance	795	0.00	385.00	0.00	410.00	51.57
01-11-85700 Parks Maintenance	18,500	7,576.18	13,787.81	558.91	4,153.28	22.45
01-11-85900 Park Maintenance Contract	127,230	16,382.50	49,147.50	0.00	78,082.50	61.37
TOTAL Other Services	146,525	24,271.33	63,632.96	558.91	82,333.13	56.19
<u>Transfers Out</u>						
01-11-99000 Transfer to CIP (Depreciati	31,624	2,635.33	7,905.99	0.00	23,718.01	75.00
TOTAL Transfers Out	31,624	2,635.33	7,905.99	0.00	23,718.01	75.00
TOTAL Parks Department	310,980	26,906.66	82,144.11	558.91	228,277.01	73.41
Public Works Admin =====						
<u>Personnel Services</u>						
01-12-80100 Salary	151,329	11,968.34	41,637.40	0.00	109,691.54	72.49
01-12-80300 FICA/Medicare	11,578	915.57	3,185.24	0.00	8,392.43	72.49
01-12-80400 Dental Insurance	1,085	86.12	258.36	0.00	826.64	76.19
01-12-80500 Health Insurance	19,062	1,588.54	4,765.62	0.00	14,296.38	75.00
01-12-80600 Worker's Comp	2,547	0.00	624.70	0.00	1,922.30	75.47
01-12-80700 Unemployment	400	0.00	139.28	0.00	260.72	65.18
01-12-80800 OMRP Pension	12,107	957.48	3,331.04	0.00	8,775.75	72.49
01-12-81200 Medical Exams	500	48.00	48.00	0.00	452.00	90.40
TOTAL Personnel Services	198,607	15,564.05	53,989.64	0.00	144,617.76	72.82
<u>Material and Supplies</u>						
01-12-83000 Material & Supplies	1,500	50.46	169.82	0.00	1,330.18	88.68
01-12-83200 Office Supplies	3,000	0.00	29.00	0.00	2,971.00	99.03
01-12-83700 Misc. Supplies	500	0.00	0.00	0.00	500.00	100.00
TOTAL Material and Supplies	5,000	50.46	198.82	0.00	4,801.18	96.02
<u>Other Services</u>						
01-12-84000 Equipment Maintenance	3,000	4.58	4.58	0.00	2,995.42	99.85
01-12-84100 Vehicle Maintenance	1,500	116.95	322.29	0.00	1,177.71	78.51
01-12-84200 Building Maintenance	4,000	0.00	127.85	0.00	3,872.15	96.80
01-12-84250 Fueling Station Maintenance	2,000	0.00	745.00	0.00	1,255.00	62.75

01 -General Fund

% OF YEAR COMPLETED: 25.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
01-12-84300 Training & Membership	2,000	0.00	0.00	0.00	2,000.00	100.00
01-12-84600 Lease/Rental	1,500	0.00	0.00	0.00	1,500.00	100.00
01-12-84700 Telephone	4,000	227.12	2,101.59	0.00	1,898.41	47.46
01-12-84800 Utilities	1,000	20.36	61.36	0.00	938.64	93.86
01-12-84900 Fuel	3,900	1,118.78	2,193.70	0.00	1,706.30	43.75
01-12-85000 Janitorial Services	10,140	745.00	2,235.00	0.00	7,905.00	77.96
01-12-86300 Publications	500	0.00	0.00	0.00	500.00	100.00
TOTAL Other Services	33,540	2,232.79	7,791.37	0.00	25,748.63	76.77

Capital ProjectsTransfers Out

TOTAL Public Works Admin	237,147	17,847.30	61,979.83	0.00	175,167.57	73.86
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General Government
=====Material and Supplies

01-13-83000 Material & Supplies	20,000	471.69	4,234.49	26.93	15,738.58	78.69
TOTAL Material and Supplies	20,000	471.69	4,234.49	26.93	15,738.58	78.69

Other Services

01-13-84000 Equipment Maintenance	24,000	97.83	9,056.77	0.00	14,943.23	62.26
01-13-84200 Building Maintenance	14,000	1,707.50	8,060.52	1,500.00	4,439.48	31.71
01-13-84300 Training & Membership	3,000	0.00	1,428.71	0.00	1,571.29	52.38
01-13-84600 Lease/Rental	396	0.00	99.00	0.00	297.00	75.00
01-13-84700 Telephone	6,300	42.65	132.12	0.00	6,167.88	97.90
01-13-84800 Utilities	12,000	38.48	114.14	0.00	11,885.86	99.05
01-13-85000 Janitorial Services	18,260	1,362.50	4,087.50	0.00	14,172.50	77.62
01-13-85400 Bank Charges	34,000	3,748.09	11,308.42	0.00	22,691.58	66.74
01-13-86050 Consulting Fees	4,000	0.00	0.00	0.00	4,000.00	100.00
01-13-86100 Liability Insurance/Bonds	215,710	3,997.00	89,699.40	0.00	126,010.60	58.42
01-13-86300 Publications	22,000	381.94	1,625.60	0.00	20,374.40	92.61
01-13-86400 Auditing Fees	25,000	4,260.70	5,747.58	0.00	19,252.42	77.01
01-13-86500 Election Expenses	3,000	0.00	0.00	0.00	3,000.00	100.00
01-13-86600 ACOG Dues	3,000	0.00	3,006.00	0.00	(6.00)	0.20-
01-13-86700 OML Dues	5,800	0.00	0.00	0.00	5,800.00	100.00
01-13-86800 Reassessment Fees	28,000	0.00	0.00	0.00	28,000.00	100.00
01-13-86900 Postage	6,000	0.00	1,812.09	0.00	4,187.91	69.80
01-13-87000 Misc. Expenses	35,000	10,306.15	16,718.15	0.00	18,281.85	52.23
01-13-87100 H.R.A.	25,000	568.00	5,105.65	0.00	19,894.35	79.58
01-13-87200 Education Scholarship	10,000	0.00	1,250.00	0.00	8,750.00	87.50
TOTAL Other Services	494,466	26,315.18	159,251.65	1,500.00	333,714.35	67.49

Capital Projects

01-13-88100 Council Approval Capital Ou	0	0.00	0.00	692,015.69	(692,015.69)	0.00
TOTAL Capital Projects	0	0.00	0.00	692,015.69	(692,015.69)	0.00

01 -General Fund

% OF YEAR COMPLETED: 25.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
<u>Transfers Out</u>						
TOTAL General Government	514,466	26,786.87	163,486.14	693,542.62 (	342,562.76)	66.59-
Code Department =====						
<u>Personnel Services</u>						
01-14-80100 Salary	250,038	18,974.64	67,340.30	0.00	182,698.15	73.07
01-14-80200 Overtime	0	203.35	203.35	0.00 (	203.35)	0.00
01-14-80300 FICA/Medicare	19,128	1,467.13	5,167.10	0.00	13,960.97	72.99
01-14-80400 Dental Insurance	2,170	172.24	452.13	0.00	1,717.87	79.16
01-14-80500 Health Insurance	26,713	3,177.08	8,090.66	0.00	18,622.34	69.71
01-14-80600 Worker's Comp	5,597	0.00	1,370.03	0.00	4,226.97	75.52
01-14-80700 Unemployment	800	0.00	288.32	0.00	511.68	63.96
01-14-80800 OMRF Pension	20,003	1,534.25	4,810.98	0.00	15,192.14	75.95
01-14-81100 Uniform Rental	1,827	173.37	253.49	0.00	1,573.51	86.13
01-14-81200 Medical Exams	<u>500</u>	<u>0.00</u>	<u>180.00</u>	<u>0.00</u>	<u>320.00</u>	<u>64.00</u>
TOTAL Personnel Services	326,777	25,702.06	88,156.36	0.00	238,620.28	73.02
<u>Material and Supplies</u>						
01-14-83000 Material & Supplies	1,100	127.43	1,579.98	0.00 (	479.98)	43.63-
01-14-83200 Office Supplies	<u>200</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>200.00</u>	<u>100.00</u>
TOTAL Material and Supplies	1,300	127.43	1,579.98	0.00 (	279.98)	21.54-
<u>Other Services</u>						
01-14-84100 Vehicle Maintenance	2,000	129.94	832.08	65.00	1,102.92	55.15
01-14-84300 Training & Membership	2,000	100.00	210.66	0.00	1,789.34	89.47
01-14-84400 Software Agreement	5,443	0.00	2,878.91	0.00	2,564.09	47.11
01-14-84700 Telephone	6,000	406.42	1,152.04	0.00	4,847.96	80.80
01-14-84800 Utilities	1,000	20.36	61.34	0.00	938.66	93.87
01-14-84900 Fuel	<u>1,300</u>	<u>46.51</u>	<u>306.99</u>	<u>0.00</u>	<u>993.01</u>	<u>76.39</u>
TOTAL Other Services	17,743	703.23	5,442.02	65.00	12,235.98	68.96
<u>Capital Projects</u>						
01-14-88850 Life and Safety	<u>4,500</u>	<u>0.00</u>	<u>201.41</u>	<u>0.00</u>	<u>4,298.59</u>	<u>95.52</u>
TOTAL Capital Projects	4,500	0.00	201.41	0.00	4,298.59	95.52
<u>Transfers Out</u>						
01-14-99000 Transfer to CIP (Depreciati	<u>7,570</u>	<u>630.83</u>	<u>1,892.49</u>	<u>0.00</u>	<u>5,677.51</u>	<u>75.00</u>
TOTAL Transfers Out	7,570	630.83	1,892.49	0.00	5,677.51	75.00
TOTAL Code Department	357,890	27,163.55	97,272.26	65.00	260,552.38	72.80

01 -General Fund

% OF YEAR COMPLETED: 25.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
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Risk Manager
=====Personnel Services

01-15-80100 Salary	125,203	9,361.16	32,840.86	0.00	92,362.52	73.77
01-15-80300 FICA/Medicare	9,267	721.10	2,527.24	0.00	6,739.70	72.73
01-15-80400 Dental Insurance	517	43.06	129.18	0.00	387.82	75.01
01-15-80500 Health Insurance	17,880	1,501.00	4,503.00	0.00	13,377.00	74.82
01-15-80600 Worker's Comp	2,400	0.00	585.93	0.00	1,814.07	75.59
01-15-80700 Unemployment	200	0.00	0.00	0.00	200.00	100.00
01-15-80800 OMRP Pension	9,891	748.90	2,627.29	0.00	7,263.30	73.44
01-15-81200 Medical Exams	<u>100</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>100.00</u>	<u>100.00</u>
TOTAL Personnel Services	165,458	12,375.22	43,213.50	0.00	122,244.41	73.88

Material and Supplies

01-15-83000 Material & Supplies	<u>5,500</u>	<u>69.78</u>	<u>165.38</u>	<u>0.00</u>	<u>5,334.62</u>	<u>96.99</u>
TOTAL Material and Supplies	5,500	69.78	165.38	0.00	5,334.62	96.99

Other Services

01-15-84000 Equipment Maintenance	100	0.00	0.00	0.00	100.00	100.00
01-15-84100 Vehicle Maintenance	1,000	6,204.30	6,470.30	0.00 (	5,470.30)	547.03-
01-15-84300 Training & Membership	5,000	32.60	1,228.12	0.00	3,771.88	75.44
01-15-84700 Telephone	1,800	83.93	289.91	0.00	1,510.09	83.89
01-15-84850 Wellness Program	4,000	0.00	0.00	0.00	4,000.00	100.00
01-15-84900 Fuel	<u>800</u>	<u>153.31</u>	<u>301.42</u>	<u>0.00</u>	<u>498.58</u>	<u>62.32</u>
TOTAL Other Services	12,700	6,474.14	8,289.75	0.00	4,410.25	34.73

Transfers Out

01-15-99000 Transfer to CIP (Depreciati	<u>5,448</u>	<u>454.00</u>	<u>1,362.00</u>	<u>0.00</u>	<u>4,086.00</u>	<u>75.00</u>
TOTAL Transfers Out	5,448	454.00	1,362.00	0.00	4,086.00	75.00

TOTAL Risk Manager	189,106	19,373.14	53,030.63	0.00	136,075.28	71.96
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Information Systems Mgr
=====Personnel Services

01-16-80100 Salary	193,028	15,227.02	53,312.04	0.00	139,715.94	72.38
01-16-80200 Overtime	500	0.00	0.00	0.00	500.00	100.00
01-16-80300 FICA/Medicare	14,807	1,180.18	4,124.30	0.00	10,682.31	72.15
01-16-80400 Dental Insurance	898	86.12	258.36	0.00	639.64	71.23
01-16-80500 Health Insurance	31,396	2,599.46	7,798.38	0.00	23,597.62	75.16
01-16-80600 Worker's Comp	4,799	0.00	1,176.16	0.00	3,622.84	75.49
01-16-80700 Unemployment	400	0.00	77.17	0.00	322.83	80.71
01-16-80800 OMRP Pension	15,483	1,234.16	4,312.96	0.00	11,170.44	72.14
01-16-81400 Car Allowance	<u>2,400</u>	<u>200.00</u>	<u>600.00</u>	<u>0.00</u>	<u>1,800.00</u>	<u>75.00</u>
TOTAL Personnel Services	263,711	20,526.94	71,659.37	0.00	192,051.62	72.83

01 -General Fund

% OF YEAR COMPLETED: 25.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
<u>Material and Supplies</u>						
01-16-83000 Material Supplies	4,000	162.57	174.55	0.00	3,825.45	95.64
TOTAL Material and Supplies	4,000	162.57	174.55	0.00	3,825.45	95.64
<u>Other Services</u>						
01-16-84000 Equipment Maintenance	55,000	4,924.30	12,083.43	2,258.12	40,658.45	73.92
01-16-84200 Building Maintenance	1,200	0.00	0.00	0.00	1,200.00	100.00
01-16-84300 Training & Membership	11,000	0.00	7,496.40	0.00	3,503.60	31.85
01-16-84600 Lease/Rental	14,000	509.99	1,259.96	0.00	12,740.04	91.00
01-16-84700 Telephone	5,000	286.96	927.13	0.00	4,072.87	81.46
01-16-86050 Consulting Fees	8,000	0.00	0.00	0.00	8,000.00	100.00
TOTAL Other Services	94,200	5,721.25	21,766.92	2,258.12	70,174.96	74.50
<u>Transfers Out</u>						
01-16-99000 Transfer to CIP (Depreciati	87,664	7,305.33	21,915.99	0.00	65,748.01	75.00
TOTAL Transfers Out	87,664	7,305.33	21,915.99	0.00	65,748.01	75.00
TOTAL Information Systems Mgr	449,575	33,716.09	115,516.83	2,258.12	331,800.04	73.80
TOTAL EXPENDITURES	9,353,689	780,123.05	2,614,890.43	764,679.01	5,974,119.15	63.87
REVENUE OVER/(UNDER) EXPENDITURES	3,264,253	25,298.27 (	14,321.69) (	764,679.01)	4,043,253.68	123.86

CITY OF NICHOLS HILLS
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2021

02 -Street & Alley
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 25.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
<u>REVENUE SUMMARY</u>						
Revenues	<u>229,616</u>	<u>3,524.31</u>	<u>10,605.00</u>	<u>0.00</u>	<u>219,011.00</u>	<u>95.38</u>
TOTAL REVENUES	229,616	3,524.31	10,605.00	0.00	219,011.00	95.38
<u>EXPENDITURE SUMMARY</u>						
Streets & Alley	<u>229,616</u>	<u>1,325.63</u>	<u>19,253.13</u>	<u>18,496.87</u>	<u>191,866.00</u>	<u>83.56</u>
TOTAL EXPENDITURES	229,616	1,325.63	19,253.13	18,496.87	191,866.00	83.56
REVENUE OVER/ (UNDER) EXPENDITURES	0	2,198.68 (	8,648.13) (	18,496.87)	27,145.00	0.00

CITY OF NICHOLS HILLS
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2021

02 -Street & Alley

% OF YEAR COMPLETED: 25.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Revenues =====						
<u>Intergovernmental</u>						
02-00-73400 Gasoline Tax	5,646	618.56	1,860.50	0.00	3,785.50	67.05
02-00-73450 Motor Vehicle License	<u>26,001</u>	<u>2,880.33</u>	<u>8,664.88</u>	<u>0.00</u>	<u>17,336.12</u>	<u>66.67</u>
TOTAL Intergovernmental	31,647	3,498.89	10,525.38	0.00	21,121.62	66.74
<u>Investment Earnings</u>						
02-00-78500 Interest Income	<u>269</u>	<u>25.42</u>	<u>79.62</u>	<u>0.00</u>	<u>189.38</u>	<u>70.40</u>
TOTAL Investment Earnings	269	25.42	79.62	0.00	189.38	70.40
<u>Fund Balance Carryover</u>						
02-00-79800 Carryover	<u>197,700</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>197,700.00</u>	<u>100.00</u>
TOTAL Fund Balance Carryover	<u>197,700</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>197,700.00</u>	<u>100.00</u>
TOTAL Revenues	229,616	3,524.31	10,605.00	0.00	219,011.00	95.38
TOTAL REVENUE	229,616	3,524.31	10,605.00	0.00	219,011.00	95.38

02 -Street & Alley

% OF YEAR COMPLETED: 25.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Streets & Alley =====						
<u>Material and Supplies</u>						
02-09-83000 Material & Supplies	<u>45,000</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>45,000.00</u>	<u>100.00</u>
TOTAL Material and Supplies	45,000	0.00	0.00	0.00	45,000.00	100.00
<u>Other Services</u>						
02-09-84000 Equipment Maintenance	5,000	0.00	0.00	0.00	5,000.00	100.00
02-09-84100 Vehicle Maintenance	5,000	0.00	0.00	0.00	5,000.00	100.00
02-09-84600 Lease/Rental	5,000	0.00	0.00	0.00	5,000.00	100.00
02-09-85800 Contingency	<u>169,616</u>	<u>1,325.63</u>	<u>19,253.13</u>	<u>18,496.87</u>	<u>131,866.00</u>	<u>77.74</u>
TOTAL Other Services	184,616	1,325.63	19,253.13	18,496.87	146,866.00	79.55
TOTAL Streets & Alley	229,616	1,325.63	19,253.13	18,496.87	191,866.00	83.56
TOTAL EXPENDITURES	229,616	1,325.63	19,253.13	18,496.87	191,866.00	83.56
REVENUE OVER/(UNDER) EXPENDITURES	0	2,198.68 (	8,648.13) (	18,496.87)	27,145.00	0.00

CITY OF NICHOLS HILLS
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2021

03 -Designated Fds-Fire & Gen
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 25.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
<u>REVENUE SUMMARY</u>						
Revenues	<u>3,580</u>	<u>0.45</u>	<u>1.41</u>	<u>0.00</u>	<u>3,578.59</u>	<u>99.96</u>
TOTAL REVENUES	3,580	0.45	1.41	0.00	3,578.59	99.96
<u>EXPENDITURE SUMMARY</u>						
Fire Department	<u>3,580</u>	<u>166.89</u>	<u>489.82</u>	<u>0.00</u>	<u>3,090.18</u>	<u>86.32</u>
TOTAL EXPENDITURES	3,580	166.89	489.82	0.00	3,090.18	86.32
REVENUE OVER/(UNDER) EXPENDITURES	0 (	166.44) (	488.41)	0.00	488.41	0.00

03 -Designated Fds-Fire & Gen

% OF YEAR COMPLETED: 25.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Revenues =====						
<u>Investment Earnings</u>						
03-00-78500 Interest Income	<u>0</u>	<u>0.45</u>	<u>1.41</u>	<u>0.00</u>	(<u>1.41</u>)	<u>0.00</u>
TOTAL Investment Earnings	0	0.45	1.41	0.00	(1.41)	0.00
<u>Miscellaneous Revenue</u>						
<u>Fund Balance Carryover</u>						
03-00-79807 Carryover	<u>3,580</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>3,580.00</u>	<u>100.00</u>
TOTAL Fund Balance Carryover	<u>3,580</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>3,580.00</u>	<u>100.00</u>
TOTAL Revenues	3,580	0.45	1.41	0.00	3,578.59	99.96
TOTAL REVENUE	3,580	0.45	1.41	0.00	3,578.59	99.96

03 -Designated Fds-Fire & Gen

% OF YEAR COMPLETED: 25.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Police Department =====						
<u>Material and Supplies</u>						
<u>Other Services</u>						
Fire Department =====						
<u>Material and Supplies</u>						
03-07-83000 Material & Supplies	0	166.89	489.82	0.00	(489.82)	0.00
TOTAL Material and Supplies	0	166.89	489.82	0.00	(489.82)	0.00
<u>Other Services</u>						
<u>Capital Projects</u>						
03-07-88000 CAPITAL OUTLAY - FIRE DEPT.	3,580	0.00	0.00	0.00	3,580.00	100.00
TOTAL Capital Projects	3,580	0.00	0.00	0.00	3,580.00	100.00
TOTAL Fire Department	3,580	166.89	489.82	0.00	3,090.18	86.32
Public Works =====						
<u>Material and Supplies</u>						
<u>Other Services</u>						
General Government =====						
<u>Material and Supplies</u>						
TOTAL EXPENDITURES	3,580	166.89	489.82	0.00	3,090.18	86.32
REVENUE OVER/(UNDER) EXPENDITURES	0 (	166.44) (	488.41)	0.00	488.41	0.00

04 -Designated Funds-Police
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 25.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
<u>REVENUE SUMMARY</u>						
Revenues	<u>68,193</u>	<u>9.90</u>	<u>5,634.72</u>	<u>0.00</u>	<u>62,558.28</u>	<u>91.74</u>
TOTAL REVENUES	68,193	9.90	5,634.72	0.00	62,558.28	91.74
<u>EXPENDITURE SUMMARY</u>						
Police Department	<u>68,193</u>	<u>127.90</u>	<u>321.58</u>	<u>0.00</u>	<u>67,871.42</u>	<u>99.53</u>
TOTAL EXPENDITURES	68,193	127.90	321.58	0.00	67,871.42	99.53
REVENUE OVER/(UNDER) EXPENDITURES	0 (	118.00)	5,313.14	0.00 (	5,313.14)	0.00

04 -Designated Funds-Police

% OF YEAR COMPLETED: 25.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Revenues =====						
<u>Investment Earnings</u>						
04-00-78500 Interest Income	<u>0</u>	<u>9.90</u>	<u>29.72</u>	<u>0.00</u>	(<u>29.72</u>)	<u>0.00</u>
TOTAL Investment Earnings	0	9.90	29.72	0.00	(29.72)	0.00
<u>Miscellaneous Revenue</u>						
04-00-79300 Animal Control Revenue	0	0.00	5,605.00	0.00	(5,605.00)	0.00
04-00-79506 Revenue - Police	<u>750</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>750.00</u>	<u>100.00</u>
TOTAL Miscellaneous Revenue	750	0.00	5,605.00	0.00	(4,855.00)	647.33-
<u>Fund Balance Carryover</u>						
04-00-79806 Carryover - Police Dept	<u>67,443</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>67,443.00</u>	<u>100.00</u>
TOTAL Fund Balance Carryover	<u>67,443</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>67,443.00</u>	<u>100.00</u>
TOTAL Revenues	68,193	9.90	5,634.72	0.00	62,558.28	91.74
TOTAL REVENUE	68,193	9.90	5,634.72	0.00	62,558.28	91.74

04 -Designated Funds-Police

% OF YEAR COMPLETED: 25.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Police Department =====						
<u>Material and Supplies</u>						
04-06-83000 Material & Supplies	29,463	127.90	321.58	0.00	29,141.42	98.91
04-06-83300 Animal Control Supplies	<u>38,730</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>38,730.00</u>	<u>100.00</u>
TOTAL Material and Supplies	68,193	127.90	321.58	0.00	67,871.42	99.53
<u>Other Services</u>						
TOTAL Police Department	68,193	127.90	321.58	0.00	67,871.42	99.53
TOTAL EXPENDITURES	68,193	127.90	321.58	0.00	67,871.42	99.53
REVENUE OVER/(UNDER) EXPENDITURES	0 (	118.00)	5,313.14	0.00 (	5,313.14)	0.00

CITY OF NICHOLS HILLS
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2021

05 -Designated Funds-PW
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 25.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
<u>REVENUE SUMMARY</u>						
Revenues	<u>2,251</u>	<u>0.30</u>	<u>0.90</u>	<u>0.00</u>	<u>2,250.10</u>	<u>99.96</u>
TOTAL REVENUES	2,251	0.30	0.90	0.00	2,250.10	99.96
<u>EXPENDITURE SUMMARY</u>						
Public Works	<u>2,251</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>2,251.00</u>	<u>100.00</u>
TOTAL EXPENDITURES	2,251	0.00	0.00	0.00	2,251.00	100.00
REVENUE OVER/ (UNDER) EXPENDITURES	0	0.30	0.90	0.00 (	0.90)	0.00

05 -Designated Funds-PW

% OF YEAR COMPLETED: 25.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Revenues =====						
<u>Investment Earnings</u>						
05-00-78500 Interest Income	<u>0</u>	<u>0.30</u>	<u>0.90</u>	<u>0.00</u>	(<u>0.90</u>)	<u>0.00</u>
TOTAL Investment Earnings	0	0.30	0.90	0.00	(0.90)	0.00
<u>Miscellaneous Revenue</u>						
<u>Fund Balance Carryover</u>						
05-00-79812 Carryover	<u>2,251</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>2,251.00</u>	<u>100.00</u>
TOTAL Fund Balance Carryover	<u>2,251</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>2,251.00</u>	<u>100.00</u>
TOTAL Revenues	2,251	0.30	0.90	0.00	2,250.10	99.96
TOTAL REVENUE	2,251	0.30	0.90	0.00	2,250.10	99.96

05 -Designated Funds-PW

% OF YEAR COMPLETED: 25.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Public Works =====						
<u>Material and Supplies</u>						
05-12-83000 Material & Supplies	<u>2,251</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>2,251.00</u>	<u>100.00</u>
TOTAL Material and Supplies	2,251	0.00	0.00	0.00	2,251.00	100.00
TOTAL Public Works	2,251	0.00	0.00	0.00	2,251.00	100.00
TOTAL EXPENDITURES	2,251	0.00	0.00	0.00	2,251.00	100.00
REVENUE OVER/ (UNDER) EXPENDITURES	0	0.30	0.90	0.00 (	0.90)	0.00

06 -Municipal Authority
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 25.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
<u>REVENUE SUMMARY</u>						
Municipal Auth Revenue	<u>4,193,620</u>	<u>619,476.44</u>	<u>1,579,809.90</u>	<u>0.00</u>	<u>2,613,810.25</u>	<u>62.33</u>
TOTAL REVENUES	4,193,620	619,476.44	1,579,809.90	0.00	2,613,810.25	62.33
<u>EXPENDITURE SUMMARY</u>						
Municipal Authority	<u>4,193,620</u>	<u>363,666.18</u>	<u>1,114,043.64</u>	<u>9,384.76</u>	<u>3,070,191.75</u>	<u>73.21</u>
TOTAL EXPENDITURES	4,193,620	363,666.18	1,114,043.64	9,384.76	3,070,191.75	73.21
REVENUE OVER/(UNDER) EXPENDITURES	0	255,810.26	465,766.26 (	9,384.76) (	456,381.50)	0.00

06 -Municipal Authority

% OF YEAR COMPLETED: 25.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
<u>Municipal Auth Revenue</u>						
=====						
<u>Water</u>						
06-00-75300 Water Revenue	2,829,002	456,235.58	1,134,222.69	0.00	1,694,779.31	59.91
TOTAL Water	2,829,002	456,235.58	1,134,222.69	0.00	1,694,779.31	59.91
<u>Wastewater</u>						
06-00-75700 Sewer Revenue	336,114	36,569.24	100,620.67	0.00	235,493.33	70.06
06-00-75800 OKC Sewer Charges Revenue	959,418	124,603.80	325,514.15	0.00	633,903.85	66.07
TOTAL Wastewater	1,295,532	161,173.04	426,134.82	0.00	869,397.18	67.11
<u>Water Taps</u>						
06-00-75900 Water Tap Revenue	14,584	0.00	12,575.00	0.00	2,009.00	13.78
TOTAL Water Taps	14,584	0.00	12,575.00	0.00	2,009.00	13.78
<u>Fines & Forfeits</u>						
06-00-76000 MXU Installation	320	0.00	0.00	0.00	320.00	100.00
TOTAL Fines & Forfeits	320	0.00	0.00	0.00	320.00	100.00
<u>Penalties</u>						
06-00-77750 Penalty Charges	12,000	1,457.36	3,603.86	0.00	8,396.14	69.97
TOTAL Penalties	12,000	1,457.36	3,603.86	0.00	8,396.14	69.97
<u>Investment Earnings</u>						
06-00-78200 Interest Income	3,024	135.46	476.47	0.00	2,547.53	84.24
TOTAL Investment Earnings	3,024	135.46	476.47	0.00	2,547.53	84.24
<u>Miscellaneous Revenue</u>						
06-00-79100 Misc Income	13,968	475.00	2,797.06	0.00	11,170.94	79.98
TOTAL Miscellaneous Revenue	13,968	475.00	2,797.06	0.00	11,170.94	79.98
<u>Fund Balance Carryover</u>						
06-00-79800 Carryover	25,190	0.00	0.00	0.00	25,190.15	100.00
TOTAL Fund Balance Carryover	25,190	0.00	0.00	0.00	25,190.15	100.00
TOTAL Municipal Auth Revenue	4,193,620	619,476.44	1,579,809.90	0.00	2,613,810.25	62.33
TOTAL REVENUE	4,193,620	619,476.44	1,579,809.90	0.00	2,613,810.25	62.33

06 -Municipal Authority

% OF YEAR COMPLETED: 25.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
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Mun Auth Engineering

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Other Services

Municipal Authority

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Personnel Services

06-12-80100 Salary	556,031	41,888.02	145,350.96	0.00	410,680.41	73.86
06-12-80200 Overtime	4,576	537.49	959.42	0.00	3,616.58	79.03
06-12-80300 FICA/Medicare	42,536	3,277.30	11,303.31	0.00	31,232.96	73.43
06-12-80400 Dental Insurance	4,883	344.48	1,011.91	0.00	3,871.09	79.28
06-12-80500 Health Insurance	84,548	7,030.98	21,288.11	0.00	63,259.89	74.82
06-12-80600 Workers Comp	15,190	0.00	3,722.35	0.00	11,467.65	75.49
06-12-80700 Unemployment	1,800	0.00	634.58	0.00	1,165.42	64.75
06-12-80800 OMRP Pension	45,207	3,422.07	11,804.90	0.00	33,401.61	73.89
06-12-80900 Stand by Pay	5,200	350.00	1,250.00	0.00	3,950.00	75.96
06-12-81100 Uniform Rental	5,441	654.53	1,555.86	0.00	3,885.14	71.40
06-12-81200 Medical Exams	<u>500</u>	<u>280.00</u>	<u>280.00</u>	<u>0.00</u>	<u>220.00</u>	<u>44.00</u>
TOTAL Personnel Services	765,912	57,784.87	199,161.40	0.00	566,750.75	74.00

Material and Supplies

06-12-83000 Materials & Supplies	32,000	4,127.71	19,598.82	4,093.68	8,307.50	25.96
06-12-83200 Office Supplies	2,000	125.77	620.01	0.00	1,379.99	69.00
06-12-83300 Minor Tools	2,000	0.00	0.00	0.00	2,000.00	100.00
06-12-83400 Lab Chemicals	4,000	532.00	644.00	711.55	2,644.45	66.11
06-12-83500 Safety Supplies	3,200	16.81	51.53	0.00	3,148.47	98.39
06-12-83700 Misc Supplies	<u>500</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>500.00</u>	<u>100.00</u>
TOTAL Material and Supplies	43,700	4,802.29	20,914.36	4,805.23	17,980.41	41.15

Other Services

06-12-84000 Equipment Maintenance	7,000	114.95	815.43	352.85	5,831.72	83.31
06-12-84100 Vehicle Maintenance	10,000	365.36	11,148.75	111.64 (	1,260.39)	12.60-
06-12-84300 Training & Membership	8,000	0.00	3,077.00	0.00	4,923.00	61.54
06-12-84400 Software Agreements	17,000	0.00	11,876.08	0.00	5,123.92	30.14
06-12-84500 Well Maintenance	55,000	12,591.30	15,401.17	4,115.04	35,483.79	64.52
06-12-84550 Water Quality Testing	18,000	0.00	2,850.23	0.00	15,149.77	84.17
06-12-84600 Equipment Rental	2,000	0.00	0.00	0.00	2,000.00	100.00
06-12-84650 Lease Agreements	68,000	0.00	13,250.00	0.00	54,750.00	80.51
06-12-84700 Telephone	15,000	1,826.12	4,731.62	0.00	10,268.38	68.46
06-12-84800 Utilities	180,000	22,312.11	58,336.56	0.00	121,663.44	67.59
06-12-84900 Fuel	21,000	5,345.97	12,023.00	0.00	8,977.00	42.75
06-12-84950 Printing & Processing - Uti	15,000	1,395.34	3,965.04	0.00	11,034.96	73.57
06-12-85350 Emergency Repairs	5,000	0.00	0.00	0.00	5,000.00	100.00
06-12-86400 Auditing Fees	25,000	4,260.70	5,747.57	0.00	19,252.43	77.01
06-12-87700 OKC Sewer Charges	667,000	63,617.17	182,995.43	0.00	484,004.57	72.56

06 -Municipal Authority

% OF YEAR COMPLETED: 25.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
06-12-87800 Leasehold Transfer	<u>2,194,172</u>	<u>182,847.00</u>	<u>548,541.00</u>	<u>0.00</u>	<u>1,645,631.00</u>	<u>75.00</u>
TOTAL Other Services	3,307,172	294,676.02	874,758.88	4,579.53	2,427,833.59	73.41
<u>Transfers Out</u>						
06-12-99000 Transfer to CIP (Depreciati	<u>76,836</u>	<u>6,403.00</u>	<u>19,209.00</u>	<u>0.00</u>	<u>57,627.00</u>	<u>75.00</u>
TOTAL Transfers Out	76,836	6,403.00	19,209.00	0.00	57,627.00	75.00
TOTAL Municipal Authority	4,193,620	363,666.18	1,114,043.64	9,384.76	3,070,191.75	73.21
General Government =====						
<u>Personnel Services</u>	_____	_____	_____	_____	_____	_____
<u>Transfers Out</u>	_____	_____	_____	_____	_____	_____
TOTAL EXPENDITURES	4,193,620	363,666.18	1,114,043.64	9,384.76	3,070,191.75	73.21
REVENUE OVER/(UNDER) EXPENDITURES	0	255,810.26	465,766.26 (	9,384.76) (	456,381.50)	0.00

CITY OF NICHOLS HILLS
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2021

07 -General Fund - CIP
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 25.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
<u>REVENUE SUMMARY</u>						
Gen Fund - CIP Revenue	<u>1,803,102</u>	<u>46,517.52</u>	<u>140,085.68</u>	<u>0.00</u>	<u>1,663,016.32</u>	<u>92.23</u>
TOTAL REVENUES	1,803,102	46,517.52	140,085.68	0.00	1,663,016.32	92.23
<u>EXPENDITURE SUMMARY</u>						
City Manager/Clerk	66,769	0.00	0.00	0.00	66,769.00	100.00
Police Department	193,470	0.00	0.00	0.00	193,470.00	100.00
Fire Department	565,977	0.00	0.00	0.00	565,977.00	100.00
Streets	105,634	0.00	1,250.00	0.00	104,384.00	98.82
Sanitation	406,555	0.00	0.00	0.00	406,555.00	100.00
Parks Department	135,515	0.00	0.00	0.00	135,515.00	100.00
Public Works Admin	4,370	0.00	0.00	0.00	4,370.00	100.00
Code Department	26,381	0.00	30,625.51	497.52 (	4,742.03)	17.98-
Risk Manager	34,889	0.00	3,212.45	0.00	31,676.55	90.79
Information Systems Mgr	<u>263,542</u>	<u>1,836.98</u>	<u>55,461.32</u>	<u>23,647.28</u>	<u>184,433.40</u>	<u>69.98</u>
TOTAL EXPENDITURES	1,803,102	1,836.98	90,549.28	24,144.80	1,688,407.92	93.64
REVENUE OVER/(UNDER) EXPENDITURES	0	44,680.54	49,536.40 (	24,144.80) (	25,391.60)	0.00

07 -General Fund - CIP

% OF YEAR COMPLETED: 25.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Gen Fund - CIP Revenue =====						
<u>Intergovernmental</u>						
07-00-73850 Insurance proceeds	0	0.00	1,250.00	0.00 (	1,250.00)	0.00
07-00-73950 Resale of Property	<u>0</u>	<u>10.00</u>	<u>10.00</u>	<u>0.00</u> (	<u>10.00</u>)	<u>0.00</u>
TOTAL Intergovernmental	0	10.00	1,260.00	0.00 (	1,260.00)	0.00
<u>Investment Earnings</u>						
07-00-78500 Interest Earnings	<u>0</u>	<u>407.11</u>	<u>524.45</u>	<u>0.00</u> (	<u>524.45</u>)	<u>0.00</u>
TOTAL Investment Earnings	0	407.11	524.45	0.00 (	524.45)	0.00
<u>Fund Balance Carryover</u>						
07-00-79800 Carryover	<u>1,249,897</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1,249,897.00</u>	<u>100.00</u>
TOTAL Fund Balance Carryover	1,249,897	0.00	0.00	0.00	1,249,897.00	100.00
<u>Transfers</u>						
07-00-79920 Deprecation Transfers In	<u>553,205</u>	<u>46,100.41</u>	<u>138,301.23</u>	<u>0.00</u>	<u>414,903.77</u>	<u>75.00</u>
TOTAL Transfers	<u>553,205</u>	<u>46,100.41</u>	<u>138,301.23</u>	<u>0.00</u>	<u>414,903.77</u>	<u>75.00</u>
TOTAL Gen Fund - CIP Revenue	1,803,102	46,517.52	140,085.68	0.00	1,663,016.32	92.23
TOTAL REVENUE	1,803,102	46,517.52	140,085.68	0.00	1,663,016.32	92.23

07 -General Fund - CIP

% OF YEAR COMPLETED: 25.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
City Manager/Clerk =====						
<u>Capital Projects</u>						
07-02-88200 Capital Imp-Furniture	4,048	0.00	0.00	0.00	4,048.00	100.00
07-02-88400 Capital Imp-Software	31,600	0.00	0.00	0.00	31,600.00	100.00
07-02-88500 Capital Imp-Equipment	<u>31,121</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>31,121.00</u>	<u>100.00</u>
TOTAL Capital Projects	66,769	0.00	0.00	0.00	66,769.00	100.00
TOTAL City Manager/Clerk	66,769	0.00	0.00	0.00	66,769.00	100.00
Municipal Court =====						
<u>Capital Projects</u>						
Police Department =====						
<u>Capital Projects</u>						
07-06-88100 Capital Outlay - Vehicles	31,497	0.00	0.00	0.00	31,497.00	100.00
07-06-88200 Capital Imp-Furniture	4,846	0.00	0.00	0.00	4,846.00	100.00
07-06-88400 Capital Imp-Software	10,080	0.00	0.00	0.00	10,080.00	100.00
07-06-88500 Capital Imp-Equipment	42,000	0.00	0.00	0.00	42,000.00	100.00
07-06-88600 Capital Imp-Radios	88,116	0.00	0.00	0.00	88,116.00	100.00
07-06-88700 Capital Imp-Guns	<u>16,931</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>16,931.00</u>	<u>100.00</u>
TOTAL Capital Projects	193,470	0.00	0.00	0.00	193,470.00	100.00
TOTAL Police Department	193,470	0.00	0.00	0.00	193,470.00	100.00
Fire Department =====						
<u>Capital Projects</u>						
07-07-88100 Capital Outlay - Vehicles	331,286	0.00	0.00	0.00	331,286.00	100.00
07-07-88200 Capital Imp-Furniture	44,675	0.00	0.00	0.00	44,675.00	100.00
07-07-88400 Capital Imp-Software	3,607	0.00	0.00	0.00	3,607.00	100.00
07-07-88500 Capital Imp-Equipment	87,471	0.00	0.00	0.00	87,471.00	100.00
07-07-88600 Capital Imp-Radios	27,067	0.00	0.00	0.00	27,067.00	100.00
07-07-88800 Capital Imp-Medical	17,000	0.00	0.00	0.00	17,000.00	100.00
07-07-88900 Capital Imp-SCBA	33,088	0.00	0.00	0.00	33,088.00	100.00
07-07-89100 Capital Imp - Fire Hose	<u>21,783</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>21,783.00</u>	<u>100.00</u>
TOTAL Capital Projects	565,977	0.00	0.00	0.00	565,977.00	100.00
TOTAL Fire Department	565,977	0.00	0.00	0.00	565,977.00	100.00

07 -General Fund - CIP

% OF YEAR COMPLETED: 25.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Streets =====						
<u>Capital Projects</u>						
07-09-88100 Capital Outlay - Vehicles	39,464	0.00	0.00	0.00	39,464.00	100.00
07-09-88500 Capital Imp-Equipment	51,569	0.00	0.00	0.00	51,569.00	100.00
07-09-89200 Capital Imp-Monument Entry	<u>14,601</u>	<u>0.00</u>	<u>1,250.00</u>	<u>0.00</u>	<u>13,351.00</u>	<u>91.44</u>
TOTAL Capital Projects	105,634	0.00	1,250.00	0.00	104,384.00	98.82
TOTAL Streets	105,634	0.00	1,250.00	0.00	104,384.00	98.82
Sanitation =====						
<u>Capital Projects</u>						
07-10-88100 Capital Imp - Vehicles	<u>406,555</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>406,555.00</u>	<u>100.00</u>
TOTAL Capital Projects	406,555	0.00	0.00	0.00	406,555.00	100.00
TOTAL Sanitation	406,555	0.00	0.00	0.00	406,555.00	100.00
Parks Department =====						
<u>Capital Projects</u>						
07-11-88100 Capital Outlay - Vehicles	28,000	0.00	0.00	0.00	28,000.00	100.00
07-11-88200 Capital Imp-Furniture	28,751	0.00	0.00	0.00	28,751.00	100.00
07-11-88500 Capital Imp-Equipment	<u>78,764</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>78,764.00</u>	<u>100.00</u>
TOTAL Capital Projects	135,515	0.00	0.00	0.00	135,515.00	100.00
TOTAL Parks Department	135,515	0.00	0.00	0.00	135,515.00	100.00
Public Works Admin =====						
<u>Capital Projects</u>						
07-12-88100 Capital Outlay - Vehicles	1,370	0.00	0.00	0.00	1,370.00	100.00
07-12-88500 Capital Imp-Equipment	<u>3,000</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>3,000.00</u>	<u>100.00</u>
TOTAL Capital Projects	4,370	0.00	0.00	0.00	4,370.00	100.00
TOTAL Public Works Admin	4,370	0.00	0.00	0.00	4,370.00	100.00

07 -General Fund - CIP

% OF YEAR COMPLETED: 25.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
General Government =====						
<u>Other Services</u>						
<u>Capital Projects</u>						
Code Department =====						
<u>Capital Projects</u>						
07-14-88100 Capital Outlay - Vehicles	19,570	0.00	30,625.51	497.52 (	11,553.03)	59.03-
07-14-88400 Capital Imp-Software	<u>6,811</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>6,811.00</u>	<u>100.00</u>
TOTAL Capital Projects	26,381	0.00	30,625.51	497.52 (	4,742.03)	17.98-
TOTAL Code Department	26,381	0.00	30,625.51	497.52 (	4,742.03)	17.98-
Risk Manager =====						
<u>Capital Projects</u>						
07-15-88100 Capital Outlay - Vehicles	23,402	0.00	0.00	0.00	23,402.00	100.00
07-15-88200 Capital Imp-Furniture	1,604	0.00	0.00	0.00	1,604.00	100.00
07-15-88500 Capital Imp-Equipment	<u>9,883</u>	<u>0.00</u>	<u>3,212.45</u>	<u>0.00</u>	<u>6,670.55</u>	<u>67.50</u>
TOTAL Capital Projects	34,889	0.00	3,212.45	0.00	31,676.55	90.79
TOTAL Risk Manager	34,889	0.00	3,212.45	0.00	31,676.55	90.79
Information Systems Mgr =====						
<u>Capital Projects</u>						
07-16-88200 Capital Imp-Furniture	3,574	0.00	0.00	0.00	3,574.00	100.00
07-16-88300 Capital Imp-Computers	189,177	0.00	53,000.00	23,616.60	112,560.40	59.50
07-16-88400 Capital Outlay - Software	7,142	0.00	0.00	0.00	7,142.00	100.00
07-16-88500 Capital Imp-Equipment	<u>63,649</u>	<u>1,836.98</u>	<u>2,461.32</u>	<u>30.68</u>	<u>61,157.00</u>	<u>96.08</u>
TOTAL Capital Projects	263,542	1,836.98	55,461.32	23,647.28	184,433.40	69.98
TOTAL Information Systems Mgr	263,542	1,836.98	55,461.32	23,647.28	184,433.40	69.98
TOTAL EXPENDITURES	1,803,102	1,836.98	90,549.28	24,144.80	1,688,407.92	93.64
REVENUE OVER/(UNDER) EXPENDITURES	0	44,680.54	49,536.40 (	24,144.80) (	25,391.60)	0.00

CITY OF NICHOLS HILLS
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2021

08 -Sinking Fund
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 25.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
<u>REVENUE SUMMARY</u>						
Undesignated	<u>4,807,040</u>	<u>27,848.36</u>	<u>70,569.19</u>	<u>0.00</u>	<u>4,736,470.81</u>	<u>98.53</u>
TOTAL REVENUES	4,807,040	27,848.36	70,569.19	0.00	4,736,470.81	98.53
<u>EXPENDITURE SUMMARY</u>						
General Government	<u>4,807,040</u>	<u>30.26</u>	<u>456,810.81</u>	<u>0.00</u>	<u>4,350,229.19</u>	<u>90.50</u>
TOTAL EXPENDITURES	4,807,040	30.26	456,810.81	0.00	4,350,229.19	90.50
REVENUE OVER/(UNDER) EXPENDITURES	0	27,818.10 (	386,241.62)	0.00	386,241.62	0.00

08 -Sinking Fund

% OF YEAR COMPLETED: 25.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Undesignated						
=====						
<u>Property Tax Spec Purpos</u>						
08-00-71650 Ad Valorem Tax Revenue	<u>4,799,040</u>	<u>27,832.87</u>	<u>70,243.24</u>	<u>0.00</u>	<u>4,728,796.76</u>	<u>98.54</u>
TOTAL Property Tax Spec Purpos	4,799,040	27,832.87	70,243.24	0.00	4,728,796.76	98.54
<u>Investment Earnings</u>						
08-00-78500 Interest Earned	<u>8,000</u>	<u>15.49</u>	<u>325.95</u>	<u>0.00</u>	<u>7,674.05</u>	<u>95.93</u>
TOTAL Investment Earnings	8,000	15.49	325.95	0.00	7,674.05	95.93
<u>Miscellaneous Revenue</u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>
<u>Fund Balance Carryover</u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>
TOTAL Undesignated	4,807,040	27,848.36	70,569.19	0.00	4,736,470.81	98.53
TOTAL REVENUE	4,807,040	27,848.36	70,569.19	0.00	4,736,470.81	98.53

08 -Sinking Fund

% OF YEAR COMPLETED: 25.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
General Government =====						
<u>Other Services</u>						
08-13-85400 Bank Charges	<u>1,000</u>	<u>30.26</u>	<u>135.81</u>	<u>0.00</u>	<u>864.19</u>	<u>86.42</u>
TOTAL Other Services	1,000	30.26	135.81	0.00	864.19	86.42
<u>Capital Projects</u>						
08-13-91000 Principle Payments - GO Bon	3,825,000	0.00	450,000.00	0.00	3,375,000.00	88.24
08-13-92000 Interest Payments on GO Bon	979,090	0.00	6,525.00	0.00	972,565.00	99.33
08-13-93000 Fiscal Charges - Trustee	<u>1,950</u>	<u>0.00</u>	<u>150.00</u>	<u>0.00</u>	<u>1,800.00</u>	<u>92.31</u>
TOTAL Capital Projects	4,806,040	0.00	456,675.00	0.00	4,349,365.00	90.50
TOTAL General Government	4,807,040	30.26	456,810.81	0.00	4,350,229.19	90.50
TOTAL EXPENDITURES	4,807,040	30.26	456,810.81	0.00	4,350,229.19	90.50
REVENUE OVER/(UNDER) EXPENDITURES	0	27,818.10 (	386,241.62)	0.00	386,241.62	0.00

CITY OF NICHOLS HILLS
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2021

4.h.b

09 -Meter Deposits
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 25.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
<u>REVENUE SUMMARY</u>						

CITY OF NICHOLS HILLS
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2021

4.h.b

09 -Meter Deposits

% OF YEAR COMPLETED: 25.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Undesignated =====						
Investment Earnings						

10 -911 Fund
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 25.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
<u>REVENUE SUMMARY</u>						
911 Fund Revenues	<u>57,755</u>	<u>740.96</u>	<u>2,180.96</u>	<u>0.00</u>	<u>55,574.04</u>	<u>96.22</u>
TOTAL REVENUES	57,755	740.96	2,180.96	0.00	55,574.04	96.22
<u>EXPENDITURE SUMMARY</u>						
General Government	500	0.00	0.00	0.00	500.00	100.00
911 Association	<u>57,255</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>57,255.00</u>	<u>100.00</u>
TOTAL EXPENDITURES	57,755	0.00	0.00	0.00	57,755.00	100.00
REVENUE OVER/(UNDER) EXPENDITURES	0	740.96	2,180.96	0.00 (	2,180.96)	0.00

10 -911 Fund

% OF YEAR COMPLETED: 25.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
911 Fund Revenues =====						
<u>Property Tax Spec Purpos</u>						
10-00-71800 911 ASSOCIATION	<u>8,000</u>	<u>733.75</u>	<u>2,159.63</u>	<u>0.00</u>	<u>5,840.37</u>	<u>73.00</u>
TOTAL Property Tax Spec Purpos	8,000	733.75	2,159.63	0.00	5,840.37	73.00
<u>Investment Earnings</u>						
10-00-78500 Interest Income	<u>10</u>	<u>7.21</u>	<u>21.33</u>	<u>0.00</u>	(<u>11.33</u>)	<u>113.30</u> -
TOTAL Investment Earnings	10	7.21	21.33	0.00	(11.33)	113.30-
<u>Fund Balance Carryover</u>						
10-00-79800 Carryover	<u>49,745</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>49,745.00</u>	<u>100.00</u>
TOTAL Fund Balance Carryover	<u>49,745</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>49,745.00</u>	<u>100.00</u>
TOTAL 911 Fund Revenues	57,755	740.96	2,180.96	0.00	55,574.04	96.22
TOTAL REVENUE	57,755	740.96	2,180.96	0.00	55,574.04	96.22

10 -911 Fund

% OF YEAR COMPLETED: 25.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
General Government =====						
<u>Material and Supplies</u>						
10-13-83000 MATERIAL & SUPPLIES	500	0.00	0.00	0.00	500.00	100.00
TOTAL Material and Supplies	500	0.00	0.00	0.00	500.00	100.00
<u>Other Services</u>						
TOTAL General Government	500	0.00	0.00	0.00	500.00	100.00
911 Association =====						
<u>Other Services</u>						
10-26-85800 Contingency	57,255	0.00	0.00	0.00	57,255.00	100.00
TOTAL Other Services	57,255	0.00	0.00	0.00	57,255.00	100.00
TOTAL 911 Association	57,255	0.00	0.00	0.00	57,255.00	100.00
TOTAL EXPENDITURES	57,755	0.00	0.00	0.00	57,755.00	100.00
REVENUE OVER/(UNDER) EXPENDITURES	0	740.96	2,180.96	0.00 (	2,180.96)	0.00

11 -Impound Fee Police Fund
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 25.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
<u>REVENUE SUMMARY</u>						
Impound Fee Fund	<u>26,375</u>	<u>603.42</u>	<u>1,809.95</u>	<u>0.00</u>	<u>24,565.05</u>	<u>93.14</u>
TOTAL REVENUES	26,375	603.42	1,809.95	0.00	24,565.05	93.14
<u>EXPENDITURE SUMMARY</u>						
Police Dept	<u>26,375</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>26,375.00</u>	<u>100.00</u>
TOTAL EXPENDITURES	26,375	0.00	0.00	0.00	26,375.00	100.00
REVENUE OVER/ (UNDER) EXPENDITURES	0	603.42	1,809.95	0.00 (	1,809.95)	0.00

11 -Impound Fee Police Fund

% OF YEAR COMPLETED: 25.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
<u>Impound Fee Fund</u>						
=====						
<u>Fines & Forfeits</u>						
11-00-76350 Police Impound Fees	3,500	600.00	1,800.00	0.00	1,700.00	48.57
TOTAL Fines & Forfeits	3,500	600.00	1,800.00	0.00	1,700.00	48.57
<u>Investment Earnings</u>						
11-00-78500 Interest Income	100	3.42	9.95	0.00	90.05	90.05
TOTAL Investment Earnings	100	3.42	9.95	0.00	90.05	90.05
<u>Fund Balance Carryover</u>						
11-00-79800 Carryover	22,775	0.00	0.00	0.00	22,775.00	100.00
TOTAL Fund Balance Carryover	22,775	0.00	0.00	0.00	22,775.00	100.00
TOTAL Impound Fee Fund	26,375	603.42	1,809.95	0.00	24,565.05	93.14
TOTAL REVENUE	26,375	603.42	1,809.95	0.00	24,565.05	93.14

11 -Impound Fee Police Fund

% OF YEAR COMPLETED: 25.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Police Dept =====						
<u>Material and Supplies</u>						
<u>Other Services</u>						
11-06-84000 Equipment Maintenance	5,000	0.00	0.00	0.00	5,000.00	100.00
11-06-86850 Software Maintenance	4,000	0.00	0.00	0.00	4,000.00	100.00
11-06-86875 Maintenance - Auto Lic Read	<u>17,375</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>17,375.00</u>	<u>100.00</u>
TOTAL Other Services	26,375	0.00	0.00	0.00	26,375.00	100.00
TOTAL Police Dept	26,375	0.00	0.00	0.00	26,375.00	100.00
TOTAL EXPENDITURES	26,375	0.00	0.00	0.00	26,375.00	100.00
REVENUE OVER/(UNDER) EXPENDITURES	0	603.42	1,809.95	0.00 (	1,809.95)	0.00

13 -Municipal Authority - CIP
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 25.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
<u>REVENUE SUMMARY</u>						
NHMA CIP - Revenues	<u>1,591,422</u>	<u>6,441.97</u>	<u>22,302.06</u>	<u>0.00</u>	<u>1,569,119.94</u>	<u>98.60</u>
TOTAL REVENUES	1,591,422	6,441.97	22,302.06	0.00	1,569,119.94	98.60
<u>EXPENDITURE SUMMARY</u>						
General Government	1,576,451	0.00	0.00	55,000.00	1,521,451.00	96.51
Information Systems	<u>14,971</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>14,971.00</u>	<u>100.00</u>
TOTAL EXPENDITURES	1,591,422	0.00	0.00	55,000.00	1,536,422.00	96.54
REVENUE OVER/(UNDER) EXPENDITURES	0	6,441.97	22,302.06 (	55,000.00)	32,697.94	0.00

13 -Municipal Authority - CIP

% OF YEAR COMPLETED: 25.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
NHMA CIP - Revenues						
=====						
<u>Intergovernmental</u>						
13-00-73850 Insurance Proceeds - etal	0	0.00	2,979.99	0.00	(2,979.99)	0.00
TOTAL Intergovernmental	0	0.00	2,979.99	0.00	(2,979.99)	0.00
<u>Investment Earnings</u>						
13-00-78500 Interest	0	38.97	113.07	0.00	(113.07)	0.00
TOTAL Investment Earnings	0	38.97	113.07	0.00	(113.07)	0.00
<u>Fund Balance Carryover</u>						
13-00-79800 Carryover	1,514,586	0.00	0.00	0.00	1,514,586.00	100.00
TOTAL Fund Balance Carryover	1,514,586	0.00	0.00	0.00	1,514,586.00	100.00
<u>Transfers</u>						
13-00-79920 Deprecation Transfers In	76,836	6,403.00	19,209.00	0.00	57,627.00	75.00
TOTAL Transfers	76,836	6,403.00	19,209.00	0.00	57,627.00	75.00
TOTAL NHMA CIP - Revenues	1,591,422	6,441.97	22,302.06	0.00	1,569,119.94	98.60
TOTAL REVENUE	1,591,422	6,441.97	22,302.06	0.00	1,569,119.94	98.60

13 -Municipal Authority - CIP

% OF YEAR COMPLETED: 25.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
General Government =====						
<u>Capital Projects</u>						
13-12-88000 Capital Outlay	129,398	0.00	0.00	0.00	129,398.00	100.00
13-12-88100 Vehicles	125,515	0.00	0.00	0.00	125,515.00	100.00
13-12-88400 Capital Imp - Software	44,910	0.00	0.00	0.00	44,910.00	100.00
13-12-88500 Capital Imp - Equipment	107,340	0.00	0.00	55,000.00	52,340.00	48.76
13-12-88600 Capital Imp - Radios/Commun	5,271	0.00	0.00	0.00	5,271.00	100.00
13-12-89200 Capital Imp-Water Wells	1,064,017	0.00	0.00	0.00	1,064,017.00	100.00
13-12-89300 Capital Imp-Paint Water Tow	<u>100,000</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>100,000.00</u>	<u>100.00</u>
TOTAL Capital Projects	1,576,451	0.00	0.00	55,000.00	1,521,451.00	96.51
TOTAL General Government						
	1,576,451	0.00	0.00	55,000.00	1,521,451.00	96.51
Information Systems =====						
<u>Capital Projects</u>						
13-16-88300 Capital Outlay - Computers	<u>14,971</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>14,971.00</u>	<u>100.00</u>
TOTAL Capital Projects	14,971	0.00	0.00	0.00	14,971.00	100.00
TOTAL Information Systems						
	14,971	0.00	0.00	0.00	14,971.00	100.00
TOTAL EXPENDITURES						
	1,591,422	0.00	0.00	55,000.00	1,536,422.00	96.54
REVENUE OVER/(UNDER) EXPENDITURES	0	6,441.97	22,302.06 (	55,000.00)	32,697.94	0.00

14 -Water Impact Fees Fund
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 25.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
<u>REVENUE SUMMARY</u>						
Water Impact Fee	<u>122,344</u>	<u>16.65</u>	<u>6,859.30</u>	<u>0.00</u>	<u>115,484.70</u>	<u>94.39</u>
TOTAL REVENUES	122,344	16.65	6,859.30	0.00	115,484.70	94.39
<u>EXPENDITURE SUMMARY</u>						
Water Impact Fee	<u>122,344</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>122,344.00</u>	<u>100.00</u>
TOTAL EXPENDITURES	122,344	0.00	0.00	0.00	122,344.00	100.00
REVENUE OVER/ (UNDER) EXPENDITURES	0	16.65	6,859.30	0.00 (	6,859.30)	0.00

14 -Water Impact Fees Fund

% OF YEAR COMPLETED: 25.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Water Impact Fee =====						
<u>Water</u>						
14-00-75350 Water Capacity Charges	<u>12,000</u>	<u>0.00</u>	<u>6,810.00</u>	<u>0.00</u>	<u>5,190.00</u>	<u>43.25</u>
TOTAL Water	12,000	0.00	6,810.00	0.00	5,190.00	43.25
<u>Investment Earnings</u>						
14-00-78200 Interest Income	125	0.00	0.00	0.00	125.00	100.00
14-00-78500 Interest Income	<u>0</u>	<u>16.65</u>	<u>49.30</u>	<u>0.00</u>	(<u>49.30</u>)	<u>0.00</u>
TOTAL Investment Earnings	125	16.65	49.30	0.00	75.70	60.56
<u>Fund Balance Carryover</u>						
14-00-79800 Fund Balance Carryover	<u>110,219</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>110,219.00</u>	<u>100.00</u>
TOTAL Fund Balance Carryover	<u>110,219</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>110,219.00</u>	<u>100.00</u>
TOTAL Water Impact Fee	122,344	16.65	6,859.30	0.00	115,484.70	94.39
TOTAL REVENUE	122,344	16.65	6,859.30	0.00	115,484.70	94.39

14 -Water Impact Fees Fund

% OF YEAR COMPLETED: 25.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Water Impact Fee =====						
<u>Material and Supplies</u>						
<u>Other Services</u>						
<u>Capital Projects</u>						
14-22-89900 Capital - Water System	122,344	0.00	0.00	0.00	122,344.00	100.00
TOTAL Capital Projects	122,344	0.00	0.00	0.00	122,344.00	100.00
TOTAL Water Impact Fee	122,344	0.00	0.00	0.00	122,344.00	100.00
TOTAL EXPENDITURES	122,344	0.00	0.00	0.00	122,344.00	100.00
REVENUE OVER/(UNDER) EXPENDITURES	0	16.65	6,859.30	0.00 (	6,859.30)	0.00

15 -Sewer Impact Fee Fund
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 25.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
<u>REVENUE SUMMARY</u>						
Sewer Impact Fee	<u>83,140</u>	<u>10.82</u>	<u>2,795.05</u>	<u>0.00</u>	<u>80,344.95</u>	<u>96.64</u>
TOTAL REVENUES	83,140	10.82	2,795.05	0.00	80,344.95	96.64
<u>EXPENDITURE SUMMARY</u>						
Sewer Impact Fee	<u>83,140</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>83,140.00</u>	<u>100.00</u>
TOTAL EXPENDITURES	83,140	0.00	0.00	0.00	83,140.00	100.00
REVENUE OVER/ (UNDER) EXPENDITURES	0	10.82	2,795.05	0.00 (	2,795.05)	0.00

15 -Sewer Impact Fee Fund

% OF YEAR COMPLETED: 25.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Sewer Impact Fee =====						
<u>Wastewater</u>						
15-00-75750 Sewer Capacity Charges	11,000	0.00	2,763.00	0.00	8,237.00	74.88
TOTAL Wastewater	11,000	0.00	2,763.00	0.00	8,237.00	74.88
<u>Investment Earnings</u>						
15-00-78500 Interest Income	140	10.82	32.05	0.00	107.95	77.11
TOTAL Investment Earnings	140	10.82	32.05	0.00	107.95	77.11
<u>Fund Balance Carryover</u>						
15-00-79800 Fund Balance Carryover	72,000	0.00	0.00	0.00	72,000.00	100.00
TOTAL Fund Balance Carryover	72,000	0.00	0.00	0.00	72,000.00	100.00
TOTAL Sewer Impact Fee	83,140	10.82	2,795.05	0.00	80,344.95	96.64
TOTAL REVENUE	83,140	10.82	2,795.05	0.00	80,344.95	96.64

15 -Sewer Impact Fee Fund

% OF YEAR COMPLETED: 25.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Sewer Impact Fee =====						
<u>Material and Supplies</u>						
<u>Other Services</u>						
<u>Capital Projects</u>						
15-23-89900 Capital - Sewer System	83,140	0.00	0.00	0.00	83,140.00	100.00
TOTAL Capital Projects	83,140	0.00	0.00	0.00	83,140.00	100.00
TOTAL Sewer Impact Fee	83,140	0.00	0.00	0.00	83,140.00	100.00
TOTAL EXPENDITURES	83,140	0.00	0.00	0.00	83,140.00	100.00
REVENUE OVER/(UNDER) EXPENDITURES	0	10.82	2,795.05	0.00 (	2,795.05)	0.00

17 -Drainage Fee Fund
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 25.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
<u>REVENUE SUMMARY</u>						
Revenues	<u>142,682</u>	<u>5,461.20</u>	<u>16,374.56</u>	<u>0.00</u>	<u>126,307.44</u>	<u>88.52</u>
TOTAL REVENUES	142,682	5,461.20	16,374.56	0.00	126,307.44	88.52
<u>EXPENDITURE SUMMARY</u>						
Drainage	<u>142,682</u>	<u>6,200.00</u>	<u>6,200.00</u>	<u>0.00</u>	<u>136,482.00</u>	<u>95.65</u>
TOTAL EXPENDITURES	142,682	6,200.00	6,200.00	0.00	136,482.00	95.65
REVENUE OVER/(UNDER) EXPENDITURES	0 (	738.80)	10,174.56	0.00 (	10,174.56)	0.00

17 -Drainage Fee Fund

% OF YEAR COMPLETED: 25.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
<u>Revenues</u>						
=====						
<u>Water</u>						
17-00-75370 Drainage Fee	52,000	5,447.71	16,336.32	0.00	35,663.68	68.58
TOTAL Water	52,000	5,447.71	16,336.32	0.00	35,663.68	68.58
<u>Investment Earnings</u>						
17-00-78500 Interest Income	75	13.49	38.24	0.00	36.76	49.01
TOTAL Investment Earnings	75	13.49	38.24	0.00	36.76	49.01
<u>Fund Balance Carryover</u>						
17-00-79800 Fund Balance Carryover	90,607	0.00	0.00	0.00	90,607.00	100.00
TOTAL Fund Balance Carryover	90,607	0.00	0.00	0.00	90,607.00	100.00
TOTAL Revenues	142,682	5,461.20	16,374.56	0.00	126,307.44	88.52
TOTAL REVENUE	142,682	5,461.20	16,374.56	0.00	126,307.44	88.52

17 -Drainage Fee Fund

% OF YEAR COMPLETED: 25.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Drainage =====						
<u>Capital Projects</u>						
17-24-89900 Drainage Capital	<u>142,682</u>	<u>6,200.00</u>	<u>6,200.00</u>	<u>0.00</u>	<u>136,482.00</u>	<u>95.65</u>
TOTAL Capital Projects	142,682	6,200.00	6,200.00	0.00	136,482.00	95.65
TOTAL Drainage	142,682	6,200.00	6,200.00	0.00	136,482.00	95.65
TOTAL EXPENDITURES	142,682	6,200.00	6,200.00	0.00	136,482.00	95.65
REVENUE OVER/ (UNDER) EXPENDITURES	0 (	738.80)	10,174.56	0.00 (	10,174.56)	0.00

18 -Health Insurance Fund
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 25.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
<u>REVENUE SUMMARY</u>						
Revenues	<u>973,047</u>	<u>105,043.77</u>	<u>336,777.42</u>	<u>0.00</u>	<u>636,269.58</u>	<u>65.39</u>
TOTAL REVENUES	973,047	105,043.77	336,777.42	0.00	636,269.58	65.39
<u>EXPENDITURE SUMMARY</u>						
Revenues	1,000	35.55	151.82	0.00	848.18	84.82
Expenses	<u>972,047</u>	<u>91,702.72</u>	<u>281,358.69</u>	<u>0.00</u>	<u>690,688.31</u>	<u>71.06</u>
TOTAL EXPENDITURES	973,047	91,738.27	281,510.51	0.00	691,536.49	71.07
REVENUE OVER/(UNDER) EXPENDITURES	0	13,305.50	55,266.91	0.00 (	55,266.91)	0.00

18 -Health Insurance Fund

% OF YEAR COMPLETED: 25.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Revenues =====						
<u>Investment Earnings</u>						
18-00-78500 Interest Income	<u>50</u>	<u>17.49</u>	<u>44.21</u>	<u>0.00</u>	<u>5.79</u>	<u>11.58</u>
TOTAL Investment Earnings	50	17.49	44.21	0.00	5.79	11.58
<u>Miscellaneous Revenue</u>						
18-00-79550 Misc. Income	<u>10,000</u>	<u>19,055.39</u>	<u>78,514.21</u>	<u>0.00</u>	<u>(68,514.21)</u>	<u>685.14-</u>
TOTAL Miscellaneous Revenue	10,000	19,055.39	78,514.21	0.00	(68,514.21)	685.14-
<u>Fund Balance Carryover</u>						
18-00-79805 Premium Revenue	<u>962,997</u>	<u>85,970.89</u>	<u>258,219.00</u>	<u>0.00</u>	<u>704,778.00</u>	<u>73.19</u>
TOTAL Fund Balance Carryover	<u>962,997</u>	<u>85,970.89</u>	<u>258,219.00</u>	<u>0.00</u>	<u>704,778.00</u>	<u>73.19</u>
TOTAL Revenues	973,047	105,043.77	336,777.42	0.00	636,269.58	65.39
TOTAL REVENUE	973,047	105,043.77	336,777.42	0.00	636,269.58	65.39

18 -Health Insurance Fund

% OF YEAR COMPLETED: 25.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Revenues						
=====						
<u>Other Services</u>						
18-00-85400 Bank Charges	<u>1,000</u>	<u>35.55</u>	<u>151.82</u>	<u>0.00</u>	<u>848.18</u>	<u>84.82</u>
TOTAL Other Services	1,000	35.55	151.82	0.00	848.18	84.82
TOTAL Revenues	1,000	35.55	151.82	0.00	848.18	84.82
Expenses						
=====						
<u>Personnel Services</u>						
18-13-80510 Premium Expense	192,021	15,894.77	47,416.47	0.00	144,604.53	75.31
18-13-80520 Health Insurance Claims	754,826	75,901.10	222,204.19	0.00	532,621.81	70.56
18-13-80530 Adminstration Cost	<u>25,200</u>	<u>(93.15)</u>	<u>11,738.03</u>	<u>0.00</u>	<u>13,461.97</u>	<u>53.42</u>
TOTAL Personnel Services	972,047	91,702.72	281,358.69	0.00	690,688.31	71.06
TOTAL Expenses	972,047	91,702.72	281,358.69	0.00	690,688.31	71.06
TOTAL EXPENDITURES	973,047	91,738.27	281,510.51	0.00	691,536.49	71.07
REVENUE OVER/(UNDER) EXPENDITURES	0	13,305.50	55,266.91	0.00 (	55,266.91)	0.00

CITY OF NICHOLS HILLS
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2021

4.h.b

20 -Designated Funds-Parks
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 25.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
<u>REVENUE SUMMARY</u>						
<u>EXPENDITURE SUMMARY</u>						

20 -Designated Funds-Parks

% OF YEAR COMPLETED: 25.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Revenues =====						
<u>Investment Earnings</u>						
<u>Miscellaneous Revenue</u>						
<u>Fund Balance Carryover</u>						

20 -Designated Funds-Parks

% OF YEAR COMPLETED: 25.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Parks Donations =====						
Material and Supplies						

80 -General Obligation Bonds
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 25.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
<u>REVENUE SUMMARY</u>						
Int Earned/Misc Receipts	<u>0</u>	<u>2,269.47</u>	<u>3,038.63</u>	<u>0.00</u>	(<u>3,038.63</u>)	<u>0.00</u>
TOTAL REVENUES	0	2,269.47	3,038.63	0.00	(3,038.63)	0.00
<u>EXPENDITURE SUMMARY</u>						
2016 GO Bond	0	1,670.10	38,170.51	97,246.25	(135,416.76)	0.00
2018 GO Bond	0	17.02	503.66	66,779.58	(67,283.24)	0.00
2019 GO Bond	0	123,020.52	651,680.93	262,760.80	(914,441.73)	0.00
2020 GO Bond	0	474,626.93	1,049,195.82	2,273,616.67	(3,322,812.49)	0.00
2021 GO Bond	<u>0</u>	<u>9,695.35</u>	<u>20,764.14</u>	<u>1,625,303.89</u>	(<u>1,646,068.03</u>)	<u>0.00</u>
TOTAL EXPENDITURES	0	609,029.92	1,760,315.06	4,325,707.19	(6,086,022.25)	0.00
REVENUE OVER/(UNDER) EXPENDITURES	0	(606,760.45)	(1,757,276.43)	(4,325,707.19)	6,082,983.62	0.00

80 -General Obligation Bonds

% OF YEAR COMPLETED: 25.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
Int Earned/Misc Receipts =====						
<u>Intergovernmental</u>						
<u>Investment Earnings</u>						
<u>Miscellaneous Revenue</u>						
80-00-79086 Interest Income 2016 GO Bd	0	14.83	50.15	0.00 (	50.15)	0.00
80-00-79088 Interest Income 2018 GO Bon	0	8.26	25.42	0.00 (	25.42)	0.00
80-00-79089 Interest Income 2019 GO Bon	0	328.96	529.59	0.00 (	529.59)	0.00
80-00-79090 Interest Income 2020 GO Bd	0	1,020.50	1,252.60	0.00 (	1,252.60)	0.00
80-00-79091 Interest Income 2021 GO Bon	0	896.92	1,180.87	0.00 (	1,180.87)	0.00
TOTAL Miscellaneous Revenue	0	2,269.47	3,038.63	0.00 (	3,038.63)	0.00
<u>Fund Balance Carryover</u>						
TOTAL Int Earned/Misc Receipts	0	2,269.47	3,038.63	0.00 (	3,038.63)	0.00
TOTAL REVENUE	0	2,269.47	3,038.63	0.00 (	3,038.63)	0.00

80 -General Obligation Bonds

% OF YEAR COMPLETED: 25.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
2012 GO Bond =====						
<u>Other Services</u>	_____	_____	_____	_____	_____	_____
<u>Capital Projects</u>	_____	_____	_____	_____	_____	_____
<u>Transfers Out</u>	_____	_____	_____	_____	_____	_____
2015 GO Bond =====						
<u>Other Services</u>	_____	_____	_____	_____	_____	_____
<u>Capital Projects</u>	_____	_____	_____	_____	_____	_____
<u>Transfers Out</u>	_____	_____	_____	_____	_____	_____
2016 GO Bond =====						
<u>Other Services</u>						
80-86-85400 Bank Charges	0	22.10	66.96	0.00	(66.96)	0.00
TOTAL Other Services	0	22.10	66.96	0.00	(66.96)	0.00
<u>Capital Projects</u>	_____	_____	_____	_____	_____	_____
<u>Transfers Out</u>						
80-86-99150 Parks	0	0.00	1,239.55	0.00	(1,239.55)	0.00
80-86-99200 Town Hall	0	1,648.00	36,864.00	97,246.25	(134,110.25)	0.00
TOTAL Transfers Out	0	1,648.00	38,103.55	97,246.25	(135,349.80)	0.00
TOTAL 2016 GO Bond	0	1,670.10	38,170.51	97,246.25	(135,416.76)	0.00
2017 GO Bond =====						
<u>Other Services</u>	_____	_____	_____	_____	_____	_____
<u>Capital Projects</u>	_____	_____	_____	_____	_____	_____
<u>Transfers Out</u>	_____	_____	_____	_____	_____	_____

80 -General Obligation Bonds

% OF YEAR COMPLETED: 25.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
2018 GO Bond						
=====						
<u>Other Services</u>						
80-88-85400 Bank Charges	<u>0</u>	<u>17.02</u>	<u>52.57</u>	<u>0.00</u>	(<u>52.57</u>)	<u>0.00</u>
TOTAL Other Services	0	17.02	52.57	0.00	(52.57)	0.00
<u>Capital Projects</u>						
<u>Transfers Out</u>						
80-88-99400 Communications & Data Syste	0	0.00	451.09	14,279.58	(14,730.67)	0.00
80-88-99800 Other Expenses Paid from In	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>52,500.00</u>	(<u>52,500.00</u>)	<u>0.00</u>
TOTAL Transfers Out	0	0.00	451.09	66,779.58	(67,230.67)	0.00
TOTAL 2018 GO Bond	0	17.02	503.66	66,779.58	(67,283.24)	0.00
2019 GO Bond						
=====						
<u>Other Services</u>						
80-89-85400 Bank Charges	<u>0</u>	<u>90.02</u>	<u>272.06</u>	<u>0.00</u>	(<u>272.06</u>)	<u>0.00</u>
TOTAL Other Services	0	90.02	272.06	0.00	(272.06)	0.00
<u>Capital Projects</u>						
80-89-98550 Water Projects	<u>0</u>	<u>122,930.50</u>	<u>650,329.75</u>	<u>165,053.24</u>	(<u>815,382.99</u>)	<u>0.00</u>
TOTAL Capital Projects	0	122,930.50	650,329.75	165,053.24	(815,382.99)	0.00
<u>Transfers Out</u>						
80-89-99450 Communications & Data Syste	0	0.00	1,079.12	9,707.56	(10,786.68)	0.00
80-89-99800 Other Expenses Paid from In	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>88,000.00</u>	(<u>88,000.00</u>)	<u>0.00</u>
TOTAL Transfers Out	0	0.00	1,079.12	97,707.56	(98,786.68)	0.00
TOTAL 2019 GO Bond	0	123,020.52	651,680.93	262,760.80	(914,441.73)	0.00
2020 GO Bond						
=====						
<u>Other Services</u>						
80-90-85400 Bank Charges	<u>0</u>	<u>92.54</u>	<u>308.87</u>	<u>0.00</u>	(<u>308.87</u>)	<u>0.00</u>
TOTAL Other Services	0	92.54	308.87	0.00	(308.87)	0.00
<u>Capital Projects</u>						
80-90-96550 Public Works Facility	0	8,437.50	17,812.50	72,812.50	(90,625.00)	0.00
80-90-97550 Paving (Streets)	0	462,892.63	1,018,477.08	23,982.00	(1,042,459.08)	0.00
80-90-98550 Water Projects	0	2,235.50	5,745.50	1,192.75	(6,938.25)	0.00
80-90-98750 Sanitary Sewer System	0	0.00	0.00	22,922.92	(22,922.92)	0.00
80-90-98950 Traffic Controls	<u>0</u>	<u>0.00</u>	<u>3,641.79</u>	<u>2,985.00</u>	(<u>6,626.79</u>)	<u>0.00</u>
TOTAL Capital Projects	0	473,565.63	1,045,676.87	123,895.17	(1,169,572.04)	0.00

80 -General Obligation Bonds

% OF YEAR COMPLETED: 25.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
<u>Transfers Out</u>						
80-90-99450 Communications & Data Syste	0	0.00	0.00	77,422.93 (	77,422.93)	0.00
80-90-99700 Fire	0	0.00	0.00	2,012,298.57 (	2,012,298.57)	0.00
80-90-99800 Other Expenses Paid from In	0	968.76	3,210.08	60,000.00 (	63,210.08)	0.00
TOTAL Transfers Out	0	968.76	3,210.08	2,149,721.50 (	2,152,931.58)	0.00
TOTAL 2020 GO Bond						
	0	474,626.93	1,049,195.82	2,273,616.67 (	3,322,812.49)	0.00
2021 GO Bond =====						
<u>Other Services</u>						
80-91-85400 Bank Charges	0	122.50	362.74	0.00 (	362.74)	0.00
TOTAL Other Services	0	122.50	362.74	0.00 (	362.74)	0.00
<u>Capital Projects</u>						
80-91-97550 Paving (Streets)	0	9,572.85	9,572.85	1,362,782.06 (	1,372,354.91)	0.00
80-91-98550 Water Projects	0	0.00	3,788.10	234,822.75 (	238,610.85)	0.00
80-91-98750 Sanitary Sewer System	0	0.00	0.00	14,827.08 (	14,827.08)	0.00
80-91-98950 Parks	0	0.00	7,040.45	12,872.00 (	19,912.45)	0.00
TOTAL Capital Projects	0	9,572.85	20,401.40	1,625,303.89 (	1,645,705.29)	0.00
<u>Transfers Out</u>						
TOTAL 2021 GO Bond						
	0	9,695.35	20,764.14	1,625,303.89 (	1,646,068.03)	0.00
TOTAL EXPENDITURES	0	609,029.92	1,760,315.06	4,325,707.19 (	6,086,022.25)	0.00
REVENUE OVER/(UNDER) EXPENDITURES	0 (	606,760.45)	(1,757,276.43)	(4,325,707.19)	6,082,983.62	0.00

CITY OF NICHOLS HILLS
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2021

4.h.b

99 -Pooled Cash
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 25.00

CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING
<u>REVENUE SUMMARY</u>					

99 -Pooled Cash

% OF YEAR COMPLETED: 25.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% BUDGET REMAINING

**City of Nichols Hills
2016 GO Bond Issue**

AS OF:

09/30/21

Account Number:

Issue Amount
Premium
Net Interest earned & Bank Fees

Prior Years:

Issuance Expense

2015-2016

2016-2017

2017-2018

2018-2019

2019-2020

2020-2021

2021-2022

7/31/2021

8/31/2021

9/30/2021

PROJECT COST
TOTAL TO DATE:

Available Funds - Prior to encumbrances**ENCUMBRANCES:**

FSB - Fire & City Hall PO# 17-15932

Jenco - Fire & City Hall PO#17-16079

Available Funds - After encumbrances

Street - Paving Projects	Parks	Town Hall	Communications & Data Systems	Expenses Paid From Interest Earned	TOTAL
80-86-97550	80-86-99150	80-86-99200	80-86-99450	80-86-99800	
150,000.00	1,000,000.00	3,000,000.00	50,000.00		-
4,191.94	27,945.64	83,839.38	1,397.31		4,200,000.00
				59,731.07	117,374.27
					59,731.07
1,664.64	11,097.00	33,293.48	554.88		46,610.00
		420,826.85			420,826.85
95,911.43		2,038,372.60	34,363.01		2,168,647.04
27,981.87	470,483.77	311,524.32	16,479.42	32,741.02	859,210.40
28,634.00	147,009.43	18,029.50	-	6,005.71	199,678.64
-	225,008.60	106,560.38	-	14,630.83	346,199.81
-	173,107.29	21,122.00	-	2,895.73	197,125.02
-	1,239.55	36,864.00	-	-	38,103.55
	1,239.55	1,648.00			2,887.55
		33,568.00			33,568.00
		1,648.00			1,648.00
154,191.94	1,027,945.64	2,986,593.13	51,397.31	56,273.29	4,276,401.31
(0.00)	0.00	97,246.25	(0.00)	3,457.78	100,704.03
					97,246.25
(0.00)	0.00	0.00	(0.00)	3,457.78	3,457.78

Interest Earnings:

CASH 102,352.03

CD'S -

EXPENSE ACCRUED (1,648.00)

ENCUMBRANCES (97,246.25)

3,457.78

Prior Fiscal Years 61,927.56

Current Fiscal Year 50.15

Bank Charges:

Prior Fiscal Years (2,179.68)

Current Fiscal Year (66.96)

FUNDS AVAILABLE 3,457.78

**City of Nichols Hills
2018 GO Bond Issue**

AS OF:

09/30/21

Account Number:

Issue Amount
Premium
Net Interest earned & Bank Fees

Prior Years:

Issuance Expense

2018-2019

2019-2020

2020-2021

2021-2022

7/31/2021

8/31/2021

9/30/2021

PROJECT COST TOTAL
TO DATE:

Available Funds - Prior to encumbrances

Due to Pre-Eng & Design

ENCUMBRANCES:

Wireless Master Plan

Monte PO #17-12080

Jenco - Fire & City Hall

PO#17-16079

Available Funds - After encumbrances

Street - Paving Projects 80-88-97550	Water System 80-88-98550	Sanitary Sewer Systems 80-88-98750	Communications & Data Systems 80-88-99400	Expenses Paid From Interest Earned 80-88-99800	TOTAL
1,150,000.00	1,450,000.00	300,000.00	100,000.00		-
25,774.38	32,497.74	6,723.75	2,241.25		3,000,000.00
				109,090.66	67,237.11
					109,090.66
17,901.67	22,571.67	4,670.00	1,556.67		46,700.00
61,636.90	401,469.36	188,184.41	-	19,510.00	670,800.67
1,090,917.71	807,343.31	113,869.34	12,444.54	36,420.84	2,060,995.74
5,318.10	251,113.40	-	73,509.37	444.00	330,384.87
-	-	-	451.09	-	451.09
			451.09		451.09
					-
					-
1,175,774.38	1,482,497.74	306,723.75	87,961.67	56,374.84	3,109,332.37
(0.00)	(0.00)	-	14,279.58	52,715.82	66,995.40
			14,279.58		66,779.58
				52,500.00	
(0.00)	(0.00)	-	0.00	215.82	215.82

CASH	66,995.40
CD'S	-
EXPENSE ACCRUED	-
ENCUMBRANCES	(66,779.58)
	<u>215.82</u>

Interest Earnings:

Prior Fiscal Years	111,614.16
Current Fiscal Year	25.42

Bank Charges:

Prior Fiscal Years	(2,496.35)
Current Fiscal Year	(52.57)

FUNDS AVAILABLE

215.82

AS OF: 09/30/21

Due to Pre-Eng & Design

ENCUMBRANCES:

WC-1901 Water Line	SRB PO# 17-11415
Utility Service - Move AMI	PO#17-16461
WC-2102 Tank Painting	Utility Service PO#17-6322
WC-1902 Bedford	SRB PO #17-12669
Water Tank Painting	SRB PO#17-15226
Stolz Telecom	PO #17-16583
Jenco - Fire & City Hall	PO#17-16079

Available Funds - After encumbrances

CASH	857,783.69
CD'S	-
EXPENSE ACCRUED	(122,930.50)
ENCUMBRANCES	(263,007.31)
	<u>471,845.88</u>

Interest Earnings:

Prior Fiscal Years	90,446.25
Current Fiscal Year	529.59

Bank Charges:

Prior Fiscal Years	(2,354.51)
Current Fiscal Year	(272.06)

FUNDS AVAILABLE

AS OF: 09/30/21

Attachment: 2021 2022 GO Bonds Spreadsheet - September (5406 : 4 h Finance Director's Report)

City of Nichols Hills

2021 GO Bond Issue

AS OF:

09/30/21

[illegible]

CASH	996,827.25
CD'S	6,600,000.00
EXPENSE ACCRUED	(9,572.85)
ENCUMBRANCES	(1,625,303.89)
	<u>5,961,950.51</u>

Interest Earnings:	
Prior Fiscal Years	1,632.10
Current Fiscal Year	1,180.87
Bank Charges:	
Prior Fiscal Years	(973.34)
Current Fiscal Year	(362.74)
FUNDS AVAILABLE	<u>5,961,950.51</u>

Monthly Report – October 2021



Information Systems

City of Nichols Hills



Monthly Report – October 2021

To follow is a summary of activities in the Information Systems Department during the month.

Nicholshills.TV and Cox Cable Issues:

We are still working on the new digital content for the new channels. There has been a steep learning curve in the new digital design software used to create digital content. We hope to have some new content up in the next couple of weeks. A placeholder screen has been posted on both sites to let the public know we are working on these sites. Updating these sites will not impact the broadcast of public meetings. Broadcast meetings will still be available on both channels during the production of new digital content.

October is National Cyber Security Awareness Month:

This month is National Cyber Security Awareness Month. We will be sending cyber security tips throughout the month.

Malware, Botnets and Spyware/Adware:

There are numerous channels that cybercriminals use to distribute malware. The most common methods motivate users to open an infected file in an email attachment, download an infected file, or click on a link leading to a malicious site. During the security assessment, security systems identified some malware and botnet-related events which indicate malicious file downloads or connections to botnet command and control sites.

Top Malware, Botnets and Spyware/Adware Detected

Malware Name	Type	Application	Target	Source	Count
MSOffice/Agent.GV!tr	Virus	SMTP	1	2	2
MSIL/GenKryptik.FJWB!tr	Virus	SMTP	1	1	1
Mirai.Botnet	Virus	HTTP	1	1	1



Monthly Report – October 2021

Malicious Websites Detected (10):

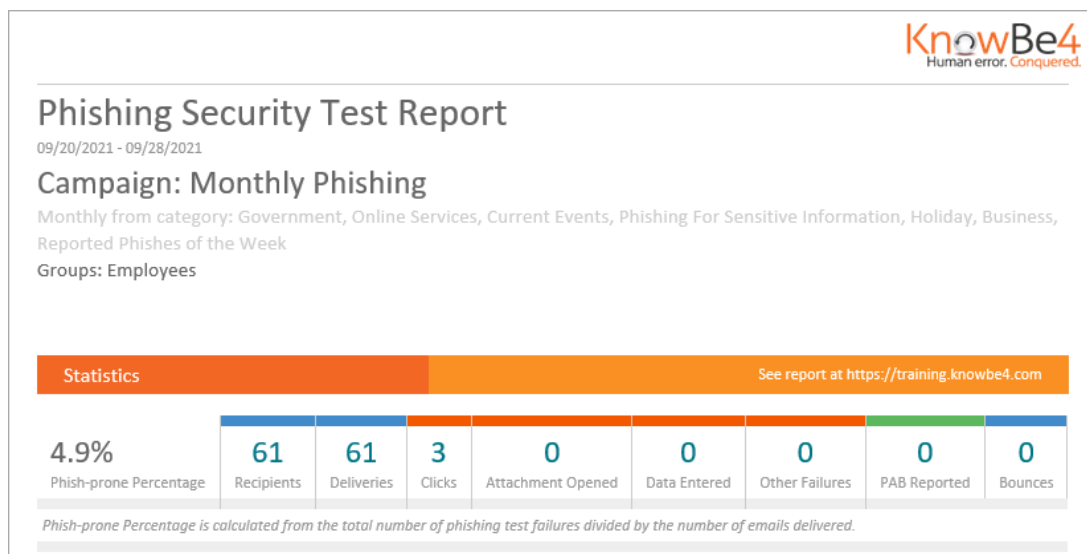
Malicious websites are sites known to host software/malware designed to covertly collect information, damage the host computer, or otherwise manipulate the target machine without the user's consent. Generally, visiting a malicious website is a precursor to infection and represents the initial stages of the kill chain. The best form of prevention is blocking malicious sites and instructing employees not to visit/install software from unknown websites.

Phishing Websites Detected (11):

Similar to malicious websites, phishing websites emulate the web pages of legitimate websites to collect personal or private (logins, passwords, etc.) information from end-users. Phishing websites are often linked to unsolicited emails sent to your employees. A skeptical approach to emails asking for personal information and hovering over links to determine validity can prevent most phishing attacks.

Email Phishing Tests:

We conduct a monthly employee email phishing test. Each employee receives a different email. Three employees fell victim to our test emails. Although our numbers are still low, we will continue to educate employees to be vigilant about security.





Monthly Report – October 2021

General Department Activities:

1. Configured a new tablet for patrol unit 40 for Police Department.
2. Deployed and configured new security appliance for City's network.
3. Worked with government agencies to troubleshoot software issues for Police Department.
4. Presented new employee orientation for Public Works employee.
5. Setup new phone for new Public Works employee.
6. Upgraded system software on the City's email archiver appliance.
7. Worked with the host for the City's website to troubleshoot an issue with the site.
8. Deactivated employee access to all City services for Police Department.
9. Added bad actors to City's firewalls.
10. Recorded and distributed training sessions to Public Works Deputy Director.
11. Post sanitation schedule on City website for Public Works.
12. Recorded and broadcast Planning Commission meeting.
13. Uploaded Planning Commission meeting to On-Demand server.
14. Updated endpoint protection agent on all City workstations and servers.
15. Troubleshoot WiFi connection issues at Public Works.
16. Updated meeting schedules on the broadcast server.
17. Troubleshoot issue printing pdf documents to a network printer.
18. Configured new iPads for Public Works and Animal Control.
19. Assisted Police Officer with connection to support.
20. Assisted Fire Chief with copying files to a network folder.
21. Assisted Public Works employee with iPhone configuration.
22. Updated print drivers on City workstations.
23. Created two new file servers to replace old file servers.
24. Moved data from current file servers to new ones.
25. Configured security settings on shared folders.
26. Configured all-new network mappings and group policies for new file servers for each department.
27. Broadcast and recorded City Council Meeting.
28. Uploaded City Council Meeting to On-Demand server.
29. Assisted Utility Billing Clerk with scanner and printer issues.
30. Worked with a partner on a new backup software overview.
31. Broadcast and recorded Board of Adjustments and Parks meetings.
32. Uploaded Board of Adjustments meeting to On-Demand server.
33. Posted electronic disposal flyer on the website for Public Works Director.
34. Broadcast and recorded Building Commission meeting.
35. Uploaded Building Commission meeting to On-Demand server.
36. Troubleshoot backup procedures with a partner.
37. Worked with partner support on updating software on City servers.



September 30, 2021

Honorable Mayor and City Council
City of Nichols Hills
6407 Avondale Drive
Nichols Hills, Oklahoma 73116

RE: Monthly Engineer's Report

Dear Mayor and City Council:

Following is the Engineer's Report for the October 12, 2021 Council Meeting.

2019 G.O. Bond Issue:

- **12" Water Line replacement along Wilshire Blvd. from Stratford to N. Pennsylvania (WC-1903)**

Contractor:	Southwest Water Works, LLC	Original Contract Amount:	\$427,091.75
Start Date:	June 1, 2021	Amended Contract Amount:	\$466,989.90
Award Date:	April 13, 2021	Claims to Date Less Ret.:	\$466,989.90
Project Duration:	120 Calendar Days	Amount Remaining:	\$0.00
Days Used:	90	Percent Complete:	100%

Final amendment, claim, and request to put Maintenance Bond into effect on this month's council agenda.

2020 G.O. Bond Issue:

- **Paving Improvements to N. Pennsylvania Ave., the 1600 Block of Drury Lane and the 1200 Block of Glenwood Ave (PC-2002)**

Contractor:	Rudy Construction Co.	Original Contract Amount:	\$1,598,277.20
Start Date:	January 11, 2021	Amended Contract Amount:	\$1,609,364.59
Award Date:	November 10, 2020	Claims to Date Less Ret.:	\$1,609,364.59
Project Duration:	210 Calendar Days	Amount Remaining:	\$0.00
Days Used:	210	Percent Complete:	100%

Final claim and request to put Maintenance Bond into effect on this month's council agenda.

- **Greystone Water Tower Blowoff Line (WC-2001)**
Bid with WC-1903.

Attachment: 9-30 Engrpt (5408 : 4 j Engineers Report)

2021 G.O. Bond Issue:

- **Paving Improvements to the 1500 Block of Buttram Road, the 7100 Block of Nichols Road, and the 7300 Block of Nichols Road (PC-2101)**
Project Awarded to CGC, LLC. Construction to begin in mid-October.
- **Paving Improvements to the 1400, 1500 & 1000 Block of Bedford Road and the 1200 Block of Glenwood Avenue (PC-2102)**
Bid Opening October 11. On Council agenda for award.
- **Public Works Improvements (FC-2101)**
Task Order Executed. Design underway.
- **Water Treatment Facility (WC-2101)**
Task Order Executed. Design underway.

- **Water Tower Painting (WC-2102)**

Contractor: Utility Services Co., Inc.
 Start Date: July 26, 2021
 Award Date: June 8th, 2021
 Project Duration: 90 Calendar Days
 Days Used: 60

Original Contract Amount: \$132,400.00
 Amended Contract Amount: -
 Claims to Date Less Ret.: \$85,500
 Amount Remaining: \$132,400.00
 Percent Complete: 65%

Sincerely,

Smith Roberts Baldischwiler, LLC



Grady J. Wade, P.E.
 City Engineer

GJW/edp
 Cc: File 116000

Attachment: 9-30 Engrpt (5408 : 4 j Engineers Report)

FUND: General Fund

5.a.a

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
NON-DEPARTMENTAL	OKLAHOMA UNIFORM BUILDING CO	00-32600	Uniform Building Cod	PERMIT FEES SEPT 2021	264.00
				TOTAL:	264.00
Administration	VERIZON WIRELESS	02-84700	Telephone	MONTHLY CHARGES	200.59
	VISA	02-84300	Training & Membershi	PARK COMMISSION MATTERS	49.48
	AT&T 831-001-0000 521	02-84700	Telephone	MONTHLY CHARGES	85.29
				TOTAL:	335.36
Municipal Court	CLASSIC PRINTING INC	05-83000	Material & Supplies	COURT REAPPEAR FORMS	240.00
	AT&T 831-001-0000 521	05-84700	Telephone	MONTHLY CHARGES	85.29
	OMCCA	05-84300	Training & Membershi	COURT CLERK TRAINING	35.00
				TOTAL:	360.29
Police Department	COPS PRODUCTS	06-81100	Uniform Allowance	BODY ARMOR COX	795.00
	REYNOLDS FORD	06-84100	Vehicle Maintenance	OIL CHANGE AND PM UNIT 43	60.38
	VERIZON WIRELESS	06-84700	Telephone	MONTHLY CHARGES	384.63
	SHEPHERD AUTOMOTIVE LLC	06-84100	Vehicle Maintenance	VEHICLE MAINTENANCE	68.41
		06-84100	Vehicle Maintenance	VEHICLE MAINTENANCE	68.41
		06-84100	Vehicle Maintenance	VEHICLE MAINTENANCE	181.71
	JOHN VANCE AUTO GROUP	06-84100	Vehicle Maintenance	UNIT 52 AND 53	34,957.00
		06-84100	Vehicle Maintenance	UNIT 52 AND 53	34,957.00
	VISA	06-84200	Building Maintenance	MATERIALS BACK DOOR	44.69
		06-83000	Material & Supplies	OFFICE SUPPLIES DVDS	52.33
		06-84100	Vehicle Maintenance	TOWING FEES	156.00
		06-84300	Training & Membershi	NIX TRAINING	275.00
		06-84100	Vehicle Maintenance	CAR WASH	19.99
		06-83000	Material & Supplies	DVD SLEEVES	23.99
	CPI COMPUTER PROJECTS OF IL.	06-84000	Equipment Maintenanc	OLETS ACCESS KEY	900.00
	TRANSUNION RISK AND ALTERNAT	06-84000	Equipment Maintenanc	ACCESS TO DATABASE	100.00
	PETROLEUM TRADERS CORPORATIO	06-84900	Fuel	UNLEADED FUEL	2,690.31
	PET FRIENDS INC	06-85300	Animal Control	ANIMAL BOARDING	129.37
	CINTAS CORP. #064	06-81100	Uniform Allowance	PUBLIC WORKS UNIFORMS	66.65
	SHOCKLEY'S HEAT AND AIR	06-84200	Building Maintenance	AC REPAIR ON PD SIDE	98.10
	ASPEN BUILDING SERVICES OF O	06-85000	Janitorial Services	CLEANING SERVICES SEPT 21	1,262.50
	AT&T 287288038708	06-84700	Telephone	FIRST NET POLICE	540.07
	ANIMAL WELFARE DIVISION	06-85300	Animal Control	JUNE BOARDING FEES	80.00
	AT&T 405 843-5672 126 1	06-84700	Telephone	MONTHLY CHARGES	612.96
	AT&T 831-001-0000 521	06-84700	Telephone	MONTHLY CHARGES	341.16
	SAINTS OCCUPATIONAL HEALTH	06-81200	Medical Exams	DRUG SCREENS/PHYSICALS	90.00
	ONG	06-84800	Utilities	MONTHLY CHARGES	38.49
	OREILLY AUTOMOTIVE STORES IN	06-84100	Vehicle Maintenance	TAIL LIGHT BULB	7.25
				TOTAL:	79,001.40
Fire Department	SPECIAL-OPS UNIFORMS INC	07-81100	Uniform Allowance	RETIREE BADGES	230.00
	TESCORP	07-84000	Equipment Maintenanc	COMPRESSOR OIL	77.00
	VALVOLINE OIL CHANGE	07-84100	Vehicle Maintenance	OIL CHANGE C-30	107.96
	WAL-MART #9502	07-83000	Material & Supplies	STATION SUPPLIES	264.75
	WESTLAKE HARDWARE	07-83000	Material & Supplies	STATION SUPPLIES	58.71
	EMSA	07-85200	EMSA Subsidy	SEPTEMBER SUBSIDY 2022	2,506.68
	VERIZON WIRELESS	07-84700	Telephone	MONTHLY CHARGES	194.05
	FIREWERKS FIRE APPARATUS REP	07-84100	Vehicle Maintenance	AIR LINE CONNECTION	33.54
		07-84100	Vehicle Maintenance	T-31 MIRROR REPAIR	685.00
	CASCO INDUSTRIES INC	07-81100	Uniform Allowance	HELMETS AND BOOTS	1,686.00
		07-84000	Equipment Maintenanc	HELMET LINER	57.00

Attachment: Claims List September 2021 (5410 : 5 Total Warrants & Claims)

FUND: General Fund

5.a.a

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
		07-83000	Material & Supplies	ALL PURPOSE CLEANER	45.00
	VISA	07-84200	Building Maintenance	AC FAN BLADE	51.28
	VISA	07-83000	Material & Supplies	EMS PENLIGHTS	15.99
		07-84300	Training & Membershi	COURSE REGISTRATION	95.00
		07-83000	Material & Supplies	RING CUTTERS	33.90
		07-83000	Material & Supplies	COVER FOR OIL BARREL	13.47
		07-84300	Training & Membershi	IAFC REGISTRATION	150.00
		07-83000	Material & Supplies	STATION SUPPLIES	47.34
	PETROLEUM TRADERS CORPORATIO	07-84900	Fuel	DIESEL FUEL	247.68
		07-84900	Fuel	UNLEADED FUEL	460.34
	COAST BIOMEDICAL EQUIPMENT L	07-84000	Equipment Maintenanc	SHIPPING LABEL	15.00
	AT&T 287288038669	07-84700	Telephone	FIRST NET FIRE	179.68
	AT&T 405 843-5672 126 1	07-84700	Telephone	MONTHLY CHARGES	204.33
	AT&T 831-001-0000 521	07-84700	Telephone	MONTHLY CHARGES	170.59
	SAINTS OCCUPATIONAL HEALTH	07-81200	Medical Exams	DRUG SCREENS/PHYSICALS	48.00
	ONG	07-84800	Utilities	MONTHLY CHARGES	38.48
			TOTAL:		7,716.77
City Engineer	SMITH ROBERTS BALDISCHWILER	08-86075	Engineering Fees	PARK SURVEY	13,650.00
		08-86075	Engineering Fees	63rd Crosswalk	1,810.23
		08-86075	Engineering Fees	GENERAL ENGINEERING	11,201.15
			TOTAL:		26,661.38
Street Department	TRAVIS VOICE & DATA	09-84700	Telephone	MONTHLY CHARGES	23.22
	VERIZON WIRELESS	09-84700	Telephone	MONTHLY CHARGES	82.56
	NORTHERN SAFETY & INDUSTRIAL	09-83500	Safety Supplies	SAFETY SUPPLIES	245.62
	US FLEET TRACKING	09-84100	Vehicle Maintenance	PUBLIC WORKS GPS	89.95
	PETROLEUM TRADERS CORPORATIO	09-84900	Fuel	DIESEL FUEL	210.84
	CINTAS CORP. #064	09-81100	Uniform Allowance	PUBLIC WORKS UNIFORMS	382.04
	SOUTH CENTRAL INDUSTRIES INC	09-83500	Safety Supplies	PAPER PRODUCT SUPPLIES	16.81
	SOUTHWEST TRAILERS AND EQUIP	09-84100	Vehicle Maintenance	2015 CHEVROLET	415.00
	RITZ SAFETY LLC	09-83500	Safety Supplies	SAFETY SUPPLIES	203.55
	DAVID STOOPS ELECTRIC	09-85500	Street Lighting	LIGHT FIXING	198.00
		09-85500	Street Lighting	LIGHT FIXING	132.00
	FRONTIER EQUIPMENT	09-84100	Vehicle Maintenance	STREET SWEEPER	2,074.53
	SAINTS OCCUPATIONAL HEALTH	09-81200	Medical Exams	DRUG SCREENS/PHYSICALS	116.00
	OG&E	09-85500	Street Lighting	MONTHLY CHARGES	6,273.20
		09-85500	Street Lighting	MONTHLY CHARGES	26.87
		09-85500	Street Lighting	MONTHLY CHARGES	30.51
		09-85500	Street Lighting	MONTHLY CHARGES	27.57
		09-85500	Street Lighting	MONTHLY CHARGES	26.87
		09-85500	Street Lighting	MONTHLY CHARGES	26.65
		09-85500	Street Lighting	MONTHLY CHARGES	26.28
		09-85500	Street Lighting	MONTHLY CHARGES	44.00
	ONG	09-84800	Utilities	MONTHLY CHARGES	20.37
			TOTAL:		10,692.44
Sanitation	CITY OF MIDWEST CITY	10-85800	Landfill Disposal	RECYCLING EVENT	5,130.00
		10-85800	Landfill Disposal	HAZARDOUS WASTE	195.00
		10-85800	Landfill Disposal	HAZARDOUS WASTE	285.00
	US FLEET TRACKING	10-84100	Vehicle Maintenance	PUBLIC WORKS GPS	119.80
	GOODYEAR TIRE & RUBBER COMPA	10-84100	Vehicle Maintenance	TIRE	335.38
		10-84100	Vehicle Maintenance	SANITATION TIRE	253.45
	PREMIER TRUCK GROUP	10-84100	Vehicle Maintenance	VEHICLE MAINTENANCE	2,204.43

Attachment: Claims List September 2021 (5410 : 5 Total Warrants & Claims)

FUND: General Fund

5.a.a

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
	PETROLEUM TRADERS CORPORATIO	10-84900	Fuel	DIESEL FUEL	1,053.09
	CINTAS CORP. #064	10-81100	Uniform Allowance	PUBLIC WORKS UNIFORMS	831.95
	SOUTH CENTRAL INDUSTRIES INC	10-83500	Safety Supplies	PAPER PRODUCT SUPPLIES	16.81
	FERTILE GROUND	10-85800	Landfill Disposal	RECYCLE EVENT 2021	100.00
	ABSOLUTE DATA SHREDDING	10-85800	Landfill Disposal	SHRED DAY	750.00
	REPUBLIC SERVICES	10-85800	Landfill Disposal	COMMERCIAL GARBAGE	64.26
		10-85825	Commercial Garbage D	COMMERCIAL GARBAGE	8,817.67
	SOUTHEAST LANDFILL - 4061	10-85800	Landfill Disposal	SEPTEMBER 2021	4,419.22
	SAINTS OCCUPATIONAL HEALTH	10-81200	Medical Exams	DRUG SCREENS/PHYSICALS	180.00
	ONG	10-84800	Utilities	MONTHLY CHARGES	20.37
	OREILLY AUTOMOTIVE STORES IN	10-84100	Vehicle Maintenance	ANTIFREEZE	52.94
			TOTAL:		24,829.37
Parks Department	VISA	11-84000	Equipment Maintenanc	TRASH BARRELS	312.65
	IRRIGATION STATION	11-85700	Parks Maintenance	PARKS MATERIAL	27.27
		11-85700	Parks Maintenance	PARK MAINT	161.77
		11-85700	Parks Maintenance	PARK MAINT	26.63
		11-85700	Parks Maintenance	PARKS SUPPLIES	22.60
		11-85700	Parks Maintenance	PARK MAINT	34.96
		11-85700	Parks Maintenance	PARK MAINT	105.72
		11-85700	Parks Maintenance	PARK MAINT	51.40
		11-85700	Parks Maintenance	LUG INLET	80.08
	NORTHWEST LAWN MAINTENANCE I	11-85900	Park Maintenance Con	PARKS MAINTENANCE	5,780.00
		11-85900	Park Maintenance Con	PARKS MAINTENANCE	10,602.50
		11-85700	Parks Maintenance	IRRIGATION REPAIRS	170.00
		11-85700	Parks Maintenance	IRRIGATION REPAIRS	3,835.60
		11-85700	Parks Maintenance	IRRIGATION REPAIRS	1,975.75
		11-85700	Parks Maintenance	IRRIGATION REPAIRS	80.00
		11-85700	Parks Maintenance	IRRIGATION REPAIRS	80.00
		11-85700	Parks Maintenance	IRRIGATION REPAIRS	80.00
		11-85700	Parks Maintenance	IRRIGATION REPAIRS	74.25
	PET PICK UPS	11-85700	Parks Maintenance	PET BAGS	770.15
			TOTAL:		24,271.33
Public Works Admin	TRAVIS VOICE & DATA	12-84700	Telephone	MONTHLY CHARGES	61.90
	VERIZON WIRELESS	12-84700	Telephone	MONTHLY CHARGES	122.57
	VISA	12-84100	Vehicle Maintenance	CARWASH	10.00
	PETROLEUM TRADERS CORPORATIO	12-84900	Fuel	UNLEADED FUEL	1,118.78
	SOUTH CENTRAL INDUSTRIES INC	12-83000	Material & Supplies	PAPER PRODUCT SUPPLIES	50.46
	ASPEN BUILDING SERVICES OF O	12-85000	Janitorial Services	CLEANING SERVICES SEPT 21	745.00
	AT&T 831-001-0000 521	12-84700	Telephone	MONTHLY CHARGES	42.65
	INTERSTATE BATTERY SUPPLY	12-84100	Vehicle Maintenance	BATTERY	106.95
	SAINTS OCCUPATIONAL HEALTH	12-81200	Medical Exams	DRUG SCREENS/PHYSICALS	48.00
	ONG	12-84800	Utilities	MONTHLY CHARGES	20.36
	OREILLY AUTOMOTIVE STORES IN	12-84000	Equipment Maintenanc	AIR CHUCK	4.58
			TOTAL:		2,331.25
General Government	WAL-MART #9502	13-83000	Material & Supplies	EMPLOYEE COOKOUT	49.80
	RITE WAY SHREDDING	13-87000	Misc. Expenses	SHREDDING SEPTEMBER 2021	68.75
	VISA	13-84000	Equipment Maintenanc	IN-STORE CREDIT FROM GODAD	97.83-
	VISA	13-83000	Material & Supplies	AMAZON	79.24
		13-83000	Material & Supplies	AMAZON	107.72
		13-83000	Material & Supplies	AMAZON	26.20
		13-83000	Material & Supplies	AMAZON	107.72

Attachment: Claims List September 2021 (5410 : 5 Total Warrants & Claims)

FUND: General Fund

5.a.a

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
		13-87000	Misc. Expenses	SATURN GRILL	725.38
		13-87000	Misc. Expenses	CREDIT FOR TAXES CHARGED	47.98-
		13-83000	Material & Supplies	PAID INVOICE TWICE	107.72-
	ASPEN BUILDING SERVICES OF O	13-85000	Janitorial Services	CLEANING SERVICES SEPT 21	1,362.50
	PETTY CASH	13-87000	Misc. Expenses	W KNIGHT 35 YRS OF SERVICE	1,500.00
	VISA	13-83000	Material & Supplies	COFFEE	11.03
	OCD SPECIALISTS LLC	13-87000	Misc. Expenses	ATP TESTING 9/1/21	300.00
		13-87000	Misc. Expenses	DISINFECTION	1,360.00
	AT&T 831-001-0000 521	13-84700	Telephone	MONTHLY CHARGES	42.65
	CRAWFORD & ASSOCIATES PC	13-86400	Auditing Fees	PROFESSIONAL SERVICES	4,260.70
	DAVID STOOPS ELECTRIC	13-84200	Building Maintenance	MISC LIGHT REPLACEMENT	1,707.50
	EUREKA WATER CO	13-83000	Material & Supplies	TANK RENTAL	17.50
		13-83000	Material & Supplies	OVERPAYMENT DECEMBER 2020	28.40-
		13-83000	Material & Supplies	5 GAL WATE	121.80
		13-83000	Material & Supplies	5 GAL WATER	86.80
	FRIDAY	13-86300	Publications	NOTICES AND PUBLICATIONS	41.10
		13-86300	Publications	NOTICES AND PUBLICATIONS	42.40
		13-86300	Publications	NOTICES AND PUBLICATIONS	47.05
	INSTANT SIGNS INC	13-86300	Publications	OCE BOARD (1)	54.50
	JOURNAL RECORD PUBLISHING CO	13-86300	Publications	NOTICES AND PUBLICATIONS	36.75
		13-86300	Publications	NOTICES AND PUBLICATIONS	37.05
		13-86300	Publications	NOTICES AND PUBLICATIONS	39.99
		13-86300	Publications	NOTICES AND PUBLICATIONS	41.55
		13-86300	Publications	NOTICES AND PUBLICATIONS	41.55
	MUNICIPAL CODE CORP	13-87000	Misc. Expenses	1ST PAYMENTRECODIFICATION	6,400.00
	OMAG	13-86100	Liability Insurance/	CYBER LIABILITY	3,367.00
		13-86100	Liability Insurance/	POLLUTION POLICY 21-22	630.00
	ONG	13-84800	Utilities	MONTHLY CHARGES	38.48
				TOTAL:	22,470.78
Code Department	TRAVIS VOICE & DATA	14-84700	Telephone	MONTHLY CHARGES	46.43
	VERIZON WIRELESS	14-84700	Telephone	MONTHLY CHARGES	270.29
	US FLEET TRACKING	14-84100	Vehicle Maintenance	PUBLIC WORKS GPS	89.95
	PETROLEUM TRADERS CORPORATIO	14-84900	Fuel	UNLEADED FUEL	46.51
	CINTAS CORP. #064	14-81100	Uniform Rental	PUBLIC WORKS UNIFORMS	173.37
	VISA	14-83000	Material & Supplies	BUSINESS CARDS	27.43
		14-84100	Vehicle Maintenance	FLOOR MATS	39.99
	AT&T 287307218639	14-84700	Telephone	MONTHLY CHARGES	89.70
	DEQ	14-84300	Training & Membershi	MS4 RENEWAL	100.00
	GELLCO CLOTHING & SHOES INC	14-83000	Material & Supplies	BOOTS	100.00
	ONG	14-84800	Utilities	MONTHLY CHARGES	20.36
				TOTAL:	1,004.03
Risk Manager	WAL-MART #9502	15-84300	Training & Membershi	SAFETY MEETING	32.60
	VERIZON WIRELESS	15-84700	Telephone	MONTHLY CHARGES	41.28
	VISA	15-83000	Material & Supplies	CLEANING SUPPLIES	53.98
		15-83000	Material & Supplies	PAID INVOICE TWICE	53.98-
	VISA	15-83000	Material & Supplies	UBER CHARGES	27.72
		15-84100	Vehicle Maintenance	AQUA EXPRESS CAR WASH	6.00
		15-84900	Fuel	EZ GO GAS STATION	21.37
		15-83000	Material & Supplies	AMAZON	42.06
	PETROLEUM TRADERS CORPORATIO	15-84900	Fuel	UNLEADED FUEL	131.94
	VISA	15-84100	Vehicle Maintenance	TRANSMISSION	6,198.30
	AT&T 831-001-0000 521	15-84700	Telephone	MONTHLY CHARGES	42.65

Attachment: Claims List September 2021 (5410 : 5 Total Warrants & Claims)

FUND: General Fund

5.a.a

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
				TOTAL:	6,543.92
Information Systems Mg	COX COMMUNICATIONS	16-84600	Lease/Rental	090521 CITY HALL	509.99
	VERIZON WIRELESS	16-84700	Telephone	MONTHLY CHARGES	244.31
	TANGENT	16-84000	Equipment Maintenanc	EMAIL SECURITY SERVICES	1,794.00
		16-84000	Equipment Maintenanc	MONTHLY DATA UPDATES	348.38
	VISA	16-84000	Equipment Maintenanc	IPAD CASES PUBLIC WORKS	39.98
		16-84000	Equipment Maintenanc	IPAD SCREENS	10.99
		16-84000	Equipment Maintenanc	.NET DOMAIN REGISTRATIO	122.97
		16-83000	Material Supplies	CUPS & BOWLS	33.80
		16-84000	Equipment Maintenanc	.GOV DOMAIN HOSTING	283.74
		16-84000	Equipment Maintenanc	SHREDDER - BASEMENT	128.77
		16-83000	Material Supplies	MISC SUPPLIES AMAZON	128.77
		16-84000	Equipment Maintenanc	MISC SUPPLIES AMAZON	20.82
		16-84000	Equipment Maintenanc	MISC SUPPLIES AMAZON	15.39
		16-84000	Equipment Maintenanc	MISC SUPPLIES AMAZON	53.98
		16-84000	Equipment Maintenanc	PHONE CASE PUBLIS WIRKS	18.99
		16-84000	Equipment Maintenanc	PAID INVOICE TWICE	128.77-
		16-84000	Equipment Maintenanc	2027	299.98
	VISA	16-84000	Equipment Maintenanc	BATTERIES	11.75
	AT&T 831-001-0000 521	16-84700	Telephone	MONTHLY CHARGES	42.65
	SOFTWARE HOUSE INTERNATIONAL	16-84000	Equipment Maintenanc	FORTIGATE & FORTIMAI	103.33
		16-84000	Equipment Maintenanc	FORTIANALYZER	1,800.00
				TOTAL:	5,883.82

FUND: Street & Alley

5.a.a

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
Streets & Alley	SMITH ROBERTS BALDISCHWILER	09-85800	Contingency	1600 BLK Bedford	1,325.63
	UTILITY SERVICE CO INC	09-85800	Contingency	UTILITY SERVICE CO INC	1,325.63-
		09-85800	Contingency	UTILITY SERVICE CO INC	1,325.63
				TOTAL:	1,325.63

FUND: Designated Fds-Fire

5.a.a

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
Fire Department	VISA	07-83000	Material & Supplies	FLOWERS	166.89
				TOTAL:	166.89

FUND: Designated Funds-Pol

5.a.a

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
Police Department	VISA	06-83000	Material & Supplies	FLOWERS BURCHETT FUNERAL	127.90
				TOTAL:	127.90

FUND: Municipal Authority

5.a.a

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
NON-DEPARTMENTAL	MISC VENDOR	BENHAM, LYDI 00-34150	Utility Refunds	01-00281-08	68.60
		SHUGHART, BR 00-34150	Utility Refunds	02-00405-11	143.09
		LATTA, GREGO 00-34150	Utility Refunds	02-00855-18	187.79
				TOTAL:	399.48
Municipal Authority	TRAVIS VOICE & DATA	12-84700	Telephone	MONTHLY CHARGES	23.22
		12-84500	Well Maintenance	WELL MAINT SUPPLIES	52.87
		12-84500	Well Maintenance	GORILLA GLUE	10.58
	GRAINGER	12-84500	Well Maintenance	BEAMS	179.18
		12-84500	Well Maintenance	WELL SUPPLIES	102.74
		12-84500	Well Maintenance	AC UNITS	4,448.61
	P & K EQUIPMENT	12-84500	Well Maintenance	WELL SUPPLIES	201.94
		12-84950	Printing & Processin	UTILITY LATE INVOICES	89.32
		12-84950	Printing & Processin	UTILITY INVOICES SEPT 21	1,306.02
	ACCURATE ENVIRONMENT	12-83400	Lab Chemicals	CHEMICALS	420.00
		12-83400	Lab Chemicals	CHEMICALS	112.00
	VERIZON WIRELESS	12-84700	Telephone	MONTHLY CHARGES	752.38
	CANADIAN VALLEY TURF FARM	12-83000	Materials & Supplies	SOD	139.59
		12-83000	Materials & Supplies	SOD	23.76
	UTILITY TECHNOLOGY SERVICES	12-83000	Materials & Supplies	METERS	840.00
		12-83000	Materials & Supplies	MXUs	960.00
	US FLEET TRACKING	12-84100	Vehicle Maintenance	PUBLIC WORKS GPS	239.40
	BRENNTAG SOUTHWEST	12-84500	Well Maintenance	CHLORINE	819.20
	PETROLEUM TRADERS CORPORATIO	12-84900	Fuel	DIESEL FUEL	1,429.69
		12-84900	Fuel	UNLEADED FUEL	3,916.28
	SIGNALTEK INC	12-83000	Materials & Supplies	STREET LIGHT REPAIR	332.25
	CINTAS CORP. #064	12-81100	Uniform Rental	PUBLIC WORKS UNIFORMS	654.53
	SOUTH CENTRAL INDUSTRIES INC	12-83500	Safety Supplies	PAPER PRODUCT SUPPLIES	16.81
	MC CLAIN ELECTRICAL CONTRACT	12-84500	Well Maintenance	WATER WELL 23	2,365.46
	CITY OF OKLAHOMA CITY	12-87700	OKC Sewer Charges	MONTHLY CHARGES	63,617.17
		12-84100	Vehicle Maintenance	TRAILER HITCH	125.96
	VISA	12-83000	Materials & Supplies	CAR WASH	14.00
		12-84500	Well Maintenance	CLEANER	170.72
		12-84500	Well Maintenance	BATTERY	66.90
		12-83000	Materials & Supplies	TRUCK WASH	20.00
		12-84500	Well Maintenance	BATTERY CHARGER	53.99
		12-83000	Materials & Supplies	SHIPPING COSTS	401.58
		12-83000	Materials & Supplies	TRUCK CLEAN	15.00
		12-83000	Materials & Supplies	TRUCK CLEAN	15.00
		12-83000	Materials & Supplies	TRUCK CLEAN	15.00
		12-83000	Materials & Supplies	BUSINESS CARDS	47.43
		12-84500	Well Maintenance	WIRE	550.18
		12-84700	Telephone	FIRST NET PUBLIC WORKS	1,050.52
	CRAWFORD & ASSOCIATES PC	12-86400	Auditing Fees	PROFESSIONAL SERVICES	4,260.70
	GELLCO CLOTHING & SHOES INC	12-84500	Well Maintenance	BOOTS	125.00
		12-84500	Well Maintenance	BOOTS	130.00
		12-83000	Materials & Supplies	BOOTS	130.00
		12-84500	Well Maintenance	BLANKET PO	159.01
	GRAYBAR ELECTRIC INC	12-84000	Equipment Maintenanc	BATTERY FOR RANDY	114.95
	INTERSTATE BATTERY SUPPLY	12-83000	Materials & Supplies	BOX LID	5.31
	IRRIGATION STATION	12-83000	Materials & Supplies	TOP SOIL	117.20
	MINICK MATERIALS CO	12-83000	Materials & Supplies	TOP SOIL	235.20
		12-81200	Medical Exams	DRUG SCREENS/PHYSICALS	116.00
	SAINTS OCCUPATIONAL HEALTH	12-81200	Medical Exams	DRUG SCREENS/PHYSICALS	164.00

Attachment: Claims List September 2021 (5410 : 5 Total Warrants & Claims)

FUND: Municipal Authority

5.a.a

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
	OFFICE DEPOT 35315277	12-83200	Office Supplies	OFFICE SUPPLIES	107.48
		12-83200	Office Supplies	VERTICAL SORTER	18.29
	OG&E	12-84800	Utilities	MONTHLY CHARGES	1,740.28
		12-84800	Utilities	MONTHLY CHARGES	472.65
		12-84800	Utilities	MONTHLY CHARGES	14,892.54
		12-84800	Utilities	MONTHLY CHARGES	3,934.42
		12-84800	Utilities	MONTHLY CHARGES	919.85
	OK CONTRACTORS SUPPLY	12-83000	Materials & Supplies	METER PARTS	92.00
		12-83000	Materials & Supplies	FITTINGS AND SADDLE	485.00
		12-83000	Materials & Supplies	MAINT SUPPLIES	234.00
	ONG	12-84800	Utilities	MONTHLY CHARGES	95.01
		12-84800	Utilities	MONTHLY CHARGES	95.01
		12-84800	Utilities	MONTHLY CHARGES	104.56
		12-84800	Utilities	MONTHLY CHARGES	37.43
		12-84800	Utilities	MONTHLY CHARGES	20.36
	OREILLY AUTOMOTIVE STORES IN	12-83000	Materials & Supplies	PARTS	5.39
		12-84500	Well Maintenance	CONNECTOR	49.18
		12-84500	Well Maintenance	TAIL LIGHT	59.99
	PUMPS OF OKLAHOMA INC	12-84500	Well Maintenance	WATER WELL PUMP	3,045.75
				TOTAL:	117,565.84

FUND: General Fund - CIP

5.a.a

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
Information Systems	AT&T 287307218639	16-88500	Capital Imp-Equipmen	IPAD PURCHASE PUBLIC WORK	1,836.98
				TOTAL:	1,836.98

FUND: Drainage Fee Fund

5.a.a

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
Drainage	SOUTHWEST WATER WORKS LLC	24-89900	Drainage Capital	R&R STORMWATER PIPE	6,200.00
				TOTAL:	6,200.00

FUND: Health Insurance Fun

5.a.a

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
General Government	ASSURED BENEFITS ADMINISTRAT	13-80530	Adminstration Cost	ASSURED BENEFITS ADMINISTR	3,466.08
		13-80510	Premium Expense	ASSURED BENEFITS ADMINISTR	15,894.77
		13-80530	Adminstration Cost	ASSURED BENEFITS ADMINISTR	3,466.08-
		13-80510	Premium Expense	ASSURED BENEFITS ADMINISTR	15,894.77-
				TOTAL:	0.00

FUND: General Obligation B

5.a.a

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
2016 GO Bonds	FRANKFURT-SHORT-BRUZA ASSOCI	86-99200	Town Hall	CITY HALL & FIRE DEPT REN	1,648.00
				TOTAL:	1,648.00
2019 GO Bond	SMITH ROBERTS BALDISCHWILER	89-98550	Water Projects	Water tank paiting	3,363.38
		89-98550	Water Projects	WC-1903	3,078.00
	SOUTHWEST WATER WORKS LLC	89-98550	Water Projects	WC-1903 WC-2001	99,689.12
	UTILITY SERVICE CO INC	89-98550	Water Projects	UTILITY SERVICE CO INC	1,325.63-
		89-98550	Water Projects	Tank Painting	1,325.63
	RUDY CONSTRUCTION CO.	89-98550	Water Projects	PC-2002 N Penn & Drury	16,800.00
				TOTAL:	122,930.50
2020 GO Bond	SMITH ROBERTS BALDISCHWILER	90-98550	Water Projects	WC-2001 Greystone Tower	385.00
		90-96550	Public Works Facilit	PW Facility Phase III	8,437.50
		90-97550	Paving (Streets)	PC 2002 Glenwood Ave	645.00
		90-97550	Paving (Streets)	PC 2002 N Penn	25,773.62
		90-97550	Paving (Streets)	PC 2002 Drury Ln	10,070.60
		90-99800	Other Expenses Paid	Misc 2021-2022 GO Bond	968.76
	BURGESS ENGINEERING & TESTIN	90-97550	Paving (Streets)	PC-2002 TESTING	92.00
	OK CONTRACTORS SUPPLY	90-98550	Water Projects	WATER METER PARTS	981.50
		90-98550	Water Projects	WATER METER PARTS	869.00
	RUDY CONSTRUCTION CO.	90-97550	Paving (Streets)	PC-2002 N Penn & Drury	426,311.41
				TOTAL:	474,534.39
2021 GO Bond	SMITH ROBERTS BALDISCHWILER	91-97550	Paving (Streets)	PC-2101 Buttram	3,207.26
		91-97550	Paving (Streets)	PC-2101 7100 Blk Nichols	720.72
		91-97550	Paving (Streets)	PC-2101 7300 BLK NICHOLS	842.99
		91-97550	Paving (Streets)	PC-2101 7300 BLK NICHOLS	4,801.88
				TOTAL:	9,572.85

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===== FUND TOTALS =====
01 General Fund                212,366.14
02 Street & Alley              1,325.63
03 Designated Fds-Fire & Gen    166.89
04 Designated Funds-Police      127.90
06 Municipal Authority          117,965.32
07 General Fund - CIP           1,836.98
17 Drainage Fee Fund            6,200.00
18 Health Insurance Fund         0.00
80 General Obligation Bonds     608,685.74
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GRAND TOTAL:                   948,674.60
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TOTAL PAGES: 14

Attachment: Claims List September 2021 (5410 : 5 Total Warrants & Claims)

SELECTION CRITERIA

5.a.a

SELECTION OPTIONS

VENDOR SET: 01-City of Nichols Hills
VENDOR: Exclude: 01-1012, 01-1090, 01-1095, 01-1130, 01-1398, 01-1433, 01-1845, 01-1958, 01-1968, 01-2006
CLASSIFICATION: All
BANK CODE: Exclude: PY
ITEM DATE: 9/01/2021 THRU 10/01/2021
ITEM AMOUNT: 99,999,999.00CR THRU 99,999,999.00
GL POST DATE: 0/00/0000 THRU 99/99/9999
CHECK DATE: 0/00/0000 THRU 99/99/9999

PAYROLL SELECTION

PAYROLL EXPENSES: NO
EXPENSE TYPE: N/A
CHECK DATE: 0/00/0000 THRU 99/99/9999

PRINT OPTIONS

PRINT DATE: None
SEQUENCE: By Department
DESCRIPTION: Distribution
GL ACCTS: YES
REPORT TITLE: C L A I M S L I S T
SIGNATURE LINES: 0

PACKET OPTIONS

INCLUDE REFUNDS: YES
INCLUDE OPEN ITEM:NO



City of Nichols Hills
6407 Avondale Drive
Nichols Hills, OK 73116

September 30, 2021
Invoice No: 16536

Project #20202180 CNH - Fire Station Renovation
Professional Services through September 30, 2021

Fee

Total Fee	298,500.00					
Billing Phase	Percent of Fee	Fee	Percent Complete	Earned	Previous Fee Billing	Current Fee Billing
Schematic Design Phase	25.00	74,625.00	100.00	74,625.00	74,625.00	0.00
Design Development Phase	30.00	89,550.00	100.00	89,550.00	89,550.00	0.00
Construction Documents Phase	23.00	68,655.00	100.00	68,655.00	68,655.00	0.00
Construction Phase	22.00	65,670.00	10.00	15,159.00	13,511.00	1,648.00
Totals				247,989.00	246,341.00	1,648.00
Total Fee						1,648.00
Total this Invoice						<u>\$1,648.00</u>

Billings to Date

	Current	Prior	Total	Received	A/R Balance
Fee	1,648.00	246,341.00	247,989.00		
Consultant	0.00	43,123.42	43,123.42		
Expense	0.00	1,365.00	1,365.00		
Totals	1,648.00	290,829.42	292,477.42	290,829.42	1,648.00

PLEASE REMIT PAYMENT TO:

5801 Broadway Extension, Suite 500
Oklahoma City, OK 73118-7436
405.840.2931 | fsb-ae.com

Attachment: FSB Invoice 16536 (5433 : 6 Invoice No. 16536 Frankfurt-Short-Bruza Associates, PC)



September 28, 2021

Honorable Mayor and City Council
City of Nichols Hills
6407 Avondale Drive
Nichols Hills, OK 73116

RE: AMENDMENT NO. 1
Nichols Hills Project No. WC-1903, WC-2001
2019-2020 G.O. Bond Issues Waterline
Improvements to the Wilshire Blvd. 12" Tower
Line and Greystone Ave. Tower 8" Blow Off
Contractor: Southwest Water Works, LLC
Original Contract Amount: \$427,091.75
Change Order No. 1: \$24,045.00
Amendment No. 1: \$15,853.15
Revised Contract Amount: \$466,989.90

Dear Mayor and City Council:

Enclosed please find **Amendment No. 1** on the above referenced project in the amount of **\$15,853.15**. This Amendment increases the contract amount to **\$466,989.90**.

We have verified the quantities and recommend approval. Please place this item on the next available council docket for consideration.

Should you have any questions or comments, please contact me.

Sincerely,

Smith Roberts Baldischwiler, LLC

A handwritten signature in black ink, appearing to read "Grady Wade", is written over a horizontal line.

Grady J. Wade, P.E.
City Engineer

cc: File #114592L
Enclosure

AMENDMENT NO. 1**Nichols Hills 2019-2020 G.O. Bond Issues**

Waterline Improvements to the Wilshire Blvd. 12" Tower Line;
 Greystone Ave. Tower 8" Blow Off
 WC-1903 WC-2001
 September 28, 2021

I. SCOPE

The scope of this amendment is to adjust existing quantities due to conditions encountered in the field.

II. JUSTIFICATION

Additional lines were discovered during construction that necessitated the need for interconnections with the new waterline.

III. COST**AMENDMENT NO. 1**

Item No.	Quantity	Description	Unit	Unit Cost	Total Cost
2	-18.00	Curb & Gutter (2'-8") (6" Barrier)	LF	\$45.00	(\$810.00)
3	-1.00	12" x 45-Degree Bend (DIP) Compact (MJ)	EA	\$350.00	(\$350.00)
11	20.00	Polyvinyl Chloride (PVC) (8")	LF	\$85.00	\$1,700.00
15	1.00	Polyvinyl Chloride (PVC) (8" Solid Sleeve)	EA	\$45.00	\$45.00
21	-17.00	Remove and Replace Driveway	SY	\$115.00	(\$1,955.00)
22	16.10	Pavement Cut and Repair	SY	\$135.00	\$2,173.50
A2.1	24.75	12" (PVC) Waterline Pipe (Push-On Joint)	LF	\$115.00	\$2,846.25
		(DR-14) w/ 12 Gauge Tracer Wire			
A2.2	204.00	Remove & Reset Lawn Irrigation Pipe (1/2" to 2" Dia. PVC)	LF	\$10.00	\$2,040.00
A2.3	13.00	Remove & Reset Lawn Irrigation Head	EA	\$15.00	\$195.00
A2.4	-2.00	Remove and Replace Concrete Flume	SY	\$65.00	(\$130.00)
A2.5	6.56	Remove and Replace Driveway	SY	\$115.00	\$754.40
A2.6	4.00	Pavement Cut and Repair	SY	\$135.00	\$540.00
A2.7	71.11	Solid Slab Sodding	SY	\$3.15	\$224.00
CO1.2	2.00	6" Gate Valve and Box	EA	\$2,500.00	\$5,000.00
CO1.6	8.00	6" Mega-Lugs	EA	\$135.00	\$1,080.00
CO1.7	1.00	6" Wet Connection	EA	\$2,500.00	\$2,500.00
TOTAL AMENDMENT NO. 1:					\$15,853.15

AMENDMENT NO. 1	\$15,853.15	3.71% Increase
CHANGE ORDER NO. 1	\$24,045.00	5.63% Increase
ORIGINAL CONTRACT AMOUNT	\$427,091.75	
REVISED CONTRACT AMOUNT	\$466,989.90	

Attachment: WC-1903 Amendment #1 (Final) (5434 : 6a Amendment No. 1 WC-1903 WC-2001 SWWW)

AMENDMENT NO. 1**Nichols Hills 2019-2020 G.O. Bond Issues**

Waterline Improvements to the Wilshire Blvd. 12" Tower Line;
 Greystone Ave. Tower 8" Blow Off
 WC-1903 WC-2001
 September 28, 2021

All construction shall be done in accordance with all applicable state and local codes and the plans and specifications.

The above and foregoing is hereby approved this _____ day of _____, 20_____,
 and the undersigned agrees to perform the work at the price indicated.

ATTEST:

Southwest Water Works, LLC
 201 NW 132nd St. OKC, OK 73114

 Secretary

 SMITH ROBERTS BALDISCHWILER, LLC

 Grady J. Wade, P.E.

Approved as to form and legality this _____ day of _____, 20_____.

 City Attorney

Approved by the City of Nichols Hills this _____ day of _____, 20_____.

ATTEST:

 City Clerk

 Mayor

Attachment: WC-1903 Amendment #1 (Final) (5434 : 6a Amendment No. 1 WC-1903 WC-2001 SWWW)



ENGINEERING | SURVEYING | PLANNING

SMITH ROBERTS BALDISCHWILER, LLC

September 28, 2021

Honorable Mayor and City Council
City of Nichols Hills
6407 Avondale Drive
Nichols Hills, OK 73116

RE: PAY ESTIMATE NO. 2 (FINAL)
Nichols Hills Project No. WC-1903, WC-2001
2019-2020 G.O. Bond Issues Waterline
Improvements to the Wilshire Blvd. 12" Tower
Line and Greystone Ave. Tower 8" Blow Off
Contractor: Southwest Water Works, LLC
Original Contract Amount: \$427,091.75
Final Contract Amount: \$466,989.90
Claims to Date Less Ret.: \$466,989.90
Paid to Date: \$367,300.78
Amount Remaining: \$99,689.12
Current Amount Due: \$99,689.12

Dear Mayor and City Council:

A final inspection has been held on the above referenced project. All construction appears to be complete and in accordance with the plans and specifications. Therefore, it is recommended that the **Final Claim** be paid to Southwest Water Works, LLC in the amount of **\$99,689.12**, making the project total \$466,989.90. Please place this final claim on the next available council docket for payment consideration. In addition, the Maintenance Bond should be put into effect at this time. This final estimate should be paid out of the following account:

2019 G.O. Bond Issue Water Account
(Acct. #80-89-98550) \$99,689.12

Should you have any questions or comments, please contact me.

Sincerely,

Smith Roberts Baldischwiler, LLC

Grady J. Wade, P.E.
City Engineer

cc: File #114592L
Enclosure

PROGRESSIVE ESTIMATE NO. 2

Nichols Hills 2019-2020 G.O. Bond Issues
Waterline Improvements to the Wilshire Blvd. 12" Tower Line
and the Greystone Ave. Tower 8" Blow Off

Southwest Water Works, LLC
201 NW 132nd St.
Oklahoma City, OK 73114

From: 8/14/2021 To: 9/10/2021
Notice to Proceed: 6/1/2021
Project Duration: 120 Calendar Days
Days Used: 90
Days Remaining: 30

WC-1903 / WC-2001

ITEM NO.	DESCRIPTION	UNIT	CONTRACT QUANTITY	WORK DONE THIS EST.	WORK DONE PREVIOUS	TOTAL WORK ON CONTRACT	UNIT PRICE	AMOUNT	% COMPLETE
BASE BID									
1	BORING (12")	LF	120.00	0.00	120.00	120.00	\$ 20.00	\$2,400.00	100.00
2	CURB & GUTTER (2'-8") (6" BARRIER)	LF	82.00	62.00	20.00	82.00	\$ 45.00	\$3,690.00	100.00
3	12" X 45° BEND (DIP) COMPACT (MJ)	EA	5.00	0.00	5.00	5.00	\$ 350.00	\$1,750.00	100.00
4	FITTINGS (MEGA-LUG SERIES 2012 PV)	EA	16.00	0.00	16.00	16.00	\$ 165.00	\$2,640.00	100.00
5	(12") (PVC) WATERLINE PIPE (PUSH-ON JOINT) (DR-14) W/12 GAUGE TRACER WIRE	LF	130.00	0.00	130.00	130.00	\$ 115.00	\$14,950.00	100.00
6	12" SOLID SLEEVE (DIP) COMPACT LONG (MJ)	EA	2.00	1.00	1.00	2.00	\$ 300.00	\$600.00	100.00
7	RELOCATE WATER METER	EA	3.00	0.00	3.00	3.00	\$ 600.00	\$1,800.00	100.00
8	WET CONNECTION (12")	EA	1.00	0.00	1.00	1.00	\$ 1,500.00	\$1,500.00	100.00
9	HYDROSTATIC PRESSURE TESTING & DISINFECTION	LSUM	1.00	0.30	0.70	1.00	\$ 3,500.00	\$3,500.00	100.00
10	RISER PIPE (8")	LF	6.00	0.00	6.00	6.00	\$ 25.00	\$150.00	100.00
11	POLYVINYL CHLORIDE (PVC) (8")	LF	480.00	0.00	480.00	480.00	\$ 85.00	\$40,800.00	100.00
12	POLYVINYL CHLORIDE (PVC) (8" X 90 DEGREE BEND)	EA	2.00	0.00	2.00	2.00	\$ 100.00	\$200.00	100.00
13	POLYVINYL CHLORIDE (PVC) (8" X 45 DEGREE BEND)	EA	4.00	0.00	4.00	4.00	\$ 150.00	\$600.00	100.00
14	POLYVINYL CHLORIDE (PVC) (8" X 22.50 DEGREE BEND)	EA	1.00	0.00	1.00	1.00	\$ 350.00	\$350.00	100.00
15	POLYVINYL CHLORIDE (PVC) (8" SOLID SLEEVE)	EA	2.00	0.00	2.00	2.00	\$ 45.00	\$90.00	100.00
16	REMOVE AND RELOCATE SIGN	EA	4.00	0.00	4.00	4.00	\$ 100.00	\$400.00	100.00
17	CONSTRUCTION STAKING (CONSTRUCTION SURVEY)	LSUM	1.00	0.00	1.00	1.00	\$ 5,000.00	\$5,000.00	100.00
18	COLOR AUDIO/VIDEO RECORDING, PRE AND POST CONSTRUCTION (RECORDED DIGITALLY)	LSUM	1.00	0.50	0.50	1.00	\$ 5,500.00	\$5,500.00	100.00
19	MOBILIZATION	LSUM	1.00	0.00	1.00	1.00	\$ 3,500.00	\$3,500.00	100.00
20	CLEARING AND GRUBBING	LSUM	1.00	0.00	1.00	1.00	\$ 1,500.00	\$1,500.00	100.00
21	REMOVE AND REPLACE DRIVEWAY	SY	0.00	0.00	0.00	0.00	\$ 115.00	\$0.00	100.00
22	PAVEMENT CUT AND REPAIR	SY	70.10	0.00	70.10	70.10	\$ 135.00	\$9,463.50	100.00
23	REMOVE AND REPLACE WATER VALVE	EA	1.00	0.00	1.00	1.00	\$ 3,500.00	\$3,500.00	100.00
24	RELOCATE SPRINKLER CONTROL VALVE	EA	1.00	0.00	1.00	1.00	\$ 500.00	\$500.00	100.00
25	SOLID SLAB SODDING	SY	330.00	0.00	330.00	330.00	\$ 3.00	\$990.00	100.00
26	FILTER FABRIC SILT FENCE-COMPLETE IN PLACE	LF	409.00	0.00	409.00	409.00	\$ 3.00	\$1,227.00	100.00
ALTERNATE NO. 2									
A2.1	(12") (PVC) WATERLINE PIPE (PUSH-ON JOINT) (DR-14) W/12 GAUGE TRACER WIRE	LF	2,250.00	30.00	2,220.00	2,250.00	\$ 115.00	\$258,750.00	100.00
A2.2	REMOVE & RESET LAWN IRRIGATION PIPE (1/2" TO 2" DIA. PVC)	LF	724.00	194.00	530.00	724.00	\$ 10.00	\$7,240.00	100.00
A2.3	REMOVE & RESET LAWN IRRIGATION HEAD	EA	39.00	18.00	21.00	39.00	\$ 15.00	\$585.00	100.00
A2.4	REMOVE AND REPLACE CONCRETE FLUME	SY	0.00	0.00	0.00	0.00	\$ 65.00	\$0.00	100.00
A2.5	REMOVE AND REPLACE DRIVEWAY	SY	303.56	176.50	127.06	303.56	\$ 115.00	\$34,909.40	100.00
A2.6	PAVEMENT CUT AND REPAIR	SY	96.00	96.00	0.00	96.00	\$ 135.00	\$12,960.00	100.00
A2.7	SOLID SLAB SODDING	SY	1,111.11	611.11	500.00	1,111.11	\$ 3.15	\$3,500.00	100.00
A2.8	TREE BORE	LF	160.00	0.00	160.00	160.00	\$ 15.00	\$2,400.00	100.00
A2.9	FILTER FABRIC SILT FENCE-COMPLETE IN PLACE	LF	1,855.00	0.00	1,855.00	1,855.00	\$ 4.00	\$7,420.00	100.00
CHANGE ORDER NO. 1									
CO1.1	12" X 6" TEE	EA	3.00	3.00	0.00	3.00	\$ 675.00	\$2,025.00	100.00
CO1.2	6" GATE VALVE AND BOX	EA	5.00	5.00	0.00	5.00	\$ 2,500.00	\$12,500.00	100.00
CO1.3	6" X 90-DEGREE BEND	EA	3.00	3.00	0.00	3.00	\$ 300.00	\$900.00	100.00
CO1.4	6" X 6" TEE	EA	3.00	3.00	0.00	3.00	\$ 450.00	\$1,350.00	100.00
CO1.5	6" SOLID SLEEVE	EA	3.00	3.00	0.00	3.00	\$ 375.00	\$1,125.00	100.00
CO1.6	6" MEGA-LUGS	EA	35.00	35.00	0.00	35.00	\$ 135.00	\$4,725.00	100.00
CO1.7	6" WET CONNECTION	EA	4.00	4.00	0.00	4.00	\$ 2,500.00	\$10,000.00	100.00

ORIGINAL CONTRACT AMOUNT: \$427,091.75

CHANGES TO DATE:

Amendment No. 1
Change Order No. 1

\$15,853.15
\$24,045.00

CURRENT CONTRACT AMOUNT:

\$466,989.90

TOTAL AMOUNT OF WORK TO DATE: \$466,989.90
MATERIAL ON HAND: \$0.00
TOTAL TO DATE: \$466,989.90
LESS 5% RETAINAGE: \$0.00
DIFFERENCE: \$466,989.90
SUBTOTAL: \$466,989.90
LESS PREVIOUS PAYMENTS: \$367,300.78

CONTRACT AMOUNT DUE THIS ESTIMATE: \$99,689.12

AFFIDAVIT OF CLAIMANT
STATE OF OKLAHOMA, COUNTY OF OKLAHOMA

_____, of lawful age, being first duly sworn, says that (s)he is the agent authorized by claimant/contractor to submit the attached claim or contract to the CITY OF NICHOLS HILLS, Oklahoma, and that claimant/contractor has not paid, given or donated or agreed to pay, give or donate to any officer or employee of the CITY OF NICHOLS HILLS, any money or other thing of value, either directly or indirectly, in the procuring of the contract under which the attached claim for payment is submitted/attached.

CERTIFICATE OF ENGINEER:

I certify that this estimate of \$99,689.12 on this contract is correct, due and payable under the terms of this contract.

SMITH ROBERTS BALDISCHWILER, LLC

BY:

Grady J. Wade, P.E.

OFFICER'S APPROVAL:

I hereby certify the articles listed hereon have been received or services performed and this claim is

APPROVED for payment for \$ _____

this _____ day of _____ 20____.

CITY OF NICHOLS HILLS

SOUTHWEST WATER WORKS, LLC

Subscribed and sworn to before me _____, 20____.

Notary Public, Clerk or Judge

My Commission Expires:

Proj. #114592L



September 28, 2021

Honorable Mayor and City Council
City of Nichols Hills
6407 Avondale Drive
Nichols Hills, OK 73116

RE: PAY ESTIMATE NO. 8 (FINAL)
Nichols Hills Project No. PC-2002
2020 G.O. Bond Issue – Paving
Improvements to N. Penn Ave. from Wilshire
Blvd. to Westminster Pl. & 1600 Block of
Drury Ln.
Contractor: Rudy Construction Co.
Original Contract Amount: \$1,598,277.20
Final Contract Amount: \$1,609,364.59
Claims to Date Less Ret.: \$1,609,364.59
Paid to Date: \$1,166,253.18
Amount Remaining: \$443,111.41
Current Amount Due: \$443,111.41

Dear Mayor and City Council:

A final inspection has been held on the above referenced project. All construction appears to be complete and in accordance with the plans and specifications. Therefore, it is recommended that the **Final Claim** be paid to Rudy Construction Co. in the amount of **\$443,111.41**, making the project total \$1,609,364.59. Please place this final claim on the next available council docket for payment consideration. In addition, the Maintenance Bond should be put into effect at this time. This final estimate should be paid out of the following accounts:

2020 G.O. Bond Issue Paving Account (Acct. #80-90-97550)	\$426,311.41
2019 G.O. Bond Issue Water Account (Acct. #80-89-98550)	\$16,800.00

Should you have any questions or comments, please contact me.

Sincerely,

Smith Roberts Baldischwiler, LLC


Grady Wade, P.E.
City Engineer

GJW/edp
cc: File #114594K
Enclosure

PROGRESSIVE ESTIMATE NO. 8

Nichols Hills 2020 G.O. Bond Issues
 PC-2002 G.O. Bond Issue Paving Improvements to N. Penn Ave.
 From Wilshire Blvd. to Westminster Pl. & 1600 Block of Drury Lane
PC-2002

Rudy Construction Co.
 PO Box 14575
 Oklahoma City, OK 73113

From: 8/11/2021 To: 9/10/2021

Notice to Proceed: 1/11/2021
 Project Duration: 210 Calendar Days
 Days Used: 210
 Days Remaining: 0

ITEM NO.	DESCRIPTION	UNIT	CONTRACT QUANTITY	WORK DONE THIS EST.	WORK DONE PREVIOUS	TOTAL WORK ON CONTRACT	UNIT PRICE	AMOUNT	% COMPLETE
1	CEMENTITIOUS STABILIZED SUBGRADE (8")	SY	16,208.00	751.33	15,456.67	16,208.00	\$ 6.75	\$109,404.00	100.00
2	AGGREGATE BASE	TON	719.26	76.88	642.38	719.26	\$ 45.00	\$32,366.70	100.00
3	PORTLAND CEMENT CONCRETE PAVEMENT (6")	SY	3,643.00	0.00	3,643.00	3,643.00	\$ 50.00	\$182,150.00	100.00
4	PORTLAND CEMENT CONCRETE PAVEMENT (8")	SY	11,861.00	3,771.95	8,089.05	11,861.00	\$ 70.00	\$830,270.00	100.00
5	PORTLAND CEMENT CONCRETE PAVEMENT (6") (PANEL REPLACEMENT)	SY	493.45	0.00	493.45	493.45	\$ 65.00	\$32,074.25	100.00
6	INTEGRAL CURB (6" BARRIER)	LF	7,893.00	2,526.03	5,366.97	7,893.00	\$ 7.00	\$55,251.00	100.00
7	INTEGRAL CURB (6" MOUNTABLE)	LF	264.50	0.00	264.50	264.50	\$ 7.00	\$1,851.50	100.00
8	CAST IRON CURB HOOD (R-3262)	EA	23.00	8.00	15.00	23.00	\$ 275.00	\$6,325.00	100.00
9	WATER LINE LOWERING (COMPLETE)(6")(COMPLETE IN PLACE)	EA	0.00	0.00	0.00	0.00	\$ 8,250.00	\$0.00	100.00
10	WATER LINE LOWERING (COMPLETE)(12")(COMPLETE IN PLACE)	EA	0.00	0.00	0.00	0.00	\$ 14,650.00	\$0.00	100.00
11	WATER SERVICE LINE LONG (2")	EA	6.00	0.00	6.00	6.00	\$ 2,800.00	\$16,800.00	100.00
12	REMOVE AND RESET SIGN	EA	2.00	2.00	0.00	2.00	\$ 200.00	\$400.00	100.00
13	REMOVE & RESET LAWN IRRIGATION PIPE (1/2" TO 2" DIA. PVC)	LF	1,877.00	300.00	1,577.00	1,877.00	\$ 12.00	\$22,524.00	100.00
14	REMOVE & RESET LAWN IRRIGATION HEAD	EA	214.00	50.00	164.00	214.00	\$ 60.00	\$12,840.00	100.00
15	COLOR AUDIO/VIDEO RECORDING (PRE/POST CONSTR.)	LS	1.00	0.50	0.50	1.00	\$ 1,000.00	\$1,000.00	100.00
16	CONSTRUCTION STAKING	LS	1.00	0.10	0.90	1.00	\$ 12,500.00	\$12,500.00	100.00
17	CONSTRUCTION SIGNING AND TRAFFIC CONTROL	LS	1.00	0.20	0.80	1.00	\$ 28,750.00	\$28,750.00	100.00
18	MOBILIZATION	LS	1.00	0.20	0.80	1.00	\$ 50,000.00	\$50,000.00	100.00
19	RELOCATE WATER METER	EA	0.00	0.00	0.00	0.00	\$ 710.00	\$0.00	100.00
20	REMOVE SIDEWALK	SY	64.00	64.00	0.00	64.00	\$ 10.00	\$640.00	100.00
21	STREET PAVEMENT REMOVAL	SY	16,776.00	1,759.00	15,017.00	16,776.00	\$ 7.00	\$117,432.00	100.00
22	REMOVE DRIVEWAY	SY	459.72	30.64	429.08	459.72	\$ 10.00	\$4,597.20	100.00
23	ADJUST EXISTING STRUCTURE (MANHOLE)	EA	1.00	1.00	0.00	1.00	\$ 1,000.00	\$1,000.00	100.00
24	SEPARATOR FABRIC FOR BASES	SY	876.80	364.55	512.25	876.80	\$ 1.65	\$1,446.72	100.00
25	GEOGRID FOR BASES	SY	876.80	75.55	801.25	876.80	\$ 4.00	\$3,507.20	100.00
26	SIDEWALK (4")	SY	86.33	0.00	86.33	86.33	\$ 65.00	\$5,611.45	100.00
27	BRICK SIDEWALK	SY	63.08	32.00	31.08	63.08	\$ 150.00	\$9,462.00	100.00
28	6" P.C. CONC. DRIVEWAY (HES)	SY	459.72	50.64	409.08	459.72	\$ 60.00	\$27,583.20	100.00
29	SOLID SLAB SODDING	LS	1.00	0.90	0.10	1.00	\$ 18,000.00	\$18,000.00	100.00
30	TREE REMOVAL	EA	0.00	0.00	0.00	0.00	\$ 1,250.00	\$0.00	100.00
CHANGE ORDER NO. 1									
CO1.1	UNCLASSIFIED EXCAVATION	CY	411.00	411.00	0.00	411.00	\$ 20.00	\$8,220.00	100.00
CO1.2	COLD MILL ASPHALT	SY	44.91	44.91	0.00	44.91	\$ 7.00	\$314.37	100.00
CO1.3	ASPHALT CONCRETE TYPE S5 (PG 64-22)	TON	5.00	5.00	0.00	5.00	\$ 190.00	\$950.00	100.00
CO1.4	4" STRIPING	LF	7,170.00	7,170.00	0.00	7,170.00	\$ 1.20	\$8,604.00	100.00
CO1.5	STRIPING SYMBOLS	EA	2.00	2.00	0.00	2.00	\$ 850.00	\$1,700.00	100.00
CO1.6	MOBILIZATION	LS	1.00	1.00	0.00	1.00	\$ 1,650.00	\$1,650.00	100.00
CO1.7	SOLID SLAB SODDING	LS	1.00	1.00	0.00	1.00	\$ 4,140.00	\$4,140.00	100.00

ORIGINAL CONTRACT AMOUNT: \$1,598,277.20

CHANGES TO DATE:
Amendment No. 1
Change Order No. 1
 (\$14,490.98)
 \$25,578.37

CURRENT CONTRACT AMOUNT: \$1,609,364.59

TOTAL AMOUNT OF WORK TO DATE: \$1,609,364.59
 MATERIAL ON HAND: \$0.00
 TOTAL TO DATE: \$1,609,364.59
 LESS 5% RETAINAGE: \$0.00
 DIFFERENCE: \$1,609,364.59
 SUBTOTAL: \$1,609,364.59
 LESS PREVIOUS PAYMENTS: \$1,166,253.18

CONTRACT AMOUNT DUE THIS ESTIMATE: \$443,111.41

AFFIDAVIT OF CLAIMANT:
 STATE OF OKLAHOMA, COUNTY OF OKLAHOMA:

_____, of lawful age, being first duly sworn, says that (s)he is the agent authorized by claimant/contractor to submit the attached claim or contract to the CITY OF NICHOLS HILLS, Oklahoma, and that claimant/contractor has not paid, given or donated or agreed to pay, give or donate to any officer or employee of the CITY OF NICHOLS HILLS, any money or other thing of value, either directly or indirectly, in the procuring of the contract under which the attached claim for payment is submitted/attached.

CERTIFICATE OF ENGINEER:

I certify that this estimate of \$443,111.41 on this contract is correct, due and payable under the terms of this contract.

SMITH ROBERTS BALDISCHWILER, LLC

BY:

Grady J. Wade, P.E.

OFFICER'S APPROVAL:

I hereby certify the articles listed hereon have been received or services performed and this claim is

APPROVED for payment for \$ _____

this _____ day of _____ 20____.

CITY OF NICHOLS HILLS

RUDY CONSTRUCTION CO.

Subscribed and sworn to before me _____, 20____.

Notary Public, Clerk or Judge

My Commission Expires: _____

Proj. #114594K

RESOLUTION

(No. 1431)

A RESOLUTION AUTHORIZING THE DISPOSAL AND DESTRUCTION OF CERTAIN ORIGINAL RECORDS AND PAPERS OF RECORDS PRIOR TO THE RETENTION PERIOD FOR SUCH RECORDS ESTABLISHED IN THE REVISED RECORDS RETENTION MANUAL, 2015; AND DIRECTING THE CITY MANAGER TO TAKE ALL ACTIONS NECESSARY TO PROVIDE FOR THE DISPOSAL AND DESTRUCTION OF SUCH RECORDS.

WHEREAS, 11 O.S. § 22-131(A) prescribes retention periods for the destruction, sale or disposition of certain enumerated municipal records; and

WHEREAS, 11 O.S. § 22-131(B) provides that time limits for the disposition of records, papers and documents which are not mentioned in 11 O.S. § 22-131(A) “may be determined and set by ordinance or resolution of the municipal governing body;” and

WHEREAS, on September 8, 2015 the Council of the City of Nichols Hills, Oklahoma adopted a Resolution which: (a) established the Revised Records Retention Manual, 2015, for the City of Nichols Hills, Oklahoma (“Records Retention Manual”); and (b) in accordance with 11 O.S. § 22-132(C), declared that whenever photostatic copies, photographs, microphotographs, reproductions on films or optical disks of the records described in the Records Retention Manual shall be placed in conveniently accessible files and provisions made for preserving, examining and using same, the City Manager may certify those facts to the City Council; and, following such certification, the City Council may, by resolution, authorize the disposal, archival storage or destruction of the original records and papers before the expiration of the retention period established in the Records Retention Manual; and

WHEREAS, the City Manager has made certification in the attached Exhibit A that photostatic copies, photographs, reproductions on films or optical disks of the records described in Exhibit A have been placed in conveniently accessible files and provisions have been made for preserving, examining and using the same; and

WHEREAS, the Council of the City of Nichols Hills, Oklahoma deems it to be in the best interests of the City of Nichols Hills, Oklahoma to make available additional storage space in the offices of the City by authorizing the disposal and destruction of the original records and papers of the records identified in Exhibit A of this Resolution;

NOW, THEREFORE, BE IT RESOLVED, that in accordance with 11 O.S. § 22-132(C), the Council of the City of Nichols Hills, Oklahoma hereby authorizes the disposal and destruction of the original records and papers of records identified in the attached Exhibit A prior to the retention periods for such records established in the Revised Retention Manual, 2015, and directs the City Manager to take all actions necessary to provide for the disposal and destruction of such records.

ADOPTED AND APPROVED by the Council and **SIGNED** by the Mayor of the City of Nichols Hills, Oklahoma, this 12th day of October 2021.

Mayor

(SEAL)
ATTEST:

City Clerk

Approved as to form:

City Attorney

Attachment: 7 NH-Records Destruction Reso-9 2 15-2 1 (5411 : 7 Disposal & Destruction of original documents)

Exhibit A

CERTIFICATION

I, S. Shane Pate II, City Manager for the City of Nichols Hills, Oklahoma, hereby certify that photostatic copies, photographs, reproductions on films or optical disks of the following records have been placed in conveniently accessible files and provisions have been made for preserving, examining and using the same:

Record Classification:**Record Dates:****Agendas**

Board of Adjustment	September 15, 2021
Environmental, Health and Sustainability Commission	September 22, 2021
City Council 12:00 PM	September 24, 2021
City Council 11:40 AM	September 24, 2021
Board of Park Commissioners	September 15, 2021
City Council	September 14, 2021
Building Commission	September 21, 2021
Planning Commission	October 5, 2021

Bank Statements and Reconciliations

Health Insurance Account	August 31, 2021
Pooled Cash	September 30, 2021
Flex Claims	September 30, 2021
Municipal Court	September 30, 2021
Sinking Fund	September 30, 2021
2016 GO Bond	September 30, 2021
2018 GO Bond	September 30, 2021
2019 GO Bond	September 30, 2021
2020 GO Bond	September 30, 2021
2021 GO Bond	September 30, 2021
Utility Deposit	September 30, 2021
Health Insurance Account	September 30, 2021

Certificates of Deposit, T-Bills and Withdrawals

Kirkpatrick Bank Certificate of Deposit 19067	September 16, 2021
Kirkpatrick Bank Certificate of Deposit 19065	September 16, 2021
MidFirst Bank Certificate of Deposit 4400510672	September 16, 2021
MidFirst Bank Certificate of Deposit 4400510671	September 16, 2021
MidFirst Bank Certificate of Deposit 4400510669	September 16, 2021
MidFirst Bank Certificate of Deposit 4400510670	September 16, 2021

Collateral – Letters of Credit – Certificates of Deposit

Collateral Securities Pledged - \$1,250,000 Kirkpatrick Bank	September 17, 2021
Collateral Securities Pledged - \$445,000 Kirkpatrick Bank	September 17, 2021
Collateral Portfolio Pledge Securities – Kirkpatrick Bank	September 30, 2021

Collateral Portfolio Pledge Securities – BancFirst	September 30, 2021
Pledging Report – First National Bank of Oklahoma	September 30, 2021
Irrevocable Letter of Credit – MidFirst	September 16, 2021

General Obligation Bonds

Southwest Water Works WC-1903, WC-2001 Pay Estimate #1	September 14, 2021
Rudy Construction Co. PC-2002 Pay Estimate #7	September 14, 2021
Layne Christensen Co. WW-1804 Pay Estimate #10	September 14, 2021
Utility Service Co., Inc WC-2102 Pay Estimate #1	September 14, 2021
FSB Fire Station/City Hall Renovation & Addition Invoice 16438	September 14, 2021
Jenco Construction Company Pay Application #1	September 14, 2021
Layne Christensen Company WW-1804 Amendment #2	September 14, 2021
Southwest Water Works WC-1903, WC-2001 Change Order #1	September 14, 2021
Rudy Construction Co. PC-2002 Amendment #1/Change Order #1	September 14, 2021
FSB Amendment #1	September 14, 2021

Minutes

City Council 10:30 AM	August 10, 2021
Municipal Authority	August 10, 2021
City Council	August 10, 2021
Board of Adjustment	July 21, 2021
Board of Adjustment	August 18, 2021
Board of Park Commissioners	September 29, 2014
Building Commission	August 17, 2021
Planning Commission	September 7, 2021

Miscellaneous

Building Commission Board Appointment – Victoria Raines	September 14, 2021
Building Commission Board Appointment – Jeff Oakley	September 14, 2021
Board of Park Commissioners Board Appointment – Erin Clark	September 14, 2021
Planning Commission Schedule Regular of Meetings 2022	October 5, 2021
Lease Agreement Expiration Letter T-Mobile (OK03XC384)	September 13, 2021
PC-2102 Paving Improvements Specifications, Proposal and Notice to Bidders	September 14, 2021

Payroll Records

OkMRF – Live-Run Activity Report	August 20, 2021
American Funds – Group Investment Confirm List	September 3, 2021 - September 20, 2021

Permits

Certificate of Approval BC-2021-21 1719 Windsor Place	September 21, 2021
---	--------------------

Proofs of Publication/Public Hearing Notices

Journal Record – Notice of Public Hearing - BC-2021-21	September 3, 2021
Journal Record – Notice of Public Hearing – BOA-2021-05	September 3, 2021

OKC Friday – Notice of Public Hearing – BOA-2021-05	September 10, 2021
OKC Friday – Notice of Public Hearing – BC-2021-21	September 10, 2021
Journal Record – Public Notice – Indebtedness or Claims	September 10, 2021
Journal Record – Notice to Bidders – PC-2102 Paving Improvements	September 17, 2021
Journal Record – Notice to Bidders – PC-2102 Paving Improvements	September 24, 2021
OKC Friday – Notice to Bidders – PC-2102 Paving Improvements	September 24, 2021

Public Hearing

BC-2021-22 1400 Camden Way Public Hearing Notice	October 4, 2021
BC-2021-23 7005 Trenton Road Public Hearing Notice	October 4, 2021

Records Request

Pamela Exton – Fire Station Bid-Tabulation	October 5, 2021
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Resolutions

Resolution 1430 Surplus Property -NHMA	September 14, 2021
Resolution 1429 Award Bid PC-2101	September 14, 2021
Resolution 1427 Disposal and Destruction of Records	September 14, 2021
Resolution 1428 Surplus Property	September 14, 2021



 S. Shane Pate II, City Manager

10/7/21

 Date

[illegible]

RESOLUTION(No. 1432)

A RESOLUTION DECLARING CERTAIN SUPPLIES, MATERIALS AND EQUIPMENT OWNED BY THE CITY TO BE SURPLUS ("SURPLUS PROPERTY"); DIRECTING THE CITY MANAGER TO SELL SUCH SURPLUS PROPERTY AT PUBLIC AUCTION; AND DIRECTING THE CITY MANAGER TO DISPOSE OF ANY SUCH SURPLUS PROPERTY WHICH DOES NOT RECEIVE A SUCCESSFUL BID.

WHEREAS, Section 26 of the Nichols Hills City Charter, and Section 2-155 of the Nichols Hills City Code provide for the sale of surplus or obsolete supplies, materials and equipment; and

WHEREAS, the Council of the City of Nichols Hills, Oklahoma desires to declare surplus and direct the sale of supplies, materials and equipment owned by the City and identified in the attached Exhibits A and B (the "Surplus Property"), and to provide for the disposal of any such Surplus Property which does not receive a successful bid;

NOW, THEREFORE, BE IT RESOLVED, that the Council of the City of Nichols Hills, Oklahoma, hereby declare the Surplus Property to be surplus and direct the City Manager to sell the Surplus Property by competitive bidding at a public auction;

BE IT FURTHER RESOLVED, that Council of the City of Nichols Hills, Oklahoma hereby direct the City Manager to dispose of any of the Surplus Property which does not receive a successful bid.

ADOPTED by the Council and SIGNED by the Mayor of the City of Nichols Hills, Oklahoma, this 12th day of October, 2021.

Mayor

(SEAL)
ATTEST:

City Clerk

Approved as to form:

City Attorney



CITY OF NICHOLS HILLS

September 27, 2021

To: Shane Pate

From: Lindy Hough

Re: Surplus Item

The Risk Management department request permission to surplus the following item for sale to the highest bidder or to properly dispose of if there are no successful bidders.

1) Estate Refrigerator/Freezer 14.4 CU. FT. (Model TT14HDXBW00)

(Serial # ED1711925)

Respectfully,

Lindy Hough
Risk Manager
City of Nichols Hills
6407 Avondale Drive
Nichols Hills, OK 73116

Attachment: Risk Surplus request (5425 : 7 NH Surplus Property Declaration - resolution)

Memo

Date: September 28, 2021

To: Shane Pate, City Manager

From: Lindy Hough

RE: 2021 – 2022 CIP Purchase

Lindy Hough, Risk Manager is requesting permission to move forward in preparation of purchasing a 2022 Ford Explorer for \$28,621.00 from the Oklahoma statewide contract pricing as approved in the 2021-2022 General Fund CIP. In addition, I am asking permission to surplus the 2014 Ford Escape (VIN 1FMCU0F7XEUB33429) if the new vehicle is approved.

Thank you,

Lindy Hough

Memo

Date: October 4, 2021

To: Shane Pate, City Manager

From: Kevin Boydston, Fire Chief

RE: 2021-2022 CIP Purchase

The Fire Department is requesting permission to purchase the following equipment from our capital improvement items:

- (4) sets of Personal Protective Firefighting gear not to exceed \$10,000.00.

These items were discussed and approved in the 2021-2022 budget.



CITY OF NICHOLS HILLS

Neil A. Gray
Information Systems Manager

TO: Shane Pate, City Manager
FROM: Neil Gray
SUBJECT: Request to Purchase Computer Room Access Control Equipment
2021-2022 CIP Funds
DATE: Sept 24, 2021

I am requesting permission to accept the proposal from Digi Security to purchase and install Access Control equipment associated with the Computer Room door at Public Works. The room currently has a key lock that requires everyone to have a physical key to the door to gain access. The computer room now houses several critical systems to which several different departments need access.

Computer Room Equipment - Information Systems Department
Telemetry System Equipment - Public Works Department
Fire Alarm System - Fire Department
Public Works Emergency Light System – Public Works Department
Public Works Telephone System – Public Works and Information Systems

Managing access to the room would be moved from a physical key to an electronic key fob. This is the same key fob required to access all the other doors and gates at Public Works. Doing this would allow employees to have one key fob for access to all the authorized areas.

The equipment and labor provided by Digi are on the State Contract. Funds for the project will be from the 2021-2022 CIP Budget and will not exceed \$3,700.

Neil A. Gray



CITY OF NICHOLS HILLS

Neil A. Gray
Information Systems Manager

TO: Shane Pate, City Manager
FROM: Neil Gray
SUBJECT: Request to Purchase Police Radio Console Upgrades
2021-2022 CIP Funds
DATE: Sept 24, 2021

I am requesting permission to accept the proposal from Stolz Telecom to purchase and install system upgrades to the Zetron Radio Consoles in the Police Department. This upgrade will include refreshing the computers, computer operating systems, and the Zetron proprietary software to runs the consoles. The Police Department currently has two consoles, and both systems are included in the upgrade.

The upgrades and labor provided by Stolz are on the State Contract. Funds for the project will be from the 2021-2022 CIP Budget and will not exceed \$15,000.

Neil A. Gray



Schedule of Regular Meetings Nichols Hills City Council in 2022

All meetings of the City Council are scheduled to take place on the 2nd Tuesday of the month at 5:30 p.m. in the City Council Chambers, City Hall, 6407 Avondale Dr., Nichols Hills, OK.

Meeting Date of:

January 11, 2022

February 08, 2022

March 08, 2022

April 12, 2022

May 10, 2022

June 14, 2022

July 12, 2022

August 09, 2022

September 13, 2022

October 11, 2022

November 08, 2022

December 13, 2022

Name: Amanda Copeland
Title: City Clerk
Address: 6407 Avondale Drive
 Nichols Hills, OK 73116
Phone: (405) 843-6637

Filed in the office of the Municipal Clerk on _____ at _____ PM

Signed: _____
 City Clerk/Deputy City Clerk



CITY OF NICHOLS HILLS

NOTICE OF PUBLIC HEARINGS CITY OF NICHOLS HILLS, OKLAHOMA CASE NO. PC-2021-01

Notice is hereby given that T-Mobile, represented by Branch Communications, has filed an application ("the Application") with the City of Nichols Hills, Oklahoma for approval of a special permit for the following described property:

Existing water tower located at the NW corner of Westminster Place and Greystone Avenue in Nichols Hills, Oklahoma.

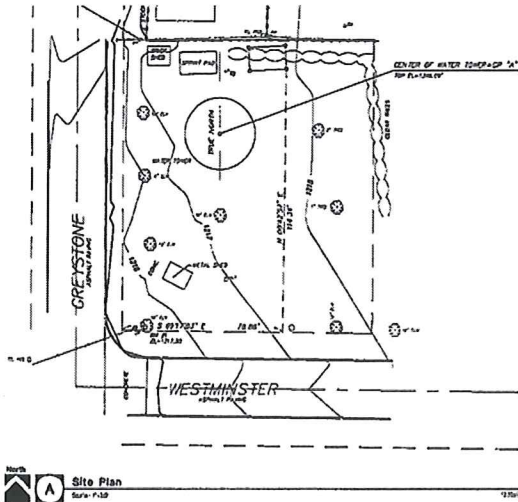
The zoning of this property is "R-1-60" Single Family Residential District. The Application requests a special permit to replace and/or add new antennas and other equipment for T-Mobile, to be located on or adjacent to the water tower owned by the City of Nichols Hills, Oklahoma. The Application and supporting documentation may be inspected in the office of the City Clerk during regular business hours.

The Application will be considered at public hearings to be held by the Nichols Hills Planning Commission on Tuesday, September 7, 2021 at 5:30 p.m., and by the Nichols Hills City Council on Tuesday, September 14, 2021 at 5:30 p.m. These public hearings will be held in the Council Chambers at Nichols Hills City Hall, 6407 Avondale Drive, Nichols Hills, Oklahoma, 73116.

Any person may address the Nichols Hills Planning Commission and Nichols Hills City Council at the public hearings. Written support for or protest against the proposed special permit may be mailed or hand-delivered to the City Clerk at 6407 Avondale Drive, Nichols Hills, Oklahoma, 73116. Written support or protests must be received by the City Clerk not less than three (3) days before the public hearing.

Attachment: PC-2021-01 Packet UPDATED (5412 : Special Permit Application)

The following map shows the area affected by the Application:



Dated this 16th day of August, 2021.

Amanda Copeland

Amanda Copeland, City Clerk
City of Nichols Hills, Oklahoma



CITY OF NICHOLS HILLS, OKLAHOMA

Application for Special Permit Communication Device

Staff use only

Case # _____

Date filed _____

Fee receipt # _____

Twelve original sets and one electronic version of this completed application (including 12 original sets of the required attachments listed below) and the required fee should be submitted to the Nichols Hills City Clerk, 6407 Avondale Drive, Nichols Hills, Oklahoma 73116.

Applicant is encouraged to consult Sec. 50-127, *Communications Tower and Antenna Regulations*, of the Nichols Hills City Code when completing this Application. Note that Sec. 50-127 does not require a special permit for all communication devices.

This Application requires recommendation for approval by the Nichols Hills Planning Commission and approval of the Nichols Hills City Council.

Attach a separate sheet to provide complete answers if necessary.

Applicant's name: Kelly Hobbs-Branch Communications-Agent for T-Mobile

Primary contact: Kelly Hobbs / Wayne Dozier

Mailing address: 1900 NW Expressway, Ste. 800, OKC, OK 73118

Telephone number(s): 405-996-6714 / 405-620-2253

Email address(es): kelly.hobbs@branchcomm.net / wayne.dozier@branchcomm.net

This is an application to: [check all that apply]

- ☐ Construct a communication tower
- ☐ Locate an at-grade dish antenna(s) with a diameter exceeding two meters
- ☐ Locate an antenna or antenna array within a structure as an architectural element
- ☐ Install an additional antenna(s) or antenna array on an existing communications tower, sign structure, or municipal water tower
- ☒ Replace an antenna(s) or antenna array on an existing communications tower, sign structure, or municipal water tower
- ☐ Use the City's utility pole(s) (traffic signal poles, street light poles, and flag poles) associated with a distributed antenna system

Address or descriptive location of proposed device(s) ¹: existing water tower at 1847 Westminster Pl

Explain the need for the proposed device(s): Improve cellular service in the area .

The following must be attached to this Application:

1. **Proof of authority.** Proof of applicant's authority to make this Application as to the property for which the special permit is desired by attaching a copy of the applicable deed evidencing applicant's ownership, a copy of the applicable lease evidencing applicant's leasehold interest, or an affidavit regarding ownership (a form for which is attached to this Application).

¹ If metes and bounds description, please attach.

2. **Ownership list.** Report certified by the Oklahoma County Assessor stating the names, addresses, and contact information for the owners of property within a 300-foot radius of the exterior boundary of the proposed site for the device.
3. **Survey and site map.** Certified survey and detailed site map.
4. **Project plans.** Detailed and certified project plans.
5. **Structural engineer review.** If a tower or architectural element is included, certified review by a licensed structural engineer.

This Application will be considered officially submitted and filed only after it is examined by the Director of Public Works and the City Clerk and found to have met the applicable requirements of Sec. 50-127 and those set out in this Application and after the fee of \$750 as required by Sec. 50-327 of the Nichols Hills City Code has been paid. At that time, the City Clerk will set the Application for hearing before the Nichols Hills Planning Commission and the Nichols Hills City Council. Applicant will be advised of the date and time for those hearings. It is highly recommended that applicant attend (or have a representative attend) the hearings and be prepared to answer questions.

The above statements in this Application and all attachments to it are true and correct.

Submitted and agreed to this ___ day of _____, 20__.

Signature: _____

Print applicant's full legal name: _____

Print signatory party's title if applicant is a legal entity: _____

Form of affidavit regarding ownership**Affidavit**

STATE OF _____

COUNTY OF _____

[Full legal name], being first duly sworn, stated:

1. My name is **[full legal name]**. My address is **[full address]**. I am over the age of 18. I am a resident of the State of **[state]**. I have personal knowledge of the matters stated in this Affidavit.
2. I am the applicant for a special permit for a communication device pursuant to the Nichols Hills City Code.
3. I am the current and legal owner of the property in the City of Nichols Hills with the address of **[insert address]** and more particularly described as:

[Insert legal description]

4. This address and legal description accurately describe the property for which the special permit for a communication device is requested.

I declare to the best of my knowledge and belief that the information in this Affidavit is true, correct, and complete.

Executed this _____ day of _____, 20____.

[Full legal name]**Notary Acknowledgment**

Subscribed and sworn to before me this _____ day of _____, 20____.

Notary Public

My Commission Expires: _____

Comm. No. _____

This conveyance was approved on the _____ day of _____, 20____, by the City Council of the City of Nichols Hills, Oklahoma, pursuant to the Nichols Hills Subdivision Regulations as adopted by the Nichols Hills City Code.

By: _____

Printed name: _____

Title: _____

PC-2021-01 Summary of Mechanical Changes				
	REMOVE Antennas	ADD Antennas Radio Units		NET
Number	3	3	3	
Height (inches)	75.8	95.9	26.6	
Width (inches)	13	25.2	12.9	
Depth (inches)	3.15	9.3	8.1	
Weight (pounds)	62.7	190.7	83.8	
Weight Change (Pounds)	-188.1	572.1	251.4	635.4



July 1, 2021

Kelly Hobbs
T-Mobile (Oklahoma)
4533 Enterprise Drive
Oklahoma City, OK 73128

Branch Engineering, LLC
7335 S. Lewis Ave.,
Suite 300
Tulsa, OK 74136
(918) 949-4551

Subject: Water Tower Structural Letter

Carrier Designation: T-Mobile (Oklahoma) Anchor

Carrier Site Number: OK01201F
Carrier Site Name: Greystone

T-Mobile Central, LLC: Site Number: OK01201F
Site Name: Greystone

Engineering Firm Designation: Branch Engineering, LLC Report Designation: 11131

Site Data: 1847 Westminster Pl., Nichols Hills, Oklahoma County, OK 73120
Latitude 35°33'31.42" Longitude -97°33'28.87"

Structure Information: Tower Height & Type: Water Tank

Dear Kelly Hobbs,

Branch Engineering, LLC is pleased to submit this "Structural Letter" to determine the structural integrity of the above mentioned Water Tower supported telecommunications site.

The purpose of the assessment is to determine acceptability of the water tower to sufficiently support the telecommunications equipment presented in this report. Based on our professional opinion we have determined the suitability for the structure and foundation, under the following load case, to be:

Existing + Proposed Equipment

Sufficient Capacity

Note: See Table 1 for the proposed and existing loading information.

The assessment has been performed in accordance with the ASCE 7 standard and the 2015 International Building Code based upon a wind speed of 115 mph 3-second gust.

All equipment proposed in this report shall be installed in accordance with the drawings for the determined available structural capacity to be effective.

We at Branch Engineering, LLC appreciate the opportunity of providing our continuing professional services to you and Branch Communications. If you have any questions or need further assistance on this or any other projects, please give us a call.

Respectfully Submitted by: Branch Engineering, LLC
COA: 8525, Expires: 06/30/2022

Jerod Dotson, P.E.



TABLE OF CONTENTS

1) INTRODUCTION

2) ASSESSMENT CRITERIA

Table 1 - Proposed Equipment Configuration
Table 2 - Documents Provided

3) ASSESSMENT PROCEDURE

3.1) Assessment Method
3.2) Assumptions

4) ASSESSMENT RESULTS

4.1) Recommendations

1) INTRODUCTION

The proposed telecommunications equipment will be located on the pipe mounts on the water tower **2028 Westchester Dr, The Village, Oklahoma County, OK 73120**. There are existing telecommunications antennas mounted at 78' in all three sectors. All information provided to Branch Engineering was assumed accurate and complete.

2) ASSESSMENT CRITERIA

The structural assessment was performed for this structure in accordance with the 2015 International Building Code and the ASCE 7 Design Standard. The TIA-222-H apply to telecommunications towers. Although telecommunications equipment is present, this structure is primarily a water tower and is more appropriately assessed with the ASCE 7 Standard. The ultimate design wind speed for this location is 115 mph 3-second gust.

Table 1 - Proposed Equipment Configuration

Mount Centerline (ft)	Antenna Centerline (ft)	Number of Antennas	Antenna Manufacturer	Antenna Model	Number of Feed Lines	Feed Line Size (in)	Note
78.0	78.0	3	Commscope	FFVV-65C-R3-V1	2	Fiber	-
		3	Nokia	AEHC			
		3	Nokia	AHLOA			
		3	Nokia	AHFIG			
		2	Nokia	HCS 2.0			

Table 2 - Documents Provided

Document	Remarks	Reference	Source
Mount Mapping Document	Skeyesight Services, LLC Project#6249	Dated.01/29/2021	Branch
Loading Document	T-Mobile	RFDS Version#4	T-Mobile

3) ASSESSMENT PROCEDURE

3.1) Assessment Method

This water tower is a substantial structure designed and fabricated to support thousands of gallons of water in addition to its own self weight. The nature and intended purpose of the structure is substantially greater than the addition of the telecommunication equipment. The proposed equipment will be installed on exiting mount pipes. The mount analysis was not performed as part of the report but is available for the load shown above. The increase in weight and area exposed to wind is negligible and will not have a significant impact on the structural integrity of the Water tower.

3.2) Assumptions

- 1) The structure was built in accordance with the designer's specifications.
- 2) The structure has been maintained and is free of damage.
- 3) The configuration of antennas, mounts and other appurtenances are as specified in Table 1 and the referenced drawings.
- 4) All mount components have been assumed to be in sufficient condition to carry their full design capacity for the assessment.
- 5) All prior structural modifications if any are assumed to be correctly installed and fully effective.

This assessment may be affected if any assumptions are not valid or have been made in error. Branch Engineering, LLC should be notified to determine the effect on the structural integrity of the structure.

4) ASSESSMENT RESULTS

4.1) Recommendations

The proposed equipment shall be installed on the existing pipe mounts in accordance with the installation drawings.



APPLICANT SITE NAME:

APPLICANT SITE NUMBER:

GREYSTONE

OK01201F

DRAWING DESCRIPTION:

T-MOBILE PROJECT TYPE:
L600_REGIONAL CAPACITY

APPROVAL SIGNATURE BLOCK			
THE FOLLOWING PARTIES HAVE REVIEWED THESE DOCUMENTS.			
ALL DOCUMENTS ARE SUBJECT TO REVISION BY THE LOCAL ZONING BUILDING DEPARTMENTS AND MAY IMPOSE CHANGES OR MODIFICATIONS.			
SITE ACQUISITION (PRINT)	SITE ACQUISITION	☐ APPROVED ☐ REJECTED	DATE
RF ENGINEER (PRINT)	RF ENGINEER	☐ APPROVED ☐ REJECTED	DATE
CONSTRUCTION MANAGER (PRINT)	CONSTRUCTION MANAGER	☐ APPROVED ☐ REJECTED	DATE
OPERATIONS (PRINT)	OPERATIONS	☐ APPROVED ☐ REJECTED	DATE
PROJECT MANAGER (PRINT)	PROJECT MANAGER	☐ APPROVED ☐ REJECTED	DATE



4533 ENTERPRISE DR OKLAHOMA CITY, OK 73128

T-MOBILE PROJECT TYPE:
L600_REGIONAL CAPACITY

T-MOBILE SITE NUMBER:

OK01201F

T-MOBILE SITE NAME:

GREYSTONE

CITY OF NICHOLS HILLS DEPARTMENT OF UTILITIES SITE NUMBER: N/A

CITY OF NICHOLS HILLS DEPARTMENT OF UTILITIES SITE NAME: N/A

SITE ADDRESS:

1847 WESTMINSTER PL

NICHOLS HILLS OK 73120

NEW EQUIPMENT AND ANTENNAS ON:

EXISTING WATER TANK

RFDS VERSION: OK01201F_L600_4_05-17-2021

SITE INFORMATION

SITE TYPE: UPGRADE
SITE NAME: GREYSTONE
SITE NUMBER: OK01201F
SITE ADDRESS: 1847 WESTMINSTER PL
NICHOLS HILLS, OK 73120
COUNTY: OKLAHOMA
JURISDICTION: CITY OF NICHOLS HILLS
OCCUPANCY TYPE: UNMANNED
A.D.A. COMPLIANCE: FACILITY IS UNMANNED AND NOT FOR HUMAN HABITATION.
APPLICANT: T-MOBILE
4533 ENTERPRISE DR
OKLAHOMA CITY, OK 73128
CUSTOMER SERVICE
800-318-9270
PROPERTY OWNER:
SHANE PATE
405-879-8875
SITE COORDINATES (NAD 83):
LATITUDE: N. 35.558727
LONGITUDE: W. -97.55802
GROUND ELEVATION: 1215' (AMSL)

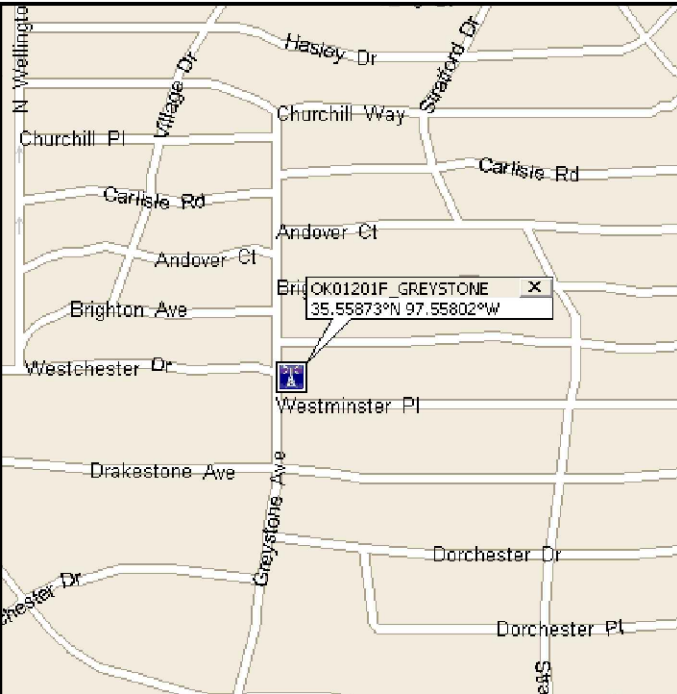
TOWER OWNER:
CITY OF NICHOLS HILLS DEPARTMENT OF UTILITIES
6407 AVONDALE DRIVE
NICHOLS HILLS, OK. 73116
405-843-6637

DESIGNER:
BRANCH COMMUNICATIONS, LLC
7335 SOUTH LEWIS AVE. STE. 300
TULSA, OK. 74136
CONTACT: BRIAN HEIMBACH
PHONE: (918) 863-4601

ARCHITECT/ENGINEER:
BRANCH ENGINEERING, LLC
7335 SOUTH LEWIS AVE. STE 300
TULSA, OK. 74136
CONTACT: JEROD DOTSON
PHONE: (918) 949-4551

TELEPHONE COMPANY:
N/A
N/A

POWER COMPANY:
ON FILE
ON FILE



VICINITY MAP N.T.S.

A&E DRAWING REVIEW

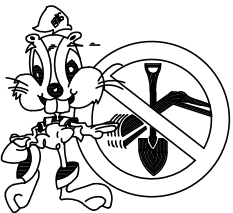
TITLE:	SIGNATURE:	DATE:
PROPERTY OWNER:		
T-MOBILE CONSTRUCTION MGR:		
ZONING APPROVAL:		
RF ENGINEER:		
SITE ACQUISITION:		
OPERATIONS:		
POWER APPROVAL:		
TELCO APPROVAL:		
STATUS CODE:		
1	ACCEPTED-WITH OR NO COMMENTS, CONSTRUCTION MAY PROCEED	
2	NOT ACCEPTED-RESOLVE COMMENTS AND RESUBMIT	

THE FOLLOWING PARTIES HEREBY APPROVE AND ACCEPT THESE DOCUMENTS AND AUTHORIZE THE CONTRACTOR TO PROCEED WITH THE CONSTRUCTION DESCRIBED HEREIN. ALL DOCUMENTS ARE SUBJECT TO REVIEW BY THE LOCAL BUILDING DEPARTMENT AND MAY IMPOSE CHANGES OR MODIFICATIONS.

DRIVING DIRECTIONS

- DEPART 4533 ENTERPRISE DR, OKLAHOMA CITY, OK 73128 ON ENTERPRISE DR (EAST) 65 YDS
- TURN LEFT (NORTH) ONTO S MERIDIAN AVE 0.6 MI
 - KEEP RIGHT ONTO LOCAL ROAD(S) 54 YDS
 - BEAR RIGHT (EAST) ONTO I-40 [STANLEY DRAPER EXPY] 0.2 MI
 - TAKE RAMP (LEFT) ONTO I-40 [US-270] 1.1 MI
 - AT EXIT 147B, TAKE RAMP (LEFT) ONTO I-44 [SR-3] 3.4 MI
 - ROAD NAME CHANGES TO SR-3 [SR-74] 1.5 MI
 - ROAD NAME CHANGES TO SR-74 [LAKE HEFNER PKWY] 2.5 MI
 - TURN RIGHT ONTO RAMP 0.3 MI
 - TURN RIGHT (EAST) ONTO W BRITTON RD 0.4 MI
 - TURN RIGHT (SOUTH) ONTO N MAY AVE 0.1 MI
 - TURN LEFT (EAST) ONTO GUILFORD LN 0.4 MI
 - TURN LEFT (EAST) ONTO WESTCHESTER DR 0.3 MI
 - ARRIVE OK01201F_GREYSTONE

ONE CALL NUMBER:



CALL OKIE
ONE CALL 811
(800) 522-6543
CALL 3 WORKING DAYS
BEFORE YOU DIG!

DO NOT SCALE DRAWINGS

CONTRACTOR SHALL VERIFY ALL PLANS AND EXISTING DIMENSIONS AND CONDITIONS ON THE JOB SITE AND SHALL IMMEDIATELY NOTIFY THE ENGINEER IN WRITING OF ANY DISCREPANCIES BEFORE PROCEEDING WITH THE WORK OR BE RESPONSIBLE FOR SAME.

BUILDING/DWELLING CODE: IBC 2015
STRUCTURAL CODE: IBC 2015
PLUMBING CODE: IPC 2015
MECHANICAL CODE: IMC 2015
ELECTRIC CODE: NEC 2017
FIRE/LIFE SAFETY CODE: IBC 2015, IFC 2015, NFOA 101

DRAWING INDEX

NO	DESCRIPTION
T1	TITLE SHEET
GN1	GENERAL NOTES
C1	OVERALL SITE PLAN
C2	EQUIPMENT LAYOUTS
C3	TOWER ELEVATIONS
C4	ANTENNA PLANS
C5	ANTENNA SCHEDULE
C6	EQUIPMENT DETAILS

SCOPE OF WORK

THE ENTIRE WORK AREA SHALL BE IDENTIFIED AND EXISTING CONDITION DOCUMENTED BY COMMENCEMENT. DOCUMENTATION SHALL CONSIST OF A WRITTEN AND PHOTOGRAPHIC REPORT.

THE SCOPE OF WORK CONSIST OF:

- REMOVE (3) T-MOBILE ANTENNAS (TYP 1 PER SECTOR, 3 TOTAL)
- PROPOSED (3) T-MOBILE ANTENNAS (TYP 1 PER SECTOR, 3 TOTAL)
- PROPOSED (3) AHLOA RADIO UNITS (TYP 1 PER SECTOR, 3 TOTAL)

CODE COMPLIANCE

ALL WORK SHALL BE PERFORMED AND MATERIALS INSTALLED IN ACCORDANCE WITH THE CURRENT EDITIONS OF CODES AS ADOPTED BY THE LOCAL GOVERNING AUTHORITIES. NOTHING IN THESE PLANS IS TO BE CONSTRUED TO PERMIT WORK NOT CONFORMING TO THESE CODES.

VENDOR:

9.a.a



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OKLAHOMA CITY OK
73128



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COA 8525 EXP 06/30/2022

SITE NAME:

GREYSTONE

SITE NUMBER:

OK01201F

SITE ADDRESS:

1847 WESTMINSTER PL
NICHOLS HILLS OK 73120

ENGINEER:



PE # 27779 EXP. 12/31/2021

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0	07/12/21	CONSTRUCTION ISSUE	BI

SHEET TITLE:

TITLE SHEET

SHEET NUMBER:	PROJECT #:	REVISION
T1	OK01201F	0
	BY: BDH	CKD BY: BDH

T-Mobile OK Ant L600 Upgrade OK01201F Greystone WT 070821.dwg - Sheet:T1 - User: Brian.Heimbach - Jul 12, 2021 - 5:09pm

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GENERAL CONSTRUCTION NOTES:

1.

UNLESS SHOWN OR NOTED OTHERWISE ON THE CONTRACT DRAWINGS, OR IN THE SPECIFICATIONS, THE FOLLOWING NOTES SHALL APPLY TO THE MATERIALS LISTED HEREIN, AND TO THE PROCEDURES TO BE USED ON THIS PROJECT.
2.

GENERAL CONSTRUCTION, ELECTRICAL AND ANTENNA DRAWINGS ARE INTERRELATED IN PERFORMANCE OF THE WORK, EACH CONTRACTOR MUST REFER TO ALL DRAWINGS. ALL COORDINATION TO BE THE RESPONSIBILITY OF THE GENERAL CONTRACTOR.
3.

DRAWING PROVIDED HERE ARE N.T.S. AND ARE INTENDED TO SHOW OUTLINE ONLY.
4.

ALL DIMENSIONS, ELEVATIONS AND EXISTING CONDITIONS SHOWN OF THE DRAWINGS SHALL BE FIELD VERIFIED BY THE CONTRACTOR PRIOR TO BEGINNING ANY MATERIALS ORDERING., FABRICATION OR CONSTRUCTION WORK ON THIS PROJECT. CONTRACTOR SHALL NOT SCALE CONTRACT DRAWINGS IN LIEU OF FIELD VERIFICATIONS. ANY DISCREPANCIES SHALL BE IMMEDIATELY BROUGHT TO THE ATTENTION OF THE OWNER AND THE OWNER'S ENGINEER. THE DISCREPANCIES MUST BE RESOLVED BEFORE THE CONTRACTOR IS TO PROCEED WITH THE WORK, THE CONTRACT DOCUMENTS DO NOT INDICATE THE METHOD OF CONSTRUCTION, THE CONTRACTOR SHALL SUPERVISE AND DIRECT THE WORK AND SHALL BE SOLELY RESPONSIBLE FOR ALL CONSTRUCTION MEANS, METHODS, TECHNIQUES, SEQUENCES, EQUIPMENT. TOOLS, LABOR AND PROCEDURES. OBSERVATION VISITS TO THE SITE BY THE OWNER AND/OR ENGINEER SHALL NOT INCLUDE INSPECTION OF THE PROTECTIVE MEASURES OR THE PROCEDURES.
5.

ALL BUILDING DIMENSIONS SHALL BE VERIFIED WITH THE PLANS (LATEST REVISION) PRIOR TO COMMENCING CONSTRUCTION. IF NEW SHELTER IS PROPOSED, CONTRACTOR MUST HAVE SHELTER MANUFACTURERS SHELTER DRAWINGS PRIOR TO CONSTRUCTION COMMENCEMENT. NOTIFY THE ENGINEER IMMEDIATELY IF ANY DISCREPANCIES ARE DISCOVERED. THE CONTRACTOR SHALL HAVE A SET OF APPROVED PLANS (SIGNED AND SEALED OR BUILDING OFFICIAL APPROVED).. LATEST REVISION AVAILABLE AT THE SITE AT ALL TIMES WHILE WORK IS BEING PERFORMED. A DESIGNATED RESPONSIBLE EMPLOYEE SHALL BE AVAILABLE FOR CONTACT BY GOVERNING AGENCY INSPECTORS, PROVIDE CONTACT INFORMATION TO PROJECT MANAGER.
6.

PRIOR TO THE SUBMISSION OF BIDS, THE BIDDING CONTRACTOR SHALL VISIT THE CELL SITE TO FAMILIARIZE WITH THE EXISTING CONDITIONS AND TO CONFIRM THAT THE WORK CAN BE ACCOMPLISHED AS SHOWN ON THE CONSTRUCTION DRAWINGS. ANY DISCREPANCY FOUND SHALL BE BROUGHT TO THE ATTENTION OF THE ENGINEER.
7.

THE CONTRACTOR OR BIDDER SHALL BEAR THE RESPONSIBILITY OF NOTIFYING (IN WRITING) OWNERS REPRESENTATIVE OF ANY CONFLICTS, ERRORS OR OMISSIONS PRIOR TO THE SUBMISSION OF CONTRACTORS'S PROPOSAL OR PERFORMANCE OF WORK.
8.

ALL MATERIALS FURNISHED AND INSTALLED SHALL BE IN STRICT ACCORDANCE WITH ALL APPLICABLE CODES, REGULATIONS AND ORDINANCES. SUBCONTRACTOR SHALL ISSUE ALL APPROPRIATE NOTICES AND COMPLY WITH ALL LAWS, ORDINANCES, RULES, REGULATIONS AND LAWFUL ORDERS OF ANY PUBLIC AUTHORITY REGARDING THE PERFORMANCE OF THE WORK. ALL WORK CARRIED OUT SHALL COMPLY WITH ALL APPLICABLE MUNICIPAL AND UTILITY COMPANY SPECIFICATIONS AND LOCAL JURISDICTIONAL CODES, ORDINANCES AND APPLICABLE REGULATIONS.
9.

IF THE SPECIFIED EQUIPMENT CAN NOT BE INSTALLED AS SHOWN ON THESE DRAWINGS, THE SUBCONTRACTOR SHALL PROPOSE AN ALTERNATIVE INSTALLATION FOR APPROVAL BY THE CONTRACTOR.
10.

THE SUBCONTRACTOR SHALL INSTALL ALL EQUIPMENT AND MATERIALS IN ACCORDANCE WITH MANUFACTURER'S RECOMMENDATIONS UNLESS SPECIFICALLY STATED OTHERWISE.
11.

ALL MATERIALS AND EQUIPMENT FURNISHED SHALL BE NEW AND OF SPECIFIED QUALITY, FREE FROM FAULTS AND DEFECTS AND IN CONFORMANCE WITH THE CONTRACT DOCUMENTS, ANY AND ALL SUBSTITUTIONS MUST BE PROPERLY APPROVED AND AUTHORIZED IN WRITING BY THE OWNER PRIOR TO INSTALLATION. THE CONTRACTOR SHALL FURNISH SATISFACTORY EVIDENCE AS TO THE KIND AND QUALITY OF THE MATERIALS AND EQUIPMENT BEING SUBSTITUTED.
12.

THE CONTRACTOR SHALL VERIFY ALL EXISTING TOPOGRAPHY AN HORIZONTAL GEOMETRY AS INDICATED ON THESE DRAWINGS. THE CONTRACTOR IS TO ESTABLISH THE EXISTENCE AND LOCATION OF ALL UNDERGROUND UTILITIES AND SERVICES. CONTRACTOR IS TO MAINTAIN REQUIRED HORIZONTAL CLEARANCE FROM THE CENTERLINE OF EXISTING POWER LINES AS DETERMINED BY THE ELECTRICAL POWER COMPANY. IMMEDIATELY NOTIFY THE CONSTRUCTION MANAGER OF ANY DISCREPANCIES OR INTERFERENCE WHICH AFFECT THE WORK UNDER THIS CONTRACT.
13.

FLAGGERS SHALL BE REQUIRED AS NEEDED IN RIGHT OF WAYS.
14.

THE CONTRACTOR SHALL BE RESPONSIBLE FOR INITIATING, MAINTAINING AND SUPERVISING ALL SAFETY PRECAUTIONS AND PROGRAMS IN CONNECTION WITH THE WORK. THE CONTRACTOR IS RESPONSIBLE FOR INSURING THAT THIS PROJECT AND RELATED WORK COMPLIES WITH ALL APPLICABLE LOCAL, STATE AND FEDERAL AND OSHA SAFETY CODES AND REGULATIONS GOVERNING THIS WORK.
15.

IT IS THE CONTRACTOR'S SOLE RESPONSIBILITY TO DETERMINE ERECTION PROCEDURE AND SEQUENCE TO INSURE THE SAFETY OF THE STRUCTURE AND IT'S COMPONENT PARTS DURING ERECTION AND/OR FIELD MODIFICATIONS, THIS INCLUDES, BUT IS NOT LIMITED TO THE ADDITION OF TEMPORARY BRACING, GUYS OR TIE DOWNS THAT MAY BE NECESSARY. SUCH MATERIAL SHALL BE REMOVED AND SHALL REMAIN THE PROPERTY OF THE CONTRACTOR AFTER THE COMPLETION OF THE PROJECT.
16.

IF ANY FIELD CONDITIONS PRECLUDE COMPLIANCE WITH THE DRAWINGS & OR CONDITIONS SPECIFIED, THE CONTRACTOR SHALL IMMEDIATELY NOTIFY THE CONST. MGR & SHALL NOT PROCEED WITH ANY WORK THAT WOULD BE AFFECTED.

GENERAL CONSTRUCTION NOTES CONT:

17.

ALL WORK PRESENTED ON THESE DRAWINGS MUST BE COMPLETED BY THE CONTRACTOR UNLESS NOTED OTHERWISE. THE CONTRACTOR MUST HAVE A MINIMUM OF 5 YEARS OF TELECOM EXPERIENCE IN THE PERFORMANCE OF WORK SIMILAR TO THAT DESCRIBED HEREIN. BY ACCEPTANCE THIS ASSIGNMENT, THE CONTRACTOR IS ATTESTING THAT THEY DO HAVE THE SUFFICIENT EXPERIENCE AND ABILITY, THAT THEY ARE PROPERLY REGISTERED TO DO THIS WORK IN THE STATE OF THIS PROJECT.
18.

ALL HARDWARE MANUFACTURER'S ASSEMBLY INSTRUCTION SHALL BE FOLLOWED EXACTLY AND SHALL SUPERCEDE ANY CONFLICTING NOTES ENCLOSED HEREIN.
19.

BILL OF MATERIALS AND PART NUMBERS LISTED ON CONSTRUCTION DRAWING ARE INTENDED TO AID CONTRACTOR.
20.

CONTRACTOR SHALL VERIFY PARTS AND QUANTITIES WITH MANUFACTURER PRIOR TO BIDDING AND/OR ORDERING MATERIALS.
21.

THE CONTRACTOR SHALL NOT PROCEED WITH CONSTRUCTION ON ANY ITEM NOT CLEARLY DEFINED BY THE CONSTRUCTION DRAWINGS/CONTRACT WITHOUT WRITTEN AUTHORIZATION FROM OWNER, OWNERS REPRESENTATIVE OR ENGINEER.
22.

THE CONTRACTOR SHALL NOTIFY THE TOWER OWNERS REPRESENTATIVE WHERE A CONFLICT OCCURS ON ANY OF THE CONTRACT DOCUMENTS. THE CONTRACTOR IS NOT TO ORDER MATERIAL OR CONSTRUCT ANY PORTION OF THE WORK THAT IS IN CONFLICT UNTIL THAT CONFLICT IS RESOLVED BY TOWER OWNERS REPRESENTATIVE.
23.

THE SUBCONTRACTOR SHALL PROTECT EXISTING IMPROVEMENTS, PAVEMENTS, CURBS, LANDSCAPING AND STRUCTURES. ANY DAMAGED PART SHALL BE REPAIRED AT SUBCONTRACTOR'S EXPENSE TO THE SATISFACTION OF THE OWNER.
24.

CONTRACTOR SHALL LEGALLY AND PROPERLY DISPOSE OF ALL SCRAP MATERIALS SUCH AS COAXIAL CABLES AND OTHER ITEMS REMOVED FROM THE EXISTING FACILITY. ANTENNAS REMOVED SHALL BE RETURNED TO THE OWNER'S DESIGNATED LOCATION.
25.

"KITTING LIST" SUPPLIED WITH THE BID PACKAGE IDENTIFIES ITEMS THAT WILL BE SUPPLIED BY CONTRACTOR. ITEMS NOT INCLUDED IN THE BILL OF MATERIALS AND KITTING LIST SHALL BE SUPPLIED BY SUBCONTRACTOR.
26.

ALL MATERIALS AN WORKMANSHIP SHALL BE WARRANTED FOR ONE YEAR FROM ACCEPTANCE DATE.
27.

24 HOURS PRIOR TO THE BEGINNING OF ANY CONSTRUCTION, THE CONTRACTOR MUST NOTIFY THE APPLICABLE JURISDICTIONAL (STATE, COUNTY OR CITY) OFFICIAL.
28.

SUBCONTRACTOR SHALL DETERMINE ACTUAL ROUTING OF CONDUIT, POWER AND T1 CABLES, GROUNDING CABLES AS SHOWN ON THE POWER, GROUNDING AND TELCO PLAN DRAWINGS.
29.

LOCATION OF EQUIPMENT, CONDUITS AND DEVICES SHOWN ON THE DRAWINGS ARE APPROXIMATE AND SHALL BE COORDINATED WITH FIELD CONDITIONS PRIOR TO ROUGH IN.
30.

ALL PERMITS THAT MUST BE OBTAINED ARE THE RESPONSIBILITY OF THE CONTRACTOR. THE CONTRACTOR WILL BE RESPONSIBLE FOR ABIDING BY ALL CONDITIONS AND REQUIREMENTS OF THE PERMITS.
31.

ALL PERMITS THAT MUST BE OBTAINED ARE THE RESPONSIBILITY OF THE CONTRACTOR. THE CONTRACTOR WILL BE RESPONSIBLE FOR ABIDING BY ALL CONDITIONS AND REQUIREMENTS OF THE PERMITS.
32.

ALL WORK SHALL BE IN ACCORDANCE WITH GOVERNING AUTHORITIES, CODES, REGULATIONS, INCLUDING OSHA, NCE, AISC, ACI AND ANSI/TIA/EIA-222.
33.

THE CONTRACTOR SHALL TAKE ALL REASONABLE MEASURES TO PROTECT EXISTING STRUCTURES, UTILITIES, WALKWAYS, PAVEMENT AND OTHER FACILITIES FROM UNNECESSARY EXPOSURE TO DAMAGE; ALL NEW UNDERGROUND TRENCHING SHALL BE HAND DUG WHEN NECESSARY.
34.

THE CONTRACTOR IS RESPONSIBLE FOR LOCATING ALL UTILITIES, PIPES, AND GROUND WIRES PRIOR TO COMMENCEMENT OF CONSTRUCTION ACTIVITIES. EXCAVATION IS TO BE CONDUCTED IN SUCH A MANNER THAT NO DAMAGE TO SAID FACILITIES IS LIKELY TO OCCUR.
35.

THE CONTRACTOR WILL BE HELD RESPONSIBLE FOR THE SAFETY AND IF NECESSARY THE REPAIR OF ALL PUBLIC UTILITIES SERVICES SUCH AS GAS, TELEPHONE, ELECTRIC CABLE AND WATER.
36.

DO NOT INTERRUPT SERVICE TO ADJACENT STRUCTURES OR FACILITIES WITHOUT WRITTEN PERMISSION FROM THE PROPERTY OWNER.
37.

EROSION CONTROL MEASURES SUCH AS SILT FENCING AND/OR HAY BALES SHALL BE UTILIZED TO PREVENT AND DEBRIS FROM CONTAMINATING ADJACENT PROPERTIES, ROADS AND AREAS.
38.

COMMENCEMENT OF CONSTRUCTION SHALL BEGIN ONLY WITH THE WRITTEN APPROVAL OF THE OWNER OR OWNERS REPRESENTATIVE; ALL CONSTRUCTION AND MATERIAL ORDERING (WITH EXCEPTION OF THE TOWER) SHALL BE DONE WITH DRAWINGS LABELED ISSUED FOR CONSTRUCTION.
39.

NO DUMPING SOILS ON SITE OR LEASE AREA. DEBRIS MUST BE HAULED OFF. NO BURNING OF TRASH ON SITE.
40.

THE CONTRACTOR IS CAUTIONED THAT MINOR OMISSIONS OR ERRORS IN THE DRAWINGS SHALL NOT EXCUSE THE CONTRACTOR FORM COMPLETING THE WORK IN ACCORDANCE WITH THE INTENT OF THE DRAWINGS, SO AS TO RESULT IN A SYSTEM THAT FUNCTIONS FULL AS INTENDED BY THE DRAWINGS.

GENERAL CONSTRUCTION NOTES CONT:

41.

ALL SAFETY HAZARDS MUST BE MARKED WITH WARNING TAPE OR SAFETY FENCE.
42.

NEW BUILD CONTRACT WILL INCLUDE LEVELED BUILDING PAD, ACCESS ROAD AND ENTRANCE GATES, AND EROSION CONTROL.
43.

ANY ACCIDENTS ON SITE MUST BE REPORTED TO CLIENT WITHIN 2 HOURS OF THE EVENT.
44.

ACCESS TO THE PROPOSED WORK SITE MAY BE RESTRICTED. THE CONTRACTOR SHALL COORDINATE INTENDED CONSTRUCTION ACTIVITY, INCLUDING WORK SCHEDULE AND MATERIALS ACCESS, WITH THE RESIDENT LEASING AGENT FOR APPROVAL.
45.

THE SUBCONTRACTOR SHALL INSTALL OWNER OR ANY JURISDICTION AUTHORITY SIGNAGE, WARNING OR HAZARD AS REQUIRED.
46.

SEED AND MULCH ALL DISTURBED AREAS NOT COVERED BY OTHER MATERIALS IN ACCORDANCE WITH LOCAL SPECIFICATIONS, AS REQUIRED BY LOCAL ORDINANCES.
47.

THE CONTRACTOR SHALL MAINTAIN A FULL SET OF CONSTRUCTION DOCUMENTS AT THE SITE, UPDATED WITH THE LATEST REVISIONS AND ADDENDUMS OR CLARIFICATIONS AVAILABLE OF THE USE BY ALL PERSONNEL INVOLVED WITH THE PROJECT.
48.

THE CONTRACTOR SHALL SUBMIT, AT THE END OF THE PROJECT, A COMPLETE SET OF "AS BUILT" DRAWINGS TO TOWER OWNERS PROJECT MANAGER.
49.

THE CONTRACTOR MUST PROVIDE CLOSE OUT DOCUMENTS AT THE FINAL INSPECTION WALK BEFORE PAYMENTS WILL BE MADE.

VENDOR:

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7335 SOUTH LEWIS AVE. STE. 300
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(918) 949-4551

PRODUCED BY:

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A SOLUTIONS PROVIDER

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TULSA, OKLAHOMA 74136
(918) 949-4551

COA 8525 EXP 06/30/2022

SITE NAME:

GREYSTONE

SITE NUMBER:

OK01201F

SITE ADDRESS:

1847 WESTMINSTER PL
NICHOLS HILLS OK 73120

ENGINEER:



PE # 27779 EXP. 12/31/2021

NO	DATE	DESCRIPTION	
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0	07/12/21	CONSTRUCTION ISSUE	BI

SHEET TITLE:

GENERAL NOTES

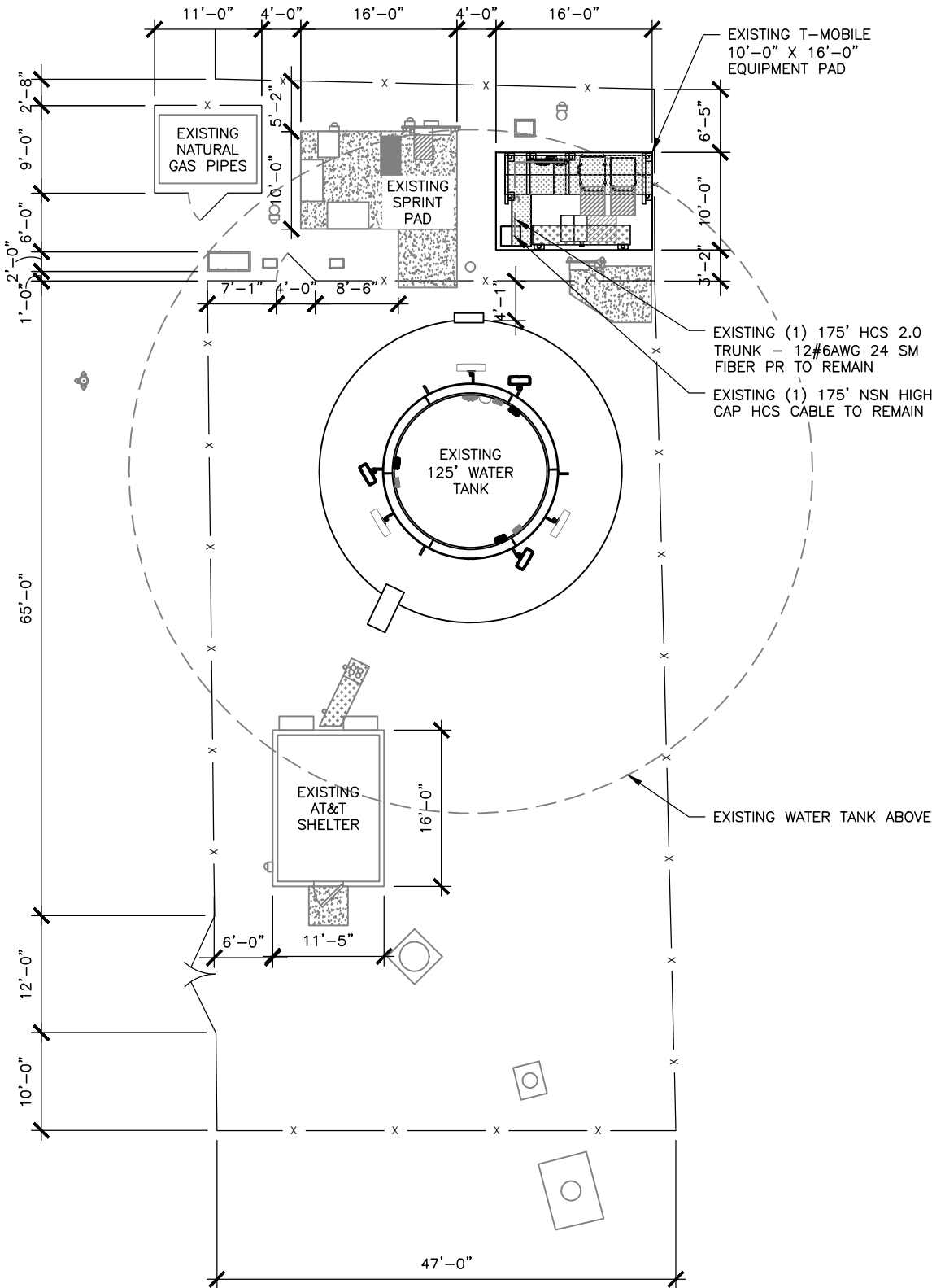
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BY:	CKD BY:	0
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Attachment: PC-2021-01 Packet UPDATED (5412 : Special Permit Application)

GENERAL NOTES:

- ELEVATIONS ARE U.S.G.S. DATUM.
- ALL SITE WORK SHALL BE CAREFULLY COORDINATED BY THE GENERAL CONTRACTOR WITH THE LOCAL UTILITY COMPANY, TELEPHONE COMPANY AND ANY OTHER UTILITY COMPANIES HAVING JURISDICTION OVER THIS LOCATION.
- DO NOT EXCAVATE OR DISTURB BEYOND THE PROPERTY LINES OR LEASE LINES, UNLESS OTHERWISE NOTED.
- DO NOT SCALE BUILDING DIMENSIONS FROM DRAWINGS.
- ANY DRAIN AND/OR FIELD TILE ENCOUNTERED DURING CONSTRUCTION SHALL BE RETURNED TO ITS ORIGINAL CONDITION PRIOR TO COMPLETION OF WORK. SIZE, LOCATION AND TYPE OF ANY UNDERGROUND UTILITIES OR IMPROVEMENTS SHALL BE ACCURATELY NOTED AND PLACED ON AS CONSTRUCTED DRAWINGS BY THE GENERAL CONTRACTOR AND ISSUED TO THE ENGINEER AT THE COMPLETION OF THE PROJECT.
- ALL EXISTING UTILITIES, FACILITIES, CONDITIONS AND THEIR DIMENSIONS SHOWN ON PLANS HAVE BEEN PLOTTED FROM AVAILABLE RECORDS. THE ENGINEER AND OWNER ASSUME NO RESPONSIBILITY WHATSOEVER AS TO THE SUFFICIENCY OR ACCURACY OF THE INFORMATION SHOWN ON THE PLANS OR THE MANNER OF THEIR REMOVAL OR ADJUSTMENT. THE CONTRACTOR SHALL BE RESPONSIBLE FOR DETERMINING EXACT LOCATION OF ALL EXISTING UTILITIES AND FACILITIES PRIOR TO THE START OF CONSTRUCTION. THE CONTRACTOR SHALL ALSO OBTAIN FROM EACH UTILITY COMPANY, DETAILED INFORMATION RELATIVE TO WORKING SCHEDULES AND METHODS OF REMOVING OR ADJUSTING EXISTING UTILITIES.
- THE CONTRACTOR SHALL VERIFY ALL EXISTING UTILITIES, BOTH HORIZONTALLY AND VERTICALLY PRIOR TO THE START OF CONSTRUCTION. ANY DISCREPANCIES OR DOUBTS AS TO THE INTERPRETATION OF PLANS SHOULD BE IMMEDIATELY REPORTED TO THE ENGINEER FOR RESOLUTION AND INSTRUCTION, AND NO FURTHER WORK SHALL BE PERFORMED UNTIL THE DISCREPANCY IS CHECKED AND CORRECTED BY THE ENGINEER. FAILURE TO SECURE SUCH INSTRUCTION MEANS THE CONTRACTOR WILL HAVE WORKED AT HIS/HER OWN RISK AND EXPENSE. THE CONTRACTOR SHALL CALL LOCAL DIGGER HOT LINE FOR UTILITY LOCATIONS 3 WORKING DAYS PRIOR TO THE START OF CONSTRUCTION.
- ALL NEW AND EXISTING UTILITY STRUCTURES ON SITE AND IN AREAS TO BE DISTURBED BY CONSTRUCTION SHALL BE ADJUSTED TO FINISH ELEVATIONS PRIOR TO INSPECTION OF FINAL WORK.
- THE BUILDING DEPARTMENT ISSUING THE BUILDING PERMIT SHALL BE NOTIFIED AT LEAST 2 WORKING DAYS PRIOR TO THE COMMENCEMENT OF WORK OR AS STIPULATED BY THE CODE ENFORCEMENT OFFICIAL HAVING JURISDICTION.
- GRADING OF THE SITE WORK AREA IS TO BE SMOOTHED AND CONTINUOUS IN SLOPE AND IS TO FEATHER INTO EXISTING GRADES AT THE GRADING LIMITS.
- ALL TEMPORARY EXCAVATIONS FOR THE INSTALLATION OF FOUNDATIONS, UTILITIES, ETC., SHALL BE PROPERLY LAID BACK OR BRACED IN ACCORDANCE WITH CORRECT OCCUPATIONAL SAFETY AND HEALTH ADMINISTRATION (OSHA) REQUIREMENTS.
- STRUCTURAL FILLS SUPPORTING PAVEMENTS SHALL BE COMPACTED TO 100% OF MAXIMUM STANDARD PROCTOR DRY DENSITY.
- NEW GRADES NOT IN BUILDING AND DRIVEWAY IMPROVEMENT AREA TO BE ACHIEVED BY FILLING WITH APPROVED CLEAN FILL AND COMPACTED TO 95% OF STANDARD PROCTOR DENSITY.
- ALL FILL SHALL BE PLACED IN UNIFORM LIFTS. THE LIFTS THICKNESS SHOULD NOT EXCEED THAT WHICH CAN BE PROPERLY COMPACTED THROUGHOUT ITS ENTIRE DEPTH WITH THE EQUIPMENT AVAILABLE.
- ANY FILLS PLACED ON EXISTING SLOPES THAT ARE STEEPED THAN 10 HORIZONTAL TO 1 VERTICAL, SHALL BE PROPERLY BENCHED INTO THE EXISTING SLOPE AS DIRECTED BY A GEOTECHNICAL ENGINEER.
- THE GRADES WITHIN THE FENCED-IN AREA ARE TO BE ACHIEVED BY COMPACTING CLEAN FILL TO A DENSITY OF 90% OF STANDARD PROCTOR COVERING THE AREA WITH 6 MIL. VISQUENE (1' OVERLAP AT SEAMS) FOR WEED SUPPRESSION, THEN ACHIEVING FINISHED GRADE BY ADDING 6" OF 3/4" CRUSHED STONE-NO FINES.
- CONTRACTOR SHALL CLEAN ENTIRE SITE AFTER CONSTRUCTION SUCH THAT NO PAPERS, TRASH, WEEDS, BRUSH OR ANY OTHER DEPOSITS WILL REMAIN. ALL MATERIALS COLLECTED DURING CLEANING OPERATIONS SHALL BE DISPOSED OF OFF-SITE BY GENERAL CONTRACTOR.
- ALL TREES AND SHRUBS WHICH ARE NOT IN DIRECT CONFLICT WITH THE IMPROVEMENTS SHALL BE PROTECTED BY THE CONTRACTOR.
- DRIVEWAY CONSTRUCTION, GRADING AND DRAINAGE WORK SHALL CONFORM TO ALL STATE AND LOCAL COUNTY ORDINANCES.
- ALL SITE WORK SHALL BE CAREFULLY COORDINATED BY GENERAL CONTRACTOR WITH LOCAL UTILITY COMPANY, TELEPHONE COMPANY AND ANY OTHER UTILITY COMPANIES HAVING JURISDICTION OVER THIS LOCATION.
- FOR SITES WHERE A CRANE IS NECESSARY, THE CONTRACTOR SHALL CONFIRM AN UNOBSTRUCTED ROUTE FOR THE CRANE FROM A PUBLIC ROAD TO THE WATER TANK SITE PRIOR TO CONSTRUCTION/ NO AERIAL OBSTRUCTIONS UNDER 15' ABOVE GRADE, INCLUDING AERIAL UTILITY LINE, ARE ALLOWED ALONG SAID CRANE ROUTE.

CONTRACTOR TO OBTAIN LATEST RFDS FROM T-MOBILE PRIOR TO CONSTRUCTION FOR ALL PROPOSED EQUIPMENT, ORIENTATION, AND ELEVATIONS.



1 OVERALL SITE PLAN

SCALE: 0' 10' 20' 40' 60'



VENDOR:

9.a.a

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OVERALL SITE PLAN

SHEET NUMBER: PROJECT #: REVISI

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OK01201F
BY: BDH CKD BY: BDH

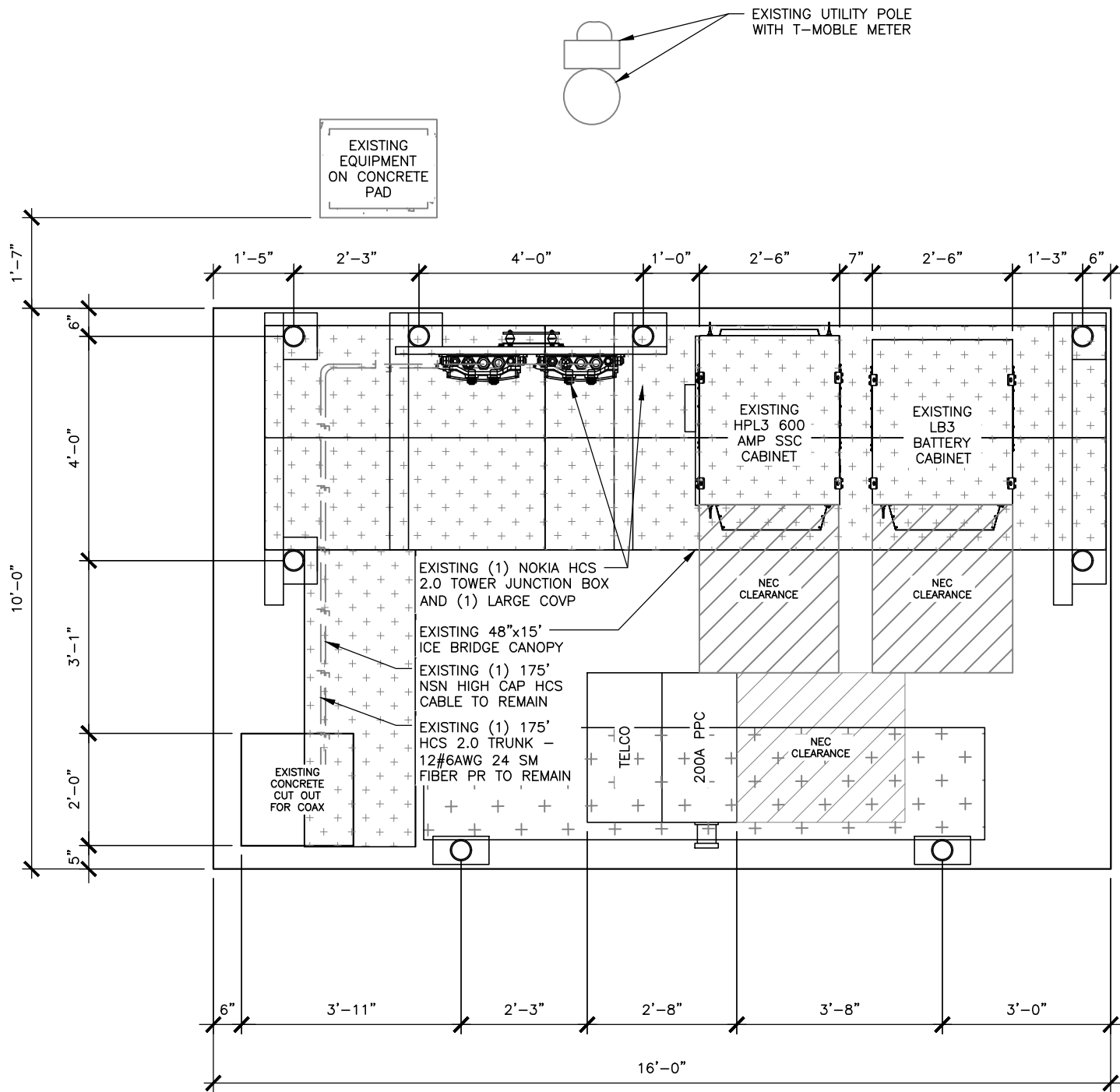
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1

EXISTING ENLARGED EQUIPMENT LAYOUT



VENDOR:

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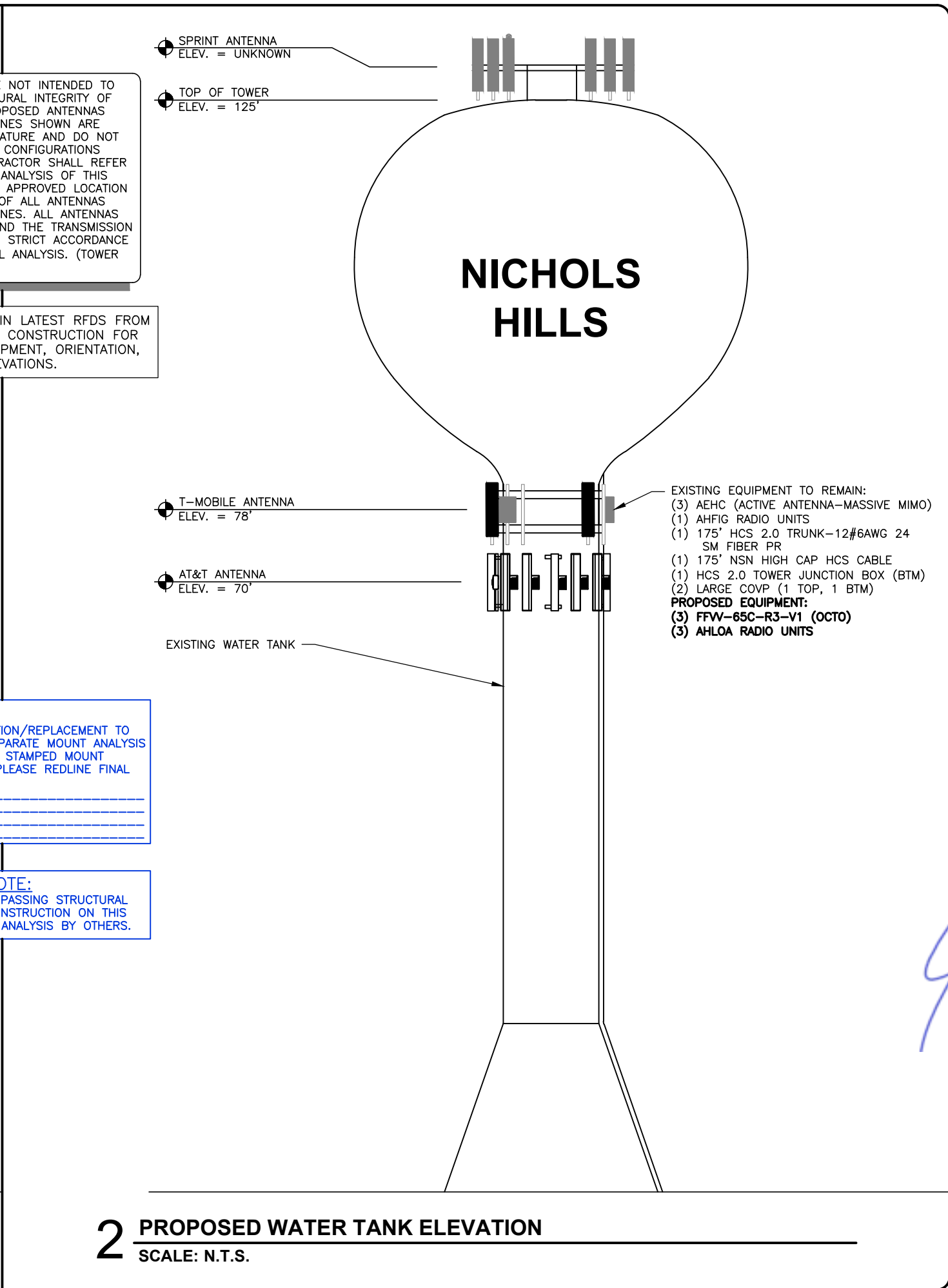
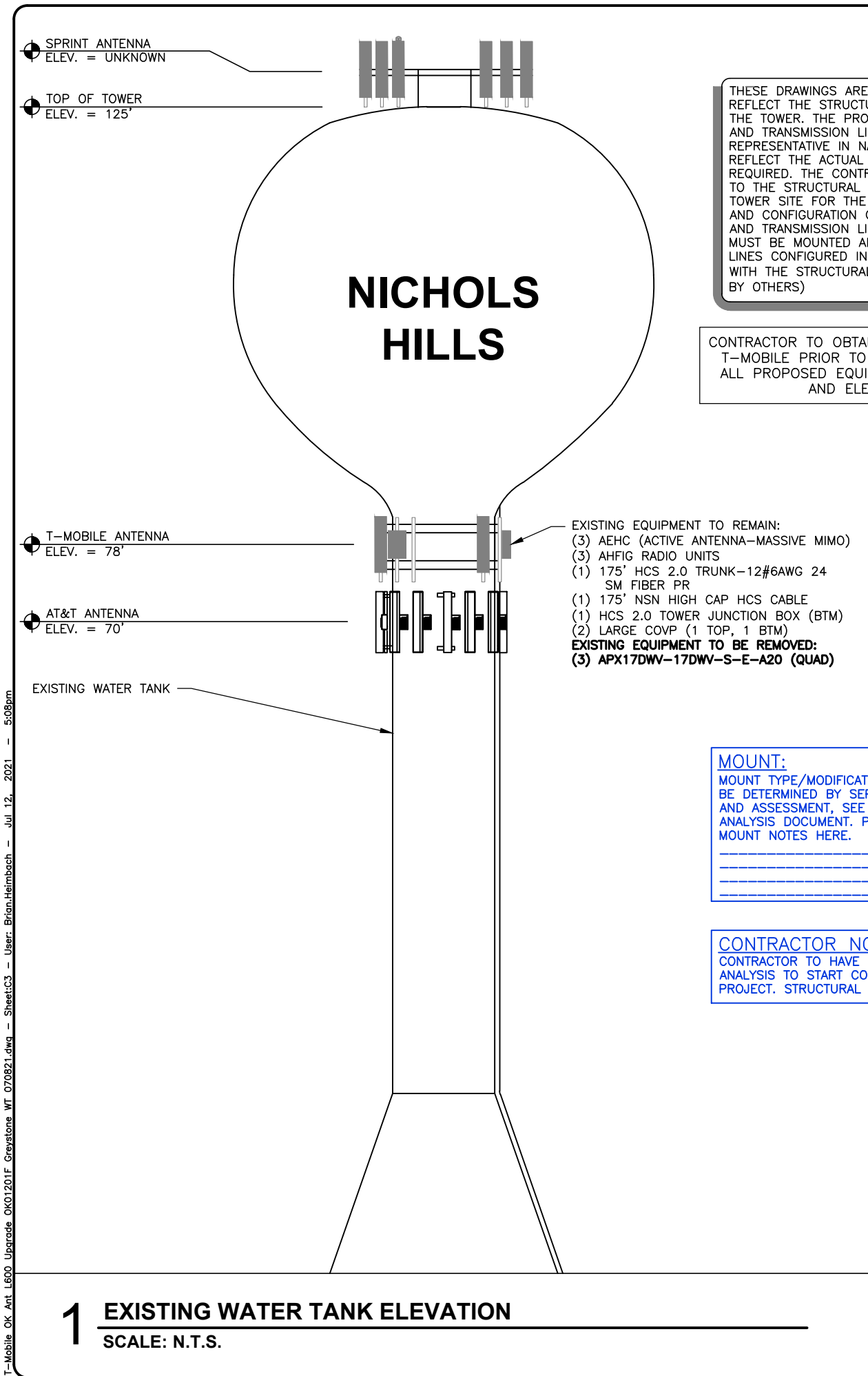
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EQUIPMENT LAYOUTS

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BY:	CKD BY:	
BDH	BDH	

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73128

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7335 SOUTH LEWIS AVE. STE. 300
TULSA, OKLAHOMA 74136
(918) 949-4551

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7335 SOUTH LEWIS AVE. STE. 300
TULSA, OKLAHOMA 74136
(918) 949-4551
COA 8525 EXP 06/30/2022

SITE NAME:
GREYSTONE

SITE NUMBER:
OK01201F

SITE ADDRESS:
1847 WESTMINSTER PL
NICHOLS HILLS OK 73120

ENGINEER:
JEROD R DOTSON
27779
OKLAHOMA
PE # 27779 EXP. 12/31/2021

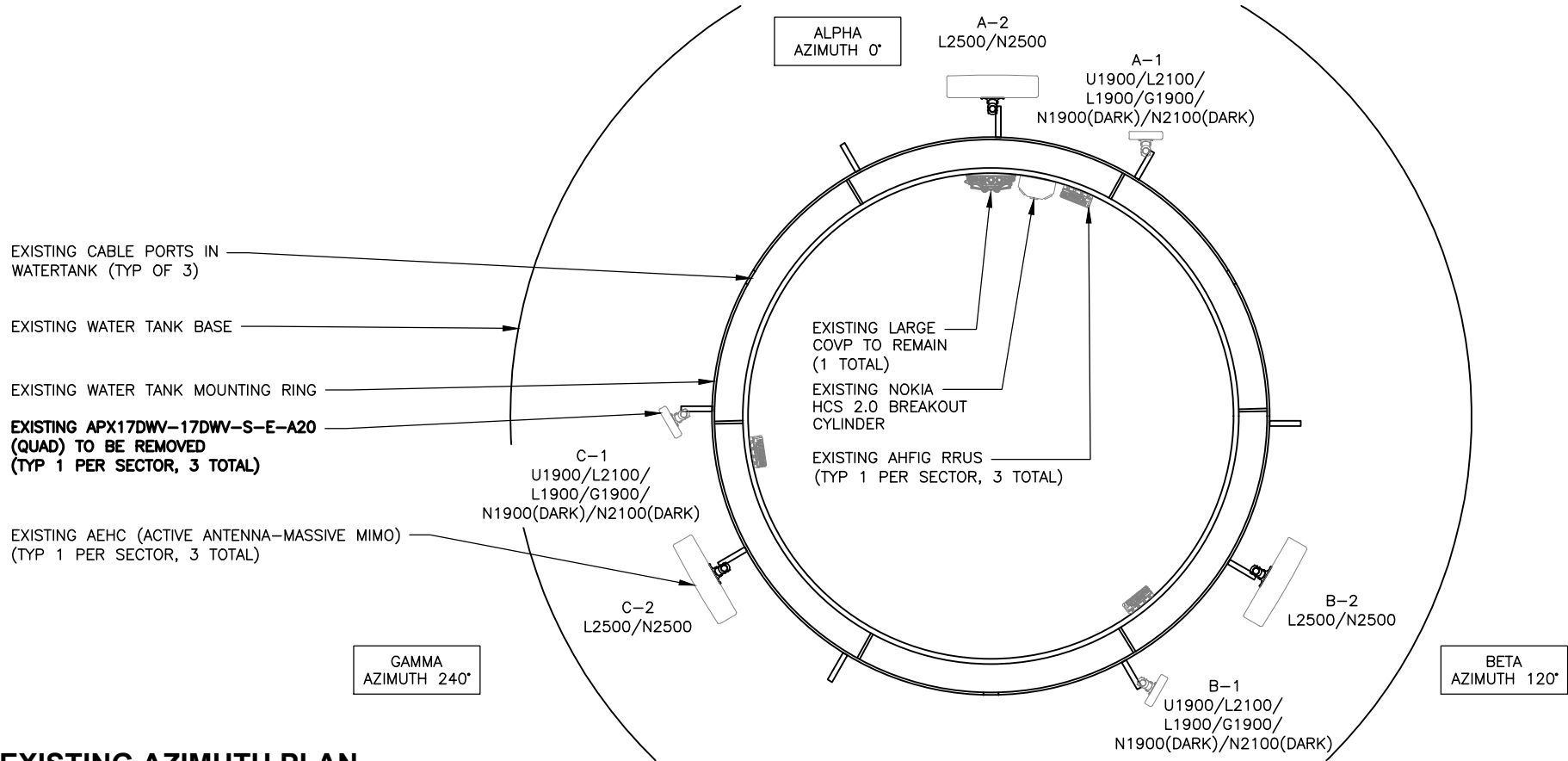
NO	DATE	DESCRIPTION
A	07/08/21	PRELIMINARY ISSUE
0	07/12/21	CONSTRUCTION ISSUE

SHEET TITLE:
TOWER ELEVATIONS

SHEET NUMBER: **C3** PROJECT #: **OK01201F** REVISIT: **0**
BY: **BDH** CKD BY: **BDH**

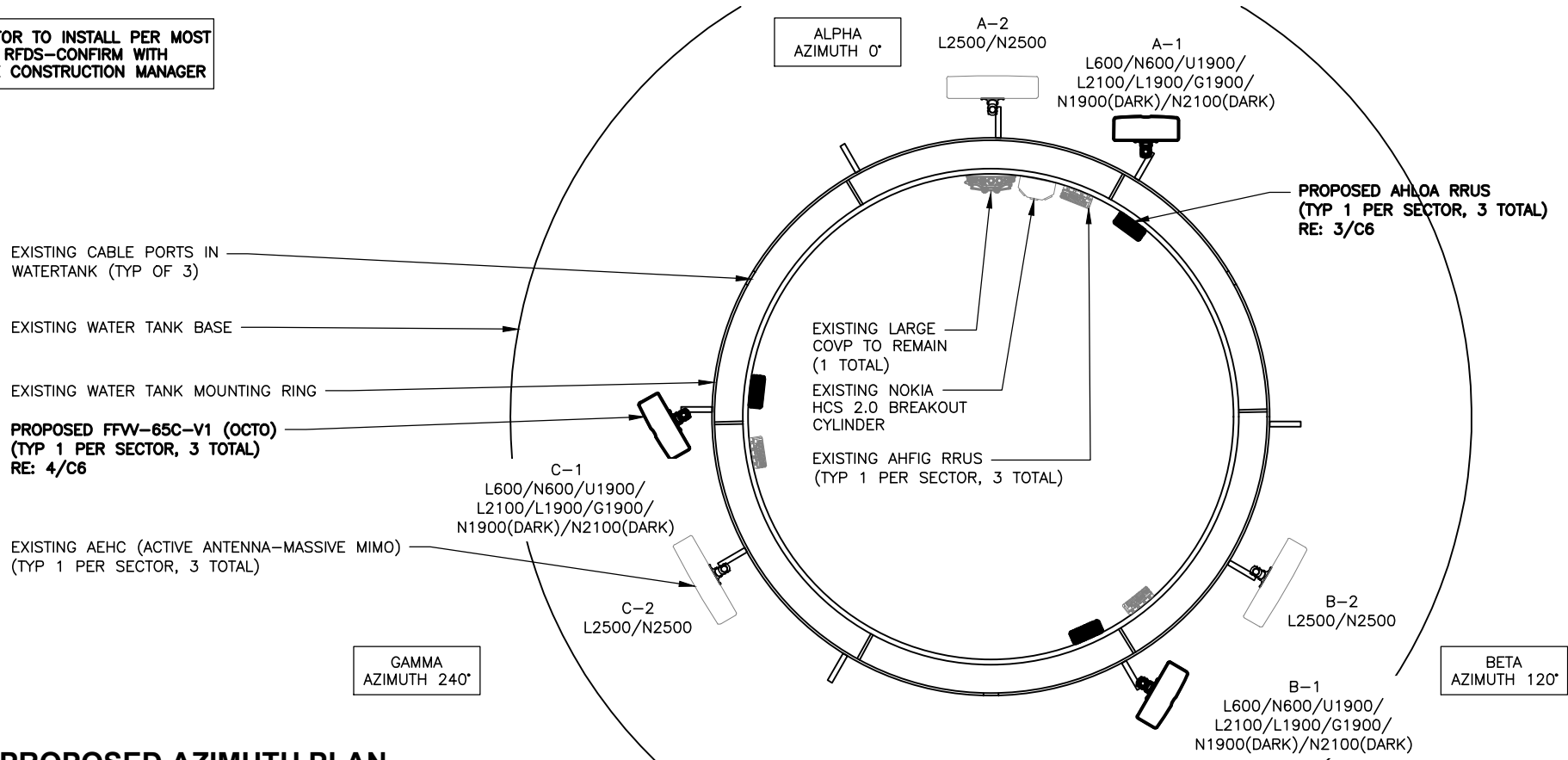
Attachment: PC-2021-01 Packet UPDATED (5412 : Special Permit Application)

T-Mobile OK Ant. L600 Upgrade OK01201F Greystone WT 070821.dwg -- Sheet: C4 -- User: Brian.Helmboach -- Jul 12, 2021 -- 5:09pm



1 EXISTING AZIMUTH PLAN
SCALE: N.T.S.

RFDS VERSION: OK01201F_L600_4_05-17-2021



2 PROPOSED AZIMUTH PLAN
SCALE: N.T.S.

RFDS VERSION: OK01201F_L600_4_05-17-2021

VENDOR: **9.a.a**

T-Mobile
4533 ENTERPRISE DRIVE
OKLAHOMA CITY OK
73128

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ENGINEER:

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27779
OKLAHOMA
PE # 27779 EXP. 12/31/2021

NO	DATE	DESCRIPTION	E
A	07/08/21	PRELIMINARY ISSUE	BI
0	07/12/21	CONSTRUCTION ISSUE	BI
SHEET TITLE: ANTENNA PLANS			
SHEET NUMBER: C4		PROJECT #: OK01201F	REVISI
BY: BDH		CKD BY: BDH	0

Attachment: PC-2021-01 Packet UPDATED (5412 : Special Permit Application)

1

EQUIPMENT SCHEDULES

SCALE: N.T.S.

EXISTING EQUIPMENT SCHEDULE						
	EQUIPMENT TYPE	EXISTING AZIMUTH	RAD CENTER	EQUIPMENT	QTY TO BE REMOVED	QTY TO REMAIN
ALPHA/ SECTOR A	ANTENNA	0°	78'	APX17DWV-17DWV-S-E-A20 (QUAD)	(1)	--
	ANTENNA	0°	78'	AEHC (ACTIVE ANTENNA-MASSIVE MIMO)	--	(1)
	RRH	----	----	AHFIG	--	(1)
BETA/ SECTOR B	ANTENNA	120°	78'	APX17DWV-17DWV-S-E-A20 (QUAD)	(1)	--
	ANTENNA	120°	78'	AEHC (ACTIVE ANTENNA-MASSIVE MIMO)	--	(1)
	RRH	----	----	AHFIG	--	(1)
GAMMA/ SECTOR C	ANTENNA	240°	78'	APX17DWV-17DWV-S-E-A20 (QUAD)	(1)	--
	ANTENNA	240°	78'	AEHC (ACTIVE ANTENNA-MASSIVE MIMO)	--	(1)
	RRH	----	----	AHFIG	--	(1)
ALL	CABLE	----	----	175' HCS 2.0 TRUNK - 12#6AWG 24 SM FIBER PR	--	(1)
	CABLE	----	----	NSN HIGH CAP HCS CABLE 175'	--	(1)
	COVP	----	----	NOKIA HCS 2.0 TOWER JUNCTION BOX	--	(1-BTM)
	COVP	----	----	LARGE COVP	--	(1TOP, 1-BTM)

PROPOSED EQUIPMENT SCHEDULE					
	EQUIPMENT TYPE	PROPOSED AZIMUTH	RAD CENTER	EQUIPMENT	QUANTITY TO BE ADDED
ALPHA/ SECTOR A	ANTENNA	0°	78'	FFVW-65C-R3-V1 (OCTO)	(1)
	RRH	--	--	AHLOA	(1)
BETA/ SECTOR B	ANTENNA	120°	78'	FFVW-65C-R3-V1 (OCTO)	(1)
	RRH	--	--	AHLOA	(1)
GAMMA/ SECTOR C	ANTENNA	240°	78'	FFVW-65C-R3-V1 (OCTO)	(1)
	RRH	--	--	AHLOA	(1)

VENDOR:

9.a.a

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SITE NAME:

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SITE NUMBER:

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1847 WESTMINSTER PL
NICHOLS HILLS OK 73120

ENGINEER:

LICENSED PROFESSIONAL ENGINEER
JEROD R DOTSON
27779
OKLAHOMA
1/12/2

PE # 27779 EXP. 12/31/2021

NO	DATE	DESCRIPTION	E
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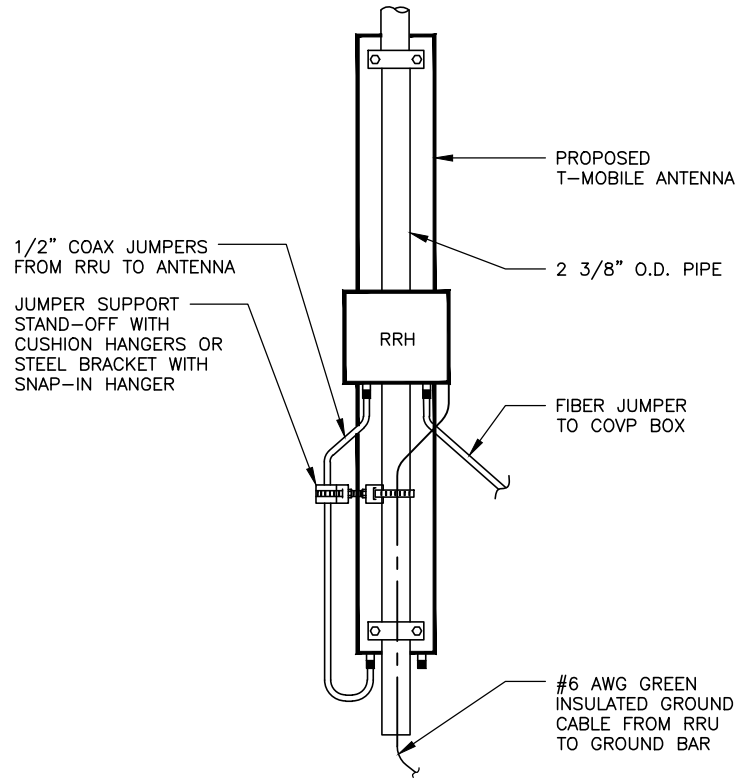
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ANTENNA SCHEDULE

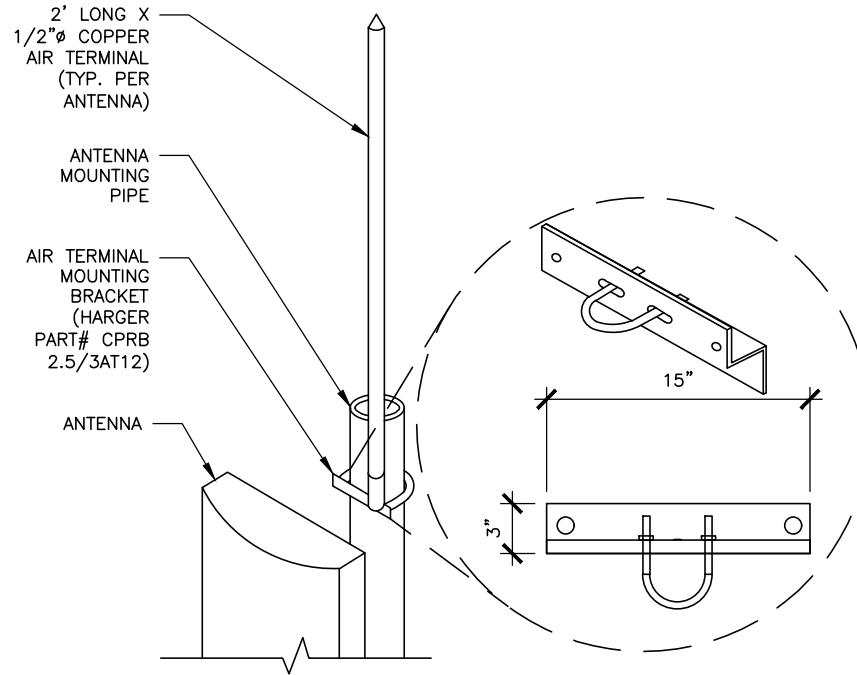
SHEET NUMBER:		PROJECT #:	REVISION
C5		OK01201F	0
BY:	CKD BY:		
BDH	BDH		

Attachment: PC-2021-01 Packet UPDATED (5412 : Special Permit Application)

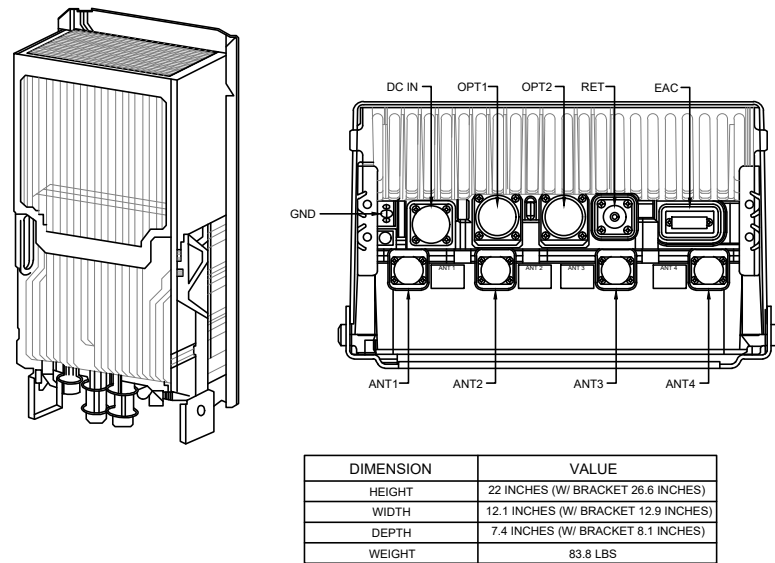
T-Mobile OK Ant L600 Upgrade OK01201F Greystone WT 070821.dwg -- Sheet: C6 -- User: Brian.Heimbach -- Jul 12, 2021 -- 5:09pm



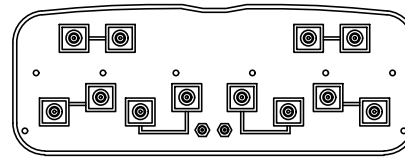
1 ANTENNA MOUNT DETAIL
SCALE: N.T.S.



2 AIR TERMINAL AND MOUNT DETAIL
SCALE: N.T.S.

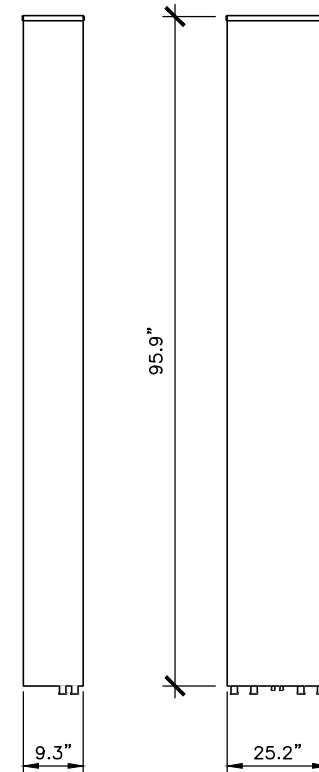


3 AHLOA RRH DETAIL
SCALE: N.T.S.



SPECIFICATIONS:

MODEL#: FFV-65C-R3-V1
DIMENSIONS (HxWxD): 95.9" x 25.2" x 9.3"
WEIGHT: 190.7 lbs
CONNECTORS: 8-PIN DIN FEMALE



4 FFV-65C-R3-V1 (OCTO) ANTENNA DETAIL
SCALE: N.T.S.

VENDOR: 9.a.a

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PE # 27779 EXP. 12/31/2021

NO	DATE	DESCRIPTION	E
A	07/08/21	PRELIMINARY ISSUE	BI
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SHEET TITLE:
EQUIPMENT DETAILS

SHEET NUMBER: PROJECT #: REVISI
C6 OK01201F 0
BY: CKD BY: BDH BDH

Attachment: PC-2021-01 Packet UPDATED (5412 : Special Permit Application)



Optimizer® Side-by-Side Dual Polarized Antenna, 1710-2200, 65deg, 19dBi, 1.9m, VET, 0-10deg RET

Product Description

A combination of two X-Polarized antennas in a single radome, this pair of variable tilt antennas provides exceptional suppression of all upper sidelobes at all downtilt angles. It also features null fill and a wide downtilt range with optional remote tilt. This antenna is optimized for performance across the entire frequency band (1710-2200 MHz). The antenna comes pre-connected two antenna control units (ACU).

Features/Benefits

- Variable electrical downtilt - provides enhanced precision in controlling intercell interference. The tilt is infield adjustable 0-10 deg.
- High Suppression of all Upper Sidelobes (Typically <-20dB).
- Gain difference between UL and DL <1dB.
- Two X-Polarised panels in a single radome.
- Azimuth horizontal beamwidth difference <5deg between UL and DL (1710-1755 & 2110-2155).
- Low profile for low visual impact.
- Dual polarization; Broadband design.
- Includes (2) AISG 2.0 Compatible ACU-A20-N antenna control units



Technical Specifications

Electrical Specifications

Frequency Range, MHz	1710-2200
Horizontal Beamwidth, deg	65 ±5 (64.8 average across band)
Vertical Beamwidth, deg	4.3 to 5.6
Electrical Downtilt Range, deg	0-10
Gain, dBi (dBd)	19 (16.9)
Upper Sidelobe Suppression, dB	Typically > 20
Front-To-Back Ratio, dB	> 25 (Typically 28)
Polarization	Dual pol +/-45°
VSWR	< 1.5:1
Isolation between Ports, dB	> 30
3rd Order IMP @ 2 x 43 dBm, dBc	> 150 (155 Typical)
7th Order IMP @ 2 x 38 dBm, dBc	> 170
Impedance, Ohms	50
Maximum Power Input, W	300
Lightning Protection	Direct Ground
Connector Type/Location	(4) 7-16 Long Neck Female/Bottom

Mechanical Specifications

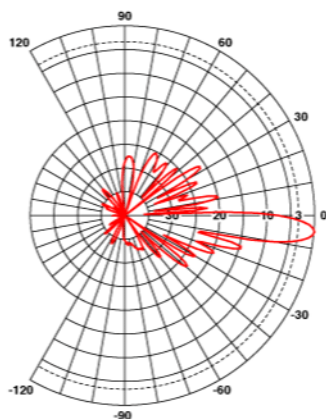
Dimensions - HxWxD, mm (in)	1925 x 331 x 80 (75.8 x 13 x 3.15)
Weight w/o Mtg Hardware, kg (lb)	25.0 (55)
Survival/Rated Wind Speed, km/h (mph)	200 (125) / 160 (100)
Applied Wind Load Standard	DIN 1055-4
Wind Load @ Rated Wind, Front, N (lbf)	1026 (230)
Wind Load @ Rated Wind, Max., N (lbf)	1026 (230)
Wind Load @ Rated Wind, Side, N (lbf)	314 (70)
Wind Load @ Rated Wind, Rear, N (lbf)	554 (124)
Operation temperature, °C (°F)	-40 to +60 (-40 to +140)
Radome Material/Color	Fiberglass/Light Grey RAL7035
Mounting Hardware Material	Diecasted Aluminum
Radiating Element Material	Brass
Reflector Material	Aluminum
Shipping Weight, kg (lb)	31 (68.2)
Packing Dimensions, HxWxD, mm (in)	2015 x 380 x 197 (79.3 x 15 x 7.8)

Ordering Information

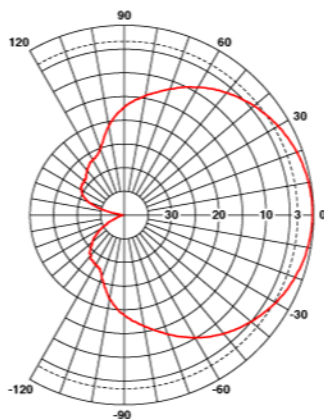
Mounting Hardware	APM40-2 + APM40-E2
Mounting Pipe Diameter, mm (in)	60-120 (2.36-4.72)
Mounting Hardware Weight, kg (lb)	3.5 (7.7)



Optimizer® Side-by-Side Dual Polarized Antenna, 1710-2200, 65deg, 19dBi, 1.9m, VET, 0-10deg RET



Vertical Pattern



Horizontal Pattern

Notes

For additional mounting information please click "External Document Link" below.

External Document Links

[APM40 Series Datasheet](#)

[APM40 Series Installation Instructions](#)

FFVV-65C-R3-V1

8-port sector antenna, 4x 617-894 and 4x 1695–2690 MHz, 65° HPBW, 3x RET



General Specifications

Antenna Type	Sector
Band	Multiband
Color	Light gray
Grounding Type	RF connector inner conductor and body grounded to reflector and mounting bracket
Performance Note	Outdoor usage
Radome Material	Fiberglass, UV resistant
Radiator Material	Low loss circuit board
Reflector Material	Aluminum
RF Connector Interface	4.3-10 Female
RF Connector Location	Bottom
RF Connector Quantity, high band	4
RF Connector Quantity, low band	4
RF Connector Quantity, total	8

Remote Electrical Tilt (RET) Information

RET Interface	8-pin DIN Female 8-pin DIN Male
RET Interface, quantity	1 female 1 male
Input Voltage	10–30 Vdc
Internal RET	High band (2) Low band (1)
Power Consumption, idle state, maximum	1 W
Power Consumption, normal conditions, maximum	10 W
Protocol	3GPP/AISG 2.0 (Single RET)

FFVV-65C-R3-V1

Dimensions

Width	640 mm 25.197 in
Depth	235 mm 9.252 in
Length	2437 mm 95.945 in
Net Weight, without mounting kit	56.5 kg 124.561 lb

Array Layout



Left Right
Bottom

Array	Freq (MHz)	Conns	RET (SRET)	AISG RET UID
R1	617-894	1-2	1	ANxxxxxxxxxxxxxxxxx1
R2	617-894	3-4		
Y1	1695-2690	5-6	2	ANxxxxxxxxxxxxxxxxx2
Y2	1695-2690	7-8	3	ANxxxxxxxxxxxxxxxxx3

(Sizes of colored boxes are not true depictions of array sizes)

Port Configuration

FFVV-65C-R3-V1



Electrical Specifications

Impedance	50 ohm
Operating Frequency Band	1695 – 2690 MHz 617 – 894 MHz
Polarization	±45°
Total Input Power, maximum	900 W @ 50 °C

Electrical Specifications

Frequency Band, MHz	617–698	698–894	1695–1880	1850–1990	1920–2200	2300–2500	2500–2690
Gain, dBi	16	16.3	17.6	18	18.6	18.5	18.6
Beamwidth, Horizontal, degrees	65	63	68	65	61	57	61
Beamwidth, Vertical, degrees	10.2	8.5	5.6	5.4	5.1	4.4	4.1
Beam Tilt, degrees	2–13	2–13	2–12	2–12	2–12	2–12	2–12
USLS (First Lobe), dB	17	19	19	20	22	19	18
Front-to-Back Ratio at 180°, dB	30	33	34	38	36	31	32
Isolation, Cross Polarization, dB	25	25	25	25	25	25	25
Isolation, Inter-band, dB	28	28	28	28	28	28	28
VSWR Return loss, dB	1.5 14.0	1.5 14.0	1.5 14.0	1.5 14.0	1.5 14.0	1.5 14.0	1.5 14.0

FFVV-65C-R3-V1

PIM, 3rd Order, 2 x 20 W, dBc	-150	-153	-153	-153	-153	-153	-153
Input Power per Port at 50°C, maximum, watts	250	250	200	200	200	200	200

Electrical Specifications, BASTA

Frequency Band, MHz	617–698	698–894	1695–1880	1850–1990	1920–2200	2300–2500	2500–2690
Gain by all Beam Tilts, average, dBi	15.5	15.8	17.3	17.7	18.2	18.2	18.2
Gain by all Beam Tilts Tolerance, dB	±0.5	±0.6	±0.3	±0.4	±0.6	±0.4	±0.5
Gain by Beam Tilt, average, dBi	2° 15.4 7° 15.7 13° 15.6	2° 15.7 7° 16.0 13° 15.6	2° 17.2 7° 17.4 12° 17.3	2° 17.7 7° 17.8 12° 17.6	2° 18.0 7° 18.3 12° 18.2	2° 18.1 7° 18.5 12° 18.1	2° 18.1 7° 18.5 12° 18.0
Beamwidth, Horizontal Tolerance, degrees	±4.0	±5.9	±3.1	±3.9	±7	±7	±7.2
Beamwidth, Vertical Tolerance, degrees	±0.6	±1.1	±0.3	±0.4	±0.4	±0.3	±0.3
USLS, beampeak to 20° above beampeak, dB	16	12	14	16	17	15	14
Front-to-Back Total Power at 180° ± 30°, dB	22	22	28	30	27	26	27
CPR at Boresight, dB	15	15	20	22	19	16	23
CPR at Sector, dB	7	7	6	6	5	6	9

Mechanical Specifications

Effective Projective Area (EPA), frontal	0.99 m ² 10.656 ft ²
Effective Projective Area (EPA), lateral	0.33 m ² 3.552 ft ²
Wind Loading at Velocity, frontal	1,055.0 N @ 150 km/h 237.2 lbf @ 150 km/h
Wind Loading at Velocity, lateral	355.0 N @ 150 km/h 79.8 lbf @ 150 km/h
Wind Loading at Velocity, maximum	1,433.0 N @ 150 km/h 322.2 lbf @ 150 km/h
Wind Loading at Velocity, rear	1,086.0 N @ 150 km/h 244.1 lbf @ 150 km/h
Wind Speed, maximum	241 km/h 149.75 mph

Packaging and Weights

Width, packed	752 mm 29.606 in
Depth, packed	380 mm 14.961 in
Length, packed	2590 mm 101.969 in
Weight, gross	83.2 kg 183.424 lb

FFVV-65C-R3-V1

Regulatory Compliance/Certifications

Agency

CHINA-ROHS

ISO 9001:2015

ROHS



Classification

Above maximum concentration value

Designed, manufactured and/or distributed under this quality management system

Compliant/Exempted

Included Products

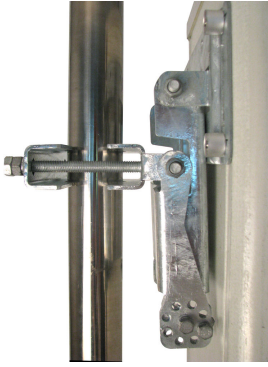
- | | |
|-----------|--|
| BSAMNT-4 | – Wide Profile Antenna Downtilt Mounting Kit for 2.4 - 4.5 in (60 - 115 mm) OD round members. Kit contains one scissor top bracket set and one bottom bracket set. |
| BSAMNT-M4 | – Middle Downtilt Mounting Kit for Long Antennas for 2.4 - 4.5 in (60 - 115 mm) OD round members. Kit contains one scissor bracket set. |

* Footnotes

Performance Note

Severe environmental conditions may degrade optimum performance

BSAMNT-4



Wide Profile Antenna Downtilt Mounting Kit for 2.4 - 4.5 in (60 - 115 mm) OD round members. Kit contains one scissor top bracket set and one bottom bracket set.

General Specifications

Application	Outdoor
Color	Silver

Dimensions

Compatible Diameter, maximum	115 mm 4.528 in
Compatible Diameter, minimum	60 mm 2.362 in

Material Specifications

Material Type	Galvanized steel
----------------------	------------------

Packaging and Weights

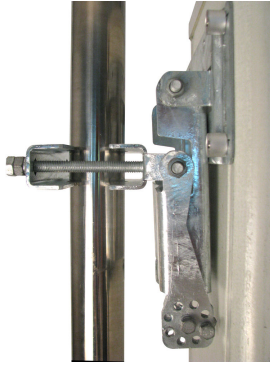
Included	Brackets Hardware
Packaging quantity	1
Weight, net	6.6 kg 14.55 lb

Regulatory Compliance/Certifications

Agency	Classification
CHINA-ROHS	Below maximum concentration value
ISO 9001:2015	Designed, manufactured and/or distributed under this quality management system
REACH-SVHC	Compliant as per SVHC revision on www.commscope.com/ProductCompliance
ROHS	Compliant



BSAMNT-M4



Middle Downtilt Mounting Kit for Long Antennas for 2.4 - 4.5 in (60 - 115 mm) OD round members. Kit contains one scissor bracket set.

General Specifications

Application	Outdoor
Color	Silver

Dimensions

Compatible Diameter, maximum	114.3 mm 4.5 in
Compatible Diameter, minimum	61 mm 2.402 in

Material Specifications

Material Type	Galvanized steel
----------------------	------------------

Packaging and Weights

Included	Brackets Hardware
Packaging quantity	1
Weight, net	4.8 kg 10.582 lb

Regulatory Compliance/Certifications

Agency	Classification
CHINA-ROHS	Below maximum concentration value
ISO 9001:2015	Designed, manufactured and/or distributed under this quality management system
REACH-SVHC	Compliant as per SVHC revision on www.commscope.com/ProductCompliance
ROHS	Compliant



AirScale Dual RRH 4T4R B12/71 240W AHLOA

DRAFT

9.a.a

AHLOA AirScale Dual RRH 4T4R B12/71 240W



32.6l

38kg

Product Code: 474331A

Supported Frequency bands	3GPP Band 12/71
Frequencies	Band 12 adjusted: UL 698 – 716 MHz, DL 728 – 746 MHz Band 71: UL 663 MHz – 698 MHz, DL 617 MHz – 652 MHz
Number of TX/RX paths/pipes	4 pipes; 2T2R, 2T4R, 4T4R for both bands
Instantaneous Bandwidth IBW	17 MHz for B12 and 35MHz for B71 1 MHz below B12 NB IoT future use
Occupied Bandwidth OBW	UL 53MHz contiguous DL B12 17MHz + 1 MHz NB IoT future use. B71 35MHz
Output Power	60W per TX shared between bands
Supply Voltage / Range	DC-48 V / -36 V to -60 V
Typical Power Consumption	640W [ETSI Busy Hour Load at 4TX@60W] 450W [ETSI Busy Hour Load at 4TX@20W]
Antenna Ports	4 ports, 4.3-10+
Optical Ports	2 x CPRI 9.8 Gbps
ALD Control Interfaces	AISG3.0 and RET (DC on ANT1 & ANT3)
Other Interfaces	External Alarm MDR-26 (4 inputs, 1 Output) DC Circular Power Connector
Physical	560 mm x 308 mm x 189 mm Approximately 38kg with no covers or brackets
Operating Temperature Range	-40°C to 55°C (with no solar load)
Surge Protection	Class II 5A
Installation Options	Pole, Wall, Book Mount

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Larry Stein Oklahoma County Assessor's Office



Ownership Radius Report

This Report is for Account Number R169842995 and is a 300-foot radius from the outside of the polygon. If the minimum number of different owners was not reached it was extended by 100-foot increments until the required number of different owners was reached, or the maximum distance was reached. This report does not constitute a legal survey or document, for definitive description of real property and ownership; consult the deeds recorded in the Oklahoma County Clerks Office.

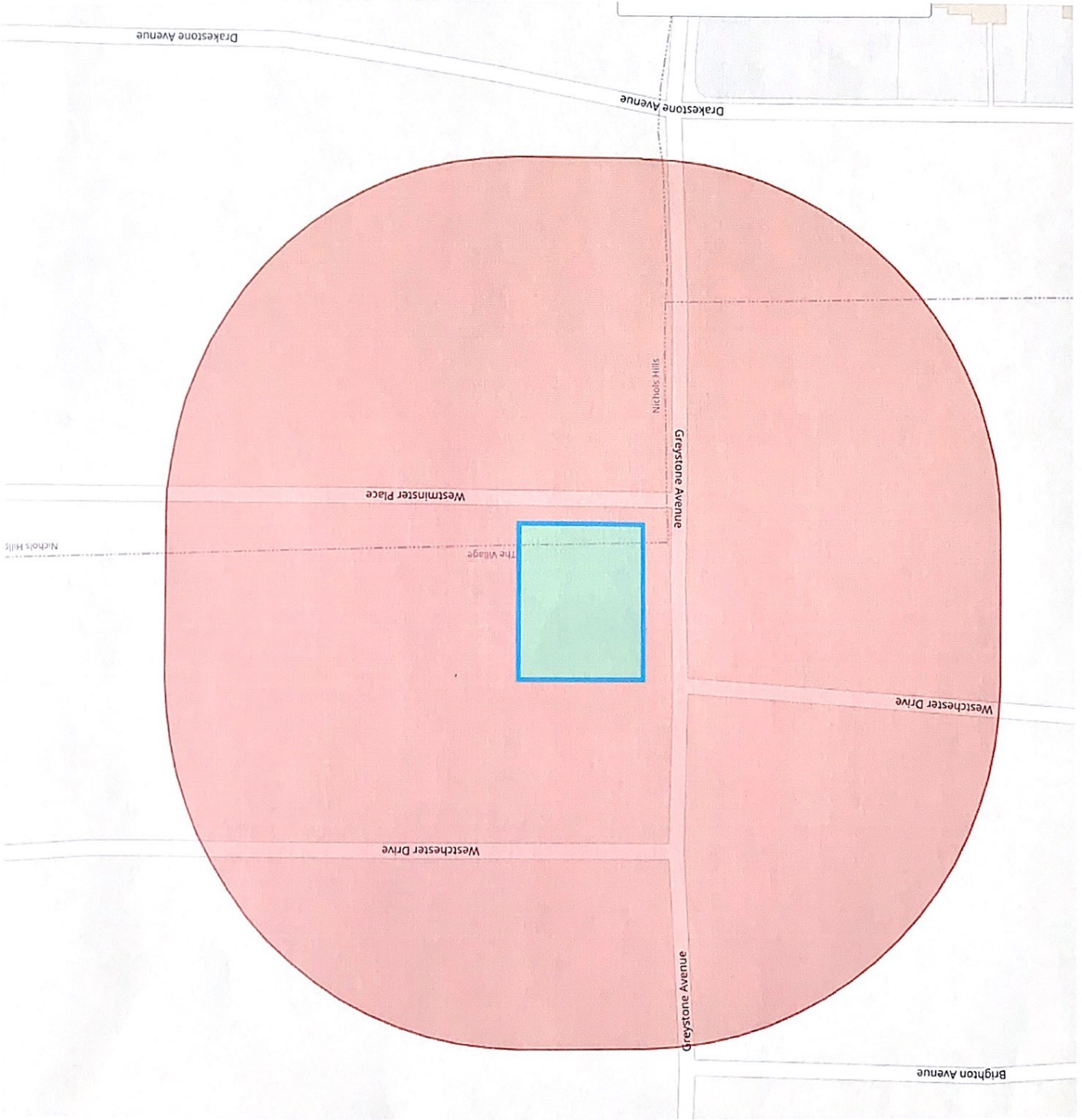
STATE OF OKLAHOMA } ss:
COUNTY OF OKLA }

I, the duly elected, qualified and acting
County Assessor, in and for the County
and State aforesaid, do hereby certify that
the within and foregoing is a full, true and
complete copy of 300 ft Radius Report
filed in the office of the County Assessor
on the 17th day of August, 20 21
Given under my hand and official seal this
17th day of August, 20 21

County Assessor

Christina Laguarda Deputy

Tuesday, August 17, 2021 9:24:32 AM - Greenshot



Oklahoma County Assessor's Office
300ft Radius Report
Tuesday August 17th 2021

Account #	Primary Name	Secondary Name	Primary Mailing Address	Secondary Mailing Address	City	ST	Zipcode	Subname	Block	Lot	Legal	Location
R179520025	7TH STREET PARK PROPERTIES LLC		2116 WESTCHESTER DR		THE VILLAGE	OK	73120	VILLAGE REPLAT ADD	134	005	VILLAGE REPLAT ADD 134 005	2116 WESTCHESTER DR VILLAGE
R169842650	ANDERSON MIKE & LIESS		1424 GLENBROOK DR		OKLAHOMA CITY	OK	73118	NICHOLS HILLS WILSHIRE	107	000	NICHOLS HILLS WILSHIRE 107 000 LOTS 28 THRU 30	1831 DRAKESTONE AVE NICHOLS HILLS
R169842615	BENEDICT K HENRY & K ARLENE		1838 WESTMINSTER PL		OKLAHOMA CITY	OK	73120-4702	NICHOLS HILLS WILSHIRE	107	020	NICHOLS HILLS WILSHIRE 107 020	1838 WESTMINSTER PL NICHOLS HILLS
R087342369	BOWMAN EDWARD L & BRITTANY D		8609 GREYSTONE AVE		NICHOLS HILLS	OK	73120-4518	NICHOLS HILLS SUBURBAN TR	105	013	NICHOLS HILLS SUBURBAN TR 105 013 N85FT OF S215FT	8609 GREYSTONE AVE OKLAHOMA CITY
R179583860	BURTON TIFFANY R & DANIEL R		PO BOX 20778		OKLAHOMA CITY	OK	73156-0778	VILLAGE EXTENDED	146	025	VILLAGE EXTENDED 146 025	2024 WESTCHESTER DR VILLAGE
R179583810	BUTTS EMILY M		2004 WESTCHESTER DR		OKLAHOMA CITY	OK	73120-1133	VILLAGE EXTENDED	146	020	VILLAGE EXTENDED 146 020	2004 WESTCHESTER DR VILLAGE
R179520280	CANTU ARIANNE M	CANTU ADRIAN J	2104 BRIGHTON AVE		OKLAHOMA CITY	OK	73120-4812	VILLAGE REPLAT ADD	135	002	VILLAGE REPLAT ADD 135 002	2104 BRIGHTON AVE VILLAGE
R179520015	CANTU ARIANNE M		6208 NW 160TH TER		EDMOND	OK	73013-3344	VILLAGE REPLAT ADD	134	003	VILLAGE REPLAT ADD 134 003	2108 WESTCHESTER DR VILLAGE
R179520300	CELKS LLC		1712 DORCHESTER PL		NICHOLS HILLS	OK	73120-1008	VILLAGE REPLAT ADD	135	004	VILLAGE REPLAT ADD 135 004	2112 BRIGHTON AVE VILLAGE
R179520720	CG PROPERTIES LLC		3001 PELHAM DR		OKLAHOMA CITY	OK	73120	VILLAGE REPLAT ADD	135	046	VILLAGE REPLAT ADD 135 046	2101 WESTCHESTER DR VILLAGE
R169842995	CITY OF NICHOLS HILLS		6407 AVONDALE DR		NICHOLS HILLS	OK	73116-6431	NICHOLS HILLS WILSHIRE	108	000	NICHOLS HILLS WILSHIRE 108 000 LOTS 24 & 25 EXEMPT	0 UNKNOWN NICHOLS HILLS
R169842605	CRAZY ARMS INVESTMENTS LLC		PO BOX 13060		OKLAHOMA CITY	OK	73113	NICHOLS HILLS WILSHIRE	107	018	NICHOLS HILLS WILSHIRE 107 018	1834 WESTMINSTER PL NICHOLS HILLS
R169842965	D & G 1835 LLC		2636 NW 153RD ST		EDMOND	OK	73013	NICHOLS HILLS WILSHIRE	108	018	NICHOLS HILLS WILSHIRE 108 018	1835 WESTMINSTER PL NICHOLS HILLS
R169842640	DUNAGIN FAMILY REV TRUST		1833 DRAKESTONE AVE		NICHOLS HILLS	OK	73120-4715	NICHOLS HILLS WILSHIRE	107	000	NICHOLS HILLS WILSHIRE 107 000	1833 DRAKESTONE AVE NICHOLS HILLS
R087342360	FOSTER JOSEPH H		2609 DRAKESTONE AVE		OKLAHOMA CITY	OK	73120-4525	NICHOLS HILLS SUBURBAN TR	105	011	NICHOLS HILLS SUBURBAN TR 105 011	2609 DRAKESTONE AVE OKLAHOMA CITY

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R179520010	FRASER HOMES LLC		2809 NW 57TH ST		OKLAHOMA CITY	OK	73112	VILLAGE REPLAT	134	002	VILLAGE REPLAT	2104 WESTCHESTER DR
R179583360	GARRISON PAIGE & NICOLAAS		2025 WESTCHESTER DR		OKLAHOMA CITY	OK	73120	VILLAGE	145	028	VILLAGE EXTENDED	VILLAGE
R169842680	GILBERT J DANIEL & ALYSON L 2021 TRUST		1827 DRAKESTONE AVE		NICHOLS HILLS	OK	73120	NICHOLS HILLS	107	000	NICHOLS HILLS	1827 DRAKESTONE AVE
R179583350	GILCREASE JEANNINE REV TRUST		2020 WESTCHESTER DR		OKLAHOMA CITY	OK	73120-1133	WILSHIRE	146	024	VILLAGE EXTENDED	NICHOLS HILLS
R169842620	GILLEY ERIN		1840 WESTMINSTER PL		OKLAHOMA CITY	OK	73120	EXTENDED	107	021	NICHOLS HILLS	1840 WESTMINSTER PL
R169842630	GRAHAM JO LYNN		1844 WESTMINSTER PL		OKLAHOMA CITY	OK	73120-4702	NICHOLS HILLS	107	023	NICHOLS HILLS	NICHOLS HILLS
R179583380	GREENWAY HOMES LLC SERIES A		PO BOX 21444		OKLAHOMA CITY	OK	73156-1444	WILSHIRE	146	022	VILLAGE EXTENDED	NICHOLS HILLS
R169842980	GUTHRY BILLY B JR TRS TRUST		15004 JEFFERSON LN		OKLAHOMA CITY	OK	73134-1831	EXTENDED	108	021	NICHOLS HILLS	1841 WESTMINSTER PL
R179583370	HALL EMILY LOU		PO BOX 82098		OKLAHOMA CITY	OK	73148-0098	WILSHIRE	145	029	VILLAGE EXTENDED	NICHOLS HILLS
R087342362	HALL WARD		3009 WILLOWBROOK		OKLAHOMA CITY	OK	73120	EXTENDED	105	012	NICHOLS HILLS	2603 DRAKESTONE AVE
R087342367	HALL WARD		3009 BROOKHOLLOW RD		OKLAHOMA CITY	OK	73120	SUBURBAN TR	105	013	SUBURBAN TR 105	OKLAHOMA CITY
R179520700	HANNA VANESSA F & TIMOTHY R		2109 WESTCHESTER DR		OKLAHOMA CITY	OK	73120	NICHOLS HILLS	135	044	VILLAGE REPLAT	2109 WESTCHESTER DR
R179583400	HART KELLI		11415 RED ROCK RD		OKLAHOMA CITY	OK	73120	VILLAGE REPLAT	145	032	VILLAGE EXTENDED	VILLAGE
R169842665	HENRY JOHN A IV CO TRS & ETAL		1829 DRAKESTONE AVE		NICHOLS HILLS	OK	73120-4715	EXTENDED	107	000	NICHOLS HILLS	1829 DRAKESTONE AVE
R179520020	JOHN GALT HOMES LLC		426 NW 5TH ST STE 200		OKLAHOMA CITY	OK	73102-3059	WILSHIRE	134	004	VILLAGE REPLAT	2112 WESTCHESTER DR
R179520270	KARABINUS CHRISTINE ELIZABETH		2100 BRIGHTON AVE		OKLAHOMA CITY	OK	4812	VILLAGE REPLAT	135	001	VILLAGE REPLAT	2100 BRIGHTON AVE
R169842985	LAWP INVESTMENTS LLC		PO BOX 20787		OKLAHOMA CITY	OK	73156	NICHOLS HILLS	108	022	NICHOLS HILLS	1843 WESTMINSTER PL
R169842990	LEWIS CHARLES ALEXANDER		1845 WESTMINSTER PL		NICHOLS HILLS	OK	73120	WILSHIRE	108	023	NICHOLS HILLS	1845 WESTMINSTER PL
R179583330	LOWELL AMANDA M		2032 BRIGHTON AVE		VILLAGE	OK	73120	WILSHIRE	145	025	VILLAGE EXTENDED	2032 BRIGHTON AVE
R179583320	MILES TIMOTHY		2028 BRIGHTON AVE		OKLAHOMA CITY	OK	73120-1115	EXTENDED	145	024	VILLAGE EXTENDED	2028 BRIGHTON AVE
R179583390	MINTON AUDRA M		2013 WESTCHESTER DR		OKLAHOMA CITY	OK	73120-1132	EXTENDED	145	031	VILLAGE EXTENDED	2013 WESTCHESTER DR
R179520710	MULLEN JEFFERY	MULLEN LISA	3018 CREEKVIEW DR		TUTTLE	OK	73089	VILLAGE REPLAT	135	045	VILLAGE REPLAT	2105 WESTCHESTER DR
R169842970	NATIVE HOMES LLC		PO BOX 18108		OKLAHOMA CITY	OK	73154	ADD	108	019	NICHOLS HILLS	1837 WESTMINSTER PL
R179583350	NICHOLSON JAMES M & SUSAN B TRS	NICHOLSON FAMILY REV LIVING TRUST	1805 GULFORD LN		NICHOLS HILLS	OK	73120-4730	WILSHIRE	145	027	VILLAGE EXTENDED	2029 WESTCHESTER DR
R169842610	NIKKEL SHERYL L TRS	NIKKEL CARPENTER LIVING TRUST	1836 WESTMINSTER PL		NICHOLS HILLS	OK	73120-73083	EXTENDED	107	019	NICHOLS HILLS	1836 WESTMINSTER PL
R179520290	OMNI LAND CORP		PO BOX 3848		EDMOND	OK	73848	VILLAGE REPLAT	135	003	VILLAGE REPLAT	2108 BRIGHTON AVE

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R169842635	PARHAM CARPENTER		1835 DRAKESTONE AVE		NICHOLS HILLS	OK	73120-4715	NICHOLS HILLS WILSHIRE	107	024	NICHOLS HILLS WILSHIRE 107 024	1835 DRAKESTONE AVE NICHOLS HILLS
R179583840	PATTERSON MICHELLE		2016 WESTCHESTER DR		OKLAHOMA CITY	OK	73120	EXTENDED	146	023	VILLAGE EXTENDED	2016 WESTCHESTER DR VILLAGE
R179583820	PEREZ LUIS & MARIA		14300 OAKMOND RD		EDMOND	OK	73013-2444	EXTENDED	146	021	VILLAGE EXTENDED	2008 WESTCHESTER DR
R179583380	RENZ MARY E		2017 WESTCHESTER DR		OKLAHOMA CITY	OK	73120	VILLAGE	145	030	VILLAGE EXTENDED	2017 WESTCHESTER DR VILLAGE
R179520005	RML PROPERTIES LLC		1236 NW 49TH ST		OKLAHOMA CITY	OK	73118-5208	EXTENDED	134	001	VILLAGE REPEAT ADD	2100 WESTCHESTER DR VILLAGE
R169842975	SAHEB EDWARD F		1839 WESTMINSTER PL		NICHOLS HILLS	OK	73120	NICHOLS HILLS WILSHIRE	108	020	NICHOLS HILLS WILSHIRE 108 020	1839 WESTMINSTER PL NICHOLS HILLS
R179583870	SCHELL FAMILY TRUST		11515 HILLSDALE DR		EDMOND	OK	73013-0465	EXTENDED	146	026	VILLAGE EXTENDED	2028 WESTCHESTER DR VILLAGE
R087342370	STEPHENS JORDEN TAYLOR TRS	STEPHENS JORDEN TAYLOR LIVING TRUST	8617 GREYSTONE AVE		OKLAHOMA CITY	OK	73120	SUBURBAN TR	105	000	NICHOLS HILLS SUBURBAN TR 105	8617 GREYSTONE AVE OKLAHOMA CITY
R169842600	STEWART ROGER P & SUSAN		1832 WESTMINSTER PL		OKLAHOMA CITY	OK	73120-4702	NICHOLS HILLS WILSHIRE	107	017	NICHOLS HILLS WILSHIRE 107 017	1832 WESTMINSTER PL NICHOLS HILLS
R179583340	STONEFLY PROPERTIES LLC		PO BOX 18852		OKLAHOMA CITY	OK	73154-0852	VILLAGE EXTENDED	145	026	VILLAGE EXTENDED	2033 WESTCHESTER DR VILLAGE
R179583880	SUPON CARLA J		PO BOX 20864		OKLAHOMA CITY	OK	73156-0864	VILLAGE	145	027	VILLAGE EXTENDED	2032 WESTCHESTER DR VILLAGE
R179520690	TING SQUARE INVESTMENTS INC		409 NW 18TH ST		OKLAHOMA CITY	OK	73103-1905	EXTENDED	135	043	VILLAGE REPEAT ADD	2113 WESTCHESTER DR VILLAGE
R169842595	TULL JIM S & DANETTA B		1830 WESTMINSTER PL		NICHOLS HILLS	OK	73120-4702	NICHOLS HILLS WILSHIRE	107	016	NICHOLS HILLS WILSHIRE 107 016	1830 WESTMINSTER PL NICHOLS HILLS
R169842625	TURNER JENNIFER R		2621 GUILFORD LN		NICHOLS HILLS	OK	73120-4536	NICHOLS HILLS WILSHIRE	107	022	NICHOLS HILLS WILSHIRE 107 022	1842 WESTMINSTER PL NICHOLS HILLS
R179520680	WALLS BILLY & JANA ZEECK REALTY		1269 MISTY DR NW		PIEDMONT	OK	73078	VILLAGE REPEAT ADD	135	042	VILLAGE REPEAT ADD 135 042	2117 WESTCHESTER DR VILLAGE
R179583310	MARKETING LLC		PO BOX 14458		OKLAHOMA CITY	OK	73113-0458	VILLAGE EXTENDED	145	023	VILLAGE EXTENDED	2024 BRIGHTON AVE VILLAGE

LEASE AGREEMENT

THIS LEASE AGREEMENT (the "Lease" or "Agreement") entered into as of this 13th day of April, 2004, by and between The City of Nichols Hills and Nichols Hills Municipal Authority, a Municipal Trust having their principal offices at 6407 Avondale, Nichols Hills, Oklahoma 73116 (the "Landlord" or "City"), and VoiceStream PCS I, LLC, a Delaware limited liability company, d/b/a T-Mobile, having its principal office at 4533 Enterprise Drive, Oklahoma City, Oklahoma 73128 (the "Tenant").

Recitals

A. Landlord is the owner in fee simple of a parcel of land located at the northeast corner of Greystone and Westminster Place in the City of Nichols Hills, Oklahoma County, State of Oklahoma, whose legal description is set forth on the attached Exhibit A (the "Property") and on which there is located a water tower owned by Landlord ("Water Tower").

B. Tenant desires to lease a portion of the Property consisting of approximately 160 square feet (the "Premises" or "Leased Premises") together with certain positions on the space on the Water Tower described below and a right-of-way thereto for the installation and operation of certain antennae facilities, which include directional antennae, connecting cables and appurtenances (collectively, "Antennae Facilities") for use in connection with Tenant's communications business. The description and location of the Leased Premises and the Antennae Facilities are more specifically described in Exhibit B attached hereto and made a part hereof.

C. Accordingly, the parties are entering into this Lease on the terms and conditions set forth below.

Agreement

In consideration of their mutual covenants, the parties agree as follows:

1. Leased Premises. Landlord leases to Tenant and Tenant leases from Landlord a portion of the Property, consisting of Leased Premises, as shown on the Site Plan attached as Exhibit B and described more fully below, and certain space on the Water Tower for the purpose of installing, maintaining, and operating Tenant's Antennae Facilities as described more fully on the attached Exhibit C. Tenant may not add additional equipment and/or antennae from that shown on Exhibit C without the prior written approval of the Landlord.

Landlord reserves the right to require Tenant to relocate its facilities to another location on the Water Tower in the event Tenant's original location is needed for a governmental use. Tenant shall complete such relocation of its facilities within ninety (90) days after written notice from Landlord at Tenant's expense.

Landlord grants to Tenant the non-exclusive right and easement during the term of this Lease for ingress and egress on foot or by motor vehicle, including trucks, and for the installation and maintenance of utility wires, cable conduits and pipes over, under, or along the twenty foot (20') right of way extending from the nearest public right of way to the Leased Premises, as such right of way is shown on Exhibit B hereto. Tenant shall have the right to install utilities, at Tenant's expense, and to improve present

utilities on the Leased Premises (including but not limited to the installation of emergency power generators). In the event any public utility is unable or unwilling to use the aforementioned right of way, Landlord hereby agrees to grant an additional right of way to Tenant at no additional cost to Tenant.

2. Relocation. Notwithstanding any provision in this Lease to the contrary, Landlord shall have the right, at any time (and from time to time) during the term of this Lease, to relocate the Water Tower at Landlord's expense.

3. Term.

a. This Lease shall commence on August 1, 2004 (the "Commencement Date") and end on July 31, 2014 (the "Initial Term"). Upon expiration of the Initial Term, this Lease will continue in effect on a month-to-month basis in accordance with Section 24 of this Agreement (each a "Renewal Term"), unless Tenant provides Landlord notice of intention not to renew not less than thirty (30) days prior to the expiration of the then-current Initial Term or Renewal Term. Notwithstanding the foregoing, either Party may terminate this Lease at any time upon twelve (12) months prior written notice to the other Party.

b. Landlord may terminate this Lease at any time following the proposal or adoption by the State or Federal government of a law, rule, regulation or decision to the effect that due (in whole or in part) to a landlord having entered into a lease such as this one, the landlord is required to allow additional antennas or towers (of any sort or description) on its property. The rule proposed by the Federal Communications Commission in 1999 in WT Docket 99-217 and CC Docket 96-98 (if applicable to cellular type towers or antennas) would be such a rule.

4. Rent.

a. Tenant shall pay Landlord as annual rent for the Leased Premises the sum of Twenty-One Thousand Dollars (\$21,000.00) ("Base Rent"). Tenant shall pay Landlord Base Rent for the first year on the Commencement Date of this Lease. Tenant shall pay Landlord Base Rent annually in advance on or before each anniversary of the Commencement Date. Base Rent shall be increased annually as described hereafter.

b. Tenant shall pay Landlord a late payment charge equal to five percent (5%) of the late payment for any payment not paid when due. Any amounts not paid when due shall bear interest until paid at the lesser of the rate of three percent (3%) per month or the highest rate permitted by law.

c. In addition, upon execution of this Lease by Tenant, Tenant shall reimburse Landlord for its reasonable costs and expenses, including legal fees, incurred by Landlord in connection with the negotiation and preparation of this Lease; provided, however, Tenant's liability under this subsection 4.c shall in no event exceed One Thousand Five Hundred Dollars (\$1,500.00).

d. The Base Rent shall be increased annually effective as of each anniversary of the Commencement Date by an amount equal to the greater of five percent (5%) or the percentage increase in the CPI over the CPI for the month 12 months prior to the adjustment date. "CPI" means the Consumer Price Index for All Urban Consumers, U.S. City Average, All Items, issued by the Bureau of Labor Statistics for the United States Department of Labor (1982-84 = 100). If the CPI is converted to a different standard reference base or otherwise revised, the adjustment

set forth in this paragraph shall be made with the use of the conversion formula published by the Bureau of Labor Statistics.

e. If this Lease is terminated at a time other than on the last day of the month, Rent shall be prorated as of the date of termination and, in the event of termination for any reason other than Tenant's default, all prepaid Rents shall be refunded to the Tenant.

g. Base Rent and all other consideration to be paid or provided by Tenant to Landlord shall constitute "Rent" hereunder and shall be paid or provided without offset.

5. Intentionally Deleted

6. Use of Leased Premises.

a. Tenant shall use the Leased Premises for the installation, operation and maintenance of a concrete pad approximately ten feet by sixteen feet (10' x 16') in size for the purpose of installing, maintaining and operating communications equipment. Tenant shall use the Water Tower for the installation, operation and maintenance of Antennae Facilities that are "personal wireless service facilities" as such term is defined in §704 of the Federal Telecommunications Act of 1996, Pub. L. No. 104-104, 110 Stat. 56 (1996), partially codified at 47 U.S.C. § 332(c)(7)(C)(2), and for no other purpose. Landlord may permit others to use other portions of the Water Tower. Pursuant to the preceding Tenant shall install and operate its Antennae Facilities in the manner and of the type described in Exhibit C hereto.

b. Tenant shall, at its expense, comply with all present and future federal, state, and local laws, ordinances, rules and regulations (including laws and ordinances relating to health, radio frequency emissions, other radiation and safety) in connection with the use, operation, maintenance, construction and/or installation of the Antennae Facilities and/or the Premises. Landlord agrees to reasonably cooperate with Tenant in obtaining, at Tenant's expense (including reimbursement of Landlord's reasonable attorney and administrative fees), any federal licenses and permits required for or substantially required by Tenant's use of the Premises.

c. Removal.

(1) The Tenant shall remove the Antennae Facilities from the Premises upon termination of the Lease. Such removal shall be done in a workmanlike and careful manner and without interference or damage to any other equipment, structures or operations on the Premises, including use of the Premises by Landlord or any of Landlord's assignees or lessees. If, however, Tenant requests permission not to remove all or a portion of the improvements, and Landlord consents to such non-removal, title to the affected improvements shall thereupon transfer to Landlord and the same thereafter shall be the sole and entire property of Landlord, and Tenant shall be relieved of its duty to otherwise remove same.

(2) Upon removal of the improvements (or portions thereof) as provided above in subpart (1), Tenant shall restore the affected area of the Premises to the reasonable satisfaction of Landlord, ordinary wear and tear and casualty excepted.

(3) All costs and expenses for the removal and restoration to be performed by Tenant pursuant to subparts (1) and (2) above shall be borne by Tenant, and Tenant shall hold Landlord harmless from any portion thereof.

7. Construction Standards. The Antennae Facilities shall be installed on the Premises in a good and workmanlike manner without the attachment of any construction liens. Landlord reserves the right to require Tenant to paint the Antennae Facilities in a manner consistent with the color of the Water Tower or to otherwise shield the Antennae Facilities from view.

8. Installation of Equipment.

a. Tenant shall, at its sole cost and expense, install on the Premises, in accordance with good engineering practices and with all applicable FCC rules and regulations, its Antennae Facilities as described on Exhibit C.

b. Tenant's installation of all such Antennae Facilities shall be done according to plans approved by Landlord. Any damage done to the Water Tower or the Property during installation and/or during operations shall be repaired or replaced immediately at Tenant's expense and to Landlord's sole satisfaction. In connection with the installation and operation of the Antennae Facilities, Tenant shall not make any penetrations of the Water Tower without Landlord's prior written consent. All Water Tower penetrations that may be permitted by Landlord shall be undertaken only under the supervision of Landlord's Water Towering contractor. Tenant shall pay all costs and expenses in relation to maintenance and repairs made by Landlord to maintain the integrity of Landlord's Water Tower resulting from Tenant's installation and operations of the Antennae Facilities.

c. Within thirty (30) days after the Commencement Date, Tenant shall provide Landlord with as-built drawings of the Antennae Facilities and the improvements installed on the Premises, which show the actual location of all equipment and improvements consistent with Exhibit C. Said drawings shall be accompanied by a complete and detailed inventory of all equipment, personal property, and Antennae Facilities.

9. Equipment Upgrade. Tenant may update or replace the Antennae Facilities from time to time with the prior written approval of Landlord, provided that the replacement facilities are not greater in number or size than the existing facilities and that any change in their location on the Water Tower is approved in writing by Landlord. Tenant shall submit to Landlord a detailed proposal for any such replacement facilities and any supplemental materials as may be requested, for Landlord's evaluation and approval. As technology advances and improved antennae are developed and reasonably available, Landlord may require in its reasonable discretion the replacement of existing antennae with the improved antennae, as long as the installation and use of the improved antennae are practical, technically feasible and do not require Lessee to spend more than 125% of the replacement cost of its existing antennae.

10. Maintenance.

a. Tenant shall, at its own expense, maintain the Leased Premises and any equipment on or attached to the Leased Premises in a safe condition, in good repair and in a manner suitable to Landlord so as not to conflict with the use of the Property or other leasing of space on the Water Tower by Landlord. Tenant shall not interfere with the use of the Water Tower, the Property, related facilities or other equipment of other tenants.

b. Tenant shall have sole responsibility for the maintenance, repair, and security of its equipment, personal property, Antennae Facilities, and leasehold improvements, and shall keep the same in good repair and condition during the Lease term.

c. Tenant shall keep the Leased Premises free of debris and anything of a dangerous, noxious or offensive nature or which would create a hazard or undue vibration, heat, noise or interference.

d. In the event the Landlord or any other tenant undertakes painting, construction or other alterations on the Water Tower, Tenant shall take reasonable measures at Tenant's cost to cover Tenant's equipment, personal property or Antennae Facilities and protect such from paint and debris fallout which may occur during the painting, construction or alteration process.

11. Leased Premises Access.

a. Tenant shall have access to the Leased Premises by means reasonably designated by Landlord, subject to notice requirements to Landlord in 11.b., below.

b. Tenant shall have reasonable access to the Leased Premises in order to install, operate, repair and maintain its Antennae Facilities. Tenant shall provide Landlord with at least twenty-four (24) hours' prior telephonic notice before accessing the Premises for routine maintenance. Tenant may access the Premises without prior notice to Landlord in case of emergency, but Tenant shall notify Landlord telephonically as soon as reasonably possible after any such emergency access.

c. Landlord shall be allowed and granted access to the Leased Premises at reasonable times to examine and inspect the Leased Premises for safety reasons or to ensure that the Tenant's covenants are being met.

12. Utilities. Tenant shall, at its expense, separately meter charges for the consumption of electricity and other utilities associated with its use of the Leased Premises and the Antennae Facilities and shall timely pay all costs associated therewith.

13. License Fees. Tenant shall pay, as they become due and payable, all fees, charges, taxes and expenses required for licenses and/or permits required for or occasioned by Tenant's use of the Leased Premises.

14. Approvals; Compliance with Laws. Tenant's use of the Leased Premises is contingent upon its obtaining all certificates, permits, zoning, and other approvals that may be required by any federal, state or local authority. Tenant shall erect, maintain and operate its Antennae Facilities in accordance with standards, statutes, ordinances, rules and regulations now in effect or that may be issued thereafter by the Federal Communications Commission or any other governing bodies.

15. Interference.

a. Tenant's installation, operation, and maintenance of its Antennae Facilities shall not damage or interfere in any way with Landlord's operations or related repair and maintenance activities or with such activities of other tenants. Tenant agrees to cease all such actions which materially interfere with Landlord's use of the Water Tower or the Property immediately upon

actual notice of such interference, provided however, in such case, Tenant shall have the right to terminate the Lease. Landlord, at all times during this Lease, reserves the right to take any action it deems necessary, in its sole discretion, to repair, maintain, alter or improve the Property (exclusive of the Premises) in connection with its operations as may be necessary, including leasing parts of the Water Tower to others.

b. Before approving the placement of additional Antennae Facilities, Landlord may obtain, at Tenant's expense, an interference study indicating whether Tenant's intended use will interfere with any existing communications facilities on the Water Tower and an engineering study indicating whether the Water Tower is able to structurally support the Tenant's Antennae Facilities without prejudice to the Landlord's primary use of the Water Tower.

c. Landlord does not guarantee to Tenant subsequent noninterference with Tenant's communications operations, provided, however, that in the event any other party except a governmental unit, office or agency requests a lease and/or permission to place any type of additional antennae or transmission facility on the Water Tower, the procedures of this paragraph shall govern to determine whether such antennae or transmission facility will interfere with Tenant's transmission operations.

d. If Landlord receives any such request, Landlord shall submit a proposal complete with all technical specifications reasonably requested by Tenant to Tenant for review for noninterference; however, Landlord shall not be required to provide Tenant with any specifications or information claimed to be of a proprietary nature by the third party. The third party shall be responsible for the reasonable cost of preparing the technical specifications for its proposed transmission facility. Tenant shall have thirty (30) days following receipt of said proposal to make any objections thereto, and failure to make any objection within said thirty (30) day period shall be deemed consent by Tenant to the installation of antennae or transmission facilities pursuant to said proposal. If Tenant gives notice of objection due to interference during such 30 day period and Tenant's objections are verified by Landlord to be valid, then Landlord shall not proceed with such proposal unless Landlord modifies the proposal in a manner determined, in Landlord's reasonable judgment, to adequately reduce the interference. In that case, Landlord may proceed with the proposal. A governmental unit may be allowed to place antennae or other communications facilities on the Water Tower regardless of potential or actual interference with Tenant's use, provided however, if Tenant's use of the Premises is materially affected, Tenant may terminate the Lease.

e. Tenant's use and operation of its facilities shall not interfere with the use and operation of other communication facilities on the Water Tower which pre-existed Tenant's facilities. If Tenant's facilities cause interference, Tenant shall take all measures reasonably necessary to correct and eliminate the interference. If the interference cannot be eliminated in a reasonable time, Tenant shall immediately cease operating its facility until the interference has been eliminated. If the interference cannot be eliminated within 30 days, Landlord may terminate this Lease.

16. Default and Landlord's Remedies.

a. It shall be a default if Tenant fails to pay Rent or any other sums to Landlord when due, and does not cure such default within ten (10) days after receiving written notice of such failure from Landlord; or if Tenant defaults in the performance of any other covenant or condition of this Lease and does not cure such other default within thirty (30) days after written notice from

Landlord specifying the default complained of or if Tenant abandons or vacates the Leased Premises; or if Tenant is adjudicated as bankrupt or makes any assignment for the benefit of creditors; or if Tenant becomes insolvent, provided, however, that Tenant will not be in default if it commences curing any non-monetary default within such 30-day period and thereafter diligently prosecutes the cure to completion.

b. In the event of a default, Landlord shall have the right, at its option, in addition to and not exclusive of any other remedy Landlord may have by operation of law, without any further demand or notice, to re-enter the Leased Premises and eject all persons therefrom, and either (i) declare this Lease at an end, in which event Tenant shall immediately remove the Antennae Facilities (and proceed as set forth in paragraph 4(b)) and pay Landlord a sum of money equal to the amount of the unpaid rent accrued through the date of termination, or (ii) without terminating this Lease, relet the Leased Premises, or any part thereof, for the account of Tenant upon such terms and conditions as Landlord may deem advisable, and any monies received from such reletting shall be applied first to the expenses of such reletting and collection, including reasonable attorneys' fees, any real estate commissions paid, and thereafter toward payment of all sums due or to become due to Landlord hereunder, and if a sufficient sum shall not be thus realized to pay such sums and other charges, Tenant shall pay Landlord any deficiency monthly, notwithstanding that Landlord may have received rental in excess of the rental stipulated in this Lease in previous or subsequent months, and Landlord may bring an action therefor as such monthly deficiency shall arise.

c. No re-entry and taking of possession of the Leased Premises by Landlord shall be construed as an election on Landlord's part to terminate this Lease, regardless of the extent of renovations and alterations by Landlord, unless a written notice of such intention is given to Tenant by Landlord. Notwithstanding any reletting without termination, Landlord may at any time thereafter elect to terminate this Lease for such previous breach.

d. If suit shall be brought by Landlord for recovery of possession of the Leased Premises, for the recovery of any rent or any other amount due under the provisions of this Lease, or because of the breach of any other covenant, the Tenant shall pay to the Landlord all expenses incurred therefor, including reasonable attorney fees.

17. Cure by Landlord. In the event of any default of this Lease by Tenant, the Landlord may at any time, after notice, cure the default for the account of and at the expense of the Tenant. If Landlord is compelled to pay or elects to pay any sum of money or to do any act which will require the payment of any sum of money or is compelled to incur any expense, including reasonable attorney fees in instituting, prosecuting or defending any action to enforce the Landlord's rights under this Agreement, the sums so paid by Landlord, with all interest, costs and damages shall be deemed to be Base Rent and shall be due from the Tenant to Landlord on the first day of the month following the incurring of the respective expenses.

18. Optional Termination.

a. This Lease may be terminated (i) by Tenant if it is unable to obtain or maintain any license, permit, or other governmental approval necessary for the construction and/or operation of the Antennae Facilities or Tenant's business; (ii) by Landlord if the Landlord decides, in its sole discretion and for any reason, to discontinue use of the Water Tower; (iii) by Landlord if it determines, in its sole discretion and for any reason, that the Water Tower is structurally unsound, including but not limited to consideration of age of the structure, damage or destruction

of all or part of the Water Tower from any source, or factors relating to the condition of the Water Tower; (iv) by Landlord if it reasonably determines that continued use of the Water Tower by Tenant is in fact a threat to health, safety or welfare or violates applicable laws or ordinances; or (v) by Landlord at its sole discretion if Tenant loses its license to provide PCS/cellular service for any reason, including, but not limited to, nonrenewal, expiration, or cancellation of its license.

b. Upon termination of this Lease for any reason, Tenant shall remove its equipment, personal property, Antennae Facilities, and leasehold improvements from the Leased Premises on or before the date of termination, and shall repair any damage to the Premises caused by such equipment, normal wear and tear excepted; all at Tenant's sole cost and expense. Any such property or facilities which are not removed by the end of Lease term shall become the property of Landlord.

19. Liquidated Damages: Termination. Notice of termination pursuant to any provision of this Lease shall be given in writing in accordance with paragraph 29, below, and shall be effective upon receipt of such notice. All rentals paid for the Lease of the Premises prior to said termination date shall be retained by Landlord, unless the Lease is terminated by Landlord, in which case all prepaid Rent shall be refunded on a pro rata basis. Upon such termination, this Lease shall become null and void and the parties shall have no further obligations to each other.

20. Alteration, Damage or Destruction. If the Water Tower or any portion thereof is altered, destroyed or damaged so as to materially hinder effective use of the Antennae Facilities through no fault or negligence of Tenant, Tenant may elect to terminate this Lease upon thirty (30) days' written notice to Landlord. In such event, Tenant shall promptly remove the Antennae Facilities from the Premises and shall restore the Leased Premises to the same condition as existed prior to this Lease, ordinary wear and tear and casualty excepted. This Lease (and Tenant's obligation to pay rent) shall terminate upon Tenant's fulfillment of the obligations set forth in the preceding sentence, at which termination Tenant shall be entitled to the reimbursement of any Rent prepaid by Tenant. Landlord shall have no obligation to repair any damage to any portion of the Premises.

21. Condemnation. In the event the Property is taken by eminent domain, this Lease shall terminate as of the date title to the Property vests in the condemning authority. In the event a portion of the Premises is taken by eminent domain, either party shall have the right to terminate this Lease as of said date of title transfer, by giving thirty (30) days' written notice to the other party. In the event of any taking under the power of eminent domain, Tenant shall not be entitled to any portion of the reward paid for the taking and the Landlord shall receive full amount of such award. Tenant hereby expressly waives any right or claim to any portion thereof although all damages, whether awarded as compensation for diminution in value of the leasehold or to the fee of the Premises, shall belong to Landlord. Tenant shall have the right to claim and recover from the condemning authority, but not from Landlord (unless Landlord is the condemning authority), such compensation as may be separately awarded or recoverable by Tenant on account of any and all damage to Tenant's business and any costs or expenses incurred by Tenant in moving/removing its equipment, personal property, Antennae Facilities, and leasehold improvements.

22. Indemnity and Insurance.

a. Disclaimer of Liability: Unless caused by or resulting from the negligence or willful misconduct of Landlord, its employees, agents or contractors, Landlord shall not at any time be liable for injury or damage occurring to any person or property from any cause whatsoever

arising out of Tenant's construction, maintenance, repair, use, operation, condition or dismantling of the Premises or Tenant's Antennae Facilities.

b. Indemnification: Tenant shall, at its sole cost and expense, indemnify and hold harmless Landlord and its respective subsidiary entities, officers, boards, commissions, employees, agents, attorneys, and contractors, elected or appointed, (hereinafter referred to as "Indemnitees"), from and against:

i. Any and all liability, obligation, damages, penalties, claims, liens, costs, charges, losses and expenses (including, without limitation, reasonable fees and expenses of attorneys, expert witnesses and consultants), which may be imposed upon, incurred by or be asserted against the Indemnitees by reason of any act or omission of Tenant, its personnel, employees, agents, contractors or subcontractors, resulting in personal injury, bodily injury, sickness, disease or death to any person or damage to, loss of or destruction of tangible or intangible property, libel, slander, invasion of privacy and unauthorized use of any trademark, trade name, copyright, patent, service mark or any other right of any person, firm or corporation, which may arise out of or be in any way connected with the construction, installation, operation, maintenance, use or condition of the Premises or Tenant's Antennae Facilities or the Tenant's failure to comply with any federal, state or local statute, ordinance or regulation.

ii. Any and all liabilities, obligations, damages, penalties, claims, liens, costs, charges, losses and expenses (including, without limitation, reasonable fees and expenses of attorneys, expert witnesses and other consultants), which are imposed upon, incurred by or asserted against the Indemnitees by reason of any claim or lien arising out of work, labor, materials or supplies provided or supplied to Tenant, its contractors or subcontractors, for the installation, construction, operation, maintenance or use of the Premises or Tenant's Antennae Facilities, and, upon the written request of Landlord, Tenant shall cause such claim or lien covering Landlord's property to be discharged or bonded within thirty (30) days following such request.

iii. Any and all liability, obligation, damages, penalties, claims, liens, costs, charges, losses and expenses (including, without limitation, reasonable fees and expenses of attorneys, expert witnesses and consultants), which may be imposed upon, incurred by or be asserted against the Indemnitees by reason of any financing or securities offering by Tenant or its affiliates for violations of the common law or any laws, statutes, or regulations of the State of Oklahoma or United States, including those of the Federal Securities and Exchange Commission, whether by Tenant or otherwise.

iv. Tenant's obligation to indemnify Indemnitees under this Lease shall in no event extend or apply to claims, losses, and other matters covered hereunder that are caused or contributed to by the negligence or willful misconduct of one or more Indemnitees.

v. Notwithstanding anything to the contrary in this Lease, Tenant's indemnity obligations under this Lease shall in no event extend to indirect, special, incidental, consequential or punitive damages, including, without limitation, loss of profits, income or business opportunities.

c. Assumption of Risk: Tenant undertakes and assumes for its officers, agents, affiliates, contractors and subcontractors and employees (collectively "Tenant" for the purpose of this

section), all risk of dangerous conditions, if any, on or about the Property or the Water Tower, and Tenant hereby agrees to indemnify and hold harmless the Indemnitees against and from any claim asserted or liability imposed upon the Indemnitees for personal injury or property damage to any person (other than from Indemnitee's negligence or willful misconduct) arising out of the Tenant's installation, operation, maintenance, condition or use of the Leased Premises or Tenant's Antennae Facilities or Tenant's failure to comply with any federal, state or local statute, ordinance or regulation.

d. Defense of Indemnitees: In the event any action or proceeding shall be brought against the Indemnitees by reason of any matter for which the Indemnitees are indemnified hereunder, Tenant shall, upon notice from any of the Indemnitees, at Tenant's sole cost and expense, resist and defend the same with legal counsel selected by Tenant's insurer; provided however, that Tenant shall not admit liability in any such matter on behalf of the Indemnitees without the written consent of Landlord and provided further that Indemnitees shall not admit liability for, nor enter into any compromise or settlement of, any claim for which they are indemnified hereunder, without the prior written consent of Tenant.

e. Notice, Cooperation and Expenses: Landlord shall give Tenant prompt notice of the making of any claim or the commencement of any action, suit or other proceeding covered by the provisions of the preceding paragraph. Nothing herein shall be deemed to prevent Landlord from cooperating with Tenant and participating in the defense of any litigation by Landlord's own counsel. Tenant shall pay all expenses incurred by Landlord in response to any such actions, suits or proceedings. These expenses shall include all out-of-pocket expenses such as attorney fees and shall also include the reasonable value of any services rendered by the Landlord's attorney, and the actual expenses of Landlord's agents, employees or expert witnesses, and disbursements and liabilities assumed by Landlord in connection with such suits, actions or proceedings but shall not include attorneys' fees for services that are unnecessarily duplicative of services provided Landlord by Tenant.

If Tenant requests Landlord to assist it in such defense then Tenant shall pay all expenses incurred by Landlord in response thereto, including defending itself with regard to any such actions, suits or proceedings. These expenses shall include all out-of-pocket expenses such as attorney fees and shall also include the costs of any services rendered by the Landlord's attorney, and the actual expenses of Landlord's agents, employees or expert witnesses, and disbursements and liabilities assumed by Landlord in connection with such suits, actions or proceedings.

f. Insurance: During the term of the Lease, Tenant shall maintain, or cause to be maintained, in full force and effect and at its sole cost and expense, the following types and limits of insurance:

- i. Worker's compensation insurance meeting applicable statutory requirements and employer's liability insurance with minimum limits of One Million Dollars (\$1,000,000) for each accident.
- ii. Comprehensive commercial general liability insurance with minimum limits of Five Million Dollars (\$5,000,000) as the combined single limit for each occurrence of bodily injury, personal injury, death and property damage. The policy shall provide blanket contractual liability insurance for all written contracts, and shall include coverage for products and completed operations liability, independent contractor's liability; coverage for property damage from perils of explosion, collapse or damage to

underground utilities, commonly known as XCU coverage. Landlord shall be named as an additional insured under Tenant's commercial general liability insurance policy.

iii. Liability insurance for sudden and accidental environmental contamination with minimum limits of Five Million Dollars (\$5,000,000) and providing coverage for claims discovered within three (3) years after the term of the policy.

iv. Automobile liability insurance covering all owned, hired, and nonowned vehicles in use by Tenant, its employees and agents, with personal protection insurance and property protection insurance to comply with the provisions of state law with minimum limits of One Million Dollars (\$1,000,000) as the combined single limit for each occurrence for bodily injury and property damage.

iv. At the start of and during the period of any construction, builders all-risk insurance, together with an installation floater or equivalent property coverage covering cables, materials, machinery and supplies of any nature whatsoever which are to be used in or incidental to the installation of the Antennae Facilities. Upon completion of the installation of the Antennae Facilities, Tenant shall substitute for the foregoing insurance policies of fire, extended coverage and vandalism and malicious mischief insurance on the Antennae Facilities. The amount of insurance at all times shall be representative of the insurable values installed or constructed.

v. All policies other than Worker's Compensation and environmental contamination shall be written on an occurrence and not on a claims made basis.

vi. The coverage amounts set forth above may be met by a combination of underlying and umbrella policies so long as in combination the limits equal or exceed those stated.

g. Cross-Liability: Tenant's commercial general liability policy shall contain cross-liability wording similar to the following:

"In the event of a claim being made hereunder by one insured for which another insured is or may be liable, then this policy shall cover such insured against whom a claim is or may be made in the same manner as if separate policies had been issued to each insured hereunder."

h. Evidence of Insurance: Certificates of insurance for each insurance policy required to be obtained by Tenant in compliance with this paragraph shall be filed and maintained with Landlord annually during the term of the Lease. Tenant shall immediately advise Landlord of any claim or litigation that may result in liability to Landlord.

i. Cancellation of Policies of Insurance: All insurance policies maintained pursuant to this Lease shall contain the following endorsement:

"At least thirty (30) days prior written notice shall be given to Landlord by the insurer of any intention not to renew such policy or to cancel, or reduce the coverage limits of same, such notice to be given by registered mail to the parties named in the Lease."

j. Insurance Companies: All insurance shall be effected under valid and enforceable policies, insured by insurers licensed to do business by the State of Oklahoma or surplus line carriers on the State of Oklahoma Insurance Commissioner's approved list of companies qualified to do business in the State of Oklahoma. All insurance carriers and surplus line carriers shall be rated A or better by A.M. Best Company.

k. Deductibles: Tenant agrees to indemnify and save harmless Landlord and Indemnitees from and against the payment of any deductible and from the payment of any premium on any insurance policy required to be furnished by Tenant under this Lease.

l. Contractors: Tenant shall require that each and every one of its contractors and their subcontractors who perform work on the Premises to carry, in full force and effect, workers' compensation, comprehensive public liability and automobile liability insurance coverages of the type which Tenant is required to obtain under the terms of this Lease or in the alternative, Tenant shall require that such contractors and subcontractors be named as additional insured parties on Tenant's insurance policies.

m. Review of Limits: Once during each calendar year during the term of this Lease, Landlord may review the insurance coverages to be carried by Tenant. If Landlord reasonably determines that higher limits of coverage are necessary to protect the interests of Landlord, Tenant shall be so notified and shall obtain the additional limits of insurance, at its sole cost and expense.

23. Hazardous Substance Indemnification. Tenant represents and warrants that its use of the Premises herein will not generate any hazardous substance, and it will not store or dispose on the Premises nor transport to or over the Premises any hazardous substance. Tenant further agrees to hold Landlord harmless from and indemnify Landlord against any release of any such hazardous substance and any damage, loss, or expense or liability resulting from such release including all reasonable attorneys' fees, costs and penalties incurred as a result thereof except any release caused by the negligence of Landlord, its employees or agents. "Hazardous substance" shall be interpreted broadly to mean any substance or material defined or designated as hazardous or toxic waste, hazardous or toxic material, hazardous or toxic or radioactive substance, or other similar term by any federal, state or local environmental law, regulation or rule presently in effect or promulgated in the future, as such laws, regulations or rules may be amended from time to time; and it shall be interpreted to include, but not be limited to, any substance which after release into the environment will or may reasonably be anticipated to cause sickness, death or disease.

24. Holding Over. Any holding over after the expiration of the term hereof, with the consent of the Landlord, shall be construed to be a tenancy from month to month at 150% of the rents herein specified (prorated on a monthly basis) and shall otherwise be for the term and on the conditions herein specified, so far as applicable.

25. Subordination to Mortgage. Any mortgage now or subsequently placed upon any property of which the Premises are a part shall be deemed to be prior in time and senior to the rights of the Tenant under this Lease. Tenant subordinates all of its interest in the leasehold estate created by this Lease to the lien of any such mortgage. Tenant shall, at Landlord's request, execute any additional documents necessary to indicate this subordination.

26. Performance Bond. Contemporaneously with the execution of this Lease, Tenant shall establish and maintain a performance bond in favor of the Landlord in the amount of \$20,000.00. In the event

Tenant fails to fulfill the obligations hereunder, there shall be recoverable, jointly and severally, from the principal and sureties, any damages or loss suffered by the Landlord resulting from the failure of Tenant to faithfully perform the provisions of this Agreement, including the cost of removal of property of Tenant, the cost of completing the obligations of Tenant, together with a reasonable attorney's fee.

27. Acceptance of Premises. By taking possession of the Leased Premises, Tenant accepts the Leased Premises in the condition existing as of the Commencement Date. Landlord makes no representation or warranty with respect to the condition of the Leased Premises and Landlord shall not be liable for any latent or patent defect in the Premises.

28. Estoppel Certificate. Tenant shall, at any time and from time to time upon not less than ten (10) days prior request by Landlord, deliver to Landlord a statement in writing certifying that (a) the Lease is unmodified and in full force (or if there have been modifications, that the Lease is in full force as modified and identify the modifications); (b) the dates to which rent and other charges have been paid; (c) so far as the person making the certificate knows, Landlord is not in default under any provisions of the Lease; and (d) such other matters as Landlord may reasonably request.

29. Notices. All notices, requests, demands, and other communications hereunder shall be in writing and shall be deemed given if personally delivered or mailed, certified mail, return receipt requested, or sent by a nationally recognized overnight courier service, to the following addresses:

If to Landlord, to:

City Manager
6407 Avondale Dr.
Nichols Hills, OK 73116

With a copy to:

Kendall Parrish
Comingdeer, Lee & Gooch
6011 N. Robinson
Oklahoma City, OK 73118

If to Tenant, to:

VoiceStream PCS I, LLC
c/o T-Mobile
12920 SE 38th Street
Bellevue, WA 98006
Attn: PCS Lease Administration
Facsimile No.: 425-378-5020

With a copy to:

VoiceStream PCS I, LLC
c/o T-Mobile
4533 Enterprise Drive
Oklahoma City, OK 73128
Attn: Real Estate Manager

30. Assignment.

a. Tenant may not assign this Lease or sublet the Premises without the prior written consent of Landlord, which will not be unreasonably withheld, conditioned or delayed; provided, however, that Tenant may assign this Lease without Landlord's consent but upon written notice by Tenant to Landlord to a parent, subsidiary or affiliate of Tenant, any party that merges or consolidates with Tenant or Tenant's parent, or any party that purchases or otherwise acquires all or substantially all of Tenant's ownership interest or assets.

b. Nothing in this Lease shall preclude Landlord from leasing other space for communications equipment to any person or entity which may be in competition with Tenant, or any other party.

31. Successors and Assigns. This Lease shall be binding upon and inure to the benefit of the parties, their respective successors, personal representatives and assigns.

32. Non-Waiver. Failure of either party to insist on strict performance of any of the conditions, covenants, terms or provisions of this Agreement or to exercise any of its rights hereunder shall not waive such rights, but such party shall have the rights to enforce such rights at any time and take such action as might be lawful or authorized hereunder, either in law or equity. The receipt of any sum paid by Tenant to Landlord after a breach of this Agreement by Tenant shall not be deemed a waiver of such breach unless expressly set forth in writing.

33. Taxes.

a. Tenant shall pay all real and personal property taxes (or payments in lieu of taxes) and assessments for the Premises, if any, which become due and payable during the term of this Lease. All such payments shall be made, and evidence of all such payments shall be provided to Landlord, at least ten (10) days prior to the delinquency date of the payment. Tenant shall pay all taxes on its personal property on the Premises.

b. Tenant shall indemnify Landlord from any and all liability, obligation, damages, penalties, claims, liens, costs, charges, losses and expenses (including, without limitation, reasonable fees and expenses of attorneys, expert witnesses and consultants), which may be imposed upon, incurred by or be asserted against Tenant in relation to the taxes owed or assessed on the Premises.

c. If the methods of taxation in effect at the Commencement Date of the Lease are altered so that in lieu of or as a substitute for any portion of the property taxes and special assessments now imposed on property there is imposed a tax upon or against the rentals payable by Tenant to Landlord, Tenant shall pay those amounts in the same manner as provided for the payment of real and personal property taxes.

34. Dispute Resolution.

a. Except as otherwise provided in this Lease, any controversy between the parties arising out of this Lease or breach thereof, is subject to the mediation process described below.

b. A meeting will be held promptly between the parties to attempt in good faith to negotiate a resolution of the dispute. Individuals with decision making authority will attend the meeting regarding the dispute. If within twenty (20) days after such meeting the parties have not succeeded in resolving the dispute, they will, within twenty (20) days thereafter submit the dispute to a mutually acceptable third party mediator who is acquainted with dispute resolution methods. Landlord and Tenant will participate in good faith in the mediation and in the mediation process. The mediation shall be nonbinding. Neither party is entitled to seek or recover punitive damages in considering or fixing any award under these proceedings.

c. The costs of mediation, including any mediators' fees, and costs for the use of the facilities during the meetings, shall be born equally by the parties. Each party's costs and expenses will be born by the party incurring them.

d. If the parties are unable to resolve a dispute under this Lease pursuant to the mediation process described above, and such dispute results in litigation, the prevailing party in any such litigation shall be entitled to recover its reasonable attorneys' fees and court costs from the non-prevailing party.

35. Treatment in Bankruptcy. The parties to this Lease hereby expressly agree and acknowledge that it is the intention of both parties that in the event that during the term of this Lease Tenant shall become a debtor in any voluntary or involuntary bankruptcy proceeding (a "Proceeding") under the United States Bankruptcy Code, 11 U.S.C. § 101, et seq. (The "Code"), this Lease is and shall be treated as an "unexpired lease of nonresidential real property" for purposes of Section 365 of the Code, 11 U.S.C. § 365, and, accordingly, shall be subject to the provisions of subsections (d)(3) and (d)(4) of said Section 365.

36. Force Majeure. If a party is delayed or hindered in, or prevented from the performance required under this Lease (except for payment of monetary obligations) by reason of earthquakes, landslides, strikes, lockouts, labor troubles, failure of power, riots, insurrections, war, acts of God or other reasons of like nature, not the fault of the party delayed in performing work or doing acts, such party is excused from such performance for the period of delay. The period for the performance of any such act shall then be extended for the period of such delay. In the event that Tenant invokes this provision because damage to the Water Tower has hindered, delayed, or prevented Tenant from using the Water Tower, Tenant may immediately erect any temporary facilities on the Water Tower necessary to resume service, provided that such temporary facilities do not unreasonably interfere with Landlord's ability to repair or restore the Water Tower. If, in Landlord's sole and absolute discretion, it elects to repair or restore the Water Tower, upon completion of such repair or restoration, Tenant is entitled to repair or rebuild the Antennae Facilities in accordance with the terms agreed upon in this Lease.

37. Miscellaneous.

a. This Lease is not a franchise pursuant to the Oklahoma Constitution, nor is it a permit to use the rights-of-way under the Ordinances of the City of Nichols Hills. Any such franchise or permit must be obtained separately from Landlord.

b. Landlord and Tenant each represent and warrant to the other that all necessary authorizations and approvals required for execution and performance of this Lease have been given and that the undersigned individual is duly authorized to execute this Lease and bind the party for which it signs.

c. This Lease constitutes the entire agreement and understanding of the parties and supersedes all offers, negotiations, and other agreements of any kind, including the Agreement dated August 21, 1996 between Landlord and Tenant's predecessor in interest, Western PCS I Corporation (the "Prior Lease"). There are no representations or understandings of any kind not set forth herein. Any modification of or amendment to this Lease must be in writing and executed by both parties. The Prior Lease will terminate as of the Commencement Date of this Lease without any further act of the parties.

d. This Lease and performance hereunder shall be governed, interpreted, construed and regulated by the laws of the State of Oklahoma.

e. If any term, covenant, condition or provision of this Lease shall, to any extent, be invalid or unenforceable, the remainder of this Lease shall not be affected thereby, and shall be valid and enforceable to the fullest extent permitted by law.

f. Landlord hereby expressly disclaims all Warranties of Merchantability and Fitness for a Particular Purpose associated with the Premises. Tenant accepts the Leased Premises "as is."

g. Tenant shall use the utmost good faith to apply for, obtain, and keep in full force and effect all certificates, permits, licenses, and approvals affecting Tenant's ability to use the Leased Premises.

h. This Lease may be executed in any number of counterparts, each of which shall be an original, but all of which together shall constitute but one instrument.

i. This Lease does not and shall not be construed to establish or create a partnership, joint venture, franchise or other form of business association between Landlord and Tenant.

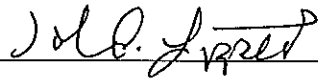
j. Whenever Landlord's consent or approval is required under any provision of this Lease, the same shall not be unreasonably withheld, conditioned or delayed.

k. Landlord acknowledges that notwithstanding anything to the contrary in this Lease, Tenant previously installed its Antennae Facilities on the Property and Water Tower pursuant to the Prior Lease and Tenant's execution of this Lease shall not obligate Tenant to provide new structural engineering reports covering existing Antennae Facilities to Landlord or perform any additional radio frequency interference studies in addition to those required by FCC rules. As of the date of this Lease, Tenant's Antennae Facilities include six (6) antennas and six (6) lines of 1 5/8" diameter coaxial cable on the Water Tower. Landlord further acknowledges and agrees that for no additional rent, Tenant shall have the right to install up to six (6) additional lines of 1 5/8" diameter coaxial cable on the Water Tower; provided, however, that Landlord's prior written approval of Tenant's plans for such additional lines of coaxial cables shall be required.

This Lease was executed as of the date first set forth above.

LANDLORD:

CITY OF NICHOLS HILLS



By:

By: 
Its Mayor
Its Clerk**TENANT:**

VOICESTREAM PCS I, LLC


_____By: Steve Thornhill

Title: Director, Engineering and Operations

EXHIBIT A**LEGAL DESCRIPTION OF OWNED PREMISES**

All of Lots 24 and 25 in Block 108 in plat of Blocks 106 to 109 inclusive and Blocks 112 and 113, WILSHIRE SECTION, an addition in Oklahoma County, Oklahoma, according to the recorded plat thereof.

EXHIBIT B

PREMISES PLAN LEASED PREMISES

See attached one page

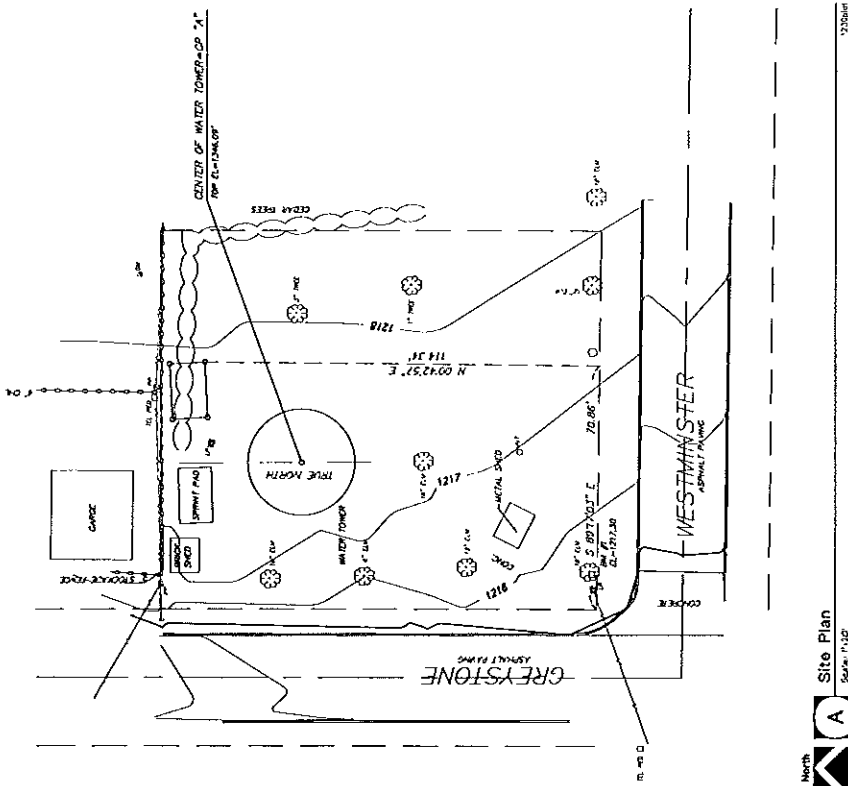
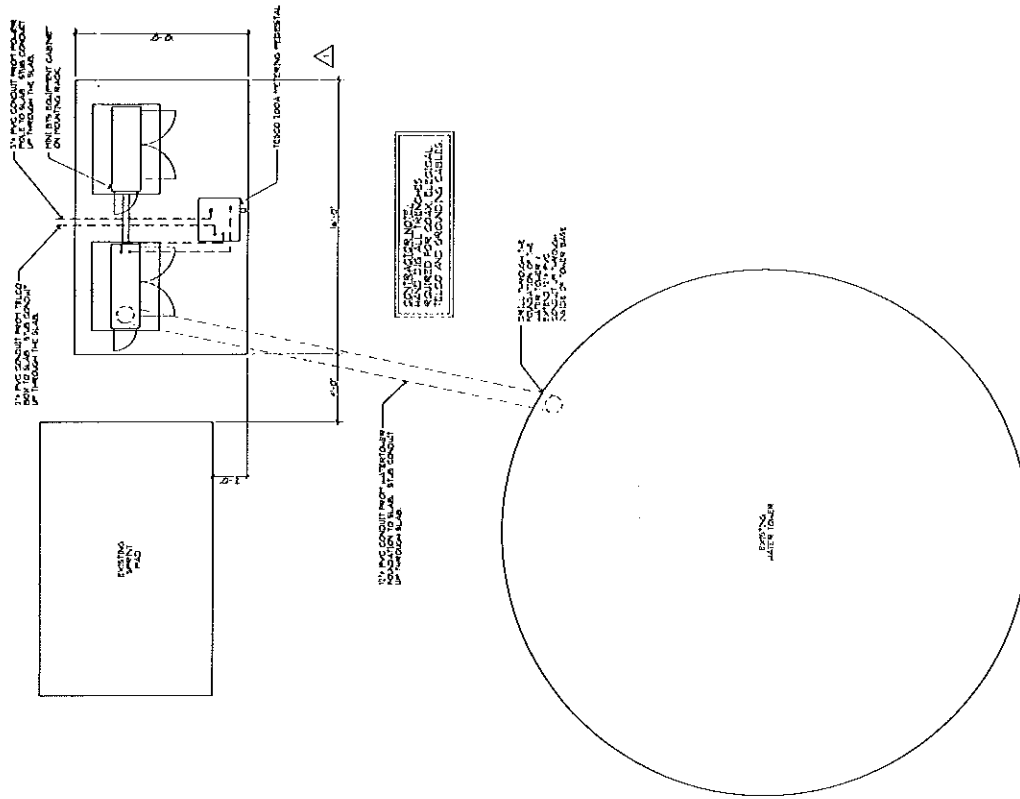
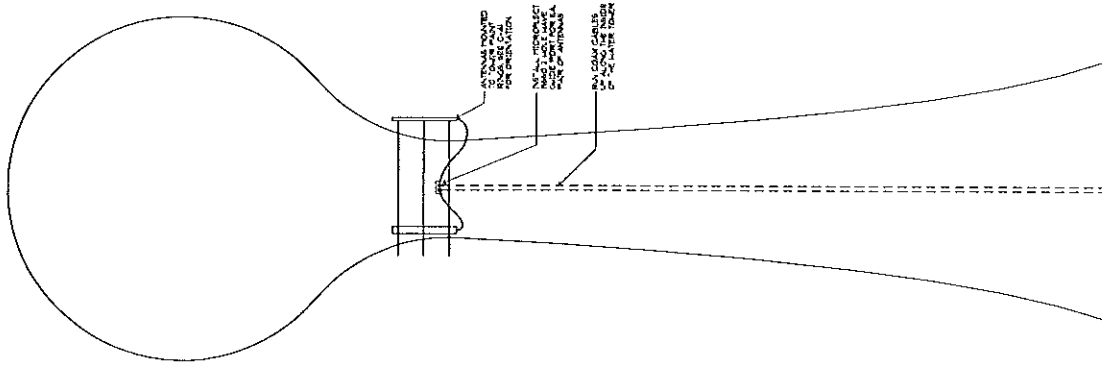
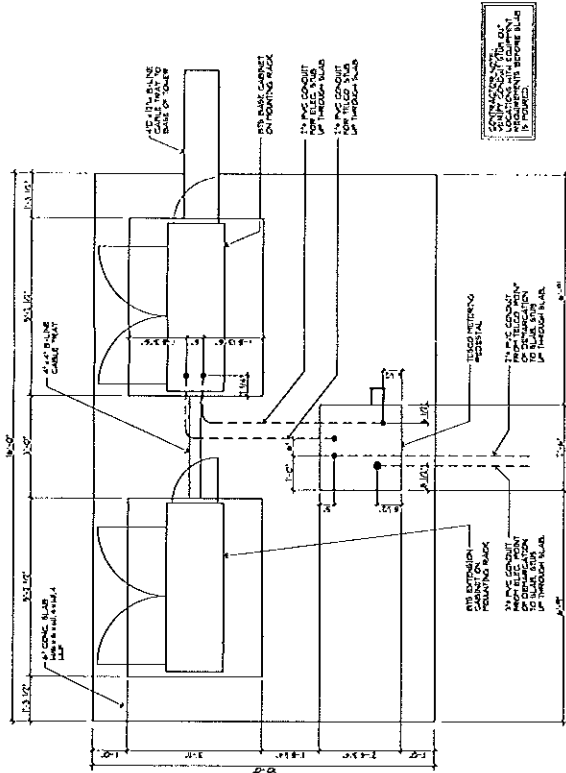


EXHIBIT C**DESCRIPTION OF ANTENNAE FACILITIES**

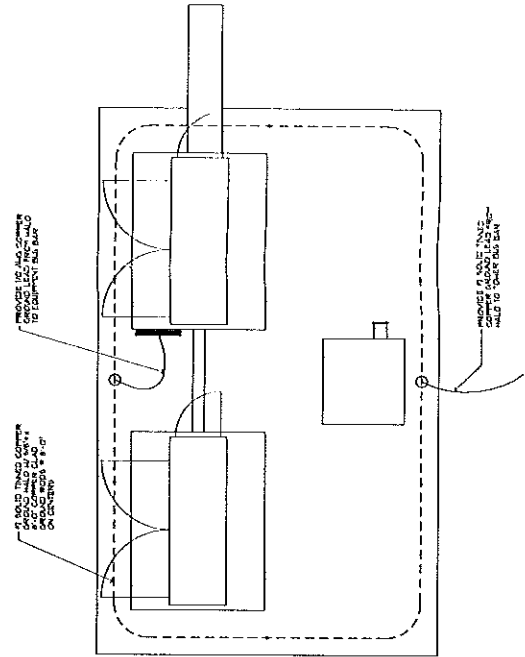
See attached one page



A Tower Elevation
Scale: 1/8"=1'-0"



B Equipment Pad Layout
Scale: 1/2"=1'-0"



C Grounding Layout
Scale: 1/4"=1'-0"



REC#: 00148936 8/17/2021 11:17 AM
OPER: CO TERM: 005
REF#:
PAID BY:

ACCT #: XXXXXXXXXXXXXXXXXXXX
AUTH #: 01196S
TRAN #: 000003440030

TYPE: PURCHASE
APP NAME: MasterCard
ENTRY MODE: CHIP

AMOUNT USD\$ 750.00

EMV DETAILS:
AC: 619913041A49951F
AID: A0000000041010
ATC: 0005
TSI: E800
TVR: 0000008000

TRAN: 700.0000 SPECIAL PERMITS
BRANCH COMMUNICATIONS FOR
TMOBILE
Special Permit 750.00CR

TENDERED: 750.00 CREDIT CARD
APPLIED: 750.00-

CHANGE: 0.00

City of Nichols Hills
6407 Avondale Dr
Nichols Hills, OK 73116
(405) 843-6637

August 27, 2021

Hand Delivered to the City of Nichols Hills City Clerk office

Nichols Hills Planning Commission

Nichols Hills City Council

Case No. PC-2021-01

Dear Sirs and Madams,

This letter is remitted to protest AGAINST the proposed special permit submitted by T-Mobile requesting to replace and/or add new antennas and other equipment to be located at or adjacent to the water tower located on at the NW corner of Westminster Place and Greystone Avenue in Nichols Hills, Oklahoma.

I request the R-1-60 Single Family Residential District zoning parameters currently in place, be respected and adhered to in this matter.

Respectfully,



Harold Blood

Property Owner

1835 Westminster Place

September 5, 2021

Nichols Hills Planning Commission
Nichols Hills City Council
6407 Avondale Drive
Nichols Hills, OK 73116

Ladies/Gentlemen:

I've lived in my home at 1838 Westminister Place for about fifty years. My house is across the street from the Nichols Hills water tower.

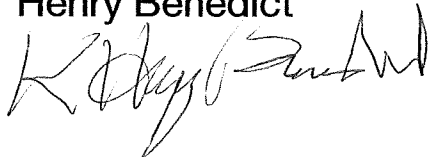
I strongly oppose T-Mobile's request for a special permit to replace or add "new antennas and other equipment" to be located on or near the water tower.

They've already put in a new "tower" and other equipment on this single family residential lot. It's an eyesore and detrimental to the value of our homes.

I not only request that their application for a special permit be denied, but that they remove the "tower" they've installed to the east of the NH water tower and all other equipment that's been placed on the property.

Sincerely,

Henry Benedict

A handwritten signature in black ink, appearing to read "Henry Benedict", written over the printed name.

September 4, 2021

Members, Nichols Hills City Council
Members, Nichols Hills Planning Commission
RE: Water Tower

I'd like to add my opposition to T-Mobile's special permit request. The water tower was in place when I bought my house more than ten years ago. But, the recent addition of two new cell structures to the residentially-zoned corner is an eye sore.

I understand that T-Mobile pays the City of Nichols Hills rent for having cell equipment on the water tower. But, nevertheless, I object to the new equipment that has recently appeared on the ground level of the lot and I oppose adding any additional towers or structures to the water tower itself.

I appreciate your taking into account the opinions of those of us who call Westminister home. I regret that my work schedule prevents me from joining you in person.

Sincerely,

A handwritten signature in cursive script, appearing to read "P. Clark".

Paul Clark
1807 Westminister Place

Park Adoption Agreement

This Park Adoption Agreement ("this Agreement") is between the City of Nichols Hills, Oklahoma, a municipal corporation (the "City"), and the Tom and Judy Love Foundation, an Oklahoma not-for-profit corporation (the "Foundation"), effective _____, 2021. The City is grateful for and commends the Foundation for assuming the responsibilities set out in this Agreement.

Recitals

A. The Foundation applied to the City to adopt a park, with the boundaries of such park to be Huntington Avenue and Bedford Drive, between Center N.W. Grand Boulevard and East Grand Boulevard (the "Park", as generally depicted on Exhibit A) pursuant to Article VII, *Adoption of Parks*, of Chapter 34, *Parks and Recreation*, of the Nichols Hills City Code (the "Code"), pursuant to which adopters may adopt and improve parks in the City by the installation of hardscape and constructed facilities, installation of Park Amenities (as defined in Chapter 34 of the Code), and/or planting a significant number of trees and plant materials.

B. The Foundation's adoption includes construction and ongoing maintenance of certain improvements (the "Improvements") to be installed in the Park by the City, all funded by means of the Donation (as defined below) by the Foundation. The Improvements are more particularly described in the attached plans.

C. On September 14, 2021, the Nichols Hills City Council approved the Term Sheet agreed to by the Foundation regarding the Park and the Improvements and authorizing the City and the Foundation to proceed with the adoption, as set out in this Agreement. The City Council's approval was subject to the City and the Foundation entering into this Agreement.

NOW, THEREFOR, IN CONSIDERATION of the foregoing Recitals, the terms and conditions below, and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties agree, as follows:

Agreement

1. Relationship of the Parties; Designation of Representatives. The City and the Foundation acknowledge that fulfilling the purpose of this Agreement for the benefit of the Park and the City will require the good faith cooperation and communication between them. The Foundation and the City will each designate a representative(s) from time to time to facilitate cooperation and communication between them regarding the Park and the Improvements. Notices required by this Agreement will be made by notifying such representatives. The City's initial representative is _____. The Foundation's initial representative is Emily Bunting (Emily.Bunting@loves.com / 405.463.8939). Either party may change its representative by so notifying the other party.

2. The Donation. The Foundation will cause One Million Five Hundred Thousand Dollar (\$1,500,000.00) (the "Donation") to be donated to the City on or before that date which is thirty (30) days after full execution of this Agreement. The City will record the Donation in a segregated and restricted fund to be used by the City exclusively for installing the Improvements and for an endowment for their maintenance.

3. Naming Rights; Signs. The Foundation has the exclusive right to name the Park in perpetuity and to approve the dimensions and design of two (2) signs to be installed by the City in the Park indicating the Park's name.

4. Plans and Specifications for the Improvements; the Architect. The plans and specifications for the Improvements will be prepared by Howard-Fairbairn Site Design, Inc. (the "Architect"). The conceptual drawings which will be used by the City to bid the project and which are attached to this Agreement (the "Conceptual Drawings") were prepared by the Architect and have been approved by the City and the Foundation. The City will direct the Architect and pay the Architect's invoices directly from City funds. The Park will include at least the following elements, all as more particularly described in the Conceptual Drawings: two (2) signs, as indicated above; trees and landscaping; a water feature; a facility to display fixed sculptures or rotating art; and ADA-accessible pedestrian sidewalk improvements.

5. Project bid. The City will cause the installation of the Improvements to be competitively bid based on the Conceptual Drawings within 365 days of the parties' full execution of this Agreement, pursuant to applicable law and the City's practice. If the lowest responsible bidder bids in an amount which does not exceed the Donation, the City will promptly award the project to that bidder. If the lowest responsible bidder bids in excess of the Donation, the City and the Foundation will enter into discussions and mutually agree to take one of the following actions: (1) value engineer the project to scale it down to fit within the budget (*i.e.*, the Donation amount) and to resolicit bids; or (2) split the difference in the increased costs and award the project to the lowest responsible bidder; or (3) the City will reject all bids and promptly return the Donation to the Foundation. Upon awarding the project to the successful bidder, the City shall work in good faith and with due diligence to enter into a contract therewith as soon as reasonably possible.

6. Project administration. The City will be responsible for administering the contract between it and the contractor to whom the project is awarded (the "Contractor") to completion, pursuant to applicable law and the City's practice. In any event, the City will ensure that the Contractor commences construction under its contract within a reasonable time of its full execution and that construction is pursued in good faith and with due diligence to substantial completion, no later than the earlier of (i) thirty (30) months after the commencement of work thereunder; and (ii) four (4) years after full execution of this Agreement. Notwithstanding the foregoing, if the City and/or the Contractor is unable, in whole or in part, to perform its obligations under the contract between them due to an event beyond the reasonable control of the affected party, including but not limited to natural disasters, weather conditions that prevent or significantly hinder the work, pandemic concerns related to performance of the work, or national or regional conditions that hinder the ability to obtain supplies necessary for the work, the affected party will be excused from its performance, but only to the extent and for the period of time that it is affected by such event and provided such affected party acts in good faith and with due diligence to recommence performance at the earliest possible date. The City will ensure that the Improvements conform to the final plans and specifications approved by the Foundation and the City. The Foundation may not initiate any changes, additions or deletions to the plans and specifications after the City has awarded the contract to the Contractor. The City may initiate changes and additions at its sole expense, with material changes or additions subject to the approval of the Foundation, which approval will not be unreasonably withheld. The City will keep the Foundation timely informed as to the status of installation of the Improvements.

7. Maintenance of the Improvements. Upon completion of the Improvements, as contemplated, the City will release the Foundation, in writing, from any and all responsibilities, obligations, and/or liabilities in any manner related to the Park and/or the installation, maintenance or use of the Improvements. After release, the City will maintain the Park and the Improvements in good condition and repair in accordance with the City's practice, to the extent funds from the Donation are then available to do so. However, the City does not guarantee the permanency of the Improvements, and it will not be obligated to replace any the Improvements or any part of them that is stolen, vandalized, deteriorated or damaged unless sufficient funds from the Donation are then available to do so. The City may also remove diseased and dead trees and plant materials in the Park and will not be required to replace trees or plants that die unless sufficient funds from the Donation are then available to do so. In all such cases, if sufficient funds from the

Donation are not then available, the City will notify the Foundation of the need for additional funds, and the Foundation may pay those funds in its sole discretion. In any event, the City may remove all or any part of the Improvements for safety concerns.

8. The Foundation's Use of the Improvements. Neither the Foundation, members of the Love family, nor any third party will have exclusive rights to the Park or to the Improvements. Use of the Park must comply with the applicable provisions of the Code, including the Park Rules set out in Article III, of Chapter 34, *Parks and Recreation*.

9. Liability regarding Delays. The City will not be liable or responsible to the Foundation nor be deemed to have materially breached this Agreement for any failure or delay in fulfilling or performing any term of this Agreement to the extent and for the period of time such failure or delay is caused by or results from causes beyond the City's reasonable control, including, but not limited to, fire, floods, earthquakes, natural disasters, embargoes, war, acts of war (whether war be declared or not), acts of terrorism, insurrections, riots, civil commotions, pandemics, strikes, lockouts or other labor disturbances, other acts of God or acts, omissions or delays in acting by any governmental authority or the other party, and provided that the City acts in good faith and with due diligence to recommence performance at the earliest possible date.

10. Miscellaneous Provisions.

10.1 Relationship of the Parties; Third-Party Beneficiaries. This Agreement does not create and will not be construed as creating an agency, partnership, joint venture or employment relationship between the parties. This Agreement is for the benefit only of the parties. No other person is entitled to rely on this Agreement, receive any benefit from it, or enforce any provision of it against any party to it.

10.2 Choice of Law; Jurisdiction and Venue. The laws of the State of Oklahoma (excluding its conflict of laws rules that would apply the laws of another jurisdiction) exclusively apply to this Agreement. Any claim arising directly or indirectly from or relating to this Agreement must be filed and maintained exclusively in a court of competent jurisdiction in the state or federal courts located in Oklahoma County, Oklahoma. The parties submit to that jurisdiction and venue for all purposes.

10.3 Entire Agreement; Modification. This Agreement constitutes the entire agreement between the parties pertaining to its subject matter. All prior and contemporaneous written or oral agreements and communications between the parties are superseded by this Agreement. This Agreement may not be supplemented or modified except in a written agreement properly approved by the City Council and executed by the parties.

10.4 Waiver. The terms of this Agreement may be waived only by a written document executed and delivered by the waiving party to the other party. No course of dealing between the parties, delay in the exercise of any rights under this Agreement, or failure to object to any action or omission constitutes a waiver of any terms of this Agreement. A waiver of any term of this Agreement will not constitute a continuing waiver of that term.

10.5 Severability. If any provision of this Agreement is determined to be to any extent invalid, illegal, or unenforceable, it will be deemed stricken from this Agreement. All other provisions of this Agreement will remain in full force and effect. The stricken provision will then be deemed replaced with one that is valid and enforceable and that comes closest to expressing the parties' original intent.

10.6 No Presumption as to Drafter. In the construction and interpretation of this Agreement, the rule that a document is to be construed most strictly against the party who prepared it does not apply because both parties participated in its preparation and were represented by legal counsel.

10.8 Counterparts. This Agreement may be signed in counterparts, each one of which is considered an original, but all of which constitute one and the same instrument.

10.9 Authority. Each party represents and warrants to the other party that: (1) it has full authority and power to enter into and perform its obligations under this Agreement; (2) the person executing this Agreement is fully empowered to do so; and (3) no consent or authorization is necessary from any third party to allow such party to enter into and perform under this Agreement.

10.10 No Violations/Conflicts. The City represents and warrants to the Foundation that the City's execution of this Agreement and performance hereunder do not and will not: (1) conflict with or breach the terms of any contract or instrument or other commitment to which the City or the property comprising the Park is bound; or (2) result in a violation of the Code or any other governmental requirement, ordinance, regulation, law or statute.

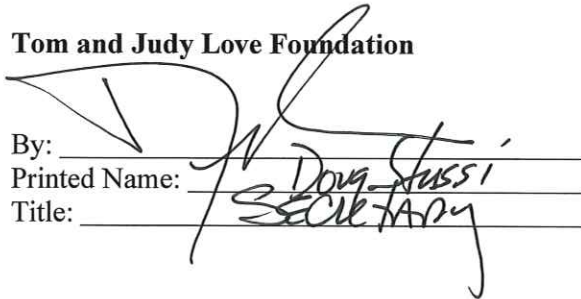
[Remainder of page left blank – signature page follows]

Attachment: Park Adoption Agreement (5424 : Parks Adoption)



Signature Page to Park Adoption Agreement

Tom and Judy Love Foundation

By: 
 Printed Name: Doug Stussi
 Title: SECRETARY

The City of Nichols Hills, Oklahoma

APPROVED by the City of Nichols Hills, Oklahoma this _____ day of _____, 2021.

ATTEST:

 City Clerk

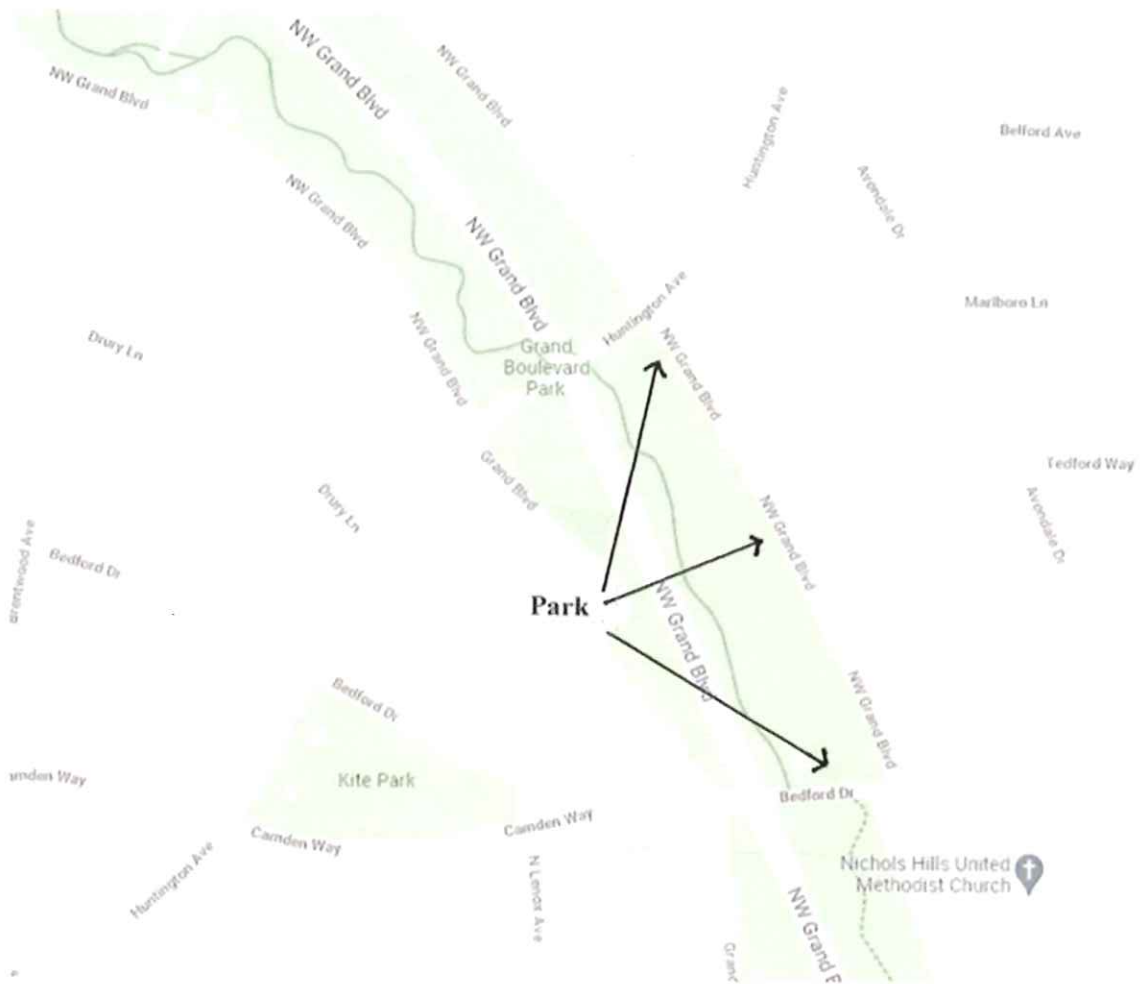
 Mayor

REVIEWED for form and legality.

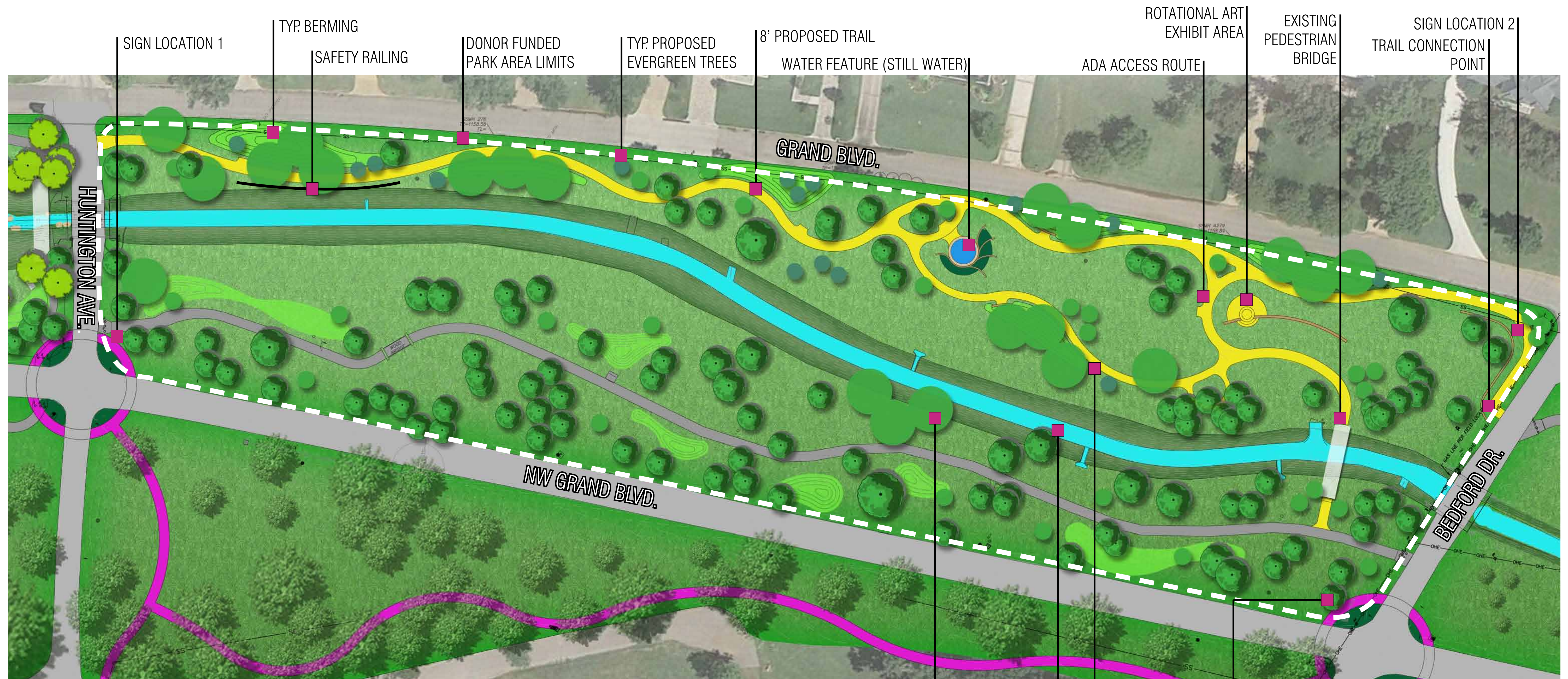
 City Attorney

Attachment: Park Adoption Agreement (5424 : Parks Adoption)

Exhibit A
General Depiction of Park



Attachment: Park Adoption Agreement (5424 : Parks Adoption)



TREE LEGEND

- | | | | |
|--|-------------------------|--|----------------------------|
| | PROPOSED TREE | | REMOVE EXISTING TREE |
| | EXISTING PHASE 1 TREE | | REPLACE EXISTING DEAD TREE |
| | PROPOSED EVERGREEN TREE | | EXISTING TREE |
| | TRIM EXISTING TREE | | |

SIDEWALK LEGEND

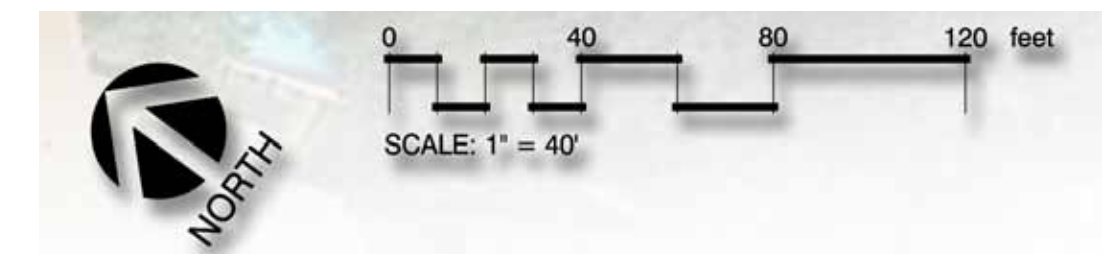
- | | |
|--|-------------------|
| | PROPOSED SIDEWALK |
| | EXISTING SIDEWALK |
| | FUTURE SIDEWALK |

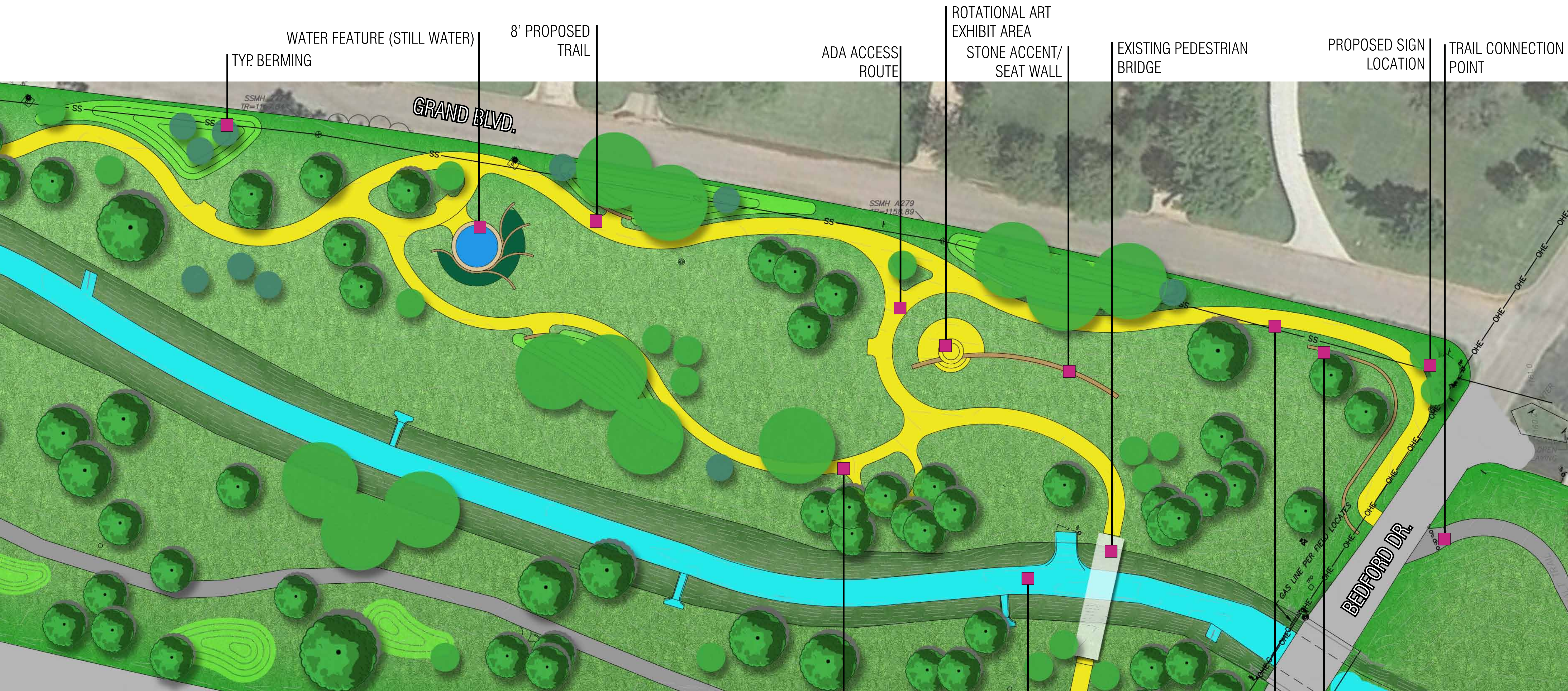
PROPOSED
DECIDUOUS TREE

EXISTING CHANNEL
AND SIDE SLOPE TO
REMAIN

ACCENT MARKER

6' PROPOSED TRAIL





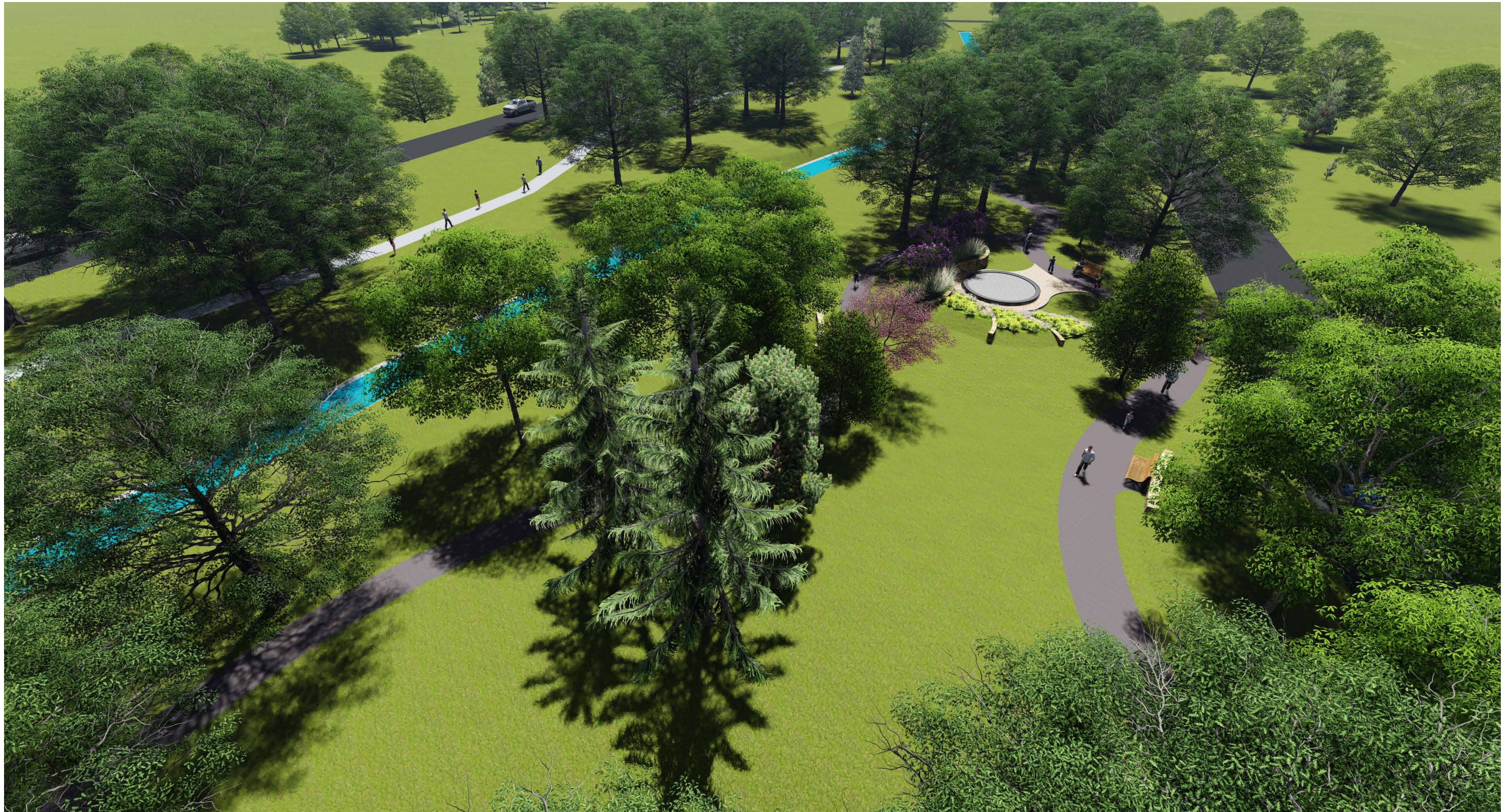
TREE LEGEND

- PROPOSED TREE
- REMOVE EXISTING TREE
- EXISTING PHASE 1 TREE
- REPLACE EXISTING DEAD TREE
- PROPOSED EVERGREEN TREE
- EXISTING TREE
- TRIM EXISTING TREE

SIDEWALK LEGEND

- PROPOSED SIDEWALK
- EXISTING SIDEWALK

- 6' PROPOSED TRAIL
- EXISTING CHANNEL AND SIDE SLOPE TO REMAIN
- 8' PROPOSED TRAIL
- STONE ACCENT/ SEAT WALL



GRAND BLVD. PARK MASTER PLAN

NICHOLS HILLS, OK 9-8-21

VIEW LOCATION MAP





GRAND BLVD. PARK MASTER PLAN
NICHOLS HILLS, OK 9-8-21

VIEW LOCATION MAP





Attachment: 2021.9.15 Nichols Hills Grand Blvd (5424 : Parks Adoption)

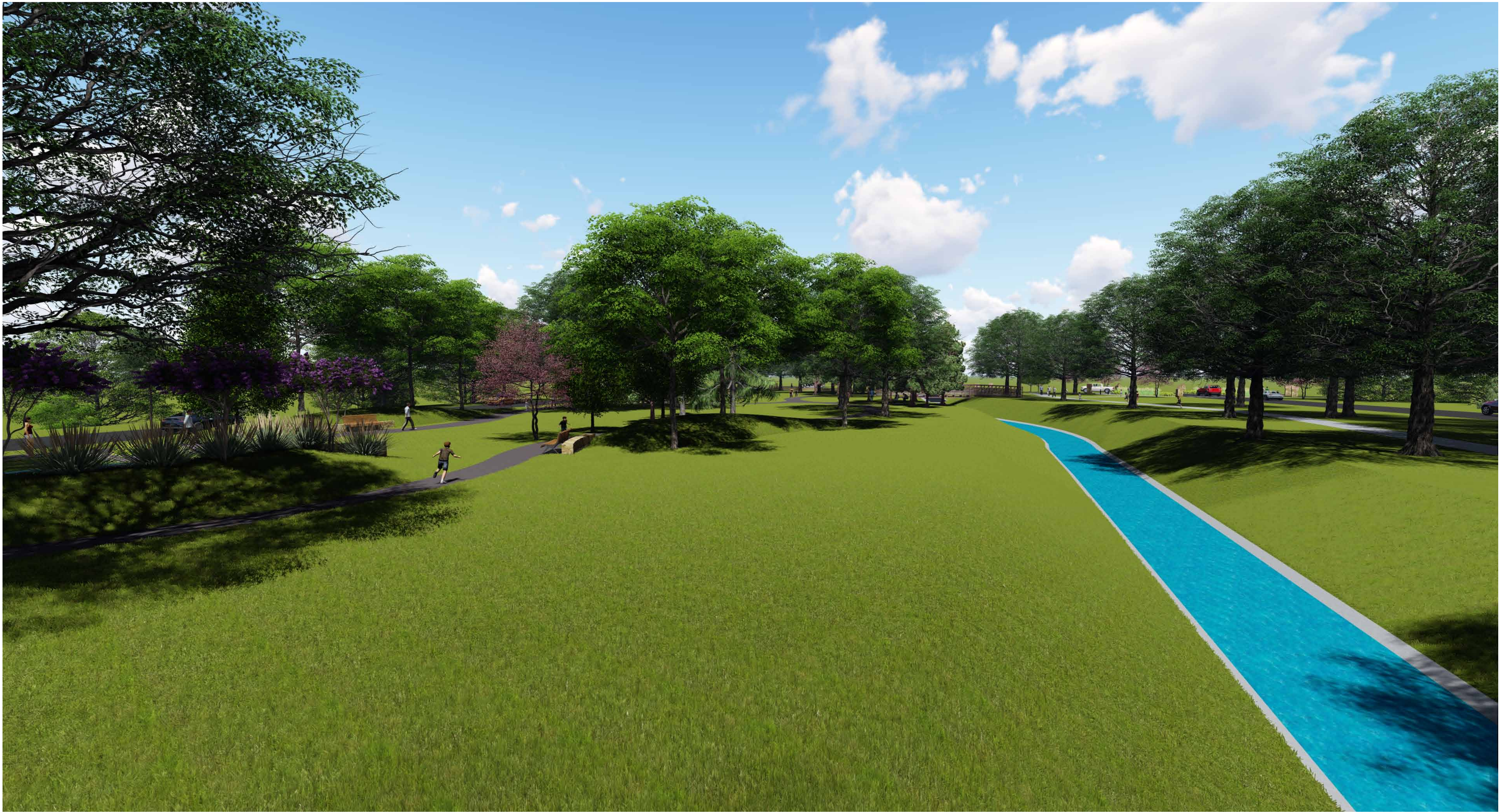


GRAND BLVD. PARK MASTER PLAN

NICHOLS HILLS, OK 9-8-21

VIEW LOCATION MAP

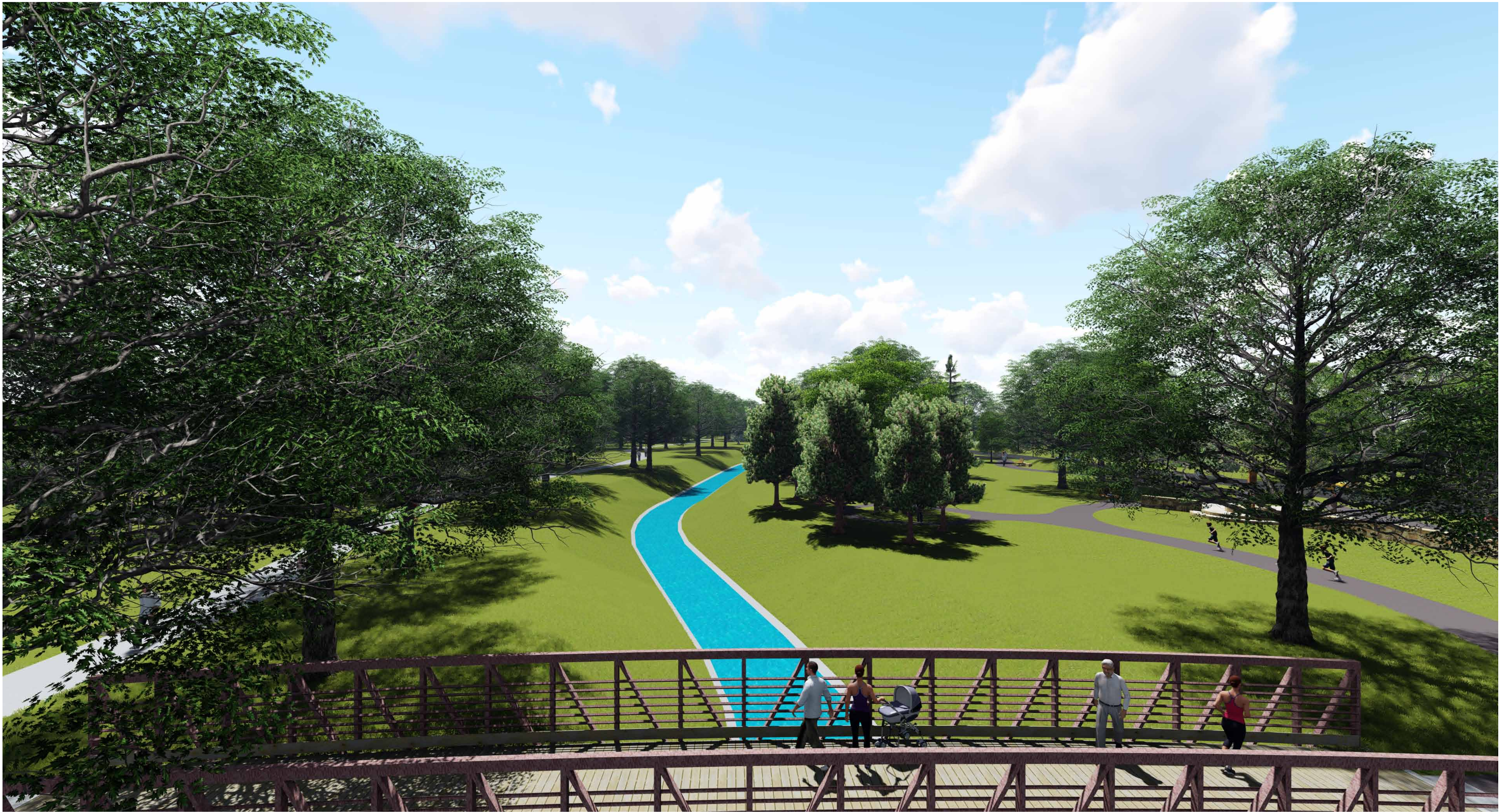




GRAND BLVD. PARK MASTER PLAN
NICHOLS HILLS, OK 9-8-21

VIEW LOCATION MAP





Attachment: 2021.9.15 Nichols Hills Grand Blvd (5424 : Parks Adoption)

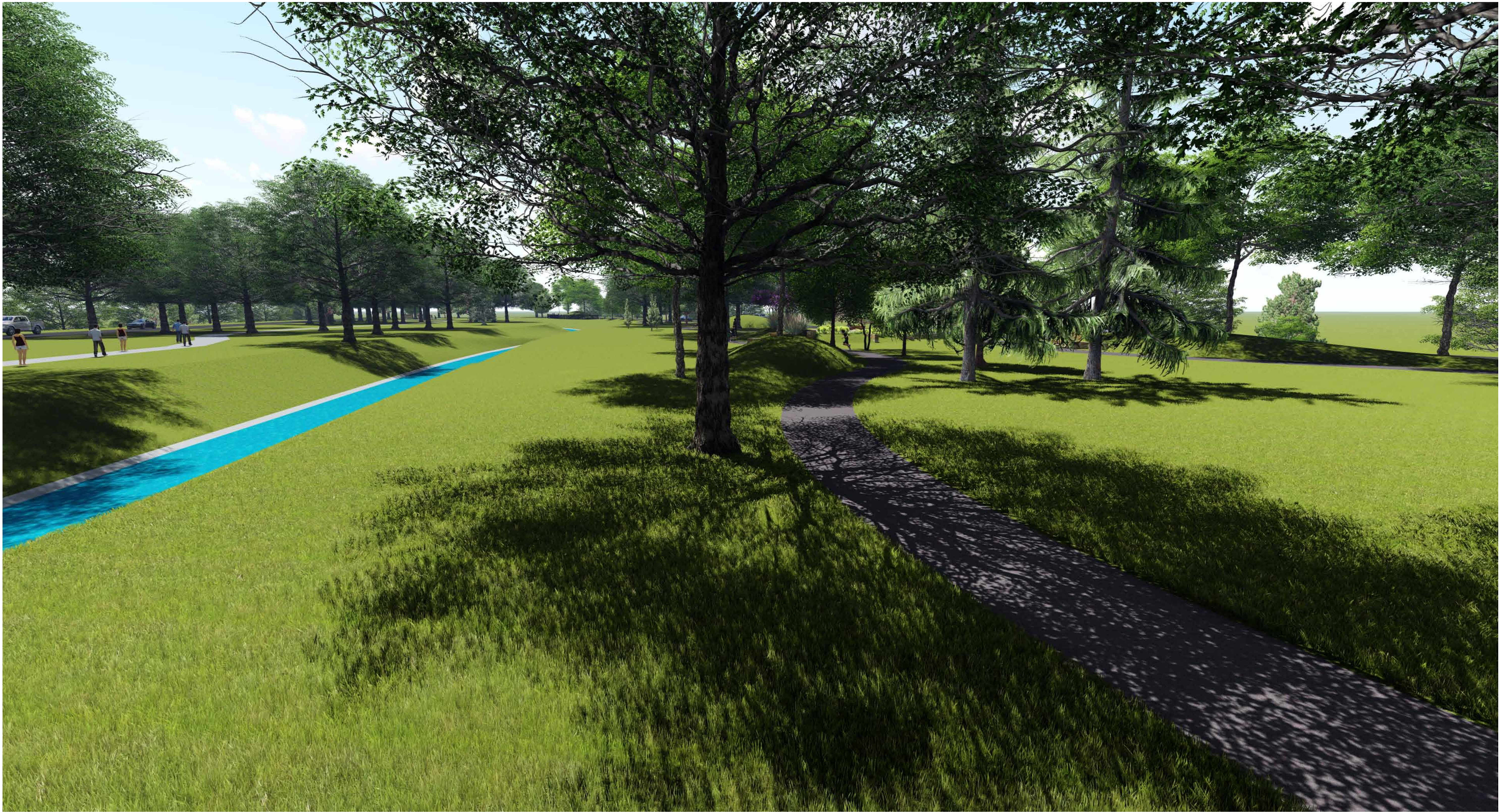


GRAND BLVD. PARK MASTER PLAN

NICHOLS HILLS, OK 9-8-21

VIEW LOCATION MAP





GRAND BLVD. PARK MASTER PLAN

NICHOLS HILLS, OK 9-8-21

VIEW LOCATION MAP





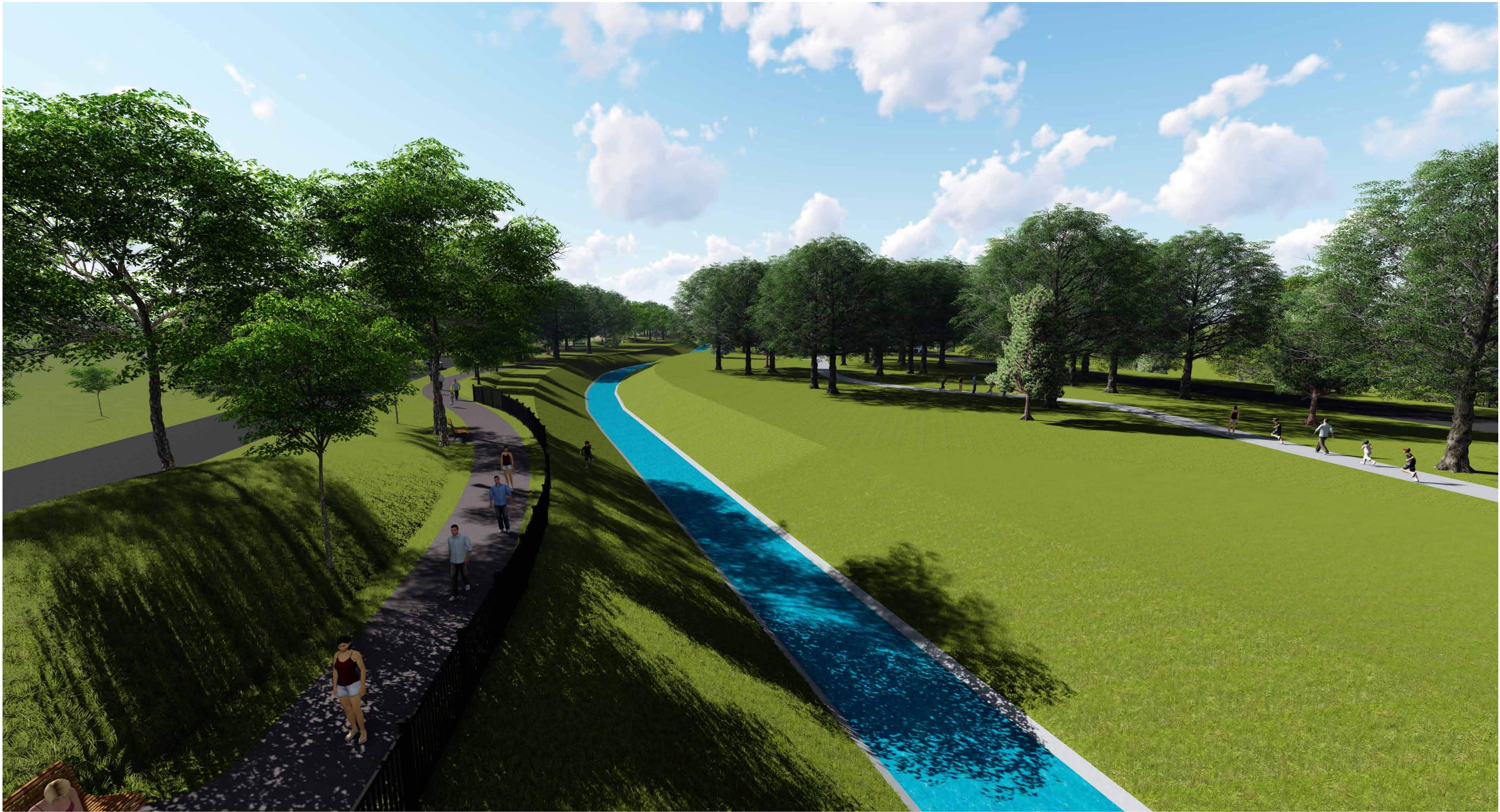
HUNTINGTON AND GRAND BOULEVARD



GRAND BLVD. PARK MASTER PLAN
NICHOLS HILLS, OK 9-8-21

VIEW LOCATION MAP





Attachment: 2021.9.15 Nichols Hills Grand Blvd (5424 : Parks Adoption)



GRAND BLVD. PARK MASTER PLAN

NICHOLS HILLS, OK 9-8-21

VIEW LOCATION MAP





BEDFORD AND EAST GRAND BOULEVARD

Attachment: 2021.9.15 Nichols Hills Grand Blvd (5424 : Parks Adoption)



GRAND BLVD. PARK MASTER PLAN

NICHOLS HILLS, OK 9-8-21





GRAND BLVD. PARK MASTER PLAN

NICHOLS HILLS, OK 9-8-21

VIEW LOCATION MAP





GRAND BLVD. PARK MASTER PLAN

NICHOLS HILLS, OK 9-8-21

VIEW LOCATION MAP



Term Sheet for Park Adoption
The City of Nichols Hills, Oklahoma – The Tom and Judy Love Foundation

The following Term Sheet sets out the details of the proposed adoption of a park by the Tom and Judy Love Foundation (the “Foundation”) in Nichols Hills, Oklahoma with boundaries of such park to be from Huntington Avenue to Bedford Drive, between Center N.W. Grand Boulevard and East Grand Boulevard (the “Park”). The Park adoption would include construction and ongoing maintenance of certain improvements (the “Improvements”) installed in the Park by the City of Nichols Hills, Oklahoma (the “City”) all funded by means of a Donation (as defined below) by the Foundation, all as set out in this Term Sheet.

In order for the Foundation to adopt the Park and to facilitate the City’s construction and maintenance of the Improvements as described in this Term Sheet, the Foundation and the City will enter into a Park Adoption Agreement whereby the parties will agree to the following and such other terms as mutually agreed to thereby:

- **Donation.** The Foundation will cause One Million Five Hundred Thousand Dollar (\$1,500,000.00) (the “Donation”) to be donated to the City. The City will record the Donation in a segregated and restricted fund to be used by the City exclusively for installing the Improvements and for a five-year endowment for their maintenance.
- **Naming rights; minimum Park features.** The Foundation will have the exclusive right to name the Park and to approve the dimensions and design of two signs to be installed by the City in the Park. The Park will include at least the following elements: two signs; trees and landscaping; a water feature; a facility to display fixed sculptures or rotating art; ADA-accessible pedestrian trail improvements; all as more particularly described in the conceptual drawings for the Park.
- **Relationship of the parties; designation of representatives.** The City and the Foundation acknowledge that fulfilling the purpose of the Park adoption will require the good faith cooperation and communication between them. The parties will each designate a representative to facilitate cooperation and communication between them regarding the Park and the Improvements.
- **Plans and specifications of Improvements and the Architect.** All plans and specifications for the Improvements, including conceptual drawings which will be used by the City to bid the project (the “Conceptual Drawings”), will be prepared by Howard-Fairbairn Site Design, Inc. (the “Architect”) and be subject to the approval of the City and the Foundation. The City will direct the Architect and pay the Architect’s invoices directly.
- **Project bid.** The City will cause the installation of the Improvements to be competitively bid based on the Conceptual Drawings within 365 days of the parties’ full execution of the Park Adoption Agreement, pursuant to applicable law and the City’s practice. If the lowest responsible bidder bids in an amount which does not exceed the Donation, the City will promptly award the project to that bidder. If the lowest responsible bidder bids in excess of the Donation, the City and the Foundation will enter into discussions and mutually agree

Attachment: Park Adoption (5424 : Parks Adoption)



to take one of the following actions: (1) value engineer the project to scale it down to fit within the budget (the Donation amount) and to resolicit bids; or (2) split the difference in the increased costs and award the project to the lowest responsible bidder; or (3) the City will reject all bids and promptly return the Donation to the Foundation.

- Project administration.** The City will be responsible for administering the contract between it and the contractor to whom the project is awarded (the “Contractor”) to completion, pursuant to applicable law and the City’s practice. In any event, the City will ensure that the Contractor commences construction under its contract within a reasonable time of its full execution and that construction is pursued in good faith and with due diligence to completion, to be substantially complete no more than 30 months after the commencement of work thereunder. Notwithstanding the foregoing, if the City and/or the Contractor is unable, in whole or in part, to perform its obligations under the contract between them due to an event beyond the reasonable control of the affected party, including but not limited to natural disasters, weather conditions that prevent or significantly hinder the work, pandemic concerns related to performance of the work, or national or regional conditions that hinder the ability to obtain supplies necessary for the work, the affected party will be excused from its performance, but only to the extent and for the period of time that it is affected by such event. The City will ensure that the Improvements conform to the final plans and specifications approved by the Foundation and the City. The Foundation may not initiate any changes, additions or deletions to the plans and specifications after the City has awarded the contract to the Contractor. The City may initiate changes and additions at its sole expense, with material changes or additions subject to the approval of the Foundation, which approval will not be unreasonably withheld. The City will keep the Foundation timely informed as to the status of installation of the Improvements.
- Maintenance of the park improvements.** Upon completion of the Improvements, as contemplated, the City will release the Foundation from any and all responsibilities, obligations and/or liabilities in any manner related to the Park and/or the installation, maintenance or use of the Improvements. After such release, the City will maintain the Park and the Improvements in good condition and repair in accordance with the City’s practice to the extent funds from the Donation are then available to do so. However, the City does not guarantee the permanency of the Improvements, and it will not be obligated to replace any the Improvements or any part of them that is stolen, vandalized, deteriorated or damaged unless sufficient funds from the Donation are then available to do so. The City may also remove diseased and dead trees and plant materials in the Park and will not be required to replace trees or plants that die unless sufficient funds from the Donation are then available to do so. In all such cases, if sufficient funds from the Donation are not then available, the City will notify the Foundation of the need for additional funds, and the Foundation may pay those funds in its sole discretion. In any event, the City may remove all or any part of the Improvements for safety concerns.
- Foundation use of the park improvements.** Neither the Foundation nor members of the Love family will have exclusive rights to the Park or to the Improvements. The use of the

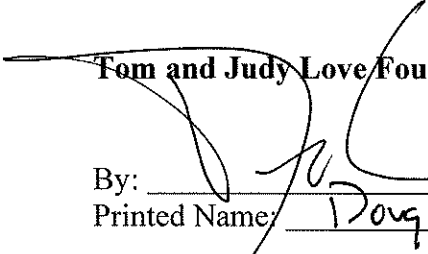


Park must comply with the applicable provisions of the Nichols Hills City Code, including the Park Rules set out in Article III, of Chapter 34, *Parks and Recreation*.

Agreed to and accepted the ___ day of _____ 2021.

The City of Nichols Hills, Oklahoma,
a municipal corporation

By: _____
Printed Name: _____
Title: _____

 **Tom and Judy Love Foundation**

By: _____
Printed Name: Doug Stussi, Secretary



Mr. Shane Pate
City Manager
City of Nichols Hills
6407 Avondale Dr.
Nichols Hills, OK. 73116

October 7, 2021

Re: Landscape Architectural Services:
Park Improvements @ Love Family Park,
Nichols Hills, Oklahoma

Attention: Shane,

We are pleased to submit this Agreement for Professional Services concerning the project referenced above. This Agreement is by and between Howard-Fairbairn Site Design, Inc. (HFSD) and the City of Nichols Hills, OK. (CNH) for the park improvements at Love Family Park (East Grand Blvd, from Huntington to Bedford) in Nichols Hills, Oklahoma.

HFSD shall provide professional services on the project referenced above to the extent as described in the following Scope of Work:

PROJECT UNDERSTANDING

Based on our understanding of the project parameters and project information provided by CNH, for proposed irrigation improvements to portions of the East Side of Grand Boulevard Park (from Huntington to Bedford). HFSD shall provide design services that include construction documentation, bidding, and construction phase, for the following scope items:

- Trail/Pedestrian paving
- Hardscape Amenities (art plaza, bench accent walls, stone beam retaining walls, signage, accent columns)
- A small Water Feature (general details and performance spec)
- Lighting at Art Plaza (power brought to site by CNH, or utility supplier)
- Site Grading (limited to areas of this project development, and landscape berming)
- Landscape Design
- Irrigation Design
- Construction Oversight (weekly)
- Construction Pre-final Punchlist & Final Punchlist

APPROACH -CONSTRUCTION DOCUMENTATION

TASK 1: Construction Documents: Based on the approved conceptual design, HFSD will prepare construction documents for the Love Family Park. The design documents shall include project design sheets, specifications and pay quantities. HFSD shall provide an Opinion of Probable Construction Cost for the work prepared by HFSD. All front-end documents and contracts to be provided by CNH (or the City's engineer).

HFSD shall prepare construction documents to reasonably conform to applicable codes and regulations of governmental bodies having jurisdiction over the work at the time of preparation. In Construction documents, HFSD shall use its best efforts to coordinate its services with CNH staff (and other design disciplines).

TASK 2: Bidding Phase: HFSD shall provide written responses to contractor questions during the bidding process of the bid package. Provide addendums as necessary (if necessary).

TASK 4: Construction Observation Phase: HFSD shall:

- Attend Project Pre-Bid meeting
- Attend Project Bid Opening
- Issue answers to Contractor RFI's
- Attend monthly progress meetings with CNH staff
- Visit the site twice weekly (during construction) up to (104) visits

Scott L. Howard, PLA,
Principal

Scott L. Howard, PLA
Principal



- Verify Final project quantities
- Prepare a Punch List
- Review Punch List Items have been completed
- Review Contractor pay apps to forward to CHN.
- Prepare project acceptance letter

MEETINGS

HFSD shall have meetings for coordination with CNH and site visits; scheduled approximately (up to the number of meetings/visits shown, but not to exceed) as listed above:

EXCLUSIONS TO SCOPE OF SERVICES

HFSD assumes no responsibility for the accuracy of information on the drawings provided by CNH and shall not be liable for errors or omissions therein. HFSD does not contract or administer any of the actual construction. All construction contracting and construction administration shall be by CNH. The design shall be in accordance with the state and local regulations and standards. Services by others include (not part of this proposal):

- Topography and boundary surveys.
- Soil testing and/or engineering.
- Electrical power to site (to be provided by CNH)
- Existing and proposed civil site engineering (including subsurface drainage).
- Existing and proposed utility base information.
- Other types of Engineering services (electrical, mechanical, structural, etc.)

FEES

Services described in the APPROACH for DESIGN SERVICES shall be provided as shown below, according to the terms and conditions in Appendix A attached and is incorporated and made part of this Agreement by reference. Payment requests will be sent during the Construction Document Phase, Bid Phase and Construction Phase of work.

FEE SCHEDULE	EFFORT
• Task 1- Construction Documents Phase	\$ 102,500.00
• Task 2- Bid Phase	\$ 3,000.00
• Task 3- Construction Administration/Observation	\$ 46,500.00
Total	\$ 152,000.00

If CNH changes the scope of work, then additional fees shall be negotiated the for additional design work.

COSTS NOT INCLUDED IN THE FEE

The following costs are not included in the LUMP SUM FEE. If directed by CNH, these costs shall be considered extra services: Reproduction, Blueprinting, photographic reproduction of drawings and other documents (hard copy and electronic) furnished or prepared concerning the work of this agreement. Contract Administration (Project Advertisement/Notification, Contract preparation, etc.) are not a part of this proposal.

REIMBURSABLE COSTS

HFSD's expenses including mileage, photography, and overnight postage are shown in the Fee for Professional Services. Reimbursable expenses not included in the Fee for Professional Services are listed below. HFSD shall be compensated for these reimbursable expenses at 1.10% cost if directed by CNH

- Reproduction at a rate of 1.10% for reproduction as directed by CNH is not included in the Fee for Professional Services.

Scott L. Howard, PLA,
Principal

Scott L. Howard, PLA
Principal



- Travel including lodging, mileage (@ \$.57/mile), meals, car rentals, and out-of-pocket expenses for all out-of-town travel.
- Additional Site Visits/Meetings shall be billable at a standard rate of \$150/hr.

We would be pleased to answer questions you may have or to clarify the various points in the APPROACH. If this Agreement meets with your approval, please sign below and return one copy for our files.

Sincerely,
HFSD Inc.

A handwritten signature in black ink that reads 'S.L. Howard'.

Scott L. Howard, Principal / President

Approved and Accepted by the City of Nichols Hills, Oklahoma on _____, 2021

ATTEST:

Mayor

City Clerk

Reviewed for form and legality.

City Attorney

Scott L. Howard, PLA,
Principal

Scott L. Howard, PLA
Principal



APPENDIX A

Appended to and part of Agreement for Professional Services between Howard – Fairbairn Site Design, Inc. (HFSD) and the City of Nichols Hills, OK. (CNH), dated October 7, 2021

FEES FOR PROFESSIONAL SERVICES

Services outlined under the APPROACH shall be provided to the fixed sum stipulated in the agreement for Professional Services.

ADDITIONAL SERVICES

Additional Services shall be provided on a time basis computed at an hourly rate of as follows:

Principal	\$ 175.00
Senior Landscape Architect	\$ 150.00
Senior Landscape Design Associate	\$ 135.00

Additional Services include but are not limited to:

- Revisions and changes to approved drawings and the preparation of alternates or deductive change orders requested by the CNH.
- Additional meetings or site visits.

STATEMENTS

Fees for Professional Services shall be billed monthly for progress payment based upon percentage of work complete. Reimbursable Costs shall be billed with fee invoices.

ACCOUNTS

Accounts are payable net 30 days from date of invoice at our office in Oklahoma City, Oklahoma. HFSD will apply a service charge of one and a half percent (1.5%) of an invoice amount per month or portion of a month to all accounts not paid within 30 days of invoice date.

OWNERSHIP OF DOCUMENTS

Original drawings and other documents shall be the property of HFSD. HFSD will furnish one reproducible set of final documents to CNH upon request.

CREDITS / ACKNOWLEDGMENTS

HFSD shall be given proper credit and acknowledgments for all services rendered including, but not limited to design.

FORCE MAJEURE

HFSD shall not be responsible for any delay in the performance or progress of the work, or liable for any costs or damages sustained by CNH resulting from such delay, caused by any act or neglect of CNH or CNH's representative, or by any third person acting as the agent, servant or employee of CNH or by changes ordered in the work or because of compliance with any order or request of any federal, state or municipal government authority or any person purporting to act there for, or by acts of declared or undeclared war or by public disorder, riot or civil commotion, or by any other cause beyond the control and without the fault or negligence of HFSD. In case of any such delay, HFSD shall continue with due diligence to alleviate such delay and continue the performance of all obligations under this Agreement. The time during which HFSD is delayed in the performance of the work, shall be added to the time for completion of its services to the extent such time is specified in this Agreement. All additional costs or damages resulting from any delay in the performance or progress of the work caused by any act or neglect of CNH, its agents or representatives, shall be borne entirely by CNH. All additional costs or damages resulting from any delay in the performance or progress of the work caused by any act or neglect of HFSD, its agents or representatives, shall be borne entirely by HFSD.

ARBITRATION

Any controversy or claim arising out of or relating to the formation, interpretation, application, enforceability, or breach of this Agreement, including disputes about which persons or entities may be liable hereunder, shall be settled by arbitration at Oklahoma City, Oklahoma according to the rules of the American Arbitration Association, and judgment upon any award rendered by the arbitrator(s) may be entered in any court having jurisdiction thereof. The prevailing party in any such arbitration shall be entitled to cover arbitration costs and reasonable attorneys fees, as determined by the arbitrator(s), in addition to any other relief available.

LAW

This Agreement shall be interpreted and enforced according to the laws of the State of Oklahoma.

Scott L. Howard, PLA,
Principal

Scott L. Howard, PLA
Principal



TERMINATION

It is understood that services may be terminated upon 10 days written notice for good reason by either party. In this event, HFSD shall be compensated for all work performed before date of termination at the rates set forth in this Agreement.

LIMITATION OF PLANT MATERIAL LIABILITY

HFSD has neither control over nor responsibility for the condition, viability, or maintenance of plant material identified in the contract documents, and accordingly, disclaims all warranties and conditions, either express, implied, or statutory, including, but not limited to, any (if any) implied warranties or conditions of merchantability, of fitness for a particular purpose, of lack of disease or defect, and of lack of negligence. Responsibility and liability for the performance of plant material, whether arising in contract, tort, statute, or otherwise, and for any loss, damage, maintenance, cost or expense, whether direct or consequential (including but not limited to legal costs) arising out of or in connection with plant material is expressly disclaimed; provided that HFSD shall exercise its due diligence to avoid the specification of plant materials that are harmful/hazardous to the public and/or domestic pets, and provided further that HFSD shall specify plant materials that are suitable/adaptable for the climatic region for the Central Oklahoma area.

DESIGN WITHOUT CONSTRUCTION OBSERVATION SERVICES

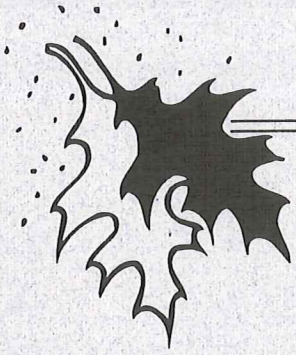
If HFSD does not provide construction observation or review of the Contractor's performance or any other construction phase services, and that such services are provided by CNH. CNH assumes all responsibility for interpretation of the Contract Documents and for construction observation and supervision and waives any claims against HFSD that may be in any way connected to the landscape architectural scope of services.

In addition, CNH agrees, to the fullest extent permitted by law, to indemnify and hold HFSD harmless from any loss, claim or cost, including reasonable attorney's fees and costs of defense, arising or resulting from the performance of such services by other persons or entities and from any and all claims arising from modification, clarifications, interpretations, adjustments or changes made to the Contract Documents to reflect changed field or other conditions, except for claims arising from the sole negligence or willful misconduct to HFSD.

Initial _____

Scott L. Howard, PLA,
Principal

Scott L. Howard, PLA
Principal



Oakley's, Inc.

Landscape & Maintenance Contractors

2700 N.W. 178th • Edmond, OK 73012

P.O. Box 21031 • Oklahoma City, OK 73156-1031

(405) 359-4944

SEPTEMBER 20,2021

LANDSCAPE PROPOSAL FOR THE CITY OF NICHOLS HILLS 'WESTERN AVE PROJECT'

BLOCK 1 – BELFORD TO GLENWOOD

7	NELLIE STEVENS HOLLY	9'
2	PERFECTA JUNIPER	9'
3	VITEX 'SHOAL CREEK'	8-9'
3	CRAPEMYRTLE 'NATCHEZ'	10'
13	SEA GREEN JUNIPER	7 GAL.

MULCH FOR TREE WELLS, SOIL AMENDMENTS FOR BACKFILL, STAKING TREES INCLUDED

IRRIGATION TO CONSIST OF:

- 1 2" BACKFLOW PREVENTER INSTALLED – 2" METER BY NH
- 1 IRRIGATION CONTROLLER FOR 2 WIRE IRRIGATION. 110V PLUG BY NH.
- 1 BORE – PRIVATE DRIVE – 4" SLEEVE
- 360 LF MAINLINE. BELFORD – GLENWOOD – CAPPED AT EACH END.
- 1 SPRINKLER ZONE WITH 43 POP UP SPRAY HEADS FOR TREES AND SHRUBS ONLY.
- 1 QUICK COUPLER VALVE INSTALLED FOR BLOCK 1.

PROPOSAL PRICE LANDSCAPE: \$16,400.00

PROPOSAL PRICE IRRIGATION: \$ 8,935.00

BLOCK 1 LANDSCAPE & IRRIGATION \$25,335.00

BLOCK 2 – MARLBORO TO BELFORD

7	NELLIE STEVENS HOLLY	9'
2	PERFECTA JUNIPER	9'
4	CRAPEMYRTLE 'NATCHEZ'	10'
15	SEA GREEN JUNIPER	7 GAL.

MULCH FOR TREE WELLS, SOIL AMENDMENTS FOR BACKFILL, STAKING TREES INCLUDED

IRRIGATION TO CONSIST OF:

- 1 STREET BORE – BELFORD – 4" SLEEVE
- 1 BORE – PRIVATE DRIVE – 4" SLEEVE
- 360 LF MAINLINE. MARLBORO TO GLENWOOD – CAPPED AT EACH END.
- 1 SPRINKLER ZONE WITH 36 POP UP SPRAY HEADS FOR TREES AND SHRUBS ONLY.
- 1 QUICK COUPLER VALVE INSTALLED FOR BLOCK 2.

PROPOSAL PRICE LANDSCAPE: \$14,980.00

PROPOSAL PRICE IRRIGATION: \$ 6,550.00

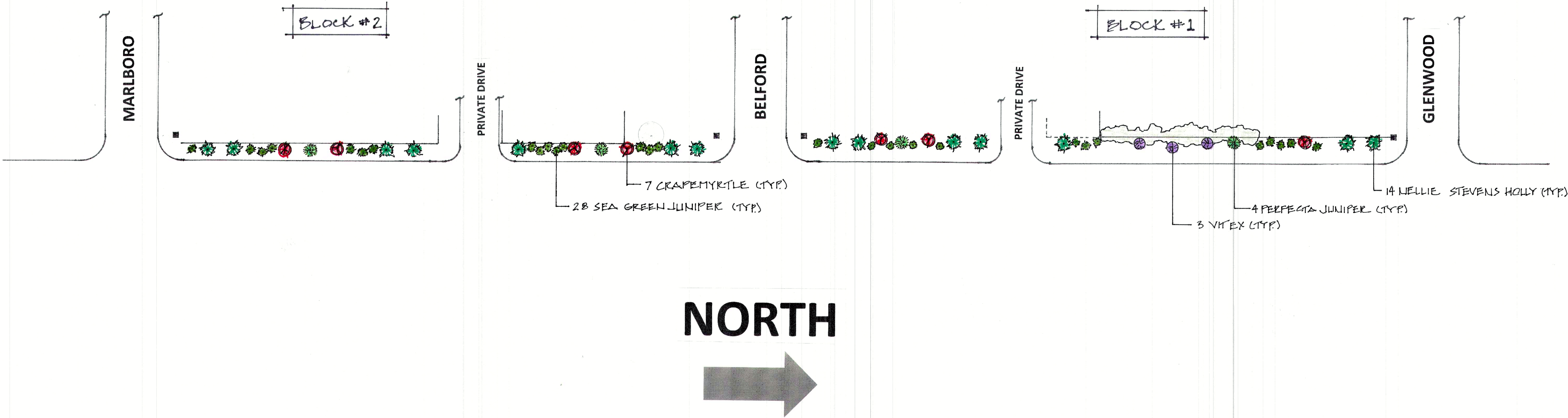
BLOCK 2 LANDSCAPE & IRRIGATION \$21,530.00

BLOCK 1 & 2 TOTAL QUOTE: \$46,865.00

CITY OF NICHOLS HILLS
WESTERN AVENUE

TREE PLANTING PROJECT

1" = 30'





CITY OF NICHOLS HILLS, OKLAHOMA

Application for Hanging Banners on City Streetlights

Completed applications and the required fee should be submitted to the Nichols Hills City Clerk, 6407 Avondale Drive, Nichols Hills, Oklahoma 73116.

Staff use only

Date filed _____

Fee receipt # _____

Applicant is encouraged to review the *Nichols Hills Streetlight Banner Bracket Use Policy and Procedures* ("the Bracket Use Policy"), a copy of which is attached to this Application.

Approval of this Application requires a public hearing before the City Council as set out in Sec. 38-27 of the Nichols Hills City Code.

Attach a separate sheet to provide complete answers if necessary.

Applicant's name: Washington Prime Group

Primary contact: Shannon Barghols, Marketing Director

Mailing address: 6421 Avondale Drive, Suite 204, Nichols Hills, OK 73116

Telephone number(s): 405-796-3144

Email address(es): Shannon.Barghols@WashingtonPrime.com

What is the purpose of the banners? Community Day

When do you propose to hang the banners and for how long? 11/1/2021 - 11/15/2021

How many banners do you propose to hang? 20

What is the size of the banners? 20" across by 72" down

Where do you propose to hang the banners? Grand, Wilshire, Western, 63rd

Contractor's name and contact information (unless City is to hang banners): City to hang

Will electrical power be required? Yes ☐ No ☒ X

This Application will be considered officially submitted and filed only after it is examined by the City Clerk and found to have met the applicable requirements of Sec. 38-27 of the Nichols Hills City Code and the Bracket Use Policy. At that time, the City Clerk will set this Application for hearing before the Nichols Hills City Council. Applicant will be advised of the date and time for that hearing. It is highly recommended that Applicant attend (or have a representative attend) the hearing and be prepared to answer questions.

The above statements in this Application and all attachments to it are true and correct.

Submitted and agreed to this 28th day of September, 2021.

Signature: 

Print applicant's full legal name: Shannon M. Barghols

Print signatory party's title if applicant is a legal entity: _____

Attachment: WPG Banner Application (5437 : Washington Prime Banners)

NICHOLS HILLS

NOV 13TH



NOV 13TH

RESOLUTION NO. 1434

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF NICHOLS HILLS, OKLAHOMA AUTHORIZING THE CITY MANAGER OR CITY FINANCE DIRECTOR TO APPLY FOR FINANCIAL ASSISTANCE FROM THE ASSOCIATION OF CENTRAL OKLAHOMA GOVERNMENTS' PUBLIC FLEET CONVERSION GRANTS FUND

WHEREAS, the City of Nichols Hills, Oklahoma, a municipal corporation, (the "City") desires to seek financial assistance through the ACOG Public Fleet Conversion Grants Fund for electric vehicles and electric vehicle charging stations within Nichols Hills; and

WHEREAS, it is in the City's best interest to expedite the preparation and submission of the application for financial assistance from the ACOG Public Fleet Conversion Grants Fund in the form of a grant;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Nichols Hills, Oklahoma that the City Manager or the City Finance Director is authorized and directed to sign an application and related documents necessary to file and process a grant application through the ACOG Public Fleet Conversion Grants Fund on the City's behalf.

PASSED AND APPROVED by the Council of the City of Nichols Hills, Oklahoma, this 12th day of October, 2021.

Mayor

(SEAL)
ATTEST:

City Clerk

Approved as to form:

City Attorney

RESOLUTION NO. 1435

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF NICHOLS HILLS, OKLAHOMA CONCERNING CORONAVIRUS LOCAL FISCAL RECOVERY FUNDS FOR NON-ENTITLEMENT UNITS OF GOVERNMENT (ARPA FUNDS), AUTHORIZING THE ACCEPTANCE OF THE FUNDS, THE APPROPRIATE BUDGET AMENDMENTS, AND THE EXECUTION OF ALL NECESSARY AGREEMENTS AND RELATED DOCUMENTS

WHEREAS, the City of Nichols Hills, Oklahoma, a municipal corporation, (the “City”) has been designated as a recipient of Coronavirus Local Fiscal Recovery Funds for Non-Entitlement Units of Government (the “ARPA Funds”); and

WHEREAS, the City will be required to budget the ARPA Funds and to account for all expenditures in accordance with applicable federal guidelines; and

WHEREAS, authorization for the execution of all necessary agreements and related documents will expedite the receipt and expenditure of the ARPA Funds; and

WHEREAS, a budget amendment is necessary to properly account for the ARPA Funds; and

WHEREAS, approval of the documents associated with the ARPA funds is in the City’s best interest;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Nichols Hills, Oklahoma as follows:

1. The following budget amendment is approved; and
2. The City approves acceptance of the ARPA Funds and acknowledges that all expenditures must be in accordance with ARPA guidelines and compliance requirements; and
3. The City authorizes the City Manager or City Finance Director to sign all necessary budget attestations, award terms and conditions, assurances of compliance, reports, and all other necessary agreements and related documents related to award of the ARPA Funds.

PASSED AND APPROVED by the Council of the City of Nichols Hills, Oklahoma, this 12th day of October 2021.

Mayor

(SEAL)
ATTEST:

City Clerk

Approved as to form:

City Attorney

RESOLUTION 1433

RESOLUTION AWARDING CONTRACT TO RUDY CONSTRUCTION, CO., AS THE LOWEST RESPONSIBLE BIDDER FOR PC-2102 2021 G.O. BOND ISSUE PAVING IMPROVEMENTS TO THE 1400, 1500 & 1600 BLOCKS OF BEDFORD DRIVE AND 1200 BLOCK OF GLENWOOD AVENUE, AND AUTHORIZING EXECUTION OF THE CONTRACT, BONDS AND RELATED INSTRUMENTS.

WHEREAS, the City Engineer recommends that RUDY CONSTRUCTION, CO. (the “Contractor”) be determined to be the lowest and best bidder for PC-2102 2021 G.O. BOND ISSUE PAVING IMPROVEMENTS TO THE 1400, 1500 & 1600 BLOCKS OF BEDFORD DRIVE AND 1200 BLOCK OF GLENWOOD AVENUE (the “Project”) based on bids for the Project opened on October 11, 2021; and

WHEREAS, contract and bonds for the Project (the “Contract”) with the Contractor have been prepared in the amount of \$1,163,416.25 (the “Contractor’s Bid”); and

WHEREAS, it is the desire of the City Council to award the Contract to the lowest and best responsible bidder.

NOW, THEREFORE, BE IT RESOLVED, by the Council of the City of Nichols, Oklahoma that the Contractor’s Bid be accepted as and is determined to be the lowest and best responsible bid for the Project and that the Contract is hereby awarded to the Contractor.

BE IT FURTHER RESOLVED, that the Mayor and City Clerk are authorized to execute the Contract in the amount of the Contractor’s Bid, related bonds and other instruments for the Project, all for and on behalf of the City.

ADOPTED by the Council of the City of Nichols Hills, Oklahoma this 12th day of October, 2021.

Mayor

(SEAL)
ATTEST:

City Clerk

Approved as to form:

City Attorney



October 11, 2021

Honorable Mayor and City Council
City of Nichols Hills
6407 Avondale Drive
Nichols Hills, Oklahoma 73116

RE: RECOMMENDATION OF AWARD
Project No. PC-2102
2021 G.O. Bond Issue Paving
Improvements to the 1400, 1500, & 1600
Blocks of Bedford Drive and the 1200
Block of Glenwood Avenue

Dear Mayor and City Council:

Enclosed is the bid tabulation and the original bid forms for the bid received on **October 11, 2021** for the above referenced project. Following are the apparent bid results.

Engineer's Estimate	\$1,408,688.95
CONTRACTOR	BID
Rudy Construction Co.	\$1,163,416.25
SAC Services Inc.	\$1,269,902.00
CGC, LLC	\$1,272,701.00
Connelly Paving Co.	\$1,326,391.00

Upon review of the bid documents, no discrepancies were noted in the winning bid packet.

Therefore, based on these bid results, award of a contract is recommended for the above referenced project in the following amount to the lowest responsible bidder, **Rudy Construction Co.:**

TOTAL AWARD AMOUNT.....\$1,163,416.25

Please place this item on the next available council agenda for consideration. Should you have any questions or comments, please contact our office.

Sincerely,

Smith Roberts Baldischwiler, LLC

Grady J. Wade, P.E.
Nichols Hills City Engineer

cc: File #116002C

BIDS RECEIVED October 11, 2021 @ 10:00 A.M.
BID TABULATION FOR PC-2102 2021 G.O. BOND ISSUE PAVING IMPROVEMENTS TO THE 1400, 1500 & 1600 BLOCKS OF BEDFORD DRIVE & 1200 Block of Glenwood Avenue

					ENGINEER'S ESTIMATE		Rudy Construction Co.		SAC Services Inc.		CGC, LLC		Connelly Paving Co.	
ITEM NO.	SPEC. NO.	ITEM	ESTIMATED QUANTITY	UNIT	UNIT BID	AMOUNT	UNIT BID	AMOUNT	UNIT BID	AMOUNT	UNIT BID	AMOUNT	UNIT BID	AMOUNT
1	225-000	AGGREGATE BASE W/EXCAVATION	1,373.00	CY	95.00	130,435.00	93.00	127,689.00	105.00	144,165.00	90.00	123,570.00	100.00	137,300.00
2	225-000	AGGREGATE BASE W/EXCAVATION	300.00	CY	95.00	28,500.00	93.00	27,900.00	95.00	28,500.00	90.00	27,000.00	120.00	36,000.00
3	304-000	PORTLAND CEMENT CONCRETE PAVEMENT (6")	7,708.00	SY	61.00	470,188.00	58.00	447,064.00	62.00	477,896.00	55.00	423,940.00	60.00	462,480.00
4	304-000	INTEGRAL CURB (6" BARRIER)	4,822.00	LF	9.67	46,628.74	9.00	43,398.00	7.50	36,165.00	9.00	43,398.00	8.00	38,576.00
5	450-000	(RCP) STORM SEWER (18") "O" RING	9.00	EA	77.00	693.00	200.00	1,800.00	75.00	675.00	250.00	2,250.00	220.00	1,980.00
6	454-004	DESIGN 2-0 INLET COMPLETE IN PLACE	3.00	EA	5,300.00	15,900.00	5,000.00	15,000.00	5,650.00	16,950.00	5,000.00	15,000.00	5,000.00	15,000.00
7	454-000	CAST IRON CURB HOOD (R-3262)(SP)	32.00	EA	450.00	14,400.00	350.00	11,200.00	270.00	8,640.00	425.00	13,600.00	330.00	10,560.00
8	505-000	WATER LINE LOWERING (COMPLETE)(6") (COMPLETE IN PLACE)	3.00	EA	18,775.00	56,325.00	9,000.00	27,000.00	24,670.00	74,010.00	22,500.00	67,500.00	15,000.00	45,000.00
9	505-000	WATER LINE LOWERING (COMPLETE)(12") (COMPLETE IN PLACE)	1.00	EA	33,700.00	33,700.00	15,000.00	15,000.00	36,850.00	36,850.00	28,000.00	28,000.00	29,000.00	29,000.00
10	511-000	WATER SERVICE LINE LONG (2")	16.00	EA	6,000.00	96,000.00	3,000.00	48,000.00	5,200.00	83,200.00	6,300.00	100,800.00	5,900.00	94,400.00
11	729-000	REMOVE AND RESET SIGN	7.00	EA	300.00	2,100.00	550.00	3,850.00	245.00	1,715.00	350.00	2,450.00	400.00	2,800.00
12	800-00	REMOVE & RESET LAWN IRRIGATION PIPE (1/2" TO 2" DIA. PVC)	2,800.00	LF	15.00	42,000.00	12.00	33,600.00	12.00	33,600.00	11.00	30,800.00	11.00	30,800.00
13	800-00	REMOVE & RESET LAWN IRRIGATION HEAD	140.00	EA	75.00	10,500.00	60.00	8,400.00	60.00	8,400.00	55.00	7,700.00	72.00	10,080.00
14	801000	COLOR AUDIO/VIDEO RECORDING, PRE & POST CONSTRUCTION (RECORDED DIGITALLY ON DVD)	1.00	LS	2,500.00	2,500.00	1,000.00	1,000.00	2,900.00	2,900.00	2,000.00	2,000.00	1,800.00	1,800.00
15	801000	CONSTRUCTION STAKING	1.00	LS	32,000.00	32,000.00	11,000.00	11,000.00	11,000.00	11,000.00	13,000.00	13,000.00	17,000.00	17,000.00
16	802000	CONSTRUCTION SIGNING AND TRAFFIC CONTROL	1.00	LS	22,500.00	22,500.00	30,000.00	30,000.00	17,450.00	17,450.00	14,000.00	14,000.00	17,000.00	17,000.00
17	809000	MOBILIZATION	1.00	LS	70,000.00	70,000.00	75,000.00	75,000.00	45,000.00	45,000.00	55,000.00	55,000.00	51,000.00	51,000.00
18	811-000	RELOCATE WATER METER	10.00	EA	1,500.00	15,000.00	900.00	9,000.00	1,150.00	11,500.00	1,800.00	18,000.00	2,200.00	22,000.00
19	811-001	STRUCTURAL REMOVAL (INLET)	3.00	EA	1,685.00	5,055.00	525.00	1,575.00	800.00	2,400.00	1,500.00	4,500.00	2,050.00	6,150.00
20	812001	REMOVE SIDEWALK	10.00	SY	50.50	505.00	11.00	110.00	15.00	150.00	75.00	750.00	100.00	1,000.00
21	812002	STREET PAVEMENT REMOVAL	7,380.00	SY	10.00	73,800.00	11.00	81,180.00	10.50	77,490.00	12.00	88,560.00	10.00	73,800.00
22	813000	REMOVE DRIVEWAY	465.00	SY	11.00	5,115.00	11.00	5,115.00	11.00	5,115.00	12.00	5,580.00	10.00	4,650.00
23	819-000	ADJUST EXISTING STRUCTURE (STORM INLET)	18.00	EA	1,200.00	21,600.00	350.00	6,300.00	410.00	7,380.00	900.00	16,200.00	1,400.00	25,200.00
24	822000	SEPERATOR FABRIC FOR BASES (SP)	8,237.00	SY	2.95	24,299.15	2.25	18,533.25	3.00	24,711.00	4.00	32,948.00	3.00	24,711.00
25	822000	GEOGRID FOR BASES	300.00	SY	8.00	2,400.00	8.00	2,400.00	8.00	2,400.00	8.00	2,400.00	6.00	1,800.00
26	822000	SIDEWALK (VARIABLE WIDTH)	10.00	SY	82.75	827.50	70.00	700.00	75.00	750.00	100.00	1,000.00	81.00	810.00
27	823001	6" P.C. CONCRETE DRIVEWAY (HES)	332.00	SY	75.83	25,175.56	66.00	21,912.00	70.00	23,240.00	75.00	24,900.00	81.00	26,892.00
28	826000	6" PERFORATED PIPE UNDERDRAIN (COMPLETE IN PLACE)	3,961.00	LF	31.50	124,771.50	19.00	75,259.00	17.50	69,317.50	20.00	79,220.00	28.00	110,908.00
29	826001	6" NON-PERF. PIPE UNDERDRAIN (COMPLETE IN PLACE)	163.00	LF	31.00	5,053.00	19.00	3,097.00	17.50	2,852.50	20.00	3,260.00	28.00	4,564.00
30	826001	SOLID SLAB SODDING	1.00	LS	17,000.00	17,000.00	7,500.00	7,500.00	10,500.00	10,500.00	13,000.00	13,000.00	12,420.00	12,420.00
31	900-000	SEDIMENT AND EROSION CONTROL SILT FENCE	150.00	LF	9.67	1,450.50	3.00	450.00	5.00	750.00	12.00	1,800.00	15.00	2,250.00
32	900-000	ROCK BAG INLET BARRIER	423.00	LF	29.00	12,267.00	8.00	3,384.00	10.00	4,230.00	25.00	10,575.00	20.00	8,460.00
TOTAL BASE BID						\$1,408,688.95		\$1,163,416.25		\$1,269,902.00		\$1,272,701.00		\$1,326,391.00


Grady J. Wade, P.E. - Smith Roberts Baldischwiler,
Nichols Hills City Engineer



10/11/21
Date

RESOLUTION NO. 1436

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF NICHOLS HILLS, OKLAHOMA REGARDING DEBT OWED TO THE CITY BY NANCY PELLOW RELATED TO 1717 COVENTRY LANE AND SETTING OUT THE CITY'S AGREEMENT FOR RESOLUTION OF THE DEBT AND THE TERMS BY WHICH THAT DEBT WILL BE PARDONED AND RELEASED

WHEREAS, the Nancy A. Pellow Revocable Trust owns the property located at 1717 Coventry Lane, Nichols Hills, Oklahoma (the "Property"); and

WHEREAS, the City of Nichols Hills, Oklahoma, a municipal corporation, (the "City") obtained a judgment (the "First Judgment") against Nancy Pellow on December 12, 2019 for the sum of \$20,980.00 in the Municipal Court of the City of Nichols Hills due to public nuisance, property maintenance, and failure to appear violations associated with the Property; and

WHEREAS, the City filed the First Judgment with the Oklahoma County Court Clerk's office on December 16, 2019 pursuant to applicable law, which matter was assigned Case No. CJ-2019-7005; and

WHEREAS, a Statement of Judgment, as amended, for the First Judgment is of record against Nancy Pellow in Case No. CJ-2019-7005; and

WHEREAS, Nancy Pellow, as to the First Judgment, now owes the City \$20,980.00 plus post-judgment interest accrued from December 16, 2019 and post-judgment costs, each as provided for by Oklahoma law; and

WHEREAS, the City also obtained a judgment (the "Second Judgment") against Nancy Pellow on January 28, 2021 for the sum of \$5,576.10 in the Municipal Court of the City of Nichols Hills due to public nuisance, property maintenance, and failure to appear violations associated with the Property; and

WHEREAS, the City filed the Second Judgment with the Oklahoma County Clerk's office on January 29, 2021 pursuant to applicable law, which matter was assigned Case No. CJ-2021-431; and

WHEREAS, a Statement of Judgment for the Second Judgment is of record against Nancy Pellow in Case No. CJ-2021-431; and

WHEREAS, Nancy Pellow, as to the Second Judgment, now owes the City \$5,576.10 plus post-judgment interest accrued from January 29, 2021 and post-judgment costs, each as provided for by Oklahoma law; and

WHEREAS, the City and Nancy Pellow have reached as an agreement as to how the First Judgment and the Second Judgment may be resolved;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Nichols Hills, Oklahoma that the City has agreed with Nancy Pellow that the First Judgment, including post-judgment interest and post-judgment costs as provided for by Oklahoma law, will be paid

by Nancy Pellow in full to the City out of proceeds from the sale of the Property, which sale is to take place within the upcoming two months; and

BE IT FURTHER RESOLVED that upon such payment by Nancy Pellow of the First Judgment, the City will pardon and release Nancy Pellow from all obligation as to the Second Judgment, including post-judgment interest and post-judgments costs as provided for by Oklahoma law, and amounts owed for unpaid local utility bills, other liens, and any other monetary obligations then owed to the City and related to the Property;

BE IT FURTHER RESOLVED that upon such pardon and release, the City Manager is authorized and directed to instruct the City's attorneys to file the appropriate releases of the First Judgment and the Second Judgment of record with the Oklahoma County Clerk.

PASSED AND APPROVED by the Council of the City of Nichols Hills, Oklahoma, this 12th day of October, 2021.

Mayor

(SEAL)
ATTEST:

City Clerk

Approved as to form:

City Attorney