

MINUTES

Regular Meeting of the
Nichols Hills City Council
Tuesday, September 14, 2021 at 5:30 PM
City Hall, 6407 Avondale Drive
Nichols Hills, OK 73116

**Original agenda filed in the Office of the City Clerk at 2:13 PM on
the 10th day of September, 2021.**

1. Call to Order and Pledge of Allegiance
2. Roll Call

Attendee Name	Title	Status	Arrived
Sody Clements		Present	
Steven J. Goetzinger		Present	
E. Peter Hoffman		Present	

3. Minutes
 - a. August 10, 2021 Special City Council Minutes
 - b. August 10, 2021 City Council Minutes

MOTION: Goetzinger moved to approve the August 10, 2021 Special City Council minutes and the August 10, 2021 minutes as presented. Clements seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Steven J. Goetzinger
SECONDER:	Sody Clements
AYES:	Clements, Goetzinger, Hoffman

4. Departmental Reports

Discussion, consideration, and possible approval or acceptance of the following:

- a. Police Department Report
- b. Municipal Court
- c. Fire Department

- d. Public Works
- e. Risk Manager
- f. New Resident List
- g. City Treasurer's Report
- h. Finance Director's Report
- i. Information System Manager's Report
- j. Engineers Report
- k. ACOG Report

Councilman Clements thanked everyone involved on the completion of the paving project on Pennsylvania Avenue.

Mayor Hoffman reported ACOG will be testing the new 911 system. Also, Mayor Hoffman stated there will be government money that cities will be able to apply for. One is called Complete Streets initiative that will enhance multi-mode transportation, bicycling, walking, making your city more pedestrian friendly. ACOG will be meeting with Nichols Hills to help determine what will benefit the City and help with the grant applications. The funds can be used for resurfacing streets, striping streets, and different safety projects.

MOTION: Clements moved to approve the August 2021 departmental reports as presented. Goetzinger seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Sody Clements
SECONDER:	Steven J. Goetzinger
AYES:	Clements, Goetzinger, Hoffman

5. Total Warrants & Claims \$1,233,647.71
- a. Discussion, consideration, and possible approval of the following:
Claims List for 2021-2022

a. General Fund	\$186,127.83
b. Street & Alley Fund	17,927.50

c. Designated Funds – Fire & General	236.89
d. Designated Funds – Police	116.99
e. Nichols Hills Municipal Authority	102,076.34
f. General Fund – CIP	6,375.30
g. General Obligation Bond Funds	920,786.86

MOTION: Goetzinger moved to approve the total warrants and claims as presented. Clements seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Steven J. Goetzinger
SECONDER:	Sody Clements
AYES:	Clements, Goetzinger, Hoffman

6. Consent Docket - Construction

Discussion, consideration, and possible approval or action with respect to the following:

- a. Amendment No. 1 and Change Order No. 1 for Project No. PC-2002 with Rudy Construction Co., for Paving Improvements to North Pennsylvania Avenue from Wilshire Boulevard to Westminster Place and the 1600 Block of Drury Lane in the amount for Amendment No. 1 (\$14,490.98) and Change Order No. 2 \$25,578.37.

BACKGROUND: The amendment and change order increases the contract to \$1,609,364.59. The original contract was \$1,598,277.20.

- b. Change Order No. 1 for Project No. WC-1903, WC-2001 Waterline Improvements to the Wilshire Boulevard 12" Tower Line and Greystone Avenue Tower 8" Blow Off with Southwest Water Works, LLC. in the amount of \$24,045.00.

BACKGROUND: The change order increases the contract to \$451,136.75. The original contract was \$427,091.75.

- c. Amendment No. 2 (FINAL) for Project No. WW-1804 with Layne Christensen Co., for Water Well #17 in the amount of (\$5,210.70).

BACKGROUND: The amendment decreases the contract to \$855,593.20. The original contract was \$848,678.90.

- d. Amendment No. 1 for City Hall and Fire Station renovation and addition with Frankfurt-Short-Bruza Associates, P.C., in the amount of \$52,500.00.

BACKGROUND: The amendment increases the contract to \$351,000. The original contract was \$298,500.

- e. Pay Estimate No. 7 for Project No. PC-2002 with Rudy Construction Co. for Paving Improvements to North Pennsylvania Avenue from Wilshire Boulevard to Westminster Place and the 1600 Block of Drury Lane in the amount of \$315,449.83.

BACKGROUND: City Engineer has verified quantities and recommends approval, to be paid from 2020 GO Bonds and other funds.

- f. Pay Estimate No. 1 for Project No. WC-1903, WC-2001 with Southwest Water Works, LLC., for Waterline Improvements to the Wilshire Boulevard 12" Tower and the Greystone Avenue Tower 8" Blow Off in the amount of \$367,300.78.

BACKGROUND: City Engineer has verified quantities and recommends approval, to be paid from 2019 GO Bonds and other funds.

- g. Pay Estimate No. 10 (FINAL) for Project No. WW-1804 with Layne Christensen Co. for Water Well #17 in the amount of \$54,212.67, and place maintenance bonds into effect.

BACKGROUND: City Engineer has verified quantities and recommends approval, to be paid from 2019 GO Bonds and other funds.

- h. Pay Estimate No. 1 for Project No. WC-2102 with Utility Service Co. Inc, for Elevated Tank Painting, in the amount of \$85,500.00.

BACKGROUND: City Engineer has verified quantities and recommends approval, to be paid from 2019 GO Bonds and other funds.

- i. Pay Estimate No. 1 with Jenco Construction for the Fire Station Addition and Renovation project in the amount of \$31,920.00.

BACKGROUND: City Architect has verified quantities and recommends approval, to be paid from 2016 GO Bonds and other funds.

- j. Invoice No. 16438 with Frankfurt-Short-Bruza Associates, PC for Fire and City Hall Improvements in the amount of \$1,648.00, to be paid from 2016 GO Bonds and other funds.

MOTION: Clements moved to approve item 6a - 6j Consent Docket Construction as presented. Goetzinger seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Sody Clements
SECONDER:	Steven J. Goetzinger
AYES:	Clements, Goetzinger, Hoffman

7. Consent Docket - General

Discussion, consideration, and possible approval or action with respect to the following:

- a. A resolution authorizing the disposal and destruction of certain original records and papers of records prior to the retention period for such records established in the Revised Records Retention Manual, 2015; and directing the City Manager to take all actions necessary to provide for the disposal and destruction of such records.
- b. A resolution declaring certain supplies, materials, and equipment owned by the City to be surplus ("Surplus Property"); directing the City Manager to sell such Surplus Property at public auction; and directing the City Manager to dispose of any such Surplus Property which does not receive a successful bid.
- c. Request from Police Chief Steven Cox to purchase 16 Axon Body worn cameras and needed equipment from Oklahoma State Contract SW1057T, to be paid from 2021-2022 Capital Improvement funds and other funds.
- d. Request from Public Works Director Randy Lawrence to purchase 10 Victor Stanley S-35 model trash receptacles with convex self-close lids not to exceed \$12,872.00. To be paid from 2021 GO Bond funds and other funds.
- e. Equipment lease-purchase agreement by and between Welch State Bank and the City of Nichols Hills regarding the lease-purchase of two 2021 Ford Police Interceptor Utility vehicles.

- f. Recommendation from Court Clerk to write off uncollectible receivables of individuals who are deceased, in the amount of \$597.50.

MOTION: Goetzing moved to approve item 7a - 7f Consent Docket General as presented. Clements seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Steven J. Goetzing
SECONDER:	Sody Clements
AYES:	Clements, Goetzing, Hoffman

8. Citizens desiring to be heard

The purpose of this time is to allow members of the public to speak to the City Council on any matter that is not otherwise set for consideration on this Agenda.

No one expressed a desire to be heard.

9. Items for Separate Vote - Ordinances, Resolutions, and Other Matters

Items listed in this section of this Agenda are usually discussed, considered, and voted on individually by the City Council.

Discussion, consideration, and possible approval or action with respect to the following:

a. Building Commission Appointment - Victoria Raines

MOTION: Goetzing moved to approve the appointment of Victoria Raines as a member of the Building Commission. Clements seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Steven J. Goetzing
SECONDER:	Sody Clements
AYES:	Clements, Goetzing, Hoffman

b. Building Commission Appointment - Jeff Oakley

MOTION: Clements moved to approve the appointment of Jeff Oakley as a member of the Building Commission. Goetzing seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Sody Clements
SECONDER:	Steven J. Goetzinger
AYES:	Clements, Goetzinger, Hoffman

c. Board of Park Commissioners Appointment - Ward Three

Vice Mayor Goetzinger thanked Michael Krenger for his work on the Park Commission.

MOTION: Clements moved to approve the appointment of Erin Clark as a member of the Board of Park Commission. Hoffman seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Sody Clements
SECONDER:	E. Peter Hoffman
AYES:	Clements, Goetzinger, Hoffman

d. PUBLIC HEARING: The issuance of a special permit to T-Mobile, represented by Branch Communication, for the purpose of replacing and/or adding new antennas and other equipment on existing tower located in the 1800 block of Westminster, Nichols Hills, Oklahoma, and entering an agreement with respect to the same.

MOTION: Clements moved to continue agenda item 9d to October 12, 2021. Goetzinger seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Sody Clements
SECONDER:	Steven J. Goetzinger
AYES:	Clements, Goetzinger, Hoffman

e. A Revocable Right-of-Way Use Permit issued to NX Utilities, LLC for the purpose of installing new underground cable in ROW for Cox Communications.

MOTION: Goetzinger moved to approve item 9e with the proviso that the contractor notifies the City of Nichols Hills before construction. Clements seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Steven J. Goetzinger
SECONDER:	Sody Clements
AYES:	Clements, Goetzinger, Hoffman

- f. A resolution awarding contract to the lowest responsible bidder for PC-2101 Paving project 2021 GO Bond Issue 1500 Block of Buttram Road and the 7100 & 7300 Blocks of Nichols Road, and authorizing execution of the contract, bonds, and related instruments.

MOTION: Clements moved to approve agenda item 9f, Resolution 1429, awarding the contract to CGC, LLC for \$1,073,766.41. Goetzinger seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Sody Clements
SECONDER:	Steven J. Goetzinger
AYES:	Clements, Goetzinger, Hoffman

- g. Request to seek bids for PC-2102 2021 GO Bond Issue Paving Improvements 1400 & 1500 Blocks Bedford Drive and receive and approve plans for the same.

MOTION: Goetzinger moved to approve agenda item 9g as presented. Clements seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Steven J. Goetzinger
SECONDER:	Sody Clements
AYES:	Clements, Goetzinger, Hoffman

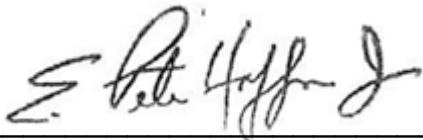
- h. Request to seek bids for WC-1901 2019 GO Bond Issue Water Improvements Water Line Relocation along Kelly Avenue and receive and approve plans for the same.

MOTION: Goetzinger moved to table agenda item 9h. Clements seconded the motion.

10. Adjournment

MOTION: There being no further business, Clements moved to adjourn the meeting. Goetzinger seconded the motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Sody Clements
SECONDER:	Steven J. Goetzinger
AYES:	Clements, Goetzinger, Hoffman



Mayor
City of Nichols Hills, Oklahoma



City Manager
City of Nichols Hills, Oklahoma



City Clerk
City of Nichols Hills, Oklahoma